



APPROVED: 07/18/2023

MINUTES OF THE REGULAR MEETINGS OF THE CITY COUNCIL

June 20, 2023

1. **CALL TO ORDER**

Mayor Martin called the meeting to order at 6:00 p.m.

2. **ROLL CALL**

Members present: Councilmembers/Directors: Rodriguez, Rounds, Zamora, Mayor Pro Tem/Vice Chair Sarno, and Mayor/Chair Martin.

Members absent: None.

3. **INVOCATION**

Mayor Pro Tem Sarno led the invocation.

4. **PLEDGE OF ALLEGIANCE**

The Youth Leadership Advisory Committee led the pledge of allegiance.

5. **INTRODUCTIONS**

Mayor Martin announced that Rene Bobadilla was selected to become the next City Manager of the City of Santa Fe Springs. She also introduced Kathy Fink, Chamber of Commerce CEO.

PUBLIC FINANCING AUTHORITY

6. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Public Financing Authority.

- a. Minutes of the May 16, 2023 Public Financing Authority Meetings (City Clerk)

Recommendation:

- Approve the minutes as submitted.

- b. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA) (Finance)

Recommendation:

- Receive and file the report.

It was moved by Councilmember Zamora, seconded by Councilmember Rodriguez, to approve Item Nos. 6A and 6B, by the following vote:

Ayes: Rodríguez, Rounds, Zamora, Sarno and Martin

Nays: None

Absent: None

WATER UTILITY AUTHORITY

7. CONSENT AGENDA

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Water Utility Authority.

- a. Minutes of the May 16, 2023 Water Utility Authority Meetings (City Clerk)

Recommendation:

- Approve the minutes as submitted.

- b. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Water Utility Authority (WUA) (Finance)

Recommendation:

- Receive and file the report.

- c. Status Update of Water-Related Capital Improvement Projects (Public Works)

Recommendation:

- Receive and file the report.

- d. On-call Supervisory Control and Data Acquisition (SCADA) Programing and Maintenance – Issue Request for Proposal (Public Works)

Recommendation:

- Authorize the Interim Director of Public Works to issue a Request for Proposal for On-call SCADA Programing and Maintenance.

It was moved by Councilmember Rounds, seconded by Mayor Pro Tem Sarno, to approve Item Nos. 7A through 7D, by the following vote:

Ayes: Rodríguez, Rounds, Zamora, Sarno and Martin

Nayes: None

Absent: None

NEW BUSINESS

8. Water Well No. 2 – Engineering Design Services for a Temporary Water Treatment System and Pump and Motor Equipment – Authorization Request for Issuance of a Request for Proposal (Public Works)

Recommendation:

- Authorize the Interim Director of Public Works to issue a Request for Proposal for Engineering Design Services for a Temporary Water Treatment System and Pump and Motor Equipment for Water Well No. 2.

Interim Director of Public Works, Yvette Kirrin provided a brief presentation on Item No. 8.

It was moved by Mayor Pro Tem Sarno, seconded by Councilmember Rodriguez, to authorize the Interim Director of Public Works to issue a Request for Proposal for Engineering Design Services for a Temporary Water Treatment System and Pump and Motor Equipment for Water Well No. 2, by the following vote:

Ayes: Rodríguez, Rounds, Zamora, Sarno and Martin

Nayes: None

Absent: None

9. Water Well No. 12 Assessment – Issue Request for Proposal (Public Works)

Recommendation:

- Authorize the Interim Director of Public Works to issue a Request for Proposal for Water Well No. 12 Assessment.

Interim Director of Public Works, Yvette Kirrin provided a brief presentation on Item No. 9.

It was moved by Councilmember Zamora, seconded by Councilmember Rounds, to authorize the Interim Director of Public Works to issue a Request for Proposal for Proposal for Water Well No. 12 Assessment, by the following vote:

Ayes: Rodríguez, Rounds, Zamora, Sarno and Martin

Nayes: None

Absent: None

HOUSING SUCCESSOR

10. CONSENT AGENDA

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Housing Successor.

Minutes of the May 16, 2023 Housing Successor Meetings (City Clerk)

Recommendation:

- Approve the minutes as submitted.

It was moved by Councilmember Rodriguez, seconded by Mayor Pro Tem Sarno, to approve the minutes as submitted, by the following vote:

Ayes: Rodríguez, Rounds, Zamora, Sarno and Martin

Nayes: None

Absent: None

SUCCESSOR AGENCY

11. CONSENT AGENDA

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Successor Agency.

Minutes of the May 16, 2023 Successor Agency Meetings (City Clerk)

Recommendation:

- Approve the minutes as submitted.

It was moved by Councilmember Rounds, seconded by Councilmember Zamora, to approve the minutes as submitted, by the following vote:

Ayes: Zamora, Sarno, Rodríguez, Rounds, and Martin

Nayes: None

Absent: None

CITY COUNCIL

12. CONSENT AGENDA

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.

- a. Minutes of the May 16 and May 30, 2023 Special and Regular City Council Meetings (City Clerk)

Recommendation:

- Approve the minutes as submitted.

- b. Approve an Amendment to the CliftonLarsonAllen, LLP Professional Services Agreement to Exercise the Two-Year Optional Extension for Auditing the Financial Statements for the Fiscal Years 2022-23 and 2023-24 (Finance)

Recommendation:

- Authorize the Mayor to execute an amendment to the professional services agreement with the firm of CliftonLarsonAllen, LLP to perform the City's annual independent financial audit for the fiscal years 2022-23 and 2023-24.

- c. Award to Regency Lighting for the Purchase of Power Pedestals (Finance)

Recommendation:

- Award to Regency Lighting for the purchase of power pedestals; and
- Authorize the Director of Purchasing Services to process a Purchase Order in the amount of \$50,602.37 to Myers Power Products, Inc.

- d. Award an Order to Swarco McCain Inc. for the Purchase of Traffic Signal Cabinets (Finance)

Recommendation:

- Award an order to Swarco McCain Inc. for the purchase of traffic signal cabinets; and
- Authorize the Director of Purchasing Services to process a Purchase Order in the amount of \$41,401.04 to Swarco McCain Inc.

- e. Authorize the Disposal of Surplus and Obsolete Equipment by Way of Public Auction (Finance)

Recommendation:

- Declare the below equipment surplus; and authorize their disposal by way of public auction.

- f. Request Approval to Sell a 2006 Pierce Dash 100' Platform Fire Truck to Brindlee Mountain Fire Apparatus (Fire)

Recommendation:

- Authorize the Director of Finance and Administrative Services to sell a 2006 Pierce Dash 100' Platform Fire Truck to Brindlee Mountain Fire Apparatus for \$155,000.

- g. Reorganization and Modernization of the Safe Neighborhood Team

(SNT)/Residential Emergency and Disaster (READI) Program (Police Services)

Recommendation:

- Approve the reorganization and modernization of the Safe Neighborhood Team (SNT)/Residential Emergency and Disaster (READI) program and dissolve the existing SNT/READI committee and bylaws.

h. 2022 General Plan Housing Element Annual Progress Report (Planning)

Recommendation:

- Find and determine that the Annual Progress Report is exempt from The California Environmental Quality Act (CEQA), pursuant to Section 15061(b) (3). The 2022 Annual Report was assessed in accordance with the authority and criteria contained in CEQA and the State CEQA Guidelines. It can be seen with certainty that there is no possibility that the report may have a significant effect on the environment. The report does not authorize construction and any future development proposed pursuant to the programs in the City's Housing Element will require separate environmental analysis when details of those proposals are known.
- Authorize staff to forward the 2022 General Plan Housing Element Annual Progress Report to the California Department of Housing and Community Development (HCD) and the Governor's Office of Planning and Research (OPR).

i. Residential Concrete Improvements – Final Payment (Public Works)

Recommendation:

- Approve the Final Payment to CT&T Concrete Paving Inc. of Diamond Bar, California, for \$470,638.80 (Less 5% Retention) for the subject project.

j. Resolution No. 9864 – Adopt Residential Streets Improvements South Florence Avenue (Triangle) and Longworth Ave (Orr & Day Road to Harvest Ave) Project for Road Repair and Accountability Act of 2017 Funds (Fiscal Year 2023/24) (Public Works)

Recommendation:

- Adopt Resolution No. 9864 approving the Residential Streets Improvements South Florence Avenue Project to be partially funded by SB1, the Road Repair and Accountability Act;
- Authorize the Interim Director of Public Works to submit an application to the California Transportation Commission for the allocation of Road Maintenance and Rehabilitation Account (SB1) funds to the Residential Streets Improvements South Florence Avenue Project.

k. Betty Wilson Center Roof Replacement – Final Payment (Public Works)

Recommendation:

- Approve the Final Payment to Chapman Coast Roofing Inc. of Fullerton, California in the amount of \$99,413.00 (less 5% Retention) for the subject project.

l. Little Lake Park Parking Lot Improvements – Authorization to Advertise for

Construction Bids (Public Works)

Recommendation:

- Approve the Plans and Specifications; and
- Authorize the Interim City Engineer to advertise for construction bids.

m. Update City Ordinance No. 1129 – Cross-Connection Control Program (Public Works)

Recommendation:

- Adopt Ordinance No. 1129 regarding Backflow Prevention and Cross-Connection Control Program Requirements.

n. Revising Rules for Youth Based Commissions and Committees (Community Services)

Recommendation:

- Introduce by title only and waive further reading of Ordinance No. 1130, an ordinance of the City of Santa Fe Springs amending Sections 32.33 and 32.34 of Chapter 32 of Title III of the Code of Santa Fe Springs relating to City Commissions and Committees; and
- Adopt Resolution No. 9873, a resolution of the City Council of the City of Santa Fe Springs, California, setting rules for the Youth Leadership Committee.

It was moved by Councilmember Rounds, seconded by Councilmember Zamora, to approve the consent agenda, by the following vote:

Ayes: Rodríguez, Rounds, Zamora, Sarno and Martin

Nayes: None

Absent: None

NEW BUSINESS

13. Resolution No. 9872 – Approving the City's Fiscal Year 2023-24 Operating Budget and Related Actions (Finance)

Recommendation:

- Adopt Resolution No. 9872 approving and adopting the Fiscal Year 2023-24 Operating Budget, Fiscal Year 2023-24 Salary Schedule, and authorizing the carryover of certain unspent appropriations.

Director of Finance, Travis Hickey provided a brief presentation on Item No. 13. Council provided words of praise to the Finance Department for the budget creation process.

It was moved by Councilmember Rounds, seconded by Councilmember Rodriguez, to adopt Resolution No. 9872 approving and adopting the Fiscal Year 2023-24 Operating Budget, Fiscal Year 2023-24 Salary Schedule, and authorizing the carryover of certain unspent appropriations, by the following vote:

Ayes: Rodríguez, Rounds, Zamora, Sarno and Martin

Nayes: None

Absent: None

14. Approval of 2024 SFS Art Fest Consultant Agreement between the City of Santa Fe Springs and Crepe's & Grapes, LLC. and Proposed Event Fees Recommended by the Heritage Arts Advisory Committee (HAAC) (Community Services)

Recommendation:

- Authorize the Director of Community Services to execute and administer a Professional Services Agreement (PSA) in the amount of \$55,000.00 with Crepes and Grapes Café, LLC. Sandra Hahn for the anticipated services to be performed for 2024 SFS Art Fest event.

OPTION 1 – Recommendations made by HAAC for Proposed Event Fees

- \$10.00 presale admission fee for each night (processing fees of 3.7% + \$1.79 service fee paid by participants);
- \$15 flat admission fee per person sold at the door;
- \$35.00 fee for paint and wine activity;
- \$25.00 Film Artist entry fee to include one (1) screening and Q&A session;
- \$20.00 Artist Artwork fee to include two (2) art piece submittals; Artist entry fees includes entry to both Preview and Showcase night and event;
- Approve two (2) night \$18.00 presale general admission fee (processing fees paid by participants) with no senior citizen or city employee discount;
- Approve students and individuals 18 & younger free artist and admission entry;
- Artists to pay a 20% selling fee to the City for artwork sold.

OPTION 2

- Approve all fees recommended by the HAAC in Option #1 with City to cover cost of processing fees;
- Approve two night presale special admission fee (\$18.00) and include a separate senior and city employee discount for admission;
- Artists to pay a 20% selling fee to the City for artwork sold.

OPTION 3

- No admission fees for both nights;
- No artist entry fees;
- No age requirements;
- Maintain \$35.00 fee for paint and wine activity;
- Artists to pay a 20% selling fee to the City for artwork sold.

Family & Human Services Manager, Ed Ramirez provided a presentation on Item No. 14. Mayor Pro Tem Sarno asked about eliminating the processing fees associated with admission. Manager Ramirez stated that it would be difficult to do so as the fees are tied to the ticketing process.

Bruce Crow provided public comment on Item No. 14.

At the request of Council, Manager Ramirez went into detail of the amount of money made during the ArtFest, and elaborated on the accounts used to fund the event. City Attorney, Ivy M. Tsai clarified that Council can make any kind of combinations with the options provided. Discussion ensued amongst Council, and directed staff to look into additional options to be brought back as a study session item for further discussion at a subsequent council meeting.

It was moved by Mayor Pro Tem Sarno, seconded by Councilmember Rounds, to authorize the Director of Community Services to execute and administer a Professional Services Agreement (PSA) in the amount of \$55,000.00 with Crepes and Grapes Café, LLC. Sandra Hahn for the anticipated services to be performed for 2024 SFS Art Fest event, and by the following vote:

Ayes: Rodríguez, Rounds, Zamora, Sarno and Martin

Nayes: None

Absent: None

15. PRESENTATIONS

- a. Proclamation declaring July 2023 as Park & Recreation Month in the City of Santa Fe Springs (Community Services)
- b. Introduction of Newly Promoted and New Community Services Employees (Community Services)
- c. Milestone Recognition (City Manager)

16. PUBLIC COMMENTS

The following members of the public spoke during public comments: Lee Squire and Janie Rodriguez.

17. CITY MANAGER'S AND EXECUTIVE TEAM REPORTS

- Interim City Manager, Tom Hatch spoke in regards to the City's birthday and Employee Appreciation Luncheon event that took place on Monday, May 15, 2023.
- Director of Community Services, Maricela Balderas spoke about the Lakeview Park Playground Ribbon Cutting on June 16th and the Father's Day event on the same date. She also provided information on upcoming events such as the Get Acquainted Cookouts, Independence Day & Salute to Military Heroes Event, the 2023 Concert & Movie Series, and the Older Adults Red, White, and Blue Dance.
- Director of Finance, Travis Hickey spoke about Financial Wellness Week offerings, which were hosted by Benefit Financial Services Group and Mission Square Finance.
- Fire Chief, Chad Van Meeteren spoke about the Trailblazers Summer Camp at one of the fire stations. He also commended a City firefighter on passing his acting engineer certification exam.
- Director of Police Services, Dino Torres spoke about Police Services staff attending a Mental Health and Public Safety seminar on June 16th. He also provided information on the upcoming Pepper Spray Self Defense training led by JPIA for police staff.
- Director of Planning, Wayne Morrell spoke about the demolition of the former Chris & Pitts building to make way for a 44-unit affordable housing site with underground parking. He also spoke about the delay for building inspectors that can take up to a few weeks.
- Interim Director of Public Works, Yvette Kirrin provided updates on the following ongoing CIP projects: Los Nietos Park Parking Lot Improvements, the Triangle Project, the Carmenita Rd at Telegraph Rd Intersection Project, and the Rosecrans/Marquardt Grade Separation Project. She also provided information on applications submitted for the Southern California Edison "Charge Ready" Project Application.

18. APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS

There were no appointments.

19. COUNCIL COMMENTS/AB1234 COUNCIL CONFERENCE REPORTING

Councilmember Rodriguez thanked staff for the current summer offerings. She spoke about attending the Father's Day event, welcomed the new hires, and asked about adding a stop sign to the intersection of Houghton Ave and Pioneer Blvd. Lastly, she invited everyone to the Independence Day celebrations.

Councilmember Rounds also congratulated the new hires and congratulated the Hernandez family on their importance milestone. He promoted the summer offerings and wished everyone in attendance a Happy Independence Day.

Councilmember Zamora welcomed the new staff and acknowledged the hard work by staff. He also thanked all the fathers who attended the Father's Day event, and thanked all the volunteers.


Mayor Pro Tem Sarno congratulated Rene Bobadilla on his appointment to City Manager, and thanked Tom Hatch for his guidance during the transition period. He also commended Interim Director Kirrin on her changes within the Public Works Department, especially with staff communication. He agreed with the addition of additional stop signs and wished everyone in attendance a Happy Independence Day.

Mayor Martin thanked Interim City Manager Hatch for his contributions to the City, and said that she was happy to see the new playground equipment being used.

20. ADJOURNMENT

Mayor Martin adjourned the meeting at 7:41 p.m. in memory of Paul Nakamura.

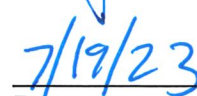
ATTEST:



Janet Martinez
City Clerk



Juanita Martin
Mayor



Date