



APPROVED: 04/12/21

MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL AUDIT/FINANCE STANDING SUB-COMMITTEE

July 7, 2020

1. **CALL TO ORDER**

Finance Director, Travis Hickey called the meeting to order at 11:02 a.m.

2. **ROLL CALL**

Members present: Councilmembers: Mora and Zamora

Members absent: None

Staff Members present: City Manager Ray Cruz, Director of Finance & Administrative Services Travis Hickey, Finance Manager Lana Dich, and Senior Budget Analyst Alvaro Castellon

Others present: Rich Kikuchi with Lance, Soll & Lunghard

3. **PUBLIC COMMENT**

There was no one present to speak during public comment.

NEW BUSINESS

4. Minutes of the February 26, 2019 Audit/Finance Sub-Committee Meeting

The minutes of the February 26, 2019 Audit/Finance Sub-Committee Meeting were approved as presented.

5. Comprehensive Annual Financial Report for the Year Ended 6/30/2019

Rich Kikuchi discussed the results of the audit for the fiscal year ended 6/30/19. Discussion ensued amongst the sub-committee members and staff.

6. Audit Request for Proposals

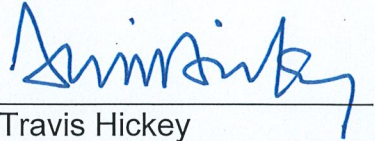
Travis Hickey presented the status of the request for proposals issued for auditing services. Discussion ensued amongst the sub-committee members and staff with direction to proceed with taking the recommended firm to the full City Council for an award of contract for Auditing Services.

7. **COUNCIL COMMENTS**

Councilmembers Mora and Zamora both expressed appreciation to Mr. Kikuchi and the audit firm for their work on behalf of the City as well as to staff for the completion of the audit and work performed in connection with the request for proposal for audit services.

8. ADJOURNMENT

Director of Finance & Administrative Services Travis Hickey adjourned the meeting at 12:22 p.m.



Travis Hickey
Director of Finance & Administrative Services

4/12/21
Date