



AGENDA

REGULAR MEETINGS OF THE SANTA FE SPRINGS HOUSING SUCCESSOR SUCCESSOR AGENCY AND CITY COUNCIL

October 8, 2020
6:00 P.M.

VIA TELECONFERENCE

*Annette Rodriguez, Councilmember
Juanita Trujillo, Councilmember
Joe Angel Zamora, Councilmember
John M. Mora, Mayor Pro Tem
William K. Rounds, Mayor*

******GOVERNOR'S EXECUTIVE ORDER N-29-20******
****REGARDING CORONAVIRUS COVID-19****

On March 4, 2020, Governor Newsom proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19. The Governor has issued Executive Orders that temporarily suspend requirements of the Brown Act, including allowing the City Council to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public. Please be advised that, until further notice, City Council meetings will be held by teleconference. City Hall, including Council Chambers, is closed to the public.

You may attend the City Council meeting telephonically or electronically using the following means:

Electronically using Zoom: Go to Zoom.us and click on "Join A Meeting" or use the following

link: <https://zoom.us/j/521620472?pwd=U3cyK1RuKzY1ekVGZFdKQXNZVzh4Zz09>

Zoom Meeting ID: 521620472 Password: 659847

Telephonically: Dial: 888-475-4499 Meeting ID: 521620472

Public Participation: You may submit public comments in writing by sending them to the City Clerk at cityclerk@santafesprings.org. If you attend the meeting by telephone, you must submit a public comment in writing to be heard. To ensure that they are received for the meeting, please submit your written comments prior to 4:00 p.m. on the day of the City Council meeting. You may also contact the City Clerk's Office at (562) 868-0511 ext. 7314.

1. CALL TO ORDER

2. ROLL CALL

Annette Rodriguez, Councilmember
Juanita Trujillo, Councilmember
Joe Angel Zamora, Councilmember
John M. Mora, Mayor Pro Tem
William K. Rounds, Mayor

- 3. PUBLIC COMMENTS** *This is the time when comments may be made by citizens on matters under the jurisdiction of the City Council, on the agenda and not on the agenda. Each citizen is limited to three (3) minutes.*

HOUSING SUCCESSOR

4. CONSENT AGENDA

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Housing Successor.

Minutes of the September 10, 2020 Housing Successor Meeting (City Clerk)

Recommendation:

- Approve the minutes as submitted.

SUCCESSOR AGENCY

5. CONSENT AGENDA

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Successor Agency.

Minutes of the September 10, 2020 Successor Agency Meeting (City Clerk)

Recommendation:

- Approve the minutes as submitted.

CITY COUNCIL

6. CONSENT AGENDA

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.

- a. Minutes of the September 10, 2020 Regular City Council Meeting (City Clerk)

Recommendation:

- Approve the minutes as submitted.

- b. General Motion to Waive Full Reading and Read Ordinance by Title Only Pursuant to California Government Code Section 36934 (City Clerk)

Recommendation:

- Approve a general motion to waive full reading and read Ordinance titles

only, pursuant to California Government Code Section 36934.

PUBLIC HEARING/ORDINANCE FOR INTRODUCTION

7. Categorically Exempt – CEQA Guidelines Section 15061(b)(3) (Planning)
Ordinance No. 1114: An Ordinance of the City Council of the City of Santa Fe Springs, Amending Chapter 98 (Signs) of Title 9 (General Regulations) of the Santa Fe Springs Municipal Code to Regulate Signs on Public Property (City of Santa Fe Springs)

Recommendation:

- Waive further reading and introduce Ordinance No. 1114.

PUBLIC HEARING

8. Resolution No. 9697 – Authorizing the Allocation of the Community Development Block Grant Corona Aid, Relief and Economic Security (CARES) Act (CDBG-CV) Funds For Fiscal Year 2020-2021 and Authorizing the Expenditure Plan for the CARES Act Funds From the State of California (Planning)

Recommendation:

- Open the Public Hearing and receive any comments from the public regarding this matter and thereafter, close the Public Hearing; and
- Approve the FY 2020-2021 CDBG-CV allocation as recommended; and
- Adopt Resolution No. 9697, authorize the allocation of the CDBG-CV funds for FY2020-2021; and authorizing the Expenditure Plan for the CARES Act Funds from the State.

NEW BUSINESS

9. Authorize the Purchase of a 100' Aerial Platform Apparatus from South Coast Equipment Inc., and Related Vehicle Communication Equipment and Financing (Fire)

Recommendation:

- Authorize the purchase of a Pierce Arrow XT 100' Legacy Platform Aerial apparatus from South Coast Equipment Inc., for an amount not to exceed \$1,509,809.70;
- Authorize the purchase of communication equipment for the apparatus from Motorola Solutions Inc. for an amount not to exceed \$16,044.16;
- Authorize the purchase of a Mobile Data Computer (MDC) from DuraTech USA, Inc. for an amount not to exceed \$4,767.25;
- Authorize the Director of Purchasing Services to enter into a master lease financing agreement with Public Sector Capital LLC for a 7-year term at an interest rate of 1.74% and annual payments that will provide for complete ownership of the apparatus at the end of the 7-year lease.

10. Authorize the Purchase of Ten (10) Contactless Temperature Screening Kiosks from IBE Digital by Piggybacking off Sourcewell Contract #083116-KON (Finance)

Recommendation:

- Authorize the Director of Purchasing Services to purchase ten (10) new contactless temperature screening kiosks from IBE Digital utilizing Sourcewell cooperative contract #083116-KON; and
- Authorize the Director of Purchasing Services to issue a purchase order

- to IBE Digital in the amount of \$31,875 for this purchase; and
- Appropriate \$31,875 from General Fund reserves to account 10109000-521000 (non-recurring)

11. CITY MANAGER'S AND EXECUTIVE TEAM REPORTS

- Proclaiming the Month of October 2020 as "National Community Planning Month" (Planning Department)

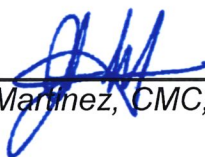
12. APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS

13. COUNCIL COMMENTS

14. ADJOURNMENT

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

I, Janet Martinez, City Clerk for the City of Santa Fe Springs, do hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted at the following locations; city's website at www.santafesprings.org; and the Town Center Plaza (Kiosk), 11740 Telegraph Road, not less than 72 hours prior to the meeting.



Janet Martinez, CMC, City Clerk

October 1, 2020
Date Posted

FOR ITEM NO. 4
PLEASE SEE ITEM NO. 6A

FOR ITEM NO. 5
PLEASE SEE ITEM NO. 6A



City of Santa Fe Springs

City Council Meeting

ITEM NO. 6A

October 8, 2020

CONSENT AGENDA

Minutes of the September 10, 2020 Regular City Council Meetings

RECOMMENDATION(S)

- Approve the minutes as submitted.

BACKGROUND

Staff has prepared minutes for the following meeting:

- September 10, 2020 Meeting Minutes

Staff hereby submits the minutes for Council's approval.

A handwritten signature in blue ink, appearing to read "Raymond R. Cruz", is written over the printed name.

Raymond R. Cruz
City Manager

Attachments:

1. September 10, 2020 Meeting Minutes



APPROVED:

MINUTES OF THE MEETINGS OF THE CITY COUNCIL

September 10, 2020

1. **CALL TO ORDER**

Mayor Rounds called the meeting to order via teleconference at 6:00 p.m.

2. **ROLL CALL**

Members present: Council Members/Directors: Mora, Rodriguez, Zamora, Mayor Pro Tem/Vice Chair Mora, and Mayor/Chair Rounds.

Members absent: None

3. **PUBLIC COMMENTS**

The following individuals spoke during Public Comment: 1) Francis Carbajal; 2) Summer Manilla.

HOUSING SUCCESSOR

4. **CONSENT AGENDA**

Minutes of the August 13, 2020 Housing Successor (City Clerk)

Recommendation:

- Approve the minutes as submitted.

It was moved by Council Member Trujillo, seconded by Councilmember Zamora, to approve the minutes as submitted, by the following vote:

Ayes: Rodriguez, Trujillo, Zamora, Mora, Rounds

Nayes: None

Absent: None

SUCCESSOR AGENCY

5. **CONSENT AGENDA**

Minutes of the August 13, 2020 Successor Agency (City Clerk)

Recommendation:

- Approve the minutes as submitted.

It was moved by Councilmember Rodriguez, seconded by Mayor Pro Tem Mora, to approve the minutes as submitted, by the following vote:

Ayes: Rodriguez, Trujillo, Zamora, Mora, Rounds

Nayes: None

Absent: None

CITY COUNCIL

6. CONSENT AGENDA

a. Minutes of the August 13, 2020 Regular City Council Meeting (City Clerk)

Recommendation:

- Approve the minutes as submitted.

It was moved by Mayor Pro Tem Mora, seconded by Councilmember Rodriguez, to approve the consent agenda, by the following vote:

Ayes: Rodriguez, Trujillo, Zamora, Mora, Rounds

Nayes: None

Absent: None

NEW BUSINESS

7. First Amendment to Site Lease with Option between the City of Santa Fe Springs and PTI US Towers II, LLC, A Delaware Limited Liability Company, as Ultimate Successor in Interest to T-Mobile West Corporation (Planning)

Recommendation:

- Approve the First Amendment to Site Lease with Option between the City of Santa Fe Springs and PTI US Towers II, LLC, a Delaware limited liability company, as ultimate successor in interest to T-Mobile West Corporation; and
- Authorize the Mayor to execute the First Amendment.

It was moved by Councilmember Zamora, seconded by Councilmember Trujillo, to approve the First Amendment to Site Lease with Option between the City of Santa Fe Springs and PTI US Towers II, LLC, a Delaware limited liability company, as ultimate successor in interest to T-Mobile West Corporation; and authorize the Mayor to execute the First Amendment, by the following vote:

Ayes: Rodriguez, Trujillo, Zamora, Mora, Rounds

Nayes: None

Absent: None

8. Authorize the Purchase of Self-Checkout Machines from Bibliotheca by Piggybacking off of Sourcewell Cooperative Contract No. 081419-SHI (Community Services)

Recommendation:

- Authorize the purchase of self-checkout machines from Bibliotheca by piggybacking off of Sourcewell cooperative contract No. 081419-SHI and;
- Authorize the Director of Purchasing Services to issue a purchase order in the amount of \$28,863.31 for this transaction.

It was moved by Councilmember Rodriguez, seconded by Mayor Pro Tem Mora, to authorize the purchase of self-checkout machines from Bibliotheca by piggybacking off of Sourcewell cooperative contract No. 081419-SHI and; authorize the Director of Purchasing Services to issue a purchase order in the amount of \$28,863.31 for this transaction, by the following vote:

Ayes: Rodriguez, Trujillo, Zamora, Mora, Rounds

Nayes: None
Absent: None

9. Resolution No. 9692 – Request for Parking Restriction along Gannet Street between Radburn Avenue and Bonavista Avenue (Public Works)

Recommendation:

- Adopt Resolution No. 9692 to prohibit the parking and stopping of vehicles on the west/south side of Gannet Street from a point 200 feet north of Radburn Avenue to Bonavista Avenue and implement a tow-away zone within the same limits for vehicles that violate the restriction.

It was moved by Mayor Pro Tem Mora, seconded by Councilmember Rodriguez, to adopt Resolution No. 9692 to prohibit the parking and stopping of vehicles on the west/south side of Gannet Street from a point 200 feet north of Radburn Avenue to Bonavista Avenue and implement a tow-away zone within the same limits for vehicles that violate the restriction, by the following vote:

Ayes: Rodriguez, Trujillo, Zamora, Mora, Rounds
Nayes: None
Absent: None

10. On-Call Professional Engineering Services Contract Extension – Approve Extension for Six Existing Contracts (Public Works)

Recommendation:

- Approve Contract Amendments for each of the following six (6) On-Call Engineering Firms to extend the term of each Agreement to June 30, 2021; and
- Authorize the Mayor to execute Contract Amendment Number Three for each of the On-Call Engineering Firms.

It was moved by Mayor Pro Tem Mora, seconded by Councilmember Rodriguez, to approve contract amendments for each of the following six (6) On-Call Engineering Firms to extend the term of each Agreement to June 30, 2021; and authorize the Mayor to execute the contract amendment number three for each of the On-Call Engineering Firms, by the following vote:

Ayes: Rodriguez, Trujillo, Zamora, Mora, Rounds
Nayes: None
Absent: None

11. Los Nietos Road Street Improvements – Award of Contract (Public Works)

Recommendation:

- Accept the bids; and
- Award a contract to All American Asphalt of Corona, California, in the amount of \$2,634,444.00.

It was moved by Councilmember Zamora, seconded by Councilmember Rodriguez, to accept the bids; and award a contract to All American Asphalt of Corona, California, in the amount of \$2,634,444.00, by the following vote:

Ayes: Rodriguez, Trujillo, Zamora, Mora, Rounds

Nayes: None
Absent: None

12. Resolution No. 9693 – Updating the List of Designated Employees Required to File a Conflict of Interest Form (City Clerk)

Recommendation:

- Adopt Resolution No. 9693, updating the list of designated employees required to file a conflict of interest form.

It was moved by Mayor Pro Tem Mora, seconded by Councilmember Rodriguez, to adopt Resolution No. 9693, updating the list of designated employees required to file a conflict of interest form, by the following vote:

Ayes: Rodriguez, Trujillo, Zamora, Mora, Rounds
Nayes: None
Absent: None

13. Consideration of Investigation Report and Possible Corrective Action Regarding Council Member Joe Angel Zamora's November 11, 2019 Conduct with Respect to a Fire Department Employee (Special Counsel)

Recommendation:

- Consider whether or not to take corrective action regarding Council Member Joe Angel Zamora's conduct on November 11, 2019 as established in the Investigation Report prepared by Gabriel Sandoval, Esq. of AALRR.
- If the City Council decides to take some type of corrective action, decide the manner of corrective action to take after providing Council Member Zamora with an opportunity to respond to the investigation report.
- Options for corrective action involving elected officials are limited, but include a resolution of censure and/or re-training on applicable City policies.

Special Counsel Geoffrey Sheldon made a brief presentation on Item No. 13.

Mayor Rounds opened the item for Public Comment.

The following individuals spoke during public comment:

Michelle Carbajal, Alyssa Loo, Maria Jaramillo, Maria Gonzalez, Mrs. Miranda.

City Clerk Janet Martinez announced there were some technical difficulties that were not allowing further individuals from the public to login into the meeting.

Mayor Rounds called for recess until the situation was resolved to allow additional members of the public to login into the meeting.

Mayor Rounds recessed at 6:31 p.m.

Mayor Rounds reconvened the meeting at 6:40 p.m.

Mayor rounds opened the public comment portion again:

The Following individuals spoke during public comment:

Ray Loo, Georgina Avilez, Blake Carter, Loretta Aguilar, Janette Rodriguez, Martha Silva, Ms. Escobar, Hannah, Gilbert Reveles and Marlene Curtis.

Mayor Rounds closed public comment.

Mayor Rounds asked Council Member Zamora if he wished to make a statement.

Council Member Zamora stated that he is saddened by this situation and the pain it has caused his family. He also said it is unfortunate how the community continues to be dragged around but more importantly his family and the pain it has caused them. He knows exactly what transpired and that the truth will be illuminated. He said he would continue to serve the entire community the way he has always done and will focus his time and energy on providing the essential services and safeguards needed during these unprecedented times.

Council Member Trujillo expressed how difficult it is going through this process and how it can be emotional at the same time. She stated it was not brought forward by Council because of the upcoming election, but because it involved a child a child's feelings. She stated that as a parent if she was in that situation one would do anything to protect the child. She also expressed how she was disappointed how the topic was turned to her. She expressed again that this issue was brought forward because it involved a child and it is not due to the elections.

Council Member Rodriguez expressed sadness due to the situation that is occurring right now, and also expressed how difficult it was for her to do this as part of her job. She stated she made her decisions based on the exhibits and investigation. She said has never observed or experienced Council Member Zamora being disrespectful to her and that he has always been a gentleman to her. She believes that Council Member Zamora was joking and the joking went bad and was not received well. She also shared a similar experience to the one Council Member Trujillo shared where her granddaughter was yelled at by an elected official, however, she remained calm and respectful despite her granddaughter going through a lot of trauma. She also spoke about requesting additional training for Council Member Zamora, and that Council Members take training every two years, including a code of conduct that they have to abide by. That is why it is on the agenda.

Mayor Pro Tem Mora expressed how tough this particular situation is and how no one wants to be in this situation. He also noted that his interactions with Council Member Zamora are minimal, and also noted that he always tries to separate business and personal. He said that his thoughts are solely based on the report that was provided to them as part of this item. He stated that the allegations were found to be disturbing. As Council Member he relies on Department heads and attorneys to provide him with the full details; however, in this situation it is different as the only information he has is what is included in the report since he was not at the Golf Course. He expressed how the report listed that there was a violation of code of conduct and code of ethics. Since there was a complaint filed, by state law, action needs to be taken. He expressed how Council Member Zamora has done a lot for the community and this action is just based on this report. He believes this is not a smear campaign and that the Fire

Department did not endorse him when he was running for Council.

Mayor Rounds expressed how this agenda item is awkward and uncomfortable for him when he has worked with Council Member Zamora for almost 5 years and also known him prior to that. He noted that as elected officials they are required to take ethics training, harassment training and discrimination training, in addition to following the code of conduct. He also addressed a comment made on a written statement; he noted he did not call for this investigation and expressed how there was no Council Member that called for an investigation. By law since there was a complaint filed, the City was required to move forward with an investigation. He also expressed how this investigation cost the City \$80,000. He also briefly spoke about the written information provided in the investigation report listed on Item No. 13.

Council Member Trujillo asked legal counsel for guidance on what actions can be taken and also what can be done to bring forward a discussion of appointments to Committees.

City Attorney Ivy M. Tsai stated that the Council has the option to direct staff to bring the item forward at a future meeting.

Special Counsel Geoffrey Sheldon stated that the item is on the agenda tonight to take corrective action. He stated that Council has limited options of what can be done such as doing nothing, having Councilmember Zamora or the entire Council take some kind of training, or a Resolution of Censure, which is a public declaration of Council that the findings are unacceptable and warning not to do it again.

Mayor Rounds made the following motion:

Censure through Resolution and Mr. Zamora be retrained in the City's code of conduct for elected and appointed officials, code of ethics and City's harassment and discrimination policy.

The motion was seconded by Mayor Pro Tem Mora.

It was moved by Mayor Rounds, seconded by Mayor Pro Tem Mora, to censure through Resolution and Mr. Zamora be retrained in the City's code of conduct for elected and appointed officials, code of ethics and City's harassment and discrimination policy, by the following vote:

Ayes: Rodriguez, Trujillo, Mora, Rounds
Nayes: None
Abstain: Zamora

Mayor Rounds directed staff to bring back the Council Appointments to Commission and Committees on a future meeting.

14. CITY MANAGER AND EXECUTIVE TEAM REPORTS

- City Manager, Raymond R. Cruz spoke about how the City has over 3,000 businesses that are currently struggling to stay open due to COVID-19. Small businesses have been impacted significantly; because of that reason City staff is currently working on a small business grant program that is funded through CDBG allocations. He estimates for the program to be ready the end of September.

- Director of Public Works, Noe Negrete provided an update on the Florence Avenue Widening project and the Public Works vehicles that were due for replacement.
- Director of Planning, Wayne Morrell spoke about the City's newsletter for September and October. He noted that there are a number of items such as an article on how the City has been assisting businesses on how to adapt to the new COVID-19 restrictions. He stated that on the first page there is also a survey for the residents to fill out. There is also Census information and an update on the City's proposed General Plan.
- Director of Police Services, Dino Torres spoke about the first Safe Neighborhood Meeting held this past Tuesday; he noted that the next meeting is scheduled for November. He also thanked Council Member Rodriguez for the suggestion and for the rest of the Council that attended.
- Fire Chief, Brent Hayward spoke about how the Department of Fire and Rescue are continuing to assist citizens that are currently being affected by the ongoing fires. He also provided an update on the crews that have returned and also provided the status on the fires. Lastly, he spoke about the fundraiser for the Relay for Life such as the potato bake event.
- Director of Finance, Travis Hickey provided an update on employee training that is scheduled for the next few weeks.
- Director of Library Services, Joyce Ryan spoke about the current classes that are returning. She also spoke about Milestones and how resident's milestone birthdays are currently being posted on social media. She also spoke about the next Drive-In Movie which will feature the movie "Grease" which is scheduled for September 18th at 7:30 p.m. at Little Lake Park; registration for the movie will open on September 12th exclusively for Santa Fe Springs residents. Parks and Recreation Advisory Committee, and Christmas Float Sub Committee will meet for the first time this season on September 15th via Zoom to adhere to the new safety guidelines. Lastly, she announced the Fiestas Patrias drive-in concert will be held at 6pm on Saturday, September 12th at St. Paul High School.

15. COUNCIL COMMENTS

Councilmember Rodriguez thanked Dino, Daryl, Council Member Zamora and Mayor Rounds whom attended the meeting. She also thanked the Fire Department.

Councilmember Trujillo expressed how she would like to have more positive meetings in the near future. She also thanked staff for all their help. She expressed the importance of law enforcement staff.

Councilmember Zamora spoke about the victims that are losing their homes due to the ongoing wildfires. He also expressed the importance of law enforcement, fire fighters and first responders. He also thanked staff. Lastly, he spoke about 9/11 and how everyone became a first responder that day.

Mayor Pro Tem Mora thanked Public Works Director Noe Negrete for the vehicles he brought forward to be replaced. He also wished Mr. Bobadilla happy Milestone birthday. Lastly, he thanked the firefighters for all their help. He expressed how it was a tough meeting today and how they will be moving forward.

Mayor Rounds is grateful to still be able to celebrate Fiestas Patrias and he expressed how it will be a great night for those that are able to attend. He also spoke about the fires and the firefighters that are helping all the victims. Lastly, he agreed with the comments made at tonight's meeting, and hopes that it does not have to occur again.

CLOSED SESSION

16. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

(Pursuant to California Government Code Section 54956.9(d)(1))

Name of case: City of Santa Fe Springs v. SFS Hospitality, LLC et al; Case Number 20STCV33264

Mayor Rounds recessed the meetings at 7:53 p.m.

Mayor Rounds convened the meeting at 8:01 p.m.

17. CLOSED SESSION REPORT

City Attorney, Ivy M. Tsai, provided a report on the closed session items: Direction was given to staff and no reportable action was taken.

18. ADJOURNMENT

Mayor Rounds adjourned the meeting at 8:02 p.m.

ATTEST:

William K. Rounds, Mayor

Janet Martinez, City Clerk

Date



City of Santa Fe Springs

City Council Meeting

ITEM NO. 6B

October 8, 2020

CONSENT AGENDA

General Motion to Waive Full Reading and Read Ordinance by Title Only Pursuant to California Government Code Section 36934

RECOMMENDATION(S)

- Approve a general motion to waive full reading and read Ordinance titles only, pursuant to California Government Code Section 36934.

BACKGROUND

In order to expedite the conduct of business at City Council meetings, California State Law (California Government Code Section 36934) allows Ordinances to be read by title if a majority of the legislative body supports the motion to waive the full reading.

A handwritten signature in blue ink, appearing to read "Raymond R. Cruz".

Raymond R. Cruz
City Manager

Attachment(s):

None



PUBLIC HEARING/ORDINANCE FOR INTRODUCTION

Categorically Exempt - CEQA Guidelines Section 15061(b)(3)

Ordinance No. 1114: An ordinance of the City Council of the City of Santa Fe Springs, amending Chapter 98 (Signs) of Title 9 (General Regulations) of the Santa Fe Springs Municipal Code to regulate signs on public property. (City of Santa Fe Springs)

RECOMMENDATIONS

- Waive further reading and introduce Ordinance No. 1114.

BACKGROUND

Chapter 98 of the City's Municipal Code was last updated in 1984. Since the latest update, the United States Supreme Court has since revised the laws applicable to municipal regulation of signs. The City Council desires to amend the code to be consistent with the requirements of Reed v. Town of Gilbert, and protect the appearance and safety of public property while continuing to allow free speech activities to take place on public property.

PROPOSED CHANGES

Delete Chapter 98 of Title 9 of the Code of Santa Fe Springs in its entirety and replace with the proposed language described in Ordinance No. 1114 (Attachment No. 2).

FISCAL IMPACT

There is no negative fiscal impact to the City. The proposed changes in Chapter 98 will establish criteria and regulations for signage on public property.

LEGAL NOTICE OF PUBLIC HEARING

The legal notice was published in a newspaper of general circulation (Whittier Daily News) September 16, 2020, as required by the State Law. As of the date of this report, staff has not received any comments and/or inquiries regarding the proposed project.

Governor Newsom issued Executive Order N-25-20 on March 4, 2020 to temporarily suspend requirements of the Brown Act, which allows the City to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public. Please be advised that until further notice, City Council meetings will be held by teleconference. City Hall, including Council Chambers, is closed to the public.

The following link to the Zoom meeting, along with the meeting ID, password, and dial in information was also provided:

Electronically using Zoom

Go to Zoom.us and click on "Join A Meeting" or use the following link:

<https://zoom.us/j/521620472?pwd=U3cyK1RuKzY1ekVGZFdKQXNZVzh4Zz09>

Zoom Meeting ID: 521 620 472

Password: 659847

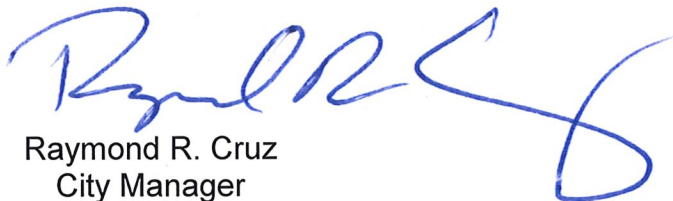
Telephonically

Dial: 888-475-4499

Meeting ID: 521 620 472

ENVIRONMENTAL DOCUMENT

After staff review and analysis, staff intends to file a Notice of Exemption (NOE) with the Los Angeles County Clerk within five (5) days of project approval, specifically Section 15061(b)(3) "Common Sense Rule" of the California Environmental Quality Act (CEQA). This exemption is covered by the common sense exemption that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question will have a significant effect on the environment, the activity is not subject to CEQA.



Raymond R. Cruz
City Manager

Attachments:

1. Public Hearing Notice
2. Proposed Ordinance No. 1114

Public Hearing Notice**Advertising Order Confirmation****CITY OF SANTA FE SPRINGS
NOTICE OF PUBLIC HEARING
INTRODUCTION OF ORDINANCE NO. 1114**

NOTICE IS HEREBY GIVEN: that a Public Hearing will be held before the City of Santa Fe Springs City Council on **Thursday, October 8, 2020 at 6:00 p.m.** to consider the following:

ORDINANCE NO. 1114: An ordinance of the City Council of the City of Santa Fe Springs, amending Chapter 98 (Signs) of Title 9 (General Regulations) of the Santa Fe Springs Municipal Code to regulate signs on public property. (City of Santa Fe Springs)

If adopted at a subsequent Council Meeting, Ordinance No. 1114 becomes effective thirty (30) days after its adoption.

ENVIRONMENTAL DOCUMENT: After staff review and analysis, staff intends to file a Notice of Exemption (NOE) with the Los Angeles County Clerk within five (5) days of project approval (if the Planning Commission agrees), specifically Section 15061(b)(3) "Common Sense Rule" of the California Environmental Quality Act (CEQA). This exemption is covered by the common sense exemption that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question will have a significant effect on the environment, the activity is not subject to CEQA.

PROJECT SITE: Citywide, Santa Fe Springs, CA 90670

HEARING LOCATION: Governor Newsom issued Executive Order N-25-20 on March 4, 2020 to temporarily suspend requirements of the Brown Act, which allows the City to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public. Please be advised that until further notice, Planning Commission meetings will be held by teleconference. City Hall, including Council Chambers, is closed to the public.

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Go to [Zoom.us](https://zoom.us) and click on "Join A Meeting" or use the following link:
<https://zoom.us/j/521620472?pwd=U3cyK1RuKzY1ekVGZFdkQXNZVzh4Zj09>

Zoom Meeting ID: 521 620 472

Password: 659847

Telephonically

Dial: 888-475-4499

Meeting ID: 521 620 472

ALL INTERESTED PERSONS are invited to participate in the City Council hearing and express their opinion on the item listed above. Please note that if you challenge the afore-mentioned item in court, you may be limited to raising only those issues raised at the Public Hearing, or in written correspondence received prior to the Public Hearing.

PUBLIC COMMENTS may be submitted in writing to the City Clerk at cityclerk@santafesprings.org. If you attend the meeting by telephone, you must submit a public comment in writing to be heard. To ensure that they are received for the meeting, please submit your written comments prior to 4:00 p.m. on the day of the City Council meeting. You may also contact the City Clerk's Office at (562) 5686-0511 ext. 7314

Wayne M. Morrell
Director of Planning
City of Santa Fe Springs
11710 Telegraph Road
Santa Fe Springs, CA 90670

Published: September 16, 2020 Whittier Daily News Ad#11411217

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ORDINANCE NO. 1114

**AN ORDINANCE OF THE CITY OF SANTA FE SPRINGS AMENDING
CHAPTER 98, "SIGNS" TO REGULATE SIGNS ON PUBLIC PROPERTY**

WHEREAS, existing Chapter 98 of the Municipal Code was last updated in 1984; and

WHEREAS, in *Reed v. Town of Gilbert*, the United States Supreme Court revised the laws applicable to municipal regulation of signs; and

WHEREAS, the City Council desires to amend the code consistent with the requirements of *Reed v. Town of Gilbert*, and protect the appearance and safety of public property while continuing to allow free speech activities to take place on public property; and

WHEREAS, this ordinance continues to allow people to hold signs while standing on public property.

THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS DOES HEREBY
ORDAIN AS FOLLOWS:

SECTION 1. Chapter 98 of Title IX of the Code of Santa Fe Springs is deleted in its entirety and replaced with the following:

§ 98.01 PURPOSE.

The purpose of this chapter is to protect the visual environment and public safety by prohibiting private signage on public property in a manner consistent with First Amendment freedoms. This ordinance is intended to do the following:

- (A) Protect and enhance the visual appearance of the city, increase property values, and preserve and advance the quality of life for residents of the city.
- (B) Promote only those signs that create a high-quality visual environment and that are complimentary in scale and proportion with surrounding buildings and harmonious with surrounding neighborhoods.
- (C) Ensure that signs do not proliferate to such extent that they create confusion and visually dominate the setting in which they are located.
- (D) Ensure that signs are designed and located so as to not create a hazard to the safety and movement of vehicles and pedestrians.
- (E) Protect the freedom of speech by establishing only content-neutral reasonable regulations on the time, place, and manner of such signage, and allowing sufficient alternate grounds for communication.

(F) Establish regulations which are content-neutral, and which regulate solely the time, place or manner of signage.

(G) Ensure that there are sufficient alternate grounds of communication.

§ 98.02 LEGISLATIVE FINDINGS.

The City Council makes the following findings regarding signs:

(A) Negative Consequences of Signs. Although signs can serve important governmental interests (e.g., directional or warning signs), signs also tend to add to visual clutter in a manner contrary to the public welfare. Often, signs placed by private parties on public property are placed in locations most likely to draw the eye, and therefore the most likely to cause visual impact. Often, signs placed by private parties are placed without regard to how the sign corresponds to the existing environment. By limiting signs to only those signs installed by, or at the request of, or with the authorization of a relevant governmental entity, and to those signs required by law, allows the city to strike the proper balance between the need for signs which serve the public interest, and the need to limit the number of signs in public places.

(B) Benefits of Regulation. Limitations on private parties placing signs on public property will decrease the safety hazards caused by the placement of signs. For example, prohibiting signs being placed in a right-of-way will ensure improved visibility of those using the right-of-way, as an excessive number of signs can make it more difficult for drivers and pedestrians to see each other. Signs can also block the visibility of objects entering the right-of-way, or block the ability to see traffic at intersections. Signs can also cause distractions for drivers. Signs placed upon public property can be improperly installed, designed in an inherently dangerous manner, or be installed in locations which are themselves dangerous, or in locations which cause danger elsewhere. Although certain signage can be useful, absent limitations on the placement of signs in rights-of-way and other public locations, signs installed by private parties would proliferate, and unnecessarily cause safety hazards and visual blight.

(C) Compelling Need. A compelling need exists for a reasonable system of regulation of signs that are placed upon public places and in the public rights-of-way.

§ 98.03 DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

(A) City Manager. The City Manager or the City Manager's designee.

- (B) Sign. Any bill, poster, placard, handbill, flyer, painting, mural, statute, wall design, balloon, flag, inflatable tube man, or other similar object in any form whatsoever which contains printed or written matter in words, symbols or pictures, or in any combination thereof which is used or intended to be used to attract attention to, or identify, or advertise a business, product, service, activity, or location, or to provide information or opinion or to convey a message.

§ 98.04 POSTING ON PUBLIC PROPERTY PROHIBITED

- (A) General Prohibition. Except as stated in subsection (B) of this section, no person may post, place, or affix any sign on any property owned or controlled by a governmental entity. This prohibition includes (but is not limited to) placement on, above, or under any of the following:

1. Government Owned Property. Any government owned or controlled property such as parks, recreation areas, schools, open space, parking lots, landscaped areas, public rights-of-way, or any other location owned by a governmental entity, including any structure within such property, such as a pole or drinking fountain.
2. Rights-of-Way/Easements. In any portion in, under, or above, any government-controlled property, including any easements or rights-of-way. This includes (but is not limited to) all of the following, if they are in, under or above any government controlled easement, such as a right-of-way: sidewalks, crosswalks, curbs, curbstones, parkways, hydrants, trees, shrubs, tree stakes or guards, railroad trestles, posts, signs, light poles, telephone poles, traffic signals, and public bridges.
3. Leased Property. Property under the control of the governmental entity via lease, license, or other means.

- (B) Exceptions. Notwithstanding the foregoing, this section shall not prohibit the installation of any of the following signs:

1. Governmental Sign. Any sign placed or installed upon property owned or controlled by a governmental entity if the governmental entity has caused or authorized the installation of that sign.
2. Required Signs. Any sign which is legally required to be placed or installed in that location or which placement or installation the city cannot legally prohibit.
3. Emergency. Any sign which is necessary to be placed or installed during the time of an emergency. At the termination of the emergency need for such sign, such sign shall be promptly removed by the person who placed the sign.

4. Tenant/Licensee. If property is leased or licensed from a governmental entity, and the lease or license allows the installation or placement of the installed sign.

(C) Interpretation.

1. No Preemption. Nothing in this section shall be interpreted as granting authority to install or place a sign if another provision of the code prohibits such installation or placement. For example, if the sign may only be installed if an encroachment permit has been issued, then it shall be illegal to install such sign without first having obtained an encroachment permit.
2. Holding sign. Nothing in this chapter shall be interpreted as prohibiting any person from holding a sign while on public property.
3. Handing out Flyers. Nothing in this chapter shall be interpreted as prohibiting any person from handing out flyers directly into the hands of another person.

§ 98.05 STORAGE OF REMOVED SIGNS; NOTICE; RETURN OF SIGNS.

- (A) Removal. The City Manager shall cause the removal of any sign violating this chapter and shall keep a record of the location from which the sign was removed.
- (B) Storage. The City Manager shall store any sign in a safe location for at least 30 days, and shall immediately notify by telephone the person suspected of owning the sign, indicate the fact of removal, and the location where it may be retrieved. Notwithstanding the foregoing, the City Manager is not required to store any sign that has *de minimis* value, such as a handwritten sign written on cardboard or other non-permanent material.
- (C) Repayment. The City Manager shall establish a procedure consistent with due process requirements to allow the owner of the sign(s) to reclaim the sign(s) after payment of a fee to defray the city's reasonable and actual costs of collection and storage of the sign(s). The procedure shall also allow the owner of the sign(s) to obtain the sign(s) without making any such fee payment if the sign was improperly impounded or if requiring the property owner to make a payment in exchange for the sign would otherwise be prohibited by law.

§ 98.06 ILLEGAL SIGNS DECLARED PUBLIC NUISANCES.

The placement of signs in violation of this chapter is hereby declared to be a public nuisance and may be abated by the city.

SECTION 2. CEQA. The City Council declares that this ordinance is categorically exempt from the California Environmental Quality Act (CEQA) in because it can be seen with certainty that the changes to the city's regulations regarding signs are not such a departure from the existing regulations that there will be any significant effect on the environment.

SECTION 3. Modification. Any provision of the Code of Santa Fe Springs inconsistent with the provisions of this Ordinance, to the extent of such inconsistencies and no further, is hereby repealed or modified to that extent necessary to effect the provisions of this Ordinance.

SECTION 4. Severability. If any section, subsection, phrase, or clause of this Ordinance is for any reason held to be unconstitutional, such decision will not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance and each section, subsection, phrase or clause thereof irrespective of the fact that any one or more sections, subsections, phrases, or clauses may be declared unconstitutional.

SECTION 5. Certification. The City Clerk shall certify to the adoption of this Ordinance, including the vote for and against and shall post a certified copy of this ordinance, within 15 days after its passage to be posted in at least three (3) public places within the City as established by ordinance, and, in compliance with Section 36933 of the Government Code.

PASSED and ADOPTED this 8th day of October, 2020, by the following roll call vote:

AYES:

NOES:

ABSENT:

ATTEST:

William K. Rounds, Mayor

Janet Martinez, CMC, City Clerk



PUBLIC HEARING

Resolution No. 9697 – Authorizing the Allocation of the Community Development Block Grant Corona Aid, Relief and Economic Security (CARES) Act (CDBG-CV) Funds For Fiscal Year 2020-2021 and Authorizing an Expenditure Plan for the CARES Act Funds From the State of California

RECOMMENDATIONS:

- Open the Public Hearing and receive any comments from the public regarding this matter and thereafter, close the Public Hearing; and
- Approve the FY 2020-2021 CDBG-CV allocation as recommended; and
- Adopt Resolution 9697, authorizing the allocation of the CDBG-CV funds for FY 2020-2021; and authorizing the Expenditure Plan for the CARES Act Funds from the State

BACKGROUND

Coronavirus Aid, Relief, and Economic Security Act (CARES)

On March 27, 2020, President Trump signed the Coronavirus Aid, Relief, and Economic Security (CARES) Act into law to provide emergency appropriations during the Coronavirus pandemic (COVID-19). The CARES Act represented the third package of assistance from the federal government, providing \$2.2 trillion in economic relief to individuals, families, businesses, and non-profit organizations. Funding for governments was also included through the creation of the Coronavirus Relief Fund, which allocated \$150 billion to various State, local and Tribal governments. The Coronavirus Relief Fund (CRF) was distributed to State, local and Tribal governments based on relative population. Local governments with a population of 500,000 or more were eligible to receive a direct allocation from the CRF. Given the population threshold, the City was not eligible to receive a direct allocation.

The State provided a portion of its CARES Act funding to local governments (\$500 million to cities and \$1.3 billion to counties) to combat the COVID-19 pandemic. The State budget provided \$225 million to cities with populations less than 300,000 that did not receive a direct CARES Act allocation from the Federal Government, with the funds distributed according to their relative populations. For cities with populations less than 300,000, the funds were distributed according to their relative populations, with each city guaranteed a minimum of \$50,000. The City of Santa Fe Springs received \$225,891.

The CARES Act funds can be used in a number of ways within the organization to cover necessary expenditures and in the community to address the wide-ranging effects of the COVID-19 public health emergency. This includes preventing, preparing for, and responding to the coronavirus pandemic. If these funds are not spent by September 1, 2020, the Director of Finance may reallocate those funds to any item of appropriation

for other allowable activities. However, since adoption of the State Budget, the California Department of Finance (DOF) has provided guidance indicating that the City would be allowed to encumber funds to meet the September 1, 2020 deadline outlined in the Budget Act of 2020, noting that performance of delivery of goods and services must occur during the covered period of March 1, 2020 and December 30, 2020. In addition, the DOF has determined that competitive bidding is not required, due in part to the need to use funds expediently.

Additional Grant Monies (CDBG-CV)

The March 27, 2020 CARES Act, also included \$5 billion in additional Community Development Block Grant (CDBG) funds to prevent, prepare for, and respond to the COVID-19 pandemic. Two billion dollars of this amount is being allocated by the Department of Housing and Urban Development (HUD) as a direct allocation to state and local governments. The Los Angeles Urban County has been allocated \$13,668,315. Based on the current CDBG allocation methodology, the City of Santa Fe Springs has been allocated \$78,692. Three Billion Dollars will be distributed in future allocations using a new formula to be developed by HUD. It is unknown how much the Los Angeles Urban County will receive directly or indirectly.

The CARES Act identifies program provisions that allow revisions to the following CDBG administrative requirements. These provisions apply to current and new FY 2019-2020 and FY 2020-2021 CDBG-funded activities and new CDBG-CARES Act-funded activities to prevent, prepare for, and respond to the COVID-19 pandemic.

- Suspends the 15% cap on public services
- Allows virtual hearings as long as national or local health authorities recommend social distancing and limit public gatherings for public health reasons; and
- *Allows the public comment period for substantial amendments and for the FY 2020-2021 Action Plan to be reduced from 30 days to five (5) days.*

Public Noticing Procedures.

- The public notice must be a) published in a newspaper of general circulation (as defined in California Government Code §6000-6008); or b) posted in a public building, such as a library or city hall. According to HUD, solely providing notices on the Internet is not an acceptable alternative.
- After the 5-day notice period has elapsed, a copy of the public notice must be certified by the city clerk. Said certification provides proof that the public notice requirement has been met.

The public notice was completed, posted at the library, and certified by the City Clerk on September 30, 2020, thus fulfilling the above notifying requirement.

Proposed Activities:

Similar to surrounding cities, including, but not limited to Downey, Norwalk, Pico Rivera, and Lakewood, the City intends to use a portion of its CARES monies to implement a Small Business Grant Program and a Microenterprise Business Grant Program. Under the CARES Act, a small business is defined as a business having no more than thirty employees. CDBG guidelines, defines a Microenterprise as a business that has less than 5 employees including the owner. CDBG's definition of a small business is equivalent to the CARES Act definition. At the September 24, 2020, Council Meeting, the City Council considered and subsequently unanimously approved an agreement with Michael Baker International, Inc., to create, market and administer a Small Business Grant Program using CARES CDBG-CV and CARES monies.

Small Business Grant Program (Excerpts)**A. Program Requirements**

- Limited to small businesses with no more than 50 full-time equivalent (FTE) employees and located in a commercial or industrial-zoned property.
- Limited to microbusiness that has less than 5 employees including the owner.
- Business has to have an active Business Operations Tax Certificate (business license).
- Have a verifiable loss of revenue/income due to COVID-19 that justifies the need for assistance.
- Grant must be utilized to help retain the job of at least one-low-moderate income employee (CDBG requirement).
- Grant recipient must certify that they will remain open, or if business is closed, grant recipient will reopen 30-45 days following the lifting or easing of COVID-19 restrictions or shall be subject to repayment of grant.

B. Eligibility Exclusions

- Any national chain that is not locally franchised.
- Adult businesses, massage parlors, pawn shops, bail bond services, home-based businesses, businesses with no bona fide ground-floor commercial storefront
- Businesses who have received previous federal funding for the same purpose as applying for currently.

Total CARES Grant Award

In total, the City received \$304,583 in CARES Act monies (\$78,692 + \$225,891).

Source	Amount
CARES	\$225,891
CDBG-CV	\$ 78,692
TOTAL	\$304,583

Use of CARES Grant Monies

The proposed uses of the \$304,538 is listed in the table below, with descriptions for each of the activities below the table:

<u>Activity</u>	<u>Amount</u>
CARES Small Business Grant Program	\$75,000
CDBG-CV/CARES Small Business/Microenterprise Grant Program	\$150,000
City Operations Reimbursement	\$79,583
TOTAL	\$304,538

Activity Descriptions:

- **CARES Small Business Grant Program** –This \$75,000 is allocated from the CARES \$225,891 monies and will be used to assist eligible motels in the City.
- **CDBG-CV/CARES Small Business/Microenterprise Grant Program** – This \$150,000 is a combination of CDBG-CV monies of \$78,692 and a \$71,308 allocation from the CARES \$225,891 monies, and will be used to provide grants of up to \$10,000 to eligible businesses, other than motels.
- **City Operations Reimbursement** – This \$79,593 is what remains after the \$75,000 and \$71,308 allocations to provide a grant program from the CARES \$225,891 monies. This money will be used to recoup COVID-19 related expenditures (Plexiglas, personal protection equipment, noncontact infrared thermometers, body temperature kiosk check stations, etc.), incurred by the City since the start of the pandemic through the end of the year.

Reporting and Funding Adjustments

The city must provide a comprehensive report to the state regarding the expenditures, obligations, and projections through the end of the calendar year. Additionally, there are multiple required reports documenting the incremental expenditures through the end of the calendar year. If there are any unspent funds on December 31st, they must be returned by then as well.

FISCAL IMPACT

There will be no impacts to the City's General Fund from the allocation of the Community Development Block Grant Corona Aid, Relief and Economic Security (CARES) Act (CDBG-CV) funds For Fiscal Year 2020-2021 and the authorization of an expenditure plan for the CARES Act funds from the State of California.


Raymond R. Cruz.
City Manager

Attachment(s):

1. Resolution 9697

RESOLUTION NO. 9697

A RESOLUTION OF THE SANTA FE SPRINGS CITY COUNCIL AUTHORIZING THE ALLOCATION OF THE COMMUNITY DEVELOPMENT BLOCK GRANT CORONAVIRUS AID, RELIEF AND ECONOMIC SECURITY (CARES) ACT (CDBG-CV) ADDITIONAL FUNDING FOR FISCAL YEAR 2020-2021 AND AUTHORIZING THE EXPENDITURE PLAN FOR THE CARES ACT FUNDS FROM THE STATE OF CALIFORNIA

WHEREAS, on March 27, 2020, President Trump signed the Coronavirus Aid, Relief, and Economic Security (CARES) Act into law to provide emergency appropriations during the Coronavirus pandemic (COVID-19); and

WHEREAS, the CARES Act represented the third package of assistance from the federal government, providing \$2.2 trillion in economic relief to individuals, families, businesses, and non-profit organizations, and

WHEREAS, funding for governments was also included through the creation of the Coronavirus Relief Fund (CRF), which allocated \$150 billion to various State, local and Tribal governments; and

WHEREAS, the CRF was distributed to State, local and Tribal governments based on relative population; and

WHEREAS, local governments with a population of 500,000 or more were eligible to receive a direct allocation from the CRF, but given the population threshold, the City was not eligible to receive a direct allocation; and

WHEREAS, the State provided a portion of its CARES Act funding to local governments (\$500 million to cities and \$1.3 billion to counties) to combat the COVID-19 pandemic; and

WHEREAS, the State budget provided \$225 million to cities with populations less than 300,000 that did not receive a direct CARES Act allocation from the Federal Government, with the funds distributed according to their relative populations; and

WHEREAS, for cities with populations less than 300,000, the funds were distributed according to their relative populations, with each city guaranteed a minimum of \$50,000; and as a result, the City of Santa Fe Springs received \$225,891; and

WHEREAS, the March 27, 2020 CARES Act, also included \$5 billion in additional Community Development Block Grant (CDBG) funds to prevent, prepare for, and respond to the COVID-19 pandemic; and

WHEREAS, \$2 billion dollars of this amount is being allocated by the Department of Housing and Urban Development (HUD) as a direct allocation to state and local governments; and

WHEREAS, based on the current CDBG allocation methodology, the City of Santa Fe Springs has been allocated \$78,692 of CDBG-CV funds; and

WHEREAS, the CARES Act identified program provisions that allow revisions to certain CDBG administrative requirements, including the suspension of the 15% cap on public services; allowing virtual hearings as long as national or local health authorities recommend social distancing and limit public gatherings for public health reasons; and allowing the public comment period for substantial amendments and for the FY 2020-2021 Action Plan to be reduced from 30 days to five (5) days; and

WHEREAS, the City has complied with the revised public noticing requirements and the public notice was certified by the City Clerk and posted at the Santa Fe Springs Library and City's Town Center on September 30, 2020; and

WHEREAS, because of the COVID-19 pandemic, and the public health orders imposing restrictions on business and travel in response to the pandemic, many local businesses, including motels, have experienced and anticipate to continue to experience sudden, drastic, and unexpected revenue or income loss due to temporary business closures and/or reduced operations; and

WHEREAS, such negative impact to local businesses is detrimental to the residents and local business community and may result in the loss of local services, supplies, jobs, and resources, as well as potential areas of blight in the City; and

WHEREAS, an increase in closed businesses and/or modified business activity, either temporarily or permanently, has had and will continue to have an immediate and potentially long lasting impact on the financial stability of the businesses in the City and on several of the City's most significant revenue sources, which will have a debilitating effect on economic security and public health and safety for the City as a whole; and

WHEREAS, for all the foregoing reasons, the City Council declares that it is in the public interest to provide assistance to small businesses within the City in the form of a Small Business Grant Program, using CDBG-CV and CARES Funds from the State.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS DOES HEREBY RESOLVE AS FOLLOWS:

1. That the City Council hereby authorizes the allocation of the Community Development Block Grant Coronavirus Aid, Relief and Economic Security (CARES) Act (CDBG-CV) Funds for Fiscal Year 2020-2021.
2. That the City Council authorize the Expenditure Plan for the CARES Act Funds from the State of California.
3. That the Funds shall be allocated as follows:
 - A. **CARES Small Business Grant Program** –Up to \$75,000 is allocated from the CARES \$225,891 monies to be used to assist eligible motels in the City.
 - B. **CDBG-CV/CARES Small Business/Microenterprise Grant Program** – Up to \$150,000, being a combination of CDBG-CV monies of \$78,692 and a \$71,308 allocation from the CARES \$225,891 monies to be used to provide grants of up to \$10,000 to eligible businesses, other than motels.

C. ***City Operations Reimbursement*** – The remainder of the CARES Fund monies, totaling at least \$79,593, to be used to recoup COVID-19 related expenditures (Plexiglas, personal protection equipment, noncontact infrared thermometers, body temperature kiosk check stations, etc.), incurred since the start of the pandemic through the end of the year.

4. That the City Council adopt the COVID-19 Small Business Grant Program Guidelines and Requirements attached hereto as Attachment "A."

APPROVED and ADOPTED this 12th day of October 2020 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

William K. Rounds, Mayor

ATTEST:

Janet Martinez, CMC, City Clerk



COVID-19 Small Business Grant Program Guidelines and Requirements

Community Development Block Grant (CDBG-CV)

State of California CARES Act Funding

Notice of Funding Availability

Emergency Economic Development Resources for Job Creation / Retention of Low-
Moderate Income Jobs

Introduction:

The public health emergency orders that have been issued to combat the Coronavirus (COVID- 19) pandemic and the negative economic impact that to small businesses has presented an unprecedented need to direct financial resources to Santa Fe Spring's small business community. The City is doing what it can to help support small businesses under the existing public health orders and is committed to assisting small businesses once they can ultimately reopen when the orders are lifted. To that end, the City has created a new COVID-19 Small Business Grant Program under the Los Angeles County Economic Recovery Plan. Utilizing \$150,000 in Community Development Block Grant (CDBG) funds, including CDBG-CV funding provided to the City under the federally-funded Coronavirus Aid, Relief, and Economic Security (CARES) Act, grants of up to \$10,000 are now available for small businesses within Santa Fe Springs to apply for as outlined below.

CDBG Background:

The United States Department of Housing and Urban Development (HUD) established CDBG in 1974. The primary purpose of these grants is to provide financial resources to address a wide range of community and economic development services. When using CDBG funds, the activity must: 1) Meet a National Objective, 2) Fall into an Eligible Program Category, and 3) Provide Benefits to Low-to-Moderate Income Persons. The COVID-19 Small Business Grant Program meets these requirements, and specifically will be focused on Economic Development and Business Sector Assistance for the creation and retention of Low- to Moderate Income Jobs.

On March 27, 2020, the CARES Act was passed to combat the spread and impacts of COVID-19. Through the CARES Act, the HUD received \$2 billion dollars in CDBG-CV funds. These funds were distributed to states, counties, and cities throughout the nation. The City of Santa Fe Springs received \$78,692 from this fund allocated by Los Angeles County. In addition to the LACDA funds, the City will be allocating an additional \$71,308 in CARES Act funding received from the state of California. Eligible activities under this program must prevent, prepare for, or respond to COVID-19. The City is preparing guidelines for CDBG-CV funds to maximize the availability of funds for COVID-19.

Program Requirements:

- Small business with no more than 50 full-time equivalent (FTE) employees, located at a commercial or mixed-use zoned property
- Business has an active City of Santa Fe Springs business license
- Grant must be utilized to help retain the job of at least one low-moderate income employee per CDBG requirements
- Businesses who have not received federal assistance related to the COVID-19 pandemic will be prioritized
- Grant recipient must certify that they will remain open, or if businesses is closed or closes to reopen in a timely manner following the lifting or easing of COVID-19 restrictions or shall be subject to repayment of grant.
- Have a verifiable loss of revenue/income due to the COVID-19 pandemic that justifies the need for assistance.

Eligibility Exclusions:

- Any national chain that is not locally franchised

- Businesses with active City of Santa Fe Springs municipal code violations (open, unresolved code cases, etc.)
- Adult businesses, massage parlors, pawn shops, bail bond services, home-based businesses, businesses with no bona fide ground-floor commercial storefront
- Businesses who have received previous federal funding for the same purpose as applying for currently.



City of Santa Fe Springs

City Council Meeting

ITEM NO. 9

October 8, 2020

NEW BUSINESS

Authorize the Purchase of a 100' Aerial Platform Apparatus from South Coast Equipment Inc., and Related Vehicle Communication Equipment and Financing

RECOMMENDATION:

- Authorize the purchase of a Pierce Arrow XT 100' Legacy Platform Aerial apparatus from South Coast Equipment Inc., for an amount not to exceed \$1,509,809.70;
- Authorize the purchase of communication equipment for the apparatus from Motorola Solutions Inc. for an amount not to exceed \$16,044.16;
- Authorize the purchase of a Mobile Data Computer (MDC) from DuraTech USA, Inc. for an amount not to exceed \$4,767.25;
- Authorize the Director of Purchasing Services to enter into a master lease financing agreement with Public Sector Capital LLC for a 7-year term at an interest rate of 1.74% and annual payments that will provide for complete ownership of the apparatus at the end of the 7-year lease.

BACKGROUND

The Department of Fire-Rescue is requesting replacement of their 2006 Pierce Dash Aerial apparatus, better known as "Truck 811". Truck 811 is approaching the end of its front-line service life of 15 years and has, over the past several years, required repair and maintenance costs that warrant the replacement of this vehicle. The National Fire Protection Association recommends replacement cycles for this type of vehicle to be 12-15 years depending on service environment. With the re-opening of Fire Station No. 2 and movement of an engine from Fire Station Headquarters' district in 2014, Truck 811 operates on all calls in its district and all fire and rescue calls in the City since it is the only "ladder truck" in the fleet.

The new apparatus will continue to be utilized in its many capacities including:

- Move manpower and equipment to both emergency medical calls and carry rescue equipment such as ground ladders, Hurst "Jaws of Life" equipment, portable fans, lighting equipment, rescue litters, spare air bottles, heavy lifting air bags, rope rescue equipment vehicle stabilization equipment, and many other rescue and salvage operations equipment.
- Provide both lighting and electrical supply to the emergency scene utilizing electrical generating capabilities, remote lighting, and other remote electrical power capabilities.
- Perform water tower operations and overhead master stream application on large fire incidents.
- Carry its own water supply, hose, fire pump, and ancillary equipment to operate as a fire engine as well at a truck company.



City of Santa Fe Springs

City Council Meeting

October 8, 2020

- Provide for rescue from higher elevations utilizing carried, specialized equipment, from its platform configuration attached to its 100' steel ladder.
- Transport quickly, personnel and equipment to roof tops and commercial building roofs for fire ventilation, rescue, inspection, and other emergency operations.

The purchase of this vehicle from South Coast Equipment Inc. would assist the Department in maintaining a consistent fleet with other similar Fire-Rescue vehicles, therefore assisting in minimizing transition costs, challenges associated with personnel training, maintenance, and operating costs. The Department's current fleet of Engines and Truck is Pierce built, utilizing similar design, engine and powertrain types, and service and parts availability. The City's Purchasing Ordinance Section 34.19(A) provides, in part, that bidding may be dispensed with "when the product must match or interface with existing equipment". South Coast Equipment Inc. is the exclusive manufacturer representative for this region.

Below is the pricing/bids for the apparatus and two communication components:

<u>Pierce Arrow XT 100' Legacy Platform Aerial</u>	
South Coast Fire Equipment Inc.	\$1,410,719.00
Prepayment Discount	\$ (47,223.00)
Sales Tax (10.5%)	\$ 143,167.08
Performance Bond	\$ 3,129.12
CA Tire Fee	\$ 17.50
Total Prepay Purchase Price (Tax Incl)	\$1,509,809.70

The radio communication equipment bid below includes mobile radios, microphones, antennas, and peripheral installation equipment. The equipment must be Motorola to properly function with the Department's existing systems. Motorola Solutions is the exclusive dealer in this region for this equipment.

<u>Radio Communication Equipment (Vendor and Bid amount)</u>	
Motorola Solutions (Sole Source Vendor)	\$ 16,044.16

The mobile data computer bids below include the computer mounted inside the vehicle that is used as an information database and communication between dispatch and other emergency response vehicles.

<u>Mobile Data Computer (MDC) (Vendor and Bid amount)</u>	
DuraTech USA, Inc.	\$ 4,767.25
CompSource	\$ 5,350.84
CDW-G	\$ 5,469.37



City of Santa Fe Springs

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The total cost of the new apparatus, including all communication equipment, is \$1,530,621.11. At the vendor's expense, selected apparatus committee individuals and the City's Mechanic Supervisor will perform pre-build, mid-point, and final inspections of the apparatus to ensure all aspects of the specification will be met at the factory where the apparatus is built. Final delivery of the apparatus is expected to be not later than 365 days after the contract is executed.

It is recommended that upon receipt of the new apparatus break-in period for equipment mounting, training and other logistics associated with bringing a new apparatus on line, the old Truck 811 be auctioned for sale to another agency or private party. The proceeds of the sale of the apparatus will be deposited into the vehicle acquisition and replacement activity where vehicle purchases are budgeted. Current equipment carried on the current vehicle will be evaluated and transferred to the new vehicle if applicable.

Financing

Proposals were sought and received for a lease-financing arrangement in the amount of \$3,296,000. In addition to this apparatus, the fiscal year (FY) 2020-21 budget includes the replacement of a Fire Engine and replacement of mobile and portable radios. The budget includes lease-financing for each of these major purchases, which are budgeted in total at \$3,296,000. In order to obtain the best terms, staff requested a master-lease proposal where a single lease is contracted and the proceeds used for the acquisition of each separate purchase. The lease proceeds will be deposited into an escrow account until disbursed to the vendor for the acquisition of the equipment.

The proposal from Public Sector Capital LLC was deemed to be the most favorable to the City. With a term of seven years and an interest rate of 1.74% it calls for annual payments in the amount of \$504,193.98 commencing one year after lease execution. There is also an Arranger/Placement Agent Fee of \$10,000. Even with the upfront fee the total cost of this proposal is less than the other bidders. Below is a listing of all the lease-financing proposals received:

Name	Annual Payment (7-Year Term)	Interest Rate	Additional Costs
Public Sector Capital LLC	\$504,193.98 (1)	1.74%	\$10,000
Community Leasing	\$507,198.40 (2)	1.89%	None
Holman Capital	\$517,130.97	2.40%	None
Citizens Business Bank	\$520,093.28	2.55%	None
NCL Govt. Capital	\$523,409.44	2.70%	None



City of Santa Fe Springs

City Council Meeting

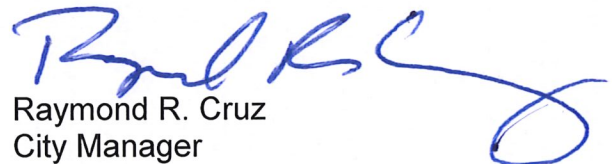
October 8, 2020

Notes:

- (1) The original proposal contained an error. Upon inquiry, the proposer submitted a corrected and revised bid with a more competitive interest rate. The original bid included a rate of 2.19% and fees of \$9,500.
- (2) As the original low bidder, the proposer was contacted to be provided with an opportunity to resubmit their bid based on the more competitive bid received from Public Sector Capital. The original bid included a rate of 2.04% with no additional fees.

FISCAL IMPACT

The City Council approved \$1,600,000 in the FY 2020-21 budget for the purchase of a new aerial platform apparatus. Staff recommends taking advantage of a pre-payment option and engage in a seven-year lease-financing agreement to be eligible for a proposed reduction in total purchase price of \$47,223.00 as offered in the purchase agreement. The FY 2020-21 budget also includes the first annual lease payment in the amount of \$591,150. The first payment will not be due until FY 2021-22 and is approximately \$87,000 less per fiscal year than originally anticipated.


Raymond R. Cruz
City Manager

Attachment(s):

1. Specifications – Pierce Arrow XT 100' Legacy Platform Aerial Apparatus from South Coast Equipment Inc.
2. Pre-Payment Cost Reduction Proposal - South Coast Fire Equipment, Inc.
3. Radio Equipment Cost Quotations (2 ea) - Motorola Solutions, Inc.
4. Mobile Data Computer Cost Quotations – DuraTech USA, Inc.
5. Financing Quotation – Public Sector Capital LLC

ATTACHMENTS UNDER SEPARATE COVER



City of Santa Fe Springs

City Council Meeting

ITEM NO. 10

October 8, 2020

NEW BUSINESS

Authorize the Purchase of Ten (10) Contactless Temperature Screening Kiosks from IBE Digital by Piggybacking off Sourcewell Contract #083116-KON

RECOMMENDATION:

- Authorize the Director of Purchasing Services to purchase ten (10) new contactless temperature screening kiosks from IBE Digital utilizing Sourcewell cooperative contract #083116-KON; and
- Authorize the Director of Purchasing Services to issue a purchase order to IBE Digital in the amount of \$31,875 for this purchase; and
- Appropriate \$31,875 from General Fund reserves to account 10109000-521000 (non-recurring)

BACKGROUND

Part of the Department of Health and CDC, COVID-19 in-person instruction protocol is the daily checking of temperatures prior to allowing admission to City facilities. The purchase of temperature screening kiosks features check-in temperature verification capabilities, designed to help protect the health and safety of both employees and members of the public by preventing anyone with a high temperature from entering a City facility.

Over the past several weeks, staff at each facility have been conducting employee temperature checks by the use of hand held contactless thermometers. The purchase of the kiosks will assist in a more efficient process as the City moves forward in returning all staff and opening its doors to members of the public. The kiosks will allow for temperature screening throughout the day without the need for an additional dedicated staff member being required to be stationed at facility entrances.

The Director of Purchasing Services is requesting approval to purchase the temperature screening kiosks by "piggybacking" on an existing cooperative contract through Sourcewell from IBE Digital. This includes authorization to issue a purchase order in the amount of \$31,875. Sourcewell solicited bids and issued a contract to Konika Minolta Business Solutions U.S.A., Inc., of which IBE Digital is a local distributor. The contract is valid for use through October 19, 2020. The proposed purchase includes delivery, set-up, installation, and a 1-year service contract covering on-site support and software updates.

FISCAL IMPACT

The approved fiscal year 2020-21 budget does not include funding for this purchase. Therefore, staff requests an appropriation from General Fund reserves to account number 10109000-521000 in the amount of \$31,875. Additionally, staff will evaluate available CARES Act and other grant sources to determine if funds are available to

Report Submitted By: T. Hickey, D. Ford, and P. Martinez Date of Report: October 1, 2020
Department of Finance and Administrative Services



City of Santa Fe Springs

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cover the purchase without having to use General Fund reserves. The current allocation of CARES Act funding is not sufficient; however, additional funds may be allocated and could be used for this purchase.

A handwritten signature in blue ink, appearing to read "Raymond R. Cruz", is written over a horizontal line.

Raymond R. Cruz
City Manager

Attachment(s):

1. IBE Digital Proposal
2. Sourcewell Contract

Contactless Temperature Screening Kiosk

Proposal Presented To:



Presented by:



Sloan Varing

o: (562) 921-0202

c: (714) 767-6153

Sloan@ibedigital.com

All information enclosed within this document is confidential and may not be disseminated to any party other than the addressee without the express, written consent of IBE Digital.

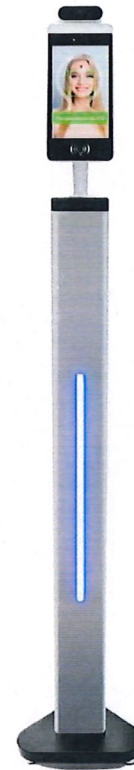


Contactless Temperature Scanning Kiosk

Contactless temperature scanning kiosks detect fever symptoms in real time to protect employees, customers, and visitors to a location. The kiosks have an additional facial recognition option if desired.

Its compact design makes it suitable for high trafficked areas to screen individuals before entry to premises such as office buildings, schools, factories, healthcare facilities, retail stores, supermarkets and hotels.

- Thermo Kiosk F2-0720 contactless, fully automated kiosk
- Badge Printing
- Reads temperature in 1 second
- Customized temperature threshold
- Integrate with gates, turnstiles & door access
- On-screen message display & audio options
- Access & export logs to excel
- 1 Year Depot Warranty; Within the first year if there is any issues with a device excluding negligence we will provide the City with a 1-1 replacement upon receiving the defective unit.



Quantity	Proposed Equipment/Service	/Unit Price	Extended Price	Extended Price with Tax
10	Thermo Kiosk; Model: F2-0720 with stand	\$2,500	\$25,000	\$27,625
10	Delivery, Installation and Training	\$125	\$1,250	\$1,250
10	1 – year Kiosk Care. Access to future software updates and integration. Access to our team of engineers for local and on-site remediation	\$300	\$3,000	\$3,000
Total	Thermo Kiosk; Model : F2-0720 with Stand, D&I, Kiosk Care	\$2,925	\$29,250	\$31,875

Sourcewell Contract # 083116-KON

Legal Disclaimer: This is not a medical device. Statements regarding this temperature device have not been evaluated by the FDA. This temperature device should not be solely or primarily relied upon to diagnose or exclude a diagnosis of COVID-19, or any other disease or health condition. Elevated body temperature in the context of use should be confirmed with secondary evaluation methods.

FORM E
CONTRACT ACCEPTANCE AND AWARD



(Top portion of this form will be completed by NJPA if the vendor is awarded a contract. The vendor should complete the vendor authorized signatures as part of the RFP response.)

NJPA Contract #: 083116-KON

Proposer's full legal name: Konica Minolta Business Solutions U.S.A., Inc.

Based on NJPA's evaluation of your proposal, you have been awarded a contract. As an awarded vendor, you agree to provide the products and services contained in your proposal and to meet all of the terms and conditions set forth in this RFP, in any amendments to this RFP, and in any exceptions that are accepted by NJPA.

The effective date of the Contract will be October 19, 2016 and will expire on October 19, 2020 (no later than the later of four years from the expiration date of the currently awarded contract or four years from the date that the NJPA Chief Procurement Officer awards the Contract). This Contract may be extended for a fifth year at NJPA's discretion.

NJPA Authorized Signatures:



NJPA DIRECTOR OF COOPERATIVE CONTRACTS
AND PROCUREMENT/CPO SIGNATURE

Jeremy Schwartz
(NAME PRINTED OR TYPED)



NJPA EXECUTIVE DIRECTOR/CEO SIGNATURE

Chad Coquette
(NAME PRINTED OR TYPED)

Awarded on October 19, 2016

NJPA Contract # 083116-KON

Vendor Authorized Signatures:

The Vendor hereby accepts this Contract award, including all accepted exceptions and amendments.

Vendor Name Konica Minolta Business Solutions U.S.A., Inc.

Authorized Signatory's Title Director Government Contracts



VENDOR AUTHORIZED SIGNATURE

Kristen McKenna

(NAME PRINTED OR TYPED)

Executed on October 27, 2016

NJPA Contract # 083116-KON



EXECUTIVE TEAM REPORTS

Proclaiming the Month of October 2020 as "National Community Planning Month."

RECOMMENDATION:

Proclaim the month of October 2020 as "National Community Planning Month" in Santa Fe Springs.

BACKGROUND

Each year the American Planning Association, its members, chapters, divisions and professional institute sponsor National Community Planning Month to raise visibility of the important role of planners and planning in communities across the United States. In fact, planning is more important than ever as communities continue to navigate the disruptive changes brought about by the pandemic.

The way a community is planned, from land development, transportation options, or community design, impacts the individual's living there. Planners, working with policy makers, public health professionals, environmental health scientists, transportation engineers, educators and other community members, can work to create healthier communities, eliminating adverse conditions and building better places for everyone within our Santa Fe Springs community.

As a way to celebrate the benefits of planning within our communities, the planning department staff is recommending that the City Council proclaim the month of October 2020 as "National Community Planning Month" in Santa Fe Springs. This year's theme, *Planning is Essential to Recovery*, highlights how planning and planners can lead communities to equitable, resilient, and long-lasting recovery from the effects of the COVID-19 pandemic.

A blue ink signature of Raymond R. Cruz, written in a cursive style.

Raymond R. Cruz
City Manager

Attachments:
Proclamation

WHEREAS, change is constant and affects all cities, towns, suburbs, counties, boroughs, townships, rural areas, and other places; and

WHEREAS, community planning and plans can help manage this change in a way that provides better choices for how people work and live; and

WHEREAS, community planning provides an opportunity for all residents to be meaningfully involved in making choices that determine the future of their community; and

WHEREAS, the full benefits of planning requires public officials and citizens who understand, support, and demand excellence in planning and plan implementation; and

WHEREAS, the celebration of National Community Planning Month gives us the opportunity to publicly recognize the participation and dedication of the members of Planning Commission and other citizen planners who have contributed their time and expertise to the improvement of the City of Santa Fe Springs; and

WHEREAS, we recognize the many valuable contributions made by the Planning Department of the City of Santa Fe Springs and extend our heartfelt thanks for the continued commitment to public service by these professionals; and

***NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Santa Fe Springs, hereby proclaim the month of October 2020 as*

“National Community Planning Month”

Adopted this 8th day of October, 2020.

October 8, 2020



City of Santa Fe Springs

City Council Meeting

APPOINTMENTS TO COMMITTEES AND COMMISSIONS

Committee	Vacancies	Councilmember
Beautification and Historical	2	Mora
Beautification and Historical	2	Zamora
Beautification and Historical	1	Rodriguez
Family & Human Svcs	1	Mora
Family & Human Svcs	1	Zamora
Family & Human Svcs	1	Rodriguez
Heritage Arts	1	Mora
Parks & Recreation	1	Mora
Parks & Recreation	4	Zamora
Parks & Recreation	1	Trujillo
Senior	3	Mora
Senior	1	Zamora
Senior	1	Rodriguez
Senior	4	Trujillo
Sister City	1	Mora
Sister City	3	Zamora
Sister City	2	Rounds
Sister City	4	Rodriguez
Sister City	3	Trujillo
Youth Leadership Committee	4	Mora
Youth Leadership Committee	1	Zamora
Youth Leadership Committee	1	Rounds
Youth Leadership Committee	2	Rodriguez
Traffic Commission	1	Zamora

Applications Received: None

Recent Actions: Doris Yarwood, and Charlotte and Manny Zevallos resigned from the Beautification and Historical Committee, Tina Delgado resigned from the Family and Human Services Committee.

Raymond R. Cruz
City Manager

Attachment(s):

1. Prospective Members
2. Committee Lists

Report Submitted by: Fernando N. Muñoz
City Clerk's Office

Date of Report: October 1, 2020

Prospective Members for Various Committees/Commissions

Beautification and Historical* (*pending name change)

Family & Human Services

Heritage Arts

Personnel Advisory Board

Parks & Recreation

Gina Hernandez

Planning Commission

Senior Citizens Advisory

Sister City

Traffic Commission

Youth Leadership

BEAUTIFICATION AND HISTORICAL ADVISORY COMMITTEE*

*(pending name)

Meets the fourth Wednesday of each month

9:30 a.m., Library Community Room

Qualifications: 18 Years of age, reside or active in the City

Membership: 20 Residents appointed by City Council

APPOINTED BY	NAME	TERM EXPIRES
		JAN 2021
Mora	Juliet Ray	
	Guadalupe Placencia	
	Vacant	
	Vacant	
Zamora	Annette Ramirez	
	Vacant	
	Vacant	
	Francis Carbajal	
Rounds	Jeannette Lizarraga	
	Mary Arias	
	Linda Vallejo	
	Adrianne Matte	
Rodriguez	Vacant	
	Sally Gaitan	
	Mark Scoggins	
	Larry Oblea	
Trujillo	Jacqueline Martinez	
	Kay Gomez	
	Tony Reyes	
	Merrie Hathaway	

FAMILY & HUMAN SERVICES ADVISORY COMMITTEE

Meets the third Wednesday of the month, except Jun., Sept., and Dec., at 5:45 p.m.,
Gus Velasco Neighborhood Center

Qualifications: 18 Years of age, reside or active in the City

Membership: 15 Residents Appointed by City Council
 5 Social Service Agency Representatives Appointed by the
 Committee

APPOINTED BY	NAME	TERM EXPIRES JAN 2021
Mora	Martha Villanueva Vacant Miriam Herrera	
Zamora	Gaby Garcia Vacant Gilbert Aguirre	
Rounds	Dolores Duran Janie Aguirre Peggy Radoumis	
Rodriguez	Vacant Elena Lopez Hilda Zamora	
Trujillo	Dolores Romero* Laurie Rios Bonnie Fox	

Organizational Representatives: Nancy Stowe
(Up to 5) Evelyn Castro-Guillen
Elvia Torres
(SPIRITT Family Services)

**Indicates person currently serves on three committees*

HERITAGE ARTS ADVISORY COMMITTEE

Meets the Last Tuesday of the month, except Dec., at 9:00 a.m., at the Gus Velasco Neighborhood Center Room 1

Qualifications: 18 Years of age, reside or active in the City

Membership: 9 Voting Members
6 Non-Voting Members

APPOINTED BY	NAME	TERM EXPIRES JAN 2021
Mora	Vacant	
Zamora	Larry Oblea	
Rounds	Richard Moore	
Rodriguez	Francis Carbajal	
Trujillo	Laurie Rios	

Committee Representatives

Community Services Advisory
Historical Committee
Planning Commission
Chamber of Commerce

Vacant
Sally Gaitan
Gabriel Jimenez
Debbie Baker

Council/Staff Representatives

Council Liaison
Council Alternate
City Manager
Director of Community Services
Director of Planning

Bill Rounds
Vacant
Ray Cruz
Maricela Balderas
Wayne Morrell

**Indicates person currently serves on three committees*

PARKS & RECREATION ADVISORY COMMITTEE

Meets the First Wednesday of the month, except Jul., Aug., and Dec., 7:00 p.m., Town Center Hall, Meeting Room #1

Subcommittee Meets at 6:00 p.m.

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JAN 2021
Mora	Joe Avila Vacant William Logan Ralph Aranda Kurt Hamra	
Zamora	Vacant Vacant Frank Aguayo, Sr. Vacant Vacant	
Rounds	Kenneth Arnold Mary Anderson Jeannette Lizarraga Tim Arnold Mark Scoggins*	
Rodriguez	Kayla Perez Priscilla Rodriguez Lisa Garcia Sylvia Perez David Diaz-Infante	
Trujillo	Dolores Romero Andrea Lopez Elizabeth Ford Nancy Krueger Vacant	

**Indicates person currently serves on three committees*

PERSONNEL ADVISORY BOARD

Meets Quarterly on an As-Needed Basis

Membership: 5 (2 Appointed by City Council, 1 by Personnel Board, 1 by Firemen's Association, 1 by Employees' Association)

Terms: Four Years

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Council	Angel Munoz Ron Biggs	
Personnel Advisory Board	Neal Welland	
Firemen's Association	Jim De Silva	
Employees' Association	Johnny Hernandez	

PLANNING COMMISSION

Meets the second Monday of every Month at 4:30 p.m.,
Council Chambers

Qualifications: 18 Years of age, reside or active in the City

Membership: 5

APPOINTED BY

NAME

Mora

Ken Arnold

Rounds

Ralph Aranda

Rodriguez

Francis Carbajal

Trujillo

Frank Ybarra

Zamora

Gabriel Jimenez

SENIOR ADVISORY COMMITTEE

Meets the Second Tuesday of the month, except Jun., Sep., and Dec., at 9:30 a.m., Gus Velasco Neighborhood Center

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JAN 2021
Mora	Paul Nakamura	
	Astrid Shesterkin	
	Vacant	
	Vacant	
	Vacant	
Zamora	Dolores Duran	
	Elena Lopez Armendariz	
	Josefina Lara	
	Amelia Acosta	
	Vacant	
Rounds	Sally Gaitan	
	Bonnie Fox	
	Gilbert Aguirre	
	Lorena Huitron	
	Janie Aguirre	
Rodriguez	Yoko Nakamura	
	Linda Vallejo	
	Hilda Zamora	
	Martha Villanueva	
	Vacant	
Trujillo	Eduardo Duran	
	Vacant	
	Vacant	
	Vacant	
	Vacant	

**Indicates person currently serves on three committees*

SISTER CITY COMMITTEE

Meets the First Monday of every month, except Dec., at 6:45 p.m., Town Center Hall, Mtg. Room #1. If the regular meeting date falls on a holiday, the meeting is held on the second Monday of the month.

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JAN 2021
Mora	Martha Villanueva	
	Vacant	
	Laurie Rios	
	Peggy Radoumis	
	Francis Carbajal	
Zamora	Charlotte Zevallos	
	Vacant	
	Vacant	
	Doris Yarwood	
	Vacant	
Rounds	Manny Zevallos	
	Susan Johnston	
	Jacqueline Martinez	
	Vacant	
	Vacant	
Rodriguez	Jeannette Wolfe	
	Vacant	
	Vacant	
	Vacant	
	Vacant	
Trujillo	Vacant	
	Andrea Lopez	
	Vacant	
	Marcella Obregon	
	Vacant	

**Indicates person currently serves on three committees*

TRAFFIC COMMISSION

Meets the Third Thursday of every month, at 6:00 p.m., Council Chambers

Membership: 5

Qualifications: 18 Years of age, reside or active in the City

APPOINTED BY

NAME

Mora	Bryan Collins
Rounds	Johana Coca
Rodriguez	Felix Miranda
Trujillo	Linda Vallejo
Zamora	Vacant

*Albert Hayes removed on 7/19/17

YOUTH LEADERSHIP COMMITTEE

Meets the First Monday of every month, at 6:30 p.m., Gus Velasco Neighborhood Center

Qualifications: Ages 13-18, reside in Santa Fe Springs

Membership: 20

APPOINTED BY	NAME	Term Expires Upon Graduation
Mora	Vacant	
	Vacant	
	Vacant	
	Vacant	
Zamora	Joseph Casillas	
	Savanna Aguayo	
	Vacant	
	Christian Zamora	
Rounds	Abraham Walters	
	Aaron D. Doss	
	Vacant	
	Maya Mercado-Garcia	
Rodriguez	Vacant	
	Vacant	
	Vacant	
	Vacant	
Trujillo	Bernardo Landin	
	Isaac Aguilar	
	Andrew Bojorquez	
	Alan Avalos	