SARTELL CITY COUNCIL AGENDA

Monday, October 23rd, 2023 | **Sartell City Hall** | **6:00 PM**

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1. **PLEDGE OF ALLEGIANCE**

2. **AGENDA REVIEW AND ADOPTION**

3. **SPECIAL PRESENTATIONS**

4. **OPEN FORUM/PUBLIC COMMENT** (must sign up in advance, up to 5 speakers allowed for up to 3 minutes each – no Council response or action is given to open forum comments other than referral to City Staff)

5. **APPROVAL OF CITY COUNCIL MINUTES**
   a. October 9th – Regular Meeting Minutes
   b. October 9th – Special Meeting Minutes

6. **CONSENT AGENDA**
   a. Approval of Voucher Payments
   b. Approval of Governance Policy Proposal
   c. Approval of City Council Meeting Policy
   d. Approval of Donation Acceptance
   e. Approval of Gambling Permits
   f. Approval of Grant Application
   g. Approval of Stipulation Agreement

7. **NEW BUSINESS**
   a. Solar Survey Results Presentation

8. **OLD BUSINESS**

9. **PUBLIC HEARINGS**
   a. Solar Ordinance
   b. Sartell Baseball Association Revenue Bond

10. **DEPARTMENT REPORTS**
    a. Administration
    - Monthly Report

    b. Finance
    - Monthly Report

    c. Community Development
    - Monthly Report

11. **CITY COMMISSION UPDATES**
12. **CITY COUNCIL COMMITTEE UPDATES & MISCELLANEOUS BUSINESS**
13. **ADJOURN**

SARTELL CITY COUNCIL MEETING MINUTES

Meeting Location: Sartell City Hall, Council Chambers
Meeting Date: **October 9th, 2023**

Pursuant to due call and notice thereof, a regular meeting of the Sartell City Council was held on October 9th, 2023, at Sartell City Hall. Mayor Ryan Fitzthum called the meeting to order at 6:00 p.m.

COUNCIL PRESENT: Mayor Fitzthum; Council Members Lewandowski, Smith, Elness, Meyer
COUNCIL ABSENT: None
STAFF PRESENT: Brandon Silgjord, Police Chief; Rob Voshell, Finance Director; John Kothenbeutel, Public Works Director; April Ryan, City Engineer; Peter Kedrowski, Fire Chief; Kari Theisen, Project Supervisor.

PLEDGE OF ALLEGIANCE

AGENDA REVIEW AND ADOPTION

Direction/Action

A motion was made by Lewandowski and seconded by Elness to approve the agenda as amended with the revised item 06c. The following voted:
Aye Votes: Fitzthum, Lewandowski, Smith, Elness, Meyer
Nay Votes: None
Motion Carried.

OPEN FORUM

Alex Udermann, 2611 17th St N Sartell, was present to discuss his family farming operations in Sartell and surrounding townships and to request a partnership with the city's compost site.

SPECIAL PRESENTATIONS

APPROVAL OF CITY COUNCIL MINUTES

September 25th – Regular Meeting

Direction/Action

A motion was made by Elness and seconded by Smith to approve the minutes as presented. The following voted:
Aye Votes: Fitzthum, Lewandowski, Smith, Elness, Meyer
Nay Votes: None
Motion Carried.

CONSENT AGENDA

a. Approval of Voucher Payments
b. Approval of Police Personnel Items
c. Approval of Police Vehicle Purchases (amended item)
d. Approval of Leave of Absence

Direction/Action
A motion was made by Smith and seconded by Elness to approve the Consent Agenda items A-D as presented with the 06c amended.
The following voted:
Aye Votes: Fitzthum, Lewandowski, Smith, Elness, Meyer
Nay Votes: None
Motion Carried.

PUBLIC HEARINGS

Rezone, Preliminary, and Final Plat O2B Childcare

Theisen presented the rezone of the property for 02B Childcare, as well as the preliminary and final plat.

The Public Hearing opened at 6:11 pm and closed at 6:12 pm with no comments.

The council had no questions.

Direction/Action
A motion was made by Elness and seconded by Meyer to approve the Rezone for O2B Childcare.
The following voted:
Aye Votes: Fitzthum, Lewandowski, Smith, Elness, Meyer
Nay Votes: None
Motion Carried.

Direction/Action
A motion was made by Lewandowski and seconded by Elness to approve the Preliminary and Final Plat for O2B Childcare.
The following voted:
Aye Votes: Fitzthum, Lewandowski, Smith, Elness, Meyer
Nay Votes: None
Motion Carried.

Delinquent Accounts

Voshell presented the delinquent accounts for the City of Sartell, to be assessed to property tax rolls.

The Public Hearing opened at 6:16 pm and closed at 6:17 pm with no comments.

The council had no further questions.

Direction/Action
A motion was made by Smith and seconded by Lewandowski to approve the delinquent accounts as presented.
The following voted:
Aye Votes: Fitzthum, Lewandowski, Smith, Elness, Meyer
Nay Votes: None
Motion Carried.

NEW BUSINESS

OLD BUSINESS

DEPARTMENT REPORTS

- Public Works/Engineering: Ryan and Kothenbeutel presented the monthly report.
- Fire: Kedrowski presented the monthly report.
- Police: Silgjord presented the monthly report.

CITY COMMISSION UPDATES

CITY COUNCIL UPDATES AND MISCELLANEOUS BUSINESS
Fitzthum updated the City Council on the Fire Open House on Thursday from 4-7 pm.

ADJOURN
A motion was made by Elness and seconded by Lewandowski to adjourn the meeting at 6:21 p.m. The motion carried unanimously.

____
Anna Gruber, City Administrator

____
Ryan Fitzthum, Mayor

GL Period	Check Issue Date	Vendor Number	Payee	Check GL Account	Amount
09/23	09/29/2023	958	R L LARSON EXCAVATING INC	437-20200	1,338,937.21
09/23	09/21/2023	100995	C & L EXCAVATING INC	417-20200	223,427.08
09/23	09/29/2023	101348	FLAGSHIP RECREATION LLC	211-20200	204,049.46
10/23	10/05/2023	101734	HEALTHPARTNERS	101-20200	44,385.14
09/23	09/29/2023	491	PUBLIC EMPLOYEE RETIREMENT ASN	101-20200	42,747.67
10/23	10/05/2023	388	EFTPS VOICE RESPONSE SYSTEM	101-20200	38,664.82
09/23	09/21/2023	388	EFTPS VOICE RESPONSE SYSTEM	101-20200	37,988.21
09/23	09/21/2023	101853	PROFIELDS LLC	211-20200	30,210.00
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT CARD)	101-20200	20,481.09
09/23	09/29/2023	51	LANDWEHR CONSTRUCTION INC	602-20200	19,561.15
09/23	09/21/2023	187	DESIGN ELECTRIC INC	437-20200	16,845.25
09/23	09/29/2023	101806	EMPOWER RETIREMENT	101-20200	16,149.56
09/23	09/21/2023	31	HAWKINS INC	601-20200	13,173.48
09/23	09/29/2023	100687	HELMIN LANDSCAPING INC	211-20200	11,785.00
10/23	10/05/2023	101806	EMPOWER RETIREMENT	101-20200	11,247.52
09/23	09/29/2023	101619	EVOQUA WATER TECHNOLOGIES LLC	602-20200	11,200.00
09/23	09/21/2023	101569	TRITECH SOFTWARE SYSTEMS	101-20200	10,567.07
09/23	09/21/2023	102611	MADISON ENERGY INVESTMENTS LLC	602-20200	9,782.04
09/23	09/29/2023	214	ARNOLD S	101-20200	9,459.46
09/23	09/21/2023	102826	WEISMAN CLEANING INC	101-20200	8,780.00
09/23	09/21/2023	258	MN DEPT OF REVENUE	101-20200	8,764.67
09/23	09/29/2023	293	INDEPENDENT SCHOOL DISTRCT 748	101-20200	4,875.00
09/23	09/29/2023	100611	BROTHERS FIRE & SECURITY	235-20200	4,864.50
09/23	09/29/2023	346	GALLS INC	101-20200	4,767.32
09/23	09/21/2023	101533	MANAGERPLUS SOLUTIONS LLC	101-20200	4,765.00
09/23	09/21/2023	101171	MUSTANG SIGNS & GRAPHICS	101-20200	4,754.00
09/23	09/29/2023	100649	BEHRENBRINKER, STEPHEN C	101-20200	3,571.33
09/23	09/21/2023	1398	XCEL ENERGY	101-20200	3,109.61
09/23	09/29/2023	103019	FURTHER	101-20200	2,849.29
09/23	09/21/2023	101262	PRECISE REFRIGERATION HTG & AC	601-20200	2,602.88
09/23	09/29/2023	102679	WEST CENTRAL SANITATION	101-20200	2,043.60
09/23	09/29/2023	102552	MINNESOTA PAVING & MATERIALS	101-20200	2,039.70
09/23	09/29/2023	102177	ENVIRONMENTAL EQUIPMENT & SERVICES INC.	101-20200	1,992.06
09/23	09/29/2023	187	DESIGN ELECTRIC INC	101-20200	1,835.38
09/23	09/21/2023	498	ASTECH CORP	101-20200	1,785.00
09/23	09/21/2023	1429	KLM ENGINEERING INC	601-20200	1,500.00
09/23	09/29/2023	59	MARCO TECHNOLOGIES LLC-COPIERS	101-20200	1,317.81
09/23	09/21/2023	699	Chamberlin Oil Company	101-20200	1,268.04
09/23	09/29/2023	100140	MARCO TECHNOLOGIES LLC NW7128	601-20200	1,218.00
09/23	09/21/2023	359	CENTRAL MN CEMETERY MAINTNANCE	250-20200	1,150.00
09/23	09/29/2023	1423	KIESLERS POLICE SUPPLY INC	101-20200	1,010.10
09/23	09/21/2023	1147	MENARDS	101-20200	973.38
09/23	09/29/2023	1217	K M FIRE PUMP SPECIALISTS	101-20200	900.00
09/23	09/29/2023	101098	SANITATION SERVICES LLC	101-20200	862.50
09/23	09/21/2023	100272	TIREMAXX SERVICE CENTERS	101-20200	841.63
09/23	09/29/2023	103560	SILGJORD, BRANDON	412-20200	799.96
09/23	09/21/2023	100640	O REILLY AUTO PARTS	101-20200	678.39
09/23	09/29/2023	100863	L & R DISTRIBUTING LLC	601-20200	639.00
09/23	09/21/2023	103563	CONCRETE CONCEPTS OF CENTRAL MN LLC	211-20200	630.00
09/23	09/29/2023	100692	MN DEPT OF TRANSPORTATION	437-20200	612.25
09/23	09/21/2023	102552	MINNESOTA PAVING & MATERIALS	101-20200	590.00
09/23	09/29/2023	103466	ALBANY READY MIX	101-20200	570.00
09/23	09/21/2023	100795	SHORT ELLIOTT HENDRICKSON INC	455-20200	568.00
09/23	09/29/2023	508	SHERWIN WILLIAMS	101-20200	555.08
09/23	09/29/2023	102829	ARVIG	101-20200	548.95
09/23	09/29/2023	102792	ULINE	101-20200	516.68
09/23	09/29/2023	101605	INTERSTATE ALL BATTERY CTR	101-20200	510.36

GL Period	Check Issue Date	Vendor Number	Payee	Check GL Account	Amount
09/23	09/21/2023	1591	PURCHASE POWER-PITNEY BOWES	101-20200	500.00
09/23	09/29/2023	103574	RAY ALLEN MANUFACTURING LLC	101-20200	480.91
09/23	09/29/2023	1147	MENARDS	211-20200	475.05
09/23	09/21/2023	101035	LOCATORS & SUPPLIES INC	601-20200	464.85
09/23	09/29/2023	102918		101-20200	442.22
09/23	09/29/2023	100452	VERIZON WIRELESS	602-20200	399.79
09/23	09/21/2023	100576	CHARTER COMMUNICATIONS	101-20200	377.67
09/23	09/29/2023	101755	INNOVATIVE OFFICE SOLUTIONS LL	101-20200	371.29
09/23	09/21/2023	100985	JOHN DEERE FINANCIAL	101-20200	369.44
09/23	09/29/2023	102829	ARVIG	101-20200	360.66
09/23	09/21/2023	52	LAWSON PRODUCTS INC	101-20200	328.13
09/23	09/21/2023	100611	BROTHERS FIRE & SECURITY	101-20200	300.00
09/23	09/29/2023	1105	MVTL LABORATORIES INC	602-20200	288.77
10/23	10/05/2023	102918		601-20200	286.66
09/23	09/29/2023	102069	ALLSTREAM	601-20200	284.72
09/23	09/21/2023	429	TRAUT COMPANIES	601-20200	280.00
09/23	09/29/2023	202	RAPIDS UPHOLSTERY CO	101-20200	250.00
10/23	10/05/2023	101154	ABLE TREE SERVICE	437-20200	250.00
09/23	09/29/2023	52	LAWSON PRODUCTS INC	101-20200	244.50
09/23	09/21/2023	102537	FERGUSON WATERWORKS #2518	601-20200	237.93
09/23	09/29/2023	69	MARNANTELI S	101-20200	225.00
09/23	09/29/2023	103557	MIDWEST COMPLIANCE INC	101-20200	216.00
09/23	09/30/2023	101105	4M FUND	101-20200	198.73
09/23	09/21/2023	1250	M-R SIGN CO INC	101-20200	195.69
09/23	09/21/2023	101516	SARTELL INDPENDENT POLICE ASN	101-20200	192.00
09/23	09/21/2023	103512	HOMMERDING, KARI	101-20200	183.40
09/23	09/21/2023	101605	INTERSTATE ALL BATTERY CTR	101-20200	175.00
09/23	09/29/2023	429	TRAUT COMPANIES	601-20200	175.00
09/23	09/21/2023	638	SPECTRUM SUPPLY CO.	211-20200	171.89
09/23	09/29/2023	476	NAPA CENTRAL MN	101-20200	160.53
09/23	09/29/2023	103019	FURTHER	101-20200	153.00
09/23	09/21/2023	236	CENTRAL HYDRAULICS INC	101-20200	147.26
09/23	09/21/2023	103019	FURTHER	101-20200	140.18
09/23	09/29/2023	42	HANDYMAN S INC.	601-20200	133.48
09/23	09/29/2023	101612	HEALTHPARTNERS CENTRAL MN CLINIC	101-20200	132.00
09/23	09/21/2023	103572	MASTER LAWN CARE INC	101-20200	115.00
09/23	09/29/2023	100030	NELSON SANITATION & RENTAL INC	101-20200	115.00
09/23	09/29/2023	879	RDO EQUIPMENT CO	101-20200	105.42
09/23	09/29/2023	103155	SHRED-IT	101-20200	94.88
09/23	09/29/2023	103073	KEDROWSKI, PETER	101-20200	90.39
09/23	09/29/2023	103409	RIVERSIDE HARDWARE LLC	101-20200	85.87
09/23	09/21/2023	1034	NCPERS MINNESOTA	101-20200	80.00
09/23	09/21/2023	1564	TOTAL CONTROL SYSTEMS INC	602-20200	76.07
09/23	09/29/2023	65	MIMBACH FLEET SUPPLY	101-20200	69.98
09/23	09/21/2023	103548	FRIELER, NATHAN J	101-20200	65.80
09/23	09/29/2023	27	OXYGEN SERVICE COMPANY	101-20200	57.93
09/23	09/29/2023	1583	PRECISION MOTOR SPORTS	101-20200	55.00
09/23	09/21/2023	103409	RIVERSIDE HARDWARE LLC	101-20200	49.55
09/23	09/21/2023	100576	CHARTER COMMUNICATIONS	101-20200	43.96
09/23	09/29/2023	102829	ARVIG	101-20200	43.95
09/23	09/21/2023	101869	BRIAN KLINEFELTER FOUNDATION	101-20200	40.00
09/23	09/29/2023	100452	VERIZON WIRELESS	101-20200	37.43
09/23	09/21/2023	102158	NUSS TRUCK AND EQUIPMENT	101-20200	36.82
09/23	09/29/2023	131	MN DEPT OF HEALTH	601-20200	32.00
09/23	09/21/2023	100247	MN DEPT OF LABOR & INDUSTRY	101-20200	30.00
09/23	09/21/2023	1398	XCEL ENERGY	601-20200	29.66
09/23	09/21/2023	564	MACQUEEN EQUIPMENT INC	101-20200	29.07

GL Period	Check Issue Date	Vendor Number	Payee	Check GL Account	Amount
09/23	09/21/2023	100178	SARTELL HARDWARE HANK	101-20200	25.34
09/23	09/21/2023	100964	LESTER, JOHN	101-20200	24.49
09/23	09/29/2023	416	ELECTRIC MOTOR SERVICE, INC	101-20200	22.34
09/23	09/29/2023	100640	O REILLY AUTO PARTS	101-20200	21.08
09/23	09/21/2023	102474	SAUK RAPIDS HARDWARE HANK	601-20200	11.96
09/23	09/21/2023	100247	MN DEPT OF LABOR & INDUSTRY	601-20200	10.00
09/23	09/29/2023	100517	POWERHOUSE OUTDOOR EQUIP INC	101-20200	6.79
09/23	09/30/2023	101105	4M FUND	101-20200	4.00
Grand Totals:					2,203,422.21

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
101-20200	1,497.08	289,399.95-	287,902.87-
101-21701	76,653.03	.00	76,653.03
101-21702	8,764.67	.00	8,764.67
101-21704	42,747.67	.00	42,747.67
101-21705	44,385.14	.00	44,385.14
101-21706	80.00	.00	80.00
101-21708	40.00	.00	40.00
101-21711	13,999.78	.00	13,999.78
101-21712	13,397.30	.00	13,397.30
101-21713	2,989.47	.00	2,989.47
101-21718	192.00	.00	192.00
101-41-411-430	258.22	.00	258.22
101-41-414-131	420.00	135.00-	285.00
101-41-414-200	136.11	.00	136.11
101-41-414-202	202.73	.00	202.73
101-41-414-203	5,133.00	.00	5,133.00
101-41-414-210	.00	657.81-	657.81-
101-41-414-309	3,571.33	.00	3,571.33
101-41-414-320	421.63	.00	421.63
101-41-414-322	528.75	.00	528.75
101-41-414-330	183.40	.00	183.40
101-41-414-340	1,310.00	.00	1,310.00
101-41-414-381	157.72	.00	157.72
101-41-414-384	42.11	.00	42.11
101-41-414-406	776.59	.00	776.59
101-41-414-409	350.00	.00	350.00
101-41-414-414	675.30	.00	675.30
101-41-414-434	255.80	.00	255.80
101-41-465-203	54.00	.00	54.00
101-41-465-340	434.13	.00	434.13
101-42-421-170	242.17	.00	242.17
101-42-421-200	371.29	.00	371.29
101-42-421-210	2,599.49	.00	2,599.49
101-42-421-240	687.88	.00	687.88
101-42-421-305	94.88	.00	94.88
101-42-421-306	10,916.07	.00	10,916.07
101-42-421-320	627.51	.00	627.51
101-42-421-330	434.59	.00	434.59
101-42-421-340	450.00	.00	450.00
101-42-421-381	630.87	.00	630.87

GL Account	Debit	Credit	Proof
101-42-421-384	84.33	.00	84.33
101-42-421-405	337.87	.00	337.87
101-42-421-406	57.13	.00	57.13
101-42-421-409	2,190.00	.00	2,190.00
101-42-421-414	365.51	.00	365.51
101-42-421-434	75.00	.00	75.00
101-42-422-170	4,461.19	.00	4,461.19
101-42-422-203	178.00	.00	178.00
101-42-422-210	1,051.08	.00	1,051.08
101-42-422-211	639.15	.00	639.15
101-42-422-212	77.00	.00	77.00
101-42-422-320	43.95	.00	43.95
101-42-422-381	630.87	.00	630.87
101-42-422-384	84.32	.00	84.32
101-42-422-404	55.00	.00	55.00
101-42-422-405	1,955.00	.00	1,955.00
101-42-422-406	282.12	.00	282.12
101-42-422-409	2,190.00	.00	2,190.00
101-42-422-414	135.60	.00	135.60
101-42-422-430	576.25	.00	576.25
101-42-422-434	385.00	.00	385.00
101-42-424-203	54.00	.00	54.00
101-42-424-340	1,666.90	.00	1,666.90
101-42-425-330	90.39	.00	90.39
101-42-425-381	70.10	.00	70.10
101-42-425-404	324.32	.00	324.32
101-43-434-170	34.84	.00	34.84
101-43-434-203	4,965.40	.00	4,965.40
101-43-434-210	5,750.47	70.00-	5,680.47
101-43-434-212	1,338.04	.00	1,338.04
101-43-434-305	216.00	.00	216.00
101-43-434-381	280.39	.00	280.39
101-43-434-384	311.06	.00	311.06
101-43-434-386	6,263.98	.00	6,263.98
101-43-434-403	195.69	.00	195.69
101-43-434-404	1,998.84	.00	1,998.84
101-43-434-405	875.64	634.27-	241.37
101-43-434-406	2,150.61	.00	2,150.61
101-43-434-409	540.00	.00	540.00
101-43-434-430	25.34	.00	25.34
101-43-434-434	385.00	.00	385.00
101-43-436-381	7.01	.00	7.01
101-43-436-413	251.29	.00	251.29
101-45-451-201	116.00	.00	116.00
101-45-451-203	78.50	.00	78.50
101-45-451-205	7.98	.00	7.98
101-45-451-210	117.36	.00	117.36
101-45-451-320	360.66	.00	360.66
101-45-451-350	24.36	.00	24.36
101-45-451-381	841.16	.00	841.16
101-45-451-384	415.40	.00	415.40
101-45-451-404	250.00	.00	250.00
101-45-451-406	1,047.30	.00	1,047.30
101-45-451-409	3,510.00	.00	3,510.00
101-45-451-414	51.00	.00	51.00
101-45-451-434	100.07	.00	100.07
101-45-452-170	62.12	.00	62.12

GL Account	Debit	Credit	Proof
101-45-452-210	1,259.15	.00	1,259.15
101-45-452-320	61.90	.00	61.90
101-45-452-381	64.84	.00	64.84
101-45-452-401	115.00	.00	115.00
101-45-452-405	129.95	.00	129.95
101-45-452-413	1,832.59	.00	1,832.59
101-45-453-210	28.97	.00	28.97
101-45-454-381	61.33	.00	61.33
211-20200	.00	248,219.31-	248,219.31-
211-45-452-201	295.71	.00	295.71
211-45-452-206	30,210.00	.00	30,210.00
211-45-452-210	1,249.14	.00	1,249.14
211-45-452-500	216,464.46	.00	216,464.46
217-20200	.00	63.96-	63.96-
217-42-421-170	63.96	.00	63.96
235-20200	.00	3,376.00-	3,376.00-
235-42-429-500	3,376.00	.00	3,376.00
250-20200	.00	1,151.77-	1,151.77-
250-49-441-381	1.77	.00	1.77
250-49-441-408	1,150.00	.00	1,150.00
410-20200	.00	1,811.56-	1,811.56-
410-48-463-210	1,811.56	.00	1,811.56
412-20200	.00	10,974.41-	10,974.41-
412-42-421-500	10,974.41	.00	10,974.41
414-20200	.00	9,350.00-	9,350.00-
414-43-434-500	9,350.00	.00	9,350.00
415-20200	.00	2,489.87-	2,489.87-
415-41-350-210	2,489.87	.00	2,489.87
417-20200	.00	223,427.08-	223,427.08-
417-43-431-436	192,398.18	.00	192,398.18
417-43-431-500	31,028.90	.00	31,028.90
437-20200	.00	1,356,644.71-	1,356,644.71-
437-46-465-305	612.25	.00	612.25
437-46-465-500	1,356,032.46	.00	1,356,032.46
455-20200	.00	568.00-	568.00-
455-46-465-303	568.00	.00	568.00
601-20200	.00	23,796.36-	23,796.36-
601-49-414-322	56.28	.00	56.28
601-49-493-170	38.32	.00	38.32
601-49-493-210	203.37	.00	203.37
601-49-493-214	13,173.48	.00	13,173.48
601-49-493-227	237.93	.00	237.93
601-49-493-305	1,500.00	.00	1,500.00
601-49-493-314	455.00	.00	455.00
601-49-493-320	284.72	.00	284.72
601-49-493-340	32.00	.00	32.00
601-49-493-355	10.00	.00	10.00
601-49-493-387	2,307.81	.00	2,307.81
601-49-493-388	700.97	.00	700.97
601-49-493-389	61.33	.00	61.33
601-49-493-404	182.73	.00	182.73
601-49-493-406	3,370.61	.00	3,370.61
601-49-493-412	1,115.81	.00	1,115.81
601-49-493-430	66.00	.00	66.00
602-20200	.00	33,646.31-	33,646.31-
602-49-496-210	11,212.30	.00	11,212.30
602-49-496-305	288.77	.00	288.77

GL Account	Debit	Credit	Proof
602-49-496-320	375.32	.00	375.32
602-49-496-381	841.16	.00	841.16
602-49-496-401	1,291.54	.00	1,291.54
602-49-496-404	76.07	.00	76.07
602-49-496-500	19,561.15	.00	19,561.15
Grand Totals:	2,206,416.37	2,206,416.37-	.00

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
0000121320									
09/23	09/21/2023	101262	PRECISE REFRIGERATION HTG	WTP AIR MAKEUP UNIT REPAIR	0000121320	1	601-49-493-406	2,602.88	2,602.88
Total 0000121320:									2,602.88
0008663730									
09/23	09/29/2023	27	OXYGEN SERVICE COMPANY	PROPANE	0008663730	1	101-43-434-210	57.93	57.93
Total 0008663730:									57.93
025576597									
09/23	09/29/2023	346	GALLS INC	ECK DUTY GEAR	025576597	1	101-42-421-170	45.48	45.48
Total 025576597:									45.48
025602781									
09/23	09/29/2023	346	GALLS INC	SILGJORD DUTY GEAR	025602781	1	101-42-421-170	90.96	90.96
Total 025602781:									90.96
025602793									
09/23	09/29/2023	346	GALLS INC	SVEJKOVSKY UNIFORMS	025602793	1	101-42-421-170	44.26	44.26
Total 025602793:									44.26
025602796									
09/23	09/29/2023	346	GALLS INC	BULL DUTY GEAR	025602796	1	101-42-421-170	45.48	45.48
Total 025602796:									45.48
025633501									
09/23	09/29/2023	346	GALLS INC	RESERVE DUTY GEAR	025633501	1	217-42-421-170	63.96	63.96
Total 025633501:									63.96
025633502									
09/23	09/29/2023	346	GALLS INC	BULL DUTY GEAR	025633502	1	101-42-421-170	15.99	15.99

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total 025633502:									15.99
025702086									
09/23	09/29/2023	346	GALLS INC	CLASS C ORDER BOOTS	025702086	1	101-42-422-170	580.80	580.80
Total 025702086:									580.80
025702087									
09/23	09/29/2023	346	GALLS INC	CLASS C ORDER BOOTS	025702087	1	101-42-422-170	96.80	96.80
Total 025702087:									96.80
025702112									
09/23	09/29/2023	346	GALLS INC	NAMETAG FITZTHUM	025702112	1	101-42-422-170	9.99	9.99
Total 025702112:									9.99
025702131									
09/23	09/29/2023	346	GALLS INC	CLASS C ORDER	025702131	1	101-42-422-170	398.40	398.40
Total 025702131:									398.40
025715113									
09/23	09/29/2023	346	GALLS INC	CLASS C ORDER PANTS	025715113	1	101-42-422-170	66.40	66.40
Total 025715113:									66.40
025715120									
09/23	09/29/2023	346	GALLS INC	CLASS C ORDER PANTS	025715120	1	101-42-422-170	332.00	332.00
Total 025715120:									332.00
025715123									
09/23	09/29/2023	346	GALLS INC	CLASS C ORDER BOOTS	025715123	1	101-42-422-170	193.60	193.60
Total 025715123:									193.60

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
025715133									
09/23	09/29/2023	346	GALLS INC	CLASS C ORDER PANTS	025715133	1	101-42-422-170	464.80	464.80
Total 025715133:									464.80
025728551									
09/23	09/29/2023	346	GALLS INC	CLASS C ORDER PANTS	025728551	1	101-42-422-170	132.80	132.80
Total 025728551:									132.80
025728554									
09/23	09/29/2023	346	GALLS INC	CLASS C ORDER PANTS	025728554	1	101-42-422-170	66.40	66.40
Total 025728554:									66.40
025728556									
09/23	09/29/2023	346	GALLS INC	CLASS C ORDER PANTS	025728556	1	101-42-422-170	132.80	132.80
Total 025728556:									132.80
025728557									
09/23	09/29/2023	346	GALLS INC	CLASS C ORDER PANTS	025728557	1	101-42-422-170	132.80	132.80
Total 025728557:									132.80
025728561									
09/23	09/29/2023	346	GALLS INC	CLASS C ORDER PANTS	025728561	1	101-42-422-170	332.00	332.00
Total 025728561:									332.00
025728567									
09/23	09/29/2023	346	GALLS INC	CLASS C ORDER PANTS	025728567	1	101-42-422-170	66.40	66.40
Total 025728567:									66.40
025728568									
09/23	09/29/2023	346	GALLS INC	CLASS C ORDER PANTS	025728568	1	101-42-422-170	199.20	199.20

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total 025728568:									199.20
025728573									
09/23	09/29/2023	346	GALLS INC	CLASS C ORDER PANTS	025728573	1	101-42-422-170	66.40	66.40
Total 025728573:									66.40
025728574									
09/23	09/29/2023	346	GALLS INC	CLASS C ORDER PANTS	025728574	1	101-42-422-170	929.60	929.60
Total 025728574:									929.60
025728586									
09/23	09/29/2023	346	GALLS INC	CLASS C ORDER BOOTS	025728586	1	101-42-422-170	96.80	96.80
Total 025728586:									96.80
025742147									
09/23	09/29/2023	346	GALLS INC	CLASS C ORDER PANTS	025742147	1	101-42-422-170	66.40	66.40
Total 025742147:									66.40
025755548									
09/23	09/29/2023	346	GALLS INC	CLASS C ORDER BOOTS	025755548	1	101-42-422-170	96.80	96.80
Total 025755548:									96.80
0309790-IN									
09/23	09/21/2023	101035	LOCATORS & SUPPLIES INC	FIRE HYDRANT PAINT	0309790-IN	1	601-49-493-412	464.85	464.85
Total 0309790-IN:									464.85
03E03607									
09/23	09/29/2023	214	ARNOLD S	FRONT BRUSH MOWER	03E03607	1	414-43-434-500	9,350.00	9,350.00
Total 03E03607:									9,350.00

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
0509854									
09/23	09/21/2023	102537	FERGUSON WATERWORKS #25	WATER METER REGISTERS	0509854	1	601-49-493-227	237.93	237.93
Total 0509854:									237.93
08072023									
09/23	09/21/2023	359	CENTRAL MN CEMETERY MAIN	BURIAL SITE PREP	08072023	1	250-49-441-408	1,150.00	1,150.00
Total 08072023:									1,150.00
09/01/2023									
09/23	09/29/2023	102829	ARVIG	INTERNET FALL HALL	09/01/2023	1	101-42-422-320	43.95	43.95
Total 09/01/2023:									43.95
09142023									
09/23	09/21/2023	100964	LESTER, JOHN	MEAL REIMBURSEMENT	09142023	1	101-42-421-330	24.49	24.49
Total 09142023:									24.49
09152023									
09/23	09/21/2023	103512	HOMMERDING, KARI	MILEAGE	09152023	1	101-41-414-330	183.40	183.40
Total 09152023:									183.40
09182023									
09/23	09/29/2023	103073	KEDROWSKI, PETER	PETER EM CLASS	09182023	1	101-42-425-330	90.39	90.39
Total 09182023:									90.39
09192023									
09/23	09/21/2023	103548	FRIELER, NATHAN J	MEAL REIMBURSE	09192023	1	101-42-421-330	65.80	65.80
Total 09192023:									65.80
09222023									
09/23	09/29/2023	103560	SILGJORD, BRANDON	REMIBURSE	09222023	1	412-42-421-500	799.96	799.96

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total 09222023:									799.96
09292023									
09/23	09/29/2023	131	MN DEPT OF HEALTH	WATER SUPPLY OPPERATOR C	09292023	1	601-49-493-340	32.00	32.00
Total 09292023:									32.00
10505									
09/23	09/21/2023	103409	RIVERSIDE HARDWARE LLC	ACID FOR POOL	10505	1	101-45-453-210	17.98	17.98
Total 10505:									17.98
10540									
09/23	09/21/2023	103409	RIVERSIDE HARDWARE LLC	REPAIR	10540	1	601-49-493-210	1.49	1.49
Total 10540:									1.49
10860									
09/23	09/21/2023	1564	TOTAL CONTROL SYSTEMS IN	FAN REPLACEMENT LS # 4	10860	1	602-49-496-404	76.07	76.07
Total 10860:									76.07
1192									
09/23	09/21/2023	103572	MASTER LAWN CARE INC	SPRINKLER REPAIR	1192	1	101-45-452-401	115.00	115.00
Total 1192:									115.00
12144									
09/23	09/21/2023	103409	RIVERSIDE HARDWARE LLC	PVC PIPE REPAIR LANDFILL	12144	1	602-49-496-210	12.30	12.30
Total 12144:									12.30
12148									
09/23	09/21/2023	103409	RIVERSIDE HARDWARE LLC	SUPPLIES	12148	1	101-45-452-210	6.79	6.79
Total 12148:									6.79

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
1217254									
09/23	09/29/2023	1105	MVTL LABORATORIES INC	WASTEWATER SAMPLING	1217254	1	602-49-496-305	214.26	214.26
Total 1217254:									214.26
1217790									
09/23	09/29/2023	1105	MVTL LABORATORIES INC	WASTEWATER SAMPLING	1217790	1	602-49-496-305	74.51	74.51
Total 1217790:									74.51
12389									
09/23	09/21/2023	103409	RIVERSIDE HARDWARE LLC	ACID FOR POOL	12389	1	101-45-453-210	10.99	10.99
Total 12389:									10.99
1240006675									
10/23	10/05/2023	101734	HEALTHPARTNERS	INSURANCE PREMIUMS	1240006675	1	101-21705	44,385.14	44,385.14
Total 1240006675:									44,385.14
12882645									
09/23	09/29/2023	102679	WEST CENTRAL SANITATION	REFUSE CITY HALL	12882645	1	101-41-414-384	42.11	42.11
09/23	09/29/2023	102679	WEST CENTRAL SANITATION	REFUSE COMMUNITY CENTER	12882645	2	101-45-451-384	415.40	415.40
09/23	09/29/2023	102679	WEST CENTRAL SANITATION	REFUSE PUBIC WORKS	12882645	3	101-43-434-384	311.06	311.06
09/23	09/29/2023	102679	WEST CENTRAL SANITATION	REFUSE WATAB PARK	12882645	4	101-45-452-413	125.30	125.30
09/23	09/29/2023	102679	WEST CENTRAL SANITATION	REFUSE NORTHSIDE	12882645	5	101-45-452-413	125.30	125.30
09/23	09/29/2023	102679	WEST CENTRAL SANITATION	REFUSE VAL SMITH	12882645	6	101-45-452-413	101.91	101.91
09/23	09/29/2023	102679	WEST CENTRAL SANITATION	REFUSE PINECONE CENTRAL	12882645	7	101-45-452-413	502.58	502.58
09/23	09/29/2023	102679	WEST CENTRAL SANITATION	REFUSE COMPOST SITE	12882645	8	101-43-436-413	251.29	251.29
09/23	09/29/2023	102679	WEST CENTRAL SANITATION	REFUSE FD	12882645	9	101-42-422-384	84.32	84.32
09/23	09/29/2023	102679	WEST CENTRAL SANITATION	REFUSE PD	12882645	10	101-42-421-384	84.33	84.33
Total 12882645:									2,043.60
12978									
09/23	09/29/2023	103409	RIVERSIDE HARDWARE LLC	SUPPLIES	12978	1	101-45-452-210	61.91	61.91
Total 12978:									61.91

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
12986									
09/23	09/29/2023	103409	RIVERSIDE HARDWARE LLC	CLEANING SUPPLIES	12986	1	101-45-451-210	8.99	8.99
Total 12986:									8.99
132896									
09/23	09/29/2023	1583	PRECISION MOTOR SPORTS	PROP REPAIR	132896	1	101-42-422-404	55.00	55.00
Total 132896:									55.00
136187									
09/23	09/21/2023	236	CENTRAL HYDRAULICS INC	HOSE ENDS	136187	1	101-43-434-404	147.26	147.26
Total 136187:									147.26
15041									
09/23	09/29/2023	101098	SANITATION SERVICES LLC	RESTROOM RENTALS- PARKS	15041	1	101-45-452-413	862.50	862.50
Total 15041:									862.50
1572-417231									
09/23	09/21/2023	100640	O REILLY AUTO PARTS	BATTERY CHARGERS	1572-417231	1	101-42-421-240	206.97	206.97
Total 1572-417231:									206.97
1572-417247									
09/23	09/21/2023	100640	O REILLY AUTO PARTS	FILTERS	1572-417247	1	101-43-434-404	288.71	288.71
Total 1572-417247:									288.71
1572-417257									
09/23	09/21/2023	100640	O REILLY AUTO PARTS	ELECTRICAL ENDS	1572-417257	1	101-43-434-404	7.23	7.23
Total 1572-417257:									7.23
1572-417388									
09/23	09/21/2023	100640	O REILLY AUTO PARTS	BRAKE PARTS	1572-417388	1	101-43-434-405	175.48	175.48

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total 1572-417388:									175.48
1572-417529									
09/23	09/29/2023	100640	O REILLY AUTO PARTS	WIPES	1572-417529	1	101-42-421-405	13.98	13.98
Total 1572-417529:									13.98
1572-418197									
09/23	09/29/2023	100640	O REILLY AUTO PARTS	SHOP SUPPLIES	1572-418197	1	101-43-434-210	7.10	7.10
Total 1572-418197:									7.10
16642105									
09/23	09/29/2023	103019	FURTHER	FURTHER PARTICIPATION FEE	16642105	1	101-41-414-131	153.00	153.00
Total 16642105:									153.00
168576540									
09/23	09/29/2023	102792	ULINE	SNOW FENCE	168576540	1	101-43-434-210	516.68	516.68
Total 168576540:									516.68
175573104090123									
09/23	09/21/2023	100576	CHARTER COMMUNICATIONS	CITY HALL FIBER	1755731040	1	101-41-414-320	377.67	377.67
Total 175573104090123:									377.67
175573301090123									
09/23	09/21/2023	100576	CHARTER COMMUNICATIONS	INTERNET CITY HALL	1755733010	1	101-41-414-320	43.96	43.96
Total 175573301090123:									43.96
17831									
09/23	09/21/2023	1147	MENARDS	VAL SMITH ICE RINK UPGRADE	17831	1	211-45-452-210	922.98	922.98
Total 17831:									922.98

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
17832									
09/23	09/21/2023	1147	MENARDS	IRRIGATION	17832	1	101-45-452-210	50.40	50.40
	Total 17832:								50.40
1788485									
09/23	09/21/2023	102552	MINNESOTA PAVING & MATERI	HOT MIX	1788485	1	101-43-434-210	165.55	165.55
	Total 1788485:								165.55
1788486									
09/23	09/21/2023	102552	MINNESOTA PAVING & MATERI	HOT MIX	1788486	1	101-43-434-210	213.20	213.20
	Total 1788486:								213.20
1788636									
09/23	09/21/2023	102552	MINNESOTA PAVING & MATERI	HOT MIX	1788636	1	101-43-434-210	211.25	211.25
	Total 1788636:								211.25
1789538									
09/23	09/29/2023	102552	MINNESOTA PAVING & MATERI	HOT MIX	1789538	1	101-43-434-210	407.55	407.55
	Total 1789538:								407.55
1789900									
09/23	09/29/2023	102552	MINNESOTA PAVING & MATERI	HOT MIX	1789900	1	101-43-434-210	198.25	198.25
	Total 1789900:								198.25
1790274									
09/23	09/29/2023	102552	MINNESOTA PAVING & MATERI	HOT MIX	1790274	1	101-43-434-210	202.80	202.80
	Total 1790274:								202.80
1790353									
09/23	09/29/2023	102552	MINNESOTA PAVING & MATERI	HOT MIX	1790353	1	101-43-434-210	222.95	222.95

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total 1790353:									222.95
1790951									
09/23	09/29/2023	102552	MINNESOTA PAVING & MATERI	HOT MIX	1790951	1	101-43-434-210	202.80	202.80
Total 1790951:									202.80
1791470									
09/23	09/29/2023	102552	MINNESOTA PAVING & MATERI	HOT MIX	1791470	1	101-43-434-210	396.50	396.50
Total 1791470:									396.50
1791802									
09/23	09/29/2023	102552	MINNESOTA PAVING & MATERI	HOT MIX	1791802	1	101-43-434-210	408.85	408.85
Total 1791802:									408.85
17920									
09/23	09/29/2023	1147	MENARDS	POLICE ORGANIZERS	17920	1	101-42-421-405	148.89	148.89
Total 17920:									148.89
17937									
09/23	09/29/2023	1147	MENARDS	VAL SMITH ICE RINK UPGRADE	17937	1	211-45-452-210	14.70	14.70
Total 17937:									14.70
17952									
09/23	09/29/2023	1147	MENARDS	VAL SMITH ICE RINK UPGRADE	17952	1	211-45-452-210	103.50	103.50
Total 17952:									103.50
18097									
09/23	09/29/2023	1147	MENARDS	VAL SMITH ICE RINK UPGRADE	18097	1	211-45-452-210	207.96	207.96
Total 18097:									207.96

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
1899									
09/23	09/29/2023	100687	HELMIN LANDSCAPING INC	NORTHSIDE PARK RETAINING	1899	1	211-45-452-500	11,785.00	11,785.00
Total 1899:									11,785.00
1922301017260									
09/23	09/21/2023	101605	INTERSTATE ALL BATTERY CTR	BATTERY	1922301017	1	101-42-421-405	175.00	175.00
Total 1922301017260:									175.00
1922301017368									
09/23	09/29/2023	101605	INTERSTATE ALL BATTERY CTR	SMOKE ALARM BATTERIES	1922301017	1	101-42-422-211	178.86	178.86
Total 1922301017368:									178.86
1922301017404									
09/23	09/29/2023	101605	INTERSTATE ALL BATTERY CTR	SMOKE ALARM BATTERIES	1922301017	1	101-42-422-211	331.50	331.50
Total 1922301017404:									331.50
19798781									
09/23	09/29/2023	102069	ALLSTREAM	WATER PLANT PHONE	19798781	1	601-49-493-320	284.72	284.72
Total 19798781:									284.72
198921									
09/23	09/29/2023	65	MIMBACH FLEET SUPPLY	TUBES	198921	1	101-43-434-404	69.98	69.98
Total 198921:									69.98
19982-1									
09/23	09/21/2023	187	DESIGN ELECTRIC INC	CR1 CONDUIT INSTAL	19982-1	1	437-46-465-500	16,845.25	16,845.25
Total 19982-1:									16,845.25
2004589									
09/23	09/21/2023	100178	SARTELL HARDWARE HANK	MISC HARDWARE	2004589	1	101-43-434-430	25.34	25.34

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Total 2004589:									25.34
20417									
09/23	09/29/2023	187	DESIGN ELECTRIC INC	L.S. ODOR CONTROL PILOT	20417	1	602-49-496-401	1,291.54	1,291.54
Total 20417:									1,291.54
20418									
09/23	09/29/2023	187	DESIGN ELECTRIC INC	CITY HALL GENERATOR	20418	1	101-41-414-406	543.84	543.84
Total 20418:									543.84
221352									
09/23	09/21/2023	1250	M-R SIGN CO INC	SREET SIGN	221352	1	101-43-434-403	195.69	195.69
Total 221352:									195.69
23025									
09/23	09/21/2023	101853	PROFIELDS LLC	SEP 15 2023 CONTRACT PAYM	23025	1	211-45-452-206	30,210.00	30,210.00
Total 23025:									30,210.00
23287									
09/23	09/21/2023	102474	SAUK RAPIDS HARDWARE HAN	PAINT TRAYS	23287	1	601-49-493-412	11.96	11.96
Total 23287:									11.96
23-292									
09/23	09/21/2023	498	ASTECH CORP	PATCH GRIT	23-292	1	101-43-434-210	1,785.00	1,785.00
Total 23-292:									1,785.00
23378									
09/23	09/29/2023	102177	ENVIRONMENTAL EQUIPMENT	SWEEPER	23378	1	101-43-434-406	1,992.06	1,992.06
Total 23378:									1,992.06

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
23434									
09/23	09/29/2023	202	RAPIDS UPHOLSTERY CO	HANGING TUBE	23434	1	101-45-451-404	250.00	250.00
Total 23434:									250.00
2530185746									
09/23	09/29/2023	102918		MATS TOWELS MOPS	2530185746	1	101-43-434-406	102.90	102.90
09/23	09/29/2023	102918		UNIFORMS - MAINT	2530185746	2	101-43-434-170	17.42	17.42
09/23	09/29/2023	102918		UNIFORMS - PARKS	2530185746	3	101-45-452-170	32.31	32.31
09/23	09/29/2023	102918		UNIFORMS - WATER	2530185746	4	601-49-493-170	14.94	14.94
Total 2530185746:									167.57
2530185747									
09/23	09/29/2023	102918		MATS TOWELS MOPS UTILITY	2530185747	1	101-43-434-406	16.75	16.75
Total 2530185747:									16.75
2530185759									
09/23	09/29/2023	102918		MATS, TOWELS, MOPS, COMM	2530185759	1	101-45-451-406	105.90	105.90
Total 2530185759:									105.90
2530185771									
09/23	09/29/2023	102918		MATS, TOWELS MOPS CITY HA	2530185771	1	101-41-414-406	37.75	37.75
Total 2530185771:									37.75
2530185775									
09/23	09/29/2023	102918		MATS, MOPS TOWELS, PD	2530185775	1	101-42-421-406	57.13	57.13
09/23	09/29/2023	102918		MATS, MOPS, TOWELS FD	2530185775	2	101-42-422-406	57.12	57.12
Total 2530185775:									114.25
2530189276									
10/23	10/05/2023	102918		MATS TOWELS MOPS	2530189276	1	101-43-434-406	38.90	38.90
10/23	10/05/2023	102918		UNIFORMS - MAINT	2530189276	2	101-43-434-170	17.42	17.42
10/23	10/05/2023	102918		UNIFORMS - PARKS	2530189276	3	101-45-452-170	29.81	29.81
10/23	10/05/2023	102918		UNIFORMS - WATER	2530189276	4	601-49-493-170	23.38	23.38

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total 2530189276:									109.51
2530189287									
10/23	10/05/2023	102918		MATS, TOWELS, MOPS, COMM	2530189287	1	101-45-451-406	114.90	114.90
Total 2530189287:									114.90
2530189295									
10/23	10/05/2023	102918		MATS TOWELS MOPS WATER P	2530189295	1	601-49-493-406	30.00	30.00
Total 2530189295:									30.00
2530190808									
10/23	10/05/2023	102918		MATS TOWELS MOPS WATER P	2530190808	1	601-49-493-406	32.25	32.25
Total 2530190808:									32.25
25552									
09/23	09/21/2023	638	SPECTRUM SUPPLY CO.	CONCESSION SUPPLIES	25552	1	211-45-452-201	171.89	171.89
Total 25552:									171.89
29341									
09/23	09/21/2023	101171	MUSTANG SIGNS & GRAPHICS	REBRAND C1	29341	1	101-42-422-405	1,055.00	1,055.00
Total 29341:									1,055.00
29407									
09/23	09/21/2023	101171	MUSTANG SIGNS & GRAPHICS	SQUAD 17 GRAPHICS	29407	1	412-42-421-500	3,535.00	3,535.00
Total 29407:									3,535.00
29440									
09/23	09/21/2023	101171	MUSTANG SIGNS & GRAPHICS	NAMEPLATE MAGNETS	29440	1	101-42-421-210	91.00	91.00
Total 29440:									91.00

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29441									
09/23	09/21/2023	101171	MUSTANG SIGNS & GRAPHICS	NAMEPLATE	29441	1	101-42-421-210	73.00	73.00
	Total 29441:								73.00
362541									
09/23	09/21/2023	429	TRAUT COMPANIES	WATER TESTING	362541	1	601-49-493-314	105.00	105.00
	Total 362541:								105.00
362647									
09/23	09/21/2023	429	TRAUT COMPANIES	WATER TESTING	362647	1	601-49-493-314	70.00	70.00
	Total 362647:								70.00
362691									
09/23	09/21/2023	429	TRAUT COMPANIES	WATER TESTING	362691	1	601-49-493-314	105.00	105.00
	Total 362691:								105.00
362886									
09/23	09/29/2023	429	TRAUT COMPANIES	WATER SAMPLES	362886	1	601-49-493-314	70.00	70.00
	Total 362886:								70.00
363067									
09/23	09/29/2023	429	TRAUT COMPANIES	WATER SAMPLES	363067	1	601-49-493-314	105.00	105.00
	Total 363067:								105.00
389952									
09/23	09/21/2023	101569	TRITECH SOFTWARE SYSTEM	VISION CAD AND MOBILE LICE	389952	1	101-42-421-306	10,233.64	10,233.64
	Total 389952:								10,233.64
389955									
09/23	09/21/2023	101569	TRITECH SOFTWARE SYSTEM	VISION MOBILE LAW VEHICLE	389955	1	101-42-421-306	333.43	333.43

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total 389955:									333.43
40742397									
09/23	09/21/2023	103019	FURTHER	CLAIM REIMBURSEMENT	40742397	1	101-21713	140.18	140.18
Total 40742397:									140.18
411927									
09/23	09/29/2023	42	HANDYMAN S INC.	FAUCET REPLACEMENT	411927	1	601-49-493-406	133.48	133.48
Total 411927:									133.48
422657									
09/23	09/21/2023	100272	TIREMAXX SERVICE CENTERS	TRUCK ALIGNMENT	422657	1	101-45-452-405	129.95	129.95
Total 422657:									129.95
447179-00									
09/23	09/21/2023	699	Chamberlin Oil Company	RETURN STEEL CORE	447179-00	1	101-43-434-210	50.00-	50.00-
Total 447179-00:									50.00-
447820-00									
09/23	09/21/2023	699	Chamberlin Oil Company	LUBRICANTS	447820-00	1	101-43-434-212	1,338.04	1,338.04
Total 447820-00:									1,338.04
447985-00									
09/23	09/21/2023	699	Chamberlin Oil Company	RETURN STEEL CORE	447985-00	1	101-43-434-210	20.00-	20.00-
Total 447985-00:									20.00-
453718									
09/23	09/21/2023	100795	SHORT ELLIOTT HENDRICKSO	PHASE II ESA & RAP DEV	453718	1	455-46-465-303	568.00	568.00
Total 453718:									568.00

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510956493									
09/23	09/29/2023	59	MARCO TECHNOLOGIES LLC-C	PUBLIC WORKS PRINTER LEAS	510956493	1	101-43-434-203	90.40	90.40
09/23	09/29/2023	59	MARCO TECHNOLOGIES LLC-C	FIRE DEPT PRINTER LEASE	510956493	2	101-42-422-414	135.60	135.60
Total 510956493:									226.00
511220238									
09/23	09/29/2023	59	MARCO TECHNOLOGIES LLC-C	POLICE DEPT PRINTER LEASE	511220238	1	101-42-421-414	365.51	365.51
Total 511220238:									365.51
511466120									
09/23	09/29/2023	59	MARCO TECHNOLOGIES LLC-C	COPIER, PRINTER LEASES CIT	511466120	1	101-41-414-414	675.30	675.30
09/23	09/29/2023	59	MARCO TECHNOLOGIES LLC-C	COPIER, PRINTER LEASES CO	511466120	2	101-45-451-414	51.00	51.00
Total 511466120:									726.30
5495-30									
09/23	09/29/2023	69	MARNANTELI S	PIZZA FOR MEETING	5495-30	1	101-42-422-430	225.00	225.00
Total 5495-30:									225.00
56523									
09/23	09/29/2023	103557	MIDWEST COMPLIANCE INC	DOT CLEARING HOUSE - MAIN	56523	1	101-43-434-305	216.00	216.00
Total 56523:									216.00
61158									
09/23	09/21/2023	100272	TIREMAXX SERVICE CENTERS	TIRES	61158	1	101-43-434-404	711.68	711.68
Total 61158:									711.68
627									
09/23	09/21/2023	103563	CONCRETE CONCEPTS OF CE	COVERED PICNIC SHELTERS	627	1	211-45-452-500	630.00	630.00
Total 627:									630.00
6577664									
09/23	09/21/2023	31	HAWKINS INC	HYDROFLUOSILICIC ACID	6577664	1	601-49-493-214	1,246.87	1,246.87

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
09/23	09/21/2023	31	HAWKINS INC	SODIUM PERMANGANATE	6577664	2	601-49-493-214	3,406.82	3,406.82
Total 6577664:									4,653.69
6580785									
09/23	09/21/2023	31	HAWKINS INC	AQUA HAWK 9907 - POLYMER	6580785	1	601-49-493-214	252.29	252.29
09/23	09/21/2023	31	HAWKINS INC	SODIUM PERMANGANATE	6580785	2	601-49-493-214	8,267.50	8,267.50
Total 6580785:									8,519.79
6620									
09/23	09/21/2023	102826	WEISMAN CLEANING INC	CLEANING SERVICES - COMMU	6620	1	101-45-451-409	3,510.00	3,510.00
09/23	09/21/2023	102826	WEISMAN CLEANING INC	CLEANING CITY HALL	6620	2	101-41-414-409	350.00	350.00
09/23	09/21/2023	102826	WEISMAN CLEANING INC	CLEANING SERVICE - PW	6620	3	101-43-434-409	540.00	540.00
09/23	09/21/2023	102826	WEISMAN CLEANING INC	CLEANING SERVICES - PD	6620	4	101-42-421-409	2,190.00	2,190.00
09/23	09/21/2023	102826	WEISMAN CLEANING INC	CLEANING SERVICES - FIRE HA	6620	5	101-42-422-409	2,190.00	2,190.00
Total 6620:									8,780.00
681876									
09/23	09/29/2023	100517	POWERHOUSE OUTDOOR EQU	FILTER	681876	1	101-43-434-404	6.79	6.79
Total 681876:									6.79
7002033									
09/23	09/29/2023	101612	HEALTHPARTNERS CENTRAL M	EAP INVOICE	7002033	1	101-41-414-131	133.50	133.50
Total 7002033:									133.50
7007014									
09/23	09/29/2023	101612	HEALTHPARTNERS CENTRAL M	EAP INVOICE	7007014	1	101-41-414-131	133.50	133.50
Total 7007014:									133.50
7184-4									
09/23	09/29/2023	508	SHERWIN WILLIAMS	VAL SMITH HOCKEY RINK	7184-4	1	101-45-452-210	467.12	467.12
Total 7184-4:									467.12

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7312-1									
09/23	09/29/2023	508	SHERWIN WILLIAMS	PICNIC TABLES	7312-1	1	101-45-452-210	87.96	87.96
Total 7312-1:									87.96
752400102023									
09/23	09/21/2023	1034	NCPERS MINNESOTA	LIFE INSURANCE	7524001020	1	101-21706	80.00	80.00
Total 752400102023:									80.00
77969									
09/23	09/29/2023	103466	ALBANY READY MIX	CEMENT	77969	1	101-45-452-210	570.00	570.00
Total 77969:									570.00
8004810781									
09/23	09/29/2023	103155	SHRED-IT	SHREDDING SERVICES PD	8004810781	1	101-42-421-305	94.88	94.88
Total 8004810781:									94.88
8342									
09/23	09/29/2023	1217	K M FIRE PUMP SPECIALISTS	PUMP TESTING	8342	1	101-42-422-405	900.00	900.00
Total 8342:									900.00
843775654									
09/23	09/21/2023	1398	XCEL ENERGY	WATER PLANT ELECTRIC	843775654	1	601-49-493-387	29.66	29.66
Total 843775654:									29.66
844260844									
09/23	09/21/2023	1398	XCEL ENERGY	STREET LIGHTING	844260844	1	101-43-434-386	3,109.61	3,109.61
Total 844260844:									3,109.61
906074031									
09/23	09/29/2023	101619	EVOQUA WATER TECHNOLOGI	ODOR CONTROL	906074031	1	602-49-496-210	11,200.00	11,200.00

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	Total 906074031:								11,200.00
91023-AK									
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	SAMS CLUB CONSESSIONS S	91023-AK	1	211-45-452-201	123.82	123.82
	Total 91023-AK:								123.82
91023-BS									
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	SCHEELS ONEWHEEL, HELM	91023-BS	1	412-42-421-500	2,439.45	2,439.45
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	NTE JUMP STARTER	91023-BS	2	101-42-425-404	324.32	324.32
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	SCHEELS BIKES AND SCOOT	91023-BS	3	412-42-421-500	1,000.00	1,000.00
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	SCHEELS BIKES AND SCOOT	91023-BS	4	412-42-421-500	1,000.00	1,000.00
	Total 91023-BS:								4,763.77
91023-CC									
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	GOOGLE TV MONTHLY SUBS	91023-CC	1	101-45-451-434	78.56	78.56
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON FRAMES	91023-CC	2	101-45-451-210	23.99	23.99
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON PEROXIDE AND FEL	91023-CC	3	101-45-451-210	41.56	41.56
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	COBORNS WATER FOR THE S	91023-CC	4	101-45-451-205	7.98	7.98
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON COMMAND STRIPS	91023-CC	5	101-45-451-210	13.83	13.83
	Total 91023-CC:								165.92
91023-CH									
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON 8 THUNDERBOLTS	91023-CH	1	415-41-350-210	1,799.60	1,799.60
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	LEANN CHIN FOOD FOR COU	91023-CH	2	101-41-411-430	187.72	187.72
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON UMBRELLA FOR OU	91023-CH	3	410-48-463-210	117.59	117.59
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON OUTDOOR CHAIRS	91023-CH	4	410-48-463-210	464.98	464.98
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON OUTDOOR DINING T	91023-CH	5	410-48-463-210	399.99	399.99
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	OFFICE DEPOT PAPER AND P	91023-CH	6	101-41-414-200	96.97	96.97
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON OUTDOOR CHAIRS	91023-CH	7	410-48-463-210	829.00	829.00
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON 3 THUNDERBOLTS	91023-CH	8	415-41-350-210	690.27	690.27
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	INTL CODE COUNCIL COMME	91023-CH	9	101-42-424-340	395.00	395.00
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	APA MN CHAPTER 2023 PLAN	91023-CH	10	101-41-465-340	434.13	434.13
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	ADOBE MONTHLY SUBSCRIP	91023-CH	11	101-41-414-434	22.59	22.59
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	INTL CODE COUNCIL COMME	91023-CH	12	101-42-424-340	79.00	79.00
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	SURVEY MONKEY MONTHLY	91023-CH	13	101-41-414-434	48.00	48.00

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09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON PORTABLE DOCUM	91023-CH	14	101-43-434-210	181.43	181.43
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	DEED COMMUNITY DEVELOP	91023-CH	15	101-42-424-340	4.30	4.30
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	DEED COMMUNITY DEVELOP	91023-CH	16	101-42-424-340	4.30	4.30
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	DEED COMMUNITY DEVELOP	91023-CH	17	101-42-424-340	4.30	4.30
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	DEED COMMUNITY DEVELOP	91023-CH	18	101-42-424-340	200.00	200.00
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	DEED COMMUNITY DEVELOP	91023-CH	19	101-42-424-340	200.00	200.00
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	DEED COMMUNITY DEVELOP	91023-CH	20	101-42-424-340	200.00	200.00
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	INTL CODE COUNCIL COMME	91023-CH	21	101-42-424-340	290.00	290.00
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	ZOOM MONTHLY SUBSCRIPTI	91023-CH	22	101-41-414-434	13.70	13.70
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	WP ENGINE MONTHLY SUBS	91023-CH	23	101-41-414-434	30.00	30.00
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	USPS SENT EMPLOYEE DOC	91023-CH	24	101-41-414-322	28.75	28.75
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON BATTERY AND BATT	91023-CH	25	601-49-493-210	201.88	201.88
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	INTL CODE COUNCIL COMME	91023-CH	26	101-42-424-340	290.00	290.00
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON MEMORY RAM FOR	91023-CH	27	101-45-451-210	28.99	28.99
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	UPS WATER SAMPLES	91023-CH	28	601-49-414-322	56.28	56.28
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	BEACON MONTHLY SUBSCRI	91023-CH	29	101-41-414-434	1.00	1.00
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	GUY BROWN MGMT DEPOSI	91023-CH	30	101-41-414-200	21.20	21.20
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	ADOBE MONTHLY SUBSCRIP	91023-CH	31	101-41-414-434	21.51	21.51
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON WIRELESS MOUSE	91023-CH	32	101-41-414-200	17.94	17.94
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	MAILCHIMP MONTHLY SUBSC	91023-CH	33	101-41-414-434	119.00	119.00
Total 91023-CH:									7,479.42
91023-CREDIT									
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	SEPTEMBER STATEMENT CRE	91023-CRED	1	101-41-414-210	657.81-	657.81-
Total 91023-CREDIT:									657.81-
91023-JK									
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	HOME DEPOT HUMIDIFER	91023-JK	1	601-49-493-404	182.73	182.73
Total 91023-JK:									182.73
91023-NS									
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	IMAGEBUILDERS APPAREL FO	91023-NS	1	101-45-451-201	116.00	116.00
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	ADOBE MONTHLY SUBSCRIP	91023-NS	2	101-45-451-434	21.51	21.51
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	FACEBOOK SOLAR SURVEY	91023-NS	3	101-45-451-350	20.84	20.84
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	FACEBOOK SOLAR SURVEY	91023-NS	4	101-45-451-350	3.52	3.52

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total 91023-NS:									161.87
91023-PK									
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	CASEYS FUEL	91023-PK	1	101-42-422-212	77.00	77.00
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON CLEANING SUPPLIE	91023-PK	2	101-42-422-430	13.24	13.24
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	SAMS CLUB MONTHLY MEETI	91023-PK	3	101-42-422-430	197.07	197.07
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON SAFETY GLASSES A	91023-PK	4	101-42-422-211	79.00	79.00
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON SAFETY GLASSES	91023-PK	5	101-42-422-211	49.79	49.79
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON FLAGS	91023-PK	6	101-42-422-430	140.94	140.94
Total 91023-PK:									557.04
91023-RL									
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	CUMMINS INSITE FOR TRUCK	91023-RL	1	101-42-422-434	385.00	385.00
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	CUMMINS INSITE FOR TRUCK	91023-RL	2	101-43-434-434	385.00	385.00
Total 91023-RL:									770.00
91023-RV									
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	SHRM KHOMMERDING HR CO	91023-RV	1	101-41-414-340	1,310.00	1,310.00
Total 91023-RV:									1,310.00
91023-SP									
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	FIREHOUSE SUBS TRAINING	91023-SP	1	101-42-421-330	94.46	94.46
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	BCA TRAINING OLSON SEAR	91023-SP	2	101-42-421-340	125.00	125.00
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	GREAT HUNAN TRAINING ME	91023-SP	3	101-42-421-330	17.40	17.40
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	GREAT HUNAN TRAINING ME	91023-SP	4	101-42-421-330	20.16	20.16
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	WILLY T'S TRAINING MEALS	91023-SP	5	101-42-421-330	22.18	22.18
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	HOLIDAY INN TRAINING HOT	91023-SP	6	101-42-421-330	108.17	108.17
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	COBORNS TRAINING SNACK	91023-SP	7	101-42-421-330	51.93	51.93
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	BCA TRAINING FRIELER TRAI	91023-SP	8	101-42-421-340	250.00	250.00
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	BCA TRAINING DMT RECERT	91023-SP	9	101-42-421-340	75.00	75.00
Total 91023-SP:									764.30
91023-WS									
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	DAIRY QUEEN TRAINING MEA	91023-WS	1	101-42-421-330	30.00	30.00

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09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON WIRELESS KEYBOA	91023-WS	2	101-42-421-210	400.60	400.60
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	ULINE SHELF AND DESK FO	91023-WS	3	101-42-422-210	1,051.08	1,051.08
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	SCHEELS ONEWHEEL FOR P	91023-WS	4	412-42-421-500	2,200.00	2,200.00
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	TLO TRANSUNION MONTHLY	91023-WS	5	101-42-421-434	75.00	75.00
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON HDMI, MONITOR AN	91023-WS	6	101-42-421-210	948.95	948.95
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	GOOGLE TV MONTHLY SUBS	91023-WS	7	101-42-421-320	78.56	78.56
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON FIRST AIDE POUCH	91023-WS	8	101-42-421-210	62.95	62.95
09/23	09/29/2023	102427	US BANK ONE CARD (CREDIT C	AMAZON LAPTOP CHARGER	91023-WS	9	101-42-421-210	12.89	12.89
	Total 91023-WS:								4,860.03
9294									
09/23	09/29/2023	103409	RIVERSIDE HARDWARE LLC	TRASH BAGS FOR PARK SHELT	9294	1	101-45-452-210	12.98	12.98
	Total 9294:								12.98
9310788302									
09/23	09/21/2023	52	LAWSON PRODUCTS INC	SHOP SUPPLIES	9310788302	1	101-43-434-210	328.13	328.13
	Total 9310788302:								328.13
9310931825									
09/23	09/29/2023	52	LAWSON PRODUCTS INC	SHOP SUPPLIES	9310931825	1	101-43-434-210	244.50	244.50
	Total 9310931825:								244.50
9574									
09/23	09/21/2023	1429	KLM ENGINEERING INC	WATER TOWER INSPECTION	9574	1	601-49-493-305	1,500.00	1,500.00
	Total 9574:								1,500.00
9763987									
09/23	09/21/2023	100985	JOHN DEERE FINANCIAL	TRACTOR PARTS	9763987	1	101-43-434-404	369.44	369.44
	Total 9763987:								369.44
9833									
09/23	09/29/2023	103409	RIVERSIDE HARDWARE LLC	PARK SUPPLIES	9833	1	101-45-452-210	1.99	1.99

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total 9833:									1.99
9943283631									
09/23	09/29/2023	100452	VERIZON WIRELESS	SCO AND PCP DATA PACKS	9943283631	1	101-45-452-320	37.43	37.43
Total 9943283631:									37.43
9943708322									
09/23	09/29/2023	100452	VERIZON WIRELESS	M2M ACCOUNT COMM SIGN	9943708322	1	101-45-452-320	24.47	24.47
09/23	09/29/2023	100452	VERIZON WIRELESS	M2M ACCOUNT FOR LIFT STATI	9943708322	2	602-49-496-320	375.32	375.32
Total 9943708322:									399.79
998846									
09/23	09/29/2023	476	NAPA CENTRAL MN	BACK-UP ALARMS	998846	1	101-43-434-404	160.53	160.53
Total 998846:									160.53
ABR0310756X									
09/23	09/21/2023	100247	MN DEPT OF LABOR & INDUST	WATER PLANT PERMIT	ABR0310756	1	601-49-493-355	10.00	10.00
Total ABR0310756X:									10.00
ABR0310864X									
09/23	09/21/2023	100247	MN DEPT OF LABOR & INDUST	BOILER LICENSE	ABR0310864	1	101-42-422-406	30.00	30.00
Total ABR0310864X:									30.00
Aug Credit									
09/23	09/29/2023	101612	HEALTHPARTNERS CENTRAL M	EAP INVOICE	Aug Credit	1	101-41-414-131	135.00-	135.00-
Total Aug Credit:									135.00-
August 2023									
09/23	09/30/2023	101105	4M FUND	BANKING FEES	August 2023	1	101-41-414-202	198.73	198.73
Total August 2023:									198.73

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
C004920									
09/23	09/21/2023	100611	BROTHERS FIRE & SECURITY	ANNUAL MONITORING COMMU	C004920	1	101-45-451-406	300.00	300.00
Total C004920:									300.00
F21581									
09/23	09/29/2023	101348	FLAGSHIP RECREATION LLC	LIONS PARK SAFETY SURFACE	F21581	1	211-45-452-500	204,049.46	204,049.46
Total F21581:									204,049.46
IN0296102									
09/23	09/29/2023	416	ELECTRIC MOTOR SERVICE, IN	VBELT	IN0296102	1	101-43-434-404	22.34	22.34
Total IN0296102:									22.34
IN4319293									
09/23	09/29/2023	101755	INNOVATIVE OFFICE SOLUTION	OFFICR SUPPLIES PD	IN4319293	1	101-42-421-200	28.89	28.89
Total IN4319293:									28.89
IN4321932									
09/23	09/29/2023	101755	INNOVATIVE OFFICE SOLUTION	OFFICR SUPPLIES PD	IN4321932	1	101-42-421-200	17.11	17.11
Total IN4321932:									17.11
IN4324241									
09/23	09/29/2023	101755	INNOVATIVE OFFICE SOLUTION	OFFICE SUPPLIES PD	IN4324241	1	101-42-421-200	325.29	325.29
Total IN4324241:									325.29
INV/2023/12010									
09/23	09/29/2023	100030	NELSON SANITATION & RENTA	WASH STATION FOR LION'S PA	INV/2023/12	1	101-45-452-413	115.00	115.00
Total INV/2023/12010:									115.00
INV0118									
10/23	10/05/2023	101154	ABLE TREE SERVICE	19TH AVE PROJECT STUMP RE	INV0118	1	437-46-465-500	250.00	250.00

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total INV0118:									250.00
INV11651568									
09/23	09/29/2023	100140	MARCO TECHNOLOGIES LLC N	CSP AGREEMENT	INV11651568	1	101-41-411-430	70.50	70.50
09/23	09/29/2023	100140	MARCO TECHNOLOGIES LLC N	CSP AGREEMENT	INV11651568	2	101-41-414-203	258.00	258.00
09/23	09/29/2023	100140	MARCO TECHNOLOGIES LLC N	CSP AGREEMENT	INV11651568	3	101-45-451-203	78.50	78.50
09/23	09/29/2023	100140	MARCO TECHNOLOGIES LLC N	CSP AGREEMENT	INV11651568	4	101-41-465-203	54.00	54.00
09/23	09/29/2023	100140	MARCO TECHNOLOGIES LLC N	CSP AGREEMENT	INV11651568	5	101-42-421-306	349.00	349.00
09/23	09/29/2023	100140	MARCO TECHNOLOGIES LLC N	CSP AGREEMENT	INV11651568	6	101-42-422-203	178.00	178.00
09/23	09/29/2023	100140	MARCO TECHNOLOGIES LLC N	CSP AGREEMENT	INV11651568	7	101-42-424-203	54.00	54.00
09/23	09/29/2023	100140	MARCO TECHNOLOGIES LLC N	CSP AGREEMENT	INV11651568	8	101-43-434-203	110.00	110.00
09/23	09/29/2023	100140	MARCO TECHNOLOGIES LLC N	CSP AGREEMENT	INV11651568	9	601-49-493-430	66.00	66.00
Total INV11651568:									1,218.00
INV-13930									
09/23	09/21/2023	101533	MANAGERPLUS SOLUTIONS LL	PUBLIC WORKS SOFTWARE- L	INV-13930	1	101-43-434-203	4,765.00	4,765.00
Total INV-13930:									4,765.00
July 2023 _2									
09/23	09/30/2023	101105	4M FUND	BANKING FEES	July 2023 _2	1	101-41-414-202	4.00	4.00
Total July 2023 _2:									4.00
LR1805									
09/23	09/29/2023	100863	L & R DISTRIBUTING LLC	HYDRANT FLAGS	LR1805	1	601-49-493-412	319.50	319.50
Total LR1805:									319.50
LR1806									
09/23	09/29/2023	100863	L & R DISTRIBUTING LLC	HYDRANT FLAGS	LR1806	1	601-49-493-412	319.50	319.50
Total LR1806:									319.50
OCT2023									
09/23	09/29/2023	293	INDEPENDENT SCHOOL DISTR	OCTOBER 2023 IT SERVICES	OCT2023	1	101-41-414-203	4,875.00	4,875.00
09/23	09/29/2023	100649	BEHRENBRINKER, STEPHEN C	ASSESSING SERVICES	OCT2023	1	101-41-414-309	3,571.33	3,571.33

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total OCT2023:									8,446.33
P00017612									
09/23	09/29/2023	100692	MN DEPT OF TRANSPORTATIO	19TH AVE MATERIAL TESTING	P00017612	1	437-46-465-305	612.25	612.25
Total P00017612:									612.25
P2105303									
09/23	09/29/2023	879	RDO EQUIPMENT CO	HOSE AND ELBOW FITTINGS0	P2105303	1	101-43-434-404	105.42	105.42
Total P2105303:									105.42
P52454									
09/23	09/21/2023	564	MACQUEEN EQUIPMENT INC	BRONZE BUSHING	P52454	1	101-43-434-405	29.07	29.07
Total P52454:									29.07
P98338									
09/23	09/29/2023	214	ARNOLD S	FILTERS	P98338	1	101-43-434-404	109.46	109.46
Total P98338:									109.46
PR0916231									
09/23	09/21/2023	258	MN DEPT OF REVENUE	SWT TAXES STATE WITHHOLDI	PR0916231	1	101-21702	8,764.67	8,764.67
09/23	09/21/2023	388	EFTPS VOICE RESPONSE SYS	SSI/MED/FED TAXES SOCIAL S	PR0916231	1	101-21701	7,162.73	7,162.73
09/23	09/21/2023	101516	SARTELL INDPENDENT POLICE	ELECTED CONTRIBUTION SAR	PR0916231	1	101-21718	192.00	192.00
09/23	09/21/2023	101869	BRIAN KLINEFELTER FOUNDAT	ELECTED CONTRIBUTION BRI	PR0916231	1	101-21708	40.00	40.00
09/23	09/29/2023	491	PUBLIC EMPLOYEE RETIREME	PERA PERA DCP Pay Period: 9/	PR0916231	1	101-21704	28.04	28.04
09/23	09/29/2023	101806	EMPOWER RETIREMENT	DEF COMP/HCSP ER DEF COM	PR0916231	1	101-21711	4,750.00	4,750.00
09/23	09/29/2023	103019	FURTHER	HSA/FLEX/DAYCARE HSA CON	PR0916231	1	101-21713	2,849.29	2,849.29
09/23	09/21/2023	388	EFTPS VOICE RESPONSE SYS	SSI/MED/FED TAXES FEDERAL	PR0916231	2	101-21701	17,819.15	17,819.15
09/23	09/29/2023	491	PUBLIC EMPLOYEE RETIREME	PERA PERA COORD Pay Perio	PR0916231	2	101-21704	7,316.11	7,316.11
09/23	09/29/2023	101806	EMPOWER RETIREMENT	DEF COMP/HCSP HEALTH CAR	PR0916231	2	101-21712	6,774.67	6,774.67
09/23	09/21/2023	388	EFTPS VOICE RESPONSE SYS	SSI/MED/FED TAXES SOCIAL S	PR0916231	3	101-21701	7,162.73	7,162.73
09/23	09/29/2023	491	PUBLIC EMPLOYEE RETIREME	PERA PERA COORD Pay Perio	PR0916231	3	101-21704	8,441.68	8,441.68
09/23	09/29/2023	101806	EMPOWER RETIREMENT	DEF COMP/HCSP MSRS DEF C	PR0916231	3	101-21711	3,750.87	3,750.87
09/23	09/21/2023	388	EFTPS VOICE RESPONSE SYS	SSI/MED/FED TAXES MEDICAR	PR0916231	4	101-21701	2,921.80	2,921.80
09/23	09/29/2023	491	PUBLIC EMPLOYEE RETIREME	PERA PERA P&F Pay Period: 9/	PR0916231	4	101-21704	10,773.52	10,773.52

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
09/23	09/29/2023	101806	EMPOWER RETIREMENT	DEF COMP/HCSP MSRS DEF C	PR0916231	4	101-21711	874.02	874.02
09/23	09/21/2023	388	EFTPS VOICE RESPONSE SYS	SSI/MED/FED TAXES MEDICAR	PR0916231	5	101-21701	2,921.80	2,921.80
09/23	09/29/2023	491	PUBLIC EMPLOYEE RETIREME	PERA PERA P&F Pay Period: 9/	PR0916231	5	101-21704	16,160.28	16,160.28
09/23	09/29/2023	491	PUBLIC EMPLOYEE RETIREME	PERA PERA DCP Pay Period: 9/	PR0916231	6	101-21704	28.04	28.04
Total PR0916231:									108,731.40
PR0930231									
10/23	10/05/2023	388	EFTPS VOICE RESPONSE SYS	SSI/MED/FED TAXES SOCIAL S	PR0930231	1	101-21701	7,610.36	7,610.36
10/23	10/05/2023	101806	EMPOWER RETIREMENT	DEF COMP/HCSP MSRS DEF C	PR0930231	1	101-21711	874.02	874.02
10/23	10/05/2023	388	EFTPS VOICE RESPONSE SYS	SSI/MED/FED TAXES FEDERAL	PR0930231	2	101-21701	17,500.70	17,500.70
10/23	10/05/2023	101806	EMPOWER RETIREMENT	DEF COMP/HCSP HEALTH CAR	PR0930231	2	101-21712	6,622.63	6,622.63
10/23	10/05/2023	388	EFTPS VOICE RESPONSE SYS	SSI/MED/FED TAXES SOCIAL S	PR0930231	3	101-21701	7,610.36	7,610.36
10/23	10/05/2023	101806	EMPOWER RETIREMENT	DEF COMP/HCSP MSRS DEF C	PR0930231	3	101-21711	3,750.87	3,750.87
10/23	10/05/2023	388	EFTPS VOICE RESPONSE SYS	SSI/MED/FED TAXES MEDICAR	PR0930231	4	101-21701	2,971.70	2,971.70
10/23	10/05/2023	388	EFTPS VOICE RESPONSE SYS	SSI/MED/FED TAXES MEDICAR	PR0930231	5	101-21701	2,971.70	2,971.70
Total PR0930231:									49,912.34
PSO037696-1									
09/23	09/21/2023	102158	NUSS TRUCK AND EQUIPMENT	SUPPORT	PSO037696-	1	101-43-434-405	634.27	634.27
Total PSO037696-1:									634.27
PSO037696-2									
09/23	09/21/2023	102158	NUSS TRUCK AND EQUIPMENT	SUPPORT	PSO037696-	1	101-43-434-405	634.27-	634.27-
Total PSO037696-2:									634.27-
PSO038484-1									
09/23	09/21/2023	102158	NUSS TRUCK AND EQUIPMENT	STRAP	PSO038484-	1	101-43-434-405	36.82	36.82
Total PSO038484-1:									36.82
RINV334345									
09/23	09/29/2023	103574	RAY ALLEN MANUFACTURING L	K9 SUPPLIES	RINV334345	1	101-42-421-240	480.91	480.91
Total RINV334345:									480.91

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
SEP2023									
09/23	09/21/2023	100995	C & L EXCAVATING INC	OVERLAY - 15TH STREET NORT	SEP2023	1	417-43-431-500	31,028.90	31,028.90
09/23	09/29/2023	102829	ARVIG	INTERNET PD	SEP2023	1	101-42-421-320	548.95	548.95
Total SEP2023:									31,577.85
SEP2023_19AVE									
09/23	09/29/2023	958	R L LARSON EXCAVATING INC	19TH AVE S PMT#7	SEP2023_19	1	437-46-465-500	1,338,937.21	1,338,937.21
Total SEP2023_19AVE:									1,338,937.21
SEP2023_2021 STREET REPAIRS									
09/23	09/21/2023	100995	C & L EXCAVATING INC	2021 STORM SEWER & MISC S	SEP2023_20	1	417-43-431-436	192,398.18	192,398.18
Total SEP2023_2021 STREET REPAIRS:									192,398.18
SEP2023_LS#2									
09/23	09/29/2023	51	LANDWEHR CONSTRUCTION I	LIFT STATION #2 REPLACEMEN	SEP2023_LS	1	602-49-496-500	19,561.15	19,561.15
Total SEP2023_LS#2:									19,561.15
SEPT 2023									
09/23	09/29/2023	102829	ARVIG	INTERNET COMMUNITY CENTE	SEPT 2023	1	101-45-451-320	360.66	360.66
Total SEPT 2023:									360.66
September 2023									
09/23	09/21/2023	1591	PURCHASE POWER-PITNEY BO	POSTAGE CITY HALL	September 2	1	101-41-414-322	500.00	500.00
Total September 2023:									500.00
SI104087									
09/23	09/29/2023	1423	KIESLERS POLICE SUPPLY INC	SWAT HELMET	SI104087	1	101-42-421-210	1,010.10	1,010.10
Total SI104087:									1,010.10
SP-010-000254									
09/23	09/21/2023	102611	MADISON ENERGY INVESTMEN	SOLAR SUBSCRIPTION	SP-010-0002	1	101-41-414-381	157.72	157.72
09/23	09/21/2023	102611	MADISON ENERGY INVESTMEN	SOLAR SUBSCRIPTION	SP-010-0002	2	101-42-421-381	630.87	630.87

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
09/23	09/21/2023	102611	MADISON ENERGY INVESTMEN	SOLAR SUBSCRIPTION	SP-010-0002	3	101-42-422-381	630.87	630.87
09/23	09/21/2023	102611	MADISON ENERGY INVESTMEN	SOLAR SUBSCRIPTION	SP-010-0002	4	101-42-425-381	70.10	70.10
09/23	09/21/2023	102611	MADISON ENERGY INVESTMEN	SOLAR SUBSCRIPTION	SP-010-0002	5	101-43-434-381	280.39	280.39
09/23	09/21/2023	102611	MADISON ENERGY INVESTMEN	SOLAR SUBSCRIPTION	SP-010-0002	6	101-43-434-386	3,154.37	3,154.37
09/23	09/21/2023	102611	MADISON ENERGY INVESTMEN	SOLAR SUBSCRIPTION	SP-010-0002	7	101-43-436-381	7.01	7.01
09/23	09/21/2023	102611	MADISON ENERGY INVESTMEN	SOLAR SUBSCRIPTION	SP-010-0002	8	101-45-451-381	841.16	841.16
09/23	09/21/2023	102611	MADISON ENERGY INVESTMEN	SOLAR SUBSCRIPTION	SP-010-0002	9	101-45-452-381	21.03	21.03
09/23	09/21/2023	102611	MADISON ENERGY INVESTMEN	SOLAR SUBSCRIPTION	SP-010-0002	10	101-45-454-381	61.33	61.33
09/23	09/21/2023	102611	MADISON ENERGY INVESTMEN	SOLAR SUBSCRIPTION	SP-010-0002	11	101-45-452-381	43.81	43.81
09/23	09/21/2023	102611	MADISON ENERGY INVESTMEN	SOLAR SUBSCRIPTION	SP-010-0002	12	250-49-441-381	1.77	1.77
09/23	09/21/2023	102611	MADISON ENERGY INVESTMEN	SOLAR SUBSCRIPTION	SP-010-0002	13	601-49-493-387	2,278.15	2,278.15
09/23	09/21/2023	102611	MADISON ENERGY INVESTMEN	SOLAR SUBSCRIPTION	SP-010-0002	14	601-49-493-388	700.97	700.97
09/23	09/21/2023	102611	MADISON ENERGY INVESTMEN	SOLAR SUBSCRIPTION	SP-010-0002	15	601-49-493-389	61.33	61.33
09/23	09/21/2023	102611	MADISON ENERGY INVESTMEN	SOLAR SUBSCRIPTION	SP-010-0002	16	602-49-496-381	841.16	841.16
	Total SP-010-000254:								9,782.04
W28457									
09/23	09/29/2023	100611	BROTHERS FIRE & SECURITY	ALARM SYSTEM	W28457	1	101-42-422-406	195.00	195.00
	Total W28457:								195.00
W28459									
09/23	09/29/2023	100611	BROTHERS FIRE & SECURITY	ALARM INSPECTION	W28459	1	601-49-493-406	240.50	240.50
	Total W28459:								240.50
W28461									
09/23	09/29/2023	100611	BROTHERS FIRE & SECURITY	ALARM SYSTEM	W28461	1	101-45-451-406	331.50	331.50
	Total W28461:								331.50
W28462									
09/23	09/29/2023	100611	BROTHERS FIRE & SECURITY	ALARM SYSTEM	W28462	1	101-45-451-406	195.00	195.00
	Total W28462:								195.00
W28463									
09/23	09/29/2023	100611	BROTHERS FIRE & SECURITY	ALARM SYSTEM	W28463	1	601-49-493-406	331.50	331.50

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total W28463:									331.50
W28464									
09/23	09/29/2023	100611	BROTHERS FIRE & SECURITY	ALARM SYSTEM	W28464	1	101-41-414-406	195.00	195.00
Total W28464:									195.00
W28518									
09/23	09/29/2023	100611	BROTHERS FIRE & SECURITY	NEW BADGE MACHINE LICENS	W28518	1	235-42-429-500	3,376.00	3,376.00
Total W28518:									3,376.00
Grand Totals:									2,203,422.21

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
101-20200	1,497.08	289,399.95-	287,902.87-
101-21701	76,653.03	.00	76,653.03
101-21702	8,764.67	.00	8,764.67
101-21704	42,747.67	.00	42,747.67
101-21705	44,385.14	.00	44,385.14
101-21706	80.00	.00	80.00
101-21708	40.00	.00	40.00
101-21711	13,999.78	.00	13,999.78
101-21712	13,397.30	.00	13,397.30
101-21713	2,989.47	.00	2,989.47
101-21718	192.00	.00	192.00
101-41-411-430	258.22	.00	258.22
101-41-414-131	420.00	135.00-	285.00
101-41-414-200	136.11	.00	136.11
101-41-414-202	202.73	.00	202.73
101-41-414-203	5,133.00	.00	5,133.00
101-41-414-210	.00	657.81-	657.81-
101-41-414-309	3,571.33	.00	3,571.33

GL Account	Debit	Credit	Proof
101-41-414-320	421.63	.00	421.63
101-41-414-322	528.75	.00	528.75
101-41-414-330	183.40	.00	183.40
101-41-414-340	1,310.00	.00	1,310.00
101-41-414-381	157.72	.00	157.72
101-41-414-384	42.11	.00	42.11
101-41-414-406	776.59	.00	776.59
101-41-414-409	350.00	.00	350.00
101-41-414-414	675.30	.00	675.30
101-41-414-434	255.80	.00	255.80
101-41-465-203	54.00	.00	54.00
101-41-465-340	434.13	.00	434.13
101-42-421-170	242.17	.00	242.17
101-42-421-200	371.29	.00	371.29
101-42-421-210	2,599.49	.00	2,599.49
101-42-421-240	687.88	.00	687.88
101-42-421-305	94.88	.00	94.88
101-42-421-306	10,916.07	.00	10,916.07
101-42-421-320	627.51	.00	627.51
101-42-421-330	434.59	.00	434.59
101-42-421-340	450.00	.00	450.00
101-42-421-381	630.87	.00	630.87
101-42-421-384	84.33	.00	84.33
101-42-421-405	337.87	.00	337.87
101-42-421-406	57.13	.00	57.13
101-42-421-409	2,190.00	.00	2,190.00
101-42-421-414	365.51	.00	365.51
101-42-421-434	75.00	.00	75.00
101-42-422-170	4,461.19	.00	4,461.19
101-42-422-203	178.00	.00	178.00
101-42-422-210	1,051.08	.00	1,051.08
101-42-422-211	639.15	.00	639.15
101-42-422-212	77.00	.00	77.00
101-42-422-320	43.95	.00	43.95
101-42-422-381	630.87	.00	630.87
101-42-422-384	84.32	.00	84.32
101-42-422-404	55.00	.00	55.00
101-42-422-405	1,955.00	.00	1,955.00
101-42-422-406	282.12	.00	282.12
101-42-422-409	2,190.00	.00	2,190.00

GL Account	Debit	Credit	Proof
101-42-422-414	135.60	.00	135.60
101-42-422-430	576.25	.00	576.25
101-42-422-434	385.00	.00	385.00
101-42-424-203	54.00	.00	54.00
101-42-424-340	1,666.90	.00	1,666.90
101-42-425-330	90.39	.00	90.39
101-42-425-381	70.10	.00	70.10
101-42-425-404	324.32	.00	324.32
101-43-434-170	34.84	.00	34.84
101-43-434-203	4,965.40	.00	4,965.40
101-43-434-210	5,750.47	70.00-	5,680.47
101-43-434-212	1,338.04	.00	1,338.04
101-43-434-305	216.00	.00	216.00
101-43-434-381	280.39	.00	280.39
101-43-434-384	311.06	.00	311.06
101-43-434-386	6,263.98	.00	6,263.98
101-43-434-403	195.69	.00	195.69
101-43-434-404	1,998.84	.00	1,998.84
101-43-434-405	875.64	634.27-	241.37
101-43-434-406	2,150.61	.00	2,150.61
101-43-434-409	540.00	.00	540.00
101-43-434-430	25.34	.00	25.34
101-43-434-434	385.00	.00	385.00
101-43-436-381	7.01	.00	7.01
101-43-436-413	251.29	.00	251.29
101-45-451-201	116.00	.00	116.00
101-45-451-203	78.50	.00	78.50
101-45-451-205	7.98	.00	7.98
101-45-451-210	117.36	.00	117.36
101-45-451-320	360.66	.00	360.66
101-45-451-350	24.36	.00	24.36
101-45-451-381	841.16	.00	841.16
101-45-451-384	415.40	.00	415.40
101-45-451-404	250.00	.00	250.00
101-45-451-406	1,047.30	.00	1,047.30
101-45-451-409	3,510.00	.00	3,510.00
101-45-451-414	51.00	.00	51.00
101-45-451-434	100.07	.00	100.07
101-45-452-170	62.12	.00	62.12
101-45-452-210	1,259.15	.00	1,259.15

GL Account	Debit	Credit	Proof
101-45-452-320	61.90	.00	61.90
101-45-452-381	64.84	.00	64.84
101-45-452-401	115.00	.00	115.00
101-45-452-405	129.95	.00	129.95
101-45-452-413	1,832.59	.00	1,832.59
101-45-453-210	28.97	.00	28.97
101-45-454-381	61.33	.00	61.33
211-20200	.00	248,219.31-	248,219.31-
211-45-452-201	295.71	.00	295.71
211-45-452-206	30,210.00	.00	30,210.00
211-45-452-210	1,249.14	.00	1,249.14
211-45-452-500	216,464.46	.00	216,464.46
217-20200	.00	63.96-	63.96-
217-42-421-170	63.96	.00	63.96
235-20200	.00	3,376.00-	3,376.00-
235-42-429-500	3,376.00	.00	3,376.00
250-20200	.00	1,151.77-	1,151.77-
250-49-441-381	1.77	.00	1.77
250-49-441-408	1,150.00	.00	1,150.00
410-20200	.00	1,811.56-	1,811.56-
410-48-463-210	1,811.56	.00	1,811.56
412-20200	.00	10,974.41-	10,974.41-
412-42-421-500	10,974.41	.00	10,974.41
414-20200	.00	9,350.00-	9,350.00-
414-43-434-500	9,350.00	.00	9,350.00
415-20200	.00	2,489.87-	2,489.87-
415-41-350-210	2,489.87	.00	2,489.87
417-20200	.00	223,427.08-	223,427.08-
417-43-431-436	192,398.18	.00	192,398.18
417-43-431-500	31,028.90	.00	31,028.90
437-20200	.00	1,356,644.71-	1,356,644.71-
437-46-465-305	612.25	.00	612.25
437-46-465-500	1,356,032.46	.00	1,356,032.46
455-20200	.00	568.00-	568.00-
455-46-465-303	568.00	.00	568.00
601-20200	.00	23,796.36-	23,796.36-
601-49-414-322	56.28	.00	56.28
601-49-493-170	38.32	.00	38.32
601-49-493-210	203.37	.00	203.37
601-49-493-214	13,173.48	.00	13,173.48

GL Account	Debit	Credit	Proof
601-49-493-227	237.93	.00	237.93
601-49-493-305	1,500.00	.00	1,500.00
601-49-493-314	455.00	.00	455.00
601-49-493-320	284.72	.00	284.72
601-49-493-340	32.00	.00	32.00
601-49-493-355	10.00	.00	10.00
601-49-493-387	2,307.81	.00	2,307.81
601-49-493-388	700.97	.00	700.97
601-49-493-389	61.33	.00	61.33
601-49-493-404	182.73	.00	182.73
601-49-493-406	3,370.61	.00	3,370.61
601-49-493-412	1,115.81	.00	1,115.81
601-49-493-430	66.00	.00	66.00
602-20200	.00	33,646.31-	33,646.31-
602-49-496-210	11,212.30	.00	11,212.30
602-49-496-305	288.77	.00	288.77
602-49-496-320	375.32	.00	375.32
602-49-496-381	841.16	.00	841.16
602-49-496-401	1,291.54	.00	1,291.54
602-49-496-404	76.07	.00	76.07
602-49-496-500	19,561.15	.00	19,561.15
Grand Totals:	2,206,416.37	2,206,416.37-	.00

Dated: ____

Mayor: ____

City Council: ____

____

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City Recorder: ____

Check Issue Date	Payee
09/22/2023	THOMPSON, KRISTINA

Sequence	Source	Description	GL Account	Amount	Check Amount
1	WATER	Refund overpayment	001-10105	25.81	
2	SEWER	Refund overpayment	001-10105	40.78	
3	STORM	Refund overpayment	001-10105	2.74	69.33

09/22/2023 HERZOG, JORDAN

Sequence	Source	Description	GL Account	Amount	Check Amount
1	WATER	Refund overpayment	001-10105	129.00	
2	SEWER	Refund overpayment	001-10105	37.92	
3	STORM	Refund overpayment	001-10105	26.63	193.55

09/29/2023 FRIES, ALAN

Sequence	Source	Description	GL Account	Amount	Check Amount
1	SEWER	Refund overpayment	001-10105	10.00	
2	STORM	Refund overpayment	001-10105	7.18	17.18

Grand Totals: 280.06

STAFF MEMO

Lead Department and Contact: Administration – Anna Gruber	Meeting Date: October 23, 2023	Agenda Item No. **06b**
Agenda Section: Consent	Goal Area: Strategic Initiative 23-24	Item: Approval of Proposal

PREVIOUS COUNCIL REVIEW OR ACTION: Council reviewed this proposal at the October 9th, 2023, special meeting workshop and recommended bringing it forward for approval at a regular meeting.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: None.

DEPARTMENTAL REVIEW AND IMPACTS:

Administration: Facilitation of Governance Policy Contract & Process.
Finance: Budget for proposal over 3 budgets (2023, 2024, 2025)
Community Development: None.
Public Works: None.
Public Safety: None.

RECURRING REQUEST: No.

PROPOSED BUDGET/FISCAL IMPACT: Potential $38,490 over 3 budget cycles, but actual costs are only based on time used and staff + Council will have opportunities to lower these costs throughout the process. Quarterly updates will be provided on the balance of the costs.

OPPORTUNITY COST IF APPROVED: These funds could be used towards other consultant costs.

COUNCIL ACTIONS REQUESTED: Approval of the consent agenda serves as approval for this item.

BACKGROUND:
The City Council has set a Strategic Initiative to develop a “Council Handbook,” after working with Pam Whitmore in 2021. Upon further review and discussion, the Council determined the best course of action is a formal Governance Policy for the City. MMB provides this service through a consultant and the agreement is attached to provide this governance policy for the City. It is expected that this will be a 12–18-month process and the product will be a completed policy, as well as monitoring reports and training on how to implement the policy going forward.

The policy is modeled off John Carver’s policy governance model.

ATTACHMENTS: MMB Proposal and Contract

MANAGEMENT AND BUDGET
MANAGEMENT ANALYSIS AND DEVELOPMENT

Proposal

Sartell, Minnesota City Council
Policy Governance Implementation
October 2, 2023

Proposal prepared by:

Stacy Sjogren, Senior Consultant
651-201-8068
Stacy.Sjogren@state.mn.us

Enterprise Director

Beth Bibus

Assistant Directors

Lisa Anderson

Kris Van Amber

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Saint Paul, Minnesota 55155

Management Analysis and Development

Management Analysis and Development is Minnesota government's in-house fee-for-service management consulting group. We have over 35 years of experience helping public managers increase their organizations' effectiveness and efficiency. We provide quality management consultation services to local, regional, state, and federal government agencies and public institutions.

Alternative Formats

To request a reasonable accommodation and/or alternative format of this document contact us at 651-259-3800, Management.Analysis@state.mn.us, or accessibility.mmb@state.mn.us.

Background

Representatives from the city of Sartell, Minnesota reached out to senior consultant, Stacy Sjogren, requesting her expert assistance to install Policy Governance© as their city council's governance approach. The city council and city administrator have already completed some preliminary research into the model and have formally agreed to proceed with implementation.

Outcomes

As a result of this engagement, the city council will have the following governing tools and transition support:

- A complete set of model-consistent policies.
- An annual council work planning calendar including a policy monitoring schedule.
- An initial multi-year plan for appropriately engaging with the community to demonstrate their accountability.
- The model training and process coaching necessary to secure participant understanding and increase likelihood of long-term behaviors that are model consistent, particularly regarding policy compliance monitoring.

Activities, Timeline, and Project Costs

The overall timeline for the project would be November 1, 2023 (or when the interagency agreement is signed) through May 31, 2025. If the interagency agreement is not signed by November 1, 2023, MAD would work with the client to revise the timeline and project scope as necessary based on consultant availability and client needs.

The table below outlines the anticipated activities and estimated hours for the project. MAD would work flexibly with the client to meet project goals within the overall project budget.

Activities	Hours
Project planning Ongoing The city administrator and mayor will work with the consultant to determine the tentative project timing arc of the main work elements, locking earlier dates into the calendar. Some scheduling flexibility toward the later part of the transition process will be necessary due to the iterative nature of learning, practicing, and implementing new governing paradigms and weather's impact on the desire to work in-person. This team will continue to provide overarching leadership throughout the implementation process requiring brief but ongoing meetings.	50

Activities	Hours
Initial model orientation and implementation plan confirmation Early December, 2023 At a council workshop (2.5 hours), the consultant will provide a level-setting Policy Governance orientation to members and key staff. If necessary, the consultant will assist members in shaping the public messaging regarding goals of transition to the community and how community can expect to be engaged.	12 1 trip
Policy Development Mid-December, 2023 – March, 2024 At workshops (1.5 hours x 2) early and late in this timeframe, council members will begin conversations about desired results (Ends policies) for the City of Sartell and how to engage the community in the development of those expectation statements. Working in conjunction with the city administrator, the consultant will develop an initial framework of governing policies. In two consecutive workshops (2 hours x 2), council members will continue their model education and personalize the Governance Process, Executive Limitations, and Council-City Administrator Delegation policies. The consultant will work with city's legal counsel as necessary to cross-check policies against existing statutes, etc.	55 4 trips
Policy refinement and support system development April, 2024 – July, 2024 The following activities will likely occur during this timeframe: • Assist Council in planning (not implementing) their engagement efforts to secure community input on draft Ends policies. • Work with the mayor and city administrator, develop a tentative Annual Planning Calendar for the council's work. • Assist City Administrator as she starts to build basic elements of monitoring reports for Executive Limitations (operational interpretations, compliance indicators) to assure success. • Assist City Administrator's development of compliance tracking tool. • Work with mayor and city administrator with agenda template adjustments to align with new roles and responsibilities.	25
Activation and coaching August, 2024 – May, 2025 Assist board and administration to transition through policy activation including such things as:	70 4 trips

Activities	Hours
• Providing city administrator with monitoring report draft feedback. • Coaching the mayor on how to facilitate a monitoring report assessment. • Coaching council and administrator in meeting interactions. • Troubleshooting as issues emerge. This includes up to 3 in-person sessions (workshop or regular council meeting).	
Subtotal	212
Project management, including client communication (18%)	38
Estimated expenses: Mileage	9 round trips @ 168 miles x 65.5/mile = $990
Total hours	**250**
Total costs (total hours times $150, plus travel)	$38,490

Clients and Consultants

The primary client contact would be Anna Gruber, Sartell City Administrator. The MAD project lead would be Stacy Sjogren, Senior Consultant.

Client Responsibilities

The client is responsible for scheduling meetings and securing all necessary accommodations. The consultant will work in conjunction with city administration to produce documentation, as necessary.

Billing and Cost Calculations

Management Analysis and Development’s billing rate is $150 an hour, as approved by Minnesota Management and Budget. The client would be billed only for actual hours worked and for expenses actually incurred, and the costs of the project will not exceed the total reflected above without an agreed-upon amendment. If the scope of the project expands after the work begins, an interagency agreement amendment would be required to cover the anticipated additional hours or to extend the end date of the contract.

Income Contract No. 2024-087

(Provided by Department of Administration)

STATE OF MINNESOTA
INCOME CONTRACT

This contract is between the State of Minnesota, acting through director of Management Analysis and Development ("State") and the City of Sartell, 125 Pinecone Road N, Sartell, MN 56377 ("Purchaser").

Recitals

1. Under Minn. Stat. § 471.59, subd. 10, the State is empowered to enter into income contracts.
2. The Purchaser is in need of a high-level work plan to include clearly articulated roles and responsibilities for core project team members and a stakeholder engagement plan.
3. The State represents that it is duly qualified and agrees to provide the services described in this contract.

Contract

1 Term of Contract

1.1 ***Effective date*:** Upon Execution, or the date the State obtains all required signatures under Minnesota Statutes Section 16C.05, subdivision 2, whichever is later.

1.2 ***Expiration date*:** May 31, 2025, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

2 State's Duties

The State will provide a project team to provide the services and/or perform the tasks outlined in the attached project proposal, which is incorporated and made part of this agreement.

3 Payment

The Purchaser will pay the State for all services performed by the State under this contract as follows:

Up to **250** hours at a rate of $150 per hour as well as up to **$990** for travel expenses incurred as documented by invoice prepared by the Division.

Payment to be requested by invoice based on actual hours of service performed by the Division in the previous month, with cumulative payments not to exceed the total agreed amount listed below.

The total obligation of the Purchaser for all compensation and reimbursements to the State under this contract is $**38,490.00**.

4 Authorized Representatives

The State's Authorized Representative is Marian Potter, Business Manager, Management Analysis and Development, 658 Cedar Street, Centennial Office Building, Room 300, St. Paul, MN 55155, 651-201-8104, or his/her successor.

The Purchaser's Authorized Representative is Anna Gruber, City Administrator, City of Sartell, 125 Pinecone Road N, Sartell, MN 56377.

5 Amendments, Waiver, and Contract Complete

5.1 ***Amendments.*** Any amendment to this contract must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original contract, or their successors in office.

5.2 ***Waiver.*** If the State fails to enforce any provision of this contract, that failure does not waive the provision or its right to enforce it.

5.3 ***Contract Complete.*** This contract contains all negotiations and agreements between the State and the Purchaser. No other understanding regarding this contract, whether written or oral, may be used to bind either party.

6 Liability

Each party will be responsible for its own acts and behavior and the results thereof.

7 Government Data Practices

The Purchaser must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this contract. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Purchaser or the State.

If the Purchaser receives a request to release the data referred to in this Clause, the Purchaser must immediately notify the State. The State will give the Purchaser instructions concerning the release of the data to the requesting party before the data is released.

8 Publicity

Any publicity regarding the subject matter of this contract must not be released without prior written approval from the State's Authorized Representative.

9 Audit

Under Minn. Stat. § 16C.05, subd. 5, the Purchaser's books, records, documents, and accounting procedures and practices relevant to this contract are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a total of six years.

10 Governing Law, Jurisdiction, and Venue

Minnesota law, without regard to its choice-of-law provisions, governs this contract. Venue for all legal proceedings out of this contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

11 Termination

Either party may terminate this agreement at any time, with or without cause, upon 30 days' written notice to the other party.

1. PURCHASER

By: ______________________________

Title: ______________________________

Date: ______________________________

2. STATE AGENCY

By: ______________________________
(with delegated authority)

Title: ______________________________

Date: ______________________________

3. COMMISSIONER OF ADMINISTRATION
As delegated to Materials Management Division

By: ______________________________

Title: ______________________________

Date: ______________________________

STAFF MEMO

Lead Department and Contact: Administration – Anna Gruber	Meeting Date: October 23, 2023	Agenda Item No. 06c
Agenda Section: Consent	Goal Area: None	Item: Approval of Policy

PREVIOUS COUNCIL REVIEW OR ACTION: Council reviewed this policy at the October 9th, 2023, special meeting workshop and recommended bringing it forward for approval at a regular meeting.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: None.

DEPARTMENTAL REVIEW AND IMPACTS:

Administration: Facilitation & Implementation of City Policies.
Finance: None.
Community Development: None.
Public Works: None.
Public Safety: None.

RECURRING REQUEST: No.

PROPOSED BUDGET/FISCAL IMPACT: None.

OPPORTUNITY COST IF APPROVED: None.

COUNCIL ACTIONS REQUESTED: Approval of the consent agenda serves as approval for this item.

BACKGROUND:
The City Council has a City Council Meeting Policy, last reviewed in 2021. Since then, there have been multiple situations that have arisen that have led to the desire to amend the policy to respond to these public concerns. Attached is the edited version of the policy, which includes the following main changes:

- Open Forum will not have limits on people talking about the same items. Historically, there has been a limit of 3 times per topic. There will still be 15-minute maximum, sign-up requirements, and the inability to speak on items on the agenda.
- All Council & Commission meeting packets and recordings will be made available on the City website.
- All Council & Commission meetings will be recorded. The only meeting that will be live streamed will be the Regular City Council Meeting.
- Adding an informal process for Council Members to add items to the agenda.
- Adding an informal process for Council Members sending questions to staff in advance of meetings.
- Public Hearings will have a more formal process and requirement for staying on topic and in-line.

The amended policy will go in to affect upon approval.

ATTACHMENTS: City Council Meeting Policy

City Council Meeting Schedule:

Meetings of the City Council are where the business of the city is conducted and vital decisions for the City's future are made. The main objective of the City Council in the proper conduct of its meetings is to ensure the public's business is conducted in an efficient manner with full opportunity for City Council Members to communicate their thoughts on the agenda items before the City Council. City Council meetings are typically open to the public pursuant to the Minnesota Open Meeting Law.

The City Council meeting schedule is approved annually by the City Council and remains in effect until changed. The Sartell City Council typically meets as follows:

- The second and fourth Monday of each month in regular session;
- The second Monday of the month in a special workshop session;
- The regular meetings start at 6:00 pm and work sessions are held after;
- Meetings are held in the City Council Chambers of the Sartell City Hall;
- On occasion the City Council will call a special meeting or adjust the approved meeting schedule; and
- All meetings, whether open to the public or closed, will be posted, and noticed as required by the Minnesota Open Meeting Law.

The special workshop session is used by the City Council to discuss various upcoming issues. Decision items are forwarded to regular City Council meetings for consideration of approval. Workshop sessions are for discussion by the City Council and City Staff. The Mayor or City Administrator may arrange a presentation by an individual or group to the City Council at a work session. There is no public comment at work sessions. Workshop sessions are meant to be informal, but still require an agenda detailed by topic. Workshop packets and agendas will be made available on the City website.

Remote attendance by City Council Members for a meeting shall be in accordance with the requirements of the Minnesota Open Meeting Law including but not limited to Minnesota Statutes Sections 13D.021 and 13D.02. Remote attendance must be requested from the City Clerk a minimum of six days in advance of the meeting to ensure compliance with proper notice of the meeting as well as preparing for the electronic needs of remote attendance. Members must provide the address of the remote location which must be accessible to the public, a phone number where they can be contacted, and arrange for a time to test the connections with the IT Department at least 4 hours prior to the meeting. The City's policy is to restrict remote attendance and is limited to up to two members unless it is not practical due to a health pandemic or emergency declared.

In the event of the City Council not meeting in person due to a health pandemic or other emergency there will be instructions made available related to public participation.

All meetings of the City Council are recorded, if held at City Hall in the City Council Chambers and made available on the City website within 1 week of the meeting. Regular Meetings of the City Council will be live streamed.

Packets are available electronically no later than 12:00 Noon on the Friday prior to a City Council meeting. Any supplemental packet materials received and shared with the City Council at the meeting will be available in paper form at the meeting.

City Council Meeting Agendas & Packets:

The City Administrator, in consultation with the Mayor, shall prepare the preliminary agenda for each City Council meeting. An agenda is prepared with a consent agenda and will include items previously discussed by the City Council. If Council Members desire to add an item to the agenda, they can do so by submitting a request to the City Administrator by noon on the Thursday prior to the Council Meeting. Adding agenda items requires two Council Members requesting the same item. Council Members may add items to the agenda on the night of the meeting during the agenda approval portion of the meeting by amending the agenda and a majority approval of the City Council.

If the City Council would like to provide questions on agenda items in advance to staff for preparation purposes, it is appreciated. Questions should be submitted to Staff by 10:00 am on the Monday of the City Council Meeting. City Staff will try to respond to questions by 4:00 pm on the day of the meeting if possible and will also work to be prepared to answer submitted questions at the public meeting for discussion purposes. The advanced notice to staff is to provide time to prepare for questions, but not to avoid asking questions at a public meeting.

City Council Meeting Format:

Following reciting the Pledge of Allegiance, the Council takes action to approve the agenda for the meeting. The following is a brief explanation of the sections of the Sartell City Council agenda:

Open Forum/Public Comment Session:

The City Council has set aside up to 15 minutes at the beginning of each regular Council meeting to take comments from members of the public. Everyone is allowed up to three minutes to address the Council at the podium, on the condition that they may not speak on the same item later in the meeting. The City Council may use their discretion in allowing additional individuals to the Open Forum session, for a maximum of 3 minutes each. Speakers are required to sign up in advance, prior to 5:45 pm on the night of the meeting. Open Forum is limited to a maximum of fifteen (15) minutes total or five (5) speakers. Registration must include name, address, email, and the general topic of concern. The Open Forum session is devoted exclusively to accepting comments from the public. Individuals may not address the Council regarding a topic that is on the current agenda. ~~and may only address the~~

~~Council regarding the same issue 3 times~~. While the City Council may acknowledge the speaker or opt to refer a matter to staff or one of its boards or commissions for study, **the Council will not debate, discuss, or formally act on any matter presented during the Open Forum session.**

Consent Agenda:

The Council uses a Consent Agenda for routine, non-controversial items needing little or no further deliberation. Typically, these items have been reviewed by the City Council at a special meeting workshop or previous regular meeting. Those items listed on the Consent Agenda are approved together as one vote unless a Council member requests removal of an individual item for separate consideration. Items removed from the consent agenda shall be considered separately by the council after the Consent Agenda vote is taken and can be referred to new or old business, if desired.

Public Hearings:

These are formal proceedings that give the public the opportunity to express their concerns or support, ask questions, or provide additional information on a particular matter. Public Hearings must be added in advance of a meeting and packet distribution to provide equitable notice to the full public.

The Mayor may use discretion whether to allow repeat testimony. All individuals offering testimony are required to do so using the podium microphone and must identify themselves by name, address and any business or organization that they represent. Once the public hearing is closed, no further testimony is allowed, and the Council will deliberate amongst itself and with staff and/or applicant. While the Council strives to make timely decisions, occasionally additional information may be needed making it desirable to defer action until a later date. Depending on the situation, the hearing may be continued to a future date to preserve the ability to attain additional testimony.

Individuals must address the topic of the public hearing and must keep their testimony in line with the topic. Council Members may use the Roberts Rules of Order to call testimony "out of line" if it does not remain focused on the topic of the public hearing. Individuals must direct their remarks solely to City Council members and not staff or the public. Speakers must be respectful to the City Council, staff, and others in the audience. Any speaker who uses personal attacks, foul, abusive, or inappropriate language or uses foul, abusive, or inappropriate displays or other support materials will be stopped and will not be allowed to continue with his/her comments. The City Council will not respond to questions, deliberate, or discuss matters during the public hearing portion of a meeting.

Old Business:

Matters that have had previous discussion by the Council at a regular meeting or special workshop that are expected to require further deliberation by Council and City staff prior to Council action are placed on the agenda as "Old Business". This may also be an item tabled from a previous meeting.

New Business:

Matters that have not had any previous discussion by the Council at a regular meeting or special workshop are placed on the agenda as "New Business" for deliberation by Council and City staff.

Department Reports:

This part of the agenda is reserved for department managers to provide timely updates to the Council and to address questions or concerns presented by members of the Council.

City Council Updates & Miscellaneous Business:

Updates from individual council members relating to various boards and commissions they each serve are typically shared currently. Council members have the option to preview an issue to see if the Council wants an issue on a Council agenda.

City Council, City Commissions, & Staff Committee Updates:

Updates from any committees that had met over the course of the past several weeks in between Council Meetings. This is provided as a time for Council Members to keep fellow Council Members updated on committee happenings, as well as staff. This is also a time for Commission Chairs to report to Council any updates.

Council Recognition at Meetings

Individual City Council Members may recognize citizens or groups during the special presentations portion of the City Council agenda. Proclamations may be in the form of a resolution and submitted to the Mayor for consideration and addition to the agenda. The Mayor may provide and use discretion for ceremonial Proclamations outside of City Council meetings, if requested.

Rules of O~~o~~rder for the S~~s~~artell C~~c~~ity C~~c~~ouncil

Preamble.

a. **Purpose.** The purpose of these rules is to foster debate and discussion in an orderly manner, not to suppress honest discussion with excessive formality. Without rules, confusion and disorderly proceedings would hamper all city action, no matter how well intended. Rules allow city business to be conducted as efficiently as possible, protect minority groups by giving every person a chance to be heard, prevent discussion of multiple topics at once, and allow decisions to be made by majority rule.

b. **Rights of council members.** All council members are equal and have the same rights to make motions; object to motions in a timely manner; participate in debate; have their votes counted; and speak, when recognized, free of interruption.

c. **Obligations of council members.** The rights of individual council members cannot be realized unless all council members also recognize their obligations as members of the political body. Council members are obligated to receive the recognition of the chair before speaking, except as otherwise provided by these rules. No one has the right to speak on a whim. Council members are obligated to speak directly about the subject being considered and observe time limits for comment. Finally, council members are obligated to address all remarks to the presiding officer, avoid personal attacks, and refrain from using any insulting or demeaning language or indecent or threatening behavior.

Rule 1. Motions.

All formal actions of the council must be by motion. A councilmember may make only one motion at a time.

Rule 2. Language for making motions.

The appropriate language for making a motion shall be substantially like "*I move to…*"

Rule 3. Procedure for consideration of a motion.

Once a motion has been made and seconded, the presiding officer shall restate the motion and (if applicable) open the motion up for debate, provided that the mayor determines that the motion is in order and no objections to the motion have been made pursuant to Rule 4. A motion is in order if it is made at a proper time in the proper format, including having been seconded by another member of the Council, and does not violate any applicable rules of law, ordinance, or city policy, including city policies on decorum and civility, and is not made for the purpose of unduly delaying the proceedings. Debate shall follow the procedures in Rule 5. Once debate has concluded, the presiding officer shall restate the motion and call for a vote on the issue. A motion shall be considered passed if it receives a majority vote of those present at the meeting, unless otherwise required by law. Nothing in this Rule prohibits discussion by the Council on a topic prior to a motion being made if the Council feels preliminary discussion is advisable to assist in formulating a motion.

Rule 4. Objections to a motion.

- **a.** Any member of the council may make an objection to a motion if he or she believes the motion is not in order. A motion is in order if it is made at a proper time in the proper format and does not violate any applicable rules of law, ordinance, or city policy, including city policies on decorum and civility, and is not made for the purpose of unduly delaying the proceedings.
- **b.** An objection to a motion must be made immediately following the motion and at no other time. The objector does not need to be recognized by the presiding officer to voice their objection. The appropriate language for making an objection shall be substantially like *"I object to the motion as being out of order and call for a ruling by the presiding officer."*
- **c.** A motion may be objected to as not being made at a proper time if the motion was made by a person not called upon by the presiding officer to speak, or if it does not follow the agreed upon agenda for the meeting.
- **d.** The presiding officer shall determine whether the motion is in order.
- **e.** In determining whether the motion is in order, the presiding officer shall let the objector to the motion speak once explaining his or her position. Next, the presiding officer shall let the maker of the motion speak once to answer the concerns of the objector. Then the presiding officer shall make a formal ruling as to whether the motion was in order.
- **f.** If the motion is ruled out of order, the motion shall not be considered. If the motion is ruled in order, the presiding officer shall open the motion for debate (if applicable).
- **g.** The presiding officer's ruling may be appealed as provided in Rule 7.

Rule 5. Debate.

Generally, only one motion may be considered at a time in debate. Once a motion has been made, the presiding officer shall restate the motion and open the motion for debate, if the motion is debatable. The presiding officer shall conduct the debate in accordance with the following:

- **a.** For initial comments, all comments shall be limited to five minutes. For subsequent comments, all comments shall be limited to two minutes.
- **b.** The maker of the motion shall be permitted to speak first on the issue.
- **c.** To the extent possible, the debate shall alternate between proponents and opponents of the measure.

d. Everyone who wishes to speak on the issue must be permitted to speak once before council members who have already spoken are permitted to speak again.
e. Council members shall avoid repeating points already made in the debate or other duplicative conduct that may delay the proceedings. Where a point has already been made, council members may affirm agreement or disagreement.
f. Generally, only one motion may be considered at a time in debate. Debate may only be interrupted by a motion to amend the original motion, a motion to take a brief recess, a motion to withdraw the motion by the motion's maker, a motion to divide a complex question, a motion to defer consideration to a later date, a motion to refer an issue to committee, motion for the previous question, a motion to limit debate, or a motion for a call to order. When debate is interrupted by any of these motions, the interrupting motion shall be resolved prior to resuming debate.

Rule 6. Definitions of motions that may interrupt debate (secondary motions).

As explained in Rule 5, only certain motions may interrupt debate on a motion. These are called secondary motions. When a secondary motion is made, the presiding officer must follow the same procedures in Rule 3 to consider the secondary motion. A secondary motion must be resolved, either by being ruled out of order by the presiding officer or debated and voted upon by the council before debate on the main motion can resume. Secondary motions may also be made outside of debate, where appropriate. For example, a motion to take a brief recess can be made before, during, or after a debate.

a. **A Motion to amend the original motion.** The maker of the motion does not need to consent to a motion to amend. However, he or she may vote against the amendment or withdraw their motion via a motion to withdraw prior to any amendment being approved. Only two amendments may be made to an original motion to avoid confusion. The amendments should be voted on in reverse order, with the last amendment being voted upon first. To avoid confusion, complex language should be put in writing. A motion may not be amended so substantially as to essentially reject the original motion, though different language may be proposed to entirely substitute for the original language.

   The appropriate language for making a motion to amend shall be substantially like "*I move to amend the motion by inserting between … and …*" or "*I move to amend the motion by adding after …*" or "*I move to amend the motion by striking out … and inserting …*" or "*I move to amend by striking out the motion … and substituting the following.*"

b. **A Motion to take a brief recess** is not a motion to adjourn or continue the meeting to another time or place. Instead, it is a motion to take a brief respite no greater than 20 minutes. If a motion to take a brief recess is granted, the presiding officer may set a time for the meeting to resume. In addition, the presiding officer is authorized to call for a brief recess on his or her own initiative, without a vote, to maintain order in the meeting.

   The appropriate language for making a motion to recess shall be substantially like "*I move to take a brief recess for XX minutes.*"

c. **A Motion to withdraw a motion** is not subject to debate, and it can only be made by the motion's maker before a motion is amended.

The appropriate language for making a motion to withdraw shall be substantially like "*I move to withdraw my motion…".*

d. **A Motion to divide a complex question** may be used for complex items of business. It allows the council to break larger questions into smaller parts, which are considered separately.

The appropriate language for making a motion to divide a complex question shall be substantially like *"I move to divide the question into parts. Part 1 shall be…. and Part 2 shall be …"*

e. **A Motion to table or defer consideration to a later date** is not subject to debate. It may be used to defer or delay consideration of a matter.

The appropriate language of making a motion to defer consideration shall be substantially like "*I move to defer consideration of the main motion/this item until…"*

f. **A Motion to refer an issue to committee** is not subject to debate. It may be used to refer an issue to a city committee, such as the park board or planning commission, for their report. The motion should contain an expected receipt day for the report.

The appropriate language for making a motion to refer an issue shall be substantially like *"I move to refer the main motion/this issue to the …... committee for its consideration and recommendation. The committee should report back to the council in …. days/weeks."*

g. **A Motion for call of the previous question** is not subject to debate. It may be used only after at least 20 minutes of debate on a single motion or when all members of the council have been permitted to speak at least once on the motion. If approved by the majority, a vote must be taken on the motion under debate immediately.

The appropriate language for making a motion to call the previous question shall be substantially like *"I move to call the previous question" or "I move for an immediate vote on this issue. "*

h. **A Motion to limit debate** is not subject to debate. It may be used to establish time limits for debate.

The appropriate language for making a motion to limit debate shall be substantially like *"I move to limit debate on this issue to …. minutes per person " or "I move to limit council debate on this issue to no more than…. minutes total."*

i. **A Motion for a call to order** is not subject to debate. It may be used to signal to the presiding officer that the councilmember feels the proceedings have gotten disorderly.

The appropriate language for making a motion for a call to order shall be substantially like "*I move for a call to order by the presiding officer.*"

NOTE:

Most secondary motions should not literally interrupt debate. They may not be made amid the comments of a speaker duly recognized by the presiding officer or silence the speaker's speech. To make a secondary motion, the maker must be called upon and recognized by the presiding officer. There are two exceptions to this rule—a motion for a call of the previous question and a motion for a call to order. These motions may be made at any time—even in a manner that interrupts a speaker. However, these motions should be made only in the rare instance where a meeting has become out of control, strayed from the agenda, or become disorderly.

Rule 7. Appealing procedural decisions of the presiding officer.

a. Any member of the council may appeal to the full council a ruling on order or procedure made by the presiding officer.]
b. An appeal is made by motion. No second is needed for the motion. The member making the motion may speak once solely on the question involved, and the presiding officer may speak once solely to explain his or her ruling, but no other councilmember may participate in the discussion.
c. Once both the maker of the motion and the presiding officer have spoken, the matter must be voted on by the council.
d. The appeal shall be sustained if it is approved by a majority of the members present, exclusive of the presiding officer.

Rule 8. Other special motions explained.

a. **Motion to adjourn** is not subject to debate. It may be used to suggest a conclusion to the meeting. The presiding officer may adjourn a meeting on his or her own initiative, without a vote, if necessary, to maintain order.

   The appropriate language for making a motion to adjourn shall be substantially like "*I move to adjourn the meeting.*"

b. **Motion to go into closed session** may be used to close the meeting pursuant to the Minnesota Open Meeting Law. When the motion is made, the basis for closing the meeting and the applicable law must be stated in the record. The presiding officer may also close the meeting on his or her own initiative, without a council vote, if closing the meeting is mandatory under the law or if directed by the city attorney.

The appropriate language for making a motion to go into closed session shall be substantially like *"I move to close the meeting in order to consider ……… pursuant to …. of the Minnesota Open Meeting Law."*

c. **Motion to leave a closed session** may be used to conclude a closed session and return to an open meeting.

The appropriate language for making a motion to leave a closed session shall be substantially like *"I move to open the meeting."*

d. **Motion to revive consideration of an issue** may be used to request consideration of an issue previously tabled, deferred, or referred to committee at any prior meeting.

The appropriate language for making a motion to revive shall be substantially like *"I move to revive consideration of …… previously tabled/deferred/referred to committee."*

e. **Motion to reconsider** may be made no later than the next regular meeting of the city council following *the* meeting where the issue was originally considered and voted upon. It may be made only by a person on the prevailing side of an issue. In the event of a tie vote, those voting against the issue shall be considered the prevailing side.

The appropriate language for making a motion to reconsider shall be substantially like *"I move to reconsider*... "

f. **Motion to rescind or repeal** may be made at any meeting following the meeting where the issue was originally considered and voted upon. It may be made by any council member, whether he or she was on the prevailing side. It may not be made when prevented by law or where substantial reliance on the council's previous decision has occurred (for example, in contracts or hiring/termination of employees).

The appropriate language for making a motion to reconsider shall be substantially like *"I move to rescind/repeal the council's previous action related to …. as stated in resolution number*…. "

g. **Motion to prevent reintroduction of an issue for months** is not subject to debate. It may be used to limit discussion of an issue that has been raised and/or moved for reconsideration several previous times.

The appropriate language for making a motion to prevent reintroduction shall be substantially like *"I move to prevent reintroduction of this issue for …. months."*

h. **Motion to suspend the rules or to consider a motion informally** should be used sparingly on issues likely to be uncontroversial. Complex motions and resolutions should still be put in writing. This motion may permit informal discussion of an issue (such as a roundtable discussion, brainstorming session, visioning session, etc.) where appropriate.

The appropriate language for making a motion to proceed informally shall be substantially like *"I move that we suspend the rules and proceed informally in discussing the issue of ……"*

Rules of Decorum for Sartell City Council

City Council meetings are for the primary purpose of considering City Council action on matters pertaining to City business, public interest, the operation of the City, and the provision of City services. City Council meetings on important community issues may at times become contentious. Establishing rules of decorum to govern the conduct of all persons attending and/or participating in such meetings is in the public interest and helps to ensure orderly and respectful meetings as well as the safety of attendees and participants. On occasion, however, members of the City Council, the public and/or staff may not follow the rules. On these occasions, the M~~m~~ayor's role as the meeting's presiding officer is particularly important. The M~~m~~ayor, as presiding officer, and any presiding officer of a meeting shall be responsible for maintaining order and decorum of such meetings. All council members, as well as members of committees, boards, and commissions, as applicable, shall assist the presiding officer in preserving order and decorum at meetings and in providing for the efficient and orderly operation of meetings. The following rules of decorum shall apply to all persons attending and/or participating in a meeting, unless otherwise expressly noted. The following rules of decorum shall also apply to all persons attending and/or participating in a meeting of any City Council committee, and/or board or commission established by the City.

1. City Council meetings shall be conducted in a courteous manner that recognizes the validity of differing points of view and promotes the ideal of democratic discussion and debate free of insult, slander, and personal attacks and threats.
2. Participants shall conduct themselves at City Council meetings in a manner consistent with the following:
   - No person shall engage in conduct which delays or interrupts.
   - No person shall hinder honest, respectful discussion and debate.
   - No City Council member shall engage in private conversation or pass private messages while in the chamber in a manner so as to interrupt the proceedings of the City Council.
   - In keeping with the intent of the Minnesota Open Meeting Law, the City Council shall not use any form of electronic communications technology, such as sending or receiving text messages or e-mail, to communicate with one another or third parties about the business of the meeting during a public meeting.
   - No person shall leave his or her seat or make any noise of disturbance while a vote is being taken and until the result of the vote is announced.

- No person shall use profane or obscene words or unparliamentary language or use language that threatens harm or violence toward another person during a City Council meeting.
- No person shall use dismissive body language (i.e. eye rolling, gestures, turning back to speaker, etc.).
- No person shall speak on any subject other than the subject in debate.
- No person shall ask rhetorical or leading questions.
- No person shall speak without being recognized by the chair; nor shall any person interrupt the speech of another person, except where permitted to raise a point of order.
- No person shall disobey the City Council Rules of Order and Procedure or a decision of the presiding officer on questions of order or practice or upon the interpretation of the rules of council.
- No person shall engage in disorderly conduct that interferes with the effective orderly conduct of any meeting by failing to comply with these rules of decorum or otherwise disrupting or impeding the meeting, where the interference is solely caused by the conduct of the person and not the content of the person's expression. Prohibited conduct includes, but is not limited to, audible demonstrations of approval or disapproval; cheering or shouting; vulgar, profane, threatening, obscene, abusive, or disruptive conduct or unprotected speech; whistling, clapping, or stamping of feet; or, holding, displaying, or placing banners, signs, objects, or other materials in any way that endangers the safety of others, prevents the free flow of individuals within the meeting room or the ingress or egress from the meeting room or any emergency exits thereto, or otherwise obstructs or prevents the viewing of the meeting by other persons in attendance.
- All cell phones and other electronic devices shall be silenced.
- Persons should be addressed by use of title and/or last name.

Enforcing Decorum

When a person, attendee or participant violate the above rules of order and decorum, the presiding officer is authorized to take any one or more of the following actions:

- Not recognize a violating or breaching person's, attendee's, or participant's request to speak, or limiting their role in debate or comment, as applicable, until decorum is observed.
- Declare the person's, attendee's, or participant's actions out of order.
- Temporarily recess the meeting until order is restored.

- Issue the person, attendee, or participant a verbal warning and/or directive that the person, attendee, or participant is out of order and shall follow the rules of order and decorum, be silent unless recognized to speak and/or immediately cease such conduct.
- If after issuance of a verbal warning as provided above, the person, attendee or participant continues to engage in prohibited conduct or otherwise fails to comply with the presiding officer's warning, the presiding officer may further direct or order the person, attendee, or participant to immediately leave the meeting.
- If the person, attendee, or participant so ordered as provided above does not immediately abide by the presiding officer's order or directive by leaving the meeting, and/or the person, attendee or participant continues such prohibited conduct, the presiding officer may direct any law enforcement officer to remove the person from the meeting.

Members of the council may request action by the presiding officer to curb another member's conduct through a motion for a point of order. The motion may request a specific response to conduct by the presiding officer. For example, "I make a motion for the presiding officer to call Councilmember to order and to desist from making personal attacks." Any member of the Council may appeal to the full council a ruling on order or procedure made by the presiding officer. The procedure is noted in the Council Rules of Order.

Members may make a motion for adjournment or for a brief recess, if a participant's actions are so offensive as to disrupt the orderly process of the meeting.

Generally, any council member (including the mayor), may make a motion to censure a City Council member for conduct that breaches decorum. A censure often takes the form of a resolution adopted by City Council vote noting the member's conduct and expressing disapproval of such conduct.

State law and the City Code also prohibit persons, including City Council members, from disturbing public meetings, through fighting or threatening words and conduct. Persons or City Council members who engage in this unlawful conduct may be charged with a misdemeanor.

~~These rules of decorum shall be posted in the City Council Chambers~~

STAFF MEMO

Lead Department and Contact: Fire- Peter Kedrowski	Meeting Date: October 23rd, 2023	Agenda Item No. **06d**
Agenda Section: Consent	Goal Area: **NA**	Item: Approval of Donation

PREVIOUS COUNCIL REVIEW OR ACTION: None.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: None.

DEPARTMENTAL REVIEW AND IMPACTS: Addition of $1425 to Fire Prevention Budget

Administration: none.
Finance: none.
Community Development: None
Public Works: None.
Public Safety: None.

RECURRING REQUEST: No.

PROPOSED BUDGET/FISCAL IMPACT: Addition of $1425 to be used for community outreach in the Fire Prevention Division

OPPORTUNITY COST IF APPROVED:

COUNCIL ACTIONS REQUESTED: Approval of Donation from All Star Nutrition.

BACKGROUND: All Star Nutrition does an annul fundraiser and donates the proceeds to local fire departments. This year they were able to raise $725. They had an anonymous donor donate an additional $700 to bring the total to $1425.00

ATTACHMENTS: None

STAFF MEMO

Lead Department and Contact: Finance – Megan Theisen	Meeting Date: October 23, 2023	Agenda Item No. 06e
Agenda Section: Consent	Goal Area: None	Item: Approval of Gambling Permits

PREVIOUS COUNCIL REVIEW OR ACTION: None.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: None.

DEPARTMENTAL REVIEW AND IMPACTS:

Administration: None.
Finance: Reviewed permits and recommends approval.
Community Development: None.
Public Works: None.
Public Safety: None.

RECURRING REQUEST: Yes, required for each exempt gambling permit. The premises permit, once approved, does not require renewal with the city.

PROPOSED BUDGET/FISCAL IMPACT: None.

OPPORTUNITY COST IF APPROVED: None.

COUNCIL ACTIONS REQUESTED: Approval of the consent agenda serves as approval for these items.

BACKGROUND:
The Sartell Youth Hockey Association has secured a lease with Blackberry Ridge Golf Club for the purpose of charitable gambling. There is currently another premises permit for Granite City Lumberjacks at this location, there is no restriction to the number of premises permits at one location. The Minnesota Alcohol and Gambling Enforcement Division (AGED), requires that the permit application by acknowledged by resolution of the local unit of government for the charitable gambling activity.

St. Francis Xavier is requesting a temporary gambling permit for a Bingo event being held on November 19, 2023.

Staff recommends approval for both requested permits.

ATTACHMENTS: Sartell Youth Hockey Association premises permit application, lease for lawful gambling activity, resolution approving premises permit application, and St. Francis Xavier temporary gambling permit application.

RESOLUTION NO. ____________

RESOLUTION APPROVING A PREMISES PERMIT APPLICATION
SARTELL YOUTH HOCKEY ASSOCIATION/ BLACKBERRY RIDGE GOLF CLUB

WHEREAS, the City of Sartell has received a copy of an application for a Premises Permit of a Minnesota Lawful Gambling Permit filed by Pam Brookins/Sartell Youth Hockey Association; and

WHEREAS, Minnesota Statutes require the passage of a resolution by the local governing body approving an application; and

WHEREAS, the council of the City of Sartell considered the premises permit application of the Sartell Youth Hockey Association to operate the sale of paper and electronic pull-tabs, bar bingo, electronic linked bingo, tipboards and paddlewheel at Blackberry Ridge Golf Club, 3125 Clubhouse Rd Ste 1 in the city, and find no reason to object to such issuance.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SARTELL, MINNESOTA: That the council has no objection to the issuance of a premises permit to the Sartell Youth Hockey Association.

ADOPTED BY THE SARTELL CITY COUNCIL THIS 23rd DAY OF OCTOBER 2023.

____
Mayor

ATTEST:

____
City Administrator

SEAL

LG214 Premises Permit Application

Annual Fee $150 (NON-REFUNDABLE)

REQUIRED ATTACHMENTS TO LG214

1. If the premises is leased, attach a copy of your lease. Use **LG215 Lease for Lawful Gambling Activity.**
2. $150 annual premises permit fee, for each permit (non-refundable). Make check payable to "**State of Minnesota.**"

Mail the application and required attachments to:
Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions? Call 651-539-1900 and ask for Licensing.

ORGANIZATION INFORMATION

Organization Name: Sartell Youth Hockey License Number: 31924

Chief Executive Officer (CEO) Amy Peterson Daytime Phone: 320-493-4391

Gambling Manager: Pamela Brookins Daytime Phone: 320-420-3152

GAMBLING PREMISES INFORMATION

Current name of site where gambling will be conducted: Blackberry Operating Co. Inc. DBA Blackberry Ridge

List any previous names for this location:

Street address where premises is located: 1325 Club House Road, Sartell MN
(Do not use a P.O. box number or mailing address.)

City: OR Township:	County:	Zip Code:
Sartell	Stearns	56377

Does your organization own the building where the gambling will be conducted?

☐ Yes ☒ **No** **If no,** attach LG215 Lease for Lawful Gambling Activity.

A lease is not required if only a raffle will be conducted.

Is any other organization conducting gambling at this site? ☐ Yes ☒ No ☐ Don't know

Note: Bar bingo can only be conducted at a site where another form of lawful gambling is being conducted by the applying organization or another permitted organization. Electronic games can only be conducted at a site where paper pull-tabs are played.

Has your organization previously conducted gambling at this site? ☐ Yes ☒ No ☐ Don't know

GAMBLING BANK ACCOUNT INFORMATION; MUST BE IN MINNESOTA

Bank Name: Liberty Bank Bank Account Number:

Bank Street Address: 198 Pine Cone Rd City: Sartell State: **MN** Zip Code: 56377

ALL TEMPORARY AND PERMANENT OFF-SITE STORAGE SPACES

Address (Do not use a P.O. box number):	City:	State:	Zip Code:
JK Self Storage - 115 Evergreen Dr	Sartell	**MN**	56377
		MN	
		MN	

ACKNOWLEDGMENT BY LOCAL UNIT OF GOVERNMENT: APPROVAL BY RESOLUTION

CITY APPROVAL
for a gambling premises located within city limits

City Name: Sartell

Date Approved by City Council: ______

Resolution Number: ______
(If none, attach meeting minutes.)

Signature of City Personnel: ______

Title: ______ Date Signed: ______

Local unit of government must sign.

COUNTY APPROVAL
for a gambling premises located in a township

County Name: ______

Date Approved by County Board: ______

Resolution Number: ______
(If none, attach meeting minutes.)

Signature of County Personnel: ______

Title: ______ Date Signed: ______

TOWNSHIP NAME: ______

Complete below only if required by the county.
On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)

Print Township Name: ______

Signature of Township Officer: ______

Title: ______ Date Signed: ______

ACKNOWLEDGMENT AND OATH

1. I hereby consent that local law enforcement officers, the Board or its agents, and the commissioners of revenue or public safety and their agents may enter and inspect the premises.
2. The Board and its agents, and the commissioners of revenue and public safety and their agents, are authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law.
3. I have read this application and all information submitted to the Board is true, accurate, and complete.
4. All required information has been fully disclosed.
5. I am the chief executive officer of the organization.
6. I assume full responsibility for the fair and lawful operation of all activities to be conducted.
7. I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments to them.
8. Any changes in application information will be submitted to the Board no later than ten days after the change has taken effect.
9. I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license.
10. I understand the fee is non-refundable regardless of license approval/denial.

Amy Peterson

Signature of Chief Executive Officer (designee may not sign)

10-9-23
Date

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety, Attorney General, Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format, i.e. large print, braille, upon request.

An equal opportunity employer

MINNESOTA LAWFUL GAMBLING

LG215 Lease for Lawful Gambling Activity

LEASE INFORMATION

Organization: Sartell Youth Hockey
License/Site Number: 31924
Daytime Phone: 320-420-3152
Address: 1109 - 1st St S
City: Sartell
State: MN Zip: 56377

Name of Leased Premises: Blackberry Operating Co. Inc
Street Address: 1325 Clubhouse Rd
City: Sartell
State: MN Zip: 56377
Daytime Phone: 320-257-4653

Name of Legal Owner: Kathleen Fenlason
Business/Street Address: 1325 Clubhouse Rd P.O. 264
City: Sartell
State: Mn Zip: 56377
Daytime Phone: 320-257-4653

Name of Lessor **(if same as legal owner, write "SAME")**: Same
Address:
City:
State: Zip:
Daytime Phone:

Check applicable item:

[X] **New or amended lease.** Effective date: ______________. Submit changes at least ten days **before** the effective date of the change.

[ ] **New owner.** Effective date: ______________. Submit new lease **within** ten days after new lessor assumes ownership.

CHECK ALL ACTIVITY THAT WILL BE CONDUCTED (no lease required for raffles)

[X] Pull-Tabs (paper)
[X] Pull-Tabs (paper) with dispensing device
[X] Bar Bingo
[ ] Bingo
[X] Tipboards
[X] Paddlewheel
[ ] Paddlewheel with table

[X] Electronic Pull-Tabs
[X] Electronic Linked Bingo

Electronic games may only be conducted:
1. at a premises licensed for the on-sale of intoxicating liquor or the on-sale of 3.2% malt beverages; or
2. at a premises where bingo is conducted as the primary business and has a seating capacity of at least 100.

PULL-TAB, TIPBOARD, AND PADDLEWHEEL RENT (separate rent for booth and bar ops)

BOOTH OPERATION: Some or all sales of gambling equipment are conducted by an employee/volunteer of a licensed organization at the leased premises.

ALL GAMES, including electronic games: Monthly rent to be paid: ____%, not to exceed **10%** of gross profits for that month.
- Total rent paid from all organizations for only booth operations at the leased premises **may not exceed $1,750**.
- The rent cap does not include BAR OPERATION rent for electronic games conducted by the lessor.

BAR OPERATION: All sales of gambling equipment conducted by the lessor or lessor's employee.

ELECTRONIC GAMES: Monthly rent to be paid: 15 %, not to exceed **15%** of the gross profits for that month from electronic pull-tab games and electronic linked bingo games.

ALL OTHER GAMES: Monthly rent to be paid: 20 %, not to exceed **20%** of gross profits from all other forms of lawful gambling.
- If any booth sales conducted by a licensed organization at the premises, rent may not exceed **10%** of gross profits for that month and is subject to booth operation **$1,750** cap.

BINGO RENT (for leased premises where bingo is the primary business conducted, such as bingo hall)

Bingo rent is limited to one of the following:
- Rent to be paid: ______ %, not to exceed **10%** of the monthly gross profit from all lawful gambling activities held during bingo occasions, excluding bar bingo.
  - OR -
- Rate to be paid: $ __________ per square foot, not to exceed 110% of a comparable cost per square foot for leased space, as approved by the director of the Gambling Control Board. The lessor must attach documentation, verified by the organization, to confirm the comparable rate and all applicable costs to be paid by the organization to the lessor.
  ⇒ **Rent may not be paid for bar bingo.**
  ⇒ Bar bingo does not include bingo games linked to other permitted premises.

LEASE TERMINATION CLAUSE (must be completed)

The lease may be terminated by either party with a written 60 day notice. Other terms:

Lease Term: The term of this agreement will be concurrent with the premises permit issued by the Gambling Control Board (Board).

Management: The owner of the premises or the lessor will not manage the conduct of lawful gambling at the premises. The organization may not conduct any activity on behalf of the lessor on the leased premises.

Participation as Players Prohibited: The lessor will not participate directly or indirectly as a player in any lawful gambling conducted on the premises. The lessor's immediate family and any agents or gambling employees of the lessor will not participate as players in the conduct of lawful gambling on the premises, except as authorized by Minnesota Statutes, Section 349.181.

Illegal Gambling: The lessor is aware of the prohibition against illegal gambling in Minnesota Statutes 609.75, and the penalties for illegal gambling violations in Minnesota Rules 7865.0220, Subpart 3. In addition, the Board may authorize the organization to withhold rent for a period of up to 90 days if the Board determines that illegal gambling occurred on the premises or that the lessor or its employees participated in the illegal gambling or knew of the gambling and did not take prompt action to stop the gambling. Continued tenancy of the organization is authorized without payment of rent during the time period determined by the Board for violations of this provision, as authorized by Minnesota Statutes, Section 349.18, Subd. 1(a).

To the best of the lessor's knowledge, the lessor affirms that any and all games or devices located on the premises are not being used, and are not capable of being used, in a manner that violates the prohibitions against illegal gambling in Minnesota Statutes, Section 609.75.

Notwithstanding Minnesota Rules 7865.0220, Subpart 3, an organization must continue making rent payments under the terms of this lease, if the organization or its agents are found to be solely responsible for any illegal gambling, conducted at this site, that is prohibited by Minnesota Rules 7861.0260, Subpart 1, item H, or Minnesota Statutes, Section 609.75, unless the organization's agents responsible for the illegal gambling activity are also agents or employees of the lessor.

The lessor must not modify or terminate the lease in whole or in part because the organization reported, to a state or local law enforcement authority or to the Board, the conduct of illegal gambling activity at this site in which the organization did not participate.

Other Prohibitions: The lessor will not impose restrictions on the organization with respect to providers (distributor or linked bingo game provider) of gambling-related equipment and services or in the use of net profits for lawful purposes.

The lessor, the lessor's immediate family, any person residing in the same residence as the lessor, and any agents or employees of the lessor will not require the organization to perform any action that would violate statute or rule. The lessor must not modify or terminate this lease in whole or in part due to the lessor's violation of this provision. If there is a dispute as to whether a violation occurred, the lease will remain in effect pending a final determination by the Compliance Review Group (CRG) of the Board. The lessor agrees to arbitration when a violation of this provision is alleged. The arbitrator shall be the CRG.

Access to Permitted Premises: Consent is given to the Board and its agents, the commissioners of revenue and public safety and their agents, and law enforcement personnel to enter and inspect the permitted premises at any reasonable time during the business hours of the lessor. The organization has access to the premises during any time reasonable and when necessary for the conduct of lawful gambling.

Lessor Records: The lessor must maintain a record of all money received from the organization, and make the record available to the Board and its agents, and the commissioners of revenue and public safety and their agents upon demand. The record must be maintained for 3-1/2 years.

Rent All-Inclusive: Amounts paid as rent by the organization *to the lessor are all-inclusive. No other services or expenses* provided or contracted by the lessor may be paid by the organization, including but not limited to:

- trash removal
- electricity, heat
- snow removal
- storage
- janitorial and cleaning services
- other utilities or services
- lawn services
- security, security monitoring
- cost of any communication network or service required to conduct electronic pull-tabs games or electronic bingo
- in the case of bar operations, cash shortages.

Any other expenditures made by an organization that is related to a leased premises must be approved by the director of the Board. Rent payments may not be made to an individual.

ACKNOWLEDGMENT OF LEASE TERMS

I affirm that this lease is the total and only agreement between the lessor and the organization, and that all obligations and agreements are contained in or attached to this lease and are subject to the approval of the director of the Gambling Control Board.

Other terms of the lease:

Signature of Lessor:	Date:	Signature of Organization Official (Lessee):	Date:
Kathleen Fenlason	10/7/2023	Amy Peterson	10-9-23
Print Name and Title of Lessor:		Print Name and Title of Lessee:	
Kathleen Fenlason / owner		Amy Peterson	

Questions? Contact the Licensing Section, Gambling Control Board, at 651-539-1900. This publication will be made available in alternative format (i.e. large print, braille) upon request. **Data privacy notice:** The information requested on this form and any attachments will become public information when received by the Board, and will be used to determine your compliance with Minnesota statutes and rules governing lawful gambling activities.

Mail or fax lease to:
Minnesota Gambling Control Board
1711 W. County Road B, Suite 300 South
Roseville, MN 55113
Fax: 651-639-4032

MINNESOTA LAWFUL GAMBLING

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than $50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be $1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **$100**; otherwise the fee is **$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: St. Francis Xavier Church

Previous Gambling Permit Number: X-73059-23-052

Minnesota Tax ID Number, if any: 8567856

Federal Employer ID Number (FEIN), if any: 41-0789360

Mailing Address: PO Box 150

City: Sartell State: MN Zip: 56377 County: Stearns

Name of Chief Executive Officer (CEO): Ronald Weyrens

CEO Daytime Phone: 320-252-1363 CEO Email: ____________________

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): tofferdahl@stfrancissartell.org

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☑ Religious ☐ Veterans ☐ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☑ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): St. Francis Xavier School

Physical Address (do not use P.O. box): 308 2nd St N

Check one:

☑ City: Sartell Zip: 56377 County: Stearns

☐ Township: ____________ Zip: ______ County: ______

Date(s) of activity (for raffles, indicate the date of the drawing): Sunday, November 19, 2023

Check each type of gambling activity that your organization will conduct:

☑ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☐ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to ***www.mn.gov/gcb*** and click on ***Distributors*** under the ***List of Licensees*** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL
for a gambling premises
located within city limits

[X] The application is acknowledged with no waiting period.

[ ] The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

[ ] The application is denied.

Print City Name: City of Sartell

Signature of City Personnel: [signature]

Title: Deputy Clerk Date: 10/11/23

The city or county must sign before submitting application to the Gambling Control Board.

COUNTY APPROVAL
for a gambling premises
located in a township

[ ] The application is acknowledged with no waiting period.

[ ] The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

[ ] The application is denied.

Print County Name: ______

Signature of County Personnel: ______

Title: ______ Date: ______

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: ______

Signature of Township Officer: ______

Title: ______ Date: ______

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: [signature] Date: 10-6-23
(Signature must be CEO's signature; designee may not sign)

Print Name: Ronald Weyrens

REQUIREMENTS

Complete a separate application for:
- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

____ a copy of your proof of nonprofit status; and

____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **$100**; otherwise the fee is **$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

STAFF MEMO

Lead Department and Contact: Fire- Peter Kedrowski	Meeting Date: October 23rd 2023	Agenda Item No. 06f
Agenda Section: Consent	Goal Area: Reliable Service	Item: Approval of Grant Application

PREVIOUS COUNCIL REVIEW OR ACTION: Due to the short application period and notification this was not able to be brought to a council workshop.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: None.

DEPARTMENTAL REVIEW AND IMPACTS:

Administration: management of agreement.
Finance: None.
Community Development: None.
Public Works: None.
Public Safety: Cover remaining wages to bridge gap from part-time to full time for inspector for 2024.

RECURRING REQUEST: No.

PROPOSED BUDGET/FISCAL IMPACT: Up to $65,000 towards wages, trainee expenses and certifications.

OPPORTUNITY COST IF APPROVED: This would serve as an opportunity for an inspector to be cross trained for both fire and building. Having a certified building official limited certification also allows the inspector to assist with damage assessment and inspections after major incidents including storms. They would also be able to assist in times where inspection numbers spike or when other inspectors are away for extended periods of time.

COUNCIL ACTIONS REQUESTED: Approval of consent item.

BACKGROUND: The state department of labor and industry recently announced a building official limited grant funding opportunity. They are awarding 8 grants of up to $65,000.00 to provide on the job training to municipalities. If selected we would the grant would be awarded in 2023 and be available to use throughout the 2024 fiscal year. If the city is awarded this grant the additional money would be used to cover the gap of bringing the part-time fire inspector to full-time hours for 2024. During this time the fire inspector would be cross trained as a building inspector under the Chief Building Official and work to obtain a Building Official Limited Certification. It is of full understanding that this grant does not guarantee that the position will be fully funded in 2025 and they may have to return to part time hours at that time.

ATTACHMENTS: Training Grant RFP

DEPARTMENT OF LABOR AND INDUSTRY
CONSTRUCTION CODES AND LICENSING

2024 Building Official Training (BOT) Municipal Grants Program Request for Proposal (RFP)

Available funding:	Up to $520,000 total program funding is available for the 2024 grant cycle. Up to eight full-time grants may receive up to $65,000 each. (See page 4).
Purpose:	Each grant is intended to provide partial funding and training guidance to qualified municipalities that will establish training programs to train one individual, during the year 2024, on their path to becoming a certified building official.
Period of performance:	Jan. 1, 2024, or the date the contract is fully executed, whichever occurs later, until Dec. 31, 2024.
Application due date:	Applications are due no later than 4 p.m., Oct. 25, 2023. Submit applications by email to: bot.dli@state.mn.us
Questions:	Technical questions such as obtaining/submitting documents, website navigation or informational webinar can be asked by phone or email and will be answered in a timely manner. Questions about the RFP, application help, content intentions or clarifications and qualifications, will be collected and posted for all to see equally. These questions may be submitted by email only. Questions and answers will be updated on Fridays, up to Oct. 13, 2023, and posted at dli.mn.gov/bot under the FAQ tab. Submit questions no later than noon, Oct. 13, 2023, CDT. Contact: Terence Olson, Municipal BOT Grant Administrator. Email: bot.dli@state.mn.us Phone: 651-284-5627
Review and notification of award:	Review of the proposals will begin Oct. 25, 2023. Applicant awards will be announced in early December 2023.
All RFP and application documents can be found at:	http://www.dli.mn.gov/bot

1. Name of grant program

2024 Building Official Training (BOT) Municipal Grants Program

2. Purpose of grant: background, objectives, focus populations and outcomes

Background DLI

The mission of the Minnesota Department of Labor and Industry (DLI) is to ensure Minnesota's work and living environments are equitable, healthy, and safe. The department serves employees, employers, and the public by regulating buildings and workplaces through education and enforcement. DLI will advance equity by identifying disparities and creating systemic change to better serve and protect all Minnesotans.

Background BOT Grant

The Building Official Training Municipal Grant Program (BOT) from DLI was created to provide support through partial funding and training guidance to qualified municipalities who wish to establish training programs that will educate and train individuals on their path to becoming building officials. This will be achieved through the implementation and coordination of partnerships between the State of Minnesota and those qualified municipalities.

Funding for the BOT Grant Program is provided by the Construction Codes and Licensing Division (CCLD) permit surcharge surplus as allowed in Minnesota Statutes 326B.148 subdivision 1.

Objective

The BOT Grant Program will, through funding and training guidance, assist qualified municipalities to establish inclusive training programs that will provide on-the-job training and education under the direct supervision of a Minnesota certified building official. The municipality's trainee will achieve 20 points for experience in building plan review and building inspections per Minnesota Rules 1301.0300 section C (1) by serving as a construction code inspector as specified in Minn. Stat. 326B.135 and detailed in Minn. R. 1301.1400. The grant program goal for the trainee is to gain a building official-limited (BO-L) certification.

Focus populations

It is the policy of the State of Minnesota to ensure fairness, precision, equity and consistency in competitive grant awards. This includes implementing diversity and inclusion in grant-making.

The Minnesota Office of Grants Management (OGM) Policy 08-02 establishes the expectation that grant programs intentionally identify how the grant serves diverse populations, especially populations experiencing inequities and/or disparities.

Diverse populations include:

- racial and ethnic communities including Native Americans,
- LGBTQI communities,

- disabled communities,
- veterans and
- geographical diversity.

The BOT Grant Program seeks to promote, encourage and provide support to grantee municipalities who will educate and train individuals on their path to becoming building officials.

These inspectors, when trained, will serve diverse populations within their communities, enforcing compliance with Minnesota's building codes to safeguard public health, safety and general welfare and safety to life and property from fire and other hazards attributed to the built environment.

Review and scoring will include criteria that assess a municipality's diversity and inclusion policies and practices in addition to their ability to provide the required training.

Grant outcomes

- Municipalities with structured inspection/plan review training programs.
- Trained building inspectors/plan reviewers that can serve diverse populations and communities.
- Trainees that have gained experience in building code administration, building inspection and plan review while working toward their building official certification.
- Grant trainees that have met the state's competency criteria within the first year of employment or obtain a BO-L certification.
- The trainees that have gained valuable experience as a municipal government employee.

3. Grant activities

Awardees can achieve the education and training needed to assist the trainee in complying with the competency criteria through a variety of activities. Grant award funding may be applied to cover:

Education:

Education to achieve the grant requirements and those detailed in Minn. R. 1301.1400, competency criteria, and BO-Limited prerequisites in Minn. R. 1301.0300 (A.):

- College/trade school courses related to building code enforcement
- ICC courses and certifications
- OSHA 10 safety training. (Grant requirement only)

On-the-job training:

- Building department administration
- Legal aspects of code enforcement
- Plan review
- Building inspection
- Application of the Minnesota Residential Code
- Planning/zoning, city code and ordinances, public works/utilities

Additional activities:

Education that increases a trainee's knowledge of building code enforcement and administration:

- CCLD Spring and Fall seminars.
- CCLD self-paced courses available through the CCLD Learn
- AMBO Region III seminars
- AIBO U of M seminars
- Building Official Limited and Accessibility Specialist Training Program
- Continued study of the Minnesota Residential Code
- Additional college/trade school courses related to building code enforcement
- Additional or expanded ICC courses and certifications.

Activities that expand the trainee's skills and value:

- Continued application of the Minnesota Residential Code
- Field trips to other jurisdictions to train in areas not available in the grantee municipality.
- Creating mock scenarios that inform and test a trainee in areas not available at that time.
- Achieving a BO-L or building official certification

4. Eligible applicants

To be considered eligible, all applicants must be a qualifying municipality. For the BOT grant, "municipality" is defined in Minn. R. 1300.0070 subp. 17 and Minn. Stat. 326B.103 subd. 9 as a city, county or town.

To be a qualifying municipality:

1) A municipality must administer and enforce the Minnesota State Building Code by having adopted the code by ordinance in compliance with Minn. Stat. 326B.121 subd. 2(a)(b).
2) Education and training must be under the direct supervision of a Minnesota certified building official certified in accordance with Minn. R. 1301.0300 p. C (1).
3) Meet the application deadline.

If an application does not fully meet these requirements it will not be considered for further review.

Applicants must submit an application, which includes the proposal, budget, and budget narrative, on or before 4 p.m. on Oct. 25, 2023.

Collaboration

Collaboration between a municipality and other municipalities or organizations to achieve the requirements of the grant is allowed. Any services provided by collaborating municipalities must be clearly defined in the proposal. A copy of a joint-powers agreement or a letter of commitment between the collaborating municipalities must accompany the proposal, if applicable.

5. Funding availability

Funding for BOT grants for the 2024 grant cycle is as follows:

- Total funds allocated for this grant cycle: $520,000.
- The maximum amount applicants can request is up to $65,000.
- DLI plans to award funding for up to eight grants.
- These funds will be available, until exhausted, during the period of performance described on page 1.
- The awarded funds are not intended to fully fund the trainee position. Grantee contribution is expected.
- Grants that are awarded will be restricted to one BOT grant for one trainee per municipality for only the period of performance specified on page 1.
- Funding will be allocated through a competitive process with review by a committee representing building code enforcement industry knowledge.
- If selected, the grantee can only incur eligible expenditures when the grant contract agreement has been fully executed and the grant has reached its effective date.

6. Eligible and ineligible expenses

Eligible expenses include but may not be limited to:

Budget categories	Examples of allowable expenditures
Trainee expenses	BOT grant trainee wages, benefits, insurances, taxes, and reimbursements directly related to grant program training activities.
Education and certification	Expenses related to education and certifications required by the BOT grant and for furthering their prerequisites for the BO-L.
Support services (Limited to 10% of award)	Training materials and supplies directly supporting the trainee such as computers or handheld devices, cellphone, books, tools, protective clothing, and personal safety equipment related to the training activities.

All expenses submitted for reimbursement must be allowable by the terms of the grant, reasonable and necessary, rationally allocated and adequately documented.

Ineligible expenses include but are not limited to:

- Direct funding to program participants. Awarded funds must be processed through a grantee municipality's financial department, expensed, and submitted for reimbursement as required in the grant contract agreement.
- Fundraising
- Taxes, except sales tax on goods and services and payroll taxes
- Lobbyists, political contributions
- Bad debts, late payment fees, finance charges, or contingency funds

- Parking or traffic violations
- Out-of-state transportation and travel expenses. Minnesota will be considered the home state for determining whether travel is out of state.
- Food, beverages, party supplies
- No applicant or grantee may incur eligible expenditures until the grant contract agreement has been fully executed and the grant has reached its effective start date.

7. Reviewing and scoring applications

The committee will be reviewing each application on a 200-point scale. The scoring factors are based on the points awarded to applicants who provide evidence of the municipality's need and capacity to successfully accomplish the BOT grant programming requirements and intent**.**

Proposals must contain enough information to sufficiently support an applicant's ability to deliver the required training of the BOT Grant Program or the applicant's ability to deliver the services described through collaboration with another municipality or organization.

The review criteria below will be used to evaluate proposals in each scoring factor section. Review criteria are based both on the BOT Grant Program requirements and on an applicant's ability to achieve the requirements of the grant.

Scoring factor	Scoring Criteria	Total points possible
Organizational need	• Statement detailing the municipality's need for this grant. • Previous year's total permit valuations • Number of permits last year broken down by permit types. • Municipality's capacity to provide experience for the trainee include the municipality's current and projected 2024 building activities. • Potential for continuing the employment of the trainee after the initial BOT Grant Program funding. (sustainability)	50
Organizational qualifications	• List of the certified building officials and building officials limited on staff. • Names and qualifications of other city staff that will help with training. (Other inspectors, plans examiners, permit techs, zoning dept., community development staff, fire dept., public works/engineering, city administrative staff). • Include information as to whether there have been recent changes in the municipality's leadership, building codes dept., or financial management systems. • Indicate whether your municipality has received a BOT Grant Program grant before. If so, detail the outcome.	40

Organizational ability to achieve the grant's goals. (Work plan)	• Provide details of the roles that each city staff member, listed in the *'Qualifications'* section above, will play in achieving the training listed in the *'Training Requirements'* documents. • Details of the plan to achieve the required competency criteria and/or • Detail of the plan to accumulate prerequisite points for the BO-L application. • Describe plans, if any, to provide education and experience for the trainee over and above the BOT grant requirements.	40
Diversity, equity, inclusion	• Describe your municipality's inclusion, diversity and equity policies and practices. • Describe how you will reach, engage, and recruit individuals to become your trainee using inclusive practices. • Explain the diversity of the population your building codes department serves.	30
Measuring success or outcomes	Provide goals or successes that will be achieved once the BOT Grant Program activities have completed. What are the municipality's expectations for: • The trainee • The building department • The municipality	30
Budget and budget narrative	Provided a proposed budget and budget narrative that breaks the budget down with details of the proposed expenditures listed on the budget form. • Complete pages 4 and 5 of the Application.	10
	Total score available	**200**

8. Grantee reporting requirements

The grantee must submit quarterly training reports and financial reimbursement requests using the forms provided by the BOT grant administrator. Example form templates can be found on the BOT grant webpage at http://www.dli.mn.gov/bot.

Reporting schedules

All reports, payment requests, and required supporting documentation must be submitted as follows:

- 1st quarter Jan. 1 – March 31 with a reporting/payment request deadline of April 30.
- 2nd quarter April 1 – June 30 with a reporting/payment request deadline of July 31.
- 3rd quarter July 1 – Sept. 30 with a reporting/payment request deadline of Oct. 31.
- 4th quarter Oct. 1 – Dec. 31 with a reporting/payment request deadline of March 1, 2025.

Financial reporting/payment request requirements

Financial reporting and reconciliation will be required quarterly using forms provided by the BOT grant administrator. This will involve reconciling a grantee's submitted invoices with the supporting documentation. The final payment will be withheld pending verification that all training requirements have been achieved and all invoices have been reconciled. The financial forms include:

- Reimbursement Payment Request (RPR) for invoicing
- Expense summary
- Supporting documents for financial reimbursement requests such as, but not limited to, payroll records, time sheets, financial reports, and expense receipts.

Training reporting requirements

Quarterly reports will include the training and instruction requirements achieved that quarter using the BOT provided templates or similar.

A Progress Narrative Report form, that summarizes each aspect achieved, will also be required to be submitted.

These training reports will be measured against the BOT grant training requirements included with the application and as an exhibit in the contract agreement.

Training report forms include:

- Quarterly training Progress Narrative Report
- Quarterly training hours Excel worksheet
- Education certificates of completion
- Certifications of achievement
- Final grant report

Grantees must also provide a final grant report which summarizes all grant activity. The final grant report must be provided within 45 business days of the end of the grant period of performance and final invoices must be submitted within 60 days of the end of the grant period of performance, or as specified in the contract.

9. DLI monitoring of grantee performance

Minn. Stat. §16B.97 and OGM Policy 08-10 Grant Monitoring require the following:

1. One monitoring visit (virtual) during the grant period of performance (see page 1) on all state grants of $50,000 and higher.
    - The grant program monitoring visit(s) will be scheduled by the grant administrator and will be attended by DLI staff and the related municipal staff.
    - There will be a review of trainee progress to ensure the grant program training and instruction requirements are being achieved.
    - Progress will be gauged at that point in relation to the overall program requirements and any problems or issues, faced by the grantee, will be addressed.

- Any changes or modifications to the grantee training staff or the grant program will be discussed.

2. Conducting a financial reconciliation of grantee's expenditures at least once during the grant period on grants of $50,000 and higher. For this purpose, the grantee must make expense receipts, employee timesheets, invoices, and any other supporting documents available upon request by the State.

10. Method of payments to grantee

Per OGM Policy 08-08, reimbursement is the preferred method for making grant payments. All grantee requests for reimbursement must correspond to the approved grant budget. The State shall review each request for reimbursement against the approved grant budget, grant expenditures to-date and the latest grant progress report before approving payment. Grant payments shall not be made on grants with past due progress reports unless DLI has given the grantee a written extension. Payments will be made through the State's SWIFT accounting system.

11. Audit of grantee's records

Per Minn. Stat. §16B.98 Subd. 8, the grantee's books, records, documents and accounting procedures and practices of the grantee or other party that are relevant to the grant contract agreement or transaction are subject to examination by the commissioner of Administration, by the State granting agency and/or the state auditor or legislative auditor, as appropriate, for a minimum of six years from the end of the grant contract agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

12. Grantee requirements when bidding grant related work

- Grantees that are municipalities must follow the contracting and bidding requirements in the Uniform Municipal Contracting Law as defined in Minn. Stat. §471.345
- The requirements of prevailing wage for grant-funded projects that include construction work of $25,000 or more, per Minn. Stat. §§177.41 through 177.44 These rules require that the wages of laborers and workers should be comparable to wages paid for similar work in the community as a whole.
- The grantee must not contract with vendors who are suspended or debarred in Minnesota: Suspended/Debarred Vendor Information

13. Conflicts of interest

State grant policy requires that processes are in place to prevent individual and organizational conflicts of interest, both in reference to applicants and reviewers per Minn. Stat. §16B.98 Subd. 2-3 and OGM 08-01 Conflict of Interest in State Grant-Making Policy.

Organizational conflicts of interest occur when:

- a grantee or applicant is unable or potentially unable to render impartial assistance or advice to the department due to competing duties or loyalties.
- a grantee or applicant's objectivity in carrying out the grant is or might be otherwise impaired due to competing duties or loyalties.

14. Public use of applicant's data

Per Minn. Stat. § 13.599

- Names and addresses of grant applicants and amount requested will be public data once proposal responses are opened.
- All remaining data in proposal responses (except trade secret data as defined and classified in §13.37) will be public data after the evaluation process is completed. For the purposes of this grant, that will take place when all grant contract agreements have been fully executed.
- All data created or maintained by DLI as part of the evaluation process (except trade secret data as defined and classified in §13.37) will be public data after the evaluation process is completed. For the purposes of this grant, that will take place when all grant contract agreements have been fully executed.

15. Affirmative action and non-discrimination requirements for grantees:

A. As per Minn. Stat. §363A.02 the grantee agrees not to discriminate against any employee or applicant for employment because of race, color, creed, religion, national origin, sex, marital status, status in regard to public assistance, membership or activity in a local commission, disability, sexual orientation, familial status or age in regard to any position for which the employee or applicant for employment is qualified. The grantee agrees to take affirmative steps to employ, advance in employment, upgrade, train, and recruit minority persons, women, and persons with disabilities.
B. The grantee must not discriminate against any employee or applicant for employment because of physical or mental disability in regard to any position for which the employee or applicant for employment is qualified. The grantee agrees to take affirmative action to employ, advance in employment, and otherwise treat qualified disabled persons without discrimination based upon their physical or mental disability in all employment practices such as the following: employment, upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. Minn. R., part 5000.3500.
C. The grantee agrees to comply with the rules and relevant orders of the Minnesota Department of Human Rights issued pursuant to the Minnesota Human Rights Act.

16. Grantee voter registration requirement

The grantee will comply with Minn. Stat. §201.162 by providing voter registration services for its employees and for the public served by the grantee.

17. Required application materials and checklist

1) Submission and DLI receipt of the completed grant program application by 4 p.m., Oct. 25, 2023.
2) Provide proof of workers' compensation insurance coverage.
3) Include a copy of an effective and equal opportunity policy and any information about your municipality's inclusion and diversity programs.
4) Joint-powers agreement or letter of commitment if collaborating with another municipality or organization.
5) Signed Training Requirements document. (Exhibit B)
6) Signed and notarized Affidavit of Non-collusion.
7) Visit the BOT grant webpage at http://www.dli.mn.gov/bot to view the documents and information.
8) Review the sample grant contract.

18. How to submit applications

Email to: Terence Olson at bot.dli@state.mn.us

All applications must be received no later than 4 p.m. Central Time, on Oct. 25, 2023. The applicant will incur all costs associated with applying to this RFP.

19. Review process and timeline

The BOT grant review committee will evaluate all eligible applications received by the deadline. DLI will review all committee recommendations and is responsible for award decisions.

Proposals will first be reviewed by the grant administration to determine if the qualifying requirements listed in section 4 of this RFP have been met and if the proposal is complete (containing all required elements listed in section 17 above). Proposals that do not meet the qualifying requirements will not move on for further review by the BOT grant review committee.

Timeline:

- Applications due no later than 4 p.m. Central Time, Oct. 25, 2023.
- Applicants notified of award decisions: early December 2023.
- Grant work begins: Jan. 1, 2024, or the date the grant contract agreement is fully executed, whichever occurs later.

20. Questions

Technical questions such as obtaining/submitting documents, website navigation or informational webinar can be asked by phone or email and will be answered in a timely manner.

Questions about the RFP, application help, content intentions or clarifications and qualifications, will be collected and posted for all to see equally. These questions may be submitted by email only.

Questions and answers will be updated on Fridays, up to Oct. 13, 2023, and posted at: http://www.dli.mn.gov/bot under the FAQ tab.

Submit questions no later than noon, Oct. 13, 2023, CDT.

Contact: Terence Olson, Municipal BOT Grant Administrator at Email: bot.dli@state.mn.us
Phone: 651-284-5627

The following materials can be found at http://www.dli.mn.gov/bot:

- RFP
- Application Form with budget form, budget narrative form and training requirements
- Training Requirements document. (Exhibits A and B)
- Frequently Asked Questions (FAQ) page
- Sample grant contract agreement
- Copy of the Affidavit of non-collusion
- Information on the applicant informational seminar when available
- Definitions page

STAFF MEMO

Lead Department and Contact: Administration – Anna Gruber	Meeting Date: October 23, 2023		Agenda Item No. **06g**
Agenda Section: Consent	Goal Area: None	Item: Stipulation Agreement	

PREVIOUS COUNCIL REVIEW OR ACTION: None.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: None.

DEPARTMENTAL REVIEW AND IMPACTS:

Administration: None.
Finance: None.
Community Development: None.
Public Works: None.
Public Safety: None.

RECURRING REQUEST: No.

PROPOSED BUDGET/FISCAL IMPACT: None.

OPPORTUNITY COST IF APPROVED: None.

COUNCIL ACTIONS REQUESTED: Approval of the consent agenda serves as approval for this item.

BACKGROUND: The State of Minnesota's Bureau of Mediation Services has received a petition from the Law Enforcement Labor services (LELS). The petition requests that the Bureau determine an appropriate unit and certify the Union as the exclusive representative for the Fire Marshal & Code Enforcement Officer, Senior Public Safety Specialist, Public Safety Specialist, and Community Service Officer. In order for the Bureau to process the petition, the City must confirm and sign the petition attached.

These positions were previously covered under the Teamsters Union.

ATTACHMENTS: Stipulation Agreement

BUREAU OF MEDIATION SERVICES

October 17, 2023 VIA E-MAIL ONLY

Law Enforcement Labor Services, Inc.,
Brooklyn Center, Minnesota
- and -
City of Sartell,
Sartell, Minnesota

James Mortenson
Law Enforcement Labor Services, Inc.

Anna Gruber
City of Sartell

RE: BMS Case No. 24PCE0615

Dear Representatives:

The Bureau of Mediation Services, State of Minnesota (Bureau) has received a petition from the Law Enforcement Labor Services, Inc., Brooklyn Center, Minnesota (Petitioner). The petition requests that the Bureau determine an appropriate unit and certify the Union as the exclusive representative for certain employees of City of Sartell, Sartell, Minnesota (Employer).

In order to process this petition, the Bureau must accomplish the following three tasks:

1. Determine the definition of the appropriate unit;

2. Establish a list of employees falling within the scope of the appropriate unit; and

3. Determine a method for confirming whether or not a majority of the employees in the appropriate unit wish to be represented by the Union in accordance with Minn. Stat. 179A.12, Subd. 2a.

It is the preference of the Bureau that these issues be resolved by an agreement between the parties rather than by Bureau determination. Accordingly, enclosed is a proposed stipulation to serve as the basis for resolving the above issues.

Once the respective stipulation from each party has been received, the Bureau will attempt to resolve the differences, if any. **Each representative is to complete their respective stipulation form, sign, and return to me no later than Tuesday, October 31, 2023. If there are any questions, please contact me at 651-649-5421.**

Sincerely,

/s/ SHAINA-MARIE STEVENSON
Representation Specialist

Enclosure: Stipulations of the Parties Form

1380 Energy Lane, Suite 2, St. Paul, Minnesota 55108-5253
651-649-5421 I FAX: 651-643-3013 I TTD: 1-800-627-3529 I mn.gov/bms

October 17, 2023

Law Enforcement Labor Services, Inc.,
Brooklyn Center, Minnesota
- and -
City of Sartell,
Sartell, Minnesota

BMS Case No. 24PCE0615

PROPOSED STIPULATIONS OF THE PARTIES

The undersigned herein stipulate and agree to the following:

1. The purposed appropriate unit description for the employees involved is:

   All essential employees of the City of Sartell, Minnesota, in the classifications of Fire Marshall & Code Enforcement Officer, Senior Public Safety Specialist, and Community Service Officer, who are public employees within the meaning of Minn. Stat. 179A.03, subd. 14, excluding supervisory, confidential, and all other employees.

1a. Please enter suggested changes to the purposed appropriate unit description here (if any):

   Add Public Safety Specialist

2. The following employees are **included** within the appropriate unit as described above in 1 or 1a: (**Please include the employee(s) names, position titles and home mailing addresses.**) **This list should be in electronic format (preferably Word or Excel) and e-mailed to mediation.services.bms@state.mn.us.**

3. Identify any employees who should be **excluded** from the proposed appropriate unit identified in 1 or 1a (include reason why):

N/A

FOR THE EMPLOYER:

____
(Name of Representative)

____
(Signature)

____
(Title)

DATE: ________________________

FOR THE UNION:

____
(Name of Representative)

____
(Signature)

____
(Title)

DATE: ________________________

NOTE: PLEASE RETURN THIS FORM TO: MEDIATION.SERVICES.BMS@STATE.MN.US NO LATER THAN TUESDAY, OCTOBER 31, 2023.

STAFF MEMO

Lead Department and Contact: Engagement Director – Nikki Sweeter	Meeting Date: October 23, 2023	Agenda Item No. **07a**
Agenda Section: New Business	Goal Area: None	Item: Solar Survey Results

PREVIOUS COUNCIL REVIEW OR ACTION: Council received the survey results on October 6th for review.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: None.

DEPARTMENTAL REVIEW AND IMPACTS:

Administration: Implementation of the survey and presentation of the results.
Finance: None.
Community Development: Development of the survey.
Public Works: Development of the survey.
Public Safety: None.

RECURRING REQUEST: No.

PROPOSED BUDGET/FISCAL IMPACT: None.

OPPORTUNITY COST IF APPROVED: None.

COUNCIL ACTIONS REQUESTED: No approval necessary; presentation only.

BACKGROUND:
The City Council authorized staff at the July 24th meeting to complete a public input survey regarding the proposed solar ordinance within 3 months. Staff created and released a survey on August 29th, which was open until September 29th (4 weeks). The industry standard for surveys is a minimum of 6 weeks, but the City Council limited staff to a 3-month extension of the current Moratorium, which in turn limited the survey window to 4 weeks due to the need to have the survey completed in time for the last meeting in October.

The survey was completed by 664 respondents over this time, which after removing outliers, is an average of 11.8 respondents per day. This is the second highest response rate for a city performed survey, following only the rebrand survey. The average time of completion was nearly 7 minutes, and every survey was completed 100% by all respondents.

The results of the survey are attached, as well as an Artificial Intelligence (AI) analysis and the presentation to Council.

There is no recommendation from the results, but simply a presentation and resource for the City Council to use in making their determination around the solar ordinance final draft as proposed. The City Council will review the proposed Ordinance during the Public Hearing portion of the agenda and questions surrounding the survey and factors related to the Ordinance can take place then.

ATTACHMENTS: Survey Results, AI Analysis, PPT Presentation


CITY OF SARTELL
MINNESOTA

Solar Survey Results

Survey Goals & Relevance

- **Goals:**
  - Council Preferred a Survey, no Open House or Consultants, within the 3-Month timeframe
  - Recognize that survey is one tool for Council to use to review proposed ordinance
  - Short enough that we will have high completion rate, people won't quit in the middle of the survey or not take it all together, but long enough that it deters those not truly invested in the Sartell community and development
  - Provide some educational context given the complexity of the topic
  - Allow options on each question for multiple opinions and perspectives
  - Statistical Significance of 5% Response Rate
    - ✓ 19,351 Census Population = 967 Respondents (5%)
    - ✓ Rebrand Survey = 959 Respondents (6 weeks)
    - ✓ Mill Site Survey = 777 Respondents (6 weeks)
    - ✓ Park Survey = 321 Respondents (8 weeks)
    - ✓ Industry standard community survey length is 6-8 weeks
  - High Community Engagement & Use New Methods
    - Press Release
    - Social Media Posts
    - Email to account users (utility users)
    - Text Message (New MailChimp Service)
    - Poster Boards at Open Houses (ISD 748)
    - Newsletter (Monthly Update, Seniors, Chamber)
    - Website

Survey Creation

- **Step 1**: Create a bank of questions with the following items kept in mind:

  - Focus on Key Components of Proposed Ordinance:
    - Continue to allow solar (gardens and systems) in any zoning district, with detailed requirements that must be met including, but not limited to:
      - 200-foot setback from any existing structure, measured at property line
      - 200-foot setback from any Park
      - ¼ Mile from defined minor and principal arterial roadways (pre-determined
      - Decommissioning Requirements
      - Fencing, Landscaping, and Screening Requirements
      - Solar gardens with Interim Use Permit
      - Cap of 10 MW in entire City (currently have 3 MW)
      - Ground mounted solar energy systems in rear-yard

  - Proposed Ordinance not based on land use, but instead restrictions due to the Xcel transmission line along Pinecone & solar gardens only allowed to interconnect to Xcel.

  - There is not a comprehensive database of solar ordinances created Nationally to-date that provides easier comparison for us.

Survey Creation

- **Step 2**: Select the final pool of questions (10-15 maximum)
  - Main items of consideration for final selection:
    - **#1** – Councilmember Input, from July 24th Meeting:
      - ✓ Residential Zoning Component
      - ✓ Roadways Selected
      - ✓ Park Setbacks
      - ✓ Decommissioning Requirements
      - ✓ Proving Best Use
      - ✓ Opportunity Cost of Solar Development vs. Residential Development
    - **#2** – Focus on the Ordinance and Characteristics of the Ordinance

Survey Timelines & Results

- **<u>Step 3:</u>** Prepare and release the survey

  - City Administrator sent the questions to City Council on August 18th in their Friday Update for Review and Edits
    - Staff made edits according to Councilmember Feedback
  - Survey was publicly released on August 29th and closed on September 29th (4 weeks)
    - ISD 748 Open Houses
    - Press Release, Social Media, Website
    - Mailchimp emails & text messages
    - Multiple Reminders were sent out throughout the 4 weeks via email, texts, and social media

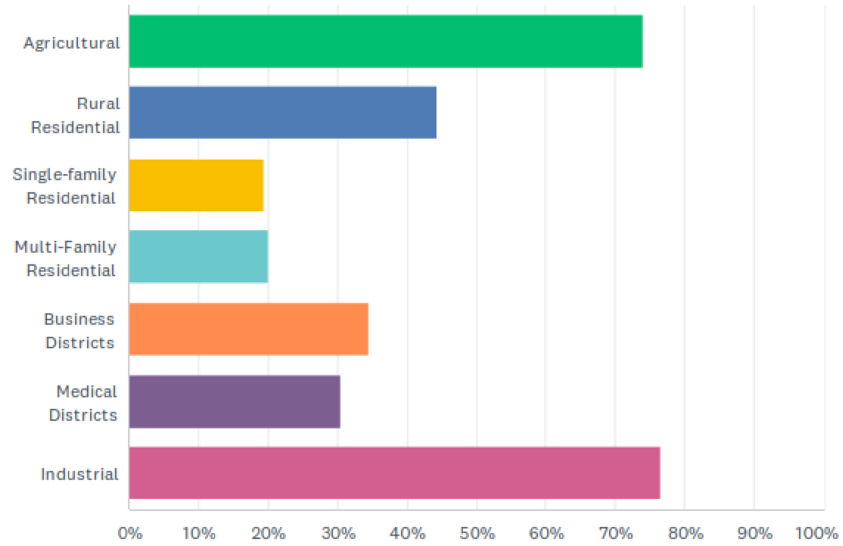
- **<u>Step 4</u>**: Results

  - 664 Respondents with 100% Completion Rate (zero incomplete surveys)
    - Removing outliers, average daily respondent rate of 11.8
  - Average time per survey was 6 Minutes 56 seconds (2X higher than any other survey completed by the survey)
  - Analysis by AI to provide unbiased considerations

Question #1

* 1. I believe, with specific restrictions, that solar gardens should be allowed in the following zoning districts:

- [ ] Agricultural
- [ ] Rural Residential
- [ ] Single-family Residential
- [ ] Multi-Family Residential
- [ ] Business Districts
- [ ] Medical Districts
- [ ] Industrial

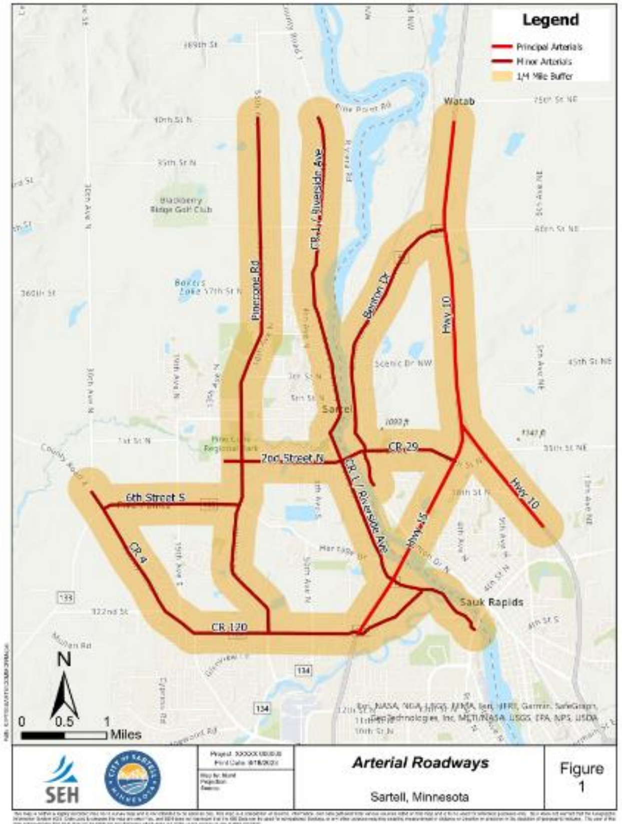


- **Question Selection**: Council Input wanting clarification about zoning districts, specifically residential.
- **Respondent Factors:** Could select all, a few, but had to select at least one.
- **Results:** 77% Industrial, 74% Ag, 44% Rural Residential, 35% Business, 34% Medical, 20% MF, 19% SF

Question #2

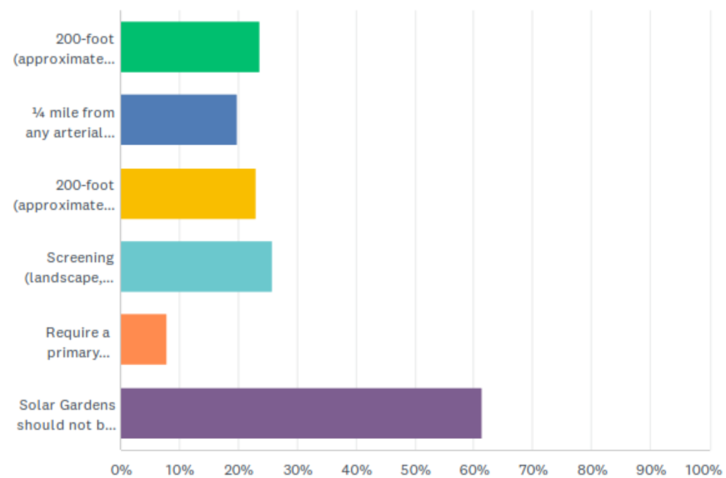
* 2. Solar gardens should be allowed in Residential Zoning Districts if the following restrictions are enforced (check all that apply):

- ☐ 200-foot (approximately half of a football field) setback from any other structure
- ☐ ¼ mile from any arterial roadways (shown below)



- ☐ 200-foot (approximately half of a football field) setback from parks
- ☐ Screening (landscape, fence, etc.) around the full solar garden property
- ☐ Require a primary dwelling on the property (ie: a home)
- ☐ Solar Gardens should not be allowed in residentially zoned properties, no matter the restrictions.

- **Question Selection**: Council Input wanting clarification that the public is comfortable with residential zoning with restrictions, also felt question #1 was skewed if it was not clarified that there would be restrictions in this particular zoning district.
- **Respondent Factors:** Could select all, a few, but had to select at least 1, provided an option to not allow it in residential all together, included map visual.
- **Results**: 61% no SF residential at all, 26% Screening, 24% Setbacks from Structures, 23% Setback from Parks, 20% Setback from Roads, 8% Dwelling



Question #3

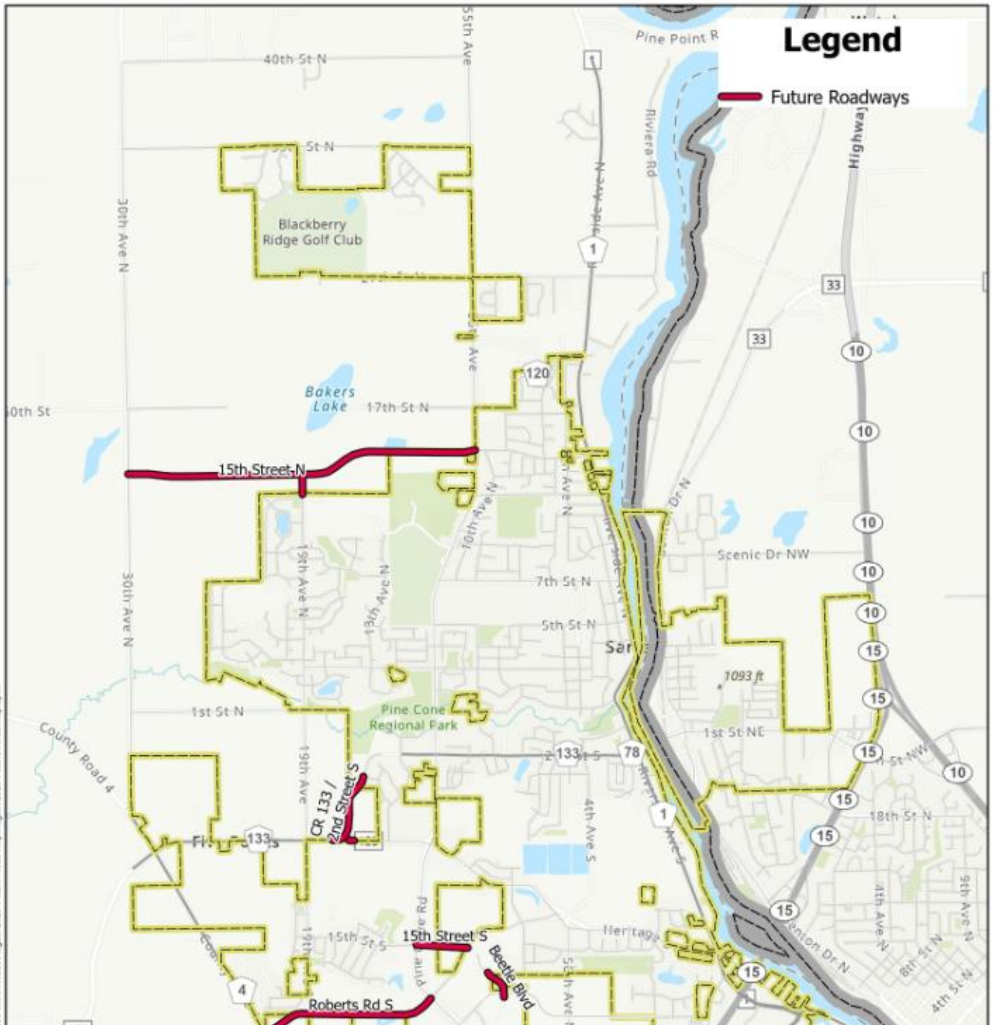
* 3. The Ordinance as proposed requires all solar gardens to be a ¼ mile from any main roadways displayed in red in the map below. When considering what roadways should be included you select?

- ☐ Pinecone Road
- ☐ Riverside Avenue /County Road 1
- ☐ Heritage Drive /6th Street
- ☐ 2nd Street / County Road 133
- ☐ 12th Street North
- ☐ 15th Street North
- ☐ 15th Street South
- ☐ Highway 15
- ☐ Highway 10
- ☐ 27th Street North

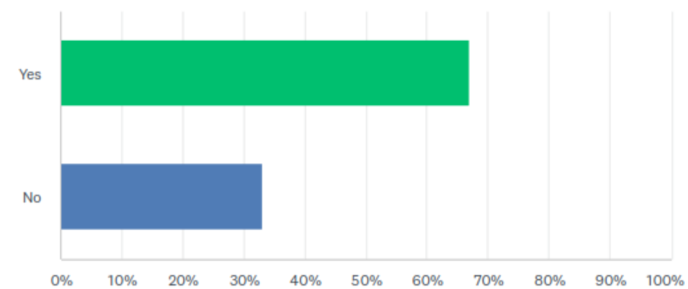
- **Question Selection**: Specific Characteristic of the Proposed Ordinance, Council input to clarify and ensure proper roads selected.
- **Respondent Factors:** Multiple roads listed to select, specifically listed those already listed in the Ordinance to verify, included map to give visual of roads and ¼ mile setback.
- **Results:** 53% Pinecone Road, 47% Riverside, 38% Highway 10, 35% Highway 15, 35% Heritage Drive, but 20-30% every road after that.

Question #4

* 4. The Ordinance as proposed requires all solar gardens to be a ¼ mile from any main arterial roadways displayed in red in the map above. When considering what roadways should be included, would you include the following future roadways planned for in the City's Capital Improvement Plan but not yet constructed?



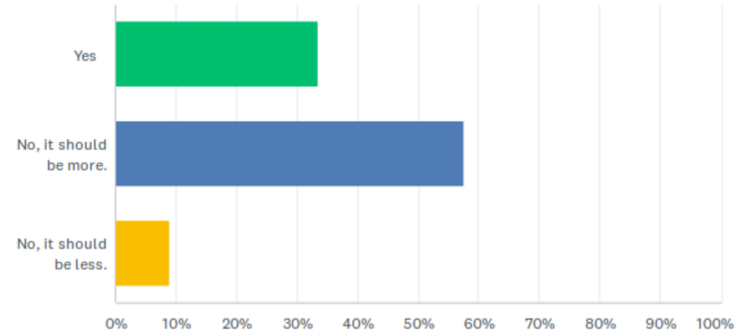
- **Question Selection:** Council Input, wanted to understand if public felt we should include future roads, proposed Ordinance only includes current roadways, shared map to provide visual of future roads and only included those roads in our CIP (ie: Med Tech roads are not).
- **Respondent Factors:** shared map to provide visual of future roads, could select "yes" or "no."
- **Results:** 67% Yes, 33% No



Question #5

* 5. The Ordinance as proposed requires all solar gardens to be 200 feet (approximately half of a football field) from park property. Do you feel this distance is sufficient?

- ◯ Yes
- ◯ No, it should be more.
- ◯ No, it should be less.



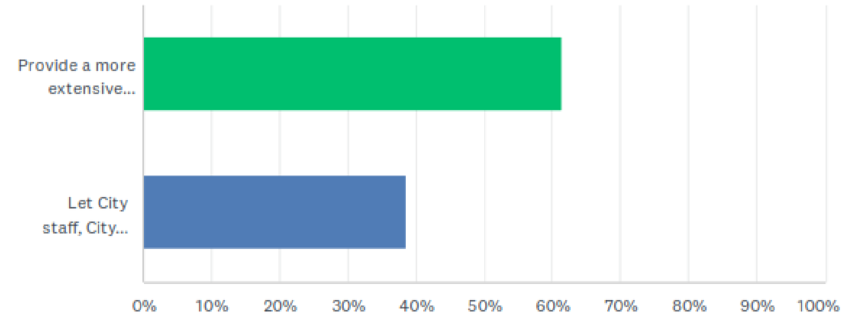
- **Question Selection**: Council Input, wanted to understand if public felt 200 feet was appropriate distance from parks. Other setbacks in the Ordinance are higher.
- **Respondent Factors:** the proposed Ordinance does not list specific parks like it does roadways, so specific parks were not listed, instead focused on setback and gave multiple options, also provided context to 200 feet in distance.
- **Results:** 58% No, it should be more 58%, 33% Yes, 9% No, it should be less

Question #6

* 6. The Ordinance as proposed requires solar garden developers to prove that the land being proposed for the solar garden development does not have a better use for development (ie: Residential or Commercial). How would you propose the City require developers to prove it does not have a better use?

◯ Provide a more extensive evaluation of the property including items such as: elevations, soil sampling, utilities access, road connections, or engineering review and approval.

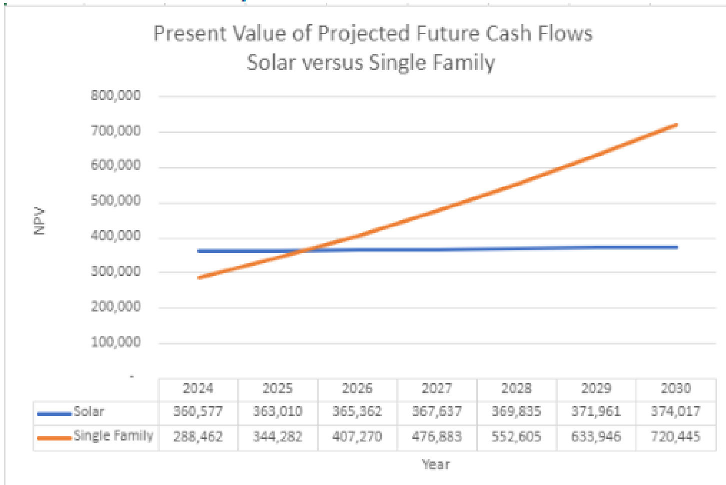
◯ Let City staff, City Council, and the Planning Commission review each project on a site-by-site basis to allow flexibility.

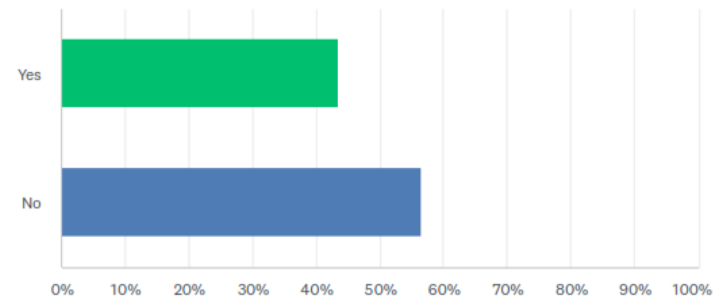


- **Question Selection**: Council Input, wanted to understand the best way to determine best use for development. Current proposed Ordinance leaves it up to staff/engineer discretion.
- **Respondent Factors:** Multiple options for respondents to select, must select 1.
- **Results:** 62% Extensive Evaluation, 39% Staff Review & Flexibility

Question #7

* 7. Do you believe the generation of City revenue immediately for solar gardens is worth the potential loss of other development revenue for a period of 30 years (typical life span of a solar garden)? To view the full Financial Analysis click here.





◯ Yes

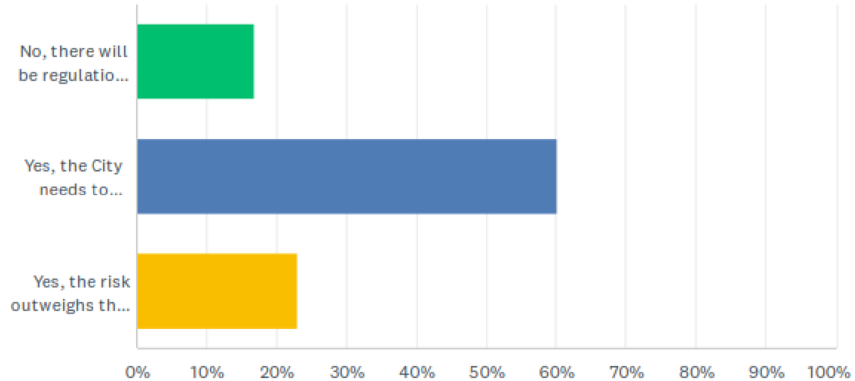
◯ No

- **Question Selection**: Council Input, wanted to understand the opportunity cost of solar development vs. residential development, specifically in relation to residential zoning districts.
- **Respondent Factors:** Provided link to full context behind analysis since it is more complex than just a side-by-side comparison. Difficult to explain opportunity cost in full context.
- **Results:** 56% Yes, 44% No

Question #8

* 8. Solar Gardens are a newer energy generation practice and is unclear what the long-term impacts are when the sites are decommissioned (removal and disposing of the equipment). Do you have any concerns with the long-term impacts of solar gardens when the site is ready for decommissioning?

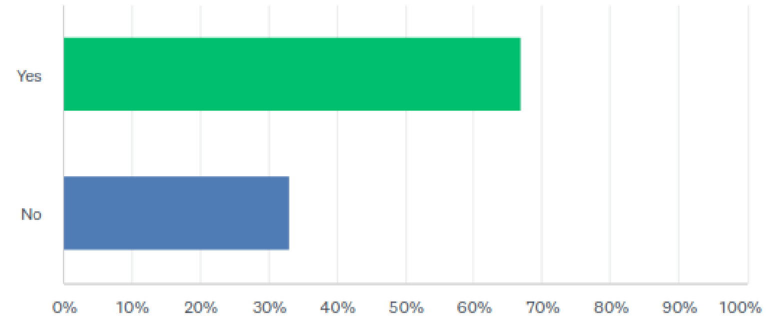
- ◯ No, there will be regulations established by the time the developer decommissions these properties.
- ◯ Yes, the City needs to require the developer to have a plan and financial assurance to decommission when required.
- ◯ Yes, the risk outweighs the benefit of having solar garden development.



- **Question Selection**: Council Input, wanted to understand the decommissioning process and public sentiment towards such. Also, a key component of the proposed Ordinance.
- **Respondent Factors:** Multiple options provided, had to select 1.
- **Results**: 60% Yes, require decommission and financial assurance, 23% Yes, the risk outweighs the benefit, 17% No there are regulations in place already

Question #9

* 9. The proposed Ordinance allows ground mounted solar, for use directly related to the property (ie. not sold back to the power grid) in rear yards in all zoning districts as a permitted use (no interim use permit required, only building permit). Do you support this?



○ Yes

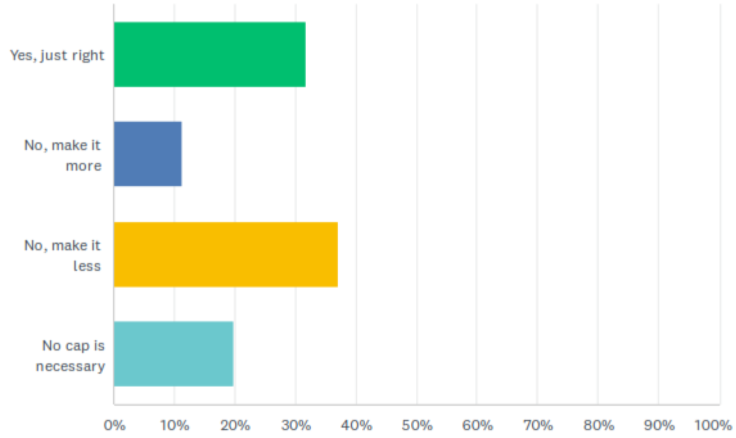
○ No

- **Reason for Question Selection**: Ordinance Characteristic, Proposed Ordinance does allow this, wanted to understand public input and ensure there is an understanding that this Ordinance is not just for solar gardens but also ground mounted for use directly by property owners,
- **Respondent Factors:** Included image for understanding, “yes” or “no.”
- **Results**: 67% Yes, 33% No

Question #10

* 10. The proposed ordinance has a cap of 10 megawatts total within the City (approximately 100 acres). Do you feel this amount is appropriate?

- Yes, just right
- No, make it more
- No, make it less
- No cap is necessary

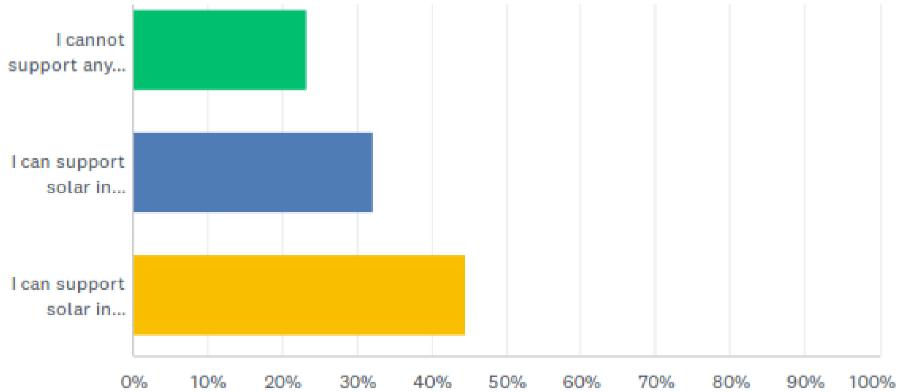


- **Question Selection:** Ordinance Characteristic, wanted to validate the cap amount, gave an example of acreage to help quantify for respondents, multiple options, Council Input wanted to understand whether we needed one at all, more, or less, so included all options.
- **Respondent Factors:** Gave an example of acreage to help quantify for respondents, multiple options, had to select 1.
- **Results:** 38% Make it less, 32% Just Right, 20% No cap is necessary, 11% Make it More

Question #11

11. After reading the Ordinance and taking this survey, how would you best describe your opinion on if solar should be allowed in Sartell?

- I cannot support any solar in Sartell.
- I can support solar in Sartell as stated in the ordinance in front of council.
- I can support solar in Sartell but only if changes are made to the ordinance in front of council.



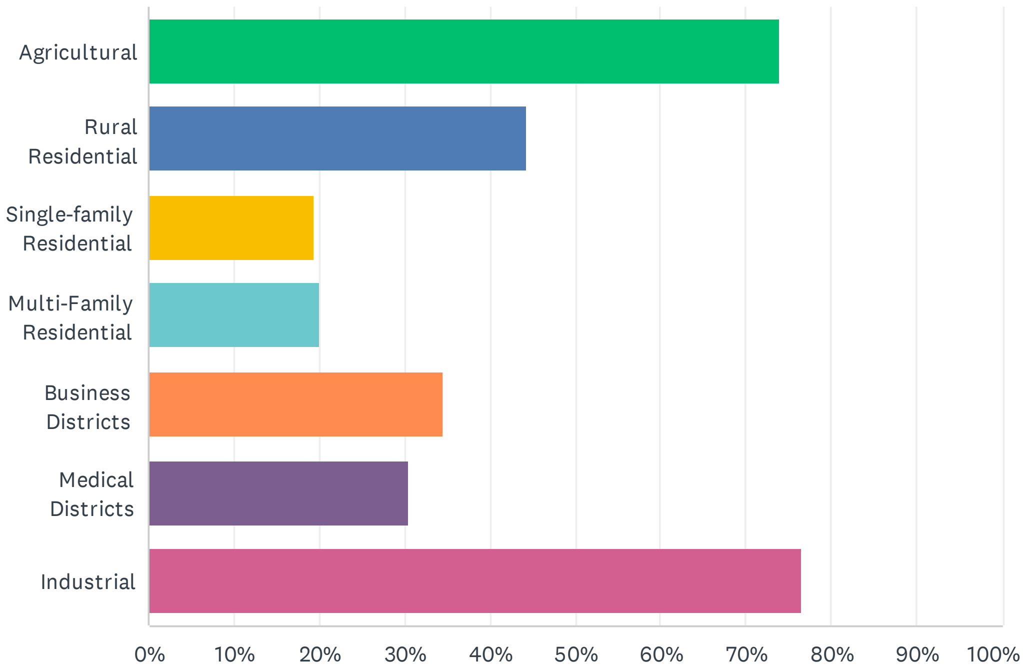
- **Question Selection**: Council input wanting to understand general sentiment towards solar development if we have the proper restrictions, as well as overall Ordinance support since it is a unique model and not based on land use.
- **Respondent Factors**: Included additional options to ensure it also provided an option for respondents to select that they do support, with options verifying level of support.
- **Results**: 45% Support but refine the proposed Ordinance, 32% Support As-Is, 23% No

Conclusion

- Analysis & Survey Results were sent to Council on October 6th for review and made available on Sartell website and announced on social media October 13th
- Analysis by Artificial Intelligence (AI) Platform for Unbiased Review, provided in packets and online

Q1 I believe, with specific restrictions, that solar gardens should be allowed in the following zoning districts:

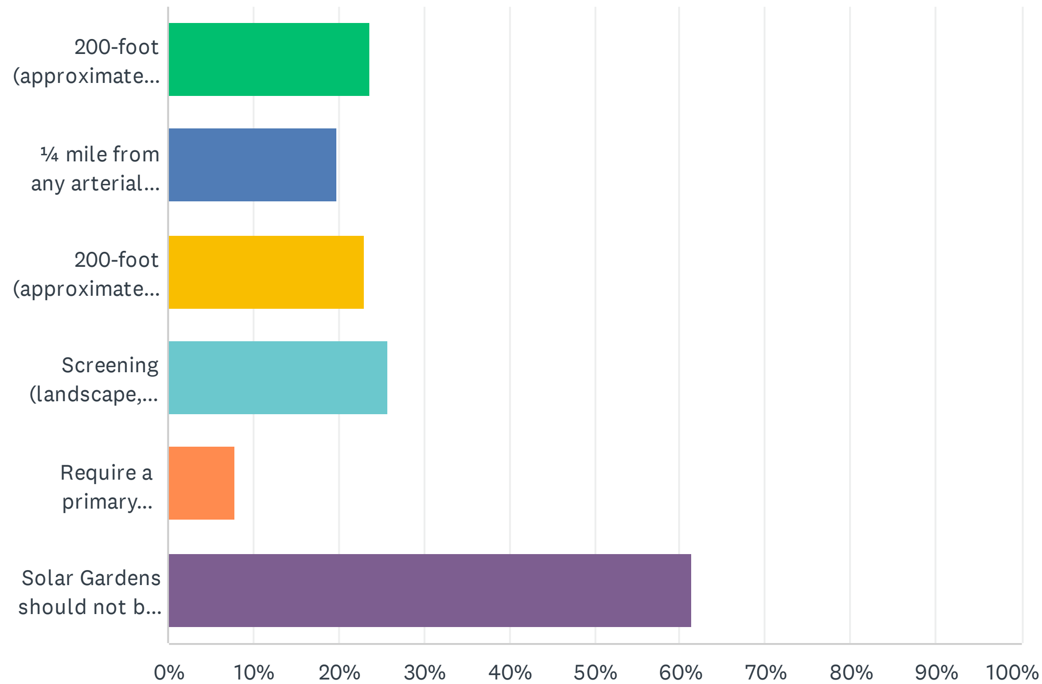
Answered: 664 Skipped: 0



ANSWER CHOICES	RESPONSES	
Agricultural	73.95%	491
Rural Residential	44.28%	294
Single-family Residential	19.43%	129
Multi-Family Residential	20.03%	133
Business Districts	34.64%	230
Medical Districts	30.57%	203
Industrial	76.51%	508
Total Respondents: 664		

Q2 Solar gardens should be allowed in Residential Zoning Districts if the following restrictions are enforced (check all that apply):

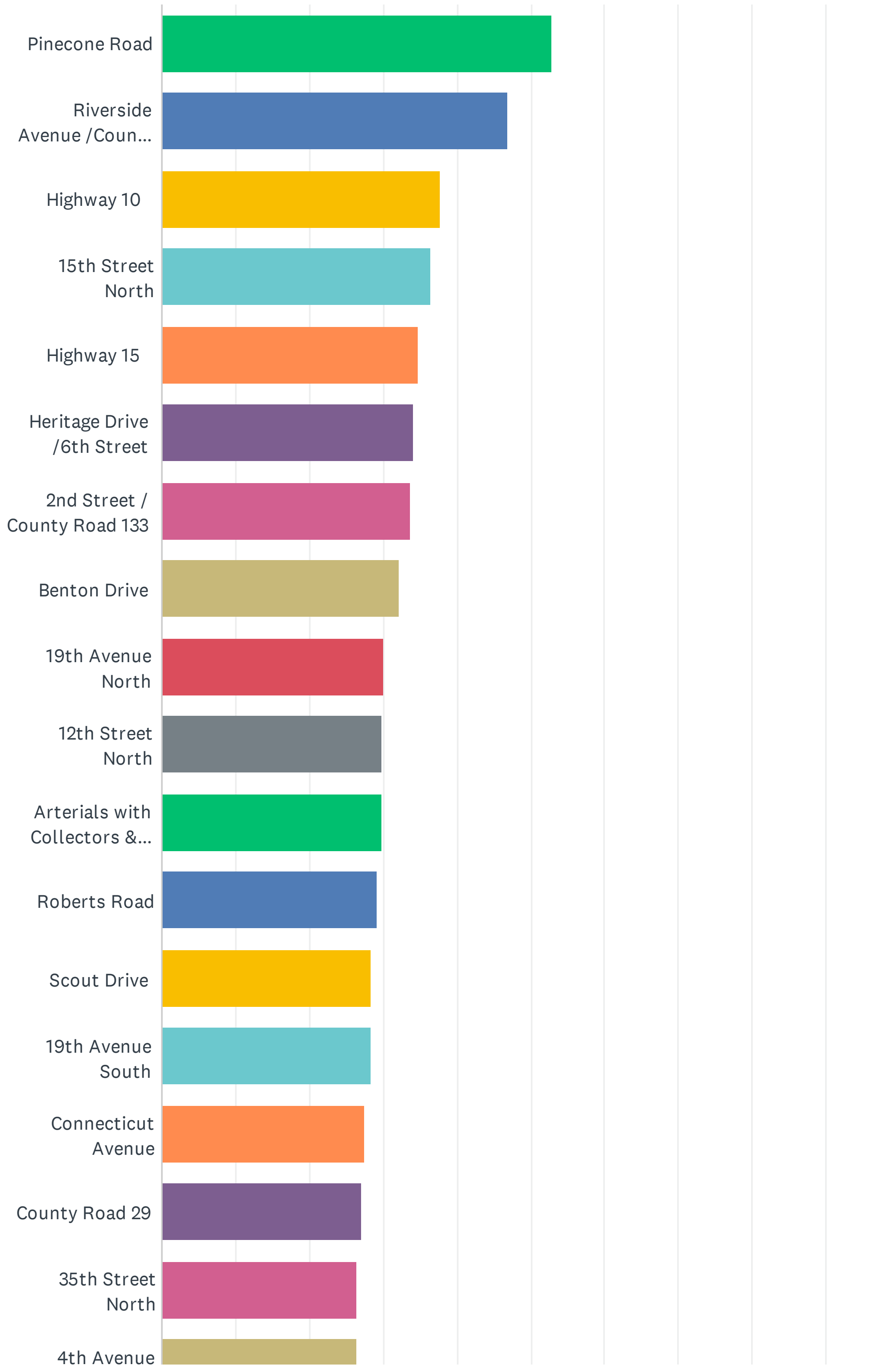
Answered: 664 Skipped: 0

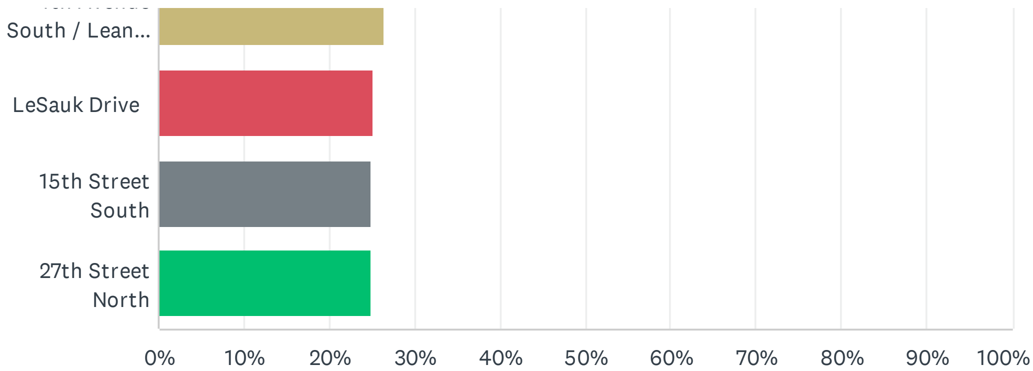


ANSWER CHOICES	RESPONSES	
200-foot (approximately half of a football field) setback from any other structure	23.64%	157
 ¼ mile from any arterial roadways (shown below)	19.73%	131
200-foot (approximately half of a football field) setback from parks	23.04%	153
Screening (landscape, fence, etc.) around the full solar garden property	25.90%	172
Require a primary dwelling on the property (ie: a home)	7.83%	52
Solar Gardens should not be allowed in residentially zoned properties, no matter the restrictions.	61.45%	408
Total Respondents: 664		

Q3 The Ordinance as proposed requires all solar gardens to be a ¼ mile from any main roadways displayed in red in the map below. When considering what roadways should be included, which would you select?

Answered: 664 Skipped: 0

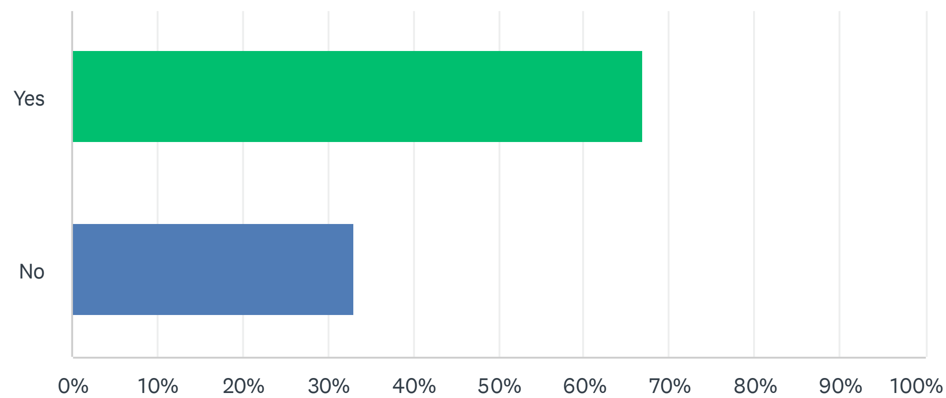




ANSWER CHOICES	RESPONSES	
Pinecone Road	52.86%	351
Riverside Avenue /County Road 1	46.84%	311
Highway 10	37.65%	250
15th Street North	36.45%	242
Highway 15	34.79%	231
Heritage Drive /6th Street	34.19%	227
2nd Street / County Road 133	33.58%	223
Benton Drive	32.23%	214
19th Avenue North	30.12%	200
12th Street North	29.82%	198
	29.82%	198
Roberts Road	29.22%	194
Scout Drive	28.46%	189
19th Avenue South	28.31%	188
Connecticut Avenue	27.56%	183
County Road 29	27.11%	180
35th Street North	26.51%	176
4th Avenue South / Leander Avenue	26.36%	175
LeSauk Drive	25.15%	167
15th Street South	24.85%	165
27th Street North	24.85%	165
Total Respondents: 664		

Q4 The Ordinance as proposed requires all solar gardens to be a ¼ mile from any main arterial roadways displayed in red in the map above. When considering what roadways should be included, would you include the following future roadways planned for in the City's Capital Improvement Plan but not yet constructed?

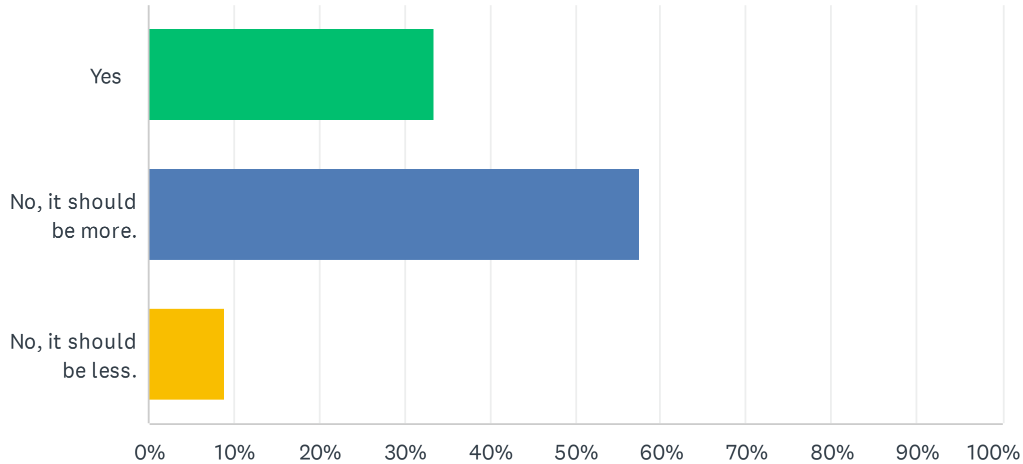
Answered: 664 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	66.87%	444
No	33.13%	220
TOTAL		664

Q5 The Ordinance as proposed requires all solar gardens to be 200 feet (approximately half of a football field) from park property. Do you feel this distance is sufficient?

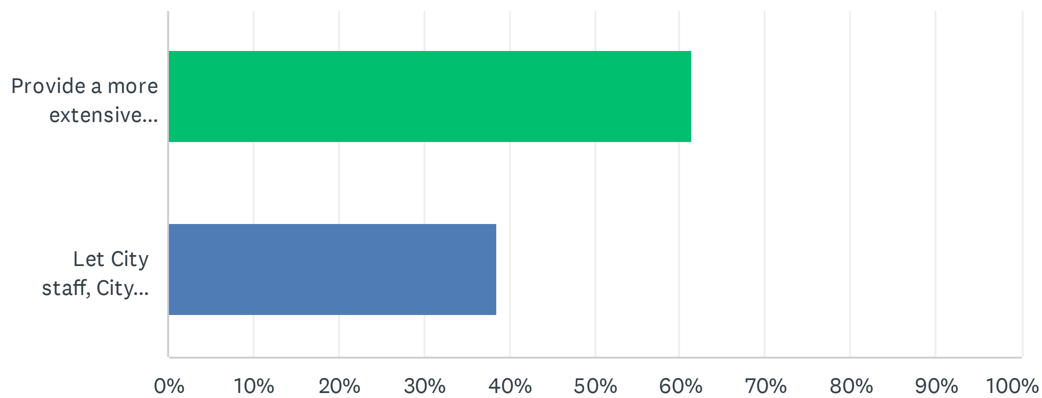
Answered: 664 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	33.43%	222
No, it should be more.	57.53%	382
No, it should be less.	9.04%	60
TOTAL		664

Q6 The Ordinance as proposed requires solar garden developers to prove that the land being proposed for the solar garden development does not have a better use for development (ie: Residential or Commercial). How would you propose the City require developers to prove it does not have a better use?

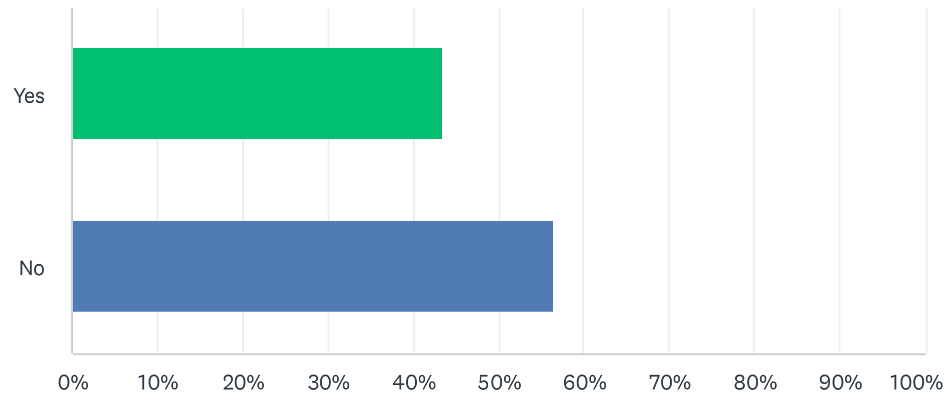
Answered: 664 Skipped: 0



ANSWER CHOICES	RESPONSES	
Provide a more extensive evaluation of the property including items such as: elevations, soil sampling, utilities access, road connections, or engineering review and approval.	61.45%	408
Let City staff, City Council, and the Planning Commission review each project on a site-by-site basis to allow flexibility.	38.55%	256
TOTAL		664

Q7 Do you believe the generation of City revenue immediately for solar gardens is worth the potential loss of other development revenue for a period of 30 years (typical life span of a solar garden)? To view the full Financial Analysis click here.

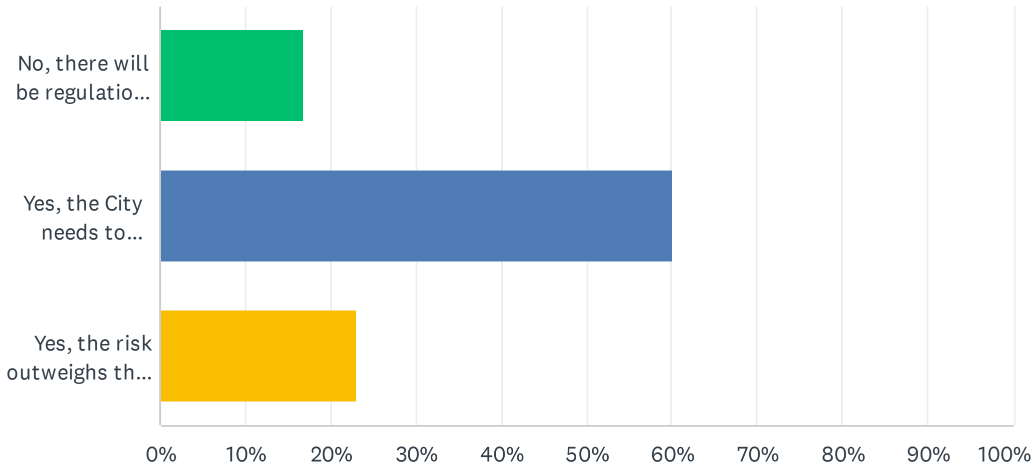
Answered: 664 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	43.52%	289
No	56.48%	375
TOTAL		664

Q8 Solar Gardens are a newer energy generation practice and is unclear what the long-term impacts are when the sites are decommissioned (removal and disposing of the equipment). Do you have any concerns with the long-term impacts of solar gardens when the site is ready for decommissioning?

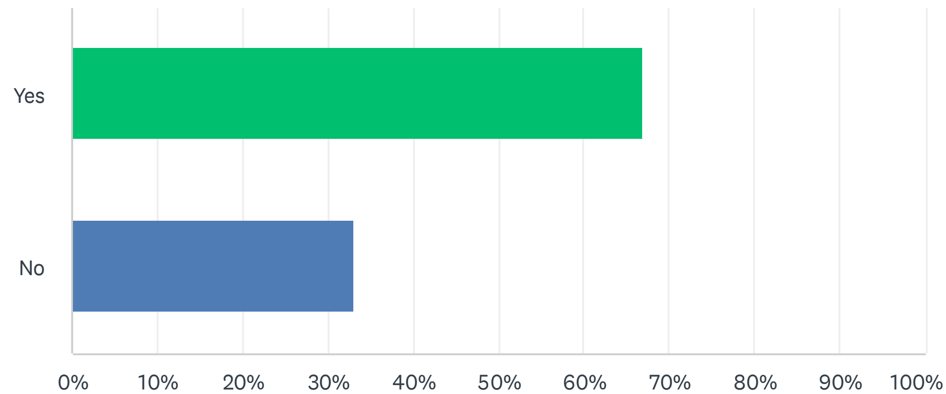
Answered: 664 Skipped: 0



ANSWER CHOICES	RESPONSES	
No, there will be regulations established by the time the developer decommissions these properties.	16.87%	112
Yes, the City needs to require the developer to have a plan and financial assurance to decommission when required.	60.09%	399
Yes, the risk outweighs the benefit of having solar garden development.	23.04%	153
TOTAL		664

Q9 The proposed Ordinance allows ground mounted solar, for use directly related to the property (ie. not sold back to the power grid) in rear yards in all zoning districts as a permitted use (no interim use permit required, only building permit). Do you support this?

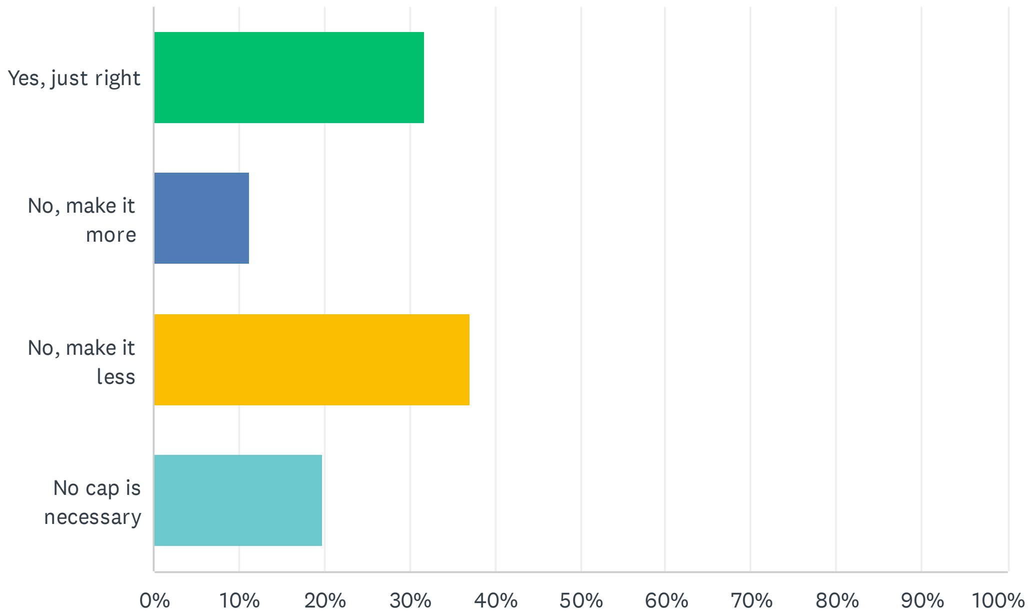
Answered: 664 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	66.87%	444
No	33.13%	220
TOTAL		664

Q10 The proposed ordinance has a cap of 10 megawatts total within the City (approximately 100 acres). Do you feel this amount is appropriate?

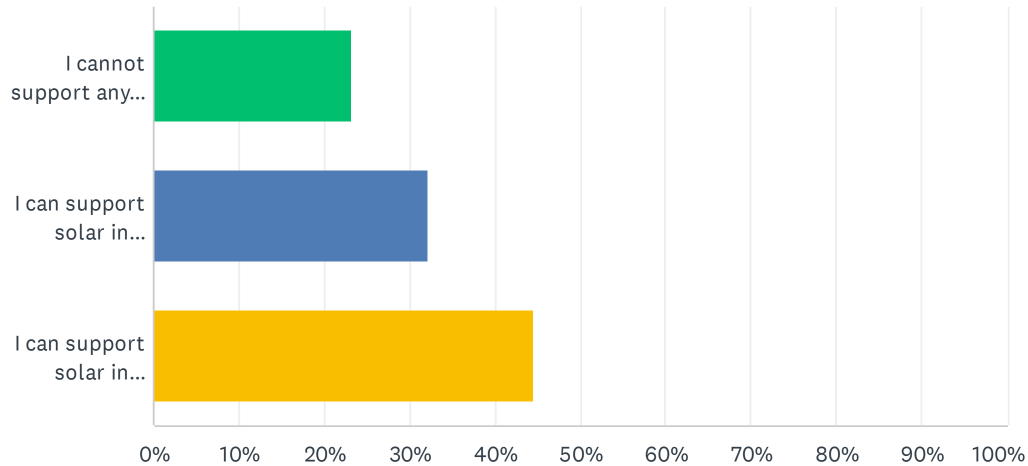
Answered: 664 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes, just right	31.78%	211
No, make it more	11.30%	75
No, make it less	37.05%	246
No cap is necessary	19.88%	132
TOTAL		664

Q11 After reading the Ordinance and taking this survey, how would you best describe your opinion on if solar should be allowed in Sartell?

Answered: 617 Skipped: 47



ANSWER CHOICES	RESPONSES	
I cannot support any solar in Sartell.	23.34%	144
I can support solar in Sartell as stated in the ordinance in front of council.	32.09%	198
I can support solar in Sartell but only if changes are made to the ordinance in front of council.	44.57%	275
TOTAL		617

Solar Survey Question and Response Analysis

Dated: 10.6.2023

The methodology adopted for reviewing the solar survey hinged upon using Artificial Intelligence (AI). This AI-centric approach used specific prompts to enhance an unbiased understanding of each question's core content and intent. By employing AI in this manner, we could delve deeper into the significance and fundamental purpose of each question in the survey. The resulting data from the survey was further scrutinized using AI. Various prompts were utilized to derive comprehensive unbiased insights as part of this process. These prompts aided in understanding the rationale behind the responses provided by the participants. Deciphering and analyzing these responses enabled the interpretation of the apparent responses and unearthed potential underlying reasons that drove those responses to gain a deeper, more nuanced understanding of the respondents' perspectives.

Q1 I believe, with specific restrictions, that solar gardens should be allowed in the following zoning districts Ag, Rural Residential, Single Family Residential, Multifamily Residential, Business Districts, Medical Districts, Industrial.

Understanding the Intent Behind the Question:

The question solicits opinions on the permissibility of solar gardens in certain zoning districts. The identified districts, which include agricultural, rural residential, single-family residential, multi-family residential, business, medical, and industrial areas, stipulate that there are limitations or conditions that must be met for solar gardens to be allowed in these zones (though not introduced with this question).

Analysis and Possible Explanation of Results:

The observed data reflects public opinion about the suitability of installing solar gardens in various zones. Clearly, there's broad public approval for integrating solar gardens in industrial and agricultural zones, where large, open spaces and production-centric activities are expected.

In agricultural zones, 74% approval indicates that people can see the benefits of integrating solar gardens into the rural landscape. Solar power installations like solar gardens are often seen as a form of dual land use, fitting well into the concept of land stewardship associated with farming. As well as generating renewable energy, solar panels can provide shade and shelter for some types of livestock or crops, and indeed are seen as an additional "crop" as you mentioned. On unused lands, solar gardens offer farmers or other landowners an opportunity to diversify their income without requiring significant changes in land use or aesthetics.

The highest level of support comes from industrial zones, at 77%, which may be due to the suitability of these areas for such installations. These areas are less likely to face opposition based on aesthetic concerns as industrial zones are generally not subjected to the same level of scrutiny regarding visual appeal as residential or commercial areas. Conversely, the data raises important questions about why public sentiment differs depending on the nature and conventional use of the zones.

The significant drop in approval for solar gardens in rural residential areas (44%) compared to industrial and agricultural zones might suggest apprehensions about land use conflicts. One apprehension could be that residents in rural residential zones often value the preservation of the natural landscape and scenic beauty of their surroundings, which might be seen as threatened by the addition of solar gardens. The construction of solar gardens might lead to changes in the character of these areas, with residents wary about the potential alteration of scenic vistas and pristine landscapes by visually conspicuous solar panels. Another area for improvement is that traditional solar farms require significant land, which might not be readily available in developed rural residential areas. Households in rural residential areas generally have more land than those in urban settings, but whether it's enough for a solar garden, or whether residents are willing to give up their space for this infrastructure, is still being determined.

The further decreased approval in business districts (35%) could reflect the perceived challenge of integrating solar gardens in urban environments, which are typically dense and have fewer open spaces. Commercial activities are highly prioritized in these areas, and any interference could be viewed negatively. Important are considerations around aesthetics. Businesses invest heavily in creating visually pleasing environments to attract customers and clients. Some may worry that solar panels disrupt the visual uniformity or distract from the overall design, potentially affecting the attractiveness of the area. Additionally, there may be economic considerations at play. Installing solar gardens in a high-value land area like a business district could be considered a less productive use of space. The cost involved in setting up the solar garden, potential disruptions during installation, and the return on investment might only be considered worthwhile by some.

A deeper look into the relatively low levels of support for solar gardens in both multifamily and single-family residential districts (20% and 19% respectively) reveals a range of potential concerns that might be causing residents to hesitate. Aesthetic considerations may be one of the main hurdles to wider acceptance. Solar gardens often comprise large panels that some may characterize as visually intrusive or not aesthetically pleasing, particularly in residential areas where architectural harmony and green spaces are often given priority. Socio-economic factors might also play a part. These could include fears that the installation of solar gardens might lead to changes in planned development corridors, possibly driving up living costs or disrupting the community's socio-economic balance. Perceptions around property value are also likely influential. Some residents may be concerned that the presence of solar gardens could have a negative impact on property prices. These concerns may be fueled by misconceptions that solar panels are unattractive or suggest that a neighborhood is less affluent.

Q2: Solar gardens should be allowed in Residential Zoning Districts if the following restrictions are enforced (check all that apply): 200-foot setback, ¼ mile from arterial roadways, 200-foot setback from parks, screening, require a primary dwelling, solar gardens should not be allowed in residentially zoned properties.

Understanding the Intent Behind the Question:

This question seeks to understand the respondent's stance on the specifics regarding solar gardens in Residential Zoning Districts. It primarily focuses on potential restrictions that might accompany their establishment. The purpose of this question is multi-fold:

- It gauges the respondent's level of agreement with each specific restriction listed. These measures range from precise distances from specific areas (roadways, parks), the necessity of screening, and the requirement of a primary dwelling, to the outright prevention of solar gardens in residential zones altogether.
- It enables gathering granular data about which particular restrictions respondents find most acceptable or critical, providing insights into community sentiment or preferred regulatory approaches.

- It also subtly introduces and educates respondents about the range of considerations that can factor into planning for solar gardens in residential zones, beyond the mere question of their allowance.

Assessment of Participant Responses:

The highest percentage (61%) of respondents believe that solar gardens should **not** be allowed in residentially zoned properties, despite any potential restrictions suggesting a dominant perception that residential zones are inappropriate for such installations. Reasons for this could include concerns about aesthetics, a desire to maintain residential character, fears about property value impact, or a belief that residential zones are unsuitable for energy production infrastructure. Residents may argue that residential areas should be dedicated to living spaces and that energy production facilities, even eco-friendly production, belong in higher intensity land use designations or in areas where agricultural operations are the primary use.

Presumably, if solar gardens could be permitted in residential zones subject to certain conditions the highest proportion of these respondents (26%) favor the condition of installing screening around the full solar garden property. Screens or buffers could help to address concerns related to visual aesthetics and privacy, reducing the perceived impact of the solar garden on the residential nature of the neighborhood.

A considerably smaller percentage proposes restrictions on the solar garden's spatial positioning. There is a roughly equal level of support for a 200-foot setback from any other structure (24%) and a 200-foot setback from parks (23%), suggesting that these respondents are focused on preserving space around existing structures and recreational green spaces.

The survey feedback suggests that while some of the public sees the benefit of mandating a setback from arterial roadways, it is less of a priority than setbacks from residential structures or parks. The 20% agreement rate indicates some concern about the aesthetics of solar gardens as visible from primary traffic routes. The relatively low endorsement of a quarter-mile setback from arterial roads suggests three possible interpretations. First, respondents may see less need for shielding solar gardens from view along major traffic routes. Second, the respondents could feel that the flexibility of site selection is more important than aesthetic concerns specific to arterial roads. Lastly, respondents might consider the suggested quarter-mile setback to be excessive and see room for reducing this.

Finally, only a small proportion of respondents (8%) propose requiring a primary dwelling on the property, such as a house. The low response rate for this requirement could be due to respondents simply overlooking this aspect, or not seeing it as having a significant impact on the overall scheme of solar garden installations in the city.

Q3: The Ordinance as proposed requires all solar gardens to be a ¼ mile from any main roadways displayed in red in the map below. When considering what roadways should be included, which would you select?

Understanding the Intent Behind the Question:

This question solicits input on which roadways should be subjected to the rule proposed by an ordinance. It asks for a decision that implies a level of knowledge about the local area's geography, suitability for solar gardens, transportation, and possibly even socio-economic factors. By asking participants to select roadways, this question aims to gather tangible, geographic data to help inform or confirm components of the proposed ordinance.

Assessment of Participant Responses:

Based on the percentages of each roadway selected, respondents were more likely to select major roads/highways with higher traffic volume and are more visible, such as Pinecone Road, Riverside Avenue/County Road 1, Highway 10, and Heritage Drive/6th Street. These roads likely have more potential impact on the community and therefore were prioritized by respondents for inclusion in the ordinance.

On the other hand, respondents were less likely to select collector or residential roads, with lower traffic volume, such as 27th Street North, 15th Street South, LeSauk Drive, and 4th Avenue South/Leander Avenue. This may be because these roads are perceived as having less impact on the community or because respondents were not as familiar with these roads.

Overall, the percentages balance the need for setbacks and the need to allow for the development of solar gardens. The ordinance aims to balance these competing interests by requiring solar gardens to be a certain distance from major roadways, while still allowing for their development in appropriate areas.

The fact that there weren't strong opinions on road setbacks could be attributed to a few reasons. It is possible that these respondents were unfamiliar with the roads mentioned or did not have a strong opinion on which roads should be included in the ordinance.

However, it is important to note that not indicating a road preference does not necessarily mean that these respondents do not value the proposed ordinance. They could agree with the idea of requiring solar gardens to be a certain distance from main roadways but did not have a specific road in mind. Overall, the fact that most respondents indicated a road preference indicates that there is support for the proposed ordinance and a willingness to consider which roads should be included in its implementation.

Q4: The Ordinance as proposed requires all solar gardens to be a ¼ mile from any main existing arterial roadways. When considering what roadways should be included, should future roadways be planned for in the City's Capital Improvement Plan but not yet constructed?

Understanding the Intent Behind the Question:

This question elicits opinions on whether policies regarding solar gardens should account for future development, specifically planned but not yet constructed arterial roads. The proposed ordinance requires all solar gardens to maintain a distance of a ¼ mile from existing main arterial roadways. This question prompts considerations of long-term city planning and infrastructure development. It invites participants to consider the strategic use of space in city planning, and the potential interplay between energy policies and other urban development considerations.

Assessment of Participant Responses:

The majority of respondents - 67% - think that future planned arterial roadways, even those not yet constructed, should be included in the proposed ordinance governing where solar gardens can be located. This suggests most respondents believe that future roadway projects should be equally accounted for when planning solar installations, despite these roads not currently existing.

This may reflect a forward-thinking or proactive approach, where respondents anticipate the city's future growth and infrastructure changes. It might also suggest that they understand that the construction of new major roadways would significantly alter the areas of the city where solar gardens could be installed, and hence, it should be factored in advance to avoid potential future disputes or relocations.

By contrast, 31% of respondents do not believe that future roadways should be included in the proposed ordinance. This group might believe that regulations should only apply to the present circumstances as future plans could change and it would be premature or speculative to include unconceived roads. Another possible reason for this perspective might be that these respondents believe it could limit the availability of sites for solar gardens excessively, thus hindering their development.

Q5: The Ordinance as proposed requires all solar gardens to be 200 feet (approximately half of a football field) from park property. Do you feel this distance is sufficient?

Understanding the Intent Behind the Question:

This survey question is focused on one specific provision of the proposed ordinance - the required minimum distance between solar gardens and park property. This aspect is likely proposed to ensure that solar gardens do not infringe on park spaces, to preserve aesthetics, or to maintain the utility and enjoyment of these recreational areas.

Assessment of Participant Responses:

Given the responses, it's evident that public opinion is divided, but leans significantly towards increasing the distance requirement.

A majority, 58%, believe that the distance should be more than 200 feet (approximately half the length of a football field). This suggests that these respondents place a high value on preserving the natural appearance of park spaces, believe solar panels could detract from the park experience, or that they are concerned about potential environmental impacts that the solar garden could have on parkland. It might also indicate a perception that solar installations closer to park spaces might decrease the park's utility or enjoyment due to altered views.

33%, a third of the respondents, feel that the distance is adequate. This suggests that they balance the importance of promoting renewable energy with preserving park spaces. This group might be less concerned about aesthetic alterations or more confident that properly installed and managed solar gardens with a 200-foot setback would not negatively impact park experiences or environments.

Only a small fraction, 9%, felt that the distance should be less than 200 feet. Those respondents might have more confidence in solar gardens' minimal aesthetic and environmental impact, feel that parkland can coexist more closely with such installations, or think it's important to utilize available land for renewable energy generation.

Q6: The Ordinance as proposed requires solar garden developers to prove that the land being proposed for the solar garden development does not have a better use for development (ie: Residential or Commercial). How would you propose the city require developers to prove it does not

have a better use? Provide a more extensive evaluation of the property including items such as: elevations, soil sampling, utilities access, road connections, or engineering review and approval; Let City staff, City Council, and the Planning Commission review each project on a site-by-site basis to allow flexibility.

Understanding the Intent Behind the Question:

The proposed ordinance requires solar garden developers to prove that the land selected for these developments doesn't hold more beneficial potential for ag, commercial residential, or industrial development. It reflects an intersection of the city's urban development plans, economic priorities, energy sustainability goals, and the potential conflicts and considerations inherent in these areas. The underlying purpose of this question is to seek input on how to strike a balance between the need for renewable energy initiatives like solar gardens and maximizing the potential of the city's resources while catering to future growth and development, moving towards sustainable urban planning.

Assessment of Participant Responses:

61% of respondents suggested a comprehensive evaluation of the properties, including evaluative elements such as soil sampling, elevation, accessibility to utilities, road connections, and engineering reviews and approvals. These specific items aim to reveal any constraints or potential benefits of the land. Such details could suggest whether the property is more suitable for a solar garden or other developments, or if other possible uses could be more beneficial for the community. Respondents suggesting this thorough evaluation presumably believe that a standard, rigorous process can help make informed, fair decisions about land use.

On the other hand, 39% favor having the City staff, the City Council and the Planning Commission individually review the properties on a site-by-site basis, thereby granting greater flexibility to the process. This approach accommodates uniqueness in various properties and allows for subjective judgment based on the specifics of each case. However, it may also lead to inconsistencies in decision-making as different people might have different biases or perspectives.

Both approaches reflect a recognition of the importance of strategic land use. The majority's preference for a more extensive evaluation indicates a desire for standardized, comprehensive data in decision-making, whereas the significant minority seeking a case-by-case review underlines the value of flexibility in such decisions, to account for unique circumstances. The responses suggest an underlying agreement of considerable scrutiny while determining the best land use, balancing renewable energy goals with other developmental priorities.

Q7: Do you believe the generation of City revenue immediately for solar gardens is worth the potential loss of other development revenue for a period of 30 years (typical life span of a solar garden

Understanding the Intent Behind the Question:

This question dwells on the long-term economic implications of allocating land for solar gardens. The question aims to shed light on public perception or stakeholder opinion regarding these competing priorities. It could be used to guide policy decisions or ordinance adjustments, reflecting the consensus on how to manage best the city's space and resources for sustainability and economic viability.

Assessment of Participant Responses:

Looking at the provided responses, opinion seems to be slightly leaning towards the negative with 56% saying 'no', they do not believe that the immediate gain is worth the potential loss of other development revenue over a longer period. This suggests that most respondents are more inclined towards long-term economic benefits over short-term gain. They may perceive that the immediate financial benefits from establishing the solar gardens are insufficient compared to what could be gained over 30 years from alternative land uses. This opinion shows an understanding of the time value of money and the principle of opportunity cost, which in this context, is the potential revenue lost from not utilizing the land for other potentially more economically rewarding ventures.

However, a substantial proportion, 44% of respondents, answered 'yes', indicating they believe that the immediate generation of city revenue from solar gardens is worth the potential loss. This group might appreciate the value of immediate funding for city projects, have more confidence in the profitability or competitiveness of solar gardens, or hold a high value for solar energy's environmental and sustainability upsides. They might also perceive less economic certainty in alternative land development options over a 30-year span.

Q8: Solar Gardens are a newer energy generation practice and is unclear what the long-term impacts are when the sites are decommissioned (removal and disposal of the equipment). Do you have any concerns with the long-term impacts of solar gardens when the site is ready for decommissioning?

Understanding the Intent Behind the Question:

The question addresses a significant issue linked to newer energy generation practices like solar gardens - the uncertainty around long-term impacts when these sites are decommissioned, and the equipment is removed and disposed of. It seeks to gauge respondents' concern about this issue, and their preferred approach towards managing these potential impacts.

Assessment of Participant Responses:

A majority of respondents, 60%, believe that the city should require the developer to have a plan and provide financial assurance to decommission the site when necessary. This indicates that these respondents acknowledge both the value of solar gardens and the potential long-term ramifications. They want to ensure that necessary protocols and financial plans are in place so that the decommissioning process is orderly, and responsible, and does not impose additional costs on the city or taxpayers.

A smaller group, 23%, believe that the risk outweighs the benefit of having a solar garden development. This group is most likely deeply concerned about the potential negative impact solar gardens might have on the environment and believes these risks are not worth the relatively short-term benefits of solar gardens. They may also believe that other renewable energy or land use forms would be better suited.

Conversely, a smaller percentage of the respondents, 17%, expect that regulations will be established when solar gardens are decommissioned. This group appears to be confident or at least hopeful in the pace of regulatory progress, believing that such regulations would protect the interests of the city and its citizens in the future.

Q9: The proposed Ordinance allows ground-mounted solar, for use directly related to the property (ie. not sold back to the power grid) in rear yards in all zoning districts as permitted use (no interim use permit required, only building permit). Do you support this?

Understanding the Intent Behind the Question:

The survey question pertains to a provision in the proposed ordinance allowing ground-mounted solar panels for direct use by the property and not for selling back to the power grid. The ordinance would make this a permitted use in all zoning districts, requiring only a building permit, not an interim use permit. The question solicits the respondents' support for this provision.

Assessment of Participant Responses:

A significant majority, 67% of respondents, support this provision. This suggests they appreciate the flexibility it offers property owners to install solar power for their personal use without navigating a potentially cumbersome permitting process. They might believe this would encourage more widespread adoption of solar energy, leading to environmental benefits and potential savings for property owners. This group's stance also indicates their willingness to integrate renewable energy practices into various zoning districts, contributing to a citywide sustainability effort.

However, a significant minority, 33%, do not support this provision. This group may have concerns about the aesthetic of ground-mounted solar panels across all zoning districts. They may believe installing such solar panels should involve a more rigorous approval process to meet community standards and goals across different neighborhoods. Alternatively, they might be worried about potential impacts on property values, disruption, or other potential issues arising due to an insufficient regulatory check.

While the majority of respondents support this provision, as they presumably prioritize expanding renewable energy use, the significant dissenting minority signals a need for meaningful dialogue and considerations around community standards, property considerations, and potential barriers to such installations. Increased education about the benefits and potential impacts of installing ground-mounted solar panels could also be beneficial to establish a more informed consensus.

Q10: The proposed ordinance has a cap of 10 megawatts total within the city (approximately 100 acres). Do you feel this amount is appropriate? yes just right, no make it more, no make it less, no cap is necessary.

Understanding the Intent Behind the Question:

The question relates to a key provision in the proposed ordinance where the city sets a cap of 10 megawatts total for solar power within its jurisdiction, which covers approximately 100 acres of land. The survey aims to determine if respondents feel this cap is appropriate.

Assessment of Participant Responses:

32% of respondents believe that the cap is just right, suggesting they find the balance between promoting solar energy and controlling its spread to be appropriate. They might believe that this cap takes into consideration factors like land availability, aesthetics, land use for other developments, and overall city energy needs.

A smaller percentage, 11%, believe that the cap should be higher, indicating they would prefer more emphasis on solar energy generation. These respondents likely prioritize environmental considerations and the benefits of renewable energy more heavily. There may also be a reflection of property owner rights to develop property with solar if requirements are met.

Meanwhile, 37% believe the limit should be lower, indicating concern about reducing the amount of land to solar power or potential negative impacts on the city. These respondents might worry about aesthetics, potential reduction in property values, future city growth/impediments to other potential land uses, ecological impact, or suitability of solar power in their city.

Interestingly, 20% of the respondents believe that no cap is necessary at all. These individuals might feel that market forces and individual property owner decisions should control the amount of solar power generation, rather than a pre-set citywide cap. Alternatively, they might highly prioritize expanding solar power and see any cap as a limitation.

The diversity of responses underlines the complex and multifaceted issue of balancing the promotion of solar power with city planning and individual preference. The results also point out how a 'one-size-fits-all' cap might not meet the diverse perspectives and interests within the community, suggesting the potential for more nuanced ordinances or regulations.

Q11: After reading the Ordinance and taking this survey, how would you best describe your opinion on if solar should be allowed in Sartell?

Understanding the Intent Behind the Question:

This question looks to gauge the respondents' stance regarding the approval of solar energy in Sartell after scrutinizing the proposed ordinance and completing the survey. The question provides three responses, effectively creating a spectrum of possible opinions.

- The first response "I cannot support any solar in Sartell" captures those who may have complete opposition for various reasons, whether it's concern about changes to landscape aesthetics, potential environmental impacts, financial considerations, or others.

- The second response "I can support solar in Sartell as stated in the proposed ordinance" reflects individuals who agree with the direction and details of the ordinance and likely acknowledge the benefits of solar energy.

- The third response "I can support solar in Sartell, but only if changes are made to the proposed ordinance" provides an option for those who are not entirely against the idea of solar energy but have concerns or suggestions regarding the specifics of the ordinance.

The intent behind this question is likely to help guide decision-making processes, adjust the ordinance as necessary based on public sentiment, and foster community engagement in policymaking.

Assessment of Participant Responses:

A minority of respondents, 23%, state that they cannot support any solar energy development in Sartell. This group may have concerns about the aesthetic aspects of solar installations, potential impacts on property values, use of land, or the environmental effects of solar panel production and decommissioning. They may not see solar energy as a viable or necessary source of development within an urban city.

The largest group, 45%, expressed conditional support for solar energy in Sartell. They are open to the concept of solar energy in their city, but they believe the proposed ordinance should be refined. The changes they may seek could range from adjustments of distance rules, and more stringent decommissioning plans, to altering the cap on maximum generated power. Their support hinges on ensuring that their concerns are adequately addressed within the ordinance guidelines.

Finally, 32% are happy to support solar energy in Sartell as outlined in the proposed ordinance. This group welcomes the ordinance, seeing it as a balanced regulation that both allows for renewable energy development and takes into account various possible impacts on the community.

The majority of respondents are open to solar energy development in Sartell, but the potential changes they seek in the ordinance reflect a range of concerns that ought to be addressed. It is important that the city planning commission or council acknowledges these concerns as they move forward in refining the ordinance and integrating solar energy into the city's infrastructure.

STAFF MEMO

Lead Department and Contact: Community Development – Kari Theisen	**Meeting Date:** October 23, 2023	**Agenda Item No.** **09a**
Agenda Section: Public Hearing	**Goal Area:** Livable City	**Item:** Solar Ordinance

PREVIOUS COUNCIL REVIEW OR ACTION:

- The City Council approved a 3-month Solar Moratorium on May 8, 2023.
- The City Council reviewed and held the first Public Hearing for the Solar Ordinance on May 22, 2023. Staff were directed to conduct a workshop at the Planning Commission level.
- The City Council reviewed and held the second Public Hearing for the Solar Ordinance on July 24, 2023. Council voted 5-0 to extend the 3 month moratorium to conduct a public survey; moratorium extended until November 8, 2023.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION:

- The Planning Commission recommended approval of a solar garden moratorium on May 1, 2023.
- The Planning Commission conducted a workshop on June 5, 2023, on the topic of the solar ordinance.
- The Planning Commission reviewed the drafted ordinance and recommended approval with the discussed staff modifications on July 11, 2023.

DEPARTMENTAL REVIEW AND IMPACTS:

Administration: None.
Finance: None.
Community Development: Implementation and enforcement of Ordinance Amendments.
Public Works: None.
Public Safety: None.

RECURRING REQUEST: Zoning Ordinances are amended from time to time to address changes in regulations and upon direction from City Staff, Planning Commission and Council.

PROPOSED BUDGET/FISCAL IMPACT: None. Potential future revenue from permitting, development related fees, and taxes (Solar Gardens over 1 MW are classified as a Public Utility according to county tax rates).

OPPORTUNITY COST IF APPROVED: N/A

BACKGROUND:
The Solar Ordinance was reviewed by the Planning Commission at a public special meeting where the definitions, requirements, setbacks, and ultimately the goal of the ordinance was reviewed at length. From the special meeting a few topics were discussed which resulted in modifications to the drafted ordinance which include the following:

- Ground mounted Solar Energy Systems shall be limited to a maximum area consistent with accessory structure limitations or not more than 25% of the rear yard, whichever is less.
- Removal of side and front yard ground mounted Solar Energy Systems in all zoning districts; this was listed as a conditional use – no CUP applied for or issued for this.
- Solar Gardens shall be an Interim Use within all zoning districts
- The maximum total amount of Solar Gardens shall not exceed 10 MW within the City (currently have 3

MW solar Garden located off Pinecone)

- Solar Garden Setback requirements:
    - 200-foot setback from all structures, measured at the property line (not measured at where the Solar array is located on the property)
    - 1/4-mile setback from Minor or Principal Arterial roadways (Pinecone, County Road 120, County Road 4, Riverside/County Road 1, County Road 133, County Road 29, Highway 10, and Highway 15)
    - 100-foot setback from all other public roadways, trails and/or sidewalks
    - 200-foot setback from public parks

The drafted ordinance was sent to the city attorney with the only recommended modification would be to remove "…up to 5 MW" in the Solar Garden definition to ensure that our definition would satisfy the recently modified state statute under Legacy Program Subdivision. The Legacy Program refers to community solar gardens approved prior to the January 1, 2024, deadline per state Statute.

Due to the time limits of the solar moratorium expiring on November 8, 2023, if there would not be a motion and 2nd for approval of the ordinance; staff would recommend extending the solar moratorium to ensure the ordinance meets the current and future plans and goals for the City. An interim ordinance can be in place for one year. If there would not be a motion and 2nd to approve the Solar Ordinance and the moratorium was not extended, it would expire, and the Solar Ordinance would reflect what is currently in place.

COUNCIL ACTIONS REQUESTED: Open the Public Hearing. Motion and 2nd to approve the Solar Ordinance.

ATTACHMENTS: Ordinance Draft and supporting documents.

10-8-17: **GEOTHERMAL, SOLAR, AND WIND ENERGY CONVERSION SYSTEMS:**

A. Geothermal system.

1. Permitted accessory use in all zoning districts on the condition it meets the requirements of this Section and other provisions of the Code.
2. Coils and piping may not cross lt lines without a recorded easement from the effected properties.
3. Upon determine by the City that the encroachment of coils and piping into drainage and utility easements does not interfere with the City's use of the easement, coils and piping may cross into drainage and utility easements with the City's written permission subject to the conditions determined by the City.
4. Systems shall meet the Minnesota Department of Health Standards (Minnesota Rules Chapter 47-25, part 18.31 and part 70.50, as amended.

B. Solar Energy Systems and Solar Gardens

1. Solar Energy Systems

a. Shall be a permitted accessory use in all zoning districts, if on a building, both principal and accessory buildings, provided they do not create glare for neighboring properties, or the public right of way. All ground mounted Solar Energy Systems shall be located in the rear yard and subject to the following standards:.

1. Ground mounted Solar Energy Systems shall be limited to a maximum area consistent with the accessory structure limitations or not more than twenty-five (25) percent of the rear yard, whichever is less.
2. All Ground mounted Solar Energy Systems shall meet the standards of the Minnesota Building Code and the owner and/or contractor shall receive a building permit prior to installation of the Solar Energy System.
3. Solar Energy Systems are subject to screening requirements as defined in 10-12-4 to the extent possible without reducing their efficiency.
4. Shall not exceed fifteen (15) feet in height at maximum design tilt.
5. Shall not be used to display advertising unless requested by the Fire Marshal.
6. As requested by the City, energy production reports shall be provided.

2. Solar Gardens.

a. Shall be an Interim Use within all zoning districts and subject to the following standards:

1. Setbacks:

a. All Solar Gardens shall meet the building setback requirements for the specific zone in which the property is located within.
b. 200-foot setback from any existing structure at the time the Interim Use Permit is issued; measured at the property line.
c. 1/4-mile setback from Minor and Principal Arterial roadways.
d. 100-foot setback from all other public roadways, trails, and/or sidewalks.
e. 200-foot setback from public parks.

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1. Permitted accessory use in all zoning districts on the condition it meets the requirements of this section and other provisions of the Code.¶
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2. Coils and piping may not cross lot lines without recorded easement from the effected property.¶
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2. Shall not exceed fifteen (15) feet in height at maximum design tilt.
3. Shall be designed and located in such a way as to utilize existing lowland/wetland areas that are otherwise non-buildable in their current condition, and to avoid agricultural and otherwise developable areas.
4. Solar Gardens are subject to screening requirements as defined in 10-12-4 to the extent possible without reducing their efficiency.
5. Solar Gardens shall not be used for the display of advertising unless requested by the Fire Marshal for safety purposes.
6. All Solar Gardens shall be designed and located in order to prevent reflective glare toward inhabited buildings on adjacent properties and adjacent public roadways.
7. Solar Gardens shall include the establishment of ground cover meeting the beneficial habitat standards using native plant species and seed mixes consistent with the Department of Natural Resources and guidance as set by the Minnesota Board of Water and Soil Resources.
8. Power and communication lines running between banks of solar panels, electric substations or interconnections with buildings shall be buried underground. The City may grant exemptions to this requirement in instances where natural elements may interfere with the ability to bury lines.
9. As requested by the City, energy production reports shall be provided.
10. All Solar Gardens shall be in compliance with any applicable local, state, and federal regulatory standards.

11. All Interim Use Permit application for Solar Gardens shall include a site plan of existing conditions that include:
    a. Existing property lines and property lines extending one hundred (100) feet from the exterior boundaries, including the names of the adjacent property owners and current use of those properties.
    b. Existing public and private roads, showing widths of the roads and any associated easements.
    c. Existing buildings onsite.
    d. Topography at (2) foot intervals and source of contour interval. A contour map of surrounding properties may also be required.
    e. Existing vegetation (list type and percent of coverage: i.e., grassland, pasture, plowed field, wooded areas, etc.)
    f. Waterways, watercourses, lakes and public water and wetlands.
    g. Delineated wetland boundaries.
    h. The one hundred (100) year flood elevation and Regulatory Flood Protection Elevation, floodway, flood fringe and/or general flood plain district boundary, if applicable.
    i. Drainage and grading plan.
    j. Location and spacing of solar panels.
    k. Planned location of underground or overhead electric lines connecting the Solar Garden to the building, substation or electric load.
    l. Sketch elevation of the premises accurately depicting the proposed solar energy conversion system and its relationship to structures on adjacent lots, if applicable.
    m. Glare Study. Solar projects utilizing a reflector system shall conduct a glare study (US Department of Energy's Solar Glare

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Hazard Analysis tool) to identify the impacts of the system on occupied buildings and transportation rights-of-way within a half mile of the project boundary.

n. A detailed landscaping plan.

o. Decommissioning Plan: a decommissioning plan shall be required for solar projects to ensure that facilities are properly removed after the expiration of the IUP, or if earlier, after the useful life of the solar panels and other facilities. Decommissioning of solar panels and related facilities. Decommissioning of solar panels and related facilities must occur in the event the IUP expires or is terminated, and/or the solar panels are not in use for twelve (12) consecutive months. The plan shall include provisions for removal of all structures, foundations, equipment, power, communication lines. Restoration of soil and vegetation to its pre-developed condition, and a financial guarantee ensuring that financial resources will be available to fully decommission the site. The City requires that the applicant provides a bond, letter of credit, escrow, or other financial security in a form and amount set by the City, naming the City as oblige. In determining the financial security, the City shall require an inflationary escalator in determining the appropriate amount of security. If said decommissioning has not been completed within a six (6) month period after the IUP has expired or has been terminated and/or the solar panels are not in use for (12) twelve consecutive months, then the City shall provide written notice by certified mail to the landowner requiring that decommissioning be completed within thirty (30) calendar days of the receipt of said notice. If the decommissioning has not been completed within thirty (30) calendar days of the receipt of said notice, the City may either undertake the decommissioning and charge the landowner and/or facility owner and operator for all of the costs and expenses thereof, including reasonable attorney's fees, or take appropriate legal action to compel the decommissioning. All costs incurred by the City shall be billed to the landowner and if not paid within sixty (60) calendar days of billing, shall become a lien against the project or levied as an assessment against the property. In the event that the City chooses to undertake the decommissioning as stated above, the City shall have the right to draw on the bond, letter of credit, escrow or other financial security at its discretion.

12. For roof mounted Solar Garden installation, the site plan must include:

a. The number of panels.

b. The highest finished slope of the solar panel and the slope of the finished roof surface on which it is mounted.

c. The shortest distance of the system from the street frontage edge of the residential building.

d. New electrical equipment other than at the existing building or substation that is the connection point for the Solar Garden.

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e. Existing vegetation (list type and percent of coverage; i.e. grassland, pasture, plowed field, wooded areas, etc.);¶
f. Waterways, watercourses, lakes and public water and wetlands;¶
g. Delineated wetland boundaries.¶
h. The one hundred (100) - year flood elevation and Regulatory Flood Protection Elevation, floodway, flood fringe and/or general flood plain district boundary, if applicable;¶
i. Drainage and grading plan;¶
j. Location and spacing of solar panels;¶
k. Planned location of underground or overhead electric lines connecting the solar farm to the building, substation or other electric load;¶
l. Sketch elevation of the premises accurately depicting the proposed solar energy conversion system and its relationship to structures on adjacent lots (if any);¶
m. Glare Study. Solar Projects utilizing a reflector system shall conduct a glare study (US Dept. of Energy's Solar Glare Hazard Analysis Tool) to identify the impacts of the system on occupied buildings and transportation rights-of-way within a half mile of the project boundary;¶
n. A detailed landscaping plan;¶
o. Decommissioning Plan: A decommissioning plan shall be required for Solar Projects to ensure that facilities are properly removed after the expiration of the IUP, or, if earlier, after the useful life of solar panels and other facilities. Decommissioning of solar panels and related facilities must occur in the event the IUP expires or is terminated, and/or the solar panels are not in use for twelve (12) consecutive months. The plan shall include provisions for removal o ...

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e. Any proposed erosion and sediment control measures, if applicable.

f. Proposed stormwater management measures, as required.

g. A sketch elevation of the premises accurately depicting the proposed solar energy conversion system and its relationship to structures on adjacent lots, if applicable.

13. For all roof-mounted solar panels mounted on a flat roof, applications of the site plain shall be submitted showing:

a. The number of panels.

b. The distance to the rood edge and any parapets on the residential building.

c. Shall identify the height of the residential building on the street frontage side.

d. The shortest distance of the system from the street frontage edge of the residential building.

e. The highest finished height of the solar panels above the finished surface of the roof.

f. new electrical equipment other than at the existing building or substation that is the connection point for the Solar Garden or Solar Energy System.

g. Anny proposed erosion and sediment control measures, if applicable.

h. Proposed stormwater management measures, if applicable.

i. A sketch elevation of the premises accurately depicting the proposed solar energy conversion system and its relationship to structures on the adjacent lots (if any).

14. Ground mounted solar panels. For all ground mounted solar panels, the site plan must show:

a. The number of panels.

b. The shortest distance of the system from the street frontage edge of the residential building.

c. New electrical equipment other than at the existing building or substation that is the connection point for the solar panels.

d. Any proposed erosion and sediment control measures, if applicable.

e. Proposed stormwater management measures, if applicable.

f. A sketch elevation of the premises accurately depicting the proposed solar energy conbersion system and its relationship to structures on adjacent lots, if applicable.

b. The maximum total amount of Solar Gardens shall not exceed 10MW within the City at any given time.

3. Requirements for all zoning districts.

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a. The number of panels;¶
b. The highest finished slope of the solar panel and the slope of the finished roof surface on which it is mounted; ¶
c. The shortest distance of the system from the street frontage edge of the residential building, ¶
d. New electrical equipment other than at the existing building or substation that is the connection point for the solar farm;¶
e. Any proposed erosion and sediment control measures, if applicable,¶
f. Proposed stormwater management measures, as required, and¶
g. A sketch elevation of the premises accurately depicting the proposed solar energy conversion system and its relationship to structures on adjacent lots (if any).

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b. The distance to the roof edge and any parapets on the residential building;¶
c. Shall identify the height of the residential building on the street frontage side; ¶
d. The shortest distance of the system from the street frontage edge of the residential building;¶ ...

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a. Solar thermal piping shall match the roof or solar collector color.

b. Panels on buildings shall not hang over the edge of the roof.

C. Wind energy conversion systems.

1. Residential zoning districts.

a. Permitted accessory use for lots under two acres in size wind, energy conversion systems must be attached to a building.
b. Permitted accessory use on lots over two acres and under twenty (20) acres in size wind energy conversion systems must be attached to a building or to a monopole in the rear yard that is under forty-five (45) feet in height.
c. Permitted accessory use on lots twenty (20) acres and over, wind energy conversion systems must be attached to a building or to a monopole that may be over seventy-five (75) feet in height.
d. Lot line setbacks shall be equal to maximum structure height.

2. Nonresidential zoning districts.

a. Permitted accessory use if under forty-five (45) feet in height.
b. Conditional use for forty-five (45) feet in height and over and/or more than one pole mounted on a lot.
c. Lot line setbacks shall be equal to maximum structure height.
d. No limit on the number of roof mounted turbines.

3. For all zoning districts.
a. Free standing towers shall be of monopole design.
b. All wind energy system shall be equipped with an automatic overspeed control device as part of the design.
c. Restriction on sound level at lot line (55 dba) or shall comply with the MPCA noise pollution control section as amended, whichever is most restrictive.
d. Minimum blade clearance to the ground of thirty (30) feet for pole mounted horizontal turbines.
e. Prior to issuance of a permit, the applicant shall provide, among other things, to the City documentation or other evidence from the dealer/manufacturer that the wind energy conversion system has been successfully operated in atmospheric conditions and is warranted against any systems failure under reasonably expected severe weather operation conditions as established by Building and Fire Departments. The applicant shall also provide that the tower structure has received a professional engineer's certification.
f. Wind energy conversion system tower foundations shall be designed to resist two times the wind uplift calculated under the Building Code and shall have a professional engineer's certification.
g. No wind energy conversion system tower shall be constructed within twenty (20) feet laterally of an overhead electrical power line (excluding secondary electrical service

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b. Solar Gardens 1-2 MW in Residential zones and 0-5 MW in Commercial and¶
Industrial zones are permitted by a conditional use permit and is subject to additional¶
screening requirements.

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lines or service drops). The setback from underground electric distribution lines shall be at least five (5) feet.

h. No wind energy conversion system or support tower of any kind shall be erected anywhere within the city without first making an application for and obtaining from the city a permit therefor which shall not be granted unless all requirements of this article are met, and the proposed use will not be harmful to the public health, welfare, and safety.

i. Wind energy conversion systems and towers shall be adequately grounded, as determined by the city engineer, for protection against a direct strike by lightning and shall comply, as to electrical wiring and connections, with all applicable federal regulations, state statutes, regulations, and standards, as well as city code.

j. For all wind energy conversion system towers, effective measures shall be taken to prevent public interference and to place the tower in a substantially unclimbable condition. Effective measures include removal of climbing rungs or ladders from the bottom eight (8) feet of the tower. The intention shall be to prevent climbing of the tower by unauthorized persons.

k. Except for illumination devices required by FAA regulations and residential lighting in compliance with city codes, no wind energy conversion system or tower shall have affixed or attached to it in any way any sign (does not include equipment labels), banner, or placard of any kind, except for one sign, not to exceed two square feet, which displays suitable warning of danger to unauthorized persons, the system's manufacturer, and emergency shut -down procedures.

l. All wind energy conversion systems shall comply with all applicable Federal Communications Commission regulations, as amended.

m. All wind energy conversion systems shall comply with all applicable Federal Aviation Administration regulations, as amended.

n. The interface of a wind energy conversion system with the consumer's electric service shall be pursuant to all applicable federal and state regulations. The city encourages the owner to notify his local electric utility company in advance and requests that both parties regulate their activities in a cooperative manner.

o. Any wind system or tower which is not used for twelve (12) successive months, shall be deemed abandoned and shall be removed as abandoned lot pursuant to the procedures outlined in the Uniform Building Code as adopted by the city.

p. No more than once wind energy conversion system shall be on any lot.

D. General conditions.

1. All Conditional Use and Interim Use permits required by this section shall be subject to and shall comply with the requirements in Title 10 of the Zoning Code and all other applicable local, state and federal rules and regulations.
2. The system shall be constructed and maintained under all applicable local, state and federal regulations.
3. No system shall be erected anywhere within the city without first making an application and obtaining from the city a permit, which shall not be granted unless all requirements of this article are met, and the proposed use will not be harmful to the public health, welfare, and safety.
4. Unless specifically stated otherwise in this section, all systems shall be subject to applicable front, rear and side yard setback.
5. Decommissioning of Solar Projects and related facilities must occur in the event the Interim Use Permit expires or is terminated, and/or the solar panels are not in use for 12 consecutive months. The plan shall include provisions for removal of structures, foundation, equipment and

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power and communication lines, restoration of soil and vegetation to its pre-development conditions, and a financial guarantee ensuring that financial resources will be available to fully decommission the site. The applicant shall provide a bond, letter of credit, escrow, or other financial security in a form and amount as deemed appropriate by the City, naming the City as the oblige. In determining the financial security required, the City shall require an inflationary escalator in determining the appropriate amount of security.

If said decommissioning has not been completed within a six-month period after the Interim Use Permit has been expired or has been terminated and/or the solar panels have not been in use for 12 consecutive months, then the City shall provide written notice by certified mail to the landowner requiring the decommissioning be completed within 60 days. If the decommissioning has not been completed within 60 days of the notice, the City may undertake the decommissioning and charge the landowner and/or facility owner and operator for all costs and associated expenses.In the event that the City chooses to undertake the decommissioning, the City shall have the right to draw on the bond, letter of credit, escrow, or other financial security.

10-8-18: **ANTENNAS, SATELLITE DISH ANTENNAS AND TOWERS:**

A. Purpose: The purpose of this ordinance is to accommodate the communication needs of residents and businesses while protecting public health, safety and general welfare of the community. The City finds that these regulations are necessary in order to:

1. Facilitate the provision of wireless communication services to residents and businesses.
2. Minimize adverse visual effects of towers through careful design and site standards.
3. Avoid potential damage to adjacent properties from tower failure through structural standards and setback requirements.
4. Maximize the use of existing and approved towers and buildings to accommodate new wireless communication antennas in order to reduce the number of towers needed to serve the community.
5. To encourage clustering of communications towers in appropriate locations.

B. Definitions: The following words and terms shall have the following meanings unless the context clearly indicates otherwise:

Antenna: Any structure or device used for the purpose of collecting or transmitting electrical magnetic waves, including but not limited to directional antennas, such as panels, microwave dishes and satellite dishes, and omni-directional antennas, such as whip antennas.

Commercial Wireless Telecommunication Services: Licensed commercial wireless telecommunication services, including cellular, personal communication services (PCS), specialized mobilized radio (SSMR), enhanced specialized mobilized radio (ESMR), paging, and similar services that are marketed to the general public.
Public Utility: Persons, corporations, or governments supplying gas, electric, transportation, water, sewer or land lying telephone service to the general public. For the purpose of this ordinance, commercial wireless communication service facilities shall not be considered public utility uses, and are defined separately.

Tower: Any ground or roof-mounted pole, spire, structure or a combination thereof taller than 15 feet, including supporting lines, cables, wires, braces, and masks, intended primarily for the purpose of mounting an antenna, meteorological device, or similar apparatus above grade.

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2. The system shall be constructed and maintained under all applicable local, state and federal regulations.¶
¶
3. No system shall be erected anywhere within the city without first making an application for¶
and obtaining from the city a permit therefor which shall not be granted unless all¶
requirements of this article are met, and the proposed use will not be harmful to the public¶
health, welfare, and safety.¶
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4. Unless specifically stated otherwise in this section, all systems shall be subject to applicable front, rear and side yard setbackst¶
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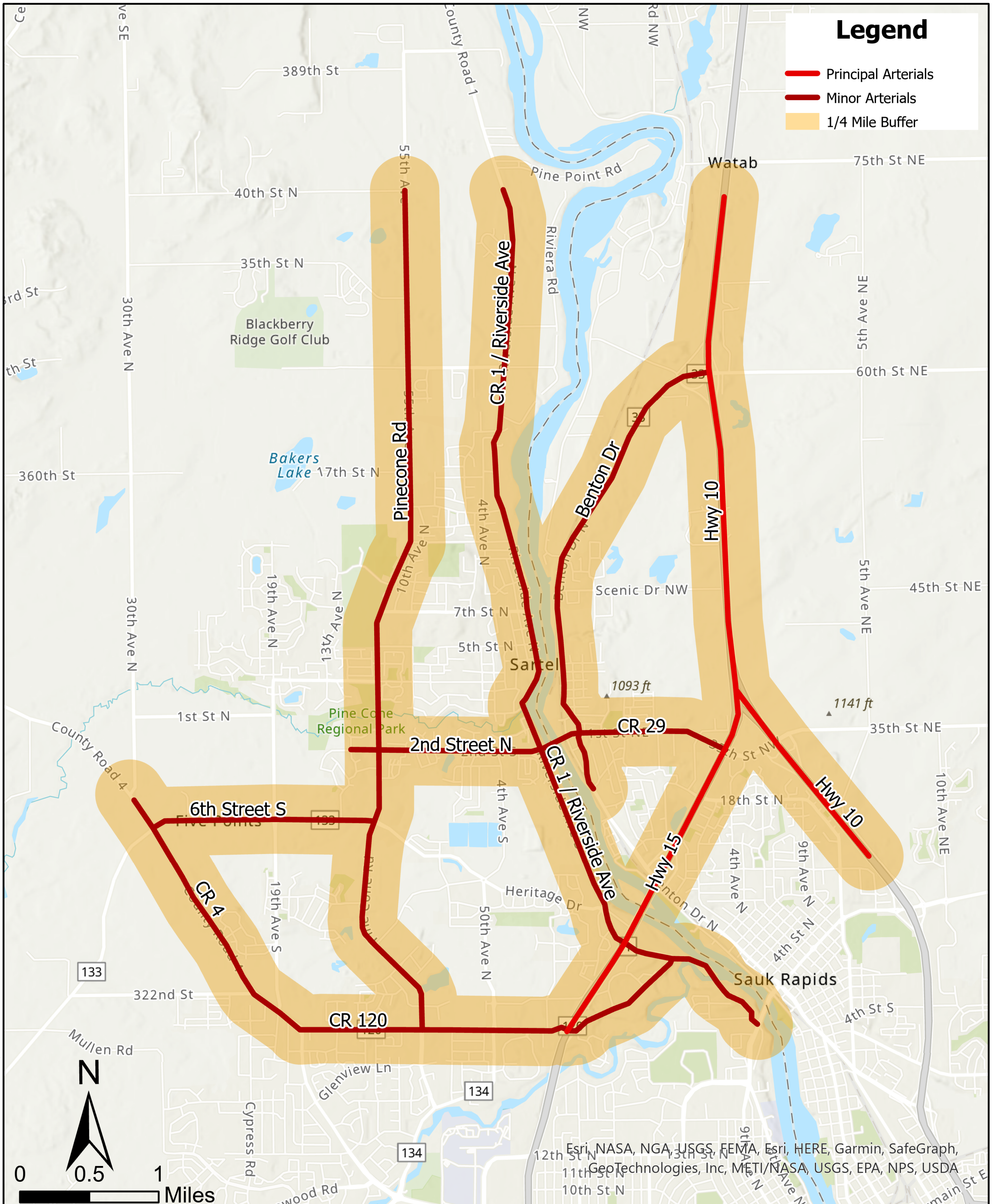

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CITY OF SARTELL MINNESOTA

Project: XXXXX 000000
Print Date: 8/18/2023

Map by: hlund
Projection:
Source:

Arterial Roadways

Sartell, Minnesota

Figure 1

EFFECTIVE DATE. This section is effective the day following final enactment.

Sec. 14. Minnesota Statutes 2022, section 216B.1641, is amended to read:

216B.1641 COMMUNITY SOLAR GARDEN.

Subdivision 1. **Legacy program.** (a) The public utility subject to section 116C.779 shall file by September 30, 2013, a plan with the commission to operate a community solar garden program which shall begin operations within 90 days after commission approval of the plan. Other public utilities may file an application at their election. The community solar garden program must be designed to offset the energy use of not less than five subscribers in each community solar garden facility of which no single subscriber has more than a 40 percent interest. The owner of the community solar garden may be a public utility or any other entity or organization that contracts to sell the output from the community solar garden to the utility under section 216B.164. There shall be no limitation on the number or cumulative generating capacity of community solar garden facilities other than the limitations imposed under section 216B.164, subdivision 4c, or other limitations provided in law or regulations.

(b) A solar garden is a facility that generates electricity by means of a ground-mounted or roof-mounted solar photovoltaic device whereby subscribers receive a bill credit for the electricity generated in proportion to the size of their subscription. The solar garden must have a nameplate capacity of no more than one megawatt. Each subscription shall be sized to represent at least 200 watts of the community solar garden's generating capacity and to supply, when combined with other distributed generation resources serving the premises, no more than 120 percent of the average annual consumption of electricity by each subscriber at the premises to which the subscription is attributed.

(c) The solar generation facility must be located in the service territory of the public utility filing the plan. Subscribers must be retail customers of the public utility located in the same county or a county contiguous to where the facility is located.

(d) The public utility must purchase from the community solar garden all energy generated by the solar garden. The purchase shall be at the rate calculated under section 216B.164, subdivision 10, or, until that rate for the public utility has been approved by the commission, the applicable retail rate. A solar garden is eligible for any incentive programs offered under section 116C.7792. A subscriber's portion of the purchase shall be provided by a credit on the subscriber's bill.

(e) The commission may approve, disapprove, or modify a community solar garden program. Any plan approved by the commission must:

(1) reasonably allow for the creation, financing, and accessibility of community solar gardens;

(2) establish uniform standards, fees, and processes for the interconnection of community solar garden facilities that allow the utility to recover reasonable interconnection costs for each community solar garden;

(3) not apply different requirements to utility and nonutility community solar garden facilities;

(4) be consistent with the public interest;

(5) identify the information that must be provided to potential subscribers to ensure fair disclosure of future costs and benefits of subscriptions;

(6) include a program implementation schedule;

(7) identify all proposed rules, fees, and charges; and

(8) identify the means by which the program will be promoted.

(f) Notwithstanding any other law, neither the manager of nor the subscribers to a community solar garden facility shall be considered a utility solely as a result of their participation in the community solar garden facility.

(g) Within 180 days of commission approval of a plan under this section, a utility shall begin crediting subscriber accounts for each community solar garden facility in its service territory, and shall file with the commissioner of commerce a description of its crediting system.

(h) For the purposes of this section, the following terms have the meanings given:

(1) "subscriber" means a retail customer of a utility who owns one or more subscriptions of a community solar garden facility interconnected with that utility; and

(2) "subscription" means a contract between a subscriber and the owner of a solar garden.

(i) This subdivision applies to a community solar garden that was approved before January 1, 2024.

Subd. 2. **Definitions.** (a) For purposes of subdivisions 3 to 14, the following terms have the meanings given.

(b) "Backup subscriber" means an individual or entity that temporarily assumes all or a portion of a community solar garden subscription in the event a subscriber exits the community solar garden or is delinquent in paying the subscriber's utility bill.

(c) "Community solar garden" means a facility (1) that generates electricity by means of a ground-mounted or roof-mounted solar photovoltaic device, (2) that is owned and operated by a subscriber organization, and (3) for which subscribers receive a bill credit for the electricity generated in proportion to the size of the subscriber's subscription.

(d) "Low- to moderate-income subscriber" or "LMI subscriber" means a subscriber that, at the time the community solar garden subscription is executed, is: (1) a low-income household, as defined under section 216B.2402, subdivision 16; or (2) a household whose income is 150 percent or less of the area median household income.

(e) "Public interest subscriber" means a subscriber that demonstrates status as a public or Tribal entity, school, nonprofit organization, house of worship, or social service provider.

(f) "Subscribed energy" means electricity generated by the community solar garden that is attributable to a subscriber's subscription.

(g) "Subscriber" means a retail customer who owns one or more subscriptions of a community solar garden interconnected with the retail customer's utility.

(h) "Subscriber organization" means a developer or owner of a community solar garden.

(i) "Subscription" means a contract between a subscriber and subscriber organization.

(j) "Utility" means the public utility subject to section 116C.779.

Subd. 3. **Applicability; scope; limitation.** (a) Subdivisions 2 to 13 apply to community solar gardens approved for the program beginning January 1, 2024.

(b) Except as otherwise modified, replaced, or superseded by subdivisions 2 to 13, any commission order that applies to the legacy program under subdivision 1 applies to subdivisions 2 to 13.

(c) Notwithstanding any other law, a subscriber organization or a subscriber must not be deemed a utility solely as a result of the subscriber organization's or subscriber's participation in a community solar garden.

Subd. 4. **Community solar garden program administration.** (a) The commissioner must administer the community garden program. The commissioner must:

(1) collect and evaluate community solar garden applications from subscriber organizations;

(2) audit or verify that project eligibility criteria have been met, as necessary;

(3) pursuant to subdivision 7, allocate community solar garden capacity to approved community solar gardens, subject to the annual capacity limit;

(4) develop procedures to carry out the duties under this section, including establishing procedures and a timeline to allocate community solar garden capacity under subdivision 7; and

(5) enforce the consumer protections under subdivisions 9 to 11.

(b) The commissioner is authorized to access information regarding a subscriber's net electricity bill savings or any charges that the subscriber pays.

Subd. 5. **Application; registration.** (a) A subscriber organization must submit an application to the commissioner, on a form prescribed by the commissioner, to receive approval for a proposed community solar garden project.

(b) A community solar garden application must contain, at a minimum:

(1) a copy of a signed interconnection agreement between the subscriber organization and the utility, except that information that the subscriber organization cannot reasonably determine without approval of the proposed community solar garden is not required;

(2) a copy of any required nonministerial permits that have been approved by the local authority that has jurisdiction over the project;

(3) a copy of the community solar garden's subscription contract, including: (i) the information provided to potential subscribers that discloses future costs and benefits of subscriptions; and (ii) any rules, fees, and charges;

(4) information regarding the community solar garden's program design with respect to potential subscribers, itemized by subscriber type;

(5) proof of legally binding site control of the community solar garden's proposed location;

(6) any information necessary for the commissioner to allocate annual community solar garden program capacity under subdivision 7, paragraph (b); and

(7) any other information the commissioner deems necessary to administer the community solar garden program.

(c) The commissioner must approve a community solar garden that submits the information required under paragraph (b), unless the total annual capacity threshold has been met or the commissioner determines approving the community solar garden is not in the public interest. An application that is deemed in the public interest, but not allocated capacity in a particular program year, must be held in queue for the program year and allocated capacity if any capacity becomes available during the program year.

Subd. 6. **Eligible project; other requirements.** (a) In order to be eligible for compensation under subdivision 8, a community solar garden must: (1) be connected to the utility's distribution system; (2) have a capacity, as defined under section 216B.164, subdivision 2a, paragraph (c), of no more than five megawatts; and (3) have at least 25 individual subscribers per megawatt of generation capacity, provided that a single subscriber does not possess more than a 40 percent interest in the community solar garden's total capacity.

(b) A community solar garden subscriber must be located within the Minnesota service territory of the utility.

(c) A contractor or subcontractor that constructs or installs a community solar garden that has a capacity of at least 1 megawatt: (1) must pay no less than the prevailing wage rate, as defined in section 177.42; and (2) is subject to the requirements and enforcement provisions under sections 177.27, 177.30, 177.32, 177.41 to 177.435, and 177.45.

Subd. 7. **Annual capacity limit; allocation.** (a) Each program year the commissioner must allocate the community solar garden program's annual new capacity to eligible community solar gardens. The maximum cumulative annual capacity of new community solar gardens approved each program year under this subdivision is:

(1) 100 megawatts in 2024, 2025, and 2026;

(2) 80 megawatts in 2027, 2028, 2029, and 2030; and

(3) 60 megawatts in 2031 and each year thereafter.

(b) When allocating capacity to eligible community solar gardens, the commissioner must evaluate and prioritize capacity allocation to community solar garden applicants based on information provided in the community solar garden application regarding:

(1) the degree to which subscribers, utility ratepayers, or the community surrounding the project receive the financial benefit of tax benefits and other incentives resulting from the community solar garden;

(2) the scale of financial benefits the community solar garden delivers to LMI subscribers, affordable housing residents, and public interest subscribers, as well as the number of, and project capacity attributable to, LMI subscribers, affordable housing residents, and public interest subscribers;

(3) community solar garden project ownership and financing arrangements that deliver benefits to public, nonprofit, cooperative, and Tribal entities;

(4) whether the community solar garden uses nongreenfield locations, especially rooftops, carports, or sites that contain a hazardous substance, pollutant, or contaminant;

(5) whether the community solar garden provides workforce development and apprenticeship opportunities, especially for workers who are Black, Indigenous, or Persons of Color; and

(6) the resiliency benefits the community solar garden provides to the electrical grid or the local community.

(c) The commissioner may allocate capacity to a community solar garden under this subdivision only if the application includes a subscription plan that ensures:

(1) at least 30 percent of the community solar garden's capacity is subscribed to by LMI subscribers; and

(2) at least 55 percent of the community solar garden's capacity is subscribed to by subscribers that are:

(i) LMI subscribers;

(ii) public interest subscribers; or

(iii) an affordable housing provider, as determined by the commissioner.

(d) A backup subscriber may subscribe to and receive bill credits for up to 15 percent of a community solar garden's annual capacity. In the event a community solar garden subscriber exits the community solar garden or is delinquent on the subscriber's utility bill, the backup subscriber may be automatically subscribed to up to 40 percent of the community solar garden's capacity for up to one year at the rates provided under subdivision 8, paragraph (b), clause (7).

Subd. 8. **Community solar garden compensation.** (a) A utility must purchase electricity generated by a community solar garden approved for a period of 25 years from the date the community solar garden begins operations. A utility must compensate a community solar garden using a bill credit on each individual subscriber's bill, in an amount proportional to the subscriber's share in the community solar garden.

(b) Beginning January 1, 2024, the utility must purchase energy generated by a community solar garden at the following rates provided for each subscriber type, as determined by the commission:

(1) for a LMI subscriber, the average retail rate for residential customers;

(2) for a residential subscriber that is not a LMI subscriber, 85 percent of the average retail rate for the applicable residential class customers;

(3) for master-metered affordable housing, 80 percent of the average retail rate for residential customers;

(4) for a public interest subscriber that is a small general commercial customer, 75 percent of the average retail rate for the customer's rate class;

(5) for a public interest subscriber that is a general service commercial customer, 100 percent of the average retail rate for the customer's rate class;

(6) for other commercial subscribers, 70 percent of the average retail rate for the customer's rate class;

(7) for a community solar garden with at least 50 percent total capacity subscribed to by LMI subscribers:

(i) up to one backup subscriber may receive 90 percent of the average retail rate for the regular commercial subscriber's customer class, plus additional compensation for demand charges based on 50 percent of the comparable photovoltaic demand credit rider; and

(ii) a backup subscriber that subscribes to more than 15 percent of a community solar garden's total capacity for more than 12 consecutive months, the rate provided for other commercial subscribers under clause (6); and

(8) for unsubscribed energy generated that is credited to the subscriber organization, the utility's avoided cost.

Subd. 9. **Subscriber organizations; prohibitions; requirements.** (a) A subscriber organization and a subscriber organization's marketing representatives are prohibited from, with respect to a community solar garden:

(1) checking the credit score or credit history of a new or existing residential subscriber;

(2) charging an exit fee to a residential subscriber;

(3) enrolling a subscriber without the subscriber's prior, voluntary consent;

(4) engaging in misleading or deceptive conduct; and

(5) making false or misleading representations.

(b) A subscriber organization must preserve the privacy of subscribers. Except as otherwise authorized under subdivision 4, paragraph (b), a subscriber organization must not publicly disclose a subscriber's account information, energy usage, energy data, or bill credits, unless (1) the subscriber provides express, written, informed consent that authorizes disclosure of the subscriber's information, or (2) the subscription contract otherwise authorizes disclosure of the information.

(c) A subscriber organization and a subscriber organization's marketing representatives must make reasonable efforts to provide subscribers with timely and accurate information regarding the community solar garden. The information must be provided in writing and in plain language, and must include but is not limited to information regarding rates, contract terms, termination fees, and the right to cancel a community solar garden subscription.

(d) Beginning one year after a community solar garden begins operations and annually thereafter, a subscriber organization must publish a signed and notarized report that details the community solar garden's operations for the previous 12-month period. The report must contain, at a minimum: (1) the energy produced by the community solar garden; (2) financial statements, including a balance sheet, income statement, and a sources and uses of funds statement; and (3) a list of the individuals that currently own and manage the subscriber organization. The report under this paragraph must be provided to the commissioner, on a form prescribed by the commissioner, and to each of the community solar garden's subscribers.

(e) A subscriber organization must annually publish a signed and notarized report that details the community solar garden's capacity allocated to relevant subscriber categories, including but not limited to: (1) LMI subscribers; (2) other residential subscribers; (3) affordable housing providers; (4) public interest subscribers, by type; (5) small subscriptions of up to 25 kilowatts; and (6) other subscribers, by type.

Subd. 10. **Subscriber protections.** (a) A community solar garden subscription is transferable and portable, but only within the utility's Minnesota service territory.

(b) The cost of a subscriber's community solar garden subscription must not exceed the value of the subscriber's community solar garden bill credit. For a LMI subscriber, the cost of the community solar garden subscription must not exceed 90 percent of the LMI subscriber's community solar garden bill credit and must not include any fees at the time the subscription is executed.

(c) A utility must offer consolidated billing for community solar garden subscribers so that a subscriber receives only one bill for both the subscribers's monthly electric service and the community solar garden subscription. A utility must offer consolidated billing under this paragraph for community solar garden subscribers no later than January 1, 2024. The commission may modify the date required by this paragraph if the utility demonstrates to the commission that implementing consolidated billing by January 1, 2024, is unreasonably burdensome. A subscriber may elect, but is not required, to use consolidated billing under this paragraph.

(d) A subscriber must be provided an opportunity to submit comments to the subscriber organization regarding the annual report submitted under subdivision 9, paragraph (d), regarding the accuracy and completeness of the report.

Subd. 11. **Nonsubscriber protections.** (a) A utility must exclude from the fuel adjustment charged to a utility customer the net cost of community solar garden generation under this section if the utility customer (1) receives or is eligible for bill payment assistance, and (2) does not subscribe to a community solar garden under this section.

(b) The commission must determine the net cost of community solar garden generation under this section for purposes of paragraph (a).

Subd. 12. **Noncompliance.** A community solar garden that has begun commercial operation must notify the commissioner in writing within 30 days if the community solar garden is not in compliance with subdivision 6, 7, 9 or 10, and must comply within 12 months or the commissioner must revoke the solar garden's participation in the program. Nothing in this subdivision prevents a subscriber organization from reapplying to participate in the program after revocation.

Subd. 13. **Report.** No later than January 31 each year beginning in 2025, the commissioner must prepare and submit to the legislative committees having primary jurisdiction over energy and climate policy a report that aggregates the information received in the reports under subdivision 9, paragraphs (d) and (e).

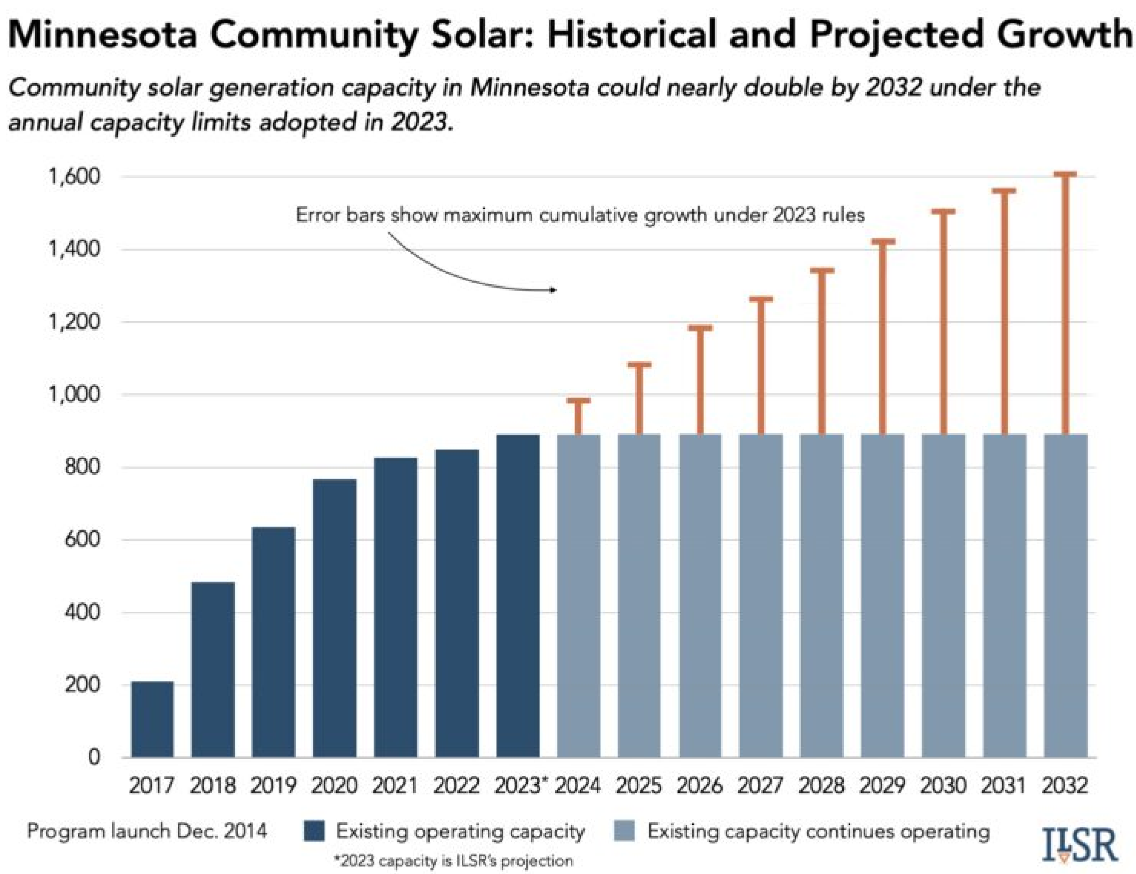
Subd. 14. **Transition from legacy program.** (a) From the effective date of this section to the date the commissioner begins allocating capacity under subdivision 7, but no later than December 31, 2023, a subscriber organization may submit a community solar garden project application to the utility for the legacy program under subdivision 1 or to the commissioner for the program under subdivisions 3 to 12.

(b) The utility administering the legacy program under subdivision 1 must act in good faith to continue processing applications for the legacy program until December 31, 2023. An application for the legacy program that is approved on or before December 31, 2023, is eligible to become a community solar garden under subdivisions 3 to 12, provided the proposed community solar garden complies with subdivisions 3 to 12.

each garden's capacity, including the 30 percent LMI carveout, must be subscribed by affordable housing, and 'public interest' groups (such as nonprofits and libraries). The subscribers receive on their bill is tiered based on customer class and defined subscri maximum compensation set at the customer's average retail rate.

*Compare Minnesota's community solar growth to the other top state programs in our **National Community Solar Programs Tracker** and **click here** to find more state community solar program pages.*

The 2023 policy also introduced annual growth caps: 100 megawatts in 2024, 2025, and 2026; 80 megawatts in 2027, 2028, 2029, and 2030; and 60 megawatts in 2031 and each year thereafter. Minnesota's program stimulated over 800 megawatts of community solar in its first eight years.



The Minnesota Public Utilities Commission will allocate capacity to solar developers who meet the program requirements.

What’s in It For Subscribers?

ENERGY
Proof in the Public Takeover Pudding — Episode 1…

Xcel Energy customers who subscribe to community solar will sign a contract with the garden for a certain monthly rate. The electric utility will then credit the subscriber’s r amount proportional to their share in the solar garden minus the subscription rate, w solar garden owner. Including both the subscription fee and bill credits on the same b ‘consolidated billing’ and is **a best practice for equitable community solar** and a positive subscriber experience.

The bill credit paid by the utility will be a certain rate per kilowatt-hour — a rate that depends on subscriber type (see table below). The maximum credit, 100 percent of the average retail rate, will go to LMI subscribers. The 2023 residential retail rate was $0.13979 per kilowatt hour, for reference.

The idea is that community solar developers, especially given **new federal incentives**, can install solar economically and offer subscriptions at prices that will save subscribers money on their utility bill. The 2023 amendment requires that LMI subscribers save at least 10 percent between their bill credits and the subscription rate.

Subscriber type	**Compensation rate**
Low- to moderate-income residential	The average retail rate for residential customers
Residential (not LMI)	85 percent of the average retail rate for residential customers
Master-metered affordable housing	80 percent of the average retail rate for residential customers
Public interest subscriber that is a small general commercial customer	75 percent of the average retail rate for the customer’s rate class
Public interest subscriber that is a general service commercial customer	100 percent of the average retail rate for the customer’s rate class
Other commercial subscribers	70 percent of the average retail rate for the customer’s rate class
Unsubscribed energy	Credited to the subscriber organization at the utility’s avoided cost

There is an additional rate specific to 'backup subscribers,' or entities that temporarily garden (or increase their existing subscription) when a different subscriber cancels. Th important backstop for projects with many residential subscribers.

Community solar gardens approved before January 1, 2024 are grandfathered into M **Solar**' rate. Minnesota developed the Value of Solar as a more comprehensive estima than traditional **net metering** — but the Value of Solar was only used for community solar. From 2014 to 2023, the Value of Solar was calculated by adding the many components in community solar's "value stack," including its avoided environmental cost and the utility's avoided generation capacity and fuel costs.

Minnesota Adopts Long-Sought Equity Provisions

As written in 2013, Minnesota's policy **lacked consideration for groups that have traditionally been left out** of the solar energy transition, including low-income residential subscribers and historically burdened or frontline communities. The 2023 community solar amendment introduces specific opportunities to advance equity. In addition to the tiered compensation rates, which will distribute more benefits to the most energy burdened, 30 percent of each solar garden's capacity must be set aside for low- and moderate-income (LMI) subscribers (LMI is defined as 150 percent or less of the area's median household income).

Beginning in 2024, 55 percent of each community solar garden's capacity must be reserved for LMI households, public interest subscribers, or affordable housing providers. A public interest subscriber can be a municipal or Tribal subscriber, school, non-profit organization, house of worship, or other public service provider. Developers must have a plan to meet these carve-outs to secure Commission approval and, crucially, may not check credit scores when seeking subscriptions.

Minnesota's 2023 community solar amendment also requires that developers pay installers prevailing wages if the community solar garden has more than one megawatt of generation capacity.

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*Read our report on **Designing Community Solar Programs that Promote Racial and Economic Equity**.*

Learning From a Decade of Program Negotiation

Minnesota's community solar program has come up against many hurdles and barriers. These challenges — including an annual battle over the value of solar — have been worked out in a regulatory docket started in 2013: Docket No. E002/M-13-867. A Commission-facilitated working group also discusses various problems as they arise in Minnesota's distributed solar landscape more broadly.

Minnesota's failure to reach residential solar subscribers was a widely-known flaw — t
provided no mandate or incentive for developers to do the extra work. As a remedy, t
Utilities Commission **introduced a 2018 Residential Adder**. The adder boosted comp
residential subscribers by 1.5 cents per kilowatt-hour for projects started in 2019 or 2
Commission later **extended the adder** (at the same rate) through 2022.

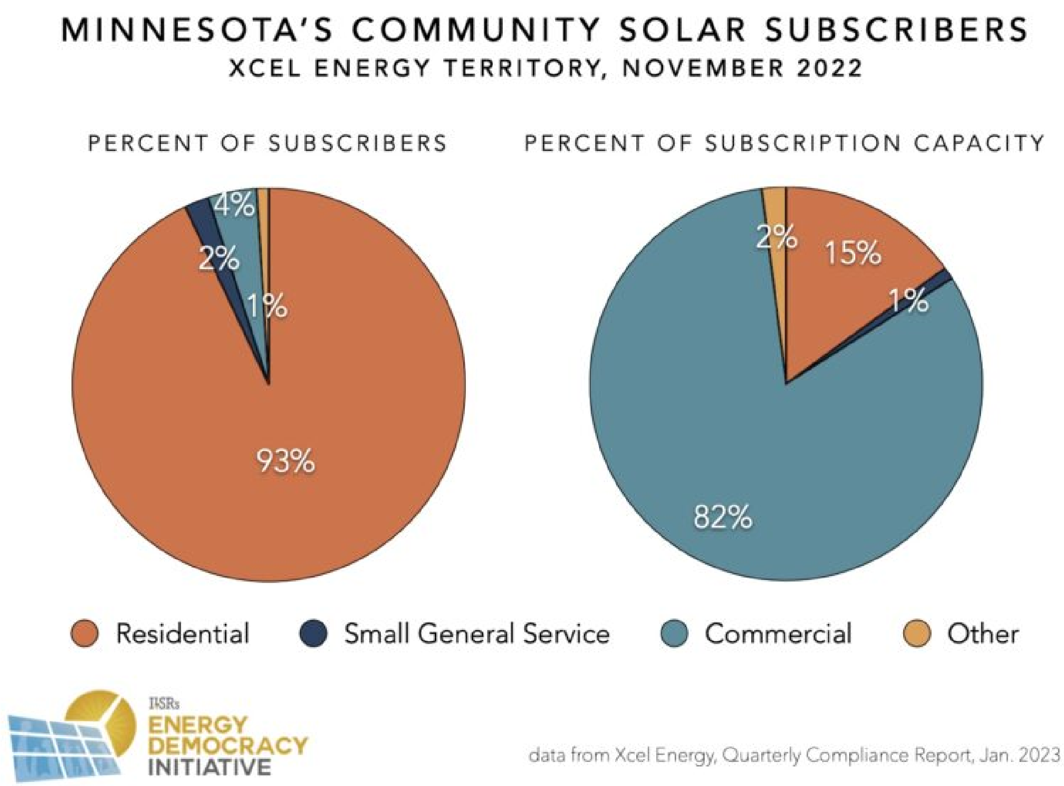
Beyond the policy itself, many of the program's troubles boil down to Xcel Energy's hostility toward community solar. As ILSR cautioned the Minnesota Public Utilities Commission in **a 2021 filing**, "the distribution system operator has a financial interest in preserving its own market share." The utility's profit motive is fundamentally misaligned with community solar, which the company views as competition to stifle. The program's **devastating interconnection delays** are a symptom of this condition, including a frustrating 'on hold' status that the company implemented without limit. The Commission ended up **charging Xcel a one million dollar fine for the interconnection delays** (significant in that it happened, but insignificant by comparison to the company's annual revenue).

The utility has (predictably) petitioned each year for a lower value of solar and made claims that non-subscribing customers are subsidizing the community solar program. ILSR analysis, meanwhile, found that **Minnesota community solar saved all utility customers money**, including non-subscribing customers. Still, legislators were moved by the cost-shift argument and implemented program caps in the 2023 amendment. They will revisit the program and its costs in 2030.

Finally, Minnesota's community solar program has suffered from a lack of transparent data regarding **grid hosting capacity**. Xcel Energy has improved its data reporting in recent years, but where the data shows that capacity is limited, there are not good options for resolving it. Distributed solar stakeholders have advocated for measures like interconnection queue transparency and sharing grid upgrade costs among multiple community solar projects. The 2023 community solar amendment may ease some of congestion, as it removes the rule that community solar gardens must be in counties adjacent to their subscribers, but many areas are still constrained.

Participation and Impact to Date

As Xcel Energy publishes **data on the mix of subscribers**, we can report that more than 24,861 residential customers (93% of all subscribers) are saving money with a shared solar subscription. Most of the program's total capacity serves commercial customers (82%), but much of that capacity may serve public entities. These public entities include schools, colleges, hospitals, and county and local governments, as outlined in Xcel Energy's **2018 Annual Operations Report** (April 2019). In other words, community solar helps broaden those who benefit from solar by enabling individuals and public institutions to save money with solar!



ENERGY

Proof in the Public Takeover Pudding — Episode 1…

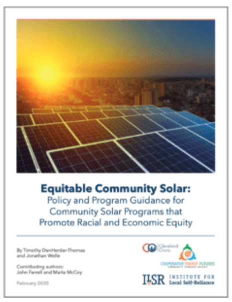
As the impacts of the 2023 community solar amendment begin to show, we'll report them on our **National Community Solar Programs Tracker** page.

For more on community solar in Minnesota, check out these ILSR resources:

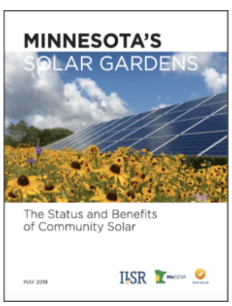
- **What Is the Value of Solar? — Episode 148 of Local Energy Rules** (2022)
- **Targeting Subscriber Inequities in Minnesota's Community Solar Program** (2021)
- **Minnesota Regulators Give Boost to Residential Community Solar** (2018)
- **Small Minnesota Community Faces David v. Goliath Negotiation for Community Solar — Episode 69 of Local Energy Rules Podcast** (2019)
- **Minnesota Community Solar Saves All Utility Customers Money** (2019)
- **Why Does One Minnesota Utility Have a Love / Hate Relationship with Community Solar?** (2019)
- **Community Solar With an Equity Lens: Generating Electricity and Jobs in North Minneapolis**

- **Minnesota Has the Best Community Solar Program — Here's Why** (2017)
- **Sunshine and Ownership: A Cooperative Solar Garden Blooms in North M Episode 34 of Local Energy Rules Podcast** (2016)
- **Why (Else) is Xcel Energy Trying to Axe Minnesota's Community Solar pro**
- **Community Solar Gardens Sprouting in Minnesota** (2014)
- **A Deep Dive on Value of Solar and the Future of Solar Energy – Episode 22 of Local Energy Rules Podcast** (2014)

Learn more about community solar in one of these ILSR reports:



Designing Community Solar Programs that Promote Racial and Economic Equity



Minnesota's Solar Gardens: the Status and Benefits of Community Solar

Beyond Sharing — How Communities Can Take Ownership of Renewable Power

For podcasts, videos, and more, see ILSR's **community renewable energy archive**.

This article was originally posted at ***ilsr.org****. For timely updates, follow John Farrell on* ***Twit***
Democracy weekly *update.*

Featured photo credit: iStock

community solar, **distributed solar**, **Electricity**, **homepage feature**, **Minnesota**, **solar energy**, **utility**

About Author **Latest Posts**

Maria McCoy

Follow Maria McCoy:

Maria McCoy is a Researcher with the Energy Democracy Initiative. In this role, she contributes to blog posts, podcasts, video content, and interactive features.

ENERGY

Proof in the Public Takeover Pudding — Episode 1…

Build Local Power, Donate Today!

Your contributions support local solutions.

Donate

STAFF MEMO

Lead Department and Contact: Finance Director – Rob Voshell	Meeting Date: October 23, 2023	Agenda Item No. 09b
Agenda Section: Public Hearing	Goal Area: None	Item: Sartell Baseball Association Revenue Bond

PREVIOUS COUNCIL REVIEW OR ACTION: Council approved the Engagement Letter from Bond Counsel on August 14.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: None.

DEPARTMENTAL REVIEW AND IMPACTS:

Administration: Involved in process and recommends approval.
Finance: Reviewed documents with bond counsel and municipal advisors and compared to financial policies – recommends approval.
Community Development: None.
Public Works: None.
Public Safety: None.

RECURRING REQUEST: No.

PROPOSED BUDGET/FISCAL IMPACT: Increase of revenue by ½ of 1% of the original principal amount of the issuance. Borrower will pay all City costs directly related to the issuance of the bonds.

OPPORTUNITY COST IF APPROVED: None.

COUNCIL ACTIONS REQUESTED: Open the Public Hearing. Motion and 2nd to approve the Resolution and agreements

BACKGROUND: The City was approached by Sartell Baseball Association to issue a tax-exempt revenue note to finance the installation of lights at Pinecone Central Park in an amount not to exceed $250,000. St. Cloud Financial Credit Union will be the purchaser of the note.

Conduit debt is tax-exempt debt issued in the name of the City on behalf of a private entity, but for which the City has no obligation to pay. The City will charge an issuance fee of ½ of 1% of the original principal amount for non-profit projects. The City also requires that all bond documents related to the issuance of conduit debt be prepared by the City’s appointed bond counsel and the borrower shall pay all City costs directly related to the issuance of the bonds.

The proposed issuance falls within our financial policies, and the City’s current outstanding conduit debt balances consist of the following entities: Solutions Behavioral Healthcare, Opportunity Matters, County Manor.

The Note Resolution, Loan Agreement, and Pledge Agreement are attached for further detail and consideration.

Also to note, the Note Resolution references that we will be amending the current Facility Lease Agreement dated January 25, 2022 between the City and the Borrower. We do not have a draft of that amended document to provide at this time. We will have a draft prepared in the next week or so in time for the Council's review at the next city council meeting on November 13.

ATTACHMENTS: Note Resolution, Form of Note, Loan Agreement, Pledge Agreement.

Extract of Minutes of Meeting of the
City Council of the City of Sartell, Minnesota

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Sartell, Minnesota was duly held at City Hall in said City on Monday, the 23rd day of October, 2023 at 6:00 o'clock P.M.

The following Council members were present:

and the following were absent:

Council member _____________________________ then introduced and read the following written resolution and moved its adoption:

RESOLUTION NO. ____________
A RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF
REVENUE NOTE
(SARTELL BASEBALL ASSOCIATION PROJECT), SERIES 2023

The motion for the adoption of the foregoing resolution was duly seconded by Council member _____________ and, after full discussion of the resolution, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

RESOLUTION NO. ___________
A RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF
REVENUE NOTE
(SARTELL BASEBALL PROJECT), SERIES 2023

WHEREAS,

(a) Minnesota Statutes, Sections 469.152 through 469.165, relating to municipal industrial development (the "Act"), gives municipalities the power to issue revenue obligations for the purpose of promoting the welfare of the state by the active attraction and encouragement and development of economically sound industry and commerce to prevent so far as possible the emergence of blighted and marginal lands and areas of chronic unemployment; and

(b) The City Council of the City of Sartell, Minnesota (the "City") has received from Sartell Baseball Association, a Minnesota nonprofit corporation and 501(c)(3) organization (the "Borrower"), a proposal that the City assist in financing a Project hereinafter described through the issuance of a revenue note, pursuant to the Act; and

(c) In authorizing the Project, and the issuance of the Note, as hereinafter defined, the City's purpose is, and in its judgment the effect thereof will be, to promote the public welfare by providing public recreational facilities for the promotion of tourism within the meaning of the Act, such purpose to be accomplished in the manner and upon the terms and conditions set forth in the Act and in this Resolution; and

(d) The Project to be financed by the Note is the construction and installation of baseball field lighting (the "Project") located at 1105 Central Park Blvd (the "Stadium") in the City and (ii) to pay all or a portion of the costs of issuance of the Note. The Stadium is owned and operated by the City. The Project will be owned, operated, and managed by the Borrower; and

(e) The City has been advised by representatives of the Borrower that without the aid of municipal financing, and its resulting low borrowing cost, the Project and the provision of the services offered in connection therewith are not economically feasible; and

(f) No public official of the City has either a direct or indirect financial interest in the Project nor will any public official either directly or indirectly benefit financially from the Project.

BE IT RESOLVED by the City Council of the City of Sartell (the "City"), as follows:

SECTION 1 LEGAL AUTHORIZATION AND FINDINGS.

1.1 Findings. The City hereby finds, determines, and declares as follows:

(a) The City is a political subdivision of the State of Minnesota and is authorized under the Act to assist the Project herein referred to, and to issue and sell the

Note, for the purpose, in the manner and upon the terms and conditions set forth in the Act and in this Resolution.

(b) As required by the Act and Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Code"), the City, on this date, held a public hearing on the issuance of one or more series of revenue notes or other obligations to finance the Project.

(c) The issuance and sale of the Revenue Note (Sartell Baseball Association Project) Series 2023 (the "Note"), in an amount not to exceed $250,000, by the City, pursuant to the Act, is in the best interest of the City, and the City hereby determines to issue the Note and sell the Note to St. Cloud Financial Credit Union (the "Lender"), as provided herein. The City will loan the proceeds of the Note (the "Loan") to the Borrower in order to finance the Project.

(d) Pursuant to a Loan Agreement (the "Loan Agreement") to be entered into between the City and the Borrower, the Borrower has agreed to repay the Note in specified amounts and at specified times sufficient to pay in full when due the principal of, premium, if any, and interest on the Note. In addition, the Loan Agreement contains provisions relating to the maintenance and operation of the Project, indemnification, insurance, and other agreements and covenants which are required or permitted by the Act and which the City and the Borrower deem necessary or desirable for the financing of the Project. A draft of the Loan Agreement has been submitted to the City Council.

(e) Pursuant to a Pledge Agreement to be entered into between the City and the Lender, the City has pledged and granted a security interest in all of its rights, title, and interest in the Loan Agreement to the Lender (except for certain rights of indemnification and to reimbursement for certain costs and expenses). A draft of the Pledge Agreement has been submitted to the City Council.

(f) A Facility Lease Agreement dated as of January 25, 2022 (the "Original Lease Agreement") between the City and the Borrower currently governs the Borrower's use of the Stadium. The Lease Agreement will be amended and restated (the "Amended Lease Agreement") to account for Borrower's installation and operation of the Project. A draft of the Amended Lease Agreement will be submitted to the City Council for the Council's future review and release (the "Landlord's Release").

(g) The payment of the principal of and interest on the Note is also further secured by a Security Agreement (the "Security Agreement") to be entered into between the Borrower and the Lender.

(h) The Note will be a special limited obligation of the City. The Note shall not be payable from or charged upon any funds other than the revenues pledged to the payment thereof, nor shall the City be subject to any liability thereon. No holder of the Note shall ever have the right to compel any exercise of the taxing power of the City to pay the Note or the interest thereon, nor to enforce payment thereof against any property of the City. The Note shall not constitute a debt of the City within the meaning of any constitutional or statutory limitation.

(i) It is desirable, feasible and consistent with the objects and purposes of the Act to issue the Note, for the purpose of financing the costs of the Project.

(j) The City has determined to proceed with the Project and the financing thereof as required by Section 469.154 Subd. 4 of the Act and authorizes application to the Department of Employment and Economic Development ("DEED") for the approval of the Project.

1.2 Authorization and Ratification of Project. The City has heretofore and does hereby authorize the Borrower, in accordance with the provisions of the Act and subject to the terms and conditions imposed by the Lender, to provide for the financing of the Project by such means as shall be available to the Borrower and in the manner determined by the Borrower and without advertisement for bids as may be required for the construction and acquisition of other municipal facilities; the City hereby ratifies, affirms, and approves all actions heretofore taken by the Borrower consistent with and in anticipation of such authority; and the Borrower is hereby authorized to make such expenditures and advances toward payment of that portion of the costs of the Project to be financed from the proceeds of the Note as the Borrower considers necessary, including the use of interim, short term financing, subject to reimbursement from the proceeds of the Note if and when delivered but otherwise without liability on the part of the City.

SECTION 2 THE NOTE.

2.1 Authorized Amount and Form of Note. The Note issued pursuant to this Resolution shall be in substantially the form submitted to the City Council with such appropriate variations, omissions and insertions as are necessary and appropriate and are permitted or required by this Resolution, and in accordance with the further provisions hereof; and the total aggregate principal amount of the Note that may be outstanding hereunder is expressly limited to $250,000, unless a duplicate Note is issued pursuant to Section 2.7. The Note shall bear interest at a fixed rate as set forth therein.

2.2 The Note. The Note shall be dated as of the date of delivery to the Lender, shall be payable at the times and in the manner, shall bear interest at the rate, and shall be subject to such other terms and conditions as are set forth therein.

2.3 Execution. The Note shall be executed on behalf of the City by the signatures of its Mayor and City Administrator and shall be sealed with the seal of the City; provided that the seal may be intentionally omitted as provided by law. In case any officer whose signature shall appear on the Note shall cease to be such officer before the delivery of the Note, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery. In the event of the absence or disability of the Mayor or City Administrator, such officers of the City as, in the opinion of the City Attorney, may act on his or her behalf, shall without further act or authorization of the City Council execute and deliver the Note.

2.4 Delivery of Initial Note. Before delivery of the Note there shall be filed with the Lender (except to the extent waived by the Lender) the following items:

(1) an executed copy of each of the following documents:

(a) the Loan Agreement;

(b) the Security Agreement;

(c) the Amended Lease Agreement;

(d) the Landlord's Release; and

(e) the Pledge Agreement;

(2) an opinion of Counsel for the Borrower in a form reasonably acceptable to the Lender and Bond Counsel;

(3) the opinion of Bond Counsel as to the validity and tax exempt status of the Note;

(4) a 501(c)(3) determination letter from the Internal Revenue Service evidencing that the Borrower is exempt from income taxation under Section 501(c)(3) of the Code; and

(5) such other documents and opinions as Bond Counsel may reasonably require for purposes of rendering its opinion required in subsection (3) above or that the Lender may reasonably require for the closing.

2.5 Disposition of Proceeds of the Note. Upon delivery of the Note to Lender, the Lender shall, on behalf of the City, disburse the proceeds of the Note for payment of Project Costs in accordance with the terms of the Loan Agreement.

2.6 Registration of Transfer. The City will cause to be kept at the office of the City Administrator a Note Register for the Note in which, subject to such reasonable regulations as it may prescribe, the City shall provide for the registration of transfers of ownership of the Note. The Note shall be initially registered in the name of the Lender and shall be transferable upon the Note Register by the Lender in person or by its agent duly authorized in writing, upon surrender of the Note together with a written instrument of transfer satisfactory to the City Administrator, duly executed by the Lender or its duly authorized agent. The following form of assignment shall be sufficient for said purpose.

For value received ___________ hereby sells, assigns and transfers unto ________________ the within Note of the City of Sartell, Minnesota, and does hereby irrevocably constitute and appoint ___________________ attorney to transfer said Note on the books of said City with full power of substitution in the premises. The undersigned certifies that the transfer is made in accordance with the provisions of Section 2.9 of the Resolution authorizing the issuance of the Note.

Dated: ________________________________

____

Registered Owner

Upon such transfer the City Clerk shall note the date of registration and the name and address of the new holder in the applicable Note Register and in the registration blank appearing on the Note.

2.7 Mutilated, Lost or Destroyed Note. In case any Note issued hereunder shall become mutilated or be destroyed or lost, the City shall, if not then prohibited by law, cause to be executed and delivered, a new Note of like outstanding principal amount, number and tenor in exchange and substitution for and upon cancellation of such mutilated Note, or in lieu of and in substitution for such Note destroyed or lost, upon the Lender's paying the reasonable expenses and charges of the City in connection therewith, and in the case of a Note destroyed or lost, the filing with the City of evidence satisfactory to the City with indemnity satisfactory to it. If the mutilated, destroyed or lost Note has already matured or been called for redemption in accordance with its terms, it shall not be necessary to issue a new Note prior to payment.

2.8 Ownership of Note. The City may deem and treat the person in whose name the Note is last registered in the applicable Note Register and by notation on the applicable Note, whether or not such Note shall be overdue, as the absolute owner of such Note for the purpose of receiving payment of or on account of the Principal Balance, redemption price or interest and for all other purposes whatsoever, and the City shall not be affected by any notice to the contrary.

2.9 Limitation on Note Transfers. The Note will be issued to an "accredited investor" and without registration under state or other securities laws, pursuant to an exemption for such issuance; and accordingly the Note may not be assigned or transferred in whole or part, nor may a participation interest in the Note be given pursuant to any participation agreement, except to another "accredited investor" on "financial institution" in accordance with an applicable exemption from such registration requirements and with full and accurate disclosure of all material facts to the prospective purchaser(s) or transferee(s).

2.10 Issuance of New Notes. Subject to the provisions of Section 2.9, the City shall, at the request and expense of the Lender, issue new notes, in aggregate outstanding principal amount equal to that of the Note surrendered, and of like tenor except as to number, principal amount, and the amount of the monthly installments payable thereunder, and registered in the name of the Lender or such transferee as may be designated by the Lender.

SECTION 3 GENERAL COVENANTS

3.1 Payment of Principal and Interest. The City covenants that it will promptly pay or cause to be paid the principal of and interest on the Note at the place, on the dates, solely from the source and in the manner provided herein and in the Note. The principal and interest are payable solely from and secured by revenues and proceeds derived from the Loan Agreement and the Pledge Agreement, which revenues and proceeds are hereby specifically pledged to the payment thereof in the manner and to the extent specified in the Note, the Loan Agreement and the Pledge Agreement; and nothing in the Note or in this Resolution shall be considered as assigning, pledging or otherwise encumbering any other funds or assets of the City.

3.2 Performance of and Authority for Covenants. The City covenants that it will faithfully perform at all times any and all covenants, undertakings, stipulations and provisions contained in this Resolution, in the Note executed, authenticated and delivered hereunder and in all proceedings of the City Council pertaining thereto; that it is duly authorized under the Constitution and laws of the State of Minnesota including particularly and without limitation the Act, to issue the Note authorized hereby, pledge the revenues and assign the Loan Agreement in the manner and to the extent set forth in this Resolution, the Note, the Loan Agreement, and the Pledge Agreement; that all action on its part for the issuance of the Note and for the execution and delivery thereof has been duly and effectively taken; and that the Note in the hands of the Purchaser is and will be a valid and enforceable special limited obligation of the City according to the terms thereof.

3.3 Enforcement and Performance of Covenants. The City agrees to enforce all covenants and obligations of the Borrower under the Loan Agreement upon request of the Purchaser and being indemnified to the satisfaction of the City for all expenses and claims arising therefrom, and to perform all covenants and other provisions pertaining to the City contained in the Note and the Loan Agreement and subject to Section 3.4.

3.4 Nature of Security. Notwithstanding anything contained in the Note, the Loan Agreement, the Pledge Agreement or any other document referred to in Section 2.4 to the contrary, under the provisions of the Act the Note may not be payable from or be a charge upon any funds of the City other than the revenues and proceeds pledged to the payment thereof, nor shall the City be subject to any liability thereon, nor shall the Note otherwise contribute or give rise to a pecuniary liability of the City or, to the extent permitted by law, any of the City's officers, employees and agents. No holder of the Note shall ever have the right to compel any exercise of the taxing power of the City to pay the Note or the interest thereon, or to enforce payment thereof against any property of the City other than the revenues pledged under the Pledge Agreement; and the Note shall not constitute a charge, lien or encumbrance, legal or equitable, upon any property of the City; and the Note shall not constitute a debt of the City within the meaning of any constitutional or statutory limitation; but nothing in the Act impairs the rights of the Purchaser to enforce the covenants made for the security thereof as provided in this Resolution, the Loan Agreement and the Pledge Agreement, and in the Act, and by authority of the Act the City has made the covenants and agreements herein for the benefit of the Purchaser; provided that in any event, the agreement of the City to perform or enforce the covenants and other provisions contained in the Note, the Loan Agreement and the Pledge Agreement shall be subject at all times to the availability of revenues under the Loan Agreement sufficient to pay all costs of such performance or the enforcement thereof, and the City shall not be subject to any personal or pecuniary liability thereon.

SECTION 4 MISCELLANEOUS.

4.1 Severability. If any provision of this Resolution shall be held or deemed to be or shall, in fact, be inoperative or unenforceable as applied in any particular case in any jurisdiction or jurisdictions or in all jurisdictions or in all cases because it conflicts with any provisions of any constitution or statute or rule or public policy, or for any other reason, such circumstances shall not have the effect of rendering the provision in question inoperative or unenforceable in any other case or circumstance, or of rendering any other provision or provisions herein contained invalid, inoperative, or unenforceable to any extent whatever. The invalidity of any one or more phrases, sentences, clauses or paragraphs in this Resolution contained shall not affect the remaining portions of this Resolution or any part thereof.

4.2 Authentication of Transcript. The officers of the City are directed to furnish to Bond Counsel certified copies of this Resolution and all documents referred to herein, and affidavits or certificates as to all other matters which are reasonably necessary to evidence the validity of the Note. All such certified copies, certificates and affidavits, including any heretofore furnished, shall constitute recitals of the City as to the correctness of all statements contained therein.

4.3 Authorization to Execute Agreements. The forms of the proposed Loan Agreement and the Pledge Agreement are hereby approved in substantially the form heretofore presented to the City Council, together with such additional details therein as may be necessary and appropriate and such modifications thereof, deletions therefrom and additions thereto as may be necessary and appropriate and approved by Bond Counsel prior to the execution of the documents, and the Mayor and City Administrator are authorized to execute the Loan Agreement and the Pledge Agreement in the name of and on behalf of the City and such other documents as Bond Counsel consider appropriate in connection with the issuance of the Note. In the event of the absence or disability of the Mayor or City Administrator, such officers of the City as, in the opinion of the City Attorney, may act on his or her behalf, shall without further act or authorization of the City do all things and execute all instruments and documents required to be done or executed by such absent or disabled officers. The execution of any instrument by the appropriate officer or officers of the City herein authorized shall be conclusive evidence of the approval of such documents in accordance with the terms hereof.

4.4 Qualified Tax Exempt Obligation. In order to qualify the Note as a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code"), the City hereby makes the following factual statements and representations;

(a) the Note is not treated as a "private activity bond" under Section 265(b)(3) of the Code;

(b) the City hereby designates the Note as a qualified tax-exempt obligation for purposes of Section 265(b)(3) of the Code;

(c) the reasonably anticipated amount of tax-exempt obligations (other than obligations described in clause (ii) of Section 265(b)(3)(C) of the Code) which will be issued by the City (and all entities whose obligations will be aggregated with those of the City) during the calendar year 2023 will not exceed $10,000,000;

(d) not more than $10,000,000 of obligations issued by the City during the calendar year 2023 have been designated for purposes of Section 265(b)(3) of the Code; and

(e) the aggregate face amount of the Note does not exceed $10,000,000.

Adopted by the City Council of the City of Sartell, this 23rd day of October, 2023.

____
Mayor

Attest:

____
City Administrator

STATE OF MINNESOTA)
) ss.
COUNTY OF STEARNS AND BENTON)

I, the undersigned, being the duly qualified and acting Administrator of the City of Sartell (the "City"), do hereby certify that attached hereto is a compared, true and correct copy of a resolution giving final approval to an issuance of a revenue Note by the City on behalf of Sartell Baseball Association, duly adopted by the City Council of the City on October 23, 2023, at a regular meeting thereof duly called and held, as on file and of record in my office, which resolution has not been amended, modified or rescinded since the date thereof, and is in full force and effect as of the date hereof, and that the attached Extract of Minutes as to the adoption of such resolution is a true and accurate account of the proceedings taken in passage thereof.

WITNESS My hand this ____ day of __________, 2023.

____
City Administrator

UNITED STATES OF AMERICA
STATE OF MINNESOTA
COUNTIES OF BENTON AND STEARNS
CITY OF SARTELL

Revenue Note, Series 2023
(Sartell Baseball Project)

$230,000

FOR VALUE RECEIVED the City of Sartell, Benton and Stearns Counties, Minnesota (the "City") hereby promises to pay St. Cloud Financial Credit Union, in Sartell, Minnesota, its successors or registered assigns (the "Lender"), from the source and in the manner hereinafter provided, the principal sum of TWO HUNDRED THIRTY THOUSAND DOLLARS ($230,000), or so much thereof as has been advanced and remains unpaid from time to time (the "Principal Balance"), with interest thereon at the rate of 7.15% per annum (the "Tax Exempt Rate"), from the date hereof until paid or otherwise discharged as set forth below, in any coin or currency which at the time or times of payment is legal tender for the payment of public or private debts in the United States of America, in accordance with the terms hereinafter set forth.

1. (a) Interest shall accrue from and after the date hereof and shall be payable on December 15, 2023, and on the fifteenth day of each month thereafter until all accrued interest and principal is paid in full.

(b) From and after March 15, 2024, the Principal Balance shall be amortized and paid in equal monthly installments of principal and interest in an amount necessary to fully amortize the outstanding principal balance at the Tax Exempt Rate by March 15, 2029 (the "Final Maturity Date").

(c) Payments shall be applied first to interest due on the Principal Balance and thereafter to reduction of the Principal Balance.

2. In any event, the payments hereunder shall be sufficient to pay all principal and interest due, as such principal and interest becomes due, and to pay any premium or service charge, at maturity, upon redemption, or otherwise. Interest shall be computed on a 365/365 simple interest basis; that is, by applying the ratio of the interest rate over the number of days in a year (365 for all years, including leap years), multiplied by the outstanding principal balance, multiplied by the actual number of days the principal balance is outstanding.

3. Principal and interest and premium, if any, due hereunder shall be payable at the principal office of the Lender, or at such other place as the Lender may designate in writing.

4. This Note is issued by the City to provide funds for financing the construction and equipping of baseball field lighting located at 1105 Central Park Blvd. in the City ("the Project") and financing costs of issuance of the Note. The Project will be owned by Sartell Baseball Association, a Minnesota nonprofit corporation (the "Borrower"). The proceeds of the Note will be loaned to the Borrower pursuant to a Loan Agreement of even date herewith by and between the City and the Borrower (the "Loan Agreement"), and this Note is further issued pursuant to and

in full compliance with the Constitution and laws of the State of Minnesota, particularly Minnesota Statutes, Sections 469.152 to 469.165, as amended, and pursuant to a resolution of the City Council duly adopted on October 23, 2023 (the "Resolution"). The Principal Balance will be advanced and disbursed pursuant to the terms of the Loan Agreement of even date herewith.

5. This Note is secured by a Pledge Agreement of even date herewith between the City and the Lender (the "Pledge Agreement") and is further secured by a Security Agreement, by the Borrower in favor of the Lender (the "Security Agreement") and certain other assignments, security agreements, guaranties, financing statements, and other instruments evidencing or securing the Loan as may be required by the Lender.

6. The City, for itself, its successors and assigns, hereby waives demand, presentment, protest and notice of dishonor; and to the extent permitted by law, the Lender may extend interest and/or principal of or any service charge or premium due on this Note, including the Final Maturity Date, or release any part or parts of the property and interest subject to the Security Agreement or to any other security document from the same, all without notice to or consent of any party liable hereon or thereon and without releasing any such party from such liability and whether or not as a result thereof the interest on the Note is no longer exempt from the federal or state income tax. In no event, however, may the Final Maturity Date of the Note be extended beyond thirty (30) years from the date hereof.

7. This Note may be prepaid in whole, or in part, at the option of the Borrower, on any date, as provided in Section 5.01 of the Loan Agreement, by paying the principal and interest, if any, then due, without premium. Notice of any such prepayment shall be given to the Lender by first-class mail, addressed to the Lender at its registered address, not less than five (5) days prior to the date fixed for prepayment. At the date fixed for prepayment, funds shall be paid to the Lender at its registered address appearing below. In the event of any partial prepayment of this Note, the Holder shall apply any such prepayment against the accrued interest on the principal balance and then against the outstanding principal amount of this Note in the inverse order of maturities. In the event of any partial prepayment of this Note, the monthly payments due under this Note shall not be subject to re-amortization without the written consent of the Lender and payments shall continue to be due and payable in full until the entire principal balance, accrued interest and any premium due on this Note have been paid.

8. As provided in the Resolution and subject to certain limitations set forth therein, this Note is only transferable upon the books of the City at the office of the City Administrator, by the Lender in person or by its agent duly authorized in writing, at the Lender's expense, upon surrender hereof together with a written instrument of transfer satisfactory to the City Administrator, duly executed by the Lender or its duly authorized agent. Upon such transfer the City Administrator will note the date of registration and the name and address of the new registered owner in the registration blank appearing below. The City may deem and treat the person in whose name the Note is last registered upon the books of the City with such registration noted on the Note, as the absolute owner hereof, whether or not overdue, for the purpose of receiving payment of or on the account of the Principal Balance, redemption price or interest and for all other purposes, and all such payments so made to the Lender or upon its order shall be valid and effective to satisfy and discharge the liability upon the Note to the extent of the sum or sums so paid, and the City shall not be affected by any notice to the contrary.

9. THIS NOTE HAS BEEN ISSUED WITHOUT REGISTRATION UNDER STATE OR FEDERAL OR OTHER SECURITIES LAWS, PURSUANT TO AN EXEMPTION FOR SUCH ISSUANCE; AND ACCORDINGLY THE NOTE MAY NOT BE ASSIGNED OR TRANSFERRED IN WHOLE OR PART, NOR MAY A PARTICIPATION INTEREST IN THE NOTE BE GIVEN PURSUANT TO ANY PARTICIPATION AGREEMENT, EXCEPT TO ANOTHER "ACCREDITED INVESTOR" OR "FINANCIAL INSTITUTION" IN ACCORDANCE WITH AN APPLICABLE EXEMPTION FROM SUCH REGISTRATION REQUIREMENTS AND WITH FULL AND ACCURATE DISCLOSURE OF ALL MATERIAL FACTS TO THE PROSPECTIVE PURCHASER(S) OR TRANSFEREE(S).

10. All of the agreements, conditions, covenants, provisions and stipulations contained in the Resolution, the Loan Agreement, the Security Agreement, and the Pledge Agreement are hereby made a part of this Note to the same extent and with the same force and effect as if they were fully set forth herein. Any capitalized terms which are not defined herein shall have the meanings set forth in the Loan Agreement.

11. This Note and interest thereon and any service charge or premium due hereunder are payable solely from the revenues and proceeds derived from the Loan Agreement and do not constitute a debt of the City within the meaning of any constitutional or statutory limitation, are not payable from or a charge upon any funds other than the revenues and proceeds pledged to the payment thereof, and do not give rise to a pecuniary liability of the City or any of its officers, agents or employees, and no holder of this Note shall ever have the right to compel any exercise of the taxing power of the City to pay this Note or the interest thereon, or to enforce payment thereof against any property of the City, and this Note does not constitute a charge, lien or encumbrance, legal or equitable, upon any property of the City, and the agreement of the City to perform or cause the performance of the covenants and other provisions herein referred to shall be subject at all times to the availability of revenues or other funds furnished for such purpose in accordance with the Loan Agreement, sufficient to pay all costs of such performance or the enforcement thereof.

12. Upon the occurrence of an Event of Default, as defined in the Loan Agreement, the Lender shall have the option, among other things, of declaring the Principal Balance and accrued interest on the Note to be immediately due and payable, whereupon the same, plus any premiums or service charges, shall be due and payable, but solely from sums made available under the Loan Agreement. Failure to exercise such option at any time shall not constitute a waiver of the right to exercise the same at any subsequent time.

13. The remedies of the Lender, as provided herein and in the Loan Agreement, the Pledge Agreement, and the Security Agreement are not exclusive and shall be cumulative and concurrent and may be pursued singly, successively or together, at the sole discretion of the Lender, and may be exercised as often as occasion therefor shall occur; and the failure to exercise any such right or remedy shall in no event be construed as a waiver or release thereof.

14. The Lender shall not be deemed, by any act of omission or commission, to have waived any of its rights or remedies hereunder unless such waiver is in writing and signed by the Lender and, then only to the extent specifically set forth in the writing. A waiver with reference to

one event shall not be construed as continuing or as a bar to or waiver of any right or remedy as to a subsequent event.

15. This Note is designated as a "qualified tax-exempt obligation" under Section 265(b)(3) of the Code of 1986, as amended.

IT IS HEREBY CERTIFIED AND RECITED that all conditions, acts and things required to exist to happen and to be performed precedent to or in the issuance of this Note do exist, have happened and have been performed in regular and due form as required by law.

[Remainder of page left blank intentionally.]

IN WITNESS WHEREOF, the City has caused this Note to be duly executed in its name by the manual signatures of the Mayor and City Administrator the City's seal having been intentionally omitted as permitted by law, and has caused this Note to be dated as of ___________________, 2023.

CITY OF SARTELL, MINNESOTA

____
Mayor

____
City Administrator

PROVISIONS AS TO REGISTRATION

The ownership of the unpaid Principal Balance of this Note and the interest accruing thereon is registered on the books of the City of Sartell in the name of the holder last noted below.

Date of Registration	Name and Address Registered Owner	Signature of Administrator
______________, 2023	St. Cloud Financial Credit Union Attn: Business Services 1716 Pine Cone Rd. S Sartell, MN 56377	____________________

LOAN AGREEMENT

BETWEEN

CITY OF SARTELL, MINNESOTA

AND

SARTELL BASEBALL ASSOCIATION

Dated November [1], 2023

The interest of the City of Sartell, Minnesota in this Loan Agreement (except for the Issuer Reserved Rights) has been assigned to St. Cloud Financial Credit Union.

This Instrument was drafted by:

Taft Stettinius & Hollister LLP (CJC)
2200 IDS Center
80 South Eighth Street
Minneapolis, Minnesota 55402-2157

TABLE OF CONTENTS

This Table of Contents is not a part of this Loan Agreement and is provided only for convenience of reference.

LOAN AGREEMENT

THIS LOAN AGREEMENT, dated November [1], 2023, is between the City of Sartell, Minnesota (the "Issuer") and Sartell Baseball Association (the "Borrower").

PRELIMINARY STATEMENTS

WHEREAS, the Issuer is a municipality authorized and empowered by the provisions of Minnesota Statutes, Sections 469.152 through 469.165, as amended (the "Act"), to issue revenue bonds or notes for a project for the purpose of financing the cost of acquiring, by construction or purchase, land, buildings, improvements and equipment, or any interest therein, suitable for a recreational facility for use by an organization described in Section 501(c)(3) of the Internal Revenue Code (the "Code") which is exempt from federal income tax under Section 501(a) of the Code (a "Tax Exempt Organization"); and

WHEREAS, the Borrower is a Tax Exempt Organization and has requested the Issuer to act pursuant to the Act to issue its Revenue Note (Sartell Baseball Association Project), Series 2023 in the principal amount of $230,000 (the "Series 2023 Note" or the "Note") for the purpose of financing a portion of Project Costs (as defined herein) and (2) paying a portion of costs of issuance related to the Note; and

WHEREAS, pursuant to the Act, the Issuer is obtaining funds to loan to the Borrower for such purposes through the issuance and sale of the Note, which is issued pursuant to a Note Resolution (as defined herein) and are secured by an assignment of this Loan Agreement by the Issuer to St. Cloud Financial Credit Union (the "Lender") pursuant to a Pledge Agreement dated November [1], 2023 (the "Pledge Agreement") from the Issuer to the Lender;

NOW, THEREFORE, in consideration of the premises, the respective representations and agreements contained herein, and for other good and valuable consideration, the receipt whereof is hereby acknowledged, and in order to secure the payment of the principal of and interest payable on the Note and the performance of all the covenants of the Borrower contained herein, the parties hereto agree as follows:

ARTICLE I
DEFINITIONS AND RULES OF INTERPRETATION

Section 1.01. Definitions.

In this Loan Agreement the following terms have the following respective meanings unless the context hereof clearly requires otherwise:

"Act" means Minnesota Statutes, Sections 469.152 through 469.165, as heretofore and hereafter amended.

"Advance" means a disbursement of Loan Proceeds by the Lender pursuant to Article III hereof.

"Authorized Borrower Representative" means the Chief Executive Officer or Chief Financial Officer or any person at the time designated to act on behalf of the Borrower by written certificate furnished to the Lender.

"Bond Counsel" means the firm of Taft Stettinius & Hollister, LLP, or any other firm of nationally recognized bond counsel experienced in tax-exempt financing, selected by the Borrower and acceptable to the Lender.

"Borrower" means Sartell Baseball Association, a Minnesota nonprofit corporation, its successors and assigns.

"Borrower Documents" mean this Loan Agreement, the Security Agreement, the Landlord-Tenant Agreement, and such other documents, instruments and agreements as may be required by this Loan Agreement or as the Lender may otherwise reasonably require.

"Borrower Equity" means the Borrower's equity contribution to Project Costs in an initial amount equal to $175,000, plus any additional amounts required to be paid or deposited by Borrower pursuant to Section 3.12 hereof. Borrower Equity shall not include, nor shall Borrower be compelled to otherwise contribute, any grant funds or disbursements which are restricted by their terms as to permitted use.

"Business Day" means any day other than a Saturday, a Sunday or a day on which banking institutions in the States of Minnesota and New York are closed.

"Code" means the Internal Revenue Code of 1986, as amended.

"Commitment" means the commitment of the Lender hereunder to make Advances to the Borrower in accordance with the provisions hereof in an aggregate principal amount of up to and including $230,000.

"Commitment Termination Date" means [____________] (unless extended in writing by the Lender), or the date of the termination of the Commitment pursuant to Section 6.02 hereof, whichever date occurs earlier.

"Completion" means completion of the construction of the Improvements in accordance with the Plans and Specifications; completion of the Improvements shall be deemed to have occurred when the Borrower has furnished to the Lender (i) a certificate of substantial completion of the Improvements signed by the Borrower and the Contractor, subject only to minor punchlist work (for which a holdback of proceeds of the Loan of not less than 150% of the reasonably estimated costs of completion shall be retained), (ii) other evidence reasonably satisfactory to Lender certifying that the improvements comply with all applicable zoning ordinances, building and use regulations and codes and all requirements with respect to licenses, permits, and agreements necessary for the lawful use and operation of the Improvements and (iii) the final draw has been submitted and paid (subject to any minor punchlist work as described above).

"Completion Date" means [________________] (unless extended in writing by the Lender).

"Construction Costs" means the actual cost of the construction, improvement, and equipping, betterment and extension of the Improvements.

"Contractor" means Design Electric, Inc.

"Dated Date" or "Delivery Date" means [November 21], 2023.

"Debt Service Coverage Ratio" means the ratio of the Borrower's (i) earnings after distributions, interest, tax, depreciation, and amortization for the previous four-quarter period to (ii) all principal and interest obligations of the Borrower for the previous four-quarter period, all determined in accordance with sound accounting principles consistently applied.

"Draw Request" means the form, substantially in the form of Exhibit A attached hereto, to be submitted to the Lender when an Advance is requested pursuant to Section 3.08 hereof.

"Escrow Account" means the interest bearing escrow account to be established by the Lender in the name of the Borrower but with respect to which the Lender shall have sole authority to make withdrawals therefrom (with notice to Borrower of all such withdrawals, which shall in all instances be consistent with the terms of this Agreement), into which the Borrower Equity (including any and all amounts required to be deposited by the Borrower pursuant to Section 3.12 hereof) shall be deposited.

"Event of Default" means any of the events described in Section 6.01 hereof.

"Fiscal Year" means the period commencing on the first day of January of any year and ending on the last day of December of the same calendar year or any other twelve (12) month period specified in an Officer's Certificate of the Borrower as the Borrower's fiscal year.

"Improvements" means the baseball field lighting to be constructed at the Stadium on the Land, pursuant to the Plans and Specifications.

"Indebtedness" means all liabilities, indebtedness, and obligations that would be shown as liabilities on the Borrower's balance sheet prepared in accordance with generally accepted accounting principles excluding indebtedness subordinated to the Borrower's obligations to the Lender on the terms and conditions accepted by the Lender in writing.

"Issuer" means the City of Sartell, Minnesota, its successors and assigns.

"Issuer Reserved Rights" shall have the meaning set forth in Section 4.01 hereof.

"Land" means the real property upon which the Improvements and the Stadium are located, which is legally described on Exhibit C attached hereto.

"Landlord-Tenant Agreement" means the agreement entered into between the Borrower and the City for the use and operation of the Improvements and the Stadium.

"Lender" means St. Cloud Financial Credit Union, its successors and assigns.

"Loan" means the loan by the Issuer to the Borrower of the proceeds of the Note pursuant to this Loan Agreement.

"Loan Agreement" or "Agreement" means this Loan Agreement between the Issuer and the Borrower, including any amendment hereof or supplement hereto.

"Loan Proceeds" means the proceeds of this Loan.

"Loan Repayments" means the payments required of the Borrower pursuant to Section 3.02 of this Loan Agreement.

"Note" means the Series 2023 Note.

"Note Resolution" means the resolution adopted October 23, 2023, by the City Council of the Issuer authorizing the issuance of the Note and establishing the terms and conditions thereof.

"Officer's Certificate" means the written certificate, request or other instrument of the borrower signed by the chief executive officer, chief financial officer or any other duly authorized officer of the Borrower.

"Payment Date" means the 15th day of each month commencing [January 15, 2023], and continuing until the Maturity Date when all principal, interest, and other amounts due under the Note shall be fully due and payable and any other date when principal or interest or premium, if any, shall be due and payable whether at maturity or upon redemption of acceleration of maturity in Event of Default.

"Person" means any person, individual, trust, foundation, incorporation, incorporated or unincorporated entity, partnership, joint venture, governmental unit, or association.

"Plans and Specifications" means the final plans and specifications for the construction and installation of the Improvements.

"Pledge Agreement" means the Pledge Agreement, dated as of the date hereof, between the Issuer and the Lender, including any amendment thereof or supplement thereto.

"Project" means the acquisition, constructing, and equipping, of the Improvements.

"Project Costs" shall have the meaning set forth in Section 3.07 herein.

"Security Agreement" means the Security Agreement dated the Delivery Date, from the Borrower to the Lender, as such Security Agreement may be amended or supplemented from time to time.

"Series 2023 Note" or "Note" means the Revenue Note (Sartell Baseball Association Project), Series 2023 issued by the Issuer in the original aggregate principal amount of not to exceed $230,000.

"Stadium" means the baseball stadium owned by the City and located on the Land.

"Tax Exempt Organization" means an organization described in Section 501(c)(3) of the Code, which is exempt from federal income tax under Section 501(a) of the Code.

"Total Cost of Project" means the sum of all Project Cost.

Section 1.02. Rules of Interpretation.

(A) This Loan Agreement shall be interpreted in accordance with and governed by the laws of the State of Minnesota.

(B) The words "herein," "hereof" and "hereunder" and words of similar import, without reference to any particular section or subdivision, refer to this Loan Agreement as a whole rather than to any particular section or subdivision hereof.

(C) The article and section headings herein and the Table of Contents are for convenience only and shall not affect the construction hereof.

(D) References herein to any particular section or subdivision hereof are to the section or subdivision of this instrument as originally executed.

ARTICLE II
REPRESENTATIONS

Section 2.01. Representations by the Issuer.

The Issuer makes the following representations as the basis for its covenants herein:

(A) The Issuer is a duly organized and existing municipal corporation pursuant to the laws of the State of Minnesota and is authorized to issue the Note to finance the Project Costs pursuant to the Act.

(B) The Issuer is authorized by the Act, among other things, to issue revenue bonds for the purpose of defraying the cost of acquiring, constructing, improving and equipping certain projects described in the Act including facilities for a Tax Exempt Organization, and to refund outstanding bonds.

(C) The issuance and sale of the Note; the execution and delivery of this Loan Agreement and the assignment of this Loan Agreement to the Lender; and the performance of all covenants and agreements of the Issuer contained in the Note, the Pledge Agreement, and this Loan Agreement have been duly authorized by resolutions of the governing body of the Issuer adopted at meetings thereof duly called and held by the affirmative vote of not less than a majority of a quorum present at such meetings.

(D) To provide funds to finance Project Costs and to pay interest expense and costs of issuance (as necessary, in anticipation of the receipt of Loan Repayments hereunder, the Issuer has duly authorized the Note to be issued upon the terms set forth in the Note Resolution, this Loan Agreement and the Note, under the provisions of which the Issuer has agreed to assign its interest therein to the Lender as security for the repayment of the principal of and interest on the Note.

(E) Pursuant to the Note Resolution and this Loan Agreement, the Issuer has authorized and directed the Lender, as purchaser of the Note, to make payments directly to the Borrower on the Delivery Date in amounts equal to the principal amounts advanced under the Note such payment and any subsequent payments to the Borrower representing advances under the Note to constitute payments of the purchase price of the Note and the making of the Loan hereunder.

(F) To the knowledge of the undersigned, there is not pending or threatened any suit, action or proceeding against the Issuer before or by any court, arbitrator, administrative agency or other governmental authority which materially and adversely affects the validity, as to the Issuer, of this Loan Agreement, any of its obligations hereunder or any of the transactions contemplated hereby.

(G) No public official of the Issuer has either a direct or indirect financial interest in this Agreement nor will any public official either directly or indirectly benefit financially from this Agreement.

(H) As of the date hereof, the Issuer owns good and marketable fee title to the Land, free and clear of all liens, claims, charges and encumbrances of every type or nature, except for liens created by the Borrower Documents.

(I) The Land is zoned to permit the Improvements and the use of the Land as described herein.

Section 2.02. Representations and Warranties of the Borrower.

The Borrower represents and warrants as the basis for the undertakings on its part herein contained and makes the following covenants and agreements, upon which the Lender and the Issuer may rely:

(A) The Borrower is a nonprofit corporation duly organized and existing under the laws of the State of Minnesota, with full corporate right, authority, and legal capacity to carry on its business, to construct, own and operate the Improvements and to consummate the transactions contemplated by the Note and the Borrower Documents. The Borrower has power to enter into the Borrower Documents and by proper action in accordance with its organizational documents has been duly authorized to execute and deliver the Borrower Documents and to carry out the transactions contemplated herein and therein.

(B) The Borrower covenants that no use will be made of any moneys which, if such use could have been reasonably expected on the date of issuance of the Note, would have caused the Note to be classified as an "arbitrage bond" within the meaning of Section 148 of the Code, and further covenants to comply with the requirements of said Section 148 and any regulations relating thereto and to execute such certificates as may be necessary to evidence such compliance.

(C) The Borrower shall comply with the Issuer's post-issuance compliance policy.

(D) The Borrower covenants that it will comply with and fulfill all other requirements and conditions of the Code and regulations and rulings issued pursuant thereto, and not take any action, or refrain from taking any action, or permit others to take any action or refrain from taking any action if a result thereof is to cause the interest on the Note to be included in gross income of the holders thereof for federal income tax purposes.

(E) The Borrower covenants that it will not spend less than 95% of the proceeds of the Note to pay Project Costs (not including costs of issuance of the Note) and that not more than 2% of the total proceeds advanced under the Note will be spent to pay costs of issuance of the Note.

(F) Neither the execution and delivery of the Borrower Documents, the consummation of the transactions contemplated hereby or thereby, nor the fulfillment of or compliance with the terms and conditions of the Borrower Documents, materially conflicts with or results in a breach of any of the material terms, conditions or provisions or any restriction in any organizational document or any agreement or instrument to which the Borrower is now a party or by which it is bound, or constitutes a material default under any of the foregoing, or results in the creation or imposition of any material lien, charge or encumbrance whatsoever upon any of the property or assets of the Borrower under the terms of any instrument or agreement, other than as provided in the Borrower Documents. There is no material default or material event of default by the Borrower under any material document to which the Borrower is a party and which relates to the ownership, occupancy, use, development, construction or management of the Land.

(G) The Borrower will not knowingly take or permit to be taken any action which is under its direction or control and which would have the effect, directly or indirectly of causing interest on the Note to be includable in gross income of the holders thereof under Section 103 of the Code.

(H) There is no litigation or proceeding pending, or to the knowledge of Borrower threatened, against the Borrower or any other person affecting in any manner whatsoever the right of the Borrower to execute, deliver, and/or perform its obligations under the Borrower Documents or the ability of the Borrower to pay the loan payments hereunder, or to otherwise comply with its obligations contained in the Borrower Documents.

(I) No consent, approval, order or authorization of, or registration, declaration or filing with, or notice to, any governmental authority or any third party is required in connection with the execution and delivery of this Agreement, or any of the agreements or instruments herein mentioned or related hereto to which the Borrower is a party or the carrying out or performance of any of the transactions required or contemplated hereby or thereby or, if required, such consent, approval, order or authorization has been (or, with respect to the filing of the Form 8038 with the Internal Revenue Service and the Notice of Issue with the Minnesota Department of Employment and Economic Development and obtaining a building permit from the Issuer will be) obtained or such registration, declaration or filing has been or will be accomplished or such notice has been or will be given.

(J) The Borrower covenants that the weighted average maturity of the Note will not exceed 120% of the average reasonably expected economic life of the portion of the Project financed with the proceeds of the Note.

(K) To the best knowledge of the Borrower, (i) no member of the City Council or officer of the Issuer has either a direct or indirect financial interest in or will personally benefit financially from the Borrower Documents, or the Note or any contract, agreement or job hereby contemplated to be entered into or hereby undertaken, (ii) no official or employee of the Issuer shall have any personal interest, direct or indirect, in this Agreement, and (iii) the Borrower has not paid or given any official or employee of the Issuer any money or other consideration for obtaining this Agreement.

(L) The Borrower is an organization described in Section 501(c)(3) of the Code, exempt from federal income taxation pursuant to Section 501(a) of the Code. No revenues to be derived from any portion of the Project shall constitute "unrelated business income" within the meaning of Section 513 of the Code, except as may be specifically permitted by Section 145(a) of the Code in amounts that would not require the interest on the Note to become includable in gross income for federal income tax purposes.

(M) None of the proceeds of the Note will be used to finance an airplane, a skybox (or other private luxury box), a facility primary used for gambling, or a store whose principal business is the sale of alcoholic beverages for consumption off premises.

(N) The Borrower is not in default with respect to any of its existing Indebtedness.

(O) The Borrower has the power and authority to enter into and perform the Borrower Documents, to incur the obligations herein provided for, and has taken all actions necessary to authorize the execution, delivery and performance of the Borrower Documents.

(P) The Borrower Documents are, or when delivered will be, valid, binding and enforceable in accordance with their respective terms against the Borrower.

(Q) To the knowledge of Borrower, no representation or warranty by the Borrower contained the in the Borrower Documents (as the case may be) or in any certificate or other document furnished by the Borrower pursuant the Borrower Documents contains any untrue statement of a material fact or omits to state a material fact necessary to make such representation or warranty not misleading in light of the circumstances under which it was made.

(R) The financial statements of the Borrower heretofore delivered by the Borrower to the Lender are true and correct in all material respects and fairly present the financial condition of the Borrower as of the dates thereof, and no material adverse change has occurred in the financial condition reflected therein since the dates thereof.

Section 2.03. The Lender May Rely on Representations.

The Issuer and the Borrower agree that the representations contained in this Article II are for the use and benefit of the Lender, and the Lender shall be entitled to rely thereon, subject, however, to the limitations on the liability of the Issuer set forth in Section 7.06 and 7.08 hereof. The Borrower further agrees that the representations contained in Section 2.02 hereof are for the benefit of the Issuer and the Issuer shall be entitled to rely thereon.

ARTICLE III
THE LOAN AND ACQUISITION OF THE PROJECT

Section 3.01. Amount and Source of the Loan.

The Issuer agrees to lend to the Borrower and the Borrower agrees to borrow from the Issuer, upon the terms and conditions herein, the principal sum of not to exceed $230,000 by having the proceeds of the Note in the amount not to exceed $230,000 disbursed to the Borrower (or as directed by the Borrower) by the Lender to finance Project Costs and related costs of issuance, all in accordance with the provisions of this Loan Agreement.

The Lender will make advances under the Note to pay or reimburse the Borrower for payment of Project Costs and related costs of issuance upon the request from time to time of the Borrower as provided in Section 3.07.

Forthwith upon the execution and delivery of this Loan Agreement and all other documents and instruments necessary to the transactions contemplated hereby and the recording and filing of such documents as may be required to be filed or recorded by the Lender or Bond Counsel, the Issuer will execute the Note and cause it to be delivered to the Lender.

Section 3.02. Repayment of the Loan.

Subject to any rights of prepayment granted herein and in the Note, the Borrower agrees to repay the Loan in installments on the dates and in amounts sufficient to provide for the prompt payment of all principal and interest due and payable by the Issuer pursuant to the Note.

All Loan Repayments hereunder shall be made directly to the Lender for the account of the Issuer.

Section 3.03. Determination of Taxability.

If the holder of the Note receives notice of a "Determination of Taxability" (as hereinafter defined), the rate of interest on the Note shall be automatically increased to the "Taxable Rate", as defined in the Note, effective as of the receipt of notice of a Determination of Taxability to the Taxable Rate, in which event the Loan Repayments required hereunder by the Borrower shall be adjusted accordingly with the increased payments required pursuant to the Note. For the purpose of this Section, a "Determination of Taxability" shall mean the issuance of a statutory notice of deficiency by the Internal Revenue Service, or a ruling of the National Office or any District Office of the Internal Revenue Service, or a final decision of a court of competent jurisdiction, or an opinion of Bond Counsel, which holds that the interest payable on the Note is includable in the gross income of the holder for federal income tax purposes, if the period, if any, for contest or appeal of such action, ruling or decision by the Borrower or holder has expired without any such contest or appeal having been properly instituted by the holder or the Borrower. The expenses of any such contest shall be paid by the Borrower and neither the Borrower nor the holder shall be required to contest or appeal any Determination of Taxability. The "Date of Taxability" shall mean that point in time, as specified in the Determination of Taxability, ruling or decision, that the interest payable on the Note becomes includable in the gross income of the holder for federal income tax purposes.

Section 3.04. Notice of Proposed Taxability and Procedure Thereon.

No such Determination of Taxability, however, shall be effective unless the Borrower has been given notice either (a) of the issuance of such statutory notice of deficiency within sixty (60) days of such issuance; or (b) of the issuance of such ruling of the National Office or any District Office of the Internal Revenue Service within three (3) months of such ruling (and if the ruling was requested by the Lender, the Borrower received written notice that a ruling would be requested at least thirty (30) days prior to its submission and a copy of the request on or before the date of its submission to the National Office or any District Office of the Internal Revenue Service); or (c) of commencement of any such proceeding in any court of competent jurisdiction (in which proceeding the Borrower shall be allowed to intervene or to assume responsibility for the contest or appeal, or both, in the name of the holder, if necessary in the Borrower's opinion and at the Borrower's expense) within three (3) months of such commencement and before final judgment in such proceeding; or (d) of the request for the opinion of Bond Counsel within 5 days of such request.

Section 3.05. The Borrower's Obligations Unconditional.

To the extent that the Loan Proceeds are disbursed to or at the request of the Borrower by the Lender as provided herein, the Borrower agrees as follows:

(A) All Loan Repayments and all other payments required of the Borrower hereunder shall be paid without notice or demand (except as provided herein and in the Note) and without setoff, counterclaim, abatement, deduction or defense.

(B) The Borrower will not suspend or discontinue any payments, and will perform and observe all of its other agreements in this Agreement and, except as expressly permitted herein, will not terminate this Agreement for any cause, including but not limited to any acts or circumstances that may constitute failure of consideration, destruction of or damage to the Project, eviction by paramount title, commercial frustration of purpose, bankruptcy or insolvency of the Issuer or the Lender, change in the tax or other laws or administrative rulings or actions of the United States of America or of the State of Minnesota or any political subdivision thereof or failure of the Issuer or the Lender to perform and observe any agreement, whether express or implied, or any duty, liability or obligation arising out of or in connection with the Borrower Documents, subject to bankruptcy, insolvency, reorganization, moratorium and similar laws relating to or affecting the rights or remedies of creditors generally.

Section 3.06. Agreement to Complete the Project; Substitution.

The Borrower agrees that it will complete the Project as promptly as practicable, and in any event on or before the Completion Date. The proceeds of the Note will be applied to pay Project Costs, including costs of issuance related to the Note, and to pay capitalized interest (as necessary). The Borrower agrees to provide any other funds as needed to complete the Project, including without limitation the Borrower Equity funds.

The Borrower may from time to time change the Improvements to substitute equipment for or improvements to the Improvements for part or all of the equipment or improvements then constituting a part of the Improvements, and may pay for such substitute equipment or improvements with the proceeds of the Note so long as (i) the same will still constitute a "project" within the meaning of the Act, (ii) the same consist of equipment for or improvements to the Improvements intended for use by a Tax Exempt Organization and (iii) the same, have sufficient reasonably expected economic lives such that the weighted average maturity of the Note does not exceed the average reasonably expected economic life of the facilities financed with the proceeds of the Note by more than 20%.

Section 3.07. Deposit of Note Proceeds; Advances; Authorized Project Costs.

(A) The Lender shall make an initial advance of $[50,001] on the Delivery Date of the Note for the payment of Project Costs, and costs of issuance (as necessary) related to the Note. Pursuant to the provisions of this Loan Agreement, the Lender will make further Advances under the Note from time to time upon written request of the Borrower made in accordance with the terms of the Borrower Documents, to pay or reimburse the Borrower for payment of Project Costs, and/or costs of issuance of the Note; provided, however, that prior to making any such Advance the Lender shall determine that the Borrower is in compliance with the provisions of this Loan Agreement and the other Borrower Documents.

(B) The Borrower shall not use more than 2% of the aggregate amount advanced under the Note to pay or reimburse itself for costs of issuance of the Note.

(C) Subject to the terms of the Borrower Documents, the Loan Proceeds shall be advanced by the Lender from time to time at the request of the Borrower in order to pay or as reimbursement to the Borrower for payments made by it for the costs of acquiring, constructing and equipping the Project, including the payment or reimbursement to the Borrower of such amounts as shall be necessary to pay for or reimburse the Borrower for expenditures in connection with (i) the preparation of plans and specific actions for the Project (including any preliminary study or planning of the Project or any aspect thereof) and payment of any architectural, engineering or supervisory fees and expenses, (ii) costs of demolition of any existing building or structure, (iii) labor, services, materials and supplies used in construction, and all construction, acquisition and installation expenses required to provide utility services or other facilities, in connection with the Project (including architectural, engineering and supervisory services with respect to any of the foregoing), (iv) the acquisition of equipment for use and/or installation at the Project, (v) costs of issuance of the Note, and (vi) any other acquisition, construction, and equipping costs and expenses relating to the Project (all of the foregoing, the "Project Costs").

Section 3.08. Draw Requests.

(A) Whenever the Borrower desires to obtain an Advance, the Borrower shall submit to the Lender a Draw Request, duly signed by the Borrower, setting forth the information requested therein. Each such Draw Request shall be submitted by the Borrower at least five (5) days prior to the date of the requested Advance. Each such Draw Request shall constitute a representation and warranty by the Borrower to the Lender that all representations and warranties of the Borrower set forth in the Borrower Documents are true and correct as of the date of such Draw Request, except for such representations and warranties which, by their nature, would not be applicable as of the date of such Draw Request. No more than one (1) Draw Request per month shall be submitted.

(B) At the time of submission of each such Draw Request, the Borrower shall also submit the following to the Lender and the Issuer:

1. a fully executed written lien waiver from each contractor for work done and materials supplied by it that were paid for pursuant to all prior Draw Requests; and

2. such other supporting evidence as may be requested by the Lender to substantiate (A) all payments which are to be made out of the current Draw Request, (B) all payments then made with respect to the Improvements, (C) that the requirements of all governmental bodies have been satisfied, and (D) that a building permit for the Project has been duly issued and continues to be effective.

Section 3.09. Disbursement of Advances. If, on the date an Advance is requested, the Borrower has performed all of its agreements and complied with all requirements theretofore to be performed or complied with hereunder and under the other Borrower Documents, the Lender shall (subject to the conditions set forth in Sections 3.13 and 3.14 hereof and elsewhere herein) disburse the amount of the requested Advance (less 5% retainage with respect to Construction Costs) to the Borrower. Such disbursement shall be made by the Lender, first, from the Escrow Account and, second, from the proceeds of the Loan.

Section 3.10. Additional Deposits. If the Lender shall at any time in good faith determine that the sum of (i) the aggregate undisbursed amount of the Loan plus (ii) the then-current balance of the Escrow Account is less than the amount required to pay all costs and expenses of any kind which reasonably may be anticipated in connection with the completion of the Improvements and shall thereupon send written notice thereof to the Borrower specifying the amount required to be deposited by the Borrower into the Escrow Account to provide sufficient funds to complete the Improvements, the Borrower shall, within ten (10) calendar days of receipt of any such notice, deposit into the Escrow Account the amount of funds specified in the Lender's notice from Borrower's funds and not from the proceeds of the Note. Such additional amounts shall constitute Borrower Equity hereunder. In lieu of making such deposit, the Borrower may pay, from sources other than the proceeds of the Loan or the Escrow Account, such costs and expenses in an amount equal to the amount specified in such notice and present lien waivers to the Lender in such amount.

Section 3.11. Advances Without Receipt of Draw Requests. Notwithstanding anything to the contrary contained herein, the Lender shall have the irrevocable right at any time and from time to time to apply funds which it agrees to disburse hereunder to pay any and all past-due interest payments on the Loan and any and all expenses referred to in Section 6.04 hereof, all without receipt of a Draw Request from the Borrower; provided, however, the Lender shall provide prior written notice of any such Advance to the Borrower and Bond Counsel to provide the Borrower with the opportunity to fund such costs and expenses with the Borrower's equity if required to preserve the tax exempt status of the Note.

Section 3.12. Balance of Escrow Account. At the time the final Advance is made hereunder pursuant to Section 3.08 hereof the Lender shall, without receipt of a Draw Request from the Borrower, and provided no default has occurred under any of the Borrower Documents, return the then remaining balance of the Escrow Account in excess of the Borrower Equity to the Borrower. In the event certain Project Costs have yet to be incurred or paid for on the Commitment

Termination Date, the Lender shall advance the remaining unadvanced portion of the Loan into the Escrow Account to provide for payment of such remaining Project Costs. All such funds in the Escrow Account shall be disbursed in the same manner and subject to the same requirements as Advances under the Loan, and all other terms and conditions set forth herein and in the other Borrower Documents related to the funding of Advances shall remain in full force and effect and shall be applicable to any advance from the Escrow Account.

Section 3.13. Conditions Precedent to Initial Advance. The obligation of the Lender to make or cause to be made the initial Advance and each subsequent Advance pursuant to this Article III shall be subject to the conditions precedent that it shall have received on or before the date of the initial Advance hereunder (or in the case of any items also to be furnished before the date of a subsequent Advance, on or before the date of the relevant Advance) the following:

(A) the Borrower Documents, duly executed and delivered by the Borrower;

(B) the Note;

(C) the Pledge Agreement, duly executed and delivered by the Issuer;

(D) [intentionally omitted];

(E) [intentionally omitted];

(F) evidence that a UCC financing statement has been duly filed of record in the office of the Minnesota Secretary of State, serving to perfect a valid and perfected first lien on the Improvements;

(G) evidence satisfactory to the Lender that the Project and the contemplated use thereof are permitted by and comply in all material respects with all applicable restrictions and requirements in prior conveyances, zoning ordinances, subdivision and platting requirements and other laws and regulations and have been duly approved by the municipal or other governmental authorities having jurisdiction and that the required building, zoning, environmental and other permits, approvals and licenses have been duly obtained as required by law (receipt of a copy of an acceptable zoning letter issued by the Issuer shall satisfy this condition);

(H) an opinion of bond counsel, addressed to the Borrower and the Lender with respect to the Note;

(I) such other documents as the Lender in its reasonable discretion may require.

Section 3.14. Further Conditions Precedent to any Advance. The obligation of the Lender to make or cause to be made each Advance (including the initial Advance) shall be subject to the further conditions precedent that on the date of such Advance:

(A) no Event of Default, and no event which with the giving of notice or the lapse of time or both would constitute an Event of Default, shall have occurred and be continuing and all representations and warranties made by the Borrower in Article II hereof shall continue to be true and correct as of the date of such Advance;

(B) no determination shall have been made by the Lender under the provisions of Section 3.10 hereof that additional funds are to be deposited with the Lender or, if such a determination has been made and notice thereof sent to the Borrower, the Borrower shall have deposited the necessary funds with the Lender in accordance with Section 3.10 hereof;

(C) all of the Borrower Equity funds shall have been paid and/or disbursed hereunder for the payment of Project Costs;

(D) except for the initial Advance, the Borrower shall have provided a copy of the building permit issued by the Issuer to the Lender;

(E) the Borrower shall have provided to the Lender such evidence of compliance with all of the provisions of this Agreement as the Lender may reasonably request; and

(F) no license or permit necessary for the construction of the Project shall have been revoked or the issuance of any such license or permit or the authority of the Borrower to construct the Project shall have been subjected to challenge by or before any court or other governmental authority having or asserting jurisdiction over the Project.

ARTICLE IV
THE BORROWER'S COVENANTS

Section 4.01. Assignment.

The Borrower recognizes the authority of the Issuer to assign the Issuer's interest in and pledge all monies receivable under this Loan Agreement (other than any payments required to be made to the Issuer under Sections 4.03, 6.04, 6.07(A), 7.06 or 7.10 hereof and other rights of the Issuer under Sections 7.06 and 7.08 hereof) (hereinafter referred to collectively as the "Issuer Reserved Rights") to the Lender as security for the payment of the principal of and interest on the Note and the payment of all fees and expenses of the Lender and others as provided herein and consents to such assignment.

Section 4.02. General Covenants of the Borrower.

The Borrower covenants and agrees with the Issuer and the Lender that it will:

(A) Complete the Project as soon as practical, and in any event on or before the Completion Date, as required by the terms and conditions of this Loan Agreement and the other Borrower Documents.

(B) Repay the Loan by making the Loan Repayments required to be made hereunder, which payments will be at all times sufficient to provide for the prompt payment of principal and interest on the Note.

(C) Comply with and fulfill all other requirements and conditions of the Code and regulations and rulings issued pursuant thereto relating to the operation of the property financed and refinanced by the Note, and not take any action, or refrain from taking any action, or permit others to take any action or refrain from taking any action if a result thereof is to cause the interest on the Note to be subject to federal income taxation to which it would not otherwise have been subject.

(D) When requested to do so, will make available for inspection by representatives of the Issuer or the Lender, as the case may be, any of its material business and financial books and records (but not including confidential patient records), and will furnish to the Issuer or the Lender, as the case may be, any information regarding its business affairs and financial condition within a reasonable time after written request therefor.

(E) Prior to the date hereof, Borrower has established and maintains deposit account number [__________] (the "Escrow Account').

(F) Conduct the same general type of business as it presently conducts, maintain its existence as a nonprofit corporation and as a Tax Exempt Organization, remain duly qualified to do business in the State of Minnesota and not dispose of all or substantially all of its assets or consolidate with or merge into another corporation or permit any other corporation to consolidate with or merge into it except as permitted by the Lender, which consent shall not be unreasonably withheld. No disposition of assets, consolidation or merger shall be undertaken by the Borrower if the effect thereof would be to cause the interest payable on the Note to become subject to federal income taxation. Every surviving, resulting or transferee corporation shall be bound by all of the covenants and agreements of the Borrower herein. Consent as to any one transaction shall not be deemed to be a waiver of the right to require consent to future or successive transactions.

Section 4.03. Indemnity.

The Borrower will, to the fullest extent permitted by law, protect, indemnify and save the Issuer and the Lender and their respective officers, agents, and employees and any person who controls the Issuer or the Lender within the meaning of the Securities Act of 1933, harmless from and against all liabilities, losses, damages, costs, expenses (including attorneys' fees and expenses of the Issuer), taxes, causes of action, suits, claims, demands and judgments in connection with the transactions contemplated by the Borrower Documents or arising from or related to the issuance or sale of the Note, including but not limited to:

1. any injury to or death of any person or damage to property in or upon the Project or growing out of or connected with the use, non-use, condition or occupancy of the Property or any part thereof, including any and all acts or operations relating to the acquisition or installation of property or improvements. The foregoing indemnification obligations shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Borrower, customers, suppliers or affiliated organizations under any Workers' Compensation Acts, Disability Benefit Acts or other employee benefit acts;

2. violation of any agreement, provision or condition of the Borrower Documents or the Note, except a violation by the party seeking indemnification;

3. violation by the Borrower of any contract, agreement or restriction which shall have existed at the commencement of the term of the Borrower Documents or shall have been approved by the Borrower;

4. violation by the Borrower of any law, ordinance, court order or regulation affecting the Project or a part thereof or the ownership, occupancy or use thereof;

5. any statement or information relating to the expenditure of the proceeds of the Note contained in the Borrower's closing certificate or similar document furnished by the Borrower to the Issuer or the Lender which, at the time made, is misleading, untrue or incorrect in any material respect; and

6. any untrue statement or alleged untrue statement of a material fact contained in any offering material relating to the sale of the Note (as from time to time amended or supplemented) or arising out of or based upon the omission or alleged omission to state therein a material fact required to be stated therein or necessary in order to make the statements therein not misleading, or failure to properly register or otherwise qualify the sale of the Note or failure to comply with any licensing or other law or regulation which would affect the manner whereby or to whom the Note could be sold.

Promptly after receipt by the Issuer, the Lender, or any such other indemnified person, as the case may be, of notice of the commencement of any action with respect to which indemnity may be sought against the Borrower under this Section, such person will notify the Borrower in writing of the commencement thereof, and, subject to the provisions hereinafter stated, the Borrower shall assume the defense of such action (including the employment of counsel, who shall be counsel subject to the approval of the Issuer or the Lender, as the case may be, which approval shall not be unreasonably withheld, and the payment of expenses). Insofar as such action shall relate to any alleged liability with respect to which indemnity may be sought against the Borrower, the Issuer, the Lender, or any such other indemnified person shall have the right to employ separate counsel of their own choice in any such action and to participate in the defense thereof, and the fees and expenses of such counsel shall be at the expense of the Borrower. The Borrower shall not be liable to indemnify any person for any settlement of any such action effected without the Borrower's consent, nor shall the Borrower be liable to indemnify any person for the gross negligence or willful misconduct of such person.

The provisions of this Section shall survive payment and discharge of the Note.

Section 4.04. Other Borrower Covenants.

In addition to the covenants and agreements of the Borrower set forth and contained elsewhere herein and the documents related hereto, the Borrower hereby also covenants and agrees to and with the Issuer and the Lender, so long as the Note remains unpaid:

(A) to cause the construction of the Improvements to be completed in conformance with the Plans and Specifications, free from all mechanics', laborers', and materialmen's liens and in a good and workmanlike manner;

(B) to keep, perform, enforce and maintain in full force and effect all of the terms, covenants, conditions and requirements of the Borrower Documents; not to amend, modify, supplement, terminate, cancel or waive any of the terms, covenants, conditions or requirements of any of said documents without the prior written consent of the Lender, which will not be unreasonably withheld or conditioned;

(C) not to create, permit to be created or to allow to exist, any liens, charges or encumbrances on the Project except for the lien of the Lender and such liens, charges and encumbrances which are being diligently contested in good faith by appropriate proceedings;

(D) except as permitted by the Security Agreement, not to assign this Agreement or any interest herein or all or any part of any Advances to be made hereunder;

(E) to require each contractor to comply with all rules, regulations, ordinances and laws bearing on its conduct of work on the Project;

(F) to obtain and maintain, or cause to be obtained and maintained, at all times during the term of the Loan, if applicable (and, from time to time at the request of the Lender, furnish the Lender with proof of payment of premiums on):

1. comprehensive general liability insurance in such amount as the Lender may require from time to time (but with coverage of not less than $1,000,000 per

occurrence and $2,000,000 in aggregate (including umbrella coverages) and naming the Lender as an additional insured; and

2. worker's compensation insurance for the Contractor, with statutory coverage covering all persons engaged in the construction or installation of the Project;

such policies of insurance to be in form and content satisfactory to the Lender and to be placed with insurers acceptable to the Lender licensed to transact business in the State of Minnesota and to contain an agreement of the insurer to give not less than thirty (30) days' prior written notice to the Lender in the event of cancellation, termination, amendment change or nonrenewal of such policy affecting the coverage thereunder or not less than ten (10) days' prior written notice to the Lender in the event of cancellation, termination or nonrenewal as a result of nonpayment;

(G) to permit the Lender, acting by and through its officers, employees and agents, to examine all books, records, contracts, plans, drawings, permits, bills and statements of account pertaining to the Project and to make extracts therefrom and copies thereof;

(H) to furnish to the Lender as soon as possible and in any event within seven (7) days after the Borrower has obtained knowledge of the occurrence of an Event of Default, or an event which with the giving of notice or lapse of time or both would constitute an Event of Default, a statement signed by the Borrower setting forth details of such Event of Default or event and the action which the Borrower has taken, is taking or proposes to take to correct the same;

(I) to hold the Lender harmless, and the Lender shall have no liability or obligation of any kind to the Borrower, creditors of the Borrower, or any third party, in connection with any defective, improper or inadequate workmanship performed in or about, or materials supplied to, the Project, or any mechanics', suppliers' or materialmen's liens arising as a result of such defective, improper or inadequate workmanship or materials, and upon the Lender's reasonable request, to replace or cause to be replaced any such defective, improper or inadequate workmanship or materials;

(J) to pay and discharge all real estate taxes prior to the attachment of penalties with respect thereto and installments of special assessments payable therewith, and insurance premiums with respect to the insurance required to be maintained by the Borrower under the terms of any of the Borrower Documents, and utility charges incurred by the Borrower prior to or during the term of this Agreement, except if such taxes, assessments or premiums are being contested in good faith by appropriate proceedings and provided that, if requested by the Lender, the Borrower shall have deposited into escrow with the Lender an amount equal to such taxes, assessments or premiums plus penalties accrued thereon;

(K) to comply with the requirements of all applicable laws, rules, regulations and orders of any governmental authority, a breach of which would materially and adversely affect the business or credit of the Borrower, except where diligently contested in good faith and by proper proceedings;

(L) to preserve and maintain all of the Borrower's rights, privileges and franchises necessary or desirable in the normal conduct of the Borrower's business; and not to suspend business operations or convey, transfer, encumber or pledge any of its properties or assets;

(M) to keep all of the assets and properties necessary in the Borrower's business in good working order and condition, ordinary wear and tear excepted;

(N) to obtain all necessary and convenient state, federal, local and private clearances, authorizations, permits and licenses with respect to the business operations of the Borrower, including, without limitation, any export and other trade licenses or permits required by law for the present or future business operations of the Borrower;

(O) not to undertake or permit without prior written approval of the Lender any other or additional construction on the Land;

(P) to construct the Project in accordance with all applicable laws, rules and regulations, including, without limitation, applicable provisions of the Americans with Disabilities Act; and

(Q) to maintain a Debt Service Coverage Ratio of not less than 1.20 to 1.00, as of the end of each Fiscal Year of the Borrower, commencing with the Borrower's Fiscal Year ending on December 31, 2024.

ARTICLE V
PREPAYMENT AND TENDER OF THE NOTE

Section 5.01. Borrower's Option to Prepayment of the Loan Repayments and the Note.

The Note is subject to optional prepayment on any date at a prepayment price equal to the principal amount to be prepaid on such date plus accrued interest plus any applicable premium as set forth in the Note.

In the event the Borrower elects to prepay the Loan in whole or in part, the Borrower shall cause to be given due notice of prepayment of the Note not less than thirty (30) days prior to the date of prepayment as required by the Note (unless such notice is waived in writing by the Lender). The Borrower shall give the Lender notice by certified mail, electronic means or other form approved by the Lender. The Issuer hereby authorizes the Borrower to give notice of prepayment and, if required by law, published notice of prepayment of the Note in the name of the Issuer, from time to time.

Section 5.02. Termination Upon Retirement of the Note.

At such time as no amount on the Note remains outstanding, and arrangements satisfactory to the Lender and the Issuer have been made for the discharge of all other accrued or contingent liabilities, if any, under this Loan Agreement and the other Borrower Documents, this Loan Agreement shall by its terms terminate (other than those provisions which by their terms survive payment of the Note), and the Lender and the Issuer, on demand of the Borrower and at the Borrower's cost and expense, shall execute and deliver to the Borrower a proper instrument or proper instruments acknowledging the satisfaction and termination of this Loan Agreement, and shall convey, assign and transfer or cause to be conveyed, assigned or transferred, and shall deliver or cause to be delivered, to the Borrower, all collateral, including money, then held hereunder.

ARTICLE VI
EVENTS OF DEFAULT AND REMEDIES

Section 6.01. Events of Default.

Notwithstanding any cure periods described below, the Borrower shall immediately notify the Lender in writing when the Borrower obtains knowledge of the occurrence of any event of default specified below. Regardless of whether the Borrower has given the required notice, the occurrence of one or more of the following events shall constitute an Event of Default under this Loan Agreement:

(A) If the Borrower shall fail to pay any Loan Repayment required under this Loan Agreement on or before the date that the payment is due;

(B) If the Borrower shall fail to observe and perform any covenant, condition or agreement (other than the covenants in Section 6.01(A)) on its part under this Loan Agreement for a period of thirty (30) days after written notice, specifying such default and requesting that it be remedied, given to the Borrower by the Issuer or the Lender; provided, however, that if such default can be cured but cannot be cured within such 30 days, it shall not constitute a default hereunder if the Borrower provides to the Lender a proposed method and schedule of curing such default, initiates action within such 30 days to cure such default, diligently pursues such action until such default is cured and provides the Lender with progress reports relating thereto at such intervals as may be reasonably requested by the Lender; provided, however, in no event shall the Borrower have more than ninety (90) days to cure such default;

(C) If there is a determination that any representation or warranty made by the Borrower in this Loan Agreement or in any certificate, document or instrument furnished in connection with the issuance and sale of the Note or under the terms of this Loan Agreement is untrue in any material respect;

Provided, however, that if after any default shall have occurred which does not result in a nonpayment of principal of, or interest on, the Note, and prior to the Issuer or the Lender commencing the exercise of any of the remedies provided in Section 6.02 hereof, the Borrower shall have completely cured such default by depositing with the Lender or the Issuer, as appropriate, sufficient money, or by performing such other acts or things in respect of which it may have been in default under this Agreement as the Lender may determine, in its sole discretion then in every such case such default shall be waived, rescinded and annulled by the Lender or the Issuer, as appropriate, by written notice given to the Borrower; but no such waiver, rescission and annulment shall extend to or affect any subsequent default or impair any right or remedy consequent thereon; and provided further that if any default shall have occurred which does not result in a nonpayment of principal of, or interest on the Note and which results in a Determination of Taxability, the sole remedy hereunder shall be an adjustment of the interest rate on the Note to the Taxable Rate as defined therein.

Section 6.02. The Issuer's Remedies.

Whenever any Event of Default referred to in Section 6.01 shall have happened and be subsisting for more than five (5) business days, any one or more of the following remedial steps may be taken by the Issuer (or the Lender, pursuant to Section 6.06 hereof):

(A) May, without further notice to the Borrower, refrain from making Advances under the Loan until such Event of Default is cured (but the Lender may make Advances after the occurrence of an Event of Default without thereby waiving its rights and remedies hereunder);

(B) May, without further notice, terminate the Commitment;

(C) May enter upon the Project and proceed either in its own name or in the name of the Borrower (which authority is coupled with an interest and is irrevocable by the Borrower) to complete or cause to be completed the Improvements, at the cost and expense of the Borrower. If the Lender elects to complete or cause to be completed the Improvements, it may do so according to the Plans and Specifications or according to such changes, alterations or modifications in and to the Plans and Specifications as the Lender may deem appropriate; and the Lender may enforce or cancel all contracts let by the Borrower relating to construction of the Improvements and/or let other contracts which in the Lender's sole judgment it may deem advisable; and the Borrower shall forthwith turn over and duly assign to the Lender, as the Lender may from time to time require, contracts relating to construction of the Improvements, the Plans and Specifications, blueprints, shop drawings, bonds, building permits, bills and statements of accounts pertaining to the Improvements, whether paid or not, and any other instruments or records in the possession of the Borrower pertaining to the Improvements. The Borrower shall be liable under this Agreement to pay to the Lender, on demand, any amount or amounts expended by the Lender in so completing the Improvements, together with any costs, charges, or expenses incident thereto or resulting therefrom, all of which shall be secured by the Security Agreement. In the event that a proceeding is instituted against the Borrower for recovery and reimbursement of any moneys expended by the Lender in connection with the completion of the Improvements, a statement of such expenditures, verified by the affidavit of an officer of the Lender, shall be prima facie evidence of the amounts so expended and of the propriety of and necessity for such expenditures; and the burden of proving to the contrary shall be upon the Borrower. The Lender shall have the right to apply the undisbursed balance of the Escrow Account, if any, and the undisbursed amount of the Note, to bring about the completion of the Improvements and to pay the costs thereof; and if such funds are insufficient, in the sole judgment of the Lender, to complete the Improvements, the Borrower agrees to promptly deliver and pay to the Lender such sum or sums of money as the Lender may from time to time demand for the purpose of completing the Improvements or of paying any liability, charge or expense which may have been incurred or assumed by the Lender under or in performance of this Agreement, or for the purpose of completing the Improvements. It is expressly understood and agreed that in no event shall the Lender be obligated or liable in any way to complete the Improvements or to pay for the costs of construction thereof beyond the amount of the Commitment;

(D) Declare the principal amount of all Loan Repayments payable under this Loan Agreement for the remainder of the term of this Loan Agreement with interest accrued thereon (being an amount equal to that necessary to pay in full the Note, assuming acceleration of the Note, and pay all other indebtedness thereunder) to be immediately due and payable, whereupon, without further notice, the same shall become immediately due and payable by the Borrower; or

(E) Require the Borrower to make available or furnish copies of all books and records of the Borrower pertaining to its property; or

(F) Take whatever action at law or in equity as may appear necessary or appropriate to collect the payments then due and thereafter to become due, or to enforce performance and observance of any obligation, agreement or covenant of the Borrower under this Loan Agreement and the Borrower Documents including all remedies available to the Lender under the Borrower Documents.

The Issuer or the Lender as assignee of the Issuer, personally or by attorney, may in its discretion proceed to protect and enforce its rights by pursuing any available remedy including a suit or suits in equity or at law, whether for damages or for the specific performance of any obligation, covenant or agreement contained in the Borrower Documents, or in aid of the execution of any power herein granted, or for the enforcement of any other appropriate legal or equitable remedy, as the Lender or the Issuer, as the case may be, shall deem most effectual to collect the payments then due and thereafter to become due hereunder, or to enforce performance and observance of any obligation, agreement or covenant of the Borrower hereunder or the Borrower Documents or to protect and enforce any of the Issuer's or the Lender's rights hereunder.

Section 6.03. Manner of Exercise.

No remedy herein conferred upon or reserved to the Issuer and the Lender is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy given under this Loan Agreement or now or hereafter existing at law or in equity or by statute. No delay or omission to exercise any right or power shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. In order to entitle the Issuer or the Lender to exercise any right reserved to it in this Article, it shall be necessary to give only such notice as may be herein or therein expressly required, but no remedy shall be exercised by the Issuer without the prior written consent of the Lender.

Section 6.04. Fees and Expenses.

(A) In the event the Borrower should default under any of the provisions of this Agreement or the Borrower Documents and the Issuer or the Lender should employ attorneys or incur other expenses for the collection of payments or the enforcement of performance of any obligation or agreement on the part of the Borrower, the Borrower will on demand and receipt of an accounting therefor pay to the Issuer or the Lender, respectively, the reasonable fees of such attorneys and such other reasonable and necessary expenses that have been so incurred.

(B) The Borrower shall reimburse the Lender, upon demand, for all costs and expenses, including without limitation reasonable attorneys' fees, appraisal fees, survey fees, closing charges, inspection fees, documentary or tax stamps, recording and filing fees, insurance premiums and service charges, paid or incurred by the Lender in connection with (i) the preparation, negotiation, approval, execution and delivery of the Borrower Documents and any other documents and instruments related hereto or thereto; (ii) the review and approval of documents submitted by the Borrower to the Lender to satisfy the conditions precedent set forth in Article III hereof or to obtain an Advance pursuant to Article III hereof; (iii) the negotiation of any amendments or modifications to any of the foregoing documents, instruments or agreements and the preparation of any and all documents necessary or desirable to effect such amendments or modifications; and (iv) the enforcement by the Lender during the term hereof or thereafter of any of the rights or remedies of the Lender hereunder or under any of the foregoing documents, instruments or agreements, including without limitation costs and expenses of collection in the Event of Default, whether or not suit is filed with respect thereto.

Section 6.05. Effect of Waiver.

The Lender may, in its discretion, waive any Event of Default (other than an Event of Default with respect to the Issuer Reserved Rights) hereunder and its consequences and rescind any declaration of acceleration of principal; provided, however, that no action or inaction by the Lender shall be deemed a waiver of any of the Lender's rights or remedies unless the Lender specifically agrees in writing that such action or inaction will constitute a waiver of its rights or remedies. Any waiver shall only apply to the particular instance for which it was agreed. No delay by either party in exercising and no failure by either party in exercising any right or remedy hereunder, or afforded by law, shall be a waiver of or preclude the exercise of any right or remedy hereunder, or provided by law, whether on such occasion or any future occasion, nor shall such delay be construed to be a waiver of any Event of Default or acquiescence therein. The exercise or the beginning of the exercise of one right or remedy shall not be deemed a waiver of the right to exercise at the same time or thereafter any other right or remedy.

Section 6.06. The Lender's Exercise of the Issuer's Remedies.

Whenever any Event of Default shall have happened and be subsisting the Lender may, but shall not be obliged to, exercise any or all of the rights of the Issuer under this Article VI (except Issuer Reserved Rights).

Section 6.07. Application of Money.

The proceeds and avails of any remedy hereunder shall be applied as follows, to the extent permitted by law:

(A) First, to the payment of all costs and proper expenses (including reasonable attorneys' fees as permitted by law), liabilities incurred or advances made under the Borrower Documents by the Issuer or the Lender;

(B) Second, to the payment to the Lender of the amount then owing or unpaid for principal and interest due on the Note and in case any such proceeds shall be insufficient to pay the whole amount so due, then first to the payment of interest thereon and then to the payment of principal; and

(C) Third, to the payment of any excess to the Borrower, its successors and assigns, or to whomsoever may be lawfully entitled to receive the same.

ARTICLE VII
GENERAL

Section 7.01. Notices.

All notices of an Event of Default hereunder shall be sufficiently given when delivered in person to the Borrower or if mailed by certified mail, postage prepaid, to the Borrower with proper address as indicated in this Section, the date on which such mailed notice is delivered or on which delivery is refused. All other notices, certificates and communications hereunder are properly and sufficiently given when delivered in person to an officer of the party to whom directed or when mailed to such party by regular mail, postage prepaid, with proper address as indicated in this Section. All mailed notices, certificates and communications shall be deemed given three (3) days after the date of deposit in the mail. The Issuer, the Borrower, and the Lender may, by written notice given by each to the others, designate any other address or addresses to which notices, certificates or other communications or matters to them shall be sent when required as contemplated by this Loan Agreement. Until otherwise provided by the respective parties, all notices, certificates and communications to each of them shall be addressed as follows:

To the Issuer:	City of Sartell, Minnesota 125 Pinecone Road N. Sartell, MN 56377 Attention: Finance Director
To the Borrower:	Sartell Baseball Association 1525 9th Ave N PO Box 268 Sartell, MN 56377 Attn: Ryan Holter
With a copy to (which shall not constitute notice):	Winthrop & Weinstine, P.A. 225 South 6th St. Suite 3500 Minneapolis, MN 55402 Attn: Anthony D. Todero & Teddy Fleming
To the Lender:	St. Cloud Financial Credit Union 1716 Pine Cone Road South Sartell, MN 56377 Attention: Business Services

Any notice given by the Lender to the Borrower hereunder may be relied upon by the Borrower as being by and on behalf of all holders of the Note whether or not the ownership thereof has been participated by the Lender to other banks.

Section 7.02. Binding Effect.

This Loan Agreement shall inure to the benefit of and shall be binding upon the Issuer and the Borrower and their respective successors and assigns.

Section 7.03. Severability.

If any term, condition or provision of this Loan Agreement or the application thereof to any person or circumstance shall, to any extent, be held to be invalid or unenforceable, the remainder thereof and the application of such term, provision and condition to persons or circumstances other than those as to whom it shall be held invalid or unenforceable shall not be affected thereby, and this Loan Agreement and all the terms, provisions and conditions hereof shall, in all other respects, continue to be effective and be complied with to the full extent permitted by law.

Section 7.04. Amendments, Changes and Modifications.

Except as otherwise provided in this Loan Agreement, subsequent to the initial issuance of the Note and before the Note has been paid in full in accordance with its terms, this Loan Agreement may not be effectively amended, changed, modified, altered or terminated without the written consent of the Lender.

Section 7.05. Execution Counterparts.

This Loan Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

Section 7.06. Limitation on the Issuer's Liability.

It is understood and agreed by the Borrower and the Lender that no covenant, provisions or agreement of the Issuer herein or in the Note or in any other document executed by the Issuer in connection with the issuance, sale and delivery of the Note, or any obligation herein or therein imposed upon the Issuer or breach thereof, shall give rise to a pecuniary liability of the Issuer, its directors, officers, employees or agents or a charge against the Issuer's general credit or general fund or shall obligate the Issuer, its directors, officers, employees or agents financially in any way except with respect to this Loan Agreement, and from the proceeds of the Note. No failure of the Issuer to comply with any term, condition, covenant or agreement herein or in the Loan Agreement shall subject the Issuer, its directors, officers, employees or agents to liability for any claim for damages, costs or other financial or pecuniary charges except to the extent that the same can be paid or recovered from this Loan Agreement and from the proceeds of the Note. No execution on any claim, demand, cause of action or judgment shall be levied upon or collected from the general credit or general fund of the Issuer. In making the agreements, provisions and covenants set forth herein, the Issuer has not obligated itself except with respect to this Loan Agreement, and from the proceeds of the Note, as hereinabove provided.

The Note and the interest hereon will never constitute an indebtedness of the Issuer within the meaning of any constitutional provision or statutory limitation and shall not constitute nor give rise to a pecuniary liability of the Issuer or a charge against its general credit or taxing powers. The

Note does not constitute a charge, lien, or encumbrance, legal or equitable, upon any property of the Issuer except revenues under this Loan Agreement and the Pledge Agreement, and the agreement of the Issuer to perform or cause the performance of the covenants and other provisions herein referred to and is subject at all times to the availability of revenues from this Loan Agreement sufficient to pay all costs of such performance or the enforcement thereof.

It is further understood and agreed by the Borrower and the Lender that the Issuer, its directors, officers, employees or agents shall incur no pecuniary liability hereunder and shall not be liable for any expenses related hereto, all of which the Borrower agrees to pay. If, notwithstanding the provisions of this Section, the Issuer, its directors, officers, employees or agents incur any expense, or suffer any losses, claims or damages or incurs any liabilities relating to this Agreement, the Note or any transactions relating thereto, the Borrower will indemnify and hold harmless the Issuer, its directors, officers, employees or agents from the same and will reimburse the Issuer, its directors, officers, employees or agents in relation thereto, and this covenant to indemnify, hold harmless and reimburse the Issuer, its directors, officers, employees or agents shall survive delivery of and payment for the Note. Notwithstanding the foregoing, the Borrower will not be liable to indemnify any party for its own willful misconduct or gross negligence.

Section 7.07. Further Assurances.

From time to time, the Borrower will execute and deliver to the Issuer or the Lender, as the case may be, such additional documents and will provide such additional information as the Issuer or the Lender, as the case may be, may reasonably require to carry out the terms of this Agreement and be informed of the status and affairs of the Borrower.

Section 7.08. Delegation of Duties by the Issuer.

It is agreed that under the terms of this Agreement the Issuer has delegated certain of its duties hereunder to the Borrower and to the Lender. The fact of such delegation shall be deemed a sufficient compliance by the Issuer to satisfy the duties so delegated and the Issuer shall not be liable in any way by reason of acts done or omitted by the Borrower or the Lender. The Issuer shall have the right at all times to act in reliance upon the authorization, representation or certification of the Borrower or Lender.

Section 7.09. Enforcement and Waiver by the Issuer and the Lender.

The Issuer or the Lender, as the case may be, shall have the right at all times to enforce the provisions of this Agreement in strict accordance with the terms hereof, notwithstanding any conduct or custom on the part of either the Issuer or the Lender in refraining from so doing at any time or times. The failure of the Issuer or the Lender at any time or times to enforce its rights under such provisions, strictly in accordance with the same, shall not be construed as having created a custom in any way or manner contrary to specific provisions of this Agreement or as having in any way or manner modified or waived the same. All rights and remedies of the Issuer and the Lender are cumulative and concurrent, and the exercise of one right or remedy shall not be deemed a waiver or release of any other right or remedy.

Section 7.10. Expenses of the Issuer and the Lender.

Borrower agrees to pay all fees and expenses, including reasonable attorney fees and costs related to the perfection of the Lender's security interest, of the Issuer and the Lender incurred in connection with the preparation, administration, amendment, modification or enforcement of this Agreement, the Note, or other documents referred to herein or required hereby for the issuance of the Note, and the collection or attempted collection of the Note. Without limiting the generality of the foregoing, Borrower will pay all costs and expenses required to satisfy the conditions of this Agreement including, but not limited to all taxes and recording expenses, Lender's reasonable attorney's fees, costs of surveys, appraisals, environmental reports, and Lender's other internal fees including appraisal review fees, environmental review fees, real estate taxes and insurance premiums.

Section 7.11. Governing Law/Venue.

This Agreement is governed by the laws of the State of Minnesota, without regard to the choice of law rules of the State of Minnesota. Venue for any action under this Agreement to which the Issuer is a party shall lie within the district courts of the State of Minnesota, and the parties hereto consent to the jurisdiction and venue of any such court and hereby waive any argument that venue in such forums is not convenient.

IN WITNESS WHEREOF, the Issuer has caused this Loan Agreement to be executed in its respective name, all as of the date first above written.

CITY OF SARTELL, MINNESOTA

By ______________________________________
Mayor

By ______________________________________
City Administrator

[Execution Page for Loan Agreement]

IN WITNESS WHEREOF, the Borrower has caused this Loan Agreement to be executed in its name, all as of the date first above written.

SARTELL BASEBALL ASSOCIATION

By ______________________________________
Chief Financial Officer

[Execution Page for Loan Agreement]

EXHIBIT A
FORM OF DRAW REQUEST

ST.CLOUD
FINANCIAL CREDIT UNION

St. Cloud Financial Credit Union
Draw Request

Date: ______________________

Property Address: 0

Payable To	Amount
Total Draw Request	

____

Owner's Signature Date

*For each line item, the request must be accompanied by an invoice and/or receipt. If reimbursement is being requested a signed lien waiver must accompany the invoice and/or receipt.

EXHIBIT B

LEGAL DESCRIPTION OF PROPERTY

[To be added]

PLEDGE AGREEMENT

This Pledge Agreement is made as of the 1st day of November, 2023, between the CITY OF SARTELL, MINNESOTA, a political subdivision of the State of Minnesota (the "City") and ST. CLOUD FINANCIAL CREDIT UNION (the "Lender").

Recitals

WHEREAS, Sartell Baseball Association, a Minnesota nonprofit corporation (the "Borrower"), and the City have entered into a Loan Agreement (the "Loan Agreement") of even date herewith, pursuant to which the City will agree to issue its $230,000 Revenue Note (Sartell Baseball Association Project), Series 2023 (the "Note"), dated as of the date hereof, issued pursuant to Minnesota Statutes, Sections 469.152 through 469.165, as amended; and

WHEREAS, pursuant to the Loan Agreement, the Borrower has agreed to pay, among other things, all amounts due under the Note; and

WHEREAS, the Note is to be payable from and secured by the loan repayments to be made by the Borrower under the Loan Agreement; and the Lender, as a condition to the purchase of the Note, has required the execution of this Pledge Agreement.

NOW THEREFORE, as an inducement to the Lender to purchase the Note, and in consideration of the promises and other good and valuable consideration, the receipt and sufficiency whereof are hereby acknowledged, the parties hereby agree as follows:

1. In order to secure the due and punctual payment of the Note and all other sums due the Lender under the Loan Agreement, the City does hereby pledge and assign to the Lender all of the City's right, title and interest in and to the Loan Agreement, subject to the City's rights under the provisions of Section 4.01 thereof.

2. The City hereby represents and warrants to the Lender that the City's right, title and interest in the Loan Agreement is free and clear of any lien, security interest or other encumbrance other than that arising under this Pledge Agreement.

3. The City hereby authorizes the Lender to exercise, whether or not a default exists under the Note or an Event of Default has occurred under the Loan Agreement, either in the City's name or the Lender's name, any and all rights or remedies available to the City under the Loan Agreement. The City agrees, on request of the Lender, to execute and deliver to the Lender such other documents or instruments as shall be deemed necessary or appropriate by the Lender at any time to confirm or perfect the security interest hereby granted. The City hereby appoints the Lender its attorney-in-fact to execute on behalf of the City, and in its name, any and all such assignments, financing statements or other documents or instruments which the Lender may deem necessary or appropriate to perfect, protect or enforce the security interest hereby granted.

4. The City will not:

(a) exercise or attempt to exercise any remedies under the Loan Agreement except as permitted by Sections 6.02 and 4.01 of the Loan Agreement, or terminate, modify or accept a surrender of the same, or by affirmative act, consent to the creation or existence of any security interest or other lien in the Loan Agreement to secure payment of any other indebtedness; or

(b) receive or collect or permit the receipt or collection of any payments, receipts, rentals, profits or other moneys under the Loan Agreement (except as allowed under Section 4.01 thereof) or assign, transfer or hypothecate (other than to the Lender hereunder) any of the same then due or to accrue in the future.

5. The City expressly covenants and agrees that the Lender shall be entitled to receive all payments under the Loan Agreement (except any payments due the City under Section 4.01 thereof), and hereby authorizes and directs the Borrower to make such payments directly to the Lender. The Lender covenants and agrees that all payments received by the Lender pursuant to the Loan Agreement shall be applied as provided in the Loan Agreement.

6. The Lender agrees to advance the purchase price of the Note directly to the Borrower as provided in the Note and the Loan Agreement. In accordance with Section 4.01 of the Loan Agreement the Lender hereby assumes the City's and Lender's obligations to the Borrower thereunder.

7. If an Event of Default (as defined in the Loan Agreement) shall occur and be continuing, the Lender may exercise any one or more or all, and in any order, of the remedies hereinafter set forth, in addition to any other remedy at law or in equity or specified in the Loan Agreement, it being expressly understood that no remedy herein conferred is intended to be exclusive of any other remedy or remedies; but each and every remedy shall be cumulative and shall be in addition to every other remedy given herein or now or hereafter existing at law or in equity or by statute:

(a) The Lender may, without prior notice of any kind declare the principal of and interest accrued and premium, if any, on the Note immediately due and payable.

(b) The Lender may exercise any rights and remedies and options of a secured party under the Uniform Commercial Code as adopted in the State of Minnesota and any and all rights available to it under the Loan Agreement and the documents related thereto.

8. Whenever any of the parties hereto is referred to, such reference shall be deemed to include the successors and assigns of such party; and all the covenants, promises and agreements in this Pledge Agreement contained by or on behalf of the City or the Lender shall bind and inure to the benefit of the respective successors and assigns of such parties whether so expressed or not.

9. The unenforceability or invalidity of any provision or provisions of this Pledge Agreement shall not render any other provision or provisions herein contained unenforceable or invalid.

10. This Pledge Agreement shall in all respects be construed in accordance with and governed by the laws of the State of Minnesota. This Pledge Agreement may not be amended or modified except in writing signed by the City and the Lender.

11. This Pledge Agreement may be executed, acknowledged and delivered in any number of counterparts and each of such counterparts shall constitute an original but all of which together shall constitute one agreement.

12. The terms used in this Pledge Agreement which are defined in the Loan Agreement shall have the meanings specified therein, unless the context of this Pledge Agreement otherwise requires, or unless such terms are otherwise defined herein.

13. No obligation of the City hereunder shall constitute or give rise to a pecuniary liability of the City or a charge against its general credit or taxing powers, but shall be payable solely out of the proceeds and the revenues derived under the Loan Agreement.

[Remainder of page intentionally left blank. Signature pages follow.]

IN WITNESS WHEREOF, the City and the Lender have caused this Pledge Agreement to be duly executed as of the day and year first above written.

CITY OF SARTELL, MINNESOTA

By______________________________________
Mayor

By______________________________________
City Administrator

[Signature page to Pledge Agreement]

ST. CLOUD FINANCIAL CREDIT UNION

By________________________________
Its ________________________________

[Signature page to Pledge Agreement]

CITY ADMINISTRATOR MONTHLY REPORT OCTOBER 2023

PROJECT STATUS REPORT

STATUS SUMMARY

Below is a project update for multiple initiatives being managed by City Administration. These are initiatives outside of the day-to-day work of Council Packets/Communication, general community meetings/events, and overall staff management. There is also an update for projects not yet started but on the horizon for coming months, in an effort to provide transparency and knowledge of initiatives within the City.

PROJECT OVERVIEWS – IN PROGRESS

TASK	% DONE	DUE DATE	NOTES
Ordinance Overhaul	25	December 31st, 2023	Sent out to Department Teams, first review end of October, Council review in Nov/Dec Workshop.
Governance Policies	10	December 31st, 2025	Beginning new process with MMB Consultant, likely 12-to-18-month process.
Mill Site Redevelopment	75	Ongoing	Phase II will be done by the end of the month, redevelopment study by end of year.
Community Center Business Modeling	20	Ongoing	Working to review community center revenues and expenses to determine a more sustainable model.
Public Relations/Communications Plan	25	December 31st, 2023	The Engagement Director has found multiple templates and we are in the review phase for leveraging them to develop a plan for Sartell.
Flood Mitigation	50	December 31st, 2024	Design Phase of the project throughout winter. Construction in summer 2024.
Labor Agreement Negotiations	50	December 31st, 2023	Tentative Agreement with LELS and negotiations with Teamsters on October 31st.

PROJECT OVERVIEWS – FUTURE STATE

TASK	% DONE	NOTES
15th Street N Expansion	15	Received nearly $1M in STBG funds for Right of Way acquisition and were invited to Congressional Funding applications. Moved past Committee by Congressman Emmer for $2.2M.
Central MN Healthcare Hub	50	Lobbyist efforts for additional $20M to the CMHH to complete road connections for future development. Submitted to be on 2024 Bonding List.
West Side Reconstruction Project	10	Held the first Open House, slated for a 2025 construction year.

ADDITIONAL INFORMATION

In addition to the above, there are multiple moving parts on infrastructure projects within the City that administration is actively facilitating. This includes:

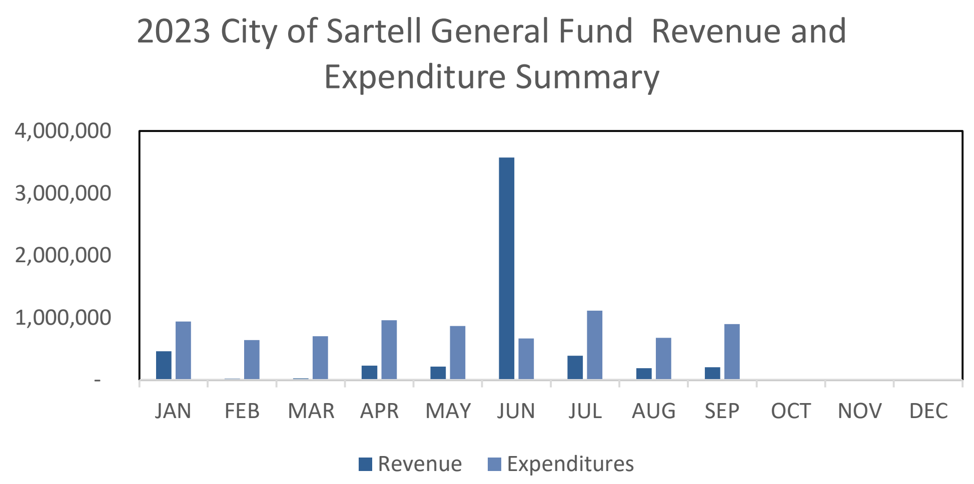
- Multiple Grant Programs
    - DEED (Mill Site)
    - EPA (Mill Site) – Determined ineligible.
    - Transportation Alternative
    - USDA (Mill Site)
    - INFRA (Mill Site)
    - DNR (Trails – Mill Site)
    - Congressional Funded Projects (15th St N)
    - FEMA and HSEM (Flooding Mitigation)

September 2023 Financial Dashboard

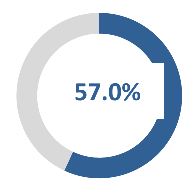
2023 Revenue	2023 Expenditures
5,270,576	**7,432,101**
+2.6% vs YTD 2022	+15.3% vs YTD 2022

Department	YTD Exp.	2023 Budget	% of Budget
General Gov	1,341,476	1,447,265	93%
Public Safety	3,788,515	5,148,130	74%
Public Works	1,321,631	1,550,670	85%
Culture & Rec	980,479	1,106,540	89%

General Fund

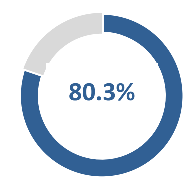


% of Revenue Budget



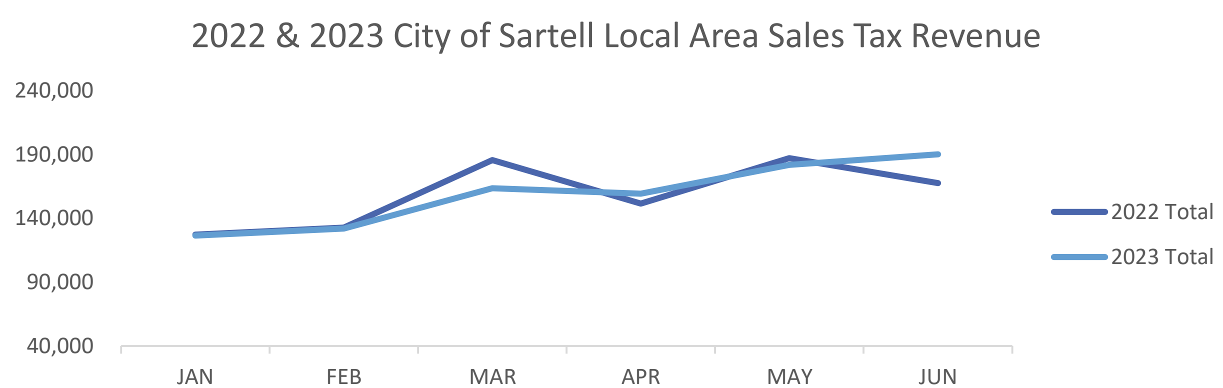
Budget	9,252,605
Balance	(3,982,329)

% of Expenditure Budget



Budget	9,252,605
Balance	(1,820,504)

Sales Tax Distribution



Sales Tax Distribution

2022	2023
14.03%	**14.08%**

2023 Sales Tax Revenue

952,304
52.6%
of 2023 Budget
+0.1%
vs YTD 2022 ST Revenue

Other Notes: ● Sales tax distribution increased from 14.03% to 14.08% ● General Goverment trending to exceed annual budget due to legal fees

COMMUNITY DEVELOPMENT MONTHLY REPORT SEPTEMBER 2023 DEVELOPMENT

Community Development Summary

Below are project updates for the Community Development Department to include Building Inspections.

Submitted Land Use and Planning Applications:

TYPE	YEAR TO DATE
Administrative Subdivision	3
Annexation Petition	5
Conditional Use Permit	2
Final Plat	5
Grading/Drainage Review	2
Home Occupation Permit	2
Preliminary Plat	5
Public Hearings	26
Rezone	2
Site Plan Reviews	4
Vacation	3
Variance	1
Wetland No-Loss Determination	1

Building permits and inspections

	CURRENT	YEAR TO DATE	LAST YEAR TO DATE
Permits	157	1499	2728
Inspections	272	3046	2477

Department updates:

In addition to the above, the Community Development Department has been working on the following:

- Worked on Ordinance revisions for Titles 4, 9, 10, 11, and 12 as well as assisting the City Administrator with edits to other Titles.
- Developed and plan to assist the Fire Marshal with rental inspections.

Permit Type	Number of Permits	Submitted Permits	Approved Permits	Issued Permits	Completed Permit	Expired Permits	Canceled Permits
Building Permit New Home	5	5	-	-	-	-	-
Building Permit Remodel (R)	2	-	1	1	-	-	-
Deck	6	1	-	5	-	-	-
Drain Tile/Basement Repairs	1	-	1	-	-	-	-
Electrical Permit	55	4	1	48	2	-	-
Excavation permit (C)	1	-	-	1	-	-	-
Fire Protection Permit	2	1	-	1	-	-	-
Garage/Shed	2	-	-	2	-	-	-
House Addition/Porch	2	-	-	2	-	-	-
Lawn Irrigation Permit (R)	5	2	-	3	-	-	-
Mechanical Permit (C)	5	1	-	4	-	-	-
Mechanical Permit (R)	21	-	-	15	6	-	-
Plumbing Permit (C)	4	-	-	2	2	-	-
Plumbing Permit (R)	12	-	2	7	3	-	-
Right of Way	1	1	-	-	-	-	-
Roofing, Siding, Windows, D	32	2	-	23	7	-	-
Sign Permit (C)	3	-	1	2	-	-	-
Solar	1	-	1	-	-	-	-
Special Event	1	-	-	1	-	-	-
Window/Doors Replacement	13	-	2	11	-	-	-
Zoning Permit	10	4	-	5	-	-	1
Grand Totals:	184	21	9	133	20	-	1

Life Cycle

Permit Type	Days to Approval	Days to Issue	Days to Completion	Total Days
Building Permit New Home				
Building Permit Remodel (R)	2	3		
Deck	7	2		
Drain Tile/Basement Repairs	1			
Electrical Permit	1	0	14	14
Excavation permit (C)	0	1		
Fire Protection Permit	8	1		
Garage/Shed	2	1		
House Addition/Porch	3	1		
Lawn Irrigation Permit (R)	2	0		
Mechanical Permit (C)	5	4		
Mechanical Permit (R)	1	1	4	6
Plumbing Permit (C)	6	1	11	13
Plumbing Permit (R)	2	1	10	11
Right of Way				
Roofing, Siding, Windows, Door	1	2	16	19
Sign Permit (C)	2	0		
Solar	2			
Special Event	1	0		
Window/Doors Replacement	1	9		
Zoning Permit	7	0		

Report Criteria:
Selected statuses: Completed, Issued

Issued Date	Permit Number	Property Address	Applicant	Total Valuation
Building Permit Remodel (R)				
09/28/2023	23-B00785	110 SARTELL ST W	SLS HOLDINGS LLC	5,000.00
Total Building Permit Remodel (R):				5,000.00
1				
Deck				
09/11/2023	23-B00755	704 EDINBURGH ST	Scotty's Exteriors	19,000.00
09/21/2023	23-B00772	1600 NUTHATCH AVE	BANDEMER RICHARD & BANDEMER ANN	2,100.00
09/22/2023	23-B00744	309 10TH AVE N	STARR ERICK J & STARR AMBER	15,000.00
09/28/2023	23-B00777	40 PERIMETER DR	MEGAN & CHAD LUDWIG	1,500.00
Total Deck:				37,600.00
4				
Drain Tile/Basement Repairs				
09/11/2023	23-B00735	703 8TH ST N	American Waterworks	5,500.00
Total Drain Tile/Basement Repairs:				5,500.00
1				
Electrical Permit				
09/05/2023	23-E00385	1508 LAVENDER AVE S	BROWN CHRISTOPHER P & CASTRO MYRA LEA M	0.00
09/05/2023	23-E00386	1512 LAVENDER AVE S	Mechanical Energy Systems	0.00
09/05/2023	23-E00387	359 15TH ST N	Neighborhood Plumbing, Heating & Air	0.00
09/05/2023	23-E00388	862 TERRY LN	Mechanical Energy Systems	0.00
09/05/2023	23-E00389	1129 WATERFORD AVE N	Neighborhood Plumbing, Heating & Air	0.00
09/05/2023	23-E00390	223 GLACIER AVE	ELECTRICAL SOLUTIONS INC	0.00
09/05/2023	23-E00391	2139 6TH ST N	ELECTRICAL SOLUTIONS INC	0.00
09/06/2023	23-E00392	344 RIVERSIDE AVE S	SPARTAN ELECTRIC	0.00
09/07/2023	23-E00393	508 SCENIC DR	Hubbard Electric Inc.	0.00
09/07/2023	23-E00394	413 13TH AVE N	Vetter's Electric, Inc.	0.00
09/07/2023	23-E00396	1410 8TH AVE N	Cedar Creek Energy	0.00
09/08/2023	23-E00395	914 15TH ST N	Neighborhood Plumbing, Heating & Air	0.00
09/13/2023	23-E00397	304 17TH AVE N	Mechanical Energy Systems	0.00
09/13/2023	23-E00398	1272 CONNECTICUT AVE S	BRONSON ELECTRIC	0.00
09/13/2023	23-E00399	308 7TH AVE S	BRONSON ELECTRIC	0.00
09/13/2023	23-E00400	829 10TH AVE N	ELECTRICAL SOLUTIONS INC	0.00
09/13/2023	23-E00401	6 LOWELL CIR	NIES ELECTRIC CO	0.00
09/13/2023	23-E00402	2 WILLOW LN	NIES ELECTRIC CO	0.00
09/13/2023	23-E00403	2944 ST JOHNS CT	BERTRAM ELECTRIC	0.00
09/13/2023	23-E00404	221 1/2 RIVERSIDE AVE S	KRAMER ELECTRIC OF WATKINS	0.00
09/13/2023	23-E00405	221 1/2 RIVERSIDE AVE S	KRAMER ELECTRIC OF WATKINS	0.00
09/18/2023	23-E00408	1612 BOULDER DR	MEYER ELECTRIC, INC	0.00
09/18/2023	23-E00410	1512 NUTHATCH AVE	AJ'S ELECTRIC OF ST. CLOUD	0.00
09/18/2023	23-E00412	1725 PINE CONE RD S	AUGUSTA ELECTRIC	0.00
09/18/2023	23-E00413	1710 19TH AVE S	Klein Electric Inc	0.00
09/18/2023	23-E00407	1915 SANDSTONE LOOP S	Mechanical Energy Systems	0.00
09/20/2023	23-E00416	1100 CELEBRATION DR	JERRY WHITLEY	0.00
09/22/2023	23-E00418	1201 PROVIDENCE LN	BERTRAM ELECTRIC	0.00

Issued Date	Permit Number	Property Address	Applicant	Total Valuation
09/22/2023	23-E00419	713 19TH AVE N	ELECTRICAL SOLUTIONS INC	0.00
09/22/2023	23-E00406	808 RIVERSIDE AVE N	Bednark Electric Corporation	0.00
09/25/2023	23-E00421	3409 SOUTHBRIDGE AVE N	Mechanical Energy Systems	0.00
09/26/2023	23-E00417	127 CHEVAL DR	Neighborhood Plumbing, Heating & Air	0.00
09/27/2023	23-E00415	609 BROOKWOOD LN	Neil Oehrlein	0.00
09/27/2023	23-E00420	913 14TH ST N	MN SOLAR	0.00
09/28/2023	23-E00425	644 BRIANNA DR	Mechanical Energy Systems	0.00
09/28/2023	23-E00422	1000 PROVIDENCE LN	Select Electric, LLC	0.00
09/29/2023	23-E00427	12 PINE TREE CT	FABER ELECTRIC	0.00
09/29/2023	23-E00428	2104 3RD ST N	NIES ELECTRIC CO	0.00
09/29/2023	23-E00429	1354 TENNESSEE DR	ELECTRICAL SOLUTIONS INC	0.00
09/29/2023	23-E00430	2395 TROOP DR	Quality Electric Services Inc.	0.00
09/29/2023	23-E00431	827 NORTHSTAR DR	SPARTAN ELECTRIC	0.00
09/29/2023	23-E00432	2030 SANDSTONE LOOP N	HALO ELECTRIC, LLC	0.00
09/29/2023	23-E00433	311 1ST AVE N	Liberty Electric Co. Inc.	0.00
09/29/2023	23-E00435	1300 KILLDEER AVE S	WALLRAFF ELECTRIC	0.00
09/29/2023	23-E00436	227 DAVENPORT CT	ELECTRICAL SOLUTIONS INC	0.00
09/29/2023	23-E00437	1906 SANDSTONE LOOP S	AJ'S ELECTRIC OF ST. CLOUD	0.00
09/29/2023	23-E00438	115 1ST AVE N	SPARTAN ELECTRIC	0.00
09/29/2023	23-E00439	808 SARTELL LN	SPARTAN ELECTRIC	0.00
09/29/2023	23-E00440	1408 SIERRA CT W	BRONSON ELECTRIC	0.00
09/29/2023	23-E00441	2159 3RD ST N	MIKE'S ELECTRIC OF CENRAL MINNESOTA	0.00
Total Electrical Permit:				0.00
50				

Excavation permit (C)

Issued Date	Permit Number	Property Address	Applicant	Total Valuation
09/13/2023	23-X00009	900 BEETLE BLVD	MP Nexlevel	0.00
Total Excavation permit (C):				0.00
1				

Fire Protection Permit

Issued Date	Permit Number	Property Address	Applicant	Total Valuation
09/20/2023	23-F00024	32752 RIVER OAKS LN	brittany lafrance	13,561.00
Total Fire Protection Permit:				13,561.00
1				

Garage/Shed

Issued Date	Permit Number	Property Address	Applicant	Total Valuation
09/22/2023	23-B00779	11 WILLOW LN	Theresa Hatten	12,000.00
Total Garage/Shed:				12,000.00
1				

House Addition/Porch

Issued Date	Permit Number	Property Address	Applicant	Total Valuation
09/29/2023	23-B00789	201 BOULDER CT	Paramount Construction	15,000.00
Total House Addition/Porch:				15,000.00
1				

Issued Date	Permit Number	Property Address	Applicant	Total Valuation
Lawn Irrigation Permit (R)				
09/06/2023	23-L00015	2945 ST JOHNS CT	G & H Irrigation Inc	0.00
09/06/2023	23-L00016	729 2 1/2 ST N	FRANK MICHAEL J & DONNA L	0.00
Total Lawn Irrigation Permit (R):				0.00
2				
Mechanical Permit (C)				
09/21/2023	23-M00158	209 12TH AVE E	Margie	66,200.00
09/21/2023	23-M00165	713 19TH AVE N	Precise Refrigeration Heating & Air	0.00
09/22/2023	23-M00166	320 4TH AVE N	Lyon Sheet Metal & Heating Inc.	19,000.00
09/28/2023	23-M00172	805 COUNTY ROAD 120	Granite City Refrigeration & Sheet Metal	18,000.00
Total Mechanical Permit (C):				103,200.00
4				
Mechanical Permit (R)				
09/05/2023	23-M00150	1512 LAVENDER AVE S	Mechanical Energy Systems	0.00
09/05/2023	23-M00151	2139 6TH ST N	Lyon Sheet Metal & Heating Inc.	0.00
09/05/2023	23-M00152	359 15TH ST N	Neighborhood Plumbing, Heating & Air	0.00
09/05/2023	23-M00153	110 SARTELL ST W	Heinen Heating & A/C	0.00
09/05/2023	23-M00154	1129 WATERFORD AVE N	Neighborhood Plumbing, Heating & Air	0.00
09/06/2023	23-M00155	529 23RD AVE N	Opies Gold Heat n' Air	0.00
09/06/2023	23-M00156	819 11TH ST S	Opies Gold Heat n' Air	0.00
09/06/2023	23-M00157	829 STARLIGHT DR	Heinen Heating & A/C	0.00
09/06/2023	23-M00159	829 10TH AVE N	Lyon Sheet Metal & Heating Inc.	0.00
09/06/2023	23-M00160	301 10TH ST N	James Gaulke	0.00
09/08/2023	23-M00161	914 15TH ST N	Neighborhood Plumbing, Heating & Air	0.00
09/13/2023	23-M00163	1213 THEISEN RD	Fireside Hearth & Home	0.00
09/13/2023	23-M00164	3312 12TH AVE N	DETERS RODNEY F & DETERS JEAN HOLLINGSWO	0.00
09/18/2023	23-M00167	12 PINE TREE CT	Curly's Heating & Refrigeration Inc.	0.00
09/18/2023	23-M00168	1915 SANDSTONE LOOP S	Mechanical Energy Systems	0.00
09/18/2023	23-M00169	1612 BOULDER DR	Mechanical Brothers-Mechanical	0.00
09/22/2023	23-M00170	127 CHEVAL DR	Neighborhood Plumbing, Heating & Air	0.00
09/25/2023	23-M00171	3409 SOUTHBRIDGE AVE N	Mechanical Energy Systems	0.00
09/28/2023	23-M00173	1300 KILLDEER AVE S	Tracy Ellis	0.00
09/28/2023	23-M00174	644 BRIANNA DR	Mechanical Energy Systems	0.00
09/29/2023	23-M00175	513 20TH AVE N	Julie Adolph	0.00
Total Mechanical Permit (R):				0.00
21				
Plumbing Permit (C)				
09/05/2023	23-P00160	1101 2ND ST S	El-Jay Plumbing & Heating, Inc.	2,500.00
09/05/2023	23-P00161	531 PINE CONE RD N	El-Jay Plumbing & Heating, Inc.	500.00
09/08/2023	23-P00164	1725 PINE CONE RD S	Judy Kiffmeyer	12,000.00
Total Plumbing Permit (C):				15,000.00
3				
Plumbing Permit (R)				

Issued Date	Permit Number	Property Address	Applicant	Total Valuation
09/05/2023	23-P00159	804 8TH ST N	Neighborhood Plumbing, Heating & Air	0.00
09/05/2023	23-P00162	411 3RD ST N	Mechanical Energy Systems	0.00
09/08/2023	23-P00165	613 SCENIC DR	Mechanical Energy Systems	0.00
09/08/2023	23-P00166	1528 COUGAR LN	Mechanical Energy Systems	0.00
09/13/2023	23-P00168	819 15th ST N	Abby	0.00
09/13/2023	23-P00169	3312 12TH AVE N	DETERS RODNEY F & DETERS JEAN HOLLINGSWO	0.00
09/14/2023	23-P00146	1908 4TH ST N	HILSGEN BRIAN L & ELIZABETH M	0.00
09/19/2023	23-P00171	415 NORTHSTAR CT	JILL BETTIN	0.00
09/28/2023	23-P00172	110 SARTELL ST W	SLS HOLDINGS LLC	0.00
09/28/2023	23-P00173	219 6TH AVE S	Mechanical Energy Systems	0.00
Total Plumbing Permit (R):				
				0.00
10				

Roofing, Siding, Windows, Door

Issued Date	Permit Number	Property Address	Applicant	Total Valuation
09/05/2023	23-B00731	912 3RD AVE NE	Presidential Construction Inc.	15,000.00
09/05/2023	23-B00737	812 BROOKWOOD LN	Don & Girtz	20,000.00
09/05/2023	23-B00746	1533 KILLDEER AVE S	Renner Roofing	22,476.00
09/05/2023	23-B00749	263 9TH AVE N	Zack Novak	11,100.00
09/06/2023	23-B00743	416 21ST AVE N	Mayo Creek Builders LLC	21,831.00
09/06/2023	23-B00753	223 5TH ST NE	Mark Nygren	19,980.89
09/07/2023	23-B00733	709 15TH ST N	Zablocki Roofing, Inc	19,000.00
09/07/2023	23-B00734	118 BANTAM RD	Zablocki Roofing, Inc	5,000.00
09/07/2023	23-B00750	104 10TH ST N	FROEHLING BROTHERS CONSTRUCTION LLC	18,500.00
09/08/2023	23-B00745	3429 12TH AVE N	Superior Builders, Inc	11,000.00
09/08/2023	23-B00757	817 9TH ST N	ABC Seamless of St.Cloud	23,733.00
09/08/2023	23-B00758	1024 4TH ST N	BD Exteriors	12,000.00
09/08/2023	23-B00759	1009 4TH ST N	BD Exteriors	25,000.00
09/08/2023	23-B00762	1616 MORNING GLORY AVE S	Four Seasons Contracting	25,000.00
09/11/2023	23-B00748	2289 UTAH RD	All American Restoration LLC	36,700.00
09/11/2023	23-B00756	702 3RD AVE NE	Mark Nygren	0.00
09/11/2023	23-B00760	1908 8TH ST N	Mark Nygren	34,500.00
09/11/2023	23-B00763	320 PHEASANT DR	Options Exteriors	12,000.00
09/12/2023	23-B00736	1909 GRIZZLY LN	Kayla Swanson	21,510.17
09/12/2023	23-B00764	505 CORRINE CREEK	Mark Nygren	22,110.03
09/12/2023	23-B00766	305 8TH AVE S	ABC Seamless of St.Cloud	46,820.00
09/13/2023	23-B00765	640 5TH AVE S	BLOCH LARRY & BLOCH SANDRA K	4,000.00
09/13/2023	23-B00767	2308 UTAH RD	Lutgen Companies	49,050.00
09/18/2023	23-B00025	231 GLACIER AVE	T-10 Construction	30,485.00
09/18/2023	23-B00773	440 RIVERSIDE AVE S	AUGUSTIN LAYNE T & HARTKOPF KATIE E	1,995.00
09/20/2023	23-B00768	225 DAVENPORT CT	Elite Restoration	15,360.42
09/20/2023	23-B00778	1252 WASHINGTON CT	ABCM LLC	36,000.00
09/22/2023	23-B00769	500 BECHTOLD DR	Pekarek Construction Inc.	9,000.00
09/22/2023	23-B00774	414 6TH AVE S	Minnesota Roofing Company	14,600.00
09/22/2023	23-B00781	528 13TH AVE N	Kayla Swanson	42,570.72
09/22/2023	23-B00782	1532 NUTHATCH AVE	Kayla Swanson	20,356.20
09/22/2023	23-B00784	606 20TH ST N	Modern Kraft Construction	27,081.00
09/25/2023	23-B00776	3401 12TH AVE N	Smart'n Construction	12,000.00
09/26/2023	23-B00787	251 13TH AVE N	CRABTREE BRIAN J & CRABTREE EMILY A	5,000.00
09/28/2023	23-B00793	640 BRIANNA DR	Committed365 Roofing	23,000.00
09/28/2023	23-B00791	1008 RIVERSIDE AVE N	Lutgen Companies	26,850.00
Total Roofing, Siding, Windows, Door:				
				740,609.43
36				

Issued Date	Permit Number	Property Address	Applicant	Total Valuation
Sign Permit (C)				
09/06/2023	23-S00014	209 12TH AVE E	Joelene Calvert	0.00
09/18/2023	23-S00016	126 TWIN RIVERS CT	ELECTO SIGNS	40.07
Total Sign Permit (C):				40.07
2				
Solar				
09/13/2023	23-B00690	913 14TH ST N	MN SOLAR	12,000.00
Total Solar:				12,000.00
1				
Special Event				
09/28/2023	23-SE00015	125 PINE CONE ROAD	NIKKI SWEETER	0.00
Total Special Event:				0.00
1				
Window/Doors Replacement				
09/06/2023	23-B00754	345 3RD ST NE	Your Home Improvement Co	0.00
09/11/2023	23-B00747	621 SARTELL ST W	All American Restoration LLC	24,940.28
09/12/2023	23-B00740	708 1ST AVE N	Renewal By Anderesn	10,467.00
09/12/2023	23-B00741	325 8TH AVE S	Renewal By Anderesn	38,101.00
09/12/2023	23-B00751	1404 5TH AVE N	Renewal By Anderesn	34,889.00
09/12/2023	23-B00752	508 1ST ST N	Renewal By Anderesn	32,860.00
09/25/2023	23-B00742	1921 7TH ST N	Renewal By Anderesn	15,740.00
09/26/2023	23-B00786	1609 PINE SISKIN AVE	Crew2, Inc	3,734.00
09/28/2023	23-B00783	807 EDINBURGH ST	Scotty's Exteriors	8,000.00
Total Window/Doors Replacement:				168,731.28
9				
Zoning Permit				
09/02/2023	23-Z00072	316 10TH ST S	GROETHE CAREY & GROETHE AMANDA	20,000.00
09/03/2023	23-Z00060	808 EDINBURGH ST	REMER JESSE J	150.00
09/08/2023	23-Z00074	424 22ND AVE N	EMERY JAMES D & EMERY JESSICA R	6,000.00
09/12/2023	23-Z00075	815 RIVERSIDE AVE N	CARLBOM RONNIE R & DINGMANN KRISTI L	0.00
09/13/2023	23-Z00071	1513 9TH ST N	MARTINSON KURT A & JENNIFER N	0.00
09/13/2023	23-Z00077	255 9TH AVE N	JOHNSON JENNIFER L	0.00
09/18/2023	23-Z00078	902 11TH ST S	SCHAEFER HEATHER L	0.00
09/28/2023	23-Z00073	10 6TH AVE S	MILAND BYRON W	9,751.00
Total Zoning Permit:				35,901.00
8				

Grand Totals:	
	1,164,142.78
157	

Report Criteria:
Inspection Activity.Completed date between 9/1/2023 12:00:00 AM and 9/30/2023 12:00:00 AM

Appointment Date	Appointment Time	Property Address	Inspection Number	Inspection Type	Item Type	Item Number
BUILDING FINAL						
		351 3RD ST NE	1345	BUILDING FINAL	Permit	23-B00067
		537 FIELDCREST CT	2190	BUILDING FINAL	Permit	23-B00146
		312 7TH AVE S	2430	BUILDING FINAL	Permit	23-B00204
		816 EDINBURGH ST	2808	BUILDING FINAL	Permit	23-B00259
		811 EDINBURGH ST	3205	BUILDING FINAL	Permit	23-B00323
		205 HIGH DR	3229	BUILDING FINAL	Permit	23-B00328
08/31/2023	11:00 AM	646 7TH AVE S	3241	BUILDING FINAL	Permit	23-B00331
		323 PHEASANT DR	3309	BUILDING FINAL	Permit	23-B00343
		313 8TH AVE S	3422	BUILDING FINAL	Permit	23-B00372
		316 8TH AVE S	3424	BUILDING FINAL	Permit	23-B00373
		406 6TH AVE S	3755	BUILDING FINAL	Permit	23-B00427
		2307 VERMONT DR	3795	BUILDING FINAL	Permit	23-B00439
		612 7TH ST S	3929	BUILDING FINAL	Permit	23-B00469
		1208 HUNTINGTON DR	3947	BUILDING FINAL	Permit	23-B00472
		70 WILLOW LN	3990	BUILDING FINAL	Permit	23-B00486
		1225 KNICKERBOCKER CT	4135	BUILDING FINAL	Permit	23-B00514
		22 RIVERSIDE AVE S	4858	BUILDING FINAL	Permit	23-B00668
		1141 4TH ST N	490	BUILDING FINAL	Permit	22-B00213
		1301 15TH ST S	2820	BUILDING FINAL	Permit	23-B00263
		1511 4TH AVE N	5728	BUILDING FINAL	Permit	23-B00594
		329 5TH AVE S	1956	BUILDING FINAL	Permit	23-B00115
		807 15TH ST N	2690	BUILDING FINAL	Permit	23-B00236
09/06/2023	11:00 AM	1904 SANDSTONE LOOP S	2924	BUILDING FINAL	Permit	23-B00274
		425 8TH AVE N	3878	BUILDING FINAL	Permit	23-B00459
		1925 SANDSTONE LOOP S	4148	BUILDING FINAL	Permit	23-B00519
09/06/2023	9:30 AM	244 SIERRA LOOP	4691	BUILDING FINAL	Permit	23-B00634
09/06/2023	10:30 AM	702 MARTIN CT	4937	BUILDING FINAL	Permit	23-B00684
09/06/2023	9:00 AM	710 5TH AVE N	5519	BUILDING FINAL	Permit	23-B00708
		244 SIERRA LOOP	5521	BUILDING FINAL	Permit	23-B00709
09/07/2023	3:00 PM	807 1ST AVE N	5471	BUILDING FINAL	Permit	23-B00512
09/07/2023	1:00 PM	706 SARTELL ST W	4332	BUILDING FINAL	Permit	23-B00562
		537 FIELDCREST CT	4477	BUILDING FINAL	Permit	23-B00596
		312 8TH AVE S	4782	BUILDING FINAL	Permit	23-B00651
09/08/2023	9:30 AM	640 5TH AVE S	4961	BUILDING FINAL	Permit	23-B00688
		1905 15TH ST S	282	BUILDING FINAL	Permit	22-B02643
09/11/2023	2:30 PM	514 3RD ST N	4069	BUILDING FINAL	Permit	23-B00496
		674 BRIANNA DR	4349	BUILDING FINAL	Permit	23-B00563
08/31/2023	11:00 AM	643 7TH AVE S	3727	BUILDING FINAL	Permit	23-B00423
09/12/2023	10:30 AM	720 STARLIGHT DR	3860	BUILDING FINAL	Permit	23-B00453
09/12/2023	2:30 PM	819 2 1/2 ST N	5576	BUILDING FINAL	Permit	23-B00721
09/13/2023	2:30 PM	720 STARLIGHT DR	5826	BUILDING FINAL	Permit	23-B00453
		339 3RD ST NE	4380	BUILDING FINAL	Permit	23-B00568
		1800 CENTERVILLE AVE S	4412	BUILDING FINAL	Permit	23-B00578
		400 4TH ST NE	4479	BUILDING FINAL	Permit	23-B00597
09/13/2023	2:30 PM	413 22ND AVE N	4871	BUILDING FINAL	Permit	23-B00671
09/14/2023	9:30 AM	1925 SANDSTONE LOOP S	4401	BUILDING FINAL	Permit	23-B00574
09/14/2023	10:00 AM	1708 BOULDER DR	4877	BUILDING FINAL	Permit	23-B00674
09/14/2023	10:00 AM	452 2ND ST S	4941	BUILDING FINAL	Permit	23-B00685
09/15/2023	11:30 AM	3205 12TH AVE N	1154	BUILDING FINAL	Permit	22-B01208
		308 BECHTOLD DR	4605	BUILDING FINAL	Permit	23-B00260
		1411 8TH AVE N	3303	BUILDING FINAL	Permit	23-B00340
		1411 8TH AVE N	3960	BUILDING FINAL	Permit	23-B00476
		825 9TH ST N	3975	BUILDING FINAL	Permit	23-B00480
09/15/2023	1:30 PM	649 7TH AVE S	4416	BUILDING FINAL	Permit	23-B00580

Appointment Date	Appointment Time	Property Address	Inspection Number	Inspection Type	Item Type	Item Number
		1304 SIERRA CT	1606	BUILDING FINAL	Permit	23-B00087
		521 SCENIC DR	2729	BUILDING FINAL	Permit	23-B00243
09/18/2023	9:30 AM	2159 3RD ST N	3227	BUILDING FINAL	Permit	23-B00327
09/18/2023	9:00 AM	717 20TH AVE N	4429	BUILDING FINAL	Permit	23-B00586
09/07/2023	1:30 PM	1501 GRIZZLY LN	4600	BUILDING FINAL	Permit	23-B00616
09/19/2023	1:00 PM	1609 ORIOLE AVE	4666	BUILDING FINAL	Permit	23-B00623
09/20/2023	1:30 PM	2043 SANDSTONE LOOP N	3058	BUILDING FINAL	Permit	23-B00296
		515 PINE CONE RD N	4087	BUILDING FINAL	Permit	23-B00500
09/20/2023	3:00 PM	515 PINE CONE RD N	5356	BUILDING FINAL	Permit	23-B00697
09/20/2023	1:00 PM	263 9TH AVE N	5737	BUILDING FINAL	Permit	23-B00749
09/21/2023	1:30 PM	734 4TH ST N	3360	BUILDING FINAL	Permit	23-B00358
		616 14TH ST N	4621	BUILDING FINAL	Permit	23-B00619
09/22/2023	3:30 PM	808 SARTELL LN	3320	BUILDING FINAL	Permit	23-B00347
		1404 7TH AVE N	4297	BUILDING FINAL	Permit	23-B00554
		1408 8TH AVE N	4303	BUILDING FINAL	Permit	23-B00556
09/22/2023	3:00 PM	703 8TH ST N	5682	BUILDING FINAL	Permit	23-B00735
09/25/2023	9:00 AM	716 RIVERSIDE AVE N	3139	BUILDING FINAL	Permit	23-B00309
09/25/2023	9:30 AM	1009 4TH ST N	5784	BUILDING FINAL	Permit	23-B00759
09/26/2023	3:30 PM	640 5TH AVE S	6022	BUILDING FINAL	Permit	23-B00688
09/26/2023	2:30 PM	1813 8TH ST N	5612	BUILDING FINAL	Permit	23-B00727
09/26/2023	2:30 PM	1908 8TH ST N	5786	BUILDING FINAL	Permit	23-B00760
		1271 HUNTINGTON DR	2323	BUILDING FINAL	Permit	23-B00174
09/27/2023	2:30 PM	804 ZAKRAJSHEK CT	4420	BUILDING FINAL	Permit	23-B00582
09/26/2023	2:00 PM	1104 2ND ST S	2870	BUILDING FINAL	Permit	23-B00269
09/28/2023	10:00 AM	20 PINE TREE CT	3797	BUILDING FINAL	Permit	23-B00440
		914 MORNINGSTAR CT	4257	BUILDING FINAL	Permit	23-B00542
		1317 15TH ST S	4450	BUILDING FINAL	Permit	23-B00593
		26 PINE TREE CT	4689	BUILDING FINAL	Permit	23-B00633
		904 4TH AVE E	1519	BUILDING FINAL	Permit	22-B03019
		2319 VERMONT DR	3395	BUILDING FINAL	Permit	23-B00365
09/29/2023	1:00 PM	321 20TH AVE N	3958	BUILDING FINAL	Permit	23-B00475
		209 11TH AVE E	4577	BUILDING FINAL	Permit	23-B00610
09/29/2023	1:00 PM	419 17TH ST N	4699	BUILDING FINAL	Permit	23-B00637
09/29/2023	1:30 PM	738 2 1/2 ST N	5567	BUILDING FINAL	Permit	23-B00719
		416 21ST AVE N	5713	BUILDING FINAL	Permit	23-B00743

Total BUILDING FINAL:
89

DECK FINAL

Appointment Date	Appointment Time	Property Address	Inspection Number	Inspection Type	Item Type	Item Number
09/06/2023	8:30 AM	824 13TH AVE N	3382	DECK FINAL	Permit	23-B00363
09/18/2023	11:00 AM	41 PERIMETER DR	4914	DECK FINAL	Permit	23-B00680
09/20/2023	3:30 PM	41 PERIMETER DR	5882	DECK FINAL	Permit	23-B00680

Total DECK FINAL:
3

ELECTRICAL

Appointment Date	Appointment Time	Property Address	Inspection Number	Inspection Type	Item Type	Item Number
		1410 8TH AVE N	3347	ELECTRICAL	Permit	23-B00352

Total ELECTRICAL:
1

ELECTRICAL FINAL

Appointment Date	Appointment Time	Property Address	Inspection Number	Inspection Type	Item Type	Item Number
		1904 SANDSTONE LOOP S	3628	ELECTRICAL FINAL	Permit	23-E00083
		674 BRIANNA DR	4997	ELECTRICAL FINAL	Permit	23-E00172
		720 STARLIGHT DR	3859	ELECTRICAL FINAL	Permit	23-B00453
		720 STARLIGHT DR	4795	ELECTRICAL FINAL	Permit	23-E00143

Appointment Date	Appointment Time	Property Address	Inspection Number	Inspection Type	Item Type	Item Number
		3205 12TH AVE N	1153	ELECTRICAL FINAL	Permit	22-B01208
		3205 12TH AVE N	1585	ELECTRICAL FINAL	Permit	23-E00024
		2159 3RD ST N	3226	ELECTRICAL FINAL	Permit	23-B00327
		2043 SANDSTONE LOOP N	3057	ELECTRICAL FINAL	Permit	23-B00296
		2043 SANDSTONE LOOP N	3949	ELECTRICAL FINAL	Permit	23-E00101
		1410 8TH AVE N	5775	ELECTRICAL FINAL	Permit	23-E00396
		1104 2ND ST S	5013	ELECTRICAL FINAL	Permit	23-E00180
		1725 PINE CONE RD S	5879	ELECTRICAL FINAL	Permit	23-E00412
Total ELECTRICAL FINAL:						
12						
ELECTRICAL ROUGH-IN						
		3205 12TH AVE N	1584	ELECTRICAL ROUGH-IN	Permit	23-E00024
		110 SARTELL ST W	5588	ELECTRICAL ROUGH-IN	Permit	23-E00373
		1104 2ND ST S	5012	ELECTRICAL ROUGH-IN	Permit	23-E00180
		1725 PINE CONE RD S	5878	ELECTRICAL ROUGH-IN	Permit	23-E00412
Total ELECTRICAL ROUGH-IN:						
4						
ELECTRICAL ROUGH-RI						
		110 SARTELL ST W	5975	ELECTRICAL ROUGH-RI	Permit	23-B00785
Total ELECTRICAL ROUGH-RI:						
1						
FIRE PROTECTION FINAL						
		1104 2ND ST S	2869	FIRE PROTECTION FINAL	Permit	23-B00269
Total FIRE PROTECTION FINAL:						
1						
FLOOD TEST RECORD						
		1904 SANDSTONE LOOP S	2920	FLOOD TEST RECORD	Permit	23-B00274
		107 BANTAM RD	3187	FLOOD TEST RECORD	Permit	23-B00318
		2043 SANDSTONE LOOP N	3054	FLOOD TEST RECORD	Permit	23-B00296
Total FLOOD TEST RECORD:						
3						
FOOTING						
		425 13TH AVE N	1487	FOOTING	Permit	22-B01874
09/25/2023	12:30 PM	1600 NUTHATCH AVE	5872	FOOTING	Permit	23-B00772
Total FOOTING:						
2						
FOOTING / SETBACKS						
09/26/2023	11:30 AM	1300 KILLDEER AVE S	3545	FOOTING / SETBACKS	Permit	23-B00392
09/26/2023	10:30 AM	2901 ST JOHNS CT	4692	FOOTING / SETBACKS	Permit	23-B00635
Total FOOTING / SETBACKS:						
2						
FOUNDATION						
09/05/2023	11:00 AM	159 NORTHVIEW DR	4541	FOUNDATION	Permit	23-B00607
		155 AUTUMN DR	4550	FOUNDATION	Permit	23-B00608

Appointment Date	Appointment Time	Property Address	Inspection Number	Inspection Type	Item Type	Item Number
09/05/2023	1:30 PM	49 PERIMETER DR	4532	FOUNDATION	Permit	23-B00606
		703 8TH ST N	5677	FOUNDATION	Permit	23-B00735

Total FOUNDATION:
4

FOUNDATION - PRIOR TO BACKFILL

Appointment Date	Appointment Time	Property Address	Inspection Number	Inspection Type	Item Type	Item Number
09/11/2023	8:30 AM	2901 ST JOHNS CT	4629	FOUNDATION - PRIOR TO BACKFILL	Permit	23-B00620

Total FOUNDATION - PRIOR TO BACKFILL:
1

FRAMING

Appointment Date	Appointment Time	Property Address	Inspection Number	Inspection Type	Item Type	Item Number
09/22/2023	1:00 PM	703 8TH ST N	5679	FRAMING	Permit	23-B00735
09/25/2023	10:00 AM	110 SARTELL ST W	5979	FRAMING	Permit	23-B00785
09/27/2023	8:30 AM	2420 10TH AVE N	3811	FRAMING	Permit	23-B00444

Total FRAMING:
3

GAS LINE TEST ROUGH-IN

Appointment Date	Appointment Time	Property Address	Inspection Number	Inspection Type	Item Type	Item Number
		1721 BLACKBERRY CIR	4364	GAS LINE TEST ROUGH-IN	Permit	23-B00565
		1721 BLACKBERRY CIR	5815	GAS LINE TEST ROUGH-IN	Permit	23-M00147
		1300 KILLDEER AVE S	3546	GAS LINE TEST ROUGH-IN	Permit	23-B00392

Total GAS LINE TEST ROUGH-IN:
3

HALFWAY / LATH

Appointment Date	Appointment Time	Property Address	Inspection Number	Inspection Type	Item Type	Item Number
		807 15TH ST N	2689	HALFWAY / LATH	Permit	23-B00236
		1501 GRIZZLY LN	4599	HALFWAY / LATH	Permit	23-B00616
		244 SIERRA LOOP	4690	HALFWAY / LATH	Permit	23-B00634
		702 MARTIN CT	4936	HALFWAY / LATH	Permit	23-B00684
		710 5TH AVE N	5518	HALFWAY / LATH	Permit	23-B00708
		351 3RD ST NE	1344	HALFWAY / LATH	Permit	23-B00067
		537 FIELDCREST CT	2189	HALFWAY / LATH	Permit	23-B00146
		312 7TH AVE S	2429	HALFWAY / LATH	Permit	23-B00204
		1724 KNOTTINGHAM DR	2865	HALFWAY / LATH	Permit	23-B00268
		811 EDINBURGH ST	3204	HALFWAY / LATH	Permit	23-B00323
		205 HIGH DR	3228	HALFWAY / LATH	Permit	23-B00328
		323 PHEASANT DR	3308	HALFWAY / LATH	Permit	23-B00343
		313 8TH AVE S	3421	HALFWAY / LATH	Permit	23-B00372
		316 8TH AVE S	3423	HALFWAY / LATH	Permit	23-B00373
		406 6TH AVE S	3754	HALFWAY / LATH	Permit	23-B00427
		612 7TH ST S	3928	HALFWAY / LATH	Permit	23-B00469
		1208 HUNTINGTON DR	3946	HALFWAY / LATH	Permit	23-B00472
		70 WILLOW LN	3989	HALFWAY / LATH	Permit	23-B00486
		1225 KNICKERBOCKER CT	4134	HALFWAY / LATH	Permit	23-B00514
		706 SARTELL ST W	4331	HALFWAY / LATH	Permit	23-B00562
		537 FIELDCREST CT	4476	HALFWAY / LATH	Permit	23-B00596
		712 19TH AVE N	5473	HALFWAY / LATH	Permit	23-B00638
		816 EDINBURGH ST	2807	HALFWAY / LATH	Permit	23-B00259
		312 8TH AVE S	4781	HALFWAY / LATH	Permit	23-B00651
		640 5TH AVE S	4960	HALFWAY / LATH	Permit	23-B00688
		309 10TH AVE N	3200	HALFWAY / LATH	Permit	23-B00322
09/11/2023	2:00 PM	734 4TH ST N	3359	HALFWAY / LATH	Permit	23-B00358
		184 CHEVAL DR	2445	HALFWAY / LATH	Permit	23-B00209
		819 2 1/2 ST N	5575	HALFWAY / LATH	Permit	23-B00721

Appointment Date	Appointment Time	Property Address	Inspection Number	Inspection Type	Item Type	Item Number
		339 3RD ST NE	4379	HALFWAY / LATH	Permit	23-B00568
		1800 CENTERVILLE AVE S	4411	HALFWAY / LATH	Permit	23-B00578
		400 4TH ST NE	4478	HALFWAY / LATH	Permit	23-B00597
		413 22ND AVE N	4870	HALFWAY / LATH	Permit	23-B00671
		1708 BOULDER DR	4876	HALFWAY / LATH	Permit	23-B00674
		1925 SANDSTONE LOOP S	4400	HALFWAY / LATH	Permit	23-B00574
		452 2ND ST S	4940	HALFWAY / LATH	Permit	23-B00685
		705 19TH AVE N	1705	HALFWAY / LATH	Permit	23-B00079
		649 7TH AVE S	4415	HALFWAY / LATH	Permit	23-B00580
		244 SIERRA LOOP	5520	HALFWAY / LATH	Permit	23-B00709
		1411 8TH AVE N	3302	HALFWAY / LATH	Permit	23-B00340
		1411 8TH AVE N	3959	HALFWAY / LATH	Permit	23-B00476
		717 20TH AVE N	4428	HALFWAY / LATH	Permit	23-B00586
		1609 ORIOLE AVE	4665	HALFWAY / LATH	Permit	23-B00623
		263 9TH AVE N	5736	HALFWAY / LATH	Permit	23-B00749
		1404 7TH AVE N	4296	HALFWAY / LATH	Permit	23-B00554
		1408 8TH AVE N	4302	HALFWAY / LATH	Permit	23-B00556
		1813 8TH ST N	5611	HALFWAY / LATH	Permit	23-B00727
		1009 4TH ST N	5783	HALFWAY / LATH	Permit	23-B00759
		1908 8TH ST N	5785	HALFWAY / LATH	Permit	23-B00760
		1271 HUNTINGTON DR	2322	HALFWAY / LATH	Permit	23-B00174
		808 SARTELL LN	3319	HALFWAY / LATH	Permit	23-B00347
		20 PINE TREE CT	3796	HALFWAY / LATH	Permit	23-B00440
09/27/2023	2:00 PM	221 1/2 RIVERSIDE AVE S	5486	HALFWAY / LATH	Permit	23-B00702
		221 1/2 RIVERSIDE AVE S	5620	HALFWAY / LATH	Permit	23-B00702
		306 12TH ST N	522	HALFWAY / LATH	Permit	23-B00038
		306 12TH ST N	2489	HALFWAY / LATH	Permit	23-B00219
		1403 10TH AVE N	3230	HALFWAY / LATH	Permit	23-B00329
		1317 15TH ST S	4449	HALFWAY / LATH	Permit	23-B00593
		904 4TH AVE E	6073	HALFWAY / LATH	Permit	22-B03019
		2319 VERMONT DR	3394	HALFWAY / LATH	Permit	23-B00365
		321 20TH AVE N	4178	HALFWAY / LATH	Permit	23-B00475
		909 14TH ST N	4300	HALFWAY / LATH	Permit	23-B00555
		2309 UTAH RD	4423	HALFWAY / LATH	Permit	23-B00584
		419 17TH ST N	4698	HALFWAY / LATH	Permit	23-B00637
		537 23RD AVE N	4887	HALFWAY / LATH	Permit	23-B00675
		738 2 1/2 ST N	5566	HALFWAY / LATH	Permit	23-B00719

Total HALFWAY / LATH:
66

HEATING FINAL

Appointment Date	Appointment Time	Property Address	Inspection Number	Inspection Type	Item Type	Item Number
09/05/2023	11:30 AM	1904 SANDSTONE LOOP S	2922	HEATING FINAL	Permit	23-B00274
09/05/2023	10:00 AM	804 4TH AVE N	5357	HEATING FINAL	Permit	23-M00134
08/11/2023	9:00 AM	107 BANTAM RD	3189	HEATING FINAL	Permit	23-B00318
		829 STARLIGHT DR	3782	HEATING FINAL	Permit	23-M00094
09/08/2023	3:00 PM	2139 6TH ST N	5702	HEATING FINAL	Permit	23-M00151
09/08/2023	8:30 AM	829 STARLIGHT DR	5734	HEATING FINAL	Permit	23-M00157
09/11/2023	2:30 PM	514 3RD ST N	4067	HEATING FINAL	Permit	23-B00496
		514 3RD ST N	4511	HEATING FINAL	Permit	23-M00119
09/11/2023	1:30 PM	1000 21ST AVE N	5587	HEATING FINAL	Permit	23-M00141
09/11/2023	3:30 PM	674 BRIANNA DR	5610	HEATING FINAL	Permit	23-M00144
09/11/2023	3:00 PM	829 10TH AVE N	5745	HEATING FINAL	Permit	23-M00159
		720 STARLIGHT DR	3858	HEATING FINAL	Permit	23-B00453
		3205 12TH AVE N	2073	HEATING FINAL	Permit	22-B01208
		3205 12TH AVE N	2065	HEATING FINAL	Permit	23-M00044
09/15/2023	10:30 AM	1312 SCOUT DR	5568	HEATING FINAL	Permit	23-M00140
09/15/2023	10:00 AM	1213 THEISEN RD	5813	HEATING FINAL	Permit	23-M00163

Appointment Date	Appointment Time	Property Address	Inspection Number	Inspection Type	Item Type	Item Number
09/18/2023	1:30 PM	305 9TH ST N	1359	HEATING FINAL	Permit	23-M00034
		1908 SANDSTONE LOOP S	2319	HEATING FINAL	Permit	22-M03335
09/14/2023	9:30 AM	2043 SANDSTONE LOOP N	3056	HEATING FINAL	Permit	23-B00296
09/21/2023	2:00 PM	1129 WATERFORD AVE N	5723	HEATING FINAL	Permit	23-M00154
		1104 2ND ST S	4177	HEATING FINAL	Permit	23-M00110
		3312 12TH AVE N	5831	HEATING FINAL	Permit	23-M00164
09/28/2023	11:00 AM	609 CORRINE CREEK	506	HEATING FINAL	Permit	23-M00016
		204 19TH AVE N	1525	HEATING FINAL	Permit	23-M00039
09/28/2023	10:30 AM	12 PINE TREE CT	5857	HEATING FINAL	Permit	23-M00167
09/29/2023	9:00 AM	1611 RIVERSIDE AVE N	855	HEATING FINAL	Permit	23-M00022
09/29/2023	8:30 AM	1300 KILLDEER AVE S	6034	HEATING FINAL	Permit	23-M00173

Total HEATING FINAL:
27

HEATING ROUGH-IN

Appointment Date	Appointment Time	Property Address	Inspection Number	Inspection Type	Item Type	Item Number
		1904 SANDSTONE LOOP S	2907	HEATING ROUGH-IN	Permit	23-B00274
		2944 ST JOHNS CT	5598	HEATING ROUGH-IN	Permit	23-B00706
09/19/2023	11:00 AM	110 SARTELL ST W	5890	HEATING ROUGH-IN	Permit	23-M00153
09/22/2023	2:00 PM	2901 ST JOHNS CT	4632	HEATING ROUGH-IN	Permit	23-B00620
09/22/2023	1:30 PM	1721 BLACKBERRY CIR	5814	HEATING ROUGH-IN	Permit	23-M00147
		110 SARTELL ST W	5977	HEATING ROUGH-IN	Permit	23-B00785
		3312 12TH AVE N	3247	HEATING ROUGH-IN	Permit	23-B00332

Total HEATING ROUGH-IN:
7

INSULATION/VAPOR BARRIER

Appointment Date	Appointment Time	Property Address	Inspection Number	Inspection Type	Item Type	Item Number
		703 8TH ST N	5680	INSULATION/VAPOR BARRIER	Permit	23-B00735

Total INSULATION/VAPOR BARRIER:
1

PLUMBING FINAL

Appointment Date	Appointment Time	Property Address	Inspection Number	Inspection Type	Item Type	Item Number
		2320 PHEASANT CREST LOOP	4443	PLUMBING FINAL	Permit	23-P00128
		2356 PHEASANT CREST LOOP	4748	PLUMBING FINAL	Permit	23-P00133
		714 6TH ST S	5699	PLUMBING FINAL	Permit	23-P00141
09/05/2023	12:30 PM	1704 GRIZZLY LN	5621	PLUMBING FINAL	Permit	23-P00155
09/06/2023	12:30 PM	1101 2ND ST S	5701	PLUMBING FINAL	Permit	23-P00160
09/11/2023	2:30 PM	514 3RD ST N	4066	PLUMBING FINAL	Permit	23-B00496
		514 3RD ST N	4003	PLUMBING FINAL	Permit	23-P00116
		2356 PHEASANT CREST LOOP	5825	PLUMBING FINAL	Permit	23-P00133
09/13/2023	2:00 PM	1124 5TH ST N	5395	PLUMBING FINAL	Permit	23-P00148
09/12/2023	11:30 AM	2043 SANDSTONE LOOP N	3055	PLUMBING FINAL	Permit	23-B00296
		3205 12TH AVE N	2072	PLUMBING FINAL	Permit	22-B01208
		3205 12TH AVE N	1670	PLUMBING FINAL	Permit	23-P00038
		1312 SCOUT DR	5618	PLUMBING FINAL	Permit	23-P00154
09/15/2023	2:00 PM	613 SCENIC DR	5772	PLUMBING FINAL	Permit	23-P00165
09/15/2023	11:00 AM	1528 COUGAR LN	5773	PLUMBING FINAL	Permit	23-P00166
09/18/2023	10:00 AM	409 BROOKWOOD LN	5669	PLUMBING FINAL	Permit	23-P00157
09/19/2023	10:00 AM	3316 12TH AVE N	5615	PLUMBING FINAL	Permit	23-P00153
09/20/2023	2:30 PM	411 3RD ST N	5735	PLUMBING FINAL	Permit	23-P00162
09/26/2023	3:00 PM	700 OAK POND DR	4916	PLUMBING FINAL	Permit	23-P00142
09/27/2023	2:00 PM	415 NORTHSTAR CT	5887	PLUMBING FINAL	Permit	23-P00171
09/28/2023	8:00 AM	1725 PINE CONE RD S	5760	PLUMBING FINAL	Permit	23-P00164

Total PLUMBING FINAL:
21

Appointment Date	Appointment Time	Property Address	Inspection Number	Inspection Type	Item Type	Item Number
PLUMBING ROUGH-IN						
09/13/2023	7:00 AM	1725 PINE CONE RD S	5777	PLUMBING ROUGH-IN	Permit	23-P00164
		1725 PINE CONE RD S	5780	PLUMBING ROUGH-IN	Permit	23-P00164
09/25/2023	10:00 AM	110 SARTELL ST W	5976	PLUMBING ROUGH-IN	Permit	23-B00785
09/26/2023	11:00 AM	700 OAK POND DR	5891	PLUMBING ROUGH-IN	Permit	23-P00142
Total PLUMBING ROUGH-IN:						
4						
ROUGH GRADE AND ROCK ENTRANCE						
		2944 ST JOHNS CT	5494	ROUGH GRADE AND ROCK ENTRANCE	Permit	23-B00706
		2901 ST JOHNS CT	4630	ROUGH GRADE AND ROCK ENTRANCE	Permit	23-B00620
Total ROUGH GRADE AND ROCK ENTRANCE:						
2						
SEWER & WATER						
09/08/2023	11:00 AM	2901 ST JOHNS CT	4624	SEWER & WATER	Permit	23-B00620
Total SEWER & WATER:						
1						
SOLAR FINAL						
09/25/2023	8:30 AM	1410 8TH AVE N	3348	SOLAR FINAL	Permit	23-B00352
Total SOLAR FINAL:						
1						
STUCCO/ADHERED STONE (FLASHING/PAPER)						
		2043 SANDSTONE LOOP N	3049	STUCCO/ADHERED STONE (FLASHING	Permit	23-B00296
Total STUCCO/ADHERED STONE (FLASHING/PAPER):						
1						
UG PLUMBING RI						
09/13/2023	12:30 PM	2901 ST JOHNS CT	4627	UG PLUMBING RI	Permit	23-B00620
Total UG PLUMBING RI:						
1						
UNDERSLAB						
		2944 ST JOHNS CT	5492	UNDERSLAB	Permit	23-B00706
		1721 BLACKBERRY CIR	5990	UNDERSLAB	Permit	23-B00565
		2901 ST JOHNS CT	4628	UNDERSLAB	Permit	23-B00620
Total UNDERSLAB:						
3						
ZONING FINAL						
09/05/2023	1:00 PM	3088 12TH AVE N	4444	ZONING FINAL	Permit	23-Z00049
09/08/2023	9:00 AM	856 TERRY LN	3758	ZONING FINAL	Permit	23-Z00022
09/12/2023	11:00 AM	339 3RD ST NE	3971	ZONING FINAL	Permit	23-Z00032
		829 10TH AVE N	4094	ZONING FINAL	Permit	23-Z00034
		300 12TH AVE S	5852	ZONING FINAL	Permit	23-D00004
		515 3RD ST N	5472	ZONING FINAL	Permit	23-Z00069
		110 SARTELL ST W	5926	ZONING FINAL	Permit	23-D00001
09/28/2023	9:30 AM	1707 8TH ST N	4775	ZONING FINAL	Permit	23-Z00059

Appointment Date	Appointment Time	Property Address	Inspection Number	Inspection Type	Item Type	Item Number

Total ZONING FINAL:
8

Grand Totals:
272