



SARTELL CITY COUNCIL AGENDA

Monday, November 13th, 2023

Sartell City Hall

6:00 PM

- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. SPECIAL PRESENTATIONS**
 - a. Swearing in of Officer Logan Eck
- 4. OPEN FORUM/PUBLIC COMMENT** (must sign up in advance, up to 5 speakers allowed for up to 3 minutes each – no Council response or action is given to open forum comments other than referral to City Staff)
- 5. APPROVAL OF CITY COUNCIL MINUTES**
 - a. October 23rd – Regular Meeting Minutes
- 6. CONSENT AGENDA**
 - a. Approval of Voucher Payments
 - b. Approval of 2024 Liquor Licenses
 - c. Approval of Resignations & Retirements
 - d. Approval of MN Housing MCPP Agreement
 - e. Approval of Annexation
 - f. Approval of Contract Revisions
- 7. NEW BUSINESS**
- 8. OLD BUSINESS**
 - a. Zoning Appeal
- 9. PUBLIC HEARINGS**
 - a. Vacation – Wyoming Court
 - b. Conditional Use Permit - Enterprise Energy
- 10. DEPARTMENT REPORTS**
 - a. Public Works/Engineering**
 - Monthly Report
 - b. Fire**
 - Monthly Report
 - c. Police**
 - Monthly Report
 - d. Community Development**
 - Monthly Report
- 11. CITY COMMISSION UPDATES**
- 12. CITY COUNCIL COMMITTEE UPDATES & MISCELLANEOUS BUSINESS**

13. ADJOURN

SARTELL CITY COUNCIL MEETING MINUTES

Meeting Location: Sartell City Hall, Council Chambers

Meeting Date: **September 25th, 2023**

Pursuant to due call and notice thereof, a regular meeting of the Sartell City Council was held on September 25th, 2023, at Sartell City Hall. Mayor Ryan Fitzthum called the meeting to order at 6:00 p.m.

COUNCIL PRESENT: Mayor Fitzthum; Council Members Lewandowski, Smith, Elness, Meyer

COUNCIL ABSENT: None

STAFF PRESENT: Brandon Silgjord, Police Chief; Rob Voshell, Finance Director; John Kothenbeutel, Public Works Director; April Ryan, City Engineer; Peter Kedrowski, Fire Chief; Kari Theisen, Project Supervisor; Anna Gruber, City Administrator.

PLEDGE OF ALLEGIANCE

AGENDA REVIEW AND ADOPTION

Direction/Action

A motion was made by Smith and seconded by Elness to approve the agenda as presented. The following voted:

Aye Votes: Fitzthum, Lewandowski, Smith, Elness, Meyer

Nay Votes: None

Motion Carried.

OPEN FORUM

Maggie Kremer, 828 1st Street North, provided Council with an invitation to the Sartell 6th Grade Historical Society event on Thursday and Friday and the community center. She also updated them on the community wide bingo event.

Peter Wilson, 1108 Celebration Drive, requested that the Council apologize to every residence in Sartell for the daycare debacle and expressed concerns with sustainability goals, United Nations Agenda 21, and the golf course sale.

SPECIAL PRESENTATIONS

APPROVAL OF CITY COUNCIL MINUTES

September 11th – Regular Meeting

September 11th – Special Meeting

Direction/Action

A motion was made by Meyer and seconded by Smith to approve the minutes as presented. The following voted:

Aye Votes: Fitzthum, Lewandowski, Smith, Elness, Meyer

Nay Votes: None

Motion Carried.

CONSENT AGENDA

- a. Approval of Voucher Payments (88770-88877 & 100706-100720)

- b. Approval of Customer Engagement Policy
- c. Approval of Public Works Purchase
- d. Approval of Flood Mitigation Grant Agreement
- e. Approval of Community Engagement Platform
- f. Approval of East Side Construction Project Final Closeout
- g. Approval of 2022 Overlay Project Final Closeout
- h. Approval of Final Acceptance of Completed Projects
- i. Approval of Funding Agreement
- j. Approval of Special Permit

Direction/Action

A motion was made by Meyer and seconded by Lewandowski to approve the Consent Agenda items A-J, except B and E. The following voted:

Aye Votes: Fitzthum, Lewandowski, Smith, Elness, Meyer

Nay Votes: None

Motion Carried.

Councilmember Smith pulled item B to request the addition of “City Administrator discretion” for inclement weather-related closures of City facilities.

Direction/Action

A motion was made by Smith and seconded by Elness to approve the Consent Agenda items B regarding the Customer Engagement Policy, with the addition of “City Administrator Discretion” for inclement weather-related events. The following voted:

Aye Votes: Fitzthum, Lewandowski, Smith, Elness, Meyer

Nay Votes: None

Motion Carried.

Councilmember Smith pulled item E to clarify whether the NCS survey can have custom questions, as well as business specific surveys for economic development.

Direction/Action

A motion was made by Smith and seconded by Elness to approve the Consent Agenda items E regarding the Customer Engagement Platform. The following voted:

Aye Votes: Fitzthum, Lewandowski, Smith, Elness, Meyer

Nay Votes: None

Motion Carried.

PUBLIC HEARINGS

Title 10 Zoning Ordinance

Theisen presented the final draft of the stockpile ordinance, as well as a historical context of the moratorium and multiple engagement opportunities with developers regarding the ordinance.

A Public Hearing was opened at 6:20 pm. The Public Hearing was closed at 6:21 pm with no comments.

The City Council discussed the Ordinance process and their confidence in finding a compromise on the ordinance that is not too restrictive but provides a process for managing the stockpiles in Sartell.

Direction/Action

A motion was made by Fitzthum and seconded by Lewandowski to approve the Title 10 Ordinance as presented. The following voted:

Aye Votes: Fitzthum, Lewandowski, Smith, Elness, Meyer

Nay Votes: None

Motion Carried.

Title 3 Business & License Regulations

Theisen presented the updated business license and regulations related to THC beverages and cannabis retail sales. The ordinance will allow the sale of THC beverages at on/off sale liquor license holder establishments.

The Public Hearing was opened at 6:31 pm and closed at 6:32 pm with no comments.

The City Council discussed setback requirements for tobacco shops that can sell consumables, as well as future revisions of the ordinance as the State provides more guidance.

Direction/Action

A motion was made by Smith and seconded by Elness to approve the Title 3 Business & License Regulations Amendments as presented. The following voted:

Aye Votes: Fitzthum, Lewandowski, Smith, Elness, Meyer

Nay Votes: None

Motion Carried.

Fee Schedule Amendments

Kedrowski presented rental fee inspection increases to the fee schedule, which are timely due to the annual inspection schedules.

The Public Hearing was opened at 6:53 pm and closed at 6:54 pm with no comments.

The City Council discussed the importance of rental inspections and the Crime Free program we offer.

Direction/Action

A motion was made by Lewandowski and seconded by Elness to approve Fee Schedule Amendments as presented. The following voted:

Aye Votes: Fitzthum, Lewandowski, Smith, Elness, Meyer

Nay Votes: None

Motion Carried.

NEW BUSINESS

K9 Therapy Dog

Chief Silgjord presented a donation from Soldier 6 for a therapy K9 in Sartell. Officer Kari Bonfield was selected to be the handler of this dog, Kimber.

Direction/Action

A motion was made by Elness and seconded by Smith to approve the acceptance of the Solider 6 K9 Therapy Dog, Kimber. The following voted:

Aye Votes: Fitzthum, Lewandowski, Smith, Elness, Meyer

Nay Votes: None
Motion Carried.

Flock Safety Cameras

Chief Silgjord presented an agreement for 7 flock safety cameras at the entrance points of Sartell, which will assist the police department in crime prevention efforts.

Direction/Action

A motion was made by Meyer and seconded by Lewandowski to approve the Flock Safety Camera Agreement. The following voted:

Aye Votes: Fitzthum, Lewandowski, Smith, Elness, Meyer

Nay Votes: None

Motion Carried.

DEPARTMENT REPORTS

- Administration: Gruber presented the monthly report.
- Finance: Voshell presented the monthly report.
- Community Development: Theisen presented the monthly report.

CITY COMMISSION UPDATES

Gruber updated the public on the vacant seat on the Regional Human Rights Commission.

CITY COUNCIL UPDATES AND MISCELLANEOUS BUSINESS

Elness welcomed Kimber and thanked the police department for their efforts, as well as thanked staff for the Mill Site Tour that was held earlier in the day.

Meyer thanked the police department for being progressive and creative in their community policing efforts and also thanked staff for the Mill Site Tour.

Fitzthum updated the public on the Great River Childrens Museum Block Party, Historical Society 6th Grade event, and community bingo.

ADJOURN

A motion was made by Elness and seconded by Lewandowski to adjourn the meeting at 7:22 p.m. The motion carried unanimously.

Anna Gruber, City Administrator

Ryan Fitzthum, Mayor

GL Period	Check Issue Date	Vendor Number	Payee	Check GL Account	Amount
10/23	10/19/2023	101101	KNIFE RIVER CORPORATION	417-20200	340,097.16
10/23	10/19/2023	935	J R FERCHE, INC	243-20200	237,052.93
10/23	10/19/2023	100795	SHORT ELLIOTT HENDRICKSON INC	437-20200	208,583.45
10/23	10/05/2023	100995	C & L EXCAVATING INC	417-20200	198,345.96
10/23	10/19/2023	505	CITY OF ST CLOUD	101-20200	193,135.50
10/23	10/19/2023	100995	C & L EXCAVATING INC	417-20200	107,946.12
11/23	11/02/2023	491	PUBLIC EMPLOYEE RETIREMENT ASN	101-20200	57,684.08
10/23	10/19/2023	103019	FURTHER	101-20200	45,524.29
10/23	10/19/2023	491	PUBLIC EMPLOYEE RETIREMENT ASN	101-20200	42,780.51
10/23	10/05/2023	491	PUBLIC EMPLOYEE RETIREMENT ASN	101-20200	41,705.97
10/23	10/19/2023	841	BRAUN INTERTEC	456-20200	41,404.00
10/23	10/19/2023	293	INDEPENDENT SCHOOL DISTRCT 748	602-20200	40,199.95
10/23	10/19/2023	388	EFTPS VOICE RESPONSE SYSTEM	101-20200	39,811.62
10/23	10/19/2023	102112	LEAGUE OF MN CITIES INSURANCE	101-20200	34,746.00
11/23	11/02/2023	103579	ENBIORGANIC TECHNOLOGIES LLC	602-20200	30,000.00
10/23	10/05/2023	113	STEARNS CNTY AUDITOR-TREASURER	444-20200	26,908.17
10/23	10/05/2023	103575	POLCO	224-20200	18,900.00
10/23	10/26/2023	101853	PROFIELDS LLC	211-20200	18,507.92
10/23	10/26/2023	31	HAWKINS INC	601-20200	17,514.23
10/23	10/05/2023	1216	SCHEFERS EXCAVATING INC	211-20200	16,630.00
10/23	10/05/2023	101619	EVOQUA WATER TECHNOLOGIES LLC	602-20200	15,419.96
10/23	10/19/2023	1398	XCEL ENERGY	250-20200	14,417.11
10/23	10/05/2023	102216	DTM FLEET SERVICE	412-20200	13,978.53
10/23	10/19/2023	113	STEARNS CNTY AUDITOR-TREASURER	101-20200	13,850.00
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT CARD)	101-20200	12,968.57
11/23	11/02/2023	258	MN DEPT OF REVENUE	101-20200	12,269.58
10/23	10/19/2023	100030	NELSON SANITATION & RENTAL INC	456-20200	11,662.35
10/23	10/26/2023	101806	EMPOWER RETIREMENT	101-20200	11,414.49
10/23	10/05/2023	102552	MINNESOTA PAVING & MATERIALS	101-20200	10,327.53
10/23	10/19/2023	654	STEARNS ELECTRIC ASSOCIATION	602-20200	9,746.58
10/23	10/26/2023	1398	XCEL ENERGY	101-20200	9,608.67
10/23	10/19/2023	258	MN DEPT OF REVENUE	101-20200	9,215.02
10/23	10/05/2023	258	MN DEPT OF REVENUE	101-20200	8,617.28
10/23	10/05/2023	102930	DALE GRUBER CONSTRUCTION	211-20200	8,176.00
10/23	10/19/2023	102611	MADISON ENERGY INVESTMENTS LLC	602-20200	7,412.67
10/23	10/19/2023	101171	MUSTANG SIGNS & GRAPHICS	101-20200	6,345.00
10/23	10/19/2023	1398	XCEL ENERGY	101-20200	5,991.41
10/23	10/05/2023	498	ASTECH CORP	101-20200	5,803.12
10/23	10/26/2023	187	DESIGN ELECTRIC INC	101-20200	5,761.02
10/23	10/26/2023	101773	MINNESOTA PUMP WORKS	602-20200	5,045.98
10/23	10/26/2023	103004	STEARNS COUNTY HIGHWAY	437-20200	4,909.42
10/23	10/19/2023	101259	PROFESSIONAL OFFICE SERV INC	601-20200	4,664.41
10/23	10/19/2023	103004	STEARNS COUNTY HIGHWAY	437-20200	4,336.52
10/23	10/05/2023	101400	PAYMENT SERVICE NETWORK	601-20200	4,319.11
10/23	10/19/2023	279	KRIS ENGINEERING INC	101-20200	4,250.22
10/23	10/19/2023	103497	CENTRAL MN HEALTH & SAFETY TRAINING LLC	101-20200	4,200.00
10/23	10/19/2023	167	RINKE-NOONAN	101-20200	3,865.50
11/23	11/02/2023	100649	BEHRENBRINKER, STEPHEN C	101-20200	3,571.33
10/23	10/05/2023	103570	H&B SPECIALIZED PRODUCTS INC	101-20200	3,348.00
10/23	10/26/2023	101098	SANITATION SERVICES LLC	101-20200	3,217.50
10/23	10/19/2023	101348	FLAGSHIP RECREATION LLC	211-20200	3,125.00
10/23	10/19/2023	101262	PRECISE REFRIGERATION HTG & AC	101-20200	3,070.42
10/23	10/05/2023	101512	THE STANDARD	101-20200	3,014.64
10/23	10/19/2023	1398	XCEL ENERGY	101-20200	2,894.46
10/23	10/26/2023	103019	FURTHER	101-20200	2,849.29
10/23	10/19/2023	101619	EVOQUA WATER TECHNOLOGIES LLC	602-20200	2,800.00
10/23	10/05/2023	102790	KELLY C JOHNSON, INC.	101-20200	2,609.50

GL Period	Check Issue Date	Vendor Number	Payee	Check GL Account	Amount
10/23	10/05/2023	100611	BROTHERS FIRE & SECURITY	601-20200	2,518.00
10/23	10/19/2023	693	NORTH CENTRAL TRUCK EQUIPMENT	101-20200	2,498.80
10/23	10/19/2023	100853	AT&T MOBILITY	101-20200	2,466.91
11/23	11/02/2023	841	BRAUN INTERTEC	243-20200	2,418.50
10/23	10/19/2023	103215	CIVIC SYSTEMS LLC	101-20200	2,400.00
10/23	10/19/2023	102790	KELLY C JOHNSON, INC.	101-20200	2,371.50
10/23	10/26/2023	100247	MN DEPT OF LABOR & INDUSTRY	101-20200	2,368.83
10/23	10/19/2023	22	MN DEPT OF REVENUE-SALES/USE	601-20200	2,315.00
10/23	10/19/2023	102216	DTM FLEET SERVICE	412-20200	2,261.42
10/23	10/05/2023	214	ARNOLD S	101-20200	2,182.01
10/23	10/26/2023	1362	DINGMANN, LUCAS	101-20200	2,069.76
10/23	10/26/2023	100692	MN DEPT OF TRANSPORTATION	243-20200	2,066.76
10/23	10/19/2023	100611	BROTHERS FIRE & SECURITY	235-20200	1,994.04
10/23	10/05/2023	101262	PRECISE REFRIGERATION HTG & AC	101-20200	1,896.87
10/23	10/26/2023	100985	JOHN DEERE FINANCIAL	101-20200	1,804.00
10/23	10/26/2023	103014	INTERSTATE BEARING SYSTEM, INC	101-20200	1,286.19
10/23	10/05/2023	544	LAW ENFORCEMENT LABOR SERV INC	101-20200	1,282.50
10/23	10/19/2023	103075	MOTOROLA SOLUTIONS	101-20200	1,241.96
10/23	10/31/2023	102679	WEST CENTRAL SANITATION	101-20200	1,174.78
10/23	10/19/2023	103552	PRAIRIESCAPES, LLC	601-20200	1,101.00
10/23	10/19/2023	428	MN STATE FIRE CHIEFS ASSN	101-20200	1,050.00
10/23	10/05/2023	240	MN TEAMSTERS-PUBLIC & LAW ENF	101-20200	1,037.00
11/23	11/02/2023	817	ALEX AIR APPARATUS INC	101-20200	1,030.52
11/23	11/02/2023	101546	HEIM, BRIAN	101-20200	1,005.59
10/23	10/31/2023	103019	FURTHER	101-20200	1,000.00
11/23	11/02/2023	103582	EVERMORE CO LLC	101-20200	1,000.00
10/23	10/26/2023	109	TENVOORDE FORD INC	101-20200	986.16
10/23	10/05/2023	100963	SIGN SOLUTIONS	101-20200	964.62
10/23	10/19/2023	102927	RYAN, APRIL	101-20200	938.84
10/23	10/05/2023	236	CENTRAL HYDRAULICS INC	101-20200	924.08
10/23	10/19/2023	346	GALLS INC	101-20200	905.71
10/23	10/19/2023	103465	ROCK ON TRUCKS INC	101-20200	902.07
10/23	10/05/2023	101605	INTERSTATE ALL BATTERY CTR	101-20200	781.85
10/23	10/19/2023	102409	FIRE SAFETY USA, INC	101-20200	723.50
10/23	10/19/2023	100640	O REILLY AUTO PARTS	101-20200	718.52
10/23	10/05/2023	100875	GRANITE PEST CONTROL LLC	101-20200	715.00
10/23	10/19/2023	101655	CROTEAU PLUMBING LLC	601-20200	699.25
10/23	10/19/2023	103353	TOOL WAREHOUSE, INC	602-20200	689.94
10/23	10/19/2023	102918		101-20200	688.03
10/23	10/19/2023	888	HILLYARD/HUTCHINSON	101-20200	682.30
10/23	10/26/2023	102093	TACTICAL ADVANTAGE LLC	101-20200	630.00
10/23	10/19/2023	102537	FERGUSON WATERWORKS #2518	601-20200	617.05
10/23	10/19/2023	103065	BUREAU OF CRIM. APPREHENSION	101-20200	600.00
11/23	11/02/2023	102625	EAST SIDE OIL CO, INC.	101-20200	590.00
10/23	10/05/2023	126	LITTLE FALLS MACHINE INC.	101-20200	577.89
10/23	10/26/2023	100611	BROTHERS FIRE & SECURITY	101-20200	573.52
10/23	10/19/2023	634	GATR OF SAUK RAPIDS	101-20200	562.48
10/23	10/19/2023	214	ARNOLD S	101-20200	560.22
10/23	10/26/2023	64	MIDWAY IRON & METAL	211-20200	524.79
10/23	10/26/2023	102918		101-20200	477.09
10/23	10/19/2023	95	ST CLOUD TIMES	101-20200	453.82
10/23	10/19/2023	1398	XCEL ENERGY	602-20200	445.55
10/23	10/19/2023	101605	INTERSTATE ALL BATTERY CTR	101-20200	443.85
10/23	10/26/2023	102552	MINNESOTA PAVING & MATERIALS	101-20200	405.60
10/23	10/19/2023	1564	TOTAL CONTROL SYSTEMS INC	601-20200	405.00
10/23	10/05/2023	27	OXYGEN SERVICE COMPANY	101-20200	402.83
10/23	10/19/2023	100452	VERIZON WIRELESS	101-20200	400.16

GL Period	Check Issue Date	Vendor Number	Payee	Check GL Account	Amount
10/23	10/05/2023	179	ICKLER MACHINE COMPANY	101-20200	399.83
10/23	10/19/2023	1147	MENARDS	101-20200	396.71
10/23	10/26/2023	52	LAWSON PRODUCTS INC	101-20200	385.75
10/23	10/19/2023	100576	CHARTER COMMUNICATIONS	101-20200	377.67
10/23	10/26/2023	59	MARCO TECHNOLOGIES LLC-COPIERS	101-20200	365.51
10/23	10/31/2023	102829	ARVIG	101-20200	363.10
11/23	11/02/2023	346	GALLS INC	217-20200	361.31
10/23	10/19/2023	429	TRAUT COMPANIES	601-20200	350.00
10/23	10/26/2023	449	SECURITY LOCKSMITHS	101-20200	346.00
11/23	11/02/2023	100593	HEARTLAND GLASS	101-20200	341.86
10/23	10/05/2023	64	MIDWAY IRON & METAL	101-20200	328.47
10/23	10/19/2023	190	GOPHER STATE ONE-CALL INC	601-20200	318.60
10/23	10/26/2023	597	TRI COUNTY HUMANE SOCIETY	101-20200	300.00
10/23	10/26/2023	1591	PURCHASE POWER-PITNEY BOWES	101-20200	300.00
11/23	11/02/2023	102918		601-20200	290.16
10/23	10/26/2023	1105	MVTL LABORATORIES INC	602-20200	288.77
10/23	10/26/2023	103075	MOTOROLA SOLUTIONS	412-20200	288.51
10/23	10/19/2023	102069	ALLSTREAM	601-20200	284.76
10/23	10/19/2023	101035	LOCATORS & SUPPLIES INC	601-20200	276.65
10/23	10/19/2023	101395	MOMENTUM TRUCK GROUP	101-20200	274.92
10/23	10/05/2023	888	HILLYARD/HUTCHINSON	101-20200	251.00
10/23	10/26/2023	125		101-20200	246.00
10/23	10/26/2023	100517	POWERHOUSE OUTDOOR EQUIP INC	101-20200	236.93
10/23	10/05/2023	1147	MENARDS	211-20200	235.82
10/23	10/05/2023	103195	IAFC	101-20200	215.00
10/23	10/05/2023	100640	O REILLY AUTO PARTS	101-20200	208.15
10/23	10/19/2023	103212	GRUBER, ANNA	101-20200	205.90
10/23	10/26/2023	27	OXYGEN SERVICE COMPANY	101-20200	204.03
10/23	10/19/2023	102609	FACETIME BUSINESS RESOURCES	101-20200	200.00
10/23	10/26/2023	101598	CURTIS, DAVE	101-20200	200.00
11/23	11/02/2023	102205	DEZURIKS BLACK SIGNS & CUSTOM	101-20200	200.00
10/23	10/05/2023	101218	VOSHELL, ROBERT	101-20200	193.88
10/23	10/19/2023	101516	SARTELL INDEPENDENT POLICE ASN	101-20200	192.00
10/23	10/26/2023	346	GALLS INC	101-20200	180.97
10/23	10/05/2023	101424	INTELLIGENT WIRELESS MANAGEMEN	101-20200	180.00
10/23	10/26/2023	29	GENERAL RENTAL CENTER	101-20200	176.52
10/23	10/05/2023	429	TRAUT COMPANIES	601-20200	175.00
10/23	10/26/2023	429	TRAUT COMPANIES	601-20200	175.00
10/23	10/05/2023	101755	INNOVATIVE OFFICE SOLUTIONS LL	101-20200	168.29
10/23	10/05/2023	102046	AXON ENTERPRISE INC	101-20200	166.60
10/23	10/05/2023	346	GALLS INC	101-20200	166.40
10/23	10/05/2023	172	MN BENEFIT ASSOCIATION	101-20200	164.68
10/23	10/05/2023	103426	FORD MOTOR COMPANY	101-20200	157.33
10/23	10/05/2023	103493	FLASHPARKING INC	101-20200	150.00
10/23	10/26/2023	103019	FURTHER	101-20200	150.00
10/23	10/19/2023	102173	SWEETER, NICOLE	101-20200	148.38
10/23	10/05/2023	101400	PAYMENT SERVICE NETWORK	101-20200	141.40
10/23	10/05/2023	102028	OLSON, BRENNAN	101-20200	140.25
10/23	10/26/2023	102537	FERGUSON WATERWORKS #2518	601-20200	135.20
10/23	10/26/2023	101612	HEALTHPARTNERS CENTRAL MN CLINIC	101-20200	133.50
10/23	10/19/2023	1398	XCEL ENERGY	101-20200	130.86
10/23	10/19/2023	100576	CHARTER COMMUNICATIONS	601-20200	114.98
10/23	10/19/2023	103409	RIVERSIDE HARDWARE LLC	601-20200	114.76
10/23	10/19/2023	1398	XCEL ENERGY	101-20200	114.10
10/23	10/05/2023	102860	LEXISNEXIS	101-20200	109.27
10/23	10/19/2023	931	SARTELL AREA CHAMBER OF COMMERCE	223-20200	100.00
10/23	10/05/2023	101400	PAYMENT SERVICE NETWORK	101-20200	96.35

GL Period	Check Issue Date	Vendor Number	Payee	Check GL Account	Amount
10/23	10/26/2023	101999	ENGRAVESTONE INC	101-20200	92.00
10/23	10/05/2023	100517	POWERHOUSE OUTDOOR EQUIP INC	101-20200	73.99
10/23	10/05/2023	508	SHERWIN WILLIAMS	101-20200	61.56
10/23	10/05/2023	101400	PAYMENT SERVICE NETWORK	101-20200	53.71
10/23	10/19/2023	100793	BONFIELD, KARI	101-20200	51.86
10/23	10/05/2023	350	STEARNS CNTY CHIEFS POLICE ASN	101-20200	50.00
10/23	10/31/2023	103576	ALERUS FINANCIAL NA	101-20200	50.00
10/23	10/19/2023	103547	WHITE CAP, LP	101-20200	49.03
10/23	10/19/2023	103016	THEISEN, MEGAN	101-20200	47.20
10/23	10/19/2023	1398	XCEL ENERGY	101-20200	46.19
10/23	10/19/2023	484	STEARNS CNTY RECORDER	101-20200	46.00
10/23	10/19/2023	103469	FACTORY MOTOR PARTS	101-20200	45.84
11/23	11/02/2023	356	GRAINGER	101-20200	42.96
10/23	10/19/2023	1398	XCEL ENERGY	101-20200	40.96
10/23	10/05/2023	101869	BRIAN KLINEFELTER FOUNDATION	101-20200	40.00
10/23	10/05/2023	102089	DAYTA MARKETING	223-20200	40.00
10/23	10/19/2023	101869	BRIAN KLINEFELTER FOUNDATION	101-20200	40.00
10/23	10/26/2023	100247	MN DEPT OF LABOR & INDUSTRY	101-20200	40.00
11/23	11/02/2023	101869	BRIAN KLINEFELTER FOUNDATION	101-20200	40.00
10/23	10/05/2023	103531	FARRELL EQUIPMENT & SUPPLY CO INC	101-20200	39.98
10/23	10/05/2023	103409	RIVERSIDE HARDWARE LLC	101-20200	39.61
10/23	10/19/2023	100585	SUMMIT FIRE PROTECTION	101-20200	39.60
10/23	10/19/2023	100576	CHARTER COMMUNICATIONS	101-20200	37.64
10/23	10/19/2023	1398	XCEL ENERGY	101-20200	35.69
10/23	10/05/2023	101171	MUSTANG SIGNS & GRAPHICS	101-20200	35.00
10/23	10/19/2023	101755	INNOVATIVE OFFICE SOLUTIONS LL	101-20200	34.67
10/23	10/05/2023	103155	SHRED-IT	101-20200	33.14
10/23	10/19/2023	1398	XCEL ENERGY	101-20200	32.31
10/23	10/19/2023	1398	XCEL ENERGY	101-20200	29.84
10/23	10/19/2023	27	OXYGEN SERVICE COMPANY	101-20200	28.83
10/23	10/26/2023	101605	INTERSTATE ALL BATTERY CTR	101-20200	27.96
10/23	10/26/2023	100684	DIAMOND VOGEL	101-20200	23.24
11/23	11/02/2023	100793	BONFIELD, KARI	101-20200	23.00
10/23	10/19/2023	1398	XCEL ENERGY	101-20200	21.71
10/23	10/19/2023	64	MIDWAY IRON & METAL	101-20200	21.65
11/23	11/02/2023	102537	FERGUSON WATERWORKS #2518	601-20200	21.52
10/23	10/19/2023	1398	XCEL ENERGY	101-20200	21.50
10/23	10/19/2023	1386	TERMINAL SUPPLY CO	101-20200	20.55
10/23	10/19/2023	1398	XCEL ENERGY	601-20200	20.08
10/23	10/05/2023	101259	PROFESSIONAL OFFICE SERV INC	601-20200	20.00
10/23	10/19/2023	65	MIMBACH FLEET SUPPLY	101-20200	19.99
10/23	10/19/2023	100517	POWERHOUSE OUTDOOR EQUIP INC	101-20200	18.00
10/23	10/19/2023	1398	XCEL ENERGY	101-20200	15.54
10/23	10/05/2023	113	STEARNS CNTY AUDITOR-TREASURER	101-20200	15.25
10/23	10/05/2023	101400	PAYMENT SERVICE NETWORK	101-20200	14.21
10/23	10/19/2023	1398	XCEL ENERGY	101-20200	12.63
10/23	10/05/2023	42	HANDYMAN S INC.	601-20200	10.99
10/23	10/26/2023	103409	RIVERSIDE HARDWARE LLC	101-20200	10.37
10/23	10/26/2023	692	CENTRAL LOCKSMITHS INC	101-20200	10.00
10/23	10/19/2023	1398	XCEL ENERGY	101-20200	9.97
10/23	10/26/2023	100640	O REILLY AUTO PARTS	101-20200	7.99
10/23	10/05/2023	102929	PACE PAYMENT SYSTEMS, INC.	101-20200	5.00
10/23	10/31/2023	103580	MCGOVERN COMMERCIAL HQ	412-20200	5.00
10/23	10/19/2023	1460	MN HWY SAFETY & RESEARCH CENTR	101-20200	.00 V
10/23	10/31/2023	101612	HEALTHPARTNERS CENTRAL MN CLINIC	101-20200	.00 V
11/23	11/02/2023	102829	ARVIG	101-20200	.00 V
11/23	11/02/2023	102829	ARVIG	101-20200	.00 V

GL Period	Check Issue Date	Vendor Number	Payee	Check GL Account	Amount
Grand Totals:					<u>2,097,016.60</u>

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
101-20200	1,386.83	511,586.44-	510,199.61-
101-20813	499.00	.00	499.00
101-20814	1,965.15	.00	1,965.15
101-20815	128.64	.00	128.64
101-20816	155.14	.00	155.14
101-20818	119.90	.00	119.90
101-21701	39,811.62	.00	39,811.62
101-21702	30,101.88	.00	30,101.88
101-21704	142,170.56	.00	142,170.56
101-21707	2,319.50	.00	2,319.50
101-21708	120.00	.00	120.00
101-21710	164.68	.00	164.68
101-21711	4,624.89	.00	4,624.89
101-21712	6,789.60	.00	6,789.60
101-21713	49,373.58	.00	49,373.58
101-21715	3,014.64	.00	3,014.64
101-21718	192.00	.00	192.00
101-41-411-150	8.01	.00	8.01
101-41-411-430	478.19	.00	478.19
101-41-414-131	417.00	133.50-	283.50
101-41-414-150	324.06	.00	324.06
101-41-414-200	311.82	.00	311.82
101-41-414-202	96.35	.00	96.35
101-41-414-203	2,509.27	.00	2,509.27
101-41-414-210	2,288.85	.00	2,288.85
101-41-414-305	748.14	.00	748.14
101-41-414-308	1,943.50	.00	1,943.50
101-41-414-309	3,571.33	.00	3,571.33
101-41-414-320	415.31	.00	415.31
101-41-414-330	1,227.51	.00	1,227.51
101-41-414-340	75.00	.00	75.00
101-41-414-381	1,617.54	.00	1,617.54
101-41-414-383	110.40	.00	110.40
101-41-414-384	42.11	.00	42.11
101-41-414-406	1,369.15	.00	1,369.15
101-41-414-434	408.97	.00	408.97
101-41-417-413	11,600.00	.00	11,600.00
101-41-465-150	64.81	.00	64.81
101-41-465-303	2,554.62	.00	2,554.62
101-41-465-308	1,362.00	.00	1,362.00
101-41-465-330	932.89	.00	932.89
101-41-465-340	74.99	.00	74.99
101-41-465-350	453.82	.00	453.82
101-41-465-351	46.00	.00	46.00
101-41-465-430	85.64	.00	85.64
101-41-465-434	21.51	.00	21.51
101-42-421-150	18,808.24	.00	18,808.24
101-42-421-170	810.42	.00	810.42

GL Account	Debit	Credit	Proof
101-42-421-200	427.23	.00	427.23
101-42-421-202	14.21	.00	14.21
101-42-421-210	3,081.01	.00	3,081.01
101-42-421-211	122.04	.00	122.04
101-42-421-212	12,308.15	.00	12,308.15
101-42-421-305	1,000.00	.00	1,000.00
101-42-421-306	600.00	.00	600.00
101-42-421-308	560.00	.00	560.00
101-42-421-320	2,633.19	548.95-	2,084.24
101-42-421-322	312.45	.00	312.45
101-42-421-330	1,454.88	.00	1,454.88
101-42-421-340	1,955.00	280.00-	1,675.00
101-42-421-381	1,086.41	.00	1,086.41
101-42-421-383	196.95	.00	196.95
101-42-421-384	84.33	.00	84.33
101-42-421-401	260.00	.00	260.00
101-42-421-404	378.56	.00	378.56
101-42-421-405	1,298.73	.00	1,298.73
101-42-421-406	456.12	.00	456.12
101-42-421-414	365.51	.00	365.51
101-42-421-430	15.25	.00	15.25
101-42-421-434	203.56	.00	203.56
101-42-422-150	5,127.32	.00	5,127.32
101-42-422-170	347.37	.00	347.37
101-42-422-200	319.98	.00	319.98
101-42-422-210	.00	88.00-	88.00-
101-42-422-212	1,895.84	.00	1,895.84
101-42-422-320	249.77	43.95-	205.82
101-42-422-330	3,075.35	.00	3,075.35
101-42-422-340	4,050.00	.00	4,050.00
101-42-422-381	1,086.41	.00	1,086.41
101-42-422-383	196.94	.00	196.94
101-42-422-384	84.32	.00	84.32
101-42-422-401	200.00	.00	200.00
101-42-422-404	1,754.02	.00	1,754.02
101-42-422-405	3,012.05	.00	3,012.05
101-42-422-406	734.24	.00	734.24
101-42-422-429	812.48	.00	812.48
101-42-422-430	27.96	.00	27.96
101-42-422-434	215.00	.00	215.00
101-42-424-150	163.28	.00	163.28
101-42-424-202	5.00	.00	5.00
101-42-424-210	171.00	.00	171.00
101-42-424-212	1,283.22	.00	1,283.22
101-42-424-240	38.97	.00	38.97
101-42-424-320	76.46	.00	76.46
101-42-424-336	4,981.00	.00	4,981.00
101-42-424-340	1,030.11	.00	1,030.11
101-42-424-405	266.80	.00	266.80
101-42-425-305	2,250.00	.00	2,250.00
101-42-425-381	257.41	.00	257.41
101-42-427-305	300.00	.00	300.00
101-43-434-150	4,984.38	.00	4,984.38
101-43-434-170	76.18	.00	76.18
101-43-434-210	8,821.21	147.85-	8,673.36
101-43-434-212	19,838.24	.00	19,838.24
101-43-434-240	204.03	.00	204.03

GL Account	Debit	Credit	Proof
101-43-434-303	3,925.50	.00	3,925.50
101-43-434-320	38.23	.00	38.23
101-43-434-340	90.00	.00	90.00
101-43-434-381	239.13	.00	239.13
101-43-434-383	89.92	.00	89.92
101-43-434-384	311.06	.00	311.06
101-43-434-386	19,413.20	.00	19,413.20
101-43-434-401	348.27	.00	348.27
101-43-434-403	964.62	.00	964.62
101-43-434-404	11,691.07	.00	11,691.07
101-43-434-405	2,621.74	.00	2,621.74
101-43-434-406	1,254.81	.00	1,254.81
101-43-434-413	862.50	.00	862.50
101-43-434-417	3,628.32	.00	3,628.32
101-43-434-550	2,498.80	.00	2,498.80
101-43-436-202	53.71	.00	53.71
101-43-436-203	150.00	.00	150.00
101-43-436-381	48.01	.00	48.01
101-43-436-413	251.29	.00	251.29
101-45-451-150	491.12	.00	491.12
101-45-451-200	92.24	.00	92.24
101-45-451-202	141.40	.00	141.40
101-45-451-205	152.41	.00	152.41
101-45-451-210	422.83	.00	422.83
101-45-451-320	363.10	.00	363.10
101-45-451-381	6,249.28	.00	6,249.28
101-45-451-383	379.55	.00	379.55
101-45-451-384	415.40	.00	415.40
101-45-451-404	864.30	.00	864.30
101-45-451-406	3,109.27	.00	3,109.27
101-45-452-150	2,760.11	.00	2,760.11
101-45-452-170	130.47	.00	130.47
101-45-452-210	4,684.55	.00	4,684.55
101-45-452-212	962.41	.00	962.41
101-45-452-305	200.00	.00	200.00
101-45-452-320	24.82	.00	24.82
101-45-452-340	1,125.00	.00	1,125.00
101-45-452-381	1,961.28	.00	1,961.28
101-45-452-401	1,520.54	.00	1,520.54
101-45-452-404	1,286.19	.00	1,286.19
101-45-452-413	2,531.47	144.58-	2,386.89
101-45-454-150	16.63	.00	16.63
101-45-454-381	143.74	.00	143.74
211-20200	.00	55,385.24-	55,385.24-
211-45-452-216	674.45	.00	674.45
211-45-452-303	3,328.50	.00	3,328.50
211-45-452-500	51,382.29	.00	51,382.29
217-20200	.00	456.60-	456.60-
217-42-421-170	456.60	.00	456.60
223-20200	.00	140.00-	140.00-
223-46-465-203	40.00	.00	40.00
223-46-465-343	100.00	.00	100.00
224-20200	.00	18,900.00-	18,900.00-
224-46-465-203	18,900.00	.00	18,900.00
235-20200	.00	17,521.39-	17,521.39-
235-42-429-210	2,897.04	.00	2,897.04
235-42-429-500	14,624.35	.00	14,624.35

GL Account	Debit	Credit	Proof
243-20200	.00	280,600.14-	280,600.14-
243-46-465-303	30,137.84	.00	30,137.84
243-46-465-305	13,409.37	.00	13,409.37
243-46-465-500	237,052.93	.00	237,052.93
250-20200	.00	21.64-	21.64-
250-49-441-381	21.64	.00	21.64
412-20200	.00	14,102.09-	14,102.09-
412-42-421-210	414.53	.00	414.53
412-42-421-500	60,224.81	.00	60,224.81
417-20200	.00	717,870.22-	717,870.22-
417-43-431-303	55,364.65	.00	55,364.65
417-43-431-305	6,814.50	.00	6,814.50
417-43-431-500	655,691.07	.00	655,691.07
437-20200	.00	74,996.43-	74,996.43-
437-46-465-303	73,965.04	.00	73,965.04
437-46-465-305	1,031.39	.00	1,031.39
444-20200	.00	26,908.17-	26,908.17-
444-46-465-31050	26,908.17	.00	26,908.17
454-20200	.00	2,054.65-	2,054.65-
454-46-465-303	2,054.65	.00	2,054.65
455-20200	.00	7,300.00-	7,300.00-
455-46-465-303	7,300.00	.00	7,300.00
456-20200	.00	34,770.35-	34,770.35-
456-46-465-303	773.00	.00	773.00
456-46-465-305	22,335.00	.00	22,335.00
456-46-465-500	11,662.35	.00	11,662.35
601-20200	106.91	82,539.63-	82,432.72-
601-20813	1,816.00	.00	1,816.00
601-49-414-150	32.41	.00	32.41
601-49-414-202	4,319.11	.00	4,319.11
601-49-414-305	1,419.60	.00	1,419.60
601-49-414-311	1,108.50	.00	1,108.50
601-49-414-354	4,684.41	.00	4,684.41
601-49-493-150	1,453.90	.00	1,453.90
601-49-493-170	94.71	.00	94.71
601-49-493-210	326.95	.00	326.95
601-49-493-212	3,178.71	.00	3,178.71
601-49-493-214	17,514.23	.00	17,514.23
601-49-493-227	156.72	.00	156.72
601-49-493-303	26,482.12	.00	26,482.12
601-49-493-305	1,035.00	.00	1,035.00
601-49-493-314	768.24	.00	768.24
601-49-493-320	552.64	.00	552.64
601-49-493-340	445.00	.00	445.00
601-49-493-382	1,240.95	.00	1,240.95
601-49-493-387	7,038.22	.00	7,038.22
601-49-493-388	3,967.11	.00	3,967.11
601-49-493-389	205.33	.00	205.33
601-49-493-404	3,184.25	.00	3,184.25
601-49-493-406	879.48	106.91-	772.57
601-49-493-412	636.04	.00	636.04
602-20200	.00	247,183.41-	247,183.41-
602-49-414-150	32.41	.00	32.41
602-49-414-240	689.94	.00	689.94
602-49-496-150	479.32	.00	479.32
602-49-496-210	18,219.96	.00	18,219.96
602-49-496-212	1,589.35	.00	1,589.35

GL Account	Debit	Credit	Proof
602-49-496-303	6,960.03	.00	6,960.03
602-49-496-305	30,288.77	.00	30,288.77
602-49-496-320	464.60	.00	464.60
602-49-496-381	5,464.74	.00	5,464.74
602-49-496-383	33.67	.00	33.67
602-49-496-401	96,763.27	.00	96,763.27
602-49-496-404	5,176.88	.00	5,176.88
602-49-497-315	81,020.47	.00	81,020.47
603-20200	.00	6,173.94-	6,173.94-
603-49-850-303	6,173.94	.00	6,173.94
Grand Totals:	<u>2,146,541.33</u>	<u>2,100,004.08-</u>	<u>46,537.25</u>

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
B361015									
10/23	10/19/2023	841	BRAUN INTERTEC	GREDE LANDFILL ANNUAL MO	B361015	1	601-49-414-311	1,108.50	1,108.50
Total B361015:									1,108.50
00000762046									
10/23	10/19/2023	103065	BUREAU OF CRIM. APPREHEN	CJDN ACCESS FEE (BCA)	0000076204	1	101-42-421-306	600.00	600.00
Total 00000762046:									600.00
0000122003									
10/23	10/19/2023	101262	PRECISE REFRIGERATION HTG	PM BOILER	0000122003	1	101-41-414-406	585.42	585.42
Total 0000122003:									585.42
0000123181									
10/23	10/05/2023	101262	PRECISE REFRIGERATION HTG	AIR FILTERS	0000123181	1	101-45-451-406	1,896.87	1,896.87
Total 0000123181:									1,896.87
000231124									
10/23	10/05/2023	103195	IAFC	FULL MEMBERSHIP FEE - KED	000231124	1	101-42-422-434	215.00	215.00
Total 000231124:									215.00
0003566541									
10/23	10/05/2023	27	OXYGEN SERVICE COMPANY	ARGON & CARBON DIOXIDE	0003566541	1	101-43-434-210	23.04	23.04
Total 0003566541:									23.04
0005920908									
10/23	10/19/2023	95	ST CLOUD TIMES	PUBLIC HEARING NOTICES	0005920908	1	101-41-465-350	453.82	453.82
Total 0005920908:									453.82
0008665599									
10/23	10/05/2023	27	OXYGEN SERVICE COMPANY	OXYGEN/PROPANE/ACETYLEN	0008665599	1	101-43-434-210	170.40	170.40

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total 0008665599:									170.40
0008666075									
10/23	10/05/2023	27	OXYGEN SERVICE COMPANY	ARGON & CARBON DIOXIDE	0008666075	1	101-43-434-210	83.75	83.75
Total 0008666075:									83.75
0008667664									
10/23	10/05/2023	27	OXYGEN SERVICE COMPANY	CARBON DIOXIDE	0008667664	1	101-43-434-210	125.64	125.64
Total 0008667664:									125.64
0008669602									
10/23	10/19/2023	27	OXYGEN SERVICE COMPANY	OXYGEN	0008669602	1	101-43-434-210	28.83	28.83
Total 0008669602:									28.83
0008671576									
10/23	10/26/2023	27	OXYGEN SERVICE COMPANY	WEED BURNER	0008671576	1	101-43-434-240	204.03	204.03
Total 0008671576:									204.03
003486244									
10/23	10/05/2023	101259	PROFESSIONAL OFFICE SERV I	POSIBILL VIEW ONLY	003486244	1	601-49-414-354	20.00	20.00
Total 003486244:									20.00
003488596									
10/23	10/19/2023	101259	PROFESSIONAL OFFICE SERV I	UTILITY BILLING	003488596	1	601-49-414-354	4,664.41	4,664.41
Total 003488596:									4,664.41
0037977									
10/23	10/19/2023	103465	ROCK ON TRUCKS INC	BASEBALL PRODUCTS	0037977	1	101-45-452-210	902.07	902.07
Total 0037977:									902.07

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
01P397730									
10/23	10/19/2023	634	GATR OF SAUK RAPIDS	AIR DRYER	01P397730	1	101-43-434-405	338.22	338.22
Total 01P397730:									338.22
01P397941									
10/23	10/19/2023	634	GATR OF SAUK RAPIDS	AIR DRYER	01P397941	1	101-43-434-405	224.26	224.26
Total 01P397941:									224.26
025702107									
10/23	10/19/2023	346	GALLS INC	MOLITOR UNIFORMS	025702107	1	101-42-421-170	169.38	169.38
Total 025702107:									169.38
025742139									
10/23	10/19/2023	346	GALLS INC	SVEJKOVSKY UNIFORMS	025742139	1	101-42-421-170	44.26	44.26
Total 025742139:									44.26
025742158									
10/23	10/19/2023	346	GALLS INC	COLLAR BRASS	025742158	1	101-42-421-170	30.10	30.10
Total 025742158:									30.10
025787594									
10/23	10/05/2023	346	GALLS INC	SFD SILVER COLLAR PINS	025787594	1	101-42-422-170	100.00	100.00
Total 025787594:									100.00
025800962									
10/23	10/19/2023	346	GALLS INC	RESERVE DUTY GEAR	025800962	1	217-42-421-170	107.65	107.65
Total 025800962:									107.65
025800981									
10/23	10/05/2023	346	GALLS INC	CLASS C ORDER PANTS	025800981	1	101-42-422-170	66.40	66.40

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total 025800981:									66.40
025800984									
10/23	10/19/2023	346	GALLS INC	OLSON CMHTTF GEAR	025800984	1	101-42-421-170	300.85	300.85
Total 025800984:									300.85
025814221									
10/23	10/19/2023	346	GALLS INC	ECK DUTY GEAR	025814221	1	101-42-421-170	253.47	253.47
Total 025814221:									253.47
025870497									
11/23	11/02/2023	346	GALLS INC	ECK DUTY GEAR	025870497	1	101-42-421-170	12.36	12.36
Total 025870497:									12.36
025882249									
11/23	11/02/2023	346	GALLS INC	RESERVE DUTY GEAR	025882249	1	217-42-421-170	137.54	137.54
Total 025882249:									137.54
025893092									
11/23	11/02/2023	346	GALLS INC	RESERVE DUTY GEAR	025893092	1	217-42-421-170	192.65	192.65
Total 025893092:									192.65
025933770									
11/23	11/02/2023	346	GALLS INC	RESERVE DUTY GEAR	025933770	1	217-42-421-170	18.76	18.76
Total 025933770:									18.76
026002704									
10/23	10/26/2023	346	GALLS INC	WORKSHIRT KULZER	026002704	1	101-42-422-170	84.17	84.17
Total 026002704:									84.17

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
026002709									
10/23	10/26/2023	346	GALLS INC	CLASS C ORDER BOOTS	026002709	1	101-42-422-170	96.80	96.80
Total 026002709:									96.80
0273526-IN									
10/23	10/19/2023	103353	TOOL WAREHOUSE, INC	TOOLS	0273526-IN	1	602-49-414-240	240.00	240.00
Total 0273526-IN:									240.00
0273527-IN									
10/23	10/19/2023	103353	TOOL WAREHOUSE, INC	TOOLS	0273527-IN	1	602-49-414-240	19.95	19.95
Total 0273527-IN:									19.95
0273528-IN									
10/23	10/19/2023	103353	TOOL WAREHOUSE, INC	TOOLS	0273528-IN	1	602-49-414-240	429.99	429.99
Total 0273528-IN:									429.99
0310421-IN									
10/23	10/19/2023	101035	LOCATORS & SUPPLIES INC	RUBBER GLOVES	0310421-IN	1	601-49-493-210	276.65	276.65
Total 0310421-IN:									276.65
0521249									
10/23	10/26/2023	102537	FERGUSON WATERWORKS #25	WATER METER REPAIR KIT	0521249	1	601-49-493-227	135.20	135.20
Total 0521249:									135.20
0521871									
11/23	11/02/2023	102537	FERGUSON WATERWORKS #25	WATER METER REPAIR KIT	0521871	1	601-49-493-227	21.52	21.52
Total 0521871:									21.52
09072023									
10/23	10/19/2023	103552	PRAIRIESCAPES, LLC	SW POLLINATOR PLANTING	09072023	1	601-49-414-305	1,101.00	1,101.00

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total 09072023:									1,101.00
09202023									
10/23	10/05/2023	1216	SCHEFERS EXCAVATING INC	DIG HOLES AT LANDFILL SITE	09202023	1	601-49-493-305	630.00	630.00
Total 09202023:									630.00
09222023									
10/23	10/19/2023	100995	C & L EXCAVATING INC	TRAIL GAPS PAY #3	09222023	1	417-43-431-500	107,946.12	107,946.12
Total 09222023:									107,946.12
09262023									
10/23	10/19/2023	101101	KNIFE RIVER CORPORATION	OVERLAY IMPROVEMENTS PAY	09262023	1	417-43-431-500	340,097.16	340,097.16
Total 09262023:									340,097.16
09292023									
10/23	10/05/2023	102028	OLSON, BRENNAN	HOTEL REIMBURSEMENT	09292023	1	101-42-421-330	140.25	140.25
Total 09292023:									140.25
10/01/2023									
10/23	10/31/2023	102829	ARVIG	INTERNET COMMUNITY CENTE	10/01/2023	1	101-45-451-320	363.10	363.10
Total 10/01/2023:									363.10
10/01/23									
11/23	11/02/2023	102829	ARVIG	INTERNET FALL HALL	10/01/23	1	101-42-422-320	43.95	43.95
11/23	11/02/2023	102829	ARVIG	INTERNET FALL HALL	10/01/23	1	101-42-422-320	43.95-	43.95- V
Total 10/01/23:									.00
100123									
11/23	11/02/2023	102829	ARVIG	INTERNET PD	100123	1	101-42-421-320	548.95	548.95
11/23	11/02/2023	102829	ARVIG	INTERNET PD	100123	1	101-42-421-320	548.95-	548.95- V

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total 100123:									.00
10022023									
10/23	10/05/2023	350	STEARNS CNTY CHIEFS POLIC	2023-2024 ASSOCIATION DUES	10022023	1	101-42-421-434	50.00	50.00
10/23	10/05/2023	1216	SCHEFERS EXCAVATING INC	NORTHSIDE PARK RETAINING	10022023	1	211-45-452-500	16,000.00	16,000.00
Total 10022023:									16,050.00
10052023									
10/23	10/19/2023	100793	BONFIELD, KARI	REIMB DOG EQUIPMENT	10052023	1	101-42-421-210	51.86	51.86
Total 10052023:									51.86
10062023									
10/23	10/19/2023	103497	CENTRAL MN HEALTH & SAFET	EMR-SILGJORD & BULL	10062023	1	101-42-421-340	1,200.00	1,200.00
Total 10062023:									1,200.00
10102023									
10/23	10/19/2023	102927	RYAN, APRIL	ICMA CONFERENCE LODGING	10102023	1	101-41-414-330	469.42	469.42
10/23	10/19/2023	102927	RYAN, APRIL	ICMA CONFERENCE LODGING	10102023	2	101-41-465-330	469.42	469.42
Total 10102023:									938.84
101023-AG									
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	ICMA WORKSHOP ANNA	101023-AG	1	101-41-414-340	75.00	75.00
Total 101023-AG:									75.00
101023-AK									
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	MN REC AND PARK MEMBERS	101023-AK	1	101-45-452-340	300.00	300.00
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	MN REC AND PARK TRAINING	101023-AK	2	101-45-452-340	825.00	825.00
Total 101023-AK:									1,125.00
101023-CC									
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	COBORNS COFFEE AND CREA	101023-CC	1	101-45-451-205	43.24	43.24
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON CLOCK AND BUG TR	101023-CC	2	101-45-451-210	26.97	26.97

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10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON BATTERIES AND SHE	101023-CC	3	101-45-451-200	50.57	50.57
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	BEST BUY USB ADAPTOR	101023-CC	4	101-45-451-210	18.28	18.28
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	COBORNS PUFF CUBES	101023-CC	5	101-45-451-200	5.69	5.69
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	COBORNS HOT DOG BUNS	101023-CC	6	101-45-451-205	31.43	31.43
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	COBORNS KETCHUP AND CU	101023-CC	7	101-45-451-205	23.22	23.22
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	GOOGLE TV MONTHLY	101023-CC	8	101-45-451-210	78.56	78.56
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON LAMP	101023-CC	9	101-45-451-210	249.99	249.99
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON GLUE AND PAPER	101023-CC	10	101-45-451-200	35.98	35.98
Total 101023-CC:									563.93
101023-CH									
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	PANERA BREAD MEAL FOR C	101023-CH	1	101-41-411-430	209.95	209.95
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	FIRE PROTECTIONS MARK FI	101023-CH	2	101-42-424-210	171.00	171.00
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON T HANDLE LATCH	101023-CH	3	101-43-434-210	14.10	14.10
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON STEEL DRAWER SLI	101023-CH	4	101-43-434-210	41.90	41.90
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	NFPA MARK FINN NFPA TRAIN	101023-CH	5	101-42-424-340	1,030.11	1,030.11
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	LMC FALL FORUM	101023-CH	6	101-41-465-340	30.00	30.00
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	MAIL CHIMP MONTHLY	101023-CH	7	101-41-414-434	36.00	36.00
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON STUDY GUIDE	101023-CH	8	101-41-465-340	44.99	44.99
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	DELTA NIKKI FLIGHT FEES	101023-CH	9	101-41-465-330	4.00	4.00
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	ADOBE MONTHLY	101023-CH	10	101-41-414-434	22.59	22.59
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	SURVEY MONKEY MONTHLY	101023-CH	11	101-41-414-434	48.00	48.00
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON FIBER PATCH CABLE	101023-CH	12	101-41-414-210	68.94	68.94
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON FIBER PATCH CABLE	101023-CH	13	101-41-414-210	23.90	23.90
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON BATTERIES/BOOK/PO	101023-CH	14	101-41-414-200	99.70	99.70
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON BOOKS	101023-CH	15	101-41-414-200	46.50	46.50
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON CISCO FIBER OPTIC	101023-CH	16	101-41-414-210	359.04	359.04
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	GOVERNANCE COACH ANNA	101023-CH	17	101-41-414-200	125.37	125.37
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	ZOOM MONTHLY	101023-CH	18	101-41-414-434	13.70	13.70
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	WP ENGINE MONTHLY	101023-CH	19	101-41-414-434	30.00	30.00
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	CHRISTMAS DESIGNERS WHI	101023-CH	20	211-45-452-216	199.11	199.11
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	CHRISTMAS LIGHTS LED SNO	101023-CH	21	211-45-452-216	105.18	105.18
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON PENS	101023-CH	22	101-41-414-200	17.64	17.64
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	BEACON MONTHLY	101023-CH	23	101-41-414-434	1.00	1.00
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON WIRELESS MOUSE	101023-CH	24	101-41-414-200	16.99	16.99
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON MONITOR	101023-CH	25	101-41-414-210	149.99	149.99
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	ADOBE MONTHLY	101023-CH	26	101-41-414-434	21.51	21.51
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON CISCO BUSINESS P	101023-CH	27	101-41-414-210	965.28	965.28

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10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	GO DADDY MONTHLY	101023-CH	28	101-41-414-434	22.17	22.17
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	MNAWWA WATER WORKS CLA	101023-CH	29	601-49-493-340	180.00	180.00
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON WATER FILTERS	101023-CH	30	101-41-414-210	28.49	28.49
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON WHITE OUT	101023-CH	31	101-41-414-200	5.62	5.62
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	MAIL CHIMP MONTHLY	101023-CH	32	101-41-414-434	164.00	164.00
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	JERSEY MIKES COUNCIL MEA	101023-CH	33	101-41-411-430	268.24	268.24
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON LAPTOP CHARGER	101023-CH	34	101-41-414-210	89.79	89.79
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	AAN KYA NOTARY STAMP	101023-CH	35	101-41-414-210	29.90	29.90
Total 101023-CH:									4,684.70
101023-JK									
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	UPS SEND SAMPLES	101023-JK	1	601-49-493-314	68.24	68.24
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	BORDER STATES AC FILTER	101023-JK	2	601-49-493-406	106.91	106.91
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	BORDER STATES AC FILTER	101023-JK	3	601-49-493-406	99.33	99.33
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	BORDER STATES AC FILTER R	101023-JK	4	601-49-493-406	106.91	106.91
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	MN RWA CLASS A SCHOOL BE	101023-JK	5	601-49-493-340	265.00	265.00
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	ST CLOUD FALL EXPO PREUS	101023-JK	6	101-43-434-340	90.00	90.00
Total 101023-JK:									522.57
101023-NS									
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	SAMS CLUB HAMBURGERS A	101023-NS	1	101-45-451-205	54.52	54.52
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	ADOBE MONTHLY	101023-NS	2	101-41-465-434	21.51	21.51
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	PARK N FLY ICMA CONFEREN	101023-NS	3	101-41-414-330	66.27	66.27
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	PARK N FLY ICMA CONFEREN	101023-NS	4	101-41-465-330	66.27	66.27
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	EXXON ICMA CONFERENCE	101023-NS	5	101-41-414-330	25.28	25.28
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	EXXON ICMA CONFERENCE	101023-NS	6	101-41-465-330	25.27	25.27
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	SUNCOUNTRY ICMA CONFER	101023-NS	7	101-41-414-330	60.00	60.00
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	SUNCOUNTRY ICMA CONFER	101023-NS	8	101-41-465-330	60.00	60.00
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	MEALS FROM ICMA CONFEREN	101023-NS	9	101-41-414-330	159.56	159.56
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	MEALS FROM ICMA CONFEREN	101023-NS	10	101-41-465-330	159.55	159.55
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	FACEBOOK SOLAR ADS	101023-NS	11	101-41-465-430	85.64	85.64
Total 101023-NS:									783.87
101023-PK									
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	POSITIVE PROMOTIONS FIRE	101023-PK	1	101-42-422-429	812.48	812.48
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON TV MOUNT	101023-PK	2	101-42-422-200	49.99	49.99

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10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON TV	101023-PK	3	101-42-422-200	269.99	269.99
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON REFUND FOR FLAG	101023-PK	4	101-42-422-210	88.00-	88.00-
Total 101023-PK:									<u>1,044.46</u>
101023-SP									
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	GILBERTOS INSTRUCTORS M	101023-SP	1	101-42-421-330	71.70	71.70
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	DOUBLE TREE	101023-SP	2	101-42-421-330	436.89	436.89
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	LMC FALL FORUM PEER SUP	101023-SP	3	101-42-421-340	100.00	100.00
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	BANCROFT FUEL FOR CRIME	101023-SP	4	101-42-421-212	51.54	51.54
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	BANCROFT FUEL FOR CRIME	101023-SP	5	101-42-421-212	15.90	15.90
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	HILTON HOTEL FOR DECOY TR	101023-SP	6	101-42-421-330	483.92	483.92
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	CRAGUNS ROOM FOR CRIME	101023-SP	7	101-42-421-330	322.12	322.12
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	USPS TRAINING CARD	101023-SP	8	101-42-421-322	12.45	12.45
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	MN CANINE CURT AND JORDA	101023-SP	9	101-42-421-340	225.00	225.00
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	BCA TRAINING BRENNEN TDM	101023-SP	10	101-42-421-340	75.00	75.00
Total 101023-SP:									<u>1,794.52</u>
101023-WS									
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON TARGET STICKERS	101023-WS	1	101-42-421-210	29.99	29.99
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	BOUND TREE SELF ADHEREN	101023-WS	2	101-42-421-211	122.04	122.04
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	SAMS CLUB MEMBERSHIP	101023-WS	3	101-42-421-210	110.00	110.00
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	SAMS CLUB HALF&HALF AND	101023-WS	4	101-42-421-210	103.68	103.68
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	HOLIDAY SQUAD 19 FUEL	101023-WS	5	101-42-421-212	63.69	63.69
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON K9 SUPPLIES	101023-WS	6	412-42-421-210	414.53	414.53
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	HOLIDAY SQUAD 10 FUEL	101023-WS	7	101-42-421-212	44.94	44.94
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	MIDWAY MEDICAL SUPPLIES	101023-WS	8	101-42-421-210	170.90	170.90
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON MOUNT PLATE	101023-WS	9	101-42-421-210	259.76	259.76
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON RAIL MOUNT W/ LIG	101023-WS	10	101-42-421-210	459.80	459.80
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	MIDWAY RAIL SECTIONS AND	101023-WS	11	101-42-421-210	300.31	300.31
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	TLO TRANSUNION MONTHLY	101023-WS	12	101-42-421-434	75.00	75.00
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	GOOGLE TV MONTHLY	101023-WS	13	101-42-421-434	78.56	78.56
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON MEMORY CARD	101023-WS	14	101-42-421-200	24.27	24.27
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON RIFLE SLING	101023-WS	15	101-42-421-210	42.05	42.05
10/23	10/26/2023	102427	US BANK ONE CARD (CREDIT C	BCA TRAINING WALTERS DMT	101023-WS	16	101-42-421-340	75.00	75.00
Total 101023-WS:									<u>2,374.52</u>

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10132023									
10/23	10/26/2023	1591	PURCHASE POWER-PITNEY BO	POSTAGE PD	10132023	1	101-42-421-322	300.00	300.00
Total 10132023:									300.00
10162023									
10/23	10/19/2023	102112	LEAGUE OF MN CITIES INSURA	WORKERS COMP AUDITED PR	10162023	1	601-49-493-150	1,453.90	1,453.90
10/23	10/19/2023	102173	SWEETER, NICOLE	MILEAGE	10162023	1	101-41-465-330	115.28	115.28
10/23	10/19/2023	103016	THEISEN, MEGAN	MILEAGE REIMBURSEMENT	10162023	1	101-41-414-330	47.20	47.20
10/23	10/19/2023	102112	LEAGUE OF MN CITIES INSURA	WORKERS COMP AUDITED PR	10162023	2	602-49-496-150	479.32	479.32
10/23	10/19/2023	102173	SWEETER, NICOLE	UBER	10162023	2	101-41-465-330	33.10	33.10
10/23	10/19/2023	102112	LEAGUE OF MN CITIES INSURA	WORKERS COMP AUDITED PR	10162023	3	101-42-422-150	5,127.32	5,127.32
10/23	10/19/2023	102112	LEAGUE OF MN CITIES INSURA	WORKERS COMP AUDITED PR	10162023	4	101-42-421-150	18,447.69	18,447.69
10/23	10/19/2023	102112	LEAGUE OF MN CITIES INSURA	WORKERS COMP AUDITED PR	10162023	5	101-42-421-150	166.12	166.12
10/23	10/19/2023	102112	LEAGUE OF MN CITIES INSURA	WORKERS COMP AUDITED PR	10162023	6	101-43-434-150	602.44	602.44
10/23	10/19/2023	102112	LEAGUE OF MN CITIES INSURA	WORKERS COMP AUDITED PR	10162023	7	101-45-451-150	491.12	491.12
10/23	10/19/2023	102112	LEAGUE OF MN CITIES INSURA	WORKERS COMP AUDITED PR	10162023	8	101-41-414-150	324.06	324.06
10/23	10/19/2023	102112	LEAGUE OF MN CITIES INSURA	WORKERS COMP AUDITED PR	10162023	9	101-41-465-150	64.81	64.81
10/23	10/19/2023	102112	LEAGUE OF MN CITIES INSURA	WORKERS COMP AUDITED PR	10162023	10	101-42-421-150	194.43	194.43
10/23	10/19/2023	102112	LEAGUE OF MN CITIES INSURA	WORKERS COMP AUDITED PR	10162023	11	601-49-414-150	32.41	32.41
10/23	10/19/2023	102112	LEAGUE OF MN CITIES INSURA	WORKERS COMP AUDITED PR	10162023	12	602-49-414-150	32.41	32.41
10/23	10/19/2023	102112	LEAGUE OF MN CITIES INSURA	WORKERS COMP AUDITED PR	10162023	13	101-45-454-150	16.63	16.63
10/23	10/19/2023	102112	LEAGUE OF MN CITIES INSURA	WORKERS COMP AUDITED PR	10162023	14	101-45-452-150	2,760.11	2,760.11
10/23	10/19/2023	102112	LEAGUE OF MN CITIES INSURA	WORKERS COMP AUDITED PR	10162023	15	101-42-424-150	163.28	163.28
10/23	10/19/2023	102112	LEAGUE OF MN CITIES INSURA	WORKERS COMP AUDITED PR	10162023	16	101-41-411-150	8.01	8.01
10/23	10/19/2023	102112	LEAGUE OF MN CITIES INSURA	WORKERS COMP AUDITED PR	10162023	17	101-43-434-150	4,381.94	4,381.94
Total 10162023:									34,941.58
10182023									
10/23	10/19/2023	935	J R FERCHE, INC	HERITAGE DR TRAIL PAY APP #	10182023	1	243-46-465-500	237,052.93	237,052.93
Total 10182023:									237,052.93
10232023									
10/23	10/26/2023	1362	DINGMANN, LUCAS	LODGING DINGMANN FIRE CHI	10232023	1	101-42-422-330	2,069.76	2,069.76
10/23	10/26/2023	101598	CURTIS, DAVE	BEAVER REMOVAL	10232023	1	101-45-452-305	200.00	200.00

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Total 10232023:									2,269.76
10242023									
11/23	11/02/2023	101546	HEIM, BRIAN	LODGING REIMG FIRE OFFICE	10242023	1	101-42-422-330	1,005.59	1,005.59
Total 10242023:									1,005.59
10272023									
11/23	11/02/2023	100793	BONFIELD, KARI	REIMB DOG EQUIPMENT	10272023	1	101-42-421-210	23.00	23.00
Total 10272023:									23.00
10297									
10/23	10/19/2023	103409	RIVERSIDE HARDWARE LLC	COVERED PICNIC TABLES	10297	1	211-45-452-500	4.39	4.39
Total 10297:									4.39
1044									
11/23	11/02/2023	103582	EVERMORE CO LLC	PATCH DESIGN	1044	1	101-42-421-305	1,000.00	1,000.00
Total 1044:									1,000.00
10900									
10/23	10/19/2023	1564	TOTAL CONTROL SYSTEMS IN	CRADPOINT MONTHLY SERV	10900	1	601-49-493-305	405.00	405.00
Total 10900:									405.00
1-1219907									
10/23	10/26/2023	29	GENERAL RENTAL CENTER	CORE DRILL	1-1219907	1	602-49-496-404	130.90	130.90
Total 1-1219907:									130.90
1-1219961									
10/23	10/26/2023	29	GENERAL RENTAL CENTER	TILLER RENTAL	1-1219961	1	101-45-452-413	45.62	45.62
Total 1-1219961:									45.62

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11608									
10/23	10/19/2023	103409	RIVERSIDE HARDWARE LLC	PAINTING SUPPLIES	11608	1	601-49-493-210	20.94	20.94
Total 11608:									20.94
12222435									
10/23	10/26/2023	1105	MVTL LABORATORIES INC	INORGANICS TESTING	12222435	1	602-49-496-305	214.26	214.26
Total 12222435:									214.26
1222268									
10/23	10/26/2023	1105	MVTL LABORATORIES INC	INORAGNIC TESTING	1222268	1	602-49-496-305	74.51	74.51
Total 1222268:									74.51
12252									
10/23	10/19/2023	103409	RIVERSIDE HARDWARE LLC	BATTERY FOR LOCATOR	12252	1	601-49-493-210	12.99	12.99
Total 12252:									12.99
12747									
10/23	10/05/2023	103409	RIVERSIDE HARDWARE LLC	PAINT SUPPLIES FOR VOLUNT	12747	1	101-45-452-210	20.97	20.97
Total 12747:									20.97
12850									
10/23	10/05/2023	103409	RIVERSIDE HARDWARE LLC	HARDWARE	12850	1	101-42-421-210	5.65	5.65
Total 12850:									5.65
12908798									
10/23	10/31/2023	102679	WEST CENTRAL SANITATION	REFUSE CITY HALL	12908798	1	101-41-414-384	42.11	42.11
10/23	10/31/2023	102679	WEST CENTRAL SANITATION	REFUSE COMMUNITY CENTER	12908798	2	101-45-451-384	415.40	415.40
10/23	10/31/2023	102679	WEST CENTRAL SANITATION	REFUSE PUBIC WORKS	12908798	3	101-43-434-384	311.06	311.06
10/23	10/31/2023	102679	WEST CENTRAL SANITATION	REFUSE WATAB PARK	12908798	4	101-45-452-413	28.94	28.94
10/23	10/31/2023	102679	WEST CENTRAL SANITATION	REFUSE NORTHSIDE	12908798	5	101-45-452-413	67.43-	67.43-
10/23	10/31/2023	102679	WEST CENTRAL SANITATION	REFUSE VAL SMITH	12908798	6	101-45-452-413	101.91	101.91
10/23	10/31/2023	102679	WEST CENTRAL SANITATION	REFUSE PINECONE CENTRAL	12908798	7	101-45-452-413	77.15-	77.15-
10/23	10/31/2023	102679	WEST CENTRAL SANITATION	REFUSE COMPOST SITE	12908798	8	101-43-436-413	251.29	251.29

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10/23	10/31/2023	102679	WEST CENTRAL SANITATION	REFUSE FD	12908798	9	101-42-422-384	84.32	84.32
10/23	10/31/2023	102679	WEST CENTRAL SANITATION	REFUSE PD	12908798	10	101-42-421-384	84.33	84.33
Total 12908798:									<u>1,174.78</u>
129225									
10/23	10/05/2023	100875	GRANITE PEST CONTROL LLC	PEST CONTROL CITY HALL	129225	1	101-41-414-305	96.00	96.00
Total 129225:									<u>96.00</u>
129226									
10/23	10/05/2023	100875	GRANITE PEST CONTROL LLC	PEST CONTROL CITY HALL	129226	1	101-41-414-305	235.00	235.00
Total 129226:									<u>235.00</u>
129791									
10/23	10/05/2023	100875	GRANITE PEST CONTROL LLC	PEST CONTROL CITY HALL	129791	1	101-41-414-305	384.00	384.00
Total 129791:									<u>384.00</u>
13041									
10/23	10/19/2023	103409	RIVERSIDE HARDWARE LLC	TOOLS	13041	1	101-42-424-240	38.97	38.97
Total 13041:									<u>38.97</u>
13361									
10/23	10/05/2023	103409	RIVERSIDE HARDWARE LLC	BATTERY FOR LOCATOR	13361	1	601-49-493-210	12.99	12.99
Total 13361:									<u>12.99</u>
136345									
10/23	10/05/2023	236	CENTRAL HYDRAULICS INC	SPRIAL WRAP	136345	1	101-43-434-404	924.08	924.08
Total 136345:									<u>924.08</u>
13898									
10/23	10/19/2023	103409	RIVERSIDE HARDWARE LLC	IRRIGATION REPAIR	13898	1	101-45-452-210	1.49	1.49

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Total 13898:									1.49
1411040523									
10/23	10/26/2023	103075	MOTOROLA SOLUTIONS	COMMAND CENTRAL EVIDENC	1411040523	1	412-42-421-500	288.51	288.51
Total 1411040523:									288.51
14486									
10/23	10/19/2023	103409	RIVERSIDE HARDWARE LLC	CURB BOX EXTENISON	14486	1	601-49-493-412	18.99	18.99
Total 14486:									18.99
14506									
10/23	10/05/2023	101424	INTELLIGENT WIRELESS MANA	WIRELESS MGMT	14506	1	101-42-421-320	180.00	180.00
Total 14506:									180.00
14732									
10/23	10/26/2023	103409	RIVERSIDE HARDWARE LLC	PAINTING SUPPLIES	14732	1	601-49-493-210	3.38	3.38
Total 14732:									3.38
14769									
10/23	10/26/2023	103409	RIVERSIDE HARDWARE LLC	IRRIGATION REPAIR	14769	1	101-45-452-210	6.99	6.99
Total 14769:									6.99
14785									
10/23	10/26/2023	101098	SANITATION SERVICES LLC	RESTROOM RENTALS	14785	1	101-45-452-413	1,567.50	1,567.50
Total 14785:									1,567.50
14957									
10/23	10/26/2023	101098	SANITATION SERVICES LLC	RESTROOM RENTAL-PARKS	14957	1	101-43-434-413	862.50	862.50
Total 14957:									862.50

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150035422									
10/23	10/19/2023	100585	SUMMIT FIRE PROTECTION	FIRE EXT RECHARGE	150035422	1	101-42-421-404	39.60	39.60
Total 150035422:									39.60
15093									
10/23	10/26/2023	101098	SANITATION SERVICES LLC	RESTROOM RENTALS- PARKS	15093	1	101-45-452-413	787.50	787.50
Total 15093:									787.50
1572-419165									
10/23	10/05/2023	100640	O REILLY AUTO PARTS	FILTERS	1572-419165	1	101-43-434-404	125.54	125.54
Total 1572-419165:									125.54
1572-419176									
10/23	10/05/2023	100640	O REILLY AUTO PARTS	RUST PREVENTOR	1572-419176	1	101-43-434-404	143.88	143.88
Total 1572-419176:									143.88
1572-419376									
10/23	10/19/2023	100640	O REILLY AUTO PARTS	HYRDO FITTINGS	1572-419376	1	101-43-434-210	153.75	153.75
Total 1572-419376:									153.75
1572-419814									
10/23	10/19/2023	100640	O REILLY AUTO PARTS	SHOP SUPPLIES	1572-419814	1	101-43-434-210	69.99	69.99
Total 1572-419814:									69.99
1572-420671									
10/23	10/19/2023	100640	O REILLY AUTO PARTS	QT FUEL MIX	1572-420671	1	101-42-422-212	89.90	89.90
Total 1572-420671:									89.90
1572-420951									
10/23	10/19/2023	100640	O REILLY AUTO PARTS	SPARK PLUGS	1572-420951	1	101-43-434-404	23.76	23.76

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total 1572-420951:									23.76
1572-420966									
10/23	10/19/2023	100640	O REILLY AUTO PARTS	FILTERS	1572-420966	1	101-43-434-404	381.12	381.12
Total 1572-420966:									381.12
1572-421614									
10/23	10/26/2023	100640	O REILLY AUTO PARTS	SHOP SUPPLIES	1572-421614	1	101-43-434-210	7.99	7.99
Total 1572-421614:									7.99
16677294									
10/23	10/26/2023	103019	FURTHER	FURTHER PARTICIPATION FEE	16677294	1	101-41-414-131	150.00	150.00
Total 16677294:									150.00
1674									
10/23	10/05/2023	102216	DTM FLEET SERVICE	SQUAD #4 INSTALL	1674	1	412-42-421-500	6,230.57	6,230.57
Total 1674:									6,230.57
1699									
10/23	10/05/2023	102216	DTM FLEET SERVICE	SQUAD 17 INSTALL	1699	1	412-42-421-500	4,902.06	4,902.06
Total 1699:									4,902.06
1703									
10/23	10/05/2023	102216	DTM FLEET SERVICE	FIRE MARSHAL LIGHT BAR	1703	1	101-42-422-405	2,083.30	2,083.30
Total 1703:									2,083.30
1745									
10/23	10/05/2023	102216	DTM FLEET SERVICE	PUBLIC WORKS FLASHING LIG	1745	1	101-43-434-405	762.60	762.60
Total 1745:									762.60

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1755207-20230930									
10/23	10/05/2023	102860	LEXISNEXIS	MONTHLY SUBSCRIPTION	1755207-202	1	101-41-414-203	109.27	109.27
Total 1755207-20230930:									109.27
175571601100123									
10/23	10/19/2023	100576	CHARTER COMMUNICATIONS	1377 27TH ST N INTERNET	17557160110	1	601-49-493-320	114.98	114.98
Total 175571601100123:									114.98
175573301100123									
10/23	10/19/2023	100576	CHARTER COMMUNICATIONS	125 PINECONE RD TV	17557330110	1	101-41-414-320	37.64	37.64
Total 175573301100123:									37.64
175573401100123									
10/23	10/19/2023	100576	CHARTER COMMUNICATIONS	CITY HALL FIBER	17557340110	1	101-41-414-320	377.67	377.67
Total 175573401100123:									377.67
1758									
10/23	10/19/2023	102216	DTM FLEET SERVICE	SQUAD 18 UPDATE	1758	1	412-42-421-500	2,261.42	2,261.42
Total 1758:									2,261.42
17595									
10/23	10/19/2023	1147	MENARDS	SOFTENER SALT	17595	1	101-41-414-406	373.23	373.23
Total 17595:									373.23
178003									
10/23	10/19/2023	102409	FIRE SAFETY USA, INC	T21 LEAK REPAIR AND ANNUAL	178003	1	101-42-422-404	723.50	723.50
Total 178003:									723.50
17919									
10/23	10/05/2023	1147	MENARDS	HARDWARE	17919	1	101-45-452-210	6.84	6.84

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Total 17919:									6.84
1792379									
10/23	10/05/2023	102552	MINNESOTA PAVING & MATERI	HOT PATCH	1792379	1	101-43-434-210	409.50	409.50
Total 1792379:									409.50
1792545									
10/23	10/05/2023	102552	MINNESOTA PAVING & MATERI	HOT MIX	1792545	1	101-43-434-210	408.85	408.85
Total 1792545:									408.85
1792865									
10/23	10/05/2023	102552	MINNESOTA PAVING & MATERI	HOT MIX	1792865	1	101-43-434-210	207.35	207.35
Total 1792865:									207.35
1794609									
10/23	10/26/2023	102552	MINNESOTA PAVING & MATERI	HOT PATCH	1794609	1	101-43-434-210	405.60	405.60
Total 1794609:									405.60
18159									
10/23	10/05/2023	103575	POLCO	24 MONTH SUBSCRIPTION	18159	1	224-46-465-203	18,900.00	18,900.00
Total 18159:									18,900.00
18730									
10/23	10/19/2023	1147	MENARDS	WALKING BRIDGE	18730	1	101-43-434-210	33.97	33.97
Total 18730:									33.97
18805									
10/23	10/05/2023	1147	MENARDS	PARK SIGNS	18805	1	211-45-452-500	228.98	228.98
Total 18805:									228.98

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18831									
10/23	10/19/2023	1147	MENARDS	WALKING BRIDGE	18831	1	101-43-434-210	29.48-	29.48-
Total 18831:									29.48-
18832									
10/23	10/19/2023	1147	MENARDS	SHOP SUPPLIES	18832	1	101-43-434-210	18.99	18.99
Total 18832:									18.99
1-9083223									
10/23	10/19/2023	103469	FACTORY MOTOR PARTS	HEADLIGHTS	1-9083223	1	101-42-421-405	45.84	45.84
Total 1-9083223:									45.84
19222									
10/23	10/05/2023	102089	DAYTA MARKETING	WEB HOSTING	19222	1	223-46-465-203	40.00	40.00
Total 19222:									40.00
1922301017372									
10/23	10/05/2023	101605	INTERSTATE ALL BATTERY CTR	BATTERIES	1922301017	1	101-42-421-405	376.20	376.20
Total 1922301017372:									376.20
1922301017407									
10/23	10/05/2023	101605	INTERSTATE ALL BATTERY CTR	BATTERY	1922301017	1	101-42-422-405	183.75	183.75
Total 1922301017407:									183.75
1922301017441									
10/23	10/05/2023	101605	INTERSTATE ALL BATTERY CTR	BATTERIES	1922301017	1	101-43-434-404	221.90	221.90
Total 1922301017441:									221.90
1922301017475									
10/23	10/19/2023	101605	INTERSTATE ALL BATTERY CTR	BATTERIES	1922301017	1	101-43-434-405	443.85	443.85

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Total 1922301017475:									443.85
1922301017559									
10/23	10/26/2023	101605	INTERSTATE ALL BATTERY CTR	BATTERIES	1922301017	1	101-42-422-430	27.96	27.96
Total 1922301017559:									27.96
194-2023									
10/23	10/19/2023	103004	STEARNS COUNTY HIGHWAY	CR1 ENGINEERING SPLIT	194-2023	1	437-46-465-303	4,336.52	4,336.52
Total 194-2023:									4,336.52
198-2023									
10/23	10/26/2023	103004	STEARNS COUNTY HIGHWAY	CR1 ENGINEERING SPLIT	198-2023	1	437-46-465-303	4,909.42	4,909.42
Total 198-2023:									4,909.42
19887773									
10/23	10/19/2023	102069	ALLSTREAM	SW WATER PLANT PHONE	19887773	1	601-49-493-320	284.76	284.76
Total 19887773:									284.76
199598									
10/23	10/19/2023	65	MIMBACH FLEET SUPPLY	SPRAY PATCHER	199598	1	101-43-434-404	19.99	19.99
Total 199598:									19.99
2018 Jeep Cherokee									
10/23	10/05/2023	113	STEARNS CNTY AUDITOR-TRE	LICENSE TABS	2018 Jeep C	1	101-42-421-430	15.25	15.25
Total 2018 Jeep Cherokee:									15.25
2023-00000009									
10/23	10/19/2023	113	STEARNS CNTY AUDITOR-TRE	3RD QUARTER EM SERVICES	2023-000000	1	101-42-425-305	2,250.00	2,250.00
Total 2023-00000009:									2,250.00

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
2023-00000029									
10/23	10/19/2023	113	STEARNS CNTY AUDITOR-TRE	ELECTION EQUIPMENT RENTA	2023-000000	1	101-41-417-413	11,600.00	11,600.00
Total 2023-00000029:									11,600.00
202300000809									
10/23	10/19/2023	484	STEARNS CNTY RECORDER	RECORDING FEES	2023000008	1	101-41-465-351	46.00	46.00
Total 202300000809:									46.00
2023-0080.A									
10/23	10/26/2023	102093	TACTICAL ADVANTAGE LLC	GLOCK MAGAZINES	2023-0080.A	1	101-42-421-210	630.00	630.00
Total 2023-0080.A:									630.00
2023-0221989									
10/23	10/05/2023	172	MN BENEFIT ASSOCIATION	EMPLOYEE MBA CONTRIBUTIO	2023-022198	1	101-21710	164.68	164.68
Total 2023-0221989:									164.68
20567									
10/23	10/26/2023	187	DESIGN ELECTRIC INC	TRAFFIC LIGHT REPAIR	20567	1	101-43-434-401	348.27	348.27
Total 20567:									348.27
20568									
10/23	10/26/2023	187	DESIGN ELECTRIC INC	STREET LIGHTS	20568	1	101-43-434-417	459.92	459.92
Total 20568:									459.92
20569									
10/23	10/26/2023	187	DESIGN ELECTRIC INC	LIGHT POLE REPAIR	20569	1	101-43-434-417	2,050.90	2,050.90
Total 20569:									2,050.90
20570									
10/23	10/26/2023	187	DESIGN ELECTRIC INC	STREET LIGHTS	20570	1	101-43-434-417	140.00	140.00

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total 20570:									140.00
20571									
10/23	10/26/2023	187	DESIGN ELECTRIC INC	STREET LIGHTS	20571	1	101-43-434-417	670.00	670.00
Total 20571:									670.00
20572									
10/23	10/26/2023	187	DESIGN ELECTRIC INC	PARK LIGHT REPAIRS	20572	1	101-45-452-401	1,498.89	1,498.89
Total 20572:									1,498.89
20573									
10/23	10/26/2023	187	DESIGN ELECTRIC INC	LIGHT POLE REPAIR	20573	1	101-43-434-417	307.50	307.50
Total 20573:									307.50
20574									
10/23	10/26/2023	187	DESIGN ELECTRIC INC	ELECT.WORK	20574	1	101-43-434-406	285.54	285.54
Total 20574:									285.54
20901									
10/23	10/19/2023	102609	FACETIME BUSINESS RESOUR	BUSINESS CARDS - PD	20901	1	101-42-421-200	200.00	200.00
Total 20901:									200.00
20991506									
10/23	10/26/2023	449	SECURITY LOCKSMITHS	DOOR LOCKS	20991506	1	101-43-434-406	346.00	346.00
Total 20991506:									346.00
23019									
10/23	10/26/2023	101853	PROFIELDS LLC	FIELD PROJECTS	23019	1	211-45-452-500	1,787.50	1,787.50
Total 23019:									1,787.50

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
23020									
10/23	10/26/2023	101853	PROFIELDS LLC	FIELD PROJECTS	23020	1	211-45-452-500	7,650.00	7,650.00
Total 23020:									7,650.00
23021									
10/23	10/26/2023	101853	PROFIELDS LLC	FIELD PROJECTS	23021	1	211-45-452-500	1,633.50	1,633.50
Total 23021:									1,633.50
23022									
10/23	10/26/2023	101853	PROFIELDS LLC	FIELD PROJECTS	23022	1	211-45-452-500	1,633.50	1,633.50
Total 23022:									1,633.50
23023									
10/23	10/26/2023	101853	PROFIELDS LLC	FIELD PROJECTS	23023	1	211-45-452-500	5,803.42	5,803.42
Total 23023:									5,803.42
23-06558									
10/23	10/05/2023	179	ICKLER MACHINE COMPANY	MACHINE WORK	23-06558	1	101-43-434-404	399.83	399.83
Total 23-06558:									399.83
230815-02									
10/23	10/05/2023	102930	DALE GRUBER CONSTRUCTIO	LIONS PARK CONCRETE	230815-02	1	211-45-452-500	8,176.00	8,176.00
Total 230815-02:									8,176.00
23-367									
10/23	10/05/2023	498	ASTECH CORP	PATCH GRIT	23-367	1	101-43-434-210	5,803.12	5,803.12
Total 23-367:									5,803.12
23970									
11/23	11/02/2023	102205	DEZURIKS BLACK SIGNS & CU	FIRE PREVENTION SIGN	23970	1	101-42-422-401	200.00	200.00

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total 23970:									200.00
23OCT2305									
10/23	10/26/2023	101999	ENGRAVESTONE INC	ENGRAVE BRICK	23OCT2305	1	101-43-434-210	92.00	92.00
Total 23OCT2305:									92.00
2530191770									
10/23	10/19/2023	102918		MATS TOWELS MOPS	2530191770	1	101-43-434-406	98.92	98.92
10/23	10/19/2023	102918		UNIFORMS - MAINT	2530191770	2	101-43-434-170	17.42	17.42
10/23	10/19/2023	102918		UNIFORMS - PARKS	2530191770	3	101-45-452-170	34.81	34.81
10/23	10/19/2023	102918		UNIFORMS - UTILITY	2530191770	4	601-49-493-170	23.01	23.01
Total 2530191770:									174.16
2530191779									
10/23	10/19/2023	102918		MATS, TOWELS, MOPS, COMM	2530191779	1	101-45-451-406	105.90	105.90
Total 2530191779:									105.90
2530191790									
10/23	10/19/2023	102918		MATS, TOWELS MOPS CITY HA	2530191790	1	101-41-414-406	37.75	37.75
Total 2530191790:									37.75
2530191794									
10/23	10/19/2023	102918		MATS, MOPS TOWELS, PD	2530191794	1	101-42-421-406	57.13	57.13
10/23	10/19/2023	102918		MATS, MOPS, TOWELS FD	2530191794	2	101-42-422-406	57.12	57.12
Total 2530191794:									114.25
25301936760									
10/23	10/26/2023	102918		MATS TOWELS MOPS	2530193676	1	101-43-434-406	102.95	102.95
10/23	10/26/2023	102918		UNIFORMS - MAINT	2530193676	2	101-43-434-170	20.40	20.40
10/23	10/26/2023	102918		UNIFORMS - PARKS	2530193676	3	101-45-452-170	30.10	30.10
10/23	10/26/2023	102918		UNIFORMS - UTILITY	2530193676	4	601-49-493-170	22.59	22.59

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total 25301936760:									176.04
2530194263									
10/23	10/19/2023	102918		MATS TOWELS MOPS	2530194263	1	101-43-434-406	38.92	38.92
10/23	10/19/2023	102918		UNIFORMS - MAINT	2530194263	2	101-43-434-170	17.42	17.42
10/23	10/19/2023	102918		UNIFORMS - PARKS	2530194263	3	101-45-452-170	34.81	34.81
10/23	10/19/2023	102918		UNIFORMS - UTILITY	2530194263	4	601-49-493-170	23.52	23.52
Total 2530194263:									114.67
2530194274									
10/23	10/19/2023	102918		MATS, TOWELS, MOPS, COMM	2530194274	1	101-45-451-406	141.30	141.30
Total 2530194274:									141.30
2530196761									
10/23	10/26/2023	102918		MATS TOWELS MOPS UTILITY	2530196761	1	101-43-434-406	16.75	16.75
Total 2530196761:									16.75
2530196773									
10/23	10/26/2023	102918		MATS, TOWELS, MOPS, COMM	2530196773	1	101-45-451-406	132.30	132.30
Total 2530196773:									132.30
2530196785									
10/23	10/26/2023	102918		MATS, TOWELS MOPS CITY HA	2530196785	1	101-41-414-406	37.75	37.75
Total 2530196785:									37.75
2530196789									
10/23	10/26/2023	102918		MATS, MOPS TOWELS, PD	2530196789	1	101-42-421-406	57.13	57.13
10/23	10/26/2023	102918		MATS, MOPS, TOWELS FD	2530196789	2	101-42-422-406	57.12	57.12
Total 2530196789:									114.25
2530199118									
11/23	11/02/2023	102918		MATS TOWELS MOPS	2530199118	1	101-43-434-406	35.73	35.73

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
11/23	11/02/2023	102918		UNIFORMS - MAINT	2530199118	2	101-43-434-170	20.94	20.94
11/23	11/02/2023	102918		UNIFORMS - PARKS	2530199118	3	101-45-452-170	30.75	30.75
11/23	11/02/2023	102918		UNIFORMS - UTILITY	2530199118	4	601-49-493-170	25.59	25.59
Total 2530199118:									113.01
2530199129									
11/23	11/02/2023	102918		MATS, TOWELS, MOPS, COMM	2530199129	1	101-45-451-406	114.90	114.90
Total 2530199129:									114.90
2530199137									
11/23	11/02/2023	102918		MATS TOWELS MOPS WATER P	2530199137	1	601-49-493-406	30.00	30.00
Total 2530199137:									30.00
2530200629									
11/23	11/02/2023	102918		MATS TOWELS MOPS WATER P	2530200629	1	601-49-493-406	32.25	32.25
Total 2530200629:									32.25
2707822 RI									
10/23	10/26/2023	103014	INTERSTATE BEARING SYSTEM	BEARINGS	2707822 RI	1	101-45-452-404	1,286.19	1,286.19
Total 2707822 RI:									1,286.19
284231									
10/23	10/05/2023	101400	PAYMENT SERVICE NETWORK	UTILITY FEES	284231	1	601-49-414-202	4,319.11	4,319.11
Total 284231:									4,319.11
284233									
10/23	10/05/2023	101400	PAYMENT SERVICE NETWORK	WEBSTORE FEES	284233	1	101-41-414-202	96.35	96.35
Total 284233:									96.35
284245									
10/23	10/05/2023	101400	PAYMENT SERVICE NETWORK	COMPOST FEES	284245	1	101-43-436-202	53.71	53.71

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total 284245:									53.71
284599									
10/23	10/05/2023	101400	PAYMENT SERVICE NETWORK	POLICE WEBSTORE FEES	284599	1	101-42-421-202	14.21	14.21
Total 284599:									14.21
284611									
10/23	10/05/2023	101400	PAYMENT SERVICE NETWORK	COMMUNITY CENTER FEES	284611	1	101-45-451-202	141.40	141.40
Total 284611:									141.40
287296195774X10032023									
10/23	10/19/2023	100853	AT&T MOBILITY	ON CALL PHONE	2872961957	1	602-49-496-320	89.26	89.26
10/23	10/19/2023	100853	AT&T MOBILITY	BLDG IPADS	2872961957	2	101-42-424-320	76.46	76.46
10/23	10/19/2023	100853	AT&T MOBILITY	RENTAL PHONE	2872961957	3	101-42-421-320	44.65	44.65
10/23	10/19/2023	100853	AT&T MOBILITY	KOTHENBEUTEL PHONE	2872961957	4	101-43-434-320	38.23	38.23
10/23	10/19/2023	100853	AT&T MOBILITY	FIRE CHIEF PHONE	2872961957	5	101-42-422-320	38.23	38.23
10/23	10/19/2023	100853	AT&T MOBILITY	UTILITY PHONE	2872961957	6	601-49-493-320	152.90	152.90
Total 287296195774X10032023:									439.73
287296197297X10022023									
10/23	10/19/2023	100853	AT&T MOBILITY	FIRE IPADS	2872961972	1	101-42-422-320	167.59	167.59
10/23	10/19/2023	100853	AT&T MOBILITY	HOTSPOTS, PHONES PD	2872961972	2	101-42-421-320	1,859.59	1,859.59
Total 287296197297X10022023:									2,027.18
29457									
10/23	10/19/2023	101171	MUSTANG SIGNS & GRAPHICS	REGIONAL PARK SIGNS	29457	1	211-45-452-500	5,340.00	5,340.00
Total 29457:									5,340.00
29517									
10/23	10/19/2023	101171	MUSTANG SIGNS & GRAPHICS	REBRAND 27	29517	1	101-42-422-405	745.00	745.00
Total 29517:									745.00

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
29532									
10/23	10/05/2023	101171	MUSTANG SIGNS & GRAPHICS	CITY HALL NEW HOURS	29532	1	101-41-414-406	35.00	35.00
Total 29532:									35.00
29544									
10/23	10/19/2023	101171	MUSTANG SIGNS & GRAPHICS	K9 GRAPHICS	29544	1	101-42-421-401	260.00	260.00
Total 29544:									260.00
304543									
10/23	10/19/2023	693	NORTH CENTRAL TRUCK EQUI	NEW TRUCK PURCHASES	304543	1	101-43-434-550	2,498.80	2,498.80
Total 304543:									2,498.80
3090733									
10/23	10/19/2023	190	GOPHER STATE ONE-CALL INC	LOCATES	3090733	1	601-49-414-305	318.60	318.60
Total 3090733:									318.60
30991									
10/23	10/05/2023	103570	H&B SPECIALIZED PRODUCTS	VOLLEYBALL POST PADS	30991	1	101-45-452-210	3,348.00	3,348.00
Total 30991:									3,348.00
337900-10349									
10/23	10/19/2023	1460	MN HWY SAFETY & RESEARCH	EVOC_MCPA	337900-1034	1	101-42-421-340	280.00	280.00
10/23	10/19/2023	1460	MN HWY SAFETY & RESEARCH	EVOC_MCPA	337900-1034	1	101-42-421-340	280.00-	280.00- V
Total 337900-10349:									.00
362398									
10/23	10/19/2023	167	RINKE-NOONAN	AIM/VERSO SITE	362398	1	101-41-414-308	39.50	39.50
Total 362398:									39.50
362399									
10/23	10/19/2023	167	RINKE-NOONAN	GENERAL MATTERS	362399	1	101-41-414-308	569.50	569.50

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Total 362399:									569.50
362400									
10/23	10/19/2023	167	RINKE-NOONAN	EMPLOYMENT MATTERS	362400	1	101-41-414-308	629.00	629.00
Total 362400:									629.00
362401									
10/23	10/19/2023	167	RINKE-NOONAN	POLICE DEPARTMENT	362401	1	101-42-421-308	560.00	560.00
Total 362401:									560.00
362402									
10/23	10/19/2023	167	RINKE-NOONAN	SALE OF GOLF COURSE	362402	1	101-41-414-308	705.50	705.50
Total 362402:									705.50
362403									
10/23	10/19/2023	167	RINKE-NOONAN	ZONING VIOLATION - SENCHEA	362403	1	101-41-465-308	1,362.00	1,362.00
Total 362403:									1,362.00
363138									
10/23	10/05/2023	429	TRAUT COMPANIES	WATER SAMPLES	363138	1	601-49-493-314	70.00	70.00
Total 363138:									70.00
363270									
10/23	10/05/2023	429	TRAUT COMPANIES	WATER SAMPLES	363270	1	601-49-493-314	105.00	105.00
Total 363270:									105.00
363326									
10/23	10/19/2023	429	TRAUT COMPANIES	WATER SAMPLES	363326	1	601-49-493-314	70.00	70.00
Total 363326:									70.00

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
363628									
10/23	10/19/2023	429	TRAUT COMPANIES	WATER TESTING	363628	1	601-49-493-314	105.00	105.00
Total 363628:									105.00
363759									
10/23	10/19/2023	429	TRAUT COMPANIES	WATER SAMPLES	363759	1	601-49-493-314	70.00	70.00
Total 363759:									70.00
363795									
10/23	10/19/2023	429	TRAUT COMPANIES	WATER SAMPLES	363795	1	601-49-493-314	105.00	105.00
Total 363795:									105.00
363989									
10/23	10/26/2023	429	TRAUT COMPANIES	WATER SAMPLES	363989	1	601-49-493-314	70.00	70.00
Total 363989:									70.00
364179									
10/23	10/26/2023	429	TRAUT COMPANIES	WATER SAMPLES	364179	1	601-49-493-314	105.00	105.00
Total 364179:									105.00
369042									
10/23	10/05/2023	126	LITTLE FALLS MACHINE INC.	PLOW PARTS	369042	1	101-43-434-405	577.89	577.89
Total 369042:									577.89
3718									
10/23	10/19/2023	931	SARTELL AREA CHAMBER OF C	MONSTER DASH EVENT SPON	3718	1	223-46-465-343	100.00	100.00
Total 3718:									100.00
377742									
10/23	10/26/2023	692	CENTRAL LOCKSMITHS INC	MEDECO KEYS	377742	1	101-43-434-406	10.00	10.00

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total 377742:									10.00
38882									
10/23	10/19/2023	279	KRIS ENGINEERING INC	JOMA 6000	38882	1	101-43-434-404	3,268.98	3,268.98
Total 38882:									3,268.98
38932									
10/23	10/19/2023	279	KRIS ENGINEERING INC	PARTS	38932	1	101-43-434-404	981.24	981.24
Total 38932:									981.24
3QFUEL									
10/23	10/19/2023	293	INDEPENDENT SCHOOL DISTR	2023 Q3 FUEL USAGE	3QFUEL	1	101-42-421-212	12,132.08	12,132.08
10/23	10/19/2023	293	INDEPENDENT SCHOOL DISTR	2023 Q3 FUEL USAGE	3QFUEL	2	101-42-422-212	1,805.94	1,805.94
10/23	10/19/2023	293	INDEPENDENT SCHOOL DISTR	2023 Q3 FUEL USAGE	3QFUEL	3	101-42-424-212	1,283.22	1,283.22
10/23	10/19/2023	293	INDEPENDENT SCHOOL DISTR	2023 Q3 FUEL USAGE	3QFUEL	4	101-43-434-212	19,248.24	19,248.24
10/23	10/19/2023	293	INDEPENDENT SCHOOL DISTR	2023 Q3 FUEL USAGE	3QFUEL	5	101-45-452-212	962.41	962.41
10/23	10/19/2023	293	INDEPENDENT SCHOOL DISTR	2023 Q3 FUEL USAGE	3QFUEL	6	601-49-493-212	3,178.71	3,178.71
10/23	10/19/2023	293	INDEPENDENT SCHOOL DISTR	2023 Q3 FUEL USAGE	3QFUEL	7	602-49-496-212	1,589.35	1,589.35
Total 3QFUEL:									40,199.95
40775543									
10/23	10/31/2023	103019	FURTHER	CLAIM REIMBURSEMENT	40775543	1	101-21713	1,000.00	1,000.00
Total 40775543:									1,000.00
408426									
10/23	10/05/2023	100963	SIGN SOLUTIONS	SIGN MATERIALS	408426	1	101-43-434-403	964.62	964.62
Total 408426:									964.62
411850									
10/23	10/05/2023	42	HANDYMAN S INC.	FAUCET REPLACEMENT	411850	1	601-49-493-406	10.99	10.99
Total 411850:									10.99

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
452571									
10/23	10/19/2023	100795	SHORT ELLIOTT HENDRICKSO	LS 2 CONSTRUCTION ADMIN	452571	1	602-49-496-303	1,772.60	1,772.60
Total 452571:									1,772.60
452588									
10/23	10/19/2023	100795	SHORT ELLIOTT HENDRICKSO	15TH ST. EAW & PERMITTING	452588	1	417-43-431-303	6,398.50	6,398.50
Total 452588:									6,398.50
452602									
10/23	10/19/2023	100795	SHORT ELLIOTT HENDRICKSO	4TH AVE PLATTING	452602	1	455-46-465-303	7,300.00	7,300.00
Total 452602:									7,300.00
452707									
10/23	10/19/2023	100795	SHORT ELLIOTT HENDRICKSO	DISH NET NSB @ SOUTH WT	452707	1	211-45-452-303	1,600.00	1,600.00
Total 452707:									1,600.00
452732									
10/23	10/19/2023	100795	SHORT ELLIOTT HENDRICKSO	LS-1 SURGE TANK	452732	1	602-49-496-303	2,976.31	2,976.31
Total 452732:									2,976.31
453137									
10/23	10/19/2023	100795	SHORT ELLIOTT HENDRICKSO	LS 1 ODOR EVALUATION PHAS	453137	1	602-49-496-303	1,410.00	1,410.00
Total 453137:									1,410.00
453276									
10/23	10/19/2023	100795	SHORT ELLIOTT HENDRICKSO	LANDFILL PERMITTING	453276	1	601-49-493-303	8,647.75	8,647.75
Total 453276:									8,647.75
453283									
10/23	10/19/2023	100795	SHORT ELLIOTT HENDRICKSO	LANDFILL SERVICES	453283	1	601-49-493-303	7,838.25	7,838.25

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total 453283:									7,838.25
453299									
10/23	10/19/2023	100795	SHORT ELLIOTT HENDRICKSO	SCOUT & DEHLER	453299	1	454-46-465-303	2,054.65	2,054.65
Total 453299:									2,054.65
453300									
10/23	10/19/2023	100795	SHORT ELLIOTT HENDRICKSO	TRAIL GAPS	453300	1	417-43-431-303	9,948.00	9,948.00
Total 453300:									9,948.00
453301									
10/23	10/19/2023	100795	SHORT ELLIOTT HENDRICKSO	STREET & DRAINAGE IMPROVE	453301	1	417-43-431-303	1,648.10	1,648.10
Total 453301:									1,648.10
453302									
10/23	10/19/2023	100795	SHORT ELLIOTT HENDRICKSO	ENTERPRISE SERVICES	453302	1	602-49-496-303	235.00	235.00
10/23	10/19/2023	100795	SHORT ELLIOTT HENDRICKSO	ENTERPRISE SERVICES	453302	2	603-49-850-303	2,652.50	2,652.50
10/23	10/19/2023	100795	SHORT ELLIOTT HENDRICKSO	ENTERPRISE SERVICES	453302	3	417-43-431-303	200.00	200.00
Total 453302:									3,087.50
453303									
10/23	10/19/2023	100795	SHORT ELLIOTT HENDRICKSO	GIS SERVICES	453303	1	101-43-434-303	283.06	283.06
10/23	10/19/2023	100795	SHORT ELLIOTT HENDRICKSO	GIS SERVICES	453303	2	601-49-493-303	283.06	283.06
10/23	10/19/2023	100795	SHORT ELLIOTT HENDRICKSO	GIS SERVICES	453303	3	602-49-496-303	283.06	283.06
10/23	10/19/2023	100795	SHORT ELLIOTT HENDRICKSO	GIS SERVICES	453303	4	603-49-850-303	283.07	283.07
Total 453303:									1,132.25
4533033									
10/23	10/19/2023	100795	SHORT ELLIOTT HENDRICKSO	GIS SERVICES	4533033	1	101-43-434-303	283.06	283.06
10/23	10/19/2023	100795	SHORT ELLIOTT HENDRICKSO	GIS SERVICES	4533033	2	601-49-493-303	283.06	283.06
10/23	10/19/2023	100795	SHORT ELLIOTT HENDRICKSO	GIS SERVICES	4533033	3	602-49-496-303	283.06	283.06
10/23	10/19/2023	100795	SHORT ELLIOTT HENDRICKSO	GIS SERVICES	4533033	4	603-49-850-303	283.07	283.07

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount	
Total 4533033:									1,132.25	
453304										
10/23	10/19/2023	100795	SHORT ELLIOTT HENDRICKSO	HERITAGE DRIVE TRAIL	453304	1	243-46-465-303	28,984.84	28,984.84	
Total 453304:									28,984.84	
453305										
10/23	10/19/2023	100795	SHORT ELLIOTT HENDRICKSO	NORTHSIDE PARK RETAINING	453305	1	211-45-452-303	1,728.50	1,728.50	
Total 453305:									1,728.50	
453306										
10/23	10/19/2023	100795	SHORT ELLIOTT HENDRICKSO	OVERLAY, SEAL COAT & STREE	453306	1	417-43-431-303	32,526.05	32,526.05	
Total 453306:									32,526.05	
453307										
10/23	10/19/2023	100795	SHORT ELLIOTT HENDRICKSO	SITE REVIEW	453307	1	101-41-465-303	900.00	900.00	
Total 453307:									900.00	
453331										
10/23	10/19/2023	100795	SHORT ELLIOTT HENDRICKSO	GENERAL ENGINEERING	453331	1	101-41-465-303	1,654.62	1,654.62	
10/23	10/19/2023	100795	SHORT ELLIOTT HENDRICKSO	GENERAL ENGINEERING	453331	2	101-43-434-303	3,359.38	3,359.38	
Total 453331:									5,014.00	
453333										
10/23	10/19/2023	100795	SHORT ELLIOTT HENDRICKSO	WEST SIDE RECONSTRUCTION	453333	1	456-46-465-303	773.00	773.00	
Total 453333:									773.00	
453334										
10/23	10/19/2023	100795	SHORT ELLIOTT HENDRICKSO	SEAL COAT	453334	1	417-43-431-303	4,644.00	4,644.00	
Total 453334:									4,644.00	

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
453338									
10/23	10/19/2023	100795	SHORT ELLIOTT HENDRICKSO	WEST WTP CHLORINE SYSTEM	453338	1	601-49-493-303	9,430.00	9,430.00
Total 453338:									9,430.00
453340									
10/23	10/19/2023	100795	SHORT ELLIOTT HENDRICKSO	2026 HERITAGE DRIVE TRAIL	453340	1	243-46-465-303	1,153.00	1,153.00
Total 453340:									1,153.00
453341									
10/23	10/19/2023	100795	SHORT ELLIOTT HENDRICKSO	DITCH 13 IMPROVEMENTS	453341	1	603-49-850-303	2,955.30	2,955.30
Total 453341:									2,955.30
453343									
10/23	10/19/2023	100795	SHORT ELLIOTT HENDRICKSO	19 AVE S CONSTRUCTION SER	453343	1	437-46-465-303	63,528.60	63,528.60
Total 453343:									63,528.60
50023886264									
10/23	10/19/2023	103547	WHITE CAP, LP	COUNTRY LIGHTS	5002388626	1	101-45-451-210	49.03	49.03
Total 50023886264:									49.03
513490771									
10/23	10/26/2023	59	MARCO TECHNOLOGIES LLC-C	POLICE DEPT PRINTER LEASE	513490771	1	101-42-421-414	365.51	365.51
Total 513490771:									365.51
5173767									
10/23	10/26/2023	109	TENVOORDE FORD INC	TAIL LIGHT ASSEMBLY	5173767	1	101-42-421-405	719.36	719.36
Total 5173767:									719.36
5173915									
10/23	10/26/2023	109	TENVOORDE FORD INC	SQUAD REPAIRS	5173915	1	101-42-424-405	266.80	266.80

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total 5173915:									266.80
561030									
10/23	10/26/2023	64	MIDWAY IRON & METAL	STEEL	561030	1	101-43-434-404	211.73	211.73
Total 561030:									211.73
561468									
10/23	10/05/2023	64	MIDWAY IRON & METAL	STEEL	561468	1	101-43-434-210	198.02	198.02
Total 561468:									198.02
561677									
10/23	10/05/2023	64	MIDWAY IRON & METAL	STEEL	561677	1	101-43-434-210	16.58	16.58
Total 561677:									16.58
561940									
10/23	10/05/2023	64	MIDWAY IRON & METAL	STEEL	561940	1	101-43-434-404	113.87	113.87
Total 561940:									113.87
562836									
10/23	10/19/2023	64	MIDWAY IRON & METAL	ALUM.	562836	1	101-45-452-401	21.65	21.65
Total 562836:									21.65
563369									
10/23	10/26/2023	64	MIDWAY IRON & METAL	CREDIT FOR SCRAP RECYCLE	563369	1	101-43-434-210	31.50-	31.50-
Total 563369:									31.50-
563370									
10/23	10/26/2023	64	MIDWAY IRON & METAL	CREDIT FOR SCRAP RECYCLE	563370	1	101-43-434-210	22.40-	22.40-
Total 563370:									22.40-

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
563371									
10/23	10/26/2023	64	MIDWAY IRON & METAL	CREDIT FOR SCRAP RECYCLE	563371	1	101-43-434-210	3.20-	3.20-
Total 563371:									3.20-
563502									
10/23	10/26/2023	64	MIDWAY IRON & METAL	X-MAS LIGHTS PARTS	563502	1	211-45-452-216	370.16	370.16
Total 563502:									370.16
5867									
10/23	10/19/2023	101655	CROTEAU PLUMBING LLC	PLUMBING	5867	1	601-49-493-404	699.25	699.25
Total 5867:									699.25
6336									
10/23	10/19/2023	428	MN STATE FIRE CHIEFS ASSN	ANNUAL CONFERENCE	6336	1	101-42-422-340	1,050.00	1,050.00
Total 6336:									1,050.00
6603155									
10/23	10/26/2023	31	HAWKINS INC	CHLORINE CYLINDAR	6603155	1	601-49-493-214	10.00	10.00
Total 6603155:									10.00
6606509									
10/23	10/26/2023	31	HAWKINS INC	HYDRO ACID, LPC-31 AND SOD	6606509	1	601-49-493-214	10,176.60	10,176.60
Total 6606509:									10,176.60
6606510									
10/23	10/26/2023	31	HAWKINS INC	LPC31 AND SODIUM PERMANG	6606510	1	601-49-493-214	7,327.63	7,327.63
Total 6606510:									7,327.63
683035									
10/23	10/05/2023	100517	POWERHOUSE OUTDOOR EQU	CHAIN SAW PARTS	683035	1	101-43-434-404	73.99	73.99

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total 683035:									73.99
683649									
10/23	10/19/2023	100517	POWERHOUSE	OUTDOOR EQU CHAIN SAW REPAIR	683649	1	101-43-434-404	18.00	18.00
Total 683649:									18.00
684531									
10/23	10/26/2023	100517	POWERHOUSE	OUTDOOR EQU CHAIN SAW REPAIR	684531	1	101-43-434-404	18.00	18.00
Total 684531:									18.00
684919									
10/23	10/26/2023	100517	POWERHOUSE	OUTDOOR EQU CHAIN SAW PARTS	684919	1	101-43-434-404	218.93	218.93
Total 684919:									218.93
69127-01									
10/23	10/19/2023	1386	TERMINAL SUPPLY CO	SHOP SUPPLIES	69127-01	1	101-43-434-210	20.55	20.55
Total 69127-01:									20.55
700560219									
10/23	10/05/2023	888	HILLYARD/HUTCHINSON	PM SERVICE ON VAC AND SUP	700560219	1	101-45-451-404	251.00	251.00
Total 700560219:									251.00
700561503									
10/23	10/19/2023	888	HILLYARD/HUTCHINSON	AVENGER, BATTERY AND SERV	700561503	1	101-45-451-404	310.00	310.00
Total 700561503:									310.00
700561504									
10/23	10/19/2023	888	HILLYARD/HUTCHINSON	HILLYARD	700561504	1	101-45-452-210	69.00	69.00
Total 700561504:									69.00

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
700561505									
10/23	10/19/2023	888	HILLYARD/HUTCHINSON	VACUUM MAINTENANCE	700561505	1	101-45-451-404	69.00	69.00
Total 700561505:									69.00
700561506									
10/23	10/19/2023	888	HILLYARD/HUTCHINSON	VACUUM MAINTENANCE	700561506	1	101-45-451-404	234.30	234.30
Total 700561506:									234.30
7012105									
10/23	10/26/2023	101612	HEALTHPARTNERS CENTRAL M	EAP INVOICE	7012105	1	101-41-414-131	133.50	133.50
Total 7012105:									133.50
7016031									
10/23	10/31/2023	101612	HEALTHPARTNERS CENTRAL M	EAP INVOICE	7016031	1	101-41-414-131	133.50	133.50
10/23	10/31/2023	101612	HEALTHPARTNERS CENTRAL M	EAP INVOICE	7016031	1	101-41-414-131	133.50-	133.50- V
Total 7016031:									.00
7491									
11/23	11/02/2023	817	ALEX AIR APPARATUS INC	ANNUAL AIR QUALITY TESTING	7491	1	101-42-422-404	1,030.52	1,030.52
Total 7491:									1,030.52
7507-6									
10/23	10/05/2023	508	SHERWIN WILLIAMS	STAIN	7507-6	1	101-43-434-210	61.56	61.56
Total 7507-6:									61.56
76836									
10/23	10/05/2023	103531	FARRELL EQUIPMENT & SUPPL	SANDING DISC.	76836	1	101-43-434-210	39.98	39.98
Total 76836:									39.98
8004811364									
10/23	10/05/2023	103155	SHRED-IT	SHREDDING SERVICE CH	8004811364	1	101-41-414-305	33.14	33.14

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Total 8004811364:									33.14
813166930									
10/23	10/26/2023	100684	DIAMOND VOGEL	FIELD PAINTER SUPPLIES	813166930	1	101-45-452-210	23.24	23.24
Total 813166930:									23.24
8281727114									
10/23	10/19/2023	103075	MOTOROLA SOLUTIONS	RADIO CHARGERS	8281727114	1	235-42-429-210	903.00	903.00
Total 8281727114:									903.00
8281733804									
10/23	10/19/2023	103075	MOTOROLA SOLUTIONS	SHOULDER MICS	8281733804	1	101-42-421-404	338.96	338.96
Total 8281733804:									338.96
847344045									
10/23	10/26/2023	1398	XCEL ENERGY	STREET LIGHTING	847344045	1	101-43-434-386	9,608.67	9,608.67
Total 847344045:									9,608.67
847355371									
10/23	10/19/2023	1398	XCEL ENERGY	CITY HALL ELECTRIC	847355371	1	101-41-414-381	1,498.02	1,498.02
10/23	10/19/2023	1398	XCEL ENERGY	CITY HALL GAS	847355371	2	101-41-414-383	110.40	110.40
10/23	10/19/2023	1398	XCEL ENERGY	POLICE ELECTRIC	847355371	3	101-42-421-381	608.34	608.34
10/23	10/19/2023	1398	XCEL ENERGY	POLICE GAS	847355371	4	101-42-421-383	196.95	196.95
10/23	10/19/2023	1398	XCEL ENERGY	FIRE ELECTRIC	847355371	5	101-42-422-381	608.34	608.34
10/23	10/19/2023	1398	XCEL ENERGY	FIRE GAS	847355371	6	101-42-422-383	196.94	196.94
10/23	10/19/2023	1398	XCEL ENERGY	CIVIL DEFENSE	847355371	7	101-42-425-381	170.04	170.04
10/23	10/19/2023	1398	XCEL ENERGY	PW BLDG ELECTRIC	847355371	8	101-43-434-381	26.66	26.66
10/23	10/19/2023	1398	XCEL ENERGY	PW BLDG GAS	847355371	9	101-43-434-383	89.92	89.92
10/23	10/19/2023	1398	XCEL ENERGY	STREET LIGHTING	847355371	10	101-43-434-386	926.22	926.22
10/23	10/19/2023	1398	XCEL ENERGY	WELCOME SIGNS	847355371	11	101-45-452-381	314.77	314.77
10/23	10/19/2023	1398	XCEL ENERGY	SKATING RINK	847355371	12	101-45-454-381	97.26	97.26
10/23	10/19/2023	1398	XCEL ENERGY	WATER TOWER ELECTRIC	847355371	13	601-49-493-389	158.85	158.85
10/23	10/19/2023	1398	XCEL ENERGY	WELL ELECTRIC	847355371	14	601-49-493-388	1,242.07	1,242.07
10/23	10/19/2023	1398	XCEL ENERGY	WATER PLANT ELECTRIC	847355371	15	601-49-493-387	988.68	988.68

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10/23	10/19/2023	1398	XCEL ENERGY	WATER PLANT GAS	847355371	16	601-49-493-382	1,240.95	1,240.95
10/23	10/19/2023	1398	XCEL ENERGY	LIFT STATION ELECTRIC	847355371	17	602-49-496-381	4,291.35	4,291.35
10/23	10/19/2023	1398	XCEL ENERGY	LIFT STATION GAS	847355371	18	602-49-496-383	33.67	33.67
10/23	10/19/2023	1398	XCEL ENERGY	PARK ELECTRIC	847355371	19	101-45-452-381	1,597.37	1,597.37
10/23	10/19/2023	1398	XCEL ENERGY	CEMETERY ELECTRIC	847355371	20	250-49-441-381	20.31	20.31
Total 847355371:									14,417.11
847398880									
10/23	10/19/2023	1398	XCEL ENERGY	COMMUNITY CENTER ELECTRI	847398880	1	101-45-451-381	5,611.86	5,611.86
10/23	10/19/2023	1398	XCEL ENERGY	COMMUNITY CENTER GAS	847398880	2	101-45-451-383	379.55	379.55
Total 847398880:									5,991.41
847400565									
10/23	10/19/2023	1398	XCEL ENERGY	STREET LIGHTING	847400565	1	101-43-434-386	46.19	46.19
Total 847400565:									46.19
847410834									
10/23	10/19/2023	1398	XCEL ENERGY	STREET LIGHTING	847410834	1	101-43-434-386	21.50	21.50
Total 847410834:									21.50
847438019									
10/23	10/19/2023	1398	XCEL ENERGY	STREET LIGHTING	847438019	1	101-43-434-386	12.63	12.63
Total 847438019:									12.63
847438491									
10/23	10/19/2023	1398	XCEL ENERGY	WATER PLANT ELECTRIC	847438491	1	601-49-493-387	20.08	20.08
Total 847438491:									20.08
847443306									
10/23	10/19/2023	1398	XCEL ENERGY	STREET LIGHTING	847443306	1	101-43-434-386	32.31	32.31
Total 847443306:									32.31

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
847445672									
10/23	10/19/2023	1398	XCEL ENERGY	STREET LIGHTING	847445672	1	101-43-434-386	9.97	9.97
Total 847445672:									9.97
847448588									
10/23	10/19/2023	1398	XCEL ENERGY	STREET LIGHTING	847448588	1	101-43-434-386	40.96	40.96
Total 847448588:									40.96
847452618									
10/23	10/19/2023	1398	XCEL ENERGY	STREET LIGHTING	847452618	1	101-43-434-386	15.54	15.54
Total 847452618:									15.54
847460851									
10/23	10/19/2023	1398	XCEL ENERGY	STREET LIGHTING	847460851	1	101-43-434-386	130.86	130.86
Total 847460851:									130.86
847461512									
10/23	10/19/2023	1398	XCEL ENERGY	STREET LIGHTING	847461512	1	101-43-434-386	35.69	35.69
Total 847461512:									35.69
847476035									
10/23	10/19/2023	1398	XCEL ENERGY	STREET LIGHTING	847476035	1	101-43-434-386	114.10	114.10
Total 847476035:									114.10
847867724									
10/23	10/19/2023	1398	XCEL ENERGY	STREET LIGHTING	847867724	1	101-43-434-386	29.84	29.84
Total 847867724:									29.84
848056721									
10/23	10/19/2023	1398	XCEL ENERGY	LIFT STATION ELECTRIC	848056721	1	602-49-496-381	445.55	445.55

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Total 848056721:									445.55
848095610									
10/23	10/19/2023	1398	XCEL ENERGY	STREET LIGHTING	848095610	1	101-43-434-386	21.71	21.71
Total 848095610:									21.71
848355216									
10/23	10/19/2023	1398	XCEL ENERGY	STREET LIGHTING	848355216	1	101-43-434-386	2,894.46	2,894.46
Total 848355216:									2,894.46
8555									
10/23	10/19/2023	103409	RIVERSIDE HARDWARE LLC	SMALL TOOL PURCHASE	8555	1	101-45-452-210	16.99	16.99
Total 8555:									16.99
906096082									
10/23	10/05/2023	101619	EVOQUA WATER TECHNOLOGI	BIOXIDE	906096082	1	602-49-496-210	15,419.96	15,419.96
Total 906096082:									15,419.96
906116478									
10/23	10/19/2023	101619	EVOQUA WATER TECHNOLOGI	ODOR CONTROL	906116478	1	602-49-496-210	2,800.00	2,800.00
Total 906116478:									2,800.00
9311001172									
10/23	10/26/2023	52	LAWSON PRODUCTS INC	SHOP SUPPLIES	9311001172	1	101-43-434-210	385.75	385.75
Total 9311001172:									385.75
9684797706									
11/23	11/02/2023	356	GRAINGER	ELECTRICAL TAPE	9684797706	1	101-45-452-210	42.96	42.96
Total 9684797706:									42.96

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
96953									
10/23	10/19/2023	103497	CENTRAL MN HEALTH & SAFET	EMR INITIAL X5	96953	1	101-42-422-340	3,000.00	3,000.00
Total 96953:									3,000.00
9814479									
10/23	10/26/2023	100985	JOHN DEERE FINANCIAL	BERTI MOWER PARTS	9814479	1	101-43-434-404	1,804.00	1,804.00
Total 9814479:									1,804.00
9946128888									
10/23	10/19/2023	100452	VERIZON WIRELESS	M2M ACCOUNT	9946128888	1	602-49-496-320	375.34	375.34
10/23	10/19/2023	100452	VERIZON WIRELESS	M2M ACCOUNT COMM SIGN	9946128888	2	101-45-452-320	24.82	24.82
Total 9946128888:									400.16
ABR0311775X									
10/23	10/26/2023	100247	MN DEPT OF LABOR & INDUST	PERMIT MAINT.SHOP	ABR0311775	1	101-43-434-406	10.00	10.00
Total ABR0311775X:									10.00
ABR0311783X									
10/23	10/26/2023	100247	MN DEPT OF LABOR & INDUST	PERMIT MAINT.SHOP	ABR0311783	1	101-43-434-406	10.00	10.00
Total ABR0311783X:									10.00
ABR0312306X									
10/23	10/26/2023	100247	MN DEPT OF LABOR & INDUST	BOILER LICENSE	ABR0312306	1	101-42-422-406	20.00	20.00
Total ABR0312306X:									20.00
AR029212									
10/23	10/19/2023	505	CITY OF ST CLOUD	FIBER RELOCATION FOR NEW	AR029212	1	235-42-429-500	14,624.35	14,624.35
Total AR029212:									14,624.35
AR029376									
10/23	10/19/2023	505	CITY OF ST CLOUD	TREATMENT CHARGES	AR029376	1	602-49-497-315	81,020.47	81,020.47
10/23	10/19/2023	505	CITY OF ST CLOUD	DEBT SERVICE	AR029376	2	602-49-496-401	96,763.27	96,763.27

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total AR029376:									177,783.74
AR029452									
10/23	10/19/2023	505	CITY OF ST CLOUD	METRO CITIZENS POLICE ACA	AR029452	1	101-42-421-210	727.41	727.41
Total AR029452:									727.41
August 2023									
10/23	10/19/2023	102790	KELLY C JOHNSON, INC.	ELECTRICAL INSPECTIONS	August 2023	1	101-42-424-336	2,371.50	2,371.50
Total August 2023:									2,371.50
August EB									
10/23	10/05/2023	100640	O REILLY AUTO PARTS	ELECTRONIC ORDER CREDIT	August EB	1	101-43-434-210	7.52-	7.52-
10/23	10/05/2023	100640	O REILLY AUTO PARTS	PAYMENT CREDIT	August EB	2	101-43-434-210	53.75-	53.75-
Total August EB:									61.27-
B359410									
10/23	10/19/2023	841	BRAUN INTERTEC	2023 OVERLAY IMPROVEMENT	B359410	1	417-43-431-305	6,814.50	6,814.50
Total B359410:									6,814.50
B359426									
10/23	10/19/2023	841	BRAUN INTERTEC	HERITAGE DRIVE TRAIL	B359426	1	243-46-465-305	7,430.50	7,430.50
Total B359426:									7,430.50
B359937									
10/23	10/19/2023	841	BRAUN INTERTEC	2026 HERITAGE DRIVE TRAIL	B359937	1	243-46-465-305	2,525.00	2,525.00
Total B359937:									2,525.00
B360381									
10/23	10/19/2023	841	BRAUN INTERTEC	19TH AVE S IMPROVEMENTS G	B360381	1	437-46-465-303	1,190.50	1,190.50
Total B360381:									1,190.50

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
B361578									
10/23	10/19/2023	841	BRAUN INTERTEC	WEST SIDE RECONSTRUCTION	B361578	1	456-46-465-305	22,335.00	22,335.00
Total B361578:									22,335.00
B363358									
11/23	11/02/2023	841	BRAUN INTERTEC	HERITAGE DRIVE TRAIL	B363358	1	243-46-465-305	2,418.50	2,418.50
Total B363358:									2,418.50
C023078H-2									
10/23	10/19/2023	101262	PRECISE REFRIGERATION HTG	SW WTP HEATER REPLACEME	C023078H-2	1	601-49-493-404	2,485.00	2,485.00
Total C023078H-2:									2,485.00
C147037									
10/23	10/31/2023	103576	ALERUS FINANCIAL NA	COBRA MONTHLY FEES	C147037	1	101-41-414-434	50.00	50.00
Total C147037:									50.00
CVC23868									
10/23	10/19/2023	103215	CIVIC SYSTEMS LLC	ADDITIONAL CONCURRENT US	CVC23868	1	101-41-414-203	2,400.00	2,400.00
Total CVC23868:									2,400.00
F22317									
10/23	10/19/2023	101348	FLAGSHIP RECREATION LLC	PLAYGROUND EQUIPMENT	F22317	1	211-45-452-500	3,125.00	3,125.00
Total F22317:									3,125.00
IN4330088									
10/23	10/05/2023	101755	INNOVATIVE OFFICE SOLUTION	OFFICE SUPPLIES PD	IN4330088	1	101-42-421-200	168.29	168.29
Total IN4330088:									168.29
IN4339955									
10/23	10/19/2023	101755	INNOVATIVE OFFICE SOLUTION	OFFICE SUPPLIES PD	IN4339955	1	101-42-421-200	34.67	34.67

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total IN4339955:									34.67
INUS190320									
10/23	10/05/2023	102046	AXON ENTERPRISE INC	CARTRIDGES	INUS190320	1	101-42-421-210	166.60	166.60
Total INUS190320:									166.60
INV/2023/13371									
10/23	10/19/2023	100030	NELSON SANITATION & RENTA	TELEWISE WEST SIDE RECONS	INV/2023/13	1	456-46-465-500	11,662.35	11,662.35
Total INV/2023/13371:									11,662.35
INV-000112									
11/23	11/02/2023	103579	ENBIOORGANIC TECHNOLOGIES	ODOR CONTROL PILOT STUDY	INV-000112	1	602-49-496-305	30,000.00	30,000.00
Total INV-000112:									30,000.00
INV022490									
10/23	10/26/2023	101773	MINNESOTA PUMP WORKS	LS PUMP REPAIR	INV022490	1	602-49-496-404	5,045.98	5,045.98
Total INV022490:									5,045.98
INV19399216									
10/23	10/05/2023	103426	FORD MOTOR COMPANY	FORD TELEMATICS	INV1939921	1	101-42-421-405	157.33	157.33
Total INV19399216:									157.33
INV966958									
10/23	10/05/2023	103493	FLASHPARKING INC	MONTHLY SOFTWARE FEE	INV966958	1	101-43-436-203	150.00	150.00
Total INV966958:									150.00
July/August 2023									
10/23	10/26/2023	597	TRI COUNTY HUMANE SOCIET	STRAY ANIMAL BILLING	July/August 2	1	101-42-427-305	300.00	300.00
Total July/August 2023:									300.00

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
KS989									
11/23	11/02/2023	100593	HEARTLAND GLASS	WINDOW REPAIR	KS989	1	101-42-421-406	341.86	341.86
Total KS989:									341.86
MCHQ4004									
10/23	10/31/2023	103580	MCGOVERN COMMERCIAL HQ	2024 VEHICLE PURCHASE	MCHQ4004	1	412-42-421-500	46,542.25	5.00
Total MCHQ4004:									5.00
MNSAU243037									
10/23	10/26/2023	125		BOLTS	MNSAU2430	1	101-45-452-210	246.00	246.00
Total MNSAU243037:									246.00
NOV2023									
11/23	11/02/2023	100649	BEHRENBRINKER, STEPHEN C	ASSESSING SERVICES	NOV2023	1	101-41-414-309	3,571.33	3,571.33
Total NOV2023:									3,571.33
Oct 2023									
10/23	10/05/2023	240	MN TEAMSTERS-PUBLIC & LAW	UNION DUES	Oct 2023	1	101-21707	1,037.00	1,037.00
Total Oct 2023:									1,037.00
OCT2023									
10/23	10/05/2023	100995	C & L EXCAVATING INC	2019 EAST SIDE RECONSTRUC	OCT2023	1	417-43-431-500	198,345.96	198,345.96
10/23	10/05/2023	102552	MINNESOTA PAVING & MATERI	OVERLAY IMPROVEMENTS PAY	OCT2023	1	417-43-431-500	9,301.83	9,301.83
10/23	10/19/2023	103212	GRUBER, ANNA	ICMA CONFERENCE - AUSTIN T	OCT2023	1	101-41-414-330	205.90	205.90
Total OCT2023:									207,853.69
October 2023									
10/23	10/05/2023	544	LAW ENFORCEMENT LABOR S	UNION DUES	October 2023	1	101-21707	1,282.50	1,282.50
10/23	10/05/2023	101512	THE STANDARD	LIFE INSURANCE	October 2023	1	101-21715	3,014.64	3,014.64
Total October 2023:									4,297.14

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
P00017756									
10/23	10/26/2023	100692	MN DEPT OF TRANSPORTATIO	19TH AVE MATERIAL TESTING	P00017756	1	437-46-465-305	1,031.39	1,031.39
10/23	10/26/2023	100692	MN DEPT OF TRANSPORTATIO	HERITAGE DRIVE TRAIL MATER	P00017756	2	243-46-465-305	1,035.37	1,035.37
Total P00017756:									2,066.76
P00308									
10/23	10/05/2023	214	ARNOLD S	SWEEPER PARTS	P00308	1	101-43-434-404	1,493.18	1,493.18
Total P00308:									1,493.18
P00309									
10/23	10/05/2023	214	ARNOLD S	KUBOTA SIDE BY SIDE PARTS	P00309	1	101-43-434-404	688.83	688.83
Total P00309:									688.83
P00444									
10/23	10/19/2023	214	ARNOLD S	KUBOTA SIDE BY SIDE PARTS	P00444	1	101-43-434-404	146.94	146.94
Total P00444:									146.94
P01166									
10/23	10/19/2023	214	ARNOLD S	FILTERS	P01166	1	101-43-434-404	413.28	413.28
Total P01166:									413.28
PR0930231									
10/23	10/05/2023	258	MN DEPT OF REVENUE	SWT TAXES STATE WITHHOLDI	PR0930231	1	101-21702	8,617.28	8,617.28
10/23	10/05/2023	491	PUBLIC EMPLOYEE RETIREME	PERA PERA DCP Pay Period: 9/	PR0930231	1	101-21704	28.04	28.04
10/23	10/05/2023	101869	BRIAN KLINEFELTER FOUNDAT	ELECTED CONTRIBUTION BRI	PR0930231	1	101-21708	40.00	40.00
10/23	10/19/2023	103019	FURTHER	HSA/FLEX/DAYCARE HSA CON	PR0930231	1	101-21713	42,675.00	42,675.00
10/23	10/05/2023	491	PUBLIC EMPLOYEE RETIREME	PERA PERA COORD Pay Perio	PR0930231	2	101-21704	7,377.12	7,377.12
10/23	10/19/2023	103019	FURTHER	HSA/FLEX/DAYCARE HSA CON	PR0930231	2	101-21713	2,849.29	2,849.29
10/23	10/05/2023	491	PUBLIC EMPLOYEE RETIREME	PERA PERA COORD Pay Perio	PR0930231	3	101-21704	8,512.08	8,512.08
10/23	10/05/2023	491	PUBLIC EMPLOYEE RETIREME	PERA PERA P&F Pay Period: 9/	PR0930231	4	101-21704	10,304.28	10,304.28
10/23	10/05/2023	491	PUBLIC EMPLOYEE RETIREME	PERA PERA P&F Pay Period: 9/	PR0930231	5	101-21704	15,456.41	15,456.41
10/23	10/05/2023	491	PUBLIC EMPLOYEE RETIREME	PERA PERA DCP Pay Period: 9/	PR0930231	6	101-21704	28.04	28.04

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total PR0930231:									95,887.54
PR1014231									
10/23	10/19/2023	258	MN DEPT OF REVENUE	SWT TAXES STATE WITHHOLDI	PR1014231	1	101-21702	9,215.02	9,215.02
10/23	10/19/2023	388	EFTPS VOICE RESPONSE SYS	SSI/MED/FED TAXES SOCIAL S	PR1014231	1	101-21701	7,889.42	7,889.42
10/23	10/19/2023	491	PUBLIC EMPLOYEE RETIREME	PERA PERA DCP Pay Period: 1	PR1014231	1	101-21704	28.04	28.04
10/23	10/19/2023	101516	SARTELL INDPENDENT POLICE	ELECTED CONTRIBUTION SAR	PR1014231	1	101-21718	192.00	192.00
10/23	10/19/2023	101869	BRIAN KLINEFELTER FOUNDAT	ELECTED CONTRIBUTION BRI	PR1014231	1	101-21708	40.00	40.00
10/23	10/26/2023	101806	EMPOWER RETIREMENT	DEF COMP/HCSP MSRS DEF C	PR1014231	1	101-21711	874.02	874.02
10/23	10/26/2023	103019	FURTHER	HSA/FLEX/DAYCARE HSA CON	PR1014231	1	101-21713	2,849.29	2,849.29
10/23	10/19/2023	388	EFTPS VOICE RESPONSE SYS	SSI/MED/FED TAXES FEDERAL	PR1014231	2	101-21701	18,011.90	18,011.90
10/23	10/19/2023	491	PUBLIC EMPLOYEE RETIREME	PERA PERA COORD Pay Perio	PR1014231	2	101-21704	7,420.16	7,420.16
10/23	10/26/2023	101806	EMPOWER RETIREMENT	DEF COMP/HCSP HEALTH CAR	PR1014231	2	101-21712	6,789.60	6,789.60
10/23	10/19/2023	388	EFTPS VOICE RESPONSE SYS	SSI/MED/FED TAXES SOCIAL S	PR1014231	3	101-21701	7,889.42	7,889.42
10/23	10/19/2023	491	PUBLIC EMPLOYEE RETIREME	PERA PERA COORD Pay Perio	PR1014231	3	101-21704	8,561.73	8,561.73
10/23	10/26/2023	101806	EMPOWER RETIREMENT	DEF COMP/HCSP MSRS DEF C	PR1014231	3	101-21711	3,750.87	3,750.87
10/23	10/19/2023	388	EFTPS VOICE RESPONSE SYS	SSI/MED/FED TAXES MEDICAR	PR1014231	4	101-21701	3,010.44	3,010.44
10/23	10/19/2023	491	PUBLIC EMPLOYEE RETIREME	PERA PERA P&F Pay Period: 10	PR1014231	4	101-21704	10,697.03	10,697.03
10/23	10/19/2023	388	EFTPS VOICE RESPONSE SYS	SSI/MED/FED TAXES MEDICAR	PR1014231	5	101-21701	3,010.44	3,010.44
10/23	10/19/2023	491	PUBLIC EMPLOYEE RETIREME	PERA PERA P&F Pay Period: 10	PR1014231	5	101-21704	16,045.51	16,045.51
10/23	10/19/2023	491	PUBLIC EMPLOYEE RETIREME	PERA PERA DCP Pay Period: 1	PR1014231	6	101-21704	28.04	28.04
Total PR1014231:									106,302.93
PR1028231									
11/23	11/02/2023	258	MN DEPT OF REVENUE	SWT TAXES STATE WITHHOLDI	PR1028231	1	101-21702	12,269.58	12,269.58
11/23	11/02/2023	491	PUBLIC EMPLOYEE RETIREME	PERA PERA DCP Pay Period: 1	PR1028231	1	101-21704	28.04	28.04
11/23	11/02/2023	101869	BRIAN KLINEFELTER FOUNDAT	ELECTED CONTRIBUTION BRI	PR1028231	1	101-21708	40.00	40.00
11/23	11/02/2023	491	PUBLIC EMPLOYEE RETIREME	PERA PERA COORD Pay Perio	PR1028231	2	101-21704	7,363.21	7,363.21
11/23	11/02/2023	491	PUBLIC EMPLOYEE RETIREME	PERA PERA COORD Pay Perio	PR1028231	3	101-21704	8,496.02	8,496.02
11/23	11/02/2023	491	PUBLIC EMPLOYEE RETIREME	PERA PERA P&F Pay Period: 10	PR1028231	4	101-21704	16,707.51	16,707.51
11/23	11/02/2023	491	PUBLIC EMPLOYEE RETIREME	PERA PERA P&F Pay Period: 10	PR1028231	5	101-21704	25,061.26	25,061.26
11/23	11/02/2023	491	PUBLIC EMPLOYEE RETIREME	PERA PERA DCP Pay Period: 1	PR1028231	6	101-21704	28.04	28.04
Total PR1028231:									69,993.66
Q3 2023									
10/23	10/26/2023	100247	MN DEPT OF LABOR & INDUST	BLDG SURCHARGE	Q3 2023	1	101-20814	1,965.15	1,965.15

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
10/23	10/26/2023	100247	MN DEPT OF LABOR & INDUST	ELECTRICAL SURCHARGE	Q3 2023	2	101-20815	128.64	128.64
10/23	10/26/2023	100247	MN DEPT OF LABOR & INDUST	MECHANICAL SURCHARGE	Q3 2023	3	101-20816	155.14	155.14
10/23	10/26/2023	100247	MN DEPT OF LABOR & INDUST	PLUMBING SURCHARGE	Q3 2023	4	101-20818	119.90	119.90
Total Q3 2023:									2,368.83
R107845									
11/23	11/02/2023	102625	EAST SIDE OIL CO, INC.	OIL RECYCLING	R107845	1	101-43-434-212	590.00	590.00
Total R107845:									590.00
SEP2023									
10/23	10/05/2023	113	STEARNS CNTY AUDITOR-TRE	TIF 5-4 EXCESS TAX INCREME	SEP2023	1	444-46-465-310	26,908.17	26,908.17
10/23	10/05/2023	101218	VOSHELL, ROBERT	MNGFOA CONF MILEAGE	SEP2023	1	101-41-414-330	193.88	193.88
Total SEP2023:									27,102.05
September 2023									
10/23	10/05/2023	102790	KELLY C JOHNSON, INC.	ELECTRICAL INSPECTIONS	September 2	1	101-42-424-336	2,609.50	2,609.50
10/23	10/05/2023	102929	PACE PAYMENT SYSTEMS, INC.	CREDIT CARD PAYMENT FEES	September 2	1	101-42-424-202	5.00	5.00
10/23	10/19/2023	22	MN DEPT OF REVENUE-SALES/	SALES TAX-GENERAL	September 2	1	101-20813	499.00	499.00
10/23	10/19/2023	654	STEARNS ELECTRIC ASSOCIAT	UTIL-ELECTRIC	September 2	1	101-42-425-381	34.25	34.25
10/23	10/19/2023	22	MN DEPT OF REVENUE-SALES/	SALES TAX-WATER	September 2	2	601-20813	1,816.00	1,816.00
10/23	10/19/2023	654	STEARNS ELECTRIC ASSOCIAT	UTIL-PROTECTION	September 2	2	101-43-434-386	3,082.24	3,082.24
10/23	10/19/2023	654	STEARNS ELECTRIC ASSOCIAT	UTIL-ELECTRIC	September 2	3	101-43-436-381	42.70	42.70
10/23	10/19/2023	654	STEARNS ELECTRIC ASSOCIAT	UTIL-ELECTRIC WATER	September 2	4	601-49-493-387	4,303.11	4,303.11
10/23	10/19/2023	654	STEARNS ELECTRIC ASSOCIAT	UTIL-ELECTRIC WATER	September 2	5	601-49-493-388	2,193.86	2,193.86
10/23	10/19/2023	654	STEARNS ELECTRIC ASSOCIAT	UTIL-ELECTRIC	September 2	6	602-49-496-381	90.42	90.42
Total September 2023:									14,676.08
SP-010-000260									
10/23	10/19/2023	102611	MADISON ENERGY INVESTMEN	SOLAR SUBSCRIPTION	SP-010-0002	1	101-41-414-381	119.52	119.52
10/23	10/19/2023	102611	MADISON ENERGY INVESTMEN	SOLAR SUBSCRIPTION	SP-010-0002	2	101-42-421-381	478.07	478.07
10/23	10/19/2023	102611	MADISON ENERGY INVESTMEN	SOLAR SUBSCRIPTION	SP-010-0002	3	101-42-422-381	478.07	478.07
10/23	10/19/2023	102611	MADISON ENERGY INVESTMEN	SOLAR SUBSCRIPTION	SP-010-0002	4	101-42-425-381	53.12	53.12
10/23	10/19/2023	102611	MADISON ENERGY INVESTMEN	SOLAR SUBSCRIPTION	SP-010-0002	5	101-43-434-381	212.47	212.47
10/23	10/19/2023	102611	MADISON ENERGY INVESTMEN	SOLAR SUBSCRIPTION	SP-010-0002	6	101-43-434-386	2,390.31	2,390.31
10/23	10/19/2023	102611	MADISON ENERGY INVESTMEN	SOLAR SUBSCRIPTION	SP-010-0002	7	101-43-436-381	5.31	5.31

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10/23	10/19/2023	102611	MADISON ENERGY INVESTMEN	SOLAR SUBSCRIPTION	SP-010-0002	8	101-45-451-381	637.42	637.42
10/23	10/19/2023	102611	MADISON ENERGY INVESTMEN	SOLAR SUBSCRIPTION	SP-010-0002	9	101-45-452-381	15.94	15.94
10/23	10/19/2023	102611	MADISON ENERGY INVESTMEN	SOLAR SUBSCRIPTION	SP-010-0002	10	101-45-454-381	46.48	46.48
10/23	10/19/2023	102611	MADISON ENERGY INVESTMEN	SOLAR SUBSCRIPTION	SP-010-0002	11	101-45-452-381	33.20	33.20
10/23	10/19/2023	102611	MADISON ENERGY INVESTMEN	SOLAR SUBSCRIPTION	SP-010-0002	12	250-49-441-381	1.33	1.33
10/23	10/19/2023	102611	MADISON ENERGY INVESTMEN	SOLAR SUBSCRIPTION	SP-010-0002	13	601-49-493-387	1,726.35	1,726.35
10/23	10/19/2023	102611	MADISON ENERGY INVESTMEN	SOLAR SUBSCRIPTION	SP-010-0002	14	601-49-493-388	531.18	531.18
10/23	10/19/2023	102611	MADISON ENERGY INVESTMEN	SOLAR SUBSCRIPTION	SP-010-0002	15	601-49-493-389	46.48	46.48
10/23	10/19/2023	102611	MADISON ENERGY INVESTMEN	SOLAR SUBSCRIPTION	SP-010-0002	16	602-49-496-381	637.42	637.42
Total SP-010-000260:									7,412.67
W28670									
10/23	10/05/2023	100611	BROTHERS FIRE & SECURITY	SPRINKLER/RPZ INSPECTION	W28670	1	101-42-422-406	600.00	600.00
Total W28670:									600.00
W28671									
10/23	10/05/2023	100611	BROTHERS FIRE & SECURITY	SSPRINKLER/RPZ INSPECTION	W28671	1	101-45-451-406	718.00	718.00
Total W28671:									718.00
W28672									
10/23	10/05/2023	100611	BROTHERS FIRE & SECURITY	SPRINKLER INSPECTION	W28672	1	101-43-434-406	300.00	300.00
Total W28672:									300.00
W28673									
10/23	10/05/2023	100611	BROTHERS FIRE & SECURITY	SPRINKLER INSPECTION	W28673	1	601-49-493-406	300.00	300.00
Total W28673:									300.00
W28674									
10/23	10/05/2023	100611	BROTHERS FIRE & SECURITY	SPRINKLER INSPECTION	W28674	1	101-41-414-406	300.00	300.00
Total W28674:									300.00
W28675									
10/23	10/05/2023	100611	BROTHERS FIRE & SECURITY	SPRINKLER INSPECTION	W28675	1	601-49-493-406	300.00	300.00

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total W28675:									300.00
W28804									
10/23	10/19/2023	100611	BROTHERS FIRE & SECURITY	NEW CAMERAS TO MULTIPLE S	W28804	1	235-42-429-210	782.10	782.10
Total W28804:									782.10
W28813									
10/23	10/19/2023	100611	BROTHERS FIRE & SECURITY	NEW CAMERAS TO MULTIPLE S	W28813	1	235-42-429-210	1,211.94	1,211.94
Total W28813:									1,211.94
W28984									
10/23	10/26/2023	100611	BROTHERS FIRE & SECURITY	PROX CARDS	W28984	1	101-41-414-210	573.52	573.52
Total W28984:									573.52
WL005839									
10/23	10/19/2023	102537	FERGUSON WATERWORKS #25	CURB STOP PROTECTION	WL005839	1	601-49-493-412	617.05	617.05
Total WL005839:									617.05
X194169073:01									
10/23	10/19/2023	101395	MOMENTUM TRUCK GROUP	PINS AND BUSHINGS	X194169073:	1	101-43-434-405	274.92	274.92
Total X194169073:01:									274.92
Grand Totals:									2,097,016.60

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
101-20200	1,386.83	511,586.44-	510,199.61-
101-20813	499.00	.00	499.00
101-20814	1,965.15	.00	1,965.15

GL Account	Debit	Credit	Proof
101-20815	128.64	.00	128.64
101-20816	155.14	.00	155.14
101-20818	119.90	.00	119.90
101-21701	39,811.62	.00	39,811.62
101-21702	30,101.88	.00	30,101.88
101-21704	142,170.56	.00	142,170.56
101-21707	2,319.50	.00	2,319.50
101-21708	120.00	.00	120.00
101-21710	164.68	.00	164.68
101-21711	4,624.89	.00	4,624.89
101-21712	6,789.60	.00	6,789.60
101-21713	49,373.58	.00	49,373.58
101-21715	3,014.64	.00	3,014.64
101-21718	192.00	.00	192.00
101-41-411-150	8.01	.00	8.01
101-41-411-430	478.19	.00	478.19
101-41-414-131	417.00	133.50-	283.50
101-41-414-150	324.06	.00	324.06
101-41-414-200	311.82	.00	311.82
101-41-414-202	96.35	.00	96.35
101-41-414-203	2,509.27	.00	2,509.27
101-41-414-210	2,288.85	.00	2,288.85
101-41-414-305	748.14	.00	748.14
101-41-414-308	1,943.50	.00	1,943.50
101-41-414-309	3,571.33	.00	3,571.33
101-41-414-320	415.31	.00	415.31
101-41-414-330	1,227.51	.00	1,227.51
101-41-414-340	75.00	.00	75.00
101-41-414-381	1,617.54	.00	1,617.54
101-41-414-383	110.40	.00	110.40
101-41-414-384	42.11	.00	42.11
101-41-414-406	1,369.15	.00	1,369.15
101-41-414-434	408.97	.00	408.97
101-41-417-413	11,600.00	.00	11,600.00
101-41-465-150	64.81	.00	64.81
101-41-465-303	2,554.62	.00	2,554.62
101-41-465-308	1,362.00	.00	1,362.00
101-41-465-330	932.89	.00	932.89
101-41-465-340	74.99	.00	74.99
101-41-465-350	453.82	.00	453.82

GL Account	Debit	Credit	Proof
101-41-465-351	46.00	.00	46.00
101-41-465-430	85.64	.00	85.64
101-41-465-434	21.51	.00	21.51
101-42-421-150	18,808.24	.00	18,808.24
101-42-421-170	810.42	.00	810.42
101-42-421-200	427.23	.00	427.23
101-42-421-202	14.21	.00	14.21
101-42-421-210	3,081.01	.00	3,081.01
101-42-421-211	122.04	.00	122.04
101-42-421-212	12,308.15	.00	12,308.15
101-42-421-305	1,000.00	.00	1,000.00
101-42-421-306	600.00	.00	600.00
101-42-421-308	560.00	.00	560.00
101-42-421-320	2,633.19	548.95-	2,084.24
101-42-421-322	312.45	.00	312.45
101-42-421-330	1,454.88	.00	1,454.88
101-42-421-340	1,955.00	280.00-	1,675.00
101-42-421-381	1,086.41	.00	1,086.41
101-42-421-383	196.95	.00	196.95
101-42-421-384	84.33	.00	84.33
101-42-421-401	260.00	.00	260.00
101-42-421-404	378.56	.00	378.56
101-42-421-405	1,298.73	.00	1,298.73
101-42-421-406	456.12	.00	456.12
101-42-421-414	365.51	.00	365.51
101-42-421-430	15.25	.00	15.25
101-42-421-434	203.56	.00	203.56
101-42-422-150	5,127.32	.00	5,127.32
101-42-422-170	347.37	.00	347.37
101-42-422-200	319.98	.00	319.98
101-42-422-210	.00	88.00-	88.00-
101-42-422-212	1,895.84	.00	1,895.84
101-42-422-320	249.77	43.95-	205.82
101-42-422-330	3,075.35	.00	3,075.35
101-42-422-340	4,050.00	.00	4,050.00
101-42-422-381	1,086.41	.00	1,086.41
101-42-422-383	196.94	.00	196.94
101-42-422-384	84.32	.00	84.32
101-42-422-401	200.00	.00	200.00
101-42-422-404	1,754.02	.00	1,754.02

GL Account	Debit	Credit	Proof
101-42-422-405	3,012.05	.00	3,012.05
101-42-422-406	734.24	.00	734.24
101-42-422-429	812.48	.00	812.48
101-42-422-430	27.96	.00	27.96
101-42-422-434	215.00	.00	215.00
101-42-424-150	163.28	.00	163.28
101-42-424-202	5.00	.00	5.00
101-42-424-210	171.00	.00	171.00
101-42-424-212	1,283.22	.00	1,283.22
101-42-424-240	38.97	.00	38.97
101-42-424-320	76.46	.00	76.46
101-42-424-336	4,981.00	.00	4,981.00
101-42-424-340	1,030.11	.00	1,030.11
101-42-424-405	266.80	.00	266.80
101-42-425-305	2,250.00	.00	2,250.00
101-42-425-381	257.41	.00	257.41
101-42-427-305	300.00	.00	300.00
101-43-434-150	4,984.38	.00	4,984.38
101-43-434-170	76.18	.00	76.18
101-43-434-210	8,821.21	147.85-	8,673.36
101-43-434-212	19,838.24	.00	19,838.24
101-43-434-240	204.03	.00	204.03
101-43-434-303	3,925.50	.00	3,925.50
101-43-434-320	38.23	.00	38.23
101-43-434-340	90.00	.00	90.00
101-43-434-381	239.13	.00	239.13
101-43-434-383	89.92	.00	89.92
101-43-434-384	311.06	.00	311.06
101-43-434-386	19,413.20	.00	19,413.20
101-43-434-401	348.27	.00	348.27
101-43-434-403	964.62	.00	964.62
101-43-434-404	11,691.07	.00	11,691.07
101-43-434-405	2,621.74	.00	2,621.74
101-43-434-406	1,254.81	.00	1,254.81
101-43-434-413	862.50	.00	862.50
101-43-434-417	3,628.32	.00	3,628.32
101-43-434-550	2,498.80	.00	2,498.80
101-43-436-202	53.71	.00	53.71
101-43-436-203	150.00	.00	150.00
101-43-436-381	48.01	.00	48.01

GL Account	Debit	Credit	Proof
101-43-436-413	251.29	.00	251.29
101-45-451-150	491.12	.00	491.12
101-45-451-200	92.24	.00	92.24
101-45-451-202	141.40	.00	141.40
101-45-451-205	152.41	.00	152.41
101-45-451-210	422.83	.00	422.83
101-45-451-320	363.10	.00	363.10
101-45-451-381	6,249.28	.00	6,249.28
101-45-451-383	379.55	.00	379.55
101-45-451-384	415.40	.00	415.40
101-45-451-404	864.30	.00	864.30
101-45-451-406	3,109.27	.00	3,109.27
101-45-452-150	2,760.11	.00	2,760.11
101-45-452-170	130.47	.00	130.47
101-45-452-210	4,684.55	.00	4,684.55
101-45-452-212	962.41	.00	962.41
101-45-452-305	200.00	.00	200.00
101-45-452-320	24.82	.00	24.82
101-45-452-340	1,125.00	.00	1,125.00
101-45-452-381	1,961.28	.00	1,961.28
101-45-452-401	1,520.54	.00	1,520.54
101-45-452-404	1,286.19	.00	1,286.19
101-45-452-413	2,531.47	144.58-	2,386.89
101-45-454-150	16.63	.00	16.63
101-45-454-381	143.74	.00	143.74
211-20200	.00	55,385.24-	55,385.24-
211-45-452-216	674.45	.00	674.45
211-45-452-303	3,328.50	.00	3,328.50
211-45-452-500	51,382.29	.00	51,382.29
217-20200	.00	456.60-	456.60-
217-42-421-170	456.60	.00	456.60
223-20200	.00	140.00-	140.00-
223-46-465-203	40.00	.00	40.00
223-46-465-343	100.00	.00	100.00
224-20200	.00	18,900.00-	18,900.00-
224-46-465-203	18,900.00	.00	18,900.00
235-20200	.00	17,521.39-	17,521.39-
235-42-429-210	2,897.04	.00	2,897.04
235-42-429-500	14,624.35	.00	14,624.35
243-20200	.00	280,600.14-	280,600.14-

GL Account	Debit	Credit	Proof
243-46-465-303	30,137.84	.00	30,137.84
243-46-465-305	13,409.37	.00	13,409.37
243-46-465-500	237,052.93	.00	237,052.93
250-20200	.00	21.64-	21.64-
250-49-441-381	21.64	.00	21.64
412-20200	.00	14,102.09-	14,102.09-
412-42-421-210	414.53	.00	414.53
412-42-421-500	60,224.81	.00	60,224.81
417-20200	.00	717,870.22-	717,870.22-
417-43-431-303	55,364.65	.00	55,364.65
417-43-431-305	6,814.50	.00	6,814.50
417-43-431-500	655,691.07	.00	655,691.07
437-20200	.00	74,996.43-	74,996.43-
437-46-465-303	73,965.04	.00	73,965.04
437-46-465-305	1,031.39	.00	1,031.39
444-20200	.00	26,908.17-	26,908.17-
444-46-465-31050	26,908.17	.00	26,908.17
454-20200	.00	2,054.65-	2,054.65-
454-46-465-303	2,054.65	.00	2,054.65
455-20200	.00	7,300.00-	7,300.00-
455-46-465-303	7,300.00	.00	7,300.00
456-20200	.00	34,770.35-	34,770.35-
456-46-465-303	773.00	.00	773.00
456-46-465-305	22,335.00	.00	22,335.00
456-46-465-500	11,662.35	.00	11,662.35
601-20200	106.91	82,539.63-	82,432.72-
601-20813	1,816.00	.00	1,816.00
601-49-414-150	32.41	.00	32.41
601-49-414-202	4,319.11	.00	4,319.11
601-49-414-305	1,419.60	.00	1,419.60
601-49-414-311	1,108.50	.00	1,108.50
601-49-414-354	4,684.41	.00	4,684.41
601-49-493-150	1,453.90	.00	1,453.90
601-49-493-170	94.71	.00	94.71
601-49-493-210	326.95	.00	326.95
601-49-493-212	3,178.71	.00	3,178.71
601-49-493-214	17,514.23	.00	17,514.23
601-49-493-227	156.72	.00	156.72
601-49-493-303	26,482.12	.00	26,482.12
601-49-493-305	1,035.00	.00	1,035.00

GL Account	Debit	Credit	Proof
601-49-493-314	768.24	.00	768.24
601-49-493-320	552.64	.00	552.64
601-49-493-340	445.00	.00	445.00
601-49-493-382	1,240.95	.00	1,240.95
601-49-493-387	7,038.22	.00	7,038.22
601-49-493-388	3,967.11	.00	3,967.11
601-49-493-389	205.33	.00	205.33
601-49-493-404	3,184.25	.00	3,184.25
601-49-493-406	879.48	106.91-	772.57
601-49-493-412	636.04	.00	636.04
602-20200	.00	247,183.41-	247,183.41-
602-49-414-150	32.41	.00	32.41
602-49-414-240	689.94	.00	689.94
602-49-496-150	479.32	.00	479.32
602-49-496-210	18,219.96	.00	18,219.96
602-49-496-212	1,589.35	.00	1,589.35
602-49-496-303	6,960.03	.00	6,960.03
602-49-496-305	30,288.77	.00	30,288.77
602-49-496-320	464.60	.00	464.60
602-49-496-381	5,464.74	.00	5,464.74
602-49-496-383	33.67	.00	33.67
602-49-496-401	96,763.27	.00	96,763.27
602-49-496-404	5,176.88	.00	5,176.88
602-49-497-315	81,020.47	.00	81,020.47
603-20200	.00	6,173.94-	6,173.94-
603-49-850-303	6,173.94	.00	6,173.94
Grand Totals:	<u>2,146,541.33</u>	<u>2,100,004.08-</u>	<u>46,537.25</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Check Issue Date Payee

10/13/2023 KENT, BRENTON

Sequence	Source	Description	GL Account	Amount	Check Amount
1	SEWER	Refund overpayment	001-10105	65.52	
2	STORM	Refund overpayment	001-10105	12.29	77.81

10/13/2023 KLIMEK, TIMOTHY

Sequence	Source	Description	GL Account	Amount	Check Amount
1	WATER	Refund overpayment	001-10105	9.04	
2	STORM	Refund overpayment	001-10105	6.92	15.96

10/13/2023 SABIR, TEHREEM

Sequence	Source	Description	GL Account	Amount	Check Amount
1	WATER	Refund overpayment	001-10105	80.28	
2	SEWER	Refund overpayment	001-10105	4.33	
3	STORM	Refund overpayment	001-10105	5.39	90.00

10/13/2023 SCHLECHT, SCOTT/LORI

Sequence	Source	Description	GL Account	Amount	Check Amount
1	WATER	Refund overpayment	001-10105	31.58	31.58

10/13/2023 EFTERFIELD, ALMA

Sequence	Source	Description	GL Account	Amount	Check Amount
1	WATER	Refund overpayment	001-10105	307.48	
2	SEWER	Refund overpayment	001-10105	167.66	
3	STORM	Refund overpayment	001-10105	40.77	515.91

10/17/2023 NELSON RAMOS, KRISTY

Sequence	Source	Description	GL Account	Amount	Check Amount
1	WATER	Refund overpayment	001-10105	361.14	
2	SEWER	Refund overpayment	001-10105	193.31	
3	STORM	Refund overpayment	001-10105	196.11	750.56

Grand Totals:

1,481.82



STAFF MEMO

Lead Department and Contact: Finance – Megan	Meeting Date: November 13, 2023	Agenda Item No. 06b
Agenda Section: Consent	Goal Area: Desirable and Proactive Development	Item: 2024 Liquor License Renewals
<p>PREVIOUS COUNCIL REVIEW OR ACTION: None.</p> <p>BOARD/COMMISSION/COMMITTEE RECOMMENDATION: None.</p> <p>DEPARTMENTAL REVIEW AND IMPACTS:</p> <p>Administration: None. Finance: review applications, communication with applicants, submit appropriate forms to the state after approval, receipt fees. Community Development: None. Public Works: None. Public Safety: None.</p> <p>RECURRING REQUEST: Yes, recurring every year with liquor license renewals.</p> <p>PROPOSED BUDGET/FISCAL IMPACT: None.</p> <p>OPPORTUNITY COST IF APPROVED: None.</p> <p>COUNCIL ACTIONS REQUESTED: Consent agenda approval serves as approval of these items.</p> <p>BACKGROUND: Attached is a listing of the 2024 liquor license renewal applications. As of today, none of the properties holding a 2023 liquor license are on the delinquent taxpayers list on the Minnesota Department of Public Safety’s website. I have also verified property tax payment status through the county websites, and all but one establishment are current with their payments. Sartell Liquor is the only property that is not current with their property taxes. Staff recommends approval, contingent on passing background checks, fire inspections and property taxes being paid in full.</p> <p>ATTACHMENTS: 2024 Liquor License Renewals List</p>		

**2024 LIQUOR LICENSE RENEWALS
CITY OF SARTELL**

ON SALE/ON SALE SUNDAY LIQUOR LICENSE HOLDERS:

ANEJOS LLC, dba ANEJOS
1733 PINECONE RD S, SUITE 600
SARTELL MN 56377
PID 92.57044.0398

PINS AND PINTS, LLC, dba GREAT RIVER BOWL
208 2ND STREET SOUTH
PO BOX 339
SARTELL MN 56377
PID 92.56581.0100

BLACKBERRY OPERATING CO. INC/BLACKBERRY GOLF COURSE LLC
3125 CLUB HOUSE ROAD
PO BOX 264
SARTELL MN 56377
PID 92.56572.0040

G ALLEN'S REST/SPORTS BAR INC.,
dba G ALLEN'S RESTAURANT/SPORTS BAR (2 a.m. closing)
116 EVERGREEN DRIVE
SARTELL MN 56377
PID 92.56579.0052

HOPWOK & EAT, INC.,
dba HOUSE OF PIZZA/PACIFIC WOK TERRIYAKI GRILL
1733 PINE CONE ROAD S
SARTELL MN 56377
PID 92.57044.0398

JBMJ COMPANY, INC., dba RIVER BOAT DEPOT
2 RIVERSIDE AVENUE NORTH
SARTELL MN 56377
PID 92.56918.0000

MARBLE EYES, dba BLUE LINE BAR & GRILL
1101 2ND ST S #108
SARTELL MN 56377
PID 92.57113.0190

**2024 LIQUOR LICENSE RENEWALS
CITY OF SARTELL**

Cont...ON SALE/ON SALE SUNDAY LIQUOR LICENSE HOLDERS:

MULLIGAN'S STEAKHOUSE, INC.
dba THE GRANDS AT MULLIGAN'S
601 PINE CONE ROAD NORTH
SARTELL MN 56377
PID 92.56523.0002

THE FOUNDATION FOR HEALTH CARE CONTINUUM
dba DRAKES
520 2ST ST NE
SARTELL MN 56377
PID 18.00028.00

WEST SIDE DISCOUNT LIQUOR LEARNING CENTER INC.
1005 2ND STREET SOUTH
SARTELL MN 56377
PID 92.57049.0062

**2024 LIQUOR LICENSE RENEWALS
CITY OF SARTELL**

OFF SALE LIQUOR LICENSE HOLDERS:

SAM'S CLUB #8183
207 COUNTY RD 120
SARTELL MN 56377
PID 92.56570.0150

SARTELL LIQUOR LLC, dba SARTELL LIQUOR
101 7TH STREET NORTH, UNIT #6
SARTELL MN 56377
PID 92.57046.0605

WESTSIDE LIQUOR OF SARTELL INC, DBA WESTSIDE LIQUOR OF SARTELL
1001 2ND ST S STE 1000
SARTELL MN 56377
PID 92.57049.0062

OFF SALE 3.2% MALT LIQUOR LICENSE HOLDERS:

KWIK TRIP #153
105 2ND ST. S.
SARTELL MN 56377
PID 92.56823.0500

WALMART SUPERCENTER #1633
21 COUNTY ROAD 120
SARTELL MN 56377
PID 92.56570.0153

HOLIDAY STATIONSTORES, LLC
dba HOLIDAY STATION STORE #2746544
1001 7TH ST N
SARTELL, MN 56377
PID 92.56719.0294

HOLIDAY STATIONSTORES, LLC
dba HOLIDAY STATION STORE #2746548
212 RIVERSIDE AVE S
SARTELL, MN 56377
PID 92.57084.0000

**2024 LIQUOR LICENSE RENEWALS
CITY OF SARTELL**

ON SALE WINE LICENSE HOLDERS:

BOULDER RIDGE GOLF CLUB, INC.,
dba PINE RIDGE GOLF COURSE
801 PINECONE ROAD
SARTELL MN 56377
PID 92.56577.0050

ON SALE 3.2% MALT LIQUOR LICENSE HOLDERS:

BOULDER RIDGE GOLF CLUB, INC.,
dba PINE RIDGE GOLF COURSE
801 PINECONE ROAD
SARTELL MN 56377
PID 92.56522.0050



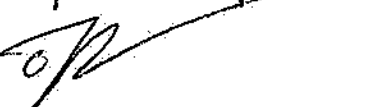
STAFF MEMO

Lead Department and Contact: Administration – Anna Gruber	Meeting Date: November 13 th , 2023	Agenda Item No. 06c
Agenda Section: Consent	Goal Area: None	Item: Resignations & Retirements
<p>PREVIOUS COUNCIL REVIEW OR ACTION: None.</p> <p>BOARD/COMMISSION/COMMITTEE RECOMMENDATION: Personnel Committee has reviewed and recommends accepting the resignations/retirements.</p> <p>DEPARTMENTAL REVIEW AND IMPACTS:</p> <p>Administration: management of hirings/resignations/retirements. Finance: Payroll/HR processing of resignations and retirements. Community Development: None. Public Works: Retirement of Director, Hiring Process. Public Safety: Resignation of Fire Member, Retirement of Police Officer.</p> <p>RECURRING REQUEST: No.</p> <p>PROPOSED BUDGET/FISCAL IMPACT: None.</p> <p>OPPORTUNITY COST IF APPROVED: None.</p> <p>COUNCIL ACTIONS REQUESTED: Consent agenda will serve as approval of this item.</p> <p>BACKGROUND:</p> <p>The City has received a resignation notice from fire department volunteer member Tyler Sparks (attached).</p> <p>The City received retirement resignation notices from John Kothenbeutel (Public Works Director) and Shelby Lane (Police Officer). Both notices are attached.</p> <p>The Personnel Committee is actively working through the search process and hiring timelines for the Public Works Director backfill, which will begin in January 2024. We are currently in the middle of a hiring process for Police Officers and believe we have candidates to recommend for backfilling the police officer retirement vacancy. Any recommendation for hire will be brought back to the City Council for approval at a later date.</p> <p>ATTACHMENTS: Resignation & Retirement Notices</p>		

October 17 2023

Sartell Fire Department,

I am writing to announce my resignation effective immediately. This was not an easy decision to make but it had to be made for my family and my current situation. Thank you so much for the opportunity to serve the citizens of Sartell.

Sincerely,
Tyler Sparks


Shelby A. Lane

665-17 ST. S., Sartell, MN 56377, 320-260-5017, Shelby21@hotmail.com

November 1st, 2023

City of Sartell
Sartell Police Department
501 Pinecone Rd S.
Sartell, MN 56377

Dear City of Sartell & Sartell Police Department,

Please accept this letter as a notice that I will be resigning from my job as a Sartell Police Officer. My final date as a Sartell Police Officer will be on February 29th, 2024.

Thank you for the support and the opportunities you have provided me over the course of the last 21 years. It was a great honor to work for the City of Sartell and ending my career of 29 years in Law Enforcement with you.

Sincerely,



Officer Shelby A. Lane #7902
Sartell Police Officer
Sartell Police Department

John Kothenbeutel

Resignation Letter

Anna Gruber

Sartell City Administrator

10/9/23

To Anna Gruber Sartell City Administrator

Kindly accept this letter as my formal resignation as Public Works Director for the City of Sartell. My last day of work is expected to be on Thursday 4/4/24. With my official retirement date of Friday 5/24/24.

I am incredibly grateful for the opportunities that I have been given by the City of Sartell. I would like to thank you, past administrators, and all elected officials for being supportive of me in my 30 years here.

Let me know how I can help in making the transition of responsibilities as seamless as possible for everyone involved.

Best Wishes,



John Kothenbeutel



STAFF MEMO

Lead Department and Contact: Administration – Anna Gruber	Meeting Date: November 13 th , 2023	Agenda Item No. 06d
Agenda Section: Consent	Goal Area: None	Item: MN Housing MCPP
<p>PREVIOUS COUNCIL REVIEW OR ACTION: None.</p> <p>BOARD/COMMISSION/COMMITTEE RECOMMENDATION: None.</p> <p>DEPARTMENTAL REVIEW AND IMPACTS:</p> <p>Administration: management of MN Housing MCPP Program & Agreement. Finance: None. Community Development: None. Public Works: None. Public Safety: None.</p> <p>RECURRING REQUEST: This is an annual agreement that requires approval by the City Council.</p> <p>PROPOSED BUDGET/FISCAL IMPACT: None.</p> <p>OPPORTUNITY COST IF APPROVED: None.</p> <p>COUNCIL ACTIONS REQUESTED: Consent agenda will serve as approval of this item.</p> <p>BACKGROUND: The Minnesota Housing Finance Agency offers the Minnesota City Participation Program (MCPPI). This provides first time homebuyer loans in Sartell to promote homeownership, access to down payment assistance, and access to closing cost assistance. The service that the MCPPI program provides the participants is that Minnesota Housing takes on all administrative support to run their program. For its part, the participant (City) gets the word out about Minnesota Housing’s first-time homebuyer products. MN Housing provides marketing assistance in the form of collateral and reserves/allocates a certain percentage of its funds for those borrowers in the communities that make less than 80 % of the area medium income. In our area for a 1-4 family household that would be \$82,700. There is no special interest rate or criteria for this program. There is not a charge to the City to participate in the program.</p> <p>ATTACHMENTS: MCPPI Agreement</p>		

Minnesota Housing 2024 Minnesota City Participation Program (MCP) Application

Minnesota Housing must receive your application by email between January 2-15, 2024 at 5:00

Please provide all the information below.

Agency Contact Information

Agency Name: _____

Contact Person: _____

Mailing Address: _____ Physical Address: _____

City: _____ State: _____ Zip: _____ Website: _____

Phone #: _____ E-Mail: _____

Administrative Information

1. Check agency type: City City HRA/CDA/EDA County HRA/ Port Authority
Multi-County HRA: Receive single allocation for all counties within your jurisdiction
 Consortium of local government units applying jointly by agreement (please submit evidence of agreement with this application, even if you provided one in previous years).

2. List the legal name(s) of all cities and counties where the funds will be utilized. For county and multicounty applications, only list the counties.

3. Check the box below to confirm this statement:

MCP helps the community meet an identified housing need and the program is economically viable.

4. Does your City (or County) offer a down payment program or other homeownership assistance?

Yes No

If yes, list program names (For informational purposes only; does not impact your application status):

Signature

Provide authorized signature(s) from the organization submitting this application, including printed or typewritten name, title and phone number. Scan original and email application to mn.housing@state.mn.us (Original not needed).

Signature _____

Name (Print) _____

Title _____

Phone number or check here if same as above. _____

E-mail or check here if same as above. _____

Program and Contact Information

Minnesota Statute sets Borrower Income Limits and House Purchase Price Limits. Minnesota Housing makes final determinations of the total amount of program funds available and individual allotments (in compliance with a per capita distribution method specified in statute).

Questions about MCP or this application? Contact Greg Krenz at (651)297-3623 or greg.krenz@state.mn.us

**MINNESOTA HOUSING FINANCE AGENCY
MINNESOTA CITY PARTICIPATION PROGRAM**

**PROGRAM APPLICATION
COMMITMENT AGREEMENT**

THIS APPLICATION AND AGREEMENT (this "Agreement") is between City of Sartell with its office at 125 Pinecone Rd. N., Sartell, MN 56377 and Minnesota Housing Finance Agency ("Minnesota Housing"), with its office at 400 Wabasha Street North, Suite 400, St. Paul, MN 55102.

RECITALS:

A. Minnesota Housing, under the provisions of Minn. Stat. §474A.061, Subd. 2a is authorized to issue qualified mortgage bonds, as that term is used in the Internal Revenue Code of 1986, as amended (the "Code"), on behalf of the City, and it will issue bonds for that purpose (the "Bonds").

B. The City applying to participate is a Minnesota city, county, city or county housing and redevelopment authority, economic development authority, port authority or a consortium of local government units, as defined by Minnesota Statutes §474A.061, Subd. 2a(c).

C. Minnesota Housing has implemented Minnesota Housing Finance Agency Minnesota City Participation Program (the "Program") and will use the proceeds from the issuance of the Bonds to fund the Program.

D. The City has requested and received a set-aside of funds from the Program.

E. The City wishes to obtain a commitment by Minnesota Housing to direct Minnesota Housing's designated Master Servicer (the "Master Servicer") to purchase mortgage notes ("Mortgages") that will be originated by a lender or lenders that meet Minnesota Housing requirements for participation in programs funded by qualified mortgage bonds (collectively, the "Lender").

F. Mortgages that the Master Servicer purchases pursuant to the commitment requested by the City must only be for residences located within a geographic area to be established and designated by the City.

G. Minnesota Housing is willing to issue a commitment agreeing to purchase Mortgage-Backed Securities backed by Mortgages that are (i) originated by the Lender; (ii) purchased by the Master Servicer; (iii) in accordance with the terms and conditions of this Agreement, the Program, and the Start Up Procedural Manual to be supplied by Minnesota Housing (the "Procedural Manual"), the provisions of which are hereby incorporated by reference into this Agreement as if set forth in full herein; and (iv) made to borrowers with adjusted incomes not exceeding the greater of 80 percent of statewide or area median income as calculated by Minnesota Housing.

NOW, THEREFORE, in consideration of the covenants contained in this Agreement, Minnesota Housing and the City agree as follows:

1. **City Requirements.** All Mortgages submitted to Minnesota Housing for purchase under the Program must comply with all of the requirements of the Program, the Start Up Procedural Manual and this Agreement.

2. **Commitment and Commitment Amount.** The City, which applied in January 2024 for a commitment, hereby requests that Minnesota Housing cause its Master Servicer to purchase Mortgages that have been originated by the Lender and meet the requirements of, and are made in accordance with the provisions of, this Agreement, the Program, and the Procedural Manual. Minnesota Housing, by accepting this Agreement, commits to the purchase of those Mortgages in the aggregate principal amount (the "Commitment Amount") to be determined and allocated

by Minnesota Housing in accordance with Minnesota Statutes §474A.061, Subd. 2a(d), and provided to the City.

The Master Servicer will only purchase Mortgages pursuant to this Agreement securing property that, and borrowers who, satisfy the requirements and provisions of this Agreement, the Program, and the Procedural Manual. The City acknowledges that the commitment is effective upon the approval thereof by Minnesota Housing and the delivery of a copy of this Agreement by Minnesota Housing to the City.

3. **Lender Qualifications.** Lenders must meet Minnesota Housing requirements for participation in programs funded by qualified mortgage bonds.

4. **Commitment Term.** The term of this Agreement and the City's participation in the Program (the "Commitment Term") will commence on January 16, 2024 and shall continue through November 30, 2024. This Agreement, and the City's participation in the Program, will automatically terminate, without the need for any action by either party hereto, at the end of the Commitment Term.

5. **Set-Aside Term.** The Commitment Amount will be set-aside and held by Minnesota Housing for the sole use by the City for a period of time to be established by Minnesota Housing, in its sole option and discretion, provided, however, that time period will not be less than six months (the "Set-Aside Term") commencing on a date to be selected and specified by Minnesota Housing. Minnesota Housing will notify the City in writing of the date on which the Set-Aside Term commences.

Any portion of the Commitment Amount not reserved for the purchase of qualifying Mortgages as of the end of the Set-Aside Term shall be canceled and returned to Minnesota Housing for redistribution under the Program. In addition, any portion of the Commitment Amount reserved for Mortgages that are not delivered to the Master Servicer for purchase within the time period delineated in the Procedural Manual for that purchase, will be canceled and Minnesota Housing will redistribute that amount under the Program. Minnesota Housing may make any funds available to the Program at the end of the Commitment Term for mortgage loans that are eligible to be financed with proceeds of the Bonds.

6. **Commitment Fees.** There is no commitment fee payable by the City for the commitment by Minnesota Housing to the purchase by the Master Servicer of qualifying Mortgages.

7. **Purchase Price.** The purchase price of each Mortgage to be purchased by the Master Servicer pursuant to this Agreement will be as set forth in the requirements of the Procedural Manual and posted on Minnesota Housing's website.

8. **Mortgage Terms.** The terms and conditions for all Mortgages, including but not limited to the interest rate, will be set from time to time by Minnesota Housing, at its sole option and discretion, and communicated to the Lender in accordance with the procedures set forth in the Procedural Manual.

9. **Area Limitation.** Minnesota Housing, pursuant to this Agreement, is required to purchase only those Mortgages that are for residences located within a geographic area to be established and designated by the City.

10. **Servicing.** The servicing of Mortgages shall be the sole responsibility of the Master Servicer or one or more other entities that Minnesota Housing may designate in its sole discretion.

11. **Contract Documents.** The purchase by the Master Servicer of each Mortgage pursuant to Minnesota Housing's commitment is a contract consisting of this Agreement and the provisions and requirements contained in the Procedural Manual, with all amendments and supplements thereto in effect as of the date of Minnesota Housing's acceptance of this Agreement.

12. **Paragraph Captions and Program Headings.** The captions and headings of the paragraphs of this Agreement are for convenience only and will not be used to interpret or define the provisions thereof.

13. **Applicable Law.** This Agreement is made and entered into in the State of Minnesota, and all questions relating to the validity, construction, performance and enforcement hereof will be governed by the laws of the State of Minnesota.

14. **Agreement Conditional Upon Minnesota Housing Approval.** This Agreement will be a binding obligation of Minnesota Housing upon its execution by Minnesota Housing and delivery of a copy of the same to the City; provided, however, Minnesota Housing may, in its sole option and discretion, any time on or after January 16, 2024 revoke such obligation and terminate this Agreement if the City has not fully executed and returned a fully executed original hereof to Minnesota Housing. That revocation and termination will be accomplished and evidenced by Minnesota Housing notifying the City thereof by way of a “Certified Letter - Return Receipt Requested” addressed and delivered to the City. Upon revocation and termination this Agreement will be null and void and of no force or effect.

15. **Issuance of Bonds.** The City hereby authorizes Minnesota Housing to issue, on behalf of the City, qualified mortgage bonds, as that term is used in the Code, in an amount equal to the Commitment Amount, and Minnesota Housing agrees to issue those bonds if and when federal law authorizes and Minnesota Housing deems it is economically feasible to do so.

(THE REMAINING PORTION OF THIS PAGE IS INTENTIONALLY LEFT BLANK)

IN WITNESS WHEREOF, the City has executed this Agreement this _____ day of
(Day)

_____, _____
(Month) (Year)

City of Sartell

By: _____
(Signature of Authorized Officer)

(Name of Authorized Officer)

Minnesota Housing APPROVAL

Minnesota Housing hereby accepts the above Program Application-Commitment Agreement and approves and grants participation in the program.

MINNESOTA HOUSING FINANCE AGENCY

By: _____
Kayla Schuchman

Its: Assistant Commissioner, Single-Family Division

Signed this ____ day of _____, 2024.



STAFF MEMO

Lead Department and Contact: Community Development – Kari Theisen	Meeting Date: November 13, 2023	Agenda Item No. 06e
Agenda Section: Consent	Goal Area: Proactive Development	Item: Approval of Annexation
PREVIOUS COUNCIL REVIEW OR ACTION: None.		
BOARD/COMMISSION/COMMITTEE RECOMMENDATION: Approve annexation request.		
BACKGROUND: Applicant Information: Evan Carlson (Buyer under purchase agreement) Current Zoning: U-1 Urban Service District – Le Sauk Township Future Land Use: R-1 Single Family Residential Requested Plan: Annexation into the City of Sartell Location: 17.08950.0000 / 80 acres		
ANNEXATION The Applicant is requesting to annex the property located at PID: 17.08950.0000 from LeSauk Township to the City of Sartell. The purpose for this annexation is to annex the property for a future 5 MW solar garden. Annexation is the first step in the development process for solar gardens as they are not allowed within the LeSauk Township. After the annexation is complete and approved by the State of Minnesota, the applicant is required to complete the Interim Use Permit application, Platting, and site plan approval processes. No applications will be reviewed by the City Council until the annexation correspondence from the Municipal Boundary Adjustments has been received by the Stearns County Auditor.		
RECURRING REQUEST: No.		
PROPOSED BUDGET/FISCAL IMPACT: None.		
OPPORTUNITY COST IF APPROVED: None.		
COUNCIL ACTIONS REQUESTED: Approval of Consent Agenda items serves as approval for this item. If the item is pulled a separate motion and 2 nd would be required.		
ATTACHMENTS: Resolution, Annexation Application, Supporting Documents.		

RESOLUTION NO. _____

**RESOLUTION ACCEPTING PETITION AND APPROVING ANNEXATION
UNDER OA-276 SARTELL/LESAUK TOWNSHIP
PARCEL #17.08950.0000**

WHEREAS, the City of Sartell and the Town of LeSauk are parties to an orderly annexation agreement by the Municipal Boundary Adjustment Unit as OA-276 and as amended; and

WHEREAS, in OA-276 and as amended, the Town and the City mutually stated that the agreement set forth all the conditions for annexation of the area designated for orderly annexation and that no consideration by the Municipal Boundary Adjustments Unit is necessary. The Municipal Boundary Adjustments Unit may review and comment but shall, within thirty (30) days, order annexation in accordance with the terms and conditions of this agreement; and

WHEREAS, a petition for annexation was filed with the Sartell City Administrator-Clerk on October 25, 2023; and

WHEREAS, the petition was signed by 100% of the affected property owners; and

WHEREAS, the petition was presented to the City Council for their review at a regular meeting held on November 13, 2023; and

WHEREAS, the quantity of land embraced within the area described in the petition and bounded herein is not in excess of 200 acres of land, no part of which is included within the limits of any other incorporated city; and

WHEREAS, a public hearing is not required to be held by the City because 100% of the property owners of the land to be annexed signed the petition; and

WHEREAS, the land described in the petition is included in an existing orderly annexation agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SARTELL, MINNESOTA: That the City Council hereby determines that the annexation will be in the best interest of the City and of the territory affected; that the territory described herein is urban or suburban in character; and that none of said territory is now included within the limits of any incorporated city.

BE IT ALSO RESOLVED: That the Town and the City mutually state that the joint resolution and agreements sets forth all the conditions for annexation of the area designated herein for orderly annexation and that no consideration by the Municipal Boundary Adjustments is necessary. The Municipal Boundary Adjustments may review and comment but shall, within thirty (30) days, order annexation in accordance with the terms and conditions of this agreement.

BE IT FURTHER RESOLVED: That the City of Sartell will act as the Local Governmental Unit, for purposes of administering environmental reviews, in addition to local subdivision and zoning regulations, upon such time as the annexation is reviewed by the Municipal Boundary Adjustments. No official applications will be reviewed by the City Council until the annexation correspondence from the Municipal Boundary Adjustments has been received by the Stearns County Auditor.

BE IT FURTHER RESOLVED: That the future land use plan designates the property as R-1 Single Family Residential.

BE IT FURTHER RESOLVED: That said property is being annexed to the City of Sartell under the current zoning classification of R-1 Single Family Residential, it is 80 acres, and has a population of 0.

BE IT FURTHER RESOLVED: That the following described property in **Exhibit A** is hereby annexed to the City of Sartell, Minnesota, the same as if it had originally been made a part thereof:

ADOPTED BY THE SARTELL CITY COUNCIL THIS 13th DAY OF NOVEMBER 2023.

Mayor

ATTEST:

City Administrator

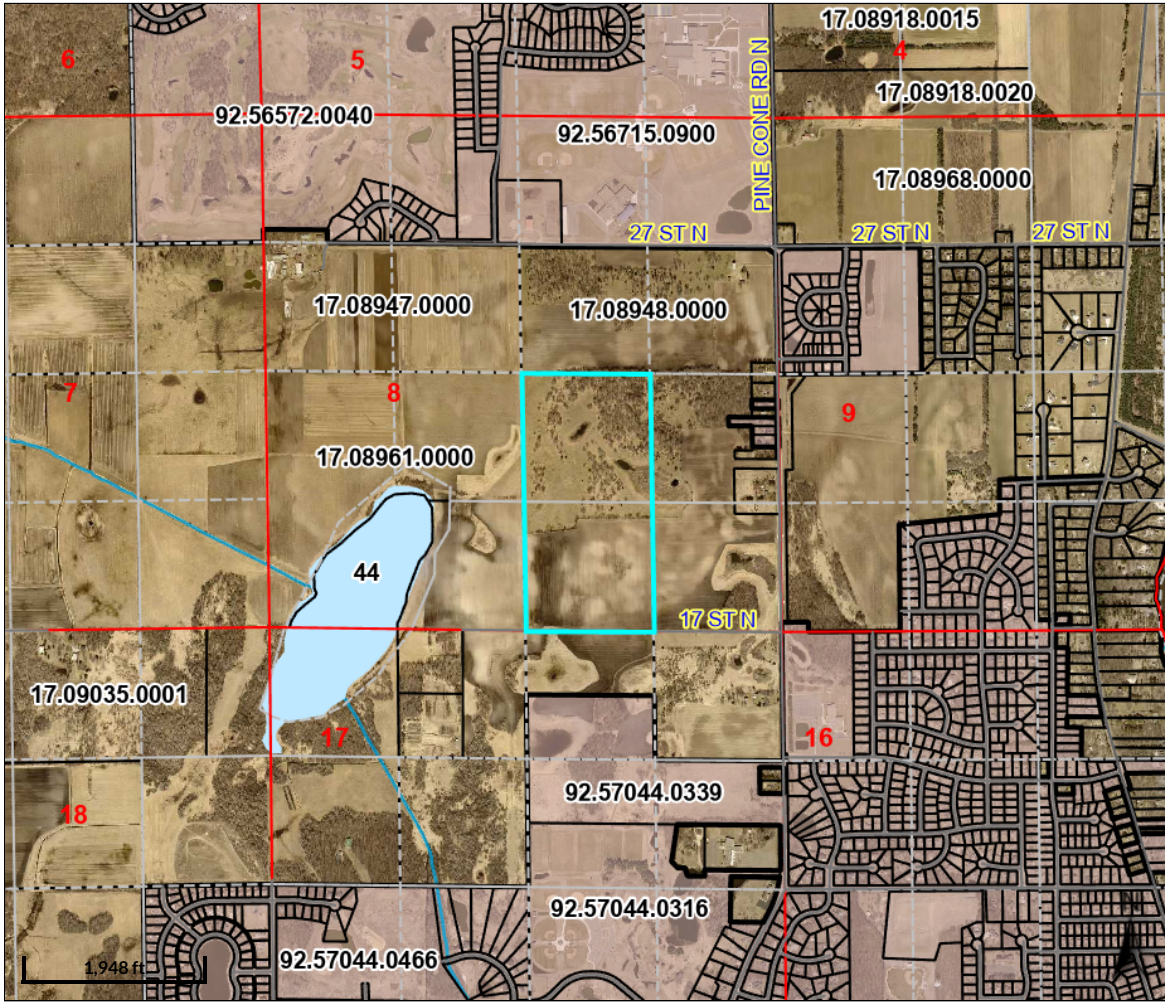
CITY SEAL:

THIS INSTRUMENT DRAFTED BY:
City of Sartell
125 Pinecone Road North
Sartell, MN 56377
(320) 253-2171

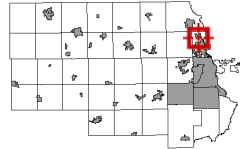
EXHIBIT A
LEGAL DESCRIPTION

80 Acres being West $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ of Section 8, Township 125, Range 028, Stearns County, MN.





















PID: 17.08950.0000



Overview



Legend

-  Parcels
- Additions**
 -  A
 -  M
 -  T
-  Sections
-  Quarter-Quarter Sections
-  Active Rail Line
-  Unincorporated Cities
-  Minor Civil Divisions - Township
-  Water Access
-  Airport
-  Cemetery
-  Parks
-  Lakes PWI
-  Streams and Rivers
- Major Roads**
 -  Interstate Hwy
 -  US Hwy
 -  State Hwy
 -  County Hwy
 -  Roads

Parcel ID	17.08950.0000	Alternate ID	n/a	Owner Address	WEYER FAMILY LIMTD PARTNERSHI 1015 1ST ST N SARTELL MN 56377
Sec/Twp/Rng	08/125/028	Class	2ANHGA-Agricultural Non-homestead - Non HGA		
Property Address		Acreage	80.0		
District	1705 LESAUK 748				
Brief Tax Description	80.00A. W2SE4				
	(Note: Not to be used on legal documents)				

This map is made available on an "as is" basis, without express or implied warranty of any sort including, specifically, any implied warranties of fitness for a particular purpose, warranties of merchantability or warranties relating to the accuracy or completeness of the database(s).

Date created: 10/25/2023
Last Data Uploaded: 10/25/2023 5:47:33 AM

Annexation Petition

Print

Submitted by: Evan Carlson Evan Carlson

Submitted On: 2023-10-25 11:04:07

Submission IP: (173.160.103.6)
proxy-IP (raw-IP)

Assigned To: Kari Theisen

Due Date: Open

Status: Open

Priority: Normal

Attachments

- [Weyer Site Drawing.png](#) - 2023-10-25 11:04:07 am
- [Weyer Legal Description.pdf](#) - 2023-10-25 11:04:07 am

ANNEXATION PETITION

FEES:

\$450.00 payable to the City of Sartell

AND

Payable to the State of Minnesota - \$2.00 per acre, minimum of \$25.00, maximum of \$200

In the matter of the Petition of certain persons for annexation pursuant to Minnesota Statute, Section 414:

*** Petition Contact Person**

Evan Carlson

Phone

9522120824

Email

evanc@enterpriseenergy.com

*** Address**

2925 Dean Parkway, Executive Suite 300

*** City**

Minneapolis

*** State**

Minnesota

*** Zip Code**

55416

*** Reason for requesting annexation:**

Annexation to pursue a 5MW community solar development.

*** Site Drawing or Survey**

No file chosen

The Site Drawing or Survey field is required

Please submit a site drawing or survey of the proposed annexation area.

*** Legal Description**

No file chosen

The Legal Description field is required

Please Submit the full current legal description for the property to be annexed into the City of Sartell.

*** Signature**

Evan Carlson

Please have the contact person for the annexation petition sign here (by typing your name it serves as the signature for the annexation petition).

. . .

*** Percentage of land owners signing annexation petition**

100% buyer under Purchase Agreement

Please provide the percentage (%) of the land owners who have signed the annexation petition to be annexed into the City of Sartell from LeSauk Township.

Number of petitioners required:

If 100% of the property owners are not in agreement to annex, please provide the total number of petitioners as well as the number of petitioners who have signed the annexation petition/agreement.

*** That the property is**

- UNPLATTED
- PLATTED

*** Property Area in Acres**

80

Please provide the total area of acres proposed to be annexed.

*** Population**

0

Provide the total population of the area to be annexed.

Parcel Number(s) of the area to be annexed

17.08950.00

Provide all parcel numbers of the area to be annexed.

. . .

ANNEXATION DETAILS
PLEASE READ CAREFULLY

The reason for the requested annexation is to obtain City services, which may include municipal water and/or sewer service. If all forms of municipal utility service are not readily available at the time of annexation, this petition will also constitute a petition of record in favor of the installation of municipal utility services at such time as the City of Sartell determines it feasible. We understand that when municipal utility service is made readily available to the property(s), the property(s) is **required** to connect to the service(s) and to pay the applicable fees in accordance with City policy as of the date of connection. We understand that we are responsible to hire and pay a private excavator to install private service line(s) to the public line(s).

*** We understand the above statements and details related to annexation:**

- YES
- NO

. . .

PETITIONER REQUEST: That Pursuant to M.S. 414, said property to be annexed to and included within the City of Sartell and the postal designation for this property shall be Sartell, MN 56377.

*** Date**

10/25/2023

Format: MM/DD/YYYY

*** E-Signature(s) of Property Owner or Representative**

Evan Carlson

"I understand that I am signing Annexation Petition and I agree to all the terms and conditions of the form."



STAFF MEMO

Lead Department and Contact: Administration – Anna Gruber & Finance – Rob Voshell	Meeting Date: November 13 th , 2023	Agenda Item No. 06f
Agenda Section: Consent	Goal Area: None	Item: Approval of Contract Revisions
<p>PREVIOUS COUNCIL REVIEW OR ACTION: Approval of Sartell Baseball Association Revenue Bond to finance the new lighting improvements on October 23, 2023</p> <p>BOARD/COMMISSION/COMMITTEE RECOMMENDATION: None.</p> <p>DEPARTMENTAL REVIEW AND IMPACTS:</p> <p>Administration: Involved in process and review with attorney and recommends approval. Finance: Reviewed with attorney and staff and recommends approval. Community Development: None. Public Works: None. Public Safety: None.</p> <p>RECURRING REQUEST: None.</p> <p>PROPOSED BUDGET/FISCAL IMPACT: None for the current contract.</p> <p>OPPORTUNITY COST IF APPROVED: None.</p> <p>COUNCIL ACTIONS REQUESTED: Consent agenda will serve as approval of this item.</p> <p>BACKGROUND: The current Facility Lease Agreement with Sartell Baseball Association (2021-2024) does not include language for the new lighting structure approved at the October 23rd council meeting, and further revisions to the contract to accommodate the installation, operation, and maintenance of the field lighting are warranted. The Note Resolution approved on the October 23rd meeting also referenced the City will be amending the current Facility Lease Agreement for the Council’s review at the November 13th council meeting.</p> <p>Staff included a summary of the changes below, which have been agreed to by Sartell Baseball Association:</p> <ul style="list-style-type: none"> · Fields – The Original Agreement did not provide a description or depiction of the leased premises. The Amended Agreement now includes address and name descriptors, but more precise legal descriptions and depictions are recommended. The Original Agreement also interchangeably used the term “Fields” for both the leased premises and other (non-city owned) fields for which the City has agreed to perform certain turf maintenance and field management duties. The recitals of the Amended Agreement reconciles the precise Fields (city owned) being provided to SBA for use and simultaneously recognizes that certain School District fields fall under the City’s turf maintenance and field management duties. · Ownership of Lighting Improvements – The Lighting Improvements are to remain the property of SBA. Upon termination of the Amended Agreement, the Lighting Improvements become the property of the City. 		

- **Utility Costs** – The Original Agreement contained a Fee schedule for SBA’s use, but did not otherwise contemplate underlying utility costs. The installation of the Lighting Improvements will affect utility usage and costs. The City agreed to accept those additional costs for the remaining year of the current period, and will negotiate the utility costs into the next 3-year renewal period.
- **Term** – The Agreement has a three year term (expires on 12/31/2024), but Section 1 grants to SBA certain Field priority until 12/31/2037. The City’s solution is to structure the agreement so there is an initial term with set rent/fees and then automatic 3-year renewal periods extending to 2037, with each renewal contingent upon the parties agreeing to rent/fees for the respective period.

ATTACHMENTS: Amended Agreement

AMENDED AND RESTATED FACILITY LEASE AGREEMENT

THIS AMENDED AND RESTATED FACILITY LEASE AGREEMENT (this “Agreement”) is made and entered into effective _____, 2023 by and between City of Sartell, a Minnesota municipal corporation (hereinafter “City”) and Sartell Baseball Association, a Minnesota nonprofit corporation (hereinafter “SBA”). The City and SBA each a “Party” and collectively the “Parties.”

RECITALS

WHEREAS, The City and SBA are parties to that certain Facility Lease Agreement dated January 25, 2022 (the “Original Agreement”); and

WHEREAS, pursuant to the Original Agreement, the City provides to SBA priority use of certain baseball fields and facilities located at (i) 710 12th Street North, Sartell, MN 56377 commonly known as St. Cloud Orthopedics Sports Center Baseball Field (“Orthopedics Field”) situated upon Starns County PID 92.5617.0500 as depicted on Exhibits E-1 attached hereto, (ii) 1105 Central Park Boulevard, Sartell, MN commonly known as Pinecone Central Park (“Pinecone Fields”) situated upon Starns County PID 92.57044.0316 as depicted on Exhibit E-2 attached hereto, and (iii) 425 1st Street Northeast, Sartell, MN commonly known as Val Smith Park (“Val Smith Field”) situated upon Benton County PID 18.0000.2701 as depicted on Exhibit E-3 attached hereto. Orthopedics Field, Pinecone Fields, and Val Smith Field are collectively referred to herein as the “City Fields.”

WHEREAS, pursuant to separate agreement, the City contracts with outside service provider(s) (hereinafter “Contractor”) to provide professional field and turf maintenance and management at the City Fields and at certain Sartell School District fields (each a “School Field” and collectively together with the City Fields, the “Fields”), all in accordance with Exhibit A and Exhibit B attached hereto; and

WHEREAS, SBA desires to construct upon Pinecone Fields, certain lighting fixtures and equipment (the “Lighting Equipment”), as described on Exhibit F attached hereto, in accordance with certain plans and specifications (the “Plans and Specifications”) approved by the City; and

WHEREAS, SBA and the City are entering into this Agreement to set forth their respective rights and obligation relating to the City Fields, Lighting Equipment, and certain other maintenance and management undertakings with respect to the Fields.

NOW, THEREFORE, in consideration of the mutual undertakings and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by the parties hereto, City and SBA hereby agree to amend and restate the Original Agreement in its entirety as follows:

AGREEMENT

1. Field Priority. The City will reserve and ensure the availability to SBA, and SBA will have primary and preferential use, of the City Fields commencing April 1st and ending October 31st annually (each a “Season”) during the Term (defined below) of this Agreement; provided, however, Sartell High School will have primary and preferential use of Orthopedics Field commencing March 30th and continuing through the end of the respective Sartell High School playoff season (typically on or about June 20th), annually during the Term. SBA will provide to the City a preliminary schedule of SBA hosted events (the “Scheduled Events”) to be held at the Fields no later than May 1st for each Season. The City

will have primary and preferential use of the City Fields on all dates falling outside of each Season and on dates and times during each Season that do not conflict with SBA’s Scheduled Events.

2. **Field Maintenance.** The City will maintain (or cause to be maintained) the City Fields and the School Field commonly known as Oak Ridge Elementary Baseball field (“Oak Ridge Field”) in accordance with Exhibit A (the “Maintenance”), each to a “B” level of maintenance, as such level is defined in Exhibit D attached hereto.

3. **Field Preparation** The City will prepare (or cause to be prepared) the City Fields in accordance with Exhibit B (the “Pre-Game Field Preparations”) for Scheduled Events occurring during the period commencing on April 1st and ending August 15th annually. The City will also provide Pre-Game Field Preparations at Oak Ridge Field for all 14U and 15U Scheduled Events from April 1st through August 15th annually. If weather permits and the Fields are playable, as determined by the City, Pre-Game Field Preparations may begin earlier than April 1st, upon consultation and agreement by and among Contractor, City, and SBA.

4. **Field Conditions.** The City reserves the right to cancel play at any City Field if, after consultation with Contractor and SBA, the City determines in its sole discretion that weather conditions (i) have made the City Fields unplayable, or (ii) will cause damage to the City Fields if play occurred during said conditions.

5. **Field Policies and Training.** The City and SBA will work together in good faith to develop and maintain field use rules, policies, and procedures (the “Field Policies”) to guide parents, coaches, players, and other volunteers on the use and maintenance of City Fields in accordance with Exhibit C attached hereto. SBA will proactively communicate with its coaches and players the importance of following the Field Policies and will work with the City in good faith to improve communication with parents, fans, teams, and other City Field users regarding the Field Policies.

6. **Volunteer.** SBA will provide in-kind services in the form of volunteer hours by its members for the purpose of aiding in operations of the Fields, including Maintenance and Pre-Game Field Preparations, in accordance with Exhibit B attached hereto. The number of volunteer hours and nature of volunteer services to be performed by SBA members shall be agreed to by and between City and SBA.

7. **Concession.** The City will operate concessions stands (the “Concession Operations”) at Orthopedics Field and Pinecone Fields for Scheduled Events that occur during the Season. SBA and City will work together in good faith to determine the Concession Operations hours needed to effectively serve the needs of the City Fields.

8. **Scheduling.** As the primary user of the City Fields, SBA will facilitate the scheduling of all uses of City Fields and will work in good faith with the City, Contractor, and any other users of City Fields to provide a complete and detailed schedule of uses and events. The City will work with SBA to market and promote SBA tournaments, and aid in marketing of overall community amenities.

9. **Fees and Payment.** For its primary and preferential use of the City Fields, and in consideration of such other obligations of the City under this Agreement, SBA shall pay to the City, twice annually throughout the Term of this Agreement, fees (the “Fees”) in the initial amounts provided below on the date corresponding with each respective amount:

	2022	2023	2024
March 1 st	\$17,500	\$20,000	\$20,000
June 1 st	\$17,500	\$20,000	\$20,000

10. Installation Lighting Equipment. SBA, at its sole cost and expense, will construct (or cause to be constructed) the Lighting Improvements upon Pinecone Fields. The Lighting Improvements shall be installed in a good and workmanlike manner, in compliance with all statutes, laws, ordinances, rules, and regulations (“Applicable Law”) and in accordance, in all material respects, with the Plans and Specifications approved by City. SBA will provide City with an "as built" survey of Pinecone Fields and a copy of all "as built" plans for all Lighting Improvements within 120 days after completion of the Lighting Improvements. The Lighting Improvements shall not constitute a part of the real property comprising Pinecone Fields, and title to the Lighting Improvements shall remain in SBA until the expiration or earlier termination of the Term of this Agreement, at which time title to the Lighting Improvements shall automatically pass to the City.

11. Maintenance of Lighting Equipment. SBA, at its sole cost and expense, will keep and maintain (or cause to be kept and maintained) the Lighting Improvements in good order, condition and repair, ordinary wear and tear excepted. SBA's obligation to maintain the Lighting Improvements includes, but is not limited to, the obligation to perform all routine maintenance of and Repairs (defined below) to the Lighting Improvements. "Repairs" includes all necessary replacements, renewals, and betterments of every nature, kind or description, including, but not limited to, those required by Applicable Law. All Repairs made by SBA will be at least equal in quality and workmanship to the original work and SBA will make all Repairs in a good and workmanlike manner and in compliance with Applicable Law. The City has no obligation to furnish any services, maintain any part of the Lighting Improvements, or to make any Repairs or alterations to the Lighting Improvements. If SBA breaches its obligations under this Section, City, at City 's discretion and upon at least 48 hours' notice to SBA (except in the event of an emergency involving the imminent threat of bodily injury, loss of life or substantial damage to property) may perform SBA's obligations under this Section on SBA's behalf and at SBA's sole cost and expense. SBA will pay any and all costs City incurs in exercising its rights under this Section as additional Fees within 30 days after City provides SBA with an invoice of City 's costs. By exercising its rights under this Section, the City is not waiving or releasing any default of SBA or any rights City has under this Agreement for SBA's default.

12. Additional Maintenance & Special Project Charges. The City and SBA will work cooperatively with Contractor to determine the need for any additional maintenance or special capital projects to be completed at the City Fields (the "Additional Work"). The City, SBA, and Contractor shall meet twice annually, once proceeding each Season and once subsequent to each Season to discuss the need for Additional Work. Any such Additional Work will be performed only upon written notice or consent provided by the City, which notice or consent may be granted in the City's sole and absolute discretion. The cost allocation for all Additional Work will be determined on a case-by-case basis and will be outside the scope of this Agreement; provided, however, the City and SBA will work together with Contractor under this Agreement to determine when application of Sure Dry is necessary to improve Field conditions. Each Sure Dry bag applied will result in a \$20 charge to SBA and the use of 4 or more bag of Sure Dry for any single event will result in a \$50 hourly charge, each such charge being in addition to the Fees paid by SBA under Section 9 of this Agreement.

13. Liens. SBA will keep the Fields free from any mechanic's, materialperson's, designer's or other lien ("Lien") arising from any work SBA performs, or has performed, on the Fields. The City, at all times, may post and keep posted on the Fields any notice City deems necessary to protect City against the imposition of any Lien. If any Lien is filed and not released by SBA within 30 days after filing, City, without waiving any right or remedy under this Agreement and without releasing SBA from any obligation under this Agreement, may cause such Lien to be released by any means, including by paying the amount giving rise to the Lien. SBA shall pay to City as additional Fees any amount City pays under this Section to release a Lien.

14. Insurance. At all times during the Term of this Agreement, SBA shall maintain for itself, and shall cause any third-party vendors performing any work contemplated under this Agreement to maintain, (i) comprehensive commercial general liability insurance that will cover all risks of the SBA's use of the Fields, and any work SBA performs, or has performed, on the Fields, including all risks to City or its guests or agents, in an amount of no less than \$1,000,000 each occurrence, \$2,000,000 aggregate naming the City as an additional insured, and will provide to the City annually certificates of such insurance showing the City as a named additional insured, and (ii) worker's compensation insurance, not less than the statutorily required limits.

15. Indemnification. SBA shall hold harmless, defend, and indemnify the City and its officials, employees, volunteers, and agents from and against any and all claims, demands, causes of action, and damages, including reasonable attorney's fees, arising out of SBA's performance or failure to perform any duty under this Agreement, SBA's conduct upon and use of the Fields, or arising out of any work or thing done on or about the Fields or structures or equipment upon the Fields by SBA, or any third-party performing any work on SBA's behalf; provided, however, SBA shall have no obligation to hold harmless, defend, or indemnify City for claims, demands, causes of action, and damages which are attributable solely to the City's negligence or arise from the City's performance or failure to perform its duties under this Agreement. This provision will survive the expiration of the Term or early termination of this Agreement.

16. No Waiver of Governmental Immunity and Limitations on Liability. Nothing in this Agreement shall in any way affect or impair the City's immunity or the immunity of the City's officials, employees, consultants, and contractors, whether on account of official immunity, legislative immunity, statutory immunity, discretionary immunity or otherwise. Nothing in this Agreement shall in any way affect or impair the limitations on the City's liability or the liability of the City's employees, consultants and independent contractors. By entering into this Agreement the City does not waive any rights, protections, or limitations as provided under law and equity for the City or of their respective employees, consultants and contractors.

17. Non-Exclusive Use. SBA recognizes, understands and acknowledges that this Agreement is non-exclusive, and the City holds the City Fields for recreational uses. SBA agrees that all rights, titles and privileges under this Agreement are, and shall be, at all times expressly subject to City's basic primary rights to the City Fields and SBA's exercise of rights under this Agreement shall in no way impede or hinder the City in the full enjoyment of the City Fields as described or contemplated in this Agreement.

18. Assumption of Risk; Field Damage. SBA acknowledges, having inspected the Fields, that it is familiar with the condition thereof, and accepts the Fields "As Is". It is understood and acknowledged that City makes no warranty, either express or implied, as to the condition of the Fields, or any roads, buildings, gates, or other improvements upon City property and that there are numerous inherent dangerous conditions, risks, and hazards upon the Fields. SBA agrees to be responsible for its own acts and behavior and those acts of its employees, officers, directors, agents, invitees, and guests relative to damage caused by SBA or its employees, officers, directors, agents, invitees, and guests to the City Fields during the Term of this Agreement.

19. Compliance with Laws. SBA agrees to comply with, and require all its employees, officers, directors, agents, invitees, and guests to comply with, all federal, state, and other laws while on the City Fields. Without limiting the forgoing, SBA will complying with the Americans with Disabilities Act, 42 U. S. C. section 12101, et seq., and any regulations promulgated pursuant to the Act. The City is not responsible for issues or challenges related to compliance with the ADA beyond its own routine use of facilities, services, or other areas covered by the ADA.

20. **Assignment; Amendment.** SBA shall neither assign nor transfer any rights or obligations under this Agreement without the prior written consent of the City, which consent may be granted or withheld in the City’s sole and absolute discretion. All amendments to this Agreement shall be in writing and executed by a duly authorized representative of each party.

21. **Term and Termination.** The term of this Agreement shall commence on January 1, 2022, and end on December 31, 2024 (the “Initial Term”). At the end of the Initial Term, this Agreement shall automatically renew for four (4) successive three (3) year periods (each a “Automatic Renewal Term” and collectively with the Initial Term, the “Term”); provided, however, the commencement of each Automatic Renewal Term is conditioned upon the City and SBA collectively setting the amounts owed by SBA to the City for each of the twice annual Fees for the prospective Automatic Renewal Term. In the event the City and SBA are unable to set the amount for the Fees due under the prospective Automatic Renewal Term, this Agreement will automatically termination at the expiration of the Initial Term or Automatic Renewal Term, as the case may be.

22. **Termination on Default.** The City shall have the right to terminate this Agreement prior to the end of the Term if SBA (or its employees, agents, contractors, or representatives) breaches any covenant, representation, or warranty in this Agreement or fails to timely satisfy any of its obligations under this Agreement and such breach or failure is not cured within thirty (30) days following written notice delivered by the City to SBA and may retain all Fees, in addition to any other remedies at law or in equity to which City may be entitled. The parties agree that the amount of damages in the event of a breach are uncertain, and the Fees is a reasonable estimate of such damages.

23. **Notices.** If at any time it is necessary or permissible to give any notice under the terms of this Agreement to either party hereto, such notice (“Notice”) shall be deemed to have been given or served: (i) on the date delivered if delivered personally; (ii) on the business day after depositing the same with a nationally recognized overnight mail courier; or (iii) on the date transmitted by e-mail provided such Notice is clearly identified as a FORMAL NOTICE delivered pursuant to this Agreement. All notices shall be delivered to the following addresses:

If to City: _____

Email: _____

If to SBA: _____

Email: _____

Either party may change the address to which notice is to be given to it by giving written Notice thereof to the other party not less than fifteen (15) days prior to the effective date of change. Any permitted assignee of this Agreement may provide a substitute address or addresses for the service of Notices under this License.

24. **Governing Law.** This Agreement shall be construed and enforced in accordance with the laws of the State of Minnesota.

25. **Minnesota Governmental Data Practices Act.** SBA acknowledges that all of the data created, collected, received, stored, used, maintained, or disseminated by SBA with regard to the performance of its duties under this Agreement are subject to the requirements of Minnesota Statutes Chapter 13.

26. **Subject to Audit.** SBA acknowledges that all books, records, documents, and accounting procedures and practices of SBA, that are relevant to this Agreement, are subject to examination by the City and either the legislative auditor or the state auditor, as appropriate, for a minimum of six years, as provided by Minnesota Statute Sect16C.05, Subd. 5.

27. **Recitals.** The above Recitals are incorporated herein by reference and hereby made part of this Agreement.

28. **Entire Agreement.** This Agreement constitutes the entire agreement among the parties with respect to the subject matter hereof and supersedes all prior agreements, oral or written, express or implied, and all negotiations or discussions of the parties, whether oral or written, and there are no warranties, representations or agreements among the parties in connection with the subject matter hereof except as set forth herein.

[signature pages follows]

IN WITNESS WHEREOF, this Agreement has been executed by the parties as of the date first above written.

CITY OF SARTELL, MINNESOTA, a Minnesota
Municipal Corporation

By _____
Mayor

By _____
City Administrator

IN WITNESS WHEREOF, this Agreement has been executed by the parties as of the date first above written.

SARTELL BASEBALL ASSOCIATION, a
Minnesota nonprofit corporation

By _____
Chief Financial Officer

EXHIBIT A

Detail of Field Turf Maintenance Services for City of Sartell *CITY Contractor will*

provide:

1. Pre-Season and Post Season Meeting

Contractor shall meet with City to plan out the season including activity schedules, spraying, aeration/topdressing, seeding, fertilization, etc. City will direct the scheduling of all items. Contractor will also discuss and recommend Optional Services at this time. City will provide approval/denial of said items. These meetings shall take place pre-season (early spring) and postseason (late fall).

2. Turf Management

Full horticultural management of the fields including irrigation scheduling, fertility timing, herbicide timing, hand watering needs and other horticultural decisions to bring the fields into professional quality during the playing season. All turf management of the Orthopedic Sports Center Field and the Baseball Fields at Pinecone Central Park. Includes multiple inspections each week.

In general, all baseball fields will be maintained at a "B" level using "ProFields Guidelines for Defining Field Maintenance Levels" (*See Exhibit D*).

3. Mowing

Professional season long mowing of the fields using ProFields fleet of John Deere 7400 Terrain Cut mowers maintaining cutting height between 2" and 2.5" — calibrated using the TurfCheck II height of cut measuring device. Under ideal conditions the turf mowing height goal will be 2.00" during the playing seasons. The mowing pattern shall be attractive peaking in appearance during the playing season.

A minimum of two mowing per week when the fields are in the "off season" and a minimum of three mowing per week during the "playing season".

4. Irrigation Scheduling

Irrigation scheduling of the soccer fields and baseball fields at Pinecone Park and Orthopedic Sports Center Field will be maintained by Contractor, with approval from the City. Contractor will provide an Initial audit of the irrigation systems in the spring and report any deficiencies to the City. Contractor will be allowed access to the well buildings at all times of the year and includes sole or supervised initial spring start-up at the discretion of the contractor for turf health and baseball field skin watering. Contractor will be allowed discretion in installation of new heads if necessary for field operations and immediate need.

5. Spraying and Fertilization

All nutrition and spraying applications including fertilizers (liquid), herbicides, growth regulators, fungicides, and insecticides as needed of the fields using Contractor's John Deere ProGator 2020A and JD200 Turf Sprayer. Includes all machinery and labor to complete these tasks. Includes approximately 4.5 acres of youth baseball fields, 3.0 acres of intermediate baseball fields and 3.0 acres of Orthopedic Sports Center Field. Generally, spraying will occur bi-monthly starting in late April or when the turf eaks dormancy and continues through mid-October. Spraying and Fertilization does not apply to areas outside of the playing surfaces defined by fencing and/or 10 feet beyond the out of bounds lines.

6. Line Painting

Baseball: All foul line painting labor on the outfield turf (baseball) at PCP baseball fields and Orthopedics Field.

EXHIBIT B

Field Prep

1. Pre-Game Field Preparation at Orthopedics Field

Individual Games: Contractor will provide pre-baseball game maintenance to primarily groom and prepare the field for all individual baseball games during the months of April — July as follows:

1. Includes one pre-game dragging, chalking, and watering of the infield skin beginning between 3 - 6 hours prior to 1' game each day.
2. During multiple games by one user, the field user for each additional game will complete pregame dragging, chalking, packing of clay, and watering after the first game.
3. During days when a practice precedes a game the users of the field complete the pre-game field preparation and contractor is not subject to pre-game field preparations.
4. Since the team who last played (or practiced) will prepare the home plate area and mound area immediately after their event, the Contractor will not touch those areas, except to chalk the home plate area.
5. Includes all pre-game chalking of foul lines and batter's box on skin surfaces.
6. Mound tarps and home plate tarps will be removed by the users prior to their game
7. Bases will be installed by the users
8. Bases will be removed by users after each night (postgame maintenance) and stored in the garage.
9. Postgame field dragging will be provided by the users.
10. Postgame tarp installation will be the responsibility of the users.

Note: Contractor will remove home plate and mound tarps and install bases on game days for Sartell High School varsity games only.

Weekend Tournament:

Contractor will provide pre-baseball game maintenance to primarily groom and prepare the field as included in the Individual Game section listed above for the first game of each day of the tournament. Users will provide all field prep between games and after the final game of each day.

2. Pre-Game Field Preparation at Pinecone Central Park Baseball Fields Individual Games:

Contractor will provide pre-game baseball game maintenance to primarily groom and prepare the fields for weekday and weekend individual baseball games for Sartell Baseball Association (non-tournament) during the months of April — July as follows:

1. Includes all pre-game dragging and watering of the infield skin beginning approximately four (4) hours prior to the first game of each day.
2. Includes all pre-game chalking of foul lines and batter's box on skin surfaces
3. Bases will be installed by the SBA Users
4. Bases will be removed by SBA Users after each night and stored in the 3rd base dugout.

5. Rakes, tamps, drags, base anchor tool and brooms will be returned and stored in the 3rd base dugout of each field by "Home Team" SBA User after each event.
6. Postgame field dragging will be provided by the SBA Users.
7. All field gates will be locked by the "Home Team"
8. Baseball game schedule is determined by SBA Master Schedule. Contractor to verify schedule with SBA.
9. During multiple games on a field, the SBA field User(s) for each additional game will complete pre-game dragging, chalking, and watering. In other words, the Contractor only prepares each field once per day.
10. Contractor will return all rakes, tamps, drags, base anchor tools, and brooms to 3rd base dugout if used by contractor.

Note: Contractor will provide chalk and chalker to SBA in SBA shed in the occurrence that field preparation is missed, game is rescheduled, or for any other reason.

Weekend Tournaments:

Contractor will provide pre-baseball game maintenance for weekend tournaments during the months of May - July to primarily groom and prepare the fields **for each** baseball tournament game as follows:

1. Contractor to provide staff members as required for duration of each tournament based on tournament schedule and number of teams.
 - a. SBA will provide one (1) volunteer during weekend tournaments, to work with Contractor and onsite Tournament Director for performing field maintenance duties as required.
2. Includes all pre-game dragging and watering of the infield skin (starting two hours before the 1st game).
3. Includes all pre-game chalking of foul lines and batters' boxes on skin surfaces.
4. Includes post-game (end of day) dragging and watering of the infield skin.
5. Bases will remain in place during the tournament. Bases will be removed at the completion of the tournament on Sunday by the SBA User.
6. The Association will provide one volunteer beginning two hours prior to the first game if circumstances require additional field prep (i.e. weather) to aid in pre-game field preparation throughout the tournament. Generally, the volunteers will remove and reinstall bases, help chalk baselines and batter's boxes.
7. If games are behind schedule, then baselines will not be re-chalked, and water will not be applied.
8. Contractor will provide all labor to empty garbage cans during the tournament and at the completion of each day. Note: Garbage cans inside the dugouts may need to be emptied while games are being played and teams are actively using the dugouts. It is expected that garbage cans are emptied, and a new liner placed inside the garbage can every three (3) — four (4) hours or earlier if necessary.

Note: Contractor will provide chalk and chalker to SBA in SBA shed in the occurrence that field preparation is missed, game is rescheduled, or for any other reason.

Fall Event Maintenance:

Contractor will provide up to ten (10) individual pre-game field preparations to primarily groom and prepare the fields before baseball games during September and October, as follows:

1. Includes all pre-game dragging and watering of the infield skin beginning approximately two (2) hours prior to the first game.
2. Includes all pre-game chalking of foul lines and batter's box on skin surfaces
3. Bases will be installed by the SBA Users.
4. Bases will be removed by SBA Users after each day. Bases will be stored in the 3rd base dugout.
5. Between game field preparation will be provided by the SBA Users.
6. Postgame field dragging will be provided by the SBA Users.
7. Baseball game schedule can be variable
8. Length of games/practices will be limited to 90 minutes unless mutually agreed upon by SBA, City and Contractor.
9. Fall baseball is defined as September — October
10. Contractor will mow fields and drag infields for fall baseball tryouts as needed.

3. Pre-Game Field Preparation at Other Sites

No other pre-game (Tournament or non-Tournament) field preparations are covered under this agreement including, but not limited to ORE softball, new HS baseball field, Val Smith, District Offices, St. Francis, and the baseball fields at the middle school.

EXHIBIT C

SBA Field Use and Maintenance Training

COACHES EXPECTATIONS

The procedures and practices in place for baseball fields in Sartell were put into place to ensure the highest quality of fields we can provide utilizing a combination of volunteer labor, coaches and paid maintenance contractor. This model allows Sartell to affordably provide baseball facilities to all ages at the highest levels in the area!

Fields are locked with bases not installed (and mound distances not set) when coaches arrive. Fields should be locked at all times they are not in use by Sartell teams. This is to protect our investment. Gate keys for the fields are stored in the shed next to the maintenance garage.

Coaches know the base distance and mound distance. Often times changes happen without word getting out and different age groups end up on fields set for wrong distances. The expectation is that coaches will unlock the field, set mound distance and put out bases before all events. Fields should also be locked when the team leaves.

After each practice or game, Home team is responsible for dragging the infield, baselines and home plate (see proper procedures for this below). Bases should be removed and stored in the 3rd base dugout and whisker base plugs must be placed in the base anchor as soon as the base is removed. Dugouts should be swept out.

Each field should have (2) rakes, a pull-behind drag, broom and three bases stored in the 3rd base dugouts.

If the field you are playing on is missing any equipment or there are any problems or areas of concern on your field, please contact your Gopher State or CMCBL coordinator as soon as possible. Do not assume "telling someone" at the park will get communicated to the proper people.

If there are any issues, please report them to your league coordinator. Please do not address the staff or personnel of our maintenance contractor. They are working according to our instructions. If you believe something has been missed or is incorrect, let your league coordinator know. Do not address these issues with maintenance staff.

The goal is to leave the field in better condition than you found it in.

GENERAL FIELD MAINTENANCE ITEMS

1. Do not pitch batting practice from the pitcher's mound without a mat
2. Do not pitch batting practice from the turf area between the mound and home plate without an elevated platform

- a. Coaches should NEVER be throwing or hitting standing directly on the grass on any field.
This will kill the grass quickly!
3. To fill in the lead off and slide zone area at 1st base, pull infield material from the area between 1st base and the foul area.
4. To fill in the slide zone at 3rd base pull infield material from the area between 3rd base and the foul area.
5. To fill and level the slide zone at 2nd base pull material from the area past second base on the left field side.
6. To fill the "slide back zone" area at second base pull material from the area on the right field side of the base.
7. If it's too wet to play, don't play. Using the ballfield when it's too wet ruins the grade of the infield, makes for "bad hop" holes and makes for unsafe playing conditions.

FUDDLES —STANDING WATER

1. Never sweep infield material into the grass. If you find a puddle after a rain or irrigation, please take care not to sweep or remove infield material. This will only worsen the problem during the next rain event.
2. In addition, do not push, pull, rake, sweep, squeegee, or broom infield material out and away from puddles and low spots. This causes puddles to become bigger.
3. Do remove the puddles by digging a hole in the middle of the puddle and bucket bail the water out. Make sure the water (since it is full of sediment) is drained outside of the field and preferably in an area that is low maintenance. Using hand pumps, sump or submersible pumps with extension cords and hoses are an acceptable way to rid the field of water.

DRAGGING THE INFIELD

The greatest threats to player safety on any baseball field are lips that form along grass edges in front of and behind its skinned surface. These raised areas are caused by a buildup of infield material into the grass and can extend outward into the turf by as much as 3 feet. The buildup can result naturally from infield dirt being blown into the grass by wind or washed there by heavy rains. More commonly, dirt is manually thrown into the turf by the sweeping motion of the drags or improper raking and brooming techniques such as using these tools perpendicular to the grass line. The manual occurrence can be minimized by dragging slowly and never drag or rake in a direction toward the grass, ALWAYS parallel to the baseline.

Never pull the drag off the infield as you finish grooming and into the edge of the grass. After dragging pick it up and shake off the material then roll the drag into a cylinder and remove it from the field. Broom or lightly rake the remnants back to the infield — AWAY FROM THE TURF.

1. When dragging the perimeter of the infield or any areas near the turf edges — GO SLOW making sure the drag does not touch the turf. Of course, there may be times when this process needs to occur fast such as an imminent rain event and you want to get the field dragged beforehand or between games of a double header or tournament with back-to-back games.
2. Dragging infields after practice should start after the slide zones have been manually leveled.

3. Then dragging the "J" in front of 1st and 3rd base continuing with a spiral pattern back towards the back lip.
4. Then a slow perimeter drag.
5. Dragging the remainder of the infield after events should use a back-and-forth pattern from 1st base to 3rd base NEVER dragging in a spiral pattern.
6. Enter the and exit the field with the drag in different spots. It's not unusual for a field to develop a lump or high place behind 1st or 3rd base where the drag always stops — leaving a buildup of dirt.
7. If you don't drag after each event, the footmarks can harden after a rain or even worse leave small individual puddles that are very difficult to dry if the field is needed.

DRAGGING THE BASELINES

1. Use a metal-mesh drag that is narrower than the width of the base paths. Ideally a drag that is $\frac{3}{4}$ of the width. Do not overlap onto the turf. If using brooms or rakes, do not rake/broom across the base path (toward the grass), but go up and down the baseline parallel to the turf edge.

BASES

1. Always remove bases carefully and always replace bases with the "whisker" type of foam base plug. This will help locate the base plug for future use and it is easier on dragging equipment. Base plugs have been a continuous problem of being misplaced, stolen, and forgotten, etc. After removing the foam plugs wedge them into the chain link fencing near the 3rd base dugout. If everyone does this then we will have a consistent location for persons to find them after the event(s). These plugs cost \$7 each. We've spent over \$250 on plugs each of the last several years because they get lost. Please take care of them!

CLEANING

1. Please pick up all litter in the ballfield/dugout areas before you leave. This includes the spectator areas. Brooms and dustpans should be used in all locations. All coaches should police the area for trash and place in the designated trash receptacles after each and every game/practice. Parks department staff is scheduled to empty all trash receptacles periodically throughout the week. If receptacles are full in between the scheduled pick-ups, please remove overflowing trash to the dumpster provided in the parking lot.

If you are sweeping hard surfaces such as dugouts, please be aware that an accumulation of dirt can make for a heavy load inside the trash receptacles.

TARPS

Your field covers play an important role in protecting your baseball field. All of the covers need to be properly cared for so they can last a long time and do their jobs as best as possible. Make sure you are

mostly rolling your tarps instead of completely folding them. Folding them into a half moon shape is acceptable. The tarps are made with weighted edges or hems. These tarps do not require stakes.

INSTALLING BASES

Teams are required to install and remove bases for games and practices.

WARMUP

1. All warm-up (playing catch, hitting ground balls, etc.) needs to take place in the outfield and at least 30 feet from the foul lines. Absolutely no activity in front of or near the dugouts. The turf areas in front of the dugouts are considered heavy use areas (think 9 in and 9 out every half inning is a lot of use with spikes). In some cases, this area is small. Another reason to keep activity away from dugout areas is safety.

OTHER

1. Soft toss or any type of hitting drills is strictly forbidden at, on or around field fencing.
2. Pepper or any type of hitting or twisting with the feet should occur in the outfield, away from fences and the foul line.
3. In addition to #2, teams should constantly be moving into different turf areas including the pitcher to prevent wear and stress on the turf.

MOUND & HOME PLATE CARE / REPAIR — OSC Field, ORE Baseball, Gilleland Field:

1. Remember that this clay does not require water. Water will actually make it more difficult to use. It basically has a wax coating on it.
2. Try to segregate the "clean" conditioner from what looks like contaminated conditioner and clay with a push broom.
3. Its important to broom out the holes so no loose material is in there. Try to use a hand broom — like a hand whisk broom a a Try to keep the loose stuff in a pile — don't push it all over the mound. We want to segregate it and dispose of the "used" clay or the loose clay. Once it is loose it is no longer good for the mound. You won't get it all, but a goal of 90% makes sense.
4. Then start the packing procedure.



HILLTOPPER® MOUND CLAY MAINTENANCE

MOUND MAINTENANCE

- 1. Sweep all loose clay and topdressing out of wear holes.**
- 2. Fill in holes with Hilltopper® Mound Clay and compact with foot or flat side of mound rake. Take extra care in compacting deeper holes with more clay and foot compaction. Continue this process until new clay is sitting 1-inch above grade. Make sure clay is level.**
- 3. Pack new clay tightly with hand tamp. Add additional clay and tamp until grade is achieved.**
- 4. Level and remove any high areas by scarifying surface with mound rake. Level with the back side of mound rake.**
 - At the end the only "loose" material should be the conditioner, which is just a topping for the mound.
 - Throw the contaminated material in the garbage.

FIELD USERS USE EXPECTATIONS — PRE-USE

1. Users will unlock any/all field gates needed for their purpose if not already unlocked.
2. Users will install bases, removing base plugs and temporarily storing them in the fence chain link at 3rd base dugout during field use.
3. Users will place pitching mounds (PCP Youth Fields) at appropriate distance for their needs
4. Warmups and drills will be done in the outfield and at least 30 feet from foul line — NEVER within the foul territory.
5. All pitching (game, practice, batting practice, coaches and players) will originate from the mound or portable pitching platform or concrete pads on PCP Youth fields.
 - a. The area in front of the mound and concrete pitching pads is a high use area and very difficult to repair. All efforts should be made to completely stay off of the grass in front of pitching area including receiving the ball back from home plate catcher/coach. This area will get heavy use during games. Every effort should be made to stay off this area during practices/scrimmages and all non-game situations.
6. Fences should never be used as backstops for any activities.
7. Pre-game batting practice using a mush ball or whiffle ball should be done in left-center or right center hitting toward 1st or 3rd base.
8. Sartell coaches/teams should communicate our field expectations with visiting teams and show
9. them appropriate areas to warm up.

FIELD USERS USE EXPECTATIONS POST USE

1. Bases removed and placed in 3rd base dugout.
2. Whisker plugs installed in base anchors
3. All dragging
 - a. Baselines
 - b. Warning track
 - c. Infield
4. Home plate area packed/repared and raked

- a. Homeplate for Gilleland and Orthopedics field is built from clay. The same procedure used of the clay mounds should be applied here.
 - b. Rec Rock Homeplate areas (PCP Youth field, ORE BB and BCI Field) should be packed, leveled and raked/broomed
5. Dugouts (**both**) should be swept out and garbage picked up
6. All gates should be closed and locked

EXHIBIT D

GUIDELINES FOR DEFINING FIELD MAINTENANCE LEVELS

ProFields

ProFields Guidelines for Defining Field Maintenance Levels (2021)

ProFields Guidelines for Defining Field Turf Maintenance Levels

Level	Mowing Height	Cutting Unit Width	Mowing Frequency	Weed Control	Experienced Turf Manager	Fertility	Bi-Weekly Growth Regulator	Brilliant Striping	Field Scouting	Turf Sprayer	Turf Density (Baseball Test)	Turf Color	Excitement (Wow Factor)
A	1.5" - 2.0"	15" - 30"	4-5 / Wk	3X/Yr	Yes	6/season	Yes	Yes	6-7 /Wk	Yes	On Top	Deep Green	Very High
B	2.0" - 2.5"	20" - 40"	3-4/ wk	2X/Yr	Yes	5/season	Yes	Yes	4 -5/wk	Yes	Sinks slightly	Very Green	High
C	2.5 - 3.0"	35" - 60"	2-3/ wk	1X/yr	Opt	4/season	Opt	Opt	2-3/wk	Yes	½ under canopy	Green	Medium
D	3.0" - 3.5"	50" - 80"	1-2/ wk	.5X/yr	No	2/season	No	No	0-1/wk	Opt	Sits in canopy	Light Green	Low
E	3.5" - 4.0"	50" - 80"	1/ wk	.5X/yr	No	2/season	No	No	0-1/wk	Opt	Almost or all under canopy	Light Green	Low
F	4.0" +	80" +	1/ wk or less	Never	No	1/season or less	No	No	Rarely	No	Under the canopy	Lighter Green	Poor

Opt = Optional

Field Level Comparisons

A	Dick Putz Field	Target Field	Joe Faber Field	
B	PCP Baseball	Springer Park	Orthopedic Field	Apollo Football
C	Hidden Lake	Bob Cross BB	Watkins BB	
D	PCP Soccer			
E	Apollo Varsity Baseball	Whitney C-2	ORE Baseball	
F	Pine Meadow Baseball			

EXHIBIT E-2
Depiction of Pinecone Fields

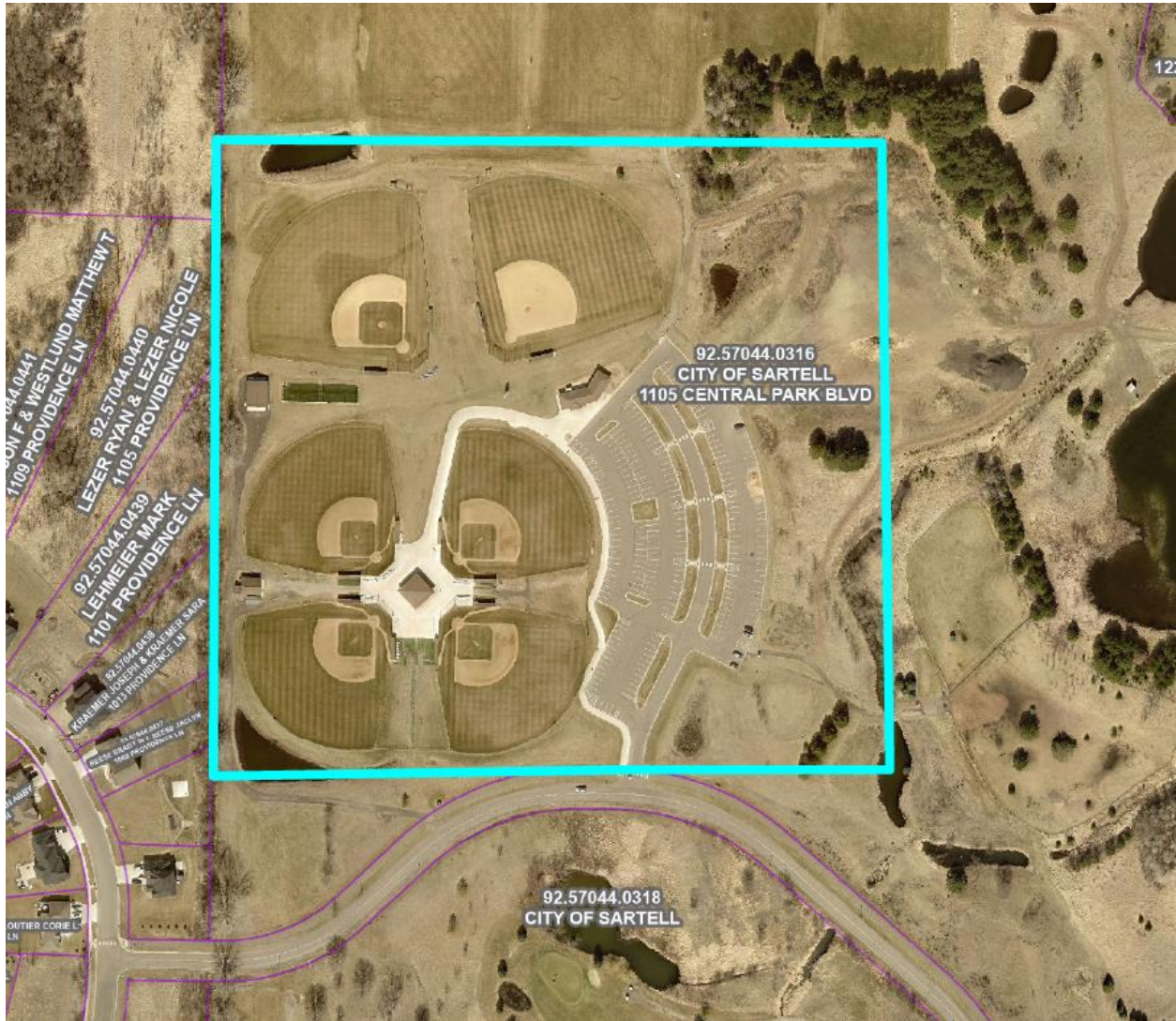


EXHIBIT E-3
Depiction of Val Smith Field



EXHIBIT F
THE LIGHTING IMPROVEMENTS

<p>PROPOSAL</p>  <p>4807 HEATHERWOOD ROAD P.O. BOX 1252 ST. CLOUD, MN 56301 PH: 320-252-1658 FAX: 320-252-4276</p>			
PROPOSAL SUBMITTED TO: Sartell Baseball association		PHONE	DATE 8-7-23
STREET		JOB NAME Field lighting	
CITY, STATE AND ZIP CODE		JOB LOCATION Pine cone central park	
EMAIL	DATE OF PLANS	ATTN: Lee	JOB PHONE
<p>We hereby submit specifications and estimates for: Labor and material as follows: New lighting for baseball fields Both fields: 6 new 60' poles 24 fixtures 6 new 36" X 8' concrete footings 1 new electrical panel for lighting Remote driver box and controls Completion of electrical underground to new pole locations Field #1 \$178,994.00 Field #2 \$181,793.00 New electrical service 1 new 600 amp service 200amp feed to existing concession stand 1 100 amp feed for field #1 1 100 amp feed for field #2 1 100 amp spares for future fields New service \$12,077.00 No Electric utility fees included Total cost: Materials \$283,974.00 Labor \$88,890.00</p> <p align="center">Thank you for allowing us to quote this project.</p>			
<p align="center">We propose hereby to furnish material and labor – complete in accordance with the above specifications, for the sum of: Dollars \$ 372,864.00</p>			
<p>Payment to be made as follows:</p>			
<p>All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance. Price above is based on standard AGC contract and insurance limits. We reserve the right to charge for any attorney fees that would be associated with collecting any money owed on this contract. There is no bond included unless noted otherwise.</p>		<p>Authorized Signature: _____ Nick Bischoff Note: This proposal may be withdrawn by us if not accepted within <u>30</u> days.</p>	
<p>Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.</p>		<p>Signature: _____</p>	
<p>Date of Acceptance: _____</p>		<p>Signature: _____</p>	



STAFF MEMO

Lead Department and Contact: Community Development – Kari Theisen	Meeting Date: November 13, 2023	Agenda Item No. 08a
Agenda Section: Old Business	Goal Area: Livable City	Item: Zoning Appeal
<p>PREVIOUS COUNCIL REVIEW OR ACTION: Council Workshop discussion on October 9, 2023.</p> <p>BOARD/COMMISSION/COMMITTEE RECOMMENDATION: The Planning Commission denied the appeal 5-0 on November 6, 2023.</p> <p>DEPARTMENTAL REVIEW AND IMPACTS:</p> <p>Administration: Oversight of appeal procedure. Finance: None. Community Development: Monitor zoning violations and appeal procedures. Staff recommend denial of the appeal. Public Works: None. Public Safety: None.</p> <p>RECURRING REQUEST: No.</p> <p>PROPOSED BUDGET/FISCAL IMPACT: None.</p> <p>OPPORTUNITY COST IF APPROVED: None.</p> <p>COUNCIL ACTIONS REQUESTED: Staff recommends denial of the appeal due to meeting the definition of a fence in our current Zoning Ordinance. By our Ordinance staff cannot recommend approval, City Council may override the Zoning Administrators determination. Motion and 2nd to deny the zoning appeal.</p> <p>BACKGROUND:</p> <p>City staff have been working with the Property owners on a possible resolution of the fence zoning violation since June 2023. Staff sent out zoning violation letters, held an in person meeting with the property owners, and had multiple phone calls regarding the fence violation. The property owners came to an open forum to discuss the zoning violation; Council directed the property owners to work with staff. The property owners did not work with staff; staff initiated the court process to come to a resolution on the violation.</p> <p>Staff discussed with Council at workshop on October 9, 2023, on how to proceed with the violation due to not working and/or responding to staff. An option within our Zoning Ordinance is to file an appeal with the Zoning Administrator. According to 10-16-7, “the property owner or their agent shall file with the Zoning Administrator an application for appeal stating the specific grounds upon which the appeal is made.” The City Attorney presented the appeal procedure to the property owners in person and gave an appeal submittal date of October 20, 2023. The property owner submitted a formal appeal notice on October 18, 2023, on the grounds of appealing the fence definition and clarifying that the proposed violation is an art trellis and not a fence. If the Council approves the appeal, the zoning violation would be resolved. If it becomes a nuisance staff would follow the procedure of addressing the nuisance as outlined within our Ordinance.</p>		

If the Council does not approve the appeal, staff would work with the City Attorney to officially file the documents with the Stearns County. Ultimately, the court would have the final determination if the City Council chooses to not approve the appeal presented.

ATTACHMENTS: Formal appeal, appeal notice and supporting documents.

SERVICES:	or overhead gas, electrical, steam or water transmission or distribution systems, collection, communication, supply or disposal systems by public utilities, municipal or other governmental agencies.
EXTERIOR STORAGE:	The storage of goods, materials, equipment, manufactured products and similar items not fully enclosed by a building.
EXTERIOR WALL FINISH:	A material or assembly of materials applied on the exterior side of exterior walls for the purpose of providing a weather resisting barrier, insulation or for aesthetics, including veneers, siding, exterior insulation and finish systems, architectural trim and embellishments such as cornices, soffits, fascias, gutters and leaders.
EXTRACTIVE USE:	The use of land for surface or subsurface removal of sand, gravel, rock, industrial minerals, other nonmetallic minerals, peat and/or similar materials.
FACE BRICK:	A masonry building block or clay baked in a kiln until hard.
FAMILY CARE HOME:	A residential structure typical of those in the neighborhood having a maximum of six residents needing the adult care and supervision of a “supervised residential program” or “social rehabilitation program,” plus a minimum of two or more adults who operate the dwelling unit as a family home. The family care home typically may be a single-family detached dwelling, attached townhouse, rental or owned apartment, or similar unit to those of the immediate neighborhood where it is located. The unit must be acceptable to the licensing requirements of the state, federal government or other governmental licensing agency and the Minnesota Uniform Building Code.
FAMILY:	An individual or two (2) or more persons each related to the other by blood, marriage, adoption, or foster care, or a group of not more than six (6) persons not so related maintaining a common household, excluding servants.
FARM:	A tract of land of ten (10) or more acres in size usually with a house and barn plus other buildings on which crops and often livestock are raised for a principal source of livelihood.
FARMERS MARKET:	An area used for the sale of produce grown by local and regional producers.
FEEDLOT:	An enclosure for the feeding of poultry or livestock which is not normally used for pasture or crops and in which animal wastes may accumulate.
FENCE:	Any partition, structure, wall or gate erected as a dividing mark, barrier or enclosure.

10/18/23

Dear City Council members,

My name is Ion Senchea , a resident of Sartell since 2000. I am writing this letter to you all in regard to my art trellis, to clarify the name.

This trellis was built four years ago and designed to function as a trellis for food, flowers, and as a beautiful addition to the natural landscape.

This unique decorative element was created using natural materials sourced responsibly and integrated harmoniously into the landscape. It is further understood that freedom of speech and my expression in my art, are protected by the first amendment of the US Constitution.

Based on this understanding, I firmly believe that this trellis falls outside of the city's fence description and the terminologies do not apply. Even during our first meeting with City Hall, Mark Finn stated that there was no terminology that encompassed our trellis. I am appealing the zoning administrator's determination that the trellis is a fence.

Today I am grateful to have enormous support of my neighbors and nearby citizens of Sartell. After stopping by to see the item in question, 2 ex mayors of Sartell and Mayor Ryan Fitzthum loved the natural trellis, and stated that it does not fall into the cities description of a fence.

As suggested by Adam A. Riple, attorney for Rinke Noonan, I will be posting private property signs on our property line just off of Pine Cone Road.

I would also like to state that I do not feed animals in my backyard.

Thank you for your attention to this matter.

Sincerely,

Ion Senchea

A handwritten signature in black ink that reads "Ion Senchea". The signature is written in a cursive, flowing style.



PETITION TO _____

Subject of Petition: Natural Structure 925 10th Ave. N, Sartell

We, the undersigned: We have no issues or concerns regarding the presence of the natural helle's artwork and appreciate how it seamlessly blends with the natural surroundings. It has never been a source of nuance or disturbance.

Principal Petitioner	Contact Address	Signature
<u>RON JENICHEA</u>	<u>925 10th Ave. N.</u>	<u>[Signature]</u>

Name	Phone Number	Address	Signature
<u>Al Butkewsk</u>	<u>253-9503</u>	<u>901 10th Ave N</u>	<u>[Signature]</u>
<u>Doris Nathe</u>	<u>761-6265</u>	<u>1001 10th Ave N</u>	<u>[Signature]</u>
<u>Jason Wehry</u>	<u>316-648-9980</u>	<u>1006 10th Ave N</u>	<u>[Signature]</u>
<u>Erin Skillingstad</u>	<u>320 360 3384</u>	<u>922 10th Ave N</u>	<u>[Signature]</u>
<u>Teff Ostrom</u>	<u>320 267 6357</u>	<u>1000 9th St. N.</u>	<u>[Signature]</u>
<u>Yan Carlson</u>	<u>320-259-6507</u>	<u>913 10th Ave N</u>	<u>[Signature]</u>
<u>Judy Hoef</u>	<u>320 371 1918</u>		<u>[Signature]</u>
<u>Allison Alfieri</u>	<u>678-936-6920</u>	<u>829 Village Ave</u>	<u>[Signature]</u>
<u>Frank Alfieri</u>	<u>678-936-6920</u>	<u>829 Village Ave</u>	<u>[Signature]</u>
<u>Camelia Florea</u>	<u>320-282-5367</u>	<u>1921 Gripply Lane,</u>	<u>[Signature]</u>
<u>JENNIFER Barton</u>	<u>507-202-4549</u>	<u>4501 60th Ave Kenyon Mn.</u>	<u>[Signature]</u>
<u>Joan Kn</u>	<u>6123 96300</u>	<u>215 111 5th Ave N</u>	<u>[Signature]</u>
<u>Mike Kern</u>	<u>320-250-6038</u>	<u>930 10th Ave N, Sartell</u>	<u>[Signature]</u>
<u>Paul Handlon</u>	<u>320 654-6100</u>	<u>1933 62nd St N Sartell</u>	<u>[Signature]</u>
<u>Micah Barrett</u>	<u>320-241-0470</u>	<u>805 9th St N Sartell</u>	<u>[Signature]</u>

All petitions should be forwarded to: _____

(Address, zip, city)

11

PETITION TO _____

Subject of Petition: _____

We, the undersigned: _____

Principal Petitioner	Contact Address	Signature
ION SEIKOHEA	925 10th. AVE. N	Tom Sandoz

Name	Phone Number	Address	Signature
Jeanine Barrett	320-248-1194	805 9th St N	Jeanine Barrett
Jerry Anderson	612-532-3300	2875 Pheasant Circle	Jerry Anderson
Joanna Hamilton	320-534-8370	433 Grizzley Ln	Joanna Hamilton
Pat Faust	320-250-4350	1924 8th St No.	Pat Faust
ROBERT FAUST	320-249-7350	1924 8th St N.	Robert Faust
ALAN REISCHL	320-240-0324	851 MEADOWLAND CT	Alan Reischl
John Ellis	310-493-7447	324 COBURN CT	John Ellis
Mike Rothlisberger	320-266-1232	1616 Morning Glory Ave	Mike Rothlisberger
Bill Erickson	320-224-4495	2722 Meadowside Vlk	Bill Erickson

All petitions should be forwarded to: _____
 (Address, zip, city)

Kari Theisen

From: Adam Ripple <ARipple@rinkenoonan.com>
Sent: Tuesday, October 10, 2023 12:02 PM
To: Anna Gruber
Cc: Kari Theisen
Subject: RE: Call?
Attachments: Letter Ion Senchea and Penny Goetz (for zoning appeal) 10-10-23 1.pdf

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I met with Ion this morning. I hand delivered this letter and explained the appeal process. He has until 10/20 to file the appeal. I could not locate any fee requirement so I took some liberty and just waived it. I did suggest to him that he put up a couple of private property signs to try to keep kids from investigating from the trail. I did take some photos too. The thing is much taller and bigger than I anticipated.

Adam A. Ripple
Attorney

RINKE NOONAN
Suite 300, US Bank Plaza
P.O. Box 1497
St. Cloud, MN 56302
(320) 251-6700 General
(320) 257-3868 Direct
(320) 656-3500 Fax

[website](#) | [email](#) | [bio](#) | [map](#)



RINKE NOONAN
attorneys at law

From: Anna Gruber <Anna.Gruber@sartellmn.com>
Sent: Tuesday, October 10, 2023 8:20 AM
To: Adam Ripple <ARipple@rinkenoonan.com>
Cc: Kari Theisen <kari.theisen@sartellmn.com>
Subject: RE: Call?

Hi Adam,

Council supported the appeal process – let's make sure to give Senchea a timeline for when he needs to submit, otherwise they support moving forward with the legal process towards removal of the structure.

Thanks,
Anna

Dqqd#Juxehu#
Flw|#Dgp lqJwudwru#



October 10, 2023

Direct Dial: 320-257-3868
Aripple@RinkeNoonan.com

Penny Goetz and Ion Senchea
925 - 10th Avenue North
Sartell, MN 56377

HAND DELIVERED

**Re: Zoning Violation Present on 925 - 10th Avenue North
Our File No. 24557-0083**

Dear Penny and Ion:

Although we previously served you with a summons and complaint and you provided a timely answer, the matter has not yet been filed in District Court. I appreciate your willingness to continue to discuss the matter and meet with me on your property. It has become clear that you dispute the Zoning Administrator's determination that the structure on your property is a "fence" under the City's zoning code. The City is willing to provide you an opportunity to appeal the Zoning Administrator's determination before the City proceeds with filing the action in Court. An appeal will stay any court action until the City Council makes a decision on your appeal.

If you choose to appeal the Zoning Administrator's determination that the structure on your property is a "fence," you must do so in accordance with Section 10-16-7 of the City Code. A copy is enclosed for your reference. You need to submit a written explanation for why your structure is not a "fence" under the City's zoning code. **If you choose to appeal, your request must be provided to the City of Sartell no later than Friday, October 20, 2023.** The City will waive any fee required for the appeal. The appeal will be brought to the Planning Commission for a recommendation, with a final decision by the City Council. You will have an opportunity to address the City Council at the time they consider your appeal, and you will be provided with a written copy of the Council's decision.

If the Council denies your appeal, the Court action will proceed. You may contact me with any further questions at (320) 257-3868.

Sincerely,

Adam A. Ripple
AAR/mjr

Enclosure

cc: City of Sartell, Project Supervisor (via email)

the right to appeal, within thirty (30) days after receipt of notice of the Council's decision, to the District Court on questions of law and fact.

10-16-6: LAPSE OF VARIANCE: A variance permit, when not used, shall expire after ninety (90) days following the date of issuance unless written application for time extension is received and granted by the City Council prior to such expiration date.

10-16-7: Appeal Procedure: An appeal shall only be applicable to an administrative permit, order, requirement or interpretation of intent of provisions of this Ordinance. Opinions and evaluations as they pertain to the impact or result of a request are not subject to the appeal procedure.

A. Appeal Procedures:

1. An appeal from an administrative action shall be filed by the property owner or their agent with the Zoning Administrator within ten (10) days after the making of the order, requirement, or interpretation being appealed.
2. The property owner or their agent shall file with the Zoning Administrator an application for appeal stating the specific grounds upon which the appeal is made. Said application shall be accompanied by a fee as established by City Council resolution. In cases where the application is judged to be incomplete, the Zoning Administrator shall notify the applicant, in writing, within ten (10) days of the date of submission.
3. An appeal stays all proceedings and the furtherance of the action being appealed unless it is certified to the City Council, after the notice of appeal is filed, that by reason of facts stated in the certificate a stay would cause imminent peril to life and property.
4. The Zoning Administrator shall instruct the appropriate staff persons to prepare technical reports when appropriate and shall provide general assistance in preparing a recommendation on the action to the City Council.
5. The City Council shall consider the application for appeal at a public meeting after a review and recommendation by the Planning Commission and consider testimony of the property owner and City staff.
6. Pursuant to Minnesota Statutes 15.99, the City Council shall make its decision in accordance with the timeline described for variances.
7. The Zoning Administrator shall serve a copy of the final order of the City Council upon the applicant by mail.



July 21, 2023

Direct Dial: 320-257-3862
Abukowski@RinkeNoonan.com

Penny Goetz and Ion Senchea
925 - 10th Avenue North
Sartell, MN 56377

SENT VIA CERTIFIED MAIL – RETURN RECEIPT REQUESTED

**Re: Zoning Violation Present on 925 - 10th Avenue North
Our File No. 24557-0083**

NOTICE OF VIOLATION

Dear Property Owners:

My office represents the City of Sartell (the “City”). This correspondence is a follow-up to the July 6, 2023, correspondence sent to you by the City (copy enclosed). This matter has been referred to my office after the fence installed on the property you own, located at 925 - 10th Avenue North, Sartell, MN (the “Property”), did not come into compliance with the City’s Zoning Ordinance after you were given notice and a deadline to comply. **The fence installed on the Property must comply with the City’s Zoning Code within ten (10) days of receipt of this letter.** The following actions must be taken to come into compliance with the City’s Zoning Code:

If a fence is installed on the Property, the fence must be constructed with an approved material. The fence installed on the Property is not constructed with an approved material under Section 10-8-9(B) of the City’s Zoning Ordinance. Fences in residential areas must be constructed of lumber, iron, maintenance free type material, or rust-free chain link. The current material used is a makeshift, flimsy material which is prohibited under the ordinance. If you wish to have a fence installed on your Property, the fence must be constructed of approved material.

The material used for the fence is not sealed, stained, or painted. The fence currently installed on the Property appears to be made from makeshift, flimsy wood material. Under Section 10-8-9(D)(2), fences constructed out of wood, except redwood or cedar, shall be sealed, stained, or painted upon completion of construction. All wood fences shall be routinely maintained in this matter after that. There is no seal, stain, or paint on the fence installed on the Property, nor does the fence fall under an exception for this maintenance requirement. If you wish to install a wood fence on the Property, it must be maintained with seal, stain, or paint unless an exception applies.

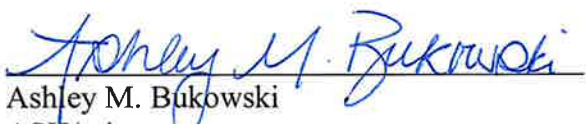
The fence is a nuisance. The fence installed on your Property is considered a nuisance. Per Section 10-8-9(D)(4), every fence shall be maintained in a condition that is not a nuisance. If the fence is a nuisance, it is considered a danger to the public's safety, health, or welfare. The fence installed on the Property is considered a nuisance because it does not appear to be fastened or anchored. If this nuisance is not abated, the City is authorized to commence an abatement action against you.

The height of the fence is too high. The fence on the Property exceeds the allowed height. Fences in front yards cannot exceed four (4) feet, while fences in side and rear yards cannot exceed six (6) feet. In some locations, the fence installed on the Property is over eight (8) to ten (10) feet. A fence install on the Property would need to meet height requirements.

No permit was obtained to install the fence. No permit was obtained to construct or erect the fence on the Property. Under Section 10-8-9(F), a person must obtain a fence permit for the construction or erection or erection of a fence unless the installation is of an approved fence for a manufactured home park. The Property is not located within a manufactured home park, so a fence permit must be obtained for the Property.

The violations present on the Property must be corrected within ten (10) days of receipt of this letter. If the violations are not corrected, a lawsuit may be commenced against you. You may contact me with any further questions at (320) 257-3862.

Sincerely,


Ashley M. Bukowski
ASH/mjr

Enclosure

cc: City of Sartell, Project Supervisor (via email)



July 6, 2023

Ion Senchea
925 10th Avenue North
Sartell MN 56377

SECOND/FINAL NOTICE

Ion and Penny:

The City has received a complaint regarding a fence on your property. The City of Sartell has an ordinance regarding fences in all zoning districts.

10-8-9 Fences: The fence ordinance outlines allowable height, fence materials, placement, construction, maintenance, and ultimately permitting of said fence.

A meeting was held on June 28, 2023 with both you (Penny and Ion) as well as Jill, Mark, and I in attendance where we discussed the zoning issue at hand. We discussed the options on coming into compliance with the Zoning Ordinance. Ultimately, the meeting ended with no resolution.

The City is requesting that you remove the fence on your property as this is in violation of the City's Fence Ordinance. **This is the second notice.**

Compliance must be obtained by Friday, July 21, 2023. Failure to obtain compliance by this date will result in legal action.

Thank you for your attention in this matter and please do not hesitate to contact me if you have any questions at 320.258.7312 or via email at kari.theisen@sartellmn.com.

Sincerely,

A handwritten signature in blue ink that reads "Kari Theisen".

Kari Theisen
Project Supervisor

Enclosed: Fence Ordinance

- C. Denial Of Building Permit: In the event of a denial of a building permit based on the requirements in this Section the matter may be referred to the governing body. The governing body may refuse to grant a permit for the construction or location of any building in such a manner as to significantly diminish neighboring property values or otherwise impair the health, safety and welfare of the community. The governing body shall have the additional power to require appropriate screening to the extent that such screening sufficiently ameliorate deficiencies of any design or construction.

10-8-9: FENCES:

- A. Height: Fences in districts other than Agricultural shall conform to the following height:
1. Front Yard Height - The fence shall not exceed four (4) feet (with an additional 6" to compensate for changes in grade) and shall be ornamental or picket style. Ornamental fences shall include fences constructed of aluminum, wrought iron or steel and shall not include chain link fences. Decorative fencing is allowed in the required front yard if no higher than 3½ feet and not designed or serving as an enclosure. Decorative fencing includes such things as split rail, picket, and brick fences, but not such things as chain-link fences.
 2. Side and Rear Yard Height – The fence shall not exceed Six (6) feet. However, the height of the post structure (which includes the distance from grade) shall not exceed seven feet (7'0").
 3. Chain link fences may not exceed 6 feet in height in residential zones. Fences for tennis courts and athletic fields will be allowed a maximum of 12 feet and shall not exceed 25 percent opacity. Fences up to twenty (20) feet in height may be permitted to enclose back stops for athletic fields.
- B. Fence materials:
1. Fences in residential, commercial or industrial areas must be constructed of lumber, iron, maintenance free type material or rust-free chain link. Maintenance free type material shall include vinyl, plastic, wrought iron, aluminum, steel and rust resistant chain link.
 2. The following materials are prohibited for fences:
 - a. Barbed wire and electrical fences, except in the agricultural district;
 - b. Razor wire;
 - c. Creosote lumber;
 - d. Concrete;
 - e. Masonry, except when less than 30 inches in height and accompanied by a boundary survey at the time of permit application;
 - f. Chicken wire;

- g. Deer fencing;
- h. Woven or welded wire, except in the Industrial Districts;
- i. Plastic webbing, except when used for temporary traffic, police or erosion control. This shall not prohibit the use of plastic materials intended to resemble wood products;
- j. Makeshift, flimsy materials, such as paper, twine, rope, tin and the like, except when used for traffic control or police security;
- k. Plywood;
- l. Pressed Wood

C. Placement:

1. Fences shall be placed at least two feet (2') within the property line unless the adjacent property owner consents in writing to the ability for the applicant to construct and maintain the fence directly on the property line or closer than two feet (2'). Written consent shall be delivered to the City at the time application is made for permit. All posts or similar supporting instruments used in the construction of fences shall be faced inward toward the property being fenced. The side of the fence considered to be its evident finished side or face (the more attractive side) shall front adjacent property.
2. Fences shall not be placed within ten (10) feet of the curb, and/or surface of any street, road or alley. For corner lots the setback may be increased to fifteen (15) if the Zoning Administrator determines that the fence will interfere with traffic or pedestrian visibility. Fences shall have a minimum (2) foot setback from any walking path or outside any trail/recreational easement area.
3. No fence shall be placed on or extend into public right-of-way.
4. No fence shall be allowed below the ordinary high water mark or obstruct a natural drainage way.
5. No fence shall be placed within a pond, wetland, ditch, or infiltration area,
6. Fences may be permitted over a public easement provided that the structure does not interfere in any way with existing underground or over ground utilities nor negatively impact drainage. Fences are not allowed over any manholes. For private utilities, fences may only be permitted if the owner of the utility provides written consent to the City allowing the applicant to construct the fence over the easement area.
7. Removal and replacement of a fence or wall or a portion thereof for the purpose of utilizing an easement shall be at the property owner's expense.

8. No fence shall be constructed which is approximately parallel to an existing fence, and closer than two feet as to create an area between the fences which has limited accessibility for purposes of maintenance unless maintenance can be achieved.

D. Construction and Maintenance:

1. Maintenance free fences and lumber fences within side and rear yards shall have a maximum panel width of six (6) inches. Fences extending across front yards shall have a maximum panel width of three (3) inches and no less than two (2) inches apart.
 2. All wood fences, other than those constructed out of redwood or cedar, shall be sealed, stained or painted upon completion of construction and all wood fences routinely thereafter.
 3. Chain link fences shall be constructed in such a manner that no barbed ends shall be at the top.
 4. Every fence shall be maintained in a condition of reasonable repair and shall not be allowed to become and remain in a condition of disrepair or danger, or constitute a nuisance. Any such fence, which is, or has become dangerous to the public safety, health, or welfare, is a public nuisance, and the Zoning Administrator shall commence proper proceedings for the abatement thereof. Any fence is a public nuisance if it does not comply with the following requirements:
 - a. The fence shall be firmly fastened and anchored in order that it is not leaning or otherwise in the stage of collapse.
 - b. The fence shall be free from deterioration, loose or rotting pieces, or holes, breaks, or gaps not otherwise intended in the original design of the fence.
 - c. The fence shall be free from any defects or condition which makes the fence hazardous.
 - d. No fence section shall have peeling, cracked, chipped or otherwise deteriorated surface finish, including but not limited to: paint or other protective covering or treatment, on more than twenty (20) percent of any one linear ten-foot section of the fence.
- E. Access to Fenced Areas and Boulevards: In those instances where a fence exists as an enclosure which restricts access from the front to the rear yard, a gate, identifiable collapsible section, or other such means of recognizable ingress shall be unobstructed and a minimum of three (3) feet in width. The location of such ingress points shall be positioned at any point paralleling the front lot line, between the side lot property line and the principal structure. Access to Boulevards shall be provided to allow for property owners to maintain the boulevard areas adjoining their property.
- F. Permit Required: No person shall construct, erect, or cause to be constructed or erected, any fence within the City limits, without first making application for and securing a fence permit for the construction and erection of a fence from the City Zoning Administrator. Manufactured home parks with approved fence standards are exempt from the permit requirement.
- G. Expiration of Fence Permits: All fence permits issued shall expire (180) days after the day of issuance. All fees paid under a lapsed permit shall be forfeited to the city.

H. Application: Every application to construct or erect a fence within the City limits shall include the address and legal description of the property on which the fence is to be constructed and a site plan drawn to scale showing the location of house(s), garage(s), and other improvements on the lot and the location of the fencing and its proximity to the applicant's lot lines as well as the type of fence to be constructed, materials to be used in the construction of the fence, and the height of the fence. The property owner shall be required to provide demonstrable evidence as to the exact location of the property line(s) as required by the City. All survey pins are to be shown and visible to the inspector at the time of the inspection. Public properties shall be exempt from the requirements.

I. Application Fees: Each applicant shall pay the fees set forth by City Ordinance with each application.

10-8-10: ACCESSORY BUILDINGS AND STRUCTURES IN RESIDENTIAL DISTRICTS:

- A. Location: Accessory buildings and structures, except porches, decks, and patios shall be located in the rear yard. Detached garages may be allowed in the side yard as long as they conform with setback regulations and other requirements set forth in this title.
- B. Height: Accessory buildings shall not exceed the height of the principal structure or twenty feet (20') in height whichever is less. The maximum height may be extended to twenty-five feet (25') if the roof pitch matches the primary roof pitch of the principal structure. Within the R-1B district, accessory buildings shall not exceed the height of the principal structure or twenty-five feet (25') in height, whichever is less. The maximum height may be extended to thirty feet (30') if the principal structure is at least five feet (5') taller than the accessory structure.
- C. Setbacks: Detached accessory buildings and structures shall conform with all the setback regulations as set forth in this Title.
- Detached accessory buildings and structures greater than 120 SF must be setback a minimum of ten feet (10') from the rear and side yard lot lines.
 - Detached accessory buildings and structures constructed on corner lots shall have a side yard setback of fifteen feet (15') on the intersecting street.
 - Detached accessory buildings and structures of 120 SF or less must be setback a minimum of six feet (6') from the rear and side lot lines.
 - Detached accessory buildings and structures must be anchored.
 - Accessory buildings and structures shall not be located over any easement.
 - Free-standing patios shall not be located over any easements. For lots without easements, free-standing patios must be at least six (6) feet from side and ten (10) feet from rear lot lines. Patios in the front yard shall not encroach more than ten (10) feet into the front yard setback requirement. Free-standing patios require a permit issued by the City.
 - Sidewalks and concrete paths installed by the property must be located outside of all easement areas. Sidewalks and concrete paths may encroach into an easement if the sidewalk or concrete path makes a connection to a public street, alley, sidewalk, or path.
- D. Accessory buildings and structures require a permit issued by the City. Accessory buildings 100 SF or less are exempt from permit requirements but must still be anchored and meet setback requirements











STAFF MEMO

Lead Department and Contact: Community Development – Kari Theisen	Meeting Date: November 13, 2023	Agenda Item No. 09a
Agenda Section: Public Hearing	Goal Area: Livable City	Item: Vacation – Wyoming Court
<p>PREVIOUS COUNCIL REVIEW OR ACTION: N/A.</p> <p>BOARD/COMMISSION/COMMITTEE RECOMMENDATION: The Planning Commission recommended approval of the vacation on November 6, 2023.</p> <p>BACKGROUND:</p> <p>Applicant Information: Doug Schueller Current Zoning: R-1 Single-Family Residence District Requested Plan: Vacate the drainage and utility easement between Lots 27, 28, and 29, Block 5 Location: Wyoming Court/ PID: 92.56579.0594, 92.56579.0595, & 92.56579.0596</p> <p>The applicant has requested to vacate drainage and utility easements between Lots 27, 28, and 29, Block 5, to allow lot lines to be adjusted. The applicant submitted an Administrative Subdivision/Combination application to allow lot line modifications. This request was reviewed and approved by City Staff. The purpose of these requests is to split the middle vacant lot and combine with the abutting lots which creates larger single family lots.</p> <p>After the current drainage and utility easements are vacated, the applicant has provided the required easements for all properties that were affected by the Vacation request.</p> <p>RECURRING REQUEST: No.</p> <p>PROPOSED BUDGET/FISCAL IMPACT: None.</p> <p>OPPORTUNITY COST IF APPROVED: None.</p> <p>COUNCIL ACTIONS REQUESTED: Motion and 2nd to approve the Vacation Request.</p> <p>ATTACHMENTS: Vacation Application, Vacation Resolution and Supporting Documents.</p>		

RESOLUTION NO. _____

**RESOLUTION VACATING DRAINAGE AND UTILITY EASEMENTS
WYOMING COURT, MN 56377**

WHEREAS, the City Council of the City of Sartell upon its own motion, set a Public Hearing for the purpose of hearing those present regarding the vacation of drainage and utility easements as dedicated in the plat of FERCHE SOUTH PINECONE PLAT 2; and

WHEREAS, in conformity with provided notice, a hearing thereon was duly held on November 13, 2023, at which time all those present were given an opportunity to be heard; and

WHEREAS, the Council finds it in the interest of the public to vacate the drainage and utility easement between Lots 27, 28, and 29, Block 5, to allow lot lines to be adjusted of FERCHE SOUTH PINECONE PLAT 2.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE
CITY OF SARTELL, MINNESOTA:**

That the following described drainage and utility easement is hereby vacated:

That part of the 12.00 foot wide drainage and utility easement centered on the line common to Lot 27 and Lot 28, Block 5, FERCHE SOUTH PINECONE PLAT 2, according to the recorded plat thereof, Stearns County, Minnesota, lying westerly of a line distant 30.00 feet westerly of the easterly line of said Lot 27 and Lot 28, and lying easterly of a curve distant 12.00 feet easterly of and concentric with the easterly line of Wyoming Court as depicted on said FERCHE SOUTH PINECONE PLAT 2.

AND

That part of the 12.00 foot wide drainage and utility easement centered on the line common to Lot 28 and Lot 29, Block 5, FERCHE SOUTH PINECONE PLAT 2, according to the recorded plat thereof, Stearns County, Minnesota, lying westerly of a line distant 30.00 feet westerly of the easterly line of said Lot 28 and Lot 29, and lying easterly of a curve distant 12.00 feet easterly of and concentric with the easterly line of Wyoming Court as depicted on said FERCHE SOUTH PINECONE PLAT 2.

**ADOPTED BY THE SARTELL CITY COUNCIL THIS 13TH DAY OF NOVEMBER
2023.**

Mayor

ATTEST:

City Administrator

CITY SEAL:

THIS INSTRUMENT DRAFTED BY:

City of Sartell
125 Pinecone Road North
Sartell, MN 56377
(320) 253-2171

Existing Legal Descriptions

Existing PID 92.56579.0594 (Schueller)
Lot 27, Block 5, FERCHE SOUTH PINECONE PLAT 2, according to the recorded plat thereof, Stearns County, Minnesota.

Existing PID 92.56579.0595 (Schueller)
Lot 28, Block 5, FERCHE SOUTH PINECONE PLAT 2, according to the recorded plat thereof, Stearns County, Minnesota.

Existing PID 92.56579.0596 (Huber)
Lot 29, Block 5, FERCHE SOUTH PINECONE PLAT 2, according to the recorded plat thereof, Stearns County, Minnesota.

Suggested Legal Descriptions

Parcel to be conveyed from Schueller to Huber
That part of Lot 28, Block 5, FERCHE SOUTH PINECONE PLAT 2, according to the recorded plat thereof, Stearns County, Minnesota, lying northerly of the following described Line A.

Line A
Beginning at a point on the west boundary of said Lot 28 distant 17.22 feet southerly of the northwest corner of said Lot 28, as measured along said west boundary; thence South 78 degrees 07 minutes 44 seconds East, plat bearing, 159.74 feet to a point on the east line of said Lot 28 distant 26.00 feet southerly of the northeast corner of said Lot 28, as measured along said east line, and there terminating.

To be attached to Lot 29, said Block 5, FERCHE SOUTH PINECONE PLAT 2 and thereafter considered a single contiguous parcel of land.

Suggested Tract A post conveyance (Schueller)
Lot 27, and that part of Lot 28, all of Block 5, FERCHE SOUTH PINECONE PLAT 2, according to the recorded plat thereof, Stearns County, Minnesota, lying southerly of the following described Line A.

Line A
Beginning at a point on the west boundary of said Lot 28 distant 17.22 feet southerly of the northwest corner of said Lot 28, as measured along said west boundary; thence South 78 degrees 07 minutes 44 seconds East, plat bearing, 159.74 feet to a point on the east line of said Lot 28 distant 26.00 feet southerly of the northeast corner of said Lot 28, as measured along said east line, and there terminating.

Suggested Tract B post conveyance (Huber)
Lot 29, and that part of Lot 28, all of Block 5, FERCHE SOUTH PINECONE PLAT 2, according to the recorded plat thereof, Stearns County, Minnesota, lying northerly of the following described Line A.

Line A
Beginning at a point on the west boundary of said Lot 28 distant 17.22 feet southerly of the northwest corner of said Lot 28, as measured along said west boundary; thence South 78 degrees 07 minutes 44 seconds East, plat bearing, 159.74 feet to a point on the east line of said Lot 28 distant 26.00 feet southerly of the northeast corner of said Lot 28, as measured along said east line, and there terminating.

Easement Vacations

That part of the 12.00 foot wide drainage and utility easement centered on the line common to Lot 27 and Lot 28, Block 5, FERCHE SOUTH PINECONE PLAT 2, according to the recorded plat thereof, Stearns County, Minnesota, lying westerly of a line distant 30.00 feet westerly of the easterly line of said Lot 27 and Lot 28, and lying easterly of a curve distant 12.00 feet easterly of and concentric with the easterly line of Wyoming Court as depicted on said FERCHE SOUTH PINECONE PLAT 2.

AND


That part of the 12.00 foot wide drainage and utility easement centered on the line common to Lot 28 and Lot 29, Block 5, FERCHE SOUTH PINECONE PLAT 2, according to the recorded plat thereof, Stearns County, Minnesota, lying westerly of a line distant 30.00 feet westerly of the easterly line of said Lot 28 and Lot 29, and lying easterly of a curve distant 12.00 feet easterly of and concentric with the easterly line of Wyoming Court as depicted on said FERCHE SOUTH PINECONE PLAT 2.

Easement Dedication

A 12.00 foot wide strip of land within Lot 28, Block 5, FERCHE SOUTH PINECONE PLAT 2, according to the recorded plat thereof, Stearns County, Minnesota. Said strip of land being centered on the following described Line A, and lying westerly of a line distant 30.00 feet westerly of the easterly line of said Lot 28, and lying easterly of a curve distant 12.00 feet easterly of and concentric with the easterly line of Wyoming Court as depicted on said FERCHE SOUTH PINECONE PLAT 2.

Line A
Beginning at a point on the west boundary of said Lot 28 distant 17.22 feet southerly of the northwest corner of said Lot 28, as measured along said west boundary; thence South 78 degrees 07 minutes 44 seconds East, plat bearing, 159.74 feet to a point on the east line of said Lot 28 distant 26.00 feet southerly of the northeast corner of said Lot 28, as measured along said east line, and there terminating

REVISIONS SINCE 8/18/2023	
1	8/28/2023 REVISED LINE A
1	10/02/2023 REVISED LINE A



KRAMER LEAS DELEO
SURVEYING • ENGINEERING • PLANNING
BRAINERD ST. CLOUD

1120 Industrial Park Road
Brainerd, MN 56401
218-829-8333

13 North 11th Avenue
St. Cloud, MN 56303
320-259-1286

I HEREBY CERTIFY THAT THIS PLAN, SURVEY, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

Signature: Samuel J. DeLeo 10/02/2023
Samuel J. DeLeo, MN License No. 40341 Date

PROJECT NO. SCHDO2301

CERTIFICATE OF SURVEY
Survey for Administrative Subdivision

Douglas G & Carrie C Schueller
2300 Wyoming Court
City of Sartell, County of Stearns, State of Minnesota
Located in Section 32, Township 125 North, Range 28 West

PROPERTY BOUNDARY MONUMENT LEGEND

- SET IRON PIPE WITH CAP STAMPED "DELEO 40341"
- FOUND IRON MONUMENT

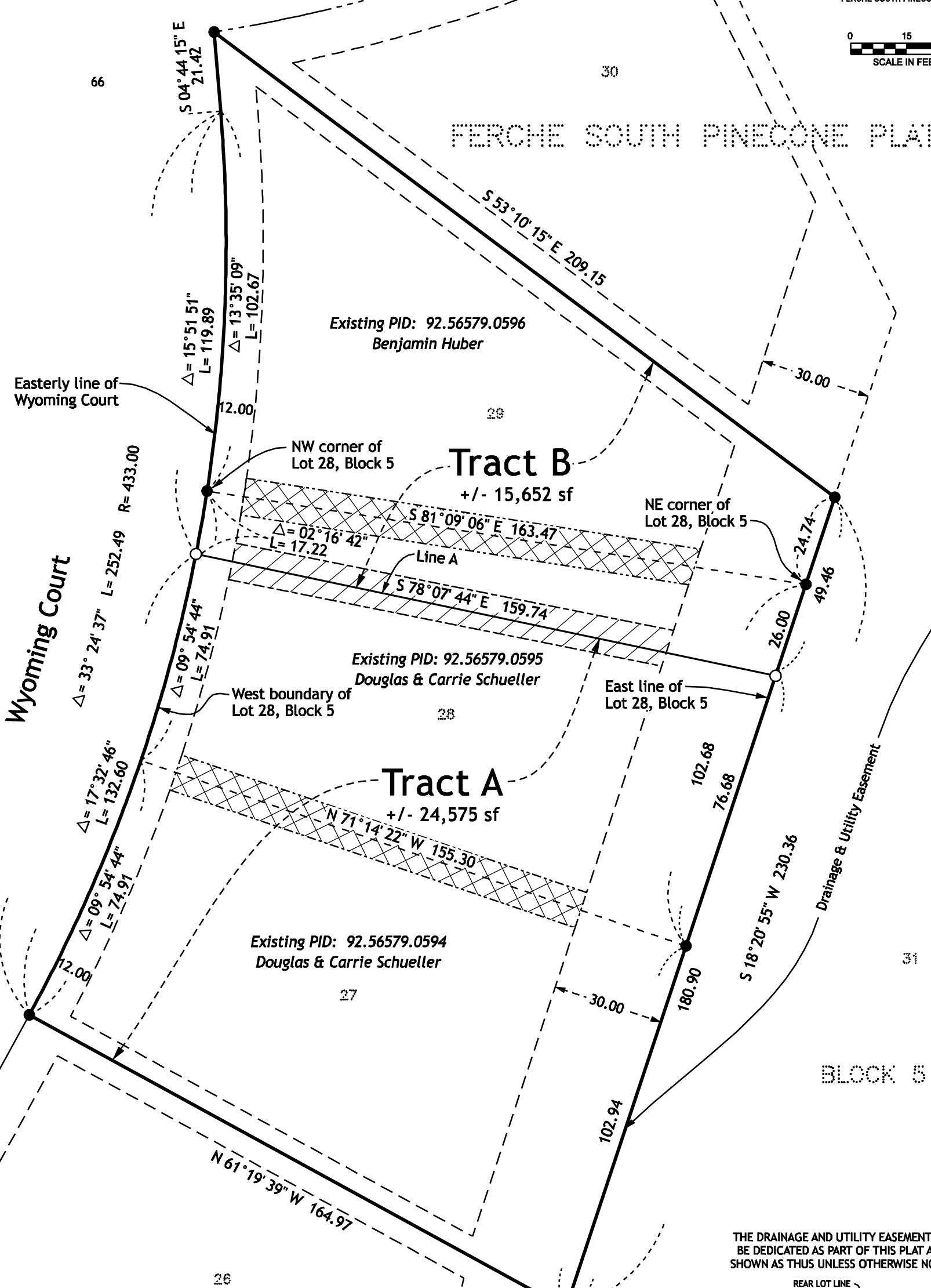


ORIENTATION OF THIS BEARING SYSTEM IS BASED ON THE PLAT OF FERCHE SOUTH PINECONE PLAT 2

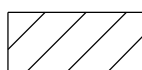


22nd Street South

FERCHE SOUTH PINECONE PLAT 2

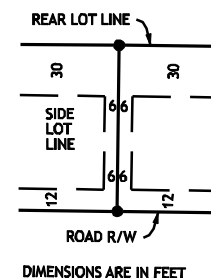


=Drainage & Utility Easement to be Vacated



=Drainage & Utility Easement to be Dedicated

THE DRAINAGE AND UTILITY EASEMENTS TO BE DEDICATED AS PART OF THIS PLAT ARE SHOWN AS THUS UNLESS OTHERWISE NOTED:



DIMENSIONS ARE IN FEET

REVISIONS SINCE 8/18/2023	
1	8/28/2023 REVISED LINE A
1	10/02/2023 REVISED LINE A

KRAMER LEAS DELEO
SURVEYING • ENGINEERING • PLANNING
BRAINERD ST. CLOUD

1120 Industrial Park Road
Brainerd, MN 56401
218-829-5333

13 North 11th Avenue
St. Cloud, MN 56303
320-259-1286

I HEREBY CERTIFY THAT THIS PLAN, SURVEY, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

Signature: *Samuel J. DeLeo* 10/02/2023
Samuel J. DeLeo, MN License No. 40341 Date

PROJECT NO. SCHDO2301

CERTIFICATE OF SURVEY

Survey for Administrative Subdivision

Douglas G & Carrie C Schueller
2300 Wyoming Court
City of Sartell, County of Stearns, State of Minnesota
Located in Section 32, Township 125 North, Range 28 West

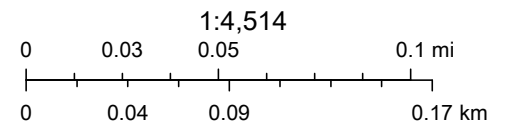
Sheet No. 2 of 2

VACATION - WYOMING CT



10/11/2023, 2:11:07 PM

- | | | | |
|----------------------|--------------------------|-----------------------------------|-------------------------|
| Sewer System Valves | Sewer Network Structures | Valve Pit | Sewer Pressurized Mains |
| Sewer Control Valves | Lift Station | Sewer Pressurized Mains | Sewer Gravity Mains |
| Sewer Clean Outs | Flushing Station | Abandoned Sewer Pressurized Mains | Active |



FILED

October 12, 2023 2:13 PM
RANDY R SCHREIFELS
STEARNS COUNTY AUDITOR
PIDs 92.56579.0594, 92.56579.0596

OFFICE OF COUNTY RECORDER
STEARNS COUNTY, MINNESOTA
Document: **A1661742**
Certified Filed and/or Recorded on
October 12, 2023 2:13 PM
Number of Pages: **4**
RITA LODERMEIER, COUNTY RECORDER

CERTIFICATE OF COMPLIANCE

Return via MAIL (REGULAR):

CITY OF SARTELL
125 PINECONE RD N
SARTELL, MN 56377

This cover sheet was added by the Stearns County Recorder's Office to allow space for the recording information of this document. It is not intended to alter the document / certified copy.

CERTIFICATE OF COMPLIANCE

City of Sartell
125 Pinecone Road North
Sartell, MN 56377
Phone: 320-253-2171
Fax: 320-253-3337

1. **Date Reviewed by the City:** October 3, 2023

2. **Property Owners and/or PIN**

^{*Schuel ler}
Douglas^{*} and Carrie^{*Schuel ler}
Existing Property – 92.56579.0594
2300 Wyoming Court Sartell, MN 56377

^{*Schuel ler}
Douglas^{*} and Carrie^{*Schuel ler}
Existing Property – 92.56579.0595
2296 Wyoming Court Sartell, MN 56377

Benjamin Huber
Existing Property – 92.56579.0596
2292 Wyoming Court Sartell, MN 56377

3. **Legal Description:**

TRACT A

Suggested Tract A post conveyance (Schueller)
Lot 27, and that part of Lot 28, all of Block 5, FERCHE SOUTH PINECONE PLAT 2, according to the recorded plat thereof, Stearns County, Minnesota, lying southerly of the following described Line A.

Line A

Beginning at a point on the west boundary of said Lot 28 distant 17.22 feet southerly of the northwest corner of said Lot 28, as measured along said west boundary; thence South 78 degrees 07 minutes 44 seconds East, plat bearing, 159.74 feet to a point on the east line of said Lot 28 distant 26.00 feet southerly of the northeast corner of said Lot 28, as measured along said east line, and there terminating.

TRACT B

Suggested Tract B post conveyance (Huber)

Lot 29, and that part of Lot 28, all of Block 5, FERCHE SOUTH PINECONE PLAT 2, according to the recorded plat thereof, Stearns County, Minnesota, lying northerly of the following described Line A.

Line A

Beginning at a point on the west boundary of said Lot 28 distant 17.22 feet southerly of the northwest corner of said Lot 28, as measured along said west boundary; thence South 78 degrees 07 minutes 44 seconds East, plat bearing, 159.74 feet to a point on the east line of said Lot 28 distant 26.00 feet southerly of the northeast corner of said Lot 28, as measured along said east line, and there terminating.

Vacation

Print

Submitted by: Doug Schueller

Submitted On: 2023-10-03 11:20:17

Submission IP: (152.65.162.14)
proxy-IP (raw-IP)

Assigned To: Kari Theisen

Due Date: Open

Status: Open

Priority: Normal

Attachments

- [LEGAL DESC 202310.02.docx](#) - 2023-10-03 11:20:18 am
- [COS SCHUD2302 2023.10.02 11x17.pdf](#) - 2023-10-03 11:20:19 am

Vacation Application

Fee: \$525

Variances shall be submitted no less than twelve (12) days prior to the next Planning Commission meeting!

*** Application Date**

10/03/2023

Format: MM/DD/YYYY

*** Applicant First Name**

Doug

*** Applicant Last Name**

Schueller

Phone

3202505344

*** Email**

dschueller@csbsju.edu

*** Address**

2300 WYOMING COURT

*** City**

SARTELL

Fee Owner (If different than the applicant)

Project/Development Name

Property Identification Number (PID)

*** Project Location**

2300 Wyoming Court Sartell, MN 56377

*** Legal Description of Property (attach as a word document)**

No file chosen

The Legal Description of Property (attach as a word document) field is required

*** Certificate of Survey**

No file chosen

The Certificate of Survey field is required

Please submit a Certificate of Survey for the property.

*** Vacation Type Requested**

- PUBLIC STREET/ALLEY
- EASEMENT - UTILITY
- EASEMENT - DRAINAGE

*** Justification for Requested Vacation**

Looking to move the Utility easement to a new location once lots are combined in order to do a garage addition on new lot.

. . .

IN PLACE UTILITY AGENCIES

If you answer "YES" to any the below utilities, please provide documentation of Approval of the Vacation in the form of a company representative.

*** Xcel Gas**

- YES
- NO

*** Xcel Electric**

- YES
- NO

*** Arvig**

- YES
- NO

*** Stearns Electric**

- YES
- NO

*** Charter**

- YES
- NO

*** City of Sartell**

- YES
- NO

. . .

VACATION PROCEDURE

The City of Sartell strongly recommends that you review the Title 10 - Zoning Regulations and Title 11 - Subdivision Regulations prior to the submittal of the Vacation Application.

PUBLIC HEARING NOTICE: The City Council upon receipt of an application for a Variance, and upon receiving the recommendation of the Planning Commission, shall set a time and place for a Public Hearing.

The Notice of Public Hearing shall be mailed at least ten (10) days prior to each property owner within three hundred fifty feet (350) of the parcel included in the request. Notice of Public Hearing will also be posted in the official paper at least ten (10) days prior to such hearing.

. . .

This application must be signed by all owners of the subject property or an explanation given why this is not the case.

We, the undersigned, have read and understand the above.

*** E-Signature of Applicant**

Doug Schueller

"I understand that I am signing the Vacation Application and I agree to all the terms and conditions of the form."

E-Signature of Owner(s)

If different than the applicant.



STAFF MEMO

Lead Department and Contact: Community Development – Kari Theisen	Meeting Date: November 13, 2023	Agenda Item No. 09b
Agenda Section: Public Hearing	Goal Area: Livable City	Item: Conditional Use Permit Enterprise Energy, LLC

PREVIOUS COUNCIL REVIEW OR ACTION:

- The Council approved a 60-day time extension on June 12, 2023.
- The applicant requested a time extension for the Conditional Use Permit until November 13, 2023, due to the solar moratorium which was set to expire on November 8, 2023.
- The Council approved the Solar Ordinance on October 23, 2023.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION:

- The Planning Commission recommended approval of a 60-day time extension on June 5, 2023.
- The Planning Commission recommended approval of the Conditional Use Permit contingent upon Council having further discussion on the decommissioning plan, specifically the amount of financial bond offered.

BACKGROUND:

Applicant Information: Enterprise Energy, LLC.
 Current Zoning: R-1 Single Family Residential District
 Requested Plan: Construction and operation of up to a 2 MW solar garden
 Location: PID: 92.57044.0342

CONDITIONAL USE PERMIT

The applicant has applied for a Conditional Use Permit to allow the construction and operation of a 2 MW solar garden. The recent Solar Ordinance, which was passed by Council on October 23, 2023, allows solar gardens in any zoning district with an approved interim use permit. This Conditional Use Permit was only able to be reviewed for approval on May 2, 2023. However, the Planning Commission recommended approval of the solar moratorium on May 1, 2023, with Council approving the moratorium on May 8, 2023. Time extensions for review of the Permit have been provided and/or requested extending through November 13, 2023. The Permit has since been modified to reflect what the current ordinance requires for solar garden developments, including the duration of the permit not to exceed thirty-five (25) years, which meets the intent of an Interim Use Permit.

The Conditional Use Permit establishes findings of fact and conditions of the Permit. Those conditions include:

- Permit is subject to Title 11 Subdivision Regulations and Site Plan Approval Processes
- Adherence to the recently approved Solar Ordinance
- Meeting screening requirements
- Compliance with fire and/or landscaping maintenance agreements if required, requested during site plan approval process.
- Meet solar site management requirements
- Provide and decommissioning plan with financial assurance – amount defined by the City
- Duration of the permit not to exceed 35 years
- Revocation, continued use, and time limit conditions included within CUP

Setback Requirements:

- Meet the specific building setback requirements for the zoning district
 - 30 front, 10 side, 30 rear for R-1 Single Family Residential – solar arrays appear to meet this requirement. Will be reviewed during the site plan approval process.
- 200 foot setback from an existing structure
 - Proposed Solar Garden exceeds these setbacks – 1,192, 930 and 690 feet from existing structures
- ¼ mile setback from minor and principal arterial roadways
 - Proposed Solar Garden is ¼ mile setback from Pinecone Road
- 100 foot setback from all other public roadways, trails and/or sidewalks
 - Proposed Solar Garden is approximately 660 feet from 17th Street North
 - Included 100 foot setback from south property line for future 15th Street North
- 200 foot setback from public parks
 - Proposed Solar Garden is approximately 665 feet from Pinecone Central Park

RECURRING REQUEST: No.

PROPOSED BUDGET/FISCAL IMPACT: Future development fees.

OPPORTUNITY COST IF APPROVED: None.

COUNCIL ACTIONS REQUESTED: Motion and 2nd to approve the Conditional Use Permit with an amount of the financial bond determined as part of the decommissioning plan.

ATTACHMENTS: Conditional Use Permit Resolution, Application, and Supporting Documents.

RESOLUTION NO. _____

**RESOLUTION APPROVING A CONDITIONAL USE PERMIT FOR THE PURPOSES
OF CONSTRUCTING AND OPERATING A 2 MW SOLAR GARDEN**

WHEREAS, Enterprise Energy (“Applicant”); applied for a Conditional Use Permit in the City of Sartell described as, **Exhibit A**, (the “Property”); and

WHEREAS, the Conditional Use Permit (“Permit”) will allow for the construction and operation of the Property for the use of a 2 MW solar garden; and

WHEREAS, the Applicant submitted a site plan as indicated in **Exhibit B**; and

WHEREAS, the Planning Commission met on November 6, 2023, and reviewed the request for the Permit; and

WHEREAS, the City Council of the City of Sartell, set a public hearing for the purpose of hearing those present regarding the Permit for the Property, located in Stearns County, Minnesota; and

WHEREAS, The City Council conducted a public hearing on November 13, 2023, where all persons were heard.

NOW THEREFORE, THE COUNCIL FINDS AS FOLLOWS:

The Council approves the following:

FINDINGS OF FACT:

- A. The Permit will not be injurious to the use and enjoyment of other property owners in the immediate vicinity and will not substantially diminish and impair property values within the immediate vicinity and is compatible with the existing neighborhood because the Property would be utilized in a way that ensures restoration of the site to the pre-developed conditions once the Permit has expired and/or if the conditions are not being met. A financial guarantee is required as part of the conditions of this Permit ensuring that there are monetary funds to accomplish this requirement.
- B. That the establishment of the Conditional Use Permit does not impede the normal and orderly development and/or improvement of the surrounding vacant properties for uses predominant in the area. The Property will be developed in such a manner that ensures that the proposed solar garden site will be returned to its pre-developed condition. The Permit has a time period not to exceed thirty-five years. This allows the Property to be utilized as proposed, and upon expiration of the Permit, the Property may be developed at a time when the surrounding vacant properties are developed, and when the City is able to accommodate such developments. A Solar Garden is listed as an Interim Use within R-1 Single Family Residential zoned properties.

- C. That adequate utilities, public and private access roads, drainage, and other necessary facilities have been or are being provided. The Applicant provided a document which indicates that the site will have a sixteen-foot (16) wide access road that has a twenty-foot (20) entrance to the site, subject to Fire Marshal approval. Access to the site will be minimal after construction, reasons for access to the site would be for inspection and maintenance purposes.
- D. That adequate measures have been or will be taken to provide sufficient off-street parking to serve the proposed use. The proposed use will not generate the need for off-street parking.
- E. That adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise, and vibration so that none of these will constitute a nuisance and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result. The proposed solar garden must submit screening and vegetation requirements to the satisfaction of the City. This will be reviewed during the site plan approval process. The Applicant must conduct and submit a glare study which identifies the impacts of the system within a half-mile of the project boundary.
- F. That soil conditions are adequate to accommodate the proposed use. The Applicant shall provide a soil map of the Property.
- G. That proper facilities are provided which would eliminate any traffic congestion or traffic hazards which may result from the proposed use. The site plan ensures that parking and traffic will not overflow off site. The Applicant has provided information which indicates that all parking, to include construction, will be contained within the Property.
- H. That a demonstrated need exists for the proposed use. The proposed 2 MW community solar garden assists the residents who would subscribe to the solar garden to help reach clean energy goals set by the State of Minnesota which ensures that there will be access to reliable, affordable, and safe energy resources. The City's Ordinance has a 10 MW cap on solar gardens, if this Permit is approved, would bring the total to 5 MW in the City at the time of Permit approval.
- I. That the proposed use is following the future land use plan adopted by the City. The Future Land Use for the Property is R-1 Single-Family Residential District, Solar Gardens, are listed as an Interim Use. The conditions within this Permit define a date for expiration of the Permit, which meets the intent of the Solar Ordinance.

The Council establishes the following as conditions of approval of the Permit:

CONDITIONS:

- A. This Conditional Use Permit is subject to Title 11 Subdivision Regulations and Site Plan Approval processes which will include, but not limited to review from, fire, police, zoning, public works, and engineering.
- B. All requirements within 10-8-17 pertaining to Solar Gardens shall be met.
- C. All screening requirements shall be met to the satisfaction of the City.
- D. If fire and/or landscaping maintenance agreements are required, the Applicant shall comply with this requirement.
- E. The Applicant shall meet the Solar Site Management requirements as stated in Minn. Stat, 216B.1642. Part of this requirement shall include making the site's vegetation management plan available to the public and report on the site management practices to the Board of Water and Soil Resources on or before June 1 of the year after operations commence and every third (3) year thereafter.
- F. A decommissioning plan shall be submitted to ensure that facilities are properly removed after the useful life of the solar panels and other facilities. Decommissioning shall occur when the solar panels are not in use for twelve (12) consecutive months. The plan shall include restoration of soil and vegetation to its pre-developed condition, and a financial guarantee ensuring that financial resources will be available to fully decommission the site. A bond, letter of credit, escrow or other financial security in a form and amount set by the City, naming City as obligee.
- G. Duration of Permit: The Permit shall remain in effect for a time period not to exceed thirty-five (35) years.
- H. Revocation: The City Council of the City of Sartell may revoke this Permit if determined that the terms and conditions of this Permit as issued are no longer being complied with. A certified copy of an order of the City revoking the Permit shall be filed with the County Recorder for the record.
- I. Continued Use: The Permit may be utilized by subsequent occupants under the same terms as defined within this Permit. If the use ceases to operate for a period of one (1) year, then the Permit shall expire automatically without further notice, and the resumption of such use shall require submission of a new Permit.
- J. Time Limit: The Conditional Use Permit upon written notice being provided by the City to the Permittee but without further action by the Planning Commission or City Council, shall expire if the permit holder fails to initiate such Permit and fulfill each and every condition attached thereto within two (2) years from the date of authorization, or if

the use is discontinued for a continuous twelve (12) month period, unless a petition for an extension of time in which to complete or utilize the use that has been granted by Council. Such extension shall be requested in writing and filed with the City at least thirty (30) days before the expiration date of the original Permit. The request for extension shall state facts showing a good faith attempt to complete or utilize the use permitted in the Permit. Such petition shall be presented to the Planning Commission for a recommendation to the Council and acted upon by the Council.

BASED UPON THE ABOVE FINDINGS OF FACTS, BE IT HEREBY FURTHER RESOLVED:

The City Council of the City of Sartell, based on the Findings of Fact, and upon compliance with the Conditions, approves the Conditional Use Permit to allow the construction and operation of a 2 MW solar garden in a R-1 Single Family Residential District.

ADOPTED BY THE SARTELL CITY COUNCIL THIS 13th DAY OF NOVEMBER 2023.

Mayor

ATTEST:

City Administrator

CITY SEAL

THIS INSTRUMENT DRAFTED BY:

City of Sartell
125 Pinecone Road North
Sartell, MN 56377
(320) 253-2171

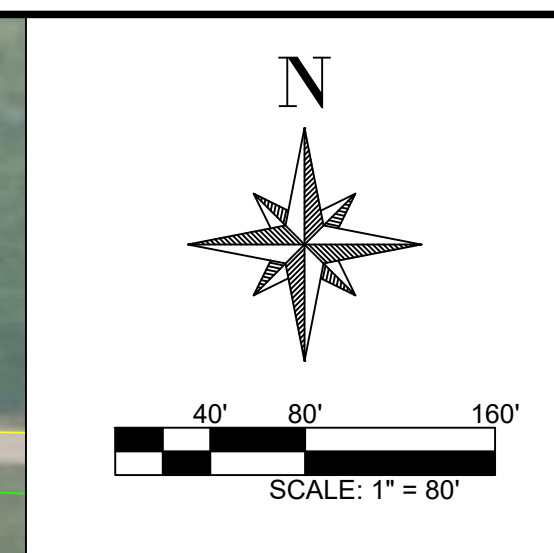
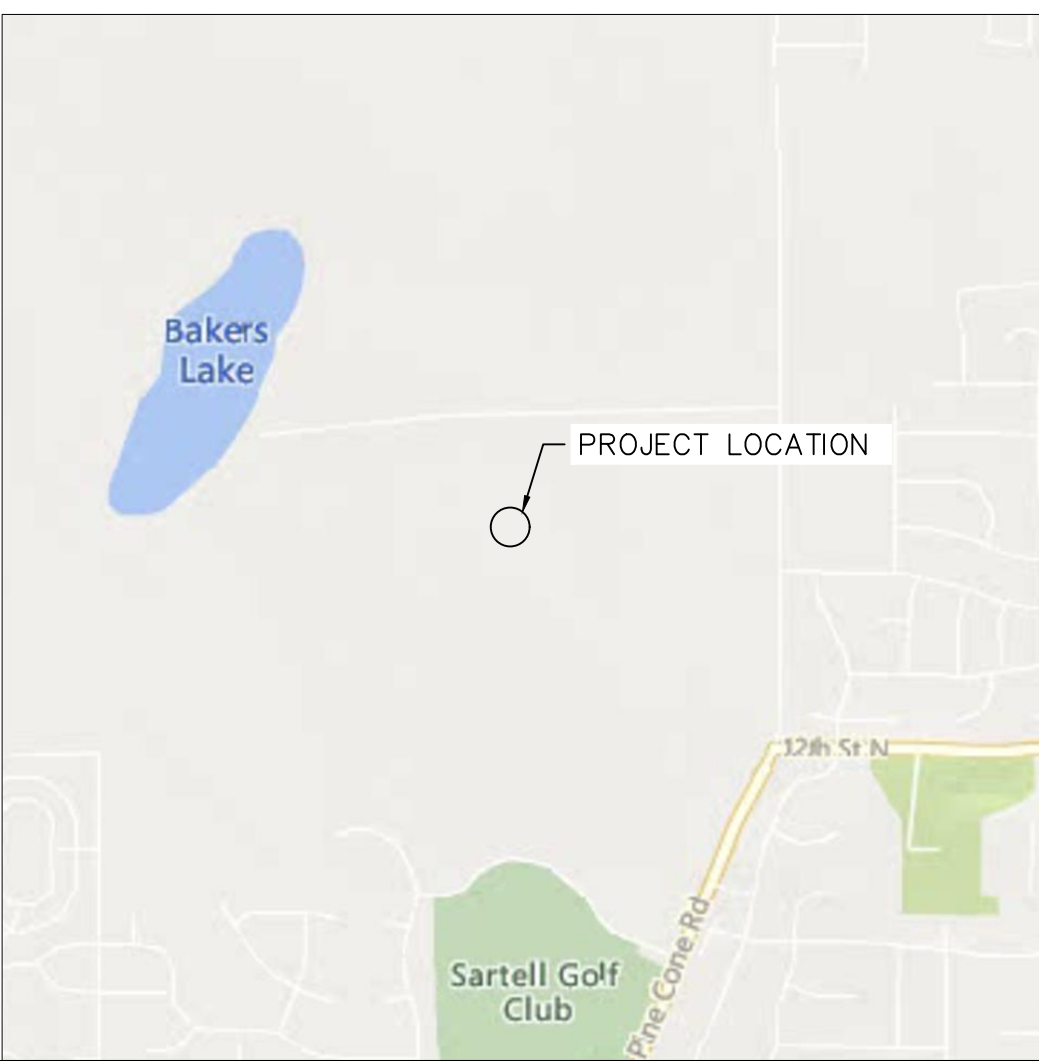
EXHIBIT A
(Legal Description of Property)

LEGAL DESCRIPTION

The South $\frac{1}{2}$ of the Northwest $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ of Section 17, Township 125N, Range 28W,
Stearns County, MN.

PID: 92.57044.0342

EXHIBIT B
(Site Plan)



2925 DEAN PARKWAY, EXECUTIVE STE 300
 MINNEAPOLIS, MN 55416
 612-470-7152
 WWW.ENTERPRISEENERGY.COM

THIS DRAWING IS THE COPYRIGHT PROPERTY OF ENTERPRISE ENERGY, LLC. IT MAY NOT BE REPRODUCED (IN WHOLE OR PART) FOR OTHER THAN THE PROJECT NAMED WITHOUT THE WRITTEN CONSENT OF ENTERPRISE ENERGY, LLC. THIS DRAWING IS FOR PLANNING PURPOSES ONLY, AND NOT TO BE USED FOR CONSTRUCTION.

PV SYSTEM OVERVIEW	
DC SYSTEM SIZE (kWDC)	3,029
AC SYSTEM SIZE (kWAC)	2,000
DC/AC RATIO	1.515
QTY PV MODULES	5508
QTY INVERTERS	20
ARRAY TILT	±52°
ARRAY AZIMUTH	180°
PV MODULE SPECIFICATIONS	
MANUFACTURER	TRINA SOLAR
MODEL NUMBER	TSM-DEG19C.20
POWER (WDC-STC)	550
MAX SYSTEM VOLTAGE (VDC)	1500
PV INVERTER SPECIFICATIONS	
MANUFACTURER	CHINT POWER SYSTEMS
MODEL NUMBER	SCA100KTL-DO/US-480
MAX OUTPUT POWER (kWAC / KVA)	100 / 105.3
OUTPUT VOLTAGE (VAC)	480
MAX INPUT VOLTAGE (VDC)	1,500

ENGINEER'S STAMP:
 I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

NAME _____
 DATE _____
 REGISTRATION NUMBER _____

NO.	REVISION / ISSUE	DATE
0	CUP APPLICATION	10/24/2023
1		
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9		
10		
11		

PROJECT NAME:
 FITZTHUM PV PLANT
 EESOLAR11, LLC
 SRC#: 05396788

LOCATION:
 1593 PINE CONE RD
 SARTELL, MN 56377
 45.6418988516°, -94.2299779616°
 STEARNS COUNTY, MN

EPC OPERATOR:
 XCEL ENERGY

DRAWING TITLE:
 PROPERTY MAP

SHEET: A000 SHEET SIZE: 22"x34"

17.09018.0002
 T&A PROPERTIES PLUS LLC
 AGRICULTURAL
 NON-HOMESTEAD

17.09026.0000
 JOHN A BROMENSCHENKEL
 REV TRUST & KATHREEN A
 BROMENSCHENKEL REV TRUST
 AGRICULTURAL
 NON-HOMESTEAD

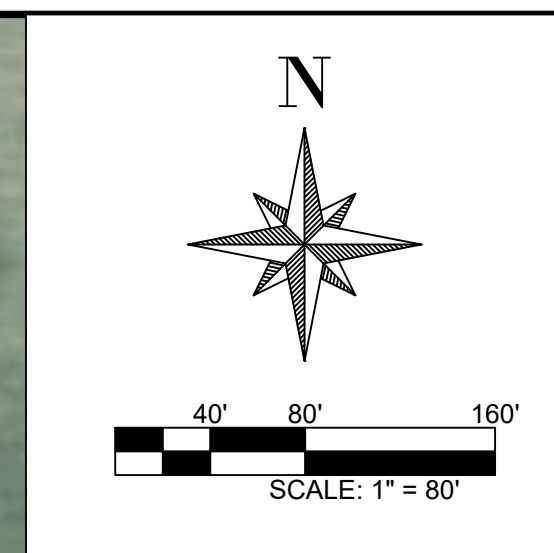
92.57044.0342
 FITZTHUM DEVELOPMENT LLC
 AGRICULTURAL NON-HOMESTEAD

17.09017.0000
 RUPERT C WEYER TRUST
 & THE FAMILY TRUST
 AGRICULTURAL
 HOMESTEAD-REMAINDER

16' EDGE TO EDGE SPACING

17.09024.0000
 GOLD COUNTRY
 PROPERTY LLC
 RURAL VACANT LAND /
 NON-PRODUCTIVE

92.57044.0339
 CITY OF SARTELL
 EXEMPT PROPERTIES



2925 DEAN PARKWAY, EXECUTIVE STE 300
MINNEAPOLIS, MN 55416
612-470-7152
WWW.ENTERPRISEENERGY.COM

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NEW 15' WIDE ACCESS ROAD
~1400' WITHIN 10' OF XCEL LINE

3 NEW XCEL POLES,
AT LEAST 40' APART

17TH ST N

NO 100-YEAR
FLOODZONE ONSITE

INFILTRATION BASINS

NEW 3-PHASE
EXTENSION ~1330'

XCEL
UNDERGROUND
CABLE ~1310'

PARCEL BOUNDARY

30' SIDEYARD AND
FRONTYARD SETBACK

EQUIPMENT PAD CONTAINING XCEL MV XFMR,
XCEL BILLING METER, AND 24/7 ACCESSIBLE
UTILITY AC DISCONNECT LOCATED WITHIN 10'
OF XCEL BILLING METER

ARRAY AREA PROTECTED
WITHIN SECURITY FENCE
~3870' IN PERIMETER, WITH
~14.5 ACRES ENCLOSED WITHIN

16' EDGE TO EDGE SPACING

DOUBLE ROW OF BALSAM FIR AND
DOGWOOD SHRUBS 16' O.C.; 80%
OPACITY YEAR-ROUND AT MATURITY

DELINEATED WETLANDS

TREES TO BE CLEARED

TEMPORARY LAYDOWN AREA
~20,000 SQFT

100' SETBACK FROM
SOUTH PROPERTY
LINE FOR FUTURE
ROAD INSTALLATION

PV SYSTEM OVERVIEW	
DC SYSTEM SIZE (kWDC)	3,029
AC SYSTEM SIZE (kWAC)	2,000
DC/AC RATIO	1.515
QTY PV MODULES	5508
QTY INVERTERS	20
ARRAY TILT	±52°
ARRAY AZIMUTH	180°
PV MODULE SPECIFICATIONS	
MANUFACTURER	TRINA SOLAR
MODEL NUMBER	TSM-DEG19C.20
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0	CUP APPLICATION	10/24/2023
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PROJECT NAME:
FITZTHUM PV PLANT
EESOLAR11, LLC
SRC#: 05396788

LOCATION:
1593 PINE CONE RD
SARTELL, MN 56377
45.6418988516°, -94.2299779616°
STEARNS COUNTY, MN

EPC OPERATOR:
XCEL ENERGY

DRAWING TITLE:
SITE PLAN

SHEET: A001 SHEET SIZE: 22"x34"

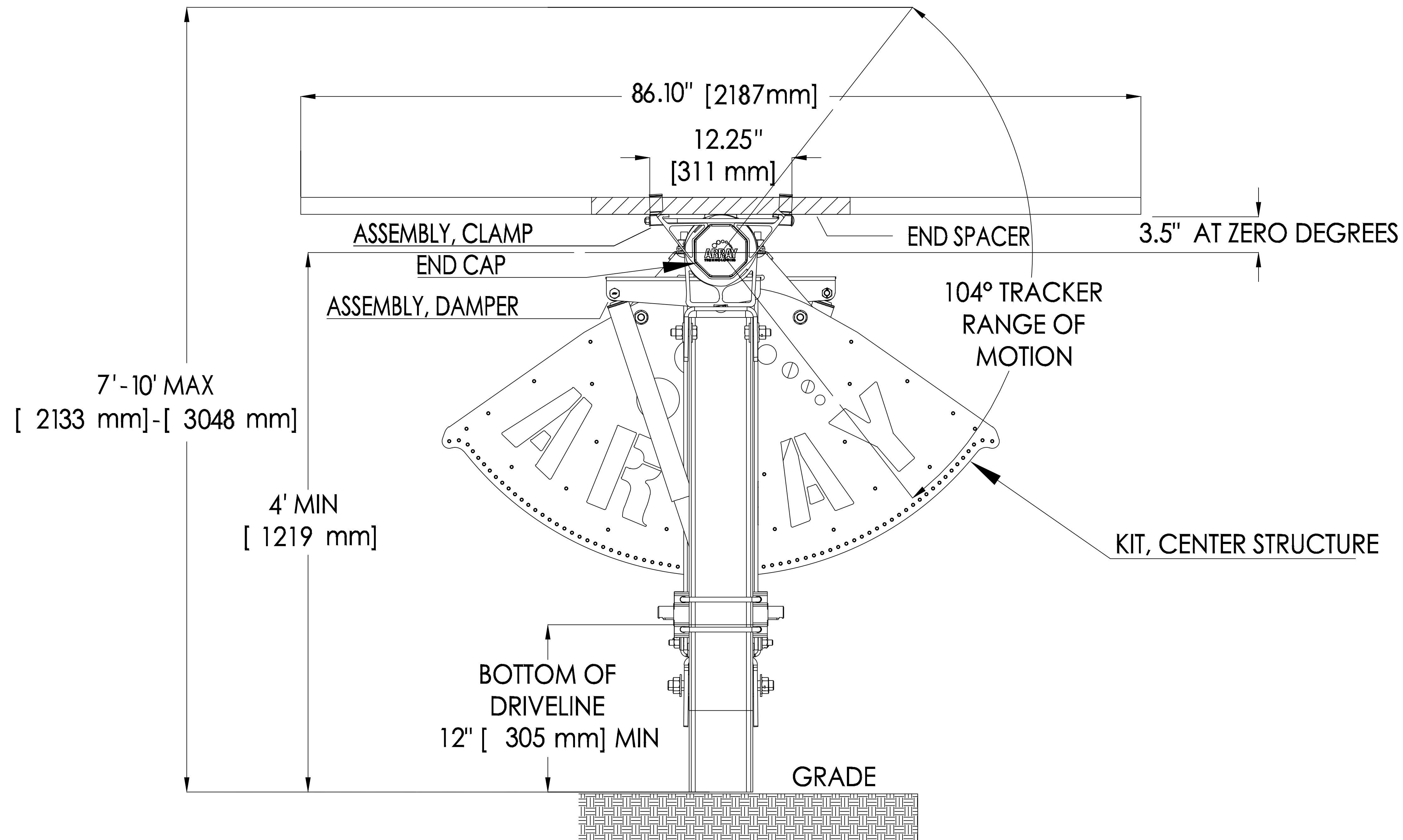
NOTE:

REFERENCE INDIVIDUAL FIELD ASSEMBLY DRAWINGS FOR DETAILS.
 INSTALL END CLAMP SPACER ON END CLAMPS.
 INSTALL END CAP AT END OF TUBE.

2925 DEAN PARKWAY, EXECUTIVE STE 300
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MINIMUM DISTANCES AND MODULE DATA



PV SYSTEM OVERVIEW	
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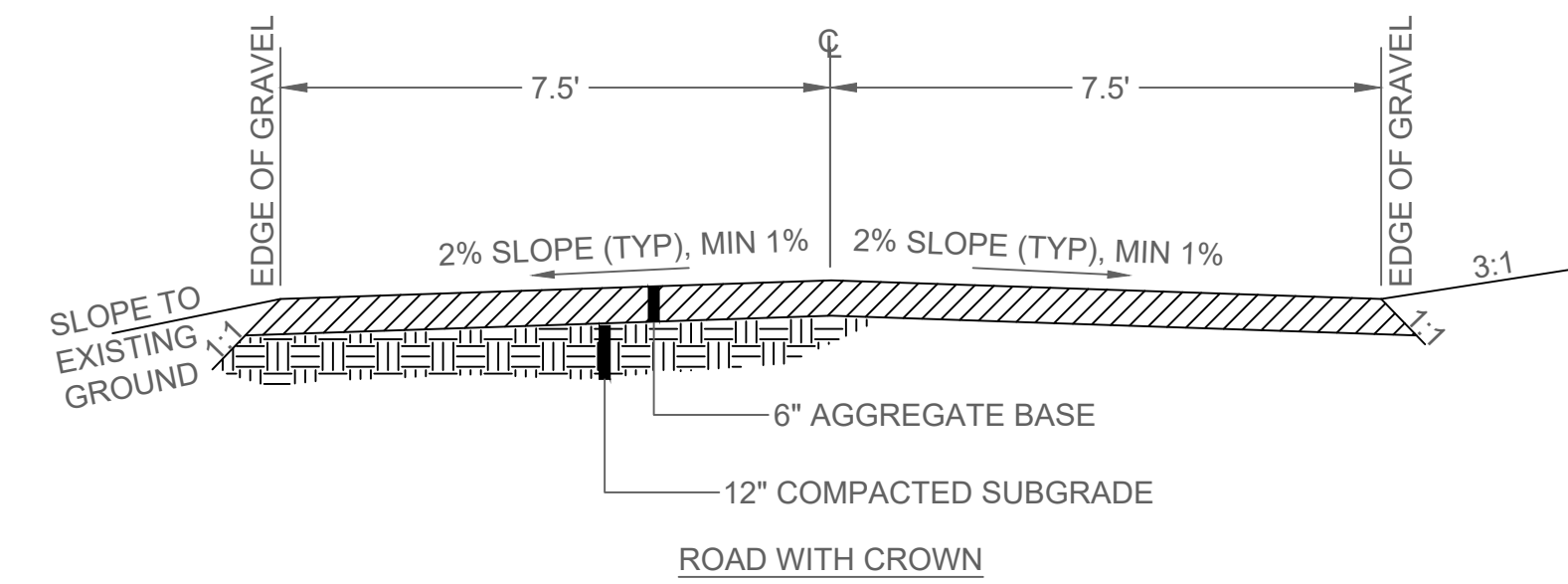
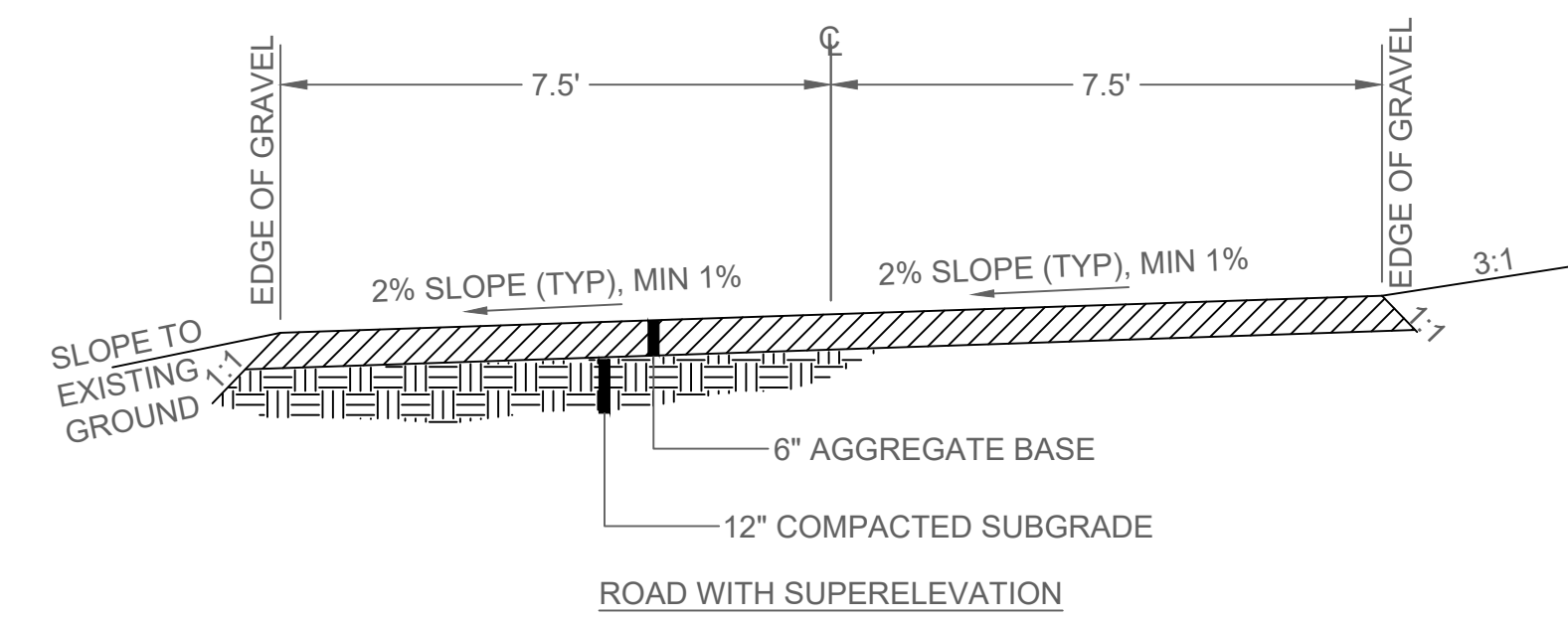
LOCATION:
 1593 PINE CONE RD
 SARTELL, MN 56377
 45.6418988516°, -94.2299779616°
 STEARNS COUNTY, MN

EPC OPERATOR:
 XCEL ENERGY

DRAWING TITLE:
 SAT ELEVATION PROFILE

SHEET: A002
SHEET SIZE: 22"x34"

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NOTES:

- 2% CROSS SLOPE IS TYPICAL, BUT CAN BE ADJUSTED DOWN TO MATCH EXISTING GROUND SLOPE IN ORDER TO PROMOTE CONTINUED SHEET DRAINAGE ACROSS ROAD. CROSS SLOPE SHALL NOT BE LESS THAN 1%.
- ROAD GRADES ARE TYPICALLY INTENDED TO MATCH ADJACENT GRADE ALLOWING DRAINAGE TO SHEET ON AND OFF OF ROADS EVENLY. CARE SHOULD BE TAKEN TO FIELD ADJUST ROAD GRADES OR DITCH AND LOW WATER CROSSING LOCATIONS AS NECESSARY TO PREVENT RUNOFF FROM CONCENTRATING ALONG ROAD EDGES CAUSING EROSION.
- NO GEOTECH REPORT HAS BEEN COMPLETED. ROAD SECTION DESIGN SHOWN IS PRELIMINARY AND MAY CHANGE PENDING THE FINAL GEOTECH REPORT. STRUCTURAL DESIGN OR ANALYSIS HAS NOT BEEN PERFORMED REGARDING ACCESS ROAD DETAILS.

1 TYPICAL SOLAR ACCESS ROAD
NOT TO SCALE

PV SYSTEM OVERVIEW	
DC SYSTEM SIZE (kWDC)	3,029
AC SYSTEM SIZE (kWAC)	2,000
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MANUFACTURER	CHINT POWER SYSTEMS
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FITZTHUM PV PLANT
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LOCATION:

1593 PINE CONE RD
SARTELL, MN 56377
45.6418988516°, -94.2299779616°
STEARNS COUNTY, MN

EPC OPERATOR:

XCEL ENERGY

DRAWING TITLE:

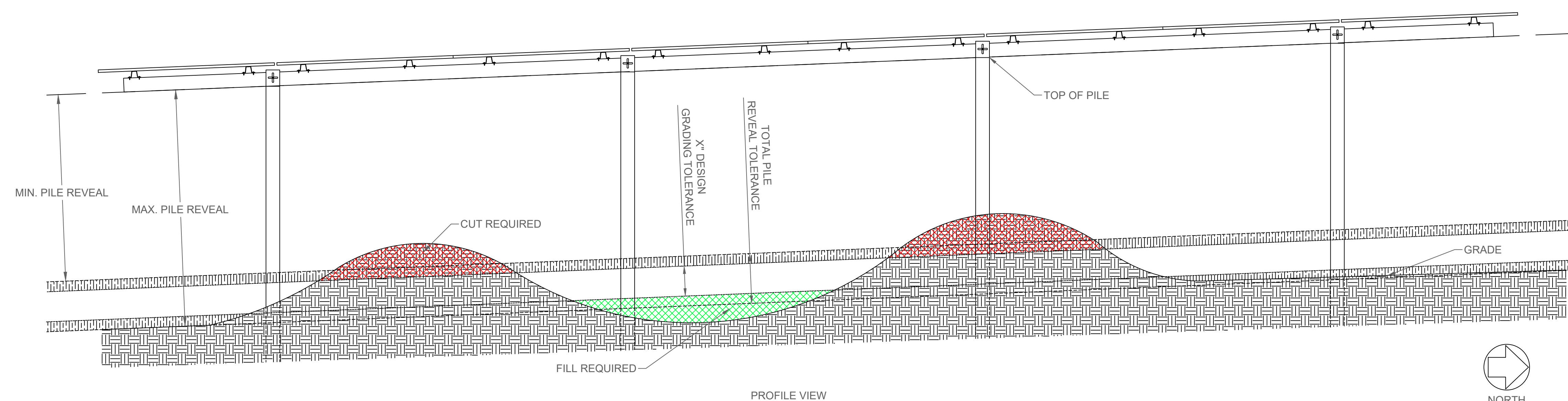
PRELIM CIVIL DETAILS

SHEET:

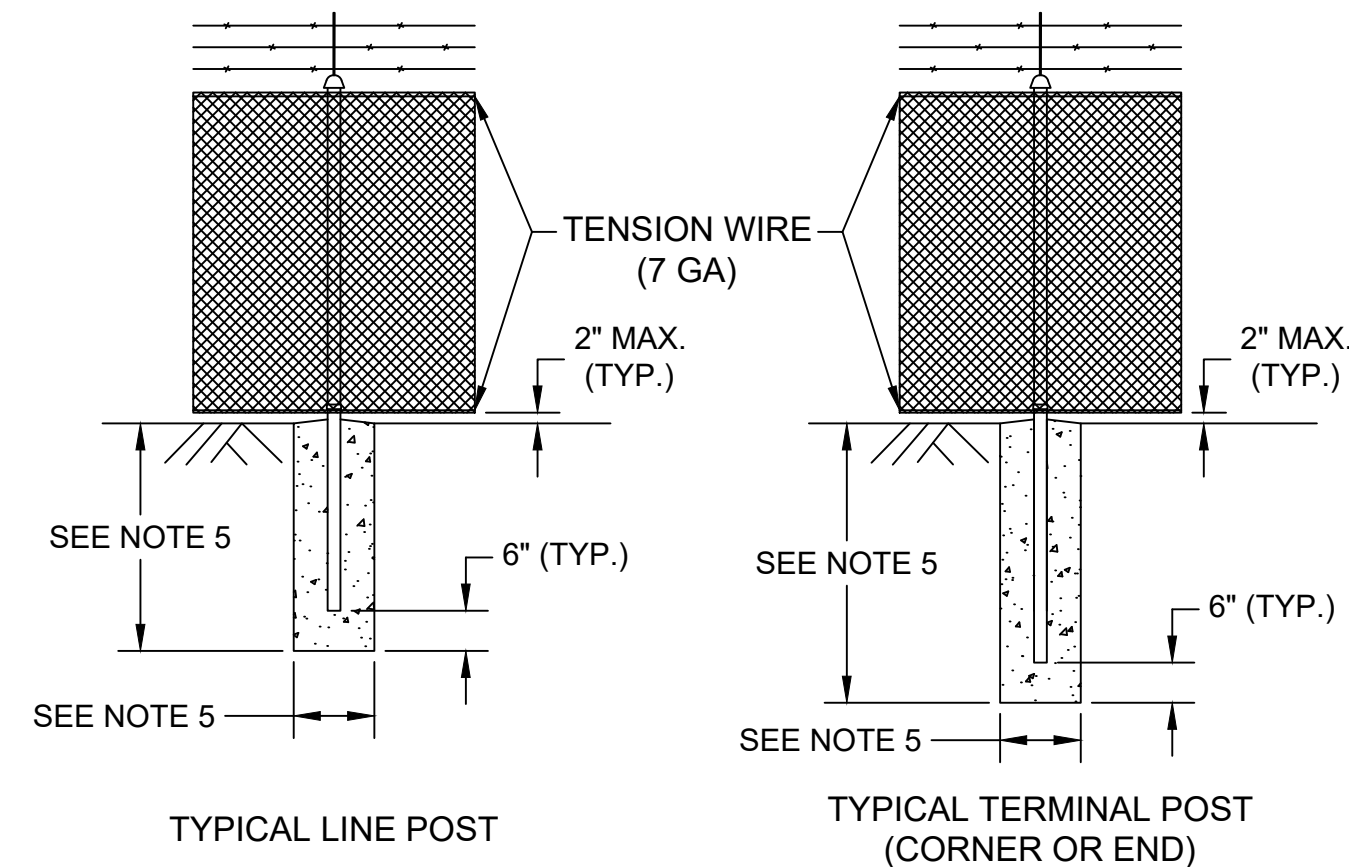
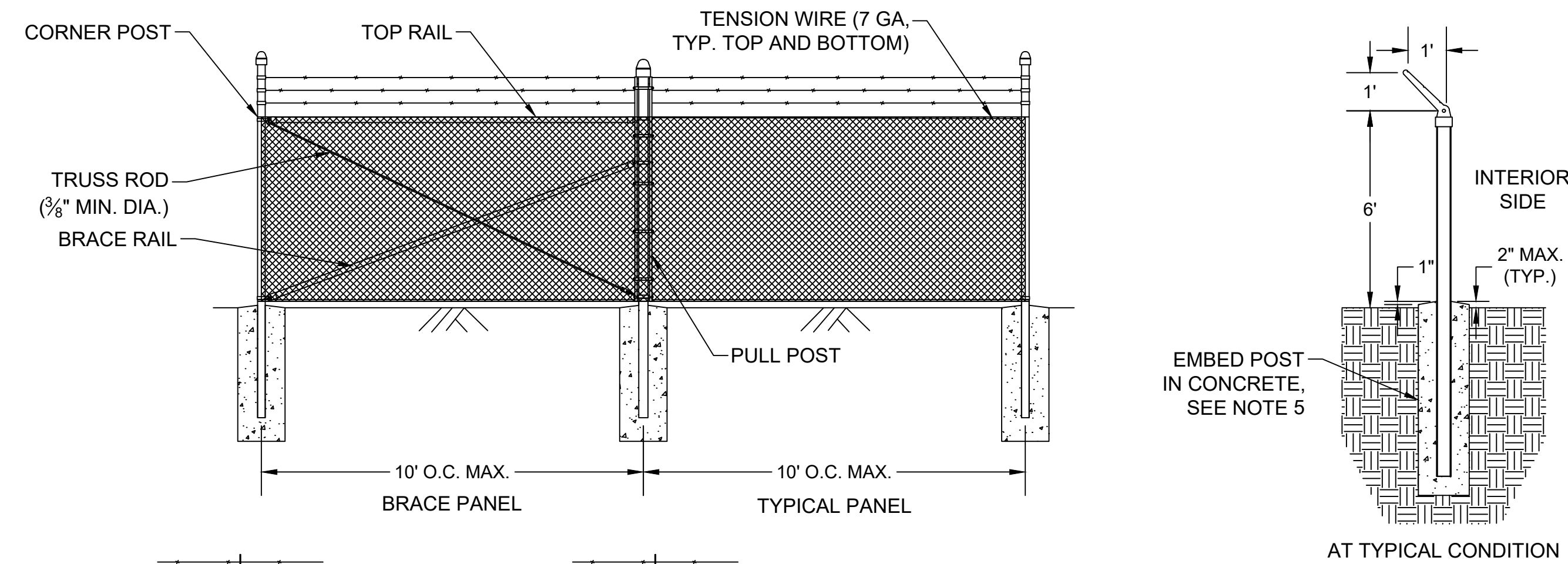
A003

SHEET SIZE:

22"x34"



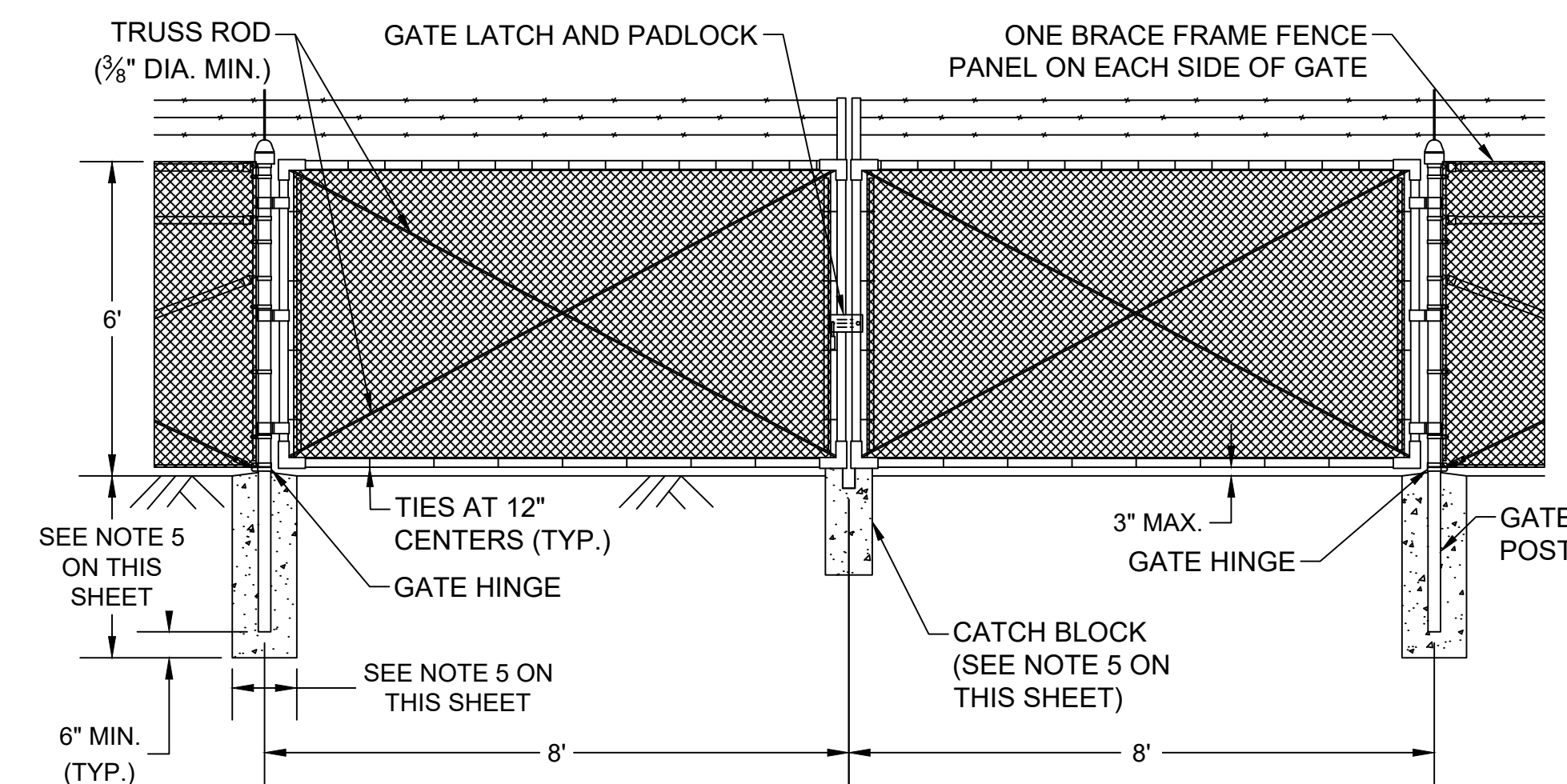
2 TRACKER X-SECTION & GRADING TOLERANCE EXHIBIT
NOT TO SCALE



FENCE NOTES:

1. FENCE FABRIC SHALL BE NO MORE THAN 2" ABOVE FINISHED GRADE.
2. FABRIC - 9 GAUGE, 2" MESH; GALVANIZED ASTM A392, CLASS 1; TWISTED SELVAGE ON BOTTOM, KNUCKLED SELVAGE ON TOP.
3. ALL RAIL, WIRE AND GATES SHALL BE GALVANIZED.
4. BARBED WIRE TOPPING SHALL CONSIST OF THREE STRANDS OF 12.5 MINIMUM GAUGE WIRE HAVING 4-POINT BARBS OF 14 GAUGE WIRE AT 5 INCHES MAXIMUM SPACING IN COMPLIANCE WITH ASTM A121. BARBED WIRE SHALL BE INSTALLED WITH 45-DEGREE EXTENSION ARMS FACING OUTWARD, AWAY FROM THE SECURED AREA.
5. **DETAILS AND DIMENSIONS ARE PRELIMINARY. POST SIZING, FOUNDATIONS, EMBEDMENT DEPTHS/FREQUENCY, AND MATERIALS ARE ALL TO BE CONFIRMED DURING FINAL DESIGN.**

1 CHAIN LINK SECURITY FENCE WITH BARBED WIRE AND POSTS
NOT TO SCALE



2 20 FOOT SWINGING ACCESS GATE
NOT TO SCALE

PV SYSTEM OVERVIEW	
DC SYSTEM SIZE (kWDC)	3,029
AC SYSTEM SIZE (kWAC)	2,000
DC/AC RATIO	1.515
QTY PV MODULES	5508
QTY INVERTERS	20
ARRAY TILT	±52°
ARRAY AZIMUTH	180°
PV MODULE SPECIFICATIONS	
MANUFACTURER	TRINA SOLAR
MODEL NUMBER	TSM-DEG19C.20
POWER (WDC-STC)	550
MAX SYSTEM VOLTAGE (VDC)	1500
PV INVERTER SPECIFICATIONS	
MANUFACTURER	CHINT POWER SYSTEMS
MODEL NUMBER	SCA100KTL-DO/US-480
MAX OUTPUT POWER (kWAC / kVA)	100 / 105.3
OUTPUT VOLTAGE (VAC)	480
MAX INPUT VOLTAGE (VDC)	1,500

ENGINEER'S STAMP:

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

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0	CUP APPLICATION	10/24/2023
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PROJECT NAME:

FITZTHUM PV PLANT
EESOLAR11, LLC
SRC#: 05396788

LOCATION:

1593 PINE CONE RD
SARTELL, MN 56377
45.6418988516°, -94.2299779616°
STEARNS COUNTY, MN

EPC OPERATOR:

XCEL ENERGY

DRAWING TITLE:

FENCE DETAIL

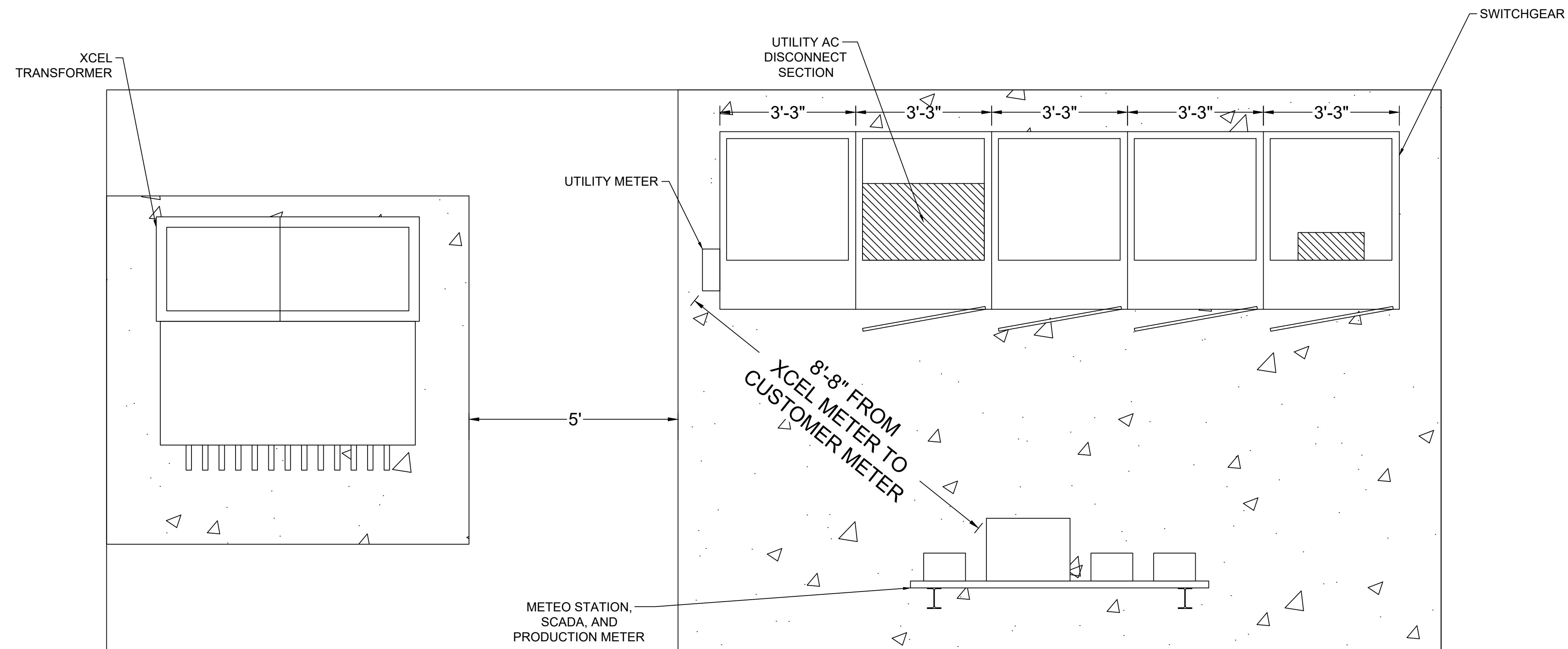
SHEET:

A004

SHEET SIZE:

22"x34"

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PV SYSTEM OVERVIEW	
DC SYSTEM SIZE (kWDC)	3,029
AC SYSTEM SIZE (kWAC)	2,000
DC/AC RATIO	1.515
QTY PV MODULES	5508
QTY INVERTERS	20
ARRAY TILT	±52°
ARRAY AZIMUTH	180°
PV MODULE SPECIFICATIONS	
MANUFACTURER	TRINA SOLAR
MODEL NUMBER	TSM-DEG19C.20
POWER (WDC-STC)	550
MAX SYSTEM VOLTAGE (VDC)	1500
PV INVERTER SPECIFICATIONS	
MANUFACTURER	CHINT POWER SYSTEMS
MODEL NUMBER	SCA100KTL-DO/US-480
MAX OUTPUT POWER (kWAC / kVA)	100 / 105.3
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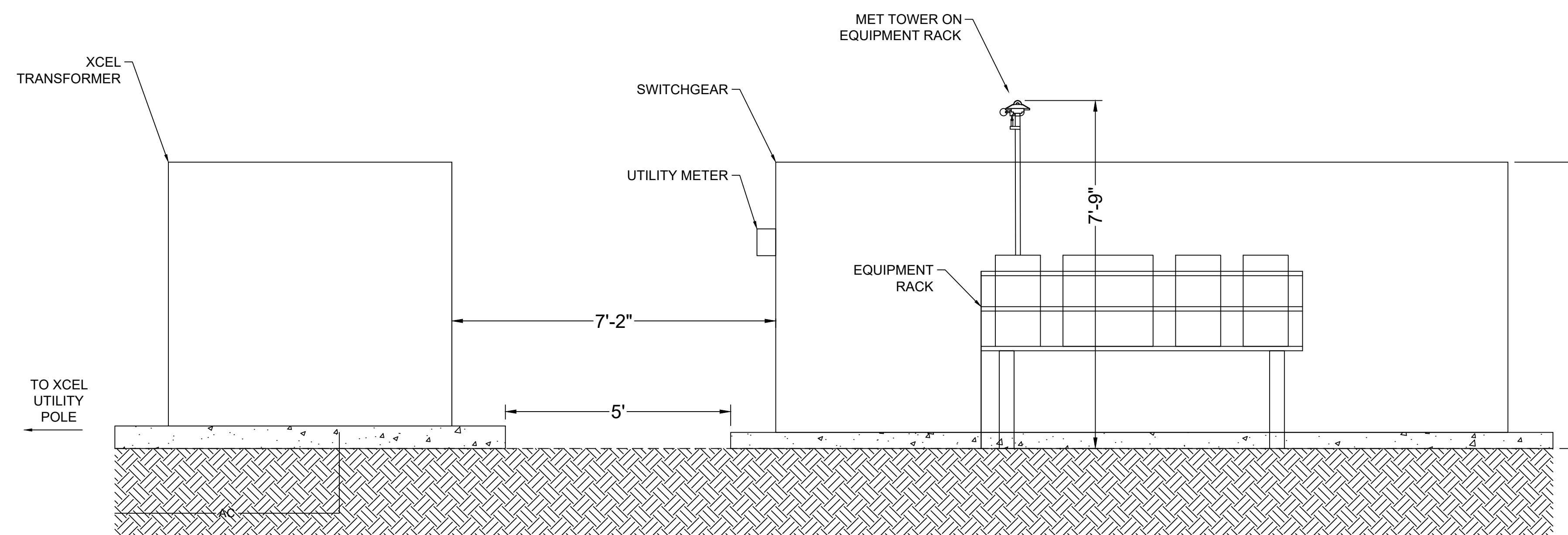
PROJECT NAME:
FITZTHUM PV PLANT
EESOLAR11, LLC
SRC#: 05396788

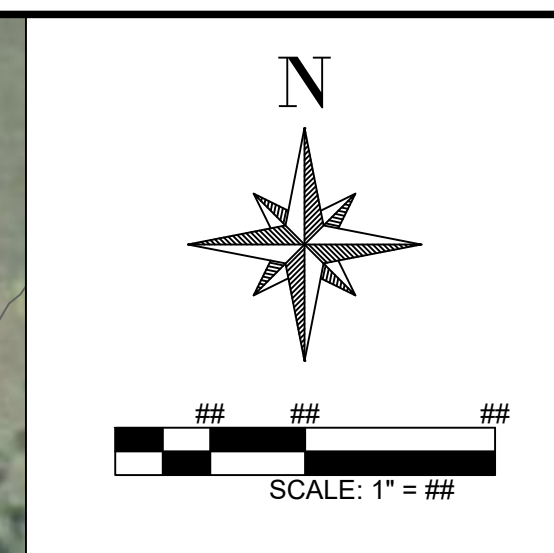
LOCATION:
 1593 PINE CONE RD
 SARTELL, MN 56377
 45.6418988516°, -94.2299779616°
 STEARNS COUNTY, MN

EPC OPERATOR:
XCEL ENERGY

DRAWING TITLE:
EQUIPMENT PAD DETAIL

SHEET: **A005** SHEET SIZE: **22"x34"**





2925 DEAN PARKWAY, EXECUTIVE STE 300
 MINNEAPOLIS, MN 55416
 612-470-7152
 WWW.ENTERPRISEENERGY.COM

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PV SYSTEM OVERVIEW	
DC SYSTEM SIZE (kWDC)	3,029
AC SYSTEM SIZE (kWAC)	2,000
DC/AC RATIO	1.515
QTY PV MODULES	5508
QTY INVERTERS	20
ARRAY TILT	±52°
ARRAY AZIMUTH	180°
PV MODULE SPECIFICATIONS	
MANUFACTURER	TRINA SOLAR
MODEL NUMBER	TSM-DEG19C.20
POWER (WDC-STC)	550
MAX SYSTEM VOLTAGE (VDC)	1500
PV INVERTER SPECIFICATIONS	
MANUFACTURER	CHINT POWER SYSTEMS
MODEL NUMBER	SCA100KTL-DO/US-480
MAX OUTPUT POWER (kWAC / KVA)	100 / 105.3
OUTPUT VOLTAGE (VAC)	480
MAX INPUT VOLTAGE (VDC)	1,500

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PROJECT NAME:
 FITZTHUM PV PLANT
 EESOLAR11, LLC
 SRC#: 05396788

LOCATION:
 1593 PINE CONE RD
 SARTELL, MN 56377
 45.6418988516°, -94.2299779616°
 STEARNS COUNTY, MN

EPC OPERATOR:
 XCEL ENERGY

DRAWING TITLE:
 TOPO AND DRAINAGE PATTERNS

SHEET: A006 SHEET SIZE: 22"x34"

TOPO PATTERNS SOURCE:
 ARCGIS.DNR.STATE.MN.US



PV SYSTEM OVERVIEW	
DC SYSTEM SIZE (kWDC)	3,029
AC SYSTEM SIZE (kWAC)	2,000
DC/AC RATIO	1.515
QTY PV MODULES	5508
QTY INVERTERS	20
ARRAY TILT	±52°
ARRAY AZIMUTH	180°
PV MODULE SPECIFICATIONS	
MANUFACTURER	TRINA SOLAR
MODEL NUMBER	TSM-DEG19C.20
POWER (WDC-STC)	550
MAX SYSTEM VOLTAGE (VDC)	1500
PV INVERTER SPECIFICATIONS	
MANUFACTURER	CHINT POWER SYSTEMS
MODEL NUMBER	SCA100KTL-DO/US-480
MAX OUTPUT POWER (kWAC / kVA)	100 / 105.3
OUTPUT VOLTAGE (VAC)	480
MAX INPUT VOLTAGE (VDC)	1,500

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PROJECT NAME:
FITZTHUM PV PLANT
 EESOLAR11, LLC
 SRC#: 05396788

LOCATION:
 1593 PINE CONE RD
 SARTELL, MN 56377
 45.6418988516°, -94.2299779616°
 STEARNS COUNTY, MN

EPC OPERATOR:
 XCEL ENERGY

DRAWING TITLE:
 TREE PLAN

SHEET: A007 SHEET SIZE: 22"x34"

PLANTING SCHEDULE: 80% OPACITY YEAR-ROUND AT MATURITY

TYPE : BOLSOM FIR

HEIGHT : 6' MIN WITHIN 3 YEARS OF PLANTING

NUMBER OF ROWS: 1

SPACING:16' O.C.

TYPE : DOGWOOD SHRUB

HEIGHT : 4' MIN WITHIN 3 YEARS OF PLANTING

NUMBER OF ROWS: 1

SPACING:16' O.C.

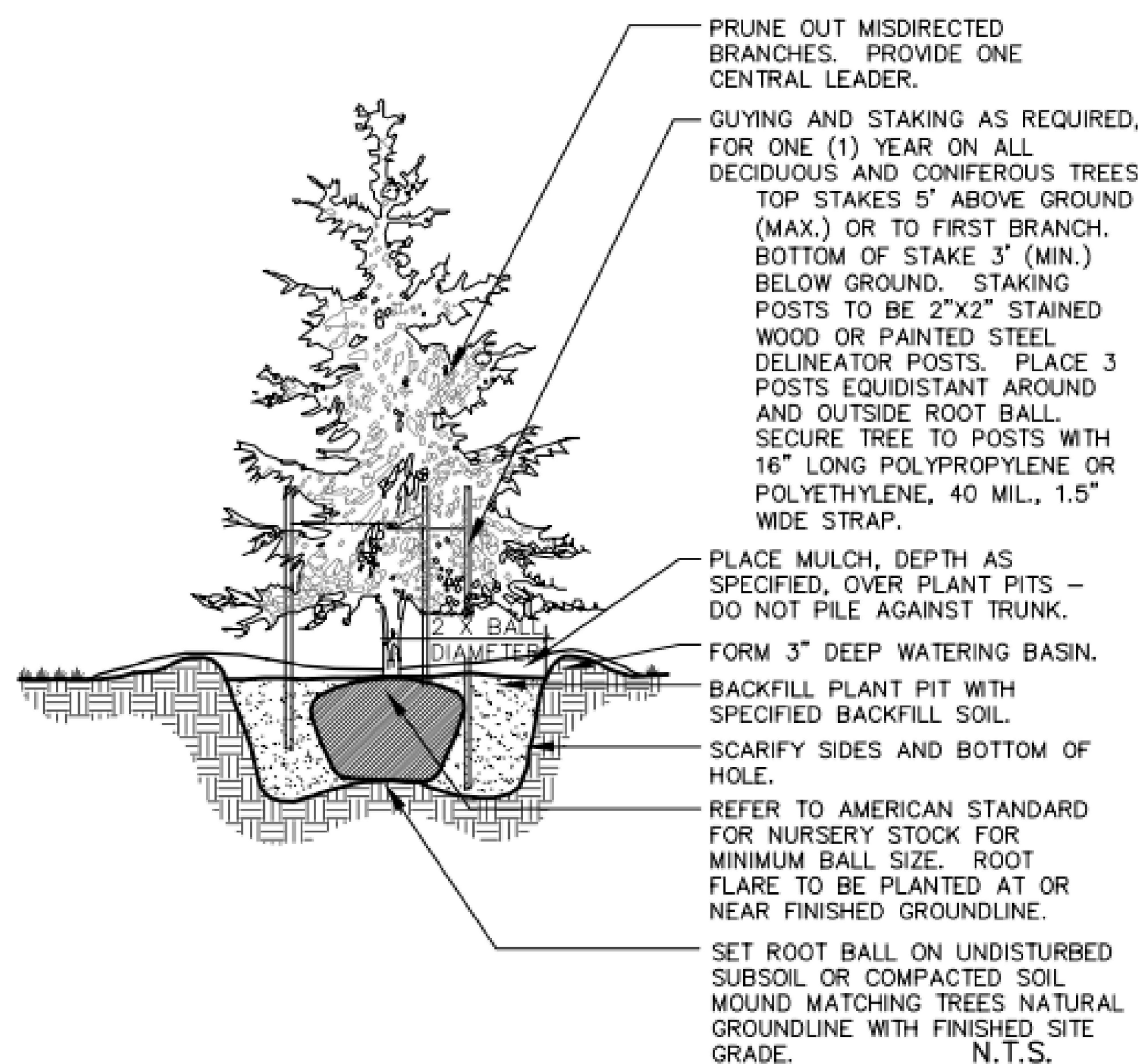


1 BOLSOM FIR SCREENING

Scale: N.T.S.

2 DOGWOOD SHRUB SCREENING

Scale: N.T.S.

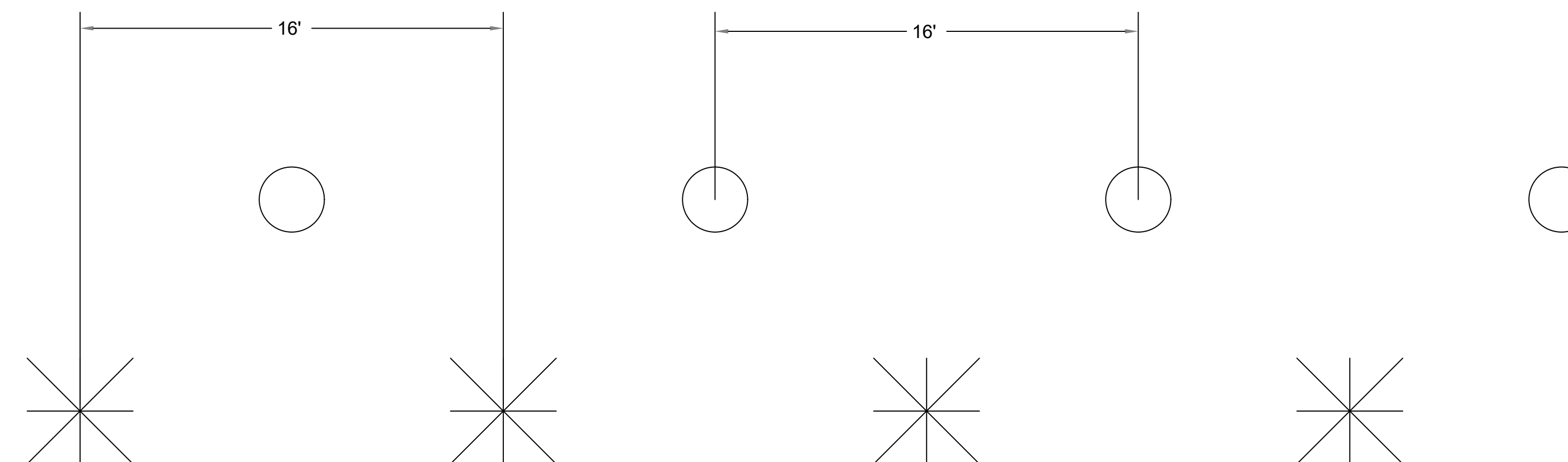


3 EVERGREEN PLANTING DETAIL

Scale: N.T.S.

4 PLAN VIEW

Scale: N.T.S.



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PV SYSTEM OVERVIEW	
DC SYSTEM SIZE (kWDC)	3,029
AC SYSTEM SIZE (kWAC)	2,000
DC/AC RATIO	1.515
QTY PV MODULES	5508
QTY INVERTERS	20
ARRAY TILT	±52°
ARRAY AZIMUTH	180°
PV MODULE SPECIFICATIONS	
MANUFACTURER	TRINA SOLAR
MODEL NUMBER	TSM-DEG19C.20
POWER (WDC-STC)	550
MAX SYSTEM VOLTAGE (VDC)	1500
PV INVERTER SPECIFICATIONS	
MANUFACTURER	CHINT POWER SYSTEMS
MODEL NUMBER	SCA100KTL-DO/US-480
MAX OUTPUT POWER (kWAC / KVA)	100 / 105.3
OUTPUT VOLTAGE (VAC)	480
MAX INPUT VOLTAGE (VDC)	1,500

ENGINEER'S STAMP:
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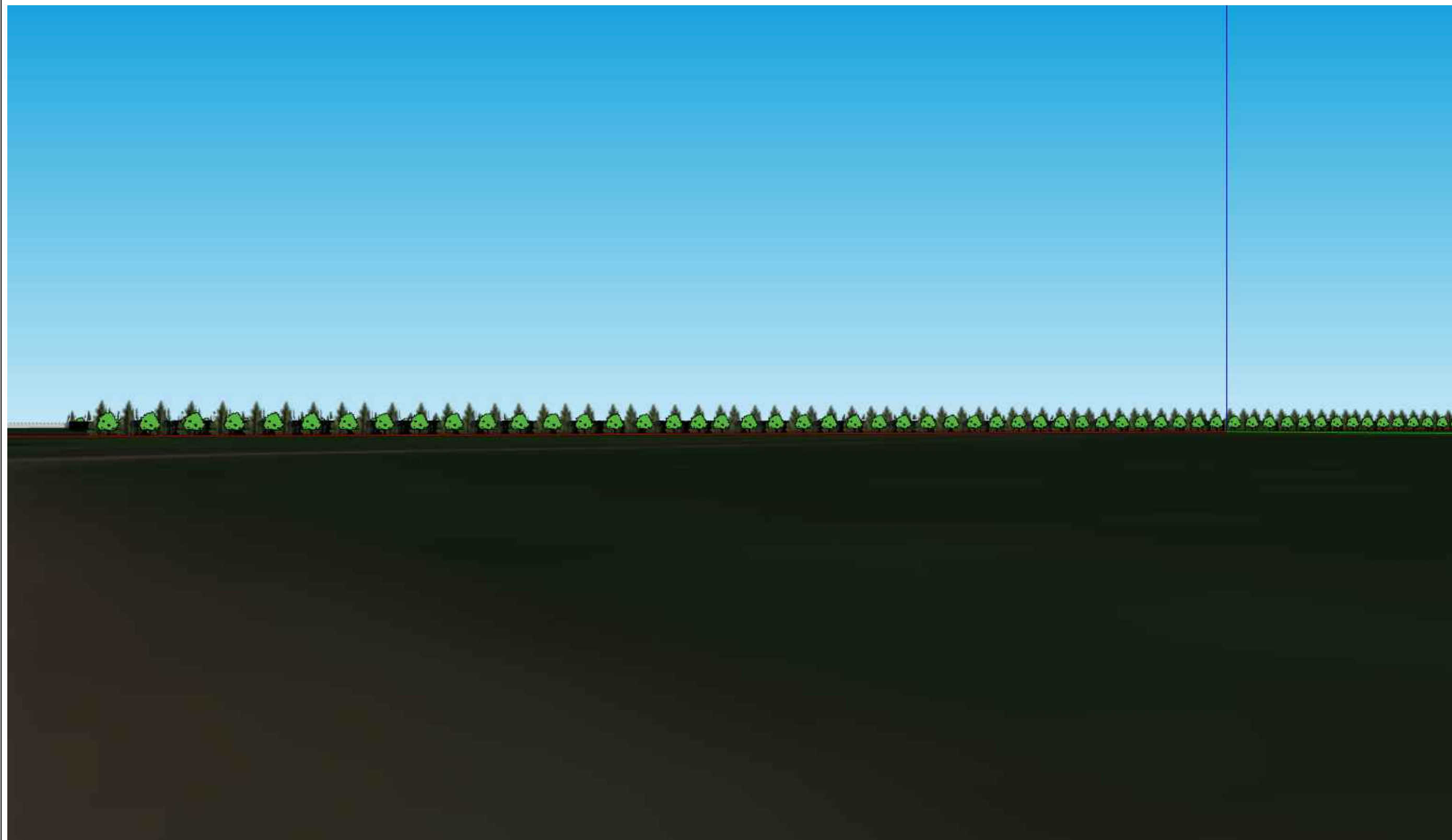
PROJECT NAME:
FITZTHUM PV PLANT
EESOLAR11, LLC
SRC#: 05396788

LOCATION:
1593 PINE CONE RD
SARTELL, MN 56377
45.6418988516°, -94.2299779616°
STEARNS COUNTY, MN

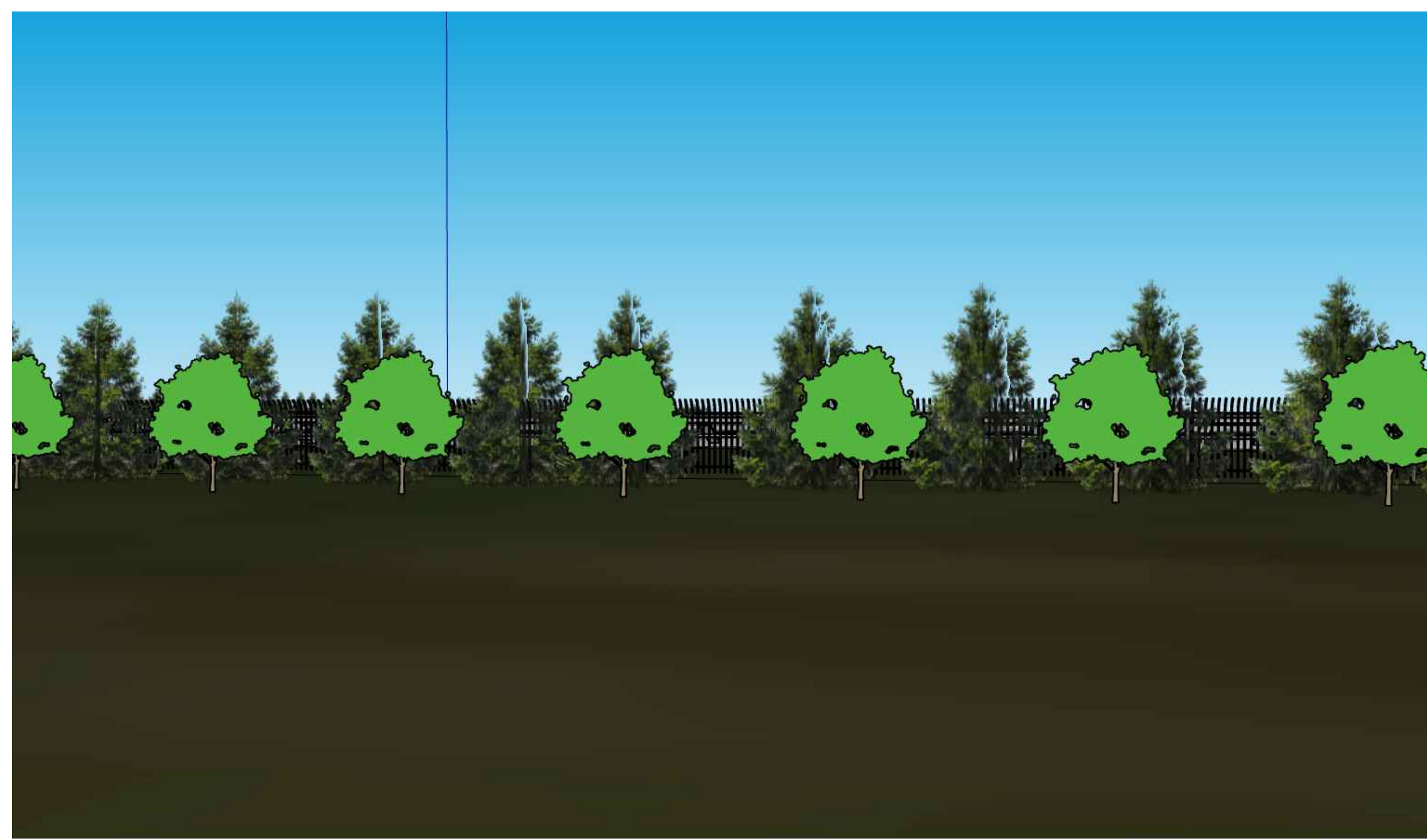
EPC OPERATOR:
XCEL ENERGY

DRAWING TITLE:
ELEVATION VIEWS

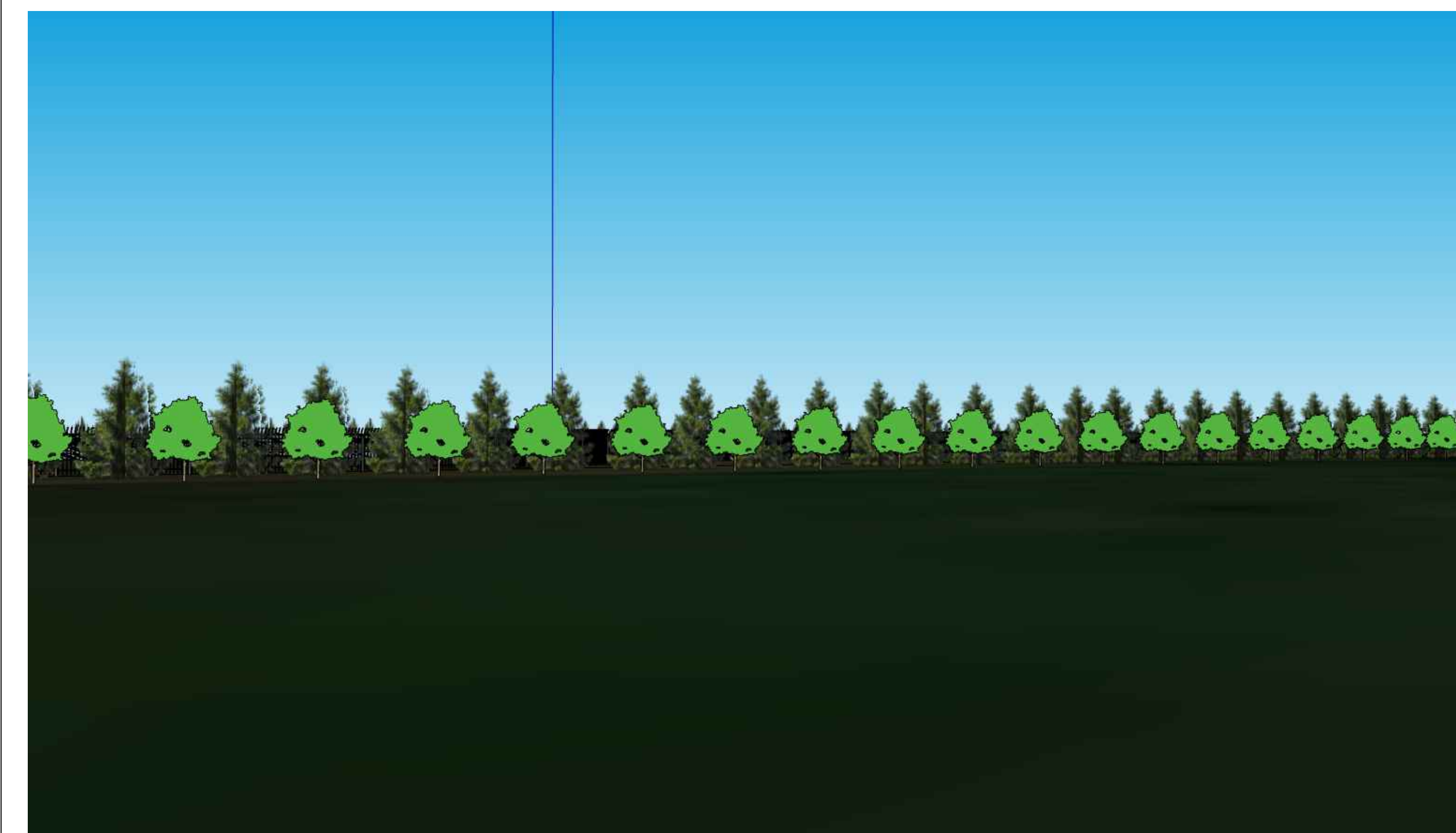
SHEET: A008 SHEET SIZE: 22"x34"



1 ACCESS ROAD ENTRANCE LOOKING SW
Scale: N.T.S.



2 WEST PROPERTY LINE LOOKING EAST
Scale: N.T.S.



3 SOUTHWEST PROPERTY LINE LOOKING NORTHEAST
Scale: N.T.S.



4 SOUTHEAST PROPERTY LINE LOOKING NORTH EAST
Scale: N.T.S.

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PV SYSTEM OVERVIEW	
DC SYSTEM SIZE (kWDC)	3,029
AC SYSTEM SIZE (kWAC)	2,000
DC/AC RATIO	1.515
QTY PV MODULES	5508
QTY INVERTERS	20
ARRAY TILT	±52°
ARRAY AZIMUTH	180°
PV MODULE SPECIFICATIONS	
MANUFACTURER	TRINA SOLAR
MODEL NUMBER	TSM-DEG19C.20
POWER (WDC-STC)	550
MAX SYSTEM VOLTAGE (VDC)	1500
PV INVERTER SPECIFICATIONS	
MANUFACTURER	CHINT POWER SYSTEMS
MODEL NUMBER	SCA100KTL-D0/US-480
MAX OUTPUT POWER (kWAC / kVA)	100 / 105.3
OUTPUT VOLTAGE (VAC)	480
MAX INPUT VOLTAGE (VDC)	1,500

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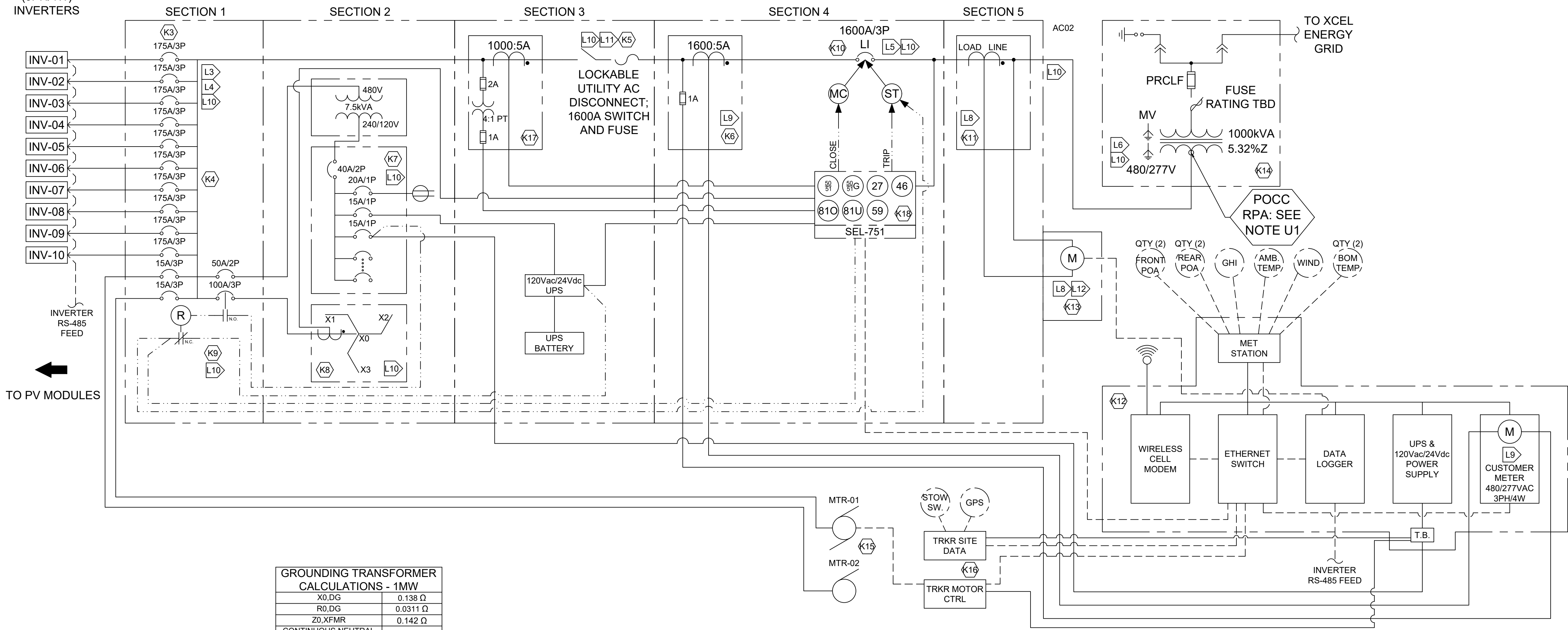
PROJECT NAME:
 FITZTHUM PV PLANT
 EESOLAR11, LLC
 SRC#: 05396788

LOCATION:
 1593 PINE CONE RD
 SARTELL, MN 56377
 45.6418988516°, -94.2299779616°
 STEARNS COUNTY, MN

EPC OPERATOR:
 XCEL ENERGY

DRAWING TITLE:
 SINGLE LINE DIAGRAM

SHEET: E001 **SHEET SIZE:** 22"x34"

**ENTIRE DER SYSTEM 3PH
 MAIN SWITCHGEAR "SWGR-PV": 1600A, 480/277Vac, 3PH/4W, 65kAIC**


X0,DG	0.138 Ω
R0,DG	0.0311 Ω
Z0,XFMR	0.142 Ω
CONTINUOUS NEUTRAL CURRENT	240.6 A
5 SECOND WITHSTAND RATING	2514.2 A
*SEE SEPARATE CALCULATIONS PAGE FOR FORMULAS	

LEGEND
 L# LABEL IDENTIFIER
 ## KEYNOTE IDENTIFIER

UTILITY NOTES

- U1. REFERENCE POINT OF APPLICABILITY (RPA). THIS IS THE LOCATION AT WHICH ANTI-ISLANDING AND SINGLE PHASE TESTING WILL OCCUR IN ACCORDANCE WITH IEEE STANDARDS 1547 AND 1547.1.
- U2. THE METER SOCKET FOR THE MAIN BILLING METER SHALL BE MARKED WITH A STAMPED BRASS, ALUMINUM OR STAINLESS STEEL TAG INDICATING THE ADDRESS IN ACCORDANCE WITH THE REQUIREMENTS FOR "METER IDENTIFICATION" IN SECTION 4.14.4 OF THE XCEL ENERGY STANDARD.
- U3. PV SYSTEM WARNING LABELS, PLACARDS AND BRASS TAGS SHALL MEET XCEL REQUIREMENTS AS SPECIFIED IN THE XCEL ENERGY STANDARD FOR ELECTRIC INSTALLATION AND USE MANUAL. XCEL ENERGY METER DEPARTMENT TO REVIEW AND APPROVE METER LOCATIONS. PLACARDS SHALL CLEARLY STATE LOCATION OF NEW MAIN BILLING METER.
- U4. PV SYSTEM LABELS SHALL MEET NEC 2020 REQUIREMENTS AS SPECIFIED IN ARTICLE 690 (AND ELSEWHERE AS REQUIRED). ALL EQUIPMENT, CONDUCTORS, AND PROTECTIVE DEVICES HAVE BEEN DESIGNED TO MEET NEC 2020 CODE, SPECIFICALLY SECTIONS 690, 705, 310, 240, 250 AND OTHERS AS APPLICABLE.
- U5. INVERTER DC GROUNDING CONFIGURATION IS A FUNCTIONALLY GROUNDED SYSTEM PER NEC 690.2 & 690.41(A). ONLY POSITIVE CONDUCTORS SHALL BE FUSED AT THE COMBINER INPUTS. POSITIVE CONDUCTOR INSULATION SHALL BE RED. NEGATIVE CONDUCTOR INSULATION SHALL BE BLACK - WHITE CONDUCTOR INSULATION SHALL NOT BE USED.
- U6. XCEL ENERGY'S METERING REQUIREMENTS FOR MAIN BILLING METER: UTILITY METER CT CABINET SECTIONS SHALL BE UL-LISTED AND MEET THE CURRENT INSTALLATION REQUIREMENTS PER THE XCEL ENERGY STANDARD FOR ELECTRIC INSTALLATION AND USE MANUAL, SPECIFICALLY SECTIONS 4.10.7, 4.12.1 AND DRAWING TR-40. CUSTOMER TO FURNISH 1600A CT SECTIONS WITH REMOVABLE BUS SECTIONS AND MOUNTING PROVISIONS FOR WINDOW-TYPE CT'S PER SECTION 4.12.1 ITEM #5. CUSTOMER TO PROCURE A LABELING PLACARD WITH BLACK LETTERS ON YELLOW BACKGROUND STATING "PHOTOVOLTAIC SYSTEM CONNECTED" TO BE LOCATED ON OR IMMEDIATELY ADJACENT TO CT CABINET ENCLOSURES. THE CT'S FOR THE MAIN BILLING METER SHALL BE MOUNTED SUCH THAT THE H1 POLARITY MARKING FACES TOWARD THE XCEL UTILITY GRID. XCEL TO REVIEW AND APPROVE SHOP DRAWINGS FOR TECHNICAL AND METERING COMPLIANCE PRIOR TO PLACEMENT OF SWITCHGEAR ORDER.
- U7. IF APPLICABLE, INSTALLER WILL ENSURE EACH CO-LOCATED PROJECT SHALL HAVE EACH EQUIPMENT DEMARCATED WITH UNIQUE IDENTIFIER ON ALL CONSTRUCTION DRAWINGS AND DRAWINGS OF RECORD, AND LIKEWISE SHALL BE LABELED AS SUCH IN THE FIELD.
- U8. IF APPLICABLE, CO-LOCATED UTILITY TRANSFORMERS MAY BE FED BY MEDIUM VOLTAGE UNDERGROUND LINES DAISY CHAINED FROM ONE DUAL-INPUT TRANSFORMER TO ANOTHER

KEYNOTES

- K1 PHOTOVOLTAIC MODULE DC ARRAY. MODULE MAKE/MODEL, WATTAGE, STRING LENGTH & ELECTRICAL SPECIFICATIONS AS SHOWN IN TABLES ON THIS SHEET. MODULES ARE UL1703 LISTED WITH PRE-INSTALLED QUICK CONNECTS ON MODULE LEADS. DO NOT ALTER THE QUICK CONNECTS AS THIS COULD VOID WARRANTY. STRING HOMERUN CONDUCTOR CONNECTORS SHALL MATCH FACTORY-INSTALLED MODULE LEAD CONNECTORS.
- K2 PHOTOVOLTAIC INVERTER. INVERTER MAKE/MODEL, WATTAGE, VOLTAGE & ELECTRICAL SPECIFICATIONS AS SHOWN IN TABLES ON THIS SHEET. INVERTER IS UL1741 LISTED AND IEEE1547 COMPLIANT WITH INTEGRAL ANTI-ISLANDING PROTECTION, DC GROUND FAULT PROTECTION, AND DC & AC LOAD BREAK DISCONNECTS. ONLY POSITIVE DC INPUTS SHOWN FOR CLARITY. INVERTERS DO NOT REQUIRE AN OUTPUT NEUTRAL WIRE FOR NORMAL OPERATION PER INSTALLATION MANUAL. INVERTERS ARE LISTED TO UL16998 FOR AFCI PROTECTION.
- K3 INVERTER OUTPUT BREAKER, TYP. BREAKERS SIZED PER INVERTER MANUFACTURER REQUIREMENTS.
- K4 SWITCHGEAR AC INVERTER INPUT & 480VAC AUXILIARY LOAD SECTION. BREAKER SIZE & QUANTITIES AS SHOWN.
- K5 UTILITY AC DISCONNECT IN SWITCHGEAR. VISIBLE-OPEN TYPE, LOCKABLE, AND 24/7 READILY ACCESSIBLE BOLTED PRESSURE SWITCH SIZED & FUSED AS SHOWN. EATON PRINGLE OR BOLTSWITCH STYLE BOLTED PRESSURE SWITCH OR APPROVED EQUAL.
- K6 CUSTOMER CT AND VREF SECTION WITHIN SWITCHGEAR. CT SECTION SHALL HAVE PROVISIONS FOR WINDOW-TYPE CT'S OF RATIO AS SHOWN AS WELL AS PROVISIONS FOR METER VOLTAGE REFERENCES. CT'S SHALL BE METER GRADE AND 0.3% ACCURACY OR BETTER.
- K7 40A 240/120VAC AUXILIARY PANEL "AUX-01". FED BY SECONDARY OF 7.5kVA AUXILIARY TRANSFORMER WITH SECONDARY PROTECTIVE BREAKER AS SHOWN. AUXILIARY PANEL SHALL HAVE BREAKERS OF SIZE/QUANTITY SHOWN.
- K8 ZIGZAG TRANSFORMER PER XCEL ENERGY EFFECTIVE GROUNDING REQUIREMENTS. TRANSFORMER SHALL BE SIZED PER PV GROUND REFERENCING REQUIREMENTS AND SAMPLE CALCULATIONS DOCUMENT FROM XCEL ENERGY DATED NOVEMBER 15, 2015.
- K9 BREAKER FEEDING ZIGZAG TRANSFORMER SHALL BE FITTED WITH (1) AUXILIARY CONTACT WHICH IS NORMALLY OPEN WHEN THE BREAKER IS CLOSED. WHEN THE ZIGZAG BREAKER OPENS AND CONTACT CLOSSES, IT SHALL APPLY VOLTAGE TO THE ICE CUBE RELAY CIRCUIT CONNECTING TO THE MAIN AC BREAKER DISCONNECT SHUNT TRIP UNIT AND APPLY 24Vdc VOLTAGE TO OPEN THE MAIN BREAKER TO SHUT DOWN THE SITE. VOLTAGE APPLIED FROM RELAY SHALL ALSO SERVE AS A BREAKER STATUS TO THE MULTIFUNCTION RELAY.
- K10 MAIN AC DISCONNECT BREAKER, SIZED AS SHOWN WITH LI TRIP ADJUSTABILITY. BREAKER SHALL BE FITTED WITH A SHUNT TRIP UNIT WHICH OPERATES UNDER APPLICATION OF 120VAC CONTROL VOLTAGE. CONTROL CIRCUIT SHALL BE ROUTED THRU THE ZIGZAG BREAKER CONTACT. UPON OPENING OF THE ZIGZAG BREAKER, VOLTAGE SHALL BE APPLIED AND THE SHUNT TRIP SHALL OPEN THE MAIN AC DISCONNECT BREAKER. BREAKER SHALL ALSO BE FITTED WITH A MOTORIZED CLOSING DEVICE FOR REMOTE CLOSING OF BREAKER.
- K11 XCEL ENERGY MAIN BILLING METER CT SECTION, 480/277VAC 3PH/4W. REFERENCE UTILITY NOTE U6 FOR SPECIFIC UTILITY METERING AND CT CABINET REQUIREMENTS.
- K12 CUSTOMER DATA ACQUISITION SYSTEM (DAS) ENCLOSURE. DAS ENCLOSURE TO HOUSE CUSTOMER METER, POWER SUPPLY & UPS, DATA LOGGER AND CELL MODEM AT A MINIMUM. DAS ENCLOSURE SHALL BE CONNECTED TO THE MET STATION ENCLOSURE, WHICH IN TURN RECEIVES SIGNALS FROM THE SENSORS AS SHOWN. SPECIFIC COMPONENTS AND CONFIGURATION PENDING DAS VENDOR FINAL DESIGN, AND SHOWN HERE FOR INFORMATIONAL PURPOSES ONLY.
- K13 XCEL ENERGY 480/277VAC 3PH/4W MAIN BILLING METER ENCLOSURE AND METER MOUNTED ON AUXILIARY EQUIPMENT RACK. METER SHALL BE LOCATED APPROX. 20FT AWAY FROM MAIN PV AC DISCONNECT. REFERENCE UTILITY NOTES U2, U3, AND U6 FOR DETAILS AND REQUIREMENTS FOR XCEL MAIN BILLING METERING. A LABEL SHALL BE APPLIED SHOWING LOCATION OF METER.
- K14 XCEL-SUPPLIED INTERCONNECTION TRANSFORMER, SIZED AND WITH MAJOR SPECIFICATIONS AS SHOWN, OR EQUIVALENT PROVIDED FROM XCEL. TRANSFORMER COMPONENTS ON HIGH SIDE ARE ASSUMED. THE SECONDARY CONNECTION POINT ON THIS TRANSFORMER SHALL SERVE AS THE POINT OF COMMON COUPLING (POCC), POINT OF CHANGE OF OWNERSHIP, AND REFERENCE POINT OF APPLICABILITY (RPA) FOR THE PROJECT.
- K15 480V/3PH TRACKER MOTORS. POWER MOTORS FROM THREE-PHASE BREAKERS IN SECTION 1 OF SWGR-PV. COMM. CABLE (SUPPLIED BY TRACKER MANUFACTURER) CONNECTED FROM MOTORS TO TRACKER MOTOR CONTROLLER ENCLOSURE.
- K16 TRACKER SITE DATA ENCLOSURE AND TRACKER MOTOR CONTROLLER, SUPPLIED BY TRACKER MANUFACTURER. GPS AND STOW SWITCH, INCLUDING SENSOR LEADS INCLUDED AND SUPPLIED BY MANUFACTURER. POWER UNITS FROM 120V MINI POWER CENTER AS SHOWN.
- K17 RELAYING CT'S FOR SEL751. RATIO AS SHOWN, RATED FOR RELAYING USE AND WITH A MIN. THERMAL RATING OF 2.0.
- K18 MULTI-FUNCTION RELAY, SEL-751. CURRENT INPUTS FROM CT'S AS SHOWN - (3) FROM PHASE BUSSING ON SWITCHGEAR, AND (1) FROM ZIGZAG NEUTRAL. POWER RELAY WITH 120Vdc/24Vdc UPS AS SHOWN. RELAY SHALL SERVE AS GROUND FAULT PROTECTION DEVICE FOR SYSTEM.

EESolar11 LLC Decommissioning Plan

Enterprise Energy, LLC

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DECOMMISSIONING PLAN

The Solar Garden consists of many recyclable materials, including glass, semiconductor material, steel, aluminum, copper, and plastics. When the Solar Garden reaches the end of its operational life, the component parts will be dismantled and recycled as described below. We have a lease contract with the property owner, which requires us to decommission and restore the site at our expense. The decommissioning plan would commence at the end of the lease term or in the event of twelve (12) months of non-operation. At the time of decommissioning, the Solar Garden components will be dismantled and removed using minimal impact construction equipment, and materials will be safely recycled or disposed of. EESolar11 LLC will be responsible for all the decommissioning costs.

REMOVAL PROCESS

The decommissioning of the Solar Garden proceeds in the following reverse order of the installation:

1. The solar system will be disconnected from the utility power grid
2. PV modules will be disconnected and removed
3. Electrical cables will be removed and recycled off-site
4. PV module racking will be removed and recycled off-site
5. PV module support posts will be removed and recycled off-site
6. Electrical devices, including transformers and inverters, will be removed and recycled off-site
7. Concrete pads will be removed and recycled off-site
8. Fencing will be removed and recycled off-site
9. Reclaim soils in the access driveway and equipment pad areas by removing imported aggregate material and concrete foundations; replace with soils as needed

The Solar Garden site may be converted to other uses in accordance with applicable land use regulations at the time of decommissioning. There are no permanent changes to the site, and it will be returned in terrific condition. This is one of the many great things about community solar gardens. If desired, the site can return to productive farmland after the system is removed.

DECOMMISSIONING CONSIDERATIONS

We ask that City of Sartell take note of 3 important considerations: 1) a community solar garden is not a public nuisance, 2) the resale and recycle value are expected to greatly offset the cost of decommissioning, and 3) City of Sartell and taxpayers are not at risk.

1) Our modules do not contain hazardous materials and the Solar Garden is not connected to government utilities (water, sewer, etc.). The Solar Garden will be fenced in for security and is sheltered from residences with new, natural screening. Additionally, almost all the land is permanent vegetation which improves erosion control, soil quality, and water quality. For these reasons, the Solar Garden, whether operational or non-operational, is not a public nuisance threat that would require government involvement in decommissioning or removal of the Solar Garden. Compare this to an abandoned home, barn, etc. that may regularly include hazardous materials and/or become a public nuisance.

2) Upon the end of the Solar Garden's life, the component parts may be resold and recycled. The aggregate value of the equipment is expected to greatly offset the cost of decommissioning and removal. Solar modules, for example, have power output warranties guaranteeing a minimum power output in Year 25 of at least 80% of Year 1. Since the value of solar panels is measured by their production of watts and the value of electricity, it is easy to calculate expected resale value. Even using extremely conservative assumptions, the value of the solar modules greatly offsets the cost of decommissioning. This does not factor in the recycle value of other raw materials like steel, copper, etc.

3) In the extremely unlikely, "worst-case" scenario where (1) the Solar Garden owner fails to decommission and neither our lender nor any power generation entities want the assets, and then (2) the landowner fails to decommission the Solar Garden (which the landowner would have the right to do under the Property lease), and then (3) the decommissioning financial surety was insufficient to decommission the Solar Garden, City of Sartell would have its standard police powers to enforce decommissioning. If that process ultimately resulted in City of Sartell gaining ownership of the property, City of Sartell could sell the parcel which would absolutely exceed the decommissioning cost.

DECOMMISSIONING FINANCIAL SURETIES

Despite the considerations of 1) the Solar Garden is not a public nuisance, 2) the resale and recycle value is expected to greatly offset the cost of decommissioning, and 3) City of Sartell and taxpayers are not at risk, we are cognizant that City of Sartell will require the posting of a bond, letter of credit, or the establishment of an escrow account as a condition of issuing EESolar11 LLC a Conditional Use Permit. Of course, City of Sartell would be the obligee of any required security.

We are offering a \$100,000 bond for a decommissioning financial surety

This financial surety provides an extra layer of security that the Solar Garden site will be returned to the appropriate condition at the end of the Solar Garden's useful life or earlier,

should the Solar Garden cease operations for a twelve-month period. City of Sartell will be the designated beneficiary of the fund and the landowner will be provided a copy of the document, thereby establishing the obligation before construction commences.

INSURANCE INFORMATION

EESolar11 LLC will be required to meet insurance requirements under long-term contracts with several parties, including the site landowner, Xcel Energy and its Solar Garden lenders and investors. EESolar11 LLC will be listed on a policy that includes:

- Liability coverage that will include \$1,000,000 in coverage against damage to rented property Excess liability coverage of an additional \$1,000,000 per occurrence
- Property coverage in an amount necessary to cover the value of the Solar Garden and up to one year of lost revenue in the event the project is destroyed and needs to be rebuilt.

1.0 DECOMMISSIONING PLAN

1.1 General

EESolar11 LLC is a proposed 3.0-megawatt direct current (MW-dc) or 2.0-megawatt alternating current (MW-ac) solar electric generating facility using ground-mounted photovoltaic panels located in City of Sartell, Minnesota. The facility will be located in a fenced area of approximately 14.5 acres. The vast majority of the site is currently in agricultural use, most of it farmed in row crops. Following decommissioning of the facility, the land will be restored to its pre-construction condition to the extent practicable.

The decommissioning plan (plan) presents the following provisions that are intended to ensure that facilities are properly removed after their useful life. The plan includes provisions for the complete removal of all structures, foundations, underground cables, transformers, inverters, foundations, and the restoration of soil and vegetation. The Contractors will comply with the requirements of all permits during the decommissioning process. Disposal of structures and foundations will comply with any applicable County Solid Waste regulations.

1.2 Decommissioning and Reclamation

Solar projects typically have a life span of approximately 30-40 years, though some replacing or updating of equipment may occur during that time frame. The Owner will be responsible for the removal of all aboveground and underground equipment to full depth within the Project area at the end of the solar project life span. The Owner will restore and reclaim the site to pre-construction topography and topsoil to the extent practical.

Decommissioning includes removing the solar panels, solar panel racking, steel foundation posts and beams, inverters, transformers, overhead and underground cables and lines, equipment pads and foundations, equipment cabinets, and ancillary equipment. The civil facilities, access road, security fence, and any drainage structures are also included in the scope. Standard decommissioning practices would be utilized, including dismantling and repurposing, salvaging/recycling, or disposing of the solar energy improvements.

After all the equipment is removed, any holes or voids created by poles, concrete pads, and other equipment will be filled in with native soil to the surrounding grade and the site will be restored to pre-construction conditions, to the extent practicable. All access roads and other areas compacted by the equipment will be de-compacted to a depth necessary to ensure drainage of the soil and root penetration prior to fine grading and tilling to a farmable condition.

1.3 List of Decommissioning Activities

1.3.1 Timeline

Decommissioning is estimated to take approximately 10-12 weeks to complete. The decommissioning crew(s) will ensure that all equipment and materials are recycled or disposed of properly.

1.3.2 Removal and Disposal of Site Components

The removal and disposal details of the site components are found below.

Modules: Modules will be inspected for physical damage, tested for functionality, and disconnected and removed from racking. Functioning modules will be packed, palletized, and shipped to an offsite facility for reuse or resale. Non-functioning modules will be shipped to the manufacturer or a third party for recycling or disposal.

Racking: Racking and racking components will be disassembled and removed from the steel foundation posts, processed to an appropriate size, and sent to a metal recycling facility.

Steel Foundation Posts: All structural foundation steel posts will be pulled out to full depth, removed, processed to an appropriate size, and shipped to a recycling facility. The posts can be removed using backhoes or similar equipment. During decommissioning, the area around the foundation posts may be compacted by equipment and, if compacted, the area will be de-compacted in a manner to adequately restore the topsoil and sub-grade material to a density consistent for vegetation.

Overhead and Underground Cables and Lines: All underground cables and conduits will be removed to full depth in a way that will not impede the reintroduction of farming. Topsoil will be segregated and stockpiled for later use prior to any excavation and the subsurface soils will be staged next to the excavation. The subgrade will be compacted per standards. Topsoil will be

EESolar11 LLC Decommissioning Plan

redistributed across the disturbed area. Overhead lines will be removed from the project and taken to a recycling facility.

Inverters, Transformers, and Ancillary Equipment: All electrical equipment will be disconnected and disassembled. All parts will be removed from the site and reconditioned and reused, sold as scrap, recycled, or disposed of appropriately, at the Owner's sole discretion, consistent with applicable regulations and industry standards.

Equipment Foundation and Ancillary Foundations: The ancillary foundation for Slayton Solar are pile foundations for the equipment pads. As with the solar array steel foundation posts, the foundation Piles are typically removed full depth using a vibratory hammer mounted on a backhoe or similar type of equipment. During the excavation, the topsoil will be segregated from the subsoil, so that the soil can be replaced in the excavation and compacted to restore the pre-construction soil profile. Duct banks will be excavated to full depth. All unexcavated areas compacted by equipment used in decommissioning will be de-compacted in a manner to adequately restore the topsoil and sub-grade material to a density similar to the surrounding soils. All materials will be removed from the site and reconditioned and reused, sold as scrap, recycled, or disposed of appropriately, at the Owner's sole discretion, consistent with applicable regulations and industry standards.

Fence: All fence parts and foundations will be removed from the site and reconditioned and reused, sold as scrap, recycled, or disposed of appropriately, at the Owner's sole discretion, consistent with applicable regulations and industry standards. The surrounding areas will be restored to pre-solar farm conditions to the extent feasible.

Access Roads: Facility access roads will be used for decommissioning purposes, after which removal of roads will be discussed with the Landowner, using the following process:

- 1) After final clean-up, access roads may be left intact through mutual agreement of the landowner and the Owner.
- 2) If a road is to be removed, aggregate will be removed and shipped from the site to be reused, sold, or disposed of appropriately, at the Owner's sole discretion, consistent with applicable regulations and industry standards. Clean aggregate can often be used as "daily cover" at landfills for no disposal cost. All internal service roads are constructed with geotextile fabric and eight inches of aggregate over compacted subgrade. Any ditch crossing connecting access roads to public roads will be removed unless the landowner requests it remains. The subgrade will be de-compacted using a chisel plow or other appropriate subsoiling equipment. All rocks larger than four inches will be removed. The access roads and adjacent areas that are compacted by the equipment will be de-compacted.

1.3.3 Restoration/Reclamation of Site

The Owner will restore and reclaim the site to the pre-solar farm condition to the extent practical consistent with the site lease agreement. The Owner assumes that most of the site will be returned to farmland and/or pasture after decommissioning and will implement appropriate measures to facilitate such uses. If no specific use is identified, the Owner will vegetate the site with a seed mix approved by the local soil and water conservation district or similar agency. The goal of restoration will be to restore natural hydrology and plant communities to the extent practicable while minimizing new disturbance and removal of native vegetation. The decommissioning effort will implement best management practices (BMPs) to minimize erosion and to contain sediment on the Project to the extent practicable with the intent of meeting this goal include:

1. Minimize new disturbance and removal of native vegetation to the greatest extent practicable.
2. Remove solar equipment and all access roads up to full depth, backfill with subgrade material and cover with suitable topsoil to allow adequate root penetration for plants, and so that subsurface structures do not substantially disrupt groundwater movements.
3. Any topsoil that is removed from the surface for decommissioning will be stockpiled to be reused when restoring plant communities. Once decommissioning activity is complete, topsoil will be re-spread to assist in establishing and maintaining plant communities.
4. Stabilize soils and return them to agricultural use according to the lease agreements.
5. Prior to and after decommissioning activities, install erosion and sediment control measures, such as silt fences, bio-rolls, and ditch checks in all disturbance areas where the potential for erosion and sediment transport exists, consistent with stormwater management objectives and requirements.

Decommissioning and restoration activities at each site will be completed within 10-12 weeks after the solar energy farm is considered a discontinued use.

1.4 Post-Restoration Monitoring

Decommissioning of the site will comply with permits for the National Pollutant Discharge Elimination System/State Disposal System (NPDES/SDS) Construction Storm Water (CSW) Permit, Spill Containment, and Countermeasure (SPCC) Plan, and Storm Water Pollution Prevention Plan (SWPPP), if grading activities are necessary and exceed applicable permit thresholds. Decommissioning may include post-restoration monitoring as required by the NPDES/SDS CSW Permit and SWPPP and other applicable requirements.

Decommissioning Costs Table

Project Name: EESolar 11, LLC

Date: October, 2023

Project Size 3.03 MW-DC | 2.00 MW-AC

	<i>Quantity</i>	<i>Unit</i>	<i>Unit Price</i>	<i>Line Item Price</i>
Mobilization/Demobilization	1	Lump Sum	\$21,809	\$21,809
Mobilization was estimated to be approximately 7% of total cost of other items. This number was developed from speaking with contractors.				
Permitting				
State Permits	1	Lump Sum	\$10,000	\$10,000
Subtotal Permitting				\$10,000
Decommissioning will require a SWPPP and SPCC plan, cost is an estimate of the permit preparation cost.				
Civil Infrastructure				
Removal Gravel Surfacing from Road	544	Cubic Yards	\$2.59	\$1,408.96
Haul Gravel Removed from Road	544	Cubic Yards	\$5.44	\$2,959.36
Disposal of Gravel Removal from Road	812	Tons	\$0.00	\$0.00
Removal Geotextile Fabric from Road Area	2,446	Square Yards	\$1.40	\$3,424.09
Haul Geotech Fabric Removed from Beneath Access Roads	0.67	Tons	\$3.99	\$2.69
Disposal of Geotech Fabric Removed from Beneath Access Roads	0.67	Tons	\$81.00	\$54.63
Removal Culvert from Beneath Road	0	Each	\$1,200.00	\$0.00
Haul Culvert Removed from Road	0	Each	\$3.99	\$0.00
Disposal of Culverts	0	Each	\$24.30	\$0.00
Grade Road Corridor (Re-spread Topsoil)	1,392	Linear Feet	\$1.59	\$2,213.28
Erosion and Sediment Control for Road Restoration	790	Linear Feet	\$3.29	\$2,599.10
Till to Farmable Condition	0.51	Acres	\$402.87	\$205.46
Removal of Security Fence	4,644	Linear Feet	\$12.43	\$57,724.92
Subtotal Civil Infrastructure				\$70,592.50
Structural Infrastructure				
Removal Steel Foundation Posts (Arrays, Equipment, Met Towers)	844	Each	\$13.38	\$11,292.72
Haul Tracker Steel Post	62	Tons	\$10.24	\$634.88
Removal Drive Motor Posts	55	Each	\$13.38	\$735.90
Haul Drive Motor Posts	4	Ton	\$10.24	\$40.96
Removal Tracker Racking	69	Each	\$160.00	\$11,040.00
Haul Tracker Racking	80	Ton	\$10.24	\$819.20
Subtotal Structural Infrastructure				\$24,563.66
Steel removal costs were calculated by using information from array manufacturers for installation rates and using the same rates to calculate total days to remove equipment. Hauling calculations are based on the locations of metals recyclers.				
Electrical Collection/Transmission System				
Removal of PV Modules	5,508	Each	\$5.27	\$29,027.16
Haul PV Modules for Disposal	142	Tons	\$3.99	\$568.08
Disposal of PV Modules	142	Tons	\$81.00	\$11,532.38
Removal of Inverters	20	Each	\$48.00	\$960.00
Removal of PCU Station (Inverters/Panelboard/Transformer)	2	Each	\$4,000.00	\$8,000.00
Haul PCU Equipment to Recycler	2	Each	\$230.50	\$461.00
Remove Equipment Pad and Foundations	2	Each	\$784.49	\$1,568.98
Haul Concrete Foundations	20	Tons	\$3.99	\$79.80
Disposal of Concrete from Transformer Foundation	20	Tons	\$81.00	\$1,620.00
Remove, Haul, and Dispose of Timber Transmission Poles	10	Each	\$1,000.00	\$10,000.00
Remove and Haul MV Power Cables	1310	Linear Feet	\$18.14	\$23,763.40
Removal of DC Collector System Cables (copper)	2	Per MW	\$1,950.00	\$3,900.00
Removal of Underground (AC) Cables	520	Linear Foot	\$2.70	\$1,404.00

Load and Haul Cables for Recycling	5	Ton	\$8.25	\$41.25
Subtotal Electrical Collection/Transmission System				\$92,926.04

Electrical removal costs of PV Modules and Combiner Boxes were based on industry standards for installation rates of a two man work crew. PCU Station, MV Equipment and Scada Equipment removal cost are based on removal of equipment, concrete pads, and conduits using a truck mounted crane and contractor provided information on installation rates. Cable removal assumed using trenching, standard industry production rates.

Site Restoration

Stabilized Construction Entrance	1	Each	\$2,000.00	\$2,000.00
Perimeter Controls	3,870	Linear Feet	\$3.29	\$12,732.30
Till to farmable condition at array areas and basin	14.5	Acres	\$150.48	\$2,181.96
Clearing and grubbing for Trees	0.95	Acres	\$7,259.43	\$6,896.46
Remove Sedimentation Basin	2	Each	\$2,332.60	\$4,665.20
Subtotal Site Restoration				\$28,475.92

Site restoration costs are based on past solar project experience.

Project Management

Project Manager - half time	10	Weeks	\$1,900.00	\$19,000.00
Superintendent	10	Weeks	\$3,525.00	\$35,250.00
Field Engineer	10	Weeks	\$2,325.00	\$23,250.00
Clerk	10	Weeks	\$750.00	\$7,500.00
Subtotal Project Management				\$85,000.00

Standard industry weekly rates from RS Means. 2 week schedule used

Subtotal Demolition/Removals **\$333,367.18**

Contingency (10%) **\$33,336.72**

Total Demolition/Removals **\$366,703.90**

Salvage

Fencing	28	Tons	\$348.75	\$9,765.00
Steel Posts	58	Tons	\$348.75	\$20,227.50
Module Racking	80	Tons	\$348.75	\$27,900.00
PV Modules	5,508	Each	\$32.76	\$180,442.08
Inverters and Transformers	2	Each	\$8,904.18	\$17,808.36
Scada Equipment	2	Each	\$1,000.00	\$2,000.00
DC Collection Lines	12,044	Pounds	\$0.75	\$9,033.00
AC Collection Lines	780	Pounds	\$0.38	\$296.40

Salvage values are a combination of the following factors; current market metal salvage prices, current secondary market for solar panel module recycling, discussions with national companies that specialize in recycling and reselling electrical transformers and inverters, and the assumption that care is taken to prevent any damage or breakage of equipment.

Subtotal Salvage **\$267,472.34**

Net Demolition Minus Salvage **\$99,231.56**

Notes:

1. Prices used in analysis are estimated based on research of current average costs and salvage values.
2. Prices provided are estimates and may fluctuate over the life of the project.
3. Contractor means and methods may vary and price will be affected by these.

Decommissioning Assumptions

To develop a cost estimate for the decommissioning of the Project, the following assumptions and pricing references were utilized. Costs were estimated based on current pricing, technology, and regulatory requirements. The assumptions are listed in order from top to bottom of the estimate spreadsheet.

1. The projected life of the Project is 25-35 years.
2. Decommissioning will utilize a full-time Project Manager or support staff.
3. Common labor will be used for most of the tasks except for heavy equipment operation.
4. Mobilization was estimated at approximately 7% of the total cost of other items.
5. Permit applications required include the preparation of a Storm Water Pollution Protection Plan (SWPPP) and a Spill Prevention Control and Countermeasure (SPCC) Plan.
6. Road gravel removal was estimated on a time and material basis using a 16-foot width and an 8-inch thickness for the access roads. Because the material will not remain on-site, a hauling cost is added to the removal cost. Road aggregate can often be disposed of by giving to landowners for use on driveways and parking areas. Many landfills will accept clean aggregate for use as "daily cover" and do not charge for the disposal.
7. Grade Road Corridor reflects the cost of mobilizing and operating light equipment to spread and smooth the topsoil stockpiled on-site to replace the aggregate removed from the road.
8. Erosion and sediment control along roads reflect the cost of silt fence on the downhill side of the roads and surrounding all on-site wetlands.
9. In most cases, topsoil is required to be stockpiled on the Project site during construction, therefore any such stockpiled topsoil can be used to replace the road aggregate, once removed. This will help in eliminating the costs for any borrowed landfill. Tilling to an agriculture-ready condition is estimated at \$402.87 per acre (based on DOT bid prices for Soil Bed Preparation). The majority of the Project area is assumed to be tilled to an agriculture-ready condition. Because decommissioning activities are not expected to eliminate the grasses and vegetation under the arrays or heavily compact the soils the restoration effort is expected to be limited. Array areas left as pasture will require little restoration effort because the arrays will have been planted with native plants and pollinator seed mixes. As a result, the soils will have been rejuvenated by having been removed from intensive farming.
10. Fence removal includes loading, hauling, and recycling or disposal. The fence and posts weigh approximately 10 pounds per foot.

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11. Array support posts are generally lightweight "I" beam sections installed deep into the ground. Crew productivity is approximately 30 posts per hour, and the same crew and equipment should have similar productivity removing the posts, resulting in a per ton cost of approximately \$13.38. When salvage values have not been recognized the costs for processing metal to size and the hauling cost to a more distant recycling facility are generally not included, but the minimum decommissioning financial security controls by such a large margin that the lower price for removals and freight are not shown.

12. The underground collector system cables are placed in trenches with a minimum of four feet of cover.

13. To reduce tracking of sediment off-site by trucks removing materials, we have included a stabilized construction entrance price to the "Site Restoration" section based on state DOT bid prices for similar items.

14. Perimeter control pricing is based on a sediment fence placed on the downgrade side of the work area perimeters and protecting wetlands and drainage swales within the project area.

15. No topsoil will be removed from the landowner's property or used on other landowner's property during decommissioning. The majority of the Project site is not anticipated to have been compacted by heavy truck or equipment traffic so no topsoil will need to be imported, and very few areas will need to be de-compacted.



Fitzthum PV Plant

2023-10-24

Created Oct 25, 2023
Updated Oct 25, 2023
Time-step 1 minute
Timezone offset UTC-6
Minimum sun altitude 0.0 deg
Site ID 103824.18084

Project type Advanced
Project status: active
Category 1 MW to 5 MW



Misc. Analysis Settings

DNI: varies (1,000.0 W/m² peak)
Ocular transmission coefficient: 0.5
Pupil diameter: 0.002 m
Eye focal length: 0.017 m
Sun subtended angle: 9.3 mrad

PV Analysis Methodology: Version 2
Enhanced subtended angle calculation: On

Summary of Results Glare with low potential for temporary after-image predicted

PV Name	Tilt	Orientation	"Green" Glare	"Yellow" Glare	Energy Produced
	deg	deg	min	min	kWh
PV array 1	SA tracking	SA tracking	106	0	-

Component Data

PV Array(s)

Total PV footprint area: 4.8 acres

Name: PV array 1
Footprint area: 4.8 acres
Axis tracking: Single-axis rotation
Backtracking: Shade-slope
Tracking axis orientation: 180.0 deg
Maximum tracking angle: 52.0 deg
Resting angle: 0.0 deg
Ground Coverage Ratio: 0.33
Rated power: -
Panel material: Smooth glass with AR coating
Vary reflectivity with sun position? Yes
Correlate slope error with surface type? Yes
Slope error: 8.43 mrad

Vertex	Latitude deg	Longitude deg	Ground elevation ft	Height above ground ft	Total elevation ft
1	45.642674	-94.232325	1039.92	0.00	1039.92
2	45.642674	-94.229814	1043.66	0.00	1043.66
3	45.641789	-94.229814	1042.36	0.00	1042.36
4	45.641789	-94.232336	1039.94	0.00	1039.94



Discrete Observation Receptors

Number	Latitude deg	Longitude deg	Ground elevation ft	Height above ground ft	Total Elevation ft
OP 1	45.644638	-94.231018	1040.49	0.00	1040.49
OP 2	45.641802	-94.222156	1043.59	0.00	1043.59
OP 3	45.638352	-94.224452	1054.93	0.00	1054.93
OP 4	45.639057	-94.231040	1043.15	0.00	1043.15
OP 5	45.641607	-94.235181	1043.50	0.00	1043.50

Summary of PV Glare Analysis

PV configuration and total predicted glare

PV Name	Tilt	Orientation	"Green" Glare	"Yellow" Glare	Energy Produced	Data File
	deg	deg	min	min	kWh	
PV array 1	SA tracking	SA tracking	106	0	-	-

Distinct glare per month

Excludes overlapping glare from PV array for multiple receptors at matching time(s)

PV	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
pv-array-1 (green)	0	0	0	0	68	0	38	0	0	0	0	0
pv-array-1 (yellow)	0	0	0	0	0	0	0	0	0	0	0	0

PV & Receptor Analysis Results

Results for each PV array and receptor

PV array 1 low potential for temporary after-image

Component	Green glare (min)	Yellow glare (min)
OP: OP 1	0	0
OP: OP 2	0	0
OP: OP 3	38	0
OP: OP 4	0	0
OP: OP 5	68	0

PV array 1: OP 1

No glare found

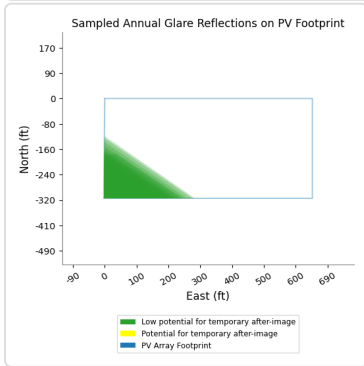
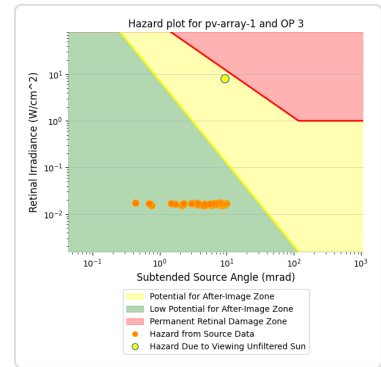
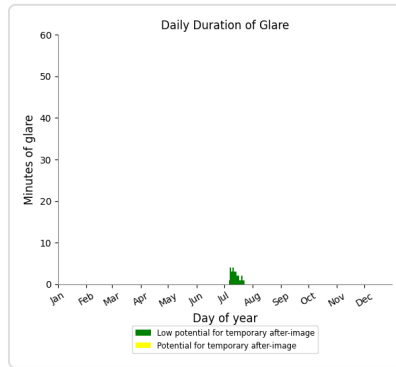
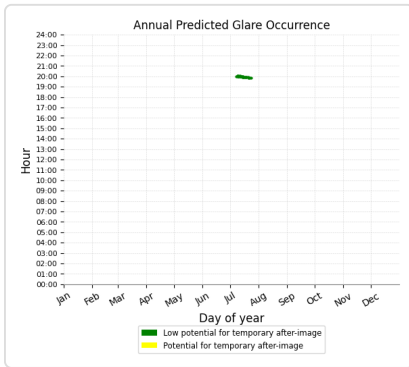
PV array 1: OP 2

No glare found

PV array 1: OP 3

PV array is expected to produce the following glare for this receptor:

- 38 minutes of "green" glare with low potential to cause temporary after-image.
- 0 minutes of "yellow" glare with potential to cause temporary after-image.



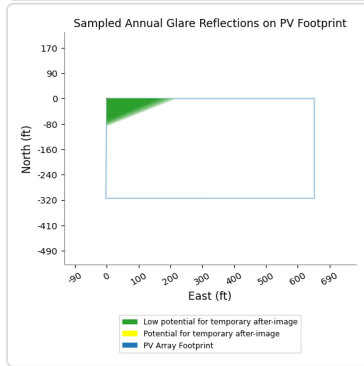
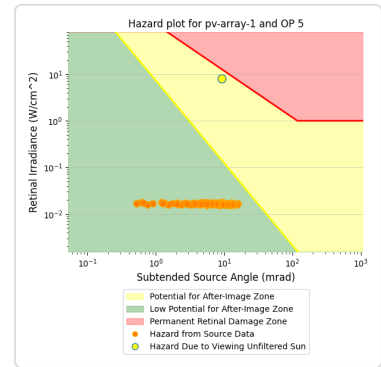
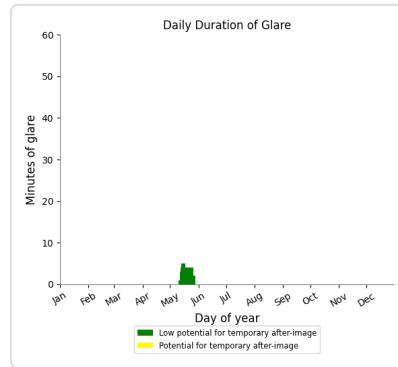
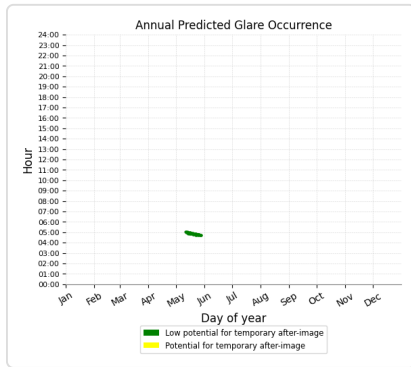
PV array 1: OP 4

No glare found

PV array 1: OP 5

PV array is expected to produce the following glare for this receptor:

- 68 minutes of "green" glare with low potential to cause temporary after-image.
- 0 minutes of "yellow" glare with potential to cause temporary after-image.



Assumptions

- Times associated with glare are denoted in Standard time. For Daylight Savings, add one hour.
- Glare analyses do not automatically account for physical obstructions between reflectors and receptors. This includes buildings, tree cover and geographic obstructions.
- Detailed system geometry is not rigorously simulated.
- The glare hazard determination relies on several approximations including observer eye characteristics, angle of view, and typical blink response time. Actual values and results may vary.
- The system output calculation is a DNI-based approximation that assumes clear, sunny skies year-round. It should not be used in place of more rigorous modeling methods.
- Several V1 calculations utilize the PV array centroid, rather than the actual glare spot location, due to algorithm limitations. This may affect results for large PV footprints. Additional analyses of array sub-sections can provide additional information on expected glare.
- The subtended source angle (glare spot size) is constrained by the PV array footprint size. Partitioning large arrays into smaller sections will reduce the maximum potential subtended angle, potentially impacting results if actual glare spots are larger than the sub-array size. Additional analyses of the combined area of adjacent sub-arrays can provide more information on potential glare hazards. (See previous point on related limitations.)
- Hazard zone boundaries shown in the Glare Hazard plot are an approximation and visual aid. Actual ocular impact outcomes encompass a continuous, not discrete, spectrum.
- Glare locations displayed on receptor plots are approximate. Actual glare-spot locations may differ.
- Refer to the **Help page** for detailed assumptions and limitations not listed here.



Vegetation Installation and Management Plan for Fitzthum Solar

November 2023



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Site Location & Name Fitzthum PV Plant
1593 Pine Cone Road
Sartell, MN
Stearns County

Site Developer Enterprise Energy, LLC
2925 Dean Parkway, Suite 300
Minneapolis, MN 55416

Developer Contact Evan Carlson
612.470.7152
EvanC@Enterpriseenergy.com

Vegetation Restoration Natural Resource Services, Inc
2885 Quail Road NE
Sauk Rapids MN 56379
320.290.5363

and

16425 W. State Route 90
Princeville, IL 61559

Proposed Fitzthum PV Plant

Overview of Site Conditions, Seeding, Trees & Shrubs

The proposed Fitzthum PV Plant is planned on 22.4 acres of land in Le Sauk township south of 17th Street North and east of Pine Cone Road North in Stearns County. While the site contains wetlands, sections have been cropped annually, determined by winter snowmelt and spring rainfall. The remainder of the site is vegetated in native and non-native grasses, shrubs and deciduous trees, some native along with non-native, invasive species.

The site will contain single axis tracking panels on an array footprint of 14.77 acres. The area within the fence will be seeded in a native, pollinator friendly mix appropriate to the site. This mix can be referenced on page 11 of this plan.

Fitzthum PV plant will be screened as permitting requires using Balsam Fir and red twig dogwood in a double staggered row. These two native species are more tolerant than many other natives of the hydric (moist and wet) soils found here. Additionally, the evergreens will provide nesting habitat for small game and songbirds and the red twig dogwood will add a colorful visual element to the site throughout the winter.

A portion of the center of this site includes a mix of deciduous trees and shrubs to be removed, see map on page 6. Following removal, this section should be grubbed to aid in eliminating trees sprouting from the tree stumps and roots. This site will include a heavy tree seed bank in the soil that will require monitoring and removal. This can be accomplished using specialized herbicide such as Garlon 4 Ultra or similar. Annual repeat treatments should be anticipated until the site has stabilized following construction disturbance.

Permanent Seeding

This site will require a single seed mix that includes native grasses, sedges and wildflowers tolerant of the sandy yet moist soil conditions here. The native species selected will aid in improving and speeding stormwater and snowmelt infiltration. No fertilizers or soil amendments will be used on this site.

When construction is completed or at a minimum reduced to only foot traffic, site prep and permanent seeding can begin. All grading must be completed and the site cleared of debris. The entire site should be mowed and allowed to green up to provide leaf mass and then sprayed using glyphosate and any additional specific herbicides necessary to eliminate perennial weeds and tree seedlings.

The site should be allowed to stand undisturbed for a minimum of ten days before repeating these steps with a second mowing and spraying. Two herbicide treatments may be necessary on this site due to the types of invasive species including Reed Canary Grass. If broadleaf vegetation is present, a triclopyr herbicide will be added (Garlon 3A or similar). A broadleaf herbicide requires 30 days of undisturbed time, so adequate planning is necessary.

Following the required activation time, the site should be disked and harrowed if conditions allow. Areas that cannot be disked will be broadcast seeded as best possible. The site will be broadcast seeded with the mix on page 11. Areas inaccessible to equipment will be hand broadcast. A cover crop of oats or winter wheat, seasonally determined, should be included at the time of seeding.

The screening planned for this site is Balsam Fir, *Abies balsamea* 5 foot ball and burlap planted 16' on center in a single row and # 3 container Red Twig Dogwood, *Cornus sericea*, planted alternating the Balsam at 16' on center surrounding the array.

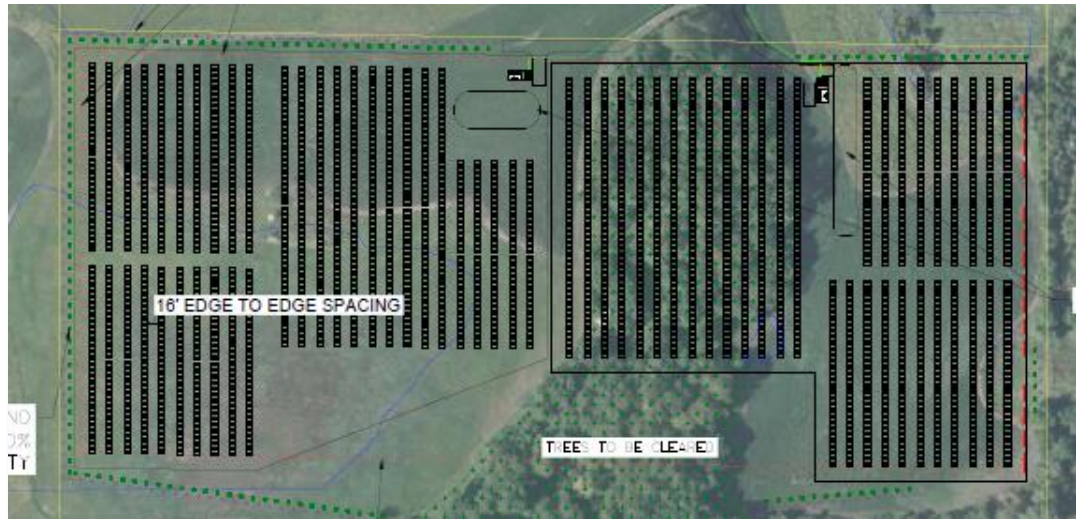
Maintenance of the Array

Maintenance of this site will be important for success. Active management of all areas of the Fitzthum PV Plant are similar: all areas of the site are inspected annually followed by maintenance necessary to encourage healthy growth.

1. During the germination year, the site will be mowed to control annual weed development. Optimum cutting height is typically 4 to 6 inches. The mowing should finely mulch the clippings to prevent smothering young plants.
2. In years following the first growing season, Integrated Vegetation Management (IVM) services are utilized to control annual, biennial and perennial weed species within the developing landscape. Typical IVM services include spot herbicide spraying, spot mowing, and herbicide wicking.

Additional maintenance details follow on page 9.

Proposed Fitzthum PV Plant Layout
17th St North and Pine Cone Road North
Screening with Balsam Fir and red twig dogwood surrounding the array.



Soil Types Delineation
#181 Litchfield loamy sand 1%; #183 Forada sandy loam 56%;
281 Danfur coarse sandy loam 43%

Site Preparation

1. Inspection of the project area to assess site conditions. Mow site and treat brushy areas with appropriate herbicide, as needed.
2. Two vegetation herbicide applications are likely necessary due to the invasive grasses, tree seedlings and weeds found here. Many can be treated using glyphosate (Round-up® or equivalent) as per manufacturer's directions in areas with actively growing vegetation. Allow a minimum of 10 days before disturbing the soil or completing seeding activities.
3. Allow the site to regrow and produce leaf mass prior to the second herbicide treatment.
4. When perennial broadleaf vegetation is present a triclopyr herbicide will be added (Garlon 3A® or equivalent) as per manufacturer's directions. When a broadleaf herbicide is used allow a minimum of 30 days before disturbing the site or completing seeding.

Seed and Seeding Installation

1. Construction debris, garbage and building materials will be removed and/or staged outside the intended seeding areas.
2. Disk soil as conditions allow, within the project area in preparation for seeding. Harrow or rake the soil to achieve the proper seedbed.
3. Following disking, the site will be broadcast seeded using the lowland mix throughout most of the site and the upland mix for the drier areas.
4. A cover crop of winter wheat will be seeded along with the other seed if seeding occurs in September through freeze-up. A cover crop of oats would be used for late spring and summer seedings.
5. Harrowing will be completed as site conditions allow, after all planned seed mixes and cover crop seeding is completed.
6. Areas inaccessible to equipment will be hand seeded.

Array Screening Installation

The array will be surrounded by Balsam Fir trees, 5' B&B installed 16 feet on center at soil level after all seeding work has been completed. Red Twig Dogwood, #3 container will be planted 16' on center in a double row, spaced between the Balsam. These species are well suited to the moist conditions found on this site and should thrive here.



Example of Balsam Fir tree line



Grouping of Red Twig Dogwood

Recommended Vegetation Management Procedures

Establishment Phase

Year 1:

Complete site mowings to control annual/biennial weed canopy and prevent production of viable seed.

- Three mowing trips are typical depending on soils, weather patterns and planting dates.
- Mowing to be done using specialized zero-radius mowers and/or flail mowers
- Target mowing height of 4-6 inches.

Year 2

- Complete site mowing to control annual/biennial weed canopy and prevent production of viable weed seed.
- Three mowing trips likely along with the use of herbicides as necessary during both trips.
- Mowing to be done using specialized zero-radius mowers and/or flail mowers

Year 3

- Integrated Vegetation Management using mowing and spot spraying depending on growth and weed populations.
- Two to three trips anticipated in Year 3.

Maintenance Phase

Years 4 - 34: Integrated Vegetation Management

- Two IVM site visits are typical depending on vegetation status.
- Each visit will likely include mowing, spot herbicide applications and/or herbicide wicking.
- Equipment used includes tractor and/or ATV mounted sprayers.
- Includes a complete site mowing once every 3 years to mulch up biomass and recycle nutrients.

Monitoring

Consistent monitoring of the project is essential in order to evaluate vegetative establishment, weed presence and possible erosion concerns. This information helps determine which management technique to use, the proper timing of the implementation and whether or not any other remedial action is required.

Additional Notes on Vegetation Management:

- Vegetation management crews will control weed growth underneath the panels only where height is a concern. Mowing/trimming around every post is not necessary from a plant community health standpoint.
- Utilizing herbicide to provide targeted control of unwanted species should only be completed by licensed applicators with a comprehensive knowledge of herbicides, application techniques and species morphology. Applying the correct herbicide with the proper application device at the correct period in the plant's lifecycle is essential to successful control and to minimizing collateral damage.
- Additional mowing or trimming may be needed if shading of the panels occurs, either by native or non-native vegetation. As a general rule, this type of mowing, if needed, should be limited to the areas immediately in front of the panel's lower edge.

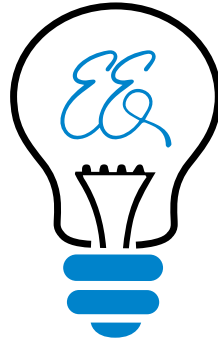
Array Seed Mix for Proposed Fitzthum PV Plant

Common Name	Scientific Name	% of Mix	Seeds/ft ²	Total	
Grasses					
Slender Wheatgrass	<i>Elymus trachycaulus</i>	6.00%	1.8	0.72	PLS lb
Sideoats Grama	<i>Bouteloua curtipendula</i>	26.67%	7.1	3.20	PLS lb
Blue Grama	<i>Bouteloua gracilis</i>	1.50%	2.6	0.18	PLS lb
Prairie Brome	<i>Bromus kalmii</i>	3.00%	1.1	0.36	PLS lb
Plains Oval Sedge	<i>Carex brevior</i>	2.25%	2.9	0.27	PLS lb
Pointed-broom Sedge	<i>Carex scoparia</i>	0.75%	2.8	0.09	PLS lb
Brown Fox Sedge	<i>Carex vulpinoidea</i>	0.75%	3.3	0.09	PLS lb
Silky Wild Rye	<i>Elymus villosus</i>	8.00%	1.9	0.96	PLS lb
Little Bluestem	<i>Schizachyrium scoparium</i>	25.71%	17.0	3.09	PLS lb
Prairie Dropseed	<i>Sporobolus heterolepis</i>	0.38%	0.3	0.05	PLS lb
Forbs					
Anise Hyssop	<i>Agastache foeniculum</i>	0.10%	0.4	0.01	PLS lb
Common Yarrow	<i>Achillea millefolium</i>	0.63%	4.9	0.08	PLS lb
Lead Plant	<i>Amorpha canescens</i>	1.44%	1.0	0.17	PLS lb
Canada Anemone	<i>Anemone canadensis</i>	0.06%	0.0	0.01	PLS lb
Wild Columbine	<i>Aquilegia canadensis</i>	0.22%	0.4	0.03	PLS lb
Common Milkweed	<i>Asclepias syriaca</i>	0.63%	0.1	0.08	PLS lb
Butterfly Milkweed	<i>Asclepias tuberosa</i>	0.16%	0.0	0.02	PLS lb
Canada Milkvetch	<i>Astragalus canadensis</i>	1.50%	1.1	0.18	PLS lb
Calico Aster	<i>Symphotrichum lateriflorum</i>	0.13%	1.4	0.02	PLS lb
Partridge Pea	<i>Chamaecrista fasciculata</i>	2.50%	0.3	0.30	PLS lb
White Prairie Clover	<i>Dalea candida</i>	4.22%	3.5	0.51	PLS lb
Purple Prairie Clover	<i>Dalea purpurea</i>	6.25%	5.0	0.75	PLS lb
Prairie Blazing Star	<i>Liatris pycnostachya</i>	0.48%	0.2	0.06	PLS lb
Virginia Mountain Mint	<i>Pycnanthemum virginianum</i>	0.13%	1.2	0.02	PLS lb
Long-headed Coneflower	<i>Ratibida columnifera</i>	0.50%	0.9	0.06	PLS lb
Black-eyed Susan	<i>Rudbeckia hirta</i>	2.50%	10.1	0.30	PLS lb
Gray Goldenrod	<i>Solidago nemoralis</i>	0.22%	2.9	0.03	PLS lb
Prairie Spiderwort	<i>Tradescantia bracteata</i>	0.11%	0.0	0.01	PLS lb
Hoary Vervain	<i>Verbena stricta</i>	0.63%	0.8	0.08	PLS lb
Golden Alexanders	<i>Zizia aurea</i>	2.63%	1.3	0.32	PLS lb

Seeding Rate: 12 lbs./acre, 76.4 seeds per square foot.

Date:
Land Use Authority:

Monday, April 10, 2023
City of Sartell, MN



ENTERPRISE ENERGY

Application for Conditional Use Permit

Fitzthum Paynesville Community Solar Garden

Enterprise Energy LLC for EESolar11 LLC

Enterprise Energy LLC, a Minnesota limited liability company (“Applicant”) submits this permit application on behalf of EESolar11 LLC, a Minnesota limited liability company and subsidiary of Enterprise Energy. Applicant requests a permit to construct up to a 2MW Alternating Current community solar garden for a period of 35 years on land owned by Fitzthum Development LLC, a Minnesota limited liability company, legally described as being part of the South ½ of the Northwest ¼ of the Northeast ¼ of Section 17, Township 125, Range 28W, Stearns County, MN, Tax ID 17090180004. The site was selected due to its compliance with the zoning ordinance, its proximity to electrical infrastructure, it’s physical characteristics and suitability for solar development, and landowner participation. The installation will operate as a “Community Solar Garden” as defined by Minn. Stat. 216B.1641 for a period of at least 25 years, and may continue operation for longer if permitted.

The property is located in the township. The application has requested annexation. Section 10-8-17 of the city ordinance relates to the proposed development. Solar Gardens 2MW in size are permitted as a conditional use in residential zones. The property is zoned for residential.

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1. Summary of Project

A Community Solar Garden is a solar power plant that allows people who don't have a good spot for solar panels to be treated by the electric utility as though these solar panels are on their property. We lease land somewhere that is good for solar, such as this parcel, and pay to develop and install the Community Solar Garden. When the array puts power into the Grid, it receives a "bill credit" from the electric utility for that amount of power. The bill credit is a right to take that same amount of power out of the electric grid somewhere else in the same electric grid at no cost. We sell the bill credit to the people who don't have a good spot for solar, thereby allowing them to save money through solar even though they don't have a good spot for solar panels. The people who buy the bill credits are referred to as the "subscribers" since they subscribe to the Community Solar Garden by agreeing to buy the bill credits.

The application is for up to 2 MW (AC) Alternating Current of solar on the property. The installation will consist of approximately three thousand solar panels per MW. The installation will encumber approximately eight acres of land per MW and reach a height that will not exceed fifteen feet above grade, approximately 5-10 feet.

The solar panels are screwed to a steel racking system that holds them in rows. The rows are either arranged into an immobile configuration from East to West, facing the South at an approximately 30-degree angle, or they are arranged into rows from North to South, and pivot on a single axis following the sun from East to West.



The racking system is attached to driven I-beam that secures the installation to the ground. The I-Beam is driven directly into the ground to a depth of approximately 7 feet and does not require concrete footings. The racking and footings are within accepted professional standards



given the local soil and climate, and are professional engineered to withstand winds exceeding 150 MPH.

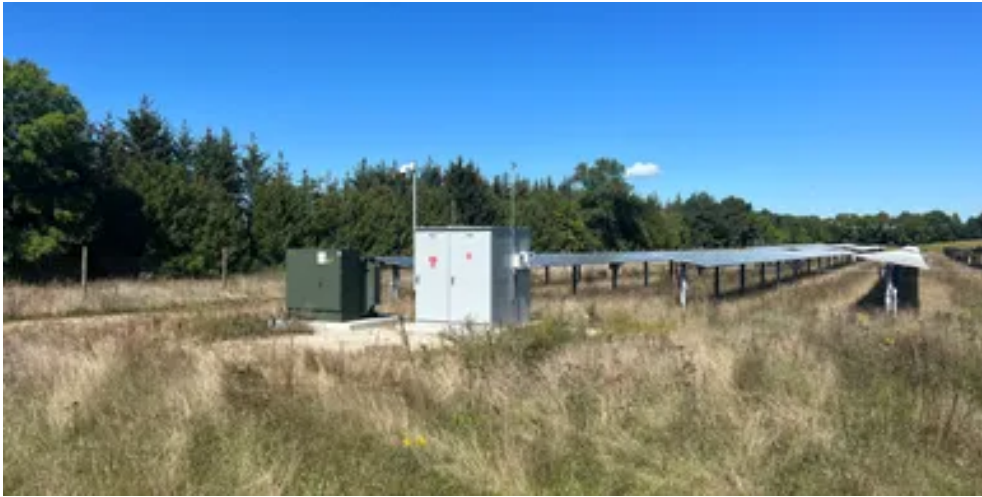


Solar panels produce direct current (DC) electricity. The electrical grid uses alternating current (AC) electricity. The power produced from the array will be run through an “Inverter” that changes the power from direct current to alternating current. The process of inverting the electricity loses some efficiency. Therefore, it will produce more DC power than AC. This conversion is expressed as a DC/AC ratio. This project will have roughly a 1.75 DC/AC Ratio, meaning that for every MC AC that it produces, it produces 1.5MW direct current.

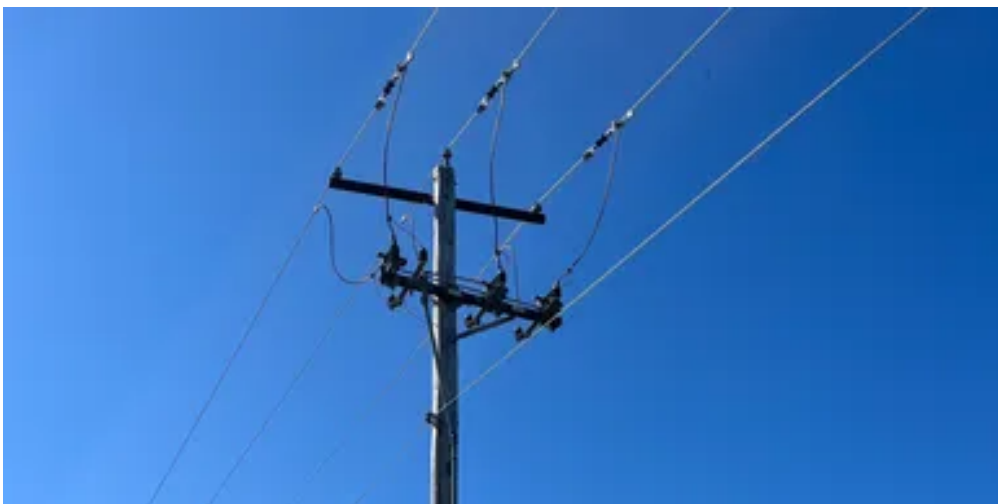


A community solar garden has one concrete equipment pad that takes up about 200 sf. The solar panels are connected by underground electric conduit that leads to the equipment pad where metering equipment is mounted. The amount of electricity that is produced by the solar development is measured by the solar development owner and the electric utility. The power

production and equipment are monitored 24/7 by a satellite or cellular based security system. An emergency shutoff switch is also on site.



After the power is metered at the equipment pad, it interconnects into the electric utility's existing three phase power distribution network. The solar installation includes a pole that houses overhead wires and leads to another pole that is controlled by the electric utility.



The solar array will be contained within a 6 foot tall security fence that will either be a “deer style” or classic chain link style fence. The fence will meet electrical code requirements and prevent people from trespassing, while allowing birds, insects, rodents, and other wildlife to pass through.



2. Methods of Construction

We would like to begin construction as soon as spring 2024 and complete before winter. However, the actual construction process will only take about three months. We haven’t set an exact groundbreaking date yet. The construction process begins with preliminary site testing for soil conditions for footings, as well as environmental, historical, and cultural diligence. A construction trailer and portable toilet will be placed on site when we begin groundbreaking.

Construction happens in phases, typically with two phases occurring at the same time when the first phase is halfway done. The first phase of the installation is the footings. There will be rows I-beams sticking out of the ground. When about half of the field has I-beams installed, the racking system begins being placed on the completed portion of the I-beams. When the raking is installed on about half of the field, electricians will begin installing the solar panels on the completed portion. When the solar panels about installed about halfway through the field, electricians will begin wiring the system together. After the installation is complete it will undergo about a month of testing from the installer and the electric utility before it becomes commercially operational.

Construction will not require a water supply. All waste and debris from the project will be gathered on site and disposed of.

3. Access, Parking and Roads

Access to the site will be by a packed class five gravel road approximately fifteen feet wide with a 20-foot entrance. Construction parking will be located entirely within the parcel. No additional parking is required. Multiple semi truckloads of equipment such as solar panels and steel racking will be delivered through the construction process. Multiple pickup trucks, workers, passenger vehicles, bobcats and equipment will be on site most days during construction.



4. Operation

Access to the site will be minimal after construction. An engineer will need to access the property by pickup truck at least twice a year to examine the equipment. Maintenance crews will be on site at least twice a year to manage the vegetative cover and remove weeds.

The array will be monitored 24/7 365 days a year by a computer monitoring system that measures the power being produced on site. If a problem arises, the system will alert the system owner so that appropriate personnel can be dispatched to the site to resolve the issue.

5. Landscape Plan & Visual Impact

The Minnesota state legislature has passed a law that encourages solar developers to plant solar arrays in pollinator friendly plantings, Minn Stat. 216B.1642. The Minnesota Board of Water and



Soil Resources has issued guidelines for the establishment of such pollinator habitat underneath solar developments, including tools evaluating the establishment and maintenance of the pollinator plantings.

We propose to submit a vegetation management plan in compliance with the abovementioned guidelines. The vegetative management plan will create wildlife habitat for birds, rodents, and insects that cannot live in farmed soils due to pesticides, as well as carnivorous animals that eat them. Unlike row crops, the vegetative cover will have deep roots that will improve the permeability of the soil, promote soil health, slow down the velocity of water runoff, and prevent topsoil erosion, thereby naturally improving the quality of any surrounding waterbodies or wetlands.

The Minnesota board of Soil and Water has recognized these benefits outside of solar by creating the CREP program, which pays farmers to remove farmland from agricultural production to create wildlife habitat like this solar installation creates for free. Removing overworked farmland from production and returning it to wildlife habitat is a windfall for the community and farmers. However, some opponents to solar have used the removal of agricultural land from production as a pretext for opposing solar installations. If the permitting authority prefers to keep the land in agricultural production, we will leave it in production by growing hay on the property for animal feed.

Vegetative screening may be used to obstruct the view of the solar array from surrounding properties. A demonstration is included with the site plan. However, alterations can be made in response to stakeholder input and incorporated into the land use permit as a condition to approval.



6. Stormwater Management Plan



Stormwater management measures will be determined by a Minnesota licensed civil engineer as part of a full civil design set, which will be submitted for a building permit, and be subject to review and approval by environmental staff. The plan may include a SWPPP, stormwater runoff calculations, identify water retention basins, and utilize measures such as erosion control logs, and silt fences. The stormwater management plan will comply with local laws and rules, as well as the Minnesota Board of Soil and Water, DNR, MPCA, and other state and federal requirements.

7. Decommissioning Plan

The solar tenant and its successors shall be responsible for decommission of the solar installation upon the expiration of the lease, land use permits, or the cessation of power generation for a period longer than 12 months, at which point the solar installation will be deconstructed and removed. All footings, electrical components and underground wires, fences, and other solar equipment will be removed, and the land can be restored to agricultural production.

The solar installation will comply with any decommissioning security requirements or procedures that are required. The land lease for solar installation contains a contractual obligation for the solar tenant to decommission the solar installation and restore the property. It also requires that the tenant post a security for removal in the form of a bond, escrow, or letter of credit prior to construction, payable to the property owner, in the event that the land use authority does not require one. The purpose of the security is to ensure that sufficient money is set aside to remove the solar installation before it is built.

8. Fire Prevention Plan

The solar installation will comply with the international building code, including sections 605.11-605.11.2 regarding the location of underground electrical conduit, the national electric code, and all local electric and fire codes and ordinances. The solar installation will have emergency contact information posted on a sign at the fence entrance. The local fire department will be given an emergency key to the security fence. Solar production will be monitored 24/7 for electrical and mechanical issues.





August 3, 2023

Enterprise Energy LLC
2925 Dean Parkway, Suite 300
Minneapolis, MN 55416

Fitzthum Development LLC
700 21st Ave North
Sartell, MN 56377

Re: Conditional Use Permit Time Extension Request

To whom it may concern:

You submitted an application for a Conditional Use Permit to operate and construct a 2 MW solar garden on April 12, 2023. The Conditional Use Permit was unable to be reviewed and/or considered until annexed into the City of Sartell, this information was provided at the time of initial application. The annexation was approved on May 2, 2023, by the State of Minnesota, this initiated the 60-day time limit for response (Minn. Stat. 15.99).

You have requested an extension the for the Conditional Use Permit consideration to **November 13, 2023**, due to the six (6) month moratorium on solar gardens which currently has an expiration date of **November 8, 2023**. The Conditional Use Permit will then be considered by the City Council for approval or denial no later than at the regular City Council meeting scheduled for November 13, 2023.

If you have any questions, please contact me at 320-258-7312 or kari.theisen@sartellmn.com

Respectfully,

A handwritten signature in blue ink that reads "Kari Theisen".

Kari Theisen
Project Supervisor

Enclosure: Email requesting time extension

Kari Theisen

From: Evan Carlson <evanc@enterpriseenergy.com>
Sent: Wednesday, August 2, 2023 8:12 AM
To: Kari Theisen
Cc: Ryan Fitzthum
Subject: Re: Solar

11/13. Sorry for the confusion.

Sent from my iPhone

On Aug 2, 2023, at 7:27 AM, Kari Theisen <kari.theisen@sartellmn.com> wrote:

What is the date of extension?

You said 11/13 and 7/13 please verify what date?

Thank you!

Kari Theisen

Project Supervisor

T: 320-258-7312
Kari.Theisen@sartellmn.com
125 Pinecone Road N, Sartell, MN, 56377

<image001.png>

<image002.png>

<image003.png>

From: Evan Carlson <evanc@enterpriseenergy.com>
Sent: Monday, July 31, 2023 2:26 PM
To: Kari Theisen <kari.theisen@sartellmn.com>
Cc: Ryan Fitzthum <ryan.fitzthum@chrobinson.com>
Subject: Re: Solar

We'd like to make it 7/13.

Thanks,

- Evan

On Jul 31, 2023, at 1:57 PM, Kari Theisen <kari.theisen@sartellmn.com> wrote:

I will need a date ASAP, when you determine the date for record.

Thank you!

Get [Outlook for iOS](#)

From: Kari Theisen
Sent: Monday, July 31, 2023 12:45:29 PM
To: Evan Carlson <evanc@enterpriseenergy.com>; Ryan Fitzthum <Ryan.Fitzthum@sartellmn.com>
Subject: Solar

Evan,

Per your email please provide a date of extension. I think appropriate extension would be December 31, 2023 or otherwise indefinite extension.

Please respond with a date or indefinite.

Thank you!

Get [Outlook for iOS](#)

<image004.png>

Evan Carlson, Founder
Enterprise Energy
2925 Dean Parkway, Executive Ste. 300
Minneapolis, MN 55416
Phone: (952) 212-0824
Email: evanc@enterpriseenergy.com



June 13, 2023

Enterprise Energy LLC
2925 Dean Parkway, Suite 300
Minneapolis, MN 55416

Fitzthum Development LLC
700 21st Ave North
Sartell, MN 56377

Re: Conditional Use Permit Time Extension

To whom it may concern:

You submitted an application for a Conditional Use Permit to operate and construct a 2 MW solar garden on April 12, 2023. The Conditional Use Permit was unable to be reviewed and/or considered until annexed into the City of Sartell, this information was provided at the time of initial application. The annexation was approved on May 2, 2023, by the State of Minnesota, this initiated the 60-day time limit for response (Minn. Stat. 15.99).

The City is extending the time frame for the Conditional Use Permit consideration to **August 14, 2023**, due to the three (3) month moratorium on solar gardens which was approved by the City Council on May 8, 2023. The Conditional Use Permit will then be considered by the City Council for approval or denial no later than at the regular City Council meeting Scheduled for August 14, 2023, at 6 PM.

If you have any questions, please contact me at 320-258-7312 or kari.theisen@sartellmn.com

Respectfully,

A handwritten signature in blue ink that reads "Kari Theisen".

Kari Theisen
Project Supervisor

**CONDITIONAL USE PERMIT
APPLICATION**



125 Pine Cone Road North
SARTELL, MN 56377
PHONE: 320-253-2171
FAX: 320-253-3337
www.sartellmn.com

DATE RECEIVED _____

FEE - \$425

APPLICANT EESolar11, LLC by Enterprise Energy LLC

PHONE (952) 212-0824 FAX _____ EMAIL evanc@enterpriseenergy.com

ADDRESS 2925 Dean Parkway, Executive Suite 300

CITY Minneapolis STATE MN ZIP 55416

FEE OWNER Fitzthum Development, LLC

ADDRESS 700 21st Ave N PHONE (320) 493-5891 FAX _____

PROJECT/DEVELOPMENT NAME Fitzthum Solar

PROJECT LOCATION 17th Ave and Pinecone

PURPOSE OF CONDITIONAL USE PERMIT Up to 2MW Community Solar

Development

PROPERTY IDENTIFICATION NUMBER (PIN) 17.09018.0004

LEGAL DESCRIPTION OF PROPERTY (attach a separate document if necessary):
The South 1/2 of the Northwest 1/4 of the Northeast 1/4 of Section 17, Township

CONDITIONAL USE PERMITS

Certain uses, while generally not suitable in a particular Zoning District, may, under certain circumstances, be acceptable. When such circumstances exist, a conditional use permit may be granted. The City Council declares it necessary and appropriate for conditional use permit approval in the following instances: (1) Uses declared conditional uses in the respective districts, (2) To allow for any uses within the Planned Unit Development District (R-5) other than Single Family Residential unless a deviation from the minimum setbacks are necessary for development.

APPLICATION FOR CONDITIONAL USE PERMIT

Applications for Conditional Use Permit shall be on a form provided by the City Clerk or Planning and Community Development Director and shall include the established application fee. The application and copies of the site plan shall be submitted three (3) weeks prior to the next Planning Commission meeting. Three (3) full size copies of the site plan, along with 10 (11"x17") reduced copies of site plan drawn to scale showing the property dimensions, grading, landscaping and location of the utilities, as applicable; location of all existing and proposed buildings and their size, including square footage; location of all existing and proposed curb cuts, driveways, access roads, parking spaces, off-street loading areas, and sidewalks must be submitted in the initial application. The City may request additional copies of the site plan for review by the City Council.

An explanation outlining the Conditional Use requested, along with any information explaining the operation, including days and hours of operation if applicable. This letter may be photocopied for the information packets. Any additional information which City Staff feels the Planning Commission and City Council may need to make a proper decision on the matter will be required.

PROCEDURE

The Planning Commission shall review the Conditional Use Permit application and consider the following: interrelationship with the plan elements to conditions both on and off the property; conformance to the City's Comprehensive Plan; the impact of the plan on the existing and anticipated traffic and parking conditions; the adequacy of the plan with respect to land use; pedestrian and vehicular ingress and egress; building location and height; architectural and engineering features, landscaping, lighting; provisions for utilities; site drainage; open space; loading and unloading areas; grading; signage; screening; setbacks. And other related matters. The Planning Commission will make a recommendation on the application which may include a recommendation to impose necessary conditions and safeguards on to the permit where they deem as necessary.

The City Council shall hold a Public Hearing on the proposed conditional use permit request and shall have notice of such hearing published in the official paper at least ten (10) days prior to such hearing. Notice of such hearing will also be mailed at least 10 days prior to each owner of property situated within 350 feet of the property to which the Conditional Use is related.

The City strongly recommends that you be prepared to give a presentation at both the Planning Commission and City Council meetings with enlarged drawings and/or other materials that would be helpful to better familiarize the Commission, City Council, and interested residents that are present at public meetings or the public hearing on your proposed land use request.

The City strongly recommends that you discuss your application with the adjacent property owners before a formal application is made. Any conflicts you can resolve ahead of time will make the application process easier.

This application must be signed by all owners of the subject property or a written explanation attached stating why this is not the case.

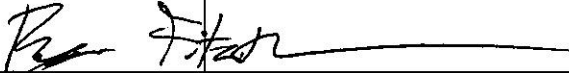
We, the undersigned, have read and understand the above.



3/30/23

Signature of Applicant

Date



4/10/23

Signature of Owner (s)

Date



Building a Better World
for All of Us®

MEMORANDUM

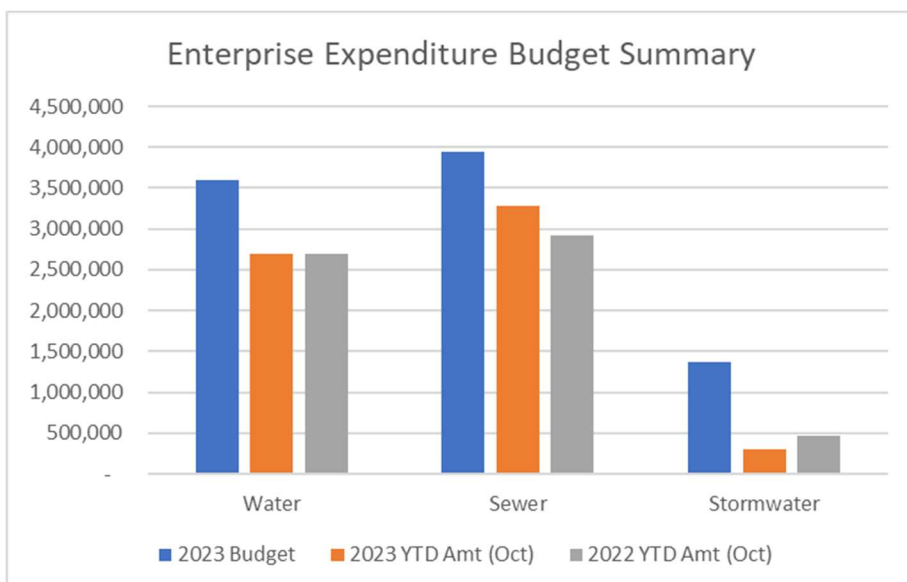
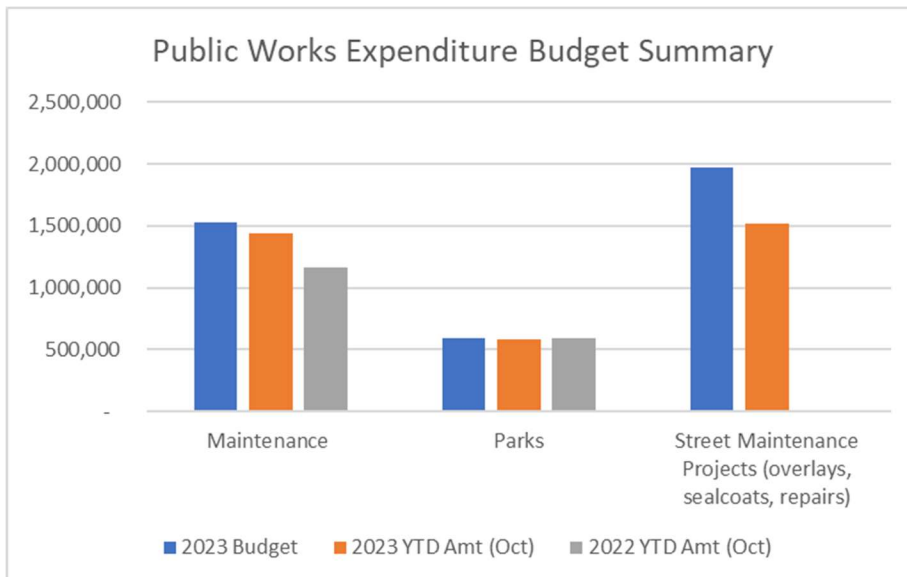
TO: Mayor and Council Members

FROM: April Ryan & Hunter Lund, City Engineers
John Kothenbeutel, Public Works Director

DATE: November 13, 2023

RE: Monthly Engineering & Public Works Update
SEH No. SARTE General 14.00

Public Works:



Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 2351 Connecticut Avenue, Suite 300, Sartell, MN 56377-2485

320.229.4300 | 800.572.0617 | 888.908.8166 fax

SEH is 100% employee-owned | Affirmative Action–Equal Opportunity Employer

MAINT.

Landfill Maintenance
New Park Signs
Holiday Decorations

PARKS

Summer Season Facility Winterizations
Landfill Maintenance
New Park Signs
Holiday Decorations

STREETS

Fall Street Sweeping
Curb Line Leaf Pick Up
Holiday Decorations
Landfill Maintenance

UTILITIES

Sanitary Sewer Clean
Water Plant Operation
Lift Station Checks
Meter Reading
Odor Pilot Study Full up and Running

General Engineering:

Summarized below are the general engineering activities through October 2023.

The annual budget for 2023 is \$82,500.

(Q2 saw higher General Engineering cost due to ClearGOV efforts, CIP Planning, ordinance revision reviews, annual reports, master park plan efforts, and potential development questions)

Task Name	Septemeber Only	Year to Date
General Engineering	\$2,303.50	\$20,167.50
Meetings	\$1,400.00	\$20,600.00
Maps	\$0.00	\$8,277.75
Development Activity	\$715.00	\$13,578.75
Misc. Inspections	\$0.00	\$4,312.85
Traffic Complaints	\$652.00	\$2,520.00
TOTAL	\$5,070.50	\$69,456.85
Prorated Annual Budget	\$6,875.00	\$68,750.00

Projects:

2022 Projects:

- **CR 1:** Project is complete. Concrete will be monitored over the winter and reviewed in spring for defects.
- **19th Ave. S.:** The contractor continues to work on turf establishment and minor punch list items.
- **Scout & Dehler Drive:** Contractor continues to work on punch list items.

2023 Projects:

- **Trail Gaps:** Project is substantially complete. Punch list items remain.
- **2023 Overlays:** Project is substantially complete. Punch list items remain.
- **PCP Trail:** Project is substantially complete. Punch list items remain.
- **N. Side Park:** Project is complete.
- **Heritage Drive Trail:** Project is substantially complete. Punch list items remain.
- **Surge Tank:** The building is on backorder. Construction will take place spring of 2024.

Upcoming 2024 projects:

Westside Reconstruction:

- Public Information Meeting took place on September 12th and was attended by over 60 residents.
- A public input survey is also still being collected, with 57 submissions received to date. We wil review the results with council with the feasibility report in early 2024.
- Ongoing discussions with residents continue during preliminary design for the feasibility study.
- The preliminary design for the Westside Reconstruction is well underway and will continue over the next several months.

Ditch 13 & Grizzly Flooding:

- Our design team completed two site visits, walking the entire Ditch 13 conveyance.
- Our team has started the permitting process and continue to work on the preliminary design.
- Preliminary design and additional modeling will be presented at the December council meeting.

Project		Status				
		Scoping Funding	Feasibility Pre-Design	Design Bidding	Construction Execution	Punchlist Closeout
2020 Lakeview Estates Hammerhead	Street					X
2021 Eagle Ridge 4 Development	Street & Utility					X
2021 Scout Dr. & Dehler Dr. Improvements	Street & Utility					X
2022 19th Ave. South Improvements	Street & Utility					X
2022 Beetle Bouvard	Street & Utility					X
2022 County Road 1 Improvements	Street & Utility					X
2022 Lift Station #2 Replacement	Sanitary					X
2022 River Oaks Lane Reconstruction	Street					X
2022 Trail Project (19th Ave & 6th Street)	Street					X
2023 15th Street North	Street & Utility	X	X			
2023 4th Ave. S. Property Preliminary & Final Plat	Development				X	X
2023 Capacity Study for St. Cloud Connection	Sanitary			X		
2023 Heritage Drive Trail	Parks & Trails					X
2023 Landfill Permitting	Landfills			X		
2023 Landfill Testing & Reporting	Landfills			X		
2023 Lift Station #1 - Odor Pilot Study	Sanitary				X	
2023 Lift Station #1 Surge Tank	Sanitary				X	
2023 Northside Park Retaining Wall	Parks & Trails					X
2023 Overlays	Street					X
2023 Papermill Site Phase II ESA	Development				X	
2023 Pinecone Central Park Trail	Parks & Trails					X
2023 Pond #64 Dredging Design	Storm			X		
2023 Pond Sediment Sampling	Storm					X
2023 Sealcoat	Street					X
Project (cont.)		Status				

		Scoping Funding	Feasibility Pre-Design	Design Bidding	Construction Execution	Punchlist Closeout
2023 Trail Gaps	Parks & Trails					X
2023 West (North) Water Treatment Plant Improvements	Water			X		
2024 Grizzly Area Flooding Improvements	Storm		X	X		
2024 Papermill Site Trail Design	Parks & Trails	X	X			
2024 Pond #64 Dredging	Storm	X				
2024 SW Water Treatment Plant Condition Assessment	Water	X				
2024 Well Study	Water	X				
2025 Heritage Drive Trail (Last Phase)	Parks & Trails		X			
2025 Papermill Site Regional Trail Construction	Parks & Trails		X			
2025 Westside Reconstruction	Street & Utility	X	X			
2026 Pinecone Road & 7th Street N. Intersection Improvements	Street		X			
2026 Water Tower	Water	X				

Developer Project Summary:

Below is a list of developer projects throughout the City and their status.

- Charles Greg Addition (Ferche) – Outstanding Punchlist Items
- West Bridgeport (Ferche) – Outstanding Punchlist Items
- Ferche Plat 11 (Ferche) – Outstanding Punchlist Items
- Beetle Blvd (Ferche) –Project Closeout & Punchlist Items
- Lakeview Estates – Daybreak (Poplinski) – Outstanding Punchlist Items
- Karma Estates (Custom Dream Homes – Dorn) – Outstanding Punchlist Items
- West Bridge Port Plat 2 – Waiting for Contractor to Start Construction.
- Providence 3 (Sartell Dev. Group – Steve Leggatt) – Waiting for Develop to initiate final design.
- Midnight Oaks – Waiting for Develop to initiate final design.
- Milltown Cover - Waiting for Develop to initiate final design.

Funding / Grants Summary:

Grant Applications –Awarded

Project Name	Grant Name	Estimated Total Project Cost	Amount Requested / Received	Required Match / Local Responsibility	Funds Become Available
15 th Street North	FY 2027 Surface Transportation Block Grant	\$3,176,700	\$943,774	\$2,232,926*	FY 2027
15th Street North	Congressional Requests	\$3,812,000	\$2,106,226	\$762,200	FY 2027
Paper Mill Redevelopment	DEED Contamination Investigation	\$67,800	\$50,000	\$17,800	Current Project
Pinecone and 7 th Intersection	Highway Safety Improvement Program	\$550,000	\$400,000	\$150,000	FY 2026
Paper Mill Redevelopment	CRP Grant - Planning & Design of Trail	\$224,800	\$179,800	\$45,000	APO FY 2024
Heritage Drive Trail (Last Section)	Transportation Alternatives Grant	\$694,600	\$389,160	\$305,440	FY 2026
Grizzly Drainage	State Funds	\$2,500,000	\$2,500,000	\$0	FY24
Total		\$11,025,900	\$6,568,960	\$3,513,366	

Grant Applications –Applied for and Waiting Result

Project Name	Grant Name	Estimated Total Project Cost	Amount Requested / Received	Required Match / Local Responsibility	Funds Become Available
Paper Mill Stormwater Design	MPCA OSG Grant	\$113,000	\$113,000	\$0	FY 2024
Paper Mill Utilities	Benton County	\$985,000	\$985,000	\$0	FY24
Total		\$113,000	\$113,000	\$0	

Recommended Grant / Funding Opportunities:

Project Name	Grant Name	Estimated Total Project Cost	Amount Requested / Received	Required Match / Local Responsibility	Funds Become Available
Paper Mill Redevelopment RR Crossing	RR Crossing Elimination Grant - Design	\$4,000,000	\$3,200,000	\$800,000	FY26
Paper Mill Redevelopment RR Crossing	RR Crossing Elimination Grant - Construction	\$11,000,000	\$8,800,000	\$2,200,000	FY27
15 th Street S & Pinecone Road	Transportation Alternatives Grant	\$989,800	\$633,440	\$356,360	APO FY 2027
2026 Heritage Trail Match	Active Transportation Grant	\$305,440	\$97,290	\$208,150	FY25
Leander Roundabout	LRIP	\$980,000	\$980,000	\$0	TBD
Paper Mill Trail	Active Transportation Grant	\$832,480	\$756,800	\$75,680	FY25
Total		\$19,912,720	\$15,972,530	\$3,940,190	

Other & Upcoming Grant / Funding Opportunities:

- DEED Redevelopment for Paper Mill Site
- Central MN Healthcare Hub - Bonding Request
- Grizzly Drainage – FEMA Disaster Funds
- Paper Mill Site Clean Up – DEED Grant
- PFA Project Priority List (Low Interest Loan) – West Side Water and Sewer Improvements
- PFA Project Priority List (Low Interest Loan) – Water Tower
- Papermill Site Trail – DNR Grants

aar/hcl/mrb

c: Anna Gruber, City of Sartell
 Kari Theisen, City of Sartell
 Rob Voshell, City of Sartell



Sartell Fire Department Monthly Report for October 2023

Meetings & Drills

Officers Meeting- October 10th

Department Training- October 17th: Live Burn Trailer

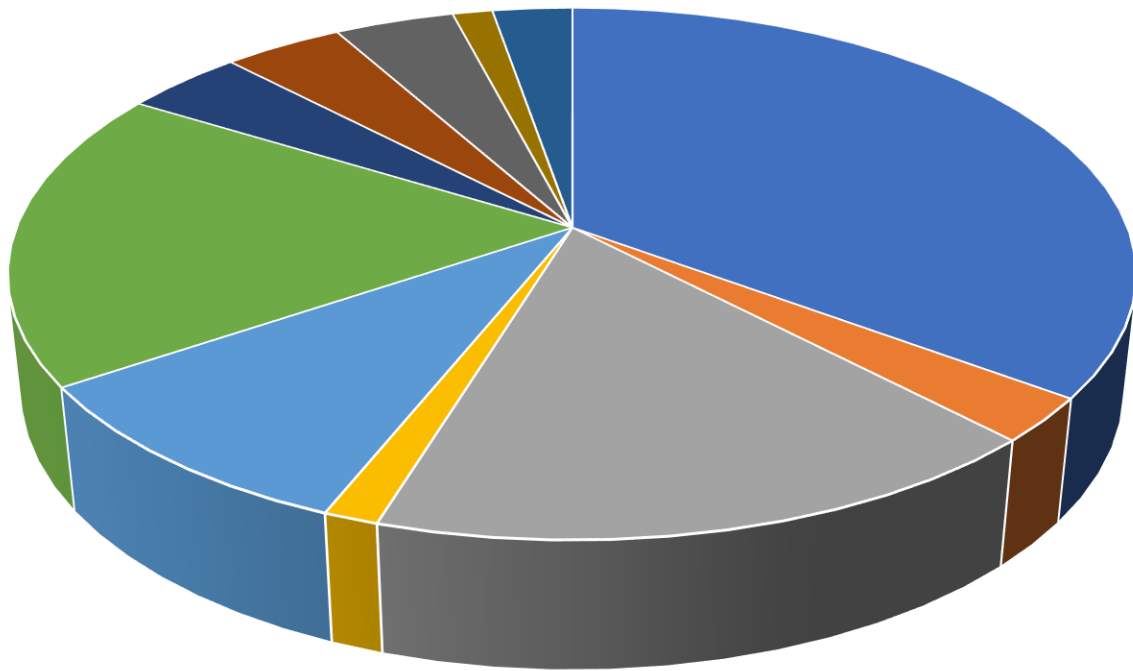
Other Training During the Month of October: Chief Kedrowski attended Recovery from Disaster and Leadership and Influence training for Emergency Management. Chief Kedrowski, Imholte and Morse attended REP Training exercise at Apollo High School. Chief Kedrowski, Assist Chief Dingmann and Capt. Heim attended the Chiefs Conference in Duluth. Chief Kedrowski attended EOC Operations and Planning for Emergency Management at the St Cloud Police Department. Chief Kedrowski and Assistant Chief Giles attended the Regional Cities Meeting hosted at the Public Safety Facility. Chief Kedrowski & PD leadership met with Mayo to go over future training options for Emergency Medical Responder. A group of firefighters are attending initial Emergency Medical Responder training being hosted at the Public Safety Facility and will be finishing the course in November. All members that participated in the Emergency Medical Responder Refresher were recertified.

Other News: Fire Prevention Week annually falls in October; the department hosts all the kindergarten classes from the City of Sartell. The department also hosted an Open House, which was very successful again. Chiefs Kedrowski & Giles along with FF Laabs met with the EMS Advisory board comprised of fire and PD members in Sartell to start discussing procedures, medical direction, and training. A fire truck was brought to Kids Country for the kids to tour. Members attended the Voigt Johnson Pumpkin Giveaway. Members from the department attended the Monster Dash and handed out candy to kids and participants. October was a busy month, and we would like to thank all the firefighters who spent numerous hours working to make this a success. On October 6th Fire Marshal Rieland received an award from Greater St Cloud Public Safety Foundation for his outstanding contribution to public safety over the years. The Fire Department hosted the Fire Birthday Celebration that was part of a giveaway.

Respectfully Submitted,

Peter F. Kedrowski

Fire Marshal October Contacts

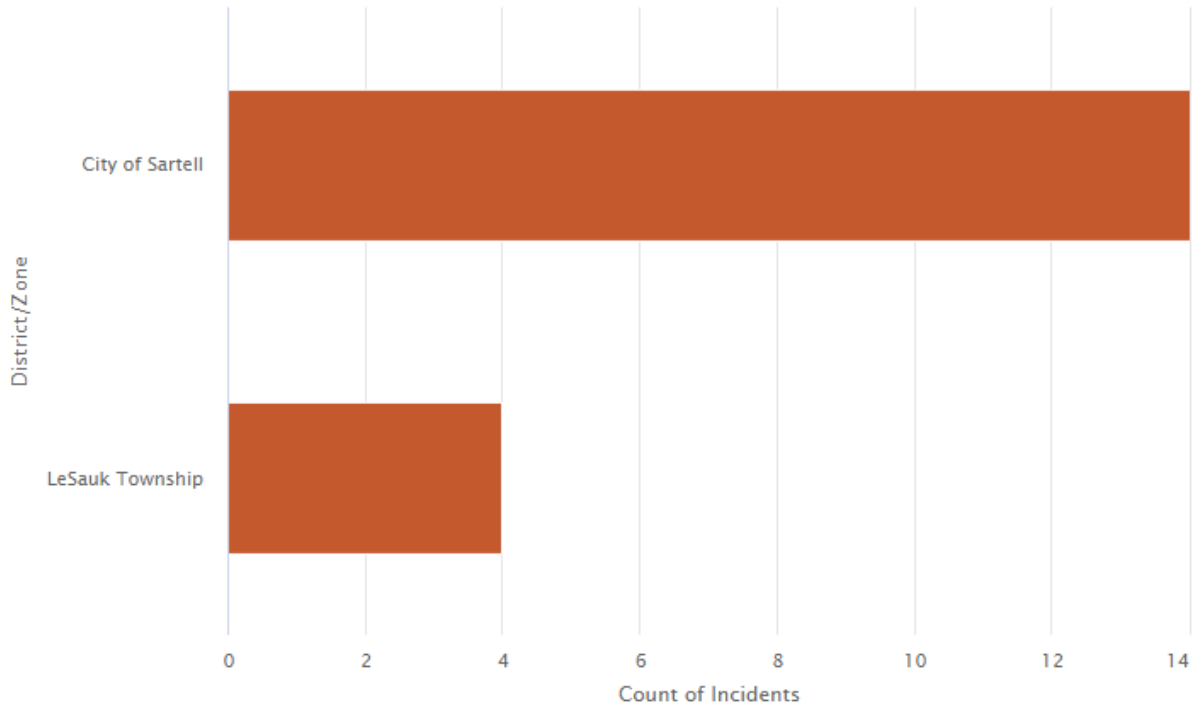


- Fire Inspections
- Fire Alarm / Sprinkler Inspections
- Rental Inspection/ Rental Reinspections
- Fire Call Hrs
- Key Box/ Emergency Contacts
- Massage License
- Complaint Base Inspections (life safety)
- Final Inspections
- Fire Prevention
- Meetings with contractors for questions
- Fire Investigation and Follow up

Incidents by District/Zone



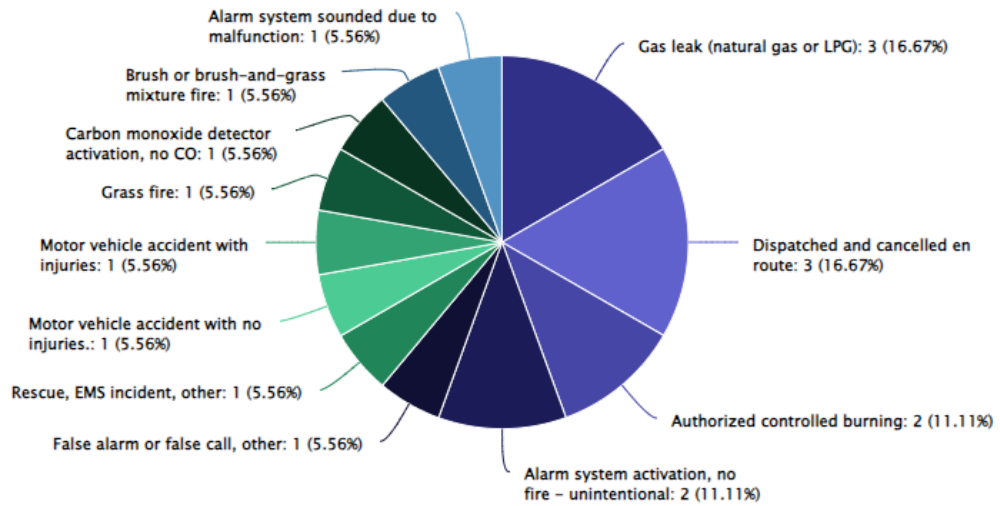
Oct 01, 2023 to Oct 31, 2023



Incident Types (Top 15)



Oct 01, 2023 to Oct 31, 2023



SARTELL POLICE DEPARTMENT

MONTHLY REPORT



November 13, 2023

Department Updates

- On November 8th we completed our first department wide meeting. The Stearns County Sheriff's Office covered patrol calls so that all our staff were able to attend, including civilian staff. It was a productive meeting where the future direction and vision of the agency could be discussed openly and opinions shared. 1 hour of the 2 hour meeting was reserved for officers to discuss topics and items that were important to them. We will look hold department wide meetings 1-2 times per year.
- Conditional Job offers were extended to 3 candidates out of 9 that interviewed a couple of weeks ago. If all 3 successfully complete the background they would fill our two vacant positions, and an anticipated vacancy with Officer Shelby Lane's Retirement.
- We are underway with our policy manual overhaul and have begun editing and entry into the virtual Lexipol system. This will be a heavy lift for our team, but the result will be a modernized and constitutionally sound policy manual that is easy to track and edit when changes are needed in the future.

Recaps and Reports

- Flock safety is beginning to schedule installations on our LPR cameras. We have had multiple incidents as of late including a pedestrian hit and run that these cameras would have been instrumental in helping to solve, so we are looking forward to testing their capabilities.
- Officer Curt Grosz's new K9 partner "Echo" has arrived. Although Officer Grosz has not taken possession of his new partner yet, he has been able to meet and begin some preliminary training with him.
- Our patch re-design is in its final stages and by the next council meeting we should be able to share some final design selections.

COMMUNITY DEVELOPMENT MONTHLY REPORT



Community Development Summary

Below are project updates for the Community Development Department to include Building Inspections.

Submitted Land Use and Planning Applications:

TYPE	YEARTO DATE
Administrative Subdivision	4
Annexation Petition	6
Conditional Use Permit	2
Final Plat	6
Grading/Drainage Review	2
Home Occupation Permit	2
Preliminary Plat	6
Public Hearings	29
Rezone	2
Site Plan Reviews	4
Vacation	3
Variance	1
Wetland No-Loss Determination	1

Building permits and inspections

	CURRENT	YEARTO DATE	LASTYEARTO DATE
Permits	128	1606	2728
Inspections	253	4103	2477

Department updates:

In addition to the above, the Community Development Department has been working on the following:

- Worked on Ordinance revisions for Titles 4, 9, 10, 11, and 12 as well as assisting the City Administrator with edits to other Titles.
- Developed a plan to assist the Fire Marshal with rental inspections.

Permit Type	Number of Permits	Submitted Permits	Approved Permits	Issued Permits	Completed Permit	Expired Permits	Canceled Permits
Building Permit New Home	20	5	-	15	-	-	-
Building Permit Remodel (R)	7	5	1	1	-	-	-
Deck	2	1	1	-	-	-	-
Drain Tile/Basement Repairs	2	1	-	1	-	-	-
Electrical Permit	42	2	4	33	-	-	3
Fire Protection Permit	1	-	-	1	-	-	-
Garage/Shed	5	-	-	5	-	-	-
Insulation	1	-	-	1	-	-	-
Mechanical Permit (C)	1	-	-	1	-	-	-
Mechanical Permit (R)	33	2	-	24	5	-	2
Plumbing Permit (C)	7	1	-	1	1	-	4
Plumbing Permit (R)	13	4	1	3	4	-	1
Right of Way	4	-	-	4	-	-	-
Roofing, Siding, Windows, D	30	1	3	23	1	-	2
Special Event	1	-	-	1	-	-	-
Window/Doors Replacement	4	1	-	3	-	-	-
Zoning - Land Disturbance	1	1	-	-	-	-	-
Zoning Permit	2	1	-	1	-	-	-
Grand Totals:	176	25	10	118	11	-	12

Life Cycle

Permit Type	Days to Approval	Days to Issue	Days to Completion	Total Days
Building Permit New Home	14	2		
Building Permit Remodel (R)	8	0		
Deck	4			
Drain Tile/Basement Repairs	9	0		
Electrical Permit	2	3		
Fire Protection Permit	3	0		
Garage/Shed	14	0		
Insulation	4	0		
Mechanical Permit (C)	4	3		
Mechanical Permit (R)	1	2	4	6
Plumbing Permit (C)	0	2	3	5
Plumbing Permit (R)	5	1	4	10
Right of Way	1	1		
Roofing, Siding, Windows, Door	1	1	2	2
Special Event	5	0		
Window/Doors Replacement	4	2		
Zoning - Land Disturbance				
Zoning Permit	0	0		

Report Criteria:

Selected statuses: Completed, Issued

Issued Date	Permit Number	Property Address	Applicant	Total Valuation
Building Permit New Home				
10/19/2023	23-B00796	2722 LEHMAN CT	Werschay Homes	750,000.00
10/27/2023	23-B00802	1321 KILLDEER AVE S	CUSTOM DREAM HOMES LLC	450,000.00
10/27/2023	23-B00828	2104 LINDAS CT	WOODLAND HOMES INC	390,000.00
Total Building Permit New Home:				<u>1,590,000.00</u>
				<u>3</u>
Building Permit Remodel (R)				
10/31/2023	23-B00840	1001 4TH AVE N	Bob Scott Construction	3,000.00
Total Building Permit Remodel (R):				<u>3,000.00</u>
				<u>1</u>
Deck				
10/07/2023	23-B00788	1723 TRENTWOOD DR	JUAREZ MEDEL YAZMIN & BOTELLO SANCHEZ AL	7,000.00
10/27/2023	23-B00761	509 FIELDCREST CT	TIMOTHY R TRIPP &	8,400.00
Total Deck:				<u>15,400.00</u>
				<u>2</u>
Drain Tile/Basement Repairs				
10/10/2023	23-B00794	2051 1ST ST N	SafeBasements of Minnesota, Inc.	17,500.00
10/18/2023	23-B00808	1136 4TH ST N	Innovative Basement Authority - Deann	13,000.00
Total Drain Tile/Basement Repairs:				<u>30,500.00</u>
				<u>2</u>
Electrical Permit				
10/03/2023	23-E00424	521 SCENIC DR	Dustin Mackentun	0.00
10/03/2023	23-E00434	831 17TH ST N	Hubbard Electric Inc.	0.00
10/05/2023	23-E00443	1039 1ST ST S	Neighborhood Plumbing, Heating & Air	0.00
10/10/2023	23-E00446	250 14TH AVE N	Design Electric	0.00
10/12/2023	23-E00450	2046 SANDSTONE LOOP N	HALO ELECTRIC, LLC	0.00
10/13/2023	23-E00455	520 1ST ST NE	ELECTRICAL SOLUTIONS INC	0.00
10/13/2023	23-E00456	410 2ND AVE N	ELECTRICAL SOLUTIONS INC	0.00
10/13/2023	23-E00411	316 4TH AVE NE	Hubbard Electric Inc.	0.00
10/13/2023	23-E00423	1208 KNICKERBOCKER CT	Neighborhood Plumbing, Heating & Air	0.00
10/13/2023	23-E00449	416 5TH AVE N	Mechanical Energy Systems	0.00
10/13/2023	23-E00452	235 GLACIER AVE	Mechanical Energy Systems	0.00
10/16/2023	23-E00426	113 9TH AVE N	All Energy Solar	0.00
10/18/2023	23-E00453	605 HUNTINGTON DR	Mechanical Energy Systems	0.00
10/18/2023	23-E00454	906 14TH ST N	Mechanical Energy Systems	0.00
10/18/2023	23-E00457	305 RIVERSIDE AVE S	Mechanical Energy Systems	0.00
10/18/2023	23-E00467	209 10TH ST S	Mechanical Energy Systems	0.00
10/20/2023	23-E00473	706 SARTELL ST W	FABER ELECTRIC	0.00
10/20/2023	23-E00475	217 LOWELL LN	SAUK RAPIDS ELECTRIC	0.00
10/23/2023	23-E00458	400 4TH AVE NE	HUNT ELECTRIC CORPORATION - GAYLE PATTON	0.00

Issued Date	Permit Number	Property Address	Applicant	Total Valuation
10/23/2023	23-E00459	1304 CONNECTICUT AVE S	HUNT ELECTRIC CORPORATION - GAYLE PATTON	0.00
10/23/2023	23-E00460	3301 SOUTHBRIDGE AVE N	HUNT ELECTRIC CORPORATION - GAYLE PATTON	0.00
10/23/2023	23-E00461	620 HUNTINGTON DR	HUNT ELECTRIC CORPORATION - GAYLE PATTON	0.00
10/23/2023	23-E00462	1015 1ST ST N	HUNT ELECTRIC CORPORATION - GAYLE PATTON	0.00
10/23/2023	23-E00463	417 HIGHVIEW DR W	HUNT ELECTRIC CORPORATION - GAYLE PATTON	0.00
10/23/2023	23-E00464	605 WATAB CT	HUNT ELECTRIC CORPORATION - GAYLE PATTON	0.00
10/23/2023	23-E00465	906 VILLAGE AVE	HUNT ELECTRIC CORPORATION - GAYLE PATTON	0.00
10/23/2023	23-E00466	1809 33RD ST N	HUNT ELECTRIC CORPORATION - GAYLE PATTON	0.00
10/23/2023	23-E00469	287 PINWOOD ST	HUNT ELECTRIC CORPORATION - GAYLE PATTON	0.00
10/23/2023	23-E00470	115 GREENWOOD LN	HUNT ELECTRIC CORPORATION - GAYLE PATTON	0.00
10/23/2023	23-E00471	1056 VISTA ST	HUNT ELECTRIC CORPORATION - GAYLE PATTON	0.00
10/23/2023	23-E00477	1926 SANDSTONE LOOP S	BERTRAM ELECTRIC	0.00
10/24/2023	23-E00478	900 BEETLE BLVD	HI TEC ELECTRIC	0.00
10/25/2023	23-E00479	106 SARTELL ST W	SPARTAN ELECTRIC	0.00
10/26/2023	23-E00472	302 13TH ST N	Mechanical Energy Systems	0.00
10/26/2023	23-E00476	1222 5TH ST N	Mechanical Energy Systems	0.00
10/31/2023	23-E00482	802 NORTHSTAR DR	Erickson Electric	0.00
Total Electrical Permit:				0.00
<hr/>				<hr/>
36				<hr/>
<hr/>				<hr/>
Fire Protection Permit				
10/30/2023	23-F00026	250 RIVERSIDE AVE N	Breth-Zenzen Fire Protection	1,000.00
Total Fire Protection Permit:				1,000.00
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1				<hr/>
<hr/>				<hr/>
Garage/Shed				
10/24/2023	23-B00812	905 MORNINGSTAR CT	Nicholas Demuth	17,000.00
Total Garage/Shed:				17,000.00
<hr/>				<hr/>
1				<hr/>
<hr/>				<hr/>
Insulation				
10/23/2023	23-B00829	509 9TH ST N	GARY'S INSULATION	3,000.00
Total Insulation:				3,000.00
<hr/>				<hr/>
1				<hr/>
<hr/>				<hr/>
Lawn Irrigation Permit (R)				
10/03/2023	23-L00019	2726 LEHMAN CT	Dan's Sprinkler Systems	0.00
Total Lawn Irrigation Permit (R):				0.00
<hr/>				<hr/>
1				<hr/>
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Mechanical Permit (C)				
10/19/2023	23-M00188	240 RIVERSIDE AVE S	Weidner Plumbing & Heating	0.00
Total Mechanical Permit (C):				0.00
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0.00				<hr/>

Issued Date	Permit Number	Property Address	Applicant	Total Valuation
1				
Mechanical Permit (R)				
10/04/2023	23-M00176	706 SARTELL ST W	Curly's Heating & Refrigeration Inc.	0.00
10/05/2023	23-M00180	1039 1ST ST S	Neighborhood Plumbing, Heating & Air	0.00
10/05/2023	23-M00182	1701 7TH ST N	Opies Gold Heat n' Air	0.00
10/09/2023	23-M00177	49 PERIMETER DR	Curly's Heating & Refrigeration Inc.	0.00
10/09/2023	23-M00178	155 AUTUMN DR	Curly's Heating & Refrigeration Inc.	0.00
10/09/2023	23-M00179	159 NORTHVIEW DR	Curly's Heating & Refrigeration Inc.	0.00
10/09/2023	23-M00183	2929 ST JOHNS CT	HVAC Shop LLC	0.00
10/12/2023	23-M00184	1734 BLACKBERRY CIR	Precise Refrigeration Heating & Air	0.00
10/12/2023	23-M00185	1354 TENNESSEE DR	Precise Refrigeration Heating & Air	0.00
10/13/2023	23-M00187	235 GLACIER AVE	Mechanical Energy Systems	0.00
10/13/2023	23-M00190	20 PINE TREE CT	Todd Scholtes AC	0.00
10/16/2023	23-M00195	417 13TH AVE N	ROL AIR PLUMBING & HEATING	0.00
10/16/2023	23-M00196	114 GREENWOOD LN	Total Comfort	0.00
10/18/2023	23-M00189	605 HUNTINGTON DR	Mechanical Energy Systems	0.00
10/18/2023	23-M00191	305 RIVERSIDE AVE S	Mechanical Energy Systems	0.00
10/18/2023	23-M00192	209 10TH ST S	Mechanical Energy Systems	0.00
10/18/2023	23-M00193	906 14TH ST N	Mechanical Energy Systems	0.00
10/19/2023	23-M00197	1409 ANTLER CREEK CT	Midwest Electric and Generator	0.00
10/23/2023	23-M00198	609 BROOKWOOD LN	Fireside Hearth & Home	0.00
10/23/2023	23-M00194	303 16TH AVE N	Neil Symanietz	0.00
10/24/2023	23-M00200	1112 4TH ST N	Lyon Sheet Metal & Heating Inc.	0.00
10/26/2023	23-M00201	807 OAK POND DR	Curly's Heating & Refrigeration Inc.	0.00
10/26/2023	23-M00199	302 13TH ST N	Mechanical Energy Systems	0.00
10/30/2023	23-M00204	1611 PEBBLE CREEK DR	Julie Adolph	0.00
10/30/2023	23-M00203	1015 ANNA AVE	Julie Adolph	0.00
10/30/2023	23-M00202	729 20TH AVE N	Julie Adolph	0.00
10/30/2023	23-M00205	708 6TH ST S	Lyon Sheet Metal & Heating Inc.	0.00
10/31/2023	23-M00206	511 7TH ST S	Opies Gold Heat n' Air	0.00
Total Mechanical Permit (R):				0.00
28				
Plumbing Permit (C)				
10/03/2023	23-P00170	219 2ND ST N	El-Jay Plumbing & Heating, Inc.	7,000.00
10/27/2023	23-P00191	900 BEETLE BLVD	Mechanical Brothers-Plumbing	22,500.00
10/27/2023	23-P00192	920 BEETLE BLVD	Mechanical Brothers-Plumbing	22,500.00
Total Plumbing Permit (C):				52,000.00
3				
Plumbing Permit (R)				
10/02/2023	23-P00174	1208 KNICKERBOCKER CT	Neighborhood Plumbing, Heating & Air	0.00
10/03/2023	23-P00175	804 4TH AVE N	Neighborhood Plumbing, Heating & Air	0.00
10/11/2023	23-P00178	505 BLUEBIRD CT	Judy Kiffmeyer	0.00
10/16/2023	23-P00177	180 CHEVAL DR	Nick Erkens	0.00
10/18/2023	23-P00179	314 8TH ST N	Mechanical Energy Systems	0.00
10/20/2023	23-P00180	3424 12TH AVE N	Culligan Soft Water Service Company	0.00
10/20/2023	23-P00163	1942 SANDSTONE LOOP S	Culligan Soft Water Service Company	0.00
10/20/2023	23-P00167	1271 HUNTINGTON DR	Culligan Soft Water Service Company	0.00
10/26/2023	23-P00189	1013 CELEBRATION CIR	Augusta Plumbing	0.00
10/26/2023	23-P00187	2074 SANDSTONE LOOP N	Mechanical Energy Systems	0.00

Issued Date	Permit Number	Property Address	Applicant	Total Valuation
10/27/2023	23-P00190	220 SIERRA LOOP	Eric Silbernack	0.00
Total Plumbing Permit (R):				0.00
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11				<hr/>
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Right of Way				
10/10/2023	23-R00021	1716 PINE CONE RD	Brett Christiansen	0.00
10/31/2023	23-R00022	1104 2ND ST S	MP Nexlevel	0.00
Total Right of Way:				0.00
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2				<hr/>
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Roofing, Siding, Windows, Door				
10/03/2023	23-B00797	428 23RD AVE N	Kayla Swanson	57,262.82
10/04/2023	23-B00799	1507 6TH AVE N	Kayla Swanson	32,743.56
10/04/2023	23-B00801	814 14TH ST N	BD Exteriors	25,000.00
10/06/2023	23-B00804	8 WILLOW LN	JAMES & CAROLYN GARVEN	3,000.00
10/06/2023	23-B00805	2296 UTAH RD	ABC Seamless of St.Cloud	18,901.00
10/10/2023	23-B00809	2292 VERMONT DR	Grand Exteriors of Minnesota INC	14,956.00
10/11/2023	23-B00790	603 1ST AVE N	Gallus Construction	2,900.00
10/11/2023	23-B00795	1425 LAVENDER AVE S	Paramount Construction	2,000.00
10/11/2023	23-B00810	804 11TH ST S	Lutgen Companies	15,600.00
10/12/2023	23-B00813	1004 CONNECTICUT AVE S	BAUMANN ROGER J	1,000.00
10/12/2023	23-B00817	1406 7TH AVE N	Kayla Swanson	24,400.57
10/13/2023	23-B00811	1601 PINE SISKIN AVE	BD Exteriors	18,000.00
10/13/2023	23-B00814	1502 6TH AVE N	T&J Construction	20,000.00
10/16/2023	23-B00822	921 4TH AVE E	Zack Novak	4,500.00
10/17/2023	23-B00821	233 23RD AVE N	HOMAN BRYAN C & LINDA E	40,000.00
10/18/2023	23-B00825	603 9TH ST N	Shannon Starry	13,745.00
10/19/2023	23-B00807	1649 BLACKBERRY CIR	Zablocki Roofing, Inc	44,000.00
10/19/2023	23-B00823	1402 6TH AVE N	Heinen Homes Inc.	22,000.00
10/19/2023	23-B00824	1904 BIRCH CIR	T&J Construction	19,996.00
10/19/2023	23-B00826	1507 COUGAR LN	ABC Seamless of St.Cloud	22,642.00
10/19/2023	23-B00827	912 10TH AVE N	ibrahim ibrahim	8,925.00
10/26/2023	23-B00832	1921 GRIZZLY LN	Legacy Restoration	3,271.00
10/26/2023	23-B00833	128 MEADOW DR	BD Exteriors	6,852.90
10/26/2023	23-B00835	101 1ST AVE N	Kayla Swanson	22,446.71
10/26/2023	23-B00836	1532 ORIOLE AVE	Kayla Swanson	8,050.94
10/31/2023	23-B00839	1501 BOULDER DR	Results Contracting	11,500.00
Total Roofing, Siding, Windows, Door:				463,693.50
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26				<hr/>
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Solar				
10/16/2023	23-B00792	113 9TH AVE N	All Energy Solar	40,500.00
Total Solar:				40,500.00
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Special Event				
10/28/2023	23-SE00016	850 19TH ST S	CITY OF SARTELL	0.00

Issued Date	Permit Number	Property Address	Applicant	Total Valuation
Total Special Event:				
				0.00
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Window/Doors Replacement				
10/03/2023	23-B00770	1108 4TH ST N	Renewal By Anderesn	53,767.00
10/03/2023	23-B00771	721 21ST AVE N	Renewal By Anderesn	86,179.00
10/05/2023	23-B00798	816 15TH AVE N	Nick (Dominic) Preusser	9,500.00
10/22/2023	23-B00816	113 9TH AVE N	Randy Schwartz Remodeling	9,000.00
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Total Window/Doors Replacement:				
				158,446.00
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	4			
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Zoning Permit				
10/11/2023	23-Z00082	1613 NUTHATCH AVE	NYSTEDT JOSHUA & MELISSA	4,000.00
10/16/2023	23-Z00080	1507 BOULDER DR	William C Brutger	0.00
10/18/2023	23-Z00083	1204 17TH ST S	UNGER JAMES & UNGER JENNIFER	0.00
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Total Zoning Permit:				
				4,000.00
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	3			
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Grand Totals:				
				2,378,539.50
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	128			
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