

**City of Scandia, Minnesota
POSITION DESCRIPTION**

TITLE: ICE RINK MAINTENANCE WORKER

STATUS: Part-time, seasonal position
FLSA Non-Exempt

REPORTS TO: Director of Public Works
City Administrator
City Council

PRIMARY OBJECTIVE: Maintain ice surfaces, boards and equipment at the Leonard Wojtowicz Skating Park.

ESSENTIAL FUNCTIONS:

1. Flood ice rinks to create and maintain skating surfaces on the hockey and pleasure rinks.
2. Remove major snow accumulations from ice surfaces by appropriate means.
3. Inspect ice surfaces, hockey boards and lights on a regular basis to ensure they are in safe condition for use.
4. Determine and perform preventative maintenance and safety checks on all equipment used, including the Zamboni.
5. Make repairs to hockey rink boards, gates and nets.
6. Coordinate maintenance of facilities and equipment with Director of Public Works.
7. Performs other duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES:

1. Mechanical ability to operate and repair equipment and facilities.
2. Ability to perform work outdoors in cold weather conditions on an irregular schedule dependent upon climate and ice conditions.
3. Ability to work independently as well as cooperatively.

EXAMPLES OF PERFORMANCE CRITERIA:

1. Ice surfaces are maintained in a smooth, safe skating condition for the maximum time allowed by climate conditions during the ice skating season.
2. Hockey boards and other components are free of hazards and maintained in the best condition allowed given the age and type of materials.
3. Keeps Director of Public Works informed of all significant matters he/she must know to perform his/her responsibilities effectively.

MINIMUM QUALIFICATIONS:

1. High school diploma or equivalent education required.
2. One year related experience.

SUPERVISION OF OTHERS: None