



## HERITAGE ARTS ADVISORY COMMITTEE

Gus Velasco Neighborhood Center

Meeting Room No. 1

Meeting of Thursday, February 28, 2019

9:00 a.m.

### MINUTES

#### 1. CALL TO ORDER

Chairperson Laurie Rios called the meeting to order at 9:00 a.m.

#### 2. ROLL CALL

*Members Present:* Debbie Baker, Francis Carbajal, Sally Gaitan, Albert J. Hayes, Gabriel Jimenez, Jacqueline Martinez, Richard Moore, Larry Oblea, Laurie Rios

*Absent:* None

*City Council Liaison:* Mayor Pro Tem William K. Rounds

*Staff:* Maricela Balderas, Director of Community Services  
Ed Ramirez, Family & Human Services Manager/Executive Secretary  
Maritza Sosa-Nieves, Management Assistant II

*Guest:* None

#### 3. ORAL COMMUNICATIONS – Nothing to report.

#### 4. APPROVAL OF MINUTES\*

A motion was made by Francis Carbajal and seconded by Debbie Baker to approve the Minutes of January 29, 2019. The motion was carried unanimously.

#### 5. COUNCIL LIAISON REPORT – Tabled until March meeting.

#### 6. PUBLIC WORKS DEPARTMENT REPORT - Nothing to report.

#### 7. PLANNING DEPARTMENT DIRECTOR REPORT – Tabled until March meeting.

#### 8. EXECUTIVE SECRETARY REPORT

Ed Ramirez reported on the following:

- a. **Financial Report – January 2019\*** – Mr. Ramirez provided an overview of the FY 2018/2019 Financial Report for the period ending January 2019, and a copy was

distributed to members for their review. It was noted that interest has not yet be factored into this report. Balance: \$1.5 million.

A motion was made by Richard Moore and seconded by Albert J. Hayes to approve the FY 2018/2019 Financial Report for the period ending January 2019. The motion was carried unanimously.

- b. **Older American Recognition Day Award Nominations** – Mr. Ramirez distributed a copy of the Older American Recognition Day Award Nomination applications to the committee. A brief overview of the application’s requirement was given to members.

9. OLD BUSINESS

Ed Ramirez reported on the following:

- a. **Professional Service Agreement for Margaret Hammon – Consultant Update** – Mr. Ramirez informed committee members that he and Ms. Sosa-Nieves met with Margaret Hammon to discuss the professional service agreement she has proposed. Staff felt that the proposed agreement submitted by Margaret lacked specific criteria that the Advisory Committee had requested; no final proposal has been approved by the committee.

The committee reviewed the current proposal and discussed the need for liability insurance, timelines for certain projects, and the pay-scale for Ms. Hammon’s scope of work. The committee also discussed what points needed to be added to Ms. Hammon’s proposal, which included the need for a description of roles and responsibilities for her outlined duties in the agreement. Ms. Baker suggested that the committee give Ms. Hammon specific guidelines for submitting a proposal.

Ms. Baker offered to connect with Ms. Hammon and work with staff to provide Ms. Hammon the necessary information the committee needs to approve her proposal so that she may begin to proceed with work.

- b. **Traffic Signal Box Fire Rescue Department 60<sup>th</sup> Anniversary Completion** – It was reported that after several rainy delays, the installation of the traffic signal box for the 60th Anniversary Fire- Rescue Theme took place on February 12th and February 13th. The project was completed by artist Candace Galvan. The traffic signal box is located on Telegraph Road across from Fire Station #4. The image illustrates various eras and highlights the 60th Anniversary of the Fire Department. Mr. Ramirez also informed the committee that in the case of damage, Public Works will be notified to work with the artist on repairs.
- c. **Art Walk – March 16<sup>th</sup>, 10 a.m.-Noon** – Mr. Ramirez distributed a flyer and informed committee members about the event. Members interested in conducting tours may contact Ms. Sosa-Nieves.

10. NEW BUSINESS

Ed Ramirez reported on the following:

- a. **Review of Draft – Heritage Arts Promotional Brochure** – A completed draft of the brochure was distributed to committee members for review. The committee thanked Ms. Baker for putting together the brochure. Mr. Ramirez will outreach to different companies to bid for print, and keep the committee updated as new information is available.

11. DEPARTMENT OF COMMUNITY SERVICES REPORT – Tabled to March Meeting.

12. FUTURE AGENDA ITEMS

- a) Draft Art Showcase Guidelines
- b) Proposed Commemorative HAPP Calendar
- c) 2019 SFS Art Fest Update
- d) Clarke Estate Pool Art Pieces
- e) Art Fest Street Banners

13. MEMBER COMMENTS/ANNOUNCEMENTS

- March 21, 2019 – Mayor’s Prayer Breakfast – Town Center Hall at 6:30 a.m. – Event is hosted by Calvary Chapel. Tickets are \$20 and those interested in purchasing tickets may contact Sally Gaitan.
- Francis Carbajal has tickets available for Quartermania on March 10, 2019 at Town Center Hall, hosted by the Santa Fe Springs Women’s Club.
- The week of February 25<sup>th</sup>-March 1<sup>st</sup> is Read across America Week.
- Albert J. Hayes informed the committee that the Santa Fe Springs President’s Day Penny Carnival was featured on T.V. and commended the staff for hosting the event in the Activity Center. It was also mentioned that the event had nearly 600 attendees.
- Leslie Elwood, the previous art consultant, notified Mr. Ramirez that the Founders Plaza has been recognized by the National Sculpture Society. Artists Eugene and Anne Daub will receive the award in June. Mr. Ramirez will keep the committee updated on information about attending the award ceremony.
- City Manager Ray Cruz is aware of the Snake Fountain condition and has directed staff to resolve the issue in a timely manner.

14. ADJOURNMENT

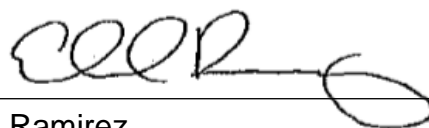
Chair Rios adjourned the meeting at 10:02 a.m.

Next Meeting: Tuesday, March 26, 2019, at 9 a.m. at the Gus Velasco Neighborhood Center, Meeting Room No. 1.



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Prepared by: Pauline Aguayo,  
Administrative Clerk, II



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Ed Ramirez,  
Executive Secretary