



**HISTORICAL & COMMUNITY PRESERVATION COMMITTEE
Town Center Hall
Meeting of Wednesday, September 27, 2023**

MINUTES

1. CALL TO ORDER- Chairperson Sally Gaitan called the meeting to order at 9:34 a.m.

2. ROLL CALL
 - Present:* Sally Gaitan, Marina Gurrola, Mark Scoggins, Maria Salazar, Jeannette Lizarraga, Gloria Maghame, Mary Arias, Hilda Zamora

 - Absent:* Blake Carter, Elena Lopez Bocca

 - Staff:* Deborah Raia, Executive Secretary

 - Guests:* None

3. ORAL COMMUNICATIONS- Nothing to report.

4. APPROVAL OF MINUTES-

A motion was made by Gloria Maghame and seconded by Mary Arias to approve the minutes of June 28, 2023. The motion was carried with 8 in favor and 0 against.

5. EXECUTIVE SECRETARY REPORT – DEBORAH RAI
 - Passport Services** – As of September 2023, the library has been processing passports and currently provides services Tuesdays through Fridays from 10 a.m. to 2 p.m. The library is looking to expand services to Saturdays as well. Committee members suggested writing “by appointment only” on the flyer as well as the pricing.

 - Red Ribbon Parade**- The Red Ribbon parade will be taking place during the next committee meeting on Wednesday, October 25th at 9:15 am, therefore, a motion was made by Hilda Zamora and seconded by Gloria Maghame to change the meeting date to Monday, October 23rd with 8 in favor and 0 against.

6. OLD BUSINESS
 - Lantern Tours** – The Lantern Tours event is quickly approaching on Friday, October 20th and the subcommittee is gathering the final details. Subcommittee chairperson Mark Scoggins has met with subcommittee members via zoom over the summer months and will take a tour of the park on Thursday, October 5th. The rehearsal for the event will take place on Thursday, October 19th and volunteer applications are still being accepted. Subcommittee members Jeannette Lizarraga and Blake Carter have

volunteered to be storytellers for the event. Committee member Gloria Maghame has asked if the Women's Club can have a booth at the event to sell churros and coffee, however, the Heritage Park café will already be selling items.

7. NEW BUSINESS-

Museum Assessment Program (MAP) Site Visit- Museum consultant Paulette Hennum met with Library staff as well as Sally Gaitan to begin the assessment of the Carriage Barn. During the assessment, a new discovery was made that most of the items inside the Carriage Barn are on loan from the 90s. Paulette, the museum consultant, said the most valuable item in the Carriage Barn was the building itself and that it holds a lot of potential. Once the Carriage Barn meets basic museum standards, it will qualify for grants. However, additional paperwork such as a mission statement and strategic plan are needed. The Library along with this Committee hopes to create a mission statement in the upcoming months to present to the council. The Committee has suggested placing a suggestion box for community input on the question of why is the Carriage Barn important to the community.

2023 Holiday Home Décor Contest- The annual Holiday Home Decorating Contest is presented by the City of Santa Fe Spring's Beautification & Historical Preservation Committee. The contest is open to all Santa Fe Springs residents and entry forms are required for participation starting November 6th - December 8th. The committee will score each entry on the use of different categories during its shuttle tour of the neighborhood. The committee has decided to take this tour on Monday, December 11th and a follow-up email will be sent closer to the date. The 12 chosen winners will receive yard signs and a plaque during the City Council meeting in January 2024.

8. HERITAGE ARTS ADVISORY COMMITTEE (HAAC) REPORT –

2023 Art Fest – The committee has not met recently, but the Art Fest subcommittee is in full swing. The dates for the event will be April 25th and April 26th with an entry price of \$10 each day. Discounts will be available to seniors and all students will be free to enter. Sandra Hahn has been approved by the council to be the art consultant for for the event.

9. FUTURE AGENDA ITEMS:

- Carriage Barn Mission Statement
- Holiday Home Decorating Contest
- Committee Meeting Dates

10. MEMBER COMMENTS/ ANNOUNCEMENTS

Hilda Zamora shared that Little Lake City School District was one of the nine selected schools to receive funding from Janice Hahn, who is chair of Los Angeles County's board of Supervisors in order to combat student homelessness. Volunteers are still needed for Lantern Tours, and the Library has solar eclipse viewing glasses available.

11. ADJOURNMENT

Chairperson, Sally Gaitan adjourned the meeting at 11:23 a.m. The next meeting will be held on Monday, October 23, 2023, at 9:30 a.m. at the Town Center Hall.