



AGENDA

**REGULAR MEETINGS
OF THE
SANTA FE SPRINGS
PUBLIC FINANCING AUTHORITY
WATER UTILITY AUTHORITY
HOUSING SUCCESSOR
SUCCESSOR AGENCY
AND CITY COUNCIL**

**August 22, 2019
6:00 P.M.**

Council Chambers
11710 Telegraph Road
Santa Fe Springs, CA 90670

**John Mora, Council Member
Annette Rodriguez, Council Member
Joe Angel Zamora, Council Member
William K. Rounds, Mayor Pro Tem
Juanita Trujillo, Mayor**

Public Comment: The public is encouraged to address City Council on any matter listed on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council, please complete the card that is provided at the rear entrance to the Council Chambers and hand the card to the City Clerk or a member of staff. City Council will hear public comment on items listed on the agenda during discussion of the matter and prior to a vote. City Council will hear public comment on matters not listed on the agenda during the Oral Communications period.

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Please Note: Staff reports, and supplemental attachments, are available for inspection at the office of the City Clerk, City Hall, 11710 E. Telegraph Road during regular business hours 7:30 a.m. – 5:30 p.m., Monday – Thursday and every other Friday. Telephone (562) 868-0511.

1. CALL TO ORDER

2. ROLL CALL

John Mora, Councilmember
Annette Rodriguez, Councilmember
Joe Angel Zamora, Councilmember
William K. Rounds, Mayor Pro Tem
Juanita Trujillo, Mayor

PUBLIC FINANCING AUTHORITY

3. CONSENT AGENDA

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Public Financing Authority.

- a. Minutes of the July 25, 2019 Public Financing Authority (City Clerk)

Recommendation:

- Approve the minutes as submitted.

- b. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA) (Finance)

Recommendation:

- Receive and file the report.

WATER UTILITY AUTHORITY

4. CONSENT AGENDA

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Water Utility Authority.

- a. Minutes of the July 25, 2019 Water Utility Authority (City Clerk)

Recommendation:

- Approve the minutes as submitted.

- b. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Water Utility Authority (WUA) (Finance)

Recommendation:

- Receive and file the report.

- c. Status Update of Water-Related Capital Improvement Projects (Public Works)

Recommendation:

- Receive and file the report.

NEW BUSINESS

5. Resolution No. 9645 – Board Member Appointment to the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority (Public Works)

Recommendation:

- Adopt Resolution No. 9645 appointing Noe Negrete to serve as the primary Board Member and Robert Garcia and Sarina Morales-Choate to serve as alternate Board Members representing the City of Santa Fe Springs with the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority.

HOUSING SUCCESSOR

6. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Housing Successor.

Minutes of the July 25, 2019 Housing Successor (City Clerk)

Recommendation:

- Approve the minutes as submitted.

SUCCESSOR AGENCY

7. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Successor Agency.

Minutes of the July 25, 2019 Successor Agency (City Clerk)

Recommendation:

- Approve the minutes as submitted.

CITY COUNCIL

8. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.

Minutes of the July 25, 2019 Regular City Council Meeting (City Clerk)

Recommendation:

- Approve the minutes as submitted.

NEW BUSINESS

9. Review of City Council Sub-Committees (City Clerk)

Recommendation:

- Review sub-committees list and determine whether there is a need to continue all listed sub-committees.

City of Santa Fe Springs
Regular Meetings

August 22, 2019

10. Approval of Revised City's Social Media Policy (Community Services)

Recommendation:

- Approve the revised City's Social Media Policy.

11. Approval of Vending Machine Agreement between City of Santa Fe Springs and Joseph Welch (Community Services)

Recommendation:

- Approve a 2-year Vending Machine Agreement with Joseph Welch of Better 4 You Vending.

CLOSED SESSION

12. CONFERENCES WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (One Potential Case)

Items 13 – 22 will occur in the 7:00 p.m. hour.

13. INVOCATION

14. PLEDGE OF ALLEGIANCE

15. INTRODUCTIONS

- Representatives from the Chamber of Commerce

16. ANNOUNCEMENTS

17. CITY MANAGER'S AND EXECUTIVE TEAM REPORTS

18. PRESENTATIONS

- a. None.

19. APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS

- a. Advisory Committee Appointments

20. ORAL COMMUNICATIONS

21. COUNCIL COMMENTS

22. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted at the following locations; Santa Fe Springs City Hall, 11710 Telegraph Road; Santa Fe Springs City Library, 11700 Telegraph Road; and the Town Center Plaza (Kiosk), 11740 Telegraph Road, not less than 72 hours prior to the meeting.



Janet Martinez, CMC
City Clerk

August 15, 2019

Date

FOR ITEM NO. 3A
PLEASE SEE ITEM NO. 8



CONSENT CALENDAR

Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA)

RECOMMENDATION

Receive and file the report.

BACKGROUND

The Santa Fe Springs Public Financing Authority (PFA) is a City entity that has periodically issued debt for the benefit of the Santa Fe Springs community. The following is a brief status report on the debt instruments currently outstanding that were issued through the PFA.

Consolidated Redevelopment Project 2006-A Tax Allocation Bonds

Financing proceeds available for appropriation at 7/31/19

None

Outstanding principal at 7/31/19

\$38,668,258

Bond Repayment

The former Community Development Commission (CDC) issued a number of tax allocation bonds before it was dissolved by State law effective February 1, 2012 which are administered by the City acting as Successor Agency under the oversight of the appointed Oversight Board. The Successor Agency no longer receives tax increment. Instead, distributions from the Redevelopment Property Tax Trust Fund (RPTTF) are received based on approved obligations. It is anticipated that sufficient allocations from the RPTTF will continue to be made to the Successor Agency to meet ongoing debt service obligations.

Unspent Bond Proceeds

Under an approved Bond Expenditure Agreement, unspent bond proceeds of the former CDC in the amount of approximately \$19 million were transferred to the City in July 2014. The funds are to be spent in accordance with the original bond documents. The unspent proceeds continue to be a source of funding within the City's capital improvement program (CIP).

2016 Bond Refunding

In July 2016 the Successor Agency issued its 2016 Tax Allocation Refunding Bonds, which paid off several bond issuances of the former CDC. The bonds were originally issued through the Public Financing Authority and included the 2001 Series A, 2002 Series A, 2003 Series A, the current interest portion of the 2006 Series A, and 2006 Series B bond issuances.

2017 Bond Refunding

In December 2017 the Successor Agency issued its 2017 Tax Allocation Refunding Bonds, which paid off the 2007 Tax Allocation Bonds of the former CDC. The 2007 Bonds were originally issued through the Public Financing Authority.



for

Raymond R. Cruz
City Manager/Executive Director

**FOR ITEM NO. 4A
PLEASE SEE ITEM NO. 8**



CONSENT CALENDAR

Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Water Utility Authority (WUA)

RECOMMENDATION

Receive and file the report.

BACKGROUND

The Santa Fe Springs Water Utility Authority (WUA) is a City entity that has issued debt for the benefit of the Santa Fe Springs community. The following is a brief status report on the debt instruments currently outstanding that were issued through the WUA.

Water Revenue Bonds, 2013

Financing proceeds available for appropriation at 7/31/19

None

Outstanding principal at 7/31/19

\$6,890,000

Water Revenue Bonds, 2018

Financing proceeds available for appropriation at 7/31/19

None

Outstanding principal at 7/31/19

\$1,425,000

In May 2013 the Water Utility Authority issued the 2013 Water Revenue Bonds in the amount of \$6,890,000. The bonds refunded the existing 2003 Water Revenue Bonds (issued through the Public Financing Authority) and provided additional funds for water improvement projects in the amount of \$2,134,339. The funds were restricted for use on water system improvements. In August 2013 the Water Utility Authority Board appropriated the proceeds for the Equipping Water Well No. 12 Project and all proceeds were since used on this project.

In January 2018 the Water Utility Authority issued the 2018 Water Revenue Bonds in the amount of \$1,800,000. The bonds refunded the existing 2005 Water Revenue Bonds (issued through the Public Financing Authority). No additional funds were raised through the issuance of the 2018 Water Revenue Bonds.

The City budget includes sufficient appropriations and adequate revenues are expected to be collected to meet the debt service obligations associated with the 2013 and 2018 Water Revenue Bonds.

The WUA was formed in June of 2009. Water revenue bonds issued prior to this date were issued through the City of Santa Fe Springs Public Financing Authority.


 Raymond R. Cruz
City Manager/Executive Director



CONSENT AGENDA

Status Update of Water-Related Capital Improvement Projects

RECOMMENDATION

Receive and file the report.

BACKGROUND

This report is for informational purposes only. The following is a listing of current active water projects.

Water Well No. 12 – Packer Testing and Installation

The Water Utility Authority (WUA), at their March 28, 2019, meeting, awarded a contract to Best Drilling and Pump, Inc. (Best Drilling) from Colton, California in the amount of \$452,000 for the Water Well No. 12 Packer Testing project.

Construction began on May 7, 2019, and in the month of August, Best Drilling and Pump, Inc., completed well pumping tests and water sample collection with packers installed at various depths to isolate water zones and determine the permanent position of the packer; and the removal of test pump and test packer.

The final water well inspection via Closed Circuit TV (CCTV) is scheduled for the beginning of September 2019.

Upon removal of the testing equipment, a final water well video survey will be conducted to serve as a final inspection record of the well condition. Well disinfection will be performed and the well will be temporarily capped until the results of the testing indicate the permanent placement of the packer; in which the permanent pump and permanent packer will be installed for municipal use.

The Contractor is anticipating the project to be completed by mid-September 2019.

FISCAL IMPACT

Water Well No. 12 Packer Testing and Installation is fully funded from the Water CIP Fund.

INFRASTRUCTURE IMPACT

The production of quality water from Water Well No. 12 will provide a cost-effective option which is imperative to meeting the City's water needs.


Attachments:

None


for Raymond R. Cruz
Executive Director

Report Submitted By:

Noe Negrete
Director of Public Works

 Date of Report: August 14, 2019



City of Santa Fe Springs

Water Utility Authority Meeting

ITEM NO. 5

August 22, 2019

NEW BUSINESS

Resolution No. 9645 – Board Member Appointment to the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority

RECOMMENDATION

Adopt Resolution No. 9645 appointing Noe Negrete to serve as the primary Board Member and Robert Garcia and Sarina Morales-Choate to serve as alternate Board Members representing the City of Santa Fe Springs with the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority.

BACKGROUND

In 2007, the City Council authorized the City's participation in the Los Angeles Gateway Cities Integrated Regional Water Management Joint Powers Authority (GWMA). The GWMA was created to promote regional solutions to water issues and has been successful in securing State and Federal funding for water quality-related improvements.

GWMA Board Members and alternate Board Members shall serve two-year terms beginning October 1st of each odd-numbered year and concluding on September 30th two years later. The draft resolution attached to this report would designate a Board Member and alternate Board Members to serve continuously across successive two-year terms such that the governing body need not re-appoint the same persons to the GWMA Board every two years, unless the governing body desires to change its designated Board Member and/or alternate Board Member or must otherwise fill a vacancy.

The current appointed Board Members representing the City are Vacant, Utility Services Manager (Primary), Noe Negrete, Director of Public Works (Alternate), Robert Garcia, Capital Improvement Manager (Alternate), and Sarina Morales-Choate, Civil Engineering Assistant (Alternate).

FISCAL IMPACT

There is no fiscal impact on the adoption of Resolution No. 9645, since board representatives do not receive stipends.

A blue ink signature of Raymond R. Cruz, consisting of stylized initials.

For Raymond R. Cruz
Executive Director

Attachment:

Exhibit A: Resolution 9645

Report Submitted By: Noe Negrete
Director of Public Works

A blue ink signature of Noe Negrete, consisting of stylized initials.

Date of Report: August 14, 2019

RESOLUTION NO. 9645

**A RESOLUTION OF THE CITY OF SANTA FE SPRINGS, CALIFORNIA APPOINTING
A MEMBER AND ALTERNATES TO THE LOS ANGELES GATEWAY REGION
INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY
GOVERNING BOARD**

WHEREAS, the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority (GWMA) was formed in 2007 in response to the passage of two voter approved water bonds; Proposition 50, passed in 2002 and Proposition 84, passed in 2006; and

WHEREAS, the City of Santa Fe Springs is a member of the GWMA; and

WHEREAS, each member agency shall appoint one Member and up to three Alternate Members to the Governing Board in accordance with the GWMA Bylaws; and

WHEREAS, pursuant to the GWMA Bylaws, the Member and Alternate Members appointed by this Resolution shall hold office until September 30, 2019.

WHEREAS, pursuant to the GWMA Joint Powers Agreement and the GWMA Bylaws, the Member and Alternate Members shall serve two-year terms beginning October 1st of each odd-numbered year.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. Effective August 22, 2019, Noe Negrete is appointed to serve as the GWMA Board Member representing Santa Fe Springs.
2. Effective August 22, 2019, Robert Garcia, and Sarina Morales-Choate are appointed to serve as alternate Board Members representing Santa Fe Springs.
3. The Board Member and alternate Board Members designated above shall continue in their respective positions as if re-appointed for each successive two-year term, unless the Board Member or alternate Board Members is replaced by subsequent action of this legislative body or he or she ceases to be employed by the agency.

APPROVED:
ITEM NO.:

PASSED, APPROVED, AND ADOPTED on this **22nd** day of **August 2019**.

Juanita Trujillo, Mayor

ATTEST:

Janet Martinez, CMC, City Clerk

AYES:

NOES:

ABSENT:

ABSTAIN:

FOR ITEM NO. 6
PLEASE SEE ITEM NO. 8

FOR ITEM NO. 7
PLEASE SEE ITEM NO. 8



City of Santa Fe Springs

City Council Meeting

ITEM NO. 8

August 22, 2019

CONSENT AGENDA

Minutes of the July 25, 2019 Regular City Council Meeting

RECOMMENDATION

Staff recommends that the City Council:

- Approve the minutes as submitted.

BACKGROUND

Staff has prepared minutes for the following meeting:

- July 25, 2019

Staff hereby submits the minutes for Council's approval.


For Raymond R. Cruz
City Manager

Attachment:

1. Minutes for July 25, 2019



APPROVED:

MINUTES OF THE MEETINGS OF THE CITY COUNCIL

July 25, 2019

1. **CALL TO ORDER**

Mayor Trujillo called the meeting to order at 6:00 p.m.

2. **ROLL CALL**

Members present: Councilmembers/Directors: Mora, Rodriguez, Zamora and Mayor Pro Tem/Vice Chair Rounds, Chair Trujillo.

Members absent: None

Janet Martinez, City Clerk announced that the Members of the Public Financing Authority and Water Utility Authority receive \$150 for their attendance at meetings.

PUBLIC FINANCING AUTHORITY

3. **CONSENT AGENDA**

- a. Minutes of the June 27, 2019 Public Financing Authority

Recommendation:

- Approve the minutes as submitted.

- b. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA)

Recommendation:

- Receive and file the report.

It was moved by Council Member Zamora, seconded by Council Member Rodriguez, approving Item No. 3A, and 3B, by the following vote:

Ayes: Mora, Rodriguez, Zamora, Rounds, Trujillo

Nayes: None

Absent: None

WATER UTILITY AUTHORITY

4. **CONSENT AGENDA**

Approval of Minutes

- a. Minutes of the June 27, 2019 Water Utility Authority Meeting

Recommendation: That the Water Utility Authority:

- Approve the minutes as submitted.

Monthly Reports

- b. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Water Utility Authority (WUA)

Recommendation: That the Water Utility Authority:

- Receive and file the report.

- c. Status Update of Water-Related Capital Improvement Projects

Recommendation: That the Water Utility Authority:

- Receive and file the report.

It was moved by Mayor Pro Tem Rounds, seconded by Council Member Rodriguez, approving Item No. 4A, 4B, & 4C, by the following vote:

Ayes: Mora, Rodriguez, Zamora, Rounds, Trujillo

Nayes: None

Absent: None

HOUSING SUCCESSOR

5. CONSENT AGENDA

Minutes of the June 13 and 27, 2019 Housing Successor

Recommendation: That the Housing Successor:

- Approve the minutes as submitted.

It was moved by Mayor Pro Tem Rounds, seconded by Council Member Zamora, approving the minutes as submitted, by the following vote:

Ayes: Mora, Rodriguez, Zamora, Rounds, Trujillo

Nayes: None

Absent: None

SUCCESSOR AGENCY

6. CONSENT AGENDA

Minutes of the June 13 and 27, 2019 Successor Agency

Recommendation: That the Successor Agency:

- Approve the minutes as submitted.

It was moved by Mayor Pro Tem Rounds, seconded by Council Member Rodriguez, approving the minutes as submitted, by the following vote:

Ayes: Mora, Rodriguez, Zamora, Rounds, Trujillo

Nayes: None

Absent: None

CITY COUNCIL

7. CONSENT AGENDA

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.

- a. Minutes of the May 11 and June 24, 2019 Special Meetings and June 13 and 27, 2019 Regular City Council Meetings (City Clerk)

Recommendation:

- Approve the minutes as submitted.

- b. General Motion to Waive Full Reading and Approve Ordinance by Title Only Pursuant to California Government Code Section 36934 (City Clerk)

Recommendation:

- Approve a general motion to waive full reading and approve Ordinance by title only pursuant to California Government Code Section 36934.

- c. City-Wide Striping – Final Payment (Public Works)

Recommendation:

- Approve the Final Payment (less 5% Retention) to Superior Pavement Markings, Inc. of Cypress, California in the amount of \$38,850.06 for the subject project.

It was moved by Council Member Mora, seconded by Council Member Rodriguez, approving Item No. 7A through 7C, by the following vote:

Ayes: Mora, Rodriguez, Zamora, Rounds, Trujillo

Nayes: None

Absent: None

PUBLIC HEARING

8. Resolution No. 9641 – Levy Annual Assessments for Heritage Springs Assessment District No. 2001-1 (Hawkins Street and Palm Drive) Fiscal Year 2019/20 (Public Works)

Recommendation:

- Open the Public Hearing;
- Receive any comments from the public wishing to speak on this matter and thereafter close the Public Hearing;
- Adopt Resolution No. 9641 confirming the diagram and assessment, and providing for annual assessment levy; and
- Authorize the Director of Finance to execute all documents necessary with the County of Los Angeles in order to process the collection of assessment related to Heritage Springs Assessment District No. 2001-1 (Hawkins Street and Palm Drive) FY2019/20.

Mayor Trujillo opened the public hearing at 6:02 p.m.

There were no public speakers.

Mayor Trujillo closed the public hearing at 6:02 p.m.

It was moved by Council Member Zamora, seconded by Mayor Pro Tem Rounds, to adopt Resolution No. 9641 confirming the diagram and assessment, and providing for annual assessment levy, and authorize the Director of Finance to

execute all documents necessary with the County of Los Angeles in order to process the collection of assessment related to Heritage Springs Assessment District No. 2001-1 (Hawkins Street and Palm Drive) FY2019/20, by the following vote:

Ayes: Mora, Rodriguez, Zamora, Rounds, Trujillo
Nayes: None
Absent: None

PUBLIC HEARING

9. Resolution No. 9642 – Levy Annual Assessments for City of Santa Fe Springs Lighting District No. 1 (Fiscal Year 2019/20) (Public Works)

Recommendation:

- Open the Public Hearing;
- Receive any comments from the public wishing to speak on this matter and thereafter close the Public Hearing;
- Adopt Resolution No. 9642 confirming the diagram and assessment, and providing for annual assessment levy; and
- Authorize the Director of Finance to execute all documents necessary with the County of Los Angeles in order to process the collection of assessments related to Lighting District No. 1 FY 2019/20.

Mayor Trujillo opened the public hearing at 6:03 p.m.

There were no public speakers.

Mayor Trujillo closed the public hearing at 6:03 p.m.

It was moved by Council Member Zamora, seconded by Council Member Rodriguez, to adopt Resolution No. 9642 confirming the diagram and assessment, and providing for annual assessment levy, and authorize the Director of Finance to execute all documents necessary with the County of Los Angeles in order to process the collection of assessments related to Lighting District No. 1 FY 2019/20, by the following vote:

Ayes: Mora, Rodriguez, Zamora, Rounds, Trujillo
Nayes: None
Absent: None

PUBLIC HEARING

10. Confirmation of 2018/2019 Weed Abatement Charges (City Clerk)

Recommendation:

- Confirm the charges listed in the Los Angeles County Agricultural Commissioner's 2018/2019 Weed Abatement Assessment Roll and instruct the County Auditor to enter the amounts of these assessments against the respective parcels of land as they appear on the current assessment.

Mayor Trujillo opened the public hearing at 6:04 p.m.

There were no public speakers.

Mayor Trujillo closed the public hearing at 6:04 p.m.

It was moved by Council Member Rodriguez, seconded by Council Member Zamora, to confirm the charges listed in the Los Angeles County Agricultural Commissioner's 2018/2019 Weed Abatement Assessment Roll and instruct the County Auditor to enter the amounts of these assessments against the respective parcels of land as they appear on the current assessment, by the following vote:

Ayes: Mora, Rodriguez, Zamora, Rounds, Trujillo

Nayes: None

Absent: None

PUBLIC HEARING/ORDINANCE FOR INTRODUCTION

11. Categorically Exempt – CEQA Guidelines Section 15061 (b)(3), Zoning Text Amendment – Required Parking

Ordinance No. 1103 – An ordinance of the City Council of the City of Santa Fe Springs, amending Sections 155.480 (Parking Spaces Required) and 155.481 (Required Parking) within Chapter 155 (Zoning) of Title 15 (Land Use) of the Santa Fe Springs Municipal Code relating to garage conversions in the A-1, Light Agricultural, and R-1, Single-Family Residential, Zones (City of Santa Fe Springs)

Recommendation:

- Open the Public Hearing and receive any comments from the public regarding Zoning Text Amendment – Required Parking (Ordinance No. 1103) and, thereafter close the Public Hearing; and
- Find that the proposed amendments to the text of the City's Zoning Regulations are consistent with the City's General Plan; and
- Find that pursuant to Section 15061(b)(3) of the California Environmental Quality Act (CEQA), this project is Categorically Exempt; and
- Introduce Ordinance No. 1103 and pass its first reading on to effectuate the proposed amendments to the text of the City's Zoning Regulations.

Mayor Trujillo opened the public hearing at 6:04 p.m.

There were no public speakers.

Mayor Trujillo closed the public hearing at 6:04 p.m.

It was moved by Mayor Pro Tem Rounds, seconded by Council Member Zamora, to find that the proposed amendment to the text of the City's Zoning Regulations are consistent with the City's General Plan, and find that pursuant to Section 15061(b)(3) of the California Environmental Quality Act (CEQA), this project is Categorically Exempt, and introduce Ordinance No. 1103, by the following vote:

Ayes: Mora, Rodriguez, Zamora, Rounds, Trujillo

Nayes: None

Absent: None

ORDINANCE FOR INTRODUCTION

12. Ordinance No. 1104 – An ordinance of the City of Santa Fe Springs amending the abandonment and desertion of Chapter 117 (Oil & Gas) of the Santa Fe Springs Municipal Code to update the procedures regarding the abandonment of oil wells (Fire)

Recommendation:

- Waive further reading and introduce Ordinance No. 1104.

It was moved by Council Member Zamora, seconded by Council Member Rodriguez, to waive further reading and introduce Ordinance No. 1104, by the following vote:

Ayes: Mora, Rodriguez, Zamora, Rounds, Trujillo
Nayes: None
Absent: None

NEW BUSINESS

13. On-Call Professional Engineering Services Contract Extension – Approve One (1) Year Extension for Six Existing Contracts (Public Works)

Recommendation:

- Approve Contract Amendments for each of the following six (6) On-Call Engineering Firms to extend the term of each Agreement for one (1) year; and
- Authorize the Mayor to execute Contract Amendment Number Two for each of the On-Call Engineering Firms.

It was moved by Council Member Mora, seconded by Council Member Zamora, to approve contract amendments for each off the following six (6) On-Call Engineering Firms to extend the term of each Agreement for one (1) year, and authorize the Mayor to execute Contract Amendment Number Two for each of the On-Call Engineering Firms, by the following vote:

Ayes: Mora, Rodriguez, Zamora, Rounds, Trujillo
Nayes: None
Absent: None

14. Basketball, Tennis, and Handball Courts Resurfacing (Los Nietos Park, Santa Fe Springs Park, and Little Lake Park) – Authorization to Re-advertise for Construction Bids (Public Works)

Recommendation:

- Approve the Plans and Specifications; and
- Authorize the City Engineer to re-advertise for construction bids.

Council Member Zamora requested to add signage and dog bags at the parks.

City Manager, Raymond Cruz noted they would follow up on his request.

It was moved by Council Member Rodriguez, seconded by Council Member Zamora, to approve the plans and specifications, and authorize the City Engineer to re-advertise for construction bids, by the following vote:

Ayes: Mora, Rodriguez, Zamora, Rounds, Trujillo
Nays: None
Absent: None

15. Agreement for Acquisition of Real Property (APN 8061-017-013) for Rosecrans Avenue/Valley View Avenue Intersection Improvement Project (Public Works)

Recommendation:

- Approval of the Agreement between the City of Santa Fe Springs (City) and Transcendent Properties, LLC for the Acquisition of a Portion of Real Property Assessor Parcel Number (APN) 8061-017-013 in the Amount of \$10,810.00 for the Rosecrans Avenue/Valley View Avenue Intersection Improvement Project; and
- Authorize the Mayor to Execute the Agreement for acquisition of Real Property between the City and Transcendent Properties, LLC.

It was moved by Council Member Zamora, seconded by Mayor Pro Tem Rounds, to approve the agreement between the City of Santa Fe Springs and Transcendent Properties, LLC for the Acquisitions of a Portion of Real Property Assessor Parcel Number (APN) 8061-017-013 in the amount of \$10,810.00 for the Rosecrans Avenue/Valley View Avenue Intersection Improvement Project, and authorize the Mayor to execute the agreement for acquisition of Real Property between the City and Transcendent Properties, LLC, by the following vote:

Ayes: Mora, Rodriguez, Zamora, Rounds, Trujillo
Nays: None
Absent: None

16. Burlington Northern Santa Fe (BNSF) Railway Company Third Installation Rosecrans / Marquardt Avenue Grade Crossing-Approval of Grade Crossing Signal Installation Agreement (Public Works)

Recommendation:

- Approve the Agreement with BNSF Railway Company to reimburse the City for traffic signal modification costs at the Rosecrans/Marquardt Avenue grade crossing associated with the BNSF Third Track Project; and
- Authorize the Mayor to execute the Agreement on behalf of the City.

It was moved by Council Member Mora, seconded by Council Member Rodriguez, to approve the agreement with BNSF Railway Company to reimburse the City for traffic signal modification costs at the Rosecrans/Marquardt Avenue grade crossing associated with the BNSF Third Track Project, and authorize the mayor to execute the agreement on behalf of the city, by the following vote:

Ayes: Mora, Rodriguez, Zamora, Rounds, Trujillo
Nays: None
Absent: None

17. Florence Avenue Corridor Study – Approval of Implementation Agreement (Public Works)

Recommendation:

- Approve the Implementation Agreement with Gateway Cities Council of

Governments (Gateway COG) to develop a Corridor Study along Florence Avenue through the Gateway Cities;

- Appropriate \$16,810.00 from the Utility User's Tax / Capital Improvement Fund to the Florence Avenue Corridor Study; and
- Authorize the Mayor to execute the Agreement on behalf of the City.

It was moved by Mayor Pro Tem Rounds, seconded by Council Member Zamora, to approve the implementation agreement with Gateway Cities Council of Governments to develop a Corridor Study along Florence Avenue through the Gateway Cities, appropriate \$16,810.00 from the Utility User's Tax/Capital Improvement Fund to the Florence Avenue Corridor Study, and authorize the Mayor to execute the agreement on behalf of the city, by the following vote:

Ayes: Mora, Rodriguez, Zamora, Rounds, Trujillo

Nayes: None

Absent: None

18. Amendment Number One to Agreement for Child Development Services with the California Department of Education (CDE) for Fiscal Year 2018-2019 (Community Services)

Recommendation:

- Approve Resolution No. 9643 for Amendment Number One to contract CSPP-8170 with the California Department of Education adjusting the Maximum Reimbursement Amount (MRA) from \$662,905.00 to \$698,538.00; and
- Authorize the Mayor to execute Amendment Number One to contract CSPP-8170.

It was moved by Council Member Rodriguez, seconded by Council Member Zamora, to approve Resolution No. 9643 for Amendment Number One to contract CSPP-8170 with the California Department of Education adjusting the Maximum Reimbursement Amount (MRA) from \$662,905.00 to \$698,538.00, and authorize the Mayor to execute amendment number one to contract CSPP-8170, by the following vote:

Ayes: Mora, Rodriguez, Zamora, Rounds, Trujillo

Nayes: None

Absent: None

19. Amendment Number One to Santa Fe Springs City Library Café Libro Concession Agreement with Tierra Mia Coffee Company (Community Services)

Recommendation:

- Approve Amendment Number One with Tierra Mia Coffee Company to provide concession services in the Café Libro area of the City Library.
- Authorize the Director of Finance and Administrative Services to execute Amendment Number One with Tierra Mia Coffee Company.

It was moved by Council Member Zamora, seconded by Council Member Rodriguez, to approve Amendment Number One with Tierra Mia Coffee Company

to provide concession services in the Café Libro area of the City Library, and authorize the Director of Finance and Administrative Services to execute amendment number one with Tierra Mia Coffee Company, by the following vote:

Ayes: Mora, Rodriguez, Zamora, Rounds, Trujillo

Nayes: None

Absent: None

20. Appointment of Representative to the Greater Los Angeles County Vector Control District Board of Trustees (City Clerk)

Recommendation:

- Appoint a Santa Fe Springs representative to the Board of Trustees of the Greater Los Angeles County Vector Control District to fill the current unexpired term plus an additional 2 or a 4 year term commencing on January 1, 2020.

It was moved by Mayor Trujillo to appoint Jay Sarno as the Santa Fe Springs representative to the Board of Trustees of the Greater Los Angeles County Vector Control District to fill the current unexpired term plus an additional 2-year term commencing on January 1, 2020, approved by the following vote:

Ayes: Mora, Rodriguez, Zamora, Rounds, Trujillo

Nayes: None

Absent: None

21. Appointment of Delegate and Alternate Delegate to the Annual Business Meeting of the League of California Cities (City Clerk)

Recommendation:

- Appoint a Delegate and Alternate Delegate for the Annual Business Meeting of the League of California Cities on October 18, 2019.

Mayor Trujillo appointed herself as the delegate and the City Manager, Raymond Cruz as the Alternate for the Annual Business Meeting of the League of California Cities on October 18, 2019.

CLOSED SESSION

22. CONFERENCES WITH LABOR NEGOTIATORS

(Pursuant to California Government Code Section 54957.6)

Agency Designated Representatives: City Manager, Director of Finance, Human Resources Manager, City Attorney

Employee Organizations: Santa Fe Springs City Employees' Association

Mayor Trujillo recessed the meetings at 6:15 p.m.

Mayor Trujillo convened the meeting at 7:02 p.m.

City Attorney, Ivy M. Tsai reported out on the closed session Item No. 22 with the

following: the City Council voted unanimously to approve an amendment to the Memorandum of Understanding for the Santa Fe Springs City Employee's Association with adding longevity incentive at 2% at 15 years and 2% at 20 years.

23. INVOCATION

Invocation was led by Council Member Zamora.

24. PLEDGE OF ALLEGIANCE

The Youth Leadership Committee led the Pledge of Allegiance.

25. INTRODUCTIONS

- Representatives from the Chamber of Commerce: No one was present from the Chamber of Commerce.

26. ANNOUNCEMENTS

The Youth Leadership Committee Members made the following announcements:

- Grandparents and Me Day, Friday, July 26, 2019 at 2:00p.m.
- Surfs Up! July 31, 2019 at 10:30 a.m.
- Teen Swim Party, Friday, August 2, 2019
- Summer Reading Final Party, Saturday, August 3, 2019 at 2:00 p.m.

27. CITY MANAGER AND EXECUTIVE TEAM REPORTS

- City Manager, Raymond Cruz noted that last month he reported out that Assembly member Ian Calderon is bringing in \$2.5 million dollars for the City for parks improvement projects and currently working with California natural resources agency to receive that funding. He stated that today they had a meeting with staff to schedule the onsite visit and receive the funding.
- Director of Public Works, Noe Negrete spoke about the 500 and 1000 radius map that was given to Council. He noted these maps were given to know whether there is a project near their home to allow them to recuse themselves to avoid a conflict of interest. He also spoke about the school thermoplastic project; he stated the City began using thermoplastic rather than painting crosswalks to avoid painting them twice a year as opposed to once every 3 years.
- Planning Director, Wayne Morrell spoke about "The Holiday" business located in the City. He stated that currently the business is working on their renovation plans which include exterior and interior work. He also spoke about the billboards near the I-5 freeway, he noted there are four (4) billboards in the City. He added that three (3) out of four (4) are digital and within a few months all four will be digital. He also stated that there would be an amendment of the City's billboard Ordinance that will allow the City to have billboards along the 605 freeway.
- Director of Police Services, Dino Torres spoke about hosting "Coffee with a Cop" event

on August 8, 2019 from 9am-11am at Gus Velasco Neighborhood Center. He also spoke about the annual Pet Vaccination Clinic that took place on Wednesday, July 10th. He noted there were 211 pets vaccinated and 128 licensed.

- Fire Chief, Brent Hayward spoke about the 2019 Potato Bake Event, which is held every year for fundraising to support Relay for Life.
- Director of Finance Services, Travis Hickey spoke about offering safe work place training that deals with issues at workplace and response protocols. In addition, he spoke about a series of lunch-and-learn sessions that will be held the next few weeks that will discuss savings for retirement, which will be available for City employees.
- Director of Library Services, Joyce Ryan spoke about the City's Independence Day event that took place on July 3, 2019. She also spoke about the final Youth team tournament will be held Friday, July 26, 2019, which is free and does not require pre-registration. Lastly, she announced the Library received a \$26,000 grant from the California State Library.

28. PRESENTATIONS

- a. Presentation of 2019 Miss Santa Fe Springs Pageant Queen and Princesses

29. APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS

- a. Advisory Committee Appointments

No appointments were made.

30. ORAL COMMUNICATIONS

The following individuals spoke during oral communications: Francis Carbajal, Gene Foster, Barbara Murbach, Jimmy Castaneda, Juanita Meraz, Claudia Hernandez, and Nohemi Carroll, regarding the strip mall located at the northwest corner of Telegraph Rd. and Orr & Day Rd.

City Manager, Raymond Cruz stated that a couple of the concerns that were brought forward tonight were expressed during the Neighborhood Watch meeting. He noted that in regards to the graffiti issue, the City is working on a program that identifies the person that tags on the locations mentioned. Second, in regards to the flooding over by Lakeview Elementary school, the City is currently working on a project to solve that issue and should have something within the next 18 months.

Director of Police Services, Dino Torres addressed the public safety concerns that were brought forward during public comment; he also noted he had spoken with some of the individuals prior the meeting to take additional information and have public safety officers continue to address their concerns.

31. COUNCIL COMMENTS

Council Member Mora congratulated the princesses; thanked all the speakers that spoke during oral communications; spoke about David Miller from Santa Fe Springs High School

whom passed away last Saturday.

Council Member Rodriguez thanked the residents for expressing their concerns; thanked the Director of Police Services, Dino Torres, Chief Piper and Captain Davis for keeping the Council informed of what is going on in the city; thanked the Director of Public Works for addressing sidewalks; thanked chairperson of Women's Club Francis Carbajal for her hard work; last, thanked the princesses for their leadership.

Council Member Zamora thanked the princesses for their dedication and influencing the young individuals; also spoke about attending the Gateway Cities conference on June 22nd and noted it was about networking and spoke about the rules and regulations that were discussed; he noted that he learned how to deal with situations at public meetings. Last, he spoke about attending the pet vaccination clinic and 4th of July events.

Director of Public Works, Noe Negrete provided a brief report on the last week's concerns brought forward during oral communications requesting a stop sign at Orr & Day frontage Road and Darcy Street. He stated that in order to place a stop sign at that location there needs to be a traffic study to ensure that the state requirements are met. Unfortunately, the requirements were not met at this location and cannot be added to avoid any violation of state law. He suggested an alternate route from Clarkman to Orr & Day/Darcy and Florence/Roseton, however residents refuse to take the alternate route.

Mayor Pro Tem Rounds thanked Francis Carbajal for speaking during oral communications and for announcing the Women's Club events; also thanked the princesses for attending and all their hard work. He also thanked Monique for her dedication to the foundation; Lastly, he spoke about the I-5 Consortium Board meeting he attended, and noted that they spoke about the Florence bridge project and he stated it was announced that it is still scheduled to be completed by February 2020.

Mayor Trujillo acknowledged the princesses and Monique for leading the foundation; She also spoke about the Women's Club fashion show; last, she acknowledged the police and fire departments and all their dedication to keep the citizens safe; last, she provided staff direction to find a way to paint the walls in City Hall to match the new cashier's office updated colors.

32. ADJOURNMENT

Mayor Trujillo adjourned the meeting at 8:10 p.m. in memory of David Miller.

Juanita Trujillo
Mayor

ATTEST:

Janet Martinez
City Clerk

Date



City of Santa Fe Springs

City Council Meeting

ITEM NO. 9

August 22, 2019

NEW BUSINESS

Review of City Council Sub-Committees

RECOMMENDATION(S)

Review Sub-Committees list and determine whether there is a need to continue all listed Sub-Committees.

BACKGROUND

The City Council Sub-Committees were created to enhance communication between City Council and staff. The City Council Sub-Committees enable City staff to obtain early feedback from the City Council members appointed to Sub-Committees on issues affecting public policy prior to their presentation, as necessary, to the entire City Council. The members develop and maintain a deeper level of knowledge and understanding of the item(s) being discussed during the meetings. When appropriate, the items may be considered by the City Council Sub-Committee members prior to taking it to Council for a decision at an open session. Any discussion or feedback expressed or received during the sub-committee meetings are not construed or understood to be a final decision by the full City Council.

The City Council requested staff to bring this item before them to review all existing Council Sub-Committees to see if they are still active and necessary or if their purpose has been accomplished.

Exhibit A is a list of each Sub-Committee, and Exhibit B reflects the purpose and status of the Sub-Committee. Staff was unable to locate records relating to the purpose of the following sub-committees:

Housing Subcommittee
Long Term Housing Plan

It is recommended that the City Council review each Sub-Committee and determine whether there is a need to continue all listed Sub-Committees.

For


Raymond R. Cruz
City Manager

Attachment(s):

1. Exhibit A – Sub-Committee List
2. Exhibit B – Summary of Sub-Committees

Report Submitted By: Janet Martinez, City Clerk and Date of Report: August 14, 2019
City Manager's Office

2019 Council Sub-Committees

NAME	TYPE	FORMED	MEMBERS
Finance Committee	Standing	06/14/12 01/09/14	Zamora Mora
Billboards	Ad Hoc	04/23/15 04/23/15	Rounds Rodriguez
Budget Events and Programs	Ad Hoc	02/13/14 02/13/14	Rounds Rodriguez
Budget Revenue and Fees	Ad Hoc	02/13/14 02/13/14	Zamora Mora
Capital Improvements Projects	Standing	03/12/15	Rounds Trujillo
Child Care	Ad Hoc		Rodriguez Zamora
Economic Development Strategy	Ad Hoc	08/07/12 08/07/12	Rounds Zamora
General Plan	Ad Hoc	12/18/14 12/18/14	Zamora Rounds
High Speed Rail Authority	Ad Hoc	01/24/13	Trujillo
Hotel	Ad Hoc		Trujillo Rounds
Housing	Ad Hoc		Rounds Mora
I-5 Expansion Project	Standing	01/09/14	Rounds Rodriguez
Long-Term Housing Plan	Ad Hoc	01/09/14	Mora Rounds
Marquardt /Rosecrans	Ad Hoc	01/12/12 01/12/12	Trujillo Zamora
Relay for Life	Ad Hoc		Rodriguez
Strategic Plan	Ad Hoc	01/08/15 01/08/15	Trujillo Zamora
Successor Agency Subcommittee	Ad Hoc	04/09/15 04/09/15	Rounds Trujillo
Waste Management	Ad Hoc	01/30/18	Trujillo Zamora
Water Rate	Ad Hoc	12/04/14 12/04/14	Mora Zamora
Water Conservation	Ad Hoc	08/14/14 08/14/14	Mora Zamora
Whittier PD Contract	Ad Hoc	05/14/14 05/14/14	Mora Trujillo

I. Finance Subcommittee

a. Purpose:

The Finance Subcommittee was created on June 14, 2012. The purpose of the subcommittee is for the City Council to have direct access to the external auditors. They would typically meet once at the start of the audit and once at the conclusion of the audit. Over the years the subcommittee scope evolved to include other Finance-related matters for the fiscal year. This might include year-end financial results and review of proposals for excess funds; investment policy reviews and quarterly investment reviews; discussions about long-term funding options for the pension and OPEB liabilities; and discussions about issuing bonds to finance projects or refinance existing bonds. The subcommittee meets as needed and is reconstituted each year.

b. Membership:

Subcommittee members: Council Member Zamora and Council Member Mora.

Staff members: Director of Finance and Administrative Services, Travis Hickey; City Manager, Raymond R. Cruz; Accounting Manager, Lana Dich; and consultants.

c. Status:

The subcommittee actively meets on the proposed audit and other Finance-related matters.

II. Billboard Subcommittee

a. Purpose:

The Billboard Subcommittee was created on February 13, 2014. The purpose of the subcommittee is to discuss the potential for billboard proposals next to the 605 and 5 freeways. The subcommittee meets as needed.

b. Membership:

Subcommittee members: Mayor Pro Tem Rounds and Council Member Rodriguez.

Staff Members: Director of Planning, Wayne Morrell; City Manager, Raymond R. Cruz; Director of Finance and Administrative Services, Travis Hickey; and City Attorney, Ivy Tsai.

c. Status:

The subcommittee is active regarding discussion of the 605 and 5 freeways for the placement of billboards.

III. Budget (Events and Programs) Ad Hoc Committee and Budget (Revenue and Fees) Ad Hoc Committee

a. Purpose:

The Budget Ad Hoc Committee was created on February 13, 2014. The purpose of the subcommittee is to review the proposed budget prior to taking it to Council for approval. During budget season, the subcommittee meets once to two times per week, which is typically during the months of May and June. The subcommittee is reconstituted each year.

b. Membership:

Subcommittee Members: Mayor Pro Tem Rounds and Council Member Rodriguez for the Events and Programs, Council Member Zamora and Council Member Mora for the Revenue and Fees.

Staff members: Director of Finance and Administrative Services, Travis Hickey; City Manager, Raymond R. Cruz; and, Accounting Manager, Lana Dich.

c. Status:

The Budget Subcommittees actively meet to discuss the budget.

IV. Capital Improvements Project (CIP) Subcommittee

a. Purpose:

The CIP Subcommittee was created in 2011. The purpose of the subcommittee is to review the City's Capital Improvement's Plan to provide staff with feedback on the priority of projects and input during the planning and design of the project. The subcommittee currently meets monthly.

b. Membership:

Subcommittee members: Mayor Pro Tem Rounds and Mayor Trujillo.

Staff members: Noe Negrete, Director of Public Works; Robert Garcia, CIP Manager; and, Art Cervantes, Assistant Civil Engineer.

c. Status:

The subcommittee actively meets to discuss ongoing capital improvement projects.

V. Child Care Council Subcommittee

a. Purpose:

The Child Care Council Subcommittee was created in September 2017 to assist staff with the elimination of the City's Child Care and Development program, including the relinquishment of the state grant funding and licensing. This subcommittee is comprised of two Councilmembers and staff from the Department of Community Services. The subcommittee's main objective was to identify an external agency who would take over the City's Child Care Program and continue to provide Child Care services to the community. The selected agency would gain the City's child care programming, including staff, facility and land use agreements, state funding and licensing, and would establish a permanent location for services. The subcommittee provides guidance and bridges the communication between City Council, City staff, Options for Learning staff, local school district representatives, community residents, and child care families.

b. Membership:

Subcommittee members: Council Member Rodriguez and Council Member Zamora.

Staff members: Director of Community Services, Maricela Balderas and Family and Human Services Manager, Ed Ramirez.

c. Status:

In 2018, the subcommittee identified Options for Learning as the child care agency who would take over the City's child care program. Plans are underway for the design and installation of their privately owned modular units on their preferred location at Los Nietos Park. It is estimated the completion of installation will be done by January 2020. Currently, the subcommittee meets on an as-needed basis, and will exist until the Child Care and Development program is fully transferred to Options for Learning.

VI. Economic Development Strategy Subcommittee

a. Purpose:

The Economic Development Strategy Subcommittee was created on August 7, 2012. The subcommittee was created at the same time as the Capital Improvements Project to discuss the budget operations that fell under the Redevelopment Agency, following the result of the Redevelopment Agency dissolution.

b. Membership:

Subcommittee Members: Mayor Pro Tem Rounds and Council Member Zamora.

c. Status:

No meetings have been scheduled within the last few years.

VII. General Plan Subcommittee

a. Purpose:

The General Plan Subcommittee was created on December 18, 2014. The General Plan and Community Development Advisory Committee (GPCD) was formed in 1973 to act in an advisory capacity to staff, the Planning Commission and the City Council during the preparation of the City's General Plan. The original GPCD Committee was comprised of fifteen Council appointed members taken from a cross-section of the residential, commercial and industrial community. At the City Council meeting of January 24, 2008, the City Council voted to disband the General Plan and Community Development Advisory Committee.

b. Membership:

Subcommittee Members: Council Member Zamora and Mayor Pro Tem Rounds.

c. Status:

As the General Plan has not been recently updated, the subcommittee may meet to discuss updating the General Plan. The subcommittee's function will be fulfilled once the General Plan has been updated.

VIII. High Speed Rail Authority

a. Purpose:

The High Speed Rail Authority Subcommittee was created on January 24, 2013. The committee was created per the City Manager's recommendation in 2013, since at the time the City had concerns with the proposals by the California High Speed Rail Authority. Approximately 6 miles of high speed rail track lines would be constructed with the City. In addition, a station was planned to be constructed adjacent to the existing Norwalk/SFS transportation center. The Subcommittee was needed in order to provide input on propose mitigation and direct impacts from the HSR.

b. Membership:

Subcommittee Members: Mayor Trujillo.

c. Status:

This subcommittee has not been recently active, and the Governor has proposed not to construct the HSR within the L.A. to Anaheim segment.

IX. Hotel Subcommittee

a. Purpose:

The Hotel Subcommittee was created in 2016. The purpose of the subcommittee is to provide input and monitor the progress of the Hilton Garden Inn Hotel. The subcommittee meets as needed.

b. Membership:

Subcommittee Members: Mayor Trujillo and Mayor Pro Tem Rounds.

Staff Members: Director of Planning, Wayne Morrell; City Manager, Raymond R. Cruz; Director of Finance, Travis Hickey; City Attorney, Ivy Tsai; Environmental Attorney, Pat Chen; Planning Commission Attorney, Richard Adams; Managing Principal Hydrologist-Waterstone Environmental, Nancy Beresky

c. Status:

The subcommittee is active and its purpose will be fulfilled upon completion of the Hilton Garden Inn Hotel.

X. Housing Subcommittee

No records found on this committee.

XI. I-5 Freeway Expansion Project

a. Purpose:

The I-5 Freeway Expansion Project Subcommittee was created January 9, 2014 to discuss the Florence Avenue Segment. Records reflect that the Consortium Cities Joint Powers Authority assumed the role of overseeing the Florence Avenue Segment. These meetings are held monthly in the City of Norwalk.

b. Membership:

Subcommittee Members: Mayor Pro Tem Rounds and Council Member Rodriguez.

Staff Members: City Manager, Raymond Cruz and Director of Public Works, Noe Negrete.

c. Status:

The I-5 Freeway Expansion Project Subcommittee no longer meets and since the Consortium Cities Joint Powers Authority assumed the role of overseeing the Florence Avenue Segment, there is no need to continue having this subcommittee.

XII. Long-Term Housing Plan

a. Purpose:

The Long-Term Housing Plan Subcommittee was created on January 9, 2014.

b. Membership

Subcommittee Members: Council Member Mora and Mayor Pro Tem Rounds.

c. Status:

There has not been any subcommittee meetings within the last few years.

XIII. Marquardt/Rosecrans Grade Separation Subcommittee

a. Purpose:

The Marquardt/Rosecrans Subcommittee was created on January 12, 2012. The purpose of this committee was to provide input on the design and aesthetics of the Rosecrans/Marquardt.

b. Membership:

Subcommittee Members: Mayor Trujillo and Council Member Zamora.

c. Status:

The project has been completed and there is no need to continue having this subcommittee.

XIX. Relay for Life

a. Purpose:

The Relay for Life Subcommittee was created to discuss the Relay for Life events.

b. Membership:

Subcommittee Members: Council Member Rodriguez

c. Status:

Staff does not foresee a need to continue having this committee.

XX. Strategic Plan

a. Purpose:

The Strategic Plan Subcommittee was created on January 8, 2015.

b. Membership:

Subcommittee Members: Mayor Trujillo and Council Member Zamora.

c. Status:

There have not been any subcommittee meetings within the last few years.

XXI. Successor Agency Subcommittee

a. Purpose:

The Successor Agency Subcommittee was created on April 9, 2015.

b. Membership:

Subcommittee Members: Mayor Pro Tem Rounds and Mayor Trujillo.

c. Status:

There have not been any subcommittee meetings within the last few years.

XXII. Waste Management

a. Purpose:

The Waste Management Subcommittee was created on January 30, 2018. The purpose of this committee was to update the City's Ordinance related to waste management, listed under the Municipal Code Chapter 50.

b. Membership:

Subcommittee Members: Mayor Trujillo and Council Member Zamora.

Staff Members: Members of the City Council; Senior Management Assistant, Maribel Garcia; and, MuniEnvironmental Consultant, Jeff Duhamel.

c. Status:

The subcommittee only meets as needed, and there is no need to schedule upcoming meetings since the Waste Management Ordinance has been updated.

XXIII. Water Rate

a. Purpose:

The Water Rate Subcommittee was created on December 4, 2014. The purpose of the subcommittee was to provide feedback on the water rate study. The Water Rate study should be performed at least every two years, if not every year depending on the end.

b. Membership:

Subcommittee Members: Council Member Mora and Council Member Zamora.

c. Status:

Staff and the consultant are currently preparing the 2019 Water Rate Study. This subcommittee is still needed to provide input before the Study is completed by the end of this year.

XXIV. Water Conservation

a. Purpose:

The Water Conservation Subcommittee was created on August 14, 2014. The purpose of the subcommittee was to discuss the Water Conservation Plan that was being proposed due to the 20% reduction of water mandate that was required by the State at the time.

b. Membership:

Subcommittee Members: Council Member Mora and Council Member Zamora.

c. Status:

Since the state lifted such mandate, it is no longer required to have the subcommittee.

XXV. Whittier Police Department Council Subcommittee

a. Purpose:

The Whittier Police Department Subcommittee was created May 14, 2014. The purpose of the subcommittee is to discuss refinements to services provided under the Whittier PD Agreement. The subcommittee is reconstituted every year.

b. Membership:

Subcommittee Members: Council Member Mora and Mayor Trujillo.

Staff Members: City Manager, Raymond R. Cruz; and Director of Police Services, Dino Torres.

c. Status:

The subcommittee recently convened to take part in a meeting with Whittier representatives and City staff to review the contract.



City of Santa Fe Springs

City Council Meeting

ITEM NO. 10

August 22, 2019

NEW BUSINESS

Approval of Revised City's Social Media Policy

RECOMMENDATION

- Approve the revised City's Social Media Policy.

BACKGROUND

Social Media has grown exponentially over the last several years. Many cities have joined numerous social media platforms to quickly disseminate information and connect with residents. There are millions of active social media users; therefore, the clear benefit of social media is the ease in which cities can share information to a wide number of residents. For cities, social media has become a standard and successful part of their outreach.

The City of Santa Fe Springs joined social media in 2014, and realized that there are many benefits and risks alike. Per legal counsel, a recommended tool for addressing these risks was to adopt a social media policy; hence, a Social Media Policy was developed and implemented in 2014. The policy established guidelines on the use of social media sites by City staff as an additional means of conveying City information to its residents, businesses, and visitors and maximizing the promotion of City services, programs, and events. The policy was also intended to mitigate associated risks from use of social media where possible.

To date, social media continues to develop offering more platforms for users to engage in. The City is now active on Facebook, Instagram, YouTube, Twitter, LinkedIn, Nextdoor, Yelp, and Google Business. Our reach is larger and we have been able to steadily engage more followers; therefore, it was best to revise the social media policy to continue to protect the City from any risks.

The Department of Community Services staff worked with the City Attorney, Joint Powers Insurance Authority (JPIA) and the City's Technology Division to revise the policy. The revised Social Media Policy is a comprehensive document that covers an array of topics including the following: 1) Responsibility; 2) Site Management & Content; and 3) a Social Media Comment and Content Moderation Policy. This will be a public document, intended for City staff and social media followers. The policy will be posted on the City's website and will be accessed by any interested person.

Staff would like to make a brief presentation regarding the importance of social media in public sector. The Mayor may call upon Maritza Sosa-Nieves, Management Analyst, to assist with the presentation and answer any questions the Council may have.

LEGAL REVIEW

The City Attorney has reviewed, revised and approved the Social Media Policy.


For Raymond R. Cruz
City Manager

Attachment

1. Revised Social Media Policy

CITY OF SANTA FE SPRINGS

POLICY MANUAL

Subject: **Social Media Policy**

Policy Adopted: **May 8, 2014**

Policy Amended:

1. Purpose

The purpose of this policy is to institute guidelines for the establishment and use of social media by the City of Santa Fe Springs ("City") as an additional means of conveying City information to its residents, businesses, and visitors, maximizing the promotion of City services, programs, events, and engaging the community.

The intended purpose of establishing social media sites for the City is to disseminate information from the City and about the City to its residents, businesses, and visitors. The City supports the use of social media as an additional communication tool that informs the public and promotes the City and its departments.

The City intends for its use of any social media site to relate solely to matters of City business and does not, in any way, intend to nor actually create general public forums.

The City has an overriding interest and expectation in protecting the integrity of information posted on its social media sites and deciding what is "announced" or "spoken" on behalf of the City on social media sites. This policy is intended to mitigate associated risks from use of social media technology where possible. This policy also serves as a guideline for the procedures and practices of social media use on behalf of the City. If the City changes its direction on social media use, this policy will be revised, and City social media will be adjusted accordingly.

2. Definitions

"Social media" means content created and electronically shared by individuals, using accessible and interactive publishing technologies through and on the internet. Social media uses many technologies and platforms, including social networking, blogs, wikis, photo and video sharing, and more.

"City's social media site / account" means social media sites which the City establishes and maintains, and of which it has control over all postings, except for advertisements

or hyperlinks by the social media site's owners, vendors, or partners. Examples of social media include, but are not limited to, Facebook, Twitter, Blogs, RSS, YouTube, LinkedIn, and Nextdoor.

"Post" means information, articles, pictures, videos, hyperlinks, or any other form of content or communication posted by the City on any official City social media site.

"Comment" means information, articles, pictures, videos, hyperlinks, or any other form of content or communication posted on any official City social media site by someone other than the City.

3. Applicability

This policy applies to all City employees, volunteers, consultants, service providers and contractors acting in an official capacity and when communicating with the public on behalf of the City. All City users are expected to comply with relevant law and policies when utilizing internal, and external social media sites.

4. Responsibility

A. City Manager – Only the City Manager has the authority to approve the establishment of City social media accounts.

B. Department Heads – Within the terms of this policy, Department Heads have the authority to determine the use of the City's social media channels related to their respective departments. Department Heads must communicate with the Social Media Administrator for the development of content posted on behalf of their department. Department Heads may appoint employee(s) to work directly with the Social Media Administrator to post on behalf of their department.

C. Social Media Administrator – The City Manager shall designate a Social Media Administrator who shall be responsible for overseeing the City's social media sites. The Social Media Administrator shall be responsible for developing, posting, and monitoring content on behalf of the City and City departments on all approved social media sites. The Social Media Administrator shall review and approve all posted content and review and monitor comments, directing messages requesting responses from the City as appropriate. Additionally, the Social Media Administrator is responsible for enforcing this Social Media Policy, and also will serve as a social media point of contact for all departments.

D. Technology Services Division (IT) – IT will work closely with the Social Media Administrator to create and maintain a list of all approved social media sites and administer all login and password information. IT will be responsible for resetting all passwords in the event an account has been compromised and/or the Social Media Administrator is not available.

5. General Policy

A. The City's official website at www.santafesprings.org will remain the City's primary source and means of internet communication.

B. To the extent possible, City social media sites should link back to the official City website for forms, documents, online services, and other information necessary to conduct business with the City.

C. Information posted by the City on social media sites will supplement and not replace required notices and standard methods of communication.

D. The official City presence on social media sites constitutes as an expansion of the City's information networks and are governed by City policies.

E. City social media sites should make clear that they are maintained by the City and state that they follow the City's social media policy.

F. City social media sites are subject to the California Public Records Act. Any content maintained in a social media format that is related to City business, including a list of subscribers, posted communication, and communication submitted for posting, may be a public record subject to public disclosure.

G. All City social media site content shall be retained for a minimum of two years and longer if required by the City's records retention schedule. This includes, but is not limited to, all posts and comments, even if later deleted.

H. Photos posted by the City on its social media sites shall be those where the City has releases signed by the persons depicted in the photograph (when possible) or taken at City events where "Notice of Photography" signs have been posted. Photographs taken at public City events can be used consistent with the current practice for use in City marketing materials.

I. Employees representing the City and posting content on behalf of the City on its social media sites must conduct themselves at all times as a representative of the City and in accordance with all City policies.

J. All City social media sites shall adhere to applicable federal, state, and local laws, regulations and policies.

K. The Social Media Administrator will monitor content on City social media sites to ensure adherence to City's social media policy and the interest and goals of the City.

6. Site Management and Content

A. Social media sites approved for official use by the City include, but are not limited to, Facebook, Instagram, YouTube, Pinterest, Nextdoor, and Twitter. Not all forms of social media may be appropriate for use by the City and any social media site established on behalf of the City must be approved by the City Manager's Office. Consideration shall be given to the overall nature, theme, and suitability for use for City purposes.

B. Approved social media sites must provide a mechanism for disabling any feature permitting comments or posts by members of the public or any individual not authorized to post on behalf of the City.

C. The City's social media sites are to be used for informational purposes and all content must pertain to the City and/or City business, programs, services, or events.

D. City social media sites shall be managed consistent with all applicable laws, including, but not limited to, the Brown Act, the Political Reform Act, and the California Elections Code. Members of the City Council and City Commissions and Committees shall not post or respond to any posts, comments, or publications on any City social media site, or use any City social media site to blog or engage in serial meetings, or otherwise discuss, deliberate, or express opinions on any issue within the subject matter jurisdiction of the Council/Commission/Committee, or for any political purpose.

E. Acceptable content includes, but is not limited to: 1) text, 2) graphics, 3) hyperlinks, and 4) photos and videos.

F. Posting by an employee on a City social media site must take place while that employee is on duty.

G. Uploaded City marketing material must be consistent with the City's practice for printed marketing materials.

H. Posts must contain information that is freely available to the public and not be confidential as defined by any City policy or state or federal law.

I. Posts must only reflect the views and positions of the City. There shall be no posting of anyone's personal views or concerns.

J. Any employee authorized to post on the City's social media sites shall use his or her best judgment in posting on the City's behalf and shall comply at all times with this policy. This specifically applies to postings on Instagram and/or Facebook "Stories". All other content must be approved prior to posting. Content in any post made on behalf of the City shall not specifically refer to any City vendor, supplier, customer, contractor, employee, official, or resident, without the approval of the City Manager's office.

K. Any employee authorized to post on the City's social media sites shall review, be familiar with, and comply with this policy.

L. The following Social Media Comment and Content Moderation Policy must be displayed or linked on any City social media site. Any moderation or deletion of social media site content, including comments, must follow this policy. Comments may not be deleted solely for being critical of the City or a City official. Comments may also not be deleted based on the viewpoint expressed.

7. Social Media Comment and Content Moderation Policy

THIS SOCIAL MEDIA SITE IS DESIGNATED AS A LIMITED PUBLIC FORUM.

The purpose of the City of Santa Fe Springs' social media sites is to share news, information, and updates regarding the activities, policies and programs of the City. However, the information and content contained in our social media site is only intended to supplement, not to replace, the information available through official City channels, in general, and the City's official website at <https://www.santafesprings.org>.

If you are a reporter, please direct your inquiries to the City's Public Relations Specialist at (562) 868-0511. We do not post nor respond to reporters' questions on our social media sites.

The City is not responsible for comments, remarks, messages, or other material posted to its social media sites and does not, in any way, guarantee, ensure, or warrant the content, accuracy, or use of social media content from anyone else. The City specifically disclaims all liability for claims or damages that may result from any posting on its social media sites. Opinions expressed on our social media sites are those of the person posting and do not necessarily reflect the opinions, practices, or policies of the City. In no event shall the City be liable to you or anyone else for any decision made or action taken in reliance on information on our social media sites.

By accessing, viewing and/or posting content to our social media sites, you accept, without limitation or qualification, these terms and conditions of use, as well as any other terms of use required by the companies that own and operate the social media sites. If you do not agree to the terms of this Policy, do not view or post any content. Your use of our social media sites is deemed acceptance of these terms and conditions and to have the same effect as if you had actually physically signed an agreement.

These terms and conditions are in addition to the third-party policies, terms, and conditions of any social media provider (i.e., Facebook, LinkedIn, Twitter, YouTube, etc.). The City is subject to the terms of use for this site by the provider. The City does not control the terms and conditions of the social media provider.

Your Comments Are Public and Reviewed

Our social media sites are public and viewable by everyone. Comments and shared information also become part of a public record and may be archived in order to abide with applicable laws, e-discovery requirements, and document retention policies. Information shared through our social media sites may be subject to release to those who request it through the California Public Records Act or other public information statutes. Your use of our social media sites and the posting of any content is deemed a waiver by you of any rights to privacy or confidentiality.

Please be aware that we review all comments after you post them. Because the site is visible to all ages, we expect persons who leave comments to do so with respect, good manners, and careful thought of who might be seeing them.

Consistent with the purpose of this Limited Public Forum, we reserve the right to moderate, monitor, remove, prohibit, restrict, block, suspend, terminate, delete, discontinue or reject comments and access to comments if they are:

- Profane, obscene, pornographic, abusive, threatening, racist, defamatory, offensive or contain violent language
- Trolling (posts that are deliberately offensive, provocative, or disruptive and intended to hijack our content, deflect our information off-track, upset someone or create angry responses from employees or other visitors)
- Messages that are a violation of existing law or regulation
- Violations of the intellectual property rights of others
- Spam (unsolicited messages that are usually intended as advertising or messages that are repeatedly posted on the same site)
- Attacks or calls-to-action for attacks on specific groups
- Intended to harass, threaten or abuse an individual or are defamatory, derogatory, or are personal attacks on any City official, employee, resident, or business person
- Hateful or discriminatory comments regarding or comments that promote, foster, or perpetuate discrimination of harassment on the basis of race, ethnicity, religion, gender, disability, sexual orientation, political beliefs, or a protected class under local, state, or federal law
- Links or comments containing sexually explicit content or material
- Links to malicious software or sites
- Cyber-stalking or threats to an individual or organization, or intended to collect or post private information and data without disclosure (e.g., doxxing)
- Messages that relate to confidential, private, or proprietary information
- Messages that are inappropriate, in poor taste, or otherwise contrary to the purposes of our site or the business of the City.
- Self-promotion

- Solicitation of funds
- Unsolicited business proposals and inquiries
- Reports of criminal or suspicious activity (Please contact your local police agency directly with this type of information)
- Encouragement of illegal or unlawful activity
- Any form of legal and/or administrative notices or processes
- Posts not in compliance with our social media host's own terms and conditions
- Posts that attempt to or do take over a thread in ways that are contrary to these terms and conditions (including off-topic, random, or unintelligible posts)

The above list is not necessarily exhaustive and the City reserves the right to remove or restrict any post or comment that violates the purpose or spirit of these terms and conditions.

Individuals who comment or post to our social media sites and who repeatedly violate these terms and conditions may, among other actions, be banned, prohibited from posting future comments, or be reported to the social media provider.

We do not edit comments for the purpose of removing objectionable or inappropriate content and leaving non-objectionable or appropriate content. If you want your comments to remain posted, please ensure that you comply with this policy.

While comments may be posted at any time because of the nature of social media, we will review and screen comments during regular business hours.

Information contained on our social media sites may be intercepted, recorded, read, copied, and disclosed by and to authorized personnel for any official purpose, including criminal investigations. Unauthorized access or use of our social media sites, including attempting unauthorized copying, altering, destroying, or damaging site content, may violate the Federal Computer Fraud and Abuse Act of 1986 and may subject violators to criminal, civil, and/or administrative action.

Privacy

Do not include personally identifiable information in the body of your social media comments. This is for your own protection and privacy.

Endorsements

The City does not endorse commercial entities, products, services, or other non-governmental organizations or individuals through social media. Any references to

commercial entities, products, services, or non-governmental organizations or individuals are solely for informational purposes or posted by the social media provider.

Our Comments Are Not Legal Advice and Your Comments Are Not Official Notice

Postings, interactions, and messages made through social media sites do not constitute legal advice. Likewise, anything you post is not considered an official notice or comment to the City or to any official or to any of our employees for any purpose. The City disclaims all warranties, expressed or implied, for any of the information and content provided in its social media site.

Your May Own Your Comments but We Can Use Them

You may own all of the comments, content, messages, and similar information that you post on our social media sites (subject to any terms or conditions of the social media provider). You are responsible for how you control the sharing of that content through the privacy and application settings of the social media provider.

By posting on our social media sites, you grant the City a non-exclusive, transferable, sub-licensable, royalty-free, worldwide license to use that content. That means the City can reproduce, distribute, publish, display, and otherwise use your content. If you do not wish to have the content you have posted used, published, copied and/or reprinted, please do not post on our social media sites.

Advertisement and Link Disclaimer

The information provided on our social media sites and any links or references thereon are provided as a courtesy to site visitors. The City does not endorse, recommend, nor approve of any person, any product, or any service mentioned on the City's social media sites nor referenced or contained on any other website or social media page.

The City does not endorse nor support any advertising that may be contained on its social media site nor on any of the pages of any linked or referenced sites. The City does not generally link to the following:

- Candidate or nominee sites nor sites advocating a position on City or ballot issues
- Corporate commercial sites (Please note that non-profit organizations may include links to member or sponsor organizations. However, such links are not an endorsement or recommendation by the City.)
- Personal home pages

External links may be provided at times and are posted only as additional information or resource material. The City does not attest to the accuracy of information provided by any links. Should you access another site through a link, you are subject to that destination site's own privacy policy and terms of use.

Intellectual Property Use

Images, photographs, written works and graphics used by us on our social media sites, unless otherwise noted, are the property of the City and are protected under both United States and International Copyright Laws. Our images, photographs, written works and graphics may not be reproduced, copied, transmitted or manipulated without the written permission of the City. Use of any image or content from our social media sites as the basis for any other, literary writing, photograph or illustration (in any format) is a violation of the United States and International Copyright laws.

For questions pertaining to our intellectual property rights or for permission to reproduce our social media please contact the City's Public Relations Specialist at (562) 868-0511.

Indemnification

By using our social media sites, you agree to defend, indemnify, and hold the City and its officers, directors, employees, contractors, representatives, agents, successors and assigns harmless from and against any and all losses, claims, damages, settlements, costs, and liabilities of any nature whatsoever (including reasonable attorneys' fees) to which they may become subject and which arise out of, are based upon, are as a result of, or are in any way connected with your use of our social media sites, including any third party claims of infringement or any breach of these terms and conditions.

Jurisdiction

By using our social media sites, you agree that any claim or dispute relating to the posting of any content on our social media sites shall be construed in accordance with the laws of the State of California without regard to its conflict of law provisions, and you agree to be bound and shall be subject to the exclusive jurisdiction of the state and federal courts located in Los Angeles County, California.

This Policy Is Subject to Amendment

This policy may be updated or amended at any time without notice. Each time you access or use our social media sites, the policy then in place at the time of such access or use will govern your usage and posting.



City of Santa Fe Springs

City Council Meeting

ITEM NO. 11

August 22, 2019

NEW BUSINESS

Approval of Vending Machine Agreement between City of Santa Fe Springs and Joseph Welch

RECOMMENDATION

- Approve a 2-year Vending Machine Agreement with Joseph Welch of Better 4 You Vending.

BACKGROUND

As part of the Health & Wellness Initiative, staff partnered with Healthier 4 U Vending to bring four vending machines to the City of Santa Fe Springs for staff and visitors' enjoyment. These vending machines offer healthier snack and drink alternatives, which encourage wellness for all. Two machines were installed at the Activity Center, one at the Gus Velasco Neighborhood Center, and one at The Club at Town Center Hall. All the machines dispense a variety of snacks and drinks and are equipped to accept cash, coins, and credit/debit cards.

The vending machines have been in City facilities since 2016. Once the vending machines were installed, the owners entered into a Location Agreement with the Department of Community Services and agreed to pay 5% flat gross profit quarterly; these monies are used to support health & wellness-related programs and services. Since 2016, the City has collected approximately \$2,400.00.

The machines were recently sold to a new vendor, Joseph Welch of Better 4 You Vending. In order to continue to allow the operation of the machines in the City, staff worked with the City Attorney's Office to draft a contract with the new vendor. The 2-year contract is now a complete document that follows the same legal format as all other City agreements. The contract includes Obligations of Parties, Rent and Payment, Term and Termination, Insurance, and General Provisions. Staff met with vendor Joseph Welch to review the agreement and insurance requirements; he has agreed to everything outlined in the agreement and already provided his proof of liability insurance. Mr. Welch has been in the vending business for over 30 years, and is excited to partner with the City to provide vending services to our staff and community.

LEGAL REVIEW

The City Attorney has reviewed and approved the Vending Machine Agreement.


PR Raymond R. Cruz
City Manager

Attachment

1. Vending Machine Agreement with Joseph Welch

**VENDING MACHINE AGREEMENT
WITH
JOSEPH WELCH**

THIS AGREEMENT is made and entered into this 1st day of August, 2019 ("Effective Date"), by and between the CITY OF SANTA FE SPRINGS, a municipal corporation ("CITY"), and JOSEPH WELCH, a sole proprietor ("VENDOR").

W I T N E S S E T H :

WHEREAS, on February 11, 2016 CITY entered into a Location Agreement with Healthier 4 U Vending Affiliate to locate four snack food vending machines (Vending Machines) in CITY facilities; and

WHEREAS, Healthier 4 U Vending Affiliate sold the aforementioned Vending Machines to VENDOR; and

WHEREAS, CITY and VENDOR desire to enter into a contract to continue the operation of four Vending Machines in City facilities.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

1.0. OBLIGATIONS OF PARTIES

1.1. CITY. CITY agrees to continue to provide a space for the four vending machines in their current locations in the Gus Velasco Neighborhood Center, the Activity Center and Town Center Hall and to provide the electricity for their operation.

1.2. VENDOR. VENDOR agrees to continue the operation of the Vending Machines, keep them fully stocked, maintain them and keep them in good repair. Maintenance, repair and stocking shall be conducted during normal business hours, which are as follows: Gus Velasco Neighborhood Center (Monday through Friday 8am to 5pm); Activity Center (Monday through Thursday 11am to 9pm and Friday 11am to 2pm); and Town Center Hall (Monday through Thursday 9am to 8pm and Friday 9am to 5pm)

2.0. NOT EXCLUSIVE.

2.1 VENDOR acknowledges that CITY may enter into agreements with other VENDORS for services similar to the services that are subject to this Agreement or may have its own employees perform services similar to those services contemplated by this Agreement.

3.0. RENT AND PAYMENT

2.1. Rent. In return for the space being provided for the Vending Machines in the aforementioned public buildings and the electricity for the operation of the Vending Machines, VENDOR agrees to pay CITY five percent (5%) of the flat gross profit of the Vending Machines.

2.3. Method of Payment. VENDOR shall pay the aforementioned rent on a quarterly basis. Vendor will submit an accounting for each quarter of the calendar year and a check for five percent (5%) of the flat gross profit to the CITY, within not less than ten (10) calendar days

following the last day of the quarter. (e.g. April 10; July 10; October 10; and January 10)

4.0. TERM AND TERMINATION

4.1. Term. This Agreement shall commence on the Effective Date and continue for a period of two years, ending on July 31, 2021, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties.

4.2. Termination. The CITY and VENDOR have the right, with or without cause, at any time, to terminate this Agreement by providing at least thirty (30) days prior written notice to the other.

5.0. INSURANCE

5.1. Minimum Scope and Limits of Insurance. VENDOR shall obtain, maintain, and keep in full force and effect during the life of this Agreement all of the following minimum scope of insurance coverages with an insurance company approved by CITY:

- (a) General Liability, including premises-operations, products/completed operations, broad form property damage, blanket contractual liability, independent contractors, personal injury or bodily injury with a policy limit of not less than One Million Dollars (\$1,000,000.00), combined single limits, per occurrence.
- (b) If VENDOR has employees, it shall have Workers' compensation insurance as required by the State of California.

6.0. GENERAL PROVISIONS

6.1. Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing, and signed by the parties in interest at the time of such modification.

6.4. Notices. Any notices, documents, correspondence or other communications concerning this Agreement or the work hereunder may be provided by personal delivery, facsimile or if mailed, shall be addressed as set forth below and placed in a sealed envelope, postage prepaid, and deposited in the United States Postal Service. Such communication shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by facsimile; and c) 72 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

IF TO VENDOR:

Joseph Welch
12100 Montecito Road, Unit #127
Los Alamitos, CA 90720
Tel: (562) 257-6355
Fax: _____
Attn: Joseph Welch

IF TO CITY:

City of Santa Fe Springs
11710 E. Telegraph Rd.
Santa Fe Springs, CA 90670
Tel: 562- 868-0511
Fax: _____
Attn: Maritza Sosa-Nieves

6.8. Indemnification and Hold Harmless. VENDOR agrees to defend, indemnify, hold free and harmless the CITY, its elected and appointed officials, officers, agents and employees, at VENDOR's sole expense, from and against any and all claims, demands, actions, suits or other legal proceedings brought against the CITY, its respective elected and appointed officials, officers, agents and employees arising out of the operation of the Vending Machines and distribution of food items by VENDOR pursuant to this Agreement. Notwithstanding the foregoing, the VENDOR shall not be liable for the defense or indemnification of the CITY for claims, actions, complaints or suits arising out of the sole active negligence or willful misconduct of CITY.

6.9. Non-Liability. CITY shall not be liable for any damages to the Vending Machines, due to fire, theft, vandalism or any other cause with the exception of willful misconduct of CITY.

6.9. Independent Contractor. VENDOR is and shall be acting at all times as an independent contractor and not as an employee of CITY or the CITY. VENDOR shall have no power to incur any debt, obligation, or liability on behalf of CITY or the CITY or otherwise act on behalf of CITY or the CITY as an agent.

6.22. Amendments. Only a writing executed by the parties hereto or their respective successors and assigns may amend this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

CITY OF SANTA FE SPRINGS,
A municipal corporation

Juanita Trujillo, Mayor

Date: _____

VENDOR

Signature

Date: _____

Joseph Welch, Sole Proprietor
Name and Title



City of Santa Fe Springs

City Council Meeting

August 22, 2019

APPOINTMENTS TO COMMITTEES AND COMMISSIONS

Committee	Vacancies	Councilmember
Beautification	3	Rounds
Beautification	5	Rodriguez
Beautification	2	Zamora
Beautification	1	Trujillo
Family & Human Services	1	Mora
Family & Human Services	2	Rodriguez
Historical	3	Mora
Historical	3	Rodriguez
Historical	2	Zamora
Historical	3	Trujillo
Parks & Recreation	1	Mora
Parks & Recreation	3	Zamora
Parks & Recreation	1	Rounds
Parks & Recreation	1	Rodriguez
Parks & Recreation	3	Trujillo
Senior	3	Mora
Senior	1	Zamora
Senior	4	Trujillo
Sister City	1	Mora
Sister City	3	Rodriguez
Sister City	3	Zamora
Sister City	2	Rounds
Sister City	2	Trujillo
Youth Leadership Committee	3	Rounds
Youth Leadership Committee	1	Rodriguez

Applications Received: None

Recent Actions: Jeannette Lizarraga was appointed to the Historical Advisory Committee.


 RM Raymond R. Cruz
 City Manager

Attachment(s):

1. Prospective Members
2. Committee Lists

Prospective Members for Various Committees/Commissions

Beautification

Family & Human Services

Heritage Arts

Historical

Personnel Advisory Board

Parks & Recreation

Nicolas Gonzalez

Planning Commission

Senior Citizens Advisory

Sister City

Traffic Commission

Youth Leadership

BEAUTIFICATION COMMITTEE

Meets the fourth Wednesday of each month, except July, Aug, Dec.

9:30 a.m., Town Center Hall

Qualifications: 18 Years of age, reside or active in the City

Membership: 25 Residents appointed by City Council

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Mora	Juliet Ray	(20)
	Guadalupe Placencia	(21)
	Francis Carbajal	(20)
	Eileen Ridge	(21)
	Jeannie Hale	(21)
Zamora	Annette Ramirez	(20)
	Charlotte Zevallos	(20)
	Doris Yarwood	(20)
	Vacant	(21)
	Vacant	(21)
Rounds	Vacant	(20)
	Jeanette Lizaraga	(20)
	Mary Arias	(21)
	Vacant	(21)
	Vacant	(21)
Rodriguez	Vacant	(20)
	Vacant	(20)
	Vacant	(21)
	Vacant	(21)
	Vacant	(21)
Trujillo	Jacqueline Martinez	(20)
	AJ Hayes	(20)
	Vacant	(21)
	Debra Cabrera	(21)
	Kay Gomez	(20)

**Indicates person currently serves on three committees*

FAMILY & HUMAN SERVICES ADVISORY COMMITTEE

Meets the third Wednesday of the month, except Jun., Sept., and Dec., at 5:45 p.m., Gus Velasco Neighborhood Center

Qualifications: 18 Years of age, reside or active in the City

Membership: 15 Residents Appointed by City Council

5 Social Service Agency Representatives Appointed by the Committee

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Mora	Martha Villanueva	(20)
	Vacant	(20)
	Miriam Herrera	(21)
Zamora	Gaby Garcia	(20)
	Tina Delgado	(21)
	Gilbert Aguirre	(21)
Rounds	Dolores Duran	(20)
	Janie Aguirre	(21)
	Peggy Radoumis	(21)
Rodriguez	Vacant	(20)
	Vacant	(20)
	Hilda Zamora	(21)
Trujillo	Dolores H. Romero*	(20)
	Laurie Rios	(20)
	Bonnie Fox	(21)

Organizational Representatives: Nancy Stowe
(Up to 5) Evelyn Castro-Guillen
Elvia Torres
(SPIRITT Family Services)

**Indicates person currently serves on three committees*

HERITAGE ARTS ADVISORY COMMITTEE

Meets the Last Tuesday of the month, except Dec., at 9:00 a.m., at the Gus Velasco Neighborhood Center Room 1

Qualifications: 18 Years of age, reside or active in the City

Membership: 9 Voting Members
6 Non-Voting Members

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Mora	AJ Hayes	6/30/2021
Zamora	Larry Oblea	6/30/2020
Rounds	Richard Moore	6/30/2021
Rodriguez	Francis Carbajal	6/30/2021
Trujillo	Laurie Rios	6/30/2021

Committee Representatives

Beautification Committee	Jacqueline Martinez	6/30/2019
Historical Committee	Sally Gaitan	6/30/2019
Planning Commission	Gabriel Jimenez	6/30/2019
Chamber of Commerce	Debbie Baker	6/30/2019

Council/Staff Representatives

Council Liaison	Bill Rounds
Council Alternate	Vacant
City Manager	Ray Cruz
Director of Community Services	Maricela Balderas
Director of Planning	Wayne Morrell

**Indicates person currently serves on three committees*

HISTORICAL COMMITTEE

Meets Quarterly - The 2nd Tuesday of Jan., April, July, and Oct., at 5:30 p.m.,
Heritage Park Train Depot

Qualifications: 18 Years of age, reside or active in the City

Membership: 20

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Mora	Vacant	(20)
	Tony Reyes	(20)
	Vacant	(21)
	Vacant	(21)
Zamora	Francis Carbajal	(21)
	Vacant	(21)
	Vacant	(20)
	Larry Oblea	(20)
Rounds	Linda Vallejo	(20)
	Adrienne Matte	(20)
	Mark Scoggins*	(21)
	Jeannette Lizarraga	(21)
Rodriguez	Vacant	(20)
	Vacant	(21)
	Vacant	(20)
	Sally Gaitan	(21)
Trujillo	Vacant	(20)
	Vacant	(20)
	Merrie Hathaway	(21)
	Vacant	(21)

**Indicates person currently serves on three committees*

PARKS & RECREATION ADVISORY COMMITTEE

Meets the First Wednesday of the month, except Jul., Aug., and Dec., 7:00 p.m., Town Center Hall, Meeting Room #1

Subcommittee Meets at 6:00 p.m.

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Mora	Vacant	(20)
	Adrian Romero	(21)
	William Logan	(21)
	Ralph Aranda	(21)
	Kurt Hamra	(21)
Zamora	Michael Givens	(20)
	Vacant	(20)
	Frank Aguayo, Sr.	(20)
	Vacant	(21)
	Vacant	(21)
Rounds	Kenneth Arnold	(20)
	Mary Anderson	(20)
	Vacant	(20)
	Tim Arnold	(21)
	Mark Scoggins*	(21)
Rodriguez	Vacant	(20)
	Priscilla Rodriguez	(20)
	Lisa Garcia	(21)
	Sylvia Perez	(20)
	David Diaz-Infante	(21)
Trujillo	Dolores Romero	(21)
	Andrea Lopez	(20)
	Vacant	(21)
	Vacant	(21)
	Vacant	(20)

**Indicates person currently serves on three committees*

PERSONNEL ADVISORY BOARD

Meets Quarterly on an As-Needed Basis

Membership: 5 (2 Appointed by City Council, 1 by Personnel Board, 1 by Firemen's Association, 1 by Employees' Association)

Terms: Four Years

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Council	Angel Munoz	6/30/2019
	Ron Biggs	6/30/2019
Personnel Advisory Board	Neal Welland	6/30/2020
Firemen's Association	Jim De Silva	6/30/2019
Employees' Association	Johnny Hernandez	6/30/2020

PLANNING COMMISSION

updated 10/17/17

Meets the second Monday of every Month at 4:30 p.m.,
Council Chambers

Qualifications: 18 Years of age, reside or active in the City

Membership: 5

APPOINTED BY

NAME

Mora

Ken Arnold

Rounds

Ralph Aranda

Rodriguez

Francis Carbajal

Trujillo

Frank Ybarra

Zamora

Gabriel Jimenez

SENIOR ADVISORY COMMITTEE

Meets the Second Tuesday of the month, except Jun., Sep., and Dec., at 9:30 a.m., Gus Velasco Neighborhood Center

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Mora	Paul Nakamura	(20)
	Astrid Shesterkin	(21)
	Vacant	(21)
	Vacant	(20)
	Vacant	(20)
Zamora	Dolores Duran	(20)
	Elena Lopez Armendariz	(20)
	Josefina Lara	(20)
	Amelia Acosta	(21)
	Vacant	(21)
Rounds	Sally Gaitan	(20)
	Bonnie Fox	(20)
	Gilbert Aguirre	(21)
	Lorena Huitron	(21)
	Janie Aguirre	(21)
Rodriguez	Yoko Nakamura	(20)
	Linda Vallejo	(20)
	Hilda Zamora	(21)
	Martha Villanueva	(20)
	Delia Chavez	(20)
Trujillo	Eduardo Duran	(20)
	Vacant	(20)
	Vacant	(21)
	Vacant	(21)
	Vacant	(21)

**Indicates person currently serves on three committees*

SISTER CITY COMMITTEE

Meets the First Monday of every month, except Dec., at 6:45 p.m., Town Center Hall, Mtg. Room #1. If the regular meeting date falls on a holiday, the meeting is held on the second Monday of the month.

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Mora	Martha Villanueva	(20)
	Vacant	(20)
	Laurie Rios	(21)
	Peggy Radoumis	(21)
	Francis Carbajal	(21)
Zamora	Charlotte Zevallos	(20)
	Vacant	(20)
	Vacant	(21)
	Doris Yarwood	(21)
	Vacant	(21)
Rounds	Manny Zevallos	(20)
	Susan Johnston	(20)
	Jacqueline Martinez	(20)
	Vacant	(20)
	Vacant	(21)
Rodriguez	Jeannette Wolfe	(20)
	Kayla Perez	(20)
	Vacant	(21)
	Vacant	(21)
	Vacant	(21)
Trujillo	Beverly Radoumis	(20)
	Andrea Lopez	(20)
	Vacant	(21)
	Marcella Obregon	(21)
	Vacant	(21)

**Indicates person currently serves on three committees*

TRAFFIC COMMISSION

Meets the Third Thursday of every month, at 6:00 p.m., Council Chambers

Membership: 5

Qualifications: 18 Years of age, reside or active in the City

APPOINTED BY

NAME

Mora

Bryan Collins

Rounds

Johana Coca

Rodriguez

Felix Miranda

Trujillo

Linda Vallejo

Zamora

Nancy Romo

*Albert Hayes removed on 7/19/17

YOUTH LEADERSHIP COMMITTEE

Meets the First Monday of every month, at 6:30 p.m., Gus Velasco Neighborhood Center

Qualifications: Ages 13-18, reside in Santa Fe Springs

Membership: 20

APPOINTED BY	NAME	Term Expires in Year Listed or upon Graduation
Mora	Kharisma Ruiz	(20)
	Destiny Cornejo	(21)
	Zachary Varela	(20)
	Jazmine A. Duque	(21)
Zamora	Joseph Casillas	(20)
	Savanna Aguayo	(21)
	Valerie Melendez	(21)
	Christian Zamora	(21)
Rounds	Abraham Walters	(21)
	Vacant	
	Vacant	
	Vacant	
Rodriguez	Angel M. Corona	(21)
	Jasmine Rodriguez	(21)
	Vacant	
	Jennifer Centeno Tobar	(21)
Trujillo	Bernardo Landin	(20)
	Isaac Aguilar	(21)
	Andrew Bojorquez	(20)
	Alan Avalos	(21)