



APPROVED: 12/5/2023

## MINUTES OF THE REGULAR MEETINGS OF THE CITY COUNCIL

November 7, 2023

### CALL TO ORDER

Mayor Martin called the meeting to order at 6:00 p.m.

### ROLL CALL

**Members present:** Councilmembers: Rodriguez, Rounds, Zamora, Mayor Pro Tem Sarno, and Mayor Martin.

**Members absent:** None

### INVOCATION

Cindy Jarvis led the invocation.

### VETERAN'S DAY CEREMONY

Mayor Martin recessed the meeting at 6:01 p.m.

Mayor Martin reconvened the meeting at 6:45 p.m.

### PLEDGE OF ALLEGIANCE

Lakeview Elementary School 5<sup>th</sup> grader, Max Uribe led the pledge of allegiance.

### INTRODUCTIONS

Mayor Martin introduced the following members from the Chamber of Commerce:

1. Scott Summerfield, owner of Cascade Pump Company
2. Kathie Fink, CEO, Santa Fe Springs Chamber of Commerce

### PRESENTATIONS

1. DIA DE LOS MUERTOS EVENT RECAP (COMMUNITY SERVICES)
2. HALLOWEEN CARNIVAL EVENT RECAP (COMMUNITY SERVICES)
3. FIESTAS DE OCTUBRE EVENT RECAP (COMMUNITY SERVICES)

### PUBLIC COMMENTS

One public comment was submitted to the City Clerk's Office via email.

### STAFF COMMUNICATIONS ON ITEMS OF COMMUNITY INTEREST

City Manager, René Bobadilla called on the following staff:

- Director of Community Services, Maricela Balderas provided information on the following upcoming events: 1) Santa Float Volunteers, and 2) Letters to Santa

**PUBLIC FINANCING AUTHORITY, WATER UTILITY AUTHORITY, HOUSING  
SUCCESSOR, SUCCESSOR AGENCY, AND CITY COUNCIL**

**REGULAR BUSINESS**

**4. ON-CALL PROFESSIONAL ENGINEERING SERVICES FOR THE DESIGN OF COMMERCIAL STREET IMPROVEMENTS FOR SPRINGDALE AVENUE, WAKEMAN STREET, AND JOHN STREET – AWARD OF CONTRACT (PUBLIC WORKS)**

**RECOMMENDATION: It is recommended that the City Council:**

- 1) Award a Contract to BKF Engineers of Newport Beach, California for the Design of Commercial Street Improvements of Springdale Avenue, Wakeman Street and John Street in the amount of \$131,260.00; and
- 2) Authorize the Director of Public Works to execute the contract (Task Order No. 2) for on-call professional engineering services with BKF Engineering; and
- 3) Take such additional, related, action that may be desirable.

City Manager, René Bobadilla introduced Director of Public Works, James Enriquez to provide a brief presentation on Item No. 4.

It was moved by Councilmember Rounds, seconded by Mayor Pro Tem Sarno, to award a Contract to BKF Engineers of Newport Beach, California for the Design of Commercial Street Improvements of Springdale Avenue, Wakeman Street and John Street in the amount of \$131,260.00, authorize the Director of Public Works to execute the contract (Task Order No. 2) for on-call professional engineering services with BKF Engineering, and take such additional, related, action that may be desirable, by the following vote:

**Ayes:** Rodríguez, Rounds, Zamora, Sarno, Martin  
**Nays:** None  
**Absent:** None  
**Recused:** None

**5. ESTABLISH AN AD-HOC COMMITTEE TO STUDY A POTENTIAL PARCEL TAX ON THE NOVEMBER 2024 ELECTION AND APPOINT TWO (2) COUNCILMEMBERS TO SERVE ON THE COMMITTEE (CITY CLERK)**

**RECOMMENDATION: It is recommended that the City Council:**

- 1) Approve the establishment of an ad-hoc committee to study a potential parcel tax for the November 2024 election; and
- 2) Appoint two (2) Councilmembers to serve on the ad-hoc committee.

City Manager, René Bobadilla provided a brief presentation on Item No. 5. Mayor Martin and Mayor Pro Tem Sarno volunteered to serve on the ad-hoc committee.

It was moved by Councilmember Zamora, seconded by Councilmember Rodriguez, to approve the establishment of an ad-hoc committee to study a potential parcel tax for the November 2024 election, and appoint Mayor Martin and Mayor Pro Tem Sarno to serve on the ad-hoc committee, by the following vote:

**Ayes:** Rodríguez, Rounds, Zamora, Sarno, Martin  
**Nayes:** None  
**Absent:** None  
**Recused:** None

**6. SOFTWARE AGREEMENT WITH KRONOS SAASHR, INC., (A UKG COMPANY) FOR A WORKFORCE MANAGEMENT AND PAYROLL SOLUTION (FINANCE)**

**RECOMMENDATION: It is recommended that the City Council:**

- 1) Incorporate Workforce Management and Payroll System implementation as a CIP within the current Fiscal Year (FY) 2023-24 CIP Program;
- 2) Authorize the City Manager to execute a Software as a Service (SaaS) Agreement with UKG Company (UKG) for a Workforce Management and Payroll Solution for FY 2023-24;
- 3) Authorize the City Manager to execute four optional one-year amendments for FY 2024-25 through 2027-28;
- 4) Appropriate \$60,000 from the FY 2023-24 General Fund reserve to project FA24002 for the Workforce Management and Payroll Solution.

City Manager, René Bobadilla provided a brief presentation on Item No. 6.

It was moved by Councilmember Rodriguez, seconded by Councilmember Rounds, to incorporate Workforce Management and Payroll System implementation as a CIP within the current Fiscal Year (FY) 2023-24 CIP Program, authorize the City Manager to execute a Software as a Service (SaaS) Agreement with UKG Company (UKG) for a Workforce Management and Payroll Solution for FY 2023-24, authorize the City Manager to execute four optional one-year amendments for FY 2024-25 through 2027-28, and appropriate \$60,000 from the FY 2023-24 General Fund reserve to project FA24002 for the Workforce Management and Payroll Solution, by the following vote:

**Ayes:** Rodríguez, Rounds, Zamora, Sarno, Martin  
**Nayes:** None  
**Absent:** None  
**Recused:** None

**CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered to be routine. Any items a Councilmember wishes to discuss should be designated at this time. All other items may be approved in a single motion. Such approval will also waive the reading of any ordinance.

HOUSING SUCCESSOR

**7. MINUTES OF THE OCTOBER 3, 2023 REGULAR CITY COUNCIL MEETINGS (CITY CLERK)**

**RECOMMENDATION: It is recommended that the Housing Successor:**

- 1) Approve the minutes as submitted.

SUCCESSOR AGENCY

**8. MINUTES OF THE OCTOBER 3, 2023 REGULAR CITY COUNCIL MEETINGS (CITY CLERK)**

**RECOMMENDATION: It is recommended that the Successor Agency:**

- 1) Approve the minutes as submitted.

CITY COUNCIL

**9. MINUTES OF THE OCTOBER 3, 2023 REGULAR CITY COUNCIL MEETINGS (CITY CLERK)**

**RECOMMENDATION: It is recommended that the City Council:**

- 1) Approve the minutes as submitted.

**10. RESCHEDULING THE JANUARY 2024 CITY COUNCIL MEETINGS (CITY CLERK)**

**RECOMMENDATION: It is recommended that the City Council:**

- 1) Reschedule the January 2, 2024 and January 16, 2024 City Council Meetings to January 11, 2024 (Thursday) and January 23, 2024 (Tuesday) respectively.

**11. RESOLUTION NO. 9888 – SB-1205 ANNUAL INSPECTION OF CERTAIN PROPERTIES (FIRE)**

**RECOMMENDATION: It is recommended that the City Council:**

- 1) Acknowledge Receipt of Department of Fire-Rescue Report Regarding the Annual Inspection of Certain Properties.

**12. APPROVAL OF COST SHARING AGREEMENT WITH THE LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY FOR THE INSTALLATION OF MONITORING EQUIPMENT AND MONITORING PURSUANT TO THE HARBOR TOXIC POLLUTANTS TOTAL MAXIMUM DAILY LOAD (TMDL) (PUBLIC WORKS)**

**RECOMMENDATION: It is recommended that the City Council:**

- 1) Approve the Cost Sharing Agreement with the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority (GWMA) for

administration and installation of monitoring equipment and ongoing monitoring pursuant to the Harbor Toxic Pollutants Total Maximum Daily Load (TMDL); and

- 2) Authorize the Mayor to execute the agreement on behalf of the City; and
- 3) Take such additional, related, action that may be desirable.

**13. BUILDING PLAN CHECK AND INSPECTION SERVICES – AUTHORIZATION TO ADVERTISE A REQUEST FOR PROPOSAL (RFP) (PLANNING)**

**RECOMMENDATION: It is recommended that the City Council:**

- 1) Authorize the Director of Planning to advertise a Request for Proposal for Building Plan Check and Inspection Services; and
- 2) Take such additional, related, action that may be desirable.

**14. AMENDMENT OF CHAPTER 34 OF THE CODE OF SANTA FE SPRINGS RELATING TO PURCHASING – SECOND READING OF ORDINANCE NO. 1133 (CITY ATTORNEY)**

**RECOMMENDATION: It is recommended that the City Council:**

- 1) Adopt Ordinance No. 1133: AN ORDINANCE OF THE CITY OF SANTA FE SPRINGS AMENDING CHAPTER 34 (FINANCE AND REVENUE) OF TITLE III OF THE CODE OF SANTA FE SPRINGS RELATING TO PURCHASING.
- 2) Take such additional, related, action that may be desirable.

**15. PACKARD STAY AND PLAY GRANT PAYMENT ACCEPTANCE FOR SANTA FE SPRINGS (SFS) CITY LIBRARY (COMMUNITY SERVICES)**

**RECOMMENDATION: It is recommended that the City Council:**

- 1) Approve and authorize the Director of Community Services to request and accept payment of Packard Stay & Play grant funds for the SFS City Library, issued by the Califa Group.

**16. TREASURER’S REPORT OF INVESTMENTS FOR THE QUARTER ENDED SEPTEMBER 30, 2023 (FINANCE)**

**RECOMMENDATION: It is recommended that the City Council:**

- 1) Receive and file the report.

It was moved by Mayor Pro Tem Sarno, seconded by Councilmember Zamora, to approve the consent calendar, by the following vote:

**Ayes:** Rodríguez, Rounds, Zamora, Sarno, Martin  
**Nayes:** None

**Absent:** None  
**Recused:** None

**APPOINTMENTS TO BOARDS, COMMITTEES, AND COMMISSIONS**

Councilmember Rounds appointed Sophie Pantoja to the Youth Leadership Committee.

**COUNCIL COMMENTS/AB1234 COUNCIL CONFERENCE REPORTING**

Councilmember Rodriguez thanked staff.

Councilmember Rounds spoke about attending the Good Scout Award Ceremony and about the Red Ribbon Parade.

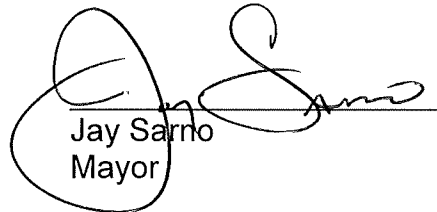
Councilmember Zamora thanked staff for all the different events within the last month. He praised staff and thanked veterans for their service.

Mayor Pro Tem Sarno spoke about the great events being offered by the City and thanked staff.

Mayor Martin thanked City Manager Bobadilla and staff.

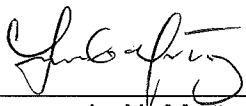
**ADJOURNMENT**

Mayor Martin adjourned the meeting at 7:21 p.m.



Jay Sarno  
Mayor

**ATTEST:**



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Fernando N. Muñoz  
Deputy City Clerk

12-12-2023  
Date