SARTELL CITY COUNCIL AGENDA

Monday, December 12th, 2022 **Sartell City Hall** **6:00 PM**

1. **PLEDGE OF ALLEGIANCE**

2. **AGENDA REVIEW AND ADOPTION**

3. **OPEN FORUM/PUBLIC COMMENT** *(must sign up in advance, up to 5 speakers allowed for up to 3 minutes each – no Council response or action is given to open forum comments other than referral to City Staff)*

4. **SPECIAL PRESENTATIONS**

5. **APPROVAL OF CITY COUNCIL MINUTES**
   a. November 28th – Regular City Council Minutes

6. **CONSENT AGENDA**
   a. Approval of Voucher Payments 86950-87016 and Electronic Payments 100218-100236
   b. Approval of Compensation Study Proposal
   c. Approval Amended Declaration of Restrictions and Development Agreement
   d. Approval of Grant Agreement
   e. Approval of Fire Promotions
   f. Approval of Fire Hirings
   g. Approval of Donation Acceptance
   h. Approval of Liquor Licenses
   i. Approval of Refuse Licenses
   j. Approval of Resolution Designating Polling Places
   k. Approval of Police Hiring
   l. Approval of MN DOT Agreement
   m. Approval of IT Agreement

7. **NEW BUSINESS**
   a. Resolution for Street Fund Restrictions

8. **OLD BUSINESS**
   a. Resolution of Support CSAH 133

9. **PUBLIC HEARINGS**
   a. 2023 Final Budget and Levy Hearing
   b. Preliminary and Final Plat for Watab Creek
   c. Rezone for Sartell Street West

10. **DEPARTMENT REPORTS**
    a. Police
    - Monthly Report

    b. Fire
    - Monthly Report

    c. Engineering / Public Works
    - Monthly Report

d. Community Development

- Monthly Report

e. Finance

- Monthly Report

f. Administration

- Monthly Report

11. CITY COMMISSION UPDATES

12. CITY COUNCIL COMMITTEE UPDATES & MISCELLANEOUS BUSINESS

13. ADJOURN

SARTELL CITY COUNCIL MEETING MINUTES

Meeting Location: Sartell City Hall, Council Chambers
Meeting Date: **November 28th, 2022**

Pursuant to due call and notice thereof, a regular meeting of the Sartell City Council was held on November 28th, 2022, at Sartell City Hall. Mayor Ryan Fitzthum called the meeting to order at 6:00 p.m.

COUNCIL PRESENT: Mayor Fitzthum; Council Members Elness, Kolb, Lewandowski, Smith
COUNCIL ABSENT: None
STAFF PRESENT: Anna Gruber, City Administrator, Jim Hughes, Police Chief; Rob Voshell, Finance Director; John Kothenbeutel, Public Works Director; April Ryan, City Engineer; Peter Kedrowski, Fire Chief; Scott Lange, City Engineer, Scott Saehr, Community Development Director, Kari Theisen, City Planner.

PLEDGE OF ALLEGIANCE

AGENDA REVIEW AND ADOPTION

Direction/Action

A motion was made by Fitzthum and seconded by Kolb to approve the agenda with corrections to item 08a as presented. The following voted:
Aye Votes: Kolb, Elness, Fitzthum, Lewandowski, Smith
Nay Votes: None
Motion Carried.

OPEN FORUM

Linda Treb, 200 Victory Avenue – shared concerns regarding the proposed connection of CSAH 133.

Peter Wilson, 1108 Celebration Circle – shared concerns over political signage, masking, and the proposed CSAH 133 connections.

John Ellis, 824 Coborn Court – expressed a desire for Council to consider stricter noise ordinances around snowplowing during early morning hours.

SPECIAL PRESENTATIONS

AmeriCorps Senior RSVP
Jennifer Wucherer was present to provide information to Council regarding the RSVP program and its participation levels in Sartell.

Police & Fire Lifesaving Awards
Police Chief Jim Hughes and Fire Chief Peter Kedrowski presented Sartell Lifesaving Awards to multiple fire and police officers, as well as community members, who provided lifesaving emergency response efforts in 2022.

APPROVAL OF CITY COUNCIL MINUTES

November 14th – Regular Meeting
November 14th – Special Meeting

Direction/Action
A motion was made by Lewandowski and seconded by Kolb to approve the minutes as presented. The following voted:
Aye Votes: Kolb, Elness, Fitzthum, Lewandowski, Smith
Nay Votes: None
Motion Carried.

CONSENT AGENDA

a. Approval of Voucher Payments 86736-86949 and Electronic Payments 100205-100217
b. Approval of Grant Acceptance
c. Approval of Annexation 32532 River Vista Lane
d. Approval of Donation Acceptance
e. Approval of Personnel Items
f. Approval of Assessment Deferrals
g. Approval of Fund Transfers and New Fund
h. Approval of Gambling Permit
i. Approval of Funding Resolutions
j. Approval of Planning Commission Appointments
k. Approval of 2023 Project Agreements

Direction/Action
A motion was made by Smith and seconded by Elness to approve the Consent Agenda items A-K, less item E. The following voted:
Aye Votes: Kolb, Elness, Fitzthum, Lewandowski, Smith
Nay Votes: None
Motion Carried.

Kolb asked for clarification on the personnel policy language referenced in item 06e.

Direction/Action
A motion was made by Kolb and did not have a second to remove the suggested personnel policy language regarding external searches for director level candidates. The motion failed due to no second.

A motion was made by Fitzthum and seconded by Smith to approved item 06e as written. The following voted:
Aye Votes: Elness, Fitzthum, Lewandowski, Smith
Nay Votes: Kolb
Motion Carried 4-1.

PUBLIC HEARINGS

Title 8, 10, and 11 Ordinance Amendments
Saehr presented the Title 8, 10, and 11 Ordinance Amendments related to platting procedures and MS4 drainage requirements. The Public Hearing was opened at 6:51 pm.

Steve Gottwalt, from the Central MN Builders Association, spoke in favor of the Ordinance Amendments and thanked staff for their communication and process with involving the CMBA early on in the amendments.

The Public Hearing was closed at 6:55 pm.

Direction/Action
A motion was made by Lewandowski and seconded by Elness to approve Title 8, 10, and 11 Ordinance Amendments as presented. The following voted:
Aye Votes: Kolb, Elness, Lewandowski, Fitzthum, Smith
Nay Votes: None
Motion Carried.

Title 3 Ordinance Amendments
Chief Hughes presented the proposed Ordinance Amendments related to the sale of Cannabinoid products in Sartell and future licensing. The Public Hearing was opened at 7:06 pm.

No public comment.

The Public Hearing was closed at 7:07 pm.

City Council Members discussed needing to review the Ordinance in the future as laws and regulations evolve but felt the foundational need for the Ordinance made sense as the Moratorium reaches expiration on December 31st.

Direction/Action
A motion was made by Lewandowski and seconded by Elness to approve the Title 3 Ordinance Amendments as presented, with the understanding that they would reviewed as needed. The following voted:
Aye Votes: Kolb, Elness, Lewandowski, Fitzthum, Smith
Nay Votes: None
Motion Carried.

2023 Fee Schedule
Voshell presented the 2023 Fee Schedule. The Public Hearing was opened at 7:35 pm.

Steve Gottwalt, Central MN Builders Association, was present to thank staff for involving the CMBA in the discussions and provided support regarding the fee schedule. He encouraged Council and Staff to continue to find balance regarding fees on developers.

The Public Hearing closed at 7:38 pm.

Council Members discussed balance on development related fees. They also discussed removing Lions Park from the fee schedule for a rentable park, as there is no shelter to rent, and the future All-Inclusive Park should be available to everyone at all times.

Direction/Action
A motion was made by Kolb and seconded by Smith to approve the 2023 Fee Schedule as presented, with the removal of Lions Park as a rentable park. The following voted:
Aye Votes: Kolb, Elness, Lewandowski, Fitzthum, Smith
Nay Votes: None
Motion Carried.

OLD BUSINESS
Saehr presented the most recent iterations of the development agreement, Final Plat, and Declaration of Restrictions for Solid Rock Addition.

Direction/Action
A motion was made by Elness and seconded by Lewandowski to approve the development agreement, declaration of restrictions, and Final Plat for Solid Rock Addition. The following voted:
Aye Votes: Kolb, Elness, Lewandowski, Fitzthum, Smith
Nay Votes: None
Motion Carried

NEW BUSINESS

DEPARTMENT REPORTS

- Finance Report: Voshell presented his monthly report.
- City Administrator Report: Gruber presented the monthly report.
- Community Development Report: Saehr presented the monthly report.

CITY COMMISSION UPDATES

CITY COUNCIL UPDATES AND MISCELLANEOUS BUSINESS
Elness reminded the public about the Country Lights Festival opening on December 2nd and the Smores Night hosted by the Fire Department on the 16th.

Lewandowski thanked the emergency responders honored for the Lifesaving Awards and also reminded the public about the Santa Helpers program.

Kolb thanked public works for the Christmas lights throughout Sartell.

Fitzthum thanked the public safety responders honored earlier in the evening and also asked staff to consider the snowplowing concerned mentioned during Open Forum.

ADJOURN
A motion was made by Smith and seconded by Elness to adjourn the meeting at 7:55 p.m. The motion carried unanimously.

_____
Anna Gruber, City Administrator

_____
Ryan Fitzthum, Mayor

Report Criteria:
Report type: Summary
Check.Check number = 86950-87016,100218-100236
Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
11/22	11/23/2022	86950	102918	ARAMARK UNIFORM SERVICES	10120200	229.63
11/22	11/23/2022	86951	100995	C & L EXCAVATING INC	10120200	271,098.81
11/22	11/23/2022	86952	505	CITY OF ST CLOUD	10120200	168,839.97
11/22	11/23/2022	86953	101528	CUSTOMIZED FIRE RESCUE TNG INC	10120200	2,740.00
11/22	11/23/2022	86954	101999	ENGRAVESTONE INC	10120200	29.00
11/22	11/23/2022	86955	346	GALLS INC	10120200	159.28
11/22	11/23/2022	86956	100101	HELLAND, JODY	10120200	324.75
11/22	11/23/2022	86957	658	INDEPENDENT TESTING TECH, INC	10120200	1,225.00
11/22	11/23/2022	86958	100964	LESTER, JOHN	10120200	19.02
11/22	11/23/2022	86959	102611	MADISON ENERGY INVESTMENTS LLC	10120200	7,146.56
11/22	11/23/2022	86960	59	MARCO TECHNOLOGIES LLC-COPIERS	10120200	212.71
11/22	11/23/2022	86961	103172	MUNICIPAL EMERGENCY SERVICES	10120200	44.00
11/22	11/23/2022	86962	103409	RIVERSIDE HARDWARE	10120200	87.80
11/22	11/23/2022	86963	101098	SANITATION SERVICES LLC	10120200	955.00
11/22	11/23/2022	86964	931	SARTELL AREA CHAMBER OF COMMERCE	10120200	230.00
11/22	11/23/2022	86965	100178	SARTELL HARDWARE HANK	10120200	437.39
11/22	11/30/2022	86972	1282	MN DEPT OF MOTOR VEHICLES	10120200	55.00
12/22	12/01/2022	86973	102918	ARAMARK UNIFORM SERVICES	10120200	466.13
12/22	12/01/2022	86974	125	FASTENAL COMPANY	10120200	107.97
12/22	12/01/2022	86975	100155	AAA SEWER & DRAIN CLEANING INC	10120200	550.00
12/22	12/01/2022	86976	101154	ABLE TREE SERVICE	10120200	900.00
12/22	12/01/2022	86977	101869	BRIAN KLINEFELTER FOUNDATION	10120200	40.00
12/22	12/01/2022	86978	1488	BROCK WHITE CO, LLC	10120200	88.07
12/22	12/01/2022	86979	101335	CENTURYLINK	10120200	71.44
12/22	12/01/2022	86980	101815	CMS AUTOBODY	10120200	7,517.20
12/22	12/01/2022	86981	102137	CORE & MAIN LP	10120200	136.14
12/22	12/01/2022	86982	103492	CUYUNA REGIONAL MEDICAL CENTER	10120200	60.00
12/22	12/01/2022	86983	103469	FACTORY MOTOR PARTS	10120200	200.82
12/22	12/01/2022	86984	103493	FLASHPARKING, INC.	10120200	13,420.82
12/22	12/01/2022	86985	346	GALLS INC	10120200	663.35
12/22	12/01/2022	86986	356	GRAINGER	10120200	526.34
12/22	12/01/2022	86987	42	HANDYMAN S INC.	10120200	49.95
12/22	12/01/2022	86988	102803	HOTSY MINNESOTA	10120200	489.00
12/22	12/01/2022	86989	924	JOHN HENRY FOSTER MN INC	10120200	488.38
12/22	12/01/2022	86990	52	LAWSON PRODUCTS INC	10120200	189.28
12/22	12/01/2022	86991	100140	MARCO TECHNOLOGIES LLC NW7128	10120200	3,615.00
12/22	12/01/2022	86992	59	MARCO TECHNOLOGIES LLC-COPIERS	10120200	338.09
12/22	12/01/2022	86993	1147	MENARDS	10120200	559.63
12/22	12/01/2022	86994	290	MN CHIEFS OF POLICE ASSN	10120200	434.00
12/22	12/01/2022	86995	131	MN DEPT OF HEALTH	10120200	12,218.00
12/22	12/01/2022	86996	1105	MVTL LABORATORIES INC	10120200	299.22
12/22	12/01/2022	86997	100030	NELSON SANITATION & RENTAL INC	10120200	660.00
12/22	12/01/2022	86998	100640	O REILLY AUTO PARTS	10120200	14.08
12/22	12/01/2022	86999	101849	OPG3 INC	10120200	370.00
12/22	12/01/2022	87000	27	OXYGEN SERVICE COMPANY	10120200	199.10
12/22	12/01/2022	87001	100517	POWERHOUSE OUTDOOR EQUIP INC	10120200	19.80
12/22	12/01/2022	87002	958	R L LARSON EXCAVATING INC	10120200	672,872.01
12/22	12/01/2022	87003	879	RDO EQUIPMENT CO	10120200	562.21
12/22	12/01/2022	87004	102927	RYAN, APRIL	10120200	178.97
12/22	12/01/2022	87005	103260	SCHEFERS, MAGGIE	10120200	82.44
12/22	12/01/2022	87006	103155	SHRED-IT	10120200	124.14
12/22	12/01/2022	87007	102595	STATE OF MN	10120200	25.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount	
12/22	12/01/2022	87008	113	STEARNS CNTY AUDITOR-TREASURER	10120200	2,000.00	
12/22	12/01/2022	87009	103004	STEARNS COUNTY HIGHWAY	10120200	31,602.90	
12/22	12/01/2022	87010	103355	STRUCTURAL BUILDINGS OF MINNESOTA INC	10120200	130,000.00	
12/22	12/01/2022	87011	101512	THE STANDARD	10120200	3,205.30	
12/22	12/01/2022	87012	100272	TIREMAXX SERVICE CENTERS	10120200	661.28	
12/22	12/01/2022	87013	429	TRAUT COMPANIES	10120200	240.00	
12/22	12/01/2022	87014	103476	TRI-STATE BOBCAT, INC.	10120200	149.87	
12/22	12/01/2022	87015	102630	UTILITY LOGIC, LLC	10120200	638.98	
12/22	12/01/2022	87016	102826	WEISMAN CLEANING INC	10120200	8,705.00	
11/22	11/23/2022	100218	100576	CHARTER COMMUNICATIONS	10120200	617.26	
11/22	11/23/2022	100219	388	EFTPS VOICE RESPONSE SYSTEM	10120200	35,750.46	
11/22	11/23/2022	100220	101806	EMPOWER RETIREMENT	10120200	11,048.50	
11/22	11/23/2022	100221	103019	FURTHER	10120200	2,556.05	
11/22	11/23/2022	100222	258	MN DEPT OF REVENUE	10120200	8,071.89	
11/22	11/23/2022	100223	22	MN DEPT OF REVENUE-SALES/USE	10120200	2,983.00	
11/22	11/23/2022	100224	491	PUBLIC EMPLOYEE RETIREMENT ASN	10120200	38,314.72	
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT CARD)	10120200	7,757.33	
12/22	12/01/2022	100226	100576	CHARTER COMMUNICATIONS	10120200	.00	V
12/22	12/01/2022	100227	103019	FURTHER	10120200	.00	V
12/22	12/01/2022	100228	101612	HEALTHPARTNERS CENTRAL MN CLINIC	10120200	.00	V
12/22	12/01/2022	100229	1398	XCEL ENERGY	10120200	.00	V
11/22	11/30/2022	100230	100576	CHARTER COMMUNICATIONS	10120200	72.77	
11/22	11/30/2022	100231	103019	FURTHER	10120200	174.00	
11/22	11/30/2022	100232	101612	HEALTHPARTNERS CENTRAL MN CLINIC	10120200	141.00	
11/22	11/30/2022	100233	1398	XCEL ENERGY	10120200	9,833.41	
11/22	11/30/2022	100234	101105	4M FUND	10120200	93.20	
11/22	11/30/2022	100235	100576	CHARTER COMMUNICATIONS	10120200	46.03	
11/22	11/30/2022	100236	100452	VERIZON WIRELESS	10120200	77.46	
Grand Totals:						1,467,110.91	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
101-15500	664.00	.00	664.00
10120200	10,422.17	1,477,533.08-	1,467,110.91-
101-20813	1,103.00	.00	1,103.00
101-21701	35,750.46	.00	35,750.46
101-21702	8,071.89	.00	8,071.89
101-21704	38,314.72	.00	38,314.72
101-21708	40.00	.00	40.00
101-21711	4,806.12	.00	4,806.12
101-21712	6,242.38	.00	6,242.38
101-21713	2,749.55	174.00-	2,575.55
101-21715	3,205.30	.00	3,205.30
101-41-411-330	19.02	.00	19.02
101-41-411-430	451.34	.00	451.34
101-41-414-131	436.50	141.00-	295.50
101-41-414-200	362.78	.00	362.78
101-41-414-202	93.20	.00	93.20
101-41-414-203	682.47	.00	682.47
101-41-414-210	205.81	.00	205.81
101-41-414-305	124.14	.00	124.14
101-41-414-320	518.70	72.77-	445.93

GL Account	Debit	Credit	Proof
101-41-414-381	115.23	.00	115.23
101-41-414-406	61.06	.00	61.06
101-41-414-409	350.00	.00	350.00
101-41-414-414	253.57	.00	253.57
101-41-414-430	142.76	.00	142.76
101-41-414-434	302.35	.00	302.35
101-41-417-104	315.00	.00	315.00
101-41-417-330	9.75	.00	9.75
101-41-417-430	58.91	.00	58.91
101-41-465-203	414.00	.00	414.00
101-41-465-330	405.09	.00	405.09
101-41-465-340	45.00	190.00-	145.00-
101-41-465-351	25.00	.00	25.00
101-42-421-170	1,413.67	.00	1,413.67
101-42-421-200	125.64	.00	125.64
101-42-421-203	324.00	.00	324.00
101-42-421-210	1,473.81	.00	1,473.81
101-42-421-212	28.52	.00	28.52
101-42-421-305	326.94	.00	326.94
101-42-421-320	141.06	.00	141.06
101-42-421-322	12.41	.00	12.41
101-42-421-340	1,054.51	.00	1,054.51
101-42-421-381	460.90	.00	460.90
101-42-421-405	7,517.20	.00	7,517.20
101-42-421-406	123.30	.00	123.30
101-42-421-409	2,077.50	.00	2,077.50
101-42-421-414	16.90	.00	16.90
101-42-421-430	79.62	.00	79.62
101-42-421-431	46.16	.00	46.16
101-42-421-434	75.00	.00	75.00
101-42-422-170	206.80	.00	206.80
101-42-422-203	180.00	.00	180.00
101-42-422-212	99.30	.00	99.30
101-42-422-305	244.50	.00	244.50
101-42-422-340	2,845.00	.00	2,845.00
101-42-422-381	460.90	.00	460.90
101-42-422-406	114.81	.00	114.81
101-42-422-409	2,077.50	.00	2,077.50
101-42-422-414	127.67	.00	127.67
101-42-422-429	376.16	.00	376.16
101-42-422-430	450.57	.00	450.57
101-42-424-203	40.00	.00	40.00
101-42-424-210	59.99	.00	59.99
101-42-424-212	50.00	.00	50.00
101-42-425-305	2,000.00	.00	2,000.00
101-42-425-381	51.22	.00	51.22
101-43-434-170	31.09	.00	31.09
101-43-434-203	215.04	.00	215.04
101-43-434-210	1,803.24	.00	1,803.24
101-43-434-212	30.06	.00	30.06
101-43-434-320	139.12	.00	139.12
101-43-434-381	204.85	.00	204.85
101-43-434-386	21,971.31	9,833.41-	12,137.90
101-43-434-405	409.68	.00	409.68
101-43-434-406	95.88	.00	95.88
101-43-434-430	30.00	.00	30.00
101-43-436-381	5.12	.00	5.12

GL Account	Debit	Credit	Proof
101-45-451-205	30.64	.00	30.64
101-45-451-210	200.08	.00	200.08
101-45-451-320	23.02	.00	23.02
101-45-451-381	614.53	.00	614.53
101-45-451-406	185.38	.00	185.38
101-45-451-409	4,200.00	.00	4,200.00
101-45-451-414	67.62	.00	67.62
101-45-451-434	16.13	.00	16.13
101-45-452-170	50.34	.00	50.34
101-45-452-210	459.14	.00	459.14
101-45-452-240	16.98	.00	16.98
101-45-452-320	77.46	.00	77.46
101-45-452-381	15.37	.00	15.37
101-45-452-401	910.95	.00	910.95
101-45-452-404	19.80	.00	19.80
101-45-452-413	955.00	.00	955.00
101-45-453-210	185.06	10.99-	174.07
101-45-454-381	44.82	.00	44.82
101-45-455-320	23.01	.00	23.01
212-42-421-210	164.24	.00	164.24
221-45-452-216	107.97	.00	107.97
221-45-452-381	32.00	.00	32.00
235-42-429-203	2,592.50	.00	2,592.50
235-42-429-500	13,420.82	.00	13,420.82
241-46-465-500	175,336.96	.00	175,336.96
250-49-441-381	1.28	.00	1.28
261-45-452-210	29.00	.00	29.00
410-48-463-500	130,000.00	.00	130,000.00
417-43-431-436	95,761.85	.00	95,761.85
437-46-465-303	31,602.90	.00	31,602.90
437-46-465-500	672,872.01	.00	672,872.01
601-20813	1,880.00	.00	1,880.00
601-20819	12,218.00	.00	12,218.00
601-49-493-170	32.57	.00	32.57
601-49-493-210	59.98	.00	59.98
601-49-493-314	358.43	.00	358.43
601-49-493-320	104.98	.00	104.98
601-49-493-340	315.00	.00	315.00
601-49-493-387	1,664.38	.00	1,664.38
601-49-493-388	512.12	.00	512.12
601-49-493-389	44.82	.00	44.82
601-49-493-404	502.46	.00	502.46
601-49-493-405	800.54	.00	800.54
601-49-493-406	68.06	.00	68.06
601-49-493-412	136.14	.00	136.14
601-49-493-430	32.00	.00	32.00
602-49-496-305	2,184.22	.00	2,184.22
602-49-496-381	614.53	.00	614.53
602-49-496-401	97,162.50	.00	97,162.50
602-49-496-404	638.98	.00	638.98
602-49-497-315	72,230.46	.00	72,230.46
Grand Totals:	1,487,955.25	1,487,955.25-	.00

GL Account	Debit	Credit	Proof

Report Criteria:
Report type: Summary
Check.Check number = 86950-87016,100218-100236
Check.Type = {<>} "Adjustment"

Report Criteria:
Report type: GL detail
Check.Check number = 86950-87016,100218-100236
Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
86950										
11/22	11/23/2022	86950	102918	ARAMARK UNIFORM SERVICES	2530074547	1	101-42-421-406	.00	114.82	114.82
11/22	11/23/2022	86950	102918	ARAMARK UNIFORM SERVICES	2530074547	2	101-42-422-406	.00	114.81	114.81
Total 86950:								.00		229.63
86951										
11/22	11/23/2022	86951	100995	C & L EXCAVATING INC	11182022	1	241-46-465-500	.00	175,336.96	175,336.96
11/22	11/23/2022	86951	100995	C & L EXCAVATING INC	11222022	1	417-43-431-436	.00	59,609.46	59,609.46
11/22	11/23/2022	86951	100995	C & L EXCAVATING INC	11232022	1	417-43-431-436	.00	36,152.39	36,152.39
Total 86951:								.00		271,098.81
86952										
11/22	11/23/2022	86952	505	CITY OF ST CLOUD	AR026986	1	602-49-497-315	.00	72,230.46	72,230.46
11/22	11/23/2022	86952	505	CITY OF ST CLOUD	AR026986	2	602-49-496-401	.00	96,609.51	96,609.51
Total 86952:								.00		168,839.97
86953										
11/22	11/23/2022	86953	101528	CUSTOMIZED FIRE RESCUE TN	2090	1	101-42-422-340	.00	2,740.00	2,740.00
Total 86953:								.00		2,740.00
86954										
11/22	11/23/2022	86954	101999	ENGRAVESTONE INC	22NOV0302	1	261-45-452-210	.00	29.00	29.00
Total 86954:								.00		29.00
86955										
11/22	11/23/2022	86955	346	GALLS INC	022710235	1	101-42-422-170	.00	159.28	159.28
Total 86955:								.00		159.28

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
86956										
11/22	11/23/2022	86956	100101	HELLAND, JODY	11082022	1	101-41-417-104	.00	240.00	240.00
11/22	11/23/2022	86956	100101	HELLAND, JODY	11082022	2	101-41-417-104	.00	75.00	75.00
11/22	11/23/2022	86956	100101	HELLAND, JODY	11082022	3	101-41-417-330	.00	9.75	9.75
Total 86956:								.00		324.75
86957										
11/22	11/23/2022	86957	658	INDEPENDENT TESTING TECH,	41839	1	602-49-496-305	.00	1,225.00	1,225.00
Total 86957:								.00		1,225.00
86958										
11/22	11/23/2022	86958	100964	LESTER, JOHN	None6	1	101-41-411-330	.00	19.02	19.02
Total 86958:								.00		19.02
86959										
11/22	11/23/2022	86959	102611	MADISON ENERGY INVESTMEN	SP-010-0001	1	101-41-414-381	.00	115.23	115.23
11/22	11/23/2022	86959	102611	MADISON ENERGY INVESTMEN	SP-010-0001	2	101-42-421-381	.00	460.90	460.90
11/22	11/23/2022	86959	102611	MADISON ENERGY INVESTMEN	SP-010-0001	3	101-42-422-381	.00	460.90	460.90
11/22	11/23/2022	86959	102611	MADISON ENERGY INVESTMEN	SP-010-0001	4	101-42-425-381	.00	51.22	51.22
11/22	11/23/2022	86959	102611	MADISON ENERGY INVESTMEN	SP-010-0001	5	101-43-434-381	.00	204.85	204.85
11/22	11/23/2022	86959	102611	MADISON ENERGY INVESTMEN	SP-010-0001	6	101-43-434-386	.00	2,304.49	2,304.49
11/22	11/23/2022	86959	102611	MADISON ENERGY INVESTMEN	SP-010-0001	7	101-43-436-381	.00	5.12	5.12
11/22	11/23/2022	86959	102611	MADISON ENERGY INVESTMEN	SP-010-0001	8	101-45-451-381	.00	614.53	614.53
11/22	11/23/2022	86959	102611	MADISON ENERGY INVESTMEN	SP-010-0001	9	101-45-452-381	.00	15.37	15.37
11/22	11/23/2022	86959	102611	MADISON ENERGY INVESTMEN	SP-010-0001	10	101-45-454-381	.00	44.82	44.82
11/22	11/23/2022	86959	102611	MADISON ENERGY INVESTMEN	SP-010-0001	11	221-45-452-381	.00	32.00	32.00
11/22	11/23/2022	86959	102611	MADISON ENERGY INVESTMEN	SP-010-0001	12	250-49-441-381	.00	1.28	1.28
11/22	11/23/2022	86959	102611	MADISON ENERGY INVESTMEN	SP-010-0001	13	601-49-493-387	.00	1,664.38	1,664.38
11/22	11/23/2022	86959	102611	MADISON ENERGY INVESTMEN	SP-010-0001	14	601-49-493-388	.00	512.12	512.12
11/22	11/23/2022	86959	102611	MADISON ENERGY INVESTMEN	SP-010-0001	15	601-49-493-389	.00	44.82	44.82
11/22	11/23/2022	86959	102611	MADISON ENERGY INVESTMEN	SP-010-0001	16	602-49-496-381	.00	614.53	614.53
Total 86959:								.00		7,146.56
86960										
11/22	11/23/2022	86960	59	MARCO TECHNOLOGIES LLC-C	487137101	1	101-42-422-414	.00	127.67	127.67

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
11/22	11/23/2022	86960	59	MARCO TECHNOLOGIES LLC-C	487137101	2	101-43-434-203	.00	85.04	85.04
Total 86960:								.00		212.71
86961										
11/22	11/23/2022	86961	103172	MUNICIPAL EMERGENCY SERV	IN1787845	1	101-42-422-170	.00	44.00	44.00
Total 86961:								.00		44.00
86962										
11/22	11/23/2022	86962	103409	RIVERSIDE HARDWARE	10	1	101-42-421-210	.00	67.34	67.34
11/22	11/23/2022	86962	103409	RIVERSIDE HARDWARE	197269	1	101-45-453-210	.00	4.98	4.98
11/22	11/23/2022	86962	103409	RIVERSIDE HARDWARE	197496	1	101-42-421-406	.00	5.49	5.49
11/22	11/23/2022	86962	103409	RIVERSIDE HARDWARE	197503	1	101-45-452-210	.00	9.99	9.99
Total 86962:								.00		87.80
86963										
11/22	11/23/2022	86963	101098	SANITATION SERVICES LLC	13386	1	101-45-452-413	.00	955.00	955.00
Total 86963:								.00		955.00
86964										
11/22	11/23/2022	86964	931	SARTELL AREA CHAMBER OF C	3512	1	101-15500	.00	230.00	230.00
Total 86964:								.00		230.00
86965										
11/22	11/23/2022	86965	100178	SARTELL HARDWARE HANK	201028	1	101-45-452-210	.00	2.78	2.78
11/22	11/23/2022	86965	100178	SARTELL HARDWARE HANK	201106	1	101-45-452-210	.00	4.49	4.49
11/22	11/23/2022	86965	100178	SARTELL HARDWARE HANK	201321	1	602-49-496-401	.00	2.99	2.99
11/22	11/23/2022	86965	100178	SARTELL HARDWARE HANK	201362	1	101-45-452-240	.00	11.99	11.99
11/22	11/23/2022	86965	100178	SARTELL HARDWARE HANK	201605	1	101-43-434-405	.00	3.99	3.99
11/22	11/23/2022	86965	100178	SARTELL HARDWARE HANK	201810	1	101-45-452-240	.00	4.99	4.99
11/22	11/23/2022	86965	100178	SARTELL HARDWARE HANK	202353	1	101-45-451-210	.00	24.99	24.99
11/22	11/23/2022	86965	100178	SARTELL HARDWARE HANK	202915	1	101-45-452-401	.00	10.95	10.95
11/22	11/23/2022	86965	100178	SARTELL HARDWARE HANK	203023	1	101-45-451-210	.00	28.95	28.95
11/22	11/23/2022	86965	100178	SARTELL HARDWARE HANK	203197	1	101-45-453-210	.00	16.96	16.96
11/22	11/23/2022	86965	100178	SARTELL HARDWARE HANK	203201	1	101-42-421-406	.00	2.99	2.99

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
11/22	11/23/2022	86965	100178	SARTELL HARDWARE HANK	203482	1	101-45-453-210	.00	143.64	143.64
11/22	11/23/2022	86965	100178	SARTELL HARDWARE HANK	203560	1	101-45-452-210	.00	9.62	9.62
11/22	11/23/2022	86965	100178	SARTELL HARDWARE HANK	203579	1	101-43-434-406	.00	58.25	58.25
11/22	11/23/2022	86965	100178	SARTELL HARDWARE HANK	203784	1	101-45-451-210	.00	2.19	2.19
11/22	11/23/2022	86965	100178	SARTELL HARDWARE HANK	203786	1	101-45-453-210	.00	19.48	19.48
11/22	11/23/2022	86965	100178	SARTELL HARDWARE HANK	203796	1	101-45-451-210	.00	8.76	8.76
11/22	11/23/2022	86965	100178	SARTELL HARDWARE HANK	204078	1	101-42-421-322	.00	12.41	12.41
11/22	11/23/2022	86965	100178	SARTELL HARDWARE HANK	204152	1	101-43-434-210	.00	17.98	17.98
11/22	11/23/2022	86965	100178	SARTELL HARDWARE HANK	204617	1	601-49-493-210	.00	59.98	59.98
11/22	11/23/2022	86965	100178	SARTELL HARDWARE HANK	95915	1	101-45-453-210	.00	10.99-	10.99-
Total 86965:								.00		437.39
86972										
11/22	11/30/2022	86972	1282	MN DEPT OF MOTOR VEHICLE	11302022	1	101-43-434-405	.00	55.00	55.00
Total 86972:								.00		55.00
86973										
12/22	12/01/2022	86973	102918	ARAMARK UNIFORM SERVICES	2530076886	1	101-43-434-170	.00	31.09	31.09
12/22	12/01/2022	86973	102918	ARAMARK UNIFORM SERVICES	2530076886	2	101-45-452-170	.00	50.34	50.34
12/22	12/01/2022	86973	102918	ARAMARK UNIFORM SERVICES	2530076886	3	601-49-493-170	.00	32.57	32.57
12/22	12/01/2022	86973	102918	ARAMARK UNIFORM SERVICES	2530076886	4	101-43-434-406	.00	37.63	37.63
12/22	12/01/2022	86973	102918	ARAMARK UNIFORM SERVICES	2530076922	1	101-45-451-406	.00	185.38	185.38
12/22	12/01/2022	86973	102918	ARAMARK UNIFORM SERVICES	2530076974	1	601-49-493-406	.00	68.06	68.06
12/22	12/01/2022	86973	102918	ARAMARK UNIFORM SERVICES	2530079749	1	101-41-414-406	.00	61.06	61.06
Total 86973:								.00		466.13
86974										
12/22	12/01/2022	86974	125	FASTENAL COMPANY	MNSAU2348	1	221-45-452-216	.00	107.97	107.97
Total 86974:								.00		107.97
86975										
12/22	12/01/2022	86975	100155	AAA SEWER & DRAIN CLEANIN	50519	1	602-49-496-401	.00	550.00	550.00
Total 86975:								.00		550.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
86976										
12/22	12/01/2022	86976	101154	ABLE TREE SERVICE	INV0078	1	101-45-452-401	.00	900.00	900.00
Total 86976:								.00		900.00
86977										
12/22	12/01/2022	86977	101869	BRIAN KLINEFELTER FOUNDAT	PR1126221	1	101-21708	.00	40.00	40.00
Total 86977:								.00		40.00
86978										
12/22	12/01/2022	86978	1488	BROCK WHITE CO, LLC	15740803-00	1	101-43-434-210	.00	88.07	88.07
Total 86978:								.00		88.07
86979										
12/22	12/01/2022	86979	101335	CENTURYLINK	NOVEMBER	1	101-42-421-320	.00	71.44	71.44
Total 86979:								.00		71.44
86980										
12/22	12/01/2022	86980	101815	CMS AUTOBODY	18312	1	101-42-421-405	.00	7,517.20	7,517.20
Total 86980:								.00		7,517.20
86981										
12/22	12/01/2022	86981	102137	CORE & MAIN LP	R951490	1	601-49-493-412	.00	136.14	136.14
Total 86981:								.00		136.14
86982										
12/22	12/01/2022	86982	103492	CUYUNA REGIONAL MEDICAL C	3981	1	101-42-422-340	.00	60.00	60.00
Total 86982:								.00		60.00
86983										
12/22	12/01/2022	86983	103469	FACTORY MOTOR PARTS	124-211364	1	101-43-434-405	.00	88.48	88.48
12/22	12/01/2022	86983	103469	FACTORY MOTOR PARTS	1-8180601	1	101-43-434-405	.00	112.34	112.34

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 86983:								.00		200.82
86984										
12/22	12/01/2022	86984	103493	FLASHPARKING, INC.	26770	1	235-42-429-500	.00	13,420.82	13,420.82
Total 86984:								.00		13,420.82
86985										
12/22	12/01/2022	86985	346	GALLS INC	022724026	1	101-42-421-170	.00	162.86	162.86
12/22	12/01/2022	86985	346	GALLS INC	022736045	1	101-42-421-170	.00	211.20	211.20
12/22	12/01/2022	86985	346	GALLS INC	022736060	1	101-42-421-170	.00	162.86	162.86
12/22	12/01/2022	86985	346	GALLS INC	022736117	1	101-42-421-170	.00	30.75	30.75
12/22	12/01/2022	86985	346	GALLS INC	022736118	1	101-42-421-431	.00	46.16	46.16
12/22	12/01/2022	86985	346	GALLS INC	022758776	1	101-42-422-170	.00	3.52	3.52
12/22	12/01/2022	86985	346	GALLS INC	1002151513	1	101-42-421-170	.00	46.00	46.00
Total 86985:								.00		663.35
86986										
12/22	12/01/2022	86986	356	GRAINGER	9515111814	1	601-49-493-405	.00	139.26	139.26
12/22	12/01/2022	86986	356	GRAINGER	9518196879	1	101-45-452-210	.00	387.08	387.08
Total 86986:								.00		526.34
86987										
12/22	12/01/2022	86987	42	HANDYMAN S INC.	365710	1	601-49-493-314	.00	49.95	49.95
Total 86987:								.00		49.95
86988										
12/22	12/01/2022	86988	102803	HOTSY MINNESOTA	SP20341	1	101-42-422-305	.00	244.50	244.50
12/22	12/01/2022	86988	102803	HOTSY MINNESOTA	SP20341	2	101-42-421-305	.00	244.50	244.50
Total 86988:								.00		489.00
86989										
12/22	12/01/2022	86989	924	JOHN HENRY FOSTER MN INC	10625231-00	1	601-49-493-404	.00	488.38	488.38

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
	Total 86989:							.00		488.38
86990										
12/22	12/01/2022	86990	52	LAWSON PRODUCTS INC	9310122673	1	101-43-434-210	.00	189.28	189.28
	Total 86990:							.00		189.28
86991										
12/22	12/01/2022	86991	100140	MARCO TECHNOLOGIES LLC N	INV1061070	1	101-41-414-203	.00	182.50	182.50
12/22	12/01/2022	86991	100140	MARCO TECHNOLOGIES LLC N	INV1061070	2	101-42-421-203	.00	324.00	324.00
12/22	12/01/2022	86991	100140	MARCO TECHNOLOGIES LLC N	INV1061070	3	101-41-414-203	.00	20.00	20.00
12/22	12/01/2022	86991	100140	MARCO TECHNOLOGIES LLC N	INV1061070	4	601-49-493-430	.00	32.00	32.00
12/22	12/01/2022	86991	100140	MARCO TECHNOLOGIES LLC N	INV1061070	5	101-43-434-203	.00	130.00	130.00
12/22	12/01/2022	86991	100140	MARCO TECHNOLOGIES LLC N	INV1061070	6	101-42-422-203	.00	180.00	180.00
12/22	12/01/2022	86991	100140	MARCO TECHNOLOGIES LLC N	INV1061070	7	101-41-465-203	.00	44.00	44.00
12/22	12/01/2022	86991	100140	MARCO TECHNOLOGIES LLC N	INV1061070	8	101-41-411-430	.00	70.00	70.00
12/22	12/01/2022	86991	100140	MARCO TECHNOLOGIES LLC N	INV1061070	9	101-42-424-203	.00	40.00	40.00
12/22	12/01/2022	86991	100140	MARCO TECHNOLOGIES LLC N	INV1061378	1	235-42-429-203	.00	952.50	952.50
12/22	12/01/2022	86991	100140	MARCO TECHNOLOGIES LLC N	INV1061384	1	235-42-429-203	.00	1,640.00	1,640.00
	Total 86991:							.00		3,615.00
86992										
12/22	12/01/2022	86992	59	MARCO TECHNOLOGIES LLC-C	487420325	1	101-45-451-414	.00	67.62	67.62
12/22	12/01/2022	86992	59	MARCO TECHNOLOGIES LLC-C	487420325	2	101-41-414-414	.00	253.57	253.57
12/22	12/01/2022	86992	59	MARCO TECHNOLOGIES LLC-C	487420325	3	101-42-421-414	.00	16.90	16.90
	Total 86992:							.00		338.09
86993										
12/22	12/01/2022	86993	1147	MENARDS	97685	1	101-43-434-210	.00	559.63	559.63
	Total 86993:							.00		559.63
86994										
12/22	12/01/2022	86994	290	MN CHIEFS OF POLICE ASSN	13744	1	101-15500	.00	434.00	434.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 86994:								.00		434.00
86995										
12/22	12/01/2022	86995	131	MN DEPT OF HEALTH	10012022	1	601-20819	.00	12,218.00	12,218.00
Total 86995:								.00		12,218.00
86996										
12/22	12/01/2022	86996	1105	MVTL LABORATORIES INC	1174533	1	602-49-496-305	.00	206.10	206.10
12/22	12/01/2022	86996	1105	MVTL LABORATORIES INC	1174578	1	602-49-496-305	.00	68.12	68.12
12/22	12/01/2022	86996	1105	MVTL LABORATORIES INC	1174635	1	602-49-496-305	.00	25.00	25.00
Total 86996:								.00		299.22
86997										
12/22	12/01/2022	86997	100030	NELSON SANITATION & RENTA	INV/2022/13	1	602-49-496-305	.00	660.00	660.00
Total 86997:								.00		660.00
86998										
12/22	12/01/2022	86998	100640	O REILLY AUTO PARTS	1572-379948	1	601-49-493-404	.00	14.08	14.08
Total 86998:								.00		14.08
86999										
12/22	12/01/2022	86999	101849	OPG3 INC	6171	1	101-41-465-203	.00	370.00	370.00
Total 86999:								.00		370.00
87000										
12/22	12/01/2022	87000	27	OXYGEN SERVICE COMPANY	0008584691	1	101-42-421-210	.00	67.08	67.08
12/22	12/01/2022	87000	27	OXYGEN SERVICE COMPANY	0008584691	2	101-43-434-210	.00	132.02	132.02
Total 87000:								.00		199.10
87001										
12/22	12/01/2022	87001	100517	POWERHOUSE OUTDOOR EQU	659590	1	101-45-452-404	.00	19.80	19.80

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
	Total 87001:							.00		19.80
87002										
12/22	12/01/2022	87002	958	R L LARSON EXCAVATING INC	12012022	1	437-46-465-500	.00	672,872.01	672,872.01
	Total 87002:							.00		672,872.01
87003										
12/22	12/01/2022	87003	879	RDO EQUIPMENT CO	P0401203	1	101-43-434-210	.00	562.21	562.21
	Total 87003:							.00		562.21
87004										
12/22	12/01/2022	87004	102927	RYAN, APRIL	12012022	1	101-41-411-430	.00	178.97	178.97
	Total 87004:							.00		178.97
87005										
12/22	12/01/2022	87005	103260	SCHEFERS, MAGGIE	11262022	1	101-42-421-305	.00	82.44	82.44
	Total 87005:							.00		82.44
87006										
12/22	12/01/2022	87006	103155	SHRED-IT	8002804045	1	101-41-414-305	.00	92.65	92.65
12/22	12/01/2022	87006	103155	SHRED-IT	8002804716	1	101-41-414-305	.00	31.49	31.49
	Total 87006:							.00		124.14
87007										
12/22	12/01/2022	87007	102595	STATE OF MN	ANNEXATIO	1	101-41-465-351	.00	25.00	25.00
	Total 87007:							.00		25.00
87008										
12/22	12/01/2022	87008	113	STEARNS CNTY AUDITOR-TRE	2022-000000	1	101-42-425-305	.00	2,000.00	2,000.00
	Total 87008:							.00		2,000.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
87009										
12/22	12/01/2022	87009	103004	STEARNS COUNTY HIGHWAY	248-2022	1	437-46-465-303	.00	31,602.90	31,602.90
Total 87009:								.00		31,602.90
87010										
12/22	12/01/2022	87010	103355	STRUCTURAL BUILDINGS OF M	22042-0002	1	410-48-463-500	.00	130,000.00	130,000.00
Total 87010:								.00		130,000.00
87011										
12/22	12/01/2022	87011	101512	THE STANDARD	DECEMBER	1	101-21715	.00	3,205.30	3,205.30
Total 87011:								.00		3,205.30
87012										
12/22	12/01/2022	87012	100272	TIREMAXX SERVICE CENTERS	36049	1	601-49-493-405	.00	661.28	661.28
Total 87012:								.00		661.28
87013										
12/22	12/01/2022	87013	429	TRAUT COMPANIES	354817	1	601-49-493-314	.00	90.00	90.00
12/22	12/01/2022	87013	429	TRAUT COMPANIES	354858	1	601-49-493-314	.00	60.00	60.00
12/22	12/01/2022	87013	429	TRAUT COMPANIES	354890	1	601-49-493-314	.00	90.00	90.00
Total 87013:								.00		240.00
87014										
12/22	12/01/2022	87014	103476	TRI-STATE BOBCAT, INC.	P86318	1	101-43-434-405	.00	149.87	149.87
Total 87014:								.00		149.87
87015										
12/22	12/01/2022	87015	102630	UTILITY LOGIC, LLC	13726	1	602-49-496-404	.00	638.98	638.98
Total 87015:								.00		638.98
87016										
12/22	12/01/2022	87016	102826	WEISMAN CLEANING INC	6268	1	101-45-451-409	.00	4,200.00	4,200.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
12/22	12/01/2022	87016	102826	WEISMAN CLEANING INC	6268	2	101-41-414-409	.00	350.00	350.00
12/22	12/01/2022	87016	102826	WEISMAN CLEANING INC	6268	3	101-42-422-409	.00	2,077.50	2,077.50
12/22	12/01/2022	87016	102826	WEISMAN CLEANING INC	6268	4	101-42-421-409	.00	2,077.50	2,077.50
Total 87016:								.00		8,705.00
100218										
11/22	11/23/2022	100218	100576	CHARTER COMMUNICATIONS	01939851101	1	101-43-434-320	.00	139.12	139.12
11/22	11/23/2022	100218	100576	CHARTER COMMUNICATIONS	01961781101	1	601-49-493-320	.00	104.98	104.98
11/22	11/23/2022	100218	100576	CHARTER COMMUNICATIONS	04055531103	1	101-41-414-320	.00	373.16	373.16
Total 100218:								.00		617.26
100219										
11/22	11/23/2022	100219	388	EFTPS VOICE RESPONSE SYS	PR1112221	1	101-21701	.00	7,306.81	7,306.81
11/22	11/23/2022	100219	388	EFTPS VOICE RESPONSE SYS	PR1112221	2	101-21701	.00	15,618.86	15,618.86
11/22	11/23/2022	100219	388	EFTPS VOICE RESPONSE SYS	PR1112221	3	101-21701	.00	7,306.81	7,306.81
11/22	11/23/2022	100219	388	EFTPS VOICE RESPONSE SYS	PR1112221	4	101-21701	.00	2,758.99	2,758.99
11/22	11/23/2022	100219	388	EFTPS VOICE RESPONSE SYS	PR1112221	5	101-21701	.00	2,758.99	2,758.99
Total 100219:								.00		35,750.46
100220										
11/22	11/23/2022	100220	101806	EMPOWER RETIREMENT	PR1112221	1	101-21711	.00	400.00	400.00
11/22	11/23/2022	100220	101806	EMPOWER RETIREMENT	PR1112221	2	101-21712	.00	6,242.38	6,242.38
11/22	11/23/2022	100220	101806	EMPOWER RETIREMENT	PR1112221	3	101-21711	.00	3,627.74	3,627.74
11/22	11/23/2022	100220	101806	EMPOWER RETIREMENT	PR1112221	4	101-21711	.00	778.38	778.38
Total 100220:								.00		11,048.50
100221										
11/22	11/23/2022	100221	103019	FURTHER	16297289	1	101-41-414-131	.00	154.50	154.50
11/22	11/23/2022	100221	103019	FURTHER	PR1112221	1	101-21713	.00	2,401.55	2,401.55
Total 100221:								.00		2,556.05
100222										
11/22	11/23/2022	100222	258	MN DEPT OF REVENUE	PR1112221	1	101-21702	.00	8,071.89	8,071.89

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 100222:								.00		8,071.89
100223										
11/22	11/23/2022	100223	22	MN DEPT OF REVENUE-SALES/	OCTOBER 2	1	101-20813	.00	1,103.00	1,103.00
11/22	11/23/2022	100223	22	MN DEPT OF REVENUE-SALES/	OCTOBER 2	2	601-20813	.00	1,880.00	1,880.00
Total 100223:								.00		2,983.00
100224										
11/22	11/23/2022	100224	491	PUBLIC EMPLOYEE RETIREME	PR1112221	1	101-21704	.00	37.29	37.29
11/22	11/23/2022	100224	491	PUBLIC EMPLOYEE RETIREME	PR1112221	2	101-21704	.00	7,203.54	7,203.54
11/22	11/23/2022	100224	491	PUBLIC EMPLOYEE RETIREME	PR1112221	3	101-21704	.00	8,311.75	8,311.75
11/22	11/23/2022	100224	491	PUBLIC EMPLOYEE RETIREME	PR1112221	4	101-21704	.00	9,089.94	9,089.94
11/22	11/23/2022	100224	491	PUBLIC EMPLOYEE RETIREME	PR1112221	5	101-21704	.00	13,634.91	13,634.91
11/22	11/23/2022	100224	491	PUBLIC EMPLOYEE RETIREME	PR1112221	6	101-21704	.00	37.29	37.29
Total 100224:								.00		38,314.72
100225										
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	1	101-41-411-430	.00	202.37	202.37
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	2	101-42-422-430	.00	175.00	175.00
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	3	101-42-422-340	.00	45.00	45.00
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	4	101-42-422-212	.00	43.30	43.30
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	5	101-42-422-212	.00	56.00	56.00
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	6	601-49-493-314	.00	68.48	68.48
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	7	601-49-493-340	.00	150.00	150.00
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	8	101-43-434-430	.00	30.00	30.00
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	9	101-43-434-212	.00	30.06	30.06
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	10	101-45-452-210	.00	12.24	12.24
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	11	101-45-452-210	.00	32.94	32.94
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	12	101-43-434-210	.00	25.39	25.39
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	13	101-41-465-330	.00	405.09	405.09
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	14	101-41-465-340	.00	190.00-	190.00-
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	15	101-42-422-430	.00	275.57	275.57
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	16	101-42-421-340	.00	250.00	250.00
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	17	101-42-421-340	.00	250.00	250.00
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	18	101-42-421-340	.00	215.44	215.44
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	19	101-42-421-340	.00	57.71	57.71

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11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	20	101-42-421-340	.00	31.36	31.36
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	21	101-42-421-212	.00	28.52	28.52
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	22	101-42-421-210	.00	1,339.39	1,339.39
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	23	101-42-421-200	.00	53.44	53.44
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	24	101-42-421-430	.00	53.04	53.04
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	25	212-42-421-210	.00	114.24	114.24
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	26	101-42-422-429	.00	127.16	127.16
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	27	101-42-421-434	.00	75.00	75.00
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	28	101-42-421-320	.00	69.62	69.62
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	29	101-42-421-200	.00	72.20	72.20
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	30	101-42-421-340	.00	250.00	250.00
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	31	101-42-422-429	.00	199.00	199.00
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	32	101-42-421-170	.00	800.00	800.00
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	33	101-42-421-430	.00	26.58	26.58
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	34	601-49-493-340	.00	165.00	165.00
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	35	101-42-422-429	.00	50.00	50.00
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	36	212-42-421-210	.00	50.00	50.00
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	37	101-41-414-434	.00	48.00	48.00
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	38	101-43-434-210	.00	161.94	161.94
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	39	101-41-414-200	.00	238.88	238.88
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	40	101-41-414-200	.00	71.95	71.95
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	41	101-41-414-200	.00	20.25	20.25
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	42	101-41-414-210	.00	28.99	28.99
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	43	101-41-414-430	.00	142.76	142.76
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	44	101-41-414-434	.00	12.84	12.84
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	45	101-41-414-434	.00	30.00	30.00
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	46	101-41-414-200	.00	20.99	20.99
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	47	101-41-414-200	.00	10.71	10.71
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	48	101-42-424-210	.00	59.99	59.99
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	49	101-41-414-434	.00	99.00	99.00
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	50	101-41-414-434	.00	1.00	1.00
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	51	101-41-465-340	.00	45.00	45.00
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	52	101-41-414-434	.00	21.51	21.51
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	53	101-41-414-210	.00	41.96	41.96
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	54	101-41-414-210	.00	134.86	134.86
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	55	101-41-414-203	.00	479.97	479.97
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	56	101-43-434-210	.00	66.72	66.72
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	57	101-41-414-434	.00	90.00	90.00
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	58	101-41-417-430	.00	58.91	58.91

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11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	59	101-45-451-210	.00	22.98	22.98	
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	60	101-45-451-210	.00	20.29	20.29	
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	61	101-45-451-210	.00	91.92	91.92	
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	62	101-45-451-205	.00	30.64	30.64	
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	63	101-45-451-434	.00	16.13	16.13	
11/22	11/23/2022	100225	102427	US BANK ONE CARD (CREDIT C	111022	64	101-42-424-212	.00	50.00	50.00	
Total 100225:								.00		7,757.33	
100226											
12/22	12/01/2022	100226	100576	CHARTER COMMUNICATIONS	01828301101	1	101-41-414-320	.00	72.77	72.77	
12/22	12/01/2022	100226	100576	CHARTER COMMUNICATIONS	01828301101	1	101-41-414-320	.00	72.77-	72.77-	V
Total 100226:								.00		.00	
100227											
12/22	12/01/2022	100227	103019	FURTHER	40440976	1	101-21713	.00	174.00	174.00	
12/22	12/01/2022	100227	103019	FURTHER	40440976	1	101-21713	.00	174.00-	174.00-	V
Total 100227:								.00		.00	
100228											
12/22	12/01/2022	100228	101612	HEALTHPARTNERS CENTRAL M	W850300	1	101-41-414-131	.00	141.00	141.00	
12/22	12/01/2022	100228	101612	HEALTHPARTNERS CENTRAL M	W850300	1	101-41-414-131	.00	141.00-	141.00-	V
Total 100228:								.00		.00	
100229											
12/22	12/01/2022	100229	1398	XCEL ENERGY	802522372	1	101-43-434-386	.00	40.60	40.60	
12/22	12/01/2022	100229	1398	XCEL ENERGY	802522372	1	101-43-434-386	.00	40.60-	40.60-	V
12/22	12/01/2022	100229	1398	XCEL ENERGY	802541414	1	101-43-434-386	.00	21.90	21.90	
12/22	12/01/2022	100229	1398	XCEL ENERGY	802541414	1	101-43-434-386	.00	21.90-	21.90-	V
12/22	12/01/2022	100229	1398	XCEL ENERGY	802543056	1	101-43-434-386	.00	12.84	12.84	
12/22	12/01/2022	100229	1398	XCEL ENERGY	802543056	1	101-43-434-386	.00	12.84-	12.84-	V
12/22	12/01/2022	100229	1398	XCEL ENERGY	803041580	1	101-43-434-386	.00	9,758.07	9,758.07	
12/22	12/01/2022	100229	1398	XCEL ENERGY	803041580	1	101-43-434-386	.00	9,758.07-	9,758.07-	V
Total 100229:								.00		.00	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
100230										
11/22	11/30/2022	100230	100576	CHARTER COMMUNICATIONS	01828301101	1	101-41-414-320	.00	72.77	72.77
Total 100230:								.00		72.77
100231										
11/22	11/30/2022	100231	103019	FURTHER	40440976	1	101-21713	.00	174.00	174.00
Total 100231:								.00		174.00
100232										
11/22	11/30/2022	100232	101612	HEALTHPARTNERS CENTRAL M	W850300	1	101-41-414-131	.00	141.00	141.00
Total 100232:								.00		141.00
100233										
11/22	11/30/2022	100233	1398	XCEL ENERGY	802522372	1	101-43-434-386	.00	40.60	40.60
11/22	11/30/2022	100233	1398	XCEL ENERGY	802541414	1	101-43-434-386	.00	21.90	21.90
11/22	11/30/2022	100233	1398	XCEL ENERGY	802543056	1	101-43-434-386	.00	12.84	12.84
11/22	11/30/2022	100233	1398	XCEL ENERGY	803041580	1	101-43-434-386	.00	9,758.07	9,758.07
Total 100233:								.00		9,833.41
100234										
11/22	11/30/2022	100234	101105	4M FUND	OCTOBER 2	1	101-41-414-202	.00	93.20	93.20
Total 100234:								.00		93.20
100235										
11/22	11/30/2022	100235	100576	CHARTER COMMUNICATIONS	03515261107	1	101-45-451-320	.00	23.02	23.02
11/22	11/30/2022	100235	100576	CHARTER COMMUNICATIONS	03515261107	2	101-45-455-320	.00	23.01	23.01
Total 100235:								.00		46.03
100236										
11/22	11/30/2022	100236	100452	VERIZON WIRELESS	919436828	1	101-45-452-320	.00	77.46	77.46
Total 100236:								.00		77.46

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Grand Totals:								.00		1,467,110.91

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
101-15500	664.00	.00	664.00
10120200	10,422.17	1,477,533.08-	1,467,110.91-
101-20813	1,103.00	.00	1,103.00
101-21701	35,750.46	.00	35,750.46
101-21702	8,071.89	.00	8,071.89
101-21704	38,314.72	.00	38,314.72
101-21708	40.00	.00	40.00
101-21711	4,806.12	.00	4,806.12
101-21712	6,242.38	.00	6,242.38
101-21713	2,749.55	174.00-	2,575.55
101-21715	3,205.30	.00	3,205.30
101-41-411-330	19.02	.00	19.02
101-41-411-430	451.34	.00	451.34
101-41-414-131	436.50	141.00-	295.50
101-41-414-200	362.78	.00	362.78
101-41-414-202	93.20	.00	93.20
101-41-414-203	682.47	.00	682.47
101-41-414-210	205.81	.00	205.81
101-41-414-305	124.14	.00	124.14
101-41-414-320	518.70	72.77-	445.93
101-41-414-381	115.23	.00	115.23
101-41-414-406	61.06	.00	61.06
101-41-414-409	350.00	.00	350.00
101-41-414-414	253.57	.00	253.57
101-41-414-430	142.76	.00	142.76
101-41-414-434	302.35	.00	302.35
101-41-417-104	315.00	.00	315.00
101-41-417-330	9.75	.00	9.75
101-41-417-430	58.91	.00	58.91
101-41-465-203	414.00	.00	414.00
101-41-465-330	405.09	.00	405.09

GL Account	Debit	Credit	Proof
101-41-465-340	45.00	190.00-	145.00-
101-41-465-351	25.00	.00	25.00
101-42-421-170	1,413.67	.00	1,413.67
101-42-421-200	125.64	.00	125.64
101-42-421-203	324.00	.00	324.00
101-42-421-210	1,473.81	.00	1,473.81
101-42-421-212	28.52	.00	28.52
101-42-421-305	326.94	.00	326.94
101-42-421-320	141.06	.00	141.06
101-42-421-322	12.41	.00	12.41
101-42-421-340	1,054.51	.00	1,054.51
101-42-421-381	460.90	.00	460.90
101-42-421-405	7,517.20	.00	7,517.20
101-42-421-406	123.30	.00	123.30
101-42-421-409	2,077.50	.00	2,077.50
101-42-421-414	16.90	.00	16.90
101-42-421-430	79.62	.00	79.62
101-42-421-431	46.16	.00	46.16
101-42-421-434	75.00	.00	75.00
101-42-422-170	206.80	.00	206.80
101-42-422-203	180.00	.00	180.00
101-42-422-212	99.30	.00	99.30
101-42-422-305	244.50	.00	244.50
101-42-422-340	2,845.00	.00	2,845.00
101-42-422-381	460.90	.00	460.90
101-42-422-406	114.81	.00	114.81
101-42-422-409	2,077.50	.00	2,077.50
101-42-422-414	127.67	.00	127.67
101-42-422-429	376.16	.00	376.16
101-42-422-430	450.57	.00	450.57
101-42-424-203	40.00	.00	40.00
101-42-424-210	59.99	.00	59.99
101-42-424-212	50.00	.00	50.00
101-42-425-305	2,000.00	.00	2,000.00
101-42-425-381	51.22	.00	51.22
101-43-434-170	31.09	.00	31.09
101-43-434-203	215.04	.00	215.04
101-43-434-210	1,803.24	.00	1,803.24
101-43-434-212	30.06	.00	30.06
101-43-434-320	139.12	.00	139.12

GL Account	Debit	Credit	Proof
101-43-434-381	204.85	.00	204.85
101-43-434-386	21,971.31	9,833.41-	12,137.90
101-43-434-405	409.68	.00	409.68
101-43-434-406	95.88	.00	95.88
101-43-434-430	30.00	.00	30.00
101-43-436-381	5.12	.00	5.12
101-45-451-205	30.64	.00	30.64
101-45-451-210	200.08	.00	200.08
101-45-451-320	23.02	.00	23.02
101-45-451-381	614.53	.00	614.53
101-45-451-406	185.38	.00	185.38
101-45-451-409	4,200.00	.00	4,200.00
101-45-451-414	67.62	.00	67.62
101-45-451-434	16.13	.00	16.13
101-45-452-170	50.34	.00	50.34
101-45-452-210	459.14	.00	459.14
101-45-452-240	16.98	.00	16.98
101-45-452-320	77.46	.00	77.46
101-45-452-381	15.37	.00	15.37
101-45-452-401	910.95	.00	910.95
101-45-452-404	19.80	.00	19.80
101-45-452-413	955.00	.00	955.00
101-45-453-210	185.06	10.99-	174.07
101-45-454-381	44.82	.00	44.82
101-45-455-320	23.01	.00	23.01
212-42-421-210	164.24	.00	164.24
221-45-452-216	107.97	.00	107.97
221-45-452-381	32.00	.00	32.00
235-42-429-203	2,592.50	.00	2,592.50
235-42-429-500	13,420.82	.00	13,420.82
241-46-465-500	175,336.96	.00	175,336.96
250-49-441-381	1.28	.00	1.28
261-45-452-210	29.00	.00	29.00
410-48-463-500	130,000.00	.00	130,000.00
417-43-431-436	95,761.85	.00	95,761.85
437-46-465-303	31,602.90	.00	31,602.90
437-46-465-500	672,872.01	.00	672,872.01
601-20813	1,880.00	.00	1,880.00
601-20819	12,218.00	.00	12,218.00
601-49-493-170	32.57	.00	32.57

GL Account	Debit	Credit	Proof
601-49-493-210	59.98	.00	59.98
601-49-493-314	358.43	.00	358.43
601-49-493-320	104.98	.00	104.98
601-49-493-340	315.00	.00	315.00
601-49-493-387	1,664.38	.00	1,664.38
601-49-493-388	512.12	.00	512.12
601-49-493-389	44.82	.00	44.82
601-49-493-404	502.46	.00	502.46
601-49-493-405	800.54	.00	800.54
601-49-493-406	68.06	.00	68.06
601-49-493-412	136.14	.00	136.14
601-49-493-430	32.00	.00	32.00
602-49-496-305	2,184.22	.00	2,184.22
602-49-496-381	614.53	.00	614.53
602-49-496-401	97,162.50	.00	97,162.50
602-49-496-404	638.98	.00	638.98
602-49-497-315	72,230.46	.00	72,230.46
Grand Totals:	1,487,955.25	1,487,955.25-	.00

Dated: _____

Mayor: _____

City Council: _____

_____

_____

_____

_____

_____

City Recorder: _____

GL Account	Debit	Credit	Proof

Report Criteria:

Report type: GL detail

Check.Check number = 86950-87016,100218-100236

Check.Type = {<>} "Adjustment"

STAFF MEMO

Lead Department and Contact: Administration – Anna Gruber	**Meeting Date:** December 12th, 2022	**Agenda Item No.** **06b**
Agenda Section: Consent	**Goal Area:** N/A	**Item:** Approval of Compensation Study

PREVIOUS COUNCIL REVIEW OR ACTION: None.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: Personnel Committee recommends approval.

DEPARTMENTAL REVIEW AND IMPACTS:

Administration: management of study and agreement.
Finance: financial impact of the study itself and results of study.
Community Development: None.
Public Works: None.
Public Safety: None.

RECURRING REQUEST: No.

PROPOSED BUDGET/FISCAL IMPACT: $5,000.

OPPORTUNITY COST IF APPROVED: None.

COUNCIL ACTIONS REQUESTED: Approval of Consent Agenda serves as Approval for this Item.

BACKGROUND: The City holds two Labor Agreements – one with LELS and one with Teamsters. Both agreements were recently negotiated in 2020 for a three-year agreement from 2021-2023. The City agreed to a compensation study in the third year of both agreements (2023) to ensure wages are competitive in the market.

Staff reached out to multiple firms for proposals of a market study on compensation and received only one back, likely because it is not a full compensation study but instead a market analysis. David Drown and Associates comes highly referred and has completed similar studies in multiple communities. The goal is to begin the study in early January to have results by the spring to be utilized for the next three-year agreement with both Labor Agreements.

Should we choose, there are additional options we can add to the market analysis. Staff felt that the market analysis would suffice and if we needed to add additional services later, we could. At this time, we are suggesting the $5,000 market analysis.

ATTACHMENTS: Proposal from David Drown & Associates



Classification and Compensation Services Proposal
Submitted by DDA Human Resources, Inc.

DDA
Human Resources, Inc.
a David Drown Associates Company

Prepared by:
Dr. Tessia Melvin
DDA Management Consultant
612-920-3320 x103
tessia@daviddrown.com

April 3, 2022

Anna Gruber, City Administrator
City of Sartell
125 Pinecone Road North
Sartell, MN 56377

RE: Proposal for Job Classification and Compensation Services

Dear Ms. Gruber:

We are pleased to be invited to submit a proposal to complete classification and compensation services for the City of Sartell. In the pages that follow, we have briefly provided information about DDA Human Resources, our staff credentials and experience, a detailed description of services to be provided and various levels of project scope. We have included cost for each option for 30 positions as follows:

- Option 1: Market Analysis: $5,000
- Option 2: Market Analysis with Pay Grid Calibration: $8,500
- Option 3: Market Analysis, Pay Grid Calibration and Budget Implementation: $10,500
- Option 4: Ongoing Maintenance: $5,400 annually
- Option 5: Update jobs and classifications as needed, pricing per job

Three major factors distinguish DDA Human Resources from other providers:

- All our employees come with years of public sector experience. We specialize in government and we know first-hand the challenges of managing public sector compensation. This helps us deliver practical, workable solutions.
- We believe that classification and compensation can and should be managed as a practical, common-sense process – not as some theoretical or statistical exercise in regression analysis. We will help you design a compensation system that is technically solid and one you understand. We measure our effectiveness as a consulting firm not by studies completed, but by studies that are ***actually implemented***.
- We think a compensation should be actively managed as an ongoing program – not neglected and then fixed with a major compensation study like this. With proper on-going maintenance support, major disruptive and expensive compensation studies are unnecessary. We are pioneers in providing ongoing maintenance solutions.

Our firm's goal is to be known as the best human resources consultant in Minnesota. There is only one way to get there – by delivering exceptional service. We will do our very best to earn your trust, your respect, and your future business.

Sincerely,

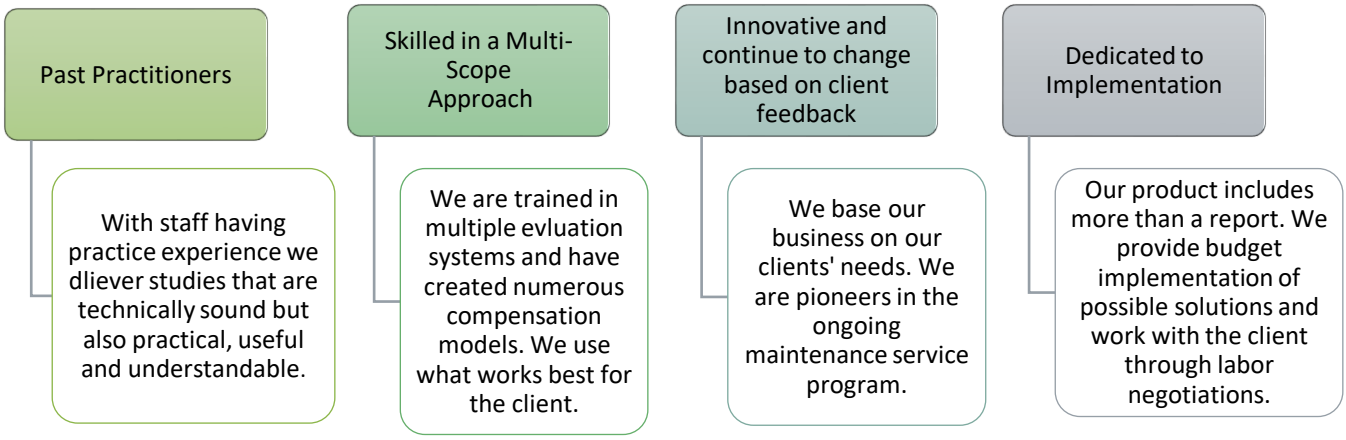
Tessia Melvin
Dr. Tessia Melvin, Management

CONTENTS OF THIS PROPOSAL

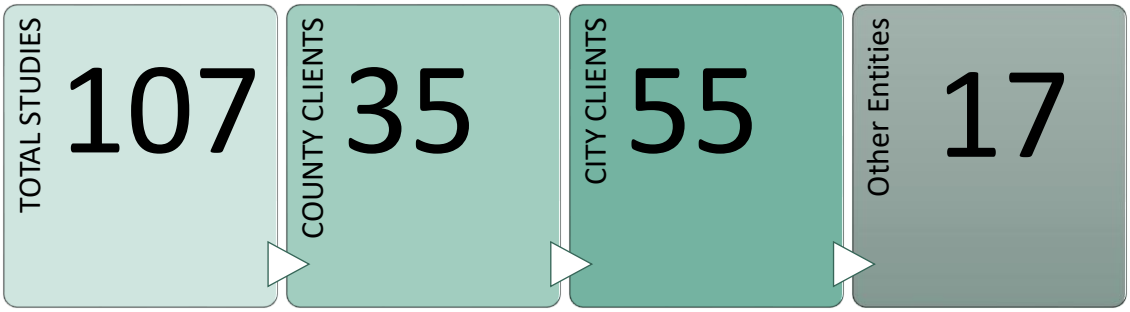
- Our Firm and Qualifications
- Our Service Team
- References
- Our Philosophy for Classification Studies
- Proposed Services
- Fees
- Our clients

OUR FIRM & QUALIFICATIONS

Our parent company, David Drown Associates, Inc. has provided consulting services to over 450 units of government across Minnesota since 1997. Over these years, DDA staff has gotten to know government well and we continually strive to keep our services practical, useful, and up to date. Our history and corporate culture have grown from an honest desire to serve public sector clients in a practical and common-sense manner. We are not your ordinary consultant, we are:



DDA Human Resources, Inc. was formed in 2013 to provide human resource support services exclusively to governmental clients in Minnesota. We currently offer services for executive recruitment, organizational design, and staff an HR Technical Assistance Program for the Association of MN Counties which provides technical advice and assistance to the HR staff of all the State's 87 counties. Since activating our compensation section in 2016, we have worked with clients as small as 4 employees to as large as 1,500 employees. Our completed studies include:



OUR SERVICE TEAM

DDAHR maintains a staff of 10 individuals. We also maintain relationships with several independent consults in key specialty areas. Here is the Team we have assembled for your project:

Dr. Tessia Melvin –Department Head



Tessia heads the compensation and classification (C&C) services area of DDAHR. Over the past six years, Tessia has served as lead analyst on over 65 separate C&C engagements with Minnesota communities. She brings to the position nearly 13 years of diverse service to city and county government. As a City Administrator in Maple Plain, Minnesota, Tessia drafted five-year budgets, capital improvement plans, infrastructure improvement plans, and led strategic planning program. Working in Dakota County, Minnesota, Tessia provided leadership training, managed their performance management system, and worked with compensation and benefits. Dedicated to local governments and continued learning, Tessia earned her doctorate in Public Administration.

Mark Goldberg, MA-HRR – Principal Consultant



Mark Goldberg is a Principal Consultant with the firm. Mark's experience is broad and deep. He has held a variety of compensation leadership positions in media, high tech, manufacturing, local government organizations and the University of Minnesota. In addition, Mr. Goldberg has over 6 years of experience consulting with major public sector organizations around the country with a focus on project in Minnesota such as Koochiching County, the city of Red Wing and the City of Aitkin. He has a master's degree in Industrial and Labor Relations from Cornell University and a bachelor's degree in Human Resource Administration from Muhlenberg College.

David Drown – Technical Support

David is the founder and owner of DDA. David will lend his technical and statistical expertise to the team to manage the collection and analysis of market data, help calibrate your compensation plan, and calculate budget impacts. David received his undergraduate degree in civil engineering and served in local government as a registered civil engineer early in his career. He also holds an MBA in finance from the Carlson School of Management and has served as a finance and economic development consultant to numerous cities and counties across the State.

Kelly Jones – Technical Support

Kelly received his Bachelor of Arts degree in Psychology and his Master of Science degree in Industrial and Organizational Psychology from Saint Cloud State University in Saint Cloud, Minnesota. Prior to entering the field of compensation, he served as a project coordinator and talent management specialist for Sleep Number and Robert Half. Kelly has spent the last 3 years as a technical analyst and compensation consultant, while assisting dozens of Cities and Counties across the United States with their compensation and classification needs. His work will be primarily focused on data collection and analysis, while also assisting the DDA team with any ongoing project needs.

Elizabeth Blakesley – Clerical Support

Elizabeth has worked at DDA for over 20 years. She will provide technical and clerical assistance to coordinate the market surveying process and prepare documents. She will utilize her organizational and technological skills to help provide concise, professional work results. After attending the University of MN – Duluth, Elizabeth began working with local units of government in Minnesota with the MN Small Cities Association. Her work in municipal finance and economic development has given her a good insight into the operations of counties and cities throughout the State.

SUPPORTING TEAM MEMBERS (*Our Bench*)

Melanie Ault

Melanie Ault brings to DDAHR over 20 years of experience leading Minnesota county human resources and labor relations operations with additional experience at the city, regional, and state levels. Melanie joined DDAHR in 2017, after serving as Washington County's HR Director. You might recognize her by her passion for examining pending legislation and its ramifications for the public sector. Melanie holds BA, MAPA, and JD degrees, with further education in public administration. She is an avid supporter of professional organizations, serving on the state and national levels. She loves making new connections and looks forward to helping you find answers and ideas. Melanie is one of our AMC Human Resources Technical Assistance Program staff.

George Gmach

George has been doing classification and compensation study work in Minnesota for 30 years. He worked with the Stanton Group for 12+ years with management responsibility for salary and benefit surveys and compensation consulting. His experience has crossed multiple industries and included private, non-private and public sectors. George also worked at Employers Association and its successor for 16 years. During his career, he has designed and conducted several hundred compensation and benefit surveys and has implemented multiple compensation programs in large and small organizations across all sectors. He designed and modified job evaluation systems and implemented them in the public sector. He has worked with the Minnesota Pay Equity Statutes since their inception. In addition, he is a military veteran who served as a combat medic in Vietnam.

REFERENCES

Reference #1:	**City of Victoria, Minnesota**
Contact:	Gwen Campbell, Communications and HR Manager 952-443-4230 gcampbell@ci.victoria.mn.us
Contract dated:	May 15, 2019 – completed October 2019, we continue to provide ongoing maintenance
Scope of Services:	*This was a full-service class and comp study for a rapidly growing suburban community. We updated all job descriptions including several*

new job titles; classified all job titles using DDA's JET system, completed a market analysis of 14 benchmark communities (93% participation) and 5 "spotlight communities", evaluated two alternative salary plans with pay ranges calibrated at 100% of benchmark averages, and provided an implementation plan with employee-by-employee grade/step assignments and a calculation of budget impact. Victoria says they plan to enroll in DDA's ongoing service program.

Reference #2: **City of Fridley, MN**

Contact: Becca Hellegers, Employee Resources Manager, 763-572-3507, Becca.Hellegers@FridleyMN.gov

Contract Dated: February 2020 – December 2020, they have entered an ongoing maintenance contract with us

Scope of Services: *DDA was originally engaged to complete a market study only of wages paid to 97 position descriptions. The work plan was expanded to have us perform a full classification and compensation study for all positions, classifying all jobs and designing a new pay plan for the City.*

Reference #3: **City of Golden Valley, MN**

Contact: Kirsten Santelices, HR Director
763-593-3989
ksantelices@goldenvalleymn.gov

Contract Dated: January 2020 – completed December 2020, we continue to provide ongoing maintenance

Scope of Services: *All job titles were reclassified using the JET evaluation system, and several employee challenges were reviewed and resolved. Market wage study revealed that the current pay plan wages averaged about 5% below the benchmark average. We developed a new pay plan with expanded steps, reviewed several approaches for implementation, and ultimately arrived at a plan that worked within the City's limited budget.*

Reference #4: **Rochester, MN**

Contact: Linda Hillenbrand, HR Director
507-328-2561
lhillenbrand@rochestermn.gov

Contract Dated: October 2021 for ongoing maintenance

Scope of Services: *This is an example of a client engagement with a scope of services looking to maintain their current classification system. We learned a new classification system, their job positions and are able to maintain their pay philosophy, job descriptions and maintain competitive pay without having to complete an entire study.*

Our Philosophy for Compensation Studies

Government is in the service delivery business, and quality service requires quality employees. An effective compensation system will help you attract and keep talented employees. Likewise, an out-of-date or ill-conceived compensation system will produce turnover and hamper efforts to recruit quality replacements.

In the real world of limited resources, government is increasingly expected to do more with less. Accordingly, a community's pay philosophy must strike a reasonable balance between a desire to pay your good employees well to retain their good services, while at the same time controlling costs to keep faith with the taxpayers. Designing a pay system is not easy, every community is different, and a "one size fits all" approach seldom produces a good result. As we work with you to build the best compensation system for your community, we keep four very practical objectives in mind:

Compensation and Benefits	Internal Equity	Positive and Transparent	Customized
•Competitive to hire, retain, and motivate qualified employees	•Satisfy MN Pay Equity Requirements	•Be open and fair to employees, managers and unions	•Establish a pay philosophy based on your organization

We approach compensation study work as a practical, common-sense process – not as some theoretical or statistical exercise in regression analysis. We collect information, analyze it, and communicate our findings in simple understandable ways. Our honest goal is to help you design a compensation system that is technically solid, is one you actually understand, and one that works better than what you have now. We measure our effectiveness as a consulting firm not by studies completed, but by studies that are ***actually implemented***. We do this through customizing your competitive pay philosophy.

WE CUSTOMIZE YOUR COMPETIVE PAY BY:

- Approved benchmarks
  - We will help create a list that matches your demographics, service level, tax capacity, employee numbers and other factors that fit your organization
- Market results that illustrate where you are to the market
- Determine a pay philosophy of where you want to be in relation to the market
- Adjusting your pay structure
- Ongoing maintenance

Proposed Services

Introduction and Project Orientation (Included in all options)

- Project Initiation Meeting: Facilitated by DDA HR with applicable stakeholders as appropriate (1) to address current issues related to compensation, pay structure, policies, philosophies, and strategies, (2) to discuss the strengths and weaknesses of the current compensation system and (3) to identify possible barriers to implementing and maintaining change.
- Information Collection: Organization & salary material collected, including an employee roster, detailing key information (salary, job title, pay grade, etc.).
- Project Administration: Meeting with Project Team to develop and confirm detailed project schedule and review system history/materials.
- Define Communication Strategy: Partner with the City to design a communication strategy that combines best practices in the industry with practical applications and tools.
- Employee Orientation Sessions (optional): Conducted virtually, with one session recorded so any employee who is unable to attend can see the information presented.
- Job Description Review: We will undertake a general review of your existing job descriptions and recommend changes to assure compliance with ADA and other State and Federal Requirements. We can rewrite any job descriptions for an additional cost**.**

Rewrite Job Descriptions (included with Ongoing Maintenance or as needed for $150)

- Review of Current System: DDA HR will review current job descriptions and provide any comments on any recommended changes.
- Position Analysis Questionnaire (PAQ)- DDA will work with you to design a PAQ that reflects your needs. This document is critical to the process as DDA will use it to create the job descriptions and to evaluate all positions.
- We will distribute a position analysis questionnaire (PAQ) to all employees and their supervisors, asking them to outline all the important requirements for and duties of the job.
- Based upon the information on the PAQs, the job description for each position will be updated or rewritten in standardized format developed with and approved by the Project Team.
- Employees and supervisors will be asked to review the new job descriptions, and we will guide a controlled process for employees to appeal the content of descriptions before they are finalized.
- Addition job descriptions may be added to provide for internal promotional opportunities, or jobs may be consolidated to make administration easier.
- Final job descriptions will be submitted for final approval by department heads, the Project Team and governing Council.
- Job Description Appeal Process: Once jobs descriptions are completed, employees and supervisors will review. If changes are needed, they will complete a Job Description Appeal form.
- DDA will review appeals and work with Project Team and employees to create consistent

results.

Job Evaluation (Included in Ongoing Maintenance and Full Study or as needed for $150)

Job classification is a series of decisions about how a position is valued within an organization. Each factor requires a decision as to how the job under consideration will be rated using levels that are increasingly complex and of great impact, frequency, or quantity. We look at the job rather than the employee. Jobs are evaluated as they exist, or as the management plan says that they should exist, to meet the needs of the organization.

- Review of Current System: DDA HR will review current job descriptions and provide any comments on any recommended changes.
- Job Evaluation: DDA HR will use the existing system to evaluate all jobs using the information gathered from the PDQs.
- Appeal of Assigned Grade: DDA HR will partner with the City to design a structure that aligns internally. However, we strongly recommend an appeal process should an employee feel that their position was assigned an incorrect grade. We will provide forms and a process for the City to use for these appeals with all appeal decisions reviewed by Council.
- Recommend Changes to Current System: DDA HR will conduct analysis of existing classifications and provide recommendations on any changes to current classification plan, to include recommendation of standard classification and titling conventions.
- Review Fair Labor Standards Act (FLSA) Designations: DDA HR will review exempt and non-exempt designations to ensure they are appropriate for classifications and make recommended changes, where appropriate.

Market Analysis (included in all options)

- MN Data: DDA HR, in collaboration with the Project Team, will (1) confirm the labor market, (2) identify comparable organizations and gather data from various sources including the League of MN Cities, the Association of MN Counties and our roster of data from previous clients. We will work with the Project Team to select a group of benchmarks who you compete for talent, organizations that are similar to your services, and organizations that have similar factors including population, tax capacity, budget, number of employees and others as directed by the Project Team.
- We will collect detailed wage information on *all jobs* that you have in common with these communities – not just a selected list. We plan to utilize the wage survey data that is annually collected in the LMC/AMC wage data base, supplemented by other sources as needed to provide a meaningful set of comparison data. We will organize the results of this analysis using a series of graphs and charts that are designed to clearly show how your current pay ranges and wages compare to those of benchmark entities. This is the information needed to develop of a pay structure that balances both internal and external equity and assures compliance with State Pay Equity Compensation Standards.

Pay Grid Calibration (included options 2, 3 and 4)

- Data Analysis: DDA HR will perform the following activities on all data: (1) perform a competitive analysis, (2) conduct a diagnostic review of the current salary structures to identify opportunities for simplification and reduction in pay compression and (3) recommend updates to the existing pay structures or develop pay structures.
- We will provide recommendations and options for either an adjustment of your existing compensation plan, or a replacement plan that produces a better match with your compensation philosophy.
- We will fine tune the plan to establish fair and equitable compensation relationships within and outside the organization that are workable within a union and non-union environment.
- We will provide system testing to assure that any option proposed will comply with the State's pay equity standards and Federal requirements.

Predict Payroll Cost Implementation (included in options 3 and 4)

- We will outline transition options and next steps/costs.
- We will evaluate the cost/budget implications of up to two (2) alternative implementation strategies that consider your current budget constraints. The objective of this work is to provide you with meaningful, employee-by-employee level information that is useful for your detailed budgeting use.
- We will prepare final documents for the plan, including presentation, policy, guidelines, and procedures for administration. Any written and computerized data and supporting information will be submitted as appropriate or requested.

Final Report (included in all options)

- Draft Report and Communications Plan: DDA HR develops draft report and communications plan and discusses report elements with the Project Team
- Quality Assurance: DDA HR conducts quality assurance reviews and provides the draft report to the City for review and feedback.
- Final Report: DDA HR discusses consolidated feedback from the City and finalizes the report and communications plan.
- Guidelines and Policies: DDA HR provides the Project Team with compensation administrative guidelines and policies aligned with the updated/new system for review.
- Final Presentation: DDA HR presents study findings and recommendations to officials.

Ongoing Maintenance

This exclusive DDA Human Resources, Inc. program is designed to eliminate the need for large classification and compensation study every 4 to 6 years. Services include everything needed to keep a freshly updated compensation plan perpetually current. We find that over half of larger communities who have completed a compensation study with DDAHR have opted to convert to this management approach Our ongoing maintenance scope generally includes a three-year commitment and includes the following services:

- We review, update and reclassify as necessary 1/3 of job descriptions annually.
- We annually update a market analysis of wages with benchmark communities and suggestion changes to pay plan as necessary to remain in tune with the market.

- For any new jobs or changed jobs, we will write and classify the position for placement in the compensation system.
- We will complete and submit a pay equity report every three years or when otherwise required.
- If desired, we will handle data input of wage data into the LMC/AMC salary system

We will provide budget support by:

- Recommending an adjustment to your Pay Plan for the coming year based upon COLA and market factors.
- Preparing up to two (2) analysis of budget impacts of alternatives for wage adjustments.
- Making an annual presentation to the staff and/or selected group on the status of your compensation system.

PROPOSED FEE FOR SERVICES

OPTION 1: MARKET ANALYSIS	**TOTAL: $5,000**
OPTION 2: MARKET ANALYSIS AND PAY GRID CALIBRATION	**TOTAL: $8,500**
OPTION 3: MARKET ANALYSIS, PAY GRID CALIBRATION AND BUDGET IMPLEMENTATION	**TOTAL: $10,500**
OPTION 4: ONGOING MAINTENANCE	**TOTAL: $5,400 EACH YEAR for 3 YEARS**

For clients who prefer to receive maintenance support in a less rigorous manner, we offer a full range of support services with standard pricing:

- Write and classify a new or revised job description — $300 per position
- Classify a job description provided by client — $150 per position
- Market Wage Analysis — $100 base fee plus $150 per position

Hourly rates:

- Professional — $250 per hour
- Technical Support — $150 per hour
- Clerical — $100 per hour

We are trained in your classification system and can help out as needed.

OUR CLIENTS

55 City Classification and Compensation Study Clients

Aitkin
Audubon
Brainerd
Breezy Point
Caledonia
Cannon Falls
Clarks Grove
Crosby
Detroit Lakes
Dundas
East Grand Forks
Eyota
Fairfax
Fridley
Gaylord
Glyndon
Golden Valley
Granite Falls
Harmony
Hawley
Howard Lake
Kasson
Lake Elmo
Lake Park
Lakefield
Lanesboro
Lester Prairie
Little Canada
Mahnomen
Mantorville
Mankato
Mayer
Medford
Medina
Minneota
New Ulm
North St. Paul
Norwood Young America
Olivia
Pequot Lakes
Pierz
Pillager
Preston
Rochester
Rockville
Royalton
St. Augusta
St. Paul Park
Staples
Thief River Falls
Victoria
Warroad
Watertown
Waverly
Zumbrota

35 County Classification and Compensation Study Clients

Benton County
Big Stone County
Blue Earth County
Brown County
Clay County
Cook County
Chippewa County
Dodge County
Douglas County
Fillmore County
Freeborn County
Goodhue County
Houston County
Hubbard County
Jackson County
Koochiching County
Le Sueur County
Mahnomen County
McLeod County
Meeker County
Morrison County
Mower County
Murray County
Olmsted County
Polk County
Rice County
Rock County
St. Louis County
Swift County
Wadena County
Waseca County
Wilkin County
Yellow Medicine County

18 Other Government Classification and Compensation Study Clients

Brainerd Utilities
Counties Providing Technology
Detroit Lakes Utilities
East Regional Development Commission
Headwaters Regional Development Commission
Metro I-Net
MN Prairie County Alliance
MN Multi Housing Authority
Mower County Soil and Water Conservation District
Murray County Hospital
New Ulm Utilities
Rice and Steele 911 Center
Southlake Minnetonka Police Department
Sourcewell
Tri-Cap
Tri-County Community Corrections
Upper Valley Regional Development Center
Washington County Conservation District

Sartell

STAFF MEMO

Lead Department and Contact: Community Development – Theisen / Saehr	**Meeting Date:** December 12, 2022	**Agenda Item No.** **06c**
Agenda Section: CoeConsent	**Goal Area:** Proactive Development	**Item:** Approval of Amended Declaration of Restrictions and Development Agreement

PREVIOUS COUNCIL REVIEW OR ACTION: Council approved the Development Agreement, Declaration of Restrictions, and Final Plat for Solid Rock Addition on November 28, 2022.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: None.

BACKGROUND:

Applicant Information:	Loucks
Current Zoning:	B-2 General Business District and I-2 Heavy Industrial
Requested Plan:	Plat the property as Lot 1, Block 1, with outlots
Location:	Near the intersection of 1st Street NE & 1st Ave E

The Development Agreement revision is to provide more clarity on what may trigger Outlot D to have to make improvements to the future road and also trigger closure of 3rd Street. The Declaration of Restrictions changes reflect closure of the existing access on the church lot and clarification of condition the County might require before the issuance of the future permit for the future road. The County and AIM have not reviewed the documents attached, if changes are made after packets are sent out, the updated version will be provided on Monday at the meeting.

These items are at teh request of Benton County for the sake of intersection control and clarifications of future planning.

RECURRING REQUEST: No.

PROPOSED BUDGET/FISCAL IMPACT: All fees will be paid prior to recording of the Final Plat.

OPPORTUNITY COST IF APPROVED: None.

ACTIONS REQUESTED: Approval of Consent Agenda serves as approval of this item.

ATTACHMENTS: Amended Development Agreement and Declaration of Restrictions.

DECLARATION OF RESTRICTION
FOR ROAD IN SOLID ROCK ADDITION PLAT

This Declaration of Restrictions ("Declaration") is made this ____ day of _____, 2022, by the AIM DEVELOPMENT (USA) LLC, a Delaware limited liability company ("Declarant").

WHEREAS, the Declarant is the fee owner of the real property ("Property") described as all that portion of Solid Rock Addition Plat, Benton County, Minnesota, as recorded with the Benton County Recorder;

WHEREAS, the Solid Rock Addition Plat ("Plat") includes a dedication for a road between Lot 1, Block 1 and Outlot D ("Future Road");

WHEREAS, the Benton County Highway Engineer approved the Plat with conditions related to the connection of the Future Road to County State Aid Highway 33 ("CSAH 33") and access to all portions of the Property;

WHEREAS, the Property is subject to a development agreement with the City of Sartell that allocates financial responsibility for the Future Road;

WHEREAS, the City of Sartell is the road authority for 3rd Street NE and has, as part of the City's approval of the Plat, consented to Benton County's condition requiring the alteration of intersection of 3rd Street NE and CSAH 33; and

WHEREAS, the Declarant intends to sell the Property and desires to execute and record this Declaration in order to satisfy and memorialize the conditions imposed by Benton County.

NOW, THEREFORE, the Declarant makes the following Declaration. The restrictions described below shall run with the Property and shall be binding on all parties and all persons claiming under them:

1. The Future Road shall not be permitted to connect to CSAH 33 until Benton County or its successor issues an approach permit that may be conditioned on:
    a. The closure of the existing access to CSAH 33 on Lot 1, Block 1;
    b. The restriction to a right-turn only or closure altogether of the intersection of 3rd Street NE with CSAH 33;

c. The location of the connection of the Future Road to CSAH 33 at least 480 feet north of the intersection of CSAH 33 and County State Aid Highway 29 as shown on the Plat; and

d. Benton County's review of the site lines that may currently be blocked by an existing berm on the Property;

2. Declarant shall establish legal access to all lots or outlots in the Plat; and

3. This Declaration shall be recorded against all that portion of the Solid Rock Addition Plat, Benton County, Minnesota, on file with the Benton County Recorder.

IN WITNESS WHEREOF, the Declarant has executed this Declaration on the date and year above written.

DECLARANT
AIM Development (USA) LLC

By _____
Its _____

STATE OF _____)
) ss
COUNTY OF _____)

The foregoing was acknowledged before me the _____ day of _____, 2022, by _____ of AIM Development (USA) LLC.

_____
Notary Public

ACKNOWLEDGED BY THE CITY OF SARTELL

CITY OF SARTELL

By: _____
Ryan Fitzthum, Its Mayor

By: _____
Anna Gruber, Its City Administrator

STATE OF MINNESOTA)
) ss
COUNTY OF STEARNS)

The foregoing was acknowledged before me the _____ day of _____, 2022, by Ryan Fitzthum and Anna Gruber, the Mayor and City Administrator, respectively, of the City of Sartell.

_____
Notary Public

THIS INSTRUMENT DRAFTED BY:
Rinke Noonan (AAR/mjr)
1015 W. St. Germain St., Suite 300
P.O. Box 1497
St. Cloud, MN 56302-1497
(320) 251-6700
File No. 24557-0001

DEVELOPMENT AGREEMENT

THIS AGREEMENT made effective the ___ day of _____, 2022, by and between the **City of Sartell**, a municipal corporation of the State of Minnesota (the "City"), and **AIM Development (USA) LLC,** a Delaware limited liability company (the "Developer").

RECITALS

A. The City and the Developer entered into a Purchase Agreement on December 15, 2021 (the "Original Purchase Agreement"), with the First Amendment to the Purchase Agreement executed on March 15, 2022 (the "First Amendment"), and the Second Amendment to the Purchase Agreement fully executed on August 22, 2022 (the "Second Amendment") (collectively, the "Purchase Agreement"), for the purchase of various lots described in the Purchase Agreement, including the lots in Benton County identified as PID No. 180000100 (approximately 21.98 acres), PID No. 180000140 (approximately 10.22 acres), PID No. 180003800 (approximately 5 acres), PID No. 180000103 (approximately 8.5 acres), PID No. 180003803 (approximately 3.9 acres), and that portion of PID No. 180007100 (approximately 1.5 acres) *less* the Church Lot (collectively the "Mill Site"). For purposes of this Agreement, the "Church Lot" will mean the real property to be platted as Lot 1, Block 1, and Outlot D, Solid Rock Addition in the Plat (as hereinafter defined). The City is not purchasing the Church Lot; it is anticipated that the Church Lot will be conveyed to a third party.

B. The Church Lot includes the existing office/church building and associated parking area.

C. In the Purchase Agreement, the parties mutually agreed that a development agreement would be entered to further address the future platting requirements of the Church Lot and the Mill Site and the fees associated with any such future platting.

D. The purpose of this Agreement is to clarify the responsibilities of the parties, consistent with the terms of the Purchase Agreement, as it relates to the Church Lot.

E. This Agreement is being executed, and will be recorded, in connection with the Developer's recording of the final plat for Solid Rock Addition (the "Plat"), which

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Plat the City approved on October 10, 2022, subject to certain conditions. A copy of the final Plat, which has been reviewed and approved by the City and Benton County, is attached as **Exhibit A** hereto.

NOW, THEREFORE, in consideration of the covenants and agreements contained herein, the City and Developer agree as follows:

1. Church Lot Right-of-Way. Access to the Mill Site is currently served by or will be served by an access easement over Lot 1as contemplated under Section 8 of this Agreement. Future development of the Mill Site requires publicly dedicated right of way. The Developer will dedicate to the City in the Plat the right-of-way depicted in the Plat (the "Church Lot Right of Way") for the purpose of allowing the existing access between 1st Avenue Northeast and the rail crossing on the Mill Site to be replaced by a public street (to be named Mill Street) (the "Future Road") within the Church Lot Right of Way if and when the portion of the Mill Site west of the railroad tracks is re-platted and redeveloped. For avoidance of doubt, the parties acknowledge and agree that neither the Future Road nor any other improvements will be constructed within the Church Lot Right of Way prior to the redevelopment of all or part of: (a) the portion of the Mill Site west of the railroad tracks or (b) Outlot D, Solid Rock Addition ("Outlot D") that creates materially different traffic volumes, materially different turning movements, or materially increases the presence of commercial vehicles, any of which precipitate the need for all or a portion of the Future Road within the Church Lot Right of Way, whichever occurs first.

2. Subdivision. As depicted in the Plat, the Developer shall plat the portion of the Church Lot containing the existing building as Lot 1, Block 1, Solid Rock Addition ("Lot 1"), and the remainder of the real property included within the Plat, including the area shown on the Plat as Outlot D which is the portion of the Church Lot south of the Church Lot Right of Way that contains the existing parking lot, will be platted into outlots. The City agreed in the Purchase Agreement, and ultimately did, process the applications for the preliminary and final approval of the Plat simultaneously.

3. Fees. Notwithstanding anything in the City Ordinances (as hereinafter defined) to the contrary, in connection with the approval and recording of the Plat, the City will not charge the Developer any area charges, park dedication fees, connection fees, or similar development fees or charges typically imposed by the City in connection with a new plat. The parties acknowledge and agree, however, that if any outlot within the Plat is subsequently re-platted or developed, the City shall be entitled to charge at the time of such re-platting and development customary development fees and charges, including but not limited to the types identified in **Exhibit B**, relating to any such outlot. The charges identified in **Exhibit B** are only estimates for fees that would be due and owing at the time of any future re-platting and redevelopment of Outlot D and any final amount of the development fees and charges will be calculated at the time of re-platting and redevelopment.

4. Outlots. No outlot within the Plat shall be developed without re-platting. Re-platting of any outlots will be required before the issuance of a land disturbing permit, building permit, or zoning approvals for such outlot. Notwithstanding the foregoing, this requirement of re-platting the outlots within the Plat will not apply to any permits required for the reconfiguration

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of or modifications to any of the parking areas located on the Church Lot (collectively, the "Parking Areas") that are necessary due to the construction of the Future Road and related improvements within the Church Lot Right of Way.

5. Costs of Construction of Future Road; Cost of Reconfiguration of Parking Areas. It is the expectation of the parties that the re-platting and redevelopment of all or a portion of the Mill Site will precipitate the construction of the Future Road. At the time of such re-platting and redevelopment, the then-current owner of the Mill Site will be solely responsible for all costs incurred in connection with the construction of the Future Road and related improvements, and the owner of the Church Lot will not be obligated to pay for, nor will the Church Lot be assessed for, any portion of such costs. Notwithstanding the above, if the owner of Outlot D seeks to develop Outlot D and such development requires the construction of all or a portion of the Future Road prior to the re-platting and redevelopment of the Mill Site, Outlot D shall be responsible for the construction of that portion of the Future Road necessary to serve the development of Outlot D. The owner of the Church Lot shall be responsible for any costs incurred in connection with the reconfiguration of or modifications to the Parking Areas necessary due to the construction of the Future Road and related improvements within the Church Lot Right of Way. This Section is intended to address only the costs for the construction of the Future Road and related improvements, and nothing in this Section shall preclude the imposition of fees and charges in connection any future re-platting and redevelopment of Outlot D as provided in Section 3.

6. Governing Law. The construction of the Future Road and any other public improvements within the Mill Site shall be governed by the Sartell City Subdivision Ordinance and Zoning Ordinance (collectively, the "City Ordinances") in effect at the time of any such future construction.

7. Security. The City will not require Developer, nor its successors or assigns, to construct any public infrastructure improvements, nor to post security for the future construction of any public infrastructure improvements, including streets or utilities, in connection the execution and recording of the Plat. Any requirements relating to the future construction of public infrastructure improvements and/or the posting of security relating to such improvements will be addressed in accordance with the City Ordinances in effect at the time of the future re-platting and development that generates the need for such improvements.

8. Access Easement. In connection with recording the Plat, the Developer shall execute an easement agreement, in a form reasonably acceptable to the City, which will grant the owner of the Mill Site an access easement over Lot 1 approximately 24 feet wide, so that the owner of the Mill Site shall have access from 1st Avenue Northeast to the portion of the Mill Site lying west of the railroad and to the outlots north of Lot 1. The Developer shall also execute an easement agreement, in a form reasonably acceptable to the City, which will grant a terminable public access easement over Lot 1 approximately 24 feet wide from 1st Avenue Northeast to the portion of the Mill Site lying west of the railroad.

9. Waivers. The rights of the City under this Agreement are in addition to any other rights under statute, ordinance or any other agreement. The action or inaction of the City will not constitute a waiver or amendment under the provisions of this Agreement. To be binding,

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amendments or waivers will be in writing, signed by the parties and approved by the City Council. The City's failure to promptly take legal action to enforce this Agreement will not be a waiver or release. There is no intent to benefit any third parties and third parties (other than successors in title to the real property within the Plat) will have no recourse against the City under this Agreement.

10. Agreement Binding. The terms and provision hereof shall be binding upon, and inure to the benefit of the heirs, representatives, successors and assigns of the parties hereto and shall be binding upon all future owners of all or any part of the real property included within the Plat and shall be deemed covenants running with the land. This Agreement shall be recorded with the Benton County Recorder.

11. Claims Against City. The Developer will have no claim against the City and its officers and employees for damages sustained or costs incurred resulting from demolition or redevelopment planning. The City and its officers, agents and employees will not be personally liable or responsible in any manner to the Developer, Developer's successors, contractors or subcontractors, suppliers, laborers, or to any other person or persons whomsoever, for any claims, demands, damages, actions, or causes of action of any kind or character whatsoever arising out of or by reason of the execution of this Agreement.

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IN WITNESS WHEREOF, the parties have hereunto set their hands.

CITY OF SARTELL

By: _____
Ryan Fitzthum, Its Mayor

By: _____
Anna Gruber, Its City Administrator

STATE OF MINNESOTA)
) ss
COUNTY OF STEARNS)

The foregoing was acknowledged before me the _____ day of _____, 2022, by Ryan Fitzthum and Anna Gruber, the Mayor and City Administrator, respectively, of the City of Sartell.

_____
Notary Public

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IN WITNESS WHEREOF, the parties have hereunto set their hands.

AIM Development (USA) LLC

By _____
Its _____

STATE OF _____)
) ss
COUNTY OF _____)

The foregoing was acknowledged before me the _____ day of _____, 2022, by _____ of AIM Development (USA) LLC.

_____
Notary Public

THIS INSTRUMENT DRAFTED BY:
Rinke Noonan (AAR/mjr)
1015 W. St. Germain St., Suite 300
P.O. Box 1497
St. Cloud, MN 56302-1497
(320) 251-6700
File No. 24557-0001

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EXHIBIT A

(Plat)

Solid Rock Addition Plat, Benton County, Minnesota

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EXHIBIT B

(Estimated Fees for Future Development of Outlot D, Solid Rock Addition)

(Estimated based upon assumed 3.87 acres in Outlot D, Solid Rock Addition)

Storm Water Trunk Charge ($0.201/square foot) - $33,884
Water Trunk Charge ($2,546/acre) - $9,853
Sewer Trunk Charge ($2,546/acre) - $9,853
Park Fees In-lieu of Dedication ($1.64/square foot for 5% of the platted lot area) - $13,823

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STAFF MEMO

Lead Department and Contact: Administration – Anna Gruber	**Meeting Date:** December 12th, 2022	**Agenda Item No.** **06d**
Agenda Section: Consent	**Goal Area:** Grow Community Partnerships	**Item:** Approval of Grant Agreement

PREVIOUS COUNCIL REVIEW OR ACTION: None.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: None.

DEPARTMENTAL REVIEW AND IMPACTS:

Administration: management of agreement.
Finance: management of grant funds and project costs with Lions Clubs.
Community Development: None.
Public Works: installation of All Inclusive Playground.
Public Safety: None.

RECURRING REQUEST: No.

PROPOSED BUDGET/FISCAL IMPACT: $10,000 towards All Inclusive Playground at Lions Park

OPPORTUNITY COST IF APPROVED: Not accepting the grant agreement will result in loss of the $10,000 grant funds, which would mean funds would need to be achieved elsewhere via fundraising efforts.

COUNCIL ACTIONS REQUESTED: Approval of Consent Agenda serves as Approval for this Item.

BACKGROUND: The City partnered with the area Lions Clubs to construct an All-Inclusive Playground at Lions Park. The lead on the project has been the Lions Clubs and they are actively raising funds to cover the costs. They applied to the Morgan Family Foundation for $10,000 towards the project and were awarded the funds. The Morgan Family Foundation historically works with public entities like the City to distribute the funds, so staff has worked with the Lions Clubs and Morgan Family Foundation to be the recipient of the funds to complete the project.

As you may recall, the City has agreed to be the fiscal host of the project and be reimbursed by the Lions Clubs. This grant agreement will be signed by the City of receipt of these funds, which will act as a reimbursement from the Lions Club towards $10,000 of the project costs. The remained of the funds will be presented to Council in January or February 2023.

The City will be responsible for the grant report for this grant but will work closely with the Lions Club to ensure completion.

ATTACHMENTS: Grant Agreement.

MORGAN FAMILY
FOUNDATION

506 South High Street, Suite B
P. O. Box 561
Yellow Springs, OH 45387
937-767-9208 tel
937-767-9308 fax
www.morganfamilyfdn.org

November 30, 2022

Anna Gruber
City Administrator
City of Sartell
125 Pinecone Road North
Sartell, MN 56377-1982

Dear Ms. Gruber:

I am pleased to inform you that the Morgan Family Foundation has approved a grant to the City of Sartell. The grant totals $10,000 and is to be used for Sartell MN Regional Inclusive Playground. Congratulations!

Enclosed you will find a grant agreement letter detailing the terms of the grant. Please note that the Foundation does not expect any special publicity or recognition for this grant, but a routine listing in an annual report or similar is acceptable if other donors are likewise acknowledged. If you have any questions about the terms, or wish to suggest different reporting dates, do not hesitate to be in touch with us.

Please sign the document signifying your consent to the terms at your earliest convenience. Your grant check will be mailed in early December provided we have received a copy of your signed grant agreement.

Because the Foundation is interested in the progress of the grant and wants to be supportive in this time of challenge and uncertainties, our program officer will contact you periodically during the grant timeframe to inquire about challenges and discuss changes you may need to make to carry out the grant. At the conclusion of the project, but no later than February 01, 2025, please submit a final narrative and financial report. You can review the report form at https://morganfamilyfdn.org/resources/#report-forms; however, your report will be submitted through our grant management software, GivingData. A reminder will be sent closer to your reporting date.

The Morgan Family Foundation values the positive collaboration among the Sartell Area Lions Clubs and the City of Sartell, along with various community supporters, to bring this wonderful resource to fruition. We also want to share the other work that the Foundation is supporting through our recently approved grants (list enclosed), and we encourage you to learn more about the efforts of our other grantee partners. It is a privilege to be in a position to support your efforts and we look forward to hearing about your success.

Sincerely,

Lori M. Kuhn
Executive Director

Enclosure: Grant agreement letter
Grant Letter of Inquiry and Full Application
Morgan Family Foundation Grants Approved, January 1-November 9, 2022

CC: Stuart Giffin, President, Sartell Area Lions Clubs

MORGAN FAMILY
FOUNDATION

506 South High Street, Suite B
P. O. Box 561
Yellow Springs, OH 45387
937-767-9208 tel
937-767-9308 fax
www.morganfamilyfdn.org

November 29, 2022

Anna Gruber
City Administrator
City of Sartell
125 Pinecone Road North
Sartell, MN 56377-1982

Dear Ms. Gruber:

This will confirm that the Morgan Family Foundation ("Foundation") has approved a grant for the following:

Organization: City of Sartell ("Grantee")
Grant Title: Sartell MN Regional Inclusive Playground
Grant Amount: $10,000
Grant Period: December 01, 2022 through January 01, 2025
Payment Mailing Address: 125 Pinecone Road North, Sartell, MN 56377-1982

The Foundation is making this grant subject to the following terms and conditions:

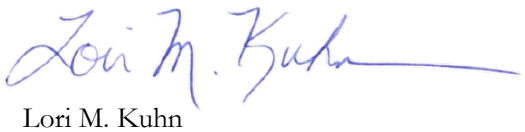
1. Grantee is a charitable, tax-exempt organization under section 501(c)(3) of the Internal Revenue Code (IRC) and a public charity as described in IRC 509(a)(1), (2) or (3), or a unit of government prepared to carry out the public or charitable purpose described herein.
2. The grant is to be used only for charitable and educational activities consistent with Grantee's status described above, and is further restricted for Sartell MN Regional Inclusive Playground as described in the letter of inquiry and full application submitted on behalf of the project by the Sartell Area Lions Clubs and received by Foundation on September 02, 2022 (see enclosed) and substantially in accordance with the grant budget as submitted therewith.
3. Without limiting the generality of the preceding point, Grantee will not intervene in any election or in support of or opposition to any political party or candidate for public office, or engage in any lobbying not permitted by IRC section 501(c)(3) or if applicable, IRC section 501(h) and 4911.
4. Foundation acknowledges that health and safety concerns due to the Covid-19 pandemic may impact the plans presented to Foundation in the grant application for the use of the grant and/or the grant budget. Foundation requests Grantee review with Foundation, prior to adoption, any material change to such plans and/or any total budget variance of 10% or more of the grant budget.
5. Grantee will furnish to Foundation any information concerning a change or proposed change in Grantee's tax-exempt status.
6. If Grantee's tax-exempt status changes, Foundation reserves the right to have all remaining grant funds immediately returned.
7. Any funds not used or committed for the specific purpose of the grant by February 01, 2025 must be returned to Foundation, unless otherwise authorized by Foundation in writing.
8. Grantee will provide reports as follows:

a. participation in mid-grant verbal check-in conversations with the Foundation's Social Equity Program Officer by February 01, 2023 and February 01, 2024, to be scheduled by the Social Equity Program Officer at a mutually convenient time; and
b. a written final narrative and financial report by February 01, 2025 detailing how the grant has been used, and Grantee will provide promptly such additional information, reports and documents as Foundation may request.

9. This grant is earmarked for the project identified above. It is not earmarked for transmittal to any other entity or person, even if Grantee's proposal or other correspondence expresses expenditure intentions. Rather, Grantee accepts and will discharge full control of the grant and its disposition and responsibility for complying with this agreement's terms and conditions.
10. This grant is not in any way earmarked to support or carry on any lobbying or voter-registration drive. If this grant is restricted to a specific project, Grantee hereby reaffirms that the project's current budget, as previously explained to Foundation, accurately reflects Grantee's present intentions to expend at least the amount of this grant (plus any other grant from Foundation this year for the same project) on project activities other than lobbying and voter-registration in Grantee's current fiscal year.

Grantee's deposit, negotiation or endorsement of the grant check will constitute its agreement to the terms and conditions set forth above. However, for Foundation's files, please review and sign this letter where indicated, or email the executed document to info@morganfamilyfdn.org at your earliest convenience.

Sincerely,



Lori M. Kuhn
Executive Director

On behalf of Grantee, I understand and agree to the foregoing terms and conditions of Foundation's grant, and hereby certify my authority to execute this agreement on Grantee's behalf.

Signature: Anna Gruber
Anna Gruber (Dec 1, 2022 12:51 CST)

Print name: Anna Gruber

Title: City Administrator

Date: Dec 1, 2022

CC: Stuart Giffin, President, Sartell Area Lions Clubs

Sartell MN Inclusive Playground Project 9.02.2022

Funding Sources (partial)

		$	
Lions Clubs		26000	pledged
Foundations			
	LCIF (Lions Clubs International Foundation)	100000	pending
	Blattner	50000	pledged
	Knife River	6000	pledged
	Weedum	10000	pledged
	Sartell Pediatrics	50000	pledged
	KwikTrip	2500	pending
	Bernicks	25000	pending
	Morgan family	10000	pending
	Magnifi bank	7000	pledged
	Scheels	1000	pledged
	NW Mutual	2500	pledged
Events			
	Sartell Community Kickoff	11000	
	Golf Outing	16000	

Intake Form Title: Social Equity LOI 2022
Request: Sartell MN Regional Inclusive Playground
Organization: City of Sartell

Organization Information

*** Enter the full legal name of applicant organization.**

Enter the full legal name of applicant organization. If application orginates with a community group, social movement or project that doesn't have formal nonprofit status, please enter the name of the fiscal host/fiscal sponsor organization that is a legally registered public charity.

Sartell Area Lions Clubs

*** Is this organization acting as a Fiscal Host or Fiscal Sponsor for this application?**

If Yes, please complete the rest of this page with information regarding the Fiscal Host organization.

No

*** Employer Tax Identification Number**

If you do not have an EIN, please enter 111111111 (nine 1s)

22-2711966

*** Is this organization an IRS 501(c)(3) public charity?**

No

*** If not a 501(c)(3), is this organization a public agency/unit of government?**

No

Other Name

Also Known As (AKA) or Doing Business As (DBA). If a fiscal host/fiscal sponsor is being used for this application, please enter the name of the community group, social movement or project here.

The Waters Church Sartell MN 56377

Full Legal Address

Please provide your organization's legal address. You may include a mailing or secondary location in the "Secondary Organization Address" field that follows.

813 9TH ST N
SARTELL, MN 56377
United States

Secondary Organization Address

If your organization has an address other than the legal address above and you want to provide it, please enter it below.

PO Box 7

Organization Email

sjgiff1@charter.net

Organization Website

https://www.e-clubhouse.org/sites/sartell/

*** Organization Phone Number**

+1 651 261 4272

Organization Fax Number

none

*** Mission / Purpose**

Please give a 2-3 sentence summary of organization's purpose and/or its mission statement.

Lions International Mission: To empower volunteers to serve their communities, meet humanitarian needs, encourage peace and promote international understanding through Lions clubs.

Total Annual Organization Budget - Current Fiscal Year

What are the total budgeted operating expenses (programmatic and administrative, excluding major capital campaigns) for your **current fiscal year**?

Fiscal Year Ending:	**Dec 31, 2022**
Expenses:	$5,000.00

Notable Sources of Revenue

Revenue

Notable Expenses

Expenses
$5,000.00

Contact Information

*** Top (Paid) Staff Contact Information**

- Stuart Giffin

*** Primary Contact for Application**

- Stuart Giffin

Contacts Submitted in Grantee Portal

Stuart Giffin

Title: Sartell Lions president

@ Work (Preferred) : sjgiff1@charter.net

Mobile (Preferred) : +1 651 261 4272
Work : +1 320 250 7232

Work (Preferred) : 813 9th street north
Sartell MN 56377
United States

Proposal Summary

*** Grant / Project Title**

Sartell MN Regional Inclusive Playground

*** Grant Purpose**

Please give a brief summary of the grant purpose.

Three Sartell MN Lions clubs (all located within Sartell-St. Stephen School District 748) are partnering with the City of Sartell and the School District to build an Inclusive Playground in Sartell Lions regional park. The park itself is unique as was built for those needing mobility assistance as features 2225' of 8' wide paths serpentining in and out of a wooded area along Watab Creek. The path features continuously welded handrails on both sides of the path. The grade does not exceed 1' every 500'.

The Playground was designed by two Mom's of special needs children (Cari / Daniel, Emily / Isabelle), P.T. from the Special needs Dept. of the School District, and the Playground equipment salesperson.

The key feature is a rubberized surface which permits children to crawl or 'wheeled' to the Playground, whereas wood chips, sand, or mats do not permit inclusion. The surface is colorful, with games such as hopscotch embedded. Our Mom's also included ramps so their children can be alongside siblings or friends. There are several sensory instruments, a Zip line (which requires transfer), and a Merry Go Round designed for wheelchairs and caregivers.

The new Playground will replace a traditional, aging playground with wood chips, sand, and mats.

*** Geographic Area Served**

What state(s) will benefit from the proposed grant? Select all that apply.

Minnesota; Other

*** Geographic Area Description**

Briefly elaborate about the geographic area served. Be more specific than the state(s) checked above by naming the counties, cities, communities, etc. as appropriate that are the focus of your proposed grant.

There is no Inclusive Playground within 60 miles of St. Cloud MN. There are 200 special needs students in School District 748, and over 1000 in the St. Cloud area. Sartell Lions Park is a Regional park.
The following quote is from Jill Murphy, supervisor of Special Education for the Sartell-St. Stephen School District 748:
"We strongly believe that an Inclusive Playground at Lions Community Park will not only attract our local families but also become a regional draw for a population of children who typically cannot access playgrounds in their neighborhoods. The community of Woodbury MN has seen this happen upon creating "Madison's Place". It is an incredible statement of a community's values to provide inclusive environments for its children. An accessible playground in Sartell will support the inclusion of many: from children who use wheelchairs, walkers or other mobility aids, children with balance issues and gross motor delays to students with autism or other sensory processing needs. Beyond children, this accessibility also will impact parents with disabilities who may not be able to physically support their children as they learn to play on a non-accessible playground."

*** Type of Support**

What are grant funds being requested for? Please select all that apply.

Start-Up Costs

If you need a type of support not listed above, please briefly describe what is needed:

*** Requested Grant Amount**

How much money are you asking the Morgan Family Foundation to provide in response to this request?

$10,000.00

*** Grant Budget**

What are the total planned expenses for the overall project or efforts described in this funding request?

$378,000.00

Brief Narrative

*** 1. Briefly describe the unfair disparity your grant will address and the harm caused to the community involved.**

There are 4,220 students between preschool and twelfth grade in the Sartell-St. Stephen School District 748, and 1,346 students at Sartell-St. Stephen High School that will benefit from this Playground including over 200 Special Needs students (Bigcities.com). There is no Inclusive Playground in the Sartell-St. Stephen School District.

If one includes the St, Cloud MN area, there are an estimated 1000+ special needs students.

*"**There is a misconception that an accessible playground is synonymous with an inclusive playground.** However, simply ensuring accessibility for mobility devices on a playground is only part of a truly inclusive play design**. An inclusive playground welcomes kids and families of all abilities to learn, play and grow together.***

A well-designed, inclusive playground enables children of all abilities to develop physically, cognitively, socially and emotionally.** An inclusive playground also provides just the right level of challenge to meet kids where they are, addresses all levels of ability, and creates play experiences for a variety of needs and interests**. An inclusive playground goes beyond wheelchair accessibility and ensures children and adults of all abilities have play options and can choose how they want to engage each activity.

All children means everyone.** The need for play does not distinguish between children who are typically developing and children with disabilities. Everyone of all abilities needs play. **And everyone means not only children with a physical disability requiring an accessible playground, but it also includes developmental disabilities like autism, children with sight or hearing impairment and children with intellectual disabilities such as Down Syndrome" (Flagshipplay.com)

*** 2. Briefly describe what your proposal will do to: 1) reduce the disparity; and 2) make changes in attitudes, practices, or policies leading to positive outcomes.**

An Inclusive Playground in Sartell will provide the first local Inclusive Playground in the Region. A big deal. The Mom's of special needs parents, and the special needs teachers at the school district are passionate and excited of this opportunity.

Below is a quote from the supervisor of Special Needs at Sartell - St Stephen school district 748:

"Amanda, Michelle and I have had many experiences bringing children with disabilities to playgrounds in hopes of them spending time with peers and creating friendships. Often this means taking children out of their wheelchairs or abandoning walkers to carry students across non navigable playground floors made of sand or wood chips. Many times, the only option available for these children is to sit on the lap of an adult in a typical swing. This is problematic not only because of the restricted options for children in play but also in the barrier it creates for forming friendships and creating independence as an adult is always present. When an adult is in such close proximity to a student with disabilities there is a tendency for others to direct communication to the adult helper rather than talking with the disabled child. An inclusive playground will remove these barriers and allow children with disabilities to interact with non-disabled peers in a fun environment- something I think we would all agree is important for the quality of life for all. Children without disabilities will grow in their skills and perceptions around disabled children they see in their classrooms and neighborhoods. It's about building relationships versus perpetuating isolation.

Jill Murphy, Special Education Supervisor for Sartell-St. Stephen School District 748

*** 3. Describe the demographics of the disadvantaged community who will be impacted. Approximately how many people will be served annually?**

There are 4,220 students between preschool and twelfth grade in the Sartell-St. Stephen School District 748, and 1,346 students at Sartell-St. Stephen High School that will benefit from this Playground including over 200 Special Needs students (Bigcities.com). There is no Inclusive Playground in the Sartell-St. Stephen School District.

If one includes the St, Cloud MN area, there are an estimated 1000+ special needs students.

Sartell MN population growth has exploded since 2000 (9000 residents in 2000, projected population of 25,000 in 2025) – making Sartell one of the fastest growing cities in Minnesota. "Sartell MN has grown 92.7% since 2000, and is growing extremely quickly. It is growing faster than 91% of similarly sized cities since 2000" (*3). There is no Inclusive Playground in Sartell MN.

There is an aging Inclusive Playground in St. Cloud. The Upsala Lions received a LCIF Grant (2020) for an Inclusive Playground (27 miles away). Willmar MN has an Inclusive Playground (64 miles away). There are several Inclusive Playgrounds in Minneapolis (75 miles away).

*** 4. Briefly describe the positive outcomes for this disadvantaged population if the grant is successful.**

The ability to significantly improve the outlook for a certain demographic is humbling and exciting. To provide a venue where a child that heretofore could only observe play from the sidelines can now engage is remarkable.

"There are many other benefits that children with disabilities will gain from access to an inclusive playground. Children are more engaged and vocal during movement and can participate in a higher quality of social interaction with others. They will have the opportunity to learn how to move and use their bodies in new ways. They can engage in some of the typical movements and play experiences that may otherwise be unavailable to them.

***Our school system would be thrilled with the opportunity to access the Inclusive Playground at Lions Park**. We would access it both during the school year and during our summer programming. It would be a great option for field trips in an inclusive setting. Many grades do go to parks but they are inaccessible and therefore severely limiting for some of our students. We could also work on teaching community/safety skills, social skills, motor skills and communication skills with our students thus going to the park would be a valuable instructional tool. **Above all, it would be a chance to foster and increase independence in our students- a skill that opens up opportunities for people with disabilities across their entire lifetime.**"*

Jill Murphy, Special Education Supervisor for Sartell-St. Stephen School District 748

*** 5. Who will be involved in the development, implementation and evaluation of this grant?**

This project has been approached in a transparent and careful approach with stakeholders of this project. Key stakeholders were identified, contacted, and relationships slowly built. Most importantly, stakeholders were asked to provide input, feedback, design, and use their experiences and knowledge to make a better result.
Collaboration may be a word that best describes this project:

- Collaboration between three different Lions Clubs representing different experiences
- Collaboration with City of Sartell staff, who are engaged to continually stay ahead of a rapidly growing community. Sartell has many exciting areas developing: new neighborhoods, infrastructure, businesses, recreation areas… The interest and support placed on one of its older, more established Parks has been gratifying. Sartell City staff has encouraged interaction and partnering with the Lions. (Buckthorn removal has been a recent focus of both the City and the Lions). The City recognized a need for focused supervision for its Parks and in Fall 2021 named its first Parks Supervisor. The Lions could not ask for a stronger partner than the City of Sartell. Their focus and attention bodes well for future investments in City park infrastructure.
- Collaboration with the highly rated School District 748 (Niche.com). Academics may be a significant reason why the City of Sartell is rapidly growing. The immediate interest and support from School District 748 to enhance an already stellar system may be the reason why it is highly rated (focused on improvement). School staff has attended meetings, worked on design and supplied information for this project. The partnership of Lions, City of Sartell and School District to complete this project is gratifying.
- Collaboration with parents of children with disabilities. We initially met in January 2020. This meeting confirmed the need. Unfortunately, Covid delayed project progress. When we began to revisit the project in 2021, the parents were there to supply specific information, work on design, and meet for updates.
  - Two parents and a School District Physical Therapist have worked with the playground equipment vendor to design the new Sartell Lions Community Park Playground.

The stakeholders described above will be key to this project implementation and evaluation.

*** Grant Start Date**

MM/DD/YYYY - When would grant-funded activities begin?

Mar 1, 2022

*** Grant End Date**

MM/DD/YYYY - When would grant-funded activities end?

Mar 1, 2023

*** 6. Please provide more detail about the implementation steps and timetable if you receive this funding.**

MONTH	MILESTONE	Detail
February 2022	Key Project Committee chairs named: Fundraising, Finance, Advertising, Site Manager	Project Organization structure complete.
February 2022	Publicity Begins.	Sartell Senior Conversation presentation. WJON.
February 2022	City alignment on open issues: Design, Engineering, Gifts in Kind, Funding, other...	City Council meeting. February 2022.
February 2022	LCIF Grant Submittal	2.04.2022
March 2022	School District approves Design, usage plan	School Board presentation. March 2022.
March 2022	Fundraising Begins	Project materials readied, Donor contacts and strategy set,...
August 2022	LCIF Grant Awarded	
February 2023	Fundraising Completed	
April 2023	Site work	

June 2023	Project Completed	

*** 7. Use and amount of funds requested, i.e. staff costs, consultant fees, materials, etc. Please list below and/or upload a grant expense budget with detail.**

If you wish to upload a file, please be sure to write "see attached" in the text area below.

The Lions Inclusive Playground will reside in Lions Community Park, a jewel centered in easy walking distance to City Hall, three schools (elementary, intermediate, middle), business area (coffee shop, restaurant, drug store...), the new Hockey/Event Center and the Pine Cone Regional Park:

- No capital is needed to procure a Playground site.
- The site is already “landscaped” and shovel ready.
- No infrastructure for access, roads, street work is needed.
- The public is familiar with the location.
- Capital will go 100% for the Inclusive Playground.

This Inclusive Playground and the Park will be City owned and maintained.

The three Sartell-area Lions Clubs are 100% volunteers.

Grant Expense Budget

Upload a file, if desired.

Playground Budget 2022.pdf

8. Please provide three specific measurable outcomes for your proposal. Identify which outcomes connect specifically to the inequity your proposal addresses.

*** a. Proposal Outcome #1**

Equity in Sartell MN area recreational venue for ALL children.
" Jeff Ridlehoover (Sartell - St Stephen School District 748 Superintendent) forwarded your email to me regarding the accessible playground plans for Lions Park. I met with Amanda Pickett (Adaptive Phy Ed Teacher) and Michelle Schluender (Physical Therapist) to discuss your questions. First and foremost we want to say HOW EXCITING!!!! We are so thrilled our community will have this resource for our families and children!
Amanda, Michelle and I have had many experiences bringing children with disabilities to playgrounds in hopes of them spending time with peers and creating friendships. Often this means taking children out of their wheelchairs or abandoning walkers to carry students across non navigable playground floors made of sand or wood chips. Many times, the only option available for these children is to sit on the lap of an adult in a typical swing. This is problematic not only because of the restricted options for children in play but also in the barrier it creates for forming friendships and creating independence as an adult is always present. When an adult is in such close proximity to a student with disabilities there is a tendency for others to direct communication to the adult helper rather than talking with the disabled child. An inclusive playground will remove these barriers and allow children with disabilities to interact with non-disabled peers in a fun environment- something I think we would all agree is important for the quality of life for all. Children without disabilities will grow in their skills and perceptions around disabled children they see in their classrooms and neighborhoods. It's about building relationships versus perpetuating isolation.
There are many other benefits that children with disabilities will gain from access to an inclusive playground. Children are more engaged and vocal during movement and can participate in a higher quality of social interaction with others. They will have the opportunity to learn how to move and use their bodies in new ways. They can engage in some of the typical movements and play experiences that may otherwise be unavailable to them.
Our school system would be thrilled with the opportunity to access the Inclusive Playground at Lions Park. We would access it both during the school year and during our summer programming. It would be a great option for field trips in an inclusive setting. Many grades do go to parks but they are inaccessible and therefore severely limiting for some of our students. We could also work on teaching community/safety skills, social skills, motor skills and communication skills with our students thus going to the park would be a valuable instructional tool. Above all, it would be a chance to foster and

increase independence in our students- a skill that opens up opportunities for people with disabilities across their entire lifetime."
Jill Murphy, Special Education Supervisor for Sartell-St. Stephen School District 748

* **b. Proposal Outcome #2**

Greater awareness of Special Needs children,
The construction of an excellent Inclusive Playground, with the stunning rubberized surface will surprise many people. Sartell has many top notch facilities for soccer, baseball, hockey, basketball, traditional playgrounds; but nothing for those requiring mobility assistance. The lack of facilities in a community leads to a lack of public awareness and a lack of attention (and funding). It is no wonder our Mom's and the School District were so happy to engage on this opportunity. We were told two stories:
1. One of our members is a teacher, who stated that one of her families has a special needs child and they must travel to Minneapolis for an Inclusive Playground (75 miles)
2. Dana Millington, who led the funding of an Inclusive Playground in memory her daughter Madison, related that the maintenance costs has exceeded their estimates. Madison's Place has become a multi-state draw, and usage has been very strong!

* **c. Proposal Outcome #3**

The Value of a Service Organization to make a Difference.
The decline of service organizations such as Lions, Optimist, Kiwanis, Rotary is well documented. membership is declining as members age out. These organizations are governed by rules, meetings, tradition. These organizations are also staffed by smart, well-intentioned, caring volunteers who have something to give back to their communities.
This project will feature the Lions logo, but it could be any other service organization. The benefit of a service organization will be evident and impactful. Perhaps solid examples of community-beneficial actions may spur interest and membership.

Authorization

By typing my name, title, and date below, I certify that I am duly authorized to submit this letter of inquiry on behalf of the organization, and to the best of my knowledge the information contained herein is true, accurate and complete.

* **Name of top paid staff or board chair**

Stuart Giffin

* **Date Completed**

MM/DD/YYYY

Jun 29, 2022

* **Title**

Sartell Lions president

Intake Form Title: Social Equity Full Application 2022
Request: Sartell MN Regional Inclusive Playground
Organization: City of Sartell

Organization Information (from LOI)

Please review information you provided previously. If changes are needed, please inform us using the comment feature on this page.

You may also use the comments function to provide additional comments or ask questions, if needed.

Legal Name of Organization

Enter the full legal name of applicant organization. If application orginates with a community group, social movement or project that doesn't have formal nonprofit status, please enter the name of the fiscal host/fiscal sponsor organization that is a legally registered public charity.

Is this organization acting as a Fiscal Host or Fiscal Sponsor for this application?

Yes

Employer Tax Identification Number

If you do not have a Tax ID, please enter 111111111 (nine 1s).

41-6008901

Other Name

Also Known As (AKA) or Doing Business As (DBA). If a fiscal host/fiscal sponsor is being used for this application, please enter the name of the community group, social movement or project here.

City of Sartell

Full Legal Address

Please provide your organization's legal address. You may include a mailing or secondary location in the "Secondary Organization Address" field that follows.

125 Pinecone Rd N
Sartell, MN 56377-1982

Organization Email

Organization Website

www.sartellmn.com

Organization Phone Number

320-258-7316

Organization Fax Number

Mission / Purpose

Please give a 2-3 sentence summary of organization’s purpose and/or its mission statement.

Total Annual Organization Budget

What are the total budgeted operating expenses (programmatic and administrative, excluding major capital campaigns) for the current fiscal year?

Contact Information (from LOI)

Please review information you provided previously, and update as appropriate.

* **Top (Paid) Staff Contact Information**

- Stuart Giffin

* **Primary Contact for Application**

- Stuart Giffin

Contacts Submitted in Grantee Portal

Stuart Giffin

Title: Sartell Lions president

Work : sjgiff1@charter.net

Mobile : +1 651 261 4272
Work : +1 320 250 7232

Work : 813 9th street north
Sartell MN 56377
United States

Proposal Summary (from LOI)

Please review information you provided previously by selecting the "Use This Response" button in the pop-up bubble by each field. Either leave as originally entered or update as appropriate.

* **Grant / Project Title**

Sartell MN Regional Inclusive Playground

* **Grant Purpose**

Please give a brief summary of the grant purpose.

Three Sartell MN Lions clubs (all located within Sartell-St. Stephen School District 748) are partnering with the City of Sartell and the School District to build an Inclusive Playground in Sartell Lions regional park. The park itself is unique as was built for those needing mobility assistance as features 2225' of 8' wide paths that serpentine in and out of a wooded area along Watab Creek. The path features continuously welded handrails on both sides of the path. The grade does not exceed 1' every 500'.

The Playground was designed by two moms of special needs children (Cari / Daniel, Emily / Isabelle), P.T. from the Special needs Dept. of the School District, and the Playground equipment salesperson.

The key feature is a rubberized surface which permits children to crawl or 'wheeled' to the Playground, whereas wood chips, sand, or mats do not permit inclusion. The surface is colorful with games such as hopscotch embedded. Our moms also included ramps so their children can be alongside siblings or friends. There are several sensory instruments, a Zip line (which requires transfer), and a Merry Go Round designed for wheelchairs and caregivers.

The new Playground will replace a traditional, aging playground currently with wood chips, sand, and mats.

* **Geographic Area Description**

Briefly elaborate about the geographic area served. Be more specific than the state(s) checked above by naming the counties, cities, communities, etc. as appropriate that are the focus of your proposed grant.

St. Cloud has 69,000 residents (2020). The greater St. Cloud area represents 189,000 people, the 4th largest population area in Minnesota. St. Cloud is the county seat of Stearns County. Sartell lies directly to the north and shares the northern border. There is no Inclusive Playground within 60 miles of St. Cloud MN.
The Sartell-St. Stephen School District 748 represents both communities. There are 200 special needs students in School District 748, and over 1000 in the St. Cloud area. Sartell Lions Park is a Regional park.
The following quote is from Jill Murphy, supervisor of Special Education for the Sartell-St. Stephen School District 748: "We strongly believe that an Inclusive Playground at Lions Community Park will not only attract our local families but also become a regional draw for a population of children who typically cannot access playgrounds in their neighborhoods. The community of Woodbury MN has seen this happen upon creating "Madison's Place". It is an incredible statement of a community's values to provide inclusive environments for its children. An accessible playground in Sartell will support the inclusion of many: from children who use wheelchairs, walkers or other mobility aids, children with balance issues and gross motor delays to students with autism or other sensory processing needs. Beyond children, this accessibility also will impact parents with disabilities who may not be able to physically support their children as they learn to play on a non-accessible playground."

* **Grant Budget**

What are the total planned expenses for the overall project or efforts described in this funding request?

$415,245.00

* **Requested Grant Amount**

How much money are you asking the Morgan Family Foundation to provide in response to this request?

$10,000.00

Organization Narratives

Please respond to the following questions.

You may use the comments function to provide additional comments or ask questions, if needed.

* **1. Briefly summarize the organization's history. Include any information about diversity, inclusion or equity with which the organization is currently/has been involved.**

The three Sartell-area Lions Clubs collaborating for this project are a part of Lions International. Lions are the world's largest service organization with over 1.4 MM members. The Lions were formed over 100 years ago. In a nutshell, the Lions improve health and well-being, strengthen communities, and support those in need with humanitarian services and grants.

The three Sartell-area Clubs are from Sartell MN and St. Stephen MN and are the only three Lions Clubs within the geographic boundaries of the Sartell-St. Stephen School District 748. Each of the three Clubs performs hundreds of volunteer service hours annually in many types of community-impactful projects from Adopt - a- Highway to 'Kids Sight" (children's eye screening).

Usually Lions Clubs do not collaborate with each other a lot, so this project is unique. Although Sartell Lions initiated this project, they (we) reached out to these two fellow Clubs. They immediately polled their membership and accepted the project challenge to improve the Sartell community and improve the future of the School District children.

* **2. Please provide a summary of the organization's goals. Please point out any that have specific reference to diversity, inclusion or equity.**

The Lions focus on five global causes worldwide: Hunger, Diabetes, Childhood Cancer, Vision, and the Environment.

The three Lions Clubs mentioned above are 3 of 47,000 Lions Clubs in over 200 countries. Each Lion Club is unique and may have its own service focus. However, the Lions mission is shared by all: "To empower Lions clubs, volunteers, and partners to improve health and well-being, strengthen communities, and support those in need through humanitarian services and grants that impact lives globally, and encourage peace and international understanding."

The Sartell Lions have focused on Sartell Lions Park as its primary focus. The park was built in 2004 by the Lions with the mobility-challenged in mind. The park features +2000' of 10' wide paved walking trail, with continuous handrails on both sides, resting benches, as the trail meanders through woods and alongside Watab creek. The park holds several areas of interest for a Lions Club:

- maintenance of handrail, paved trail for those with walking and sight issues can utilize easily, comfortably (Vision)
- upkeep of birdhouses, flower gardens, planting new trees and shrubs
- regular assaults on the invasive Buckthorn which chokes out shade trees and obscures sight of the creek (Environment)
- updating Lions International literature/information at kiosk
- recently, our signature project. replace an aging, traditional playground with an Inclusive Playground

Lions Clubs conduct various fundraisers to enable community projects and individual giving. They are known for a focus on sight and collect used eyeglasses as part of a massive global eyeglass recycling effort.

*** 3. Briefly describe current programs and activities. Highlight those with a diversity, inclusion or equity component.**

Three Sartell MN Lions clubs (all located within Sartell-St. Stephen School District 748) are partnering with the City of Sartell and the School District to build an Inclusive Playground in Sartell Lions Regional Park. The park itself is unique as was built for those needing mobility assistance as features 2225' of 10' wide paths which serpentine in and out of a wooded area along Watab Creek. The path features continuously welded handrails on both sides of the path. The grade does not exceed 1' every 500'.

The Playground was designed by two moms of special needs children (Cari / son Daniel, Emily / daughter Isabelle), a Physical Therapist from the Special Needs Dept. of the Sartell-St Stephen School District, and the Playground equipment salesperson.

The key feature is a rubberized surface which permits children to crawl or 'wheeled' to the Playground, whereas wood chips, sand, or mats do not permit inclusion. The surface is colorful, with games such as hopscotch embedded. Our moms also included ramps so their children can be alongside siblings or friends. There are several sensory instruments, a Zip line (which requires transfer), and a Merry Go Round designed for wheelchairs and caregivers.

The new Playground will replace a traditional, aging playground with wood chips, sand, and mats.

This project has been approached with stakeholders of this project. Key stakeholders were identified, contacted, and relationships built. Most importantly, stakeholders were asked to provide input, feedback, design, and use their experiences and knowledge to make a better result.
Collaboration may be a word that best describes this project:
• Collaboration between three different Lions Clubs representing different experiences
• Collaboration with City of Sartell staff, who are engaged to continually stay ahead of a rapidly growing community
• Collaboration with the highly rated School District 748 (Niche.com)
• Collaboration with parents of children with disabilities

"There is a misconception that an accessible playground is synonymous with an inclusive playground. However, simply ensuring accessibility for mobility devices on a playground is only part of a truly inclusive play design. An inclusive playground welcomes kids and families of all abilities to learn, play and grow together.
A well-designed, inclusive playground enables children of all abilities to develop physically, cognitively, socially and emotionally. An inclusive playground also provides just the right level of challenge to meet kids where they are, addresses all levels of ability, and creates play experiences for a variety of needs and interests. An inclusive playground goes beyond wheelchair accessibility and ensures children and adults of all abilities have play options and can choose how they want to engage each activity.
All children means everyone. The need for play does not distinguish between children who are typically developing and children with disabilities. Everyone of all abilities needs play. And everyone means not only children with a physical disability requiring an accessible playground, but it also includes developmental disabilities like autism, children with sight or hearing impairment and children with intellectual disabilities." (Flagshippplay.com)

*** 4. Please provide a brief description of recent accomplishments, especially those that advance diversity, inclusion or equity.**

The three Sartell-area Lions Clubs have a combined history of over 100 years of community minded activity and projects. These three Clubs have over 100 Lions members. Specific examples are:

- Eyeglass Collection at numerous locations (The Lions focus on eyesight is well-documented, having roots back to Helen Keller. In 1925 Helen Keller challenged the Lions to become 'knights of the blind in the crusade against darkness'. Lions have collected, sorted, and helped millions of people worldwide).
- 'Adopt-A-Highway' to maintain roadside cleanliness
- Direct financial gifts for those in need (each year the three Clubs receive various requests which are reviewed and funded). For example in June 2020 the LeSauk Club held a fundraiser in 2022 for Duc Chung - owner of JL Nails who was severely injured in a diving accident leaving him paralyzed.
- Sartell Lions Park was built in 2004 via volunteers, fundraising, City funds, and a LCIF Matching Grant. The park is unique as it was designed and built for the mobility and sight challenged, featuring 2250' of 10' wide paved walkway bordered with continuous handrail on both sides. The paved walkway serpentines in woods and along the Watab Creek, enabling the vision-impaired visitor to safely navigate the park setting.
- Each of the three Clubs annually donates to the 'Parade of Green'. The Parade of Green is a Lion tradition of Club funding for Lion-sponsored service groups (all with a specific cause), for example - Project New Hope (fosters veteran family togetherness thru wilderness getaways), Leaderdog (mission is empowering people who are blind or visually impaired with lifelong skills for safe and independent daily travel), Kidsight (nation-wide program ensuring schoolage children receive eye screenings and follow-up care when needed). This annual giving supports these Lion causes.

*** 5. What is the applicant's relationship with other organizations working with similar missions? What is your role relative to these other organizations?**

The Sartell MN Inclusive Playground Project has been a partnership between School District 748, the City of Sartell, and the three area Lions Clubs.

The Lions have established a strong relationship with both organizations through regular updates, and working with both staffs.

The Sartell-area School District is of prime importance. There is no Inclusive Playground within 60 miles of St Cloud MN. There are 200 special needs students in School District 748, and estimated over 1000 in the St Cloud area. Sartell Lions Park is a Regional park.

The following quote is from Jill Murphy, supervisor of Special Education for the Sartell-St Stephen School District 748: "We strongly believe that an Inclusive Playground at Lions Community Park will not only attract our local families but also become a regional draw for a population of children who typically cannot access playgrounds in their neighborhoods. The community of Woodbury has seen this happen upon creating "Madison's Place". It is an incredible statement of a community's values to provide inclusive environments for its children. An accessible playground in Sartell will support the inclusion of many: from children who use wheelchairs, walkers or other mobility aids, children with balance issues and gross motor delays to students with autism or other sensory processing needs. Beyond children, this accessibility also will impact parents with disabilities who may not be able to physically support their children as they learn to play on a non-accessible playground."

The school district has been supportive by enabling the District Physical Therapist to assist the Playground design team. Jill Murphy (quoted above) has been a strong support. The principal at Riverview Intermediate School has joined the Lions and will speak to the City Council. The 'tech' instructor will assist the Lions in the Playground memorial.

The City of Sartell is the third leg of the Inclusive Playground stool. The population of the City of Sartell has exploded since 2000 (9000 residents in 2000, projected population of 25,000 in 2025) – making Sartell one of the fastest growing cities in Minnesota. "Sartell MN has grown 92.7% since 2000, and is growing extremely quickly. It is growing faster than 91% of similarly sized cities since 2000" (Bigcities.com). The City is continually challenged to keep pace with growing demands for park and recreational facilities. There are currently 11 acres of parkland per 1,000 residents, which meets the City goal of 10 acres of parkland per 1,000 residents. Sartell has 28 active parks and a handful of natural greenways with approximately

48 miles of trails. The city's trail system connects with community facilities as they are developed. However, there is no Inclusive Playground in Sartell MN.

*** 6. Please provide the number and demographics of board members, paid staff (full-time and part-time) and volunteers.**

The staff (and all Lions Club members) of the Sartell MN-area Inclusive Playground Project are all volunteer, all unpaid. Most have been Lions for many years. All come from different walks of life, with different interests, careers, and geographical backgrounds. Most are retired but not all.

Proposal Narratives

Please respond to the following questions. You can copy and paste responses from your Letter of Inquiry (LOI), and give further detail as needed. You may use the comments function to provide additional comments or ask questions, if needed.

In response to the #FixTheForm Initiative, we have removed the character counts from our current applications. While we generally recommend a response of 1-3 paragraphs, there is no penalty for exceeding that length or using more concise responses as you feel appropriate.

*** 1. Describe the unfair disparity that your grant will address, the harm caused by the disparity, and what your grant will do to 1) reduce the disparity; and 2) make changes in attitudes, practices, or policies to achieve positive outcomes. How did you identify this disparity?**

Sartell Lions Park was ideated, proposed, and funded by the Sartell Lions in 2004. The Park area was a wooded area, undeveloped. The park was constructed with those with mobility and sight challenges in mind with the aforementioned paved walking trails and continuous handrails. Over the course of the following 18 years, numerous flower gardens were established, a gazebo was constructed, and a traditional playground was installed. Lions volunteers became even more engaged with the Park as Buckthorn invaded the woods, the handrail needed maintenance, bird houses were built, and trees were planted. In 2019 it became apparent to the Club that their activities were nearly solely focused on the park. It also became apparent how many individuals used the park and its paved trail and playground. In December 2019, a Physical Therapist, manager of the Centra-Care Rehabilitation department, offered to facilitate several parents of special needs children for a wide-ranging discussion on playground issues, types, likes/dislikes. This discussion was held in January 2020. At that point the Club moved the Inclusive Playground from an idea to a project. Covid derailed and delayed progress until 2021. In 2021, realizing the magnitude of raising nearly $400,000 for a small Club, Sartell Lions reached out to the other two Lions Clubs located geographically within the Sartell-St. Stephen School District 748. Both Clubs contacted accepted immediately.

Details of the disparity in equity for special needs recreation became readily apparent. The lack of an Inclusive playground within 60 miles of St. Cloud, the excitement from the "moms" when they designed the Playground, the reception from the School and City, the types of Playground Equipment and Purpose have been eye-opening.

The Design from the experiences of two parents, the School P.T., plus the equipment technical salesperson, created an awesome design:

- Ramping along with interactive play panels worked into the design nicely!
- All the available space of the existing playground has been used – expansion would require significant excavation and grading.
- One of the main ramps has an Overhead Bar Climber installed parallel to it – kids can climb across the climber at the same time their friends wheel across the ramp.
- The larger decks support kids and chairs at the same time – there are also interactive play panels (Zoo Panel, Sound Chimes & Navigator Panel installed along the accessible route).
- There are Rhapsody Musical pieces – Animato Metallophone and Goblet Junior Drum installed alongside the sidewalk for easy play for all users.

- Off one of the higher decks are some challenging climbers – GeoPlex and the Sunbeam Climber – great agility and strength building.
- The Pour in Place surface will be the point of difference of course for an Inclusive Playground, and Designs & Games in the Poured-in-Place (PIP) add color with interesting shapes (there's Hop Scotch and other Balancing type games).
- There is a We-Go-Round (Direct wheelchair accessible), Merry Go Round, Oodle Swing, and the SmartPlay Motion (for 2-5 year olds) along with our Double ZipKrooz remain (ZipLine for wheelchair kids requiring a transfer). Also a DigiRider Rocket Ship (Spring Rider).

In an attempt to address the Question of "what your grant will do to 1) reduce the disparity; and 2) make changes in attitudes, practices, or policies to achieve positive outcomes", I have referred to Jill Murphy, Special Education Supervisor for Sartell-St. Stephen School District 748:

"Jeff Ridlehoover (Sartell-St. Stephen School District 748 Superintendent) forwarded your email to me regarding the accessible playground plans for Lions Park. I met with Amanda Pickett (Adaptive Phy Ed Teacher) and Michelle Schluender (Physical Therapist) to discuss your questions. First and foremost we want to say HOW EXCITING!!!! We are so thrilled our community will have this resource for our families and children!
Amanda, Michelle and I have had many experiences bringing children with disabilities to playgrounds in hopes of them spending time with peers and creating friendships. Often this means taking children out of their wheelchairs or abandoning walkers to carry students across non navigable playground floors made of sand or wood chips. Many times, the only option available for these children is to sit on the lap of an adult in a typical swing. This is problematic not only because of the restricted options for children in play but also in the barrier it creates for forming friendships and creating independence as an adult is always present. When an adult is in such close proximity to a student with disabilities there is a tendency for others to direct communication to the adult helper rather than talking with the disabled child. An inclusive playground will remove these barriers and allow children with disabilities to interact with non-disabled peers in a fun environment- something I think we would all agree is important for the quality of life for all. Children without disabilities will grow in their skills and perceptions around disabled children they see in their classrooms and neighborhoods. It's about building relationships versus perpetuating isolation.
There are many other benefits that children with disabilities will gain from access to an inclusive playground. Children are more engaged and vocal during movement and can participate in a higher quality of social interaction with others. They will have the opportunity to learn how to move and use their bodies in new ways. They can engage in some of the typical movements and play experiences that may otherwise be unavailable to them.
Our school system would be thrilled with the opportunity to access the Inclusive Playground at Lions Park. We would access it both during the school year and during our summer programming. It would be a great option for field trips in an inclusive setting. Many grades do go to parks but they are inaccessible and therefore severely limiting for some of our students. We could also work on teaching community/safety skills, social skills, motor skills and communication skills with our students thus going to the park would be a valuable instructional tool. Above all, it would be a chance to foster and increase independence in our students- a skill that opens up opportunities for people with disabilities across their entire lifetime."

2. Review and update, as needed, the three measurable objectives previously provided. Identify the specific activities you will use to achieve each objective.

*** a. Proposal Outcome #1**

State the first of at least three measurable objectives. Identify the specific activities you will use to achieve this first objective.

EQUITY in SARTELL MN AREA RECREATIONAL VENUE FOR ALL CHILDREN

1st - a quote from a professional in the special education field, from our school district, upon hearing the project...
" Jeff Ridlehoover (Sartell - St Stephen School District 748 Superintendent) forwarded your email to me regarding the accessible playground plans for Lions Park. I met with Amanda Pickett (Adaptive Phy Ed Teacher) and Michelle Schluender (Physical Therapist) to discuss your questions. First and foremost, we want to say HOW EXCITING!!!! We are so thrilled our community will have this resource for our families and children!
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independence as an adult is always present. When an adult is in such close proximity to a student with disabilities there is a tendency for others to direct communication to the adult helper rather than talking with the disabled child. An inclusive playground will remove these barriers and allow children with disabilities to interact with non-disabled peers in a fun environment- something I think we would all agree is important for the quality of life for all. Children without disabilities will grow in their skills and perceptions around disabled children they see in their classrooms and neighborhoods. It's about building relationships versus perpetuating isolation.
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Jill Murphy, Special Education Supervisor for Sartell-St. Stephen School District 748

2nd - Making this project a reality is a very tall order as the price tag (~$400,000) is high; all Lions members are volunteer (and seniors); and many competing projects vying for funding exist.

3rd - Although all 100+ Lions members are of the three Clubs are all Lions in the same geographical area, the Clubs have not worked together on a project, ever.

4th - However, since March, the Clubs have become organized into typical project-management functions and have succeeded. Communication, enthusiasm, and specifically fundraising has been steady. Our organization has seen success in areas of publicity, wide range of presence in community events, individual donor contact, and corporate donor contact.

5th - As of end August, our bank statement will show $130,000 toward our goal of $200,000. Our timeline is May 1, 2023. We are confident our efforts will result in achieving the funding required for this wonderful community project.

*** b. Proposal Outcome #2**

State the second of at least three measurable objectives. Identify the specific activities you will use to achieve this second objective.

GREATER AWARENESS of SPECIAL NEEDS CHILDREN

The construction of an excellent Inclusive Playground, with the stunning rubberized surface will surprise many people. Sartell has many top notch facilities for soccer, baseball, hockey, basketball, traditional playgrounds; but nothing for those requiring mobility assistance. The lack of facilities in a community leads to a lack of public awareness and a lack of attention (and funding). It is no wonder our moms and the School District were so happy to engage on this opportunity. We were told two stories:
1. One of our members is a teacher, who stated that one of her families has a special needs child and they must travel to Minneapolis for an Inclusive Playground (75 miles)
2. Dana Millington, who led the funding of an Inclusive Playground in memory of her daughter Madison, related that the maintenance costs have exceeded their estimates. Madison's Place has become a multi-state draw, and usage has been very strong!

The actual physical reality of this unique playground, with accompanying description on site, on the busiest street in Sartell, will be a reminder and a point of pride of what a community can do for ALL its residents.

We have made an effort to be very public in our Project publicity. The most recent article (July 2022) in the local bi-weekly newspaper, featured one of our "moms" (who spoke to our group before the project, and helped design the playground), with her special needs son, Daniel, and how an Inclusive Playground will assist them.

The City will list this unique playground on its website, where it showcases the amenities Sartell has to offer in recreation.

*** c. Proposal Outcome #3**

State the third of at least three measurable objectives. Identify the specific activities you will use to achieve this third objective.

THE VALUE of a SERVICE ORGANIZATION to MAKE a DIFFERENCE
The decline of service organizations such as Lions, Optimist, Kiwanis, Rotary is well documented. membership is declining as members age out. These organizations are governed by rules, meetings, tradition. These organizations are also staffed by smart, well-intentioned, caring volunteers who have something to give back to their communities.
This project will feature the Lions logo, but it could be any other service organization. The benefit of a service organization will be evident and impactful.

This Playground (and Park) will feature signage detailing Lions International mission and vision, local actions of community-giving, and local Clubs and contact information. It is the hope that perhaps solid examples of community-beneficial actions may spur interest and membership.

*** 3. Describe the community who will benefit if your grant is successful. Include how many are involved and the demographic characteristics relevant to the grant. If the grant is successful, describe the positive outcomes for this community.**

There are 4,220 students between preschool and twelfth grade in the Sartell-St. Stephen School District 748, and 1,346 students at Sartell-St. Stephen High School that will benefit from this Playground including over 200 Special Needs students. There is no Inclusive Playground in the Sartell-St. Stephen School District.

Sartell MN population growth has exploded since 2000 (9000 residents in 2000, projected population of 25,000 in 2025) – making Sartell one of the fastest growing cities in Minnesota. "Sartell MN has grown 92.7% since 2000 and is growing extremely quickly. It is growing faster than 91% of similarly sized cities since 2000" (bigcities.com). There is no Inclusive Playground in Sartell MN.

July 8 The Sartell NewsLeader article:

"An all-inclusive playground at Lions Community Park in Sartell will be welcomed not just by children with physical challenges but by their parents, their grandparents, their friends and their caregivers. That's the opinion of Cari L. Hansen whose 8-year-old son, Daniel, loves that park but who has difficulty accessing the playground features. His wheelchair often gets stuck in the sand. Hansen is one of several parents and other who have given input into how the new playground can be designed to benefit children even with the most serious physical challenges. There will be 12 pieces of specially designed playground equipment at the playground, such as swings, a slide and a merry-go-round."

*** 4. Describe how you will know that your objectives have been achieved. How will you assess this and what methods and tools will you use to capture data to evaluate this grant?**

Measurements of objective achievement will be subjective, indirect...

Indicators of success may be:

- usage
- testimonials from users
- City maintenance input (maintenance on equipment due to use)
- membership increase in local Lions Clubs
- feedback from parents
- feedback from special needs department at school district
- petition to expand Playground

*** 5. Identify other organizations, if any, participating in the project. If applicable, provide summary descriptions of any inequity reduction work in which those organizations have been involved related to this project.**

This project has its roots in a Lion-created park, and the Lions have driven this project.

However, other organizations have participated:

- Sartell Community Center
- City of Sartell
- Sartell-St. Stephen School District 748
- Numerous Foundations have donated funding for the Inclusive Playground
- The Waters Church

*** 6. Summarize plans for continuation of the project after the grant.**

This project has been the largest fundraising project any of the three Lions Clubs have tackled. By combining three Clubs, there are 100+ members with different creativity, experiences, contacts, and passion.

The Playground itself will be a City Playground, maintained by the City.

It is projected that this Playground will receive significant attention as there is nothing like this within 60 miles. Therefore, the greater use may require other amenities. This project may spawn phases to follow in braille signage on the Park trail, a restroom, an accessible covered bridge...

*** 7. Please provide more detail about the implementation steps and timetable if you receive this funding.**

Process Timeline
12.01.2022 LCIF (Lions Clubs International Foundation) receives updated Playground quotes: Equipment Only and Pour in Place Surface updated 9.01.2022
LCIF receives Bank Statement from local Lions Playground Project
LCIF receives Financial Commitment letter City of Sartell

1.31.2023 LCIF approves Sartell Project, releases $100,000
2.28.2023 Local Lions presents City with check $160,000 estimated
2.28.2023 City of Sartell places order for Playground Equipment
2.28.2023 City of Sartell places order for PIP (secure price for 2024 install)
3.28.2023 Invoice due for Playground Equipment $183916

3.31.2023 City of Sartell stores Playground Equipment
12.01.2022 ongoing Local Lions continues fundraising
various sources, grants,... Goal $80,000
10.31.2023 receive pledged $16,666
10.31.2024 receive pledged $16,666
4.01.2024 Lions Park Playground Site Preparation (tentativively 2024 install ...enabling more fundraising, time for City to prepare...)

5.01.2024 Old Playground Equipment removed
6.01.2024 New Playground Equipment Install
7.01.2024 Pour in Place Surface Installed
8.01.2024 Invoice due Pour in Place Surface ($186,329)
9.01.2024 Park Signage Install
1.31.2025 Project Closed
Additional funds transferred to City from Local Lions $80,000 estimated

*** Grant Start Date**

MM/DD/YYYY = When would the grant-funded activities begin?

Dec 1, 2022

*** Grant End Date**

MM/DD/YYYY - When would the grant-funded activities end?

Jan 1, 2025

*** Suggested Interim Report Due Date**

MM/DD/YYYY - If you receive the grant, when is a good mid-point check-in?

Feb 1, 2023

*** Suggested Final Report Due Date**

MM/DD/YYYY - Typically due ~one month after grant end date

Feb 1, 2025

8. Is there anything else you want to tell us related to this grant request? Please describe below or upload an attachment.

The Sartell MN area will benefit from this Playground. So many foundations and individuals have risen to the challenge of funding a venue for ALL kids, parents, and grandparents. The surface is the key. The pour in place surface is a rubberized surface enabling kids who are mobility challenged to join in the fun. The equipment is geared for their use as well.

The Sartell area Lions acknowledge the many terrific requests for funding for the Morgan Family Foundation to consider. We are grateful for your consideration. This project is a huge undertaking to our three clubs. We have never undertaken such a challenge. The cause is a good one however, and we have worked very hard. Cities and school systems are financially strapped, and assistance will make this a reality.

The local Newspaper has published three articles on the Playground. Below is the July 8 2022 article on one of our moms and her son Daniel. It begins on page 2.

Thank you again for your consideration.

Additional Information Upload

Optional: file upload, if desired, in response to question #8 above.

SartellNewsLeader 7.08.22.pdf

Attachments

Please upload the following attachments.

* **A. Financial statement from most recently completed fiscal year, audited if available, showing actual expenses.**

This information should include a statement of financial position, statement of revenue and expense and statement of activities (functional expenses).

LeSaukTreasurer's Report - 2105 May.xlsx

LeSauk Lions Donations 2021.xlsx

Sartell Lions Treasurer Report.pdf

* **B. Organization's budget for current year, including income and expenses.**

Sartell Lions Club Annual Budget.xlsx

C. Project budget, including income and expenses (if not a general operating proposal).

PlaygroundBudget 9.02.2022Morgan Family.xlsx

D. Additional funders. List names of corporations, foundations or any other sources from which you are requesting funds for this project, with dollar amounts, indicating which sources are committed or pending.

FundingSourceMorgan family.xlsx

* **E. List of board members and their affiliations.**

Playground Project Board Morgan Family 9.02.2022.xlsx

* **F. For Fiscal Sponsorships: List of the project's leadership and advisory committee members and their affiliations.**

Playground Project Board Morgan Family 9.02.2022.xlsx

* **G. For Fiscal Sponsorships: Written agreement between the fiscal sponsor/applicant organization and the project and, if not explicit in the agreement, a letter stating that the sponsor accepts full legal, fiscal, and programmatic responsibility for the project.**

File not uploaded

Authorization

By typing my name, title, and date below, I certify that I am duly authorized to submit this application on behalf of the organization as a Fiscal Host/Fiscal Sponsor, and to the best of my knowledge the information contained herein is true, accurate and complete.

* **Name of top paid staff or board chair of Fiscal Host organization**

Doug Vagle

* **Completed Date**

Sep 2, 2022

* **Title**

Pastor, The Waters Church

DRAFT view of Playground Costs and Funding **9.02.2022**
Giffin

Costs	**$**	
Updated Flagship Recreation Quote - EQUIPMENT ONLY (detail below)	183,916	9.01.2022 quote
Updated Flagship Recreation Quote - PIP INSTALL (detail below)	186,329	9.01.2022 quote
Memorial Signage Cost	20,000	estimate
PineCone Rd Founders Sign Cost	25,000	estimate
Project Total Cost	415,245	

Lions Funding Sources		
Bank Statement 8.31.2022	130,000	actual
Pending (deposit by 9.30.22) (see detail below)	140,000	*estimate, for example only*
Pending (deposit by 10.31.22.2022) (see detail below)	150,000	*estimate, for example only*
Pending (deposit by 11.30.2022) (see detail below)	160,000	*estimate, for example only*

Project Budget as of 12.01.2022	
Lions Clubs International Foundation (LCIF)	100,000
Local area Lions Local matching Funds	
Lions (confirmed by deposit statement)	160,000
City of Sartell (to be confirmed by specific commitment letter from 10.10.2022 City Council meet))	155,245

Sartell MN Inclusive Playground Project

Co Chairs	Jim Muellenbach	Lesauk Lions
	Stuart Giffin	Sartell Lions
Other	Matt Lingle	Lesauk Lions
	Phil Ringstrom	Sartell Lions
	Mike DeLuca	Sartell Lions
	Marcia Ringstrom	Sartell Lions
	Linda Janssen	St. Stephen Lions
City of Sartell	Anna Gruber	City Administrator
School	Jeff Riddlehoover	Superintendent Sartell-St. Stephen School Dstrict 748

2021 Lesauk Lions Donations $3,480

May '21	"INDY Foundation"	"Little Warriors"	$260
Mar '21	"INDY Foundation"	"INDY Foundation"	$1,300
Feb '21	Attendance Fund	"Ruff Start Rescue"	$640
Jan '21	Lions Parade of Green	"Project New Hope"	$200
Jan '21	Lions Parade of Green	"Leaderdog"	$200
Jan '21	Lions Parade of Green	"Diabetes Foundation"	$200
Jan '21	Lions Parade of Green	"Childhood Cancer"	$200
Jan '21	Lions Parade of Green	"Kidsight"	$200
Jan '21	Attendance Fund	"Pathway 4 Youth"	$280

Lesauk Lions Treasurer's Report: May 2021

5/31/2021

Admin Account

Starting Balance:			**$4,206.43**
Expenses:			**-$536.00**
19-May	Westside Learning Center	Zone Meeting Meals (41 meals)	***-$536.00***
-	-	-	*$0.00*
-	-	-	*$0.00*
-	-	-	*$0.00*
Income:			**$1,114.50**
24-May	Liberty Bank	Dues Deposit	*$335.00*
24-May	Liberty Bank	Zone Meeting Deposit	*$473.00*
24-May	Liberty Bank	Dues Deposit	*$84.00*
28-May	Liberty Bank	Dues Deposit	*$222.50*
Ending Balance			**$4,784.93**

Activity Account

Starting Balance:			**$5,290.82**
Expenses:			**-$260.00**
23-May	INDY Foundation/Little Warrior	Attendance Donation (Lisa) (13)	*-$260.00*
-	-	-	*$0.00*
-	-	-	*$0.00*
-	-	-	*$0.00*
Income:			**$2,270.00**
24-May	Liberty Bank	Hole Sponsors (6)	*$600.00*
28-May	Liberty Bank	Hole Sponsors (6) and Teams (3)	*$1,670.00*
-	-	-	*$0.00*
-	-	-	*$0.00*
Ending Balance			**$7,300.82**

ANNUAL BUDGET

ADMINISTRATIVE	(actual 2018 numbers)	
Income		
DUES	(17 X 80)	$1,360.00
Expenses		
LCI DUES		$652.50
DISTRICT DUES		$275.87
MISC OFFICE EXPENSES		$360.89
Total Expenses		$1,289.26
	(five year	
ACTIVITIES	averages)	
Income		
SPRING CLEAN UP	(profit $2000)	$6,200.00
MEAT RAFFLES	(profit $1540)	$2,800.00
Expenses		
SPRING CLEAN UP		$4,200.00
MEAT RAFFLES		$1,260.00
Balance for Donations & Park and Building Funds		$3,540.00
PARADE OF GREEN		$900.00
LEOS		$100.00
SARTELL HIGH SCHOOL		$650.00
DONATION REQUESTS		$1,000.00
25% OF PROFIT FROM FUNDRAISERS TO PARK & BLDG FUND		$885.00
Balance		$5.00

Proposed dues increases

$25 per qtr = $340 additional funds for new members, dist mtgs & m , etc.

$30 per qtr = $680 additional funds for new members, dist mtg, etc.

Proposed Deposits to Park & Building Funds -2018

Building - 20% of $2713.70 =	$542.74
Park Fund - 5% of $2713.70 =	135.69
Total	$678.43

Sartell-St. Stephen

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Reaching Everybody!

Newsleaders

Friday, July 8, 2022
Volume 27, Issue 13
Est. 1995

Town Crier

Donate blood!

The American Red Cross needs eligible and healthy blood donors today! Patients are counting on lifesaving blood through this coronavirus pandemic. If you're healthy and well, please schedule an appointment to give in the days ahead. You are strongly urged to make an appointment to provide lifesaving blood products to patients. Visit www.redcrossblood.org to make your appointment. Patients still need you and we will continue to face blood collection challenges for a lengthy period of time during this crisis.

Volunteer virtually

Country Manor Campus is looking for talented individuals and groups to provide residents with opportunities for socialization, music/theater appreciation, and enjoyment. Musicians, actors/actresses, dancers, speakers, choirs and more are enjoyed by all. They are open to new ideas and suggestions to do over Zoom. Come and share your special talents with residents of Country Manor. Contact Inga Gerads, volunteer coordinator, at 320-258-8936 or igerads@countrymanor.org

Big Brothers Big Sisters seeks volunteers

Big Brothers Big Sisters Community-based mentoring program matches children 7-17 old in a new match who desire a match with a Big. Once they are matched, they can stay matched until age 21. Mentors are expected to commit to meet with their mentee for a minimum of one year. Throughout the mentoring relationship, BBBS program staff monitors the matches and provides support to mentors. Typically, mentees and mentors meet two to four times each month for at least two to four hours.

The mentoring relationship is designed to provide a sense of safety and security, emotional support, build social skills, set goals and build positive relationships, improve self-confidence, academic achievement and encourage future aspirations.

Mentor can be a Big, a Big Couple or a Big Family. Requirements include mentors be at least 18 and out of high school, commit to a minimum of one year, attend volunteer informational sessions, complete an interview, pass a background check and have access to a vehicle with current driver's license. Visit https://www.bigdefenders.org/ways/ to learn more.

SHS Marching Band wraps up successful season



photo by Mike Knaak

Sartell Marching Band member Twila Lefeber performs a solo on mellophone at the Granite City Days parade June 25 in St. Cloud.

by Mike Knaak
news@thenewsleaders.com

The band is back together. After shutting down for Covid-19 in 2020 and a slimmed down season last year, the Sartell High School Marching Band completed a near-normal season this summer.

"The students had a lot of fun this season," said director Dave Lumley. "It was great to have a normal season."

The 40-member band, made up of students entering ninth grade to graduating seniors, performed in seven parades and the Memorial Day service.

Covid-19 forced cancellation of a planned trip to Denver as well as the marching schedule in 2020. Last year, there

Band • page 5

Early voting opens for Aug. 9 primary election

by Dennis Dalman
news@thenewsleaders.com

Absentee ballots for mailing are now available for the Tuesday, Aug. 9 primary election, and people can now also vote early in person via absentee ballot.

The early and absentee-ballot period opened June 24. (For more information on how to obtain and submit ballots by mail or in person, see end of this story.)

A primary election is a way for voters to choose which candidate(s) they favor to run for their party in the general election – in this case Tuesday, Nov. 8.

Some jurisdictions do not require primaries to compete for office. Locally, those include the Sartell-St. Stephen School Board. In that case, no matter how many people file for those positions, their names will be on the general-election ballot and, for example, if there are three openings the top three vote-getters (let's say out of 10 names on the ballot) will be elected to those three positions.

West Sartell

The following are the candidates as listed on the Aug. 9 primary election in the polling places in west (Stearns County) Sartell. The ballots for voters in east Sartell and in St. Stephen will be the same as in west Sartell but with a few more choices, as noted below.

State Senate District 13

Republican candidates: Ashley Burg, Jeff Howe (incumbent)

One Democratic candidate: Alissa Brickman

Governor/Lieut. Gov.

(Vote for one team only)

Democrat-Farmer-Labor candidates are:

Tim Walz and Peggy Flanagan, DFL (incumbents).

Ole Savior and Julia M. Parker, DFL

Republican candidates:

Scott Jensen and Matt Birk.

Voting • page 3

Schultz shares fascination with Riverside project

by Dennis Dalman
news@thenewsleaders.com

Josiah Schultz of Sartell knows his main neighborhood road so well he could probably ride his bicycle blindfolded on it without bumping into anything.

Schultz, soon to be a senior in high school, has lived for seven years with his family along Riverside Avenue (CR 1). Their home is located between Seventh and Eighth streets.

Josiah is the son of Elizabeth and Brian Schultz. He has two brothers – Thomas, 20, who is a junior in college; and Daniel, 15. Brian is a civil engineer, Elizabeth has a hat business on the Etsy website and is in the process of writing a book.

Lately, the road Josiah knows so well has been a mess: gaping trenches, ripped-up asphalt, sand and dirt exposed to rains, mud, detour signs, caution signs, heavy construction equipment, stacks of water and sewer pipes. That's all because CR 1 is undergoing a total remake, one of the most extensive, ambitious road projects in Sartell history.

All of the mess and commotion is just fine with Schultz. He is so fascinated, so excited about the project that at least once a week he rides his bi-

Project • page 7



contributed photo

This is a screen shot of a video taken by Josiah Schultz of Riverside Avenue (CR 1) in Sartell, taken during the ambitious, comprehensive reconstruction project now underway. Schultz, 17, has been updating each phase of the project because he lives along that roadway and because he is keenly interested in roads and road improvements.

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New middle school principal selected

by Mike Knaak
news@thenewsleaders.com


Safran

Angela Safran will be the new Sartell Middle School principal, the district announced recently.

Safran was the Holdingford secondary school principal serving grades seven through 12 and the district assessment coordinator since 2018.

Prior to 2018, she taught language arts and college-in-the-schools writing and literature at Holdingford. She began her teaching career at Webster Schroeder High School in Webster, New York.

"Out of a pool of many exceptional candidates for our middle school principal position, Angela Safran stood apart thanks to her experience as a secondary administrator, her instructional leadership and engaging personality," said Superintendent Jeff Ridlehoover in a statement. "We are excited for Angela to share her leadership experience with our sixth- through eighth-grade students, staff and families."

"I have worked with middle and high school students for nearly 20 years and I am thrilled to become part of the Sartell-St. Stephen school district's team," Safran said in a statement. "The district is known for its high standards, excellence and community support."

Safran succeeds Laura Arndt, who accepted a position with the Sauk Rapids-Rice school district.

Sartell mother thrilled about all-inclusive playground

by Dennis Dalman
news@thenewsleaders.com


contributed photo
Daniel Hansen of Sartell loves to swing and play at Lions Community Park in Sartell. He is the son of Cari L. and Bret Hansen. Cari said the family is thrilled the park will eventually have a regional all-inclusive playground, making the playground more accessible and safer for all park-goers.

An all-inclusive playground at Lions Community Park in Sartell will be welcomed not just by children with physical challenges but by their parents, their grandparents, their friends and their caregivers.

That's the opinion of Cari L. Hansen whose 8-year-old son, Daniel, loves that park but who has difficulty accessing the playground features. His wheelchair often gets stuck in the sand.

Hansen is one of several parents and other who have given input into how the new playground can be designed to benefit children even with the most serious physical challenges. There will be 12 pieces of specially designed playground equipment at the playground, such as swings, a slide and a merry-go-round.

Daniel is the only child of Bret and Cari Hansen of Sartell, who are both special-education teachers in the St. Cloud School District. Their son was born prematurely with physical and cognitive disabilities and must use a walker and a wheelchair. Unable to talk, Daniel communicates well with a talking device.

"The all-inclusive park will be so much better!" said Cari said. "We live very close to Lions Park and bring Daniel there, and sometimes his care nurses (will) bring him there."

For Bret Hansen, Lions Community Park holds a special place in his heart. He grew up in Sartell and helped clear brush from the area near Pinecone Road and across from city hall. That is where the handicapped-accessible park was created by the Sartell Lions almost three decades ago.

An all-inclusive playground is one at which children who are physically challenged, including those in wheelchairs, can interact socially and play together on what will be a rubbery non-slip surface.

It will be designated as a regional playground park, meaning that children from anywhere are welcome to play there.

"It will be so nice that parents and grandparents will find the park easier to use, too," Cari said, "because right now they sometimes have a tough time navigating on the sand lot, especially when trying to help their children in walkers and wheelchairs. And improved safety will be so important, too. For everyone."

Cari described Daniel as "a really happy boy who even though he has trouble communicating because of disabilities, is very, very smart."

She praised the support from Sartell for both her son and for the park.

"The support we've received from Sartell has been just amazing," she said. "As they say, it takes a village. Everybody seems to know Daniel and love him – teachers, the people at Coborn's, the people at our church (Celebration Lutheran). They have all been so supportive of Daniel."

Cari said the playground, when completed, will be a big improvement in so many ways for people of any and all abilities.

"Daniel will be able to bring his friends, his cousin and family," she said. "He loves being around other people."

Lions' project

Three area Lions clubs are combining forces for the region-

Playground • page 5

Podcasts aim to solve Guimond's disappearance

by Dennis Dalman
news@thenewsleaders.com

On Nov. 9, 2002, 20-year-old St. John's University student Joshua Guimond left an on-campus party, stepped into the cold night and was never seen or heard from again.

Now, almost 20 years later, renewed efforts have begun to generate tips and clues that just might lead to the cause of Guimond's dreadful disappearance.

A Minneapolis civil-rights attorney, Josh Newville, has initiated a series of podcasts called simplyvanished.com. For years, Newville has researched other missing-person cases. He is convinced that searchers/investigators at the time had missed or completely overlooked clues largely because so many were convinced Guimond had drowned in a lake or swampy area on campus. That certainty caused a kind of tunnel vision. A massive search of the entire area, including the lake, revealed nothing.

Guimond's long, unexplained disappearance recalls a similar agonizing incident – the 1989 abduction of a St. Joseph boy, 11-year-old Jacob Wetterling. It took 27 years before that case was solved, when his abductor-murderer, then living in Annandale, finally confessed to the crime and revealed where he'd buried the body, near Paynesville. In the Wetterling case, it was well established that he had been abducted by some man while biking home with his brother and a friend from a store in St. Joseph. In Guimond's case, on the other hand, the cause of his disappearance was and is utterly baffling.

In a recent letter-to-editor for the St. Joseph Newsleader, Patty Wetterling, the mother of Jacob, wrote this: "Josh was really gifted and had a bright future. He needs to be found. His family and friends need answers. Tune into simplyvanished.com to learn more and help find Josh Guimond."

Attorney Newville is sharing information on his podcasts with the Stearns County Sheriff's Department, which has intensified new efforts with new investigators in the case under the leadership of deputy Andrew Struffert.

The first podcast, which aired in mid-June, re-examined communications found on Guimond's dorm-room computer. One eerie revelation is that when Guimond was at the party across the campus, a music application on his dorm computer appears to have been manipulated manually by someone

Podcasts • page 8

Voting

from front page

Joyce Lynne Lacey and Kent Edwards.

Bob "Again" Carney Jr. and Captain Jack Sparrow.

Third-party candidates are:

Darrell Paulsen and Ed Engelmann, (Grassroots Legalize Cannabis).

Steve Patterson and Matt Huff (Grassroots Legalize Cannabis).

Chris Wright and L.C. Lawrence Converse (Legal Marijuana Now).

James McCaskel and David Sandbeck (Legal Marijuana Now).

Secretary of State

Republican: Erik van Mechelen, Kim Crockett.

DFL: Steve Carlson, Steve Simon (incumbent).

State Attorney General

DFL: Bill Dahn, Keith Ellison (incumbent).

Republican: Sharon Anderson, Doug Wardlow, Jim Schultz.

East Sartell

Voters on Sartell's east side (Benton County) will have the same ballot choices listed above, as well as a category for County Auditor/Treasurer. Those candidates (non-partisan) are Heather M. Bondus, Nadean M. Inman (incumbent), Sean Gitch and Christine Scherbing.

St. Stephen

In St. Stephen, voters will also vote for candidates running for U.S. Representative District 7. Those candidates are Michelle Fischbach, Republican; Democrats Jill Abahsain and Alycia R. Gruenhagen; and third party candidate Travis "Bull" Johnson (Legal Marijuana Now).

Absentee ballots

In Stearns County, one can apply for an absentee ballot by calling the Stearns County auditor-treasurer at 320-656-6621 or one can go online to get one at mnvotes.org.

In Benton County, call or go to the Benton County Elections Division in the government center at 531 Dewey St., P.O. Box 129, Foley, MN 56329. To request one by phone, call 320-968-5006. Another way to get an absentee ballot is to fill out an application online at https://www.mnvotes.org.

Be sure to read absentee-ballot directions carefully.

Voting in person

In Stearns County, there are two places at which to vote in person now and up to election day.

The Election Office at the Stearns County Service Center, 3301 CR 138, Waite Park. The hours are from 8 a.m.-4:30 p.m. Monday through Friday; and from 10 a.m.-3 p.m. Saturday, Aug. 6 and from 8 a.m.-5 p.m. Monday, Aug. 8. On election day, Aug. 9, hours to vote are from 7 a.m.-8 p.m.

Another place to vote early is at the new St. Cloud City Hall at 1201 Seventh St. S. (the former Tech High School building near Lake George). The hours are from 8 a.m.-4:30 p.m. Monday through Friday; and from 10 a.m.-3 p.m. Saturday, Aug. 6 and from 8 a.m.-5 p.m. Monday, Aug. 8. Please note that all voters who live in Sartell (including east Sartell) can vote early at the new St. Cloud City Hall, mentioned above.

PUBLIC NOTICE

NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD INDEPENDENT SCHOOL DISTRICT NO. 748 SARTELL-ST. STEPHEN SCHOOL DISTRICT STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN that the period of filing affidavits for candidacy for the office of school board member of Sartell-St. Stephen Independent School District No. 748 shall begin on Tuesday, Aug. 2, 2022, and shall close at 5 p.m. on Tuesday, Aug. 16, 2022.

The general election shall be held on Tuesday, Nov. 8, 2022. At that election, three members will be elected to the school board for terms of four years each.

Affidavits of Candidacy are available from the school district clerk, District Service Center, 212 Third Ave. N., Sartell, MN 56377. The filing fee for this office is $2. A candidate for this office must be an eligible voter, must be 21 years of age or more on assuming office, must have been a resident of the school district from which the candidate seeks election for 30 days before the general election, must have no other affidavit on file for any other office at the same general election and must not have been convicted of an offense for which registration is required under Minnesota Statutes, section 243.166.

The affidavits of candidacy must be filed in the office of the school district clerk and the filing fee paid prior to 5 p.m. Tuesday, Aug. 16, 2022.

BY ORDER OF THE SCHOOL BOARD

/s/ Jeremy Snoberger
School District Clerk

Publish: June 24 & July 8, 2022

Calendar

Is your event listed? Send your information to: Newsleaders Calendar, 1622 11th Ave. SE., St. Cloud, MN 56304, e-mail it to news@thenewsleaders.com. Most events are listed at no cost. Those events are typically free or of minimal charge for people to attend. Some events, which have paid advertising in the Newsleaders, are also listed in the calendar and may charge more.

Saturday, July 9

25th annual Juneteenth Celebration, 9 a.m.-4p.m., Stearns History Museum, 235 33rd Ave. S, St Cloud. Nominal fee for both members and non-members.

25th annual Juneteenth Celebration, 7-10p.m., Whitney Senior Center, 1527 Northway Drive, St Cloud. Nominal fee.

Sunday, July 10

St. Benedict's Parish Festival, 10 a.m., Wobegon Park, First Street NE & CR 9, Avon. Outdoor Mass; bingo; games; food and beer garden; quilt auction; sportsman's and meat raffles; live music; and grand raffle at 5:30 p.m.

Monday, July 11

Sartell City Council, 6-8 p.m., City Hall, 125 Pinecone Road N., Sartell.

Tuesday, July 12

Diabetes Prevention Program: A Whitney Wellness Workshop, 9-10 a.m. Workshop meets every Tuesday through July 26 in-person at Whitney Senior Center, 1527 Northway Drive, St. Cloud. Visit www.whitneywellness.org for more information.

Sartell Chamber of Commerce, 11:30 a.m., The Waters Church, 1227 Pinecone Road, Sartell.

Saturday, July 16

Sartell's Class 2002 Reunion, 11a.m., Northside Park, 12th St. N., Sartell. Bring the kids and reconnect with old friends while shooting hoops, bumping volleyballs or simply kicking back and relaxing.

Community Meal, 11:30 a.m.-12:45 p.m., First United Methodist Church, 1107 Pinecone Road S., Sartell. The meal will be served in a "drive-by and pick-up" style until it is safe to gather again.

Monday, July 18

Sartell-St. Stephen school board, 5 p.m., District Service Center, 212 Third Ave. N., Sartell.

Tuesday, July 19

Diabetes Prevention Program: A Whitney Wellness Workshop, 9-10 a.m. Workshop meets every Tuesday through July 26 in-person at Whitney Senior Center, 1527 Northway Drive, St. Cloud. Visit www.whitneywellness.org for more information.

Memory Writers group develops topics and turns in stories, 10 a.m.-noon, Stearns History Museum, 235 33rd Ave. S., St Cloud. Contact Jan Sorell for more info at jsorrell97@gmail.com. Free for museum members and nominal fee for non-members. https://www.stearnshistorymuseum.org/.

Thursday, July 21

History Outdoors: Live Like Pioneers, 10-11:30 a.m., Stearns History Museum, 235 South 33rd Ave. S., St Cloud. Kids will do morning chores, such as milking cows and collecting eggs, and they will get a chance to work on a crazy quilt and write a journal entry with quills and ink. Cost: nominal for non-members, free for members. Questions? Call the Museum at 320-253-8424 or email info@stearns-museum.org.

Sartell American Legion, 6-8 p.m., Community Center, 850 19th St. S., Sartell.

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PUBLIC NOTICE

CITY OF ST. STEPHEN
PUBLIC ACCURACY TEST

The City of St. Stephen will hold a public accuracy test of its election machines at 6 p.m. Thursday, July 28, 2022.

The City will test its tabulation machine (DS200) and the assistive voting machine (Omni Ballot).

The public is welcome to view the test as the City prepares for the State Primary on Tuesday, Aug. 9, 2022 in the Council Chamber of City Hall, 2 Sixth Ave SE.

/s/ Julie Jacobs
St. Stephen City Clerk

Publish: July 8, 2022

PUBLIC NOTICE

CITY OF ST. STEPHEN
NOTICE OF FILING

The City of St. Stephen will have the following positions to fill in the 2022 General Election: two (2) Council Member positions. Each position is a (4) four-year term.

Dates for filing are Tuesday, Aug. 2-Tuesday, Aug. 16 at 5 p.m. The cost to file is $2.

Please contact the City Clerk at ststephenclerk@midconetwork.com or 320-251-0964 to make an appointment and for paperwork assistance.

/s/ Julie Jacobs
St. Stephen City Clerk

Publish: July 8, 2022

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People

Two Sartell High School graduates were recently named recipients of Big Brothers Big Sisters of Central Minnesota's Federated Challenge scholarship, which is exclusively available to youth involved with the program, either as a Little or as a High School Big. They are the followingl: **Olivia Binsfeld,** who will attend Hennepin Technical College for emergency medical dervices; and **Kaylee Sindt,** who will attend St. Cloud Technical & Community College for an associate in arts degree.

Three Sartell students recently graduated from Bemidji State University.

They and their majors are as follows: **Steven Ruhland,** master's degree in special education; **Brandie White,** bachelor's degree in psychology; **Autumn Fosteson,** bachelor's degrees in political science and social studies education.

Jessica Akkerman of St. Stephen, recently graduated with a bachelor's degree in psychology from Bemidji State University.

Three Sartell students recently graduated from South Dakota State University, Brookings.

They and their degrees are as follows: **Rebecca Lehmkuhl,** master's degree; **Jacob Mark Lieberg,** doctorate of pharmacy; and **Rylee Christian Molitor,** bachelor's degree in arts, humanities and social sciences.

Twenty-nine Sartell students recently graduated from St. Cloud State University.

They and their majors are as follows: **Aminata Alabi,** bachelor's degree in business economics; **Chase Anderson,** bachelor's degree in general business; **Osama Ayyub,** bachelor's degree in mechanical engineering, summa cum laude; **Deborah Beumer,** master's degree in higher education administration; **Margaret Boling,** master's degree in communication sciences and disorders; **Annalicia Bordayo,** bachelor's degree in psychology; **Triumph Femi Jegede,** bachelor's degree in biomedical sciences and medical laboratory science, cum laude; **Shea Garlock,** bachelor's degree in life science/general science education grades 5-12; **Chase Gertken,** certificate, histotechnician; **Anna Granlund,** bachelor's degree in management, magna cum laude; **Megan Huddle,** bachelor's degree in community psychology, cum laude; **Molly Hughes,** master's degree in social work; **Josie Hyndman,** bachelor's degree in biochemistry; **Kassie Lee,** bachelor's degree in community psychology; **Anna Lehto,** bachelor's degree in Spanish, summa cum laude, and certificate on teaching English to speakers of other language; **Cody Lendt,** bachelor's degree in communication studies, cum laude; **Jadon Ludewig,** bachelor's degree in marketing, and certificate on professional selling specialization; **Muhammad Malik,** bachelor's degree in mechanical engineering; **Sharon Nguyen,** bachelor's degree in nursing, cum laude; **Dylan Noehring,** master's degree in business administration, graduate; **Hailey Norvell,** bachelor's degree in management, magna cum laude, and certificate on health administration; **Amber Pavlisich-Pikal,** bachelor's degree in liberal studies; **Logan Payne,** bachelor's degree in technology education, summa cum laude; **Nelia Peterson,** bachelor's degree in history, magna cum laude; **Abigail Rekstad,** bachelor's degree in social work; **Nathan Schmidt,** bachelor's degree in history, summa cum laude; **Jake Stodolka,** bachelor's degree in management, cum laude; **Kristi Tomczyk,** master's degree in sports management; and **Lidiah Zipp,** bachelor's degree in communication arts and literature, summa cum laude.

Thirty-seven Sartell students were recently named to the spring dean's list at St. Cloud State University.

They and their majors are as follows: **Isabella Aizcorbe,** marketing; **Osama Ayyub,** mechanical engineering; **Muhammad Azam,** information systems; **Autumn Blommer,** PSEO; **Kendra Bokelman,** life science/general science education grades 5-12; **Nicole Christiansen,** professional communication; **Justin Clauson,** computer science; **Victoria Clemens,** English; **Noah Ellefson,** earth and space science/general science grades 5-12; **Karen Estep,** accounting;

People • page 9

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Playground

from page 2

al all-inclusive park in Sartell – the clubs in Sartell, St. Stephen and LeSauk Township.

The St. Joseph Lions Club has also decided to contribute some money to the project through a couple of its weekend brat sales at the St. Joseph Meat Market.

The estimated cost of constructing the playground is $400,000. The local Lions clubs have applied for a grant of $100,000 from Lions International to cover part of that cost.

The City of Sartell and the Sartell-St. Stephen School District are also partners in the project that will, along with the Lions clubs, provide input in designing the amenity.

Lions clubs throughout the world have for many decades taken on projects to help challenged people, especially those who are sight-impaired or blind. The clubs fund and promote leader dogs and eyeglass recycling, as well as a wide variety of civic projects such as scholarships, clean-ups, Adopt a Highway, buckthorn removal, Christmas tree collections and countless ways to help people in need.

In 2004, the Sartell Lions club created Lions Community wooded acreage across the road east of city hall, putting in trails wide enough for wheelchairs, trail handrails and other amenities, including a playground. The playground is popular, but unfortunately it was not designed for special-needs children.

The nearest inclusive playground is 60 miles from Sartell, said Sartell Lions Club President Stu Giffin, adding there is an estimated 200 children living in Sartell who have special needs.

Sartell resident and intrepid volunteer Dennis Molitor has agreed to lead a project to construct a "Recognition Display" near the inclusive playground. It will contain a storyboard, as well as names of major donors who helped make the playground a reality. Anyone donating more than $1,000 will be recognized on the display. Donor levels are Gold ($1,000), Platinum ($5,000) and Diamond ($10,000).

An upcoming fundraiser will be held Monday, July 25: A "Golf for the Playground" event at Blackberry Ridge Golf Course in Sartell. It will be an 18-hole format with dinner and awards to follow the golfing.

People who would like to donate can send a check made out to The Waters Church, 1227 Pinecone Road N., Sartell, MN 56377. On the memo line of the check, write "Inclusive Playground." The Waters Church has agreed to be the fiscal agent for the donations.

Checks can also be sent to the Sartell Lions, P.O. Box 7, Sartell, Minnesota; or sent or brought to Liberty Bank, 198 Pinecone Road N., Sartell, MN 56377.

People can also donate via Go Fund Me, which can be found online at "Sartell Inclusive Playground Project."

Donations for the playground project are tax-deductible.



photos by Mike Knaak

Members of the Sartell Color Guard leap into the air holding rifles during the Granite City Days parade in St. Cloud. They are (left to right) Izzy Binsfeld, Claire Duea, Sarah Abel and Evie Lolmasteymaugh. Visit thenewsleaders.com for additional photos.

Band

from front page

were a limited number of competitive parades. This summer, the band earned first place at the Litchfield parade, second place at the Benson parade and earned best color guard award at Milaca.

"It's been a quite a few years since we've done as well as this year," Lumley said. "We had a really strong group who worked really hard."

The band's marching music included selections from "Kà," a show by Cirque du Soleil.



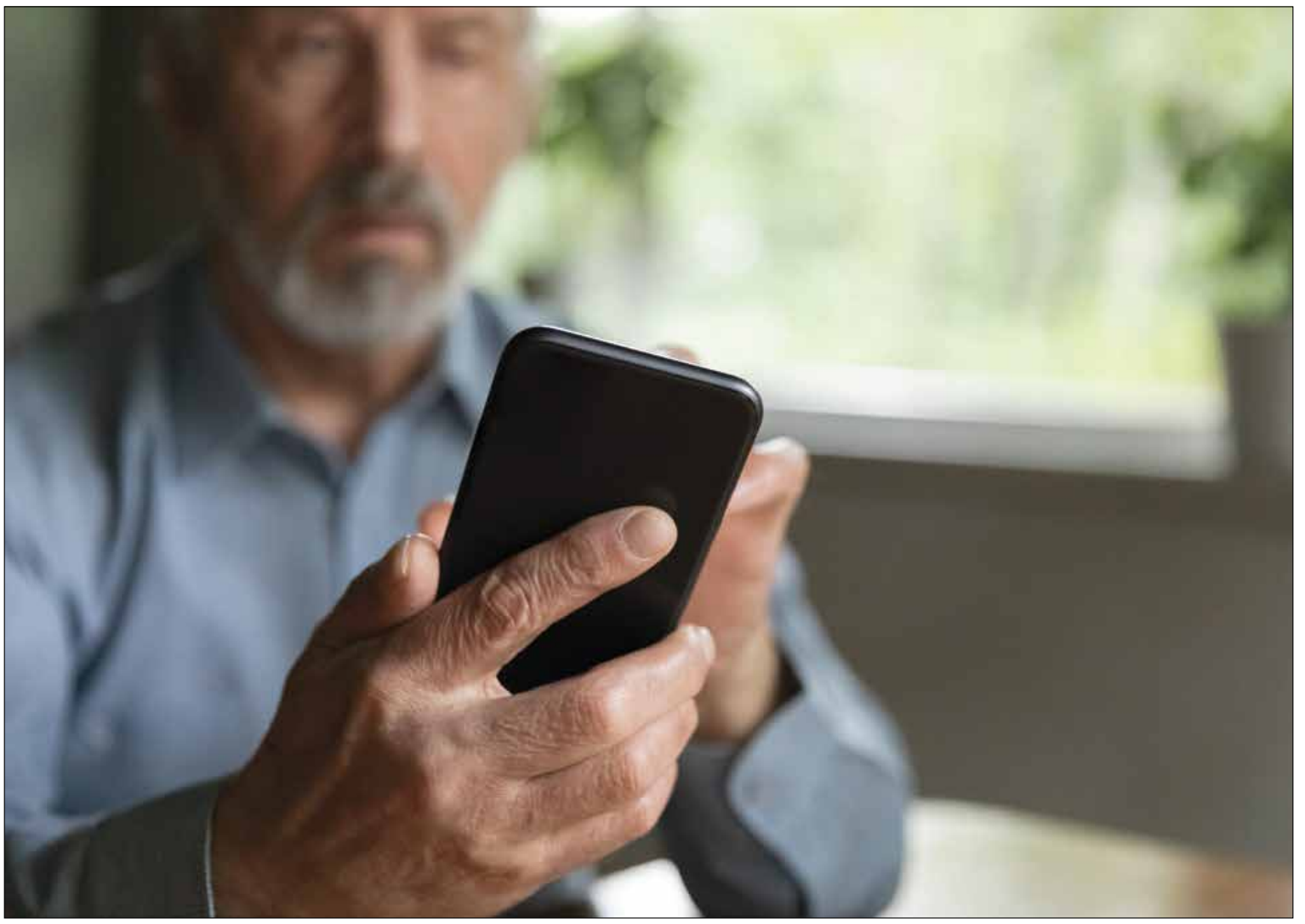




SENIOR LIVING | ABUSE

Keeping Safe as a Senior

There is help if you've become part of a growing statistic.



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As many as five million older Americans are abused annually, according to the National Council on Aging. That's one in 10 Americans over the age of 60. The good news is, a broad spectrum of advisors, caregivers and law-enforcement personnel stand ready to come to your aid.

DEFINING ELDER ABUSE

Elder abuse may be perpetrated by children, spouses or other family members, along with staff members at assisted living facilities, nursing homes or hospitals. It may include emotional or physical abuse, exploitation and neglect, sexual abuse or abandonment. The first steps in keeping safe as a senior involve self-care: Stay active and connected, since social isolation can put you at risk. Familiarize yourself with the rights you hold, and the resources at your disposal. There's help available, both locally and nationally, if you've been verbally assaulted, willfully deprived of needed assistance or financially exploited.

NATIONWIDE RESOURCES

Federal law enforcement agencies are designed to investigate, detect and apprehend alleged offenders, including those who have committed elder abuse. Find out more here: https://ovc.ojp.gov/program/elder-fraud-abuse/overview. The U.S. Department of Justice hosts a searchable index for helpful agencies in your area, along with special hotline numbers depending on the situation: https://www.justice.gov/elderjustice/find-support-elder-abuse. The National Adult Protective Services Association provides a state-by-state map of care providers: https://www.napsa-now.org/aps-program-list/. Unsure of your rights? Head to the National Center on Law and Elder Rights to find out more: https://ncler.acl.gov/. The Elder Justice Coalition is also a valuable resource for those in need of help: http://www.elderjusticecoalition.com/.

FINDING LOCAL HELP

Area agencies on aging are designed to address a range of needs for those age 60 and older, providing services to help seniors remain at home into their golden years. Local domestic violence organizations focus on securing your safety, holding abusers accountable and promoting public awareness. Legal aid services provide courtroom assistance to those in need by offering advice and representing seniors in individual cases. You may also be able to rely on local arms of national agencies meant to combat Medicaid fraud, sexual abuse and other issues specific to aging. Long-term care ombudsmen work as your advocate in finding a facility and getting the best care, but also in filing local complaints.

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contributed photo by Frimufilms

Electric-vehicle charging stations will be more convenient for the drivers.

Electric-vehicle charging stations set for Sartell

by Dennis Dalman
news@thenewsleaders.com

Sartell is set to become a forerunner of the future, with 16 electric-vehicle charging stations to be constructed next spring.

At its June 26 meeting, the Sartell City Council approved a 10-year agreement with Carbon Solutions Group to install the 16 charging stations at eight locations in Sartell. A charging station resembles a gas pump, but instead of dispensing gasoline it charges up a car with electricity.

A summary of the city/CSG proposal was presented for council consideration by Sartell Finance Director Rob Voshell. After a brief discussion and some questions, the council approved the agreement unanimously.

CSG is a firm specializing in project developments and healthy environmental management. It is headquartered in Chicago and in Lima, Peru and has numerous independent working relationships throughout the world.

Voshell told the council there will be no cost to the city for the charging stations. On the contrary, the city will receive annual bonus payments from CSG that are estimated to be about $14,000 annually, Voshell noted. CSG will install and operate the charging stations, including any ongoing maintenance tasks.

The stations, two each, will be installed at the following locations: Sartell Community Center, Scheels Athletic Complex, Sartell City Hall, Pinecone Regional Park, St. Cloud Orthopedic Field in Sartell, Watab Creek Park and Val Smith Park. The stations will each have a 50kW (kilowatt) charging point, which will make possible a fairly rapid charging-up time, as quick as 15 minutes depending on type of vehicle.

At a charging station, it will cost a motorist about $30 to "fill" (completely charge) an electric vehicle – one able to hold a 100 kilowatt battery charge. That total electric charge-up will allow the vehicle to be driven about 350 miles, according to information provided to the Sartell Newsleader.

Sartell Public Works Director John Kothenbeutel told the council he had called a city official in Plymouth where such chargers are being installed. The official assured Kothenbeutel it's a "great program."

Council member Jill Smith asked Voshell if CSG would do technological updates in the coming years if technology changes. Voshell said yes and that he hopes CSG will do any updates or changes after the 10-year agreement with the city is renewed. Voshell also noted the 10-year contract with CSG is not exclusionary, meaning other companies could install charging stations in Sartell.

Kothenbeutel added there are various adapters that can be used at charging stations to accommodate differing types of electric vehicles.

The increasing use of electric vehicles is one way to reduce carbon emissions that can contribute to global warming and climate change.

There are various types of electric vehicles. A Battery Electric one has no gasoline engine; its power is derived entirely by an electricity-driven motor. Examples are Tesla (four model types) Model 3, Chevrolet Bolt and Nissan Leaf. It takes from 15 minutes to 45 minutes to fully charge such vehicles, and if charging at home, it could be fully charged after being plugged in overnight.

A Hybrid Electric Vehicle is one that contains both an electric motor and a gasoline engine, and its two-drive system can generate its own electricity. There is also a type known as a Plug-In Hybrid Electric Vehicle. It is similar to a Hybrid but with a larger battery and a larger electric motor.

Project

from front page

cycle on the road to various construction tasks underway. He videos what's going on and gives an audio update for his Instagram site. Thus, he can share with viewers the progress happening on and near the road.

"The road needed changes," he said. "I like to show people the changes, the differences and what's going on. I've always enjoyed living next to that road. And now it's becoming a new and better road. Fresh and new. I like to share what's happening on Instagram."

In some recent visits, Schultz – accompanied by brother Daniel – took videos: of Riverside Church next to the torn-up road, of a long retaining wall on the west side of the road, of the DeZURIK valve company property, of the old 1914 bridge. As he panned his camera up and down and along the road, he gave his audio commentary on what's happening: the trenching for water and sewer pipes, preps for adding curb-and-gutter, the old bridge (oops, no progress on it just yet). Schultz comments that Phase 2 of construction has begun and how Phase 3 (the last phase) will start soon.

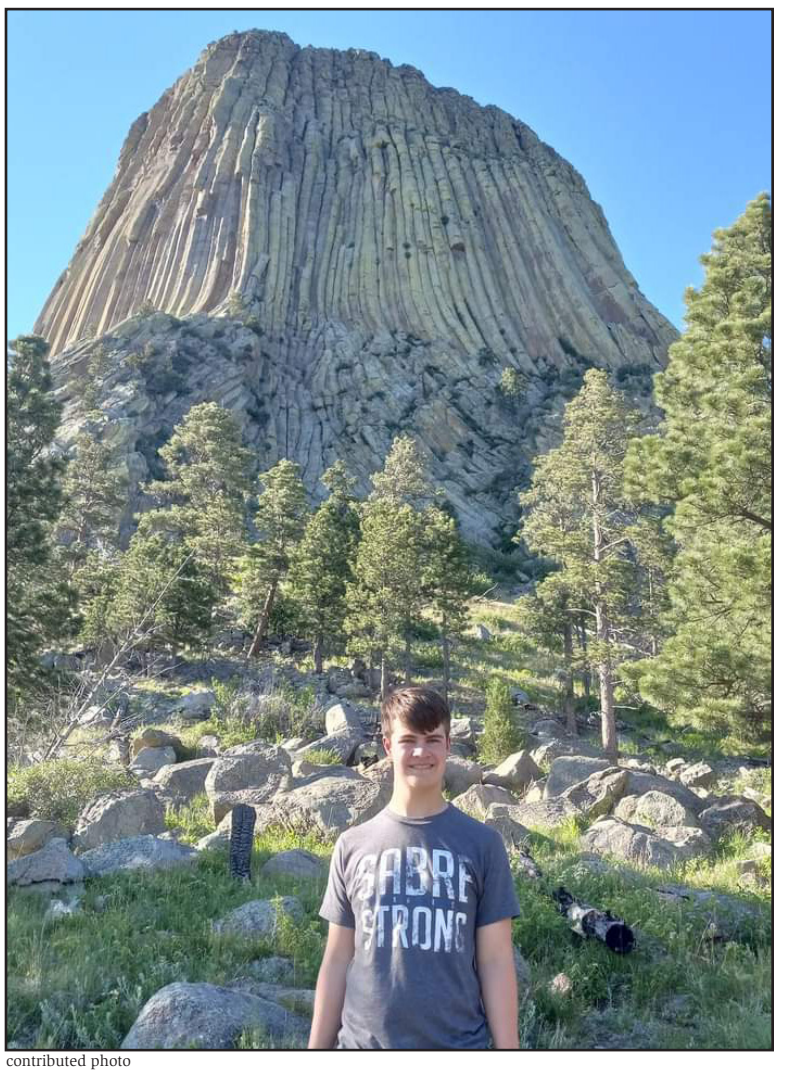
Schultz is keenly interested in roads. Is it any wonder that his father is a civil engineer?

"Dad knows a lot about roads," Schultz said. "He informs me."

Schultz is also fascinated by elevators and their inner workings and safety mechanisms. Not surprisingly, his favorite school subjects are math and science, and he loves to play trumpet in the marching band. After high school, he plans to study at the South Dakota School of Mines and Technology in Rapid City.

Another hobby of Schultz's is traveling. In fact, he did a phone interview with the Sartell Newsleader while he and his family were in Deadwood, S.D. After that visit, they headed east to Massachusetts and Maine.

As much as he's enjoying the family vacation, however, Schultz admitted he has a hankering to get back home, back to Riverside Avenue so he can get close-up looks at how things are going on Phase 3 road construction.



contributed photo

Josiah Schultz stands at the bottom of Devil's Tower during a recent family vacation that included Western states and Northeastern states.

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Podcasts

from page 3

listening to songs and skipping other songs.

New podcasts will be available every other Monday. Newville said the podcasts reveal that in 2002, there were reports that some men were targeting other men on the SJU campus.

One student, "Anthony" (not his real name) was interviewed for the second podcast, entitled "The Price of the Ride." He said he had been walking on the campus late at night the same week or so that Guimond vanished. A vehicle stopped with four men inside. They told him that a man had just been killed on campus and that they would give him a ride back to his dorm for his own safety. Instead, they drove him to a swampy area on campus, stopped the car and one of the men said, "Time to pay the price for the ride." He was told to get into the front seat and perform a sexual act on the driver. As the car doors opened, Anthony fled on foot, the men chasing him, unable to catch him.

That podcast also tells of two similar incidents:

At about the same time frame (November 2002), a young man was in a bar in downtown St. Joseph, talking with friends. When he left the bar, several men pushed him into the back seat of a vehicle, but he managed to escape.

In yet another incident in August 2003, a student was walking on campus late at night when a vehicle appeared to be following him. In a parking lot, the vehicle stopped, its several occupants staring intently at the man as he walked into the lot. Feeling he was being stalked, the man sprinted away.

Another podcast mentions a woman who knew Guimond and who recognized him walking unaccompanied past a dormitory toward a roadway the night he vanished. It is about a five-minute walk from the party place to his dorm room.

In the third "bonus" podcast, a reader reads a brilliantly written essay – a "political autobiography" penned by Guimond as a college student.

People are encouraged to watch the podcasts, to discuss the information with others and to report any hunches or clues they might have to the podcast tip line at 612-439-3646; the Stearns County Sheriff's Department at 320-251-4220; or email to sheriff@co.stearns.mn.us

Joshua Guimond


Guimond

Born on June 18, 1982 in Redwood Falls, Joshua Cheney Guimond, an only child and the son of Brian and Lisa Guimond, was raised in Maple Lake. He excelled in his school studies, being named by his peers as "most likely to succeed" and serving as class president.

Guimond would be 40 years old now.

All who knew him as a youth and as a student at SJU described him as exceedingly intelligent, dedicated, hard-working, kind and responsible. He intended to earn a law degree and possibly enter public service, with hopes of becoming a state congressional representative.

Passionate about politics since he was a child, he had served as a page in the State Capitol where his beloved stepmother and mentor, Rep. Barbara Vickerman, represented the Redwood Falls area until her death from cancer in 1997.

Brian Guimond

After Guimond's disappearance, his father, Brian, sharply criticized law enforcement and others for being convinced that he had drowned – so convinced that they did not seek any other possible evidence of foul play.

In an interview with the St. Joseph Newsleader nearly 20 years ago, Brian Guimond said he believed his son met with violence from one or more men who were on the campus that night. More recently, he sued the sheriff's department to force it to release all investigatory details to the public.

Nov. 9, 2002

During the day of Saturday, Nov. 9, Guimond did research for a paper he was writing for history class about Alexander Hamilton, according to one of the "Simply Vanished" podcasts.

Later, a couple friends came to his dorm where they had some drinks and listened to music. Still later, on that very chilly night, he and the two friends walked from his dorm room in St. Maur House to another dorm, Metten Court, to enjoy a gathering attended by about 10 friends.

At the party, Guimond drank some alcohol, but his friends later said he did not at all appear to be intoxicated. At one point, toward midnight, Guimond left the party. It was only about a five-minute walk back to his dorm. Later, the friends tried calling him but no answer. The next day, Guimond was absent from a school-related meeting he'd been eager to attend. Friends became very worried. They contacted the sheriff's department and others.

A search of his dorm room revealed that before he left for the party he'd left behind his car keys, wallet containing driver's license and credit cards and his eyeglasses and contact lenses.

Talk, talk, talk

Podcast producer Newville, who has researched many missing-person cases, said the Guimond case is particularly frustrating because "nobody wants to talk," especially people living in small towns.

"Nobody is talking so that dots cannot be connected," he said. "I'm stunned by the amount of silence in this case."

However, Newville added that his podcasts have generated a tremendous response and so much new information from listeners. He urges people to "keep talking, talking, talking."

Patty Wetterling pleads 'Josh Guimond needs to be found'

Patty Wetterling
St. Joseph

I remember the morning Josh Guimond's friends called me and asked for help.

"He's missing. He was at a party last night and he didn't make it back to his dorm room."

When I arrived at St. John's University, I was pleased to see the Stearns County Sheriff's Department had already established a mobile command post. The search was on and a lot of things happened quickly, but this fall it will be 20 years since Josh vanished. He deserves more than that. We need to find Joshua Guimond.

Fortunately with technology and fresh eyes and ears, there is new information and new hope. Josh Newville is a lawyer dedicated to finding answers.

Please listen to his intriguing investigative podcast and help solve this crime that happened in our own backyard.

Log on to simplyvanished.com and you will learn more.

Joshua Cheney Guimond was born on June 18, 1982. An only child raised in Maple Lake, Minnesota, Josh's high school class selected him both as Class President and as Most Likely to Succeed.

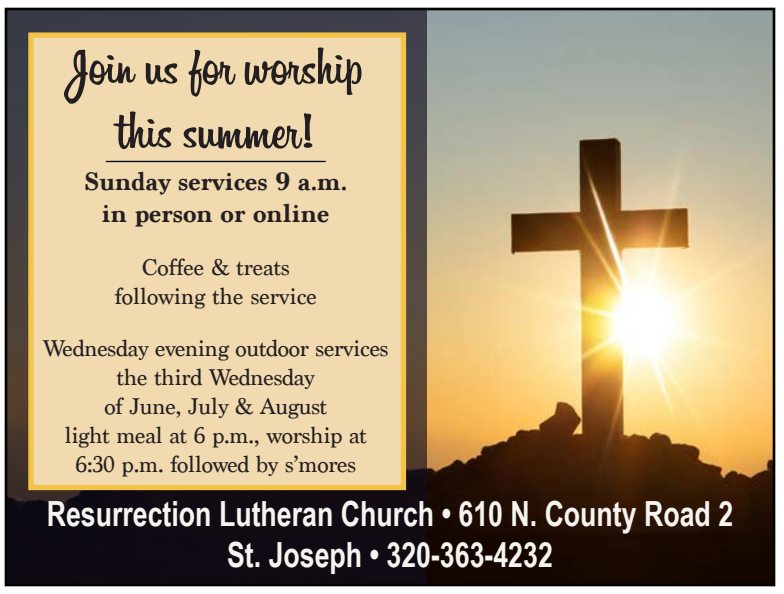
Everyone who met Josh described him as intensely focused and motivated.

On Nov. 9, 2002, something happened to Josh that destroyed all of those dreams and more.

Josh was really gifted and had a bright future. He needs to be found. His family and friends need answers.

Tune in to simplyvanished.com to learn more and help find Josh Guimond.

If it triggers any memories or additional information, call their dedicated tipline at 612-439-3646











Man urges council to extricate itself from some groups

by Dennis Dalman
news@thenewsleaders.com

A Sartell resident asked the city council to "extricate" itself from having anything to do with groups and organizations that he considers to be federally intrusive and unconstitutional.

The man, Peter Wilson, spoke during the Open Forum portion of the council meeting, which allows speakers up to three minutes each to voice concerns or raise issues. Per council rules, council members are not allowed to comment or act upon remarks or requests made during the Open Forum sessions.

"I just want to thank the police department," said Wilson in his opening statement. "They've done a good job." He said it has been his long-time endeavor to support the police and keep them (police) independent, free from federal authority.

Wilson described himself as a proud long-time member (since 1981) of the John Birch Society. That organization, founded in 1958, is a right-wing political advocacy group that supports social conservatism and anti-communism.

Groups that Wilson warned the city council about are the League of Minnesota Cities, Sourcewell and International Council for Local Environmental Initiatives.

Such groups, Wilson said, are driven and controlled by entities that "don't belong here." They function, he said, through abridgements to freedom and silent encroachments.

The League of Minnesota Cities, Wilson claimed, denies public speaking at some of their meetings and during a 2018 meeting of the League in Alexandria, it expressed a verbally "brutal racist" attack against Whites, Wilson maintained.

Sourcewell, based in Staples, offers cooperative purchasing and other services to help government, education and nonprofits function more efficiently.

ICLEI, founded in Toronto, Canada, is a non-governmental organization that promotes sustainable developments and promotes ways to protect the environment to prevent further climate change.

Wilson said he is opposed to "green-step efforts" (environmental efforts) made by such groups because he believes they are intrusive, anti-American and unconstitutional – infringements on freedom.

He urged the city council to extricate itself from any cooperation with such groups. The council members, as per rules, did not comment on Wilson's remarks.

Blotter

If you have a tip concerning a crime, call the Sartell Police Department at 320-251-8186 or Tri-County Crime Stoppers at 320-255-1301, or access its tip site at tricountycrimestoppers.org. Crime Stoppers offers rewards up to $1,000 for information leading to the arrest and conviction of those responsible for a crime.

June 22

7:31 p.m. Exposure. Pinecone Road N. Officers were dispatched to a man who exposed himself in a parking lot and urinated in public and then made comments about being drunk. While officers were in route, the caller called back stating the man left in a vehicle and was the driver. An officer made the traffic stop. The officer noted he did not observe any signs of impairment. The man informed the officer he was visiting a friend and did not feel comfortable asking to use their restroom, and he needed to go really badly. When the officer was identifying the people in the vehicle, he learned the man only had an instructor's permit that had been revoked in July of 2021 and the female passenger was not 21 years of age. The officer called the complainant back and they no longer wanted anything further done in regard to the exposure. The officer did cite the man for driving after revocation.

June 24

2:46 a.m. Hazard. Pinecone Road N. While on routine patrol, officers noticed flooding at the intersection due to large amounts of rain received in a short period of time. There was one vehicle stuck in the flooded street; officers called for a tow. Officers stayed in the area until the water levels went down.

June 25

4:21 p.m. Hazard. Grizzly Lane. While officers were doing routine patrol, they noticed the water levels continued to rise throughout the day at Grizzly Lane and 13th Avenue N. Stearns County had issued a flood watch warning after large amounts of rain were received on Thursday night. The officer contacted the Sartell Maintenance Department for barricades.

June 26

7:40 p.m. Suspicious person. First Avenue NE. While on routine patrol, an officer in the area of the old Verso site located a man and a woman picking up scrap metal. The officer was able to identify the man from previous contacts. The officer told the man and woman they were on private property and they could not take anything from the property. The man put the scrap metal back and left the area. The officer cleared a short while after they left.

June 27

10:21 a.m. Traffic. Riverside Avenue S. While an officer was working routine traffic control running stationary radar, the officer witnessed a vehicle traveling northbound at a high rate of speed. The vehicle was well within the 30-mph zone. The officer turned their radar on and locked the vehicle in at 54 mph, with good tone and no interference. As the officer started to turn around to make the traffic stop, the driver of the vehicle had already pulled over. The officer issued a citation for speeding.

People

from page 4

Triumph Femi Jegede, medical laboratory science; **Beau Garman,** software engineering; **Abby Haehn,** elementary/K-6 education; **Kalee Harp,** nursing; **Nathan Heim,** general business; **Tayler Kalthoff,** graphic design; **Caleb LaFleur,** PSEO; **Samuel Larson,** criminal justice studies; **Mason LeMieur,** information systems; **Cody Lendt,** communication studies; **Taylor Markgraf,** pre-physical therapy; **Preston McGraw,** PSEO; **Jessica Mergen,** communication studies; **Sharon Nguyen,** nursing; **Najat Niniche,** nursing; **Courtney Olund,** early childhood education; **Lorie Ortloff,** accounting; **Devin Peterson,** chemistry professional ACS approved; **Isabella Randolph,** nursing; **Jacob Reil,** pre-veterinary medicine; **Gabrielle Schlagheck,** accounting; **Taylor Sidla,** PSEO; **Aaron Soderholm,** social studies education; **Marileah Stang,** early childhood education; **Jaymie Swenson,** accounting; **Muhammad Tabish,** cybersecurity; and **Jennifer Young,** nursing. To be eligible for the honor, students must earn a minimum grade-point average of 3.75.

Council approves flood-mitigation study

by Dennis Dalman
news@thenewsleaders.com

A proposal for a flood-mitigation study of the Northcentral Watab Watershed in Sartell was approved unanimously by the Sartell City Council at its June 13 meeting.

The study will cost about $50,000.

That particular watershed, named for the Watab River, covers a large portion of Sartell. Some of its streets and homes have experienced serious flooding during the past 20 years, especially along and near Grizzly Lane and 13 Avenue N. The heavy rains of last month caused the worst flooding those areas have ever known, including damage to multiple homes.

Floods have damaged roads and property and interfered with some residents' access to their homes.

The study, to be done by the city-contracted engineering firm of Short Elliott Hendrickson, will examine which mitigation efforts would be most effective in limiting or completely preventing flooding problems. The study will also involve the upcoming 15 Avenue extension project.

Topics of the study will include data collection and summaries of them, existing conditions, model updates and an analysis of flood-mitigation alternatives.

An initial draft report of the study will be presented to the city council for its input. By late summer or early fall, the completed study with its recommendations will be presented for the city council's consideration.

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Opinion

Our View

THC edibles now accidentally legal

On July 1, a Minnesota law went into effect that made low amounts of THC in edibles and beverages legal to consume for those 21 and over. However, some Republicans of the senate admitted to the Star Tribune they were surprised. Meaning they did not fully read or understand the bill before passing it.

Despite this accident, Minnesotans will now be able to enjoy Delta-9 THC but these products cannot contain more than five milligrams per serving or 50 milligrams per package, which is very low compared with states that have full legalization. While medical-grade marijuana has been legal in Minnesota since 2014, there are 19 states that have fully legalized the use of recreational cannabis.

This new bill may open the doors a little more to the reality of Minnesota becoming the 20th state to legalize recreational use of cannabis. There are many people for it and even the Marijuana Policy Project, which is an organization that advocates for the legalization of cannabis, argues legalizing and regulating cannabis products can help keep them out of the hands of minors, according to the Washington Post.

It is no secret there are many benefits to full legalization of cannabis, the most prominent being it stimulates the economy, creates thousands of jobs, reduces incrimination for marijuana-related crimes and enhances the health of the public.

According to Forbes, legalization of cannabis nationwide is the key to fixing the economic crisis the United States is in. During the COVID-19 pandemic, unemployment rates were at an all-time high. Currently in the states that have legalized cannabis, it has created 250,000 full-time jobs and if it were to be legalized nationwide it could potentially create 1.6 million jobs as well as bring in $128.8 billion in tax revenue. Forbes compares this to the overturn of the prohibition and how that created many jobs at the time as well as tax revenue.

Illinois passed recreational use in the beginning of 2020, and during the very beginning of the pandemic the industry made $37 million even when people were ordered to stay home. Imagine how much Minnesota would make without a pandemic looming over them.

There are many health benefits of cannabis that could help the everyday person that may not need a medical marijuana card. Cannabis can help with chronic pain; overcoming alcohol and drug addictions; mental disorders such as depression, PTSD and anxiety; cancer; multiple sclerosis; and epilepsy. There have been many studies done on each of these that show evidence of cannabis decreasing or completely stopping symptoms of the above listed.

It seems like the next and most obvious move is for Minnesota to finally pass recreational use and when they do, it may be because it was carefully hidden within the bill so the Republicans don't notice.

Letters policy

Letters to the editor may be sent to news@thenewsleaders.com or mailed to 1622 11th Ave. S.E., St. Cloud, MN 56304. Deadline is noon Monday. Please include your full name for publication (and address and phone number for verification only.) Letters must be 350 words or less. We reserve the right to edit for space or to not publish.

Roe v. Wade shakes the nation

Erin McIndoo
Editor



In 1969, Norma McCorvey, or Jane Roe, became pregnant with her third child and ultimately decide that she wanted an abortion. However, at the time it was illegal in Texas to receive an abortion unless it was to save the mother's life.

With the help of two district attorneys, Roe decided to file a lawsuit in the U.S. federal court against Henry Wade, a local district attorney, claiming Texas abortion laws were unconstitutional. The U.S. District Court for the Northern District of Texas ended up ruling in Roe's favor which was then appealed and brought to the Supreme Court. In 1973, the Supreme Court ended up ruling in Roe's favor as well in a 7-2 vote, which made it a fundamental right to privacy under the 14th Amendment which protects a woman's right to an abortion at any time for any reason.

Fifty years ago this was a very controversial subject and still is considering Roe v. Wade was overturned on June 24 of this year. In anticipation of this ruling many states enacted trigger laws which strictly regulated abortions, even when medically necessary, once Roe was overturned. Because of these trigger laws it will be illegal in Arkansas, Idaho, Kentucky, Louisiana, Mississippi, Missouri, North Dakota, Oklahoma, South Dakota, Tennessee, Texas, Utah and Wyoming for a pregnant woman or person to get a safe abortion. There are a few other states that are also going back to their original laws from before the Roe v. Wade ruling.

Because of this decision there has been a lot of public outcry across the country as well as protests. Many think this is undoing 50 years of hard work for women's rights and that the medical needs and rights for women are not respected or correctly taught in the United States.

On June 25, Minnesota Gov. Tim Walz signed an executive order to help further protect Minnesotans and others seeking abortions. "While abortion remains legal in Minnesota," Walz stated in a Tweet, "Minnesota's neighboring states are expected to severely restrict reproductive freedom. That's why I signed an Executive Order to help protect people seeking or providing abortions in Minnesota from legal repercussions in other states."

However, in November things may change as Walz's opponent, Scott Jensen, is extremely opposed when it comes to reproductive and abortion rights even when it comes to rape and incest. Jensen has even said he will try to ban abortion if he is elected.

There are many reasons why someone may want an abortion. While it is not necessary to explain oneself, some of the reasons may include one of the following: not being financially stable; simply not wanting or not ready for a child; child was conceived by abuse, rape or incest; the mother could potentially die from giving birth; or the baby may not make it to term, among many other reasons.

The United States has the highest maternal mortality rate among developed countries and is already higher than it has been in decades. There are many complications during pregnancy that could be prevented. Most maternal deaths occur in low-income areas where there is not quality access to healthcare. Because of the overturn of Roe, I personally expect the maternal mortality rate to be even higher in the states that have now banned abortion.

Lastly, many are arguing if abortion is to be illegal and since women will now be forced to have these children, then will there be more support for them financially. The simple answer to this is probably not. Even during the most recent crisis of a shortage in baby formula, there was nothing done to help mothers and their children who need formula to be healthy and stay alive.

In all reality it is not cheap to have a child in the United States; just the medical bills from giving birth alone are enough to deter someone from having a family. Even beyond that I can't help but think of the inevitably large increase of children being put up for adoption and then ultimately put into foster care which in the United States already houses More than 400,000 children.

Based on those reasons, as well as many unmentioned others, it leads me to believe the U.S. government, as well as those who are happy about the overturn of Roe v Wade, do not care about mothers during or after pregnancy and they do not care about the children they feel the need to speak out for while they are merely developing.

Hearings connect dots that lead right to Trump

Dennis Dalman
Reporter



Will diehard Donald Trump enablers ever acknowledge their beloved hero tried to sabotage democracy?

Listen to what Rep. Liz Cheney said during the first televised congressional hearing concerning the insurrection attempt at the Capitol: "Tonight I say this to my Republican colleagues who are defending the indefensible. There will come a day when Donald Trump is gone, but your dishonor will remain."

Another Republican, J. Michael Lettig, known for his impeccable conservative credentials, appeared at the third televised hearing. In tones of grave warning, he said this:

"Donald Trump and his allies and supporters are a clear and present danger to American democracy. They would attempt to overturn the 2024 election in the way they attempted to overturn the 2020 election but succeed in 2024 where they failed in 2020."

Three days after that hearing, Trump spoke to a crowd in Nashville. Seething with rage and ranting loudly with vicious bitterness, the Sore Loser claimed the Capitol rioters were not violent but great patriots. He lambasted Mike Pence as a "human conveyer belt" for (according to Trump's never-ending lie) accepting millions of fake votes.

Trump's unhinged Nashville rant was an example of what former Attorney General William Barr meant when he told the committee there were times when he wondered if Trump had become "detached from reality." What?! Barr had to "wonder" that?

As we have seen, Trump's Train, "The Narcissist," stoked by loud self-serving lies, keeps on chugging down the tracks.

It's a bleak (almost comic) irony that it wasn't Joe Biden who "stole" the election; it was Donald Trump who tried to do just that. He'd mentally prepared his followers for the Big Lie months before the election by insisting voting fraud would prevail, psyching them up like attack dogs.

Sixty-two voting challenges by Trump loyalists found no election chicanery. Umpteen White House lawyers and aides told Trump there was no voting fraud. In tantrums, Trump spurned them all, turning to any and all crackpots who could keep stoking the Big Lie. Such sidekicks in crime included lawyers John Eastman, Rudy Giuliani and Sidney Powell, "Pillow Guy" Mike Lindell and former Trump enablers Steve Bannon and Mike Flynn. Oh, me oh my, how they worked mightily to shore up the Big Lie with lunatic conspiracy theories!

Trump and his schemers tried the court challenges that didn't work. Trump cajoled Georgia and other states to "find" him votes; didn't work. Trumpers in some states sent lists of fake electors to the U.S. Congress, hoping the lists would cause confusion or convince Pence not to certify; didn't work; the plotters pressured the Justice Department to convince some states to overturn results; didn't work. Trump and "his" team bullied the vice president, trying to convince him to do as they asked; didn't work. In a final burst of impotent rage, Trump and others incited an angry mob to attack the Capitol where the would-be insurrectionists brutally beat scores of police officers and tried to find Pence so they could hang him.

The congressional committee is bringing all of those issues to the fore and connecting all the dots.

Almost 6 of 10 Americans think Trump should be charged criminally – 91 percent of Democrats, 19 percent of Republicans. That according to a June 20 ABC Ipsos poll. Alas, sad to say, there are about one-third of Americans who will never be convinced Trump ever did anything wrong, ever. Some do not seem to care about "messy" democracy but would prefer a "strong" leader (authoritarian/dictator), a swaggering loudmouth.

Enraged by Pence, Trump wrote this tweet:

"Mike Pence didn't have the courage to do what should have been done to protect our Country and our Constitution . . . USA demands the truth!"

Yes, Mr. Trump, so why don't you start telling the truth, for a change?

"Lock him up!"

Have an opinion? Share it: news@thenewsleaders.com

SENIOR LIVING | WORKING LIFE

‘Un-Retiring’ and Your Benefits

There’s a renewed sense of purpose, but also financial considerations.



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Previous generations looked at retirement as a destination, but more recently seniors have begun returning to some form of work. These so-called “encore careers” take advantage of special skills and a long-term knowledge base to keep us active and engaged. But the money you make is subject to IRS-imposed rules and limits on benefits.

A GROWING TREND

As many as 40 percent of workers over 65 have recently reported retiring and then rejoining the workforce. Some are simply bored with sitting idly by, while others might have experienced a financial need.

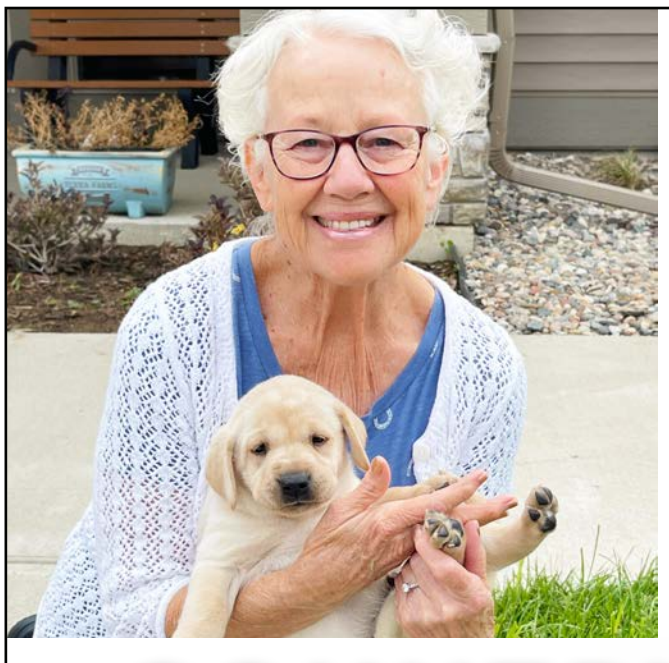
In all, the number of seniors currently working or seeking employment has dou-bled in the last 30 years. But the extra income associated with these jobs can impact your Social Security and Medicare benefits, as well as pension payouts and other associated retirement accounts.

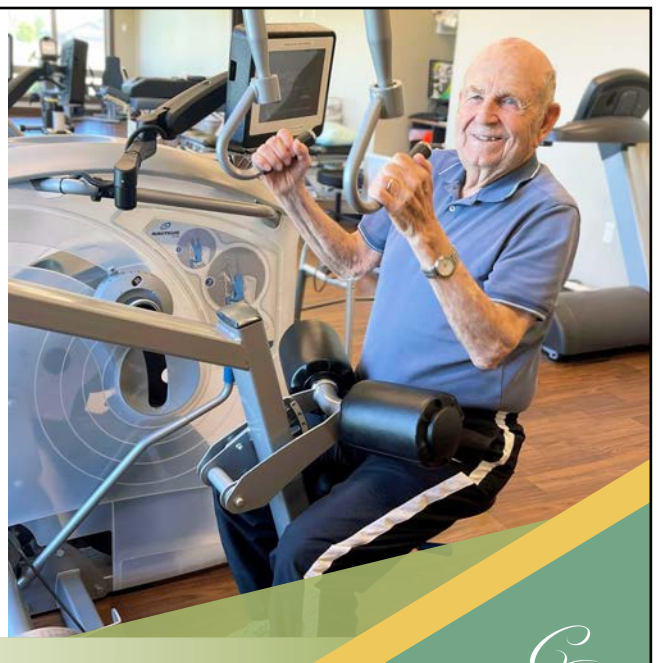
SOCIAL SECURITY

“Un-retiring” shouldn’t involve jobs with wages that jeopardize your benefits. Many choose to begin drawing on their Social Security at age 62, rather than the full retirement age — and that has a direct impact on how much you can earn in an encore career. Early retirees can only take home around $19,500 before their benefits change. Social Security checks go down $1 for every $2 earned after that threshold is met. So a person who began drawing Social Security at 62 then got a part-time job making $25,000 a year will see their annual benefits reduced by $2,720. If you wait until full retirement, which is 66 for those born before 1960, allowable outside earnings rise to around $52,000. Benefits are only reduced $1 for each $3 earned.

MEDICARE AND PENSIONS

If you find lucrative work after age 65 but choose to keep Medicare, you might face surcharges by moving into a different income bracket. By law, high earners pay more for Part B and D coverage. Certain tax rules also apply to your pension or retirement accounts. Retirement accounts like 401(k)s and IRAs require a minimum distribution of funds beginning at age 72, whether you “un-retire” or not. Those who don’t could incur a potential tax penalty of 50 percent. Roth IRAs are an exception. Some businesses suspend benefits if you return to work; check with the human-resources department at your former employer to find out more.





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SARTELL | ST. JOSEPH

PERSONAL FINANCE | FAMILIES

Teaching Kids about Money

Navigating one of life's trickier responsibilities begins with discussions in childhood.



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More than 75 percent of college students said they wished they'd been more financially prepared, according to one KeyBank report. Unfortunately, teaching kids about money isn't something that happens in school.

PARENTS' RESPONSIBILITY

A cursory glance around will yield a host of classes, books, seminars and workshops on personal finance. But none of them are connected with primary or secondary education, where the building blocks for so many of our life pursuits are taught. That leaves this important function to parents, or other important adults in a child's life. Take the time to discuss the value of money, living within your means, and the importance of savings. Here's how to instill these important values:

START EARLY

Lessons about money should start as children enter the first or second grade, when research shows that habits are beginning to form. Begin by explaining what money is, and how we trade it for goods and services. In a society that uses less and less cash, it will also be important to discuss the differences between a debit and a credit card. Show them receipts for everything you buy, and they'll begin to connect the dots.

CREATING GOOD HABITS

After familiarizing children with spending, it's time to discuss saving. They'll be learning discipline, goal setting and planning skills along the way. Give them a savings jar, piggy bank or personal banking account where they can make deposits — no matter how small. The youngest children may need a specific goal, like a prized new toy, to focus on. But saving money is about more than having ready cash for a future purchase. It also teaches children about preparedness, independence and security — all of which becomes even more important once they've left home. Add another layer of encouragement by offering to match their savings dollar for dollar.

EARNING OPPORTUNITIES

Earning money through doing chores around the house or other small tasks is another way to teach kids the value of money.

Allowances can begin with spare change before graduating to a salary that may be direct deposited into the bank. They also help teach children the value of budgeting. Learning to live within their means will be a key element when they enter the real world.

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MORGAN FAMILY
FOUNDATION

Vision 2020 Grants Approved January 1, 2022 through November 9, 2022

Social Equity Grants

1. Anna Marie's Alliance, Saint Cloud, MN - $15,000
   for Developing a Diversity, Equity and Inclusion plan to eliminate oppression among the agency and community partners of Anna Marie's Alliance
2. Boys & Girls Clubs Of Central Minnesota, Saint Cloud, MN - $100,000
   for Eastside, Roosevelt & Southside Boys & Girls Clubs Programming for Youth
3. Central Minnesota Community Empowerment Organization, St. Cloud, MN - $40,200
   for Equitable Access to Finance
4. City of Sartell, Sartell, MN - $10,000
   for Sartell MN Regional Inclusive Playground
5. Connectability of MN Inc., Saint Cloud, MN - $58,500
   for 2022-2023 Connect: Access to Mobility Equipment and Filling Transportation Gaps
6. Ellison Center, St. Cloud, MN - $55,000
   for Providing Culturally Appropriate Care from the Inside Out
7. Gender Justice, Saint Paul, MN - $10,000
   for Community Education and Public Awareness Campaign on Abortion Care and Rights for St. Cloud Area Community
8. Great River Educational Arts Theatre, Waite Park, MN - $31,000
   for GREAT Implementation of Equity, Diversity, and Inclusion Action Plan
9. Jugaad Leadership Program, St. Cloud, MN - $35,000
   for Jugaad Leadership Program - Operating Support
10. Junior Achievement North, Saint Paul, MN - $38,000
    for Junior Achievement High School Program Support for Schools with Student Populations of 51% or more Low and Moderate Income and Black Indigenous Person of Color
11. Loaves & Fishes, Minneapolis, MN - $20,000
    for St. Cloud Meal Programming and unrestricted support
12. Lutheran Social Service Of Minnesota, Saint Paul, MN - $25,000
    for Empowering Refugee Families
13. Mid-Minnesota Legal Assistance, Inc., Minneapolis, MN - $53,109
    for Legal Aid/Promise Neighborhood Partnership
14. Planned Parenthood Minnesota North Dakota South Dakota, Saint Paul, MN - $50,000
    for Building the Healthiest Generation in St. Cloud and unrestricted support
15. Queer Space Collective, Minneapolis, MN - $70,000
    for QUEERSPACE hangouts LGBTQ+ Mentorship Program: St. Cloud Expansion
16. Rise Incorporated, Spring Lake Park, MN - $15,000
    for Partnership for a Successful Re-entry: Pre-Release Employment Supports for Incarcerated Individuals with Mental Illness in Central Minnesota
17. ServeMinnesota, Minneapolis, MN - $55,000
    for Total Learning Classroom at Madison Elementary

18. St. Cloud Technical & Community College Foundation, St. Cloud, MN - $67,000
    for Cultivating Community for Our Students: Equity by Design Faculty Academy and Intercultural Leadership Development as Transformative Tools
19. Terebinth Refuge, Waite Park, MN - $35,000
    for Increasing Mental Health Wellness in Our Shelter Program
20. The Center for Victims of Torture, Saint Paul, MN - $50,000
    for CVT St. Cloud
21. Too Much Talent, St. Cloud, MN - $70,000
    for Too Much Talent Social Equity Program Expansion

Global Warming Grants

1. Central Lakes College, Staples, MN - $100,000
   for Cover Crop Financial Education to Support Farmers in Mitigating and Adapting to Global Warming
2. Citizens Utility Board, St. Paul, MN - $200,000
   for consumer advocacy to decarbonize Minnesota's utility sector over two years
3. Clean Up the River Environment, Montevideo, MN - $91,500
   for Building the Capacity and Impact of CURE's Energy Democracy Program, Year 3
4. Conservation Minnesota, Minneapolis, MN - $75,000
   for Health Professionals for a Healthy Climate: Activating Health Professional Voices for Climate Action
5. Farmers Union Foundation, St. Paul, MN - $300,000
   for Empowering Farmer Leadership on Climate and Working Lands over two years
6. Fresh Energy, St. Paul, MN - $66,000
   for Spurring the Growth of Clean Energy for All in Minnesota
7. Minnesota Center for Environmental Advocacy, St. Paul, MN - $82,500
   for Climate Action, Climate Justice: Advancing Equity for Vulnerable Communities while Addressing Climate Change
8. Sharing Our Roots, Northfield, MN - $100,000
   for Climate Land Leaders in Minnesota: Optimism, Commitment and Action

End of Life Grants

1. CentraCare, St. Cloud, MN - $55,000
   for Advance Care Planning – Facilitating to Educate, Motivate and Support
2. Light the Legacy, St. Cloud, MN - $85,000
   for Expansion beyond the "tipping point:" building capacity for Light the Legacy – Year 2
3. Minnesota Network of Hospice & Palliative Care, Arden Hills, MN - $70,000
   for Community Outreach, Education, and Consultation Program
4. Quiet Oaks Hospice House, St. Cloud, MN - $25,000
   for End of Life Wellness and Education
5. Senior Care Communities, St. Paul, MN - $15,000
   for Doula Driven Death Education Project
6. University of Minnesota Foundation, Minneapolis, MN - $40,000
   for MHealth Fairview Interfaith Health: *Meaningful Connections - Conversations That Matter*

STAFF MEMO

Lead Department and Contact: Fire- Peter Kedrowski	Meeting Date: December 12, 2022	Agenda Item No. 06e
Agenda Section: Consent	**Goal Area**: Organizational Structure/Succession Planning	**Item**: Approval of Fire Dept. Promotional Results

PREVIOUS COUNCIL REVIEW OR ACTION: Acceptance of FD organizational restructure

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: NA

DEPARTMENTAL REVIEW AND IMPACTS:
Administration:
Finance:
Community Development:
Public Works:
Public Safety: Builds additional layer of Officer Development
RECURRING REQUEST: NA
PROPOSED BUDGET/FISCAL IMPACT:
OPPORTUNITY COST IF APPROVED
COUNCIL ACTIONS REQUESTED: Approval of consent agenda serves as approval of this item.

BACKGROUND: The council was previously presented with an organizational restructuring and policy updates from the fire department reflecting future positions and promotions. The fire department has completed a thorough process of testing candidates and would like to approve the following promotions effective January 1, 2023. Some positions will be approved as two-year terms and others as four-year. This will put us on track to have 4-year terms for officers beginning 2025. Lucas Dingmann and Rick Lyon each have one year remaining on their current term. We would like to extend them one additional year to reset promotional cycle.

1st Assistant Chief
Randy Giles: 4 years

2nd Assistant Chief
*Lucas Dingmann- 1-year remining on current term, extended to 2 years

Captains
Brian Heim: 4 year term
Adam Imholte: 4 year term
*Rick Lyon: 1-year remining on current term, extended to 2 years
Luke Johnson: 2 year term

Lieutenants
Cory Eggert: 4-year term
Chris Morse: 4-year term
Austin Guggenberger: 4-year term
Matt Fox:- 2-year term
Robert Johnson: 2-year term

Sartell

STAFF MEMO

Lead Department and Contact: Fire- Peter Kedrowski	**Meeting Date:** December 12, 2022	**Agenda Item No.** **06f**
Agenda Section: Consent	**Goal Area**: Organizational Structure/Succession Planning	**Item**: Approval of Fire Dept. Conditional Firefighter Hirings

PREVIOUS COUNCIL REVIEW OR ACTION: NA

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: NA

DEPARTMENTAL REVIEW AND IMPACTS: Staffing Costs have been planned for in annual budget. These positions will backfill recent retirements.

Administration: Additional onboarding
Finance:
Community Development:
Public Works:
Public Safety: Returns staffing levels back to area desired.

RECURRING REQUEST: NA

PROPOSED BUDGET/FISCAL IMPACT:
OPPORTUNITY COST IF APPROVED
COUNCIL ACTIONS REQUESTED: Approval of consent agenda serves as approval of this item.

BACKGROUND: The fire department has had several retirements over the past year. We anticipate one additional in January of 2023. We have recently completed an advertising campaign followed by interviews and currently have 3 people who have completed background checks that we are requesting council approval for conditional hiring; they are as follows Daniel Bialke, Jason Johnson and Jaime Worms.

ATTACHMENTS:

STAFF MEMO

Lead Department and Contact: Police	Meeting Date: December 12, 2022	Agenda Item No. 06g
Agenda Section: Consent	**Goal Area:** None	**Item: Donation Acceptance**

PREVIOUS COUNCIL REVIEW OR ACTION: None.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION:

DEPARTMENTAL REVIEW AND IMPACTS:

Administration:
Finance:
Community Development:
Public Works:
Public Safety:

RECURRING REQUEST

PROPOSED BUDGET/FISCAL IMPACT: Addition of $625
OPPORTUNITY COST IF APPROVED
COUNCIL ACTIONS REQUESTED: Approval of consent agenda serves as approval of this item.

BACKGROUND: The Police Department received the following donations:

$425 from Gilleland Chevrolet and Rollies from their golf tournament towards a meal for local police and fire.

$200 from the Ramanathan Family of Sartell. $100 towards the Police Activities Program (PAL), and $100 towards the D.A.R.E. program.

ATTACHMENTS:

STAFF MEMO

Lead Department and Contact: Administration – Anna Gruber	**Meeting Date:** December 12th, 2022	**Agenda Item No.** **06h**
Agenda Section: Consent	**Goal Area:** Desirable and Proactive Development	**Item:** 2023 Liquor License Renewals

PREVIOUS COUNCIL REVIEW OR ACTION: None.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: None.

DEPARTMENTAL REVIEW AND IMPACTS:

Administration: None.
Finance: Review Applications, communication with applicants, submit appropriate forms to the state after approval, receipt fees.
Community Development: None.
Public Works: None.
Public Safety: None.

RECURRING REQUEST: Yes. Annual liquor license renewals.

PROPOSED BUDGET/FISCAL IMPACT: None

OPPORTUNITY COST IF APPROVED: None

COUNCIL ACTIONS REQUESTED: Approval of Consent Agenda serves as Approval for this Item.

BACKGROUND: Attached is a listing of the 2023 liquor license renewal applications. As of today, none of the properties holding a 2022 liquor license are on the delinquent taxpayers list on the Minnesota Department of Public Safety's website. I have also verified property tax payment status through the county websites, and all establishments are current with their payments. Staff requests council approval, contingent on passing a background check and fire inspections.

ATTACHMENTS: 2023 Liquor License Renewals List

2023 LIQUOR LICENSE RENEWALS
CITY OF SARTELL

ON SALE/ON SALE SUNDAY LIQUOR LICENSE HOLDERS:

ANEJOS LLC, dba ANEJOS
1733 PINECONE RD S, SUITE 600
SARTELL MN 56377
PID 92.57044.0398

BALYLE, INC., dba GREAT RIVER BOWL
208 2ND STREET SOUTH
PO BOX 339
SARTELL MN 56377
PID 92.56581.0100

BLACKBERRY OPERATING CO. INC/BLACKBERRY GOLF COURSE LLC
3125 CLUB HOUSE ROAD
PO BOX 264
SARTELL MN 56377
PID 92.56572.0040

G ALLEN'S REST/SPORTS BAR INC.,
dba G ALLEN'S RESTAURANT/SPORTS BAR (2 a.m. closing)
116 EVERGREEN DRIVE
SARTELL MN 56377
PID 92.56579.0052

HOPWOK & EAT, INC.,
dba HOUSE OF PIZZA/PACIFIC WOK TERRIYAKI GRILL
1733 PINE CONE ROAD S
SARTELL MN 56377
PID 92.57044.0398

JBMJ COMPANY, INC., dba RIVER BOAT DEPOT
2 RIVERSIDE AVENUE NORTH
SARTELL MN 56377
PID 92.56918.0000

MARBLE EYES, dba BLUE LINE BAR & GRILL
1101 2ND ST S #108
SARTELL MN 56377
PID 92.57113.0190

2023 LIQUOR LICENSE RENEWALS
CITY OF SARTELL

Cont…ON SALE/ON SALE SUNDAY LIQUOR LICENSE HOLDERS:

MULLIGAN'S STEAKHOUSE, INC.
dba The Grands at Mulligan's
601 PINE CONE ROAD NORTH
SARTELL MN 56377
PID 92.56523.0002

THE FOUNDATION FOR HEALTH CARE CONTINUUM
dba DRAKES
520 2ST ST NE
SARTELL MN 56377
PID 18.00028.00

WEST SIDE DISCOUNT LIQUOR LEARNING CENTER INC.
1005 2ND STREET SOUTH
SARTELL MN 56377
PID 92.57049.0062

WINNERS OF SARTELL, INC.
dba WINNERS BAR AND SPORTS GRILL (2 a.m. closing)
311 2ND ST S
SARTELL MN 56377
PID 92.56925.0000

2023 LIQUOR LICENSE RENEWALS
CITY OF SARTELL

OFF SALE LIQUOR LICENSE HOLDERS:

COBORNS
1710 PINECONE RD S
SARTELL MN 56377
PID 92.57044.0385

MIDWEST INVESTMENT LLC dba MINI MART #3
208 1ST ST NE
SARTELL MN 56377
PID 18.00568.00

SAM'S CLUB #8183
207 COUNTY RD 120
SARTELL MN 56377
PID 92.56570.0150

SARTELL LIQUOR LLC, dba SARTELL LIQUOR
101 7TH STREET NORTH, UNIT #6
SARTELL MN 56377
PID 92.57046.0605

WESTSIDE LIQUOR OF SARTELL INC, DBA WESTSIDE LIQUOR OF SARTELL
1001 2ND ST S STE 1000
SARTELL MN 56377
PID 92.57049.0062

2023 LIQUOR LICENSE RENEWALS
CITY OF SARTELL

OFF SALE 3.2% MALT LIQUOR LICENSE HOLDERS:

KWIK TRIP #153
105 2ND ST. S.
SARTELL MN 56377
PID 92.56823.0500

NORTHERN TIER RETAIL LLC
SPEEDWAY #4425
230 PINECONE RD
SARTELL MN 56377
PID 92.57113.0500

WALMART SUPERCENTER #1633
21 COUNTY ROAD 120
SARTELL MN 56377
PID 92.56570.0153

ON SALE WINE LICENSE HOLDERS:

BOULDER RIDGE GOLF CLUB, INC.,
dba PINE RIDGE GOLF COURSE
801 PINECONE ROAD
SARTELL MN 56377
PID 92.56577.0050

ON SALE 3.2% MALT LIQUOR LICENSE HOLDERS:

BOULDER RIDGE GOLF CLUB, INC.,
dba PINE RIDGE GOLF COURSE
801 PINECONE ROAD
SARTELL MN 56377
PID 92.56522.0050

STAFF MEMO

Lead Department and Contact: Finance – Rob Voshell	Meeting Date: December 12, 2022	Agenda Item No. 06i
Agenda Section: Consent	**Goal Area:** N/A	**Item:** Approval of Refuse License

PREVIOUS COUNCIL REVIEW OR ACTION: None.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: None.

DEPARTMENTAL REVIEW AND IMPACTS:

Administration: Involved in process and recommends approval.
Finance: Reviewed applications and payment to ensure compliance.
Community Development: None.
Public Works: None.
Public Safety: None.

RECURRING REQUEST: Yes, required annually.

PROPOSED BUDGET/FISCAL IMPACT: $400 for the first vehicle, plus $200 for each additional vehicle in operation.

OPPORTUNITY COST IF APPROVED: None. Below the license limit

COUNCIL ACTIONS REQUESTED: Approval of Consent Agenda Items serves as approval for this item.

BACKGROUND: Annually, refuse haulers must apply, provide a certificate of insurance, and pay our annual fees to obtain their license to operate in Sartell. The following is a list of the refuse haulers who have turned in their applications and required certificates of insurance.

- Waste Management
- West Central Sanitation
- Republic Services

This is the same list of haulers who are licensed in 2022. Staff is requesting council approval to approve the licenses, contingent on receiving applications, certificates of insurance, and payments from all entities.

ATTACHMENTS: None.

Sartell

STAFF MEMO

Lead Department and Contact: Administration/Finance	Meeting Date: December 12th, 2022	Agenda Item No. **06j**
Agenda Section: Consent	**Goal Area:**	**Item:** Approval of Resolution Designating 2023 Polling Places

PREVIOUS COUNCIL REVIEW OR ACTION: None.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: None.

DEPARTMENTAL REVIEW AND IMPACTS:

Administration: None.
Finance: None.
Community Development: None.
Public Works: None.
Public Safety: None.

RECURRING REQUEST: Yes. Annual designation of polling places.

PROPOSED BUDGET/FISCAL IMPACT: None.

OPPORTUNITY COST IF APPROVED: None.

COUNCIL ACTIONS REQUESTED: Approval of Consent Agenda serves as Approval for this Item.

BACKGROUND: It is required by law for the governing body of each municipality to designate, by resolution or ordinance, the polling place for each election precinct. The polling places designated would be in effect for the calendar year unless a change is made.

Staff has a recommended resolution attached which identifies the polling places for 2023, even though there are no elections planned in 2023.

ATTACHMENTS: Recommended Resolution.

RESOLUTION NO. _____

CITY OF SARTELL

A RESOLUTION DESIGNATING POLLING PLACES FOR ELECTIONS CONDUCTED IN THE CITY OF SARTELL IN 2023

WHEREAS, Minnesota Statutes 2048.16, subd. 1 requires the City Council by ordinance or resolution, to designate polling places for the upcoming year; and

WHEREAS, changes to the polling places locations may be made before the next election if one or more of the authorized polling places becomes unavailable for use; and

WHEREAS, changes to the polling place locations may be made in the case of an emergency when it is necessary to ensure a safe and secure location for voting,

THEREFORE, BE IT RESOLVED:

That the Sartell City Council hereby designates the following polling places for all state, federal and municipal elections conducted in the City of Sartell in 2023:

PRECINCT 1 – Sartell Community Center, 850 19th Street S.

PRECINCT 2 – Sartell Public Works Building, 230 4th Ave S.

PRECINCT 3 – Sartell Community Center, 850 19th Street S.

PRECINCT 4 – First United Methodist Church, 1107 Pinecone Road, S.

PRECINCT 5 – Messiah Lutheran Church, 320 4th Avenue N.

PRECINCT 6 – Celebration Lutheran Church, 1500 Pinecone Road N.

PRECINCT 7 – Sartell City Hall, 125 Pinecone Road N.

Adopted this 12th day of December, 2022.
By the City Council

Signed by: _____

Attested by: _____

STAFF MEMO

Lead Department and Contact: Police Department- Wayne Schreiner	Meeting Date: December 12, 2022	Agenda Item No. 06k
Agenda Section: Consent	**Goal Area: None**	**Item:** Approval of Police Hirings

PREVIOUS COUNCIL REVIEW OR ACTION: Approval to open the selection process to replace for a retirement in the department as well as add an additional patrol officer was approved at a previous council meeting.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: None

DEPARTMENTAL REVIEW AND IMPACTS: *(how will this decision impact other departments outside of the lead department, what review has taken place by other departments)*

Administration: None
Finance: None as the position is a replacement in the budget.
Community Development: None
Public Works: None
Public Safety: Will be back to early 2022 staffing numbers.

RECURRING REQUEST: No

PROPOSED BUDGET/FISCAL IMPACT: Budgeted in 2022, 2023 and moving forward.

OPPORTUNITY COST IF APPROVED: Already approved in budgets.

COUNCIL ACTIONS REQUESTED: Consent agenda serves as approval for this item.

BACKGROUND: At the end of September the department had an office retire from the department. This position is to replace the vacated position. At that time the council approved to hire a total of two officers, one to replace the retired officer's opening, and a second to add to staffing levels.

The first candidate, Bailey Boelter, comes to us with part time experience from the Lake Shore Police Department and the Crow Wing County Sheriff's Office. He has successfully passed the background, psychological, and physical exam as required. His starting date is scheduled for December 19th, 2022.

The second candidate, Taylor Bartlett, currently works with the Sartell Police Department as a Community Service Officer. Bartlett has served this department in that role for the past year. Bartlett has a military police background and is currently waiting to take the required reciprocity exam to be licensed in Minnesota. Bartlett will need to pass a background, psychological, and physical exam as required before a projected start date would be scheduled. If the consent item is approved the department could move forward in the process as needed.

ATTACHMENTS: None

STAFF MEMO

Lead Department and Contact: Administration – Anna Gruber	**Meeting Date:** December 12th, 2022	**Agenda Item No.** **06l**
Agenda Section: Consent	**Goal Area: N/A**	**Item:** Approval of MN DOT Agreement

PREVIOUS COUNCIL REVIEW OR ACTION: None.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: None.

DEPARTMENTAL REVIEW AND IMPACTS:

Administration: management of agreement.
Finance: management and receipt of Federal Funds.
Community Development: None.
Public Works: management of infrastructure projects related to Federal Funds.
Public Safety: None.

RECURRING REQUEST: No.

PROPOSED BUDGET/FISCAL IMPACT: None.

OPPORTUNITY COST IF APPROVED: Failure to have a MN DOT agreement results in loss of access to Federal Funding.

COUNCIL ACTIONS REQUESTED: Approval of Consent Agenda serves as Approval for this Item.

BACKGROUND: The City has (and will continue to) access Federal Infrastructure dollars for projects within the Community. The Delegated Contract Process (DCP) are agreements between MnDOT and local public agencies (LPAs) eligible to receive federal funds. These agreements cover the roles and responsibilities associated with federal aid funds and allow for MnDOT to act as a local agency's agent in accepting these funds for construction projects.

These were last approved in 2018. Changes between 2018 DCP and 2022 DCP agreements include:

- Updated CFDA to Assistance Listing Number (ALN) and DUNS to Unique Entity Identifier (UEI)
- Addition of section 8.6 Electronic records and signatures
- Addition of section 8.7 Certification
- Addition of section 18.3 Title VI language/section
- Addition of section 18.4 Buy America
- Addition of section 18.1.11 referencing 2 CFR 200.216 *Prohibition on certain telecommunications and video surveillance services or equipment*
- Addition of section 18.1.12 referencing 2 CFR 200. 322 *Domestic preference for procurements*

ATTACHMENTS: Agreement and Resolution

DEPARTMENT OF TRANSPORTATION

STATE OF MINNESOTA

AGENCY AGREEMENT

for

FEDERAL PARTICIPATION IN CONSTRUCTION

This Agreement is entered into by and between City of Sartell ("Local Government") and the State of Minnesota acting through its Commissioner of Transportation ("MnDOT").

RECITALS

1. Pursuant to Minnesota Statutes Section 161.36, the Local Government desires MnDOT to act as the Local Government's agent in accepting federal funds on the Local Government's behalf for the construction, improvement, or enhancement of transportation financed either in whole or in part by Federal Highway Administration ("FHWA") federal funds, hereinafter referred to as the "Project(s)"; and

2. This Agreement is intended to cover all federal aid projects initiated by the Local Government and therefore has no specific State Project number associated with it, and

2.1. The Assistance Listing Number (ALN) is 20.205, 20.224, 20.933 or another Department of Transportation ALN as listed on SAM.gov and

2.2. This project is for construction, not research and development.

2.3. MnDOT requires that the terms and conditions of this agency be set forth in an agreement.

AGREEMENT TERMS

1. Term of Agreement; Prior Agreement

1.1. **Effective Date.** This Agreement will be effective on the date that MnDOT obtains all required signatures under Minn. Stat. §16C.05, Subd. 2. This Agreement will remain effective until it is superseded or terminated pursuant to section 14.

1.2. **Prior Agreement.** This Agreement supersedes the prior agreement between the parties, MnDOT Contract Number 1030000.

2. Local Government's Duties

2.1. **Designation.** The Local Government designates MnDOT to act as its agent in accepting federal funds on its behalf made available for the Project(s). Details on the required processes and procedures are available on the State Aid Website.

2.2. **Staffing.**

2.2.1. The Local Government will furnish and assign a publicly employed and licensed engineer, ("Project Engineer"), to be in responsible charge of the Project(s) and to supervise and direct the work to be performed under any construction contract let for the Project(s). In the alternative, where the Local Government elects to use a private consultant for construction engineering services, the Local Government will provide a qualified, full-time public employee of the Local Government to be in responsible charge of the Project(s). The services of the Local Government to be performed hereunder may not be assigned, sublet, or transferred unless the Local Government is notified in writing by MnDOT that such action is permitted under 23 CFR 1.33 and 23 CFR 635.105 and state law. This

written consent will in no way relieve the Local Government from its primary responsibility for performance of the work.

2.2.2. During the progress of the work on the Project(s), the Local Government authorizes its Project Engineer to request in writing specific engineering and/or technical services from MnDOT, pursuant to Minnesota Statutes Section 161.39. Such services may be covered by other technical service agreements. If MnDOT furnishes the services requested, and if MnDOT requests reimbursement, then the Local Government will promptly pay MnDOT to reimburse the state trunk highway fund for the full cost and expense of furnishing such services. The costs and expenses will include the current MnDOT labor additives and overhead rates, subject to adjustment based on actual direct costs that have been verified by audit. Provision of such services will not be deemed to make MnDOT a principal or co-principal with respect to the Project(s).

2.3. **Pre-letting.** The Local Government will prepare construction contracts in accordance with Minnesota law and applicable Federal laws and regulations.

2.3.1. The Local Government will solicit bids after obtaining written notification from MnDOT that the FHWA has authorized the Project(s). Any Project(s) advertised prior to authorization **without permission** will not be eligible for federal reimbursement.

2.3.2. The Local Government will prepare the Proposal for Highway Construction for the construction contract, which will include all federal-aid provisions supplied by MnDOT.

2.3.3. The Local Government will prepare and publish the bid solicitation for the Project(s) as required by state and federal laws. The Local Government will include in the solicitation the required language for federal-aid construction contracts as supplied by MnDOT. The solicitation will state where the proposals, plans, and specifications are available for the inspection of prospective bidders and where the Local Government will receive the sealed bids.

2.3.4. The Local Government may not include other work in the construction contract for the authorized Project(s) without obtaining prior notification from MnDOT that such work is allowed by FHWA. Failure to obtain such notification may result in the loss of some or all of the federal funds for the Project(s). All work included in a federal contract is subject to the same federal requirements as the federal project.

2.3.5. The Local Government will prepare and sell the plan and proposal packages and prepare and distribute any addenda, if needed.

2.3.6. The Local Government will receive and open bids.

2.3.7. After the bids are opened, the Local Government will consider the bids and will award the bid to the lowest responsible bidder or reject all bids. If the construction contract contains a goal for Disadvantaged Business Enterprises (DBEs), the Local Government will not award the bid until it has received certification of the Disadvantaged Business Enterprise participation from the MnDOT Office of Civil Rights.

2.3.8. The Local Government must disclose in writing any potential conflict of interest to the Federal awarding agency or MnDOT in accordance with applicable FHWA policy.

2.4. **Contract Administration.**

2.4.1. The Local Government will prepare and execute a construction contract with the lowest responsible bidder, hereinafter referred to as the “Contractor,” in accordance with the special provisions and the latest edition of MnDOT’s Standard Specifications for Construction when the contract is awarded and all amendments thereto. All contracts between the Local Government and third parties or subcontractors must contain all applicable provisions of this Agreement, including the applicable

federal contract clauses, which are identified in Appendix II of 2 CFR 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, and as identified in Section 18 of this Agreement.

2.4.2. The Project(s) will be constructed in accordance with the plans, special provisions, and standard specifications of each Project. The standard specifications will be the latest edition of MnDOT Standard Specifications for Highway Construction and all amendments thereto. The plans, special provisions, and standard specifications will be on file at the Local Government Engineer's Office. The plans, special provisions, and specifications are incorporated into this Agreement by reference as though fully set forth herein.

2.4.3. The Local Government will furnish the personnel, services, supplies, and equipment necessary to properly supervise, inspect, and document the work for the Project(s). The services of the Local Government to be performed hereunder may not be assigned, sublet, or transferred unless the Local Government is notified in writing by MnDOT that such action is permitted under 23 CFR 1.33 and 23 CFR 635.105 and state law. This written consent will in no way relieve the Local Government from its primary responsibility for performance of the work.

2.4.4. The Local Government will document quantities in accordance with the guidelines set forth in the Construction Section of the Electronic State Aid Manual that are in effect at the time the work was performed.

2.4.5. The Local Government will test materials in accordance with the Schedule of Materials Control in effect at the time each Project was let. The Local Government will notify MnDOT when work is in progress on the Project(s) that requires observation by the Independent Assurance Inspector, as required by the Independent Assurance Schedule.

2.4.6. The Local Government may make changes in the plans or the character of the work, as may be necessary to complete the Project(s), and may enter into Change Order(s) with the Contractor. The Local Government will not be reimbursed for any costs of any work performed under a change order unless MnDOT has notified the Local Government that the subject work is eligible for federal funds and sufficient federal funds are available.

2.4.7. The Local Government will request approval from MnDOT for all costs in excess of the amount of federal funds previously approved for the Project(s) prior to incurring such costs. Failure to obtain such approval may result in such costs being disallowed for reimbursement.

2.4.8. The Local Government will prepare reports, keep records, and perform work so as to meet federal requirements and to enable MnDOT to collect the federal aid sought by the Local Government. Required reports are listed in the MnDOT State Aid Manual, Delegated Contract Process Checklist, available from MnDOT's authorized representative. The Local Government will retain all records and reports and allow MnDOT or the FHWA access to such records and reports for six years.

2.4.9. Upon completion of the Project(s), the Project Engineer will determine whether the work will be accepted.

2.5. **Limitations.**

2.5.1. The Local Government will comply with all applicable Federal, State, and local laws, ordinances, and regulations.

2.5.2. **Nondiscrimination.** It is the policy of the Federal Highway Administration and the State of Minnesota that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance (42 U.S.C. 2000d). Through expansion of the mandate

for nondiscrimination in Title VI and through parallel legislation, the proscribed bases of discrimination include race, color, sex, national origin, age, and disability. In addition, the Title VI program has been extended to cover all programs, activities and services of an entity receiving Federal financial assistance, whether such programs and activities are Federally assisted or not. Even in the absence of prior discriminatory practice or usage, a recipient in administering a program or activity to which this part applies is expected to take affirmative action to assure that no person is excluded from participation in, or is denied the benefits of, the program or activity on the grounds of race, color, national origin, sex, age, or disability. It is the responsibility of the Local Government to carry out the above requirements.

2.5.3. **Utilities.** The Local Government will treat all public, private or cooperatively owned utility facilities which directly or indirectly serve the public and which occupy highway rights of way in conformance with 23 CFR 645 "Utilities", which is incorporated herein by reference.

2.6. **Maintenance.** The Local Government assumes full responsibility for the operation and maintenance of any facility constructed or improved under this Agreement.

3. MnDOT's Duties

3.1. **Acceptance.** MnDOT accepts designation as Agent of the Local Government for the receipt and disbursement of federal funds and will act in accordance herewith.

3.2. **Project Activities.**

3.2.1. MnDOT will make the necessary requests to the FHWA for authorization to use federal funds for the Project(s) and for reimbursement of eligible costs pursuant to the terms of this Agreement.

3.2.2. MnDOT will provide to the Local Government copies of the required Federal-aid clauses to be included in the bid solicitation and will provide the required Federal-aid provisions to be included in the Proposal for Highway Construction.

3.2.3. MnDOT will review and certify the DBE participation and notify the Local Government when certification is complete. If certification of DBE participation (or good faith efforts to achieve such participation) cannot be obtained, then Local Government must decide whether to proceed with awarding the contract. Failure to obtain such certification will result in the Project becoming ineligible for federal assistance, and the Local Government must make up any shortfall.

3.2.4. MnDOT will provide the required labor postings.

3.3. **Authority.** MnDOT may withhold federal funds, where MnDOT or the FHWA determines that the Project(s) was not completed in compliance with federal requirements.

3.4. **Inspection.** MnDOT, the FHWA, or duly authorized representatives of the state and federal government will have the right to audit, evaluate and monitor the work performed under this Agreement. The Local Government will make all books, records, and documents pertaining to the work hereunder available for a minimum of six years following the closing of the construction contract.

4. Time

4.1. The Local Government must comply with all time requirements described in this Agreement. In the performance of this Agreement, time is of the essence.

4.2. The period of performance is defined as beginning on the date of federal authorization and ending on the date defined in the federal financial system or federal agreement ("end date"). **No work completed** after the **end date** will be eligible for federal funding. Local Government must submit all contract close out paperwork to MnDOT at least twenty-four months prior to the **end date**.

5. Payment

5.1. **Cost.** The entire cost of the Project(s) is to be paid from federal funds made available by the FHWA and by other funds provided by the Local Government. The Local Government will pay any part of the cost or expense of the Project(s) that is not paid by federal funds. MnDOT will receive the federal funds to be paid by the FHWA for the Project(s), pursuant to Minnesota Statutes § 161.36, Subdivision 2. MnDOT will reimburse the Local Government, from said federal funds made available to each Project, for each partial payment request, subject to the availability and limits of those funds.

5.2. **Indirect Cost Rate Proposal/Cost Allocation Plan.** If the Local Government seeks reimbursement for indirect costs and has submitted to MnDOT an indirect cost rate proposal or a cost allocation plan, the rate proposed will be used on a provisional basis. At any time during the period of performance or the final audit of a Project, MnDOT may audit and adjust the indirect cost rate according to the cost principles in 2 CFR Part 200. MnDOT may adjust associated reimbursements accordingly.

5.3. **Reimbursement.** The Local Government will prepare partial estimates in accordance with the terms of the construction contract for the Project(s). The Project Engineer will certify each partial estimate. Following certification of the partial estimate, the Local Government will make partial payments to the Contractor in accordance with the terms of the construction contract for the Project(s).

5.3.1. Following certification of the partial estimate, the Local Government may request reimbursement for costs eligible for federal funds. The Local Government's request will be made to MnDOT and will include a copy of the certified partial estimate.

5.3.2. Upon completion of the Project(s), the Local Government will prepare a final estimate in accordance with the terms of the construction contract for the Project(s). The Project Engineer will certify the final estimate. Following certification of the final estimate, the Local Government will make the final payment to the Contractor in accordance with the terms of the construction contract for the Project(s).

5.3.3. Following certification of the final estimate, the Local Government may request reimbursement for costs eligible for federal funds. The Local Government's request will be made to MnDOT and will include a copy of the certified final estimate along with the required records.

5.3.4. Upon completion of the Project(s), MnDOT will perform a final inspection and verify the federal and state eligibility of all payment requests. If the Project is found to have been completed in accordance with the plans and specifications, MnDOT will promptly release any remaining federal funds due the Local Government for the Project(s). If MnDOT finds that the Local Government has been overpaid, the Local Government must promptly return any excess funds.

5.3.5. In the event MnDOT does not obtain funding from the Minnesota Legislature or other funding source, or funding cannot be continued at a sufficient level to allow for the processing of the federal aid reimbursement requests, the Local Government may continue the work with local funds only, until such time as MnDOT is able to process the federal aid reimbursement requests.

5.4. **Matching Funds.** Any cost sharing or matching funds required of the Local Government in this Agreement must comply with 2 CFR 200.306.

5.5. **Federal Funds.** Payments under this Agreement will be made from federal funds. The Local Government is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for failure to comply with any federal requirements including, but not limited to, 2 CFR Part 200. If, for any reason, the federal government fails to pay part of the cost or expense incurred by the Local Government, or in the event the total amount of federal funds is not available, the Local Government will be responsible for any and all costs or expenses incurred under this Agreement. The Local Government further

agrees to pay any and all lawful claims arising out of or incidental to the performance of the work covered by this Agreement in the event the federal government does not pay the same.

5.6. **Closeout.** The Local Government must liquidate all obligations incurred under this Agreement for each Project and submit all financial, performance, and other reports as required by the terms of this Agreement and the Federal award at least twenty-four months prior to the **end date** of the period of performance for each Project. MnDOT will determine, at its sole discretion, whether a closeout audit is required prior to final payment approval. If a closeout audit is required, final payment will be held until the audit has been completed. Monitoring of any capital assets acquired with funds will continue following project closeout.

6. Conditions of Payment. All services provided by Local Government under this Agreement must be performed to MnDOT's satisfaction, as determined at the sole discretion of MnDOT's Authorized Representative, and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Local Government will not receive payment for work found by MnDOT to be unsatisfactory or performed in violation of federal, state, or local law.

7. Authorized Representatives

7.1. MnDOT's Authorized Representative is:

Name: Kristine Elwood, or her successor.

Title: State Aid Engineer

Phone: 651-366-4831

Email: Kristine.elwood@state.mn.us

MnDOT's Authorized Representative has the responsibility to monitor Local Government's performance and the authority to accept the services provided under this Agreement. If the services are satisfactory, MnDOT's Authorized Representative will certify acceptance on each invoice submitted for payment.

7.2. The Local Government's Authorized Representative is:

Name: Anna Gruber or their successor.

Title: Sartell City Administrator

Phone: 320-258-7306

Email: anna.gruber@sartellmn.com

If the Local Government's Authorized Representative changes at any time during this Agreement, the Local Government will immediately notify MnDOT.

8. Assignment Amendments, Waiver, and Agreement Complete

8.1. **Assignment.** The Local Government may neither assign nor transfer any rights or obligations under this Agreement without the prior written consent of MnDOT and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office.

8.2. **Amendments.** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.

8.3. **Waiver.** If MnDOT fails to enforce any provision of this Agreement, that failure does not waive the provision or MnDOT's right to subsequently enforce it.

8.4. **Agreement Complete.** This Agreement contains all negotiations and agreements between MnDOT and the

Local Government. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

8.5. **Severability.** If any provision of this Agreement, or the application thereof, is found to be invalid or unenforceable to any extent, the remainder of the Agreement, including all material provisions and the application of such provisions, will not be affected and will be enforceable to the greatest extent permitted by the law.

8.6. **Electronic Records and Signatures.** The parties agree to contract by electronic means. This includes using electronic signatures and converting original documents to electronic records.

8.7. **Certification.** By signing this Agreement, the Local Government certifies that it is not suspended or debarred from receiving federal or state awards.

9. Liability and Claims

9.1. **Tort Liability.** Each party is responsible for its own acts and omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of any others and the results thereof. The Minnesota Tort Claims Act, Minnesota Statutes Section 3.736, governs MnDOT liability.

9.2. **Claims.** The Local Government acknowledges that MnDOT is acting only as the Local Government's agent for acceptance and disbursement of federal funds, and not as a principal or co-principal with respect to the Project. The Local Government will pay any and all lawful claims arising out of or incidental to the Project including, without limitation, claims related to contractor selection (including the solicitation, evaluation, and acceptance or rejection of bids or proposals), acts or omissions in performing the Project work, and any *ultra vires* acts. To the extent permitted by law, the Local Government will indemnify, defend (to the extent permitted by the Minnesota Attorney General), and hold MnDOT harmless from any claims or costs arising out of or incidental to the Project(s), including reasonable attorney fees incurred by MnDOT. The Local Government's indemnification obligation extends to any actions related to the certification of DBE participation, even if such actions are recommended by MnDOT.

10. Audits

10.1. Under Minn. Stat. § 16C.05, Subd.5, the books, records, documents, and accounting procedures and practices of the Local Government, or any other party relevant to this Agreement or transaction, are subject to examination by MnDOT and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later. The Local Government will take timely and appropriate action on all deficiencies identified by an audit.

10.2. All requests for reimbursement are subject to audit, at MnDOT's discretion. The cost principles outlined in 2 CFR 200.400-.476 will be used to determine whether costs are eligible for reimbursement under this Agreement.

10.3. If Local Government expends $750,000 or more in Federal Funds during the Local Government's fiscal year, the Local Government must have a single audit or program specific audit conducted in accordance with 2 CFR Part 200.

11. Government Data Practices. The Local Government and MnDOT must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by MnDOT under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Local Government under this Agreement. The civil remedies of Minn. Stat. §13.08 apply to the release of the data referred to in this clause by either the Local Government or MnDOT.

12. Workers Compensation. The Local Government certifies that it is in compliance with Minn. Stat. §176.181, Subd. 2, pertaining to workers' compensation insurance coverage. The Local Government's employees and agents will

not be considered MnDOT employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way MnDOT's obligation or responsibility.

13. Governing Law, Jurisdiction, and Venue. Minnesota law, without regard to its choice-of-law provisions, governs this Agreement. Venue for all legal proceedings out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14. Termination; Suspension

14.1. **Termination by MnDOT.** MnDOT may terminate this Agreement with or without cause, upon 30 days written notice to the Local Government. Upon termination, the Local Government will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

14.2. **Termination for Cause.** MnDOT may immediately terminate this Agreement if MnDOT finds that there has been a failure to comply with the provisions of this Agreement, that reasonable progress has not been made, that fraudulent or wasteful activity has occurred, that the Local Government has been convicted of a criminal offense relating to a state agreement, or that the purposes for which the funds were granted have not been or will not be fulfilled. MnDOT may take action to protect the interests of MnDOT of Minnesota, including the refusal to disburse additional funds and/or requiring the return of all or part of the funds already disbursed.

14.3. **Termination for Insufficient Funding.** MnDOT may immediately terminate this Agreement if:

14.3.1. It does not obtain funding from the Minnesota Legislature; or

14.3.2. If funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Local Government. MnDOT is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Local Government will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. MnDOT will not be assessed any penalty if the Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. MnDOT will provide the Local Government notice of the lack of funding within a reasonable time of MnDOT's receiving that notice.

14.4. **Suspension.** MnDOT may immediately suspend this Agreement in the event of a total or partial government shutdown due to the failure to have an approved budget by the legal deadline. Work performed by the Local Government during a period of suspension will be deemed unauthorized and undertaken at risk of non-payment.

15. Data Disclosure. Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Local Government consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to MnDOT, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Local Government to file state tax returns and pay delinquent state tax liabilities, if any.

16. Fund Use Prohibited. The Local Government will not utilize any funds received pursuant to this Agreement to compensate, either directly or indirectly, any contractor, corporation, partnership, or business, however organized, which is disqualified or debarred from entering into or receiving a State contract. This restriction applies regardless of whether the disqualified or debarred party acts in the capacity of a general contractor, a subcontractor, or as an equipment or material supplier. This restriction does not prevent the Local Government from utilizing these funds to pay any party who might be disqualified or debarred after the Local Government's contract award on this Project.

17. Discrimination Prohibited by Minnesota Statutes §181.59. The Local Government will comply with the provisions of Minnesota Statutes §181.59 which requires that every contract for or on behalf of the State of Minnesota, or any county, city, town, township, school, school district or any other district in the state, for materials, supplies or construction will contain provisions by which Contractor agrees: 1) That, in the hiring of common or skilled labor for the performance of any work under any contract, or any subcontract, no Contractor, material supplier or vendor, will, by reason of race, creed or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates; 2) That no Contractor, material supplier, or vendor, will, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in clause 1 of this section, or on being hired, prevent or conspire to prevent, the person or persons from the performance of work under any contract on account of race, creed or color; 3) That a violation of this section is a misdemeanor; and 4) That this contract may be canceled or terminated by the state of Minnesota, or any county, city, town, township, school, school district or any other person authorized to contracts for employment, and all money due, or to become due under the contract, may be forfeited for a second or any subsequent violation of the terms or conditions of this Agreement.

18. Federal Contract Clauses

18.1. **Appendix II 2 CFR Part 200.** The Local Government agrees to comply with the following federal requirements as identified in 2 CFR 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, and agrees to pass through these requirements to its subcontractors and third-party contractors, as applicable. In addition, the Local Government shall have the same meaning as "Contractor" in the federal requirements listed below.

18.1.1. Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

18.1.2. All contracts in excess of $10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

18.1.3. Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

18.1.4. Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision

for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

18.1.5. Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

18.1.6. Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

18.1.7. Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended - Contracts and subgrants of amounts in excess of $150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

18.1.8. Debarment and Suspension (Executive Orders 12549 and 12689) - A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

18.1.9. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) - Contractors that apply or bid for an award exceeding $100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must

also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

18.1.10. Local Government will comply with 2 CFR § 200.323.

18.1.11. Local Government will comply with 2 CFR § 200.216.

18.1.12. Local Government will comply with 2 CFR § 200.322.

18.2. **Drug-Free Workplace.** The Local Government will comply with the Drug-Free Workplace requirements under subpart B of 49 C.F.R. Part 32.

18.3. **Title VI/Non-discrimination Assurances.** The Local Government hereby agrees that, as a condition of receiving any Federal financial assistance under this Agreement, it will comply with Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. § 2000d), related nondiscrimination statutes (i.e., 23 U.S.C. § 324, Section 504 of the Rehabilitation Act of 1973 as amended, and the Age Discrimination Act of 1975), and applicable regulatory requirements to the end that no person in the United States shall, on the grounds of race, color, national origin, sex, disability, or age be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity for which the Local Government receives Federal financial assistance.

The Local Government hereby agrees to comply with all applicable US DOT Standard Title VI/Non-Discrimination Assurances contained in DOT Order No. 1050.2A, and in particular Appendices A and E, which can be found at: https://edocs-public.dot.state.mn.us/edocs_public/DMResultSet/download?docId=11149035. If federal funds are included in any contract, the Local Government will ensure the appendices and solicitation language within the assurances are inserted into contracts as required. State may conduct a review of the Local Government's compliance with this provision. The Local Government must cooperate with State throughout the review process by supplying all requested information and documentation to State, making Local Government staff and officials available for meetings as requested, and correcting any areas of non-compliance as determined by State.

18.4. **Buy America.** The Local Government must comply with the Buy America domestic preferences contained in the Build America, Buy America Act (Sections 70901-52 of the Infrastructure Investment and Jobs Act, Public Law 117-58) and as implemented by US DOT operating agencies.

18.5. **Federal Funding Accountability and Transparency Act (FFATA)**

18.5.1. This Agreement requires the Local Government to provide supplies and/or services that are funded in whole or in part by federal funds that are subject to FFATA. The Local Government is responsible for ensuring that all applicable requirements, including but not limited to those set forth herein, of FFATA are met and that the Local Government provides information to the MnDOT as required.

a. Reporting of Total Compensation of the Local Government's Executives.

b. The Local Government shall report the names and total compensation of each of its five most highly compensated executives for the Local Government's preceding completed fiscal year, if in the Local Government's preceding fiscal year it received:

i. 80 percent or more of the Local Government's annual gross revenues from Federal procurement contracts and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

ii. $25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and

iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at https://www.sec.gov/answers/execomp.htm).

Executive means officers, managing partners, or any other employees in management positions.

c. Total compensation means the cash and noncash dollar value earned by the executive during the Local Government's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)):

i. Salary and bonus.

ii. Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.

iii. Earnings for services under non-equity incentive plans. This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.

iv. Change in pension value. This is the change in present value of defined benefit and actuarial pension plans.

v. Above-market earnings on deferred compensation which is not tax qualified.

18.5.2. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds $10,000.

18.5.3. The Local Government must report executive total compensation described above to the MnDOT by the end of the month during which this Agreement is awarded.

18.5.4. The Local Government will obtain a Unique Entity Identifier number and maintain this number for the term of this Agreement. This number shall be provided to MnDOT on the plan review checklist submitted with the plans for each Project.

18.5.5. The Local Government's failure to comply with the above requirements is a material breach of this Agreement for which the MnDOT may terminate this Agreement for cause. The MnDOT will not be obligated to pay any outstanding invoice received from the Local Government unless and until the Local Government is in full compliance with the above requirements.

[THE REMAINDER OF THIS PAGE HAS INTENTIONALLY BEEN LEFT BLANK.]

City of Sartell

Local Government certifies that the appropriate person(s) have executed the contract on behalf of the Local Government as required by applicable articles, bylaws, resolutions or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

By: _____

Title: _____

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____

Date: _____

RESOLUTION #_____

BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of the City of Sartell to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the Mayor and the City Administratior are hereby authorized and directed for and on behalf of the City of Sartell to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 1052038", a copy of which said agreement was before the City Council/County Board and which is made a part hereof by reference.

Titles of persons authorized to sign on behalf of the Local government

SAMPLE CERTIFICATION

STATE OF MINNESOTA

City of Sartell

I hereby certify that the foregoing Resolution is a true and correct copy of the Resolution presented to and adopted by local agency name at a duly authorized meeting thereof held on the _____ day of _____, 20___, as shown by the minutes of said meeting in my possession.

_____

Clerk/Auditor

Notary Public

My Commission expires _____

(SEAL)

STAFF MEMO

Lead Department and Contact: Administration – Anna Gruber	**Meeting Date:** December 12th, 2022	**Agenda Item No.** **06m**
Agenda Section: Consent	**Goal Area:** Grow Community Partnerships	**Item:** Approval of IT Services Agreement

PREVIOUS COUNCIL REVIEW OR ACTION: None.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: None.

DEPARTMENTAL REVIEW AND IMPACTS:

Administration: management of agreement and IT Projects/services.
Finance: management of financial impact of agreement.
Community Development: None.
Public Works: None.
Public Safety: None.

RECURRING REQUEST: Yes. Annual Agreement with ISD 748.

PROPOSED BUDGET/FISCAL IMPACT: $4875 per month.

OPPORTUNITY COST IF APPROVED: Funds could be used towards a different IT contractor, but we have found the partnership with the school to be the most cost effective and also beneficial to overall City needs.

COUNCIL ACTIONS REQUESTED: Approval of Consent Agenda serves as Approval for this Item.

BACKGROUND: The City partnered with ISD 748 starting in 2020 for IT Services. Since then, the school IT staff have worked diligently to not only provide day-to-day IT help desk services, but also major IT related infrastructure projects. This includes Office 365, phones, the fiber network, badging, cameras, software integrations, and more. The school has become intimately aware of our IT infrastructure as-is and future needs and this partnership is beneficial to the City and school collectively.

The agreement is an annual agreement, and the proposed cost is $4875 per month. The current rate is $3250/month but going forward the agreement will provide one day a week of an assigned staff person to the City as our IT demands grow. This has been accounted for in our 2023 budget.

ATTACHMENTS: IT Agreement

AGREEMENT BETWEEN THE CITY OF SARTELL AND INDEPENDENT SCHOOL DISTRICT #748 RELATING TO INFORMATION TECHNOLOGY SERVICES

THIS AGREEMENT is made and entered into effect January 1, 2023 through December 31, 2023, by and between INDEPENDENT SCHOOL DISTRICT NO. 748, Sartell, Minnesota ("School") and the CITY OF SARTELL, a Minnesota municipal corporation ("City").

RECITALS

WHEREAS, the City needs expertise in information technology services to provide the best possible service to its taxpayers; and

WHEREAS, the School has personnel with the professional experience to manage the City's information technology; and

WHEREAS, the City and School desire to enter into an agreement for the management of the City's information technology services for the benefit of their shared taxpayers;

NOW, THEREFORE, in consideration of the mutual undertakings and agreements hereinafter set forth, City and School agree as follows:

AGREEMENT

1. **Services:** School will provide assistance to the City for its technology needs utilizing City and School staff and resources. School will serve to assist in end-user issues, as well as technology planning and implementation. Such management level work may increase in the future and subject this Agreement to renegotiated terms. However, for 2023, the higher-level projects will include but not be limited to:
   a. Create a cyber security plan that outlines steps to improve security with the City staff and systems.
   b. Using the newly created City Wide Network, reconfigure VLans for both security and procedural purposes to meet the needs of City Staff and Vendors.
   c. Continue to expand the footprint of the fiber ring to include lift stations and work with the County and other partners to create a redundant loop.
   d. Update and maintain database access to newly implemented services. Include Phone Recording, Camera Surveillance, Badging Software, Laserfiche Components.
   e. The School will provide an on-site staff member on a weekly basis to finish components related to security, network configuration, and coordinate new projects involving technology.

2. **Payments to School:** City will pay the School the sum of $4,875 per month for such services, payable on or before the 30th of each month during the term of this contract.

3. **Merger and Modification:** It is understood and agreed that the entire Agreement between the parties is contained here and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter. All items referred to in this

Agreement are incorporated or attached and are deemed to be part of this Agreement. Any material alterations, variations, modifications, or waivers of provisions of this Agreement shall be valid only when they have been reduced to writing as an amendment and signed by the parties.

4. **Term and Termination:** The term of this Agreement is from January 1, 2023 through December 31, 2023, and will continue on a month by month basis thereafter unless canceled by either party upon 30 day written notice to the other party.

5. **Subcontracting and Assignment:** School shall not enter into any subcontract for performance of the management services contemplated under this Agreement without the prior written approval of the City and subject to such conditions and provisions as the City may deem necessary. City acknowledges that School may subcontract specific duties, but School will remain engaged as the lead manager of IT services unless City specifically consents otherwise.

6. **Insurance and Indemnification:** School shall provide a certificate of insurance showing evidence of workers' compensation coverage or provide evidence of qualification as a self insurer of workers' compensation coverage.

   School shall provide a certificate of insurance showing evidence of commercial general liability (CGL) insurance, with a limit of not less than $1,000,000 each occurrence. If such CGL insurance contains a general aggregate limit, the general aggregate limit shall be not less than $1,000,000 and the aggregate limit shall apply on a per-project basis. If required, School shall provide a certificate of insurance showing evidence of automobile liability insurance with a limit of not less than $1,000,000 each accident. Each insurance certificate shall contain a provision that the coverage afforded under the Agreement will not be canceled or allowed to expire until at least 30 days prior written notice has been given to the City.

   The parties agree that each will defend, indemnify and hold harmless the other party, its officers and employees against any and all liability, loss, costs, damages and expenses which the other party, its officers or employees may hereafter sustain, incur, or be required to pay arising out of the other party's performance or failure to adequately perform its obligations pursuant to this Agreement.

7. **Binding Effect and Amendments:** This Agreement shall be binding upon the parties and shall insure to the benefit of the parties hereto and their respective successors and assigns, provided, however, that School may not assign its rights or obligations hereunder.

   This Agreement may be modified or amended only by written instrument signed by the duly authorized officers of the parties hereto.

8. **Severability:** The parties expressly agree that it is not their intention to violate any public policies, statutory or common laws, rules, regulations, or decisions of any government or agency thereof. If any provision of this Agreement is judicially or administratively interpreted or construed as being so in violation, such provision shall be inoperative and the remainder of this Agreement shall remain binding upon the parties hereto.

Independent School District #748

_____ _____

Signature **Date**

City of Sartell

_____ _____

Signature **Date**

STAFF MEMO

Lead Department and Contact: Finance – Rob Voshell	**Meeting Date:** December 12, 2022	**Agenda Item No.** **07a**
Agenda Section: New Business	**Goal Area:** Purposeful Financial Management	**Item:** Approval of Street Fund Restrictions

PREVIOUS COUNCIL REVIEW OR ACTION: Reviewed on November 14 Special Meeting and recommends approval

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: None.

DEPARTMENTAL REVIEW AND IMPACTS:

Administration: Involved in process and recommends approval.
Finance: Reviewed with Auditor, City Administrator, and Council – also reviewed with Capital Improvement Plan to ensure compliance over the next 5 years.
Community Development: None.
Public Works: Involved in process and recommends approval.
Public Safety: None.

RECURRING REQUEST: No.

PROPOSED BUDGET/FISCAL IMPACT: None.

OPPORTUNITY COST IF APPROVED: None.

COUNCIL ACTIONS REQUESTED: Motion and 2nd to Approve Resolution

BACKGROUND: On the November 14 Special Meeting, Council reviewed the idea to place restrictions on the Street Fund and recommended approval at a Regular Council Meeting. The increased levy for the Street Fund to fund street maintenance projects in 2023 is one of the primary drivers behind our proposed levy increase. To ensure transparency with the Council and our residents, staff is proposing to place restrictions on the Street Fund to only allow funds to be spent on the following:

- Overlay projects
- Seal Coat Projects
- Street and Drainage Repairs
- Street Feasibility Studies
- Street Capital Plan Updates
- Other Street Capital Projects
- Transfers to Debt Service Funds or Other Capital Funds for Street Capital Projects

Our auditors have also reviewed the resolution and recommended approval.

ATTACHMENTS: Resolution.

Council member _____ introduced the following Resolution and moved its adoption:

RESOLUTION NO. _____

RESOLUTION APPROVING STREET FUND COMMITMENTS

WHEREAS, the City has certain fund balances and the Governmental Accounting Standards Board (GASB) has issued Statement No. 54 requiring clearer fund balance classifications; and

WHEREAS, the City adopted a Resolution related to City fund balances in 2012 and now wishes to update said fund balance Resolution; and

WHEREAS, the City deems it advisable to clarify its existing Street Fund balance as follows:

The Street Fund balance remains committed and can be used only for the specific purposes determined below:

- Overlay projects
- Seal Coat Projects
- Street and Drainage Repairs
- Street Feasibility Studies
- Street Capital Plan Updates
- Other Street Capital Projects
- Transfers to Debt Service Funds or Other Capital Funds for Street Capital Projects

The motion for adoption of the foregoing Resolution was duly seconded by Council Member _____ and, upon vote taken thereon, the following voted in favor thereof:

And the following voted against the same:

And the following were absent:

Whereupon, the Resolution was declared passed and adopted this 12th day of December, 2022.

_____
Mayor

ATTEST:

_____
City Administrator/Clerk

Sartell

STAFF MEMO

Lead Department and Contact: Administration – Anna Gruber	**Meeting Date:** December 12th, 2022	**Agenda Item No.** **08a**
Agenda Section: Old Business	**Goal Area:** Complete Transportation Network	**Item:** Resolution of Support for CSAH 133

PREVIOUS COUNCIL REVIEW OR ACTION: None.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: None.

DEPARTMENTAL REVIEW AND IMPACTS:

Administration: Project Team for CSAH 133 Study
Finance: none.
Community Development: Project Team for CSAH 133 Study
Public Works: Project Team for CSAH 133 Study
Public Safety: Traffic Management and Road Safety.

RECURRING REQUEST: No.

PROPOSED BUDGET/FISCAL IMPACT: None at this time.

OPPORTUNITY COST IF APPROVED: None.

COUNCIL ACTIONS REQUESTED: Motion and 2nd to approve the Resolution for Support for the CSAH 133 Realignment Study findings, suggesting Alternative C and the completion of a connection.

BACKGROUND: Stearns County recently completed a Feasibility Study for the Alignment of CSAH 133, a County Road within the City of Sartell. The City has been an active participant and multiple staff members have been involved on the Project Team. Through the study and process, the Project Team collectively agreed on Alternative C being the suggested route and this Resolution of Support signifies the City's agreement with this finding.

The first segment of CSAH 133 was built in 2004/2005, and that's when it was decided this new alignment of CSAH 133 was moving forward. The alignment of CSAH 133 was planned at that time to connect via the roundabout on 19th Ave South as a leg of the roundabout. This study was necessary due to the original route no longer being accessible as there is a business now constructed in the Township where the original route was proposed. The study provided multiple alternative routes and reviewed data on each route to assist in providing the most effective route going forward. A "do nothing" approach (Alternative D) was provided as an option, which would utilize Pinecone Road as the main thoroughfare of traffic through Sartell from 2nd Street, instead of the intended CSAH 133. Although this would appear to be the easiest option, it created multiple concerns for the Project Team, including:

1. CSAH 133 is a County Road and utilizing Pinecone would shift Pinecone from a City Road to County, which could have impacts on access for business owners and potential business owners along Pinecone.
2. Utilizing Pinecone would create a dead end of CSAH 133 and an incomplete road network system.
3. Utilizing Pinecone would send major truck traffic from 2nd Street (HWY 10) through Sartell, adding traffic counts to Pinecone that could not be sustained and would interfere with local traffic.
4. Discontinuing CSAH 133 would mean returning state aid funds.

5. The St. Cloud Area Planning Organization has identified CSAH 133 as the main beltway for traffic to alleviate pressures on local roads from truck traffic transporting goods along State Highways 10 and 94. The beltway is a major initiative of the Region.

Alternative C could have multiple variations, which will not be known until surveying and design is completed. In all, the City Council is supporting the findings of the study that promote a connection to 6th Street via CSAH 133, with the exact route to be determined at a later date as design nears. When design takes place is when the speed of the road will be determined as well. The City will be active in those conversations to ensure proper speeds, considering the neighborhoods, businesses, and Grandview Apartments along the route.

The Stearns County Board will be reviewing the CSAH 133 Study Findings on December 13th at the regular Board Meeting.

ATTACHMENTS: Resolution

RESOLUTION #_____

WHEREAS: the Sartell City Council is the duly elected governing body for the City of Sartell and is responsible for the planning, development, and maintenance of a safe and functional transportation system; and

WHEREAS: Stearns County has undertaken the task of completing a study to determine a preferred alignment for the completion of the CSAH 133 alignment between Theisen Road in Sartell and 19th Avenue; and

WHEREAS: the planning process was guided by a Project Advisory Team, composed of staff from Stearns County, the City of Sartell, LeSauk Township, and the St. Cloud Area Planning Organization; and

WHEREAS: the public was invited, encouraged, and involved in the preparation of the alignment study; and

WHEREAS: the final study findings will assist the County and local officials to cooperatively improve the County's transportation system through the completion of the CSAH 133 alignment.

NOW, THEREFORE, BE IT RESOLVED: that the Sartell City Council does hereby approve the findings of the CSAH 133 Alignment Study, and will use it as a guide for future decisions related to the new alignment of CSAH 133.

Adopted by the Sartell City Council this 12th day of December, 2022.

ATTEST:_____ _____

Ryan Fitzthum
Mayor

Anna Gruber
City Administrator

CERTIFICATION

I hereby certify that the above is a true and correct copy of a resolution duly passed, adopted, and approved by the City Council of said City of Sartell the 12th day of December, 2022.

(SEAL)

_____

STAFF MEMO

Lead Department and Contact: Finance – Rob Voshell	**Meeting Date:** December 12th, 2022	**Agenda Item No.** **09a**
Agenda Section: Public Hearings	**Goal Area:** Purposeful Financial Management	**Item:** 2023 Final Budget and Levy

PREVIOUS COUNCIL REVIEW OR ACTION:

- Preliminary 2023 Budget & Levy reviewed by Finance Committee on August 12th
- Preliminary 2023 Budget & Levy reviewed by Council at Special Workshop on August 15th
- Preliminary Budget & Levy approved at Council meeting on August 29th
- Final Levy brought to Special meeting on November 14th for review

COUNCIL ACTIONS REQUESTED:

- Open Public Hearing on 2023 Final Budget and Levy and receive public comment
- Motion to adopt Resolution Approving Final 2023 Budget and Levy

BACKGROUND: The annual budget process is guided by policies, ordinances, and the Financial Management Plan which have been adopted by the City Council.

Program and budgetary requests from the leadership team are evaluated and prioritized and appropriations are included in the preliminary budget. The City Administrator incorporates feedback and direction from the City Council as part of the budget preparation process and considers the financial impacts of each departmental request.

The annual budget is more than a financial document, as it reflects the City of Sartell's plans, policies, procedures, and objectives regarding services to be provided in the fiscal year 2023 and beyond. The following descriptions and background information will serve to highlight the 2023 Annual Operating Budget. Due to the continued inflationary challenges, direction to the departments was to prepare commodity and contractual services increases less than the cost-of-living adjustment when possible.

The City's preliminary levy was approved at the August meeting at a 0% tax rate increase for 2023. At the most, the final tax rate will remain flat from 2022 to 2023. The City's total levy is proposed to increase 17.17% and the City's tax capacity is estimated to increase 17.50%. As noted in the below chart, the 17.17% levy increase is accounted for primarily from Public Safety & Street/Road Fund increases, with only 8.54% being directly from the General Fund. Historically, this is the lowest General Fund increase for the City in the past three years. The focus of the City Council is on street/road repairs and the public safety of the community in this 17.17% increase.

	2021 Adopted Budget	2022 Adopted Budget	2021 to 2022 % Change	2023 Adopted Budget	2022 to 2023 % Change
General Fund	5,604,445	6,236,225	11.27%	6,768,695	8.54%
Building Fund	45,000	45,000	0.00%	45,000	0.00%
Police Equipment Fund	120,000	170,000	41.67%	180,000	5.88%
Fire Equipment Fund	40,000	80,000	100.00%	90,000	12.50%
Public Works Equipment Fund	225,000	225,000	0.00%	225,000	0.00%
Technology Fund	15,000	15,000	0.00%	15,000	0.00%
Emergency Management Fund	6,000	6,000	0.00%	6,000	0.00%
Street Fund	170,500	170,500	0.00%	600,000	251.91%
Debt Service - 2015 Pinecone Road	175,000	-	-100.00%	324,000	0.00%
Debt Service - Public Works Facility	152,600	120,000	-21.36%	160,000	33.33%
Debt Service - Public Safety Facility	839,500	800,000	-4.71%	805,000	0.63%
Total Levy	**7,393,045**	**7,867,725**	**6.42%**	**9,218,695**	**17.17%**
Total Tax Capacity	**17,811,534**	**18,908,461**	**6.16%**	**22,217,707**	**17.50%**
Tax Rate	**41.51%**	**41.61%**	**0.25%**	**41.49%**	**-0.28%**

Budget process and timeline

According to the municipal code, the City Administrator shall prepare an annual fiscal budget and capital improvement plan for the City Council. The budget follows the calendar year, January 1 to December 31.

Minnesota Statutes require the preliminary budget and the proposed tax levy be approved by the City Council before September 30th each year. The 2023 preliminary levy was approved by City Council on August 29th. This proposed levy was certified to the Stearns County and Benton County Auditor by September 30th as required by Statute. The preliminary tax levy may be decreased before final adoption in December, but it may not be increased.

State law also requires that the City must announce by September 30th, the time and place of a future meeting at which the budget and levy will be discussed and public input allowed, before the final budget adoption and levy determination. This public input meeting must occur after November 25th and must start at or after 6:00 pm. By that same September 30th date, the City must provide the County with the information listed above, plus a phone number and address where comments and questions about the City's budget may be directed.

The City is required to adopt the final property tax levy and certify the amount to Stearns and Benton County on or before December 28th of each year. This year, the meeting at which the budget and levy is discussed, and public input allowed is held on December 12th. The final levy is proposed slightly below the amount of the preliminary levy.

Budget Initiatives

The 2023 Operating Budget has been prepared after analyzing requests from the various departments, and represents the financial support needed for operations of the City of Sartell for the upcoming fiscal year. Revenue estimates are based on historical trends and conservative anticipated activity where appropriate.

The City of Sartell provides a wide range of services to the community, including police and fire protection, street and park maintenance, snow and ice removal, water and sewer utility services, recreational opportunities, and administrative, inspection, and planning services. The City's 2023 budget focuses our resources on our high valued, core services without abandoning non-essential services. With the strong growth in tax capacity in 2023, the City is placing the additional funding in street maintenance projects and additional personnel in police and fire protection.

The City continues to place their priority on achieving a 0% tax rate increase. With our net tax capacity projected to increase 17.50%, and our proposed final levy increasing 17.17%, the City will be able to achieve below a 0% tax rate increase in fiscal year 2023.

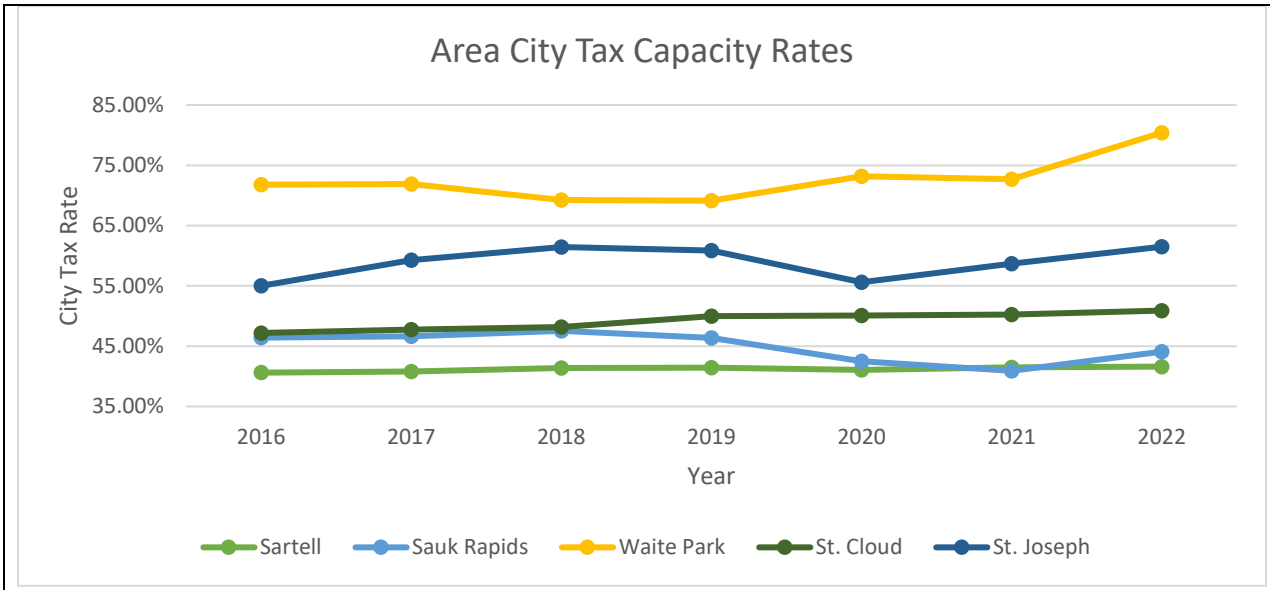
Community Trends

According to the 2020 Census, the population of Sartell was $19,351, up 22% from the 2010 Census.

The Benton County and Stearns County Assessor determines the market value for all properties in the City. It is this market value that is applied to the class rates assigned by the State and is used to determine a property's taxable value. Extraordinary increases in residential property values in the last year have resulted in a dramatic tax shift to these properties. Residential homestead properties make up over 60% of Sartell's estimated market value. The County estimates the City's taxable capacity for taxes payable in 2023 is $22,217,707 (including TIF), which is an increase of 17.50% compared to 6.16% the previous year.

	Payable 2021	Payable 2022	2021 to 2022 % Change	Preliminary Payable 2023	2022 to 2023 % Change	Comments
Stearns County	$16,441,339	$ 17,432,086	6.03%	$ 20,440,370	17.26%	
Benton County	$ 1,585,097	$ 1,630,861	2.89%	$ 1,966,206	20.56%	
Less: Stearns County Tax Increment	$ (141,605)	$ (50,310)	64.47%	$ (52,143)	-3.64%	Pheasant Crest, Burl Oaks, Reker (expired in 2021)
Less: Benton County Tax Increment	$ (73,297)	$ (104,176)	-42.13%	$ (136,726)	-31.25%	Toppan Merrill
Total	**$17,811,534**	**$ 18,908,461**	**6.16%**	**$ 22,217,707**	**17.50%**	

The City's property tax levy is divided by the taxable value to determine the City's tax rates, which is applied to each property's tax capacity to determine that property's City property tax amount before any credits are applied. Between 2022 and 2023, the City's tax rate is expected to decrease from 41.61 to 41.49 (-0.28%). The City's tax rate has been historically low relative to comparable cities in Stearns County and Benton County.



Stearns County generates an Assessor's Report that measures the percentage change in estimated market for value for residential homestead properties from year to year. Overall, residential homestead properties in Stearns County increased in value by an average of 21.08%. A $300,000 home in 2022 will increase to a $363,240 home in 2023. That home will pay approximately $1,492 in city property taxes in 2023 based on this levy compared to $1,206 in 2022 due to an increase in market value because the tax rate is proposed to stay the same.

State Budget Conditions and Aid Distribution

The state budget includes approximately $564 million for the Local Government Aid (LGA) program which provides financial aid to approximately 90 percent of Minnesota cities including Sartell. The 2023 Operating Budget includes the full LGA appropriation of $459,157, which is a 9% increase from 2022. During the 2022 legislative session, the Legislature debated but did not pass a bill developed by the League of Minnesota Cities, Metro Cities, the Coalition of Greater Minnesota Cities, and the Minnesota Association of Small Cities that would have updated the nearly decade old LGA formula. That update was based on a statistically derived set of factors to reflect new fiscal and demographic data on cities and would have increased the LGA appropriation by more than $34 million and would have resulted in a greater increase for Sartell. Unless the funding formula is changed, the City will likely see small increases or potential reductions in future years.

The City receives Municipal State Aid (MSA) funds that help with the maintenance and construction of certain roads in our community. The maintenance portion of these funds are included in the Street Fund Budget and the construction portion of these funds are also included in the Street Fund Budget. MSA funds are derived from the state's gas tax. MSA revenue is budgeted at $1 million in 2023, similar to 2022.

It should be noted that the State of Minnesota, through the Department of Revenue, does provide various tax relief programs intended to assist individual homeowners and renters. These offerings include the Homestead Credit Refund, the Renter's Property Tax Refund, and the Property Tax Deferral for Senior Citizens programs. Additional information on these programs is available at https://www.revenue.state.mn.us/property-tax-refund.

Property Taxes and Property Tax Levy

The State has granted local municipalities with the authority to levy taxes in order to fund operations and debt payments. For the City of Sartell, 73% of the of the levy will fund operations, 13% will fund capital

designations, and 14% will fund various debt service payments on previous projects. Capital designations are growing more substantially in 2023 to fund street maintenance projects.

Levy Categories	2021		2022		2023	
	Amount	% of Levy	Amount	% of Levy	Amount	% of Levy
General Fund	$5,604,445	76%	$6,236,225	79%	$6,768,695	73%
Capital and Equipment	$ 621,500	8%	$ 711,500	9%	$1,161,000	13%
Debt Service	$1,167,100	16%	$ 920,000	12%	$1,289,000	14%
Total	$7,393,045		$7,867,725		$9,218,695	

The remainder of this memo will describe the fund types included in the budget and their activities.

General Fund

Revenues

	2022 Adopted Budget	2023 Adopted Budget	% Change
Property taxes	$6,236,225	$6,768,695	8.54%
Intergovernmental	$ 834,290	$ 882,435	5.77%
Licenses and Permits	$ 685,575	$ 685,575	0.00%
Charges for Services	$ 527,200	$ 574,300	8.93%
Refunds and Reimbursements	$ 54,340	$ 117,000	115.31%
Investment Income	$ 50,000	$ 50,000	0.00%
Fines and forfeitures	$ 46,900	$ 47,400	1.07%
Sale of property	$ 8,000	$ -	-100.00%
Transfers In	$ 120,000	$ 127,200	6.00%
Total General Fund Revenues	**$8,562,530**	**$9,252,605**	8.06%

The property tax levy generates 73% of the revenues in the General Fund and is based on the operating needs of the City after all other revenues have been subtracted from the expenditures.

- **Intergovernmental revenues** are proposed to increase 5% for an increased LGA amount from the State
- **Licenses and permits** are proposed to remain flat year over year based on our conservative estimate of building activity
- **Charges for services** are proposed to increase by 8% based on an increase in our fee schedule for services, along with estimated increased activity at the Community Center now that COVID-19 is ramping down
- **Refunds and reimbursements** are proposed to increase based on our newly signed agreement with the school to provide our Community Center personnel's time to benefit Community Ed
- **Investment income** is proposed to remain flat year over year based on the unpredictability of the market
- **Sale of property** is proposed to decrease because we sold an inspector vehicle in 2022, and we don't plan to in 2023

- **Transfers** were increased by 6% to reflect the amount that is transferred from the enterprise funds for administrative time plus a cost-of-living adjustment

Expenditures

The overall General Fund expenditure budget is proposed to increase 8.06%, the same increase as General Fund revenue.

	2022 Adopted Budget	2023 Adopted Budget	% Change
Public safety	$4,750,925	$5,126,630	7.91%
Public works	$1,373,425	$1,550,670	12.91%
Parks and recreation	$ 986,265	$1,106,540	12.19%
General Government	$ 950,055	$ 986,860	3.87%
Community and economic development	$ 485,760	$ 345,405	-28.89%
Transfers out	$ 16,100	$ 136,500	747.83%
Total General Fund Expenditures	**$8,562,530**	**$9,252,605**	8.06%

Public Safety

Public Safety is proposed to increase 7.91%. Wages and employer paid benefits are increasing 9.32%, which includes:

- An additional police officer proposed to begin at the beginning of 2023
- Additional funding for the Fire Marshal succession planning
- Fire Department organization restructure
- 6.00% COLA and 3.25% step increase based on the collective bargaining agreement
- Health insurance premiums remained the same year over year

Although health insurance premiums are not increasing, the City will have to increase their HSA contribution based on the collective bargaining agreement.

The remaining General Fund expenditures in Public Safety will increase 3.47%. Most commodities and contractual services are proposed to increase 5.00% based on inflation. Utilities at the Public Safety Building will be adjusted more appropriately now that we have been in the building for over a year and have a better idea of our costs.

Public Works

Public Works is proposed to increase 12.91%. Wages and employer paid benefits are increasing 8.25%, which includes:

- 6.00% COLA and 3.25% step increase based on the collective bargaining agreement
- Health insurance premiums remained the same year over year

Although health insurance premiums are not increasing, the City will have to increase their HSA contribution based on the collective bargaining agreement.

The remaining General Fund expenditures in Public Works will increase 18.04%. Most commodities and contractual services are proposed to increase 5.00% based on inflation. Road salt/sand is proposed to increase $52,000 or 130% based on depleting reserves and an increase in material cost.

Parks and Recreation

Parks and recreation is proposed to increase 12.19%. Wages and employer paid benefits are increasing 66.66%, which includes:

- The City taking over operations at the Community Center from the school
- The General Fund incurring all of the cost of the Park Supervisor position
- 6.00% COLA and 3.25% step increase based on the collective bargaining agreement
- Health insurance premiums remained the same year over year

Although health insurance premiums are not increasing, the City will have to increase their HSA contribution based on the collective bargaining agreement.

The remaining General Fund expenditures in Parks and recreation will decrease -29.66%. Most commodities and contractual services are proposed to increase 5.00% based on inflation. Contracts payments are decreasing $194,000 or 100% based on the City removing the agreement with the school to operate the Community Center.

General Government

General Government is proposed to increase 3.87%. Wages and employer paid benefits are increasing 1.58%, which includes:

- Nothing budgeted for election wages
- An increase to the City Administrator's wage after vacating the Community Development Director position at the end of 2022
- 6.00% COLA and 3.25% step increase based on the collective bargaining agreement
- Health insurance premiums remained the same year over year.

Although health insurance premiums are not increasing, the City will have to increase their HSA contribution based on the collective bargaining agreement.

The remaining General Fund expenditures in General Government will increase 7.56%. Most commodities and contractual services are proposed to increase 5.00% based on inflation. Software and support fees are increasing $60,000 or 120% based on our IT agreement with the school increasing $20,000 for additional support hours, and our annual support fees for our new IT products increasing $40,000. The support fees for our new IT products were covered under our one-time payment though our ARPA Fund in 2022.

Community and Economic Development

Community and economic development is proposed to decrease -28.89%. Wages and employer paid benefits are decreasing -37.43%, which includes:

- Vacation of the Community Development Director
- An increase to the City Planner's wage after vacating the Community Development Director position at the end of 2022
- 6.00% COLA and 3.25% step increase based on the collective bargaining agreement
- Health insurance premiums remained the same year over year.

Although health insurance premiums are not increasing, the City will have to increase their HSA contribution based on the collective bargaining agreement. The Director role will remain vacated until a future date, to be determined by demand and workload

The remaining General Fund expenditures in Community and Economic Development will increase 1.24%. Most commodities and contractual services are proposed to increase 5.00% based on inflation. Consultants are decreasing $6,000 or 28.57% based on projected less reliance on outside consultants.

Transfer Out

Transfer out is proposed to increase 747.83%. The cost savings from the vacated Community Development Director role of $115,000 is proposed to be transferred to the Economic Development Fund for business recruitment and retention programs. An additional $20,000 is proposed to be transferred to the Public Safety Health Fund to ensure we have dedicated funds for Public Safety health and wellness. Transfer out will decrease by an additional $14,600 because we rotated an old police squad vehicle to our building inspector in 2022, and the City does not plan to in 2023.

Special Revenue Funds

Certain revenue sources are set aside for a specific purpose. For example, the City collects a lodging tax from the hotel in town to fund local convention or tourism bureau for the purpose of marketing and promoting the City as tourist or convention center. GAAP provides that special revenue funds may be used "to account for the proceeds of specific revenue sources (other than…for major capital projects) that are legally restricted to expenditure for specified purposes." The City creates special revenue funds to avoid including restricted revenues within the general fund to provide separate information on the sources and applications of restricted revenues.

The goal of the City's special revenue funds is to simplify reporting and maintain a positive cash balance. More information on our special revenue funds can be found on the City website in the 2023-2027 Financial Management Plan.

Debt Service Funds

The City of Sartell holds a bond rating of AA from Standard & Poor's. At the beginning of 2022, the City of Sartell had $61,230,000 in bonds outstanding, $10,919,663 in notes payable from direct borrowing at the St. Cloud Wastewater Treatment Facility, and $1,031,873 in capital leases payable for our water meter project. In 2022, we added the series 2022A bonds, an additional $13,610,000 in bonds outstanding. The 2023 levy will support the Pinecone Road, Public Works Facility, Public Safety Facility, and Fire Truck Apparatus debt service payments. The remaining 2023 debt service payments will be supported through Capital Project Funds, or Enterprise Funds.

Capital Project Funds

The City of Sartell has many Capital Project Funds. Capital Project Funds are utilized for capital expenditures. The goal of our Capital Project Funds is to build and maintain a cash balance sufficient to minimize borrowing, especially for smaller purchases. Annual direct levies into the City's Capital Project Funds make up the major funding sources for each fund, although sales of used equipment and any eligible grant funds are also sources.

The overall Capital Project Levy is proposed to increase 63.18%.

	2022 Adopted Budget	2023 Adopted Budget	% Change
Building Fund	45,000	45,000	0.00%
Police Equipment Fund	170,000	180,000	5.88%
Fire Equipment Fund	80,000	90,000	12.50%
Public Works Equipment Fund	225,000	225,000	0.00%
Technology Fund	15,000	15,000	0.00%
Emergency Management Fund	6,000	6,000	0.00%
Street Fund	170,500	600,000	251.91%
Total Capital Project Funds Levy	**711,500**	**1,161,000**	**63.18%**

Both the Police Equipment Fund and Fire Equipment Fund are increasing due to inflation. Both of those funds do not have a large enough reserve to keep the levy amounts the same to fund vehicle and equipment purchases over the next five years.

The Street Fund is proposed to increase $429,500 or 251.91%. The increase in funds will fund overlay, seal coat, and street and drainage projects, along with funding an increase in debt service payments for the new CR1 and 19th Ave 2022 projects. The City has historically taken out debt to fund overlay projects. To reduce our debt load, and keep up with street maintenance projects, the City has placed a priority to pay for these projects with local funds through our Capital Projects levy. The City has also placed a restriction in the Street Fund to narrow the parameters on the usage of funds in the Street Fund to ensure the funds are used appropriately.

More information on our Capital Project Funds can be found on the City website in the 2023-2027 Financial Management Plan.

Enterprise Funds

The City of Sartell currently has three enterprise funds (Water Fund, Sewer Fund, & Stormwater Fund). Enterprise funds are analyzed annually to ensure sufficient funds for current and future operations and capital needs are in place. The City approved an 11% increase total rate increase for 2023 due to inflation and increasing capital needs over the next few years.

More information on our Enterprise Funds can be found on the City website in the 2023-2027 Financial Management Plan.

Conclusion

Budgeting during a world-wide pandemic and economic uncertainty is challenging at best. With the many unknowns related to COVID-19 and the economy, City Council and staff made significant efforts to minimize the increase to the 2023 General Fund budget while maintaining the same quality level of services and programs.

We would like to acknowledge the contributions from City staff and members of the leadership team for their contributions in preparing the operating budget, we would also like to recognize the time and effort put forward by City Council members throughout the budget process. Together we will continue to ensure that the citizens of Sartell get the best value for their tax dollars.

ATTACHMENTS:

- Resolution Approving Final 2023 Budget and Levy
- Final 2023 General Fund Budget
- Final 2023 All Funds Budget

Council member _____ introduced the following Resolution and moved its adoption:

RESOLUTION NO. _____

RESOLUTION APPROVING THE FINAL 2023
BUDGET AND TAX LEVY
COLLECTIBLE IN 2023

BE IT RESOLVED, by the City Council of the City of Sartell, Minnesota, as follows:

That the following sums of money be levied, collectible in 2023, upon taxable property in the City of Sartell, for the following purposes:

General Fund	$ 6,768,695
Capital/Equipment Funds	$ 1,161,000
2015 Pinecone Road	$ 324,000
2006/2012 Debt Service (PW Facility)	$ 160,000
2018 Debt Service PSF (Phase 1)	$ 625,000
2019 Debt Service PSF (Phase 2)	$ 90,000
2020 Debt Service PSF (Phase 3)	$ 90,000
Total Levy	$ 9,218,695

That a final General Fund budget of $9,252,605 is hereby adopted and that a detailed line-item budget for the General Fund, as well as for all other City funds, including debt service funds, capital improvement funds, and utility funds, has been presented to the City Council and is hereby adopted for the year 2023.

The City Administrator/Clerk is hereby instructed to transmit a copy of this Resolution to the County Auditors of Stearns and Benton Counties, Minnesota.

The motion for adoption of the foregoing Resolution was duly seconded by Council Member _____ and, upon vote taken thereon, the following voted in favor thereof:

And the following voted against the same:

And the following were absent:

Whereupon, the Resolution was declared passed and adopted this 12th day of December, 2022.

_____
Mayor

ATTEST:

_____
City Administrator/Clerk

City of Sartell 2023 Proposed Budget

Account Fund	Account Type	Department	Division	Category	Sum of 2020 Amt	Sum of 2021 Amt	Sum of 2022 Budget	Sum of 2023 Budget
GENERAL	Expenditure	CAPITAL PROJECTS	OTHER FINANCIAL USES	Transfers out	143,750	0	14,600	0
		CAPITAL PROJECTS Total			**143,750**	**0**	**14,600**	**0**
		CULTURE & RECREATION	LIBRARY SERVICES	Parks and recreation	18,837	23,492	26,000	24,125
			PARKS	Parks and recreation	379,062	514,577	539,815	589,470
			POOLS	Parks and recreation	15,558	15,480	19,500	19,350
			RECREATION	Parks and recreation	368,291	398,553	393,895	464,940
			RINKS	Parks and recreation	7,568	2,557	7,055	8,655
		CULTURE & RECREATION Total			**789,316**	**954,659**	**986,265**	**1,106,540**
		GENERAL GOVERNMENT	ADMINISTRATION	General Government	760,748	803,057	764,475	883,185
			COMMUNITY DEVELOPMENT	Community and economic developmer	314,273	346,868	485,760	460,405
			COUNCILMEMBERS	General Government	75,877	79,341	72,520	75,740
			ELECTIONS	General Government	44,088	13,185	100,800	15,000
			MAYOR	General Government	8,736	9,059	12,260	12,935
		GENERAL GOVERNMENT Total			**1,203,722**	**1,251,511**	**1,435,815**	**1,447,265**
		PUBLIC SAFETY	ANIMAL CONTROL	Public safety	5,885	8,545	7,500	7,800
			BUILDING & INSPECTIONS	Public safety	312,902	309,153	351,785	378,495
			EMERGENCY MANAGEMENT	Public safety	9,897	17,269	24,200	25,560
			FIRE	Public safety	370,975	617,800	762,100	813,450
			POLICE	Public safety	3,067,089	3,431,551	3,605,340	3,901,325
				Transfers out	1,500	1,500	1,500	21,500
		PUBLIC SAFETY Total			**3,768,248**	**4,385,818**	**4,752,425**	**5,148,130**
		PUBLIC WORKS	COMPOST FACILITY	Public works	31,079	23,899	28,095	16,835
			MAINTENANCE	Public works	1,346,695	1,268,963	1,345,330	1,533,835
		PUBLIC WORKS Total			**1,377,774**	**1,292,862**	**1,373,425**	**1,550,670**
	Expenditure Total				7,282,811	7,884,850	8,562,530	9,252,605
	Revenue	CULTURE & RECREATION	PARKS	Charges for Services	(3,343)	(11,315)	(15,000)	(15,000)
				Contributions and donations	0	(469)	0	0
				Intergovernmental	0	0	0	0
				Refunds and Reimbursements	0	(294)	0	0
			POOLS	Miscellaneous	(596)	(1)	0	0
				Refunds and Reimbursements	0	0	0	0
			RECREATION	Charges for Services	(118,146)	(143,068)	(177,750)	(195,750)
				Contributions and donations	(9,000)	(89,000)	0	0
				Miscellaneous	(3,018)	(13,317)	0	0
				Refunds and Reimbursements	(6,450)	(9)	0	(60,000)
		CULTURE & RECREATION Total			**(140,553)**	**(257,473)**	**(192,750)**	**(270,750)**
		GENERAL GOVERNMENT	ADMINISTRATION	Charges for Services	(25,962)	(18,042)	(20,450)	(20,450)
				Fines and forfeitures	(300)	(500)	(400)	(400)
			COMMUNITY DEVELOPMENT	Charges for Services	(19,220)	(34,810)	(16,000)	(16,000)
				Intergovernmental	0	0	0	0
				Licenses and Permits	(1,855)	(3,221)	(3,200)	(3,200)
				Refunds and Reimbursements	(2,591)	(30,069)	(30,000)	(30,000)
			ELECTIONS	Intergovernmental	(6,455)	0	0	0
			GENERAL GOVERNMENT	Intergovernmental	(331,781)	(396,590)	(420,013)	(459,157)
				Investment Income	(95,492)	(3,721)	(50,000)	(50,000)

CITY OF Sartell MINNESOTA

City of Sartell 2023 Proposed Budget

Account Fund	Account Type	Department	Division	Category	Sum of 2020 Amt	Sum of 2021 Amt	Sum of 2022 Budget	Sum of 2023 Budget
				Miscellaneous	0	0	0	0
				Property taxes	(5,159,638)	(5,640,685)	(6,236,225)	(6,768,695)
				Refunds and Reimbursements	(21,833)	(41,378)	(20,000)	(23,000)
				Sale of property	0	0	(8,000)	0
				Transfers In	(110,060)	(113,361)	(120,000)	(127,200)
		GENERAL GOVERNMENT Total			**(5,775,187)**	**(6,282,376)**	**(6,924,288)**	**(7,498,102)**
		PUBLIC SAFETY	ANIMAL CONTROL	Charges for Services	(260)	(250)	0	0
				Licenses and Permits	(50)	0	0	0
			BUILDING & INSPECTIONS	Charges for Services	(65,407)	(110,409)	(85,000)	(85,000)
				Licenses and Permits	(259,008)	(522,492)	(446,000)	(446,000)
			FIRE	Charges for Services	(40,877)	(41,310)	(41,000)	(41,000)
				Contributions and donations	0	0	0	0
				Intergovernmental	(106,128)	(113,219)	(106,128)	(106,128)
				Refunds and Reimbursements	(7,423)	(22,820)	(4,340)	(4,000)
			POLICE	Charges for Services	(141,651)	(177,443)	(143,000)	(151,100)
				Contributions and donations	(7,160)	(2,213)	0	0
				Fines and forfeitures	(32,535)	(41,431)	(46,500)	(47,000)
				Intergovernmental	(309,105)	(309,096)	(308,149)	(317,150)
				Licenses and Permits	(118,417)	(120,673)	(128,375)	(128,375)
				Miscellaneous	(7,411)	(378)	0	0
				Refunds and Reimbursements	(9,382)	(24,482)	0	0
		PUBLIC SAFETY Total			**(1,104,813)**	**(1,486,216)**	**(1,308,492)**	**(1,325,753)**
		PUBLIC WORKS	COMPOST FACILITY	Charges for Services	0	(10,634)	0	(10,000)
				Intergovernmental	0	0	0	0
				Licenses and Permits	(90,397)	(86,083)	(90,000)	(90,000)
			MAINTENANCE	Charges for Services	(79,954)	(79,906)	(29,000)	(40,000)
				Contributions and donations	(800)	0	0	0
				Licenses and Permits	(15,125)	(23,928)	(18,000)	(18,000)
				Miscellaneous	(16,458)	(3,527)	0	0
		PUBLIC WORKS Total			**(202,734)**	**(204,078)**	**(137,000)**	**(158,000)**
	Revenue Total				(7,223,286)	(8,230,142)	(8,562,530)	(9,252,605)
GENERAL Total					**59,525**	**(345,292)**	**0**	**0**
YOUTH PROGRAMS	Expenditure	PUBLIC SAFETY	POLICE	Public safety	1,350	5,777	7,500	7,500
		PUBLIC SAFETY Total			**1,350**	**5,777**	**7,500**	**7,500**
	Expenditure Total				1,350	5,777	7,500	7,500
	Revenue	PUBLIC SAFETY	POLICE	Contributions and donations	(6,650)	(5,850)	(6,000)	(6,000)
				Investment Income	(727)	(6)	(350)	(350)
				Transfers In	0	0	0	0
		PUBLIC SAFETY Total			**(7,377)**	**(5,856)**	**(6,350)**	**(6,350)**
	Revenue Total				(7,377)	(5,856)	(6,350)	(6,350)
YOUTH PROGRAMS Total					**(6,027)**	**(80)**	**1,150**	**1,150**
PUBLIC SAFTEY HEALTH	Expenditure	PUBLIC SAFETY	POLICE	Public safety	0	0	0	0
		PUBLIC SAFETY Total			**0**	**0**	**0**	**0**
	Expenditure Total				0	0	0	0
	Revenue	PUBLIC SAFETY	POLICE	Contributions and donations	0	0	0	0

CITY OF Sartell MINNESOTA

City of Sartell 2023 Proposed Budget

Account Fund	Account Type	Department	Division	Category	Sum of 2020 Amt	Sum of 2021 Amt	Sum of 2022 Budget	Sum of 2023 Budget
				Investment Income	0	0	0	0
				Transfers In	0	0	0	(20,000)
		PUBLIC SAFETY Total			**0**	**0**	**0**	**(20,000)**
	Revenue Total				0	0	0	(20,000)
PUBLIC SAFTEY HEALTH Total					**0**	**0**	**0**	**(20,000)**
DUI FORFEITURE FUND	Expenditure	PUBLIC SAFETY	POLICE	Public safety	12	14,891	5,500	5,500
		PUBLIC SAFETY Total			**12**	**14,891**	**5,500**	**5,500**
	Expenditure Total				12	14,891	5,500	5,500
	Revenue	PUBLIC SAFETY	POLICE	Investment Income	(1,134)	44	(500)	(500)
				Miscellaneous	(13,707)	(1,924)	(5,000)	(5,000)
		PUBLIC SAFETY Total			**(14,841)**	**(1,880)**	**(5,500)**	**(5,500)**
	Revenue Total				(14,841)	(1,880)	(5,500)	(5,500)
DUI FORFEITURE FUND Total					**(14,829)**	**13,011**	**0**	**0**
POLICE RESERVES	Expenditure	PUBLIC SAFETY	POLICE	Public safety	2,150	11,859	4,500	4,500
		PUBLIC SAFETY Total			**2,150**	**11,859**	**4,500**	**4,500**
	Expenditure Total				2,150	11,859	4,500	4,500
	Revenue	PUBLIC SAFETY	POLICE	Contributions and donations	(1,500)	(6,000)	(3,000)	(3,000)
				Intergovernmental	0	0	0	0
				Investment Income	(265)	(10)	(150)	(150)
				Transfers In	(1,500)	(1,500)	(1,500)	(1,500)
		PUBLIC SAFETY Total			**(3,265)**	**(7,510)**	**(4,650)**	**(4,650)**
	Revenue Total				(3,265)	(7,510)	(4,650)	(4,650)
POLICE RESERVES Total					**(1,115)**	**4,349**	**(150)**	**(150)**
BEAUTIFICATION	Expenditure	CULTURE & RECREATION	PARKS	Parks and recreation	137,329	169,285	188,000	69,500
				Transfers out	30,000	30,000	40,000	40,000
		CULTURE & RECREATION Total			**167,329**	**199,285**	**228,000**	**109,500**
	Expenditure Total				167,329	199,285	228,000	109,500
	Revenue	CULTURE & RECREATION	PARKS	Charges for Services	(148,889)	(140,199)	(150,000)	(150,000)
				Contributions and donations	(2,534)	(2,832)	0	(2,500)
				Investment Income	(6,181)	54	(2,000)	(855)
				Miscellaneous	0	0	0	0
				Refunds and Reimbursements	0	0	0	0
				Sale of property	0	(1,350)	0	0
				Transfers In	0	(1,750)	0	0
		CULTURE & RECREATION Total			**(157,604)**	**(146,077)**	**(152,000)**	**(153,355)**
	Revenue Total				(157,604)	(146,077)	(152,000)	(153,355)
BEAUTIFICATION Total					**9,725**	**53,208**	**76,000**	**(43,855)**
FORFEITURE	Expenditure	PUBLIC SAFETY	POLICE	Public safety	692	2,215	4,500	4,500
		PUBLIC SAFETY Total			**692**	**2,215**	**4,500**	**4,500**
	Expenditure Total				692	2,215	4,500	4,500
	Revenue	PUBLIC SAFETY	POLICE	Fines and forfeitures	0	0	0	0
				Investment Income	(51)	10	(100)	(100)
				Miscellaneous	(494)	0	(3,500)	(1,000)
				Refunds and Reimbursements	0	0	0	0
		PUBLIC SAFETY Total			**(545)**	**10**	**(3,600)**	**(1,100)**

CITY OF Sartell MINNESOTA

City of Sartell 2023 Proposed Budget

Account Fund	Account Type	Department	Division	Category	Sum of 2020 Amt	Sum of 2021 Amt	Sum of 2022 Budget	Sum of 2023 Budget
	Revenue Total				(545)	10	(3,600)	(1,100)
FORFEITURE Total					**148**	**2,225**	**900**	**3,400**
LODGING TAX	Expenditure	COMMUNITY/ECON DEV	COMMUNITY DEVELOPMENT	Community and economic developmer	15,225	14,160	20,450	20,450
		COMMUNITY/ECON DEV Total			**15,225**	**14,160**	**20,450**	**20,450**
	Expenditure Total				15,225	14,160	20,450	20,450
	Revenue	COMMUNITY/ECON DEV	COMMUNITY DEVELOPMENT	Intergovernmental	0	(2,250)	0	0
				Investment Income	(1,561)	(100)	(500)	(500)
				Refunds and Reimbursements	(1,695)	(8,517)	0	0
				Sales tax	(18,810)	(33,647)	(30,500)	(30,500)
		COMMUNITY/ECON DEV Total			**(22,066)**	**(44,514)**	**(31,000)**	**(31,000)**
	Revenue Total				(22,066)	(44,514)	(31,000)	(31,000)
LODGING TAX Total					**(6,841)**	**(30,354)**	**(10,550)**	**(10,550)**
ECONOMIC DEVELOPMEN	Expenditure	COMMUNITY/ECON DEV	COMMUNITY DEVELOPMENT	Community and economic developmer	36,329	21,355	0	0
				Transfers out	3,000	36,929	0	0
		COMMUNITY/ECON DEV Total			**39,329**	**58,284**	**0**	**0**
	Expenditure Total				39,329	58,284	0	0
	Revenue	COMMUNITY/ECON DEV	COMMUNITY DEVELOPMENT	Charges for Services	0	0	0	0
				Intergovernmental	(21,729)	0	0	0
				Investment Income	(3,626)	67	(1,000)	(1,000)
				Property taxes	(62)	(4)	0	0
				Refunds and Reimbursements	0	0	0	0
				Transfers In	(83,658)	0	0	(115,000)
		COMMUNITY/ECON DEV Total			**(109,075)**	**63**	**(1,000)**	**(116,000)**
	Revenue Total				(109,075)	63	(1,000)	(116,000)
ECONOMIC DEVELOPMENT FUND Total					**(69,746)**	**58,347**	**(1,000)**	**(116,000)**
PEG ACCESS FEES	Expenditure	GENERAL GOVERNMENT	ADMINISTRATION	General Government	2,021	0	0	0
				Transfers out	0	0	0	0
		GENERAL GOVERNMENT Total			**2,021**	**0**	**0**	**0**
	Expenditure Total				2,021	0	0	0
	Revenue	GENERAL GOVERNMENT	ADMINISTRATION	Charges for Services	(25,523)	(21,154)	(30,000)	(30,000)
				Investment Income	(4,375)	(153)	(50)	(50)
		GENERAL GOVERNMENT Total			**(29,899)**	**(21,307)**	**(30,050)**	**(30,050)**
	Revenue Total				(29,899)	(21,307)	(30,050)	(30,050)
PEG ACCESS FEES Total					**(27,878)**	**(21,307)**	**(30,050)**	**(30,050)**
COVID RELIEF FUND	Expenditure	PUBLIC SAFETY	COVID	Public safety	2,443,923	3,358	0	0
				Transfers out	0	0	0	0
		PUBLIC SAFETY Total			**2,443,923**	**3,358**	**0**	**0**
	Expenditure Total				2,443,923	3,358	0	0
	Revenue	PUBLIC SAFETY	COVID	Intergovernmental	(2,047,073)	0	0	0
				Investment Income	(256)	0	0	0
				Transfers In	0	0	0	0
		PUBLIC SAFETY Total			**(2,047,329)**	**0**	**0**	**0**
	Revenue Total				(2,047,329)	0	0	0
COVID RELIEF FUND Total					**396,594**	**3,358**	**0**	**0**
AMERICAN RESCUE PLAN	Expenditure	PUBLIC SAFETY	COVID	Public safety	0	243,135	400,000	55,200

CITY OF Sartell MINNESOTA

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Account Fund	Account Type	Department	Division	Category	Sum of 2020 Amt	Sum of 2021 Amt	Sum of 2022 Budget	Sum of 2023 Budget
				Transfers out	0	0	0	0
		PUBLIC SAFETY Total			**0**	**243,135**	**400,000**	**55,200**
	Expenditure Total				0	243,135	400,000	55,200
	Revenue	PUBLIC SAFETY	COVID	Intergovernmental	0	(243,135)	(1,034,137)	0
				Investment Income	0	(118)	0	0
		PUBLIC SAFETY Total			**0**	**(243,254)**	**(1,034,137)**	**0**
	Revenue Total				0	(243,254)	(1,034,137)	0
AMERICAN RESCUE PLAN FUND Total					**0**	**(118)**	**(634,137)**	**55,200**
SALES TAX EXTENSION	Expenditure	COMMUNITY/ECON DEV	COMMUNITY DEVELOPMENT	Community and economic developmer	207,107	58,126	0	65,000
				Interest	139,669	0	0	0
				Principal	0	0	0	0
				Transfers out	1,442,500	1,082,799	991,000	1,548,099
		COMMUNITY/ECON DEV Total			**1,789,275**	**1,140,924**	**991,000**	**1,613,099**
		PUBLIC SAFETY	COVID	Community and economic developmer	0	0	0	0
		PUBLIC SAFETY Total			**0**	**0**	**0**	**0**
	Expenditure Total				1,789,275	1,140,924	991,000	1,613,099
	Revenue	COMMUNITY/ECON DEV	COMMUNITY DEVELOPMENT	Bond premium	0	0	0	0
				Contributions and donations	0	0	0	0
				Investment Income	(32,111)	(1,914)	(13,000)	(37,005)
				Sales tax	(1,501,136)	(1,643,555)	(1,300,000)	(1,900,000)
				Transfers In	(187,600)	0	0	0
		COMMUNITY/ECON DEV Total			**(1,720,847)**	**(1,645,470)**	**(1,313,000)**	**(1,937,005)**
	Revenue Total				(1,720,847)	(1,645,470)	(1,313,000)	(1,937,005)
SALES TAX EXTENSION Total					**68,428**	**(504,545)**	**(322,000)**	**(323,906)**
SALES TAX TRAILS	Expenditure	COMMUNITY/ECON DEV	COMMUNITY DEVELOPMENT	Community and economic developmer	0	0	640,000	670,000
				Transfers out	0	0	0	0
		COMMUNITY/ECON DEV Total			**0**	**0**	**640,000**	**670,000**
	Expenditure Total				0	0	640,000	670,000
	Revenue	COMMUNITY/ECON DEV	COMMUNITY DEVELOPMENT	Investment Income	(3,344)	(619)	0	0
				Sales tax	0	(108,250)	(108,250)	(108,250)
				Transfers In	(216,500)	0	0	0
		COMMUNITY/ECON DEV Total			**(219,844)**	**(108,869)**	**(108,250)**	**(108,250)**
	Revenue Total				(219,844)	(108,869)	(108,250)	(108,250)
SALES TAX TRAILS Total					**(219,844)**	**(108,869)**	**531,750**	**561,750**
CEMETERY FUND	Expenditure	ENTERPRISES	CEMETERY	Parks and recreation	3,718	1,805	8,483	3,050
		ENTERPRISES Total			**3,718**	**1,805**	**8,483**	**3,050**
	Expenditure Total				3,718	1,805	8,483	3,050
	Revenue	ENTERPRISES	CEMETERY	Charges for Services	(7,400)	(6,525)	(5,000)	(5,700)
				Investment Income	(1,064)	(36)	(1,000)	(1,000)
		ENTERPRISES Total			**(8,464)**	**(6,561)**	**(6,000)**	**(6,700)**
	Revenue Total				(8,464)	(6,561)	(6,000)	(6,700)
CEMETERY FUND Total					**(4,747)**	**(4,756)**	**2,483**	**(3,650)**
REGIONAL PARK FUND	Expenditure	CULTURE & RECREATION	PARKS	Parks and recreation	20,224	273,475	200,000	0
		CULTURE & RECREATION Total			**20,224**	**273,475**	**200,000**	**0**
	Expenditure Total				20,224	273,475	200,000	0

City of Sartell 2023 Proposed Budget

Account Fund	Account Type	Department	Division	Category	Sum of 2020 Amt	Sum of 2021 Amt	Sum of 2022 Budget	Sum of 2023 Budget
	Revenue	CULTURE & RECREATION	PARKS	Bond premium	0	0	0	0
				Charges for Services	(26,004)	(22,146)	(10,000)	0
				Contributions and donations	(4,750)	0	0	0
				Intergovernmental	0	0	(450,000)	0
				Investment Income	(232)	198	0	0
				Sale of property	0	0	0	0
				Transfers In	(407,000)	0	0	0
		CULTURE & RECREATION Total			**(437,986)**	**(21,947)**	**(460,000)**	**0**
		TAXES & ASSESSMENTS	PARKS	Refunds and Reimbursements	0	(4,054)	0	0
		TAXES & ASSESSMENTS Total			**0**	**(4,054)**	**0**	**0**
	Revenue Total				(437,986)	(26,001)	(460,000)	0
REGIONAL PARK FUND Total					**(417,762)**	**247,474**	**(260,000)**	**0**
PARK DISTRICT 1	Expenditure	CULTURE & RECREATION	PARKS	Parks and recreation	0	505	0	0
				Transfers out	0	0	0	0
		CULTURE & RECREATION Total			**0**	**505**	**0**	**0**
	Expenditure Total				0	505	0	0
	Revenue	CULTURE & RECREATION	PARKS	Charges for Services	(14,072)	(17,256)	0	0
				Contributions and donations	(1,550)	(3,800)	0	0
				Intergovernmental	0	0	0	0
				Investment Income	238	(28)	(50)	0
				Transfers In	(10,132)	0	0	0
		CULTURE & RECREATION Total			**(25,516)**	**(21,083)**	**(50)**	**0**
	Revenue Total				(25,516)	(21,083)	(50)	0
PARK DISTRICT 1 Total					**(25,516)**	**(20,578)**	**(50)**	**0**
PARK DISTRICT 2	Expenditure	CULTURE & RECREATION	PARKS	Parks and recreation	0	0	0	0
		CULTURE & RECREATION Total			**0**	**0**	**0**	**0**
	Expenditure Total				0	0	0	0
	Revenue	CULTURE & RECREATION	PARKS	Charges for Services	0	0	0	0
				Investment Income	(620)	(11)	(200)	0
		CULTURE & RECREATION Total			**(620)**	**(11)**	**(200)**	**0**
	Revenue Total				(620)	(11)	(200)	0
PARK DISTRICT 2 Total					**(620)**	**(11)**	**(200)**	**0**
PARK DISTRICT 3	Expenditure	CULTURE & RECREATION	PARKS	Parks and recreation	4,290	0	0	0
		CULTURE & RECREATION Total			**4,290**	**0**	**0**	**0**
	Expenditure Total				4,290	0	0	0
	Revenue	CULTURE & RECREATION	PARKS	Charges for Services	(27,384)	0	0	0
				Investment Income	(1,471)	(35)	(500)	0
		CULTURE & RECREATION Total			**(28,855)**	**(35)**	**(500)**	**0**
	Revenue Total				(28,855)	(35)	(500)	0
PARK DISTRICT 3 Total					**(24,565)**	**(35)**	**(500)**	**0**
PARK DISTRICT 4	Expenditure	CULTURE & RECREATION	PARKS	Parks and recreation	0	43,000	0	0
		CULTURE & RECREATION Total			**0**	**43,000**	**0**	**0**
	Expenditure Total				0	43,000	0	0
	Revenue	CULTURE & RECREATION	PARKS	Charges for Services	(19,560)	(19,560)	0	0
				Investment Income	(269)	(11)	(200)	0

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Account Fund	Account Type	Department	Division	Category	Sum of 2020 Amt	Sum of 2021 Amt	Sum of 2022 Budget	Sum of 2023 Budget
		CULTURE & RECREATION Total			**(19,829)**	**(19,571)**	**(200)**	**0**
	Revenue Total				(19,829)	(19,571)	(200)	0
PARK DISTRICT 4 Total					**(19,829)**	**23,429**	**(200)**	**0**
PARK DISTRICT 5	Expenditure	CULTURE & RECREATION	PARKS	Parks and recreation	0	5,000	0	0
		CULTURE & RECREATION Total			**0**	**5,000**	**0**	**0**
	Expenditure Total				0	5,000	0	0
	Revenue	CULTURE & RECREATION	PARKS	Charges for Services	0	0	0	0
				Investment Income	(154)	8	(100)	0
		CULTURE & RECREATION Total			**(154)**	**8**	**(100)**	**0**
	Revenue Total				(154)	8	(100)	0
PARK DISTRICT 5 Total					**(154)**	**5,008**	**(100)**	**0**
PARK DISTRICT 6	Expenditure	CULTURE & RECREATION	PARKS	Parks and recreation	0	0	0	0
		CULTURE & RECREATION Total			**0**	**0**	**0**	**0**
	Expenditure Total				0	0	0	0
	Revenue	CULTURE & RECREATION	PARKS	Charges for Services	(782)	0	0	0
				Investment Income	(124)	(2)	(50)	0
				Transfers In	0	0	0	0
		CULTURE & RECREATION Total			**(907)**	**(2)**	**(50)**	**0**
	Revenue Total				(907)	(2)	(50)	0
PARK DISTRICT 6 Total					**(907)**	**(2)**	**(50)**	**0**
RECREATIONAL FIELD FU	Expenditure	CULTURE & RECREATION	PARKS	Parks and recreation	28,411	34,547	130,729	202,048
		CULTURE & RECREATION Total			**28,411**	**34,547**	**130,729**	**202,048**
	Expenditure Total				28,411	34,547	130,729	202,048
	Revenue	CULTURE & RECREATION	PARKS	Charges for Services	(28,411)	(29,547)	(113,729)	(116,368)
				Contributions and donations	0	0	(30,000)	(71,250)
				Investment Income	(515)	(41)	(300)	(1,435)
		CULTURE & RECREATION Total			**(28,926)**	**(29,588)**	**(144,029)**	**(189,053)**
	Revenue Total				(28,926)	(29,588)	(144,029)	(189,053)
RECREATIONAL FIELD FUND Total					**(515)**	**4,959**	**(13,300)**	**12,995**
2012A BONDS-REFUND31	Expenditure	DEBT SERVICE	OTHER FINANCIAL SOURCES	Interest	20,300	17,600	14,900	12,063
				Interest and other charges	500	1,068	550	600
				Principal	135,000	135,000	135,000	140,000
		DEBT SERVICE Total			**155,800**	**153,668**	**150,450**	**152,663**
	Expenditure Total				155,800	153,668	150,450	152,663
	Revenue	DEBT SERVICE	OTHER FINANCIAL SOURCES	Investment Income	1,912	55	(200)	(200)
				Property taxes	(138,000)	(146,301)	(120,000)	(160,000)
				Transfers In	0	0	0	0
		DEBT SERVICE Total			**(136,088)**	**(146,246)**	**(120,200)**	**(160,200)**
	Revenue Total				(136,088)	(146,246)	(120,200)	(160,200)
2012A BONDS-REFUND312 Total					**19,712**	**7,422**	**30,250**	**(7,537)**
2015A BONDS	Expenditure	DEBT SERVICE	OTHER FINANCIAL SOURCES	Interest	112,150	105,500	98,750	90,975
				Interest and other charges	500	1,318	550	550
				Principal	330,000	335,000	340,000	350,000
				Transfers out	0	0	0	0
		DEBT SERVICE Total			**442,650**	**441,818**	**439,300**	**441,525**

CITY OF Sartell MINNESOTA

City of Sartell 2023 Proposed Budget

Account Fund	Account Type	Department	Division	Category	Sum of 2020 Amt	Sum of 2021 Amt	Sum of 2022 Budget	Sum of 2023 Budget
	Expenditure Total				442,650	441,818	439,300	441,525
	Revenue	DEBT SERVICE	OTHER FINANCIAL SOURCES	Investment Income	(1,137)	471	(500)	(500)
				Property taxes	(428,675)	(181,934)	0	(324,000)
		DEBT SERVICE Total			**(429,812)**	**(181,463)**	**(500)**	**(324,500)**
	Revenue Total				(429,812)	(181,463)	(500)	(324,500)
2015A BONDS Total					**12,838**	**260,355**	**438,800**	**117,025**
2016A BONDS	Expenditure	DEBT SERVICE	OTHER FINANCIAL SOURCES	Interest	223,369	212,869	202,069	190,969
				Interest and other charges	450	9,768	550	550
				Principal	345,000	355,000	365,000	375,000
		DEBT SERVICE Total			**568,819**	**577,637**	**567,619**	**566,519**
	Expenditure Total				568,819	577,637	567,619	566,519
	Revenue	DEBT SERVICE	OTHER FINANCIAL SOURCES	Investment Income	8,560	308	(100)	(100)
				Refunds and Reimbursements	0	(4,250)	0	0
				Transfers In	(569,000)	(572,000)	(568,000)	(565,969)
		DEBT SERVICE Total			**(560,440)**	**(575,942)**	**(568,100)**	**(566,069)**
	Revenue Total				(560,440)	(575,942)	(568,100)	(566,069)
2016A BONDS Total					**8,379**	**1,694**	**(481)**	**450**
2017A BONDS	Expenditure	DEBT SERVICE	OTHER FINANCIAL SOURCES	Interest	114,975	202,650	183,900	164,700
				Interest and other charges	475	1,293	550	550
				Principal	600,000	620,000	630,000	650,000
		DEBT SERVICE Total			**715,450**	**823,943**	**814,450**	**815,250**
	Expenditure Total				715,450	823,943	814,450	815,250
	Revenue	DEBT SERVICE	OTHER FINANCIAL SOURCES	Intergovernmental	0	0	0	0
				Investment Income	(65,493)	1,238	(10,000)	(5,000)
				Special assessments	(19,601)	(19,601)	0	0
				Transfers In	(378,500)	0	0	(373,225)
		DEBT SERVICE Total			**(463,594)**	**(18,363)**	**(10,000)**	**(378,225)**
	Revenue Total				(463,594)	(18,363)	(10,000)	(378,225)
2017A BONDS Total					**251,856**	**805,580**	**804,450**	**437,025**
2018A GO BONDS	Expenditure	DEBT SERVICE	OTHER FINANCIAL SOURCES	Interest	510,769	622,688	582,938	566,913
				Interest and other charges	475	6,293	550	550
				Principal	735,000	770,000	820,000	925,000
		DEBT SERVICE Total			**1,246,244**	**1,398,980**	**1,403,488**	**1,492,463**
	Expenditure Total				1,246,244	1,398,980	1,403,488	1,492,463
	Revenue	DEBT SERVICE	OTHER FINANCIAL SOURCES	Investment Income	15,969	553	(300)	(1,000)
				Property taxes	(648,605)	(649,826)	(500,000)	(625,000)
				Special assessments	(22,864)	(20,421)	0	(15,000)
				Transfers In	(755,000)	(795,731)	(729,192)	(744,463)
		DEBT SERVICE Total			**(1,410,500)**	**(1,465,424)**	**(1,229,492)**	**(1,385,463)**
	Revenue Total				(1,410,500)	(1,465,424)	(1,229,492)	(1,385,463)
2018A GO BONDS Total					**(164,256)**	**(66,444)**	**173,996**	**107,000**
2018C REFUNDS 2010A	Expenditure	DEBT SERVICE	OTHER FINANCIAL SOURCES	Interest	87,750	79,200	72,000	64,425
				Interest and other charges	475	1,293	550	550
				Issuance of debt	0	0	0	0
				Principal	340,000	230,000	250,000	255,000

City of Sartell 2023 Proposed Budget

Account Fund	Account Type	Department	Division	Category	Sum of 2020 Amt	Sum of 2021 Amt	Sum of 2022 Budget	Sum of 2023 Budget
				Transfers out	0	0	0	0
		DEBT SERVICE Total			**428,225**	**310,493**	**322,550**	**319,975**
	Expenditure Total				428,225	310,493	322,550	319,975
	Revenue	DEBT SERVICE	OTHER FINANCIAL SOURCES	Bond premium	0	0	0	0
				Intergovernmental	0	0	0	0
				Investment Income	(26,844)	357	(5,000)	(1,000)
				Special assessments	(32,207)	(22,052)	0	(20,000)
				Transfers In	(215,000)	0	0	0
		DEBT SERVICE Total			**(274,051)**	**(21,696)**	**(5,000)**	**(21,000)**
	Revenue Total				(274,051)	(21,696)	(5,000)	(21,000)
2018C REFUNDS 2010A Total					**154,174**	**288,797**	**317,550**	**298,975**
2019A GO BONDS	Expenditure	DEBT SERVICE	OTHER FINANCIAL SOURCES	Interest	395,506	322,788	296,538	268,913
				Interest and other charges	475	1,293	550	550
				Principal	0	510,000	540,000	565,000
		DEBT SERVICE Total			**395,981**	**834,080**	**837,088**	**834,463**
	Expenditure Total				395,981	834,080	837,088	834,463
	Revenue	DEBT SERVICE	OTHER FINANCIAL SOURCES	Investment Income	(1,202)	399	(1,000)	0
				Property taxes	(180,878)	(173,864)	(150,000)	(90,000)
				Special assessments	(196,680)	(167,584)	(100,000)	(100,000)
				Transfers In	(325,000)	(382,405)	(540,350)	(537,475)
		DEBT SERVICE Total			**(703,760)**	**(723,453)**	**(791,350)**	**(727,475)**
	Revenue Total				(703,760)	(723,453)	(791,350)	(727,475)
2019A GO BONDS Total					**(307,779)**	**110,627**	**45,738**	**106,988**
2020A GO BONDS	Expenditure	DEBT SERVICE	OTHER FINANCIAL SOURCES	Interest	0	121,573	144,025	133,450
				Interest and other charges	0	1,293	550	550
				Principal	0	0	345,000	360,000
		DEBT SERVICE Total			**0**	**122,866**	**489,575**	**494,000**
	Expenditure Total				0	122,866	489,575	494,000
	Revenue	DEBT SERVICE	OTHER FINANCIAL SOURCES	Investment Income	(783)	163	(500)	(500)
				Property taxes	0	(10,757)	(150,000)	(90,000)
				Special assessments	(8,000)	(26,692)	0	(5,000)
				Transfers In	(63,373)	(28,871)	(395,125)	(396,503)
		DEBT SERVICE Total			**(72,156)**	**(66,158)**	**(545,625)**	**(492,003)**
	Revenue Total				(72,156)	(66,158)	(545,625)	(492,003)
2020A GO BONDS Total					**(72,156)**	**56,708**	**(56,050)**	**1,997**
2022A GO BONDS	Expenditure	DEBT SERVICE	OTHER FINANCIAL SOURCES	Interest	0	0	0	334,742
				Interest and other charges	0	0	0	0
				Principal	0	0	0	0
		DEBT SERVICE Total			**0**	**0**	**0**	**334,742**
	Expenditure Total				0	0	0	334,742
	Revenue	DEBT SERVICE	OTHER FINANCIAL SOURCES	Interest and other charges	0	0	0	0
				Property taxes	0	0	0	0
				Special assessments	0	0	0	(10,000)
				Transfers In	0	0	0	(334,742)
		DEBT SERVICE Total			**0**	**0**	**0**	**(344,742)**

City of Sartell 2023 Proposed Budget

Account Fund	Account Type	Department	Division	Category	Sum of 2020 Amt	Sum of 2021 Amt	Sum of 2022 Budget	Sum of 2023 Budget
	Revenue Total				0	0	0	(344,742)
2022A GO BONDS Total					**0**	**0**	**0**	**(10,000)**
PUBLIC IMPROVEMENT R	Expenditure	COMMUNITY/ECON DEV	COMMUNITY DEVELOPMENT	Community and economic developmer	406,341	553,262	0	0
				Interest	0	0	0	0
				Principal	0	0	0	0
				Transfers out	0	0	0	0
		COMMUNITY/ECON DEV Total			**406,341**	**553,262**	**0**	**0**
	Expenditure Total				406,341	553,262	0	0
	Revenue	COMMUNITY/ECON DEV	COMMUNITY DEVELOPMENT	Charges for Services	(47,432)	0	0	0
				Intergovernmental	0	0	0	0
				Investment Income	(34,914)	777	(3,000)	0
				Property taxes	(3)	4	0	0
				Refunds and Reimbursements	(1,453)	(157,820)	0	0
				Sale of property	(15,521)	0	0	0
				Special assessments	(31,156)	(8,165)	0	0
				Transfers In	0	0	0	0
		COMMUNITY/ECON DEV Total			**(130,478)**	**(165,205)**	**(3,000)**	**0**
	Revenue Total				(130,478)	(165,205)	(3,000)	0
PUBLIC IMPROVEMENT REVOLVING Total					**275,863**	**388,057**	**(3,000)**	**0**
BUILDING FUND	Expenditure	CAPITAL PROJECTS	OTHER FINANCIAL USES	Public works	13,070	168,607	490,000	45,000
				Transfers out	80,000	5,627	0	0
		CAPITAL PROJECTS Total			**93,070**	**174,234**	**490,000**	**45,000**
	Expenditure Total				93,070	174,234	490,000	45,000
	Revenue	CAPITAL PROJECTS	GENERAL GOVERNMENT	Investment Income	(1,435)	(2,414)	(10,850)	(3,500)
				Property taxes	(44,721)	(44,902)	(45,000)	(45,000)
				Sale of property	0	(688,914)	0	0
				Transfers In	0	0	0	0
		CAPITAL PROJECTS Total			**(46,156)**	**(736,230)**	**(55,850)**	**(48,500)**
	Revenue Total				(46,156)	(736,230)	(55,850)	(48,500)
BUILDING FUND Total					**46,914**	**(561,996)**	**434,150**	**(3,500)**
PD EQUIPMENT FUND	Expenditure	PUBLIC SAFETY	POLICE	Public safety	149,501	139,233	251,500	170,330
				Transfers out	0	0	0	65,000
		PUBLIC SAFETY Total			**149,501**	**139,233**	**251,500**	**235,330**
	Expenditure Total				149,501	139,233	251,500	235,330
	Revenue	PUBLIC SAFETY	POLICE	Contributions and donations	(100)	0	0	0
				Fines and forfeitures	(65)	(140)	(300)	(300)
				Intergovernmental	0	0	0	0
				Investment Income	763	295	(700)	0
				Property taxes	0	(119,737)	(170,000)	(180,000)
				Refunds and Reimbursements	0	(2,250)	0	0
				Sale of property	(11,000)	(15,400)	0	(12,000)
				Transfers In	(120,000)	(18,756)	(32,600)	0
		PUBLIC SAFETY Total			**(130,402)**	**(155,989)**	**(203,600)**	**(192,300)**
	Revenue Total				(130,402)	(155,989)	(203,600)	(192,300)
PD EQUIPMENT FUND Total					**19,099**	**(16,756)**	**47,900**	**43,030**

City of Sartell 2023 Proposed Budget

Account Fund	Account Type	Department	Division	Category	Sum of 2020 Amt	Sum of 2021 Amt	Sum of 2022 Budget	Sum of 2023 Budget
FD EQUIPMENT FUND	Expenditure	PUBLIC SAFETY	FIRE	Interest	0	0	0	0
				Issuance of debt	0	0	0	0
				Principal	0	0	0	0
				Public safety	1,848	1,219,043	16,800	9,600
				Transfers out	0	18,756	18,000	6,500
		PUBLIC SAFETY Total			**1,848**	**1,237,799**	**34,800**	**16,100**
	Expenditure Total				1,848	1,237,799	34,800	16,100
	Revenue	PUBLIC SAFETY	FIRE	Bond premium	0	0	0	0
				Charges for Services	0	0	0	0
				Contributions and donations	(3,250)	(2,500)	0	0
				Intergovernmental	0	0	0	0
				Investment Income	(52,180)	736	(3,000)	(6,200)
				Property taxes	(39,753)	(39,912)	(80,000)	(90,000)
				Refunds and Reimbursements	0	(6,053)	0	0
				Sale of property	0	(4,051)	(92,000)	0
				Transfers In	0	0	0	0
		PUBLIC SAFETY Total			**(95,183)**	**(51,780)**	**(175,000)**	**(96,200)**
	Revenue Total				(95,183)	(51,780)	(175,000)	(96,200)
FD EQUIPMENT FUND Total					**(93,335)**	**1,186,019**	**(140,200)**	**(80,100)**
PW EQUIPMENT FUND	Expenditure	PUBLIC WORKS	MAINTENANCE	Public works	337,412	251,993	104,000	385,000
		PUBLIC WORKS Total			**337,412**	**251,993**	**104,000**	**385,000**
	Expenditure Total				337,412	251,993	104,000	385,000
	Revenue	PUBLIC WORKS	MAINTENANCE	Contributions and donations	0	0	0	0
				Investment Income	5,577	59	(100)	(2,100)
				Miscellaneous	0	0	0	0
				Property taxes	(173,905)	(224,508)	(225,000)	(225,000)
				Sale of property	(41,750)	0	(10,000)	(10,000)
				Transfers In	(30,000)	(30,000)	(40,000)	(40,000)
		PUBLIC WORKS Total			**(240,078)**	**(254,449)**	**(275,100)**	**(277,100)**
	Revenue Total				(240,078)	(254,449)	(275,100)	(277,100)
PW EQUIPMENT FUND Total					**97,334**	**(2,456)**	**(171,100)**	**107,900**
TECHNOLOGY FUND	Expenditure	GENERAL GOVERNMENT	GENERAL GOVERNMENT	General Government	28,985	48,302	15,000	100,000
		GENERAL GOVERNMENT Total			**28,985**	**48,302**	**15,000**	**100,000**
	Expenditure Total				28,985	48,302	15,000	100,000
	Revenue	GENERAL GOVERNMENT	GENERAL GOVERNMENT	Intergovernmental	0	(16,109)	0	0
				Investment Income	176	6	(400)	(500)
				Miscellaneous	(400)	0	0	0
				Property taxes	(14,909)	(14,967)	(15,000)	(15,000)
				Refunds and Reimbursements	0	(5,600)	0	0
				Sale of property	0	(870)	0	0
				Transfers In	(23,750)	0	0	(71,500)
		GENERAL GOVERNMENT Total			**(38,883)**	**(37,540)**	**(15,400)**	**(87,000)**
	Revenue Total				(38,883)	(37,540)	(15,400)	(87,000)
TECHNOLOGY FUND Total					**(9,898)**	**10,762**	**(400)**	**13,000**
EMERGENCY MANAGEME	Expenditure	PUBLIC SAFETY	EMERGENCY MANAGEMENT	Public safety	4,237	0	0	0

CITY OF Sartell MINNESOTA

City of Sartell 2023 Proposed Budget

Account Fund	Account Type	Department	Division	Category	Sum of 2020 Amt	Sum of 2021 Amt	Sum of 2022 Budget	Sum of 2023 Budget
		PUBLIC SAFETY Total			**4,237**	**0**	**0**	**0**
	Expenditure Total				4,237	0	0	0
	Revenue	PUBLIC SAFETY	EMERGENCY MANAGEMENT	Investment Income	(79)	(19)	(150)	(350)
				Miscellaneous	0	42	0	0
				Property taxes	(5,966)	(5,987)	(6,000)	(6,000)
				Transfers In	0	0	0	0
		PUBLIC SAFETY Total			**(6,045)**	**(5,964)**	**(6,150)**	**(6,350)**
	Revenue Total				(6,045)	(5,964)	(6,150)	(6,350)
EMERGENCY MANAGEMENT FUND Total					**(1,808)**	**(5,964)**	**(6,150)**	**(6,350)**
STREET FUND	Expenditure	PUBLIC WORKS	STREETS & ROADWAYS	Interest	247,650	12,000	0	0
				Issuance of debt	0	0	0	0
				Principal	400,000	400,000	0	0
				Public works	23,960	177,503	725,000	2,215,000
				Transfers out	801,500	712,230	954,423	1,815,785
		PUBLIC WORKS Total			**1,473,110**	**1,301,733**	**1,679,423**	**4,030,785**
	Expenditure Total				1,473,110	1,301,733	1,679,423	4,030,785
	Revenue	PUBLIC WORKS	STREETS & ROADWAYS	Bond premium	0	0	0	0
				Franchise fees	(614,926)	(607,943)	(623,750)	(650,000)
				Intergovernmental	(826,875)	(948,628)	(1,000,000)	(1,000,000)
				Investment Income	(65,683)	(4,358)	(30,000)	(37,000)
				Miscellaneous	0	0	0	0
				Property taxes	(170,319)	(170,247)	(170,500)	(600,000)
				Special assessments	(12,150)	(15,406)	0	(5,000)
				Transfers In	(151,868)	0	0	0
		PUBLIC WORKS Total			**(1,841,821)**	**(1,746,581)**	**(1,824,250)**	**(2,292,000)**
	Revenue Total				(1,841,821)	(1,746,581)	(1,824,250)	(2,292,000)
STREET FUND Total					**(368,711)**	**(444,848)**	**(144,827)**	**1,738,785**
PINECONE ROAD 2018	Expenditure	COMMUNITY/ECON DEV	COMMUNITY DEVELOPMENT	Community and economic developmer	49,868	(4,714)	0	0
				Issuance of debt	0	0	0	0
				Transfers out	0	74,777	0	0
		COMMUNITY/ECON DEV Total			**49,868**	**70,063**	**0**	**0**
	Expenditure Total				49,868	70,063	0	0
	Revenue	COMMUNITY/ECON DEV	COMMUNITY DEVELOPMENT	Bond premium	0	0	0	0
				Intergovernmental	0	0	0	0
				Investment Income	(274)	0	0	0
				Refunds and Reimbursements	0	0	0	0
				Special assessments	0	0	0	0
		COMMUNITY/ECON DEV Total			**(274)**	**0**	**0**	**0**
	Revenue Total				(274)	0	0	0
PINECONE ROAD 2018 Total					**49,593**	**70,063**	**0**	**0**
2017A SALES TAX ABATEI	Expenditure	CULTURE & RECREATION	PARKS	Issuance of debt	0	0	0	0
				Parks and recreation	894,231	(211)	0	0
				Transfers out	407,000	0	0	0
		CULTURE & RECREATION Total			**1,301,231**	**(211)**	**0**	**0**
	Expenditure Total				1,301,231	(211)	0	0

City of Sartell 2023 Proposed Budget

Account Fund	Account Type	Department	Division	Category	Sum of 2020 Amt	Sum of 2021 Amt	Sum of 2022 Budget	Sum of 2023 Budget
	Revenue	CULTURE & RECREATION	PARKS	Bond premium	0	0	0	0
				Contributions and donations	(750)	0	0	0
				Intergovernmental	(126,900)	(14,000)	0	0
				Investment Income	(2,199)	0	0	0
				Refunds and Reimbursements	(6,748)	0	0	0
				Transfers In	0	(90,799)	0	0
		CULTURE & RECREATION Total			**(136,597)**	**(104,799)**	**0**	**0**
	Revenue Total				(136,597)	(104,799)	0	0
2017A SALES TAX ABATEMENT Total					**1,164,633**	**(105,009)**	**0**	**0**
PUBLIC SAFETY FACILITY	Expenditure	PUBLIC SAFETY	PUBLIC SAFETY	Issuance of debt	0	0	0	0
				Public safety	3,105,599	786	0	0
				Transfers out	0	502,924	0	0
		PUBLIC SAFETY Total			**3,105,599**	**503,710**	**0**	**0**
	Expenditure Total				3,105,599	503,710	0	0
	Revenue	PUBLIC SAFETY	PUBLIC SAFETY	Bond premium	0	0	0	0
				Investment Income	(12,948)	0	0	0
				Transfers In	0	0	0	0
		PUBLIC SAFETY Total			**(12,948)**	**0**	**0**	**0**
	Revenue Total				(12,948)	0	0	0
PUBLIC SAFETY FACILITY Total					**3,092,651**	**503,710**	**0**	**0**
19TH AVENUE SOUTH	Expenditure	COMMUNITY/ECON DEV	COMMUNITY DEVELOPMENT	Community and economic developmer	144,216	671,833	0	3,200,000
				Issuance of debt	0	0	0	0
		COMMUNITY/ECON DEV Total			**144,216**	**671,833**	**0**	**3,200,000**
	Expenditure Total				144,216	671,833	0	3,200,000
	Revenue	COMMUNITY/ECON DEV	COMMUNITY DEVELOPMENT	Bond premium	0	0	0	0
				Intergovernmental	0	(34,109)	0	(600,000)
				Investment Income	1,032	2,124	0	0
				Refunds and Reimbursements	0	0	0	0
				Special assessments	0	0	0	0
				Transfers In	0	0	0	(1,033,652)
		COMMUNITY/ECON DEV Total			**1,032**	**(31,985)**	**0**	**(1,633,652)**
	Revenue Total				1,032	(31,985)	0	(1,633,652)
19TH AVENUE SOUTH Total					**145,247**	**639,848**	**0**	**1,566,348**
PUBLIC SAFETY FACILITY I	Expenditure	PUBLIC SAFETY	PUBLIC SAFETY	Issuance of debt	22,797	0	0	0
				Public safety	2,435,315	26,523	0	0
				Transfers out	16,279	0	0	0
		PUBLIC SAFETY Total			**2,474,391**	**26,523**	**0**	**0**
	Expenditure Total				2,474,391	26,523	0	0
	Revenue	PUBLIC SAFETY	PUBLIC SAFETY	Bond premium	(1,348,055)	0	0	0
				Investment Income	(481)	0	0	0
				Transfers In	0	(502,924)	0	0
		PUBLIC SAFETY Total			**(1,348,536)**	**(502,924)**	**0**	**0**
	Revenue Total				(1,348,536)	(502,924)	0	0
PUBLIC SAFETY FACILITY PHASE 3 Total					**1,125,855**	**(476,401)**	**0**	**0**
TIF DISTRICT 5-2 (PHEASA	Expenditure	COMMUNITY/ECON DEV	COMMUNITY DEVELOPMENT	Community and economic developmer	23,718	26,002	27,250	30,500

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Account Fund	Account Type	Department	Division	Category	Sum of 2020 Amt	Sum of 2021 Amt	Sum of 2022 Budget	Sum of 2023 Budget
	COMMUNITY/ECON DEV Total				**23,718**	**26,002**	**27,250**	**30,500**
	Expenditure Total				23,718	26,002	27,250	30,500
	Revenue	COMMUNITY/ECON DEV	COMMUNITY DEVELOPMENT	Investment Income	(536)	(25)	(200)	(200)
				Tax increment	(25,072)	(26,863)	(28,000)	(28,000)
	COMMUNITY/ECON DEV Total				**(25,609)**	**(26,888)**	**(28,200)**	**(28,200)**
	Revenue Total				(25,609)	(26,888)	(28,200)	(28,200)
TIF DISTRICT 5-2 (PHEASANT) Total					**(1,890)**	**(886)**	**(950)**	**2,300**
TIF DISTRICT 5-4 (REKER)	Expenditure	COMMUNITY/ECON DEV	COMMUNITY DEVELOPMENT	Community and economic developmer	1,670	6,692	0	0
				Interest	0	0	0	0
				Transfers out	52,669	0	0	0
	COMMUNITY/ECON DEV Total				**54,339**	**6,692**	**0**	**0**
	Expenditure Total				54,339	6,692	0	0
	Revenue	COMMUNITY/ECON DEV	COMMUNITY DEVELOPMENT	Investment Income	(565)	(113)	0	0
				Tax increment	(102,644)	0	0	0
	COMMUNITY/ECON DEV Total				**(103,209)**	**(113)**	**0**	**0**
	Revenue Total				(103,209)	(113)	0	0
TIF DISTRICT 5-4 (REKER) Total					**(48,870)**	**6,579**	**0**	**0**
TIF DISTRICT 5-5 (BURL O	Expenditure	COMMUNITY/ECON DEV	COMMUNITY DEVELOPMENT	Community and economic developmer	30,080	31,801	33,550	33,600
				Interest	0	0	0	0
	COMMUNITY/ECON DEV Total				**30,080**	**31,801**	**33,550**	**33,600**
	Expenditure Total				30,080	31,801	33,550	33,600
	Revenue	COMMUNITY/ECON DEV	COMMUNITY DEVELOPMENT	Investment Income	(112)	(2)	(50)	(50)
				Tax increment	(32,105)	(33,232)	(35,000)	(35,000)
	COMMUNITY/ECON DEV Total				**(32,217)**	**(33,234)**	**(35,050)**	**(35,050)**
	Revenue Total				(32,217)	(33,234)	(35,050)	(35,050)
TIF DISTRICT 5-5 (BURL OAKS) Total					**(2,137)**	**(1,434)**	**(1,500)**	**(1,450)**
TIF DIST 5-6 (TOPPAN-ME	Expenditure	COMMUNITY/ECON DEV	COMMUNITY DEVELOPMENT	Community and economic developmer	1,447	88,812	96,550	95,100
	COMMUNITY/ECON DEV Total				**1,447**	**88,812**	**96,550**	**95,100**
	Expenditure Total				1,447	88,812	96,550	95,100
	Revenue	COMMUNITY/ECON DEV	COMMUNITY DEVELOPMENT	Investment Income	424	(68)	(200)	(200)
				Tax increment	(14,398)	(97,041)	(105,000)	(105,000)
	COMMUNITY/ECON DEV Total				**(13,974)**	**(97,109)**	**(105,200)**	**(105,200)**
	Revenue Total				(13,974)	(97,109)	(105,200)	(105,200)
TIF DIST 5-6 (TOPPAN-MERRILL) Total					**(12,528)**	**(8,297)**	**(8,650)**	**(10,100)**
2019 EAST SIDE RECON P	Expenditure	PUBLIC WORKS	STREETS & ROADWAYS	Issuance of debt	0	0	0	0
				Public works	(306,911)	0	0	0
				Transfers out	0	0	0	0
	PUBLIC WORKS Total				**(306,911)**	**0**	**0**	**0**
	Expenditure Total				(306,911)	0	0	0
	Revenue	PUBLIC WORKS	STREETS & ROADWAYS	Bond premium	0	0	0	0
				Investment Income	(176)	0	0	0
				Refunds and Reimbursements	0	0	0	0
				Transfers In	(176,932)	(2,987)	0	0
	PUBLIC WORKS Total				**(177,107)**	**(2,987)**	**0**	**0**
	Revenue Total				(177,107)	(2,987)	0	0

CITY OF Sartell MINNESOTA

City of Sartell 2023 Proposed Budget

Account Fund	Account Type	Department	Division	Category	Sum of 2020 Amt	Sum of 2021 Amt	Sum of 2022 Budget	Sum of 2023 Budget
2019 EAST SIDE RECON PROJECT Total					**(484,018)**	**(2,987)**	**0**	**0**
2020 EAST SIDE RECON P	Expenditure	PUBLIC WORKS	STREETS & ROADWAYS	Issuance of debt	29,269	0	0	0
				Public works	1,826,469	45,149	0	0
				Transfers out	203,664	2,987	0	0
		PUBLIC WORKS Total			**2,059,401**	**48,137**	**0**	**0**
	Expenditure Total				2,059,401	48,137	0	0
	Revenue	PUBLIC WORKS	STREETS & ROADWAYS	Bond premium	(2,139,462)	0	0	0
				Investment Income	(490)	(556)	0	0
				Refunds and Reimbursements	0	0	0	0
				Transfers In	0	0	0	0
		PUBLIC WORKS Total			**(2,139,952)**	**(556)**	**0**	**0**
	Revenue Total				(2,139,952)	(556)	0	0
2020 EAST SIDE RECON PROJECT Total					**(80,551)**	**47,581**	**0**	**0**
2020 SRTS & SAFE STREE	Expenditure	PUBLIC WORKS	STREETS & ROADWAYS	Issuance of debt	24,185	0	0	0
				Public works	1,564,746	51,081	0	0
				Transfers out	20,362	0	0	0
		PUBLIC WORKS Total			**1,609,293**	**51,081**	**0**	**0**
	Expenditure Total				1,609,293	51,081	0	0
	Revenue	PUBLIC WORKS	STREETS & ROADWAYS	Bond premium	(1,630,727)	0	0	0
				Intergovernmental	(199,176)	0	0	0
				Investment Income	304	(106)	0	0
				Transfers In	0	0	0	0
		PUBLIC WORKS Total			**(1,829,599)**	**(106)**	**0**	**0**
	Revenue Total				(1,829,599)	(106)	0	0
2020 SRTS & SAFE STREETS Total					**(220,307)**	**50,975**	**0**	**0**
2021 SOUTH TRANSPORT	Expenditure	COMMUNITY/ECON DEV	COMMUNITY DEVELOPMENT	Community and economic developmer	18,721	373,539	0	1,200,000
		COMMUNITY/ECON DEV Total			**18,721**	**373,539**	**0**	**1,200,000**
	Expenditure Total				18,721	373,539	0	1,200,000
	Revenue	COMMUNITY/ECON DEV	COMMUNITY DEVELOPMENT	Intergovernmental	0	(365,231)	0	0
				Investment Income	34	672	0	0
				Transfers In	0	0	0	(1,140,000)
		COMMUNITY/ECON DEV Total			**34**	**(364,560)**	**0**	**(1,140,000)**
	Revenue Total				34	(364,560)	0	(1,140,000)
2021 SOUTH TRANSPORTATION Total					**18,755**	**8,979**	**0**	**60,000**
2022 PROPERTY DEVELOF	Expenditure	COMMUNITY/ECON DEV	COMMUNITY DEVELOPMENT	Community and economic developmer	0	0	0	0
		COMMUNITY/ECON DEV Total			**0**	**0**	**0**	**0**
	Expenditure Total				0	0	0	0
	Revenue	COMMUNITY/ECON DEV	COMMUNITY DEVELOPMENT	Intergovernmental	0	0	0	0
				Investment Income	0	0	0	0
				Transfers In	0	0	0	0
		COMMUNITY/ECON DEV Total			**0**	**0**	**0**	**0**
	Revenue Total				0	0	0	0
2022 PROPERTY DEVELOPMENT Total					**0**	**0**	**0**	**0**
WATER FUND	Expenditure	ENTERPRISES	ADMINISTRATION	Other services and charges	70,888	91,726	98,736	102,331
				Professional services	10,306	22,592	23,639	24,111

Account Fund	Account Type	Department	Division	Category	Sum of 2020 Amt	Sum of 2021 Amt	Sum of 2022 Budget	Sum of 2023 Budget
				Salaries and benefits	114	16,786	51,370	52,398
				Supplies and maintenance	11,218	13,704	12,444	12,693
				Transfers out	36,687	37,787	40,000	42,400
			WATER	Interest expense	223,894	204,079	216,865	249,966
				Issuance of debt	5,223	0	0	0
				Other services and charges	42,478	25	2,040	2,081
				Principal	0	0	935,877	963,589
			WATER DEPARTMENT	Depreciation	974,155	1,002,111	0	0
				Issuance of debt	0	0	0	0
				Other services and charges	46,090	56,174	62,589	63,841
				Professional services	68,143	85,439	86,700	88,434
				Salaries and benefits	514,915	537,568	477,133	486,675
				Supplies and maintenance	313,022	484,622	921,720	643,454
				Transfers out	286,488	0	187,000	712,947
				Utilities and telephone	138,894	148,659	142,720	145,574
		ENTERPRISES Total			**2,742,515**	**2,701,273**	**3,258,833**	**3,590,494**
	Expenditure Total				2,742,515	2,701,273	3,258,833	3,590,494
	Revenue	ENTERPRISES	ADMINISTRATION	Refunds and Reimbursements	(14,619)	(39,273)	(10,000)	(10,000)
			WATER	Bond premium	(0)	0	0	0
				Capital contributions	(459,917)	(353,668)	0	0
				Charges for Services	(2,563,898)	(3,219,210)	(2,577,043)	(3,341,023)
				Intergovernmental	(7,439)	(8,770)	0	0
				Investment Income	(75,368)	(3,488)	(32,329)	(36,830)
				Loss on disposal of asset	0	459,918	0	0
				Refunds and Reimbursements	(16,761)	(43,969)	0	0
				Transfers In	(24,600)	0	0	0
		ENTERPRISES Total			**(3,162,602)**	**(3,208,459)**	**(2,619,372)**	**(3,387,852)**
	Revenue Total				(3,162,602)	(3,208,459)	(2,619,372)	(3,387,852)
WATER FUND Total					**(420,087)**	**(507,186)**	**639,461**	**202,642**
SEWER FUND	Expenditure	ENTERPRISES	ADMINISTRATION	Other services and charges	4,284	1,012	5,610	7,342
				Professional services	3,126	3,444	3,513	3,583
				Salaries and benefits	71,945	36,844	56,930	58,070
				Supplies and maintenance	11,045	12,190	12,036	12,277
				Transfers out	36,687	37,787	40,000	42,400
				Utilities and telephone	0	0	0	0
			SEWER	Issuance of debt	13,739	0	0	0
				Other services and charges	6,216	0	0	0
			SEWER DISPOSAL	Depreciation	985,005	1,040,701	0	0
				Other services and charges	0	0	0	0
				Sewer treatment	766,510	798,640	795,600	811,512
			SEWER MAINTENANCE	Interest expense	265,958	249,033	18,234	180,240
				Other services and charges	27,074	25,506	25,324	25,830
				Principal	0	0	160,000	385,000
				Professional services	94,034	152,335	219,300	223,686
				Salaries and benefits	132,813	140,237	143,311	146,177

City of Sartell 2023 Proposed Budget

Account Fund	Account Type	Department	Division	Category	Sum of 2020 Amt	Sum of 2021 Amt	Sum of 2022 Budget	Sum of 2023 Budget
				Supplies and maintenance	277,099	252,965	1,877,671	1,699,259
				Transfers out	65,000	0	180,000	295,547
				Utilities and telephone	57,026	64,847	51,100	52,122
		ENTERPRISES Total			**2,817,561**	**2,815,541**	**3,588,629**	**3,943,044**
	Expenditure Total				2,817,561	2,815,541	3,588,629	3,943,044
	Revenue	ENTERPRISES	SEWER	Bond premium	0	0	0	0
				Capital contributions	(436,189)	(312,203)	0	0
				Charges for Services	(2,857,693)	(3,232,669)	(3,130,800)	(3,359,860)
				Fines and forfeitures	0	0	0	0
				Intergovernmental	(273)	(178)	0	0
				Investment Income	(34,254)	(1,628)	(13,748)	(18,755)
				Refunds and Reimbursements	(839)	(379)	(640,259)	0
				Transfers In	(82,495)	(234,225)	0	(231,050)
		ENTERPRISES Total			**(3,411,743)**	**(3,781,282)**	**(3,784,807)**	**(3,609,666)**
	Revenue Total				(3,411,743)	(3,781,282)	(3,784,807)	(3,609,666)
SEWER FUND Total					**(594,183)**	**(965,741)**	**(196,178)**	**333,378**
STORMWATER FUND	Expenditure	ENTERPRISES	STORM UTILITY	Depreciation	454,113	480,587	0	0
				Interest expense	0	0	17,850	60,183
				Issuance of debt	0	0	0	0
				Other services and charges	8,628	8,910	16,524	6,450
				Principal	0	0	215,000	0
				Professional services	85,438	29,397	44,313	80,083
				Salaries and benefits	13,911	9,931	16,830	17,167
				Supplies and maintenance	44,019	55,249	731,959	186,040
				Transfers out	36,687	272,012	40,000	1,027,102
				Utilities and telephone	0	0	0	0
		ENTERPRISES Total			**642,796**	**856,086**	**1,082,476**	**1,377,026**
	Expenditure Total				642,796	856,086	1,082,476	1,377,026
	Revenue	ENTERPRISES	STORM UTILITY	Bond premium	0	0	0	0
				Capital contributions	(581,343)	(392,009)	0	0
				Charges for Services	(563,884)	(600,423)	(510,000)	(529,000)
				Investment Income	(37,718)	(1,149)	(13,608)	(14,980)
				Refunds and Reimbursements	0	0	0	0
				Sale of property	123,571	0	0	0
				Transfers In	(82,062)	0	0	0
		ENTERPRISES Total			**(1,141,436)**	**(993,581)**	**(523,608)**	**(543,980)**
	Revenue Total				(1,141,436)	(993,581)	(523,608)	(543,980)
STORMWATER FUND Total					**(498,640)**	**(137,495)**	**558,868**	**833,045**

Sartell

STAFF MEMO

Lead Department and Contact: Community Development – Theisen / Saehr	**Meeting Date:** December 12, 2022	**Agenda Item No.** **09b**
Agenda Section: Public Hearing	**Goal Area:** Proactive Development	**Item:** Preliminary and Final Plat – Watab Creek

PREVIOUS COUNCIL REVIEW OR ACTION: Approved Annexation Petition on September 19, 2022.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: Planning Commission approval on December 5th, 2022.

BACKGROUND:

Applicant Information:	Amy Legatt
Current Zoning:	R-1 Single Family Residence District
Requested Plan:	Two (2) Single Family Residential lots
Location:	1st Street North & 19th Ave N / PID: 92.56578.0902

PRELIMINARY AND FINAL PLAT

Watab Creek

Lot 1: 3.29 Acres, Lot 2: 2.34 Acres – Total 6.01 Acres with .38 acres for road right-of-way

Setbacks proposed – Front 30', side 10', rear 30'. All other typical R-1 Single Family Residential performance standards will be followed for this development.

Conditions of approval should include, but not limited to:

A. COMM/IND: that site plans must be submitted and approved which conform to typical R-1 (Single Family Residential District) standards for development, in addition to the site design standards for those projects.
B. That all comments by zoning, engineering, police, and/or fire must be resolved to the satisfaction of the City to be evidenced by written notice to procced issued by the City.
C. That the developer/owner will be required to obtain a NPDES Phase II (Construction Site) permit from the MPCA prior to the start of construction.
D. That the Developer submit an approved wetland delineation report prior to the start of construction.
E. This development is not subject to storm trunk, water or sanitary fees as City utilities do not service this area currently. The parcel will be assessed for utilities once they become available.
F. This development is subject to park dedication fees based on Single Family residence ($978) per lot.

RECURRING REQUEST: No.

PROPOSED BUDGET/FISCAL IMPACT: Development fees will be due prior to recording on the Final Plat.

OPPORTUNITY COST IF APPROVED: None.

ACTIONS REQUESTED: Motion and 2nd to approve the Resolution of the Preliminary and Final plat for Watab Creek.

ATTACHMENTS: Preliminary Plat, Final Plat, Preliminary and Final Plat Resolution, and Supporting Documents.

RESOLUTION NO._____

RESOLUTION APPROVING PRELIMINARY AND FINAL PLAT
WATAB CREEK

WHEREAS, a Public Hearing was held on the Preliminary Plat of Watab Creek on December 12, 2022, at which time all persons wishing to be heard regarding the matter were given an opportunity to be heard; and

WHEREAS, Planning Commission of Sartell reviewed and approved the Preliminary and Final Plat on December 5, 2022; and

WHEREAS, a Preliminary and Final Plat for Watab Creek has been submitted, which indicates that no significant changes within that portion of the Preliminary Plat, is included in the Final Plat.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SARTELL, MINNESOTA: That the Preliminary and Final Plat for Watab Creek be approved with the following conditions:

- **A.** COMM/IND: that site plans must be submitted and approved which conform to typical R-1 (Single Family Residential District) standards for development, in addition to the site design standards for those projects.
- **B.** The property is legally described as shown in **Exhibit A.**
- **C.** That all comments by zoning, engineering, police, and/or fire **(Exhibit B)** must be resolved to the satisfaction of the City to be evidenced by written notice to proceed issued by the City.
- **D.** That the developer/owner will be required to obtain a NPDES Phase II (Construction Site) permit from the MPCA prior to the start of construction, if applicable.
- **E.** The Developer submitted an approved wetland delineation report.
- **F.** This development is not subject to storm trunk, water or sanitary fees as City utilities do not service this area currently. The parcel will be assessed for utilities once they become available.
- **G.** This development is subject to park dedication fees based on Single Family residence ($978) per lot.

ADOPTED BY THE SARTELL CITY COUNCIL THIS 12th DAY OF DECEMBER 2022.

_____
Mayor

ATTEST:

_____
City Administrator

CITY SEAL:

THIS INSTRUMENT DRAFTED BY:
City of Sartell
125 Pinecone Road North
Sartell, MN 56377
(320) 253-2171

EXHIBIT A
Legal Description

The Land referred to herein below is situated in the County of Stearns, State of Minnesota, and is described as follows:

That part of the Northeast Quarter of the Southeast Quarter of Section 19, Township 125, Range 28, Stearns County, Minnesota, described as follows: Beginning at the southwest corner of said Northeast Quarter of the Southeast Quarter; thence North 88 degrees 43 minutes 08 seconds East, assumed bearing, along the south line of said Northeast Quarter of the Southeast Quarter, 650.00 feet; thence North 00 degrees 00 minutes 40 seconds West, parallel with the east line of said Northeast Quarter of the Southeast Quarter, 175.04 feet to the north line of the South 175.00 feet of said Northeast Quarter of the Southeast Quarter; thence North 88 degrees 43 minutes 08 seconds East, along the last described north line, 100.00 feet to a southwesterly corner Outlot C, TIFFANY MEADOWS, according to the recorded plat thereof, Stearns County, Minnesota; thence North 00 degrees 00 minutes 40 seconds West, along a westerly line of said Outlot C, TIFFANY MEADOWS, 229.96 feet (230.00 feet per Doc. No. 1640275) to a southerly line of the Park as dedicated in said TIFFANY MEADOWS; thence North 62 degrees 56 minutes 01 seconds West, along said southerly line of said Park, TIFFANY MEADOWS, 842.26 feet, to the most southwesterly corner of said Park, TIFFANY MEADOWS and also the west line of said Northeast Quarter of the Southeast Quarter; thence South 00 degrees 01 minutes 11 seconds East, along said west line of Northeast Quarter of the Southeast Quarter, 805.00 feet, to the point of beginning.

LESS AND EXCEPT

The West 234.70 feet of the Northeast Quarter of the Southeast Quarter of Section 19, Township 125, Range 28, Stearns County, Minnesota, lying southerly of TIFFANY MEADOWS, according to the recorded plat thereof, said Stearns County, Minnesota, said exception also known as DINGMAN ESTATES, according to the recorded plat thereof, said Stearns County, Minnesota.

EXHIBIT B
Staff Comments

Sartell

Preliminary & Final Plat Review
Watab Creek
Prepared by City of Sartell Community Development

Overall Site Plan Information

Applicant Information	Amy Legatt
Existing Zoning	R-1 Single Family Residential District
Proposed Land Use	R-1 Single Family Residential District
Total Lots Proposed	2 Single Family Residential lots
Total Area	6.01 acres – Lot 1: 3.29 & Lot 2: 2.34 acres
Review based on Preliminary Plat dated:	October 27, 2022

	R-1 Single Family Residential	Proposed on Preliminary Plat
Front Yard Setback	30 feet	30 feet
Side Yard Setback	10 feet	10 feet
Rear Yard Setback	30 feet	30 feet
Maximum total impervious surface	45%	**Please Provide**
Lot Width	75 feet base lot or 30 feet per unit lot width, no less than 26 feet unit lot width	Greater than 75 feet for both lots
Minimum Lot area per unit	9,500 square feet	Lot 1: 3.29 acres, Lot 2: 2.34 Acres

Planning Commission Comments

- The Planning Commission will review the Preliminary and Final Plat.
- The City Council will review the Preliminary and Final Plat.

Engineering & Public Works Comments

Provided are review comments for the Watab Creek Plat. These review comments are based on the submittal information received on 10/31/2022 that included:

- Preliminary and Final Plat

Plat Review Comments

1. Verify Wetland Setback requirements (10-18-10) are being met.

2. A 20-foot buffer will need to be maintained from delineated wetland. Buffer Area will need to consist of shrubbery, trees, and native grasses that are not mowed, fertilized or manicured)10-18-6).

3. The wetland and wetland buffer needs to be located within a drainage and utility easement.

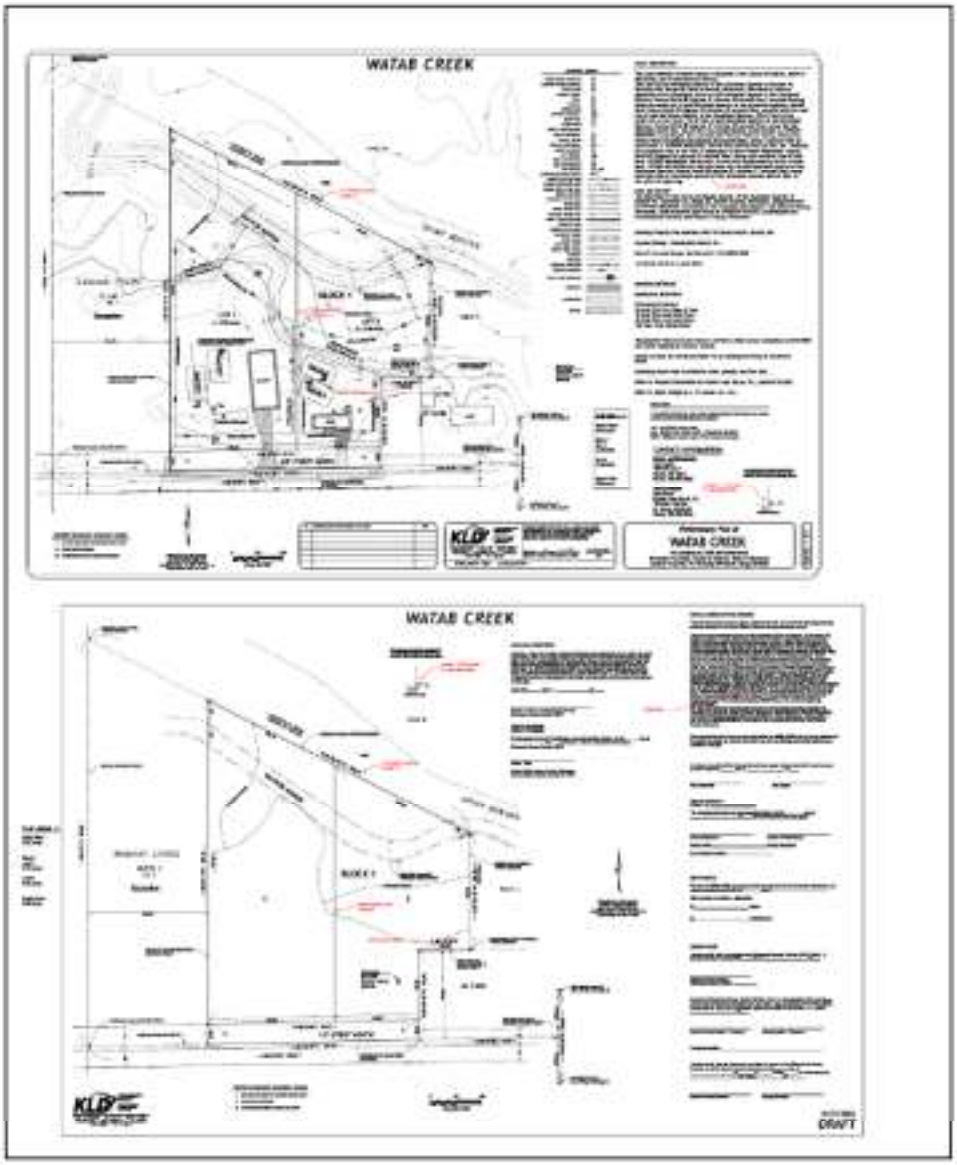
4. Wetland Buffer Markers (10-18-3) will need to be provided.

5. New building will need to meet the following vertical separation requirements. Future building and building pad elevations will need to be provided to ensure these requirements can be met.
   a. All structures must have a minimum basement floor elevation not less than two (2) feet above the FEMA 100-year flood elevation. (10-18-10)
   b. Buildings shall maintain a minimum building opening elevation of not less than three (3) feet above the calculated wetland and/or 100-year high water level. (11-3-7.C.13.a)
   c. Buildings must have a minimum lowest opening elevation not less than two (2) feet above the Emergency Overflow Elevation.
   d. Buildings must have a minimum basement floor elevation of either four (4) feet above the currently observed groundwater elevations in the area or one (1) foot above the calculated wetland and/or pond 100-year high water level. (11-3-7.C.13.b.)

6. The Watab River corridor is shown on the Sartell Environmental Sensitive Area (ESA) maps, the impacts to the riparian area should be minimized.

7. The owner is responsible for applying for and meeting all applicable local, state, and federal permits. This includes, but is not limited to, any requirements, permits and approvals needed for septic sites and wells.

8. Update plat information as shown and below on the attached redlined copies.



City of Sartell | 125 Pinecone Rd. N. Sartell MN 56377 | www.sartellmn.com
Scott Saehr, Director of Community and Economic Development | scott.saehr@sartellmn.com | 320.258.7316
Kari Theisen, City Planner | kari.theisen@sartellmn.com | 320.258.7312

Planning and Zoning Comments

GENERAL NOTES:

- Each lot shall follow all requirements within the City of Sartell Wetland Ordinance (10-18).
  - An approved wetland delineation was submitted with the Preliminary and Final Plat.
  - All wetland buffer areas must be maintained as described within the Ordinance as to ensure the protection of the wetlands.
- Once a building permit is submitted for Lot 1, Block 1, it shall follow all current zoning standards at the time of submittal. No continued nonconforming use will be permitted.
  - At that time, the driveway surface must follow the Parking and Loading Requirements (10-10). All off-street parking and loading spaces, together with driveways, aisles and other circulation areas, shall be improved in a way as to provide a durable, dust-free hard surface constructed of concrete, asphalt, stone, brick pavers and porous pavers. All high-volume traffic areas shall have a hard surface.

LOT, YARD, AND, AND HEIGHT REQUIREMENTS (10-5C-6):

- Lot area and width exceed the minimum requirements.
- The potential building pad on lot 1 shall meet all zoning requirements, at the time at which the building permit is applied for.
- Please provide lot coverage for both lots.
  - Lot Coverage: building coverage shall not exceed thirty-five percent (35%) of a lot or plot of land. Total impervious surfaces shall not exceed forty-five (45%) of a lot or plot of land.

GENERAL BUILDING AND PERFORMANCE STANDARDS (10-5C-7):

- All single-family residences shall be similar in a appearance to normal wood, stucco, stone veneer or masonry material. Vinyl and metal siding is permitted with no exposed fasteners and overlapping in sections not wider than 12 inches.
- All accessory buildings shall have similar exterior material as, and be homogenous in design, to the principal structure. Similar exterior material shall be interpreted to include type and pattern of siding, same or complementary colors, roof pitch, and architectural style.

NONCONFORMING USES (10-13): There may exist lots, structures and uses of land and structures which were lawful before the current zoning code was passed or amended but which would be prohibited, regulated, or restricted. It is the intent of the nonconforming code to permit the nonconformities to continue until they are removed, nut not to encourage their survival.

- Nonconforming Structures (10-13-4):
  - Where a lawful structure exists after the effective date of the adoption or amendment of the Ordinance that could not be built under the terms of this title or by any reason of restrictions on area, lot coverage, height, yard, or other characteristics of the structure or its location on the lot, such structure may be continued so long as it is remaining otherwise lawful, subject to the following provisions:

- Increased nonconformity: No such structure may be enlarged or altered in any way which increases its nonconformity.
- Destruction: should such structure be destroyed by fire, collapse, or explosion or act of God to an extent of more than fifty (50%) percent of its market value as computed by County Tax officials, it shall not be reconstructed except in conformity with the provisions on the title. If such structure is not destroyed by fifty (50%) and it is rebuilt, such rebuilding shall be commenced within six (6) months after the damage is done.
- Moving structure: should such structure be moved for any reason for any distance whatever, it shall thereafter conform with the regulations of the district in which it is located after it is moved.

WETLAND BUFFER MARKERS (10-18-13):

- When new development or redevelopment results in residential, industrial, or any business use, the developer must place markers at the upland boundary of the wetland buffer edge at least every 75 feet (or a minimum of one per lot).
- The markers shall be provided to the developer by the City at a cost established by the City.
- Proposed locations of signs shall be shown on grading or site plan. The plan shall be provided to the City Engineer or other appropriate staff for review and approval.
    - No plan submitted with sign placement at this time.

IDENTIFICATION (11-6-12):

- Every buildable lot shall be identified by a sign that indicates the lot and block number and address, if available, which is approved by City Staff prior to issuing any building permits. These signs can be removed as lots are developed.

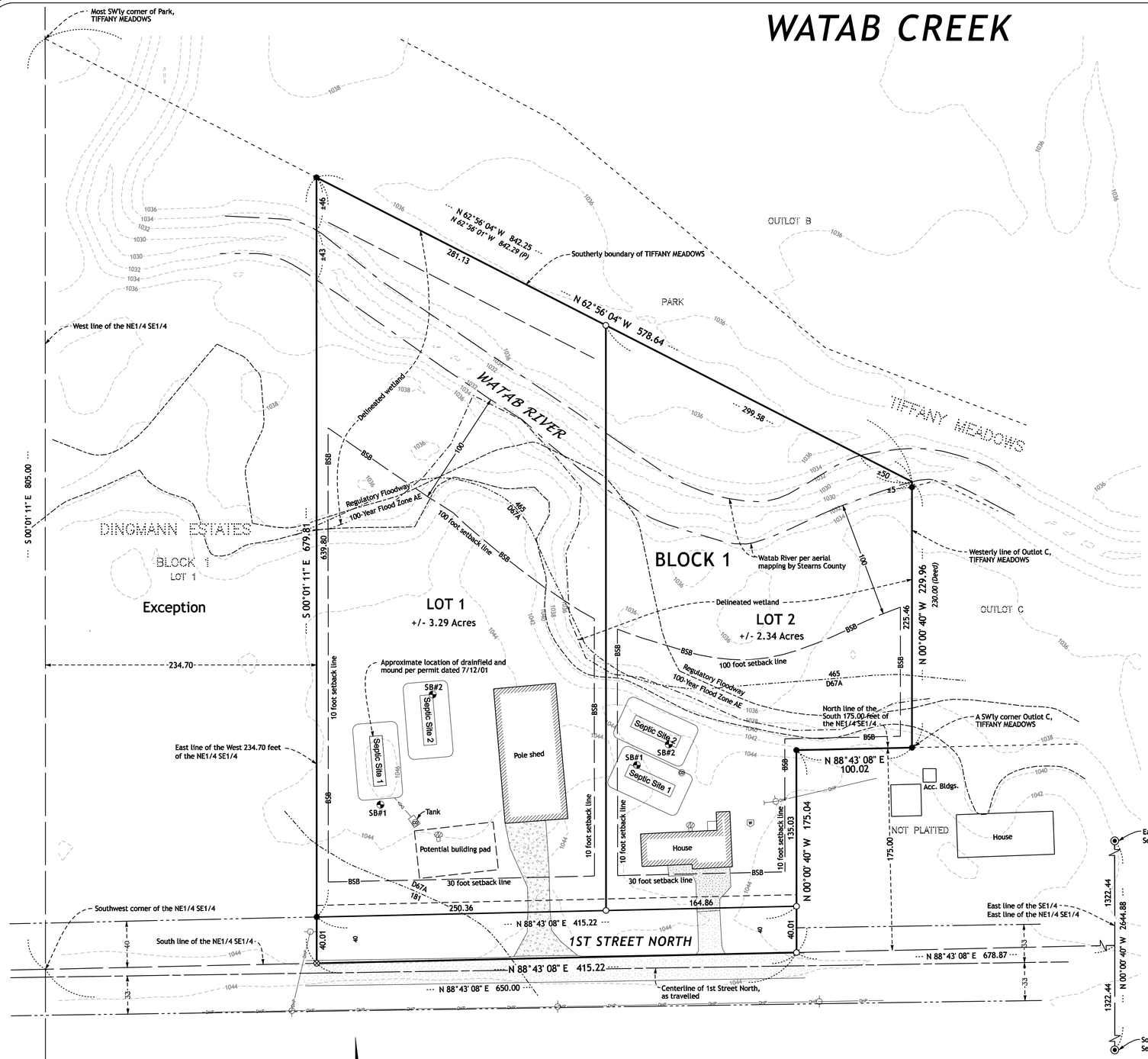
Traffic & Public Safety Comments

- No Comments.

Fire Comments

- No Comments at this time.

WATAB CREEK



MAPPING LEGEND

- STORM SEWER MANHOLE
- SANITARY SEWER MANHOLE
- CATCH BASIN
- CULVERT APRON
- WELL
- HYDRANT
- WATER VALVE
- UTILITY HANDHOLE (U)
- LIGHT POLE
- UTILITY POLE
- UTILITY POLE ANCHOR
- UTILITY PEDESTAL
- UTILITY METER
- TANK (AS SPECIFIED)
- SEWER CLEANOUT
- LIFT STATION (L)
- TREE (DECIDUOUS)
- TREE (EVERGREEN)
- SOIL BORING (SB#)
- SURFACE DRAINAGE ARROW
- BURIED ELECTRIC LINE (P-BUR)
- BURIED TELEPHONE LINE (T-BUR)
- BURIED FIBER OPTIC LINE (F/O -BUR)
- BURIED GAS LINE (G)
- OVERHEAD POWER LINE (OHP)
- WATER LINE
- STORM SEWER PIPE
- SANITARY SEWER PIPE
- CONC. CURB & GUTTER
- PROPERTY LINE
- CONTROLLED ACCESS
- CHAINLINK FENCE (XC)
- WOOD FENCE
- BARB WIRE FENCE
- WOVEN WIRE FENCE (XB)
- TREELINE
- WETLAND
- EXISTING CONTOURS (1091)
- BUILDING SETBACK (BSB)
- SOILS TYPE BOUNDARY (D67A / D67B)
- CONCRETE
- BITUMINOUS
- GRAVEL

BENCHMARK:
Top of Well
Elevation= 1045.29
(NAVD 88)

PLAT AREAS (+/-)

Entire Plat =
6.01 Acres

Block 1
Lot 1=
3.29 Acres

Lot 2=
2.34 Acres

ROAD R/W=
0.38 Acres

LEGAL DESCRIPTION

The Land referred to herein below is situated in the County of Stearns, State of Minnesota, and is described as follows:
That part of the Northeast Quarter of the Southeast Quarter of Section 19, Township 125, Range 28, Stearns County, Minnesota, described as follows: Beginning at the southwest corner of said Northeast Quarter of the Southeast Quarter; thence North 88 degrees 43 minutes 08 seconds East, assumed bearing, along the south line of said Northeast Quarter of the Southeast Quarter, 650.00 feet; thence North 00 degrees 00 minutes 40 seconds West, parallel with the east line of said Northeast Quarter of the Southeast Quarter, 175.04 feet to the north line of the South 175.00 feet of said Northeast Quarter of the Southeast Quarter; thence North 88 degrees 43 minutes 08 seconds East, along the last described north line, 100.00 feet to a southwesterly corner Outlot C, TIFFANY MEADOWS, according to the recorded plat thereof, Stearns County, Minnesota; thence North 00 degrees 00 minutes 40 seconds West, along a westerly line of said Outlot C, TIFFANY MEADOWS, 229.96 feet (230.00 feet per Doc. No. 1640275) to a southerly line of the Park as dedicated in said TIFFANY MEADOWS; thence North 62 degrees 56 minutes 01 seconds West, along said southerly line of said Park, TIFFANY MEADOWS, 842.26 feet, to the most southwesterly corner of said Park, TIFFANY MEADOWS and also the west line of said Northeast Quarter of the Southeast Quarter; thence South 00 degrees 01 minutes 11 seconds East, along said west line of Northeast Quarter of the Southeast Quarter, 805.00 feet, to the point of beginning.

LESS AND EXCEPT
The West 234.70 feet of the Northeast Quarter of the Southeast Quarter of Section 19, Township 125, Range 28, Stearns County, Minnesota, lying southerly of TIFFANY MEADOWS, according to the recorded plat thereof, said Stearns County, Minnesota, said exception also known as DINGMAN ESTATES, according to the recorded plat thereof, said Stearns County, Minnesota.

Existing Property Site Address: 2051 1st Street North, Sartell, MN

Current Zoning = Residential District R-1

Part of currrent County Tax Parcel ID = 92.56578.0902

1st Street North is a Local Road

BUILDING SETBACKS

Residential DistrictR-1

Principal Structures:
30 feet from the Right of Way
10 feet from side yard lines
30 feet from rear yard lines
100 feet from Watab River

Topographic features shown hereon are from a field survey completed on 8/8/2022 and LIDAR Mapping by Stearns County.

Access to each lot will be provided via an existing driveway to 1st Street North.

Existing ground cover is primarily trees, grasses, and low land.

Refer to Wetland Delineation by Kramer Leas DeLeo, P.C., dated 8/2/2022

Refer to Septic Design by C. W. Lunser Co., Inc..

SOILS DATA

The USDA Soil Survey soil types indicated for this area are shown on the plat and described as follows:

181 Litchfield loamy sand
465 Kalmarville sandy loam, frequently flooded
D67A Hubbard loamy sand, 0 to 2 percent slopes

CONTACT INFORMATION

Owner and Developer-
Amy Legatt
1000 5th Ave E
Sartell, MN 56377
Phone: 320-291-0882

Land Surveyor-
Sam DeLeo
Kramer Leas DeLeo, P.C.
13 North 11th Ave.
St. Cloud, MN 56303
Phone: 320-259-1266

THE DRAINAGE AND UTILITY EASEMENTS TO BE DEDICATED AS PART OF THIS PLAT ARE SHOWN AS THUS UNLESS OTHERWISE NOTED:



PROPERTY BOUNDARY MONUMENT LEGEND

- SET IRON PIPE WITH CAP STAMPED "DELEO 40341"
- FOUND IRON MONUMENT
- GOVERNMENT SECTION CORNER MONUMENT

ORIENTATION OF THIS BEARING SYSTEM ASSUMES THAT THE EAST LINE OF THE SOUTHEAST QUARTER OF SEC. 19, TWP. 125, RNG. 28 BEARS NORTH 00°00' 40" WEST

0 50 100
SCALE IN FEET

NO.	REVISIONS SINCE INITIAL DATE OF 10/27/2022	DATE

KLD
1120 Industrial Park Road Brainerd, MN 56401 218-829-5333
13 North 11th Avenue St. Cloud, MN 56303 320-259-1266
KRAMER LEAS DELEO
SURVEYING • ENGINEERING • PLANNING
BRAINERD ST. CLOUD

I HEREBY CERTIFY THAT THIS PLAN, SURVEY, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

Signature: Samuel J. DeLeo 10/27/2022
Samuel J. DeLeo, MN License No. 40341 Date

PROJECT NO. LEGAA2201

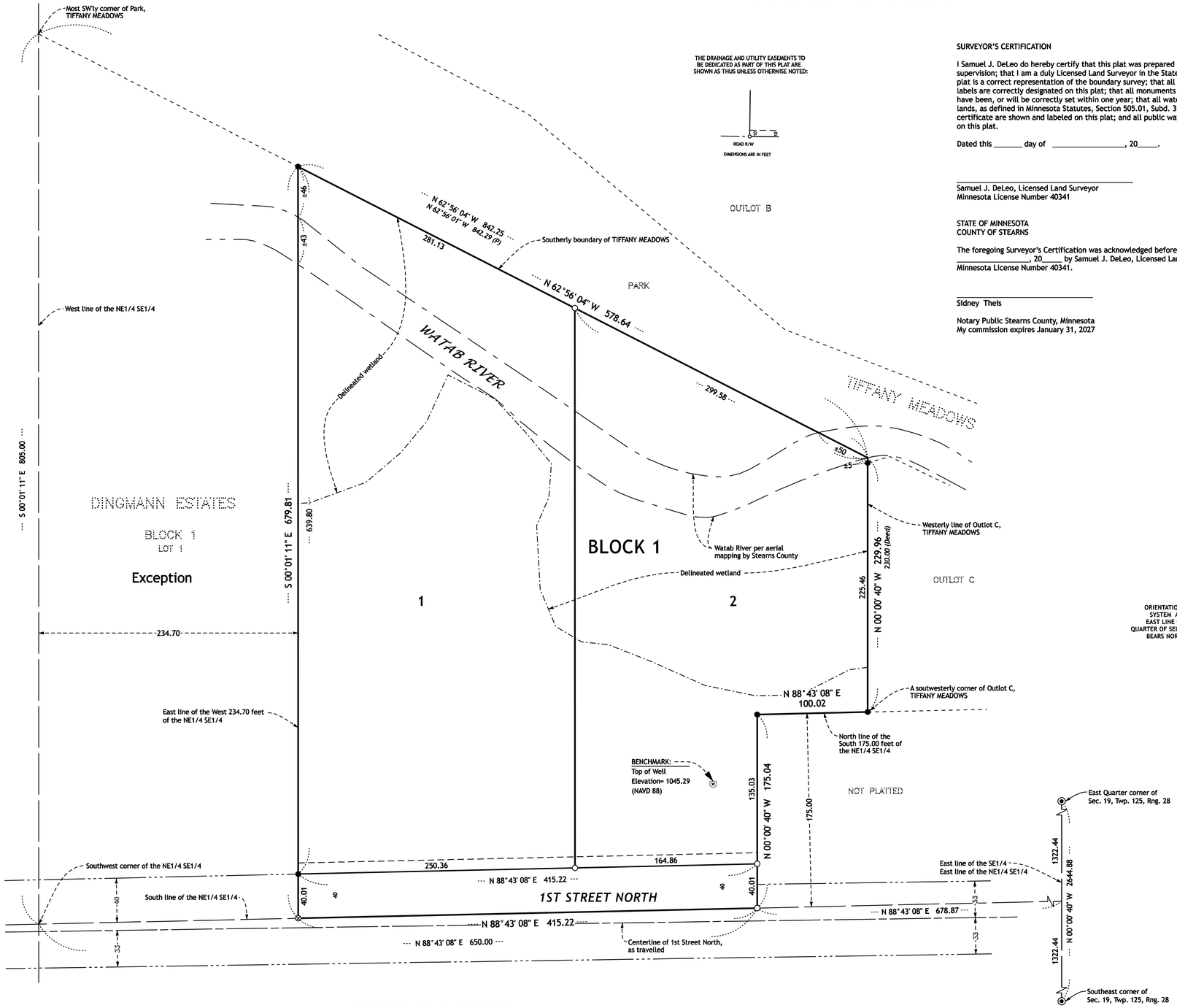
Preliminary Plat of

WATAB CREEK

For property at: 2051 1st Street North
Township of Le Sauk, County of Stearns, State of Minnesota
Located in Section 19, Township 125 North, Range 28 West

Sheet No. 1 of 1

WATAB CREEK



PLAT AREAS +/-

Entire Plat =
6.01 Acres

Block 1
Lot 1=
3.29 Acres

Lot 2=
2.34 Acres

ROAD R/W=
0.38 Acres

PROPERTY BOUNDARY MONUMENT LEGEND

- ○ SET IRON PIPE WITH CAP STAMPED "DELEO 40341"
- ● FOUND IRON MONUMENT
- ◉ GOVERNMENT SECTION CORNER MONUMENT

KLD
1120 Industrial Park Road
Brainerd, MN 56401
218-828-5333
13 North 11th Avenue
St. Cloud, MN 56303
320-259-1298
KRAMER LEAS DELEO
SURVEYING • ENGINEERING • PLANNING
BRAINERD ST. CLOUD

SURVEYOR'S CERTIFICATION

I Samuel J. DeLeo do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this _____ day of _____, 20____.

_____
Samuel J. DeLeo, Licensed Land Surveyor
Minnesota License Number 40341

STATE OF MINNESOTA
COUNTY OF STEARNS

The foregoing Surveyor's Certification was acknowledged before me this _____ day of _____, 20_____ by Samuel J. DeLeo, Licensed Land Surveyor, Minnesota License Number 40341.

_____
Sidney Theis

Notary Public Stearns County, Minnesota
My commission expires January 31, 2027

KNOW ALL PERSONS BY THESE PRESENTS:

That Paul Vanvoorhis and Amy Legatt, husband and wife, owners of the following described property situated in the City of Saerell, Stearns County, Minnesota to wit:

That part of the Northeast Quarter of the Southeast Quarter of Section 19, Township 125, Range 28, Stearns County, Minnesota, described as follows: Beginning at the southwest corner of said Northeast Quarter of the Southeast Quarter; thence North 88 degrees 43 minutes 08 seconds East, assumed bearing, along the south line of said Northeast Quarter of the Southeast Quarter, 650.00 feet; thence North 00 degrees 00 minutes 40 seconds West, parallel with the east line of said Northeast Quarter of the Southeast Quarter, 175.04 feet to the north line of the South 175.00 feet of said Northeast Quarter of the Southeast Quarter; thence North 88 degrees 43 minutes 08 seconds East, along the last described north line, 100.00 feet to a southwesterly corner Outlot C, TIFFANY MEADOWS, according to the recorded plat thereof, Stearns County, Minnesota; thence North 00 degrees 00 minutes 40 seconds West, along a westerly line of said Outlot C, TIFFANY MEADOWS, 229.96 feet (230.00 feet per Doc. No. 1640275) to a southerly line of the Park as dedicated in said TIFFANY MEADOWS; thence North 62 degrees 56 minutes 01 seconds West, along said southerly line of said Park, TIFFANY MEADOWS, 842.26 feet, to the most southwesterly corner of said Park, TIFFANY MEADOWS and also the west line of said Northeast Quarter of the Southeast Quarter; thence South 00 degrees 01 minutes 11 seconds East, along said west line of Northeast Quarter of the Southeast Quarter, 805.00 feet, to the point of beginning.
LESS AND EXCEPT
The West 234.70 feet of the Northeast Quarter of the Southeast Quarter of Section 19, Township 125, Range 28, Stearns County, Minnesota, lying southerly of TIFFANY MEADOWS, according to the recorded plat thereof, said Stearns County, Minnesota, said exception also known as DINGMAN ESTATES, according to the recorded plat thereof, said Stearns County, Minnesota.

Have caused the same to be surveyed and platted as WATAB CREEK and do hereby dedicate to the public for public use forever the public way and the drainage and utility easements as created by this plat.

In witness whereof said Paul Vanvoorhis and Amy Legatt, husband and wife, have hereunto set their hands this _____ day of _____, 20_____.

_____ _____
Paul Vanvoorhis Amy Legatt

STATE OF MINNESOTA
COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20_____ by Paul Vanvoorhis and Amy Legatt.

_____ _____
(Notary Signature) (Notary Printed Name)

Notary Public _____ County, Minnesota

My commission expires _____

CITY OF SARTELL

This plat of WATAB CREEK was approved and accepted by the City of Sartell, Minnesota, at a regular meeting thereof held this _____ day of _____, _____

CITY COUNCIL OF SARTELL, MINNESOTA:

By _____, Mayor

By _____, Administrator

STEARNS COUNTY

I hereby certify that in accordance with Minnesota Statutes, Section 505.021 Subd. 11, this plat has been examined this _____ day of_____, 20____.

_____
Stearns County Surveyor,
Minnesota License Number _____

Pursuant to Minnesota Statues, Section 505.021, Subd. 9, taxes payable in the year 20___ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this _____ day of _____, 20____.

_____ _____
Stearns County Auditor / Treasurer Deputy Auditor / Treasurer

Tax Parcel Number: _____

I hereby certify that this instrument was filed for record in the Office of the County Recorder in and for Stearns County, Minnesota on this _____ day of _____, 20_____ at _____ o'clock _____.M. as Document No. _____ in Plat Cabinet _____ No. _____.

_____ _____
Stearns County Recorder Deputy Recorder

10/27/2022
DRAFT

PRELIMINARY PLAT APPLICATION

125 Pinecone Road N
Sartell, MN 56377
Phone: 320-253-2171
Fax: 320-253-3337

DATE RECEIVED 11/30/22

FEE: **Residential: $800 + $35 per lot for first 80 lots; plus $90 County fee; plus $20 per lot each lot over 80**
Residential PUD/ESA: $900 + $35 per lot for first 80 lots; plus $90 County fee; plus $15 per lot each lot over 80
Comm/Industrial: $800 + $200 per lot for first 10 lots; plus $90 County fee; plus $50 per lot each lot over 10
Comm/Industrial PUD/ESA: $900 + $200 per lot for first 10 lots; plus $90 County fee; plus $50 per each lot over 10

This fee covers original review and second review. If additional plat draft reviews are required, supplemental fees to cover City staff and engineering time will be charged to the applicant.

==========

APPLICANT Sam DeLeo, Kramer Leas DeLeo

PHONE 320-259-1266 FAX _____ EMAIL DeLeo@KLDLAND.com

ADDRESS 13 11th Ave N.

CITY St. Cloud STATE MN ZIP 56303

FEE OWNER Paul Vanvoorhis and Amy Legatt Amy Legatt <algremax@gmail.com>

ADDRESS 1000 5th Ave E, Sartell, MN PHONE 320-291-0882 FAX _____

PROJECT/DEVELOPMENT NAME Watab Creek

PROJECT LOCATION 2105 1st Street N. Sartell

PROPERTY IDENTIFICATION NUMBER (PIN) 92.56578.0902

LEGAL DESCRIPTION OF PROPERTY (attach a separate document if necessary):

See Attached

PROCEDURE FOR PRELIMINARY PLAT APPROVAL

A. Following the pre-application meeting and following review of the concept plan, the applicant shall prepare a request for approval of the preliminary plat for the subdivision, as provided within this Ordinance. The request shall be filed with the City on an official application form. A fee as provided for by City Council Ordinance shall accompany such application. Such application shall also be accompanied by five (5) large-scale copies and twelve (12) reduced scale (not less than 11"x17") copies of a preliminary plat and supportive information in conformity with the requirements of this Ordinance. If, in the opinion of the Zoning Administrator, reduced scale drawings (11"x17") are determined to be illegible, the submission of larger scale materials shall be required. The scale of such materials shall be the minimum necessary to ensure legibility.

B. The applicant shall also supply proof of title and the legal description of the property for which the subdivision is requested, consisting of an abstract of title or registered property abstract currently certified together with any unrecorded documents whereby the petitioners acquire a legal ownership or equitable ownership interest and as applicable, supply documented authorization from the owner(s) of the property in question to proceed with the requested subdivision. The applicant shall also submit any necessary applications for variances from the provisions of this Ordinance, as set out in the subdivision ordinance and necessary variances from the provisions of the City of Sartell Zoning Ordinance (Title 10).

Required Information:

1. The proposed name of the subdivision; names shall not duplicate or be alike in pronunciation to the name of any plat theretofore recorded in Stearns/Benton County.

2. Location of boundary lines in relation to a known section, quarter section or quarter-quarter section lines comprising a legal description of the property.

3. Name, address, phone number and where applicable license number of the record owner(s), any agent having control of the land, the applicant, land surveyor, engineer and designer of the plan.

4. Graphic scale of one (1) inch to one hundred (100) feet, except as specifically approved by the Zoning Administrator.

5. North point and key map of the area, showing well-known geographical points for orientation including streets within a one-half (1/2) mile radius.

6. Date of preparation.

7. The legal description of the land contained within the subdivision including the total acreage of the proposed subdivision.

8. An indication as to which lands are registered torrens property or abstract property. If land is registered property, a registered land survey shall be required.

9. A list of any liens or encumbrances.

10. Elevation benchmarks used for the topographic survey and datum on which they are based. Reference to the coordinate system use for the survey.

11. Results of site evaluation, including percolation tests and soil borings.

12. Boundary lines to include bearings, distances, curve data, and total acreage of proposed plat, clearly indicated.

13. Existing zoning classifications for land in and abutting the subdivision.

14. Total area of the proposed plat.
15. Location, right-of-way width and names of existing or platted streets or other public ways, parks and other public lands, permanent buildings and structures, easements and section, corporate and school district lines within the plan, to a distance of one hundred fifty (150) feet beyond the plat.

16. Location, size, and elevations of existing sewers, water mains, culverts or other underground facilities within the preliminary plat area and to a distance of one hundred fifty (150) feet beyond. Such data as top grades and locations of catch basins, manholes, elevations, invert elevations, hydrants and the street pavement width and type also shall be shown.

17. Boundary lines of adjoining un-subdivided or subdivided land, within one hundred fifty (150) feet of the plat, identified by name and ownership, including all contiguous land owned or controlled by the applicant.

18. Topographic data, including contours at vertical intervals of not more than one (1) foot shown on a contour/topographic map. Watercourses, marshes, wooded areas, rock outcrops, power transmission poles and lines, and other significant features also shall be shown. U. S. G. S. datum shall be used for all topographic mapping.

19. Subsurface conditions location and results of tests to ascertain subsurface soil, rock and groundwater conditions and availability; location and results of soil percolation tests.

20. 100-year flood elevations, the regulatory flood protection, and boundaries of floodway and flood fringe areas, if known, taking into consideration the Flood Insurance Study and Flood Insurance Rate Map.

21. A statement certifying the environmental condition of the site including the presence of any hazardous substance as defined in Minnesota Statutes 115B.02, Subd. 8. Such statement may be required to be based upon an environmental assessment of the site by an environmental engineering firm acceptable to the City.

22. Geotechnical data prepared by a qualified soils engineer showing surface and subsurface soils and groundwater in sufficient detail to show the site to be suitable for the development proposed.

23. A vicinity map at, at least 4" x 4" in size on the full size plans, to the Planning Commission showing the relationship of the proposed subdivision to adjacent properties, roads, right-of-ways, and other property and subdivision within three hundred-fifty feet (350) of the proposed subdivision, and the relation of the plat to the surrounding zoning districts.

24. All existing survey monuments that have been found.

25. Areas in the plat which have been designated as shoreland, delineated wetlands and/or floodplains by the Department of Natural Resources, including the high water mark of all wetlands.

26. Layout of proposed streets showing the right-of-way widths, centerline gradients, roadway widths, typical cross-sections, and proposed names of streets in conformance with City of Sartell street identification policies. The name of any street heretofore used in the City or its vicinity shall not be used unless the proposed street is a logical extension of an already named street, in which event the same name shall be used.

27. Locations and widths of proposed alleys and pedestrian ways.

28. Locations and size of proposed storm sewer, sanitary sewer lines and water mains.

29. Gradients of proposed streets, storm sewer, sanitary sewer lines and water mains, as requested.

30. Location, dimension and purpose of all easements.

31. Layout, numbers, lot areas and preliminary dimensions of lots and blocks, and outlots. The total number of proposed lots, their minimum, maximum and average size in square footage.

32. Minimum front and side street building setback lines.

33. When lots are located on a curve, the width of the lot at the building setback line.

34. Building pads intended for construction.

35. Areas, other than streets, alleys, bikeways, pedestrian ways and utility easements, intended to be dedicated or reserved for public use, including the size of such an area or areas in acres.

36. The proposed location and sizing of public water system mains and service connections.

37. The proposed location and routing of public sewer mains and service connections

38. Preliminary grading plan with minimum one (1) foot contours which shall include the proposed grading and drainage of the site: prior to, during and post-construction. The preliminary grading plan shall include, but not be limited to, the illustration of provisions for erosion control, hydrology calculations and drainage. Also to be stipulated are the garage floor, first floor and basement elevations of all structures.

39. The location, size and proposed improvements for proposed parks, playgrounds and public open spaces; churches or school sites or other special uses of land to be considered for dedication to public use or to be reserved by deed of covenant for the use of all property owners in the subdivision and any conditions of such dedication or reservation.

40. Proposed pedestrian ways, trails, drainage easements and utility easements.

41. The items listed in this section shall be in conformance with all other applicable sections of this Ordinance and the Sartell Zoning Ordinance (Title 10).

42. Supplementary Information: Any or all of the supplementary information requirements set forth in this subsection shall be submitted when deemed necessary by the City staff, consultants, advisory bodies and/or the City Council to adequately address the application and site in question.

43. If the developer is contemplating financing under Mn. Stat. Chapter 429, an official request to the City Council for the uses of said financing and the Council's approval of the drafting of a feasibility report.

44. A build-out plan as defined by the City and/or its assigns.

45. Proposed protective covenants or private restrictions.

46. Proposed phasing/staging plan for any project involving more than one construction season which sets forth the chronological order of construction and relates the proposed uses and structures to the construction of various service facilities and gives estimated completion dates.

47. A listing of all required federal, state and City permits and status of applications. This includes a wetland permit if there are proposed impacts to wetlands on the property being platted.

48. A plat overlay on an aerial photo, illustrating the relationship of the proposed subdivision to the surrounding area.

49. An analysis prepared by a qualified person identifying tree coverage in the proposed subdivision in terms of type, weakness, maturity, potential hazard, infestation, vigor, density and spacing. A vegetation preservation and protection plan that shows those trees proposed to be removed, those to remain, the types and locations of trees and other vegetation that are to be planted may also be required.

50. The City may require the applicant to have formal traffic or other studies performed to the City's satisfaction which show the effect of the proposed development on traffic, fire hazards, congestion, or other matters of public concern.

51. If any zoning changes are contemplated, the proposed zoning plan for the areas, including dimensions, shall be shown. Such proposed zoning plan shall be for information only and shall not vest any rights in the applicant.

52. A plan for soil erosion and sediment control both during construction and after development has been completed. The plan shall include gradients of waterways, design of velocity and erosion control measures, design of sediment control measures, and landscaping of the erosion and sediment control system. Such plans are to be in accordance with the technical standards and specifications of the Soil Conservation Service, as provided by Stearns/Benton County Soil and Water Conservation District Office.

53. An environmental review shall be submitted if the City, City consultants or other groups or agencies determine that one is required by law.

54. Applications, statements and supporting documentation and plans for rezoning, variances, conditional use permits or planned unit development approvals being sought for the subdivision.

55. Such other applicable information as may be required by the City.

NOTE: PRELIMINARY AND FINAL APPROVAL IS ALSO SUBJECT TO PARK DEDICATION REQUIREMENTS, SEWER AND WATER ACCESS CHARGES AND SEWER, WATER AND STORM TRUNK FEES.

Park Dedication Requirements:
Single Family Home – 1,150 sf per unit (park land dedication) or $978 per unit (Payment in Lieu)
Multi-family Home – 1,150 sf per unit (parkland dedication) or $978 per unit (Payment in Lieu), paid at time of building permit/site plan
Commercial – 5% land or $1.64 per sf cash equivalent

If the preliminary plat is not approved by the City Council, the reasons for such action shall be recorded in the proceedings and transmitted to the applicant.

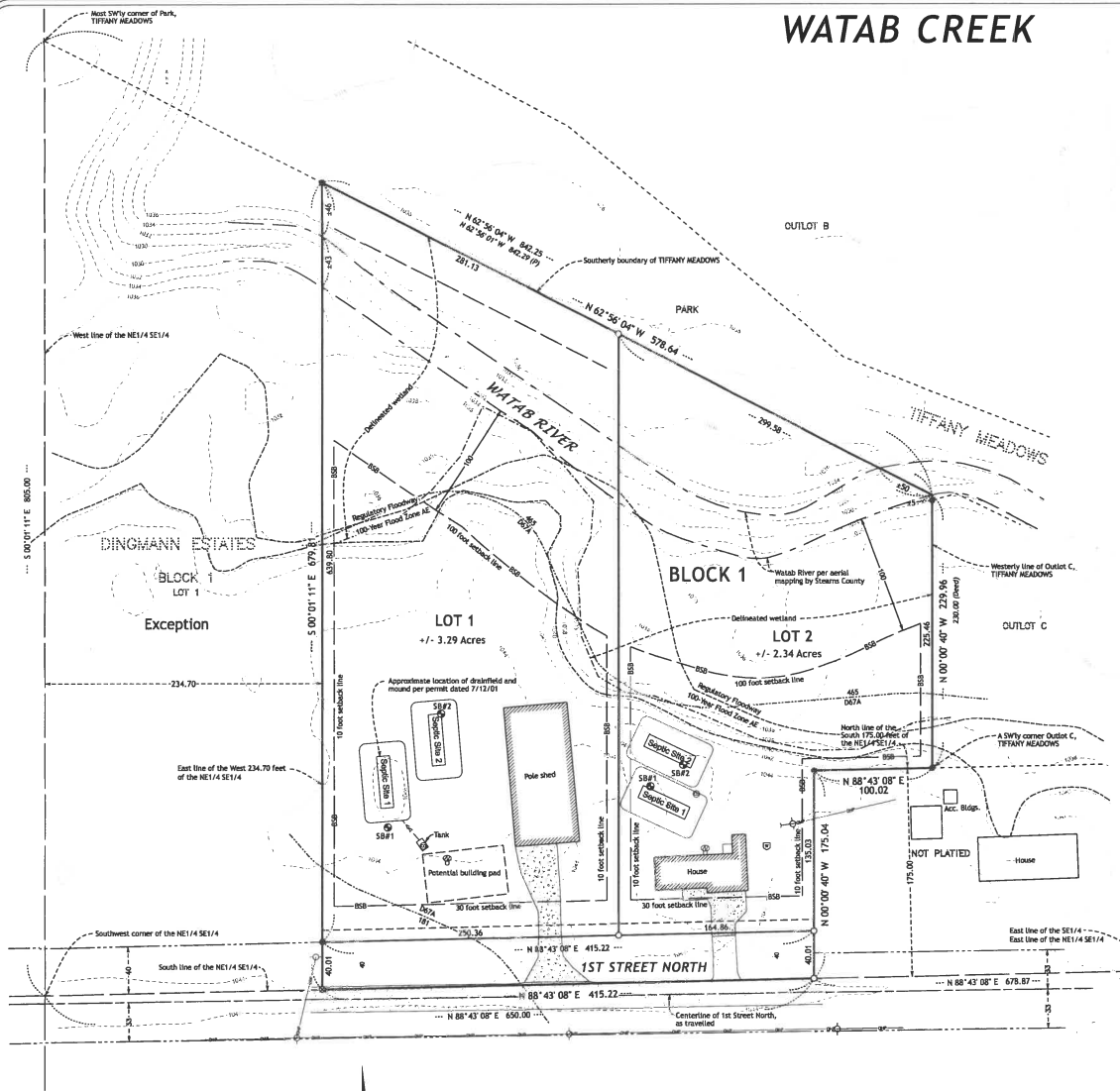
SARTELL strongly recommends that you discuss your proposal with the adjacent property owners before a formal application is made. It will be required for any ESA Plat. Any conflicts you can resolve ahead of time will make it easier and faster for the City to process your applications.

This application must be signed by all owners of the subject property or an explanation given why this is not the case.

We, the undersigned, have read and understand the above.

Signature of Applicant	Date
Signature of Owner (s)	Date

WATAB CREEK



MAPPING LEGEND

- STORM SEWER MANHOLE
- SANITARY SEWER MANHOLE
- CATCH BASIN
- CULVERT APRON
- WELL
- HYDRANT
- WATER VALVE
- UTILITY HANDHOLE
- LIGHT POLE
- UTILITY POLE
- UTILITY POLE ANCHOR
- UTILITY PEDESTAL
- UTILITY METER
- TANK (AS SPECIFIED)
- SEWER CLEANOUT
- LIFT STATION
- TREE (DECIDUOUS)
- TREE (EVERGREEN)
- SOIL BORING — SB#
- SURFACE DRAINAGE ARROW
- BURIED ELECTRIC LINE — P-BUR
- BURIED TELEPHONE LINE — T-BUR
- BURIED FIBER OPTIC LINE — F/O -BUR
- BURIED GAS LINE — G
- OVERHEAD POWER LINE — OHP
- WATER LINE — W
- STORM SEWER PIPE — SD
- SANITARY SEWER PIPE — SS
- CONC. CURB & GUTTER
- PROPERTY LINE
- CONTROLLED ACCESS — CA
- CHAINLINK FENCE — XC
- WOOD FENCE
- BARB WIRE FENCE — X
- WOVEN WIRE FENCE — XW
- TREELINE
- WETLAND
- EXISTING CONTOURS — 1091
- BUILDING SETBACK — BSB
- SOILS TYPE BOUNDARY — D67A / D67B
- CONCRETE
- BITUMINOUS
- GRAVEL

BENCHMARK:
Top of Well
Elevation= 1045.29
(NAVD 88)

LEGAL DESCRIPTION

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Current Zoning = Residential District R-1

Part of currrent County Tax Parcel ID = 92.56578.0902

1st Street North is a Local Road

BUILDING SETBACKS

Residential DistrictR-1

Principal Structures:
30 feet from the Right of Way
10 feet from side yard lines
30 feet from rear yard lines
100 feet from Watab River

Topographic features shown hereon are from a field survey completed on 8/8/2022 and LIDAR Mapping by Stearns County.

Access to each lot will be provided via an existing driveway to 1st Street North.

Existing ground cover is primarily trees, grasses, and low land.

Refer to Wetland Delineation by Kramer Leas DeLeo, P.C., dated 8/2/2022

Refer to Septic Design by C. W. Lunser Co., Inc..

SOILS DATA

The USDA Soil Survey soil types indicated for this area are shown on the plat and described as follows:

181 Litchfield loamy sand
465 Kalmarville sandy loam, frequently flooded
D67A Hubbard loamy sand, 0 to 2 percent slopes

PLAT AREAS (+/-)

Entire Plat = 6.01 Acres

Block 1
Lot 1= 3.29 Acres

Lot 2= 2.34 Acres

ROAD R/W= 0.38 Acres

CONTACT INFORMATION

Owner and Developer-
Amy Legatt
1000 5th Ave E
Sartell, MN 56377
Phone: 320-291-0882

Land Surveyor-
Sam DeLeo
Kramer Leas DeLeo, P.C.
13 North 11th Ave.
St. Cloud, MN 56303
Phone: 320-259-1266

THE DRAINAGE AND UTILITY EASEMENTS TO BE DEDICATED AS PART OF THIS PLAT ARE SHOWN AS THUS UNLESS OTHERWISE NOTED:

ROAD R/W
DIMENSIONS ARE IN FEET

PROPERTY BOUNDARY MONUMENT LEGEND
- SET IRON PIPE WITH CAP STAMPED "DELEO 40341"
- FOUND IRON MONUMENT
- GOVERNMENT SECTION CORNER MONUMENT

ORIENTATION OF THIS BEARING SYSTEM ASSUMES THAT THE EAST LINE OF THE SOUTHEAST QUARTER OF SEC. 19, TWP. 125, RNG. 28 BEARS NORTH 00°00'40" WEST

0 50 100
SCALE IN FEET

NO.	REVISIONS SINCE INITIAL DATE OF 10/27/2022	DATE

KLD
KRAMER LEAS DELEO
SURVEYING - ENGINEERING - PLANNING
BRAINERD ST. CLOUD

I HEREBY CERTIFY THAT THIS PLAN, SURVEY, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

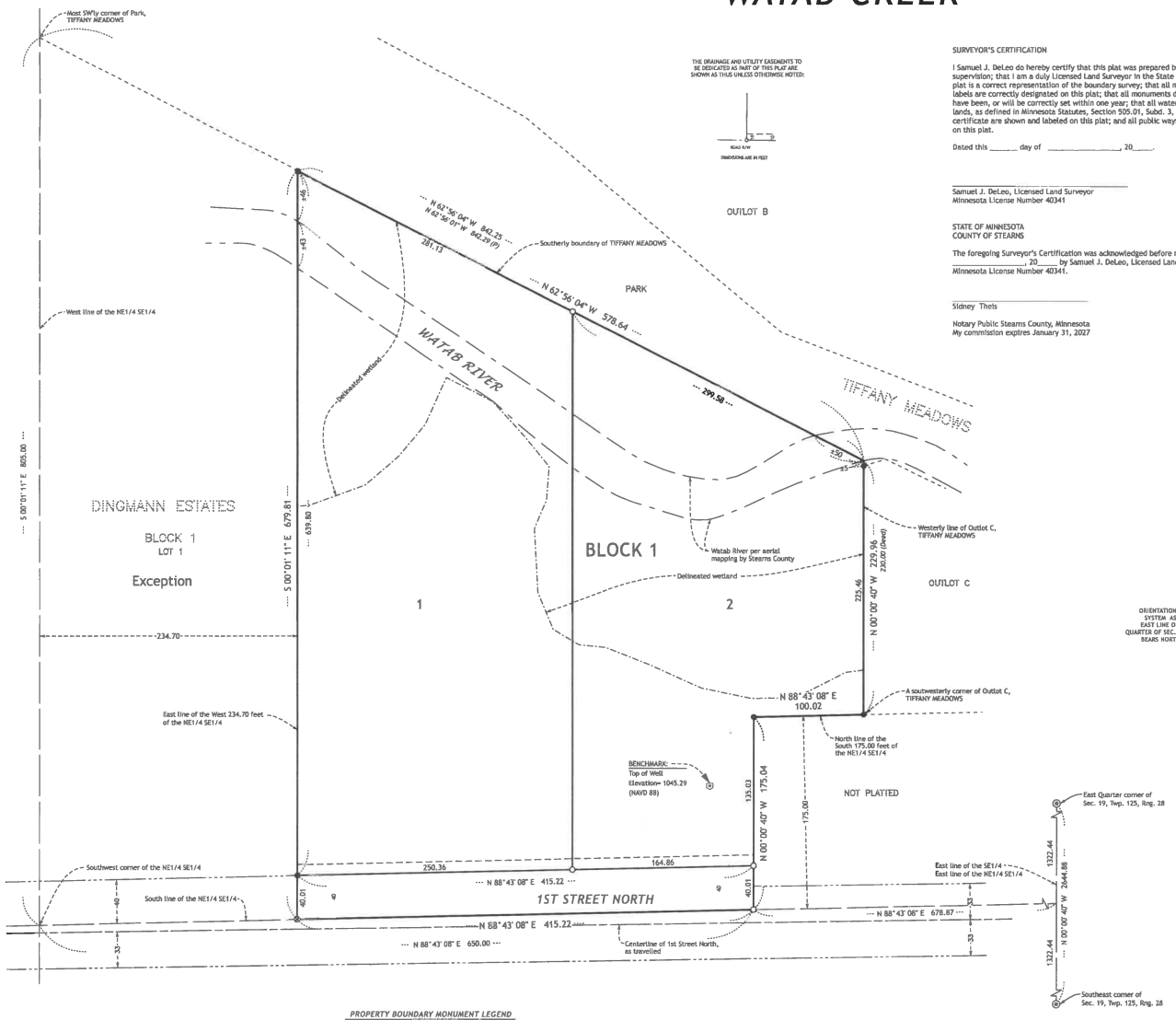
Signature: Samuel J. DeLeo 10/27/2022
Samuel J. DeLeo, MN License No. 40341 Date

PROJECT NO. LEGAA2201

Preliminary Plat of
WATAB CREEK
For property at: 2051 1st Street North
Township of Le Sauk, County of Stearns, State of Minnesota
Located in Section 19, Township 125 North, Range 28 West

Sheet No. 1 of 1

WATAB CREEK



THE DRAINAGE AND UTILITY EASEMENTS TO BE DEDICATED AS PART OF THIS PLAT ARE SHOWN AS THUS UNLESS OTHERWISE NOTED:

ORIENTATION OF THIS BEARING SYSTEM ASSUMES THAT THE EAST LINE OF THE SOUTHEAST QUARTER OF SEC. 19, TWP. 125, RNG. 28 BEARS NORTH 00°00' 40" WEST

PLAT AREAS +/-

Entire Plat =
6.01 Acres

Block 1
Lot 1=
3.29 Acres

Lot 2=
2.34 Acres

ROAD R/W=
0.38 Acres

SURVEYOR'S CERTIFICATION

I Samuel J. DeLeo do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this _____ day of _____, 20____.

_____
Samuel J. DeLeo, Licensed Land Surveyor
Minnesota License Number 40341

STATE OF MINNESOTA
COUNTY OF STEARNS

The foregoing Surveyor's Certification was acknowledged before me this _____ day of _____, 20____ by Samuel J. DeLeo, Licensed Land Surveyor, Minnesota License Number 40341.

_____
Sidney Theis

Notary Public Stearns County, Minnesota
My commission expires January 31, 2027

KNOW ALL PERSONS BY THESE PRESENTS:

That Paul Vanvoorhis and Amy Legatt, husband and wife, owners of the following described property situated in the City of Sartell, Stearns County, Minnesota to wit:

That part of the Northeast Quarter of the Southeast Quarter of Section 19, Township 125, Range 28, Stearns County, Minnesota, described as follows: Beginning at the southwest corner of said Northeast Quarter of the Southeast Quarter; thence North 88 degrees 43 minutes 08 seconds East, assumed bearing, along the south line of said Northeast Quarter of the Southeast Quarter, 650.00 feet; thence North 00 degrees 00 minutes 40 seconds West, parallel with the east line of said Northeast Quarter of the Southeast Quarter, 175.04 feet to the north line of the South 175.00 feet of said Northeast Quarter of the Southeast Quarter; thence North 88 degrees 43 minutes 08 seconds East, along the last described north line, 100.00 feet to a southwesterly corner Outlot C, TIFFANY MEADOWS, according to the recorded plat thereof, Stearns County, Minnesota; thence North 00 degrees 00 minutes 40 seconds West, along a westerly line of said Outlot C, TIFFANY MEADOWS, 229.96 feet (230.00 feet per Doc. No. 1640275) to a southerly line of the Park as dedicated in said TIFFANY MEADOWS; thence North 62 degrees 56 minutes 01 seconds West, along said southerly line of said Park, TIFFANY MEADOWS, 842.26 feet, to the most southwesterly corner of said Park, TIFFANY MEADOWS and also the west line of said Northeast Quarter of the Southeast Quarter; thence South 00 degrees 01 minutes 11 seconds East, along said west line of Northeast Quarter of the Southeast Quarter, 805.00 feet, to the point of beginning.
LESS AND EXCEPT
The West 234.70 feet of the Northeast Quarter of the Southeast Quarter of Section 19, Township 125, Range 28, Stearns County, Minnesota, lying southerly of TIFFANY MEADOWS, according to the recorded plat thereof, said Stearns County, Minnesota, said exception also known as DINGMAN ESTATES, according to the recorded plat thereof, said Stearns County, Minnesota.

Have caused the same to be surveyed and platted as WATAB CREEK and do hereby dedicate to the public for public use forever the public way and the drainage and utility easements as created by this plat.

In witness whereof said Paul Vanvoorhis and Amy Legatt, husband and wife, have hereunto set their hands this _____ day of _____, 20____.

_____ _____
Paul Vanvoorhis Amy Legatt

STATE OF MINNESOTA
COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20____ by Paul Vanvoorhis and Amy Legatt.

_____ _____
(Notary Signature) (Notary Printed Name)

Notary Public _____ County, Minnesota

My commission expires _____

CITY OF SARTELL

This plat of WATAB CREEK was approved and accepted by the City of Sartell, Minnesota, at a regular meeting thereof held this _____ day of _____, _____

CITY COUNCIL OF SARTELL, MINNESOTA:

By _____, Mayor

By _____, Administrator

STEARNS COUNTY

I hereby certify that in accordance with Minnesota Statutes, Section 505.021 Subd. 11, this plat has been examined this _____ day of _____, 20____.

_____
Stearns County Surveyor,
Minnesota License Number _____

Pursuant to Minnesota Statues, Section 505.021, Subd. 9, taxes payable in the year 20___ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this _____ day of _____, 20____.

_____ _____
Stearns County Auditor / Treasurer Deputy Auditor / Treasurer

Tax Parcel Number: _____

I hereby certify that this instrument was filed for record in the Office of the County Recorder in and for Stearns County, Minnesota on this _____ day of _____, 20_____, at _____ o'clock _____.M. as Document No. _____ in Plat Cabinet _____ No. _____.

_____ _____
Stearns County Recorder Deputy Recorder

PROPERTY BOUNDARY MONUMENT LEGEND

- SET IRON PIPE WITH CAP STAMPED "DELEO 40341"
- FOUND IRON MONUMENT
- GOVERNMENT SECTION CORNER MONUMENT

0 50 100
SCALE IN FEET

KLD
1100 Industrial Park Road
Brainerd, MN 56401
218-829-2838
13 North 11th Avenue
St. Cloud, MN 56303
320-259-1250
KRAMER LEAS DELEO
SURVEYING - ENGINEERING - PLANNING
BRAINERD ST. CLOUD

10/27/2022
DRAFT

LEGAL DESCRIPTION

The Land referred to herein below is situated in the County of Stearns, State of Minnesota, and is described as follows:

That part of the Northeast Quarter of the Southeast Quarter of Section 19, Township 125, Range 28, Stearns County, Minnesota, described as follows: Beginning at the southwest corner of said Northeast Quarter of the Southeast Quarter; thence North 88 degrees 43 minutes 08 seconds East, assumed bearing, along the south line of said Northeast Quarter of the Southeast Quarter, 650.00 feet; thence North 00 degrees 00 minutes 40 seconds West, parallel with the east line of said Northeast Quarter of the Southeast Quarter, 175.04 feet to the north line of the South 175.00 feet of said Northeast Quarter of the Southeast Quarter; thence North 88 degrees 43 minutes 08 seconds East, along the last described north line, 100.00 feet to a southwesterly corner Outlot C, TIFFANY MEADOWS, according to the recorded plat thereof, Stearns County, Minnesota; thence North 00 degrees 00 minutes 40 seconds West, along a westerly line of said Outlot C, TIFFANY MEADOWS, 229.96 feet (230.00 feet per Doc. No. 1640275) to a southerly line of the Park as dedicated in said TIFFANY MEADOWS; thence North 62 degrees 56 minutes 01 seconds West, along said southerly line of said Park, TIFFANY MEADOWS, 842.26 feet, to the most southwesterly corner of said Park, TIFFANY MEADOWS and also the west line of said Northeast Quarter of the Southeast Quarter; thence South 00 degrees 01 minutes 11 seconds East, along said west line of Northeast Quarter of the Southeast Quarter, 805.00 feet, to the point of beginning.

LESS AND EXCEPT

The West 234.70 feet of the Northeast Quarter of the Southeast Quarter of Section 19, Township 125, Range 28, Stearns County, Minnesota, lying southerly of TIFFANY MEADOWS, according to the recorded plat thereof, said Stearns County, Minnesota, said exception also known as DINGMAN ESTATES, according to the recorded plat thereof, said Stearns County, Minnesota.

FINAL PLAT APPLICATION

125 Pinecone Road N
Sartell, MN 56377
Phone: 320-258-7317
Fax: 320-253-3337
www.sartellmn.com

FEE - $600

DATE RECEIVED 11/30/22

==========

APPLICANT Sam DeLeo, Kramer Leas DeLeo

PHONE 320-259-1266 FAX _____ EMAIL DeLeo@ KLDLAND.com

ADDRESS 13 11th Ave. N.

CITY St. Cloud STATE MN ZIP 56303

FEE OWNER Paul Vanvoorhis and Amy Legatt Amy Legatt <algremax@gmail.com>

ADDRESS 1000 5th Ave E, Sartell, MN 56377 PHONE 320-291-0882 FAX _____

PROJECT/DEVELOPMENT NAME Watab Creek

PROJECT LOCATION 2105 1st Street N. Sartell

PROPERTY IDENTIFCIATION NUMBER (PIN) 92.56578.0902

LEGAL DESCRIPTION OF PROPERTY (attach a separate document if necessary):

See Attached

PROCEDURE FOR FINAL PLAT APPROVAL

An Application will be considered complete and therefore ready for submission to the Planning Commission when the information in this checklist and in the document checklist is submitted and accepted by the City. The applicant will be notified by letter of any deficiencies in the application within ten (10) business days of receipt of the submittal. The application will be scheduled on the appropriate Planning Commission/City Council meeting agenda upon acceptance of a complete application packet. Please contact the Planning and Community Development Director, Scott Saehr at Sartell City Hall at 320-258-7306.

Request for Final Plat Approval shall be on an application form provided by the City after a preliminary plat has been approved. A fee as provided for by City Council Ordinance shall accompany such application. Such application shall also be accompanied by three (3) large-scale copies and three (3) reduced scale (not less than 11"x17") copies of a final plat and supportive information in conformity with the City's Ordinances. If, in the opinion of the Zoning Administrator, reduced scale drawings (11"x17") are determined to be illegible, the submission of larger scale materials shall be required. The scale of such materials shall be the minimum necessary to ensure legibility. The final plat shall incorporate all changes, modifications and revisions required by the City, otherwise, it shall strictly conform to the approved preliminary plat. The application and copies of the final plan shall be submitted three (3) weeks prior to the next Planning Commission meeting. The following information is to be submitted to the City:

Prior to approval of a final plat, the applicant shall have executed a Development Agreement with the City, which controls the installation of all required improvements and assures compliance with all conditions of approval. Said agreement will require all improvements and approval conditions to comply with approved engineering standards and applicable regulations. Privately financed road construction requires a letter of credit. A signed Development Agreement is required prior to City Council action on the final plat.

FINAL PLAT DATA REQUIREMENTS. As required by Section 11-3-9 of this Title, the applicant shall submit a final plat together with any necessary supplementary information. The final plat, prepared for recording purposes, shall be prepared in accordance with provisions of Minnesota State Statutes and Stearns/Benton County regulations, and such final plat or accompanying submittals shall contain the following information:

A. Name of the subdivision, which shall not duplicate or too closely approximate the name of any existing plat theretofore recorded in the City of Sartell or its vicinity and which shall be subject to City Council approval.
B. Location by section, township, range, county and state, and including descriptive boundaries of the subdivision.
C. The location of monuments shall be shown and described on the final plat. Locations of such monuments shall be shown in reference to existing official monuments on the nearest established street lines, including true angles and distances to such reference points or monuments. The applicant shall provide coordinating data on all subdivision monumentation in a format approved by the City Engineer.
D. Location of lots, outlots, streets, public highways, alleys, and parks and other features, with accurate dimensions in feet and decimals of feet, with the length of radii and/or arcs of all curves, and with all other information necessary to reproduce the plat on the ground shall be shown. Dimensions shall be shown from all angle points of curve to lot lines.
E. Lots shall be numbered clearly; blocks are to be numbered, with numbers shown clearly in the center of the block.
F. A drawing or listing of total square footage per lot, acreage per block, square footage or acreage of each land use proposed (where applicable) and total acres in the plat.
G. The exact locations, widths and names of all streets to be dedicated.

H. Location, purpose and width of all easements to be dedicated.
I. Name, address and phone number of surveyor making the plat.
J. Scale of the plat to be one inch to one hundred feet (1"=100'—the scale to be shown graphically on a bar scale), date and north arrow.
K. A current abstract of title or a registered property certificate along with any unrecorded documents that are subject to review and approval by the City Council.
L. Copies of any protective or restrictive covenants affecting the subdivision or any part thereof.
M. Statement dedicating all easements as follows: Easements for installation and maintenance of utilities and drainage facilities are reserved over, under and along the designated areas marked "drainage and utility easements".
N. Statement dedicating all streets, alleys and other public areas not previously dedicated as follows: Streets, alleys and other public areas shown on this plat and not heretofore dedicated to public use hereby so dedicated.
O. Other data: Such other information that may be required by the City following final plat approval, including but not limited to:

    1. A signed Development Agreement approved by the City which includes provisions for a financial guarantee of cash escrow or letter of credit, as provided for in Ordinance.
    2. A complete set of construction plans and specifications to construct the required public improvements and to make the subdivision suitable for development, which conform to the City requirements. These documents will be prepared by the City for projects following the publicly financed public improvement process.
    3. A certified mylar copy of the plat evidencing filing of the plat with the County within sixty (60) days after approval by the City. No building permits shall be approved for construction of any structure on any lot in said plat until the City has received evidence of the plat being recorded by Stearns/Benton County.
    4. Three complete sets of 11" x 17" reproducible as-built construction drawings for any public improvements constructed in the subdivision shall be furnished to the City for the City files and City Engineer, within one hundred and twenty (120) days after the construction is complete and approved by the City. In addition one digital GIS formatted copy and one scanned copy for imaging shall be submitted to the City.
    5. Upon adoption and filing of a final plat, the City shall prepare a street address map and distribute it to the applicant, utility companies, police department, ambulance, fire department, post office and County.

P. Certification Required.
    1. Certification by a registered surveyor in the form required by Minnesota Statutes 505.03, as amended.
    2. Execution by all owners of any interest in the land and holders of a mortgage thereon of the certificates required by Minnesota Statutes 505.03, as amended, and which certificate shall include a dedication of the utility easements and other public areas in such form as approved by the City Council.
    3. Space for certificate of approval and review to be filled in by the signatures of the Mayor and City Administrator in the following form:

FOR APPROVAL OF THE CITY OF SARTELL:

This plat of (name of plat) was approved and accepted by the City of Sartell. Minnesota, at a regular meeting thereof held this _____ day of _____, _____.

CITY COUNCIL OF SARTELL, MINNESOTA

By_____, Mayor

By_____, Administrator

NOTE: FINAL APPROVAL IS ALSO SUBJECT TO PARK DEDICATION REQUIREMENTS, SEWER AND WATER ACCESS CHARGES (SAC & WAC) AND SEWER, WATER AND STORMWATER TRUNK FEES

For estimates on SAC & WAC and building permit fees submit a request for estimates on a form provided by the City. Those charges shall be paid to the City at current rates at the time building permits are pulled for construction.

For estimates on Trunk fees contact the City at 320-258-7306. Trunk fees shall be paid to the City upon the recording of the plat.
Water Trunk Charge: $2,546 per acre
Sewer Trunk Charge: $2,546 per acre
Storm Trunk Charge: $0.100 per sq. foot single family residential
$0.134 per square foot multi-family residential
$0.201 per square foot commercial/industrial

Park Dedication Requirements:
Single Family Home – 1,150 sq. foot per unit (park land dedication) or $978 per unit (Payment in Lieu to the City upon recording of the plat)
Multiple Family - 1,150 sq. foot or $978 per unit
Commercial – 5% land or cash equiv $1.64 per sq. foot $400 (Payment in Lieu to the City upon recording of the plat).
(Payment in Lieu to the City at current rates at time building permits are pulled for construction), depending upon on-site park amenities provided.

This application must be signed by all owners of the subject property or an explanation given why this is not the case.

We, the undersigned, have read and understand the above.

Signature of Applicant	Date
Signature of Owner (s)	Date

***Please provide the City of Sartell a copy of the receipt from the recorder's office when plat is recorded.

STAFF MEMO

Lead Department and Contact: Community Development – Theisen / Saehr	**Meeting Date:** December 12, 2022	**Agenda Item No.** **09c**
Agenda Section: Public Hearing	**Goal Area:** Proactive Development	**Item:** Rezone Application – Sartell Street West

PREVIOUS COUNCIL REVIEW OR ACTION: N/A

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: Planning Commission denied the initial request for R-2 Two Family Residential and approved a request of R-1 Single Family Residential. Staff worked with property owner to amend the zoning request from R-2 to R-1.

BACKGROUND:

Applicant Information:	Frank Ulwelling
Previous Zoning:	B-2 General Business District
Proposed Zoning:	R-1 Single and Multiple Family Residential
Location:	Sartell Street West & 4th Ave South / PID 92.56924.0000

The applicant is proposing to rezone the property as R-1 Single Family Residential with plans to construct a residential home. This parcel requires wetland setbacks and buffer as it abuts the Watab Creek. The proposed structure would require a variance to accommodate the development and construction as proposed. All other general standards and requirements will be met. At the time of the variance request an Environmentally Sensitive Area meeting will be held to determine how to protect, conserve, and enhance the natural resources present on this parcel while aiding in the development of the site.

RECURRING REQUEST: No. Potential future Variance request.

PROPOSED BUDGET/FISCAL IMPACT: None.

OPPORTUNITY COST IF APPROVED: None.

ACTIONS REQUESTED: Motion and 2nd to approve the Re-zone.

ATTACHMENTS: Re-zoning Ordinance, Application, Construction Drawings and other Supporting Documents.

ORDINANCE NO. ___

CITY OF SARTELL
STEARNS COUNTY, MINNESOTA

AN ORDINANCE AMENDING TITLE 10 OF THE SARTELL CITY CODE, KNOWN AS THE ZONING ORDINANCE, BY REZONING THE SUBJECT PROPERTY FROM B-2, GENERAL BUSINESS DISTRICT TO R-1 SINGLE FAMILY RESIDENTIAL DISTRICT

***THE CITY COUNCIL OF THE CITY OF SARTELL HEREBY ORDAINS*:**

Section 1. The zoning map of the City of Sartell is hereby amended to rezone the following described parcels legally described in **Exhibit A** from B-2 General Business District to R-1 Single Family Residence District.

LOCATION: 92.56924.0000

Section 2. The Community Development Director is hereby directed to mark the official zoning map to reflect this ordinance. The map shall not be republished at this time.

Section 3. The Community Development Director is hereby directed to make the changes required by this Ordinance as part of the Official Sartell City Code, Title 10, Zoning Ordinance, and to renumber the tables and chapters accordingly as necessary to provide the intended effect of this Ordinance. The Community Development Director is further directed to make necessary corrections to any internal citations that result from said renumbering process, provided that such changes retain the purpose and intent of the Zoning Ordinance as has been adopted.

Section 5. This Ordinance shall take effect and be in full force from and after its passage and publication, pursuant to final annexation of said parcel into the City of Sartell. The ordinance in its entirety and map shall be posted on the City website after publication. Copies of the complete Ordinance and map are available online and at Sartell City Hall for examination upon request.

ADOPTED BY the Sartell City Council this 12th day of December, 2022.

_____
_____, Mayor

ATTEST:

_____
_____, Administrator

AYES:_____
NAYS:_____

CITY SEAL:

THIS INSTRUMENT DRAFTED BY:
City of Sartell
125 Pinecone Road North
Sartell, MN 56377
(320) 253-2171

ORDINANCE NO. ___

EXHIBIT A
LEGAL DESCRIPTION

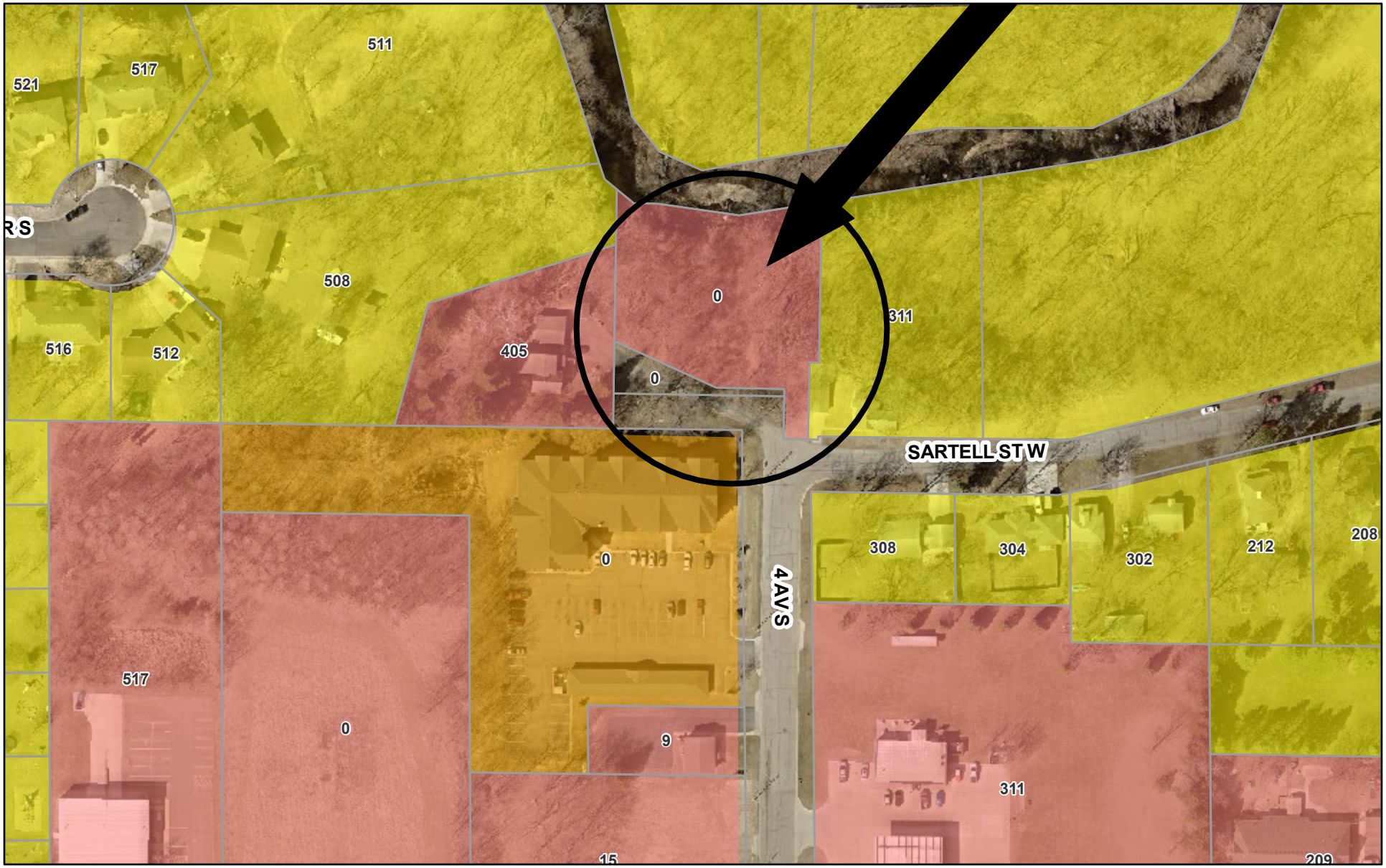
Existing Legal Description:
All of Lot N Partial Re-Arrangement of Townsite of Sartell, Lying Southerly of the thread of the Watab River, according to the plat and survey thereoff now on file and of record in the office of the County Recorder in and for Stearns County, Minnesota.

LESS AND EXCEPT
That part of said Lot "N" platted as South Side Scenic Sites Plat 3.

AND:
That part of said Lot "N" as platted as Outlot A, Watab View, according to the recorded plat thereof.

AND:
That part of Lot "N" of the Partial Re-Arrangement of Townsite of Sartell: beginning at the southeast corner of said Lot N; thence North 89 degrees 46 minutes 48 seconds West, on an assumed bearing, along the south line of said Lot N, a distance of 9.72 feet; thence North 01 degrees 49 minutes 38 seconds East, a distance of 73.43 feet, thence South 88 degrees 10 minutes 22 seconds East, a distance of 7.67 feet, more or less to the east line of said Lot "N" thence southerly along said east line, a distance of 73.19 feet more or less to the point of beginning.

R-2 REZONE



11/17/2022, 9:15:23 AM

1:2,257

0 0.01 0.03 0.05 mi

0 0.02 0.04 0.08 km

Parcels September 2022 - Stearns County Parcels

Zoning

General Business

Single Family Residence

Multiple Family Residence

Web AppBuilder for ArcGIS

CERTIFICATE OF SURVEY

PREPARED FOR: FRANK ULWELLING

PART OF SECTION 21, T125N, R28W,
STEARNS COUNTY, MINNESOTA

0 20 40
1 INCH = 20 FEET
SCALE IN FEET

PARCEL DESCRIPTION

All of Lot N Partial Re–Arrangement of Townsite of Sartell, Lying Southerly of the thread of the Watab River, according to the plat and survey thereoff now on file and of record in the office of the County Recorder in and for Stearns County, Minnesota.

LESS AND EXCEPT
That part of said Lot "N" platted as South Side Scenic Sites Plat 3.

AND:
That part of said Lot "N" as platted as Outlot A, Watab View, according to the recorded plat thereof.

AND:
That part of Lot "N" of the Partial Re–Arrangement of Townsite of Sartell: beginning at the southeast corner of said Lot N; thence North 89 degrees 46 minutes 48 seconds West, on an assumed bearing, along the south line of said Lot N, a distance of 9.72 feet; thence North 01 degrees 49 minutes 38 seconds East, a distance of 73.43 feet, thence South 88 degrees 10 minutes 22 seconds East, a distance of 7.67 feet, more or less to the east line of said Lot "N" thence southerly along said east line, a distance of 73.19 feet more or less to the point of beginning.

LEGEND

- FOUND MONUMENT
- SET 1/2 INCH MONUMENT CAP NO. 49988
- FOUND CAST IRON MONUMENT
- 1002.20 EXISTING SPOT ELEVATIONS
- 998 EXISTING MINOR CONTOUR
- 1000 EXISTING MAJOR CONTOUR
- EXISTING TOE OF SLOPE
- EXISTING BREAKLINE
- GV EXISTING WATER VALVE
- EXISTING SIGN
- T EXISTING TELEPHONE PEDESTAL
- EXISTING POWER POLE
- EXISTING GUY WIRE
- S EXISTING SANITARY MANHOLE
- OHE EXISTING OVERHEAD ELECTRIC LINES
- EXISTING D&U EASEMENT PER THE PLAT WATAB VIEW
- EXISTING SETBACKS
  FRONT 30'
  SIDE 15' (R2)
  SIDE 30' (B2)
  SHORELINE 50'

SURVEY NOTES

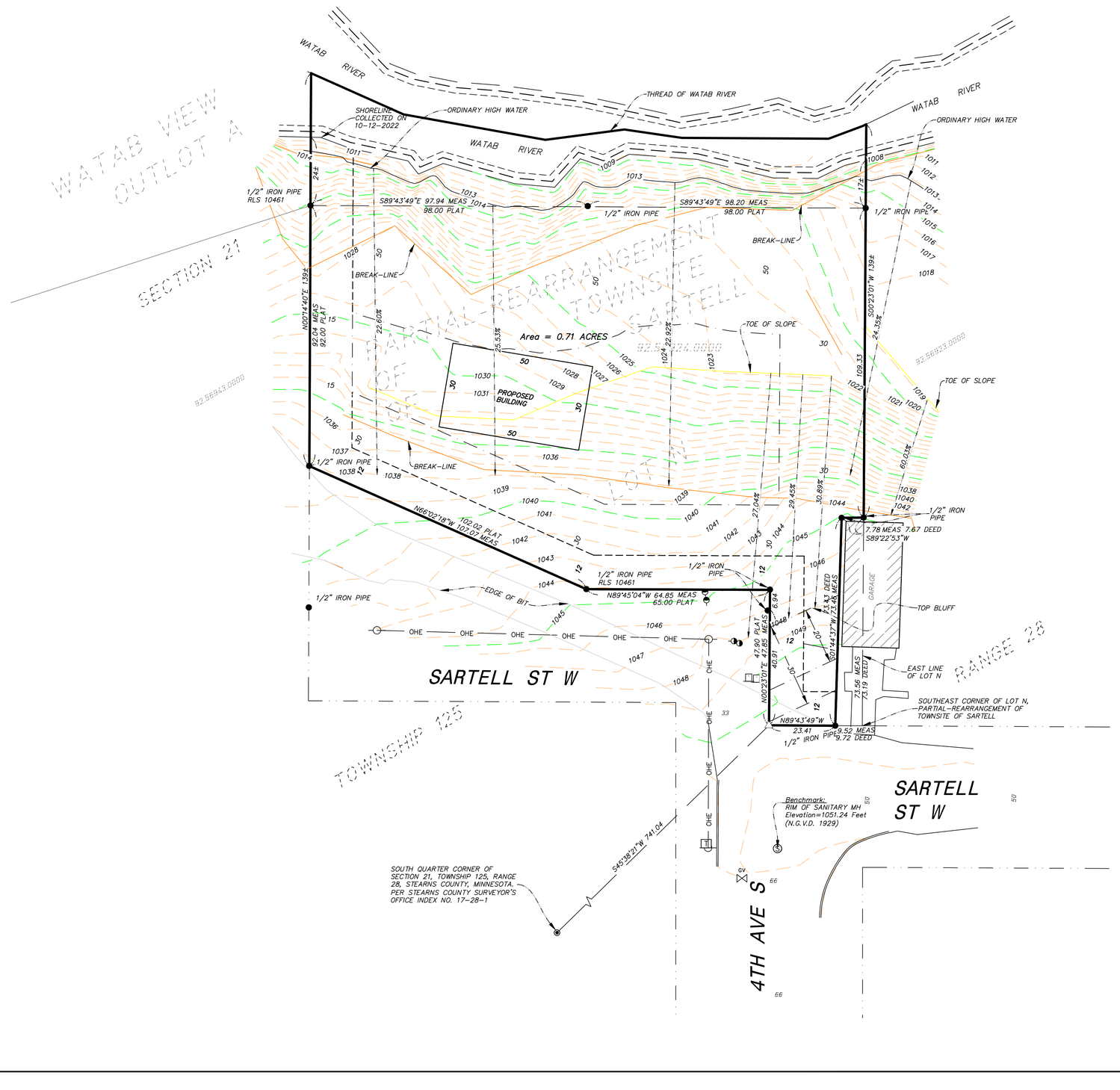
1. Coordinate System: Stearns County NAD83 (1996adj)
2. PID: 92.56924.0000
3. GSID Station #1918 NGVD 29
4. The East Side is Zoned B2
5. The West Side is Zoned R2
6. Lots 1, 2, & 3, Block 1, Watab View vacated per Document No. 827963

SURVEYOR'S CERTIFICATE

I hereby certify this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the Laws of the State of Minnesota.

PRELIMINARY

Michael Scott Marlin, L.S.
Date _____ Lic. No. 49988



Community Land Solutions
208 2ND AVE NORTH, Suite 201
SAUK RAPIDS, MN 56379
www.CommunityLandMN.com
(320) 249-2164

Certificate of Survey
Section 21, T125N, R28W

DRAWN BY: SOS	DATE: 11–4–2022
CHECKED BY: MSM	DATE: 11–4–2022
CHECKED BY:	DATE:

REZONING APPLICATION

125 Pinecone Road North
Sartell, MN 56377
Phone: 320-253-2171
FAX: 320-253-3337
www.sartellmn.com

DATE RECEIVED 9/20/22

FEE - $775

==========

APPLICANT Frank Ulwelling

PHONE 320 980 0723 FAX _____ EMAIL frankUlwelling@gmail.com

ADDRESS 14789 Fireside cir

CITY Cold Spring STATE MN ZIP 56320

FEE OWNER Frank Ulwelling

ADDRESS _____ PHONE _____ FAX _____

PROJECT/DEVELOPMENT NAME _____

PROJECT LOCATION xxx Sartell Street W. Sartell MN 56377

PROPERTY IDENTIFICATION NUMBER(PIN) 92.56924.0000

LEGAL DESCRIPTION OF PROPERTY (attach a separate document if necessary):
Sec/Twp/Rng 21/125/028
Lot 001 of Partial RE/Townsite/Sartell Part of Lot NE of Outlot A Watab View E N of Sartell St E S of Watab river Less that Pt DAF BEG at SE Corn Lot N-N89DW 9.72'- N1DE 73.43'- S88DE 7.67'-S 73.19'+0 POB TERM

REQUEST TO REZONE FROM B-2 **TO** R-2

PROCEDURE FOR REZONING APPROVAL

GENERALLY

In accordance with the provisions of Minnesota State Statutes, the City Council may from time to time change the zoning of parcels of land within the Municipality. These changes in the classification are for the purposes of meeting the land use needs of the residents of the City, in conformance with the City's Land Use Plan. Rezonings may be initiated by the City Council or by application of the owner of the property to be considered for rezoning.

SUBMITTAL MATERIAL

- ❑ Application for Rezoning. An application for a rezoning shall be obtained from the City Planner or City Clerk the proper application form. The application shall include the following:
- ❑ Legal Description of the property
- ❑ The present zoning classification
- ❑ The proposed zoning classification
- ❑ The recommendation for use of this property by the City Land Use Plan.

Applications for a rezoning request shall be submitted three (3) weeks prior to the next Planning Commission meeting.

PROCEDURE

Notice of Public Hearing. No rezoning may be adopted until a Public Hearing has been held on the matter by the City Council. A notice of the time, date, place and purpose of the hearing shall be published in the official newspaper of not less then 10 days nor more than thirty days property to the hearing.

The Planning Commission shall review the rezoning request and a recommendation shall be made to the City Council.

A notice of a rezoning application shall be mailed at least 10 days prior to the City Council meeting, to each owner of property situated wholly or partly within 350 feet of the property to which the rezoning is related. The City of Sartell shall be responsible for mailing such notices.

The City would also recommend that you are prepared to give a presentation with enlarged drawings or elevations of the proposed units, plat and/or other materials that would be helpful for and during the public hearing to better familiarize not only the City Council, but any residents that are present for the public hearing on your proposed land use request.

The City Council shall hold a Public Hearing on the rezoning request. The Council may deny the request for rezoning by motion, approve it by appropriate ordinance, or table it. If approved, City Staff shall revise the official City Zoning Map accordingly.

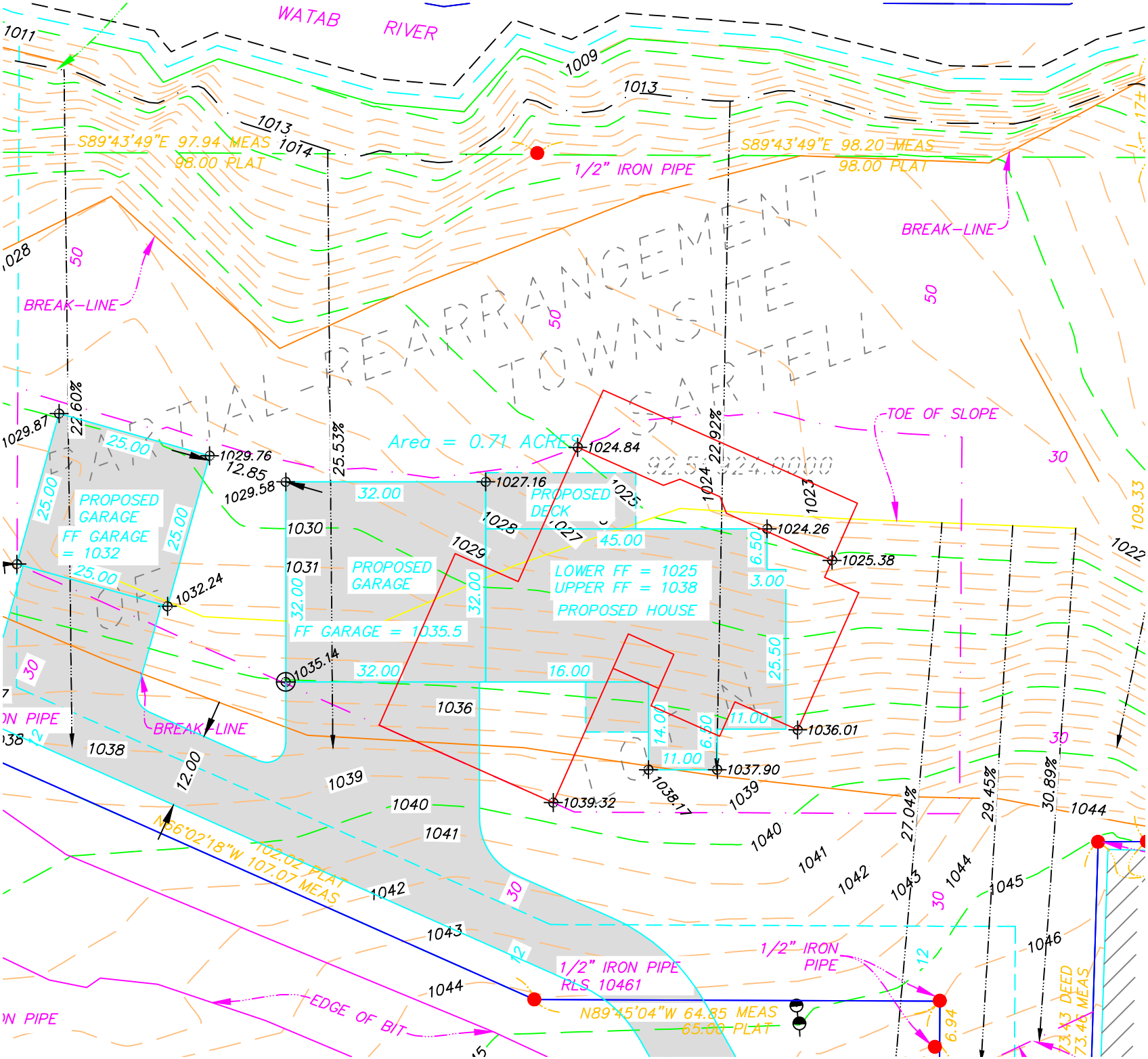
SARTELL recommends that you discuss your proposal with the adjacent property owners before a formal application is made. Any conflicts you can resolve ahead of time will make it easier and faster for the City to process your applications.

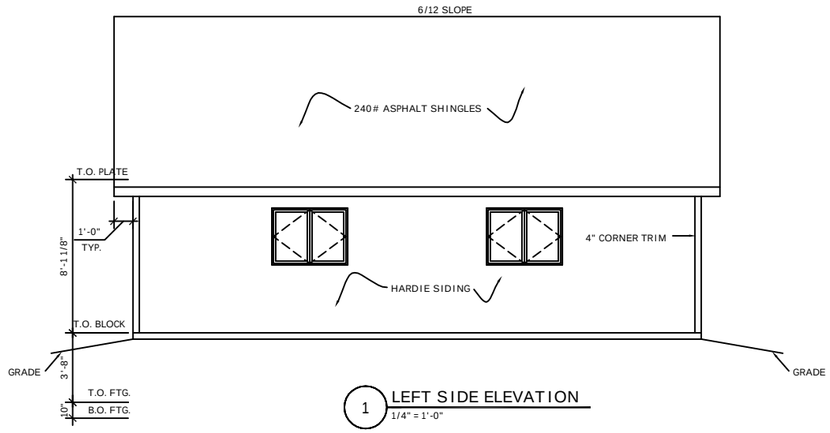
This application must be signed by all owners of the subject property or an explanation given why this is not the case.

We, the undersigned, have read and understand the above.

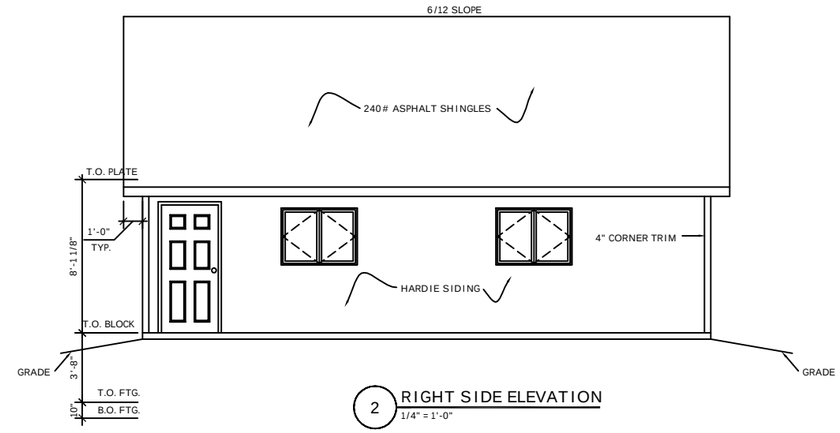
Signature of Applicant — Date: 9/26/2022

Signature of Owner (s) — Date: 9/26/2022

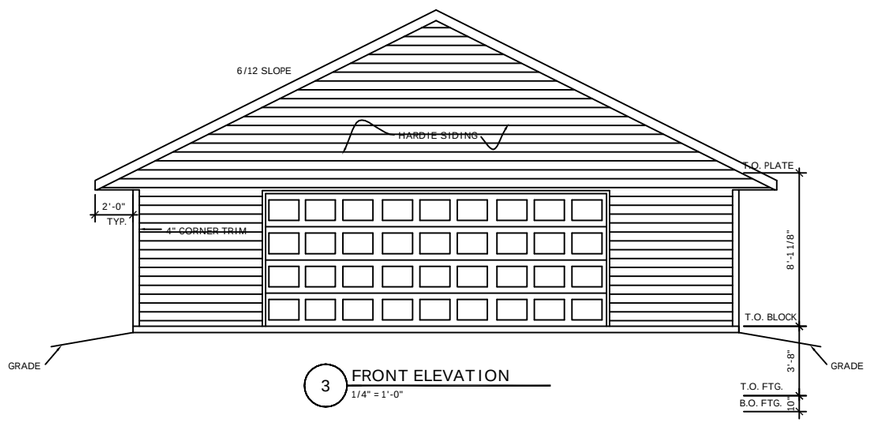

WATAB RIVER
S89°43'49"E 97.94 MEAS
98.00 PLAT
1/2" IRON PIPE
S89°43'49"E 98.20 MEAS
98.00 PLAT
BREAK-LINE
BREAK-LINE
TOE OF SLOPE
Area = 0.71 ACRES
PROPOSED GARAGE
FF GARAGE = 1032
PROPOSED GARAGE
FF GARAGE = 1035.5
PROPOSED DECK
LOWER FF = 1025
UPPER FF = 1038
PROPOSED HOUSE
BREAK-LINE
N56°02'18"W 107.07 MEAS
102.02 PLAT
1/2" IRON PIPE
RLS 10461
N89°45'04"W 64.85 MEAS
65.00 PLAT
1/2" IRON PIPE
EDGE OF BIT
1029.87
1029.76
1029.58
1027.16
1024.84
1024.26
1025.38
1032.24
1035.14
1036.01
1037.90
1038.17
1039.32
22.60%
25.53%
22.92%
27.04%
29.45%
30.89%
12.85
12.00
6.94
109.33



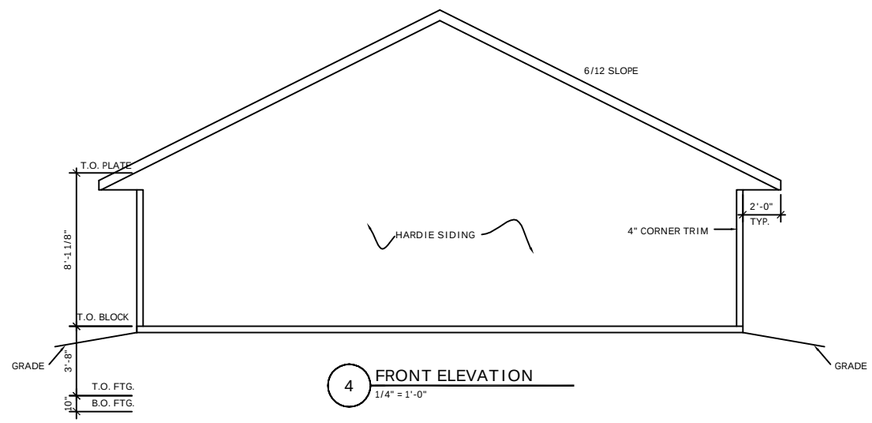
1 LEFT SIDE ELEVATION
1/4" = 1'-0"



2 RIGHT SIDE ELEVATION
1/4" = 1'-0"



3 FRONT ELEVATION
1/4" = 1'-0"



4 FRONT ELEVATION
1/4" = 1'-0"

NOTE:
ALL HEADERS/ BEAM SIZES TO BE VERIFIED BY LUMBER SUPPLIERS

WINDOWS:
ANDERSON CASEMENT WINDOWS U.N.O.
*VERIFY ALL WINDOWS W/ HOMEOWNER

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BUILDER:

DESIGNED BY:
CALVIN FISCHER
C# (320) 309- 9541

HOME OF:
FRANK & MARY ULWELLING GARAGE
SARTELL, MN

DATE: 11/30/22

REVISION #1
DATE:

REVISION #2
DATE:

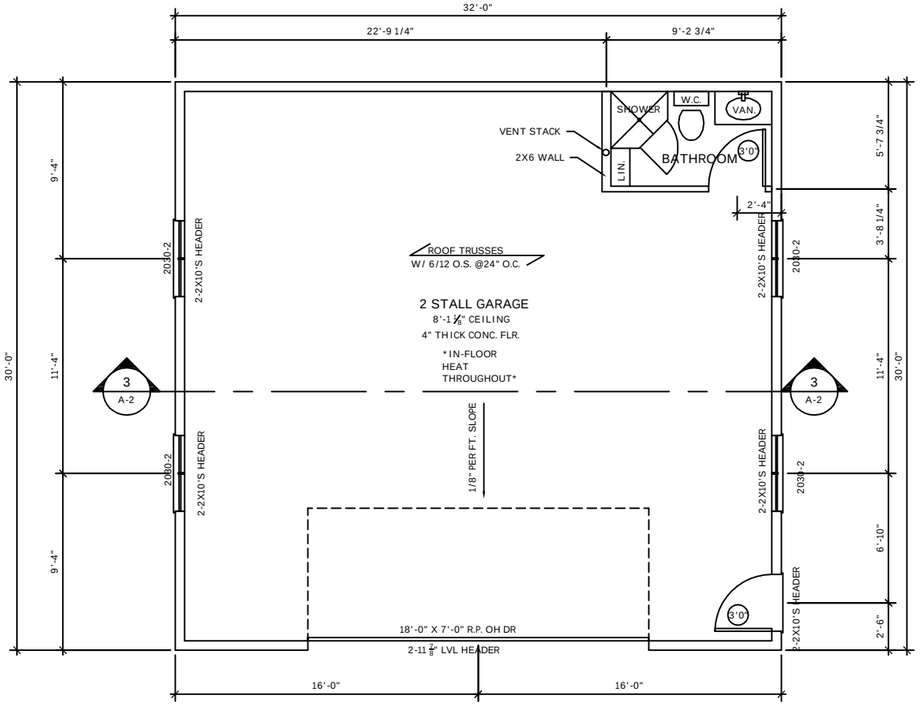
REVISION #3
DATE:

SHEET
A-1

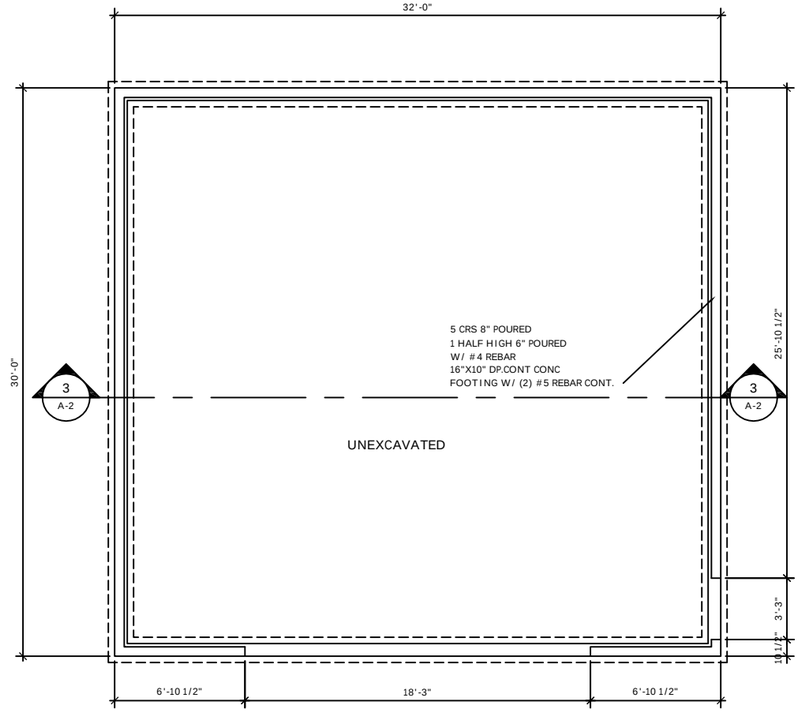
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GENERAL NOTES

-6'-11" HEADER HEIGHT
-8'-0" CLG. UNO
-42" MIN DEPTH REQUIRED FOR ALL NON- HEATED FROST FTGS
-PROVIDE FND WALL REINFORCING PER LOCAL CODES
-MIN. FTG REINFORCEMENT PER CODE
-SOLID BRG REQ'D @ ALL BEAMS & HDRS
ANCHOR BOLTS OR STRAPS @ 6'-0" O.C.
-DOUBLE JOISTS @ ALL MAJOR PARALLEL PARTTIONS
-ALL MICRO LAM BEAMS & GIRDER TRUSS SIZE & LOCATIONS ARE TO BE STRUCTURALLY ENGINEERED & VERIFIED PRIOR TO CONSTRUTION
-ALL TRUSSES ARE TO BE ENGINEERED & INSTALLED ACCORDING TO TRUSS MANUFACTURER
-30" MIN. REQUIRED WIDTH @ TOILETS
-SAFETY GLAZING REQUIRED FOR ALL GLASS WITHIN 18" OF FLOOR AND GREATER THAN 9 SQ FT IN AREA
-SAFETY GLAZING REQUIRED FOR ALL GLASS WITHIN 24" ARC OF DOORS
-WINDOWS TO BE CAULKED AND TAPED
-SILL SEALER TO BE INSTALLED UNDER ALL SILL PLATES
-SEALED, CONTINUOUS AIR AND VAPOR BARRIER TO BE INSTALLED ON WARM SIDE OF EXTERIOR WALLS, WITH ALL JOINTS, OPENINGS, AND PENETRATIONS SEALED IN A PERMANENT MANNER
-UNSUPPORTED SHEATHING JOINTS TO BE SEALED ON EXTERIOR OF JOINT
-AIR BARRIER ON EXTERIOR OF HOME TO BE WITH J-BLOCKS OR SOLID WOOD BLK FOR PENETRATIONS
-ATTIC ACESS TO BE SEALED W/ SPRAY TEXTURE OR CAULK
-MAX. 300 CFM ON ANY ONE APPLIANCE



1 MAIN FLOOR PLAN
1/4" = 1'-0"



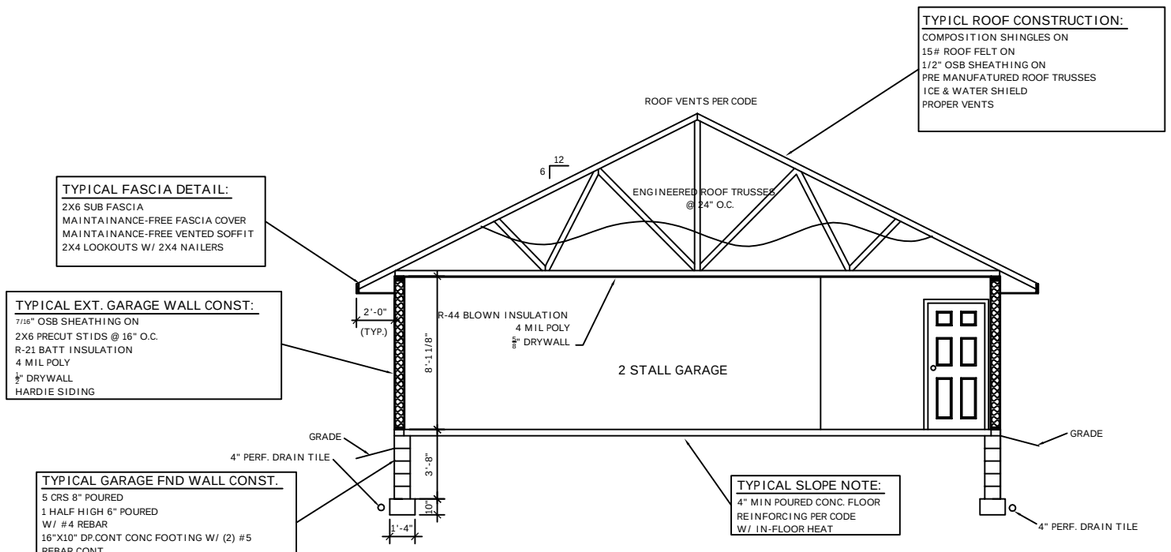
2 FOUNDATION
1/4" = 1'-0"

NOTE:
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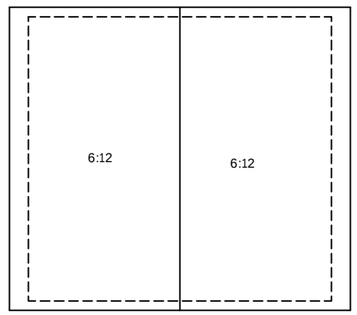
WINDOWS:
ANDERSON CASEMENT WINDOWS U.N.O.
*VERIFY ALL WINDOWS W/ HOMEOWNER

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3 TYPICAL SECTION
1/4" = 1'-0"



2'-0" O.H. EAVES
1'-0" O.H. GABLES
6:12 SLOPE W/ 7 1/4" HEEL

4 ROOF PLAN
1/8" = 1'-0"

BUILDER:

DESIGNED BY:
CALVIN FISCHER
C# (320) 309- 9541

HOME OF: FRANK & MARY ULWELLING GARAGE
SARTELL, MN

DATE: 11/30/22

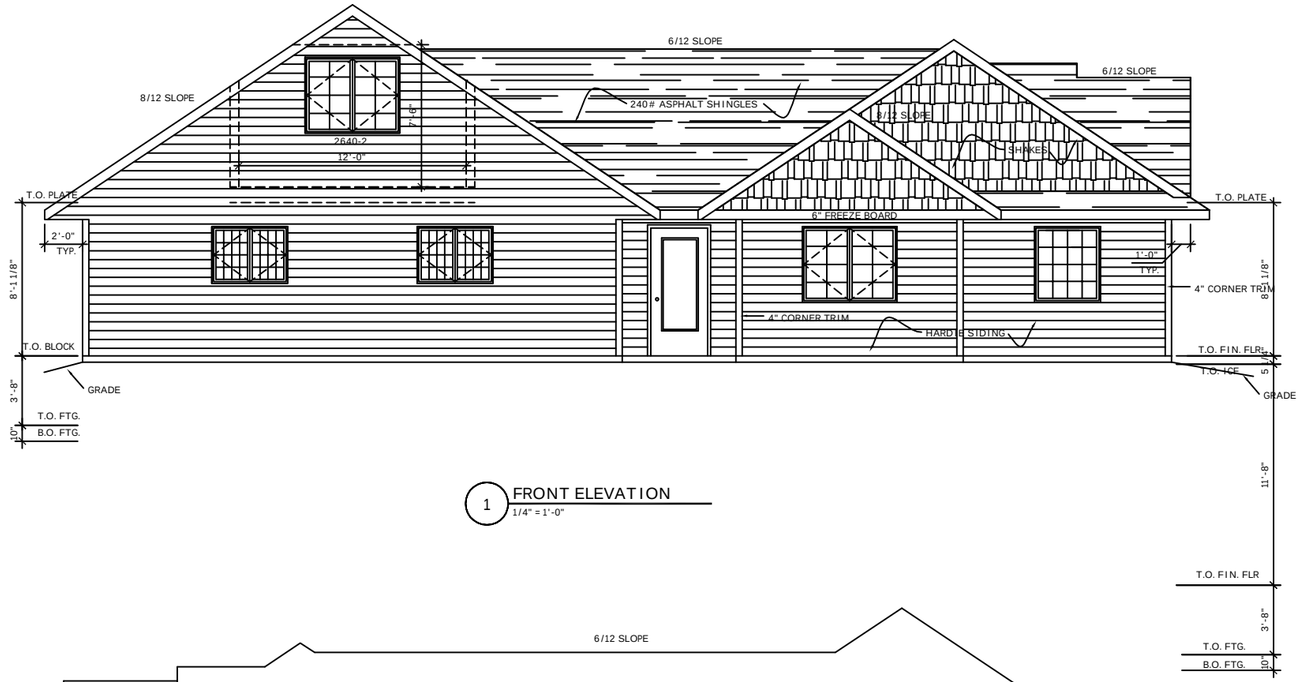
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REVISION #3
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A-2

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1 FRONT ELEVATION
1/4" = 1'-0"



2 BACK ELEVATION
1/4" = 1'-0"

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BUILDER:

DESIGNED BY:
CALVIN FISCHER
C# (320) 309- 9541

HOME OF:

FRANK & MARY ULWELLING RES
SARTELL, MN

DATE: 11/29/22

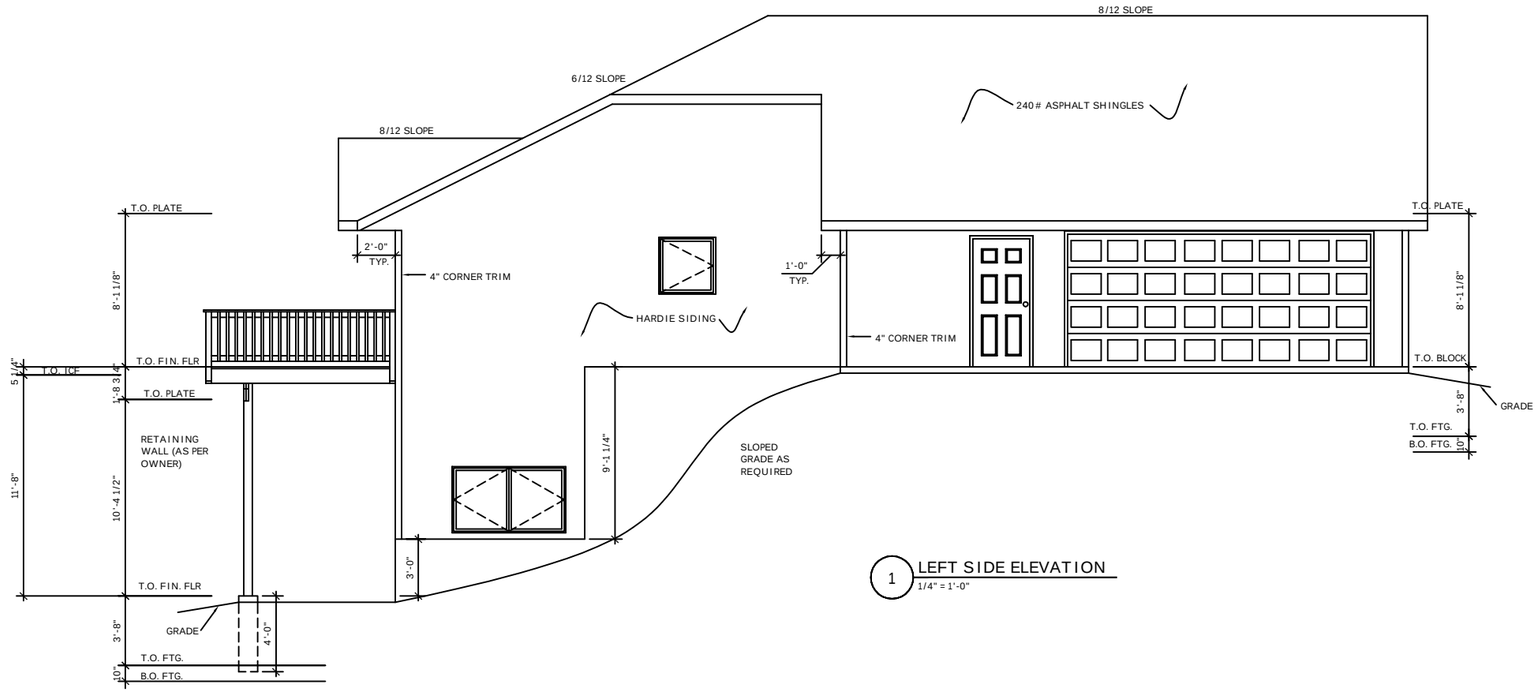
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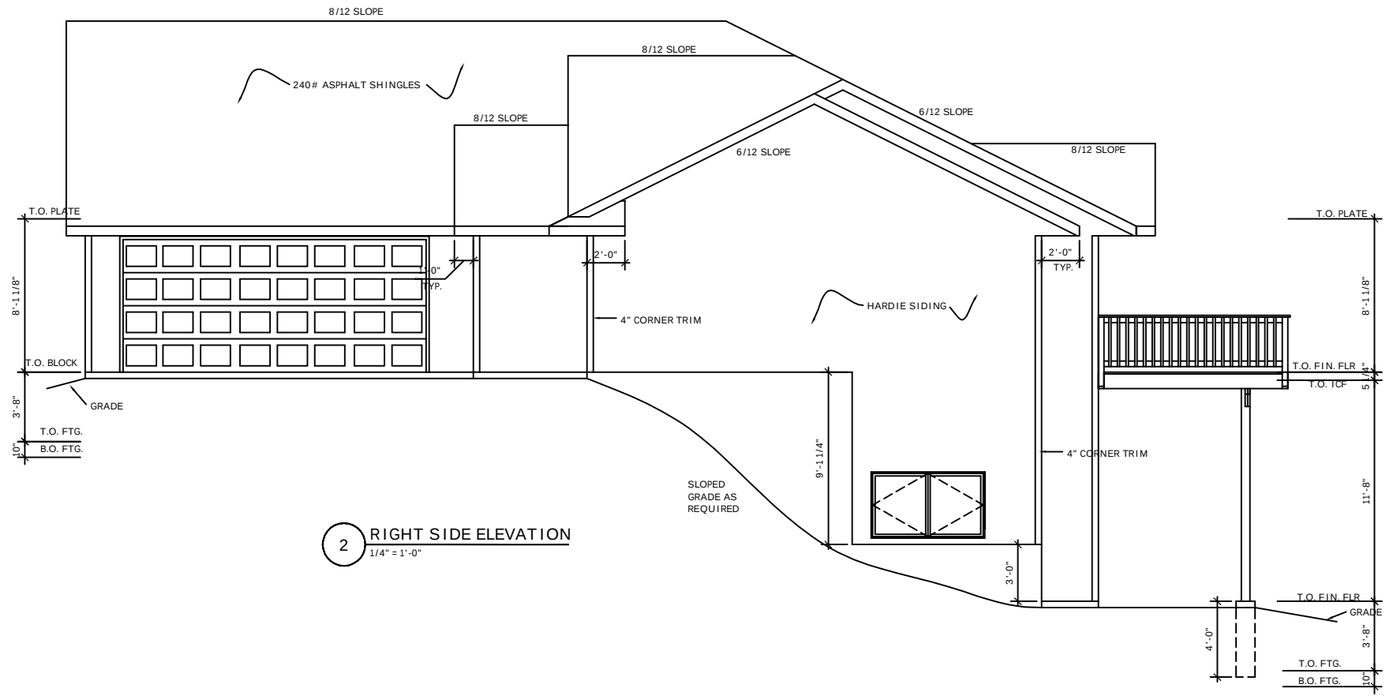
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1 LEFT SIDE ELEVATION
1/4" = 1'-0"



2 RIGHT SIDE ELEVATION
1/4" = 1'-0"

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HOME OF:
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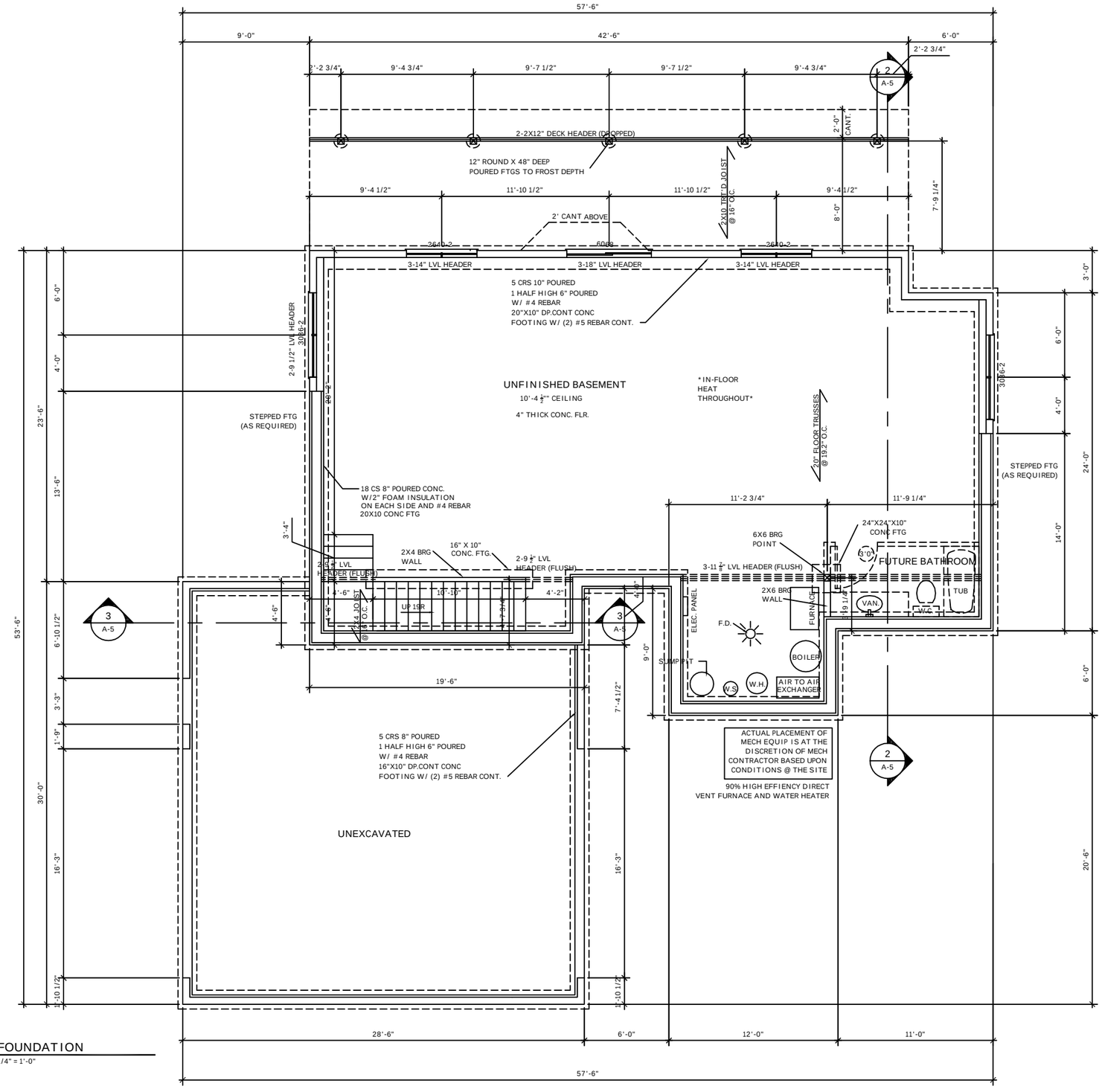
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1 FOUNDATION
1/4" = 1'-0"

NOTE:
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WINDOWS:
ANDERSON CASEMENT WINDOWS U.N.O.
*VERIFY ALL WINDOWS W/ HOMEOWNER

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BUILDER:

DESIGNED BY:
CALVIN FISCHER
C# (320) 309- 9541

HOME OF:
FRANK & MARY ULWELLING RES
SARTELL, MN

DATE: 11/29/22

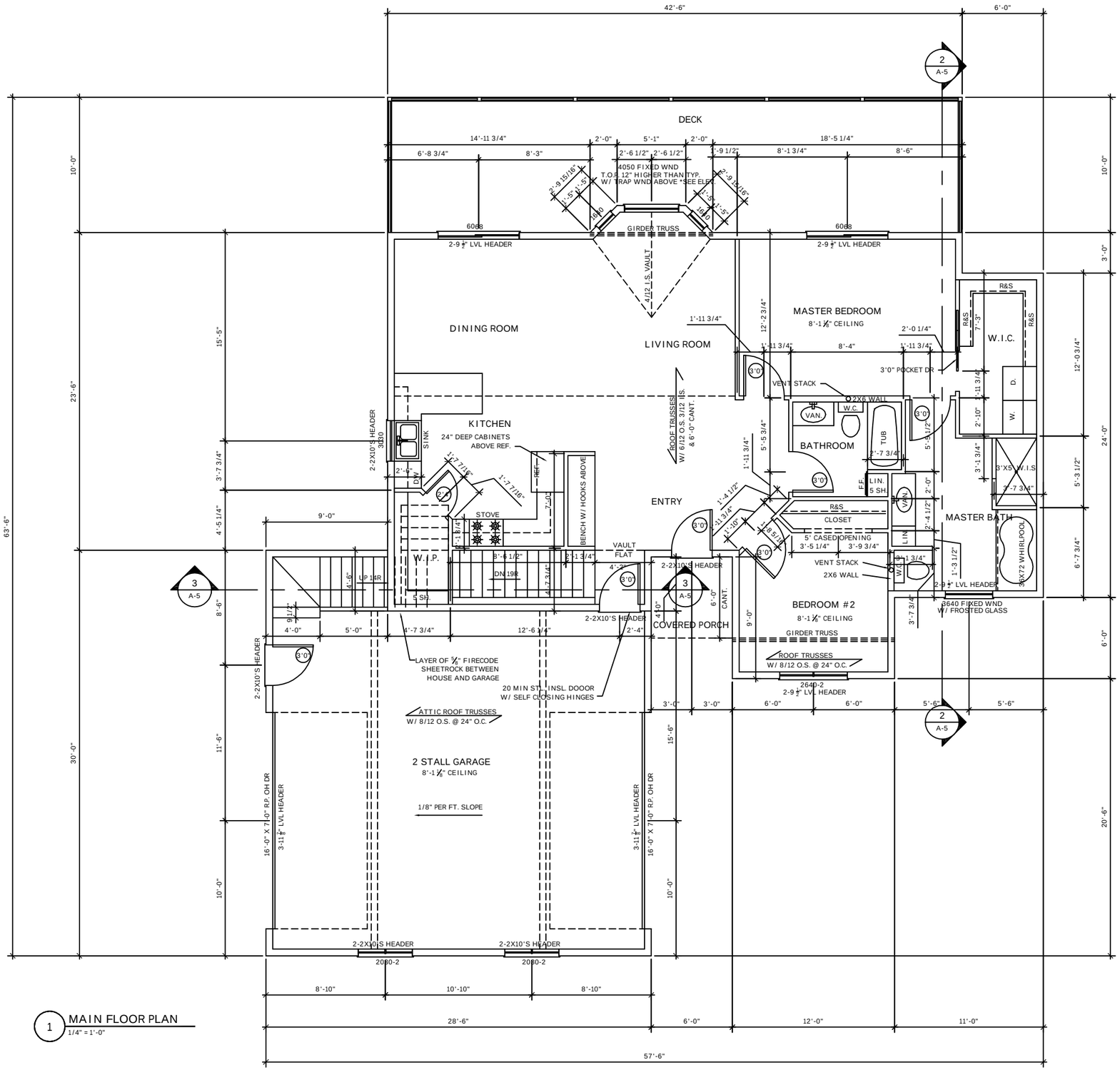
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1 MAIN FLOOR PLAN
1/4" = 1'-0"

NOTE:
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ANDERSON CASEMENT WINDOWS U.N.O.
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BUILDER:

DESIGNED BY:
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C# (320) 309- 9541

HOME OF:
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SARTELL, MN

DATE: 11/29/22

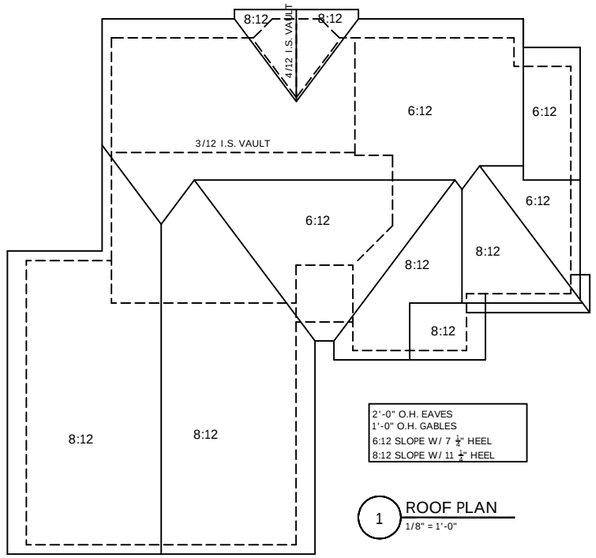
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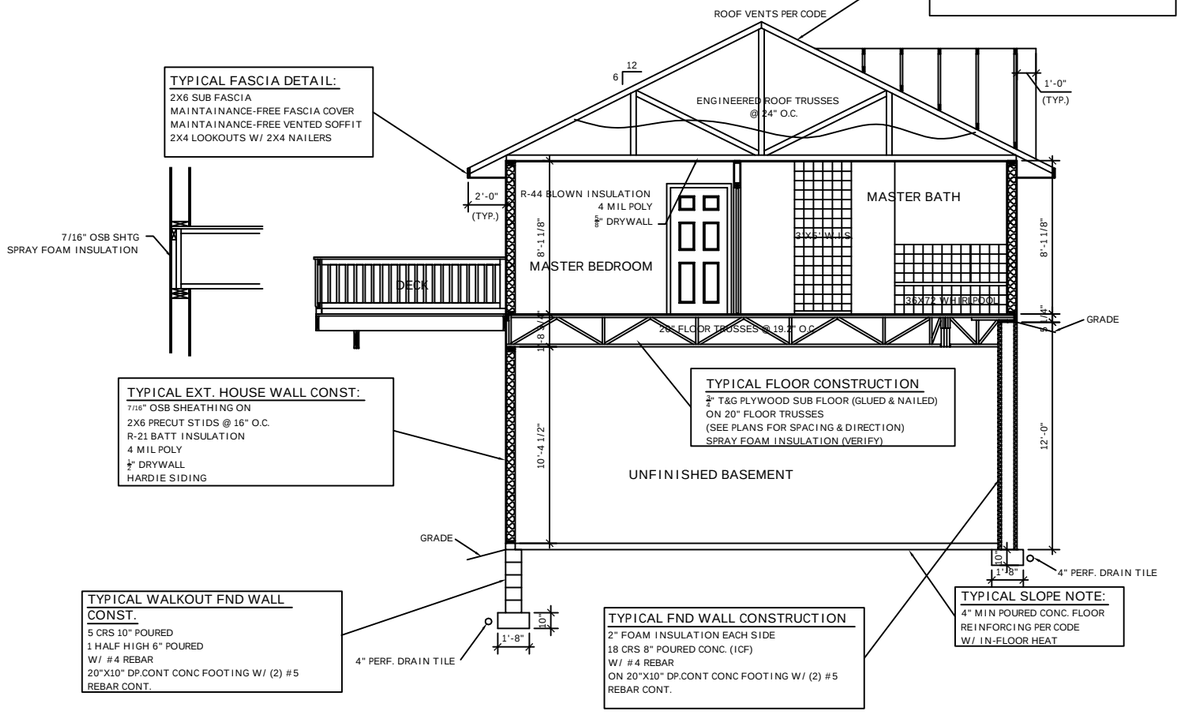
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1 ROOF PLAN
1/8" = 1'-0"

TYPICL ROOF CONSTRUCTION:
COMPOSITION SHINGLES ON
15# ROOF FELT ON
1/2" OSB SHEATHING ON
PRE MANUFATURED ROOF TRUSSES
ICE & WATER SHIELD
PROPER VENTS

TYPICAL FASCIA DETAIL:
2X6 SUB FASCIA
MAINTAINANCE-FREE FASCIA COVER
MAINTAINANCE-FREE VENTED SOFFIT
2X4 LOOKOUTS W/ 2X4 NAILERS



TYPICAL EXT. HOUSE WALL CONST:
7/16" OSB SHEATHING ON
2X6 PRECUT STIDS @ 16" O.C.
R-21 BATT INSULATION
4 MIL POLY
1/2" DRYWALL
HARDIE SIDING

TYPICAL FLOOR CONSTRUCTION
3/4" T&G PLYWOOD SUB FLOOR (GLUED & NAILED)
ON 20" FLOOR TRUSSES
(SEE PLANS FOR SPACING & DIRECTION)
SPRAY FOAM INSULATION (VERIFY)

TYPICAL WALKOUT FND WALL CONST.
5 CRS 10" POURED
1 HALF HIGH 6" POURED
W/ #4 REBAR
20"X10" DP.CONT CONC FOOTING W/ (2) #5
REBAR CONT.

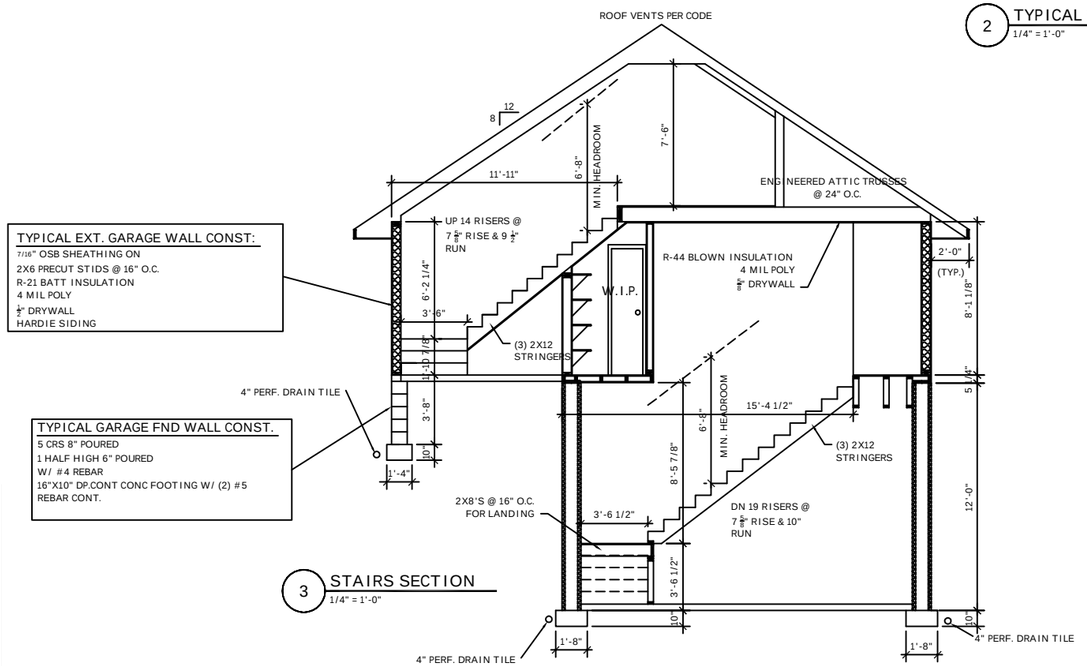
TYPICAL FND WALL CONSTRUCTION
2" FOAM INSULATION EACH SIDE
18 CRS 8" POURED CONC. (ICF)
W/ #4 REBAR
ON 20"X10" DP.CONT CONC FOOTING W/ (2) #5
REBAR CONT.

TYPICAL SLOPE NOTE:
4" MIN POURED CONC. FLOOR
REINFORCING PER CODE
W/ IN-FLOOR HEAT

GENERAL NOTES

-6'-11" HEADER HEIGHT
-8'-0" CLG. UNO
-42" MIN DEPTH REQUIRED FOR ALL NON- HEATED FROST FTGS
-PROVIDE FND WALL REINFORCING PER LOCAL CODES
-MIN. FTG REINFORCEMENT PER CODE
-SOLID BRG REQ'D @ ALL BEAMS & HDRS
ANCHOR BOLTS OR STRAPS @ 6'-0" O.C.
-DOUBLE JOISTS @ ALL MAJOR PARALLEL PARTTIONS
-ALL MICRO LAM BEAMS & GIRDER TRUSS SIZE & LOCATIONS ARE TO BE STRUCTURALLY ENGINEERED & VERIFIED PRIOR TO CONSTRUTION
-ALL TRUSSES ARE TO BE ENGINEERED & INSTALLED ACCORDING TO TRUSS MANUFACTURER
-30" MIN. REQUIRED WIDTH @ TOILETS
-SAFETY GLAZING REQUIRED FOR ALL GLASS WITHIN 18" OF FLOOR AND GREATER THAN 9 SQ FT IN AREA
-SAFETY GLAZING REQUIRED FOR ALL GLASS WITHIN 24" ARC OF DOORS
-WINDOWS TO BE CAULKED AND TAPED
-SILL SEALER TO BE INSTALLED UNDER ALL SILL PLATES
-SEALED, CONTINUOUS AIR AND VAPOR BARRIER TO BE INSTALLED ON WARM SIDE OF EXTERIOR WALLS, WITH ALL JOINTS, OPENINGS, AND PENETRATIONS SEALED IN A PERMANENT MANNER
-UNSUPPORTED SHEATHING JOINTS TO BE SEALED ON EXTERIOR OF JOINT
-AIR BARRIER ON EXTERIOR OF HOME TO BE WITH J-BLOCKS OR SOLID WOOD BLK FOR PENETRATIONS
-ATTIC ACESS TO BE SEALED W/ SPRAY TEXTURE OR CAUK
-MAX. 300 CFM ON ANY ONE APPLIANCE

2 TYPICAL SECTION
1/4" = 1'-0"



TYPICAL EXT. GARAGE WALL CONST:
7/16" OSB SHEATHING ON
2X6 PRECUT STIDS @ 16" O.C.
R-21 BATT INSULATION
4 MIL POLY
1/2" DRYWALL
HARDIE SIDING

TYPICAL GARAGE FND WALL CONST.
5 CRS 8" POURED
1 HALF HIGH 6" POURED
W/ #4 REBAR
16"X10" DP.CONT CONC FOOTING W/ (2) #5
REBAR CONT.

3 STAIRS SECTION
1/4" = 1'-0"

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BUILDER:

DESIGNED BY:
CALVIN FISCHER
C# (320) 309- 9541

HOME OF:
FRANK & MARY ULWELLING RES
SARTELL, MN

DATE: 11/29/22

REVISION #1
DATE:

REVISION #2
DATE:

REVISION #3
DATE:

SHEET
A-5

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Interdepartmental Memo

SARTELL POLICE DEPARTMENT

TO: CITY ADMINISTRATOR, MAYOR, AND CITY COUNCIL

FROM: DEPUTY CHIEF WAYNE SCHREINER

SUBJECT: DECEMBER 12TH MTG- GENERAL INFORMATION

DATE: DECEMBER 7TH, 2022

CC: MEMO FILE

- Local police administrators held a meeting with staff from Career Solutions. Career Solutions and local law enforcement is looking to partner with their program CareerONE. CareerONE is a program to help build employable skills in local young adults for trades that are in need of employees. The group conducted early talks of creating a training path to garnish interest in the law enforcement profession and creating a pathway to attend college for a degree in law enforcement.

- The police department applied for and received a grant to replace all 15 automatic external defibrillators (AEDs) from our patrol vehicles. Estimated total value for the 15 AED is $30,000. The AEDs were delivered and are currently being set up for deployment. Staff has received specific training on the new devices.

- Officers completed their inclement weather / night training at the shooting range. Officers train with department firearms in cold weather gear such as gloves and jackets which make weapon manipulation much more difficult. Officers also train in low light conditions using back lighting, no lighting, and flashlights.

- The computer aided dispatch (CAD) report for November 2022 is attached with a synopsis below in which they are related to 2021 statistics.

    - Agency assists were down 12 to 23.
    - Accidents were up 6 to 25.
    - Driving complaints were down 11 to 10.
    - Medical emergencies were up 18 to 88.
    - Shoplifters were up 6 to 14.
        - Thefts were up 6 to 16.

LAW ENFORCEMENT CENTER
Number Of Calls Report by Department - Complaint (All Units)

Jurisdiction: LEC ***First Date:*** 11/01/2022
Last Date: 11/30/2022

	Department	*Complaint*		*Number*
1	SPD			
		1072	DEAD BODY	2
		911A	911 ABANDONED CALL	1
		911H	911 HANGUP CALL	1
		911O	911 OPEN LINE	1
		ABAND	ABANDONED VEHICLE	1
		ADMIN	ADMINISTRATIVE ICR	1
		AENTRY	ATTEMPTED ENTRY	1
		AL	ALARM	12
		ALELEV	ALARM ELEVATOR	1
		ALFALSE	FALSE ALARM	1
		ALMED	ALARM MEDICAL	1
		ALPANIC	PANIC OR HOLD UP ALARM	1
		ANI	ANIMAL COMPLAINT	6
		ASLT	ASSAULT	4
		ASSTA	AGENCY ASSIST	23
		ASSTB	BUSINESS ASSIST	10
		ASSTP	PERSONAL ASSIST	21
		BACK	BACKGROUND CHECK	13
		BHEALTH	BEHAVIORAL HEALTH	4
		BIKEA	BIKE/ABANDONED	1
		BURG	BURGLARY	1
		BURN	ILLEGAL BURNING	3
		CC	CITIZEN CONTACT	3
		CITYB	CITY BUSINESS	1
		CO	CARBON MONOXIDE CALL WITHOUT II	2
		COMENG	COMMUNITY ENGAGEMENT	2
		COURT	COURT	1
		CRASH	ACCIDENT	25
		CRASHINJ	ACCIDENT WTIH INJURIES FIRE AND A	2
		CRASHNO	ACCIDENT WTIH INJURIES REFUSING	1
		CUSTODY	CHILD CUSTODY DISPUTE	3
		DISOR	DISORDERLY CONDUCT	1
		DOG	DOG COMPLAINT/BARKING	2
		DOM	DOMESTIC	2
		DOMI	DOMESTIC IN PROGRESS	1
		DRIVE	DRIVING COMPLAINT	10
		DUMP	ILLEGAL DUMPING COMPLAINT	2
		DUPLICATE	DUPLICATE ICR ERROR	2
		DWI	DRUNK DRIVER ARREST	1
		ESCORT	ESCORT	4
		FIGHT	FIGHT PHYSICAL	1
		FINGERPRINT	FINGERPRINT	7
		FIREAL	FIRE ALARM	2
		FIREB	FIRE BUILDING	3
		FIREC	FIRE CAR	2
		FIRED	FIRE DUMPSTER	1
		FIREO	FIRE OTHER	1
		FIREW	FIRE GRASS OR WILDLAND	2
		FPATROL	FOOT PATROL	2
		FPROP	FOUND PROPERTY	9

LAW ENFORCEMENT CENTER
Number Of Calls Report by Department - Complaint (All Units)

Jurisdiction: LEC ***First Date:*** 11/01/2022
Last Date: 11/30/2022

Department	*Complaint*		*Number*
51 SPD			
	FRAUD	FRAUD	7
	FUPC	CRIMINAL FOLLOW UP	1
	FUP	FOLLOW UP	20
	GUN	GUN/PERSON WITH	1
	GUNSH	GUNSHOTS FIRED/HEARD	2
	HAR	HARASSMENT COMPLAINT	3
	HAZ	HAZARD	4
	HR	HIT AND RUN	12
	HSREFER	HUMAN SERVICES REFERRAL	11
	INFO	MATTER OF INFORMATION	14
	INTOXDO	INTOXICATED PERSON DISORDERLY	1
	INTOXPER	INTOXICATED PERSON	4
	JUVP	JUVENILE/PROBLEM WITH	8
	JUVR	JUVENILE/RUNAWAY	3
	LIFTASSIST	LIFT ASSIST	9
	LITTR	LITTERING COMPLAINT	1
	LM	LOUD MUSIC	1
	LPROP	LOST PROPERTY	1
	MAARC	MN ADULT ABUSE REPORTING CENTE	1
	MAIL	MAILBOX VANDALISM	2
	MA	MOTORIST ASSIST	11
	MED	MEDICAL EMERGENCY	88
	MEDNO	MEDICAL NO OFFICER SENT	3
	MEETING	ATTEND MEETING	10
	MISSPJ	MISSING PERSON - JUVENILE	1
	NCORV	NO CONTACT ORDER VIOLATION	1
	NOISE	NOISE COMPLAINT	6
	NOPAY	NO PAY CUSTOMER	5
	OFPV	OFP VIOLATION	1
	OPEND	OPEN DOOR	1
	PARK24	24 HOUR PARKING VIOLATION	2
	PARKS	SEASONAL PARKING	44
	PARKV	PARKING VIOLATION	1
	PERD	ISSUE DEER PERMIT	2
	PERG	GUN PERMIT	9
	PHONECALL	PHONE CALL	11
	POSSD	DRUGS-PARAPHERNALIA/POSSESSIO	2
	PRDAM	PROPERTY DAMAGE	5
	PURV	PURSUIT/OF VEHICLE	1
	RW	REPORT WRITING	2
	SBUS	SCHOOL BUS/SCHOOL VIOLATION	5
	SD	SPECIAL DETAIL	5
	SHOPI	SHOPLIFTER/URGENT	8
	SHOP	SHOPLIFTER	14
	SNOWBIRD	SNOWBIRD	1
	STALL	STALLED VEHICLE	10
	STOLENV	STOLEN VEHICLE	1
	SUICI	SUICIDE ATTEMPT IN PROGRESS	1
	SUIC	SUICIDE THREAT	7
	SUSA	SUSPICIOUS ACTIVITY	6

LAW ENFORCEMENT CENTER
Number Of Calls Report by Department - Complaint (All Units)

Jurisdiction: LEC ***First Date:*** 11/01/2022
Last Date: 11/30/2022

Department	*Complaint*		*Number*
101 **SPD**			
	SUSP	SUSPICIOUS PERSON	2
	SUSS	SUSPICIOUS SMELL	2
	SUSV	SUSPICIOUS VEHICLE	10
	THEFT	THEFT	16
	THEFTV	THEFT FROM VEHICLE	3
	THREAT	THREATS COMPLAINT	3
	TIP	TIP RECEIVED	1
	TRAFFIC STOP	TRAFFIC STOP	44
	TRAIN	TRAINING	5
	TRES	TRESPASSING/TRESPASSER	1
	UNWAN	UNWANTED PERSON	5
	VDITCH	VEHICLE IN THE DITCH	2
	VERB	VERBAL DISPUTE	4
	VULAD	VULNERABLE ADULT	1
	WARRANT	WARRANT	2
	WEBTRAIN	TRAINING ONLINE	3
	WELF	WELFARE CHECK	25
	XPAT	EXTRA PATROL	5
		Group Total:	**709**
		Report Total:	**709**

A call with multiple Departments assigned will be counted in the group total for each of these Departments, therefore such calls will be counted more than once. For this reason, the total number of calls may not equal the sum of the group totals

Sartell Fire Department Monthly Report for November 2022

Meetings & Drills

Officers Meeting- November 8th

Department Training- November 15th - Cold Water/Ice Rescue Training

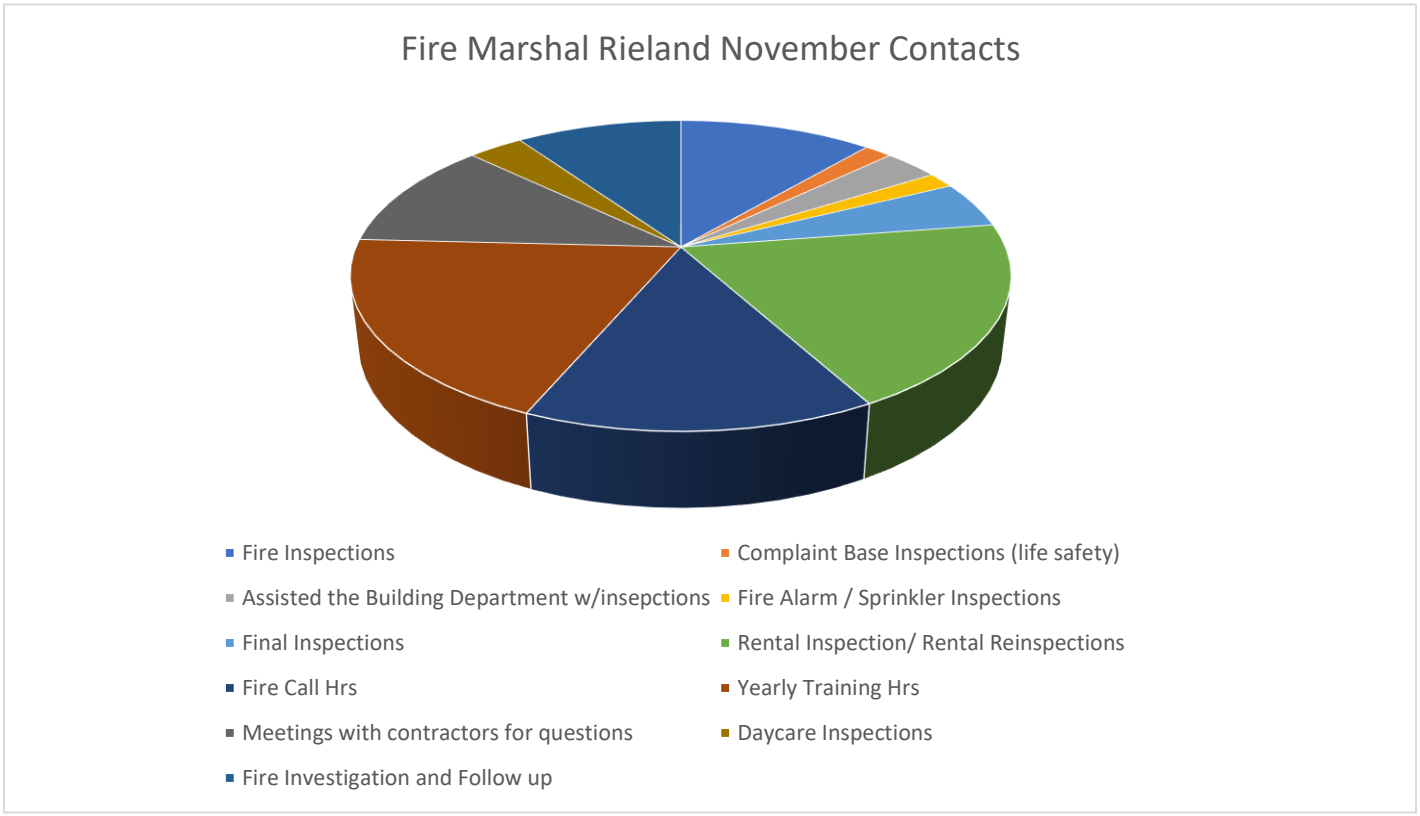
Other Training During the Month of November: Fire Marshal Rieland virtually attended the Fire Safety Summit for four hours. Fire Marshal Rieland virtually attended eight hours of training regarding means of egress, fire-resistant construction and state delegations.

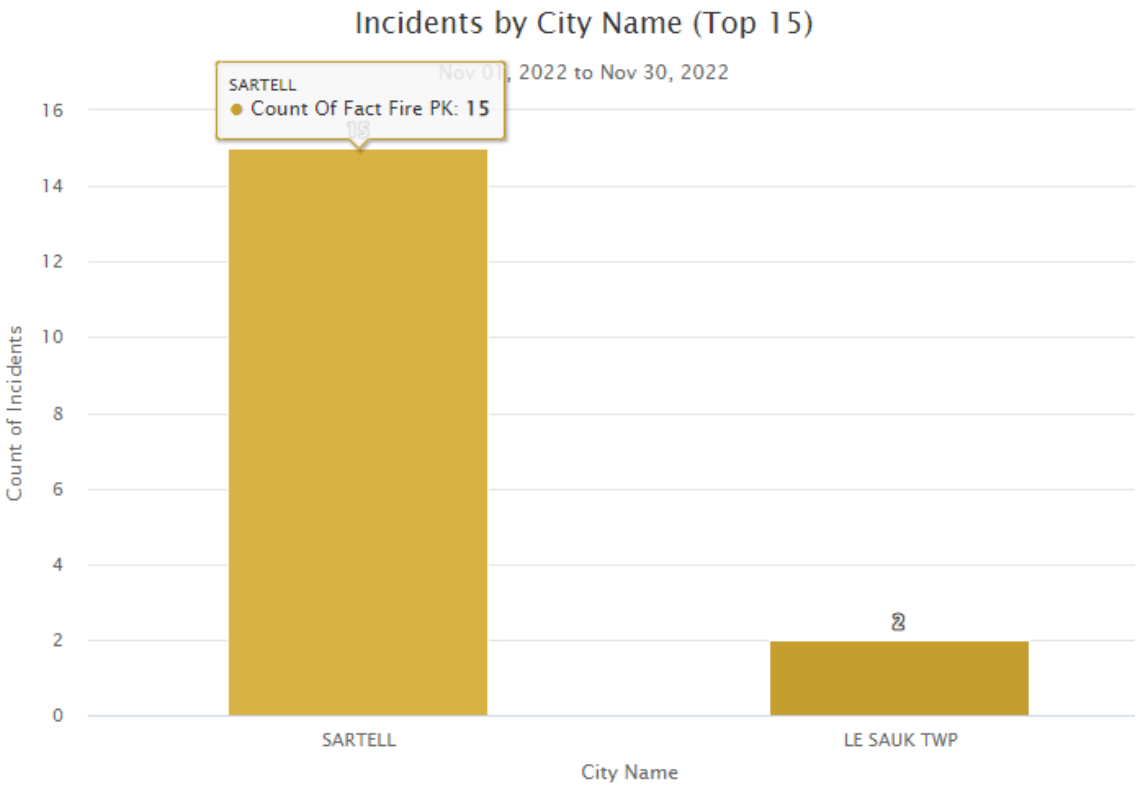
Other News: Chief Kedrowski attended the All-Commissions Meeting. The fire department has been working through the new promotional process that included a weighted application, interview, and assessment center along with a final interview with Chief Kedrowski. The process has since been completed and Chief Kedrowski has brought the promotions forth to city council for final approval. The fire department has begun to prepare an officer development program to follow up the promotions. Sartell Fire Department hosted interviews for members who applied and showed interest in the department. We are recommending hiring three at this time. 2023 Rental Applications and fees were due by the end of the month, Fire Marshal Rieland and Molitor have successfully received 99% of the Applications and Fees. Fire Marshal Rieland and Molitor have also completed the paperwork for the 2023 Massage Licenses and the information has been sent of to St. Cloud Health Department. Chief Kedrowski has also been working on several reimbursement projects including reimbursement from FEMA for the May storms and grant reimbursement from the State Fire Marshals Office for the recent EM exercise. He is also working on collecting and entering data for the regional fire study that is underway.

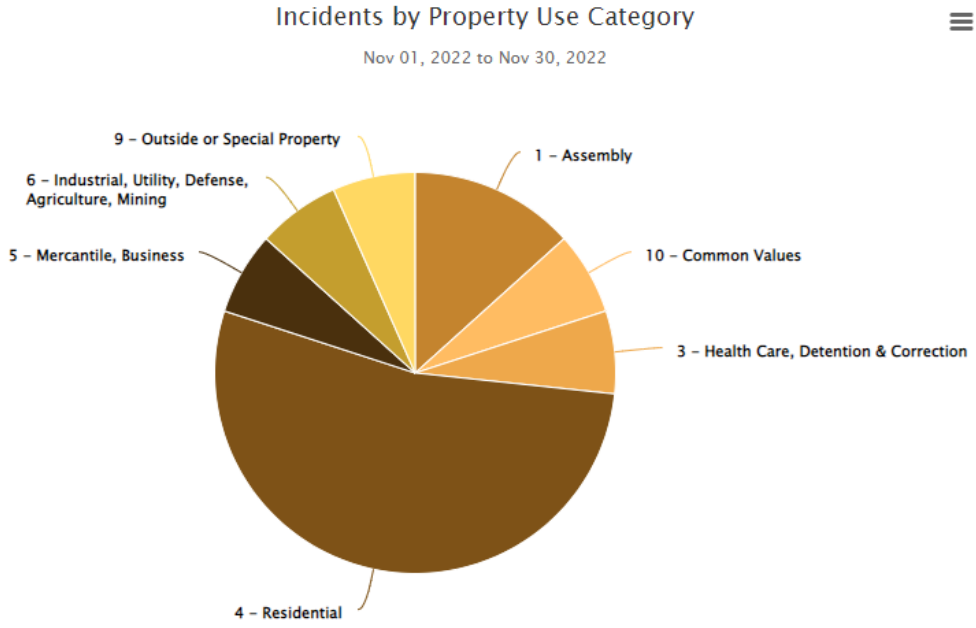
Respectfully Submitted,

Peter F. Kedrowski

Peter F. Kedrowski


Fire Marshal Rieland November Contacts
Fire Inspections
Complaint Base Inspections (life safety)
Assisted the Building Department w/insepctions
Fire Alarm / Sprinkler Inspections
Final Inspections
Rental Inspection/ Rental Reinspections
Fire Call Hrs
Yearly Training Hrs
Meetings with contractors for questions
Daycare Inspections
Fire Investigation and Follow up

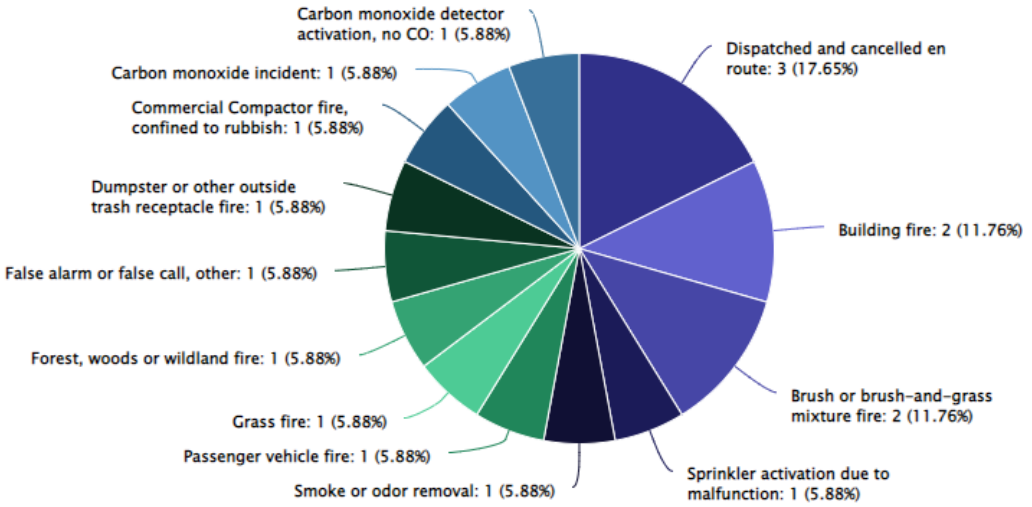

Incidents by City Name (Top 15)
Nov 01, 2022 to Nov 30, 2022
SARTELL
Count Of Fact Fire PK: 15
15
2
16
14
12
10
8
6
4
2
0
Count of Incidents
SARTELL
LE SAUK TWP
City Name


Incidents by Property Use Category
Nov 01, 2022 to Nov 30, 2022
9 – Outside or Special Property
1 – Assembly
6 – Industrial, Utility, Defense, Agriculture, Mining
5 – Mercantile, Business
10 – Common Values
3 – Health Care, Detention & Correction
4 – Residential


Incidents by District/Zone
Nov 01, 2022 to Nov 30, 2022

Incident Types (Top 15)

Nov 01, 2022 to Nov 30, 2022



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MEMORANDUM

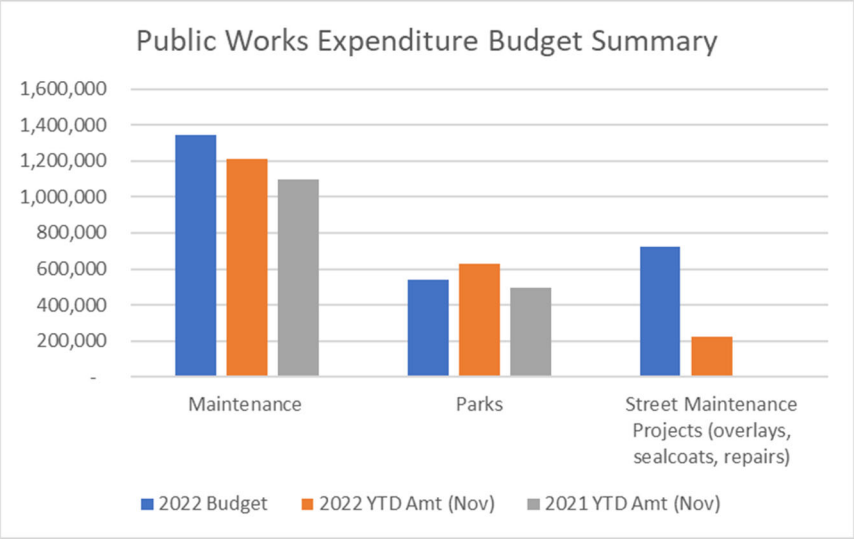
TO: Mayor and Council Members

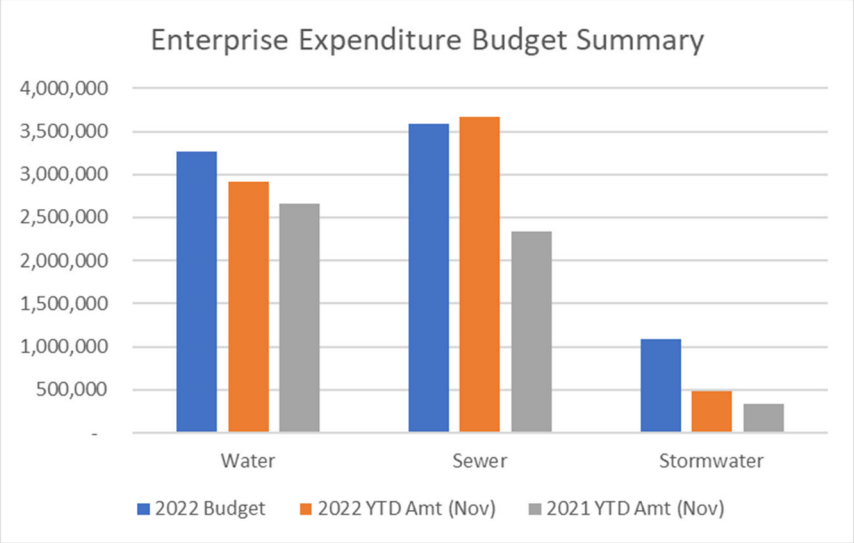
FROM: April Ryan & Scott Lange, City Engineers
John Kothenbeutel, Public Works Director

DATE: December 12, 2022

RE: Monthly Engineering & Public Works Update
SEH No. SARTE General 14.00

Public Works:





Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 2351 Connecticut Avenue, Suite 300, Sartell, MN 56377-2485
320.229.4300 | 800.572.0617 | 888.908.**8166 fax**
SEH is 100% employee-owned | Affirmative Action–Equal Opportunity Employer


PARKS
Outdoor Rink Prep/Flooding
Culvert Clean Out
Buckthorn/Brush Removal Frisbee Golf Course
Christmas Decorations
Snow Removal
STREETS
Tree Trimming
Pot Hole Patch
Snow Fence
Christmas Decorations
Snow Removal
UTILITIES
Hydrant Repairs
Locates
Plant Maintenance
Asset Management
Snow Removal

General Engineering:

Summarized below are the general engineering activities through October 2022.

Task	Task Name	Sept. Only	Year to Date	Annual Budget
1	General Engineering	$2,615.20	$21,615.20	$25,000
2	Meetings	$1,665.00	$19,073.00	$15,000
3	Maps	$1,135.00	$5,995.00	$5,000
4	Development Activity	$740.00	$21,153.50	$17,500
5	Misc. Inspections	$358.70	$5,143.39	$7,500
6	Traffic Complaints	$0.00	$2,303.75	$5,000
	Total	**$6,513.90**	**$74,893.82**	**$75,000**
	Target	*$6,250*	*$68,750*	

Active Projects:

2021 Scout Dr. & Dehler Dr. Improvements (Central MN Healthcare Hub – Grant Funds)
The roadway is open! Design Electric has been installing street lighting over the past couple of weeks. The project is substantially complete with all utilities and the first lifts of pavement being installed. One item of note, there are a couple pedestrian ramps that were installed for winter that will need to be replaced in spring to meet ADA standards. Punch list items, final lift of paving and final striping will take place in spring 2023.

2022 19th Avenue South (Assessment Project):

- Phase 1 – 2022, from County Road 1 to 15th Ave S
  - Street open for the winter.
  - Street lighting work may continue into the winter but will not energized until next spring.
  - Stearns Electric has installed the underground power along the project. They will remove the overhead poles this month.
- Phase – 2023 from 15th Ave S to County Road 133 (6th St S)
  - Expect to start this work as soon as weather allows in the spring.
- Assessment:
  - Will hold the assessment hearings in the spring.

2022 County Road 1 (Assessment Project):
All phases are open to traffic! The project is substantially complete with all utilities and the first lifts of pavement being installed. Of note, after discussion with City and County staff, it was decided to officially open the trail over the winter. The County will be installing temporary crosswalk signs until the flasher systems arrive and can be installed. Sartell public works will be plowing the trail. The bridge will remain closed until spring 2023.
Design Electric has been pulling wire for street lights. We are hoping the following items will be installed this winter as materials are available.

- River overlook fence.
- Streetlights.
- Trail lights.
- Pedestrian flashers.
- Radar speed signs.

Remaining items that will be installed in spring 2023.

- Bridge fencing.
- Bridge lighting.

- Pedestrian ramp and decorative fencing at Sartell Street & bridge access.
- Final riverbank restoration plantings.
- Final paving.
- Final striping.
- Punch list items

Lift Station #2 Replacement:
The project underway and Landwehr Construction will be substantially complete this fall. Start-up was originally scheduled for Nov. 30th, 2022 however there have been delays in getting the control panel. Start-up will be delayed at least one month.

Estimated project schedule:
- *Substantial Completion – November 2022*
- *Lift Station Start-up – December 2022*
- *Final Completion – Spring 2023*

Sauk River Park Improvements
The project is done and open for use! The DNR completed a site visit and have released the grant funds for the project. Staff has been working on park sign designs. Sign will be installed in spring.

2022 Trail Project
The project is substantially complete. Remaining items include punch list and cross walk flasher system. We are hopeful that the flasher system will come in and be installed this winter.

Surge Tank Design:
The design of the surge tank being completed with plan and specs expected in January 2023
- Request authorization to advertise for bids 1/23/2023
- Review bids with Council 3/12/2023

Lift Station #1 Odor
In conjunction with the surge tank project SEH staff has been working with Public Works staff to address odor issues at Lift Station #1. The report with recommendations is being completed this month. Next steps will be for a pilot study in 2023.

River Oaks Lane
- Street open for the winter.
- Lighting installed.
- Final lift of pavement will be placed next spring.

15th Street South
- Street is substantially complete and open for traffic.
- Final lift of pavement will be placed next spring.

Lakeview Estates
This project includes the construction of a temporary hammerhead turnaround at the south end of 20th Avenue (south end of Daybreak). Staff has met with and continue to communicate with the developer to try and get this this work completed as soon as possible.

Developer Project Punch List Items & Concrete Issues
Staff completed site visits of the developer projects throughout the City with outstanding punch list items. Staff has been meeting with developers to get remaining items addressed. Below is a summary the recent developer projects and their status.

Projects that are complete and accepted:

- Blackberry West 1 & 2 (Yarmon)
- Avalon
- Arbor Trails 1 (Poplinski)
- Eagle Ridge 2 (Wollak)
- Providence 1 (Sartell Dev. Group – Steve Leggatt)

Project with outstanding punch list items – meeting with developer(s) this fall:

- Providence 2 (Sartell Dev. Group – Steve Leggatt)
- Northern Meadows (Five points Holding – Steve Leggatt)
- Charles Greg Addition (Ferche)
- West Bridgeport (Ferche)
- Ferche Plat 11 (Ferche)
- Beetle Blvd (Ferche)
- Lakeview Estates – Daybreak (Poplinski)
- Daybreak Cove (Poplinski)

Projects with punch list items that will be addressed in spring 2023:

- Arbor Trails 2 & 3 (Poplinski)
- Eagle Ridge 3 & 4 (Wollak)
- Gates of Blackberry (Werschay)
- Karma Estates (Custom Dream Homes – Dorn)

Eagle Ridge Phase 4
This phase of the Eagle Ridge development includes 13th Avenue N. connection between 27th Street N. and 12th Avenue N. and a cul-de-sac with 25 single family residential lots. The developer competed to the project to substantial completion level this summer. This means the utility work, curb & gutter, concrete flat work, sidewalk, trails and first lift of paving was complete. The sewer repair has been completed. Remaining items to be completed in spring 2023 include punch list and cross walk flasher system.

MS4 Permit Ordinance Updates & Design Standards Guide
Ordinance updates to meet the new permit were approved at the November 28th council meeting. Staff is working to update mapping and other process items to meet permit requirements. All items will be addressed by the end of the year. Staff is also working on a Sartell Design Standards packet. The design packet will help developers understand and meet the City's requirements. It will also help with site plan review process. The MS4 permit is reissued every 5-years and with each revision there are new requirements that require updates to the City's MS4 program.

Ditch Management Plan:
Council approved the plan. Staff will work to incorporate both short term and long-term maintenance requirements into the City's Capital Improvement and Financial Plan.

2021 Intersection Study of Pinecone Road and 7th Street North:
The study was accepted at the September 19th council meeting. We are currently reviewing funding options for the selected traffic signal option. The project is budgeted within the City's financial plan for 2026.

2023 Trail Gaps
The City of Sartell received Transportation Alternative Program (TAP) funding to fill in missing gaps within the pedestrian system. This project includes sidewalk along 3rd St. N. 13th Ave. N., 12th Street N and 7th Street N. The project is currently in design and will be constructed in 2023.

2023 Heritage Drive Trail
The City of Sartell received Transportation Alternative Program (TAP) funding to build a separated trail on the south side of Heritage Drive from Huntington Drive to Amber Avenue South. The project scope also includes push button pedestrian crossing systems at 7th Avenue South and Connecticut Avenue South. The project is currently being designed and will be constructed in 2023.

15th Street North
The feasibility report was accepted by the Council at the September 19th meeting. This will be a basis on which to pursue funding for the roads included in the report. The next step will be to complete environmental assessments and permitting. The City has the environmental studies budgeted for 2023.

Seal Coat / Overlay / Storm and Street Repair Projects.
- Seal Coat is complete
- Overlay: 1st St. S paving is complete.
- Spot street and storm repairs project are complete except for one location on the east side, which will be completed in spring 2023.

Northcentral Watab Drainage Study
The analysis and recommendations for improvement were presented to council at the October 10th, 2022 council meeting. A public informational meeting was held on November 17th to review results with resident. The report has been finalized and is being uploaded to the City's website. Staff will be working to identify funding and budget for the recommended improvements.

Pinecone Central Park – Parking Lot/Skating Rink
- Site work is complete.
- PW staff is finishing the warming house.

Projects that are on the horizon for further discussion and Council consideration:

Current Grant Applications and Projects – These projects will be completed if grant funding is awarded:

- Heritage Drive Trail from Anna Ave. to CR 1 – Transportation Alternatives Grant
- 7th Street N and Pinecone Road intersection upgrades – HSIP Grant and Active Transportation Grant
- Central MN Healthcare Hub - Bonding Request
- 15th Street N. - Block Grant (STGB) & Federal Earmark
- Railroad Improvements – CRISI Grant
- AIM Environmental Study & Cleanup Efforts – DEED Grants

Potential Developer Projects:
We are waiting on authorization to complete design for the public infrastructure portion of the following private developments. If these projects move forward, the design will take place over the winter with construction in 2023.

- Midnight Oaks – Residential development on the east side.
- Milltown Cover – Residential development in the SW corner of CR 133 and 19th Ave. S.
- Providence 3 – Residential development located off 19th Ave N.

Townline Road:
The Council has previously approved a joint powers agreement with Stearns County to support a State Bonding Bill request to reconstruct Townline Road. If funding is secured the City will work with Stearns County and the other stakeholders for the reconstruction of 0.3 miles of Sartell portion of the roadway.

Water System Needs:
Reviewing the North Water Plan assessment report and needs was a great reminder of the upcoming water system capital improvements. The City has planned to start design of an additional 1.0M gallon water town in 2024, with construction to start in 2026. The North Water Plant will also need filter upgrades and electrical improvements around the same 2026 timeframe.

Capital Improvement Planning:
Staff will be working together to update the short term and long-term capital improvement project needs to help plan and budget into the future.

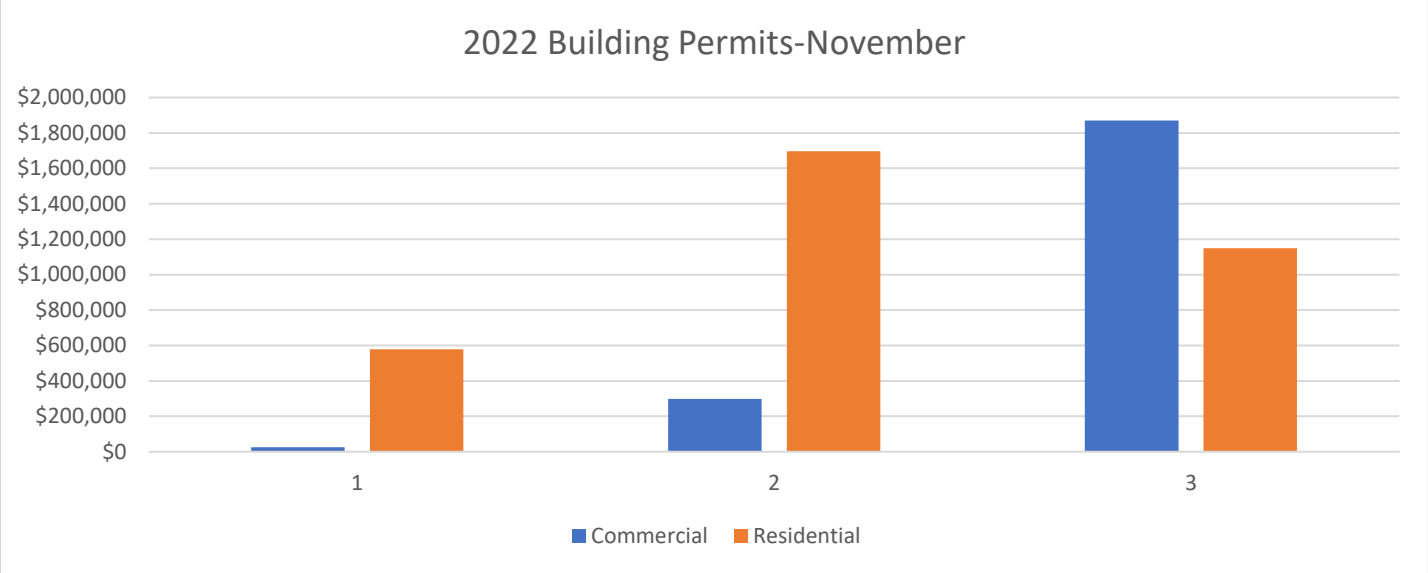
aar/sal/mrb
c: Anna Gruber, City of Sartell
Scott Saehr, City of Sartell

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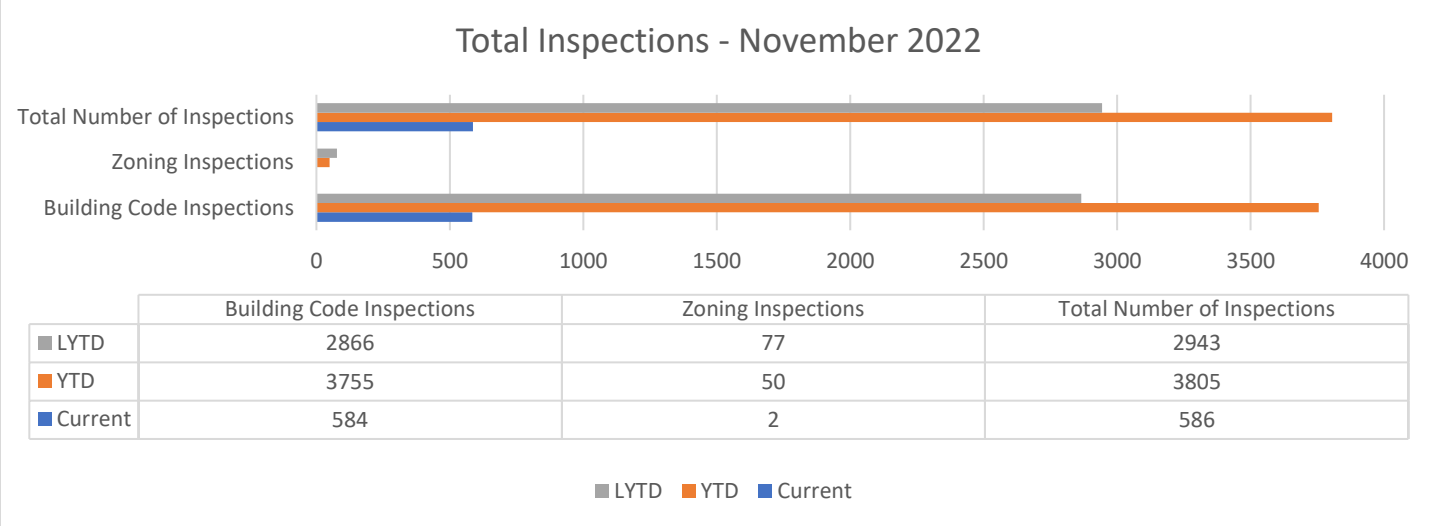
125 Pinecone Rd. N. Sartell MN 56377 | www.sartellmn.com | 320.253.2171

Residential New Build	Residential Remodel	Commercial New Build	Commercial Remodel	Other	Total
0	54	1	3	57	113

Permits: November 2022



Inspections: November 2022



	Building Code Inspections	Zoning Inspections	Total Number of Inspections
LYTD	2866	77	2943
YTD	3755	50	3805
Current	584	2	586

LYTD YTD Current

Total Building Inspections to Date

Year to Date: 3805 Last Year to Date: 2943

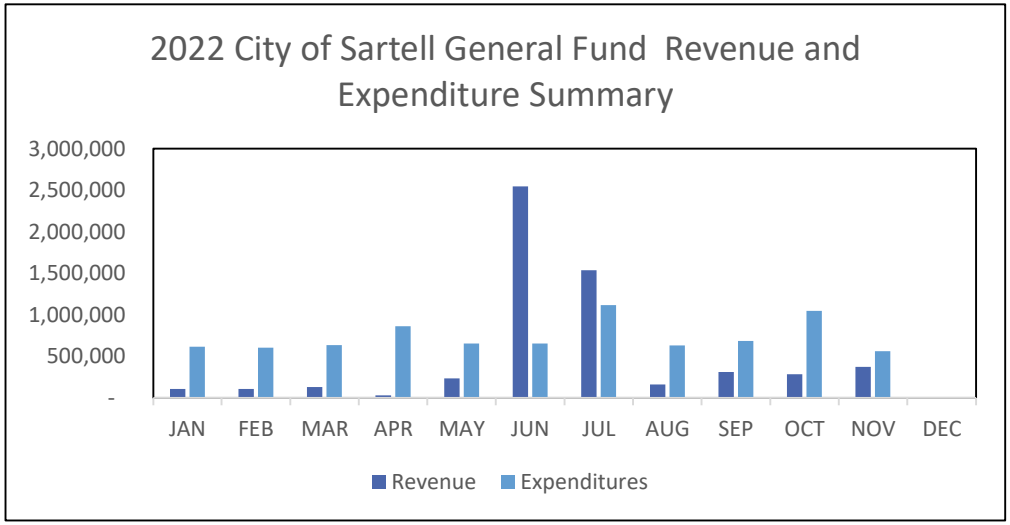
November 2022 Financial Dashboard

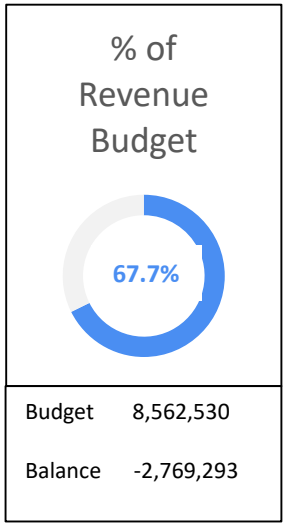
CITY OF Sartell MINNESOTA

2022 Revenue	2022 Expenditures
5,793,237	**8,031,250**
+14.6%	+15.4%
vs YTD 2021	vs YTD 2021

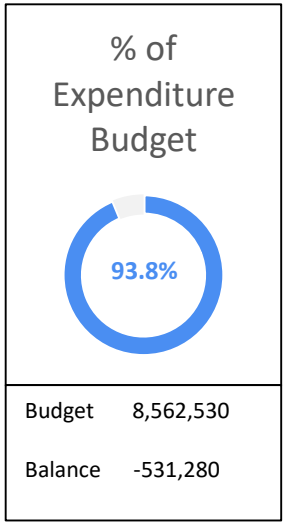
Department	YTD Exp.	2022 Budget	% of Budget
General Gov	1,309,985	1,435,815	91%
Public Safety	4,412,814	4,767,025	93%
Public Works	1,256,691	1,373,425	92%
Culture & Rec	1,051,760	986,265	107%

General Fund



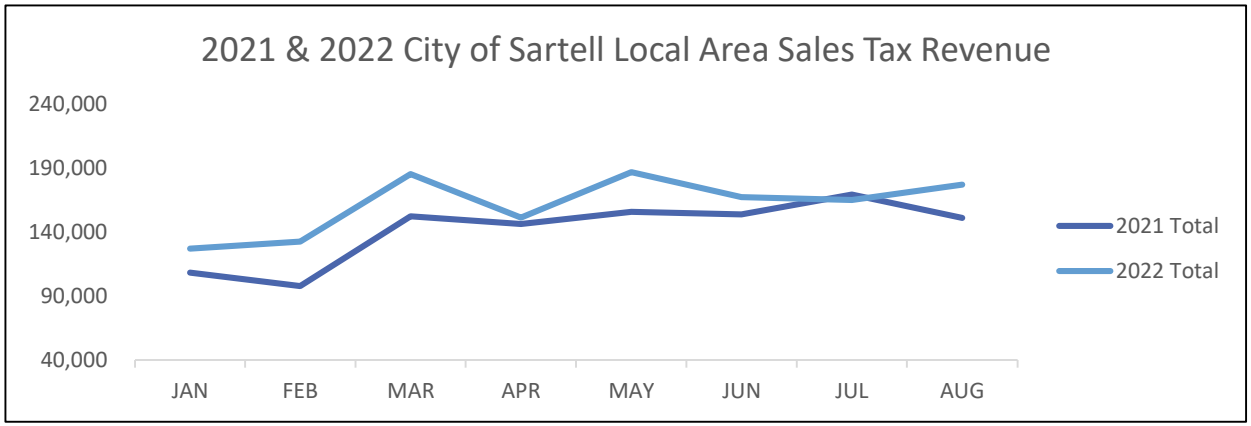


Budget	8,562,530
Balance	-2,769,293



Budget	8,562,530
Balance	-531,280

Sales Tax Distribution



Sales Tax Distribution	
2021	2022
14.00%	**14.03%**

2022 Sales Tax Revenue

1,293,409

91.8%

of 2022 Budget

13.9%

vs YTD 2021 ST Revenue

Other Notes: ● Culture & Rec seems close to budget, but expenditures occur in the summer and we book most of our budgeted transfers to other funds at the end of the year ● There were 3 pay periods in Oct

CITY ADMINISTRATOR MONTHLY REPORT DECEMBER 2022

PROJECT STATUS REPORT

STATUS SUMMARY

Below is a project update for multiple initiatives being managed by City Administration. These are initiatives outside of the day-to-day work of Council Packets/Communication, general community meetings/events, and overall staff management. There is also an update for projects not yet started but on the horizon for coming months, in an effort to provide transparency and knowledge of initiatives within the City.

PROJECT OVERVIEWS – IN PROGRESS

TASK	% DONE	DUE DATE	NOTES
SharePoint	95	December 31st, 2022	Intern is finalizing design and directory features.
AIM Development	95	December 2022	Closing anticipated by end of year.
Excess City Property (non-real estate)	95	December 31st, 2022	Phones are listed and waiting for a bid for sale. If no bids received, they will be donated.
Neighborhood Engagement Plan	25	December 31st, 2022	Created "Neighborhood Connections" and utilizing National Night Out as an opportunity to register neighborhoods. Will be utilized for better communication with residents and to offer events and resources for bringing neighbors together throughout Sartell. Delayed until Engagement Director is back from Maternity Leave.
Welcome Packets	25	December 31st, 2022	Revising packets to be electronic and door hangers that refer residents to our website. Intern working to build packets.

			Delayed until Engagement Director is back from Maternity Leave.
Website Upgrades	95	January 10th, 2023	Nearly finished, reveal on January 10th.
Laserfiche Upgrades	75	March 31, 2023	Began electronic onboarding process and the electronic plan review process.
Landfill Research/MGMT	75	December 31st, 2022	Inspection completed. Council to discuss intent with landfill at future workshop, once closing takes place.
Public Relations/Communications Plan	25	December 31st, 2022	Engagement Director has found multiple templates and we are in the review phase for leveraging them to develop a plan for Sartell. Delayed until Engagement Director returns from Maternity Leave.
Front Lobby Digital Player	95	January 10th, 2023	Completed and will be rolled out with website in January 2023.
Compost Site Improvements	95	March 1st, 2023	Installation date set for March 20th, 2023. All technology has been completed.
Rebrand Efforts	75	January 10th, 2023	Rebrand Design is complete, website integration and brand guide being developed. Coming to Council for reveal and approval January 9th, 2023. Working with Engagement Director on inventory of current brand items as well as implementation of changeover.

PROJECT OVERVIEWS – FUTURE STATE

TASK	% DONE	NOTES
15th Street N Expansion	5	Project was submitted for Federal Funding by Senator Klobuchar's office. Funding application also submitted for STBG Funds. Closely watching Federal Infrastructure dollars, as well as State Surplus funds.

ADDITIONAL INFORMATION

In addition to the above, there are multiple moving parts on infrastructure projects within the City that administration is actively facilitating. This includes:

- 19th Avenue South Reconstruct Project Phase II
- AIM Redevelopment (Landfill and Mill Sites)
- Multiple Grant Programs
    - DEED (Mill Site)
    - EPA (Mill Site)
    - Transportation Alternative (Heritage Trail Gap)
    - Surface Block Transportation (15th St N)