LIVE SARTELL.

City Council Meeting Agenda

City of Sartell Council Chambers
125 Pinecone Rd N, Sartell, MN
August 11th, 2025
6:00 p.m.

The City Council, on behalf of the community of Sartell, guarantees the accountability to the community members by assuring that it achieves appropriate results for the appropriate persons at an appropriate cost; and avoids unacceptable activities, conditions, and decisions.

The City Administrator is responsible for implementing the legislative and policy decisions of the City Council. The City Council issues all orders and directives through the City Administrator because he/she is responsible for the day-to-day operations of the City government.

1. Call to Order

a. Welcome
b. Pledge of Allegiance
c. Adoption of Agenda
d. Approval of Minutes
    - July 28th, 2025 – Regular City Council Meeting

2. Special Presentations

Purpose: *Community and Departmental presentations to the City Council on special topics.*

3. Community Comment

Purpose: *Public input held to 3 minutes per speaker with a maximum of 10 speakers and not allowed to speak on items on the current agenda. No City Council response or action is taken, other than referral to City staff. Advance registration is required by 5:45 pm.*

4. Community Linkage

Purpose: *Linkage to the public, including required Public Hearings, updates on intergovernmental committee assignments, or completing community accountability activities such as reporting on broad accomplishments or asking for specific community input on Ends.*

5. Consent Agenda

Purpose: *The City Council will attend to consent agenda items as expeditiously as possible. These items are expected to contain routine, non-controversial items that need little or no deliberation. Consent agenda items are items previously reviewed by a Committee, Commission, or at a previous workshop and are in their second review stage. They may also be a required item for approval by Council per law, Ordinance, or policy.*

a. Policy Development
b. Legislative
c. Licenses, Agreements, Land Use, and Permits
d. Delegated Consents
    1) Fire Department Hiring Approval
    2) Voucher Payments

6. Monitoring Reports

Purpose: *Review and approval of City Administrator's monitoring reports (reasonableness and compliance). Council's self-assessment against its own Governance Process policies.*

7. Action Items

Purpose: *Consideration for approval or denial of business items under the purview of the City Council.*

a. Grizzly Lane Construction Bid Recommendation

8. City Administrator and Departmental Incidental Reports

Purpose: *City Administrator is required to alert the City Council to any significant incidental information, media coverage, threatened or pending lawsuits, and material internal and external changes. The City Administrator submits weekly electronic reports to members every Friday. This also includes departmental annual or monthly reports.*

a. Administrator Incidental Reports:
   - August 1st, 2025
   - August 8th, 2025

b. Public Works/Engineering Monthly Incidental Report

c. Public Safety Monthly Incidental Report

d. Engagement & Experiences Monthly Incidental Report

9. Council Announcements

10. Adjournment

Sartell City Council Meeting Minutes

Meeting Location: Sartell City Hall, Council Chambers
Meeting Date: **July 28th, 2025**

Pursuant to due call and notice thereof, a regular meeting of the Sartell City Council was held on July 28th, 2025, at 6:00 pm at Sartell City Hall.

COUNCIL PRESENT: Mayor Fitzthum, Councilmembers Deters, Lynch, Elness
COUNCIL ABSENT: Councilmember Meyer
STAFF PRESENT: City Administrator Anna Gruber, City Engineer April Ryan, Hunter Lund, Director of Finance & Operations Rob Voshell, Director of Public Safety Brandon Silgjord, Director of Public Works Bartt Gevens, Director of Engagement & Experiences Nikki Sweeter.

CALL TO ORDER

Mayor Fitzthum called the meeting to order at 6:00 p.m.

a. Welcome
b. Pledge of Allegiance
c. Adoption of Agenda

Direction/Action

A motion was made by Deters and seconded by Lynch to approve the agenda as presented.
The following voted:
Aye Votes: Deters, Fitzthum, Lynch, Elness
Nay Votes: None
Motion Carried 4-0.

d. Approval of Minutes
   - July 14th – Special City Council Meeting
   - July 14th – Regular City Council Meeting
   - July 14th – Special City Council Meeting

Direction/Action

A motion was made by Elness and seconded by Deters to approve the minutes as presented.
The following voted:

Aye Votes: Deters, Fitzthum, Lynch, Elness
Nay Votes: None
Motion Carried 4-0.

SPECIAL PRESENTATIONS
COMMUNITY COMMENT
COMMUNITY LINKAGE
CONSENT AGENDA

a. **Policy Development**
b. **Legislative**
c. **Licenses, Agreements, Land Use, and Permits**
    1. Professional Services Agreement – City Attorney
    2. Pinecone & 2 ½ Signal Improvement Award
    3. Landfill Access Road Design & Construction Services Agreement
    4. Gambling Permits
    5. Temporary Liquor License
d. **Delegated Consents**
    1. Resolution Authorizing Sale of Property
    2. Police Capital Purchase Approval
    3. Voucher Payments

Direction/Action
A motion was made by Lynch and seconded by Deters to approve items 5a-5d as presented.
The following voted:
Aye Votes: Deters, Fitzthum, Lynch, Elness
Nay Votes: None
Motion Carried 4-0.

MONITORING REPORTS
ACTION ITEMS

a. Ad Hoc Committee – Park Commission Interviews

Gevens announced the city is seeking to fill one position on the Parks Commission and suggested an Ad Hoc Committee to help facilitate the hiring process. Applications are being accepted until August 8th, after which interviews will be conducted.

Direction/Action
A motion was made by Fitzthum and seconded by Lynch to approve an Ad Hoc Committee consisting of Councilmembers Deters and Elness as presented.

The following voted:
Aye Votes: Deters, Fitzthum, Lynch, Elness
Nay Votes: None
Motion Carried 4-0.

CITY ADMINISTRATOR AND DEPARTMENTAL INCIDENTAL REPORTS

b. Administrator Incidental Report:
   - July 18th, 2025
   - July 25th, 2025

   Gruber sent incidental reports via email as it could include confidential information. She also gave a reminder about the Regional Cities Meeting.

c. Community Development Incidental Report
   Gruber presented the Monthly Incidental Report.

d. Finance Incidental Report
   Voshell presented the Monthly Incidental Report.

COUNCIL ANNOUNCEMENTS

- Elness announced that National Night Out would be held before the next council meeting and asked Silgjord to provide more information. Silgjord explained that similar to last year, the city would sponsor a central event at the Community Center while also supporting approximately 17 neighborhood events. Multiple agencies, including police and fire, would be present.
- Fitzthum attended the University of Minnesota Medical School CentraCare Regional Campus ribbon cutting and noted Sartell's strong presence, with three students and an instructor from Sartell. He emphasized the facility's economic benefits and mentioned that each of the 24 cohort students had a room named for their home city, including Sartell, with all students from Minnesota.

ADJOURNMENT

A motion was made by Elness and seconded by Deters to adjourn the meeting at 6:05 p.m. The motion carried 4-0.

_____
Anna Gruber, City Administrator

_____
Ryan Fitzthum, Mayor

City of Sartell
CITY COUNCIL STAFF MEMO

AGENDA ITEM INFORMATION:

Item #:	05d-1	**Required Signature:** ☐ (Check if signature is needed on item)
Date:	August 11, 2025	
Agenda Section:	Consent Agenda	
Item Title:	Firefighter New Hire	**Decision Type:** ☐ Monitoring ☒ Decision Making ☐ Incidental

Lead Department and Staff Contact:	Brandon Silgjord - Director of Public Safety
Attachments:	None

SUMMARY STATEMENT:

Please provide a brief description of your item: With all required screenings and qualifications successfully completed, we are now seeking Council approval to extend an official offer of employment to Jaydn Cast-Terning for a paid on-call firefighter position with the Sartell Fire Department. Jaydn has met all departmental requirements, including interviews, background checks, and physical testing, and has been recommended for hire.

RECOMMENDATIONS & PRIOR COUNCIL ACTION:

Previous Council review or action: None.

Commission or Board Recommendation: None Required.

Staff Recommendation: Staff is recommending approval of this item.

COMPONENTS OF RECOMMENDATION:

Financial impact: Fire staffing is approved for up to 35 firefighters and this hire falls within that authorized staffing level bring us to 32.

Context & Historical Information: If approved, this hire will help maintain the Sartell Fire Department's grow towards our authorized strength. As the City continues to grow, ensuring a full and well-trained team is essential to meet increasing service demands and maintain effective emergency response. Jaydn Cast-Terning has successfully completed all required steps in the hiring process and is recommended for appointment. Bringing Jaydn onto the team supports ongoing operational readiness and the department's commitment to high-quality public safety service.

Relevant Data & Trends: Across the country, fire departments are experiencing increased call volumes and growing demands for service, driven by expanding communities, aging infrastructure, and climate-related emergencies. To meet these challenges, departments are prioritizing recruitment and retention of qualified personnel to maintain response times and service levels. Volunteer and part-time firefighter roles remain critical in many municipalities, including Sartell, where having a full roster helps ensure consistent coverage and operational flexibility.
Hiring additional firefighters aligns with ongoing efforts to strengthen department readiness, improve shift coverage, and support succession planning. As public expectations for emergency response remain high, maintaining a properly staffed department is essential to ensuring safety, preparedness, and community trust.

Factors of Influence: Staff is recommending the approval of the new hire.

PERSPECTIVES ON RECOMMENDATIONS (IF APPLICABLE):

Administration: From an administrative standpoint, approval of this hire is recommended in order to work towards the department's authorized staffing level and ensure consistent operational readiness.

Finance: From a budget prospective we are still below the authorized stregnth and budgeted amounts for paid on-call staff.

Community Development: Community and Economic Develoment have reviewed, and has no impact.

Public Works: Public Works has reviewed and has no impact.

Public Safety: From a public safety perspective, Maintaining a full staff of firefighters aligns with ongoing efforts to strengthen department readiness, improve shift coverage, and support succession planning. As public expectations for emergency response remain high, maintaining a properly staffed department is essential to ensuring safety, preparedness, and community trust.

External: The offer supports continued growth in our fire department to continue meeting citizen expectations of our public safety services

COUNCIL ACTION(S) NEEDED:

Council Action Item: The approval of the consent agenda serves as approval for this item.

GL Period	Check Issue Date	Vendor Number	Payee	Check GL Account	Amount
08/25	08/01/2025	100995	C & L EXCAVATING INC	456-20200	1,163,254.24
08/25	08/01/2025	100795	SHORT ELLIOTT HENDRICKSON INC	101-20200	232,907.75
08/25	08/01/2025	505	CITY OF ST CLOUD	602-20200	186,280.62
07/25	07/24/2025	491	PUBLIC EMPLOYEE RETIREMENT ASN	101-20200	51,232.08
07/25	07/24/2025	388	EFTPS VOICE RESPONSE SYSTEM	101-20200	45,283.14
08/25	08/01/2025	103746	AMERIHEALTH ADMINISTRATORS, INC.	701-20200	38,101.59
07/25	07/24/2025	31	HAWKINS INC	601-20200	14,348.09
07/25	07/24/2025	103773	VOYA INSTITUTIONAL PLAN SERVICES, LLC	101-20200	13,093.80
07/25	07/24/2025	654	STEARNS ELECTRIC ASSOCIATION	602-20200	10,828.45
07/25	07/24/2025	258	MN DEPT OF REVENUE	101-20200	10,745.87
08/25	08/01/2025	103740	IAG COMMERCIAL	455-20200	10,400.00
07/25	07/24/2025	1398	XCEL ENERGY	602-20200	10,342.85
07/25	07/24/2025	102611	MADISON ENERGY INVESTMENTS LLC	602-20200	6,743.03
08/25	08/01/2025	100692	MN DEPT OF TRANSPORTATION	101-20200	6,697.42
07/25	07/24/2025	101734	HEALTHPARTNERS	101-20200	6,390.48
08/25	08/01/2025	100247	MN DEPT OF LABOR & INDUSTRY	602-20200	6,260.12
08/25	08/01/2025	841	BRAUN INTERTEC	456-20200	4,383.00
08/25	08/01/2025	102216	DTM FLEET SERVICE	101-20200	4,370.24
07/25	07/24/2025	167	RINKE-NOONAN	101-20200	4,256.00
08/25	08/01/2025	101098	SANITATION SERVICES LLC	101-20200	4,000.00
07/25	07/24/2025	103725	HEALTHEQUITY, INC.	101-20200	3,993.32
07/25	07/24/2025	841	BRAUN INTERTEC	603-20200	3,510.60
08/25	08/01/2025	101512	THE STANDARD	101-20200	2,997.16
07/25	07/24/2025	101902	SYLVA CORPORATION INC	101-20200	2,962.60
07/25	07/24/2025	101619	EVOQUA WATER TECHNOLOGIES LLC	602-20200	2,940.00
07/25	07/24/2025	103152	SILVERSMITH, INC	601-20200	2,600.00
07/25	07/24/2025	101773	MINNESOTA PUMP WORKS	602-20200	2,538.63
08/25	08/01/2025	103444	HENGEL, TINA	101-20200	2,500.00
07/25	07/24/2025	187	DESIGN ELECTRIC INC	101-20200	2,426.33
08/25	08/01/2025	101207	GRANITE CITY TIRE & AUTO-SARTE	601-20200	2,357.48
08/25	08/01/2025	102790	KELLY C JOHNSON, INC.	101-20200	2,205.75
08/25	08/01/2025	101983	MUTT MITT	101-20200	2,024.80
08/25	08/01/2025	103004	STEARNS COUNTY HIGHWAY	602-20200	1,940.18
08/25	08/01/2025	31	HAWKINS INC	601-20200	1,744.25
08/25	08/01/2025	101755	INNOVATIVE OFFICE SOLUTIONS LLC	101-20200	1,472.86
08/25	08/01/2025	59	MARCO TECHNOLOGIES LLC-COPIERS	101-20200	1,442.10
08/25	08/01/2025	346	GALLS INC	101-20200	1,376.07
08/25	08/01/2025	103531	FARRELL EQUIPMENT & SUPPLY CO INC	101-20200	1,295.79
08/25	08/01/2025	101815	CMS AUTOBODY	101-20200	1,292.30
08/25	08/01/2025	187	DESIGN ELECTRIC INC	602-20200	1,190.00
08/25	08/01/2025	103398	C&L DISTRIBUTING	101-20200	1,161.10
08/25	08/01/2025	103600	EMERGENCY SERVICE PERSPECTIVES	101-20200	1,000.00
07/25	07/24/2025	100272	TIREMAXX SERVICE CENTERS	101-20200	980.96
07/25	07/24/2025	214	ARNOLD S	101-20200	933.16
08/25	08/01/2025	100985	JOHN DEERE FINANCIAL	101-20200	924.03
07/25	07/24/2025	356	GRAINGER	101-20200	896.63
08/25	08/01/2025	102473	ELNESS, TIM	101-20200	862.84
08/25	08/01/2025	103644	COMPUTER AIDED SOLUTIONS LLC	602-20200	800.00
07/25	07/24/2025	118	ZIEGLER INC.	602-20200	742.03
07/25	07/24/2025	103632	VESTIS GROUP, INC.	601-20200	723.00
08/25	08/01/2025	101752	AMERICAN DOOR WORKS	101-20200	719.76
07/25	07/24/2025	103348	BERNICKS	101-20200	653.77
07/25	07/24/2025	102552	MINNESOTA PAVING & MATERIALS	101-20200	651.64
08/25	08/01/2025	102552	MINNESOTA PAVING & MATERIALS	101-20200	620.16
07/25	07/24/2025	101262	PRECISE REFRIGERATION HTG & AC	601-20200	554.38
08/25	08/01/2025	1611	US BANK ST PAUL CM-9690	330-20200	550.00
08/25	08/01/2025	102792	ULINE	101-20200	545.83

GL Period	Check Issue Date	Vendor Number	Payee	Check GL Account	Amount
08/25	08/01/2025	356	GRAINGER	101-20200	538.08
08/25	08/01/2025	1460	MN HWY SAFETY & RESEARCH CENTR	101-20200	535.00
07/25	07/24/2025	597	TRI COUNTY HUMANE SOCIETY	101-20200	500.00
08/25	08/01/2025	1548	PRAIRIE RESTORATIONS INC	101-20200	500.00
08/25	08/01/2025	100640	O REILLY AUTO PARTS	101-20200	481.37
07/25	07/24/2025	100640	O REILLY AUTO PARTS	101-20200	480.49
08/25	08/01/2025	100517	POWERHOUSE OUTDOOR EQUIP INC	101-20200	453.89
07/25	07/24/2025	100611	BROTHERS FIRE & SECURITY	101-20200	417.00
08/25	08/01/2025	100611	BROTHERS FIRE & SECURITY	101-20200	414.96
08/25	08/01/2025	103632	VESTIS GROUP, INC.	601-20200	410.70
07/25	07/24/2025	1105	MVTL LABORATORIES INC	602-20200	401.15
07/25	07/24/2025	102135	MPCA	603-20200	400.00
07/25	07/24/2025	100985	JOHN DEERE FINANCIAL	101-20200	396.30
07/25	07/24/2025	429	TRAUT COMPANIES	601-20200	375.90
08/25	08/01/2025	101262	PRECISE REFRIGERATION HTG & AC	101-20200	375.06
07/25	07/24/2025	103531	FARRELL EQUIPMENT & SUPPLY CO INC	101-20200	374.25
08/25	08/01/2025	102106	BATTERBERRY-HECIMOVICH, JOHN	101-20200	371.00
07/25	07/24/2025	103469	FACTORY MOTOR PARTS	101-20200	353.40
08/25	08/01/2025	82	PITNEY BOWES GLOBAL FIN SERV L	101-20200	346.71
08/25	08/01/2025	100938	LUNDQUIST, JILL	101-20200	305.80
08/25	08/01/2025	103726	PAYMERANG, LLC	101-20200	300.00
07/25	07/24/2025	103398	C&L DISTRIBUTING	101-20200	284.10
08/25	08/01/2025	762	LYON, ROBBY L.	101-20200	280.80
07/25	07/24/2025	103398	C&L DISTRIBUTING	101-20200	248.40
07/25	07/24/2025	101516	SARTELL INDEPENDENT POLICE ASN	101-20200	232.00
08/25	08/01/2025	638	SPECTRUM SUPPLY CO.	101-20200	209.76
08/25	08/01/2025	1034	NCPERS MINNESOTA	101-20200	208.00
07/25	07/24/2025	1250	M-R SIGN CO INC	101-20200	199.35
08/25	08/01/2025	101105	4M FUND	101-20200	197.10
07/25	07/24/2025	100687	HELMIN LANDSCAPING INC	101-20200	195.00
08/25	08/01/2025	103696	MINNESOTA SCHOOL OF DIVING INC.	214-20200	179.10
08/25	08/01/2025	429	TRAUT COMPANIES	601-20200	175.00
08/25	08/01/2025	103648	FISCHER, ERIC	601-20200	150.49
08/25	08/01/2025	100075	AUTO VALUE PARTS STORES	101-20200	136.97
07/25	07/24/2025	103409	RIVERSIDE HARDWARE LLC	101-20200	135.89
08/25	08/01/2025	100452	VERIZON WIRELESS	101-20200	120.35
08/25	08/01/2025	103469	FACTORY MOTOR PARTS	101-20200	117.04
08/25	08/01/2025	103409	RIVERSIDE HARDWARE LLC	101-20200	111.94
08/25	08/01/2025	101171	MUSTANG SIGNS & GRAPHICS	101-20200	111.00
08/25	08/01/2025	103732		701-20200	102.00
08/25	08/01/2025	101395	MOMENTUM TRUCK GROUP	602-20200	99.73
08/25	08/01/2025	699	Chamberlin Oil Company	101-20200	97.98
08/25	08/01/2025	103667	EAST SIDE OIL COMPANY, INC.	101-20200	90.00
07/25	07/24/2025	100778	CENTRA CARE HEALTH SYSTEM	101-20200	68.00
08/25	08/01/2025	27	OXYGEN SERVICE COMPANY	101-20200	60.97
07/25	07/24/2025	100517	POWERHOUSE OUTDOOR EQUIP INC	101-20200	47.39
08/25	08/01/2025	692	CENTRAL LOCKSMITHS INC	101-20200	41.25
07/25	07/24/2025	101869	BRIAN KLINEFELTER FOUNDATION	101-20200	40.00
07/25	07/24/2025	100191	STATE OF MN OFFICE OF ADMIN HE	101-20200	25.00
08/25	08/01/2025	214	ARNOLD S	101-20200	14.14
08/25	08/01/2025	100793	BONFIELD, KARI	412-20200	12.41
07/25	07/24/2025	1147	MENARDS	101-20200	10.44
08/25	08/01/2025	1147	MENARDS	101-20200	6.28
07/25	07/24/2025	42	HANDYMAN S INC.	101-20200	1.00
Grand Totals:					1,900,788.22

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
101-20200	.00	234,138.95-	234,138.95-
101-20814	5,762.76	.00	5,762.76
101-20815	113.28	.00	113.28
101-20816	196.01	.00	196.01
101-20818	155.55	.00	155.55
101-21701	45,283.14	.00	45,283.14
101-21702	10,745.87	.00	10,745.87
101-21703	6,390.48	.00	6,390.48
101-21704	51,232.08	.00	51,232.08
101-21706	208.00	.00	208.00
101-21708	40.00	.00	40.00
101-21711	5,307.84	.00	5,307.84
101-21712	7,785.96	.00	7,785.96
101-21713	3,993.32	.00	3,993.32
101-21715	2,997.16	.00	2,997.16
101-21718	232.00	.00	232.00
101-41-411-330	862.84	.00	862.84
101-41-414-202	197.10	.00	197.10
101-41-414-203	300.00	.00	300.00
101-41-414-305	417.00	.00	417.00
101-41-414-308	3,638.50	.00	3,638.50
101-41-414-381	129.10	.00	129.10
101-41-414-406	91.00	.00	91.00
101-41-414-414	770.34	.00	770.34
101-41-465-303	9,340.62	.00	9,340.62
101-41-465-305	25.00	.00	25.00
101-41-465-308	617.50	.00	617.50
101-42-421-170	1,373.38	.00	1,373.38
101-42-421-200	111.00	.00	111.00
101-42-421-210	60.97	.00	60.97
101-42-421-330	586.60	.00	586.60
101-42-421-340	906.00	.00	906.00
101-42-421-381	164.32	.00	164.32
101-42-421-404	61.96	.00	61.96
101-42-421-405	4,915.19	.00	4,915.19
101-42-421-406	151.01	.00	151.01
101-42-421-414	353.60	.00	353.60
101-42-422-203	1,000.00	.00	1,000.00
101-42-422-210	1,670.04	.00	1,670.04
101-42-422-381	181.92	.00	181.92
101-42-422-404	538.08	.00	538.08
101-42-422-405	896.63	.00	896.63
101-42-422-406	870.75	.00	870.75
101-42-422-414	164.83	.00	164.83
101-42-424-336	2,205.75	.00	2,205.75
101-42-425-381	82.37	.00	82.37
101-42-427-210	2,024.80	.00	2,024.80
101-42-427-305	500.00	.00	500.00
101-43-434-170	71.98	.00	71.98
101-43-434-203	245.07	.00	245.07
101-43-434-210	8,169.57	.00	8,169.57
101-43-434-240	31.99	.00	31.99
101-43-434-303	5,212.05	.00	5,212.05
101-43-434-381	105.63	.00	105.63
101-43-434-386	10,628.99	.00	10,628.99
101-43-434-403	18.02	.00	18.02

GL Account	Debit	Credit	Proof
101-43-434-404	6,764.92	.00	6,764.92
101-43-434-405	709.71	.00	709.71
101-43-434-406	850.06	.00	850.06
101-43-434-417	2,426.33	.00	2,426.33
101-43-436-381	43.72	.00	43.72
101-45-451-210	533.41	.00	533.41
101-45-451-305	2,500.00	.00	2,500.00
101-45-451-381	5,861.66	.00	5,861.66
101-45-451-383	281.45	.00	281.45
101-45-451-406	2,614.47	.00	2,614.47
101-45-451-414	254.97	.00	254.97
101-45-452-135	68.00	.00	68.00
101-45-452-170	40.76	.00	40.76
101-45-452-201	2,239.36	.00	2,239.36
101-45-452-210	344.78	.00	344.78
101-45-452-229	3,157.60	.00	3,157.60
101-45-452-305	500.00	.00	500.00
101-45-452-320	120.35	.00	120.35
101-45-452-381	187.79	.00	187.79
101-45-452-401	6.28	.00	6.28
101-45-452-404	389.45	.00	389.45
101-45-452-405	30.39	.00	30.39
101-45-452-406	10.44	.00	10.44
101-45-452-413	4,000.00	.00	4,000.00
101-45-453-210	6.99	.00	6.99
101-45-453-401	25.90	.00	25.90
101-45-454-381	35.21	.00	35.21
211-20200	.00	108.01-	108.01-
211-45-452-201	108.01	.00	108.01
214-20200	.00	179.10-	179.10-
214-42-421-210	179.10	.00	179.10
217-20200	.00	2.69-	2.69-
217-42-421-170	2.69	.00	2.69
241-20200	.00	17,309.48-	17,309.48-
241-46-465-303	17,309.48	.00	17,309.48
243-20200	.00	2,016.00-	2,016.00-
243-46-465-303	2,016.00	.00	2,016.00
250-20200	.00	4.69-	4.69-
250-49-441-381	4.69	.00	4.69
330-20200	.00	550.00-	550.00-
330-47-380-620	550.00	.00	550.00
412-20200	.00	12.41-	12.41-
412-42-421-500	12.41	.00	12.41
417-20200	.00	28,403.44-	28,403.44-
417-43-431-303	28,403.44	.00	28,403.44
455-20200	.00	23,830.40-	23,830.40-
455-46-465-303	13,430.40	.00	13,430.40
455-46-465-305	10,400.00	.00	10,400.00
456-20200	.00	1,284,012.79-	1,284,012.79-
456-46-465-303	116,375.55	.00	116,375.55
456-46-465-305	4,383.00	.00	4,383.00
456-46-465-500	1,163,254.24	.00	1,163,254.24
601-20200	.00	32,317.90-	32,317.90-
601-49-414-203	1,300.00	.00	1,300.00
601-49-493-170	173.03	.00	173.03
601-49-493-214	16,092.34	.00	16,092.34
601-49-493-303	4,008.12	.00	4,008.12

GL Account	Debit	Credit	Proof
601-49-493-314	525.00	.00	525.00
601-49-493-387	6,047.77	.00	6,047.77
601-49-493-388	2,765.73	.00	2,765.73
601-49-493-389	63.80	.00	63.80
601-49-493-404	554.38	.00	554.38
601-49-493-405	701.48	.00	701.48
601-49-493-406	86.25	.00	86.25
602-20200	18.98	219,430.25-	219,411.27-
602-20817	32.52	.00	32.52
602-49-414-203	1,300.00	.00	1,300.00
602-49-496-170	22.52	.00	22.52
602-49-496-210	82.50	18.98-	63.52
602-49-496-303	20,435.19	.00	20,435.19
602-49-496-305	4,141.15	.00	4,141.15
602-49-496-381	1,310.18	.00	1,310.18
602-49-496-383	20.00	.00	20.00
602-49-496-401	91,961.03	.00	91,961.03
602-49-496-404	3,765.66	.00	3,765.66
602-49-496-405	99.73	.00	99.73
602-49-496-500	1,940.18	.00	1,940.18
602-49-497-315	94,319.59	.00	94,319.59
603-20200	.00	18,215.00-	18,215.00-
603-49-850-303	14,304.40	.00	14,304.40
603-49-850-305	3,510.60	.00	3,510.60
603-49-850-355	400.00	.00	400.00
604-20200	.00	2,072.50-	2,072.50-
604-49-437-303	2,072.50	.00	2,072.50
701-20200	.00	38,203.59-	38,203.59-
701-50-414-131	4,694.45	.00	4,694.45
701-50-414-134	33,509.14	.00	33,509.14
Grand Totals:	1,900,826.18	1,900,826.18-	.00

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
00000880683									
08/25	08/01/2025	100692	MN DEPT OF TRANSPORTATIO	CRS2 OIL PURCHASES	0000088068	1	101-43-434-210	6,697.42	6,697.42
Total 00000880683:									6,697.42
00-031447									
08/25	08/01/2025	101752	AMERICAN DOOR WORKS	DOOR SERVICE/REMOTES	00-031447	1	101-42-422-406	719.76	719.76
Total 00-031447:									719.76
0008856067									
08/25	08/01/2025	27	OXYGEN SERVICE COMPANY	MEDICAL OXYGEN	0008856067	1	101-42-421-210	60.97	60.97
Total 0008856067:									60.97
022025									
07/25	07/24/2025	597	TRI COUNTY HUMANE SOCIET	STRAY ANIMAL BILLING	022025	1	101-42-427-305	500.00	500.00
Total 022025:									500.00
031863132									
08/25	08/01/2025	346	GALLS INC	RESERVE UNIFORM	031863132	1	217-42-421-170	2.69	2.69
Total 031863132:									2.69
031863140									
08/25	08/01/2025	346	GALLS INC	GROSZ VEST	031863140	1	101-42-421-170	1,373.38	1,373.38
Total 031863140:									1,373.38
07/08/2025									
08/25	08/01/2025	102473	ELNESS, TIM	REIMB LODGING	07/08/2025	1	101-41-411-330	523.84	523.84
08/25	08/01/2025	102473	ELNESS, TIM	REIMB MILEAGE	07/08/2025	2	101-41-411-330	189.00	189.00
08/25	08/01/2025	102473	ELNESS, TIM	REIMB MEALS	07/08/2025	3	101-41-411-330	150.00	150.00
Total 07/08/2025:									862.84
07162025									
08/25	08/01/2025	762	LYON, ROBBY L.	TRAINING REIMB-MN JJC	07162025	1	101-42-421-330	280.80	280.80

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
08/25	08/01/2025	100938	LUNDQUIST, JILL	REIMB MEALS/MILEAGE- STAN	07162025	1	101-42-421-330	280.80	280.80
08/25	08/01/2025	102106	BATTERBERRY-HECIMOVICH, J	REIMB TRAINING-DIVING CLAS	07162025	1	101-42-421-340	371.00	371.00
Total 07162025:									932.60
07222025									
08/25	08/01/2025	103648	FISCHER, ERIC	CLOTHING ALLOWANCE - WAT	07222025	1	601-49-493-170	150.49	150.49
Total 07222025:									150.49
072302025									
07/25	07/24/2025	100191	STATE OF MN OFFICE OF ADMI	ANNEXATION OF CERTAIN PRO	072302025	1	101-41-465-305	25.00	25.00
Total 072302025:									25.00
07232025									
08/25	08/01/2025	100793	BONFIELD, KARI	REIMB DOG EQUIPMENT	07232025	1	412-42-421-500	12.41	12.41
Total 07232025:									12.41
07242025									
08/25	08/01/2025	100938	LUNDQUIST, JILL	MEAL REIMBURSEMENT	07242025	1	101-42-421-330	25.00	25.00
Total 07242025:									25.00
10000198094									
07/25	07/24/2025	102135	MPCA	STORMWATER ANNUAL PERMI	1000019809	1	603-49-850-355	400.00	400.00
Total 10000198094:									400.00
10374167									
07/25	07/24/2025	103348	BERNICKS	ICE MAKER LEASE	10374167	1	211-45-452-201	108.01	108.01
Total 10374167:									108.01
10382281									
07/25	07/24/2025	103348	BERNICKS	CONCESSIONS ORDERING	10382281	1	101-45-452-201	545.76	545.76

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total 10382281:									545.76
10551222									
07/25	07/24/2025	100985	JOHN DEERE FINANCIAL	JOHN DEERE TRACTOR PARTS	10551222	1	101-43-434-404	251.94	251.94
Total 10551222:									251.94
10552886									
07/25	07/24/2025	100985	JOHN DEERE FINANCIAL	JOHN DEERE TRACTOR PARTS	10552886	1	101-43-434-404	144.36	144.36
Total 10552886:									144.36
10555867									
08/25	08/01/2025	100985	JOHN DEERE FINANCIAL	JOHN DEERE TRACTOR PARTS	10555867	1	101-43-434-404	882.13	882.13
Total 10555867:									882.13
10562710									
08/25	08/01/2025	100985	JOHN DEERE FINANCIAL	JOHN DEERE TRACTOR PARTS	10562710	1	101-43-434-404	41.90	41.90
Total 10562710:									41.90
10572									
08/25	08/01/2025	103696	MINNESOTA SCHOOL OF DIVIN	DIVING GEAR	10572	1	214-42-421-210	179.10	179.10
Total 10572:									179.10
1-10934672									
07/25	07/24/2025	103469	FACTORY MOTOR PARTS	TRANSMISSION FILTERS	1-10934672	1	101-42-421-405	187.80	187.80
Total 1-10934672:									187.80
1-10971559									
08/25	08/01/2025	103469	FACTORY MOTOR PARTS	O2 SENSORS FOR SQUAD 10	1-10971559	1	101-42-421-405	117.04	117.04
Total 1-10971559:									117.04

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
124-289821									
07/25	07/24/2025	103469	FACTORY MOTOR PARTS	TRANSMISSION FILTERS	124-289821	1	101-42-421-405	165.60	165.60
Total 124-289821:									165.60
127-2025									
08/25	08/01/2025	103004	STEARNS COUNTY HIGHWAY	CR1/CR120 SEWER CONNECTI	127-2025	1	602-49-496-500	1,940.18	1,940.18
Total 127-2025:									1,940.18
1314762									
07/25	07/24/2025	1105	MVTL LABORATORIES INC	WASTE WATER SAMPLING	1314762	1	602-49-496-305	323.97	323.97
Total 1314762:									323.97
1314833									
07/25	07/24/2025	1105	MVTL LABORATORIES INC	WASTE WATER SAMPLING	1314833	1	602-49-496-305	77.18	77.18
Total 1314833:									77.18
1572-104925									
07/25	07/24/2025	100640	O REILLY AUTO PARTS	O2 SENSORS	1572-104925	1	101-43-434-405	381.60	381.60
Total 1572-104925:									381.60
1572-105658									
07/25	07/24/2025	100640	O REILLY AUTO PARTS	SQUAD CAR FILTERS	1572-105658	1	101-42-421-405	19.83	19.83
Total 1572-105658:									19.83
1572-106428									
07/25	07/24/2025	100640	O REILLY AUTO PARTS	SQUAD CAR PARTS	1572-106428	1	101-42-421-405	79.06	79.06
Total 1572-106428:									79.06
1572-106572									
08/25	08/01/2025	100640	O REILLY AUTO PARTS	FILTERS	1572-106572	1	101-45-452-405	30.39	30.39

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total 1572-106572:									30.39
1572-106780									
08/25	08/01/2025	100640	O REILLY AUTO PARTS	BATTERY CHARGERS	1572-106780	1	101-42-421-405	117.98	117.98
Total 1572-106780:									117.98
1572-106782									
08/25	08/01/2025	100640	O REILLY AUTO PARTS	GAUGE	1572-106782	1	101-43-434-240	31.99	31.99
Total 1572-106782:									31.99
1572-106900									
08/25	08/01/2025	100640	O REILLY AUTO PARTS	SHIFT MECH	1572-106900	1	101-43-434-405	124.14	124.14
Total 1572-106900:									124.14
1572-107035									
08/25	08/01/2025	100640	O REILLY AUTO PARTS	FILTERS	1572-107035	1	101-43-434-404	15.22	15.22
Total 1572-107035:									15.22
1572-107659									
08/25	08/01/2025	100640	O REILLY AUTO PARTS	BATTERY	1572-107659	1	101-42-421-405	161.65	161.65
Total 1572-107659:									161.65
1572-485705									
07/25	07/24/2025	103409	RIVERSIDE HARDWARE LLC	CHARGING POST	1572-485705	1	101-43-434-405	15.99	15.99
Total 1572-485705:									15.99
17283									
08/25	08/01/2025	101098	SANITATION SERVICES LLC	APRIL RESTROOM RENTALS	17283	1	101-45-452-413	1,675.00	1,675.00
Total 17283:									1,675.00

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
17338									
08/25	08/01/2025	101098	SANITATION SERVICES LLC	MAY TOILET RENTALS	17338	1	101-45-452-413	2,325.00	2,325.00
Total 17338:									2,325.00
1890938									
07/25	07/24/2025	102552	MINNESOTA PAVING & MATERI	HOT MIX	1890938	1	101-43-434-210	214.93	214.93
Total 1890938:									214.93
1891142									
07/25	07/24/2025	102552	MINNESOTA PAVING & MATERI	HOT MIX	1891142	1	101-43-434-210	221.09	221.09
Total 1891142:									221.09
1891555									
07/25	07/24/2025	102552	MINNESOTA PAVING & MATERI	HOT MIX	1891555	1	101-43-434-210	215.62	215.62
Total 1891555:									215.62
1892524									
08/25	08/01/2025	102552	MINNESOTA PAVING & MATERI	HOT MIX	1892524	1	101-43-434-210	206.72	206.72
Total 1892524:									206.72
1892528									
08/25	08/01/2025	102552	MINNESOTA PAVING & MATERI	HOT MIX	1892528	1	101-43-434-210	206.72	206.72
Total 1892528:									206.72
1893033									
08/25	08/01/2025	102552	MINNESOTA PAVING & MATERI	HOT MIX	1893033	1	101-43-434-210	206.72	206.72
Total 1893033:									206.72
195002448									
08/25	08/01/2025	102792	ULINE	GARBAGE BAGS	195002448	1	101-45-452-210	272.92	272.92
08/25	08/01/2025	102792	ULINE	GARBAGE BAGS	195002448	2	101-45-451-210	272.91	272.91

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total 195002448:									545.83
21122									
08/25	08/01/2025	101815	CMS AUTOBODY	EV #3 REPAIRS	21122	1	101-42-421-405	1,292.30	1,292.30
Total 21122:									1,292.30
2126621									
07/25	07/24/2025	103398	C&L DISTRIBUTING	CONCESSIONS	2126621	1	101-45-452-201	248.40	248.40
Total 2126621:									248.40
2142313									
07/25	07/24/2025	103398	C&L DISTRIBUTING	CONCESSIONS	2142313	1	101-45-452-201	284.10	284.10
Total 2142313:									284.10
2146674									
08/25	08/01/2025	103398	C&L DISTRIBUTING	CONCESSIONS	2146674	1	101-45-452-201	1,161.10	1,161.10
Total 2146674:									1,161.10
2284									
07/25	07/24/2025	100687	HELMIN LANDSCAPING INC	TREE REPLACEMENT AT LION'	2284	1	101-45-452-229	195.00	195.00
Total 2284:									195.00
228477									
07/25	07/24/2025	1250	M-R SIGN CO INC	SIGN HARDWARE	228477	1	101-43-434-210	199.35	199.35
Total 228477:									199.35
242549									
07/25	07/24/2025	103531	FARRELL EQUIPMENT & SUPPL	FIRE DEPT WATER	242549	1	101-42-422-210	374.25	374.25
Total 242549:									374.25

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
247671									
08/25	08/01/2025	103531	FARRELL EQUIPMENT & SUPPL	APPARATUS BAY EQUIPMENT/L	247671	1	101-42-422-210	1,295.79	1,295.79
Total 247671:									1,295.79
25-1028									
08/25	08/01/2025	103600	EMERGENCY SERVICE PERSP	DASHBOARD & SUPPORT	25-1028	1	101-42-422-203	1,000.00	1,000.00
Total 25-1028:									1,000.00
2530428878									
07/25	07/24/2025	103632	VESTIS GROUP, INC.	MATS, MOPS, TOWELS COMM	2530428878	1	101-45-451-406	115.90	115.90
Total 2530428878:									115.90
2530429422									
07/25	07/24/2025	103632	VESTIS GROUP, INC.	MATS, MOPS, TOWELS PW	2530429422	1	101-43-434-406	333.70	333.70
07/25	07/24/2025	103632	VESTIS GROUP, INC.	UNIFORMS - MAINT	2530429422	2	101-43-434-170	35.99	35.99
07/25	07/24/2025	103632	VESTIS GROUP, INC.	UNIFORMS - PARKS	2530429422	3	101-45-452-170	20.38	20.38
07/25	07/24/2025	103632	VESTIS GROUP, INC.	UNIFORMS - WATER	2530429422	4	601-49-493-170	11.27	11.27
07/25	07/24/2025	103632	VESTIS GROUP, INC.	UNIFORMS - SEWER	2530429422	5	602-49-496-170	11.26	11.26
Total 2530429422:									412.60
2530429427									
07/25	07/24/2025	103632	VESTIS GROUP, INC.	MATS, MOPS, TOWELS FD	2530429427	1	101-42-422-406	58.37	58.37
07/25	07/24/2025	103632	VESTIS GROUP, INC.	MATS, MOPS, TOWELS PD	2530429427	2	101-42-421-406	58.38	58.38
Total 2530429427:									116.75
2530429436									
07/25	07/24/2025	103632	VESTIS GROUP, INC.	MATS, MOPS, TOWELS CITY HA	2530429436	1	101-41-414-406	58.50	58.50
Total 2530429436:									58.50
2530429444									
07/25	07/24/2025	103632	VESTIS GROUP, INC.	MATS, MOPS, TOWELS UTILITY	2530429444	1	601-49-493-406	19.25	19.25

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total 2530429444:									19.25
2530431424									
08/25	08/01/2025	103632	VESTIS GROUP, INC.	MATS, MOPS, TOWELS COMM	2530431424	1	101-45-451-406	130.90	130.90
Total 2530431424:									130.90
2530431952									
08/25	08/01/2025	103632	VESTIS GROUP, INC.	UNIFORMS - MAINT	2530431952	1	101-43-434-170	35.99	35.99
08/25	08/01/2025	103632	VESTIS GROUP, INC.	UNIFORMS - PARKS	2530431952	2	101-45-452-170	20.38	20.38
08/25	08/01/2025	103632	VESTIS GROUP, INC.	UNIFORMS - WATER	2530431952	3	601-49-493-170	11.27	11.27
08/25	08/01/2025	103632	VESTIS GROUP, INC.	UNIFORMS - SEWER	2530431952	4	602-49-496-170	11.26	11.26
08/25	08/01/2025	103632	VESTIS GROUP, INC.	MATS, MOPS, TOWELS PW	2530431952	5	101-43-434-406	101.40	101.40
Total 2530431952:									180.30
2530431962									
08/25	08/01/2025	103632	VESTIS GROUP, INC.	MATS, MOPS, TOWELS CITY HA	2530431962	1	101-41-414-406	32.50	32.50
Total 2530431962:									32.50
2530431971									
08/25	08/01/2025	103632	VESTIS GROUP, INC.	MATS, MOPS, TOWELS NW WA	2530431971	1	601-49-493-406	32.25	32.25
Total 2530431971:									32.25
2530431973									
08/25	08/01/2025	103632	VESTIS GROUP, INC.	MATS, MOPS, TOWELS SW WAT	2530431973	1	601-49-493-406	34.75	34.75
Total 2530431973:									34.75
2544									
08/25	08/01/2025	102216	DTM FLEET SERVICE	UNIT 27 FRONT BUMPER AND	2544	1	101-43-434-404	4,370.24	4,370.24
Total 2544:									4,370.24
26761									
07/25	07/24/2025	187	DESIGN ELECTRIC INC	STREET LIGHT REPAIR	26761	1	101-43-434-417	2,277.33	2,277.33

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total 26761:									2,277.33
26762									
08/25	08/01/2025	187	DESIGN ELECTRIC INC	SUMMERFEST BREAKER TRIPP	26762	1	101-45-451-406	705.00	705.00
Total 26762:									705.00
26763									
07/25	07/24/2025	187	DESIGN ELECTRIC INC	REHUNG CROSS WALK FLASH	26763	1	101-43-434-417	149.00	149.00
Total 26763:									149.00
26829									
08/25	08/01/2025	187	DESIGN ELECTRIC INC	LS 8 CONTROL FAN REPAIR	26829	1	602-49-496-404	485.00	485.00
Total 26829:									485.00
277692									
08/25	08/01/2025	101207	GRANITE CITY TIRE & AUTO-SA	TIRE PURCHASE	277692	1	101-42-421-405	1,656.00	1,656.00
Total 277692:									1,656.00
277885									
08/25	08/01/2025	101207	GRANITE CITY TIRE & AUTO-SA	TIRE PURCHASE	277885	1	601-49-493-405	701.48	701.48
Total 277885:									701.48
2Q 2025									
08/25	08/01/2025	100247	MN DEPT OF LABOR & INDUST	BLDG SURCHARGE	2Q 2025	1	101-20814	5,762.76	5,762.76
08/25	08/01/2025	100247	MN DEPT OF LABOR & INDUST	ELECTRICAL SURCHARGE	2Q 2025	2	101-20815	113.28	113.28
08/25	08/01/2025	100247	MN DEPT OF LABOR & INDUST	PLUMBING SURCHARGE	2Q 2025	3	101-20818	155.55	155.55
08/25	08/01/2025	100247	MN DEPT OF LABOR & INDUST	MECHANICAL SURCHARGE	2Q 2025	4	101-20816	196.01	196.01
08/25	08/01/2025	100247	MN DEPT OF LABOR & INDUST	SAC SURCHARGE	2Q 2025	5	602-20817	32.52	32.52
Total 2Q 2025:									6,260.12
3107328648									
08/25	08/01/2025	82	PITNEY BOWES GLOBAL FIN S	LEASING CHARGES- CITY HALL	3107328648	1	101-41-414-414	346.71	346.71

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total 3107328648:									346.71
32344									
08/25	08/01/2025	101171	MUSTANG SIGNS & GRAPHICS	GOLF CART PERMITS	32344	1	101-42-421-200	111.00	111.00
Total 32344:									111.00
337900-12051									
08/25	08/01/2025	1460	MN HWY SAFETY & RESEARCH	EVOC/PIT_LUNDQUIST	337900-1205	1	101-42-421-340	535.00	535.00
Total 337900-12051:									535.00
370235693766									
07/25	07/24/2025	101734	HEALTHPARTNERS	AUGUST DENTAL PREMIUM PA	3702356937	1	101-21703	6,390.48	6,390.48
Total 370235693766:									6,390.48
380938									
07/25	07/24/2025	429	TRAUT COMPANIES	WATER SAMPLES	380938	1	601-49-493-314	105.00	105.00
Total 380938:									105.00
380973									
07/25	07/24/2025	429	TRAUT COMPANIES	WATER SAMPLES	380973	1	601-49-493-314	70.00	70.00
Total 380973:									70.00
381072									
07/25	07/24/2025	429	TRAUT COMPANIES	WATER SAMPLES	381072	1	601-49-493-314	105.00	105.00
Total 381072:									105.00
381111									
07/25	07/24/2025	429	TRAUT COMPANIES	MECHANICAL SEAL	381111	1	101-45-453-401	25.90	25.90
Total 381111:									25.90

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
381262									
07/25	07/24/2025	429	TRAUT COMPANIES	WATER SAMPLES	381262	1	601-49-493-314	70.00	70.00
Total 381262:									70.00
381334									
08/25	08/01/2025	429	TRAUT COMPANIES	WATER SAMPLES	381334	1	601-49-493-314	105.00	105.00
Total 381334:									105.00
381400									
08/25	08/01/2025	429	TRAUT COMPANIES	WATER SAMPLES	381400	1	601-49-493-314	70.00	70.00
Total 381400:									70.00
389525									
08/25	08/01/2025	692	CENTRAL LOCKSMITHS INC	KEYS	389525	1	101-45-451-210	41.25	41.25
Total 389525:									41.25
396800									
07/25	07/24/2025	167	RINKE-NOONAN	SALARY SCHEDULE ARBITRATI	396800	1	101-41-414-308	3,638.50	3,638.50
Total 396800:									3,638.50
397333									
07/25	07/24/2025	167	RINKE-NOONAN	NIRON LOI FOR PURCHASE OF	397333	1	101-41-465-308	617.50	617.50
Total 397333:									617.50
419830									
07/25	07/24/2025	103152	SILVERSMITH, INC	GPS MARKING SYSTEM ANNUA	419830	1	602-49-414-203	1,300.00	1,300.00
07/25	07/24/2025	103152	SILVERSMITH, INC	GPS MARKING SYSTEM ANNUA	419830	2	601-49-414-203	1,300.00	1,300.00
Total 419830:									2,600.00
439448									
07/25	07/24/2025	100272	TIREMAXX SERVICE CENTERS	TIRES FOR SQUAD 22	439448	1	101-42-421-405	980.96	980.96

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total 439448:									980.96
490729									
08/25	08/01/2025	100795	SHORT ELLIOTT HENDRICKSO	FORCE MAIN DESIGN	490729	1	602-49-496-303	16,570.25	16,570.25
Total 490729:									16,570.25
490791									
08/25	08/01/2025	100795	SHORT ELLIOTT HENDRICKSO	15TH ST EAW & PERMIT	490791	1	417-43-431-303	6,194.75	6,194.75
Total 490791:									6,194.75
491133									
08/25	08/01/2025	100795	SHORT ELLIOTT HENDRICKSO	LS-1 SURGE TANK	491133	1	602-49-496-303	3,433.26	3,433.26
Total 491133:									3,433.26
491174									
08/25	08/01/2025	100795	SHORT ELLIOTT HENDRICKSO	HYDROGEOLOGIC STUDY	491174	1	601-49-493-303	438.50	438.50
Total 491174:									438.50
491258									
08/25	08/01/2025	100795	SHORT ELLIOTT HENDRICKSO	LANDFILL SERVICES	491258	1	604-49-437-303	2,072.50	2,072.50
Total 491258:									2,072.50
491567									
08/25	08/01/2025	100795	SHORT ELLIOTT HENDRICKSO	PINECONE & 7TH STREET INTE	491567	1	417-43-431-303	5,940.00	5,940.00
Total 491567:									5,940.00
491570									
08/25	08/01/2025	100795	SHORT ELLIOTT HENDRICKSO	PINECONE 2 1/2 ST SIGNAL	491570	1	417-43-431-303	4,344.45	4,344.45
Total 491570:									4,344.45

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
491582									
08/25	08/01/2025	100795	SHORT ELLIOTT HENDRICKSO	2026 HERITAGE DRIVE TRAIL	491582	1	243-46-465-303	2,016.00	2,016.00
Total 491582:									2,016.00
491583									
08/25	08/01/2025	100795	SHORT ELLIOTT HENDRICKSO	DITCH 13 IMPROVEMENTS	491583	1	603-49-850-303	11,591.02	11,591.02
Total 491583:									11,591.02
491589									
08/25	08/01/2025	100795	SHORT ELLIOTT HENDRICKSO	2024 OVERLAY, SEALCOAT & S	491589	1	417-43-431-303	10,421.74	10,421.74
08/25	08/01/2025	100795	SHORT ELLIOTT HENDRICKSO	2024 OVERLAY, SEALCOAT & S	491589	2	241-46-465-303	4,466.46	4,466.46
Total 491589:									14,888.20
491590									
08/25	08/01/2025	100795	SHORT ELLIOTT HENDRICKSO	PAPER MILL TRAIL DESIGN	491590	1	241-46-465-303	10,980.00	10,980.00
Total 491590:									10,980.00
491594									
08/25	08/01/2025	100795	SHORT ELLIOTT HENDRICKSO	MILL SITE IMPROVEMENTS	491594	1	455-46-465-303	13,430.40	13,430.40
Total 491594:									13,430.40
491617									
08/25	08/01/2025	100795	SHORT ELLIOTT HENDRICKSO	GENERAL ENGINEERING	491617	1	101-41-465-303	2,443.32	2,443.32
08/25	08/01/2025	100795	SHORT ELLIOTT HENDRICKSO	GENERAL ENGINEERING	491617	2	101-43-434-303	4,960.68	4,960.68
Total 491617:									7,404.00
491618									
08/25	08/01/2025	100795	SHORT ELLIOTT HENDRICKSO	ENTERPRISE SERVICES	491618	1	601-49-493-303	1,359.00	1,359.00
08/25	08/01/2025	100795	SHORT ELLIOTT HENDRICKSO	ENTERPRISE SERVICES	491618	2	602-49-496-303	180.30	180.30
08/25	08/01/2025	100795	SHORT ELLIOTT HENDRICKSO	ENTERPRISE SERVICES	491618	3	417-43-431-303	1,502.50	1,502.50
Total 491618:									3,041.80

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
491619									
08/25	08/01/2025	100795	SHORT ELLIOTT HENDRICKSO	GIS SERVICES	491619	1	101-43-434-303	251.37	251.37
08/25	08/01/2025	100795	SHORT ELLIOTT HENDRICKSO	GIS SERVICES	491619	2	601-49-493-303	251.37	251.37
08/25	08/01/2025	100795	SHORT ELLIOTT HENDRICKSO	GIS SERVICES	491619	3	602-49-496-303	251.38	251.38
08/25	08/01/2025	100795	SHORT ELLIOTT HENDRICKSO	GIS SERVICES	491619	4	603-49-850-303	251.38	251.38
Total 491619:									1,005.50
491630									
08/25	08/01/2025	100795	SHORT ELLIOTT HENDRICKSO	WEST SIDE CONSTRUCTION S	491630	1	456-46-465-303	110,974.05	110,974.05
Total 491630:									110,974.05
491632									
08/25	08/01/2025	100795	SHORT ELLIOTT HENDRICKSO	2025 PINECONE OVERLAY	491632	1	241-46-465-303	1,863.02	1,863.02
Total 491632:									1,863.02
491636									
08/25	08/01/2025	100795	SHORT ELLIOTT HENDRICKSO	2025 POND MAINTENANCE	491636	1	603-49-850-303	2,462.00	2,462.00
Total 491636:									2,462.00
491637									
08/25	08/01/2025	100795	SHORT ELLIOTT HENDRICKSO	2025 OVERLAY	491637	1	456-46-465-303	5,401.50	5,401.50
Total 491637:									5,401.50
491650									
08/25	08/01/2025	100795	SHORT ELLIOTT HENDRICKSO	WATERS CHURCH UTILITY EXT	491650	1	101-41-465-303	5,969.86	5,969.86
Total 491650:									5,969.86
491659									
08/25	08/01/2025	100795	SHORT ELLIOTT HENDRICKSO	WATER TRUNK MAINS	491659	1	601-49-493-303	1,959.25	1,959.25
Total 491659:									1,959.25

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
491919									
08/25	08/01/2025	100795	SHORT ELLIOTT HENDRICKSO	WCA SERVICES	491919	1	101-41-465-303	927.44	927.44
Total 491919:									927.44
496030									
07/25	07/24/2025	42	HANDYMAN S INC.	SERVICE CHARGE	496030	1	101-43-434-210	1.00	1.00
Total 496030:									1.00
5									
08/25	08/01/2025	103444	HENGEL, TINA	07/07/2025-07/20/2025	5	1	101-45-451-305	2,500.00	2,500.00
Total 5:									2,500.00
517377-00									
08/25	08/01/2025	699	Chamberlin Oil Company	WATER TRUCK PARTS	517377-00	1	101-43-434-405	97.98	97.98
Total 517377-00:									97.98
54085									
07/25	07/24/2025	103409	RIVERSIDE HARDWARE LLC	SCHOOL CROSSWALK	54085	1	101-43-434-403	9.17	9.17
Total 54085:									9.17
54088									
07/25	07/24/2025	103409	RIVERSIDE HARDWARE LLC	SCHOOL CROSSWALK	54088	1	101-43-434-403	6.36	6.36
Total 54088:									6.36
54093									
07/25	07/24/2025	103409	RIVERSIDE HARDWARE LLC	SCHOOL CROSSWALK	54093	1	101-43-434-403	2.49	2.49
Total 54093:									2.49
560184541									
08/25	08/01/2025	59	MARCO TECHNOLOGIES LLC-C	PD COPIERS	560184541	1	101-42-421-414	353.60	353.60
08/25	08/01/2025	59	MARCO TECHNOLOGIES LLC-C	COPIER, PRINTER LEASES CIT	560184541	2	101-41-414-414	423.63	423.63
08/25	08/01/2025	59	MARCO TECHNOLOGIES LLC-C	COPIER, PRINTER LEASES CO	560184541	3	101-45-451-414	254.97	254.97

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
08/25	08/01/2025	59	MARCO TECHNOLOGIES LLC-C	FIRE DEPT PRINTER LEASE	560184541	4	101-42-422-414	164.83	164.83
08/25	08/01/2025	59	MARCO TECHNOLOGIES LLC-C	PUBLIC WORKS PRINTER LEAS	560184541	5	101-43-434-203	245.07	245.07
Total 560184541:									1,442.10
6117363809									
08/25	08/01/2025	100452	VERIZON WIRELESS	CONCESSION STAND JETPACK	6117363809	1	101-45-452-320	40.33	40.33
08/25	08/01/2025	100452	VERIZON WIRELESS	CELEBRATION PARK JETPACK	6117363809	2	101-45-452-320	40.01	40.01
08/25	08/01/2025	100452	VERIZON WIRELESS	PINECONE PARK JETPACK	6117363809	3	101-45-452-320	40.01	40.01
Total 6117363809:									120.35
62707									
08/25	08/01/2025	638	SPECTRUM SUPPLY CO.	CLEANING SUPPLIES	62707	1	101-45-451-210	209.76	209.76
Total 62707:									209.76
64408									
07/25	07/24/2025	103409	RIVERSIDE HARDWARE LLC	COMMUNITY CENTER SINK RE	64408	1	101-45-451-210	9.49	9.49
Total 64408:									9.49
64620									
07/25	07/24/2025	1147	MENARDS	EXTERIOR OUTLET COVER RE	64620	1	101-45-452-406	10.44	10.44
Total 64620:									10.44
64972									
07/25	07/24/2025	103409	RIVERSIDE HARDWARE LLC	THREADED PIPES & FITTINGS	64972	1	602-49-496-210	49.54	49.54
Total 64972:									49.54
64984									
07/25	07/24/2025	103409	RIVERSIDE HARDWARE LLC	UTILITY KNIFE	64984	1	602-49-496-210	18.98	18.98
Total 64984:									18.98
64985									
07/25	07/24/2025	103409	RIVERSIDE HARDWARE LLC	UTILITY KNIFE RETURNED	64985	1	602-49-496-210	18.98-	18.98-

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total 64985:									18.98-
64986									
07/25	07/24/2025	103409	RIVERSIDE HARDWARE LLC	UTILITY KNIFE	64986	1	602-49-496-210	13.98	13.98
Total 64986:									13.98
64987									
08/25	08/01/2025	103409	RIVERSIDE HARDWARE LLC	GARBAGE CAN REPLACEMENT	64987	1	101-45-452-210	42.99	42.99
Total 64987:									42.99
65020									
07/25	07/24/2025	103409	RIVERSIDE HARDWARE LLC	WASP SPRAY	65020	1	101-45-453-210	6.99	6.99
Total 65020:									6.99
65124									
08/25	08/01/2025	1147	MENARDS	TOILET SEAT REPAIR	65124	1	101-45-452-401	6.28	6.28
Total 65124:									6.28
65375									
07/25	07/24/2025	103409	RIVERSIDE HARDWARE LLC	FLAG POLE REPAIR	65375	1	101-45-452-210	3.89	3.89
Total 65375:									3.89
65490									
07/25	07/24/2025	103409	RIVERSIDE HARDWARE LLC	RATCHET STRAPS	65490	1	101-45-452-210	17.99	17.99
Total 65490:									17.99
65877									
08/25	08/01/2025	103409	RIVERSIDE HARDWARE LLC	TAPE FOR SIGN REPAIR	65877	1	101-45-452-210	6.99	6.99
Total 65877:									6.99

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
66043									
08/25	08/01/2025	103409	RIVERSIDE HARDWARE LLC	TRAILER SUPPLIES	66043	1	101-42-421-404	61.96	61.96
Total 66043:									61.96
7010204974									
08/25	08/01/2025	103746	AMERIHEALTH ADMINISTRATO	MEDICAL CLAIMS PAID	7010204974	1	701-50-414-134	4,907.65	4,907.65
Total 7010204974:									4,907.65
7010206466									
08/25	08/01/2025	103746	AMERIHEALTH ADMINISTRATO	SMITHRX	7010206466	1	701-50-414-134	858.31	858.31
08/25	08/01/2025	103746	AMERIHEALTH ADMINISTRATO	MEDICAL CLAIMS PAID	7010206466	2	701-50-414-134	5,843.39	5,843.39
Total 7010206466:									6,701.70
7010206878									
08/25	08/01/2025	103746	AMERIHEALTH ADMINISTRATO	BROKER ADMIN FEES	7010206878	1	701-50-414-131	1,942.45	1,942.45
08/25	08/01/2025	103746	AMERIHEALTH ADMINISTRATO	RX ADMIN FEES	7010206878	2	701-50-414-131	2,650.00	2,650.00
08/25	08/01/2025	103746	AMERIHEALTH ADMINISTRATO	PREMIUMS	7010206878	3	701-50-414-134	17,395.61	17,395.61
Total 7010206878:									21,988.06
7010207496									
08/25	08/01/2025	103746	AMERIHEALTH ADMINISTRATO	MEDICAL CLAIMS PAID	7010207496	1	701-50-414-134	4,504.18	4,504.18
Total 7010207496:									4,504.18
7132255									
07/25	07/24/2025	31	HAWKINS INC	SW WTP CHEMICALS	7132255	1	601-49-493-214	10.00	10.00
Total 7132255:									10.00
71383437									
08/25	08/01/2025	100075	AUTO VALUE PARTS STORES	BELTS FOR UNIT 22	71383437	1	101-42-421-405	136.97	136.97
Total 71383437:									136.97

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
7140162									
07/25	07/24/2025	31	HAWKINS INC	WEST WTP CHEMICALS	7140162	1	601-49-493-214	12,425.57	12,425.57
Total 7140162:									12,425.57
7141073									
07/25	07/24/2025	31	HAWKINS INC	WEST WTP CHEMICALS	7141073	1	601-49-493-214	1,912.52	1,912.52
Total 7141073:									1,912.52
7146086									
08/25	08/01/2025	31	HAWKINS INC	SW WTP CHEMICALS	7146086	1	601-49-493-214	1,744.25	1,744.25
Total 7146086:									1,744.25
729676802									
07/25	07/24/2025	100778	CENTRA CARE HEALTH SYSTE	NEW HIRE PHYSICAL BISSETT	729676802	1	101-45-452-135	68.00	68.00
Total 729676802:									68.00
736013									
07/25	07/24/2025	100517	POWERHOUSE OUTDOOR EQU	TIMMER PARTS	736013	1	101-45-452-404	47.39	47.39
Total 736013:									47.39
737109									
08/25	08/01/2025	100517	POWERHOUSE OUTDOOR EQU	MOWER BLADES	737109	1	101-45-452-404	327.92	327.92
Total 737109:									327.92
737850									
08/25	08/01/2025	100517	POWERHOUSE OUTDOOR EQU	CHAIN SAW PARTS	737850	1	101-43-434-404	125.97	125.97
Total 737850:									125.97
752400082025									
08/25	08/01/2025	1034	NCPERS MINNESOTA	NCPERS - AUGUST	7524000820	1	101-21706	208.00	208.00

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total 752400082025:									208.00
775716									
08/25	08/01/2025	101983	MUTT MITT	MUTT MITTS	775716	1	101-42-427-210	2,024.80	2,024.80
Total 775716:									2,024.80
7836981									
08/25	08/01/2025	1611	US BANK ST PAUL CM-9690	SERIES 2012A PAYING AGENT F	7836981	1	330-47-380-620	550.00	550.00
Total 7836981:									550.00
907099069									
07/25	07/24/2025	101619	EVOQUA WATER TECHNOLOGI	ODOR CONTROL	907099069	1	602-49-496-305	2,940.00	2,940.00
Total 907099069:									2,940.00
91683									
07/25	07/24/2025	101902	SYLVA CORPORATION INC	PLAYGROUND MULCH	91683	1	101-45-452-229	2,962.60	2,962.60
Total 91683:									2,962.60
936096560									
07/25	07/24/2025	1398	XCEL ENERGY	WATER TOWER ELECTRIC	936096560	1	601-49-493-389	15.44	15.44
07/25	07/24/2025	1398	XCEL ENERGY	WATER PLANT ELECTRIC	936096560	2	601-49-493-387	15.44	15.44
07/25	07/24/2025	1398	XCEL ENERGY	UTIL-PROTECTION LIGHTING	936096560	3	101-43-434-386	4,329.67	4,329.67
07/25	07/24/2025	1398	XCEL ENERGY	COMMUNITY CENTER- ELECTR	936096560	4	101-45-451-381	5,133.98	5,133.98
07/25	07/24/2025	1398	XCEL ENERGY	COMMUNITY CENTER- GAS	936096560	5	101-45-451-383	281.45	281.45
07/25	07/24/2025	1398	XCEL ENERGY	LIFT STATION ELECTRIC	936096560	6	602-49-496-381	546.87	546.87
07/25	07/24/2025	1398	XCEL ENERGY	LIFT STATION GAS	936096560	7	602-49-496-383	20.00	20.00
Total 936096560:									10,342.85
9570545179									
07/25	07/24/2025	356	GRAINGER	FIRE TRUCK REPAIRS	9570545179	1	101-42-422-405	896.63	896.63
Total 9570545179:									896.63

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
9587391641									
08/25	08/01/2025	356	GRAINGER	TRACK SYSTEM FOR TRAILER	9587391641	1	101-42-422-404	538.08	538.08
Total 9587391641:									538.08
AR034808									
08/25	08/01/2025	505	CITY OF ST CLOUD	TREATMENT CHARGES	AR034808	1	602-49-497-315	94,319.59	94,319.59
08/25	08/01/2025	505	CITY OF ST CLOUD	DEBT SERVICE	AR034808	2	602-49-496-401	91,961.03	91,961.03
Total AR034808:									186,280.62
AUG 2025									
08/25	08/01/2025	101512	THE STANDARD	LIFE INS AND LTD PREMIUMS	AUG 2025	1	101-21715	2,997.16	2,997.16
Total AUG 2025:									2,997.16
AUGUST 2025									
08/25	08/01/2025	103740	IAG COMMERCIAL	CONTRACT CONSULTING FEE	AUGUST 202	1	455-46-465-305	10,400.00	10,400.00
Total AUGUST 2025:									10,400.00
B435267									
07/25	07/24/2025	841	BRAUN INTERTEC	2024 GRIZZLY CONVEYANCE IM	B435267	1	603-49-850-305	3,510.60	3,510.60
Total B435267:									3,510.60
B436538									
08/25	08/01/2025	841	BRAUN INTERTEC	WEST SIDE RECONSTRUCTION	B436538	1	456-46-465-305	4,383.00	4,383.00
Total B436538:									4,383.00
CIN129607									
08/25	08/01/2025	101755	INNOVATIVE OFFICE SOLUTION	R&M BUILDING	CIN129607	1	101-45-451-406	1,472.86	1,472.86
Total CIN129607:									1,472.86
ICM-59453									
08/25	08/01/2025	103732		INTEGRATED COST MANAGEM	ICM-59453	1	701-50-414-131	102.00	102.00

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total ICM-59453:									102.00
IN-000159									
08/25	08/01/2025	103726	PAYMERANG, LLC	PAYMERANG MONTHLY SAAS F	IN-000159	1	101-41-414-203	300.00	300.00
Total IN-000159:									300.00
INV-015914									
08/25	08/01/2025	1548	PRAIRIE RESTORATIONS INC	PRAIRIE RESTORATIONS SAUK	INV-015914	1	101-45-452-305	500.00	500.00
Total INV-015914:									500.00
INV028182									
07/25	07/24/2025	101773	MINNESOTA PUMP WORKS	LS #7 NEW IMPELLER	INV028182	1	602-49-496-404	2,538.63	2,538.63
Total INV028182:									2,538.63
JUNE 2025									
07/25	07/24/2025	654	STEARNS ELECTRIC ASSOCIAT	UTIL-ELECTRIC	JUNE 2025	1	101-42-425-381	34.25	34.25
08/25	08/01/2025	101105	4M FUND	BANKING FEES	JUNE 2025	1	101-41-414-202	197.10	197.10
08/25	08/01/2025	102790	KELLY C JOHNSON, INC.	ELECTRICAL INSPECTIONS	JUNE 2025	1	101-42-424-336	2,205.75	2,205.75
07/25	07/24/2025	654	STEARNS ELECTRIC ASSOCIAT	UTIL-PROTECTION	JUNE 2025	2	101-43-434-386	3,365.12	3,365.12
07/25	07/24/2025	654	STEARNS ELECTRIC ASSOCIAT	UTIL-ELECTRIC WATER	JUNE 2025	3	601-49-493-387	4,944.33	4,944.33
07/25	07/24/2025	654	STEARNS ELECTRIC ASSOCIAT	UTIL-ELECTRIC	JUNE 2025	4	101-43-436-381	43.72	43.72
07/25	07/24/2025	654	STEARNS ELECTRIC ASSOCIAT	UTIL-ELECTRIC WATER	JUNE 2025	5	601-49-493-388	2,282.17	2,282.17
07/25	07/24/2025	654	STEARNS ELECTRIC ASSOCIAT	UTIL-ELECTRIC	JUNE 2025	6	602-49-496-381	158.86	158.86
Total JUNE 2025:									13,231.30
P48522									
07/25	07/24/2025	214	ARNOLD S	KUBOTA SIDE BY SIDE PARTS	P48522	1	101-43-434-404	933.16	933.16
Total P48522:									933.16
P49052									
08/25	08/01/2025	214	ARNOLD S	LAWN MOWER PARTS	P49052	1	101-45-452-404	14.14	14.14

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total P49052:									14.14
PAY#3 WEST SIDE RECON									
08/25	08/01/2025	100995	C & L EXCAVATING INC	WEST SIDE RECON PAY #3	PAY#3 WES	1	456-46-465-500	1,163,254.24	1,163,254.24
Total PAY#3 WEST SIDE RECON:									1,163,254.24
PR0719251									
07/25	07/24/2025	258	MN DEPT OF REVENUE	SWT TAXES STATE WITHHOLDI	PR0719251	1	101-21702	10,745.87	10,745.87
07/25	07/24/2025	388	EFTPS VOICE RESPONSE SYS	SSI/MED/FED TAXES SOCIAL S	PR0719251	1	101-21701	8,535.42	8,535.42
07/25	07/24/2025	491	PUBLIC EMPLOYEE RETIREME	PERA PERA DCP Pay Period: 7/	PR0719251	1	101-21704	29.67	29.67
07/25	07/24/2025	101516	SARTELL INDEPENDENT POLIC	ELECTED CONTRIBUTION SAR	PR0719251	1	101-21718	232.00	232.00
07/25	07/24/2025	101869	BRIAN KLINEFELTER FOUNDAT	ELECTED CONTRIBUTION BRI	PR0719251	1	101-21708	40.00	40.00
07/25	07/24/2025	103725	HEALTHEQUITY, INC.	HSA/FLEX/DAYCARE HSA CON	PR0719251	1	101-21713	219.22	219.22
07/25	07/24/2025	103773	VOYA INSTITUTIONAL PLAN SE	DEF COMP/HCSP ER DEF COM	PR0719251	1	101-21711	617.34	617.34
07/25	07/24/2025	388	EFTPS VOICE RESPONSE SYS	SSI/MED/FED TAXES FEDERAL	PR0719251	2	101-21701	21,061.82	21,061.82
07/25	07/24/2025	491	PUBLIC EMPLOYEE RETIREME	PERA PERA COORD Pay Perio	PR0719251	2	101-21704	8,146.08	8,146.08
07/25	07/24/2025	103725	HEALTHEQUITY, INC.	HSA/FLEX/DAYCARE HSA CON	PR0719251	2	101-21713	3,774.10	3,774.10
07/25	07/24/2025	103773	VOYA INSTITUTIONAL PLAN SE	DEF COMP/HCSP HEALTH CAR	PR0719251	2	101-21712	7,785.96	7,785.96
07/25	07/24/2025	388	EFTPS VOICE RESPONSE SYS	SSI/MED/FED TAXES SOCIAL S	PR0719251	3	101-21701	8,535.42	8,535.42
07/25	07/24/2025	491	PUBLIC EMPLOYEE RETIREME	PERA PERA COORD Pay Perio	PR0719251	3	101-21704	9,399.33	9,399.33
07/25	07/24/2025	103773	VOYA INSTITUTIONAL PLAN SE	DEF COMP/HCSP MSRS DEF C	PR0719251	3	101-21711	2,503.32	2,503.32
07/25	07/24/2025	388	EFTPS VOICE RESPONSE SYS	SSI/MED/FED TAXES MEDICAR	PR0719251	4	101-21701	3,575.24	3,575.24
07/25	07/24/2025	491	PUBLIC EMPLOYEE RETIREME	PERA PERA P&F Pay Period: 7/	PR0719251	4	101-21704	13,450.92	13,450.92
07/25	07/24/2025	103773	VOYA INSTITUTIONAL PLAN SE	DEF COMP/HCSP MSRS DEF C	PR0719251	4	101-21711	2,187.18	2,187.18
07/25	07/24/2025	388	EFTPS VOICE RESPONSE SYS	SSI/MED/FED TAXES MEDICAR	PR0719251	5	101-21701	3,575.24	3,575.24
07/25	07/24/2025	491	PUBLIC EMPLOYEE RETIREME	PERA PERA P&F Pay Period: 7/	PR0719251	5	101-21704	20,176.41	20,176.41
07/25	07/24/2025	491	PUBLIC EMPLOYEE RETIREME	PERA PERA DCP Pay Period: 7/	PR0719251	6	101-21704	29.67	29.67
Total PR0719251:									124,620.21
R118992									
08/25	08/01/2025	103667	EAST SIDE OIL COMPANY, INC.	FILTER DISPOSAL	R118992	1	101-43-434-405	90.00	90.00
Total R118992:									90.00
S02288									
08/25	08/01/2025	103644	COMPUTER AIDED SOLUTIONS	ODALOG CALIBRATION & 6 MO	S02288	1	602-49-496-305	800.00	800.00

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
Total S02288:									800.00
SD12206									
07/25	07/24/2025	101262	PRECISE REFRIGERATION HTG	SW WTP DEHUMIDIFIER REPAI	SD12206	1	601-49-493-404	554.38	554.38
Total SD12206:									554.38
SD12419									
08/25	08/01/2025	101262	PRECISE REFRIGERATION HTG	LOUVERS	SD12419	1	101-45-451-406	189.81	189.81
08/25	08/01/2025	101262	PRECISE REFRIGERATION HTG	RECHARGE KIT FOR HOT WAT	SD12419	2	101-42-422-406	92.62	92.62
08/25	08/01/2025	101262	PRECISE REFRIGERATION HTG	RECHARGE KIT FOR HOT WAT	SD12419	3	101-42-421-406	92.63	92.63
Total SD12419:									375.06
SI000669026									
07/25	07/24/2025	118	ZIEGLER INC.	L.S. #9 REPAIRS	SI000669026	1	602-49-496-404	742.03	742.03
Total SI000669026:									742.03
SP-010-000386									
07/25	07/24/2025	102611	MADISON ENERGY INVESTMEN	UTILITY ELECTRICITY	SP-010-0003	1	101-41-414-381	129.10	129.10
07/25	07/24/2025	102611	MADISON ENERGY INVESTMEN	UTILITY ELECTRICITY	SP-010-0003	2	101-42-421-381	164.32	164.32
07/25	07/24/2025	102611	MADISON ENERGY INVESTMEN	UTILITY ELECTRICITY	SP-010-0003	3	101-42-422-381	181.92	181.92
07/25	07/24/2025	102611	MADISON ENERGY INVESTMEN	UTILITY ELECTRICITY	SP-010-0003	4	101-42-425-381	48.12	48.12
07/25	07/24/2025	102611	MADISON ENERGY INVESTMEN	UTILITY ELECTRICITY	SP-010-0003	5	101-43-434-381	105.63	105.63
07/25	07/24/2025	102611	MADISON ENERGY INVESTMEN	UTIL-PROTECTIVE LIGHTING	SP-010-0003	6	101-43-434-386	2,934.20	2,934.20
07/25	07/24/2025	102611	MADISON ENERGY INVESTMEN	UTILITY ELECTRICITY	SP-010-0003	7	101-45-451-381	727.68	727.68
07/25	07/24/2025	102611	MADISON ENERGY INVESTMEN	UTILITY ELECTRICITY	SP-010-0003	8	101-45-452-381	187.79	187.79
07/25	07/24/2025	102611	MADISON ENERGY INVESTMEN	UTILITY ELECTRICITY	SP-010-0003	9	101-45-454-381	35.21	35.21
07/25	07/24/2025	102611	MADISON ENERGY INVESTMEN	UTILITY ELECTRICITY	SP-010-0003	10	250-49-441-381	4.69	4.69
07/25	07/24/2025	102611	MADISON ENERGY INVESTMEN	UTIL ELEC-WATER PLANTS	SP-010-0003	11	601-49-493-387	1,088.00	1,088.00
07/25	07/24/2025	102611	MADISON ENERGY INVESTMEN	UTIL ELEC-WELLS	SP-010-0003	12	601-49-493-388	483.56	483.56
07/25	07/24/2025	102611	MADISON ENERGY INVESTMEN	UTIL ELEC-TOWERS	SP-010-0003	13	601-49-493-389	48.36	48.36
07/25	07/24/2025	102611	MADISON ENERGY INVESTMEN	UTILITY ELECTRICITY	SP-010-0003	14	602-49-496-381	604.45	604.45
Total SP-010-000386:									6,743.03

GL Period	Check Issue Date	Vendor Number	Payee	Description	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount
W43106									
07/25	07/24/2025	100611	BROTHERS FIRE & SECURITY	SERVICE FOR BADGE PRINTER	W43106	1	101-41-414-305	417.00	417.00
Total W43106:									417.00
W43173									
08/25	08/01/2025	100611	BROTHERS FIRE & SECURITY	DOOR LATCH	W43173	1	101-43-434-406	414.96	414.96
Total W43173:									414.96
X194232759:01									
08/25	08/01/2025	101395	MOMENTUM TRUCK GROUP	MIRRORS	X194232759:	1	602-49-496-405	99.73	99.73
Total X194232759:01:									99.73
Grand Totals:									1,900,788.22

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
101-20200	.00	234,138.95-	234,138.95-
101-20814	5,762.76	.00	5,762.76
101-20815	113.28	.00	113.28
101-20816	196.01	.00	196.01
101-20818	155.55	.00	155.55
101-21701	45,283.14	.00	45,283.14
101-21702	10,745.87	.00	10,745.87
101-21703	6,390.48	.00	6,390.48
101-21704	51,232.08	.00	51,232.08
101-21706	208.00	.00	208.00
101-21708	40.00	.00	40.00
101-21711	5,307.84	.00	5,307.84
101-21712	7,785.96	.00	7,785.96
101-21713	3,993.32	.00	3,993.32
101-21715	2,997.16	.00	2,997.16
101-21718	232.00	.00	232.00

GL Account	Debit	Credit	Proof
101-41-411-330	862.84	.00	862.84
101-41-414-202	197.10	.00	197.10
101-41-414-203	300.00	.00	300.00
101-41-414-305	417.00	.00	417.00
101-41-414-308	3,638.50	.00	3,638.50
101-41-414-381	129.10	.00	129.10
101-41-414-406	91.00	.00	91.00
101-41-414-414	770.34	.00	770.34
101-41-465-303	9,340.62	.00	9,340.62
101-41-465-305	25.00	.00	25.00
101-41-465-308	617.50	.00	617.50
101-42-421-170	1,373.38	.00	1,373.38
101-42-421-200	111.00	.00	111.00
101-42-421-210	60.97	.00	60.97
101-42-421-330	586.60	.00	586.60
101-42-421-340	906.00	.00	906.00
101-42-421-381	164.32	.00	164.32
101-42-421-404	61.96	.00	61.96
101-42-421-405	4,915.19	.00	4,915.19
101-42-421-406	151.01	.00	151.01
101-42-421-414	353.60	.00	353.60
101-42-422-203	1,000.00	.00	1,000.00
101-42-422-210	1,670.04	.00	1,670.04
101-42-422-381	181.92	.00	181.92
101-42-422-404	538.08	.00	538.08
101-42-422-405	896.63	.00	896.63
101-42-422-406	870.75	.00	870.75
101-42-422-414	164.83	.00	164.83
101-42-424-336	2,205.75	.00	2,205.75
101-42-425-381	82.37	.00	82.37
101-42-427-210	2,024.80	.00	2,024.80
101-42-427-305	500.00	.00	500.00
101-43-434-170	71.98	.00	71.98
101-43-434-203	245.07	.00	245.07
101-43-434-210	8,169.57	.00	8,169.57
101-43-434-240	31.99	.00	31.99
101-43-434-303	5,212.05	.00	5,212.05
101-43-434-381	105.63	.00	105.63
101-43-434-386	10,628.99	.00	10,628.99
101-43-434-403	18.02	.00	18.02

GL Account	Debit	Credit	Proof
101-43-434-404	6,764.92	.00	6,764.92
101-43-434-405	709.71	.00	709.71
101-43-434-406	850.06	.00	850.06
101-43-434-417	2,426.33	.00	2,426.33
101-43-436-381	43.72	.00	43.72
101-45-451-210	533.41	.00	533.41
101-45-451-305	2,500.00	.00	2,500.00
101-45-451-381	5,861.66	.00	5,861.66
101-45-451-383	281.45	.00	281.45
101-45-451-406	2,614.47	.00	2,614.47
101-45-451-414	254.97	.00	254.97
101-45-452-135	68.00	.00	68.00
101-45-452-170	40.76	.00	40.76
101-45-452-201	2,239.36	.00	2,239.36
101-45-452-210	344.78	.00	344.78
101-45-452-229	3,157.60	.00	3,157.60
101-45-452-305	500.00	.00	500.00
101-45-452-320	120.35	.00	120.35
101-45-452-381	187.79	.00	187.79
101-45-452-401	6.28	.00	6.28
101-45-452-404	389.45	.00	389.45
101-45-452-405	30.39	.00	30.39
101-45-452-406	10.44	.00	10.44
101-45-452-413	4,000.00	.00	4,000.00
101-45-453-210	6.99	.00	6.99
101-45-453-401	25.90	.00	25.90
101-45-454-381	35.21	.00	35.21
211-20200	.00	108.01-	108.01-
211-45-452-201	108.01	.00	108.01
214-20200	.00	179.10-	179.10-
214-42-421-210	179.10	.00	179.10
217-20200	.00	2.69-	2.69-
217-42-421-170	2.69	.00	2.69
241-20200	.00	17,309.48-	17,309.48-
241-46-465-303	17,309.48	.00	17,309.48
243-20200	.00	2,016.00-	2,016.00-
243-46-465-303	2,016.00	.00	2,016.00
250-20200	.00	4.69-	4.69-
250-49-441-381	4.69	.00	4.69
330-20200	.00	550.00-	550.00-

GL Account	Debit	Credit	Proof
330-47-380-620	550.00	.00	550.00
412-20200	.00	12.41-	12.41-
412-42-421-500	12.41	.00	12.41
417-20200	.00	28,403.44-	28,403.44-
417-43-431-303	28,403.44	.00	28,403.44
455-20200	.00	23,830.40-	23,830.40-
455-46-465-303	13,430.40	.00	13,430.40
455-46-465-305	10,400.00	.00	10,400.00
456-20200	.00	1,284,012.79-	1,284,012.79-
456-46-465-303	116,375.55	.00	116,375.55
456-46-465-305	4,383.00	.00	4,383.00
456-46-465-500	1,163,254.24	.00	1,163,254.24
601-20200	.00	32,317.90-	32,317.90-
601-49-414-203	1,300.00	.00	1,300.00
601-49-493-170	173.03	.00	173.03
601-49-493-214	16,092.34	.00	16,092.34
601-49-493-303	4,008.12	.00	4,008.12
601-49-493-314	525.00	.00	525.00
601-49-493-387	6,047.77	.00	6,047.77
601-49-493-388	2,765.73	.00	2,765.73
601-49-493-389	63.80	.00	63.80
601-49-493-404	554.38	.00	554.38
601-49-493-405	701.48	.00	701.48
601-49-493-406	86.25	.00	86.25
602-20200	18.98	219,430.25-	219,411.27-
602-20817	32.52	.00	32.52
602-49-414-203	1,300.00	.00	1,300.00
602-49-496-170	22.52	.00	22.52
602-49-496-210	82.50	18.98-	63.52
602-49-496-303	20,435.19	.00	20,435.19
602-49-496-305	4,141.15	.00	4,141.15
602-49-496-381	1,310.18	.00	1,310.18
602-49-496-383	20.00	.00	20.00
602-49-496-401	91,961.03	.00	91,961.03
602-49-496-404	3,765.66	.00	3,765.66
602-49-496-405	99.73	.00	99.73
602-49-496-500	1,940.18	.00	1,940.18
602-49-497-315	94,319.59	.00	94,319.59
603-20200	.00	18,215.00-	18,215.00-
603-49-850-303	14,304.40	.00	14,304.40

GL Account	Debit	Credit	Proof
603-49-850-305	3,510.60	.00	3,510.60
603-49-850-355	400.00	.00	400.00
604-20200	.00	2,072.50-	2,072.50-
604-49-437-303	2,072.50	.00	2,072.50
701-20200	.00	38,203.59-	38,203.59-
701-50-414-131	4,694.45	.00	4,694.45
701-50-414-134	33,509.14	.00	33,509.14
Grand Totals:	1,900,826.18	1,900,826.18-	.00

Dated: _____

Mayor: _____

City Council: _____

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City Recorder: _____

Check Issue Date	Payee	Check Amount
07/09/2025	DOUGLAS, RONALD/SHERRY	4.46

Sequence	Source	Description	GL Account	Amount
1	WATER	Refund overpayment	001-10105	4.46

07/29/2025 SHELLUM, DEB 11.30

Sequence	Source	Description	GL Account	Amount
1	WATER	Refund overpayment	001-10105	3.36
2	SEWER	Refund overpayment	001-10105	5.18
3	STORM	Refund overpayment	001-10105	2.76

07/09/2025 LONG, JANE 21.84

Sequence	Source	Description	GL Account	Amount
1	WATER	Refund overpayment	001-10105	21.84

07/11/2025 TRUST, PHAM-NGUYEN LINGING 26.63

Sequence	Source	Description	GL Account	Amount
1	WATER	Refund overpayment	001-10105	4.11
2	SEWER	Refund overpayment	001-10105	2.59
3	STORM	Refund overpayment	001-10105	19.93

07/09/2025 MARINTZER, SHILOH 33.29

Sequence	Source	Description	GL Account	Amount
1	WATER	Refund overpayment	001-10105	20.92
2	SEWER	Refund overpayment	001-10105	8.13
3	STORM	Refund overpayment	001-10105	4.24

07/16/2025 SUMMERALL, JANET 47.00

Sequence	Source	Description	GL Account	Amount
1	WATER	Refund overpayment	001-10105	17.52
2	SEWER	Refund overpayment	001-10105	29.48

07/11/2025 LONG, JANE 53.16

Sequence	Source	Description	GL Account	Amount
1	WATER	Refund overpayment	001-10105	53.16

07/29/2025 FRIELER, KIM 63.16

Sequence	Source	Description	GL Account	Amount
1	WATER	Refund overpayment	001-10105	23.70
2	SEWER	Refund overpayment	001-10105	38.49
3	STORM	Refund overpayment	001-10105	.97

07/11/2025 CHEESMAN, KEVIN 64.83

Sequence	Source	Description	GL Account	Amount
1	WATER	Refund overpayment	001-10105	13.84
2	SEWER	Refund overpayment	001-10105	33.34
3	STORM	Refund overpayment	001-10105	17.65

07/09/2025 PEDERSON, GINGER 86.30

Sequence	Source	Description	GL Account	Amount
1	WATER	Refund overpayment	001-10105	24.16
2	SEWER	Refund overpayment	001-10105	46.11
3	STORM	Refund overpayment	001-10105	16.03

07/11/2025 SMITH, BONITA 89.66

Sequence	Source	Description	GL Account	Amount

Check Issue Date	Payee	Check Amount

Sequence	Source	Description	GL Account	Amount
1	WATER	Refund overpayment	001-10105	39.50
2	SEWER	Refund overpayment	001-10105	27.79
3	STORM	Refund overpayment	001-10105	22.37

07/29/2025 GRUEBELE, JAMIE & BETH 92.85

Sequence	Source	Description	GL Account	Amount
1	WATER	Refund overpayment	001-10105	92.85

07/29/2025 MURRAY, MICHAEL 96.90

Sequence	Source	Description	GL Account	Amount
1	WATER	Refund overpayment	001-10105	96.90

07/11/2025 FRIEDRICH, JOHN 104.72

Sequence	Source	Description	GL Account	Amount
1	WATER	Refund overpayment	001-10105	39.79
2	SEWER	Refund overpayment	001-10105	52.23
3	STORM	Refund overpayment	001-10105	12.70

07/09/2025 BARKLEY, JIM 110.47

Sequence	Source	Description	GL Account	Amount
1	WATER	Refund overpayment	001-10105	60.61
2	SEWER	Refund overpayment	001-10105	25.85
3	STORM	Refund overpayment	001-10105	24.01

07/09/2025 DROOGSMA, MEGAN 111.00

Sequence	Source	Description	GL Account	Amount
1	WATER	Refund overpayment	001-10105	31.73
2	SEWER	Refund overpayment	001-10105	59.08
3	STORM	Refund overpayment	001-10105	20.19

07/09/2025 ALLEN, ELLEN 112.28

Sequence	Source	Description	GL Account	Amount
1	WATER	Refund overpayment	001-10105	112.28

07/09/2025 MEISINGER, BOB/SARAH 125.05

Sequence	Source	Description	GL Account	Amount
1	WATER	Refund overpayment	001-10105	125.05

07/11/2025 RAATIKKA, CHERIE 194.00

Sequence	Source	Description	GL Account	Amount
1	WATER	Refund overpayment	001-10105	88.49
2	SEWER	Refund overpayment	001-10105	89.63
3	STORM	Refund overpayment	001-10105	15.88

07/11/2025 SHARP, BRANDON 204.79

Sequence	Source	Description	GL Account	Amount
1	WATER	Refund overpayment	001-10105	108.50
2	SEWER	Refund overpayment	001-10105	73.83
3	STORM	Refund overpayment	001-10105	22.46

07/11/2025 SCHEFFLER, MATTHEW/NACOLE 255.90

Sequence	Source	Description	GL Account	Amount
1	WATER	Refund overpayment	001-10105	107.59
2	SEWER	Refund overpayment	001-10105	125.37

Check Issue Date	Payee	Check Amount

Sequence	Source	Description	GL Account	Amount
3	STORM	Refund overpayment	001-10105	22.94
07/29/2025	ANDEL, BRADY/JILL	290.00		

Sequence	Source	Description	GL Account	Amount
1	WATER	Refund overpayment	001-10105	290.00
07/09/2025	NYSTEDT, MELISSA/JOSHUA	330.74		

Sequence	Source	Description	GL Account	Amount
1	WATER	Refund overpayment	001-10105	123.17
2	SEWER	Refund overpayment	001-10105	187.80
3	STORM	Refund overpayment	001-10105	19.77
07/11/2025	SCHAEFER, STEPHANIE	513.44		

Sequence	Source	Description	GL Account	Amount
1	WATER	Refund overpayment	001-10105	82.79
2	SEWER	Refund overpayment	001-10105	75.77
3	STORM	Refund overpayment	001-10105	354.88
07/09/2025	ROETMAN, JOSH/ABBY	651.06		

Sequence	Source	Description	GL Account	Amount
1	WATER	Refund overpayment	001-10105	303.48
2	SEWER	Refund overpayment	001-10105	309.14
3	STORM	Refund overpayment	001-10105	38.44

Grand Totals: 3,694.83

City of Sartell
CITY COUNCIL STAFF MEMO

AGENDA ITEM INFORMATION:

Item #:	07a	**Required Signature:** ☒ (Check if signature is needed on item)
Date:	August 11, 2025	
Agenda Section:	Action Items	
Item Title:	Grizzly Lane Construction Bid Recommendation	**Decision Type:** ☐ Monitoring ☒ Decision Making ☐ Incidental
Policy Quadrant & Provision:	Policy 3.0 Council Administrator Delegation, 3.3.1 Minnesota State Statute Chapter 412 Delegation of Authority	

Lead Department and Staff Contact:	Engineering – April Ryan
Attachments:	Bid Tabulation, Letter of Recommendation

SUMMARY STATEMENT:

Please provide a brief description of your item: Bids for the Grizzly Lane Improvements Project were recently opened, with four submissions received. However, all bids came in significantly above both the engineer's estimate and the city's allocated budget. The extended final design phase—intended to incorporate public and stakeholder input and obtain State Aid approval resulted in a later-than-anticipated bid date. This delay, combined with the identified construction requirement to complete roadway construction by November 2025, likely contributed to the elevated bid amounts due to the compressed project timeline.

Policy 3.0 Council Administrator Delegation, provision 3.3.1 regarding the MN State Statue Chapter 412 Delegation of Authority, the management of construction project for public facilities (roadways) required City Council approval.

RECOMMENDATIONS & PRIOR COUNCIL ACTION:

Previous Council review or action:

- July 8, 2024 – Council approved Ditch 13 Stabilization & Grizzly Area Conveyance Improvement Plans and authorized bidding.
- August 13, 2024 - City received notification that the City was awarded an MPCA Grant to reconstruct Grizzly Lane.
- August 26, 2024 – Council awarded construction of the Ditch 13 Stabilization project.

- September 9, 2024 - Council authorized construction of the Grizzly Area Conveyance Improvements project while awaiting the grant agreement to maximize Ditch 13 project efforts and maintain timelines for construction.
- October 14, 2024 - Council approved the survey and geotechnical agreements for Grizzly Lane improvements project while awaiting the grant agreement to maximize efficiency with the Ditch 13 project efforts and maintain timelines for construction.
- November 25, 2025 – Council approved the MPCA grant agreement and authorized the preparation of the feasibility report.
- January 27, 2025 – Council approved the Feasibility Report with a sidewalk along the corridor and set the preliminary assessment hearing.
- February 24, 2025 – Council held public hearing and authorized final design.
- March 10, 2025 – Council provided guidance on how to proceed into final design.
- May 12, 2025 – Following additional input from residents, MnDOT and the Post Office, Council provided guidance on the final design.
- June 23, 2025 – Council approved plans and authorized bidding.

Commission or Board Recommendation: There are no commission or board recommendations.

Staff Recommendation: After reviewing the bids, staff recommend rejecting all bids. The bids received were higher than both the engineer's estimate and the City's projected budget. To encourage broader interest and more competitive pricing, staff recommend rejecting all bids and rebidding the project with revised timelines targeting spring 2026 construction, with the goal of obtaining bids that are more closely aligned with budget expectations. Staff will also leverage the rebidding to incorporate contractor feedback and implement minor design adjustments aimed at enhancing constructability and further reducing overall project costs.

Additionally, the current project schedule outlines construction in over two construction seasons: street and utility work in 2025, followed by trail installation and site restoration in 2026. This approach would affect property owners across two consecutive construction seasons. By rejecting all bids and rescheduling the project for a 2026 start, construction could be consolidated into a single season, minimizing disruption to the residents.

COMPONENTS OF RECOMMENDATION:

Financial impact: Bids were opened at 11:00 am on August 6, 2026. A total of 4 bids were received with base bids amounts ranging from $2,306,800.53 to $2,609,364.60. All bids were above the engineer's estimate of $1,991,042.87.

To pursue bids that better align with the City's projected budget, staff recommend rejecting all bids and rebidding the project with a revised construction schedule targeting a spring 2026

construction and with minor constructability revisions. The recommended action to reject all bids has no direct financial impact.

The City was awarded an MPCA grant of$1,757,038 to address stormwater drainage impacts for the project. The roadway improvements itself will be assessed to benefitting property owners in accordance with the City's assessment policy. The property owners will not be assessed for any stormwater improvements.

The deadlines for grants are able to be extended to a later project completion date, limiting financial risk. Staff are actively working on these extensions to accommodate a spring 2026 project.

Context & Historical Information: Grizzly Lane Improvements Project is a part of a broader initiative to address safety and infrastructure challenges in the Grizzly Lane area. This specific portion of the initiative focuses on addressing existing poor roadway conditions, safety, and flood mitigation. The project includes the reconstruction of the roadway and storm sewer improvements.

The roadway improvements along Grizzly Lane will address poor road surface conditions which cause safety concerns for vehicle and pedestrian traffic as well as concerns from an access and emergency management perspective. The project will also address ongoing concerns of traffic speeds and pedestrian safety by providing traffic calming measures and corridors for pedestrian traffic. Additionally, the Grizzly Lane Improvements will help to further reduce flooding risk in conjunction with the adjacent flood mitigation efforts, which includes the Ditch 13 Stabilization project and Grizzly Lane Area Convenance Improvements project. The repair of the roadways will allow for the implementation of stormwater drainage improvements under Grizzly Lane by raising the roadway and redirecting water.

While the intended project completion was this fall, the compressed timelines have forced the project to be split between the fall of 2025 and spring of 2026 for construction. The current bid required roadway completion by November of 2025 and the allowance for trail construction and final restoration in the spring of 2026. With moving the project to spring of 2026 it will limit impacts on property owners within the project area to one construction season. Limiting impacts combined with high bids and compressed timing on contractors, has resulted in the recommendation to reject bids.

Relevant Data & Trends: The project includes roadway and storm sewer reconstruction of Grizzly Lane from 19th Ave N to 13th Street N, and a full depth reclamation of 8th Street N from 19th Ave N to Grizzly Lane. The project will narrow the existing roadway and include a new 8-foot-wide bituminous trail on the north side of the roadway. The proposed typical section on Grizzly Lane includes an 8-ft trail, 7-ft parking lane, and two 11-ft drive lanes.

Factors of Influence: Factors that influence staff's recommendations include existing roadway conditions, available funding, previous Council action, repetitive flooding issues, state agency design recommendations, and feedback from residents.

PERSPECTIVES ON RECOMMENDATIONS (IF APPLICABLE):

Administration: Administration has provided oversight throughout the process and was involved in the grant application process. Administration supports the project due to the project's ability to resolve major safety and road condition concerns within this area. Administration recommends rejecting all bids and rebidding the project with a spring 2026 construction schedule to try and obtain more completive bids that better align with project budgets, as well as complete the construction in one construction season to limit resident impacts.

Engagement & Experiences: The Grizzly Lane reconstruction project strongly supports the goals of the Engagement & Experiences Department by improving community connectivity, safety, and accessibility. Enhanced infrastructure will benefit traffic flow, pedestrian safety, and access to parks, businesses, and events, ultimately enriching the daily experience for residents and visitors. Staff are in favor of rejecting all bids and rebidding the project with a spring 2026 construction timeline with the goal to obtain more competitive bids that better align with the City's budget, .as well as have less of an impact on the property owners within the project area.

Finance & Operations: Finance & Operations staff support the Grizzly Lane reconstruction project for its potential to address key safety and infrastructure concerns while advancing community goals. However, given that all bids exceeded the engineer's estimate and the City's budget, staff recommend rejecting all submissions and rebidding the project with a spring 2026 construction timeline. This approach promotes fiscal responsibility and is expected to result in more competitive bids that align with budgetary constraints, as well as allowing for potential funding for sealcoat projects in 2026-2028.

Community & Economic Development: Community & Economic Development staff support the Grizzly Lane reconstruction project for its potential to enhance neighborhood appeal, improve access to local businesses, and support long-term economic vitality. Infrastructure improvements in this area will contribute to a safer, more connected environment that encourages investment and community engagement. In alignment with fiscal and operational priorities, staff supports rejecting all current bids and rebidding the project with a spring 2026 construction timeline to attract more competitive proposals that better fit within the City's budget.

Public Works/Engineering: Public Works & Engineering staff fully support the Grizzly Lane reconstruction project as it addresses significant roadway deterioration and longstanding safety concerns. The proposed improvements are critical to maintaining infrastructure integrity and ensuring safe, efficient transportation for all users. However, due to all bids exceeding the

engineer's estimate and the City's budget, staff recommend rejecting all bids and rebidding the project with minor constructability revision and a spring 2026 construction timeline. This adjustment is expected to improve bid competitiveness and ensure the project can be delivered within budget while meeting engineering standards and community needs.

Public Safety: Public Safety staff recognize the Grizzly Lane reconstruction project as a vital initiative to improve roadway safety, emergency access, and overall traffic conditions in a high-use area. The current road conditions pose challenges for both daily travel and emergency response, making the project a priority from a public safety standpoint. While timely improvements are important, staff support the recommendation to reject all current bids and rebid the project with a spring 2026 construction timeline.

External: Overall residents in the Grizzly Lane area view the reconstruction project as a critical improvement to address longstanding concerns about road safety, infrastructure deterioration, and neighborhood livability. The current conditions have led to increased risks for pedestrians and drivers. While there will likely be disappointment over the delay caused by rejecting the bids, residents recognize the importance of fiscal responsibility and quality execution.

Project updates have been provided on the City's ClearGov project site on a regular basis. The most recent update was posted on August 7, 2025 informing residents that the bid recommendation would be discussed at the August 11, 2025 Council meeting.

COUNCIL ACTION(S) NEEDED:

Council Action Item: A motion and a second is requested to reject all bids with council direction to rebid the project with changes to project timelines allowing for a spring 2026 construction and with minor constructability revisions.

Building a Better World for All of Us®

August 7, 2025

RE: Sartell, Minnesota
2025 Grizzly Lane Improvements
SEH No. SARTE 182423 14.00
SAP No. 220-134-001

Honorable Mayor and City Council
c/o Anna Gruber, Administrator
City of Sartell
125 Pinecone Road North
Sartell, MN 56377

Dear Mayor and Members of the City Council:

Bids were opened via QuestCDN at 11:00 a.m. on August 6, 2025, for the above-referenced improvement. A total of 4 bids were received with base bids amounts ranging from $2,306,800.53 to $2,609,364.60. The low bid was submitted by BCI Construction, Inc. of Sauk Rapids, Minnesota in the amount of $2,426,048.12. All bids were above the engineer's estimate of $1,991,042.87. A complete tabulation of bids is enclosed.

Upon review and discussions with bidders and prospective bidders, it is believed the construction timelines likely discouraged broader participation and contributed to higher bid prices. The bids received would result in a total project cost that would exceed the available funds and budgeted amount for the project. Therefore, we recommend rejecting all bids.

Please contact me if you have any questions.

Sincerely,

April Ryan, PE
City Engineer
(Lic. MN)

mrb
Enclosure
c: Hunter Lund, SEH
Chris Clark, SEH

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TABULATION OF BIDS

SEH NO.: **SARTE 182423**
SAP NO.: **220-134-001**
NAME: **2025 GRIZZLY LANE IMPROVEMENTS**
OWNER: **CITY OF SARTELL, MN**
BID DATE: **11:00 A.M., WEDNESDAY, AUGUST 6, 2025**

					ENGINEER'S ESTIMATE		1 BCI CONSTRUCTION		2 KNIFE RIVER CORPORATION		3 J.R. FERCHE		4 BURSKI EXCAVATING	
ITEM	MND	DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
BASE BID														
1	2022	MOBILIZATION	LUMP SUM	1.00	$40,000.00	$40,000.00	$173,915.26	$173,915.26	$235,000.00	$235,000.00	$136,050.00	$136,050.00	$170,000.00	$170,000.00
2	2105	REMOVE DRAINAGE STRUCTURE (STORM)	EACH	21.00	$400.00	$8,400.00	$356.67	$7,490.07	$350.00	$7,350.00	$550.00	$11,550.00	$1,200.00	$25,200.00
3	2105	REMOVE MAIL BOX	EACH	35.00	$50.00	$1,750.00	$15.32	$536.20	$300.00	$10,500.00	$60.00	$2,100.00	$75.00	$2,625.00
4	2105	SALVAGE MAIL BOX	EACH	2.00	$250.00	$500.00	$164.11	$328.22	$250.00	$500.00	$60.00	$120.00	$150.00	$300.00
5	2105	SALVAGE SIGN AND POST	EACH	19.00	$50.00	$950.00	$54.70	$1,039.30	$50.00	$950.00	$40.00	$760.00	$58.00	$1,102.00
6	2105	SALVAGE SIGN SPECIAL	EACH	1.00	$300.00	$300.00	$82.06	$82.06	$3,000.00	$3,000.00	$850.00	$850.00	$87.00	$87.00
7	2105	REMOVE CURB AND GUTTER	LIN FT	6562.00	$6.00	$39,372.00	$6.56	$43,046.72	$2.25	$14,764.50	$5.25	$34,450.50	$6.00	$39,372.00
8	2105	REMOVE SEWER PIPE (STORM)	LIN FT	875.00	$15.00	$13,125.00	$15.32	$13,405.00	$14.00	$12,250.00	$26.00	$22,750.00	$30.00	$26,250.00
9	2105	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	610.00	$4.00	$2,440.00	$2.08	$1,268.80	$3.00	$1,830.00	$4.00	$2,440.00	$6.00	$3,660.00
10	2105	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	703.00	$6.00	$4,218.00	$6.29	$4,421.87	$5.00	$3,515.00	$8.00	$5,624.00	$8.00	$5,624.00
11	2105	REMOVE BITUMINOUS PAVEMENT (DRIVEWAY, PARKING LOT, TRAIL)	SQ YD	346.00	$6.00	$2,076.00	$10.94	$3,785.24	$9.00	$3,114.00	$15.00	$5,190.00	$4.00	$1,384.00
12	2105	REMOVE BITUMINOUS PAVEMENT (FULL DEPTH)	SQ YD	12377.00	$3.00	$37,131.00	$4.38	$54,211.26	$5.00	$61,885.00	$6.20	$76,737.40	$2.75	$34,036.75
13	2105	REMOVE CONCRETE DRIVEWAY PAVEMENT (FULL DEPTH)	SQ YD	968.00	$10.00	$9,680.00	$10.94	$10,589.92	$7.00	$6,776.00	$20.00	$19,360.00	$5.00	$4,840.00
14	2105	REMOVE CONCRETE WALK	SQ YD	103.00	$2.00	$206.00	$45.95	$4,732.85	$9.00	$927.00	$20.00	$2,060.00	$4.00	$412.00
15	2105	REMOVE AGGREGATE (GRAVEL TRAIL)	CU YD	20.00	$10.00	$200.00	$43.76	$875.20	$10.00	$200.00	$20.00	$400.00	$12.00	$240.00
16	2105	SALVAGE SPRINKLER SYSTEM	EACH	43.00	$200.00	$8,600.00	$1,312.89	$56,454.27	$250.00	$10,750.00	$450.00	$19,350.00	$500.00	$21,500.00
17	2105	SALVAGE LANDSCAPING	SQ YD	244.00	$25.00	$6,100.00	$49.23	$12,012.12	$35.00	$8,540.00	$85.00	$20,740.00	$30.00	$7,320.00
18	2105	SALVAGE BRICK PAVERS	SQ YD	33.00	$10.00	$330.00	$196.93	$6,498.69	$60.00	$1,980.00	$85.00	$2,805.00	$85.00	$2,805.00
19	2107	COMMON EMBANKMENT (CV) (P)	CU YD	2010.00	$16.00	$32,160.00	$16.41	$32,984.10	$10.00	$20,100.00	$15.00	$30,150.00	$12.00	$24,120.00
20	2107	EXCAVATION - COMMON (CV) (P)	CU YD	2681.00	$18.00	$48,258.00	$13.13	$35,201.53	$25.00	$67,025.00	$20.00	$53,620.00	$9.50	$25,469.50
21	2107	EXCAVATION - SUBGRADE (CV)	CU YD	6336.00	$12.00	$76,032.00	$6.56	$41,564.16	$19.00	$120,384.00	$16.00	$101,376.00	$20.00	$126,720.00
22	2107	SELECT GRANULAR EMBANKMENT (CV)	CU YD	6336.00	$24.00	$152,064.00	$19.69	$124,755.84	$25.00	$158,400.00	$23.00	$145,728.00	$25.00	$158,400.00
23	2107	DEWATERING	LUMP SUM	1.00	$10,000.00	$10,000.00	$27,351.88	$27,351.88	$1,000.00	$1,000.00	$0.01	$0.01	$10,500.00	$10,500.00
24	2109	GEOGRID TYPE 1	SQ YD	13031.00	$3.00	$39,093.00	$2.19	$28,537.89	$3.00	$39,093.00	$4.10	$53,427.10	$4.00	$52,124.00
25	2109	GEOTEXTILE FABRIC TYPE 5	SQ YD	13031.00	$2.00	$26,062.00	$2.19	$28,537.89	$2.00	$26,062.00	$1.85	$24,107.35	$3.50	$45,608.50
26	2112	TEST ROLLING	ROAD STA	40.00	$200.00	$8,000.00	$218.82	$8,752.80	$200.00	$8,000.00	$50.00	$2,000.00	$195.00	$7,800.00
27	2113	SUBGRADE PREPARATION	ROAD STA	40.00	$200.00	$8,000.00	$273.52	$10,940.80	$750.00	$30,000.00	$700.00	$28,000.00	$450.00	$18,000.00
28	2124	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	67.00	$175.00	$11,725.00	$191.46	$12,827.82	$75.00	$5,025.00	$50.00	$3,350.00	$125.00	$8,375.00
29	2212	AGGREGATE BASE (CV) CLASS 5 (P)	CU YD	2896.00	$30.00	$86,880.00	$40.00	$115,840.00	$50.00	$144,800.00	$38.00	$110,048.00	$55.00	$159,280.00
30	2212	AGGREGATE BASE (CV) CLASS 5 (P) (GRAVEL TRAIL)	CU YD	36.00	$30.00	$1,080.00	$40.00	$1,440.00	$58.00	$2,088.00	$60.00	$2,160.00	$63.00	$2,268.00
31	2212	AGGREGATE BASE (CV) CLASS 5 (P) (PED TRAIL)	CU YD	348.00	$30.00	$10,440.00	$40.00	$13,920.00	$58.00	$20,184.00	$62.00	$21,576.00	$63.00	$21,924.00
32	2232	BITUMINOUS PATCH SPECIAL - COMMERCIAL DRIVEWAY	SQ YD	96.00	$50.00	$4,800.00	$65.64	$6,301.44	$60.00	$5,760.00	$80.00	$7,680.00	$66.00	$6,336.00
33	2232	BITUMINOUS PATCH SPECIAL - RESIDENTIAL DRIVEWAY	SQ YD	202.00	$50.00	$10,100.00	$44.86	$9,061.72	$41.00	$8,282.00	$50.00	$10,100.00	$45.00	$9,090.00
34	2358	BITUMINOUS MATERIAL FOR TACK COAT	GAL	537.00	$0.01	$5.37	$2.46	$1,321.02	$2.25	$1,208.25	$3.00	$1,611.00	$2.50	$1,342.50

TABULATION OF BIDS

SEH NO.: **SARTE 182423**
SAP NO.: **220-134-001**
NAME: **2025 GRIZZLY LANE IMPROVEMENTS**
OWNER: **CITY OF SARTELL, MN**
BID DATE: **11:00 A.M., WEDNESDAY, AUGUST 6, 2025**

					ENGINEER'S ESTIMATE		1 BCI CONSTRUCTION		2 KNIFE RIVER CORPORATION		3 J.R. FERCHE		4 BURSKI EXCAVATING	
ITEM	MND	DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
35	2361	TYPE SP 12.5 NON WEARING COURSE MIX (3, C)	TON	1290.00	$88.00	$113,520.00	$94.09	$121,376.10	$86.00	$110,940.00	$92.00	$118,680.00	$95.00	$122,550.00
36	2361	TYPE SP 9.5 WEARING COURSE MIX (3,C)	TON	967.00	$94.00	$90,898.00	$97.37	$94,156.79	$89.00	$86,063.00	$101.00	$97,667.00	$98.00	$94,766.00
37	2361	TYPE SP 9.5 WEARING COURSE MIX (3,C) (PED TRAIL)	TON	313.00	$94.00	$29,422.00	$125.82	$39,381.66	$115.00	$35,995.00	$125.00	$39,125.00	$126.50	$39,594.50
38	2502	36" RC PIPE APRON	EACH	1.00	$2,500.00	$2,500.00	$3,089.67	$3,089.67	$3,000.00	$3,000.00	$3,400.00	$3,400.00	$3,100.00	$3,100.00
39	2502	12" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	313.00	$55.00	$17,215.00	$74.40	$23,287.20	$68.00	$21,284.00	$99.00	$30,987.00	$74.00	$23,162.00
40	2502	15" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	434.00	$70.00	$30,380.00	$89.71	$38,934.14	$82.00	$35,588.00	$103.00	$44,702.00	$90.00	$39,060.00
41	2502	18" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	428.00	$85.00	$36,380.00	$91.90	$39,333.20	$84.00	$35,952.00	$110.00	$47,080.00	$92.00	$39,376.00
42	2502	24" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	213.00	$105.00	$22,365.00	$114.88	$24,469.44	$105.00	$22,365.00	$130.00	$27,690.00	$115.00	$24,495.00
43	2502	27" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	3.00	$200.00	$600.00	$254.92	$764.76	$250.00	$750.00	$220.00	$660.00	$256.00	$768.00
44	2502	36" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	760.00	$180.00	$136,800.00	$200.22	$152,167.20	$185.00	$140,600.00	$200.00	$152,000.00	$230.00	$174,800.00
45	2503	4" PERF PE PIPE DRAIN	LIN FT	6552.00	$8.00	$52,416.00	$5.47	$35,839.44	$7.50	$49,140.00	$6.00	$39,312.00	$13.50	$88,452.00
46	2504	CLEAN PIPE SEWER	LIN FT	2035.00	$5.00	$10,175.00	$2.74	$5,575.90	$2.50	$5,087.50	$3.00	$6,105.00	$3.50	$7,122.50
47	2505	ADJUST GATE VALVE AND BOX	EACH	21.00	$500.00	$10,500.00	$400.43	$8,409.03	$400.00	$8,400.00	$600.00	$12,600.00	$402.00	$8,442.00
48	2505	HYDRANT RISER (0.5 FT)	EACH	4.00	$1,000.00	$4,000.00	$2,266.92	$9,067.68	$2,100.00	$8,400.00	$2,200.00	$8,800.00	$2,279.00	$9,116.00
49	2505	SPRINKLER SYSTEM	EACH	40.00	$500.00	$20,000.00	$1,641.00	$65,640.00	$1,250.00	$50,000.00	$1,700.00	$68,000.00	$2,000.00	$80,000.00
50	2507	ADJUST FRAME RING AND CASTING	EACH	21.00	$600.00	$12,600.00	$902.61	$18,954.81	$825.00	$17,325.00	$800.00	$16,800.00	$950.00	$19,950.00
51	2507	CONNECT TO EXISTING STORM SEWER	EACH	6.00	$2,000.00	$12,000.00	$729.75	$4,378.50	$667.00	$4,002.00	$2,000.00	$12,000.00	$1,200.00	$7,200.00
52	2507	CONNECT TO EXISTING STRUCTURE (STORM)	EACH	4.00	$3,000.00	$12,000.00	$968.26	$3,873.04	$885.00	$3,540.00	$3,500.00	$14,000.00	$1,600.00	$6,400.00
53	2507	CONSTRUCT DRAINAGE STRUCTURE DES 48-4020	EACH	23.00	$4,000.00	$92,000.00	$3,955.08	$90,966.84	$3,650.00	$83,950.00	$4,500.00	$103,500.00	$4,157.00	$95,611.00
54	2507	CONSTRUCT DRAINAGE STRUCTURE DES 60-4020	EACH	7.00	$5,000.00	$35,000.00	$6,423.31	$44,963.17	$5,871.00	$41,097.00	$5,200.00	$36,400.00	$6,458.00	$45,206.00
55	2507	CONSTRUCT DRAINAGE STRUCTURE DES 72-4020	EACH	3.00	$6,000.00	$18,000.00	$8,999.86	$26,999.58	$8,226.00	$24,678.00	$9,200.00	$27,600.00	$9,500.00	$28,500.00
56	2507	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	EACH	16.00	$2,500.00	$40,000.00	$2,194.71	$35,115.36	$2,006.00	$32,096.00	$3,400.00	$54,400.00	$2,200.00	$35,200.00
57	2507	CONSTRUCT ENERGY DISSIPATION DEVICE	EACH	1.00	$10,000.00	$10,000.00	$9,345.59	$9,345.59	$8,542.00	$8,542.00	$12,000.00	$12,000.00	$9,400.00	$9,400.00
58	2507	CONNECT SUMP DRAIN	EACH	40.00	$500.00	$20,000.00	$875.26	$35,010.40	$350.00	$14,000.00	$1,900.00	$76,000.00	$800.00	$32,000.00
59	2507	RECONSTRUCT DRAINAGE STRUCTURE	EACH	8.00	$2,200.00	$17,600.00	$2,464.95	$19,719.60	$2,253.00	$18,024.00	$3,500.00	$28,000.00	$2,500.00	$20,000.00
60	2507	MODIFY OUTLET STRUCTURE	EACH	1.00	$5,000.00	$5,000.00	$1,480.28	$1,480.28	$1,353.00	$1,353.00	$4,500.00	$4,500.00	$1,555.00	$1,555.00
61	2512	RANDOM RIPRAP CLASS III	CU YD	16.00	$150.00	$2,400.00	$119.25	$1,908.00	$109.00	$1,744.00	$150.00	$2,400.00	$125.00	$2,000.00
62	2522	6" CONCRETE WALK	SQ FT	5475.00	$10.00	$54,750.00	$8.50	$46,537.50	$18.00	$98,550.00	$18.20	$99,645.00	$18.02	$98,659.50
63	2522	8" CONCRETE WALK	SQ FT	177.00	$20.00	$3,540.00	$10.00	$1,770.00	$21.00	$3,717.00	$22.00	$3,894.00	$20.75	$3,672.75
64	2522	8" CONCRETE WALK SPECIAL (POST OFFICE SLAB)	SQ FT	78.00	$20.00	$1,560.00	$21.88	$1,706.64	$21.00	$1,638.00	$24.00	$1,872.00	$21.50	$1,677.00
65	2532	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	6588.00	$25.00	$164,700.00	$25.00	$164,700.00	$25.00	$164,700.00	$23.00	$151,524.00	$26.00	$171,288.00
66	2532	6" CONCRETE DRIVEWAY PAVEMENT	SQ YD	936.00	$90.00	$84,240.00	$95.00	$88,920.00	$86.00	$80,496.00	$94.00	$87,984.00	$89.77	$84,024.72
67	2532	TRUNCATED DOMES	SQ FT	236.00	$60.00	$14,160.00	$103.94	$24,529.84	$80.00	$18,880.00	$88.00	$20,768.00	$92.00	$21,712.00
68	2541	INSTALL MAIL BOX	EACH	2.00	$100.00	$200.00	$500.00	$1,000.00	$300.00	$600.00	$400.00	$800.00	$330.00	$660.00
69	2541	INSTALL PAVERS	SQ FT	326.00	$20.00	$6,520.00	$25.00	$8,150.00	$56.42	$18,392.92	$22.00	$7,172.00	$45.00	$14,670.00

TABULATION OF BIDS

SEH NO.: **SARTE 182423**
SAP NO.: **220-134-001**
NAME: **2025 GRIZZLY LANE IMPROVEMENTS**
OWNER: **CITY OF SARTELL, MN**
BID DATE: **11:00 A.M., WEDNESDAY, AUGUST 6, 2025**

					ENGINEER'S ESTIMATE		1 BCI CONSTRUCTION		2 KNIFE RIVER CORPORATION		3 J.R. FERCHE		4 BURSKI EXCAVATING	
ITEM	MND	DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
70	2564	TRAFFIC CONTROL	LUMP SUM	1.00	$10,000.00	$10,000.00	$5,114.80	$5,114.80	$25,000.00	$25,000.00	$6,000.00	$6,000.00	$6,400.00	$6,400.00
71	2565	VAIT UTILITY MARKER - STORM	EACH	10.00	$250.00	$2,500.00	$256.01	$2,560.10	$250.00	$2,500.00	$150.00	$1,500.00	$249.00	$2,490.00
72	2565	INSTALL SIGN	EACH	18.00	$250.00	$4,500.00	$464.98	$8,369.64	$425.00	$7,650.00	$400.00	$7,200.00	$489.00	$8,802.00
73	2565	INSTALL SIGN SPECIAL	EACH	1.00	$1,000.00	$1,000.00	$519.69	$519.69	$5,000.00	$5,000.00	$1,500.00	$1,500.00	$550.00	$550.00
74	2565	SIGN PANEL TYPE C	SQ FT	30.00	$80.00	$2,400.00	$94.09	$2,822.70	$86.00	$2,580.00	$85.00	$2,550.00	$99.00	$2,970.00
75	2574	CULVERT END CONTROLS	EACH	6.00	$400.00	$2,400.00	$250.00	$1,500.00	$200.00	$1,200.00	$175.00	$1,050.00	$200.00	$1,200.00
76	2574	STABILIZED CONSTRUCTION EXIT	EACH	7.00	$1,000.00	$7,000.00	$2,078.74	$14,551.18	$650.00	$4,550.00	$500.00	$3,500.00	$3,000.00	$21,000.00
77	2574	STORM DRAIN INLET PROTECTION	EACH	62.00	$200.00	$12,400.00	$164.11	$10,174.82	$135.00	$8,370.00	$200.00	$12,400.00	$173.00	$10,726.00
78	2574	SILT FENCE, TYPE MS	LIN FT	400.00	$5.00	$2,000.00	$8.70	$3,480.00	$3.00	$1,200.00	$4.00	$1,600.00	$6.00	$2,400.00
79	2574	TEMPORARY STABILIZATION	ACRE	2.70	$1,000.00	$2,700.00	$2,188.15	$5,908.01	$800.00	$2,160.00	$1,500.00	$4,050.00	$1,400.00	$3,780.00
80	2575	SOIL BED PREPARATION	ACRE	2.70	$600.00	$1,620.00	$1,641.11	$4,431.00	$1,000.00	$2,700.00	$500.00	$1,350.00	$350.00	$945.00
81	2575	COMMON TOPSOIL BORROW	CU YD	930.00	$25.00	$23,250.00	$27.36	$25,441.08	$38.00	$35,340.00	$65.00	$60,450.00	$38.00	$35,340.00
82	2575	FERTILIZER TYPE 3	POUND	949.00	$1.00	$949.00	$2.19	$2,078.31	$1.00	$949.00	$1.00	$949.00	$0.87	$825.63
83	2576	SEEDING	ACRE	2.70	$600.00	$1,620.00	$1,641.11	$4,431.00	$1,000.00	$2,700.00	$500.00	$1,350.00	$650.00	$1,755.00
84	2576	HYDRAULIC STABILIZED FIBER MATRIX	POUND	8108.00	$1.50	$12,162.00	$1.15	$9,324.20	$1.50	$12,162.00	$1.50	$12,162.00	$1.60	$12,972.80
85	2576	SEED RESIDENTIAL TURF GRASS	POUND	540.00	$5.00	$2,700.00	$7.66	$4,136.40	$5.00	$2,700.00	$4.00	$2,160.00	$3.50	$1,890.00
86	2583	4" SOLID LINE MULTI-COMPONENT (WHITE)	LIN FT	3099.00	$1.50	$4,648.50	$0.71	$2,200.29	$0.65	$2,014.35	$0.70	$2,169.30	$0.75	$2,324.25
87	2583	4" DOUBLE SOLID LINE MULTI-COMPONENT (YELLOW)	LIN FT	2695.00	$3.00	$8,085.00	$1.42	$3,826.90	$1.30	$3,503.50	$1.50	$4,042.50	$1.50	$4,042.50
88	2583	24" SOLID LINE MULTI-COMPONENT (WHITE)	LIN FT	154.00	$15.00	$2,310.00	$13.68	$2,106.72	$12.50	$1,925.00	$13.75	$2,117.50	$14.50	$2,233.00
89	2583	CROSSWALK MULTI-COMPONENT (WHITE)	SQ FT	560.00	$3.00	$1,680.00	$12.58	$7,044.80	$11.50	$6,440.00	$13.25	$7,420.00	$13.22	$7,403.20
90	2583	PAVEMENT MARKING SPECIAL	LIN FT	160.00	$10.00	$1,600.00	$7.66	$1,225.60	$7.00	$1,120.00	$8.00	$1,280.00	$8.00	$1,280.00
		TOTAL BASE BID				**$1,991,042.87**		**$2,306,800.53**		**$2,423,896.02**		**$2,553,137.66**		**$2,609,634.60**
ALTERNATE 1 - 8TH STREET NORTH FDR														
91	2022	MOBILIZATION (ALTERNATE 1)	LUMP SUM	1.00	$5,000.00	$5,000.00	$15,000.00	$15,000.00	$25,000.00	$25,000.00	$15,000.00	$15,000.00	$39,000.00	$39,000.00
92	2105	SALVAGE SIGN SPECIAL	EACH	1.00	$300.00	$300.00	$84.36	$84.36	$4,500.00	$4,500.00	$2,500.00	$2,500.00	$250.00	$250.00
93	2105	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	60.00	$4.00	$240.00	$2.14	$128.40	$3.00	$180.00	$5.00	$300.00	$6.00	$360.00
94	2105	REMOVE CURB AND GUTTER	LIN FT	60.00	$10.00	$600.00	$47.24	$2,834.40	$8.00	$480.00	$15.00	$900.00	$8.00	$480.00
95	2105	REMOVE LANDSCAPING	SQ YD	20.00	$25.00	$500.00	$56.24	$1,124.80	$50.00	$1,000.00	$85.00	$1,700.00	$30.00	$600.00
96	2106	GEOGRID TYPE 1	SQ YD	1612.00	$3.00	$4,836.00	$2.25	$3,627.00	$3.00	$4,836.00	$5.00	$8,060.00	$4.00	$6,448.00
97	2216	FULL DEPTH RECLAMATION (6")	SQ YD	1590.00	$4.00	$6,360.00	$4.50	$7,155.00	$5.00	$7,950.00	$8.00	$12,720.00	$3.00	$4,770.00
98	2216	SHAPE AND COMPACT RECLAIM MATERIAL	SQ YD	1612.00	$1.25	$2,015.00	$28.12	$45,329.44	$6.50	$10,478.00	$10.00	$16,120.00	$7.00	$11,284.00
99	2124	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	6.00	$175.00	$1,050.00	$196.83	$1,180.98	$100.00	$600.00	$10.00	$60.00	$150.00	$900.00
100	2358	BITUMINOUS MATERIAL FOR TACK COAT	GAL	81.00	$0.01	$0.81	$2.46	$199.26	$2.50	$202.50	$3.00	$243.00	$2.75	$222.75
101	2361	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3, C)	TON	193.00	$88.00	$16,984.00	$103.48	$19,971.64	$92.00	$17,756.00	$105.00	$20,265.00	$102.00	$19,686.00
102	2361	TYPE SP 9.5 WEARING COURSE MIX (3,C)	TON	145.00	$94.00	$13,630.00	$106.85	$15,493.25	$95.00	$13,775.00	$120.00	$17,400.00	$105.00	$15,225.00

TABULATION OF BIDS

SEH NO.: **SARTE 182423**
SAP NO.: **220-134-001**
NAME: **2025 GRIZZLY LANE IMPROVEMENTS**
OWNER: **CITY OF SARTELL, MN**
BID DATE: **11:00 A.M., WEDNESDAY, AUGUST 6, 2025**

					ENGINEER'S ESTIMATE		1 BCI CONSTRUCTION		2 KNIFE RIVER CORPORATION		3 J.R. FERCHE		4 BURSKI EXCAVATING	
ITEM	MND	DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
103	2507	ADJUST FRAME RING AND CASTING	EACH	1.00	$600.00	$600.00	$918.92	$918.92	$1,000.00	$1,000.00	$800.00	$800.00	$898.00	$898.00
104	2505	ADJUST GATE VALVE AND BOX	EACH	1.00	$500.00	$500.00	$411.66	$411.66	$400.00	$400.00	$600.00	$600.00	$420.00	$420.00
105	2564	TRAFFIC CONTROL (ALTERNATE 1)	LUMP SUM	1.00	$2,000.00	$2,000.00	$927.92	$927.92	$5,000.00	$5,000.00	$500.00	$500.00	$1,800.00	$1,800.00
106	2574	STABILIZED CONSTRUCTION EXIT	EACH	1.00	$1,000.00	$1,000.00	$2,811.88	$2,811.88	$650.00	$650.00	$1,000.00	$1,000.00	$3,500.00	$3,500.00
107	2583	4" SOLID LINE MULTI-COMPONENT (WHITE)	LIN FT	1012.00	$1.50	$1,518.00	$0.73	$738.76	$0.65	$657.80	$0.70	$708.40	$0.75	$759.00
108	2583	4" DOUBLE SOLID LINE MULTI-COMPONENT (YELLOW)	LIN FT	506.00	$3.00	$1,518.00	$1.46	$738.76	$1.30	$657.80	$1.50	$759.00	$1.50	$759.00
109	2583	24" SOLID LINE MULTI-COMPONENT (WHITE)	LIN FT	32.00	$15.00	$480.00	$12.93	$413.76	$11.50	$368.00	$13.75	$440.00	$13.50	$432.00
110	2583	PAVEMENT MARKING SPECIAL	LIN FT	20.00	$10.00	$200.00	$7.87	$157.40	$7.00	$140.00	$8.00	$160.00	$8.00	$160.00
		TOTAL ALTERNATE 1				**$59,331.81**		**$119,247.59**		**$95,631.10**		**$100,235.40**		**$107,953.75**
SUMMARY														
		TOTAL BASE BID				**$1,991,042.87**		**$2,306,800.53**		**$2,423,896.02**		**$2,553,137.66**		**$2,609,634.60**
		TOTAL ALTERNATE 1				**$59,331.81**		**$119,247.59**		**$95,631.10**		**$100,235.40**		**$107,953.75**
		GRAND TOTAL BID				**$2,050,374.68**		**$2,426,048.12**		**$2,519,527.12**		**$2,653,373.06**		**$2,717,588.35**

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PUBLIC WORKS & ENGINEERING
MONTHLY UPDATE

Date: August 11, 2025

Key Takeaways:

- Paving contractors have been busy in the city over the past few weeks, substantially completing many of the overlay roadways, and making progress on the West Side Project. Additional paving will continue throughout the summer and fall as 13th Ave N and Sundance Road (Overlays) are completed and West Side streets get their first pavement lift. Recent paving efforts include:
  - 2025 Overlays - 6th Ave N, Blackberry Circle, 34th St N, 7th Ave S, Northstar Drive, Starlight Drive
  - 2025 Pinecone Overlay - Pinecone Road S (Scout Dr to 15th St S)
  - West Side Project (first pavement lift) - Sartell Street, 2nd Ave N

Department Updates (Public Works):

Below is a summary of the public works department activities over the past month.

Utilities:

- Sampling Sartell Landfill
- Lift station cleaning (weekly)
- MDH Sampling – Bacteria (20 per month) & THM/HAA5
- Sanitary Sewer Jetting
- Catch basin repairs

Streets:

- Lawrance Circle crosswalk painting
- 2 ½ St center line painting
- Spray patching
- Hot mixed Leander/Lowrance Circle area
- Screening compost (2000 yards)
- Ditch mowing
- Flooded street monitoring and storm drain cleaning

PUBLIC WORKS & ENGINEERING
MONTHLY UPDATE

Department Updates (Public Works) Continued:

Parks:

- Field maintenance and game prep at Pinecone Central park and St. Cloud Orthopedic field
- Storm response on July 23rd and some limited tree cleanup from storms throughout the month
- Mowing, weed whipping, spraying herbicide for weed control
- Curb line clean up along Pinecone Rd, 2nd Street, Roberts Rd
- Mosquito treatments at Pinecone park and St. Cloud Orthopedic field
- Daily cleaning of park shelters and Watab splashpad facility
- Noxious weed monitoring and control
- Monitoring and documentation of Emerald Ash Borer spread

Department Updates (Engineering):

- **West Side Reconstruction –** Construction continues with active work in all four project areas. Utility installation has progressed in Areas A, B, & C with multiple pipe crews completing sanitary sewer and storm sewer installation. Sartell Street (Area D) was recently paved. Upcoming work on Sartell St includes driveway and turf restoration, and trail construction. 7th Street N remains closed near 2nd Ave N with paving of the intersection planned in the coming weeks.
- **2025 Overlay –** Many of the roads within the project have been paved and only have punch list items remaining. Final paving on 13th Ave N is expected in the near future. Sundance Road construction is anticipated for later in August.
- **Pinecone Overlay –** Paving is completed on Pinecone Road with only final pavement striping and site restorations remaining.
- **2025 Sealcoat –** The sealcoat has been completed with only final pavement striping remaining. Striping is expected to occur in the coming weeks to finalize the project.
- **Ditch 13 & Grizzly Flooding –** Grizzly Lane: The project is substantially completed. The contractor is working to finalize punch list items over the coming weeks to complete the project.
  Ditch 13: The stabilization project has been completed.
- **Grizzly Lane Reconstruction –** Bids were recently opened on the project and the project is on tonight's agenda for consideration of award. Pending award, construction is expected to begin this fall. Private utility companies will be working in the area ahead of construction.
- **Utility Extension Project –** The public portion of the Waters Church Utility Extension project along Pinecone Road is completed with only punch list items remaining.
- **Mill Site Utilities & Trail Design –** Removals for the utility installation project began last week and pipe installation is expected to begin this week. Phase I of the trail project has been advertised with a late August bid opening. Bids will be brought back to council for review in early September. An Phase II Archaeological Study is currently underway which is a SHPO requirement prior to the construction of the second trail phase.
- **2026 Heritage Trail Design** –The project plans were recently approved by State and Federal agencies. Bids are scheduled to be opened in early September and will be brought back to council for consideration of award.
- **Pinecone Road & 7th Street N. Intersection** – The project is currently out for bids and will be brought back to a September council meeting for review and consideration of award.
- **Pinecone Road & 2 ½ Street N Intersection** – Preconstruction contracts and meetings are being finalized in preparation for upcoming signal improvements.

PUBLIC WORKS & ENGINEERING
MONTHLY UPDATE

Reports:

Engineering Budget Summary:
Summarized below are the general engineering activities through July 2025.
The annual budget for 2025 is $87,000.

Task Name	July Only	Year to Date
General Engineering	$1,528.00	$16,350.00
Meetings	$2,150.00	$18,892.50
Development Activity	$2,927.50	$14,909.00
Misc. Inspections	$0.00	$935.00
TOTAL =	**$6,605.50**	**$51,086.50**
Prorated Annual Budget =	$7,250.00	$50,750.00

Other Upcoming Grant / Funding Opportunities:

- Niron / Utilities – Congressional Funds, DEED Grants, Federal EDA
- Central MN Healthcare Hub - Bonding Request, BUILD Grant, LRIP
- Mill District Property Redevelopment – LCCMR, DNR Trail, DNR Outdoor Recreational, Hometown Grant

Grant Applications – Pending

Project Name	Grant Name	Estimated Total Project Cost	Amount Requested / Received	Required Match / Local Responsibility	Anticipated Announcement Date
Water Distribution	Water PPL		LOAN	LOAN	TBD
I&I Assessment	Energy Efficiency	$30,000	$15,000	$15,000	Aug. 29, 2025
	TOTAL =	**$30,000**	**$15,000**	**$15,000**	

PUBLIC WORKS & ENGINEERING
MONTHLY UPDATE

Active/Approved Grant Projects

Project Name	Grant Name	Estimated Total Project Cost	Amount Requested / Received	Required Match / Local Responsibility	Funds Become Available
15th Street North ROW	Block Grant & Congressional Request	$3,930,000	$3,143,774	$786,226	FY 2027
Pinecone and 7th	Highway Safety Improvement Program	$550,000	$400,000	$150,000	2026
Mill Redevelopment	CRP Grant - Planning & Design of Trail	$224,800	$179,800	$45,000	APO FY 2024
2026 Heritage Drive Trail	Transportation Alternatives	$637,900	$389,160	$248,740	2026
2026 Heritage Drive Trail	AT Grant	$248,740	$97,290	$151,450	Construction 2025
Grizzly Flooding & Ditch 13	State Funds	$2,500,000	$2,500,000	$0	FY2024
Paper Mill Site - Utilities	Benton County	$985,000	$450,000	$0	Design 2024 Construction 2025
Mill Site - Stormwater	SWC Resilience Planning Grant	$49,480	$39,480	$10,000	Design 2024
Paper Mill Site - Trail / Park	DNR Local Trail Grant (Trail)	$334,900	$250,000	$84,900	2025
Grizzly Lane Flooding	MPCA Stormwater Resiliency	$1,757,000	$1,757,000	$0	2024
Crosswalk Improvements	AT Grant	$740,000	$641,500	$98,500	TBD
Mill Site - Trail	DNR Local Trail	$334,300	$250,000	$84,300	June 2025
	TOTAL =	**$12,292,120**	**$10,098,004**	**$1,659,116**	

PUBLIC WORKS & ENGINEERING
MONTHLY UPDATE

Project Status Summary						
Project		Status				
		Scoping Funding	Feasibility Pre-Design	Design Bidding	Construction Execution	Punchlist Closeout
15th Street North ROW	Street & Utility / Storm	X				
Force Main to St. Cloud	Utility		X			
Water Convenance Improvements	Water		X			
Pinecone & 2nd Street Roundabout Concrete	Street		X			
Pinecone Road & 7th Street N. Intersection Improvements	Street			X		
Pinecone Road & 2 ½ St Intersection Improvements	Street				X	
2026 Heritage Drive Trail	Parks & Trails			X		
Landfill Permitting & Reporting	Landfills			X		
15th Street North - Environmental	Street & Utility			X		
Grizzly Lane Reconstruction	Street & Storm			X		
Mill Site Trail	Parks & Trails			X		
Mill Site Stormwater Assessment						X
Mill Site Utilities					X	
Westside Reconstruction	Street & Utility				X	
2025 Sealcoats	Street				X	
2025 Overlays	Street				X	
2025 Pinecone Road Overlay	Street				X	
Grizzly Area Flooding Imp.	Storm					X

SARTELL PUBLIC SAFETY
MONTHLY UPDATE

Date: August 11th 2025

Key Takeaways:

- The second annual National Night Out event was hosted at the community center last week. We estimate 600-700 visitors came through the event. It was again successful due to the hard work and planning of our police and fire staff. Recognition to Public Safety Specialist Amber Molitor needs to be given for her months and planning and preparations leading up to the event.

- Our recent approval process of the UAV purchase has been completed, and our new public safety drone has been delivered. We are finalizing the process of operator selection and team policies and protocols before live training begins. We will share examples of use and capabilities with council at a later workshop.

- Life Safety Division uniforms have been fully implemented, and you will notice our 3 life safety staff wearing them around. Their design and look was very intentional on a number of levels, and once we roll out the graphics package for their vehicles, we will share outwardly to the public an official introduction of the division and their duties within the city.

Department Updates:

- Director Silgjord will take part in the first meeting of our regional fire study committee this month. He was selected to represent Sartell on the committee, with consideration given to his unique role in both police and fire operations. The goal of the committee is to continue working through the results of the regional fire study and work towards recommendations and actionable steps from the data collected.

- Officer Bonfield and K9 Kimber were asked to help present to the MN Association of Counties later this year on therapy K9 programs in law enforcement. Although we have watched this program develop and celebrated many successes along the way, this is a nice reminder of the impact that our operations continue to have on helping shape policy and programs statewide.

- Officer Jill Lunquist has spearheaded the development of SPD's first Career One mentorship program. This will allow school aged kids interested in the law enforcement profession within our city to take part in a mentorship program with her and participate in a condensed academy style curriculum to gain knowledge and exposure to what it takes to become an officer with us. Much more to come on this new program when it begins this fall.

ENGAGEMENT & EXPERICENES
MONTHLY UPDATE

Date: August 11, 2025

Key Takeaways:

- The Public Safety Team hosted National Night Out outdoors at the Sartell Community Center
- Mr. D's will have its grand opening on August 13th
- Our website host, Revise, just launched an app. We are looking into the possibility of adding that to our communication toolbox.
- We are keeping up with road construction updates via social media and the website. The goal is to push people to use the Projects or Performance ClearGov site, which provides the most thorough details.

Department Updates:

Sartell Community Center Update

- Storytime, run by Kadie Mathews, has seen huge success – serving 25 families per week and helping take care of the community garden, thanks to the partnership with SCFCU
- The Public Safety Team hosted National Night Out outdoors at the Sartell Community Center
- Brothers is looking into adding cameras to the backside of the Sartell Community Center

Sartell Community Center Activities looking back at the month of June:

- **St. Cloud Christian School Volleyball Practices/Captains Practice** 10 hours of gym time
- **Two-day basketball tournament from the Comets** logging 25 hours of gym use time on all three courts and nearly 1000 spectators.
- **Acceleration Volleyball** – **Hours:** 28 hours on 3 courts
- **Open Gym** – **Hours:** 230 hours
- **Networking Groups** – **Hours:** 12 hours

ENGAGEMENT & EXPERICENES
MONTHLY UPDATE

- **Community Education Classes**- 17 events, **Hours:** 118 hours
- **Baby Showers –Hours:** 8 hours
- **Birthday Parties –Hours**: 10 hours
- **Graduation Parties –Hours:** 5 hours
- **Bridal Showers**- **Hours:** 6 hours
- **Celebration of Life**- **Hours:** 5 hours
- **Historical Society Board Meeting**- **Hours:** 2 hours
- **Sartell JO Board Meeting**- **Hours:** 1.5 hours
- **AARP Tax Prep**- **Hours:** 6 hours
- **Sartell Senior Connection Trivia**- **Hours:** 2 hours
- **Senior Daily Activities:**
    - Cribbage, Bridge, Mah Jong, 500, Dominoes, Pinochle, Coffee and Conversation, Hand, Knee, and Foot, Mexican Train, Watercolor Painters, Mixin it Up Monday
    - **Hours: 90 hours**

Sartell Chamber Update

- August 12th is the next chamber meeting
- Monster Dash is coming up on October 25th

Communication and Engagement Updates

- Our website host, Revise, just launched an app. We are looking into the possibility of adding that to our communication toolbox.
- We are keeping up with road construction updates via social media and the website. The goal is to push people to use the Projects or Performance ClearGov site, which provides the most thorough details.
- Attended the Sartell Senior Connection Monthly Board Meeting and gave a City update
- Mr. D's will have its grand opening on August 13th