


Fiscal Year

# 2013-14

## Approved Budget

City of Santa Fe Springs



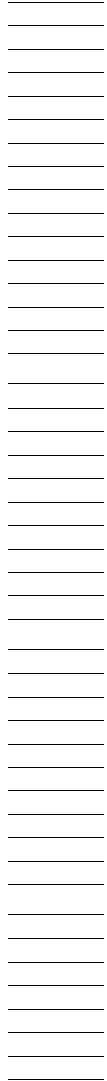
GUS VELASCO  
NEIGHBORHOOD CENTER  
CITY OF SANTA FE SPRINGS





# FY 2013-14 APPROVED BUDGET

**Pictured on the cover:** *the Villages at Heritage Springs Fountain*, designed by RMA International; **About the cover:** The fountain at *the Villages at Heritage Springs* is part of a collection of 23 pieces of art which enhance this luxurious housing development, nestled in the heart of Santa Fe Springs. The fountain, located on the southwest corner of Telegraph Rd. and Bloomfield Ave. can be enjoyed by pedestrians and commuters traveling along the City's main corridor.

[illegible]

- ◇ **Richard Moore**  
**Mayor**
- ◇ **Juanita Trujillo**  
**Mayor Pro Tem**
- ◇ **Louie Gonzalez**  
**Councilmember**
- ◇ **Laurie M. Rios**  
**Councilmember**
- ◇ **William K. Rounds**  
**Councilmember**



The budget is prepared under the direction of the City Manager by the Department of Finance and Administrative Services.

In early spring of each year, operating departments are directed to submit budgetary requests to the Finance and Administrative Services Department for verification and compilation. While expenditure requests are being prepared, projections of revenues for the year are developed. The requests and projections are presented to the City Manager.

The City Manager reviews the expenditure requests and revenue projections, makes necessary deletions and additions, and recommends a budget to the various City Council budget subcommittees concentrating on different aspects of the upcoming year's spending plan. As well, the City Manager makes presentations to the various City Council advisory committees. In addition, the City holds a Town Hall Budget Meeting to solicit further input from the public. Subsequently, with their comments and changes, the City Manager presents a proposed budget to the City Council.



## City Management Team

Thaddeus McCormack, City Manager

Steve Skolnik, City Attorney

Wayne Morrell, Director of Planning and Development

Maricela Balderas, Director of Community Services

Jose Gomez, Assistant City Manager/Director of Finance and Administrative Services

Noe Negrete, Director of Public Works

Michael Crook, Fire Chief

Dino Torres, Director of Police Services



# TABLE OF CONTENTS



## **BUDGET INTRODUCTION**

*i*      *Budget Narrative*

## **BUDGET SUMMARIES**

3      Sources and Uses of Funds  
4      Revenue Summary  
5      Department Summaries  
6      Special Revenue Funds -  
        Sources and Uses of Funds  
8      Internal Service Funds -  
        Sources and Uses of Funds

## **EXPENDITURE DETAIL**

9      General Government  
45     Finance and Administrative Services  
71     Police Services  
103    Fire - Rescue  
135    Planning and Development  
147    Public Works  
151     Engineering  
171     Maintenance  
315    Community Services  
317     Park and Recreation Services  
385     Library and Cultural Services  
423     Family and Human Services

## **EXPENDITURE DETAIL (continued)**

453    Capital Improvement Program  
459    Non-Recurring  
465    Equipment Acquisitions / Fund Transfers  
  
**473    WATER UTILITY**  
  
**507    SUCCESSOR AGENCY**  
  
**531    HOUSING SUCCESSOR**



# City of Santa Fe Springs Budget Narrative

---

**TO:** Mayor and Councilmembers

**FROM:** Thaddeus McCormack

**DATE:** June 27, 2013

**SUBJECT:** FY 2013-14 Approved Budget

## **Background**

It is my pleasure to present the Fiscal Year (FY) 2013-14 Approved Budget. This budget is the result of several months of work, including long and intense work with the various City Council Budget Sub-Committees. This budget cycle is the first in many years that has not been shrouded in an environment of grave fiscal challenge. Although our revenue streams have not returned to where they were prior to the onset of the “Great Recession”, nor do we expect them to anytime soon, we are seeing slow but steady growth in the overall economy as well as major revenue streams.

The approved budget represents the City’s financial plan for the coming fiscal year and builds upon the significant modifications made to the City Organization last year in response to the elimination of redevelopment. It should be noted that many of the cities that did not deal with redevelopment’s elimination as forthrightly as Santa Fe Springs are now teetering on the brink of bankruptcy, or are realizing now that the cuts and reforms that they deferred last year are now unavoidable. Working closely with our employees, residents and the business community, the City of Santa Fe Springs made many difficult decisions last year and implemented dramatic change to employee compensation and benefits, the size of our organization and the way we provide services, all of which was done with the vision of creating stability for the organization and thus the community, so that it could remain fiscally strong and move forward to continue to be the great Santa Fe Springs that we all know.

As rocky a road as the last year has been, we have achieved that vision of creating a more fiscally stable City. The approved budget provides an unwavering commitment to making Santa Fe Springs a safe and great place to live, work and play. It furthers the City’s mission to deliver exemplary municipal services responsive to our entire community and consistent with

our history, culture and unique character. And, it maintains the long-term fiscal sustainability that was so painstakingly achieved last year through the difficult but necessary budget modifications engendered by redevelopment's elimination.

**FY 2013-14 Approved Budget**

We estimate FY 2013-14 General Fund revenues surpassing expenditures by a modest \$32,300. It is the anticipated result of approximately \$55.11 million in revenues and \$55.08 million in expenditures. It includes an overall decrease in both revenues and City-wide expenditures by utilizing one-time revenues realized in FY 2012-13.

Following is a summary of the Approved Budget activity for FY 2013-14:

Sources:	
General Revenues	\$ 40,997,000
<u>Applied Revenues</u>	<u>14,117,500</u>
Total Sources	55,114,500
Uses:	
Departmental Expenditures	\$ 52,097,300
Capital Improvement Projects	2,800,000
<u>Equipment Replacement</u>	<u>185,000</u>
Total Uses	55,082,300
 Projected Surplus	 \$ <u><u>32,200</u></u>

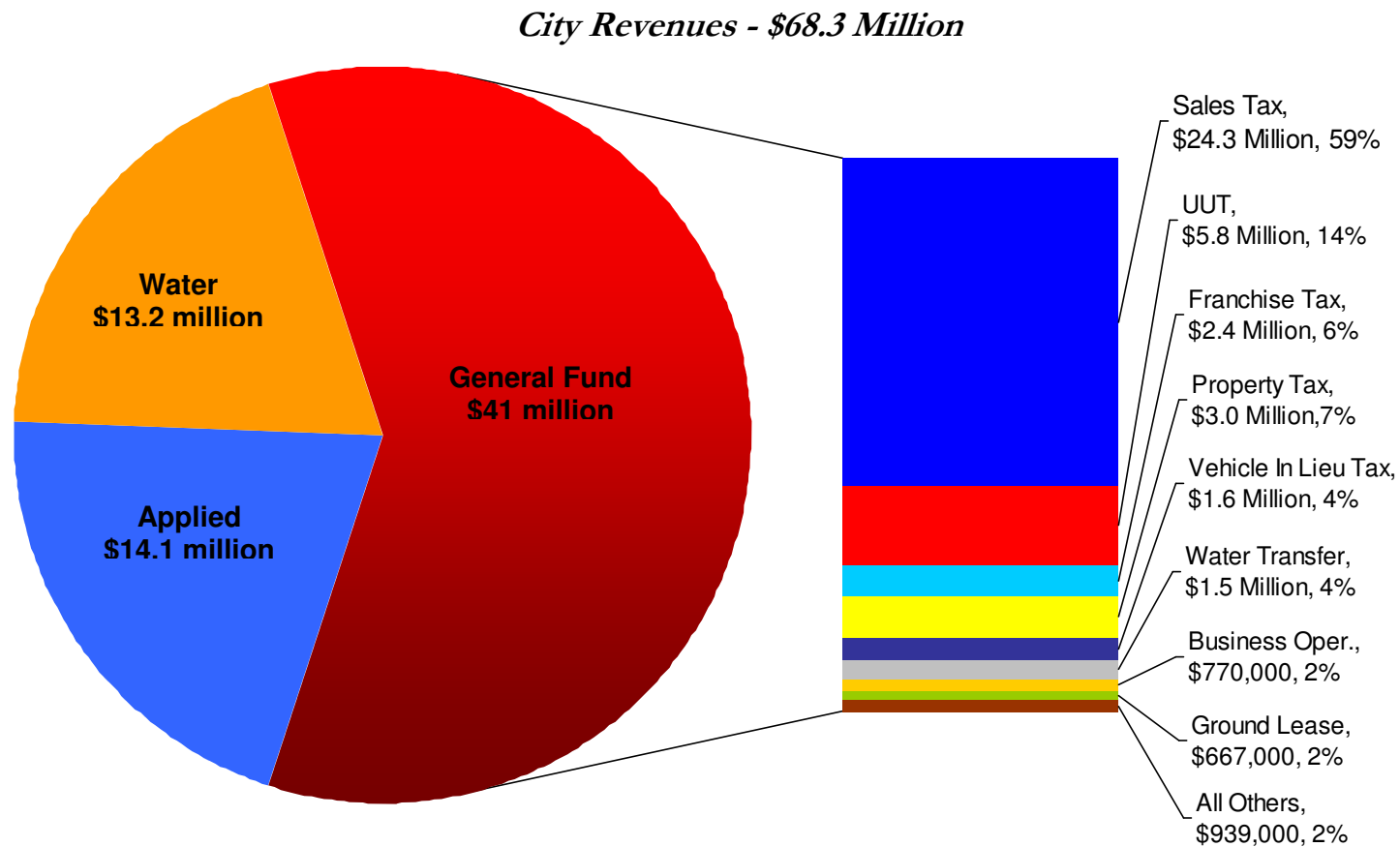
**Revenues**

During the upcoming year we are expecting City revenues (not including the Water Utility Fund) to total \$55.11 million. This includes approximately \$41 million in "general" General Fund revenues and \$14.1 million in "applied" General Fund revenues that are derived from the operations of specific departments and allocated to offset those same departmental expenditures. For FY 2013-14, General Fund revenues are projected to be \$1.4 million lower than the current year estimate. This is largely due to two non-recurring receipts included in the FY 2012-13 Final Budget Estimate. Together, the

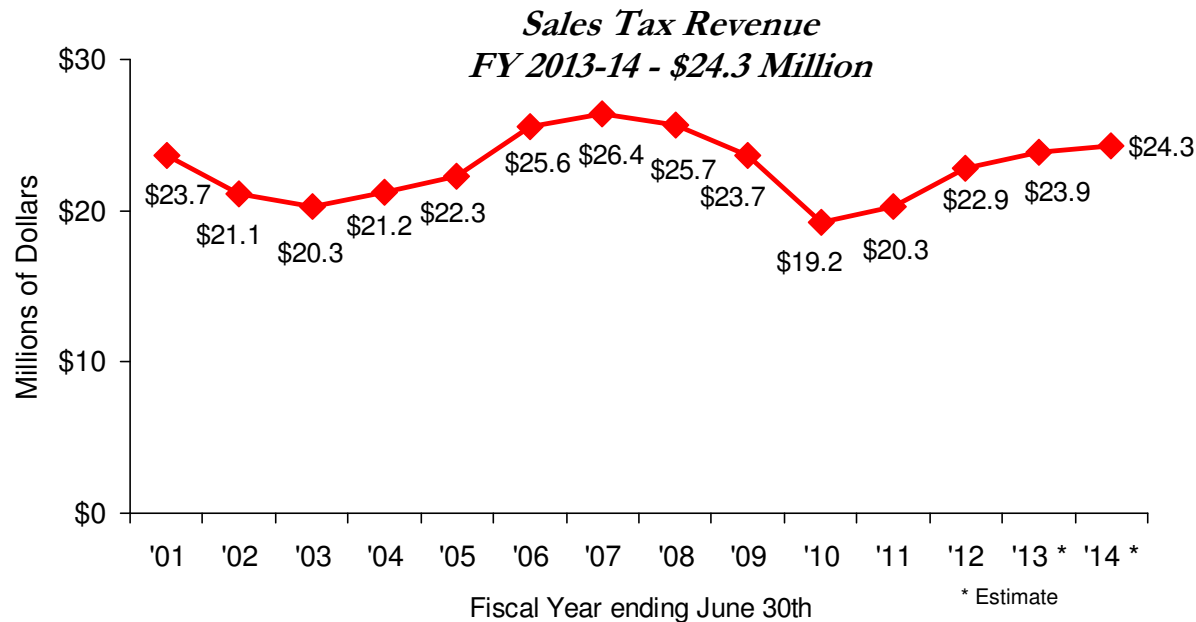


one-time distribution of Property Tax Pass-Through Revenues (\$679,000) and the receipt of proceeds from a lawsuit settlement (\$610,000) totaled almost \$1.3 million. Forecasted increases in Sales Tax and Property Tax Revenues somewhat offset the overall decrease in FY 2013-14 Revenues.

The graph below illustrates an overall view of the City's FY 2013-14 revenues.



**Sales Tax Revenue** – Historically, the City has benefitted greatly from the large business community and the sales tax revenue generated. While anticipated revenue is below the levels seen before the “Great Recession”, modest gains in recent years indicate a favorable trend upward.



**Utility User's Tax** - The addition of the Utility User's Tax in late 2010 has continued to provide much-needed revenue diversification that reduces the City's reliance on Sales Tax Revenue and the disproportionate impact an economic downturn has on the City of Santa Fe Springs compared to other communities. The City anticipates receiving \$5.8 million during FY 2013-14.

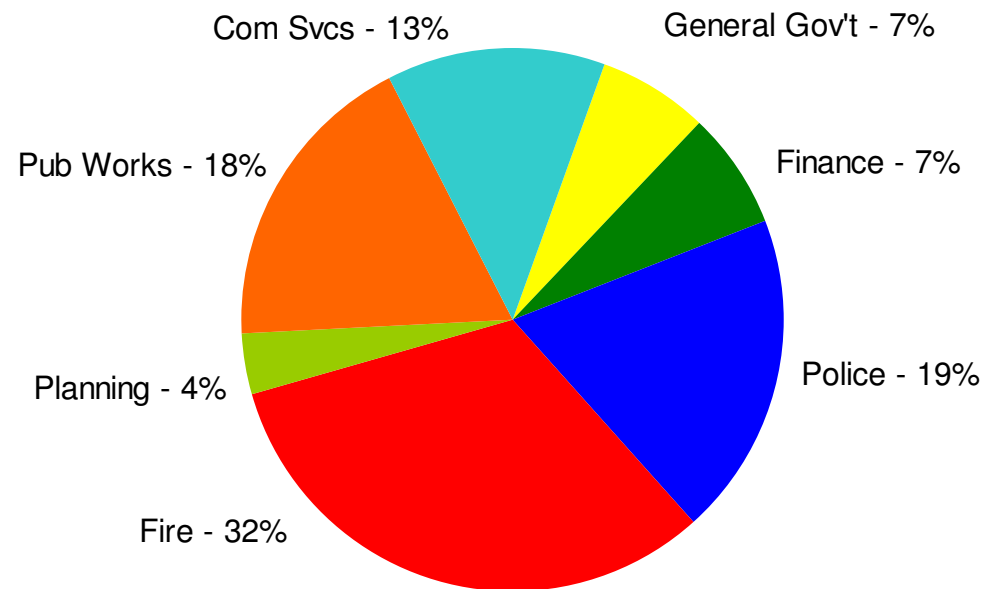
**Other Revenues** – The elimination of redevelopment represented a loss of over \$32 million in tax increment revenue. While hardly a consolation, under the new property tax distribution the City receives approximately \$1 million more in annual Property “Pass Through” Tax revenues than it did prior to the elimination of redevelopment.

### **Expenditures**

During Fiscal Year 2013-14 General Fund expenditures and fund transfers are expected to total approximately \$55.1 million. This is about \$1.3 million less than in the prior year. This is largely due to one-time expenditures and fund transfers during FY 2012-13, in alignment with one-time revenues received.

Department expenditures are estimated at \$52.1 million. As previously mentioned, applied revenues offset departmental expenditures. In FY 2013-14, applied revenues of \$14.1 million will offset the \$52.1 million in gross expenditures for a net department “cost” of approximately \$38 million. The three largest department expenditure components (based on gross expenditures) are Fire (32%), Police (19%), and Public Works (18%). Combined, the \$26.8 million spent on public safety (Police and Fire-Rescue Departments) accounts for slightly more than half of the City’s operating expenditures.

#### ***Departmental Expenditures - \$52.1 Million***





The approved budget also includes earmarked funds for Capital Improvement Projects (\$2.8 million from the General Fund and \$200,000 in Transit Funds), as well as Citywide equipment replacement (\$185,000).

### **Conclusion**

In closing, over the last four years, the City has confronted the most challenging fiscal crisis in the City's history. We have confronted this challenge head-on and have not shied away from making difficult but necessary decisions. We have both addressed our annual budget shortfalls and reversed the structural deficit that so threatened the City's long-term sustainability as recently as last year.

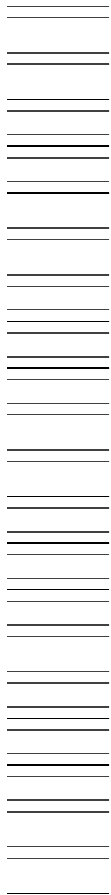
Although we are experiencing some signs of optimism in the economy, we must not lose sight of the difficulties we have overcome. We have succeeded because of the strong partnerships we have developed with residents, businesses and employees, as well as our collective commitment to shared responsibility and shared sacrifice. That commitment and strategy has gotten us through the eye of the storm. It is incumbent on us to remain vigilant and continue our prudent and constrained course.

We should not mistake stability with a return to "the good old days." If anything, the past has taught us that the economy has cycles. The hard-learned lesson that we ought to take from the last four years is that we need to live within our means in a way that allows us to sock away revenue surges in the good times, so that we can better ride through the shortfalls in the inevitable downturns. I am confident that the prudent and fiscally responsible pathway that the Council has laid out over the last few years has paved the way for a Fiscal Year 2013-14 Budget that takes the City back to a place where it can, once again, live within its means. Our continued partnership with community stakeholders and the City Council's continued strong sense of resolve positions the City for success on into the future.



Thaddeus McCormack  
City Manager

# Budget Summaries



This section contains summary tables and charts.

- ◆ General Fund
  - ◆ Sources and Uses of Funds
  - ◆ Revenues
  - ◆ Expenditures
- ◆ Special Revenue Funds
  - ◆ Sources and Uses of Funds
- ◆ Internal Service Funds
  - ◆ Sources and Uses of Funds





# SOURCES AND USES OF FUNDS



Fiscal Year 2013-14 Approved Budget					
	Actual FY 2011-12	Final Estimate FY 2012-13	Council Approved FY 2013-14	Approved vs. Final Estimate Variance	
				\$	%
<b>Sources</b>					
Estimated General Revenues	\$ 40,296,035	\$ 41,769,100	\$ 40,997,000	(772,100)	-1.8%
<b>Uses</b>					
Department Expenditures	32,798,646	34,737,500	37,979,800	3,242,300	9.3%
Non-Recurring Expenditures	2,347,061	1,390,400	-	(1,390,400)	-100.0%
Fund Transfers:					
Capital Improvement Program	250,539	4,565,000	2,800,000	(1,765,000)	-38.7%
Equipment Replacement	200,000	435,000	185,000	(250,000)	-57.5%
Insurance Stabilization	-	514,000	-	(514,000)	0.0%
Total Uses	35,596,246	41,641,900	40,964,800	(677,100)	-1.6%
<b>Surplus / (Deficit)</b>	<b>\$ 4,699,789</b>	<b>\$ 127,200</b>	<b>\$ 32,200</b>	<b>\$ (95,000)</b>	<b>-74.7%</b>

# Revenue Summary

## Fiscal Year 2013-14 Approved Budget

Account Number	Revenue Source	Actual FY 2010-11	Actual FY 2011-12	Budget FY 2012-13	Final Estimate FY 2012-13	Approved Budget FY 2013-14	Variance \$	%
	<u>Taxes</u>							
0110	Property *	\$ 1,841,236	\$ 1,802,854	\$ 1,915,000	\$ 1,700,000	\$ 1,799,000	\$ 99,000	5.8%
0145	Property - Pass Thru to City **	189,862	56,147	1,190,000	1,869,000	1,190,000	(679,000)	-36.3%
0155	Utility User's Tax (UUT)	1,023,863	4,342,780	5,800,000	5,800,000	5,800,000	-	0.0%
0160	Sales & Use	20,254,386	22,868,333	22,600,000	23,900,000	24,278,000	378,000	1.6%
0165	Transient Occupancy	145,188	119,730	118,000	113,000	113,000	-	0.0%
0170	Franchise	2,553,493	2,499,668	2,548,000	2,416,000	2,416,000	-	0.0%
0175	Business Operations	775,506	771,766	770,000	770,000	770,000	-	0.0%
0180	Property Transfer	74,790	110,890	75,000	143,000	110,000	(33,000)	-23.1%
0185	Oil Well	127,060	127,060	125,000	135,000	135,000	-	0.0%
0186	Barrel	126,113	138,901	137,000	151,000	151,000	-	0.0%
	Total Taxes	27,111,497	32,838,129	35,278,000	36,997,000	36,762,000	(235,000)	-0.6%
	<u>Use of Money &amp; Property</u>							
0410	Interest Earnings	760,304	506,775	65,000	30,000	50,000	20,000	66.7%
0420	Rentals	75,377	88,230	75,000	97,000	97,000	-	0.0%
0430	Ground Lease	667,764	667,764	667,000	667,000	667,000	-	0.0%
	Total Use Of Money & Property	1,503,445	1,262,769	807,000	794,000	814,000	20,000	2.5%
	<u>State Subventions</u>							
0530	Vehicle In Lieu Taxes	1,574,226	1,519,877	1,530,000	1,530,000	1,588,000	58,000	3.8%
	Total State Subventions	1,574,226	1,519,877	1,530,000	1,530,000	1,588,000	58,000	3.8%
	<u>Other</u>							
0660	Other	117,967	3,159,433	333,000	948,100	333,000	(615,100)	-64.9%
0730	Rebate/Prior Year Expenditures	45,929	15,827	-	-	-	-	0.0%
0850	Water Utility Lease Payment	1,200,000	1,500,000	1,500,000	1,500,000	1,500,000	-	0.0%
	Total Other	1,363,896	4,675,260	1,833,000	2,448,100	1,833,000	(615,100)	-25.1%
	<b>Total General Fund</b>	<u>\$ 31,553,064</u>	<u>\$ 40,296,035</u>	<u>\$ 39,448,000</u>	<u>\$ 41,769,100</u>	<u>\$ 40,997,000</u>	<u>(772,100)</u>	<u>-1.8%</u>

\* Reflects customary property tax revenue, plus the Homeowner's Exemption Property Tax (approx. \$15,000 annually) previously shown separately (#0555).

\*\* Includes "pass through" property tax distributions to City through the Successor Agency and previously shown "Tax Increment to City" (#0190).

# Department Summaries



FY 2013-14 Approved Budget Summary By Department				
Activity Name	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
<b>Operating Expenditures</b>				
General Government	\$ 1,875,640	\$ 2,150,200	\$ 2,098,600	\$ 2,502,100
Finance and Administrative Services	(1,029,216)	431,700	705,600	703,500
Police Services	8,692,305	8,963,600	8,982,600	9,264,500
Fire-Rescue	14,602,503	14,935,500	14,270,700	14,342,900
Planning and Community Development	(738,595)	238,200	(804,500)	343,700
Public Works				
Engineering	285,699	338,600	183,400	728,400
Maintenance	4,974,258	5,807,000	5,235,600	5,768,700
Community Services				
Parks and Recreation Services	1,817,588	1,927,900	1,858,400	1,804,100
Library and Cultural Services	1,256,292	1,255,500	1,224,100	1,500,100
Family and Human Services	1,062,173	822,300	983,000	1,021,800
<b>Total</b>	<b>\$ 32,798,646</b>	<b>\$ 36,870,500</b>	<b>\$ 34,737,500</b>	<b>\$ 37,979,800</b>



[illegible]

Fiscal Year 2013-14 Approved Budget						
Activity Name	State Gas Tax Fund	County Transit Tax Funds	Lighting Maintenance District Fund	Art in Public Places Fund	Heritage Art Education Endowment Fund	
Estimated Beginning Fund Balance	\$ 298,100	\$ 43,100	\$ -	\$ 1,044,100	\$ 420,100	
<b>Sources</b>						
Estimated General Revenues	424,000	710,100	183,000	245,000	-	
<b>Uses</b>						
Transfer to General Fund:	424,000	366,500	183,000	294,300	-	
Transfer to Capital Projects	201,000	200,000	-	-	-	
Total Uses	625,000	566,500	183,000	294,300	-	
Surplus / (Deficit)	(201,000)	143,600	-	(49,300)	-	
Estimated Ending Fund Balance	\$ 97,100	\$ 186,700	\$ -	\$ 994,800	\$ 420,100	

# Special Revenue Funds

## Sources and Uses of Funds



Fiscal Year 2013-14 Approved Budget (Continued)					
Activity Name	Air Quality Improvement Fund	Community Development Block Grant Fund	Supplemental Law Enforcement Fund	Public Safety Augmentation Funds	Waste Management Fund
Estimated Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ 32,100
<b>Sources</b>					
Estimated General Revenues	20,800	16,500	100,000	130,000	1,406,400
<b>Uses</b>					
Transfer to General Fund	-	16,500	100,000	130,000	1,406,400
Transfer to Capital Projects	-	-	-	-	-
Total Uses	-	16,500	100,000	130,000	1,406,400
Surplus / (Deficit)	20,800	-	-	-	-
<b>Estimted Ending Fund Balance</b>	<b>\$ 20,800</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 32,100</b>

# Internal Service Funds

## Sources and Uses of Funds



Fiscal Year 2013-14 Approved Budget				
Activity Name	General Equipment Replacement Fund	Environmental Fines Capital Fund	Fire Equipment Replacement Fund	Insurance Stabilization Fund
Estimated Beginning Fund Balance	\$ 405,700	\$ 162,600	\$ 241,200	\$ 514,000
<b>Sources</b>				
Transfer from General Fund	175,000	-	10,000	-
<b>Uses</b>				
Transfer to General Fund:				-
8000-Vehicle Acquisition/Replacement	388,000	50,000	127,000	
9000-Non-Recurring	169,000	-	-	-
Total Uses	557,000	50,000	127,000	-
Surplus / (Deficit)	(382,000)	(50,000)	(117,000)	-
<b>Estimated Ending Fund Balance</b>	<u><u>\$ 23,700</u></u>	<u><u>\$ 112,600</u></u>	<u><u>\$ 124,200</u></u>	<u><u>\$ 514,000</u></u>

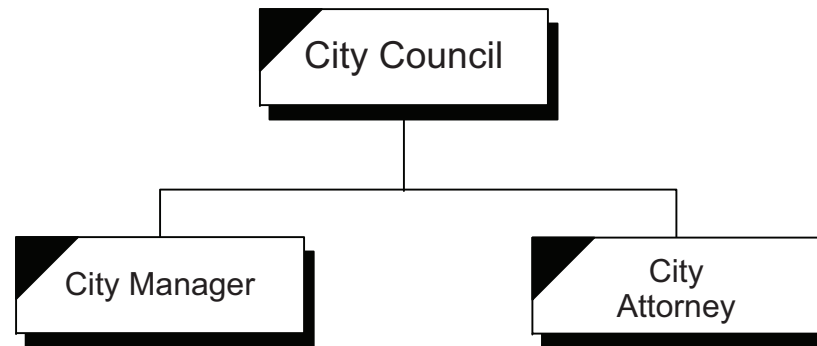
# GENERAL GOVERNMENT



The General Government area is a combination of various elected, administrative, community promotions, transportation, and waste management components. The City Council is composed of five members who are elected by the voters of Santa Fe Springs to four-year, overlapping terms. Each year, the City Council selects a Mayor and a Mayor Pro-Tem from among its members whose responsibilities are to chair Council meetings, attest to the official actions of the City, and otherwise represent the City. The City Attorney provides legal advice to the City Council, City commissions, and departments. He reviews all formal City documents for legal correctness and validity, as well as represents the City in court litigation as necessary.

The City Manager provides direct staff support to the City Council and is responsible for implementing City Council policy. The City Manager directs the operation of all City departments through department heads and makes recommendations to the City Council. The City Manager, without the benefit of a department head, directly oversees the City Clerk, Human Resources, and Waste Management.

Below is a chart showing the department's activities. More detailed information is available on the following pages:



- City Clerk
- Community Organization Support
- Human Resources
- Waste Management
- Community Promotion

# General Government



## FY 2013-14 Approved Budget Department Summary

Activity		Actual	Mid-Year	Final	Council
		FY 2011-12	Budget FY 2012-13	Estimate FY 2012-13	Approved FY 2013-14
Number	Name				
1100	City Council	\$ 315,173	\$ 366,200	\$ 342,500	\$ 357,700
1200	City Clerk	69,835	78,600	80,200	153,600
1300	City Attorney	526,603	320,300	300,300	294,100
2100	City Manager	186,855	366,900	381,000	498,600
2120	Community Organization Support	2,929	129,100	127,600	210,300
2210	Human Resources	598,790	658,200	621,300	693,100
4360	Waste Management	-	-	-	-
4600	Community Promotion	175,455	230,900	245,700	294,700
Department Totals		<u>\$ 1,875,640</u>	<u>\$ 2,150,200</u>	<u>\$ 2,098,600</u>	<u>\$ 2,502,100</u>

# General Government



FY 2013-14 Position Summary					
	Original FY 2012-13	Revised FY 2012-13	Change + or (-)	Approved FY 2013-14	Change + or (-)
Full-Time Positions					
Administrative Clerk I	-	1	1	2	1
Assistant Human Resources Manager	1	1	-	1	-
City Attorney	1	1	-	1	-
City Manager	1	1	-	1	-
Deputy City Clerk	1	1	-	1	-
Human Resource Analyst	1	1	-	1	-
Human Resources Manager	1	1	-	1	-
Management Assistant I *	0.25	0.80	0.55	0.80	-
Program Assistant *	0.35	0.35	-	0.35	-
Public Relations Specialist	1	1	-	1	-
Secretary to City Manager	1	-	(1)	-	-
Total Number of Full-Time Positions	8.60	9.15	0.55	10.15	1
Part-Time Benefitted Positions					
Administrative Clerk I	1	1	-	-	(1)
Total Number of Part-Time Benefitted Positions	1	1	-	-	(1)
Part-Time Non-Benefitted Hours					
Total Number of Hours	-	-	-	-	-
* Positions are shared with Finance and Administrative Services Department					





City Council (1100)					
Activity Detail					
Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111A	CC - Regular Salaries	\$ 64,398	\$ 70,500	\$ 57,800	\$ 58,300
111B	CM - Regular Salaries	29,908	24,400	22,200	22,600
111D	FA - Regular Salaries	-	-	100	-
114B	CM - Overtime pay	70	-	-	-
115U	CS Rec - PT Salaries	18	-	-	-
119A	CC - Applied Benefits	94,494	130,400	107,000	118,700
119B	CM - Applied Benefits	32,687	31,400	28,300	29,100
119D	FA - Applied Benefits	-	-	100	-
119U	CS Rec - PT Applied Benefits	1	-	-	-
	Total Salaries and Benefits	221,577	256,700	215,500	228,700
2200	Supplies	1,038	1,500	4,200	3,000
3400	Telephone	986	1,000	800	1,000
4210	Travel and Meetings	13,596	10,000	14,000	14,000
4400	Contractual Services	68,975	88,000	99,000	102,000
9300	Equipment Usage	9,000	9,000	9,000	9,000
	Total Maintenance and Operations	93,596	109,500	127,000	129,000
	<b>- Activity Total -</b>	<b>\$ 315,173</b>	<b>\$ 366,200</b>	<b>\$ 342,500</b>	<b>\$ 357,700</b>

\* Additional detail on following page(s)

**City Council (1100) - Account Number Detail**

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
City Audit	\$ 45,000	\$ 45,000
Legislative Representative	16,000	30,000
Vehicle Reimbursement	15,000	15,000
Annual Financial Report	<u>12,000</u>	<u>12,000</u>
	\$ 88,000	\$ 102,000



# City Clerk (1200)

The City Clerk plays a critical role in the decision-making process of the City Council. As the key staff for City Council meetings, the Clerk prepares the agenda, verifies legal notices are posted or published, and completes the necessary arrangements to ensure an effective meeting, consistent with local, state and federal rules and regulations. The Clerk is entrusted with the responsibility of recording the decisions of the City Council.

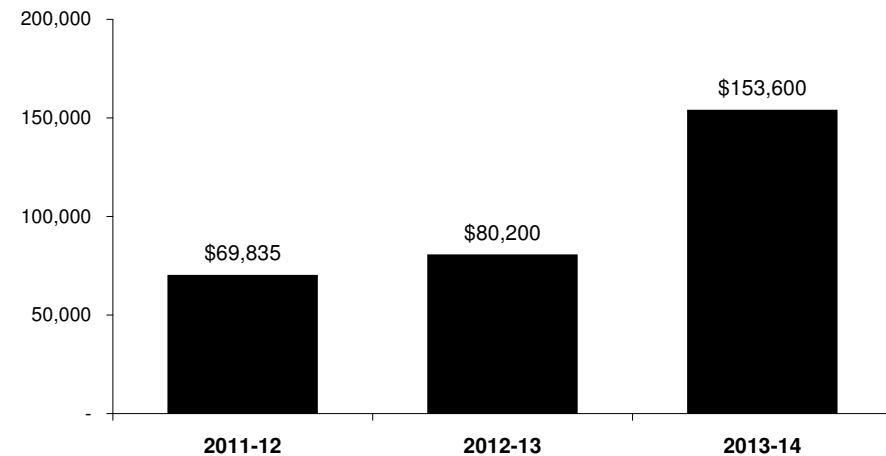
The City Clerk administers Federal, State, and Local procedures through which local government representatives, the City Council, are selected. The Clerk assists candidates in meeting their legal responsibilities before, during, and after an election. From election pre-planning to certification of election results, and filing of final campaign disclosure documents, the City Clerk assists in the process.

The City Clerk also oversees the preservation and protection of the public record. By law, the Clerk is required to maintain and index the Minutes, Ordinances, and Resolutions adopted by the City Council. The Clerk also maintains the City's Municipal Code, and ensures that other municipal records are readily accessible to the public.

## Activity Summary

	Actual FY 2011-12	Final Est. FY 2012-13	Council Approved FY 2013-14
Salaries and Benefits	\$ 61,740	70,000	76,300
Maintenance and Operations	8,347	10,400	77,300
Applied Revenues	(253)	(200)	-
Activity Total	<u>\$ 69,835</u>	<u>80,200</u>	<u>153,600</u>

## Fiscal Year Comparisons



## City Clerk (1200)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111B	CM - Regular Salaries	\$ 29,486	\$ 29,900	\$ 29,900	\$ 32,700
114B	CM - OT Pay	-	-	1,300	1,500
115U	CS Rec - PT Salaries	-	-	200	-
119B	CM - Applied Benefits	32,254	38,500	38,500	42,100
119U	CS Rec - PT Applied Benefits	-	-	100	-
	Total Salaries and Benefits	61,740	68,400	70,000	76,300
2200	Supplies	816	1,000	1,000	2,500
4100	Advertising	861	2,000	500	2,000
4210	Travel and Meetings	2,234	1,000	1,300	1,500
4220	Memberships	614	1,000	500	500
4250	Training	1,280	1,000	2,900	1,600
4400	Contractual Services	2,482	4,200	4,200	14,200
4900	Intergovernmental Charges	61	-	-	55,000
	Total Maintenance and Operations	8,347	10,200	10,400	77,300
BH00	Miscellaneous Fees	(253)	-	(200)	-
	Total Applied Revenues	(253)	-	(200)	-
	<b>- Activity Total -</b>	<b>\$ 69,835</b>	<b>\$ 78,600</b>	<b>\$ 80,200</b>	<b>\$ 153,600</b>

\*

\*

\*

\* Additional detail on following page(s)

**City Clerk (1200) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
General Office	\$ 500	\$ 500
Election Supplies	<u>500</u>	<u>2,000</u>
	\$ 1,000	\$ 2,500

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Election Services	\$ -	\$ 10,000
City Code	3,000	3,000
Equipment Maintenance	<u>1,200</u>	<u>1,200</u>
	\$ 4,200	\$ 14,200

<b><u>Acct #4900</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
L.A. County - Municipal Election	\$ -	\$ 55,000
	\$ -	\$ 55,000





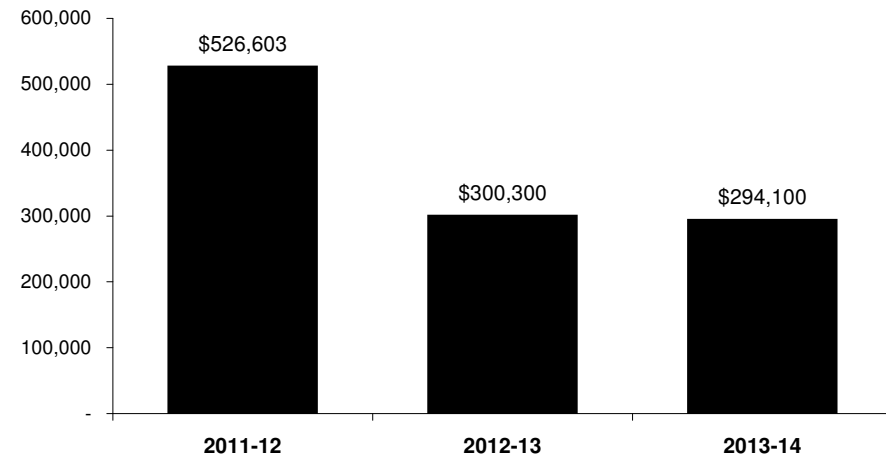
# City Attorney (1300)

The City Attorney, as chief legal advisor to the City, renders advice to the City Council, City Commissions and Committees, and to City officers and employees, as well as performs legal services for the City with the exception of criminal prosecutions, which are handled by the District Attorney of Los Angeles County under contract with the City.

## Activity Summary

	Actual FY 2011-12	Final Est. FY 2012-13	Council Approved FY 2013-14
Salaries and Benefits	\$ 62,095	120,300	124,100
Maintenance and Operations	464,508	180,000	170,000
Applied Revenues	-	-	-
Activity Total	<u>\$ 526,603</u>	<u>300,300</u>	<u>294,100</u>

## Fiscal Year Comparisons



City Attorney (1300)					
Activity Detail					
Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111L	FA - Regular Salaries	\$ 54,121	\$ 82,600	\$ 82,600	\$ 84,600
119L	FA - Applied Benefits	<u>7,974</u>	<u>37,700</u>	<u>37,700</u>	<u>39,500</u>
	Total Salaries and Benefits	62,095	120,300	120,300	124,100
4400	Contractual Services	438,308	200,000	180,000	170,000
4468	Legal Settlements	<u>26,200</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total Maintenance and Operations	464,508	200,000	180,000	170,000
	<b>- Activity Total -</b>	<u>\$ 526,603</u>	<u>\$ 320,300</u>	<u>\$ 300,300</u>	<u>\$ 294,100</u>

\*

\* Additional detail on following page(s)

**City Attorney (1300) - Account Number Detail**

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
City Attorney - Litigation	\$ 20,000	\$ 20,000
City Prosecutor - Litigation	10,000	10,000
Legal Services - Medical Marijuana	150,000	-
Legal Services - Colantuono Lawsuit (DOF)	-	50,000
Legal Services - Miscellaneous	-	50,000
Legal Services - Lakeland Corp Bankruptcy	-	10,000
Legal Services - RDA lawsuit (Cerritos)	10,000	10,000
Legal Services - Environmental	10,000	10,000
Legal Services - Well #4	-	10,000
	<u>\$ 200,000</u>	<u>\$ 170,000</u>



# City Manager (2100)

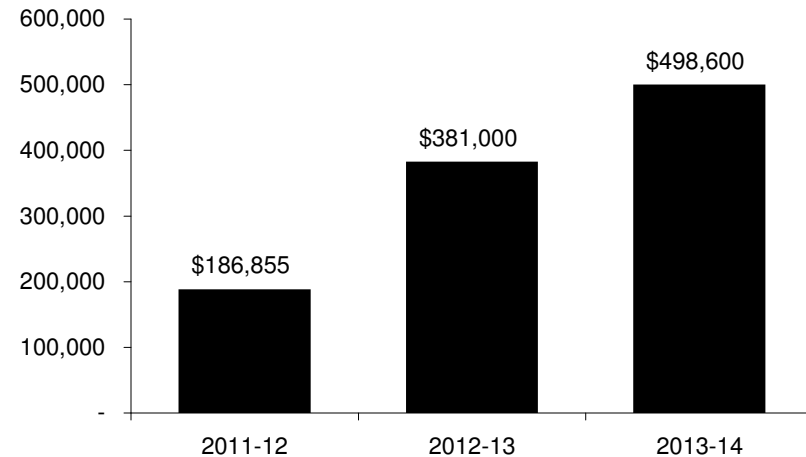
The City Manager provides direct staff support to the City Council and is responsible for implementing City Council policy. The City Manager directs the operation of all City departments through the Executive Team and makes recommendations to the City Council. The City Manager, in conjunction with the Director of Finance and Administrative Services, prepares and recommends an annual budget to the City Council, provides reports, analyses data, and presents other information to the City Council as necessary. The City Manager also represents the City in legislative actions, legal service functions and provides leadership for the entire organization.

This activity is also responsible for a variety of research, analysis, project coordination and legislative liaison activities, as well as assisting in policy development, grant seeking and government relations initiatives. It serves as the City's state and federal government liaison to assist state and federal legislators, staffs, and agencies in promoting and implementing the City's legislative interests and policies.

## Activity Summary

		Actual FY 2011-12	Final Est. FY 2012-13	Approved FY 2013-14
Salaries and Benefits	\$	183,288	345,900	464,600
Maintenance and Operations		30,545	35,100	34,000
Applied Revenues		(26,978)	-	-
Activity Total	\$	186,855	381,000	498,600

## Fiscal Year Comparisons



## City Manager (2100)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111B	CM - Regular Salaries	\$ 71,402	\$ 123,200	\$ 123,200	\$ 203,200
111D	FA - Regular Salaries	-	10,300	9,700	-
115P	CM - PT Salaries	23,083	23,400	27,100	-
115U	CS Rec - PT Salaries	95	-	-	-
119B	CM - Applied Benefits	78,152	158,600	158,600	261,400
119D	FA - Applied Benefits	-	11,900	11,200	-
119P	CM - PT Applied Benefits	10,550	8,500	16,100	-
119U	CS Rec - PT Applied Benefits	5	-	-	-
	Total Salaries and Benefits	183,288	335,900	345,900	464,600
2200	Supplies	1,568	3,000	2,500	3,000
3400	Telephone	1,579	2,000	1,400	2,000
4210	Travel and Meetings	6,943	5,000	6,600	6,000
4220	Memberships	3,858	6,000	4,800	5,000
4250	Training	52	-	-	-
4400	Contractual Services	8,542	6,000	11,800	10,000
9300	Equipment Usage	8,000	8,000	8,000	8,000
9500	Duplication Charges	4	1,000	-	-
	Total Maintenance and Operations	30,545	31,000	35,100	34,000
HH00	Transfer from CDC Project Fund	(13,489)	-	-	-
HK00	Transfer from Housing Set Aside	(13,489)	-	-	-
	Total Applied Revenues	(26,978)	-	-	-
	<b>- Activity Total -</b>	<b>\$ 186,855</b>	<b>\$ 366,900</b>	<b>\$ 381,000</b>	<b>\$ 498,600</b>

\* Additional details on following page(s)

**City Manager (2100) - Account Number Detail**

<b><u>Acct #4220</u></b>	<b><u>FY2012-13</u></b>	<b><u>FY2013-14</u></b>
Southern California Assoc. of Governments	\$ -	\$ 1,700
Memberships - Miscellaneous	4,100	1,400
ICMA - Center for Performance Measurement	1,200	1,200
California City Management Foundation	400	400
International Institute of Municipal Clerks	200	200
Municipal Management Assoc. of Southern California	<u>100</u>	<u>100</u>
	\$ 6,000	\$ 5,000

<b><u>Acct #4400</u></b>	<b><u>FY2012-13</u></b>	<b><u>FY2013-14</u></b>
Copier Lease	\$ 3,500	\$ 3,500
Contracts - Miscellaneous	<u>2,500</u>	<u>6,500</u>
	\$ 6,000	\$ 10,000





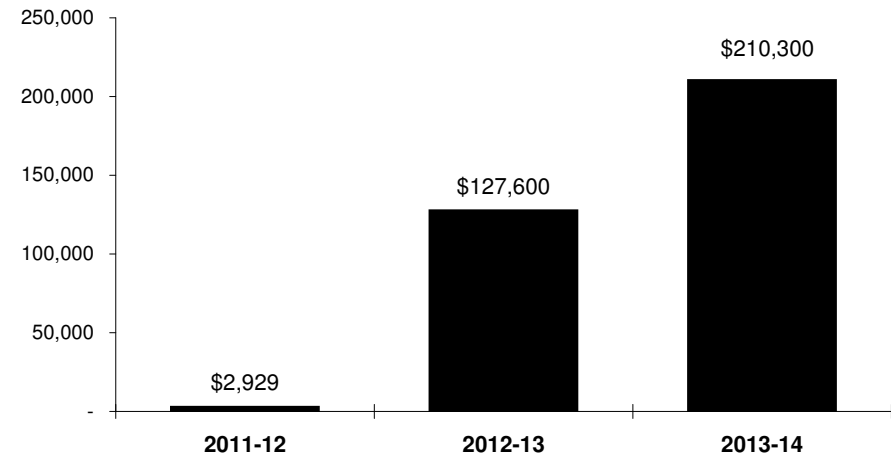
# Community Organization Support (2120)

This activity funds requests for community organization support from non-profit agencies and/or local schools during the fiscal year. Requests are decided on their merits at the time the Council considers the budget. Requests made after the budget adoption are decided by the Council on their merits, the financial condition of the City at the time, and consideration of the staff recommendation. All requests for support must be for a "Municipal Purpose" as defined by State law.

## Activity Summary

	Actual FY 2011-12	Final Est. FY 2012-13	Council Approved FY 2013-14
Salaries and Benefits	\$ -	-	-
Maintenance and Operations	116,634	210,300	210,300
Applied Revenues	(113,705)	(82,700)	-
Activity Total	<u>\$ 2,929</u>	<u>127,600</u>	<u>210,300</u>

## Fiscal Year Comparisons



Community Organization Support (2120)					
Activity Detail					
Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
2200	Supplies	\$ 424	\$ 2,500	\$ 1,000	\$ 1,000
4400	Contractual Services	-	5,000	5,000	5,000
6100	Contributions	116,188	204,300	204,300	204,300
9500	Duplication Charges	<u>22</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total Maintenance and Operations	116,634	211,800	210,300	210,300
EXCH	Exchanged CDBG Funds	<u>(113,705)</u>	<u>(82,700)</u>	<u>(82,700)</u>	<u>-</u>
	Total Applied Revenues	(113,705)	(82,700)	(82,700)	-
	<b>- Activity Total -</b>	<u>\$ 2,929</u>	<u>\$ 129,100</u>	<u>\$ 127,600</u>	<u>\$ 210,300</u>

\*

\*

\* Additional detail on following page(s)

**Community Organization Support (2120) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Memorial Scholarship Program Supplies	\$ 1,500	\$ -
Recognition Materials	1,000	1,000
	<u>\$ 2,500</u>	<u>\$ 1,000</u>

<b><u>Acct #6100</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Chamber Annual Funding	\$ 98,500	\$ 98,500
The Whole Child	35,000	35,000
SASSFA Local Funding	20,000	20,000
Lake Center School Washington D.C. Trip	14,000	14,000
Chamber Destiny Fund	5,000	5,000
Santa Fe High Foundation	5,000	5,000
Rio Hondo Charter Red Cross	4,500	4,500
Los Nietos Washington D.C. Trip	2,800	2,800
LACADA	2,500	2,500
Los Nietos Middle School After School Sports	2,500	2,500
Silver Shield Award	2,500	2,500
Mayor's Authority	2,000	2,000
Miss Santa Fe Springs Pageant	2,000	2,000
Hispanic Outreach Task Force Scholarship	1,500	1,500
Unallocated Funding	1,500	1,500
Meals on Wheels	1,000	1,000
Rio Hondo Boy Scouts	1,000	1,000
Santa Fe Springs Community Playhouse	1,000	1,000
School Program Advertising	1,000	1,000
Spanish Trails Girl Scouts	1,000	1,000
	<u>\$ 204,300</u>	<u>\$ 204,300</u>



# Human Resources (2210)

The Human Resources activity is responsible for:

- Recruitment, testing and selection for all open and promotional full-time and part time City positions
- Administration of the employee benefit programs including: medical, dental and life insurance, and other employee incentive programs such as: physical fitness, educational incentives, etc.
- Administration of the City's workers compensation program
- Employee-employer labor relations including contract negotiations
- Mandated employee training required by law
- Special events for employees such as employee service recognition awards and innovation awards.
- Administration of the City's Volunteer Program.

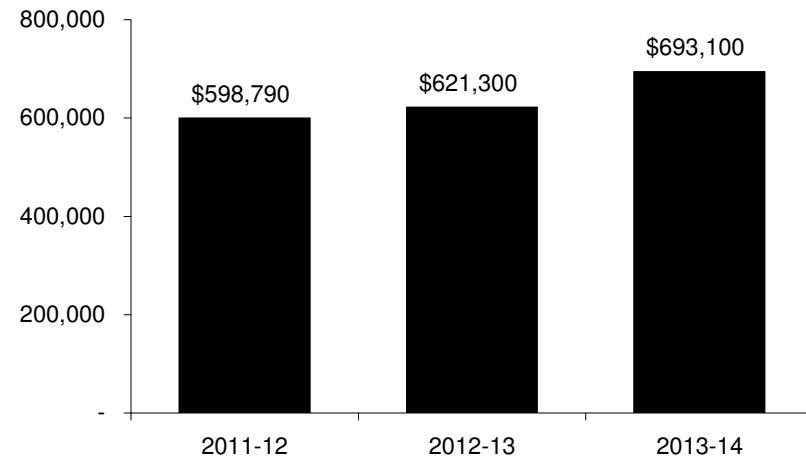
Historically, this activity will recruit and test for approximately 40 positions. About 2,000 applications will be received and processed, and about 20 full-time and 65 part-time positions will be filled. Processes will be completed for about 50 employee injuries, and about 100 volunteers.

This activity is also responsible for keeping the City's Personnel Rules and Regulations up-to-date and assisting departments in their uniform interpretation and application. The activity also performs position classification studies, comparative compensation analyses and internal investigations. In addition, it provides staff support to the Personnel Advisory Board, which is the advisory body that hears appeals from employees on disciplinary matters.

## Activity Summary

Council			
	Actual FY 2011-12	Final Est. FY 2012-13	Approved FY 2013-14
Salaries and Benefits	\$ 472,736	489,300	522,300
Maintenance and Operations	126,053	132,000	170,800
Applied Revenues	-	-	-
Activity Total	\$ 598,790	621,300	693,100

## Fiscal Year Comparisons



Human Resources (2210)					
Activity Detail					
Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111B	CM - Regular Salaries	\$ 202,791	\$ 193,600	\$ 190,400	\$ 198,300
115R	FA - PT Salaries	-	-	300	-
119B	CM - Applied Benefits	221,787	249,300	243,000	255,000
119R	FA - PT Applied Benefits	-	-	100	-
1318	Eyeglass Reimbursement	48,158	40,000	29,500	40,000
1700	Employee Innovation Awards	-	1,000	1,000	1,000
1800	Employee Service Awards	-	28,000	25,000	28,000
	Total Salaries and Benefits	472,736	511,900	489,300	522,300
2200	Supplies	52,018	36,500	36,500	38,000
4100	Advertising	-	2,000	1,200	4,000
4210	Travel and Meetings	886	2,000	2,000	3,000
4220	Memberships	1,082	2,000	2,000	3,000
4250	Training	15,119	27,000	15,000	29,000
4400	Contractual Services	39,479	71,000	71,000	87,500
4900	Intergovernmental Charges	6,445	4,300	4,300	6,300
6100	Contributions	11,025	-	-	-
9500	Duplication Charges	-	1,500	-	-
	Total Maintenance and Operations	126,053	146,300	132,000	170,800
	<b>- Activity Total -</b>	<b>\$ 598,790</b>	<b>\$ 658,200</b>	<b>\$ 621,300</b>	<b>\$ 693,100</b>

\* Additional detail on following page(s)



## Human Resources (2210) - Account Number Detail

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Test Supplies	\$ 6,000	\$ 7,000
Employee Benefit Fair	4,000	4,000
Employee Events	4,000	4,000
Retirement Recognition Awards	4,000	4,000
Awards, Plaques, Etc.	3,000	3,000
Employee Performance Recognition	3,000	3,000
Holiday Breakfast	3,000	3,000
Selection Panels	3,000	3,000
Office Supplies	2,500	3,000
Informational Pamphlets	2,000	2,000
Refreshments - Training	2,000	2,000
	<u>\$ 36,500</u>	<u>\$ 38,000</u>

<b><u>Acct #4250</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Tuition Reimbursement	14,000	14,000
Departmental/Citywide Training	5,500	6,000
Supervisor/Management Training	4,500	5,000
Management & Leadership Training	3,000	4,000
	<u>\$ 27,000</u>	<u>\$ 29,000</u>

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Medical Consultants	\$ 20,000	\$ 25,000
Contractual Services - Various	5,000	11,000
Legal Services	10,000	10,000
Holiday Breakfast	7,000	7,000
Test Rentals	7,000	8,000
Printing Services - Miscellaneous	6,000	6,000
Unemployment Insurance	5,000	8,000
Departmental Retirement Events	4,000	4,000
Background Checks	3,000	4,000
Employee Assistance Program Services	2,000	2,500
Training Videos/Seminars	2,000	2,000
	<u>\$ 71,000</u>	<u>\$ 87,500</u>

<b><u>Acct #4900</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Fingerprinting	\$ 3,000	\$ 5,000
Child Care Certificates	1,300	1,300
	<u>\$ 4,300</u>	<u>\$ 6,300</u>



# Waste Management (4360)

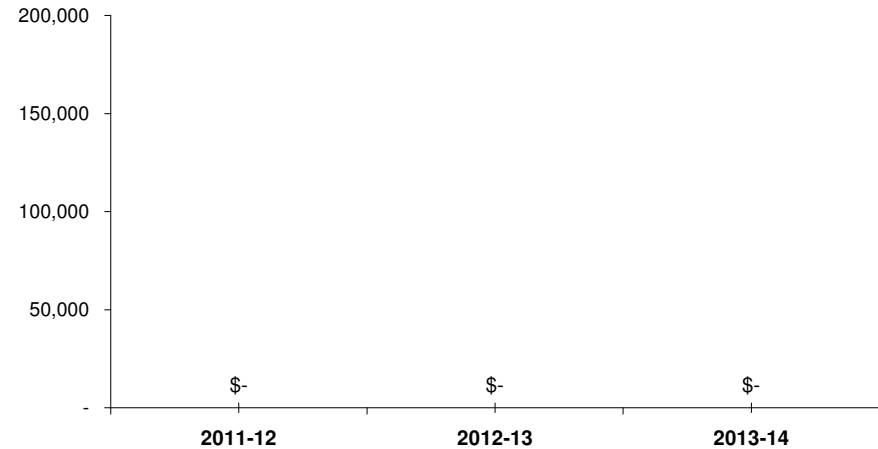
This activity is responsible for managing franchise agreements with various commercial and industrial solid waste haulers and ensuring compliance with the AB 939 waste diversion requirements. It is responsible for all data collection and reporting as mandated by AB 939.

The activity plans, promotes, and administers programs relating to residential curbside recycling, construction and demolition debris disposal, used oil recycling, beverage container recycling, universal waste roundups, household hazardous waste round ups, and special events such as Earth Day and composting workshops, as well as other informational outreach opportunities.

## Activity Summary

	Actual FY 2011-12	Final Est. FY 2012-13	Approved FY 2013-14
Salaries and Benefits	\$ 273,168	279,500	295,100
Maintenance and Operations	532,783	610,000	621,500
Applied Revenues	(805,951)	(889,500)	(916,600)
Activity Total	\$ -	-	-

## Fiscal Year Comparisons



## Waste Management (4360)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111B	CM - Regular Salaries	\$ 30,366	\$ 13,200	\$ 13,200	\$ 18,300
111C	PS Adm - Regular Salaries	5,456	5,400	6,300	5,600
111D	FA - Regular Salaries	15,387	30,500	26,400	28,100
111E	PW Adm - Regular Salaries	3,250	5,300	5,100	5,600
111F	PW Mtc - Regular Salaries	55,924	57,300	55,000	55,700
111M	PLN Adm - Regular Salaries	4,048	4,800	4,800	4,700
114F	PW Mtc - OT Pay	645	-	-	-
114T	PW Mtc - PT OT Pay	108	-	-	-
115P	CM - PT Salaries	3,253	2,600	4,600	-
115T	PW Mtc - PT Salaries	27,763	27,000	20,100	24,200
119B	CM - Applied Benefits	33,262	17,000	16,600	23,500
119C	PS Adm - Applied Benefits	5,405	5,900	6,800	6,300
119D	FA - Applied Benefits	14,391	35,100	30,300	33,900
119E	PW Adm - Applied Benefits	3,138	7,500	7,200	8,400
119F	PW Mtc - Applied Benefits	63,839	77,100	70,000	73,600
119M	PLN Adm - Applied Benefits	3,982	9,700	9,300	5,900
119P	CM - PT Applied Benefits	1,342	900	2,700	-
119T	PW Mtc - PT Applied Benefits	1,609	1,400	1,100	1,300
	Total Salaries and Benefits	273,168	300,700	279,500	295,100
2200	Supplies	8,215	21,000	10,500	15,000
3400	Telephone	-	600	-	-
4210	Travel and Meetings	963	-	-	-
4400	Contractual Services	386,098	287,000	425,300	422,000
4630	Liability Insurance	-	24,500	24,500	27,000
4900	Intergovernmental Charges	-	9,000	9,000	9,000
9100	Overhead	136,584	150,400	139,800	147,600
9300	Equipment Usage/Streets	900	900	900	900
9500	Duplication Charges	24	2,500	-	-
	Total Maintenance and Operations	532,783	495,900	610,000	621,500
HM00	Transfer from Waste Management	(805,951)	(796,600)	(889,500)	(916,600)
	Total Applied Revenues	(805,951)	(796,600)	(889,500)	(916,600)
	- Activity Total -	\$ -	\$ -	\$ -	\$ -

\* Additional detail on following page(s)

**Waste Management (4360) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Recycling Information/Promotion	\$ 10,000	\$ 5,000
Supplies - Miscellaneous	5,000	4,000
Streets	5,000	5,000
Christmas Tree Mailing	<u>1,000</u>	<u>1,000</u>
	\$ 21,000	\$ 15,000

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Streets - Annual Contract	\$ 115,000	\$ 190,000
Streets - Composting/Dump Fees	106,000	181,000
Sweeping - Parking Lots	50,000	35,000
Waste Management Consultant Services	10,000	10,000
Catch Basin Repair/Replacement	<u>6,000</u>	<u>6,000</u>
	\$ 287,000	\$ 422,000



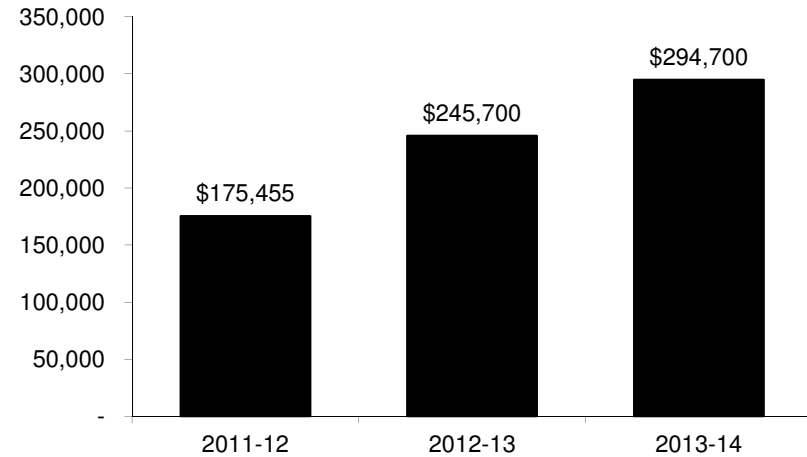
# COMMUNITY PROMOTION (4600)

The Community Promotion activity provides a positive public relations program for the City by promoting and supporting special activities and events, celebrations, and local civic and community groups.

## ACTIVITY SUMMARY

		Actual	Final Est.	Council Approved
		FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$	119,298	174,400	173,500
Maintenance and Operations		137,424	93,500	149,400
Applied Revenues		<u>(81,267)</u>	<u>(22,200)</u>	<u>(28,200)</u>
Activity Total	\$	<u>175,455</u>	<u>245,700</u>	<u>294,700</u>

## FISCAL YEAR COMPARISONS



## Community Promotion (4600)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111B	CM - Regular Salaries	\$ 36,124	\$ 38,300	\$ 38,300	\$ 39,200
111F	PW Mtc - Regular Salaries	9,279	33,200	23,200	33,600
114F	PW Mtc - OT Pay	21,021	-	29,000	-
114T	PW Mtc - PT OT Pay	2,140	-	1,000	-
115T	PW Mtc - PT Salaries	533	6,300	2,000	5,600
115U	CS Rec - PT Salaries	92	-	200	-
115Y	PLN Home - PT Salaries	2	-	-	-
119B	CM - Applied Benefits	39,484	49,300	49,300	50,400
119F	PW Mtc - Applied Benefits	10,590	44,600	31,200	44,400
119T	PW Mtc - PT Applied Benefits	28	300	100	300
119U	CS Rec - PT Applied Benefits	5	-	100	-
	Total Salaries and Benefits	119,298	172,000	174,400	173,500
2200	Supplies	22,349	13,500	12,500	10,500
3400	Telephone	37	-	100	-
4100	Advertising	300	5,500	5,500	7,500
4210	Travel and Meetings	769	1,500	1,500	1,500
4220	Memberships	12,425	12,500	12,500	14,300
4400	Contractual Services	101,482	47,100	61,400	105,100
6100	Contributions - Awards/Scholarships	-	-	-	10,500
9500	Duplication Charges	62	1,000	-	-
	Total Maintenance and Operations	137,424	81,100	93,500	149,400
CB00	Property Owner Contributions	(1,000)	-	-	-
CE00	Memorial Scholarship Fund Contribution	-	-	-	(6,000)
CF00	Private Enterprise Contribution	(4,800)	(7,200)	(7,200)	(7,200)
HH00	Transfer from CDC Project Fund	(46,667)	-	-	-
HK00	Transfer from Housing Set Aside	(17,500)	-	-	-
HM00	Transfer from Waste Management Fund	(11,300)	(15,000)	(15,000)	(15,000)
	Total Applied Revenues	(81,267)	(22,200)	(22,200)	(28,200)
	<b>- Activity Total -</b>	<b>\$ 175,455</b>	<b>\$ 230,900</b>	<b>\$ 245,700</b>	<b>\$ 294,700</b>

\* Additional detail on following page(s)



### Community Promotion (4600) - Account Number Detail

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Youth Citizenship Awards	\$ 4,500	\$ -
Memorial Scholarship Program Supplies	-	1,500
Miscellaneous	1,500	1,500
Christmas Tree/Holiday Decorations	1,200	1,200
City Promotional Items	1,000	1,000
Frames/Commendations	1,000	1,000
Street Flags	900	900
Holiday Décor Awards	600	600
Award Application Fees	500	500
Coffee/Sugar/Cream	500	500
Conference Room Supplies	500	500
Office Supplies	500	500
Tile Plaques	500	500
A/V Supplies	300	300
	<u>\$ 13,500</u>	<u>\$ 10,500</u>

<b><u>Acct #4100</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Chamber Directory/Map	\$ 4,000	\$ 4,000
Public Outreach	-	2,000
Advertising - Miscellaneous	<u>1,500</u>	<u>1,500</u>
	<u>\$ 5,500</u>	<u>\$ 7,500</u>

<b><u>Acct #4220</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
League of California Cities	\$ 6,500	\$ 6,500
California Contract Cities Association	2,800	2,800
National League of Cities	1,300	1,500
League of California Cities - L.A. County Division	-	1,300
Independent Cities Association	1,500	800
Music Licensing - BMI	-	600
Music Licensing - ASCAP	-	400
California Assoc. of Public Information Officers	200	200
SCAN NATOA	<u>200</u>	<u>200</u>
	<u>\$ 12,500</u>	<u>\$ 14,300</u>

**Community Promotion (4600) - Account Number Detail continued**

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Ballot Measure Informational Outreach	\$ -	\$ 25,000
Quarterly Activities Brochure Printing	-	14,000
Quarterly Activities Brochure Design	-	14,000
Newsletter Printing	9,300	10,000
Art Services - Newsletter	6,000	10,000
Postage - Newsletter	8,000	8,300
Public Meetings & Events	6,000	6,000
Citizen of the Year Luncheon	4,000	4,000
Photography	4,000	4,000
Printing - Miscellaneous	3,000	3,000
Professional Services - Miscellaneous	2,000	2,000
Postage	2,000	2,000
Signs/Posters/Art	1,500	1,500
Equipment Rental	1,000	1,000
Dry Cleaning Services (Table Cloths & Linen)	300	300
	<u>\$ 47,100</u>	<u>\$ 105,100</u>

<b><u>Acct #6100</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Youth Citizenship Awards	\$ -	\$ 4,500
Memorial Scholarship - Mora	-	2,000
Memorial Scholarship - Sandoval	-	2,000
Memorial Scholarship - Sharp	-	2,000
	<u>\$ -</u>	<u>\$ 10,500</u>

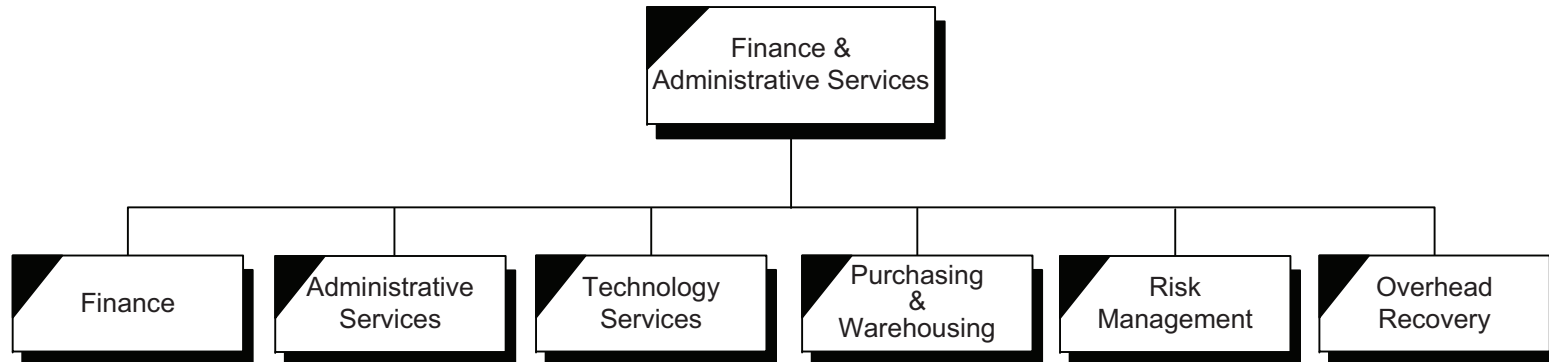


# FINANCE AND ADMINISTRATIVE SERVICES



The Finance and Administrative Services Department coordinates the day-to-day financial transactions of the City and is responsible for all accounting, cashiering, financial planning and reporting, investment, purchasing, risk management, and information technology activities of the City. The department administers various internal operations such as budgeting and overhead recovery. The department also processes the City's business licenses and all daily incoming and outgoing mail.

Below is a chart showing the department's activities. More detailed information is available on the following pages:



# Finance and Administrative Services



## FY 2013-14 Approved Budget Department Summary

Activity		Actual	Mid-Year	Final	Council
		FY 2011-12	Budget FY 2012-13	Estimate FY 2012-13	Approved FY 2013-14
Number	Name				
2300	Finance	\$ 850,641	\$ 1,189,600	\$ 1,189,900	\$ 1,228,500
2610	Administrative Services	221,601	280,200	268,200	278,100
2620	Technology Services	460,160	406,700	606,700	677,600
2640	Purchasing & Warehousing	183,293	235,100	233,700	253,200
2650	Risk Management	691,096	673,300	658,900	855,000
2800	Overhead Recovery	(3,436,008)	(2,353,200)	(2,251,800)	(2,588,900)
Department Totals		\$ (1,029,216)	\$ 431,700	\$ 705,600	\$ 703,500

# Finance and Administrative Services



FY 2013-14 Position Summary					
	Original FY 2012-13	Revised FY 2012-13	Change + or (-)	Approved FY 2013-14	Change + or (-)
Full-Time Positions					
Account Clerk II	1	1	-	2	1
Account Clerk III	2	2	-	2	-
Accountant	2	2	-	2	-
Administrative Clerk II	1	1	-	1	-
Assistant Director of Finance & Administrative Services	1	1	-	1	-
Business License Clerk	1	1	-	-	(1)
Computer Specialist III	2	2	-	2	-
Director of Finance & Admin. Services / Assistant City Manager	1	1	-	1	-
Director of Purchasing Services	1	1	-	1	-
Director of Technology Services	1	1	-	1	-
Management Assistant I *	0.75	0.20	(0.55)	0.20	-
Program Assistant *	0.65	0.65	-	0.65	-
Total Number of Full-Time Positions	14.40	13.85	(0.55)	13.85	-
<u>Part-Time Benefitted Positions</u>					
None					
<u>Part-Time Non-Benefitted Hours</u>					
Total Number of Hours	8,200	9,200	1,000	9,780	580
* Positions are shared with General Government Department					

[illegible][illegible][illegible][illegible][illegible]

Council  
Approved

Period	Number of Employees
2011-12	\$850,641
2012-13	\$1,189,900
2013-14	\$1,228,500

[illegible]

Finance (2300)					
Activity Detail					
Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111B	CM - Regular Salaries	\$ 7,972	\$ -	\$ -	\$ 10,600
111D	FA - Regular Salaries	203,221	370,800	370,800	371,300
114D	FA - OT Pay	16,771	-	20,000	20,000
114R	FA - PT OT Pay	933	-	-	-
115R	FA - PT Salaries	17,556	19,200	22,000	28,400
115U	CS Rec - PT Salaries	2,465	-	5,700	-
119B	CM - Applied Benefits	8,683	-	-	13,600
119D	FA - Applied Benefits	190,291	426,000	426,000	447,800
119R	FA - PT Applied Benefits	953	1,000	1,200	1,500
119U	CS Rec - PT Applied Benefits	158	-	400	-
	Total Salaries and Benefits	449,001	817,000	846,100	893,200
2200	Supplies	15,615	15,500	15,500	15,500
3400	Telephone	891	900	900	900
4210	Travel and Meetings	3,957	5,500	4,000	4,000
4220	Memberships	653	1,500	1,500	1,500
4250	Training	33	1,500	4,500	4,500
4400	Contractual Services	202,313	190,500	215,000	203,000
4900	Intergovernmental Charges	352,684	318,900	265,400	268,900
9500	Duplication Charges	-	3,300	-	-
	Total Maintenance and Operations	576,147	537,600	506,800	498,300
BH00	Miscellaneous Fees	(174,507)	(160,000)	(163,000)	(163,000)
HCDB	Transfer from CDBG	-	(5,000)	-	-
	Total Applied Revenues	(174,507)	(165,000)	(163,000)	(163,000)
	- Activity Total -	\$ 850,641	\$ 1,189,600	\$ 1,189,900	\$ 1,228,500

\* Additional detail on following page(s)



**Finance (2300) - Account Number Detail**

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Sales Tax Audit Commission	\$ 100,000	\$ 100,000
Project Management	25,000	25,000
UUT Monitoring Services	15,000	15,000
UUT Legal Services	15,000	15,000
Banking Services	12,000	12,000
Actuarial Services	-	7,500
Cost Recovery Services	7,500	7,500
Sales Tax Information Service	7,500	7,500
Tax Services	-	5,000
Equipment Maintenance	4,500	4,500
Document Destruction	3,000	3,000
Printing - CAFR and Budget	1,000	1,000
	<u>\$ 190,500</u>	<u>\$ 203,000</u>

<b><u>Acct #4900</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Sales Tax Administration	\$ 235,000	\$ 235,000
Property Tax Administration	80,000	30,000
LA County Assessment Service	3,600	3,600
Filing Fees/Audit Confirms	300	300
	<u>\$ 318,900</u>	<u>\$ 268,900</u>

<b><u>Acct #BH00</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
BOTC Processing Fee	\$ (124,000)	\$ (124,000)
Refuse Collection Charge	(33,000)	(36,000)
Returned Check Processing Fee	(3,000)	(3,000)
	<u>\$ (160,000)</u>	<u>\$ (163,000)</u>



[illegible]

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

A horizontal sequence of 20 identical black triangles, each pointing towards the right.

			Council
		Actual	Final Est.
		FY 2011-12	FY 2012-13
			Approved
			FY 2013-14
Salaries and Benefits	\$	117,645	121,400
Maintenance and Operations		105,108	148,300
Applied Revenues		(1,152)	(1,500)
Activity Total	\$	221,601	268,200
			278,100

Fiscal Year	Number of Employees
2011-12	\$221,601
2012-13	\$268,200
2013-14	\$278,100

## Administrative Services (2610)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111B	CM - Regular Salaries	\$ 25,675	\$ 24,800	\$ 24,500	\$ 25,400
111D	FA - Regular Salaries	30,324	16,100	16,100	16,500
115R	FA - PT Salaries	4,505	30,800	31,000	28,700
115U	CS Rec - PT Salaries	336	-	-	-
119B	CM - Applied Benefits	28,078	31,900	30,600	32,600
119D	FA - Applied Benefits	28,337	18,500	18,000	19,900
119R	FA - PT Applied Benefits	232	1,600	1,200	1,500
119U	CS Rec - PT Applied Benefits	157	-	-	-
	Total Salaries and Benefits	117,645	123,700	121,400	124,600
2200	Supplies	2,677	3,000	2,800	3,000
3400	Telephone	46,867	54,000	47,000	50,000
4400	Contractual Services	55,565	100,700	98,500	101,700
	Total Maintenance and Operations	105,108	157,700	148,300	154,700
AG00	Regulatory Permits	(860)	(1,000)	(1,100)	(1,000)
BH00	Miscellaneous Fees	(292)	(200)	(400)	(200)
	Total Applied Revenues	(1,152)	(1,200)	(1,500)	(1,200)
	<b>- Activity Total -</b>	<b>\$ 221,601</b>	<b>\$ 280,200</b>	<b>\$ 268,200</b>	<b>\$ 278,100</b>

\*

\* Additional detail on following page(s)

# **Administrative Services (2610) - Account Number Detail**

<b>Acct #4400</b>	<b>FY 2012-13</b>	<b>FY 2013-14</b>
Telephone - Software Upgrades	\$ 25,000	\$ 25,000
Telephone - Maintenance	20,000	20,000
Telephone - Move/Add/Change Orders	5,000	5,000
Telephone - "On Hold" Recorded Messages	1,600	1,800
Telephony Manager Support (Avotus)	1,200	1,200
Telephone - Fax Maintenance	200	200
Telephone - Avaya Nortel Support	-	600
Postage	40,000	40,000
Postage Machine Maintenance	2,400	2,700
Postage Due Account	2,000	2,000
Annual Cost of P.O. Box	1,200	1,200
Postage Meter Rental	1,100	1,100
Perforator Maintenance	400	400
Postage Machine Security Device Maintenance	200	-
Postage Permits	200	200
Postage Scale Service	200	300
	<u>\$ 100,700</u>	<u>\$ 101,700</u>



# Technology Services (2620)

The Technology Services activity oversees the City's overall computer systems. This includes network systems, electronic security, web site, document imaging, audio/visual, an array of data connections and the City's Enterprise Resource Planning applications. Technology Services is also responsible for ensuring the integrity of the hardware, security on the network and the safety of the City's electronic records.

The activity oversees the Citywide standardized PC hardware and applications. This fiscal year there are plans in place to migrate the city's desktop units running Windows XP and Office 2003 to Windows 7 and Office 2013.

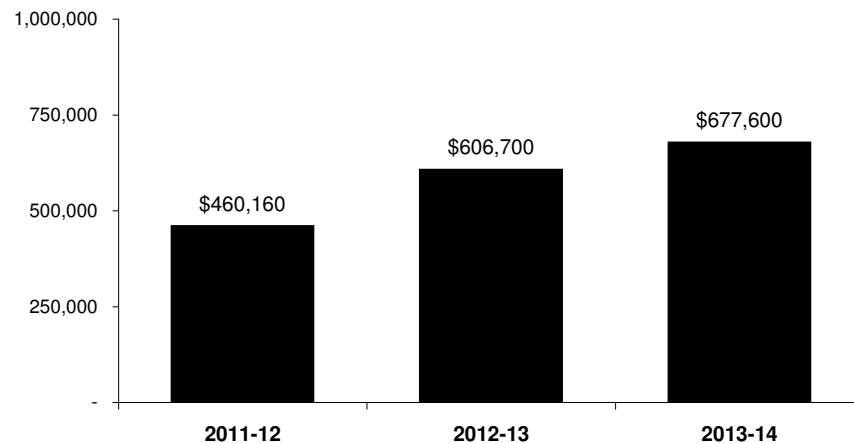
One of the core functions of Technology Services is to program and maintain the City's customized Enterprise Resource Planning applications such as: payroll, general ledger, water utility billing, child care billing, fixed assets, business license, and accounts payable & receivable systems. City Hall houses the City's email system, web site, file and print servers, and the mini-computer system that runs the Enterprise Resource Planning applications.

The activity manages the T-1 data communication and fiber optic lines connecting the City's facilities. The City campus which consists of City Hall, Town Center Hall, Library, Clarke Estate and the Aquatic Center is connected by fiber optic connections. The technology staff manages a Wide Area Network connecting nine remote sites utilizing T-1 circuits with plans in Fiscal Year 2013/14 to upgrade the connectivity for the remote sites.

## Activity Summary

	Actual FY 2011-12	Final Est. FY 2012-13	Council Approved FY 2013-14
Salaries and Benefits	\$ 449,092	475,900	520,000
Maintenance and Operations	299,780	289,500	315,600
Applied Revenues	(288,713)	(158,700)	(158,000)
Activity Total	<u>\$ 460,160</u>	<u>606,700</u>	<u>677,600</u>

## Fiscal Year Comparisons



Technology Services (2620)					
Activity Detail					
Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111D	FA - Regular Salaries	\$ 228,922	\$ 223,500	\$ 211,200	\$ 229,000
114D	FA - OT Pay	1,844	2,000	2,000	2,000
115R	FA - PT Salaries	-	7,400	-	-
115V	CS Lib - PT Salaries	-	-	7,000	7,800
116D	FA - Standby Pay	4,629	4,600	4,600	4,600
119D	FA - Applied Benefits	213,698	256,700	250,700	276,200
119R	FA - PT Applied Benefits	-	400	-	-
119V	CS Lib - PT Applied Benefits	-	-	400	400
	Total Salaries and Benefits	449,092	494,600	475,900	520,000
2200	Supplies	25,755	15,000	15,000	15,000
3400	Telephone	135,171	131,900	129,000	132,800
4210	Travel and Meetings	56	1,000	600	1,000
4220	Memberships	240	500	300	500
4250	Training	2,110	5,000	5,000	5,000
4400	Contractual Services	127,290	132,100	130,000	151,700
9300	Equipment Usage	9,600	9,600	9,600	9,600
9500	Duplication Charges	(442)	-	-	-
	Total Maintenance and Operations	299,780	295,100	289,500	315,600
BH00	Miscellaneous Fees	(3,327)	-	-	-
BI00	Water Billing Charge	(145,000)	(158,000)	(158,000)	(158,000)
BJ00	Computer Services	(140,000)	(225,000)	-	-
GA00	Sale of Property	(386)	-	(700)	-
	Total Applied Revenues	(288,713)	(383,000)	(158,700)	(158,000)
	<b>- Activity Total -</b>	<b>\$ 460,160</b>	<b>\$ 406,700</b>	<b>\$ 606,700</b>	<b>\$ 677,600</b>

\* Additional detail on following page(s)



## Technology Services (2620) - Account Number Detail

<b>Acct #3400</b>	<b>FY 2012-13</b>	<b>FY 2013-14</b>
Data Circuit Maintenance Contract	\$ 90,300	\$ 90,300
Internet Circuit Maintenance Contract	33,100	34,000
Mobile Data Circuit Maintenance Contract	500	500
Miscellaneous	8,000	8,000
	<b>\$ 131,900</b>	<b>\$ 132,800</b>

<b>Acct #4400</b>	<b>FY 2012-13</b>	<b>FY 2013-14</b>
<b>Hardware Maintenance Contracts</b>		
Uptime - N-Class - Finance & Payroll	\$ 10,500	\$ 10,500
HP - Servers - Email, Q Drive, Domain Controllers, etc	3,300	3,300
HP - Printers - Backup Water Billing Printer	1,500	-
HP - RX5670 - Database Server	10,000	10,000
HP - Tape Drives - LTO3 External	300	300
HP - 42" Scanner	2,300	-
HP - 42" Plotter	2,200	-
Ricoh Water Billing Printer	-	2,600
<b>Software Maintenance Contracts</b>		
MiniSoft - Terminal Emulation Software	1,300	1,300
MiniSoft - Data Connectivity Software	1,300	1,300
Adager - HP Database Utility	1,700	1,900
Superdex - HP Database Utility	3,100	3,100
Laserfiche - Document Management System	11,700	12,900
Sybase Powerbuilder Programming Software	1,700	2,100
Microsoft Technet - Software Developer Network	900	900
<b>WebSite Maintenance Contracts</b>		
Civica Website Annual Maintenance - EXP 08/13	5,100	5,100
Civica CRM Annual Maintenance - EXP 08/13	-	4,900
Civica Intranet Annual Maintenance - EXP 03/13	2,300	-
Civica Mobile App	-	1,000
<b>Disaster Recovery Maintenance Contracts</b>		
IronMountain Tape Backup	3,300	3,300
Symantec Backup Exec Annual Maintenance	2,000	2,000
<b>Geographical Information System Maintenance Contracts</b>		
LARIAC - 2D/3D Photos Layers	7,500	-
TeleAtlas - Map Layer Subscription	4,500	4,500
ESRI - Arcserve	3,200	3,200
AMN - XY Maps	5,000	5,000
<b>Consulting Services</b>		
Programming	30,000	30,000
Network Engineer	4,000	11,500
<b>Anti-Virus/Anti-Spam/Web Filtering Maintenance Contracts</b>		
Symantec - Anti-Virus Subscription	4,500	19,300
Malware Bytes - Anti-Spam Subscription	1,900	1,900
Barracuda Spam Filter 300 - 3 yr Energize Update - EXP 08/13	1,800	1,800
Barracuda Spam Filter 300 - 3 yr Instant Replacement - EXP 08/13	1,200	1,200
<b>Firewall Services Maintenance Contracts</b>		
Palo Alto - Firewall Hardware Annual Subscription - EXP 04/14	-	2,800
<b>Miscellaneous Contracts</b>	4,000	4,000
	<b>\$ 132,100</b>	<b>\$ 151,700</b>



# Purchasing & Warehousing (2640)

This activity is responsible for overseeing the acquisition of goods and storage of that merchandise. It manages the requisition process with all departments for the purchase of goods or services. It is also responsible for maintaining appropriate stock levels for goods used by most City staff at the central warehouse located at the Municipal Services Yard.

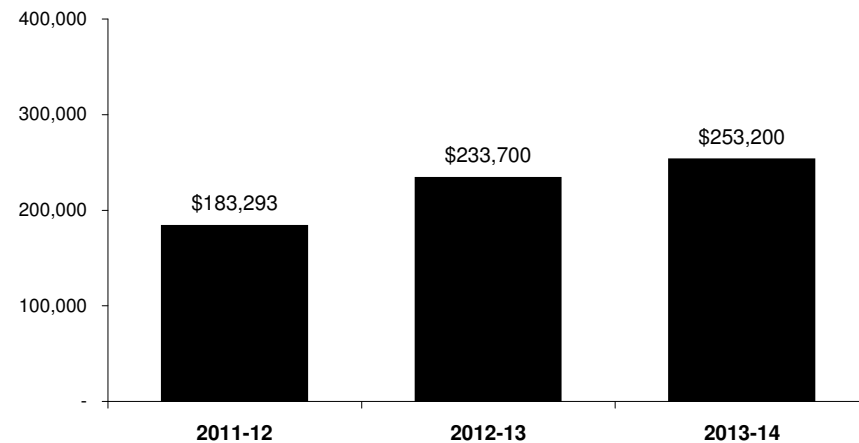
This activity will also provide for the funding of the equipment and services related to duplicating with the personnel component provided by each individual department.

In FY 2012-13, Duplicating (Activity #2630) was merged with the Purchasing & Warehousing activity. Items that were identified in Duplicating have been incorporated into this activity.

## Activity Summary

	Actual FY 2011-12	Final Est. FY 2012-13	Council Approved FY 2013-14
Salaries and Benefits	\$ 141,804	194,300	209,700
Maintenance and Operations	43,729	39,400	43,500
Applied Revenues	(2,240)	-	-
Activity Total	<u>\$ 183,293</u>	<u>233,700</u>	<u>253,200</u>

## Fiscal Year Comparisons



## Purchasing & Warehousing (2640)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111D	FA - Regular Salaries	\$ 65,147	\$ 83,500	\$ 83,500	\$ 85,600
114D	FA - PT Overtime pay	132	5,000	-	-
115Q	PS - PT Salaries	610	-	-	-
115R	FA - PT Salaries	10,691	17,800	15,000	19,900
115U	CS Rec - PT Salaries	562	-	-	-
115W	CS Fam - PT Salaries	1,183	-	-	-
119D	FA - Applied Benefits	60,911	95,900	95,000	103,200
119Q	PW Mtc - Applied Benefits	575	-	-	-
119R	FA - PT Applied Benefits	556	900	800	1,000
119U	CS Rec - PT Applied Benefits	413	-	-	-
119W	CS Fam - PT Applied Benefits	1,025	-	-	-
	Total Salaries and Benefits	141,804	203,100	194,300	209,700
2200	Supplies	16,002	13,500	8,500	10,000
3100	Electricity	4,446	4,800	4,900	4,900
3200	Natural Gas	506	700	500	500
3300	Water	788	1,400	1,200	1,400
4220	Memberships	775	800	800	800
4250	Training	-	500	200	500
4400	Contractual Services	16,048	18,800	16,800	18,900
9300	Equipment Usage	6,500	6,500	6,500	6,500
9500	Duplication Charges	(1,336)	(13,000)	-	-
	Total Maintenance and Operations	43,729	34,000	39,400	43,500
GAOO	Sale of Property	(2,240)	(2,000)	-	-
	Total Applied Revenues	(2,240)	(2,000)	-	-
	<b>- Activity Total -</b>	<b>\$ 183,293</b>	<b>\$ 235,100</b>	<b>\$ 233,700</b>	<b>\$ 253,200</b>

\* Additional detail on following page(s)

**Purchasing/Warehousing (2640) - Account Number Detail**

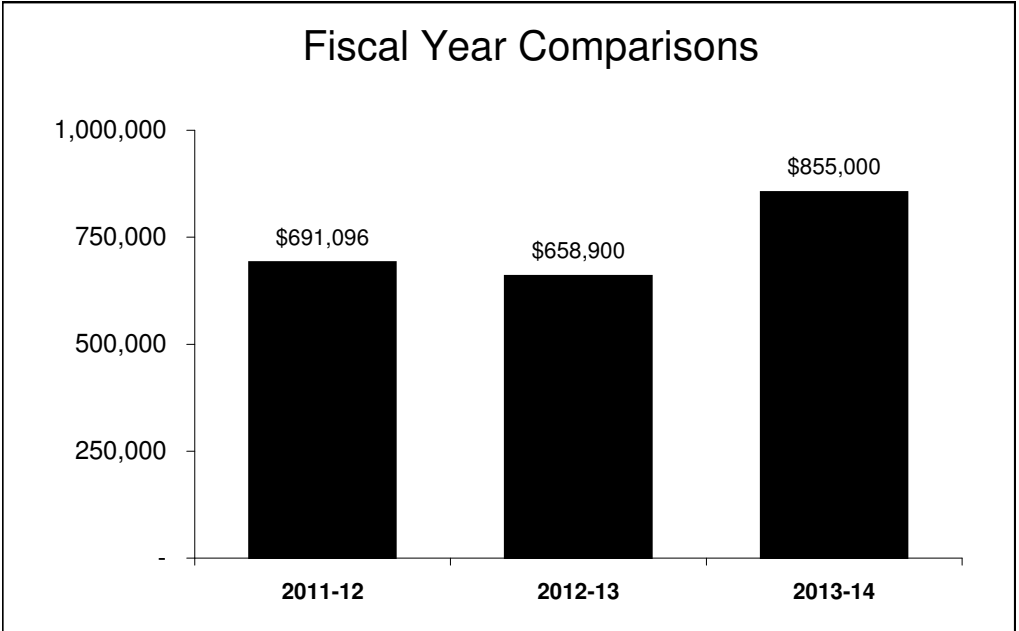
<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
High Speed Duplicator Maintenance	\$ 10,000	\$ 10,000
Small Copier Maintenance	2,500	1,500
Laminator Maintenance	2,400	2,500
Fire Alarm Monitoring	1,200	1,200
Door/Docklift Repairs	900	-
Miscellaneous Repairs	800	1,700
Security Mgmt System Software Support	-	1,000
MP 2000 Electrical Punch Maintenance	500	500
Fire Alarm Testing	500	500
	<u>\$ 18,800</u>	<u>\$ 18,900</u>



# Risk Management (2650)

The Risk Management activity is responsible for the City's property and liability insurance programs. It includes monitoring internal and external activities that may affect the City's risk exposure.

Activity Summary			
			Council
	Actual	Final Est.	Approved
	FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$ 65,299	100,700	121,300
Maintenance and Operations	684,180	661,100	733,700
Applied Revenues	(58,383)	(102,900)	-
Activity Total	<u>\$ 691,096</u>	<u>658,900</u>	<u>855,000</u>



Risk Management (2650)					
Activity Detail					
Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111B	CM - Regular Salaries	\$ 22,776	\$ 20,100	\$ 20,100	\$ 20,700
111D	FA - Regular Salaries	5,937	19,400	19,400	27,600
111E	PW Adm - Regular Salaries	2,744	5,300	5,300	4,900
115S	PW Adm - PT Salaries	-	-	-	500
115U	CS Rec - PT Salaries	674	-	-	-
119B	CM - Applied Benefits	24,924	26,000	26,000	26,600
119D	FA - Applied Benefits	5,558	22,300	22,300	33,300
119E	PW Adm - Applied Benefits	2,651	7,600	7,600	7,300
119S	PW Adm - PT Applied Benefits	-	-	-	400
119U	CS Rec - PT Applied Benefits	35	-	-	-
	Total Salaries and Benefits	65,299	100,700	100,700	121,300
4400	Contractual Services	6,840	31,800	7,500	37,500
4610	Crime Insurance/Bonds	5,553	5,600	5,600	5,600
4620	Property Insurance	47,652	49,000	49,000	51,500
4625	Earthquake Insurance	170,820	171,000	171,000	179,600
4630	Liability Insurance	453,215	417,100	428,000	459,500
4640	Uninsured Losses	100	1,000	-	-
	Total Maintenance and Operations	684,180	675,500	661,100	733,700
GX00	Rolling Retro Refund	(58,383)	(102,900)	(102,900)	-
	Total Applied Revenues	(58,383)	(102,900)	(102,900)	-
	<b>- Activity Total -</b>	<b>\$ 691,096</b>	<b>\$ 673,300</b>	<b>\$ 658,900</b>	<b>\$ 855,000</b>

\* Additional detail on following page(s)



**Risk Management (2650) - Account Number Detail**

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
ADA Transition Plan	\$ 25,000	\$ 25,000
MSDS Safety Data	6,800	7,500
Safety Committee Contingency	-	5,000
	<u>\$ 31,800</u>	<u>\$ 37,500</u>

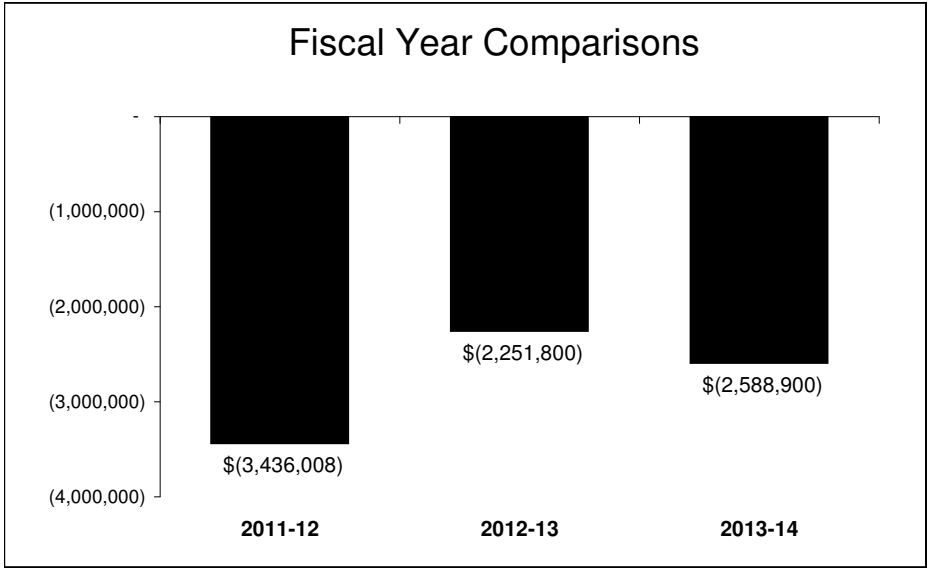
<b><u>Acct #4630</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
JPIA Contribution	\$ 406,200	\$ 448,300
Environmental Insurance	9,600	10,300
Travel and Accident Insurance	800	900
Notary	500	-
	<u>\$ 417,100</u>	<u>\$ 459,500</u>



# Overhead Recovery (2800)

The Overhead Recovery activity formally illustrates and recoups for the City's General Fund the operating costs incurred by the City on behalf of the Water Utility Fund, Waste Management services, the Successor Agency, Capital Improvement Projects, and other activities.

Activity Summary			
	Actual	Final Est.	Council Approved
	FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$ -	-	-
Maintenance and Operations	-	-	-
Applied Revenues	(3,436,008)	(2,251,800)	(2,588,900)
Activity Total	<u>\$ (3,436,008)</u>	<u>(2,251,800)</u>	<u>(2,588,900)</u>



Overhead Recovery (2800)					
Activity Detail					
Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
9100	Overhead	\$ (3,436,008)	\$ (2,353,200)	\$ (2,251,800)	\$ (2,588,900)
	- Activity Total -	\$ (3,436,008)	\$ (2,353,200)	\$ (2,251,800)	\$ (2,588,900)

\*

\* Additional detail on following page(s)

**Overhead Recovery (2800) - Account Number Detail**

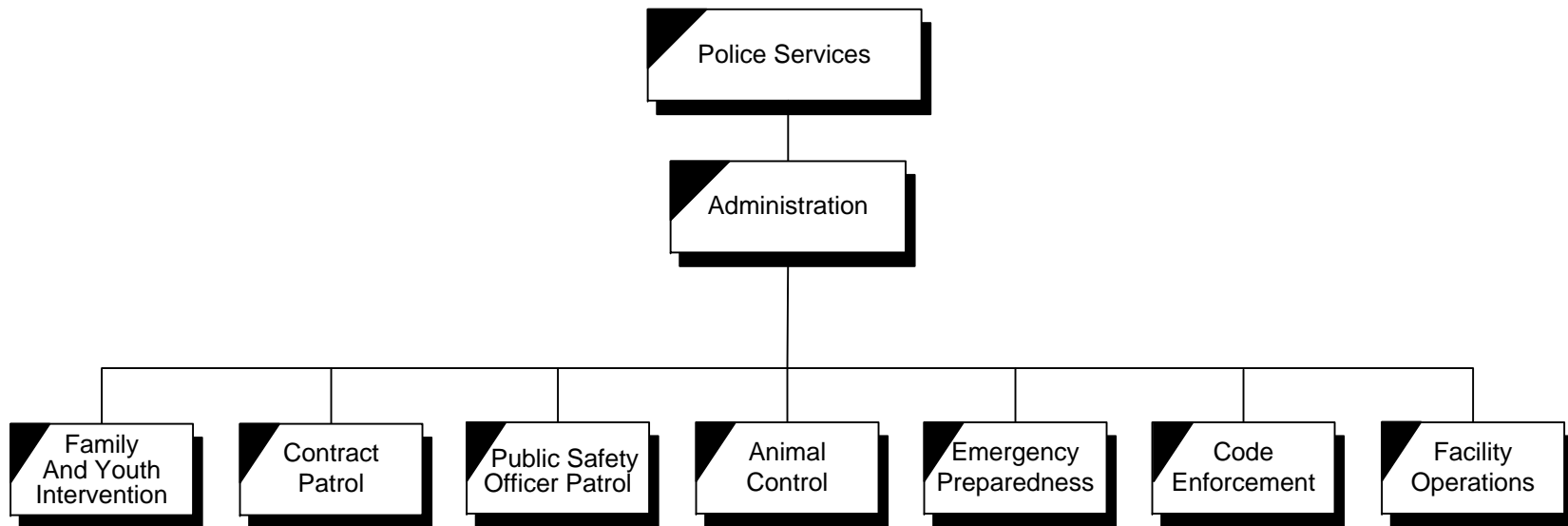
<b><u>Acct #9100</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Water Utility	\$ 1,009,800	\$ 1,099,900
Other (3260,4345,5500)	1,018,800	1,075,700
Waste Management	150,400	147,600
Capital Improvement Projects (CIPs)	174,200	168,700
Successor Agency	-	97,000
	<u>\$ 2,353,200</u>	<u>\$ 2,588,900</u>

# POLICE SERVICES

The Department of Police Services provides residents and businesses of Santa Fe Springs with services for the protection of life and property. It includes coordination, liaison, and monitoring of services provided by the City of Whittier Police Department, Los Angeles County Probation Department, Los Angeles County District Attorney's Office, City Prosecutor and the Southeast Area Animal Control Authority. These organizations provide general law enforcement services and animal control. Supplemental law enforcement services are provided through the City's Public Safety Officer (PSO) Program, and operation of the City's Police Services Center.

Police Services is also responsible for the enforcement of local parking controls, code enforcement, administration of the City's regulatory permits for live entertainment, recycling businesses, taxicabs, secondhand dealers, and the sale of alcohol. The Family and Youth Intervention Program (FYIP) is also a service to the community through the Department of Police Services.

The Department of Police Services and the City's Department of Fire-Rescue administer the City's Civil Defense/Emergency Plan and provide on-going training to emergency personnel, staff and volunteers. Below is a chart showing the department's activities. More detailed information is available on the following pages:



# POLICE SERVICES



FY 2013-14 Approved Budget Department Summary					
Activity		Actual	Mid-Year	Final	Council
Number	Name	FY 2011-12	Budget FY 2012-13	Estimate FY 2012-13	Approved FY 2013-14
3110	Police Administration	\$ 510,285	\$ 440,000	\$ 430,000	\$ 431,300
3120	Family and Youth Intervention Program	254,048	257,500	294,600	385,400
3130	Contract Patrol	7,148,441	7,379,000	7,376,000	7,484,500
3135	Public Safety Officer Patrol	449,940	445,700	422,400	466,400
3150	Animal Control	39,899	58,400	49,400	55,600
3180	Emergency Preparedness	45,981	68,500	56,500	103,400
3185	Code Enforcement	83,668	149,600	149,600	157,300
3190	Facility Operations	160,044	164,900	204,100	180,600
Department Total		\$ 8,692,305	\$ 8,963,600	\$ 8,982,600	\$ 9,264,500

# Police Services



FY 2013-14 Position Summary					
Full-Time Positions	Original FY 2012-13	Revised FY 2012-13	Change + or (-)	Approved FY 2013-14	Change + or (-)
Administrative Clerk II	1	1	-	1	-
Code Enforcement Inspector I	1	1	-	1	-
Director of Police Services	1	1	-	1	-
Management Assistant I	1	1	-	1	-
Program Coordinator - Intervention	1	2	1	2	-
Public Safety Officer - Field	4	4	-	4	-
Lead Public Safety Officer (LPSO)	1	1	-	1	-
Youth Intervention Case Worker	1	1	-	1	-
Total Number of Full-Time Positions	11	12	1	12	-
<u>Part-Time Benefitted Positions</u>					
None.	-	-	-	-	-
Total Number of Part-Time Benefitted Positions	-	-	-	-	-
<u>Part-Time Non-Benefitted Hours</u>					
Total Number of Hours	4,680	4,680	-	11,960	7,280



[illegible]

---

---

---

---

---

---

---

---

[illegible][illegible]

			Council
	Actual	Final Est.	Approved
	FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$ 486,965	365,400	384,700
Maintenance and Operations	70,307	102,100	75,800
Applied Revenues	(46,987)	(37,500)	(29,200)
Activity Total	\$ 510,285	430,000	431,300

Fiscal Year	Number of Employees
2011-12	\$510,285
2012-13	\$430,000
2013-14	\$431,300

## Police Administration (3110)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111C	PS Adm - Regular Salaries	\$ 211,735	\$ 161,700	\$ 161,700	\$ 170,400
115Q	PS Adm - PT Salaries	54,417	26,300	26,300	21,800
119C	PS Adm - Applied Benefits	209,782	176,000	176,000	191,400
119Q	PS Adm - PT Applied Benefits	11,031	1,400	1,400	1,100
	Total Salaries and Benefits	486,965	365,400	365,400	384,700
2200	Supplies	16,960	17,500	17,500	17,500
3400	Telephone	21,718	25,000	20,000	20,000
4220	Memberships	-	1,000	1,000	1,000
4250	Training	-	-	1,000	1,000
4400	Contractual Services	14,886	16,100	16,100	16,100
6100	Contributions	1,150	31,000	31,000	5,200
9300	Equipment Usage	15,000	15,000	15,000	15,000
9500	Duplication Charges	592	500	-	-
	Total Maintenance and Operations	70,307	106,100	102,100	75,800
AG00	Regulatory Permits	(35,819)	(20,000)	(26,000)	(17,700)
AZ00	Entertainment Services Fees	(6,324)	(6,700)	(6,700)	(6,700)
BH00	Miscellaneous Fees	(4,844)	(4,800)	(4,800)	(4,800)
	Total Applied Revenues	(46,987)	(31,500)	(37,500)	(29,200)
	<b>- Activity Total -</b>	<b>\$ 510,285</b>	<b>\$ 440,000</b>	<b>\$ 430,000</b>	<b>\$ 431,300</b>

\* Additional detail on following page(s)

**Police Administration (3110) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Office/Administration Supplies	\$ 11,000	\$ 11,000
Computer Equipment	3,500	3,500
Miscellaneous Safety Equipment	3,000	3,000
	<u>\$ 17,500</u>	<u>\$ 17,500</u>

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Copier Lease	\$ 8,100	\$ 8,100
Vehicle Cleaning	3,000	3,000
Copier/Fax Maintenance	2,000	2,000
Document Maintenance	2,000	2,000
Printing	1,000	1,000
	<u>\$ 16,100</u>	<u>\$ 16,100</u>

<b><u>Acct #6100</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Crossing Guard Contribution	\$ 30,000	\$ -
Miscellaneous Contributions	1,000	5,200
	<u>\$ 31,000</u>	<u>\$ 5,200</u>



# FAMILY AND YOUTH INTERVENTION PROGRAM (3120)

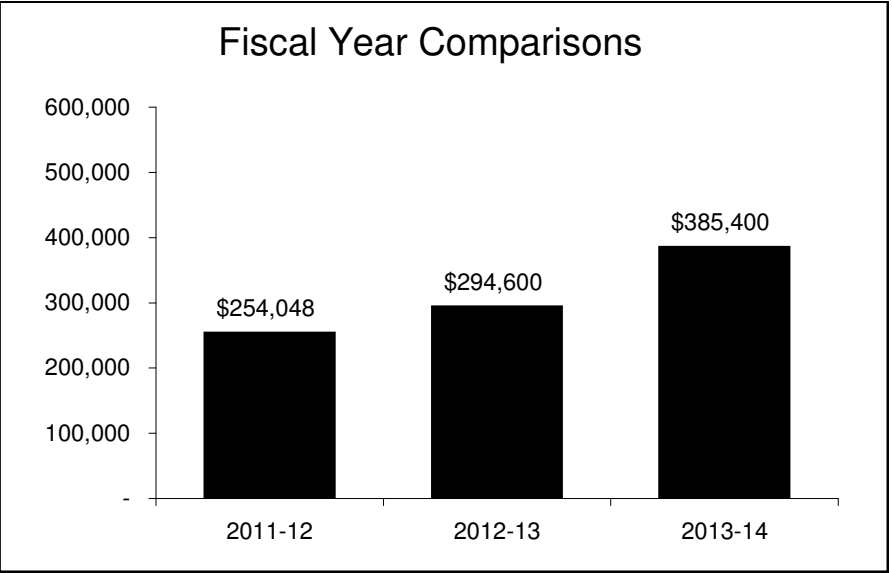


The Family and Youth Intervention Program (FYIP) is a City of Santa Fe Springs service to the community through the Department of Police Services. Its mission is to positively engage youths, between the ages of seven and seventeen years old who are exhibiting “high-risk” behaviors, in a multidisciplinary intervention strategy that infuses the critical attributes or “assets” needed to thrive as young adults.

These assets are about positive values and identities, social competencies, and commitment to learning. Social attributes identify important roles that families, schools, congregations, neighborhoods, and youth organizations can play in promoting healthy development. The Family & Youth Intervention Program will assist young people to develop thoughtful and positive choices and, in turn, be better prepared for situations in life that challenge their decisions and choices.

This activity also coordinates outreach programs such as Red Ribbon Week for anti-drug awareness, Every 15 Minutes, which combats teen drinking and driving, and Diversity Summit educating and promoting competence among students through speakers, workshops, and cultural programs.

Activity Summary			
		Council	
		Actual	Final Est.
		FY 2011-12	FY 2012-13
			Approved
			FY 2013-14
Salaries and Benefits	\$	231,036	254,700
Maintenance and Operations		45,071	63,200
Applied Revenues		(22,059)	(23,300)
Activity Total	\$	254,048	294,600
			385,400



## Family and Youth Intervention Program (3120)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111C	PS Adm - Regular Salaries	\$ 109,937	\$ 101,400	\$ 122,100	\$ 158,500
115U	CS Rec - PT Salaries	333	-	-	-
115Q	PS Adm - PT Salaries	11,118	-	-	-
119C	PS Adm - Applied Benefits	108,902	110,400	132,600	178,000
119Q	PS Adm - PT Applied Benefits	728	-	-	-
119U	CS Rec - PT Applied Benefits	17	-	-	-
	Total Salaries and Benefits	231,036	211,800	254,700	336,500
2200	Supplies	23,726	21,300	21,300	21,800
3400	Telephone	2,144	11,600	4,300	11,600
4210	Travel and Meetings	-	500	500	500
4220	Memberships	-	600	600	600
4250	Training	843	1,500	1,500	3,000
4400	Contractual Services	18,096	28,500	34,800	28,400
9500	Duplication Charges	262	1,200	200	-
	Total Maintenance and Operations	45,071	65,200	63,200	65,900
BH00	Miscellaneous Fees	(5,559)	(3,000)	(500)	(500)
CE00	Contributions	(6,500)	(6,500)	(12,800)	(6,500)
EA00	State Grants/Subventions	(10,000)	(10,000)	(10,000)	(10,000)
	Total Applied Revenues	(22,059)	(19,500)	(23,300)	(17,000)
	<b>- Activity Total -</b>	<b>\$ 254,048</b>	<b>\$ 257,500</b>	<b>\$ 294,600</b>	<b>\$ 385,400</b>

\* Additional detail on following page(s)

**Family and Youth Intervention Program (3120) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Program Supplies	\$ 3,100	\$ 3,100
Life Skills Program	2,500	-
Youth Community Service	2,500	2,500
Crime Prevention Materials	2,000	-
Parent Education	2,000	4,000
Red Ribbon Week	2,000	2,000
Youth Education	1,700	4,200
Nutrition	1,500	1,500
Office Supplies	1,500	2,000
Diversity Program	1,000	1,000
Every 15 Minutes Supplies	1,000	1,000
Cesar Chavez Celebration	500	500
	<u>\$ 21,300</u>	<u>\$ 21,800</u>

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Every 15 Minutes	\$ 10,000	\$ 10,000
Diversity Program	6,000	6,000
Transportation (Museum of Tolerance)	5,000	5,000
Cesar Chavez Celebration	4,000	4,000
Red Ribbon Week	2,000	3,000
T-1 Line Router Equipment/Service	1,100	-
Service Track	400	400
	<u>\$ 28,500</u>	<u>\$ 28,400</u>







Contract Patrol (3130)					
Activity Detail					
Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
114F	PW Mtc - OT Pay	\$ 211	\$ -	\$ -	\$ -
	Total Salaries and Benefits	211	-	-	-
2200	Supplies	24,722	27,000	27,000	28,000 *
3400	Telephone	18,032	13,400	13,400	13,400
4400	Contractual Services	64,978	34,200	34,200	42,500 *
4900	Intergovernmental Charges	7,255,285	7,494,100	7,494,100	7,654,200 *
6100	Contributions	8,500	6,000	6,000	6,000
8810	Principal	61,768	62,000	63,400	- *
8820	Interest	3,216	3,300	1,900	- *
9300	Equipment Usage	88,000	88,000	88,000	88,000
	Total Maintenance and Operations	7,524,502	7,728,000	7,728,000	7,832,100
BE00	Citation Processing Fee	(306)	(500)	(200)	-
BH00	Miscellaneous/Alarm Response Fees	(162,758)	(170,000)	(170,000)	(170,000)
BR00	Damage to City Property	(247)	-	-	-
BRES	Restitution/Emergency Response	(8,481)	(5,500)	(4,000)	(4,000)
DJ00	Dept. of Justice Grant	(11,826)	-	-	-
FC00	Fines/Impounds	(25,054)	(23,000)	(15,600)	(15,600)
GA00	Sale of Property	(7,669)	-	(12,200)	(8,000)
HB00	Trans from Public Safety Augmentation Fund	(64,931)	(55,000)	(55,000)	(55,000)
HJ00	Trans from Suppl Law Enf Svc Fund (COPS)	(95,000)	(95,000)	(95,000)	(95,000)
	Total Applied Revenues	(376,272)	(349,000)	(352,000)	(347,600)
	- Activity Total -	\$ 7,148,441	\$ 7,379,000	\$ 7,376,000	\$ 7,484,500

\* Additional detail on following page(s)

**Contract Patrol (3130) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Vehicle Supplies	\$ 11,000	\$ 13,500
Staging Supplies	9,000	11,000
New Decals	7,000	3,500
	<u>\$ 27,000</u>	<u>\$ 28,000</u>

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Equipment Maintenance	\$ 10,000	\$ 11,000
MDC Maintenance	7,500	8,700
Modem Maintenance	5,400	11,500
Dictaphone Machine	4,500	4,500
Copier Lease	2,400	2,400
Copier Service	2,400	2,400
Hazardous Waster Clean-up	2,000	2,000
	<u>\$ 34,200</u>	<u>\$ 42,500</u>

<b><u>Acct #4900</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Sworn Personnel	\$ 6,682,000	\$ 6,817,200
Non-Sworn Personnel	320,400	332,700
Contract Personnel - OT Operations	295,500	301,400
Contract Personnel - Traffic Officer	172,400	178,600
Contract Personnel - Discretionary	23,800	24,300
	<u>\$ 7,494,100</u>	<u>\$ 7,654,200</u>

<b><u>Acct #8810</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Lease Principal - 3rd of 3 years	\$ 62,000	\$ -
	<u>\$ 62,000</u>	<u>\$ -</u>

<b><u>Acct #8820</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Lease Interest - 3rd of 3 years	\$ 3,300	\$ -
	<u>\$ 3,300</u>	<u>\$ -</u>



[illegible]

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

[illegible]

			Council
		Actual	Final Est.
		FY 2011-12	FY 2012-13
			Approved
			FY 2013-14
Salaries and Benefits	\$	594,660	547,400
Maintenance and Operations		64,808	70,500
Applied Revenues		(209,528)	(195,500)
Activity Total	\$	449,940	422,400

Period	Number of Employees
2011-12	\$449,940
2012-13	\$422,400
2013-14	\$466,400

## Public Safety Officer Patrol (3135)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111C	PS Adm - Regular Salaries	268,366	230,300	230,300	236,000
114C	PS Adm - OT Pay	9,569	6,500	20,000	13,000
114Q	PS Adm - PT OT Pay	-	-	500	-
115Q	PS Adm - PT Salaries	33,239	43,700	43,700	145,700
119C	PS Adm - Applied Benefits	265,868	250,600	250,600	265,100
119Q	PS Adm - PT Applied Benefits	17,618	2,300	2,300	7,600
	Total Salaries and Benefits	594,660	533,400	547,400	667,400
2200	Supplies	13,335	14,500	14,500	24,500
3400	Telephone	1,247	-	-	-
4400	Contractual Services	7,526	22,000	22,000	28,700
4900	Intergovt Charges/Radio Frequency Lease	8,700	-	-	-
8810	Principal	-	30,000	-	-
9300	Equipment Usage	34,000	34,000	34,000	34,000
	Total Maintenance and Operations	64,808	100,500	70,500	87,200
BH00	Miscellaneous Fees	(701)	-	(7,300)	-
BW00	Guard Fees	(12,024)	(10,200)	(10,200)	(10,200)
FB00	Fines/Other	(191,802)	(173,000)	(173,000)	(273,000)
HJ00	Trans From Suppl Law Enf Service Fund	(5,000)	(5,000)	(5,000)	(5,000)
	Total Applied Revenues	(209,528)	(188,200)	(195,500)	(288,200)
	<b>- Activity Total -</b>	<b>\$ 449,940</b>	<b>\$ 445,700</b>	<b>\$ 422,400</b>	<b>\$ 466,400</b>

\* Additional detail on following page(s)

**Public Safety Officer Patrol (3135) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Parking Citations	\$ 4,500	\$ 4,500
Uniforms	4,000	9,200
Vehicle Supplies	3,500	3,500
Batteries	1,500	1,500
Safety Vest	1,000	5,800
	<u>\$ 14,500</u>	<u>\$ 24,500</u>

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Radio Frequency Lease	\$ 10,500	\$ 10,500
Active Net	-	200
Radio Maintenance/Replacement	8,000	14,500
Vehicle Signage/Painting	3,500	3,500
	<u>\$ 22,000</u>	<u>\$ 28,700</u>







Animal Control (3150)					
Activity Detail					
Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111C	PS Adm - Regular Salaries	\$ 11,900	\$ 15,000	\$ 15,000	\$ 15,400
119C	PS Adm - Applied Benefits	11,811	16,300	16,300	17,300
	Total Salaries and Benefits	23,711	31,300	31,300	32,700
2200	Supplies	462	1,000	1,000	1,600
4400	Contractual Services	505	-	-	-
4900	Intergovernmental Charges - SEAACA	49,668	56,100	56,100	56,300
	Total Maintenance and Operations	50,636	57,100	57,100	57,900
AD00	Animal Licenses	(34,448)	(30,000)	(39,000)	(35,000)
	Total Applied Revenues	(34,448)	(30,000)	(39,000)	(35,000)
	- Activity Total -	\$ 39,899	\$ 58,400	\$ 49,400	\$ 55,600

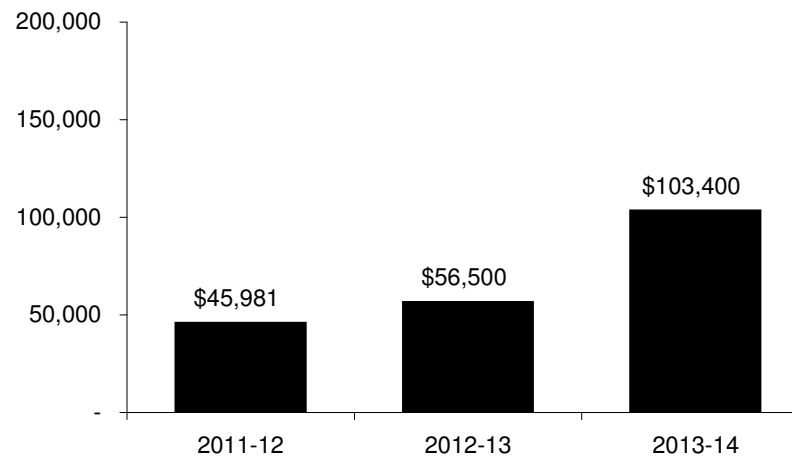
# Emergency Preparedness (3180)

This activity funds a portion of a Lead Public Safety Officer that coordinates and administers the City's Residential Emergency Preparedness Programs. In addition, this account also provides funding for emergency supplies, emergency equipment and contractual services such as the Rapid Notify System (RNS).

## Activity Summary

		Actual	Final Est.	Council Approved
		FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$	25,398	31,300	32,700
Maintenance and Operations		21,174	27,200	72,700
Applied Revenues		(591)	(2,000)	(2,000)
Activity Total	\$	45,981	56,500	103,400

## Fiscal Year Comparisons



## Emergency Preparedness (3180)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111C	PS Adm - Regular Salaries	\$ 12,507	\$ 15,000	\$ 15,000	\$ 15,400
114C	PS Adm - OT Pay	479	-	-	
119C	PS Adm - Applied Benefits	<u>12,412</u>	<u>16,300</u>	<u>16,300</u>	<u>17,300</u>
	Total Salaries and Benefits	25,398	31,300	31,300	32,700
2200	Supplies	7,907	10,500	10,500	12,500
3400	Telephone	242	300	300	300
4400	Contractual Services	11,500	14,500	14,500	58,000
4900	Intergovernmental Charges	1,325	1,700	1,700	1,700
6100	Contributions	-	10,000	-	-
9300	Equipment Usage	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>
	Total Maintenance and Operations	21,174	37,200	27,200	72,700
CE00	Contributions	<u>(591)</u>	-	<u>(2,000)</u>	<u>(2,000)</u>
	Total Applied Revenues	(591)	-	(2,000)	(2,000)
	<b>- Activity Total -</b>	<u>\$ 45,981</u>	<u>\$ 68,500</u>	<u>\$ 56,500</u>	<u>\$ 103,400</u>

\*  
\*  
\*  
\*

\* Additional detail on following page(s)

### Emergency Preparedness (3180) - Account Number Detail

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
SNT Containers Supplies	\$ 4,000	\$ 4,000
Public Safety Awareness Event	4,000	6,000
SNT Promotional Materials	2,500	2,500
	<u>\$ 10,500</u>	<u>\$ 12,500</u>

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Rapid Notify	11,500	11,500
Emergency Preparedness Plan Update	-	37,500
Public Safety Awareness Event	-	6,000
SNT Containers Maintenance	1,500	1,500
Rapid Notify Update	1,000	1,000
Emergency Repairs	500	500
	<u>\$ 14,500</u>	<u>\$ 58,000</u>

<b><u>Acct #4900</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Area E Dues	\$ 1,700	\$ 1,700
	<u>\$ 1,700</u>	<u>\$ 1,700</u>

<b><u>Acct #6100</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Contribution to Red Cross BEPN* coordination	\$ 10,000	\$ -
	<u>\$ 10,000</u>	<u>\$ -</u>

\* (Business Emergency Preparedness Network)



# Code Enforcement (3185)

Code Enforcement ensures that properties throughout the City are maintained in conformance with applicable zoning and property maintenance codes in order to preserve a safe and attractive living and working environment.

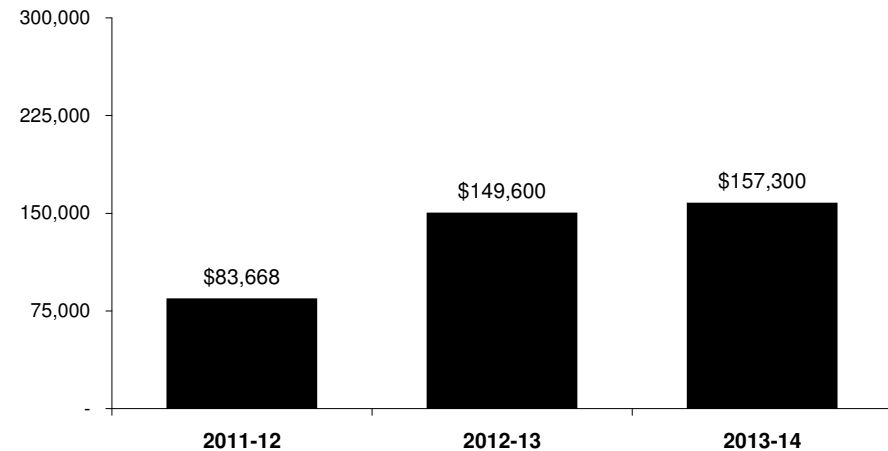
Typical issues handled by the Code Enforcement are:

- \* Property Maintenance and Zoning violations.
- \* Construction without a permit.
- \* Activities or land uses occurring without proper permits or city approvals.
- \* Illegal signs and banners.
- \* Inoperative vehicles.
- \* Concerns raised by the City's Beautification Committee.

## Activity Summary

	Actual FY 2011-12	Final Est. FY 2012-13	Council Approved FY 2013-14
Salaries and Benefits	\$ 63,277	128,400	133,600
Maintenance and Operations	20,391	21,200	25,200
Applied Revenues	-	-	(1,500)
Activity Total	<u>\$ 83,668</u>	<u>149,600</u>	<u>157,300</u>

## Fiscal Year Comparisons



## Code Enforcement (3185)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111C	PS - Regular Salaries	\$ -	\$ 61,500	\$ 61,500	\$ 62,900
111M	PLN Adm - Regular Salaries	31,919	-	-	-
119C	PS - Applied Benefits	-	66,900	66,900	70,700
119M	PLN Adm - Applied Benefits	<u>31,358</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total Salaries and Benefits	63,277	128,400	128,400	133,600
2200	Supplies	-	1,000	1,000	2,000
4400	Contractual Services	191	-	-	3,000
9300	Equipment Usage	<u>20,200</u>	<u>20,200</u>	<u>20,200</u>	<u>20,200</u>
	Total Maintenance and Operations	20,391	21,200	21,200	25,200
FB00	Fines/Other	<u>-</u>	<u>-</u>	<u>-</u>	<u>(1,500)</u>
	Total Applied Revenues	-	-	-	(1,500)
	<b>- Activity Total -</b>	<u>\$ 83,668</u>	<u>\$ 149,600</u>	<u>\$ 149,600</u>	<u>\$ 157,300</u>

\*

\* Additional detail on following page(s)



**Code Enforcement (3185) - Account Number Detail**

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Case Management Software	\$ -	\$ 3,000
	\$ -	\$ 3,000



[illegible][illegible][illegible][illegible]

\_\_\_\_\_

[illegible]

Facility Operations (3190)					
Activity Detail					
Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111C	PS Adm - Regular Salaries	\$ 14,536	\$ 24,500	\$ 24,500	\$ 25,100
111F	PW Mtc - Regular Salaries	13,205	4,000	16,900	9,900
114C	PS Adm - OT Pay	-	-	500	-
114F	PW Mtc - OT Pay	671	-	500	-
115Q	PS Adm - PT Salaries	103	-	-	-
119C	PS Adm - Applied Benefits	14,380	26,700	26,700	28,200
119F	PW Mtc - Applied Benefits	15,084	5,400	22,700	13,100
119Q	PS Adm - PT Applied Benefits	97	-	-	-
	Total Salaries and Benefits	58,076	60,600	91,800	76,300
2200	Supplies	9,159	8,100	8,100	8,100
3100	Electricity	17,659	19,400	19,400	19,400
3200	Natural Gas	826	1,000	1,000	1,000
3300	Water	2,630	3,400	3,400	3,400
3400	Telephone	61	-	-	-
4400	Contractual Services	83,804	80,300	88,300	80,300
9300	Equipment Usage	7,100	7,100	7,100	7,100
	Total Maintenance and Operations	121,238	119,300	127,300	119,300
BH00	Miscellaneous Fees	(19,270)	(15,000)	(15,000)	(15,000)
	Total Applied Revenues	(19,270)	(15,000)	(15,000)	(15,000)
	<b>- Activity Total -</b>	<b>\$ 160,044</b>	<b>\$ 164,900</b>	<b>\$ 204,100</b>	<b>\$ 180,600</b>

\* Additional detail on following page(s)

**Facility Operations (3190) - Account Number Detail**

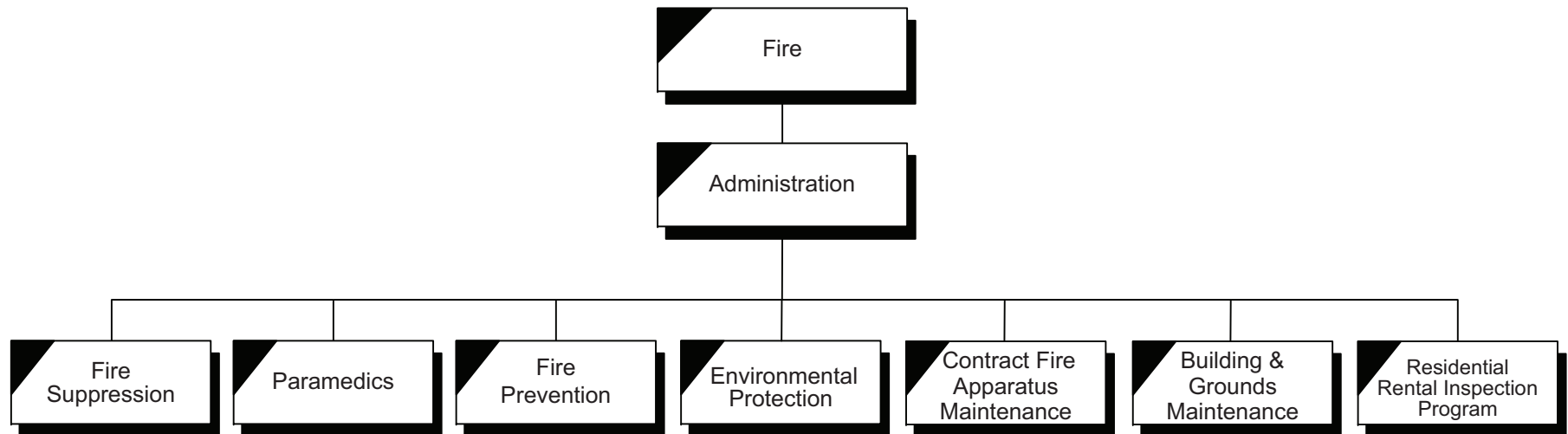
<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Alarm Monitoring	\$ 27,000	\$ 27,000
Janitorial Services	17,200	17,200
Landscape Services	17,000	17,000
Building Maintenance - Extraordinary	7,300	7,300
Laundry	3,100	3,100
Communication Services	2,200	2,200
Elevator Maintenance	1,800	1,800
Window Cleaning Services	1,800	1,800
Exterminator Service	1,700	1,700
Fire Sprinkler Test/Inspection	<u>1,200</u>	<u>1,200</u>
	\$ 80,300	\$ 80,300

# FIRE RESCUE



The Department of Fire-Rescue is entrusted with the responsibility of providing the community, its residential and business citizens and the many visitors that pass through our City on a daily basis with the highest level standard of care and emergency response in regards to the preservation of life, property and the environment. Historically, the City has been charged with the tasks of managing numerous naturally occurring and human-caused events such as earthquakes, flooding, residential and commercial structure fires, environmentally hazardous conditions, multi-casualty medical events and numerous other catastrophic occurrences. The Department of Fire Rescue also provides assistance to other local California cities in regards to brush fires, mud slides, hazardous materials response, urban search and rescue and other major emergencies as provided by the California Master Mutual Aid Agreement. The Department of Fire-Rescue is composed of a highly trained staff operating out of four (4) fire stations. They respond and are trained to the highest level in regards to emergency medical response, Hazardous Materials Type I Response including incidents involving acts of terrorism, Urban Search and Rescue Regional Task Force Response, structural and brush firefighting tactics, fire prevention and other skills related to emergency response. The Department manages a full service Certified Unified Program Agency (CUPA), Environmental Protection Division and Fire Prevention Division. The City is home of several of the top chemical distribution companies in the country as well as two of the most heavily traveled interstates, railroad routes and state highways. The Department of Fire-Rescue continues to invest in numerous training courses and exercises in order to maintain and increase the skills, knowledge and ability to effectively respond to the needs of the community during an emergency.

Below is a chart showing the department's activities. More detailed information is available on the following pages:



# Fire-Rescue

## FY 2013-14 Approved Budget

### Department Summary

Activity		Actual	Mid-Year	Final	Council
		FY 2011-12	Budget	Estimate	Approved
Number	Name		FY 2012-13	FY 2012-13	FY 2013-14
3210	Administration	\$ 176,476	\$ 186,900	\$ 219,200	\$ 230,400
3220	Suppression	11,799,072	11,448,500	11,832,000	10,892,700
3230	Paramedics	1,549,477	1,937,600	1,001,400	1,335,600
3240	Fire Prevention	130,297	98,900	147,200	294,200
3250	Residential Rental Inspection Program	18,108	18,200	5,500	12,800
3260	Environmental Protection Services	747,789	1,133,700	933,200	1,423,800
3270	Contract Fire Apparatus Maintenance	13,585	(35,800)	(10,000)	(10,300)
3290	Buildings and Grounds Maintenance	167,699	147,500	142,200	163,700
Department Total		<u>\$ 14,602,503</u>	<u>\$ 14,935,500</u>	<u>\$ 14,270,700</u>	<u>\$ 14,342,900</u>

# Fire - Rescue



FY 2013-14 Position Summary					
	Original FY 2012-13	Revised FY 2012-13	Change + or (-)	Approved FY 2013-14	Change + or (-)
Full-Time Positions					
Administrative Clerk I	1	1	-	1	-
Administrative Clerk II	1	1	-	1	-
Deputy Director of Environmental Protection Services	1	1	-	1	-
Deputy Fire Marshall	-	-	-	1	1
Division Chief	4	4	-	3	(1)
Environmental Protection Clerk I	1	1	-	1	-
Environmental Protection Inspector I	1	1	-	2	1
Environmental Protection Inspector II	1	1	-	-	(1)
Environmental Protection Specialist/CPE	1	1	-	1	-
Environmental Protection Specialist	2	2	-	2	-
Fire Captain	12	12	-	12	-
Fire Chief	1	1	-	1	-
Fire Engineer	12	12	-	12	-
Fire Protection Inspector I	-	-	-	1	1
Fire Protection Inspector II	1	1	-	-	(1)
Fire/Housing Inspector I	1	1	-	-	(1)
Firefighter	9	9	-	9	-
Firefighter/Paramedic II	9	9	-	9	-
Mechanic II	2	2	-	2	-
Total Number of Full-Time Positions	60	60	-	59	(1)
Part-Time Benefitted Positions					
None	-	-	-	-	-
Part-Time Non-Benefitted Hours					
Total Number of Hours	-	-	-	2,520	2,520



# Fire Administration (3210)

The Fire Administration activity consists of the Fire Chief and his Administrative Staff. The Fire Chief, under the direction of the City Manager and the City Council, is responsible for long-range planning, budgeting, personnel development, and for setting and meeting specific goals and objectives related to maintaining and improving levels of service to the community.

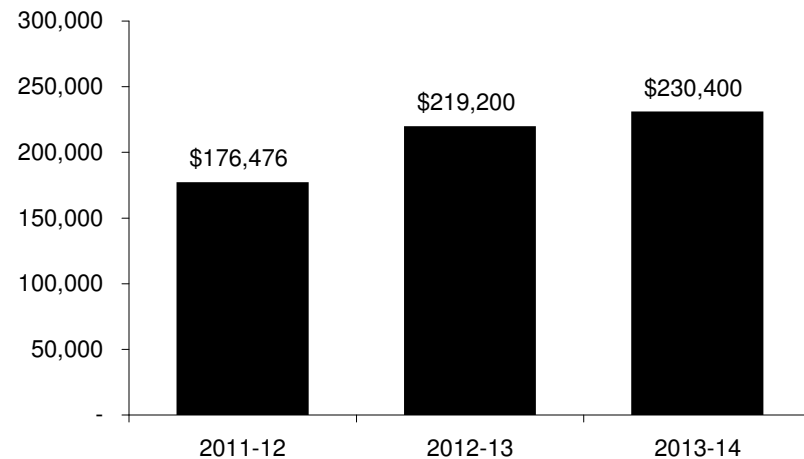
The Fire Chief achieves these standards by providing leadership and employing a variety of modern management techniques. The Fire Chief recruits, selects, and provides continuous development to ensure a high level of competence and integrity in his staff. The Fire Department's service objectives are currently achieved by maintaining four strategically-located fire stations within the City, staffed by 45 dedicated personnel. All residents benefit from prompt response by emergency service units.

The Fire Chief and his administrative staff are constantly seeking out new programs and innovations to maintain the highest level of service at the most reasonable cost. One such area is in the upgrading and refining of mutual and automatic aid agreements with other agencies facing the same economic challenges. With these comprehensive automatic aid agreements in place, the department has additional resources available for response for each agency and greater flexibility in determining the closest fire engine or paramedic unit for response. The City has automatic aid agreements with Downey, Compton, Montebello, Vernon, Long Beach and the Los Angeles County Fire Department.

## Activity Summary

		Actual FY 2011-12	Final Est. FY 2012-13	Council Approved FY 2013-14
Salaries and Benefits	\$	127,422	162,000	172,000
Maintenance and Operations		49,154	57,700	58,700
Applied Revenues		(100)	(500)	(300)
Activity Total	\$	176,476	219,200	230,400

## Fiscal Year Comparisons



Fire Administration (3210)					
Activity Detail					
Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111K	FD - Regular Salaries	\$ 57,629	\$ 55,800	\$ 72,000	\$ 73,200
119K	FD - Applied Benefits	<u>69,793</u>	<u>70,000</u>	<u>90,000</u>	<u>98,800</u>
	Total Salaries and Benefits	127,422	125,800	162,000	172,000
2200	Supplies	7,128	11,800	11,800	11,800
2211	Mechanical Parts	-	500	500	500
3400	Telephone	31,912	31,000	30,000	30,000
4210	Travel and Meetings	3,113	6,200	6,200	6,200
4220	Memberships	500	2,000	2,000	2,000
4250	Training	190	-	-	-
4400	Contractual Services	924	-	-	-
4401	Printing/Postage	18	600	600	600
4403	Mobile/Portable Radio/Pager Service	1,305	-	-	-
4404	Office Furniture/Equipment Rep.	-	2,100	2,100	2,100
4411	Misc Vehicle Repair	2,674	1,500	1,500	1,500
4428	Photocopier Lease/Maintenance	1,390	5,200	3,000	4,000
9500	Duplication Charges	<u>-</u>	<u>500</u>	<u>-</u>	<u>-</u>
	Total Maintenance and Operations	49,154	61,400	57,700	58,700
BH00	Miscellaneous Fees	<u>(100)</u>	<u>(300)</u>	<u>(500)</u>	<u>(300)</u>
	Total Applied Revenues	(100)	(300)	(500)	(300)
	<b>- Activity Total -</b>	<u>\$ 176,476</u>	<u>\$ 186,900</u>	<u>\$ 219,200</u>	<u>\$ 230,400</u>

\* Additional detail on following page(s)

**Fire Administration (3210) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Office Supplies	\$ 3,600	\$ 3,600
Printers/Ink	3,500	3,500
Books/Pamphlets/Subscriptions	1,200	1,200
Other Supplies	<u>3,500</u>	<u>3,500</u>
	\$ 11,800	\$ 11,800

<b><u>Acct #3400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Landline	\$ 26,500	\$ 25,500
Globalstar Satellite Phones	2,500	2,500
Cellular Phones	1,500	1,500
Office Broadband	<u>500</u>	<u>500</u>
	\$ 31,000	\$ 30,000



## FIRE SUPPRESSION (3220)

The Fire Suppression Activity is charged with the responsibility of providing fast and efficient emergency response to fires, hazardous conditions, rescues, illnesses, or any other conditions where the health, safety and welfare of the public is in jeopardy. One measurement of the capabilities of this activity has been the grade assigned to the Fire Department by the Insurance Service Organization (ISO). The grading schedule also considers the water system, communications, staffing, training, and facilities. This grading is used by the insurance industry to determine fire insurance rates for homeowners and businesses within the City. On a scale of one to ten, with one being the most desirable, the City of Santa Fe Springs currently maintains a Class Two rating.

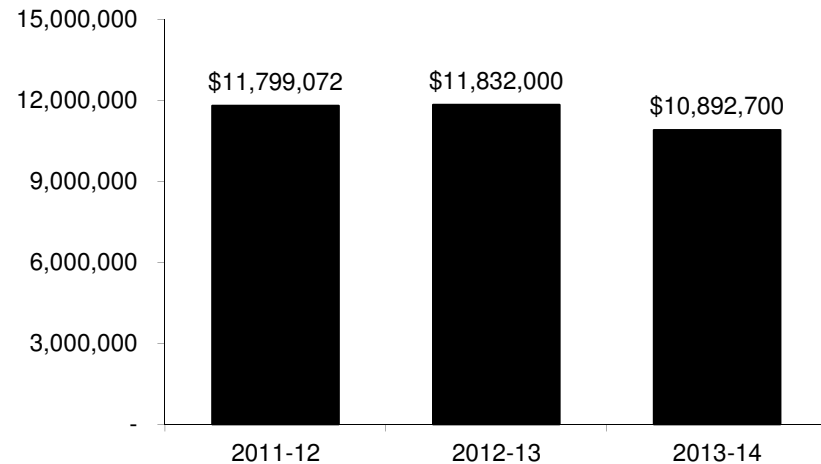
Command and control emergency operations are provided on a daily basis by three Division Chiefs on a shift schedule. In addition to daily emergency operations, each Division Chief performs several different staff assignments. These duties include: Administration & Special Operations (Hazardous Materials Response, Emergency Medical Services and Urban Search and Rescue), Emergency Operations and Training, and Support Services (Building and Grounds and Fleet Maintenance).

The Fire Suppression Activity strives to achieve the highest quality of dependable economical services possible. This is accomplished through the use of clearly established standard operational guidelines and by employing and developing the most highly motivated and skilled personnel.

### ACTIVITY SUMMARY

			Council
	Actual	Final Est.	Approved
	FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$ 11,359,943	10,370,900	9,914,200
Maintenance and Operations	1,125,899	1,591,100	1,084,500
Applied Revenues	(686,770)	(130,000)	(106,000)
Activity Total	\$ 11,799,072	11,832,000	10,892,700

### FISCAL YEAR COMPARISONS



## Fire Suppression (3220)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111K	FD Sup - Regular Salaries	\$ 4,133,599	\$ 3,932,400	\$ 3,750,000	\$ 3,688,300
112K	FD Sup - Acting Pay	951	-	1,200	-
114K	FD - OT Pay	1,820,666	1,033,500	1,650,000	1,050,000
115U	CS REC - PT Salaries	91	-	400	-
119K	FD - Applied Benefits	5,404,631	5,315,500	4,969,200	5,175,900
119U	CS REC - PT Applied Benefits	5	-	100	-
	Total Salaries and Benefits	11,359,943	10,281,400	10,370,900	9,914,200
2200	Supplies	108,582	35,200	33,500	35,200
2204	Safety Clothing	27,318	21,000	18,500	21,000
2205	Uniforms	10,459	22,600	35,000	25,000
2206	Gasoline	19,373	20,000	17,000	20,000
2207	Diesel	50,202	50,000	54,000	50,000
2211	Mechanical Parts	80,976	57,200	83,000	75,000
2212	Miscellaneous Small Tools	18,545	13,000	13,000	13,000
2214	Training Supplies	10,907	4,000	4,000	34,000
2217	Badges/Insignias/Name Tags	1,533	-	200	-
2221	Explorer Post	1,426	2,500	2,500	2,500
2227	Firefighting Equipment Replacement	14,885	10,000	10,800	10,000
2230	Medical Supplies	-	500	-	-
2261	Computer Supplies	2,985	2,500	1,000	2,500
2263	HAZ MAT Equipment/Supplies	-	10,000	10,000	10,000
2264	USAR Equipment/Supplies	6,237	6,000	6,000	6,000
3400	Telephone	21,617	13,000	19,000	24,000
4210	Travel and Meetings	720	4,300	3,300	4,300
4220	Memberships	550	1,200	-	1,200
4250	Training	77,353	38,000	38,000	38,000
4400	Contractual Services	736	180,000	-	5,000
4401	Printing/Postage	-	500	500	500
4403	Mobile/Portable Radio/Pager Service	20,619	9,900	5,000	10,000
4408	Air Compressor Maintenance	203	2,500	-	2,500
4409	Test/Repair Air Regs/Bottles	2,148	11,700	14,500	11,700
4410	OSHA Medical Screening	-	500	-	-
4411	Miscellaneous Vehicle Repairs	21,156	13,000	25,000	20,000
4413	Cleaning	36	1,100	1,000	1,000

\* Additional detail on following page(s)

## Fire Suppression (3220) - continued

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
	continued -				
4422	Appliance/Furniture/Carpet Repairs	2,287	4,500	4,500	10,000
4423	Ladder Testing	1,862	5,000	5,000	5,000
4426	Annual Hurst Tool Service	3,331	1,000	-	1,000
4461	Computer Maintenance/Service	97	1,100	4,600	4,600
4493	Miscellaneous Maintenance	134	-	-	-
4904	Communication/Dispatch Center	234,403	236,900	256,000	265,000
7300	Furniture/Equipment	106,323	622,100	630,000	-
8810	Principal	225,718	235,700	235,700	326,600
8820	Interest	42,679	50,000	50,000	39,400
9300	Equipment Usage	10,500	10,500	10,500	10,500
9500	Duplication Charges	-	100	-	-
	Total Maintenance and Operations	1,125,899	1,697,100	1,591,100	1,084,500
AYF1	False Alarm Fees	-	(15,000)	-	-
BH00	Miscellaneous Fees	(3,400)	-	-	-
BJ00	Contracted Svcs / Rio Hondo Reimb.	(78,119)	(30,000)	(45,100)	(30,000)
BL00	Participant Fees	(1,950)	(180,000)	(3,700)	-
BRES	Restitution Emergency Response	-	-	(1,100)	(1,000)
BREV	Vehicle Accident Insurance Cost Recovery	-	(10,000)	-	-
DHSS	Federal Homeland Security Grant	(518,858)	(220,000)	-	-
GA00	Sale of Property	-	-	(5,100)	-
HB00	Transfer From P.S.A.F.	(84,443)	(75,000)	(75,000)	(75,000)
	Total Applied Revenues	(686,770)	(530,000)	(130,000)	(106,000)
	<b>- Activity Total -</b>	<b>\$ 11,799,072</b>	<b>\$ 11,448,500</b>	<b>\$ 11,832,000</b>	<b>\$ 10,892,700</b>

\* Additional detail on following page(s)

## Fire Supression (3220) - Account Number Detail

<b>Acct #119K</b>	<b>FY 2012-13</b>	<b>FY 2013-14</b>
Applied Benefits	\$ 4,671,100	\$ 4,524,700
PERS Side Fund Debt Service - Principal	421,400	477,200
PERS Side Fund Debt Service - Interest	223,000	174,000
	<u>\$ 5,315,500</u>	<u>\$ 5,175,900</u>

<b>Acct #2200</b>	<b>FY 2012-13</b>	<b>FY 2013-14</b>
Office Supplies	\$ 4,000	\$ 4,000
Printers/Ink	3,500	3,500
Books/Pamphlets/Subscriptions	1,300	1,300
Cleaning/Soap/Restroom Supplies	6,500	6,500
Kitchen Supplies	4,000	4,000
Cleaning Appliances - Mops/Brooms/Vacuums	4,000	4,000
Apparatus/Vehicle Cleaning/Maintenance Supplies	3,500	3,500
Linen and Shop Rags	3,000	3,000
Other Supplies	5,400	5,400
	<u>\$ 35,200</u>	<u>\$ 35,200</u>

<b>Acct #2211</b>	<b>FY 2012-13</b>	<b>FY 2013-14</b>
Vehicle/Apparatus Parts	\$ 27,200	\$ 45,000
Tires	17,000	17,000
Batteries	7,000	7,000
Lubricants	4,500	4,500
Welding Material	1,000	1,000
Repair/Re-chrome Equipment	500	500
	<u>\$ 57,200</u>	<u>\$ 75,000</u>

<b>Acct #3400</b>	<b>FY 2012-13</b>	<b>FY 2013-14</b>
Landline	\$ -	\$ 11,000
Cellular/Broadband	6,000	6,000
Apparatus/Assigned Staff Cell Phones	7,000	7,000
	<u>\$ 13,000</u>	<u>\$ 24,000</u>

<b>Acct #8810</b>	<b>FY 2012-13</b>	<b>FY 2013-14</b>
Lease Principal - 5th of 7 years	\$ 145,600	\$ -
Lease Principal - 6th of 7 years	-	151,900
Lease Principal - 5th of 7 years	90,100	-
Lease Principal - 6th of 7 years	-	94,300
Lease Principal - 1st of 8 years	-	80,400
	<u>\$ 235,700</u>	<u>\$ 326,600</u>

<b>Acct #8820</b>	<b>FY 2012-13</b>	<b>FY 2013-14</b>
Lease Interest - 5th of 7 years	\$ 19,500	\$ -
Lease Interest - 6th of 7 years	-	13,200
Lease Interest - 5th of 7 years	13,400	-
Lease Interest - 6th of 7 years	-	9,100
Lease Interest - 1st of 9 years	17,100	-
Lease Interest - 2nd of 9 years	-	17,100
	<u>\$ 50,000</u>	<u>\$ 39,400</u>



[illegible]

---

---

---

---

---

---

---

---

---

---

---

---

- [illegible]

[illegible]

Council

Period	Number of Employees
2011-12	1,549,477
2012-13	1,001,400
2013-14	1,335,600

Paramedics (3230)					
Activity Detail					
Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111K	FD - Regular Salaries	\$ 439,319	\$ 857,400	\$ 205,000	\$ 616,200
114K	FD - OT Pay	722,030	114,800	808,400	125,000
119K	FD - Applied Benefits	574,215	1,146,800	257,500	837,300
	Total Salaries and Benefits	1,735,563	2,119,000	1,270,900	1,578,500
2211	Mechanical Parts	1,284	1,400	1,400	1,400
2230	Medical Supplies	40,720	46,000	30,000	35,000
3400	Telephone	-	1,200	200	3,500
4210	Travel and Meetings	138	2,200	1,000	2,000
4250	Training	7,323	5,000	2,000	10,000
4400	Contractual Services	1,090	500	9,500	17,200
4411	Miscellaneous Vehicle Repairs	164	2,000	2,000	2,000
4430	Medical Equipment Repairs	228	6,000	3,000	5,000
4431	Medical Oxygen	1,361	2,300	1,600	2,000
4432	EMS Nurse Educator	55,320	48,000	55,400	60,000
4900	Intergovernmental - Paramedic Recertification	400	4,000	4,400	4,000
	Total Maintenance and Operations	108,028	118,600	110,500	142,100
BY00	Emergency Med Assessment Fee Program	(180,998)	(160,000)	(245,000)	(250,000)
BY01	ALS Cost Recovery Program (1)	(100,386)	(120,000)	(120,000)	(120,000)
BY03	Paramedic Subscription Fees	(12,730)	(20,000)	(15,000)	(15,000)
	Total Applied Revenues	(294,114)	(300,000)	(380,000)	(385,000)
	- Activity Total -	\$ 1,549,477	\$ 1,937,600	\$ 1,001,400	\$ 1,335,600
	(1) Formerly known as Paramedic Pass-thru Provider				

\* Additional detail on following page(s)

**Paramedics (3230) - Account Number Detail**

<b><u>Acct #119K</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Applied Benefits	\$ 1,041,900	\$ 731,300
PERS Side Fund Debt Service - Principal	68,600	77,700
PERS Side Fund Debt Service - Interest	<u>36,300</u>	<u>28,300</u>
	\$ 1,146,800	\$ 837,300

<b><u>Acct #2230</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Medical Pharmaceuticals	\$ 28,000	\$ 17,000
Bandages/Dressings	3,500	3,500
IV Bags/Tubing	2,000	2,000
Oxygen Masks	2,500	2,500
Medical Gloves	2,500	2,500
Medical Hardware	4,000	4,000
Other Medical Supplies	<u>3,500</u>	<u>3,500</u>
	\$ 46,000	\$ 35,000

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Other Services	\$ 500	\$ -
Physio Control Life Pak Annual Service/Maintenance	-	8,800
Reddi-Net	-	1,200
Digital EMS - ePCR Annual Fees	<u>-</u>	<u>7,200</u>
	\$ 500	\$ 17,200



# Fire Prevention (3240)

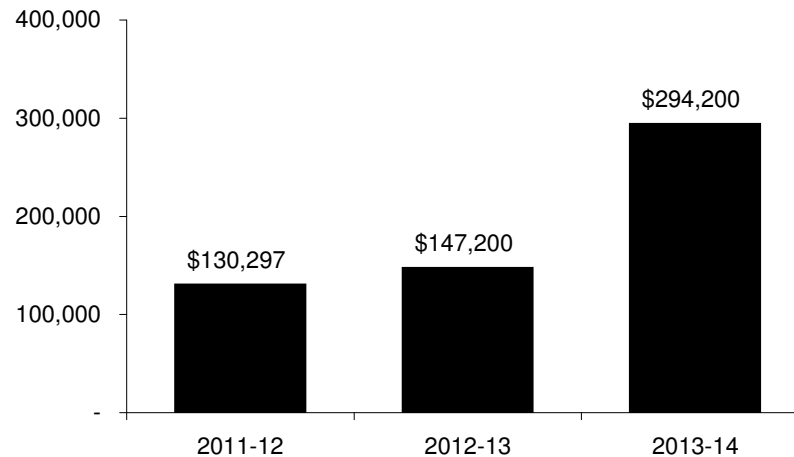
The Fire Prevention Activity is tasked with protecting the community through education and prevention efforts to find and eliminate hazards before they become an emergency. The efforts of this Activity are divided into two major programs, which focus on Fire Safety and Environmental Safety. The Fire Safety Programs mitigate hazards associated with life or property loss and includes the responsibility for plan checks, issuing permits, inspections, investigations, and community relations.

This Activity is also responsible for recovering costs for inspection services, plan checks, annual permits required by the California Fire code or other regulations and investigations

## Activity Summary

		Actual	Final Est.	Council Approved
		FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$	356,775	311,600	493,100
Maintenance and Operations		18,020	23,000	27,100
Applied Revenues		(244,498)	(187,400)	(226,000)
Activity Total	\$	<u>130,297</u>	<u>147,200</u>	<u>294,200</u>

## Fiscal Year Comparisons



## Fire Prevention (3240)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111K	FD - Regular Salaries	\$ 164,868	\$ 149,900	\$ 155,000	\$ 208,700
114K	FD - OT Pay	117	-	600	-
115X	FD - PT Salaries	-	-	-	23,600
119K	FD - Applied Benefits	191,791	150,800	156,000	259,600
119X	FD - PT Applied benefits	-	-	-	1,200
	Total Salaries and Benefits	356,775	300,700	311,600	493,100
2200	Supplies	1,863	3,400	3,400	7,000
2205	Uniforms	1,341	1,000	1,200	1,000
2206	Gasoline	3,568	5,500	5,500	5,500
2211	Mechanical Parts	332	2,000	2,000	2,000
2261	Computer Supplies	400	500	500	500
3400	Telephone	58	2,000	2,000	2,000
4210	Travel and Meetings	1,049	500	500	500
4220	Memberships	65	600	600	600
4250	Training	8,031	3,000	3,000	3,000
4400	Contractual Services	596	2,000	-	1,000
4401	Printing/Postage	-	1,500	1,800	1,500
4403	Mobile/Portable Radio/Pager SV	-	500	-	-
4411	Miscellaneous Vehicle Repairs	717	1,500	1,500	1,500
7300	Furniture/Equipment	-	1,000	1,000	1,000
9500	Duplication Charges	-	800	-	-
	Total Maintenance and Operations	18,020	25,800	23,000	27,100
AG00	Regulatory Permits	(430)	-	(400)	-
AI00	Plan Review and Inspection Fees	(91,082)	(70,000)	(51,100)	(100,000)
AP00	New Business Inspection Fees	(60,160)	(30,000)	(39,700)	(40,000)
ASS0	Reinspection Fees	-	(2,000)	-	-
AY00	FD Permits	(92,826)	(75,000)	(96,200)	(85,000)
AYBH	FD Permits Penalty	-	(2,000)	-	-
AYFA	Fire Alarm Fees	-	(45,000)	-	-
BH00	Miscellaneous Fees	-	(3,600)	-	(1,000)
	Total Applied Revenues	(244,498)	(227,600)	(187,400)	(226,000)
	- Activity Total -	\$ 130,297	\$ 98,900	\$ 147,200	\$ 294,200

\* Additional detail on following page(s)

**Fire Prevention (3240) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Office Supplies	\$ 3,400	\$ 3,500
Fire Prevention Educational Supplies	-	1,500
Fire Rescue Open House	-	2,000
	<u>\$ 3,400</u>	<u>\$ 7,000</u>





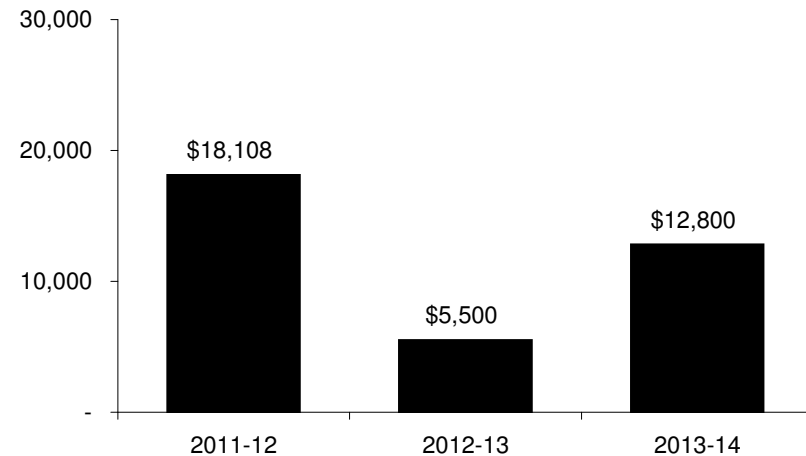
# Residential Rental Inspection Program (3250)

The Residential Rental Inspection Program ensures that rental housing units are maintained in a clean and healthful manner. Whenever a rental unit is vacated, and before it is re-rented, the unit must satisfy an inspection conducted by the Residential Rental Inspector. This program is funded through the inspection fees collected from rental owners.

## Activity Summary

		Actual FY 2011-12	Final Est. FY 2012-13	Approved FY 2013-14
Salaries and Benefits	\$	68,403	47,000	48,300
Maintenance and Operations		21,167	3,500	4,500
Applied Revenues		(71,461)	(45,000)	(40,000)
Activity Total	\$	18,108	5,500	12,800

## Fiscal Year Comparisons



## Residential Rental Inspection Program (3250)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111K	FD - Regular Salaries	\$ 29,946	\$ 35,700	\$ 24,000	\$ 7,000
111M	PLN Adm - Regular Salaries	2,303	-	-	-
115X	FD - PT Salaries	-	-	-	31,200
119K	FD - Applied Benefits	33,892	34,000	23,000	8,500
119M	PLN Adm - Applied Benefits	2,261	-	-	-
119X	FD - PT Applied Benefits	-	-	-	1,600
	Total Salaries and Benefits	68,403	69,700	47,000	48,300
2200	Supplies	-	500	500	1,500
4400	Contractual Services	-	1,500	1,500	1,500
7300	Furniture/Equipment PC Upgrade	-	500	500	500
9100	Overhead	20,167	-	-	-
9300	Equipment Usage	1,000	1,000	1,000	1,000
	Total Maintenance and Operations	21,167	3,500	3,500	4,500
AI00	Inspection Fees	(42,058)	(55,000)	(45,000)	(40,000)
HH00	Transfer from CDC Project Fund	(29,404)	-	-	-
	Total Applied Revenues	(71,461)	(55,000)	(45,000)	(40,000)
	<b>- Activity Total -</b>	<b>\$ 18,108</b>	<b>\$ 18,200</b>	<b>\$ 5,500</b>	<b>\$ 12,800</b>

# Environmental Protection Svcs (3260)

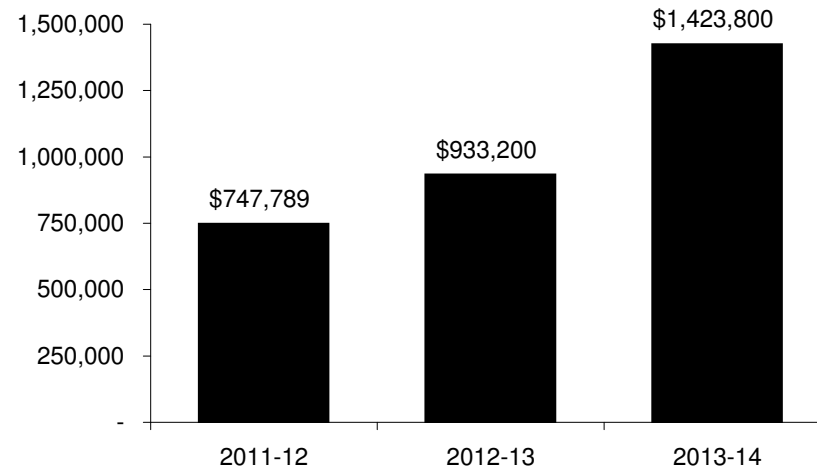
The Environmental Protection Services activity is designed to protect the public and worker safety as well as the environment. This activity focuses on the State designated Certified Unified Program Agency (CUPA) responsible for hazardous waste, underground storage tanks, aboveground storage tanks, industrial wastewater, hazardous materials, community right-to-know, and accidental release prevention programs. The activity also oversees the cleanup of contaminated properties.

Environmental Protection Services personnel respond and work as a team with personnel from the Fire Suppression Activity on hazardous material releases. The Environmental Protection Services activity investigates improper waste disposal practices and nuisance odors. This activity's primary objective is to prevent harmful exposures to the public and the environment from hazardous substances through education and enforcement, and maintain the economic viability of the regulated community.

## Activity Summary

		Actual	Final Est.	Council Approved
		FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$	1,565,435	1,630,600	1,952,100
Maintenance and Operations		847,147	886,900	1,064,400
Applied Revenues		(1,664,794)	(1,584,300)	(1,592,700)
Activity Total	\$	747,789	933,200	1,423,800

## Fiscal Year Comparisons



## Environmental Protection Services (3260)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111F	PW Adm - Regular Salaries	\$ 365	\$ -	\$ -	\$ -
111K	FD - Regular Salaries	716,735	880,000	725,000	863,600
114K	FD - OT Pay	2,959	-	5,000	-
115U	CS Rec - PT Salaries	459	-	-	-
115X	FD - PT Salaries	-	-	5,000	23,600
116K	FD - Standby OT Pay	25,319	26,000	24,000	26,000
119F	PW - Applied Benefits	469	-	-	-
119K	FD - Applied Benefits	819,106	910,300	871,500	1,037,700
119U	CS Rec - PT Applied Benefits	24	-	-	-
119X	FD - PT Applied Benefits	-	-	100	1,200
	Total Salaries and Benefits	1,565,435	1,816,300	1,630,600	1,952,100
2200	Supplies	1,233	3,000	3,000	3,000
2205	Uniforms	3,028	4,000	4,000	4,000
2206	Gasoline	11,472	10,000	8,000	10,000
2211	Apparatus/vehicle Maintenance Parts	2,638	1,000	1,000	5,000
2223	Vehicle Equip/Supplies	3,150	9,500	9,500	9,500
2261	Computer Supplies	-	2,000	2,000	2,000
2263	Haz Mat Cleanup Supplies	33	3,000	3,000	3,000
3400	Telephone	1,746	6,200	2,000	6,000
4025	Instrument Calibration/Repair	501	1,000	1,000	1,000
4210	Travel and Meetings	1,313	2,000	2,000	2,000
4220	Memberships	1,710	1,000	1,000	1,000
4250	Training	2,625	5,000	5,000	5,000
4400	Contractual Services	3,570	5,000	5,000	15,000
4401	Printing/Postage	712	1,300	500	1,300
4406	File Warehousing	1,812	1,000	2,000	2,000
4411	Miscellaneous Vehicle Repair	4,551	5,000	5,000	1,000
4438	UST Testing/Maint/Repair	110	-	-	-
4439	UST Designated Operator	3,243	4,000	4,000	4,000
4449	AQMD Consult/Permits	-	2,000	2,000	2,000
4463	Hazardous Waste Cleanup	288	3,000	3,100	3,000
4466	Environmental Attorney	-	5,000	5,000	5,000
4467	Site Mitigation Consultants	2,544	6,500	2,500	2,500
4900	Intergovernmental Charges	928	3,500	1,000	1,000
9100	Overhead	799,940	908,200	815,300	976,100
	Total Maintenance and Operations	847,147	992,200	886,900	1,064,400

\* Additional detail on following page(s)

## Environmental Protection Services (3260) - continued

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
	continued -				
AA00	Annual Industrial Waste Permit Fee	(132,374)	(131,700)	(129,600)	(130,000)
AA01	Annual Ind Waste Permit Fee - Prior Years	-	-	(1,300)	(2,500)
AA0B	Industrial Waste Plan Check Fee	(5,923)	(10,400)	(7,800)	(8,000)
AAST	AST Plan Check Fee	-	(500)	-	(500)
AH00	Hazardous Materials Business Plan Fee	(827,021)	(821,500)	(782,600)	(800,000)
AH01	Haz Mat Business Plan Fee - Prior Years	-	-	(8,000)	(11,200)
AHAR	CAL ARP Permit Fee	(97,004)	(76,300)	(70,600)	(75,000)
AHA1	CAL ARP Permit Fee - Prior Years	-	-	-	(1,000)
ARB1	Environmental Fees	(20,047)	-	-	-
AHBH	Environmental Fees - Prior Years	-	(30,000)	-	-
AHHW	Hazardous Waste Generator Permit Fee	(415,078)	(400,000)	(418,900)	(400,000)
AHH1	Hazardous Waste Generator Permit Fee - Prior Years	-	-	(4,000)	(6,500)
AHSM	Site Mitigation	(9,285)	(2,000)	(6,600)	(2,000)
AHTP	Hazardous Waste Tiered Permit	(21,470)	(23,100)	(23,000)	(23,000)
AHT1	Hazardous Waste Tiered Permit - Prior Years	-	-	(200)	(1,100)
AHUG	Underground Storage Tank Fee	(46,550)	(58,900)	(46,200)	(47,000)
AHU1	Underground Storage Tank Fee - Prior Years	-	-	-	(1,100)
AI00	Inspection Fee	(235)	(1,200)	(4,900)	(2,500)
ASPC	APSA Permit Fee	(12,017)	(15,100)	(13,600)	(15,000)
ASP1	APSA Permit Fee - Prior Years	-	-	-	(500)
ASTM	Storm Water Inspection	(56,063)	(61,400)	(55,700)	(56,000)
AST1	Storm Water Inspection - Prior Years	-	-	(500)	(1,100)
AUFC	Plan Check Inspection Fee	(235)	(1,600)	(900)	-
AUST	Underground Tank Plan Check	(5,720)	(5,000)	(6,600)	(5,000)
BH00	Miscellaneous Fees	(4,748)	(1,600)	(900)	(3,200)
BRES	Restitution Emergency Response	(1,247)	(500)	(2,400)	(500)
BY01	Ambulance Pass-Thru Provider	(9,776)	-	-	-
HX01	Trans from Environment Fines CAP Fund	-	(34,000)	-	-
	Total Applied Revenues	(1,664,794)	(1,674,800)	(1,584,300)	(1,592,700)
	<b>- Activity Total -</b>	<b>\$ 747,789</b>	<b>\$ 1,133,700</b>	<b>\$ 933,200</b>	<b>\$ 1,423,800</b>

\* Additional detail on following page(s)

**Environmental Protection Services (3260) - Account Number Detail**

<b><u>Acct #119K</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Applied Benefits	\$ 910,300	\$ 898,300
PERS Side Fund Debt Service - Principal	-	102,100
PERS Side Fund Debt Service - Interest	-	37,300
	<u>\$ 910,300</u>	<u>\$ 1,037,700</u>

<b><u>Acct #3400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Cellular	\$ 4,000	\$ 3,800
Broadband	<u>2,200</u>	<u>2,200</u>
	<u>\$ 6,200</u>	<u>\$ 6,000</u>

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
EPD Database System Maintenance	\$ -	\$ 12,000
Other Services	<u>5,000</u>	<u>3,000</u>
	<u>\$ 5,000</u>	<u>\$ 15,000</u>

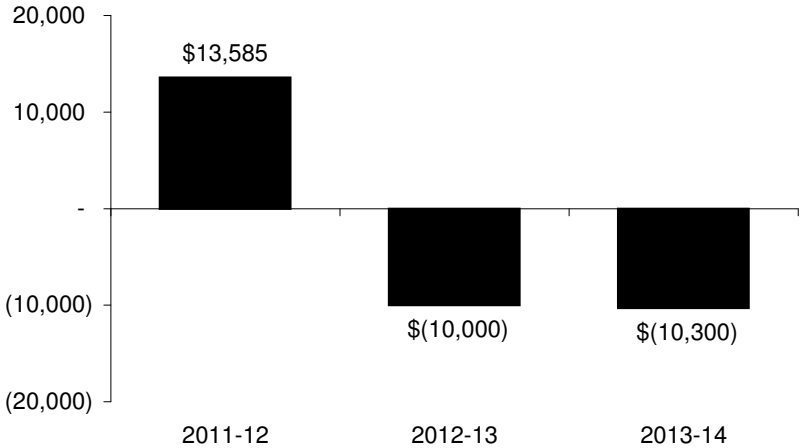
# Contract Fire Apparatus Maintenance (3270)

The Contract Fire Apparatus Maintenance Activity is responsible for maintaining on a contract basis the vehicles and engines owned and operated by other agencies. Currently we contract fire apparatus maintenance services with the City of Compton and the Rio-Hondo Fire Academy. This includes both routine and extraordinary maintenance and repair items.

## Activity Summary

		Actual	Final Est.	Council Approved
		FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$	32,364	23,000	25,200
Maintenance and Operations		81,429	62,000	79,500
Applied Revenues		(100,207)	(95,000)	(115,000)
Activity Total	\$	13,585	(10,000)	(10,300)

## Fiscal Year Comparisons



## Contract Fire Apparatus Maintenance (3270)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111K	FD - Regular Salaries	\$ 17,275	\$ 12,100	\$ 11,500	\$ 12,400
119K	FD - Applied Benefits	15,088	12,100	11,500	12,800
	Total Salaries and Benefits	32,364	24,200	23,000	25,200
2203	Compton Maintenance Supplies	81,429	50,000	62,000	77,000
2204	Rio Hondo Maintenance Supplies	-	-	-	2,500
	Total Maintenance and Operations	81,429	50,000	62,000	79,500
EZ00	Other City Participation	(100,207)	(110,000)	(95,000)	-
EZ01	Contracted Services/City of Compton	-	-	-	(110,000)
EZ02	Contracted Services/Rio Hondo	-	-	-	(5,000)
	Total Applied Revenues	(100,207)	(110,000)	(95,000)	(115,000)
	<b>- Activity Total -</b>	<b>\$ 13,585</b>	<b>\$ (35,800)</b>	<b>\$ (10,000)</b>	<b>\$ (10,300)</b>



# Fire Building & Grounds (3290)

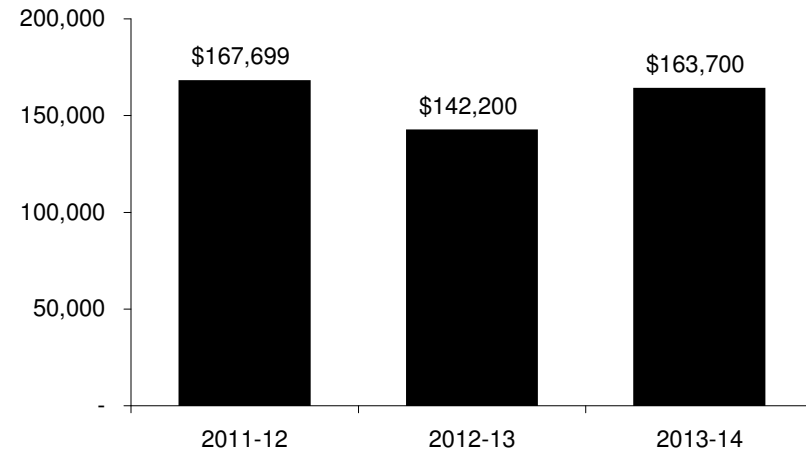
The Buildings & Grounds Activity in the Fire Department is responsible for maintaining the four Fire Stations throughout the City. These City-owned buildings require maintenance such as electrical, plumbing, lighting, painting, air conditioning, landscaping, cleaning supplies, tools and many other maintenance related items. This section supervises City contractors and Fire-Rescue personnel who assist in maintaining these buildings and the grounds surrounding them.

All costs associated with Fire Station maintenance are managed through these activities, such as electricity, natural gas, water, station repairs, contractual services, equipment usage, construction, intergovernmental charges, furniture/equipment and supplies.

## Activity Summary

				Council
				Approved
	Actual	Final Est.	FY 2013-14	
	FY 2011-12	FY 2012-13		
Salaries and Benefits	\$ 1,874	700	8,900	
Maintenance and Operations	170,824	146,500	159,800	
Applied Revenues	(5,000)	(5,000)	(5,000)	
Activity Total	\$ 167,699	142,200	163,700	

## Fiscal Year Comparisons



## Fire Buildings and Grounds Maintenance (3290)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111F	PW Mtc - Regular Salaries	\$ 518	\$ 600	\$ 200	\$ 3,800
114F	PW Mtc - OT Pay	690	-	200	-
119F	PW Mtc - Applied Benefits	666	800	300	5,100
	Total Salaries and Benefits	1,874	1,400	700	8,900
2200	Supplies	23,616	14,500	18,000	15,000
3100	Electricity	43,666	53,500	50,000	50,000
3200	Natural Gas	5,831	14,400	5,800	6,000
3300	Water	7,885	5,800	11,500	12,000
4400	Contractual Services	37,566	4,900	14,000	20,000
4404	Office Furniture / Equip. Replacement	647	5,400	5,400	5,400
4413	Cleaning	-	2,100	2,100	2,100
4416	Extinguisher Servicing	-	1,000	1,000	1,000
4422	Appliance/Furniture/ Carpet Repairs	1,959	-	-	-
4438	UST Testing/Maintenance/Repair	6,936	9,000	2,500	9,000
4491	Station Repairs and Maintenance	38,587	35,600	35,000	35,600
4497	Miscellaneous Contractual Services	1,753	1,200	-	-
4907	AQMD Fuel Tank / Generator Permits	1,777	3,100	600	3,100
9300	Equipment Usage	600	600	600	600
	Total Maintenance and Operations	170,824	151,100	146,500	159,800
BJ00	Contracted Services / Rio Hondo	(5,000)	(5,000)	(5,000)	(5,000)
	Total Applied Revenues	(5,000)	(5,000)	(5,000)	(5,000)
	<b>- Activity Total -</b>	<b>\$ 167,699</b>	<b>\$ 147,500</b>	<b>\$ 142,200</b>	<b>\$ 163,700</b>

\* Additional detail on following page(s)

### Fire Buildings and Grounds Maintenance (3290) - Account Number Detail

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Heavy Duty Cleaners	\$ 2,500	\$ 2,500
Fertilizer/Pesticides	1,500	1,500
Appliances	6,000	6,000
Other Supplies	<u>4,500</u>	<u>5,000</u>
	\$ 14,500	\$ 15,000

<b><u>Acct #3100</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Station One	\$ 35,500	\$ 34,000
Station Three	7,500	7,000
Station Four	<u>10,500</u>	<u>9,000</u>
	\$ 53,500	\$ 50,000

<b><u>Acct #3200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Station One	\$ 6,800	\$ 2,800
Station Two	2,000	1,000
Station Three	2,000	1,000
Station Four	<u>3,600</u>	<u>1,200</u>
	\$ 14,400	\$ 6,000

<b><u>Acct #3300</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Station One	\$ 3,000	\$ 6,500
Station Two	900	1,700
Station Three	900	1,700
Station Four	<u>1,000</u>	<u>2,100</u>
	\$ 5,800	\$ 12,000

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Apparatus/Vehicle Deionizer	\$ -	\$ 2,900
Chief Pond Maintenance	-	1,200
Pest Control	-	1,600
Water	-	2,500
Landscape Maintenance Contract	-	8,200
Other Services	<u>4,900</u>	<u>3,600</u>
	\$ 4,900	\$ 20,000

**Fire Buildings and Grounds Maintenance (3290) - Account Number Detail**

<b><u>Acct #4491</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Overhead Rollup Door Maintenance/Repair	\$ 3,500	\$ 3,500
Landscape Repair/Improvements	2,000	2,000
Plumbing Repairs	4,500	4,500
Painting/Cleaning	7,500	7,500
Plymovent Maintenance/Repair	2,500	2,500
HVAC Maintenance/Repair	6,000	6,000
Emergency Generator Maintenance/Repair	2,000	2,000
Electrical Improvements	1,500	1,500
Other Building/Grounds Maintenance/Repair	<u>6,100</u>	<u>6,100</u>
	\$ 35,600	\$ 35,600

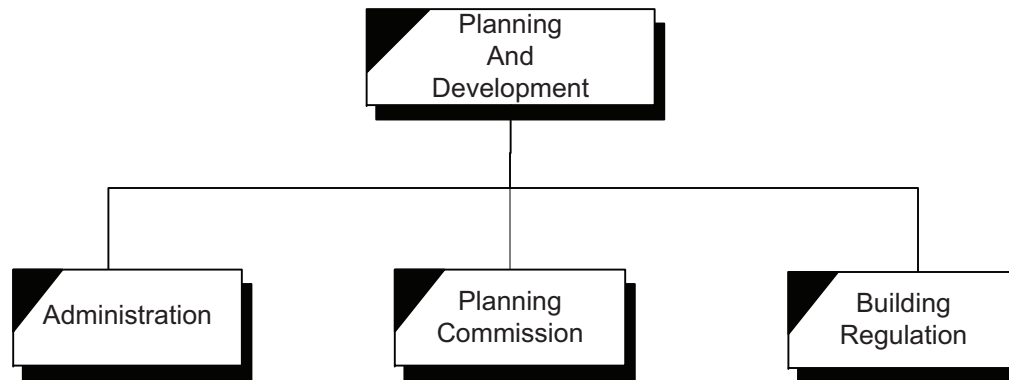


# PLANNING AND DEVELOPMENT



The Planning Department is responsible for the orderly development of the City. This is accomplished by utilizing high-quality standards for the preservation and development of residential, commercial and industrial areas of the City.

Below is a chart showing the department's activities. More detailed information is available on the following pages:



# Planning



FY 2013-14 Approved Budget					
Department Summary					
Activity		Actual	Mid - Year	Final	Council
Number	Name	FY 2011-12	Budget FY 2012-13	Estimate FY 2012-13	Approved FY 2013-14
4110	Administration and Current Planning	\$ (15,173)	\$ 227,000	\$ 91,600	\$ 497,300
4180	Planning Commission	31,146	146,500	107,100	130,500
4510	Building Regulation	(754,569)	(135,300)	(1,003,200)	(284,100)
Department Totals		\$ (738,595)	\$ 238,200	\$ (804,500)	\$ 343,700

# Planning and Development



FY 2013-14 Position Summary					
	Original FY 2012-13	Revised FY 2012-13	Change + or (-)	Approved FY 2013-14	Change + or (-)
<u>Full-Time Positions</u>					
Building Permit Clerk II	1	1	-	1	-
Associate Planner	1	1	-	1	-
Director of Planning	-	1	1	1	-
Planning Manager	1	-	(1)	-	-
Program Assistant	1	1	-	1	-
	<u>4</u>	<u>4</u>	<u>-</u>	<u>4</u>	<u>-</u>
Total Number of Full-Time Positions	<u>4</u>	<u>4</u>	<u>-</u>	<u>4</u>	<u>-</u>
<u>Part-Time Benefitted Positions</u>					
None	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Number of Part-Time Benefitted Positions	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Part-Time Non-Benefitted Hours</u>					
Total Number of Hours	-	-	-	1,040	1,040



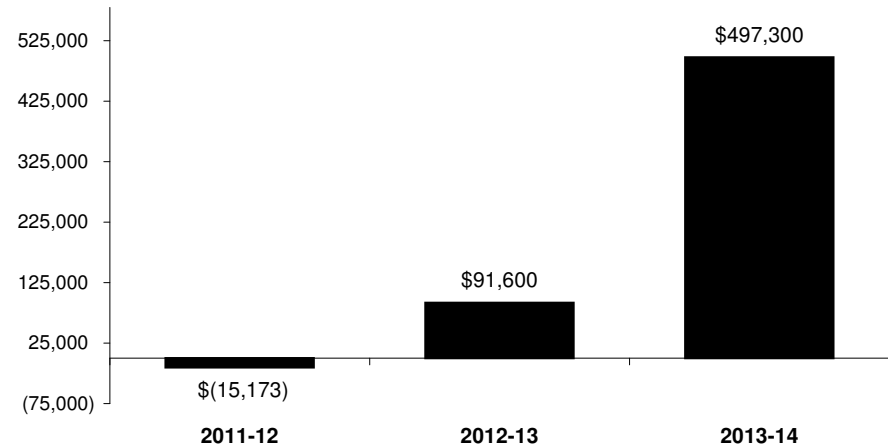
## Planning Administration and Current Planning (4110)

Planning Administration provides staff support to the City Planning Commission, Community Development Commission, the City Council, and other development related activities. Primarily focused on the review and issuance of land use entitlements, the Planning Administration activity also generates applied revenue through application and service fees.

### Activity Summary

	Actual FY 2011-12	Final Est. FY 2012-13	Council Approved FY 2013-14
Salaries and Benefits	\$ 129,055	198,000	267,600
Maintenance and Operations	11,215	43,600	345,600
Applied Revenues	(155,443)	(150,000)	(115,900)
Activity Total	\$ (15,173)	91,600	497,300

### Fiscal Year Comparisons



## Planning Administration and Current Planning (4110)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111E	PW Adm - Regular Salaries	\$ 5,915	\$ -	\$ -	\$ -
111F	PW Mtc - Regular Salaries	328	-	-	-
111L	CA - Regular Salaries	-	36,700	36,700	65,800
111M	PLN Adm - Regular Salaries	57,510	65,100	65,100	71,900
114F	PW Mtc - OT Pay	657	-	-	-
115Y	PLN Adm - PT Salaries	1,842	-	-	8,700
119E	PW Adm - Applied Benefits	5,731	-	-	-
119F	PW Mtc - Applied Benefits	424	-	-	-
119L	CA - Applied Benefits	-	16,800	16,800	30,700
119M	PLN Adm - Applied Benefits	56,522	131,600	79,400	90,000
119Y	PLN Adm - PT Applied Benefits	126	-	-	500
	Total Salaries and Benefits	129,055	250,200	198,000	267,600
2200	Supplies	2,618	2,000	3,000	4,000
2202	Books/Subscriptions	-	-	500	500
3400	Telephone	1,453	900	700	900
4100	Advertising	-	1,000	2,300	1,700
4210	Travel and Meetings	75	2,000	1,500	2,000
4220	Memberships	735	-	2,900	3,000
4250	Training	-	-	100	2,000
4400	Contractual Services	1,360	60,000	26,000	315,500 *
4900	Intergovt/LA County Mapping Services	474	500	100	500
7300	Furniture/Equipment/PC Upgrades	-	1,000	2,000	11,000
9300	Equipment Usage	4,500	4,500	4,500	4,500
9500	Duplication Charges	-	1,000	-	-
	Total Maintenance and Operations	11,215	72,900	43,600	345,600
BA00	Tentative Map Filing Fee	(10,661)	(10,000)	(32,000)	(15,000)
BB00	Final Map Checking Fees	(33,800)	(6,300)	(10,400)	(6,300)
BC00	Plan Check & Inspection Fees	(29,616)	(27,000)	(37,000)	(30,000)
BD00	Maps & Publications	(2,550)	(800)	(4,200)	(2,000)
BH00	Miscellaneous Fees / Initial Studies	(2,065)	(2,000)	(3,900)	(2,600)
BQ00	Planning & Zoning Fees	(76,752)	(50,000)	(62,500)	(60,000)
	Total Applied Revenues	(155,443)	(96,100)	(150,000)	(115,900)
	<b>- Activity Total -</b>	<b>\$ (15,173)</b>	<b>\$ 227,000</b>	<b>\$ 91,600</b>	<b>\$ 497,300</b>

\* Additional detail on following page(s)

**Planning Administration and Current Planning (4110) - Account Number Detail**

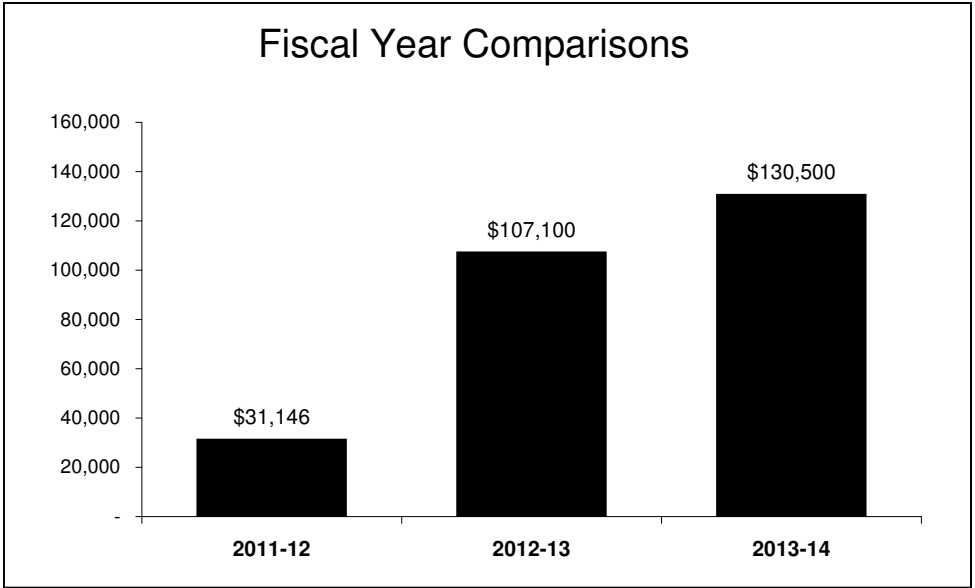
<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Miscellaneous Contractual Services	\$ 5,000	\$ 5,000
Economic Development Strategy Study	5,000	5,000
Housing Element Update	50,000	43,000
Planning/Building Services	-	262,500
	<u>\$ 60,000</u>	<u>\$ 315,500</u>



# Planning Commission (4180)

The Planning Commission budget shows the cost for staff support to the Planning Commission.

Activity Summary			
			Council
	Actual	Final Est.	Approved
	FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$ 33,466	101,100	120,600
Maintenance and Operations	5,658	6,000	9,900
Applied Revenues	(7,977)	-	-
Activity Total	\$ 31,146	107,100	130,500



## Planning Commission (4180)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111M	PLN Adm - Regular Salaries	\$ 16,881	\$ 45,500	\$ 45,500	\$ 51,500
115Y	PLN Adm - PT Salaries	-	-	-	4,400
119M	PLN Adm - Applied Benefits	16,585	92,100	55,600	64,500
119Y	PLN Adm - PT Applied Benefits	-	-	-	200
	Total Salaries and Benefits	33,466	137,600	101,100	120,600
2200	Supplies	82	500	200	500
4210	Travel and Meetings	-	2,400	1,800	5,000
4250	Memberships	-	-	400	400
4400	Contractual Services/Stipends	5,250	6,000	3,600	4,000
9500	Duplication Charges	326	-	-	-
	Total Maintenance and Operations	5,658	8,900	6,000	9,900
HH00	Trans from CDC Project Fund	(7,977)	-	-	-
	Total Applied Revenues	(7,977)	-	-	-
	<b>- Activity Total -</b>	<b>\$ 31,146</b>	<b>\$ 146,500</b>	<b>\$ 107,100</b>	<b>\$ 130,500</b>

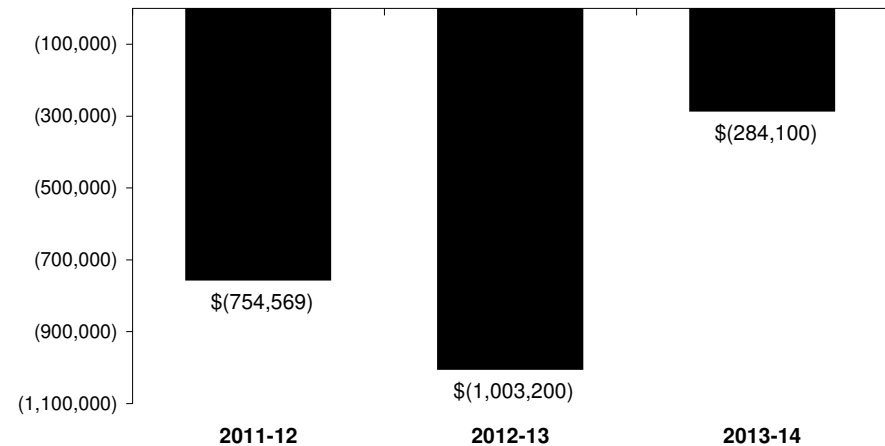
# Building Regulation (4510)

The Building Regulation Division provides building and safety services to property owners and the development community. The City contracts with the Los Angeles County Department of Public Works to provide plan checking and building inspection services. This contract includes a Plan Checker for basic plan check services, and also two Building Inspectors that visit jobsites to confirm compliance with applicable codes and requirements. The Building Division is responsible for checking development plans, issuing permits for construction work, inspecting said work, and granting final approval, all the while answering Building Code related inquiries.

## Activity Summary

	Actual FY 2011-12	Final Est. FY 2012-13	Council Approved FY 2013-14
Salaries and Benefits	\$ 166,942	318,100	349,700
Maintenance and Operations	569,188	678,700	766,200
Applied Revenues	<u>(1,490,698)</u>	<u>(2,000,000)</u>	<u>(1,400,000)</u>
Activity Total	<u>\$ (754,569)</u>	<u>(1,003,200)</u>	<u>(284,100)</u>

## Fiscal Year Comparisons



## Building Regulation (4510)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111B	CM - Regular Salaries	\$ 7,782	\$ 7,400	\$ 7,400	\$ 7,500
111L	CA - Regular Salaries	18,728	18,300	18,300	18,800
111M	PLN Adm - Regular Salaries	64,626	123,400	123,400	133,800
114M	PLN Adm - OT Pay	-	-	500	2,000
115Y	PLN Adm - PT Salaries	939	-	-	1,500
119B	CM - Applied Benefits	8,514	9,500	9,500	9,600
119L	CA - Applied Benefits	2,759	8,400	8,400	8,800
119M	PLN Adm - Applied Benefits	63,544	249,600	150,600	167,600
119Y	PLN Adm - PT Applied Benefits	<u>49</u>	<u>-</u>	<u>-</u>	<u>100</u>
	Total Salaries and Benefits	166,942	416,600	318,100	349,700
2200	Supplies	835	800	1,200	1,200
3400	Telephone	94	200	100	100
4400	Contractual Services	159	700	1,000	88,500 *
4900	Intergovernmental Charges	561,701	670,000	670,000	670,000
9300	Equipment Usage	<u>6,400</u>	<u>6,400</u>	<u>6,400</u>	<u>6,400</u>
	Total Maintenance and Operations	569,188	678,100	678,700	766,200
AF00	Building Inspection Fees	<u>(1,490,698)</u>	<u>(1,230,000)</u>	<u>(2,000,000)</u>	<u>(1,400,000)</u>
	Total Applied Revenues	(1,490,698)	(1,230,000)	(2,000,000)	(1,400,000)
	<b>- Activity Total -</b>	<u>\$ (754,569)</u>	<u>\$ (135,300)</u>	<u>\$ (1,003,200)</u>	<u>\$ (284,100)</u>

\* Additional detail on following page(s)



**Building Regulation (4510) - Account Number Detail**

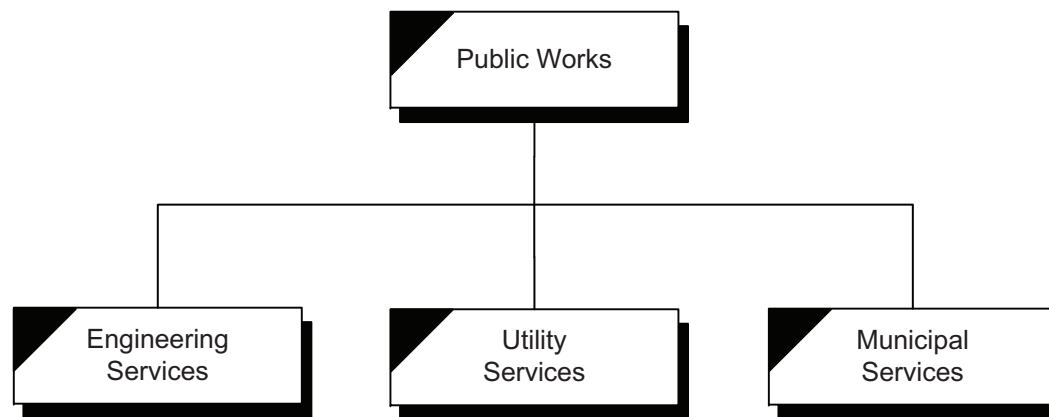
<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Miscellaneous Contractual Services	\$ 700	\$ 1,000
Planning/Building Services	-	87,500
	\$ 700	\$ 88,500

# PUBLIC WORKS



The Public Works Department is responsible for developing, constructing, and maintaining the City's infrastructure, including the operation of the City owned water system in a safe and environmentally sensitive manner for the enhancement of the community. The City prides itself in having functional and well-maintained infrastructure. The department also continues to provide traffic signal maintenance to five neighboring cities. Additionally, the Public Works Department also administers the Capital Improvement Program through a combination of in-house engineering staff and professional engineering consultants.

Below is a chart showing the department's divisions. More detailed information is available on the following pages:





# PUBLIC WORKS



FY 2013-14 Approved Budget Department Summary				
Activity Name	Actual FY 2011-12	Mid-year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
Engineering	\$ 285,699	\$ 338,600	\$ 183,400	\$ 728,400
Municipal Services	4,974,258	5,807,000	5,235,600	5,768,700
Department Totals	\$ 5,259,956	\$ 6,145,600	\$ 5,419,000	\$ 6,497,100



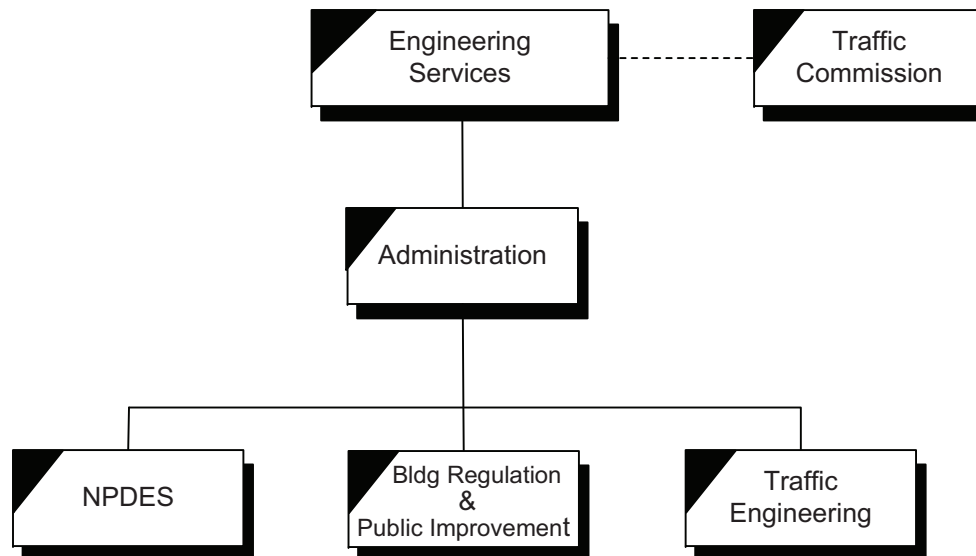
# ENGINEERING SERVICES



The Engineering Services Division is responsible for the oversight and coordination of public improvements associated with developing projects and ensures that work conforms to City standards, including the enforcement of regulations regarding storm water pollution prevention. Furthermore the division issues both construction and excavation permits for all work within the public right-of-way. Approximately 120 excavation and 10 construction permits are issued on an annual basis. An average of 20 drainage plans are reviewed and plan-checked annually related to future development.

The Engineering Services Division is also responsible for the successful completion of capital improvement projects within the public right-of-way, including pavement rehabilitation of streets, curb and gutter repairs, signal and street lighting improvements, potable water improvements, reclaimed water improvements, signing and striping, as well as park and facility improvements. This includes the Traffic Commission which studies and evaluates traffic-related issues.

Below is a chart showing the department's activities. More detailed information is available on the following pages:



# Engineering



## FY 2013-14 Approved Budget

### Department Summary

Activity		Actual	Mid-year	Final	Council
		FY 2011-12	Budget	Estimate	Approved
Number	Name		FY 2012-13	FY 2012-13	FY 2013-14
2415	Administration	\$ 158,677	\$ 62,400	\$ (40,300)	\$ 220,000
2416	NPDES	11,759	90,800	76,300	310,000
4530	Building Regulation / Public Improvement	(29,397)	(2,000)	(71,100)	-
5212	Traffic Commission	15,481	24,900	12,700	13,400
5210	Traffic Engineering	129,180	162,500	205,800	185,000
Division Total		\$ 285,699	\$ 338,600	\$ 183,400	\$ 728,400

# Engineering Services



FY 2013-14 Position Summary					
	Original FY 2012-13	Revised FY 2012-13	Change + or (-)	Approved FY 2013-14	Change + or (-)
<u>Full-Time Positions</u>					
Associate Civil Engineer	1	1	-	1	-
Civil Engineering Assistant I	1	1	-	1	-
Civil Engineering Technician II	1	1	-	1	-
Director of Public Works	1	1	-	1	-
Public Works Department Secretary	1	1	-	1	-
Public Works Inspector I	1	1	-	1	-
Support Service Supervisor	1	-	(1)	-	-
Total Number of Full-Time Positions	<u>7</u>	<u>6</u>	<u>(1)</u>	<u>6</u>	<u>-</u>
<u>Part-Time Benefitted Positions</u>					
Administrative Clerk I	-	-	-	1	1
Total Number of Part-Time Benefitted Positions	<u>-</u>	<u>-</u>	<u>-</u>	<u>1</u>	<u>1</u>
<u>Part-Time Non-Benefitted Hours</u>					
Total Number of Hours	350	350	-	1,664	1,314



[illegible][illegible]

### Fiscal Year Comparisons

Fiscal Year	Value
2011-12	\$158,677
2012-13	(\$40,300)
2013-14	\$220,000

## Engineering Administration (2415)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111E	PW Adm - Regular Salaries	\$ 82,025	\$ 32,800	\$ 32,000	\$ 54,700
115S	PW Adm - PT Salaries	-	-	24,000	14,300
115U	CS Rec - PT Salaries	97	-	100	-
119E	PW Adm - Applied Benefits	79,319	46,600	44,500	82,400
119S	PW Adm - PT Applied Benefits	-	-	2,000	2,700
119U	CS Rec - PT Applied Benefits	53	-	-	-
	Total Salaries and Benefits	161,494	79,400	102,600	154,100
2200	Supplies	7,724	7,000	7,000	8,000
3400	Telephone	1,375	1,200	1,200	1,200
4100	Advertising	1,487	1,400	4,500	4,000
4210	Travel and Meetings	214	700	1,000	800
4220	Memberships	834	48,600	800	800
4250	Training	-	-	-	2,000
4400	Contractual Services	14,493	40,000	50,000	88,500
9300	Equipment Usage	4,500	4,500	4,500	4,500
9500	Duplication Charges	-	200	200	200
	Total Maintenance and Operations	30,626	103,600	69,200	110,000
BD00	Maps & Publications	(22)	(100)	(100)	(100)
BH00	Miscellaneous Fees	(2,021)	(2,000)	(12,000)	(4,000)
CJ00	CMP Mitigation Contributions	(31,400)	(110,000)	(200,000)	(40,000)
HU00	Trans from Heritage Springs Assessment	-	(8,500)	-	-
	Total Applied Revenues	(33,443)	(120,600)	(212,100)	(44,100)
	- Activity Total -	<u>\$ 158,677</u>	<u>\$ 62,400</u>	<u>\$ (40,300)</u>	<u>\$ 220,000</u>

\* Additional detail on following page(s)

**Engineering Administration (2415) - Account Number Detail**

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Lanier Copier	3,000	3,000
Engineering Assistance	25,000	61,000
Heritage Springs Assess District Services	8,000	7,500
Community Facilities District Services	-	13,000
Various Equipment Maintenance	<u>4,000</u>	<u>4,000</u>
	\$ 40,000	\$ 88,500



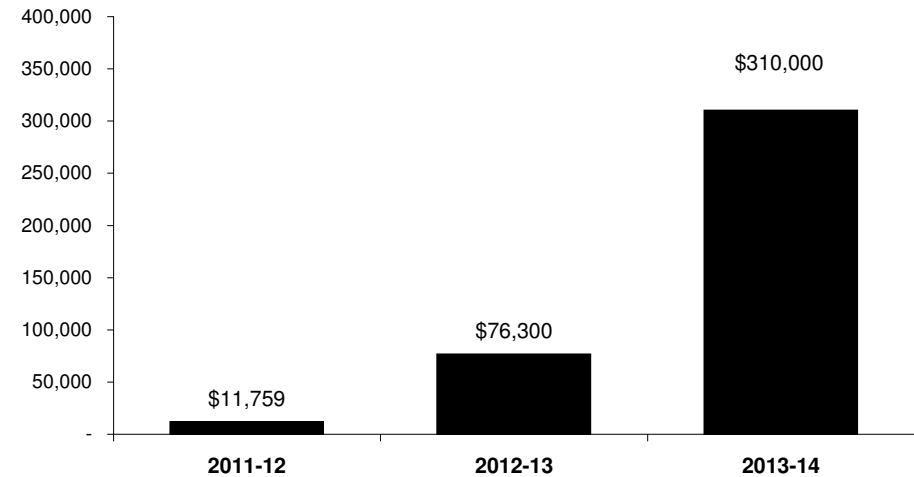
# NPDES (2416)

National Pollutant Discharge Elimination System is a program that mitigates pollutant discharge to bodies of water from the storm drain system. The State of California issues permits to local agencies and counties that allow them to discharge water through the storm drain system into larger bodies of water, such as lakes and oceans. Strict guidelines and regulations are in place to limit pollutants from entering into the larger bodies of water. There are a myriad of requirements associated with the NPDES Permit and ongoing environmental checkpoints that must be adhered to.

## Activity Summary

	Actual FY 2011-12	Final Est. FY 2012-13	Council Approved FY 2013-14
Salaries and Benefits	\$ 57,307	75,700	89,100
Maintenance and Operations	29,193	83,000	302,000
Applied Revenues	(74,741)	(82,400)	(81,100)
Activity Total	<u>\$ 11,759</u>	<u>76,300</u>	<u>310,000</u>

## Fiscal Year Comparisons



# NPDES (2416)

## Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111E	PW Adm - Regular Salaries	\$ 17,399	\$ 16,000	\$ 16,500	\$ 16,900
111F	PW Mtc - Regular Salaries	10,779	19,900	14,500	19,100
115S	PW Adm - PT Salaries	-	-	1,500	500
115T	PW Mtc - PT Salaries	-	2,000	300	1,300
119E	PW Adm - Applied Benefits	16,827	22,800	22,500	25,500
119F	PW Mtc - Applied Benefits	12,302	26,800	19,000	25,300
119S	PW Adm - PT Applied Benefits	-	-	1,300	400
119T	PW Mtc - PT Applied Benefits	-	100	100	100
	Total Salaries and Benefits	57,307	87,600	75,700	89,100
2200	Supplies	110	200	200	200
4210	Travel and Meetings	41	100	100	100
4250	Training	-	-	-	1,000
4900	Intergovernmental Charges	28,442	82,500	82,000	300,000 *
9300	Equipment Usage	600	600	600	600
9500	Duplication Charges	-	100	100	100
	Total Maintenance and Operations	29,193	83,500	83,000	302,000
AI00	Inspection Fees/Storm Drain Connection	(626)	(400)	(2,500)	(1,200)
BH00	Miscellaneous Fees	-	(100)	(100)	(100)
HH00	Trans from Consolidated Project	(24,315)	-	-	-
HW00	Transfer from Water Utility	(49,800)	(79,800)	(79,800)	(79,800)
	Total Applied Revenues	(74,741)	(80,300)	(82,400)	(81,100)
	- Activity Total -	\$ 11,759	\$ 90,800	\$ 76,300	\$ 310,000

\* Additional detail on following page(s)

**NPDES (2416) - Account Number Detail**

<b><u>Acct #4900</u></b>	<b><u>2012-13</u></b>	<b><u>2013-14</u></b>
Catch Basin Cleaning	\$ 5,000	\$ 15,000
CPR Membership Dues	10,000	15,000
Litigation	7,000	7,500
Lower San Gabriel River Watershed Mgmt	21,500	27,000
MS4 Permit & TMDL	30,000	225,500
NPDES City Permit	9,000	10,000
	<u>\$ 82,500</u>	<u>\$ 300,000</u>





[illegible][illegible][illegible]

**Fiscal Year Comparisons**

Fiscal Year	Value
2011-12	(29,397)
2012-13	(\$71,100)
2013-14	\$0

## Building Regulation/Public Improvements (4530)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111E	PW Adm - Regular Salaries	\$ 64,050	\$ 61,300	\$ 63,000	\$ 68,100
114E	PW Adm - OT Pay	9,669	8,000	11,000	15,000
115S	PW Adm - PT Salaries	-	-	-	7,200
119E	PW Adm - Applied Benefits	62,003	87,200	87,500	102,600
119S	PW Adm - PT Applied Benefits	-	-	-	1,300
	Total Salaries and Benefits	135,722	156,500	161,500	194,200
2200	Supplies	-	900	900	1,000
4400	Contractual Services	-	4,000	2,500	4,000
4900	Intergovernmental Charges	-	3,000	1,500	3,000
9300	Equipment Usage	3,600	3,600	3,600	3,600
	Total Maintenance and Operations	3,600	11,500	8,500	11,600
AC00	Excavation Permits	(160,446)	(125,000)	(150,000)	(124,000)
BB00	Final Map Checking Fees	(1,883)	(2,500)	(1,000)	(2,000)
BC00	Plan Check & Inspection Fees	(6,391)	(40,000)	(80,000)	(75,000)
BH00	Miscellaneous Fees	-	(2,100)	(10,000)	(4,800)
CB00	Property Owner Contribution	-	(400)	(100)	-
	Total Applied Revenues	(168,719)	(170,000)	(241,100)	(205,800)
	- Activity Total -	\$ (29,397)	\$ (2,000)	\$ (71,100)	\$ -

\* Additional detail on following page(s)

**Building Regulation/Public Improvements (4530) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Uniforms	\$ 500	\$ 600
Photo Supplies	200	200
Misc.	<u>200</u>	<u>200</u>
	\$ 900	\$ 1,000





## Traffic Commission (5212)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111E	PW Adm - Regular Salaries	\$ 6,240	\$ 8,800	\$ 4,500	\$ 2,600
114E	PW Adm - OT Pay	536	500	300	500
115S	PW Adm - PT Salaries	-	-	100	1,600
119E	PW Adm - Applied Benefits	6,044	12,500	5,500	3,900
119S	PW Adm - PT Applied Benefits	-	-	100	1,200
	Total Salaries and Benefits	12,820	21,800	10,500	9,800
2200	Supplies	190	200	200	200
4210	Travel and Meetings	320	400	100	400
4400	Contractual Services	2,150	2,500	1,900	3,000
	Total Maintenance and Operations	2,660	3,100	2,200	3,600
	- Activity Total -	\$ 15,481	\$ 24,900	\$ 12,700	\$ 13,400

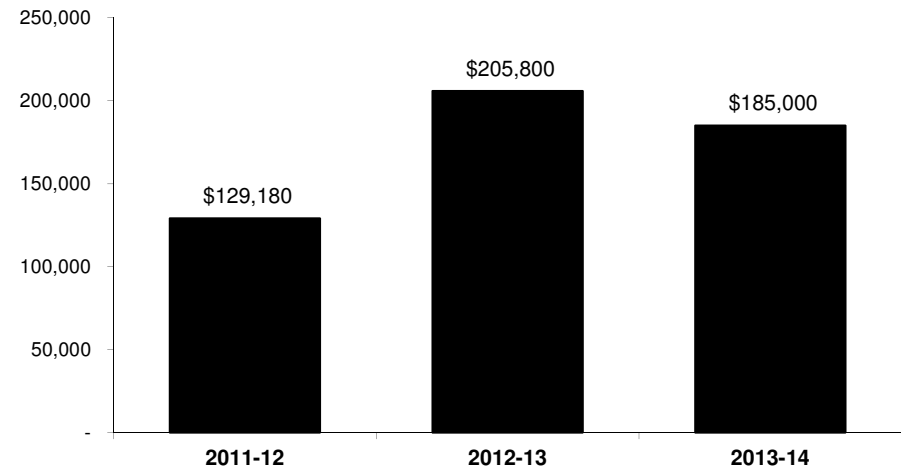
# TRAFFIC ENGINEERING (5210)

The Traffic Engineering activity oversees traffic control facilities within the City. This includes the plans and designs of traffic signals, street lights and other warning lighting to provide efficient operations of the City's traffic control system. Also included is the participation in the 91/605 Major Corridor Study.

## ACTIVITY SUMMARY

			Council
	Actual	Final Est.	Approved
	FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$ 98,759	74,300	33,600
Maintenance and Operations	61,131	131,500	151,400
Applied Revenues	(30,710)	-	-
Activity Total	<u>\$ 129,180</u>	<u>205,800</u>	<u>185,000</u>

## FISCAL YEAR COMPARISONS



Traffic Engineering (5210)					
Activity Detail					
Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111E	PW Adm - Regular Salaries	\$ 50,168	\$ 22,500	\$ 22,500	\$ 11,800
114E	PW Adm - OT Pay	-	100	100	100
115S	PW Adm - PT Salaries	-	-	17,500	2,200
119E	PW Adm - Applied Benefits	48,591	32,000	31,000	17,900
119S	PW Adm - PT Applied Benefits	-	-	3,200	1,600
	Total Salaries and Benefits	98,759	54,600	74,300	33,600
2200	Supplies	3,375	700	700	700
4210	Travel and Meetings	220	500	300	500
4220	Memberships	-	200	-	200
4400	Contractual Services	50,235	80,000	60,000	75,000
4900	Intergovernmental Charges	2,800	70,000	66,000	70,000
9300	Equipment Usage	4,500	4,500	4,500	4,500
9500	Duplication Charges	-	500	-	500
	Total Maintenance and Operations	61,131	156,400	131,500	151,400
FA00	Fines/Vehicle Code	-	(48,500)	-	-
HH00	Transfer from CDC Project Fund	(30,710)	-	-	-
	Total Applied Revenues	(30,710)	(48,500)	-	-
	- Activity Total -	\$ 129,180	\$ 162,500	\$ 205,800	\$ 185,000

\* Additional detail on following page(s)



**Traffic Engineering (5210) - Account Number Detail**

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Traffic Engineering Assistance	\$ 80,000	\$ 75,000
	\$ 80,000	\$ 75,000

<b><u>Acct #4900</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Miscellaneous Charges	\$ 4,400	\$ 4,400
Payment to COG for 91/605/405 Study	20,000	20,000
I-5 Consortium JPA Membership	45,600	45,600
	\$ 70,000	\$ 70,000



# Municipal Services



FY 2013-14 Approved Budget					
Department Summary					
Activity		Actual	Mid-Year	Final	Council
Number	Name	FY 2011-12	Budget FY 2012-13	Estimate FY 2012-13	Approved FY 2013-14
2410	Administration	\$ 129,017	\$ 154,100	\$ 66,800	\$ 159,700
2420	Equipment Maintenance	215,934	335,400	274,800	331,800
2440	Municipal Services Yard	92,074	89,600	113,500	103,700
2690	Bldg. and Ground Mtc.-City Hall Area	352,410	371,300	392,400	372,200
4340	Graffiti Removal - City Area	118,750	303,900	219,900	300,600
4345	Graffiti Removal - Contract Area	-	-	-	-
4355	Designated Maintenance	32,954	16,200	31,100	-
5100	Transit Services	-	-	-	-
5200	Norwalk/Sfs Transportation Center	-	-	-	-
5310	Street Maintenance/General	380,326	433,700	237,500	298,900
5330	Street Maintenance/Tree Maintenance	-	-	-	-
5340	Street Maintenance/Landscape Mtc.	735,838	857,400	854,200	877,600
5360	Street Maintenance/Signs & Striping	(11,723)	1,200	-	-
5410	Traffic Signal Mtc-Santa Fe Springs	309,893	300,600	279,600	291,300
5420	Traffic Signal Mtc-Contract Cities	(66,942)	2,200	(32,900)	(39,400)
5500	Street Lighting Maintenance	486,482	495,400	447,100	487,500
6121	Park Maintenance-Santa Fe Springs Park	172,743	189,700	214,500	225,600
6122	Park Maintenance-Los Nietos Park	182,943	199,600	195,700	206,400
6123	Park Maintenance-Little Lake Park	121,899	145,400	135,000	145,700
6124	Park Maintenance-Lakeview Center	93,480	106,600	97,900	105,700
6125	Park Maintenance-SFS Athletic Fields	105,238	119,800	111,100	171,100
6126	Park Maintenance-Lake Ctr & BW Ctr	152,479	145,600	132,000	168,700
6127	Park Maintenance-Heritage Park	111,469	159,900	116,700	189,100
6128	Park Maintenance-Sculpture Gardens	44,333	74,500	77,600	64,000
6129	Park Maintenance-Food/Flag Court	10,618	20,100	13,900	17,100
6130	Park Maintenance-Ball Fields (Moved from CS Rec for 2013-14)	81,314	132,900	100,900	78,700
6131	Park Maintenance-Activity Center	91,624	106,400	86,800	105,300
6135	Park Maintenance-Town Center Hall	118,284	127,900	110,600	122,800
6136	Park Maintenance-Clarke Estate	172,751	190,100	184,500	179,800
6150	Park Maintenance-Center Court	16,379	18,500	19,000	34,100
6180	Park Maintenance-Parkettes	43,749	47,200	48,200	53,300
6185	Park Maintenance-Community Gardens	15,166	15,100	13,200	14,500
6190	Park Maintenance-Santa Gertrudes	537	11,300	3,900	11,400
6195	Park Maintenance-Aquatic Center	218,067	201,600	196,600	206,800
6590	Bldg & Grounds Mtc- Library	88,725	100,500	89,800	93,100
7190	Bldg & Grounds Mtc - Gus Velasco Neighborhood Center	148,842	166,500	203,100	183,700
7390	Bldg & Grounds Mtc - Child Care Centers	103,678	119,000	104,600	99,800
7391	Bldg & Grounds Mtc - Child Development Center	104,928	47,800	96,000	108,100
Division Totals		4,974,258	5,807,000	5,235,600	5,768,700

# MUNICIPAL SERVICES



FY 2013-14 Position Summary					
	Original FY 2012-13	Revised FY 2012-13	Change + or (-)	Approved FY 2013-14	Change + or (-)
<u>Full-Time Positions</u>					
Bus Driver III	1	1	-	1	-
Electrician	1	1	-	1	-
Facility Section Supervisor	1	1	-	1	-
Facility Specialist	3	3	-	3	-
Fleet Section Supervisor	1	1	-	1	-
Maintenance Worker	6	6	-	6	-
Mechanic II	2	2	-	2	-
Municipal Services Manager	1	1	-	1	-
Street & Grounds Maintenance Superintendent	1	1	-	1	-
Streets & Grounds Section Supervisor	1	1	-	1	-
Traffic & Lighting Superintendent	1	1	-	1	-
Traffic & Lighting Technician I	2	2	-	2	-
Traffic Signals Lighting Technician II	1	1	-	1	-
Transportation Services Supervisor	1	1	-	1	-
Tree Worker Specialist	1	1	-	1	-
Total Number of Full-Time Positions	<u>24</u>	<u>24</u>	-	<u>24</u>	-
<u>Part-Time Benefitted Positions</u>					
Bus Driver II	<u>1</u>	<u>1</u>	-	<u>1</u>	-
Total Number of Part-Time Benefitted Positions	<u>1</u>	<u>1</u>	-	<u>1</u>	-
<u>Part-Time Non-Benefitted Hours</u>					
Total Number of Hours	15,808	15,808	-	20,108	4,300

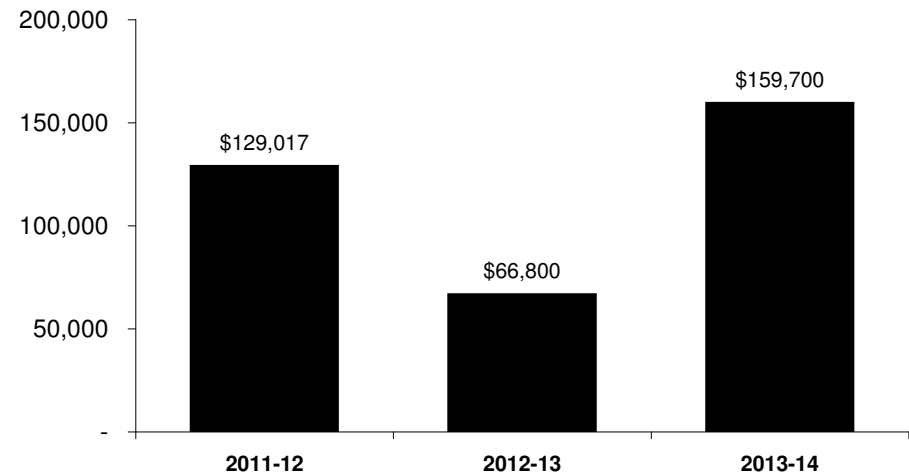
# Maintenance Administration (2410)

The Maintenance Administration activity provides the administrative and financial support for the maintenance activities.

## Activity Summary

		Actual FY 2011-12	Final Est. FY 2012-13	Council Approved FY 2013-14
Salaries and Benefits	\$	119,410	59,000	145,100
Maintenance and Operations		9,606	7,800	14,600
Applied Revenues		-	-	-
Activity Total	\$	<u>129,017</u>	<u>66,800</u>	<u>159,700</u>

## Fiscal Year Comparisons



## Maintenance Administration (2410)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111F	PW Mtc - Regular Salaries	\$ 49,728	\$ 53,300	\$ 20,000	\$ 56,900
115U	CS Rec - PT Salaries	439	-	-	-
116F	PW Mtc - Standby Pay	12,103	13,500	13,000	13,000
119F	PW Mtc - Applied Benefits	56,818	71,700	26,000	75,200
119U	CS Rec - PT Applied Benefits	322	-	-	-
	Total Salaries and Benefits	119,410	138,500	59,000	145,100
2200	Supplies	1,003	6,000	1,000	5,000
3400	Telephone	3,210	3,300	2,000	3,300
4210	Travel and Meetings	80	300	-	300
4220	Memberships	149	500	-	500
4250	Training	1,045	1,000	2,000	1,500
4400	Contractual Services	2,119	2,200	800	2,000
9300	Equipment Usage	2,000	2,000	2,000	2,000
9500	Duplication Charges	-	300	-	-
	Total Maintenance and Operations	9,606	15,600	7,800	14,600
	- Activity Total -	<u>\$ 129,017</u>	<u>\$ 154,100</u>	<u>\$ 66,800</u>	<u>\$ 159,700</u>



## Equipment Maintenance (2420)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111F	PW Mtc - Regular Salaries	\$ 194,871	\$ 197,700	\$ 181,000	\$ 199,000
114F	PW Mtc - OT Pay	160	500	400	500
116F	PW Mtc - Standby Pay	1,134	1,400	1,600	1,600
119F	PW Mtc - Applied Benefits	<u>222,523</u>	<u>266,000</u>	<u>243,000</u>	<u>263,300</u>
	Total Salaries and Benefits	418,688	465,600	426,000	464,400
2200	Supplies	487,028	450,000	450,000	450,000 *
3100	Electricity	8,892	12,000	9,000	9,000
3200	Natural Gas	1,312	1,400	700	1,400
3300	Water	788	1,200	1,200	1,400
3400	Telephone	-	500	-	-
4210	Travel and Meetings	25	1,500	500	500
4220	Memberships	75	800	800	800
4250	Training	222	1,000	1,000	1,000
4400	Contractual Services	52,591	81,400	66,500	82,900 *
4900	Intergovernmental Charges	1,601	2,000	2,400	2,400 *
8810	Principal	-	5,300	5,300	5,300
8820	Interest	-	600	600	600
9300	Equipment Usage	<u>(752,062)</u>	<u>(687,900)</u>	<u>(687,900)</u>	<u>(687,900)</u>
	Total Maintenance and Operations	(199,528)	(130,200)	(149,900)	(132,600)
BH00	Miscellaneous Fees	(402)	-	-	-
BR00	Damage to City Property	(2,749)	-	(1,300)	-
GA00	Sale of Property	<u>(75)</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total Applied Revenues	(3,226)	-	(1,300)	-
	- Activity Total -	<u>\$ 215,934</u>	<u>\$ 335,400</u>	<u>\$ 274,800</u>	<u>\$ 331,800</u>

\* Additional detail on following page(s)



**Equipment Maintenance (2420) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Fuel only - General Government & Police	\$ 370,000	\$ 370,000
Repair Parts, Oil, Tires, Misc. Supplies	80,000	80,000
	<u>\$ 450,000</u>	<u>\$ 450,000</u>

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Accidents	\$ 18,000	\$ 18,000
Smogs	1,700	1,700
Garage Software Programs	13,500	13,500
Towels (Wash Rack)	3,000	3,000
Safety Clean	2,400	2,400
Towing	600	600
Fire Extinguisher	1,500	1,500
UST Inspections	2,500	2,500
Radio Frequency Lease	-	1,500
Transmission Repairs, Repaint Trucks, Broken Windshields, etc.	38,200	38,200
	<u>\$ 81,400</u>	<u>\$ 82,900</u>

<b><u>Acct #4900</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
UST	\$ 1,000	\$ 1,200
Board of Equalization	1,000	1,200
	<u>\$ 2,000</u>	<u>\$ 2,400</u>



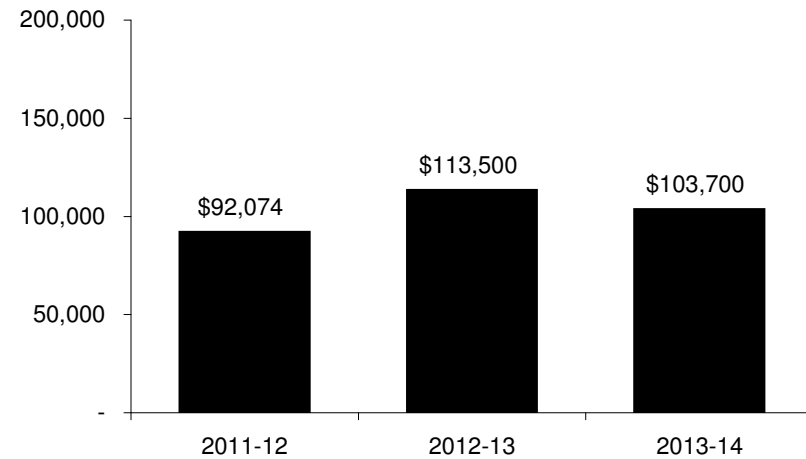
# Municipal Services Yard (2440)

The Municipal Services Yard activity provides for the maintenance of the Municipal Services Yard and buildings, including landscape and janitorial services.

## Activity Summary

		Actual	Final Est.	Council Approved
		FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$	30,998	53,100	36,200
Maintenance and Operations		61,316	60,400	67,500
Applied Revenues		(241)	-	-
Activity Total	\$	92,074	113,500	103,700

## Fiscal Year Comparisons



## Municipal Services Yard (2440)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111F	PW Mtc - Regular Salaries	\$ 14,401	\$ 9,500	\$ 22,500	\$ 15,100
114F	PW Mtc - OT Pay	-	500	500	500
114T	PW Mtc - PT OT Pay	-	100	-	-
115T	PW Mtc - PT Salaries	155	500	100	500
119F	PW Mtc - Applied Benefits	16,434	12,800	30,000	20,000
119T	PW Mtc - PT Applied Benefits	8	100	-	100
	Total Salaries and Benefits	30,998	23,500	53,100	36,200
2200	Supplies	10,032	10,900	12,500	15,500 *
3100	Electricity	13,338	14,000	12,800	13,000
3200	Natural Gas	759	2,500	800	800
3300	Water	1,183	3,000	1,800	1,800
3400	Telephone	13,815	12,200	11,500	12,000
4400	Contractual Services	17,191	18,500	16,000	19,400 *
9300	Equipment Usage	5,000	5,000	5,000	5,000
	Total Maintenance and Operations	61,316	66,100	60,400	67,500
BH00	Miscellaneous Fees	(241)	-	-	-
	Total Applied Revenues	(241)	-	-	-
	- Activity Total -	\$ 92,074	\$ 89,600	\$ 113,500	\$ 103,700

\* Additional detail on following page(s)

**Municipal Services Yard (2440) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Irrigation Supplies	\$ 500	\$ 1,500
Janitorial Supplies	2,500	2,500
Holiday Supplies	1,300	1,300
Operating Supplies	3,600	3,600
Locks and Cores	500	3,000
Lamps & Electrical	<u>2,500</u>	<u>3,600</u>
	\$ 10,900	\$ 15,500

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Misc Equipment	\$ 1,000	\$ 1,000
HVAC Maintenance	1,500	1,500
Landscape Maintenance Contract	6,100	6,100
Misc Contracts	700	700
Janitorial Services	6,600	7,500
Alarm Monitoring	1,600	1,600
Copier Maintenance	<u>1,000</u>	<u>1,000</u>
	\$ 18,500	\$ 19,400



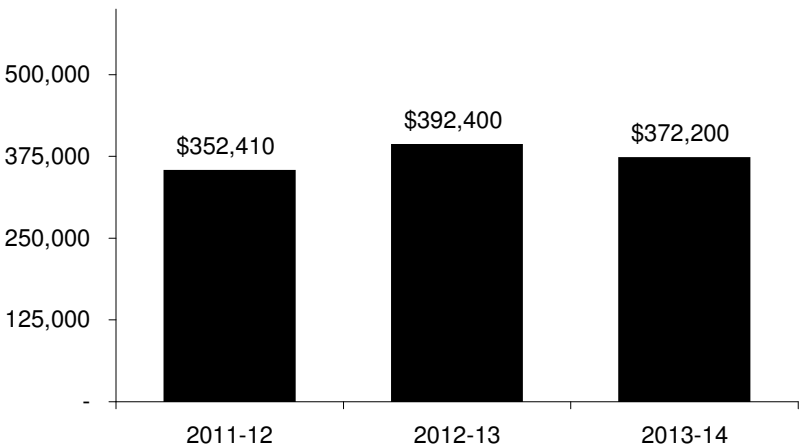
# Building and Grounds Mtc - City Hall Area (2690)

The Building and Grounds Maintenance - City Hall Area activity provides for the costs of maintaining the City Hall, including janitorial, tree trimming, utilities, landscape, and facility maintenance. It also includes the maintenance of the Plaza and Soaring Dreams fountain areas.

## Activity Summary

			Council
	Actual	Final Est.	Approved
	FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$ 57,535	82,300	63,200
Maintenance and Operations	297,875	310,100	309,000
Applied Revenues	(3,000)	-	-
Activity Total	\$ 352,410	392,400	372,200

## Fiscal Year Comparisons



## Building and Grounds Maintenance - City Hall Area (2690)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111F	PW Mtc - Regular Salaries	\$ 26,320	\$ 26,000	\$ 27,500	\$ 26,800
114F	PW Mtc - OT Pay	1,022	1,000	17,700	1,000
115T	PW Mtc - PT Salaries	144	-	100	-
119F	PW Mtc - Applied Benefits	30,041	35,000	37,000	35,400
119T	PW Mtc - PT Applied Benefits	8	-	-	-
	Total Salaries and Benefits	57,535	62,000	82,300	63,200
2200	Supplies	19,625	30,500	38,500	38,500 *
3100	Electricity	87,895	95,000	87,300	95,000 *
3200	Natural Gas	3,674	5,000	2,400	3,000
3300	Water	9,721	12,200	18,800	20,000 *
3400	Telephone	1,904	1,700	1,700	1,700
4400	Contractual Services	174,056	163,900	158,900	148,300 *
4800	Construction	-	-	1,500	1,500
9300	Equipment Usage	1,000	1,000	1,000	1,000
	Total Maintenance and Operations	297,875	309,300	310,100	309,000
GA00	Sale of Property	(3,000)	-	-	-
	Total Applied Benefits	(3,000)	-	-	-
	- Activity Total -	\$ 352,410	\$ 371,300	\$ 392,400	\$ 372,200

\* Additional detail on following page(s)



**Building and Grounds Maintenance - City Hall Area (2690) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Irrigation Supplies	\$ 1,000	\$ 1,000
Plant Replacement	7,500	7,500
Paper Products	4,000	4,000
Painting Supplies	1,800	1,800
Janitorial Supplies	5,800	5,800
Floor Care Products	700	700
Plastic Liners	500	500
Small Tools and Equip	1,500	1,500
Locks and Cores	500	3,500
Holiday Decorations	1,200	1,200
HVAC Supplies	2,500	2,500
Soaring Dreams Supplies	3,500	8,500
	<u>\$ 30,500</u>	<u>\$ 38,500</u>

<b><u>Acct #3100</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
City Hall	\$ 65,000	\$ 65,000
Soaring Dreams (6 Hrs Daily)	30,000	30,000
	<u>\$ 95,000</u>	<u>\$ 95,000</u>

<b><u>Acct #3300</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
City Hall	\$ 8,600	\$ 14,000
Soaring Dreams	3,600	6,000
	<u>\$ 12,200</u>	<u>\$ 20,000</u>

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Landscape Maintenance Service	\$ 80,000	\$ 80,000
Window Cleaning Contract	1,900	1,900
Carpet Cleaning	1,800	1,800
Elevator Services	1,400	1,400
Fire Sprinkler Inspections	600	600
Misc Contract Repairs	2,000	2,000
HVAC Maintenance	3,800	1,000
Roof Repair	1,500	1,500
Physical Fitness Equip Mtc	3,300	3,300
Soaring Dreams Pool Service	6,400	6,400
Soaring Dreams Colors	6,200	6,200
Janitorial Services	43,600	33,000
Painting	4,000	1,800
Annual Color Change	7,400	7,400
	<u>\$ 163,900</u>	<u>\$ 148,300</u>



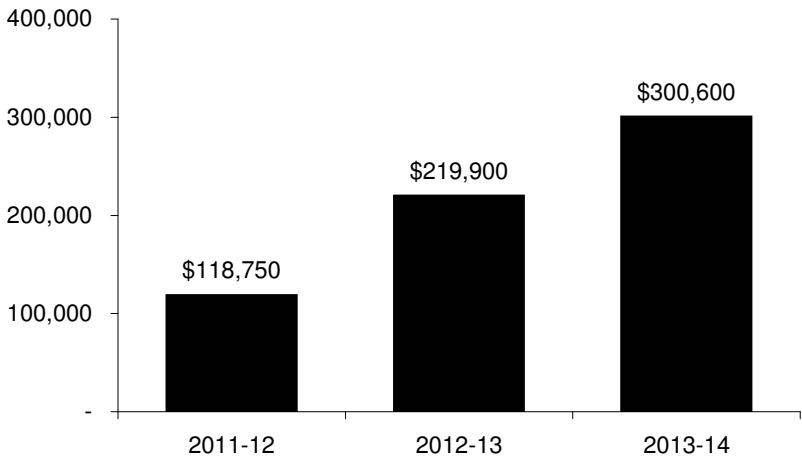
# Graffiti Removal - City Area (4340)

The Graffiti Removal activity provides for the removal of graffiti within the City. City facilities and parks are routinely inspected for graffiti and when found, graffiti is removed. The activity includes graffiti removal on private property that can be seen from the street. It also includes graffiti on light poles, utility boxes, sidewalks, and curb faces. Graffiti is removed from all the City's major corridors (streets) on a regularly scheduled basis. The City also maintains a 24-hour graffiti hotline where residents can call to report graffiti.

## Activity Summary

		Actual	Final Est.	Council Approved
		FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$	113,731	80,500	155,600
Maintenance and Operations		172,666	140,000	145,500
Applied Revenues		(167,646)	(600)	(500)
Activity Total	\$	118,750	219,900	300,600

## Fiscal Year Comparisons



## Graffiti Removal - City Area (4340)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111F	PW Mtc - Regular Salaries	\$ 43,304	\$ 49,200	\$ 30,000	\$ 56,400
114F	PW Mtc - OT Pay	1,473	-	300	500
114T	PW Mtc - PT OT Pay	1,830	-	500	700
115T	PW Mtc - PT Salaries	16,547	20,300	9,000	22,300
119F	PW Mtc - Applied Benefits	49,417	66,200	40,000	74,600
119T	PW Mtc - PT Applied Benefits	<u>1,160</u>	<u>1,100</u>	<u>700</u>	<u>1,100</u>
	Total Salaries and Benefits	113,731	136,800	80,500	155,600
2200	Supplies	19,167	51,600	25,000	30,000 *
3400	Telephone	469	1,000	500	1,000
4400	Contractual Services	118,251	111,500	111,500	111,500 *
9100	Overhead	31,779	-	-	-
9300	Equipment Usage	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
	Total Maintenance and Operations	172,666	167,100	140,000	145,500
BR00	Damage to City Property	(200)	-	(600)	(500)
HH00	Trans from CDC Project Fund	<u>(167,446)</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total Applied Revenues	(167,646)	-	(600)	(500)
	<b>- Activity Total -</b>	<u>\$ 118,750</u>	<u>\$ 303,900</u>	<u>\$ 219,900</u>	<u>\$ 300,600</u>

\* Additional detail of following page(s)

**Graffiti Removal - City Area (4340) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Sweeping Contract Supplies	\$ 23,200	\$ 13,500
Misc. Supplies	13,800	8,000
Paint	7,700	4,500
Bear Brick Remover	<u>6,900</u>	<u>4,000</u>
	\$ 51,600	\$ 30,000

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Graffiti Removal Contract	\$ 111,500	\$ 111,500
	\$ 111,500	\$ 111,500



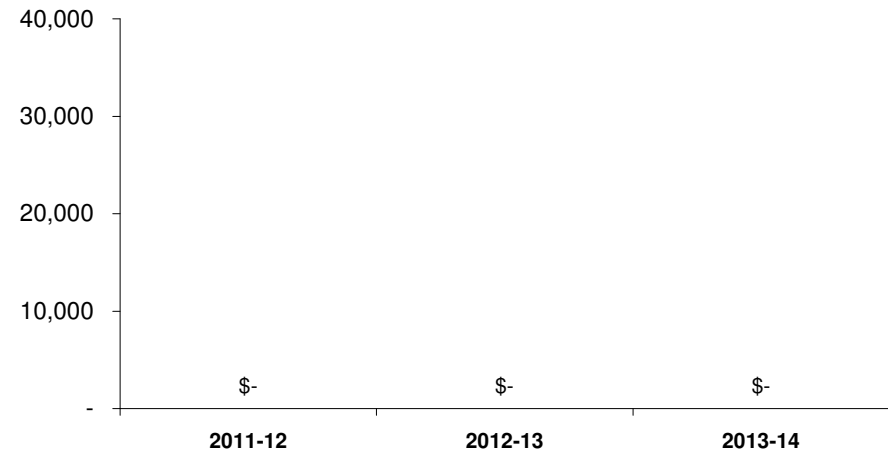
# Graffiti Removal - Contract Areas (4345)

The Graffiti Removal - Contract Area activity provides for the graffiti removal reimbursed from a County grant. It is for work performed in County locations. In the previous years, this activity was not maintained in a separate cost center.

## Activity Summary

	Actual FY 2011-12	Final Est. FY 2012-13	Council Approved FY 2013-14
Salaries and Benefits	\$ 16,015	53,800	23,500
Maintenance and Operations	17,504	44,100	26,500
Applied Revenues	(33,518)	(97,900)	(50,000)
Activity Total	\$ -	-	-

## Fiscal Year Comparisons



## Graffiti Removal - Contract Areas (4345)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111F	PW Mtc - Regular Salaries	\$ -	\$ 8,000	\$ 15,000	\$ 3,000
111N	PLN Home - Regular Salaries	1,514	-	200	-
115T	PW Mtc - PT Salaries	-	15,000	17,500	15,700
115Z	PLN Home - PT Salaries	12,243	-	100	-
119F	PW Mtc - Applied Benefits	-	10,800	20,000	4,000
119N	PLN Home - Applied Benefits	1,621	-	-	-
119T	PW Mtc - PT Applied Benefits	-	800	900	800
119Z	PLN Home - PT Applied Benefits	637	-	100	-
	Total Salaries and Benefits	16,015	34,600	53,800	23,500
2200	Supplies	6,716	5,000	9,300	7,300
3400	Telephone	653	600	600	600
4400	Contractual Services	2,128	1,500	2,000	1,500
9100	Overhead	8,007	17,300	26,900	11,800
9300	Equipment Usage	-	5,300	5,300	5,300
	Total Maintenance and Operations	17,504	29,700	44,100	26,500
BR00	Damage to City Property	(455)	-	-	-
EE00	County Grants/Supv Dist 4	(33,063)	(64,300)	(97,900)	(50,000)
	Total Applied Revenues	(33,518)	(64,300)	(97,900)	(50,000)
	<b>- Activity Total -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

\* Additional detail on following page(s)



**Graffiti Removal - Contract Areas (4345) - Account Number Detail**

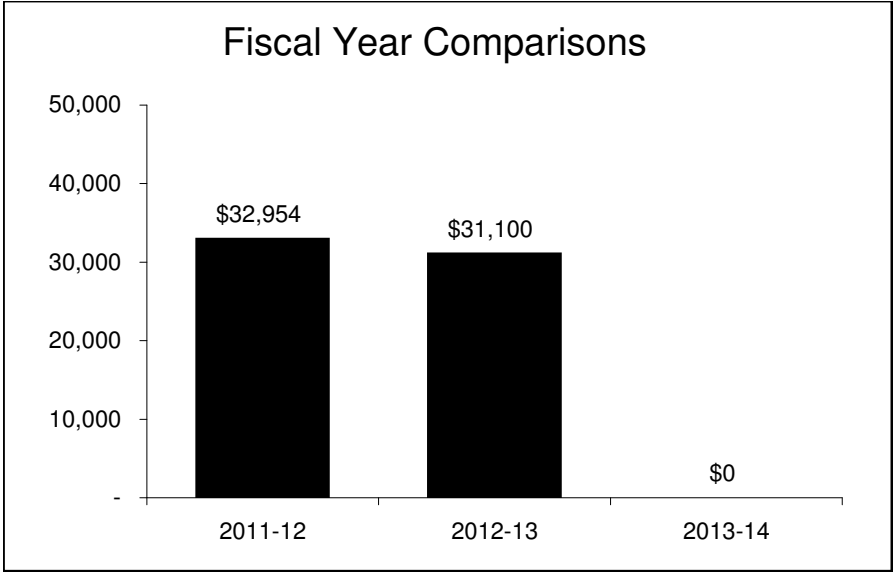
<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Supplies	\$ 2,900	\$ 3,200
Paint Sprayers	1,500	1,500
Uniforms	600	500
Mobile Phone	-	600
Graffiti Hotline Service	-	1,500
	<u>\$ 5,000</u>	<u>\$ 7,300</u>



# Designated Maintenance (4355)

The Designated Maintenance activity provides for maintaining specific areas, such as the freeway ramps, post office building, Drainage Channel cleaning, homeless encampments, vacant City lots, and public right-of-way. This activity was closed for 2013-2014 fiscal year and combined with other activities.

Activity Summary			
			Council
	Actual	Final Est.	Approved
	FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$ 1,068	9,500	-
Maintenance and Operations	39,286	29,000	-
Applied Revenues	(7,400)	(7,400)	-
Activity Total	\$ 32,954	31,100	-



## Designated Maintenance (4355)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111F	PW Mtc - Regular Salaries	\$ -	\$ 3,600	\$ 3,600	\$ -
111K	Fire - Regular Salaries	-	-	500	-
114F	PW Mtc - OT Pay	982	-	-	-
114K	Fire - OT Pay	87	-	-	-
119F	PW Mtc - Applied Benefits	-	4,900	4,900	-
119K	Fire - Applied Benefits	-	-	500	-
	Total Salaries and Benefits	1,068	8,500	9,500	-
2200	Supplies	726	1,000	-	-
4400	Contractual Services	37,560	12,600	28,000	-
4900	Intergovernmental Charges	-	500	-	-
9300	Equipment Usage	1,000	1,000	1,000	-
	Total Maintenance and Operations	39,286	15,100	29,000	-
BG00	Landscaping Fees	(2,400)	(2,400)	(2,400)	-
HL00	Trans from Art in Public Places/Art MTC	(5,000)	(5,000)	(5,000)	-
	Total Applied Revenues	(7,400)	(7,400)	(7,400)	-
	- Activity Total -	\$ 32,954	\$ 16,200	\$ 31,100	\$ -
THIS ACTIVITY WAS CLOSED FY 13/14.					

# Transit Services (5100)

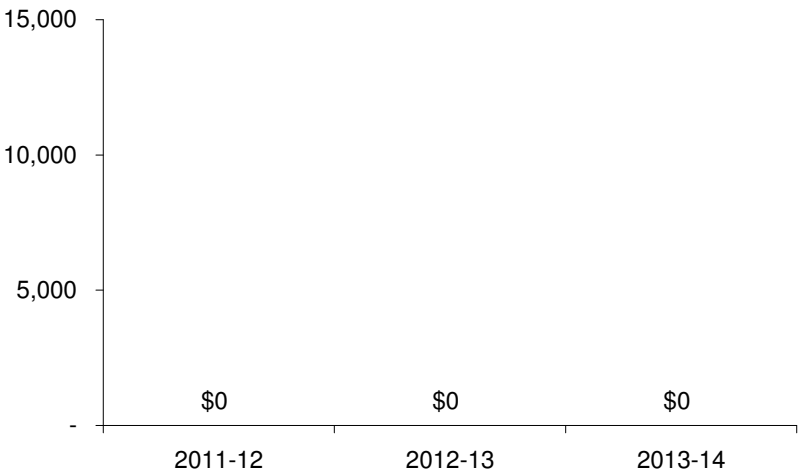
The Transit Service activity administers the City's Dial-a-Ride service, which provides free transportation for Santa Fe Springs' seniors 60 years and older, and Santa Fe Springs' residents with disabilities, for medical appointments and to the City's two Senior Centers. Other transportation services include: Program-related transportation to and from City facilities and a variety of excursion outing locations.

This activity is funded entirely through Local Return Propositions A & C funds.

## Activity Summary

		Actual	Final Est.	Council Approved
		FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$	350,394	177,500	165,000
Maintenance and Operations		79,768	70,400	91,200
Applied Revenues		(430,162)	(247,900)	(256,200)
Activity Total	\$	-	-	-

## Fiscal Year Comparisons



## Transit Services (5100)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111B	CM - Regular Salaries	\$ 148,431	\$ -	\$ 400	\$ -
111F	PW Mtc - Regular Salaries	-	48,400	49,000	47,400
114P	CM - PT OT Pay	111	-	-	-
115P	CM - PT Salaries	27,624	-	400	-
115T	PW Mtc - PT salaries	-	18,300	29,000	34,000
119B	CM - Applied Benefits	162,468	-	500	-
119F	PW Mtc - Applied Benefits	-	65,200	66,000	62,700
119P	CM - PT Applied Benefits	11,760	-	200	-
119T	PW Mtc - PT Applied Benefits	-	20,400	32,000	20,900
	Total Salaries and Benefits	350,394	152,300	177,500	165,000
2200	Supplies	2,654	5,000	300	5,000
3400	Telephone	1,319	2,600	600	1,700
4210	Travel and Meetings	191	-	-	-
4220	Memberships	-	500	500	500
4400	Contractual Services	38,932	41,600	43,000	43,000
4510	Access Passes	(3,186)	(11,000)	(14,000)	-
4900	Intergovernmental Charges	12,858	22,000	12,000	13,000
7300	Furniture/Equipment	-	1,000	1,000	1,000
9300	Equipment Usage	27,000	27,000	27,000	27,000
	Total Maintenance and Operations	79,768	88,700	70,400	91,200
BH00	Misc Revenue / Access Passes	-	-	-	(9,900)
HD00	Trans from County Transit Tax Fund	(213,172)	(161,300)	(161,300)	(161,300)
HD02	Trans from County Transit Prop C	(216,989)	(79,700)	(79,700)	(85,000)
HD03	Transfer from Measure R	-	-	(6,900)	-
	Total Applied Revenues	(430,162)	(241,000)	(247,900)	(256,200)
	- Activity Total -	\$ -	\$ -	\$ -	\$ -

\* Additional detail on following page(s)

**Transit Services (5100) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Uniforms	\$ 2,500	\$ 2,500
Vehicle Cleaning	2,500	2,500
	<u>\$ 5,000</u>	<u>\$ 5,000</u>

<b><u>Acct #3400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Vehicle #5521	\$ 800	\$ 500
Vehicle #5523	800	500
Office / Vehicle #5525	1,000	700
	<u>\$ 2,600</u>	<u>\$ 1,700</u>

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Extraordinary Charter Services	\$ 6,000	\$ 7,900
SPAB Inspection	4,500	-
Bus Maintenance	4,500	4,500
Bus Driver Mandatory Training	1,000	-
Charter Services	16,000	21,000
Software Maintenance	9,600	9,600
	<u>\$ 41,600</u>	<u>\$ 43,000</u>





# Norwalk/SFS Transportation Center (5200)

This activity provides for the operations and maintenance of the Santa Fe Springs/Norwalk Transportation Center, a jointly operated facility between the cities of Santa Fe Springs and Norwalk that is serviced by Metrolink commuter rail, Metropolitan Transit Authority (MTA), Norwalk transit and other bus agencies.

This activity is funded primarily through Local Return Proposition A & C funds

## Activity Summary

			Council
	Actual	Final Est.	Approved
	FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$ 104,349	26,000	24,600
Maintenance and Operations	104,984	127,600	95,600
Applied Revenues	(209,332)	(153,600)	(120,200)
Activity Total	\$ -	-	-

## Fiscal Year Comparisons



## Norwalk/SFS Transportation Center (5200)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111B	CM - Regular Salaries	\$ 38,934	\$ -	\$ -	\$ -
111F	PW Mtc - Regular Salaries	-	10,300	11,000	10,600
114P	CM - PT OT Pay	221	-	-	-
115P	CM - PT Salaries	15,801	-	-	-
119B	CM - Applied Benefits	42,652	-	-	-
119F	PW Mtc - Applied Benefits	-	13,900	15,000	14,000
119P	CM - PT Applied Benefits	6,741	-	-	-
	Total Salaries and Benefits	104,349	24,200	26,000	24,600
3400	Telephone	495	-	600	600
4900	Intergovernmental Charges	87,489	179,000	110,000	78,000
9300	Equipment Usage	17,000	17,000	17,000	17,000
	Total Maintenance and Operations	104,984	196,000	127,600	95,600
BH00	Parking Revenue	-	(63,300)	-	-
BR00	Damage to City Property	(16,245)	-	-	-
EM00	SCR Rail Authority	(8,612)	-	-	-
HD00	Trans from County Transit Tax Fund	(36,644)	-	-	-
HD02	Trans from County Transit Prop C	-	(98,500)	(98,500)	(65,100)
HD03	Transfer from Measure R	(127,196)	(41,200)	(55,100)	(55,100)
HT00	Trans from AQMD Fund	(20,636)	(17,200)	-	-
	Total Applied Revenues	(209,332)	(220,200)	(153,600)	(120,200)
	- Activity Total -	\$ -	\$ -	\$ -	\$ -

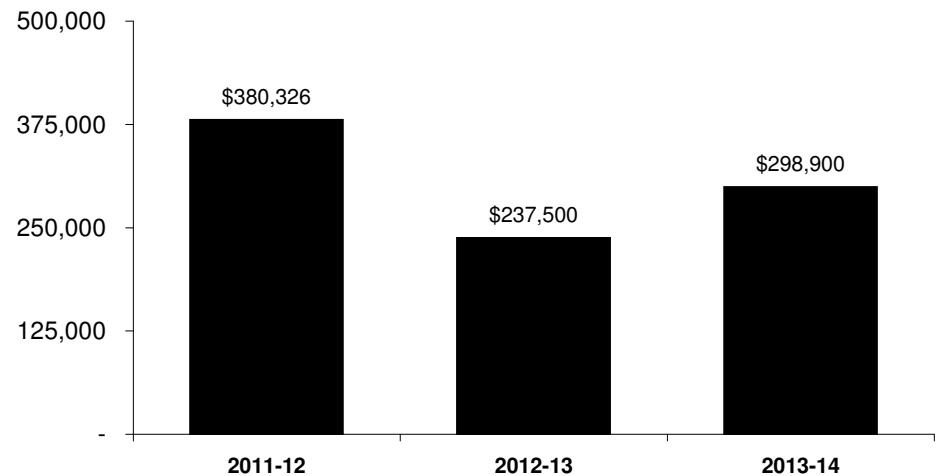
# Street Maintenance / General (5310)

The Street Maintenance/General activity provides for maintaining the streets, alleys, sidewalks, parking lots, overpasses, underpasses, catch basins and right-of-way throughout the City. They assist in traffic control, set-up for special events and emergencies, spills, maintenance of traffic collisions, emergencies, etc. They provide catch basin inspection, maintenance, City sewer problems, etc.

## Activity Summary

	Final Est FY 2011-12	Final Estimate FY 2012-13	Council Approved FY 2013-14
Salaries and Benefits	\$ 451,772	479,300	512,700
Maintenance and Operations	364,531	259,100	270,500
Applied Revenues	(435,977)	(500,900)	(484,300)
Activity Total	<u>\$ 380,326</u>	<u>237,500</u>	<u>298,900</u>

## Fiscal Year Comparisons



## Street Maintenance/General (5310)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111E	PW Adm - Regular Salaries	\$ 7,570	\$ 4,600	\$ 3,500	\$ 3,400
111F	PW Mtc - Regular Salaries	199,127	243,400	197,000	213,000
114F	PW Mtc - OT Pay	9,266	7,500	7,000	7,500
114T	PW Mtc - PT OT Pay	239	500	500	500
115S	PW Adm - PT Salaries	-	-	1,400	800
115T	PW Mtc - PT Salaries	660	800	700	-
116F	PW Mtc - Standby Pay	70	-	-	-
119E	PW Adm - Applied Benefits	7,551	6,500	5,000	5,100
119F	PW Mtc - Applied Benefits	227,254	327,300	263,000	281,800
119S	PW Adm - PT Applied Benefits	-	-	1,200	600
119T	PW Mtc - PT Applied Benefits	34	100	-	-
	Total Salaries and Benefits	451,772	590,700	479,300	512,700
2200	Supplies	51,265	65,000	65,000	65,000
3100	Electricity	9,962	10,500	4,000	10,000
3400	Telephone	565	1,000	600	700
4210	Travel and Meetings	276	500	300	400
4220	Memberships	270	500	300	400
4250	Training	280	-	-	1,000
4400	Contractual Services	81,315	61,000	85,000	97,500
4800	Contracted Street Repairs	166,898	124,000	24,000	24,000
4900	Intergovernmental Charges	2,200	-	28,400	20,000
9300	Equipment Usage	51,500	51,500	51,500	51,500
	Total Maintenance and Operations	364,531	314,000	259,100	270,500

\* Additional detail on following page(s)

## Street Maintenance/General (5310)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
	(Continued)				
BH00	Miscellaneous Fees	(3,125)	-	-	-
BR00	Damage to City Property	(18,675)	(2,000)	(3,500)	(2,500)
CI00	Greenwaste Host Fees	(34,443)	(20,000)	(35,000)	(30,000)
FA00	Fines/Vehicle Code	-	-	(13,400)	(2,800)
HC00	Trans from State Gas Tax	(354,733)	(424,000)	(424,000)	(424,000)
HM00	Transfer from Waste Management	(12,500)	(12,500)	(12,500)	(12,500)
HW00	Transfer from Water Utility	(12,500)	(12,500)	(12,500)	(12,500)
	Total Applied Revenues	(435,977)	(471,000)	(500,900)	(484,300)
	- Activity Total -	<u>\$ 380,326</u>	<u>\$ 433,700</u>	<u>\$ 237,500</u>	<u>\$ 298,900</u>

**Street Maintenance/General (5310) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Asphaltic Concrete	\$ 9,000	\$ 9,000
Concrete	8,000	8,000
Lumber and Stakes	5,300	5,300
Barricades	1,600	1,600
Uniforms, Boots, Safety Eqpt	5,500	5,500
Hand and Small Power Tools	1,600	1,600
Aggregate Base	5,000	5,000
Emergencies	3,000	3,000
Crack Seal Supp	8,000	8,000
Misc Supplies	<u>18,000</u>	<u>18,000</u>
	\$ 65,000	\$ 65,000

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Asphalt Concrete Repair and Replacement	\$ 30,000	\$ 52,000
Underpass Vault Clean/Repair	10,000	25,000
Underpass Pump Repair/Replace	11,000	11,000
Guardrail Repair/Replacement	5,000	4,500
Tree Removals/Trim Rt of Way	<u>5,000</u>	<u>5,000</u>
	\$ 61,000	\$ 97,500

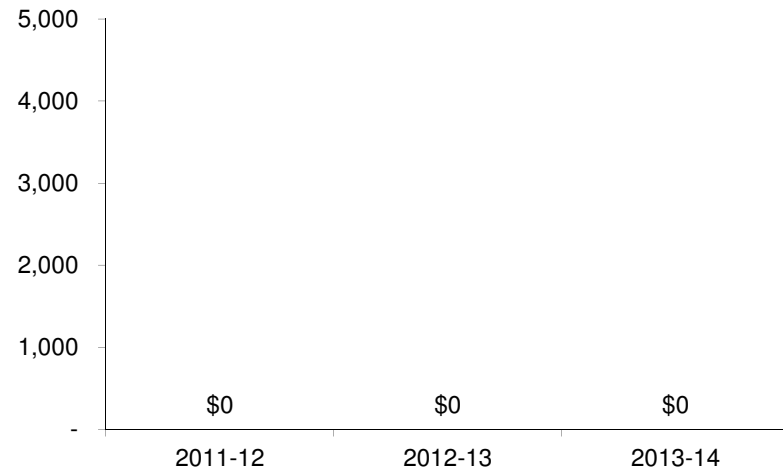
## STREET MAINTENANCE / TREE MAINTENANCE (5330)

The Street Maintenance/ Tree Maintenance activity provides for the maintenance of trees within the City public right-of-way (parkways and medians). Tree trimming is done on a three-year cycle, as well as removing and replacing trees that are damaged.

### ACTIVITY SUMMARY

			Council
		Actual	Final Est.
		FY 2011-12	FY 2012-13
			Approved
			FY 2013-14
Salaries and Benefits	\$	199,932	179,400
Maintenance and Operations		210,407	171,700
Applied Revenues		(410,339)	(351,100)
Activity Total	\$	-	-

### FISCAL YEAR COMPARISONS



## Street Maintenance/Tree Maintenance (5330)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111F	PW Mtc - Regular Salaries	\$ 89,416	\$ 96,000	\$ 72,000	\$ 81,400
114F	PW Mtc - OT Pay	480	1,100	3,200	3,000
114T	PW Mtc - PT OT Pay	-	-	100	100
115T	PW Mtc - PT Salaries	7,535	10,200	7,700	9,200
119F	PW Mtc - Applied Benefits	102,108	129,100	96,000	107,700
119T	PW Mtc - PT Applied Benefits	<u>392</u>	<u>500</u>	<u>400</u>	<u>500</u>
	Total Salaries and Benefits	199,932	236,900	179,400	201,900
2200	Supplies	8,467	10,000	13,400	12,500
3400	Telephone	-	300	100	300
4210	Travel and Meetings	182	1,100	1,000	1,100
4220	Memberships	-	400	200	400
4400	Contractual Services	181,759	131,000	137,000	131,000
9300	Equipment Usage	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
	Total Maintenance and Operations	210,407	162,800	171,700	165,300
BR00	Damage to City Property	(3,343)	-	(1,500)	(500)
CE00	Contributions	(152)	(15,000)	(15,000)	(15,000)
HM00	Transfer from Waste Management	<u>(406,843)</u>	<u>(384,700)</u>	<u>(334,600)</u>	<u>(351,700)</u>
	Total Applied Revenues	(410,339)	(399,700)	(351,100)	(367,200)
	- Activity Total -	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

\* Additional detail on following page(s)



**Street Maintenance/Tree Maintenance (5330) - Account Number Detail**

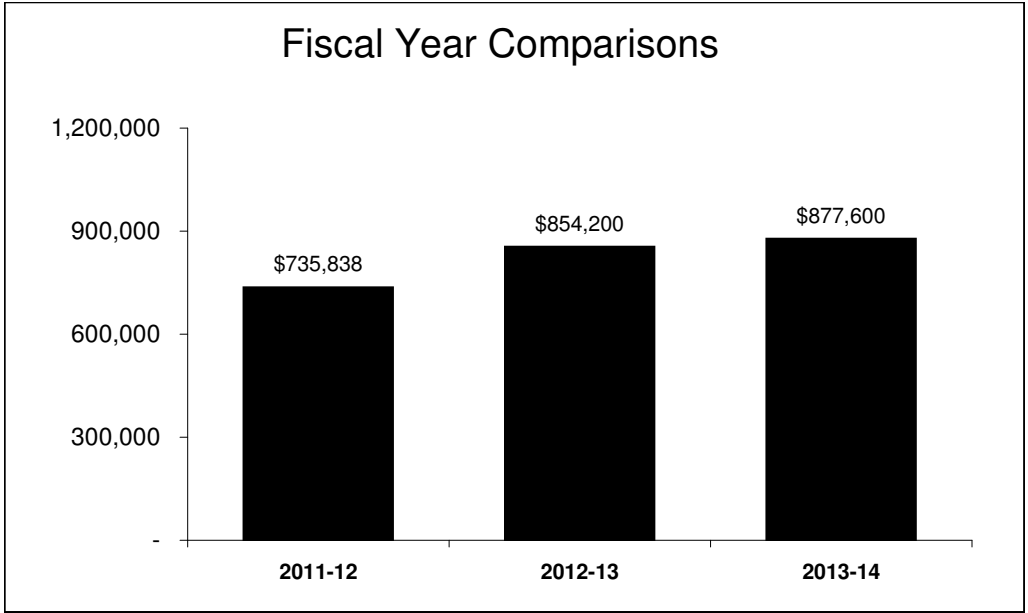
<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Tree Trimming (3 Year Cycle)	\$ 120,000	\$ 120,000
Tree Spraying	1,000	1,000
Tree Removals	<u>10,000</u>	<u>10,000</u>
	\$ 131,000	\$ 131,000



# Street Maintenance / Landscape Mtc (5340)

The Street Maintenance / Landscape Maintenance activity provides maintenance of landscape areas such as the median/greenbelts, slopes, underpasses, open space, sound walls and fountains.

Activity Summary			
	Actual	Final Est.	Council
	FY 2011-12	FY 2012-13	Approved
	FY 2013-14		
Salaries and Benefits	\$ 159,271	126,200	133,500
Maintenance and Operations	708,528	855,700	871,800
Applied Revenues	(131,962)	(127,700)	(127,700)
Activity Total	\$ 735,838	854,200	877,600



## Street Maintenance/Landscape Mtc (5340)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111E	PW Eng - Regular Salaries	\$ 410	\$ -	\$ -	\$ -
111F	PW Mtc - Regular Salaries	70,664	60,700	50,000	53,700
114F	PW Mtc - OT Pay	901	-	3,800	2,500
114T	PW Mtc - PT OT Pay	-	400	300	400
115T	PW Mtc - PT Salaries	5,886	5,200	4,800	5,500
119E	PW Eng - Applied Benefits	429	-	-	-
119F	PW Mtc - Applied Benefits	80,675	81,600	67,000	71,100
119T	PW Mtc - PT Applied Benefits	306	300	300	300
	Total Salaries and Benefits	159,271	148,200	126,200	133,500
2200	Supplies	18,131	14,000	16,500	16,500
3100	Electricity	45,071	45,000	43,000	45,000
3300	Water	149,000	224,000	240,000	235,000
3400	Telephone	931	1,000	900	1,000
4210	Travel and Meetings	348	800	500	800
4220	Memberships	-	400	300	400
4250	Training	-	500	500	500
4400	Contractual Services	473,047	532,000	532,000	550,600
9300	Equipment Usage	22,000	22,000	22,000	22,000
	Total Maintenance and Operations	708,528	839,700	855,700	871,800
BR00	Damage to City Property	(1,630)	-	-	-
EL00	City of Whittier Participation	(6,332)	(6,500)	(6,500)	(6,500)
HE01	Trans from St MTC Asees Dist Fund	(2,800)	(2,800)	-	-
HM00	Transfer from Waste Management	(121,200)	(121,200)	(121,200)	(121,200)
	Total Applied Revenues	(131,962)	(130,500)	(127,700)	(127,700)
	- Activity Total -	\$ 735,838	\$ 857,400	\$ 854,200	\$ 877,600

\* Additional detail of following page(s)

**Street Maintenance/Landscape Mtc (5340) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Irrigation Supplies	\$ 9,000	\$ 11,500
Uniform, Boots, & Safety Equip	2,500	2,500
Computer Supplies	500	500
Misc. Supplies	2,000	2,000
	<u>\$ 14,000</u>	<u>\$ 16,500</u>

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Service Median/Greenbelt	\$ 359,000	\$ -
Promenade	17,600	-
Orr & Day Medians	8,800	-
Carmenita Medians	9,900	-
Slauson-S.F.S. Medians	10,100	-
Slope,Underpass,Open Space	89,000	-
Fountain Maintenance	35,000	-
Los Nietos Soundwall,Etc	10,500	-
Getty Drive	2,500	-
Norwalk/Los Nietos Corner	6,600	-
Landscape contract reduction	(17,000)	-
Landscape Maintenance Contract	-	509,000
Fountain Maintenance	-	35,000
N/E Corner Norwalk/Los Nietos Corner	-	6,600
	<u>\$ 532,000</u>	<u>\$ 550,600</u>



[illegible][illegible][illegible]

### Fiscal Year Comparisons

Fiscal Year	Net Income
2011-12	\$(11,723)
2012-13	\$-
2013-14	\$-

## Street Maintenance/Signs and Striping (5360)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111F	PW Mtc - Regular Salaries	\$ 60,574	\$ 31,300	\$ 32,000	\$ 28,900
114F	PW Mtc - OT Pay	-	2,000	2,000	2,000
114T	PW Mtc - PT OT Pay	-	100	100	100
119F	PW Mtc - Applied Benefits	<u>69,278</u>	<u>42,100</u>	<u>43,000</u>	<u>38,200</u>
	Total Salaries and Benefits	129,852	75,500	77,100	69,200
2200	Supplies	14,417	35,000	32,000	32,000
4400	Contractual Services	30,589	30,000	32,000	40,000
9300	Equipment Usage	<u>20,500</u>	<u>20,500</u>	<u>20,500</u>	<u>20,500</u>
	Total Maintenance and Operations	65,506	85,500	84,500	92,500
BH00	Miscellaneous Fees	-	(1,000)	(500)	(1,000)
BR00	Damage to City Property	(1,328)	(500)	(14,000)	(5,000)
CB00	Property Owner Contribution	(381)	(2,800)	(5,000)	(3,000)
FA00	Fines/Vehicle Code	<u>(205,372)</u>	<u>(155,500)</u>	<u>(142,100)</u>	<u>(152,700)</u>
	Total Applied Revenues	(207,081)	(159,800)	(161,600)	(161,700)
	- Activity Total -	<u>\$ (11,723)</u>	<u>\$ 1,200</u>	<u>\$ -</u>	<u>\$ -</u>



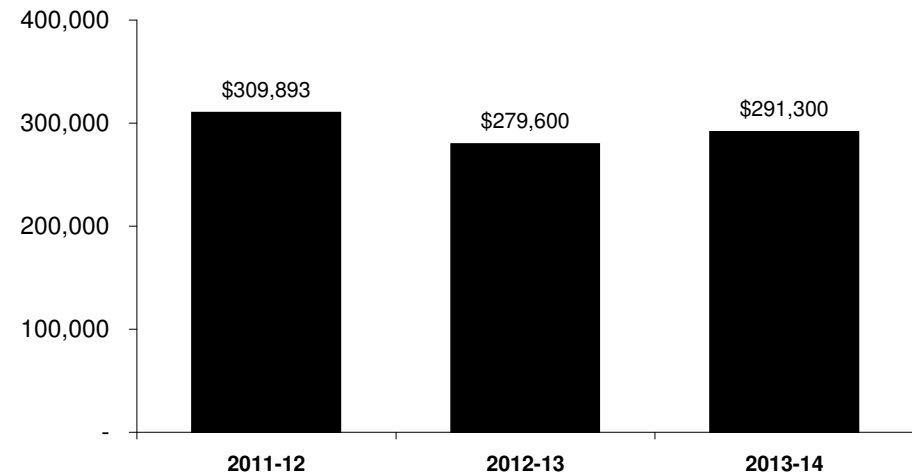
# Traffic Signals Mtc - Santa Fe Springs (5410)

The Traffic Signals Maintenance - Santa Fe Springs activity provides for the maintenance of existing traffic signals within the City of Santa Fe Springs, some of which are joint with other jurisdictions. This includes the maintenance of poles, wires, signals conduits, etc.

## Activity Summary

	Actual FY 2011-12	Final Estimate FY 2012-13	Council Approved FY 2013-14
Salaries and Benefits	\$ 187,569	174,200	166,600
Maintenance and Operations	147,870	137,900	147,200
Applied Revenues	(25,546)	(32,500)	(22,500)
Activity Total	<u>\$ 309,893</u>	<u>279,600</u>	<u>291,300</u>

## Fiscal Year Comparisons



## Traffic Signals Mtc - Santa Fe Springs (5410)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111E	PW Adm - Regular Salaries	\$ 1,359	\$ 4,800	\$ 1,500	\$ 1,600
111F	PW Mtc - Regular Salaries	68,091	48,800	58,000	50,000
114F	PW Mtc - OT Pay	5,465	6,000	9,600	7,500
114T	PW Mtc - PT OT Pay	450	500	900	700
115S	PW Adm - PT Salaries	-	-	-	500
115T	PW Mtc - PT Salaries	19,701	27,000	12,500	23,300
116F	PW Mtc - Standby Pay	12,313	13,000	12,000	13,000
119E	PW Adm - Applied Benefits	1,314	6,900	2,000	2,300
119F	PW Mtc - Applied Benefits	77,735	65,600	77,100	66,100
119S	PW Adm - PT Applied Benefits	-	-	-	400
119T	PW Mtc - PT Applied Benefits	1,142	1,400	600	1,200
	Total Salaries and Benefits	187,569	174,000	174,200	166,600
2200	Supplies	38,231	33,000	45,000	40,000
3100	Electricity	33,172	33,000	28,000	33,000
3400	Telephone	2,295	2,100	1,800	2,100
4220	Memberships	-	-	100	100
4250	Training	382	500	500	1,500
4400	Contractual Services	4,408	5,000	7,500	7,500
4900	Intergovernmental Charges	49,381	45,000	35,000	43,000
9300	Equipment Usage	20,000	20,000	20,000	20,000
	Total Maintenance and Operations	147,870	138,600	137,900	147,200
BH00	Miscellaneous Fees	(5,682)	(2,000)	(500)	(500)
BR00	Damage to City Property	(12,864)	(3,000)	(25,000)	(15,000)
HE00	Trans from St Light MTC Fund	(7,000)	(7,000)	(7,000)	(7,000)
	Total Applied Revenues	(25,546)	(12,000)	(32,500)	(22,500)
	- Activity Total -	\$ 309,893	\$ 300,600	\$ 279,600	\$ 291,300

\* Additional detail on following page(s)

**Traffic Signal Mtc - Santa Fe Springs (5410) - Account Number Detail**

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Misc Services	\$ 2,500	\$ 3,000
Crane Service	500	1,500
Loop Replacement	<u>2,000</u>	<u>3,000</u>
	\$ 5,000	\$ 7,500

<b><u>Acct #4900</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Signals Joint with Norwalk	\$ 16,000	\$ 16,000
Signals Joint with LACO & La Mirada	24,000	22,000
Signals Joint with State	<u>5,000</u>	<u>5,000</u>
	\$ 45,000	\$ 43,000



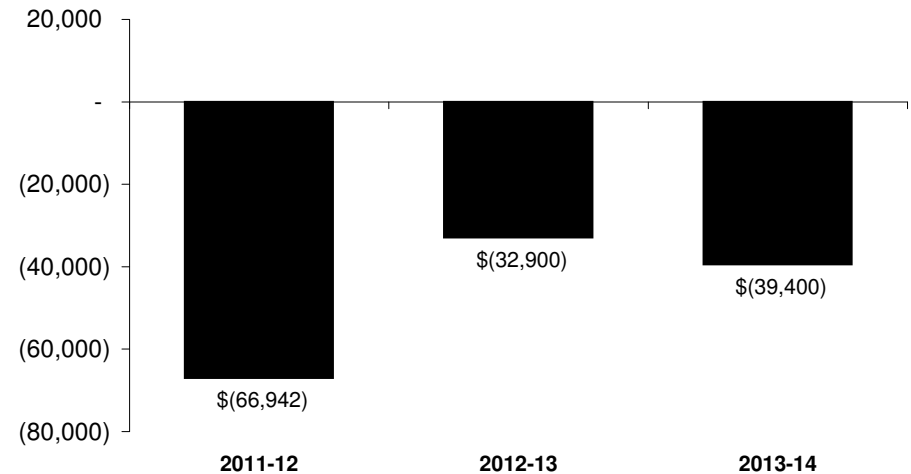
# Traffic Signal Mtc - Contract Cities (5420)

The Traffic Signal Maintenance - Contract Cities activity provides for routine and emergency repair of traffic signals of several surrounding cities that have contracted with the City of Santa Fe Springs for these services.

## Activity Summary

	Actual FY 2011-12	Final Estimate FY 2012-13	Council Approved FY 2013-14
Salaries and Benefits	\$ 333,462	317,600	309,100
Maintenance and Operations	199,880	150,000	192,000
Applied Revenues	(600,284)	(500,500)	(540,500)
Activity Total	<u>\$ (66,942)</u>	<u>(32,900)</u>	<u>(39,400)</u>

## Fiscal Year Comparisons



## Traffic Signal Mtc - Contract Cities (5420)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111E	PW Adm - Regular Salaries	\$ 7,861	\$ 9,500	\$ 4,000	\$ 3,600
111F	PW Mtc - Regular Salaries	134,874	108,000	118,500	110,600
114F	PW Mtc - OT Pay	23,797	20,000	21,500	22,000
114T	PW Mtc - PT OT Pay	1,455	1,500	1,100	1,200
115S	PW Adm - PT Salaries	-	-	2,500	1,300
115T	PW Mtc - PT Salaries	3,162	18,900	3,300	16,300
116F	PW Mtc - Standby Pay	455	-	400	400
119E	PW Adm - Applied Benefits	7,617	13,500	5,100	5,500
119F	PW Mtc - Applied Benefits	154,076	145,300	159,000	146,400
119S	PW Adm - PT Applied Benefits	-	-	2,000	1,000
119T	PW Mtc - PT Applied Benefits	<u>164</u>	<u>1,000</u>	<u>200</u>	<u>800</u>
	Total Salaries and Benefits	333,462	317,700	317,600	309,100
2200	Supplies	154,142	150,000	120,000	152,000 *
3400	Telephone	-	500	-	-
4250	Training	-	-	-	1,000
4400	Contractual Services	25,738	19,000	10,000	19,000 *
9300	Equipment Usage	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
	Total Maintenance and Operations	199,880	189,500	150,000	192,000
BH00	Miscellaneous Fees	(1,453)	(5,000)	(500)	(500)
EZ00	Other City Participation	<u>(598,831)</u>	<u>(500,000)</u>	<u>(500,000)</u>	<u>(540,000)</u>
	Total Applied Revenues	(600,284)	(505,000)	(500,500)	(540,500)
	- Activity Total -	<u>\$ (66,942)</u>	<u>\$ 2,200</u>	<u>\$ (32,900)</u>	<u>\$ (39,400)</u>

\* Additional detail on following page(s)

**Traffic Signal Mtc - Contract Cities (5420) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Misc Supplies	\$ 30,000	\$ 30,000
Lamps, Heads, Filters, Etc.	80,000	80,000
Uniforms	1,000	2,000
Knockdowns	35,000	35,000
Laptop Computers	<u>4,000</u>	<u>5,000</u>
	\$ 150,000	\$ 152,000

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Misc Services	\$ 1,600	\$ 1,600
Pager Rental	600	600
Crane Service	500	500
Loop Replacement	<u>16,300</u>	<u>16,300</u>
	\$ 19,000	\$ 19,000





[illegible][illegible][illegible]

**FISCAL YEAR COMPARISONS**

Fiscal Year	Value
2011-12	\$486,482
2012-13	\$447,100
2013-14	\$487,500



## Street Lighting Maintenance (5500)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111E	PW Adm - Regular Salaries	\$ 17,093	\$ 16,200	\$ 12,500	\$ 10,200
111F	PW Mtc - Regular Salaries	54,467	52,200	44,500	53,500
114F	PW Mtc - OT Pay	6,413	6,000	9,100	7,500
114T	PW Mtc - PT OT Pay	579	1,900	700	600
115S	PW Adm - PT Salaries	-	-	2,000	1,600
115T	PW Mtc - PT Salaries	21,569	16,200	13,500	14,000
119E	PW Adm - Applied Benefits	16,519	23,100	17,500	15,400
119F	PW Mtc - Applied Benefits	62,180	70,200	59,000	70,800
119S	PW Adm - PT Applied Benefits	-	-	1,700	1,200
119T	PW Mtc - PT Applied Benefits	<u>1,247</u>	<u>800</u>	<u>700</u>	<u>700</u>
	Total Salaries and Benefits	180,068	186,600	161,200	175,500
2200	Supplies	16,597	25,000	31,000	25,500
3100	Electricity	357,322	370,000	352,000	370,000
4100	Advertising	2,660	1,300	1,300	1,500
4400	Contractual Services	9,965	9,000	15,000	12,000
9100	Overhead	75,594	93,300	80,600	87,800
9300	Equipment Usage	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>
	Total Maintenance and Operations	469,138	505,600	486,900	503,800
BH00	Miscellaneous Fees	(909)	(800)	(5,000)	(800)
BR00	Damage to City Property	(16,830)	(20,000)	(20,000)	(15,000)
HE00	Trans from St Light MTC Fund	<u>(144,985)</u>	<u>(176,000)</u>	<u>(176,000)</u>	<u>(176,000)</u>
	Total Applied Revenues	(162,724)	(196,800)	(201,000)	(191,800)
	- Activity Total -	<u>\$ 486,482</u>	<u>\$ 495,400</u>	<u>\$ 447,100</u>	<u>\$ 487,500</u>

\* Additional detail on following pages(s)

**Street Lighting Maintenance (5500) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Poles, Conduit, Lamps, Wires	\$ 11,000	\$ 11,000
Luminaries, Photocells	6,000	6,000
Misc Supplies	1,400	1,500
Knockdowns	6,000	6,000
Uniforms	<u>600</u>	<u>1,000</u>
	\$ 25,000	\$ 25,500



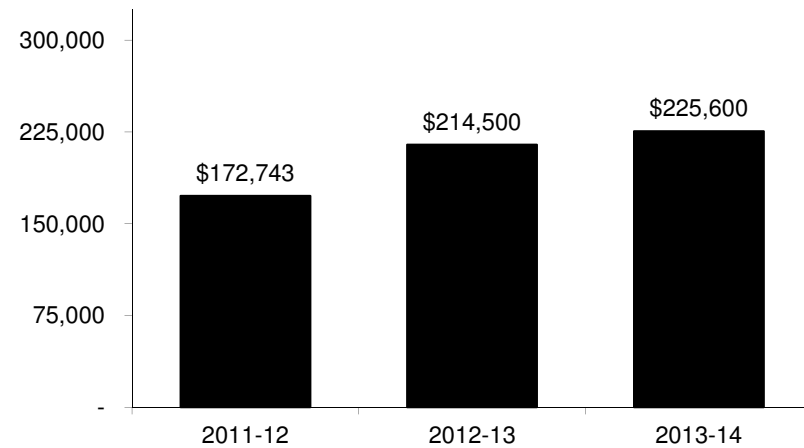
# **PARK MAINTENANCE - SANTA FE SPRINGS PARK (6121)**

The Parks Maintenance - Santa Fe Springs Park - activity provides for janitorial services, tree trimming, utilities, repairs, landscape and facility maintenance of the grounds, buildings, and structures.

## **ACTIVITY SUMMARY**

		Actual	Final Est.	Council Approved
		FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$	43,989	48,500	53,100
Maintenance and Operations		128,754	166,000	172,500
Applied Revenues		-	-	-
Activity Total	\$	172,743	214,500	225,600

## **FISCAL YEAR COMPARISONS**



Park Maintenance - Santa Fe Springs Park (6121)					
Activity Detail					
Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111F	PW Mtc - Regular Salaries	\$ 18,935	\$ 18,700	\$ 17,500	\$ 21,200
114F	PW Mtc - OT Pay	556	500	3,300	1,000
114T	PW Mtc - PT OT Pay	-	100	100	-
115T	PW Mtc - PT Salaries	2,734	3,100	3,900	2,700
119F	PW Mtc - Applied Benefits	21,622	25,100	23,500	28,100
119T	PW Mtc - PT Applied Benefits	142	200	200	100
	Total Salaries and Benefits	43,989	47,700	48,500	53,100
2200	Supplies	14,083	12,000	11,000	10,000 *
3100	Electricity	8,414	9,000	10,000	10,000
3300	Water	18,110	30,000	61,500	60,000
4400	Contractual Services	79,647	82,500	75,000	84,000 *
9300	Equipment Usage	8,500	8,500	8,500	8,500
	Total Maintenance and Operations	128,754	142,000	166,000	172,500
	- Activity Total -	\$ 172,743	\$ 189,700	\$ 214,500	\$ 225,600

\* Additional detail on following page(s)

**Park Maintenance - Santa Fe Springs Park (6121) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Irrigation Supplies	\$ 1,000	\$ 1,000
Decomposed Granite	500	500
First Aid Supplies	300	300
Misc Supplies	7,500	5,500
Locks and Cores	200	200
Janitorial Supplies	2,000	2,000
Replace Trash Cans & Lids	500	500
	<u>\$ 12,000</u>	<u>\$ 10,000</u>

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Landscape Maintenance Contract	\$ 38,000	\$ 38,000
Equipment Maintenance	1,000	1,000
Plumbing Repairs	4,000	3,000
Misc Repair and Lease	1,000	1,000
Janitorial Services	30,500	33,500
Painting Patio Cover	500	-
Fencing Repair	1,000	1,000
Replaster Handball Court	6,500	6,500
	<u>\$ 82,500</u>	<u>\$ 84,000</u>

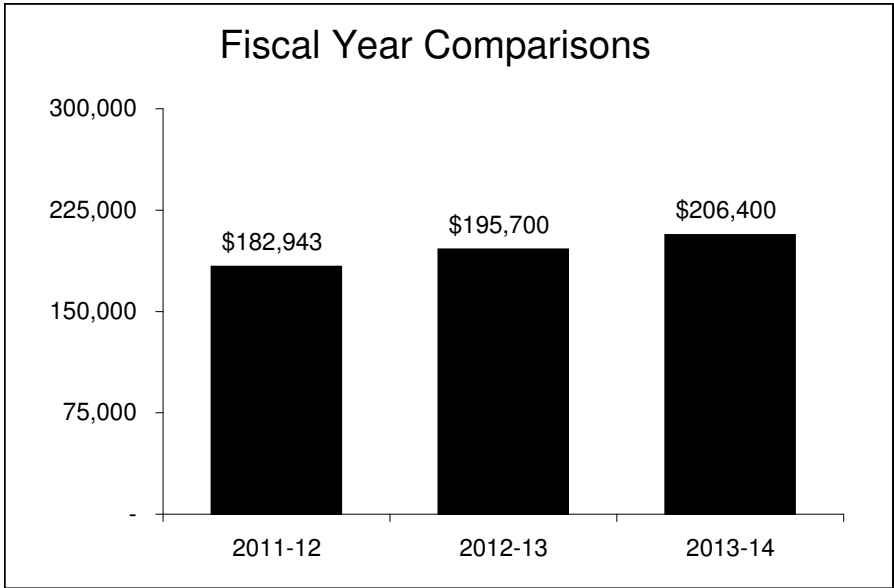




# Park Maintenance - Los Nietos Park (6122)

The Park Maintenance - Los Nietos Park - activity provides for janitorial services, tree trimming, utilities, repairs, landscape and facility maintenance of the grounds, buildings, and structures.

Activity Summary			
			Council
	Actual	Final Est.	Approved
	FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$ 50,393	49,900	57,000
Maintenance and Operations	132,550	145,800	149,400
Applied Revenues	-	-	-
Activity Total	\$ 182,943	195,700	206,400



## Park Maintenance - Los Nietos Park (6122)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111F	PW Mtc - Regular Salaries	\$ 21,827	\$ 20,900	\$ 19,500	\$ 23,100
114F	PW Mtc - OT Pay	513	500	500	500
114T	PW Mtc - PT OT Pay	5	100	-	100
115T	PW Mtc - PT Salaries	2,994	3,100	3,700	2,700
119F	PW Mtc - Applied Benefits	24,898	28,100	26,000	30,500
119T	PW Mtc - PT Applied Benefits	156	200	200	100
	Total Salaries and Benefits	50,393	52,900	49,900	57,000
2200	Supplies	9,045	11,100	10,000	10,000 *
3100	Electricity	4,892	7,700	8,700	7,000
3200	Natural Gas	1,529	2,200	1,500	1,300
3300	Water	20,943	27,200	37,500	37,500
4400	Contractual Services	88,142	90,500	80,000	85,500 *
9300	Equipment Usage	8,000	8,000	8,100	8,100
	Total Maintenance and Operations	132,550	146,700	145,800	149,400
	- Activity Total -	\$ 182,943	\$ 199,600	\$ 195,700	\$ 206,400

\* Additional detail on following page(s)

**Park Maintenance - Los Nietos Park (6122) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Irrigation Supplies	\$ 1,000	\$ 1,000
Misc Supplies	3,600	3,200
Small Hand Tools	200	200
HVAC Parts	500	500
First Aid Supplies	200	200
Janitorial Supplies	3,800	3,800
Locks and Cores	200	500
Sand Replacement	1,000	-
Replace Trash Can Lids	600	600
	<u>\$ 11,100</u>	<u>\$ 10,000</u>

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Landscape Maintenance Contract	\$ 50,000	\$ 50,000
Misc Contracts	2,500	-
HVAC Maintenance	2,000	1,000
Janitorial Services	30,500	33,500
Painting	4,500	-
Kitchen Fire System	1,000	1,000
	<u>\$ 90,500</u>	<u>\$ 85,500</u>



[illegible][illegible][illegible]

Fiscal Year	Number of Employees
2011-12	121,899
2012-13	135,000
2013-14	145,700

## Park Maintenance - Little Lake Park (6123)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111F	PW Mtc - Regular Salaries	\$ 17,036	\$ 21,900	\$ 19,000	\$ 22,000
114F	PW Mtc - OT Pay	338	600	500	400
114T	PW Mtc - PT OT Pay	-	100	-	-
115T	PW Mtc - PT Salaries	2,297	3,100	4,200	2,700
119F	PW Mtc - Applied Benefits	19,470	29,400	25,000	29,100
119T	PW Mtc - PT Applied Benefits	120	200	200	100
	Total Salaries and Benefits	39,261	55,300	48,900	54,300
2200	Supplies	18,015	22,000	12,000	16,500
3100	Electricity	39,895	42,000	39,500	40,000
3200	Natural Gas	631	600	600	600
3300	Water	42,506	54,000	66,000	70,000
4400	Contractual Services	103,302	113,400	100,000	107,000
9300	Equipment Usage	3,000	3,000	3,000	3,000
	Total Maintenance and Operations	207,350	235,000	221,100	237,100
EG00	City of Norwalk Participation	(124,712)	(144,900)	(135,000)	(145,700)
	Total Applied Revenues	(124,712)	(144,900)	(135,000)	(145,700)
	- Activity Total -	\$ 121,899	\$ 145,400	\$ 135,000	\$ 145,700

\* Additional detail on following page(s)

**Park Maintenance - Little Lake Park (6123) - Account Number Detail**

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Misc Contracts	\$ 4,100	\$ 1,200
Landscape Maintenance Contract	63,000	60,000
HVAC Maintenance	500	1,000
Annual Color	2,800	2,800
Tree Trimming	6,000	6,000
Janitorial Services	33,000	34,000
Painting	3,000	1,000
Steam Blast Twice Per Year	1,000	1,000
	<u>\$ 113,400</u>	<u>\$ 107,000</u>





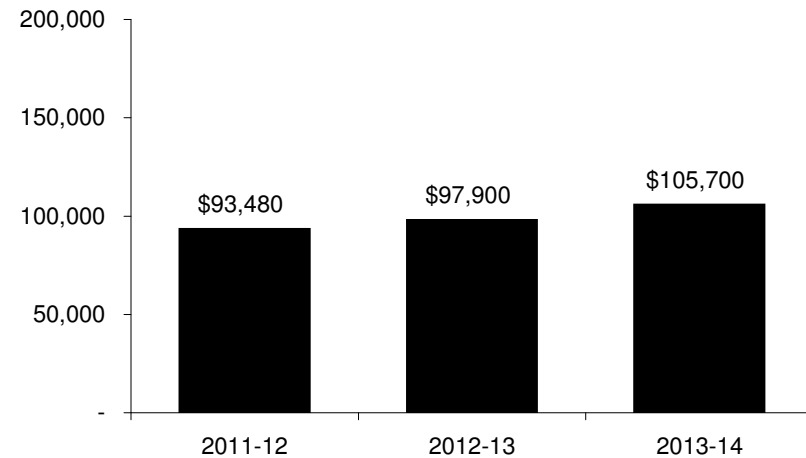
# Park Maintenance - Lakeview Center (6124)

The Park Maintenance - Lakeview Center activity provides for the janitorial services, tree trimming, utilities, repairs, landscape and facility maintenance of the grounds, buildings, and structures.

## Activity Summary

			Council
	Actual	Final Est.	Approved
	FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$ 26,753	37,300	33,900
Maintenance and Operations	80,727	74,600	85,800
Applied Revenues	(14,000)	(14,000)	(14,000)
Activity Total	\$ 93,480	97,900	105,700

## Fiscal Year Comparisons



## Park Maintenance - Lakeview Center (6124)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111F	PW Mtc - Regular Salaries	\$ 11,281	\$ 13,300	\$ 14,500	\$ 13,200
114F	PW Mtc - OT Pay	287	300	300	300
114T	PW Mtc - PT OT Pay	-	100	100	100
115T	PW Mtc - PT Salaries	2,194	3,100	3,000	2,700
119F	PW Mtc - Applied Benefits	12,876	17,800	19,200	17,500
119T	PW Mtc - PT Applied Benefits	114	200	200	100
	Total Salaries and Benefits	26,753	34,800	37,300	33,900
2200	Supplies	7,498	9,600	9,500	11,200 *
3100	Electricity	6,006	6,200	6,000	6,000
3300	Water	2,582	4,000	2,100	2,100
4400	Contractual Services	62,641	64,000	55,000	64,500 *
9300	Equipment Usage	2,000	2,000	2,000	2,000
	Total Maintenance and Operations	80,727	85,800	74,600	85,800
EI00	School District Participation	(14,000)	(14,000)	(14,000)	(14,000)
	Total Applied Revenues	(14,000)	(14,000)	(14,000)	(14,000)
	- Activity Total -	\$ 93,480	\$ 106,600	\$ 97,900	\$ 105,700

\* Additional detail on following page(s)

**Park Maintenance - Lakeview Center (6124) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Irrigation Supplies	\$ 500	\$ 2,100
Paint & Graffiti Remover	1,000	1,000
Janitorial Supplies	5,400	5,400
First Aid Supplies	2,100	2,100
Tennis Court Nets	600	600
	<u>\$ 9,600</u>	<u>\$ 11,200</u>

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Landscape Maintenance Contract	\$ 28,200	\$ 25,000
Area East of Child Care	1,500	1,500
Basketball Maintenance	800	800
HVAC. Maintenance	200	200
Termite Service	500	500
Various Repairs	400	400
Janitorial Services	30,400	34,100
Painting	2,000	2,000
	<u>\$ 64,000</u>	<u>\$ 64,500</u>



# Park Maintenance - SFS

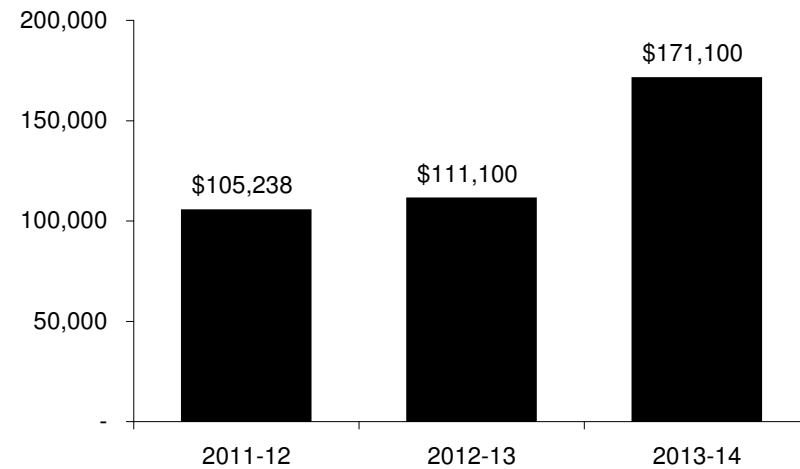
## Athletic Field (6125)

The Park Maintenance - Santa Fe Springs Athletic Field activity provides for janitorial services, tree trimming, utilities, repairs, landscape and facility maintenance of the grounds, buildings, and structures.

### Activity Summary

		Actual	Final Est.	Council Approved
		FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$	24,189	24,500	30,900
Maintenance and Operations		81,048	86,600	140,200
Applied Revenues		-	-	-
Activity Total	\$	<u>105,238</u>	<u>111,100</u>	<u>171,100</u>

### Fiscal Year Comparisons



## Park Maintenance - SFS Athletic Fields (6125)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111F	PW Mtc - Regular Salaries	\$ 10,921	\$ 10,700	\$ 10,100	\$ 12,600
114F	PW Mtc - OT Pay	372	300	400	400
115T	PW Mtc - PT Salaries	410	1,100	400	1,100
119F	PW Mtc - Applied Benefits	12,465	14,400	13,500	16,700
119T	PW Mtc - PT Applied Benefits	21	100	100	100
	Total Salaries and Benefits	24,189	26,600	24,500	30,900
2200	Supplies	6,321	4,600	8,500	6,500
3100	Electricity	4,021	6,800	3,900	4,000
3200	Natural Gas	526	800	400	500
3300	Water	20,686	24,000	26,400	27,000
4400	Contractual Services	47,094	54,600	45,000	99,800
9300	Equipment Usage	2,400	2,400	2,400	2,400
	Total Maintenance and Operations	81,048	93,200	86,600	140,200
	- Activity Total -	<u>\$ 105,238</u>	<u>\$ 119,800</u>	<u>\$ 111,100</u>	<u>\$ 171,100</u>

\* Additional detail on following page(s)

**Park Maintenance - SFS Athletic Fields (6125) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Irrigation Supplies	\$ 600	\$ 600
Janitorial Supplies	1,300	1,300
Misc Supplies	700	1,500
Lamp Replacement	1,200	1,800
First Aid Supplies	300	300
Locks and Cores	500	1,000
	<u>\$ 4,600</u>	<u>\$ 6,500</u>

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Landscape Maintenance Contract	\$ 26,400	\$ 26,400
Kitchen Equipment Maintenance	1,000	1,000
HVAC Maintenance	500	500
Janitorial Services	23,600	20,000
Painting	1,200	-
Over seeding Bermuda	1,400	1,400
Kitchen Fire System Inspection	500	500
Methane Monitoring	-	50,000
	<u>\$ 54,600</u>	<u>\$ 99,800</u>





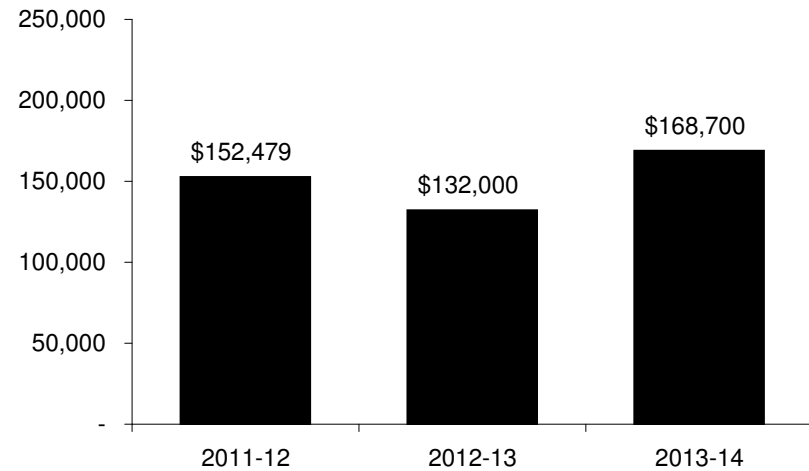
# Park Maintenance - Lake Ctr & BW Ctr (6126)

The Park Maintenance - Lake Center and Betty Wilson Center activity provides for janitorial services, tree trimming, utilities, repairs, landscape and facility maintenance of the grounds, buildings, and structures.

## Activity Summary

Council			
	Actual FY 2011-12	Final Est. FY 2012-13	Approved FY 2013-14
Salaries and Benefits	\$ 46,153	40,300	48,800
Maintenance and Operations	139,290	141,700	169,900
Applied Revenues	(32,965)	(50,000)	(50,000)
Activity Total	\$ 152,479	132,000	168,700

## Fiscal Year Comparisons



## Park Maintenance - Lake Ctr & BW Ctr (6126)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111F	PW Mtc - Regular Salaries	\$ 21,044	\$ 17,700	\$ 16,000	\$ 19,800
114F	PW Mtc - OT Pay	1,033	1,000	1,300	1,000
114T	PW Mtc - PT OT Pay	-	100	-	500
115T	PW Mtc - PT Salaries	45	1,100	900	1,100
119F	PW Mtc - Applied Benefits	24,028	23,800	22,000	26,300
119T	PW Mtc - PT Applied Benefits	<u>2</u>	<u>100</u>	<u>100</u>	<u>100</u>
	Total Salaries and Benefits	46,153	43,800	40,300	48,800
2200	Supplies	13,205	13,200	16,500	16,700
3100	Electricity	24,282	27,000	18,600	20,000
3200	Natural Gas	340	600	300	300
3300	Water	10,178	13,600	15,300	16,000
4400	Contractual Services	85,285	91,400	85,000	110,900
9300	Equipment Usage	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>
	Total Maintenance and Operations	139,290	151,800	141,700	169,900
EE00	County Grants/Park Prop A	(7,965)	(25,000)	(25,000)	(25,000)
EI00	School District Participation	<u>(25,000)</u>	<u>(25,000)</u>	<u>(25,000)</u>	<u>(25,000)</u>
	Total Applied Revenues	(32,965)	(50,000)	(50,000)	(50,000)
	- Activity Total -	<u>\$ 152,479</u>	<u>\$ 145,600</u>	<u>\$ 132,000</u>	<u>\$ 168,700</u>

\* Additional detail on following page(s)

**Park Maintenance - Lake Ctr & BW Ctr (6126) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Irrigation Supplies	\$ 2,000	\$ 2,000
Janitorial Supplies	3,500	3,500
Misc Supplies	2,100	2,000
Lamp Replacement	1,800	1,800
Painting Supplies	300	300
Flag Replacement	1,000	1,000
First Aid Supplies	300	300
Locks and Cores	200	3,800
HVAC Supplies	1,000	1,000
Holiday Plants and Decorations	1,000	1,000
	<u>\$ 13,200</u>	<u>\$ 16,700</u>

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Landscape Maintenance Contract	\$ 39,000	\$ 39,000
Rental Equipment (Lamp Replace)	1,900	1,900
Basketball Maintenance	2,400	2,400
Misc Services	900	3,000
Fence Repair	2,000	3,000
Pest Control	900	900
HVAC Maintenance	3,500	3,500
Janitorial Services	30,600	47,000
Water blasting	400	400
Painting	5,000	5,000
Steam Cleaning 2x Annually	1,500	1,500
Kitchen Fire System Semi	300	300
Fire Sprinkler Insp Quarterly	600	600
Overseeding Bermuda	2,400	2,400
	<u>\$ 91,400</u>	<u>\$ 110,900</u>



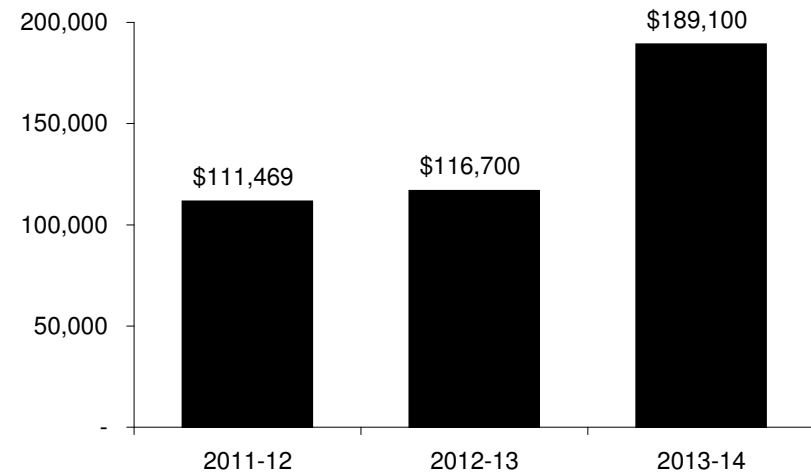
# Park Maintenance - Heritage Park (6127)

The Park Maintenance - Heritage Park provides for the janitorial services, tree trimming, utilities, repairs, landscape and facility maintenance of the grounds, buildings, and structures. This includes the Carriage Barn, Bird Aviary, train and caboose, windmill, and other displays.

## Activity Summary

			Council
	Actual	Final Est.	Approved
	FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$ 42,531	39,000	77,600
Maintenance and Operations	226,700	220,400	254,200
Applied Revenues	(157,762)	(142,700)	(142,700)
Activity Total	\$ 111,469	116,700	189,100

## Fiscal Year Comparisons



## Park Maintenance - Heritage Park (6127)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111F	PW Mtc - Regular Salaries	\$ 19,606	\$ 31,400	\$ 16,200	\$ 30,500
114F	PW Mtc - OT Pay	526	800	800	800
115T	PW Mtc - PT Salaries	-	5,600	300	5,700
119F	PW Mtc - Applied Benefits	22,399	42,200	21,600	40,300
119T	PW Mtc - PT Applied Benefits	-	300	100	300
	Total Salaries and Benefits	42,531	80,300	39,000	77,600
2200	Supplies	17,816	24,000	18,500	24,000
3100	Electricity	23,660	27,000	23,400	27,000
3200	Natural Gas	191	500	200	200
3300	Water	32,089	43,000	46,500	46,500
4400	Contractual Services	148,145	138,000	127,000	151,700
9300	Equipment Usage	4,800	4,800	4,800	4,800
	Total Maintenance and Operations	226,700	237,300	220,400	254,200
CB00	Property Owner Contributions	(142,762)	(142,700)	(142,700)	(142,700)
HE00	Trans from St Light MTC Fund	(15,000)	(15,000)	-	-
	Total Applied Revenues	(157,762)	(157,700)	(142,700)	(142,700)
	- Activity Total -	\$ 111,469	\$ 159,900	\$ 116,700	\$ 189,100

\* Additional detail on following page(s)

**Park Maintenance - Heritage Park (6127) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Irrigation Supplies	\$ 1,500	\$ 1,500
Poinsettias Replacement	700	700
Color Replacement	6,400	6,400
Floor Supplies	1,500	1,500
Janitorial Supplies	2,300	2,300
Bird Feed/Food	2,500	2,500
Miscellaneous Supplies	1,000	1,000
Locks and Cores	300	300
Umbrella Replacement/Covers	1,500	1,500
Flags	2,000	2,000
First Aid Supplies	300	300
Holiday Supplies	500	500
Bird Replacement	1,000	1,000
Plants for Aviary	1,000	1,000
HVAC Supplies	1,000	1,000
Paint Supplies	500	500
	<u>\$ 24,000</u>	<u>\$ 24,000</u>

<b><u>Acct #3100</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Native American Exhibit	\$ 8,400	\$ 8,400
Heritage Park	18,600	18,600
	<u>\$ 27,000</u>	<u>\$ 27,000</u>

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Landscape Maintenance Contract	\$ 70,000	\$ 70,000
Tree Spraying	1,000	1,000
Window Cleaning	2,500	2,500
Fountain Mtc	7,000	15,600
HVAC Contract	1,000	1,000
Railroad Depot	9,100	9,100
Misc Services	2,000	2,000
Janitorial Services	36,900	42,000
Annual Color	7,500	7,500
Stream & Pump Native American Pond	1,000	1,000
	<u>\$ 138,000</u>	<u>\$ 151,700</u>





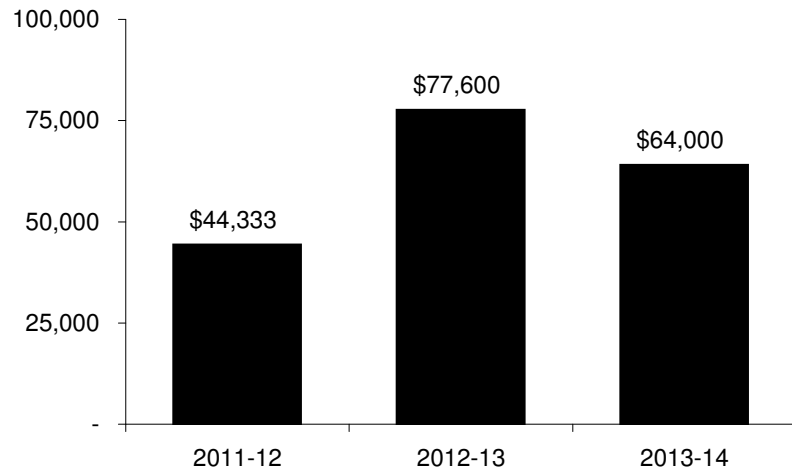
# Park Maintenance - Sculpture Gardens (6128)

The Park Maintenance - Sculpture Gardens activity provides for janitorial services, tree trimming, utilities, repairs, landscape and facility maintenance of the grounds, buildings, and structures.

## Activity Summary

		Council	
		Actual	Final Est.
		FY 2011-12	FY 2012-13
			Approved
			FY 2013-14
Salaries and Benefits	\$	20,068	26,400
Maintenance and Operations		83,095	91,200
Applied Revenues		(58,830)	(40,000)
Activity Total	\$	44,333	77,600
			64,000

## Fiscal Year Comparisons



## Park Maintenance - Sculpture Gardens (6128)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111F	PW Mtc - Regular Salaries	\$ 9,361	\$ 8,000	\$ 11,000	\$ 7,300
114F	PW Mtc - OT Pay	-	300	300	300
115T	PW Mtc - PT Salaries	-	300	100	400
119F	PW Mtc - Applied Benefits	10,707	10,700	15,000	9,700
119T	PW Mtc - PT Applied Benefits	-	100	-	100
	Total Salaries and Benefits	20,068	19,400	26,400	17,800
2200	Supplies	2,802	4,400	4,000	6,300 *
3100	Electricity	18,830	20,300	19,200	20,000
3300	Water	23,497	34,600	33,000	35,000
4400	Contractual Services	35,966	33,800	33,000	37,900 *
9300	Equipment Usage	2,000	2,000	2,000	2,000
	Total Maintenance and Operations	83,095	95,100	91,200	101,200
HE00	Trans from St Light MTC Fund	(18,830)	-	-	-
HL00	Trans from Art in Public Places	(40,000)	(40,000)	(40,000)	(55,000)
	Total Applied Revenues	(58,830)	(40,000)	(40,000)	(55,000)
	- Activity Total -	\$ 44,333	\$ 74,500	\$ 77,600	\$ 64,000

\* Additional detail on following page(s)

**Park Maintenance - Sculpture Gardens (6128) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Irrigation Supplies	\$ 500	\$ 500
Janitorial Supplies	1,000	1,000
Misc Supplies	1,400	3,100
Lamp Replacements	1,000	1,000
Painting and Supplies	400	400
Locks and Cores	100	300
	<u>\$ 4,400</u>	<u>\$ 6,300</u>

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Landscape Maintenance Contract	\$ 24,600	\$ 20,400
Fountain Maintenance	6,400	6,700
Misc Services	2,500	2,500
Pest Control	300	300
Janitorial Service	-	8,000
	<u>\$ 33,800</u>	<u>\$ 37,900</u>



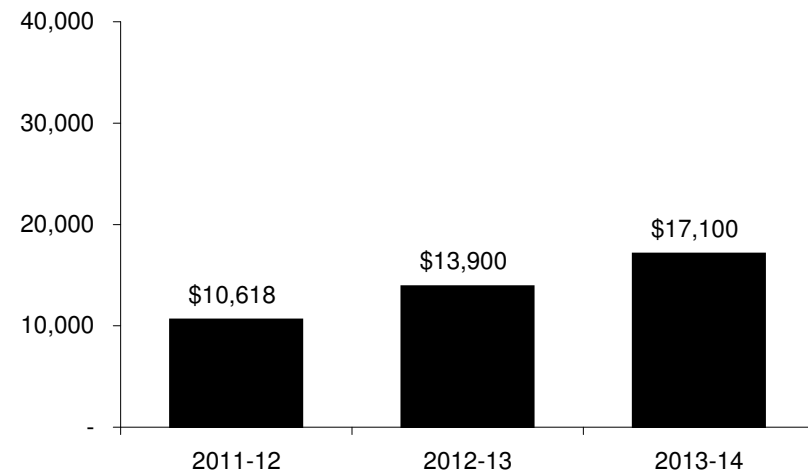
# PARK MAINTENANCE - FOOD/FLAG COURT (6129)

The Park Maintenance - Food/Flag Court Activity provides maintenance for the parking lot, parking lot lighting, bollard lighting, flag court lighting, flags, and fountain maintenance for the Heritage Springs complex located on the northeast corner of Telegraph Rd. and Norwalk Blvd.

## Activity Summary

		Actual FY 2011-12	Final Est. FY 2012-13	Council Approved FY 2013-14
Salaries and Benefits	\$	-	8,300	8,500
Maintenance and Operations		10,618	5,600	8,600
Applied Revenues		-	-	-
Activity Total	\$	<u>10,618</u>	<u>13,900</u>	<u>17,100</u>

## Fiscal Year Comparisons



## Park Maintenance - Food/Flag Court (6129)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111F	PW Mtc - Regular Salaries	\$ -	\$ 3,500	\$ 3,500	\$ 3,700
119F	PW Mtc - Applied Benefits	-	<u>4,800</u>	<u>4,800</u>	<u>4,800</u>
	Total Salaries and Benefits	-	8,300	8,300	8,500
2200	Supplies	7,705	6,000	2,600	5,000
4400	Contractual Services	<u>2,914</u>	<u>5,800</u>	<u>3,000</u>	<u>3,600</u>
	Total Maintenance and Operations	10,618	11,800	5,600	8,600
	- Activity Total -	<u>\$ 10,618</u>	<u>\$ 20,100</u>	<u>\$ 13,900</u>	<u>\$ 17,100</u>

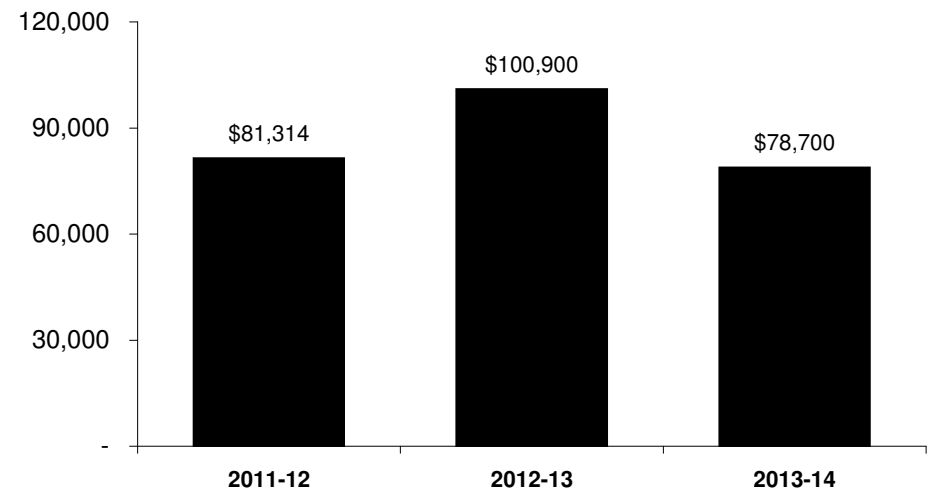
# Park Maintenance - Ball Fields (6130)

The Park Maintenance-Ball Fields Program is responsible for maintaining and prepping the fields located at Jersey Athletic Fields, Lake Center Athletic Park, Los Nietos Park, and Little Lake Park for softball, little leagues, and soccer programs. The preparation includes dragging, chalking, leveling, and watering the fields to maintain a safe and competitive playing field.

## Activity Summary

	Actual FY 2011-12	Final Est. FY 2012-13	Council Approved FY 2013-14
Salaries and Benefits	\$ 51,155	67,400	45,200
Maintenance and Operations	60,568	64,000	64,000
Applied Revenues	(30,409)	(30,500)	(30,500)
Activity Total	<u>\$ 81,314</u>	<u>100,900</u>	<u>78,700</u>

## Fiscal Year Comparisons



## Park Maintenance - Ball Fields - 6130

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111H	CS Rec - Regular Salaries	\$ 342	\$ 24,400	\$ 16,200	\$ -
114U	CS Rec - PT OT Pay	132	-	-	-
115T	PW Mtc - PT Salaries	-	-	-	43,000
115U	CS Rec - PT Salaries	44,322	43,000	43,000	-
119H	CS Rec - Applied Benefits	344	25,000	-	-
119T	PW Mtc - PT Applied Benefits	-	-	-	2,200
119U	CS Rec - PT Applied Benefits	6,015	6,500	8,200	-
	Total Salaries and Benefits	51,155	98,900	67,400	45,200
2200	Supplies	14,746	20,000	20,000	20,000
4400	Contractual Services	25,822	24,000	24,000	24,000
9300	Equipment Usage	20,000	20,000	20,000	20,000
	Total Maintenance and Operations	60,568	64,000	64,000	64,000
BH00	Miscellaneous Fees	(30,409)	(30,000)	(30,500)	(30,500)
	Total Applied Revenues	(30,409)	(30,000)	(30,500)	(30,500)
	<b>- Activity Total -</b>	<b>\$ 81,314</b>	<b>\$ 132,900</b>	<b>\$ 100,900</b>	<b>\$ 78,700</b>

\*  
\*

\* Additional detail on following page(s)



**Park Maintenance - Ball Fields (6130) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Supplies and Concrete Replacement	\$ 10,000	\$ 10,000
Back Stop Fencing Repairs	<u>10,000</u>	<u>10,000</u>
	\$ 20,000	\$ 20,000

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Lazor Leveling of Infields	\$ 3,000	\$ 3,000
Fencing Replacement	10,000	10,000
Designated Field/Park Projects	<u>11,000</u>	<u>11,000</u>
	\$ 24,000	\$ 24,000



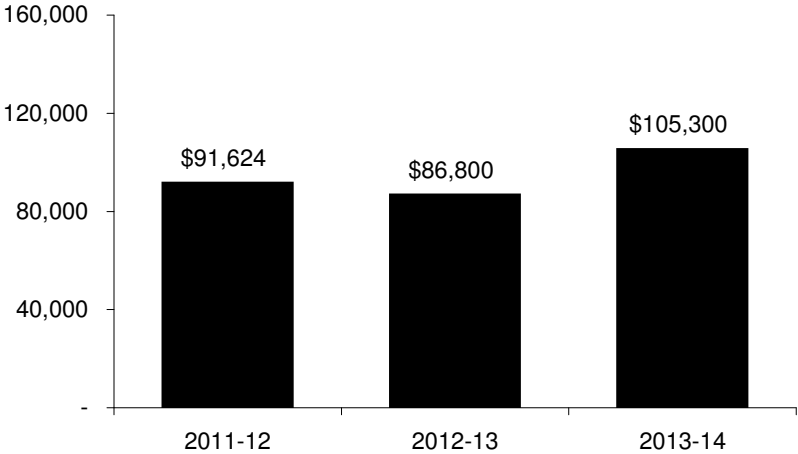
# Park Maintenance - Activity Center (6131)

The Park Maintenance - Activity Center activity provides for the maintenance and repair of the building and facilities, including janitorial services, painting and maintenance to the racquetball court, basketball court, and gym equipment.

## Activity Summary

			Council
	Actual	Final Est.	Approved
	FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$ 30,147	27,200	24,500
Maintenance and Operations	61,477	59,600	80,800
Applied Revenues	-	-	-
Activity Total	\$ 91,624	86,800	105,300

## Fiscal Year Comparisons



## Park Maintenance - Activity Center (6131)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111F	PW Mtc - Regular Salaries	\$ 14,080	\$ 9,400	\$ 11,500	\$ 9,700
114F	PW Mtc - OT Pay	-	300	400	300
114T	PW Mtc - PT OT Pay	-	100	100	-
115T	PW Mtc - PT Salaries	-	1,500	100	1,500
119F	PW Mtc - Applied Benefits	16,067	12,700	15,100	12,900
119T	PW Mtc - PT Applied Benefits	-	100	-	100
	Total Salaries and Benefits	30,147	24,100	27,200	24,500
2200	Supplies	8,844	7,500	5,000	11,000 *
3100	Electricity	24,319	31,000	27,700	28,500
3300	Water	2,560	3,400	4,200	4,000
3400	Telephone	268	400	300	300
4400	Contractual Services	23,086	37,600	20,000	34,600 *
9300	Equipment Usage	2,400	2,400	2,400	2,400
	Total Maintenance and Operations	61,477	82,300	59,600	80,800
	- Activity Total -	<u>\$ 91,624</u>	<u>\$ 106,400</u>	<u>\$ 86,800</u>	<u>\$ 105,300</u>

\* Additional detail on following page(s)

**Park Maintenance - Activity Center (6131) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Plant Replacement	\$ 500	\$ 500
Irrigation Supplies	500	500
Janitorial Supplies	3,000	3,000
Misc Supplies	1,000	3,500
Painting Supplies	1,000	1,000
First Aid Supplies	500	500
HVAC Supplies	500	1,000
Locks and Cores	500	1,000
	<u>\$ 7,500</u>	<u>\$ 11,000</u>

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Refurbish Racquetball Courts	\$ 5,000	\$ 5,000
Floor Repairs	4,000	4,000
Misc Contracts	2,600	2,600
HVAC Maintenance	2,200	2,500
Equipment Rental	900	300
Janitorial Services	19,900	18,500
Painting	3,000	1,700
	<u>\$ 37,600</u>	<u>\$ 34,600</u>



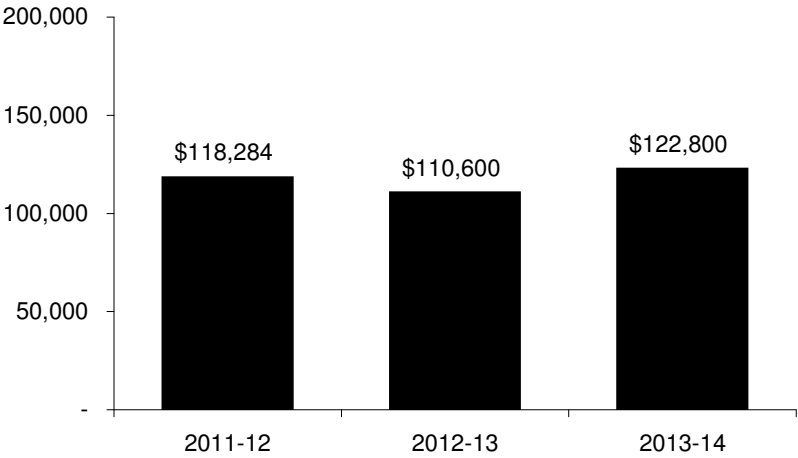
# Park Maintenance - Town Center Hall (6135)

The Park Maintenance - Town Center Hall activity provides for the maintenance and repairs of the building and facilities, including utilities and janitorial services.

## Activity Summary

		Actual	Final Est.	Council Approved
		FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$	28,162	31,500	30,600
Maintenance and Operations		90,122	79,100	92,200
Applied Revenues		-	-	-
Activity Total	\$	118,284	110,600	122,800

## Fiscal Year Comparisons



## Park Maintenance - Town Center Hall (6135)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111F	PW Mtc - Regular Salaries	\$ 12,756	\$ 11,900	\$ 13,000	\$ 12,300
114F	PW Mtc - OT Pay	845	300	1,400	1,000
114T	PW Mtc - PT OT Pay	-	100	-	100
115T	PW Mtc - PT Salaries	-	800	100	800
119F	PW Mtc - Applied Benefits	14,560	16,000	17,000	16,300
119T	PW Mtc - PT Applied Benefits	-	100	-	100
	Total Salaries and Benefits	28,162	29,200	31,500	30,600
2200	Supplies	6,079	8,200	5,000	11,900 *
3100	Electricity	28,096	31,000	29,700	31,000
3200	Natural Gas	1,837	1,700	1,200	1,200
3300	Water	1,068	2,400	800	900
4400	Contractual Services	50,643	53,000	40,000	44,800 *
9300	Equipment Usage	2,400	2,400	2,400	2,400
	Total Maintenance and Operations	90,122	98,700	79,100	92,200
	- Activity Total -	\$ 118,284	\$ 127,900	\$ 110,600	\$ 122,800

\* Additional detail on following page(s)



**Park Maintenance - Town Center Hall (6135) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Janitorial Supplies	\$ 4,700	\$ 4,700
Small Hand Tools/Equipment	500	500
Misc Supplies	900	4,600
Painting Supplies	500	500
First Aid Supplies	300	300
Locks and Cores	300	300
HVAC Supplies	1,000	1,000
	<u>\$ 8,200</u>	<u>\$ 11,900</u>

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Drapery Cleaning	\$ 1,500	\$ 1,000
Fire System Inspection	600	600
Misc. Contracts	5,000	4,500
Janitorial Services	34,700	27,500
HVAC Maintenance	3,200	3,200
Carpet Cleaning	1,500	1,500
Painting	3,500	3,500
Elevator Service	3,000	3,000
	<u>\$ 53,000</u>	<u>\$ 44,800</u>



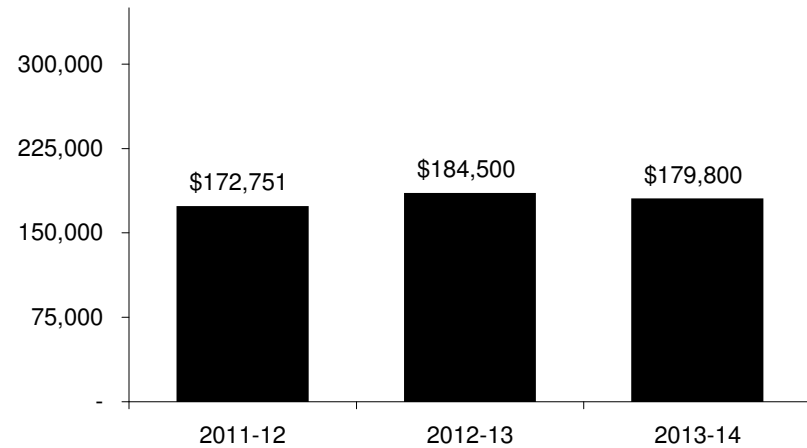
# Park Maintenance - Clarke Estate (6136)

The Park Maintenance - Clarke Estate activity provides for janitorial services, tree trimming, utilities, repairs, landscape and facility maintenance of the grounds, building and structures.

## Activity Summary

		Actual	Final Est.	Council Approved
		FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$	45,052	51,800	58,400
Maintenance and Operations		127,699	132,700	121,400
Applied Revenues		-	-	-
Activity Total	\$	172,751	184,500	179,800

## Fiscal Year Comparisons



## Park Maintenance - Clarke Estate (6136)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111F	PW Mtc - Regular Salaries	\$ 19,651	\$ 24,600	\$ 20,700	\$ 23,500
114F	PW Mtc - OT Pay	1,317	600	1,000	1,000
115T	PW Mtc - PT Salaries	1,571	2,600	2,000	2,700
119F	PW Mtc - Applied Benefits	22,432	33,100	28,000	31,100
119T	PW Mtc - PT Applied Benefits	<u>82</u>	<u>100</u>	<u>100</u>	<u>100</u>
	Total Salaries and Benefits	45,052	61,000	51,800	58,400
2200	Supplies	22,086	17,200	18,100	18,100
3100	Electricity	12,307	14,000	14,000	14,500
3200	Natural Gas	1,387	3,500	1,700	1,500
3300	Water	7,751	10,800	10,300	11,000
4400	Contractual Services	80,568	80,000	85,000	72,700
9300	Equipment Usage	<u>3,600</u>	<u>3,600</u>	<u>3,600</u>	<u>3,600</u>
	Total Maintenance and Operations	127,699	129,100	132,700	121,400
	- Activity Total -	<u>\$ 172,751</u>	<u>\$ 190,100</u>	<u>\$ 184,500</u>	<u>\$ 179,800</u>

\* Additional detail on following page(s)

**Park Maintenance - Clarke Estate (6136) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Plant Replacement	\$ 7,000	\$ 7,000
Sod Replacement	7,000	7,000
Irrigation Supplies	500	500
Janitorial Supplies	1,200	1,200
First Aid Supplies	300	300
HVAC Supplies	1,000	1,600
Locks and Cores	200	500
	<u>\$ 17,200</u>	<u>\$ 18,100</u>

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Misc Contracts	\$ 5,000	\$ 5,000
Pest Control Service	600	600
HVAC Maintenance	4,800	4,800
Fountain Service	2,000	7,500
Carpet Cleaning	1,500	2,500
Elevator Service	800	800
Janitorial Services	23,600	11,500
Landscape Services	35,500	33,800
Painting	2,900	2,900
HVAC/Refrigeration	3,300	3,300
	<u>\$ 80,000</u>	<u>\$ 72,700</u>



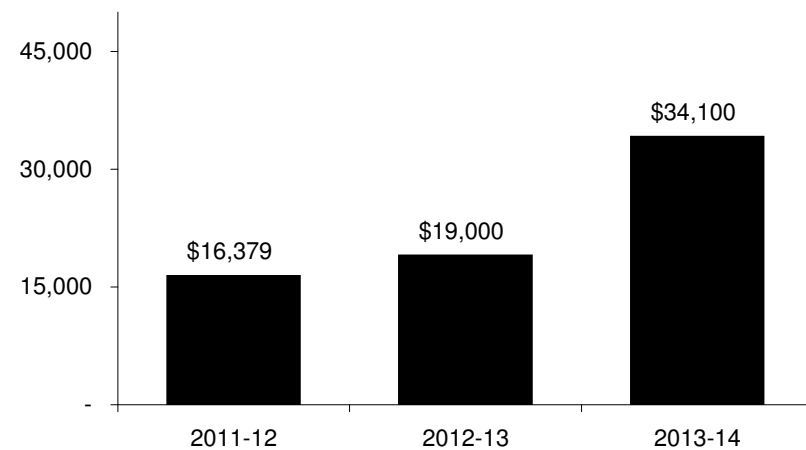
# Park Maintenance - Center Court (6150)

The Park Maintenance - Center Court activity provides for janitorial services, tree trimming, utilities, repairs, landscape and facility maintenance of the grounds, buildings and structures.

## Activity Summary

		Actual	Final Est.	Council Approved
		FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$	7,574	12,900	12,900
Maintenance and Operations		30,805	28,100	43,200
Applied Revenues		(22,000)	(22,000)	(22,000)
Activity Total	\$	16,379	19,000	34,100

## Fiscal Year Comparisons



## Park Maintenance - Center Court (6150)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111F	PW Mtc - Regular Salaries	\$ 3,515	\$ 2,800	\$ 5,000	\$ 5,400
114F	PW Mtc - OT Pay	-	300	200	300
115T	PW Mtc - PT Salaries	36	-	100	-
119F	PW Mtc - Applied Benefits	4,021	3,800	7,600	7,200
119T	PW Mtc - PT Applied Benefits	<u>2</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total Salaries and Benefits	7,574	6,900	12,900	12,900
2200	Supplies	3,125	2,500	2,900	3,400 *
3100	Electricity	4,452	6,000	3,600	4,000
4400	Contractual Services	22,627	24,500	21,000	35,200 *
9300	Equipment Usage	<u>600</u>	<u>600</u>	<u>600</u>	<u>600</u>
	Total Maintenance and Operations	30,805	33,600	28,100	43,200
EI00	School District Participation	<u>(22,000)</u>	<u>(22,000)</u>	<u>(22,000)</u>	<u>(22,000)</u>
	Total Applied Revenues	(22,000)	(22,000)	(22,000)	(22,000)
	- Activity Total -	<u>\$ 16,379</u>	<u>\$ 18,500</u>	<u>\$ 19,000</u>	<u>\$ 34,100</u>

\* Additional detail on following page(s)



**Park Maintenance - Center Court (6150) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Plant Replacement	\$ 500	\$ 400
Misc Supplies	1,000	1,000
Lamps/Electrical Supplies	<u>1,000</u>	<u>2,000</u>
	\$ 2,500	\$ 3,400

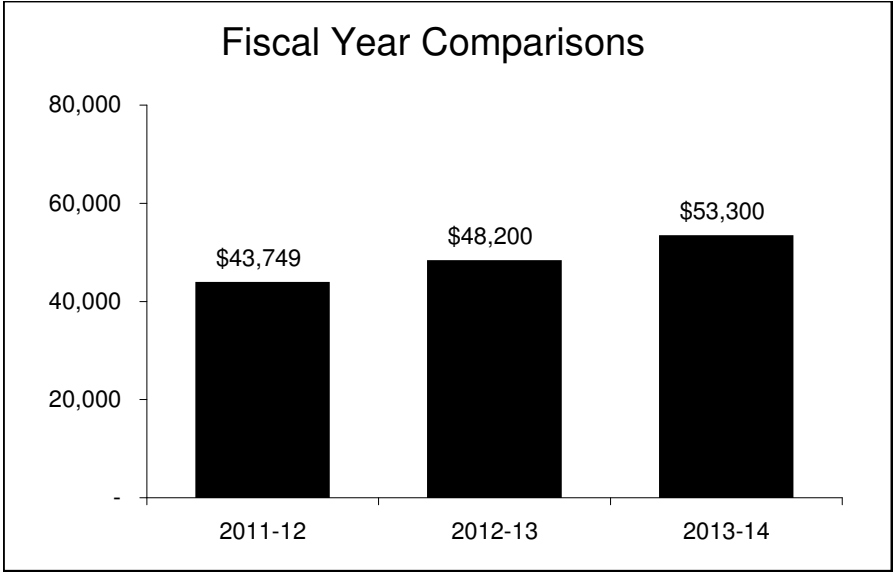
<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Landscape Maintenance Contract	\$ 18,000	\$ 18,000
Janitorial	6,000	15,700
HVAC Maintenance	<u>500</u>	<u>1,500</u>
	\$ 24,500	\$ 35,200



# Park Maintenance - Parkettes (6180)

The Park Maintenance - Parkettes activity provides for the maintenance and repairs, including utilities, in the City of Santa Fe Springs.

Activity Summary			
			Council
	Actual	Final Est.	Approved
	FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$ 14,123	7,300	12,000
Maintenance and Operations	29,626	40,900	41,300
Applied Revenues	-	-	-
Activity Total	\$ 43,749	48,200	53,300



## Park Maintenance - Parkettes (6180)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111F	PW Mtc - Regular Salaries	\$ 6,515	\$ 5,000	\$ 2,900	\$ 4,700
114F	PW Mtc - OT Pay	-	100	200	200
115T	PW Mtc - PT Salaries	163	800	300	800
119F	PW Mtc - Applied Benefits	7,437	6,700	3,900	6,200
119T	PW Mtc - PT Applied Benefits	8	100	-	100
	Total Salaries and Benefits	14,123	12,700	7,300	12,000
2200	Supplies	220	1,500	400	400 *
3100	Electricity	1,977	2,100	1,400	1,400
3300	Water	10,484	16,000	20,900	21,000
4400	Contractual Services	15,744	13,700	17,000	17,300 *
9300	Equipment Usage	1,200	1,200	1,200	1,200
	Total Maintenance and Operations	29,626	34,500	40,900	41,300
	- Activity Total -	\$ 43,749	\$ 47,200	\$ 48,200	\$ 53,300

\* Additional detail on following page(s)

**Park Maintenance - Parkettes (6180) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Irrigation Supplies	\$ 1,000	\$ -
Misc Supplies	500	400
	<u>\$ 1,500</u>	<u>\$ 400</u>

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Tree Spraying	\$ 1,500	\$ 1,500
Landscape Maintenance Contract	11,400	15,000
Misc Contracts	800	800
	<u>\$ 13,700</u>	<u>\$ 17,300</u>



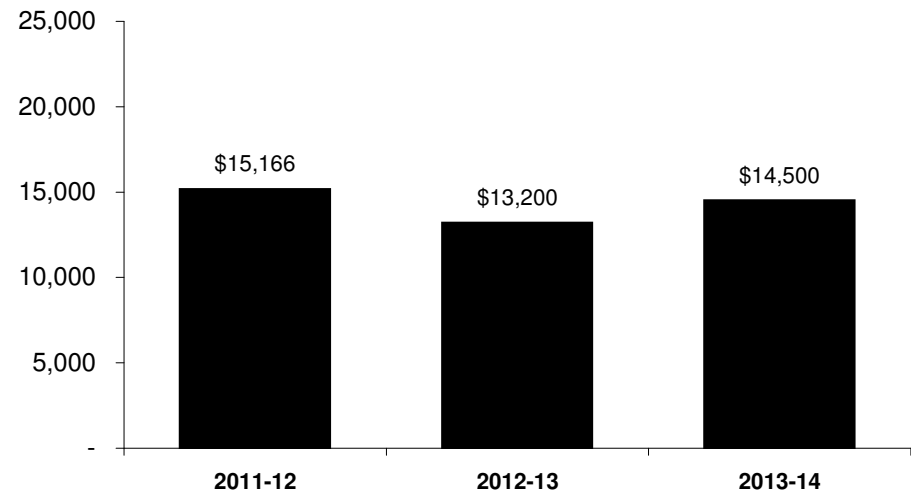
# Park Maintenance - Community Gardens (6185)

The Park Maintenance - Community Gardens activity provides for the landscape maintenance and utilities.

## Activity Summary

	Actual	Final Est.	Council Approved
	FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$ 7,233	4,200	5,700
Maintenance and Operations	7,933	9,000	8,800
Applied Revenues	-	-	-
Activity Total	<u>\$ 15,166</u>	<u>13,200</u>	<u>14,500</u>

## Fiscal Year Comparisons



## Park Maintenance - Community Gardens (6185)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111F	PW Mtc - Regular Salaries	\$ 3,310	\$ 2,300	\$ 1,800	\$ 2,400
114F	PW Mtc - OT Pay	146	100	100	100
119F	PW Mtc - Applied Benefits	<u>3,777</u>	<u>3,100</u>	<u>2,300</u>	<u>3,200</u>
	Total Salaries and Benefits	7,233	5,500	4,200	5,700
2200	Supplies	79	800	800	900 *
3300	Water	3,438	4,600	4,000	4,000
4400	Contractual Services	3,816	3,600	3,600	3,300 *
9300	Equipment Usage	<u>600</u>	<u>600</u>	<u>600</u>	<u>600</u>
	Total Maintenance and Operations	7,933	9,600	9,000	8,800
	- Activity Total -	<u>\$ 15,166</u>	<u>\$ 15,100</u>	<u>\$ 13,200</u>	<u>\$ 14,500</u>

\* Additional detail on following page(s)



**Park Maintenance - Community Gardens (6185) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Pea Gravel	\$ 300	\$ 400
Misc Supplies	400	400
Chemicals (Weed Control)	<u>100</u>	<u>100</u>
	\$ 800	\$ 900

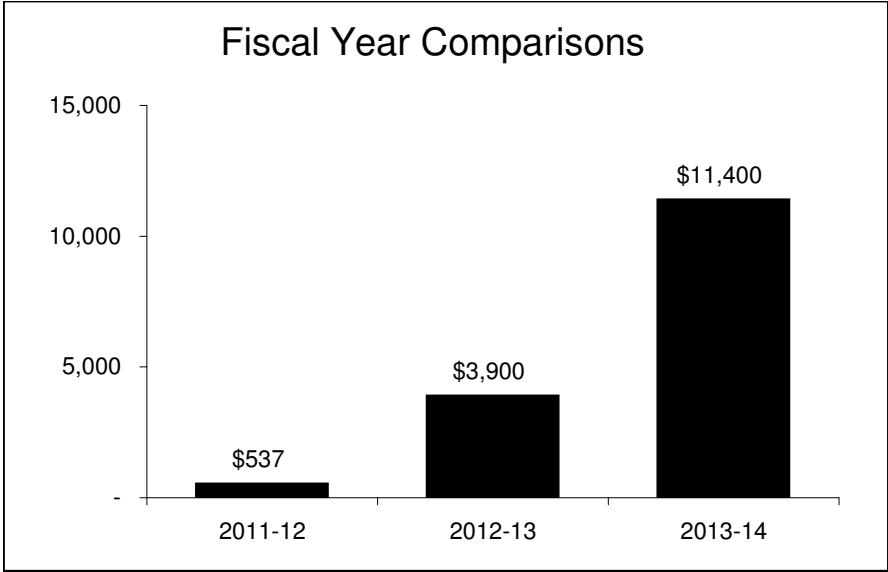
<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Janitorial Service	\$ 3,100	\$ 2,800
Misc Contracts	<u>500</u>	<u>500</u>
	\$ 3,600	\$ 3,300



# Park Maintenance - Santa Gertrudes (6190)

The Park Maintenance - Santa Gertrudes activity provides for the landscape maintenance at Santa Gertrudes.

Activity Summary			
			Council
	Actual	Final Est.	Approved
	FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$ 137	1,200	6,000
Maintenance and Operations	400	2,700	5,400
Applied Revenues	-	-	-
Activity Total	\$ 537	3,900	11,400



## Park Maintenance - Santa Gertrudes (6190)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111F	PW Mtc - Regular Salaries	\$ 63	\$ 2,500	\$ 500	\$ 2,600
119F	PW Mtc - Applied Benefits	<u>74</u>	<u>3,300</u>	<u>700</u>	<u>3,400</u>
	Total Salaries and Benefits	137	5,800	1,200	6,000
2200	Supplies	-	800	700	700
4400	Contractual Services	400	3,500	1,500	3,500
4900	Intergovernmental Charges	<u>-</u>	<u>1,200</u>	<u>500</u>	<u>1,200</u>
	Total Maintenance and Operations	400	5,500	2,700	5,400
	- Activity Total -	<u>\$ 537</u>	<u>\$ 11,300</u>	<u>\$ 3,900</u>	<u>\$ 11,400</u>

\*  
\*

\* Additional detail on following page(s)

**Park Maintenance - Santa Gertrudes (6190) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Irrigation Supplies	\$ 400	\$ 400
Misc Supplies	400	300
	<u>\$ 800</u>	<u>\$ 700</u>

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Misc Contracts	\$ 500	\$ 500
Landscape Maintenance Contract	3,000	3,000
	<u>\$ 3,500</u>	<u>\$ 3,500</u>



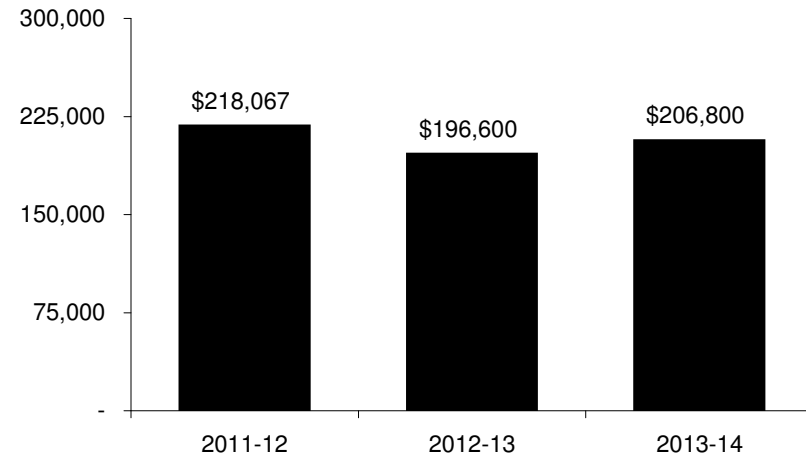
# Park Maintenance - Aquatic Center (6195)

The Park Maintenance - Aquatic Center activity provides for the landscape maintenance, janitorial services, building and facility repairs, and daily maintenance costs (utilities and chemicals) of operating the pools, jacuzzis and buildings.

## Activity Summary

			Council
	Actual	Final Est.	Approved
	FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$ 66,799	67,700	65,300
Maintenance and Operations	151,268	128,900	141,500
Applied Revenues	-	-	-
Activity Total	\$ 218,067	196,600	206,800

## Fiscal Year Comparisons



## Park Maintenance - Aquatic Center (6195)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111F	PW Mtc - Regular Salaries	\$ 29,138	\$ 25,700	\$ 27,500	\$ 26,400
114F	PW Mtc - OT Pay	4,345	5,300	3,000	3,000
115T	PW Mtc - PT Salaries	27	800	100	800
119F	PW Mtc - Applied Benefits	33,288	34,500	37,000	35,000
119T	PW Mtc - PT Applied Benefits	<u>1</u>	<u>100</u>	<u>100</u>	<u>100</u>
	Total Salaries and Benefits	66,799	66,400	67,700	65,300
2200	Supplies	53,880	45,400	53,000	53,000 *
3100	Electricity	35,805	40,000	34,800	35,000
3200	Natural Gas	7,663	12,000	8,400	8,500
3300	Water	6,583	9,000	4,700	5,000
4400	Contractual Services	40,337	21,800	21,000	33,000 *
9300	Equipment Usage	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>
	Total Maintenance and Operations	151,268	135,200	128,900	141,500
	- Activity Total -	<u>\$ 218,067</u>	<u>\$ 201,600</u>	<u>\$ 196,600</u>	<u>\$ 206,800</u>

\* Additional detail on following page(s)



**Park Maintenance - Aquatic Center (6195) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Irrigation Supplies/Plumbing	\$ 2,000	\$ 2,000
Janitorial Supplies	3,100	3,100
Misc Supplies	3,500	9,100
Pool Chemicals	35,000	35,000
Locks and Cores	500	500
First Aid Supplies	300	300
HVAC Supplies	1,000	3,000
	<u>\$ 45,400</u>	<u>\$ 53,000</u>

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Landscaping Maintenance Contract	\$ 12,500	\$ 10,500
Misc Services	2,300	3,500
Pool Pump Repair	-	13,000
HVAC Maintenance	1,000	1,000
Janitorial Services	4,000	5,000
Acid Wash Pools	2,000	-
	<u>\$ 21,800</u>	<u>\$ 33,000</u>



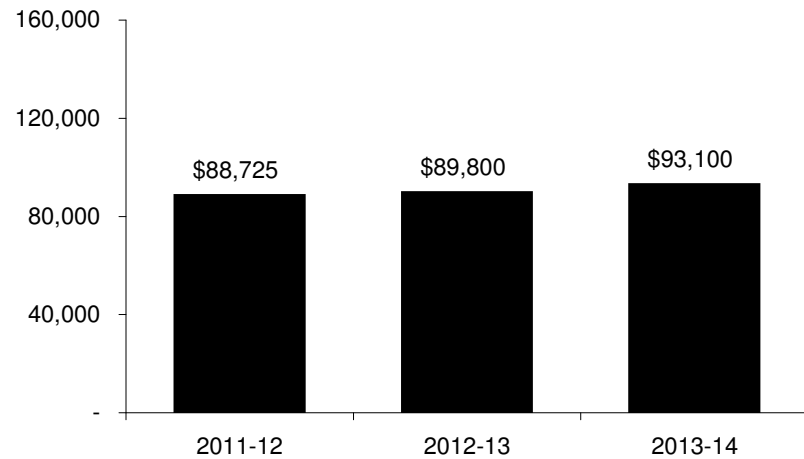
# Building and Grounds Maintenance - Library (6590)

The Building and Grounds Maintenance - Library activity provides for janitorial services, tree trimming, utilities, repairs, landscape and facility maintenance of the grounds, building, and structures.

## Activity Summary

		Actual	Final Est.	Council Approved
		FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$	18,902	23,900	27,400
Maintenance and Operations		69,822	65,900	65,700
Applied Revenues		-	-	-
Activity Total	\$	88,725	89,800	93,100

## Fiscal Year Comparisons



## Building and Grounds Maintenance - Library (6590)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111F	PW Mtc - Regular Salaries	\$ 8,661	\$ 11,400	\$ 9,600	\$ 11,700
114F	PW Mtc - OT Pay	338	300	800	200
119F	PW Mtc - Applied Benefits	<u>9,904</u>	<u>15,300</u>	<u>13,500</u>	<u>15,500</u>
	Total Salaries and Benefits	18,902	27,000	23,900	27,400
2200	Supplies	6,022	5,000	3,200	7,200
3100	Electricity	28,096	29,000	29,700	30,000
3200	Natural Gas	1,837	3,700	1,200	1,400
3300	Water	1,990	2,800	1,800	1,900
4400	Contractual Services	<u>31,877</u>	<u>33,000</u>	<u>30,000</u>	<u>25,200</u>
	Total Maintenance and Operations	69,822	73,500	65,900	65,700
	- Activity Total -	<u>\$ 88,725</u>	<u>\$ 100,500</u>	<u>\$ 89,800</u>	<u>\$ 93,100</u>

\* Additional detail on following page(s)

**Building and Grounds Maintenance - Library (6590) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Irrigation Supplies	\$ 1,000	\$ 1,000
Janitorial Supplies	1,500	1,500
Misc Supplies	400	1,400
Electrical Supplies	500	500
Locks and Cores	300	500
First Aid Supplies	300	300
HVAC Supplies	500	1,000
Lamp Replacement	500	1,000
	<u>\$ 5,000</u>	<u>\$ 7,200</u>

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Carpet Cleaning	\$ 1,000	\$ 1,000
Misc Services	2,200	2,200
Window Cleaning	1,000	1,000
HVAC Maintenance	1,000	1,000
Janitorial Services	27,800	20,000
	<u>\$ 33,000</u>	<u>\$ 25,200</u>



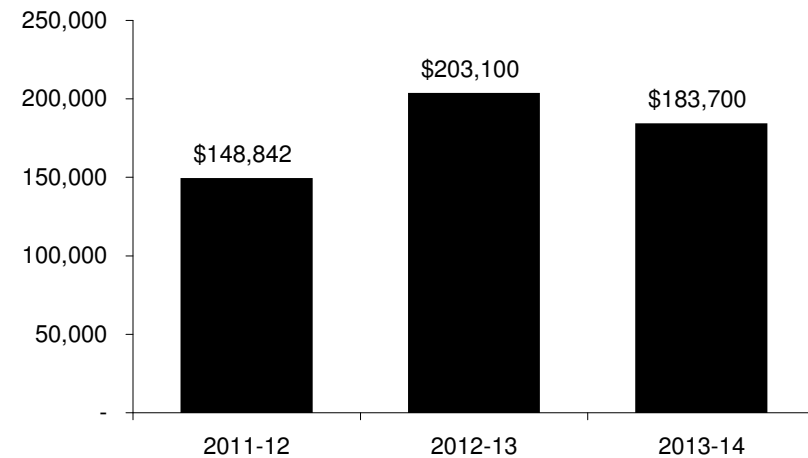
## Building and Grounds Mtc - Gus Velasco Neighborhood Ctr (7190)

The Building and Grounds Maintenance - Gus Velasco Neighborhood Center activity provides for the maintenance, repairs and landscape of the Gus Velasco Neighborhood Center building and structures.

### Activity Summary

			Council
	Actual	Final Est.	Approved
	FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$ 25,600	55,000	39,000
Maintenance and Operations	123,243	148,100	144,700
Applied Revenues	-	-	-
Activity Total	\$ 148,842	203,100	183,700

### Fiscal Year Comparisons



## Building and Grounds Maintenance - Gus Velasco Neighborhood Center (7190)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111F	PW Mtc - Regular Salaries	\$ 11,763	\$ 8,800	\$ 22,000	\$ 15,600
114F	PW Mtc - OT Pay	111	1,000	3,000	1,000
114T	PW Mtc - PT OT Pay	-	400	100	100
115T	PW Mtc - PT Salaries	268	1,500	200	1,500
119F	PW Mtc - Applied Benefits	13,445	11,800	29,600	20,700
119T	PW Mtc - PT Applied Benefits	14	100	100	100
	Total Salaries and Benefits	25,600	23,600	55,000	39,000
2200	Supplies	6,334	9,200	18,000	10,700
3100	Electricity	25,118	35,000	31,200	32,000
3200	Natural Gas	-	1,000	100	1,000
3300	Water	7,044	10,200	13,800	14,000
4400	Contractual Services	78,746	81,500	79,000	81,000
9300	Equipment Usage	6,000	6,000	6,000	6,000
	Total Maintenance and Operations	123,243	142,900	148,100	144,700
	- Activity Total -	<u>\$ 148,842</u>	<u>\$ 166,500</u>	<u>\$ 203,100</u>	<u>\$ 183,700</u>

\* Additional detail on following page(s)



**Bldg and Grounds Mtc. - Gus Velasco Neighborhood Center (7190) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Irrigation	\$ 1,500	\$ 1,500
Poinsettias	1,000	1,000
Janitorial Supplies	4,300	4,300
HVAC Supplies	1,000	2,400
Locks and Cores	500	500
First Aid Supplies	300	300
Uniforms and Boots	600	700
	<u>\$ 9,200</u>	<u>\$ 10,700</u>

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Landscape Maintenance Contract	\$ 24,500	\$ 24,500
Fire System Quarterly	1,000	1,000
Miscellaneous Services	1,500	1,500
Pest Control	1,200	1,200
Carpet Cleaning	2,500	2,500
Dish Washer Contract	2,500	2,500
Janitorial Services	44,800	44,000
HVAC Maintenance	2,500	1,000
Kitchen Fire System Inspection	1,000	1,000
Fountain Maintenance	-	1,800
	<u>\$ 81,500</u>	<u>\$ 81,000</u>



[illegible][illegible][illegible][illegible]

**Fiscal Year Comparisons**

Fiscal Year	Value
2011-12	\$103,678
2012-13	\$104,600
2013-14	\$99,800

## Building and Grounds Maintenance - Los Nietos and Lakeview Child Care Centers (7390)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111F	PW Mtc - Regular Salaries	\$ 13,739	\$ 14,100	\$ 14,200	\$ 19,100
114F	PW Mtc - OT Pay	-	400	200	400
115T	PW Mtc - PT Salaries	-	1,500	200	1,500
119F	PW Mtc - Applied Benefits	17,607	19,000	19,000	25,300
119T	PW Mtc - PT Applied Benefits	-	100	-	100
	Total Salaries and Benefits	31,345	35,100	33,600	46,400
2200	Supplies	6,708	4,800	3,800	4,100
3100	Electricity	6,170	8,000	7,000	7,000
3300	Water	903	1,400	1,000	1,000
4400	Contractual Services	57,352	68,500	58,000	40,100
9300	Equipment Usage	1,200	1,200	1,200	1,200
	Total Maintenance and Operations	72,333	83,900	71,000	53,400
	- Activity Total -	<u>\$ 103,678</u>	<u>\$ 119,000</u>	<u>\$ 104,600</u>	<u>\$ 99,800</u>

\* Additional detail on following page(s)

**Building and Grounds Maintenance - Los Nietos and Lakeview Child Care Centers (7390) Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Color Replacement	\$ 1,000	\$ 1,000
Landscape Supplies	1,000	1,000
Janitorial Supplies	1,000	1,000
Miscellaneous Supplies	1,000	500
HVAC Supplies	500	200
Locks and Cores	100	200
First Aid Supplies	<u>200</u>	<u>200</u>
	\$ 4,800	\$ 4,100

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Landscape Maintenance Contract	\$ 7,400	\$ 7,400
Miscellaneous Services	1,900	1,900
Pest Control	1,000	1,000
Carpet Cleaning	800	800
HVAC Maintenance	1,000	2,000
Miscellaneous Repairs	1,000	1,500
Janitorial Services	47,400	17,500
Painting	<u>8,000</u>	<u>8,000</u>
	\$ 68,500	\$ 40,100



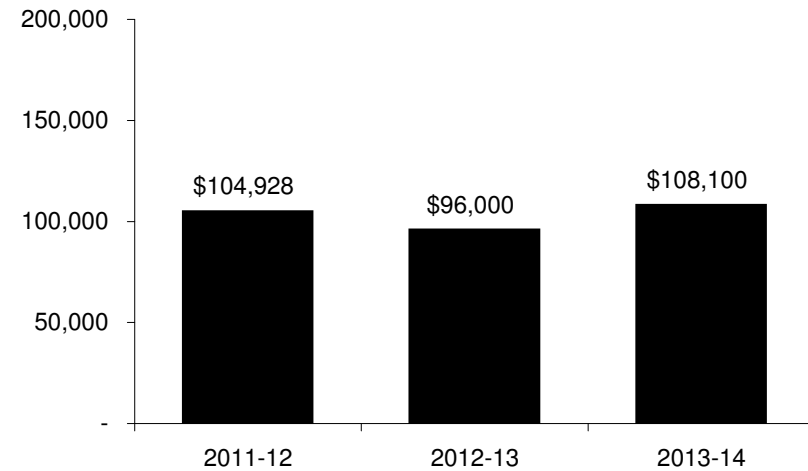
## Building and Grounds Maintenance - Child Development Center (7391)

The Building and Grounds Maintenance - Child Development Center activity provides for janitorial services, tree trimming, utilities, repairs, landscape and facility maintenance of the grounds, building, and structure.

### Activity Summary

		Actual FY 2011-12	Final Est. FY 2012-13	Council Approved FY 2013-14
Salaries and Benefits	\$	28,326	23,500	29,400
Maintenance and Operations		76,602	72,500	78,700
Applied Revenues		-	-	-
Activity Total	\$	<u>104,928</u>	<u>96,000</u>	<u>108,100</u>

### Fiscal Year Comparisons



## Building and Grounds Maintenance - Child Development Center (7391)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111F	PW Mtc - Regular Salaries	\$ 12,409	\$ 5,400	\$ 10,000	\$ 12,500
114F	PW Mtc - OT Pay	-	300	300	300
119F	PW Mtc - Applied Benefits	<u>15,917</u>	<u>7,200</u>	<u>13,200</u>	<u>16,600</u>
	Total Salaries and Benefits	28,326	12,900	23,500	29,400
2200	Supplies	9,052	2,100	13,000	12,000
3100	Electricity	20,720	10,000	18,600	18,600
3200	Natural Gas	394	800	300	300
4400	Contractual Services	45,835	21,400	40,000	47,200
9300	Equipment Usage	<u>600</u>	<u>600</u>	<u>600</u>	<u>600</u>
	Total Maintenance and Operations	76,602	34,900	72,500	78,700
	- Activity Total -	<u>\$ 104,928</u>	<u>\$ 47,800</u>	<u>\$ 96,000</u>	<u>\$ 108,100</u>

\* Additional detail on following page(s)



**Building and Grounds Mtc - Child Development Center (7391) - Account Number Detail**

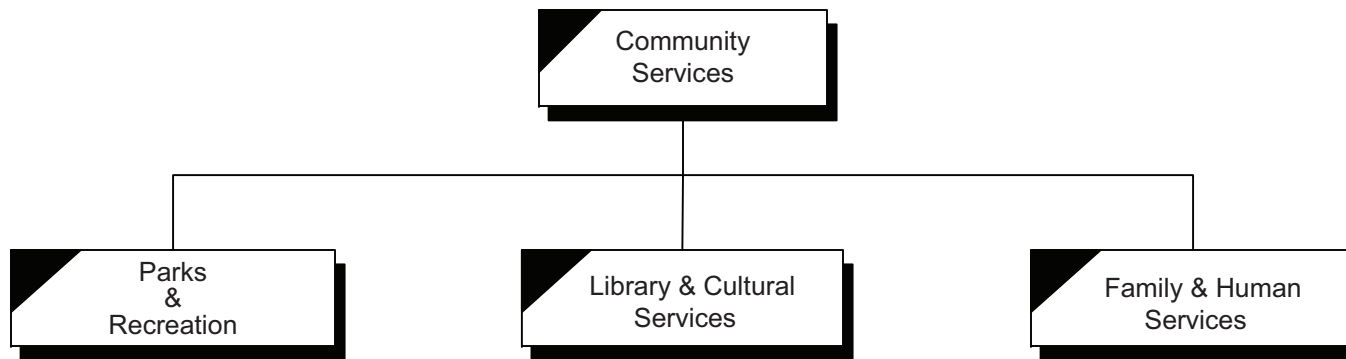
<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Landscape Maintenance Contract	\$ 2,000	\$ -
Misc Services	3,500	9,800
Carpet Cleaning	300	600
Pest Control	300	600
Janitorial Services	14,500	35,000
Alarm Monitoring	400	400
Painting	400	800
	<u>\$ 21,400</u>	<u>\$ 47,200</u>

# COMMUNITY SERVICES



The Department of Community Services is comprised of three multidisciplinary and integrated divisions, which include the Divisions of Family & Human Services, Library & Cultural Services and Parks & Recreation Services. In a collaborative and interdependent approach the Department of Community Services provides a wide array of program offerings and services to Santa Fe Springs residents. Its mission is to continually assess the educational, cultural, and social needs of the community and design Library, Recreation, and Social Services Programs to meet these needs; provide these services in a professional, courteous, and ethical manner; strive to meet the needs of the physically and mentally-challenged individuals and their families; promote the value of the ethnic and cultural diversity of the community; foster volunteerism; and join other departments to carry forth the City's mission.

Below is a chart showing the department's divisions. More detailed information is available on the following pages:



# Community Services



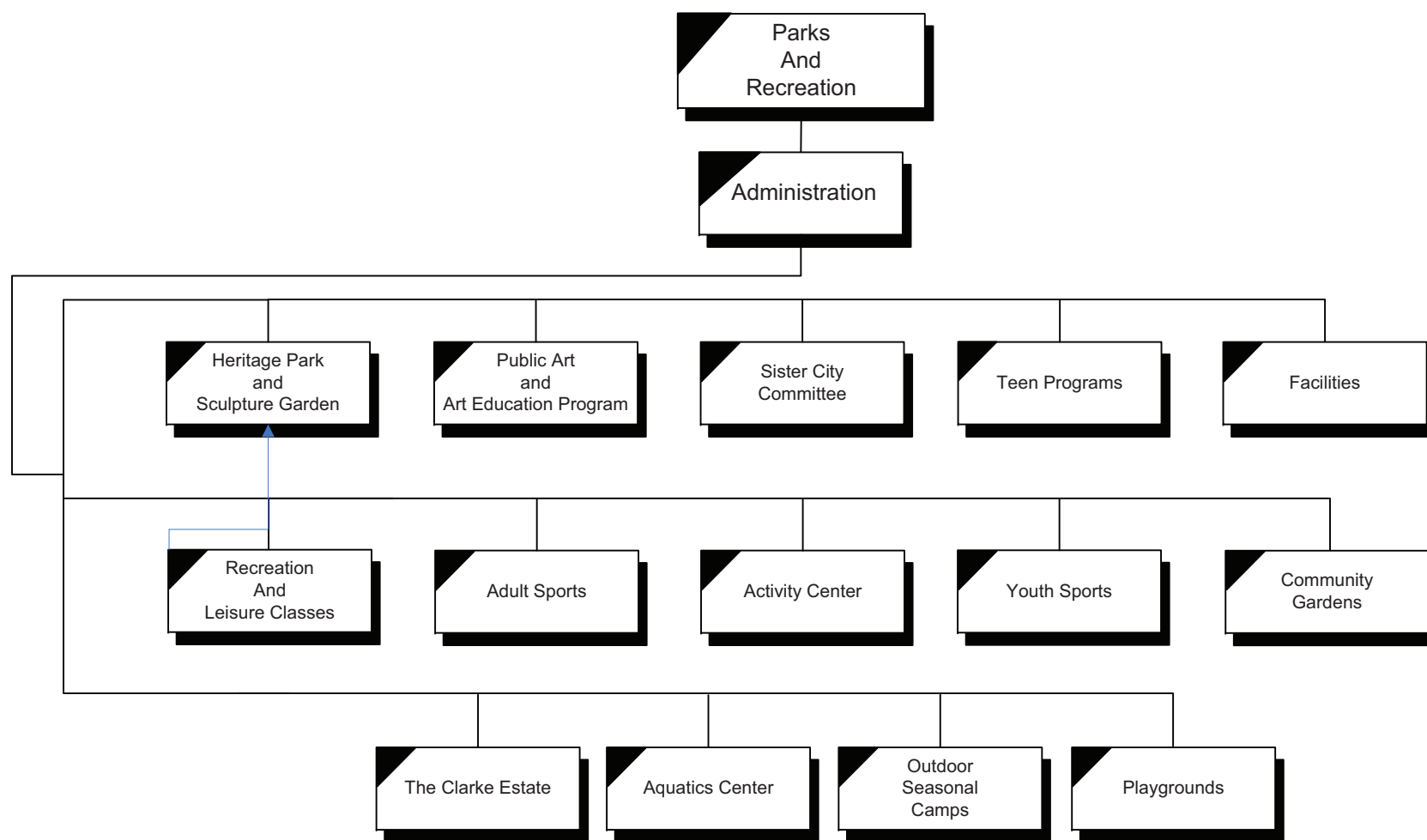
## FY 2013-14 Approved Budget Department Summary

Activity Name	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
Parks and Recreation Services	\$ 1,817,588	\$ 1,927,900	\$ 1,858,400	\$ 1,804,100
Library & Cultural Services	1,256,292	1,255,500	1,224,100	1,500,100
Family & Human Services	1,062,173	822,300	983,000	1,021,800
Department Totals	<u>\$ 4,136,054</u>	<u>\$ 4,005,700</u>	<u>\$ 4,065,500</u>	<u>\$ 4,326,000</u>

# PARKS AND RECREATION SERVICES

The Parks and Recreation Services Division is one of three divisions that completes the Department of Community Services, which serves as a main artery for the community, providing recreation and leisure activities to stimulate and create physical and emotional growth for all residents of Santa Fe Springs. This is accomplished through many activities and special events, focusing on cultural enrichment, but primarily through year long programs of youth and adult sports, recreational classes, day camp programs, aquatic classes, Teen Programs, and Activity Center. The Parks and Recreation Division has made a commitment to provide "Green" facilities and parks to ensure that future generations will continue to have the same quality of life and opportunities available to them to satisfy their creative and competitive nature and desire for adventure.

Below is a chart showing the division's activities. More detailed information is available on the following pages:



# Parks and Recreation Services



## FY 2013-14 Approved Budget

### Division Summary

Activity		Actual	Mid-Year	Final	Council
Number	Name	FY 2011-12	Budget FY 2012-13	Estimate FY 2012-13	Approved FY 2013-14
2160	Youth Leadership Committee (COMBINED INTO 6230 FOR FY13-14)	\$ 3,311	\$ 2,100	\$ 1,800	\$ -
4370	Community Beautification (COMBINED INTO 6210 FOR FY13-14)	134	4,200	800	-
6210	Parks & Recreation Services Administration	392,852	397,600	399,500	361,000
6215	Playgrounds	369,357	381,000	398,700	317,700
6220	Outdoor Seasonal Camps	21,230	24,700	27,000	65,700
6230	Teen Programs	76,039	94,000	75,800	122,900
6245	Facilities	172,363	108,000	89,500	53,300
6250	Recreation & Leisure Classes	37,345	46,900	48,000	102,900
6255	Adult Sports	(46,881)	47,600	9,500	15,500
6257	Athletic Fields Maintenance (MOVED TO PUBLIC WORKS - MTC)	-	-	-	-
6260	Youth Sports	134,194	154,600	158,500	124,700
6265	Aquatics Center	263,484	103,300	77,200	40,800
6270	Community Gardens	995	9,500	3,800	33,000
6275	Activity Center	123,401	216,100	195,300	166,700
6285	The Clarke Estate	(27,571)	8,400	8,400	44,000
6310	Heritage Park & Sculpture Garden (MOVED FROM LIBRARY SVCS)	294,838	321,200	358,900	346,500
6320	Community Programs Committee (COMBINED INTO 6210 FOR FY13-14)	1,342	2,700	2,700	-
6330	Sister City Program	1,157	6,000	3,000	9,400
6350	Public Art & Art Education Program (MOVED FROM LIBRARY SVCS)	-	-	-	-
Division Totals		1,817,588	1,927,900	1,858,400	1,804,100

# Parks and Recreation Services



FY 2013-14					
Position Summary					
	Original FY 2012-13	Revised FY 2012-13	Change + or (-)	Approved FY 2013-14	Change + or (-)
<b>Full-Time Positions</b>					
Administrative Clerk II *	0.50	0.50	-	1.50	1
Aquatics Manager	1	-	(1)	-	-
Clarke Estate Event Assistant	1	-	(1)	-	-
Community Services Specialist	-	1	1	1	-
Community Services Supervisor	-	-	-	3	3
Director of Recreation Services	1	1	-	1	-
Heritage Park Supervisor	-	1	1	-	(1)
Program Coordinator	3	2	(1)	2	-
Recreation Specialist	1	2	1	2	-
Recreation Supervisor	2	2	-	-	(2)
<b>Total Number of Full-Time Positions</b>	<u>9.50</u>	<u>9.50</u>	-	<u>10.50</u>	<u>1</u>
<b>Part-Time Benefitted Positions</b>					
Recreation Leader II B	3	3	-	3	-
Recreation Leader III	<u>2</u>	<u>2</u>	-	<u>2</u>	-
<b>Total Number of Part-Time Benefitted Positions</b>	<u>5</u>	<u>5</u>	-	<u>5</u>	-
<b>Part-Time Non-Benefitted Hours</b>					
<b>Total Number of Hours</b>	59,083	59,083	-	53,273	(5,810)
* This position is equally shared by Parks & Recreation Services and Library Services					

[illegible]Council

Year	Number of Employees
2011-12	3,311
2012-13	1,800
2013-14	0

## Youth Leadership Committee (2160)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
115U	CS Rec - PT Salaries	\$ 1,123	\$ 1,200	\$ 1,000	\$ -
119U	CS Rec - PT Applied Benefits	172	300	200	-
	Total Salaries and Benefits	1,295	1,500	1,200	-
2200	Supplies	3,291	1,200	1,700	-
4210	Travel and Meetings	-	600	100	-
4400	Contractual Services	1,725	1,800	1,800	-
	Total Maintenance and Operations	5,016	3,600	3,600	-
CE00	Contributions	(3,000)	(3,000)	(3,000)	-
	Total Applied Revenues	(3,000)	(3,000)	(3,000)	-
	<b>- Activity Total -</b>	<b>\$ 3,311</b>	<b>\$ 2,100</b>	<b>\$ 1,800</b>	<b>\$ -</b>
<b>ACTIVITY #2160 "YOUTH LEADERSHIP COMMITTEE" HAS BEEN ELIMINATED FOR FISCAL PERIOD 2013-14 AND ALL RELATED TASKS HAVE BEEN INCORPORATED INTO ACTIVITY #6230 "TEEN PROGRAMS"</b>					



# Community Beautification (4370)



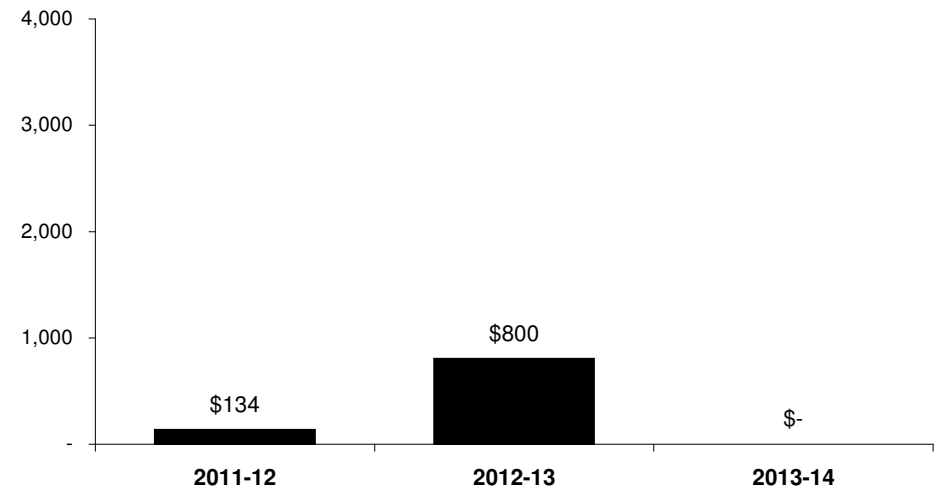
The Community Beautification Committee under the Parks and Recreation Services Division of the Department of Community Services provides suggestions for policy determination by the City Council concerning beautification of the City. The committee recommends programs it deems advisable for recognizing individuals, groups, organizations, or companies that have improved or are working toward beautifying their homes, businesses, industries, and/or property. The Committee makes recommendations for educational programs concerning City beautification to be conducted in the schools, in service clubs, PTA groups, and other community organizations.

The committee is comprised of 25 members appointed by the City Council from a cross section of persons residing in or active in the City. The Holiday Fest is also a main component of this activity. This program hosts the Tree Lighting Ceremony which signifies the beginning of the holiday season. Holiday related entertainment and activities are provided for the community.

## Activity Summary

	Actual FY 2011-12	Final Est. FY 2012-13	Council Approved FY 2013-14
Salaries and Benefits	\$ 2,610	1,100	-
Maintenance and Operations	7,912	7,700	-
Applied Revenues	(10,388)	(8,000)	-
Activity Total	\$ 134	800	-

## Fiscal Year Comparisons



## Community Beautification (4370)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111F	PW Mtc - Regular Salaries	\$ 512	\$ 500	\$ -	\$ -
114F	PW Mtc - OT Pay	212	300	-	-
115U	CS Rec - PT Salaries	1,052	1,000	1,000	-
119F	PW Mtc - Applied Benefits	653	700	-	-
119U	CS Rec - PT Applied Benefits	181	200	100	-
	Total Salaries and Benefits	2,610	2,700	1,100	-
2200	Supplies	3,337	2,500	1,000	-
4400	Contractual Services	4,075	6,000	6,000	-
9300	Equipment Usage	500	500	500	-
9500	Duplication Charges	-	500	200	-
	Total Maintenance and Operations	7,912	9,500	7,700	-
CG00	Franchise fees	(10,388)	(8,000)	(8,000)	-
	Total Applied Revenues	(10,388)	(8,000)	(8,000)	-
	<b>- Activity Total -</b>	<b>\$ 134</b>	<b>\$ 4,200</b>	<b>\$ 800</b>	<b>\$ -</b>
<b>ACTIVITY #4370 "COMMUNITY BEAUTIFICATION" HAS BEEN ELIMINATED FOR FISCAL PERIOD 2013-14 AND ALL RELATED TASKS HAVE BEEN INCORPORATED INTO ACTIVITY #6210 "PARKS &amp; RECREATION SERVICES ADMINISTRATION"</b>					

\*  
\*

\* Additional detail on following page(s)

**Community Beautification (4370) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Awards Reception	\$ 1,000	\$ -
Marigold Seeds	1,000	-
Arbor Day	<u>500</u>	<u>-</u>
	\$ 2,500	\$ -

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Awards Reception	\$ 2,000	\$ -
Photography	1,000	-
Christmas Tree Lighting - Stage and Lighting	1,000	-
Christmas Tree Lighting	<u>2,000</u>	<u>-</u>
	\$ 6,000	\$ -



# Parks and Recreation Services Administration (6210)

The Administration section is responsible for the overall administration of the Parks and Recreation Services Division of the Department of Community Services. Summer and fall in-service trainings are provided to seasonal recreation leaders and other staff. Other professional development opportunities are provided through this Section in the form of membership to professional associations and attendance to annual conferences. The primary programs that falls under the Divisional Administration Section is Santa's Float, a two-week program that brings holiday cheer to the residential neighborhoods and community agencies, and the Annual Tree Lighting Program which opens the holiday season and is the first night of Santa's Float.

Two new components of the Administration section include the Community Beautification Committee and Community Program Committee

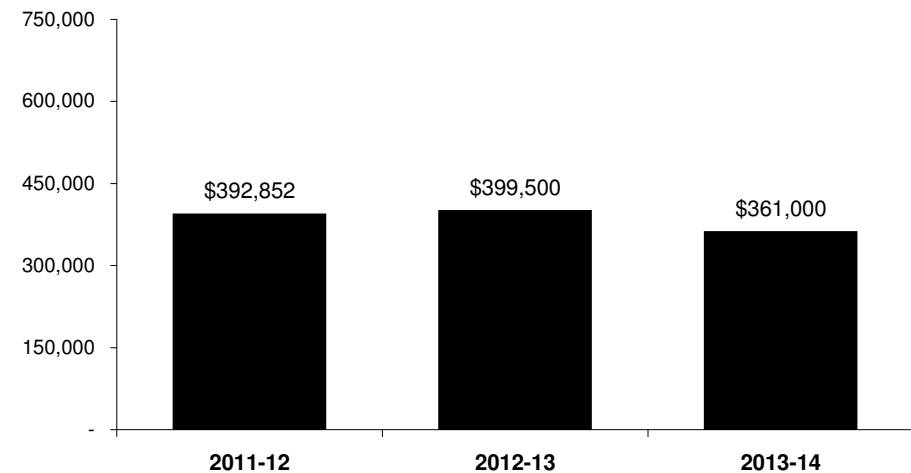
The Community Beautification Committee provides suggestions for policy determination by the City Council concerning beautification of the City. It is comprised of 25 members appointed by the City Council from a cross section of community residents. The committee recommends programs and educational programs it deems advisable for recognizing individuals, groups, organizations, or companies that have improved or are working toward beautifying their homes, businesses, industries, and/or property.

The Community Program Committee provides cultural and educational events and activities. Monthly excursions are coordinated for the community to museums, plays, historical events, art shows, and popular exhibits. The committee is comprised of 25 members appointed by the City Council from a cross section of community residents.

## Activity Summary

	Actual FY 2011-12	Final Est. FY 2012-13	Council Approved FY 2013-14
Salaries and Benefits	\$ 321,232	317,400	276,800
Maintenance and Operations	102,541	106,500	120,200
Applied Revenues	(30,922)	(24,400)	(36,000)
Activity Total	<u>\$ 392,852</u>	<u>399,500</u>	<u>361,000</u>

## Fiscal Year Comparisons



## Parks and Recreation Services Administration (6210)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111H	CS Rec - Regular Salaries	\$ 134,546	\$ 125,800	\$ 127,400	\$ 92,800
111J	CS Fam - Regular Salaries	-	-	-	12,700
114F	PW Mtc - OT Pay	6,476	6,500	5,500	7,300
114K	FD - OT Pay	2,375	2,400	3,100	3,100
114T	PW Mtc - PT OT Pay	399	-	500	500
115R	FA - PT Salaries	261	300	-	300
115U	CS Rec - PT Salaries	43,451	44,100	44,100	47,100
116H	CS Rec - Standby Pay	1,958	2,000	2,000	1,400
116U	CS Rec - PT Standby Pay	179	500	500	-
119H	CS Rec - Applied Benefits	129,229	129,300	130,800	94,900
119J	CS Fam - Applied Benefits	-	-	-	13,000
119U	CS Rec - PT Applied Benefits	<u>2,358</u>	<u>3,500</u>	<u>3,500</u>	<u>3,700</u>
	Total Salaries and Benefits	321,232	314,400	317,400	276,800
2200	Supplies	27,513	27,600	27,600	30,700
3400	Telephone	23,197	22,000	22,000	22,000
4210	Travel and Meetings	1,343	3,000	1,500	3,000
4220	Memberships	1,150	1,500	1,500	1,500
4400	Contractual Services	11,253	15,000	15,000	24,100
9300	Equipment Usage	37,900	37,900	37,900	37,900
9500	Duplication Charges	<u>186</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
	Total Maintenance and Operations	102,541	108,000	106,500	120,200
BH00	Miscellaneous Fees	(1,611)	-	-	-
BL00	Participant Fees/Christmas Float	(715)	(2,300)	(4,200)	(7,000)
CE00	Contributions (Sponsorship)	(2,511)	(2,500)	(200)	(1,000)
CG00	Franchise fees	<u>(26,085)</u>	<u>(20,000)</u>	<u>(20,000)</u>	<u>(28,000)</u>
	Total Applied Revenues	(30,922)	(24,800)	(24,400)	(36,000)
	<b>- Activity Total -</b>	<u>\$ 392,852</u>	<u>\$ 397,600</u>	<u>\$ 399,500</u>	<u>\$ 361,000</u>
<b>ACTIVITY #4370 "COMMUNITY BEAUTIFICATION" AND #6320 "COMMUNITY PROGRAMS COMMITTEE" HAVE BEEN ELIMINATED FOR FISCAL YEAR 2013-14 AND ALL RELATED TASKS HAVE BEEN INCORPORATED INTO THIS ACTIVITY</b>					

\* Additional detail on following page(s)

**Parks and Recreation Services Administration (6210) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Office Supplies	\$ 7,300	\$ 7,300
Staff Uniforms	7,000	7,000
Beautification Awards/Tree Lighting	-	3,100
Christmas Float	<u>13,300</u>	<u>13,300</u>
	\$ 27,600	\$ 30,700

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Equipment Repair	\$ 3,600	\$ 3,600
Copier Contract	2,400	2,400
Training Speakers	2,000	2,000
Christmas Float	3,000	3,000
Catering	2,000	2,000
Christmas Tree Lighting	-	3,000
Beautification/Awards/Reception	-	3,000
CPC Excursions	-	3,100
Merchant's Services	<u>2,000</u>	<u>2,000</u>
	\$ 15,000	\$ 24,100

<b><u>Acct #9300</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Vehicle #471	\$ 11,000	\$ 11,000
Vehicle #412	9,200	9,200
Vehicle #360	11,000	11,000
Christmas Float	<u>6,700</u>	<u>6,700</u>
	\$ 37,900	\$ 37,900





# Playgrounds (6215)

The Playgrounds Section of the Parks and Recreation Services Division in the Department of Community Services provides supervision and activities for youth and adults at four neighborhood parks located throughout the city. The hours of operation for the parks changes seasonally, and coincides with the school calendar. The summer months of June, July, August, and the first week in September are considered the bulk of the playground program, with extended hours to accommodate the leisure needs of the community.

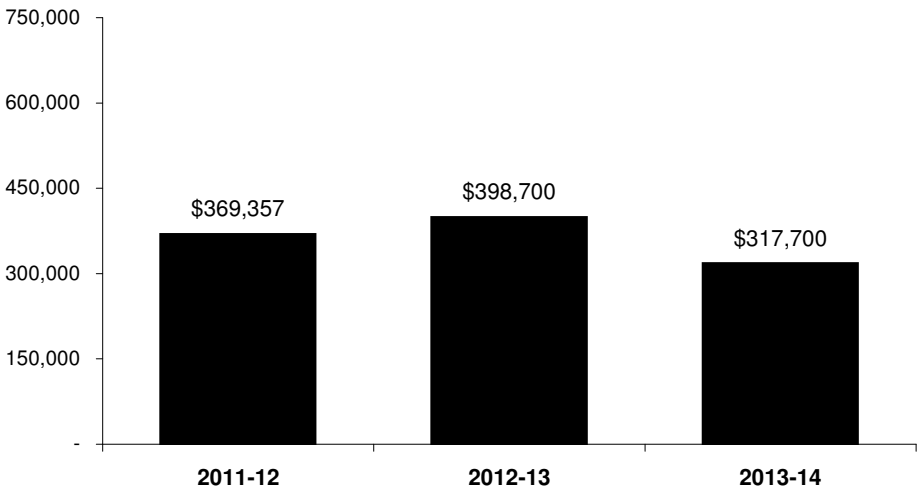
During the summer months special programming includes the "Summer Concerts in the Park," and summer family movie nights. Each park will have daily activities and one family beach excursion.

Special city-wide events are provided annually under the Playgrounds Section such as 4th of July at Los Nietos Park where traditional Independence Day activities are provided with a spectacular fireworks display; the Halloween Carnival at Los Nietos Park, designed for children between the ages of 5 to 12 years to promote a safe Halloween in a supervised environment with a judged Costume Parade, which is the highlight of the carnival; and, the traditional Easter Egg Hunt also at Los Nietos Park with traditional activities and crafts for children and their families.

## Activity Summary

	Council		
	Actual	Final Est.	Approved
	FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$ 379,915	402,100	319,000
Maintenance and Operations	76,603	74,700	74,700
Applied Revenues	(87,160)	(78,100)	(76,000)
Activity Total	<u>\$ 369,357</u>	<u>398,700</u>	<u>317,700</u>

## Fiscal Year Comparisons



## Playgrounds (6215)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111F	PW Mtc - Regular Salaries	\$ 323	\$ -	\$ -	\$ -
111H	CS Rec - Regular Salaries	89,811	89,400	89,400	46,300
114F	PW Mtc - OT Pay	1,013	1,000	500	1,000
114T	PW Mtc - PT OT Pay	-	500	500	500
114U	CS Rec - PT OT Pay	468	200	1,000	1,000
115U	CS Rec - PT Salaries	169,801	162,300	178,500	178,500
116H	CS Rec - Standby Pay	109	-	100	-
119F	PW Mtc - Applied Benefits	411	-	100	-
119H	CS Rec - Applied Benefits	86,390	92,000	92,000	47,400
119U	CS Rec - PT Applied Benefits	<u>31,590</u>	<u>44,400</u>	<u>40,000</u>	<u>44,300</u>
	Total Salaries and Benefits	379,915	389,800	402,100	319,000
2200	Supplies	35,993	34,000	34,000	34,000
4400	Contractual Services	39,560	34,500	39,000	39,000
9300	Equipment Usage	700	700	700	700
9500	Duplication Charges	<u>349</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
	Total Maintenance and Operations	76,603	70,200	74,700	74,700
BK00	Facility Use Fee (Tournament Play - Org)	(4,000)	(5,000)	(4,000)	(4,000)
BL00	Participant Fees	(2,006)	(2,000)	(2,000)	(2,000)
CE00	Contributions	-	(5,000)	(5,100)	(3,000)
CG00	Franchise fees	(51,154)	(37,000)	(37,000)	(37,000)
EG00	City of Norwalk Participation	<u>(30,000)</u>	<u>(30,000)</u>	<u>(30,000)</u>	<u>(30,000)</u>
	Total Applied Revenues	(87,160)	(79,000)	(78,100)	(76,000)
	<b>- Activity Total -</b>	<u>\$ 369,357</u>	<u>\$ 381,000</u>	<u>\$ 398,700</u>	<u>\$ 317,700</u>

\*  
\*

\* Additional detail on following page(s)

**Playgrounds (6215) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Los Nietos Park	\$ 4,000	\$ 4,000
Lakeview Park	4,000	4,000
Santa Fe Springs Park	4,000	4,000
Area Special Events	3,600	3,600
Easter Activities	4,100	4,100
4th of July	2,000	2,000
Office Supplies	1,300	1,300
Little Lake Park	4,000	4,000
Haunted House	4,000	3,000
Halloween Carnival	3,000	4,000
	<u>\$ 34,000</u>	<u>\$ 34,000</u>

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
4th of July Fireworks	\$ 19,000	\$ 19,000
4th of July Entertainment	2,000	2,000
Playground Special Events	3,000	3,000
Concerts and movies in the Park	3,500	5,000
Halloween Carnival	5,000	5,000
Easter	2,000	2,600
Health Permits for Wadding Pools	-	2,400
	<u>\$ 34,500</u>	<u>\$ 39,000</u>



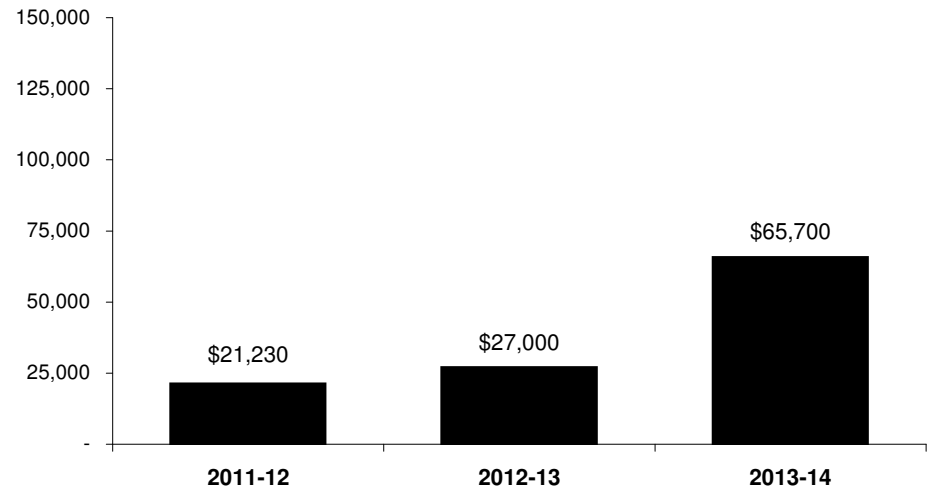
# Outdoor Seasonal Camps (6220)

The Outdoor Seasonal Camps Program provides day camp opportunities for the benefit of the community during the summer and spring. The ever so popular Spring Camp takes place at Little Lake Park during the spring break while the Summer Day Camp takes place at Santa Fe Springs Park in four two-week sessions. Both camps provide a safe and supervised environment to expose the children to various crafts, games, excursions, and special events. Families can join in the fun through Family Camp, which takes place at Camp Commerce in Lake Arrowhead; this weekend experience provides families the opportunity to spend quality time together while experiencing the greater outdoors.

## Activity Summary

			Council
	Actual	Final Est.	Approved
	FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$ 63,192	61,000	99,700
Maintenance and Operations	22,056	21,000	21,000
Applied Revenues	(64,018)	(55,000)	(55,000)
Activity Total	<u>\$ 21,230</u>	<u>27,000</u>	<u>65,700</u>

## Fiscal Year Comparisons



## Outdoor Seasonal Camps (6220)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111H	CS Rec - Regular Salaries	\$ -	\$ -	\$ -	\$ 19,600
114U	CS Rec - PT OT Pay	6	-	-	-
115U	CS Rec - PT Salaries	47,710	44,000	47,000	47,000
119H	CS Rec - Applied Benefits	-	-	-	20,100
119U	CS Rec - PT Applied Benefits	15,476	14,000	14,000	13,000
	Total Salaries and Benefits	63,192	58,000	61,000	99,700
2200	Supplies	6,559	7,000	7,000	7,000
4400	Contractual Services	15,493	13,700	14,000	14,000
9500	Duplication Charges	4	1,000	-	-
	Total Maintenance and Operations	22,056	21,700	21,000	21,000
BL00	Participant Fees	(46,018)	(40,000)	(40,000)	(40,000)
CE00	Contributions	(18,000)	(15,000)	(15,000)	(15,000)
	Total Applied Revenues	(64,018)	(55,000)	(55,000)	(55,000)
	<b>- Activity Total -</b>	<b>\$ 21,230</b>	<b>\$ 24,700</b>	<b>\$ 27,000</b>	<b>\$ 65,700</b>

\*  
\*

\* Additional detail on following page(s)

**Outdoor Seasonal Camps (6220) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Day Camp Supplies	\$ 4,000	\$ 4,000
Camp Supplies	<u>3,000</u>	<u>3,000</u>
	\$ 7,000	\$ 7,000

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Camp Fees	\$ 5,000	\$ 5,000
Active Net	\$ 700	\$ 1,000
Excursions	<u>8,000</u>	<u>8,000</u>
	\$ 13,700	\$ 14,000





# Teen Programs (6230)



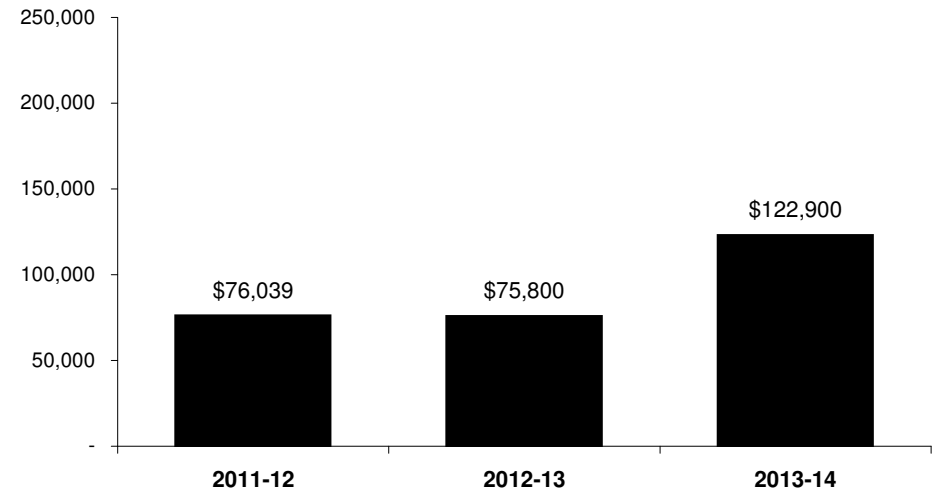
This activity provides safe and positive alternatives for young adults, 6th grade through 12th grade. This is accomplished through recreational and educational programs provided to enhance awareness of the choices and avenues available to them. Scheduled activities and tournaments are offered daily, with special events including weekly excursions to local sporting events or concerts, and exposing them to wider opportunities by visiting “trendy” places. Most of the activities are available at little or no cost. To meet the academic needs of the teens, free tutoring is also provided.

The Youth Leadership Committee is now a component of the Teen Program. The Youth Leadership Committee provides the foundation for greater involvement of youth in the community and municipal government through civic activities. The Committee studies problems, activities, and concerns of youth, especially as they relate to governmental programs or projects of the City, and recommend solutions to the City Council. The committee is comprised of 20 members appointed by the City Council from a cross section of youth residing in the City. Committee members must be between the ages of 13 and 18 years of age, and attending high school during the next term following his/her appointment.

## Activity Summary

			Council
	Actual	Final Est.	Approved
	FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$ 89,204	82,700	126,700
Maintenance and Operations	13,986	15,500	19,500
Applied Revenues	(27,152)	(22,400)	(23,300)
Activity Total	<u>\$ 76,039</u>	<u>75,800</u>	<u>122,900</u>

## Fiscal Year Comparisons



Teen Programs (6230)					
Activity Detail					
Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111H	CS Rec - Regular Salaries	\$ -	\$ -	\$ -	\$ 13,800
115U	CS Rec - PT Salaries	65,029	74,700	59,000	75,200
116U	CS Rec - PT Stand By Pay	33	-	100	-
119H	CS Rec - Applied Benefits	-	-	-	14,100
119U	CS Rec - PT Applied Benefits	24,142	25,700	23,600	23,600
	Total Salaries and Benefits	89,204	100,400	82,700	126,700
2200	Supplies	11,480	12,000	12,000	13,700
4210	Travel and Meetings	-	100	100	600
4400	Contractual Services	2,507	3,400	3,400	5,200
	Total Maintenance and Operations	13,986	15,500	15,500	19,500
BL00	Participant Fees	(2,785)	(2,500)	(3,000)	(3,000)
BZ00	Concession Sales	(856)	(800)	(800)	(800)
CE00	Contributions	-	-	-	(3,000)
HCDB	Transfer from CDBG	(23,511)	(18,600)	(18,600)	(16,500)
	Total Applied Revenues	(27,152)	(21,900)	(22,400)	(23,300)
	- Activity Total -	\$ 76,039	\$ 94,000	\$ 75,800	\$ 122,900
ACTIVITY #2160 "YOUTH LEADERSHIP COMMITTEE" HAS BEEN ELIMINATED FOR FISCAL YEAR 2013-14 AND ALL RELATED TASKS HAVE BEEN INCORPORATED INTO THIS ACTIVITY					

\*  
\*

\* Additional detail on following page(s)

**Teen Programs (6230) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Game Equipment	\$ 2,100	\$ 4,000
CD's	900	500
Craft Supplies	1,000	1,000
Paper Goods	1,000	1,000
Movie Rentals	1,000	500
Dance Supplies	1,000	1,500
Youth Leadership misc supplies / jackets	-	1,700
Food	4,000	2,500
First Aid Supplies	1,000	1,000
	<u>\$ 12,000</u>	<u>\$ 13,700</u>

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
2 Baseball Games	\$ 500	\$ 500
Magic Mountain Trip	500	500
Disneyland Trip	500	500
Youth Leadership Retreat Cabin Rental	-	1,800
DJ's Dances	900	900
Repair Equipment	1,000	1,000
	<u>\$ 3,400</u>	<u>\$ 5,200</u>



[illegible][illegible][illegible]

**Fiscal Year Comparisons**

Fiscal Year	Value
2011-12	\$172,363
2012-13	\$89,500
2013-14	\$53,300

## Facilities (6245)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111H	CS Rec - Regular Salaries	\$ 132,583	\$ 76,800	\$ 81,000	\$ 53,800
114U	CS Rec - PT OT Pay	47	-	-	-
115U	CS Rec - PT Salaries	36,487	37,000	37,000	37,000
116H	CS Rec - Standby Pay	35	-	-	-
119H	CS Rec - Applied Benefits	103,810	78,900	65,000	55,000
119U	CS Rec - PT Applied Benefits	<u>8,622</u>	<u>6,000</u>	<u>2,000</u>	<u>2,000</u>
	Total Salaries and Benefits	281,584	198,700	185,000	147,800
2200	Supplies	1,824	3,300	3,500	3,500
4400	Contractual Services	<u>8,636</u>	<u>6,000</u>	<u>6,000</u>	<u>7,000</u>
	Total Maintenance and Operations	10,460	9,300	9,500	10,500
BK00	Facility Use Fees	<u>(119,681)</u>	<u>(100,000)</u>	<u>(105,000)</u>	<u>(105,000)</u>
	Total Applied Revenues	(119,681)	(100,000)	(105,000)	(105,000)
	<b>- Activity Total -</b>	<u>\$ 172,363</u>	<u>\$ 108,000</u>	<u>\$ 89,500</u>	<u>\$ 53,300</u>

\*  
\*  
\*

\* Additional detail on following page(s)

**Facilities (6245) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Xmas Tree	\$ 300	\$ 300
Meeting Supplies	1,000	1,000
Kitchen Supplies	500	700
Replacement of Round Tables	<u>1,500</u>	<u>1,500</u>
	\$ 3,300	\$ 3,500

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Activenet Fees	\$ 5,000	\$ 6,000
PA Repair	<u>1,000</u>	<u>1,000</u>
	\$ 6,000	\$ 7,000

<b><u>Acct #BK00</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Town Center Hall	\$ (80,000)	\$ (85,000)
Picnic Permits	(12,000)	(12,000)
Other Facility Use Fees	<u>(8,000)</u>	<u>(8,000)</u>
	\$ (100,000)	\$ (105,000)





[illegible][illegible][illegible]Council

Period	Number of Employees
2011-12	\$37,345
2012-13	\$48,000
2013-14	\$102,900

## Recreation & Leisure Classes (6250)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111H	CS Rec - Regular Salaries	\$ -	\$ -	\$ -	\$ 26,600
115U	CS Rec - PT Salaries	75,169	73,400	75,000	75,000
119H	CS Rec - Applied Benefits	-	-	-	27,200
119U	CS Rec - PT Applied Benefits	<u>12,468</u>	<u>15,400</u>	<u>15,000</u>	<u>15,000</u>
	Total Salaries and Benefits	87,637	88,800	90,000	143,800
2200	Supplies	5,288	3,000	3,000	3,000
4400	Contractual Services	23,207	25,600	25,000	25,600
6300	Community Assistance	384	1,000	1,000	1,000
9300	Equipment Usage	100	-	-	-
9500	Duplication Charges	<u>351</u>	<u>500</u>	<u>-</u>	<u>500</u>
	Total Maintenance and Operations	29,330	30,100	29,000	30,100
BL00	Participant Fees	(79,239)	(71,000)	(70,000)	(70,000)
CE00	Contributions	<u>(384)</u>	<u>(1,000)</u>	<u>(1,000)</u>	<u>(1,000)</u>
	Total Applied Revenues	(79,623)	(72,000)	(71,000)	(71,000)
	<b>- Activity Total -</b>	<u>\$ 37,345</u>	<u>\$ 46,900</u>	<u>\$ 48,000</u>	<u>\$ 102,900</u>

\*  
\*

\* Additional detail on following page(s)

**Recreation & Leisure Classes (6250) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Gymnastics Equipment	\$ 1,000	\$ 1,000
Tiny Tots Program	1,000	1,000
Class Supplies	500	1,000
Dance Recitals	500	-
	<u>\$ 3,000</u>	<u>\$ 3,000</u>

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Contract employees	\$ 22,000	\$ 22,000
Activenet	3,600	3,600
	<u>\$ 25,600</u>	<u>\$ 25,600</u>



▶ ▶

[illegible][illegible]

			Council
	Actual	Final Est.	Approved
	FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$ 66,359	101,500	97,100
Maintenance and Operations	40,661	43,000	53,400
Applied Revenues	<u>(153,901)</u>	<u>(135,000)</u>	<u>(135,000)</u>
Activity Total	<u>\$ (46,881)</u>	<u>9,500</u>	<u>15,500</u>

Period	Change in Number of Employees
2011-12	\$(46,881)
2012-13	\$9,500
2013-14	\$15,500

## Adult Sports (6255)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111H	CS Rec - Regular Salaries	\$ 21,886	\$ 41,700	\$ 40,000	\$ 35,900
114H	CS Rec - PT OT Pay	341	-	-	-
115U	CS Rec - PT Salaries	21,901	23,000	20,000	23,000
116H	CS Rec - Standby Pay	35	-	-	-
119H	CS Rec - Applied Benefits	21,050	42,900	40,000	36,700
119U	CS Rec - PT Applied Benefits	<u>1,146</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
	Total Salaries and Benefits	66,359	109,100	101,500	97,100
2200	Supplies	11,266	13,000	13,000	13,000
4400	Contractual Services	29,379	38,500	30,000	40,400
9500	Duplication Charges	<u>16</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total Maintenance and Operations	40,661	51,500	43,000	53,400
BK00	Facility Use Fees (Field Use)	(75,592)	(52,000)	(70,000)	(70,000)
BL00	Participant Fees	<u>(78,309)</u>	<u>(61,000)</u>	<u>(65,000)</u>	<u>(65,000)</u>
	Total Applied Revenues	(153,901)	(113,000)	(135,000)	(135,000)
	<b>- Activity Total -</b>	<u>\$ (46,881)</u>	<u>\$ 47,600</u>	<u>\$ 9,500</u>	<u>\$ 15,500</u>

\*  
\*

\* Additional detail on following page(s)

**Adult Sports (6255) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Office	\$ 1,000	\$ 1,000
Awards/Softball	8,000	8,000
Softballs	<u>4,000</u>	<u>4,000</u>
	\$ 13,000	\$ 13,000

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Assigning Fees	\$ 2,000	\$ 2,000
SCMAF Team Registration/PMBF	11,000	11,000
Active Net	2,200	4,100
Softball Officials	<u>23,300</u>	<u>23,300</u>
	\$ 38,500	\$ 40,400





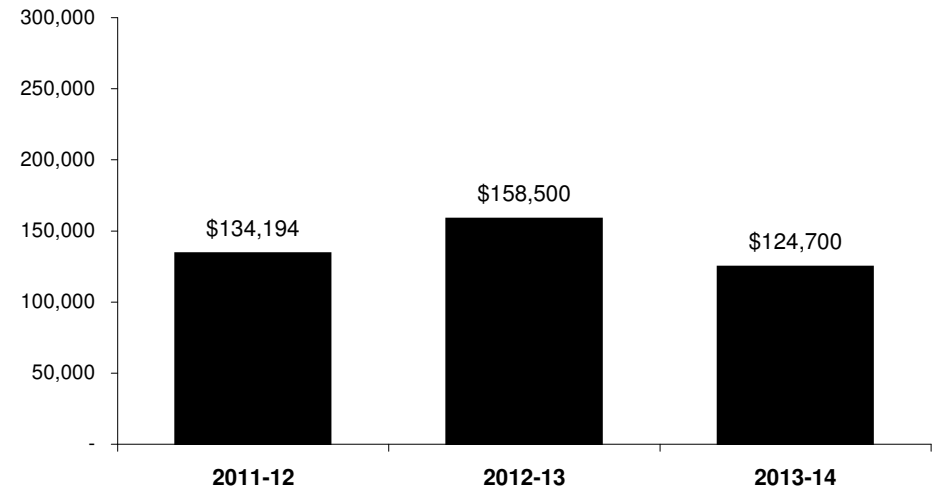
# Youth Sports (6260)

The Youth Sports Section under the Parks & Recreation Services Division in the Department of Community Services provides a wide array of sports programs which encompasses boys and girls ranging in age from 4 to 15 years of age. The primary programs offered include basketball, flag football, soccer, volleyball, and track. These programs run seasonally, lasting approximately 8 to 12 weeks in length. Program expenses include participants' insurance, uniforms, sports equipment and contractual services for certified referees, and coaching.

## Activity Summary

			Council
	Actual	Final Est.	Approved
	FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$ 135,213	159,500	127,500
Maintenance and Operations	28,337	32,000	30,200
Applied Revenues	(29,356)	(33,000)	(33,000)
Activity Total	<u>\$ 134,194</u>	<u>158,500</u>	<u>124,700</u>

## Fiscal Year Comparisons



Youth Sports (6260)					
Activity Detail					
Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111H	CS Rec - Regular Salaries	\$ 52,684	\$ 61,100	\$ 62,000	\$ 46,700
114H	CS Rec - PT OT Pay	14	-	-	-
115U	CS Rec - PT Salaries	30,495	31,000	31,000	31,000
119H	CS Rec - Applied Benefits	50,694	62,800	63,000	47,800
119U	CS Rec - PT Applied Benefits	<u>1,326</u>	<u>2,000</u>	<u>3,500</u>	<u>2,000</u>
	Total Salaries and Benefits	135,213	156,900	159,500	127,500
2200	Supplies	15,839	17,200	20,000	17,200
4400	Contractual Services	<u>12,498</u>	<u>10,500</u>	<u>12,000</u>	<u>13,000</u>
	Total Maintenance and Operations	28,337	27,700	32,000	30,200
BL00	Participant Fees	<u>(29,356)</u>	<u>(30,000)</u>	<u>(33,000)</u>	<u>(33,000)</u>
	Total Applied Revenues	(29,356)	(30,000)	(33,000)	(33,000)
	<b>- Activity Total -</b>	<u>\$ 134,194</u>	<u>\$ 154,600</u>	<u>\$ 158,500</u>	<u>\$ 124,700</u>

\*  
\*

\* Additional detail on following page(s)

# **Youth Sports (6260) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Soccer	\$ 7,500	\$ 8,000
Basketball	3,400	3,000
Flag Football	2,300	2,300
Volleyball	2,000	2,000
Mini Leagues	1,000	1,000
Office Supplies	<u>1,000</u>	<u>900</u>
	\$ 17,200	\$ 17,200

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Soccer Officials	\$ 2,000	\$ 2,000
Basketball Officials	3,000	3,000
SCMAF Tournament Fees	1,000	1,000
Coaches Training	1,000	-
Flag Football Officials	1,000	1,000
Volley Ball Officials	1,000	1,000
Activenet	500	1,000
PMBF Registration	<u>1,000</u>	<u>4,000</u>
	\$ 10,500	\$ 13,000



[illegible][illegible][illegible][illegible]

Fiscal Year	Number of Requests
2011-12	263,484
2012-13	77,200
2013-14	40,800

[illegible]

## Aquatics Center (6265)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111H	CS Rec - Regular Salaries	\$ 85,110	\$ 48,400	\$ 33,300	\$ 4,400
114U	CS Rec - OT Pay	452	-	-	-
115U	CS Rec - PT Salaries	148,965	50,000	50,000	-
116H	CS Rec - Standby Pay	35	-	-	-
119H	CS Rec - Applied Benefits	81,856	49,700	34,200	4,600
119U	CS Rec - PT Applied Benefits	6,034	3,000	3,000	-
	Total Salaries and Benefits	322,452	151,100	120,500	9,000
2200	Supplies	7,466	3,000	8,100	5,000
4210	Travel and Meetings	225	-	-	-
4400	Contractual Services	3,851	7,200	7,400	82,800
6300	Community Assistance	6,187	1,000	-	-
9500	Duplication Charges	35	-	-	-
	Total Maintenance and Operations	17,764	11,200	15,500	87,800
BK00	Facility Use Fees	(45,003)	(3,000)	(36,400)	(3,000)
BL00	Participant Fees	(25,543)	(55,000)	(22,400)	(53,000)
CE00	Contributions	(6,187)	(1,000)	-	-
	Total Applied Revenues	(76,733)	(59,000)	(58,800)	(56,000)
	<b>- Activity Total -</b>	<b>\$ 263,484</b>	<b>\$ 103,300</b>	<b>\$ 77,200</b>	<b>\$ 40,800</b>

\*

\* Additional detail on following page(s)

**Aquatics Center (6265) - Account Number Detail**

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
La Mirada Contract	\$ -	\$ 82,000
Equipment Rental/Shade Structure	5,600	-
Activenet	800	800
Swim Meet Officials	<u>800</u>	<u>-</u>
	\$ 7,200	\$ 82,800





[illegible][illegible][illegible]

Council

Period	Number of Cases
2011-12	\$995
2012-13	\$3,800
2013-14	\$33,000

## Community Gardens (6270)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111H	CS Rec - Regular Salaries	\$ -	\$ -	\$ -	\$ 11,800
115U	CS Rec - PT Salaries	2,671	8,000	4,000	8,000
119H	CS Rec - Applied Benefits				12,000
119U	CS Rec - PT Applied Benefits	<u>139</u>	<u>600</u>	<u>200</u>	<u>600</u>
	Total Salaries and Benefits	2,810	8,600	4,200	32,400
2200	Supplies	896	2,000	1,000	2,000
4400	Contractual Services	48	1,300	1,000	1,000
9300	Equipment Usage	100	100	100	100
9500	Duplication Charges	<u>-</u>	<u>500</u>	<u>-</u>	<u>-</u>
	Total Maintenance and Operations	1,044	3,900	2,100	3,100
BK00	Facility Use Fees	(2,400)	(3,000)	(2,500)	(2,500)
BL00	Participant Fees	<u>(459)</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total Applied Revenues	(2,859)	(3,000)	(2,500)	(2,500)
	<b>- Activity Total -</b>	<u>\$ 995</u>	<u>\$ 9,500</u>	<u>\$ 3,800</u>	<u>\$ 33,000</u>

# Activity Center (6275)

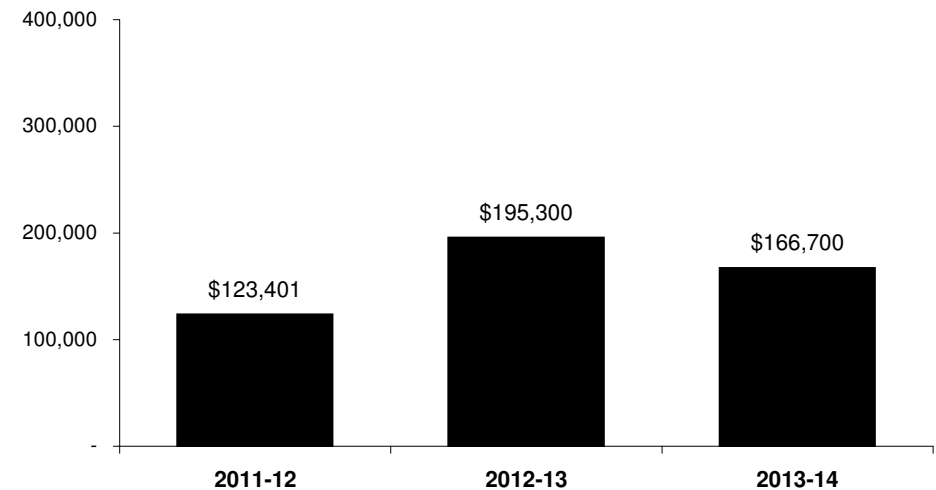
The Activity Center is a multi purpose gymnasium managed through the Parks and Recreation Services Division in the Department of Community Services which provides basketball, indoor racquetball and a fitness center available to residents and business residents free of charge. There are numerous programs that are offered at the Activity including boxing, gymnastics and summer time special events. Adult Basketball leagues are offered three seasons per year.

Three weeks out of the year, the Activity Center is closed for the installation of the Santa Fe Springs Haunted House. This yearly event coincides with the Halloween Carnival at Los Nietos Park to provide the community an ultimate Halloween experience.

## Activity Summary

			Council
	Actual	Final Est.	Approved
	FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$ 133,986	193,500	164,600
Maintenance and Operations	13,049	16,800	22,100
Applied Revenues	(23,633)	(15,000)	(20,000)
Activity Total	<u>\$ 123,401</u>	<u>195,300</u>	<u>166,700</u>

## Fiscal Year Comparisons



## Activity Center (6275)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111F	PW Mtc - Regular Salaries	\$ 333	\$ -	\$ 200	\$ 200
111H	CS Rec - Regular Salaries	15,686	43,800	44,000	28,600
115U	CS Rec - PT Salaries	84,148	101,300	85,000	85,000
119F	PW Mtc - Applied Benefits	426.44	-	300	300
119H	CS Rec - Applied Benefits	15,121	45,000	45,000	29,300
119U	CS Rec - PT Applied Benefits	18,271	28,300	19,000	21,200
	Total Salaries and Benefits	133,986	218,400	193,500	164,600
2200	Supplies	6,354	9,800	9,800	9,800
4210	Travel and Meetings	-	-	-	-
4400	Contractual Services	6,695	12,200	7,000	12,300
	Total Maintenance and Operations	13,049	22,000	16,800	22,100
BK00	Facility Use Fees	(5,030)	(3,000)	(1,000)	(1,000)
BL00	Participant Fees	(13,738)	(16,300)	(10,000)	(14,000)
BL05	Weight Room Pass	(4,865)	(5,000)	(4,000)	(5,000)
	Total Applied Revenues	(23,633)	(24,300)	(15,000)	(20,000)
	<b>- Activity Total -</b>	<b>\$ 123,401</b>	<b>\$ 216,100</b>	<b>\$ 195,300</b>	<b>\$ 166,700</b>

\*

\*

\* Additional detail on following page(s)

**Activity Center (6275) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Boxing	\$ 1,500	\$ 1,500
Special Events	1,000	1,000
Game Supplies	1,000	1,000
Miscellaneous Supplies	1,000	1,000
Haunted House	3,000	3,000
Adult Basketball Awards	<u>2,300</u>	<u>2,300</u>
	\$ 9,800	\$ 9,800

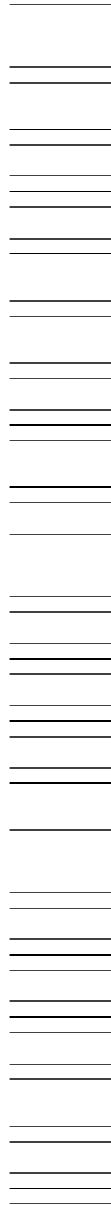
<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Boxing Tournaments	\$ 2,200	\$ 2,200
Active Net	-	100
Basketball Officials	<u>10,000</u>	<u>10,000</u>
	\$ 12,200	\$ 12,300



# The Clarke Estate (6285)



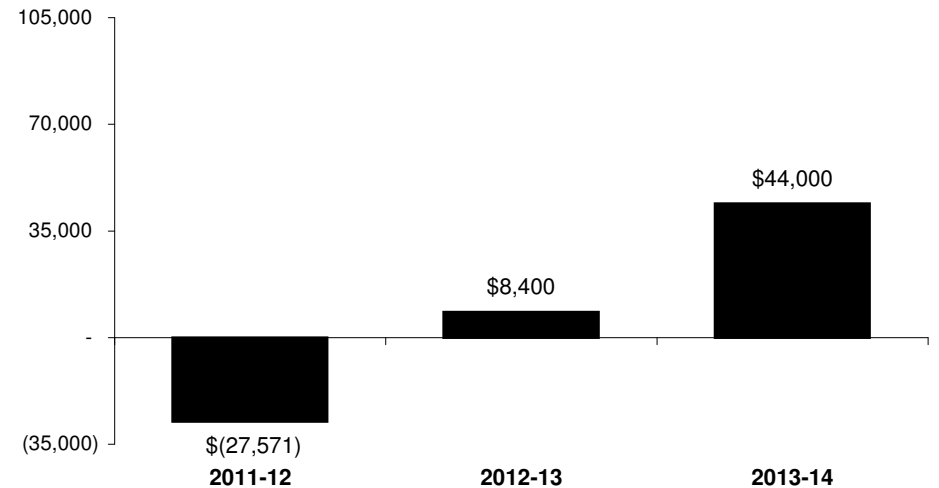
The Clarke Estate, built in 1919, is listed in the registrar of Historical places with the California State Department of Parks and Recreation. Once the home of Mr. and Mrs. Clarke, the Estate provides for an intimate outdoor venue used for weddings, receptions, ceremonies, and other seasonal events. Nestled in a tremendous collection of tree specimens dating back hundreds of years, the Estate is used for conference sites, meetings, retreats, and City business throughout the year. The Clarke Estate is open to the general public on a weekly basis for guided tours. Its management and operation falls under the Parks and Recreation Division of the Department of Community Services.



## Activity Summary

			Council
	Actual	Final Est.	Approved
	FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$ 110,275	108,100	142,000
Maintenance and Operations	14,546	14,300	16,000
Applied Revenues	(152,393)	(114,000)	(114,000)
Activity Total	<u>\$ (27,571)</u>	<u>8,400</u>	<u>44,000</u>

## Fiscal Year Comparisons



## The Clarke Estate (6285)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111H	CS Rec - Regular Salaries	\$ 49,050	\$ 45,400	\$ 45,400	\$ 62,300
114U	CS Rec - PT OT Pay	26	-	-	-
115U	CS Rec - PT Salaries	14,056	15,000	15,000	15,000
119H	CS Rec - Applied Benefits	46,211	46,700	46,700	63,700
119U	CS Rec - PT Applied Benefits	933	1,000	1,000	1,000
	Total Salaries and Benefits	110,275	108,100	108,100	142,000
2200	Supplies	4,970	4,500	4,500	4,500
4400	Contractual Services	8,576	8,800	8,800	10,500
9300	Equipment Usage	1,000	1,000	1,000	1,000
	Total Maintenance and Operations	14,546	14,300	14,300	16,000
BK00	Facility Use Fees	(150,333)	(114,000)	(114,000)	(114,000)
BL00	Participant Fees	(1,260)	-	-	-
CE00	Contributions	(800)	-	-	-
	Total Applied Revenues	(152,393)	(114,000)	(114,000)	(114,000)
	<b>- Activity Total -</b>	<b>\$ (27,571)</b>	<b>\$ 8,400</b>	<b>\$ 8,400</b>	<b>\$ 44,000</b>

\*  
\*

\* Additional detail on following page(s)



**The Clarke Estate (6285) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Miscellaneous Supplies	\$ 2,500	\$ 2,500
Uniforms	1,000	1,000
Coffee Supplies	<u>1,000</u>	<u>1,000</u>
	\$ 4,500	\$ 4,500

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Equipment Rental	\$ 2,000	\$ 1,000
Catering	1,000	1,500
Activenet	2,800	6,000
Repair of Equipment	<u>3,000</u>	<u>2,000</u>
	\$ 8,800	\$ 10,500



# Heritage Park & Sculpture Garden (6310)



Heritage Park and the Sculpture Garden are both sites for many private and public events. The private events include business meetings, weddings, receptions, picnics, birthday parties, filming and photo sessions. Annual signature events such as the Pow Wow, Aloha Expo, Children's Day, Summer Concerts at the Park, family movie nights, and Las Posadas have strong cultural and historical significance. Both sites house unique art components from bronze sculptures and tiled fountains to accurate restoration of historical buildings. Guided tours by volunteer docents and staff are given to schools and organizations.

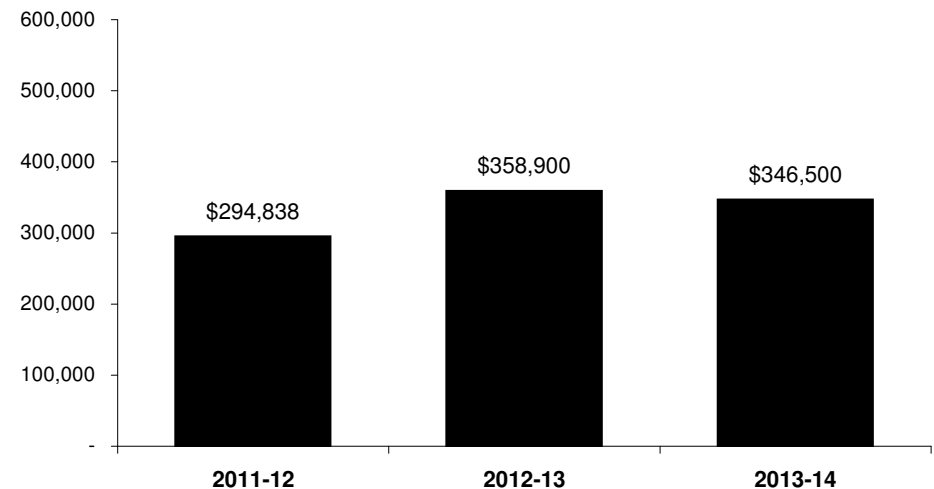
Heritage Park is a historic site that is operated by the Parks and Recreation Services Division under the Department of Community Services. The buildings and grounds of an elegant ranch that prospered in the late 1800's have been restored and registered as a State of California Historical site. Visitors can enjoy lunch Mondays through Fridays at the Heritage Park Kitchen.

The Park features an exhibit of the Tongva/Gabrieliño Indians, a railroad exhibit featuring a vintage A.T. & S.F. steam locomotive, a Victorian conservatory, tankhouse, aviary and the ruins of a large adobe home, built during the time when California was a state governed by Mexico. The reconstructed Carriage Barn serves as a historical and interactive museum.

## Activity Summary

			Council
	Actual	Final Est.	Approved
	FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$ 372,395	410,400	396,500
Maintenance and Operations	47,240	51,500	53,000
Applied Revenues	(124,797)	(103,000)	(103,000)
Activity Total	<u>\$ 294,838</u>	<u>358,900</u>	<u>346,500</u>

## Fiscal Year Comparisons



## Heritage Park & Sculpture Garden (6310)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111F	PW Mtc - Regular Salaries	\$ 672	\$ -	\$ 300	\$ 500
111H	CS Rec - Regular Salaries	-	-	-	167,800
111I	CS Lib - Regular Salaries	137,629	129,900	179,000	-
114F	PW Mtc - OT Pay	538	-	500	500
115T	PW Mtc - PT Salaries	-	-	400	500
115U	CS Rec - PT Salaries	2,931	-	700	50,600
115V	CS Lib - PT Salaries	62,209	79,700	44,000	1,000
119F	PW Mtc - Applied Benefits	860	-	300	100
119H	CS Rec - Applied Benefits	-	-	-	171,700
119I	CS Lib - Applied Benefits	140,410	147,800	180,000	-
119T	PW Mtc - PT Applied Benefits	-	-	100	100
119U	CS Rec -PT Applied Benefits	335	-	100	3,600
119V	CS Lib - PT Applied Benefits	26,810	15,000	5,000	100
	Total Salaries and Benefits	372,395	372,400	410,400	396,500
2200	Supplies	14,422	13,700	13,700	13,700
3400	Telephone	6,313	6,100	6,100	6,100
4210	Travel and Meetings	59	500	200	200
4400	Contractual Services	26,116	31,000	31,000	32,500
9500	Duplication Charges	329	500	500	500
	Total Maintenance and Operations	47,240	51,800	51,500	53,000
BK00	Facility Use Fees	(115,145)	(92,000)	(92,000)	(92,000)
BL00	Participant Fees	(3,652)	(5,000)	(5,000)	(5,000)
BZ00	Concession Sales	(6,000)	(6,000)	(6,000)	(6,000)
	Total Applied Revenues	(124,797)	(103,000)	(103,000)	(103,000)
	<b>- Activity Total -</b>	<b>\$ 294,838</b>	<b>\$ 321,200</b>	<b>\$ 358,900</b>	<b>\$ 346,500</b>

\* Additional detail on following page(s)

# **Heritage Park & Sculpture Garden (6310) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Special Events	\$ 4,500	\$ 4,500
Docents	1,000	1,000
Meetings	1,000	1,000
Office	2,000	2,000
Exhibit Artifacts	1,000	1,000
Rangers	2,200	2,200
Outdoor Supplies	<u>2,000</u>	<u>2,000</u>
	\$ 13,700	\$ 13,700

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Printing	\$ 2,000	\$ 2,000
Artwork/Photography	2,000	2,000
Rentals/Events	5,200	5,200
Entertainment Services	7,600	7,600
Summer Concerts	2,300	2,300
Children's Day	4,500	4,500
Art Camp	2,000	2,000
Merchant Services	-	1,500
Signage	2,900	2,900
Postage/Bulk Mailing Service	500	500
Exhibit Design and Typesetting	<u>2,000</u>	<u>2,000</u>
	\$ 31,000	\$ 32,500



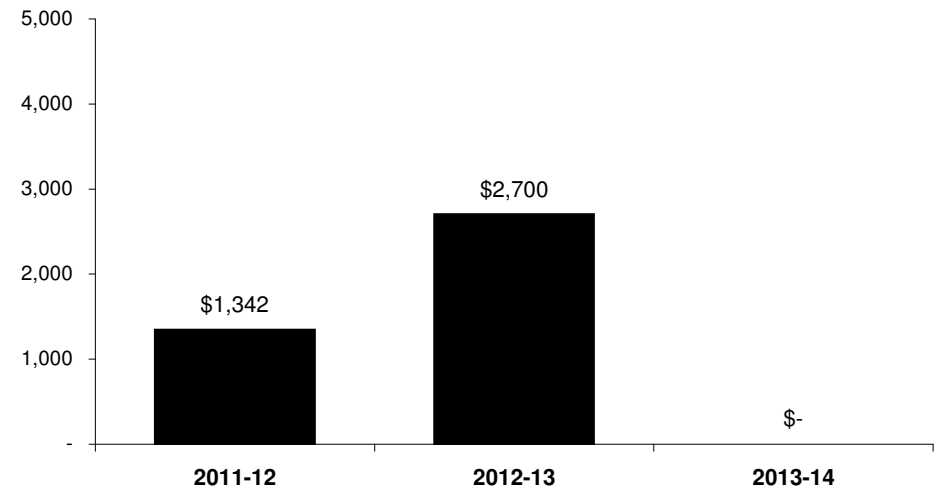
# Community Programs Committee (6320)

The Community Program Committee provides cultural and educational events and activities, both with City facilities and commercial establishments, ie: trips, concerts, plays, historical events, and art shows for the community. The committee is comprised of 25 members appointed by the City Council from a cross section of community residents.

## Activity Summary

	Actual FY 2011-12	Final Est. FY 2012-13	Council Approved FY 2013-14
Salaries and Benefits	\$ 1,927	3,000	-
Maintenance and Operations	2,537	3,700	-
Applied Revenues	(3,123)	(4,000)	-
Activity Total	<u>\$ 1,342</u>	<u>2,700</u>	<u>-</u>

## Fiscal Year Comparisons



## Community Programs Committee (6320)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
115U	CS Rec - PT Salaries	\$ 1,125	\$ 2,000	\$ 2,000	\$ -
119U	CS Rec - PT Applied Benefits	<u>802</u>	<u>1,000</u>	<u>1,000</u>	<u>-</u>
	Total Salaries and Benefits	1,927	3,000	3,000	-
2200	Supplies	1,765	600	1,500	-
4400	Contractual Services	<u>773</u>	<u>3,100</u>	<u>2,200</u>	<u>-</u>
	Total Maintenance and Operations	2,537	3,700	3,700	-
BL00	Participant Fees	<u>(3,123)</u>	<u>(4,000)</u>	<u>(4,000)</u>	<u>-</u>
	Total Applied Revenues	(3,123)	(4,000)	(4,000)	-
	<b>- Activity Total -</b>	<u>\$ 1,342</u>	<u>\$ 2,700</u>	<u>\$ 2,700</u>	<u>\$ -</u>
<b>ACTIVITY #6320 "COMMUNITY PROGRAMS COMMITTEE" HAS BEEN ELIMINATED FOR FISCAL PERIOD 2013-14 AND ALL RELATED TASKS HAVE BEEN INCORPORATED INTO ACTIVITY #6210 "PARKS &amp; RECREATION SERVICES ADMINISTRATION"</b>					



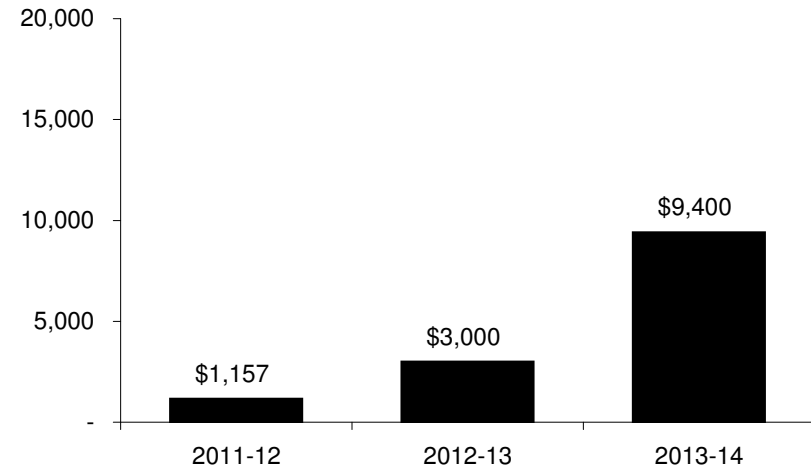
# Sister City Program (6330)

This activity supports the Santa Fe Springs Sister City Committee and its youth organization, the Santa Fe Springs Young Ambassador Association. They are currently working on various projects with our two sister cities, including a student exchange program with Tirschenreuth. The Parks and Recreation Services Division under the Department of Community Services provides staff support for Committee and Association meetings, as well as for the planning and implementation of program-related activities.

## Activity Summary

				Council
	Actual	Final Est.	Approved	
	FY 2011-12	FY 2012-13	FY 2013-14	
Salaries and Benefits	\$ 732	-	5,400	
Maintenance and Operations	425	3,000	4,000	
Applied Revenues	-	-	-	
Activity Total	\$ 1,157	3,000	9,400	

## Fiscal Year Comparisons



## Sister City Program (6330)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111H	CS Rec - Regular Salaries	\$ -	\$ -	\$ -	\$ 2,700
115U	CS Rec - PT Salaries	684	-	-	-
119H	CS Rec - Applied Benefits	-	-	-	2,700
119U	CS Rec - PT Applied Benefits	48	-	-	-
	Total Salaries and Benefits	732	-	-	5,400
2200	Supplies	59	1,500	1,000	1,500
4210	Travel and Meetings	-	2,000	-	-
4220	Memberships	360	1,500	1,500	1,500
4400	Contractual Services	-	1,000	500	1,000
9500	Duplication Charges	7	-	-	-
	Total Maintenance and Operations	425	6,000	3,000	4,000
	<b>- Activity Total -</b>	<b>\$ 1,157</b>	<b>\$ 6,000</b>	<b>\$ 3,000</b>	<b>\$ 9,400</b>

\* Additional detail on following page(s)

**Sister City Program (6330) - Account Number Detail**

<b><u>Acct #4220</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
SCI	\$ 1,000	\$ 1,000
US/Mexico	500	500
	<u>\$ 1,500</u>	<u>\$ 1,500</u>



[illegible][illegible][illegible]

Fiscal Year	Number of Requests
2011-12	1,000
2012-13	1,000
2013-14	1,000

## Public Art & Art Education Program (6350)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111H	CS Rec - Regular Salaries	\$ -	\$ -	\$ -	\$ 13,800
111I	CS Lib - Regular Salaries	30,040	17,400	29,000	-
111J	CS Fam - Regular Salaries	-	-	-	27,500
114F	PW Mtc - OT Pay	-	-	1,000	1,000
115U	CS Rec - PT Salaries	-	-	500	500
115V	CS Lib - PT Salaries	230	8,400	100	-
119F	PW Mtc - Applied Benefits	-	-	1,000	1,000
119H	CS Rec - Applied Benefits	-	-	-	14,100
119I	CS Lib - Applied Benefits	30,646	19,900	31,000	-
119J	CS Fam - Applied Benefits	-	-	-	28,000
119U	CS Rec - PT Applied Benefits	-	-	100	100
119V	CS Lib - PT Applied Benefits	165	5,400	100	-
	Total Salaries and Benefits	61,081	51,100	62,800	86,000
2200	Supplies	3,147	3,900	16,000	13,000 *
4210	Travel and Meetings	843	2,300	1,000	2,300 *
4220	Memberships	450	500	500	500 *
4400	Contractual Services	61,864	82,000	82,000	82,000 *
6100	Contributions/Art Education Grants	40,000	50,000	50,000	50,000
9500	Duplication Charges	-	500	500	500
	Total Maintenance and Operations	106,303	139,200	150,000	148,300
HL00	Transfer from Art in Public Places	(167,384)	(190,300)	(212,800)	(234,300)
	Total Applied Revenues	(167,384)	(190,300)	(212,800)	(234,300)
	<b>- Activity Total -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

\* Additional detail on following page(s)

**Public Art & Art Education Program (6350) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Plaques/Basses	\$ 1,500	\$ 1,500
Dedications and Art Fest 2014	1,000	10,000
Art Education Grant Materials	200	300
Stationery/Art Manuals	<u>1,200</u>	<u>1,200</u>
	\$ 3,900	\$ 13,000

<b><u>Acct #4210</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Art Committee	\$ 1,000	\$ 1,000
Staff	1,000	1,000
Refreshments	<u>300</u>	<u>300</u>
	\$ 2,300	\$ 2,300

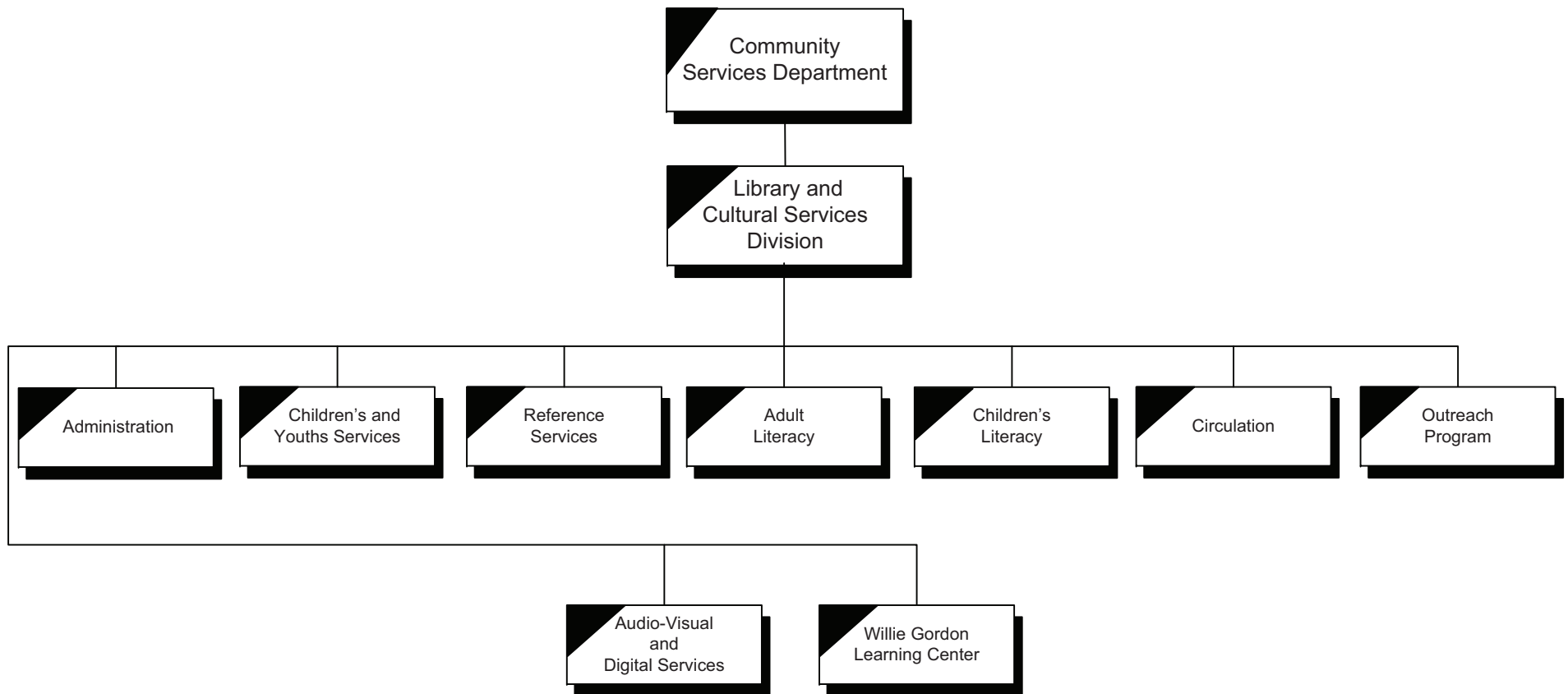
<b><u>Acct #4220</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
LACMA	\$ 400	\$ 400
Americans for the Arts	<u>100</u>	<u>100</u>
	\$ 500	\$ 500

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Dedications	\$ 6,000	\$ 6,000
Conservation	52,000	52,000
Consulting	22,000	22,000
Annual Luncheon	<u>2,000</u>	<u>2,000</u>
	\$ 82,000	\$ 82,000

# LIBRARY AND CULTURAL SERVICES DIVISION

The Library and Cultural Services Division is one of three divisions found in the Department of Community Services, which works collaboratively in an integrated services approach to meet the educational, leisure and cultural needs of residents in Santa Fe Springs. Amongst the traditional program offerings found in a public library, the Division of Library and Cultural Services takes great pride in offering state of the art technology for our patrons. The City Library is also responsible for managing the assets needed to provide professional reference service; non-traditional cultural programs such as First Friday and vital literacy projects. The library also provides space for a full service café concession. The Library has a total circulation of 150,000 materials, 28,400 registered borrowers and 195,000 visits per year.

Below is a chart showing the division's activities. More detailed information is available on the following pages:





# Library & Cultural Services



## FY 2013-14 Approved Budget Division Summary

Activity		Actual	Mid-Year	Final	Council
		FY 2011-12	Budget	Estimate	Approved
Number	Name		FY 2012-13	FY 2012-13	FY 2013-14
6310	Heritage Park & Sculpture Garden (MOVED TO PARKS & REC)	\$ -	\$ -	\$ -	\$ -
6350	Public Art & Art Education Program (MOVED TO PARKS & REC)	-	-	-	-
6510	Library & Cultural Services Administration	226,995	244,400	240,700	217,200
6525	Circulation	277,454	202,500	202,000	302,000
6530	Outreach Program	176,628	195,300	195,400	185,400
6535	Adult Literacy	101,700	98,300	99,400	137,900
6536	Children's Literacy	61,500	70,100	62,900	82,200
6540	Children & Youth Services	119,089	125,800	126,100	140,100
6550	Reference Services	255,819	228,400	232,900	267,900
6560	Audio-Visual and Digital Services	37,107	43,500	42,700	120,200
6565	Willie Gordon Learning Center	-	47,200	22,000	47,200
Division Totals		\$ 1,256,292	\$ 1,255,500	\$ 1,224,100	\$ 1,500,100

# Library & Cultural Services



FY 2013-14 Position Summary					
	Original FY 2012-13	Revised FY 2012-13	Change + or (-)	Approved FY 2013-14	Change + or (-)
<u>Full-Time Positions</u>					
Administrative Clerk II *	1.50	1.50	-	1.50	-
Community Services Supervisor	-	-	-	1	1
Cultural & Literacy Services Supervisor	1	1	-	-	(1)
Director of Library Services	1	1	-	1	-
Heritage Park Supervisor	1	-	(1)	-	-
Librarian II	1	1	-	1	-
Librarian III	1	1	-	1	-
Library Clerk I	1	1	-	1	-
Program Coordinator - Heritage Park	1	-	(1)	-	-
Program Coordinator - Library Outreach	1	1	-	1	-
Total Number of Full-Time Positions	9.50	7.50	(2)	7.50	-
<u>Part-Time Benefitted Positions</u>					
Library Clerk	1	1	-	-	(1)
Literacy Assistant	1	1	-	-	(1)
Total Number of Part-Time Benefitted Positions	2	2	-	-	(2)
<u>Part-Time Non-Benefitted Hours</u>					
Total Number of Hours	13,780	13,780	-	13,000	(780)
* One Administrative Clerk II position shared equally by Parks & Recreation Services and Library Services					

[illegible][illegible][illegible]

Council

Period	Number of Employees
2011-12	\$226,995
2012-13	\$240,700
2013-14	\$217,200

## Library & Cultural Services Administration (6510)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111H	CS Rec - Regular Salaries	\$ 19,985	\$ 20,300	\$ 20,300	\$ 22,400
111I	CS Lib - Regular Salaries	73,750	76,500	76,500	47,500
111J	CS Fam - Regular Salaries	-	-	-	12,700
115U	CS Rec - PT Salaries	132	-	100	-
115V	CS Lib - PT Salaries	28	-	200	-
119H	CS Rec - Applied Benefits	19,227	20,800	20,800	22,900
119I	CS Lib - Applied Benefits	75,252	87,100	87,100	60,200
119J	CS Fam - Applied Benefits	-	-	-	13,000
119U	CS Rec - PT Applied Benefits	7	-	-	-
119V	CS Lib - PT Applied Benefits	22	-	-	-
	Total Salaries and Benefits	188,403	204,700	205,000	178,700
2200	Supplies	4,077	4,300	4,300	5,800
3400	Telephone	21,281	23,000	23,000	23,000
4210	Travel and Meetings	1,696	1,000	1,500	1,000
4220	Memberships	3,517	5,000	5,000	5,000
4250	Training	75	500	500	1,000
4400	Contractual Services	8,557	6,900	6,900	9,000
	Total Maintenance and Operations	39,202	40,700	41,200	44,800
BH00	Miscellaneous Fees	(6)	-	-	-
BK00	Facility Use Fees	(605)	(1,000)	(500)	(800)
BZ00	Concession Sales	-	-	(5,000)	(5,500)
	Total Applied Revenues	(611)	(1,000)	(5,500)	(6,300)
	<b>- Activity Total -</b>	<b>\$ 226,995</b>	<b>\$ 244,400</b>	<b>\$ 240,700</b>	<b>\$ 217,200</b>

\*

\*

\* Additional detail on following page(s)

**Library & Cultural Services Administration (6510) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Uniforms	\$ -	\$ 1,500
Office Supplies	4,300	4,300
	<u>\$ 4,300</u>	<u>\$ 5,800</u>

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Copier Maintenance	\$ 4,300	\$ 4,300
Printer Lease	-	2,100
P O Box Lease	1,200	1,200
Merchant Services (Credit Card Fees)	900	900
Historical Committee	500	500
	<u>\$ 6,900</u>	<u>\$ 9,000</u>



# Circulation (6525)

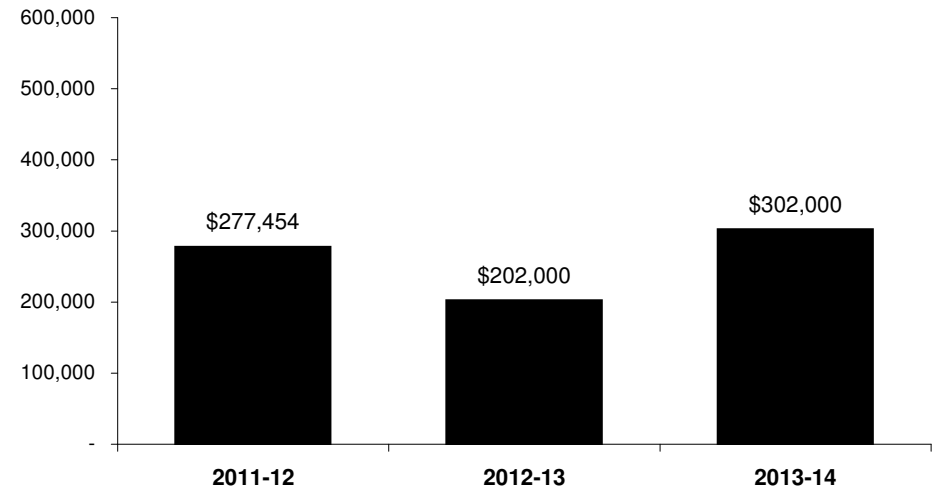
The Santa Fe Springs Library circulates approximately a total of 138,000 items annually, including 57,000 children's items, to 26,560 registered borrowers. Approximately 40,000 of the items that are checked out are DVDs, CDs or audiobooks.

Supplies and materials required for the processing of materials and preparation for circulation to the public are budgeted in the Circulation Activity, which includes revenue from library fines and DVD rental fees.

## Activity Summary

			Council
	Actual	Final Est.	Approved
	FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$ 256,352	181,300	281,100
Maintenance and Operations	68,498	54,700	54,900
Applied Revenues	(47,397)	(34,000)	(34,000)
Activity Total	<u>\$ 277,454</u>	<u>202,000</u>	<u>302,000</u>

## Fiscal Year Comparisons



Circulation (6525)					
Activity Detail					
Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111I	CS Lib - Regular Salaries	\$ 110,965	\$ 70,100	\$ 70,100	\$ 98,700
115V	CS Lib - PT Salaries	26,700	29,900	29,900	54,400
119I	CS Lib - Applied Benefits	113,205	79,700	79,700	125,200
119V	CS Lib - PT Applied Benefits	<u>5,482</u>	<u>1,600</u>	<u>1,600</u>	<u>2,800</u>
	Total Salaries and Benefits	256,352	181,300	181,300	281,100
2200	Supplies	5,175	6,000	6,000	6,000
4400	Contractual Services	39,994	48,200	48,200	48,400
4900	Intergovernmental Charges	23,204	-	-	-
9500	Duplication Charges	<u>124</u>	<u>500</u>	<u>500</u>	<u>500</u>
	Total Maintenance and Operations	68,498	54,700	54,700	54,900
BH00	Miscellaneous Fees	-	(1,000)	-	-
BN00	Library Fines	(26,816)	(28,000)	(28,000)	(28,000)
BX00	Video Rental Fees	(7,351)	(4,500)	(6,000)	(6,000)
EC00	State Library Services Reimbursement	<u>(13,230)</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total Applied Revenues	(47,397)	(33,500)	(34,000)	(34,000)
	- Activity Total -	<u>\$ 277,454</u>	<u>\$ 202,500</u>	<u>\$ 202,000</u>	<u>\$ 302,000</u>

\*  
\*

\* Additional detail on following page(s)



**Circulation (6525) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Technology Supplies	\$ 2,000	\$ 2,000
Circulation Supplies	4,000	4,000
	<u>\$ 6,000</u>	<u>\$ 6,000</u>

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
VBS Copier	\$ 1,000	\$ 1,000
RFID Maintenance (ITG)	10,000	10,000
Direct TV	600	-
Title Source III	2,300	2,300
OCLC Charges	6,300	6,500
Unique Management	2,500	2,500
AuthorizeNet	500	500
SMS Notification Service	-	600
ILS Vendor	<u>25,000</u>	<u>25,000</u>
	<u>\$ 48,200</u>	<u>\$ 48,400</u>



[illegible]

---

---

---

---

---

---

[illegible][illegible]

			Council
	Actual	Final Est.	Approved
	FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$ 167,530	177,800	166,000
Maintenance and Operations	18,098	18,100	19,900
Applied Revenues	<u>(9,000)</u>	<u>(500)</u>	<u>(500)</u>
Activity Total	<u>\$ 176,628</u>	<u>195,400</u>	<u>185,400</u>

Fiscal Year	Number of Employees
2011-12	\$176,628
2012-13	\$195,400
2013-14	\$185,400

<p style="text-align: center;"><b>Outreach Program (6530)</b></p> <p style="text-align: center;"><b>Activity Detail</b></p>					
Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111I	CS Lib - Regular Salaries	\$ 82,904	\$ 83,100	\$ 83,100	\$ 68,200
115U	CS Rec - PT Salaries	36	-	-	-
115V	CS Lib - PT Salaries	-	-	100	10,800
119I	CS Lib - Applied Benefits	84,588	94,600	94,600	86,400
119U	CS Rec - PT Applied Benefits	2	-	-	-
119V	CS Lib - PT Applied Benefits	-	-	-	600
	Total Salaries and Benefits	167,530	177,700	177,800	166,000
2200	Supplies	8,807	4,600	4,600	4,600
2300	Books	-	2,000	2,000	2,000
4400	Contractual Services	8,706	9,700	9,700	11,500
9500	Duplication Charges	585	1,800	1,800	1,800
	Total Maintenance and Operations	18,098	18,100	18,100	19,900
CE00	Contributions	(4,000)	(500)	(500)	(500)
EA00	State Grants/Subventions	(5,000)	-	-	-
	Total Applied Revenues	(9,000)	(500)	(500)	(500)
	<b>- Activity Total -</b>	<u>\$ 176,628</u>	<u>\$ 195,300</u>	<u>\$ 195,400</u>	<u>\$ 185,400</u>

\*

\*

\* Additional detail on following page(s)

**Outreach Program (6530) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
First Fridays	\$ 2,000	\$ 2,000
Outreach Supplies	1,400	1,400
Bring Literature to Life	<u>1,200</u>	<u>1,200</u>
	\$ 4,600	\$ 4,600

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
First Fridays	\$ 6,000	\$ 6,000
Library Aware	-	1,800
Outreach Services	1,700	1,700
Bring Literature to Life	<u>2,000</u>	<u>2,000</u>
	\$ 9,700	\$ 11,500



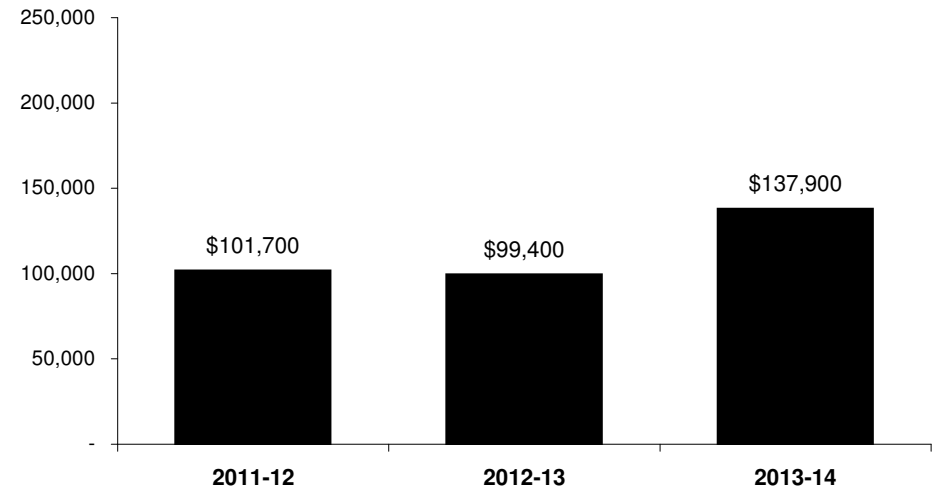
# Adult Literacy (6535)

Adult Literacy is an invaluable service that has the potential to significantly improve the quality of life of Santa Fe Springs residents. The Adult Literacy Program is managed by the Library and Cultural Services Division in the Department of Community Services. It provides free support and assistance to residents above 16 years of age and not enrolled in an educational institution. Literacy students in this program have mastered conversational English and need support in mastering basic reading and writing skills. The Adult Literacy Program is primarily supported by community volunteers; students are matched one-to-one with a volunteer who receives 15 hours of specialized training. Additional program components include a weekly writing class, access to a Reading Lab and a monthly Book Discussion Group. Volunteer tutors and adult literacy students attend an annual Literacy Conference. The Adult Literacy Program is partially subsidized by the State of California Library with a yearly matching grant.

## Activity Summary

	Actual FY 2011-12	Final Est. FY 2012-13	Council Approved FY 2013-14
Salaries and Benefits	\$ 113,394	112,100	149,400
Maintenance and Operations	4,854	9,900	11,500
Applied Revenues	(16,549)	(22,600)	(23,000)
Activity Total	<u>\$ 101,700</u>	<u>99,400</u>	<u>137,900</u>

## Fiscal Year Comparisons



Adult Literacy (6535)					
Activity Detail					
Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111I	CS Lib - Regular Salaries	\$ 45,579	\$ 45,600	\$ 45,600	\$ 60,700
115V	CS Lib - PT Salaries	13,573	6,500	10,500	11,200
119I	CS Lib - Applied Benefits	46,500	51,900	51,900	76,900
119U	CS Rec - PT Applied Benefits	3	-	-	-
119V	CS Lib - PT Applied Benefits	7,739	4,100	4,100	600
	Total Salaries and Benefits	113,394	108,100	112,100	149,400
2200	Supplies	2,198	3,400	3,400	3,400 *
2300	Books	37	1,000	1,000	1,000
4100	Advertising	-	800	500	500
4210	Travel and Meetings	559	500	500	1,500
4220	Memberships	696	500	500	600 *
4250	Training	1,319	2,500	2,500	2,500 *
4400	Contractual Services	-	3,000	1,000	1,500 *
9500	Duplication Charges	46	500	500	500
	Total Maintenance and Operations	4,854	12,200	9,900	11,500
CE00	Contributions	(16,549)	(22,000)	(8,000)	(8,000)
EA00	State Grants/Subventions	-	-	(14,600)	(15,000)
	Total Applied Revenues	(16,549)	(22,000)	(22,600)	(23,000)
	- Activity Total -	\$ 101,700	\$ 98,300	\$ 99,400	\$ 137,900

\* Additional detail on following page(s)



**Adult Literacy (6535) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY2012-13</u></b>	<b><u>FY2013-14</u></b>
Office Supplies	\$ 1,400	\$ 1,400
Tutoring Materials	1,200	1,200
Educational Software	<u>800</u>	<u>800</u>
	\$ 3,400	\$ 3,400

<b><u>Acct #4220</u></b>	<b><u>FY2012-13</u></b>	<b><u>FY2013-14</u></b>
International Reading Association	\$ 100	\$ 150
Pro-Literacy America	200	200
Hands-On English	50	100
Southern Ca Library Lit Network	<u>150</u>	<u>150</u>
	\$ 500	\$ 600

<b><u>Acct #4250</u></b>	<b><u>FY2012-13</u></b>	<b><u>FY2013-14</u></b>
Tutoring Books	\$ 500	\$ 500
Training Handbooks	600	600
Book Group	<u>1,400</u>	<u>1,400</u>
	\$ 2,500	\$ 2,500

<b><u>Acct #4400</u></b>	<b><u>FY2012-13</u></b>	<b><u>FY2013-14</u></b>
Tutor Conference	\$ 500	\$ -
Volunteer Recognition	2,000	1,000
Book Group Guest Speakers	<u>500</u>	<u>500</u>
	\$ 3,000	\$ 1,500



# Children's Literacy (6536)



The Santa Fe Springs Children Literacy Program is a well-recognized program through the State of California that provides invaluable service and has the potential to significantly improve children's reading levels ensuring academic success. Under the umbrella of Reading Club, children between the ages 7 to 12 who have scored below grade level in reading and writing can benefit from this service. The Reading Club provides reading and writing assessments twice during the school year, in the fall and in late winter. Reading Club students meet twice a week with a volunteer tutor who receives 12 hours of training. Their families join in through a monthly Family Night to provide support and guidance.

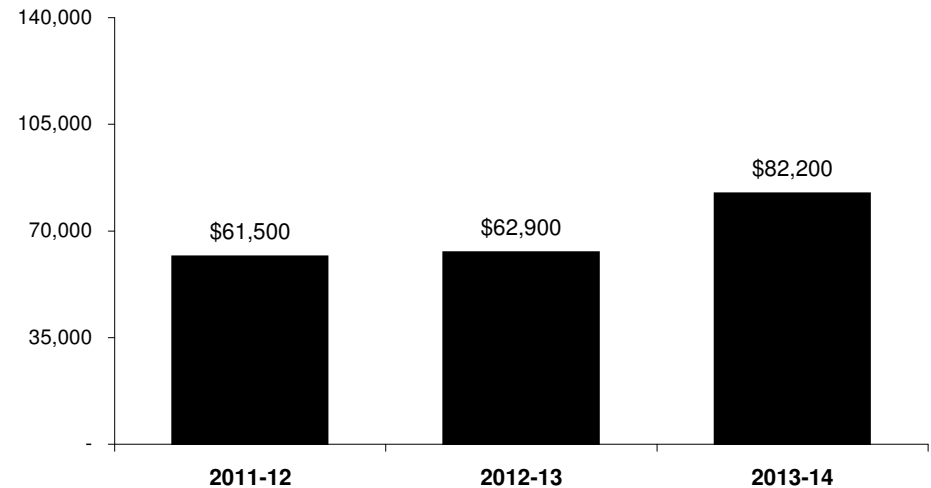
The English Language and Literacy Intensive Program (ELLI) is a critical component of Children's Literacy. It serves children in local schools through weekly supplemental, in-class literacy instructional sessions. The focus is on vocabulary, academic language, listening comprehension and writing. Included throughout the year are book give-aways, the Flat Stanley writing project and Battle of the Books (BOB) which challenges students to read 30 titles throughout the year and "battle" for first place in May. Also, all students are challenged to read as many books as they can during the school year and are rewarded at the end.

The State Library provides a yearly amount which varies for the ELLI program.

## Activity Summary

			Council
	Actual	Final Est.	Approved
	FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$ 55,484	58,400	77,500
Maintenance and Operations	17,335	18,200	18,200
Applied Revenues	(11,320)	(13,700)	(13,500)
Activity Total	<u>\$ 61,500</u>	<u>62,900</u>	<u>82,200</u>

## Fiscal Year Comparisons



## Children's Literacy (6536)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111I	CS Lib - Regular Salaries	\$ 6,730	\$ 17,500	\$ 17,500	\$ 18,500
115V	CS Lib - PT Salaries	26,439	19,400	19,400	33,700
119I	CS Lib - Applied Benefits	6,867	20,000	15,000	23,500
119V	CS Lib - PT Applied Benefits	<u>15,448</u>	<u>12,200</u>	<u>6,500</u>	<u>1,800</u>
	Total Salaries and Benefits	55,484	69,100	58,400	77,500
2200	Supplies	7,623	6,000	6,000	6,000
2300	Books	1,885	3,000	1,500	1,500
4210	Travel and Meetings	743	700	400	400
4250	Training	5,272	5,300	5,300	5,300
4400	Contractual Services	1,813	3,000	4,000	4,000
9500	Duplication Charges	<u>-</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
	Total Maintenance and Operations	17,335	19,000	18,200	18,200
CE00	Contributions	(11,320)	(18,000)	(10,000)	(10,000)
EA00	State Grants/Subventions	<u>-</u>	<u>-</u>	<u>(3,700)</u>	<u>(3,500)</u>
	Total Applied Revenues	(11,320)	(18,000)	(13,700)	(13,500)
	<b>- Activity Total -</b>	<u>\$ 61,500</u>	<u>\$ 70,100</u>	<u>\$ 62,900</u>	<u>\$ 82,200</u>

\*  
\*  
\*  
\*

\* Additional detail on following page(s)

### Children's Literacy (6536) - Account Number Detail

<b><u>Acct #2200</u></b>	<b><u>FY2012-13</u></b>	<b><u>FY2013-14</u></b>
Reading Club	\$ 1,000	\$ 1,000
English Language and Literacy Intensive	1,000	1,000
Family Night	500	500
Author Month	600	600
Flat Stanley	800	800
Battle of the Books	1,400	1,400
Office	700	700
	<u>\$ 6,000</u>	<u>\$ 6,000</u>

<b><u>Acct #2300</u></b>	<b><u>FY2012-13</u></b>	<b><u>FY2013-14</u></b>
Reading Club	\$ 400	\$ 200
English Language and Literacy Intensive	700	300
Family Night	500	200
Author Month	300	200
Battle of the Books	800	600
Office	300	-
	<u>\$ 3,000</u>	<u>\$ 1,500</u>

<b><u>Acct #4250</u></b>	<b><u>FY2012-13</u></b>	<b><u>FY2013-14</u></b>
Reading Club	\$ 600	\$ 600
English Language and Literacy Intensive	1,800	1,800
Family Night	700	700
Author Month	500	500
Flat Stanley	700	700
Battle of the Books	500	500
Tutor Training	500	500
	<u>\$ 5,300</u>	<u>\$ 5,300</u>

<b><u>Acct #4400</u></b>	<b><u>FY2012-13</u></b>	<b><u>FY2013-14</u></b>
Author Visits	\$ 2,000	\$ 2,500
Reading Club Handbook and Manipulatives	450	700
Equipment Rental	550	800
	<u>\$ 3,000</u>	<u>\$ 4,000</u>



[illegible][illegible]

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

Council

Period	Number of Employees
2011-12	\$119,089
2012-13	\$126,100
2013-14	\$140,100

[illegible]

## Children & Youth Services (6540)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
1111	CS Lib - Regular Salaries	\$ 42,254	\$ 46,600	\$ 46,600	\$ 49,000
1191	CS Lib - Applied Benefits	<u>43,100</u>	<u>53,000</u>	<u>53,000</u>	<u>62,100</u>
	Total Salaries and Benefits	85,353	99,600	99,600	111,100
2200	Supplies	2,795	2,500	2,500	3,500
2300	Books	26,058	19,000	19,000	19,000
4400	Contractual Services	5,145	4,500	5,000	6,500
9500	Duplication Charges	<u>39</u>	<u>500</u>	<u>500</u>	<u>500</u>
	Total Maintenance and Operations	34,036	26,500	27,000	29,500
CE00	Contributions	<u>(300)</u>	<u>(300)</u>	<u>(500)</u>	<u>(500)</u>
	Total Applied Revenues	(300)	(300)	(500)	(500)
	<b>- Activity Total -</b>	<u>\$ 119,089</u>	<u>\$ 125,800</u>	<u>\$ 126,100</u>	<u>\$ 140,100</u>

\*  
\*  
\*

\* Additional detail on following page(s)



**Children & Youth Services (6540) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Craft Materials (Teens/Children)	\$ 750	\$ 1,000
Refreshments (Teens/Children)	250	500
Incentives/Prizes/Promotional	500	1,000
Summer Reading Program	<u>1,000</u>	<u>1,000</u>
	\$ 2,500	\$ 3,500

<b><u>Acct #2300</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Nonfiction	\$ 4,500	\$ 4,500
Fiction	3,400	3,400
Picture Books	2,900	2,900
Readers	1,900	1,900
Paperbacks	1,900	1,900
Board Books	1,900	1,900
Reference	<u>2,500</u>	<u>2,500</u>
	\$ 19,000	\$ 19,000

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Summer Book Club Entertainment	\$ 3,000	\$ 3,000
Teen Programs	-	1,000
Material Processing	<u>1,500</u>	<u>2,500</u>
	\$ 4,500	\$ 6,500



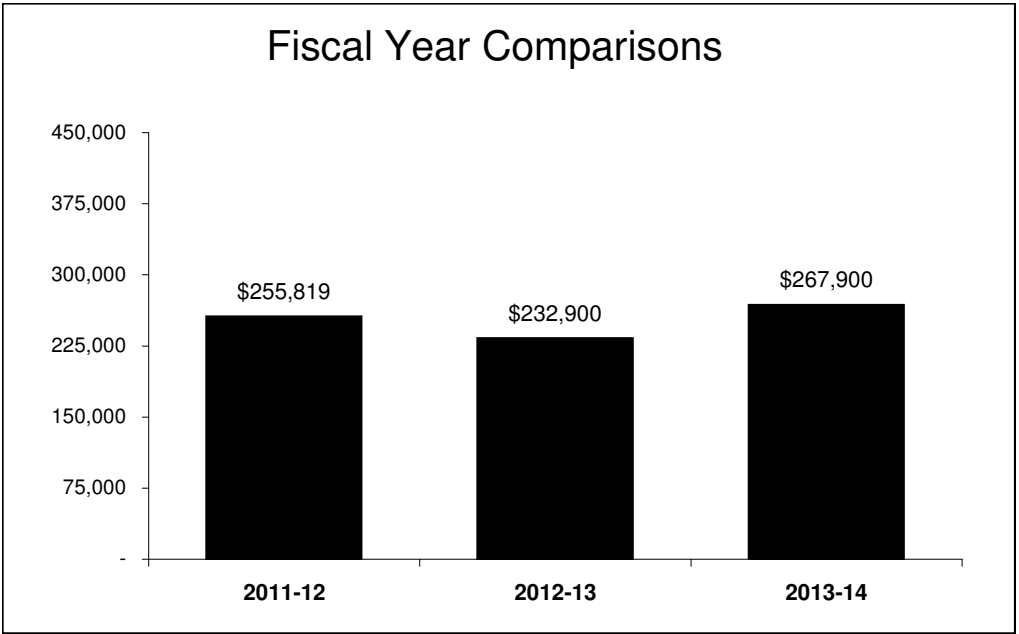
# Reference Services (6550)



The Adult and Reference Services Section of the Library manages a print collection for adults comprising of approximately 40,000 volumes and 190 magazine and newspaper subscriptions.

Reference Services to the residents of Santa Fe Springs are provided through a professional librarian and Information Desk Assistants, located at the Information Desk, who annually answer approximately 20,000 inquiries from the general public.

Activity Summary			
			Council
	Actual	Final Est.	Approved
	FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$ 203,876	177,400	220,000
Maintenance and Operations	51,943	58,500	47,900
Applied Revenues	-	(3,000)	-
Activity Total	\$ 255,819	232,900	267,900



## Reference Services (6550)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111I	CS Lib - Regular Salaries	\$ 55,483	\$ 42,400	\$ 42,400	\$ 61,200
115V	CS Lib - PT Salaries	82,433	82,500	82,500	77,200
119I	CS Lib - Applied Benefits	56,600	48,200	48,200	77,600
119V	CS Lib - PT Applied Benefits	<u>9,360</u>	<u>4,300</u>	<u>4,300</u>	<u>4,000</u>
	Total Salaries and Benefits	203,876	177,400	177,400	220,000
2300	Books	39,206	37,000	41,500	32,900
2400	Periodicals	5,308	7,000	7,000	7,500
4400	Contractual Services	<u>7,429</u>	<u>7,000</u>	<u>10,000</u>	<u>7,500</u>
	Total Maintenance and Operations	51,943	51,000	58,500	47,900
CE00	Contributions	-	-	(3,000)	-
	Total Applied Revenues	-	-	(3,000)	-
	<b>- Activity Total -</b>	<u>\$ 255,819</u>	<u>\$ 228,400</u>	<u>\$ 232,900</u>	<u>\$ 267,900</u>

\*  
\*  
\*

\* Additional detail on following page(s)

**Reference Services (6550) - Account Number Detail**

<b><u>Acct #2300</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Paperbacks	\$ 2,000	\$ 2,000
Fiction/Best Sellers	11,400	11,400
Non-Fiction	14,000	14,000
Large Print/Spanish	5,500	5,500
Neighborhood Resource Center	1,500	-
E-Books	<u>2,600</u>	<u>-</u>
	\$ 37,000	\$ 32,900

<b><u>Acct #2400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Subscriptions EBSCO	\$ 5,500	\$ 6,000
Newspapers	<u>1,500</u>	<u>1,500</u>
	\$ 7,000	\$ 7,500

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Baker & Taylor Processing/CLS	\$ 7,000	\$ 7,500
	\$ 7,000	\$ 7,500



# Audio-Visual and Digital Services (6560)

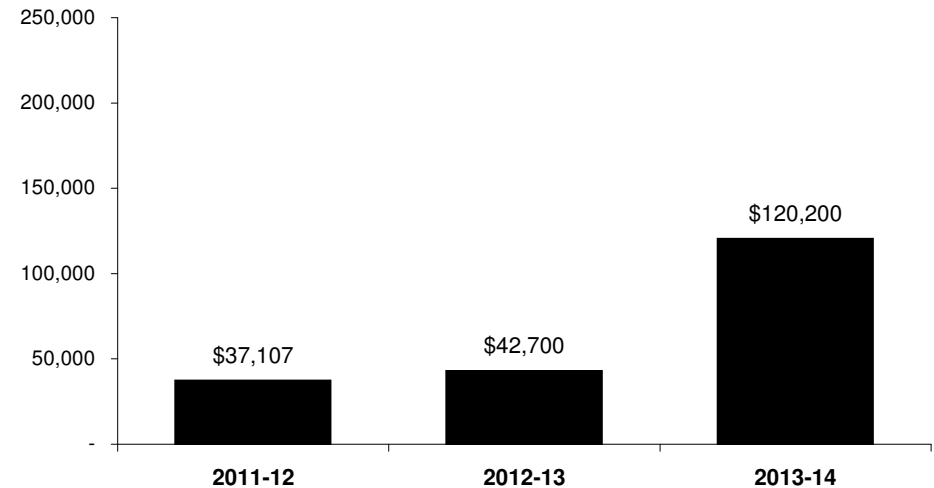
The City's Library Audio-Visual Services in the Department of Community Services maintains and develops the audiovisual collection, which consists of entertainment and nonfiction DVDs, music CDs, foreign language audio CDs, and adult and children's audiobooks. Approximately 1200 DVDs, CDs, and audiobooks are added to the collection each year. Library patrons accessed approximately 40,000 AV materials during 2011-2012.

Additional services include an electronic database collection, which now consists of 57 databases ranging in subject from auto repair to health and wellness. Our most popular databases are live-homework help, Mango Languages and those that assist small business, such as A to Z Databases. The Library also provides a variety of E content, from e-books, e-movies and e-audio. Over the past few years, Library patrons have come to rely on materials accessed through the City's web site.

## Activity Summary

	Actual FY 2011-12	Final Est. FY 2012-13	Council Approved FY 2013-14
Salaries and Benefits	\$ -	-	57,300
Maintenance and Operations	37,107	42,700	62,900
Applied Revenues	-	-	-
Activity Total	<u>\$ 37,107</u>	<u>42,700</u>	<u>120,200</u>

## Fiscal Year Comparisons



## Audio-Visual and Digital Services (6560)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
1111	CS Lib - Regular Salaries	\$ -	\$ -	\$ -	\$ 20,600
115V	CS Lib - PT Salaries	-	-	-	10,100
119I	CS Lib - Applied Benefits	-	-	-	26,100
119V	CS Lib - PT Applied Benefits	-	-	-	500
	Total Salaries and Benefits	-	-	-	57,300
2200	Supplies	81	-	-	-
2500	Audio-Visual	32,977	38,600	38,600	58,000
4400	Contractual Services	4,050	4,900	4,100	4,900
	Total Maintenance and Operations	37,107	43,500	42,700	62,900
	<b>- Activity Total -</b>	<b>\$ 37,107</b>	<b>\$ 43,500</b>	<b>\$ 42,700</b>	<b>\$ 120,200</b>

\*  
\*

\* Additional detail on following page(s)



**Audio-Visual and Digital Services (6560) - Account Number Detail**

<b><u>Acct #2500</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Books on Tape	\$ 3,700	\$ 3,700
Axis 360 e-books platform	-	5,000
E-Books/Axis-360 Content	-	4,000
Compact Discs	800	800
DVD's	10,100	12,000
Zinio E-Magazines	-	3,500
Databases	<u>24,000</u>	<u>29,000</u>
	\$ 38,600	\$ 58,000

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Direct TV	\$ 750	\$ 750
Site License	1,200	1,200
Midwest Tape Processing	<u>2,950</u>	<u>2,950</u>
	\$ 4,900	\$ 4,900



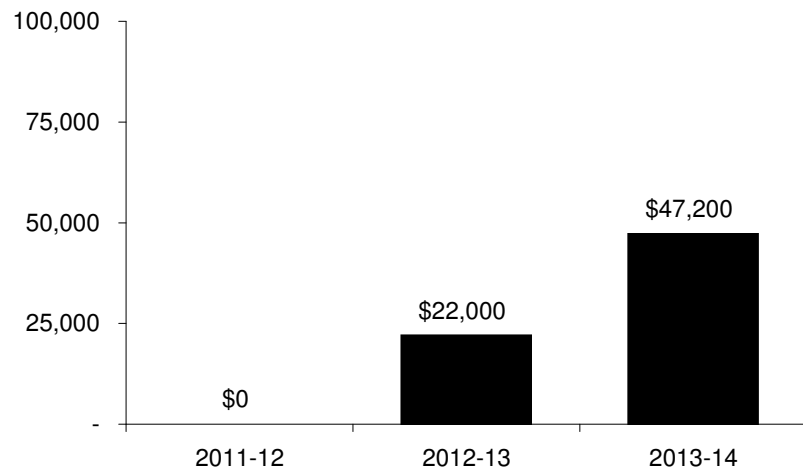
# Willie Gordon Learning Center (6560)

The Willie Gordon Learning Center at the Neighborhood Center serves those who may not be able to visit the main Library on Alburis. It is equipped with computers and a collection of popular books, magazines, music and DVDs. The facility is staffed by Library Information Desk Assistants who are available for computer and reference assistance. The Summer Reading Satellite Program is also held at the Willie Gordon Learning Center where a minimum of 40 children from the Pioneer Gardens Apartments are introduced to books, reading, and fun activities each week.

## Activity Summary

				Council
	Actual	Final Est.	Approved	
	FY 2011-12	FY 2012-13	FY 2013-14	
Salaries and Benefits	\$ -	16,700	41,200	
Maintenance and Operations	-	5,300	6,000	
Applied Revenues	-	-	-	
Activity Total	\$ -	22,000	47,200	

## Fiscal Year Comparisons



## Willie Gordon Learning Center (6565)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111I	CS Lib - Regular Salaries	\$ -	\$ 11,500	\$ 5,900	\$ 15,600
115V	CS Lib - PT Salaries	-	15,800	3,900	5,500
119I	CS Lib - Applied Benefits	-	13,100	6,700	19,800
119V	CS Lib - PT Applied Benefits	-	800	200	300
	Total Salaries and Benefits	-	41,200	16,700	41,200
2200	Supplies	-	1,000	300	1,000
2300	Circulating Materials	-	3,000	3,000	3,000
4400	Contractual Services	-	2,000	2,000	2,000
	Total Maintenance and Operations	-	6,000	5,300	6,000
	- Activity Total -	\$ -	\$ 47,200	\$ 22,000	\$ 47,200

\*

\*

\* Additional detail on following page(s)

**Willie Gordon Learning Center (6565)**

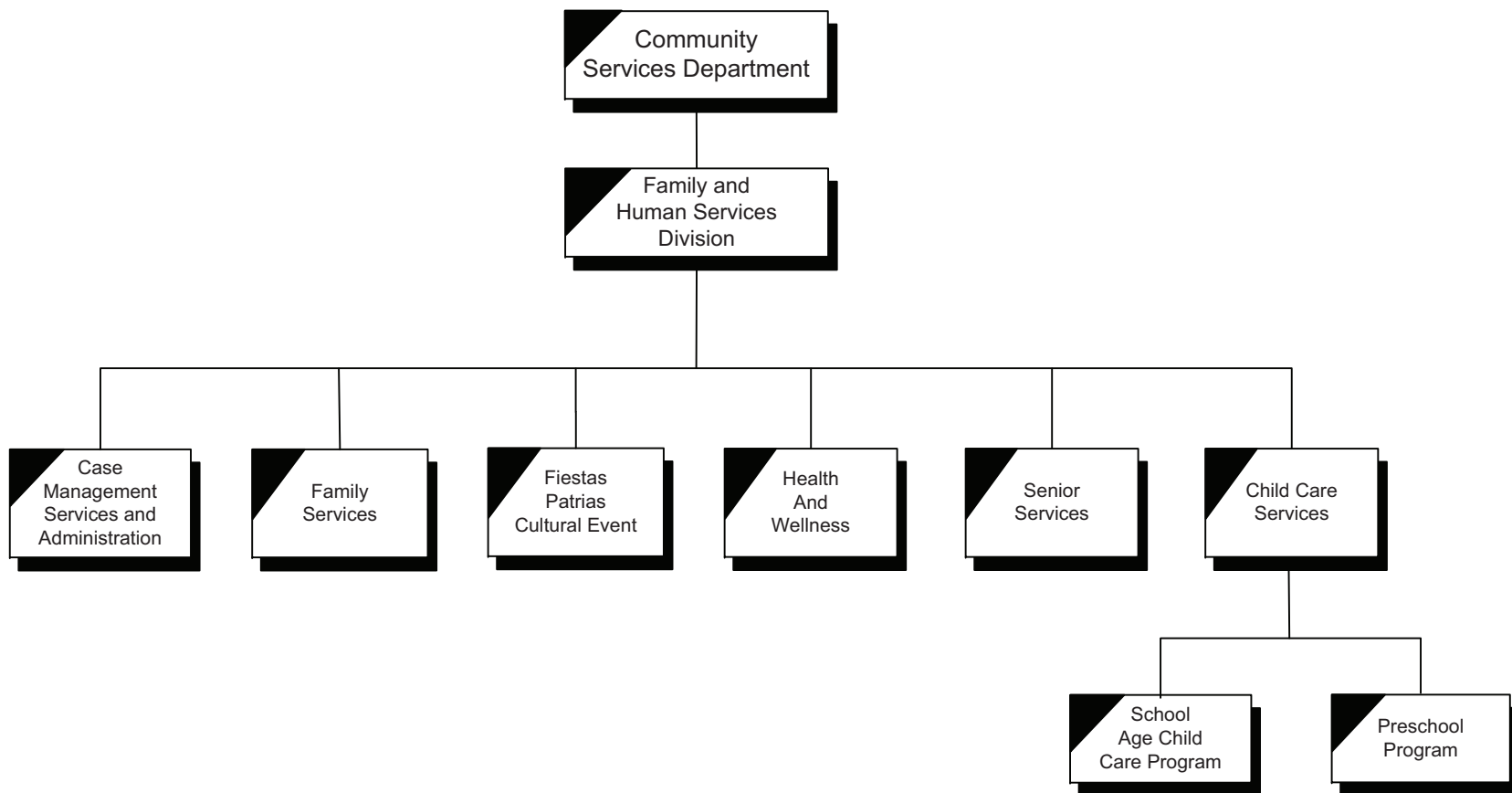
<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Computer Supplies	\$ 300	\$ 300
Printer Supplies	300	300
General Office Supplies	400	400
	<hr/>	<hr/>
	\$ 1,000	\$ 1,000

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Bibliotheca	\$ 650	\$ 650
Summer Reading Program	1,000	1,000
Family Programs	350	350
	<hr/>	<hr/>
	\$ 2,000	\$ 2,000

# FAMILY AND HUMAN SERVICES DIVISION

The Family and Human Services Division is one of three divisions comprising the Department of Community Services, which works collaborative in an integrated services approach to provide essential human services to residents in Santa Fe Springs in the areas of child development and child care, senior services, family services and social services case management. In partnership with community-based service providers, the Division of Family and Human Services promotes and supports the well being and healthy development of the community. It cultivates and promotes the importance of family unity, health and wellness and intergenerational connections.

Below is a chart showing the division's activities. More detailed information is available on the following pages:



# Family and Human Services



## FY 2013-14 Approved Budget Division Summary

Activity		Actual	Mid-Year	Final	Council
		FY 2011-12	Budget	Estimate	Approved
Number	Name		FY 2012-13	FY 2012-13	FY 2013-14
7100	Family & Human Services Adm & Case Mgmt	\$ 289,166	\$ 256,500	\$ 400,800	\$ 366,200
7110	Family Services	226,048	250,000	259,000	263,700
7120	Fiestas Patrias Cultural Event	-	1,500	5,600	29,800
7130	Health & Wellness Initiatives (NEW ACTIVITY)	-	-	-	12,500
7310	School Age Child Care Program	140,023	-	1,500	700
7320	Preschool Program	109,792	-	-	-
7500	Senior Services	297,144	314,300	316,100	348,900
Division Totals		<u>\$ 1,062,173</u>	<u>\$ 822,300</u>	<u>\$ 983,000</u>	<u>\$ 1,021,800</u>

# Family and Human Services



FY 2013-14 Position Summary					
	Original FY 2012-13	Revised FY 2012-13	Change + or (-)	Approved FY 2013-14	Change + or (-)
<u>Full-Time Positions</u>					
Administrative Clerk I	1	-	(1)	-	-
Children's Services Administrator	1	1	-	1	-
Community Services Supervisor	-	-	-	1	1
Director of Community Services	-	1	1	1	-
Director of Family & Human Services	1	-	(1)	-	-
Family & Human Services Supervisor	1	1	-	-	(1)
Head Teacher	2	2	-	2	-
Human Services Case Worker	2	2	-	2	-
Management Assistant I	-	-	-	1	1
Program Coordinator	-	1	1	1	-
Support Services Supervisor	-	1	1	-	(1)
Total Number of Full-Time Positions	8	9	1	9	-
<u>Part-Time Benefitted Positions</u>					
Assistant Teacher B	2	2	-	2	-
Recreation Leader III	1	1	-	1	-
Teacher I B	2	2	-	2	-
Teacher II B	4	4	-	4	-
Teacher III	1	1	-	1	-
Total Number of Part-Time Benefitted Positions	10	10	-	10	-
<u>Part-Time Non-Benefitted Hours</u>					
Total Number of Hours	30,482	30,482	-	38,950	8,468



[illegible][illegible][illegible]

Council

Fiscal Year	Number of Employees
2011-12	289,166
2012-13	400,800
2013-14	366,200

## Family & Human Services Administration and Case Management (7100)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111J	CS Fam - Regular Salaries	\$ 124,104	\$ 106,900	\$ 166,100	\$ 154,900
115U	CS Rec - PT Salaries	-	-	11,100	-
115W	CS Fam - PT Salaries	15,126	11,300	23,400	36,900
119J	CS Fam - Applied Benefits	124,820	110,900	173,900	158,000
119U	CS Rec - PT Applied Benefits	-	-	1,000	-
119W	CS Fam - PT Applied Benefits	1,242	600	1,300	1,900
	Total Salaries and Benefits	265,293	229,700	376,800	351,700
2200	Supplies	2,986	5,000	5,000	7,500
3400	Telephone	7,015	9,600	9,600	8,600
4210	Travel and Meetings	-	1,000	500	1,000
4220	Memberships	500	500	500	500
4250	Training	750	1,000	1,000	1,000
4400	Contractual Services	5,426	9,400	9,400	11,900
9300	Equipment Usage	9,000	9,000	9,000	9,000
9500	Duplication Charges	-	300	-	-
	Total Maintenance and Operations	25,677	35,800	35,000	39,500
BK00	Facility Use Fees	(1,804)	(9,000)	(11,000)	(25,000)
	Total Applied Revenues	(1,804)	(9,000)	(11,000)	(25,000)
	<b>- Activity Total -</b>	<b>\$ 289,166</b>	<b>\$ 256,500</b>	<b>\$ 400,800</b>	<b>\$ 366,200</b>

\*  
\*  
\*

\* Additional detail on following page(s)

**Family & Human Services Administration and Case Management (7100) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Office Supplies	\$ 1,000	\$ 1,500
Miscellaneous Program Supplies	1,000	1,000
Computer Supplies/Software	700	700
Copier, Printer, Fax Supplies	700	700
Staff Uniforms	600	1,600
Audio Visual Equipment Maintenance	-	1,000
Meeting Room Supplies	1,000	1,000
	<u>\$ 5,000</u>	<u>\$ 7,500</u>

<b><u>Acct #3400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Telephone Service	\$ 6,100	\$ 6,600
Telephone Repair	700	1,200
Cellular Phones	300	800
Telephone Maintenance Contract	2,500	-
	<u>\$ 9,600</u>	<u>\$ 8,600</u>

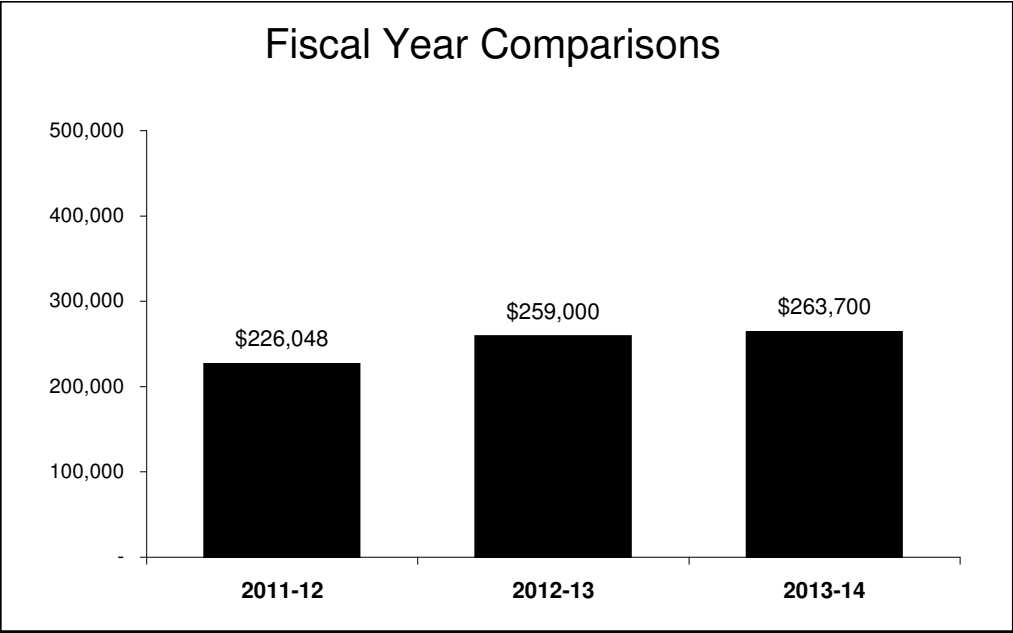
<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Copier Service Contract	\$ 4,500	\$ 4,500
Maintenance Case Management Software	3,900	3,900
FHS Marketing Resources	-	2,500
Activenet	200	200
Cable TV	800	800
	<u>\$ 9,400</u>	<u>\$ 11,900</u>



# Family Services (7110)

The Family Services Section is one of four sections in the Division of Family and Human Services under the Department of Community Services and provides outreach, information, and services for youth and their families who live and work in the city. The section cultivates and promotes the importance of family unity, health and wellness and intergenerational connections. Staff works closely together with the local schools, outside community organizations, and county departments to explore, create and nurture the needs of families in our community. The Family Services Section provides a wide array of services through City facilities. An array of services is available for the residents inclusive of educational workshops, legal services, volunteer income tax assistance program, and utility assistance. An array of volunteer opportunities, children summer camps, recreational activities, intergenerational programs, and special events are also available. This section also provides staff support to the Family & Human Services Advisory Committee, Thanksgiving and Neighborly Elf Christmas basket programs.

Activity Summary			
	Actual	Final Est.	Council
	FY 2011-12	FY 2012-13	Approved
			FY 2013-14
Salaries and Benefits	\$ 190,239	210,100	213,500
Maintenance and Operations	44,744	71,900	73,200
Applied Revenues	(8,935)	(23,000)	(23,000)
Activity Total	\$ 226,048	259,000	263,700



Family Services (7110)					
Activity Detail					
Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111J	CS Fam - Regular Salaries	\$ 85,990	\$ 88,200	\$ 88,200	\$ 78,600
115U	CS Rec - PT Salaries	18	-	-	-
115W	CS Fam - PT Salaries	16,304	19,500	28,700	52,100
119J	CS Fam - Applied Benefits	86,587	91,600	91,600	80,100
119U	CS Rec - PT Applied Benefits	1	-	-	-
119W	CS Fam - PT Applied Benefits	1,339	1,000	1,600	2,700
	Total Salaries and Benefits	190,239	200,300	210,100	213,500
2200	Supplies	20,785	31,500	31,500	31,500
4210	Travel and Meetings	148	800	-	800
4220	Memberships	289	400	400	400
4250	Training	-	-	-	500
4400	Contractual Services	21,722	19,400	19,400	19,400
6300	Family/Human Svcs Advisory Comm Fund	1,767	20,000	20,000	20,000
9500	Duplication Charges	32	600	600	600
	Total Maintenance and Operations	44,744	72,700	71,900	73,200
BK00	Facility Use Fees	(7,168)	-	-	-
CE00	Contributions	(1,767)	(20,000)	(20,000)	(20,000)
CF00	Private Enterprise Contributions	-	(3,000)	(3,000)	(3,000)
	Total Applied Revenues	(8,935)	(23,000)	(23,000)	(23,000)
	<b>- Activity Total -</b>	<b>\$ 226,048</b>	<b>\$ 250,000</b>	<b>\$ 259,000</b>	<b>\$ 263,700</b>

\* Additional detail on following page(s)

**Family Services (7110) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Office Supplies	\$ 4,500	\$ 4,500
Supplies - Camperships	3,500	3,500
Neighborly Elf Xmas Program	4,000	4,000
Parenting Project Program	2,500	1,500
Computer Supplies	1,500	1,500
Legal Services/Meals for attorneys	2,000	2,000
Pioneer Gardens Children's Summer Program	1,500	1,500
Vita Program	2,500	2,500
Turkey Basket Program	3,000	3,000
TEEN Volunteer Program	1,000	2,000
Special Needs Holiday Event	900	900
Food Pantry	4,600	4,600
	<u>\$ 31,500</u>	<u>\$ 31,500</u>

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Neighborly Elf Xmas Program	\$ 9,000	\$ 9,000
Attorney Volunteer Recognition	2,000	2,000
Turkey Basket Program	2,500	2,500
Special Needs Holiday Event	500	500
TEENS Volunteer Program	1,900	2,900
Parenting Project Program	2,000	1,000
Pioneer Gardens Programming	1,500	1,500
	<u>\$ 19,400</u>	<u>\$ 19,400</u>





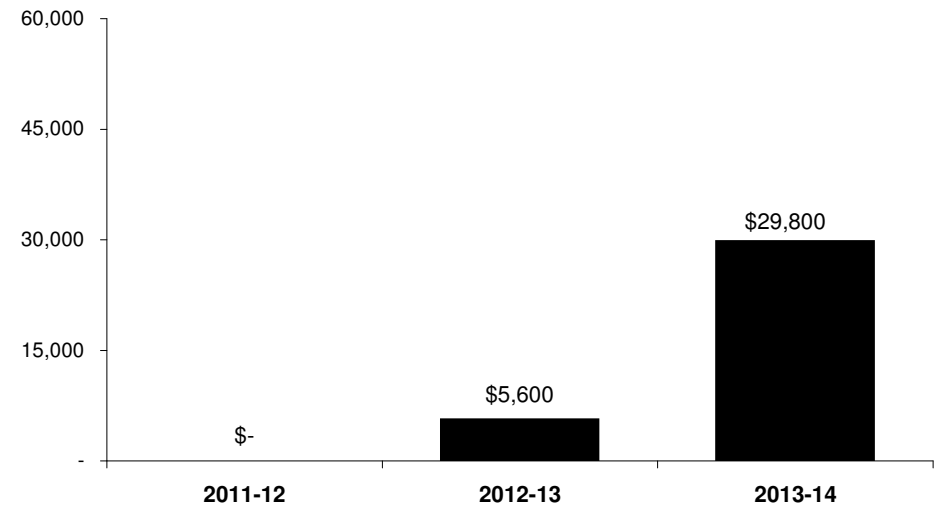
# Fiestas Patrias Cultural Event (7120)

The Fiestas Patrias is an annual cultural event, which occurs in the month of September and is hosted by the Family and Human Services Division with the support of all City Departments. The celebration is the official observance day for commemorating the anniversary of Mexico's independence from Spain, which provides for an opportunity for Santa Fe Springs residents to celebrate its cultural heritage through food, music, and folk art. The event is held at Town Center Hall Plaza.

## Activity Summary

			Council
	Actual	Final Est.	Approved
	FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$ 4,502	8,200	32,100
Maintenance and Operations	24,265	23,300	25,700
Applied Revenues	(28,768)	(25,900)	(28,000)
Activity Total	\$ -	5,600	29,800

## Fiscal Year Comparisons



## Fiestas Patrias Cultural Event (7120)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111J	CS Fam - Regular Salaries	\$ -	\$ -	\$ 2,900	\$ 11,200
114F	PW Mtc - OT Pay	1,505	2,000	-	2,500
114T	PW Mtc - PT OT Pay	81	-	-	-
115T	PW Mtc - PT Salaries	-	400	-	400
115U	CS Rec - PT Salaries	2,325	1,800	1,800	2,500
115W	CS Fam - PT Salaries	121	1,100	-	1,100
119F	PW Mtc - Applied Benefits	-	2,300	-	2,300
119J	CS Fam - Applied Benefits	-	-	3,100	11,500
119T	PW Mtc - PT Applied Benefits	-	100	-	100
119U	CS Rec - PT Applied Benefits	368	200	400	400
119W	CS Fam - PT Applied Benefits	102	100	-	100
	Total Salaries and Benefits	4,502	8,000	8,200	32,100
2200	Supplies	2,777	3,200	2,500	3,200
4400	Contractual Services	21,489	17,300	20,600	22,000
9500	Duplication Charges	-	500	200	500
	Total Maintenance and Operations	24,265	21,000	23,300	25,700
CE00	Contribution	(975)	(1,500)	-	(2,000)
CG00	Franchise Fees	(27,793)	(26,000)	(25,900)	(26,000)
	Total Applied Revenues	(28,768)	(27,500)	(25,900)	(28,000)
	<b>- Activity Total -</b>	<b>\$ -</b>	<b>\$ 1,500</b>	<b>\$ 5,600</b>	<b>\$ 29,800</b>

\*  
\*

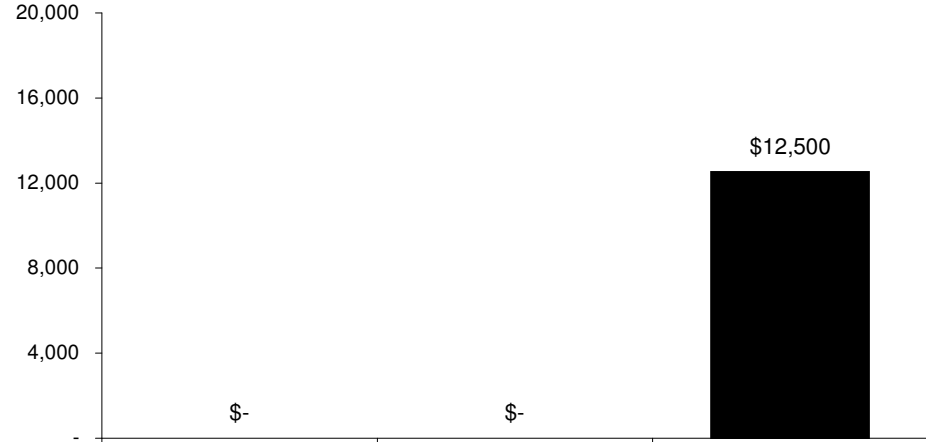
\* Additional detail on following page(s)

**Fiestas Patrias Cultural Event (7120) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Craft Workshops	\$ 700	\$ 700
Children's Area	800	800
Decorations	900	900
Program Supplies	<u>800</u>	<u>800</u>
	\$ 3,200	\$ 3,200

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Equipment Rental/Vendor	\$ 6,500	\$ 6,500
Mainstage Entertainment	2,000	3,000
Generator	1,500	1,500
Stage and Lighting	<u>7,300</u>	<u>11,000</u>
	\$ 17,300	\$ 22,000



[illegible][illegible][illegible][illegible]Council

## HEALTH & WELLNESS INITIATIVE (7130)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
-------------	-------------	----------------------	----------------------------------	---------------------------------	-----------------------------------

[illegible]

\* Additional detail on following page(s)

**Health & Wellness Initiative (7130) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Farmers Market	\$ -	\$ 2,000
Health and Wellness Resource Fair	-	1,000
Health and Wellness Family Fun Day	-	500
	<u>          </u>	<u>          </u>
	\$ -	\$ 3,500

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Farmers Market	\$ -	\$ 3,000
Health and Wellness Resource Fair	-	1,000
Health and Wellness Family Fun Day	-	1,000
	<u>          </u>	<u>          </u>
	\$ -	\$ 5,000





# School Age Child Care Program (7310)

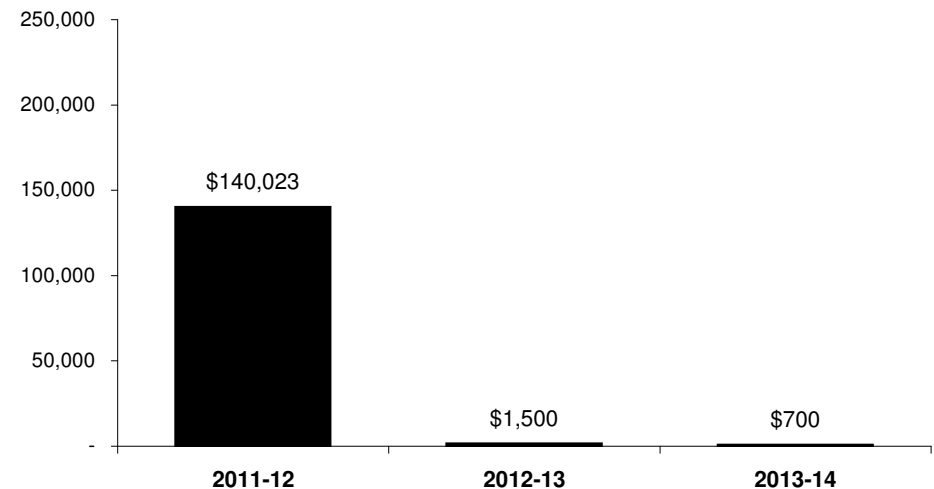
The School Age Child Care Program is one out of four programs administered by the Child Development Section of Family and Human Services Division under the Department of Community Services. It provides child care and development services to children in kindergarten through 6th grade out of two City facilities, Los Nietos Park and on the campus of the Lakeview Elementary School. This program operates before and after school and all day during the summer, spring and winter break as well as on certain school closure days. Hours of operation are from Monday through Friday from 6:30 a.m. until children go to school and after school until 6:00 p.m.

An age and developmentally appropriate curriculum is planned for the children which includes a variety of cultural and art enrichment programs, educational activities that builds on the school curriculum, homework help and a wide array of physically active programs. Funding from the Child and Adult Care Food Program from the State Office of Nutrition helps to provide healthy and nutritious snacks and meals to school age children.

## Activity Summary

	Actual FY 2011-12	Final Est. FY 2012-13	Approved FY 2013-14
Salaries and Benefits	\$ 356,644	244,200	249,500
Maintenance and Operations	27,792	28,300	28,500
Applied Revenues	(244,412)	(271,000)	(277,300)
Activity Total	\$ 140,023	1,500	700

## Fiscal Year Comparisons



## School Age Child Care Program (7310)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111J	CS Fam - Regular Salaries	\$ 124,481	\$ 77,800	\$ 39,300	\$ 48,200
115W	CS Fam - PT Salaries	78,073	92,500	106,300	95,500
119J	CS Fam - Applied Benefits	121,929	80,700	40,700	49,100
119W	CS Fam - PT Applied Benefits	<u>32,160</u>	<u>42,200</u>	<u>57,900</u>	<u>56,700</u>
	Total Salaries and Benefits	356,644	293,200	244,200	249,500
2200	Supplies	7,824	6,000	6,000	6,000
2600	Food Supplies	9,410	16,000	16,000	16,000
3400	Telephone	2,120	1,500	1,500	1,500
4210	Travel and Meetings	415	-	-	500
4250	Training	-	-	-	500
4400	Contractual Services	6,717	3,000	3,000	2,500
4900	Intergovernmental Charges	1,205	900	1,200	900
9300	Equipment Usage	100	500	500	500
9500	Duplication Charges	<u>-</u>	<u>100</u>	<u>100</u>	<u>100</u>
	Total Maintenance and Operations	27,792	28,000	28,300	28,500
BL01	Parent Fees	(130,284)	(160,200)	(130,000)	(130,000)
BU00	Regional Center	(119)	-	-	-
BUTA	Mexican American Opportunity Foundation	(104,634)	(145,000)	(125,000)	(131,300)
DF00	Child Care Food Program	(8,895)	(16,000)	(16,000)	(16,000)
EF00	State Grant/Food Program	<u>(480)</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total Applied Revenues	(244,412)	(321,200)	(271,000)	(277,300)
	<b>- Activity Total -</b>	<u>\$ 140,023</u>	<u>\$ -</u>	<u>\$ 1,500</u>	<u>\$ 700</u>

\* Additional detail on following page(s)

**School Age Child Care Program (7310) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Office Supplies	\$ 2,000	\$ 2,000
Educational Supplies	2,500	2,500
Art Supplies	1,000	1,000
Meal Service Supplies	<u>500</u>	<u>500</u>
	\$ 6,000	\$ 6,000

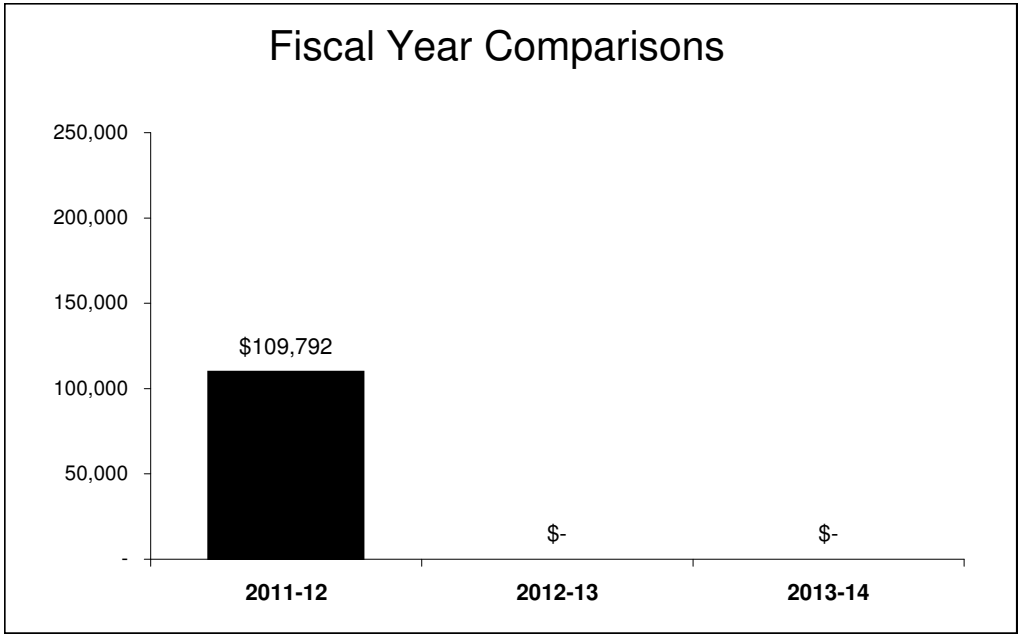
<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Equipment Repairs	\$ 1,200	\$ 700
Enrichment Programs	1,000	1,000
Postage/Mailing	400	400
Special Program/Parent/Staff	<u>400</u>	<u>400</u>
	\$ 3,000	\$ 2,500

# Preschool Program (7320)

The Full and Half Day Child Care and Preschool Program provides child care and development services to children ages two to five years old. This program is located in two sites. Los Nietos Park Child Care Center offers a half day program and reflects the traditional school calendar (September through June). The second location is now located at the Gus Velasco Neighborhood Center in the temporary buildings on the north and south end of the campus. This site is open full day, Monday through Friday year round. The program is designed to provide early learning experiences to prepare children for success in school and in later years. A carefully planned curriculum exposes children to a variety of activities in a culturally sensitive environment that encourages language, literacy, math, science, social and emotional development.

A portion of this program is funded through a contract with the State Department of Education Child Development Division, which enables the City to offer some free and low cost services to qualifying families. Funding is also provided through the State Office of Child Nutrition in order to provide nutritious meals and snacks to participants.

Activity Summary			
			Council
	Actual	Final Est.	Approved
	FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$ 890,386	838,200	760,700
Maintenance and Operations	304,312	150,300	164,800
Applied Revenues	(1,084,906)	(988,500)	(925,500)
Activity Total	\$ 109,792	-	-



## Preschool Program (7320)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111J	CS Fam - Regular Salaries	\$ 191,942	\$ 115,200	\$ 150,400	\$ 148,000
114F	PW Mtc - OT Pay	-	-	25,200	-
115U	CS Rec - PT Salaries	6,121	-	-	-
115W	CS Fam - PT Salaries	345,193	380,000	380,000	359,400
119J	CS Fam - Applied Benefits	188,004	119,600	155,500	151,000
119W	CS Fam - PT Applied Benefits	159,126	127,100	127,100	102,300
	Total Salaries and Benefits	890,386	741,900	838,200	760,700
2200	Supplies	9,094	13,500	13,500	13,500
2600	Food Supplies	78,274	54,000	54,000	54,000
3400	Telephone	4,597	6,000	6,000	6,000
4210	Travel and Meetings	1,433	1,100	1,100	1,100
4220	Memberships	25	300	300	300
4250	Training	-	-	-	1,000
4400	Contractual Services	209,425	30,700	74,000	87,500
4900	Intergovernmental Charges	1,265	1,300	1,300	1,300
9300	Equipment Usage	200	100	100	100
	Total Maintenance and Operations	304,312	107,000	150,300	164,800
BF00	State Subsidized Parent Fees	(38,122)	(22,500)	(22,500)	(22,500)
BH00	Miscellaneous Fees	-	-	(67,000)	-
BL01	Parent Fees	(285,222)	(142,500)	(200,000)	(200,000)
BUTA	Mexican American Opportunity Foundation	(25,343)	(25,000)	(21,000)	(25,000)
DF00	Child Care Food Program	(73,985)	(54,000)	(54,000)	(54,000)
EA00	State Grants/Subventions	(658,238)	(604,900)	(624,000)	(624,000)
EF00	State Grant/Food Program	(3,996)	-	-	-
	Total Applied Revenues	(1,084,906)	(848,900)	(988,500)	(925,500)
	<b>- Activity Total -</b>	<b>\$ 109,792</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

\* Additional detail on following page(s)

**Preschool Program (7320) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Miscellaneous Supplies	\$ 13,500	\$ 13,500
	\$ 13,500	\$ 13,500

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Enrichment Programs	\$ 12,000	\$ 12,000
T-1 Line Router Service/Equipment/Mtc	6,200	6,200
Lease	-	56,800
Audit	12,500	12,500
	\$ 30,700	\$ 87,500



# Senior Services



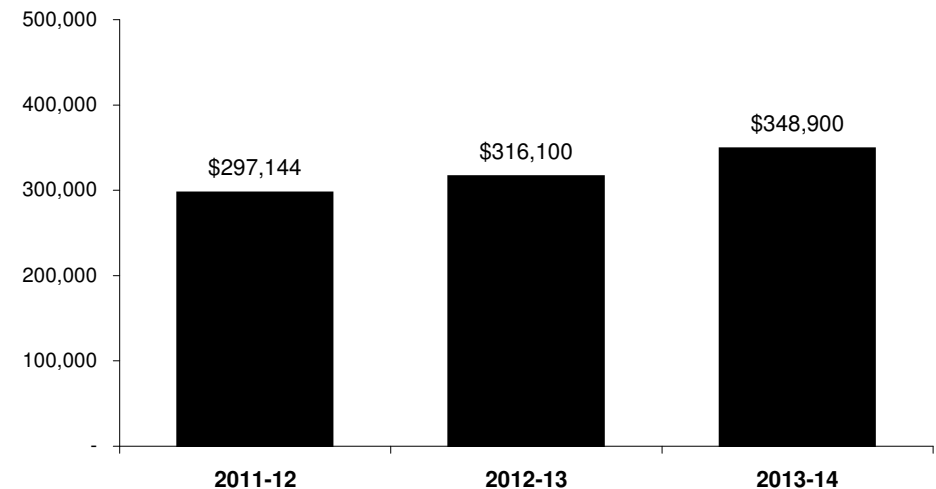
The Older Adult Services is one of four sections in the Division of Family and Human Services under the Department of Community Services, which provides a wide variety of activities and services to Santa Fe Springs' older active adults 50+ out of the Gus Velasco Neighborhood Center. This Section provides staff support to the Senior Citizens Advisory Committee and four senior clubs. Carefully designed program offerings provide for a multi-disciplinary approach to support quality of life attributes in four specific categories: (1) baby boomers (53 – 60 year of age); (2) older active adults (60 – 70 years of age); (3) the elderly (70+); and, (4) the home-bound seniors. Services are customized to meet the current needs of each population, which include leisure activities such as bingo, arts & crafts, dances and special theme events. A state of the art fitness center with customized resistance training equipment to support geriatric care is also managed by this Section and include health and wellness workshops such as Yoga and Tai Chi.

An on site nutrition lunch program for seniors 60+ years of age out of the Gus Velasco Neighborhood Center and a homebound meal program for the senior population restricted to home care are provided through contractual services with the Southeast Area of Social Services Funding Authority (SASSFA). The Older Adult Services section also provides a commodity to supplemental food program for low income seniors over 60 years old. Access to transportation is made available through Access, Santa Fe Springs Transportation and taxi vouchers for senior residents who require transportation assistance to medical appointments.

## Activity Summary

			Council
	Actual	Final Est.	Approved
	FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$ 246,158	260,900	294,200
Maintenance and Operations	53,065	56,200	57,700
Applied Revenues	(2,078)	(1,000)	(3,000)
Activity Total	<u>\$ 297,144</u>	<u>316,100</u>	<u>348,900</u>

## Fiscal Year Comparisons





Senior Services (7500)					
Activity Detail					
Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111J	CS Fam - Regular Salaries	\$ 87,139	\$ 88,200	\$ 88,200	\$ 89,200
115W	CS Fam - PT Salaries	42,598	54,000	54,000	86,700
119J	CS Fam - Applied Benefits	87,688	91,600	91,600	91,000
119W	CS Fam - PT Applied Benefits	28,733	27,100	27,100	27,300
	Total Salaries and Benefits	246,158	260,900	260,900	294,200
2200	Supplies	12,028	16,000	16,000	16,000
4210	Travel and Meetings	-	200	-	1,000
4220	Memberships	-	500	500	500
4250	Training	-	1,000	500	1,000
4400	Contractual Services	32,036	30,000	30,000	30,000
9300	Equipment Usage	9,000	9,000	9,000	9,000
9500	Duplication Charges	-	200	200	200
	Total Maintenance and Operations	53,065	56,900	56,200	57,700
BL00	Participant Fees	(2,078)	(3,500)	(1,000)	(3,000)
	Total Applied Revenues	(2,078)	(3,500)	(1,000)	(3,000)
	- Activity Total -	\$ 297,144	\$ 314,300	\$ 316,100	\$ 348,900

\* Additional detail on following page(s)

# **Senior Services (7500) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Office Supplies	\$ 4,000	\$ 4,000
Nutrition Program	4,000	4,000
Pals/Active Volunteer Program	2,000	2,000
Classes	1,400	1,400
Theme Parties	1,000	2,500
Fitness Centers	1,000	1,000
Senior Tour and Travel	1,500	-
Senior Club Installations	1,100	1,100
	<u>\$ 16,000</u>	<u>\$ 16,000</u>

<b><u>Acct #4210</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
CPRS Conference/Aging Section	\$ -	\$ 800
Congress of California Seniors	200	200
	<u>\$ 200</u>	<u>\$ 1,000</u>

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Entertainment	\$ 15,000	\$ 15,000
Fitness Centers	2,000	2,000
Senior Center Accreditation	-	2,000
Theme Celebrations	4,000	5,050
Senior Tour and Travel	4,100	-
Instructors	4,900	5,950
	<u>\$ 30,000</u>	<u>\$ 30,000</u>

<b><u>Acct #BL00</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Themed Celebrations	\$ (1,500)	(2,000)
Fitness Center Memberships (Non-Residents)	(1,000)	(1,000)
Senior Tour and Travel	(1,000)	-
	<u>\$ (3,500)</u>	<u>\$ (3,000)</u>



[illegible]

Historically, the CIP has been a multi-year plan developed independent of the budget process as funding was primarily provided through Community Development Commission bond proceeds. As a result of the elimination of redevelopment, the City Council has initiated an effort to reevaluate the CIP given the fundamental shift in funding sources. Starting in Fiscal Year 2012-13 the City's General Fund became the primary funding source. Specifically, this includes the City Council designated allocation (1.5%) of the City's 5% Utility User's Tax (UUT) toward the Capital Improvement Program.



# Capital projects fund

## Sources and Uses of Funds



Fiscal Year 2013-14 Proposed Budget		
	Final Estimate FY 2012-13	Manager Recommended FY 2013-14
Estimated Beginning Fund Balance	\$ -	\$ 4,571,900
<b>Sources</b>		
Transfer from General Fund	4,565,000	2,800,000
Transfer from State Gas Tax Fund	-	201,000
Transfer from County (Transportation Funds)	200,000	200,000
Total Sources	4,765,000	3,201,000
<b>Uses</b>		
Capital Projects Administration	193,100	187,400
Street Rehabilitation Projects	-	201,000
Total Uses	193,100	388,400
Surplus / (Deficit)	4,571,900	2,812,600
<b>Estimated Ending Fund Balance</b>	<b>\$ 4,571,900</b>	<b>\$ 7,384,500</b>

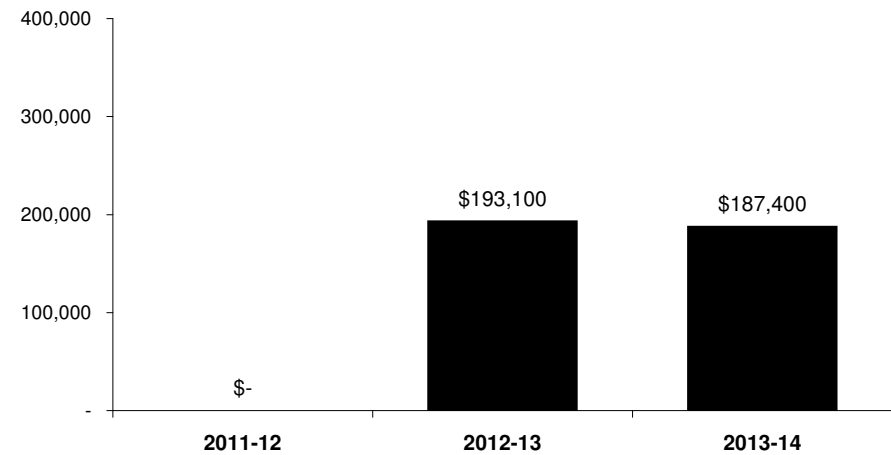
# Capital projects administration (2450)

The Capital Projects Administration activity reflects general management costs for the City's Capital Improvement Program that are not specifically allocated to individual projects.

## Activity Summary

	Actual FY 2011-12	Final Est. FY 2012-13	Council Approved FY 2013-14
Salaries and Benefits	\$ -	143,600	137,400
Maintenance and Operations	-	49,500	50,000
Applied Revenues	-	-	-
Activity Total	<u>\$ -</u>	<u>193,100</u>	<u>187,400</u>

## Fiscal Year Comparisons



## Capital Projects - Administration (2450)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111E	PW Adm - Regular Salaries	\$ -	\$ 55,900	\$ 55,500	\$ 52,700
115S	PW Adm - PT Salaries	-	12,700	7,000	3,000
119E	PW Adm - Applied Benefits	-	79,600	79,500	79,400
119S	PW Adm - PT Applied Benefits	-	200	1,600	2,300
	Total Salaries and Benefits	-	148,400	143,600	137,400
4400	Contractual Services	-	49,700	49,500	50,000
9100	Overhead	-	74,200	-	-
	Total Maintenance and Operations	-	123,900	49,500	50,000
	<b>- Activity Total -</b>	<u>\$ -</u>	<u>\$ 272,300</u>	<u>\$ 193,100</u>	<u>\$ 187,400</u>





# Non-Recurring

[illegible]

This section contains a detailed breakdown of one-time capital purchases to be made by the operating departments.

[illegible][illegible][illegible][illegible]

Year	Number of Employees
2011-12	2,347,061
2012-13	1,390,400
2013-14	0

## Non-Recurring (9000)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111E	PW Eng - Regular Salaries	\$ 1,472	\$ -	\$ -	\$ -
111F	PW Mtc - Regular Salaries	490	-	4,500	-
111K	Fire - Regular Salaries	-	-	23,500	-
114D	FA - OT Pay	4,387	-	500	-
114F	PW Mtc - OT Pay	-	-	3,200	-
115T	PW Mtc - PT Salaries	67	-	400	-
119E	PW Eng - Applied Benefits	1,437	-	-	-
119F	PW Mtc - Applied Benefits	631	-	6,000	-
119K	Fire - Applied Benefits	-	-	31,600	-
119T	PW Mtc - PT Applied Benefits	3	-	100	-
	Total Salaries and Benefits	8,488	-	69,800	-
1310	Transitional Operations	1,865,002	-	1,049,600	-
2200	Supplies	71,272	159,100	212,700	91,000
4250	Training	-	-	3,000	-
4400	Contractual Services	456,067	1,706,400	297,000	-
7300	Furniture / Equipment	-	-	63,900	85,000
9100	Overhead	2,658	-	7,200	-
	Total Maintenance and Operations	2,394,999	1,865,500	1,633,400	176,000
BH00	Miscellaneous Fees (I-5 MIT)	(28,584)	-	(3,700)	-
CE00	Contributions	(1,413)	(96,100)	(96,100)	-
DHSS	Federal Homeland Security Grant	-	-	(186,000)	-
HH00	Transfer from Consolidated Project Fund	(6,097)	-	-	-
HK00	Transfer from Redevelopment Housing Fund	(1,642)	-	-	-
HM00	Transfer from Waste Management	(1,173)	(1,900)	(1,900)	(1,900)
HW00	Transfer from Water Utility	(17,518)	(25,100)	(25,100)	(5,100)
HX00	Trans from Equipment Replacement Fund	-	-	-	(169,000)
	Total Applied Revenues	(56,426)	(123,100)	(312,800)	(176,000)
	<b>- Activity Total -</b>	<b>\$ 2,347,061</b>	<b>\$ 1,742,400</b>	<b>\$ 1,390,400</b>	<b>\$ -</b>

\*  
\*  
\*  
\*

\* Additional detail on following page(s)

**Non-Recurring (9000) - Account Number Detail**
**(Account Number Detail sorted by Object)**

<b>Acct #2200</b>	<b>DEPT</b>	<b>FY 2012-13</b>	<b>FY 2013-14</b>
Citywide Computer Replacement	FA	\$ 50,000	\$ 50,000
Replacement of Shears In Social Hall	CS Rec	13,000	-
Willie Gordan Library	PW	96,100	-
Handheld Radios	PS	-	23,000
Four (4) 3000-Watt Portable Emergency Generators	PW	-	10,000
Two (2) Stationary Bikes - Employee Fitness and Fitness Testing	HR	-	8,000
		<u>\$ 159,100</u>	<u>\$ 91,000</u>

<b>Acct #4400</b>	<b>DEPT</b>	<b>FY 2012-13</b>	<b>FY 2013-14</b>
California JPIA - Retrospective Payment (one-time)	FA	\$ 742,300	\$ -
City Hall - HVAC *	PW	907,000	-
PW Eng - Scanner & Plotter Replacements	PW	25,000	-
User Fee Study	FA	12,100	-
Two Line Locators (Water)	PW	20,000	-
		<u>\$ 1,706,400</u>	<u>\$ -</u>

\* Carryforward balance to next year

<b>Acct #7300</b>	<b>Dept</b>	<b>FY 2012-13</b>	<b>FY 2013-14</b>
MDC Replacement	PS	\$ -	\$ 50,000
Speed Recorder	PS	-	8,000
Recon Creeper	PS	-	7,000
Tree Stump Grinder	PW	-	20,000
		<u>\$ -</u>	<u>\$ 85,000</u>

<b>Acct #1310-Transitional Operations (Final Estimate FY 2012-13 only)</b>	<b>FY 2012-13</b>
Repayment of Interest to the Successor Agency	\$ 465,400
Employment Separation Cost	584,200
	<u>\$ 1,049,600</u>

**Non-Recurring (9000) - Department Detail**
**(Account Number Detail sorted by Dept.)**

<b><u>General Government</u></b>	<b><u>Dept</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Two (2) Stationary Bikes - Employee Fitness and Fitness Testing	HR	\$ -	\$ 8,000
		\$ -	\$ 8,000

<b><u>Community Services</u></b>	<b><u>Dept</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Replacement of Shears in Social Hall	CS Rec	\$ 13,000	\$ -
		\$ 13,000	\$ -

<b><u>Finance &amp; Administrative Services</u></b>	<b><u>Dept</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Citywide Computer Replacement	FA	\$ 50,000	\$ 50,000
California JPIA - Retrospective Payment (one-time)	FA	742,300	-
User Fee Study	FA	12,100	-
Transitional Contract Costs	FA	-	-
		\$ 804,400	\$ 50,000

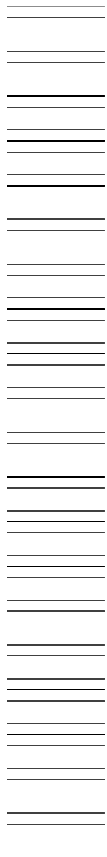
<b><u>Public Works</u></b>	<b><u>Dept</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Willie Gordan Library	PW	\$ 96,100	\$ -
Two Line Locators (water)	PW	20,000	-
PW Eng Scanner and Plotter Replacements	PW	25,000	-
City Hall - HVAC *	PW	907,000	-
Tree Stump Grinder	PW	-	20,000
Four (4) 3000-Watt Portable Emergency Generators	PW	-	10,000
		\$ 1,048,100	\$ 30,000

\* Carryforward balance to next year

<b><u>Police Services</u></b>	<b><u>Dept</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
MDC Replacement	PS	\$ -	\$ 50,000
Speed Recorder	PS	-	8,000
Recon Creeper	PS	-	7,000
Handheld Radios	PS	-	23,000
		\$ -	\$ 88,000



# Equipment Acquisition and Fund Transfers



This section contains detailed information for the following:

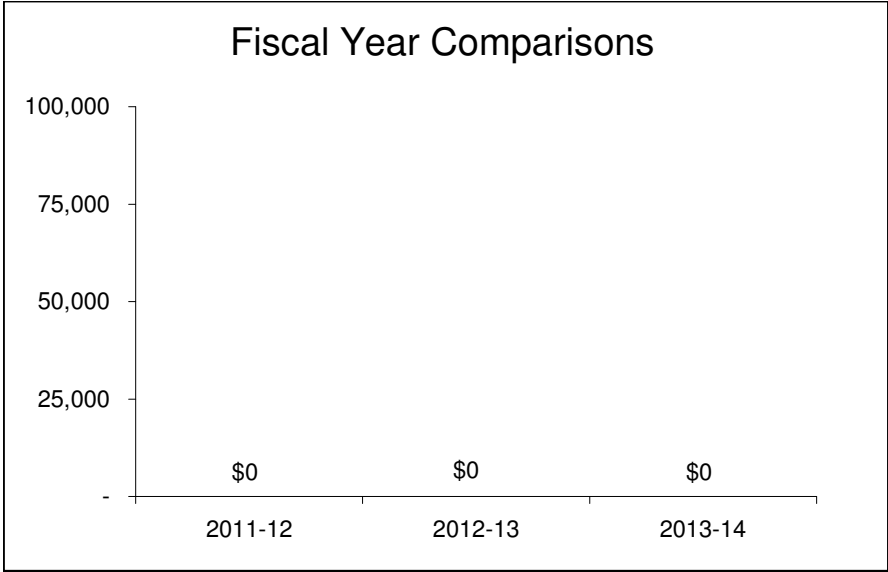
- ◆ Equipment Acquisition
- ◆ Fund Transfers



# Vehicle Acquisition and Replacement (8000)

The Vehicle Acquisitions and Replacement activity accounts for the costs and recording of purchasing City vehicles.

Activity Summary			
	Actual	Final Est.	Council
	FY 2011-12	FY 2012-13	Approved
			FY 2013-14
Salaries and Benefits	\$ -	-	-
Maintenance and Operations	115,835	347,400	565,000
Applied Revenues	(115,835)	(347,400)	(565,000)
Activity Total	\$ -	-	-



## Vehicle Acquisition and Replacement (8000)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
7300	Furniture/Equipment	\$ 115,835	\$ 387,500	\$ 347,400	\$ 565,000 *
	Total Maintenance and Operations	115,835	387,500	347,400	565,000
BR00	Damage to City Property	(27,408)	-	-	-
GA00	Sale of Property	(9,304)	-	(37,400)	-
HW00	Trans from Water Utility	-	(32,000)	(34,400)	-
HX00	Trans from Equipment Replacement Fund	(79,123)	(355,500)	(275,600)	(388,000)
HX01	Trans from Environmental Fines Cap Fund	-	-	-	(50,000)
HX02	Trans from Fire Equipment Replacement Fund	-	-	-	(127,000)
	Total Applied Revenues	(115,835)	(387,500)	(347,400)	(565,000)
	<b>- Activity Total -</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

\* Additional detail on following page(s)

### Vehicle Acquisition and Replacment (8000) - Detail by Department

<b><u>Public Works - 7300</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
3/4 Ton Pickup Utility Bed Truck (#280)	\$ 35,000	\$ -
1/2 Ton Pickup-Ext Cab (#491)	26,000	-
Ford S.D. -250 for Signals (#632)	35,000	-
Asphalt Roller/Walk behind (#605)	14,000	-
Ford F-550 37' Aerial (#698)	-	95,000
Ford Explorer (#701)	-	34,000
Chevrolet 1500 Ext-Cab (#702)	-	30,000
Vehicle Upgrades	15,000	5,000
	<u>\$ 125,000</u>	<u>\$ 164,000</u>

<b><u>Fire - 7300</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
2011 Escape	\$ 25,000	\$ -
Chevrolet Tahoe Command Vehicle (#800)	-	39,000
Dodge Crew Cab - Squad (#842)	-	68,000
Ford Escape (#857)	-	25,000
Ford Escape (#858)	-	25,000
Vehicle Upgrades	-	20,000
	<u>\$ 25,000</u>	<u>\$ 177,000</u>

<b><u>Community Services - 7300</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
1/2 ton Pickup- Ext Cab (#497)	\$ 26,000	\$ -
All Terrain Utility Vehicle	8,000	-
	<u>\$ 34,000</u>	<u>\$ -</u>

<b><u>Water - 7300</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
3/4 Ton Utility Bed (#636)	\$ 32,000	\$ -
	<u>\$ 32,000</u>	<u>\$ -</u>

<b><u>Police - 7300</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Undercover Car	\$ 30,000	\$ -
Ford Sedan	30,000	-
Three (3) Ford Explorers	84,000	-
Contract Patrol Vehicle Upgrades	20,000	-
Public Safety Officer Patrol Vehicle Upgrades	7,500	-
Chevrolet Caprice Police Pursuit Vehicle (#534)	-	37,000
Chevrolet Caprice Police Pursuit Vehicle (#536)	-	37,000
Chevrolet Caprice Police Pursuit Vehicle ( #537)	-	37,000
Chevrolet Tahoe Command Vehicle (#539)	-	39,000
Vehicle Upgrades	-	40,000
	<u>\$ 171,500</u>	<u>\$ 190,000</u>

<b><u>General Government - 7300</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Ford Sedan (#700)	\$ -	\$ 34,000
	<u>\$ -</u>	<u>\$ 34,000</u>



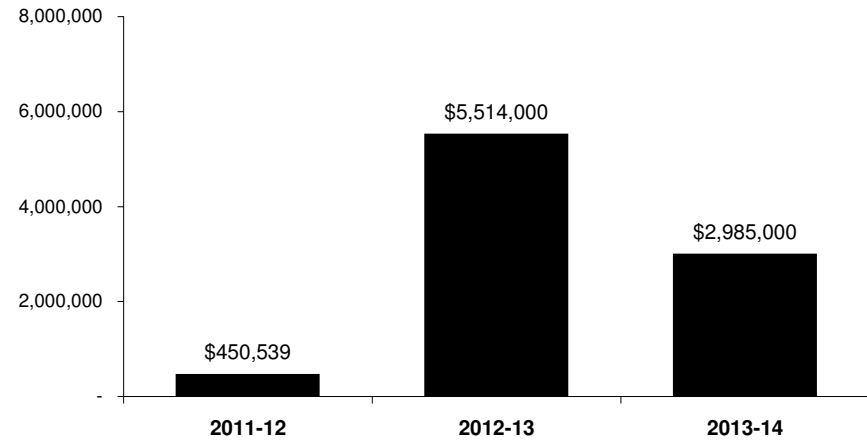
# Interfund Transfers (8100)

The Interfund Transfers activity records the transfers from the General Fund to other funds for reimbursement of a portion of costs or services.

## Activity Summary

	Actual FY 2011-12	Final Est. FY 2012-13	Council Approved FY 2013-14
Salaries and Benefits	\$ -	-	-
Maintenance and Operations	450,539	5,514,000	2,985,000
Applied Revenues	-	-	-
Activity Total	<u>\$ 450,539</u>	<u>5,514,000</u>	<u>2,985,000</u>

## Fiscal Year Comparisons



Interfund Transfers (8100)					
Activity Detail					
Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
8120	Transfer to Capital Projects	\$ 250,539	\$ -	\$ 4,565,000	\$ 2,800,000 *
8125	Transfer to Fire Equipment Fund	-	10,000	10,000	10,000
8127	Transfer to General Equipment Fund	200,000	103,300	425,000	175,000
8128	Transfer to Insurance Stabilization Fund	-	-	514,000	-
	<b>- Activity Total -</b>	<u>\$ 450,539</u>	<u>\$ 113,300</u>	<u>\$ 5,514,000</u>	<u>\$ 2,985,000</u>

\* Additional detail on following page(s)

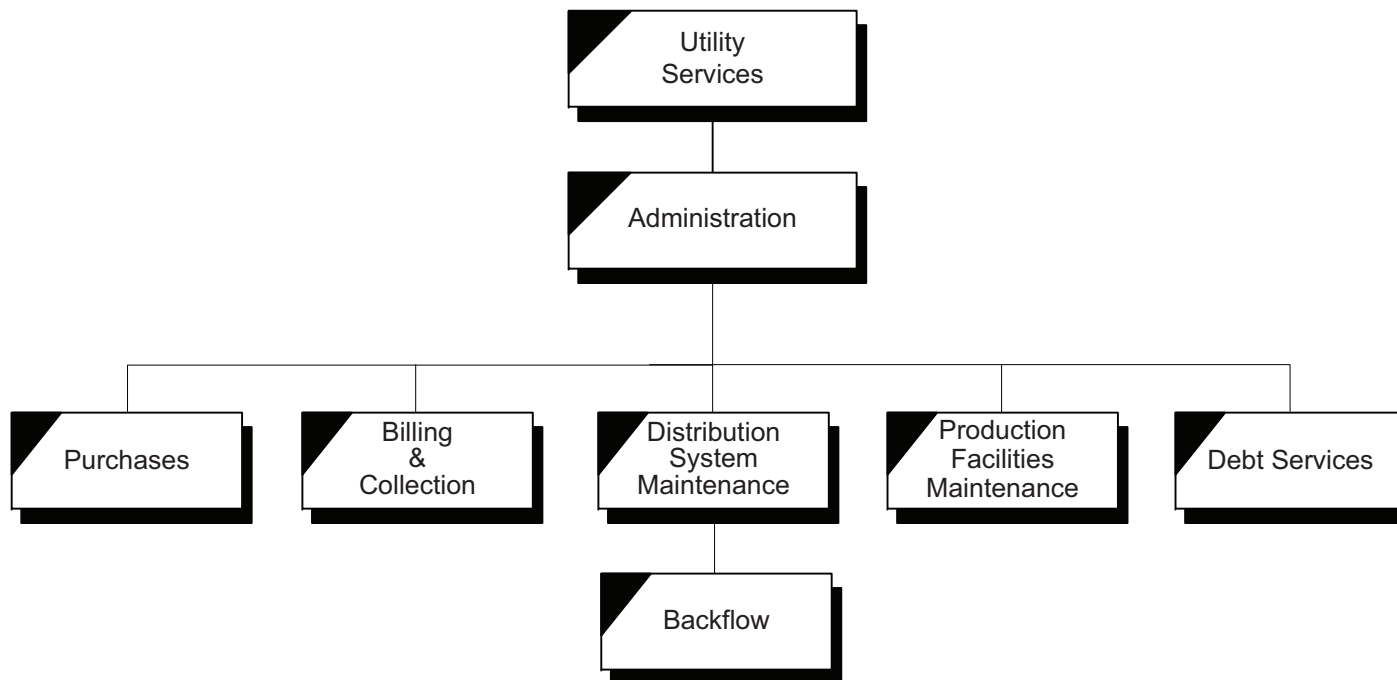
**Interfund Transfers (8100) - Detail by Department**

<b><u>Acct #8120-Transfer to Capital Projects</u></b>	<b>Final Est.</b>	
	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Annual CIP Transfer	\$ 2,800,000	\$ 2,800,000
City Hall HVAC Project	907,000	-
General Plan Update	600,000	-
Street Repairs	201,000	-
Parking Lot Asphalt Repair	30,000	-
Replace Fire HQ Carpeting	27,000	-
	<u>\$ 4,565,000</u>	<u>\$ 2,800,000</u>

# UTILITY SERVICES

The Utility Services Division accounts for the operations of the City owned water system. The program maintains, repairs and replaces all facilities dedicated to the safe delivery of potable water to the residents and businesses of the City, including pipelines, valves, fire hydrants, and storage tanks and reservoirs.

Below is a chart showing the department's activities. More detailed information is available on the following pages:





# WATER UTILITY

## SOURCES AND USES OF FUNDS

### Fiscal Year 2013-14 Approved Budget

Activity Name	Actual	Final Estimate	Council Approved	Council Approved vs. Final Estimate Variance	
	FY 2011-12	FY 2012-13	FY 2013-14	\$	%
<b>Sources</b>					
Estimated General Revenues	11,478,549	12,892,500	13,155,500	263,000	2.0%
<b>Uses</b>					
Department Expenditures	8,841,819	8,868,400	9,741,700	873,300	9.8%
Capital Improvement Projects	-	1,200,000	1,200,000	-	0.0%
Equipment Replacement	-	250,000	250,000	-	0.0%
Interfund Transfers	1,582,575	1,651,800	1,597,400	(54,400)	-3.3%
Total Uses	10,424,394	11,970,200	12,789,100	818,900	6.8%
<b>Surplus / (Deficit)</b>	<b>\$ 1,054,155</b>	<b>\$ 922,300</b>	<b>\$ 366,400</b>	<b>\$ (555,900)</b>	<b>-60.3%</b>

# Water utility Revenue Summary

## Fiscal Year 2013-14 Approved Budget

Account Number	Revenue Source	Actual FY 2011-12	Midyear Budget FY 2012-13	Final Estimate FY 2012-13	Approved Budget FY 2013-14	Approved vs Final Est. Variance	
						\$	%
<b>Water Utility Fund</b>							
0610	Metered Water Sales	11,470,781	12,150,000	12,880,000	13,140,000	260,000	2.0%
0410	Interest Earnings	4,830	3,600	10,000	13,000	3,000	30.0%
0630	Reconnection Fees	2,788	2,300	2,300	2,300	-	0.0%
0420	Rentals	150	100	100	100	-	0.0%
0660	Miscellaneous	-	100	100	100	-	0.0%
<b>Total Water Utility Fund</b>		<u>\$ 11,478,549</u>	<u>\$ 12,156,100</u>	<u>\$ 12,892,500</u>	<u>\$ 13,155,500</u>	<u>\$ 263,000</u>	<u>2.0%</u>

# WATER UTILITY



FY 2013-14 Approved Budget Department Summary					
Activity		Actual	Mid-Year	Final	Council
Number	Name	FY 2011-12	Approved FY 2012-13	Estimate FY 2012-13	Approved FY 2013-14
9110	Administration	\$ 1,267,374	\$ 983,600	\$ 902,900	\$ 1,105,300
9120	Water Purchases	4,292,699	4,676,100	4,709,300	5,064,500
9130	Billing and Collection	698,471	754,200	699,800	848,400
9135	Backflow	101,928	124,500	105,400	127,600
9140	Distribution System Maintenance	1,459,888	1,103,100	1,230,700	1,153,200
9145	Production Facilities Maintenance	648,376	787,500	667,700	913,900
9180	Debt Service	373,084	552,600	552,600	528,800
8100	Interfund Transfers	1,582,575	1,649,400	1,651,800	1,597,400
Department Totals		\$ 10,424,394	\$ 10,631,000	\$ 10,520,200	\$ 11,339,100

# Utility Services



FY 2013-14 Position Summary					
	Original FY 2012-13	Revised FY 2012-13	Change + or (-)	Approved FY 2013-14	Change + or (-)
<u>Full-Time Positions</u>					
Utility Services Manager	1	1	-	1	-
Water Utility Lead Worker	1	1	-	1	-
Water Utility Section Supervisor	1	1	-	1	-
Water Utility Worker	5	5	-	5	-
Water Well Operator	2	2	-	2	-
Total Number of Full-Time Positions	10	10	-	10	-
<u>Part-Time Benefitted Positions</u>					
None	-	-	-	-	-
Total Number of Part-Time Benefitted Positions	-	-	-	-	-
<u>Part-Time Non-Benefitted Hours</u>					
Total Number of Hours	5,424	5,424	-	3,760	(1,664)

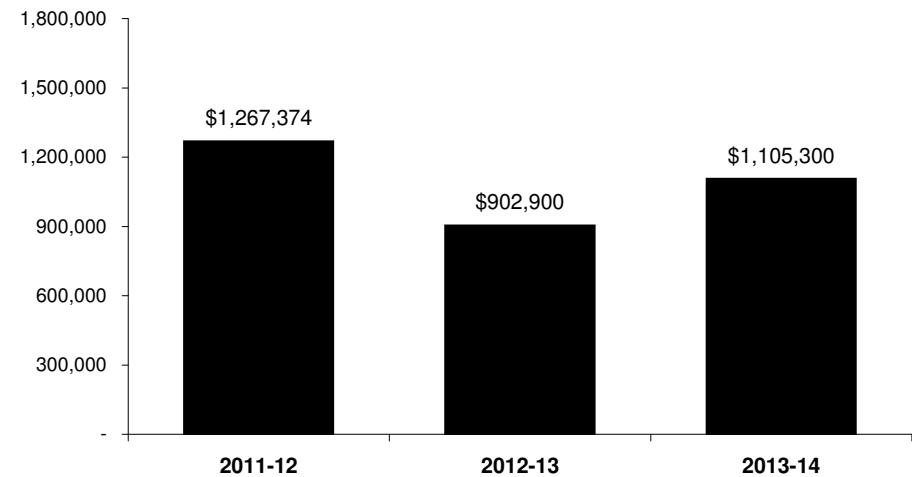
# Water Utility Administration (9110)

The Administration activity sets policies and standards for the department and provides guidance and direction to the individual divisions of the department.

## Activity Summary

			Council
	Actual	Final Est.	Approved
	FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$ 778,560	488,400	556,100
Maintenance and Operations	579,190	414,500	549,200
Applied Revenues	(90,376)	-	-
Activity Total	<u>\$ 1,267,374</u>	<u>902,900</u>	<u>1,105,300</u>

## Fiscal Year Comparisons



## Water Utility Administration (9110)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111B	CM - Regular Salaries	\$ 38,826	\$ 37,000	\$ 39,000	\$ 37,400
111D	FA - Regular Salaries	35,332	46,300	46,500	47,400
111E	PW Adm - Regular Salaries	269,500	115,000	90,000	119,000
111F	PW Mtc - Regular Salaries	44,023	21,800	22,000	22,700
114D	FA - OT Pay	358	-	1,000	1,000
114F	PW Mtc - OT Pay	508	500	200	500
115R	FA - PT Salaries	2,396	3,300	2,700	3,700
115S	PW Adm - PT Salaries	-	7,600	26,400	5,400
115T	PW Mtc - PT Salaries	820	3,800	-	-
119B	CM - Applied Benefits	42,464	47,600	49,000	48,100
119D	FA - Applied Benefits	33,057	53,200	53,700	57,200
119E	PW Adm - Applied Benefits	260,811	163,600	124,900	179,300
119F	PW Mtc - Applied Benefits	50,299	29,400	30,600	30,100
119R	FA - Applied Benefits	125	200	200	200
119S	PW Adm - PT Applied Benefits	-	100	2,200	4,100
119T	PW Mtc - PT Applied Benefits	43	200	-	-
	Total Salaries and Benefits	778,560	529,600	488,400	556,100
2200	Supplies	2,842	5,000	1,000	2,000 *
3400	Telephone	723	1,000	500	800
4100	Advertising	204	2,000	2,000	2,000
4210	Travel and Meetings	30	300	1,500	2,000
4220	Memberships	908	2,500	3,500	4,000
4250	Training	517	4,000	2,000	4,000
4400	Contractual Services	34,024	22,000	20,000	97,000 *
4630	Liability Insurance	58,800	58,800	58,800	64,800
4900	Intergovernmental Charges	62,828	81,500	70,000	83,500 *
9100	Overhead	407,316	264,800	244,200	278,100
9300	Equipment Usage	11,000	11,000	11,000	11,000
9500	Duplication Charges	-	1,100	-	-
	Total Maintenance and Operations	579,190	454,000	414,500	549,200

\* Additional detail on following page(s)

## Water Utility Administration (9110) - continued

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
	continued -				
BH00	Miscellaneous Fees / Lease Rights	(90,376)	-	-	-
	Total Applied Revenues	(90,376)	-	-	-
	- Activity Total -	\$ 1,267,374	\$ 983,600	\$ 902,900	\$ 1,105,300

### Water Utility Administration (9110) Account Number Detail

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Subscriptions	\$ 500	\$ 500
Misc Supplies	1,500	1,500
Computer/Software Upgrades	<u>3,000</u>	<u>-</u>
	\$ 5,000	\$ 2,000

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Underground Alert	\$ 2,000	\$ 2,000
Water Rate Study	-	75,000
Telex Service	500	500
Material Safety Data Sheets (MSDS)	1,000	1,000
Water Utility Authority	9,000	9,000
Janitorial Services	<u>9,500</u>	<u>9,500</u>
	\$ 22,000	\$ 97,000

<b><u>Acct #4900</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Watermaster Charges	\$ 7,000	\$ 7,000
Property Tax	5,000	5,000
Health Dept Charges	10,000	10,000
Utility Committee	1,000	1,000
Computer/Software Upgrades	-	2,000
Computer Usage	20,000	20,000
Operator Certification	2,500	2,500
Southeast Water Coalition Dues	10,000	10,000
IRWMP Joint Powers Authority	15,000	15,000
Wide Area Network	<u>11,000</u>	<u>11,000</u>
	\$ 81,500	\$ 83,500



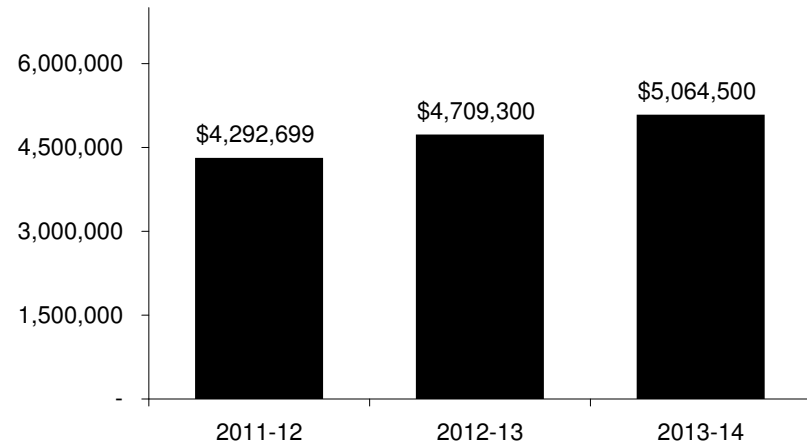
# Water Purchases (9120)

The Water Purchases activity provides for the purchasing and production of the water needed by City water customers. It ensures that potable drinking water is available to over 5,800 homes and businesses within the City of Santa Fe Springs and a small section of Downey.

## Activity Summary

		Actual	Final Est.	Council Approved
		FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$	18,924	22,500	9,800
Maintenance and Operations		4,381,775	4,686,800	5,054,700
Applied Revenues		(108,000)	-	-
Activity Total	\$	<u>4,292,699</u>	<u>4,709,300</u>	<u>5,064,500</u>

## Fiscal Year Comparisons



Water Purchases (9120)					
Activity Detail					
Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111E	PW Adm -Regular Salaries	\$ 9,390	\$ 5,600	\$ 5,600	\$ -
111F	PW Mtc - Regular Salaries	194	3,800	3,800	4,200
119E	PW Adm - Applied Benefits	9,091	8,000	8,000	-
119F	PW Mtc - Applied Benefits	<u>248</u>	<u>5,100</u>	<u>5,100</u>	<u>5,600</u>
	Total Salaries and Benefits	18,924	22,500	22,500	9,800
4920	MWD Water Purchases	3,524,685	3,756,000	3,835,100	4,082,500 *
4921	Groundwater Purchases	846,923	886,000	840,100	967,000 *
9100	Overhead	9,867	11,300	11,300	4,900
9300	Equipment Usage	<u>300</u>	<u>300</u>	<u>300</u>	<u>300</u>
	Total Maintenance and Operations	4,381,775	4,653,600	4,686,800	5,054,700
BH00	Miscellaneous Fees / Lease Rights	<u>(108,000)</u>	-	-	-
	Total Applied Revenues	(108,000)	-	-	-
	- Activity Total -	<u>\$ 4,292,699</u>	<u>\$ 4,676,100</u>	<u>\$ 4,709,300</u>	<u>\$ 5,064,500</u>

\* Additional detail on following page(s)

**Water Purchases (9120) Account Number Detail**

<b><u>Acct #4920</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
MWD Purchases-Reflects 6% in MWD rate and no change		
in quantity purchases	\$ 3,756,000	\$ 4,082,500
	\$ 3,756,000	\$ 4,082,500

<b><u>Acct #4921</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Groundwater Purchases - Reflects a 9% change in WRD rates		
and a 15% increase in quantity pumped	\$ 886,000	\$ 967,000
	\$ 886,000	\$ 967,000



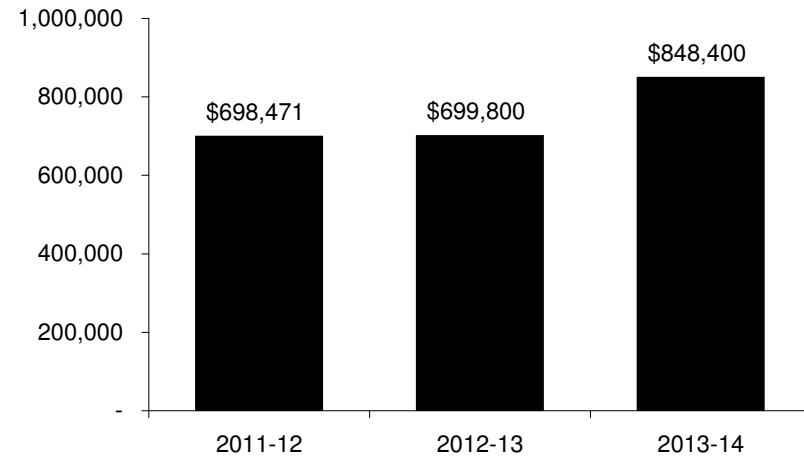
# Billing and Collection (9130)

The Billing and Collection activity oversees the water meter reading and invoicing function. The activity includes management of the water meter reading activities. Staff generates bills to the water customers based on the reads. The activity is responsible for processing bills, receiving payments, taking customer service calls, processing delinquent accounts and assigning water service turn offs.

## Activity Summary

		Council		
		Actual	Final Est.	Approved
		FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$	371,287	363,900	463,000
Maintenance and Operations		384,679	384,900	434,400
Applied Revenues		(57,495)	(49,000)	(49,000)
Activity Total	\$	698,471	699,800	848,400

## Fiscal Year Comparisons



## Billing and Collection (9130)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111D	FA - Regular Salaries	\$ 129,347	\$ 104,000	\$ 104,000	\$ 113,600
111F	PW Mtc - Regular Salaries	37,528	53,200	35,000	56,200
114D	FA - OT Pay	5,507	3,500	3,500	3,500
114F	PW Mtc - OT Pay	244	400	400	400
114R	PW Mtc - PT OT Pay	124	-	-	-
115R	FA - PT Salaries	12,284	15,700	31,500	40,900
115T	PW Mtc - PT Salaries	20,799	37,900	20,000	33,200
119D	FA - Applied Benefits	120,766	119,500	119,500	137,000
119F	PW Mtc - Applied Benefits	42,845	71,600	47,200	74,400
119R	FA - PT Applied Benefits	639	800	1,700	2,100
119T	PW Mtc - PT Applied Benefits	<u>1,205</u>	<u>2,000</u>	<u>1,100</u>	<u>1,700</u>
	Total Salaries and Benefits	371,287	408,600	363,900	463,000
2200	Supplies	7,376	8,000	8,000	8,000
4400	Contractual Services	45,875	50,300	62,900	62,900
4900	Intergovernmental Charges	125,000	125,000	125,000	125,000
9100	Overhead	199,428	204,300	182,000	231,500
9300	Equipment Usage	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>
	Total Maintenance and Operations	384,679	394,600	384,900	434,400
BH00	Miscellaneous Fees	<u>(57,495)</u>	<u>(49,000)</u>	<u>(49,000)</u>	<u>(49,000)</u>
	Total Applied Revenues	(57,495)	(49,000)	(49,000)	(49,000)
	- Activity Total -	<u>\$ 698,471</u>	<u>\$ 754,200</u>	<u>\$ 699,800</u>	<u>\$ 848,400</u>

\* Additional detail on following page(s)

**Water Billing and Collection (9130) Account Number Detail**

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Postage	\$ 16,500	\$ 18,500
Bad Debt Expense	11,000	11,000
Meter Reading Equip/Software Maintenance	1,500	1,500
Inserting Machine Maintenance	1,900	1,900
Credit Card Merchant Fee	19,400	30,000
	<u>\$ 50,300</u>	<u>\$ 62,900</u>





# Backflow (9135)

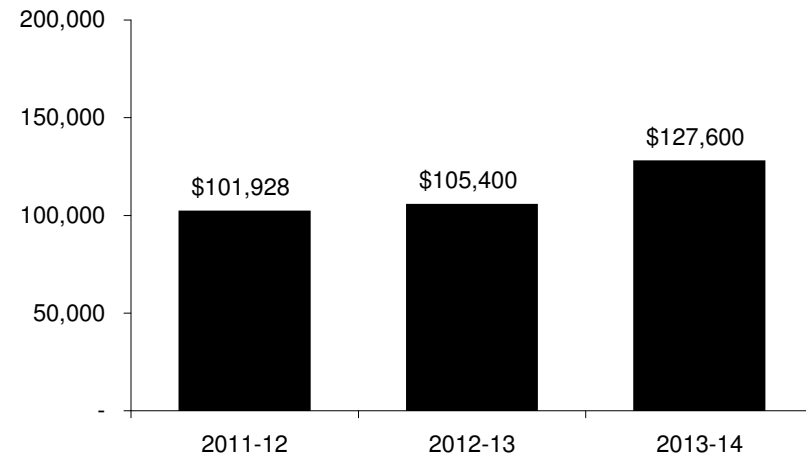
The Backflow activity is responsible for the maintenance of City-owned backflow devices and regulating the integrity of privately-owned devices. The most important tasks include:

- \* Testing of customer, County, and City backflow devices on an annual basis unless devices show a routine habit of failing and than are tested on a six month cycle.
- \* Cross connection inspections inside buildings and on construction sites that have a combination of potable, industrial, and reclaimed water. This is usually performed in conjunction with the L.A. Co. Department of Health Services.
- \* Monthly notifications to customers of the need for their device to be tested.

## Activity Summary

		Actual	Final Est.	Council Approved
		FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$	70,382	76,800	90,600
Maintenance and Operations		48,261	48,600	57,000
Applied Revenues		(16,715)	(20,000)	(20,000)
Activity Total	\$	101,928	105,400	127,600

## Fiscal Year Comparisons



## Backflow (9135)

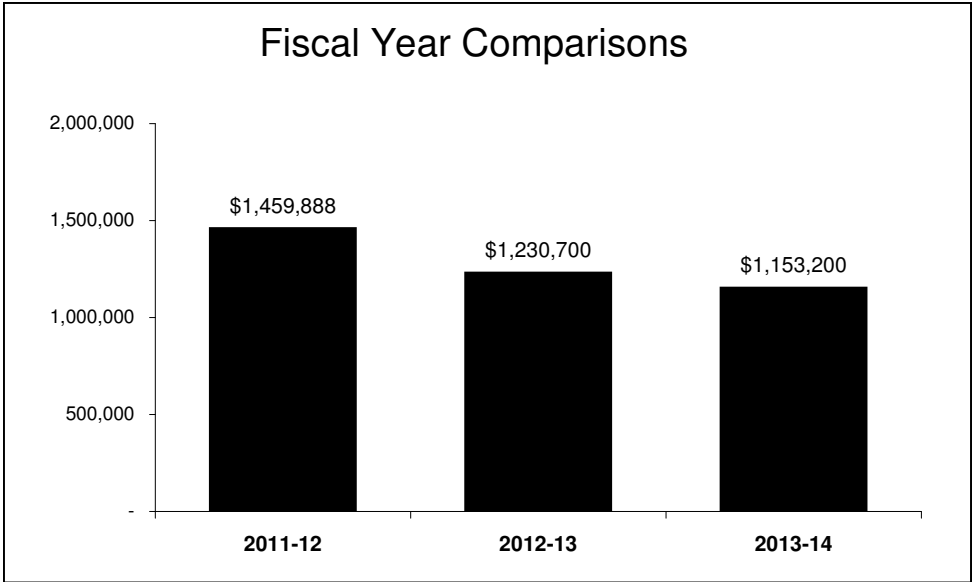
### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111E	PW Adm - Regular Salaries	\$ 22,742	\$ 22,100	\$ 23,000	\$ 20,500
111F	PW Mtc - Regular Salaries	11,299	14,300	5,600	14,800
114E	PW Eng - OT Pay	1,388	1,000	1,800	2,000
114F	PW Mtc - OT Pay	-	500	1,400	500
115S	PW Adm - PT Salaries	-	-	1,900	1,300
119E	PW Adm - Applied Benefits	22,052	31,400	34,000	30,900
119F	PW Mtc - Applied Benefits	12,902	19,200	7,500	19,600
119S	PW Adm - PT Applied Benefits	-	-	1,600	1,000
	Total Salaries and Benefits	70,382	88,500	76,800	90,600
2200	Supplies	5,422	5,000	4,000	5,000
4250	Training	796	1,200	700	1,200
4400	Contractual Services	85	500	500	500
9100	Overhead	36,958	44,300	38,400	45,300
9300	Equipment Usage	5,000	5,000	5,000	5,000
	Total Maintenance and Operations	48,261	56,000	48,600	57,000
BH00	Testing Fees	(16,715)	(20,000)	(20,000)	(20,000)
	Total Applied Revenues	(16,715)	(20,000)	(20,000)	(20,000)
	- Activity Total -	\$ 101,928	\$ 124,500	\$ 105,400	\$ 127,600

# Distribution System Maintenance (9140)

The Distribution System Maintenance activity is responsible for maintaining 108 miles of City owned water mains, 1,120 fire hydrants, 5,850 water service connections and is also responsible for the City's five storm water pumping systems, ten storm pumps and pumps at City Underpasses. It annually performs approximately five new installations of distribution main, installs 20 fire hydrant runs, 20 fire services connections and 30 new service connections for residential and commercial buildings.

Activity Summary			
	Actual	Final Est.	Council
	FY 2011-12	FY 2012-13	Approved
			FY 2013-14
Salaries and Benefits	\$ 797,697	683,000	623,600
Maintenance and Operations	664,156	549,300	531,300
Applied Revenues	(1,965)	(1,600)	(1,700)
Activity Total	<u>\$ 1,459,888</u>	<u>1,230,700</u>	<u>1,153,200</u>



## Distribution System Maintenance (9140)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111E	PW Eng - Regular Salaries	\$ 1,083	\$ -	\$ -	\$ -
111F	PW Mtc - Regular Salaries	341,387	228,300	265,500	247,700
114E	PW Eng - OT Pay	224	-	800	-
114F	PW Mtc - OT Pay	26,170	20,000	23,500	22,000
114T	PW Mtc - PT OT Pay	1,046	-	1,200	1,500
115T	PW Mtc - PT Salaries	22,806	19,500	22,300	23,400
116F	PW Mtc - Standby Pay	12,565	13,000	13,000	-
119E	PW Eng - Applied Benefits	1,135	-	-	-
119F	PW Mtc - Applied Benefits	389,958	307,100	355,500	327,800
119T	PW Mtc - PT Applied Benefits	<u>1,322</u>	<u>1,000</u>	<u>1,200</u>	<u>1,200</u>
	Total Salaries and Benefits	797,697	588,900	683,000	623,600
2200	Supplies	170,992	125,000	115,000	125,000 *
3400	Telephone	851	1,200	800	1,000
4250	Training	275	1,500	1,000	1,500
4400	Contractual Services	24,522	45,000	44,000	45,000 *
4900	Intergovernmental Charges	-	2,000	2,000	2,000
9100	Overhead	422,515	294,500	341,500	311,800
9300	Equipment Usage	<u>45,000</u>	<u>45,000</u>	<u>45,000</u>	<u>45,000</u>
	Total Maintenance and Operations	664,156	514,200	549,300	531,300
BR00	Damage to City Property	(1,965)	-	(1,000)	(1,200)
CB00	Property Owner Contribution	<u>-</u>	<u>-</u>	<u>(600)</u>	<u>(500)</u>
	Total Applied Revenues	(1,965)	-	(1,600)	(1,700)
	- Activity Total -	<u>\$ 1,459,888</u>	<u>\$ 1,103,100</u>	<u>\$ 1,230,700</u>	<u>\$ 1,153,200</u>

\* Additional detail on following page(s)

**Distribution System Maintenance (9140) Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Safety Equipment	\$ 5,000	\$ 5,000
Uniforms	2,000	2,000
Small Tools	5,000	5,000
Pipe/Valves/Fittings/Meters	40,000	40,000
Meter Repair Parts	30,000	30,000
Slurry/Concrete	7,000	7,000
Miscellaneous Supplies	<u>36,000</u>	<u>36,000</u>
	\$ 125,000	\$ 125,000

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Water Analysis	\$ 3,500	\$ 3,500
Mandated Lab Analysis	2,500	2,500
Dump Charges	5,000	5,000
Asbestos Concrete. Pipe Disposal	2,000	2,000
Welding & Repairs	20,000	20,000
Telemetry/Instrumentation Service	<u>12,000</u>	<u>12,000</u>
	\$ 45,000	\$ 45,000



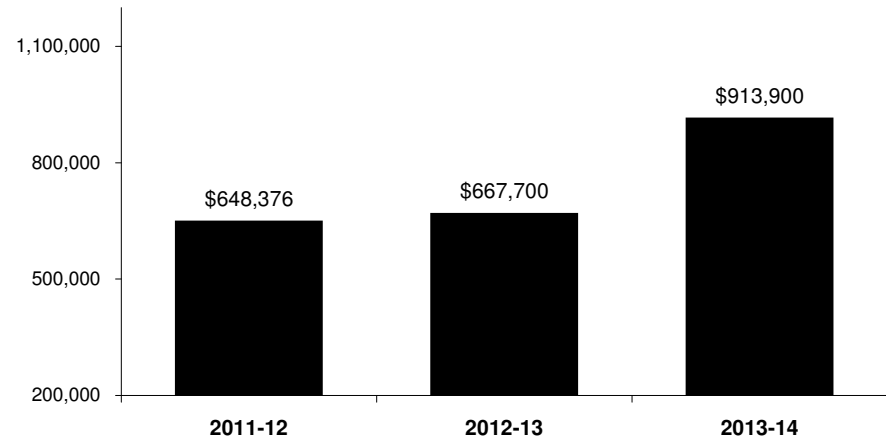
# Production Facilities Maintenance (9145)

The Production activity is responsible for operating City wells, reservoirs and interconnections, taking weekly State Title 22 water samples, ensuring water quality, investigating customer concerns, replacements and testing, as well as treating and maintaining the City's six recreational pools to ensure they meet State Department of Health Safety standards.

## Activity Summary

	Actual FY 2011-12	Final Est. FY 2012-13	Council Approved FY 2013-14
Salaries and Benefits	\$ 330,778	322,600	456,500
Maintenance and Operations	317,597	345,100	457,400
Applied Revenues	-	-	-
Activity Total	<u>\$ 648,376</u>	<u>667,700</u>	<u>913,900</u>

## Fiscal Year Comparisons



## Production Facilities Maintenance (9145)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111F	PW Mtc - Regular Salaries	\$ 146,344	\$ 153,100	\$ 140,000	\$ 185,400
114F	PW Mtc - OT Pay	15,733	20,000	18,000	20,000
115T	PW Mtc - PT Salaries	1,509	2,000	500	5,500
119F	PW Mtc - Applied Benefits	167,114	205,900	164,000	245,300
119T	PW Mtc - PT Applied Benefits	<u>78</u>	<u>100</u>	<u>100</u>	<u>300</u>
	Total Salaries and Benefits	330,778	381,100	322,600	456,500
2200	Supplies	26,221	45,000	38,000	45,000 *
3100	Electricity	61,805	75,000	60,000	70,000 *
3200	Natural gas	13,906	16,000	11,600	13,000
3300	Water	2,275	3,800	4,000	4,000
3400	Telephone	5,952	6,500	5,000	5,500
4250	Training	375	1,500	1,200	1,500
4400	Contractual Services	6,295	42,000	39,000	65,100 *
4900	Intergovernmental Charges	206	1,000	-	-
9100	Overhead	175,562	190,600	161,300	228,300
9300	Equipment Usage	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
	Total Maintenance and Operations	317,597	406,400	345,100	457,400
	- Activity Total -	<u>\$ 648,376</u>	<u>\$ 787,500</u>	<u>\$ 667,700</u>	<u>\$ 913,900</u>

\* Additional detail on following page(s)



**Production Facilities Maintenance (9145) Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Oil Lubricants	\$ 6,000	\$ 6,000
Uniforms	2,500	2,500
Chlorine Parts	3,000	3,000
Telemetry Parts & Small Tools	10,000	10,000
Filters, Chemicals	8,000	8,000
Engine Parts, Pump Fittings	10,500	10,500
Safety Equipment	5,000	5,000
	<u>\$ 45,000</u>	<u>\$ 45,000</u>

<b><u>Acct #3100</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
City Yard	\$ 35,000	\$ 30,000
Wells 1 & 2	30,000	30,000
Telemetry & Site Electrical	10,000	10,000
	<u>\$ 75,000</u>	<u>\$ 70,000</u>

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Engine/Pump Repairs	\$ 20,000	\$ 20,000
Scada Syste Upgrades	-	25,000
SCAQMD Regulatory Fees	13,000	13,000
Telemetry Service	3,500	-
Valve Service	2,000	2,000
Chlorine Service	2,500	2,500
Landscape Maintenance	1,000	2,600
	<u>\$ 42,000</u>	<u>\$ 65,100</u>



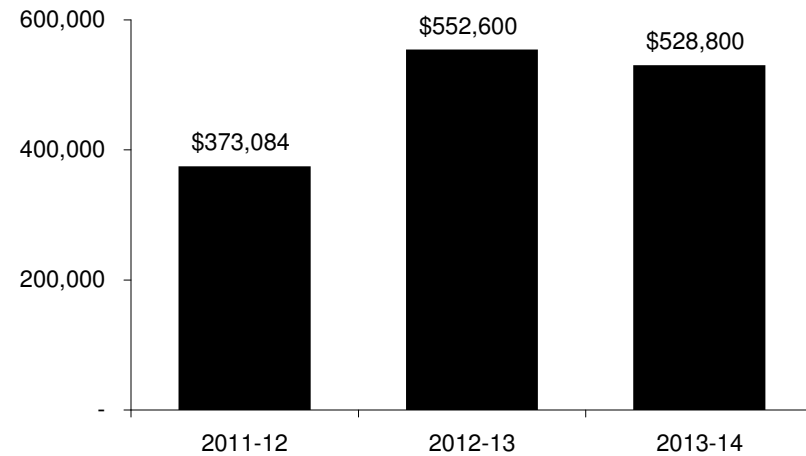
# Debt Service (9180)

The Debt Service activity accounts for the current payments due on debt issued by the Water Utility.

## Activity Summary

		Actual FY 2011-12	Final Est. FY 2012-13	Council Approved FY 2013-14
Salaries and Benefits	\$	-	-	-
Maintenance and Operations		373,084	552,600	528,800
Applied Revenues		-	-	-
Activity Total	\$	<u>373,084</u>	<u>552,600</u>	<u>528,800</u>

## Fiscal Year Comparisons



Debt Service (9180)					
Activity Detail					
Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
4400	Contractual Services	\$ 16,777	\$ 14,300	\$ 14,300	\$ 14,300 *
8810	Principal	-	200,000	200,000	155,000 *
8820	Interest	<u>356,307</u>	<u>338,300</u>	<u>338,300</u>	<u>359,500</u> *
	Total Maintenance and Operations	373,084	552,600	552,600	528,800
	- Activity Total -	<u>\$ 373,084</u>	<u>\$ 552,600</u>	<u>\$ 552,600</u>	<u>\$ 528,800</u>

\* Additional detail on following page(s)

**Debt Service (9180) Account Number Detail**

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
2003 Revenue Bonds	\$ 6,500	\$ -
2005 Revenue Bonds	7,800	7,800
2013 Revenue Bonds	-	6,500
	<u>\$ 14,300</u>	<u>\$ 14,300</u>

<b><u>Acct #8810</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
2003 Revenue Bonds	\$ 50,000	\$ -
2005 Revenue Bonds	150,000	155,000
2013 Revenue Bonds	-	-
	<u>\$ 200,000</u>	<u>\$ 155,000</u>

<b><u>Acct #8820</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
2003 Revenue Bonds	\$ 210,100	\$ -
2005 Revenue Bonds	128,200	123,000
2013 Revenue Bonds	-	236,500
	<u>\$ 338,300</u>	<u>\$ 359,500</u>



[illegible][illegible][illegible][illegible]

Fiscal Year	Number of Employees
2011-12	1,582,575
2012-13	1,651,800
2013-14	1,597,400

Interfund Transfers (8100)					
Activity Detail					
Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
8110	Transfer to General Fund	\$ 1,579,818	\$ 1,649,400	\$ 1,651,800	\$ 1,597,400
8120	Transfer to Capital Projects	<u>2,757</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total Maintenance and Operations	1,582,575	1,649,400	1,651,800	1,597,400
	<b>- Activity Total -</b>	<u>\$ 1,582,575</u>	<u>\$ 1,649,400</u>	<u>\$ 1,651,800</u>	<u>\$ 1,597,400</u>

\*

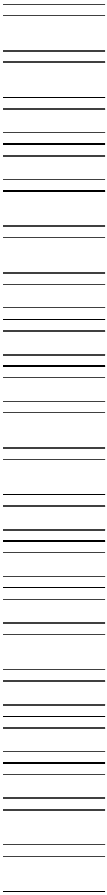
\* Additional detail on following page(s)



**Interfund Transfer (8100) Account Number Detail**

<b><u>Acct #8110</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Water Utility Authority Lease	\$ 1,500,000	\$ 1,500,000
NPDES	79,800	79,800
Undepass Vault & Pass Clean/Repair	12,500	12,500
3/4 Ton Utility Bed Vehicle	32,000	-
2 Line Locators	20,000	-
Computer Replacement Program	<u>5,100</u>	<u>5,100</u>
	\$ 1,649,400	\$ 1,597,400

# Successor Agency



This section contains detailed information for the following:

- ◆ Administration - Consolidated
- ◆ Administration – Washington Blvd.
- ◆ Redevelopment Obligation Retirement Fund - Consolidated
- ◆ Redevelopment Obligation Retirement Fund – Washington Blvd.
- ◆ Redevelopment Obligation Retirement Fund – Housing
- ◆ Successor Agency Transfers

# Successor Agency Sources and Uses of Funds



## Fiscal Year 2013-14 Proposed Budget

Activity Name	Actual FY 2011-12	Mid Year Approved FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
<b>Sources</b>				
Redevelopment Property Tax Trust Funds	9,765,390	15,269,620	15,916,800	12,757,300
<b>Uses</b>				
Department Expenditures				
Administration - Consolidated	234,689	393,000	513,500	371,600
Administration - Washington Blvd.	23,748	-	-	-
Redevelopment Obligation Retirement Fund - Consolidated	10,658,993	13,886,800	14,413,400	11,401,000
Redevelopment Obligation Retirement Fund - Washington Blvd.	369,002	7,020	7,100	7,200
Redevelopment Obligation Retirement Fund - Housing	(762,632)	-	982,800	977,500
Transfers to Housing Successor	995,263	982,800	-	-
Total Uses	11,519,063	15,269,620	15,916,800	12,757,300
<b>Surplus / (Deficit)</b>	<b>\$ (1,753,673)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



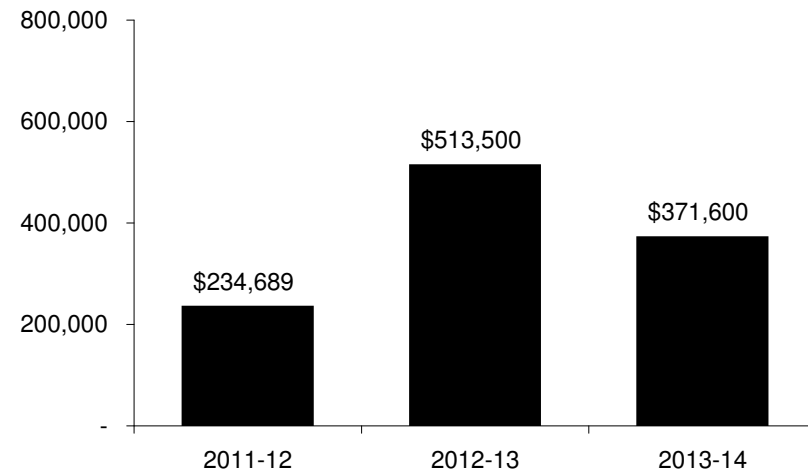
## SUCCESSOR AGENCY ADMINISTRATION - CONSOLIDATED (8410)

The Successor Agency Administration - Consolidated activity reflects the labor and operating costs associated with the administration of the Successor Agency of the former Community Development Commission of the City of Santa Fe Springs (CDC). After dissolution of the CDC by the State of California on February 1, 2012, the City assumed the role of Successor Agency and is responsible for winding down the affairs of the former redevelopment agency, including liquidating assets, retiring obligations, and returning any available resources to the County of Los Angeles for distribution to various taxing agencies.

### Activity Summary

		Actual FY 2011-12	Final Est. FY 2012-13	Council Approved FY 2013-14
Salaries and Benefits	\$	232,651	372,300	194,000
Maintenance and Operations		2,038	141,200	177,600
Applied Revenues		-	-	-
Activity Total	\$	<u>234,689</u>	<u>513,500</u>	<u>371,600</u>

### Fiscal Year Comparisons



## Successor Agency Administration - Consolidated (8410)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111B	CM - Regular Salaries	\$ 6,363	\$ 40,000	\$ 38,300	\$ 21,600
111D	FA - Regular Salaries	112,649	82,000	125,200	48,000
111L	CA - Regular Salaries	-	46,800	-	18,700
111M	PLN Adm - Regular Salaries	5,087	18,200	17,800	5,200
114D	FA - OT Pay	578	-	-	-
119B	CM - Applied Benefits	7,019	52,000	48,900	27,700
119D	FA - Applied Benefits	95,313	95,000	106,600	57,600
119L	CA - Applied Benefits	-	21,800	-	8,700
119M	PLN Adm - Applied Benefits	<u>5,642</u>	<u>37,200</u>	<u>35,500</u>	<u>6,500</u>
	Total Salaries and Benefits	232,651	393,000	372,300	194,000
2200	Supplies	104			
3300	Water	1,067	-	6,700	-
4210	Travel and Meetings	867	-	-	2,500
4250	Training	-	-	200	2,500
4400	Contractual Services	-	-	93,600	74,000
4630	Liability Insurance	-	-	2,000	1,600
9100	Overhead	<u>-</u>	<u>-</u>	<u>38,700</u>	<u>97,000</u>
	Total Maintenance and Operations	2,038	-	141,200	177,600
	<b>- Activity Total -</b>	<u>\$ 234,689</u>	<u>\$ 393,000</u>	<u>\$ 513,500</u>	<u>\$ 371,600</u>

\* Additional detail on following page(s)

**Successor Agency Administration - Consolidated (8410) Account Number Detail**

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Accounting Services	\$ -	\$ 40,000
Audit Services	-	24,000
Legal Services	-	<u>10,000</u>
	\$ -	\$ <u>74,000</u>





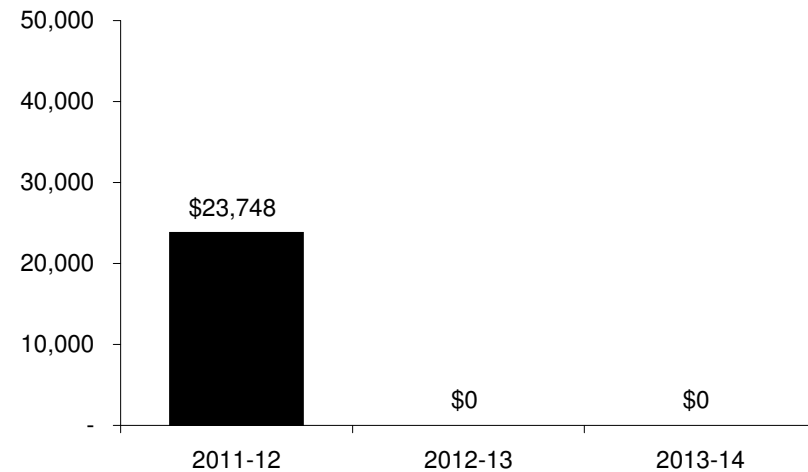
## SUCCESSOR AGENCY ADMINISTRATION - WASHINGTON BLVD. (8411)

The Successor Agency Administration - Washington Blvd. activity reflects the labor associated with the administration of the Successor Agency to Washington Blvd. project area of the former Community Development Commission of the City of Santa Fe Springs (CDC). After dissolution of the CDC by the State of California on February 1, 2012, the City assumed the role of Successor Agency and is responsible for winding down the affairs of the former redevelopment agency, including liquidating assets, retiring obligations, and returning any available resources to the County of Los Angeles for distribution to various taxing agencies. During FY 2012-13 this activity was combined with the Consolidated project area administration activity.

### Activity Summary

		Actual FY 2011-12	Final Est. FY 2012-13	Council Approved FY 2013-14
Salaries and Benefits	\$	23,748	-	-
Maintenance and Operations		-	-	-
Applied Revenues		-	-	-
Activity Total	\$	23,748	-	-

### Fiscal Year Comparisons



## Successor Agency Administration - Washington Blvd. (8411)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
111B	CM - Regular Salaries	\$ 1,244	\$ -	\$ -	\$ -
111D	FA - Regular Salaries	11,219	-	-	-
111M	PLN Adm - Regular Salaries	431	-	-	-
119B	CM - Applied Benefits	1,372	-	-	-
119D	FA - Applied Benefits	9,004	-	-	-
119M	PLN Adm - Applied Benefits	478	-	-	-
	Total Salaries and Benefits	23,748	-	-	-
	<b>- Activity Total -</b>	<u>\$ 23,748</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Note: This activity was combined with activity 8410 during FY 2012-13					

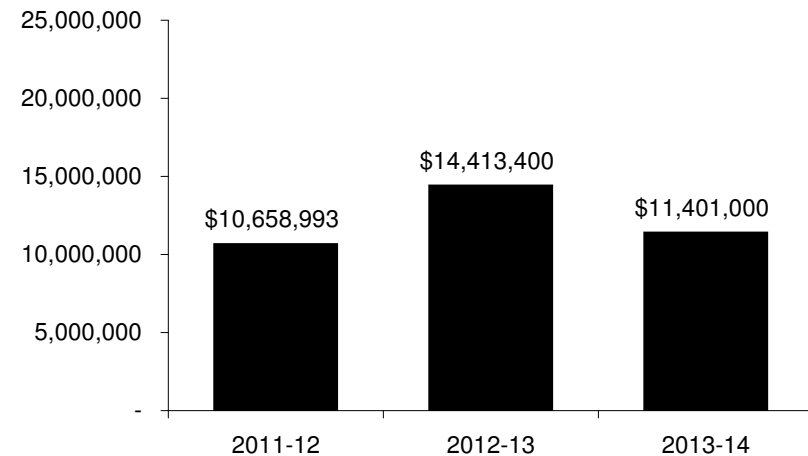
# Redevelopment Obligation Retirement Fund - Consolidated (8800)

The Redevelopment Obligation Retirement Fund - Consolidated activity reflects the payment of property taxes for recognized obligations of the former Community Development Commission of the City of Santa Fe Springs (CDC) for the Consolidated project area. Upon dissolution of redevelopment agencies effective February 1, 2012, the City, acting as Successor Agency to the CDC, became responsible for receiving former tax increment (property taxes) for payment of recognized obligations. Recognized obligations include such items as bonded debt issued by the Consolidated project area, Educational Revenue Augmentation Fund (ERAF) loans, and other obligations.

## Activity Summary

			Council
		Actual	Final Est.
		FY 2011-12	FY 2012-13
			Approved
			FY 2013-14
Salaries and Benefits	\$	-	-
Maintenance and Operations		10,658,993	14,413,400
Interfund Transfers		-	-
Activity Total	\$	<u>10,658,993</u>	<u>14,413,400</u>
			<u>11,401,000</u>

## Fiscal Year Comparisons



## Redevelopment Obligation Retirement Fund - Consolidated (8800)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
4400	Contractual Services	\$ 7,500	\$ 2,872,900	\$ 241,100	\$ 405,000
4800	Construction	-	-	2,838,400	-
4900	Intergovernmental	8,326,082	-	-	-
5600	Developer Assistance	-	-	320,000	-
8810	Principal	-	6,929,300	6,929,300	7,239,000
8820	Interest	<u>2,325,411</u>	<u>4,084,600</u>	<u>4,084,600</u>	<u>3,757,000</u>
	Total Maintenance and Operations	10,658,993	13,886,800	14,413,400	11,401,000
	<b>- Activity Total -</b>	<u>\$ 10,658,993</u>	<u>\$ 13,886,800</u>	<u>\$ 14,413,400</u>	<u>\$ 11,401,000</u>

\*  
\*  
\*

\* Additional detail on following page(s)

**Redevelopment Obligation Retirement Fund - Consolidated (8800) Account Number Detail**

<b><u>Acct #4400</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
Neighborhood Center Renovation	\$ 2,838,400	\$ -
Unfunded Liabilities Agreement	-	375,000
Due Diligence Review	-	-
Fiscal Agent Fees	30,000	30,000
Arbitrage Consulting Fees	4,500	-
	<u>\$ 2,872,900</u>	<u>\$ 405,000</u>

<b><u>Acct #8810</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
2001 Bonds	\$ 1,055,000	\$ 1,105,000
2002 Bonds	3,445,000	3,595,000
2006-A Bonds	30,000	15,000
2006-B Bonds	1,485,000	1,565,000
2005 ERAF Loan	207,100	217,000
2006 ERAF Loan	202,200	212,000
2007 Bonds	505,000	530,000
	<u>\$ 6,929,300</u>	<u>\$ 7,239,000</u>

<b><u>Acct #8820</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
2001 Bonds	\$ 621,000	\$ 571,900
2002 Bonds	608,600	459,900
2006-A Bonds	140,600	139,700
2006-B Bonds	684,200	602,600
2005 ERAF Loan	33,600	23,500
2006 ERAF Loan	50,900	39,600
2007 Bonds	1,945,700	1,919,800
	<u>\$ 4,084,600</u>	<u>\$ 3,757,000</u>



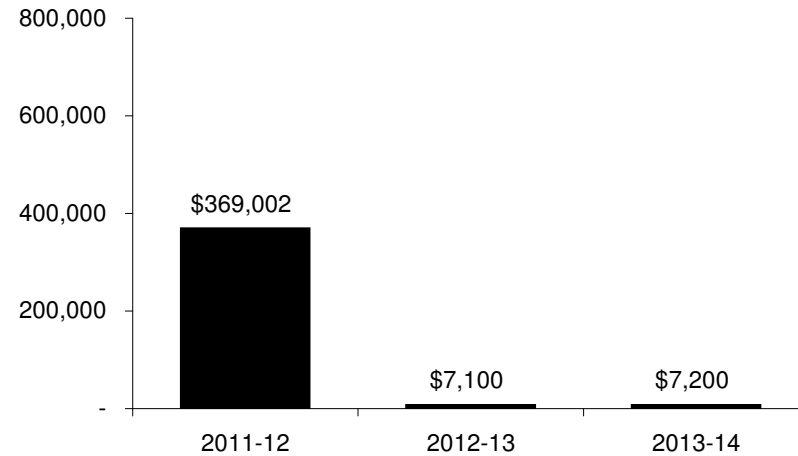
## Redevelopment Obligation Retirement Fund - Washington Blvd. (8800)

The Redevelopment Obligation Retirement Fund - Washington Blvd. activity reflects the payment of property taxes for recognized obligations of the former Community Development Commission of the City of Santa Fe Springs (CDC) for the Washington Blvd. project area. Upon dissolution of redevelopment agencies effective February 1, 2012, the City, acting as Successor Agency to the CDC, became responsible for receiving former tax increment (property taxes) for payment of recognized obligations. Recognized obligations consist of Educational Revenue Augmentation Fund (ERAF) loans.

### Activity Summary

		Actual FY 2011-12	Final Est. FY 2012-13	Council Approved FY 2013-14
Salaries and Benefits	\$	-	-	-
Maintenance and Operations		369,002	7,100	7,200
Applied Revenues		-	-	-
Activity Total	\$	<u>369,002</u>	<u>7,100</u>	<u>7,200</u>

### Fiscal Year Comparisons



## Redevelopment Obligation Retirement Fund - Washington Blvd. (8800)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
4900	Intergovernmental	\$ 287,957	-	-	-
8810	Principal	-	\$ 5,810	\$ 5,800	\$ 6,200
8820	Interest	<u>81,045</u>	<u>1,210</u>	<u>1,300</u>	<u>1,000</u>
	Total Maintenance and Operations	369,002	7,020	7,100	7,200
	<b>- Activity Total -</b>	<u>\$ 369,002</u>	<u>\$ 7,020</u>	<u>\$ 7,100</u>	<u>\$ 7,200</u>

\*  
\*

\* Additional detail on following page(s)



**Redevelopment Obligation Retirement Fund - Washington Blvd. (8800) Account Number Detail**

<b><u>Acct #8810</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
2005 ERAF Loan	\$ 2,940	\$ 3,100
2006 ERAF Loan	2,870	3,100
	<u>\$ 5,810</u>	<u>\$ 6,200</u>

<b><u>Acct #8820</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
2005 ERAF Loan	\$ 480	\$ 400
2006 ERAF Loan	730	600
County Tax Deferral Loan	-	81,200
	<u>\$ 1,210</u>	<u>\$ 82,200</u>



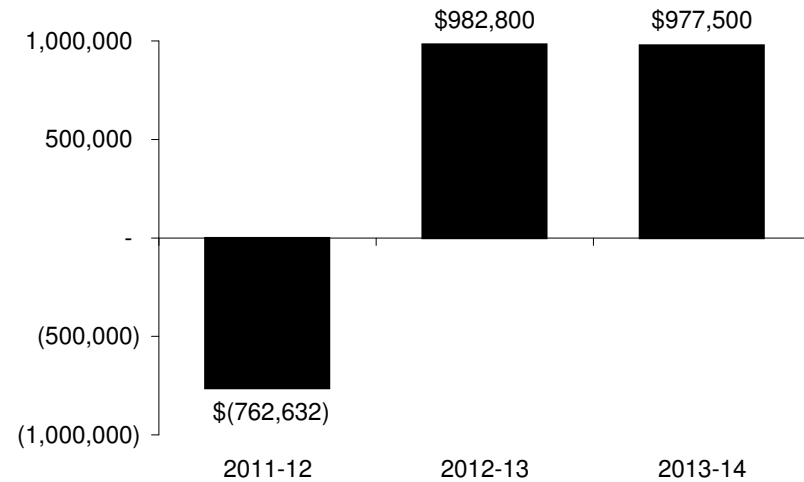
## Redevelopment Obligation Retirement Fund - Housing (8800)

The Redevelopment Obligation Retirement Fund - Housing activity reflects the payment of property taxes for recognized obligations of the former Community Development Commission of the City of Santa Fe Springs (CDC) Housing Set-Aside Fund. Upon dissolution of redevelopment agencies effective February 1, 2012, the City, acting as Successor Agency to the CDC, became responsible for receiving former tax increment (property taxes) for payment of recognized obligations. Recognized obligations include bonded debt issued by the Housing Set-Aside Fund.

### Activity Summary

				Council
				Approved
		Actual	Final Est.	FY 2013-14
		FY 2011-12	FY 2012-13	FY 2013-14
Salaries and Benefits	\$	-	-	-
Maintenance and Operations		232,631	982,800	977,500
Applied Revenues		(995,263)	-	-
Activity Total	\$	(762,632)	982,800	977,500

### Fiscal Year Comparisons



## Redevelopment Obligation Retirement Fund - Housing (8800)

### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
8810	Principal	\$ -	\$ 530,000	\$ 530,000	\$ 550,000
8820	Interest	<u>232,631</u>	<u>452,800</u>	<u>452,800</u>	<u>427,500</u>
	Total Maintenance and Operations	232,631	982,800	982,800	977,500
HK00	Transfer from Successor Agency Fund	<u>(995,263)</u>	<u>(982,800)</u>	-	-
	Total Applied Revenues	(995,263)	(982,800)	-	-
	<b>- Activity Total -</b>	<u>\$ (762,632)</u>	<u>\$ -</u>	<u>\$ 982,800</u>	<u>\$ 977,500</u>
Note: This activity was previously reported within the Housing Successor activities.					

\*  
\*

\* Additional detail on following page(s)

**Redevelopment Obligation Retirement Fund - Housing (8800) Account Number Detail**

<b><u>Acct #8810</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
2001 Bonds	\$ 85,000	\$ 85,000
2003 Bonds	<u>445,000</u>	<u>465,000</u>
	\$ 530,000	\$ 550,000

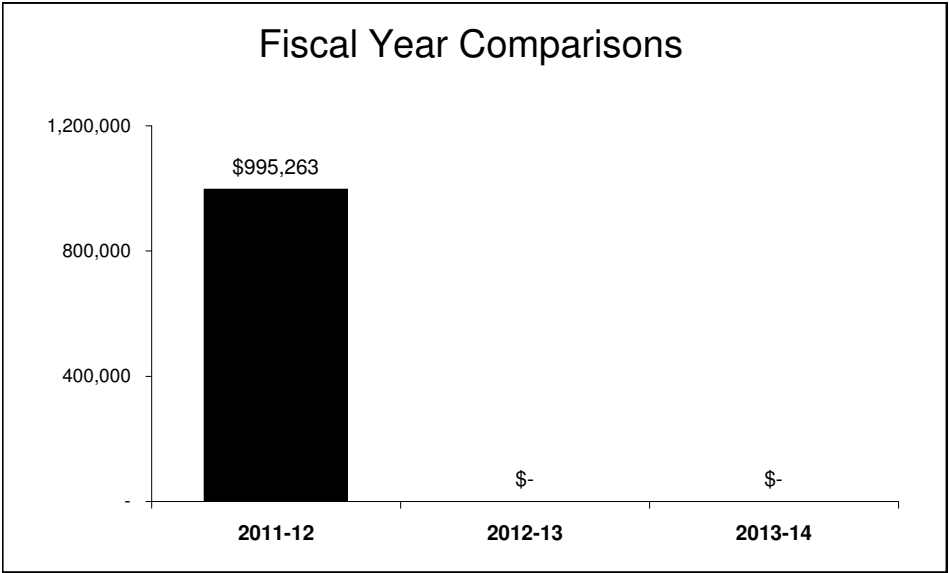
<b><u>Acct #8820</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>
2001 Bonds	\$ 235,000	\$ 231,100
2003 Bonds	<u>217,800</u>	<u>196,400</u>
	\$ 452,800	\$ 427,500



# Successor Agency Transfers (8100)

The Santa Fe Springs City Council assumed the role of Successor Agency upon the dissolution of redevelopment agencies by the State of California effective February 1, 2012. The Successor Agency Transfers activity was created in FY 2011-12 in to record the transfer of property tax money allocated to the Successor Agency for payment of housing related bonded debt. With the passage of AB 1484 the State clarified that the housing bonds will be paid by the Successor Agency and not the Housing Successor. Therefore, this activity will not be used.

Activity Summary			
	Actual	Final Est.	Council
	FY 2011-12	FY 2012-13	Approved
			FY 2013-14
Salaries and Benefits	\$ -	-	-
Maintenance and Operations	995,263	-	-
Applied Revenues	-	-	-
Activity Total	\$ 995,263	-	-



## Successor Agency Transfers (8100)

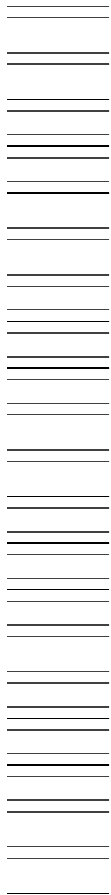
### Activity Detail

Acct No.	Description	Actual FY 2011-12	Mid-Year Budget FY 2012-13	Final Estimate FY 2012-13	Council Approved FY 2013-14
8135	Transfer to Housing Debt Service Fund	\$ 995,263	\$ 982,800	\$ -	\$ -
	<b>- Activity Total -</b>	<u>\$ 995,263</u>	<u>\$ 982,800</u>	<u>\$ -</u>	<u>\$ -</u>





# Housing Successor



The City, as Housing Successor to the former Santa Fe Springs Community Development Commission, maintains the assets of the former low-moderate income housing fund. Pursuant to California law, the unobligated cash balance of the fund was transferred to Los Angeles County for distribution to taxing agencies. The remaining assets (e.g. real estate and loans receivable) are retained by the City. In the event that revenue becomes available to this fund the City Council will take action regarding the use of such funds.

The outstanding housing bonds are budgeted and paid by the Successor Agency from property taxes allocated to it pursuant to the dissolution bills.

