



**HISTORICAL & COMMUNITY PRESERVATION COMMITTEE**  
**Town Center Hall**  
**Meeting of Wednesday, September 28, 2022**

**MINUTES**

1. CALL TO ORDER- Chairperson Sally Gaitan called the meeting to order at 9:35 a.m.
2. ROLL CALL

*Present:* Mary Arias, Sally Gaitan, Irma Huitron, Jeannette Lizarraga, Gloria Maghame, Mark Scoggins, Hilda Zamora, Guadalupe Placencia, Elena Lopez, Linda Vallejo, Julie Garcia

*Absent:* AJ Hayes

*Staff:* Deborah Raia, Executive Secretary

*Guest:* Luis Collazo, Code Enforcement Officer
3. ORAL COMMUNICATIONS- Nothing to report.
4. APPROVAL OF MINUTES-

A motion was made by Jeannette Lizarraga and seconded by Hilda Zamora to approve the minutes of June 22, 2022. The motion was carried with 10 in favor, 0 against and 2 abstain.
5. EXECUTIVE SECRETARY REPORT

Executive Secretary Deborah Raia reported on the following:

  - **Library Programming** - The Library held many events during the summer and is already preparing for its future events. The Library will now require an admission fee for certain events such as the Pub Trivia in January of 2023, which will hold a \$10 admission fee due to the cost of food and beverages.
  - **Willie Gordon Tech Lab for Seniors** - The Willie Gordon Senior Technology Lab's current hours are 8:30 a.m. to noon. The tech lab closes at noon due to lunch hour for most seniors, however, the Library staff will be flexible to making adjustments to the hours based upon need. Furthermore, the book drop box at Willie Gordon is no longer in use, however, seniors may use the drop box located in front of the Library.
6. OLD BUSINESS
  - **Historical Video**- The Committee has requested to move forward with continuing the Historical Video. A motion was made by Hilda Zamora and seconded by Linda Vallejo to have Larry Oblea finish the video up to the City's incorporation date within the time frame of six months with hopes to showcase it at the 2023 Art Fest event.

- **Beautification Awards-** A presentation of the 2022 award winners was shown, and guest speaker Luis Collazo from Code Enforcement reassured the Committee that all cases that were sent during the Beautification tours have been reviewed. He also encouraged members to use the City's "SFS Go" app to make reports, or they can also call the office for assistance.

7. NEW BUSINESS-

- **Lantern Tours-** The Women's Club donated a check for \$150 for the Lantern Tours event. The Lantern Tours event is taking place on Friday, October 21<sup>st</sup> from 7 p.m.- 11 p.m. at Heritage Park and will be free of charge. The event's date is also the date for the homecoming game for nearby high schools, therefore, resulting in a shortage of high school volunteers. Library staff reached out to Parks & Recreation staff and they agreed it will be challenging to find high school volunteers. The Lantern Tours subcommittee is currently looking for volunteers for the day of the event. The committee members that have already signed up to volunteer for the event are: Mark Scoggins, Gloria Maghame, Jeannette Lizarraga, and Sally Gaitan. Hilda Zamora offered to help set up for the event if needed.

8. HERITAGE ARTS ADVISORY COMMITTEE REPORT –

**2022 Art Fest Art Education Grants-** The HAAC has dispersed this year's art education grants to the local schools.

**2023 Art Fest -** A subcommittee for the planning of the 2023 Art Fest has been formed and composed of three members: AJ Hayes, Gabriel Jimenez, and Francis Carbajal. The subcommittee has already met with the consultant for next year's event in April. There will be an entrance fee of \$10 for individuals over 18 years old. There will be no entrance fee for minors under the age of 18. The subcommittee is also reviewing their advertising strategies and will begin to look into the entertainment headliners for next year's event.

9. FUTURE AGENDA ITEMS:

- Historical Video Update
- Lantern Tours Recap
- Holiday Home Décor Contest

10. MEMBER COMMENTS/ ANNOUNCEMENTS

- Members requested that the Lantern Tours event and volunteer flyer be posted on the City's social media pages. Members also requested to put the information of the Heritage Park closure for the day of the event.

11. ADJOURNMENT

Chairperson, Sally Gaitan adjourned the meeting at 11:21 a.m.

The next meeting will be held on Wednesday, October 26, 2022, at 9:30 a.m. at the Town Center Hall.