



# AGENDA

**REGULAR MEETINGS  
OF THE  
SANTA FE SPRINGS  
PUBLIC FINANCING AUTHORITY  
WATER UTILITY AUTHORITY  
HOUSING SUCCESSOR  
SUCCESSOR AGENCY  
AND CITY COUNCIL**

**November 26, 2019  
6:00 P.M.**

Council Chambers  
11710 Telegraph Road  
Santa Fe Springs, CA 90670

**John Mora, Council Member  
Annette Rodriguez, Council Member  
Joe Angel Zamora, Council Member  
William K. Rounds, Mayor Pro Tem  
Juanita Trujillo, Mayor**

**Public Comment:** The public is encouraged to address City Council on any matter listed on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council, please complete the card that is provided at the rear entrance to the Council Chambers and hand the card to the City Clerk or a member of staff. City Council will hear public comment on items listed on the agenda during discussion of the matter and prior to a vote. City Council will hear public comment on matters not listed on the agenda during the Oral Communications period.

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

**Americans with Disabilities Act:** In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

**Please Note:** Staff reports, and supplemental attachments, are available for inspection at the office of the City Clerk, City Hall, 11710 E. Telegraph Road during regular business hours 7:30 a.m. – 5:30 p.m., Monday – Thursday and every other Friday. Telephone (562) 868-0511.

**1. CALL TO ORDER**

**2. ROLL CALL**

John Mora, Councilmember  
Annette Rodriguez, Councilmember  
Joe Angel Zamora, Councilmember  
William K. Rounds, Mayor Pro Tem  
Juanita Trujillo, Mayor

**PUBLIC FINANCING AUTHORITY**

**3. CONSENT AGENDA**

*Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Public Financing Authority.*

- a. Minutes of the October 24, 2019 Public Financing Authority (City Clerk)

**Recommendation:**

- Approve the minutes as submitted.

- b. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA) (Finance)

**Recommendation:**

- Receive and file the report.

**WATER UTILITY AUTHORITY**

**4. CONSENT AGENDA**

*Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Water Utility Authority.*

- a. Minutes of the Regular and Special Meeting of October 24, 2019 Water Utility Authority (City Clerk)

**Recommendation:**

- Approve the minutes as submitted.

- b. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Water Utility Authority (WUA) (Finance)

**Recommendation:**

- Receive and file the report.

- c. Status Update of Water-Related Capital Improvement Projects (Public Works)

**Recommendation:**

- Receive and file the report.

- d. Water Well No. 12 Packer Testing – Final Payment (Public Works)

**Recommendation:**

- Approve the Final Payment (less 5% Retention) to Best Drilling of Colton, California in the amount of \$120,460.00 for the subject property.

**HOUSING SUCCESSOR**

**5. CONSENT AGENDA**

*Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Housing Successor.*

Minutes of the October 24, 2019 Housing Successor (City Clerk)

**Recommendation:**

- Approve the minutes as submitted.

**SUCCESSOR AGENCY**

**6. CONSENT AGENDA**

*Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Successor Agency.*

Minutes of the October 24, 2019 Successor Agency (City Clerk)

**Recommendation:**

- Approve the minutes as submitted.

**CITY COUNCIL**

**7. CONSENT AGENDA**

*Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.*

- a. Minutes of the October 24, 2019 Regular City Council Meeting (City Clerk)

**Recommendation:**

- Approve the minutes as submitted.

- b. General Motion to Waive Full Reading and Read Ordinance by Title Only Pursuant to California Government Code Section 36934 (City Clerk)

**Recommendation:**

- Approve a general motion to waive full reading and read Ordinance titles only, pursuant to California Government Code Section 36934.

**NEW BUSINESS**

- 8.** Introduction of Ordinance No. 1108 – Adopting the 2019 Edition of the California Fire Code With Local Amendment with the introduction of Ordinance that Amends Chapter 93 (Fire Protection and Prevention) of the Municipal code of the City of Santa Fe Springs, and Adopting a Resolution of Findings Required for Local Amendments (Fire)

**Recommendation:**

- Read by Title only, Waive Further Reading and Introduce Ordinance No. 1108 (2019 California Fire Code as Amended)

- Adopt Resolution No. 9654 Making Findings for the Local Amendments to the 2019 California Fire Code.

**9. Resolution No. 9653 – Request for Parking Restriction on Spring Avenue south of Talc Street (Public Works)**

**Recommendation:**

- Adopt Resolution No. 9653, prohibiting the parking of vehicles weighing over 6,000 pounds on the west side of the Spring Avenue from a point 135 feet south of Talc Street to a point 250 feet south of Talc Street and implement a tow-away zone within the same limits for vehicles that violate the restriction.

**10. On-Call Professional Engineering Services – Street Improvements Design Year 3 (Los Nietos Road, Lakeland Road and Meyer Road) – Award of Contract (Public Works)**

**Recommendation:**

- Accept the Proposals;
- Award a contract to Onward Engineering of Anaheim, California in the amount of \$336,089.00 for the Street Improvements Design Year 3 (Los Nietos Road – Pioneer Boulevard to Norwalk Boulevard, Los Nietos Road – Norwalk Boulevard to Santa Fe Springs Road, Los Nietos Road – Santa Fe Springs to Painter Avenue, Meyer Road – Shoemaker Avenue to City Boundary); and
- Authorize the Mayor to execute the Agreement with Onward Engineering.

**11. On-Call Professional Engineering Services – Street Improvements Design Year 3 (Lakeland Road – Award of Contract (Public Works)**

**Recommendation:**

- Accept the Proposals;
- Award a contract to BKF Engineers Surveyors Planners of Newport Beach, California in the amount of \$68,700.00 for the Street Improvements Design Year 3 (Lakeland Road – Shoemaker Road to Carmenita Road); and
- Authorize the Mayor to execute the Agreement with BKF Engineers Surveyors Planners.

***Items 12 – 21 will occur in the 6:30 p.m. hour.***

**12. INVOCATION**

**13. PLEDGE OF ALLEGIANCE**

**14. INTRODUCTIONS**

- Representatives from the Chamber of Commerce

**15. ANNOUNCEMENTS**

**16. CITY MANAGER'S AND EXECUTIVE TEAM REPORTS**



***City of Santa Fe Springs***  
***Regular Meetings***

***November 26, 2019***

**17. PRESENTATIONS**

- a. Chamber of Commerce "Citizen of the Year" Presentation

**18. APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS**

- a. Advisory Committee Appointments

**19. ORAL COMMUNICATIONS**

**20. COUNCIL COMMENTS**

**21. ADJOURNMENT**

*I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted at the following locations; Santa Fe Springs City Hall, 11710 Telegraph Road; Santa Fe Springs City Library, 11700 Telegraph Road; and the Town Center Plaza (Kiosk), 11740 Telegraph Road, not less than 72 hours prior to the meeting.*

  
\_\_\_\_\_  
Janet Martinez, CMC  
City Clerk

November 21, 2019  
Date

**FOR ITEM NO. 3A  
PLEASE SEE ITEM NO. 7A**



## **CONSENT CALENDAR**

Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA)

### **RECOMMENDATION**

Receive and file the report.

## **BACKGROUND**

The Santa Fe Springs Public Financing Authority (PFA) is a City entity that has periodically issued debt for the benefit of the Santa Fe Springs community. The following is a brief status report on the debt instruments currently outstanding that were issued through the PFA.

### Consolidated Redevelopment Project 2006-A Tax Allocation Bonds

Financing proceeds available for appropriation at 10/31/19

None

Outstanding principal at 10/31/19

\$38,140,344

### Bond Repayment

The former Community Development Commission (CDC) issued a number of tax allocation bonds before it was dissolved by State law effective February 1, 2012 which are administered by the City acting as Successor Agency under the oversight of the appointed Oversight Board. The Successor Agency no longer receives tax increment. Instead, distributions from the Redevelopment Property Tax Trust Fund (RPTTF) are received based on approved obligations. It is anticipated that sufficient allocations from the RPTTF will continue to be made to the Successor Agency to meet ongoing debt service obligations.

### Unspent Bond Proceeds

Under an approved Bond Expenditure Agreement, unspent bond proceeds of the former CDC in the amount of approximately \$19 million were transferred to the City in July 2014. The funds are to be spent in accordance with the original bond documents. The unspent proceeds continue to be a source of funding within the City's capital improvement program (CIP).

### 2016 Bond Refunding

In July 2016 the Successor Agency issued its 2016 Tax Allocation Refunding Bonds, which paid off several bond issuances of the former CDC. The bonds were originally issued through the Public Financing Authority and included the 2001 Series A, 2002 Series A, 2003 Series A, the current interest portion of the 2006 Series A, and 2006 Series B bond issuances.

2017 Bond Refunding

In December 2017 the Successor Agency issued its 2017 Tax Allocation Refunding Bonds, which paid off the 2007 Tax Allocation Bonds of the former CDC. The 2007 Bonds were originally issued through the Public Financing Authority.



Raymond R. Cruz  
City Manager/Executive Director



## *City of Santa Fe Springs*

Water Utility Authority Meeting

**ITEM NO. 4A**

*November 26, 2019*

### **CONSENT AGENDA**

Minutes of the October 24, 2019 Special Water Utility Authority Meeting

#### **RECOMMENDATION**

- Approve the minutes as submitted.

#### **BACKGROUND**

Staff has prepared minutes for the following meeting:

- October 24, 2019

Staff hereby submits the minutes for the board's approval.

A handwritten signature in blue ink, which appears to read "Raymond R. Cruz".

Raymond R. Cruz  
City Manager

#### **Attachment:**

1. Minutes for October 24, 2019



APPROVED:

## MINUTES OF THE SPECIAL MEETING OF THE WATER UTILITY AUTHORITY

October 24, 2019

1. **CALL TO ORDER**

Mayor Trujillo called the meeting to order at 5:30 p.m.

2. **ROLL CALL**

**Members present:** Board Members Mora, Rodriguez, Zamora, Vice Chair Rounds and Chair Trujillo.

**Members absent:** None

3. **ORAL COMMUNICATIONS**

There was no one present to speak during oral communications.

### WATER UTILITY AUTHORITY

4. **NEW BUSINESS**

Critical Water Issues

**Recommendation:**

- Receive the staff presentation; and
- Provide direction with regards to how to make Water Well No. 12 operational.

Director of Public Works, Noe Negrete provided a brief presentation on the current water critical issues.

After the presentation, Mr. Negrete requested direction to be given in regards to Water Well No. 12.

The following options were discussed:

Option 1: Abandon Water Well. 12

- Lack of Activity is a potential conduit of migrating poor quality into the shallower aquifers.
- Loss of Investment on property acquisition, drilling and equipping well (approximately \$5M to date)

Funding for Option 1

- Approximately cost to abandon well at \$150,000-\$200,000.

Option 2: Update Existing Plans for Ozone Treatment System

- Existing plans would need to be reevaluated and recertified.
  - Cost is approximately \$20,000 to \$30,000.
- Can be "Fast Tracked" to allow shorter timeframe to bid and construct.



Funding for Option 2

- Approximate cost to install ozone treatment at \$4 million (total project - \$5 million)

Option 3: Redesign New Plans for Treatment System

- Pursue an alternative treatment (not ozone)
- Options Include:
  - Oxidation and Filtration
    1. Oxidation with Aeration
    2. Oxidation with chlorine
    3. Oxidation with sodium or potassium permanganate
  - Forfeit \$230k used for existing design of ozone treatment
  - Approximately 9-12 months for a final design to be completed

Funding for Option 3

- Approximate cost to install ozone treatment at \$3-\$4 million
  - Water CIP Fund Approximately \$5M (Allocated/Unallocated)
  - UUT/CIP Fund Approximate \$9M Unallocated
  - Additional Funding Sources
    - CDBG, Prop 1 Funding (Loans & Grants), State Revolving fund, Proposition 68 – Groundwater Treatment and Remediation.

Discussion ensued amongst Council.

It was moved by Council Member Zamora, seconded by Mayor Pro Tem Rounds, to direct staff to move forward with Option No. 2, by the following vote:

**Ayes:** Mora, Rodriguez, Zamora, Rounds, Trujillo  
**Nayes:** None  
**Absent:** None

**5. ADJOURNMENT**

Mayor Trujillo adjourned the meeting at 6:07 p.m.

**ATTEST:**

\_\_\_\_\_  
Janet Martinez  
City Clerk

\_\_\_\_\_  
Juanita Trujillo  
Mayor

\_\_\_\_\_  
Date



## **CONSENT CALENDAR**

Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Water Utility Authority (WUA)

### **RECOMMENDATION**

Receive and file the report.

## **BACKGROUND**

The Santa Fe Springs Water Utility Authority (WUA) is a City entity that has issued debt for the benefit of the Santa Fe Springs community. The following is a brief status report on the debt instruments currently outstanding that were issued through the WUA.

### Water Revenue Bonds, 2013

Financing proceeds available for appropriation at 10/31/19	None
Outstanding principal at 10/31/19	\$6,890,000

### Water Revenue Bonds, 2018

Financing proceeds available for appropriation at 10/31/19	None
Outstanding principal at 10/31/19	\$1,425,000

In May 2013 the Water Utility Authority issued the 2013 Water Revenue Bonds in the amount of \$6,890,000. The bonds refunded the existing 2003 Water Revenue Bonds (issued through the Public Financing Authority) and provided additional funds for water improvement projects in the amount of \$2,134,339. The funds were restricted for use on water system improvements. In August 2013 the Water Utility Authority Board appropriated the proceeds for the Equipping Water Well No. 12 Project and all proceeds were since used on this project.

In January 2018 the Water Utility Authority issued the 2018 Water Revenue Bonds in the amount of \$1,800,000. The bonds refunded the existing 2005 Water Revenue Bonds (issued through the Public Financing Authority). No additional funds were raised through the issuance of the 2018 Water Revenue Bonds.

The City budget includes sufficient appropriations and adequate revenues are expected to be collected to meet the debt service obligations associated with the 2013 and 2018 Water Revenue Bonds.



The WUA was formed in June of 2009. Water revenue bonds issued prior to this date were issued through the City of Santa Fe Springs Public Financing Authority.



Raymond R. Cruz  
City Manager/Executive Director



# City of Santa Fe Springs

Water Utility Authority Meeting

ITEM NO. 4C

November 26, 2019

## CONSENT AGENDA

### Status Update of Water-Related Capital Improvement Projects

#### RECOMMENDATION

- Receive and file the report.

#### BACKGROUND

This report is for informational purposes only. The following is a listing of current active water projects.

#### Water Well No. 12 – Packer Testing and Installation

At their March 28, 2019, meeting, the Water Utility Authority (WUA) awarded a contract to Best Drilling and Pump, Inc. (Best Drilling) from Colton, California in the amount of \$452,000 for the Water Well No. 12 Packer Testing project. The Water Well No. 12 packer testing and installation began on May 7, 2019.

The objective of installing a packer was to segregate groundwater zones consisting of low-quality water where contaminants of concern exceed maximum contaminant levels. Unfortunately, the determination is that Water Well No. 12 in its entirety consists of elevated color and total dissolved solids concentrations that exceed the maximum contaminant levels, with iron concentrations also being on the brink of exceeding the maximum contaminant levels. Consequently, for Water Well No. 12 to supply adequate drinking water, a treatment system is required.

As a separate item on the agenda, the project final payment and approval is being requested.

#### FISCAL IMPACT

Water Well No. 12 Packer Testing and Installation is fully funded from the Water CIP Fund.

#### INFRASTRUCTURE IMPACT

The production of quality water from Water Well No. 12 will provide a cost-effective option which is imperative to meeting the City's water needs.

  
Raymond R. Cruz  
Executive Director

Attachments:  
None

Report Submitted By:

Noe Negrete  
Director of Public Works



Date of Report: November 20, 2019



# City of Santa Fe Springs

Water Utility Authority Meeting

ITEM NO. 4D

November 26, 2019

## CONSENT AGENDA

Water Well No. 12 Packer Testing – Final Payment

### RECOMMENDATION

- Approve the Final Payment (less 5% Retention) to Best Drilling of Colton, California in the amount of \$120,460.00 for the subject project.

### BACKGROUND

Previously, the City Council directed staff to evaluate the option of installing well packers to eliminate the potential sources of elevated concentrations of iron and hydrogen sulfide.

On March 28, 2019, the Water Utility Authority awarded a contract to Best Drilling of Colton, California for \$452,000 for the Water Well No. 12 Packer Testing project. The purpose of the Water Well No. 12 Packer Testing project was to install packers to segregate, identify, and eliminate the potential sources of elevated concentrations of iron and hydrogen sulfide. However, the Packer Testing results determined the water quality did not meet water quality standards throughout all zones, and that a treatment system is necessary to meet drinking water standards.

The following payment detail represents the Final Payment (less 5% Retention) due per terms of the contract for the work which has been completed and found to be satisfactory.

### FISCAL IMPACT

The Water Utility Authority appropriated \$612,000 on March 18, 2019, from the Water Reserve Fund to fund the Water Well No. 12 Packer Testing project (Activity No. WT195001). City staff is anticipating a surplus of \$104,425 towards the Water Reserve Fund, primarily due to not installing the permanent packer.

### INFRASTRUCTURE IMPACT

The Water Well No. 12 Packer Testing project was an option to improve the water quality from Water Well No. 12 to meet the City's water needs.

A handwritten signature in blue ink, appearing to read "Raymond R. Cruz".

Raymond R. Cruz  
Executive Director

### Attachments:

Attachment No. 1: Final Payment Detail

Report Submitted By: Noe Negrete  
Director of Public Works

A handwritten signature in blue ink, appearing to read "Noe Negrete".

Date of Report: November 20, 2019



Payment Detail:

Water Well No. 12 - Packer Testing

Contractor: Best Drilling and Pump  
1640 W. Pellisier Road  
Colton, CA 92324

Final Payment: \$ 120,460.00

Item No.	Description	Contract			Completed This Period		Completed To Date		
		Quantity	Units	Unit Price	Total	Quantity	Amount	Quantity	Amount
Contract Work									
1.	Mobilization/Demobilization of pump rig, equipment and accessories. Prepare contract documents and other preliminary work and prepare site as specified. Disconnect motor from electrical system, remove discharge header, pipe, motor, vertical turbine pump, couplings, and all other appurtenances and sound well. Deliver pump and discharge header to CITY Municipal Services Yard.	1	L.S.	\$ 50,000.00	\$ 50,000.00	20%	\$ 10,000.00	80%	\$ 40,000.00
2.	Clear water column in casing and provide up to two Interim downwell, clear-viewing, color video surveys and two (2) DVDs and one (1) MPEG recording of the existing well (entire depth).	1	L.S.	\$ 1,200.00	\$ 1,200.00		\$ -	100%	\$ 1,200.00
3.	Conduct well rehabilitation. Brush well casing with steel wire brush. Conduct initial biocleaning of the casing walls by injecting hydrogen peroxide into the well during brushing, and bail sedimentfill following brushing, as specified.	18	Per/Hr.	\$ 400.00	\$ 7,200.00		\$ -	10	\$ 4,000.00
4.	Mobilize, install, and maintain a diesel or gasoline engine, temporary test pump, access tube and inline zeolite filter assembly, equipment and other appurtenances and accessories as necessary in accordance with specifications. The pump intake shall initially extend to a depth of 250 ft. bgs.	1	L.S.	\$ 18,000.00	\$ 18,000.00		\$ -	100%	\$ 18,000.00
5.	Conduct limited pumping redevelopment.	16	Per/Hr.	\$ 375.00	\$ 6,000.00		\$ -	10	\$ 3,750.00
6.	Install the In-Situ Aqua TROLL® 600-no pressure, multiparameter flow cell sonde probe system.	21	Per/Day	\$ 300.00	\$ 6,300.00	12	\$ 3,600.00	19	\$ 5,700.00
7.	Conduct an initial 168-hour (7-day) maximum, constant rate pumping test at the design rate.	168	Per/Hr.	\$ 375.00	\$ 63,000.00		\$ -	168	\$ 63,000.00
8.	Perform 2 flowmeter (spinner) surveys under dynamic (pumping) conditions throughout the perforated sections of the well as follows: one at the beginning of the test, the other at the end of the constant rate pumping test.	2	Per Survey	\$ 3,750.00	\$ 7,500.00		\$ -	2	\$ 7,500.00
9.	Provide equipment and conduct depth-specific groundwater sampling in up to 4 specific depths. Sample analysis to be performed by the City.	4	Per Sample	\$ 400.00	\$ 1,600.00		\$ -	4	\$ 1,600.00
10.	Mobilize pump rig, remove test pump, install packer, reinstall pump and packer assembly with the packer at 1,290 to 1,300 ft. bgs which is above (i.e., more shallow than) the pump intake at 1,310 ft. bgs.	1	L.S.	\$ 27,000.00	\$ 27,000.00		\$ -	100%	\$ 27,000.00

Payment Detail:

Water Well No. 12 - Packer Testing

Contractor: Best Drilling and Pump  
1640 W. Pellisier Road  
Colton, CA 92324

Final Payment: \$ 120,460.00

Item No.	Description	Contract			Completed This Period			Completed To Date	
		Quantity	Units	Unit Price	Total	Quantity	Amount	Quantity	Amount
11.	Conduct a 2nd, 168 hour (7 day), maximum, constant rate pumping test at the design rate with the packer tool assembly set at a depth above the pump intake.	168	Per/Hr.	\$ 375.00	\$ 63,000.00		\$ -	167	\$ 62,625.00
12.	Remove test pump, install packer, reinstall pump and packer assembly with the packer at 1,050 ft. bgs which is below (i.e., deeper than) the pump intake at 300 ft. bgs.	1	L.S.	\$ 27,000.00	\$ 27,000.00	100%	\$ 27,000.00	100%	\$ 27,000.00
13.	Conduct a 3rd, and final 168-hour (7-day) maximum, constant rate pumping test at the design rate with the packer tool assembly set at a depth below the pump intake.	168	Per/Hr.	\$ 375.00	\$ 63,000.00	120	\$ 45,000.00	120	\$ 45,000.00
14.	Mobilize pump rig and remove the pump and packer assembly.	1	L.S.	\$ 20,000.00	\$ 20,000.00	100%	\$ 20,000.00	100%	\$ 20,000.00
15.	Clear water column and provide a final downwell video survey and two (2) DVDs and one (1) MPEG recording of the existing well (entire depth).	1	L.S.	\$ 1,200.00	\$ 1,200.00	100%	\$ 1,200.00	100%	\$ 1,200.00
16.	Conduct well disinfection and provide temporary well cap.	1	L.S.	\$ 7,500.00	\$ 7,500.00	100%	\$ 7,500.00	100%	\$ 7,500.00
17.	Pick up vertical pump, motor, discharge header from City and re-install pump to previous depth prior to removal. Re-establish wiring and connection of permanent pump into City electrical system, in the presence of a City electrician, and testing of re-installed pump.	1	L.S.	\$ 12,500.00	\$ 12,500.00	100%	\$ 12,500.00	100%	\$ 12,500.00
18.	Install permanent single-set inflatable packer at an approximate depth of 1,290 ft. to 1,300 ft. bgs prior to the re-installation of the permanent pump. This includes inflation of the packer.	1	L.S.	\$ 70,000.00	\$ 70,000.00	0%	\$ -	0%	\$ -
Contract Total:					\$ 452,000.00	\$ 126,800.00		\$ 347,575.00	

Total Completed Items to Date: \$ 347,575.00

CONTRACT PAYMENTS:

Total Items Completed to Date:

Less Progress Payment No. 1

Less Progress Payment No. 2

Less 5% Retention

Final Payment:

\$ 347,575.00  
\$ 143,830.00  
\$ 65,906.25  
\$ 17,378.75  
\$ 120,460.00

Invoice Date	Invoice No.	Warrant Billing Period			Retention Amount
		Invoice Due Date	Invoice Pay Date	Amount	
06/30/2019	3288	07/16/2019	07/25/2019	\$ 143,830.00	\$ 7,570.00
07/31/2019	3307	08/13/2019	08/22/2019	\$ 65,906.25	\$ 3,468.75
09/30/2019	3349	11/05/2019	11/14/2019	\$ 120,460.00	\$ 6,340.00

Amount		Account
Finance Please Pay:		WT195001
\$ 120,460.00		
\$ 6,340.00		205
5% Retention Completed this Period:		
Recommended by Project Manager:		
Approved by PW Director:		
Noe Negrete		

11-A-19

**FOR ITEM NO. 5**  
**PLEASE SEE ITEM NO. 7A**

**FOR ITEM NO. 6**  
**PLEASE SEE ITEM NO. 7A**





# *City of Santa Fe Springs*

City Council Meeting

**ITEM NO. 7A**

*November 26, 2019*

## **CONSENT AGENDA**

Minutes of the October 24, 2019 Regular City Council Meeting

### **RECOMMENDATION**

- Approve the minutes as submitted.

### **BACKGROUND**

Staff has prepared minutes for the following meeting:

- October 24, 2019

Staff hereby submits the minutes for Council's approval.

A handwritten signature in blue ink, appearing to read "Raymond R. Cruz", is written over a large, stylized blue "L" or "4" shape.

Raymond R. Cruz  
City Manager

### **Attachment:**

1. Minutes for October 24, 2019





APPROVED:

## MINUTES OF THE MEETINGS OF THE CITY COUNCIL

October 24, 2019

1. **CALL TO ORDER**

Mayor Trujillo called the meeting to order at 6:07 p.m.

2. **ROLL CALL**

**Members present:** Councilmembers/Directors: Mora, Rodriguez, Zamora and Mayor Pro Tem/Vice Chair Rounds, Chair Trujillo.

**Members absent:** None

Janet Martinez, City Clerk announced that the Members of the Public Financing Authority and Water Utility Authority receive \$150 for their attendance at meetings.

Mayor Trujillo stated Item No. 12, closed session item will be moved to the beginning of the agenda.

City Attorney, Ivy M. Tsai read the closed session item.

Council Member Mora recused himself from the closed session item due to his past employment with the City.

**CLOSED SESSION**

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

(Pursuant to California Government Code Section 54956.9(d)(1))

Case Information: CalPERS Case No. 2017-0586 and also identified by Office of Administrative Hearings (OAH) Case No. 2017120843

Mayor Trujillo recessed the meeting at 6:09 p.m.

Mayor Trujillo reconvened the meeting at 6:28 p.m.

City Attorney, Ivy M. Tsai stated there was no action taken, direction was given to staff.

**PUBLIC FINANCING AUTHORITY**

3. **CONSENT AGENDA**

- a. Minutes of the September 26, 2019 Public Financing Authority

**Recommendation:**

- Approve the minutes as submitted.

- b. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA)

**Recommendation:**

- Receive and file the report.

It was moved by Mayor Pro Tem Rounds, seconded by Council Member Rodriguez, approving Item No. 3A, and 3B, by the following vote:

**Ayes:** Mora, Rodriguez, Zamora, Rounds, Trujillo

**Nayes:** None

**Absent:** None

#### **WATER UTILITY AUTHORITY**

#### **4. CONSENT AGENDA**

- a. Minutes of the September 26, 2019 Water Utility Authority Meeting

**Recommendation:** That the Water Utility Authority:

- Approve the minutes as submitted.

- b. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Water Utility Authority (WUA)

**Recommendation:** That the Water Utility Authority:

- Receive and file the report.

- c. Status Update of Water-Related Capital Improvement Projects

**Recommendation:** That the Water Utility Authority:

- Receive and file the report.

It was moved by Council Member Rodriguez, seconded by Council Member Mora, approving Item No. 4A, 4B, & 4C, by the following vote:

**Ayes:** Mora, Rodriguez, Zamora, Rounds, Trujillo

**Nayes:** None

**Absent:** None

#### **HOUSING SUCCESSOR**

#### **5. CONSENT AGENDA**

Minutes of the September 26, 2019 Housing Successor

**Recommendation:** That the Housing Successor:

- Approve the minutes as submitted.

It was moved by Council Member Zamora, seconded by Mayor Pro Tem Rounds, approving the minutes as submitted, by the following vote:

**Ayes:** Mora, Rodriguez, Zamora, Rounds, Trujillo

**Nayes:** None

**Absent:** None

**SUCCESSOR AGENCY**

**6. CONSENT AGENDA**

Minutes of the September 26, 2019 Successor Agency

**Recommendation:** That the Successor Agency:

- Approve the minutes as submitted.

It was moved by Council Member Mora, seconded by Council Member Rodriguez, approving the minutes as submitted, by the following vote:

**Ayes:** Mora, Rodriguez, Zamora, Rounds, Trujillo

**Nayes:** None

**Absent:** None

**CITY COUNCIL**

**7. CONSENT AGENDA**

*Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.*

a. Minutes of the September 26, 2019 Regular City Council Meeting

**Recommendation:**

- Approve the minutes as submitted.

b. Request for a Leave of Absence

**Recommendation:**

- Approval of Francis Carbajal's request for a three (3) month leave of absence from the Historical, Heritage Arts, and Sister City Advisory Committees.

c. Painter Avenue Street Improvements – Final Payment

**Recommendation:**

- Approve the Final Payment (less 5% Retention) to Sequel Contractors of Santa Fe Springs, California in the amount of \$516,351.58 for the subject property.

It was moved by Council Member Zamora, seconded by Mayor Pro Tem Rounds, approving Item No. 7A, 7B, and 7C, by the following vote:

**Ayes:** Mora, Rodriguez, Zamora, Rounds, Trujillo

**Nayes:** None

**Absent:** None

**NEW BUSINESS**

**8. Ann Street Improvements – Authorization to Re-advertise for Construction Bids**

**Recommendation:**

- Approve the Plans and Specifications; and
- Authorize the City Engineer to advertise for construction bids.

It was moved by Council Member Mora, seconded by Mayor Pro Tem Rounds, to approve the plans and specifications, and authorize the City Engineer to advertise for construction bids, submitted, by the following vote:

**Ayes:** Mora, Rodriguez, Zamora, Rounds, Trujillo

**Nayes:** None

**Absent:** None

9. Marquardt Avenue 16" Water Main Relocation – Authorization to Advertise for Construction Bids

**Recommendation:**

- Approve the Plans and Specifications; and
- Authorize the City Engineer to advertise for construction bids.

It was moved by Council Member Zamora, seconded by Council Member Rodriguez, to approve the plans and specifications, and authorize the City Engineer to advertise for construction bids, by the following vote:

**Ayes:** Mora, Rodriguez, Zamora, Rounds, Trujillo

**Nayes:** None

**Absent:** None

10. Approve Instructional Service Agreement between Rio Hondo Community College and Department of Fire-Rescue (Fire)

**Recommendation:**

- Approve a three-year Instructional Service Agreement with Rio Hondo Community College District on behalf of the Department of Fire-Rescue; and
- Authorize the Fire Chief to execute the Agreement.

It was moved by Council Member Mora, seconded by Mayor Pro Tem Rounds, to approve a three-year instructional service agreement with Rio Hondo Community College District on behalf of the Department of Fire-Rescue, and authorize the Fire Chief to execute the agreement, by the following vote:

**Ayes:** Mora, Rodriguez, Zamora, Rounds, Trujillo

**Nayes:** None

**Absent:** None

11. Washington Boulevard Coalition: Approval of Memorandum of Understanding for Eastside Transit Corridor Phase 2 (Planning)

**Recommendation:**

- Approve the Washington Boulevard Coalition Memorandum of Understanding; and
- Authorize the City Manager to execute the Memorandum of Understanding.

It was moved by Council Member Zamora, seconded by Mayor Pro Tem Rounds, to approve the Washington Boulevard Coalition Memorandum of Understanding, authorize the City Manager to execute the Memorandum of Understanding, and approve subject to finalization approved by the city attorney's office, by the following vote:

**Ayes:** Mora, Rodriguez, Zamora, Rounds, Trujillo  
**Nayes:** None  
**Absent:** None

Mayor Trujillo stated Item No. 12 was discussed at the beginning of the meeting.

**CLOSED SESSION**

**12. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

(Pursuant to California Government Code Section 54956.9(d)(1))

Case Information: CalPERS Case No. 2017-0586 and also identified by Office of Administrative Hearings (OAH) Case No. 2017120843

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***Mayor Trujillo recessed the meetings at 6:15 p.m.***

***Mayor Trujillo convened the meeting at 6:31 p.m.***

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**13. INVOCATION**

Invocation was led by Mayor Pro Tem Rounds.

**14. PLEDGE OF ALLEGIANCE**

Launa Limas from Lake Center Middle school led the Pledge of Allegiance.

**15. INTRODUCTIONS**

- Representatives from the Chamber of Commerce: Liz Buckingham from Friendly Hills Bank, Josh House from K2-KM Industrial Services, Inc., Wendy Meador from Tangram Interiors, Daniel O' Marah from Starbucks, and Chamber CEO, Kathie Fink.
- Assembly Majority Leader Ian Calderon.

**16. ANNOUNCEMENTS**

The Youth Leadership Committee Members made the following announcements:

- Hunted House, October 25-27, 31, 2019
- Fright Fest Halloween Dance, Friday, October 25, 2019 at 9:00 a.m.
- Gothic Tea Party, October 27, 2019 at 1:00 p.m.
- Halloween Carnival, October 31, 2019 at 5:30 p.m.

**17. CITY MANAGER AND EXECUTIVE TEAM REPORTS**

- City Manager, Raymond Cruz spoke about attending the State Senator Bob Archuleta City Manager Summit; the topics that were covered at the meeting were related to public safety, economic development, infrastructure, homelessness, housing, green/open space, transportation, pension reform, and workforce development.

- Captain Miller spoke about yesterday's event; stated that there was a young lady that came in to the office in the morning to report domestic violence, noted the victim stated the boyfriend at the house and the victim had a camera proving his presence at the house. He stated officers went to the house to talk to him and asked him to step out the property. In addition, he called Director of Police Services Dino Torres to state that the incident was near the Red Ribbon Parade route; therefore, it needed to be cancelled.
- Director of Public Works, Noe Negrete provided an update on the Santa Fe Springs Road and Greenstone Avenue road projects; he also provided an update on the water main project at Marquardt Avenue.
- Director of Planning, Wayne Morrell spoke about the customer service survey that is on the city's website and encouraged citizens to complete it. He also announced that the last day to submit photos for the Photo Contest would be on October 31.
- Director of Police Services, Dino Torres spoke about the 2019 Great ShakeOut that occurred on October 17, 2019.
- Fire Chief, Brent Hayward spoke about the 2019 Great ShakeOut, and spoke about attending the Fire Chief Conference.
- Director of Finance, Travis Hickey spoke about the JPIA forum he attended two weeks ago.
- Director of Community Services, Maricela Balderas spoke about the free flu vaccination clinic they had at the Gus Velasco Neighborhood Center. She also spoke about the Día De Los Muertos event that took place on October 19, 2019.

**18. PRESENTATIONS**

- a. Recognition of Whittier Police Captain Mike Davis and Introduction of Whittier Police Captain Kent Miller
- b. Presentation from Tammy Murray, Relay for Life Chairperson
- c. Introduction of Public Works New Employee, Don Nguyen, Water Supervisor
- d. Presentation by the Los Angeles County Economic Development Corporation ("LAEDC") for a Most Business Friendly City Award Finalist plaque by Joseph J. Torres, Area Director for the Los Angeles County Economic Development Corporation

**19. APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS**

- a. Advisory Committee Appointments

No appointments were made.

**20. ORAL COMMUNICATIONS**

There was no one present to speak during oral communications.

**21. COUNCIL COMMENTS**

Council Member Mora welcomed Don Nguyen and Captain Kent Miller. He also spoke about the mission award and acknowledged Planning Director, Wayne Morrell for being

at the Santa Fe Springs Promenade at 4:00 a.m. to solve a city issue.

Council Member Rodriguez welcomed Captain Kent Miller, spoke about the Women's Club event. He thanked Planning Director, Wayne Morrell for taking care of a request at any hour.

Council Member Zamora welcome Captain Kent Miller and thanked Mike Davis; noted he attended the haunted house at Los Nietos Park and attended the Día De Los Muertos event. He also spoke about the Red Ribbon Parade and is looking forward to the event next year.

Mayor Pro Tem Rounds spoke about the grand opening of the I-5 on Valley View Boulevard, along with the opening of a southbound. He stated the grand opening should be as soon as Monday. Lastly, he spoke about the Red Ribbon Parade.

Mayor Trujillo spoke about attending the JPIA forum two weeks ago and the League of California cities last week. She thanked Mike Davis and welcomed Captain Kent Miller. She also thanked staff for the Día De Los Muertos. Last, she spoke about Veterans Day being scheduled for Friday, November 8<sup>th</sup> and encouraged everyone to attend.

**22. ADJOURNMENT**

Mayor Trujillo adjourned the meeting at 7:56pm

\_\_\_\_\_  
Juanita Trujillo  
Mayor

**ATTEST:**

\_\_\_\_\_  
Janet Martinez  
City Clerk

\_\_\_\_\_  
Date



# City of Santa Fe Springs

City Council Meeting

ITEM NO. 7B

November 26, 2019

## **CONSENT AGENDA**

General Motion to Waive Full Reading and Read Ordinance by Title Only Pursuant to California Government Code Section 36934

### **RECOMMENDATION**

- Approve a general motion to waive full reading and read Ordinance titles only, pursuant to California Government Code Section 36934.

### **BACKGROUND**

In order to expedite the conduct of business at City Council meetings, California State Law (California Government Code Section 36934) allows Ordinances to be read by title if a majority of the legislative body supports the motion to waive the full reading.

A handwritten signature in blue ink, appearing to read "Raymond R. Cruz".

Raymond R. Cruz  
City Manager

Attachments:

None





# *City of Santa Fe Springs*

*City Council Meeting*

**ITEM NO. 8**

*November 26, 2019*

## **NEW BUSINESS**

Introduction of Ordinance 1108 – Adopting the 2019 Edition of the California Fire Code With Local Amendment with the introduction of an Ordinance that Amends Chapter 93 (Fire Protection and Prevention) of the Municipal code of the City of Santa Fe Springs, and Adopting a Resolution of Findings Required for Local Amendments.

### **RECOMMENDATION(S)**

- Read by Title only, Waive Further Reading and Introduce Ordinance No. 1108 (2019 California Fire Code as Amended)
- Adopt Resolution No. 9654 Making Findings for the Local Amendments to the 2019 California Fire Code

### **BACKGROUND**

The 2016 California Fire Code will be superseded by the 2019 California Fire Code and will become state law on January 1, 2020. The City of Santa Fe Springs Department of Fire-Rescue will need to adopt the 2019 California Fire Code with amendments under Chapter 93 of the Santa Fe Springs City Code of Ordinances. The code is amended for a variety of reasons including updates from various International Code Committees and California Fire Code committees to take into account current industry practices and modifications to reflect changes in state and federal law.

In 2007, the State of California and local jurisdictions within the State adopted the International Fire Code with State and local amendments. The International Fire Code is part of a greater series of model codes that include the International Building Code, also published by the International Code Council. The California Fire Code, along with all of the State Building Standard Codes, is on a three-year revision cycle. In 2007, 2010, 2013 and 2016, the City revised its Municipal Code to incorporate the California version of the international codes and readopted them under Ordinances 984, 1020, 1051 and 1080, respectively. The State's Building Standards Codes are once again at the end of a three-year cycle and the new Codes will go into effect January 1, 2020. The State of California has completed amendments to the codes as of July 1, 2019 and local jurisdictions have 180 days to further amend them before they become law.

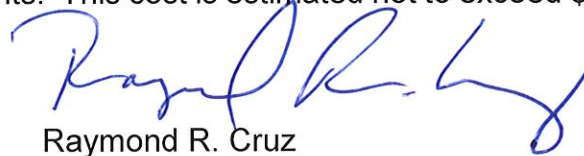
Local jurisdictions may amend the Code, as allowed by California Health and Safety Code Sections 13143.5 and 17958.7, as necessary to mitigate local discrepancies, and continue to protect and preserve the quality of life for our citizens, business community, and first responders. In order to make the aforementioned amendments the City must make findings that the amendments are reasonably necessary because of local climatic, geological or topographical conditions. The attached resolution has been prepared for that specific purpose.

The amendments, as included in the ordinance, have been thoroughly researched and are deemed necessary to maintain the current level of protection throughout the City of Santa Fe Springs.

The proposed 2019 changes to the Santa Fe Springs Code of Ordinances, Chapter 93, are attached to this agenda report.

**FINANCIAL IMPACT**

A one-time impact to the Department of Fire-Rescue FY 2019-20 budget will be incurred to replace reference documents. This cost is estimated not to exceed \$2,500.



Raymond R. Cruz  
City Manager

**Attachments:**

Ordinance No. 1108  
Resolution No. 9654

## ORDINANCE NO. 1108

**AN ORDINANCE OF THE CITY OF SANTA FE SPRINGS ADOPTING THE 2019 EDITION OF THE *CALIFORNIA FIRE CODE*, WITH AMENDMENTS, BY AMENDING SECTIONS 93.01, 93.03 AND 93.04 OF CHAPTER 93 (FIRE PREVENTION AND PROTECTION) OF THE SANTA FE SPRINGS MUNICIPAL CODE, AND REPEALING ALL OTHER ORDINANCES AND PARTS OF THE ORDINANCES IN CONFLICT THEREWITH**

THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS DOES HEREBY ORDAIN AS FOLLOWS:

**SECTION 1.** The City Council hereby repeals in its entirety Section 93.01 (Adoption of California Fire Code and Other Recognized Standards) of the Santa Fe Springs Municipal Code.

**SECTION 2.** The City Council hereby amends Chapter 93 (Fire Prevention and Protection) of the Santa Fe Municipal Code with the addition of a new Section 93.01 (Adoption of California Fire Code and Other Recognized Standards) to read as follows:

**Section 93.01 (Adoption of California Fire Code and Other Recognized Standards)**

That a certain document, three (3) copies of which are on file in the office of the City Clerk of the City of Santa Fe Springs being marked and designated as the *California Fire Code*, 2019 edition, including Chapters 1 through 80, in addition to Appendix Chapter 4, Appendices A, B, BB, C, CC D in part, E, F H, I, J, K, L, M, N and O as published by the International Code Council, and is hereby adopted as the Fire Code of the City of Santa Fe Springs in the State of California regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises as herein provided; providing for the issuance of permits and collection of fees therefore; and each and all of the regulations, provisions, penalties, conditions and terms of said Fire Code on file in the office of the City of Santa Fe Springs are hereby referred to, adopted, and made a part hereof, as if fully set out in this ordinance, with the additions, insertions, deletions and changes, if any prescribed in Section 2 of this ordinance.

**SECTION 3.** The City Council hereby repeals in its entirety Section 93.03 (Amendments to the Fire Code) of the Santa Fe Springs Municipal Code.

**SECTION 4.** The City Council hereby amends Chapter 93 (Fire Prevention and Protection) of the Santa Fe Municipal Code with the addition of a new Section 93.03 (Amendments to the Fire Code) to read as follows:

**Section 93.03 (Amendments to the Fire Code)**

That the following sections are hereby revised:

Section 101.1.

Insert: City of Santa Fe Springs

**Title.** These regulations shall be known as the *Fire Code* of the City of Santa Fe Springs, hereinafter referred to as "this code."

Section 105.6 is amended to read as follows:

**Required operational permits.** The fire code official is authorized to issue operational permits for the operations set forth in Section 105.6.1 through 105.6.50, or as required by the fire code official.

Section 105.6.14 is amended to read as follows:

**Explosives.** An operational permit is required for the manufacture, storage, handling, sale or use of any quantity of explosives, explosive materials, fireworks or pyrotechnic special effects within the scope of Chapter 56, or when a local permit or approval by the fire code official is required per CCR Title 19, Division 1, Chapter 6-Fireworks, or Chapter 10-Explosives.

Section 105.7 is amended to read as follows:

**Required construction permits.** The fire code official is authorized to issue construction permits for the work set forth in Section 105.7.1 through 105.7.25, in addition to the construction, addition, alteration, installation, modification or repair of any building, or building system and equipment, or as required by the fire code official.

Section 106.6 is added to read as follows:

**False fire alarm response.** A service charge for the response and investigation of false alarms, in accordance with the fee schedule as established through City Council resolution, may be required.

Section 110.3.1 is amended to read as follows:

**Service.** A notice of violation issued pursuant to this code shall be served upon the owner, operator, occupant or other person responsible for the condition or violation, either by personal service, mail, electronic mail, or by delivering the same to, and leaving it with, some person of responsibility upon the premises. For unattended or abandoned or locations, a copy of such notice of violation shall be posted on the premises in a conspicuous place at or near the entrance to such premises and the notice of violation shall be mailed by certified mail with return receipt requested or a certificate of mailing, to the last known address of the owner, occupant or both.

Section 110.4.

Insert: Misdemeanor, \$1,000.00, 180 days

Section 112.4.

Insert: \$100.00, \$1,000.00

Section 202 is amended to read as follows:

**Addition.** An extension or increase in floor area or height of a building or structure.

**False Alarm.** In addition, the activation of any fire alarm system which results in a response by the Department of Fire-Rescue, and which is caused by the negligence, lack of proper maintenance or intentional misuse of the fire alarm system by the owner, its employees, agents or any other activation of a fire alarm system not caused by heat, smoke or fire.

**Fire apparatus access road.** A road that provides fire apparatus access from a fire station to a facility, building or portion thereof. This is a general term inclusive of all other terms such as fire lane, public street, private street, parking lot lane, access roadway, and anything that augments fire ground operations.

**Repair.** The reconstruction or renewal of any part of an existing building for the purpose of maintenance.

Section 301.3 is added to read as follows:

**Hazard discontinuation.** The fire code official is authorized to require the discontinuance of any hazardous, offensive or nuisance condition.

Section 503.2.1 is amended to read as follows:

**Dimensions.** Fire apparatus access roads shall have an unobstructed width of not less than 26 feet (7924 mm), exclusive of shoulders, except for approved security gates in accordance with Section 503.6, and an unobstructed vertical clearance of not less than 13 feet 6 inches (4114.8mm).

Section 503.2.9 is added to read as follows:

**Traffic calming features.** Traffic calming features shall be approved by the Fire Code Official.

Section 504.5 is added to read as follows:

**Access signage.** When required by the fire code official, exterior and interior doors shall be identified as to the function of that room or area, or when the door is not functional.

Section 604.3.1.1 is added to read as follows:

**Labeling maintenance.** Labeling required per 605.3.1, and as required for photovoltaic installations shall be legibly maintained at all times.

Section 901.1.1 is added to read as follows:

**Aesthetics.** Aesthetics of fire protection systems shall be taken into consideration by designers and installers, and to provide consistency with all relevant City codes and standards.

Section 901.11 is added to read as follows:

**Fire Protection Equipment Access.** Unobstructed access and adequate working space to fire protection equipment shall be maintained at all times. The fire department shall not be deterred or hindered from gaining immediate access to any fire protection system.

Section 903.2.1.1 is amended to read as follows:

1. The fire area exceeds 5,000 square feet (465 sq. m)

Section 903.2.1.3 is amended to read as follows:

1. The fire area exceeds 5,000 square feet (465 sq. m)

Section 903.2.1.4 is amended to read as follows:

1. The fire area exceeds 5,000 square feet (465 sq. m)

Section 903.2.3 is amended to read as follows:

1. The fire area exceeds 5,000 square feet (465 sq. m)

Section 903.2.4 is amended to read as follows:

1. The fire area exceeds 5,000 square feet (465 sq. m)

Section 903.2.7 is amended to read as follows:

1. The fire area exceeds 5,000 square feet (465 sq. m)

Section 903.2.9 is amended to read as follows:

1. The fire area exceeds 5,000 square feet (465 sq. m)

Section 903.2.9.1 is amended to read as follows:

1. Buildings having two or more stories above grade plane, including basements, with a fire area containing a repair garage exceeding 5,000 square feet (465 sq. m)
2. Buildings no more than one story above grade plane, with a fire area containing a repair garage exceeding 5,000 square feet (465 sq. m)

Section 903.2.9.2 is amended to read as follows:

**Bulk storage of tires.** Buildings and structures where the area for the storage of tires exceeds 5,000 cubic feet shall be equipped with an automatic fire sprinkler system in accordance with Section 903.3.1.1.

Section 903.2.10 is amended to read as follows:

1. Where the fire area exceeds 5,000 square feet (465 sq. m)

Section 903.3.1.3 is amended to read as follows:

**NFPA 13D sprinkler systems.** Automatic sprinkler systems installed in one and two-family dwellings and townhomes shall be permitted to be installed throughout in accordance with NFPA 13D, including garages per NFPA 13D A8.6.4.

Section 903.6.1 is added to read as follows:

**Retrofit requirements.** In existing building(s) when additions, alterations and /or repairs to such building(s) causes the floor area to exceed 5,000 square feet or the



height to exceed 40 feet or three or more stories irrespective of height.

In existing buildings(s) over 5,000 square feet when alterations and/or additions to such buildings exceed 25% of the current assessed value of said building(s) in accordance with the Los Angeles County Assessor's records.

For the purpose of clarification, additions, alterations and repairs, or where a change of use and/or occupancy is taking place, the entire building shall be made to comply with the provisions of this section.

Section 903.6.2 is added to read as follows:

**Consideration for separation walls.** Requirements for automatic fire sprinkler systems may be waived by the fire code official if the building is divided into areas of less than 5,000 square feet, provided the building is not considered a three story or higher building,. Such divisions shall be made by the construction of a four-hour fire resistive area separation wall(s) which meet the requirements of the California Building Code. Four hour walls shall be required regardless of type of building construction type used.

Area separation walls shall be without openings or penetrations. Area separation walls shall extend from the foundation to a point at least 30 inches above the roof.

Section 907.2 is amended to read as follows:

**Where Required-new buildings and structures.** An approved fire alarm system installed in accordance with the provisions of this Code and NFPA 72 shall be provided in new buildings and structures in accordance with Sections 907.2.1 through 907.2.23 and provide occupant alarm initiation, notification and annunciation, in accordance with 907.6, unless other requirements are provided by another section of this code.

A minimum of one manual fire alarm box shall be provided in an approved location to initiate a fire alarm signal for the fire alarm system employing automatic fire detectors of water-flow detection devices. Where other sections of this Code allow elimination of fire alarm boxes due to fire sprinkler or automatic fire alarm systems, a single fire alarm box shall be installed at a location approved by the enforcing agency.

Section 907.2.1 is amended to read as follows:

Delete Exceptions.

Section 907.2.2 is amended to read as follows:

Delete Exception.

Section 907.2.2.1 is amended to read as follows:

Delete Exception.

Section 907.2.2.2 is amended to read as follows:  
Delete Exception.

Section 907.2.3 is amended to read as follows:  
Delete Exceptions.

Section 907.2.4 is amended to read as follows:  
Delete Exception.

Section 907.2.7 is amended to read as follows:  
**Group M.** A manual fire alarm system that activates the occupant notification system in accordance with Section 907.5 shall be installed in Group M occupancies.

Section 907.2.7.1 is amended to read as follows:  
**Occupant notification.** During times that the building is occupied, the initiation of a signal from a manual fire alarm box or from a water flow switch shall be required to activate the occupant notification appliances in accordance with Section 907.5.2.2

Section 907.4.2 is amended to read as follows:  
**Manual fire alarm boxes.** Where a manual fire alarm system is required by another section of the Code, or as required by the Fire Code Official, it shall be activated by fire alarm boxes installed in accordance with Sections 907.4.2.1 through 907.4.2.6.

Section 907.5.2.3 is amended to read as follows:  
**Visible alarms.** Visible alarm notification appliances shall be provided in accordance with Sections 907.5.2.3.1 through 907.5.2.3.4. Notification appliances shall remain activated when the fire alarm system has been silenced.

Section 907.6.3.1.1 is added to read as follows:  
**Annunciator panel signage.** Approved graphic signage including building and fire alarm features shall be mounted at each annunciator panel.

Section 907.9 is amended to read as follows:  
**Where required in existing buildings and structures.** An approved fire alarm system shall be provided in existing buildings and structures where required in Chapter 11, in addition to existing buildings undergoing a change of use, change of occupancy or fire alarm system modification.

Section 913.5.4 is amended to read as follows:  
**Pump room environmental conditions.** Tests of pump room environmental conditions, including heating, natural and mechanical ventilation, natural and powered illumination shall be made to ensure proper manual or automatic operation of the associated equipment.

Section 5004.1.1 is added to read as follows:  
**Rail cars used as a stationary tank.** For the purpose of this chapter, a rail car shall



be considered a stationary tank if the rail car is connected into a chemical manufacturing, blending, or filling process. Storage requirements may be waived if the rail car off-loads its product into a designated storage tank and is connected in line to the storage tank for a period of less than 24 hours for off-loading purposes.

Section 5004.1.2 is added to read as follows:

**Lead-Acid Battery Storage.** Based on the pathway for toxicity (sulfuric acid is toxic by inhalation), the Department has made a determination that lead-acid batteries do not constitute a significant toxicity threat because the acid is fully enclosed in a sealed battery, therefore lead acid batteries will be regulated as a corrosive only.

- The Fire Department adds the following exemption to Table 5003.1.1(1), footnote p:
  - p. The following shall not be included in determining the maximum allowable quantities:
    - 6. Lead acid batteries on motorized equipment operated in accordance with this Code.

Section 5004.2.2 is amended to add the following:

In addition, there shall be a minimum of three feet between the toe of the tank and any other structures, berms or tanks. For Purposes of this article, anhydrous ammonia storage or process tanks shall comply with section 5004.2.2.

Section 5704.2.7.11 is amended to read as follows:

Above ground steel tanks are allowed to be lined only for the purpose of protecting the interior from corrosion or providing compatibility with a materials to be stored. Only those liquids tested for compatibility with the lining material are allowed to be stored in lined tanks. Underground storage tanks may not be lined.

Section 6203.3 is added to read as follows;

**SADT.** Areas with organic peroxides with self-accelerating decomposition temperatures (SADT) less than 125°F shall be provided with supervised temperature controls and alarms. Stand-by power shall be provided for control systems.

Section 6603.3 is added to read as follows:

**SADT.** Areas with unstable reactive materials with self-accelerating decomposition temperatures (SADT) less than 125°F shall be provided with supervised temperature controls and alarms. Stand-by power shall be provided for control systems.

**SECTION 5.** The City Council hereby repeals in its entirety Section 93.04 (Geographic Limits) of the Santa Fe Springs Municipal Code.

**SECTION 6.** The City Council hereby amends Chapter 93 (Fire Prevention and Protection) of the Santa Fe Municipal Code with the addition of a new Section 93.04 (Geographic Limits) to read as follows:

### **Section 93.04 (Geographic Limits)**

That the geographic limits referred to in certain sections of the 2019 California Fire Code are hereby established as follows:

Section 5704.2.9.6.1.

Insert: In all portions of the City of Santa Fe Springs which are not zoned for industrial purposes by the zoning ordinances of the City, unless completely screened from view from all public streets and is not located within any required parking or vehicle circulation area, shall have safety features such as detection and alarm systems, automatic shut off valves and other safety systems as deemed necessary by the Fire Code Official.

Section 5706.2.4.4

Insert: In all portions of the City of Santa Fe Springs which are not zoned for industrial purposes by the zoning ordinances of the City, unless completely screened from view from all public streets and is not located within any required parking or vehicle circulation area, shall have safety features such as detection and alarm systems, automatic shut off valves and other safety systems as deemed necessary by the fire code official.

Section 5806.2

Insert: In all portions of the City of Santa Fe Springs which are not zoned for industrial purposes by the zoning ordinances of the City, unless completely screened from view from all public streets and is not located within any required parking or vehicle circulation area, shall have safety features such as detection and alarm systems, automatic shut off valves and other safety systems as deemed necessary by the Fire Code Official.

Section 6104.2

Insert: In all portions of the City of Santa Fe Springs which are not zoned for industrial purposes by the zoning ordinances of the City shall be limited to 125 gallons.

**SECTION 7.** That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

**SECTION 8.** That nothing in this ordinance or in the Fire Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 4 of this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

APPROVED:  
ITEM NO.:

**SECTION 9.** The City Clerk shall certify to the adoption of this Ordinance, including the vote for and against and shall post a certified copy of this ordinance, within 15 days after its passage to be posted in at least three (3) public places within the City as established by ordinance, and, in compliance with Section 36933 of the Government Code.

PASSED and ADOPTED this [day] day of [month & year], by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

Juanita Trujillo, Mayor

ATTEST:

---

Janet Martinez, CMC, City Clerk

**RESOLUTION NO. 9654**

**RESOLUTION NO. 9654, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS, CALIFORNIA, SETTING FORTH LOCAL CONDITIONS JUSTIFYING AMENDMENTS TO THE 2019 EDITION OF THE CALIFORNIA FIRE CODE, AS CODIFIED IN THE CALIFORNIA BUILDING STANDARDS CODE, PARTS 9, TITLE 24 OF THE CALIFORNIA CODE OF REGULATIONS, DUE TO LOCAL CLIMATIC, TOPOLOGICAL AND GEOGRAPHIC CONDITIONS**

WHEREAS, Section 17958.5 of the Health and Safety Code permits the City to make changes or modifications to the 2019 California Fire Code, incorporating by reference the 2018 International Fire Code with California amendments, as codified within the California Building Standards Code, Part 9, Title 24 of the California Code of Regulations, (hereinafter "2019 California Fire Code"), as such changes or modifications are reasonably necessary because of local climatic, geographical or topographical conditions.

WHEREAS, Section 13143.5 of the Health and Safety Code permits a city, by ordinance, to make changes or modifications to the 2019 California Fire Code that are more stringent than the requirements published in the California Building Standards Code, Part 9, Title 24, of the California Code of Regulations, relating to fire and panic safety.

WHEREAS, Sections 13143.5 and 17958.7 of the Health and Safety Code require the City, prior to adopting the ordinance, to make express findings that the adopted standards are reasonably necessary because of local climatic, geological or topographical conditions.

WHEREAS, the findings and local amendments apply to all occupancy classifications, unless specified otherwise.

THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS HEREBY RESOLVES AS FOLLOWS:

1. That to the extent that the City's adoption of the 2019 California Fire Code, as amended, makes changes or modifications that are more stringent than the requirements published in the California Building Standards Code relating to fire and panic safety, such changes and modifications are reasonably necessary due to the following conditions as set forth in the matrix:

Condition A. The City of Santa Fe Springs is located in an area which is subject to periodic wind conditions of extremely high velocity; the City is also subject to seasonal high temperatures and dry atmospheric conditions which often occur during times of those high-velocity winds.

Condition B. Hot, dry Santa Ana winds are common to all areas within the City of Santa Fe Springs and Los Angeles County in general. These winds, which can cause small fires to spread quickly and are a contributing factor to the high fire danger in the area, and create the need for an increased level of fire protection. Added protection will supplement normal fire department response available and provide immediate protection for life and safety of multiple occupants during fire occurrences.

Condition C. Traffic and circulation congestion is common throughout the City of Santa Fe Springs. The City is particularly affected because of its industrial nature including the high volume of truck traffic. This congestion often places at risk the Fire Department response time to fire occurrences, and makes it necessary to provide additional fire and life safety requirements to limit the exposure to death, injury, and property loss caused by fire, prior to the arrival of the Fire Department.

Condition D. The City of Santa Fe Springs is located in an area of substantial seismic activity. The Whittier and Norwalk earthquake faults are located near the City. These faults along with the larger San Andreas fault is expected to have a major impact on the City of Santa Fe Springs and pose a threat to life and property. It is believed these faults are capable of generating up to an 8.3 magnitude earthquake. Major earthquakes are accompanied by congested traffic flow and fires. During a major earthquake, Fire Department resources would be extremely taxed and the ability to respond would be complicated and in some cases impossible.

2. In order to correct existing conditions and prevent future conditions that are detrimental to the public health and safety and may result in serious injury, it is reasonably necessary for the City of Santa Fe Springs to require the provisions of the 2019 California Fire Code as amended and adopted. Provisions of the 2019 Edition of the California Fire Code are modified or changed as follows, based on the findings set forth below:

CALIFORNIA FIRE CODE SECTION	JUSTIFICATION/EXPRESS FINDING
105.6, 105.6.14, 105.7	A,B,C
106.6	B,C
110.3.1	B
CHAPTER 2 DEFINITIONS	A,B
301.3	B,C
503.2.1, 503.2.9, 504.5	A,B,C,D
604.3.1.1	B
901.1.1, 901.11, 903.2.1.1, 903.2.1.3, 903.2.1.4, 903.2.3, 903.2.4, 903.2.7, 903.2.9, 903.2.9.1, 903.2.9.2, 903.2.10, 903.3.1.3, 903.6.1, 903.6.2, 907.2, 907.2.1, 907.2.2, 907.2.2.1, 907.2.2.2, 907.2.3, 907.2.4, 907.2.7, 907.2.7.1, 907.4.2, 907.5.2.3, 907.6.3.1.1, 907.9	A,B,C,D

APPROVED:  
ITEM NO.:

913.5.4	C,D
5004.1.1, 5004.1.2, 5004.2.2	B,C,D
5704.2.7.11, 5704.2.9.6.1, 5706.2.4.4	A,B,C,D
5806.2	A,B,C,D
6104.2	A,B,C,D
6203.3	B,C,D
6603.3	B,C,D

3. The City Council of the City of Santa Fe Springs has found that the proposed local amendments are in compliance with Health and Safety Code Section 17958 and does hereby adopt the findings stated herein.

4. A copy of this Resolution, together with the Ordinance adopting the amendments to the 2019 California Fire incorporating by reference the 2018 International Fire Code shall be filed with the State Department of Housing and Community Development and with the California Building Standards Commission.

PASSED and ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Juanita Trujillo, Mayor

ATTEST:

\_\_\_\_\_  
Janet Martinez, CMC, City Clerk

Date \_\_\_\_\_



# City of Santa Fe Springs

City Council Meeting

ITEM NO. 9

November 26, 2019

## NEW BUSINESS

Resolution No. 9653 – Request for Parking Restriction on Spring Avenue south of Talc Street

### RECOMMENDATION

- Adopt Resolution No. 9653, prohibiting the parking of vehicles weighing over 6,000 pounds on the west side of Spring Avenue from a point 135 feet south of Talc Street to a point 250 feet south of Talc Street and implement a tow-away zone within the same limits for vehicles that violate the restriction.

### BACKGROUND

The Traffic Commission at their meeting of October 17, 2019, reviewed the attached report for the proposed parking restriction. The Commission voted 4 to 0 to recommend to the City Council for consideration and approval of the proposed "No Parking Vehicles Over 6000 Pounds" restriction along the frontage of 14831 Spring Avenue and the provision for a tow-away zone as stated herein.

Staff recommends implementation of the parking restriction as requested by AGE Nameplate along their frontage at 14831 Spring Avenue plus the addition of a tow-away provision that will facilitate enforcement and deter the disregard of the parking restriction.

A handwritten signature in blue ink, appearing to read "Raymond R. Cruz".

Raymond R. Cruz  
City Manager

### Attachments:

Attachment No. 1: Resolution No. 9653

Attachment No. 2: Traffic Commission Report

Report Submitted By:

Noe Negrete  
Director of Public Works

A handwritten signature in blue ink, appearing to read "Noe Negrete".

Date of Report: November 20, 2019



APPROVED:  
ITEM NO.:

**RESOLUTION NO. 9653**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS,  
CALIFORNIA RESTRICTING PARKING AND STOPPING OF VEHICLES AND  
ESTABLISHMENT OF A TOW-AWAY ZONE ON PORTIONS OF SPRING AVENUE**

THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS DOES HEREBY  
RESOLVE AND ORDER AS FOLLOWS:

Section 1: Pursuant to the provisions of Chapter 75, Schedule II of the City Code, the following locations are designated as places where no person shall stop, stand or park a vehicle weighing in excess of 6,000 pounds at any time and is hereby established as a tow-away zone:

On the west side of Spring Avenue from a point 135 feet south of Talc Street to a point 250 feet south of Talc Street

When signs are posted giving notice thereof, any vehicle which is parked or left standing in violation of the provisions of this Resolution, shall be removed pursuant to the provisions of Vehicle Code Section 22651 (n).

APPROVED and ADOPTED this 26<sup>th</sup> day of November, 2019.

\_\_\_\_\_  
Juanita Trujillo, Mayor

ATTEST:

\_\_\_\_\_  
Janet Martinez, CMC, City Clerk

October 17, 2019



## City of Santa Fe Springs

### Traffic Commission Meeting

#### TRAFFIC ENGINEER'S REPORT

Request for Parking Restriction on Spring Avenue south of Pumice Street

##### **RECOMMENDATION**

That the Traffic Commission recommend to the City Council to approve the request from AGE Nameplate for the installation of a "No Parking Vehicles Over 6,000 Pounds," parking restriction with a provision for the towing of vehicles that violate the parking restriction on the west side of Spring Avenue along the frontage of 14831 Spring Avenue.

##### **BACKGROUND**

AGE Nameplate is located at 14831 Spring Avenue and has submitted a request to the City to install a parking restriction along their street frontage. They are experiencing problems caused by the long-term parking of semi-trucks with trailers along their street frontage.


The problems created by the semi-trucks parking too close to the driveway include visibility of oncoming traffic and delivery access on Spring Avenue. Employees and customers exiting their business parking lot on Spring Avenue are unable to see on-coming traffic, and the delivery trucks have a difficult time maneuvering onto their property. Consequently, they are requesting a parking restriction that would prohibit the parking of vehicles over 6,000 Pounds along their Spring Avenue frontage.

Spring Avenue is an industrial collector road that runs in a north-south direction from Pumice Street on the north to Excelsior Drive on the south. Spring Avenue continues southerly from Excelsior Drive to Freeway Drive and has a curb-to-curb width of 58 feet, which is wide enough for one lane of traffic in each direction and room for parking lanes on both sides of the street. Currently, there is unrestricted parking permitted on both sides of Spring Avenue between Pumice Street and Excelsior Drive. The 2016 Average Daily Traffic (ADT) for this section of Spring Avenue is 3,100 vehicles per weekday, with a posted thirty (30) miles per hour sign, and the 85th percentile speed or critical speed was found to be thirty-five (35) miles per hour. There is no centerline striping on Spring Avenue, and a STOP sign at Excelsior Drive controls the southbound Spring Avenue traffic. Most of the surrounding development zone is for light industrial and manufacturing category.

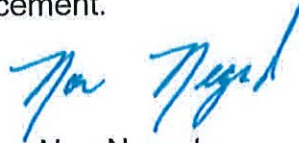
City staff is recommending that the Traffic Commission recommend to the City Council to approve the request from AGE Nameplate for the installation of a "No Parking Vehicles Over 6,000 Pounds," parking restriction along their Spring Avenue frontage beginning at a point 135 south of Talc Street and extending southerly to a point 250 feet south of Talc Street, and include a provision for the towing of vehicles that violate the parking restriction on the west side of Spring Avenue along the frontage of 14831 Spring Avenue.

Report Submitted By:

Noe Negrete  
Director of Public Works

 Date of Report: October 10, 2019

Additionally, the provision for the towing of vehicles that violate the parking restriction will achieve greater compliance with the parking restriction and will alleviate the need for consistent enforcement.



Noe Negrete  
Director of Public Works

Attachment:

Attachment A: Location Map





## LOCATION MAP

REQUEST FOR NO PARKING VEHICLES OVER 6000 POUNDS (14831 SPRING AVENUE)





# City of Santa Fe Springs

City Council Meeting

ITEM NO. 10

November 26, 2019

## NEW BUSINESS

On-Call Professional Engineering Services – Street Improvements Design Year 3 (Los Nietos Road, Lakeland Road and Meyer Road) – Award of Contract

### RECOMMENDATION

- Accept the Proposals;
- Award a contract to Onward Engineering of Anaheim, California in the amount of \$336,089.00 for the Street Improvements Design Year 3 (Los Nietos Road – Pioneer Boulevard to Norwalk Boulevard, Los Nietos Road – Norwalk Boulevard to Santa Fe Springs Road, Los Nietos Road – Santa Fe Springs to Painter Avenue, Meyer Road – Shoemaker Avenue to City Boundary); and
- Authorize the Mayor to execute the Agreement with Onward Engineering.

### BACKGROUND

The City Council, at their October 8, 2015 meeting, awarded a contract to each of seven (7) Engineering Consulting Firms for On-Call Engineering Services. (Anderson Penna, BKF Engineers Surveyors Planners (BKF), Fountain Head, Onward Engineering, PreScience, South Star Engineering, and Consulting. One firm was subsequently bought out, and the City did not retain them for On-Call consideration.

On April 14, 2016, the City Council adopted the Three-Year Street Improvement plan and on September 26, 2019, the City Council revised the Year Three Street Improvements List. City staff solicited proposals from the six On-Call Professional Engineering firms on September 27, 2019, for the five Year 3 street segments:

1. Los Nietos Rd. (Pioneer Blvd. to Norwalk Blvd.)
2. Los Nietos Rd. (Norwalk Blvd. to Santa Fe Springs Rd.)
3. Los Nietos Rd. (Santa Fe Springs Rd. to Painter Ave.)
4. Meyer Rd. (Shoemaker Ave. to City Boundary)
5. Lakeland Rd. (Shoemaker Ave. to Carmenita Rd.)

The City received proposals from the following three (3) firms:

1. Anderson Penna
2. BKF Engineers Surveyors Planners
3. Onward Engineering

The three-member evaluation team consisting of Noe Negrete, Director of Public Works, Robert A. Garcia, Capital Improvements Projects Manager and Art Cervantes, Assistant Civil Engineer; reviewed each of the proposals based on project-specific criteria to include the firm's capability to perform the work, project understanding, project team qualifications and relevant experience, references and cost proposal.

Report Submitted By:

Noe Negrete  
Director of Public Works

A handwritten signature in blue ink, appearing to be "N. Negrete", is written over the printed name.

Date of Report: November 20, 2019

The results reflect that Onward Engineering is the highest-rating firm for the select Street Improvements Design Year 3 for Los Nietos Road and Meyer Road. The attachments include the evaluation summary of proposals, the agreement, and the proposal submitted to the City on October 31, 2019.

**LEGAL REVIEW**

The City Attorney's office has reviewed the contract agreement.

**FISCAL IMPACT**

Proposed funding for Street Improvements Design Year 3 is included in the Bond Capital Improvement Plan Fund. The following fee proposals were submitted by Onward Engineering.

<b>STREET SEGMENT</b>		<b>AMOUNT</b>
1. Los Nietos Rd. (Pioneer Blvd. to Norwalk Blvd.)	\$	\$98,228.00
2. Los Nietos Rd. (Norwalk Blvd. to Santa Fe Springs Rd.)	\$	101,678.00
3. Los Nietos Rd. (Santa Fe Springs Rd. to Painter Ave.)	\$	90,363.00
4. Meyer Rd. (Shoemaker Ave. to City Boundary)	\$	45,820.00
<b>Total:</b>	<b>\$</b>	<b>336,089.00</b>

**INFRASTRUCTURE IMPACT**

The proposed Street Improvements Design Year 3 will extend the service life, reduce pothole repairs maintenance costs and increase the level of service.



Raymond R. Cruz  
City Manager

**Attachments:**

Attachment No. 1: Evaluation Summary

Attachment No. 2: Agreement

Attachment No. 3: Onward Engineering Proposal

City of Santa Fe Springs  
On-Call Profesional Engineering Services  
Streets Improvement Design - Year 3  
Evaluation Summary

Los Nietos Road		1			2			3		
(Santa Fe Springs Road - Painter Avenue)		Anderson Penna			BKF			Onward Engineering		
Criteria		Reviewer #1	Reviewer #2	Reviewer #3	Reviewer #1	Reviewer #2	Reviewer #3	Reviewer #1	Reviewer #2	Reviewer #3
Experience and Capability of the Firm (15)		12	13	13	13	14	13	14	14	14
Project Manager (20)		16	17	17	14	15	16	18	19	18
Project Team (20)		16	16	15	15	17	16	18	18	19
Project Understanding and Approach (20)		16	15	16	13	14	15	18	18	20
Past Experience and References (10)		9	7	7	7	8	6	9	8	9
Pricing (15)		13	13	13	14	13	13	14	14	13
Subtotal Scores:		82	81	81	76	81	79	91	91	93
Average Scores:		81			79			92		



**City of Santa Fe Springs**  
**On-Call Professional Engineering Services**  
**Streets Improvement Design - Year 3**  
**Evaluation Summary**

<b>Los Nietos Road</b> <b>(Pioneer Boulevard - Norwalk Boulevard)</b>		<b>1</b>			<b>2</b>			<b>3</b>		
		<b>Anderson Penna</b>			<b>BKF</b>			<b>Onward Engineering</b>		
		Reviewer #1	Reviewer #2	Reviewer #3	Reviewer #1	Reviewer #2	Reviewer #3	Reviewer #1	Reviewer #2	Reviewer #3
<b>Criteria</b>										
Experience and Capability of the Firm (15)		13	13	13	12	13	13	14	14	14
Project Manager (20)		19	17	17	14	13	16	18	19	18
Project Team (20)		17	17	17	15	15	16	18	18	19
Project Understanding and Approach (20)		17	15	16	13	14	15	17	18	20
Past Experience and References (10)		9	7	7	7	6	6	8	8	9
Pricing (15)		13	14	13	13	13	13	13	14	13
Subtotal Scores:		88	83	83	74	74	79	88	91	93
Average Scores:		85			76			91		

City of Santa Fe Springs  
On-Call Profesional Engineering Services  
Streets Improvement Design - Year 3  
Evaluation Summary

Los Nietos Road		1			2			3		
(Norwalk Boulevard - Santa Fe Springs Road)		Anderson Penna			BKF			Onward Engineering		
Criteria		Reviewer #1	Reviewer #2	Reviewer #3	Reviewer #1	Reviewer #2	Reviewer #3	Reviewer #1	Reviewer #2	Reviewer #3
Experience and Capability of the Firm (15)		13	13	13	12	13	13	13	14	14
Project Manager (20)		19	17	17	14	13	16	18	19	19
Project Team (20)		17	17	17	15	15	16	18	18	19
Project Understanding and Approach (20)		17	15	16	13	14	15	18	18	20
Past Experience and References (10)		9	7	7	7	7	8	9	9	9
Pricing (15)		13	13	13	13	13	13	13	14	14
Subtotal Scores:		88	82	83	74	75	81	89	92	95
Average Scores:		84			77			92		

**City of Santa Fe Springs**  
**On-Call Professional Engineering Services**  
**Streets Improvement Design - Year 3**  
**Evaluation Summary**

Meyer Road (Shoemaker Avenue - City Boundary)		1			2			3		
		Anderson Penna			BKF			Onward Engineering		
		Reviewer #1	Reviewer #2	Reviewer #3	Reviewer #1	Reviewer #2	Reviewer #3	Reviewer #1	Reviewer #2	Reviewer #3
Criteria										
Experience and Capability of the Firm (15)		13	13	13	12	13	13	14	14	14
Project Manager (20)		19	17	17	14	13	16	18	19	18
Project Team (20)		17	17	17	15	15	16	18	18	19
Project Understanding and Approach (20)		17	15	15	16	16	17	17	18	18
Past Experience and References (10)		9	7	7	7	6	6	8	8	9
Pricing (15)		13	12	12	14	14	14	14	13	14
Subtotal Scores:		88	81	81	78	77	82	89	90	92
Average Scores:		83			79			90		

**CITY OF SANTA FE SPRINGS  
PROFESSIONAL DESIGN SERVICES AGREEMENT  
WITH  
ONWARD ENGINEERING**

THIS PROFESSIONAL SERVICES AGREEMENT ("Agreement") is made and entered into this 26<sup>th</sup> day of **November, 2019**, ("Effective Date"), by and between the CITY OF SANTA FE SPRINGS, a municipal corporation ("City"), and **Onward Engineering**, a ("Consultant").

**W I T N E S S E T H :**

WHEREAS, City proposes to utilize the services of Consultant as an independent contractor to provide engineering design services, as more fully described herein; and

WHEREAS, Consultant represents that it has that degree of specialized expertise contemplated within California Government Code section 37103, and holds all necessary licenses to practice and perform the services herein contemplated; and

WHEREAS, City and Consultant desire to contract for the specific services described in Exhibit "A" (the "Project") and desire to set forth their rights, duties and liabilities in connection with the services to be performed; and

WHEREAS, no official or employee of City has a financial interest, within the provisions of sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

**1.0. SERVICES PROVIDED BY CONSULTANT**

1.1. Scope of Services. Consultant shall provide the professional services described in the City's Request for Proposals ("RFP"), attached hereto as Exhibit "A," and Consultant's Response to City's RFP ("Consultant's Proposal"), attached hereto as Exhibit "B," both incorporated herein by this reference.

1.2. Professional Practices. All professional services to be provided by Consultant pursuant to this Agreement shall be provided by personnel experienced in their respective fields and in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professional consultants in similar fields and circumstances in accordance with sound professional practices. Consultant also warrants that it is familiar with all laws that may affect its performance of this Agreement and shall advise City of any changes in any laws that may affect Consultant's performance of this Agreement.

1.3. Performance to Satisfaction of City. Consultant agrees to perform all the work to the complete satisfaction of the City and within the hereinafter specified. Evaluations of the work will be done by the City Manager or his or her designee. If the quality of work is not satisfactory, City in its discretion has the right to:

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*On-Call Professional Engineering Services  
Street Improvements Design Year 3  
Los Nietos Road-Lakeland Road-Meyer Road*

- (a) Meet with Consultant to review the quality of the work and resolve the matters of concern;
- (b) Require Consultant to repeat the work at no additional fee until it is satisfactory; and/or
- (c) Terminate the Agreement as hereinafter set forth.

1.4. Warranty. Consultant warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreement. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.

1.5. Non-Discrimination. In performing this Agreement, Consultant shall not engage in, nor permit its agents to engage in, discrimination in employment of persons because of their race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military or veteran status, except as permitted pursuant to section 12940 of the Government Code.

1.6. Non-Exclusive Agreement. Consultant acknowledges that City may enter into agreements with other consultants for services similar to the services that are subject to this Agreement or may have its own employees perform services similar to those services contemplated by this Agreement.

1.7. Delegation and Assignment. This is a personal service contract, and the duties set forth herein shall not be delegated or assigned to any person or entity without the prior written consent of City. Consultant may engage a subcontractor(s) as permitted by law and may employ other personnel to perform services contemplated by this Agreement at Consultant's sole cost and expense.

1.8. Confidentiality. Employees of Consultant in the course of their duties may have access to financial, accounting, statistical, and personnel data of private individuals and employees of City. Consultant covenants that all data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without written authorization by City. City shall grant such authorization if disclosure is required by law. All City data shall be returned to City upon the termination of this Agreement. Consultant's covenant under this Section shall survive the termination of this Agreement.

## **2.0. COMPENSATION AND BILLING**

2.1. Compensation. Consultant shall be paid in accordance with the fee schedule set forth in Exhibit "C," attached hereto and made a part of this Agreement by this reference (the "Fee

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*On-Call Professional Engineering Services  
Street Improvements Design Year 3  
Los Nietos Road-Lakeland Road-Meyer Road*



Schedule"). Consultant's total compensation shall not exceed Three Hundred Thirty-Six Thousand Eighty-Nine Dollars (\$336,089.00).

2.2. Additional Services. Consultant shall not receive compensation for any services provided outside the scope of services specified in the Consultant's Proposal unless the City or the Project Manager for this Project, prior to Consultant performing the additional services, approves such additional services in writing. It is specifically understood that oral requests and/or approvals of such additional services or additional compensation shall be barred and are unenforceable.

2.3. Method of Billing. Consultant may submit invoices to the City for approval on a progress basis, but no more often than two times a month. Said invoice shall be based on the total of all Consultant's services which have been completed to City's sole satisfaction. City shall pay Consultant's invoice within forty-five (45) days from the date City receives said invoice. Each invoice shall describe in detail, the services performed, the date of performance, and the associated time for completion. Any additional services approved and performed pursuant to this Agreement shall be designated as "Additional Services" and shall identify the number of the authorized change order, where applicable, on all invoices.

2.4. Records and Audits. Records of Consultant's services relating to this Agreement shall be maintained in accordance with generally recognized accounting principles and shall be made available to City or its Project Manager for inspection and/or audit at mutually convenient times from the Effective Date until three (3) years after termination of this Agreement.

### **3.0. TIME OF PERFORMANCE**

3.1. Commencement and Completion of Work. The professional services to be performed pursuant to this Agreement shall commence within five (5) days from the Effective Date of this Agreement. Failure to commence work in a timely manner and/or diligently pursue work to completion may be grounds for termination of this Agreement.

3.2. Excusable Delays. Neither party shall be responsible for delays or lack of performance resulting from acts beyond the reasonable control of the party or parties. Such acts shall include, but not be limited to, acts of God, fire, strikes, material shortages, compliance with laws or regulations, riots, acts of war, or any other conditions beyond the reasonable control of a party.

### **4.0. TERM AND TERMINATION**

4.2. Notice of Termination. The City reserves and has the right and privilege of canceling, suspending or abandoning the execution of all or any part of the work contemplated by this Agreement, with or without cause, at any time, by providing written notice to Consultant. The termination of this Agreement shall be deemed effective upon receipt of the notice of termination. In the event of such termination, Consultant shall immediately stop rendering services under this Agreement unless directed otherwise by the City.

4.3. Compensation. In the event of termination, City shall pay Consultant for reasonable costs incurred and professional services satisfactorily performed up to and including the date of City's written notice of termination. Compensation for work in progress shall be

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*On-Call Professional Engineering Services  
Street Improvements Design Year 3  
Los Nietos Road-Lakeland Road-Meyer Road*

prorated based on the percentage of work completed as of the effective date of termination in accordance with the fees set forth herein. In ascertaining the professional services actually rendered hereunder up to the effective date of termination of this Agreement, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents pertaining to the services contemplated herein whether delivered to the City or in the possession of the Consultant.

4.4. Documents. In the event of termination of this Agreement, all documents prepared by Consultant in its performance of this Agreement including, but not limited to, finished or unfinished design, development and construction documents, data studies, drawings, maps and reports, shall be delivered to the City within ten (10) days of delivery of termination notice to Consultant, at no cost to City. Any use of uncompleted documents without specific written authorization from Consultant shall be at City's sole risk and without liability or legal expense to Consultant.

## **5.0. INSURANCE**

5.1. Minimum Scope and Limits of Insurance. Consultant shall obtain, maintain, and keep in full force and effect during the life of this Agreement all of the following minimum scope of insurance coverages with an insurance company admitted to do business in California, rated "A," Class X, or better in the most recent Best's Key Insurance Rating Guide, and approved by City:

- (a) Commercial general liability, including premises-operations, products/completed operations, broad form property damage, blanket contractual liability, independent contractors, personal injury or bodily injury with a policy limit of not less than One Million Dollars (\$1,000,000.00), combined single limits, per occurrence. If such insurance contains a general aggregate limit, it shall apply separately to this Agreement or shall be twice the required occurrence limit.
- (b) Business automobile liability for owned vehicles, hired, and non-owned vehicles, with a policy limit of not less than One Million Dollars (\$1,000,000.00), combined single limits, per occurrence for bodily injury and property damage.
- (c) Workers' compensation insurance as required by the State of California. Consultant agrees to waive, and to obtain endorsements from its workers' compensation insurer waiving subrogation rights under its workers' compensation insurance policy against the City, its officers, agents, employees, and volunteers arising from work performed by Consultant for the City and to require each of its subcontractors, if any, to do likewise under their workers' compensation insurance policies.
- (d) Professional errors and omissions ("E&O") liability insurance with policy limits of not less than One Million Dollars (\$1,000,000.00), combined single limits, per occurrence and aggregate. Architects' and engineers' coverage shall be endorsed to include contractual liability. If the policy is written as a "claims made" policy, the retro date shall be prior to the start of the contract

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*On-Call Professional Engineering Services  
Street Improvements Design Year 3  
Los Nietos Road-Lakeland Road-Meyer Road*

work. Consultant shall obtain and maintain, said E&O liability insurance during the life of this Agreement and for three years after completion of the work hereunder.

5.2. Endorsements. The commercial general liability insurance policy and business automobile liability policy shall contain or be endorsed to contain the following provisions:

- (a) Additional insureds: "The City of Santa Fe Springs and its elected and appointed boards, officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied or used by the Consultant; automobiles owned, leased, hired, or borrowed by the Consultant."
- (b) Notice: "Said policy shall not terminate, be suspended, or voided, nor shall it be cancelled, nor the coverage or limits reduced, until thirty (30) days after written notice is given to City."
- (c) Other insurance: "The Consultant's insurance coverage shall be primary insurance as respects the City of Santa Fe Springs, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Santa Fe Springs shall be excess and not contributing with the insurance provided by this policy."
- (d) Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Santa Fe Springs, its officers, officials, agents, employees, and volunteers.
- (e) The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

5.3. Deductible or Self Insured Retention. If any of such policies provide for a deductible or self-insured retention to provide such coverage, the amount of such deductible or self-insured retention shall be approved in advance by City. No policy of insurance issued as to which the City is an additional insured shall contain a provision which requires that no insured except the named insured can satisfy any such deductible or self-insured retention.

5.4. Certificates of Insurance. Consultant shall provide to City certificates of insurance showing the insurance coverages and required endorsements described above, in a form and content approved by City, prior to performing any services under this Agreement. The certificates of insurance shall be attached hereto as Exhibit "E" and incorporated herein by this reference.

5.5. Non-Limiting. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Consultant may be held responsible for payments of damages to persons or property.

## 6.0. GENERAL PROVISIONS

6.1. Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing, and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

6.2. Representatives. The City Manager or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

Consultant shall designate a representative for purposes of this Agreement who shall be authorized to issue all consents, approvals, directives and agreements on behalf of Consultant called for by this Agreement, except as otherwise expressly provided in this Agreement.

6.3. Project Managers. City shall designate a Project Manager to work directly with Consultant in the performance of this Agreement.

Consultant shall designate a Project Manager who shall represent it and be its agent in all consultations with City during the term of this Agreement. Consultant or its Project Manager shall attend and assist in all coordination meetings called by City.

6.4. Notices. Any notices, documents, correspondence or other communications concerning this Agreement or the work hereunder may be provided by personal delivery or mail and shall be addressed as set forth below. Such communication shall be deemed served or delivered: (a) at the time of delivery if such communication is sent by personal delivery, and (b) 48 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

### IF TO CONSULTANT:

Onward Engineering  
300 S. Harbor Blvd., Suite 814  
Anaheim, CA 92805  
Tel: (714) 533-3050  
Attn: Majdi Ataya, President

### IF TO CITY:

City of Santa Fe Springs  
11710 E. Telegraph Road  
Santa Fe Springs, CA 90670  
Tel: (562) 868-0511  
Attn: Noe Negrete,  
Director of Public Works

6.5. Attorneys' Fees. In the event that litigation is brought by any party in connection with this Agreement, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms, conditions, or provisions hereof.

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*On-Call Professional Engineering Services  
Street Improvements Design Year 3  
Los Nietos Road-Lakeland Road-Meyer Road*

6.6. Governing Law. This Agreement shall be governed by and construed under the laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Los Angeles, California.

6.7. Assignment. Consultant shall not voluntarily or by operation of law assign, transfer, sublet or encumber all or any part of Consultant's interest in this Agreement without City's prior written consent. Any attempted assignment, transfer, subletting or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement. Regardless of City's consent, no subletting or assignment shall release Consultant of Consultant's obligation to perform all other obligations to be performed by Consultant hereunder for the term of this Agreement.

6.8. Indemnification and Hold Harmless. To the fullest extent of the law, and consistent with Civil Code section 2782.8, Consultant agrees to defend, indemnify, hold free and harmless the City, its elected and appointed officials, officers, agents and employees, at Consultant's sole expense, from and against any and all claims, demands, actions, suits or other legal proceedings brought against City, its elected and appointed officials, officers, agents, and employees to the extent arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of the Consultant, its employees, and/or authorized subcontractors, in performing design professional services pursuant to this Agreement. The defense obligation provided for hereunder shall apply without any advance showing of negligence, recklessness or willful misconduct of the Consultant, its employees, and/or authorized subcontractors, but shall be required whenever any claim, action, complaint, or suit asserts as its basis the negligence, recklessness, or willful misconduct of Consultant, its employees, and/or authorized subcontractors, and/or whenever any claim, action, complaint or suit asserts liability against the City, its elected and appointed officials, officers, agents, and employees based upon such negligence, recklessness, or willful misconduct, whether or not the Consultant, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable. Notwithstanding the foregoing, the Consultant shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole or active negligence or willful misconduct of the City. Further, in no event shall the cost to defend charged to the design professional exceed the design professional's proportionate percentage of fault, unless otherwise specified in Civil Code section 2782.8. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Consultant's Proposal, which shall be of no force and effect.

6.9. Independent Contractor. Consultant is and shall be acting at all times as an independent contractor and not as an employee of City. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its agents or employees are in any manner agents or employees of City. Consultant shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Consultant and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Consultant shall indemnify and hold City harmless from any

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*On-Call Professional Engineering Services  
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and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant further agrees to indemnify and hold City harmless from any failure of Consultant to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

6.10. PERS Eligibility Indemnification. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

6.11. Cooperation. In the event any claim or action is brought against City relating to Consultant's performance or services rendered under this Agreement, Consultant shall render any reasonable assistance and cooperation which City might require.

6.12. Ownership of Documents. All findings, reports, documents, information and data including, but not limited to, computer tapes or discs, files and tapes furnished or prepared by Consultant or any of its subcontractors in the course of performance of this Agreement, shall be and remain the sole property of City. Consultant agrees that any such documents or information shall not be made available to any individual or organization without the prior consent of City. Any use of such documents for other projects not contemplated by this Agreement, and any use of incomplete documents, shall be at the sole risk of City and without liability or legal exposure to Consultant. City shall indemnify and hold harmless Consultant from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from City's use of such documents for other projects not contemplated by this Agreement or use of incomplete documents furnished by Consultant. Consultant shall deliver to City any findings, reports, documents, information, data, in any form, including but not limited to, computer tapes, discs, files audio tapes or any other Project related items as requested by City or its authorized representative, at no additional cost to the City.

6.13. Public Records Act Disclosure. Consultant has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code section 6250 *et seq.*).

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Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code section 6254.7, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

6.14. Conflict of Interest. Consultant and its officers, employees, associates and subconsultants, if any, will comply with all conflict of interest statutes of the State of California applicable to Consultant's services under this agreement, including, but not limited to, the Political Reform Act (Government Code sections 81000, *et seq.*) and Government Code section 1090. During the term of this Agreement, Consultant and its officers, employees, associates and subconsultants shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Consultant is not currently performing work that would require Consultant or one of its officers, employees, associates or subconsultants to abstain from a decision under this Agreement pursuant to a conflict of interest statute.

6.15. Responsibility for Errors. Consultant shall be responsible for its work and results under this Agreement. Consultant, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Consultant occurs, then Consultant shall, at no cost to City, provide all necessary design drawings, estimates and other Consultant professional services necessary to rectify and correct the matter to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

6.16. Prohibited Employment. Consultant will not employ any regular employee of City while this Agreement is in effect.

6.17. Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, this Agreement shall govern over the document referenced.

6.18. Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

6.19. No Third Party Beneficiary Rights. This Agreement is entered into for the sole benefit of City and Consultant and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

6.20. Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

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*On-Call Professional Engineering Services  
Street Improvements Design Year 3  
Los Nietos Road-Lakeland Road-Meyer Road*

6.21. Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

6.22. Amendments. Only a writing executed by the parties hereto or their respective successors and assigns may amend this Agreement.

6.23. Waiver. The delay or failure of either party at any time to require performance or compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.24. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this Agreement, based upon the substantial benefit of the bargain for any party, is materially impaired, which determination made by the presiding court or arbitrator of competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

6.25. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

6.26. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by doing so the parties hereto are formally bound to the provisions of this Agreement.

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

**CONSULTANT – ONWARD ENGINEERING**

\_\_\_\_\_  
Majdi Ataya, President

Date: \_\_\_\_\_

\_\_\_\_\_  
Social Security or Taxpayer ID Number

**CITY OF SANTA FE SPRINGS**

\_\_\_\_\_  
Juanita Trujillo, Mayor

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Janet Martinez, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Ivy Tsai, City Attorney

Date: \_\_\_\_\_

\_\_\_\_\_  
*On-Call Professional Engineering Services  
Street Improvements Design Year 3  
Los Nietos Road-Lakeland Road-Meyer Road*

**EXHIBIT A**  
**REQUEST FOR PROPOSALS**



11710 E. TELEGRAPH ROAD ♦ CA ♦ 90670-3679 ♦ (562) 868-0511 ♦ (562) 868-7112 ♦ WWW.SANTAFESPRINGS.ORG

## DEPARTMENT OF PUBLIC WORKS

### ON-CALL PROFESSIONAL ENGINEERING SERVICES STREET IMPROVEMENTS DESIGN YEAR 3 REQUEST FOR QUOTE

#### 1. SERVICE

The City of Santa Fe Springs desires a quote for the design of street improvements for the following streets:

Street	From	To	Area (SF)	Construction Type
1. Los Nietos Road	Pioneer Boulevard	Norwalk Boulevard	205,000	6" Grind / Cap
2. Los Nietos Road	Norwalk Boulevard	Santa Fe Springs Road	262,000	6" Grind / Cap
3. Meyer Road	Shoemaker Avenue	City Boundary	60,400	4" Grind / Cap
4. Lakeland Road	Shoemaker Avenue	Carmenita Road	154,000	4" Grind / Cap
5. Los Nietos Road	Santa Fe Springs Road	Painter Avenue	187,000	2" Grind / Cap

#### 2. SCOPE OF WORK

The following is the scope of work:

- A. City staff will provide any relevant data that will facilitate the street improvement design.
- B. The Consultant will perform a pavement design for each of the five (5) street segments listed above to include:
  - Obtain the services of a geotechnical consultant to perform street cores samples (at least 6 cores for +100,000 SF projects), analysis, recommend structural sections and deliver the report to the City.
  - Perform topographical surveying for existing curb and gutter flowlines, ADA compliant access ramps and pavement cross falls. The designed plans must include a profile.
  - Design options for pavement (grind/cap, curb and gutter, sidewalks, driveways, access ramps and culverts.
  - Deliver engineers estimates for each submittal milestone (75%, 90% and 100%) in Microsoft Excel.
  - Deliver construction plans hardcopy at 24" x 36" and in ACAD (DWG) format.
  - Construction plan, specs and engineer estimate submittals at 75%, 90% and 100%.
  - Specifications will be written using the 2018 Greenbook Specifications including: Bid Schedule, Section 1-3 following 2018 Greenbook format.
  - Deliver construction bid schedule and technical specifications in Microsoft Word.

JUANITA TRUJILLO, MAYOR ♦ WILLIAM K. ROUNDS, MAYOR PRO TEM  
CITY COUNCIL

ANNETTE RODRIGUEZ ♦ JOHN MORA ♦ JOE ANGEL ZAMORA  
CITY MANAGER  
RAYMOND R. CRUZ



- All submittals (plans, specifications, estimates) must include a QA/QC checklist and principal signature – no progress payments will be made without principal’s signature.
- C. The Consultant must obtain a “No-Fee Excavation Permit” from the City for the street cores.

3. **APPROXIMATE DESIGN SCHEDULE**

Kick-off Meeting & Notice to Proceed	November 18, 2019
Submit 75% Design	December 16, 2019
Submit 90% Design	January 17, 2019
Submit 100% Design, Plans & Specifications	February 14, 2019

4. **DELIVERY OF REQUEST FOR QUOTE**

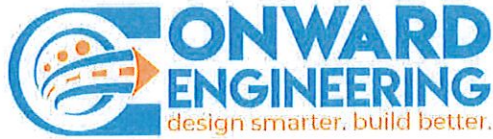
Please submit quotes in sealed envelopes, plainly marked on the outside “**Request for Quote – STREET IMPROVEMENTS DESIGN – YEAR 3**”. Submit one quote for each of the three projects by **3:00 p.m. on Thursday, October 31, 2019**:

**Noe Negrete**  
**Director of Public Works/City Engineer**  
City of Santa Fe Springs  
11710 Telegraph Road  
Santa Fe Springs, CA 90670

Should the Consultant have any questions regarding this information, please contact CIP Manager, Robert Garcia at (562) 409-7540.

**EXHIBIT B**  
**PROPOSAL**

**ATTACHMENT 3**



300 S. Harbor Blvd.  
Suite 814  
Anaheim, CA. 92805  
714.533.3050  
[www.oe-eng.com](http://www.oe-eng.com)

Mr. Noe Negrete  
Director of Public Works/City Engineer  
City of Santa Fe Springs  
11710 Telegraph Road  
Santa Fe Springs, CA 90670

October 31<sup>ST</sup>, 2019

**SUBJECT: REQUEST FOR QUOTE FOR ON-CALL PROFESSIONAL ENGINEERING SERVICES FOR STREET IMPROVEMENTS DESIGN YEAR 3**

Onward Engineering (OE) is delighted to provide On-Call Professional Engineering Services for the Street Improvements Design Year 3 for the City of Santa Fe Springs. OE's desire to be selected as the City's partner on this project is amplified by our preparedness and readiness, as we have taken a pre-emptive initiative and have conducted and outlined field observations, reviewed the RFP, services agreement and supporting documentation, and coordinated with our design team and subconsultants. By doing this, we were able to tailor both the proposal and our scope of work to the specialized and unique needs the City has for these projects.

OE has the firm experience necessary to understand the City's requirements and expectations. Having provided design engineering services and staff augmentation services to the City in the past, including design engineering services on the Greenstone and Sunshine Roadway Improvements Project, Greenleaf Roadway Improvements Project, the Anne Street Rehabilitation Project, and the Gridley Road Rehabilitation Project. We understand the City's commitment to transparency, collaboration, and expeditious delivery, and will work diligently to match that commitment. Our fee is broken up by project, and we have included one schedule. This schedule is for a single project, if the City awards more than one of these projects to us, we can prepare a revised schedule with updated durations and dates, to reflect that increase in the amount of work.

Our team is the heart of our business. We have proposed a design team that has worked together on the last two rehabilitation projects for the City of Santa Fe Springs, and numerous projects for neighboring cities. This means that they will work together seamlessly to exceed the City's expectations. Our innovative Project Engineers, led by Justin Smeets as the Project Manager, will apply their professional skills to prepare a complete PS&E package for the City of Santa Fe Springs. The City can feel confident in our abilities as we have harnessed experience on similar projects. Justin and our Project Engineer Dayton Lowe were certified by OCTA to evaluate and recommend pavement rehabilitation strategies. Justin consistently prioritizes quality and fully leverages technology to control project costs, and he's supported by a deep bench of seasoned Project Engineers who'll remain committed to serving as the City's advocates. I will be the proposed QA/QC Manager on this project. As a former City Engineer, I understand what the City expects. I will play a hands-on role to ensure that plans meet the 5 C's (consistent, clear, correct, constructible, and complete). We understand the importance of having a firm on board that has a clear understanding of the project and scope. With OE, the City of Santa Fe Springs will be our number one priority.

I would like to thank the City of Santa Fe Springs for the opportunity to submit our proposal. If you have any questions, please feel free to contact me at any time by phone, at (714) 533-3050 or by email, at [mataya@oe-eng.com](mailto:mataya@oe-eng.com). We hope that our team is selected, we are sure that we will exceed your expectations!

Thank you,

A handwritten signature in blue ink that reads 'Majdi Ataya'.

Majdi Ataya, PE  
President



SECTION

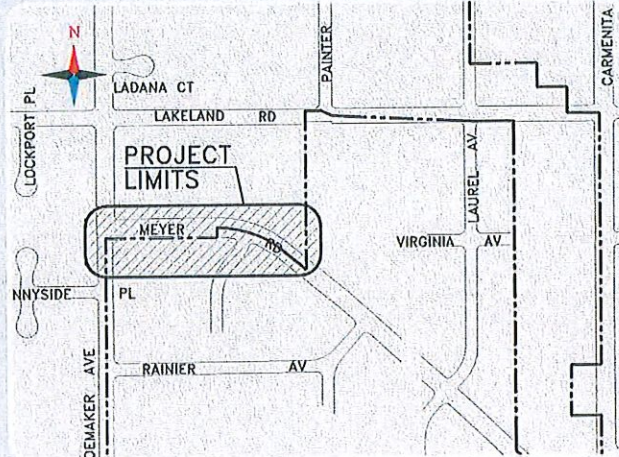
# PROJECT UNDERSTANDING

The City of Santa Fe Springs is seeking a qualified firm to provide professional design engineering services for the Street Improvements Design Year 3 Project. The project consists of rehabilitating approximately 15,400 linear feet (2.9 miles) of roadway, which includes the street segments noted on the accompanying maps.

Additional tasks include reconstructing curb, gutter, cross-gutters, and sidewalks in disrepair, as well as constructing ADA compliant driveways and curb ramps.

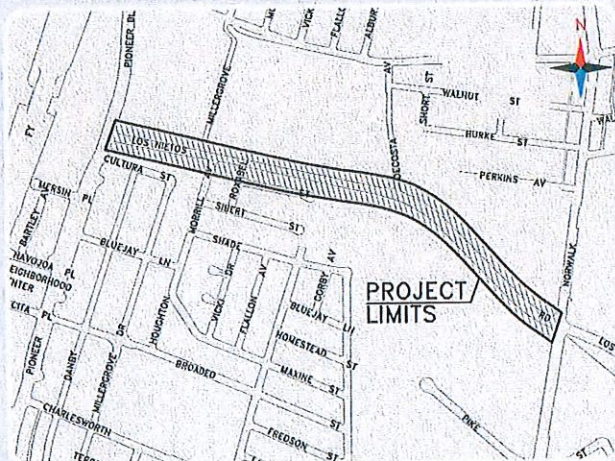
## MEYER ROAD

From Shoemaker Avenue to City Boundary



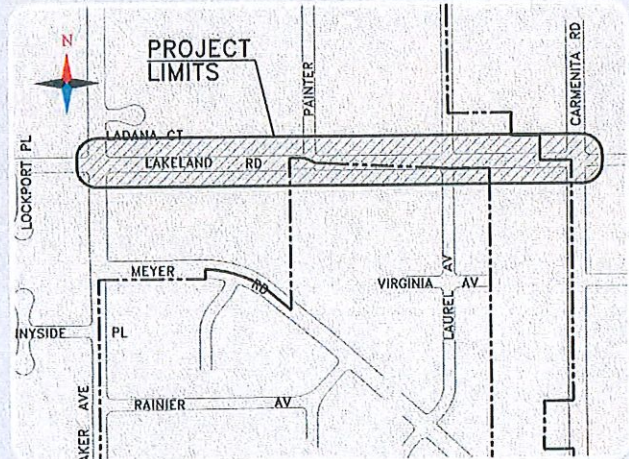
## LOS NIETOS ROAD

From Pioneer Boulevard to Norwalk Boulevard



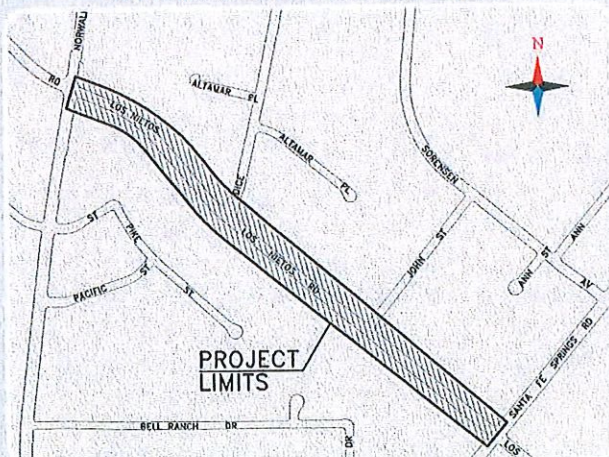
## LAKELAND ROAD

From Shoemaker Avenue to Carmenita Road



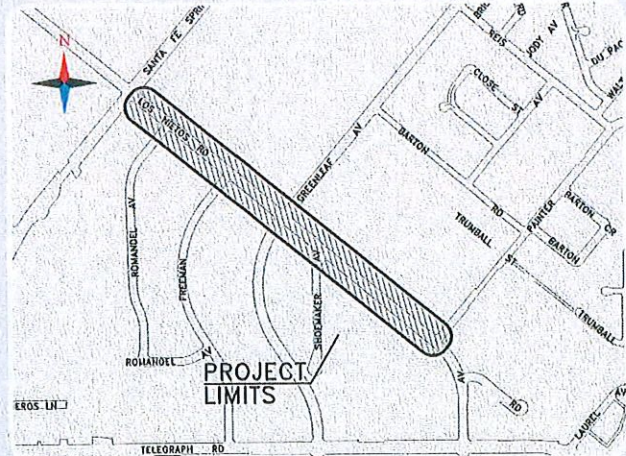
## LOS NIETOS ROAD

From Norwalk Boulevard to SFS Road



## LOS NIETOS ROAD

From SFS Road to Painter Avenue





## PROJECT STREET LIMITS &amp; SPECIFICATIONS

Project No.	Street	From	To	Length (LF)	Area (SF)
①	Los Nietos Rd	Pioneer Blvd	Norwalk Blvd	4,000	205,000
②	Los Nietos Rd	Norwalk Blvd	Santa Fe Springs Rd	4,500	262,000
③	Meyer Rd	Shoemaker Ave	City Boundary	1,100	60,400
④	Lakeland Rd	Shoemaker Ave	Carmenita Rd	2,600	154,000
⑤	Los Nietos Rd	Santa Fe Springs Rd	Painter Ave	3,200	187,000

## PROJECT MAIN OBJECTIVES

1 Review as-built records, geotechnical reports, and topographic survey data provided by the City, as well as other data available from third-party sources to assist in the preparation of the engineering design and construction plans.

2 Identify all existing above ground and underground utilities and verify pertinent utility data (i.e. location, size, depth, type, etc.). Notify all utility owners of planned construction and modify, relocate, or protect in place all utilities.

3 Conduct a Geotechnical Investigation to evaluate the existing pavement structure and assess the subgrade soil to determine the optimal structural section for street reconstruction.

4 Conduct a Topographic Survey to document site features and facilitate the design of vertical profiles for street reconstruction and concrete infrastructure improvements.

5 Collect high-resolution aerial photographs of the streets to enhance the accuracy of the base map features, including utility appurtenance locations, digout areas, and street striping configurations.

6 Evaluate the existing concrete infrastructure and reconstruct existing sidewalks, curb, gutters, cross-gutters, driveways, and curb ramps that are in disrepair, are causing drainage issues, or do not comply with current ADA requirements

7 Determine the optimal rehabilitation methods for the streets by reviewing the geotechnical report and recommendations and conducting an onsite evaluation of the pavement conditions.

8 Develop construction plans, specifications, and estimates (PS&E) that include street reconstruction, concrete infrastructure improvements and details, utility appurtenance adjustments/relocation, and signing and striping.

9 Ensure all designs adhere to ADA requirements.

OE understands that the completion of the design engineering in a timely manner is critical and will work diligently to achieve this goal. As such, OE has taken the liberty of visiting the site to get a better understanding of the current conditions and identify site-specific challenges. The following section highlights potential areas of concern observed during the site visit along with potential mitigative measures and design approaches.





## PROJECT APPROACH

### COMMUNICATION & PUBLIC OUTREACH

The commencement of the project could result in disruption to residences, businesses, and traffic within the areas of construction. Early and effective communication with affected citizens, stakeholders, and the City will be imperative to the successful completion of the project. OE has at its disposal several public outreach and administrative services including project hotlines and collaborative scheduling/communication software that the City may utilize to improve communications with the community, maintain a positive public perception of the project, and enhance communication between OE and the City as the project progresses.

### PRELIMINARY SITE ASSESSMENT

#### SITE EVALUATION

Project success will be achieved in part by collecting sufficient data to formulate an accurate model of the existing site conditions. OE begins each project with a detailed inspection of the site including visual observations and field measurements, as well as a review of available documentation to begin the initial development of the engineering design and potential alternatives. The findings of this detailed assessment will be used to identify the optimal design for rehabilitating the streets via a cost-benefit analysis.

#### SUPPLEMENTARY DATA COLLECTION

Based on the anticipated scope of work, it is expected that the collection of additional data will be required to effectively develop the construction plans.

#### The required investigations would include:

Utility research and field locating to identify existing underground utilities.

A geotechnical assessment of the streets to verify existing pavement compositions and subgrade conditions, and to develop recommendations for the optimal structural composition.

A detailed topographic survey to identify, document, and inventory all surface utilities, site features, and vertical elevations to accurately develop the engineering design and PS&E underground utilities.

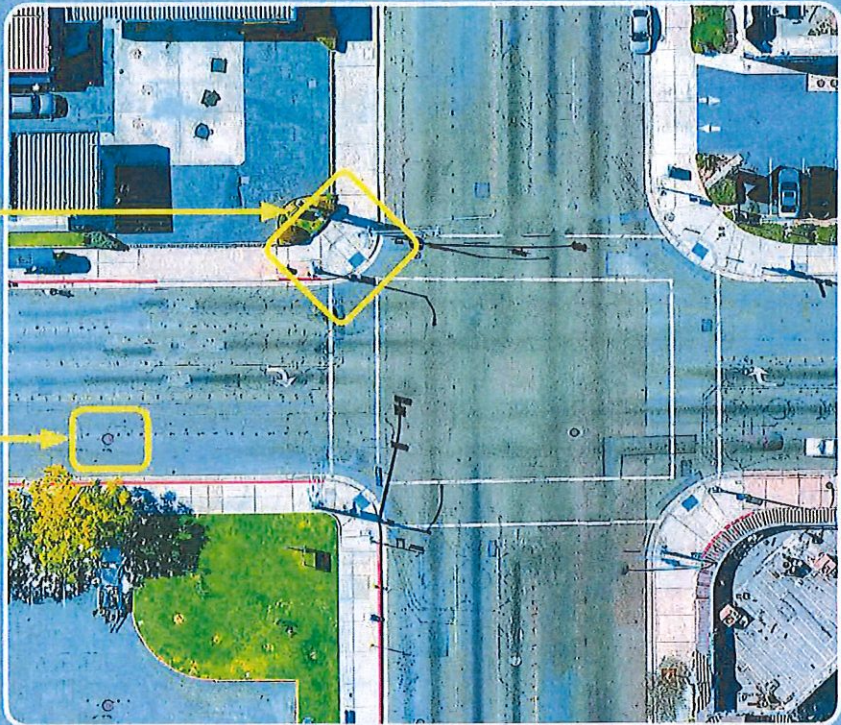
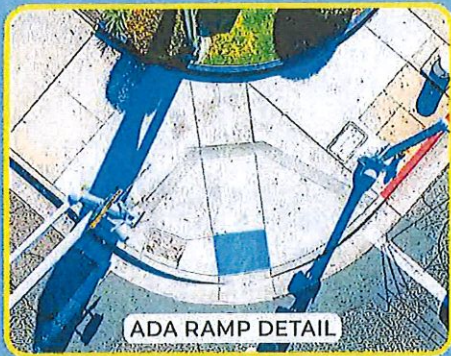
Aerial photography to enhance the accuracy of the base sheets and horizontal design.

A follow-up site evaluation to verify the accuracy of the base maps.





## DRONE MAPPING



The site assessment will be enhanced with the collection of high-resolution aerial photographs of the street using our drone. Our team has three remote pilots licensed by the FAA to fly drones for commercial use. The aerial photographs allow us to accurately denote site surface features, areas of excessive pavement distress, utility notification markings, and street striping, as well as providing us with highly detailed reference data that cannot be achieved through traditional site evaluation methods. Additionally, the images collected are at a higher resolution than images provided by other sources and are ideal for use in the preparation of exhibits. The image below, collected for a previous project, demonstrates the level of detailed information that can be collected using drone technology. The aerial photos collected are composited in post-processing to create complete street segments with very high levels of detail.



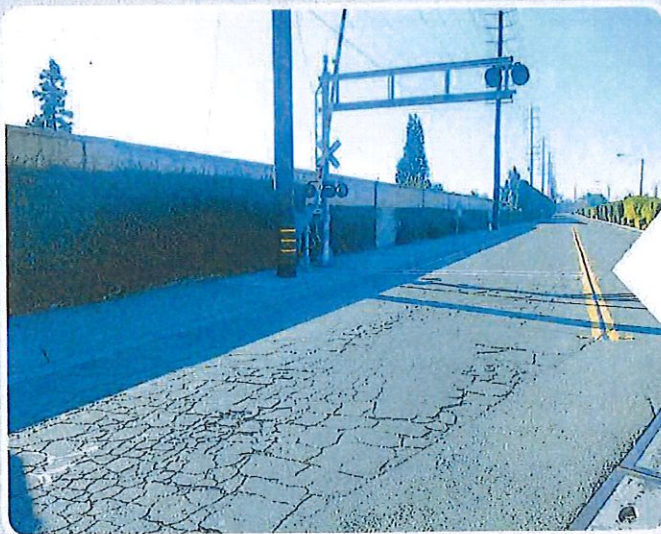
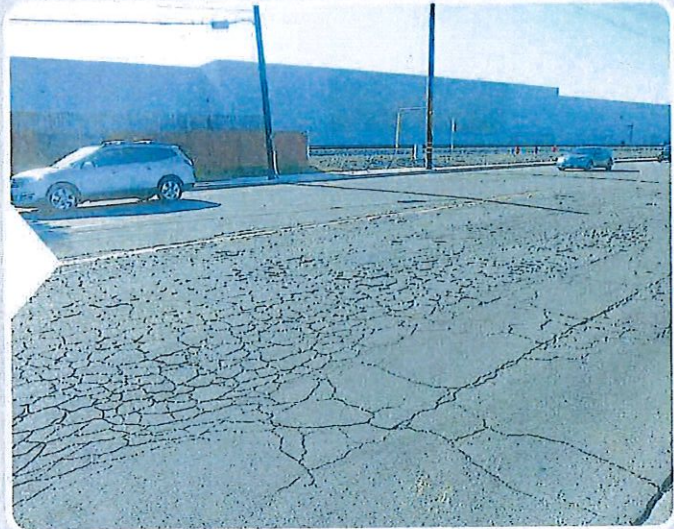


## ENGINEERING DESIGN

### STREET REHABILITATION

Based on the preliminary field assessment, the streets were in poor condition. Widespread alligator cracking, block cracking, and potholing were observed throughout the project limits. OE concurs with the City's preliminary recommendations for a 2" to 6" grind and overlay on the street segments and recommends milling the full width of the street in areas where the deterioration is extensive. OE will also identify areas of isolated deterioration where digouts and milling the edges of the street may be sufficient.

A final determination of the rehabilitation method to be applied to each street segment will be made following a detailed site evaluation, review of the geotechnical report, development of a preliminary cost estimate for all construction components, confirmation of the available construction budget, and discussions with the City.



Railroad right-of-ways intersect Los Nietos Road within the limits of Project Nos. 1 and 2. Although the pavement surrounding the tracks appears to have been recently repaved, sections of pavement in the vicinity of the railroad crossing barriers are still in disrepair and within the Public Utilities Commission (PUC) jurisdiction. All design and construction activities within these right-of-ways will be coordinated with the PUC and carried out in accordance with the applicable PUC Codes. OE will also ensure that the appropriate applications are submitted, and permits acquired to commence with construction activities within the railroad right-of-ways. Construction activities will be coordinated with the PUC to minimize disruptions to train schedules.

The existing street sections will be evaluated by converting topographic survey data into a 3-dimensional surface in AutoCAD Civil 3D. The existing street crown heights and cross-slopes will be assessed and adjusted as necessary to tie into the curb and gutter. The proposed street surface, curb, and gutter will also be created as a 3-dimensional surface. The software allows for surface elevations and slopes to be reported at any given point and will dynamically update the values when changes are made to the design. The software also allows for the simulation of rainfall to ensure surface run-off flows from the street crowns to the gutters as intended.



In addition to traditional rehabilitation methods, OE can assess the potential benefits of incorporating emerging technologies into the design at the City's request. The cost of incorporating these technologies varies; however, they typically result in upfront cost savings in labor and material costs or long-term savings by providing a street with service life comparable to one that has been reconstructed at a reduced price. The following is a brief description of a few methods that will be considered.

## RECLAIMED ASPHALT PAVEMENT

### METHODS OF DISPOSAL

Options for recycling the material milled from the streets can be evaluated if there is sufficient surface area to be rehabilitated for it to be economically viable. There are several methods that utilize RAP including hot recycling, hot in-place recycling, cold in-place recycling, cold central plant recycling, and full depth reclamation. The determination of which methods may be feasible for the project will depend on street geometry and structural section, project logistics, and available construction budgets.

### COST SAVING MEASURES

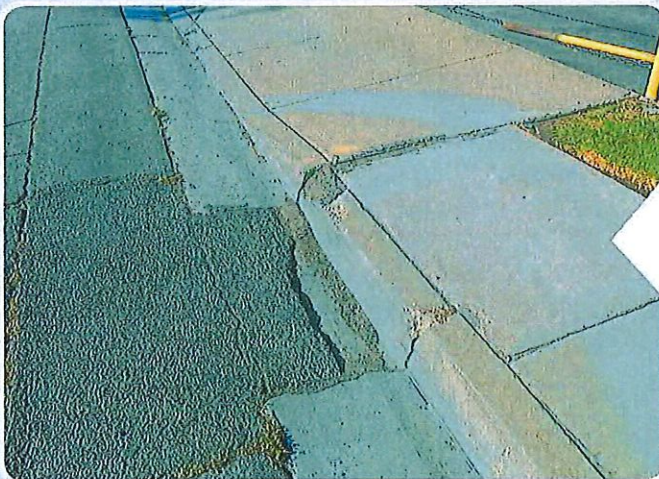
Studies have historically demonstrated that the inclusion of RAP in the pavement design results in a pavement of similar or better quality than pavement constructed using conventional methods. Depending on the RAP method utilized, cost savings can be realized by reducing the amount of new asphalt cement or binder used, transportation costs, and disposal costs. Cold-mix methods can also result in reduced disruptions to traffic flow due to reduced curing times.

Utilizing RAP methods also demonstrates Environmental Stewardship by recycling non-renewable resources, reducing waste to landfills, minimizing air emissions, and conserving energy.

## FIBER REINFORCED ASPHALT

Fiber additives can be incorporated into full depth pavement layers, overlays, and slurry seals to improve the tensile strength, crack resistance, and service life of the pavement. Fiber reinforced asphalt has been utilized on projects by numerous Cities and Counties throughout Southern California. Cost savings can be realized by extending the pavement life and by reducing the required pavement thicknesses, as compared to conventional asphalt mixes.

## CONCRETE INFRASTRUCTURE IMPROVEMENTS



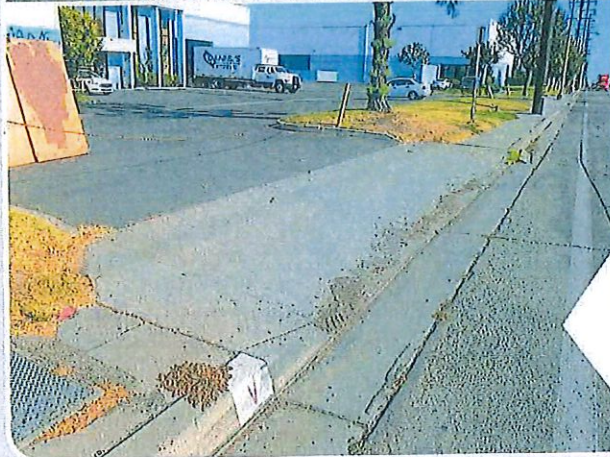
Curb, gutter, and sidewalk varied in condition throughout the project limits with extensive cracking, breakage, heaving, and drainage issues noted in select locations. At a minimum, curb and gutter should be reconstructed where drainage is affected, and sidewalk should be replaced where not in compliance with ADA requirements (i.e. heaved sidewalk panels). Additional reconstruction to replace sections where cracking or breakage has occurred could also be undertaken to improve aesthetics and prevent further degradation that could affect ADA compliance, drainage, or public safety in the future.



## ADA CURB RAMPS



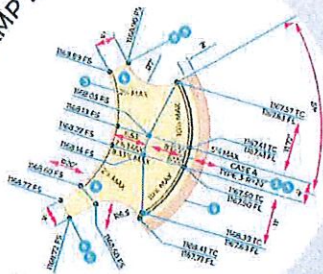
The curb ramps within the project limits do not appear to satisfy ADA requirement. New curb ramps will be constructed in these locations to comply with ADA requirements such as maximum allowable slopes and minimum travel path/landing widths. The ramps will be designed as 3-dimensional surfaces in Civil 3D to ensure that the ADA slope and dimension requirements are adhered to. Individual curb ramp details will be prepared and will include horizontal geometrics and design elevations. Additional design considerations will be necessary for access ramps where traffic signals are present, as a 32-inch by 54-inch flat landing is required next to each pedestrian push button. If a ramp cannot be designed to achieve complete ADA compliance due limiting site factors such as street slopes, the ramp will be designed to be as compliant as possible and a Curb Ramp Memo signed by a Professional Engineer will be prepared.



The majority of the driveways within the project limits do not appear to be ADA compliant. Reconstruction of driveways to achieve ADA compliance will be included in the plans if requested by the City. Any driveways requiring reconstruction will be denoted on the plan and profile sheets with reference to an ADA compliant standard detail.

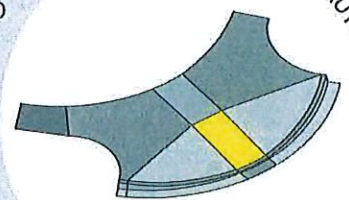
## CONSTRUCTION PLANS &amp; SPECIFICATIONS DEVELOPMENT

AUTOCAD RAMP DETAIL



All designs and construction plans will be ADA compliant and will adhere to the latest edition of the Standard Plans for Public Works Construction. Construction specifications will be developed using the latest edition of the Standard Specifications for Public Works Construction "Greenbook". All traffic control plans and signing and striping required will be designed in accordance with the Caltrans California Manual on Uniform Traffic Devices. City of Santa Fe Springs boilerplate templates will be used when available.

All plans will be developed using current AutoCAD Civil 3D software. OE's design team has extensive experience with the software and can use it to its full potential. The Civil 3D environment dynamically links objects allowing us to immediately see the effects to material quantities and costs as design changes are implemented. The software also provides us with tools to simulate the drainage surface run-off, instantly calculate grades at any given point on the surface of the design and visualize the designs in 3-dimensions as they would appear when constructed. The combination of these tools assists in efficiently and accurately developing the optimal design for each project.



AUTOCAD 3D RAMP DESIGN



3  
SECTION

## SCOPE OF WORK

Our corporate culture thrives on innovation, and we are dedicated to keeping up with industry standards and new technologies. OE provides ingenuity in its engineering solutions. As a company, we feel it's important to base our goals and objectives on a solid foundation of good corporate ethics. The following is our scope of work for design engineering services integrated with the site-specific tasks outlined in the City's Request for Proposal, to which no exceptions are taken.

1  
TASK

## PRELIMINARY ENGINEERING

## 1

## KICK-OFF &amp; COORDINATION MEETINGS

OE will set up a design kick-off meeting with City staff to discuss the scope of work, objectives, design criteria, technical requirements, and project schedule. It is important that the scope of work and schedule be reviewed and finalized by the City at this meeting to ensure a smooth and successful project.

For the purpose of this proposal it has been assumed that three coordination meetings will be required (one meeting per month). Additional meetings throughout the development of the plans and during construction will also be conducted as described in the following sections.

## MEETING MINUTES &amp; AGENDA

*digital copy*

## PROJECT SCHEDULE

*digital copy (to be updated as necessary)*

## 2

## RESEARCH &amp; REVIEW AVAILABLE DATA

The OE team will compile and review all records and documents from the City. Existing documentation research that will be reviewed includes the County, City, utility, and other pertinent records and documents, existing street, signal, storm drain, gas, sewer, and water main improvement plans, topographic data maps, geotechnical reports, record drawings, utility plans, survey centerline and private property monument data, and other important information. All records will be compiled and returned to the City upon project completion. OE will conduct existing records research and coordination with utilities in the area and all design work will be coordinated with the affected utilities.

## EXISTING RECORDS MATRIX

## COPIES OF EXISTING RECORDS

*roadway / right-of-way / utility  
digital copies*

## 3

## UTILITY RESEARCH &amp; NOTIFICATION

OE will conduct a detailed local utility investigation to confirm the most recent contacts for all affected utilities and cross-reference the findings with any information provided by the City. Any companies not included in the City's original contact list will be initially contacted via letter to inform them of the upcoming project and request information pertaining to their utilities such as verification of the sizes, depths, and locations of their underground lines, facilities, and substructures within the project vicinity. Once the requested information is received from the utility owners, OE will cross-check the plotted locations with field review information to ensure the existing utility lines are shown in their proper locations. The compiled information will be integrated into the 60% construction plans and provided to all affected utility owners with the second utility

## UTILITY CONTACT MATRIX

1<sup>ST</sup>, 2<sup>ND</sup>, & FINAL UTILITY NOTICES

## UTILITY NOTIFICATION LOG

## UTILITY OWNER CORRESPONDENCE

*each utility owner  
digital copies*



notification letter. OE will ensure that the final design is compatible with all utilities to be installed, relocated, adjusted, or otherwise modified within the project area and a final utility notification letter containing the final construction plans will be sent to all affected utility owners. OE will meet as many times as necessary with the affected utility owners throughout the development of the plans and will confirm the receipt of the notifications by any owners that fail to respond.

4

## SITE EVALUATION

OE will schedule a site inspection and evaluation. OE will verify records drawings and data, evaluate pavement and concrete infrastructure conditions, take measurements of sewer manhole inverts, identify proposed improvements and requirements for private property improvements, and inventory roadway signage and existing pavement markings. Site features and utility appurtenance locations will be further documented by taking aerial photographs using a drone. Street level photographs will also be taken of key project areas.

### SITE EVALUATION NOTES & PHOTOS

*digital copies*

### PAVEMENT MARKINGS

### STREET INVENTORY

*digital copy*

5

## BASE SHEETS

The base sheets will be prepared through the compilation of the research records, topographic survey, aerial photographs, site visit findings, and underground utility line records obtained from as-built plans from utility companies. All plans will be developed using the latest AutoCAD Civil 3D software at 1" = 40' scale and will be drafted using conventional line style and text annotation will be stored as a separate layer.

### STREET BASE MAPS

### RIGHT OF WAY BASE MAPS

### UTILITY BASE MAPS

*digital copies*

6

## PRELIMINARY DESIGN

Once the site evaluation, topographic survey, geotechnical investigation, utility research, and base maps for the project area have been completed, OE will immediately begin assessing viable design alternatives for street reconstruction and sewer main replacement. Our team will assess construction costs, utility locations, impacts to residents and businesses, and encroachment permit requirements associated with each design option and develop an accurate cost-benefit analysis. Design alternatives will be discussed with the City and approval to proceed with preparing plans for the chosen design will be acquired. Preliminary plans and a construction cost estimates of the design alternatives will be submitted to the City for approval prior to commencing with the 60% PS&E.

### PRELIMINARY PLANS

### CONSTRUCTION COST ESTIMATES

*digital & hard copies*

## TASK 2

## FINAL PS&E

7/8

## 60% & 90% PS&E

Once the preliminary plans have been approved, OE will continue to develop the plans to make submissions at 60% and 90% completion. Our design team will begin to populate the plan set with the necessary plan information and coordinate with adjacent agencies or utilities and submit the plans for their review or approval. Feedback from impacted stakeholders will be discussed with the City and incorporated into the plans. The plans will be drafted using the City's standard title block, notes, and formatting, as well as conventional line styles.

### 60% PS&E & 90% PS&E PACKAGE

*digital & hard copies*

### ALL SUBMITTAL REVIEW COMMENTS, RESPONSES, & RED-LINED PLANS

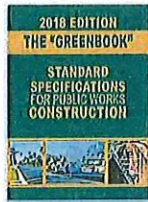
*usb flash drive - each submittal*



Designs will adhere to the governing standards for each design component & may include the following:



City of Santa Fe Springs  
Standard Plans



Standard Plans for  
Public Works Construction



Americans with Disabilities Acts  
Standards for Accessible Design



CALTRANS California Manual  
on Uniform Traffic Devices

All plans will be developed using the latest AutoCAD Civil 3D software at the following scales unless instructed otherwise by the City:

description	horizontal scale	vertical scale
Plans & Profiles	1" = 40'	1" = 4'
Street Cross Sections	1" = 10'	1" = 1'
Construction Details	variable	variable
Ramp Details	1" = 5'	n/a

### COST ESTIMATES

The cost estimate development will be a continuous process which begins at project inception and ends with design completion. Our office constantly updates the unit price records from recent local projects to provide the most accurate project estimated costs. OE will provide an updated cost estimate at each submittal. With the use of our modern Civil 3D software, we can track the quantities and costs while preparing the plan set. This allows us to monitor the costs as the design evolves. The cost estimate for the construction shall be based on the quantity take-offs for the project. OE will coordinate and conduct value engineering study/analysis for any proposed improvements.

### SPECIFICATIONS

OE will draft the specifications package utilizing any boilerplate templates the City has available. Clarity of bid items, site control, and payment method for each item of work are crucial in the preparation of the project specifications. We will ensure that each pay item is clearly referenced and described in each applicable section of work. The specifications will have all necessary contacts for utilities or residents that have special concerns and will delineate all items needing relocation on the Contractor's part. If specific details or photographs are required in the specifications, they will be included as well. Close attention will be paid to the delineation of each bid item to ensure that the specified project scope covers the City's full intent.

### SUBMITTALS

Prior to submitting hard copies to the City and to other affected agencies and utility companies, OE will submit electronic copies (in PDF format) to the City for review and feedback. OE will coordinate a Plan Check Meeting with the City for each submittal following the distribution of electronic copies. OE will also prepare a summary of the submittal review comments and scanned red-lined plans in electronic format on a USB flash drive.

9

## 100% PS&E

Once the City has completed the second review of the PS&E, OE will incorporate the plan check comments into the 100% PS&E Submittal. OE will expeditiously work towards the completion and submittal of the 100% PS&E. It is not anticipated that any major changes will be required for the 100% Submittal and it will be our goal to have a quick turnaround so that the City can actively pursue getting this project out to bid. At this phase, plans will meet the 5 C's, consistent, clear, correct, constructible, and complete.

#### FINAL CONSTRUCTION PLANS

hard copy-24"x36" double matte 4mm  
mylar sheets - signed & stamped

#### MASTER SET OF SPECIFICATIONS

hard copy - bound

#### FINAL CONSTRUCTION COST ESTIMATE

hard copy

#### COMPLETE PS&E PACKAGE

digital copies - USB flash drive

#### AUTOCAD & PDF DESIGN FILES

digital copies - USB flash drive



10

## POTHOLING

If it is determined upon completing the design for the project that the utility research data gathered is not sufficient to accurately determine the locations of the utilities or there is a concern that conflicts may exist that require field verification, the recommendation will be made for utility potholing to be conducted prior to construction. For the purpose of this proposal it has been assumed that a total of 12 potholes will be required for the entire project area.

## POTHOLE LOCATION MAP

*digital copy*

## POTHOLING SUMMARY

*digital copy*

11

## UTILITY COORDINATION

OE will meet as many times as necessary with the affected utility owners throughout the development of the plans. Contact information, notification requirements and special provisions provided by the utility owners will be incorporated into the construction plans and specifications and arrangements will be made to have all utility appurtenances impacted by the construction relocated, set to grade, or protected in place.

CORRESPONDENCE WITH EACH  
UTILITY OWNER*digital copies*3  
TASK

## CONSTRUCTION SUPPORT

12

## CONSTRUCTION SUPPORT

OE will provide the following ongoing support services during the construction phase:

- ATTEND PRE-CONSTRUCTION MEETINGS
- RESPOND TO REQUESTED INFORMATION
- REVIEW SUBMITTALS
- PREPARE AS-BUILT DRAWINGS

Revisions to the PS&E package or providing additional administrative support can be done at the City's request on a time and materials basis using the hourly rates in our fee proposal. Additionally, OE can provide full-service construction management and inspection services upon City request.

4  
TASK

## AS-BUILTS

13

## AS-BUILTS

As-builts will be prepared and provided following the completion of construction activities. All red-lined revisions from the contractor and any revised elevations from post-construction surveys will be incorporated into the plans.

## AS-BUILT DRAWINGS

*hard copy-24"x36" double matte  
4mm Mylar sheets-signed & stamped*

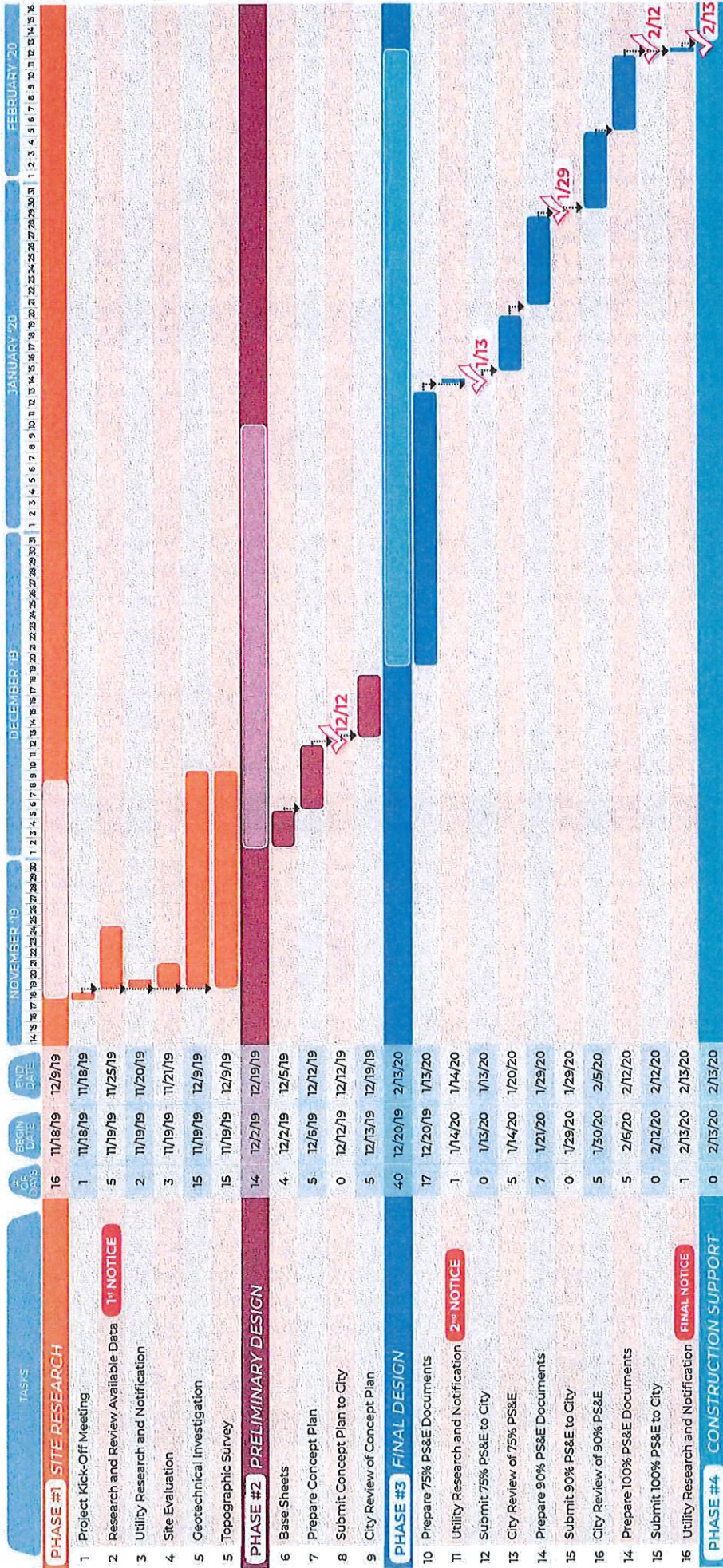
## AUTOCAD &amp; PDF DESIGN FILES

*digital copies - USB flash drive*





## PROJECT SCHEDULE





**EXHIBIT C**  
**FEE SCHEDULE**



# COST PROPOSAL FOR THE CITY OF SANTA FE SPRINGS for On-Call Professional Engineering Services on Street Improvements Design Year 3

## PROJECT NO. 1 - Los Nietos Road

from Pioneer Boulevard to Norwalk Boulevard

MAJDI ATAYA  
QA/QC MANAGER  
\$145.00  
hourly

JUSTIN SMEETS  
PROJECT MANAGER  
\$135.00  
hourly

ANDY BUI  
RYAN DENNIS  
DAYTON LOWE  
STEVE MACBRIDE  
PROJECT ENGINEERS  
\$115.00  
hourly

Sub-Consultants  
Lump Sum

### PHASE #1 SITE RESEARCH

					total
1	Project Kick-off Meeting	2	3		\$695.00
2	Research and Review Available Data	1	6	12	\$2,335.00
5	Utility Research and Notification		4	24	\$3,300.00
4	Site Evaluation		8	24	\$3,840.00
5	Geotechnical Investigation	2	4		\$7,958.00
6	Topographic Survey	2	4		\$17,250.00
	Site Research Sub-Total	7	29	60	\$25,208.00

### PHASE #2 PRELIMINARY DESIGN

7	Base Sheets		4	32	\$4,220.00
5	Concept Plan	2	16	40	\$7,050.00
	Preliminary Design Sub-Total	2	20	72	\$11,270.00

### PHASE #3 FINAL DESIGN

9	75% PS&E	8	40	200	\$29,560.00
10	90% PS&E	4	24	80	\$13,020.00
11	100% PS&E	2	8	40	\$5,970.00
	Final Design Sub-Total	14	72	320	\$48,550.00

### PHASE #4 CONSTRUCTION SUPPORT

12	Bid Assistance & Construction Support	2	8		\$1,370.00
	Construction Support Sub-Total	2	8		\$1,370.00

### GRAND TOTALS

		\$3,625.00	\$17,415.00	\$51,980.00	\$25,208.00	\$98,228.00
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\*The hourly rates above are our fee schedule. Any additional work will be negotiated utilizing those hourly rates.





# COST PROPOSAL FOR THE CITY OF SANTA FE SPRINGS for On-Call Professional Engineering Services on Street Improvements Design Year 3

## PROJECT NO. 2 - Los Nietos Road

from Norwalk Boulevard to Santa Fe Springs Road

MAJDI ATAYA  
QA/QC MANAGER  
\$145.00  
hourly

JUSTIN SMEETS  
PROJECT MANAGER  
\$135.00  
hourly

ANDY BUI  
RYAN DENNIS  
DAYTON LOWE  
STEVE MACBRIDE  
PROJECT ENGINEERS  
\$115.00  
hourly

Sub-Consultants  
Lump Sum

PHASE #1 SITE RESEARCH						total
1	Project Kick-off Meeting	2	3			\$695.00
2	Research and Review Available Data	1	6	12		\$2,335.00
3	Utility Research and Notification		4	24		\$3,300.00
4	Site Evaluation		8	24		\$3,840.00
5	Geotechnical Investigation	2	4		\$7,958.00	\$8,788.00
6	Topographic Survey	2	4		\$18,400.00	\$19,230.00
Site Research Sub-Total		7	29	60	\$26,358.00	\$38,188.00
PHASE #2 PRELIMINARY DESIGN						
7	Base Sheets		4	32		\$4,220.00
8	Concept Plan	2	16	40		\$7,050.00
Preliminary Design Sub-Total		2	20	72		\$11,270.00
PHASE #3 FINAL DESIGN						
9	75% PS&E	8	40	220		\$31,860.00
10	90% PS&E	4	24	80		\$13,020.00
11	100% PS&E	2	8	40		\$5,970.00
Final Design Sub-Total		14	72	340		\$50,850.00
PHASE #4 CONSTRUCTION SUPPORT						
12	Bid Assistance & Construction Support	2	8			\$1,370.00
Construction Support Sub-Total		2	8			\$1,370.00
GRAND TOTALS			\$3,625.00	\$17,415.00	\$54,280.00	\$101,678.00

\*The hourly rates above are our fee schedule. Any additional work will be negotiated utilizing those hourly rates.





# **COST PROPOSAL FOR THE CITY OF SANTA FE SPRINGS** for On-Call Professional Engineering Services on Street Improvements Design Year 3

**PROJECT NO. 5** - Los Nietos Road  
from Santa Fe Springs Road to Painter Avenue

MAJDI ATAYA  
QA/QC MANAGER  
\$145.00 hourly

JUSTIN SMEETS  
PROJECT MANAGER  
\$135.00 hourly

ANDY BUI  
RYAN DENNIS  
DAYTON LOWE  
STEVE MACBRIDE  
PROJECT ENGINEERS  
\$115.00 hourly

Sub-Consultants  
Lump Sum

PHASE #1 SITE RESEARCH						total
1	Project Kick-off Meeting	2	3			\$695.00
2	Research and Review Available Data	1	6	12		\$2,335.00
3	Utility Research and Notification		4	24		\$3,300.00
4	Site Evaluation		8	16		\$2,920.00
5	Geotechnical Investigation	2	4		\$7,958.00	\$8,788.00
6	Topographic Survey	2	4		\$13,225.00	\$14,055.00
Site Research Sub-Total		7	29	52	\$21,183.00	\$32,093.00
PHASE #2 PRELIMINARY DESIGN						
7	Base Sheets		4	24		\$3,300.00
8	Concept Plan	2	8	32		\$5,050.00
Preliminary Design Sub-Total		2	12	56		\$8,350.00
PHASE #3 FINAL DESIGN						
9	75% PS&E	8	40	200		\$29,560.00
10	90% PS&E	4	24	80		\$13,020.00
11	100% PS&E	2	8	40		\$5,970.00
Final Design Sub-Total		14	72	320		\$48,550.00
PHASE #4 CONSTRUCTION SUPPORT						
12	Bid Assistance & Construction Support	2	8			\$1,370.00
Construction Support Sub-Total		2	8			\$1,370.00
<b>GRAND TOTALS</b>			<b>\$3,625.00</b>	<b>\$16,335.00</b>	<b>\$49,220.00</b>	<b>\$90,363.00</b>

\*The hourly rates above are our fee schedule. Any additional work will be negotiated utilizing those hourly rates.





# COST PROPOSAL FOR THE CITY OF SANTA FE SPRINGS for On-Call Professional Engineering Services on Street Improvements Design Year 3

## PROJECT NO. 3 - Meyer Road

from Shoemaker Avenue to City Boundary

MAJDI ATAYA  
QA/QC MANAGER  
\$145.00  
hourly

JUSTIN SMEETS  
PROJECT MANAGER  
\$135.00  
hourly

ANDY BUI  
RYAN DENNIS  
DAYTON LOWE  
STEVE MACBRIDE  
PROJECT ENGINEERS  
\$115.00  
hourly

Sub-Consultants  
Lump Sum

### PHASE #1 SITE RESEARCH

				total
1	Project Kick-off Meeting	2	3	\$695.00
2	Research and Review Available Data	1	12	\$2,335.00
3	Utility Research and Notification		24	\$3,300.00
4	Site Evaluation		8	\$2,000.00
5	Geotechnical Investigation	2		\$6,210.00
6	Topographic Survey	2		\$5,750.00
Site Research Sub-Total		7	44	\$11,960.00

### PHASE #2 PRELIMINARY DESIGN

7	Base Sheets		12	\$1,650.00
8	Concept Plan	1	16	\$2,255.00
Preliminary Design Sub-Total		1	28	\$3,905.00

### PHASE #3 FINAL DESIGN

9	75% PS&E	4	16	\$11,940.00
10	90% PS&E	2	8	\$4,130.00
11	100% PS&E	1	4	\$2,525.00
Final Design Sub-Total		7	28	\$18,595.00

### PHASE #4 CONSTRUCTION SUPPORT

12	Bid Assistance & Construction Support	2	8	\$1,370.00
Construction Support Sub-Total		2	8	\$1,370.00

### GRAND TOTALS

		\$2,465.00	\$9,315.00	\$22,080.00	\$11,960.00	\$45,820.00
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\*The hourly rates above are our fee schedule. Any additional work will be negotiated utilizing those hourly rates.





# City of Santa Fe Springs

City Council Meeting

ITEM NO. 11

November 26, 2019

## NEW BUSINESS

On-Call Professional Engineering Services – Street Improvements Design Year 3 (Lakeland Road) – Award of Contract

### RECOMMENDATION

- Accept the Proposals;
- Award a contract to BKF Engineers Surveyors Planners of Newport Beach, California in the amount of \$68,700.00 for the Street Improvements Design Year 3 (Lakeland Road – Shoemaker Road to Carmenita Road); and
- Authorize the Mayor to execute the Agreement with BKF Engineers Surveyors Planners.

### BACKGROUND

The City Council, at their October 8, 2015, meeting, awarded a contract to each of seven (7) Engineering Consulting Firms for On-Call Engineering Services. (Anderson Penna, BKF Engineers Surveyors Planners (BKF), Fountain Head, Onward Engineering, PreScience, South Star Engineering, and Consulting. One firm was subsequently bought out, and the City did not retain them for On-Call consideration.

On April 14, 2016, the City Council adopted the Three-Year Street Improvement plan and on September 26, 2019, the City Council revised the Year Three Street Improvements List. City staff solicited proposals from the six On-Call Professional Engineering firms on September 27, 2019, for the Year 3 street segments:

1. Los Nietos Rd. (Pioneer Blvd. to Norwalk Blvd.)
2. Los Nietos Rd. (Norwalk Blvd. to Santa Fe Springs Rd.)
3. Los Nietos Rd. (Santa Fe Springs Rd. to Painter Ave.)
4. Meyer Rd. (Shoemaker Ave. to City Boundary)
5. Lakeland Rd. (Shoemaker Ave. to Carmenita Rd.)

The City received proposals from the following three firms:

1. Anderson Penna
2. BKF Engineers Surveyors Planners
3. Onward Engineering

The three-member evaluation team consisting of Noe Negrete, Director of Public Works, Robert A. Garcia, Capital Improvements Projects Manager and Art Cervantes, Assistant Civil Engineer; reviewed each of the proposals based on project-specific criteria to include the firm's capability to perform the work, project understanding, project team qualifications and relevant experience, references and cost proposal.

Report Submitted By:

Noe Negrete  
Director of Public Works

A handwritten signature in blue ink, appearing to be "MN", is written over the printed name and title of Noe Negrete.

Date of Report: November 20, 2019

The results reflect that BKF is the highest-rating firm for the select Street Improvements Design Year 3 for the Lakeland Road (Shoemaker Ave. to Carmenita Rd.) street segment. The attachments include the evaluation summary of proposals, the agreement, and the proposal submitted to the City on October 31, 2019.

**LEGAL REVIEW**

The City Attorney's office has reviewed the contract agreement.

**FISCAL IMPACT**

Proposed funding for Street Improvements Design Year 3 is included in the Bond Capital Improvement Plan Fund. The following fee proposals were submitted by BKF.

<b>STREET SEGMENT</b>	<b>AMOUNT</b>
Lakeland Rd. (Shoemaker Ave. to Carmenita Rd.)	\$ 68,700.00

**INFRASTRUCTURE IMPACT**

The proposed Street Improvements Design Year 3 will extend the service life, reduce pothole repairs maintenance costs and increase the level of service.



Raymond R. Cruz  
City Manager

**Attachments:**

- Attachment No. 1: Evaluation Summary
- Attachment No. 2: Agreement
- Attachment No. 3: BKF Engineers

City of Santa Fe Springs  
On-Call Profesional Engineering Services  
Streets Improvement Design - Year 3  
Evaluation Summary

**ATTACHMENT 1**

Lakeland Road (Shoemaker Avenue - Carmenita Road)		1			2			3		
		Anderson Penna			BKF			Onward Engineering		
Criteria		Reviewer #1	Reviewer #2	Reviewer #3	Reviewer #1	Reviewer #2	Reviewer #3	Reviewer #1	Reviewer #2	Reviewer #3
Experience and Capability of the Firm (15)		13	13	13	14	13	13	14	14	14
Project Manager (20)		19	17	17	14	14	16	18	19	18
Project Team (20)		17	17	17	16	17	16	18	18	18
Project Understanding and Approach (20)		15	10	13	18	19	20	13	13	13
Past Experience and References (10)		9	7	7	8	7	7	8	8	9
Pricing (15)		13	12	12	14	15	15	10	10	9
Subtotal Scores:		86	76	79	84	85	87	81	82	81
Average Scores:		80			85			81		



**CITY OF SANTA FE SPRINGS  
PROFESSIONAL DESIGN SERVICES AGREEMENT  
WITH  
BKF ENGINEERS SURVEYORS PLANNERS**

THIS PROFESSIONAL SERVICES AGREEMENT ("Agreement") is made and entered into this 26<sup>TH</sup> day of **November, 2019**, ("Effective Date"), by and between the CITY OF SANTA FE SPRINGS, a municipal corporation ("City"), and **BKF Engineers Surveyors Planners**, a ("Consultant").

**WITNESSETH:**

WHEREAS, City proposes to utilize the services of Consultant as an independent contractor to provide engineering design services, as more fully described herein; and

WHEREAS, Consultant represents that it has that degree of specialized expertise contemplated within California Government Code section 37103, and holds all necessary licenses to practice and perform the services herein contemplated; and

WHEREAS, City and Consultant desire to contract for the specific services described in Exhibit "A" (the "Project") and desire to set forth their rights, duties and liabilities in connection with the services to be performed; and

WHEREAS, no official or employee of City has a financial interest, within the provisions of sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

**1.0. SERVICES PROVIDED BY CONSULTANT**

1.1. Scope of Services. Consultant shall provide the professional services described in the City's Request for Proposals ("RFP"), attached hereto as Exhibit "A," and Consultant's Response to City's RFP ("Consultant's Proposal"), attached hereto as Exhibit "B," both incorporated herein by this reference.

1.2. Professional Practices. All professional services to be provided by Consultant pursuant to this Agreement shall be provided by personnel experienced in their respective fields and in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professional consultants in similar fields and circumstances in accordance with sound professional practices. Consultant also warrants that it is familiar with all laws that may affect its performance of this Agreement and shall advise City of any changes in any laws that may affect Consultant's performance of this Agreement.

1.3. Performance to Satisfaction of City. Consultant agrees to perform all the work to the complete satisfaction of the City and within the hereinafter specified. Evaluations of the work will be done by the City Manager or his or her designee. If the quality of work is not satisfactory, City in its discretion has the right to:

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On-Call Professional Engineering Services  
Street Improvements Design Year 3  
Lakeland Road (Shoemaker Ave. to Carmenita Rd.)

- (a) Meet with Consultant to review the quality of the work and resolve the matters of concern;
- (b) Require Consultant to repeat the work at no additional fee until it is satisfactory; and/or
- (c) Terminate the Agreement as hereinafter set forth.

1.4. Warranty. Consultant warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreement. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.

1.5. Non-Discrimination. In performing this Agreement, Consultant shall not engage in, nor permit its agents to engage in, discrimination in employment of persons because of their race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military or veteran status, except as permitted pursuant to section 12940 of the Government Code.

1.6. Non-Exclusive Agreement. Consultant acknowledges that City may enter into agreements with other consultants for services similar to the services that are subject to this Agreement or may have its own employees perform services similar to those services contemplated by this Agreement.

1.7. Delegation and Assignment. This is a personal service contract, and the duties set forth herein shall not be delegated or assigned to any person or entity without the prior written consent of City. Consultant may engage a subcontractor(s) as permitted by law and may employ other personnel to perform services contemplated by this Agreement at Consultant's sole cost and expense.

1.8. Confidentiality. Employees of Consultant in the course of their duties may have access to financial, accounting, statistical, and personnel data of private individuals and employees of City. Consultant covenants that all data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without written authorization by City. City shall grant such authorization if disclosure is required by law. All City data shall be returned to City upon the termination of this Agreement. Consultant's covenant under this Section shall survive the termination of this Agreement.

## **2.0. COMPENSATION AND BILLING**

2.1. Compensation. Consultant shall be paid in accordance with the fee schedule set forth in Exhibit "C," attached hereto and made a part of this Agreement by this reference (the "Fee

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On-Call Professional Engineering Services  
Street Improvements Design Year 3  
Lakeland Road (Shoemaker Ave. to Carmenita Rd.)

Schedule"). Consultant's total compensation shall not exceed Sixty-Eight Thousand Seven Hundred Dollars (\$68,700.00).

2.2. Additional Services. Consultant shall not receive compensation for any services provided outside the scope of services specified in the Consultant's Proposal unless the City or the Project Manager for this Project, prior to Consultant performing the additional services, approves such additional services in writing. It is specifically understood that oral requests and/or approvals of such additional services or additional compensation shall be barred and are unenforceable.

2.3. Method of Billing. Consultant may submit invoices to the City for approval on a progress basis, but no more often than two times a month. Said invoice shall be based on the total of all Consultant's services which have been completed to City's sole satisfaction. City shall pay Consultant's invoice within forty-five (45) days from the date City receives said invoice. Each invoice shall describe in detail, the services performed, the date of performance, and the associated time for completion. Any additional services approved and performed pursuant to this Agreement shall be designated as "Additional Services" and shall identify the number of the authorized change order, where applicable, on all invoices.

2.4. Records and Audits. Records of Consultant's services relating to this Agreement shall be maintained in accordance with generally recognized accounting principles and shall be made available to City or its Project Manager for inspection and/or audit at mutually convenient times from the Effective Date until three (3) years after termination of this Agreement.

### **3.0. TIME OF PERFORMANCE**

3.1. Commencement and Completion of Work. The professional services to be performed pursuant to this Agreement shall commence within five (5) days from the Effective Date of this Agreement. Failure to commence work in a timely manner and/or diligently pursue work to completion may be grounds for termination of this Agreement.

3.2. Excusable Delays. Neither party shall be responsible for delays or lack of performance resulting from acts beyond the reasonable control of the party or parties. Such acts shall include, but not be limited to, acts of God, fire, strikes, material shortages, compliance with laws or regulations, riots, acts of war, or any other conditions beyond the reasonable control of a party.

### **4.0. TERM AND TERMINATION**

4.2. Notice of Termination. The City reserves and has the right and privilege of canceling, suspending or abandoning the execution of all or any part of the work contemplated by this Agreement, with or without cause, at any time, by providing written notice to Consultant. The termination of this Agreement shall be deemed effective upon receipt of the notice of termination. In the event of such termination, Consultant shall immediately stop rendering services under this Agreement unless directed otherwise by the City.

4.3. Compensation. In the event of termination, City shall pay Consultant for reasonable costs incurred and professional services satisfactorily performed up to and including the date of City's written notice of termination. Compensation for work in progress shall be

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On-Call Professional Engineering Services  
Street Improvements Design Year 3  
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prorated based on the percentage of work completed as of the effective date of termination in accordance with the fees set forth herein. In ascertaining the professional services actually rendered hereunder up to the effective date of termination of this Agreement, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents pertaining to the services contemplated herein whether delivered to the City or in the possession of the Consultant.

4.4. Documents. In the event of termination of this Agreement, all documents prepared by Consultant in its performance of this Agreement including, but not limited to, finished or unfinished design, development and construction documents, data studies, drawings, maps and reports, shall be delivered to the City within ten (10) days of delivery of termination notice to Consultant, at no cost to City. Any use of uncompleted documents without specific written authorization from Consultant shall be at City's sole risk and without liability or legal expense to Consultant.

## **5.0. INSURANCE**

5.1. Minimum Scope and Limits of Insurance. Consultant shall obtain, maintain, and keep in full force and effect during the life of this Agreement all of the following minimum scope of insurance coverages with an insurance company admitted to do business in California, rated "A," Class X, or better in the most recent Best's Key Insurance Rating Guide, and approved by City:

- (a) Commercial general liability, including premises-operations, products/completed operations, broad form property damage, blanket contractual liability, independent contractors, personal injury or bodily injury with a policy limit of not less than One Million Dollars (\$1,000,000.00), combined single limits, per occurrence. If such insurance contains a general aggregate limit, it shall apply separately to this Agreement or shall be twice the required occurrence limit.
- (b) Business automobile liability for owned vehicles, hired, and non-owned vehicles, with a policy limit of not less than One Million Dollars (\$1,000,000.00), combined single limits, per occurrence for bodily injury and property damage.
- (c) Workers' compensation insurance as required by the State of California. Consultant agrees to waive, and to obtain endorsements from its workers' compensation insurer waiving subrogation rights under its workers' compensation insurance policy against the City, its officers, agents, employees, and volunteers arising from work performed by Consultant for the City and to require each of its subcontractors, if any, to do likewise under their workers' compensation insurance policies.
- (d) Professional errors and omissions ("E&O") liability insurance with policy limits of not less than One Million Dollars (\$1,000,000.00), combined single limits, per occurrence and aggregate. Architects' and engineers' coverage shall be endorsed to include contractual liability. If the policy is written as a "claims made" policy, the retro date shall be prior to the start of the contract

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On-Call Professional Engineering Services  
Street Improvements Design Year 3  
Lakeland Road (Shoemaker Ave. to Carmenita Rd.)

work. Consultant shall obtain and maintain, said E&O liability insurance during the life of this Agreement and for three years after completion of the work hereunder.

5.2. Endorsements. The commercial general liability insurance policy and business automobile liability policy shall contain or be endorsed to contain the following provisions:

- (a) Additional insureds: "The City of Santa Fe Springs and its elected and appointed boards, officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied or used by the Consultant; automobiles owned, leased, hired, or borrowed by the Consultant."
- (b) Notice: "Said policy shall not terminate, be suspended, or voided, nor shall it be cancelled, nor the coverage or limits reduced, until thirty (30) days after written notice is given to City."
- (c) Other insurance: "The Consultant's insurance coverage shall be primary insurance as respects the City of Santa Fe Springs, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Santa Fe Springs shall be excess and not contributing with the insurance provided by this policy."
- (d) Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Santa Fe Springs, its officers, officials, agents, employees, and volunteers.
- (e) The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

5.3. Deductible or Self Insured Retention. If any of such policies provide for a deductible or self-insured retention to provide such coverage, the amount of such deductible or self-insured retention shall be approved in advance by City. No policy of insurance issued as to which the City is an additional insured shall contain a provision which requires that no insured except the named insured can satisfy any such deductible or self-insured retention.

5.4. Certificates of Insurance. Consultant shall provide to City certificates of insurance showing the insurance coverages and required endorsements described above, in a form and content approved by City, prior to performing any services under this Agreement. The certificates of insurance shall be attached hereto as Exhibit "E" and incorporated herein by this reference.

5.5. Non-Limiting. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Consultant may be held responsible for payments of damages to persons or property.

## 6.0. GENERAL PROVISIONS

6.1. Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing, and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

6.2. Representatives. The City Manager or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

Consultant shall designate a representative for purposes of this Agreement who shall be authorized to issue all consents, approvals, directives and agreements on behalf of Consultant called for by this Agreement, except as otherwise expressly provided in this Agreement.

6.3. Project Managers. City shall designate a Project Manager to work directly with Consultant in the performance of this Agreement.

Consultant shall designate a Project Manager who shall represent it and be its agent in all consultations with City during the term of this Agreement. Consultant or its Project Manager shall attend and assist in all coordination meetings called by City.

6.4. Notices. Any notices, documents, correspondence or other communications concerning this Agreement or the work hereunder may be provided by personal delivery or mail and shall be addressed as set forth below. Such communication shall be deemed served or delivered: (a) at the time of delivery if such communication is sent by personal delivery, and (b) 48 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

### IF TO CONSULTANT:

BKF Engineers Surveyors Planners  
4675 MacArthur Court, Suite 400  
Newport Beach, CA 92660  
Tel: (949) 526-8400  
Attn: Chris Rideout  
Principal/Vice President

### IF TO CITY:

City of Santa Fe Springs  
11710 E. Telegraph Road  
Santa Fe Springs, CA 90670  
Tel: (562) 868-0511  
Attn: Noe Negrete,  
Director of Public Works

6.5. Attorneys' Fees. In the event that litigation is brought by any party in connection with this Agreement, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms, conditions, or provisions hereof.

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On-Call Professional Engineering Services  
Street Improvements Design Year 3  
Lakeland Road (Shoemaker Ave. to Carmenita Rd.)



6.6. Governing Law. This Agreement shall be governed by and construed under the laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Los Angeles, California.

6.7. Assignment. Consultant shall not voluntarily or by operation of law assign, transfer, sublet or encumber all or any part of Consultant's interest in this Agreement without City's prior written consent. Any attempted assignment, transfer, subletting or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement. Regardless of City's consent, no subletting or assignment shall release Consultant of Consultant's obligation to perform all other obligations to be performed by Consultant hereunder for the term of this Agreement.

6.8. Indemnification and Hold Harmless. To the fullest extent of the law, and consistent with Civil Code section 2782.8, Consultant agrees to defend, indemnify, hold free and harmless the City, its elected and appointed officials, officers, agents and employees, at Consultant's sole expense, from and against any and all claims, demands, actions, suits or other legal proceedings brought against City, its elected and appointed officials, officers, agents, and employees to the extent arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of the Consultant, its employees, and/or authorized subcontractors, in performing design professional services pursuant to this Agreement. The defense obligation provided for hereunder shall apply without any advance showing of negligence, recklessness or willful misconduct of the Consultant, its employees, and/or authorized subcontractors, but shall be required whenever any claim, action, complaint, or suit asserts as its basis the negligence, recklessness, or willful misconduct of Consultant, its employees, and/or authorized subcontractors, and/or whenever any claim, action, complaint or suit asserts liability against the City, its elected and appointed officials, officers, agents, and employees based upon such negligence, recklessness, or willful misconduct, whether or not the Consultant, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable. Notwithstanding the foregoing, the Consultant shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole or active negligence or willful misconduct of the City. Further, in no event shall the cost to defend charged to the design professional exceed the design professional's proportionate percentage of fault, unless otherwise specified in Civil Code section 2782.8. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Consultant's Proposal, which shall be of no force and effect.

6.9. Independent Contractor. Consultant is and shall be acting at all times as an independent contractor and not as an employee of City. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its agents or employees are in any manner agents or employees of City. Consultant shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Consultant and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Consultant shall indemnify and hold City harmless from any

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On-Call Professional Engineering Services  
Street Improvements Design Year 3  
Lakeland Road (Shoemaker Ave. to Carmenita Rd.)

and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant further agrees to indemnify and hold City harmless from any failure of Consultant to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

6.10. PERS Eligibility Indemnification. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

6.11. Cooperation. In the event any claim or action is brought against City relating to Consultant's performance or services rendered under this Agreement, Consultant shall render any reasonable assistance and cooperation which City might require.

6.12. Ownership of Documents. All findings, reports, documents, information and data including, but not limited to, computer tapes or discs, files and tapes furnished or prepared by Consultant or any of its subcontractors in the course of performance of this Agreement, shall be and remain the sole property of City. Consultant agrees that any such documents or information shall not be made available to any individual or organization without the prior consent of City. Any use of such documents for other projects not contemplated by this Agreement, and any use of incomplete documents, shall be at the sole risk of City and without liability or legal exposure to Consultant. City shall indemnify and hold harmless Consultant from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from City's use of such documents for other projects not contemplated by this Agreement or use of incomplete documents furnished by Consultant. Consultant shall deliver to City any findings, reports, documents, information, data, in any form, including but not limited to, computer tapes, discs, files audio tapes or any other Project related items as requested by City or its authorized representative, at no additional cost to the City.

6.13. Public Records Act Disclosure. Consultant has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code section 6250 *et seq.*).

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On-Call Professional Engineering Services  
Street Improvements Design Year 3  
Lakeland Road (Shoemaker Ave. to Carmenita Rd.)

Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code section 6254.7, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

6.14. Conflict of Interest. Consultant and its officers, employees, associates and subconsultants, if any, will comply with all conflict of interest statutes of the State of California applicable to Consultant's services under this agreement, including, but not limited to, the Political Reform Act (Government Code sections 81000, *et seq.*) and Government Code section 1090. During the term of this Agreement, Consultant and its officers, employees, associates and subconsultants shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Consultant is not currently performing work that would require Consultant or one of its officers, employees, associates or subconsultants to abstain from a decision under this Agreement pursuant to a conflict of interest statute.

6.15. Responsibility for Errors. Consultant shall be responsible for its work and results under this Agreement. Consultant, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Consultant occurs, then Consultant shall, at no cost to City, provide all necessary design drawings, estimates and other Consultant professional services necessary to rectify and correct the matter to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

6.16. Prohibited Employment. Consultant will not employ any regular employee of City while this Agreement is in effect.

6.17. Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, this Agreement shall govern over the document referenced.

6.18. Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

6.19. No Third Party Beneficiary Rights. This Agreement is entered into for the sole benefit of City and Consultant and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

6.20. Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.



6.21. Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

6.22. Amendments. Only a writing executed by the parties hereto or their respective successors and assigns may amend this Agreement.

6.23. Waiver. The delay or failure of either party at any time to require performance or compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.24. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this Agreement, based upon the substantial benefit of the bargain for any party, is materially impaired, which determination made by the presiding court or arbitrator of competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

6.25. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

6.26. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by doing so the parties hereto are formally bound to the provisions of this Agreement.

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

**CONSULTANT BKF Engineers Surveyors Planners**

\_\_\_\_\_  
Chris Rideout, Vice President

Date: \_\_\_\_\_

\_\_\_\_\_  
Social Security or Taxpayer ID Number

**CITY OF SANTA FE SPRINGS**

\_\_\_\_\_  
Juanita Trujillo, Mayor

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Janet Martinez, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Ivy Tsai, City Attorney

Date: \_\_\_\_\_

\_\_\_\_\_  
On-Call Professional Engineering Services  
Street Improvements Design Year 3  
Lakeland Road (Shoemaker Ave. to Carmenita Rd.)

**EXHIBIT A**  
**REQUEST FOR PROPOSALS**





11710 E. TELEGRAPH ROAD ♦ CA ♦ 90670-3679 ♦ (562) 868-0511 ♦ (562) 868-7112 ♦ WWW.SANTAFESPRINGS.ORG

## DEPARTMENT OF PUBLIC WORKS

### ON-CALL PROFESSIONAL ENGINEERING SERVICES STREET IMPROVEMENTS DESIGN YEAR 3 REQUEST FOR QUOTE

1. **SERVICE**

The City of Santa Fe Springs desires a quote for the design of street improvements for the following streets:

Street	From	To	Area (SF)	Construction Type
1. Los Nietos Road	Pioneer Boulevard	Norwalk Boulevard	205,000	6" Grind / Cap
2. Los Nietos Road	Norwalk Boulevard	Santa Fe Springs Road	262,000	6" Grind / Cap
3. Meyer Road	Shoemaker Avenue	City Boundary	60,400	4" Grind / Cap
4. Lakeland Road	Shoemaker Avenue	Carmenita Road	154,000	4" Grind / Cap
5. Los Nietos Road	Santa Fe Springs Road	Painter Avenue	187,000	2" Grind / Cap

2. **SCOPE OF WORK**

The following is the scope of work:

- A. City staff will provide any relevant data that will facilitate the street improvement design.
- B. The Consultant will perform a pavement design for each of the five (5) street segments listed above to include:
  - Obtain the services of a geotechnical consultant to perform street cores samples (at least 6 cores for +100,000 SF projects), analysis, recommend structural sections and deliver the report to the City.
  - Perform topographical surveying for existing curb and gutter flowlines, ADA compliant access ramps and pavement cross falls. The designed plans must include a profile.
  - Design options for pavement (grind/cap, curb and gutter, sidewalks, driveways, access ramps and culverts.
  - Deliver engineers estimates for each submittal milestone (75%, 90% and 100%) in Microsoft Excel.
  - Deliver construction plans hardcopy at 24" x 36" and in ACAD (DWG) format.
  - Construction plan, specs and engineer estimate submittals at 75%, 90% and 100%.
  - Specifications will be written using the 2018 Greenbook Specifications including: Bid Schedule, Section 1-3 following 2018 Greenbook format.
  - Deliver construction bid schedule and technical specifications in Microsoft Word.

JUANITA TRUJILLO, MAYOR ♦ WILLIAM K. ROUNDS, MAYOR PRO TEM  
CITY COUNCIL

ANNETTE RODRIGUEZ ♦ JOHN MORA ♦ JOE ANGEL ZAMORA  
CITY MANAGER  
RAYMOND R. CRUZ

- All submittals (plans, specifications, estimates) must include a QA/QC checklist and principal signature – no progress payments will be made without principal’s signature.
- C. The Consultant must obtain a “No-Fee Excavation Permit” from the City for the street cores.

3. **APPROXIMATE DESIGN SCHEDULE**

Kick-off Meeting & Notice to Proceed	November 18, 2019
Submit 75% Design	December 16, 2019
Submit 90% Design	January 17, 2019
Submit 100% Design, Plans & Specifications	February 14, 2019

4. **DELIVERY OF REQUEST FOR QUOTE**

Please submit quotes in sealed envelopes, plainly marked on the outside “**Request for Quote – STREET IMPROVEMENTS DESIGN – YEAR 3**”. Submit one quote for each of the three projects by **3:00 p.m. on Thursday, October 31, 2019**:

**Noe Negrete**  
**Director of Public Works/City Engineer**  
City of Santa Fe Springs  
11710 Telegraph Road  
Santa Fe Springs, CA 90670

Should the Consultant have any questions regarding this information, please contact CIP Manager, Robert Garcia at (562) 409-7540.

**EXHIBIT B**  
**PROPOSAL**

**ATTACHMENT 3**





# CITY OF SANTA FE SPRINGS

ON-CALL PROFESSIONAL ENGINEERING SERVICES  
STREET IMPROVEMENTS DESIGN YEAR 3  
REQUEST FOR QUOTE

OCTOBER 31, 2019



# COVER LETTER

CITY OF SANTA FE SPRINGS | STREET IMPROVEMENTS DESIGN YEAR 3 - REQUEST FOR QUOTE



October 31, 2019

Mr. Noe Negrete, PE  
Director of Public Works/City Engineer  
City of Santa Fe Springs  
11710 Telegraph Road  
Santa Fe Springs, CA 90670

**SUBJECT:** ON-CALL PROFESSIONAL ENGINEERING SERVICES - STREET IMPROVEMENTS DESIGN YEAR 3

Dear Mr. Negrete;

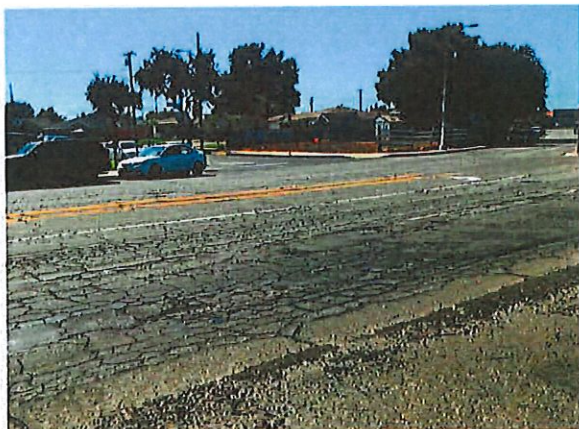
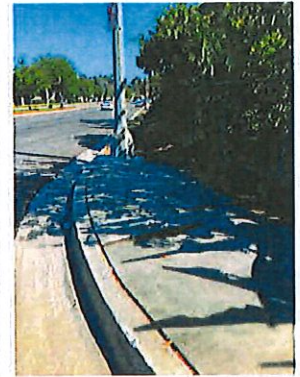
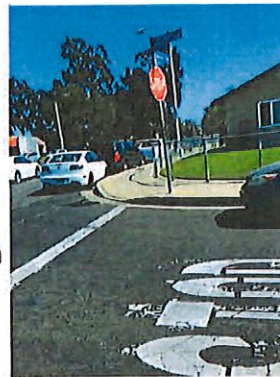
BKF Engineers welcomes the opportunity to submit this proposal for civil engineering and land surveying services regarding the street improvements located in the City of Santa Fe Springs, California. To arrive at the estimated effort required by our office for this project, we conducted site visits and have outlined a proposed scope of services, assumptions, and associated fee based on our understanding of the project.

## PROJECT UNDERSTANDING

The Year 3 design consists of five segments packaged as three projects. The three projects are **Meyer Road, Lakeland Road, and Los Nietos Road (3 Segments)**. The Streets are in need of rehabilitation and in some areas reconstruction of pavement and concrete elements. Some of our observations from our site visit include:

### MEYER ROAD – SHOEMAKER AND CITY BOUNDARY

The intersection of Meyer and Shoemaker is stop controlled with an existing median on the westbound Meyer approach with dedicated left and right lanes. Both curb ramps at this location are non-compliant and new curb ramps will be included in the Project improvements. There is no sidewalk on the south side of Meyer from the intersection of Shoemaker to approximately 200 feet west of Painter (approximately 500 feet). If the City elects to try to close this gap with this Project, there appears to be a 6-foot distance from the curb to the existing property line. There are existing streetlights along this stretch, but it seems as though ADA clearance could be met.



The existing pavement for the entire length of this Project is in distress with major cracking likely due to heavy truck traffic and potentially poor base conditions. In particular, the outside (northern) lane in the westbound direction is in terrible shape. There have been numerous pothole patches along this lane in an attempt to provide a temporary fix, it seems like this lane would need reconstruction pending our geotechnical evaluation/recommendations.



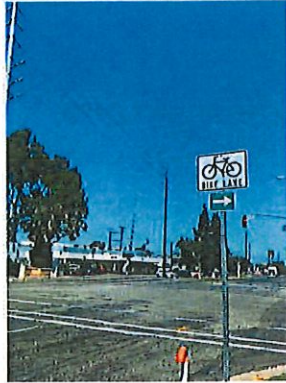
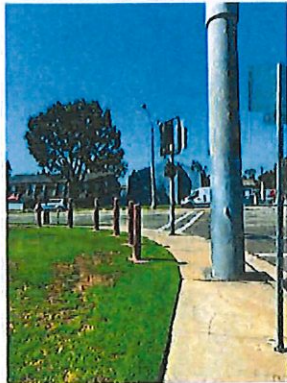
# PROJECT UNDERSTANDING

CITY OF SANTA FE SPRINGS | STREET IMPROVEMENTS DESIGN YEAR 3 - REQUEST FOR QUOTE

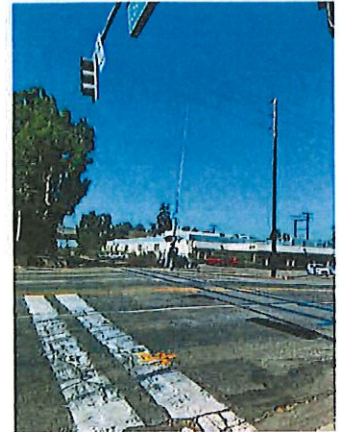


## LOS NIETOS ROAD – PIONEER TO NORWALK

During our site walk, we observed that the pavement in the eastbound direction is in worse condition. While we were on-site for a limited time, it appears as though truck traffic circulation is predominately west to east in this portion of Los Nietos, which might be a factor in the condition of the eastbound lanes. There is a single-track at-grade rail crossing where paving limits will need to be determined and coordinated with the appropriate rail owner similar to the new paving limits just east of Norwalk Blvd. The traffic loops at Pioneer and Norwalk will need to be re-established after paving is complete.



The curb ramps on the eastern side of the intersection of Pioneer and Los Nietos are non-compliant and will be upgraded by this Project.

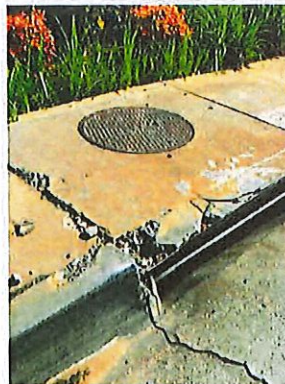


Directly east of the intersection, there are large diameter steel transmission power poles that are an obstacle to a clear path of travel. If desired by the City, the project could incorporate "pop out" sidewalk sections to provide adequate ADA compliant dimensions. The existing ramps at Morrill will need to be reconstructed since they do not meet current standards.

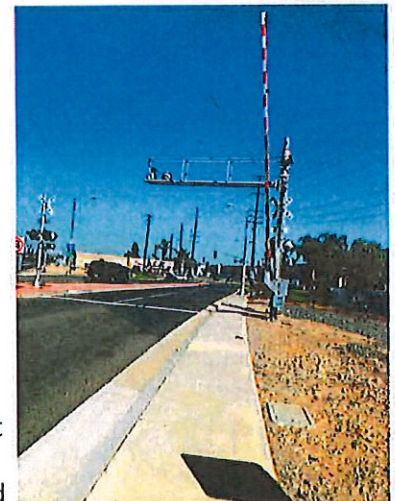
Curb ramps on the west leg of the intersection of Los Nietos and Norwalk will need to be brought up to standards. Striping including re-establishing the Class II bike lanes will be incorporated into the plans.

## LOS NIETOS - NORWALK TO SANTA FE SPRINGS ROAD

As mentioned above, there appears to be a section of new pavement between the intersection of Los Nietos and Norwalk to approximately 200 feet east of the triple track at-grade crossing which visually appears in relatively good condition. The pavement east of the track is in poor condition especially the inside lanes which have some pothole spot repairs most of the way to Dice Road. There is a newer (2012 +/-) utility trench repair near the intersection of Dice Road. There may be an opportunity to see if any geotechnical and/or inspection information is available which may reduce the number of cores in this area.



The existing ramps at both Dice and Santa Fe Springs do not meet current ADA standards and will need to be re-constructed. A fair amount of bird baths in the existing gutter flow line were observed during our site visit, which will be documented and incorporated into the plans. The path of travel around potential obstructions for this segment appear to have been addressed with "pop out" sidewalks. A fair amount of sidewalk panels are "lifted" and the localized areas of sidewalk that needs to be replaced will be shown on the plans.





# PROJECT UNDERSTANDING

CITY OF SANTA FE SPRINGS | STREET IMPROVEMENTS DESIGN YEAR 3 - REQUEST FOR QUOTE

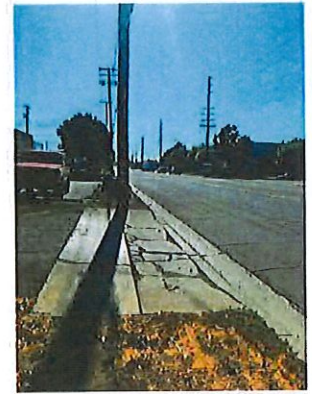
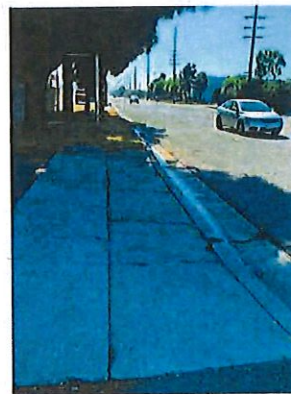


## LOS NIETOS – SANTA FE SPRINGS ROAD TO PAINTER

There is a new pavement section (2017 or 2018) in the west bound direction for approximately 900 feet just east of Greenleaf. There may be an opportunity to see if the any geotechnical and/or inspection information is available which may reduce the number of cores in this area. The existing traffic loops at signalized intersections will need to be re-established after paving is complete.

Curb ramps at the intersection of Santa Fe Springs and Los Nietos are not compliant and will need to be re-constructed as well as adding sidewalk "pop out" to gain ADA clearance around the power pole in the southeast quadrant. Additionally new ramps will need to be required at Romandel, Freeman, and Greenleaf (north side) to bring them up to standards.

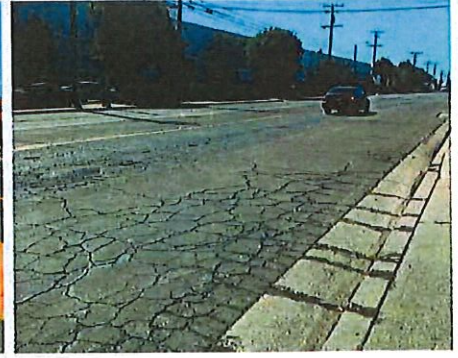
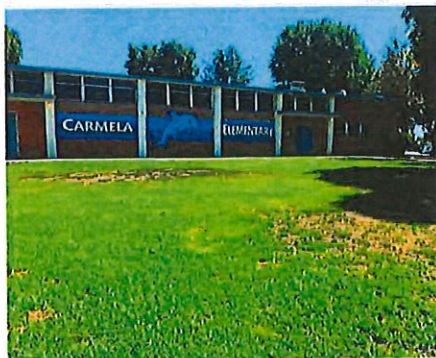
There are sidewalk gaps along this segment, which if the City elects, could be closed as part of this project. During our site visit, we observed a fair amount of standing water at 12717 Los Nietos, possibly caused by the existing trees. If so, root pruning should be completed by the Contractor to ensure on-going maintenance is minimized. The driveway at 12731 Los Nietos is badly damaged and the replacement will be included in the plans. There is currently no curb ramps or path of travel available at the intersection of Los Nietos and Shoemaker. New ramps, pork chop island pass through sidewalks, and cross gutter repair at this intersection will be included in the plans.



## LAKELAND ROAD – SHOEMAKER TO CARMENITA

The intersection of Lakeland and Shoemaker is controlled by a traffic signal. The existing traffic loops for the westbound direction will be impacted and will need to be re-established by the Project. The existing pavement along Lakeland for the most part appears to be in reasonable shape (compared to Meyer), and likely is a good candidate for rehabilitation. The middle portion of this block, near the ISA Business Center, shows pavement distress with patching of potholes being common in this area. Pending the geotechnical evaluation, this area may require reconstruction of the pavement section.

There are stretches along Lakeland there are no sidewalks. For example, near 13000 Lakeland a 70 foot decomposed granite meandering walk could be replaced with new sidewalk to get it up to City standards. Some of the existing sidewalk panels are raised and will be incorporated into the improvement plans. Existing ramps at Shoemaker (both corners), Laurel (three corners), and Carmenita (both corners) are non-compliant and will be upgraded by the Project. Caremela Elementary School fronts the Project limits between Laurel and Carmenita. To lessen the impact to the students in class as well as drop-offs/pick-ups, the schedule for the construction could be timed with the summer break (for 2019 is was from June 3 to August 15).





# SCOPE OF SERVICES

CITY OF SANTA FE SPRINGS | STREET IMPROVEMENTS DESIGN YEAR 3 - REQUEST FOR QUOTE



## SCOPE OF SERVICES

### TASK 1 – SITE INVESTIGATION AND BASE MAPPING

**1) BASE MAPPING** – BKF will utilize City provided record drawings as well as ground topographic surveying as defined above to create the project base mapping. BKF will:

- » Confirm surveying limits with the City
- » Set aerial panels and establish survey control
- » Conduct Aerial Mapping
- » Walk the Project limits with the City to confirm supplemental survey needs
- » Compile all data gathered in this task into a comprehensive base

**2) GEOTECHNICAL TESTING/REPORT** – BKF will utilize our On-Call geotechnical engineer Diaz Yourman & Associates (DYA) to conduct corings and other geotechnical data gathering and provide recommendations for pavement reconstruction in Letter Report format. Report will identify if a grind/overlay reconstruction is sufficient or if complete reconstruction would be necessary at certain locations.

### TASK 2 – CONSTRUCTION DOCUMENTS

**1) DRAWINGS** – Using the base mapping developed in Task 1 BKF will prepare the following documents:

- » Title Sheet
- » General Notes
- » Street Improvement Plan and Profiles
- » Construction Details
- » Quantity Take-off and Cost Estimate
- » Technical Specifications

Traffic Control Plans: We have assumed Traffic Control Plans will be developed and submitted to the City (BKF) for review prior to construction. LID measures will be evaluated and incorporated as feasible for each street.

**2) SUBMITTALS** – BKF will provide submittals at the 75%, 90% and 100% level of completion after an internal quality control check is complete and signed off on by a Principal.

**3) QSD SERVICES/STORM WATER POLLUTION AND PREVENTION PLAN (SWPPP)** – A SWPPP, the Notice of Intent, and Notice of Termination will be provided in the scope of work.

**4) MEETINGS** – BKF anticipates only coordination meetings will occur at review of the 75% and 95% submittals.

### TASK 3 – CONSTRUCTION SUPPORT

**1) SITE OBSERVATION VISITS** – BKF will visit the site to provide clarification of the consultant's design intent for the contractor, architect or owner. We have allocated fee for two (2) visits.

**2) REQUESTS FOR INFORMATION** – BKF will respond in writing to written requests for information associated with civil design items.

**3) SUBMITTAL REVIEW** – BKF will review and return submittals for those items included in the scope of work.

**4) RECORD DRAWINGS** – Using Contractor provided red-line drawings, BKF will develop and deliver to the City Record Drawings.



# SCOPE OF SERVICES

CITY OF SANTA FE SPRINGS | STREET IMPROVEMENTS DESIGN YEAR 3 - REQUEST FOR QUOTE

## SCOPE ASSUMPTIONS

For the scope of work identified, we have assumed the following:

### 1) BASIS OF DESIGN AND SITE INFORMATION

**A. EXISTING UTILITIES** – We have assumed the reconstruction of the curb and gutter will be sufficient to convey the drainage to the downstream catch basin per the original design. No storm drain construction documents are anticipated, thus excluded from this proposal.

**B. POTHOLING** – Potholing services are not included in this proposal unless specifically identified.

### 2) RESPONSIBILITIES

**A. MAPPING** – We have assumed the right of way shown on the City supplied Record Drawings is sufficient to add to the Base Mapping.

## SCHEDULE

We understand the schedule will be aggressive per the RFP and can commit to the following milestone dates (a 1 week review period by the City would be necessary):

» Project Kick-Off (NTP)	November 18, 2019
» 75% Submittal	December 16, 2019
» 90% Submittal	January 17, 2019
» 100% Submittal	February 14, 2019





**EXHIBIT C**  
**FEE SCHEDULE**

# COMPENSATION

CITY OF SANTA FE SPRINGS | STREET IMPROVEMENTS DESIGN YEAR 3 - REQUEST FOR QUOTE



## BASE SCOPE OF WORK

BKF proposes to provide the services on a lump sum basis. We will invoice for our services on a percent complete basis per task summarized as follows:

### MEYER ROAD - SHOEMAKER TO CITY BOUNDARY

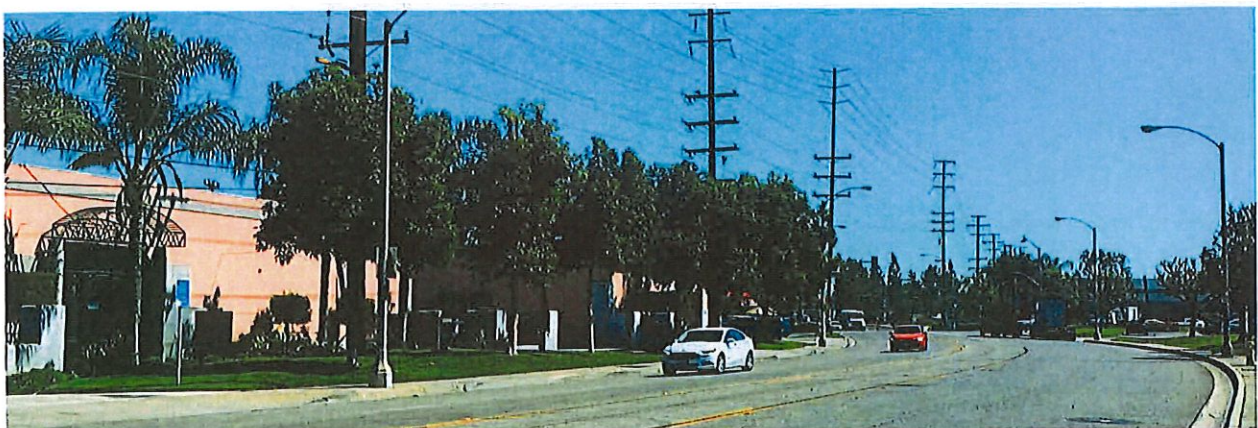
TASK	DESCRIPTION	FEE
1	Site Investigation and Base Mapping	\$36,750
2	Construction Documents	\$10,000
3	Construction Support	\$1,000
TOTAL LABOR FEE		\$ 47,750

### LOS NIETOS ROAD - PIONEER TO NORWALK

TASK	DESCRIPTION	FEE
1	Site Investigation and Base Mapping	\$57,800
2	Construction Documents	\$44,000
3	Construction Support	\$3,500
TOTAL LABOR FEE		\$ 105,300

### LOS NIETOS ROAD - NORWALK TO SANTA FE SPRINGS

TASK	DESCRIPTION	FEE
1	Site Investigation and Base Mapping	\$6,100
2	Construction Documents	\$40,000
3	Construction Support	\$3,500
TOTAL LABOR FEE		\$ 49,600



# COMPENSATION

CITY OF SANTA FE SPRINGS | STREET IMPROVEMENTS DESIGN YEAR 3 - REQUEST FOR QUOTE



## LOS NIETOS ROAD - SANTA FE SPRINGS TO PAINTER

TASK	DESCRIPTION	FEE
1	Site Investigation and Base Mapping	\$56,700
2	Construction Documents	\$28,000
3	Construction Support	\$3,000
TOTAL LABOR FEE		\$ 87,700

## LAKELAND ROAD - SHOEMAKER TO CARMENITA

TASK	DESCRIPTION	FEE
1	Site Investigation and Base Mapping	\$47,700
2	Construction Documents	\$19,000
3	Construction Support	\$2,000
TOTAL LABOR FEE		\$ 68,700

Reimbursable expenses will be billed as part of the Task fee.

I am available to expand on any portion of our proposal submitted and look forward to assisting the City of Santa Fe Springs on this project, as part of the City's On-Call roster. Please contact me at (949) 526-8462 if you have any questions.

Sincerely,  
BKF ENGINEERS

Chris Rideout, PE  
Project Manager





# **City of Santa Fe Springs**

*City Council Meeting*

**ITEM NO. 17A**

*November 26, 2019*

## **PRESENTATION**

Chamber of Commerce "Citizen of the Year" Presentation

## **RECOMMENDATION**

- The Mayor may wish to call upon Carolyn Reggio, CEO of CAPC, Inc. to introduce the recipients.

## **BACKGROUND**

The Chamber of Commerce has requested that they be given the opportunity to introduce this year's Citizen of the Year recipients. This year's Residential Citizens of the Year are Paul and Yoko Nakamura, and Business/Professional Citizen of the Year is Theresa Bazen from Norwalk/La Mirada Plumbing & HVAC.

Raymond R. Cruz  
City Manager

November 26, 2019



# City of Santa Fe Springs

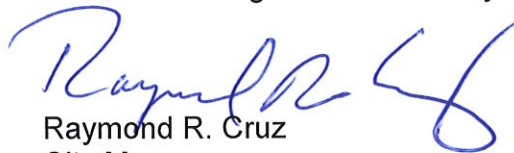
City Council Meeting

## APPOINTMENTS TO COMMITTEES AND COMMISSIONS

Committee	Vacancies	Councilmember
Beautification	1	Mora
Beautification	3	Rounds
Beautification	4	Rodriguez
Beautification	2	Zamora
Beautification	2	Trujillo
Family & Human Services	1	Mora
Family & Human Services	1	Rodriguez
Heritage Arts	1	Mora
Historical	3	Mora
Historical	3	Rodriguez
Historical	2	Zamora
Historical	1	Rounds
Historical	3	Trujillo
Parks & Recreation	3	Zamora
Parks & Recreation	1	Rodriguez
Parks & Recreation	3	Trujillo
Senior	3	Mora
Senior	1	Zamora
Senior	1	Rodriguez
Senior	4	Trujillo
Sister City	1	Mora
Sister City	3	Rodriguez
Sister City	3	Zamora
Sister City	2	Rounds
Sister City	2	Trujillo
Youth Leadership Committee	2	Rounds
Youth Leadership Committee	1	Rodriguez

**Applications Received:** None

**Recent Actions:** AJ Hayes was removed from the Heritage Arts Advisory Committee.

  
Raymond R. Cruz  
City Manager

Attachment(s):

1. Prospective Members
2. Committee Lists

## **Prospective Members for Various Committees/Commissions**

**Beautification**

**Family & Human Services**

**Heritage Arts**

**Historical**

**Personnel Advisory Board**

**Parks & Recreation**

**Planning Commission**

**Senior Citizens Advisory**

**Sister City**

**Traffic Commission**

**Youth Leadership**



## BEAUTIFICATION COMMITTEE

Meets the fourth Wednesday of each month, except July, Aug, Dec.

9:30 a.m., Town Center Hall

Qualifications: 18 Years of age, reside or active in the City

Membership: 25 Residents appointed by City Council

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
<b>Mora</b>	Juliet Ray	(20)
	Guadalupe Placencia	(21)
	<b>Vacant</b>	(20)
	Eileen Ridge	(21)
	Jeannie Hale	(21)
<b>Zamora</b>	Annette Ramirez	(20)
	Charlotte Zevallos	(20)
	Doris Yarwood	(20)
	<b>Vacant</b>	(21)
	<b>Vacant</b>	(21)
<b>Rounds</b>	<b>Vacant</b>	(20)
	Jeanette Lizaraga	(20)
	Mary Arias	(21)
	<b>Vacant</b>	(21)
	<b>Vacant</b>	(21)
<b>Rodriguez</b>	Manny Zevallos	(20)
	<b>Vacant</b>	(20)
	<b>Vacant</b>	(21)
	<b>Vacant</b>	(21)
	<b>Vacant</b>	(21)
<b>Trujillo</b>	Jacqueline Martinez	(20)
	AJ Hayes	(20)
	<b>Vacant</b>	(21)
	<b>Vacant</b>	(21)
	Kay Gomez	(20)

*\*Indicates person currently serves on three committees*

# FAMILY & HUMAN SERVICES ADVISORY COMMITTEE

Meets the third Wednesday of the month, except Jun., Sept., and Dec., at 5:45 p.m., Gus Velasco Neighborhood Center

Qualifications: 18 Years of age, reside or active in the City

Membership: 15 Residents Appointed by City Council

5 Social Service Agency Representatives Appointed by the Committee

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
<b>Mora</b>	Martha Villanueva	(20)
	<b>Vacant</b>	(20)
	Miriam Herrera	(21)
<b>Zamora</b>	Gaby Garcia	(20)
	Tina Delgado	(21)
	Gilbert Aguirre	(21)
<b>Rounds</b>	Dolores Duran	(20)
	Janie Aguirre	(21)
	Peggy Radoumis	(21)
<b>Rodriguez</b>	<b>Vacant</b>	(20)
	Elena Lopez	(20)
	Hilda Zamora	(21)
<b>Trujillo</b>	Dolores H. Romero*	(20)
	Laurie Rios	(20)
	Bonnie Fox	(21)

**Organizational Representatives:** Nancy Stowe  
(Up to 5) Evelyn Castro-Guillen  
Elvia Torres  
(SPIRITT Family Services)

*\*Indicates person currently serves on three committees*

## HERITAGE ARTS ADVISORY COMMITTEE

Meets the Last Tuesday of the month, except Dec., at 9:00 a.m., at the Gus Velasco Neighborhood Center Room 1

Qualifications: 18 Years of age, reside or active in the City

Membership: 9 Voting Members  
6 Non-Voting Members

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Mora	Vacant	6/30/2021
Zamora	Larry Oblea	6/30/2020
Rounds	Richard Moore	6/30/2021
Rodriguez	Francis Carbajal	6/30/2021
Trujillo	Laurie Rios	6/30/2021

### Committee Representatives

Beautification Committee	Jacqueline Martinez	6/30/2019
Historical Committee	Sally Gaitan	6/30/2019
Planning Commission	Gabriel Jimenez	6/30/2019
Chamber of Commerce	Debbie Baker	6/30/2019

### Council/Staff Representatives

Council Liaison	Bill Rounds
Council Alternate	Vacant
City Manager	Ray Cruz
Director of Community Services	Maricela Balderas
Director of Planning	Wayne Morrell

*\*Indicates person currently serves on three committees*



# HISTORICAL COMMITTEE

Meets Quarterly - The 2nd Tuesday of Jan., April, July, and Oct., at 5:30 p.m.,  
Heritage Park Train Depot

Qualifications: 18 Years of age, reside or active in the City

Membership: 20

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
<b>Mora</b>	<b>Vacant</b>	(20)
	Tony Reyes	(20)
	<b>Vacant</b>	(21)
	<b>Vacant</b>	(21)
<b>Zamora</b>	Francis Carbajal	(21)
	<b>Vacant</b>	(21)
	<b>Vacant</b>	(20)
	Larry Oblea	(20)
<b>Rounds</b>	Linda Vallejo	(20)
	Adrienne Matte	(20)
	Mark Scoggins*	(21)
	<b>Vacant</b>	(21)
<b>Rodriguez</b>	<b>Vacant</b>	(20)
	<b>Vacant</b>	(21)
	<b>Vacant</b>	(20)
	Sally Gaitan	(21)
<b>Trujillo</b>	<b>Vacant</b>	(20)
	<b>Vacant</b>	(20)
	Merrie Hathaway	(21)
	<b>Vacant</b>	(21)

*\*Indicates person currently serves on three committees*

# PARKS & RECREATION ADVISORY COMMITTEE

Meets the First Wednesday of the month, except Jul., Aug., and Dec., 7:00 p.m., Town Center Hall, Meeting Room #1

Subcommittee Meets at 6:00 p.m.

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
<b>Mora</b>	Joe Avila	(20)
	Adrian Romero	(21)
	William Logan	(21)
	Ralph Aranda	(21)
	Kurt Hamra	(21)
<b>Zamora</b>	Michael Givens	(20)
	<b>Vacant</b>	(20)
	Frank Aguayo, Sr.	(20)
	<b>Vacant</b>	(21)
	<b>Vacant</b>	(21)
<b>Rounds</b>	Kenneth Arnold	(20)
	Mary Anderson	(20)
	Jeannette Lizarraga	(20)
	Tim Arnold	(21)
	Mark Scoggins*	(21)
<b>Rodriguez</b>	<b>Vacant</b>	(20)
	Priscilla Rodriguez	(20)
	Lisa Garcia	(21)
	Sylvia Perez	(20)
	David Diaz-Infante	(21)
<b>Trujillo</b>	Dolores Romero	(21)
	Andrea Lopez	(20)
	<b>Vacant</b>	(21)
	<b>Vacant</b>	(21)
	<b>Vacant</b>	(20)

*\*Indicates person currently serves on three committees*

## PERSONNEL ADVISORY BOARD

Meets Quarterly on an As-Needed Basis

Membership: 5 (2 Appointed by City Council, 1 by Personnel Board, 1 by Firemen's Association, 1 by Employees' Association)

Terms: Four Years

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Council	Angel Munoz	6/30/2019
	Ron Biggs	6/30/2019
Personnel Advisory Board	Neal Welland	6/30/2020
Firemen's Association	Jim De Silva	6/30/2019
Employees' Association	Johnny Hernandez	6/30/2020



## PLANNING COMMISSION

updated 10/17/17

Meets the second Monday of every Month at 4:30 p.m.,  
Council Chambers

Qualifications: 18 Years of age, reside or active in the City

Membership: 5

### APPOINTED BY

### NAME

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**Mora**

**Ken Arnold**

**Rounds**

**Ralph Aranda**

**Rodriguez**

**Francis Carbajal**

**Trujillo**

**Frank Ybarra**

**Zamora**

**Gabriel Jimenez**

## SENIOR ADVISORY COMMITTEE

Meets the Second Tuesday of the month, except Jun., Sep., and Dec., at 9:30 a.m., Gus Velasco Neighborhood Center

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
<b>Mora</b>	Paul Nakamura	(20)
	Astrid Shesterkin	(21)
	<b>Vacant</b>	(21)
	<b>Vacant</b>	(20)
	<b>Vacant</b>	(20)
<b>Zamora</b>	Dolores Duran	(20)
	Elena Lopez Armendariz	(20)
	Josefina Lara	(20)
	Amelia Acosta	(21)
	<b>Vacant</b>	(21)
<b>Rounds</b>	Sally Gaitan	(20)
	Bonnie Fox	(20)
	Gilbert Aguirre	(21)
	Lorena Huitron	(21)
	Janie Aguirre	(21)
<b>Rodriguez</b>	Yoko Nakamura	(20)
	Linda Vallejo	(20)
	Hilda Zamora	(21)
	Martha Villanueva	(20)
	<b>Vacant</b>	(20)
<b>Trujillo</b>	Eduardo Duran	(20)
	<b>Vacant</b>	(20)
	<b>Vacant</b>	(21)
	<b>Vacant</b>	(21)
	<b>Vacant</b>	(21)

*\*Indicates person currently serves on three committees*

## SISTER CITY COMMITTEE

Meets the First Monday of every month, except Dec., at 6:45 p.m., Town Center Hall, Mtg. Room #1. If the regular meeting date falls on a holiday, the meeting is held on the second Monday of the month.

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
<b>Mora</b>	Martha Villanueva	(20)
	<b>Vacant</b>	(20)
	Laurie Rios	(21)
	Peggy Radoumis	(21)
	Francis Carbajal	(21)
<b>Zamora</b>	Charlotte Zevallos	(20)
	<b>Vacant</b>	(20)
	<b>Vacant</b>	(21)
	Doris Yarwood	(21)
	<b>Vacant</b>	(21)
<b>Rounds</b>	Manny Zevallos	(20)
	Susan Johnston	(20)
	Jacqueline Martinez	(20)
	<b>Vacant</b>	(20)
	<b>Vacant</b>	(21)
<b>Rodriguez</b>	Jeannette Wolfe	(20)
	Kayla Perez	(20)
	<b>Vacant</b>	(21)
	<b>Vacant</b>	(21)
	<b>Vacant</b>	(21)
<b>Trujillo</b>	Beverly Radoumis	(20)
	Andrea Lopez	(20)
	<b>Vacant</b>	(21)
	Marcella Obregon	(21)
	<b>Vacant</b>	(21)

*\*Indicates person currently serves on three committees*



## TRAFFIC COMMISSION

Meets the Third Thursday of every month, at 6:00 p.m., Council Chambers

Membership: 5

Qualifications: 18 Years of age, reside or active in the City

### APPOINTED BY

### NAME

Mora

Bryan Collins

Rounds

Johana Coca

Rodriguez

Felix Miranda

Trujillo

Linda Vallejo

Zamora

Nancy Romo

\*Albert Hayes removed on 7/19/17

# YOUTH LEADERSHIP COMMITTEE

Meets the First Monday of every month, at 6:30 p.m., Gus Velasco Neighborhood Center

Qualifications: Ages 13-18, reside in Santa Fe Springs

Membership: 20

APPOINTED BY	NAME	Term Expires in Year Listed or upon Graduation
<b>Mora</b>	Kharisma Ruiz	(20)
	Destiny Cornejo	(21)
	Zachary Varela	(20)
	Jazmine A. Duque	(21)
<b>Zamora</b>	Joseph Casillas	(20)
	Savanna Aguayo	(21)
	Valerie Melendez	(21)
	Christian Zamora	(21)
<b>Rounds</b>	Abraham Walters	(21)
	Aaron D. Doss	(21)
	<b>Vacant</b>	
	<b>Vacant</b>	
<b>Rodriguez</b>	Angel M. Corona	(21)
	Jasmine Rodriguez	(21)
	<b>Vacant</b>	
	Jennifer Centeno Tobar	(21)
<b>Trujillo</b>	Bernardo Landin	(20)
	Isaac Aguilar	(21)
	Andrew Bojorquez	(20)
	Alan Avalos	(21)