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For Immediate Release:

June 10, 2021

REOPENING OF CITY FACILITIES TO THE PUBLIC

The City of Santa Fe Springs continues to monitor guidelines from federal, state and county officials regarding the coronavirus. As Los Angeles County Public Health Officials transition into the "Reopening Safer at Work and in the Community for Control of COVID-19" in the yellow tier and more people become vaccinated, **the City will begin reopening majority of City facilities to the public on Monday, June 14th.** Established protocols will be enforced to keep both the public and City staff safe at City facilities during business hours.

Please note upon arrival to all City facilities, the following will be required from the public before being cleared to enter City facilities:

- **Face masks covering the nose and mouth must be worn at all times.**
- **Temperature checks and COVID-19 symptoms screening will be required.**
- **Social distancing guidelines will be enforced throughout City facilities.**

As of Monday, June 14th, City facilities are scheduled to open to the public as follows:

CITY HALL – Monday – Friday 7:30 a.m. – 5:30 p.m. and closed every other Friday

Upon arrival to City Hall, members of the public will be greeted by City staff. After being cleared from requirements mentioned above, please inform staff member which department is needed. The staff member will then escort the member of the public to the seating area in the City Hall Lobby and inform the proper department. Please remain seated until the staff member from the requested department comes out to the lobby.

- **FINANCE DEPARTMENT**

The Finance counter will be available to make all payments on a walk-up basis. Customers will be limited to one at a time inside the counter area. Members of the public will wait in the lobby until the counter is available, at which time they will be allowed to enter through the doors next to reception and directed towards the counter. Water bills and other payments may continue to be paid by credit card over the phone, please call (562) 868-0511 to submit payment. During the construction of the City Hall Parking Lot, a new payment drop box for water bills is located at Town Center Hall at the front entry doors.

- **BUILDING AND PLANNING DEPARTMENT**

The Building and Planning Department will initially assist everyone by appointment only. Walk-in appointments may be available depending on the staffing level at that time. Please note, electronic plan submittals will continue. The processing, issuance and payments of permits will continue electronically.

John M. Mora, Mayor • Annette Rodriguez, Mayor Pro Tem
City Council
Jay Samo • Juanita Trujillo • Joe Angel Zamora
City Manager
Raymond R. Cruz

Planning and Building Department staff are available, by appointments, between these hours.

- Building Inspector: 7:30am – 9:00am
- Building Plan Check Engineer: 8:30am – 11:30am
- Planner: 7:30am - 5:30pm*
- Building Permit Clerk: 7:30am – 4:30pm*

* Except Tuesdays – Due to weekly staff meetings, Planning and Building Department staff are unavailable between 11:30am - 2:00pm

NOTE: Length of meetings may overlap scheduled appointment times and for this reason, please check in with the receptionist so department can be notified. Staff will assist you as quickly as possible.

POLICE SERVICES – Monday – Friday 7:30 a.m. – 5:30 p.m. and closed every other Friday

DEPARTMENT OF FIRE-RESCUE – Monday – Friday 7:30 a.m. – 5:30 p.m. and closed every other Friday

LIBRARY – Monday – Friday 10:00 a.m. – 6:00 p.m. – The Library re-opened on May 17. Starting June 21, the Library will have additional seating available, one hour computer availability and curbside service will end.

COMMUNITY SERVICES – will start accepting outdoor park permits through the City’s website.

CLARKE ESTATE – Tuesday/Friday and 1st Sunday of each month from 11:00 a.m. – 2:00 p.m. will begin wedding tours.

The following City facilities are still closed to the public, but have a tentative date to reopen on Monday, June 21st:

THE GUS VELASCO NEIGHBORHOOD CENTER (North Side only) – Monday – Friday 8:00 a.m. – 5:00 p.m.
Will provide information, referral services and pantry items. (Senior Center will remain closed until further notice)

TOWN CENTER HALL – Administration Office only – Monday – Friday 8:00 a.m. – 5:00 p.m.

For recent updates regarding City facilities, please visit the City’s website at www.santafesprings.org or the City’s social media pages.

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