



AGENDA

SPECIAL MEETING OF THE SANTA FE SPRINGS CITY COUNCIL

**March 18, 2020
6:00 P.M.**

Council Chambers
11710 Telegraph Road
Santa Fe Springs, CA 90670

**Annette Rodriguez, Councilmember
Juanita Trujillo, Councilmember
Joe Angel Zamora, Councilmember
John M. Mora, Mayor Pro Tem
William K. Rounds, Mayor**

Public Comment: The public is encouraged to address City Council on any matter listed on the agenda. If you wish to address the City Council, please complete a speaker card and hand the card to the City Clerk or a member of staff. City Council will hear public comment on items listed on the agenda.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

Please Note: Staff reports, and supplemental attachments, are available for inspection at the office of the City Clerk, City Hall, 11710 E. Telegraph Road during regular business hours 7:30 a.m.-5:30 p.m., Monday-Thursday and every other Friday. Telephone: (562) 868-0511.

******GOVERNOR'S EXECUTIVE ORDER N-25-20******
****REGARDING CORONAVIRUS COVID-19****

On March 12, 2020, Governor Newsom issued Executive Order N-25-20, which allows Council Members to attend City Council meetings telephonically. Please be advised that some, or all, of the City Council Members may attend this meeting telephonically.

If you wish to attend the City Council meeting in person, the City Council Chambers will be open for this meeting and the public shall have the right to observe and offer public comment at this location. While you may attend this meeting in person, given the health risks associated with COVID-19, the City wants you to know that you can submit your comments and questions in writing for City Council consideration by sending them to the City Clerk at cityclerk@santafesprings.org. To give the City Council adequate time to review your questions and comments, please submit your written comments prior to 4:00 p.m. on the day of the City Council meeting.

If you have travelled internationally and/or you have had direct contact with someone who has travelled internationally or tested positive for Coronavirus (COVID-19), or you are experiencing symptoms such as coughing, sneezing, fever, difficulty breathing or other flu-like symptoms, please DO NOT ATTEND this meeting in person.

If you are in the group of individuals who may be most vulnerable to COVID-19, including those over the age of 65 and those with underlying health conditions, including but not limited to lung, heart, immune-compromised, diabetes, or other conditions that could interfere with your ability to fight COVID-19, please consider carefully before attending this meeting in person and keep a six-foot distance from others as much as possible.

1. **CALL TO ORDER**

2. **ROLL CALL**

Annette Rodriguez, Councilmember
Juanita Trujillo, Councilmember
Joe Angel Zamora, Councilmember
John M. Mora, Mayor Pro Tem
William K. Rounds, Mayor

CITY COUNCIL

3. **ORAL COMMUNICATIONS**

CLOSED SESSION

4. **THREAT TO PUBLIC SERVICES OR FACILITIES**

(Pursuant to California Government Code Section 54957)

Consultation with: Fire Chief, Police Chief and Captain, Director of Police Services, City Attorney

CLOSED SESSION

5. **CONFERENCES WITH LABOR NEGOTIATORS**

(Pursuant to California Government Code Section 54957.6)

Agency Designated Representatives: City Manager, Director of Finance, Human Resources Manager, City Attorney

Employee Organizations: Santa Fe Springs City Employees' Association and Santa Fe Springs Firefighters' Association

CLOSED SESSION

6. **CONFERENCES WITH LABOR NEGOTIATORS**

(Pursuant to California Government Code Section 54957.6)

Agency Designated Representatives: City Manager, City Attorney, Labor Negotiator

Employee Organization: Santa Fe Springs Executive, Management and Confidential Employees' Association

NEW BUSINEES

7. **Adoption of Resolution No. 9668 Ratifying Proclamation No. 2020-01 Declaring the Existence of a Local Emergency (City Attorney)**

Recommendation:

- Adopt Resolution No. 9668 ratifying proclamation by the Director of Emergency Services declaring the existence of a local emergency.

8. **Approval of Governor's Office of Emergency Services Designation of Applicant's Agent Resolution for Non-State Agencies (Fire)**

Recommendation:

- Approve Designation of Applicant's Agent Resolution for Non-State Agencies (Governor's Office of Emergency Services Form 130).

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9. CITY MANAGER'S AND EXECUTIVE TEAM REPORTS

Reports are for measures being taken in response to COVID-19.

10. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted at the following locations; Santa Fe Springs City Hall, 11710 Telegraph Road; Santa Fe Springs City Library, 11700 Telegraph Road; and the Town Center Plaza (Kiosk), 11740 Telegraph Road, not less than 24 hours prior to the meeting.


for Janet Martinez, CMC, City Clerk

March 17, 2020

Date



City of Santa Fe Springs

City Council Meeting

March 18, 2020

NEW BUSINESS

Adoption of Resolution No. 9668 Ratifying Proclamation No. 2020-01 Declaring the Existence of a Local Emergency

RECOMMENDATION(S)

- Adopt Resolution No. 9668 ratifying proclamation by the Director of Emergency Services declaring the existence of a local emergency.

BACKGROUND

A novel coronavirus, COVID-19, causes infectious disease and was first detected in Wuhan City, Hubei Province, China in December 2019 and has since been reported in 117 countries, with over 44,000 cases, including the United States. Symptoms of COVID-19 include fever, cough, and shortness of breath; outcomes have ranged from mild to severe illness, and, in some cases, death. The Center for Disease Control and Prevention (CDC) has indicated the virus is a tremendous public health threat. On January 30, 2020, the World Health Organization (WHO) declared the outbreak a "public health emergency of international concern" and on March 11, 2020, the WHO elevated the public health emergency to the status of a pandemic. On January 31, 2020, United States Health and Human Services Secretary Alex M. Azar II declared a public health emergency for the United States to aid the nation's healthcare community in responding to COVID-19. On March 4, 2020, California Governor Gavin Newsom declared a State of Emergency in California, and the County of Los Angeles declared a local emergency and a local health emergency.

As of March 16, 2020, the WHO reported, to date, 167,511 confirmed global cases of COVID-19, and 6,606 deaths, across 151 countries. As of March 16, 2020, the CDC reported, to date, 3,487 cases in the U.S. and 68 deaths, with 369 cases reported in California, with officials expecting the number of cases in California, the United States, and worldwide to increase. On March 13, 2020, the President of the United States issued a proclamation declaring a national emergency beginning March 1, 2020, concerning the COVID-19 outbreak.

COVID-19 is a serious public health threat as it is highly contagious and may be spread by asymptomatic individuals. Much is unknown about the nature of the virus such as the exact modes of transmission, the factors facilitating human-to-human transmission, the extent of asymptomatic viral shedding, mutations, basic reproduction number, and the case fatality rate. Experts disagree about the incubation period and appropriate quarantine period. Additionally, there is currently no vaccine to prevent COVID-19 or specific antiviral treatment that has been found to be effective.

What is known at this time is that the virus is spread between people primarily via respiratory droplets produced when an infected person coughs or sneezes. Symptoms of the virus include fever, cough, and shortness of breath, and infected individuals have

Report Submitted By: Ivy M. Tsai
City Attorney

Date of Report: March 17, 2020

experienced a range of outcomes, from mild sickness to severe illness. Based on experience with other coronaviruses that cause severe respiratory illness, the U.S. Centers for Disease Control and Prevention (CDC) currently believes that symptoms appear two to 14 days after exposure; however, this is not certain. While the vast majority of individuals (approximately 87 to 98 percent) will have mild to no symptoms, or will eventually recover if they do become significantly ill, a small portion of those infected of about two to three percent will become severely ill resulting in death.

Government Code section 8558 defines a local emergency as “the duly proclaimed existence of conditions of disaster or of extreme peril to the safety of persons and property within the territorial limits of a county, city and county, or city, caused by conditions such as air pollution, fire, flood, storm, epidemic, riot, drought, ... or other conditions, other than conditions resulting from a labor controversy, which are or are likely to be beyond the control of the services, personnel, equipment, and facilities of that political subdivision and require the combined forces of other political subdivisions to combat.”

Under Government Code section 8630, the City Council can proclaim the existence of a local emergency. Under Chapter 36 of Title III of the Code of Santa Fe Springs, the City Manager, as the Director of Emergency Services, can also proclaim the existence of a local emergency. Once the existence of a local emergency is proclaimed, neighboring jurisdictions and the State have the power to provide mutual aid to address the emergency conditions. Pursuant to Government Code section 8630, once proclaimed, the City Council is required to review the need for continuing the local emergency at least every 60 days until the local emergency is terminated, and must proclaim the termination of the local emergency at the earliest possible date that conditions warrant. Currently, the Governor has suspended the 60-day review requirement.

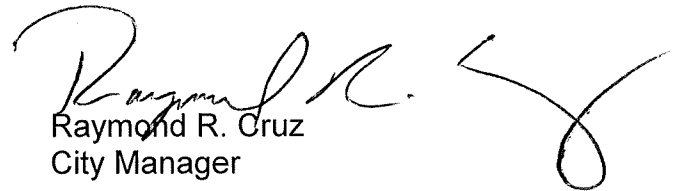
The City Manager, acting as the Director of Emergency Services, has issued Proclamation No. 2020-01 declaring the existence of a local emergency as of March 12, 2020, pursuant to Government Code section 8630 and Section 36.05 of the Code of Santa Fe Springs. The proclamation will enable the City to more effectively respond to the potential outbreak, put in place a framework that supports the continuity of essential public safety services, seek and utilize mutual aid, potentially obtain reimbursement for expenses incurred to address the pandemic, and ensure the City has all available tools at its disposal to keep the community safe. The proclamation needs to be ratified by the City Council, and the need for continuing the local emergency will be reviewed every 60 days or as otherwise required by state law. This may require calling one or more special meetings in the near future. Due to the threat to the health, safety, and welfare of residents of the City, County, and all others, staff is requesting that the City Council ratify Proclamation No. 2020-01.

FISCAL IMPACT

The primary costs that would be incurred by the City are for administrative support staff in the coordination, surveillance, communication and management of the COVID-19 local emergency, as well as related services and supplies, including requested ambulance standby and transport services. Current City costs are being covered by existing department appropriations but will be separately tracked. Staff will pursue federal and State reimbursement for all City costs incurred.

LEGAL REVIEW

The City Attorney prepared this report, Resolution No. 9668, and Proclamation No. 2020-01.


Raymond R. Cruz
City Manager

Attachment:

1. Resolution No. 9668 (with Proclamation No. 2020-01 attached)

RESOLUTION NO. 9668

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS, CALIFORNIA, RATIFYING PROCLAMATION NO. 2020-01 DECLARING THE EXISTENCE OF A LOCAL EMERGENCY

THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, Chapter 36 of Title III of the Code of Santa Fe Springs empowers the City Manager, as the Director of Emergency Services, to declare the existence or threatened existence of a local emergency when the City is affected or likely to be affected by conditions of extreme peril to the safety of persons and property within the City caused by defined conditions to include epidemic; and

WHEREAS, Government Code Section 8550 *et seq.*, including Section 8558(c), authorize the City Manager to proclaim a local emergency when the City is threatened by conditions of disaster or extreme peril to the safety of persons and property within the City that are likely to be beyond the control of the services, personnel, equipment, and facilities of the City; and

WHEREAS, a novel coronavirus, COVID-19, causes infectious disease and was first detected in Wuhan City, Hubei Province, China in December 2019 and has since been reported in 117 countries, with over 44,000 cases, including the United States. Symptoms of COVID-19 include fever, cough, and shortness of breath; outcomes have ranged from mild to severe illness, and, in some cases, death. The Center for Disease Control and Prevention (CDC) has indicated the virus is a tremendous public health threat; and

WHEREAS, on January 30, 2020, the World Health Organization (WHO) declared the outbreak a “public health emergency of international concern” and on March 11, 2020, the WHO elevated the public health emergency to the status of a pandemic. On January 31, 2020, United States Health and Human Services Secretary Alex M. Azar II declared a public health emergency for the United States to aid the nation’s healthcare community in responding to COVID-19. On March 4, 2020, California Governor Gavin Newsom declared a State of Emergency in California, and the County of Los Angeles declared a local emergency and a local health emergency; and

WHEREAS, as of March 16, 2020, the WHO reported, to date, 167,511 confirmed global cases of COVID-19, and 6,606 deaths, across 151 countries; and

WHEREAS, as of March 16, 2020, the CDC reported, to date, 3,487 cases in the U.S. and 68 deaths, with 369 cases reported in California, with officials expecting the number of cases in California, the United States, and worldwide to increase; and

WHEREAS, the Governor and the California Department of Health on March 11, 2020 issued a statement entitled "California Public Health Experts: Mass Gatherings Should be Postponed or Canceled Statewide to Slow the Spread of COVID-19," determining that gatherings should be postponed or canceled across the state until at least the end of March. Non-essential gatherings must be limited to no more than 250 people, while smaller events can proceed only if the organizers can implement social distancing of 6 feet per person. Gatherings of individuals who are at higher risk for severe illness from COVID-19 should be limited to no more than 10 people, while also following social distancing guidelines. Furthermore, essential gatherings should only be conducted if the essential activity could not be postponed or achieved without gathering, meaning that some other means of communication could not be used to conduct the essential function; and

WHEREAS, the Governor on March 12, 2020 issued Executive Order N-25-20, ordering, inter alia, that all residents are to heed the orders and guidance of state and local public health officials; and

WHEREAS, on March 13, 2020, the President of the United States issued a proclamation declaring a national emergency beginning March 1, 2020, concerning the COVID-19 outbreak; and

WHEREAS, the City of Santa Fe Springs has the power to impose measures to promote social distancing including but not limited to limitations on public events; and

WHEREAS, conditions of extreme peril to the safety of persons and property have arisen due to the potential introduction of COVID-19 to Santa Fe Springs and Los Angeles County; and

WHEREAS, such conditions are beyond the control of the services, personnel, equipment, and facilities of the City and require the combined forces of other political subdivisions to combat; and

WHEREAS, it is imperative to prepare for and respond to suspected or confirmed COVID-19 cases, to implement measures to mitigate the spread of COVID-19, and to prepare to respond to an increasing number of individuals requiring medical care and hospitalization; and

WHEREAS, if COVID-19 spreads in California at a rate comparable to the rate of spread in other countries, the number of persons requiring medical care may exceed locally available resources, and controlling outbreaks minimizes the risk to the public, maintains the health and safety of the community, and limits the spread of infection in the community and within the healthcare delivery system; and

WHEREAS, the mobilization of local resources, ability to coordinate interagency response, accelerate procurement of vital supplies, use mutual aid, and allow for future reimbursement by the state and federal governments will be critical to successfully responding to COVID-19; and

WHEREAS, the City Manager, as the City's Director of Emergency Services, has issued Proclamation 2020-01 declaring a local emergency as of March 12, 2020, as authorized by Government Code section 8630 and Section 36.05 of the Code of Santa Fe Springs, which proclamation is attached hereto and incorporated herein by this reference.

NOW, THEREFORE, IT IS ORDERED BY THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS AS FOLLOWS:

- A. Proclamation No. 2020-01 issued by the City Manager, as the City's Director of Emergency Services, is hereby ratified.
- B. As contemplated in the Emergency Services Act contained in Government Code Section 8550 *et seq.*, including Section 8558(c), and Chapter 36 of Title III of the Code of Santa Fe Springs, beginning March 12, 2020, a local emergency exists based on the existence of conditions of disaster or of extreme peril to the safety of persons and property caused by an epidemic, as detailed in the recitals set forth above.
- C. The area of the City which is endangered/imperiled is the entire City.
- D. During the existence of this local emergency, the powers, functions, and duties of the emergency organization of this City shall be those prescribed

by state law and by ordinances, resolutions, and orders of this City, including but not limited to the City of Santa Fe Springs' Emergency Operation Plan.

- E. This local emergency shall continue to exist until the City Council proclaims the termination of this local emergency.
- F. That a copy of this resolution be forwarded to the Director of California Governor's Office of Emergency Services requesting that the Director find it acceptable in accordance with State Law; that the Governor of California, pursuant to the Emergency Services Act, issue a proclamation declaring an emergency in the City of Santa Fe Springs; that the Governor waive regulations that may hinder response and recovery efforts; that recovery assistance be made available under the California Disaster Assistance Act; and that the State expedite access to State and Federal resources and any other appropriate federal disaster relief programs.

APPROVED and ADOPTED this 18th day of March, 2020 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

William K. Rounds, Mayor

ATTEST:

Janet Martinez, CMC, City Clerk

PROCLAMATION NO. 2020-01

A PROCLAMATION BY THE CITY MANAGER OF THE CITY OF SANTA FE SPRINGS, CALIFORNIA, ACTING AS THE DIRECTOR OF EMERGENCY SERVICES, DECLARING THE EXISTENCE OF A LOCAL EMERGENCY

WHEREAS, Chapter 36 of Title III of the Code of Santa Fe Springs empowers the City Manager, as the Director of Emergency Services, to declare the existence or threatened existence of a local emergency when the City is affected or likely to be affected by conditions of extreme peril to the safety of persons and property within the City caused by defined conditions to include epidemic; and

WHEREAS, Government Code Section 8550 *et seq.*, including Section 8558(c), authorize the City Manager to proclaim a local emergency when the City is threatened by conditions of disaster or extreme peril to the safety of persons and property within the City that are likely to be beyond the control of the services, personnel, equipment, and facilities of the City; and

WHEREAS, a novel coronavirus, COVID-19, causes infectious disease and was first detected in Wuhan City, Hubei Province, China in December 2019 and has since been reported in 117 countries, with over 44,000 cases, including the United States. Symptoms of COVID-19 include fever, cough, and shortness of breath; outcomes have ranged from mild to severe illness, and, in some cases, death. The Center for Disease Control and Prevention (CDC) has indicated the virus is a tremendous public health threat; and

WHEREAS, on January 30, 2020, the World Health Organization (WHO) declared the outbreak a “public health emergency of international concern” and on March 11, 2020, the WHO elevated the public health emergency to the status of a pandemic. On January 31, 2020, United States Health and Human Services Secretary Alex M. Azar II declared a public health emergency for the United States to aid the nation’s healthcare community in responding to COVID-19. On March 4, 2020, California Governor Gavin Newsom declared a State of Emergency in California, and the County of Los Angeles declared a local emergency and a local health emergency; and

WHEREAS, as of March 16, 2020, the WHO reported, to date, 167,511 confirmed global cases of COVID-19, and 6,606 deaths, across 151 countries; and

WHEREAS, as of March 16, 2020, the CDC reported, to date, 3,487 cases in the U.S. and 68 deaths, with 369 cases reported in California, with officials expecting the number of cases in California, the United States, and worldwide to increase; and

WHEREAS, the Governor and the California Department of Health on March 11, 2020 issued a statement entitled "California Public Health Experts: Mass Gatherings Should be Postponed or Canceled Statewide to Slow the Spread of COVID-19," determining that gatherings should be postponed or canceled across the state until at least the end of March. Non-essential gatherings must be limited to no more than 250 people, while smaller events can proceed only if the organizers can implement social distancing of 6 feet per person. Gatherings of individuals who are at higher risk for severe illness from COVID-19 should be limited to no more than 10 people, while also following social distancing guidelines. Furthermore, essential gatherings should only be conducted if the essential activity could not be postponed or achieved without gathering, meaning that some other means of communication could not be used to conduct the essential function; and

WHEREAS, the Governor on March 12, 2020 issued Executive Order N-25-20, ordering, inter alia, that all residents are to heed the orders and guidance of state and local public health officials; and

WHEREAS, on March 13, 2020, the President of the United States issued a proclamation declaring a national emergency beginning March 1, 2020, concerning the COVID-19 outbreak; and

WHEREAS, the City of Santa Fe Springs has the power to impose measures to promote social distancing including but not limited to limitations on public events; and

WHEREAS, conditions of extreme peril to the safety of persons and property have arisen due to the potential introduction of COVID-19 to Santa Fe Springs and Los Angeles County; and

WHEREAS, such conditions are beyond the control of the services, personnel, equipment, and facilities of the City and require the combined forces of other political subdivisions to combat; and

WHEREAS, it is imperative to prepare for and respond to suspected or confirmed COVID-19 cases, to implement measures to mitigate the spread of COVID-19, and to

prepare to respond to an increasing number of individuals requiring medical care and hospitalization; and

WHEREAS, if COVID-19 spreads in California at a rate comparable to the rate of spread in other countries, the number of persons requiring medical care may exceed locally available resources, and controlling outbreaks minimizes the risk to the public, maintains the health and safety of the community, and limits the spread of infection in the community and within the healthcare delivery system; and

WHEREAS, the mobilization of local resources, ability to coordinate interagency response, accelerate procurement of vital supplies, use mutual aid, and allow for future reimbursement by the state and federal governments will be critical to successfully responding to COVID-19; and

WHEREAS, the City Manager, as the City's Director of Emergency Services, has the power to declare a local emergency as authorized by Government Code section 8630 and Section 36.05 of the Code of Santa Fe Springs.

NOW, THEREFORE, IT IS PROCLAIMED AND ORDERED by the City Manager of the City of Santa Fe Springs as follows:

- A. As contemplated in the Emergency Services Act contained in Government Code Section 8550 *et seq.*, including Section 8558(c), and Chapter 36 of Title III of the Code of Santa Fe Springs, beginning March 12, 2020, a local emergency exists based on the existence of conditions of disaster or of extreme peril to the safety of persons and property caused by an epidemic, as detailed in the recitals set forth above.
- B. The area of the City which is endangered/imperiled is the entire City.
- C. During the existence of this local emergency, the powers, functions, and duties of the emergency organization of this City shall be those prescribed by state law and by ordinances, resolutions, and orders of this City, including but not limited to the City of Santa Fe Springs' Emergency Operation Plan.
- D. The City Council shall review and ratify this proclamation within 7 days as required by state law, and if ratified, shall continue to exist until the City Council proclaims the termination of this local emergency. The City Council

shall review the need for continuing the local emergency as required by state law until it terminates the local emergency, and shall terminate the local emergency at the earliest possible date that conditions warrant.

- E. That the City of Santa Fe Springs orders that, within the boundaries of the City of Santa Fe Springs, the Public Health Experts' recommendations shall be deemed mandatory.
- F. That a copy of this proclamation be forwarded to the Director of California Governor's Office of Emergency Services requesting that the Director find it acceptable in accordance with State Law; that the Governor of California, pursuant to the Emergency Services Act, issue a proclamation declaring an emergency in the City of Santa Fe Springs; that the Governor waive regulations that may hinder response and recovery efforts; that recovery assistance be made available under the California Disaster Assistance Act; and that the State expedite access to State and Federal resources and any other appropriate federal disaster relief programs.

PROCLAIMED this 17th day of March, 2020.

Raymond R. Cruz, City Manager

Ivy M. Tsai, City Attorney

ATTEST:

Janet Martinez, City Clerk



City of Santa Fe Springs

City Council Meeting

March 18, 2020

NEW BUSINESS

Approval of Governor's Office of Emergency Services Designation of Applicant's Agent Resolution for Non-State Agencies

RECOMMENDATION:

- Approve Designation of Applicant's Agent Resolution for Non-State Agencies (Governor's Office of Emergency Services Form 130).

BACKGROUND

On May 28, 2018, the City of Santa Fe Springs submitted the City of Santa Fe Springs Hazard Mitigation Plan to the Federal Emergency Management Agency (FEMA) and adopted the plan after approval by Resolution No. 9579.

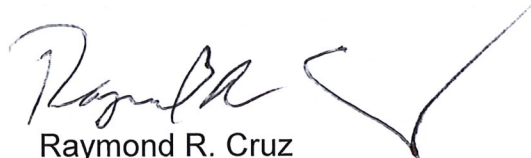
The California Governor's Office of Emergency Services (Cal OES) requires an approved resolution, "Designation of Applicant's Agent for Non-State Agencies," (Cal OES form 130) to be on file for the purpose of obtaining certain Federal and / or State financial assistance.

To apply for FEMA / Cal OES public assistance, a current "Designation of Subrecipient's Agent" Resolution must be on file with Cal OES. The Agent Resolution is only effective for up to three years following the date of approval. The attached Resolution designates the following positions as authorized Agents for the City of Santa Fe Springs:

- City Manager
- Fire Chief
- Director of Public Works

FISCAL IMPACT

The purpose of the form and filing is to request reimbursement for expenses related to local emergency management and disaster. Without OES form 130 in place, the City will be ineligible for FEMA mitigation programs including the Hazardous Mitigation Grant Program and Pre-Disaster Mitigation Program.


Raymond R. Cruz
City Manager

Attachment:

1. Cal OES 130 Resolution

DESIGNATION OF SUBRECIPIENT'S AGENT RESOLUTION
Hazard Mitigation Grant Program and Pre-Disaster Mitigation Program

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS, CA
(Governing Body) (Name of Applicant)

THAT CITY MANAGER, OR
(Title of Authorized Agent)

FIRE CHIEF, OR
(Title of Authorized Agent)

DIRECTOR OF PUBLIC WORKS
(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the CITY OF SANTA FE SPRINGS, CA, a public entity
(Name of Subrecipient)

established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Service for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the CITY OF SANTA FE SPRINGS, CA, a public entity established under the laws of the State of California,
(Name of Subrecipient)

hereby authorizes its agent(s) to provide to the California Governor's Office of Emergency Service for all matters pertaining to such state disaster assistance the assurances and agreements required.

Please check the appropriate box below:

☒ This is a universal resolution and is effective for all open and futures Disasters/Grants up to three (3) years following the date of approval below.

☐ This is a Disaster/Grant specific resolution and is effective for only Disaster/Grant name/number(s) _____

Passed and approved this 18TH day of MARCH, 2020

WILLIAM K. ROUNDS, MAYOR
(Name and Title of Governing Body Representative)

JOHN M. MORA, MAYOR PRO TEM
(Name and Title of Governing Body Representative)

JUANITA TRUJILLO, COUNCILMEMBER
(Name and Title of Governing Body Representative)

CERTIFICATION

I, FERNANDO MUNOZ, duly appointed and CITY CLERK TECHNICIAN of
(Name) (Title)

CITY OF SANTA FE SPRINGS, do hereby certify that the above is a true and correct copy of a
(Name of Applicant)

Resolution passed and approved by the CITY COUNCIL of the CITY OF SANTA FE SPRINGS
(Governing Body) (Name of Applicant)

on the 18TH day of MARCH, 2020.

(Signature)

CITY CLERK TECHNICIAN
(Title)

Cal OES Form 130

Instructions

A new Designation of Applicant's Agent Resolution is required if the previously submitted document is older than three (3) years from the last date of Board/Council approval.

When completing the Cal OES Form 130, Subrecipients should fill in the blanks on page 1. The blanks are to be filled in as follows:

Resolution Section:

Governing Body: This is the individual or group responsible for appointing and approving the Authorized Agents. Examples include: Board of Directors, City Council, Board of Supervisors, etc.

Name of Subrecipient: This is the official name of the non-profit, agency, city, county or special district that has applied for the grant. Examples include: City of Sacramento; Sacramento County; or Los Angeles Unified School District.

Authorized Agent: These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the California Governor's Office of Emergency Service regarding grants applied for by the subrecipient. There are two ways of completing this section:

1. **Titles Only:** If the Governing Body so chooses, the titles of the Authorized Agents should be entered here, not their names. This allows the document to remain valid if an Authorized Agent leaves the position and is replaced by another individual. If "Titles Only" is the chosen method, this document must be accompanied by a cover letter naming the Authorized Agents by name and title. This cover letter can be completed by any authorized person within the agency (e.g.; City Clerk, the Authorized Agent, Secretary to the Director) and does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names and titles of the Authorized Agents should be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document or their title changes.

Governing Body Representative: These are the names and titles of the approving board members. Examples include: Chairman of the Board, Superintendent, etc. The names and titles cannot be one of the designated Authorized Agents.

Certification Section:

Name and Title: This is the individual that was in attendance and recorded the Resolution creation and approval. Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person cannot be one of the designated Authorized Agents to eliminate "Self Certification."