

City of Scandia, Minnesota

POSITION DESCRIPTION

TITLE: **STREET MAINTENANCE WORKER,
PART-TIME SEASONAL, ON-CALL**

STATUS: Part-time, seasonal (up to 67 work days) position
Work hours dependent on call-out for snow emergencies
FLSA Non-Exempt

REPORTS TO: Director of Public Works
City Administrator
City Council

PRIMARY OBJECTIVE: Under direction of and in coordination with full-time maintenance staff, maintain roads in safe driving condition and remove snow and ice from city parking lots and sidewalks during the winter season.

ESSENTIAL FUNCTIONS:

1. Plow snow and sand and de-ice roads.
2. Perform snow removal at the Community Center, Public Works/ Fire Hall, Annex and public sidewalks.
3. Perform preventative maintenance and safety checks on all equipment used.
4. Attend safety meetings and other training as required.
5. Perform other duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES:

1. Knowledge of and skill in operation of equipment.
2. Ability to make minor repairs and adjustments to equipment.
3. Mechanical aptitude.
4. Ability to do some lifting, bending, climbing, reaching, overhead pushing and pulling.
5. Agility to perform job responsibilities in climatic extremes
6. Ability to work overtime or be on call as necessary and assigned.

EXAMPLES OF PERFORMANCE CRITERIA:

1. Maintenance workers perform as a team to accomplish objectives.
2. Facilities and equipment are maintained in a neat, clean and orderly manner at all times.
3. Equipment and labor are utilized appropriately, effectively and safely.

4. Communicates with elected officials, staff and citizens in a polite and courteous manner.
5. Keeps supervisor informed of all significant matters he/she must know to perform his/her responsibilities effectively.

MINIMUM QUALIFICATIONS:

1. High school diploma or equivalent education.
2. Experience in construction and maintenance work involving the operation of a variety of equipment.
3. Valid class "A" driver's license and good driving record to qualify for operation of commercial vehicles (dump truck/ snow plow combination), or
4. Valid class "D" driver's license and good driving record, for operation of pick-up truck with plow.

SUPERVISION OF OTHERS: None