



# AGENDA

**REGULAR MEETINGS OF THE SANTA FE SPRINGS  
PUBLIC FINANCING AUTHORITY  
WATER UTILITY AUTHORITY  
HOUSING SUCCESSOR  
SUCCESSOR AGENCY  
AND CITY COUNCIL**

**December 10, 2020  
6:00 P.M.**

**VIA TELECONFERENCE**

***Annette Rodriguez, Councilmember  
Juanita Trujillo, Councilmember  
Joe Angel Zamora, Councilmember  
John M. Mora, Mayor Pro Tem  
William K. Rounds, Mayor***

**\*\*\*\*GOVERNOR'S EXECUTIVE ORDER N-29-20\*\*\*\*  
\*\*REGARDING CORONAVIRUS COVID-19\*\***

On March 4, 2020, Governor Newsom proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19. The Governor has issued Executive Orders that temporarily suspend requirements of the Brown Act, including allowing the City Council to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public. Please be advised that, until further notice, City Council meetings will be held by teleconference. City Hall, including Council Chambers, is closed to the public.

You may attend the City Council meeting telephonically or electronically using the following means:

**Electronically using Zoom:** Go to Zoom.us and click on "Join A Meeting" or use the following link:

<https://zoom.us/j/521620472?pwd=U3cyK1RuKzY1ekVGZFdKQXNZVzh4Zz09>

Zoom Meeting ID: 521620472 Password: 659847

**Telephonically:** Dial: 888-475-4499 Meeting ID: 521620472

**Public Participation:** You may submit public comments in writing by sending them to the City Clerk at [cityclerk@santafesprings.org](mailto:cityclerk@santafesprings.org). If you attend the meeting by telephone, you must submit a public comment in writing to be heard. To ensure that they are received for the meeting, please submit your written comments prior to 4:00 p.m. on the day of the City Council meeting. You may also contact the City Clerk's Office at (562) 868-0511 ext. 7314.

**1. CALL TO ORDER**

**2. ROLL CALL**

Annette Rodriguez, Councilmember  
Juanita Trujillo, Councilmember  
Joe Angel Zamora, Councilmember  
John M. Mora, Mayor Pro Tem  
William K. Rounds, Mayor

**3. PUBLIC COMMENTS** *This is the time when comments may be made by citizens on matters under the jurisdiction of the City Council, on the agenda and not on the agenda. Each citizen is limited to three (3) minutes.*

**CITY COUNCIL**

**NEW BUSINESS**

**4. Certification of the November 3, 2020 General Municipal Election**

**Recommendation:**

- Receive and file the Certificate of the Canvass of the Election Returns from the Los Angeles County Registrar-Recorder/County Clerk
- Waive reading in full and adopt Resolution No. 9700 of the City Council of the City of Santa Fe Springs reciting the fact of the General Municipal Election held on November 3, 2020, declaring the results, and such other matters as provided by law.

**5. Administration of Oath of Office**

**6. Installation of Mayor and Mayor Pro Tem**

**PUBLIC FINANCING AUTHORITY**

**7. CONSENT AGENDA**

*Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Public Financing Authority.*

**a. Minutes of the November 12 and 24, 2020 Public Financing Authority (City Clerk)**

**Recommendation:**

- Approve the minutes as submitted.

**b. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA) (Finance)**

**Recommendation:**

- Receive and file the report.

**WATER UTILITY AUTHORITY**

**8. CONSENT AGENDA**

*Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Water Utility Authority.*

- a. Minutes of the November 12 and 24, 2020 Water Utility Authority (City Clerk)

**Recommendation:**

- Approve the minutes as submitted.

- b. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Water Utility Authority (WUA) (Finance)

**Recommendation:**

- Receive and file the report.

- c. Status Update of Water-Related Capital Improvement Projects (Public Works)

**Recommendation:**

- Receive and file the report.

**HOUSING SUCCESSOR**

**9. CONSENT AGENDA**

*Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Housing Successor.*

- Minutes of the November 12 and 24, 2020 Housing Successor Meeting (City Clerk)

**Recommendation:**

- Approve the minutes as submitted.

**SUCCESSOR AGENCY**

**10. CONSENT AGENDA**

*Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Successor Agency.*

- Minutes of the November 12 and 24, 2020 Successor Agency Meeting (City Clerk)

**Recommendation:**

- Approve the minutes as submitted.

**CITY COUNCIL Continued**

**11. CONSENT AGENDA**

*Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.*

- a. Minutes of the November 12 and 24, 2020 Regular City Council Meeting (City Clerk)

**Recommendation:**

- Approve the minutes as submitted.

- b. General Motion to Waive Full Reading and Read Ordinance by Title Only Pursuant to California Government Code Section 36934 (City Clerk)

**Recommendation:**

- Approve a general motion to waive full reading and read Ordinance titles only, pursuant to California Government Code Section 36934.

- c. Resolution No. 9698 – Acknowledge Receipt of a Fire-Rescue Report Regarding the Annual Inspection of Certain Properties (Fire)

**Recommendation:**

- Acknowledge Receipt of Department of Fire-Rescue Report Regarding the Annual Inspection of Certain Properties; and
- Adopt Resolution No. 9698.

- d. A Resolution of the City Council Reaffirming the Existence of a Local Emergency Due to the Threat of COVID-19 (Pursuant to Government Code Section 8630) (City Attorney)

**Recommendation:**

- Adopt Resolution No. 9701:  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS, CALIFORNIA, REAFFIRMING THE EXISTENCE OF A LOCAL EMERGENCY DUE TO THE THREAT OF COVID-19.

**NEW BUSINESS**

12. Consideration of an Ordinance of the City Council Amending Santa Fe Springs Municipal Code Section 30.15 to Move Regular City Council Meetings from Second and Fourth Thursdays to First and Third Tuesdays (City Manager)

**Recommendation:**

- Introduce by title only and waive further reading of Ordinance No. 1115.

13. Adopt Salary Schedule Modifications to Comply with Minimum Wage Requirements (Finance)

**Recommendation:**

- Adopt salary schedule changes outlined below and attached to be effective with the pay period starting December 20, 2020.

14. Authorize the Purchase of Banquet Chairs from Mity-Lite, Inc by Piggybacking off of CMAS Cooperative Contract No. 4-17-71-0111B; and Declare the Old Banquet Chairs Surplus (Finance)

**Recommendation:**

- Authorize the purchase of banquet chairs from Mity-Lite, Inc. by piggybacking off of CMAS cooperative contract No.4-17-71-0111B and;
- Authorize the Director of Purchasing Services to issue a purchase order in the amount of \$38,795.79 for this transaction and;

- Declare the old banquet chairs surplus and authorize their disposal at public auction.

15. On-Call Professional Engineering Services – Authorization to Advertise Request for Proposals (Public Works)

**Recommendation:**

- Authorize the City Engineer to Advertise a Request for Proposals to provide On-Call Professional Engineering Services.

16. Aquatic Center Roof Replacement Project – Authorization to Advertise (Public Works)

**Recommendation:**

- Approve adding the Aquatic Center Roof Replacement Project to the Capital Improvement Plan;
- Appropriate \$190,000 from the Utility Users Tax (UUT) Capital Improvement Fund to the Aquatic Center Roof Replacement Project;
- Approve the Project Specifications; and
- Authorize the City Engineer to advertise for construction bids.

17. Tree Maintenance Services: Authorization to Advertise Request for Proposals (Public Works)

**Recommendation:**

- Authorize the Director of Public Works to advertise a Request for Proposals to provide Tree Maintenance Services.

18. Appointment of Representative to the Greater Los Angeles County Vector Control District Board of Trustees (City Clerk)

**Recommendation:**

- Appoint a Trustee to the Greater Los Angeles County Vector Control District Board of Trustees to serve as the City’s representative for a 2 or a 4 year term commencing on January 1, 2021.

19. Approve an Agreement with Benefit Financial Services Group (BFSG, LLC) for Plan and Investment Advisory Services Pertaining to the 457 Deferred Compensation Plan (Finance)

**Recommendation:**

- Authorize the Mayor to execute an agreement with Benefit Financial Services Group (BFSG) for plan and investment advisory services pertaining to the 457 Deferred Compensation Plan.

20. General Plan Update-Preferred Draft Land Use Plan, Review of Land Use Alternatives for Four Focus Area, and Specific City Staff Recommendations to Revise the Land Use Plan, that will allow for the Preparation of the Draft General Plan and Draft Environmental Impact Report for Public Review (Planning)

**Recommendation:**

- Confirm Staffs directions, thus far, on the Preferred Draft Land Use Plan for the General Plan; and

- Review the land use alternatives for the four focus areas and provide directions regarding the preferred alternatives; and
- Consider and provide direction on specific City staff recommendations to revise the land use plan, as indicated in attached Figure 1 and Figure 2

**21. CITY MANAGER’S AND EXECUTIVE TEAM REPORTS**

**22. COUNCIL COMMENTS**

**CLOSED SESSION**

**23. THREAT TO PUBLIC SERVICES OR FACILITIES**

(Pursuant to California Government Code Section 54957)

**Consultation with:** Fire Chief, Police Chief and Captain, Director of Police Services, City Attorney

**CLOSED SESSION**

**24. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**


Initiation of litigation pursuant to Government Code Section 54956.9(d)(4): One Case

**25. CLOSED SESSION REPORT**

**26. ADJOURNMENT**

**Americans with Disabilities Act:** In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk’s Office. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

I, Janet Martinez, City Clerk for the City of Santa Fe Springs, do hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted at the following locations; city’s website at [www.santafesprings.org](http://www.santafesprings.org); and the Town Center Plaza (Kiosk), 11740 Telegraph Road, not less than 72 hours prior to the meeting.

  
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Janet Martinez, CMC, City Clerk

December 4, 2020  
Date Posted