



AGENDA

**REGULAR MEETINGS OF THE SANTA FE SPRINGS
PUBLIC FINANCING AUTHORITY
WATER UTILITY AUTHORITY
HOUSING SUCCESSOR
SUCCESSOR AGENCY
AND CITY COUNCIL**

**June 20, 2023
6:00 P.M.**

**Annette Rodriguez, Councilmember
William K. Rounds, Councilmember
Joe Angel Zamora, Councilmember
Jay Sarno, Mayor Pro Tem
Juanita Martin, Mayor**

Council Chambers
11710 Telegraph Road
Santa Fe Springs, CA 90670

You may attend the City Council meeting telephonically or electronically using the following means:

Electronically using Zoom: Go to Zoom.us and click on "Join A Meeting" or use the following link:

<https://zoom.us/j/521620472?pwd=U3cyK1RuKzY1ekVGZFdKQXNZVzh4Zz09>

Zoom Meeting ID: 521620472

Password: 659847

Telephonically: Dial: 888-475-4499

Meeting ID: 521620472

Public Comment: The public is encouraged to address City Council on any matter listed on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council, please use the "Raise Hand" function via Zoom once the Mayor opens Public Comment during the meeting. You may also submit comments in writing by sending them to the City Clerk's Office at cityclerk@santafesprings.org. All written comments received by 12:00 p.m. the day of the City Council Meeting will be distributed to the City Council and made a part of the official record of the meeting. Written comments will not be read at the meeting, only the name of the person submitting the comment will be announced.

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

SB 1439: Effective January 1, 2023, City Council Members are subject to SB 1439 and cannot participate in certain decisions for a year after accepting campaign contributions of more than \$250 from an interested person. The Council Member would need to disclose the donation and abstain from voting.

Please Note: Staff reports, and supplemental attachments, are available for inspection at the office of the City Clerk, City Hall, 11710 E. Telegraph Road during regular business hours 7:30 a.m.-5:30 p.m., Monday-Thursday and every other Friday. Telephone: (562) 868-0511.

1. **CALL TO ORDER**

2. **ROLL CALL**

Annette Rodriguez, Councilmember
William K. Rounds, Councilmember
Joe Angel Zamora, Councilmember
Jay Sarno, Mayor Pro Tem
Juanita Martin, Mayor

3. **INVOCATION**

4. **PLEDGE OF ALLEGIANCE**

5. **INTRODUCTIONS**

PUBLIC FINANCING AUTHORITY

6. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Public Financing Authority.

- a. Minutes of the May 16, 2023 Public Financing Authority Meetings (City Clerk)

Recommendation:

- Approve the minutes as submitted.

- b. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA) (Finance)

Recommendation:

- Receive and file the report.

WATER UTILITY AUTHORITY

7. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Water Utility Authority.

- a. Minutes of the May 16, 2023 Water Utility Authority Meetings (City Clerk)

Recommendation:

- Approve the minutes as submitted.

- b. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Water Utility Authority (WUA) (Finance)

Recommendation:

- Receive and file the report.

- c. Status Update of Water-Related Capital Improvement Projects (Public Works)

Recommendation:

- Receive and file the report.

- d. On-call Supervisory Control and Data Acquisition (SCADA) Programing and Maintenance – Issue Request for Proposal (Public Works)

Recommendation:

- Authorize the Interim Director of Public Works to issue a Request for Proposal for On-call SCADA Programing and Maintenance.

NEW BUSINESS

8. Water Well No. 2 – Engineering Design Services for a Temporary Water Treatment System and Pump and Motor Equipment – Authorization Request for Issuance of a Request for Proposal (Public Works)

Recommendation:

- Authorize the Interim Director of Public Works to issue a Request for Proposal for Engineering Design Services for a Temporary Water Treatment System and Pump and Motor Equipment for Water Well No. 2.

9. Water Well No. 12 Assessment – Issue Request for Proposal (Public Works)

Recommendation:

- Authorize the Interim Director of Public Works to issue a Request for Proposal for Water Well No. 12 Assessment.

HOUSING SUCCESSOR

10. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Housing Successor.

Minutes of the May 16, 2023 Housing Successor Meetings (City Clerk)

Recommendation:

- Approve the minutes as submitted.

SUCCESSOR AGENCY

11. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Successor Agency.

Minutes of the May 16, 2023 Successor Agency Meetings (City Clerk)

Recommendation:

- Approve the minutes as submitted.

CITY COUNCIL

12. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.

- a. Minutes of the May 16 and May 30, 2023 Special and Regular City Council Meetings (City Clerk)

Recommendation:

- Approve the minutes as submitted.

- b. Approve an Amendment to the CliftonLarsonAllen, LLP Professional Services Agreement to Exercise the Two-Year Optional Extension for Auditing the Financial Statements for the Fiscal Years 2022-23 and 2023-24 (Finance)

Recommendation:

- Authorize the Mayor to execute an amendment to the professional services agreement with the firm of CliftonLarsonAllen, LLP to perform the City's annual independent financial audit for the fiscal years 2022-23 and 2023-24.

- c. Award to Regency Lighting for the Purchase of Power Pedestals (Finance)

Recommendation:

- Award to Regency Lighting for the purchase of power pedestals; and
- Authorize the Director of Purchasing Services to process a Purchase Order in the amount of \$50,602.37 to Myers Power Products, Inc.

- d. Award an Order to Swarco McCain Inc. for the Purchase of Traffic Signal Cabinets (Finance)

Recommendation:

- Award an order to Swarco McCain Inc. for the purchase of traffic signal cabinets; and
- Authorize the Director of Purchasing Services to process a Purchase Order in the amount of \$41,401.04 to Swarco McCain Inc.

- e. Authorize the Disposal of Surplus and Obsolete Equipment by Way of Public Auction (Finance)

Recommendation:

- Declare the below equipment surplus; and authorize their disposal by way of public auction.

- f. Request Approval to Sell a 2006 Pierce Dash 100' Platform Fire Truck to Brindlee Mountain Fire Apparatus (Fire)

Recommendation:

- Authorize the Director of Finance and Administrative Services to sell a 2006 Pierce Dash 100' Platform Fire Truck to Brindlee Mountain Fire Apparatus for \$155,000.

- g. Reorganization and Modernization of the Safe Neighborhood Team (SNT)/Residential Emergency and Disaster (READI) Program (Police Services)

Recommendation:

- Approve the reorganization and modernization of the Safe Neighborhood Team (SNT)/Residential Emergency and Disaster (READI) program and dissolve the existing SNT/READI committee and bylaws.

h. 2022 General Plan Housing Element Annual Progress Report (Planning)

Recommendation:

- Find and determine that the Annual Progress Report is exempt from The California Environmental Quality Act (CEQA), pursuant to Section 15061(b) (3). The 2022 Annual Report was assessed in accordance with the authority and criteria contained in CEQA and the State CEQA Guidelines. It can be seen with certainty that there is no possibility that the report may have a significant effect on the environment. The report does not authorize construction and any future development proposed pursuant to the programs in the City's Housing Element will require separate environmental analysis when details of those proposals are known.
- Authorize staff to forward the 2022 General Plan Housing Element Annual Progress Report to the California Department of Housing and Community Development (HCD) and the Governor's Office of Planning and Research (OPR).

i. Residential Concrete Improvements – Final Payment (Public Works)

Recommendation:

- Approve the Final Payment to CT&T Concrete Paving Inc. of Diamond Bar, California, for \$470,638.80 (Less 5% Retention) for the subject project.

j. Resolution No. 9864 – Adopt Residential Streets Improvements South Florence Avenue (Triangle) and Longworth Ave (Orr & Day Road to Harvest Ave) Project for Road Repair and Accountability Act of 2017 Funds (Fiscal Year 2023/24) (Public Works)

Recommendation:

- Adopt Resolution No. 9864 approving the Residential Streets Improvements South Florence Avenue Project to be partially funded by SB1, the Road Repair and Accountability Act;
- Authorize the Interim Director of Public Works to submit an application to the California Transportation Commission for the allocation of Road Maintenance and Rehabilitation Account (SB1) funds to the Residential Streets Improvements South Florence Avenue Project.

k. Betty Wilson Center Roof Replacement – Final Payment (Public Works)

Recommendation:

- Approve the Final Payment to Chapman Coast Roofing Inc. of Fullerton, California in the amount of \$99,413.00 (less 5% Retention) for the subject project.

l. Little Lake Park Parking Lot Improvements – Authorization to Advertise for Construction Bids (Public Works)

Recommendation:

- Approve the Plans and Specifications; and
- Authorize the Interim City Manager to advertise for construction bids.

m. Update City Ordinance No. 1129 – Cross-Connection Control Program (Public Works)

Recommendation:

- Adopt Ordinance No. 1129 regarding Backflow Prevention and Cross-Connection Control Program Requirements.

n. Revising Rules for Youth Based Commissions and Committees (Community Services)

Recommendation:

- Introduce by title only and waive further reading of Ordinance No. 1130, an ordinance of the City of Santa Fe Springs amending Sections 32.33 and 32.34 of Chapter 32 of Title III of the Code of Santa Fe Springs relating to City Commissions and Committees; and
- Adopt Resolution No. 9873, a resolution of the City Council of the City of Santa Fe Springs, California, setting rules for the Youth Leadership Committee.

NEW BUSINESS

13. Resolution No. 9872 – Approving the City’s Fiscal Year 2023-24 Operating Budget and Related Actions (Finance)

Recommendation:

- Adopt Resolution No. 9872 approving and adopting the Fiscal Year 2023-24 Operating Budget, Fiscal Year 2023-24 Salary Schedule, and authorizing the carryover of certain unspent appropriations.

14. Approval of 2024 SFS Art Fest Consultant Agreement between the City of Santa Fe Springs and Crepe’s & Grapes, LLC. and Proposed Event Fees Recommended by the Heritage Arts Advisory Committee (HAAC) (Community Services)

Recommendation:

- Authorize the Director of Community Services to execute and administer a Professional Services Agreement (PSA) in the amount of \$55,000.00 with Crepes and Grapes Café, LLC. Sandra Hahn for the anticipated services to be performed for 2024 SFS Art Fest event.

OPTION 1 – Recommendations made by HAAC for Proposed Event Fees

- \$10.00 presale admission fee for each night (processing fees of 3.7% + \$1.79 service fee paid by participants);
- \$15 flat admission fee per person sold at the door;
- \$35.00 fee for paint and wine activity;
- \$25.00 Film Artist entry fee to include one (1) screening and Q&A session;
- \$20.00 Artist Artwork fee to include two (2) art piece submittals; Artist entry fees includes entry to both Preview and Showcase night and event;
- Approve two (2) night \$18.00 presale general admission fee (processing fees paid by participants) with no senior citizen or city employee discount;
- Approve students and individuals 18 & younger free artist and admission entry;

- Artists to pay a 20% selling fee to the City for artwork sold.

OPTION 2

- Approve all fees recommended by the HAAC in Option #1 with City to cover cost of processing fees;
- Approve two night presale special admission fee (\$18.00) and include a separate senior and city employee discount for admission;
- Artists to pay a 20% selling fee to the City for artwork sold.

OPTION 3

- No admission fees for both nights;
- No artist entry fees;
- No age requirements;
- Maintain \$35.00 fee for paint and wine activity;
- Artists to pay a 20% selling fee to the City for artwork sold.

15. PRESENTATIONS

- Proclamation declaring July 2023 as Park & Recreation Month in the City of Santa Fe Springs (Community Services)
- Introduction of Newly Promoted and New Community Services Employees (Community Services)
- Milestone Recognition (City Manager)

16. PUBLIC COMMENTS *This is the time when comments may be made by members of the public on matters within the jurisdiction of the City Council, not on the agenda. The time limit for each speaker is three minutes unless otherwise specified by the Mayor.*

17. CITY MANAGER'S AND EXECUTIVE TEAM REPORTS

18. APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS

19. COUNCIL COMMENTS/ AB1234 COUNCIL CONFERENCE REPORTING

20. ADJOURNMENT

I, Fernando Muñoz, Deputy City Clerk for the City of Santa Fe Springs, do hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted at the following locations; City's website at www.santafesprings.org; Santa Fe Springs City Hall, 11710 Telegraph Road; Santa Fe Springs City Library, 11700 Telegraph Road; and the Town Center Plaza (Kiosk), 11740 Telegraph Road, not less than 72 hours prior to the meeting.



Fernando N. Muñoz, Deputy City Clerk

June 16, 2023

Date Posted