



SISTER CITY COMMITTEE MINUTES
January 7, 2013

1. **CALL TO ORDER:** The meeting was called to order at 6:35 p.m.

2. **ROLL CALL:**

Present: Francis Carbajal, Susan Johnston, Andrea Lopez, Jimmy Mendoza, Kim Mette, Marcella Obregon, Ted Radoumis, Mary Reed, Dolores Romero, Amanda Tomsick, Dominique Velasco, Marlene Vernava, Doris Yarwood, Charlotte Zevallos, and Manny Zevallos

Council Liaison: Laurie Rios

Staff: Michelle Smith, Executive Secretary

Absent: Peggy Radoumis and Martha Villanueva

Excused: Jeannette Wolfe

3. **INTRODUCTION OF NEW MEMBERS/GUESTS:**

No new members or guests.

4. **PUBLIC COMMENTS:**

No public comments.

5. **COUNCIL LIAISON REPORT:**

Council Liaison Rios announced to the committee that the last day for Christmas tree pick up would take place on Wednesday, January 16.

Laurie also announced that DTSC was offering a workshop regarding Fibertech on Wednesday, January 23, 2013 from 6:00 to 8:00 p.m. Anyone interested in attending should call City Hall.

In addition, the Neighborly Elf Program gave out 350 baskets of food, toys, poultry and clothing to families in need of such items. She also thanked those who donated supplies to the pantry.

McKesson employees have generously offered to provide \$3,000 in warm clothing and shoes for the new Community Closet at the Gus Velasco Neighborhood Center. Their employees and staff unselfishly decided to redirect their "Family Dinner" fund for 2 months in order to purchase winter clothing instead.

The Library will be hosting a Diabetes Workshop on January 9th at 6:00 p.m. Also at the Library, a free workshop aimed at helping residents start a business successfully. Topics covered include: marketing, funding, business plans, and market need. Laurie invited committee members to the First Friday event at the Library on February 1st at 7 p.m. This event will feature Tommy Greenwald, a talented and funny children's author. Books will be available for purchase.

The Department of Fire and Rescue recently added a new Hazardous Materials Support Command Vehicle to its fleet. The new vehicle will be stationed at the Fire Headquarters.

Laurie invited the committee members to attend the next council meeting of Thursday, January 10, 2013 in which the reorganization of the City Council will be taking place.

6. APPROVAL OF MINUTES:

Kim motioned to approve the October 1, 2013 minutes. Francis seconded the motion. The motion was passed unanimously

7. FINANCIAL REPORT:

A. Financial Report- In the future the committee requested that the Finance Report be submitted in larger print. Kim motioned to receive and file the October 31, 2012, Finance Report as submitted.

8. CORRESPONDENCE:

Susie announced that she received an invoice from the United States/Mexico Sister Cities Association. Inc. Francis Carbajal recalls the City paying this invoice in the past. Michelle will research who has typically been responsible for this invoice and report at the next meeting.

9. TIRSCHENREUTH & YOUNG AMBASSADORS:

Susie announced that she has had minimal contact with Theresia. Susie is also still working on ideas for a grant.

10. OLD BUSINESS:

A. Standing Rules/Bylaws

Susie asked if the committee wanted to recommend changes to the bylaws. No changes were recommended.

B. Heritage Park Event Booth Fundraiser

Jeannette, Susie, and Marcella worked the event and sold cupcakes and drink. This money was deposited in the adult account.

C. Holiday Dinner

Only a few people attended the dinner. Laurie thought it was a waste of city resources and staff considering the low turn out of committee members. Laurie thought perhaps a restaurant would be more suitable next year

11. NEW BUSINESS:

A. Fundraisers

Susie announced that she was still selling 2013 calendars to help raise fund for the Sister City Committee. Francis thought that all committee members should purchase at least 2 calendars each. Francis made a motion to require all committee members to purchase at least two calendars. Jimmy seconded the motion. The motion was approved unanimously.

Susie asked the committee for fundraising ideas. She is hoping the committee will have some new ideas for the next meeting.

B. Easter

Susie announced that she would be contacting the pancake grill donator to secure the grill for the pancake breakfast. The Pancake Breakfast will be taking place as usual at the City wide Easter celebration on Saturday, March 30.

Francis offered to meet with the Finance Sub-committee and Jeanette and report at the next meeting.

12. ORAL COMMUNICATIONS/ANNOUNCEMENTS:

Francis volunteered to be in charge of the Pancake Breakfast

Marlene encouraged committee members to get involved in the fundraisers. If members are unable to participate, they are encouraged to purchase tickets or support in other ways.

Mary announced that she got a new puppy.

Doris stated announced that the Soroptomist Quartermania will be held on March 3rd at 12:00 noon at Town Center Hall.

Andrea mentioned that her granddaughter was very sick during the holidays, but is much better now.

Jimmy announced that the Fiesta Parade Float honored his mother during the Rose Parade.

Councilmember Laurie Rios recommended that all committee members sell at least two Pancake Breakfast fundraiser tickets.

Ted notified members that Peggy would be having knee replacement surgery on January 17, 2013.

- 13. ADJOURNMENT:** The meeting was adjourned at 7:27 p.m. The next meeting will be held on February 4, 2013 at 6:30 p.m. at the Town Center Hall.

Respectfully submitted,

Michelle Smith,
Executive Secretary