



APPROVED: 08/31/2021

MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL AUDIT/FINANCE STANDING SUB-COMMITTEE

April 12, 2021

1. **CALL TO ORDER**

Finance Director, Travis Hickey called the meeting to order at 9:05 a.m.

2. **ROLL CALL**

Members present: Councilmembers: Mora and Zamora

Members absent: None

Staff Members present: City Manager Ray Cruz, Director of Finance & Administrative Services Travis Hickey, and Finance Manager Lana Dich

Others present: Nitin Patel with CliftonLarsonAllen LLP

3. **PUBLIC COMMENT**

There was no one present to speak during public comment.

NEW BUSINESS

4. Minutes of the July 20, 2020 Audit/Finance Sub-Committee Meeting

The minutes of the July 20, 2020 Audit/Finance Sub-Committee Meeting were approved as presented.

5. Comprehensive Annual Financial Report for the Year Ended 6/30/2020

Nitin Patel, audit partner with CliftonLarsonAllen LLP discussed the results of the audit for the fiscal year ended 6/30/20. Discussion ensued amongst the sub-committee members, staff, and Mr. Patel.

6. Audit/Finance Sub-Committee Meeting Schedule

Travis Hickey requested direction regarding the frequency of future meetings. Discussion ensued amongst the sub-committee members and staff with direction to proceed with scheduling quarterly meetings on either the Tuesday or Thursday at the end of the month following the quarter end.

7. **COUNCIL COMMENTS**

Councilmembers Mora and Zamora both expressed appreciation to Mr. Patel and the audit firm for their work on behalf of the City as well as to staff for the completion of the audit and work performed in connection with the request for proposal for audit services. Councilmember Zamora asked Lana Dich for her feedback in future meetings.

8. ADJOURNMENT

Director of Finance & Administrative Services Travis Hickey adjourned the meeting at 10:11 a.m.



Travis Hickey
Director of Finance & Administrative Services

8/31/21
Date