



**HISTORICAL & COMMUNITY PRESERVATION COMMITTEE
Town Center Hall
Meeting of Monday, January 24, 2023**

MINUTES

1. CALL TO ORDER- Chairperson Sally Gaitan called the meeting to order at 9:49 a.m.

2. ROLL CALL
 - Present:* Sally Gaitan, Marina Gurrola, Jeannette Lizarraga, Gloria Maghame, Mary Arias, Hilda Zamora, Elena Lopez Bocca

 - Absent:* Mark Scoggins

 - Staff:* Deborah Raia, Executive Secretary

 - Guests:* None

3. ORAL COMMUNICATIONS- Nothing to report.

4. APPROVAL OF MINUTES-

A motion was made by Gloria Maghame and seconded by Hilda Zamora to approve the minutes of October 23, 2023. The motion was carried with 7 in favor and 0 against.

5. EXECUTIVE SECRETARY REPORT – DEBORAH RAIA
 - Recap Food & Film** – During December's program, 25 people registered, but only 15 attended. Due to the continuous decline in registration numbers, the library plans to discontinue this program.

 - Reading Lab**- The Library's Reading Club has been revamped and now called Reading Lab. It allows children to learn and master the early stages of reading in playful ways as opposed to the testing-centered approach the previous Reading Club/Children's Literacy had.

 - Committee members suggested including a Reading Lab portion into the library's adaptive recreation program also known as Thursday Club, in hopes of achieving alphabet letter recognition.

 - Fiestas de Octubre**- The AJUA association will be submitting a proposal to the City to request that they host another Fiestas de Octubre event in October which may take place Oct. 12th and 13th. If City Council approves this event, the committee will need to change the date for Lantern Tours.

6. OLD BUSINESS

Recap of the 2023 Holiday Contest Winners- The list of winners was reviewed and the committee also viewed photos of the Holiday Décor Contest winners accepting their awards at the January 11th Council meeting. The Committee is encouraged to revise the guidelines for winning homes in the upcoming meetings.

Museum Assessment Program (MAP)- The Council approved a mission statement for the Carriage Barn on January 22, 2024. The approved mission statement is *“The Carriage Barn collects, conserves, and presents items that are significant to the history and culture of Santa Fe Springs and its diverse community.”* The next step is for the Library, with the support of the Committee, to prepare a strategic plan for the Carriage Barn while waiting for the pending report from the museum consultant.

MAP Subcommittee Report- The Museum Assessment Subcommittee met on November 6, 2023, and since then a few requests have been placed such as the integration of museum standard lighting in the Carriage Barn as well as the digitization of the Marie Franklin Clarke historical reels. Inventory of historical items in the library is also being taken by library staff, as well as the discussion of opening the top floor.

Committee members suggested showing the historical video during Art Fest as well as selling historical merchandise.

7. NEW BUSINESS

Nominations - Committee members elected Sally Gaitan as Chairperson, Jeanette Lizzaraga as Vice Chair, and Gloria Maghame as the Heritage Arts Advisory Committee (HAAC) Liaison with all in favor and 0 against.

8. HERITAGE ARTS ADVISORY COMMITTEE (HAAC) REPORT –

The HAAC was dark in December, therefore, nothing to report other than that the main entertainment for Art Fest has already been booked.

9. FUTURE AGENDA ITEMS:

- Invite City Manager to attend our meetings
- Revise Lantern Tour Date and Holiday Contest Guidelines
- MAP Report

10. MEMBER COMMENTS/ ANNOUNCEMENTS-

The Women’s Club Quartermania event will take place at Town Center Hall on March 17th and tickets are available for purchase. John Mora has a historical item for donation to the Carriage Barn.

11. ADJOURNMENT

Chairperson, Sally Gaitan adjourned the meeting at 10:48 a.m. The next meeting will be held on Wednesday, March 27, 2024, at 9:30 a.m. at the Town Center Hall.