

SCITUATE SCHOOL DEPARTMENT

INVITATION TO BID

FOR

TRANSPORTATION

SCHOOL YEARS

2020/2021 – 2022/2023

## NOTICE TO ALL BIDDERS

### I. GENERAL

1. Bids are to be sealed and plainly marked "Bid for Transportation - Scituate School Department". **All bids are due December 17, 2019 at 12:00 PM.**
2. Bids will be opened at the Business Office at 3 George Washington Highway, Clayville, RI 02815 on **December 17<sup>th</sup> at 12:00 PM.**
3. This contract shall run for 3 years (9/2020 to 8/2023).
4. It is recommended that all potential bidders attend a Pre-Bid Meeting at Central Office (3 George Washington Highway, Clayville, RI 02815) on **November 19 at 10:00 AM.**
5. It is the determination of the Scituate School Department (hereafter, "the Department") not to award a contract to any bidder who does not furnish satisfactory evidence that it:
  - has ability and experience in school bus transportation,
  - has available buses meeting the requirements listed herein,
  - employ's duly licensed and trained drivers to enable it to perform the work to satisfaction of the school.
6. No bid shall be accepted from any contractor who, in the past 10 years, has:
  - had a contract terminated for 'material breach', or
  - been declared in default by a School Board or Administration.
7. Each bidder shall include with the bid documents a reference list, contracts held and name and address of the contact person. In order to be considered responsive and responsible, each bidder must submit with the bid package at least two (2) letters of reference from current customers, running between 15 and 50 buses, with whom the bidder has held contracts for at least the past three (3) years.
8. All bidders will also include audited financial statements for the most recent two (2) fiscal years.
9. A Bid Bond made out to the Department in the amount of 10% of the bid amount must accompany the bid, and will be returned to any unsuccessful bidders after the contract award.
10. No bidder may withdraw his bid prior to the execution and delivery of the contract unless no award has been made at the expiration of the thirty (30) business days after the opening of bids.
11. If any bidder fails to perform his agreement to execute a contract or to post the performance bond, his bid deposit shall become the property of the School Department as liquidated damages.
12. Any bid which is not according to prescribed form, incomplete, not properly signed, or otherwise contrary to instructions, will be rejected by the Department.

13. Specifications appearing in the document will be in force for each year of the stated duration of the contract, unless otherwise noted.
14. All questions as to the interpretation of the specifications shall be directed by email to the Director of Administration and Finance (Matthew.Bobola@ScituateSchoolsRI.net) no later than 6 business days prior to the scheduled bid opening. Such questions and the response of the Director of Administration and Finance will be emailed to all potential bidders who have received these specifications. NO QUESTIONS WILL BE TAKEN OVER THE PHONE.
15. Any successful bidder/contractor must agree to incorporate a no strike clause in the contract and further, to agree not to honor any picket line or strike force against the Department unless it is mutually agreed by the Department and the bus contractor that it be in the interest of public safety to do so.
16. Proposals must be signed by an officer or duly authorized designee of the Corporation of Company.
17. A Bidder filing a proposal thereby certifies that no officer, agent, or employee of the Department has any pecuniary interest in the bid; that the proposal is made in good faith and without fraud, collusion or connection of any kind with any other bidder for the same work; and the bidder is competing solely on his or her behalf without connection with, or obligation to any undisclosed person(s) or firm(s)

## **II CONTRACT AWARD**

1. Proposals will be publicly opened and read aloud at Business Office at noon on the day designated in the advertisement for the opening of bids. The Department reserves the right to accept or reject any and all bids or any item(s) thereof. The contract will be awarded to the bidder who, in the sole opinion of the Department, will best serve the needs of the Department regarding school transportation.
2. The bidder to whom an award is made must enter into a written three (3) year contract.
3. Unless specifically waived by the Department, all Transportation operations shall be limited to the roads, streets, and highways that are owned and maintained by the state, town or other public agency.
4. Except where specifically limited by term of the contract, the Department and/or its designee will have complete authority over the contractor and the drivers in matters pertaining to school transportation.

## **III. PERFORMANCE BOND**

A Performance Bond from an insurance company licensed in Rhode Island, in the amount of 100% of the annual contract amount, is required. Documentation must accompany this bid

assuring the Department that the required bonding is available from a company licensed to do business in the State. The cost of the bonding will be borne by the Contractor.

#### **IV. PRICE BASIS**

1. The Department will accept Price bids for the first of the three years of the Contract. All rates paid during subsequent years will be the initial year bid rates plus an inflation factor.
2. The Department does not assume any responsibility for any changes in State and Federal laws concerning school transportation which may occur during the life of the contact.
3. The Department agrees to pay the Contractor(s) as follows: for all service on routes as specified herein, the Contractor is to receive each month for each year during which this contract is in effect. The Contractor must insure that a proper monthly bill is submitted in the form and manner prescribed by the Business Office before payment will be made.
4. Notice Concerning Statewide Transportation

Rhode Island has, in the past decade made an active effort to streamline and make more efficient services provided to its citizens. This is needed both to improve the quality of the services provided and to use scarce fiscal resources to achieve maximum results.

A top priority for both school districts and the state has been the implementation of a single statewide transportation system for special education, non-public and other pupils who must go out of their school district for their education. Accordingly, the Rhode Island General Assembly initiated the creation of a statewide transportation system for out-of-district, special education and non-public school pupils under an amendment to Sections 16-21.1-7 and 16-21.1-8 of the General Laws in Chapter 16-21.12 entitled "Transportation of School Pupils Beyond City and Town Limits."

Ultimately, a statewide transportation system for all pupils that will encompass both within district and out-of-district transportation is planned with the out-of-district component as the first phase of this work. Prospective respondents to this RFP should keep this eventuality in mind when submitting their proposals.

By submitting a proposal, Proposers acknowledge that if the Rhode Island Statewide Transportation System is expanded to include in-district transportation for the Scituate School Department, then any agreement between the Proposer and the Department will be terminated automatically when Statewide Transportation starts to provide in-district services to Scituate students. "Neither the school district, the State of Rhode Island, nor the Town of Scituate shall be held liable for any losses incurred by the Proposer should this occur."

The Superintendent reserves the right to change the minimum number of buses in each year of the contract if an increase or decrease in enrollment dictates such a change or a change is needed to meet safety regulations relative to the laws of Rhode Island regarding school bus

transportation. If such is the case, the contract shall be adjusted accordingly and the price for the bus to be added or deleted will be the same as the price per bus under this agreement.

**V. BID CONDITIONS**

1. All buses and equipment and operation of the same shall conform to all requirements of the laws of Rhode Island and amendments thereto, and the Department.
2. Bidder must provide equipment, trained drivers, and staff; and possess and demonstrate, knowledge of, and capability to satisfy all Rhode Island Department of Transportation rules, regulations, inspections, and vehicle requirements.
3. Bidder will be required to house all buses on the site provided by the Scituate School Department. The Department will maintain the lease of said location within the Town of Scituate. Bidder may choose to service and provide maintenance of the buses at a location outside the Town of Scituate, such costs to be incurred by the Contractor.

Vehicles must be of the enclosed type, comfortable, have all safety glass windows, be well-ventilate and heated, with front entrance controlled by the driver, and rear emergency door without steps unless otherwise approved by the Department. The Contractor shall agree to keep each bus in good working condition and to furnish all necessary gasoline, oil, grease, tires, etc. All vehicles used in the performance of this contract shall comply with the vehicle age and mile parameters listed below:

Vehicle Group	Vehicle Type	Maximum Age	Average Age	Maximum Miles
1.	Bus: B, C, D	12 years	6 years	225,000

4. The Scituate School Department currently transports approximately 400 out of 1225 registered students to public and non-public schools in fourteen (14) 71 passenger Type C buses, and four (4) Special Education-Wheel Chair Equipped Type B buses. Enough spare buses to be used as spare for the purpose of scheduled maintenance, break-downs and/or Extra Curricular Sports trips is required. Non-public school students are transported within Region 2 as stated in RIGL 16-21.1-2. These Districts include Coventry, East Greenwich, Foster, Glocester, Scituate, Warwick, and West Warwick. Special Education buses transport to the other districts as assigned by the Department’s Director of Administration and Finance. These specifications are intended to provide for the continuation of quality, specialized school bus service for the transportation of students in Scituate School Department for the 2020-2021 school year and beyond. The 2019-2020 transportation schedules of the Department can be found in Appendix 4. Each bidder must fully inform itself as to the conditions relative to the fulfillment of the contract bid.
5. All regular route buses and spares must be equipped with operable two-way radio communication systems capable of communicating from the furthest student drop off/pickup point to the main bus terminal.

6. All buses are to be kept in proper condition, including inside and outside cleanliness, and all driving and repairing are to be performed in the best manner by skilled drivers and mechanics. The Contractor shall allow the Department and the Superintendent (or his designee) proper access to garages and buses for the purpose of criticism and inspection and shall provide facilities for such inspection.
7. No buses or drivers which have been disapproved by the Department shall be used in the work and the Contractor shall replace such buses or parts, or drivers which, in the opinion of the Department, are unsuitable or not in conformity with the contract or specifications. The Contractor shall promptly replace any bus or parts, or driver rejected or condemned, and shall not be allowed extra time or compensation for completion of the work by reason of such rejection. While operating with passengers within the terms of this contract, vehicles shall be driven at a speed that is reasonable and proper, etc., and within applicable established state limits. All drivers must be responsible men and woman at least 21 years of age who are acceptable to the Department.
8. The bus operator shall be in full charge of the bus he/she operates and shall report directly to their supervisor, any problem concerning pupil discipline of elementary and secondary students. The Contractor's designee shall then be responsible for reporting to the Director of Administration and Finance. No child may be "put off" the bus enroute to school or a destination which is part of a school activity. The Contractor shall report in writing to the Superintendent detailed accounts of all accidents.
9. No driver shall operate a school bus without approval as to physical qualifications to operate a school bus by a licensed physician in Rhode Island. The Director of Administration and Finance will serve as agent of the Department, and the Contractor must maintain a copy of current physical examinations on file in his office. The Department may require a more frequent examination for a driver or drivers and agrees to pay for the reasonable costs of such extra examinations.
10. In order that the Contractor provides professional drivers, evidence of a safety program that meets or exceeds the requirement of 8 hours of "in-service" training per driver per year must accompany the bid. This program shall be in compliance with all state and local transportation codes. Such training sessions are to be scheduled throughout the year, as it is not in the best interest of the school or its students to have all the training hours provided in one or two lengthy sessions. Any other safety/training programs which the Bidders use should also be included with the bid package.
11. Bidders must provide evidence that they are in compliance with all requirements for drug and alcohol testing. The description of this program should discuss both policies regarding substance abuse and company procedures on drug and alcohol testing.
12. The Contractor shall, at it's own cost and expense, procure and keep in force during the term of this Contract, Public Liability and Property Damage insurance on each bus used in the performance of this Contract, as shall protect it, the Town, the Department, and the individual members of the Board from claims of injury made to persons or damage to property which may

arise from operations under this Contract. Each vehicle must be covered by Bodily Injury Liability in the amount of \$25,000,000 Combined Single Limit and Property Damage coverage in the amount of \$100,000. Workers Compensation coverage shall meet Rhode Island required limits. The Contractor shall furnish proof that such insurance is in force by September 1 of each year of the Contract, or at any other time upon the request of the Department. The Contractor shall give thirty (30) days prior written notice of any change or cancellation in the above coverages to the Superintendent. All bidders shall submit a Certificate of Insurance for the first year of the contract as part of the bid. This Certificate shall be returned to Bidders after the bid awards.

13. Each bidder's accident record for the previous three (3) years must be prepared by the bidder's insurance carrier and submitted with the bid.
14. The contractor agrees that neither any part nor the whole of the work to be performed under this Contract shall be assigned, sub-let or transferred without the written permission of the Department having first been secured in advance.
15. The Contractor further agrees that the schedules and routes designated and approved by the Department shall be met at all times and that the meeting of said schedule is a material part of this contract. It is further agreed that in the event the Contractor shall fail to meet said schedules or parts thereof without justifiable cause or violate any part of this contract, then and in that event, the Department retains the right to terminate this contract upon sixty (60) days' notice in writing given by the Board to the Contractor. The Contractor would provide transportation during this sixty (60) days.
16. If requested by the Department, the Contractor agrees to submit lists to the Director of Administration and Finance between September 4th and 18th of each year indicating the following data for the drivers and equipment:

- Drivers:
1. Name
  2. Address
  3. Telephone Number
  4. Date of Birth
  5. License Number
  6. Date of Issuance

- Equipment:
1. Bus Number
  2. Manufacturer
  3. Chassis Serial Number
  4. Body Manufacturer
  5. Registration Number
  6. Capacity
  7. Mileage as of August 15

17. The Contractor will provide a Terminal Manager and Dispatcher, or similar function/titles, which is familiar with the Department. The terminal management will be responsible to the

Contractor and to the Department. The Contractor shall include with the bid, the resume of proposed Terminal Manager. Said Manager and Dispatcher will be directly responsible for, and experienced in, routing of buses and contacts with the public regarding transportation problems within the Department, provided, however, that all such routing and parent contacts are authorized by officials of the Department. An ongoing working relationship for compliance by drivers and monitors with all Department transportation policies, requests, and reports are required by the Department. The Terminal Manager may not drive a bus run. If in the course of the contract, the Terminal Manager leaves the position, the contractor agrees to include the Department in the hiring of a replacement.

The Manager and/or Dispatcher shall be available to The Scituate School Department during the hours that transportation is being provided to the Department. The Manager and /or Dispatcher shall be available by phone at least two hours before transportation begins and one hour after all buses have returned to the yard during the school year.

18. The Contractor is responsible to purchase all fuel to be used by the Contractor for the service of this contract. The Contractor shall make suitable plans for fuel storage and dispensing. There will be no fuel cost or fuel escalator cost to the Department.
19. The Department further reserves the sole right to alter, amend, vary and change, without extra charge, any routes listed as it shall see fit to provide for pupil changes, classroom changes, school construction, etc., and to substitute routes for those listed and increase or decrease the number or length of said routes and increase or decrease the number of buses as the Department chooses.
20. The Contractor agrees that, in case of the need for an emergency closing during the school day, as determined by the Superintendent, or designee, all buses will be at the school to pick up students no later than ninety minutes after notification of the stated emergency.
21. The mileage and student enrollment figures given in these specifications are approximately correct. The Department, however, assumes no responsibility for their precise accuracy or for errors resulting from their use.
22. In the interpretation of this agreement and the relations between the Contractor and the Department, the same shall be construed to be an independent agreement with the Contractor for furnishing of transportation only, and the Contractor shall not be held or deemed in any way to be an agent, employee, or official of the Department.
23. All buses must be equipped with tracking apps for parents, which will allow them to know where their child is at all times and when they will arrive.
24. During inclement weather, the Administration will consult with the Contractor relative to the altering of bus schedules or canceling bus service for that day. It is recognized that the Administration has sole responsibility for altering bus schedules or canceling bus service for any given day. Should bus service be required, the Contractor agrees to abide by the decision of the Administration and will run routes as normally as possible. No additional cost will be



incurred by the Department for early releases or cancellation of service due to inclement weather.

25. Drivers will not take disciplinary action against any child. Cases that warrant such action should be reported in writing at once on the appropriate form to the appropriate School Principal. Nothing herein shall prevent a driver from reprimanding a child from action that might cause harm to the students, driver or others.
26. Under no circumstances shall a driver refuse to pick up or discharge a pupil at an established school bus stop, unless authorized by the Department nor shall a driver remove a pupil from a bus providing services hereunder before reaching the pupil's intended destination, except in case of an emergency.

## **VI. WORKED TO BE PERFORMED**

1. The contractor shall provide transportation for all children residing in Scituate, to and from the following schools:
  - Scituate High School
  - Clayville Elementary School
  - Hope Elementary School
  - North Scituate Elementary School
  - Scituate Middle School
2. Bus Drivers shall not be permitted to carry any persons other than school employees or agent while carrying pupils without the express permission of the Superintendent or his designee.
3. The bus company may be responsible for providing transportation for students residing outside of the district and outside of the state's region 2. Currently, there are approximately 10 students being transported from Johnston, Cranston, and Providence. The Department would be responsible for the additional cost at an hourly rate as specified in appendix 2.
4. The number of days for which transportation will be required should not exceed one hundred eighty-one (181) days and will be governed by the actual school calendar adopted by the Scituate School Committee. Should transportation services be required for more than one hundred eighty-one (181) days, a per diem rate shall be paid to the Contractor based upon the appropriate rate as submitted on the Bid Proposal. Summer School Transportation and Special Needs Extended School year program shall be paid at the daily per diem rate.
5. Pick-ups and drop-offs will be made at reasonable designated intervals along the various routes on all school days, such pick-up points to be subject to the approval and the review of the Superintendent of Schools or Transportation Coordinator. Schedules must be arranged so that students will arrive at the high school not more than thirty (30) minutes before the opening, except when authorized by the Superintendent of Schools and depart fifteen (15) minutes after closing. Elementary students shall arrive not more than fifteen (15) minutes before school and depart no more than fifteen (15) minutes after closing.

6. The service contracted on regular routes is mutually understood to be contingent on the time schedules set forth in the regular route specifications and the Contractor shall provide at no additional cost a late run at Scituate High School and Scituate Middle School. The late run for the High School and Middle School will be at 3:30 P.M. and will be run Monday through Thursday. Late runs are skeletal in nature and provide service throughout the town dropping students at various depot stops throughout the district.
7. The contractor shall also provide: Early dismissals when required; regular transportation for all non-public schools covered by this contract on days when The Scituate School Department have other than regular dismissals; early dismissals of any and all schools for parent conferences, special events, emergencies, etc.; and early dismissal as required during examination weeks at the high school. This service is to be provided to the Department at no additional cost
8. There is an AM and PM Preschool program. Preschool students must be transported to Clayville Elementary School and home. Students shall arrive not more than five (5) minutes before school and depart no more than fifteen (15) minutes after closing. Mid-day buses shall be quoted at a per bus, per day rate.
9. Except with the approval of the Superintendent of Schools, her designee, all students who reside less than the following road miles from school will not be transported:
  - High School (Grades 9-12)                      1.50 miles
  - Middle School (Grades 6-8)                      1.50 miles
  - Elementary Schools (Grades K-5)                      .5 miles
10. Preschool students will require door to door or as close proximity as possible. The Department reserves the right to require that transportation be provided for certain students residing within these limits, which in the opinion of the Department are physically or mentally challenged or who are exposed to especially hazardous conditions. For the purpose of the provision, "road miles" shall mean the distance measured according to the shortest route by traveled road and/or paved public sidewalk.

Below is a listing of current starting and ending times of each school:

• Hope Elementary School	8:45 AM	3:00 PM
• North Scituate Elementary	8:45 AM	3:00 PM
• Clayville Elementary	8:45 AM	3:00 PM
• Scituate Middle School	7:45 AM	2:18 PM
• Scituate High School	7:45 AM	2:18 PM

11. Extra-curricular, athletic and field trips will be bid on an hourly and per mile basis inclusive of driver time. Certain special education runs may be required due to earlier dismissals. The Department understands the need for extra-curricular, athletic and field trips and states that the contractor is the sole provider of said trips.

12. Compliance with Title IX Regulations

In compliance with Title IX, Education Amendments of 1972 (prohibiting sex discrimination in education), the Department requires any person, organization, group or other entity with which it contracts, subcontracts or otherwise arranges to provide services or benefits (including bids) to comply fully with Title IX. Title IX states that “no person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving federal financial assistance.”

Further, the Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sexual orientation, country of national origin, age, ancestry, or disability. The Contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment, without regard to their race, color, religion, sex, country of origin, age, ancestry or disability.

Such action shall include, but not be limited to, the following: employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notice setting forth provisions of this non-discrimination clause.

13. Compliance with The Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973

In compliance with the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973 (prohibiting discrimination against any person who is qualified with a disability), the Department requires that any person, organization, group, or other entity with which it contracts, subcontracts, or otherwise arranges to provide services or benefits (including bids) comply fully.

14. Compliance with State Occupational Safety and Health Act (OSHA) and the Toxic Substances Act (Right-to-Know)

The Contractor will comply with all requirements of the Occupational Safety and Health Act (OSHA) and the Toxic Substances Act (Right-to-Know) with respect to all operations or activities on School Department premises.

Any injury to person or property sustained by the Contractor, its agents, servants, or employees or by any person, firm, or corporation employed directly or indirectly by them upon or in connection with their performance under the contract, however caused; and

Any injury to person or property sustained by any person, firm, or corporation caused by any act, default, error, or omission of the Contractor, its agents, servants or employees or of any person, firm, or corporation, directly or indirectly employed by them upon or in connection with performance under the contract. The assumption of indemnity, liability or loss hereunder shall survive Contractor's completion of service or other performance hereunder and any termination of this contract.

The Contractor, at its own expense and risk, shall defend any legal proceedings that may be brought against the Town of Scituate, Scituate Public Schools, or any officer, agent, servant or employee of Scituate Public Schools on any claim or demand, and shall satisfy any judgment that may be rendered against the Town of Scituate, Scituate Public Schools, or any officer, agent, servant, or employee of Scituate Public Schools.

This indemnification, defense and hold harmless agreement shall apply to any lawsuit, action, proceeding, liability, judgment, claim or demand, of whatever name or nature, notwithstanding that Contractor may deem frivolous or without merit. It is intended that this agreement be interpreted in the broadest possible manner so as to insulate all of the entities, parties, and individuals named above from any liability, cost or judgment, monetary or otherwise, as the same may relate to the personnel and services provided by the Contractor.

Appendix 1

BID CHECK LIST

- \_\_\_\_\_ Reference List
- \_\_\_\_\_ Certified Check or Bid Bond
- \_\_\_\_\_ Performance Bond Documentation
- \_\_\_\_\_ Safety and/or Training Program
- \_\_\_\_\_ Drug Testing, Policies and Procedures
- \_\_\_\_\_ Insurance Certificate
- \_\_\_\_\_ Accident Record

Appendix 2

BID SUBMITTAL FORM

The undersigned submits a bid for transportation of pupils as set forth in the specifications and bid proposal, and agrees, if this proposal is accepted, that the transportation of school children will be for a period of five (5) consecutive years beginning September 1, 2020.

1. REGULAR DAY TRANSPORTATION

A. I submit a bid for the first year of the contract, beginning September 1, 2020 as follows:

\$\_\_\_\_\_ per bus x \_\_\_\_ buses x 181 days = \$\_\_\_\_\_ per year

B. If, in the opinion of the Superintendent, subject to the approval of the Contractor, additional buses are required, the cost increase for the first contract year will be:

\$\_\_\_\_\_ per bus day

If, in the opinion of the Superintendent, subject to the approval of the Contractor, fewer buses are required, the cost decrease for the first contract year will be:

\$\_\_\_\_\_ per bus day

2. PRESCHOOL TRANSPORTATION

A. I submit a bid for the first year of the contract, beginning September 1, 2020 as follows:

\$\_\_\_\_\_ per bus x \_\_\_\_ buses x \_\_\_\_ days = \$\_\_\_\_\_ per year

3. SPECIAL EDUCATION TRANSPORTATION – WHEEL CHAIR VEHICLE

A. I submit a bid for the first year of the contract, beginning September 1, 2020 as follows:

\$\_\_\_\_\_ per bus x \_\_\_\_ buses x 181 days = \$\_\_\_\_\_ per year

B. If, in the opinion of the Superintendent, subject to the approval of the Department, additional buses are required, the cost increase for the first contract year will be:

\$\_\_\_\_\_ per bus day

If, in the opinion of the Superintendent, subject to the approval of the Department, fewer buses are required, the cost decrease for the first contract year will be:

\$\_\_\_\_\_ per bus day

4. SPECIAL EDUCATION TRANSPORTATION

A. I submit a bid for the first year of the contract, beginning September 1, 2020 as follows:

\$\_\_\_\_\_ per bus x \_\_\_\_ buses x 181 days = \$\_\_\_\_\_ per year

B. If, in the opinion of the Superintendent, subject to the approval of the Department, additional buses are required, the cost increase for the first contract year will be:

\$\_\_\_\_\_ per bus day

If, in the opinion of the Superintendent, subject to the approval of the Department, fewer buses are required, the cost decrease for the first contract year will be:

\$\_\_\_\_\_ per bus day

5. ACTIVITY/ATHLETIC BUS TRANSPORTATION

A. Cost Per Mile: \$\_\_\_\_\_

B. Cost Per Waiting Hour: \$\_\_\_\_\_

C. Minimum Cost Per Trip: \$\_\_\_\_\_

5. Hourly Rate Per Bus

A. The hourly rate for a bus in transport will be \$\_\_\_\_\_

7. PERFORMANCE BOND

Cost to provide a 100% bond for the first year of the contract, beginning September 1, 2020

\$\_\_\_\_\_

APPENDIX 3

BID FORM ADDITIONAL INFORMATION

INFORMATION TO BE FILLED OUT BY ALL BIDDERS

1. How long have you been in the school bus business? \_\_\_\_\_years
  
2. How many buses currently owned will be used in this contract? \_\_\_\_\_  
If you do not own buses at the present time, do you intend to purchase them? \_\_\_\_\_
  
4. State your plan for the garaging, fueling and maintaining of the buses to be used for this contract.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Bidder's Signature: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

FAX: \_\_\_\_\_

Date: \_\_\_\_\_



APPENDIX 4  
Current Bus Routes

Go to [www.scituateschoolsri.net](http://www.scituateschoolsri.net) click District Info, then click Bus Information to see current bus routes.