



AGENDA

SPECIAL MEETINGS OF THE SANTA FE SPRINGS HOUSING SUCCESSOR SUCCESSOR AGENCY AND CITY COUNCIL

**September 20, 2021
6:30 P.M.**

**Jay Sarno, Councilmember
Juanita Trujillo, Councilmember
Joe Angel Zamora, Councilmember
Annette Rodriguez, Mayor Pro Tem
John M. Mora, Mayor**

Council Chambers
11710 Telegraph Road
Santa Fe Springs, CA 90670

You may attend the City Council meeting telephonically or electronically using the following means:

Electronically using Zoom: Go to Zoom.us and click on "Join A Meeting" or use the following link:

<https://zoom.us/j/521620472?pwd=U3cyK1RuKzY1ekVGZFdKQXNZVzh4Zz09>

Zoom Meeting ID: 521620472

Password: 659847

Telephonically: Dial: 888-475-4499

Meeting ID: 521620472

Public Comment: The public is encouraged to address City Council on any matter listed on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council, please complete the card that is provided at the rear entrance to the Council Chambers and hand the card to the City Clerk or a member of staff. City Council will hear public comment on items listed on the agenda during discussion of the matter and prior to a vote. City Council will hear public comment on matters not listed on the agenda during the Oral Communications period.

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Please Note: Staff reports, and supplemental attachments, are available for inspection at the office of the City Clerk, City Hall, 11710 E. Telegraph Road during regular business hours 7:30 a.m.-5:30 p.m., Monday-Thursday and every other Friday. Telephone: (562) 868-0511.

1. CALL TO ORDER

2. ROLL CALL

Jay Sarno, Councilmember
Juanita Trujillo, Councilmember
Joe Angel Zamora, Councilmember
Annette Rodriguez, Mayor Pro Tem
John M. Mora, Mayor

3. INVOCATION

4. PLEDGE OF ALLEGIANCE

5. PUBLIC COMMENTS *This is the time when comments may be made by citizens on matters under the jurisdiction of the City Council, on the agenda and not on the agenda. Each citizen is limited to three (3) minutes.*

PUBLIC FINANCING AUTHORITY

6. CONSENT AGENDA

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Public Financing Authority.

- a. Minutes of the August 17, 2021 Public Financing Authority Meetings (City Clerk)
Recommendation:
 - Approve the minutes as submitted.
- b. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA) (Finance)
Recommendation:
 - Receive and file the report.

WATER UTILITY AUTHORITY

7. CONSENT AGENDA

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Water Utility Authority.

- a. Minutes of the August 17, 2021 Water Utility Authority Meetings (City Clerk)
Recommendation:
 - Approve the minutes as submitted.
- b. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Water Utility Authority (WUA) (Finance)
Recommendation:
 - Receive and file the report.

c. Status Update of Water-Related Capital Improvement Projects (Public Works)

Recommendation:

- Receive and file the report.

d. On-Call Emergency Water Repair Services – Issue Purchase Order (Public Works)

Recommendation:

- Accept the proposals; and
- Authorize the Director of Purchasing to issue a Purchase Order to each of the three contractors listed below for the On-Call Emergency Water Repair Services for an amount not to exceed \$30,000 for each contractor.

HOUSING SUCCESSOR

8. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Housing Successor.

Minutes of the August 17, 2021 Housing Successor Meetings (City Clerk)

Recommendation:

- Approve the minutes as submitted.

SUCCESSOR AGENCY

9. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Successor Agency.

Minutes of the August 17, 2021 Successor Agency Meetings (City Clerk)

Recommendation:

- Approve the minutes as submitted.

CITY COUNCIL

10. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.

a. Minutes of the August 17, 2021 Regular City Council Meetings (City Clerk)

Recommendation:

- Approve the minutes as submitted.

b. Authorize the Disposal of Surplus Vehicles and Equipment by Way of Public Auction (Finance)

Recommendation:

- Authorize the disposal of thirteen (13) surplus vehicles, two (2) trailers, and various obsolete equipment at public auction.

c. Horseshoe Pit Improvements – Final Payment (Public Works)

Recommendation:

- Approve the Final Payment (less 5% Retention) to Corral Construction & Development, Inc. of Commerce, California in the amount of \$39,957.00 for the subject project.

PUBLIC HEARING

11. Consideration of an appeal of Development Plan Approval Case No. 980 and related Environmental Documents (Initial Study/Mitigated Negative Declaration) (Planning)

Recommendations:

- Continue the appeal hearing to the next regularly scheduled City Council Meeting on Tuesday, October 5, 2021.

NEW BUSINESS

12. Approval of Parcel Map No. 83392 – 13911 Gannet Street (Public Works)

Recommendation:

- Approve Parcel Map No. 83392;
- Find that Parcel Map No. 83392 together with the provisions for its design and improvement, is consistent with the City's General Plan; and
- Authorize the City Engineer and City Clerk to sign Parcel Map No. 83392.

13. Modification of Job Specification and Title for the Library Services Division Director (Finance)

Recommendations:

- Approve the proposed title for the Library Services Division Director.

14. Resolution No. 9731 - Establishing the City's Maximum Contribution for Miscellaneous and Safety Employees under the Public Employees' Medical and Hospital Care Act (Finance)

Recommendations:

- Adopt Resolution No. 9731, establishing the City's maximum contribution to medical insurance premiums under the Public Employees' Medical and Hospital Care Act.

15. **PRESENTATIONS**

- Introduction of Department of Community Services Newly Hired and Recently Promoted Employees (Community Services)
- Introduction of New Santa Fe Springs Department of Fire-Rescue Firefighter Candidates (Fire)
- Introduction of New Finance and Administrative Services Full-Time Employee, Storekeeper, Vanneza Ponce (Finance)
- Proclamation – Proclaiming October 6, 2021 as "Walk to School Day" in the City of Santa Fe Springs (Community Services)
- Proclamation – Proclaiming October 2021 as "Breast Cancer Awareness Month" in the City of Santa Fe Springs (Community Services)

16. CITY MANAGER'S AND EXECUTIVE TEAM REPORTS

17. APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS

18. COUNCIL COMMENTS

CLOSED SESSION

19. CONFERENCE WITH LEGAL COUNSEL EXISTING LITIGATION

(Pursuant to California Government Code Section 54956.9(d)(1))

Name of case: City of Santa Fe Springs v. ELM PROPERTIES GROUP, LLC, Case No. 21NWCV00011

20. CLOSED SESSION REPORT

21. ADJOURNMENT

I, Janet Martinez, City Clerk for the City of Santa Fe Springs, do hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted at the following locations; city's website at www.santafesprings.org; and the Town Center Plaza (Kiosk), 11740 Telegraph Road, not less than 24 hours prior to the meeting.



Janet Martinez, CMC, City Clerk

September 16, 2021
Date Posted

**FOR ITEM NO. 6A
PLEASE SEE ITEM NO. 10A**



CONSENT CALENDAR

Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA)

RECOMMENDATION

Receive and file the report.

BACKGROUND

The Santa Fe Springs Public Financing Authority (PFA) is a City entity that has periodically issued debt for the benefit of the Santa Fe Springs community. The following is a brief status report on the debt instruments currently outstanding that were issued through the PFA.

Consolidated Redevelopment Project 2006-A Tax Allocation Bonds

Financing proceeds available for appropriation at 8/31/2021

None

Outstanding principal at 8/31/2021

\$41,001,082

Bond Repayment

The former Community Development Commission (CDC) issued a number of tax allocation bonds before it was dissolved by State law effective February 1, 2012 which are administered by the City acting as Successor Agency under the oversight of the appointed Oversight Board. The Successor Agency no longer receives tax increment. Instead, distributions from the Redevelopment Property Tax Trust Fund (RPTTF) are received based on approved obligations. It is anticipated that sufficient allocations from the RPTTF will continue to be made to the Successor Agency to meet ongoing debt service obligations.

Unspent Bond Proceeds

Under an approved Bond Expenditure Agreement, unspent bond proceeds of the former CDC in the amount of approximately \$19 million were transferred to the City in July 2014. The funds are to be spent in accordance with the original bond documents. The unspent proceeds continue to be a source of funding within the City's capital improvement program (CIP).

2016 Bond Refunding

In July 2016, the Successor Agency issued its 2016 Tax Allocation Refunding Bonds, which paid off several bond issuances of the former CDC. The bonds were originally issued through the Public Financing Authority and included the 2001 Series A, 2002 Series A, 2003 Series A, the current interest portion of the 2006 Series A, and 2006 Series B bond issuances.

2017 Bond Refunding

In December 2017, the Successor Agency issued its 2017 Tax Allocation Refunding Bonds, which paid off the 2007 Tax Allocation Bonds of the former CDC. The 2007 Bonds were originally issued through the Public Financing Authority.

For 

Raymond R. Cruz
City Manager/Executive Director

**FOR ITEM NO. 7A
PLEASE SEE ITEM NO. 10A**



CONSENT CALENDAR

Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Water Utility Authority (WUA)

RECOMMENDATION

Receive and file the report.

BACKGROUND

The Santa Fe Springs Water Utility Authority (WUA) is a City entity that has issued debt for the benefit of the Santa Fe Springs community. The following is a brief status report on the debt instruments currently outstanding that were issued through the WUA.

Water Revenue Bonds, 2013

Financing proceeds available for appropriation at 8/31/2021	None
Outstanding principal at 8/31/2021	\$6,890,000

Water Revenue Bonds, 2018

Financing proceeds available for appropriation at 8/31/2021	None
Outstanding principal at 8/31/2021	\$1,025,000

In May 2013 the Water Utility Authority issued the 2013 Water Revenue Bonds in the amount of \$6,890,000. The bonds refunded the existing 2003 Water Revenue Bonds (issued through the Public Financing Authority) and provided additional funds for water improvement projects in the amount of \$2,134,339. The funds were restricted for use on water system improvements. In August 2013 the Water Utility Authority Board appropriated the proceeds for the Equipping Water Well No. 12 Project and all proceeds were since used on this project.

In January 2018 the Water Utility Authority issued the 2018 Water Revenue Bonds in the amount of \$1,800,000. The bonds refunded the existing 2005 Water Revenue Bonds (issued through the Public Financing Authority). No additional funds were raised through the issuance of the 2018 Water Revenue Bonds.

The City budget includes sufficient appropriations and adequate revenues are expected to be collected to meet the debt service obligations associated with the 2013 and 2018 Water Revenue Bonds.

The WUA was formed in June of 2009. Water revenue bonds issued prior to this date were issued through the City of Santa Fe Springs Public Financing Authority.



For

Raymond R. Cruz
City Manager/Executive Director



City of Santa Fe Springs

Water Utility Authority

ITEM NO. 7C

September 20, 2021

CONSENT AGENDA

Status Update of Water-Related Capital Improvement Projects

RECOMMENDATION

- Receive and file the report.

BACKGROUND

This report is for informational purposes only. The following is a listing of current active water projects.

Water Well No. 2 Assessment Status Update

Constructed in 1963, Water Well No. 2 has been inactive since 2006 due to a change in water quality requirements from the State Water Board. City staff is evaluating whether this well has the potential to be brought back online at a reduced cost as compared to the water treatment for Water Well No. 12. City Council approved awarding the contract to General Pump Company, Inc. to assess Water Well No. 2. The contractor has completed Task 1 of the assessment and found the well motor and pump to be operational, and that the testing equipment will fit and can be fed through the existing inspection pipe into the well casing. The project is on schedule for completion by the end of October 2021.

FISCAL IMPACT

A total of \$167,000 has been budgeted for Water Well No. 2 assessment.

INFRASTRUCTURE IMPACT

A comprehensive assessment of Water Well No. 2 will provide City staff the information needed to determine if the water well can be rehabilitated and if treatment is necessary. This project has the potential to allow the City to deliver high-quality groundwater and reduce the City's dependence on costly imported water from the Metropolitan Water District of Southern California.

Attachments:

None

RM

A blue ink signature of Raymond R. Cruz, consisting of stylized initials and a surname.

Raymond R. Cruz
Executive Director

Report Submitted By:

Noe Negrete
Director of Public Works

Date of Report: September 16, 2021

A blue ink signature, likely of the Director of Public Works, Noe Negrete.



CONSENT AGENDA

On-Call Emergency Water Repair Services – Issue Purchase Order

RECOMMENDATION

- Accept the proposals; and
- Authorize the Director of Purchasing to issue a Purchase Order to each of the three contractors listed below for the On-Call Emergency Water Repair Services for an amount not to exceed \$30,000 for each contractor.

BACKGROUND

The City Council authorized the advertisement for the On-Call Emergency Water Repair Services Request for Proposals (RFP) on May 18, 2021. The proposed term for the Purchase Order will be three (3) years with an option to renew for an additional two (2) years.

The Public Works staff solicited the Request for Proposals (RFP) from qualified Pipeline Contractors to provide On-Call Emergency Water Repair Services for emergency pipeline repair and replacement work that exceeds staff's ability and capacity to address internally. A single contractor is not expected to be able to respond to emergency water leaks on very short notice each time they are called.

On July 29, 2021, a total of five (5) proposals were received. A four-member evaluation team consisting of Public Works and Police Services staff reviewed each proposal based on project-specific criteria, such as the firm's and project manager's experience with similar projects, project team qualifications, understanding of the work to be done, and firm's relevant project references, etc.

The evaluation team consisted of Kevin Periman (Municipal Services Manager), Jesse Sira (Water Utility Services Manager), Leonard Lui (Assistant Civil Engineer), and Dino Torres (Director of Police Services). Upon evaluating the proposals, the evaluation team recommends awarding contracts to three contractors based on their scores and capabilities as represented in their proposals. The On-Call Emergency Water Repair Services will be provided on an as-needed basis.

The recommended Pipeline Contractors are as follows:

1. W.A. Rasic Construction, Inc., Long Beach, CA
2. Valverde Construction, Inc., Santa Fe Springs, CA
3. J.A. Salazar Construction, La Habra, CA

Attached is a summary of the evaluation teams' rankings of the proposals. As shown, all of the contractors secured above-average scores. The final selection was based on the proposals submitted and the contractor's ability to meet the needs of the City. The proposals submitted to the City and the evaluation score sheets are on file with the Public Works Department.

Report Submitted By:

Noe Negrete
Director of Public Works

A handwritten signature in blue ink, appearing to be "NN", is written over the printed name of Noe Negrete.

Date of Report: September 16, 2021

FISCAL IMPACT

The Public Works Budget for Fiscal Year 2021/22 has budgeted \$40,000 for emergency water service repairs.



for Raymond R. Cruz
Executive Director

Attachments:

Attachment No. 1: Evaluation of Firm Proposals

Report Submitted By:

Noe Negrete
Director of Public Works

 te of Report: September 16, 2021

City of Santa Fe Springs
On-Call Professional Engineering Services
Evaluation Qualification Ratings

9/15/2021

Written Qualifications 1					2				3			
On-call Emergency Water Repair Services					J.A. Salazar Construction				W.A. Rasic Construction			
Criteria	Reviewer #1	Reviewer #2	Reviewer #3	Reviewer #4	Reviewer #1	Reviewer #2	Reviewer #3	Reviewer #4	Reviewer #1	Reviewer #2	Reviewer #3	Reviewer #4
1 Experience and Capability of the Firm	13	15	13	14	14	15	15	14	11	15	13	14
2 Project Manager	15	20	16	20	17	20	14	20	16	18	19	17
3 Project Team	10	20	13	20	19	20	17	20	17	17	16	17
4 Project Understanding and Approach	18	20	14	20	20	20	15	20	15	18	19	18
5 Past Experience and References	9	10	5	10	9	10	8	10	8	10	10	10
6 Pricing	10	12	9	11	10	12	12	11	15	10	3	9
Subtotal scores	75	97	70	95	89	97	81	95	82	88	80	85
Average Score, Written Prop.:	84				91				84			

4				5			
Dominguez General Engineering				Valverde Construction Inc.			
Reviewer #1	Reviewer #2	Reviewer #3	Reviewer #4	Reviewer #1	Reviewer #2	Reviewer #3	Reviewer #4
8	15	12	15	13	15	15	15
10	18	15	17	17	20	19	20
12	18	15	18	17	20	13	20
15	18	14	18	17	20	16	20
5	10	9	10	9	10	7	10
12	15	6	15	10	12	15	12
62	94	71	93	83	97	85	97
80				91			

Firms Written Final Rankings by Average Score	
1 J.A. Salazar Construction	2
2 W.A. Rasic Construction	1
3 T.E. Roberts Inc.	2
4 Dominguez General Engineering	3
5 Valverde Construction Inc.	1

"Total Score" equals the average scores of the written Qualifications (100 points available)

SCORING RANGES		
FAIL (0-60) Category evaluated non-responsive.	AVERAGE (71-80) Qualifications/Pricing fully satisfy requirements.	EXCEPTIONAL (91-100) Qualifications/Pricing far exceed requirements.
BELOW AVERAGE (61-70) Below minimally acceptable.	ABOVE AVERAGE (81-90) Qualifications/Pricing more than satisfy requirements.	

FOR ITEM NO. 8
PLEASE SEE ITEM NO. 10A

FOR ITEM NO. 9
PLEASE SEE ITEM NO. 10A

September 20, 2021



City of Santa Fe Springs

City Council Meeting

CONSENT AGENDA

Minutes of the August 17, 2021 Regular City Council Meetings

RECOMMENDATION(S)

- Approve the minutes as submitted.

BACKGROUND

Staff has prepared minutes for the following meeting:

- August 17, 2021

Staff hereby submits the minutes for Council's approval.


Raymond R. Cruz
City Manager

Attachments:

1. August 17, 2021 Meeting Minutes



APPROVED:

MINUTES OF THE MEETINGS OF THE CITY COUNCIL

August 17, 2021

1. **CALL TO ORDER**

Mayor Mora called the meeting to order at 6:00 p.m.

2. **ROLL CALL**

Members present: Councilmembers/Directors: Sarno, Trujillo, Zamora, Mayor Pro Tem/Vice Chair Rodriguez and Mayor/Chair Mora.

Members absent: City Manager Raymond R. Cruz

3. **INVOCATION**

Council Member Trujillo led the invocation.

4. **PLEDGE OF ALLEGIANCE**

Mayor Pro Tem Rodriguez led the Pledge of Allegiance.

5. **PUBLIC COMMENTS**

There were no public comments.

PUBLIC FINANCING AUTHORITY

6. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Public Financing Authority.

- a. Minutes of the July 20, 2021 Public Financing Authority Meetings (City Clerk)

Recommendation:

- Approve the minutes as submitted.

- b. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA) (Finance)

Recommendation:

- Receive and file the report.

It was moved by Council Member Zamora, seconded by Council Member Trujillo, to approve Items No. 6A and 6B, by the following vote:

Ayes: Sarno, Trujillo, Zamora, Rodríguez, Mora

Nayes: None

Absent: None

WATER UTILITY AUTHORITY

7. CONSENT AGENDA

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Water Utility Authority.

- a. Minutes of the July 20, 2021 Water Utility Authority Meetings (City Clerk)

Recommendation:

- Approve the minutes as submitted.

- b. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Water Utility Authority (WUA) (Finance)

Recommendation:

- Receive and file the report.

- c. Status Update of Water-Related Capital Improvement Projects (Public Works)

Recommendation:

- Receive and file the report.

It was moved by Council Member Sarno, seconded by Mayor Pro Tem Rodriguez, to approve Items No. 7A through 7C, by the following vote:

Ayes: Sarno, Trujillo, Zamora, Rodríguez, Mora

Nayes: None

Absent: None

HOUSING SUCCESSOR

8. CONSENT AGENDA

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Housing Successor.

- Minutes of the July 20, 2021 Housing Successor Meetings (City Clerk)

Recommendation:

- Approve the minutes as submitted.

It was moved by Council Member Trujillo, seconded by Council Member Zamora, to approve the minutes as submitted, by the following vote:

Ayes: Sarno, Trujillo, Zamora, Rodríguez, Mora

Nayes: None

Absent: None

SUCCESSOR AGENCY

9. CONSENT AGENDA

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Successor Agency.

- Minutes of the July 20, 2021 Successor Agency Meetings (City Clerk)

Recommendation:

- Approve the minutes as submitted.

It was moved by Mayor Pro Tem Rodriguez, seconded by Council Member Sarno, to approve the minutes as submitted, by the following vote:

Ayes: Sarno, Trujillo, Zamora, Rodríguez, Mora

Nays: None

Absent: None

CITY COUNCIL

10. CONSENT AGENDA

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.

a. Minutes of the July 20, 2021 Regular City Council Meetings (City Clerk)

Recommendation:

- Approve the minutes as submitted.

b. Aquatic Center Roof Replacement Project – Final Payment (Public Works)

Recommendation:

- Approve the Final Payment to Letner Roofing Company of Orange, California for \$54,968.90 (less 5% retention).

c. A Resolution of the City Council Reaffirming the Existence of a Local Emergency Due to the Threat of COVID-19 (Pursuant to Government Code Section 8630) (City Attorney)

Recommendation:

- Adopt Resolution No. 9728:
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS, CALIFORNIA, REAFFIRMING THE EXISTENCE OF A LOCAL EMERGENCY DUE TO THE THREAT OF COVID-19

d. Quarterly Treasurer's Report of Investments for the Quarter Ended June 30, 2021 (Finance)

Recommendation:

- Receive and file the report.

e. General Motion to Waive Full Reading and Read Ordinance by Title Only Pursuant to California Government Code Section 36934 (City Clerk)

Recommendation:

- Approve a general motion to waive full reading and read Ordinance titles only, pursuant to California Government Code Section 36934.

It was moved by Mayor Pro Tem Rodriguez, seconded by Council Member Zamora, to approve Item Nos. 11A through 11E, by the following vote:

Ayes: Sarno, Trujillo, Zamora, Rodríguez, Mora

Nays: None

Absent: None

PUBLIC HEARING

11. Zoning Text Amendment – Billboards Along Interstate 605 (Planning)

Ordinance No. 1118: An Ordinance of the City Council of the City of Santa Fe Springs amending Sections 155.003, 155.051, 155.078, 155.109, 155.153, 155.211, 155.229, 155.259, 155.398, 155.515, 155.516, 155.518, 155.519, 155.524, 155.529, 155.531, and 155.533 to Chapter 155 (Zoning) of Title 15 (Land Use) of the Santa Fe Springs Municipal Code relating to Billboards

Recommendation:

- Open the Public Hearing; and
- Receive any comments from the public wishing to speak on this matter and thereafter close the Public Hearing; and
- Introduce Ordinance No. 1118 for first reading:
- An ordinance of the City Council of the City of Santa Fe Springs amending Sections 155.003, 155.051, 155.078, 155.109, 155.153, 155.211, 155.229, 155.259, 155.398, 155.515, 155.516, 155.518, 155.519, 155.524, 155.529, 155.531, and 155.533 to Chapter 155 (Zoning) of Title 15 (Land Use) of the Santa Fe Springs Municipal Code relating to Billboards.

Director of Planning, Wayne Morrel, provided a presentation on Item No. 11.

Council Member Sarno asked if the City would have an RFP for any billboard proposals. Director Morrell stated that billboards on private property would have to follow the process as outlined in the ordinance, and that for City owned property, the RFP would be applicable.

Council Member Zamora asked if the City would have strict guidelines that the billboard developers would have to abide by. Director Morrell stated that they would have to follow existing guidelines, and would withhold energizing the billboards until all requirements are met.

Mayor Pro Tem Rodriguez asked if the billboard project on the I-5 Freeway was completed last year. Director Morrell stated that it has been completed.

Mayor Mora opened the public hearing at 6:14 p.m.

The following people spoke during public hearing: Jack Thompson

Mayor Mora closed the public hearing at 6:15 p.m.

It was moved by Council Member Zamora, seconded by Mayor Pro Tem Rodriguez, to introduce Ordinance No. 1118 for first reading, by the following vote:

Ayes: Sarno, Trujillo, Zamora, Rodríguez, Mora

Nays: None

Absent: None

PUBLIC HEARING

12. Adoption of Mitigated Negative Declaration (Planning)

Consideration of an appeal of Development Plan Approval Case No. 980 and related Environmental Documents (Initial Study/Mitigated Negative Declaration)

Recommendation:

- Consider the information presented in this report, in combination with the July 12, 2021 Planning Commission staff report and minutes, which collectively provides the necessary background and context; and
- Open the Public Hearing and receive any comments from the public regarding the appeal matter and, thereafter any comments from the public regarding this appeal matter and, thereafter, close the Public Hearing; and
- Approve and adopt the proposed Initial Study/Mitigated Negative Declaration with Traffic Study and Mitigation Monitoring and Reporting Program (IS/MND/MMRP), which based on the findings of the Initial Study, indicates that there is no substantial evidence that the proposed project will have a significant adverse effect on the environment that cannot be mitigated; and
- Approve Development Plan Approval Case No. 980, subject to the conditions of approval as contained within Resolution No. 190—2021.

Director of Planning, Wayne Morrell stated that the City received a letter from the appellant yesterday and staff will need time to review and address it. He recommended continuing the public hearing to the meeting of September 7, 2021.

It was moved by Mayor Pro Tem Rodriguez, seconded by Council Member Sarno, to issue a continuance of the public hearing to September 7, 2021, by the following vote:

Ayes: Sarno, Trujillo, Zamora, Rodríguez, Mora
Nays: None
Absent: None

NEW BUSINESS

13. Approval of Vending Machine Agreement between City of Santa Fe Springs and Joseph Welch of Better 4 You Vending (Community Services)

Recommendation:

- Approve a 2-year Vending Machine Agreement with Joseph Welch of Better 4 You Vending.

Parks and Recreation Services Manager, Gus Hernandez provided a brief presentation on Item No. 13.

Mayor Mora asked how many machines the City houses. Manager Hernandez stated there are four machines. Mayor Mora asked if the City could renegotiate the 5% fee after the completion of the proposed 2-year agreement.

It was moved by Mayor Pro Tem Rodriguez, seconded by Council Member Trujillo, to approve a 2-year Vending Machine Agreement with Joseph Welch of Better 4 You Vending, by the following vote:

Ayes: Sarno, Trujillo, Zamora, Rodríguez, Mora

Nayes: None
Absent: None

14. Approval of Volunteer Services Agreement between City of Santa Fe Springs and Horrigan Cole Enterprises, Inc., DBA Cole Vocational Services for Fiscal Year 2021-2022 (Community Services)

Recommendation:

- Approve a 1-year volunteer services agreement between the City of Santa Fe Springs and Horrigan Cole Enterprises, Inc., DBA Cole Vocational Services.

Family & Human Services Manager, Ed Ramirez provided a brief presentation on Item No. 14.

It was moved by Council Member Sarno, seconded by Council Member Zamora, to approve a 1-year volunteer services agreement between the City of Santa Fe Springs and Horrigan Cole Enterprises, Inc., DBA Cole Vocational Services, by the following vote:

Ayes: Sarno, Trujillo, Zamora, Rodríguez, Mora
Nayes: None
Absent: None

15. Fitness Court Project at Los Nietos Park – Authorize the Purchase of Equipment and Award of Contract (Community Services)

Recommendation:

- Authorize the purchase of Fitness Court® Equipment for the Fitness Court Project at Los Nietos Park;
- Authorize the Director of Purchasing to issue a purchase order in the amount of \$122,185.33 to process this order;
- Accept the proposal for installation;
- Award a contract to Engineered Installation Solutions, of Fort Mill, SC, in the amount of \$27,000.00.

Parks and Recreation Services Manager, Gus Hernandez provided a brief presentation on Item No. 15.

Council Member Zamora suggested that Public Works install synthetic grass around the fitness court area if the area surrounding it is not going to be concrete. Manager Hernandez said that he would look at the project costs to determine feasibility. Mayor Pro Tem Rodriguez asked about the costs of maintaining the equipment. Manager Hernandez stated that maintenance instructions would be provided and would be carried out by Parks and Recreation staff. Council Member Trujillo asked about the life span of the equipment. Manager Hernandez stated that there is a structural warranty of twenty-five years, with separate parts such as bars having a warranty of five years. He noted that similarly build structures around the country last around ten years.

It was moved by Council Member Trujillo, seconded by Mayor Pro Tem Rodriguez, to authorize the purchase of Fitness Court® Equipment for the Fitness Court Project at Los Nietos Park, authorize the Director of Purchasing to issue a purchase order in the amount of \$122,185.33 to process this order, accept the proposal for installation, and award a contract to Engineered Installation Solutions, of Fort Mill, SC, in the amount of \$27,000.00, by the following vote:

Ayes: Sarno, Trujillo, Zamora, Rodríguez, Mora

Nayes: None

Absent: None

16. Approval of Agreement between the City of Santa Fe Springs and California State University, Long Beach for Student Intern Program (Community Services)

Recommendation:

- Approve Library Education Student Field Placement Agreement between the City of Santa Fe Springs and California State University, Long Beach.
- Authorize the Mayor to execute and sign the Library Education Student Field Placement Agreement between the City of Santa Fe Springs and California State University, Long Beach.

Librarian III, Deborah Raia provided a brief presentation on Item No. 16.

It was moved by Council Member Zamora, seconded by Council Member Sarno, to approve Library Education Student Field Placement Agreement between the City of Santa Fe Springs and California State University, Long Beach, and authorize the Mayor to execute and sign the Library Education Student Field Placement Agreement between the City of Santa Fe Springs and California State University, Long Beach, by the following vote:

Ayes: Sarno, Trujillo, Zamora, Rodríguez, Mora

Nayes: None

Absent: None

17. Purchase of One (1) Towable Concrete Mixing Trailer by Awarding an Order to Cart-Away Concrete Systems, Inc. (Finance)

Recommendation:

- Purchase of one (1) Towable Concrete Mixing Trailer by Awarding an Order to Cart-Away Concrete Systems, Inc.;
- Authorize the Director of Purchasing Services to issue a purchase order in the amount of \$34,681.20 to Cart-Away Concrete Systems, Inc.

Director of Purchasing, Paul Martinez provided a brief presentation on Item No. 17.

It was moved by Council Member Trujillo, seconded by Mayor Pro Tem Rodriguez, to purchase one (1) Towable Concrete Mixing Trailer by Awarding an Order to Cart-Away Concrete Systems, Inc., and authorize the Director of Purchasing Services to issue a purchase order in the amount of \$34,681.20 to Cart-Away Concrete Systems, Inc., by the following vote:

Ayes: Sarno, Trujillo, Zamora, Rodríguez, Mora

Nayes: None
Absent: None

18. Purchase of One (1) Advance Rider Sweeper by Awarding an Order to Nilfisk by Piggybacking Off the Pricing of GSA Industrial Contract #GS-30F-001DA (Finance)

Recommendation:

- Purchase of one (1) Advance Rider Sweeper by awarding an order to Nilfisk by piggybacking off the pricing of GSA contract #GS-03F-001DA;
- Authorize the Director of Purchasing Services to issue a purchase order in the amount of \$45,691.57 to Nilfisk.

Director of Purchasing, Paul Martinez provided a brief presentation on Item No. 18.

It was moved by Council Member Zamora, seconded by Mayor Pro Tem Rodriguez, to purchase one (1) Advance Rider Sweeper by awarding an order to Nilfisk by piggybacking off the pricing of GSA contract #GS-03F-001DA, and authorize the Director of Purchasing Services to issue a purchase order in the amount of \$45,691.57 to Nilfisk, by the following vote:

Ayes: Sarno, Trujillo, Zamora, Rodríguez, Mora
Nayes: None
Absent: None

19. Purchase of One (1) New 2022 Chevrolet Traverse by Awarding an Order to George Chevrolet (Finance)

Recommendation:

- Purchase of one (1) New 2022 Chevrolet Traverse by awarding an order to George Chevrolet;
- Authorize the Director of Purchasing Services to issue a purchase order in the amount of \$34,961.39 to George Chevrolet.

Director of Purchasing, Paul Martinez provided a brief presentation on Item No. 19.

Council Member Sarno asked if there was a reason why the City has shifted in buying vehicles between Chevrolet and Ford makes. Director Martinez stated that the last three civilian Ford Explorers had transmission problems. The City Manager has been issued a Chevy Traverse and there is consensus among staff that it is reliable as well as being less expensive.

It was moved by Council Member Sarno, seconded by Council Member Trujillo, to purchase one (1) New 2022 Chevrolet Traverse by awarding an order to George Chevrolet, and authorize the Director of Purchasing Services to issue a purchase order in the amount of \$34,961.39 to George Chevrolet, by the following vote:

Ayes: Sarno, Trujillo, Zamora, Rodríguez, Mora
Nayes: None
Absent: None

20. Nurse Educator and Quality Improvement Coordinator: Authorization to Advertise

Request for Proposals (Fire)

Recommendation:

- Authorize the Fire Chief to advertise a Request for Proposals to provide Nurse Educator and Quality Improvement Coordinator Services.

Fire Chief, Brent Hayward provided a presentation on Item No. 20.

It was moved by Council Member Zamora, seconded by Mayor Pro Tem Rodriguez, to authorize the Fire Chief to advertise a Request for Proposals to provide Nurse Educator and Quality Improvement Coordinator Services, by the following vote:

Ayes: Sarno, Trujillo, Zamora, Rodríguez, Mora

Nays: None

Absent: None

21. Southern California Edison (SCE) Owned Street Lights Retrofit – Approval of Fixture Replacement Rate Agreement (Public Works)

Recommendation:

- Authorize City Manager to execute Fixture Replacement Rate Agreement with SCE.

Director of Public Works, Noe Negrete provided a presentation on Item No. 21.

Council Member Sarno asked about the potential of SCE taking over the areas with series circuit street lights. Director Negrete said that there would be no benefit in relinquishing the lights to SCE and to instead coordinate timing with them. Council Member Zamora mentioned a program that used to exist where SCE would hand over control to local entities and asked if the City could enter the program if it were to return. Director Negrete stated that SCE had to close the program due to the unprecedented number of applicants that wanted to obtain control of their lighting fixtures, and added that they would look into it should the program become available again. Mayor Pro Tem Rodriguez asked for the residents to be informed of the upcoming light replacement projects. Mayor Mora agreed that a timeline would be helpful for the public to know, and asked if the three different types of lights could be worked on simultaneously. Director Negrete stated that SCE would have to work on their street lights first. Mayor Mora asked if there would be sections that would have no lighting as they underwent replacement. Director Negrete stated that only the series circuit street light areas would need temporary supplemental lighting as the work is being completed.

It was moved by Council Member Zamora, seconded by Council Member Sarno, to authorize the City Manager to execute Fixture Replacement Rate Agreement with SCE, by the following vote:

Ayes: Sarno, Trujillo, Zamora, Rodríguez, Mora

Nays: None

Absent: None

22. Second Amendment to City Manager Employment Agreement (City Attorney)

Recommendation:

- Approve the Second Amendment to the City Manager Employment Agreement.
- Authorize the Mayor to execute the Second Amendment.

City Attorney, Ivy M. Tsai provided a brief presentation on Item No. 22.

It was moved by Mayor Pro Tem Rodriguez, seconded by Council Member Trujillo, to approve the Second Amendment to the City Manager Employment Agreement, and authorize the Mayor to execute the Second Amendment, by the following vote:

Ayes: Sarno, Trujillo, Zamora, Rodríguez, Mora

Nayes: None

Absent: None

23. Resolution No. 9729 and 9730 – Opposing Senate Bill 9 (Atkins) and Senate Bill 10 (Weiner) (City Manager)

Recommendation:

- Adopt Resolution No. 9729, opposing Senate Bill 9 (Atkins) which would require ministerial approval of housing development containing two residential units and any parcel map dividing a lot into two equal parts, for residential use
- Adopt Resolution No. 9730, opposing Senate Bill 10 (Weiner), which would require ministerial approval of housing development containing up to 10 units.

Director of Planning, Wayne Morrell and Management Analyst II, Maribel Garcia provided a brief presentation on Item No. 23.

It was moved by Council Member Trujillo, seconded by Mayor Pro Tem Rodriguez, to adopt Resolution No. 9729, opposing Senate Bill 9 (Atkins) which would require ministerial approval of housing development containing two residential units and any parcel map dividing a lot into two equal parts, for residential use, and adopt Resolution No. 9730, opposing Senate Bill 10 (Weiner), which would require ministerial approval of housing development containing up to 10 units, by the following vote:

Ayes: Sarno, Trujillo, Zamora, Rodríguez, Mora

Nayes: None

Absent: None

24. Approval of Personnel Modifications (Finance)

Recommendation:

- Approve the classification specification changes for the following positions: Administrative Assistant I, Account Clerk Supervisor, Executive Assistant to City Manager/City Council, Senior Human Resources Analyst.
- Adopt classification specifications for the following positions: Assistant Director of Planning, Deputy City Clerk, Municipal Affairs Manager,

Public Information Officer, Public Safety Officer Supervisor, Youth Intervention Program Supervisor, Senior Accountant, and Storekeeper.

- Approve changes to the City's salary schedule.

Director of Finance and Administrative Services, Travis Hickey provided a brief presentation on Item No. 24.

It was moved by Council Member Zamora, seconded by Council Member Sarno, to approve the classification specification changes for the following positions: Administrative Assistant I, Account Clerk Supervisor, Executive Assistant to City Manager/City Council, Senior Human Resources Analyst, adopt classification specifications for the following positions: Assistant Director of Planning, Deputy City Clerk, Municipal Affairs Manager, Public Information Officer, Public Safety Officer Supervisor, Youth Intervention Program Supervisor, Senior Accountant, and Storekeeper, and approve changes to the City's salary schedule, by the following vote:

Ayes: Sarno, Trujillo, Zamora, Rodríguez, Mora

Nayes: None

Absent: None

25. CITY MANAGER AND EXECUTIVE TEAM REPORTS

- Director of Public Works, Noe Negrete provided an update on the Town Center Plaza Parking Improvement project. He also spoke about the removal of the playground at the Gus Velasco Neighborhood Center.
- Director of Police Services, Dino Torres spoke about parking enforcement at the schools that are resuming session. He also shared that Public Safety vehicles are receiving an updated look and logo, and wished to thank Public Works staff for their assistance.
- Fire Chief, Brent Hayward spoke about COVID-19 cases within the City and within Los Angeles County. He also provided an update on the Fire crew assisting with the Monument Fire and also spoke about a small apparatus fire. Lastly, he reported on a motorcycle incident in which the Monument Fire crew assisted.
- Director of Finance, Travis Hickey provided a brief update on moving forward with the review of the City's financial contribution programs. City employees will be provided with informational sessions on the upcoming changes.
- Park and Recreation Services Manager, Gus Hernandez spoke about the annual Back-to-School Backpack program which was held in a drive-thru fashion. He also spoke about the Fiestas Patrias event which be held on September 10. Registration will be required. Lastly, he highlighted the Aquatic Center staff who recently obtained lifeguard certification.

26. APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS

Council Member Zamora appointed AJ Hayes to the Heritage Arts Advisory Committee.

27. COUNCIL COMMENTS

Council Member Sarno welcomed back students back to school, and praised staff for doing a great job.

Council Member Trujillo expressed her delight at schools starting back up again and wished everyone a good evening.

Council Member Zamora asked to keep all school personnel in prayer as schools come back into session.

Mayor Pro Tem Rodriguez welcomed students back to school, and thanked Parks and Recreation staff for the events they produce. She also praised L.A. CADA for connecting patients with the right programs.

Mayor Mora thanked the sponsors that provided supplies for the backpack program, and thanked Congresswoman Linda T. Sanchez for presenting the City with \$3.3 million established through the American Rescue Plan. Lastly, he wished the Fire crew assisting at the Monument Fire a safe return home.

28. ADJOURNMENT

Mayor Mora adjourned the meeting at 7:31 p.m.

John M. Mora
Mayor

ATTEST:

Janet Martinez
City Clerk

Date



City of Santa Fe Springs

City Council Meeting

ITEM NO. 10B

September 20, 2021

CONSENT AGENDA

Authorize the Disposal of Surplus Vehicles and Equipment by Way of Public Auction

RECOMMENDATION

Authorize the disposal of thirteen (13) surplus vehicles, two (2) trailers, and various obsolete equipment at public auction.

BACKGROUND

There are a number of vehicles and equipment that are obsolete and need to be declared as surplus goods and disposed of by way of public auction.

The below vehicles have been replaced, have met the criteria for replacement, or are in need of repairs costing more than the vehicle's value. In general, vehicles meet the criteria for replacement at 10 years of age and/or 100,000 miles.

Following is a detailed list of the vehicles and equipment that will be sent to public auction.

Vehicles

Unit	Year	Make/Model	VIN#	Mileage	Code
457	1995	Chevrolet 3500	1GBGC34K2SE236033	103,643	IN
511	2007	Ford Expedition	1FMFU15527LA68040	80,118	RP/PR
525	2014	Chevrolet Caprice	6G3NS5U20EL948612	88,068	RP/TO
526	2014	Chevrolet Caprice	6G3NS5U25EL948623	81,461	RP/IN
540	2020	Ford Explorer	1FM8K7DH3LGC47645	13,690	TO
542	2001	Ford Taurus	1FAFP52U91G159052	65,653	RP/IN
554	2009	Honda Motorcycle	JH25C51759K600093	87,881	RP/FR
561	2009	Chevrolet Colorado	1GCCS13E698143473	92,801	PR
612	2001	F&YI Trailer	1WF200E1227007519	N/A	FR
638	2006	GMC 1500	1GTEC19T76E119529	131,201	RP/PR
652	2007	Ford Escape	1FMYU49H57K898799	81,650	IN *
661	2007	Ford Escape	1FMYU49H67KB80277	64,227	IN *
672	2008	El Dorado Mini Bus	1GBE5V1G68F403753	143,257	IN
689	2009	Ford F-150	1FTRX12W29FA08072	141,602	RP
072	1981	Miller Utility Trailer	805415	N/A	PR

Code Legend: FR = Fair, IN = Inoperable, PR = Poor, RP = Replaced, TO = Totaled

* Hybrid batteries on Units 652 & 661 are dead and the cost of replacement is more than the vehicle value.



City of Santa Fe Springs

City Council Meeting

September 20, 2021

Equipment

The following is a list of obsolete equipment.

- (4) pallets miscellaneous vehicle parts (obsolete)
- (2) pallets of computer parts (obsolete)
- (1) pallet of furniture (obsolete)
- (2) sofa tables (obsolete)
- (1) laminating machine (obsolete)
- (2) treadmills (replaced)
- (1) refrigerator (inoperable)
- (1) folder/insertor (replaced)
- (1) mail machine (replaced)
- (1) crash box (obsolete)
- (1) utility box (obsolete)

FISCAL IMPACT

Auction sale proceeds are recognized as applied revenue in various department budget accounts.

For

A blue ink signature of Raymond R. Cruz, consisting of stylized initials and a surname.

Raymond R. Cruz
City Manager



City of Santa Fe Springs

City Council Meeting

ITEM NO. 10C

September 20, 2021

CONSENT AGENDA

Horseshoe Pit Improvements – Final Payment

RECOMMENDATION

- Approve the Final Payment (less 5% Retention) to Corral Construction & Development, Inc. of Commerce, California in the amount of \$39,957.00 for the subject project.

BACKGROUND

On June 15, 2021, the City Council awarded a contract in the amount of \$41,410.00 to Corral Construction & Development, Inc. of Commerce, California, for the Horseshoe Pit Improvements project. The scope of work consists of the removal and replacement of all wood backboards, removal/replacement and regrading of all stabilized decomposed granite (Court Surface), removal and replacement of all wood foul lines and stake box, repairs to the game-boundary chain link fence, and the installation of steel bollards at Santa Fe Springs Park adjacent to the parking lot. The steel bollards will protect the easterly chain link fence from vehicular traffic.

The following payment detail represents the Final Payment (less 5% Retention) due per terms of the contract for the work completed and found to be satisfactory.

FISCAL IMPACT

The Horseshoe Pit Improvements project is funded by the California Natural Resources Agency Grant Fund, in the amount of \$45,000.


For 
Raymond R. Cruz
City Manager

Attachment:

Attachment No. 1: Payment Detail

Report Submitted By:

Noe Negrete
Director of Public Works

 Date of Report: September 16, 2021

Payment Detail:

HORSESHOE PIT IMPROVEMENTS

(Little Lake Park - Los Nietos Park - Santa Fe Springs Park)

Contractor: **Corral Construction & Development, Inc.**

5211 E. Washington Blvd., 2-122

Commerce, CA 90040

Final Payment: \$ 39,957.00

Item No.	Description	Contract				Completed This Period		Completed To Date	
		Quantity	Units	Unit Price	Total	Quantity	Amount	Quantity	Amount

CONTRACT WORK

LITTLE LAKE PARK

1A.	Remove and replace with new 2x4 wood boards (Douglas Fir) per configuration on the Plans page 4, detail A.	72	LF	\$ 20.00	\$ 1,440.00	72	\$ 1,440.00	72	\$ 1,440.00
2A.	Remove and replace with three new 2x10 wood boards (Douglas Fir) painted green and replace existing hardware with new hardware.	64	LF	\$ 25.00	\$ 1,600.00	64	\$ 1,600.00	64	\$ 1,600.00
3A.	Remove and replace with new 3" stabilized decomposed granite.	15	CY	\$ 300.00	\$ 4,500.00	15	\$ 4,500.00	15	\$ 4,500.00
4A.	Repair existing chain link fence, post and support frame.	30	LF	\$ 50.00	\$ 1,500.00	30	\$ 1,500.00	30	\$ 1,500.00

LOS NIETOS PARK

1B.	Remove and replace with new 2x4 wood boards (Douglas Fir) per configuration on the Plans page 4, detail A.	144	LF	\$ 20.00	\$ 2,880.00	144	\$ 2,880.00	144	\$ 2,880.00
2B.	Remove and replace with three new 2x10 wood boards (Douglas Fir) painted green and replace existing hardware with new hardware.	192	LF	\$ 25.00	\$ 4,800.00	192	\$ 4,800.00	192	\$ 4,800.00
3B.	Remove and replace with new 3" stabilized decomposed granite.	30	CY	\$ 300.00	\$ 9,000.00	30	\$ 9,000.00	30	\$ 9,000.00
4B.	Repair existing chain link fence, post and support frame.	40	LF	\$ 50.00	\$ 2,000.00	40	\$ 2,000.00	40	\$ 2,000.00

Payment Detail:

HORSESHOE PIT IMPROVEMENTS

(Little Lake Park - Los Nietos Park - Santa Fe Springs Park)

Contractor: **Corral Construction & Development, Inc.**

5211 E. Washington Blvd., 2-122

Commerce, CA 90040

Final Payment: \$ 39,957.00

Item No.	Description	Contract				Completed This Period		Completed To Date	
		Quantity	Units	Unit Price	Total	Quantity	Amount	Quantity	Amount

CONTRACT WORK

SANTA FE SPRINGS PARK									
1C.	Remove and replace with new 2x4 wood boards (Douglas Fir) per configuration on the Plans page 4,	72	LF	\$ 20.00	\$ 1,440.00	72	\$ 1,440.00	72	\$ 1,440.00
2C.	Remove and replace with three new 2x10 wood boards (Douglas Fir) painted green and replace existing hardware with new hardware.	64	LF	\$ 25.00	\$ 1,600.00	64	\$ 1,600.00	64	\$ 1,600.00
3C.	Remove and replace with new 3" stabilized decomposed granite.	15	CY	\$ 300.00	\$ 4,500.00	15	\$ 4,500.00	15	\$ 4,500.00
4C.	Repair existing chain link fence, post and support frame.	30	LF	\$ 50.00	\$ 1,500.00	30	\$ 1,500.00	30	\$ 1,500.00
5C.	Furnish and install new 6" diameter steel bollard	5	EA	\$ 300.00	\$ 1,500.00	5	\$ 1,500.00	5	\$ 1,500.00
6C.	Remove and replace with new 4' chain link fence.	63	LF	\$ 50.00	\$ 3,150.00	63	\$ 3,150.00	63	\$ 3,150.00

Contract

Total: \$ 41,410.00 \$ 41,410.00 \$ 41,410.00

Contract Change Order No.1	1	LS	\$ 650.00	\$ 650.00	1	\$ 650.00	1	\$ 650.00
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Total Completed Items to Date: \$ 42,060.00

CONTRACT PAYMENTS:

Total Items Completed to Date: \$ 42,060.00

Less 5% Retention: \$ 2,103.00

Final Payment: \$ 39,957.00

Invoice Date	Invoice No.	Warrant Billing Period		Amount	Retention Amount
		Invoice Due Date	Invoice Pay Date		
09/08/2021	637281	09/22/2021	09/30/2021	\$ 39,957.00	\$ 2,103.00

	Amount	Account
Finance Please Pay:	\$ 39,957.00	PW200101
5% Retention Completed this Period:	\$ 2,103.00	270010 (205)
Recommended by Project Manager:	Robert Garcia	<i>[Signature]</i> # 2232
Approved by PW Director:	Noe Negrete	<i>[Signature]</i> # 2955



PUBLIC HEARING (Continued from September 7, 2021 City Council Meeting)
Consideration of an appeal of Development Plan Approval Case No. 980 and related Environmental Documents (Initial Study/Mitigated Negative Declaration)

Development Plan Approval (DPA 980)

A request for approval to allow the construction of a new ±144,434 sq. ft. concrete tilt-up industrial building and related improvements on property located at 11401 Greenstone Avenue (APN: 8026-018-023) within the M-2, Heavy Manufacturing, Zone. (Greenstone SFS, LLC)

RECOMMENDATION

- Continue the appeal hearing to the next regularly scheduled City Council Meeting on Tuesday, October 5, 2021.

On July 22, 2021, the City Clerk's office received a formal appeal of the Planning Commission's actions relating to Development Plan Approval Case No. 980 for a new ±144,434 sq. ft. concrete tilt-up industrial building and related improvements at 11401 Greenstone Avenue. The subject appeal was noticed in the Whittier Daily News on July 30, 2021 in anticipation of presenting the matter to the City Council at its regularly scheduled meeting of August 17, 2021. In addition, legal notice of the public hearing was mailed to all property owners within 500 feet of the exterior boundaries of the subject property and also posted at Santa Fe Springs City Hall, the City Library and City's Town Center Kiosk. On August 16, 2021, the appellant (Supporters Alliance for Environmental Responsibility) sent an email to the Mayor, members of the City Council, and staff, detailing the reason for their concerns with the Mitigated Negative Declaration and why they believed that an EIR was required. On August 17, 2021, staff recommended that the City Council continue the matter in light of the e-mail received and to allow staff sufficient time to review and evaluate its contents, and the City Council unanimously voted to continue the appeal matter to September 7, 2021. By the September 7, 2021 City Council Meeting, the City's environmental consultant had not yet completed their review. Based on staff's recommendation to allow additional timing, the City Council unanimously voted to continue the appeal matter to September 20, 2021.

Late September 14, 2021, staff received the response to comments from the environmental consultant. To allow staff sufficient timing to review the responses, staff is recommending a further continuance of the appeal matter, to the City Council Meeting on October 5, 2021.


For Raymond R. Cruz
City Manager



City of Santa Fe Springs

City Council Meeting

ITEM NO. 12

September 20, 2021

NEW BUSINESS

Approval of Parcel Map No.83392 - 13911 Gannet Street

RECOMMENDATION

- Approve Parcel Map No. 83392;
- Find that Parcel Map No. 83392 together with the provisions for its design and improvement, is consistent with the City's General Plan; and
- Authorize the City Engineer and City Clerk to sign Parcel Map No. 83392.

BACKGROUND

The subject property, at 13911 Gannet Street, is located at the northeast corner of Gannet Street and Radburn Avenue. The subject property is comprised of a single parcel (APN: 8069-007-031) measuring approximately +4.98 acres (+216,928.8 square feet). The property is zoned M-2 (Heavy Manufacturing) and is currently developed with a single building (approximately 67,974 square feet) and associated surface parking and landscape areas. The subject building is currently operated by Wilsonart, an engineered surfaces company.

The Planning Commission, at its regular meeting on May 10, 2021, approved Tentative Parcel Map No. 83392 which included the subdivision of a single parcel (APN: 8069-007- 031) into two parcels: Parcel 1 of 3.93 acres and Parcel 2 of 1.08 acres.

A Parcel Map is requested for the subdivision of the existing parcel into two parcels. Approval of the proposed parcel map would provide the applicant with the ability to develop and/or sell the subdivided parcel as one separate property. A full-sized copy of the parcel map is available in the office of the City Clerk.

FISCAL IMPACT

None.

INFRASTRUCTURE IMPACT

None.

for 
Raymond R. Cruz
City Manager

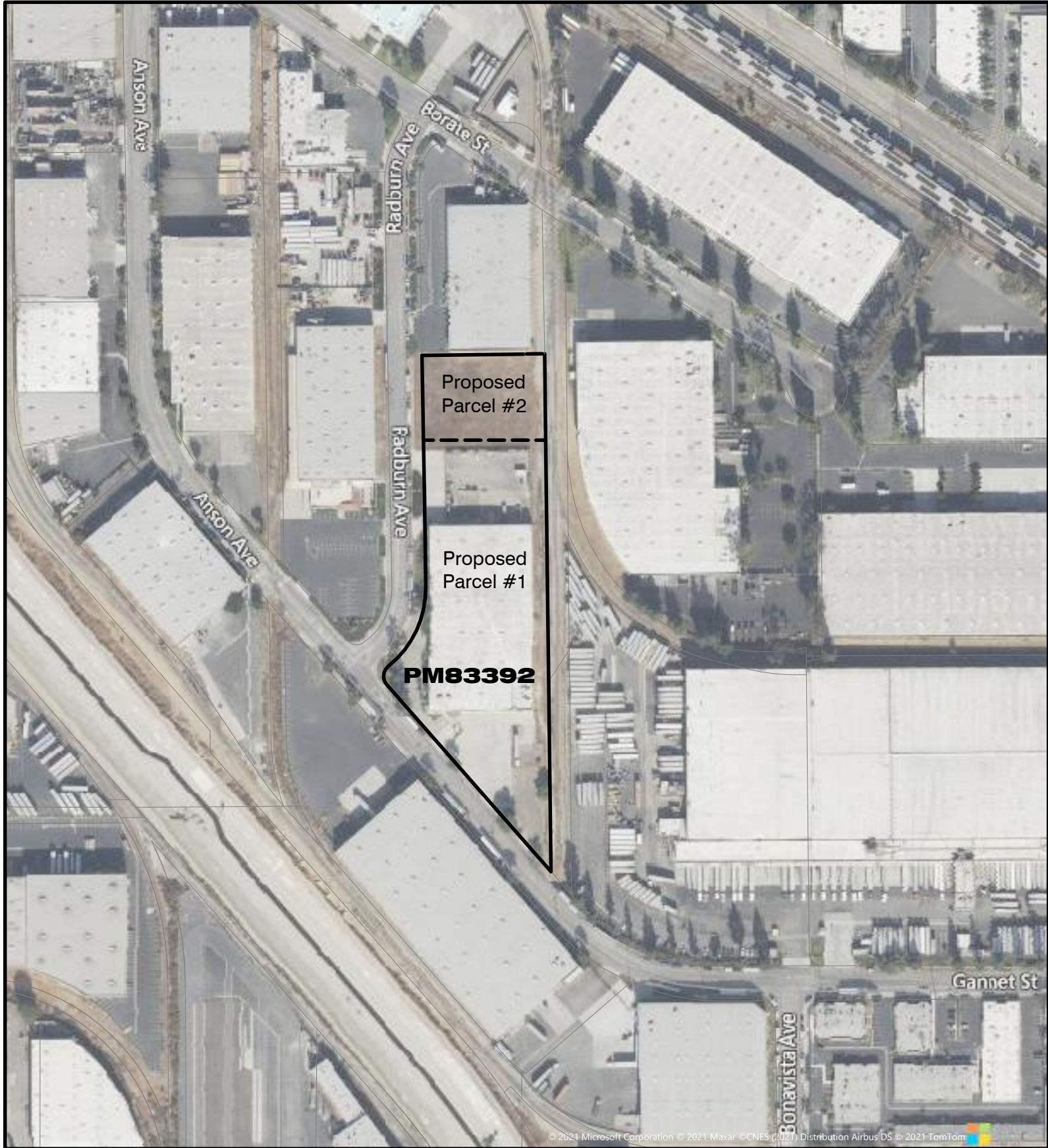
Attachments:

Attachment No. 1: Location Map

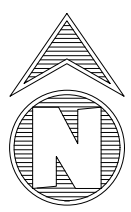
Attachment No. 2: Planning Commission Report

Report Submitted By: Noe Negrete
Director of Public Works

 Date of Report: September 16, 2021



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LOCATION MAP

PARCEL MAP NO. 83392

13911 Gannet Street



PUBLIC HEARING

Categorical Exempt – CEQA Guidelines Section 15315, Class 15

Tentative Parcel Map (TPM) No. 83392

TPM No. 83392: A request for approval to subdivide a single parcel (APN: 8069-007-031) of +4.98 acres into two parcels: Parcel 1 of 3.93 acres and Parcel 2 of 1.08 acres. (David Beckwith)

RECOMMENDATIONS:

- Open the Public Hearing and receive any comments from the public regarding Tentative Parcel Map No. 83392, and thereafter, close the Public Hearing; and
- Find and determine that the proposed project will not be detrimental to persons or properties in the surrounding area or to the City in general, and will be in conformance with the overall purpose and objective of the Zoning Ordinances and consistent with the goals, policies and program of the City's General Plan; and
- Find that Tentative Parcel Map No. 83392 meets the standards set forth in Sections 66474 and 66474.6 of the Subdivision Map Act for the granting of a tentative or final map; and
- Find and determine that pursuant to Section 15315, Class 15 of the California Environmental Quality Act (CEQA), the project is Categorically Exempt; and
- Approve Tentative Parcel Map No. 83392, subject to the conditions of approval as contained with Resolution No. 187-2021; and
- Adopt Resolution No. 187-2021, which incorporates the Planning Commission's findings and actions regarding this matter.

GENERAL INFORMATION

A. Applicant:

David Beckwith and Associates, Inc.
Attn: David Beckwith
1269 Pomona Road, Suite 108
Corona, CA 92882
(714) 349-7007
Dbeckwith@dbainc.com

B. Property Owner:

Wilsonart I, LLC
13413 Galleria Circle, Suite 200
Austin, TX 78738
(254) 207-2036
cynthia.barrows@wilsonart.com

- C. Subject Property: 13911 Gannet Street
APN: 8069-007-031
Santa Fe Springs, CA 90670
- D. Existing Zone: M-2 (Heavy Manufacturing)
- E. General Plan: Industrial
- F. CEQA Recommendation: Categorical Exempt
- H. Staff Contact: Jimmy Wong, Associate Planner
Jimmywong@santafesprings.org
Phone: (562)-868-0511 Ext 7451

LOCATION / BACKGROUND

The subject property, at 13911 Gannet Street, is located at the northeast corner of Gannet Street and Radburn Avenue. The subject property is comprised of a single parcel (APN: 8069-007-031) measuring approximately ± 4.98 acres ($\pm 216,928.8$ square feet). The property is zoned M-2 (Heavy Manufacturing) and is currently developed with a single building (approximately 67,974 square feet) and associated surface parking and landscape areas. The subject building is currently operated by Wilsonart, an engineered surfaces company.

TENTATIVE PARCEL MAP (TPM 83392)

The proposed Tentative Parcel Map (TPM) will effectively subdivide the subject site, which is currently comprised of a single parcel measuring approximately ± 4.98 acres, into two separate parcels measuring 3.93 acres (parcel 1) and 1.08 acres (Parcel 2), respectively.

As stated within the attached TPM, the following easement was disclosed within the title report:

- For Underground electrical supply systems and communication systems, recorded June 21, 1973. (Southern California Edison)

Lot Size

	M-2 Min. Requirement	Parcel 1	Parcel 2
Lot Area	Min. 7,500 sq. ft.	171,190.80	47,044.80
Min. Width	75 ft.	455.6 ft.	193 ft.
Min. Depth	N/A		

Parking

The subject property is currently developed with a 67,974 square feet building.

20,000 sq. ft. / 500 sq. ft. per parking stall = 40 stalls

47,974 sq. ft. / 750 sq. ft. per parking stall = 64 stalls

Total required stalls = 104

The attached site plan indicated 105 parking stalls will be provided and maintained within parcel 1, therefore, the subject property will continue to meet the City's parking requirements after the proposed subdivision. It should be noted that parcel 2 will be vacant, however, any proposed development will need to meet the City's parking requirements.

STREETS AND HIGHWAYS

The subject site is located at the northeast corner of Gannet Street and Radburn Avenue. Both Gannet Street and Radburn Avenue are designated as a local industrial street, within the Circulation Element of the City's General Plan.

ZONING AND GENERAL PLAN

The subject property is currently zoned M-2, Heavy Manufacturing, with a general plan land use designation of "Industrial".

The existing Zone, General Plan and Land Use of the adjacent properties are shown in "Table 1" below:

	Zone	General Plan	Land Use
North	M-2, Heavy Manufacturing	Industrial	14704 Radburn Ave.: Metric Threaded Products
South	M-2, Heavy Manufacturing	Industrial	13930 Gannet St.: Global Syn-Turf
East	M-2, Heavy Manufacturing	Industrial	15015 Valley View Ave.: Unified Grocers Inc.
West	M-2, Heavy Manufacturing	Industrial	14815 Radburn Ave.: Office Chairs Inc.

LEGAL NOTICE OF PUBLIC HEARING

This matter was set for Public Hearing in accordance with the requirements of Sections 65090 and 65091 of the State Planning, Zoning and Development Laws and the requirements of Sections 155.860 through 155.864 of the City's Municipal

Code.

The proposed tentative parcel map was sent to all the school district, utility company, and easement holders 20-day prior to the May 10, 2021 Planning Commission Meeting. Legal notice of the Public Hearing for the proposed project was sent by first class mail to all property owners whose names and addresses appear on the latest County Assessor's Roll within 500 feet of the exterior boundaries of the subject property on April 29, 2021. The legal notice was also posted in Santa Fe Springs City Hall, the City's Town Center kiosk, and on the subject property on April 29, 2021 and published in a newspaper of general circulation (Whittier Daily News) April 29, 2021, as required by the State Zoning and Development Laws and by the City's Zoning Ordinances. As of the date of this report, staff has not received any comments and/or inquiries regarding the proposed project.

It should be noted that due to the recent Covid-19 (coronavirus) outbreak, Governor Newsome issued Executive Order N-25-20 on March 4, 2020 to temporarily suspend requirements of the Brown Act, which allows the City to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public. All public hearing notices thus also clarified that the upcoming Planning Commission meeting will be held by teleconference since City Hall, including Council Chambers, is currently closed to the public.

The following link to the Zoom meeting, along with the meeting ID, password, and dial in information was also provided:

Electronically using Zoom

Go to Zoom.us and click on "Join A Meeting" or use the following link:

<https://zoom.us/j/558333944?pwd=b0FqbKV2aDZneVRnQ3BjYU12SmJlQT09>

Zoom Meeting ID: 558 333 944

Password: 554545

Telephonically

Dial: 888-475-4499

Meeting ID: 558 333 944

ENVIRONMENTAL DOCUMENTS

After review and analysis by staff, staff intends to file a Notice of Exemption (NOE) with the Los Angeles County Clerk within five (5) days of project approval (if the Planning Commission agrees). Pursuant to the California Environmental Quality Act (CEQA), this project is categorical exempt pursuant to 15315, Class 15 of the California Environmental Quality Act. Class 15 consists of the division of property in

urbanized areas zoned for residential, commercial, or industrial use into four or fewer parcels when the division is in conformance with the General Plan and Zoning.

AUTHORITY OF PLANNING COMMISSION

The Planning Commission, after receiving and hearing the results of investigations and reports on the design and improvements of any proposed division of real property for which a tentative map is filed, shall have the authority to impose requirements and conditions upon such division of land and to approve, conditionally approve or disapprove such map and division of land.

STAFF REMARKS

Based on the findings set forth in the attached Resolution (187-2021), Staff finds that the applicant's Tentative Parcel Map request meets the criteria set forth in Section 66474 and 66474.6 of the State's Subdivision Map Act, for the granting of a Tentative Parcel Map (TPM No. 83392).

CONDITIONS OF APPROVAL

Conditions of approval for TPM No. 83392 are attached to Resolution 187-2021 as Exhibit A.



Wayne M. Morrell
Director of Planning

Attachments:

1. Aerial Photograph
2. Public Hearing Notice
3. Radius Map for Public Hearing Notice
4. Resolution No. 187-2021
 - a. Exhibit A – Conditions of Approval
5. Tentative Parcel Map No. 83392
6. Site Plan – Parking Layout

Attachment 1 - Aerial Photograph



Attachment 2 - Public Hearing Notice**FILE COPY**

11710 Telegraph Road • CA • 90670-3679 • (562) 868-0511 • Fax (562) 868-0512

"A great place to live, work, and play"

**CITY OF SANTA FE SPRINGS
NOTICE OF PUBLIC HEARING
TENTATIVE PARCEL MAP NO. 83392**

NOTICE IS HEREBY GIVEN that the Planning Commission of the City of Santa Fe Springs will hold a Public Hearing to consider the following:

TENTATIVE PARCEL MAP NO. 83392 - A request for approval to allow the subdivide the subject site, which is currently comprised of a single parcel measuring approximately +4.98-acres (+216,928.8 square feet), into two separate parcels measuring 3.93-acres (Parcel 1) and 1.08-acres (Parcel 2), respectively.

PROJECT SITE: The project site is located at 13911 Gannet Street (APN: 8069-007-031) within the M-2, Heavy Manufacturing, Zone.

APPLICANT: David Beckwith

THE HEARING will be held on **Monday, May 10, 2021 at 6:00 p.m.** Governor Newsom issued Executive Order N-25-20 on March 4, 2020 to temporarily suspend requirements of the Brown Act, which allows the City to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public. Please be advised that until further notice, Planning Commission meetings will be held by teleconference. City Hall, including Council Chambers, is closed to the public.

You may attend the meeting telephonically or electronically using the following means:

Electronically using Zoom

Go to Zoom.us and click on "Join A Meeting" or use the following link:

<https://zoom.us/j/558333944?pwd=b0FqbKv2aDZneVRnQ3BiYU12SmJlQT09>

Zoom Meeting ID: 558 333 944

Password: 554545

Telephonically

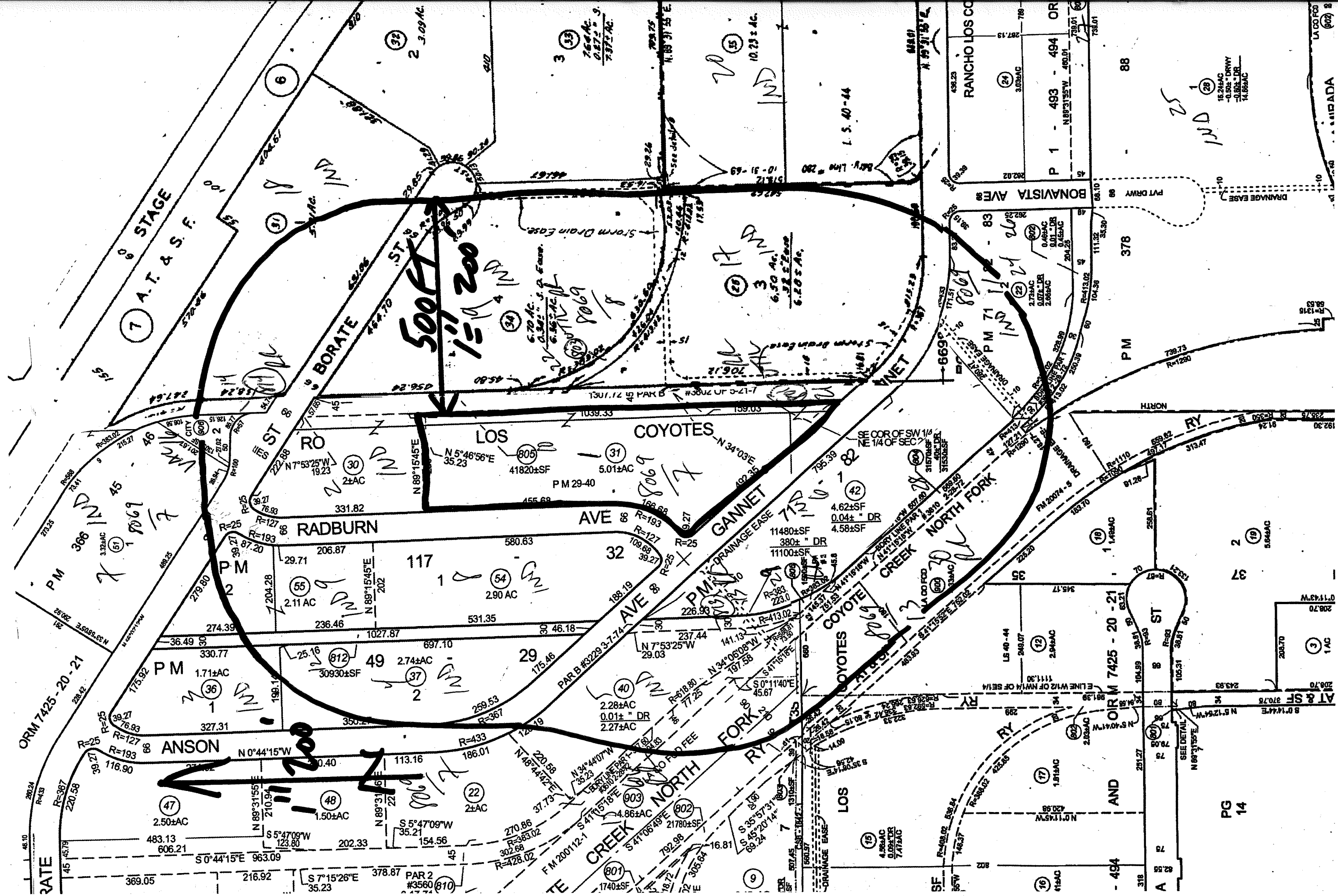
Dial: 888-475-4499

Meeting ID: 558 333 944

CEQA STATUS: After review and analysis by staff, staff intends to file a Notice of Exemption (NOE) with the Los Angeles County Clerk within five (5) days of project

John M. Mora Mayor • Annette Rodriguez, Mayor Pro Tem
City Council
Jay Sarno • Juanita Trujillo • Joe Angel Zamora
City Manager
Raymond R. Cruz

Attachment 3 - Radius Map for Public Hearing Notice



Attachment 4 - Resolution 187-2021

CITY OF SANTA FE SPRINGS
RESOLUTION NO. 187-2021

**A RESOLUTION OF THE PLANNING COMMISSION OF
THE CITY OF SANTA FE SPRINGS REGARDING
TENTATIVE PARCEL MAP NO. 83392**

WHEREAS, a request was filed for Tentative Parcel Map Case No.83392 to subdivide a single parcel (APN: 8069-007-031) of ± 4.98 acres into two parcels: Parcel 1 of 3.93 acres and Parcel 2 of 1.08 acres; and

WHEREAS, the subject property is located at 13911 Gannet Street, with an Assessor's Parcel Number of 8069-007-031, as shown in the latest rolls of the Los Angeles County Office of the Assessor; and

WHEREAS, the property owner is Wilsonart I, LLC, 13413 Galleria Circle, Suite 200, Austin, TX 78738; and

WHEREAS, the proposed Tentative Parcel Map is considered a project as defined by the California Environmental Quality Act (CEQA), Article 20, Section 15378(a); and

WHEREAS, based on the information received from the applicant and staff's assessment, the Planning Commission has found and determined that the proposed project meets the criteria for a Categorical Exemption, pursuant to Section 15315, Class 15 of the California Environmental Quality Act (CEQA); and

WHEREAS, the City of Santa Fe Springs Planning and Development Department mailed a copy of the proposed tentative parcel map to all the school district, utility company, and easement holders 20-day prior to the May 10, 2021 Planning Commission Meeting; and

WHEREAS, the City of Santa Fe Springs Planning and Development Department on April 27, 2021 published a legal notice in the *Whittier Daily News*, a local paper of general circulation, indicating the date and time of the public hearing, and also mailed said public hearing notice on April 29, 2021 to each property owner within a 500-foot radius of the project site in accordance with state law; and

WHEREAS, the City of Santa Fe Springs Planning Commission has considered the application, the written and oral staff report, the General Plan and zoning of the subject property, the testimony, written comments, or other materials presented at the Planning Commission Meeting on May 10, 2021 concerning Tentative Parcel Map No. 83392.

NOW, THEREFORE, be it RESOLVED that the PLANNING COMMISSION of the CITY OF SANTA FE SPRINGS does hereby RESOLVE, DETERMINE and ORDER AS FOLLOWS:

SECTION I. ENVIRONMENTAL FINDINGS AND DETERMINATION

Pursuant to **Class 15** of the California Environmental Quality Act (CEQA), the Planning Commission hereby finds and determines the project is categorical exempt, in that division of property in urbanized areas zoned for residential, commercial, or industrial use into four or fewer parcels when the division is in conformance with the General Plan and Zoning. The proposed Tentative Parcel Map will subdivide a single parcel into two different parcels. Therefore, it has been determined that additional environmental analysis is not necessary to meet the requirements of CEQA.

SECTION II. TENTATIVE PARCEL MAP FINDINGS

Pursuant to Section 154.07 of the City's Municipal Code, a tentative map shall not be approved unless the Planning Commission finds that the proposed subdivision is consistent with the general plan as required by Section 66473.5 of the Subdivision Map Act. Additionally, the Planning Commission shall deny a tentative map if it makes any of the findings set forth in Sections 66474 and 66474.6 of the Subdivision Map Act.

A) *Section 66473.5 and Section 66474(a) and (b) of the Subdivision Map Act require tentative maps to be consistent with the general plan and specific plans. The proposed Tentative Parcel Map, subject to the attached conditions, is in accordance with the Subdivision Map Act in that:*

1. Approval of the proposed Parcel Map would promote several specific General Plan Goals and Policies as described in "Table 1" below:

Table 1

General Plan Consistency Analysis

General Plan Element	Policy	Project Consistency
Land Use	Goal 9: Provide for growth and diversification of industry and industrial related activities within the Santa Fe Springs industrial area.	The subdivision will produce an additional parcel that will provide the opportunity for a new industrial use which would add another business and job opportunities to the local Santa Fe Springs market.
	Goal 11: Support and encourage the viability of the industrial and commercial area of Santa Fe Springs	The subdivision of the existing lot will maximize the overall use of the subject property. A new vacant lot would also support and encourage the future use or development on the subject industrial zoned property within

		city limits thereby help expand the local industrial market.
--	--	--

2. The proposed parcel map, subject to the attached conditions, is compatible with the goals and objectives of the various elements of the City of Santa Fe Springs General Plan, and therefore is in compliance with Government Code Section 66473.5 and 66474(a) and (b)

- B) *Section 66474(c) and (d) of the Subdivision Map Act requires the site to be physically suitable for the type of development and proposed density of development.*

The proposed Tentative Parcel Map will subdivide an existing parcel into two (2) separate parcels. The two new parcels will meet the minimum lot size, width, and depth required for an M-2, Heavy Manufacturing, Zone in accordance with the City's Zoning Ordinance. The applicant does not have any proposed use or development for the newly created parcel at this time, however, any future use or development will be required to meet the City' Zoning Ordinance.

- C) *Section 66474(e) and (f) of the Subdivision Map Act require that the design of the subdivision or the proposed improvements are not likely to cause substantial environmental damage or substantially and avoidably injure fish or wildlife or their habitat or is likely to cause serious public health concerns.*

The proposed subdivision is located in an urbanized area that does not contain habitats or would otherwise injure fish and wildlife. Additionally, the proposed Tentative Parcel Map does not involve any improvement, therefore, it will not likely cause substantial environment damage or cause serious public health concern.

- D) Section 66474(g) of the Subdivision Map Act requires that the design of the subdivision or the type of improvements will not conflict with easements, acquired by the public at large, for access through or use of, property within the proposed subdivision.

As required by the Subdivision Map Act, all listed easement holders (Southern California Edison) were sent a "Non-interference Letter". To date, the City has not received any correspondence stating that the proposed Tentative Parcel Map would interfere with any of the listed easement. Additionally, as per the site plan provided by the applicant, Parcel 1 will continue to utilize existing driveways and thus access will remain unchanged. Parcel 2, when it is eventually developed or otherwise improved, will likely have separate access.

- E) *In accordance with Government Code Section 66474.6, it has been determined that the discharge of waste from the proposed subdivision into an existing community sewer system would result in violation of existing requirements prescribed by a California regional water quality control board pursuant to Division 7 (commencing with Section 13000) of the Water Code.*

The existing operation and future development will be required to meet all state and local ordinances, which include the California Regional Water Quality Control Board.

SECTION III. PLANNING COMMISSION ACTION

The Planning Commission hereby adopts Resolution No. 187-2021 to approve Tentative Parcel Map Case No 83392 to subdivide a single parcel (APN: 8069-007-031) of ±4.98 acres into two parcels: Parcel 1 of 3.93 acres and Parcel 2 of 1.08 acres, and determined that the proposed project meets the criteria for a Categorical Exemption, pursuant to Section 15315, Class 15 of the California Environmental Quality Act, subject to conditions attached hereto as Exhibit A.

ADOPTED and APPROVED this 10th day of May, 2021 BY THE PLANNING COMMISSION OF THE CITY OF SANTA FE SPRINGS.

Ken Arnold, Chairperson

ATTEST:

Teresa Cavallo, Planning Secretary

EXHIBIT A
CONDITIONS OF APPROVAL
Tentative Parcel Map No. 83392
(APN: 8069-007-031 13911 Gannet Street)

ENGINEERING / PUBLIC WORKS DEPARTMENT:
(Contact: Robert Garcia 562-868-0511 x7545)

1. Final parcel map checking of \$4,970 plus \$295 per parcel shall be paid to the City. Developer shall comply with Los Angeles County's Digital Subdivision Ordinance (DSO) and submit final maps to the City and County in digital format.
2. The applicant shall provide at no cost to the City, one mylar print of the recorded parcel map from the County of Los Angeles Department of Public Works, P.O. Box 1460, Alhambra, CA 91802-1460, Attention: Bill Slenniken (626) 458-5131.

PLANNING DEPARTMENT:
(Contact: Jimmy Wong 562-868-0511 x7451)

3. That the final map to be recorded with the Los Angeles County Recorder shall substantially conform to the Tentative Parcel Map submitted by the applicant and on file with the case.
4. Currently, the County of Los Angeles Department of Public Works is utilizing a computerized system to update and digitize the countywide land use base. If the parcel map is prepared using a computerized drafting system, the applicant's engineer shall submit a map in digital graphic format with the final Mylar map to the County of Los Angeles Department of Public Works for recordation and to the City of Santa Fe Springs Department of Public Works and Planning Department for incorporation into its GIS land use map. The City of Santa Fe Springs GIS Coordinate System shall be used for the digital file.
5. Applicant understands and agrees that Tentative Parcel Map No. 83392 shall expire 24 months after Planning Commission approval, on May 10, 2021, except as provided under the provisions of California Government Code Section 66452.6. During this time period the final map shall be presented to the City of Santa Fe Springs for approval. The subdivision proposed by Tentative Parcel Map No. 83392 shall not be effective until such time that a final map is recorded.
6. The "Subdivider," David Beckwith And Associates INC agrees to defend, indemnify and hold harmless the City of Santa Fe Springs, its agents, officers and employees from any claim, action or proceeding against the City or its agents, officers or employees to attack, set aside, void or annul an approval of the City or any of its councils, commissions, committees or boards concerning the subdivision when action is brought within the time period provided for in Government Code, Section 66499.37. Should the City, its agents, officers or

employees receive notice of any such claim, action or proceeding the City shall promptly notify Subdivider of such claim, action or proceeding and shall cooperate fully in the defense thereof.

7. Applicant understands and agrees that the newly subdivided parcel must be screened and fenced off from public view prior to obtaining any building permit for a new development. *Note: Applicant must obtain Planning Department approval and thereafter a building permit for all new fencing.*
8. The newly subdivided parcel must maintain in a good manner, free of trash and debris.
9. The proposed Parcel 2 shall not be use for any outdoor storage activities without Planning and Development Department approval.

Attachment 5 –Tentative Parcel Map No. 83392

TENTATIVE PARCEL MAP No. 83392

IN THE CITY OF SANTA FE SPRINGS
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

BEING SUBDIVISION A PORTION OF PARCEL 3 AS SHOWN ON PARCEL MAP No. 1882, IN THE CITY OF SANTA FE SPRINGS, COUNTY OF LOS ANGELES,
STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 29, PAGE 40 OF PARCEL MAPS, IN THE OFFICE OF THE RECORDER OF SAID COUNTY.

DAVID BECKWITH AND ASSOCIATES INC
RANCHO CUCAMONGA, CALIFORNIA

FEBRUARY 2021

UTILITY PURVEYORS

ELECTRICITY:	SOUTHERN CALIFORNIA EDISON	(800) 655-4555
GAS:	SOUTHERN CALIFORNIA GAS COMPANY	(800) 427-2200
INTERNET:	SPECTRUM	(844) 717-8946
SCHOOL DISTRICT:	LITTLE LAKE CITY SCHOOL DISTRICT	(951) 736-5000
SEWER:	LOS ANGELES DEPARTMENT OF WATER AND POWER	(800) 342-5397
TELEPHONE:	AT&T	(844) 845-8024
WATER:	GOLDEN STATE WATER COMPANY	(800) 999-4033

SURVEYOR ABBREVIATIONS/LEGEND

- FOUND MONUMENT AS NOTED
- CETB CITY ENGINEER'S TIE BOOK
- SNF SEARCHED NOTHING FOUND
- INDICATES PLOTTED EASEMENTS (SEE BELOW FOR COMPLETE EASEMENT INFORMATION)

MONUMENT NOTES

- FOUND SPIKE & WASHER W/ TAG ILLEGIBLE, FLUSH, ACCEPTED AS EC ON C/L OF GANNET STREET PER PM No. 1768 IN MB 26/51
- FOUND SPIKE & WASHER W/ TAG ILLEGIBLE, FLUSH, ACCEPTED AS BC ON C/L OF GANNET STREET, FITS TIES PER PM No. 1768 IN MB 26/51
- SNF, ESTABLISHED C/L INT OF GANNET STREET AND RADBURN AVENUE BY SINGLE PRORATION OF RECORD DISTANCE BETWEEN BC AND EC ALONG GANNET STREET PER PM No. 1882 IN MB 29/40
- SNF, ESTABLISHED BC OF RADBURN AVENUE BY RECORD ANGLE AND DISTANCE FROM GANNET STREET PER PM No. 1882 IN MB 29/40
- FOUND SPIKE W/ "+", NO TAG, FLUSH, ACCEPTED AS EC OF RADBURN AVENUE PER PM No. 1882 IN MB 29/40 AND PM No. 12444 IN MB 117/32
- SNF, ESTABLISHED BC OF RADBURN AVENUE BY RECORD RADIUS BETWEEN TANGENTS PER PM No. 1882 IN MB 29/40
- FOUND SPIKE W/ "+", NO TAG, FLUSH, ACCEPTED AS EC OF RADBURN AVENUE PER PM No. 1882 IN MB 29/40
- FOUND SPIKE W/ "+", NO TAG, ACCEPTED AS C/L INT OF BORATE STREET AND RADBURN AVENUE PER PM No. 13359 IN MB 126/71, PM No. 15437 IN MB 160/30 AND PM No. 71202 IN MB 366/46
- FOUND SPIKE & WASHER W/ TAG LS2760, FLUSH, ACCEPTED AS C/L INT OF ANSON AVENUE AND BORATE STREET PER PM No. 1768 IN MB 26/51 AND PM No. 71202 IN MB 366/45-16
- FOUND SPIKE & WASHER W/ TAG ILLEGIBLE, FLUSH, ACCEPTED AS EC ON C/L OF BORATE STREET PER PM No. 1768 IN MB 26/51 AND PM No. 71202 IN MB 366/45-16
- FOUND 2"IP W/ TAG LS3928, FLUSH, ACCEPTED AS END OF C/L OF BORATE STREET, PER PM No. 13359 IN MB 126/71 AND PM No. 15437 IN MB 160/30

RECORD DATA NOTES

- (R1) RECORD DATA PER PARCEL MAP No. 1768, MB 26/51
(R2) RECORD DATA PER PARCEL MAP No. 1882, MB 29/40
(R3) RECORD DATA PER PARCEL MAP No. 13359, MB 126/71
(R4) RECORD DATA PER PARCEL MAP No. 15437, MB 160/30
(R5) RECORD DATA PER PARCEL MAP No. 12444, MB 177/32
(R6) RECORD DATA PER PARCEL MAP No. 71202, MB 366/45-46

EXISTING EASEMENTS

ITEM NUMBERS PER PRELIMINARY TITLE REPORT PREPARED BY CHICAGO TITLE COMPANY, ORDER No. 00141902-987-OC1-K27, DATED NOVEMBER 17, 2020.

THE FOLLOWING ARE EASEMENTS DISCLOSED WITHIN SAID REPORT. THE REVIEWER SHOULD REFER TO THE ABOVE STATED TITLE REPORT FOR ADDITIONAL ITEMS OF RECORD THAT MAY AFFECT SAID LAND.

(SURVEYOR'S COMMENTS IN PARENTHESES)

- (A) FOR UNDERGROUND ELECTRICAL SUPPLY SYSTEMS AND COMMUNICATION SYSTEMS, RECORDED JUNE 21, 1973 AS INSTRUMENT No. 2343 OF OFFICIAL RECORDS.

IN FAVOR OF: SOUTHERN CALIFORNIA EDISON COMPANY, A CORPORATION
AFFECTS: THAT PORTION OF SAID LAND AS DESCRIBED HEREIN.

THREE (3) STRIPS OF LAND LYING WITHIN PARCEL 3, OF PARCEL MAP No. 1882, AS PER FILED IN BOOK 29, PAGE 40, OF PARCEL MAPS, IN THE RECORDER OF SAID COUNTY, SAID STRIPS BEING DESCRIBED AS FOLLOWS:

STRIP No. 1: SIX (6) FEET WIDE, THE CENTERLINE BEING DESCRIBED AS FOLLOWS: COMMENCING AT THE INTERSECTION OF THE CENTERLINES OF GANNET STREET, 66 FEET WIDE, AND RADBURN AVENUE, 66 FEET WIDE, AS SHOWN ON SAID PARCEL MAP, THENCE ALONG THE CENTERLINE OF SAID RADBURN AVENUE, N48°44'42"E, 33 FEET TO THE NORTHEASTERLY LINE OF SAID GANNET STREET; THENCE CONTINUING N48°44'42"E, 26 FEET; THENCE S41°15'18"E, 33 FEET, MORE OR LESS, TO A POINT ON THE EASTERLY LINE OF SAID RADBURN AVENUE, SAID POINT BEING THE TRUE POINT OF BEGINNING; THENCE CONTINUING S41°15'18"E, 7 FEET; THENCE S22°48'20"E, A DISTANCE OF 30.5 FEET.

STRIP No. 2: EIGHT (8) FEET WIDE, THE WESTERLY LINE BEING DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHEASTERLY TERMINUS OF THE CENTERLINE OF STRIP No. 1; THENCE S00°44'15"E, 8 FEET TO A POINT HEREINAFTER REFERRED TO AS POINT "A"; THENCE CONTINUING S00°44'15"E, A DISTANCE OF 2 FEET.

STRIP No. 3: FOUR (4) FEET WIDE, THE CENTERLINE BEING DESCRIBED AS FOLLOWS: BEGINNING AT POINT "A"; THENCE N89°31'55"E, A DISTANCE OF 77 FEET.

(CENTERLINE OF SAID EASEMENT IS PLOTTED HEREON. WIDTH AS DESCRIBED ABOVE)

GENERAL PLAN LAND USE

INDUSTRIAL

SITE QUANTITIES

PARCEL 01 GROSS AREA:	171,151.67 SF (3.929 ACRES)
PARCEL 02 GROSS AREA:	46,968.97 SF (1.078 ACRES)
TOTAL GROSS AREA:	218,120.64 SF (5.007 ACRES)

CS/CF DISTRICT

NOT LOCATED WITHIN A COMMUNITY SERVICE AREA OR FACILITIES DISTRICT

LEGEND

-----x-----	EXISTING BUILDING
-----x-----	EXISTING CHAIN LINK FENCE
-----x-----	EXISTING CONTOUR
-----x-----	EXISTING PARCEL BOUNDARY
-----x-----	EXISTING STREET CENTERLINE
-----x-----	EXISTING STREET RIGHT-OF-WAY
-----x-----	EXISTING TRAIN TRACKS/SPUR

SPECIFIC PLAN

NOT LOCATED WITHIN A SPECIFIC PLAN

SITE ZONING CLASSIFICATION

EXISTING: M-2 HEAVY MANUFACTURING
PROPOSED: M-2 HEAVY MANUFACTURING (NO CHANGE)

FEMA FLOOD ZONE

NOT WITHIN A FLOODPLAIN

GEOLOGIC HAZARDS

NO KNOWN GEOLOGIC CONDITIONS

PROJECT DESCRIPTION

SUBDIVISION OF EXISTING PORTION OF PARCEL 3 OF PARCEL MAP 1882 INTO TWO (2) PARCELS IN COMPLIANCE WITH THE CITY OF SANTA FE SPRINGS M2-HEAVY MANUFACTURING ZONING GUIDELINES.

APPLICANT/DEVELOPER/OWNER

WILSONART I, LLC
13413 GALLERIA CIRCLE, SUITE 200
AUSTIN, TX 78738
PHONE: 254.207.2036
CONTACT: CYNTHIA BARROWS
EMAIL: CYNTHIA.BARROWS@WILSONART.COM

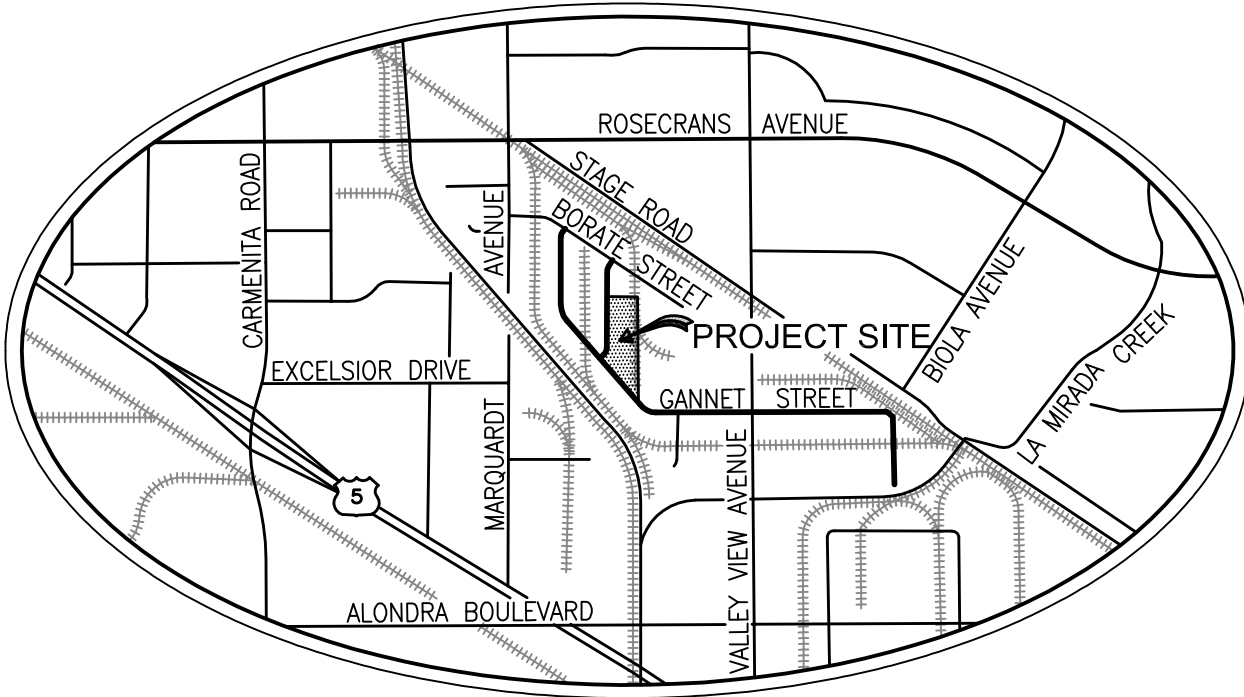
PLAN PREPARER

DAVID BECKWITH AND ASSOCIATES, INC
9431 HAVEN AVENUE, SUITE 232
RANCHO CUCAMONGA, CA 91730
PHONE: 714.349.7007
CONTACT: DAVID M BECKWITH, PE
EMAIL: DBECKWITH@DBAINC.COM

TOPOGRAPHY SOURCE

DAVID BECKWITH AND ASSOCIATES, INC
9431 HAVEN AVENUE, SUITE 232
RANCHO CUCAMONGA, CA 91730
PHONE: 714.349.7007
CONTACT: DAVID M BECKWITH, PE
EMAIL: DBECKWITH@DBAINC.COM

DATE OF SURVEY: JANUARY 30, 2021



VICINITY MAP
NTS

LEGAL DESCRIPTION

BEING A SURVEY OF A PORTION OF THE EAST HALF OF SECTION 21, TOWNSHIP 3 SOUTH, RANGE 11 WEST, IN THE RANCHO LOS COYOTES, IN THE CITY OF SANTE FE SPRINGS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS SHOWN ON A COPY OF THE MAP MADE BY CHARLES T. HEALY RECORDED IN BOOK 71819 AT PAGE 141, ET SEQ. OF OFFICIAL RECORDS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID LOS ANGELES COUNTY, BEING A PORTION OF PARCEL 3 AS SHOWN ON PARCEL MAP No 1882 RECORDED IN BOOK 29 AT PAGE 40 OF PARCEL MAPS, IN THE OFFICE OF SAID COUNTY RECORDER.

COMMENCING AT THE INTERSECTION OF THE CENTERLINE OF GANNET STREET (66.00 FEET WIDE) AND RADBURN AVENUE (66.00 FEET WIDE), AS SHOWN ON SAID PARCEL MAP; THENCE ALONG SAID CENTERLINE OF RADBURN AVENUE, N48°44'42"E 33.00 FEET TO THE NORTHERLY LINE OF SAID GANNET STREET; THENCE S41°15'18"E THEREON 58.00 FEET TO A POINT OF TANGENCY WITH THE SOUTHERLY TERMINUS OF A CURVED EASTERLY LINE OF SAID RADBURN AVENUE SHOWN ON SAID PARCEL MAP AS A CURVE CONCAVE EASTERLY HAVING A RADIUS OF 25.00 FEET, WHICH CURVE IS ALSO A CURVED WESTERLY LINE OF SAID PARCEL 3, SAID POINT BEING THE TRUE POINT OF BEGINNING FOR THIS DESCRIPTION;

THENCE FROM SAID TRUE POINT OF BEGINNING NORTHERLY ALONG SAID CURVED WESTERLY PARCEL LINE, A DISTANCE OF 39.27 FEET TO THE BEGINNING OF A COMPOUND CURVE CONCAVE NORTHWESTERLY, HAVING A RADIUS OF 193.00 FEET, WHICH CURVE IS THE NORTHWESTERLY LINE OF SAID PARCEL 3; THENCE NORTHEASTERLY ALONG SAID CURVED NORTHWESTERLY PARCEL LINE A DISTANCE OF 166.68 FEET TO A TANGENCY WITH A WESTERLY LINE OF SAID PARCEL 3; THENCE ALONG THE SAID WESTERLY PARCEL LINE N00°44'15"W 455.65 FEET; THENCE ALONG A LINE WHICH IS AT RIGHT ANGLES TO SAID LAST-DESCRIBED COURSE N89°15'45"E 239.00 FEET TO A POINT DISTANCE S89°15'45"W THEREON 4.00 FEET FROM THE EASTERLY LINE OF SAID PARCEL 3 SHOWN ON SAID PARCEL MAP AS HAVING A BEARING OF N00°44'15"W AND A LENGTH OF 1268.00 FEET; THENCE N05°46'56"E 35.23 FEET TO SAID EASTERLY PARCEL LINE; THENCE S00°44'15"E THEREON 1039.33 FEET TO THE SOUTHWESTERLY LINE OF SAID PARCEL 3, WHICH IS ALSO THE NORTHEASTERLY LINE OF SAID GANNET STREET; THEN N41°15'18"W THEREON 482.35 FEET TO THE TRUE POINT OF BEGINNING.

EXCEPTING THEREFROM ALL THE OIL, GAS, AND OTHER PETROLEUM OR MINERAL SUBSTANCES LYING IN OR UNDER ALL OF THE HEREINAFORE-DESCRIBED LAND BELOW 100 FEET OF THE SURFACE THEREOF, BUT, WITHOUT RIGHT OF SURFACE ENTRY, AS RESERVED BE SANTA FE LAND IMPROVEMENT COMPANY, A CALIFORNIA CORPORATION, IN DEED RECORDED OCTOBER 17, 1974 AS INSTRUMENT No. 23, OF OFFICIAL RECORDS

BENCHMARK

BENCHMARK No: BY8637

ROAD BECKMARK IN NORTH CURB 2 FEET WEST OF THE END OF CURB RETURN AT THE NORTHWEST CORNER OF VALLEY VIEW AVENUE AND GANNET STREET

ELEVATION= 81.552'

BASIS OF BEARINGS

THE BEARINGS SHOWN HEREON ARE BASED UPON THE BEARING OF N48°44'42"E ALONG THE CENTERLINE OF GANNET STREET BETWEEN THE MONUMENTS LOCATED AT THE BEGINNING AND ENDING OF CURVES ON SAID STREET AS ESTABLISHED PER PARCEL MAP No. 1768 FILED IN BOOK 26, PAGE 51 OF PARCEL MAPS, IN THE CITY OF SANTA FE SPRINGS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA.

ASSESSOR'S PARCEL NUMBER

8069-007-031

SITE ADDRESS

13911 EAST GANNET STREET
SANTA FE SPRINGS, CA 90670

OWNERSHIP STATEMENT

THIS SUBDIVISION MAP INCLUDES THE ENTIRE CONTIGUOUS OWNERSHIP OF THE LAND OWNER/DIVIDER

TENTATIVE PARCEL MAP 83392
PLAN PREPARATION DATE: 02/22/2021

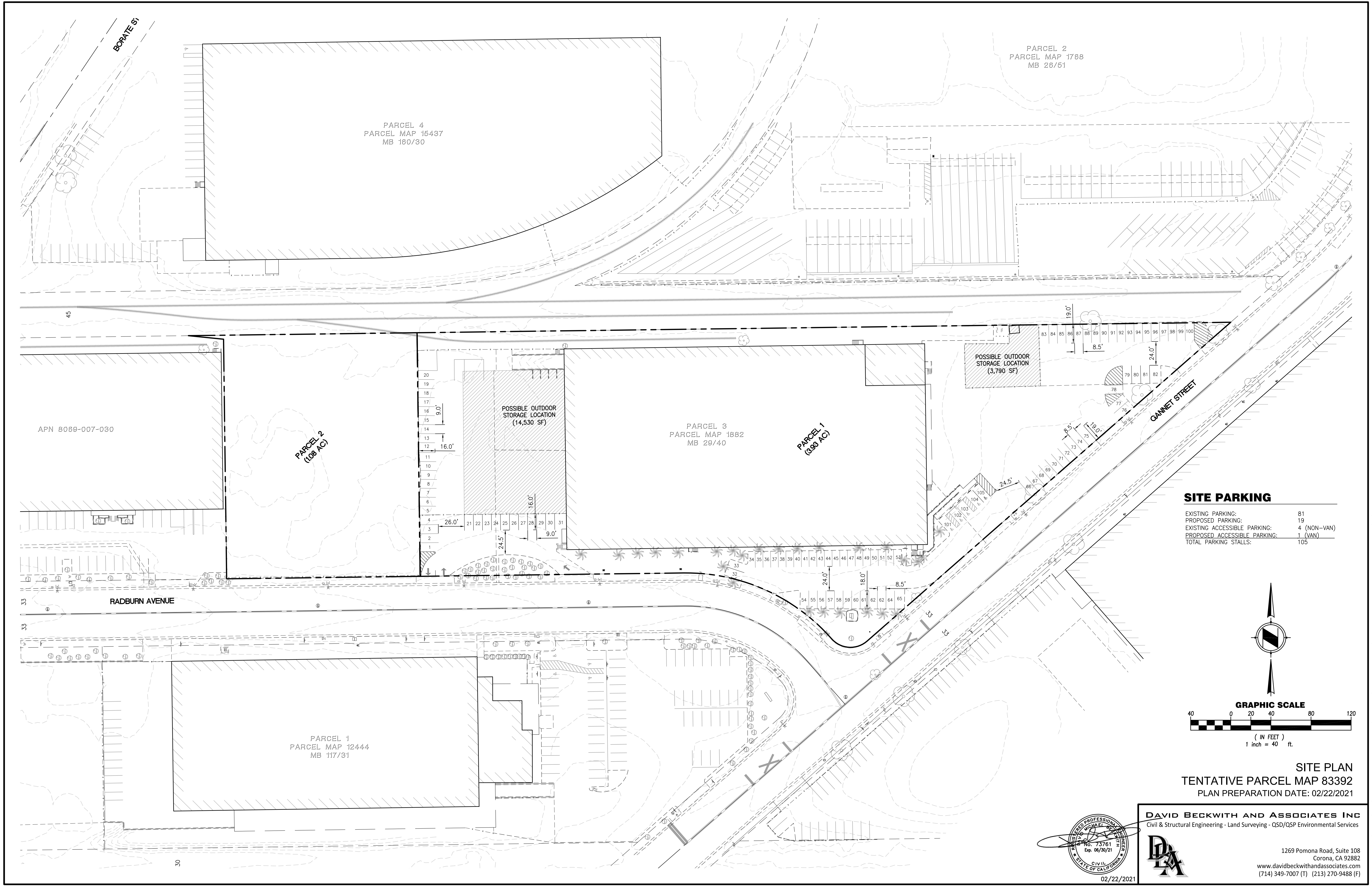
DAVID BECKWITH AND ASSOCIATES INC
Civil & Structural Engineering - Land Surveying - QSD/QSP Environmental Services



9431 Haven Avenue, Suite 232
Rancho Cucamonga, CA 91730
www.davidbeckwithandassociates.com
(714) 349-7007

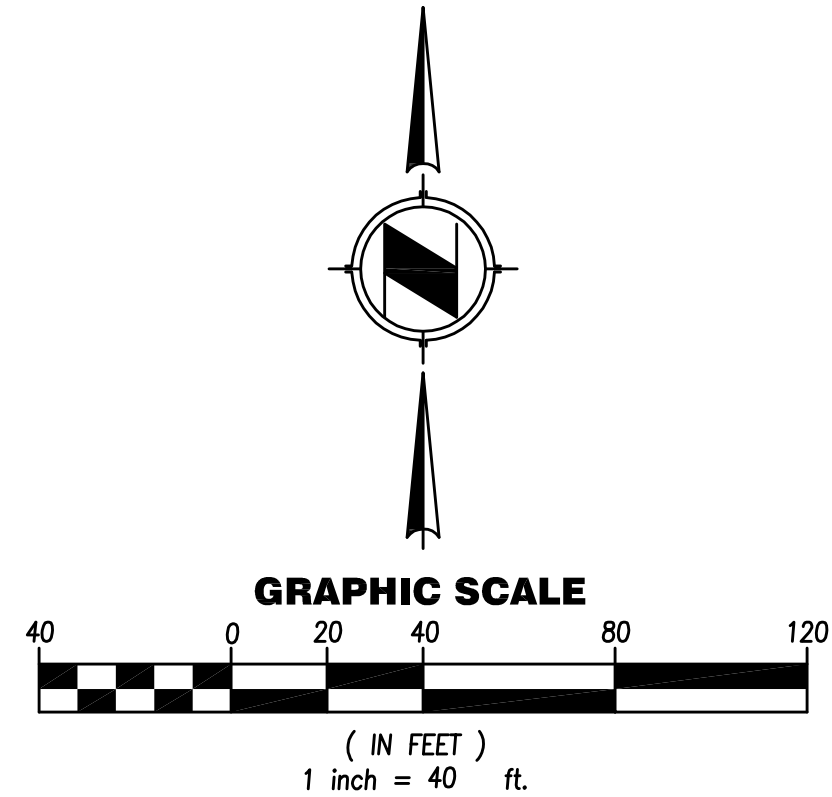
02/22/2021

Attachment 6 – Site Plan: Parking Layout

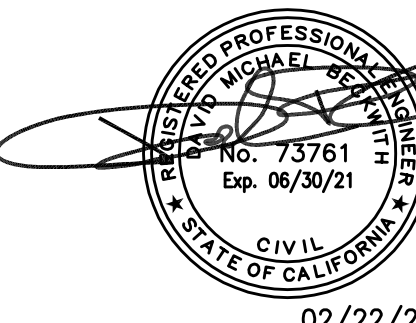


SITE PARKING

EXISTING PARKING:	81
PROPOSED PARKING:	19
EXISTING ACCESSIBLE PARKING:	4 (NON-VAN)
PROPOSED ACCESSIBLE PARKING:	1 (VAN)
TOTAL PARKING STALLS:	105



SITE PLAN
TENTATIVE PARCEL MAP 83392
PLAN PREPARATION DATE: 02/22/2021



DAVID BECKWITH AND ASSOCIATES INC
Civil & Structural Engineering - Land Surveying - QSD/QSP Environmental Services

DBA

1269 Pomona Road, Suite 108
Corona, CA 92882
www.davidbeckwithandassociates.com
(714) 349-7007 (T) (213) 270-9488 (F)

02/22/2021



City of Santa Fe Springs

City Council Meeting

ITEM NO. 13

September 20, 2021

NEW BUSINESS

Modification of Job Specification and Title for the Library Services Division Director

RECOMMENDATION

- Approve the proposed title for the Library Services Division Director.

BACKGROUND

In July, 2021, The Library Services Division Director position became vacant. Based on the duties and functions of this position, a revised title is proposed. The new title proposed for this position is Library Services Division Manager. This title better suits the City's management position series on the salary table.

No changes in salary, duties, or responsibilities proposed. The specification has been given an appropriate review by the Santa Fe Springs Executive, Management, and Confidential Association (SFSEMC), with no substantive changes.

FISCAL IMPACT

None.


For Raymond R. Cruz
City Manager

Attachment(s):

1. Job Specification – Library Services Division Manager

CITY OF SANTA FE SPRINGS
LIBRARY SERVICES MANAGER ~~DIVISION DIRECTOR~~

Bargaining Unit: EMC (Management)

Job Code: 05440

FLSA Status: Exempt
7/20/21

Date Prepared: 04/23/14

Disclaimer: *Job descriptions are written as a representative list of the ADA essential duties performed by a job class. They cannot include nor are they intended to include all duties performed by all positions occupying a class.*

POSITION PURPOSE:

Under general direction, plans, organizes, manages, and oversees the programs and activities for the Library Services Division of the Community Services Department; provides administrative support to the Director of Community Services Department; serves as a member of the City's Management Team.

SUPERVISION RECEIVED:

Receives supervision and direction from the Director of Community Services Department

SUPERVISION EXERCISED:

Exercises direct supervision over supervisory, technical, and clerical staff.

EXAMPLES OF DUTIES AND RESPONSIBILITIES:

A. Held in Common:

1. Supports the Mission of the City and its Elected and Appointed Officials.
Exhibits loyalty to the City and its representatives.
2. Provides courteous and timely service to the public as the ultimate employer.
3. Works cooperatively with other City employees.
4. Exhibits integrity and displays ethical behavior.

B. Essential Job Specific Duties:

1. Directs all Library programs, services, and activities; ensures compliance with state and federal regulations, laws, codes, and local ordinances.

2. Develops a long range vision, mission, and plans for library services through assessment of community needs and desires, and library best practices.
3. Develops and directs the implementation of goals, objectives, and policies established by the City and the Department.
4. Plans and directs a comprehensive library services program and related activities, including adult, children's, branch, technical, literacy, and electronic information services for all segments of the community; evaluates program effectiveness and establishes program priorities.
5. Coordinates long range and short range planning, including major capital projects and increased outreach to the community.

C. Other Job Specific Duties

1. Directs the planning of Library automation with the collaboration of the management team; balances new and traditional formats and services.
2. Actively informs the Community Services Department Director about the resources needed by the Library Services Division to successfully deliver services to the community; advocates for such resources to fulfill those needs.
3. Supervises and participates in the preparation and administration of the annual budget; maintains appropriate budgetary controls.
4. May plan and direct fundraising programs and other fundraising efforts, including grant applications and related administrative functions.
5. Supervises Division personnel administration, including hiring, training, performance standards, and evaluation; promotes staff development at all levels.
6. Oversees the development and implementation of appropriate and effective administrative programs and procedures in collaboration with the other department divisions.
7. Actively participates in professional library organizations and evaluates developments in the library field.
8. Develops and maintains effective working relationships with City departments, community leaders and organizations, and local businesses to provide a variety of library and literacy service projects, and activities for the community.
9. Actively engages in public relations activities to inform and educate the community about the valuable services and materials provided by the Division.

10. Oversees integration of literacy programs in the Library's operating structure; observes proper standards for the care and accessing of historical collections.
11. Provides creative leadership to the staff in order to develop a problem-solving and proactive staff team; works with staff to resolve issues.
12. Represents the division to other City departments, elected officials, and outside agencies.
13. Attends city council, and various committee meetings to present written/oral reports and answer questions and make recommendations.
14. Responds to and resolves difficult and sensitive citizen inquiries and complaints.
15. Performs related duties as required.

REPRESENTATIVE COMPETENCIES AND QUALIFICATIONS:

The requirements listed below are representative of the knowledge, skill and ability required to satisfactorily perform the jobs essential duties and responsibilities.

Knowledge of:

Library policies and procedures.
Library technologies and related software systems.
Models of customer service and management.
Principles of supervision, training, and performance evaluation.
Organizational and management practices as applied to the analysis and evaluation of programs, policies, and operational needs.
Modern and complex principles and practices of program development and administration.
Advanced principles and practices of budget preparation and administration.
Federal, state, and local laws, codes, and regulations.
English usage, spelling, grammar, and punctuation.
Modern office procedures and equipment including computers.
Word processing and other related software applications.

Ability to:

Provide professional leadership to the Division and participate as an effective management team leader.
Implement personnel and operations policies.
Identify the needs of the community.
Demonstrate passion for exemplary customer service.
Work effectively with ethnically and economically diverse constituencies in a manner sensitive to political and cultural issues and concerns.
Identify, interpret, and communicate the challenges of a modern urban library policies, needs, issues, and accomplishments to the entire spectrum of audiences served.
Demonstrate excellent organizational skills.

Delegate and balance creativity with day-do-day operations.
 Select, supervise, train and evaluate staff.
 Identify and respond to community issues, concerns and needs.
 Develop, implement, and administer goals, objectives, and procedures for providing effective and efficient services.
 Prepare and administer large and complex budgets; allocate limited resources in a cost effective manner.
 Analyze problems; identify alternative solutions and project consequences of proposed actions; implement recommendations in support of goals.
 Research, analyze, and evaluate new service delivery methods, procedures and techniques.
 Prepare clear and concise reports.
 Interpret and apply federal, state, and local policies, procedures, laws, and regulations.
 Work collaboratively as a member of the City's Management Team.
 Make effective public presentations.
 Communicate effectively verbally and in writing.
 Work with accuracy and attention to detail.
 Operate and use modern office equipment.
 Effectively organize and prioritize assigned work.
 Establish and maintain effective working relationships with other people.

EDUCATION AND EXPERIENCE:

The following requirements generally demonstrate possession of the minimum requisite knowledge and ability necessary to perform the duties of the position. A typical way to obtain these would be:

- Master's degree in Library and Information Services is required.
- Three (3) years of increasingly responsible professional library operations experience plus two (2) years of administrative and supervisory experience. Municipal experience highly preferred.
- A valid State of California driver's license and an acceptable driving record.

WORKING CONDITIONS:

The work environment characteristics described are representative of those an employee encounters in performing the essential functions of this job.

- *Work is primarily performed indoors.*
- *Noise level is quiet to moderate.*
- *Hazards are minimal.*

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable

accommodations may be made to enable employees with disabilities to perform the essential duties.

- *Sit for extended periods of time.*
- *Stand, walk, and bend.*
- *Push, pull, and reach overhead and above shoulders.*
- *See well enough to read documents and operate office equipment.*
- *Lift and move up to 25 pounds.*



City of Santa Fe Springs

City Council Meeting

ITEM NO. 14

September 20, 2021

NEW BUSINESS

Resolution No. 9731 - Establishing the City's Maximum Contribution for Miscellaneous and Safety Employees under the Public Employees' Medical and Hospital Care Act.

RECOMMENDATION(S)

- Adopt Resolution No. 9731, establishing the City's maximum contribution to medical insurance premiums under the Public Employees' Medical and Hospital Care Act.

BACKGROUND

The various Memorandum of Understanding (MOUs) between the Santa Fe Springs City Employees Association (SFSCEA), the Santa Fe Springs Executive Management Confidential Association (SFSEMA) and the Santa Fe Springs Firemen's Association (SFSFA) provide for an increase in the maximum amount that the City contributes towards medical insurance for employees and annuitants. During negotiations, it was agreed upon that the medical contribution cap will be adjusted, up or down, for the term of the agreement (Jan, 1, 2022 – Jan 1, 2024) to match the Kaiser family rate (SFSCEA/SFSEMA) or PORAC family rate (SFSFA).

The City contribution to medical premiums for active employees and retirees will be adjusted as follows, effective January 1, 2022:

Santa Fe Springs Executive, Management & Confidential Association and Santa Fe Springs City Employees Association:

From \$1,650.00 to \$1,871.43 per month

Santa Fe Springs Firemen's Association:

From \$1,750.00 to \$1,894.00 per month

Government Code Section 22892 requires that a resolution be adopted fixing this maximum amount of medical coverage.

FISCAL IMPACT

The financial impact of this adjustment has already been incorporated and approved in the FY2021-22 Budget as part of the applied benefits and labor costs.


For Raymond R. Cruz
City Manager

Attachment:

1. Resolution No. 9731

Report Submitted By: Travis Hickey and Debbie Ford Date of Report: September 16, 2021
Department of Finance & Administrative Services

RESOLUTION NO. 9731

A RESOLUTION OF THE SANTA FE SPRINGS CITY COUNCIL FIXING THE EMPLOYER CONTRIBUTION UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT AT AN EQUAL AMOUNT FOR EMPLOYEES AND ANNUITANTS

WHEREAS, (1) City of Santa Fe Springs is a contracting agency under Government Code Section 22920 and subject to the Public Employees' Medical and Hospital Care Act (the "Act"); and

WHEREAS, (2) Government Code Section 22892(a) provides that a contracting agency subject to Act shall fix the amount of the employer contribution by resolution; and

WHEREAS, (3) Government Code Section 22892(b) provides that the employer contribution shall be an equal amount for both employees and annuitants, but may not be less than the amount prescribed by Section 22892(b) of the Act; now, therefore be it

RESOLVED, (a) That the employer contribution for each employee or annuitant shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members, in a health benefits plan up to a maximum of:

Medical Group	Monthly Employer Health Contribution		
	Self	Self+1	Self+ Family
001 Miscellaneous	\$1,871.43	\$1,871.43	\$1,871.43
002 Safety	\$1,894.00	\$1,894.00	\$1,894.00

plus administrative fees and Contingency Reserve Fund assessments; and be it further

RESOLVED, (b) City of Santa Fe Springs has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above; and be it further

RESOLVED, (c) That the participation of the employees and annuitants of City of Santa Fe Springs shall be subject to determination of its status as an "agency or instrumentality of the state or political subdivision of a State" that is eligible to participate in a governmental plan within the meaning of Section 414(d) of the Internal Revenue Code, upon publication of final Regulations pursuant to such Section. If it is determined that City of Santa Fe Springs would not qualify as an agency or instrumentality of the state or political subdivision of a State under such final Regulations, CalPERS may be obligated, and reserves the right to terminate the health coverage of all participants of the employer; and be it further

RESOLVED, (d) That the executive body appoint and direct, and it does hereby appoint and

direct, Travis Hickey, Director of Finance and Administrative Services to file with the Board a verified copy of this resolution, and to perform on behalf of City of Santa Fe Springs all functions required of it under the Act; and be it further

RESOLVED, (e) That coverage under the Act be effective on January 1, 2022.

Adopted at a regular meeting of the City Council at Santa Fe Springs, this 20th day of September, 2021.

Signed: _____
John Mora, Mayor

ATTEST:

Janet Martinez, CMC, City CLERK



City of Santa Fe Springs

City Council Meeting

ITEM NO. 15A

September 20, 2021

PRESENTATION

Introduction of Department of Community Services Newly Hired and Recently Promoted Employees

RECOMMENDATION

- The Mayor may wish to call upon the Director of Community Services, Maricela Balderas to introduce newly hired and recently promoted employees.

BACKGROUND

Over the last three months, the Department of Community Services has hired new employees and promoted several internal staff in the Divisions of Family & Human Services, Parks & Recreation and Library Services.

The following is a list of the newly hired and recently promoted employees:

Family & Human Services Division

Employee Name: Jose Carrillo

Job Title: Community Services Supervisor (new hire)

Employee Name: Edwin Vargas

Job Title: Program Coordinator (internal promotion)

Parks & Recreation Services Division

Employee Name: Megan Salcido

Job Title: Community Services Program Leader III (internal promotion)

Employee Name: Anthony Von Slomski

Job Title: Community Services Program Leader III (internal promotion)

Employee Name: Tonnitta Walsh

Job Title: Community Services Program Leader III (internal promotion)

Library Services Division

Employee Name: Victoria Luna

Job Title: Information Desk Assistant (new hire)

Employee Name: Jessica Magallanes

Job Title: Library Services Aide (new hire)



City of Santa Fe Springs

City Council Meeting

September 20, 2021

These employees are at tonight's council meeting to be introduced to the City Council.

A handwritten signature in blue ink, appearing to read "R. Cruz".

For

Raymond R. Cruz
City Manager



City of Santa Fe Springs

City Council Meeting

ITEM NO. 15B

September 20, 2021

PRESENTATION

Introduction of New Santa Fe Springs Department of Fire-Rescue Firefighter Candidates

RECOMMENDATION

The Mayor may wish to call upon Fire Chief Brent Hayward to introduce the newest members of the Santa Fe Springs Department of Fire-Rescue.

BACKGROUND

Three (3) Firefighter Candidates were hired on January 4th, 2021 to replace current vacancies in the Department of Fire-Rescue.

The three (3) new employees are currently on their assignments after completion of a comprehensive six-week orientation academy instructed by Santa Fe Springs Fire-Rescue personnel. They will continue their training throughout their first year of employment and will be tested quarterly covering each of the many skills they will be tasked with learning.

The three (3) new firefighters are considered Firefighter Candidates until their successful completion of a one-year probation. At that time they will receive permanent status with the City and receive their Santa Fe Springs Department of Fire-Rescue firefighter badge and compliment of new personal protective equipment.

New Santa Fe Springs Department of Fire-Rescue Firefighter Candidates

Robert Cooper
Daniel Donis
Derek Gard

For

Raymond R. Cruz
City Manager



City of Santa Fe Springs

City Council Meeting

September 20, 2021

PRESENTATION

Introduction of New Finance and Administrative Services Full-Time Employee, Storekeeper, Vanneza Ponce.

RECOMMENDATION(S)

The Mayor may wish to call upon Director of Finance and Administrative Services, Travis Hickey, to introduce Vanneza Ponce.

BACKGROUND

Vanneza Ponce was first hired with the City of Santa Fe Springs in June of 2014 and served as a Community Services Program Leader I. She was promoted to the Warehouse Assistant position in November of 2015 and recently promoted to the full-time position of Storekeeper. Vanneza is at tonight's Council meeting to be introduced to the City Council and the community.

Raymond R. Cruz
City Manager



City of Santa Fe Springs

City Council Meeting

ITEM NO. 15D

September 20, 2021

PRESENTATION

Proclaiming October 6, 2021 as "Walk to School Day" in the City of Santa Fe Springs

RECOMMENDATION

- Proclaim October 6, 2021 as "Walk to School Day" in Santa Fe Springs.

BACKGROUND

For five of the last six years, the City of Santa Fe Springs has partnered with Little Lake City and Los Nietos School Districts to participate in the annual Walk to School Day. Walk to School Day is an annual one-day event aimed at building awareness for the need for walkable communities. The event promotes and celebrates safety, healthier habits, a cleaner environment, and most importantly, brings the community together. As a Healthy Eating Active Living City (HEAL), this event educates and empowers the community to improve and maintain overall health and well-being and to advocate for a healthy community culture.

This year, Walk to School Day will take place on Wednesday, October 6, 2021 and will be led by the Community Services and Police Services Departments. Five elementary schools will be participating – Rancho Santa Gertrudes, Jersey Avenue, Cresson, Lakeview, and Lakeland. We anticipate close to 500 5th and 6th grade students, teachers, parent volunteers, and staff to participate in this year's event.

The Mayor may wish to call upon Gus Hernandez, Parks & Recreation Manager, to assist with the presentation. Superintendents Dr. Crean of Little Lake City and Jonathan Vasquez of Los Nietos School Districts are present to accept the proclamation.

For 
Raymond R. Cruz
City Manager

Attachment

1. Proclamation for Walk to School Day 2021

WHEREAS, lack of physical activity plays a leading role in rising rates of obesity, diabetes and other health problems among children; and

WHEREAS, driving students to school by private vehicle contributes to traffic congestion and air pollution; and

WHEREAS, an important role for parents, caregivers, and educators is to teach children about pedestrian safety; and

WHEREAS, community members and leaders should make a plan to make changes to enable children to safely walk and bicycle in our communities; and

WHEREAS, children, parents, community leaders, teachers, and Law Enforcement around the world are joining together to walk to school to raise awareness for the need for walkable communities.

NOW, THEREFORE, be it resolved that the City Council of the City of Santa Fe Springs, hereby proclaim October 6, 2021 as

“WALK TO SCHOOL DAY”

in the City of Santa Fe Springs and encourage everyone to consider the safety and health of children today and every day.

DATED this 20 day of September 2021

MAYOR JOHN M. MORA

ATTEST:

JANET MARTINEZ, CMC, CITY CLERK



PRESENTATION

Proclaiming the month of October 2021 as "Breast Cancer Awareness Month" in the City of Santa Fe Springs

RECOMMENDATION

- Proclaim October 2021 as "Breast Cancer Awareness Month" in Santa Fe Springs

BACKGROUND

October is recognized as National Breast Cancer Awareness Month (NBCAM), an international health campaign organized by major breast cancer charities to increase awareness of the disease and raise funds for research into its cause, prevention, diagnosis, treatment, and cure. In 1985, the American Cancer Association spearheaded the movement to create NBCAM specifically to promote mammography as the most effective weapon in the fight against breast cancer.

According to the American Cancer Society, in 2021, an estimated 281,550 new cases of invasive breast cancer are expected to be diagnosed in women in the U.S., along with 49,290 new cases of non-invasive breast cancer. Today, there are more than 3.8 million breast cancer survivors in the United States, including women still being treated and those who have completed treatment. Since 1990, due to better screening, early detection, increased awareness, and improving treatment, there has been a gradual reduction in female breast cancer rates among women 50 and older. Furthermore, death rates from breast cancer have been on the decline.

The City of Santa Fe Springs is proud to participate in National Breast Cancer Awareness Month. The City strives to educate and stress the importance of following steps to take control of your health. These steps include: maintaining a healthy weight, staying physically active, eating fruits and vegetables, abstaining from smoking, and limiting alcohol consumption. This may also mean making sure you are scheduling a mammogram each year and practicing monthly self-examinations.

In support of these efforts, the Department of Community Services, in partnership with Alinea Medical Imaging will offer free mobile breast cancer screenings at the Gus Velasco Neighborhood Center Parking Lot on Friday, October 1st from 9:00 a.m. – 3:30 p.m. Individuals can reserve a screening at www.santafesprings.org, and walk-ins are also accepted.

In addition, the City has continued to partner with the Abigail Barraza Foundation (ABF). With Covid-19 restrictions loosened, ABF participated in the final two City's summer concerts offering Fashion Friday nights to help promote Breast Cancer Awareness. Furthermore, the City will once again endorse and kick-off "Painting the Town Pink" in Santa Fe Springs.

The Mayor may wish to call upon Ed Ramirez, Family and Human Services Manager, to assist with the presentation. Monique Barraza, Director of the Abigail Barraza Foundation, is present to accept the proclamation.


For Raymond R. Cruz
City Manager

Attachment:

1. Proclamation for Breast Cancer Awareness Month

WHEREAS, the month of October is National Breast Cancer Awareness Month, a national campaign dedicated to increasing breast cancer awareness; and

WHEREAS, early detection is key in the treatment of breast cancer; if found and treated in the early stages, survival rate is 98.5%; and

WHEREAS, steps such as maintaining a healthy weight, staying physically active, eating fruits and vegetables, abstaining from smoking and limiting alcohol consumption can reduce the risk of breast cancer; and

WHEREAS, the City of Santa Fe Springs has partnered with Alinea Medical Imaging to offer free breast cancer screenings; and

WHEREAS, the City of Santa Fe Springs is proud to partner with the Abigail Barraza Foundation to celebrate Breast Cancer Awareness Month in Santa Fe Springs by hosting Fashion Fridays during its summer concert series and painting the town pink and; and

WHEREAS, this October, the City of Santa Fe Springs celebrates the progress and advancements that have been made due to this national campaign;

NOW, THEREFORE, be it resolved that I, John Mora, Mayor of the City of Santa Fe Springs, proclaim October 2021 as

“BREAST CANCER AWARENESS MONTH”

in the City of Santa Fe Springs, and encourage all citizens to educate themselves about this disease and spread the word about the importance of mammograms for early breast cancer detection. Furthermore, I call upon all community residents to get involved and help increase breast cancer awareness by wearing pink the month of October or displaying a pink ribbon.

DATED this 20 day of September 2021

MAYOR JOHN MORA

ATTEST:

JANET MARTINEZ, CMC, CITY CLERK



City of Santa Fe Springs

City Council Meeting

ITEM NO. 17

September 20, 2021

APPOINTMENTS TO COMMITTEES AND COMMISSIONS

Committee	Vacancies	Councilmember
Beautification and Historical	1	Mora
Beautification and Historical	3	Zamora
Beautification and Historical	1	Sarno
Beautification and Historical	2	Rodriguez
Beautification and Historical	1	Trujillo
Family & Human Svcs	1	Mora
Parks & Recreation	3	Zamora
Parks & Recreation	1	Sarno
Parks & Recreation	1	Trujillo
Senior	3	Mora
Senior	3	Zamora
Senior	4	Trujillo
Sister City	5	Zamora
Sister City	3	Sarno
Sister City	3	Rodriguez
Sister City	2	Trujillo
Youth Leadership Committee	2	Mora
Youth Leadership Committee	3	Zamora
Youth Leadership Committee	1	Rodriguez
Youth Leadership Committee	1	Trujillo

Applications Received: None

Recent Actions: None


For Raymond R. Cruz
City Manager

Attachment(s):

1. Prospective Members
2. Committee Lists

Prospective Members for Various Committees/Commissions

Beautification and Historical* (*pending name change)

Family & Human Services

Heritage Arts

Personnel Advisory Board

Parks & Recreation

Planning Commission

Senior Citizens Advisory

Sister City

Traffic Commission

Youth Leadership

BEAUTIFICATION AND HISTORICAL ADVISORY COMMITTEE*

*(pending name)

Meets the fourth Wednesday of each month

9:30 a.m., Library Community Room

Qualifications: 18 Years of age, reside or active in the City

Membership: 20 Residents appointed by City Council

Council Liaison: Sarno

APPOINTED BY	NAME	TERM EXPIRES DEC 31, 2022
Mora	Doris Yarwood Guadalupe Placencia Irma Huitron Vacant	
Zamora	Annette Ramirez Vacant Vacant Vacant	
Sarno	Jeannette Lizarraga Mary Arias Linda Vallejo Vacant	
Rodriguez	Vacant Sally Gaitan Mark Scoggins Vacant	
Trujillo	Jacqueline Martinez Kay Gomez Vacant Merrie Hathaway	

FAMILY & HUMAN SERVICES ADVISORY COMMITTEE

Meets the third Wednesday of the month, except Jun., Sept., and Dec., at 5:45 p.m.,
Gus Velasco Neighborhood Center

Qualifications: 18 Years of age, reside or active in the City

Membership: 15 Residents Appointed by City Council
5 Social Service Agency Representatives Appointed by the
Committee

Council Liaison: Rodriguez

APPOINTED BY	NAME	TERM EXPIRES DEC 31, 2022
Mora	Martha Villanueva* Vacant Miriam Herrera	
Zamora	Gaby Garcia Christina J. Colon Gilbert Aguirre	
Sarno	Dolores Duran Janie Aguirre Peggy Radoumis	
Rodriguez	Shamsher Bhandari Elena Lopez Hilda Zamora	
Trujillo	Dolores Romero Laurie Rios* Bonnie Fox	

Organizational Representatives: Nancy Stowe
(Up to 5) Evelyn Castro-Guillen
Elvia Torres
(SPIRITT Family Services)

**Indicates person currently serves on three committees*

HERITAGE ARTS ADVISORY COMMITTEE

Meets the Last Tuesday of the month, except Dec., at 9:00 a.m., at the Gus Velasco Neighborhood Center Room 1

Qualifications: 18 Years of age, reside or active in the City

Membership: 9 Voting Members
6 Non-Voting Members

APPOINTED BY	NAME	TERM EXPIRES DEC 31, 2022
Mora	Maria Salazar-Jaramillo	
Zamora	AJ Hayes	
Sarno	William K. Rounds	
Rodriguez	Francis Carbajal*	
Trujillo	Laurie Rios*	

Committee Representatives

Family and Human Services Committee
Beautification and Historical Committee
Planning Commission
Chamber of Commerce

Vacant
Sally Gaitan
Gabriel Jimenez
Debbie Baker

Council/Staff Representatives

Council Liaison	Annette Rodriguez
Council Alternate	Vacant
City Manager	Ray Cruz
Director of Community Services	Maricela Balderas
Director of Planning	Wayne Morrell

**Indicates person currently serves on three committees*

PARKS & RECREATION ADVISORY COMMITTEE

Meets the First Wednesday of the month, except Jul., Aug., and Dec., 7:00 p.m.,
Town Center Hall, Meeting Room #1

Subcommittee Meets at 6:00 p.m.

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

Council Liaison: Mora

APPOINTED BY	NAME	TERM EXPIRES DEC 31, 2022
Mora	Joe Avila Eddie Barrios William Logan Ralph Aranda Kurt Hamra	
Zamora	Gina Hernandez Blake Carter Vacant Vacant Vacant	
Sarno	Kenneth Arnold Mary Anderson Jeannette Lizarraga Vacant Mark Scoggins	
Rodriguez	Kayla Perez Priscilla Rodriguez Lisa Garcia Sylvia Perez David Diaz-Infante	
Trujillo	Dolores Romero Andrea Lopez Elizabeth Ford Nancy Krueger Vacant	

**Indicates person currently serves on three committees*

PERSONNEL ADVISORY BOARD

Meets Quarterly on an As-Needed Basis

Membership: 5 (2 Appointed by City Council, 1 by Personnel Board, 1 by Firemen's Association, 1 by Employees' Association)

Terms: Four Years

APPOINTED BY	NAME	TERM EXPIRES DEC 31, 2022
Council	Angel Munoz Ron Biggs	
Personnel Advisory Board	Neal Welland	
Firemen's Association	Jim De Silva	
Employees' Association	Johnny Hernandez	

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PLANNING COMMISSION

Meets the second Monday of every Month at 4:30 p.m.,
Council Chambers

Qualifications: 18 Years of age, reside or active in the City

Membership: 5

APPOINTED BY

NAME

Mora	Ken Arnold
Sarno	Johnny Hernandez
Rodriguez	Francis Carbajal*
Trujillo	William K. Rounds
Zamora	Gabriel Jimenez

SENIOR ADVISORY COMMITTEE

Meets the Second Tuesday of the month, except Jun., Sep., and Dec., at 9:30 a.m.,
Gus Velasco Neighborhood Center

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

Council Liaison: Sarno

APPOINTED BY	NAME	TERM EXPIRES DEC 31, 2022
Mora	Paul Nakamura	
	Astrid Shesterkin	
	Vacant	
	Vacant	
	Vacant	
Zamora	Vacant	
	Elena Lopez Armendariz	
	Josefina Lara	
	Vacant	
	Vacant	
Sarno	Sally Gaitan	
	Bonnie Fox	
	Gilbert Aguirre	
	Lorena Huitron	
	Janie Aguirre	
Rodriguez	Yoko Nakamura	
	Linda Vallejo	
	Hilda Zamora	
	Martha Villanueva*	
	Nancy Krueger	
Trujillo	Dolores Duran	
	Vacant	
	Vacant	
	Vacant	
	Vacant	

**Indicates person currently serves on three committees*

SISTER CITY COMMITTEE

Meets the First Monday of every month, except Dec., at 6:45 p.m., Town Center Hall, Mtg. Room #1. If the regular meeting date falls on a holiday, the meeting is held on the second Monday of the month.

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

Council Liaison: Mora

APPOINTED BY	NAME	TERM EXPIRES DEC 31, 2022
Mora	Martha Villanueva*	
	Doris Yarwood	
	Laurie Rios*	
	Peggy Radoumis	
	Francis Carbajal*	
Zamora	Vacant	
	Vacant	
	Vacant	
	Vacant	
	Vacant	
Sarno	Manny Zevallos	
	Vacant	
	Jacqueline Martinez	
	Vacant	
	Vacant	
Rodriguez	Jeannette Wolfe	
	Shamsher Bhandari	
	Vacant	
	Vacant	
	Vacant	
Trujillo	Charlotte Zevallos	
	Andrea Lopez	
	Vacant	
	Marcella Obregon	
	Vacant	

**Indicates person currently serves on three committees*

TRAFFIC COMMISSION

Meets the Third Thursday of every month, at 6:00 p.m., Council Chambers

Membership: 5

Qualifications: 18 Years of age, reside or active in the City

APPOINTED BY

NAME

Mora

Bryan Collins

Sarno

Johana Coca

Rodriguez

Felix Miranda

Trujillo

Linda Vallejo

Zamora

Christina J. Colon

YOUTH LEADERSHIP COMMITTEE

Meets the First Monday of every month, at 6:30 p.m., Gus Velasco Neighborhood Center

Qualifications: Ages 13-18, reside in Santa Fe Springs

Membership: 20

Council Liaison: Zamora

APPOINTED BY	NAME	TERM EXPIRES DEC 31, 2022
Mora	Kharisma Ruiz Jilliana Casillas Vacant Vacant	
Zamora	Joseph Casillas Vacant Vacant Vacant	
Sarno	Abraham Walters Aaron D. Doss Valerie Bojorquez Maya Mercado-Garcia	
Rodriguez	Jasmine Rodriguez Angelique Duque Felix Miranda Jr. Vacant	
Trujillo	Vacant Isaac Aguilar Andrew Bojorquez Alan Avalos	