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**CITY OF SANTA FE SPRINGS**  
**MEETINGS OF THE HOUSING SUCCESSOR, SUCCESSOR**  
**AGENCY, AND CITY COUNCIL**  
**AGENDA**

**TUESDAY, MARCH 5, 2024**  
**AT 6:00 P.M.**

**CITY HALL COUNCIL CHAMBERS**  
**11710 TELEGRAPH ROAD**  
**SANTA FE SPRINGS, CA 90670**

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**CITY COUNCIL**

**Jay Sarno, Mayor**  
**William K. Rounds, Mayor Pro Tem**  
**Juanita Martin, Councilmember**  
**Annette Rodriguez, Councilmember**  
**Joe Angel Zamora, Councilmember**

**CITY MANAGER**  
**René Bobadilla, P.E.**

**CITY ATTORNEY**  
**Ivy M. Tsai**

**CITY STAFF**

**Assistant City Manager**  
**Fire Chief**  
**Police Chief**  
**Director of Community Services**  
**Director of Finance**  
**Director of Planning**  
**Director of Police Services**  
**Director of Public Works**  
**City Clerk**

**Nicholas Razo**  
**Chad Van Meeteren**  
**Aviv Bar**  
**Maricela Balderas**  
**Lana Dich**  
**Wayne Morrell**  
**Dino Torres**  
**James Enriquez**  
**Janet Martinez**

**NOTICES**

This City Council Meeting (“Council”) will be held in person and will meet at City Hall – City Council Chambers, 11710 E. Telegraph Road, Santa Fe Springs, California. The meeting will be live streamed on the City’s YouTube Channel and can be accessed on the City’s website via the following link:

[https://santafesprings.org/city\\_council/city\\_council\\_meetings/index.php](https://santafesprings.org/city_council/city_council_meetings/index.php)

**Americans with Disabilities Act:** In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk’s Office. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

**SB 1439:** Effective January 1, 2023, City Council Members are subject to SB 1439 and cannot participate in certain decisions for a year after accepting campaign contributions of more than \$250 from an interested person. The Council Member would need to disclose the donation and abstain from voting.

**Public Comments:** The public is encouraged to address City Council on any matter listed on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council on the day of the meeting, please fill out a speaker card provided at the door and submit it to City Clerk staff. You may also submit comments in writing by sending them to the City Clerk’s Office at [cityclerk@santafesprings.org](mailto:cityclerk@santafesprings.org). All written comments received by 12:00 p.m. the day of the City Council Meeting will be distributed to the City Council and made a part of the official record of the meeting. Written comments will not be read at the meeting, only the name of the person submitting the comment will be announced. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

**Please Note:** Staff reports and supplemental attachments are available for inspection at the office of the City Clerk in City Hall, during regular business hours 7:30 a.m. – 5:30 p.m., Monday – Thursday. Telephone: (562) 868-0511.

**CALL TO ORDER**

**ROLL CALL**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**INTRODUCTIONS**

**CHANGES TO AGENDA**

**PUBLIC COMMENTS ON NON-AGENDA & NON-PUBLIC HEARING AGENDA ITEMS**

At this time, the general public may address the City Council on both non-agenda *and* non-public hearing agenda items. Comments relating to public hearing items will be heard during the public hearing. Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per speaker. State Law prohibits the City Council from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the City Council.

**STAFF COMMUNICATIONS ON ITEMS OF COMMUNITY INTEREST**

HOUSING SUCCESSOR, SUCCESSOR AGENCY, AND CITY COUNCIL AGENDA

**PUBLIC HEARING – NONE**

**OLD BUSINESS – NONE**

**REGULAR BUSINESS**

1. **ATHLETIC FIELD AND FACILITY ALLOCATION POLICY (PARKS & RECREATION)**

**RECOMMENDATION: It is recommended that the City Council:**

- 1) Approve the Athletic Field and Facility Allocation Policy (Attachment A); and
- 2) Take such additional, related action that may be desirable.

**CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered to be routine. Any items a Councilmember wishes to discuss should be designated at this time. All other items may be approved in a single motion. Such approval will also waive the reading of any Ordinance.

HOUSING SUCCESSOR

**2. MINUTES OF THE FEBRUARY 6, 2024 HOUSING SUCCESSOR MEETINGS (CITY CLERK)**

**RECOMMENDATION: It is recommended that the Housing Successor:**

- 1) Approve the minutes as submitted.

SUCCESSOR AGENCY

**3. MINUTES OF THE FEBRUARY 6, 2024 SUCCESSOR AGENCY MEETINGS (CITY CLERK)**

**RECOMMENDATION: It is recommended that the Successor Agency:**

- 1) Approve the minutes as submitted.

CITY COUNCIL

**4. MINUTES OF THE FEBRUARY 6, 2024 SPECIAL AND REGULAR CITY COUNCIL MEETINGS (CITY CLERK)**

**RECOMMENDATION: It is recommended that the City Council:**

- 1) Approve the minutes as submitted.

**5. STREET LIGHTING DISTRICT NO. 1 – ADOPTION OF RESOLUTION NO. 9897 (PUBLIC WORKS)**

**RECOMMENDATION: It is recommended that the City Council:**

- 1) Adopt Resolution No. 9897, ordering the preparation of the Engineer’s Report for Fiscal Year 2024/25 in conjunction with the annual levy of assessments for Street Lighting District No. 1; and
- 2) Take such additional, related action that may be desirable.

**6. HERITAGE SPRINGS ASSESSMENT DISTRICT NO. 2001-01 (HAWKINS STREET AND PALM DRIVE) – ADOPTION OF RESOLUTION NO. 9898 (PUBLIC WORKS)**

**RECOMMENDATION: It is recommended that the City Council:**

- 1) Adopt Resolution No. 9898, ordering the preparation of the Engineer’s Report for Fiscal Year 2024/25 in conjunction with the annual levy of assessments for Heritage Springs Assessment District No. 2001-01 (Hawkins Street and Palm Drive); and
- 2) Take such additional, related action that may be desirable.

**7. POLICE SERVICES STAGING FACILITY STORM DAMAGE – EMERGENCY REPAIRS UPDATE (PUBLIC WORKS)**

**RECOMMENDATION: It is recommended that the City Council:**

- 1) Pursuant to Santa Fe Springs Municipal Code Section 34.23 and California Public Contract Code Section 22050, by a four-fifths vote authorize continuing the repairs without competitive bidding; and
- 2) Take such additional, related action that may be desirable.

**8. REVISED 2024 5K FUN RUN/WALK TRAFFIC CONTROL PLANS (PARKS & RECREATION)**

**RECOMMENDATION: It is recommended that the City Council:**

- 1) Approve the revised traffic control plans prepared for the closure of various City streets in the area bordered by Orr and Day Road, Pioneer Boulevard, Florence Avenue, and Telegraph Road for the detouring of traffic for the 2024 5K Fun Run/Walk route on Saturday, March 9, 2024.

**9. AUTHORIZATION TO ADVERTISE FOR BIDS – DAILY POOL MAINTENANCE AND POOL EQUIPMENT REPAIR SERVICES (PARKS & RECREATION)**

**RECOMMENDATION: It is recommended that the City Council:**

- 1) Approve the Request for Bids and specifications contained therein; and
- 2) Authorize the Director of Parks and Recreation to advertise for bids for daily pool maintenance and pool equipment repair services; and
- 3) Take such additional, related action that may be desirable.

**10. RESOLUTION NO. 9899 – APPROVING THE RENEWAL OF THE GENERAL SERVICES AGREEMENT BETWEEN THE CITY OF SANTA FE SPRINGS AND THE COUNTY OF LOS ANGELES (CITY CLERK)**

**RECOMMENDATION: It is recommended that the City Council:**

- 1) Approve Resolution No. 9899 – the renewal of the General Services Agreement between the City of Santa Fe Springs and the County of Los Angeles for a five-year period commencing on July 1, 2024, and in so doing, authorize the Mayor to execute the agreement documents; and
- 2) Take such additional, related action that may be desirable.

**11. ON-CALL PROFESSIONAL ENVIRONMENTAL CONSULTING SERVICES – AUTHORIZATION TO ADVERTISE A REQUEST FOR QUALIFICATIONS (RFQ) (PLANNING)**

**RECOMMENDATION:** It is recommended that the City Council:

- 1) Authorize the Director of Planning to advertise a Request For Qualifications for On-Call Professional Environmental Consulting Services; and
- 2) Take such additional, related action that may be desirable.

**12. APPROVE AGREEMENT WITH CLEARGOV FOR BUDGET MANAGEMENT SOFTWARE (FINANCE)**

**RECOMMENDATION:** It is recommended that the City Council:

- 1) Authorize the City Manager to execute a three (3) year software as a service (SaaS) Agreement with ClearGov for Budget Management Software for Fiscal Year (FY) 2024-2027.

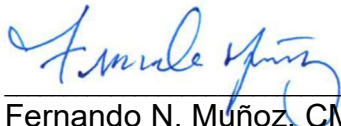
**APPOINTMENTS TO BOARDS, COMMITTEES, AND COMMISSIONS**

**COUNCIL COMMENTS/AB1234 COUNCIL CONFERENCE REPORTING**

Council member announcements; requests for future agenda items; conference/meetings reports. Members of the City Council will provide a brief report on meetings attended at the expense of the local agency as required by Government Code Section 53232.3(d).

**ADJOURNMENT**

I, Fernando N. Muñoz, Deputy City Clerk for the City of Santa Fe Springs hereby certify that a copy of this agenda has been posted no less than 72 hours at the following locations; City’s website at [www.santafesprings.org](http://www.santafesprings.org); Santa Fe Springs City Hall, 11710 Telegraph Road; Santa Fe Springs City Library, 11700 Telegraph Road; and the Town Center Plaza (Kiosk), 11740 Telegraph Road.



Fernando N. Muñoz, CMC, Deputy City Clerk