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## Temporary Outdoor Dining Guidelines

The City of Santa Fe Springs has developed the following guidelines for Temporary Outdoor Dining. These guidelines are meant to assist the re-opening of restaurants in a manner that is consistent with the State, County, and local public health requirements as a response to COVID-19.

### Eligibility

- Only restaurants that already include a dine-in aspect to their facility are eligible for a Temporary Outdoor Dining Permit.
- As a condition of approval for a Temporary Outdoor Dining Permit businesses must be in good standing with the city, this includes no outstanding issues or violations.

### Duration

- These guidelines are effective immediately and will remain in effect for 90 days, beginning July 17, 2020 and ending October 15, 2020, unless extended or terminated prior by the City.

### Operation Standards

- All applications for Temporary Outdoor Dining are subject to city approval, including the departments of Fire-Rescue, Building, Planning, & Police Services.
- Prior to application submittal, permission for Temporary Outdoor Dining must be obtained from the property owner.
- A proposed site plan must be submitted along with the Temporary Outdoor Dining application, subject to city approval. Site plan must have the approval of the property owner prior to city review.
- Temporary Outdoor Dining is restricted to private property and parking lots only and cannot encroach on to public sidewalks, right-of-way, driveways, or driveway aisles. Dining also cannot impede on vehicle circulation.
- If indoor dining options are also available the proposed temporary outdoor dining area cannot exceed either, 50% of the current sq. ft. reserved for indoor dining, or an area that allows equal to 50% max occupancy meeting 6ft distance requirements, subject to site plan approval.



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- Temporary Outdoor Dining shall not impeded or encroach on to ADA parking spaces or building accessibility.
- Outdoor Dining is restricted to the business hours of operation or 8am to 10pm, whichever is earlier. This includes set up and breakdown.
- All outdoor dining equipment and supplies must be brought in at the time of closing and cannot be left overnight.
- The use of shaded overhead structures is restricted to umbrellas only, of which the locations and number must be noted on the application and site plan, subject to city approval.
- Any use of outdoor lighting requires a lighting plan subject to Building Department approval. All free standing lighting equipment must be in uniform design and cannot be connected to public facilities, subject to Building Department approval.
- If locating outdoor dining within a parking lot area, a defined barrier is required such as fences, tape, cones, plants, etc. to separate dining area from parking and vehicle circulation, subject to city approval.
- Outdoor Dining is restricted to building/tenant frontage, any exceptions may be made only at the discretion of the Director or Planning and pending city approval.
- Businesses are responsible for maintaining clean dining areas free of trash and debris and to provide adequate refuse containers.
- The City of Santa Fe Springs reserves the right to take away Temporary Outdoor Dining privileges at its discretion for reasons including, but not limited to, deficiencies of strict adherence to the Temporary Out Door Dining Guidelines, or State, County, and local public health requirements.
- All applicants are required to show proof of general liability insurance in the amount of \$1,000,000 with coverage for property damage and personal injury naming the city, its officers, agents, and employees as additional insureds.

## **Service and Sales of Alcohol**

- Restaurants that are already in possession of an ABC license and wish to serve alcohol within the Outdoor Dining area must first obtain an ABC COVID-19 Temporary Catering Authorization license.

<https://www.abc.ca.gov/abc-218-cv19-instructions/>

<https://www.abc.ca.gov/wp-content/uploads/forms/ABC-218%20CV19.pdf>



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# Temporary Outdoor Dining Application

## Contact Information

Business Name			
Business Address	City	State	Zip
Business Owner Name	Phone	Email	
Property Owner Name	Phone	Email	

## Business Operations

Hours of operation \_\_\_\_\_

Indoor dining sq. ft. \_\_\_\_\_ Dine-in max occupancy \_\_\_\_\_

Will you be using shaded umbrellas? No \_\_\_\_\_ Yes \_\_\_\_\_ ; How many? \_\_\_\_\_

Will you be using additional lighting? No \_\_\_\_\_ Yes \_\_\_\_\_ ; How many? \_\_\_\_\_

If checked yes to question two please describe: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

## Additional Requirements

The following items are required as supplemental attachments to the Temporary Outdoor Dining application:

- A proposed site plan outlining the location of outdoor seating, dining fixtures, barrier type, and refuse containers
- Copy of current business license
- Copy of ABC license and ABC COVID-19 Temporary Catering Authorization license (if applicable)



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## Temporary Outdoor Dining Application

### Property Owner Authorization

I hereby certify under penalty of law that I, as the property owner of the above referenced business address, authorize the use of temporary outdoor dining operations as outlined and described in the Temporary Outdoor Dining Guidelines.

Property Owner's Name	Address	City	
Property Owner's Signature	Date	State	Zip

### Business Owner Authorization

As applicant of this permit and business owner of the previously referenced business address I hereby agree to operate my business in strict compliance with all rules and regulations outlined within the Temporary Outdoor Dining Guidelines and in accordance with the State, County, and local public health guidelines for restaurant operations and social distancing requirements. I also hereby agree to indemnify and hold harmless the City of Santa Fe Springs, its officers, agents, and employees from any and all liability, costs, damages, or injuries to persons or damage to property which may arise out of or in any way be connected with the business.

Business Owner/Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

### Department Approval

Fire-Rescue approval	Notes
Building approval	Notes
Planning approval	Notes
Public Safety approval	Notes