



Santa Fe Springs Sister City Committee
Town Center Hall – Meeting Room 1
Monday, January 8, 2018

MINUTES

1. CALL TO ORDER – Chairperson Peggy Radoumis called the meeting to order at 6:38 p.m.
2. PLEDGE OF ALLEGIANCE – MARCELLA OBREGON
3. ROLL CALL – MICHELLE SMITH, COMMUNITY SERVICES SUPERVISOR

Members Present: Francis Carbajal, Susan Johnston, Andrea Lopez, Marcella Obregon, Peggy Radoumis, Laurie Rios, Martha Villanueva, Jeannette Wolfe

Members Excused: Mary Reed, Charlotte Zevallos, Manny Zevallos

Members Absent: Doris Yarwood

Staff: Michelle Smith, Community Services Supervisor/Executive Secretary

Council Liaison: Jay Sarno, Mayor Pro Tem (Excused)

Guests: None

4. ORAL COMMUNICATIONS – Nothing to report.
5. APPROVAL OF NOVEMBER 6, 2017 MINUTES*
 - a. **Approval of November 6, 2017 Minutes** - A motion was made by Laurie Rios, and seconded by Andrea Lopez, to approve the November 6, 2017 Minutes. The motion carried unanimously.
6. COUNCIL LIASON REPORT – Tabled until Mayor Pro Tem Jay Sarno's return.
7. EXECUTIVE SECRETARY REPORT – MICHELLE SMITH
 - a. **Tree Lighting Ceremony** – The ceremony took place on Saturday, December 2nd from 5 p.m. - 8 p.m. in Soaring Dreams Plaza. It was reported that the event was overall well received by the community.

The Sister City fundraising booth sold popcorn, water, and coffee at the event. Suggestions for next year included purchasing more water, and continuing to sell popcorn at the event.

b. **Committee Dinner Recap** – The committee discussed the Sister City Committee Holiday Dinner.

c. **Standing Rules Review and Discussion** – This item has been tabled until the next meeting.

8. OLD BUSINESS – PEGGY RADOUMIS

a. **Member Badges** – Tabled until committee member Doris Yarwood returns.

b. **T-shirt Order for the Youth** – It was reported that the Youth Ambassador t-shirts have been ordered.

9. NEW BUSINESS – JEANNETTE WOLFE

a. **Candy Bar Fundraiser** – Tabled until next meeting.

b. **2018 Exchange Discussion*** – Chairperson Peggy Radoumis reported that only two people have shown interest in the 2018 Exchange Trip. Discussion ensued by the committee. A motion was made by Francis Carbajal, and seconded by Jeannette Wolfe to cancel the 2018 Exchange Trip due to a lack of student participation. The motion carried unanimously.

An apology letter will be sent to the German exchange students notifying them that the 2018 Exchange Trip has been officially cancelled. The next German Exchange will take place in 2019.

10. FINANCIAL REPORT*

Bills and Invoices – Treasurer Jeannette Wolfe distributed the October-December 2017 Finance Report to committee members. Ms. Wolfe gave a brief overview of the budgetary items for committee member review.

A motion was made by Susan Johnston, and seconded by Martha Villanueva, to repay \$1,040.00 from the Young Ambassadors account to the Sister City account. The motion carried unanimously.

11. SUBCOMMITTEE REPORT

a. **Young Ambassadors Subcommittee Report** – Nothing new to report.

b. **Navojoa Subcommittee Report** – It was reported that the bomberos assisted in the rebuild of a home that burnt down in Navojoa. It was also reported that the Gus Velasco Neighborhood Center will be accepting wheelchairs, canes, walkers, and other medical items for donation to the City of Navojoa until the end of January.

12. FUTURE AGENDA ITEMS – MICHELLE SMITH

- a. Committee Dinner Date
- b. Standing Rules Review and Discussion
- c. Member Badges
- d. Pancake Breakfast

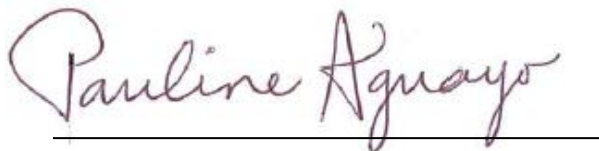
14. ANNOUNCEMENTS

- City Council will elect a new Mayor and Mayor Pro Tem on Thursday, January 11th.
- The Christmas Float Volunteer Recognition Dinner will take place on Tuesday, January 9th.

15. ADJOURNMENT

Chairperson Peggy Radoumis adjourned the meeting at 7:10 p.m.

The next meeting will be held on Monday, February 5, 2018 at the Town Center Hall at 6:30 p.m.



Prepared by:
Pauline Aguayo, Administrative Clerk



Michelle Smith, Executive Secretary