



SARTELL CITY COUNCIL AGENDA

Monday, April 24th, 2023

Sartell City Hall

6:00 PM

-
1. **PLEDGE OF ALLEGIANCE**
 2. **AGENDA REVIEW AND ADOPTION**
 3. **OPEN FORUM/PUBLIC COMMENT** (must sign up in advance, up to 5 speakers allowed for up to 3 minutes each – no Council response or action is given to open forum comments other than referral to City Staff)
 4. **SPECIAL PRESENTATIONS**
 5. **APPROVAL OF CITY COUNCIL MINUTES**
 - a. April 10th – Regular City Council Minutes
 - b. April 10th – Special City Council Meeting Minutes
 6. **CONSENT AGENDA**
 - a. Approval of Voucher Payments (87763-87810 & 100416-100425)
 - b. Approval of Annexation
 - c. Approval of Detachment
 - d. Approval of Letter of Credit
 - e. Approval of Landfill Permitting Agreement
 - f. Approval of Employment Contract
 - g. Approval of Park Lease Agreement
 - h. Approval of Leave of Absence
 7. **NEW BUSINESS**
 8. **OLD BUSINESS**
 - a. Master Park Plan
 9. **PUBLIC HEARINGS**
 10. **DEPARTMENT REPORTS**
 - a. **Administration**
 - Monthly Report
 - b. **Finance**
 - Monthly Report
 - c. **Community Development**
 - Monthly Report
 11. **CITY COMMISSION UPDATES**
 12. **CITY COUNCIL COMMITTEE UPDATES & MISCELLANEOUS BUSINESS**
 13. **ADJOURN**

SARTELL CITY COUNCIL MEETING MINUTES

Meeting Location: Sartell City Hall, Council Chambers

Meeting Date: **April 10th, 2023**

Pursuant to due call and notice thereof, a regular meeting of the Sartell City Council was held on April 10th, 2023, at Sartell City Hall. Mayor Ryan Fitzthum called the meeting to order at 6:00 p.m.

COUNCIL PRESENT: Mayor Fitzthum; Council Members Elness, Meyer, Lewandowski

COUNCIL ABSENT: Councilmember Smith

STAFF PRESENT: Wayne Schriener, Deputy Police Chief; Rob Voshell, Finance Director; John Kothenbeutel, Public Works Director; April Ryan, City Engineer; Peter Kedrowski, Fire Chief; Kari Theisen, Project Supervisor, Anna Gruber, City Administrator.

PLEDGE OF ALLEGIANCE

AGENDA REVIEW AND ADOPTION

Direction/Action

A motion was made by Lewandowski and seconded by Elness to approve the agenda as presented. The following voted:

Aye Votes: Meyer, Elness, Fitzthum, Lewandowski

Nay Votes: None

Motion Carried.

OPEN FORUM

SPECIAL PRESENTATIONS

Everything Sartell Funding Request

Everything Sartell and the Sartell Baseball Association (SBA) presented a recommendation for funding to the City Council for lights on two baseball fields at Pinecone Central Park. Everything Sartell approved a \$75,000 contribution to the project from the CVB Hotel Tax Dollar fund due to the lights creating additional playing hours, bringing more tournaments, and supporting tourism in Sartell. SBA's president, Mark Dingmann, was present to share details regarding the number of tournaments, teams, and overall tourists that SBA brings to Sartell each year and how the lights will allow this to increase year after year.

Direction/Action

A motion was made by Fitzthum and seconded by Meyer to approve the funding request as presented but increasing the amount to \$100,000 out of the CVB Hotel Tax Dollars fund and ensuring that the funds are only issued upon insurance of the project taking place and the remaining funding secured. The following voted:

Aye Votes: Meyer, Elness, Fitzthum, Lewandowski

Nay Votes: None

Motion Carried.

APPROVAL OF CITY COUNCIL MINUTES

March 13th – Regular City Council Minutes

March 13th – Special Meeting Minutes

Direction/Action

A motion was made by Elness and seconded by Meyer to approve the minutes as presented. The following voted:

Aye Votes: Meyer, Elness, Fitzthum, Lewandowski

Nay Votes: None

Motion Carried.

CONSENT AGENDA

- a. Approval of Voucher Payments (87598-87762 & 100348-100415)
- b. Approval of Out of State Conference
- c. Approval of Fiber Agreements
- d. Approval of Financial Policies
- e. Approval of Park Agreement
- f. Approval of ERP Add-Ons
- g. Approval of Charitable Gambling
- h. Approval of Pay Equity Compliance Report
- i. Approval of Fire Department Training Request
- j. Approval of Trail Gaps Construction Services Agreements
- k. Approval of Heritage Drive Trail Construction Services Agreements
- l. Approval of 19th Ave South Settlement Agreement
- m. Approval of Sealcoat Agreement

Direction/Action

A motion was made by Fitzthum and seconded by Lewandowski to approve the Consent Agenda items A-M, with the exceptions of K and L. The following voted:

Aye Votes: Meyer, Elness, Fitzthum, Lewandowski

Nay Votes: None

Motion Carried.

Mayor Fitzthum pulled item K to ensure that the Heritage Drive Trail included the alternate for the pedestrian flasher system, as discussed at the previous Council Meeting. City Engineer Ryan explained it is listed as an alternate in the bidding process.

Direction/Action

A motion was made by Fitzthum and seconded by Elness to approve the Consent Agenda Item K.

The following voted:

Aye Votes: Meyer, Elness, Fitzthum, Lewandowski

Nay Votes: None

Motion Carried.

Mayor Fitzthum pulled item L to ask if there are any remaining easements left to be secured for the project and to ensure they are payable out of Federal/State funding for the project. City Engineer Ryan ensured they are payable out of grant funds, and these were the only remaining easements.

Direction/Action

A motion was made by Fitzthum and seconded by Lewandowski to approve the Consent Agenda items L. The following voted:

Aye Votes: Meyer, Elness, Fitzthum, Lewandowski

Nay Votes: None
Motion Carried.

NEW BUSINESS

Odor Control Pilot Study Plan Agreement

Kothenbeutel and City Engineer Ryan presented a pilot study regarding odor control at Lift Station #1, which has been an ongoing issue for many years. The pilot study would allow them to research additional options for controlling odor, of which would come back to Council for approval and consideration.

Direction/Action

A motion was made by Elness and seconded by Meyer to approve the Odor Control Pilot Study Plan Agreement. The following voted:

Aye Votes: Meyer, Lewandowski, Fitzthum, Elness

Nay Votes: None

Motion Carried

OLD BUSINESS

2023 Overlay Plan Approval and Authorization to Bid

City Engineer Ryan presented the 2023 Overlay Plan for 12th and 15th Streets North and requested authorization to bid.

Direction/Action

A motion was made by Lewandowski and seconded by Meyer to approve the 2023 Overlay Plan and Authorize to Bid. The following voted:

Aye Votes: Meyer, Lewandowski, Fitzthum, Elness

Nay Votes: None

Motion Carried

Project Updates & Golf Course Update

Gruber presented the new "Projects & Performance" site on the City website, that allows "live" updates of City projects, as well as a visual of the fiscal performance of the City. This is to allow better engagement with residents, as well as regular updates. She also provided a specific update to the golf course project, sharing that Council authorized a Purchase Agreement with a private party during a Closed Session on March 13th and this will come before the Council on April 24th. Councilmember Meyer shared he would not be present April 24th, so the request to review the documents on May 8th was made and agreed upon.

PUBLIC HEARINGS

Solutions Behavioral Healthcare Revenue Bonds

Voshell presented the proposed Solutions Behavioral Healthcare Revenue Bonds, using the City as conduit bonding.

The Public Hearing opened at 6:57 pm.

Joel Bakken, Executive Director for Solutions Behavioral Healthcare, presented the formal request and shared how the company has utilized this format in the past and been successful.

The Public Hearing closed at 6:59 pm.

Direction/Action

A motion was made by Lewandowski and seconded by Elness to approve the Solutions Behavioral Healthcare Revenue Bond. The following voted:

Aye Votes: Meyer, Lewandowski, Fitzthum, Elness

Nay Votes: None

Motion Carried

Tekstar Cable Franchise Agreement

Voshell presented the Tekstar (dba Arvig) Cable Franchise Agreement.

The Public Hearing Opened at 7:05 pm

Brian Grogan, Attorney for Moss & Barnett, shared how he has facilitated and negotiated this agreement and feels confident it is ready for approval by the City Council.

The Public Hearing Closed at 7:10 pm.

Direction/Action

A motion was made by Lewandowski and seconded by Elness to approve the Tekstar Cable Franchise Agreement. The following voted:

Aye Votes: Meyer, Elness, Fitzthum, Lewandowski

Nay Votes: None

Motion Carried.

DEPARTMENT REPORTS (2022 Annual Reports)

- Public Works/Engineering: Kothenbeutel presented the annual report.
- Fire Report: Kedrowski presented the annual report.
- Police Report: Deputy Chief Schriener presented the annual report.
- Community Development: Theisen presented the annual report.

CITY COMMISSION UPDATES

CITY COUNCIL UPDATES AND MISCELLANEOUS BUSINESS

ADJOURN

A motion was made by Lewandowski and seconded by Elness to adjourn the meeting at 7:22 p.m. The motion carried unanimously.

Anna Gruber, City Administrator

Ryan Fitzthum, Mayor

SARTELL CITY COUNCIL MEETING

Minutes April 10th, 2023

SPECIAL MEETING IMMEDIATELY FOLLOWING REGULAR MEETING

Pursuant to due call and notice thereof, a special meeting was held on April 10th, 2023 at Sartell City Hall. The meeting commenced at 7:30 pm.

COUNCIL PRESENT: Mayor Ryan Fitzthum, Council Members Elness and Meyer, Councilmember Lewandowski
COUNCIL ABSENT: Councilmember Smith
OTHERS PRESENT: City Administrator Anna Gruber, Finance Director Rob Voshell, Project Supervisor Kari Theisen, Public Works Director John Kothenbeutel, Fire Chief Peter Kedrowski, City Engineer April Ryan, Deputy Police Chief Schriener.

AGENDA

A Motion was made by Councilmember Lewandowski and seconded by Councilmember Elness to adopt the agenda as presented. The motion carried unanimously.

DEPARTMENT UPDATES

Project Supervisor Theisen presented proposed rezone and/or ordinance changes near the Central MN Healthcare Hub for multi-family uses. Council directed Theisen to draft ordinance uses in the B3 zoning to allow for multi-family with conditions of it being tied to medical-professional workforce needs, as well as mixed-use. Theisen also presented an R3 site plan for an apartment proposed on Roberts Road. The request was for the potential of a variance for height, due to the water tables. Council directed Theisen to allow the developer to apply for a variance for height up to 70 feet, only if the water tables do not allow for the garages to be underground.

City Administrator Gruber presented the draft version of the Master Park Plan and discussed with Council the concept of creating a Park Committee to assist Parks Supervisor Tony Krueger in implementation of the plan, as well as review of park amenities and requests from different groups throughout the community. Council directed Gruber to develop an application process for a Parks Committee.

Gruber presented an update on the status of the AIM properties and future closure, as well as permitting requirements for the landfill being purchased. Council directed Gruber to actively permit the landfill and to leave the uses broad in nature.

Gruber presented quotes from multiple environmental companies for the annual monitoring of the landfills within Sartell. Council directed Gruber to bring agreements to the regular Council from the low bidder (Braun Intertec) for all of the closed landfills and SEH Inc (City Engineer) for the active landfill being purchased from AIM. This will come to a future regular meeting for approval.

Deputy Chief Schriener provided an update on the Police Discovery Process, as well as the Police Chief process. Council reviewed the completed background check investigation summary and proposed employment contract with Brandon Silgjord. The employment contract will come before the City Council for approval on April 24th.

ROUNDTABLES

Mayor Fitzthum updated the Council on the potential growth of the Central MN Healthcare Hub.

ADJOURNMENT

The meeting adjourned at 10:04 pm.

Minutes By:

Ryan Fitzthum, Mayor

Anna Gruber, City Administrator

Report Criteria:

Report type: Summary

Check.Check number = 87763-87810,100416-100425

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/23	04/06/2023	87768	102918	ARAMARK UNIFORM SERVICES	101-20200	1,116.18
04/23	04/06/2023	87769	125	FASTENAL COMPANY	101-20200	101.81
04/23	04/06/2023	87770	101869	BRIAN KLINEFELTER FOUNDATION	101-20200	40.00
04/23	04/06/2023	87771	100611	BROTHERS FIRE & SECURITY	101-20200	744.00
04/23	04/06/2023	87772	101760	COILS FLAGS & FLAGPOLES	101-20200	375.00
04/23	04/06/2023	87773	100924	CREATIVE PRODUCT SOURCING INC	212-20200	74.28
04/23	04/06/2023	87774	102089	DAYTA MARKETING	223-20200	40.00
04/23	04/06/2023	87775	187	DESIGN ELECTRIC INC	101-20200	3,984.52
04/23	04/06/2023	87776	1362	DINGMANN, LUCAS	101-20200	340.00
04/23	04/06/2023	87777	346	GALLS INC	101-20200	89.57
04/23	04/06/2023	87778	40	GRANITE ELECTRONICS INC	416-20200	3,042.24
04/23	04/06/2023	87779	31	HAWKINS INC	601-20200	16,261.74
04/23	04/06/2023	87780	888	HILLYARD/HUTCHINSON	101-20200	1,653.50
04/23	04/06/2023	87781	102066	KRILLIAN INC	212-20200	178.20
04/23	04/06/2023	87782	544	LAW ENFORCEMENT LABOR SERV INC	101-20200	1,215.00
04/23	04/06/2023	87783	52	LAWSON PRODUCTS INC	101-20200	1,016.46
04/23	04/06/2023	87784	102860	LEXISNEXIS	101-20200	106.09
04/23	04/06/2023	87785	532	MARUDAS PRINT SERVICES	101-20200	29.75
04/23	04/06/2023	87786	1147	MENARDS	101-20200	54.80
04/23	04/06/2023	87787	1173	MID AMERICA METER INC	601-20200	1,360.00
04/23	04/06/2023	87788	65	MIMBACH FLEET SUPPLY	101-20200	59.15
04/23	04/06/2023	87789	102529	MINDFUL MARKETING LLC	101-20200	453.00
04/23	04/06/2023	87790	101297	MN FIRE SERVICE CERT BOARD	101-20200	630.00
04/23	04/06/2023	87791	240	MN TEAMSTERS-PUBLIC & LAW ENF	101-20200	1,297.00
04/23	04/06/2023	87792	103075	MOTOROLA SOLUTIONS	101-20200	324.00
04/23	04/06/2023	87793	1034	NCPERS MINNESOTA	101-20200	64.00
04/23	04/06/2023	87794	100640	O REILLY AUTO PARTS	101-20200	156.82
04/23	04/06/2023	87795	27	OXYGEN SERVICE COMPANY	101-20200	77.13
04/23	04/06/2023	87796	879	RDO EQUIPMENT CO	101-20200	5,131.81
04/23	04/06/2023	87797	103409	RIVERSIDE HARDWARE	101-20200	40.03
04/23	04/06/2023	87798	103260	SCHEFERS, MAGGIE	101-20200	27.48
04/23	04/06/2023	87799	100585	SUMMIT FIRE PROTECTION	601-20200	670.50
04/23	04/06/2023	87800	102986	TACTICAL	101-20200	623.80
04/23	04/06/2023	87801	103324	THEISEN, KARI	101-20200	36.03
04/23	04/06/2023	87802	100272	TIREMAXX SERVICE CENTERS	101-20200	147.20
04/23	04/06/2023	87803	429	TRAUT COMPANIES	601-20200	105.00
04/23	04/06/2023	87804	1611	US BANK ST PAUL CM-9690	602-20200	550.00
04/23	04/13/2023	87806	100474	ALL CARE TOWING INC	101-20200	56.00
04/23	04/13/2023	87807	103513	AME CONSULTATORY SERVICES LLC	455-20200	2,760.00
04/23	04/13/2023	87808	102918	ARAMARK UNIFORM SERVICES	101-20200	383.56
04/23	04/13/2023	87809	100853	AT&T MOBILITY	101-20200	2,324.91
04/23	04/13/2023	87810	101885	BERGANKDV	603-20200	19,000.00
03/23	03/30/2023	100416	102829	ARVIG	101-20200	51.85
03/23	03/30/2023	100417	102829	ARVIG	101-20200	265.25
04/23	04/06/2023	100418	101105	4M FUND	101-20200	.00 V
03/23	03/31/2023	100419	101105	4M FUND	101-20200	182.36
03/23	03/31/2023	100420	1398	XCEL ENERGY	602-20200	21,382.04
04/23	04/13/2023	100421	100576	CHARTER COMMUNICATIONS	101-20200	219.73
04/23	04/13/2023	100422	113	STEARNS CNTY AUDITOR-TREASURER	601-20200	806.00
04/23	04/13/2023	100423	113	STEARNS CNTY AUDITOR-TREASURER	101-20200	18.00
04/23	04/13/2023	100424	103019	FURTHER	101-20200	42,341.29
04/23	04/13/2023	100425	102828	COMMUNITY PASS	101-20200	246.15

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
Grand Totals:						132,253.23

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
101-20200	1,027.36	90,620.00-	89,592.64-
101-21706	64.00	.00	64.00
101-21707	2,512.00	.00	2,512.00
101-21708	40.00	.00	40.00
101-21713	42,341.29	.00	42,341.29
101-41-414-202	364.72	182.36-	182.36
101-41-414-203	106.09	.00	106.09
101-41-414-210	29.75	.00	29.75
101-41-414-310	11,139.00	.00	11,139.00
101-41-414-381	1,012.11	.00	1,012.11
101-41-414-383	885.65	.00	885.65
101-41-414-406	408.50	.00	408.50
101-41-414-430	18.00	.00	18.00
101-41-465-330	36.03	.00	36.03
101-42-421-170	89.57	.00	89.57
101-42-421-210	700.93	.00	700.93
101-42-421-305	27.48	.00	27.48
101-42-421-320	1,776.92	.00	1,776.92
101-42-421-381	787.67	.00	787.67
101-42-421-383	2,464.69	.00	2,464.69
101-42-421-405	490.43	.00	490.43
101-42-421-406	1,900.71	.00	1,900.71
101-42-421-430	509.00	.00	509.00
101-42-422-310	1,590.00	.00	1,590.00
101-42-422-320	242.85	.00	242.85
101-42-422-340	970.00	.00	970.00
101-42-422-381	787.67	.00	787.67
101-42-422-383	2,464.68	.00	2,464.68
101-42-422-406	56.50	.00	56.50
101-42-424-210	15.47	.00	15.47
101-42-424-320	76.46	.00	76.46
101-42-425-381	239.48	.00	239.48
101-43-434-170	774.03	820.00-	45.97-
101-43-434-210	1,446.26	.00	1,446.26
101-43-434-320	257.96	.00	257.96
101-43-434-381	465.11	.00	465.11
101-43-434-383	2,607.44	.00	2,607.44
101-43-434-386	1,015.05	.00	1,015.05
101-43-434-404	5,369.86	.00	5,369.86
101-43-434-406	248.41	.00	248.41
101-45-451-202	246.15	.00	246.15
101-45-451-210	977.60	.00	977.60
101-45-451-320	265.25	.00	265.25
101-45-451-404	675.90	.00	675.90
101-45-451-406	360.50	.00	360.50
101-45-452-170	727.02	25.00-	702.02
101-45-452-210	85.06	.00	85.06
101-45-452-381	821.53	.00	821.53

GL Account	Debit	Credit	Proof
101-45-454-381	129.22	.00	129.22
212-20200	.00	252.48-	252.48-
212-42-421-210	252.48	.00	252.48
223-20200	.00	40.00-	40.00-
223-46-465-203	40.00	.00	40.00
250-20200	.00	19.98-	19.98-
250-49-441-381	19.98	.00	19.98
416-20200	.00	3,042.24-	3,042.24-
416-42-425-500	3,042.24	.00	3,042.24
441-20200	.00	239.00-	239.00-
441-46-465-310	239.00	.00	239.00
445-20200	.00	239.00-	239.00-
445-46-465-310	239.00	.00	239.00
446-20200	.00	239.00-	239.00-
446-46-465-310	239.00	.00	239.00
455-20200	.00	2,760.00-	2,760.00-
455-46-465-305	2,760.00	.00	2,760.00
601-20200	.00	26,599.44-	26,599.44-
601-49-414-310	1,752.00	.00	1,752.00
601-49-493-170	85.28	.00	85.28
601-49-493-214	16,261.74	.00	16,261.74
601-49-493-227	1,360.00	.00	1,360.00
601-49-493-314	105.00	.00	105.00
601-49-493-320	152.92	.00	152.92
601-49-493-382	2,028.22	.00	2,028.22
601-49-493-387	105.07	.00	105.07
601-49-493-388	402.97	.00	402.97
601-49-493-389	357.43	.00	357.43
601-49-493-406	3,182.81	.00	3,182.81
601-49-493-430	806.00	.00	806.00
602-20200	.00	7,328.45-	7,328.45-
602-49-414-310	1,901.00	.00	1,901.00
602-49-496-320	89.38	.00	89.38
602-49-496-381	4,741.84	.00	4,741.84
602-49-496-383	46.23	.00	46.23
602-49-496-620	550.00	.00	550.00
603-20200	.00	1,901.00-	1,901.00-
603-49-850-310	1,901.00	.00	1,901.00
Grand Totals:	134,307.95	134,307.95-	.00

Report Criteria:

Report type: Summary

Check.Check number = 87763-87810,100416-100425

Check.Type = {<>} "Adjustment"

Report Criteria:

Report type: GL detail

Check.Check number = 87763-87810,100416-100425

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
87768										
04/23	04/06/2023	87768	102918	ARAMARK UNIFORM SERVICES	253002715	1	101-43-434-170	.00	405.00-	405.00-
04/23	04/06/2023	87768	102918	ARAMARK UNIFORM SERVICES	253002715	2	101-45-452-170	.00	25.00-	25.00-
04/23	04/06/2023	87768	102918	ARAMARK UNIFORM SERVICES	2530120614	1	101-43-434-170	.00	523.92	523.92
04/23	04/06/2023	87768	102918	ARAMARK UNIFORM SERVICES	2530120614	2	101-45-452-170	.00	384.94	384.94
04/23	04/06/2023	87768	102918	ARAMARK UNIFORM SERVICES	2530120614	3	601-49-493-170	.00	25.43	25.43
04/23	04/06/2023	87768	102918	ARAMARK UNIFORM SERVICES	2530120614	4	101-43-434-406	.00	36.38	36.38
04/23	04/06/2023	87768	102918	ARAMARK UNIFORM SERVICES	2530123088	1	101-43-434-170	.00	26.79	26.79
04/23	04/06/2023	87768	102918	ARAMARK UNIFORM SERVICES	2530123088	2	101-45-452-170	.00	312.78	312.78
04/23	04/06/2023	87768	102918	ARAMARK UNIFORM SERVICES	2530123088	3	601-49-493-170	.00	34.95	34.95
04/23	04/06/2023	87768	102918	ARAMARK UNIFORM SERVICES	2530123088	4	101-43-434-406	.00	29.44	29.44
04/23	04/06/2023	87768	102918	ARAMARK UNIFORM SERVICES	2530123132	1	101-45-451-406	.00	171.55	171.55
Total 87768:								.00		1,116.18
87769										
04/23	04/06/2023	87769	125	FASTENAL COMPANY	MNSAU2378	1	101-45-452-210	.00	52.37	52.37
04/23	04/06/2023	87769	125	FASTENAL COMPANY	MNSAU2378	1	101-45-452-210	.00	8.13	8.13
04/23	04/06/2023	87769	125	FASTENAL COMPANY	MNSAU2378	1	101-42-421-405	.00	41.31	41.31
Total 87769:								.00		101.81
87770										
04/23	04/06/2023	87770	101869	BRIAN KLINEFELTER FOUNDAT	PR0401231	1	101-21708	.00	40.00	40.00
Total 87770:								.00		40.00
87771										
04/23	04/06/2023	87771	100611	BROTHERS FIRE & SECURITY	W24435	1	101-41-414-406	.00	372.00	372.00
04/23	04/06/2023	87771	100611	BROTHERS FIRE & SECURITY	W24652	1	101-42-421-406	.00	372.00	372.00
Total 87771:								.00		744.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
87772										
04/23	04/06/2023	87772	101760	COILS FLAGS & FLAGPOLES	6944	1	101-43-434-210	.00	375.00	375.00
Total 87772:								.00		375.00
87773										
04/23	04/06/2023	87773	100924	CREATIVE PRODUCT SOURCIN	151835	1	212-42-421-210	.00	74.28	74.28
Total 87773:								.00		74.28
87774										
04/23	04/06/2023	87774	102089	DAYTA MARKETING	18496	1	223-46-465-203	.00	40.00	40.00
Total 87774:								.00		40.00
87775										
04/23	04/06/2023	87775	187	DESIGN ELECTRIC INC	18754	1	601-49-493-406	.00	2,512.31	2,512.31
04/23	04/06/2023	87775	187	DESIGN ELECTRIC INC	18755	1	101-42-421-406	.00	1,472.21	1,472.21
Total 87775:								.00		3,984.52
87776										
04/23	04/06/2023	87776	1362	DINGMANN, LUCAS	04012023	1	101-42-422-340	.00	100.00	100.00
04/23	04/06/2023	87776	1362	DINGMANN, LUCAS	04012023	2	101-42-422-340	.00	240.00	240.00
Total 87776:								.00		340.00
87777										
04/23	04/06/2023	87777	346	GALLS INC	023806828	1	101-42-421-170	.00	89.57	89.57
Total 87777:								.00		89.57
87778										
04/23	04/06/2023	87778	40	GRANITE ELECTRONICS INC	80002216	1	416-42-425-500	.00	3,042.24	3,042.24
Total 87778:								.00		3,042.24
87779										
04/23	04/06/2023	87779	31	HAWKINS INC	6430656	1	601-49-493-214	.00	3,614.80	3,614.80

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
04/23	04/06/2023	87779	31	HAWKINS INC	6431208	1	601-49-493-214	.00	12,646.94	12,646.94
Total 87779:								.00		16,261.74
87780										
04/23	04/06/2023	87780	888	HILLYARD/HUTCHINSON	605067850	1	101-45-451-210	.00	511.59	511.59
04/23	04/06/2023	87780	888	HILLYARD/HUTCHINSON	7005339851	1	101-45-451-404	.00	329.60	329.60
04/23	04/06/2023	87780	888	HILLYARD/HUTCHINSON	700539848	1	101-45-451-404	.00	69.00	69.00
04/23	04/06/2023	87780	888	HILLYARD/HUTCHINSON	700539849	1	101-45-451-404	.00	69.00	69.00
04/23	04/06/2023	87780	888	HILLYARD/HUTCHINSON	700539850	1	101-45-451-404	.00	208.30	208.30
04/23	04/06/2023	87780	888	HILLYARD/HUTCHINSON	700540459	1	101-45-451-210	.00	431.43	431.43
04/23	04/06/2023	87780	888	HILLYARD/HUTCHINSON	700540738	1	101-45-451-210	.00	34.58	34.58
Total 87780:								.00		1,653.50
87781										
04/23	04/06/2023	87781	102066	KRILLIAN INC	10382	1	212-42-421-210	.00	178.20	178.20
Total 87781:								.00		178.20
87782										
04/23	04/06/2023	87782	544	LAW ENFORCEMENT LABOR S	April 2023	1	101-21707	.00	1,215.00	1,215.00
Total 87782:								.00		1,215.00
87783										
04/23	04/06/2023	87783	52	LAWSON PRODUCTS INC	9310457922	1	101-43-434-210	.00	1,016.46	1,016.46
Total 87783:								.00		1,016.46
87784										
04/23	04/06/2023	87784	102860	LEXISNEXIS	1755207-202	1	101-41-414-203	.00	106.09	106.09
Total 87784:								.00		106.09
87785										
04/23	04/06/2023	87785	532	MARUDAS PRINT SERVICES	70046	1	101-41-414-210	.00	29.75	29.75

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 87785:								.00		29.75
87786										
04/23	04/06/2023	87786	1147	MENARDS	05036	1	101-43-434-210	.00	54.80	54.80
Total 87786:								.00		54.80
87787										
04/23	04/06/2023	87787	1173	MID AMERICA METER INC	023-5060	1	601-49-493-227	.00	1,360.00	1,360.00
Total 87787:								.00		1,360.00
87788										
04/23	04/06/2023	87788	65	MIMBACH FLEET SUPPLY	194002	1	101-43-434-404	.00	59.15	59.15
Total 87788:								.00		59.15
87789										
04/23	04/06/2023	87789	102529	MINDFUL MARKETING LLC	1709	1	101-42-421-430	.00	453.00	453.00
Total 87789:								.00		453.00
87790										
04/23	04/06/2023	87790	101297	MN FIRE SERVICE CERT BOAR	10931	1	101-42-422-340	.00	630.00	630.00
Total 87790:								.00		630.00
87791										
04/23	04/06/2023	87791	240	MN TEAMSTERS-PUBLIC & LAW	Apr 2023	1	101-21707	.00	1,297.00	1,297.00
Total 87791:								.00		1,297.00
87792										
04/23	04/06/2023	87792	103075	MOTOROLA SOLUTIONS	8330242957	1	101-42-421-405	.00	324.00	324.00
Total 87792:								.00		324.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
87793										
04/23	04/06/2023	87793	1034	NCPERS MINNESOTA	7524000420	1	101-21706	.00	64.00	64.00
Total 87793:								.00		64.00
87794										
04/23	04/06/2023	87794	100640	O REILLY AUTO PARTS	1572-393828	1	101-42-421-405	.00	125.12	125.12
04/23	04/06/2023	87794	100640	O REILLY AUTO PARTS	1572-394034	1	101-43-434-404	.00	31.70	31.70
Total 87794:								.00		156.82
87795										
04/23	04/06/2023	87795	27	OXYGEN SERVICE COMPANY	0008617860	1	101-42-421-210	.00	77.13	77.13
Total 87795:								.00		77.13
87796										
04/23	04/06/2023	87796	879	RDO EQUIPMENT CO	P1050203	1	101-43-434-404	.00	5,131.81	5,131.81
Total 87796:								.00		5,131.81
87797										
04/23	04/06/2023	87797	103409	RIVERSIDE HARDWARE	106630	1	101-45-452-210	.00	3.95	3.95
04/23	04/06/2023	87797	103409	RIVERSIDE HARDWARE	106774	1	101-45-452-210	.00	20.61	20.61
04/23	04/06/2023	87797	103409	RIVERSIDE HARDWARE	106777	1	101-42-424-210	.00	15.47	15.47
Total 87797:								.00		40.03
87798										
04/23	04/06/2023	87798	103260	SCHEFERS, MAGGIE	04012023	1	101-42-421-305	.00	27.48	27.48
Total 87798:								.00		27.48
87799										
04/23	04/06/2023	87799	100585	SUMMIT FIRE PROTECTION	150027271	1	601-49-493-406	.00	670.50	670.50
Total 87799:								.00		670.50

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
87800										
04/23	04/06/2023	87800	102986	TACTICAL	2200917	1	101-42-421-210	.00	623.80	623.80
Total 87800:								.00		623.80
87801										
04/23	04/06/2023	87801	103324	THEISEN, KARI	03312023	1	101-41-465-330	.00	36.03	36.03
Total 87801:								.00		36.03
87802										
04/23	04/06/2023	87802	100272	TIREMAXX SERVICE CENTERS	417823	1	101-43-434-404	.00	147.20	147.20
Total 87802:								.00		147.20
87803										
04/23	04/06/2023	87803	429	TRAUT COMPANIES	356630-1	1	601-49-493-314	.00	35.00	35.00
04/23	04/06/2023	87803	429	TRAUT COMPANIES	357096	1	601-49-493-314	.00	70.00	70.00
Total 87803:								.00		105.00
87804										
04/23	04/06/2023	87804	1611	US BANK ST PAUL CM-9690	6871320	1	602-49-496-620	.00	550.00	550.00
Total 87804:								.00		550.00
87806										
04/23	04/13/2023	87806	100474	ALL CARE TOWING INC	23-19907	1	101-42-421-430	.00	56.00	56.00
Total 87806:								.00		56.00
87807										
04/23	04/13/2023	87807	103513	AME CONSULTATORY SERVICE	MARCH2023	1	455-46-465-305	.00	2,760.00	2,760.00
Total 87807:								.00		2,760.00
87808										
04/23	04/13/2023	87808	102918	ARAMARK UNIFORM SERVICES	253002734	1	101-43-434-170	.00	415.00-	415.00-
04/23	04/13/2023	87808	102918	ARAMARK UNIFORM SERVICES	253002781	1	101-43-434-406	.00	72.00	72.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
04/23	04/13/2023	87808	102918	ARAMARK UNIFORM SERVICES	2530125531	1	101-43-434-170	.00	223.32	223.32
04/23	04/13/2023	87808	102918	ARAMARK UNIFORM SERVICES	2530125531	2	101-45-452-170	.00	29.30	29.30
04/23	04/13/2023	87808	102918	ARAMARK UNIFORM SERVICES	2530125531	3	601-49-493-170	.00	24.90	24.90
04/23	04/13/2023	87808	102918	ARAMARK UNIFORM SERVICES	2530125531	4	101-43-434-406	.00	95.09	95.09
04/23	04/13/2023	87808	102918	ARAMARK UNIFORM SERVICES	2530125555	1	101-43-434-406	.00	15.50	15.50
04/23	04/13/2023	87808	102918	ARAMARK UNIFORM SERVICES	2530125560	1	101-45-451-406	.00	188.95	188.95
04/23	04/13/2023	87808	102918	ARAMARK UNIFORM SERVICES	2530125616	1	101-41-414-406	.00	36.50	36.50
04/23	04/13/2023	87808	102918	ARAMARK UNIFORM SERVICES	2530125653	1	101-42-421-406	.00	56.50	56.50
04/23	04/13/2023	87808	102918	ARAMARK UNIFORM SERVICES	2530125653	2	101-42-422-406	.00	56.50	56.50
Total 87808:								.00		383.56
87809										
04/23	04/13/2023	87809	100853	AT&T MOBILITY	2872961957	1	601-49-493-320	.00	152.92	152.92
04/23	04/13/2023	87809	100853	AT&T MOBILITY	2872961957	2	101-43-434-320	.00	38.23	38.23
04/23	04/13/2023	87809	100853	AT&T MOBILITY	2872961957	3	602-49-496-320	.00	89.38	89.38
04/23	04/13/2023	87809	100853	AT&T MOBILITY	2872961957	4	101-42-422-320	.00	38.23	38.23
04/23	04/13/2023	87809	100853	AT&T MOBILITY	2872961957	5	101-42-424-320	.00	76.46	76.46
04/23	04/13/2023	87809	100853	AT&T MOBILITY	2872961957	6	101-42-421-320	.00	44.69	44.69
04/23	04/13/2023	87809	100853	AT&T MOBILITY	2872961972	1	101-42-422-320	.00	152.77	152.77
04/23	04/13/2023	87809	100853	AT&T MOBILITY	2872961972	2	101-42-421-320	.00	1,732.23	1,732.23
Total 87809:								.00		2,324.91
87810										
04/23	04/13/2023	87810	101885	BERGANKDV	1190668	1	101-41-414-310	.00	11,139.00	11,139.00
04/23	04/13/2023	87810	101885	BERGANKDV	1190668	2	101-42-422-310	.00	1,590.00	1,590.00
04/23	04/13/2023	87810	101885	BERGANKDV	1190668	3	441-46-465-310	.00	239.00	239.00
04/23	04/13/2023	87810	101885	BERGANKDV	1190668	4	445-46-465-310	.00	239.00	239.00
04/23	04/13/2023	87810	101885	BERGANKDV	1190668	5	446-46-465-310	.00	239.00	239.00
04/23	04/13/2023	87810	101885	BERGANKDV	1190668	6	601-49-414-310	.00	1,752.00	1,752.00
04/23	04/13/2023	87810	101885	BERGANKDV	1190668	7	602-49-414-310	.00	1,901.00	1,901.00
04/23	04/13/2023	87810	101885	BERGANKDV	1190668	8	603-49-850-310	.00	1,901.00	1,901.00
Total 87810:								.00		19,000.00
100416										
03/23	03/30/2023	100416	102829	ARVIG	MARCH 202	1	101-42-422-320	.00	51.85	51.85

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 100416:								.00		51.85
100417										
03/23	03/30/2023	100417	102829	ARVIG	03082023	1	101-45-451-320	.00	265.25	265.25
Total 100417:								.00		265.25
100418										
04/23	04/06/2023	100418	101105	4M FUND	MARCH 202	1	101-41-414-202	.00	182.36	182.36
04/23	04/06/2023	100418	101105	4M FUND	MARCH 202	1	101-41-414-202	.00	182.36-	182.36- V
Total 100418:								.00		.00
100419										
03/23	03/31/2023	100419	101105	4M FUND	MARCH 202	1	101-41-414-202	.00	182.36	182.36
Total 100419:								.00		182.36
100420										
03/23	03/31/2023	100420	1398	XCEL ENERGY	821682674-1	1	101-41-414-381	.00	1,012.11	1,012.11
03/23	03/31/2023	100420	1398	XCEL ENERGY	821682674-1	2	101-41-414-383	.00	885.65	885.65
03/23	03/31/2023	100420	1398	XCEL ENERGY	821682674-1	3	101-42-421-381	.00	787.67	787.67
03/23	03/31/2023	100420	1398	XCEL ENERGY	821682674-1	4	101-42-421-383	.00	2,464.69	2,464.69
03/23	03/31/2023	100420	1398	XCEL ENERGY	821682674-1	5	101-42-422-381	.00	787.67	787.67
03/23	03/31/2023	100420	1398	XCEL ENERGY	821682674-1	6	101-42-422-383	.00	2,464.68	2,464.68
03/23	03/31/2023	100420	1398	XCEL ENERGY	821682674-1	7	101-42-425-381	.00	239.48	239.48
03/23	03/31/2023	100420	1398	XCEL ENERGY	821682674-1	8	101-43-434-381	.00	465.11	465.11
03/23	03/31/2023	100420	1398	XCEL ENERGY	821682674-1	9	101-43-434-383	.00	2,607.44	2,607.44
03/23	03/31/2023	100420	1398	XCEL ENERGY	821682674-1	10	101-43-434-386	.00	1,015.05	1,015.05
03/23	03/31/2023	100420	1398	XCEL ENERGY	821682674-1	11	101-45-452-381	.00	187.62	187.62
03/23	03/31/2023	100420	1398	XCEL ENERGY	821682674-1	12	101-45-454-381	.00	129.22	129.22
03/23	03/31/2023	100420	1398	XCEL ENERGY	821682674-1	13	101-45-452-381	.00	633.91	633.91
03/23	03/31/2023	100420	1398	XCEL ENERGY	821682674-1	14	250-49-441-381	.00	19.98	19.98
03/23	03/31/2023	100420	1398	XCEL ENERGY	821682674-1	15	601-49-493-389	.00	357.43	357.43
03/23	03/31/2023	100420	1398	XCEL ENERGY	821682674-1	16	601-49-493-388	.00	402.97	402.97
03/23	03/31/2023	100420	1398	XCEL ENERGY	821682674-1	17	601-49-493-387	.00	105.07	105.07
03/23	03/31/2023	100420	1398	XCEL ENERGY	821682674-1	18	601-49-493-382	.00	2,028.22	2,028.22
03/23	03/31/2023	100420	1398	XCEL ENERGY	821682674-1	19	602-49-496-381	.00	4,741.84	4,741.84

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
03/23	03/31/2023	100420	1398	XCEL ENERGY	821682674-1	20	602-49-496-383	.00	46.23	46.23
Total 100420:								.00		21,382.04
100421										
04/23	04/13/2023	100421	100576	CHARTER COMMUNICATIONS	0198323031	1	101-43-434-320	.00	219.73	219.73
Total 100421:								.00		219.73
100422										
04/23	04/13/2023	100422	113	STEARNS CNTY AUDITOR-TRE	2023	1	601-49-493-430	.00	806.00	806.00
Total 100422:								.00		806.00
100423										
04/23	04/13/2023	100423	113	STEARNS CNTY AUDITOR-TRE	2023 PROPE	1	101-41-414-430	.00	18.00	18.00
Total 100423:								.00		18.00
100424										
04/23	04/13/2023	100424	103019	FURTHER	PR0401231	1	101-21713	.00	39,675.00	39,675.00
04/23	04/13/2023	100424	103019	FURTHER	PR0401231	2	101-21713	.00	2,666.29	2,666.29
Total 100424:								.00		42,341.29
100425										
04/23	04/13/2023	100425	102828	COMMUNITY PASS	March 2023	1	101-45-451-202	.00	246.15	246.15
Total 100425:								.00		246.15
Grand Totals:								.00		132,253.23

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
101-20200	1,027.36	90,620.00-	89,592.64-
101-21706	64.00	.00	64.00
101-21707	2,512.00	.00	2,512.00
101-21708	40.00	.00	40.00
101-21713	42,341.29	.00	42,341.29
101-41-414-202	364.72	182.36-	182.36
101-41-414-203	106.09	.00	106.09
101-41-414-210	29.75	.00	29.75
101-41-414-310	11,139.00	.00	11,139.00
101-41-414-381	1,012.11	.00	1,012.11
101-41-414-383	885.65	.00	885.65
101-41-414-406	408.50	.00	408.50
101-41-414-430	18.00	.00	18.00
101-41-465-330	36.03	.00	36.03
101-42-421-170	89.57	.00	89.57
101-42-421-210	700.93	.00	700.93
101-42-421-305	27.48	.00	27.48
101-42-421-320	1,776.92	.00	1,776.92
101-42-421-381	787.67	.00	787.67
101-42-421-383	2,464.69	.00	2,464.69
101-42-421-405	490.43	.00	490.43
101-42-421-406	1,900.71	.00	1,900.71
101-42-421-430	509.00	.00	509.00
101-42-422-310	1,590.00	.00	1,590.00
101-42-422-320	242.85	.00	242.85
101-42-422-340	970.00	.00	970.00
101-42-422-381	787.67	.00	787.67
101-42-422-383	2,464.68	.00	2,464.68
101-42-422-406	56.50	.00	56.50
101-42-424-210	15.47	.00	15.47
101-42-424-320	76.46	.00	76.46
101-42-425-381	239.48	.00	239.48
101-43-434-170	774.03	820.00-	45.97-
101-43-434-210	1,446.26	.00	1,446.26
101-43-434-320	257.96	.00	257.96
101-43-434-381	465.11	.00	465.11
101-43-434-383	2,607.44	.00	2,607.44
101-43-434-386	1,015.05	.00	1,015.05
101-43-434-404	5,369.86	.00	5,369.86
101-43-434-406	248.41	.00	248.41

GL Account	Debit	Credit	Proof
101-45-451-202	246.15	.00	246.15
101-45-451-210	977.60	.00	977.60
101-45-451-320	265.25	.00	265.25
101-45-451-404	675.90	.00	675.90
101-45-451-406	360.50	.00	360.50
101-45-452-170	727.02	25.00-	702.02
101-45-452-210	85.06	.00	85.06
101-45-452-381	821.53	.00	821.53
101-45-454-381	129.22	.00	129.22
212-20200	.00	252.48-	252.48-
212-42-421-210	252.48	.00	252.48
223-20200	.00	40.00-	40.00-
223-46-465-203	40.00	.00	40.00
250-20200	.00	19.98-	19.98-
250-49-441-381	19.98	.00	19.98
416-20200	.00	3,042.24-	3,042.24-
416-42-425-500	3,042.24	.00	3,042.24
441-20200	.00	239.00-	239.00-
441-46-465-310	239.00	.00	239.00
445-20200	.00	239.00-	239.00-
445-46-465-310	239.00	.00	239.00
446-20200	.00	239.00-	239.00-
446-46-465-310	239.00	.00	239.00
455-20200	.00	2,760.00-	2,760.00-
455-46-465-305	2,760.00	.00	2,760.00
601-20200	.00	26,599.44-	26,599.44-
601-49-414-310	1,752.00	.00	1,752.00
601-49-493-170	85.28	.00	85.28
601-49-493-214	16,261.74	.00	16,261.74
601-49-493-227	1,360.00	.00	1,360.00
601-49-493-314	105.00	.00	105.00
601-49-493-320	152.92	.00	152.92
601-49-493-382	2,028.22	.00	2,028.22
601-49-493-387	105.07	.00	105.07
601-49-493-388	402.97	.00	402.97
601-49-493-389	357.43	.00	357.43
601-49-493-406	3,182.81	.00	3,182.81
601-49-493-430	806.00	.00	806.00
602-20200	.00	7,328.45-	7,328.45-
602-49-414-310	1,901.00	.00	1,901.00

GL Account	Debit	Credit	Proof
602-49-496-320	89.38	.00	89.38
602-49-496-381	4,741.84	.00	4,741.84
602-49-496-383	46.23	.00	46.23
602-49-496-620	550.00	.00	550.00
603-20200	.00	1,901.00-	1,901.00-
603-49-850-310	1,901.00	.00	1,901.00
Grand Totals:	134,307.95	134,307.95-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: GL detail

Check.Check number = 87763-87810,100416-100425

Check.Type = {<>} "Adjustment"

Report Criteria:
Detail Report

Check Number	Check Issue Date	Payee				
87133	01/10/2023	DEEB, ELIE				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	WATER	Void - Refund overpayment - final bill	001-10105	33.76-	33.76-	
87247	01/12/2023	DEEB, ELIE				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	WATER	Refund overpayment	001-10105	55.49		
2	SEWER	Refund overpayment	001-10105	1.12	56.61	
87321	01/20/2023	FIMRITE, MICHAELA				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	WATER	Refund overpayment	001-10105	8.72		
2	SEWER	Refund overpayment	001-10105	12.44		
3	STORM	Refund overpayment	001-10105	6.81	27.97	
87322	01/20/2023	MILLER, CHRISTOPHER				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	WATER	Refund overpayment	001-10105	3.12		
2	SEWER	Refund overpayment	001-10105	2.47		
3	STORM	Refund overpayment	001-10105	8.09	13.68	
87323	01/20/2023	SCHREIFELS, HENRY/LISA				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	WATER	Refund overpayment	001-10105	4.40		
2	SEWER	Refund overpayment	001-10105	9.45		
3	STORM	Refund overpayment	001-10105	1.15	15.00	
87324	01/20/2023	SEEZS, JOSHUA/SADIE				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	WATER	Refund overpayment	001-10105	14.99	14.99	
87379	01/27/2023	MEDEL, YAZMIN				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	WATER	Refund overpayment	001-10105	134.68	134.68	

Check Number	Check Issue Date	Payee				
87380	01/27/2023	SCHIFFLER, TOM/BRITTANY				
	Sequence	Source	Description	GL Account	Amount	Check Amount
	1	WATER	Refund overpayment	001-10105	23.40	23.40
87381	01/27/2023	WARZECHA, CHRISTOPHER/HANNAH				
	Sequence	Source	Description	GL Account	Amount	Check Amount
	1	WATER	Refund overpayment	001-10105	23.92	23.92
87490	02/10/2023	GUNDERSON, ROSS/EMILY				
	Sequence	Source	Description	GL Account	Amount	Check Amount
	1	WATER	Refund overpayment	001-10105	255.75	
	2	SEWER	Refund overpayment	001-10105	369.03	
	3	STORM	Refund overpayment	001-10105	178.17	802.95
87516	02/17/2023	WEAVER, BRETT/DANELLE				
	Sequence	Source	Description	GL Account	Amount	Check Amount
	1	WATER	Refund overpayment	001-10105	220.64	
	2	SEWER	Refund overpayment	001-10105	245.70	
	3	STORM	Refund overpayment	001-10105	33.14	499.48
87517	02/17/2023	KROPIDLOWSKI, ALEXIS & DANIEL				
	Sequence	Source	Description	GL Account	Amount	Check Amount
	1	WATER	Refund overpayment	001-10105	19.24	19.24
87663	03/03/2023	KING, BRET				
	Sequence	Source	Description	GL Account	Amount	Check Amount
	1	WATER	Refund overpayment	001-10105	70.71	
	2	SEWER	Refund overpayment	001-10105	47.10	
	3	STORM	Refund overpayment	001-10105	6.11	123.92
87664	03/03/2023	PHEASANT CREST 068				
	Sequence	Source	Description	GL Account	Amount	Check Amount
	1	WATER	Refund overpayment from meter changeout	001-10105	441.46	
	2	SEWER	Refund overpayment from meter changeout	001-10105	822.88	1,264.34
87665	03/03/2023	RENFROW, ALBERT				

Sequence	Source	Description	GL Account	Amount	Check Amount
1	WATER	Refund overpayment	001-10105	35.30	
2	SEWER	Refund overpayment	001-10105	47.31	
3	STORM	Refund overpayment	001-10105	21.80	104.41

87674 03/17/2023 BARRETT, RACHEL

Sequence	Source	Description	GL Account	Amount	Check Amount
1	WATER	Refund overpayment	001-10105	156.06	156.06

87675 03/17/2023 KRAGNESS, ROSEMARY

Sequence	Source	Description	GL Account	Amount	Check Amount
1	WATER	Refund overpayment	001-10105	26.41	
2	SEWER	Refund overpayment	001-10105	33.68	
3	STORM	Refund overpayment	001-10105	38.32	98.41

87763 04/03/2023 ZWIENER, CHRIS

Sequence	Source	Description	GL Account	Amount	Check Amount
1	WATER	Refund overpayment	001-10105	41.74	
2	SEWER	Refund overpayment	001-10105	2.08	
3	STORM	Refund overpayment	001-10105	11.18	55.00

87764 04/03/2023 RODEBUSH, MIKE/TINA

Sequence	Source	Description	GL Account	Amount	Check Amount
1	WATER	Refund overpayment	001-10105	3.91	3.91

87765 04/03/2023 MEREDITH, LEAH

Sequence	Source	Description	GL Account	Amount	Check Amount
1	WATER	Refund overpayment	001-10105	3.61	3.61

87766 04/03/2023 GRINNELL, KATHERINE

Sequence	Source	Description	GL Account	Amount	Check Amount
1	WATER	Refund overpayment	001-10105	1,314.32	
2	SEWER	Refund overpayment	001-10105	2,524.75	3,839.07

87767 04/03/2023 DOUVIER, JESSE/NICOLE

Sequence	Source	Description	GL Account	Amount	Check Amount
1	WATER	Refund overpayment	001-10105	29.27	
2	SEWER	Refund overpayment	001-10105	28.16	

Sequence	Source	Description	GL Account	Amount	Check Amount
3	STORM	Refund overpayment	001-10105	2.09	59.52

87805 04/06/2023 GILLESPIE, MERYL

Sequence	Source	Description	GL Account	Amount	Check Amount
1	WATER	Refund overpayment	001-10105	42.92	
2	SEWER	Refund overpayment	001-10105	148.08	191.00

Grand Totals:

7,497.41Report Criteria:
Detail Report



STAFF MEMO

Lead Department and Contact: Community Development – Kari Theisen	Meeting Date: April 24, 2023	Agenda Item No. 06b										
Agenda Section: Consent	Goal Area: Proactive Development	Item: Approval of Annexation										
PREVIOUS COUNCIL REVIEW OR ACTION: None. BOARD/COMMISSION/COMMITTEE RECOMMENDATION: Approve annexation request. BACKGROUND: <table><tr><td>Applicant Information:</td><td>Evan Carlson – Representative</td></tr><tr><td>Current Zoning:</td><td>U-1 Urban Service District – Le Sauk Township</td></tr><tr><td>Future Land Use:</td><td>R-1 Single Family Residential</td></tr><tr><td>Requested Plan:</td><td>Annexation into the City of Sartell</td></tr><tr><td>Location:</td><td>17.09018.0004 / 20.07 acres</td></tr></table> ANNEXATION The Applicant is requesting to annex the property located at PID: 17.09018.0004 from Le Sauk Township to the City of Sartell. The purpose for this annexation is to annex the property for a future solar garden. Annexation is the first step in the development process for solar gardens as they are not allowed within the LeSauk Township. After the annexation is complete and approved by the State of Minnesota, the applicant intends to complete the Conditional Use Permit process, Platting, site plan and drainage reviews. RECURRING REQUEST: No. PROPOSED BUDGET/FISCAL IMPACT: None. OPPORTUNITY COST IF APPROVED: None. COUNCIL ACTIONS REQUESTED: Approval of Consent Agenda items serves as approval for this item. If the item is pulled a separate motion and 2nd would be required. ATTACHMENTS: Resolution, Annexation Application, Supporting Documents.			Applicant Information:	Evan Carlson – Representative	Current Zoning:	U-1 Urban Service District – Le Sauk Township	Future Land Use:	R-1 Single Family Residential	Requested Plan:	Annexation into the City of Sartell	Location:	17.09018.0004 / 20.07 acres
Applicant Information:	Evan Carlson – Representative											
Current Zoning:	U-1 Urban Service District – Le Sauk Township											
Future Land Use:	R-1 Single Family Residential											
Requested Plan:	Annexation into the City of Sartell											
Location:	17.09018.0004 / 20.07 acres											

RESOLUTION NO. _____

**RESOLUTION ACCEPTING PETITION AND APPROVING ANNEXATION
UNDER OA-276 SARTELL/LESAUK TOWNSHIP
PARCEL #17.09018.0004**

WHEREAS, the City of Sartell and the Town of LeSauk are parties to an orderly annexation agreement by the Municipal Boundary Adjustment Unit as OA-276 and as amended; and

WHEREAS, in OA-276 and as amended, the Town and the City mutually stated that the agreement set forth all the conditions for annexation of the area designated for orderly annexation and that no consideration by the Municipal Boundary Adjustments Unit is necessary. The Municipal Boundary Adjustments Unit may review and comment but shall, within thirty (30) days, order annexation in accordance with the terms and conditions of this agreement; and

WHEREAS, a petition for annexation was filed with the Sartell City Administrator-Clerk on April 10, 2023; and

WHEREAS, the petition was signed by 100% of the affected property owners; and

WHEREAS, the petition was presented to the City Council for their review at a regular meeting held on April 24, 2023; and

WHEREAS, the quantity of land embraced within the area described in the petition and bounded herein is not in excess of 200 acres of land, no part of which is included within the limits of any other incorporated city; and

WHEREAS, a public hearing is not required to be held by the City because 100% of the property owners of the land to be annexed signed the petition; and

WHEREAS, the land described in the petition does abut upon the present city limits thereof and is included in an existing orderly annexation agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SARTELL, MINNESOTA: That the City Council hereby determines that the annexation will be in the best interest of the City and of the territory affected; that the territory described herein does abut upon the City limits and is urban or suburban in character; and that none of said territory is now included within the limits of any incorporated city.

BE IT ALSO RESOLVED: That the Town and the City mutually state that the joint resolution and agreement sets forth all the conditions for annexation of the area designated herein for orderly annexation and that no consideration by the Municipal Boundary Adjustments is necessary. The Municipal Boundary Adjustments may review and comment but shall, within thirty (30) days, order annexation in accordance with the terms and conditions of this agreement.

BE IT FURTHER RESOLVED: That the City of Sartell will act as the Local Governmental Unit, for purposes of administering environmental reviews, in addition to local subdivision and zoning regulations, upon such time as the annexation is reviewed by the Municipal Boundary Adjustments. No official applications will be reviewed by the City Council until the annexation correspondence from the Municipal Boundary Adjustments has been received by the Stearns County Auditor.

BE IT FURTHER RESOLVED: That the future land use plan designates the property as R-1 Single Family Residential.

BE IT FURTHER RESOLVED: That said property is being annexed to the City of Sartell under the current zoning classification of R-1 Single Family Residential, it is 20 acres, and has a population of 0.

BE IT FURTHER RESOLVED: That the following described property in **Exhibit A** is hereby annexed to the City of Sartell, Minnesota, the same as if it had originally been made a part thereof:

ADOPTED BY THE SARTELL CITY COUNCIL THIS 24th DAY OF APRIL 2023.

Mayor

ATTEST:

City Administrator

CITY SEAL:

THIS INSTRUMENT DRAFTED BY:

City of Sartell
125 Pinecone Road North
Sartell, MN 56377
(320) 253-2171

EXHIBIT A
LEGAL DESCRIPTION

The South $\frac{1}{2}$ of the Northwest $\frac{1}{2}$ of the Northeast $\frac{1}{2}$ of Section 17, Township 125N, 28W,
Stearns County, MN.

APN: 17.09018.0004

Annexation Petition

Print

Submitted by: Evan Carlson Evan Carlson

Submitted On: 2023-04-10 11:14:37

Submission IP: (173.160.103.6)
proxy-IP (raw-IP)

Status: Acknowledged

Attachments

- [Fitzthum Annexation Area.png](#) - 2023-04-10 11:14:37 am
- [Fitzthum Legal Description.pdf](#) - 2023-04-10 11:14:38 am

ANNEXATION PETITION

FEES:

\$450.00 payable to the City of Sartell

AND

Payable to the State of Minnesota - \$2.00 per acre, minimum of \$25.00, maximum of \$200

In the matter of the Petition of certain persons for annexation pursuant to Minnesota Statute, Section 414:

* Petition Contact Person

Evan Carlson

Phone

9522120824

Email

evanc@enterpriseenergy.com

* Address

2925 Dean Parkway, Executive Suite 300

*** City**

Minneapolis

*** State**

Minnesota

*** Reason for requesting annexation:**

To construct a community solar garden.

*** Site Drawing or Survey**

No file chosen

The Site Drawing or Survey field is required

Please submit a site drawing or survey of the proposed annexation area.

*** Legal Description**

No file chosen

The Legal Description field is required

Please Submit the full current legal description for the property to be annexed into the City of Sartell.

*** Signature**

Evan Carlson

Please have the contact person for the annexation petition sign here (by typing your name it serves as the signature for the annexation petition).

• • •

*** Percentage of land owners signing annexation petition**

0

Please provide the percentage (%) of the land owners who have signed the annexation petition to be annexed into the City of Sartell from LeSauk Township.

Number of petitioners required:

If 100% of the property owners are not in agreement to annex, please provide the total number of petitioners as well as the number of petitioners who have signed the annexation petition/agreement.

*** That the property is**

☒ UNPLATTED

☐ PLATTED

*** Property Area in Acres**

20

Please provide the total area of acres proposed to be annexed.

*** Population**

0

Provide the total population of the area to be annexed.

Parcel Number(s) of the area to be annexed

17090180004

Provide all parcel numbers of the area to be annexed.

• • •

ANNEXATION DETAILS

PLEASE READ CAREFULLY

The reason for the requested annexation is to obtain City services, which may include municipal water and/or sewer service. If all forms of municipal utility service are not readily available at the time of annexation, this petition will also constitute a petition of record in favor of the installation of municipal utility services at such time as the City of Sartell determines it feasible. We understand that when municipal utility service is made readily available to the property(s), the property(s) is **required** to connect to the service(s) and to pay the applicable fees in accordance with City policy as of the date of connection. We understand that we are responsible to hire and pay a private excavator to install private service line(s) to the public line(s).

*** We understand the above statements and details related to annexation:**

☒ **YES**

☐ **NO**

• • •

PETITIONER REQUEST: That Pursuant to M.S. 414, said property to be annexed to and included within the City of Sartell and the postal designation for this property shall be Sartell, MN 56377.

*** Date**

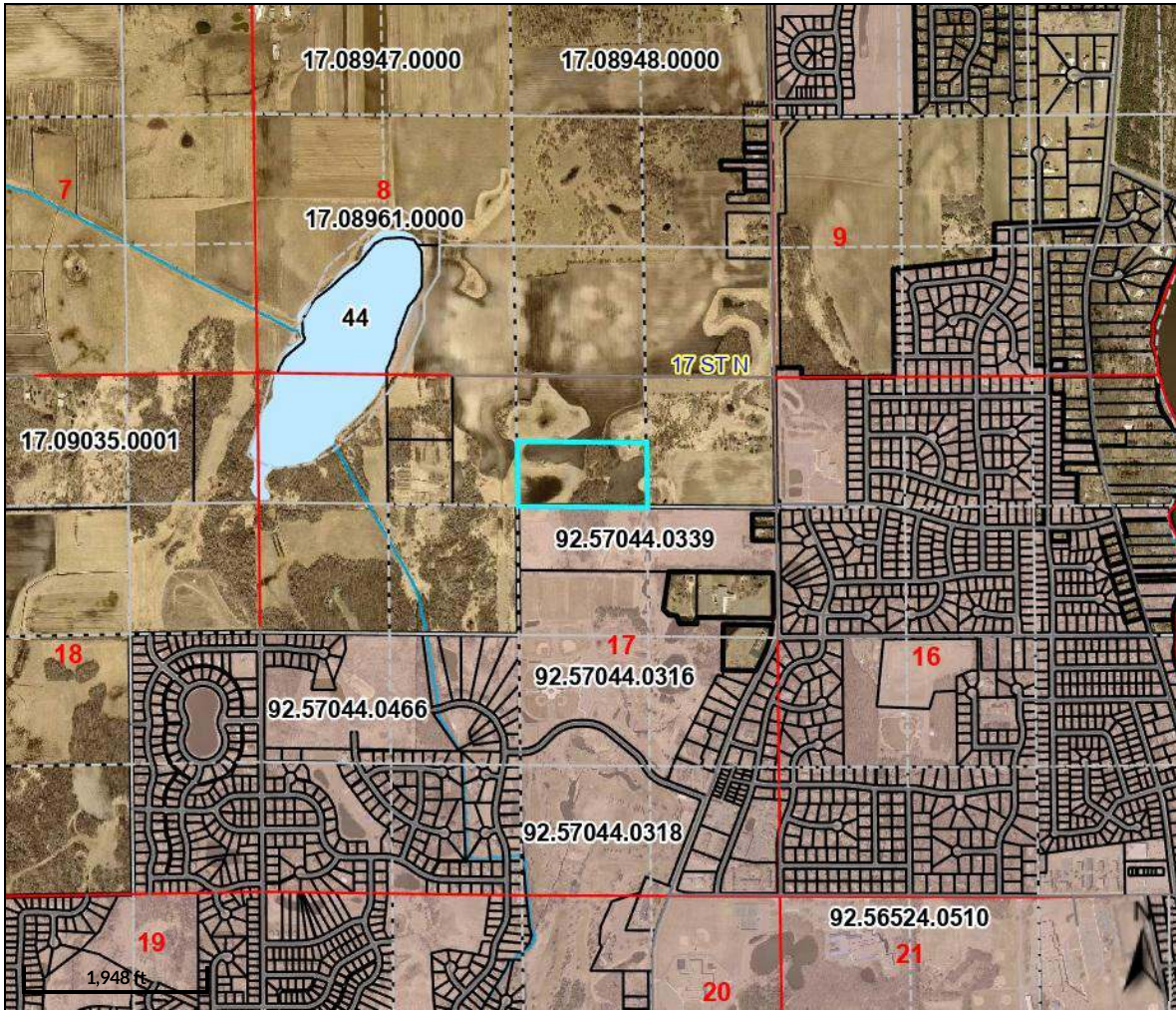
04/10/2023

Format: MM/DD/YYYY

*** E-Signature(s) of Property Owner or Representative**

Evan Carlson

"I understand that I am signing Annexation Petition and I agree to all the terms and conditions of the form."



Overview



Legend

-  Parcels
- Additions**
 -  A
 -  M
 -  T
-  Sections
-  Quarter-Quarter Sections
-  Active Rail Line
-  Unincorporated Cities
-  Minor Civil Division - Township
-  Water Access
-  Airport
-  Cemetery
-  Parks
-  Lakes PWI
-  Streams and River
- Major Roads**
 -  Interstate Hwy
 -  US Hwy
 -  State Hwy
 -  County Hwy
 -  Roads

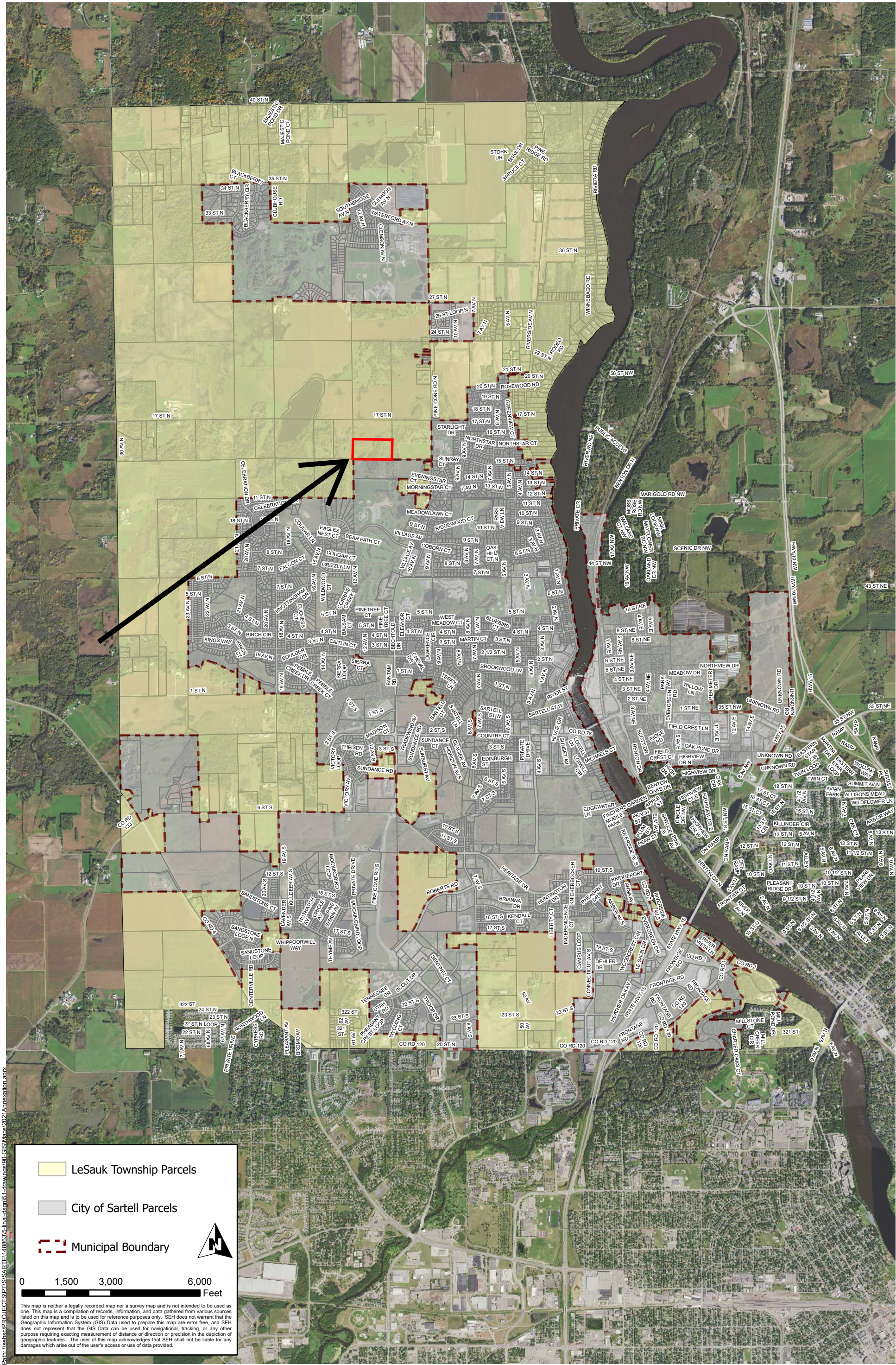
Parcel ID	17.09018.0004	Alternate	n/a	Owner	FITZTHUM DEVELOPMENT LLC
Sec/Twp/Rng	17/125/028	ID		Address	700 21ST AVE N
Property		Class	2ANHGA-Agricultural Non-homestead - Non		SARTELL MN 56377
Address		HGA			
		Acreage	20.07		
District	1705 LESAUKE 748				
Brief Tax Description	17-125-28 20.07A S2NW4NE4				
	(Note: Not to be used on legal documents)				

This map is made available on an "as is" basis, without express or implied warranty of any sort including, specifically, any implied warranties of fitness for a particular purpose, warranties of merchantability or warranties relating to the accuracy or completeness of the database(s).

Date created: 4/10/2023

Last Data Uploaded: 4/8/2023 5:21:18 AM

Developed by  Schneider
GEOSPATIAL



Path: I:\sehs\PROJECTS\SARTE\14886\GIS\Map\2021\Annexation.aprx

LeSauk Township Parcels

City of Sartell Parcels

Municipal Boundary

0

1,500

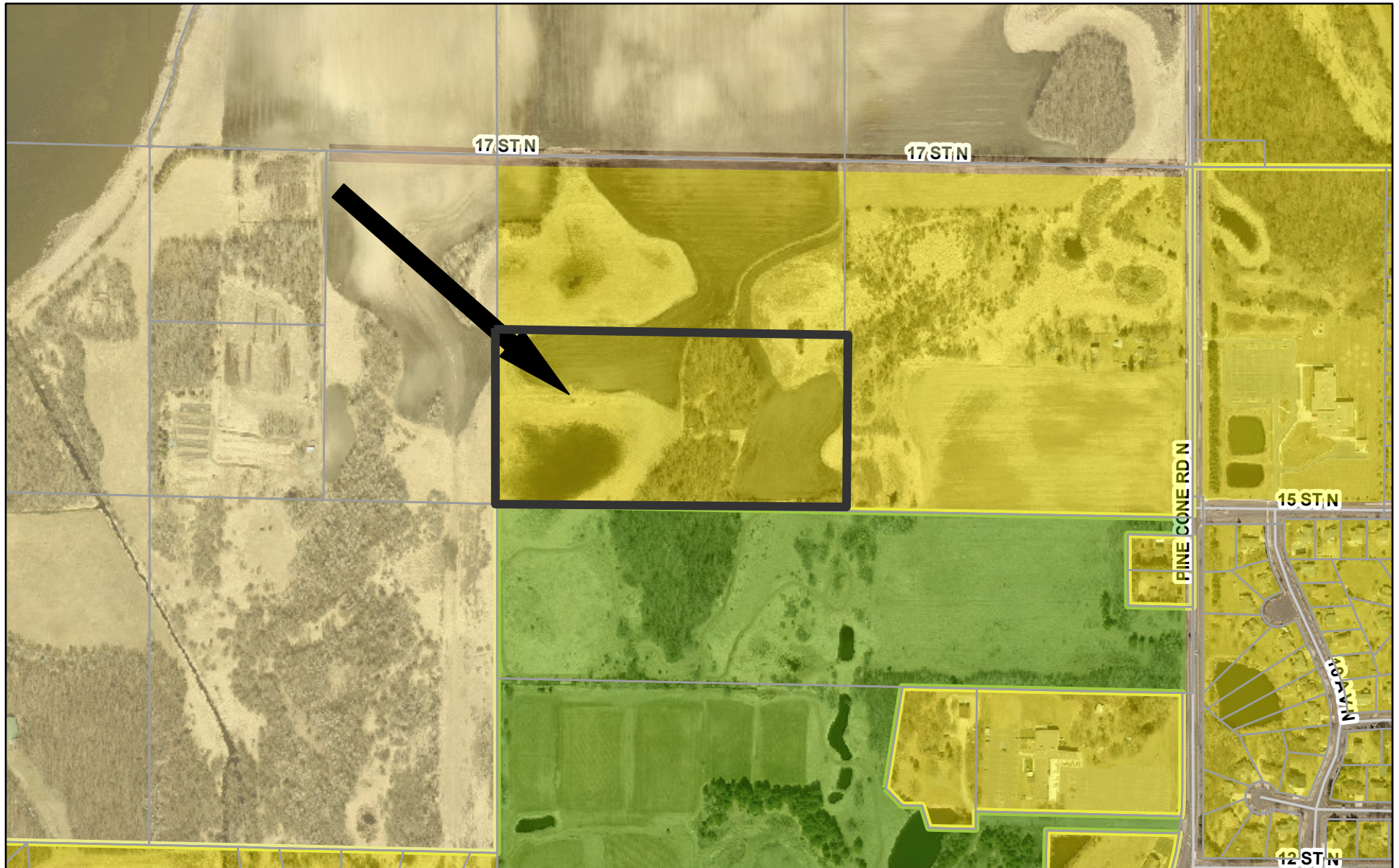
3,000

6,000

Feet

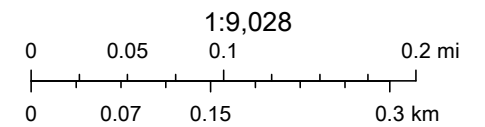
This map is neither a legally recorded map nor a survey map and is not intended to be used as one. This map is a compilation of records, information, and data gathered from various sources listed on this map and is to be used for reference purposes only. SEH does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and SEH does not represent that the GIS Data can be used for navigational, tracking, or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. The user of this map acknowledges that SEH shall not be liable for any damages which arise out of the user's access or use of data provided.

ANNEXATION PETITION



4/13/2023, 7:58:30 AM

- Parcels December 2022 - Stearns County Parcels
- Future Land Use
- Low Density Residential (LDR)
 - Park
 - Very Low Density Residential (VLDR)





STAFF MEMO

Lead Department and Contact: Community Development – Kari Theisen	Meeting Date: April 24, 2023	Agenda Item No. 06c
Agenda Section: Consent	Goal Area: Orderly Development	Item: Approval of Detachment
PREVIOUS COUNCIL REVIEW OR ACTION: None. BOARD/COMMISSION/COMMITTEE RECOMMENDATION: None. DEPARTMENTAL REVIEW AND IMPACTS: Administration: None. Finance: None. Community Development: Oversight of orderly development. Public Works: None. Public Safety: None. RECURRING REQUEST: None. PROPOSED BUDGET/FISCAL IMPACT: None. OPPORTUNITY COST IF APPROVED: None. COUNCIL ACTIONS REQUESTED: Consent agenda approval serves as approval for this item. BACKGROUND: The City has been working with Le Sauk Township and the City of Saint Cloud to establish orderly development. Upon discussion with Saint Cloud, it is in the best interest of the City and the township to detach the parcel as follows. This allows the parcel to be annexed into Saint Cloud, no further boundaries altered. ATTACHMENTS: Detachment Resolution.		

City of Sartell Resolution No. _____

LeSauk Township Resolution No. _____

**RESOLUTION AMENDING THE CITY OF SARTELL AND LESAUK TOWNSHIP ORDERLY
ANNEXATION AGREEMENT TO REMOVE PROPERTY LOCATED IN THE SW 1/4 , SW 1/4,
SECTION 31, TOWNSHIP 125 NORTH, RANGE 28 WEST, STEARNS COUNTY MINNESOTA**

WHEREAS, the property shown in Exhibit A and legally described in Exhibit B is currently located within the City of Sartell and LeSauk Township Orderly Annexation Area, and

WHEREAS, the City of St. Cloud and property owner have requested annexation of property upon removal from the City of Sartell and LeSauk Township Orderly Annexation Agreement.

NOW, THEREFORE, BE IT JOINTLY RESOLVED AND AGREED BY THE COUNCIL OF THE CITY OF SARTELL AND THE LESAUK TOWNSHIP BOARD, MINNESOTA, THAT:

1. The subject property, legally described in Exhibit B, located within the LeSauk Township and City of Sartell Orderly Annexation Area is hereby removed from the LeSauk Township and City of Sartell Orderly Annexation Area.
2. The Minnesota Office of Administrative Hearings is hereby directed to remove the property described in Exhibit B from the LeSauk Township and City of Sartell Orderly Annexation Area.

Adopted this _____ day of April, 2023, by the Council for the City of Sartell, Minnesota.

Mayor

Attest:

City Clerk

Adopted this _____ day of April, 2023, by the Town Board for LeSauk Township,
Minnesota.

Township Chairperson
Bored of Supervisor

Attest:

Town Clerk

Exhibit A
Map of Property



Exhibit B
Legal Description of Property

That part of the SW $\frac{1}{4}$ of the SW $\frac{1}{4}$ of Section 31 Township 125 North Range 28 West lying north of the centerline of 322nd St as described in Le Sauk Township Resolution No. 90-01 as filed with the Stearns County Recorder as Document No. 0687558.



STAFF MEMO

Lead Department and Contact: Finance – Rob Voshell	Meeting Date: April 24, 2023	Agenda Item No. 06d
Agenda Section: Consent	Goal Area: Redevelopment Efforts on the AIM Sites	Item: Approval of Letter of Credit
PREVIOUS COUNCIL REVIEW OR ACTION: None. BOARD/COMMISSION/COMMITTEE RECOMMENDATION: None. DEPARTMENTAL REVIEW AND IMPACTS: Administration: Involved in process and recommends approval. Finance: Reviewed proposal from US Bank and Deerwood Bank, also reviewed final documents with MPCA. Community Development: None. Public Works: None. Public Safety: None. RECURRING REQUEST: None. PROPOSED BUDGET/FISCAL IMPACT: Annual ½% fee of the amount of the letter of credit (\$2,797,530) amounting to \$13,987.65 in year one. OPPORTUNITY COST IF APPROVED: None. COUNCIL ACTIONS REQUESTED: Consent agenda approval serves as approval for this item. BACKGROUND: The City has been working over the past year with the MPCA, our Municipal Advisors, Bond Counsel, and a couple of different financial institutions to work toward obtaining financial assurance for the landfill site we will be acquiring on 4th Ave S. State law allows us to use a few different methods for obtaining the assurance with the MPCA including letter of credit, bond, or funded trust agreement. The letter of credit is the method staff is recommending because it is the most cost-effective option without us needing to make a significant change to our CIP. We received quotes from two different financial institutions, US Bank and Deerwood Bank. Deerwood Bank quoted us the lowest fee if we agreed to create a deposit account and deposit \$1.5M by the beginning of July. Their current rates on their deposit account is competitive with the market and their rate on the letter of credit is the lowest. ATTACHMENTS: Letter of Credit and Trust Agreement		



IRREVOCABLE STANDBY LETTER OF CREDIT

Agency Commissioner
Minnesota Pollution Control Agency

Dear Sir or Madam:

We hereby establish our Irrevocable Standby Letter of Credit No. _____ in your favor, at the request and for the account of City of Sartell up to the aggregate amount of Two Million Seven Hundred Ninety-seven Thousand Five Hundred Thirty U.S. dollars (\$2,797,530.00), available upon presentation of:

1. your sight draft, bearing reference to this letter of Credit No. _____, and
2. your signed statement reading as follows: "I certify that the amount of the draft is payable pursuant to the solid waste rules, Minnesota Rules, parts [7035.0300](#) to [7035.2875](#)."

This letter of credit is effective as of [date] and shall expire on [date at least one year later], but the expiration date shall be automatically extended for a period of at least one year on [date] and on each successive expiration date, unless, at least 120 days before the current expiration date, we notify both you and City of Sartell by certified mail that we have decided not to extend this letter of credit beyond the current expiration date. In the event you are so notified, any unused portion of the credit shall be available upon presentation of your sight draft for 120 days after the date of receipt by you, as shown on the signed return receipt.

Whenever this letter of credit is drawn on under and in compliance with the terms of this credit, we shall duly honor the draft upon presentation to us and we shall deposit the amount of the draft directly into the standby trust fund of City of Sartell in accordance with your instructions.

We certify that the wording of this letter of credit is identical to the wording specified in Minnesota Rules, part [7035.2805](#), subpart 5, as the rules were constituted on the date shown immediately below.

DEERWOOD BANK

By: _____
Jacki L. Templin
Central Market President

Date: _____

This credit is subject to UCP 600.



TRUST AGREEMENT

Trust Agreement, the "Agreement," entered into on [date] by City of Sartell, a Minnesota Association, the "Grantor," and Deerwood Bank, incorporated in the State of Minnesota, the "Trustee."

The Minnesota Pollution Control Agency (Agency), an agency of the state of Minnesota, has established rules applicable to the Grantor, requiring that an owner or operator of a solid waste management facility shall provide assurance that funds will be available when needed for closure and/or postclosure care of, and/or contingency action for, the facility.

The Grantor has chosen a trust to provide the financial assurance for the facilities identified herein.

The Grantor, acting through its duly authorized officers, has selected the Trustee to be the trustee under this agreement, and the Trustee is willing to act as trustee.

The Grantor and the Trustee agree as follows:

Section 1. Definitions. As used in this Agreement:

a. The term "Grantor" means the owner or operator who enters into this Agreement and any successors or assigns of the Grantor.

b. The term "Trustee" means the Trustee who enters into this Agreement and any successor Trustee.

c. The term "Beneficiary" means the Minnesota Pollution Control Agency and any successor agency.

Section 2. Identification of Facilities and Cost Estimates. This agreement pertains to the facilities and cost estimates, if any, identified on attached Schedule A [on Schedule A, for each facility list the identification number, name, address, and the current contingency action, closure, and/or postclosure cost estimates, or portions thereof, for which financial assurance is demonstrated by this Agreement].

Section 3. Establishment of Fund. The Grantor and the Trustee hereby establish a trust fund, the "Fund," for the benefit of the Agency. The Grantor and the Trustee intend that no third party have access to the Fund except as herein provided. The Fund is established initially as consisting of the property, which is acceptable to the Trustee, described in Schedule B attached hereto. This property and any other property subsequently transferred to the Trustee is referred to as the Fund, together with all earnings, and profits on earnings, less any payments or distributions made by the Trustee under this Agreement. The Fund shall be held by the Trustee, IN TRUST, as hereinafter provided. The Trustee shall not be responsible, nor shall it undertake any responsibility for the amount or adequacy of, nor any duty to collect from the Grantor, any payments necessary to discharge any liabilities of the Grantor established by the Agency.

Section 4. Payment for Contingency Action, Closure, and Postclosure Care. The Trustee shall make payments from the Fund as the Agency Commissioner shall specify, in writing, to provide for the payment of the costs of contingency action, closure, and/or postclosure care of the facilities covered by this Agreement. The Trustee shall reimburse the Grantor or other persons as specified by the Agency Commissioner from the Fund for contingency action, closure, and postclosure expenditures in amounts the Agency Commissioner shall specify in writing. In addition, the Trustee shall refund to the Grantor the amounts the Agency Commissioner specifies in writing. Upon refund, these funds shall no longer constitute part of the Fund as defined herein.

Section 5. Payments Comprising the Fund. Payments made to the Trustee for the Fund shall consist of cash or securities acceptable to the Trustee.

Section 6. Trustee Management. In investing, reinvesting, exchanging, selling, and managing the Fund, the Trustee shall discharge his or her duties with respect to the trust fund solely in the interest of the beneficiary and with the care, skill, prudence, and diligence under the circumstances then prevailing which persons of prudence, acting in a like capacity and familiar with such matters, would use in the conduct of an enterprise of a like character and with like aims; except that:

- a. securities or other obligations of the Grantor, or any other owner or operator of the facilities, or any of their affiliates as defined in the Investment Company Act of 1940, United States Code, title 15, section 80a-2(a), shall not be acquired or held, unless they are securities or other obligations of the federal or state government;

- b. the Trustee is authorized to invest the Fund in time or demand deposits of the Trustee, to the extent insured by an agency of the federal or state government; and

- c. the Trustee is authorized to hold cash awaiting investment or distribution uninvested for a reasonable time and without liability for the payment of interest thereon.

Section 7. Commingling and Investment. The Trustee is expressly authorized in its discretion:

- a. to transfer from time to time any or all of the assets of the Fund to any common, commingled, or collective trust fund created by the Trustee in which the Fund is eligible to participate, subject to all of the provisions thereof, to be commingled with the assets of others participating therein; and

- b. to purchase shares in any investment company registered under the Investment Company Act of 1940, United States Code, title 15, sections 80a-1 et seq. including one which may be created, managed, underwritten, or to which investment advice is rendered or the shares of which are sold by the Trustee. The Trustee may vote such shares in its discretion.

Section 8. Express Powers of Trustee. Without in any way limiting the powers and discretions conferred upon the Trustee by the other provisions of this Agreement or by law, the Trustee is expressly authorized and empowered:

a. To sell, exchange, convey, transfer, or otherwise dispose of any property held by it, by public or private sale. No person dealing with the Trustee may be bound to see to the application of the purchase money or to inquire into the validity or expediency of a sale or other disposition.

b. To make, execute, acknowledge, and deliver any and all documents of transfer and conveyance and any and all other instruments that may be necessary or appropriate to carry out the powers herein granted.

c. To register any securities held in the Fund in its own name or in the name of a nominee and to hold any security in bearer form or in book entry, or to combine certificates representing the securities with certificates of the same issue held by the Trustee in other fiduciary capacities, or to deposit or arrange for the deposit of the securities in a qualified central depository even though, when so deposited, the securities may be merged and held in bulk in the name of the nominee of the depository with other securities deposited therein by another person, or to deposit or arrange for the deposit of any securities issued by the United States Government, or any agency or instrumentality thereof, with a federal reserve bank, but the books and records of the Trustee shall at all times show that all these securities are part of the Fund.

d. To deposit any cash in the Fund in interest-bearing accounts maintained or savings certificates issued by the Trustee, in its separate corporate capacity, or in any other banking institution affiliated with the Trustee, to the extent insured by an agency of the federal or state government.

Section 9. Taxes and Expenses. All taxes of any kind that may be assessed or levied against or in respect of the Fund and all brokerage commissions incurred by the Fund shall be paid from the Fund. All other expenses incurred by the Trustee in connection with the administration of this Trust, including fees for legal services rendered to the Trustee, the compensation of the Trustee to the extent not paid directly by the Grantor, and all other proper charges and disbursements of the Trustee shall be paid from the Fund.

Section 10. Annual Valuation. The Trustee shall annually, at least 30 days prior to the anniversary date of establishment of the Fund, furnish to the Grantor and to the Agency Commissioner a statement confirming the value of the Trust. Any securities in the fund shall be valued at market value as of no more than 60 days prior to the anniversary date of establishment of the Fund. The failure of the Grantor to object in writing to the Trustee within 90 days after the statement has been furnished to the Grantor and the Agency Commissioner shall constitute a conclusively binding assent by the Grantor, barring the Grantor from asserting any claim or liability against the Trustee with respect to matters disclosed in the statement.

Section 11. Advice of Counsel. The trustee may from time to time consult with counsel, with respect to any question arising as to the construction of this Agreement or any action to be taken hereunder. The Trustee shall be fully protected, to the extent permitted by law, in acting upon the advice of counsel.

Section 12. Trustee Compensation. The Trustee shall be entitled to reasonable compensation for its services as agreed upon in writing from time to time with the Grantor.

Section 13. Successor Trustee. The Trustee may resign or the Grantor may replace the Trustee, but the resignation or replacement shall not be effective until the Grantor has appointed a successor trustee and this successor accepts the appointment. The successor trustee shall have the same powers and duties as those conferred upon the Trustee hereunder. Upon the successor trustee's acceptance of the appointment, the Trustee shall assign, transfer, and pay over to the successor trustee the funds and properties then constituting the Fund. If for any reason the Grantor cannot or does not act in the event of the resignation of the Trustee, the Trustee may apply to a court of competent jurisdiction for the appointment of a successor trustee or for instructions. The successor trustee shall specify the date on which it assumes administration of the trust in a writing sent to the Grantor, the Agency Commissioner and the present Trustee by certified mail ten days before the change becomes effective. Any expenses incurred by the Trustee as a result of any of the acts contemplated by this Section shall be paid as provided in Section 9.

Section 14. Instructions to the Trustee. All orders, requests, and instructions by the Agency to the Trustee shall be in writing, signed by the Agency Commissioner; and the Trustee shall act and shall be fully protected in acting in accordance with the orders, requests, and instructions. The Trustee shall have the right to assume, in the absence of written notice to the contrary, that no event constituting a change or a termination of the authority of any person to act on behalf of the Grantor or the Agency hereunder has occurred. The Trustee shall have no duty to act in the absence of orders, requests, and instructions from the Agency Commissioner, except as provided herein.

Section 15. Notice of Nonpayment. The Trustee shall notify the Grantor and the Agency Commissioner by certified mail within ten days if no payment is received from the grantor by the end of the month. After the pay-in period is completed, the Trustee shall not be required to send a notice of nonpayment.

Section 16. Amendment of Agreement. This agreement may be amended by an instrument in writing executed by the Grantor, the Trustee, and the Agency Commissioner, or by the Trustee and the Agency Commissioner if the Grantor ceases to exist.

Section 17. Irrevocability and Termination. Subject to the right of the parties to amend this Agreement as provided in Section 13 and in Section 16, this Trust shall be irrevocable and shall continue until terminated at the written agreement of the Grantor, the Trustee, and the Agency Commissioner, or by the Trustee and the Agency Commissioner, if the Grantor ceases to exist. Upon termination of the Trust, all remaining trust property, less final trust administration expenses, shall be delivered to the Grantor or to any successors or assigns of the Grantor.

Section 18. Immunity and Indemnification. The Trustee shall not incur personal liability of any nature in connection with any act or omission, made in good faith, in the

administration of this Trust, or in carrying out any directions by the Agency Commissioner issued in accordance with this Agreement. The Trustee shall be indemnified and saved harmless by the Grantor or from the Trust Fund, or both, from and against any personal liability to which the Trustee may be subjected by reason of any act or conduct in its official capacity, including all expenses reasonably incurred in its defense in the event the Grantor fails to provide a defense.

Section 19. Choice of Law. This Agreement shall be administered, construed, and enforced according to the laws of the state of Minnesota.

Section 20. Interpretation. As used in this Agreement, words in the singular include the plural and words in the plural include the singular. The descriptive headings for each Section of this Agreement shall not affect the interpretation or the legal efficacy of this Agreement.

In Witness Whereof the parties have caused this Agreement to be executed by their respective officers duly authorized and their corporate seals to be hereunto affixed and attested as of the date first above written. The parties below certify that the wording of this Agreement is identical to the wording specified in Minnesota Rules, part [7035.2805](#), subpart 1, as such rules were constituted on the date of signing.

City of Sartell

By: _____

[TITLE]

Attest:

Deerwood Bank

By: _____

[TITLE]

[SEAL]

Attest:

[TITLE]

[SEAL]

CERTIFICATION OF ACKNOWLEDGMENT

State of _____

County of _____

On this [date], before me personally came [owner or operator] to me known, who, being by me duly sworn, did depose and say that she/he resides at [address], that she/he is [title] of [corporation, proprietorship, local government entity], the entity described in and which executed the above instrument; [that she/he knows the seal of said [corporation, local government entity]; that the seal affixed to the instrument is the [corporate, local government entity's] seal; that it was so affixed by order of the [Board of Directors, Board of Commissioners, City Council] of said [corporation, local government entity], and that she/he signed her/his name thereto by like order:

(signature of Notary Public)



STAFF MEMO

Lead Department and Contact: Engineering— April Ryan	Meeting Date: April 24, 2023	Agenda Item No. 06e
Agenda Section: Consent	Goal Area: Desirable & Proactive Development	Item: Approval of Landfill Permitting Agreement
PREVIOUS COUNCIL REVIEW OR ACTION: Approval to purchase the AIM property. BOARD/COMMISSION/COMMITTEE RECOMMENDATION: None. DEPARTMENTAL REVIEW AND IMPACTS: Administration: Staff had been involved with the project and recommends approval. Finance: Staff had been involved with the project and recommends approval. Community Development: None. Public Works: Staff had been involved with the project and recommends approval. Public Safety: None. RECURRING REQUEST: No. Future action by council will include approval of operational expenses for the landfill once the city has taken over ownership and an updated permit is in place. Operational costs will include monitoring, sampling, and reporting costs to meet the active landfill permit requirements. PROPOSED BUDGET/FISCAL IMPACT: The proposed agreement to complete landfill permitting efforts and permit documents is an hourly contract estimated at \$74,950. OPPORTUNITY COST IF APPROVED: Updated landfill permitting documents are required by the MPCA prior to the City taking over and operating the landfill. Once permitted, the city can collect dumping fees for any material disposed of at the landfill. The city can be very selective on what materials they are willing to accept. The city can use the landfill for their own waste meeting the permit requirements, which will save the city money in not having to haul and dump somewhere else. COUNCIL ACTIONS REQUESTED: Consent Agenda approval serves as approval of the agreement. If the item is removed from the consent agenda, a separate motion is requested to approve the agreement. BACKGROUND: The City has entered into an agreement to purchase property from AIM, including an existing landfill. The existing solid waste permit for the landfill expired on March 12, 2014. With the purchase of the facility by the City of Sartell, the MPCA is requiring the City to prepare and submit updated Permitting Documents for the transfer of ownership. The proposal includes preparing submittals required for the solid waste permitting under Minnesota Rules 7035 as well as completion of application forms and checklists provided by the MPCA.		

In addition to the Landfill permitting services, the proposal includes services to coordinate PFAS sampling as part of a landfill coalition the City has elected to participate in. The third-party PFAS Study is being coordinated through a Landfill Coalition of private and public landfills across the state in response to an MPCA request to sample PFSA at the landfills. The coalition has retained the services of Barr Engineering to coordinate sample collection and laboratory analysis and the development of a statewide report. The City has requested SEH to coordinate with Barr Engineering and existing sampling contractors for the SW-279: Sartell Municipal Landfill and SW-281: AIM Industrial Landfill.

ATTACHMENTS: Landfill Permitting Agreement

Supplemental Letter Agreement

In accordance with the Master Agreement for Professional Services between City of Sartell ("Client"), and Short Elliott Hendrickson Inc. ("Consultant"), effective January 12, 2017, this Supplemental Letter Agreement dated April 24, 2023 authorizes and describes the scope, schedule, and payment conditions for Consultant's work on the Project described as: **2023 Landfill Permitting Services**.

Client's Authorized Representative: Anna Gruber, City Administrator

Address: 125 Pinecone Road North, Sartell, Minnesota, 56377

Telephone: 320.258.7309 **email:** anna.gruber@sartellmn.com

Project Manager: Melanie Niday

Address: 2351 Connecticut Avenue, Suite 300, Sartell, Minnesota 56377

Telephone: 320.229.4346 **email:** mniday@sehinc.com

Scope: The Services to be provided by Consultant:

1. Project Management
2. Electronic Files/Site Survey
3. Permitting Approach
4. Permit Application/Checklists/Final Permit
5. Design Report
6. Operations & Maintenance Plan
7. Financial Assurance Plan
8. Drawings
9. Meeting/Correspondence
10. PFAS Monitoring Coordination

The specific tasks and scope of services to be provided are detailed within the attached Landfill Permitting Proposal Letter, dated April 19, 2023.

Schedule:

Tasks 1 through 9 will be completed within 90 days of the City taking ownership of the landfill property. A detailed schedule is provided within the attached Landfill Permitting Proposal Letter, dated April 19, 2023.

Payment:

The fee is hourly estimated to be \$74,950 including expenses and equipment.

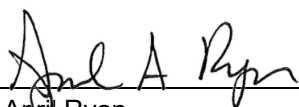
The payment method, basis, frequency, and other special conditions are set forth in attached Exhibit A-1.

Other Terms and Conditions: Other or additional terms contrary to the Master Agreement for Professional Services that apply solely to this project as specifically agreed to by signature of the Parties and set forth herein: None.

Short Elliott Hendrickson Inc.

City of Sartell

By:



Full Name: April Ryan

Title: Client Service Manager

By:

Full Name: _____

Title: _____

Exhibit A-1
to Supplemental Letter Agreement
Between City of Sartell (Client)
and
Short Elliott Hendrickson Inc. (Consultant)
Dated April 24, 2023

Payments to Consultant for Services and Expenses
Using the Hourly Basis Option

The Agreement for Professional Services is amended and supplemented to include the following agreement of the parties:

A. Hourly Basis Option

The Client and Consultant select the hourly basis for payment for services provided by Consultant. Consultant shall be compensated monthly. Monthly charges for services shall be based on Consultant's current billing rates for applicable employees plus charges for expenses and equipment.

Consultant will provide an estimate of the costs for services in this Agreement. It is agreed that after 90% of the estimated compensation has been earned and if it appears that completion of the services cannot be accomplished within the remaining 10% of the estimated compensation, Consultant will notify the Client and confer with representatives of the Client to determine the basis for completing the work.

Compensation to Consultant based on the rates is conditioned on completion of the work within the effective period of the rates. Should the time required to complete the work be extended beyond this period, the rates shall be appropriately adjusted.

B. Expenses

The following items involve expenditures made by Consultant employees or professional consultants on behalf of the Client. Their costs are not included in the hourly charges made for services but instead are reimbursable expenses required in addition to hourly charges for services and shall be paid for as described in this Agreement:

1. Transportation and travel expenses.
2. Long distance services, dedicated data and communication services, teleconferences, Project Web sites, and extranets.
3. Lodging and meal expense connected with the Project.
4. Fees paid, in the name of the Client, for securing approval of authorities having jurisdiction over the Project.
5. Plots, Reports, plan and specification reproduction expenses.
6. Postage, handling and delivery.
7. Expense of overtime work requiring higher than regular rates, if authorized in advance by the Client.
8. Renderings, models, mock-ups, professional photography, and presentation materials requested by the Client.
9. All taxes levied on professional services and on reimbursable expenses.
10. Other special expenses required in connection with the Project.
11. The cost of special consultants or technical services as required. The cost of subconsultant services shall include actual expenditure plus 10% markup for the cost of administration and insurance.

The Client shall pay Consultant monthly for expenses.

C. Equipment Utilization

The utilization of specialized equipment, including automation equipment, is recognized as benefiting the Client. The Client, therefore, agrees to pay the cost for the use of such specialized equipment on the project. Consultant invoices to the Client will contain detailed information regarding the use of specialized equipment on the project and charges will be based on the standard rates for the equipment published by Consultant.

The Client shall pay Consultant monthly for equipment utilization.



Building a Better World
for All of Us®

April 19, 2023

RE: City of Sartell, Minnesota
2023 Landfill Permitting Services
SEH No. SARTE P-172518 14.00

Anna Gruber
City Administrator
City of Sartell, Minnesota
125 Pinecone Road North
Sartell, Minnesota 56377

Dear Anna:

Short Elliott Hendrickson Inc. (SEH®) is pleased to provide a proposal for 2023 Landfill Permitting Services to the City of Sartell (City) for the existing industrial solid waste disposal facility operating under Minnesota Pollution Control Agency (MPCA) permit SW-281 also known as the AIM Landfill. The solid waste permit expired on March 12, 2014; with the purchase of the facility by the City of Sartell, it is our understanding that the City of Sartell will have 90 days to prepare and submit Permitting Documents following the property transfer.

We understand the City is close to acquiring the facility. Services proposed include preparing submittals required for solid waste permitting under Minnesota Rules 7035 as well as completion of application forms and checklists provided by the MPCA.

The following tasks are proposed to meet regulatory requirements of the facility as part of the 2023 Landfill Permitting Services.

TASK 1 | PROJECT MANAGEMENT

Project management throughout the contract period will include the internal project coordination, staff assignments, and budget management. This task also involves coordination with the City and the MPCA to identify the specific issues to be addressed as part of re-permitting. Minnesota Rules 7001.0500 outlines the requirements for re-issuance of a permit with a direct reference to the specific conditions or need for additional information as established by the assigned regulatory staff. Specific elements of this task for project management/regulatory coordination include:

- Coordination and direction to the SEH project team throughout the project.
- Coordination with the City and MPCA for transmitting information and scheduling meetings.
- Review of existing documents, data, and regulations.
- Coordinate internal quality control reviews for assurance of document completeness.

In addition, any questions or concerns relating to project schedule, billings, etc., will also be addressed as part of project management. Throughout the re-permitting process, SEH staff will be available to the City to provide information on the project status and associated technical data.

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 2351 Connecticut Avenue, Suite 300, Sartell, MN 56377-2485

320.229.4300 | 800.572.0617 | 888.908.8166 fax

SEH is 100% employee-owned | Affirmative Action–Equal Opportunity Employer

TASK 2 | ELECTRONIC FILES/SITE SURVEY

Currently, SEH does not have any land survey data associated with the AIM Landfill. That includes original as-builts of the existing features or the original design documents completed by prior consultants. The last site survey was completed in 2012 as part of AIM Landfill operations. SEH recommends that prior design and survey data be requested for your records as the new landfill owner; files should be provided electronically and compatible with AutoCAD.

In addition, the Landfill Evaluation and Assessment Report (SEH, November 2022) recommended that a site survey also be completed to provide an updated landfill topography to document waste settling since 2012 and document existing engineered features on the site. Therefore, the 70-acres currently designated for solid waste activities and setbacks will be surveyed by SEH as part of Task 2 including site topography and landfill features.

Note: Costs associated with a property boundary survey are not included in the Task 2 services but can be provided upon request for an additional fee.

TASK 3 | PERMITTING APPROACH

The City has indicated that their future plans regarding the AIM Landfill have not been finalized including the type of waste to be accepted and anticipated waste flows. Knowing waste types and waste flows will determine the approach, regulatory requirements, and resulting content of the Permitting Documents.

We proposed as part of Task 3 to present the following information to the City regarding the landfill's future:

- SEH will review the past cost estimates for closure prepared by others and update as appropriate to allow assessment of closure costs under a 12-acre closure scenario. Based on updated unit costs, closure costs for a consolidated footprint of less acreage will also be estimated to allow the City to understand costs that will impact operations as well as financial assurance calculations.
- A summary of landfill design and operation requirements for maintaining the Industrial Solid Waste Landfill permit or converting the facility to a Demolition Landfill. The landfill designation will determine which regulatory requirements must be followed in reference to the design criteria (liner, leachate collection, and final cover) or they types of industrial solid waste that can be accepted.

The preferred approach for the Permitting Documents will be discussed with the City to determine the approach for the remaining permitting tasks.

TASK 4 | PERMIT APPLICATION/CHECKLISTS/FINAL PRINT

The MPCA Application Form entitled Permit Application for the Issuance, Reissuance, or Major Modification (revised May 16, 2022) will be completed along with required supporting documentation. Once completed, the Application Form will be forwarded to the Client for signatures associated with local acknowledgement as well as owner and operator. Darryl Heaps will certify the final version as Professional Engineer. Depending on the determinations of Task 3, the following MPCA checklists will also be completed as needed as part of the Permit Application Form:

- Solid Waste Facility Application Checklist (revised June 30, 2011)
- Industrial Solid Waste Landfill Application Checklist (revised June 30, 2011)
- Demolition Debris Land Disposal Facility Application Checklist (revised June 30, 2011)
- Hydrogeologic Evaluation Form for Demolition Landfills (March 2006)

Bound copies of the final Permitting Documents must be provided to the MPCA. A bound copy will also be provided to the City.

TASK 5 | DESIGN REPORT

Because the AIM Landfill is an existing landfill that dates back more than 30 years, historical documentation on permitting, construction, and water quality monitoring provide an important basis for current and future operations. In preparation of the Design Report, SEH will request copies of critical documents from the MPCA for prior design, construction, and monitoring to be used in conjunction with more recent documents provided by AIM to establish existing site conditions at the facility.

Minnesota Rules 7001 and 7035 outline line required information to be submitted with the Permit Application form for solid waste disposal facilities including a design report that addresses landfill siting criteria, type of wastes to be received, and existing/proposed design of the facility to meet regulatory requirements. In addition, open and active landfills are also required to obtain and follow an NPDES Industrial Stormwater Permit. Depending on the determinations of Task 3, a Design Report will be prepared as part of Task 5 to include the following information:

1. Siting Information

- a. Location Criteria
- b. Hydrogeologic Setting
 - i. Previous Investigations
 - ii. Site Geology/Hydrogeology
 - iii. Monitoring System
 - iv. Water Quality
- c. Waste Flows/Characterization (Previous)
- d. Existing Permits and Approvals
 - i. Previous Permits
 - ii. Local Permits
 - iii. Stormwater Permits

2. Existing Design Information/Site Layout

- a. Liner Design
- b. Leachate Management
 - i. Leachate Collection System/Cleanouts
 - ii. Storage Tank/Loadout Facility
 - iii. Leachate Manholes/Discharge
 - iv. Lysimeter/Leak Detection System
- c. Existing Final Cover

3. Landfill Design Information - No Redesign

- a. Investigation On-Site Soil/Borrow Areas
- b. Base Grades
- c. Subbase Preparation
- d. Liner Design
- e. Water Balance/HELP Model
- f. Leachate Collection System
 - i. Primary Leachate Collection/Lysimeter-Leak Detection Systems
 - ii. Storage Tank and Loadout Facility
 - iii. Leachate Manholes/Discharge
- g. Final Cover Design
- h. Surface Water Control/Sed Basins
- i. Site Development, Volumes, Cell Life
- j. Cost Estimate/Soil Balance/Clay Borrow
- k. Construction Quality Assurance

TASK 6 | OPERATIONS & MAINTENANCE PLAN

Minnesota Rules 7001 and 7035 outline the required information to be submitted with the Permit Application form for solid waste disposal facilities including an Operations & Maintenance Plan (O & M Plan) to establish the day-to-day operating criteria including waste acceptance, leachate management, groundwater monitoring, and additional plans to outline requirements for closure, post-closure, contingency action, and industrial waste management. In addition, to comply with the NPDES Industrial Stormwater Permit, a Stormwater Pollution Prevention Plan (SWPPP) will be developed as part of Task 6. Depending on the determinations of Task 3 and information presented in the Design Report, a site-specific O & M Plan will be prepared as part of Task 6 to include the following information:

1. Landfill Operations

- a. Site Management and Administration
- b. Waste Handling
- c. Response to Site Conditions
- d. Field Forms/Schedule

2. Leachate & Landfill Gas Management Plan

- a. Characterization
- b. Procedures and Responsibilities
- c. Contingencies

3. Facility Monitoring Plan

- a. Existing Monitoring System
- b. Total Facility Requirements

4. Facility Plans

- a. Closure Plan
- b. Post-Closure Plan
- c. Contingency/Emergency Response Plan
- d. Industrial Solid Waste Management Plan
- e. Industrial Stormwater - SWPPP

TASK 7 | FINANCIAL ASSURANCE PLAN

A Financial Assurance Plan and cost estimates must be developed for the facility as defined in Minnesota Rules 7035.2685. Although previous cost estimates were prepared by prior consultants and reviewed as part of Task 3, costs estimates will be modified and updated based on the design and operating criteria established under Task 5 and 6. Cost estimates associated with the Closure, Post-Closure, and Contingency Action Plans will be evaluated in reference to the City's selected financial assurance mechanism. Anticipated waste flows and monetary factors will be compared against plan and updated as appropriate. The Financial Assurance Plan will include:

- Closure Cost Estimates
- Post-Closure Cost Estimates
- Contingency Action Cost Estimates
- Financial Assurance Payment Calculation

The MPCA payment estimating table will be used in conjunction with MPCA-assigned discount and inflation rates to calculate the updated monthly payment for the financial assurance fund.

TASK 8 | DRAWINGS

Minnesota Rules 7001 and 7035 outline the required information to be submitted with the Permit Application form for solid waste disposal facilities including permit design drawings. Plans, including the Permit Application, Design Report, and Drawings must be prepared by a registered engineer of Minnesota. As part of the Permitting Documents, SEH is not proposing any “new” design, but instead will prepare selected new drawings and reference previously approved design drawings to demonstrate compliance and operations in association with the original permitted design as issued in the 2009 solid waste permit to Verso Paper.

Depending on the determinations of Task 3 and information presented in the Design Report, Permit Drawings will be prepared as part of Task 8 to include the following information:

1. Title Sheet
2. Site Plan and Existing Conditions Map (based with Task 2 Survey)
3. Facility Monitoring Plan (updated with Task 2 Survey)
4. Groundwater Contour Map (based on most recently available water level data)
5. Top of Liner Base Grades (existing design drawings prepared by others)
6. Leachate Management Plan (existing design drawings prepared by others)
7. Final Cover Grades (developed/updated to provide capacity/life expectancy of landfill)
8. 10-Year Closure Plan (developed/updated as defined by the MPCA)
9. Phase Development Plan (developed/updated to provide capacity/life expectancy of landfill)
10. Details (new details based on new final cover; existing details prepared by others)

(Note: In the future, if new design is to be pursued for “new” landfill cell construction, the original design drawings compatible with AutoCAD would be the most cost-effective source of information to use for contiguous design drawings and calculations.)

TASK 9 | MEETINGS/CORRESPONDENCE

Initial meetings with MPCA will be important in establishing any information requested by MPCA staff. Therefore, as part of Project Management, SEH will prepare for and participate in a meeting between the City representatives and the assigned MPCA staff to establish permitting requirements. In addition, we have included up to two additional meetings with the City staff for interim reviews and discussions.

Following submittal of the Permitting Documents, the MPCA must review the application for completeness. SEH’s experience with the MPCA suggests that the MPCA may request additional information or clarification of some issues. As necessary, SEH will prepare written responses to comments provided by the MPCA on the completeness of the application and an estimated dollar amount has been projected. Once technical completeness has been achieved, the MPCA will provide a draft of the solid waste permit prior to being placed on its 30-day public notice. SEH will review the draft permit, discuss in issues with the City, and provide written comments to the MPCA for consideration for the final permit.

TASK 10 | PFAS MONITORING COORDINATION

The City of Sartell has elected to participate in a third-party PFAS Study being coordinated through a Landfill Coalition of private and public landfills across the state. As part of that study, it is our understanding that the City has retained the services of Barr Engineering to coordinate sample collection and laboratory analysis for PFAS compounds and the development of a statewide report. The City has requested SEH to coordinate with Barr Engineering and existing sampling contractors for two facilities as follows:

- **SW-279: Sartell Municipal Landfill:** Braun Intertec is currently contracted to collect monitoring samples at the facility.
- **SW-281: AIM Industrial Landfill:** MVTL will be contracted directly with the City to collect monitoring samples at the facility as part of a prior SEH Agreement.

Coordination of the PFAS sampling will occur over the next 12 months with services summarized as follows:

1. SEH will complete online surveys developed by Barr Engineering to provide site-specific information for each facility.
2. Prior to the first PFAS sampling event at the Sartell Municipal Landfill, SEH will coordinate with Braun Intertec to prepare an addendum (just for the PFAS monitoring) to their Sampling and Analysis Plan and submit to the MPCA.
3. Prior to the first PFAS sampling event at AIM Landfill, SEH will prepare an addendum (just for the PFAS monitoring) to the Sampling and Analysis Plan and submit to the MPCA. We anticipate the first PFAS sampling event to be completed in the fall of 2023 given that the City hasn't closed on the property.
4. Coordinate with each contractor for the first and second PFAS sampling events to be completed between April 1, 2023, and May 31, 2024, during routine monitoring events.

It is our understanding that the sampling contractors will be transporting PFAS samples directly to Pace Laboratories, the contracted laboratory for Barr Engineering. Invoicing of both Barr Engineering services and laboratory services will be sent directly to the City under the Barr Engineering agreement.

PROJECT SCHEDULE

It is our understanding that submittal of the Permitting Documents must be completed within 90 days of property transfer from AIM to the City of Sartell. Therefore, the schedule to complete Tasks 1 through 9 is dependent on the final closure date which will be coordinated with the City.

Schedules associated with Task 10 are defined in the services described above.

COST ESTIMATE

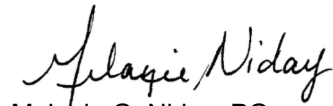
The 2023 Landfill Permitting Services is proposed as an hourly fee estimated to be \$69,950, including expenses. An additional fee of \$5,000 has been established for PFAS Monitoring Coordination. The fee does not include sampling and analytical services by a laboratory.

Task	Hours	Labor Cost	Expenses	Total
Task 1 Project Management	20	\$3,600	\$0	\$3,600
Task 2 Site Survey	84	\$10,000	\$3,000	\$13,000
Task 3 Permitting Approach	20	\$2,850	\$0	\$2,850
Task 4 Permit Application/Checklists/Final Print	20	\$2,600	\$500	\$3,600
Task 5 Design Report	124	\$15,500	\$0	\$15,500
Task 6 Operations & Maintenance Plan	116	\$13,900	\$0	\$13,900
Task 7 Financial Assurance Plan	22	\$3,000	\$0	\$3,000
Task 8 Permit Drawings	74	\$10,000	\$0	\$10,000
Task 9 Meetings/Correspondence	32	\$5,000	\$0	\$5,000
Task 10 PFAS Monitoring Coordination	36	\$5,000	\$0	\$5,000
Project Total	548	\$71,450	\$3,500	\$74,950

We look forward to working with you on your landfill services. If you have any questions, please feel free to contact Melanie (320.229.4346 or mniday@sehinc.com) or April (320.229.4329 or aryan@sehinc.com).

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.



Melanie G. Niday, PG
Project Manager/Senior Hydrogeologist
(Lic. MN)



April A. Ryan, PE
Client Services Manager
(Lic. MN)

mgn/mrb
c: Scott Lange, SEH



STAFF MEMO

Lead Department and Contact: Administration – Anna Gruber	Meeting Date: April 24 2023	Agenda Item No. 06f
Agenda Section: Consent	Goal Area: N/A	Item: Employment Contract
PREVIOUS COUNCIL REVIEW OR ACTION: Council approved a Conditional Offer for Employment on March 13th. BOARD/COMMISSION/COMMITTEE RECOMMENDATION: Personnel Committee recommends approval. DEPARTMENTAL REVIEW AND IMPACTS: Administration: management of hiring process and employment contract. Finance: fiscal management of hiring process and employment terms. Community Development: None. Public Works: None. Public Safety: new hire of Police Chief. RECURRING REQUEST: None. PROPOSED BUDGET/FISCAL IMPACT: No material impact on budget, as we already budgeted for these items under retired Police Chief Jim Hughes. OPPORTUNITY COST IF APPROVED: None. COUNCIL ACTIONS REQUESTED: Consent agenda approval serves as approval for this item. BACKGROUND: The Personnel Committee has been actively negotiating with incoming Chief of Police Brandon Silgjord since March. On March 13th, the City Council approved a Conditional Offer conditional upon completion and acceptance of a comprehensive background check and psychological exam, both managed by the Personnel Committee. On March 15th, the psychological exam report was provided and completely successfully. On March 31st, the background check investigation summary report was provided and completed successfully with no disqualifying factors. The conditional offer is now removed, and the Personnel Committee recommends approval of the attached Employment Contract, which specifies the terms approved in the Conditional Offer. The employment contract is the same template as the City Administrator’s contract but edited to be specific to law enforcement and Brandon Silgjord’s specific agreed upon employment terms. Brandon Silgjord will join the City of Sartell as the next Chief of Police on June 5th, 2023. He is already actively participating in departmental and leadership meetings in a part-time capacity in advance of his official start date. ATTACHMENTS: Employment Contract		

City of Sartell, Minnesota Employment Agreement

THIS AGREEMENT ("Agreement") made this day of __, 2023, by and between the CITY OF SARTELL, a Minnesota municipal corporation ("**Employer**"), and BRANDON SILGJORD ("**Employee**"). The parties agree as follows:

1. **POSITION.** Subject to the terms and conditions of this Agreement, Employer agrees to employ Employee as Chief of Police for the Sartell Police Department. Employee agrees to serve as Chief of Police in accordance with all Federal laws, Minnesota Statutes and Employer Ordinances as well as in accordance with all Police Department policies and Employer Personnel Policies. Employee shall serve in accordance with the International Association of Chiefs of Police (IACP) Code of Ethics, as they may be amended, as a preface to the mission and commitment law enforcement agencies make to the public they serve. Employee further agrees to perform his job responsibilities and duties as Chief of Police in accordance with the job description for the Chief of Police for the Employer, and as may be hereafter amended, and such other legally permissible and proper duties and functions as the City Council of the Employer shall from time-to-time assign. Employee shall devote Employee's full time and best efforts to the business and affairs of Employer.

As the Chief of Police, Employee will act as department head for the Sartell Police Department. As Department Head, Employee will report directly to the City Administrator and the City Council of the Employer.

Employee understands that the Chief of Police is a nonexempt position, is not a part of any Union and is considered an "employee at will."

2. **PENSION PLAN.** Employer shall contribute to PERA as required by State law for Employee or an alternate pension plan, if selected by Employee, and as authorized by State law. Employer shall also contribute \$4,800 annually toward Employee's deferred compensation plan through MNDCP, prorated into semi-annual installments.

3. **SALARY.** Employer shall pay Employee a salary of Pay Grade 19, Step 8 salary per year from the 2023 Compensation Plan and Pay Scale, starting _____, 2023. Employer and Employee agree that an initial performance review will be conducted on Employee after six (6) months and annually thereafter. The Employer utilizes a compensation plan for all employees and will increase Employee's compensation annually pursuant to the pay schedule grade for Chief of Police dependent upon the results of the annual performance evaluation.

4. **SENIORITY.** For purposes of employment benefits such as sick leave, vacation leave, and the like, Employee will be credited with having completed 11 years of employment with the Employer upon his/her first day of employment. Employee will move to the following accrual rate upon one year of continuous employment with the Employer and a positive performance evaluation.

5. **SICK LEAVE.** Effective upon Employee's first day of employment, Employee shall accrue 96 Hours/year (8 hours per month or 3.7 hours per pay period). Employee shall be awarded 440 Hours of Sick Leave upon Employee's first day of employment. In addition, Employee shall accrue sick leave in accordance with the Employer's Personnel Policy and

item number four above.

6. **VACATIONS.** Effective upon Employee's first day of employment, Employee shall accrue 13.334 hours of vacation leave per month and be credited with 80 hours Starting Vacation Bank. In addition, Employee shall accrue vacation leave in accordance with the Employer's Personnel Policy and item number four above.

7. **HOLIDAYS.** Employer shall provide Employee the same holidays as enjoyed by other non-union employees, per the Personnel Policy.

8. **INSURANCE.** Employee shall, subject to the terms and conditions of any applicable benefits, plan documents, and applicable law, be entitled to receive all benefits of employment generally available to other department heads of Employer when and as Employee becomes eligible for them, including medical, dental, vision, life, and disability insurance, and PERA as required by state law or an alternate pension plan, if selected by Employee and authorized by state law.

9. **DUES AND SUBSCRIPTIONS.** Employer shall budget and pay the professional dues and subscriptions for Employee which are deemed reasonable and necessary for Employee's continued participation in national, regional, state and local associations necessary and desirable for Employee's continued professional participation, growth and advancement, per the annual approved budget as developed and approved by the Employee and Employer.

10. **PROFESSIONAL DEVELOPMENT.** Employer shall budget and pay necessary and reasonable registration, travel and subsistence expenses of Employee for professional and official travel, meetings and occasions adequate to continue the professional development of Employee and to adequately-pursue necessary official and other committees thereof which Employee serves as a member. Employee shall use good judgment in his/her outside activities so he/she will not neglect his primary duties to the Employer. This includes annual attendance at the MN Chiefs of Police Conference and National IACP Conference.

11. **CIVIC CLUB MEMBERSHIP.** Employer recognizes the desirability of representation in and before local civic and other organizations. Employee is authorized to become a member of such civic clubs or organizations as deemed appropriate by Employee and Employer, and at Employer's expense, if approved by the City Council of Employer.

12. **GENERAL EXPENSES.** Employer shall provide reimbursement for Chief of Police's cell phone up to \$50 a month. Employer shall reimburse Employee reasonable miscellaneous job-related expenses which it is anticipated Employee will incur from time to time when provided appropriate documentation in accordance with the Employer's Personnel Policy.

13. **UNIFORM ALLOWANCE.** The Employer will provide the Employee with an annual uniform allowance of up to \$950. The uniform allowance may be used for the maintenance and replacement of uniforms and equipment used by the Employee in the course of his duties as Chief of Police, with the standard issue items being of first priority. The uniform allowance will be paid upon presentation of an invoice or receipt documenting the purchase of uniforms and/or equipment eligible for reimbursement. The first and initial uniform upon starting employment will be provided, at no cost, to the Employee by the

Employer.

14. **HOURS OF WORK.** The Chief of Police position is an “Exempt” position under the Fair Labor Standards Act. It is understood the position of Chief of Police requires attendance at evening meetings and occasionally at weekend meetings. It is understood by Employee that additional compensation and compensatory time shall not be allowed for such additional expenditures of time. It is further understood that Employee may absent himself/herself from the office to a reasonable extent in consideration of extraordinary time expenditures for evening and weekend meetings at other than normal working hours. However, Employee agrees to devote their full time, attention, and energy, which is reasonably necessary for the Chief of Police, to faithfully perform the duties of the position.

15. **CERTIFICATIONS AND LICENSES.** Employee shall maintain certification as a police officer in the State of Minnesota through the Peace Officer and Standards Training (P.O.S.T.) Board and shall maintain a valid Minnesota Driver’s License throughout active employment with the Employer. Employee shall obtain, if not already obtained, certification as a Chief Law Enforcement Officer (CLEO), as required by Minnesota statute and the P.O.S.T. Board, for the Police Department of Employer. Employee shall act as the CLEO for the term of this Agreement.

16. **RESPONSE TIME.** Employee shall reside within a 30-minute response distance from the Sartell Police Department building and be provided a take-home squad for within this response time.

17. **GENERAL CONDITIONS OF EMPLOYMENT.** Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of Employer to terminate the services of Employee at any time, for any reason, subject only to the provisions of this Agreement and statutory requirements. Furthermore, nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Employee to resign at any time from his/her position with Employer, subject only to the provisions of this Agreement.

18. **TERMINATION BENEFITS.** In the event the Employee is terminated by the Employer during such time that Employee is willing and able to perform the duties of Chief of Police, then in that event, Employer agrees to pay Employee at the time of receipt of his/her last paycheck a lump sum cash payment equal to 6 months aggregate salary and to continue to provide and pay for the benefits set forth in this agreement for a period of 6 months following termination. However, in the event Employee is terminated for cause because of a failure to meet all conditions of this agreement as determined by the Employer Attorney, his/her willful neglect of duty, inefficiency or incompetence in office after reasonable written notice, malfeasance in office, gross misconduct, conviction of a felony, conviction of an illegal act involving personal gain to Employee, a violation of the IACP Code of Ethics, or a violation of the City of Sartell’s Personnel Policy as determined by the Employer Attorney, then the Employer shall have no obligation to pay the termination benefits cited herein within.

If Employer at any time during the employment term reduces the salary or other financial benefits of Employee in a greater percentage than across-the-board reduction for all non-union employees, or if Employer refuses, following written notice, to comply with any other provisions of this Agreement benefiting Employee, then Employee may, at his/her option, be deemed to be “terminated” on the effective date of Employee’s resignation and the Employee shall also be entitled to receive the termination benefits set forth above.

If Employee voluntarily resigns his/her position with Employer, Employee agrees to give the Employer thirty (30) days advance notice in order to separate in good standing. If Employee voluntarily resigns his/her position with Employer, there shall be no termination pay due to Employee.

19. **INTEGRATION.** This Agreement contains the entire agreement between the Employer and Employee, and supersedes all prior oral and written agreements, understandings, commitments, and practices between them, whether or not fully performed. No oral modifications, express or implied, may alter or vary the terms of this agreement. No amendments to this Agreement may be made except by a writing signed by both parties. Neither Employee nor Employer are authorized to alter or vary the terms of this Agreement except as provided in this Employment Agreement. Any representations contrary to this Agreement, express or implied, written or oral, are hereby disclaimed. Employee acknowledges receipt of the Employer's Personnel Policy Handbook and agrees to abide by the policies set forth in the Personnel Policy Handbook as it may be amended. To the extent this Agreement and the Personnel Handbook have conflicting provisions, the provisions of this Agreement shall apply to Employee.

20. **TERM OF AGREEMENT.** This agreement shall be effective for a period of _____ year(s) commencing on _____, 2023 and expiring _____, 2023. Employer and Employee agree to work in good faith to renew the agreement, with positive performance evaluations and in accordance with the agreement being upheld and met consistently by Employee and Employer.

21. **GOVERNING LAW.** This Agreement shall be constructed and governed by the laws of the State of Minnesota.

22. **SEVERABILITY OF PROVISIONS.** If any clause or provision in this contract shall be determined to be illegal by a court of competent jurisdiction, the remainder of this Agreement shall not be affected thereby.

IN WITNESS WHEREOF, Employer has caused this Agreement to be signed and executed on its behalf by its Mayor and City Administrator, and Employee has signed this Agreement, in duplicate, the day and year first written above.

EMPLOYER:

EMPLOYEE:

Mayor

AND

City Administrator



STAFF MEMO

Lead Department and Contact: Public Works – John K	Meeting Date: April 24 th 2023	Agenda Item No. 06g
Agenda Section: Consent	Goal Area: None	Item: Approval of Park Lease Agreement
PREVIOUS COUNCIL REVIEW OR ACTION: None. BOARD/COMMISSION/COMMITTEE RECOMMENDATION: None. DEPARTMENTAL REVIEW AND IMPACTS: Administration: Involved in process and recommends approval. Finance: None. Community Development: None. Public Works: Met with the Sauk Rapids Baseball Association to negotiate lease. Public Safety: None. RECURRING REQUEST: No. PROPOSED BUDGET/FISCAL IMPACT: \$350 in revenue for the season. OPPORTUNITY COST IF APPROVED: None. COUNCIL ACTIONS REQUESTED: Consent agenda approval serves as approval of this item. BACKGROUND: The Sauk Rapids Baseball Association has requested use of the baseball field at Val Smith park in Sartell for practices during the week in the months of June and July. The Sartell Baseball Association will still retain primary use of the field per the lease agreement already in place with the city, any scheduling conflicts will be coordinated through the parks supervisor, Tony Krueger. ATTACHMENTS: Lease Agreement.		

VAL SMITH PARK FIELD LEASE AGREEMENT

This Agreement ("Agreement") is made effective __May 1__, 2023, by and between __Sauk Rapids Baseball Association ("Association") and City of Sartell ("City").

Now, therefore, Association and City agree as follows:

1. Field Use.

Association will have secondary use of Val Smith Regional Park for recreational and travel baseball fields on scheduled dates starting June 1st and ending October 31st each year. Association agrees to provide a practice schedule to City on or before May 15th and City may use the fields during the lease term for other scheduled activities which do not conflict with Association's scheduled use, including leasing to other baseball associations, in City's sole discretion. The Sartell Baseball Association shall have primary first right of refusal to the baseball fields.

2. Field Prep and Conditions.

City will mow, maintain, set up and stripe the fields for baseball use according to the schedule provided. The City will be responsible for all chemicals and spraying.

The City reserves the right to cancel play if weather conditions have made the Fields unplayable or will create damage to the Fields if played upon. City will coordinate any cancellations with Association prior to 3 pm.

3. Responsibilities.

City will be responsible for field preparations and maintenance described above, as well as refuse collection. City will provide parking for Association. City will provide portable toilets.

Primary point of contact for this agreement, responsibilities, and maintenance is the City Park Supervisor.

4. Lease Payment.

Association agrees to pay City the sum of \$350 for the season's use, payable on or before October 1st. There will be an annual cost of living increase to the lease payment, equivalent to the National cost of living increase.

5. Insurance.

Association will maintain comprehensive commercial general liability insurance with a minimum liability limit of at least \$1,000,000 each occurrence, \$2,000,000 aggregate, and will provide City with a certificate of such insurance, naming City as additional insured.

6. Indemnification.

Association agrees to hold harmless defend and indemnify City, and its employees, volunteers, and agents for injury to, death of, or damage to any Association's property or

third person or persons, arising from Association's performance or failure to perform its duties under this Agreement. City agrees to hold harmless defend and indemnify Association, and its employees, volunteers, and agents for injury to, death of, or damage to any City property or third person or persons, arising from the City's performance or failure to perform its duties under this Agreement.

7. Assignment.

Association may not assign this lease or sublease the property without first obtaining the prior, written consent of City.

8. Term. The term of this agreement is three years in length, from 2022 through 2024. A 90-day written notice is required for termination and must be due to cause.

8. Entire Agreement.

This is the entire agreement between the parties and supersedes and replaces any oral or written agreements which may have been given. This Agreement may not be amended or modified by either party except in a written document signed by both of the parties.

IN WITNESS WHEREOF, this Agreement has been executed by the parties as of the date first above written.

Sauk Rapids Youth ASSOCIATION
Baseball

By: Toby Breth
Its Vice President

CITY

By: _____
Its _____



STAFF MEMO

Lead Department and Contact: Fire – Peter Kedrowski	Meeting Date: April 24 2023	Agenda Item No. 06h
Agenda Section: Consent	Goal Area: N/A	Item: Leave of Absence

PREVIOUS COUNCIL REVIEW OR ACTION: None.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: Personnel Committee recommends approval.

DEPARTMENTAL REVIEW AND IMPACTS:

Administration: processing of LOA.

Finance: fiscal management of LOA.

Community Development: None.

Public Works: None.

Public Safety: oversight and recommendations related to LOA.

RECURRING REQUEST: None.

PROPOSED BUDGET/FISCAL IMPACT: None.

OPPORTUNITY COST IF APPROVED: None.

COUNCIL ACTIONS REQUESTED: Consent agenda approval serves as approval for this item.

BACKGROUND: Pat Muntifering has requested a 90-Day Leave of Absence from his Fire Department role. This is consistent with our Leave of Absence policy and Fire Chief Peter Kedrowski recommends approval and acceptance.

The Leave of Absence will be in effect from April 19th, 2023 until July 18th, 2023.

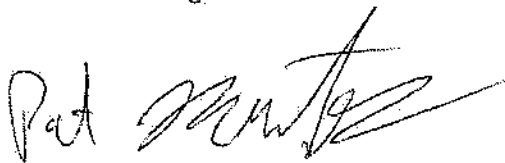
ATTACHMENTS: LOA Request.

04/19/2023

I am requesting a 90-day leave of absence from the fire department as of today.

Thanks for your consideration,

Pat Muntifering

A handwritten signature in black ink, appearing to read "Pat Muntifering", with a stylized, sweeping flourish at the end.

4-19-2023



STAFF MEMO

Lead Department and Contact: Administration – Anna Gruber Public Works – John Kothenbeutel	Meeting Date: April 24 2023	Agenda Item No. 08a
Agenda Section: Old Business	Goal Area: Pillar C (Livable City)	Item: Master Park Plan
PREVIOUS COUNCIL REVIEW OR ACTION: None. BOARD/COMMISSION/COMMITTEE RECOMMENDATION: Personnel Committee recommends approval. DEPARTMENTAL REVIEW AND IMPACTS: Administration: creation of Master Park Plan and administration. Finance: fiscal management and CIP Planning related to Master Park Plan. Community Development: None. Public Works: implementation of Master Park Plan. Public Safety: None. RECURRING REQUEST: None. PROPOSED BUDGET/FISCAL IMPACT: None. OPPORTUNITY COST IF APPROVED: None. COUNCIL ACTIONS REQUESTED: A Motion and 2nd to Approve the Master Park Plan. BACKGROUND: One of the goals in the 2023 Strategic Initiatives Pillar C Livable City was to analyze, interpret, and share the Park Survey results from the community survey completed in the fall of 2022. Parks Supervisor Tony Krueger made a connection with the City of Otsego to understand their survey analysis and overall Master Park Plan, which created the concept for the City of Sartell to build off and implement. With the creation of the plan, it achieved multiple outcomes: - Updated Park & Trail Maps - Updated Individual Park Amenity Maps - Updated Park Radius Map to determine Park Gaps - Information regarding NFPA Park Standards and Sartell's fulfillment of those standards - Park & Trail Strategies - Analysis of Park Survey and Connection to Park & Trail Strategies - Full Amenity Inventory of Park & Trail System The intent for this Master Park Plan is for it to be a guiding document for the Park Department going forward, as well as a future Park Commission. It should help drive decision making and fund allocations, as well as strategy around any new park developments. The City will also re-establish the Park Commission to assist in implementing this Master Park Plan, under the direction of the Parks Supervisor, Tony Krueger. Applications will be made available upon the establishment (by Ordinance) of the Park Commission. ATTACHMENTS: Master Park Plan		

SARTELL

Parks + Trails Master Plan

Adopted by the Sartell City Council April 24, 2023



ACKNOWLEDGMENTS

Sartell Planning Commission

David Wall

Christine Huston

Kelly Mager

Kelly Bartlow

Colin Anderson

Sartell City Council

Mayor Ryan Fitzthum

Tim Elness

Jill Smith

Alex Lewandowski

Jed Meyer

*Thank you to all the
members of the Sartell
community who
provided input during
the system planning
process!*

City of Sartell Staff

Tony Krueger, Director of Parks and Recreation

Kya Binsfeld, Administrative Specialist

Austin Guggenberger, Park Lead

Kari Theisen, Project Supervisor

April Ryan, City Engineer

The following trends analysis has been developed by HKGi using industry research and tailored to fit the context of the City of Sartell. The City utilized the City of Otsego's Master Park Plan developed by HKGi.

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APPENDICES

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CHAPTER 1:

Park System Overview + Summary



Parks Introduction

History of Sartell Park Development

The story of the Sartell Park System comes from years of volunteer groups fundraising and creating some of the most desirable facilities in the State of Minnesota. In addition to volunteer board and association led facilities, the large majority of Sartell's park system were created by residential developments (neighborhood parks) or longtime regional parks, such as Watab and Val Smith.

The Mississippi and Watab Rivers flow through the middle of the city and serve as primary sources of natural beauty. Sartell's Parks are also primary sources of attraction within the City and provide many active and passive recreational opportunities for youth, seniors, and families.

The City is continually challenged to keep pace with growing demands for park and recreational facilities. There is currently 11 acres of parkland per 1,000 residents, which meets the City goal of 10 acres of parkland per 1,000 residents.

Sartell has 29 active parks and a handful of natural greenways with approximately 70 miles of trails. The city's trail system connects with multiple community facilities as they are developed.



St. Cloud Ortho Field

Park Naming

Parks have historically been named from a variety of different sources – including the residential developer, natural features located in or near the park, or major funders/sponsorships to the park. This is evident throughout the City, from The Wilds Park in the Wilds Development to Watab Park near the Watab River, to Rotary or Lions Parks.

Notable Parks and Facilities Developments

Scheels Athletic Complex located in Pinecone Regional Park is an indoor multi-sport athletic complex fundraised and managed by the Sartell Youth Rec Board. Pinecone Central Park is an outdoor multi-sport athletic complex created by the Pinecone Central Park Association (now dissolved) and managed by the City. St. Cloud Orthopedics Field is the premier amateur baseball field in the Region.



Tom Bearson Courts Mock Up



Watab Park Pavilion

Quick Inventory of the System

- ▶ Neighborhood Parks & Playlots
 - Creekview Preserve Park
 - Madison Park
 - Morningstar Park
 - Rolling Meadows Park
 - Cypress Park
 - Fox Run Park
 - Pine Tree Pond Park
 - Wilds Park North & South
 - Daybreak Park
 - Meadow Lake Park
 - Nature's Edge Park
 - Eastside Kiddie Park
 - Geoffrey Park
 - Sabre Oaks Park
- ▶ Regional Parks
 - Northside Park
 - Celebration Park
 - Lions Park
 - Pinecone Central Park
 - Pinecone Regional Park
 - Veterans Park
 - Rotary Park
 - Val Smith Park
 - Watab Park
 - Huntington Park
 - Sauk River Regional Park
 - Lake Francis Park
- ▶ Trails
 - 68+ total miles of City trails
 - 8 loop trails totaling 24.5 miles

Department Structure

The Sartell Parks Department was created in 2022, when the City began management of Pinecone Central Park and the Pinecone Central Park Association dissolved.

Seven full time employees make up the parks department staff team, as well as part time and seasonal employees.

The full-time staff members include:

- ▶ Parks and Recreation Director
- ▶ Park Lead
- ▶ Park Maintenance (5)

Intent of the Master Plan

The intent of this plan is to provide guidance for how to grow and maintain existing and future parks for the next 5-10 years for the Department by integrating community input and current services and infrastructure with best practices in park planning standards.

How to Use the Plan

Sartell's Master Park Plan is organized into four chapters. The different chapters can be referenced individually to understand where the Sartell parks system is today, what recommendations there are for the future, and how those recommendations are prioritized to address to future needs.

- ▶ Chapter One introduces and provides context for the plan with a history of the system and the guiding principles for Sartell's parks.
- ▶ Chapter Two outlines the value of parks, national and local trends that impact current and future development and the use of parks systems, and a summary of community input.
- ▶ Chapter Three includes detailed information about the system's existing conditions, needs, recommendations, and supplemental or precedent projects. The chapter is organized into sections:
 - Parks and Facilities Plan
 - Trails and Connectivity Plan
 - Marketing Plan
- ▶ Chapter Four provides implementation tools, including priorities to assist with future decision-making, general cost estimates, and potential funding sources.

Throughout the entire plan, yellow call out boxes are used to provide supplemental information.

The system plan is supplemented by three appendices.

- ▶ Appendix A: The first appendix includes 11x17 maps that inventory the system's facilities and parks.
- ▶ Appendix B: The second appendix includes the peer community comparison and the NRPA Metrics used to identify comparisons of Sartell's number and types of parks and recreation facilities to other similar communities.
- ▶ Appendix C: The third appendix contains all of the input received during the community engagement process, including a list of Key Findings.

It is important to recognize that the recommendations contained within this plan do not constitute all possible future actions. Instead, this Park Master Plan provides a framework to guide future decision-making. Given the 10-year time frame, it is anticipated that the Park Master Plan may need to change as the community responds to future trends, needs, and opportunities.

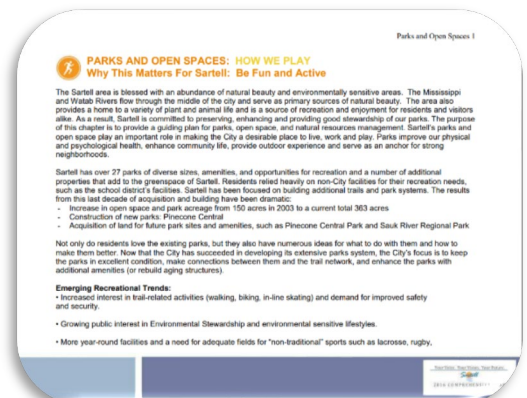
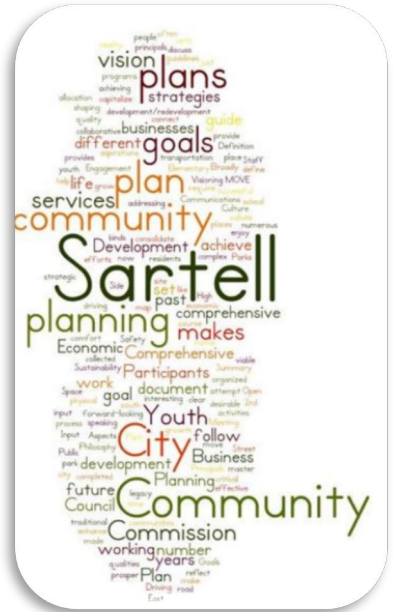
The following specific tasks and actions were undertaken:

- ▶ Engage the community members and obtain input and desires for the future of parks in Sartell.
- ▶ Develop a long-range guide for Sartell's parks and trails to include a list of priorities and goals for future decisions about park investments.
- ▶ Prioritize actions to ensure the parks system meets community needs now and in the future.
- ▶ Create Park Inventory maps identifying park characteristics and facilities.
- ▶ Provide guidance on operations and maintenance.

Guiding Principles

The City's most recent Comprehensive Plan document was completed in 2016. It identifies goals, policies, and plans related to land use, the natural environment, transportation, parks and trails, and community facilities and infrastructure. Some of the major parks and trails goals from the 2016 Comprehensive Plan include:

- ▶ **Goal #1:** Value Passive Recreation - Passive recreation generally enhances the open-space aspect of a park by providing a minimal intensity of development for “unstructured” recreation opportunities, such as walking, picnics, and exercise. Active recreation, on the other hand, involves more intensive development for ball fields or aquatic centers, and typically includes programmed activities. By focusing on passive recreation spaces, Sartell provides a unique opportunity to connect with nature, and its trail network provides connections to major amenities like a future downtown.
- ▶ **Goal #2:** Prioritize Existing Parks - Sartell has spent much of the last decade creating new parks to respond to the citizen-approved ½-cent sales tax. While more park spaces are planned, ensure that existing parks are maintained so that they remain attractive assets. New parks increase the City’s operating costs and responsibilities. As such, focus dollars toward enhancing existing parks before creating new ones.
- ▶ **Goal #3:** Ensure the Parks & Trails are Safe – to promote expanded use of the parks and at all times of the day, maintaining park safety is a critical goal for Sartell.
- ▶ **Goal #4:** Expand the Park Connections & Trail Network - Improving existing parks and ensuring that they are safe is the current priority for Sartell. However, this does not mean we should not think ahead about ways to improve connectivity of the trail network. Sartell’s trail system is extensive, but there are a few missing links. An effective trail network is one that is connected and fully integrated into the City’s neighborhoods and regionally.
- ▶ **Goal #5:** Recognize the Mississippi, Watab, Sauk, and other Rivers and Natural Areas as a Major Recreational, Economic, and Open Space Asset to the Community.



From the goals outlined in the 2016 Comprehensive Plan, Guiding Principles for the Parks Department have been developed. Guiding Principles are the statements that capture and define the character and values of the Sartell's Parks Department. They will be used by staff and elected officials to guide high level decision making in the parks system. These principles have been referenced when defining recommendations and priorities.



Community Identity

Use a consistent design signature in the design of parks, trails, amenities, and facilities throughout Sartell to convey a community identity. The Community Identity should match the Sartell brand.



Natural Areas Preservation

Preserve land for future generations through the acquisition of high-quality natural areas for parks, open space, river access, and trail corridors. Acknowledge and protect the Mississippi, Watab, and Sauk Rivers as major recreational and economic assets to the community.



Access and Connectivity

Maintain and develop a well-connected trail network throughout the community including sidewalks, on-road trails, and off-road greenway corridors. Ensure the appropriate trail support facilities, such as trailheads, signage, garbage's, and benches, are provided for high level experiences. Connect neighborhoods to destinations, such as schools, commercial areas, city facilities, river access points, and adjacent communities.



Service and Communication

Parks staff provide helpful and responsive service to Sartell's residents and visitors. Information on parks, facilities, and programming is communicated effectively, easily accessible, and promoted to the community.



Quality over Quantity

Focus on development of specific, prioritized high quality parks facilities in the community rather than build additional facilities of lower quality. Avoid duplication of facilities that may be provided by other agencies in the community. Take care of what we have before building new.



Sustainability

Ensure sustainable maintenance and replacement of existing parkland facilities. When investing in new parks and facilities, ensure that appropriate planning considers long term maintenance and replacement needs.



Fiscal Responsibility

Ensure that department budgeting reflects efficient and organized management of capital investments, maintenance, and operations spending, and staffing levels to provide necessary and desired parks services.

Local Context

Sartell is a growing Minnesota community of just over 20,000 residents located at the center of the State of Minnesota and in the St. Cloud metro area. The City anticipates growth of its parks, recreation, and trails in line with its developing neighborhoods in order to serve its residents now and into the future.

Sartell experienced increased growth in the late 1990s which continued into the mid-2000s. While residential growth has slowed in retrospect to the 1990's and early 2000's, it is still growing considerably faster than most communities. Today, the City is growing at a steady pace, with an average of over 56.8 new residential units per year over the last five years and 5.2 commercial units per year over the last five years. The past five years have seen an increased interest in commercial development to match the increase in population.

Located in Stearns and Benton Counties, Sartell is one of the most desirable places to live in the region. Sartell is home to the Sartell-St. Stephen School District 748, which is ranked in the top 20 in the State of Minnesota.

The most common job groups, by number of people living in Sartell, MN, are Healthcare (19%), Office & Administrative (11%), Business Management Occupations (18%) and Sales (10%) & Related Occupations.

Demographics

Sartell's continues to rapidly grow. Sartell has grown 98.9% since the 2000. Sartell is growing moderately quickly; it is growing faster than 88% of similarly sized cities since 2000, with projections of reaching nearly 25,000 residents by 2035. It is the 61st largest city in the State of Minnesota.

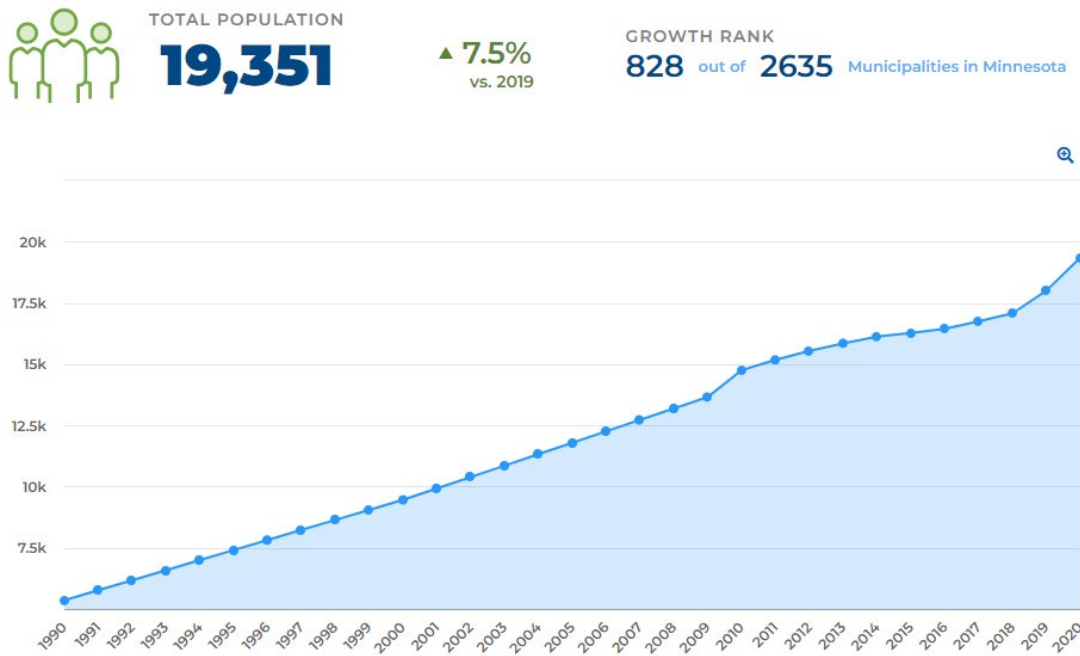
Sartell's population is made up of young families with 48% of the population being between the ages of 20-45 years old and the median age being 33 years old. Over 60% of the housing units are owner-occupied, with the average family size being 3.31 people. Future job growth over the next ten years is predicted to be 33.8%, which is higher than the US average of 33.5%.

The population of Sartell is expected to grow 21% between now and 2035, while the population of Stearns County is expected to grow approximately 5.76% as a whole. Most of the County's growth between now and 2035 will be in Sartell.

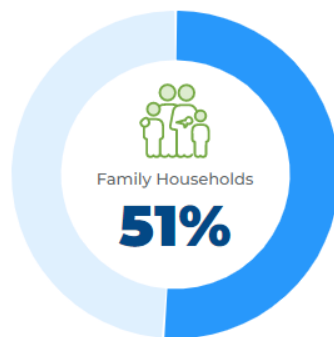
Table 1. Sartell and Stearns County Populations

	Sartell	Stearns County
2017 Population Estimate (MN Demographer)	19,522	159,301
2010 Population - Census	15,876	150,642
Population under 18 years	32.3%	23.6%
Owner-occupied housing (2021)	60.1%	68.4%
Persons per household (2021)	3.3	2.5
Median household income (2021)	\$72,575	\$68,212
2035 Population forecast	24,678	168,476
% Annual Growth Rate (2021-2035)	1.75%	0.48%

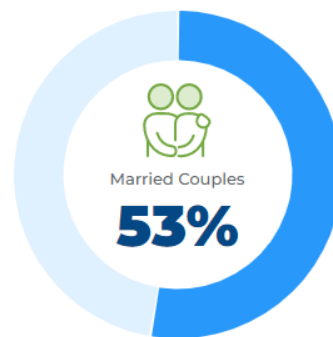
Figure 2. Sartell Population and Household Growth Since 1990.



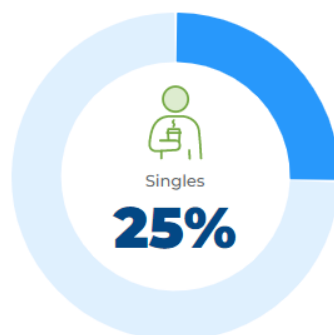
* Data Source: U.S. Census Bureau American Community Survey 5-year Data and the 2020, 2010, 2000, and 1990 Decennial Censuses



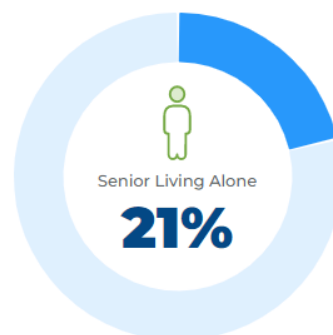
▲ **2%**
higher than state average



▲ **4%**
higher than state average



▼ **11%**
lower than state average



▲ **35%**
higher than state average

CHAPTER 2:

Values, Trends, and Changing Needs



Value of Parks & Recreation

When people talk about the places they love in their city or neighborhood, parks and trails are at the top of the list. The community survey completed by the City in 2022 confirmed this. They are sources of community identity and pride, and parks and recreation are also essential to the physical, economic, environmental, and social health of cities and their residents. Quality parks, along with schools and safety, are typically the top three criteria people consider when choosing a place to live.



Health & Wellness

A healthy recreation and park system equals healthy residents. Simply put, people who engage

in regular physical activity are healthier and happier. When people have access to parks, trails, and recreation, they exercise more. In addition, increased exposure to natural areas has been linked to improved physical and psychological health.

Recreation programs contribute to community health. Recreation programs offered for all ages (families, youth, adults, and seniors) promote life-long learning and a supportive community atmosphere. In Sartell, the recreational programming is primarily managed by the ISD 748 or well-established sports associations.

Recreation and Parks encourage play. Parks are often cited as people's favorite places. They are the places people go to have fun, relax, and play. Whether it's a place to play a game of soccer, garden with neighbors, take a quiet walk through the woods or go on a vigorous run with the dog, a balanced park and recreation system has something for everyone.

Property Values

Parks and open space increase property values. Numerous studies show



that proximity to parks, trails, and open spaces increases residential property values. Parks and open space can also positively affect commercial property and can be catalysts for redevelopment. In the *REALTORS and Sustainability 2018 Report*, 59% of REALTORS listed proximity to parks and outdoor recreation as one of the top neighborhood features their clients look for when buying a house.

(Source: <https://www.nar.realtor/sites/default/files/documents/2018-sustainability-report-04-24-2018.pdf>)

Beauty

Parks contribute to aesthetics. Parkways, tree-lined streets, gardens, lush, landscaped areas, views of rivers and lakes, stately woods, and public art are all things that make a city a beautiful place to live, work, play, and shop. They make essential contributions to a city's livability and vitality.

Natural Value & Environmental Benefits

Parks and open space provide environmental benefits. Trees and vegetation found in parks, preserves, and open spaces improve air and water quality and provide wildlife habitat. These areas also play a role in managing stormwater runoff and protecting natural areas.



Cultural & Social Amenity

Parks preserve natural and cultural heritage. Significant natural features, such as large stands of woodlands, rivers, creeks, and lakes, are preserved for today's residents as well as for future generations.

Parks have important social benefits. Parks are often the focal points of neighborhoods. As places for neighborhood activities, celebrations, and informal interaction they provide places for community members to come together.

The above language has been developed by HKGi as a result of their analysis of industry research for park system planning.

Trends in Parks and Recreation

The following parks and recreation trends have been identified as potentially having an impact on the planning and use of parks facilities in Sartell.



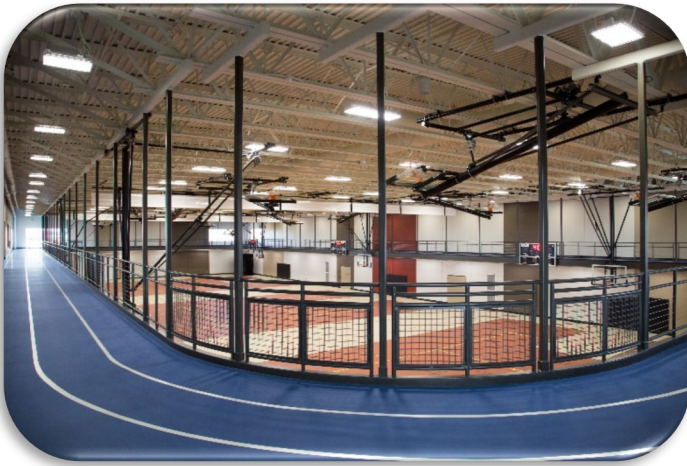
More Transient

In order to relocate for a job, better schools, or up-size or down-size, people are moving more often now than in past decades. In order to keep local residents informed of offerings, parks and recreation departments should provide ample information through multiple outlets: City website, social media, and mailed/print publications.



Trail Use

In many communities, trails are the most requested facility. As the popularity of walking, running, biking, and dog-walking have continued to increase, people are looking for trails that are safe and provide high quality experiences, including loops, off-road paved surfaces, and natural corridors.



Aquatic Facilities & Recreation Centers

Many communities provide or are being asked to provide high quality indoor and outdoor aquatic facilities and community or recreation centers that include options for all ages: senior center, teen center, preschool, meeting rooms, event facilities, indoor pool, indoor children's play area, and fitness center.



High Quality Athletic Facilities

Artificial turf fields are becoming more popular as a way to provide reliable and flexible multi-use athletic fields that require little maintenance compared to natural turf fields. Tournament complexes with multiple features and amenities, such as covered dugouts, concession stands, permanent restrooms, shaded viewing areas, and warm up spaces are also becoming more in demand.



Green Alternatives

Changing weather patterns, increased flooding, larger rain events, and increased development have brought attention to smart stormwater design and best practices for protecting the environment. Implementation of rain gardens, prairie restoration areas, and native landscaping along shorelines have become popular ways to improve the local landscape.



Special Facilities & Non-Traditional Activities

There is more interest today in unique and non-traditional recreational activities as people are constantly discovering and learning about new ways to recreate. These include disc golf, dog parks, splash pads, and pickleball, among others.



Universal Design & Accessibility

There is a need for public services, such as parks and recreation facilities, to be designed to meet the needs of all citizens in terms of accessibility and usability.



Disconnected From Nature

Digital devices, such as mobile phones, tablets, and laptops, provide constant distractions from the outdoors. Parks and recreation need to stay relevant to ensure youth and adults engage with the outdoors.



Aging Actively

People are living longer today than ever before, and many seniors have a desire to stay active as they grow older. Activities, such as pickleball, swimming, walking, and biking, are popular among seniors.



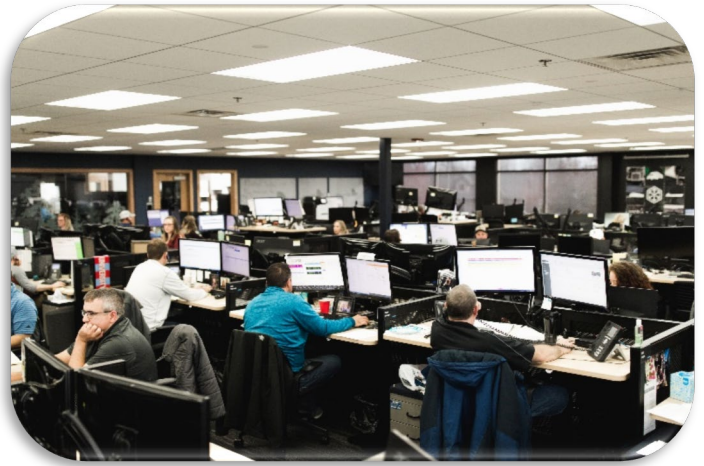
Place-Making & Destination Facilities

Destination parks and special facilities, such as event spaces, amphitheaters, bars/restaurants in parks, and unique facilities have been popular developments in recent years as communities try to attract visitors and provide memorable experiences for their residents. Placemaking is a multi-faceted approach to the planning, design and management of public spaces. Placemaking capitalizes on a local community's assets, inspiration, and potential, with the intention of creating public spaces that promote people's health, happiness, and well-being.



Safety

Residents are more concerned about safety in parks and open spaces. Desired features include lighting in parks and along trails, security cameras, and open spaces with long sight lines.



Increasing Demands on Time

Changes in employment patterns are altering patterns of parks and recreation use and are creating more demand at new times. Notable trends include a shorter workweek, flexible work hours, home offices, and two income households. For example, use of parks during day hours by mothers with toddlers has decreased, but park use at day's end by young family groups has increased.



Changing Winters

As winter temperatures have varied in recent years, many communities are finding it difficult to maintain outdoor ice rinks, ski trails, and sledding hills. Refrigerated ice rinks and snow making have been used to provide reliable outdoor winter recreation facilities. Other flexible outdoor winter activities, such as fat tire biking, have become popular.

Summary of Community Input

Community Engagement Process

The process for gathering community input included reaching out with social media, email blasts, postings in parks and community buildings, and attending local events. There were three phases of engagement during the system planning process.

Phase 1

Phase 1 engagement included general outreach to inform residents of the project and get general feedback on issues and opportunities. Activities included:

- ▶ August-November 2022: Online engagement
 - Survey Monkey Questionnaire
 - Social Media Sharing of Survey
 - Sharing of Survey in Resident Newsletter
- ▶ November 22: Survey Access at all Polling Places

Phase 2

Phase 2 engagement presented the inventory and analysis of the system and gathered feedback on the key findings. Activities included:

- ▶ October 6th, 2022: Internal & Staff Review of Results
- ▶ April 10th, 2023: Presentation of Results to Council
- ▶ May 2023: Adoption of Parks Master Plan

Phase 3

Phase 3 engagement focused on reviewing the draft master plan recommendations and gathering feedback on priorities, with the end goal of approving a Master Parks and Trails Plan that would guide the City in years to come.

Online Survey Responses

This online survey conducted during Phase 1 of the engagement process asked about how residents use current park facilities and what improvements or new facilities they are interested in seeing in Sartell in the future. (Advertised on social media, website, and at City facilities).

The survey received 320 responses. Compared to the City's population of 19,532, this means approximately 1.6% of residents participated in the survey. Compared to other similar parks and recreation system plan surveys completed by *HKGi*, Sartell received average participation.

Other communities' online survey participation for reference:

- ▶ 1.4% -- Elk River Parks and Recreation System Plan (2014) online survey: 300+ participants of 23,447 residents
- ▶ 3.8% -- Chanhassen Parks and Recreation System Plan (2016) online survey: 935 participants of 24,432 residents
- ▶ 1.4% -- Maple Grove Parks and Recreation System Plan (2017) online survey: 924 participants of 66,401 residents
- ▶ 3.6% -- Otsego Parks and Recreation System Plan (2018) online survey: 570 participants of 16,019 residents.

Detailed results of the survey can be found in the System Plan chapter or in Appendix D: Community Engagement.



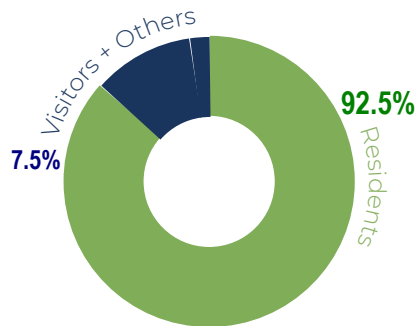
Rotary Park Fishing Pier & Geoffrey Park Play System



Online Community Engagement Summary

An engagement strategy was implemented to better understand how residents and visitors feel about Sartell's Park System, as well as what they would like to see in the future. A questionnaire was created that captured feedback about the parks system through a series of 14 questions about existing conditions and potential improvements. The full survey, including questions and results, can be found in Appendix D: Community Engagement. This graphic includes a summary of the significant data and comments gathered between these two engagement methods.

Who Participated?



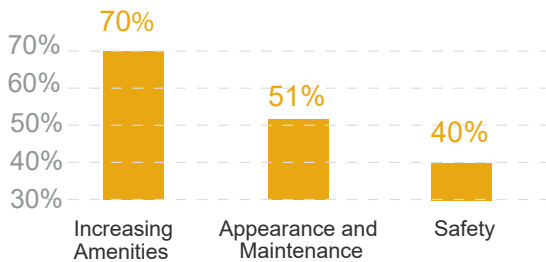
Average Age:
35-44

Overall Rating of Parks Quality 4.6 Stars

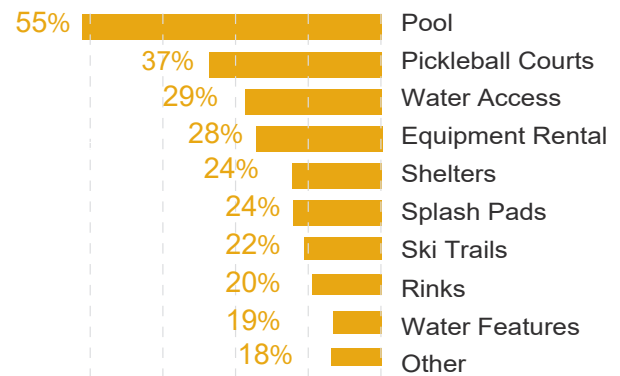


Preferred Park Development

Strategies



Respondent's Top Desires



“SO SO wish we had a pool for older kids to enjoy!!

“A nice fishing pier with a few places for boats to dock up to would be great.

“It would be nice to see better lighting on the trails and pathways for both us older folks and for safety purposes.

“The space allocated to parks (land designated for parks) is great.

“Would love to see a better system of bike trails that Connect Heritage Dr East of Lavendar Ave and on River Road North of Heritage.

“More XC Ski trails would be wonderful!

CHAPTER 3:

System Plan



The System Plan is broken down into 2 main sections, with each section addressing a different area. For future planning, each section can be updated individually and independent of the other. The marketing plan is a general plan with the City's branding strategy.

- ▶ Parks and Facilities Plan
- ▶ Trails and Connectivity Plan
- ▶ General Marketing Plan

The purpose of this chapter is to provide an inventory of:

- ▶ Existing Conditions
- ▶ Needs Assessment
- ▶ Recommendations
- ▶ Supplemental Information

Guiding Principles

The icons below are shown next to related System Plan Recommendations throughout the chapter.



Community Identity



Natural Areas Preservation



Access and Connectivity



Service and Communication



Quality over Quantity



Sustainability



Fiscal Responsibility

*Sartell is
committed to
preserving,
enhancing,
and
providing
good
stewardship
of our parks.*

*City of Sartell
Comprehensive Plan, 2016*

Parks and Facilities Plan

Existing Conditions

Sartell's parks system is relatively young, with many of the parks constructed within the past 10-20 years. The system includes several high-quality neighborhood parks with traditional amenities and features, such as play equipment and picnic shelters. Regional parks include larger amenities, including multi-use fields, basketball courts, splash pads, wading pools, and parking lots.

Unique features in the park system include a popular splash pad at Watab Park, an off-leash dog park at Pinecone Central Park, a mountain bike trail at Sauk River Regional Park, and an amateur baseball field at St. Cloud Orthopedics Field.

As noted in the demographics section of this plan, the City is growing rapidly and in the process of increasing the amenities available in the City, while ensuring we maintain what we have.

Table 4. Park Area Analysis (2023-2035)

	Regional Parks	Neighborhood Parks	School Districts and Churches**	Special Use & Golf Course	TOTAL
Recommended Acres/1,000 Population	5.0-8.0 acres	2.5-3.5 acres	n/a	n/a	
Existing Facilities					
City Parks	332	29			361
Existing Schools / Churches			137		137
Other Active Areas (non-City)				266	266
Total Existing Acres	332	29	137	266	764
2023 Acreage Needs (Population: 23,395)	117*	58*			175
Net Minimum Acres existing	+215	-29			+186
2035 Acreage Needs (Population: 24,678)	123*	62*			185
Net Minimum Acres by 2035	+209	-33			+176
<i>*Based on minimum recommended acres/1,000 population.</i>					
<i>**Acres of play areas within school district and church owned properties</i>					

Table 5. Sartell Park Classifications

The park classifications listed in the table below were modified from the City's 2021 Park Improvement Plan:

TYPE	PER CAPITA STANDARD + SERVICE AREA	DESIRABLE SIZE	PRIMARY FUNCTION + DESIGN	TYPICAL FACILITIES	EXISTING PARKS
Community or Regional Parks					
	5 to 8 acres per 1,000 population; Community wide	Varies Depending on Amenities Available, but typically multiple acres in size. 25 Acres Total Minimum/ 50 -100 Desired in Totality	Extensive area for community-wide use that may provide active, passive, educational, cultural, or programmed functions for all age groups in areas with high natural amenities, such as rivers, forested areas, watercourses, etc.; should have good vehicular access from collector street and provide ample parking. Includes parks that have access from regional roads, have separate and designated public parking spaces, have unique amenities beyond neighborhood parks, have regional attractions, and have shelters that are rentable (if applicable).	Multi-use trails, volleyball, court games, play structures, picnic facilities, baseball/ softball fields, Soccer/Football/Lacrosse, Ice skating, Scenic views, Fishing, Restrooms/ parking/ signage/ trash collection, Water features, Disc golf.	Northside Park Celebration Park Lions Park Pinecone Central Park Pinecone Regional Park Veterans Park Rotary Park Val Smith Park Watab Park Huntington Park Sauk River Park Lake Francis Park Linear Park
Neighborhood Parks					
	2.0 to 2.5 acres per 1,000 population; Community wide	20 acres minimum / 30 acres desired in Totality	Primarily for neighborhood activities that may be organized or informal; should have access to collector street; typically, a flat site located within a residential neighborhood.	All neighborhood parks contain a playground system structure(s) and a separate picnic table with shade.	Creekview Preserve Madison Morningstar Rolling Meadows Cypress Fox Run Pine Tree Pond Wilds N & S Daybreak Meadow Lake Natures Edge Eastside Kiddie Geoffrey Sabre Oaks

Table 6. Sartell Parks, Open Space, and Trails

	City of Sartell Facilities														Non-City Facilities							Totals
	Northside Park	Celebration Park	Lions Park	Pinecone Central Park	Veterans Park	Rotary Park	Val Smith Park	Watab Park	Huntington Park	Pinecone Regional Park	Sauk River Park	Lake Francis Park	Linear Park	All Neighborhood Parks	Church Properties	ISD 748 District Service Ctr.	Riverview Intermediate	Pine Meadow Elementary	Oak Ridge Elementary	Sartell Middle School	Sartell High School	
Park Type*	R.P.	R.P.	R.P.	R.P.	N.P.	R.P.	R.P.	R.P.	R.P.	R.P.	R.P.	R.P.	R.P.	N.P.	Non-City facilities							
Area (acres)	37.23	1.75	7.33	112.64	.77	1.99	16.04	11.88	27.03	73.0	31.09	9.43	1.61	28.95	24	9.3	35.2	37.63	33.5	77.8	100.4	678.57
Parking	X	X	X	X	X	X	X	X	X	X	X	X	X		X	X	X	X	X	X	X	20
Walking Trails			X	X	X		X	X	X	X	X	X	X				X	X		X	X	14
Natural Areas	X		X	X	X	X	X	X	X	X	X	X	X				X	X		X		15
Volleyball (Sand)	X						X	X				X										4
Tennis or Pickleball							X	X				X					X			X	X	6
Bike Trails			X	X	X		X	X	X	X	X	X	X				X	X		X	X	14
Basketball	X	X		X			X	X				X					X	X		X	X	10
Ballfields/Baseball	X			X			X		X							X	X	X	X	X	X	10
Soccer Field	X	X		X													X			X	X	6
Disc Golf	X																					1
Skating Rink				X			X			X												3
Sledding	X															X						2
Fishing Pier/Bridge						X							X									2
River Access or Overlook			X		X	X				X	X		X									6
Restrooms	X	X		X			X	X		X	X	X				X	X	X	X	X	X	14
Play Structures	X	X	X	X			X	X	X			X		X	X	X	X	X	X		X	15
Picnic Shelters/Seating	X	X	X	X	X	X	X	X	X		X	X	X	X	X	X	X	X	X	X	X	20
Multi-Sport Facility	X			X			X			X		X					X	X	X	X	X	10
Water Feature		X						X														2
Public Art					X							X	X									3
Dog Park				X																		1
Ski Trails				X																X		2

*Park Type:

R.P. Regional Park

N.P. Neighborhood Park



Northside Park



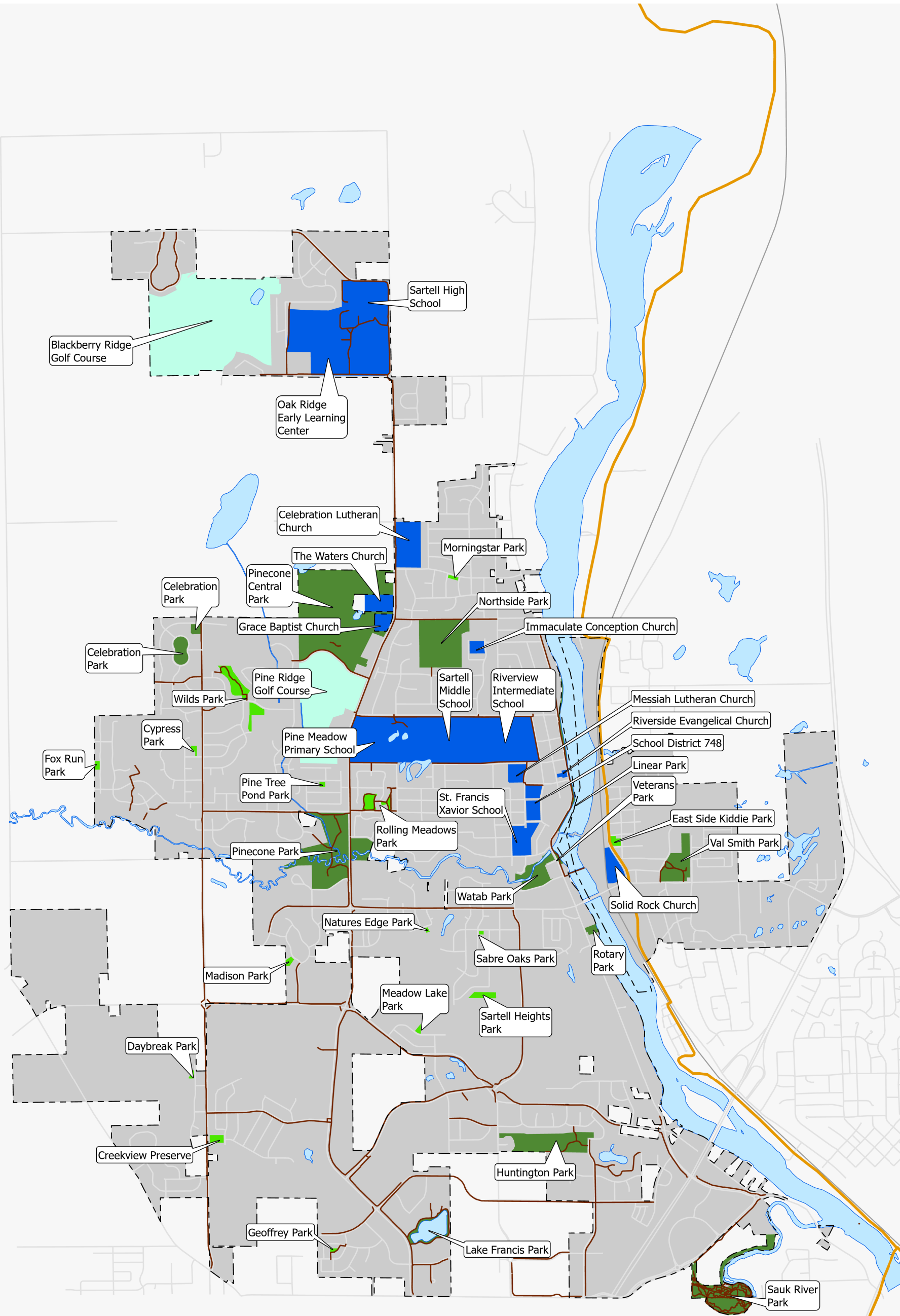
Sartell Community Center and Lake Franics Park



Celebration Park



Val Smith Park



Parks & Open Space

- | | |
|-------------------------------|------------------------------|
| Municipal Boundary | Privately-owned Recreational |
| Mississippi River Trail | City Neighborhood Parkland |
| Existing Trails | City Regional Parkland |
| School Districts and Churches | |



Parks & Facilities Needs Assessment

Community Input

The community wide survey conducted during the summer/fall of 2022 included the following input specifically related to parks and facilities:

92% of respondents indicated that they have visited a Sartell park in the past year; the most visited facility was Pinecone Central Park at 25% of respondents. The next most visited facility was Watab Park at 21%.

Generally, respondents rated the **quality and maintenance** of park facilities in Sartell as “satisfactory” or “very good” – 38% and 46% respectively, with an average rating of 4.6. They rated the overall appearance (upkeep) as “satisfactory” and “very good” as well – 41% and 38%, and an average of 4.5. The quality of the parks, trails, and greenways specifically in neighborhoods or parks the respondent frequented most often was “satisfactory” at 41%, or an average of 4.1. Overall, respondents felt satisfactory about the parks meeting their needs – 47% or an average of 4.1.

70% of survey respondents listed “**amenities**” as the top priority for the City; with the next top 2 being: **appearance and maintenance (51% of respondents) and safety (41%)**; the item that scored the lowest was “arts” at 19%.

When asked which amenities to park development survey respondents prefer, respondents indicated the following of the following level of support among multiple provided preferences:

Pool	54%
Pickleball	37%
Water Access/Docks	29%

In addition, between 20-27% responded with a desire for outdoor equipment rental, covered shelters, splash pads, ski trails, and ice skating/hockey rinks.

52% of respondents shared that their favorite part about the Sartell Parks System is the variety of types of parks, locations, and that there are multiple to choose from, with 32% sharing that what they liked best is all of the trails (referenced walking, biking, paved, and variety). 21% shared that they like best that the parks are clean, well kept, nice, and maintained.

When asked if they have contacted City staff about the parks system in the past 12 months and how they would rate their experience, 38% shared that it was average (neither satisfied or dissatisfied), with 25% sharing they were satisfied.

“ The fact that you’re even having a survey shows you care a little, so that’s cool! I would highly recommend a kids playground area somewhere within pinecone Central Park. Also, nice job getting a Mr. Twisty in there!

“ Not sure if this relates to the parks system or not, but it would be great if the community center had a pool.

“ I appreciate the work, attention, and continued efforts toward improvement, particularly the collaborative approach.

“ We would love to see waterfront walking paths and a community event park of some kind along the east side river front (old paper mill site). Consider Stillwater or Duluth’s Canal Park for inspiration. Thanks for listening.

“ Keep up the good work. Fill gaps in trail system. I like the trail systems rather than sidewalks as the grass boulevard separation from roads gives me more comfort especially with training my kids on bicycles.

“ Beautiful landscapes & gardens

“ Pickleball, pickleball, pickleball

Park Development Standards

In order to ensure an appropriate amount of park land within new developments, the City’s development ordinance regulates the provision of park land when new developments are planned. The City has authority to decide if land or cash, or a combination thereof, will be required from a developer. Recently, the City has preferred cash in lieu of land due to the number of already available parks and trails within the City meeting the Park Master Plan standard of ½ mile radii from every neighborhood core.

The formula for calculating the fee paid by developers for parks in lieu of land dedication must adhere to Statutory requirements. Minnesota Statutes 462.358.2b(C) states that when the City elects to receive a cash fee in lieu of land dedication, the fee is 5% of the total square feet of land x \$1.64 for commercial and industrial properties only. The fee for residential development is \$978 per unit within the development. This includes multi-family residential development, as well.

Park Service Areas & Park Access

It is a generally accepted standard that neighborhood park access should be provided within 1/2 mile (about a 10-minute walk) of every resident in a community. The Park Access Gaps and Coverage Map identifies 1/2-mile radii from every neighborhood park or similar facility in Sartell. Future park locations and future park service areas are also identified.

Providing access to park facilities, both regionally and within neighborhoods, is important to the viability of any community. Accessibility is a top priority of the City, as identified in the many maps and plans provide. The City continues to explore creative and unique ways to connect parks and amenities in ways that are safe and accessible, such as pedestrian islands and flasher systems. Trail connections and open space corridors also serve to provide recreational amenities and connections.



Park Gaps

- Areas within 1/4 mile of a park
- Areas within 1/2 mile of a park
- Municipal Boundary
- City Parkland
- Privately-owned Recreational
- School Districts and Churches



Recommendations for Parks and Facilities



Manage Growth and Development

Sartell is growing rapidly. Residential neighborhoods are quickly occupying space that was once vacant agricultural land. The City should regularly evaluate park dedication and park development standards in order to ensure its vision of parks and trails is realized and able to be maintained. Prioritize care of current parks before creation of new parks via capital improvement dedicated funds from the development cash in lieu fees received.



Provide Access to Neighborhood Parks

Establish park service districts to ensure that neighborhood parks are approximately located to provide ½ mile service area from most residents. Continue to build Neighborhood Parks as new developments are added, if needed to meet the ½ mile radii.



Manage Park Assets

Utilize an asset management system to plan for maintenance and replacement costs for existing and proposed facilities. Create a plan for replacement schedules of park assets.



Embrace the River(s)

With the acquisition of the former Mill Site, utilize this property as an opportunity to engage and embrace the recreational use of the Mississippi River, a premier destination within the City. This property could include parks, trails, docks, canoe/kayak launch exit points, pavilions, and outdoor sport amenities called for in the community input survey.



Partner with School District to Provide Turf Athletic Fields

Consider long term Joint Use Agreement with ISD 748 to ensure care and maintenance of top tier athletic fields available to associations for practices and games.



Undertake a Feasibility Study for Pinecone Central Park Improvements

- ▶ A Feasibility Study involves hiring an architect or building expert to study the existing Pinecone Central Park systems, identify a set of potential improvements for the expandable property, and determine potential costs and impacts to the park by making those improvements.
- ▶ Utilize results of the community input to determine desired amenities for the expansion of Pinecone Central Park.
- ▶ The goal of the study will be to understand the potential costs and impact to expanding the Pinecone Central Park at a future date. Other potential improvements may be identified during the study process.

Planning with the Future in Mind

As new projects are planned, designed, and constructed, it is important to remember that Sartell is a growing community. While facilities that exist today were built for a population of 10,000-20,000, facilities built over the next 5-10 years should be designed while considering a future population of 20,000-30,000, but also recognize that those same facilities may need to be expanded or upgraded to meet even larger populations in the next decades. Future projects should incorporate phasing plans in order to plan for organized additions and improvements.

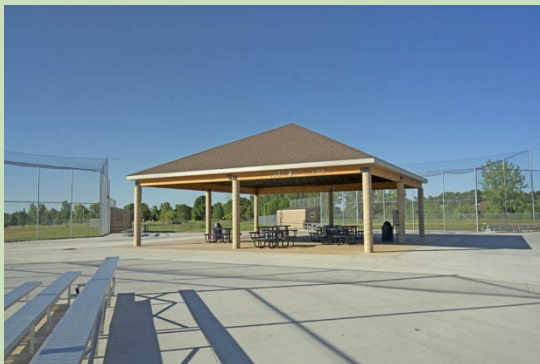
Supplemental Information

The following pages contain information that may be useful as reference when planning specific parks and facilities projects.

Athletic Tournament Complexes

As a wider array of athletics is joining the field from which young and old can participate (lacrosse, soccer, football, cricket, disc golf, etc.), athletic fields and facilities are increasingly being asked to be multi-functional, flexible, accessible, and able to provide support facilities to participants and spectators. Cities and School Districts have been hearing the call for a number of elements desired when building or improving athletic fields. These include:

- ▶ High end Turf
- ▶ Irrigation
- ▶ Field lighting
- ▶ Covered Dugouts
- ▶ Concessions
- ▶ Spectator seating
- ▶ Play Areas



Splash Pads and Outdoor Aquatic Facilities

Splash pads are becoming increasingly popular facilities that offer inexpensive outdoor recreation for participants and agencies. Facilities are typically accessible without admission fees or supervision. In the upper Midwest, it is important to consider freeze-thaw impacts to water lines and structural pieces.

In addition, the community survey expressed a desire amongst Sartell respondents for access to a pool. In the St. Cloud Metropolitan Area, there is currently not an existing outdoor pool for recreational use. This is an amenity to consider in park planning efforts.



Water Feature



Picnic Shelter

Neighborhood Park Design Process

When redeveloping or designing a new neighborhood park, it is important and essential to inform and involve the neighbors of the park. Utilizing a neighborhood park meeting to gather neighbors and City Commission members, city staff, and park designers to discuss how parks should be improved are advised. Neighborhood meetings are a useful exercise to inform residents of the plans and gather input on how to design improvements.



In-process design of a



River-Oriented Public Space

River-Oriented public spaces are great ways to encourage local residents to celebrate the unique location of their city and entice tourism with events and attractions all year long. Riverwalk or trail systems are a popular occurrence among river cities such as those in Northfield, MN, Durango, CO, Portland, OR, and San Antonio, TX. If planned carefully, these trail systems can set the stage for many other successful public spaces along riverbanks such as seating, shopping, dining, and festivals. It can allow many opportunities for experiencing both sides of the river with scenic foot bridges and native plantings for wildlife sightings. The Riverwalk in Northfield MN is the sight of the city’s iconic River Walk Market Fair featuring local artists, entertainment, and local shopping. Pedestrian-level lighting and small plaza spaces with bench seating help to create “moments” where users can stop to enjoy the scenery. Multiple dining experiences can also be found along Northfield’s Riverwalk, including the Contented Cow and Froggy Bottoms River Pub, both boasting unique outdoor patio spaces and a beautiful river-side experience. While Northfield’s historic downtown faces away from the Riverwalk, it is centrally located and easy to access along the path. In the city of Durango, CO the Animas River Trail run for several miles, using five scenic foot bridges to connect bikers and hikers to numerous city parks, unique shops, and local watering holes like the Animas River Beer Garden, all nestled within the city’s unique arid mountain landscape. These towns are well known for celebrating the rivers that help to define their scenic settings, using unique river walks, paths, and pedestrian bridges to create connection to unique local destinations like outdoor dining and shopping with beautiful water views. The Mississippi River through Sartell, with the historic pedestrian bridge, is a prime example of a potential River-Oriented Public Space and should be prioritized.



Northfield, MN



Durango, CO



Community Center Facility

Community centers are a great way to provide many different amenities and benefits to the members of a community. The Sartell Community Center includes additional amenities to be considered in the park/recreation system as a whole, including rooms for rent, programming activities, gym space, a walking track, kids play zone, and gathering spaces for community events. Despite the many great amenities the community center provides, variable costs can begin to overwhelm the city with maintenance and other needs to keep a center up to date and enjoyable for users. A priority to focus on the maintenance of the community center facility should be considered in park/recreation facility management. Key items to consider:

- ▶ Use of gym facilities will likely mean an immediate need for maintenance and repair of gym floors.
- ▶ Programming is a draw to the Community Center and with the City managing operations, recreational programming is a great way to engage residents in a park and recreation model, as well as build revenues.
- ▶ The Sartell-St. Stephen School District and Community Education provide multiple recreational programming opportunities within the community that the City will want to be sensitive and efficient in not duplicating, yet working in collaboration to maximize dollars, staff, and offerings to residents.
- ▶ There is a strong desire for additional aquatic features within the community, as the survey suggests. The City currently owns vacant land for future expansion of the Community Center and this should be considered in any aquatic center planning efforts. Locating an aquatic facility near the existing Community Center facility will make sense from a management perspective, as well as logistically.
- ▶ Understanding the current space of the Community Center, use of the space, and continued growth and demands to the Community Center will be key in maintenance and expansion. There is high demand from sport associations, as well as recreational use for pickleball. This creates competition for court space, as well as high demand on facility upkeep. It may be considered to expand court space or limit the facility to residents only.
- ▶ When considering expansion plans, there are multiple community center models available throughout the State of Minnesota that could be toured and modeled upon. This includes Monticello, Maple Grove, Plymouth, Becker, and Elk River.
- ▶ Many of the statewide community centers are built off a model with the area YMCA and this could be a strong consideration for Sartell as expansion plans take place. YMCA's are well equipped to manage, operate, and facilitate a strong recreational system that creates additional amenities and efficiencies.



Sartell Community Gardens

Available for rental to Sartell residents, 20' x 20' plots at either North Ridge or East Side Garden. Community Gardens are a great way to enjoy fresh foods and fragrant flowers even if you don't have a garden on your property.



Trails and Connectivity Plan

Existing Conditions

Paved trails for walking, running, and biking exist within most parks in Sartell. Loop trails are provided in varying contexts, such as short loops within individual parks and longer loops using a combination of trails along roads and through parks. Sidewalks and wide paved shoulders along collector roads supplement paved trails for walking and biking.

Two regional trail corridors are planned in Sartell: the Sauk River Regional Park trail system and the newly installed River Road (Linear Park) trail system. The future goal is for Linear Park to connect to the former Mill Site via the historic pedestrian bridge.

Maintenance and Operation of Trails

City trails will be plowed on a priority level basis. Trails that provide access to schools and that run along streets will be plowed after the streets. Trails that are located within the interior of parks will be plowed during the regular workday as time allows.

The trail plan is integral to both Sartell's park system as well as transportation providing access to scenic and recreational areas of the community and region. The trail plan attempts to strike a balance between recreation and transportation objectives of the City and subsequently provides a plan for a comprehensive multiple purpose trail system. In addressing both the recreational and transportation aspects of the trail system, the following elements were considered:

- ▶ Trails must be accessible to the users. Densely populated areas of the City should receive high priority when considering trail routes. Trail development in areas of greatest user demand achieves the best utilization of trail facilities and the highest return on the capital investment.
- ▶ To encourage trail use, trails must be planned to connect important trail user destinations. Popular recreational and commuter destinations include major residential neighborhoods, school sites, park sites, shopping areas, park and ride sites, centers of employment, and civic events and activities.

- ▶ The trail system is intended to promote recreational use as well as offer an alternative mode of transportation. To accomplish this objective, the Trail System Plan recommends multiple purpose trails and trail routes that divert from the adjacent to streets to take advantage of natural areas or unique vistas that may improve the recreational experience of the trail system users. Through the coordination of trails adjacent to and off of street corridors and implementation of a complete trail system plan, the City will meet the needs of both the commuter and recreational trail user.
- ▶ Trail user protection is another important concern when determining the route and type of trail. To provide the utmost protection to the trail user, trails separated from the street corridor by boulevard are preferred whenever possible.
- ▶ It is this plan's intention to provide routings which will not burden the City with high acquisition and construction costs. Trail rights-of-way will be acquired as part of the dedication process of a subdivision or included as streets are built or improved within the City right-of-way.
- ▶ Establishment of trails in conjunction with park development can expand the service area of neighborhood parks through improved access making trail planning integral to future neighborhood park development

Trails and Connectivity Needs Assessment

Community Input

The community wide survey conducted during the summer/fall of 2022 included the following input specifically related to trails and connectivity:

42% of respondents indicated that feel the quality of the trails and greenways are satisfactory, with 29% stating they are “very good.” The overall rating of the quality of the trails and greenways was 4.6 out of 6.0.

One of the top reasons respondents identified about what they like best regarding the Sartell Parks System is the trails. 32% respondents stated this was the best feature about the Sartell Park System. The Sartell Park System holds a combined 68+ miles of trails and growing.

15% of survey respondents listed “**trails**” as something they wish to improve about the Sartell Park System.

Accessibility was the #4 priority listed by survey respondents for the City to focus on.

“ Would like to see more trails lit up better. The trails on 19th Ave would be nice to have lights. See people on it frequently in the dark.

“ It would be nice to see the running trails better taken care of in the wintertime.

“ The trails. Love the paved trails that connect the entire City. Love the new mountain bike trails.

“ Extensive trails around town and easy access to parks.

“ Paved trail system that connects them all and their tidiness.

“ I like the variety of activities available. Ball fields, playgrounds, biking and walking paths, dog park, even the new mountain bike trails!

Recommendations for Trails and Connectivity



Identify Trail Loops in the Community

Trail loops are desired as they allow trail users to track distance and experience variation in scenery during a walk, run, or bike. They are shown on Figure 9. In the future, more trail loops should be added as trails are built. Considerations for trail loops include:

- ▶ Distance (1 mile, 5-mile, 10 mile)
- ▶ Access points – parking, connection to parks or retail areas, schools, etc.
- ▶ Trail experience – on-road vs. off-road, through natural areas
- ▶ Trail surface – sidewalk, bituminous, or natural surface



Provide a Trail Map for Winter Trail Maintenance

Identify priority trails and sidewalks that will be plowed in winter months, to ensure a complete network for safety and recreational purposes that residents can plan for and utilize.



Identify Trail Connections to Mississippi River

Work with DNR and related agencies to continue to expand the trail network in and around the Mississippi River, especially with the acquisition of the Mill Site.



Establish a Plan for Trail Access and Wayfinding Signage

Create a template for park identity signs, wayfinding and directional signs that represent the character of Sartell and highlight the importance of parks and trails in the community.

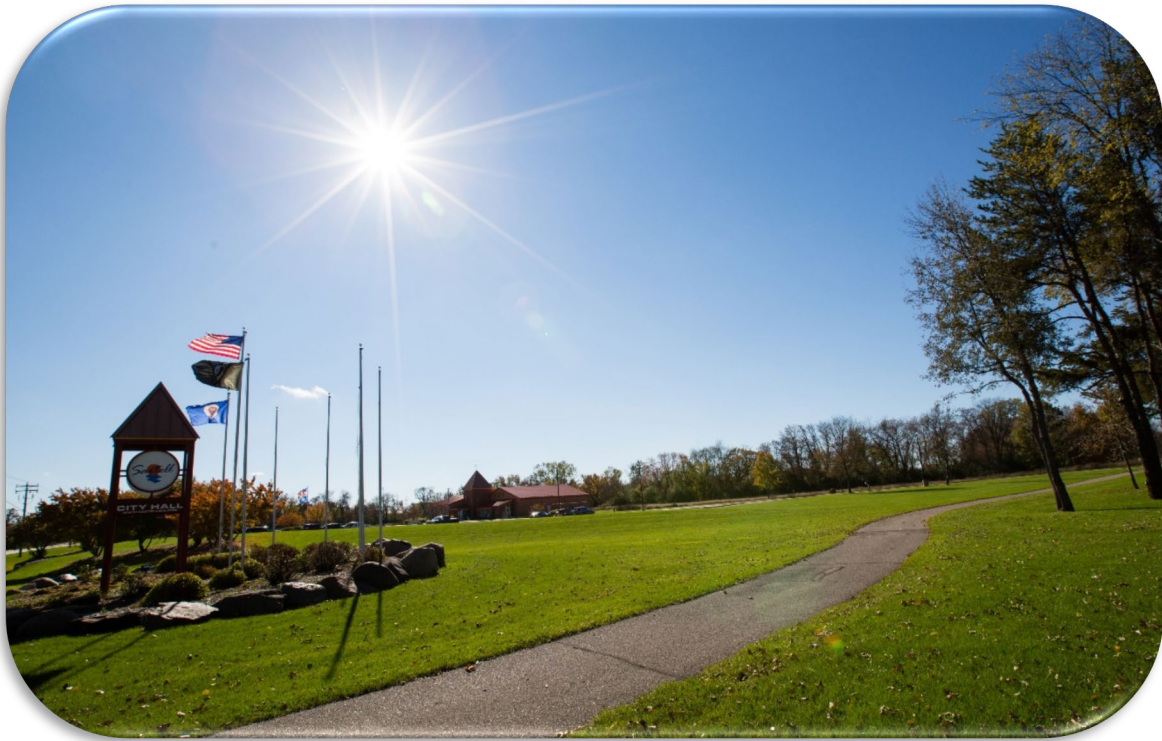


Prioritize Trail Gaps & Safety in Funding Applications

Continue to seek funding for identified trail gaps, as well as pedestrian islands and flasher systems that promote safety for trails and residents. Consider lighting along trails when constructing new trails.

Trail Planning with Stearns County

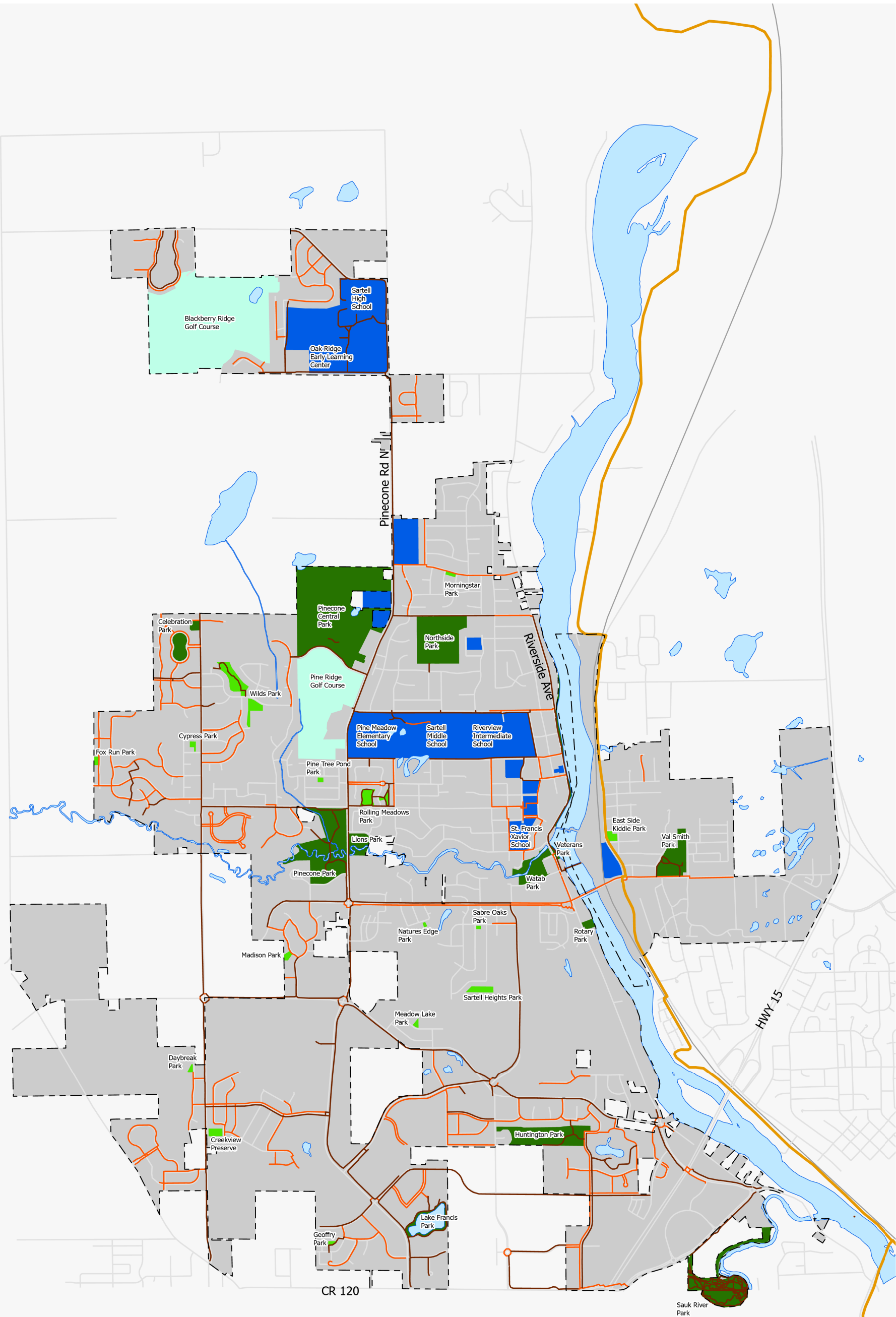
The City of Sartell should continue working with Stearns County staff to develop safe pedestrian connections between Sartell and the Stearns County Mississippi River County Park north of Sartell, as well as along County Road 1 north of 12th Street North as Sartell continues to expand.



Walking trails near City Hall

View of Mississippi River from new trails within Linear Park

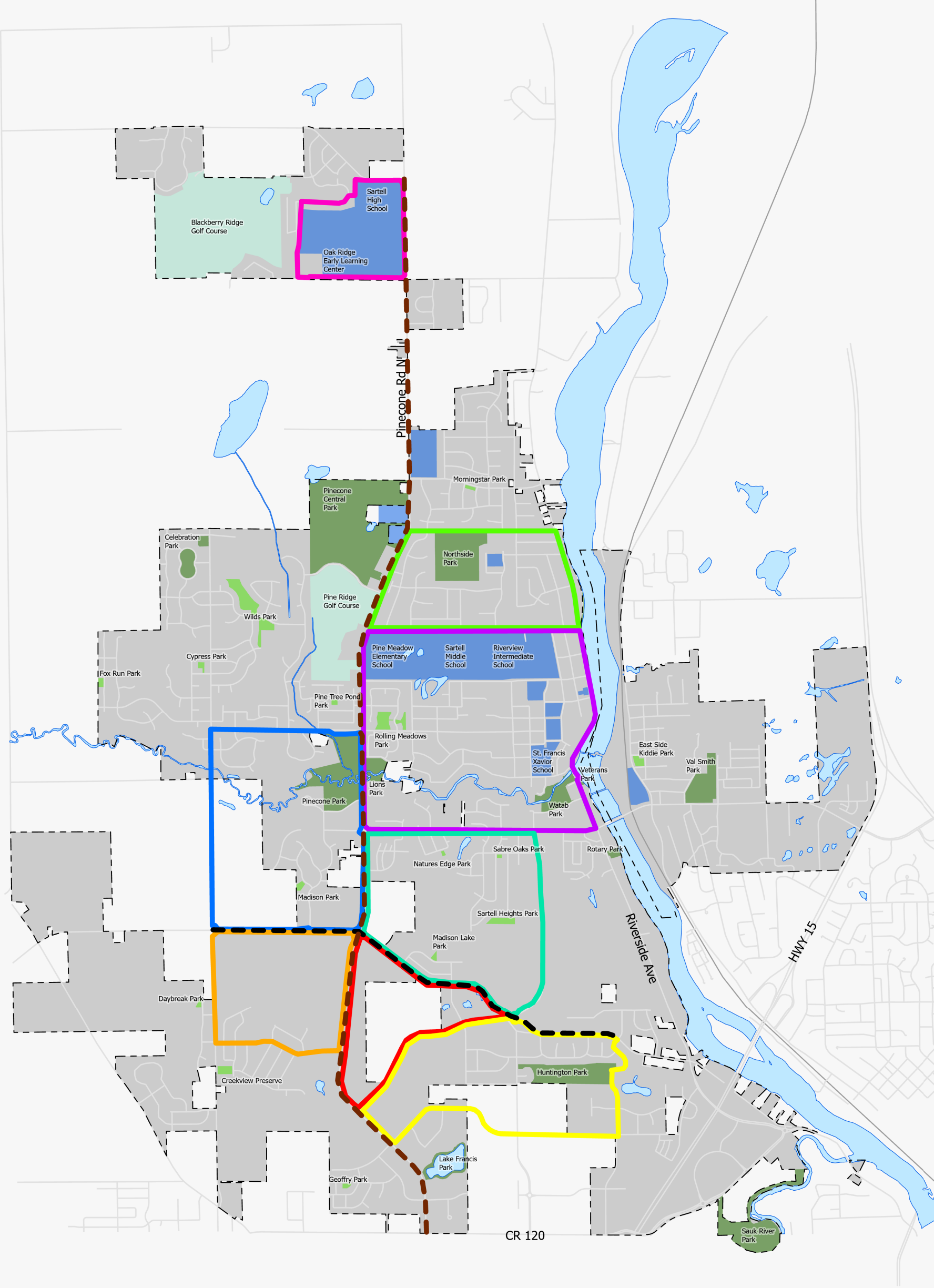




Parks & Trails

- | | |
|-------------------------|-------------------------------|
| Municipal Boundary | Privately-owned Recreational |
| Mississippi River Trail | City Neighborhood Parkland |
| Existing Trails | School Districts and Churches |
| Existing Sidewalk | |
| City Regional Parkland | |





Trail Loops

- 2.80 miles
- 4.26 miles
- 3.51 miles
- 3.21 miles

- 2.53 miles
- 2.72 miles
- 3.57 miles
- 1.99 miles

Trail Routes

- 5.51 miles
- 2.21 miles



Community Identity and Branding- LIVE SARTELL

Community branding has become more of an industry in recent years as communities have struggled to keep and attract young people and families to reside in their communities. In 2022, the City embarked on a rebranding initiative to enhance the City logo and community branding.

In 2023, the City formally approved the new Sartell brand, as well as the “Live Sartell” theme. Within this brand initiative, a brand guide and required features were established that should be utilized and followed in all parks planning. In addition, the rebranding initiative developed **“Live Sartell – it’s not where you live, but how you live that matters”** as a core theme for the parks, recreation, and community engagement features.

Other community identity and branding tools include gateway signage, streetscaping enhancements, and park signage.

Live Sartell.



CHAPTER 4:

Implementation



How to Use this Chapter

The purpose of this chapter is to identify the projects and priorities for achieving the System Plan Recommendations. This chapter more specifically calls out projects, estimated timelines, and estimated costs that can be used to plan for budgeting and staffing needs. Funding options and sources are identified that will serve as a reference when looking at how to achieve projects. General parks and trails costs are listed for reference and a process is outlined for how to make decisions about potential projects.

Priority Actions

The priorities for the future of the Sartell Parks System are pulled from the System Plan recommendations. The recommendations have been translated into actions, which are categorized as one of the following:

- ▶ **City Projects / Actions** are projects that the City will undertake directly. These could be funded by the City's general fund, park dedication fees, or referendum. City staff will manage these projects and they will typically be owned and operated by the City.
- ▶ **Development-Related Projects** include projects that will occur because of another project, sometimes directed by another agency.
- ▶ **Partnerships** are projects, joint use agreements, or programming that will be paid for, led, or operated by the City in coordination with another agency, organization, or entity.

City Projects / Actions

(Ten-Year Capital Funding Implementation Plan)

The following projects have been identified to be incorporated into the City's CIP for future parks development. The table identifies the project, a cost range, and the priority level. The priority levels are described below:

- ▶ **Short term** projects are highest priority, and ideally would be completed before the long-term projects. They are accounted for in our Capital Improvement Planning via a variety of different funds.
- ▶ **Long term** projects are important projects, but due to high cost, non-immediate needs, or more planning that needs to be done, these won't be completed until after the short-term projects are complete. If opportunities arise that make the long-term projects more feasible in the short term, they will be completed earlier.
- ▶ **Ongoing initiatives** are projects that are ongoing and funded by general or operational funds. These projects may include general maintenance and replacement to existing facilities.

Table 7. City Projects and Actions

LOCATION/AREA	CITY PROJECT/ACTION	COST (LOW)	COST (HIGH)
Short Term Projects			
Park Signage – Rebrand	Update and Rebrand All Park Signage	\$25,000	\$75,000
Lake Francis Playground	Move Lions Park playground to Lake Francis	\$20,000	\$25,000
Sauk River Regional Park Trail Signage	Developed in Partnership with ISD 748 & Rotary Club	No Cost, Donated	
Linear Park Irrigation	Irrigation for Linear Park (with County Road 1 Project)	\$50,000	\$60,000
Northside Park Disc Golf	Upgrade and Cleared Disc Golf Course	\$30,000	\$35,000
Val Smith Ice/Skating Rink Improvements	Upgrade and Improve Outdoor Rink at Val Smith	\$80,000	\$100,000
Rotary Park Pavilion	Create a Picnic and Seating Pavilion at Rotary Park, after completion of the Lift Station #2 Project	\$30,000	\$30,000
Install Picnic Tables with Shades	Build in winter and install 3 per year in parks that are missing them per Park Inventory	\$12,000	\$12,000
Neighborhood Park System Upgrades	Update Park System Features on neighborhood parks based on the age of the system, budget for upgrades every 3 years	\$20,000	\$30,000
Tom Bearson Foundation Basketball Court Pavilion & Finalization	Work with the foundation to finalize the basketball court area, including a pavilion/gathering space and additional landscaping with a Memorial. Funds coming directly from the Foundation (zero City cost besides in-kind).	\$75,000	\$75,000
Heritage Drive Trail Connection	Finish Trail Gap connections along Heritage Drive, Grant Funded	\$350,000	\$350,000
Lions Park All Inclusive Playground	Construct Lions Park All Inclusive Playground, funded by Lions Clubs and supported by City in-kind assistance and remaining gap	\$65,000	\$65,000
The Waterfront Trail & Park	Multiple Grant Applications for the Installation of Trails & Park Features at The Waterfront (former Mill Site). Four total applications.	\$535,000	\$535,000

LOCATION/AREA	CITY PROJECT/ACTION	COST (LOW)	COST (HIGH)
Long Term Projects			
Aquatic Feature(s)	Community Center land available for Pool or Aquatic Feature	\$4,000,000	\$10,000,000
Pinecone Central Park Expansion	Additional 80 Acres available for Future Expansion	\$1,500,000	\$10,000,000
Sauk River Regional Park Expansion	First Right of Refusal for additional Dehler property along the Sauk River, to be utilized to expand mountain bike trails.	Cost will vary based on market at time of acquisition.	
Ongoing Initiatives Annually			
Pinecone Central Park & St. Cloud Orthopedic Field Turf Maintenance	Ongoing agreement with ProFields for higher level (A+) turf maintenance at PCP and SCO Fields. Currently 3 Year Agreement, Renewal in 2024.	\$120,000	\$132,000
Suggested Annual Capital Improvements at PCP & SCO	ProFields provides a suggested list of Capital Improvements Annually that the baseball organizations review and determine needs based upon.	\$20,000	\$30,000
Landscaping Supplies & Materials	Utilized for all parks within Sartell, funded annually in Beautification Fund.	\$20,000	\$32,000
Concession Operations	Recoup Costs from the Sales, but we do budget for Concession Operations at Parks within our Rec Fund.	\$13,000	\$15,000
Fertilizer, Equipment, & Products	Provided for ProFields under the Turf Agreement.	\$15,000	\$30,000

Development-Related Projects

These projects include policies or projects that would be completed by the City, County, or a Developer as opportunities arise or development occurs.

Table 8. Development-Related Projects

LOCATION/AREA	PROJECT/ACTION
Future Pinecone Central Park Expansion	Complete as we complete 15 th Street North, as this will provide access.
Future River Road Trail to Mississippi River Park (Stearns County)	Complete as County completes and updates County Road 1, project is accounted for in Stearns County Park Plan.
Future trails along roadways	Acquire and preserve trail corridors as opportunities arise. Work with developers to secure corridors for greenway trails through neighborhoods or main corridors.
Mill Site Redevelopment	Complete trail connection with Pedestrian Bridge, provide river access.
Neighborhood Park Access	Strive to provide a neighborhood park within 1/2 mile of every residence in Sartell

Partnerships

These are projects that affect Sartell's parks and recreation but will be completed by a partner organization. Sartell staff should encourage or support these projects as feasible.

Table 9. Partnership Projects

LOCATION/AREA	PROJECT/ACTION	PARTNER
Turf Maintenance Agreement	Agreement is a JPA with ISD 748 for all turf maintenance (A+ quality) in Sartell. It is up for renewal in 2024 there will need to be discussions on how to move forward.	ISD 748
Community Education & Recreation Management	ISD 748 currently manages the "recreational programming" for our Community but is in transition with a new Director. Our Community Center staff are intimately involved in the planning and ISD 748 pays a portion of their wages.	ISD 748
Light Installation at PCP	Sartell Baseball Association (SBA) is working towards lighting 2 baseball fields at Pinecone Central Park.	SBA
Curling Facility	Northstar Curling Club are looking for a facility to call home, highly desired in Sartell.	NorthStar Curling Club
Multi-Sport Athletic Facility	Sartell Football, Track, and Soccer desire to build the final phase of the high school expansion project, to provide a new football stadium (soccer & track as well).	ISD 748
Lions Park Bathroom Facility	Lions Clubs continue to raise funds for a bathroom facility at Lions Park, for the expansion of the All-Inclusive Playground.	Lions Clubs



- 1

Pinecone Central Park
 - Construct paved trails
 - Install lighting around baseball fields
- 2

Sauk River Park
 - Trail improvements

- 3

Lions Park
 - All-inclusive park
 - Buckthorn removal
- 4

Lake Francis Park
 - Install Lions Playset
- 5

Linear Park
 - Install Irrigation System

- 6

Northside Park
 - Disk Golf Updates
 - Install fan deck
- 7

Val Smith park
 - Ice rink upgrades
- 8

Rotary Park
 - Picnic Pavilion

- 9

Rolling Meadows Park
 - Update Playset
- 10

Natures Edge Park
 - Update Playset
- 11

Pedestrian Bridge
 - Pedestrian bridge improvements
- 12

Bearson Courts
 - Basketball court facility improvements

Park Improvements

- Municipal Boundary
- City Regional Parkland
- Privately-owned Recreational
- City Neighborhood Parkland
- School Districts and Churches



Funding Options

While a parks system is an essential component of the quality of life in a community, ensuring sufficient funding can be challenging when compared to other city services such as water, sewer, and public safety. To achieve the vision set forth in the Master Parks & Trails Plan, additional investment will be needed. This investment will not only be needed to support system expansion, but for the replacement of existing system components. The following are potential options the City could explore to expand and diversify funding for parks and recreation:

- ▶ Increase Parks share of the general fund.
- ▶ Increase funding from the General Fund for maintenance work.
- ▶ Follow Maintenance and Replacement Fund to cover major capital repairs and replacements.
- ▶ Use of franchise fees to fund maintenance or specific programs.
- ▶ Explore a bond/tax referendum for a specific package of capital improvements.
- ▶ Utilize Regional Sales Tax dollars for regional initiatives that qualify.
- ▶ Continue to strategically pursue grants focused on those whose funding amounts are sufficient to outweigh administrative requirements.
- ▶ Continue to build and enhance partnerships with schools, athletic associations, nonprofits, and others.
- ▶ Explore collaboration funding opportunities in areas like public health, public art, programming, and sustainability.

Funding Sources

Achieving the vision and goals for the parks system will take additional funding, not only for large capital investments, but also for park revitalization and maintenance, improvements to accessibility, etc. Significant investment is needed for Sartell to provide the type of parks and recreation system identified in this System Plan. Implementation of the priority actions, as well as routine system maintenance and reinvestment needs, will add to the investments needed over the next 10-20 years. Table 11 Funding Sources highlights the types of funding sources that may be appropriate for various types of actions. The table is followed by brief descriptions of each of the funding sources.

Table 10. Funding Sources

Priority Actions	General Funds	Park Dedication	Grants	Partnerships	Donations	State Aid Funds	Park Bond Referendum	Utility Fee
System Planning (facility feasibility study, individual park master plans, trail planning, natural resource plan, etc.)	1		3	3				
Parkland Acquisition		1	2	3	1			
Maintenance and Replacement	1			3	3		2	1
User Amenities (benches, shade, restrooms, water fountains, wayfinding, etc.)	1		3	1	1		2	
Park and Facility Development (recreation center, fields, courts, playgrounds, etc.)		1	1	2	3		1	
Trail Expansion		2	1	3		2	1	2
Natural Resources Management	1		2	3	3		2	3
Programming and Events	1		2	1	3			
Public Art Initiatives			2	1	3			
Accessibility Improvements			1	2	3			

Key

Best Funding Source	Likely Funding Source	Possible Funding Source
1	2	3

General Funds

General funds can and should be used to maintain and operate the parks system. General funds are the primary funding source for ongoing maintenance, operations, and amenities. Most grants also have a matching requirement, which is often fulfilled with general funds.

Park and Trail Dedication

Minnesota Statutes allow local governments to require dedication of land or cash in-lieu of land for parks and trails from new subdivisions. The dedication must be reasonable and rationally related to the recreation demand created by the development. Cities can also require dedication of right-of-way or easements for sidewalks or trails.

The City of Sartell has a park dedication fund that recognizes the impacts that increased residents and employees have on the parks system. It seeks to ensure that areas are preserved for future parks and trails. It establishes a cash in-lieu of land fees where the dedication of land is not feasible or practical or will not create a site usable for park purposes. Fees collected are deposited into the City's park and recreation development fund or its multipurpose trail fund and are used for the development of new or expanded facilities. The City has and will continue to update its park dedication ordinance from time to time to reflect changes to Minnesota Statutes.

Grants

Grants are a way to make Sartell's dollars go further. The City should pursue opportunities when potential award outweighs the costs for applying or administering. Below is a sample of grant opportunities that may be available, along with websites to visit for more information.

Minnesota DNR

Website: www.dnr.state.mn.us/grants/index.html

The Minnesota DNR is one of the most comprehensive resources when it comes to state funding for park and trail programs. They offer a variety of grant programs and technical assistance. Current programs provide assistance

for cross country skiing trails, mountain biking trails, horseback riding trails, and recreational trails. Some programs also offer assistance for the development of parks or for trail amenities such as restrooms, lightning, benches, etc.

Each of the Minnesota DNR grant programs is unique. The DNR should be consulted before pursuing a grant to clarify funding availability and qualifications.

Minnesota DOT

Website: www.dot.state.mn.us/grants/

A portion of most trail or bikeway improvement projects funded through Minnesota DOT is from federal dollars. Examples of programs typically funding trail or sidewalk improvement projects include Safe Routes to School or the Transportation Alternatives Program managed by MNDOT District 3. Given the size of these grants the City should begin preparing in advance for future applications by identifying the type of improvement, the right-of-way needs, preliminary layout, and cost estimates.

Clean Water, Land and Legacy Amendment

On Nov. 4, 2008, Minnesota voters approved the Clean Water, Land and Legacy Amendment to the Minnesota State Constitution which increased the general sales and use tax rate by three-eighths of one percentage point (0.375%) to 6.875% and dedicated the additional proceeds for the Arts and Cultural Heritage Fund, the Outdoor Heritage Fund, Clean Water Fund, and Parks and Trails Fund.

Funding from the Legacy Amendment is administered by a variety of agencies such as the Department of Natural Resources, Pollution Control Agency, Department of Health, Historical Society, Minnesota State Arts Board and regional art councils. A number of new grant programs were created. Information about grant opportunities can be found on individual state department and organization websites.

Foundations & Non-Profits

There are foundations and non-profits that are interested in fulfilling their missions by supporting local projects. There are a number of online tools that can assist with the process of identifying additional foundations that may provide financial support for park, trail, and bikeway

improvements. The Minnesota Council of Foundations is a great starting point for identifying foundations. Another good starting point is to consider the businesses within Sartell and identifying those that have a foundation or charitable giving department. In addition to retailers and manufacturers, be sure to consider businesses such as energy providers and communications companies.

Partnerships

Public and private partnerships are valuable to community development of a parks system. These relationships can contribute to the development of parks, operation of athletic facilities, development and implementation of community programming and events, and natural resource management. Partnerships will continue to be important in Sartell for both facilities and programming. Organizations with partner funding can also aid with design, outreach, and maintenance. Partnerships and relationships with private businesses can also result in easements and agreements for trails across private land.

Donations

Private donations are another potential funding source. These may be financial donations from individuals or area corporations, or donations of labor from recreation clubs or use agreements. Programs such as “adopt-a-trail” or “adopt-a-park” by an organization, business, or individuals have been used in many communities to help with maintenance tasks and raise awareness.

State Aid Funds

State aid funds are available for pedestrian and bicycle improvements on state aid streets. This funding source is particularly useful at the time of street construction or reconstruction.

Dedicated Tax Levy

A city can hold a referendum for a dedicated tax levy with proceeds directed specifically for parks and recreation. This levy can be used for capital projects as well as operations and maintenance. The proceeds may be in place of general funds or be supplemented by general funds. The advantage of a dedicated tax levy is that parks and recreation receive a more stable source of funding.

and does not have to compete with other city priorities for funding on an annual basis. An example of this is the half-cent sales tax Sartell already collects, or the Food & beverage Tax that Sartell has brought for referendum in the past.

Bonding

General Obligation Bonds and Revenue Bonds provide another source of implementation funding for new public facilities, as well as repairs and/or upgrades to existing facilities.

General Park Bond Issue

Residents can decide to raise revenue through a permanent or temporary tax increase dedicated for specific purposes such as park, trail, and bikeway improvements and maintenance. These funds are usually provided through bonds approved as part of a voter referendum.

Utility/Franchise Fees

Franchise fees are included on the monthly bill that customers receive from a utility, such as natural gas, electricity, or cable. The fee can be a flat amount each month or a percentage of the monthly bill. A franchise fee is implemented with an ordinance, which must be approved by the City Council. Sartell already collects franchise fees and deposits them in the Park CIP Funds.

School Districts

Open communication between the City and the school districts are important for continued collaboration. Communication should occur on at least an annual basis about planned projects and additional opportunities to jointly manage public facilities and provide programming. The City has a joint Park-City Committee that is well established and meets to review items such as this.

General Capital, Operations, and Maintenance Costs

The following table is a tool the City can use to initially evaluate and budget for new improvements. Equally important to the initial capital costs for a project are ongoing operations and maintenance costs. Adequately budgeting operations and maintenance ensures that facilities fulfill life expectancy and that parks remain safe and welcoming. All costs are planning level costs in 2023 dollars and do not necessarily reflect additional costs, such as engineering, design, construction administration, and staff time. These costs were estimated based on contractor bids for public park and trail projects in the State of Minnesota.

Table 11. General Capital, Operations, and Maintenance Costs

Park Element	Capital Cost	Annual O&M Cost	Estimated Life (Years)	Notes & Assumptions
New Park Development				
Neighborhood Park	\$90,000/ Acre	\$550/ Acre	25-50	
General Grounds & Landscaping				
Mowed Turf Grass (Irrigated)	\$60,000/ Acre New Sod \$34,000/ Acre New Seed	\$1,000/ Acre	15-30	Includes mowing, trimming, fertilizing, weed control, aerating & overseeding.
Mowed Turf Grass (Non Irrigated)	\$30,000/ Acre New Sod \$2,000/ Acre New Seed	\$800/ Acre	15-30	Does not assume hydroseed. Includes mowing, trimming, fertilizing, weed control, aerating & overseeding.
Irrigation	\$25,000/ Acre	\$1,300/ Acre	25	
Contractual Landscape Maintenance	\$6.50 Sq. Ft. (\$282,600/ Acre)	\$.25 Sq. Ft. (\$9,250/ Acre)	20	
Prairie Restoration	\$5,000/ Acre	\$300/ Acre		
Naturalized Shoreline	\$100/LF	\$400/ Acre		
Rain Garden	\$10/Sq. Ft.	\$300/ Acre		Low end - high end could be up to \$20/Sq Ft
Woodland / Slope Restoration	\$4,000/ Acre	\$400/ Acre		Assumes restoration of existing wooded area. \$20,000/ Acre if new tree planting required
Park Building & Shelters				
Buildings with Restrooms	\$300-\$400/Sq. Ft.	\$11,000/Bldg./Yr.	40	Includes all buildings
Picnic Shelters	\$150-\$200/Sq. Ft.	\$3,800/Bldg./Yr.	40	Includes all shelters
Trails & Surfaces				
Trails (10 Ft. Wide Asphalt)	\$50/LF	\$5,280 Per Mile	30	
Parking Lots (Asphalt)	\$2,500-\$3,000/Stall	\$20-\$25 Per Stall	40	
Sidewalks (Concrete)	\$30/Linear foot			Assumes 6-foot-wide sidewalk
Natural Surface Trails	\$30/Linear foot if limestone ADA or \$5/Linear foot if rustic footpath	\$500/Mile	-	

General Capital, Operations, and Maintenance Costs (continued)

Park Element	Capital Cost	Annual O&M Cost	Estimated Life (Years)	Notes & Assumptions
Park Amenities				
Lighting	\$15,000		15	Includes 2-3 pedestrian scale light posts
Pickleball Court	\$25,000	\$400/Court	25	Includes paving, fencing, striping, net
Tennis Courts	\$125,000	\$1,000/Court	25	Assumes 12,500 Sq. Ft. Double Court. Resurfacing includes striping of both tennis and pickleball cost of \$10,000 per court
Basketball Courts - Half	\$15,000/Court	\$600/Court	25	Includes base, paving, hoops, striping
Basketball Courts - Full	\$25,000/Court	\$600/Court	25	Includes base, paving, hoops, striping
Combined Basketball/Tennis Court	\$35,000/Court	\$600/Court	25	Includes base, paving, hoops, striping, nets
Sand Volleyball Court	\$10,000/Court		25	Includes sand and nets
Playground - Small	\$25,000	\$1,000/Site	25	Assumes neighborhood build - includes equipment only
Playground - Medium	\$60,000	\$1,200/Site	25	Assumes neighborhood build - includes equipment only
Playground - Large/premium	\$100,000	\$1,500/Site	25	Assumes neighborhood build - includes equipment only
Nature Play Areas	\$50,000-\$100,000	\$1,000/Site	20	Assumes 1 to 2 signature features and remainder natural materials
Skate Park Equipment	\$40/Sq. Ft.	\$3,000/Site	15	Includes equipment only
Outdoor Hockey Rink	\$80,000-\$100,000	\$9,000/Rink	20	Full size rink with wooden boards
Community Gardens	\$10,000-\$20,000/Acre	\$800 Acre	-	
Off-Leash Dog Park	\$10,000-\$50,000 Acre	\$800 Acre	15-20	
Fishing Pier	\$25,000		20	Includes 100' long wood pier with railings
Dock	\$10,000		20	Includes 40' long metal dock
Swimming Beach	\$15,000		25	Includes grading and sand
Splash Pad	\$600,000	\$5,000	15-20	
Amphitheater	\$800,000	\$2,000	50	Assumes open stage and seating for 200+
Disc Golf Course	\$25,000		25	
Neighborhood Park Amenity Package	\$35,000/park	Included in general park costs	20	Assumes 1-\$25,000 shade structure; 2- \$2,000 benches with concrete pad, 2- \$2,000 bike racks with concrete pad, 2-\$1,000 waste receptacles
Community Park Amenity Package	\$55,000/park	Included in general park costs	20	Assumes 1-\$40,000 shade structure; 4- \$2,000 benches with concrete pad, 2- \$2,000 bike racks with concrete pad, 3-\$1,000 waste receptacles

General Capital, Operations, and Maintenance Costs (continued)

Park Element	Capital Cost	Annual O&M Cost	Estimated Life (Years)	Notes & Assumptions
Athletic Fields				
Field Lighting	\$225,000/field	\$500/field	30	
Fencing	\$40/Linear foot		20	6 ft coated steel fencing
Diamond Field - Low maintenance	\$1,500/acre new seed; \$25,000/acre new sod	\$800/Acre	25	Includes play surface & striping; non-irrigated, practice field
Diamond Field - Average maintenance	\$1,500/acre new seed; \$25,000/acre new sod	\$2,300/Field	20	Includes play surface & striping; non-irrigated
Diamond Field - High maintenance	\$27,000/acre new seed and aglime; \$50,000/acre new sod	\$4,200/Field	15	Includes play surface & striping; irrigated
Irrigation System	\$50,000/field	\$1,000/field	15	
Rectangular Field - Practice field, low maintenance	\$15,000		25	Includes grass surface, striping
Rectangular Field - Youth size, average maintenance	\$25,000 - \$65,000	\$800 - \$4,200/Field	15	Includes grading, grass surface, striping; cost range based on sod/seed, and irrigated/non-irrigated field
Rectangular Field - Youth size, high maintenance	\$60,000		10	Includes grading, grass surface, irrigation updates
Rectangular Field - Adult size, average maintenance	\$2,250/field new seed; \$37,500/field new sod	\$2,000/Field	10	Includes grass surface
Rectangular Field - Adult size, high maintenance	\$30,000/acre new seed; \$65,000/acre new sod	\$4,200/Field	10	Includes grading, grass surface; irrigated
* Costs are for turf/field/irrigation only, no additional amenities				
Note: All costs are planning level estimates in 2018 dollars and do not include costs for engineering, design, and staff facilitation time.				

SARTELL

Parks + Trails Master Plan

Adopted by the Sartell City Council April 10, 2023

APPENDICES



APPENDICES

Appendix A: Park Maps A-1

Appendix B: Community Engagement B-1

APPENDIX A:

Park Maps



- 1

Pinecone Central Park
 - Construct paved trails
 - Install lighting around baseball fields
- 2

Sauk River Park
 - Trail improvements

- 3

Lions Park
 - All-inclusive park
 - Buckthorn removal
- 4

Lake Francis Park
 - Install Lions Playset
- 5

Linear Park
 - Install Irrigation System

- 6

Northside Park
 - Disk Golf Updates
 - Install fan deck
- 7

Val Smith park
 - Ice rink upgrades
- 8

Rotary Park
 - Picnic Pavilion

- 9

Rolling Meadows Park
 - Update Playset
- 10

Natures Edge Park
 - Update Playset
- 11

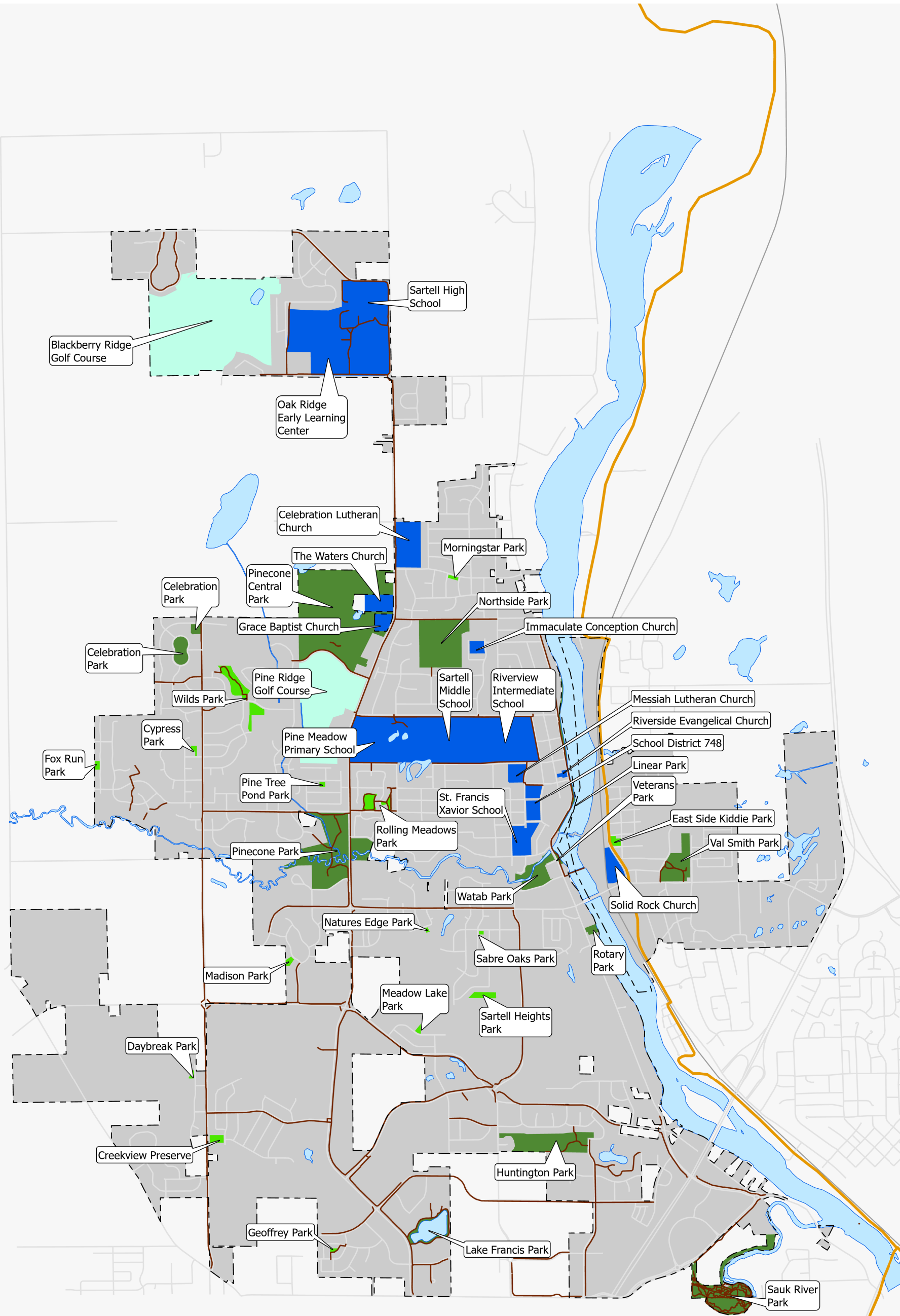
Pedestrian Bridge
 - Pedestrian bridge improvements
- 12

Bearson Courts
 - Basketball court facility improvements

Park Improvements

- Municipal Boundary
- City Regional Parkland
- Privately-owned Recreational
- City Neighborhood Parkland
- School Districts and Churches





Parks & Open Space

- | | |
|-------------------------------|------------------------------|
| Municipal Boundary | Privately-owned Recreational |
| Mississippi River Trail | City Neighborhood Parkland |
| Existing Trails | City Regional Parkland |
| School Districts and Churches | |





	2.80 miles
	4.26 miles
	3.51 miles
	3.21 miles

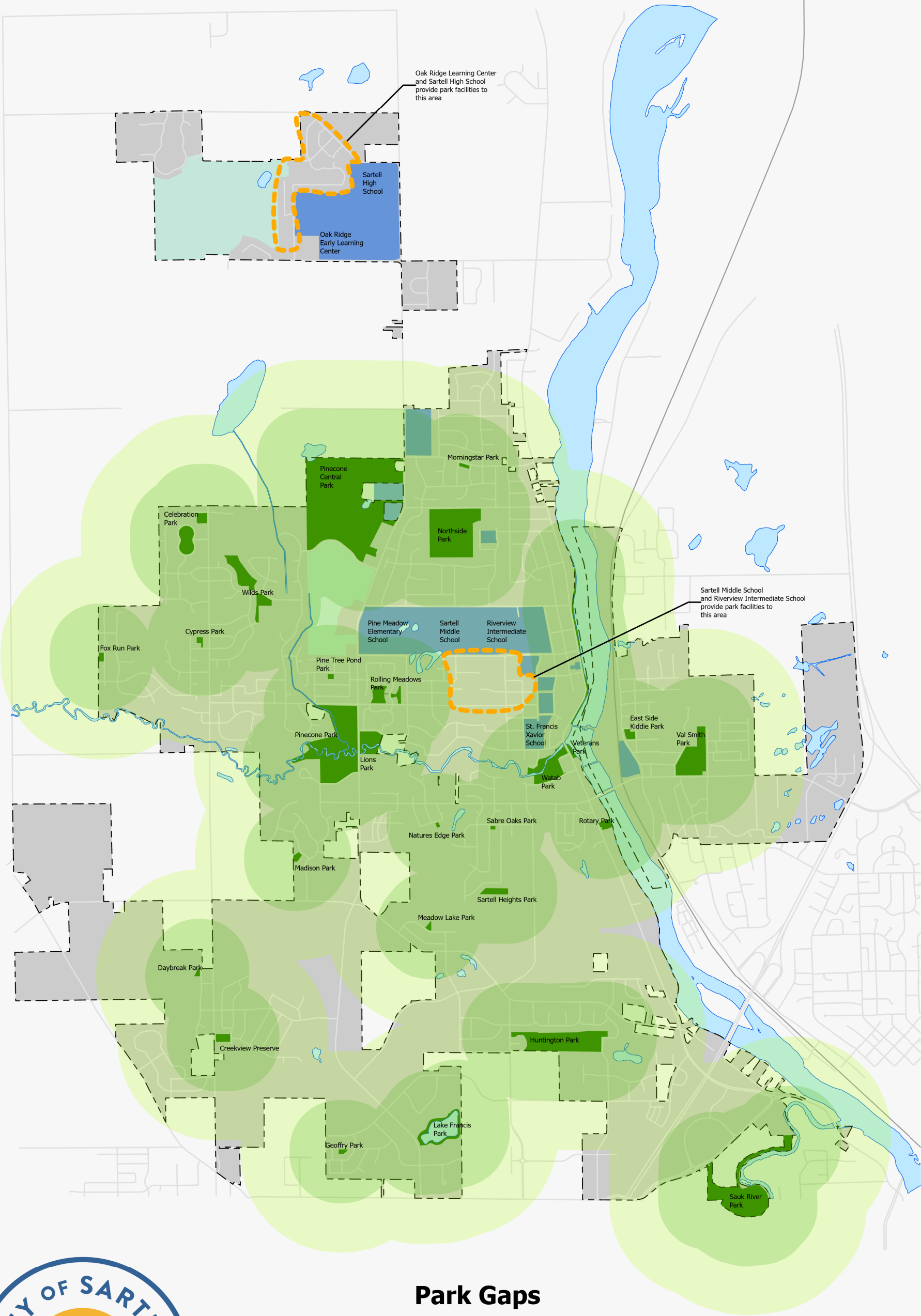
	2.53 miles
	2.72 miles
	3.57 miles
	1.99 miles





Park Gaps

- | | |
|---|---|
|  Areas within 1/4 mile of a park |  City Parkland |
|  Areas within 1/2 mile of a park |  Privately-owned Recreational |
|  Municipal Boundary |  School Districts and Churches |





Trail Gaps

- | | |
|------------------------------|-------------------------------|
| Municipal Boundary | City Neighborhood Parkland |
| Mississippi River Trail | School Districts and Churches |
| Existing Trails | Trail Gaps |
| City Regional Parkland | |
| Privately-owned Recreational | |





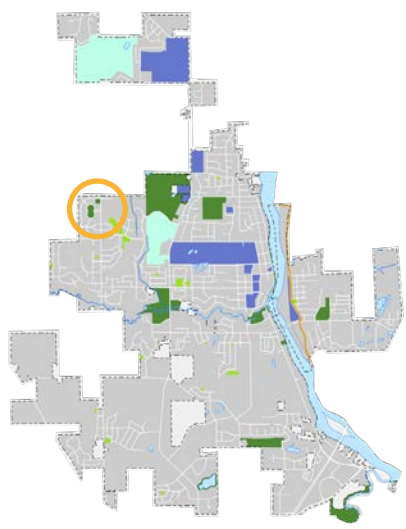
Celebration Park

1017 19th Avenue N

Legend

- PROJECT BOUNDARY
- PARKING
- RESTROOMS
- BASKETBALL
- SOCCER
- POOL
- PICNIC/SHELTER
- PLAY AREA

Park Location



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Lions Park

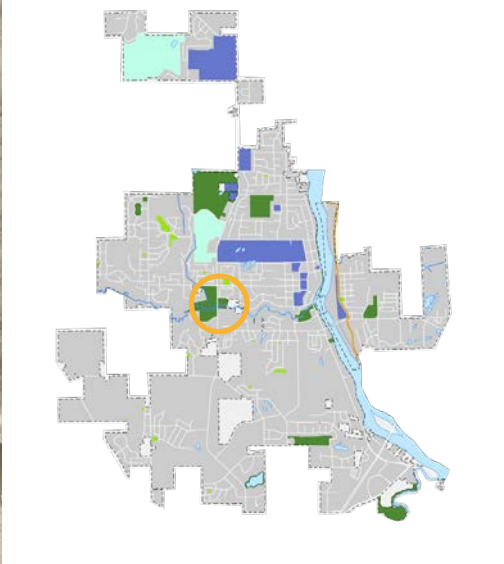
1030 1st Street N

Legend

- PROJECT BOUNDARY
- PARKING
- PICNIC/SEATING
- RIVER OVERLOOK
- INCLUSIVE PLAYGROUND
- HANDICAP ACCESSIBLE TRAILS



Park Location





Northside Park

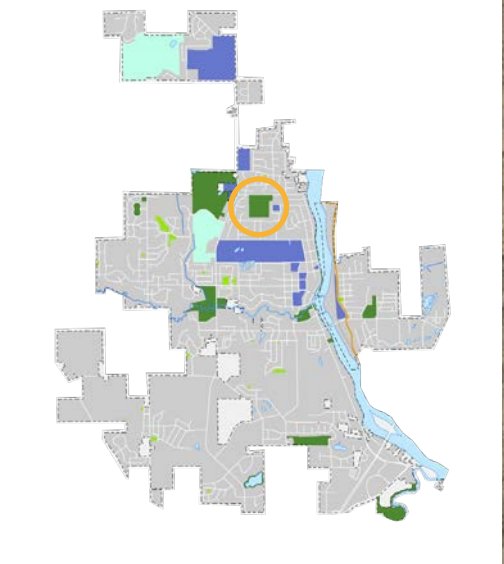
710 12th Street N

Legend

- PROJECT BOUNDARY
- PARKING
- RESTROOMS/CONCESSIONS
- BASKETBALL
- SOCCER
- BASEBALL
- VOLLEYBALL
- DISC GOLF
- PICNIC/SHELTER
- PLAY AREA



Park Location



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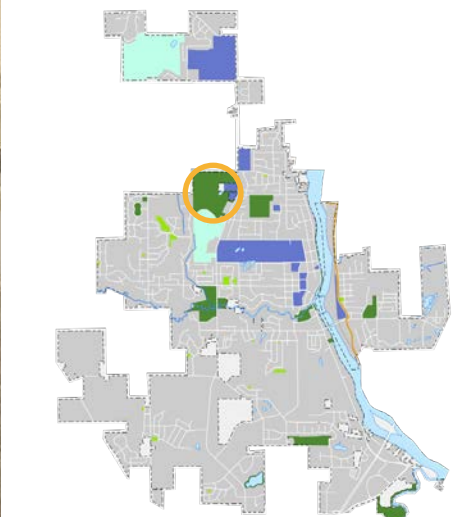
Pinecone Central Park

1105 Central Park Boulevard

Legend

- PROJECT BOUNDARY
- FUTURE PARK EXPANSION
- PARKING
- RESTROOMS
- BASKETBALL
- SOCCER
- BASEBALL
- SKI TRAILS
- SKATING RINK
- MR. TWISTY ICE CREAM
- DOG PARK
- SHELTER
- TRAILS

Park Location



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Rotary Park

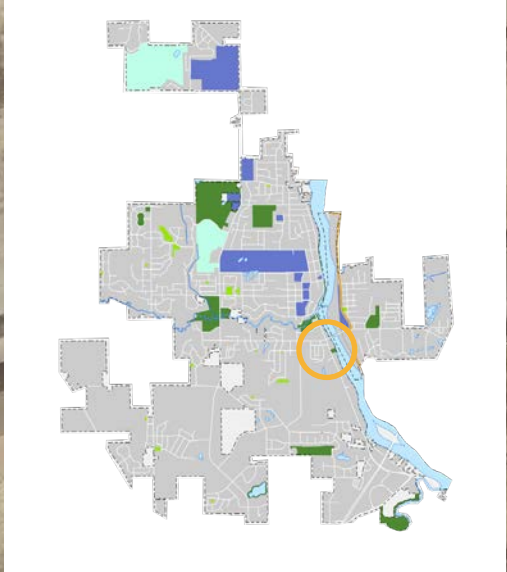
220 Riverside Avenue S

Legend

- PROJECT BOUNDARY
- PARKING
- PICNIC
- FISHING PIER



Park Location



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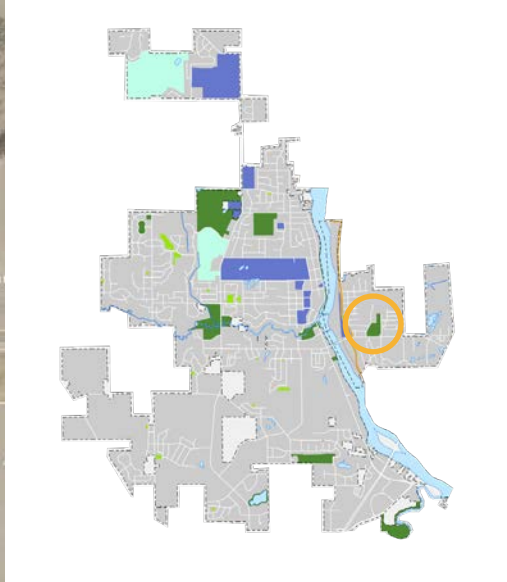
Val Smith Park

425 1st Street NE

Legend

- PROJECT BOUNDARY
- PARKING
- RESTROOMS
- BASKETBALL
- BASEBALL
- VOLLEYBALL
- SKATING RINK
- PICNIC/SHELTER
- PLAY AREA
- PICKLE BALL
- SLEDDING HILL
- TRAILS

Park Location



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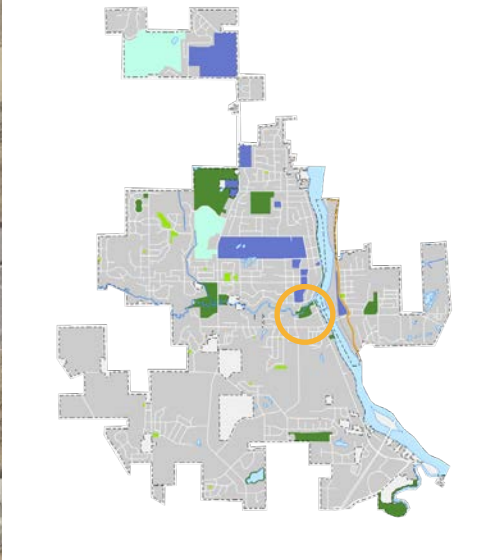




Watab Park

7 Riverside Avenue N

Park Location



Legend

- PROJECT BOUNDARY
- PARKING
- BASKETBALL
- TENNIS/PICKLE BALL
- SPLASH PAD
- PICNIC/SHELTER
- RESTROOMS
- PLAY AREA
- RIVER OVERLOOK
- PEDESTRIAN BRIDGE
- TRAILS





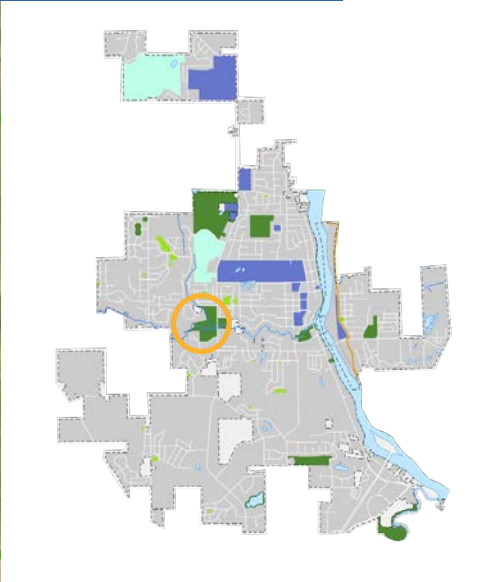
Pinecone Park

125 Pinecone Road N

Legend

- PROJECT BOUNDARY
- PARKING
- RESTROOMS
- CITY HALL
- MULTI-SPORT FACILITY
- SKATING RINK/HOCKEY
- RIVER OVERLOOK
- PEDESTRIAN BRIDGE
- TRAILS

Park Location





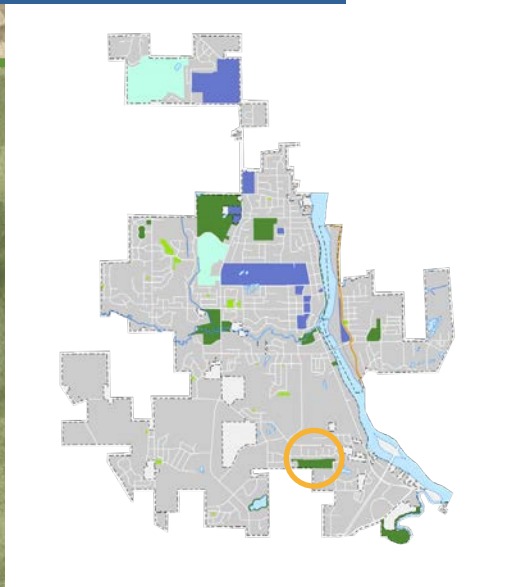
Huntington Park

410 Pheasant Dr

Legend

- PROJECT BOUNDARY
- PARKING
- SEATING
- EXERCISE STATION
- PLAY AREA
- TRAILS

Park Location



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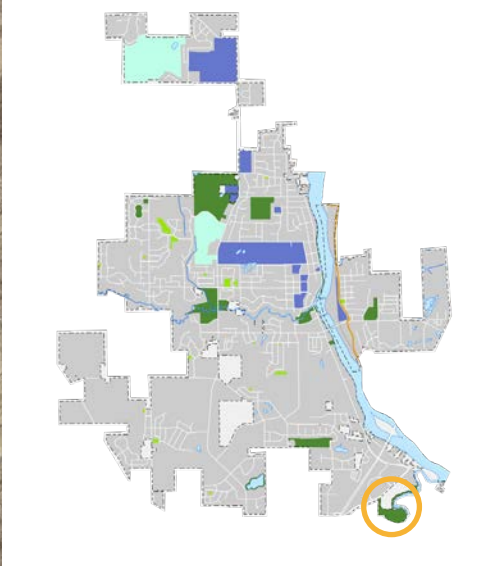
Sauk River Park

3237 Delores Dr., St. Cloud, MN

Legend

- PROJECT BOUNDARY
- PARKING
- PORTABLE RESTROOMS
- PICNIC/SHELTER
- WALKING TRAILS
- MOUNTAIN BIKE TRAILS
- BEACH
- PEDESTRIAN BRIDGE
- TRAILS

Park Location





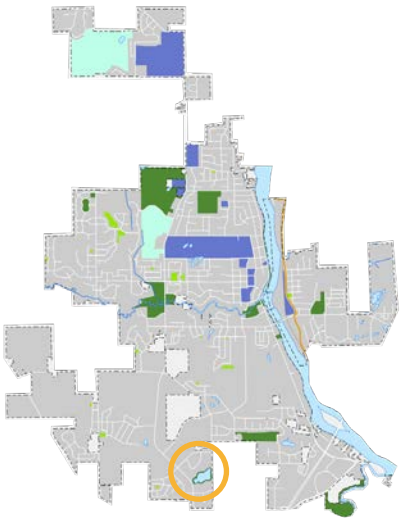
Lake Francis Park

850 19th Street S

Legend

- PROJECT BOUNDARY
- PARKING
- PICNIC/SHELTER
- SARTELL COMMUNITY CENTER
- RESTROOMS
- MULTI-SPORT FACILITY
- BENCH
- WALKING TRAILS
- MONUMENT
- TRAILS

Park Location



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0 200 400 800 Feet





Veterans Park

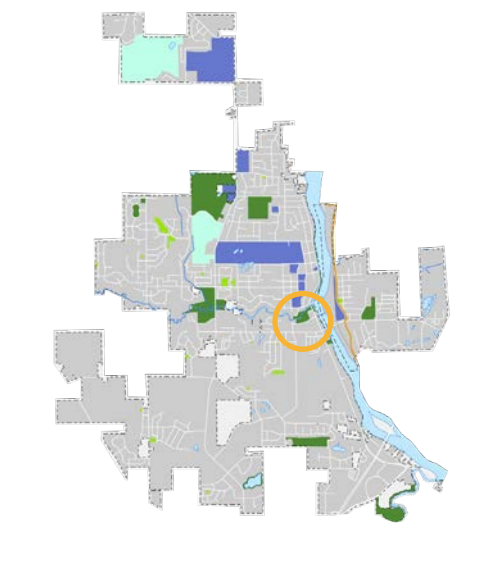
10 Riverside Avenue

Legend

- PROJECT BOUNDARY
- PARKING
- HANDICAP ACCESSIBLE PARKING
- MONUMENT
- BENCH/SWING
- TRAILS



Park Location



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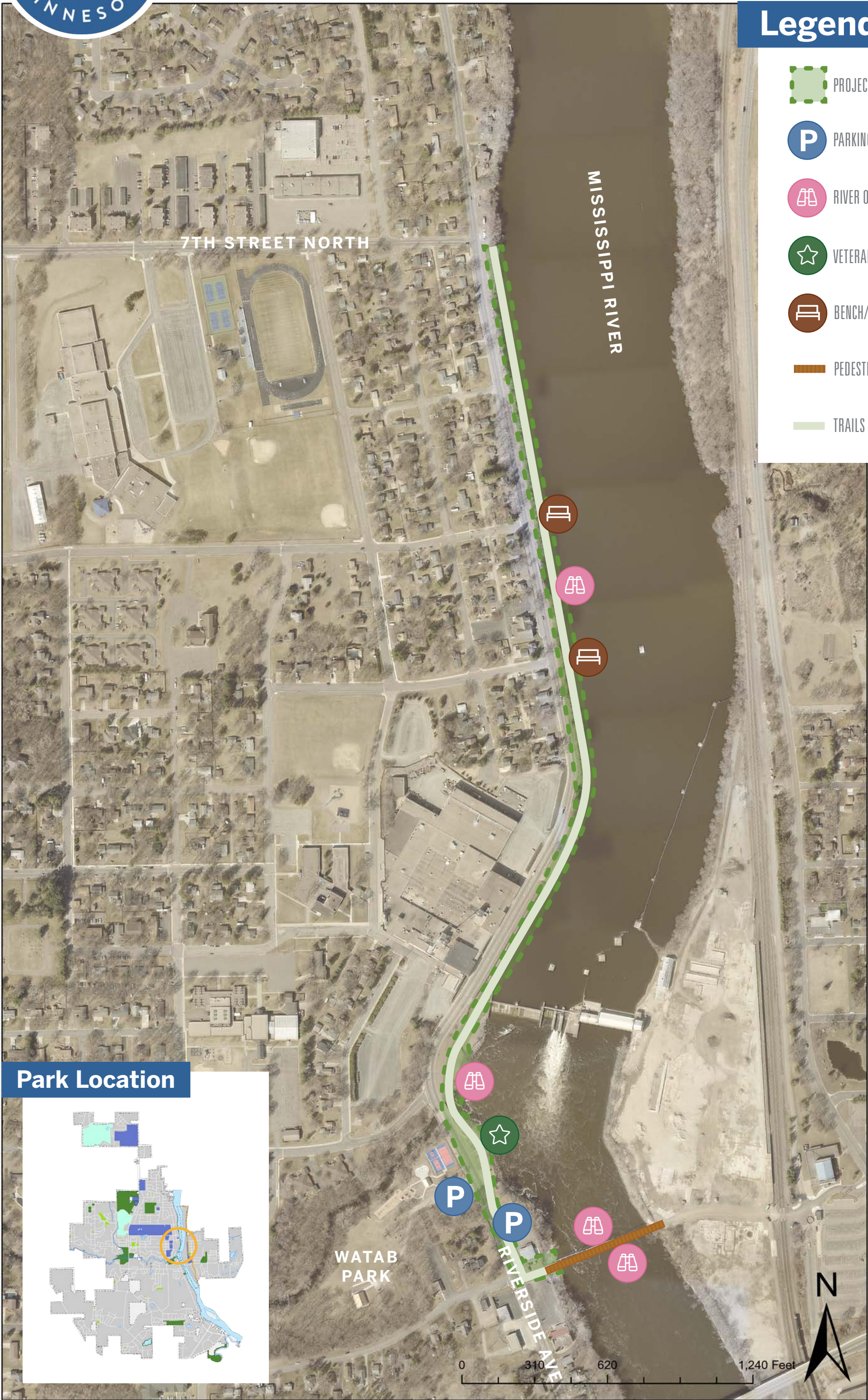


Linear Park

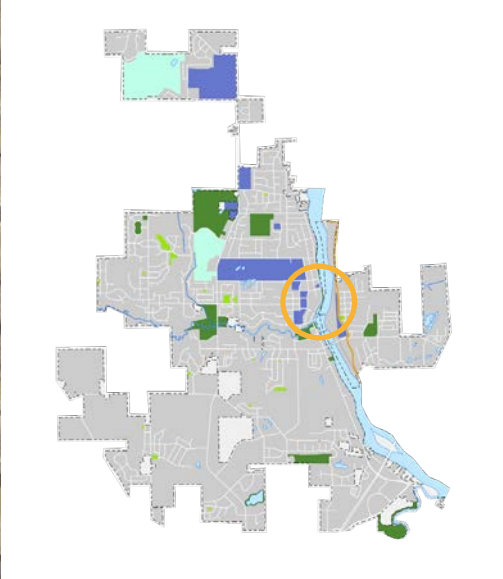
10 Riverside Avenue

Legend

- PROJECT BOUNDARY
- PARKING
- RIVER OVERLOOK
- VETERANS PARK
- BENCH/SWING
- PEDESTRIAN BRIDGE
- TRAILS



Park Location



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APPENDIX B:

Community Engagement

This Appendix includes:

- ▶ Community Engagement Summary
- ▶ Detailed Results of online survey (Survey Monkey)



COMMUNITY ENGAGEMENT SUMMARY

Web Survey

The web survey was launched October 3rd and closed November 28th, 2022, with a total of 321 participants. The survey consisted of 14 total questions, with variation in question types (multiple choice, ranking, open ended). Some questions regarding the demographics of the participants were also asked. The following is a summary of the responses gathered through this survey.

Parks and Facilities

- » Most visited park: Pinecone Central Park
 - 2nd: Watab Park
 - 3rd: Lions Park
- » All Parks and facilities were generally rated good or excellent for quality and maintenance
- » Suggestions:
 - Need to upgrade (and keep updated) playground equipment, parking, and walking paths
 - Need a pool for all ages to enjoy (wading pool for younger kids (think beach entrance), regular pool for older kids and adults.)
- » Top Priorities the City should address (most popular responses):
 - Amenities (70%)
 - Appearance/Maintenance (52%)
 - Safety (41%)
 - Accessibility (36%)
 - Social Events (33%)
 - Arts (19%)
- » Other Neighborhood Park suggestions:
 - Pool/Wading pool
 - Restroom and drinking fountain facilities
 - Picnic shelters/shade/benches

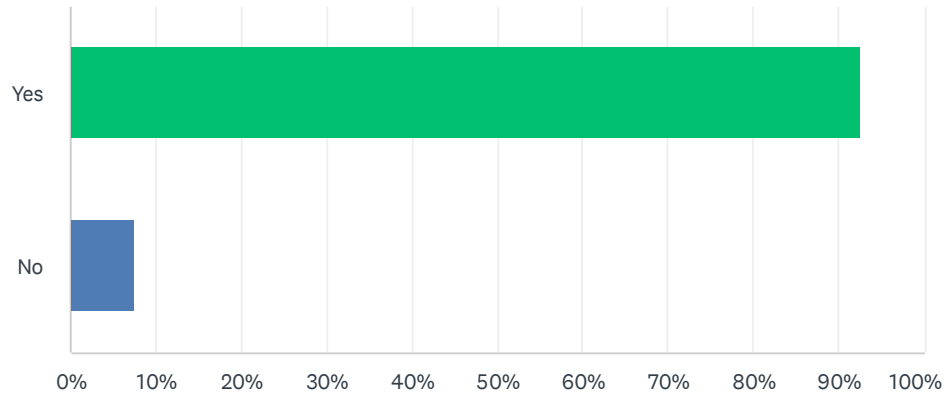
WEB SURVEY PARTICIPATION

321 Total participants

- » Survey open from October 3rd to November 28th, 2022
- » Most responses gathered (193) on Monday October 31st, 2022
- » The majority of participants live in The City of Sartell
- » 7.5% of participants do not live in Sartell
- » Most participants (41%) are age 34-44
- » As a whole, the quality of the parks, trails and greenways in Sartell were rated as 4.6 stars out of 6

Q1 Are you a resident of the Sartell area? You do not need to be a resident to complete this survey.

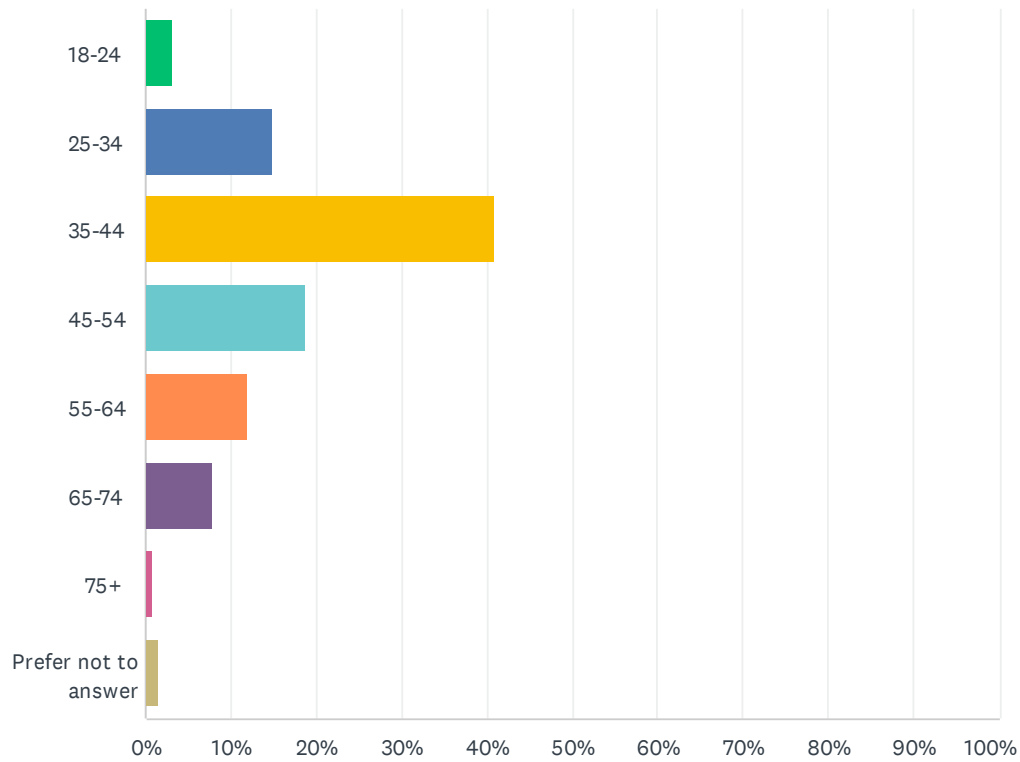
Answered: 320 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	92.50%	296
No	7.50%	24
TOTAL		320

Q2 The age group you represent is:

Answered: 320 Skipped: 1



ANSWER CHOICES	RESPONSES	
18-24	3.13%	10
25-34	15.00%	48
35-44	40.94%	131
45-54	18.75%	60
55-64	11.88%	38
65-74	7.81%	25
75+	0.94%	3
Prefer not to answer	1.56%	5
TOTAL		320

Q3 What do you like best about the Sartell parks system?

Answered: 146 Skipped: 175

#	RESPONSES	DATE
1	Trails, mountain bike trails, nature.	11/28/2022 4:12 PM
2	The basketball court addition at Pinecone Park was a great addition.	11/23/2022 9:30 PM
3	There are a few nice playgrounds for kids	11/22/2022 11:21 AM
4	Central locations	11/19/2022 3:20 PM
5	Mr. Twistys at Pinecone Central Park	11/17/2022 1:11 PM
6	Generally nice parks for the community.	11/17/2022 12:47 PM
7	Walking trails	11/17/2022 11:20 AM
8	Our baseball fields	11/17/2022 9:41 AM
9	Several options	11/17/2022 9:34 AM
10	Dog park	11/17/2022 8:15 AM
11	Pinecone Regional Park	11/16/2022 10:35 AM
12	Access to multiple parks is nice!	11/16/2022 10:11 AM
13	sartell has a overwhelming amount of parks	11/16/2022 8:43 AM
14	I like the variety of activities available. Ball fields, playgrounds, biking and walking paths, dog park, even the new mountain bike trails.	11/16/2022 8:37 AM
15	There are a lot of parks in the area.	11/15/2022 5:12 PM
16	Multiple locations across city	11/15/2022 7:33 AM
17	Bike paths, amount of parkland	11/14/2022 6:22 PM
18	There are enough parks.	11/14/2022 5:43 PM
19	Nice variety of amenities.	11/14/2022 3:32 PM
20	Locations for accessing many different neighborhoods	11/14/2022 9:08 AM
21	The space allocated to parks (land designated for parks) is great.	11/13/2022 5:43 PM
22	Lots of playground options	11/12/2022 8:24 PM
23	The oppurtunity to play pickleball for free outdoors	11/12/2022 2:03 PM
24	That there are many park sin various neighborhoods. We visit most of them during the year	11/12/2022 11:05 AM
25	The amount of parks	11/12/2022 11:00 AM
26	I like that there are lots small neighborhood parks with play structures (for kids) instead of just a few very large parks - but the downside is that this only seems to be true for the newer parts of town.	11/12/2022 10:26 AM
27	There are a few easy to access toddler friendly parks we enjoy like Watab and Celebration.	11/12/2022 9:51 AM
28	Kid friendly. Clean.	11/12/2022 8:30 AM
29	Overall, they're well-maintained	11/12/2022 7:58 AM
30	Well-maintained, usually scenic, and clean with plenty of trash cans available.	11/12/2022 7:39 AM
31	Nice locations near the Mississippi River	11/11/2022 6:40 PM

32	There are sooooo many parks here! They vary in size and are hidden all around. Most are very well maintained.	11/10/2022 8:33 PM
33	They have new equipment	11/10/2022 7:42 PM
34	Open, Convenient locations, Pickelball courts.	11/10/2022 4:27 PM
35	They are spread out to different subdivisions, so they are close for children and adults to visit from home.	11/10/2022 7:45 AM
36	Love that the parks are easy to access and that they are making them accessible to everyone!!	11/10/2022 7:05 AM
37	Trails	11/8/2022 10:13 PM
38	Trails	11/8/2022 7:03 PM
39	Locations, path systems	11/8/2022 6:04 PM
40	Pickalball	11/8/2022 5:54 PM
41	Clean parks, natural beauty with lots of trees	11/8/2022 5:23 PM
42	The amount of options	11/8/2022 4:51 PM
43	The many trails connecting our city.	11/8/2022 4:20 PM
44	Well taken care of	11/8/2022 4:16 PM
45	Quantity	11/8/2022 1:53 PM
46	Availability. Dog park	11/8/2022 12:26 PM
47	Clean and safe. Grass mowed etc.	11/8/2022 11:54 AM
48	Amenities	11/8/2022 11:22 AM
49	The trails. Love the paved trails that connect the entire City. Love the new mountain bike trails. Love the quality of the sports facilities.	11/8/2022 11:12 AM
50	Many of them	11/8/2022 8:33 AM
51	Having multi sport options	11/8/2022 8:29 AM
52	There are many and appear to be well kept.	11/8/2022 8:27 AM
53	The number of parks in the area	11/8/2022 7:57 AM
54	Use of shelters	11/7/2022 5:07 PM
55	Many options, but normally take our grandkids to school playgrounds.	11/7/2022 8:27 AM
56	Widespread	11/6/2022 8:06 AM
57	Nice parks	11/5/2022 8:39 PM
58	Green spaces and sage, clean facilities, the excellent dog park	11/5/2022 6:33 PM
59	Paved trail system that connects them all and their tidiness.	11/4/2022 11:11 PM
60	Playground equipment	11/4/2022 6:26 PM
61	There are a lot of options. Lots of parks close to everyone. Bike/walking paths.	11/4/2022 5:19 PM
62	Bike Trails	11/4/2022 4:59 PM
63	The biking trails, multiple parks	11/4/2022 2:08 PM
64	natural trails	11/4/2022 11:14 AM
65	Cleanliness, access	11/4/2022 10:22 AM
66	close to my home.	11/4/2022 10:12 AM
67	Like neighborhood parks	11/4/2022 10:03 AM

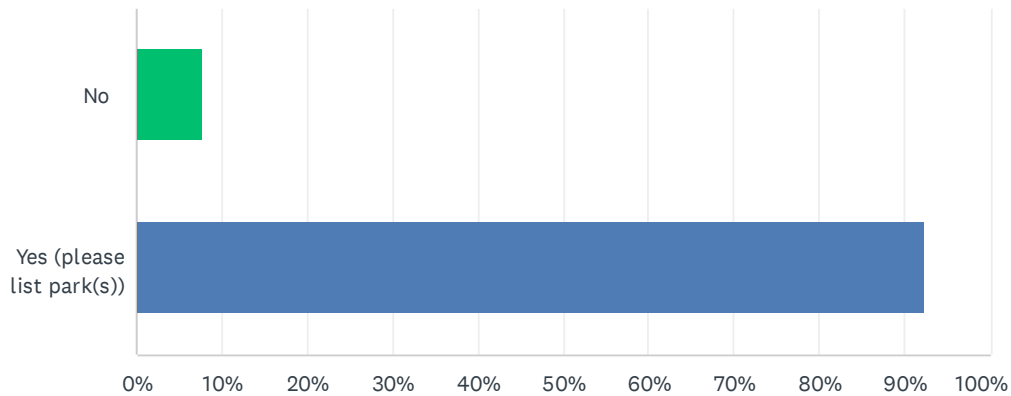
68	Nice basketball courts .	11/4/2022 9:47 AM
69	I have kids who like to park-jump! We like the variety and the fact that there are many parks to choose from	11/4/2022 9:13 AM
70	The size, open areas, and increased access to walk to Parks (specifically Watab)	11/4/2022 9:12 AM
71	Multiple locations, multiple ages can use them	11/4/2022 8:55 AM
72	Clean, options for different activities, trails	11/4/2022 7:20 AM
73	They are nothing special unless you are 5.	11/4/2022 6:19 AM
74	Available restrooms, somewhat scenic park area, usually not overcrowded, paved trail routes were added, and plan for the old bridge to be open to pedestrians and bicycles	11/4/2022 1:36 AM
75	Easy parking.	11/3/2022 10:38 PM
76	They are well maintained and look nice.	11/3/2022 9:49 PM
77	Option of parks around community and many trails	11/3/2022 9:02 PM
78	They are clean and well-maintained	11/3/2022 9:02 PM
79	Extensive trails around town and easy access to parks through trails	11/3/2022 8:32 PM
80	I like that we have options. Areas for sports, some water areas, and playground access.	11/3/2022 8:05 PM
81	Proximity to home	11/3/2022 7:38 PM
82	How clean and accessible they are, and different types from around the area.	11/3/2022 7:18 PM
83	I do enjoy the amount of parks on each neighborhood. It seems like you are always walking distance from a park.	11/3/2022 6:55 PM
84	Celebration pool, splash pad and new playground on river Ave by riverboat depot	11/3/2022 6:11 PM
85	Added trails, nature	11/3/2022 5:45 PM
86	Relatively clean and well maintained. Seems to be plenty of them well dispersed throughout the city.	11/3/2022 5:14 PM
87	To many parks in Sartell	11/3/2022 5:14 PM
88	The courts and shelters	11/3/2022 4:21 PM
89	Clean, walking trails and biking trails	11/3/2022 4:04 PM
90	Availability in most neighborhoods	11/3/2022 3:52 PM
91	Walking/bike trails, and sledding hill at northside park	11/3/2022 3:40 PM
92	Lots of bike and walking trails	11/3/2022 3:20 PM
93	Lots of different parks.	11/3/2022 2:47 PM
94	a lot of various options to utilize	11/3/2022 2:46 PM
95	Walking trails	11/3/2022 2:45 PM
96	Well maintained I really appreciate the trails that are paved/maintained. Walking access to parks is important to us.	11/3/2022 2:43 PM
97	I enjoy that there are parks usually within a short distance of each other, even though some are smaller in size.	11/3/2022 2:38 PM
98	They have a lot of them for families with kids.	11/3/2022 2:34 PM
99	walking trails	11/3/2022 2:33 PM
100	The different amenities and they each have their own "theme"	11/3/2022 2:19 PM
101	Variety	11/3/2022 2:08 PM
102	Availability	11/3/2022 1:40 PM

103	Bike paths that connect parks and amenities.	11/3/2022 1:36 PM
104	Local neighborhood parks	11/3/2022 1:09 PM
105	Lots of different options to spread out use	11/3/2022 1:05 PM
106	The variety and trails.	11/3/2022 12:57 PM
107	Pine Cone Park	11/3/2022 11:30 AM
108	Availability, locations, and paved paths	11/3/2022 7:38 AM
109	Compared to where they were years ago, they have improved with a supervisor position, adding parks, things have been done, but more is deserved for the tax payers in the city	11/3/2022 6:24 AM
110	Very clean and kept up	11/2/2022 8:04 PM
111	The parks are in located in the city.	11/2/2022 7:16 PM
112	Watch park with the Splash pad, playground equipment, pavilion and new paved parking lot.	11/2/2022 7:12 PM
113	Variety	11/2/2022 4:56 PM
114	Free access	11/2/2022 4:48 PM
115	Very well maintained. Great options.	11/2/2022 2:36 PM
116	Variety of locations	11/2/2022 12:47 PM
117	Locations	11/2/2022 9:23 AM
118	The variety of amenities and the amount of parks	11/2/2022 9:18 AM
119	The quantity of neighborhood and regional parks	11/2/2022 7:37 AM
120	There seem to be quite a few	11/1/2022 10:33 PM
121	There are many of them.	11/1/2022 9:34 PM
122	Accessibility	11/1/2022 8:31 PM
123	Variety of play spaces all within proximity to home.	11/1/2022 8:26 PM
124	There are many parks for my children to enjoy	11/1/2022 8:05 PM
125	Lots of variety (playgrounds, trails, walking) etc	11/1/2022 10:44 AM
126	That there are many parks to choose from!	11/1/2022 9:56 AM
127	Enjoying the increase in bike paths	11/1/2022 9:45 AM
128	Lots of parks	11/1/2022 9:43 AM
129	Locations	11/1/2022 9:16 AM
130	Multiple locations	11/1/2022 9:12 AM
131	Well kept parks, lots of trails	11/1/2022 8:29 AM
132	The Sartell parks are near my home so I have easy access to many parks.	10/31/2022 6:37 PM
133	I guess I don't see it as a park system. The park map I've seen is hard to read and not laid out in any order that's easy to read so I quit looking at it. I know of Central Park and that's about it. A more clear map and better communication of our parks would help me feel like it's more of system.	10/31/2022 8:08 AM
134	A lot of variety	10/30/2022 9:15 PM
135	Clean and well kept	10/30/2022 6:35 PM
136	Neighborhood parks with playground equipment Being able to have a picnic by the river almost makes up for limited riverside dining options	10/30/2022 2:31 PM
137	I like the proximity to where I live.	10/29/2022 7:59 PM

138	How close they are to our home. We enjoy walking to the park with our kiddo.	10/29/2022 6:39 PM
139	Sauk River Regional Park, bike paths	10/29/2022 6:09 PM
140	Trail system	10/29/2022 5:48 PM
141	Trails through the woods. Love hiking and skate cross-country skiing. Also soccer fields and pickleball courts.	10/29/2022 2:23 PM
142	They're clean	10/28/2022 8:56 PM
143	The playground/play structures are what is most important to me.	10/28/2022 6:56 PM
144	Proximity to walking path and most connected by sidewalks or less busy streets, enough room to accommodate everyone.	10/28/2022 5:04 PM
145	Multi use trails, clean facilities.	10/28/2022 3:11 PM
146	Amount	10/10/2022 9:30 PM

Q4 Have you visited a Sartell Park in the last year?

Answered: 181 Skipped: 140



ANSWER CHOICES	RESPONSES	
No	7.73%	14
Yes (please list park(s))	92.27%	167
TOTAL		181

#	YES (PLEASE LIST PARK(S))	DATE
1	PCP, Northside Park, Sauk River Park, Watab Park, Morning star Park, Lions Park	11/28/2022 4:12 PM
2	Pinecone Park	11/23/2022 9:30 PM
3	Huntington Park	11/22/2022 11:21 AM
4	Pinecone Central Park, Northside/St. Cloud Orthopedics	11/19/2022 3:20 PM
5	PCP, wilds	11/19/2022 8:59 AM
6	Lions Park, Pinecone central Park, Pinecone Regional Park, Northside Park	11/17/2022 1:11 PM
7	Pinecone central Park & heritage park	11/17/2022 12:47 PM
8	Celebration, pine tree pond	11/17/2022 11:20 AM
9	Pinecone Central, Watab	11/17/2022 9:41 AM
10	Most parks.	11/17/2022 9:34 AM
11	Celebration, pine cone central, probably others	11/17/2022 8:15 AM
12	Pinecone Park, Lions Park, Rolling Meadows	11/16/2022 10:35 AM
13	Northside Park, Watab Park	11/16/2022 10:11 AM
14	multiple	11/16/2022 8:43 AM
15	Lions Park	11/16/2022 8:37 AM
16	Wilds, Lions and celebration	11/15/2022 5:12 PM
17	Huntington	11/15/2022 7:33 AM
18	Morningstar, lions, pinecone central, Northside, val smith	11/14/2022 6:22 PM

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19	Pine Cone Regional, Lake Francis	11/14/2022 5:43 PM
20	Celebration Park, Lake Francis, Lions Community, Northside Park, Pinecone Central and Regional, Watab, Val Smith Park,	11/14/2022 3:32 PM
21	Hockey park, Baseball park, Sauk River park	11/13/2022 5:43 PM
22	Muskie Hill, PineCone, watab	11/12/2022 8:24 PM
23	Val Smith	11/12/2022 2:03 PM
24	Lions park and various others in all neighborhoods	11/12/2022 11:05 AM
25	Dog park, lions park of pine cone, rolling meadows park and walking paths	11/12/2022 11:00 AM
26	Pinecone Regional, Pinecone Central, Rolling Meadows, Lions, Veterans, Northside	11/12/2022 10:26 AM
27	Almost all.	11/12/2022 9:51 AM
28	All of them.	11/12/2022 8:30 AM
29	Lions Park & Rolling Meadow 2 park	11/12/2022 8:15 AM
30	Lions, Morning Star, Watab before it closed	11/12/2022 7:58 AM
31	Watab- lions	11/12/2022 7:39 AM
32	Musky hill/northside, Rotary park, Watab, lions	11/12/2022 6:30 AM
33	Morningstar, Pinecone, Val Smith, Lake Francis	11/11/2022 6:40 PM
34	Northside Park, Pinecone Central Park, Pinecone Regional Park, Lions Park, Morningstar Park, Watab Creek Park	11/10/2022 8:33 PM
35	Celebration Park, Wilds Park, Val Smith, Pinecone, Lions Park	11/10/2022 8:28 PM
36	Morningstar, watab	11/10/2022 7:42 PM
37	Val Smith Park	11/10/2022 4:27 PM
38	Sauk River Regional, lake Francis, Val Smith	11/10/2022 7:45 AM
39	Val Smith and Lion's Park	11/10/2022 7:05 AM
40	.	11/8/2022 10:13 PM
41	The one by Muskie hill	11/8/2022 9:40 PM
42	North side	11/8/2022 6:35 PM
43	School playground, Northside	11/8/2022 6:04 PM
44	Watab, east side Pickalball, baseball,	11/8/2022 5:54 PM
45	Mississippi River park	11/8/2022 5:23 PM
46	Watab, Northside, Lions	11/8/2022 4:51 PM
47	Celebration, Pine Cone Central, Watab	11/8/2022 4:20 PM
48	Val smith, Sauk River Regional Park	11/8/2022 4:16 PM
49	Val smith	11/8/2022 1:53 PM
50	Many	11/8/2022 12:26 PM
51	Wilds	11/8/2022 11:54 AM
52	Pine cone dog park	11/8/2022 11:22 AM
53	All of them, minus a couple small neighborhood parks.	11/8/2022 11:12 AM
54	Pinecone Park	11/8/2022 8:35 AM
55	Wilds, Pinecone Central	11/8/2022 8:33 AM

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56	Pinecone park	11/8/2022 8:29 AM
57	Wilds Park, Lions Park, Watab Park, Pinecone Central Park	11/8/2022 8:27 AM
58	Watab, Wilds, Pinecone, and many others	11/8/2022 7:57 AM
59	Northside veterans	11/7/2022 5:07 PM
60	Pinecone, Watab Creek, Rotary and others.	11/7/2022 8:27 AM
61	Riverside, Huntington	11/6/2022 8:06 AM
62	Pinecone Muskie watab	11/5/2022 8:39 PM
63	The Wilds Park, Lions Park, Pinecone Regional Park, Pine Tree Pond Park, Sartell Dog Park	11/5/2022 6:33 PM
64	Lions Park, Meadow Lake Park, Park neat water tower on Connecticut Ave S, Watab Park	11/4/2022 11:11 PM
65	Lake Francis Park	11/4/2022 10:56 PM
66	Creekview Park, Lions Community Park	11/4/2022 6:26 PM
67	Celebration park is our most frequented	11/4/2022 5:19 PM
68	Fox Run, Celebration Park	11/4/2022 4:59 PM
69	We go to them at least weekly during good weather, have been to almost all of them	11/4/2022 2:08 PM
70	Sauk River Regional Park, Lion's Park, watab park	11/4/2022 11:14 AM
71	Watab	11/4/2022 10:22 AM
72	north side.	11/4/2022 10:12 AM
73	Morning Star, Watab (before closed)	11/4/2022 10:03 AM
74	Celebration	11/4/2022 9:47 AM
75	Watab Creek, Lions, Pine Tree, Pine Cone, Northside, the Wilds, and many school parks too	11/4/2022 9:13 AM
76	North side park, Pinecone Central Park, fox run of Avalon village park	11/4/2022 9:12 AM
77	All of them! https://twitter.com/paulmeirick/status/1457413645550374914?s=46&t=K2zi8ifaDXGRLcmzzdTqZQ	11/4/2022 8:55 AM
78	Eastside Kiddie Park, Val Smith, Sauk River Regional Park,	11/4/2022 8:16 AM
79	Several	11/4/2022 7:20 AM
80	Sartell heights, and the new river path	11/4/2022 6:19 AM
81	Sartel Rotary Park	11/4/2022 1:36 AM
82	Lions Community	11/3/2022 10:47 PM
83	Northside Park, Lions Park	11/3/2022 10:38 PM
84	Huntington Park, Lake Francis Park, Lion's Park, Northside Park, Watab Creek Park	11/3/2022 10:21 PM
85	Lions park, park by the water tower.	11/3/2022 9:49 PM
86	Huntington, Morningstar	11/3/2022 9:02 PM
87	Huntington, Lion, watab	11/3/2022 9:02 PM
88	Huntington, Lions, Central	11/3/2022 8:32 PM
89	Lions, Watab, Central, Northside	11/3/2022 8:05 PM
90	Numerous	11/3/2022 7:38 PM
91	Wild's park	11/3/2022 7:18 PM
92	Celebration, fox run, cypress, lions, watab,	11/3/2022 6:55 PM
93	North side, lions, watab	11/3/2022 6:53 PM

94	One by riverboat depot	11/3/2022 6:11 PM
95	Pinecone Regional, Lions park, Muskie hill	11/3/2022 5:45 PM
96	Rotary, Watab	11/3/2022 5:14 PM
97	Val smith	11/3/2022 5:14 PM
98	East side, would have used Watab court d	11/3/2022 4:21 PM
99	Lions Park, Sauk River, "Lake" Francis, Creekview	11/3/2022 4:04 PM
100	North side- Musky Hill; Watab; Pine Cone Regional; Val Smith	11/3/2022 3:52 PM
101	Northside park, lions park, school parks	11/3/2022 3:40 PM
102	Wilds, Celebration, Riverside, Watab	11/3/2022 3:20 PM
103	Lion's, Rotary, Park, Celebration, Watab, Morningstar	11/3/2022 2:47 PM
104	Pine Cone	11/3/2022 2:46 PM
105	Val smith, Sauk river regional	11/3/2022 2:45 PM
106	Watab	11/3/2022 2:43 PM
107	Celebration park, wilds park. Dog park, lions park.	11/3/2022 2:43 PM
108	Morningstar	11/3/2022 2:42 PM
109	Sabre Oaks, Val Smith, Watab, Veterans, Lions, Lake Francis	11/3/2022 2:38 PM
110	I don't know the name	11/3/2022 2:34 PM
111	Val Smith	11/3/2022 2:33 PM
112	Lions park and the park on 3rd St South	11/3/2022 2:19 PM
113	Watab central, orthopedic, veterans	11/3/2022 2:08 PM
114	Not sure	11/3/2022 1:40 PM
115	North side, lions park by city hall, Morningstar park	11/3/2022 1:36 PM
116	Sabre Oaks, Lions Community Park	11/3/2022 1:09 PM
117	wilds, celebration, Pinecone Ballpark	11/3/2022 1:05 PM
118	Huntington, Sauk River, Pinecone	11/3/2022 12:57 PM
119	Pinecone Central Park	11/3/2022 12:03 PM
120	Pine Cone Parks, Lions Park area	11/3/2022 11:30 AM
121	Mississippi Riverside, watab creek	11/3/2022 7:38 AM
122	sauk river regional park	11/3/2022 6:24 AM
123	Lyons	11/3/2022 4:49 AM
124	Watab park	11/2/2022 8:04 PM
125	Val Smith, St. Cloud Orthopedic Field (Muskie Field) - disc golf, Watab Park yet it was close, Community Center walking trail around the lake	11/2/2022 7:16 PM
126	Actually last summer-watab because of splash pad. Definitely would have been there this summer but closed.	11/2/2022 7:12 PM
127	Golf course Sauk River	11/2/2022 4:56 PM
128	Watab , Lions, Northside, Veterans	11/2/2022 4:48 PM
129	Veterans and Northside	11/2/2022 3:05 PM
130	Watab, Pine Cone Central	11/2/2022 2:36 PM

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131	Lions park, val smith, pinecone central, fox run, park by water tower off Connecticut ave, Northside	11/2/2022 12:47 PM
132	Dog Park	11/2/2022 9:23 AM
133	Pinecone Central, Val Smith, Northside	11/2/2022 9:18 AM
134	Wilds, celebration, lions, cypress, Morningstar, Sabre oaks,	11/2/2022 7:37 AM
135	Celebration, lions,	11/1/2022 10:09 PM
136	Celebration, Ceder, the one by city hall, another in the Avalon village neighborhood	11/1/2022 9:34 PM
137	All	11/1/2022 8:31 PM
138	Morningstar, Pinecone Central, Northside	11/1/2022 8:26 PM
139	Creekview, Watab, Sandstone, Lions	11/1/2022 8:05 PM
140	North	11/1/2022 6:11 PM
141	Watab Creek, Northside, Linear, Pinecone, Veterans, Sauk River	11/1/2022 4:33 PM
142	Madison Crossing, Lions Park, Pinecone Regional,	11/1/2022 12:23 PM
143	Morningstar, lions, Watab, celebration	11/1/2022 10:44 AM
144	Pine Tree Pond, Watab, Orthopedic, Lions Club	11/1/2022 9:56 AM
145	Lions, Celebration, Fox run, Pine Cone	11/1/2022 9:45 AM
146	Morningstar, central, northside, watab	11/1/2022 9:43 AM
147	Fox run of Avalon	11/1/2022 9:16 AM
148	Wilds, Lions	11/1/2022 9:10 AM
149	So many!	11/1/2022 8:29 AM
150	Lake Francis, Sauk River Regional Park, Watab River Park, Lions Park	10/31/2022 6:37 PM
151	Central	10/31/2022 8:08 AM
152	Dog park, orthopedic Park	10/30/2022 9:15 PM
153	Watab, Lions, Val Smith, Champion	10/30/2022 6:35 PM
154	Wilds, Rotary	10/30/2022 2:31 PM
155	Sauk River Regional, Pinecone Regional, Lake Francis	10/29/2022 7:59 PM
156	Sabre and watab park	10/29/2022 6:39 PM
157	Sauk River, watab river, rotary, lions, Val smith	10/29/2022 6:09 PM
158	Celebration, Sauk River, Pine Cone Central, Lions	10/29/2022 5:48 PM
159	Lake Frances, Pinecone Central, Val Smith	10/29/2022 2:23 PM
160	Val Smith, Watab	10/28/2022 8:56 PM
161	Lions Park, we typically drive to other parks	10/28/2022 6:56 PM
162	Watab, morningstar, pinecone ball parks, orthopedic field/val Smith, lions park, all area school parks, celebration pool, Mississippi river park, lake Francis park	10/28/2022 5:04 PM
163	Every single one 😊	10/28/2022 3:11 PM
164	Celebration, Lions community, Wilds north	10/28/2022 2:03 PM
165	Lions park, Community crntet	10/28/2022 1:32 PM
166	Yes	10/10/2022 9:30 PM
167	Morningstar, North Side, Pinecone Central Park, School Parks	10/5/2022 3:23 PM

Q5 Which park/s do you utilize most frequently? Link to Sartell Parks

Answered: 157 Skipped: 164

#	RESPONSES	DATE
1	PCP, Sauk River Park	11/28/2022 4:12 PM
2	Pinecone Park	11/23/2022 9:30 PM
3	Huntington Park--It is the only park within walking distance.	11/22/2022 11:21 AM
4	Pinecone and Northside	11/19/2022 3:20 PM
5	PCP	11/19/2022 8:59 AM
6	Lions Park, Pinecone central Park, Pinecone Regional Park, Northside Park	11/17/2022 1:11 PM
7	Pinecone and heritage.	11/17/2022 12:47 PM
8	Celebration	11/17/2022 11:20 AM
9	Pinecone Central	11/17/2022 9:41 AM
10	Val Smith, Fox Run Pinecone, Northside Park, Pinecone Central Park	11/17/2022 9:34 AM
11	PCP, Rolling Meadows	11/16/2022 10:35 AM
12	Northside Park, St Cloud Ortho Field	11/16/2022 10:11 AM
13	multiple	11/16/2022 8:43 AM
14	Lions because it's close	11/16/2022 8:37 AM
15	Lions and Celebration	11/15/2022 5:12 PM
16	Northside	11/14/2022 6:22 PM
17	Pine Cone Regional and Lake Francis	11/14/2022 5:43 PM
18	Northside and Watab	11/14/2022 3:32 PM
19	Haven't for awhile	11/14/2022 9:08 AM
20	Baseball park	11/13/2022 5:43 PM
21	Watab	11/12/2022 8:24 PM
22	Val Smith	11/12/2022 2:03 PM
23	The school playgrounds	11/12/2022 11:05 AM
24	Rolling meadows parks, lions park, dog park, school parks	11/12/2022 11:00 AM
25	Pinecone central (kids soccer and winter skiing), Northside park (disc golf)	11/12/2022 10:26 AM
26	Watab when it was open. Celebration.	11/12/2022 9:51 AM
27	School parks. Since the one on river road was closed all summer	11/12/2022 8:30 AM
28	Rolling Meadows 2	11/12/2022 8:15 AM
29	Watab	11/12/2022 7:58 AM
30	Northside Watab and lions. We used to use rolling meadows park on corner of 9th and 4th. We also use the school Forrest.	11/12/2022 6:30 AM
31	Morningstar	11/11/2022 6:40 PM
32	Northside Park and Pinecone Central Park	11/10/2022 8:33 PM

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33	Celebration, Wilds, Val Smith, Pinecone	11/10/2022 8:28 PM
34	Morningstar	11/10/2022 7:42 PM
35	Val Smith park, The Wilds, Pinecone Parks	11/10/2022 4:27 PM
36	Lake Francis or Watab (which of course was closed the summer months)	11/10/2022 7:45 AM
37	It would be Watab park but that was closed all season.	11/10/2022 7:05 AM
38	Lions Park once in a while	11/8/2022 9:40 PM
39	NA	11/8/2022 7:03 PM
40	Pickalball courts	11/8/2022 5:54 PM
41	Mississippi River, watab	11/8/2022 5:23 PM
42	Northside, Watab	11/8/2022 4:51 PM
43	Celebration	11/8/2022 4:20 PM
44	Val smith & Sauk River Regional	11/8/2022 4:16 PM
45	Val smith	11/8/2022 1:53 PM
46	Pinecone Central, North park on 12th Ave, both several times per week, park near watab creek & Riverside	11/8/2022 12:26 PM
47	Wilds	11/8/2022 11:54 AM
48	Trails, PCP, Sauk River, Northside, Lions	11/8/2022 11:12 AM
49	Watab	11/8/2022 10:57 AM
50	Pinecone Park	11/8/2022 8:35 AM
51	Wilds North/South	11/8/2022 8:33 AM
52	Pine Cone park	11/8/2022 8:29 AM
53	Wilds Park and Pinecone Central Park	11/8/2022 8:27 AM
54	Watab	11/8/2022 7:57 AM
55	Northside	11/7/2022 5:07 PM
56	Pinecone	11/7/2022 8:27 AM
57	Huntington	11/6/2022 8:06 AM
58	Pinecone Muskie	11/5/2022 8:39 PM
59	Dog park, The Wilds Park	11/5/2022 6:33 PM
60	Meadow Lake Park, Lions Park	11/4/2022 11:11 PM
61	Lake Francis Park - we like the events.	11/4/2022 10:56 PM
62	Creekview Park, Lions Community Park	11/4/2022 6:26 PM
63	Celebration, Watab in previous years before roadwork	11/4/2022 5:19 PM
64	Fox Run, the park on Pinecone next to the community center	11/4/2022 4:59 PM
65	Celebrations, lions park, Val smith, wilds park	11/4/2022 2:08 PM
66	Sauk River Regional Park	11/4/2022 11:14 AM
67	Watab, lions	11/4/2022 10:22 AM
68	mississippi river.	11/4/2022 10:12 AM
69	Both those in #4	11/4/2022 10:03 AM
70	Tommy basketball courts	11/4/2022 9:47 AM

71	all of the above	11/4/2022 9:13 AM
72	North side Park	11/4/2022 9:12 AM
73	Those around the wilds, but regularly visit most	11/4/2022 8:55 AM
74	Eastside	11/4/2022 8:16 AM
75	None	11/4/2022 6:47 AM
76	Sartel Rotary Park	11/4/2022 1:36 AM
77	Northside Park	11/3/2022 10:38 PM
78	Huntington Park, Lake Francis Park, Lion's Park, Northside Park, Watab Creek Park	11/3/2022 10:21 PM
79	Lions Park	11/3/2022 9:49 PM
80	Huntington	11/3/2022 9:02 PM
81	Watab, Huntington	11/3/2022 9:02 PM
82	Huntington, Lions, Central (dog park)	11/3/2022 8:32 PM
83	Watab	11/3/2022 8:05 PM
84	Lions, watab, celebration	11/3/2022 7:38 PM
85	Wilds park/pool	11/3/2022 7:18 PM
86	Fox run	11/3/2022 6:55 PM
87	North side	11/3/2022 6:53 PM
88	School playgrounds and the park/splash pad by tiger boat depot	11/3/2022 6:11 PM
89	Pinecone regional	11/3/2022 5:45 PM
90	Rotary	11/3/2022 5:14 PM
91	Watab	11/3/2022 4:21 PM
92	Lions	11/3/2022 4:04 PM
93	Same as above.	11/3/2022 3:52 PM
94	Northside park and walking trails	11/3/2022 3:40 PM
95	Wilds, Watab	11/3/2022 3:20 PM
96	Celebration, Morningstar	11/3/2022 2:47 PM
97	Pine Cone central	11/3/2022 2:46 PM
98	Val Smith	11/3/2022 2:45 PM
99	Watab	11/3/2022 2:43 PM
100	Celebration park	11/3/2022 2:43 PM
101	Morningstar	11/3/2022 2:42 PM
102	Watab, Veterans, Lions, Val Smith	11/3/2022 2:38 PM
103	Quarry Parks	11/3/2022 2:34 PM
104	Val Smith	11/3/2022 2:33 PM
105	Lions park and Veterans park	11/3/2022 2:19 PM
106	See above	11/3/2022 2:08 PM
107	Not sure	11/3/2022 1:40 PM
108	Morningstar	11/3/2022 1:36 PM

Community Parks Survey

SurveyMonkey

109	Sabre Oaks	11/3/2022 1:09 PM
110	Wilds	11/3/2022 1:05 PM
111	Sauk River	11/3/2022 12:57 PM
112	Pine Cone	11/3/2022 11:30 AM
113	Riverside	11/3/2022 7:38 AM
114	sauk river regional park	11/3/2022 6:24 AM
115	Lyons	11/3/2022 4:49 AM
116	Watab park	11/2/2022 8:04 PM
117	Val Smith	11/2/2022 7:16 PM
118	Watab	11/2/2022 7:12 PM
119	Saul River	11/2/2022 4:56 PM
120	Same as above	11/2/2022 4:48 PM
121	Northside	11/2/2022 3:05 PM
122	Pine Cone Central	11/2/2022 2:36 PM
123	Fox run, northside	11/2/2022 12:47 PM
124	Dog Park	11/2/2022 9:23 AM
125	Val Smith	11/2/2022 9:18 AM
126	Celebration, wilds	11/2/2022 7:37 AM
127	Celebration	11/1/2022 10:09 PM
128	Ceder & by city hall	11/1/2022 9:34 PM
129	Muskee, Wilds, Lion	11/1/2022 8:31 PM
130	Morningstar	11/1/2022 8:26 PM
131	Sandstone and Creekview	11/1/2022 8:05 PM
132	Use to use the tennis courts at North Park...	11/1/2022 6:11 PM
133	Linear, Watab Creek	11/1/2022 4:33 PM
134	Madison Crossing, Lions Park, Pinecone Regional,	11/1/2022 12:23 PM
135	Lions, celebration, Morningstar,	11/1/2022 10:44 AM
136	Pine Tree Pond, St. Cloud Orthopedic, Watab	11/1/2022 9:56 AM
137	Pine Cone, Celebration	11/1/2022 9:45 AM
138	Fox run of Avalon	11/1/2022 9:16 AM
139	Wilds	11/1/2022 9:10 AM
140	Watab River Park, Sauk River Regional Park	10/31/2022 6:37 PM
141	Central, I couldn't tell you the others.	10/31/2022 8:08 AM
142	Dog park	10/30/2022 9:15 PM
143	Watab, Val Smith	10/30/2022 6:35 PM
144	Wilds, Rotary	10/30/2022 2:31 PM
145	Sauk River Regional Park	10/29/2022 7:59 PM
146	Sabre park and watab park	10/29/2022 6:39 PM

147	Watab River, Sauk River	10/29/2022 6:09 PM
148	CELEBRATION	10/29/2022 5:48 PM
149	Pinecone Central, Val Smith	10/29/2022 2:23 PM
150	Watab, Pinecone	10/28/2022 8:56 PM
151	Lions Park	10/28/2022 6:56 PM
152	Morningstar and pinecone ballparks.	10/28/2022 5:04 PM
153	Sauk River Regional, Pinecone Central, Meadowlake, Watab, Lions	10/28/2022 3:11 PM
154	Celebration	10/28/2022 2:03 PM
155	Community center	10/28/2022 1:32 PM
156	Watab	10/10/2022 9:30 PM
157	Morningstar Park	10/5/2022 3:23 PM

Q6 What is something you wish to improve about the Sartell parks system?

Answered: 155 Skipped: 166

#	RESPONSES	DATE
1	Port-a-potties at all parks please.	11/28/2022 4:12 PM
2	Better parking at Pinecone Park. More gravel trails. A batting cage for baseball at Bernick's Arena.	11/23/2022 9:30 PM
3	More parks in south Sartell! They are building tons of apartment buildings in my neighborhood. There are so many kids with nowhere to play. Huntington park by the water tower is about 1 mile away, too far for small kids to get to. More nature trails or natural areas are also needed--there are hardly any trees in this area! There is a walking trail nearby at the community center, but hardly any trees or nature there. Just some natural areas with trees and flowers and benches mixed in with all of these huge apartment buildings would be nice for people. There are so many people out walking with kids and dogs in this area, but no nice places to walk to and sit down for a while, rest, socialize, etc.	11/22/2022 11:21 AM
4	The parking is very tight on busy days at Pinecone and Northside	11/19/2022 3:20 PM
5	Better access to the soccer fields	11/19/2022 8:59 AM
6	Bigger and better playground equipment	11/17/2022 1:11 PM
7	Parking for pinecone central can be an issue, especially for things like soccer that are shuffled off to the side. Smaller parks like Heritage seem to be forgotten about.	11/17/2022 12:47 PM
8	Softball fields	11/17/2022 11:20 AM
9	Lights on baseball fields so they can be utilized at night. Another bathroom facility at Pinecone Central, rather than portapotties, Ability to get into Pinecone Central from South end of parking lot during times of \$0 admission, more parking at Pinecone Central	11/17/2022 9:41 AM
10	Parking at Pinecone and or access to the field from more than one entrance	11/17/2022 9:34 AM
11	Softball fields for adults and girls.	11/17/2022 8:15 AM
12	More hockey rinks	11/16/2022 12:08 PM
13	Fix the paths around Brians Lake -- add walking trails at Pinecone Central Park, and continue to expand fun activities at Pinecone Central Park	11/16/2022 10:35 AM
14	Upgraded Playgrounds (which you are doing) upgrades at St Cloud Ortho Field	11/16/2022 10:11 AM
15	we have enough parks	11/16/2022 8:43 AM
16	Need to keep them updated with adequate parking, accessible restrooms, concessions where tournaments are held and maybe food truck spaces for smaller events.	11/16/2022 8:37 AM
17	Upgrade equipment, climbing walls, road climbing, more variety. Also update the walking paths around The Wilds park, it's deteriorating quite badly.	11/15/2022 5:12 PM
18	More hiking/walking focused paths within parks	11/14/2022 6:22 PM
19	Pine Cone Regional needs waste receptacles and benches.	11/14/2022 5:43 PM
20	More Disc Golf courses and better access and maintaining of Parks. More garbage cans out in the park and more porta potties where facilities are not available year round.	11/14/2022 3:32 PM
21	Need a pool for older kids and a wading pool for younger kids	11/14/2022 9:08 AM
22	Stop building parks solely for organized sports. The monopoly that the baseball club has on pinecone is terrible. No public bathroom unless a bball game is on, no walking trails, expansive	11/13/2022 5:43 PM

	parking for 3-4 weekends a year, no playgrounds (small one just recently put in).	
23	More xc ski trails	11/12/2022 8:24 PM
24	In case you didn't know, the sport of Pickleball is the fastest growing sport in the U.S.! Waite Park has a better pickleball court as it has a barrier between the courts which makes the experience that much better. I would like to see another court to be built with those barriers and the adding of barriers unto those already built courts at Val Smith.	11/12/2022 2:03 PM
25	We would like to see the various parks in the neighborhoods to look and feel good. Some of them are not good and do not offer enough for multiple kids to go and play together	11/12/2022 11:05 AM
26	New payment on side walks, walking access the east side to lions park, residents near by yell at others walking threw. More doggy poop bag areas and another garbage can or two on path around riverview school. Maybe better lawn care between school fence and path behind middle school and river view, no many prickly stckers	11/12/2022 11:00 AM
27	It would be nice if we had a disc golf course where the wooded sections didn't have thick underbrush and poison ivy - missing by a couple feet means losing a disc or getting stuck in poison ivy. (Riverside park in St Cloud is an example where there can be lots of trees/obstacles that are fun, but grass around them instead of underbrush - initial clearing of the current holes would be a major undertaking and take lots of resources, but then probably regular mowing could keep things in check...?) Another issue for some parks is access by trails - in many parts of town, people have to walk/ride on roadsides to reach part of the trail system.	11/12/2022 10:26 AM
28	There are some neighborhood parks that don't have parking and are too big for pre-k kids or too boring for k+.	11/12/2022 9:51 AM
29	More things for the kids to do on them. Picnic benches.	11/12/2022 8:30 AM
30	Rolling Meadows needs LOTS of improvement. There is several families in that neighborhood and it has been brought up and neglected for years. Ask the Mayor!!	11/12/2022 8:15 AM
31	More green spaces through out city	11/12/2022 7:39 AM
32	I am not sure if the walking paths around Brian's lake and the other small pond are considered parks but they need replacing. Was pretty disappointed that the rolling meadows park was sold to a private owner.	11/12/2022 6:30 AM
33	Bigger playgrounds, keep the splash open	11/11/2022 6:40 PM
34	More pickle ball courts and one enormous park (like Waite Park has) with everything for kids and adults + bathroom facilities and parking.	11/10/2022 8:33 PM
35	Improve the playground equipment and add pools/splash pads	11/10/2022 8:28 PM
36	They seem pretty good	11/10/2022 7:42 PM
37	I wish that the pickelball nets would stay up later in the year. They were taking down 2nd week of Oct this year and we still had 3 great weeks of weather but were unable to play. I would ask that this be improved to first snowfall before nets are removed. Alot of residents were unhappy including myself.	11/10/2022 4:27 PM
38	Parks that incorporate the beautiful river views	11/10/2022 7:45 AM
39	Make all parks accessible and more splash pads or an outdoor swimming pool. There's no place for the older kids to go to have fun in the summer.	11/10/2022 7:05 AM
40	Connectivity	11/8/2022 10:13 PM
41	Better walking paths and bike trails	11/8/2022 7:03 PM
42	Pickle ball, disc golf	11/8/2022 6:35 PM
43	More winter access: skating rinks, ski trials, etc	11/8/2022 6:04 PM
44	Bandshell - concert venue without all the geese poop	11/8/2022 5:54 PM
45	More options for hiking	11/8/2022 5:23 PM
46	Adding more benches and paths	11/8/2022 4:51 PM

47	More parks with trails/wooded areas. More pools.	11/8/2022 4:20 PM
48	More diversity	11/8/2022 1:53 PM
49	Garbage cans emptied more regularly. Parking at Pinecone Central, additional play structures at North Park. I am thrilled about the soon-to-come inclusive playground at Lions Park & have supported fund raising efforts with donations.	11/8/2022 12:26 PM
50	Ensure the regional parks and neighbor parks are closely adhered to. Too many people in a neighbor park with improper amenities can cause serious quality of life issues. Regional parks are great for loud and big groups. Neighborhood parks are for small groups and families. Kinda simple but we learned our lesson on this, I hope. Thank you!	11/8/2022 11:54 AM
51	Pool	11/8/2022 11:22 AM
52	Port-a-potty are needed at all.	11/8/2022 11:12 AM
53	Paved trail system for rollerblading. Seems like we cannot take care of what is already existing and add more and more parks.	11/8/2022 8:33 AM
54	More outdoor skating rinks for both hockey and figure skating.	11/8/2022 8:29 AM
55	Add pickle ball courts! More half court basketball courts and bigger playgrounds.	11/8/2022 8:27 AM
56	More equipment, especially at Pinecone (game fields), more pickle ball courts.	11/8/2022 7:57 AM
57	More shelters	11/7/2022 5:07 PM
58	How about a twice a year Astronomy Night at Pinecone? You could shut off the lights, maybe open a baseball field and encourage people to bring their telescopes to share.	11/7/2022 8:27 AM
59	Most have little kid activities. We need a water park and more fun activities for kids to do!	11/6/2022 8:06 AM
60	More trails	11/5/2022 8:39 PM
61	Dog fountains would be great, also would love to see some local artist talent, like murals and sculptures.	11/5/2022 6:33 PM
62	More trail systems to connect them especially along heritage dr east of Leander Ave and on River Road north of Heritage Dr.	11/4/2022 11:11 PM
63	Add large outdoor musical instruments - they are different and for all ages. https://www.freenotesharmoniypark.com/	11/4/2022 10:56 PM
64	Activities for kids age 12-15 Swimming pool	11/4/2022 10:29 PM
65	Nothing. I would prefer more traffic controlled intersections!	11/4/2022 6:26 PM
66	Can't think of anything	11/4/2022 5:19 PM
67	Would like a playground at pinecone Central Park. Sartell also needs a community pool (we travel to Foley for their pool)	11/4/2022 2:08 PM
68	Keep maintaining paths so disabled and elderly can easily walk the parks	11/4/2022 10:22 AM
69	more snowshoeing trails.	11/4/2022 10:12 AM
70	Add an outdoor pool	11/4/2022 10:03 AM
71	Maybe lights at courts	11/4/2022 9:47 AM
72	I wish there could be an actual swimming pool at a park in the area.	11/4/2022 9:13 AM
73	Less dog poop. Specifically at Fox run of Avalon village	11/4/2022 9:12 AM
74	Parks near the river?	11/4/2022 8:55 AM
75	Access to Val Smith warming house, more picnic tables, benches, bathrooms. Access to Watab-so disappointing that the new park and splash pad was closed all season.	11/4/2022 8:16 AM
76	Spend less on parks and instead improve and fix the roads.	11/4/2022 6:47 AM
77	More trails, and bathroom options. When walking you need somewhere to relieve yourself	11/4/2022 6:19 AM

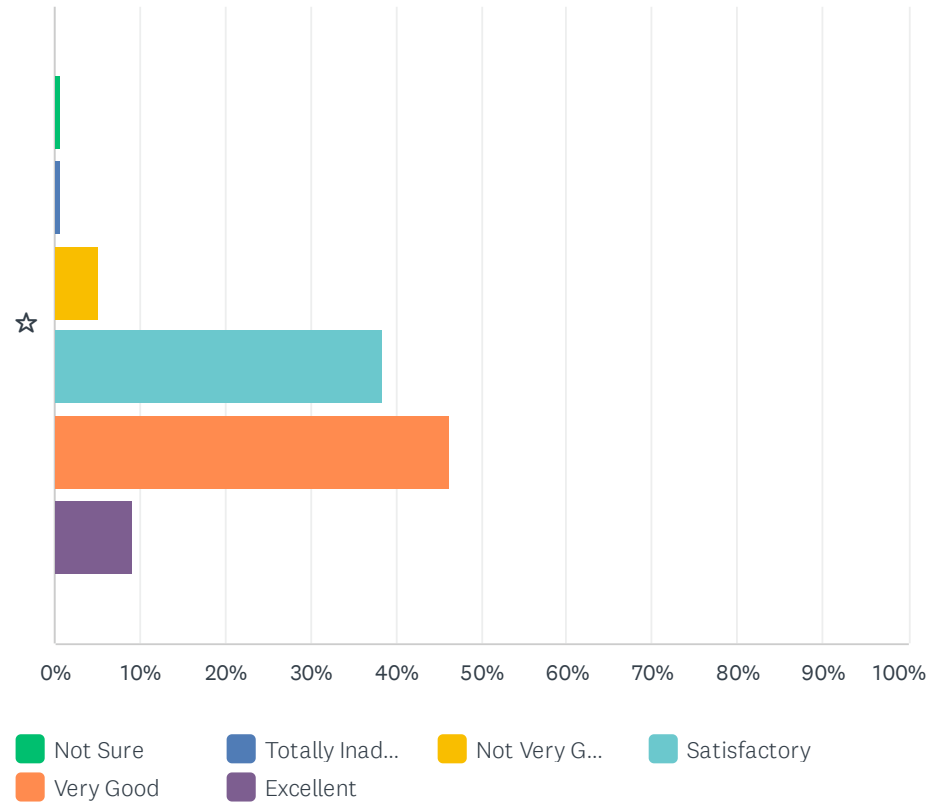
78	The existing roadside paved trails would benefit and draw more use if they were smoother, better maintained, conducive to moderate speed and various wheel sizes on bicycles, skates, and other appropriate trail-use items. Most trail segments seem solely walking, running, or slow wide-tire bicycle friendly. Pathways crossing at roundabouts would benefit persons on wheels greatly if their width was increased to permit a smoother / less 90 degree angle turn off of the main trail -they seem walking friendly only.	11/4/2022 1:36 AM
79	Remove poison ivy from disc golf course at Northside Park.	11/3/2022 10:38 PM
80	A park at the community center	11/3/2022 9:02 PM
81	More paths that are continuous throughout Sartell. Better lighting for dusk/early morning hours	11/3/2022 9:02 PM
82	trails to the community center	11/3/2022 8:32 PM
83	More walking trails is always better in my opinion. Easier said than done. A pool with lap swimming capacity would be amazing.	11/3/2022 8:05 PM
84	Would be nice to have a large destination playground.	11/3/2022 7:38 PM
85	Wish there would be a bigger pool/water area	11/3/2022 7:18 PM
86	Some of the equipment at fox run seems outdated. It would be nice to see a half basketball court there like they have at celebration.	11/3/2022 6:55 PM
87	Sidewalks and paths are in rough shape	11/3/2022 6:53 PM
88	More pools, splash pads and new/upgraded INCLUSIVE playgrounds that are unique instead of the same old equipment	11/3/2022 6:11 PM
89	More nature trails	11/3/2022 5:45 PM
90	Better signage and controls for park entrances and boundaries to keep the public off of neighboring private property and driveways.	11/3/2022 5:14 PM
91	Nothing's	11/3/2022 5:14 PM
92	Youth overtaking areas	11/3/2022 4:21 PM
93	Stroller friendly. The hill with no paved access to Creekview park severely limits access to it.	11/3/2022 4:04 PM
94	Accessible trail around pine cone Playground at pine cone SWIMMING POOL (not a wading pool) Restrooms at Musky Hill Non hockey, ice rink	11/3/2022 3:52 PM
95	More safe connections on the northside bike trail to make a full loop from river road trail to pinecone trails, more crossing lights, especially at the Walgreens roundabout and near middle school crosswalks, porta potty or bathrooms at all parks.	11/3/2022 3:40 PM
96	Fix the trail that goes through the wilds with a new trail and do something to the old basketball pavement. I applaud the city for moving the basketball court. It was a good decision, despite opposition of people who did not have to experience the insane amount of problems that were occurring. It was not fixable in its current place and needed to be moved. Thank you for doing the right thing and not bending to a small amount of people obsessed with allowing an issue to get worse.	11/3/2022 3:20 PM
97	No pea rock, More solid rubber ground like other parks are starting to do.	11/3/2022 2:47 PM
98	More pool or water options	11/3/2022 2:46 PM
99	More dirt trails through woods or natural landscapes. More wildflower meadows and less grass that needs to be fertilized or maintained.	11/3/2022 2:45 PM
100	Swim pools or wading pools. No more splash pads.	11/3/2022 2:43 PM
101	Continue to improve the walking and biking paths around the city.	11/3/2022 2:43 PM
102	Aquatic Center...would sure be nice to have a public pool, waterslides, etc	11/3/2022 2:42 PM
103	Some parks should have better lighting	11/3/2022 2:38 PM
104	Have longer walking parks- through woods/paths/nature trails.	11/3/2022 2:34 PM
105	water areas	11/3/2022 2:33 PM

106	Update some of the play grounds and swings. Also wish more were handicapped accessible too	11/3/2022 2:19 PM
107	More benches; connection to lake woebegone trail; trail along river south of the bridge ; fishing pier across from Presbyterian church	11/3/2022 2:08 PM
108	Lack of a safe place for skateboarders to go.	11/3/2022 1:40 PM
109	Wish waterfountains were places around the city. Like in national parks to fill water bottles	11/3/2022 1:36 PM
110	Put trail to connect Natures Trail Park on 3rd St S to Edinburgh St S	11/3/2022 1:09 PM
111	Upkeep, we keep adding parks but haven't refurbished existing parks	11/3/2022 1:05 PM
112	Upkeep and connecting all neighborhoods. Being from the south side we are not well included. There is no trail system to the Bridgeport neighborhood and the closet park, Huntington, is know for the trail to nowhere and the pond trail that is in severe disrepair in some areas.	11/3/2022 12:57 PM
113	Maintenance and upkeep on ALL the parks	11/3/2022 11:30 AM
114	A lot of teenagers and young adults want to utilize the basketball courts but only half a court is a bit unsatisfactory for the location at riverside. And the main issue and reason for filling this survey out is for that plastic court floor that is down. I'd rather take a scrape or cut versus a broken bone or torn ligament. When it gets to be night or early morning and you want to use it, it's unbelievably slippery and know personally of a person who broke their leg at that park when it was getting dark trying to play. Even pickle ball or tennis not just basketball there is a fast pace with jumping and running and stopping fast and lots of wipe outs and slips. Keep it simple full court in a cage with lights on a timer till like 10.	11/3/2022 7:38 AM
115	Sauk river park to be more attractive. trails better maintained, asphalt all the way to the bridge, more ways to see the river, having grass next to the current asphalt leading down to the river,	11/3/2022 6:24 AM
116	Water park	11/2/2022 8:04 PM
117	I would like to see more pickleball courts. Suggestion would be to use the school's tennis courts be lined/painted for this activity.	11/2/2022 7:16 PM
118	Focus on making a few great parks with amenities vs lots of parks with little to offer.	11/2/2022 7:12 PM
119	More cross country ski trails and hiking trails	11/2/2022 4:56 PM
120	West Meadows park needs better playground equipment.	11/2/2022 4:48 PM
121	More walking trails / disc golf	11/2/2022 3:05 PM
122	More amenities	11/2/2022 2:36 PM
123	Things for middle school aged kids to do.	11/2/2022 12:47 PM
124	Improved outdoor hockey experiences. The lights aren't always on at night, the warming house isn't always available when it should be, there's holes under the boards that pucks slide right under at Val Smith	11/2/2022 9:18 AM
125	The signs seem outdated	11/2/2022 7:37 AM
126	More updated equipment especially by Ceder, more trees/shade.	11/1/2022 9:34 PM
127	More shade, trees, drinking fountain	11/1/2022 8:31 PM
128	Increased walking paths or hiking trails.	11/1/2022 8:26 PM
129	The amount of parks are great, but the maintenance leaves a lot to be desired. What little grass there is to mow is not kept up and most have been over run by weeds, oh wait unless your Celebration parks. There's no sprinkler system, oh wait unless your celebration Park and probably the wilds park. There is a last of trees and picnic area	11/1/2022 8:05 PM
130	Too many of our parks are being overdeveloped for organized sports. We need to balance with parks that prioritize some wild land, passive pursuits and quiet. Also: Rotary Park is a joke - It's a vacant lot with a sewage lift station. Get serious about access to the riverfront.	11/1/2022 4:33 PM
131	More options for equipment	11/1/2022 12:23 PM

132	More connecting trails. Now that Riverroad is redone, PLEASE finish the walking path loop and extend the walking path from the corner of Riverroad and 12th street N, to the walking path on the corner of 12th and 4th Ave n. That is a busy road and a sidewalk is needed!	11/1/2022 10:44 AM
133	Wish they were a little bigger. They are suited more for small kids versus kids that are little older (elementary age)	11/1/2022 9:56 AM
134	SO SO wish we had a pool for older kids to enjoy! Still take my 9 year old to Celebration pool in the summer but she would love a bigger one. Wish we had a nice park in Fox Run - more playground equipment, basketball hoop	11/1/2022 9:45 AM
135	More water features for kids.	11/1/2022 9:43 AM
136	Equipment	11/1/2022 9:16 AM
137	More swings or activities that older children can use	11/1/2022 9:12 AM
138	More shelters, would love not community events in the parks	11/1/2022 9:10 AM
139	I wish there were smaller pockets of parks in developments so we didn't always have to drive to a big one. I also wish there was a community pool.	11/1/2022 8:29 AM
140	I'd like the parks to leave the cat-tails and natural vegetation near the water instead of cutting back everything. It's a park, not someone's yard. When the trimmer cuts all the vegetation near the water, the geese poop everywhere. If the trimmers leave the natural vegetation along the shore, then the geese won't come up and poop everywhere.	10/31/2022 6:37 PM
141	A walking path! We used to live in Brooklyn Park and there was an awesome path Three Rivers Parks had put together in the city. Would love to see a dedicated waking path!	10/31/2022 8:08 AM
142	Lights in dog park so it can be used and safe during fall and winter. More garbage containers and year around.	10/30/2022 9:15 PM
143	Longer wooded trails	10/30/2022 6:35 PM
144	The walking path, old court, and parking lot in the Wilds park are in need of some love and attention. And I understand and support the intent behind the park equity efforts, but it's left the Wilds park feeling quite stripped and barren. I believe there are creative solutions that would honor the park improvement plan guidelines while not leaving the wilds park feeling so depleted. Much appreciation to Anna Gruber and everyone involved in swapping the old playground equipment.	10/30/2022 2:31 PM
145	More amenities- I'm happy there are lots of play structures but would like to see more for other age groups, undoing including adults.	10/29/2022 7:59 PM
146	We love the new Sauk rapids park by the river and wish Sartell had similar parks with no rocks or mulch.	10/29/2022 6:39 PM
147	More hiking trails, undeveloped areas, eg Sauk River	10/29/2022 6:09 PM
148	More robust and diverse playground equipment, pickleball courts, more trails	10/29/2022 5:48 PM
149	More interesting, different, and updated play sets for kids. A public pool would be amazing.	10/28/2022 6:56 PM
150	Public restroom availability.	10/28/2022 5:04 PM
151	More permanent bathroom facilities, upgraded/enhanced playgrounds,	10/28/2022 3:11 PM
152	Better walkability/trails	10/28/2022 2:03 PM
153	Community Center needs many, many good trees. The ones up by the building are inadequate There needs to be a loan for trees up by the tables and around the amphitheater Now there is nothing but goose poop. Get rid of the geese	10/28/2022 1:32 PM
154	More fishing	10/10/2022 9:30 PM
155	Not much for older kids	10/5/2022 3:23 PM

Q7 Please rate the quality of the parks, trails and greenways in Sartell as a whole.

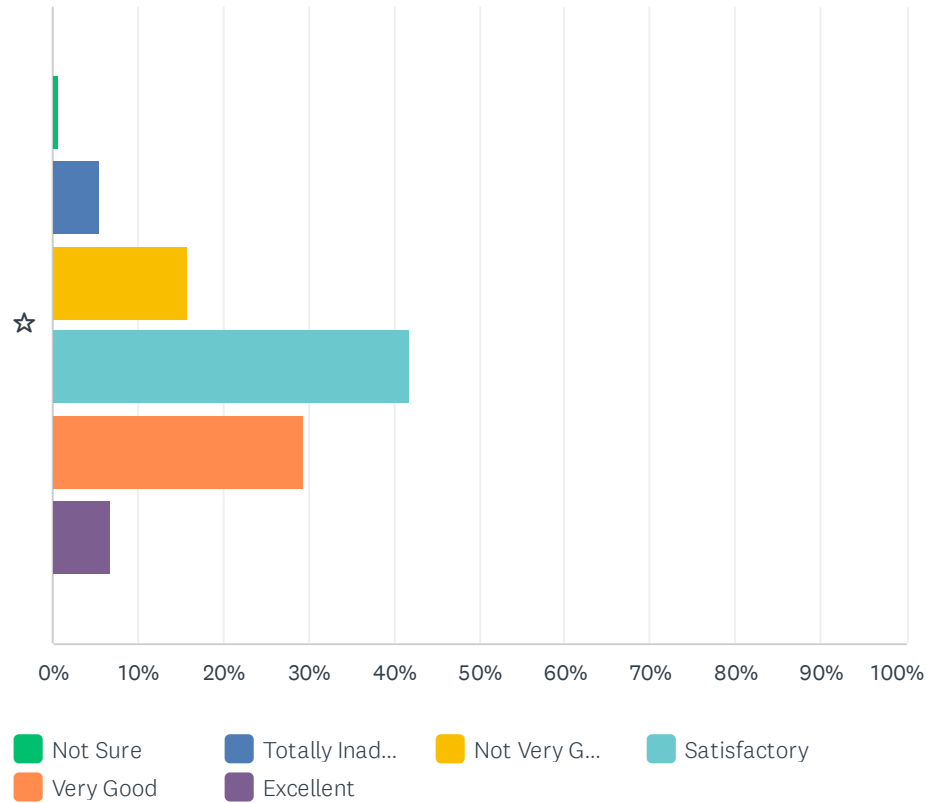
Answered: 175 Skipped: 146



	NOT SURE	TOTALLY INADEQUATE	NOT VERY GOOD	SATISFACTORY	VERY GOOD	EXCELLENT	TOTAL	WEIGHTED AVERAGE
☆	0.57% 1	0.57% 1	5.14% 9	38.29% 67	46.29% 81	9.14% 16	175	4.57

Q8 Please rate the quality of the parks, trails and greenways in your neighborhood or the park you visit most frequently.

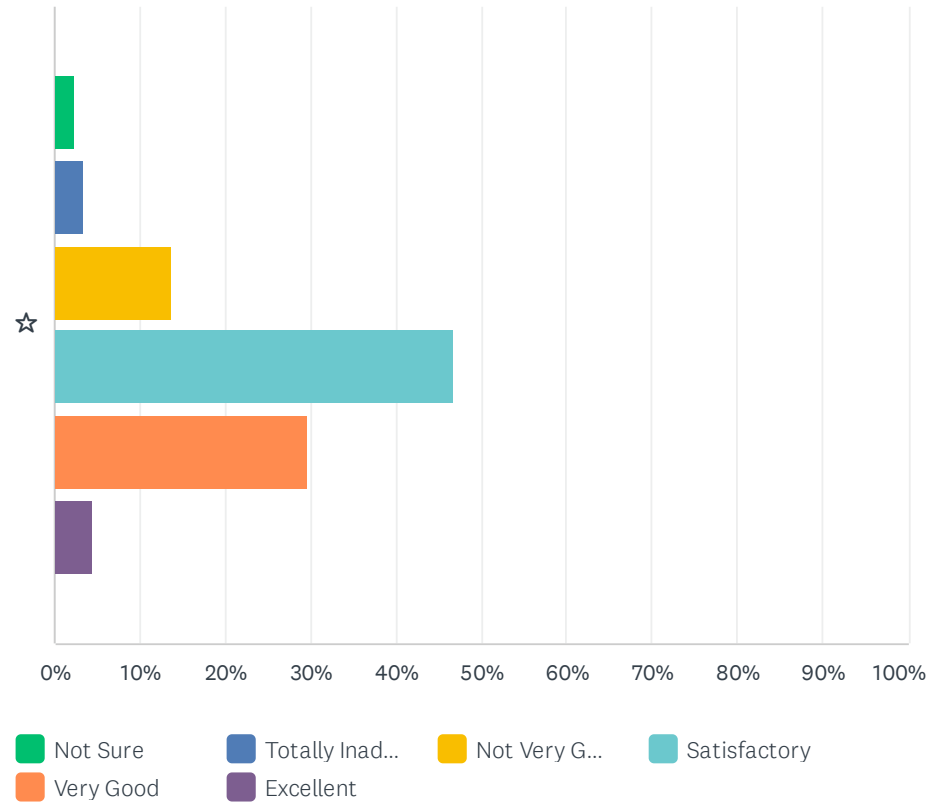
Answered: 177 Skipped: 144



	NOT SURE	TOTALLY INADEQUATE	NOT VERY GOOD	SATISFACTORY	VERY GOOD	EXCELLENT	TOTAL	WEIGHTED AVERAGE
☆	0.56%	5.65%	15.82%	41.81%	29.38%	6.78%	177	4.14
	1	10	28	74	52	12		

Q9 Please rate how the parks system is meeting the needs of residents in your age category.

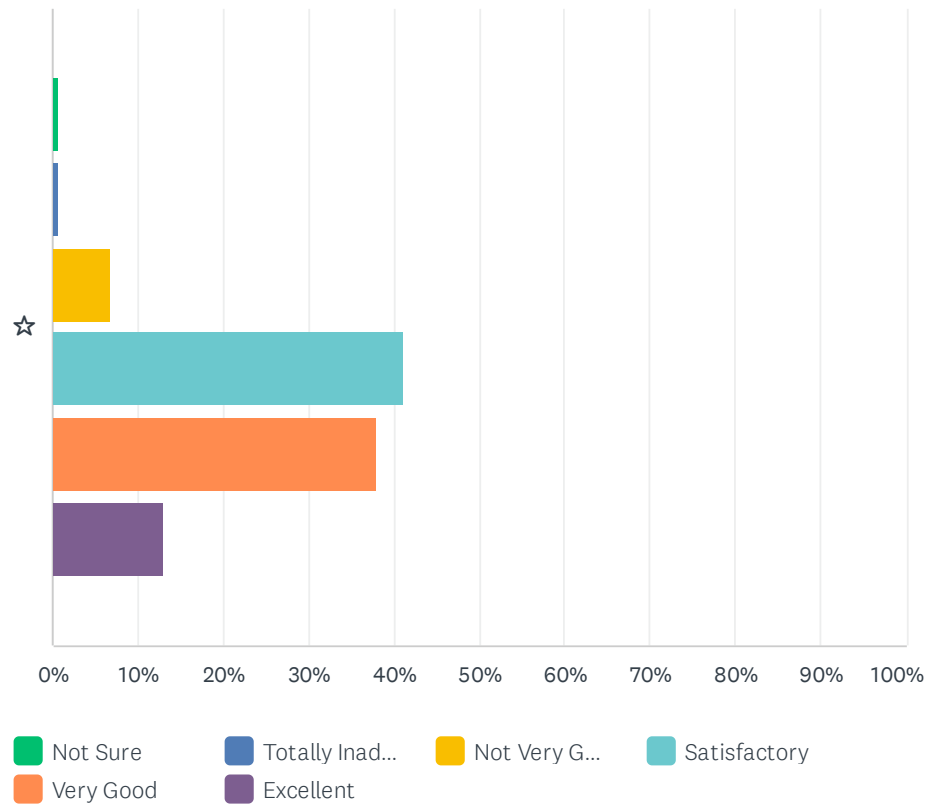
Answered: 176 Skipped: 145



	NOT SURE	TOTALLY INADEQUATE	NOT VERY GOOD	SATISFACTORY	VERY GOOD	EXCELLENT	TOTAL	WEIGHTED AVERAGE
☆	2.27% 4	3.41% 6	13.64% 24	46.59% 82	29.55% 52	4.55% 8	176	4.11

Q10 Please rate the overall appearance (upkeep) of the parks system.

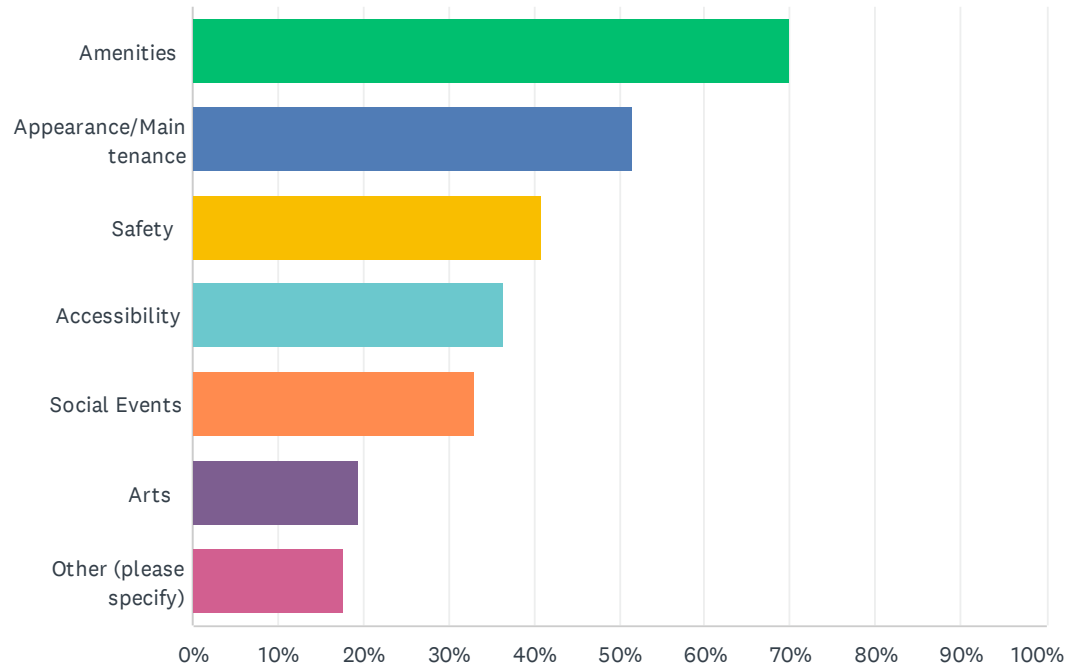
Answered: 177 Skipped: 144



	NOT SURE	TOTALLY INADEQUATE	NOT VERY GOOD	SATISFACTORY	VERY GOOD	EXCELLENT	TOTAL	WEIGHTED AVERAGE
☆	0.56% 1	0.56% 1	6.78% 12	41.24% 73	37.85% 67	12.99% 23	177	4.54

Q11 What are the top 3 priorities the city should address in the next 3-5 years?

Answered: 176 Skipped: 145



ANSWER CHOICES	RESPONSES
Amenities	69.89% 123
Appearance/Maintenance	51.70% 91
Safety	40.91% 72
Accessibility	36.36% 64
Social Events	32.95% 58
Arts	19.32% 34
Other (please specify)	17.61% 31
Total Respondents: 176	

#	OTHER (PLEASE SPECIFY)	DATE
1	Gravel Trails	11/23/2022 9:30 PM
2	More parks, playgrounds, and natural areas.	11/22/2022 11:21 AM
3	fix our roads!	11/16/2022 8:43 AM
4	Avoid oversaturation of apartment developments	11/14/2022 6:22 PM
5	More disc Golf Courses	11/14/2022 3:32 PM
6	Not organized sports fields	11/13/2022 5:43 PM

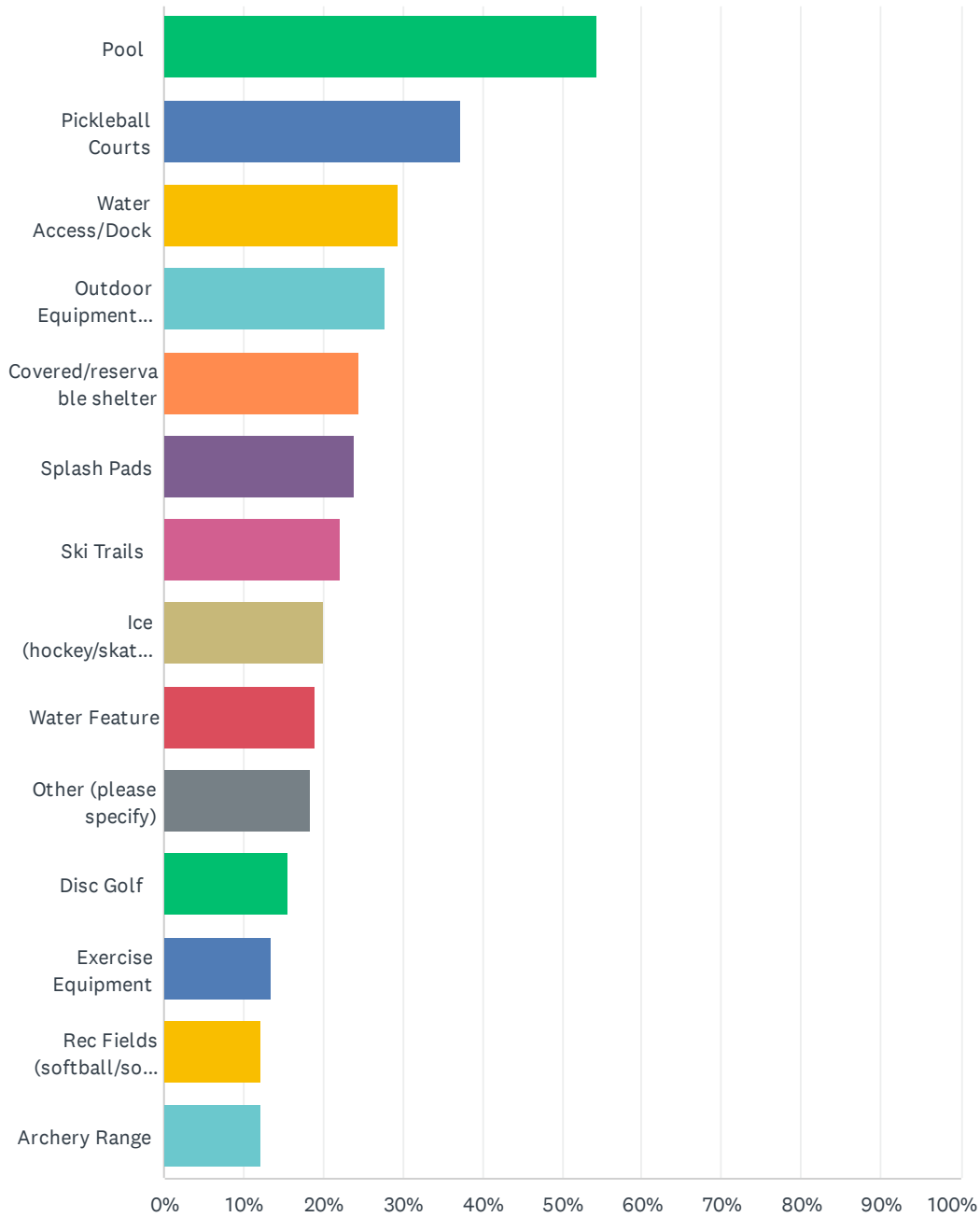
Community Parks Survey

SurveyMonkey

7	pickleball courts addition and barriers	11/12/2022 2:03 PM
8	Update the parks already established!	11/12/2022 8:15 AM
9	Ice rink	11/12/2022 7:58 AM
10	Regional Park, BBQ, shelters, bathrooms etc.	11/8/2022 11:54 AM
11	Trails	11/4/2022 11:11 PM
12	maintain, increase natural hiking/walking trails.	11/4/2022 11:14 AM
13	Lower commercial tax rates, Help small business thrive by bring more competitive, actively try to attract new locally own small business.	11/4/2022 6:47 AM
14	Road adjacent paved pathway improvements	11/4/2022 1:36 AM
15	Road conditions,Some are kind of poor)	11/3/2022 8:05 PM
16	Variety of things to do	11/3/2022 6:11 PM
17	Entrance and boundary controll	11/3/2022 5:14 PM
18	Sartell needs to fix their roads. All of them are bad. Since the construction this summer, you can barely see the middle lines on Pinecone. 19th was just redone and although it's a beautiful design, the asphalt job is a joke.	11/3/2022 2:34 PM
19	Skateboard parks	11/3/2022 1:40 PM
20	Linking a bike trail to the wobegon trail.	11/2/2022 7:12 PM
21	Keep golf course as parkland as it was purchased by using Regional Sales Tax dollars	11/2/2022 4:56 PM
22	Rational commercial zoning. Business is being allowed where it shouldn't be - displacing residences and occupying valuable riverfront. An auto parts store and a (vacant) dollar store on the continent's longest river? That should have never happened. And then we doubled down with a car wash/coffee complex. We need commercial development. But we're doing it wrong, in the wrong places.	11/1/2022 4:33 PM
23	Connection of blackberry ridge development to rest of trail system	11/1/2022 11:08 AM
24	Pool	11/1/2022 9:45 AM
25	Water features	11/1/2022 9:43 AM
26	Benches for sitting and mite older kid things	11/1/2022 9:12 AM
27	More natural areas, green spaces	10/31/2022 6:37 PM
28	Clearer communication about where parks are and what amenities they have.	10/31/2022 8:08 AM
29	Lights in dog park	10/30/2022 9:15 PM
30	More park space	10/29/2022 6:09 PM
31	Kid friendly	10/28/2022 6:56 PM

Q12 What amenities would you most like to see more of in Sartell's parks system?

Answered: 180 Skipped: 141



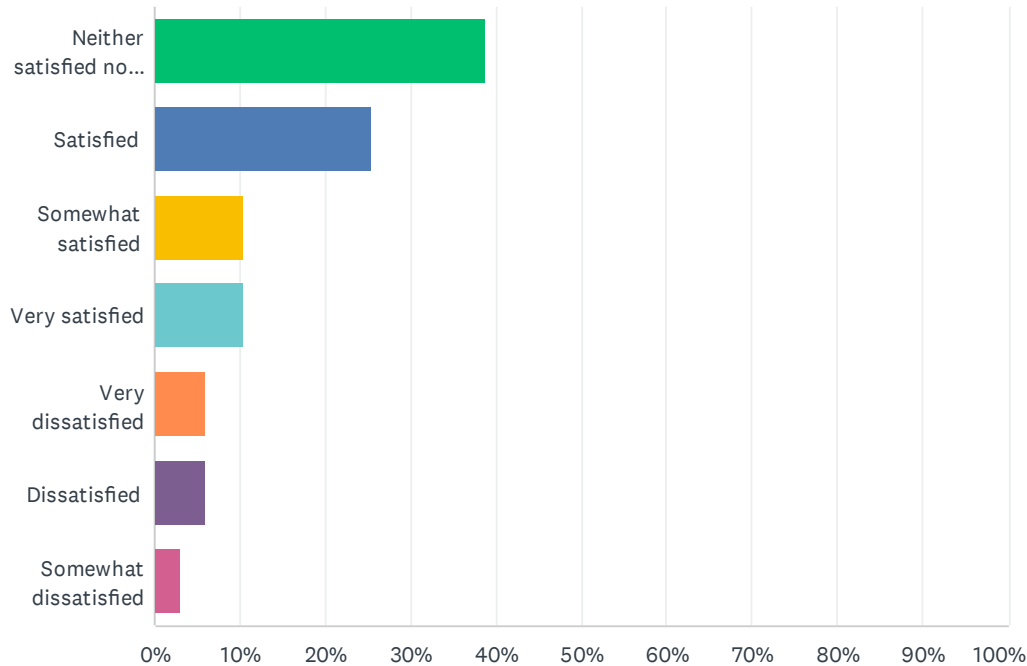
ANSWER CHOICES	RESPONSES
Pool	54.44% 98
Pickleball Courts	37.22% 67
Water Access/Dock	29.44% 53
Outdoor Equipment Rental (Bikes/Non-motorized watercraft/Snow shoes	27.78% 50
Covered/reservable shelter	24.44% 44
Splash Pads	23.89% 43
Ski Trails	22.22% 40
Ice (hockey/skating)	20.00% 36
Water Feature	18.89% 34
Other (please specify)	18.33% 33
Disc Golf	15.56% 28
Exercise Equipment	13.33% 24
Rec Fields (softball/soccer/lacrosse/baseball)	12.22% 22
Archery Range	12.22% 22
Total Respondents: 180	

#	OTHER (PLEASE SPECIFY)	DATE
1	Better and larger playground equipment	11/17/2022 1:11 PM
2	More bike trails	11/15/2022 7:33 AM
3	Gathering places along the river, like a park on the east side of the white bridge walk!	11/10/2022 7:45 AM
4	Bandshell - music area	11/8/2022 5:54 PM
5	Replace aging play structures, add more	11/8/2022 12:26 PM
6	More connection to the River	11/8/2022 11:12 AM
7	Paved trails that are usable for Rollerblading	11/8/2022 8:33 AM
8	Half court basketball courts	11/8/2022 8:27 AM
9	Additional shore fishing opportunities on the Mississippi River.	11/7/2022 8:27 AM
10	Dog fountains	11/5/2022 6:33 PM
11	https://www.freenotesharmoniypark.com/	11/4/2022 10:56 PM
12	Lighted basketball courts	11/4/2022 9:47 AM
13	We have enough of the above	11/4/2022 6:47 AM
14	Drinking water access, skate park items	11/4/2022 1:36 AM
15	Continuous walking/running/biking paths	11/3/2022 9:02 PM
16	A swimming pool or sand beach for older kids	11/3/2022 3:40 PM
17	Swimming pool for older children!!!	11/3/2022 2:43 PM
18	Longer walking trails through nature.	11/3/2022 2:34 PM
19	Skateboard parks	11/3/2022 1:40 PM

20	Water fountains for filling water bottles	11/3/2022 1:36 PM
21	Another dog park	11/3/2022 12:57 PM
22	Full size basketball court	11/3/2022 7:38 AM
23	outside skating rinks	11/3/2022 4:49 AM
24	Bike trails	11/2/2022 7:12 PM
25	Nature trails	11/2/2022 4:56 PM
26	Trees	11/1/2022 8:05 PM
27	Tennis courts	11/1/2022 6:11 PM
28	Some places with hiking trails/wild lands. We need some parks that do NOT emphasize infrastructure.	11/1/2022 4:33 PM
29	Dedicated walking path through the city	10/31/2022 8:08 AM
30	Lights in dog park and auto drinking water spots for dogs	10/30/2022 9:15 PM
31	Musical instrument installation, native plant and animal habitats with educational placards, small gathering in the round, not as big as an amphitheater	10/30/2022 2:31 PM
32	Walking/hiking trails	10/29/2022 6:09 PM
33	Bathrooms	10/28/2022 3:11 PM

Q13 Have you contacted city staff about the parks system in the past 12 months? If so, how would you rate your satisfaction with their response?

Answered: 67 Skipped: 254



ANSWER CHOICES	RESPONSES	
Neither satisfied nor dissatisfied	38.81%	26
Satisfied	25.37%	17
Somewhat satisfied	10.45%	7
Very satisfied	10.45%	7
Very dissatisfied	5.97%	4
Dissatisfied	5.97%	4
Somewhat dissatisfied	2.99%	2
Total Respondents: 67		

#	PLEASE EXPLAIN:	DATE
1	Very nice and helpful.	11/28/2022 4:12 PM
2	N/A	11/17/2022 9:34 AM
3	They have no clue how many people use the one disc golf course at Northside park. That alone should merit another disc golf location and an 18 hole course	11/14/2022 3:32 PM
4	They don't listen to what the people want. Splash pad waste of money. Kids need pools for all ages.	11/14/2022 9:08 AM
5	Took the call politely, no follow up.	11/13/2022 5:43 PM

6	The city people are rude to talk to. I've never had a good experience with them.	11/12/2022 8:30 AM
7	Once again...ask the Mayor about our conversations about Rolling Meadows 2	11/12/2022 8:15 AM
8	Have never contacted them.	11/10/2022 8:33 PM
9	Asked workers to tighten some bolts on a new piece of equipment. They came the next day and made the repair	11/10/2022 7:42 PM
10	Have not contacted	11/10/2022 7:05 AM
11	Not in last 12 - went to a meeting a few years ago and said we should get Pickalball and they had not heard of it -	11/8/2022 5:54 PM
12	N/A	11/8/2022 12:26 PM
13	The city works hard at making the right decision. My only complaint is that sometimes they try too hard to please everyone, rather than making the right (tough) decision.	11/8/2022 11:54 AM
14	They were very helpful and pleasant to talk with.	11/8/2022 11:12 AM
15	Removal of assets from existing park and moving to new location.	11/8/2022 8:33 AM
16	Things are OK.	11/7/2022 8:27 AM
17	N/A	11/5/2022 6:33 PM
18	I have not contacted park staff.	11/4/2022 11:11 PM
19	Did not contact	11/4/2022 5:19 PM
20	Did not contact	11/4/2022 2:08 PM
21	NA	11/4/2022 8:55 AM
22	Asked about reservations	11/3/2022 5:45 PM
23	Larry t was a smart ass	11/3/2022 5:14 PM
24	Did not contact	11/3/2022 4:21 PM
25	Have not contacted anyone	11/3/2022 2:38 PM
26	N/A	11/3/2022 2:19 PM
27	Never called	11/2/2022 8:04 PM
28	Mayor did not want to hear it	11/2/2022 4:56 PM
29	I have not contacted.	11/2/2022 12:47 PM
30	No contact	11/2/2022 9:23 AM
31	Have not contacted.	11/1/2022 9:34 PM
32	Note: City Council was contacted about Linear Park plans. As usual, the residents were ignored.	11/1/2022 4:33 PM
33	Haven't contacted city staff	10/31/2022 6:37 PM
34	N/A	10/31/2022 8:08 AM
35	Never contacted anyone	10/30/2022 9:15 PM
36	Anna Gruber wrote me back on a weekend re: broken playground equipment	10/30/2022 2:31 PM

Q14 Any other comments or concerns about the Parks System

Answered: 60 Skipped: 261

#	RESPONSES	DATE
1	We would appreciate if parks were more environmentally friendly, and at least wait until after Thanksgiving to turn on the Christmas lights.	11/23/2022 9:30 PM
2	It would be great to have a destination playground (Ex. Hyland Play Area, Midway Peace Park, Elm Creek Park)	11/17/2022 1:11 PM
3	We need a park in Oak Ridge Crossing neighborhood.	11/17/2022 9:41 AM
4	No	11/17/2022 9:34 AM
5	Again it's a shame how we have limited use/access baseball fields. No one can use them. Sell the property and make it private.	11/17/2022 8:15 AM
6	Walking trail on CR 120 and part of the Lake Francis trail is too close to the traffic and seems very dangerous.	11/14/2022 5:43 PM
7	Quit spending money foolishly. Splash pads are worthless and end up a money pit. Listen to the people. Go to Mora and look at their beautiful setup. If Moa can make it work, than Sartell should have no problem.	11/14/2022 9:08 AM
8	Sartell has reached size and maturity to stop building constituent based parks. All residents will know what park one refers to if they say Baseball park, Hockey park, Senior Citizen center, Bball center.	11/13/2022 5:43 PM
9	Pickleball, pickleball, pickleball!!!!	11/12/2022 2:03 PM
10	Do not build anything more, until the city and maintain and update what is already built!!	11/12/2022 8:15 AM
11	I really like the new walking path along the river. Please replace the ones around the little ponds along 2 1/2 near 9th Ave. they have completely buckled.	11/12/2022 6:30 AM
12	The fact that you're even having a survey shows you care a little, so that's cool! I would highly recommend a kids playground area somewhere within pinecone Central Park. Also, nice job getting a Mr. Twisty in there!	11/10/2022 8:33 PM
13	Would like to have the Wilds Basketball Court replaced with pickle ball. Would like better playground equipment and water features at parks	11/10/2022 8:28 PM
14	Please keep the pickelball nets up longer going into next fall.	11/10/2022 4:27 PM
15	A raised pedestrian crossing over hwy 15 to access shops safely.	11/10/2022 7:45 AM
16	Don't cater to rich communities only	11/8/2022 6:35 PM
17	Continue to create space for adults - not just kids - a band she'll could be used for music, weddings, reunions, family,	11/8/2022 5:54 PM
18	Let's utilize the river front more. Sauk Rapids has some amazing parks and trails with river access. Canoe/Kayak rentals would be amazing!	11/8/2022 4:20 PM
19	Beautiful landscapes & gardens	11/8/2022 1:53 PM
20	Play structures need to be safe. Sartell would benefit from park program planning for ALL ages.	11/8/2022 12:26 PM
21	Thank you city of Sartell, proud to be a resident of our beautiful city.	11/8/2022 11:54 AM
22	No concerns. Keep installing trails and add portapotties.	11/8/2022 11:12 AM
23	Taking away Wilds North Basketball court and moving to a new location due to park reclassification. Paved trails that a are plowed while others are not. Paved trails existed and	11/8/2022 8:33 AM

	then removed. Paved trails plowed before the road.	
24	We need to market outdoor recreation more frequently and consistently, get more social events for all ages. Let children know there is more to do than organized sports (which eventually drain our children).	11/8/2022 7:57 AM
25	The Portable Toilet at Northside Park is a great idea.	11/7/2022 8:27 AM
26	Ski trails would be great during the winter time there is not much for ski trails in Sartell	11/5/2022 8:39 PM
27	Keep up the good work. Fill gaps in trail system. I like the trail systems rather than sidewalks as the grass boulevard separation from roads gives me more comfort especially with training my kids on bicycles.	11/4/2022 11:11 PM
28	Not sure if this relates to the parks system or not, but it would be great if the community center had a pool.	11/4/2022 5:19 PM
29	We were disappointed that the basketball court was taken away from the Wilds, since we used that frequently. There should be a path that connects 19th st (celebrations) to Pine Cone Central Park that does not have kids walking on busy Grizzly (cars go quickly on that street and it is not very safe to have that as the connector between those areas).	11/4/2022 2:08 PM
30	Nope!	11/4/2022 9:12 AM
31	Many of the existing amenities at Sartell's park locations seem nice from a first hand and Google Maps view. Sartell seems to be making significant parks related progress over the years.	11/4/2022 1:36 AM
32	TOO MANY PARKS!!!! SPEND OUR MONEY ON SOMETHING MORE IMPORTANT	11/3/2022 10:47 PM
33	Trail to the community center from nearby neighborhoods	11/3/2022 9:02 PM
34	My family loves the community center, but we can't safely walk or bike there.	11/3/2022 8:32 PM
35	Would like to see more trails lit up better. The trails on 19th Ave would be nice to have lights. See people on it frequently in the dark	11/3/2022 7:38 PM
36	It would be nice to see the running trails better taken care of in the winter time. Avalon neighborhood seemed skipped	11/3/2022 6:55 PM
37	Outdoor playground at Community Center Non hockey ice rink at Community Center. Rental outlet could be at the Community Center. Rentable outdoor picnic shelter at Community Shelter.	11/3/2022 3:52 PM
38	Not much for older kids or teens to do, most parks geared toward pre-k age group	11/3/2022 3:40 PM
39	The new Riverside road and trails look great. Congrats to all that made it happen. The Wilds park really needs to be fixed up a bit is all.	11/3/2022 3:20 PM
40	We would love to see water front walking paths and a community event park of some kind along the east side river front (old paper mill site). Consider Stillwater or Duluth's Canal Park for inspiration. Thanks for listening.	11/3/2022 2:45 PM
41	The trail system is maintained better than the city roadways...cracks, mowing, snow removal, etc	11/3/2022 2:42 PM
42	It would be nice to see better lighting on the trails and pathways. Us older folks have a hard time seeing the bumps and cracks on the trails. Plus, it would help for safety purposes.	11/3/2022 2:38 PM
43	Thanks for getting input. Please let us know what people said and the number of responses.	11/3/2022 2:08 PM
44	The fact that skateboard parks isn't on your list is mind blowing. Every time I drive by one of those parks it's filled to the brim with kids. By far, they are the most utilized parks.	11/3/2022 1:40 PM
45	Please connect county rd 1 and 12th street bike paths together.. Thank you for all you do.	11/3/2022 1:36 PM
46	I disliked how the city handled the Wilds park. They took away many amenities and only replaced with a small new playground. They have redone the trail along 19th but the trail around the Wilds can't even be used anymore and made worse due to equipment used to tear out old items.	11/3/2022 1:05 PM
47	Watab park need to remove old mill metal. It's a hazard	11/3/2022 12:02 PM

48	N/a	11/2/2022 8:04 PM
49	Don't put tree mulch on hiking trails	11/2/2022 4:56 PM
50	I like when dog poop bags are provided. It gives people NO EXCUSE for not picking it up. Also, I know sometimes a person forgets or thought the dog was done and needs a spare. It would be nice to have an indoor dog and kid park for winter.	11/2/2022 12:47 PM
51	You have a flaw in your survey. In attempting to Select totally inadequate as a response, it also selects not sure as a response. Believe me, I am sure it is totally inadequate.	11/1/2022 11:08 AM
52	This community needs a pool....maybe an addition to the community center	11/1/2022 9:12 AM
53	Please keep the natural areas wild enough that we get a taste of nature in the parks. I love the trails along our parks and having easy access to biking and walking paths.	10/31/2022 6:37 PM
54	Nope	10/31/2022 8:08 AM
55	Better care of the dog park.	10/30/2022 9:15 PM
56	I appreciate the work, attention, and continued efforts toward improvement, particularly the collaborative approach.	10/30/2022 2:31 PM
57	I'm concerned that green space in our city is being sold to developers for housing, business, etc to a much larger extent than parks/trails are being developed. I understand that businesses and housing is necessary for growth but please protect natural spaces. Once land is developed, park/trail opportunities are gone.	10/29/2022 7:59 PM
58	Expand bike trails	10/29/2022 6:09 PM
59	Thank you for doing this! A	10/28/2022 6:56 PM
60	None	10/10/2022 9:30 PM

CITY ADMINISTRATOR MONTHLY REPORT APRIL 2023



PROJECT STATUS REPORT

STATUS SUMMARY

Below is a project update for multiple initiatives being managed by City Administration. These are initiatives outside of the day-to-day work of Council Packets/Communication, general community meetings/events, and overall staff management. There is also an update for projects not yet started but on the horizon for coming months, in an effort to provide transparency and knowledge of initiatives within the City.

PROJECT OVERVIEWS – IN PROGRESS

TASK	% DONE	DUE DATE	NOTES
AIM Development	95	June 2023	Ready for closing, waiting on the "ok" from AIM, pending MPCA permit transfer.
Excess City Property (non-real estate)	95	July 2023	Very little interest on GovDeals, will have a City garage sale in June.
Neighborhood Engagement Plan	25	December 31 st , 2022	Created "Neighborhood Connections" and utilizing National Night Out as an opportunity to register neighborhoods. Will be utilized for better communication with residents and to offer events and resources for bringing neighbors together throughout Sartell.
Laserfiche Upgrades	75	March 31, 2023	All that remains is the electronic onboarding process.
Landfill Research/MGMT	75	June 2023	Applying for Active Landfill Permit, waiting for MPCA transfer.
Public Relations/Communications Plan	25	December 31 st , 2022	Engagement Director has found multiple templates and we are in the review phase for leveraging them to develop a plan for Sartell.

Compost Site Improvements	100	April 1 st , 2023	Complete and Installed!
Central MN Healthcare Hub	50	June 2023	Lobbyist efforts for additional \$20M to the CMHH to complete road connections for future development.
Police Chief Hiring	100	April 24 2023	Council approving employment contract April 24 th , June 5 th start date.
Strategic Planning 2023-2024	100	March 2023	Approved March 2023.
Transparency Site	100	March 31 2023	“Live” on April 4 th , 2023.
Flood Mitigation	25	December 31 st , 2024	\$7M Bonding request submitted for ER funds for flood mitigation in Watab watershed. Funds would be available in 2024, will begin planning now to determine solution.

PROJECT OVERVIEWS – FUTURE STATE

TASK	% DONE	NOTES
15 th Street N Expansion	15	Received nearly \$1M in STBG funds for Right of Way acquisition and were invited to Congressional Funding applications. Moved past Committee by Congressman Emmer for \$2.2M.

ADDITIONAL INFORMATION

In addition to the above, there are multiple moving parts on infrastructure projects within the City that administration is actively facilitating. This includes:

- 19th Avenue South Reconstruct Project Phase II
- AIM Redevelopment (Landfill and Mill Sites)
- Multiple Grant Programs
 - DEED (Mill Site)
 - EPA (Mill Site)
 - Transportation Alternative (Heritage Trail Gap)
 - Surface Block Transportation (15th St N)

2023 Revenue

664,882

+98.4%
vs YTD 2022

2023 Expenditures

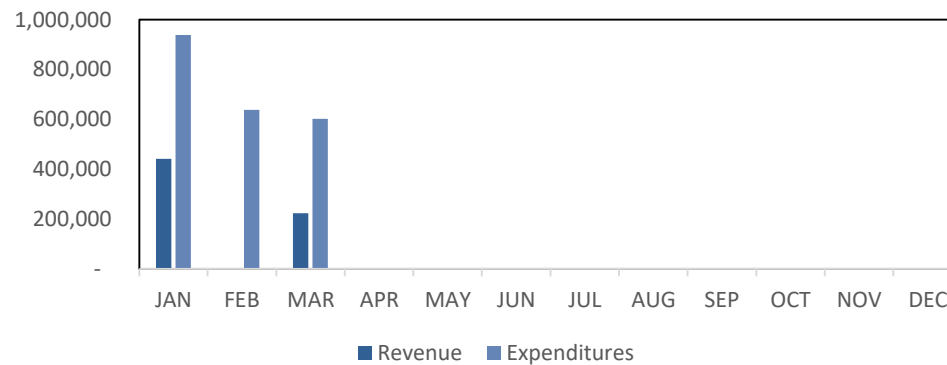
2,176,144

+18.1%
vs YTD 2022

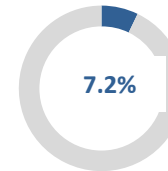
Department	YTD Exp.	2023 Budget	% of Budget
General Gov	352,232	1,447,265	24%
Public Safety	1,122,295	5,148,130	22%
Public Works	439,222	1,550,670	28%
Culture & Rec	262,395	1,106,540	24%

General Fund

2023 City of Sartell General Fund Revenue and Expenditure Summary

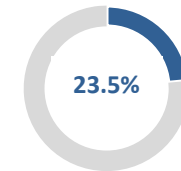


% of Revenue Budget



Budget 9,252,605
Balance (8,587,723)

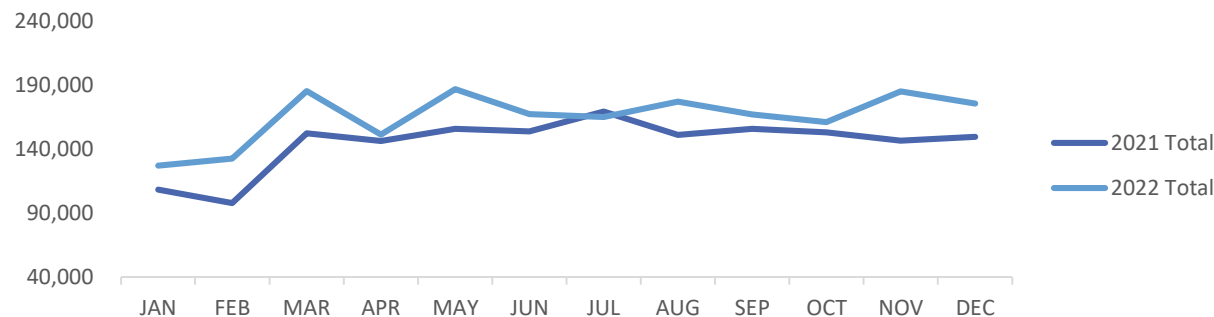
% of Expenditure Budget



Budget 9,252,605
Balance (7,076,461)

Sales Tax Distribution

2021 & 2022 City of Sartell Local Area Sales Tax Revenue



Sales Tax Distribution
2021 2022
14.00% **14.03%**

2022 Sales Tax Revenue

1,982,454

140.8%
of 2022 Budget
+13.9%
vs YTD 2021 ST Revenue

[Portfolio Summary](#)
[Positions by Sector](#)
[Positions by Maturity](#)
[Rate Shock Analysis](#)
[Cash Flows](#)
[History Report](#)
[Glossary](#)
[Disclosure](#)

Portfolio Characteristics

Book Value	20,067,377
Convexity	0.040
Effective Duration	1.455
Market Value	19,439,426
Number Of Securities	60
Par Value	20,207,386
Percentage Callable	4.107
Years To Effective Maturity	2
Years To Final Maturity	7.175

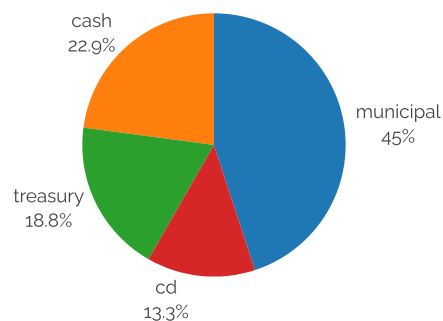
Performance Summary

Book Yield	2.884
Market Yield	4.391
Unrealized Gain Loss (1)	-627,951

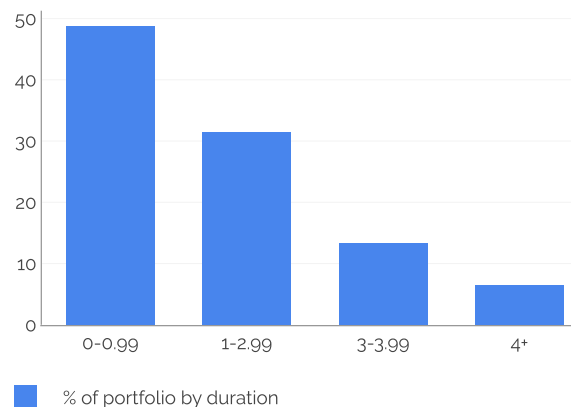
Cash Flow Summary

Current Year Projected Cash Flow	9,236,278
Current Year Projected Interest	182,892
Current Year Projected Principal	9,053,386
One Year Projected Cash Flow	9,809,380
One Year Projected Interest	250,994
One Year Projected Principal	9,558,386

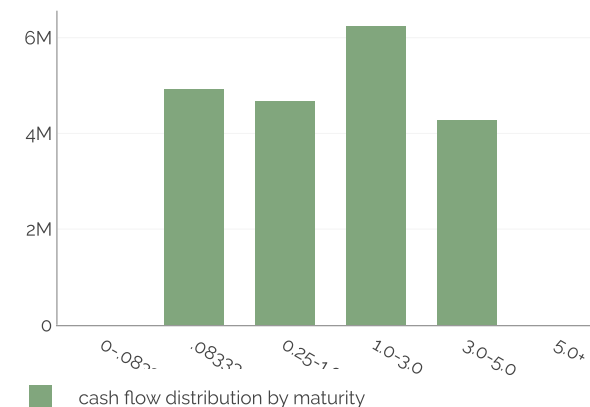
Sector Distribution



Duration Distribution



Cash Flow Distribution



Notes

(1) An unrealized loss is a decrease in the value of an investment that an investor holds. A gain or loss becomes realized when the investment is actually sold. Our investments are not intended to be sold, but instead held to maturity. The unrealized loss is a function of rising interest rates.

Glossary**Book Price**

The amortized carrying cost of a bond at the portfolio pricing date, adjusted for any remaining discount or premium based on its acquisition date and price, and remaining term of bond using a straight line amortization method.

Book Yield (annualized)

The internal rate of return based on a bond's book price at the reporting period. Also see Yield to Maturity definition.

CNV: Effective Convexity

Convexity helps to approximate the change in price that is not explained by Effective Duration. Effective Convexity assumes that cash flow does change due to a change in interest rates.

CPN: Coupon

Annual interest rate (in percent) earned for the bond in decimal format.

EFF DUR: Effective Duration

Duration is the approximate percentage change in price for a 100 basis point change in rates. Effective Duration takes into account both the discounting that occurs at different interest rates as well as changes in cash flows.

Glossary Cont.**MKT VAL: Market Value (in 000s)**

Bond Par Value multiplied by current market price (as a percent of par) in thousands (000s) reported on Maturity and Sector Position Reports.

MKT YIELD: Yield to Maturity (annualized)

The theoretical internal rate of return that causes the present value, assuming neither options for bonds nor prepayments for mortgage backed securities, to equal the current market price of the bond. It can be defined as an estimate of the total return of a bond assuming it is held to maturity and that all coupon and principal income is reinvested at a rate equal to the yield to maturity. The yield to maturity takes into consideration the coupon income, interest-on-interest, and capital gains or losses due to the difference between the price paid when the bond was purchased, and par, the return of principal at maturity.

PAR: Par Value (in 000s)

The face value of a bond. The amount of principal expected to be received at maturity. In the case of preferred or equity securities, this may be the number of shares.

UNR GAIN/LOSS: Unrealized Gain / Loss (in 000s)

Total in thousands (000s) is based on the current market value without accrued interest (000s) and the total book value (000s) at the reporting period.

Asterisk (*)

A * after a bond identifier denotes that certain inputs required for advanced bond analytics may not be available.

COMMUNITY DEVELOPMENT

MONTHLY REPORT

MARCH 2023



Community Development Summary

Below are project updates for the Community Development Department to include Building Inspections.

Submitted land use and planning applications

TYPE	YEARTO DATE
Administrative Subdivision	1
Annexation Petition	2
Conditional Use Permit	1
Final Plat	1
Home Occupation Permit	2
Preliminary Plat	1
Rezone	2
Site Plan Reviews	2
Vacation	2
Variance	1

Building permits and inspections

	CURRENT	YEARTO DATE	LAST YEARTO DATE
Permits	214	362	735
Inspections	177	302	336

Department updates:

In addition to the above, the Community Development Department has been working on the following:

- Utilizing the new Caselle for permitting, zoning violations and complaints
- Completing inspections through the Caselle mobile app
- Utilizing Caselle's reports for monthly reports and details
- Accepting and processing land use and planning applications via Revize forms
- Zoning ordinance modifications – Mixed Use, Cell tower, Stockpiles, Outdoor Storage, Solar, and miscellaneous changes for consistency purposes.

Permit Type	Number of Permits	Submitted Permits	Approved Permits	Issued Permits	Completed Permit	Expired Permits	Canceled Permits
Building Permit New Home	10	5	-	5	-	-	-
Building Permit Remodel (C)	5	1	-	4	-	-	-
Building Permit Remodel (R)	10	-	1	7	1	-	1
Deck	1	-	1	-	-	-	-
Drain Tile/Basement Repairs	2	-	1	-	1	-	-
Electrical Permit	23	-	3	18	-	-	2
Fire Protection Permit	4	1	-	3	-	-	-
Garage/Shed	1	-	-	-	-	-	1
Mechanical Permit (C)	4	-	-	4	-	-	-
Mechanical Permit (R)	8	-	-	6	2	-	-
Plumbing Permit (C)	4	-	-	4	-	-	-
Plumbing Permit (R)	20	-	1	12	7	-	-
Pool	2	1	-	1	-	-	-
Right of Way	3	-	-	3	-	-	-
Roofing, Siding, Windows, D	84	-	2	78	4	-	-
Sign Permit (C)	3	2	-	1	-	-	-
Solar	15	-	-	14	-	-	1
Special Event	2	1	-	1	-	-	-
Temporary Sign Permit (C)	1	1	-	-	-	-	-
Window/Doors Replacement	11	-	-	10	1	-	-
Zoning Permit	1	1	-	-	-	-	-
Grand Totals:	214	13	9	171	16	-	5

Life Cycle

Permit Type	Days to Approval	Days to Issue	Days to Completion	Total Days
Building Permit New Home	7	1		
Building Permit Remodel (C)	2	1		
Building Permit Remodel (R)	3	1	7	9
Deck	26			
Drain Tile/Basement Repairs	5	0	9	9
Electrical Permit	3	1		
Fire Protection Permit	5	0		
Garage/Shed				
Mechanical Permit (C)	1	3		
Mechanical Permit (R)	1	1	4	5
Plumbing Permit (C)	1	5		
Plumbing Permit (R)	1	3	9	11
Pool	2	13		
Right of Way	3	2		
Roofing, Siding, Windows, Door	1	2	19	20
Sign Permit (C)	0	0		
Solar	2	1		
Special Event	-5	13		
Temporary Sign Permit (C)				
Window/Doors Replacement	0	4	18	19
Zoning Permit				

Report Criteria:

Inspection Activity Completed date between 3/1/2023 12:00:00 AM and 3/31/2023 12:00:00 AM

Appointment Date	Appointment Time	Property Address	Inspection Number	Inspection Type	Item Type	Item Number
BUILDING FINAL						
		101 7TH ST N	2382	BUILDING FINAL	Permit	22-B03436
		1508 SIERRA CT W	398	BUILDING FINAL	Permit	22-B02447
		1407 GRIZZLY LN	1654	BUILDING FINAL	Permit	22-B02018
		1417 COUGAR CT	1547	BUILDING FINAL	Permit	22-B02955
03/09/2023	3:30 PM	1420 15TH ST S	2097	BUILDING FINAL	Permit	23-B00056
03/03/2023	11:00 AM	1420 15TH ST S	1198	BUILDING FINAL	Permit	23-B00056
03/10/2023	3:00 PM	313 7TH AVE N	1695	BUILDING FINAL	Permit	23-B00091
03/13/2023	3:30 PM	378 15TH ST N	1118	BUILDING FINAL	Permit	22-B03260
		1407 GRIZZLY LN	2022	BUILDING FINAL	Permit	22-B02018
		815 COBORN CT	2193	BUILDING FINAL	Permit	22-B03360
		1901 15TH ST S	567	BUILDING FINAL	Permit	22-B00444
		305 7TH AVE S	554	BUILDING FINAL	Permit	22-B03182
		818 8TH AVE N	1033	BUILDING FINAL	Permit	22-B03357
		309 1ST AVE N	803	BUILDING FINAL	Permit	22-B03486
		311 1ST AVE N	1765	BUILDING FINAL	Permit	23-B00093
03/21/2023	11:00 AM	233 PINE CONE RD S	1565	BUILDING FINAL	Permit	22-S02936
		49 PERIMETER DR	2178	BUILDING FINAL	Permit	23-B00144
		700 18TH ST N	2142	BUILDING FINAL	Permit	23-B00140
03/27/2023	2:00 PM	50 14TH AVE E	713	BUILDING FINAL	Permit	23-B00034
		716 19TH AVE N	1110	BUILDING FINAL	Permit	22-B00956
		2008 4TH ST N	2117	BUILDING FINAL	Permit	23-B00129
03/29/2023	10:00 AM	50 14TH AVE E	2438	BUILDING FINAL	Permit	23-B00034
03/28/2023	10:00 AM	700 18TH ST N	2402	BUILDING FINAL	Permit	23-B00140
01/30/2023	2:30 PM	1924 7TH ST N	399	BUILDING FINAL	Permit	22-B03137
03/29/2023	2:00 PM	309 1ST AVE N	2324	BUILDING FINAL	Permit	22-B03486
03/30/2023	2:30 PM	204 BOULDER CT	2247	BUILDING FINAL	Permit	23-B00151
		209 8TH AVE N	2344	BUILDING FINAL	Permit	23-B00177
Total BUILDING FINAL:						
27						
DECK FINAL						
03/01/2023	3:00 PM	1008 PROVIDENCE LN	169	DECK FINAL	Permit	23-B00014
Total DECK FINAL:						
1						
DRAFTSTOP						
		1801 AMBER AVE S	1399	DRAFTSTOP	Permit	22-B03210
Total DRAFTSTOP:						
1						
ELECTRICAL ROUGH-IN						
		3205 12TH AVE N	1150	ELECTRICAL ROUGH-IN	Permit	22-B01208
		1504 COUGAR LN	1707	ELECTRICAL ROUGH-IN	Permit	23-E00027
		1801 AMBER AVE S	1398	ELECTRICAL ROUGH-IN	Permit	22-B03210
Total ELECTRICAL ROUGH-IN:						
3						
ELECTRICAL ROUGH-RI						
		1504 COUGAR LN	103	ELECTRICAL ROUGH-RI	Permit	23-B00013
		1702 GRIZZLY LN	14	ELECTRICAL ROUGH-RI	Permit	23-B00004

Appointment Date	Appointment Time	Property Address	Inspection Number	Inspection Type	Item Type	Item Number
		1200 17TH ST S	1318	ELECTRICAL ROUGH-RI	Permit	23-B00059
		515 17TH ST N	1998	ELECTRICAL ROUGH-RI	Permit	23-B00118
		2108 LINDAS CT	2090	ELECTRICAL ROUGH-RI	Permit	22-B03060
Total ELECTRICAL ROUGH-RI:						
5						
EXT FLASHING/BUILDING PAPER						
		1801 AMBER AVE S	1401	EXT FLASHING/BUILDING PAPER	Permit	22-B03210
		2108 LINDAS CT	2089	EXT FLASHING/BUILDING PAPER	Permit	22-B03060
Total EXT FLASHING/BUILDING PAPER:						
2						
FIRE PROTECTION FINAL						
		233 PINE CONE RD S	1569	FIRE PROTECTION FINAL	Permit	22-B02925
		50 14TH AVE E	975	FIRE PROTECTION FINAL	Permit	23-F00005
		50 14TH AVE E	2439	FIRE PROTECTION FINAL	Permit	23-F00005
Total FIRE PROTECTION FINAL:						
3						
FIRE PROTECTION ROUGH						
		50 14TH AVE E	974	FIRE PROTECTION ROUGH	Permit	23-F00005
		1608 CROSSINGS LOOP	1594	FIRE PROTECTION ROUGH	Permit	22-B02136
Total FIRE PROTECTION ROUGH:						
2						
FOOTING						
		1705 KNOTTINGHAM DR	1363	FOOTING	Permit	23-B00073
Total FOOTING:						
1						
FOUNDATION						
03/27/2023	3:00 PM	209 8TH AVE N	2339	FOUNDATION	Permit	23-B00177
Total FOUNDATION:						
1						
FOUNDATION - PRIOR TO BACKFILL						
03/09/2023	2:30 PM	1705 KNOTTINGHAM DR	1367	FOUNDATION - PRIOR TO BACKFILL	Permit	23-B00073
Total FOUNDATION - PRIOR TO BACKFILL:						
1						
FRAMING						
		1008 PROVIDENCE LN	168	FRAMING	Permit	23-B00014
		1608 CROSSINGS LOOP	1595	FRAMING	Permit	22-B02136
		815 15TH AVE N	515	FRAMING	Permit	22-B02265
		3205 12TH AVE N	1151	FRAMING	Permit	22-B01208
03/09/2023	9:00 AM	1504 COUGAR LN	107	FRAMING	Permit	23-B00013
03/13/2023	9:00 AM	1702 GRIZZLY LN	18	FRAMING	Permit	23-B00004
		1801 AMBER AVE S	1393	FRAMING	Permit	22-B03210
03/17/2023	9:00 AM	1200 17TH ST S	1322	FRAMING	Permit	23-B00059
03/21/2023	1:00 PM	515 17TH ST N	2002	FRAMING	Permit	23-B00118
		1801 AMBER AVE S	1402	FRAMING	Permit	22-B03210

Appointment Date	Appointment Time	Property Address	Inspection Number	Inspection Type	Item Type	Item Number
03/29/2023	1:00 PM	50 14TH AVE E	711	FRAMING	Permit	23-B00034
		2108 LINDAS CT	186	FRAMING	Permit	22-B03060
Total FRAMING:						
<u>12</u>						
GAS LINE TEST ROUGH-IN						
		1040 26TH ST LOOP N	1971	GAS LINE TEST ROUGH-IN	Permit	22-B01209
		1504 COUGAR LN	106	GAS LINE TEST ROUGH-IN	Permit	23-B00013
		250 RIVERSIDE AVE N	404	GAS LINE TEST ROUGH-IN	Permit	23-M00002
		1801 AMBER AVE S	1397	GAS LINE TEST ROUGH-IN	Permit	22-B03210
		1801 AMBER AVE S	372	GAS LINE TEST ROUGH-IN	Permit	23-M00001
		2108 LINDAS CT	2087	GAS LINE TEST ROUGH-IN	Permit	22-B03060
Total GAS LINE TEST ROUGH-IN:						
<u>6</u>						
HALFWAY / LATH						
		805 9TH ST N	1732	HALFWAY / LATH	Permit	22-B03159
		1037 4TH ST N	1724	HALFWAY / LATH	Permit	22-B03165
		16 PINE TREE CT	183	HALFWAY / LATH	Permit	23-B00018
		1918 WHIPPOORWILL WAY	1747	HALFWAY / LATH	Permit	22-B03101
		511 13TH ST N	2027	HALFWAY / LATH	Permit	23-B00120
		429 22ND AVE N	181	HALFWAY / LATH	Permit	23-B00017
		906 11TH ST S	190	HALFWAY / LATH	Permit	23-B00019
		1413 8TH AVE N	786	HALFWAY / LATH	Permit	23-B00042
		233 KINGS WAY	1040	HALFWAY / LATH	Permit	22-B03340
		833 SARTELL CT	578	HALFWAY / LATH	Permit	22-B00267
		1415 8TH AVE N	330	HALFWAY / LATH	Permit	23-B00028
		13 PINE TREE CT	1012	HALFWAY / LATH	Permit	23-B00051
		802 4TH AVE N	2038	HALFWAY / LATH	Permit	22-B03075
		700 18TH ST N	2141	HALFWAY / LATH	Permit	23-B00140
		1017 CONNECTICUT AVE S	1352	HALFWAY / LATH	Permit	23-B00071
		951 SUNDANCE CT	2063	HALFWAY / LATH	Permit	23-B00121
		408 2 1/2 ST N	419	HALFWAY / LATH	Permit	23-B00033
		2008 4TH ST N	2116	HALFWAY / LATH	Permit	23-B00129
		204 BOULDER CT	2246	HALFWAY / LATH	Permit	23-B00151
		2132 3RD ST N	342	HALFWAY / LATH	Permit	23-B00030
Total HALFWAY / LATH:						
<u>20</u>						
HEATING FINAL						
03/08/2023	10:30 AM	217 BOULDER CT	1536	HEATING FINAL	Permit	22-M03312
		702 SARTELL ST W	1136	HEATING FINAL	Permit	23-M00028
		828 1ST ST N	1410	HEATING FINAL	Permit	23-M00038
		828 1ST ST N	2104	HEATING FINAL	Permit	23-M00038
03/14/2023	10:30 AM	1504 COUGAR LN	2035	HEATING FINAL	Permit	23-M00042
		250 RIVERSIDE AVE N	405	HEATING FINAL	Permit	23-M00002
		1013 EVENINGSTAR CT	1355	HEATING FINAL	Permit	23-M00033
		815 COBORN CT	2192	HEATING FINAL	Permit	22-B03360
03/15/2023	9:30 AM	823 10TH ST S	760	HEATING FINAL	Permit	23-M00019
		226 4TH AVE S	2168	HEATING FINAL	Permit	23-M00047
03/20/2023	11:30 AM	233 PINE CONE RD S	1567	HEATING FINAL	Permit	22-M03067
03/21/2023	12:30 PM	129 MEADOW DR	2149	HEATING FINAL	Permit	23-M00046
03/22/2023	3:00 PM	712 OAK POND DR	2295	HEATING FINAL	Permit	23-M00049
		220 GLACIER AVE	2308	HEATING FINAL	Permit	22-M03473
		50 14TH AVE E	1674	HEATING FINAL	Permit	23-M00040

Appointment Date	Appointment Time	Property Address	Inspection Number	Inspection Type	Item Type	Item Number
03/29/2023	1:00 PM	1608 CROSSINGS LOOP	1592	HEATING FINAL	Permit	22-M03353
Total HEATING FINAL:						
16						
HEATING ROUGH-IN						
		1504 COUGAR LN	105	HEATING ROUGH-IN	Permit	23-B00013
		1504 COUGAR LN	2033	HEATING ROUGH-IN	Permit	23-M00037
		3205 12TH AVE N	2071	HEATING ROUGH-IN	Permit	22-B01208
		3205 12TH AVE N	2067	HEATING ROUGH-IN	Permit	23-M00044
		1702 GRIZZLY LN	16	HEATING ROUGH-IN	Permit	23-B00004
		226 4TH AVE S	2241	HEATING ROUGH-IN	Permit	23-M00041
		1801 AMBER AVE S	1396	HEATING ROUGH-IN	Permit	22-B03210
		1200 17TH ST S	1320	HEATING ROUGH-IN	Permit	23-B00059
03/20/2023	3:00 PM	1801 AMBER AVE S	371	HEATING ROUGH-IN	Permit	23-M00001
03/17/2023	9:00 AM	1200 17TH ST S	2267	HEATING ROUGH-IN	Permit	23-M00048
		515 17TH ST N	2000	HEATING ROUGH-IN	Permit	23-B00118
03/27/2023	2:30 PM	2108 LINDAS CT	2334	HEATING ROUGH-IN	Permit	22-B03060
		2108 LINDAS CT	187	HEATING ROUGH-IN	Permit	22-M03083
03/15/2023	3:30 PM	2108 LINDAS CT	2156	HEATING ROUGH-IN	Permit	22-B03060
		50 14TH AVE E	1734	HEATING ROUGH-IN	Permit	23-M00040
03/29/2023	3:30 PM	1705 KNOTTINGHAM DR	2336	HEATING ROUGH-IN	Permit	23-B00073
Total HEATING ROUGH-IN:						
16						
INSULATION/VAPOR BARRIER						
		1608 CROSSINGS LOOP	1596	INSULATION/VAPOR BARRIER	Permit	22-B02136
		3205 12TH AVE N	1152	INSULATION/VAPOR BARRIER	Permit	22-B01208
		1702 GRIZZLY LN	19	INSULATION/VAPOR BARRIER	Permit	23-B00004
		1200 17TH ST S	1323	INSULATION/VAPOR BARRIER	Permit	23-B00059
		515 17TH ST N	2003	INSULATION/VAPOR BARRIER	Permit	23-B00118
03/24/2023	2:00 PM	1801 AMBER AVE S	1403	INSULATION/VAPOR BARRIER	Permit	22-B03210
		50 14TH AVE E	712	INSULATION/VAPOR BARRIER	Permit	23-B00034
03/31/2023	10:30 AM	2108 LINDAS CT	2084	INSULATION/VAPOR BARRIER	Permit	22-B03060
Total INSULATION/VAPOR BARRIER:						
8						
PLUMBING FINAL						
		927 PARK VIEW LN	475	PLUMBING FINAL	Permit	22-P02540
		217 BOULDER CT	1537	PLUMBING FINAL	Permit	22-P03310
		418 5TH AVE N	1336	PLUMBING FINAL	Permit	23-P00030
		407 6TH AVE S	1722	PLUMBING FINAL	Permit	23-P00042
03/08/2023	10:00 AM	504 5TH AVE S	1808	PLUMBING FINAL	Permit	23-P00046
03/03/2023	11:00 AM	1420 15TH ST S	1195	PLUMBING FINAL	Permit	23-B00056
		1420 15TH ST S	1199	PLUMBING FINAL	Permit	23-P00026
		1217 KNICKERBOCKER CT	285	PLUMBING FINAL	Permit	23-P00011
		815 COBORN CT	2191	PLUMBING FINAL	Permit	22-B03360
		1407 9TH AVE N	2029	PLUMBING FINAL	Permit	23-P00048
03/28/2023	3:30 PM	1272 CONNECTICUT AVE S	2330	PLUMBING FINAL	Permit	23-P00060
03/29/2023	2:30 PM	1709 KNOTTINGHAM DR	2338	PLUMBING FINAL	Permit	22-B02964
		608 KENDALL CT	2520	PLUMBING FINAL	Permit	22-P03317
03/30/2023	9:00 AM	608 KENDALL CT	2298	PLUMBING FINAL	Permit	22-P03317
03/28/2023	2:00 PM	1608 CROSSINGS LOOP	374	PLUMBING FINAL	Permit	23-P00020
		411 1ST ST N	2437	PLUMBING FINAL	Permit	23-P00064
Total PLUMBING FINAL:						

Appointment Date	Appointment Time	Property Address	Inspection Number	Inspection Type	Item Type	Item Number
16						
PLUMBING ROUGH-IN						
03/03/2023	11:00 AM	1504 COUGAR LN	104	PLUMBING ROUGH-IN	Permit	23-B00013
		1420 15TH ST S	1190	PLUMBING ROUGH-IN	Permit	23-B00056
		1504 COUGAR LN	236	PLUMBING ROUGH-IN	Permit	23-P00010
		1420 15TH ST S	1237	PLUMBING ROUGH-IN	Permit	23-P00026
03/07/2023	10:30 AM	3205 12TH AVE N	2070	PLUMBING ROUGH-IN	Permit	22-B01208
		1702 GRIZZLY LN	15	PLUMBING ROUGH-IN	Permit	23-B00004
		3205 12TH AVE N	1671	PLUMBING ROUGH-IN	Permit	23-P00038
		1702 GRIZZLY LN	2095	PLUMBING ROUGH-IN	Permit	23-P00043
		300 14TH AVE E	2136	PLUMBING ROUGH-IN	Permit	23-P00041
		1801 AMBER AVE S	1395	PLUMBING ROUGH-IN	Permit	22-B03210
		1801 AMBER AVE S	65	PLUMBING ROUGH-IN	Permit	23-P00005
		1200 17TH ST S	1319	PLUMBING ROUGH-IN	Permit	23-B00059
03/17/2023	9:00 AM	1200 17TH ST S	2266	PLUMBING ROUGH-IN	Permit	23-P00056
03/27/2023	2:30 PM	515 17TH ST N	1999	PLUMBING ROUGH-IN	Permit	23-B00118
		2108 LINDAS CT	2082	PLUMBING ROUGH-IN	Permit	22-B03060
		2108 LINDAS CT	188	PLUMBING ROUGH-IN	Permit	22-P03084
		608 KENDALL CT	2297	PLUMBING ROUGH-IN	Permit	22-P03317
		226 4TH AVE S	1522	PLUMBING ROUGH-IN	Permit	23-P00034
Total PLUMBING ROUGH-IN:						
18						
RADON VENTING						
		2108 LINDAS CT	2081	RADON VENTING	Permit	22-B03060
Total RADON VENTING:						
1						
SEWER & WATER						
03/09/2023	2:30 PM	1705 KNOTTINGHAM DR	1362	SEWER & WATER	Permit	23-B00073
Total SEWER & WATER:						
1						
SHEAR WALL						
		1801 AMBER AVE S	2471	SHEAR WALL	Permit	22-B03210
Total SHEAR WALL:						
1						
SITE						
02/27/2023	10:00 AM	101 7TH ST N	1618	SITE	Violation	V2023-00003
		101 7TH ST N	2021	SITE	Violation	V2023-00003
Total SITE:						
2						
UG PLUMBING RI						
03/14/2023	2:30 PM	2108 LINDAS CT	2078	UG PLUMBING RI	Permit	22-B03060
		226 4TH AVE S	2234	UG PLUMBING RI	Permit	23-P00034
03/17/2023	11:30 AM	809 10TH AVE N	2259	UG PLUMBING RI	Permit	23-P00055
		1200 17TH ST S	1675	UG PLUMBING RI	Permit	23-B00059
03/22/2023	1:00 PM	200 14TH AVE E	2263	UG PLUMBING RI	Permit	23-P00054
		1510 9TH ST N	2384	UG PLUMBING RI	Permit	23-B00141
		1510 9TH ST N	2383	UG PLUMBING RI	Permit	23-P00059

Appointment Date	Appointment Time	Property Address	Inspection Number	Inspection Type	Item Type	Item Number
03/30/2023	8:30 AM	1705 KNOTTINGHAM DR	1365	UG PLUMBING RI	Permit	23-B00073
		1809 33RD ST N	27	UG PLUMBING RI	Permit	22-B03420

Total UG PLUMBING RI:

9**UNDERSLAB**

03/10/2023	12:30 PM	1801 AMBER AVE S	2069	UNDERSLAB	Permit	22-B03210
03/08/2023	12:30 PM	1801 AMBER AVE S	1391	UNDERSLAB	Permit	22-B03210
03/15/2023	2:00 PM	2108 LINDAS CT	2079	UNDERSLAB	Permit	22-B03060
03/29/2023	11:00 AM	1705 KNOTTINGHAM DR	1366	UNDERSLAB	Permit	23-B00073

Total UNDERSLAB:

4Grand Totals:
177