



**SISTER CITY COMMITTEE
Town Center Hall – Meeting Room No. 1
Meeting of Monday, September 9, 2013**

MINUTES

Chairperson Susan Johnston called the meeting to order at 6:34 p.m.

1. ROLL CALL:

Present: Francis Carbajal, Rigo Estrada, Lucy Gomez, Susan Johnston, Andrea Lopez, Jimmy Mendoza, Marcella Obregon, Peggy Radoumis, Ted Radoumis, Mary Reed, Martha Villanueva, Jeannette Wolfe, Doris Yarwood, Charlotte Zevallos, and Manny Zevallos

Council Liaison: Councilmember Laurie Rios

Staff: Michelle Smith, Executive Secretary to the Sister City Committee
Lori Balderrama, Administrative Clerk II

Absent: Kimberly Mette, Amanda Tomsick, Dominique Velasco, Marlene Vernava

Excused : Dolores Romero

2. APPROVAL OF MINUTES

A motion was made by Peggy Radoumis and seconded by Charlotte Zevallos to approve the Minutes of August 5, 2013. The motion was carried unanimously.

3. COUNCIL LIAISON REPORT:

- Councilmember Laurie Rios shared that on August 15, 2013, the Department of Fire-Rescue held its annual Relay for Life Potato Bake fundraiser. She mentioned that 185lbs of potatoes were cooked and they made a total of \$1886.00. The Tri West team, "Cancer Crusaders" made a total of \$351.00 with their dessert table. The raffle brought in \$125 and the T-shirt sales a total of \$775.
- On August 21, 2013, Interfaith Food Center finally had their grand opening at their new home at 11819 Burke Street. They are one of the largest distribution centers in the State of California who have been providing food to disadvantaged families and individuals and to the homeless since 1983. On a weekly basis they serve 4,500 people, 1,200 families and 300 homeless. This year Don Knabe's office donated \$5000.00 to the organization and has committed to donating the same amount each year. Congresswoman Linda Sanchez donated their first large refrigeration truck. It was a great event.

- Farmers Market will be here again this Thursday, September 12, 2013.
- Regarding the new homes on Telegraph Road, Mr. Wayne Morrill announced that 60 of the homes at the villages are now in escrow.
- Congresswomen Linda Sanchez held her 11th annual Senior Fair in Pico Rivera. They arranged for a bus to pick up any seniors who wanted to go from the Gus Velasco Neighborhood Center.
- On Friday the August 30, 2013 the Chico Band played at Heritage Park for the City's last summer concert. It was a great event with a large number of participants.
- Fiestas Patrias will take place on Friday September 13, 2013 from 6:00 p.m.- 11:30 p. m in the Town Center Plaza.
- Once again The Relay for Life will be taking place at Lake Center Athletic Park on September 27 & 28, 2013.
- On October 4, 2013 the Library will be having an Oktoberfest celebration at the Library.
- On October 18, 2013 the Library will be hosting a Zombie Prom at the Library.
- On October 25, 2013 city parks will be having Pumpkin Carving for children ages 5-12. The cost per pumpkin is \$3.00. Pre-registration will be October 14-22 at any of the parks.
- Heritage Park will be hosting a Sugar Skull Workshop on October 26, 2013 at 10:00 a.m.
- The dates for the Haunted House at the Activity Center are October 28-31, 2013. The cost for admission will be \$3.00 for ages 12 and under, and \$4.00 for ages 13 and older.
- The Halloween Carnival and Costume Parade at Los Nietos Park will take place on October 31, 2013, from 5:30 p.m. to 8:30 p.m.
- Mrs. Rios informed the committee that General elections will take place on Tuesday November 5, 2013, for the purpose of electing three members to council. She also reminded everyone that on that ballot there will be the oil production measure, (Measure "S"), which is very important.
- The Indian Pow Wow is scheduled to take place on November 2-3, 2013, at Heritage Park.
- Villas Tacos has sold their business location on Orr & Day Road and they are looking to relocate to another location within the city
- Red Ribbon Week is October 21- 25, 2013. The Red Ribbon Parade will take place on Wednesday September 23, 2013.

4. **EXECUTIVE SECRETARY REPORT – MICHELLE SMITH**

Introduction of New Committee Member - Michelle Smith introduced and welcomed new Committee Member Rigo Estrada.

Farmers Market Update - Michelle Smith confirmed that the Farmers Market has been extended through the month of September and that they are currently looking into possibly extending it even further into the year. Michelle will keep the committee posted accordingly.

Airfare Credit Card Option – All parents and youth were asked to attend the last Young Ambassadors Meeting. Francis Carbajal also attended the meeting and she was able to give the parents information regarding the airfare and the advantage of purchasing their tickets early. The parents were able to get a very good idea/picture of the options that are available to them. One of the options given was for them to pay by credit card. If the committee chooses to go that route Michelle notified the committee that she will need to know the deposit amount required, the due date, and also a list of each person's balance due. The processing fee will be \$30.00.

Fiestas Patrias - 9/13/13, 6:00 p.m. – 11:30 p.m. – Michelle informed the committee of their booth location for this event so that they may sell their drinks and nachos. Peggy Radoumis thanked Councilmember Laurie Rios for handling this issue for the committee.

5. **OLD BUSINESS**

Youth T-shirts – Andrea confirmed that she is able to get the artwork from Diane. Once Andrea receives the artwork she will pass it on to Susan Johnston so that she may obtain pricing for the committee.

Viejas Trip – Charlotte Zevallos informed the group that the trip went really well and she is just waiting to hear from Reagan (from Viejas) to find out if they will be getting their deposit back. All the money raised has already been turned in to Jeannette Wolfe and once everything is final Jeanette will be crediting the kids accordingly. Ms. Zevallos also mentioned that a bingo game was purchased for the trip and she asked if the committee would be willing to reimburse the youth for the cost of the game so that the kids would get an additional \$21.00 credited to each of their accounts. Ms. Zevallos mentioned that this game would come in handy for the committee to use for all future bus trips and /or as necessary. The total cost for the game was \$98.41. A motion was made by Peggy Radoumis and seconded by Jeanette Wolfe to accept that the committee reimburse the youth for the purchase of the bingo game. The motion was carried unanimously.

Fireworks Booth - Based on the financial report the committee made \$9500.

Pin Order – Doris Yarwood confirmed that the price for a magnetic pin would be about \$10.00 per pin.

Airfare – Francis confirmed that the airfare has gone up as much as \$500.00 in less than a month's time. Michelle Smith suggested that a letter be sent to all participants advising them of the details to purchase their airfare via credit card. Mrs. Rios asked Michelle Smith to provide her with a copy of that letter once it is finalized.

6. **NEW BUSINESS**

Trip Chaperones - Susan Johnston confirmed that two chaperones will be needed for the upcoming trip given the number of students going. A motion was made by Peggy Radoumis and seconded by Ted Radoumis to recommend Charlotte Zevallos and Jeannette Wolfe be selected as chaperones for the trip. The motion was carried unanimously. If Susan Johnston decides to accompany them on the trip she will be purchasing her own ticket.

7. **TIRSCHENREUTH & YOUNG AMBASSADORS:**

None

8. **FINANCIAL REPORT – JEANNETTE WOLFE**

Jeannette Wolfe distributed a copy of the financial report to all committee members and Jeanette Wolfe went over the reports with them in detail. Jeannette requested that the committee allow her to pull out \$200 to use for change for the Fiestas Patrias. A motion was made by Peggy Radoumis and seconded by Susan Johnston. The motion was carried unanimously.

9. **FUTURE AGENDA ITEMS**

- Fiestas Patrias
- Youth Shirts
- Pin order
- Airfare
- Subcommittee List
- Viejas Trip (Adult Committee)
- Sugar Skull Event at Heritage Park

11. **ANNOUNCEMENTS**

Jeanette Wolfe – Thanked the City Council for assisting her and her neighbors with the problems on her block.

Charlotte Zevallos – Announced that almost all items for their fundraising at Fiestas Patrias had been donated.

Jimmy Mendoza – Shared that he was elected Chairperson for the Parks & Recreation Advisory Committee once again and Andrea Lopez was elected Vice Chairperson. He announced that they are already working on preparations for the Christmas Float.

12. **ADJOURNMENT:** The meeting was adjourned at 8:05 p.m. The next meeting will be held on Monday, October 7, 2013, at 6:30 p.m. at the Town Center Hall.

Respectfully submitted,

Michelle Smith,
Executive Secretary

MS/lb