



AGENDA

**REGULAR MEETINGS OF THE SANTA FE SPRINGS
PUBLIC FINANCING AUTHORITY
WATER UTILITY AUTHORITY
HOUSING SUCCESSOR
SUCCESSOR AGENCY
AND CITY COUNCIL**

**August 27, 2020
6:00 P.M.**

VIA TELECONFERENCE

**Annette Rodriguez, Councilmember
Juanita Trujillo, Councilmember
Joe Angel Zamora, Councilmember
John M. Mora, Mayor Pro Tem
William K. Rounds, Mayor**

******GOVERNOR'S EXECUTIVE ORDER N-29-20****
REGARDING CORONAVIRUS COVID-19**

On March 4, 2020, Governor Newsom proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19. The Governor has issued Executive Orders that temporarily suspend requirements of the Brown Act, including allowing the City Council to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public. Please be advised that, until further notice, City Council meetings will be held by teleconference. City Hall, including Council Chambers, is closed to the public.

You may attend the City Council meeting telephonically or electronically using the following means:

Electronically using Zoom: Go to Zoom.us and click on "Join A Meeting" or use the following link:

<https://zoom.us/j/521620472?pwd=U3cyK1RuKzY1ekVGZFdKQXNZVzh4Zz09>

Zoom Meeting ID: 521620472 Password: 659847

Telephonically: Dial: 888-475-4499 Meeting ID: 521620472

Public Participation: You may submit public comments in writing by sending them to the City Clerk at cityclerk@santafesprings.org. If you attend the meeting by telephone, you must submit a public comment in writing to be heard. To ensure that they are received for the meeting, please submit your written comments prior to 4:00 p.m. on the day of the City Council meeting. You may also contact the City Clerk's Office at (562) 868-0511 ext. 7314.

City of Santa Fe Springs

Regular Meetings

August 27, 2020

1. **CALL TO ORDER**

2. **ROLL CALL**

Annette Rodriguez, Councilmember
Juanita Trujillo, Councilmember
Joe Angel Zamora, Councilmember
John M. Mora, Mayor Pro Tem
William K. Rounds, Mayor

3. **PUBLIC COMMENTS** *This is the time when comments may be made by citizens on matters under the jurisdiction of the City Council, on the agenda and not on the agenda. Each citizen is limited to three (3) minutes.*

PUBLIC FINANCING AUTHORITY

4. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Public Financing Authority.

- a. Minutes of the July 23, 2020 Public Financing Authority (City Clerk)

Recommendation:

- Approve the minutes as submitted.

- b. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA) (Finance)

Recommendation:

- Receive and file the report.

WATER UTILITY AUTHORITY

5. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Water Utility Authority.

- a. Minutes of the July 23, 2020 Water Utility Authority (City Clerk)

Recommendation:

- Approve the minutes as submitted.

- b. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Water Utility Authority (WUA) (Finance)

Recommendation:

- Receive and file the report.

- c. Status Update of Water-Related Capital Improvement Projects (Public Works)

Recommendation:

- Receive and file the report.

NEW BUSINESS

6. Whittier Water Connection Upgrade – Award of Contract

Recommendation:

- Appropriate \$583,500 from the Water Capital Improvement Plan Funds to Account No. WT195002;
- Waive minor irregularities in the bid;
- Accept the bids; and
- Award a contract to 316 Engineering and Construction Company of Rosemead, California, in the amount of \$383,475.00.

HOUSING SUCCESSOR

7. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Housing Successor.

Minutes of the July 23, 2020 Housing Successor Meeting (City Clerk)

Recommendation:

- Approve the minutes as submitted.

SUCCESSOR AGENCY

8. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Successor Agency.

Minutes of the July 23, 2020 Successor Agency Meeting (City Clerk)

Recommendation:

- Approve the minutes as submitted.

CITY COUNCIL

9. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.

a. Minutes of the July 23, 2020 Regular City Council Meeting (City Clerk)

Recommendation:

- Approve the minutes as submitted.

b. A Resolution of the City Council Reaffirming the Existence of a Local Emergency Due to the Threat of COVID-19 (Pursuant to Government Code Section 8630)

Recommendation:

- Adopt Resolution No. 9691:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS, CALIFORNIA, REAFFIRMING THE EXISTENCE OF A LOCAL EMERGENCY DUE TO THE THREAT OF COVID-19.

NEW BUSINESS

10. Town Center Plaza Landscape Improvements Project Zone I and II – Amendment to Professional Services Agreement (Public Works)

Recommendation:

- Amend the existing Town Center Plaza Landscape Improvements Project Zone I and II Professional Services Agreement to reflect additional scope of work; and
- Authorize the Mayor to execute a Professional Services Agreement with Ardurra Group Inc. formerly Anderson Penna in the amount of \$20,862.00.

11. Appointment of Delegate and Alternate Delegate to the Annual Business Meeting of the League of California Cities (City Clerk)

Recommendation:

- Approve appointments of Delegate and Alternate Delegate for the Annual Conference & Expo of the League of California Cities scheduled for October 7-9, 2020.

12. Adoption of Revised Salary for the City of Santa Fe Springs Firemen's Association (SFSFFA) Positions (Fire Department)

Recommendation:

- Adopt the attached revised salary schedule for positions included in the City of Santa Fe Springs Firemen's Association (SFSFFA).

13. **CITY MANAGER'S AND EXECUTIVE TEAM REPORTS**

14. **COUNCIL COMMENTS**

RECESS TO CLOSED SESSION [will not take place on Zoom or over telephone]

CLOSED SESSION

15. **THREAT TO PUBLIC SERVICES OR FACILITIES**

(Pursuant to California Government Code Section 54957)

Consultation with: Fire Chief, Police Chief and Captain, Director of Police Services, City Attorney

CLOSED SESSION

16. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

Initiation of litigation pursuant to Government Code Section 54956.9(d)(4): Two Cases

CLOSED SESSION

17. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2): One Case

RECONVENE MEETING [on Zoom and over telephone]

18. **CLOSED SESSION REPORT**

19. **ADJOURNMENT**

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

I, Janet Martinez, City Clerk for the City of Santa Fe Springs, do hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted at the following locations; city's website at www.santafesprings.org; and the Town Center Plaza (Kiosk), 11740 Telegraph Road, not less than 72 hours prior to the meeting.



Janet Martinez, CMC, City Clerk

August 20, 2020
Date Posted

**FOR ITEM NO. 4A
PLEASE SEE ITEM NO. 9A**



CONSENT CALENDAR

Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA)

RECOMMENDATION

Receive and file the report.

BACKGROUND

The Santa Fe Springs Public Financing Authority (PFA) is a City entity that has periodically issued debt for the benefit of the Santa Fe Springs community. The following is a brief status report on the debt instruments currently outstanding that were issued through the PFA.

Consolidated Redevelopment Project 2006-A Tax Allocation Bonds

Financing proceeds available for appropriation at 07/31/2020

None

Outstanding principal at 07/31/2020

\$41,001,082

Bond Repayment

The former Community Development Commission (CDC) issued a number of tax allocation bonds before it was dissolved by State law effective February 1, 2012 which are administered by the City acting as Successor Agency under the oversight of the appointed Oversight Board. The Successor Agency no longer receives tax increment. Instead, distributions from the Redevelopment Property Tax Trust Fund (RPTTF) are received based on approved obligations. It is anticipated that sufficient allocations from the RPTTF will continue to be made to the Successor Agency to meet ongoing debt service obligations.

Unspent Bond Proceeds

Under an approved Bond Expenditure Agreement, unspent bond proceeds of the former CDC in the amount of approximately \$19 million were transferred to the City in July 2014. The funds are to be spent in accordance with the original bond documents. The unspent proceeds continue to be a source of funding within the City's capital improvement program (CIP).

2016 Bond Refunding

In July 2016, the Successor Agency issued its 2016 Tax Allocation Refunding Bonds, which paid off several bond issuances of the former CDC. The bonds were originally issued through the Public Financing Authority and included the 2001 Series A, 2002 Series A, 2003 Series A, the current interest portion of the 2006 Series A, and 2006 Series B bond issuances.

2017 Bond Refunding

In December 2017, the Successor Agency issued its 2017 Tax Allocation Refunding Bonds, which paid off the 2007 Tax Allocation Bonds of the former CDC. The 2007 Bonds were originally issued through the Public Financing Authority.

A handwritten signature in black ink, appearing to read "Raymond R. Cruz". The signature is fluid and cursive, with a long horizontal stroke at the end.

Raymond R. Cruz
City Manager/Executive Director

FOR ITEM NO. 5A
PLEASE SEE ITEM NO. 9A



CONSENT CALENDAR

Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Water Utility Authority (WUA)

RECOMMENDATION

Receive and file the report.

BACKGROUND

The Santa Fe Springs Water Utility Authority (WUA) is a City entity that has issued debt for the benefit of the Santa Fe Springs community. The following is a brief status report on the debt instruments currently outstanding that were issued through the WUA.

Water Revenue Bonds, 2013

Financing proceeds available for appropriation at 07/31/2020	None
Outstanding principal at 07/31/20	\$6,890,000

Water Revenue Bonds, 2018

Financing proceeds available for appropriation at 07/31/2020	None
Outstanding principal at 07/31/2020	\$1,225,000

In May 2013 the Water Utility Authority issued the 2013 Water Revenue Bonds in the amount of \$6,890,000. The bonds refunded the existing 2003 Water Revenue Bonds (issued through the Public Financing Authority) and provided additional funds for water improvement projects in the amount of \$2,134,339. The funds were restricted for use on water system improvements. In August 2013 the Water Utility Authority Board appropriated the proceeds for the Equipping Water Well No. 12 Project and all proceeds were since used on this project.

In January 2018 the Water Utility Authority issued the 2018 Water Revenue Bonds in the amount of \$1,800,000. The bonds refunded the existing 2005 Water Revenue Bonds (issued through the Public Financing Authority). No additional funds were raised through the issuance of the 2018 Water Revenue Bonds.

The City budget includes sufficient appropriations and adequate revenues are expected to be collected to meet the debt service obligations associated with the 2013 and 2018 Water Revenue Bonds.

The WUA was formed in June of 2009. Water revenue bonds issued prior to this date were issued through the City of Santa Fe Springs Public Financing Authority.



Raymond R. Cruz
City Manager/Executive Director



City of Santa Fe Springs

Water Utility Authority Meeting

August 27, 2020

CONSENT AGENDA

Status Update of Water-Related Capital Improvement Projects

RECOMMENDATION

- Receive and file the report.

BACKGROUND

This report is for informational purposes only. The following is a listing of current active water projects.

WHITTIER WATER CONNECTION PROJECT

The bid opening for the project was August 11, 2020. The agency received a total of four bids for this project. The lowest bid amount is \$383,475, which is 10% above the engineer's estimate. The project will provide for additional water supply from the City of Whittier, and therefore less reliance on the more costly water from the Metropolitan Water District. As a subsequent action item on this agenda City staff is requesting an award of contract for this project.

WATER WELL NO. 2 ASSESSMENT STATUS UPDATE

Water Well No. 2 has been inactive since 2014 due to a change in water quality requirements from the State Water Board. City staff is evaluating whether this well has the potential to be brought back online at a reduced cost; as compared to the water treatment for Well No. 12. Staff is evaluating the benefits of soliciting a Request for Proposal (RFP) for Well No. 2, which will evaluate for contaminants.

FISCAL IMPACT

City staff is requesting an appropriation of approximately \$583,500 from the Water Capital Improvement Project Fund (CIP) to complete the construction of the Whittier Water Connection. Sufficient funding is available in the Water CIP Fund.

The Water Well No. 2 Assessment is not an approved Water Capital Improvement Project. The staff estimate for the assessment phase is approximately \$125,000 to \$150,000. As staff evaluates whether to move forward with this project, the funding will be addressed at that time. Sufficient funding is available in the Water CIP Fund.

INFRASTRUCTURE IMPACT

The Whittier Water Connection Project will increase the water capacity available to the City and reduce the dependency on the current connection with the Metropolitan Water District.

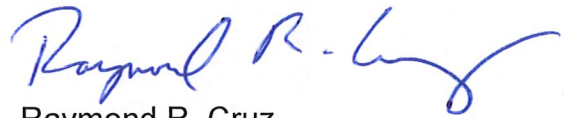
Report Submitted By:

Noe Negrete
Director of Public Works

A handwritten signature in blue ink, appearing to be "NN", is written over the printed name of Noe Negrete.

Date of Report: August 20, 2020

A comprehensive assessment of Well No. 2 will provide Staff the information needed to determine if the well can be rehabilitated and if treatment is necessary. This project has the potential to reduce the City's water dependence on the current connection with the Metropolitan Water District.



Raymond R. Cruz
Executive Director

Attachments:

None



City of Santa Fe Springs

Water Utility Authority Meeting

August 27, 2020

NEW BUSINESS

Whittier Water Connection Upgrade – Award of Contract

RECOMMENDATION

- Appropriate \$583,500 from the Water Capital Improvement Plan Funds to Account No. WT195002;
- Waive minor irregularities in the bid;
- Accept the bids; and
- Award a contract to 316 Engineering and Construction Company of Rosemead, California, in the amount of \$383,475.00.

BACKGROUND

The City of Santa Fe Springs / Whittier Water Connection Upgrade project is located on Rivera Road at approximately 130 feet east of Chetle Avenue. The scope of work consists of upgrading the existing municipal six (6) inch water line to a ten (10) inch water line. The new water connection would increase the City's water receiving capacity from 2,000 GPM (Gallons per Minute) to approximately 3,000 GPM.


The Whittier Water Connection project includes demolition of the existing six (6) inch connection and construction of a new ten-inch connection, new vault, meter, control valve, shut-off valve, furnishing and installing a 70-Foot communication tower for supervisory control and data acquisition (SCADA) and upgrading SCADA components. The project will also include trenching, trench shoring, furnishing and installing fittings, valves, all appurtenances, all pipe pressure testing and disinfection within the project area.

A total of four bids were received and opened on August 11, 2020. City staff reviewed the proposals submitted and has determined that all bid proposals comply with the project specifications. The low bidder for the project was 316 Engineering and Construction Company of Rosemead, California, for \$383,475.00. The following represents the bids received and the amount of each bid:

<u>Company Name</u>	<u>Bid Amount</u>
1. 316 Engineering & Construction Co.	\$ 383,475.00
2. Teichert Energy& Utilities Group	\$ 441,000.00
3. J.A.Salazar Construction & Supply	\$ 446,200.00
4. GRFCO Inc.	\$ 532,500.00

The bid submitted by 316 Engineering and Construction Company contains what could be seen as an error in that the bidder did not list the City's required subcontractor under the section for identifying subcontractors. However, the City's required subcontractor is identified in the Bid Schedule, and the instructions for listing subcontractors specify the identification of "proposed subcontractors." It is reasonable for a proposer to assume that the City's required subcontractor did not

Report Submitted By: Noe Negrete
Director of Public Works

 Date of Report: August 20, 2020

need to be listed under these circumstances, and, in fact, the proposer has provided the explanation that the City's required subcontractor was not listed because the subcontractor was already identified in the Bid Schedule. The fact that the City's required subcontractor was not listed as a proposed subcontractor is inconsequential, does not affect the bid amount, does not give this bidder an advantage over others, and does not affect the ability to make bid comparisons.

The bid submitted by 316 Engineering and Construction Company in the amount of \$383,475.00 is approximately 9.6% above the Engineer's Estimate of \$ 350,000.00 and is deemed responsive and responsible by City staff.

LEGAL REVIEW

The City Attorney's office has reviewed the contract agreement.

FISCAL IMPACT

The Santa Fe Springs / Whittier Water Connection Project is an approved Capital Improvement Plan (CIP) project funded via Water CIP Funds with an original budget of \$65,000 for the design only.

FUNDING

	<u>AMOUNT</u>
Water CIP Design	\$ 65,000.00
Water CIP Construction	\$ 583,500.00
Total Funding:	\$ 648,500.00

The total project cost breakdown is itemized below:

ITEM

	<u>COST</u>
Construction	\$ 383,500.00
Engineering	\$ 65,000.00
Inspection	\$ 50,000.00
Contingency	\$ 85,000.00
Design	\$ 65,000.00
Total Project Cost:	\$ 648,500.00

INFRASTRUCTURE IMPACT

The proposed Santa Fe Springs / Whittier Municipal Water Connection project will increase the water receiving capacity from 2,000 GPM to approximately 3,000 GPM. The increase of water from the Whittier Connection project will reduce the dependence of water purchases from the Metropolitan Water District.


Raymond R. Cruz
Executive Director

Attachments:

Attachment No. 1: Agreement

CITY OF SANTA FE SPRINGS

CONTRACT AGREEMENT

FOR

WHITTIER WATER CONNECTION UPGRADE

IN THE CITY OF SANTA FE SPRINGS

This Contract Agreement is made and entered into the above-stated project this 27th of August, 2020, BY AND BETWEEN the **Santa Fe Springs Water Utility Authority**, as AGENCY, and 316 Engineering and Construction Company, as CONTRACTOR in the amount of \$383,475.00.

WITNESSETH that AGENCY and CONTRACTOR have mutually agreed as follows:

ARTICLE I

The contract documents for the aforesaid project shall consist of the Notice Inviting Sealed Bids, Instructions to Bidders, Proposal, General Specifications, Standard Specifications, Special Provisions, Plans, and all referenced specifications, details, standard drawings, CDBG contract provisions and forms, and appendices; together with this Contract Agreement and all required bonds, insurance certificates, permits, notices, and affidavits; and also including any and all addenda or supplemental agreements clarifying, or extending the work contemplated as may be required to ensure its completion in an acceptable manner. All of the provisions of said contract documents are made a part hereof as though fully set forth herein.

ARTICLE II

For and in consideration of the payments and agreements to be made and performed by AGENCY, CONTRACTOR agrees to furnish all materials and perform all work required for the above-stated project, and to fulfill all other obligations as set forth in the aforesaid contract documents.

ARTICLE III

CONTRACTOR agrees to receive and accept the prices set forth in the Proposal as full compensation for furnishing all materials, performing all work, and fulfilling all obligations hereunder. Said compensation shall cover all expenses, losses, damages, and consequences arising out of the nature of the work during its progress or prior to its acceptance including those for well and faithfully completing the work and the whole thereof in the manner and time specified in the aforesaid contract documents; and also including those arising from actions of the elements, unforeseen difficulties or obstructions encountered in the prosecution of the work, suspension or discontinuance of the work, and all other unknowns or risks of any description connected with the work.

ARTICLE IV

AGENCY hereby promises and agrees to employ, and does hereby employ, CONTRACTOR to provide the materials, do the work and fulfill the obligations according to the terms and conditions herein contained and referred to, for the prices aforesaid, and hereby contracts to pay the same at the time, in the manner, and upon the conditions set forth in the contract documents. No work or portion of the work shall be paid for until it is approved for payment by the City Engineer. Payment made for completed portions of the work shall not constitute final acceptance of those portions or of the completed project.

ARTICLE V

CONTRACTOR acknowledges the provisions of the State Labor Code requiring every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that code and certifies compliance with such provisions. Contractor further acknowledges the provisions of the State Labor Code requiring every employer to pay at least the minimum prevailing rate of per diem wages for each craft classification or type of workman needed to execute this contract as determined by the Director of Labor Relations of the State of California. The Contractor is required to pay the higher of either the State or Federal Wages.

ARTICLE VI

Except as to the sole or active negligence or willful misconduct of the AGENCY and notwithstanding the existence of insurance coverage required of CONTRACTOR pursuant to this contract, CONTRACTOR shall save, keep defend, indemnify, hold free and harmless AGENCY, its officers, officials, employees, agents and volunteers from and against any and all damages to property or injuries to or death of any person or persons, and shall defend, indemnify, save and hold harmless AGENCY, its officers, officials, employees, agents and volunteers from any and all claims, demands, suits, actions or proceedings of any kind or nature, including, but not by way of

limitation, all civil claims, workers' compensation claims, and all other claims resulting from or arising out of the acts, errors or omissions of CONTRACTOR, its employees and/or authorized subcontractors, whether intentional or negligent, in the performance of this Agreement.

This indemnification provision is independent of and shall not in any way be limited by the Insurance Requirements of this Agreement. AGENCY approval of the Insurance contracts required by this Agreement does not in any way relieve the CONTRACTOR from liability under this section.

AGENCY shall notify CONTRACTOR of the receipt of any third party claim related to this Agreement within seven (7) business days of receipt. The City is entitled to recover its reasonable costs incurred in providing the notification. (Pubic Contracts Code Section 9201)

ARTICLE VII

AGENCY shall comply with Pub Cont. Code §20104.50 as follows:

20104.50.

(a) (1) It is the intent of the Legislature in enacting this section to require all local governments to pay their contractors on time so that these contractors can meet their own obligations. In requiring prompt payment by all local governments, the Legislature hereby finds and declares that the prompt payment of outstanding receipts is not merely a municipal affair, but is, instead, a matter of statewide concern.

(2) It is the intent of the Legislature in enacting this article to fully occupy the field of public policy relating to the prompt payment of local governments' outstanding receipts. The Legislature finds and declares that all government officials, including those in local government, must set a standard of prompt payment that any business in the private sector which may contract for services should look towards for guidance.

(b) Any local agency which fails to make any progress payment within 30 days after receipt of an undisputed and properly submitted payment request from a contractor on a construction contract shall pay interest to the contractor equivalent to the legal rate set forth in subdivision (a) of Section 685.010 of the Code of Civil Procedure.

(c) Upon receipt of a payment request, each local agency shall act in accordance with both of the following:

(1) Each payment request shall be reviewed by the local agency as soon as practicable after receipt for the purpose of determining that the payment request is a proper payment request.

(2) Any payment request determined not to be a proper payment request suitable for payment shall be returned to the contractor as soon as practicable, but not later than seven days, after receipt. A

request returned pursuant to this paragraph shall be accompanied by a document setting forth in writing the reasons why the payment request is not proper.

(d) The number of days available to a local agency to make a payment without incurring interest pursuant to this section shall be reduced by the number of days by which a local agency exceeds the seven-day return requirement set forth in paragraph (2) of subdivision (c).

(e) For purposes of this article:

(1) A “local agency” includes, but is not limited to, a city, including a charter city, a county, and a city and county, and is any public entity subject to this part.

(2) A “progress payment” includes all payments due contractors, except that portion of the final payment designated by the contract as retention earnings.

(3) A payment request shall be considered properly executed if funds are available for payment of the payment request, and payment is not delayed due to an audit inquiry by the financial officer of the local agency.

(f) Each local agency shall require that this article, or a summary thereof, be set forth in the terms of any contract subject to this article.

ARTICLE VIII

CONTRACTOR affirms that the signatures, titles and seals set forth hereinafter in execution of this Contract Agreement represent all individuals, firm members, partners, joint venturers, and/or corporate officers having principal interest herein.

IN WITNESS WHEREOF, the parties hereto for themselves, their heirs, executors, administrators, successors, and assigns do hereby agree to the full performance of the covenants herein contained and have caused this Contract Agreement to be executed in triplicate by setting hereunto their name, titles, hands, and seals as of the date noted above.

CONTRACTOR
316 ENGINEERING AND
CONSTRUCTION CO., INC.

By:

JOHN MASSIE, PRESIDENT

ADDRESS

THE CITY OF SANTA FE SPRINGS

By:

WILLIAM K. ROUNDS, MAYOR

ATTEST:

JANET MARTINEZ, CITY CLERK

APPROVED AS TO FORM:

IVY M. TSAI, CITY ATTORNEY

(Contractor signature must be notarized with proper acknowledgement attached.)

FOR ITEM NO. 7
PLEASE SEE ITEM NO. 9A

FOR ITEM NO. 8
PLEASE SEE ITEM NO. 9A



City of Santa Fe Springs

City Council Meeting

August 27, 2020

CONSENT AGENDA

Minutes of the July 23, 2020 Regular City Council Meetings

RECOMMENDATION(S)

- Approve the minutes as submitted.

BACKGROUND

Staff has prepared minutes for the following meeting:

- July 23, 2020 Meeting Minutes

Staff hereby submits the minutes for Council's approval.

Raymond R. Cruz
City Manager

Attachments:

1. July 23, 2020 Meeting Minutes



APPROVED:

MINUTES OF THE MEETINGS OF THE CITY COUNCIL

July 23, 2020

1. **CALL TO ORDER**

Mayor Rounds called the meeting to order via teleconference at 6:01 p.m.

2. **ROLL CALL**

Members present: Councilmembers/Directors: Rodriguez, Trujillo, Zamora, Mayor Pro Tem/Vice Chair Mora and Mayor/Chair Rounds.

Members absent: None

Janet Martinez, City Clerk announced that members of the Public Financing Authority and Water Utility Authority receive \$150 for their attendance at meetings.

3. **PUBLIC COMMENTS**

There was no one wishing to speak during Public Comments.

PUBLIC FINANCING AUTHORITY

4. **CONSENT AGENDA**

- a. Minutes of the June 25, 2020 Public Financing Authority (City Clerk)

Recommendation:

- Approve the minutes as submitted.

- b. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA) (Finance)

Recommendation:

- Receive and file the report.

It was moved by Councilmember Zamora, seconded by Councilmember Trujillo, to approve Item Nos. 4A and 4B, by the following vote:

Ayes: Rodriguez, Trujillo, Zamora, Mora, Rounds

Nays: None

Absent: None

WATER UTILITY AUTHORITY

5. **CONSENT AGENDA**

- a. Minutes of the June 25, 2020 Water Utility Authority (City Clerk)

Recommendation:

- Approve the minutes as submitted.

- b. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Water Utility Authority (WUA) (Finance)

Recommendation:

- Receive and file the report.

- c. Status Update of Water-Related Capital Improvement Projects (Public Works)

Recommendation:

- Receive and file the report.

It was moved by Councilmember Rodriguez, seconded by Mayor Pro Tem Mora, to approve Item Nos. 5A, 5B, and 5C, by the following vote:

Ayes: Rodriguez, Trujillo, Zamora, Mora, Rounds

Nays: None

Absent: None

NEW BUSINESS

6. Appointment of City Representative to the Administrative Entity for the Southeast Water Coalition Joint Powers Authority (Public Works)

Recommendation:

- Appoint the Water Utility Services Manager, Jesse Sira, to serve as the primary representative to the Southeast Water Coalition Administrative Entity, Noe Negrete as the alternate representative, and Don Nguyen, Water Utility Supervisor, as second alternate representative, for the City of Santa Fe Springs effective July 23, 2020.

It was moved by Councilmember Trujillo, seconded by Councilmember Rodriguez, to appoint the Water Utility Services Manager, Jesse Sira, to serve as the primary representative to the Southeast Water Coalition Administrative Entity, Noe Negrete as the alternate representative, and Don Nguyen, Water Utility Supervisor, as second alternate representative for the City of Santa Fe Springs effective July 23, 2020, by the following vote:

Ayes: Rodriguez, Trujillo, Zamora, Mora, Rounds

Nays: None

Absent: None

7. Resolution No. 9687 – Board Member Appointment to the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority (Public Works)

Recommendation:

- Adopt Resolution No. 9687 appointing Noe Negrete to serve as the primary Board Member and Jesse Sira, Don Nguyen, and Sarina Morales-Choate to serve as alternate Board Members representing the City of Santa Fe Springs with the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority.

It was moved by Councilmember Rodriguez, seconded by Mayor Pro Tem Mora, to adopt Resolution No. 9687 appointing Noe Negrete to serve as the primary Board Member and Jesse Sira, Don Nguyen, and Sarina Morales-Choate to serve

as alternate Board Members representing the City of Santa Fe Springs with the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority, by the following vote:

Ayes: Rodriguez, Trujillo, Zamora, Mora, Rounds

Nayes: None

Absent: None

HOUSING SUCCESSOR

8. CONSENT AGENDA

Minutes of the June 25, 2020 Housing Successor (City Clerk)

Recommendation:

- Approve the minutes as submitted.

It was moved by Councilmember Zamora, seconded by Mayor Pro Tem Mora, to approve the minutes as submitted, by the following vote:

Ayes: Rodriguez, Trujillo, Zamora, Mora, Rounds

Nayes: None

Absent: None

SUCCESSOR AGENCY

9. CONSENT AGENDA

Minutes of the June 25, 2020 Successor Agency (City Clerk)

Recommendation:

- Approve the minutes as submitted.

It was moved by Councilmember Trujillo, seconded by Councilmember Rodriguez, to approve the minutes as submitted, by the following vote:

Ayes: Rodriguez, Trujillo, Zamora, Mora, Rounds

Nayes: None

Absent: None

CITY COUNCIL

10. CONSENT AGENDA

- a. Minutes of the June 25, 2020 Regular City Council Meeting (City Clerk)

Recommendation:

- Approve the minutes as submitted.

- b. General Motion to Waive Full Reading and Read Ordinance by Title Only Pursuant to California Government Code Section 36934 (City Clerk)

Recommendation:

- Approve a general motion to waive full reading and read Ordinance titles only, pursuant to California Government Code Section 36934.

It was moved by Councilmember Rodriguez, seconded by Councilmember Zamora, to approve Items Nos. 10A and 10B, by the following vote:

Ayes: Rodriguez, Trujillo, Zamora, Mora, Rounds

Nayes: None
Absent: None

PUBLIC HEARING

11. Confirmation of 2019/20 Weed Abatement Charges (City Clerk)

Recommendation:

- Open the Public Hearing;
- Receive any comments from the public wishing to speak on this matter and thereafter close the Public Hearing;
- Confirm the charges listed in the Los Angeles County Agricultural Commissioner's 2019/20 Weed Abatement Assessment Roll and instruct the County Auditor to enter the amounts of these assessments against the respective parcels of land as they appear on the current assessment roll.

Mayor Rounds opened the Public Hearing at 6:06 p.m.

There was no one wishing to speak on Item No. 11.

Mayor Rounds closed the Public Hearing at 6:06 p.m.

It was moved by Mayor Pro Tem Mora, seconded by Councilmember Rodriguez, to confirm the charges listed in the Los Angeles County Agricultural Commissioner's 2019/20 Weed Abatement Assessment Roll and instruct the County Auditor to enter the amounts of these assessments against the respective parcels of land as they appear on the current assessment roll, by the following vote:

Ayes: Rodriguez, Trujillo, Zamora, Mora, Rounds
Nayes: None
Absent: None

PUBLIC HEARING

12. Consideration of an Appeal of a Planning Commission denial, filed by Becker Boards, involving an application for a Conditional Use Permit (CUP Case No. 795), five (5) Zone Variance (ZV Case Nos. 82 and 84-87) and a Development Agreement (DA 01-2020) on a parcel located at 13539 Freeway Drive (APN: 8069-016-006) (Planning)

Recommendation:

- Open the Public Hearing and receive any comments from the public regarding the appeal of the denial by the Planning Commission of Conditional Use Permit Case No. 795, Zone Variance Case Nos. 82 and 84-87 and Development Agreement 01-2020, and thereafter close the public hearing; and
- Consider the information presented in this report and any public testimony obtained through this Public Hearing, in combination with the February 12, 2020 Planning Commission staff report, approved minutes, adopted resolution, and previous presentations provided by Staff and Joseph White, which collectively provide the necessary background and

- context; and
- Find that the applicant's CUP request does not meet the necessary criteria set forth in §155.716 of the City's Zoning Ordinance for the granting of a Conditional Use Permit; and
- Find that the applicant's project does not meet the necessary finding set forth in §155.384 (C) of the City's Zoning Ordinance for the granting of a Conditional Use Permit for a billboard project; and
- Find that the applicant has not adequately demonstrated that the required conditions for approval of a Variance can be found for the subject billboard project, as set forth in §155.675 of the City of Santa Fe Springs Zoning Ordinance; and
- Uphold the Planning Commission's decision and deny Conditional Use Permit Case No. 795; Zone Variance Case No. 82, Zone Variance Case Nos. 84-87; and Development Agreement No. 01- 2020; and
- Find and determine that pursuant to Section 15061(b)(3) of the California Environmental Quality Act (CEQA) Guidelines, the project is Exempt from CEQA since no project is being recommended for approval at this time; and
- Adopt Resolution No. 9686, which incorporates the City Council findings and actions regarding this matter.

Planning Director, Wayne Morrell informed staff of a request by the applicant to postpone the item to the September 24, 2020 Council Meeting due to the conditions and impact of COVID-19.

Mayor Rounds asked Council if they had any recommendations or options to bring forward.

Councilmember Trujillo asked what the recommendation is from staff in regards to the status and urgency of this item.

Director of Planning, Wayne Morrell stated that he does not see a harm in conceding to the request of the applicant to postpone the item to the September 24, 2020 meeting. City Manager Raymond R. Cruz agreed with Wayne Morrell.

Mayor Rounds opened the Public Hearing at 6:14 p.m.

Mark Rosen spoke during Public Hearing.

It was moved by Councilmember Trujillo, seconded by Councilmember Zamora, to continue the Public Hearing item to the meeting of September 24, 2020, by the following vote:

Ayes: Rodriguez, Trujillo, Zamora, Mora, Rounds

Nays: None

Absent: None

PUBLIC HEARING

13. Resolution No. 9688 – Levy Annual Assessments for City of Santa Fe Springs Lighting District No. 1 (FY 2020/21) (Public Works)

Recommendation:

- Open the Public Hearing;
- Receive any comments from the public wishing to speak on this matter and thereafter close the Public Hearing;
- Adopt Resolution No. 9688 confirming the diagram and assessment, and providing for annual assessment levy; and
- Authorize the Director of Finance to execute all documents necessary with the County of Los Angeles in order to process the collection of assessments related to Lighting District No. 1 for FY 2020/21.

Mayor Rounds opened the Public Hearing at 6:17 p.m.

There was no one wishing to speak on Item No. 13.

Mayor Rounds closed the Public Hearing at 6:17 p.m.

It was moved by Councilmember Rodriguez, seconded by Mayor Pro Tem Mora, to adopt Resolution No. 9688 confirming the diagram and assessment, and providing for annual assessment levy, and authorize the Director of Finance to execute all documents necessary with the County of Los Angeles in order to process the collection of assessments related to Lighting District No. 1 for FY 2020/21, by the following vote:

Ayes: Rodriguez, Trujillo, Zamora, Mora, Rounds

Nays: None

Absent: None

PUBLIC HEARING

14. Resolution No. 9689 – Levy Annual Assessments for Heritage Springs Assessment District No. 2001-1 (Hawkins Street and Palm Drive) FY 2020/21 (Public Works)

Recommendation:

- Open the Public Hearing;
- Receive any comments from the public wishing to speak on this matter and thereafter close the Public Hearing;
- Adopt Resolution No. 9689 confirming the diagram and assessment, and providing for annual assessment levy; and
- Authorize the Director of Finance to execute all documents necessary with the County of Los Angeles in order to process the collection of assessments related to Heritage Springs Assessment District No. 2001-1 (Hawkins Street and Palm Drive) for FY 2020/21.

Mayor Rounds opened the Public Hearing at 6:18 p.m.

There was no one wishing to speak on Item No. 14.

Mayor Rounds closed the Public Hearing at 6:18 p.m.

It was moved by Councilmember Zamora, seconded by Mayor Pro Tem Mora, to adopt Resolution No. 9689 confirming the diagram and assessment, and providing for annual assessment levy, and authorize the Director of Finance to execute all documents necessary with the County of Los Angeles in order to process the collection of assessments related to Heritage Springs Assessment District No. 2001-1 (Hawkins Street and Palm Drive) for FY 2020/21, by the following vote:

Ayes: Rodriguez, Trujillo, Zamora, Mora, Rounds

Nayes: None

Absent: None

PUBLIC HEARING

15. Ordinance No. 1113 – Public Hearing for Granting a Franchise to Park Water Company for Maintenance and Operation of Pipelines in City Streets (Public Works)

Recommendation:

- Open the Public Hearing noted in Resolution No. 9683;
- Receive any comments from the public wishing to speak on this matter and thereafter close the Public Hearing; and
- Introduce Ordinance No. 1113, which would grant a franchise to Park Water Company.

Mayor Rounds opened the Public Hearing at 6:19 p.m.

There was no one wishing to speak on Item No. 15.

Mayor Rounds closed the Public Hearing at 6:19 p.m.

It was moved by Councilmember Trujillo, seconded by Mayor Pro Tem Mora, to introduce Ordinance No. 1113 which would grant a franchise to Park Water Company, by the following vote:

Ayes: Rodriguez, Trujillo, Zamora, Mora, Rounds

Nayes: None

Absent: None

NEW BUSINESS

16. Introduction of An Ordinance Amending Chapter 110 (Regulation of Certain Businesses) Of Title XI (Business Regulations) And Chapter 130 (General Provisions) Of Title XIII (General Offenses) Of the Santa Fe Springs Municipal Code To Establish A Sidewalk Vending Program (Police Services)

Recommendation:

- Find that the adoption of this Ordinance is not a “project” under the California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21065, and that it is exempt from the provisions of CEQA pursuant to CEQA Guidelines (14 Cal. Code. Regs. § 15000, et seq.) Section 15061(b)(3) (because it can be seen with certainty that the adoption of this Ordinance will not have an effect on the environment) such

that no environmental review under CEQA is required.

- Introduce for first reading, by title only, Ordinance No. 1098 amending Section 110.50 of Chapter 110 (Regulation of Certain Businesses) of Title XI (Business Regulations) and amending Section 130.08 and repealing the Subchapter entitled Pushcart Vendors (Sections 130.9 through 130.16) of Chapter 130 (General Provisions) of Title XIII (General Offenses) of the Santa Fe Springs Municipal Code and Replacing it with a new Subchapter entitled Sidewalk Vendors (Sections 130.9 Through 130.17) relating to Sidewalk Vending.

It was moved by Councilmember Rodriguez, seconded by Councilmember Trujillo, to find that the adoption of this Ordinance is not a “project” under the California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21065, and that it is exempt from the provisions of CEQA pursuant to CEQA Guidelines (14 Cal. Code. Regs. § 15000, et seq.) Section 15061(b)(3) (because it can be seen with certainty that the adoption of this Ordinance will not have an effect on the environment) such that no environmental review under CEQA is required, and introduce for first reading, by title only, Ordinance No. 1098 amending Section 110.50 of Chapter 110 (Regulation of Certain Businesses) of Title XI (Business Regulations) and amending Section 130.08 and repealing the Subchapter entitled Pushcart Vendors (Sections 130.9 through 130.16) of Chapter 130 (General Provisions) of Title XIII (General Offenses) of the Santa Fe Springs Municipal Code and Replacing it with a new Subchapter entitled Sidewalk Vendors (Sections 130.9 Through 130.17) relating to Sidewalk Vending, by the following vote:

Ayes: Rodriguez, Trujillo, Zamora, Mora, Rounds

Nayes: None

Absent: None

17. Approve an Independent Audit Services Agreement with White Nelson Diehl Evans, LLP for Fiscal Years 2019-20 through 2021-22 with Optional Renewals for Fiscal Years 2022-23 and 2023-24 (Finance)

Recommendation:

- Authorize the Mayor to execute a professional services agreement with the firm of White Nelson Diehl Evans, LLP (WNDE) to perform the City’s annual independent audit for Fiscal Years 2019-20 through 2021-22 with optional renewals for Fiscal Years 2022-23 and 2023-24.

It was moved by Mayor Pro Tem Mora, seconded by Councilmember Rodriguez, to authorize the Mayor to execute a professional services agreement with the firm of White Nelson Diehl Evans, LLP (WNDE) to perform the City’s annual independent audit for Fiscal Years 2019-20 through 2021-22 with optional renewals for Fiscal Years 2022-23 and 2023-24, by the following vote:

Ayes: Rodriguez, Trujillo, Zamora, Mora, Rounds

Nayes: None

Absent: None

18. CITY MANAGER AND EXECUTIVE TEAM REPORTS

- City Manager, Raymond R. Cruz provided an update on the estimated rate of return on the CalPERS portfolio. He reported positives and negatives on the updated report and stressed the volatility of the economy due to the pandemic. He also expressed concerns on the City's unfunded liability which will lead to annual increased costs for employee pensions should the CalPERS board lower the discount rate later this year. He also spoke about the closing of Triangle Distributing Company due to low sales and end of distribution rights with Anheuser Busch. The City's Planning Director is looking into the best possible use of the property to benefit the community.
- Municipal Services Manager, Kevin Periman spoke about the failure of a soffit at the Aquatic Center. He reported that staff is contacting contractors for an estimate on repairs and that the roof is also being inspected for any repairs which may be included in this project.
- Director of Planning, Wayne Morrell spoke about the proclamation signed by the City Manager which allows for outdoor dining within the City. He also spoke about the television segment which featured Mike Thompson's RV within the City.
- Director of Police Services, Dino Torres spoke about the participation of the Public Safety Officers alongside the Community Services staff to congratulate the Santa Fe High School graduating class.
- Fire Chief Brent Hayward provided an update on the number of confirmed COVID-19 cases in Los Angeles County and surrounding cities. He also spoke about an upcoming blood drive at Town Center Hall on August 6th which is almost at capacity with the available blood donor slots.
- Director of Finance and Administrative Services, Travis Hickey spoke about the great work done by the Human Resources Department in support staff during the pandemic.
- Director of Community Services, Maricela Balderas spoke about the popularity of the Virtual Summer Camp, which will be adding an additional week due to demand. She also reported the end of the successful Summer Meals Program. She also talked about the Parks and Recreation Scavenger Hunt which will encourage residents to visit the City parks and parkettes. She reported the Virtual Soccer Program is doing well and provided a brief video presentation on the matter. She also reported that the Backpack Distribution Program will be providing additional items this year due to the students learning from home due to the pandemic. Lastly, she reported that the City will be having its first drive-in movie at Little Lake Park on July 31st, with additional dates on August 7th and 14th. She was also happy to announce that employee Carlos Mendoza has returned to work.

19. COUNCIL COMMENTS

Councilmember Rodriguez thanked Maricela Balderas for the updates on the community programs. She also lamented the closure of Triangle Distributing due to current events. She thanked staff for providing useful information regarding COVID-19 precaution measures and highlighted the 35 year anniversary of her marriage.

Councilmember Trujillo congratulated Councilmember Rodriguez on her anniversary and highlighted all the creative ways that staff continues to engage with the residents.

Councilmember Zamora also congratulated Councilmember Rodriguez and praised staff for coming up with creative ways to stay engaged with the community. He also thanked first responders and frontline staff for continuing to provide essential services.

Mayor Pro Tem Mora thanked staff for the adaptations they have been making to deal with the constant changes in the community. He also congratulated all of the 2020 high school graduates and thanked the Whittier Union High School District for coming together to acknowledge the success of the students. He also highlighted Mike Thompsons RV for their contributions and congratulated Councilmember Rodriguez on her anniversary.

Mayor Rounds echoed the statements of Council and also lamented the loss of Triangle Distribution. He thanked City Manager Raymond R. Cruz for signing the proclamation to allow for outdoor dining and expressed excitement at the drive-in theater events. He thanked Parks and Recreation Department staff for their "Rec n' Roll" Program and congratulated Councilmember Rodriguez on her anniversary.

CLOSED SESSION

20. CONFERENCE WITH LABOR NEGOTIATORS

(Pursuant to California Government Code Section 54957.6)

Agency Designated Representatives: City Manager, Director of Finance, Human Resources Manager, Labor Negotiator

Employee Organizations: Santa Fe Springs City Employees' Association and Santa Fe Springs Firefighters' Association

CLOSED SESSION

21. CONFERENCE WITH LABOR NEGOTIATORS

(Pursuant to California Government Code Section 54957.6)

Agency Designated Representatives: City Manager, Labor Negotiator

Employee Organization: Santa Fe Springs Executive, Management and Confidential Employees' Association

CLOSED SESSION

22. THREAT TO PUBLIC SERVICES OR FACILITIES

(Pursuant to California Government Code Section 54957)

Consultation with: Fire Chief, Police Chief and Captain, Director of Police Services, City Attorney

CLOSED SESSION

23. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Initiation of litigation pursuant to Government Code Section 54956.9(d)(4): Two Cases

***Mayor Rounds recessed the meeting at 7:02 p.m.
Mayor Rounds reconvened the meeting at 9:27 p.m.***

24. CLOSED SESSION REPORT

City Attorney, Ivy M. Tsai provided a report on the closed session item: Direction was given to staff and no reportable action was taken.

25. ADJOURNMENT

Mayor Rounds adjourned the meeting at 9:27 p.m.

William K. Rounds
Mayor

ATTEST:

Janet Martinez
City Clerk

Date



City of Santa Fe Springs

City Council Meeting

August 27, 2020

CONSENT AGENDA

A Resolution of the City Council Reaffirming the Existence of a Local Emergency Due to the Threat of COVID-19 (pursuant to Government Code section 8630)

RECOMMENDATION

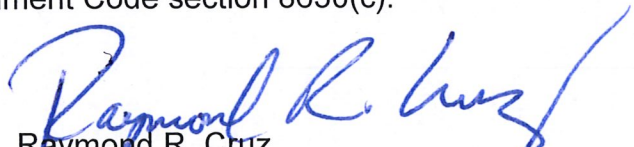
- Adopt Resolution No. 9691:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS, CALIFORNIA, REAFFIRMING THE EXISTENCE OF A LOCAL EMERGENCY DUE TO THE THREAT OF COVID-19

BACKGROUND

On March 4, 2020, the Governor of California issued a proclamation declaring a state of emergency due to the threat of COVID-19. On March 13, 2020, the President of the United States issued a proclamation of national emergency, beginning March 1, 2020, due to the COVID-19 outbreak. On March 17, 2020, the City Manager, acting as the Director of Emergency Services, issued a proclamation declaring the existence of a local emergency beginning March 12, 2020, due to the threat of COVID-19. On March 18, 2020, the City Council adopted Resolution No. 9668 ratifying the proclamation, and on April 9, 2020, the City Council adopted Resolution No. 9669 relating to taking action in response to the local emergency. The City Council previously adopted Resolution Nos. 9672 and 9684 reaffirming the existence of a local emergency due to the threat of COVID-19.

Government Code section 8630(c) provides that the City Council shall review the need for continuing the local emergency at least once every 60 days until the City Council terminates the local emergency. At this time, the state of emergency still exists in California, and the related public health orders of the Director of the California Department of Public Health and the Los Angeles County Public Health Officer remain in effect. There is currently no vaccine or known treatment for COVID-19, and as of August 19, 2020, the Los Angeles Department of Public Health reported 212,062 cases of COVID-19 in Los Angeles County, including 5,034 deaths, with 455 cases reported in Santa Fe Springs. COVID-19 continues to pose an extreme peril to the safety of individuals in Santa Fe Springs and Los Angeles County, and the reasons for declaring a local emergency still exist. Therefore, staff recommends that the City Council adopt the attached Resolution affirming the existence of a local emergency in accordance with Government Code section 8630(c).


Raymond R. Cruz
City Manager

Attachment:

1. Resolution No. 9691

RESOLUTION NO. 9691

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS, CALIFORNIA, REAFFIRMING THE EXISTENCE OF A LOCAL EMERGENCY DUE TO THE THREAT OF COVID-19

WHEREAS, on March 4, 2020, the Governor of California issued a proclamation declaring a state of emergency due to the threat of COVID-19; and

WHEREAS, on March 13, 2020, the President of the United States issued a proclamation of national emergency, beginning March 1, 2020, due to the COVID-19 outbreak; and

WHEREAS, on March 17, 2020, the City Manager, acting as the Director of Emergency Services, issued a proclamation declaring the existence of a local emergency beginning March 12, 2020, due to the threat of COVID-19; and

WHEREAS, on March 18, 2020, the City Council adopted Resolution No. 9668 ratifying the proclamation declaring the existence of a local emergency, and on April 9, 2020, the City Council adopted Resolution No. 9669 relating to taking action in response to the local emergency; and

WHEREAS, the City Council previously adopted Resolution Nos. 9672 and 9684 reaffirming the existence of a local emergency due to the threat of COVID-19; and

WHEREAS, Government Code section 8630(c) provides that the City Council shall review the need for continuing the local emergency at least once every 60 days until the City Council terminates the local emergency; and

WHEREAS, the state of emergency still exists in California, and related public health orders of the Director of the California Department of Public Health and the Los Angeles County Public Health Officer remain in effect; and

WHEREAS, there is currently no vaccine or known treatment for COVID-19, and as of August 19, 2020, the Los Angeles Department of Public Health reported 212,062 cases of COVID-19 in Los Angeles County, including 5,034 deaths, with 455 cases reported in Santa Fe Springs; and

WHEREAS, COVID-19 continues to pose an extreme peril to the safety of individuals in Santa Fe Springs and Los Angeles County, and the reasons for declaring a local emergency still exist.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS DOES HEREBY RESOLVE AS FOLLOWS:

1. The City Council determines that there is need for continuing the local emergency until such time as the City Council declares the termination of the local emergency. The City Council will review the need for continuing the local emergency at least once every 60 days in accordance with Government Code section 8630(c).

2. The City Council reaffirms Resolution Nos. 9668 and 9669 relating to the declaration of and response to a local emergency due to the threat of COVID-19, and all parts therein.

APPROVED and ADOPTED this 27th day of August, 2020.

AYES:

NOES:

ABSENT:

ABSTAIN:

William K. Rounds, Mayor

ATTEST:

Janet Martinez, CMC, City Clerk



City of Santa Fe Springs

City Council Meeting

Item No. 10

August 27, 2020

NEW BUSINESS

Town Center Plaza Landscape Improvements Project Zone I and II – Amendment to Professional Services Agreement

RECOMMENDATION

- Amend the existing Town Center Plaza Landscape Improvements Project Zone I and II Professional Services Agreement to reflect additional scope of work; and
- Authorize the Mayor to execute a Professional Services Agreement with Ardurra Group Inc. formerly Anderson Penna in the amount of \$20,862.00.

BACKGROUND

On November 10, 2016, the City Council authorized the City Engineer to solicit proposals for the design of the Town Center Plaza Landscape Improvements Project Zone 1 and II. The project's primary focus is on the rehabilitation of the City Hall Parking lot. The design will include enhanced drainage, lighting, traffic circulation, parking stall layout, signage, landscaping, curb & gutter, sidewalks, water, and sewer connections.

On June 14, 2018, the City Council awarded a contract to Anderson Penna for \$150,661.00 to provide Engineering and Landscape Consulting Services for Zone I and II of the Town Center Plaza Improvements Project.

Staff is requesting the existing professional services agreement be amended to expand the original scope of work to include additional geotechnical evaluations, extensive utility potholing, and update the electrical plans to be compliant with the current electrical building codes. The total amendment amount is \$20,862.00.

Per Section 34.30 of the City's Purchasing Policy, an amendment to a professional services contract exceeding 10% of the contract amount shall be approved by Council. This contract amendment is approximately 14% of the original contract amount.

LEGAL REVIEW

The City Attorney's office has reviewed the professional services agreement.

FISCAL IMPACT

On June 12, 2014, the City Council approved \$377,000 from the Capital Improvements Project Bond Funds for the Town Center Plaza Landscape Improvements Project. The project has sufficient funds to cover the Professional Services Agreement Amendment with Ardurra Group Inc. formerly Anderson Penna.

Report Submitted By:

Noe Negrete
Director of Public Works

A handwritten signature in blue ink, appearing to be "N", is written over the printed name of Noe Negrete.

Date of Report: August 20, 2020

INFRASTRUCTURE IMPACT

The Town Center Plaza Landscape Improvement Project will rehabilitate the parking lot by enhancing drainage, lighting, traffic circulation, parking stall layout, signage, landscaping, curb & gutter, sidewalks, water and sewer connections. The project will enrich operational safety and reduce maintenance costs.



Raymond R. Cruz
City Manager

Attachments:

Attachment No. 1: Amendment Number One

**THE CITY OF SANTA FE SPRINGS
PROFESSIONAL SERVICES AGREEMENT
WITH ARDURRA GROUP INC.**

AMENDMENT NUMBER ONE

This Amendment Number One ("Amendment") to the Professional Services Agreement ("Agreement") dated June 14, 2020, by and between Ardurra Group Inc. formerly Anderson Penna, a (Consultant), and the City of Santa Fe Springs, a municipal corporation (City).

1. Section 2 of the Agreement is hereby amended to provide for an additional payment of **\$20,862.00** to the Agreement for the following additional services:

- i) Southwest Inspection & Testing
(Borings, Infiltration Testing, Analysis, and Report) \$ 7,843.00
Conduct geotechnical evaluations and engineering analyses from the collected data and the laboratory test results. Recommendations for field infiltration rate for design of infiltration chambers, design pavement sections for pavement rehabilitation will be determined from findings and engineering analyses.
- ii) Boudreau Pipeline
(Electronic Utility Locating and Potholing) \$ 9,394.00
Pothole existing utilities, vacuum excavate over existing utilities to verify depth and alignment. Backfill and compaction with native material. Repair surface with a cold asphalt repair.
- iii) Budlong & Associates
(Site Lighting & Photometrics) \$ 3,625.00
Provide code upgrades to the current electrical plans to bring the design up to current codes. Revise the site lighting photometrics to match existing post office luminaires.

2. Except as amended herein, the terms and provisions of the Agreement shall remain in full force and effect.

The parties have caused this Amendment to be executed by and through their respective authorized officers.

CITY OF SANTA FE SPRINGS

ARDURRA GROUP, INC.

William K. Rounds, Mayor

Anissa Voyiatzes, Group Leader, Engineering
and Municipal Services

Date

Date



City of Santa Fe Springs

City Council Meeting

ITEM NO. 11

August 27, 2020

NEW BUSINESS

Appointment of Delegate and Alternate Delegate to the Annual Business Meeting of the League of California Cities

RECOMMENDATION(S)

- Approve appointments of Delegate and Alternate Delegate for the Annual Conference & Expo of the League of California Cities scheduled for October 7-9, 2020.

BACKGROUND

The League of California Cities Annual Conference & Expo is scheduled from October 7-9, 2020 and will be held virtually due to COVID-19. One very important aspect of the annual conference is the Annual Business Meeting (during General Assembly) where membership takes action on conference resolutions. Annual conference resolutions guide cities and the League in its efforts to improve the quality, responsiveness, and vitality of local government in California.

On January 23, 2020 the City Council appointed a Delegate and an Alternate to the League of California Cities; however in order to allow the City to vote at the Annual Business Meeting the City must approve the appointments separately by submitting the attached documentation from the League of California Cities.

Therefore, it is recommended that the city adopt the existing appointments to allow the Delegate or Alternate to vote at the Annual Business Meeting scheduled for October 9, 2020.

Raymond R. Cruz
City Manager

Attachments:

1. League of California Cities Letter



Council Action Advised by August 31, 2020

June 30, 2020

TO: Mayors, City Managers and City Clerks

**RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference & Expo – October 7 – 9, 2020**

The League's 2020 Annual Conference & Expo is scheduled for October 7 – 9. An important part of the Annual Conference is the Annual Business Meeting (during General Assembly) on Friday, October 9. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, your city council must designate a voting delegate. Your city may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity.

Please complete the attached Voting Delegate form and return it to the League's office no later than Wednesday, September 30. This will allow us time to establish voting delegate/alternate records prior to the conference.

Please note the following procedures are intended to ensure the integrity of the voting process at the Annual Business Meeting. These procedures assume that the conference will be held in-person at the Long Beach Convention Center as planned. Should COVID-19 conditions and restrictions prohibit the League from holding an in-person conference, new procedures will be provided.

- **Action by Council Required.** Consistent with League bylaws, a city's voting delegate and up to two alternates must be designated by the city council. When completing the attached Voting Delegate form, please attach either a copy of the council resolution that reflects the council action taken, or have your city clerk or mayor sign the form affirming that the names provided are those selected by the city council. Please note that designating the voting delegate and alternates must be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.
- **Conference Registration Required.** The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. Conference registration will open by the end of July at www.cacities.org. In order to cast a vote, at least one voter must be present at the Business Meeting and in possession of the voting delegate card. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the Voting Delegate Desk. This will enable them to receive the



Annual Conference Voting Procedures

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.
2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.
6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.
7. **Resolving Disputes.** In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.



CITY: Santa Fe Springs

2020 ANNUAL CONFERENCE
VOTING DELEGATE/ALTERNATE FORM

Please complete this form and return it to the League office by Wednesday, September 30, 2020. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

In order to vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

Please note: Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

1. VOTING DELEGATE

Name: Juanita Trujillo

Title: Council Member

2. VOTING DELEGATE - ALTERNATE

Name: William Rands

Title: Mayor

3. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

PLEASE ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES.

OR

ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).

Name: Janet Martinez

Email: jnetmartinez@santafesprings.org

Mayor or City Clerk [Signature]
(circle one) (signature)

Date: 8/17/20 Phone: (562) 409-7514

Please complete and return by Wednesday, September 30, 2020

League of California Cities
ATTN: Darla Yacub
1400 K Street, 4th Floor
Sacramento, CA 95814

FAX: (916) 658-8240
E-mail: dyacub@cacities.org
(916) 658-8254



City of Santa Fe Springs

City Council Meeting

ITEM NO. 12

August 27, 2020

NEW BUSINESS

Adoption of Revised Salary Schedule for the City of Santa Fe Springs Firemens' Association (SFSFFA) Positions

RECOMMENDATION

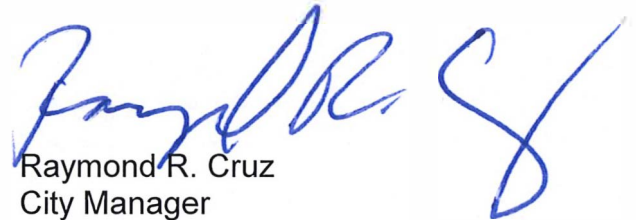
Adopt the attached revised salary schedule for positions included in the City of Santa Fe Springs Firemens' Association (SFSFFA).

BACKGROUND

On August 13, 2020 the City Council approved a labor agreement with the SFSFFA for fiscal year 2019-20. Part of the agreement included the elimination of the Physical Fitness incentive program and inclusion of the 5.5% incentive into the base salary of represented positions. The salary schedule attached to the August 13, 2020 agenda report inadvertently omitted the inclusion of the Physical Fitness incentive into the base salaries. The attached salary schedule reflects the correct base salaries based on the inclusion of the incentive and retains the effective date of August 13, 2020 consistent with the adoption of the labor agreement.

FISCAL IMPACT

None.


Raymond R. Cruz
City Manager

Attachments:

1. Salary Schedule (SFSFFA positions)

CLASS UNIT	JOB TITLE	STEP	MONTHLY	BI-WEEKLY	HOURLY	ANNUAL HOURS
01700 BAT	FIRE CHIEF	A- 1	11396.940	5260.126	65.752	2080.00
		B- 2	12025.017	5550.008	69.375	
		C- 3	12686.699	5855.400	73.192	
		D- 4	13385.465	6177.907	77.224	
		E- 5	14122.471	6518.064	81.476	
03000 BAT	BATTALION CHIEF	A- 1	10374.865	4788.399	42.754	2912.00
		B- 2	10898.650	5030.146	44.912	
		C- 3	11449.085	5284.193	47.180	
		D- 4	12005.317	5540.916	49.472	
		E- 5	12609.060	5819.566	51.960	

CLASS UNIT	JOB TITLE	STEP	MONTHLY	BI-WEEKLY	HOURLY	ANNUAL HOURS
12000 FIRE	DIR OF EPD-FPB	A- 1	10374.865	4788.399	59.855	2080.00
		B- 2	10898.650	5030.146	62.877	
		C- 3	11449.085	5284.193	66.052	
		D- 4	12005.317	5540.916	69.261	
		E- 5	12609.060	5819.566	72.745	
12200 FIRE	ENVIRON PROGRAM MGR	A- 1	8839.437	4079.740	50.997	2080.00
12210 FIRE	DEPUTY FIRE MARSHAL	B- 2	9325.607	4304.126	53.802	
		C- 3	9838.514	4540.853	56.761	
		D- 4	10379.633	4790.600	59.882	
		E- 5	10950.512	5054.082	63.176	
12300 FIRE	FIRE&ENV SAF INSP II	A- 1	7167.556	3308.103	41.351	2080.00
		B- 2	7561.770	3490.048	43.626	
		C- 3	7977.667	3682.000	46.025	
		D- 4	8416.440	3884.511	48.556	
		E- 5	8879.345	4098.159	51.227	
12800 FIRE	FIRE CAPTAIN	A- 1	8431.532	3891.476	33.807	2992.86
		B- 2	8875.360	4096.320	35.586	
		C- 3	9365.537	4322.556	37.552	
		D- 4	9851.081	4546.653	39.498	
		E- 5	10388.770	4794.817	41.654	
13110 FIRE	EPD-FPB SPECIALIST	A- 1	8022.472	3702.679	46.283	2080.00
		B- 2	8448.915	3899.499	48.744	
		C- 3	8893.900	4104.877	51.311	
		D- 4	9365.537	4322.556	54.032	
		E- 5	9863.828	4552.536	56.907	
13810 FIRE	FIRE ENGINEER	A- 1	7239.113	3341.129	29.026	2992.86
		B- 2	7618.045	3516.021	30.545	
		C- 3	8028.265	3705.353	32.190	
		D- 4	8431.532	3891.476	33.807	
		E- 5	8999.221	4153.487	36.083	
14810 FIRE	FIRE/ENV SFT INSP I	A- 1	6223.992	2872.612	35.908	2080.00
		B- 2	6550.777	3023.436	37.793	
		C- 3	6893.787	3181.748	39.772	
		D- 4	7255.337	3348.617	41.858	
		E- 5	7636.586	3524.578	44.057	
15200 FIRE	FF/PARA II	A- 1	7220.464	3332.522	28.951	2992.86
		B- 2	7617.589	3515.810	30.543	
		C- 3	8036.556	3709.180	32.223	
		D- 4	8478.566	3913.184	33.995	
		E- 5	8944.888	4128.410	35.865	

CLASS	UNIT	JOB TITLE	STEP	MONTHLY	BI-WEEKLY	HOURLY	ANNUAL HOURS
15300	FIRE	FF/PARA I	A- 1	6843.490	3158.534	27.439	2992.86
			B- 2	7219.883	3332.254	28.948	
			C- 3	7616.976	3515.527	30.541	
			D- 4	8035.910	3708.882	32.220	
			E- 5	8477.886	3912.870	33.992	
15400	FIRE	FF/PARA TRAINEE	A- 1	6487.098	2994.045	26.010	2992.86
			B- 2	6843.889	3158.718	27.441	
			C- 3	7220.302	3332.447	28.950	
			D- 4	7617.419	3515.732	30.542	
			E- 5	8036.378	3709.098	32.222	
16200	FIRE	FIREFIGHTER	A- 1	6149.412	2838.190	24.656	2992.86
			B- 2	6487.630	2994.291	26.012	
			C- 3	6844.450	3158.977	27.443	
			D- 4	7220.895	3332.721	28.952	
			E- 5	7618.045	3516.021	30.545	