



APPROVED: 8/17/2021

MINUTES OF THE MEETINGS OF THE CITY COUNCIL

July 20, 2021

1. **CALL TO ORDER**

Mayor Mora called the meeting to order at 6:02 p.m.

2. **ROLL CALL**

Members present: Councilmembers/Directors: Sarno, Zamora (teleconference), Mayor Pro Tem/Vice Chair Rodriguez and Mayor/Chair Mora.

Members absent: Council Member Trujillo

3. **INVOCATION**

Mayor Pro Tem Rodriguez led the invocation.

4. **PLEDGE OF ALLEGIANCE**

Council Member Sarno led the Pledge of Allegiance.

5. **PUBLIC COMMENTS**

There were no public comments.

PUBLIC FINANCING AUTHORITY

6. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Public Financing Authority.

- a. Minutes of the June 15, 2021 Public Financing Authority Meetings (City Clerk)

Recommendation:

- Approve the minutes as submitted.

- b. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA) (Finance)

Recommendation:

- Receive and file the report.

It was moved by Council Member Sarno, seconded by Mayor Pro Tem Rodriguez to approve Items No. 6A and 6B, by the following vote:

Ayes: Sarno, Zamora, Rodríguez, Mora

Nayes: None

Absent: Trujillo

WATER UTILITY AUTHORITY

7. CONSENT AGENDA

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Water Utility Authority.

- a. Minutes of the June 15, 2021 Water Utility Authority Meetings (City Clerk)

Recommendation:

- Approve the minutes as submitted.

- b. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Water Utility Authority (WUA) (Finance)

Recommendation:

- Receive and file the report.

- c. Status Update of Water-Related Capital Improvement Projects (Public Works)

Recommendation:

- Receive and file the report.

- d. Water Well No. 2 Assessment – Award of Contract (Public Works)

Recommendation:

- Award a contract to General Pump Company of San Dimas, CA in the amount of \$139,300 for the Water Well No. 2 Assessment;
- Appropriate \$167,000 from the Water Fund Reserves to the Water Well No. 2 Assessment (WT195003); and
- Authorize the Mayor to execute agreement.

It was moved by Mayor Pro Tem Rodriguez, seconded by Council Member Sarno, to approve Items No. 7A through 7D, by the following vote:

Ayes: Sarno, Zamora, Rodríguez, Mora

Nayes: None

Absent: Trujillo

NEW BUSINESS

8. Resolution No. 9721 – Adopt Pioneer Boulevard Street Improvement Project (Charlesworth Road to Los Nietos Road) for Road Maintenance and Rehabilitation Account of 2017 Funds (Fiscal Year 2021/22) (Public Works)

Recommendation:

- Adopt Resolution No. 9721 approving the Pioneer Boulevard Street Improvement Project (Project) to be partially funded by the Road Maintenance and Rehabilitation Account (RMRA);
- Add Pioneer Boulevard Street Improvements (Charlesworth Road to Los Nietos Road) Project to the Capital Improvement Plan (CIP); and
- Authorize the Director of Public Works to submit an application to the California Transportation Commission for the allocation of Road Maintenance and Rehabilitation Account (RMRA) funds to the Pioneer Boulevard Street Improvement Project.

Water Utility Services Manager, Jesse Sira provided a brief presentation on Item No. 8.

It was moved by Mayor Pro Tem Rodriguez, seconded by Council Member Sarno, to adopt Resolution No. 9721 approving the Pioneer Boulevard Street Improvement Project (Project) to be partially funded by the Road Maintenance and Rehabilitation Account (RMRA), add Pioneer Boulevard Street Improvements (Charlesworth Road to Los Nietos Road) Project to the Capital Improvement Plan (CIP), and authorize the Director of Public Works to submit an application to the California Transportation Commission for the allocation of Road Maintenance and Rehabilitation Account (RMRA) funds to the Pioneer Boulevard Street Improvement Project, by the following vote:

Ayes: Sarno, Zamora, Rodríguez, Mora
Nayes: None
Absent: Trujillo

PUBLIC HEARING

9. Urban Water Management Plan for 2020-2025 (Public Works)

Recommendation:

- Conduct a Public Hearing on the 2020-2025 Urban Water Management Plan and Water Shortage Contingency Plan for the City of Santa Fe Springs; and
- Adopt Resolution No. 9727 approving the Plans and authorizing the Director of Public Works to submit the Plan to the State Department of Water Resources.

Water Utility Services Manager, Jesse Sira provided a brief presentation on Item No. 9.

Mayor Mora opened the Public Hearing at 6:19 p.m.

There were no public speakers.

Mayor Mora closed the Public Hearing at 6:19 p.m.

It was moved by Council Member Sarno, seconded by Council Member Zamora, to adopt Resolution No. 9727 approving the Plans and authorizing the Director of Public Works to submit the Plan to the State Department of Water Resources, by the following vote:

Ayes: Sarno, Zamora, Rodríguez, Mora
Nayes: None
Absent: Trujillo

HOUSING SUCCESSOR

10. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and

vote. Any item may be removed from the Consent Agenda and considered separately by the Housing Successor.

Minutes of the June 3 and 15, 2021 Housing Successor Meetings (City Clerk)

Recommendation:

- Approve the minutes as submitted.

It was moved by Mayo Pro Tem Rodriguez, seconded by Council Member Zamora, to approve the minutes as submitted, by the following vote:

Ayes: Sarno, Zamora, Rodríguez, Mora

Nayes: None

Absent: Trujillo

SUCCESSOR AGENCY

11. CONSENT AGENDA

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Successor Agency.

Minutes of the June 3 and 15, 2021 Successor Agency Meetings (City Clerk)

Recommendation:

- Approve the minutes as submitted.

It was moved by Council Member Zamora, seconded by Council Member Sarno, to approve the minutes as submitted, by the following vote:

Ayes: Sarno, Zamora, Rodríguez, Mora

Nayes: None

Absent: Trujillo

CITY COUNCIL

12. CONSENT AGENDA

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.

a. Minutes of the June 3, 15, and 29, 2021 Regular and Special City Council Meetings (City Clerk)

Recommendation:

- Approve the minutes as submitted.

b. Little Lake Park Bus Stop Improvements – Award of Contract (Public Works)

Recommendation:

- Appropriate additional \$12,500 from the Utility Users Tax (UUT) Capital Improvements Fund to the Little Lake Park Bus Stop Improvements (PW 200101);
- Accept the bids; and
- Award a contract to EBS General Engineering, Inc. of Corona, California, in the amount of \$25,531.00.

c. Santa Fe Springs Park Recreation Building New Cabinets – Rejection of Bids (Public Works)

Recommendation:

- Reject the bids submitted for the Santa Fe Springs Park Recreation Building new Cabinets project; and
- Authorize the City Engineer to re-solicit bid proposals for the Santa Fe Springs Park Recreation Building New Cabinets.

It was moved by Mayor Pro Tem Rodriguez, seconded by Council Member Zamora, to approve Item Nos. 11A through 11C, by the following vote:

Ayes: Sarno, Zamora, Rodríguez, Mora

Nayes: None

Absent: Trujillo

PUBLIC HEARING

13. Resolution No. 9724 – Levy Annual Assessments for Heritage Springs Assessment District No. 2001-1 (Hawkins Street and Palm Drive) FY 2021/22 (Public Works)

Recommendation:

- Open the Public Hearing;
- Receive any comments from the public wishing to speak on this matter and thereafter close the Public Hearing;
- Adopt Resolution No. 9724 confirming the diagram and assessment, and providing for annual assessment levy; and
- Authorize the Director of Finance to execute all documents necessary with the County of Los Angeles in order to process the collection of assessments related to Heritage Springs Assessment District No. 2001-1 (Hawkins Street and Palm Drive) for FY 2021/22.

Water Utility Services Manager, Jesse Sira provided a brief presentation on Item No. 13.

Mayor Mora opened the public hearing at 6:23 p.m.

There were no public speakers.

Mayor Mora closed the public hearing at 6:23 p.m.

It was moved by Council Member Sarno, seconded by Mayor Pro Tem Rodriguez, to adopt Resolution No. 9724 confirming the diagram and assessment, and providing for annual assessment levy, and authorize the Director of Finance to execute all documents necessary with the County of Los Angeles in order to process the collection of assessments related to the Heritage Springs Assessment District No. 2001-1 (Hawkins Street and Palm Drive) for FY 2021/22, by the following vote:

Ayes: Sarno, Zamora, Rodríguez, Mora

Nayes: None

Absent: Trujillo

PUBLIC HEARING

14. Resolution No. 9725 – Levy Annual Assessments for City of Santa Fe Springs Lighting District No. 1 (FY 2021/22) (Public Works)

Recommendation:

- Open the Public Hearing;
- Receive any comments from the public wishing to speak on this matter and thereafter close the Public Hearing;
- Adopt Resolution No. 9725 confirming the diagram and assessment, and providing for annual assessment levy; and
- Authorize the Director of Finance to execute all documents necessary with the County of Los Angeles in order to process the collection of assessments related to Lighting District No. 1 for FY 2021/22.

Water Utility Services Manager, Jesse Sira provided a brief presentation on Item No. 14.

Mayor Mora opened the public hearing at 6:25 p.m.

There were no public speakers.

Mayor Mora closed the public hearing at 6:25 p.m.

It was moved by Mayor Pro Tem Rodriguez, seconded by Council Member Sarno, to adopt Resolution No. 9725 confirming the diagram and assessment, and providing for annual assessment levy; and authorize the Director of Finance to execute all documents necessary with the County of Los Angeles in order to process the collection of assessments related to Lighting District No. 1 for FY 2021/22, by the following vote:

Ayes: Sarno, Zamora, Rodríguez, Mora

Nayes: None

Absent: Trujillo

PUBLIC HEARING

15. Confirming of 2020/21 Weed Abatement Charges (City Clerk)

Recommendation:

- Open the Public Hearing;
- Receive any comments from the public wishing to speak on this matter and thereafter close the Public Hearing;
- Confirm the charges listed in the Los Angeles County Agricultural Commissioner's 2020/21 Weed Abatement Assessment Roll and instruct the County Auditor to enter the amounts of these assessments against the respective parcels of land as they appear on the current assessment roll.

City Clerk, Janet Martinez provided a brief presentation on Item No. 15.

Mayor Mora opened the public hearing at 6:26 p.m.

There were no public speakers.

Mayor Mora closed the public hearing at 6:26 p.m.

It was moved by Council Member Zamora, seconded by Mayor Pro Tem Rodriguez, to confirm the charges listed in the Los Angeles County Agricultural Commissioner's 2020/21 Weed Abatement Assessment Roll and instruct the County Auditor to enter the amounts of these assessments against the respective parcels of land as they appear on the current assessment roll, by the following vote:

Ayes: Sarno, Zamora, Rodríguez, Mora

Nayes: None

Absent: Trujillo

NEW BUSINESS

16. Appointment of Delegate and Alternate Delegate to the Annual Business Meeting of the League of California Cities (City Clerk)

Recommendation:

- Approve appointments of Delegate and Alternate Delegate for the Annual Conference & Expo of the League of California Cities scheduled for September 22-24, 2021.

City Clerk, Janet Martinez provided a brief presentation on Item No. 16.

It was moved by Mayor Pro Tem Rodriguez, seconded by Council Member Sarno, to approve appointments of Delegate and Alternate Delegate for the Annual Conference & Expo of the League of California Cities scheduled for September 22-24, 2021, by the following vote:

Ayes: Sarno, Zamora, Rodríguez, Mora

Nayes: None

Absent: Trujillo

17. Approve an Agreement with Hinderliter, de Llamas & Associates for Business License Administration and Related Services (Finance)

Recommendation:

- Authorize the Mayor to execute an agreement with Hinderliter, de Llamas & Associates for Business License Administration and related services.
- Appropriate \$100,000 from the General Fund Undesignated Reserves to the contractual services account in the General Fund Finance Activity.

Director of Finance, Travis Hickey provided a brief presentation on Item No. 17.

Director Hickey stated that there would be a \$15.00 processing fee per business license. Mayor Mora asked if HdL staff would be staffed at City Hall. Director Hickey said that they would not.

It was moved by Mayor Pro Tem Rodriguez, seconded by Council Member Zamora, to authorize the Mayor to execute an agreement with Hinderliter de Llamas & Associates for Business License Administration and related services and appropriate \$100,000 from the General Fund Undesignated Reserves to the contractual services account in the General Fund Finance Activity, by the following vote:

Ayes: Sarno, Zamora, Rodríguez, Mora

Nayes: None

Absent: Trujillo

18. Approval of Personnel Modifications (Finance)

Recommendation:

- Approve the classification specification changes for the position of Environmental Protection/Fire Prevention Specialist.
- Adopt classification specifications for the following positions: Assistant Director of Planning, and Assistant Director of Police Services.
- Approve changes to the City's salary schedule.

Director of Finance, Travis Hickey provided a brief presentation on Item No. 18. He stated that he is requesting to pull the Assistant Director of Planning position that is included in the item recommendation. Council Member Sarno asked if the proposed title for Assistant Director of Planning would change. Director Hickey stated he does not anticipate any changes to the title.

It was moved by Council Member Sarno, seconded by Mayor Pro Tem Rodriguez, to approve the classification specification changes for the position of Environmental Protection/Fire Prevention Specialist; adopt classification specifications for the Assistant Director of Police Services and approve changes to the City's salary schedule, by the following vote:

Ayes: Sarno, Zamora, Rodríguez, Mora

Nayes: None

Absent: Trujillo

19. CITY MANAGER AND EXECUTIVE TEAM REPORTS

- City Manager, Raymond R. Cruz spoke about the way the City has adapted to COVID-19. He announced that the City is planning to implement hybrid-style council meetings by having attendance both in-person and via Zoom. He thanked the IT Department for managing the project.
- Water Utility Manager, Jesse Sira provided a brief presentation on the Town Center Plaza Parking Lot Improvements Project.
- Director of Planning, Wayne Morrell provided a brief update on billboards along the 605 freeway landscape areas. In August there will be a billboard ordinance to allow to enter into negotiations with billboards for the specific area along the freeway. He noted there are different types of billboards.
- Director of Police Services, Dino Torres spoke about the pet vaccination clinic that took place on July 7th from 4pm to 8pm. There were 305 pets vaccinated and 188

licensed.

- Fire Chief, Brent Hayward he spoke about the new Fire-Rescue employee who has commenced his training as is expected to finish in seven months. He also noted there are new firefighters that are in training and in six months there will be a few more that will complete their probation. He also provided a brief update on the COVID-19 numbers. Lastly, he spoke about the firefighters deployed to assist with Bootleg and Dixie fires, and the vegetation management program this year.
- Director of Finance, Travis Hickey provided a brief update on the City's tax update. He noted that there was a large reallocation of the Amazon center fund pool from County to local. Noted some of them decreased due to the fact that the state is collecting more from state vendors. He also spoke about the CalPERS funding risk mitigation policy. He noted that the return from last year was less than 7% therefore did not trigger. However, he noted that this year it was 21% which was more of the expected earnings. He stated that every time the return is great the return triggers the discount rate in the future. Therefore, based on the 21% means that it will go from 7% to 6% across the state. He noted that this will allow the liability percentage to go down.
- Director of Community Services Maricela Balderas spoke about the Independence Day event. She also acknowledged all staff or their help and council members for attending. She thanked the vendors for their contributions to the event; she noted they will be recognized at the next council meeting. She provided a brief presentation on the independent day; 1300 people appeared at the event. She also spoke about the Fiestas Patrias event and that the region of Zacatecas will be recognized. She noted that there will be fencing to have staff control the entrances. She also noted that the Sonora Dinamita will be the headliner for the event. She stated the haunted house will be open October 29 and the planning for the carnival is also in the works. The Parks and Recreation staff will be decorating internally. The Family & Human Services staff is planning the Back to School program; she noted that because of the face mask order it will be a drive thru event. Case workers have been screening family before they pick up the backpacks and have been scheduled at different times. Lastly, the library is planning their in-person activities slated to begin in September.

20. APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS

There were no appointments.

21. COUNCIL COMMENTS

Council Member Sarno thanked staff for their work on the Independence Day event. He also spoke about Jim Piloto and wished him a recovery. He also thanked everyone for the birthday wishes.

Council Member Zamora was disconnected and requested for the City Clerk to relate his comment at the meeting; Council Member Zamora thanked all those involved with Jim Piloto. Prayers for him and his family.

Mayor Pro Tem Rodriguez spoke about Jim Piloto and wished Council Member Sarno a Happy Birthday. She thanked staff for the movies and concerts at Heritage Park and was

happy to see residents enjoying themselves. She thanked staff for their work and stated she is looking forward to the Fiestas Patrias event.

Mayor Mora spoke about Jim Piloto and thanked Public Works for recognizing his work. He also thanked Police and Fire for the difficult incidents they have encountered this year. Lastly, he thanked the IT Department for leading the implementation of the Council Chamber upgrades.

CLOSED SESSION

22. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

(Pursuant to Government Code Section 54956.8)

Property: APN No. 8009-007-930 (southwest of Telegraph Road and Norwalk Blvd)

Agency negotiator: City Manager, Planning Director

Negotiating parties: Westland Real Estate Group

Under negotiation: Price and terms

Mayor Mora recessed the meeting at 7:12 p.m.

Mayor Mora reconvened the meeting at 7:43 p.m.

23. CLOSED SESSION REPORT

City Attorney, Ivy M. Tsai provided a report on Closed Session Items: Direction was given to staff and no reportable action was taken.


24. ADJOURNMENT

Mayor Mora adjourned the meeting at 7:44 p.m.

ATTEST:



Janet Martinez
City Clerk



John M. Mora
Mayor



Date