



**CITY OF SANTA FE SPRINGS
REGULAR MEETING OF THE
TRAFFIC COMMISSION
AGENDA**

**THURSDAY, MAY 16, 2024
6:00 P.M.**

**CITY HALL COUNCIL CHAMBERS
11710 TELEGRAPH ROAD
SANTA FE SPRINGS, CA 90670**

TRAFFIC COMMISSION

**Blake Carter, Chairperson
Felix Miranda, Vice Chairperson
Johana Coca, Commissioner
Sally Gaitan, Commissioner
AJ Hayes, Commissioner**

CITY STAFF

**Public Works Director
Traffic Engineer
Whittier Police Services Sergeant
Secretary**

**James Enriquez
Roy Kim
Paul Segura
Vivian De León**

NOTICES

Public Comment: The public is encouraged to address the Traffic Commission on any matter listed on the agenda or on any other matter within its jurisdiction. If you wish to address the Traffic Commission, please submit comments in writing by sending them to the Public Works Department Secretary at

viviandeleon@santafesprings.org.

All written comments received by 12:00 p.m. the day of the Traffic Commission Meeting will be distributed to the Commissioners and made a part of the official record of the meeting. Written comments will not be read at the meeting, only the name of the person submitting the comment will be announced.

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Traffic Commission may direct staff to investigate and/or schedule certain matters for consideration at a future Traffic Commission meeting.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the Public Works Department Secretary. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Please Note: Staff reports, and supplemental attachments, are available for inspection at the Public Works Counter in City Hall, 11710 E. Telegraph Road during regular business hours 7:30 a.m. to 5:30 p.m., Monday-Thursday. Telephone (562) 868-0511.

RULES OF DECORUM: Pursuant to Section 54957.95 of the Government Code, the presiding member of the legislative body conducting a meeting, or their designee, is authorized to remove, or cause the removal of, an individual for disrupting the meeting. Any such removal will be preceded by a warning to the disruptive individual by the presiding member of the legislative body or their designee that the individual's behavior is disrupting the meeting and that the individual's failure to promptly cease their disruptive behavior may result in their removal.

IN CONSIDERATION OF OTHERS, PLEASE TURN OFF, OR MUTE, ALL CELL PHONES.
THANK YOU FOR YOUR COOPERATION

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS ON NON-AGENDA AND AGENDA ITEMS

At this time, the general public may address the Traffic Commission on both non-agenda and agenda items. Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per speaker. State Law prohibits the Traffic Commission from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Chairperson.

STAFF COMMUNICATIONS ON ITEMS OF COMMUNITY INTEREST

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine. Any items a Traffic Commissioner wishes to discuss should be designated at this time. All other items may be approved in a single motion.

1. MINUTES OF MARCH 21, 2024 REGULAR TRAFFIC COMMISSION MEETING.

RECOMMENDATION: it is recommended that the Traffic Commission:

- 1) Approve the minutes as submitted.

2. REQUEST FOR PARKING RESTRICTION (10608 FOREST STREET)

RECOMMENDATION: It is recommended that the Traffic Commission:

- 1) Recommend to the City Council that parking of vehicles be prohibited nightly between the hours of 9 PM and 6 AM on the east side of Forest Street from its intersection with Clark Street to 215' south of the intersection.
- 2) Take such additional, related, action that may be desirable.

TRAFFIC COMMISSION COMMENTS

Traffic Commission announcements; requests for future agenda items.

ADJOURNMENT

I, Vivian De León, Secretary to the Traffic Commission hereby certify that a copy of this agenda has been posted no less than 72 hours before the meeting at the following locations: City's website at www.santafesprings.org; Santa Fe Springs City Hall, 11710 Telegraph Road; Santa Fe Springs City Library, 11700 Telegraph Road; and the Town Center Plaza (Kiosk), 11740 Telegraph Road.



Vivian De León, Secretary

May 9, 2024

Date



**MINUTES OF THE CITY OF SANTA FE SPRINGS
REGULAR MEETING OF THE
TRAFFIC COMMISSION
MARCH 21, 2024**

CALL TO ORDER

Chairperson Carter called the meeting to order at 6:03 PM.

ROLL CALL

Members Present: Commissioners, Coca, and Hayes, Vice Chair Miranda, and Chairperson Carter

Members Absent: Commissioner Gaitan.

PRESENTATIONS

1. MINAGAR & ASSOCIATES - ENGINEERING AND TRAFFIC SURVEY

PUBLIC COMMENTS ON NON-AGENDA AND AGENDA ITEMS

There was no one present for public comments.

STAFF COMMUNICATIONS ON ITEMS OF COMMUNITY INTEREST

Traffic Engineer Roy Kim provided update information for the request to have a right-turn-only lane for westbound traffic on Florence / Pioneer, noting that the design is now complete, and a solicitation for quotes will be released shortly for design implementation.

Mr. Kim provided an update on the installation of the in-ground lights on Orr & Day Road at Davenrich Street, indicating that they will be installed by a contractor within the next two to three weeks, as staff is currently swamped.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine. Any items a Traffic Commissioner wishes to discuss should be designated at this time. All other items may be approved in a single motion.

2. MINUTES OF THE FEBRUARY 15, 2024, REGULAR TRAFFIC COMMISSION MEETING.

RECOMMENDATION: It is recommended that the Traffic Commission:

- 1) Approve the minutes as submitted.

3. TRAFFIC BUREAU REPORT - DECEMBER 2023 AND JANUARY 2024.

RECOMMENDATION: It is recommended that the Traffic Commission:

- 1) Receive the reports for December 2023 and January 2024.

4. 2024 CITY-WIDE TRAFFIC STUDY RESULTS

RECOMMENDATION: It is recommended that the Traffic Commission:

- 1) This report is for information purpose only and does not require any action by the Traffic Commission.

It was moved by Chairperson Carter to approve the consent calendar as follows:

Ayes: Coca, Miranda and Carter

Nayes: None.

Abstain: Hayes

TRAFFIC COMMISSION COMMENTS

Vice Chair Miranda has observed an increase in truck traffic on Orr and Day Road. WPD Traffic Safety Officer, Fernando Sanchez stated that the increase in truck traffic has been noticed, adding that the segment has a weight limit restriction, and will patrol for such.

Commissioner Hayes introduced himself to the commission.

WPD Traffic Safety Officer, Fernando Sanchez introduced himself, stating that he was attending the meeting on behalf of Sergeant Paul Segura for tonight's meeting.

ADJOURNMENT

Chairperson Carter adjourned the meeting at 6:48 PM.

Blake Carter, Chairperson

Vivian De León, Secretary

Date



CITY OF SANTA FE SPRINGS

TRAFFIC COMMISSION AGENDA STAFF REPORT

TO: Honorable Chairperson and Commissioners

FROM: James Enriquez, P.E., Director of Public Works / City Engineer

BY: Roy Kim, Traffic Engineer

SUBJECT: REQUEST FOR PARKING RESTRICTION (10608 FOREST STREET)

DATE: May 16, 2024

RECOMMENDATION:

It is recommended that the Traffic Commission:

- 1) Recommend to the City Council that parking of vehicles be prohibited nightly between the hours of 9PM and 6AM on the east side of Forest Street from its intersection with Clark Street to 215' south of the intersection; and
- 2) Take such additional, related, action that may be desirable.

FISCAL IMPACT

A fee in the amount of \$290.86 will be collected for the installation cost of parking restriction signage.

BACKGROUND

A letter was received from Tank Master, Inc. requesting a parking restriction in front of their property located at 10608 Forest Street. They are experiencing problems with large trucks and other vehicles continuously parking in front of their property for multiple days, making it difficult to conduct their business and for their employees to find parking.

ANALYSIS

The subject portion of Forest Street is a local industrial street located one block west of Bloomfield Avenue between Clark Street and Florence Avenue. The street is 48' wide and carries one lane of traffic in each direction. The street is posted with 30 miles-per-hour speed limit signs. "No Stopping Anytime" restrictions currently exist on other portions of

TRAFFIC COMMISSION AGENDA REPORT – MEETING OF MAY 16, 2024

Request for Parking Restriction (10608 Forest Street)

Page 2 of 2

Forest Street, including the portion directly across from the subject address. The subject property is requesting the implementation of a restriction that would prohibit vehicles from parking continuously for multiple days. The nightly parking restriction from 9PM to 6AM would accomplish the desired outcome.

Police Services have been at the location in the past to help clear long-term parked vehicles, and are in support of the proposed nightly restriction.

ENVIRONMENTAL

Not applicable.

DISCUSSION

Not applicable.

SUMMARY/NEXT STEPS

The report will be forwarded to the City Council for consideration.

ATTACHMENT:

- A. Attachment A – Letter of Request
- B. Attachment B – Location Map

ITEM STATUS:

APPROVED:	<input type="checkbox"/>
DENIED:	<input type="checkbox"/>
TABLED:	<input type="checkbox"/>
DIRECTION GIVEN:	<input type="checkbox"/>

ATTACHMENT A



Tank Master Inc.

10608 Forest Street Santa Fe Springs, CA 90670

Office: 562-204-4100 FAX: 562-204-4102

www.tankmasterinc.com

Louise Murphy
10608 Forest St.
Santa Fe Springs, CA 90670
April 12, 2024

Roy Kim
Public Works
12949 Telegraph Rd
Santa Fe Springs CA 90670

Dear Roy Kim:

I am requesting a "No Parking 9PM to 6AM" sign, to be placed in front of my business at 10608 Forest St. Santa Fe Springs, CA 90670.

I agree to pay the cost of \$290.86 for the sign.

Sincerely,

A handwritten signature in black ink, appearing to read "Louise Murphy". The signature is fluid and cursive, with a large, looping "M" at the end.

Louise Murphy

ATTACHMENT B

