



# AGENDA

## REGULAR MEETINGS OF THE HOUSING SUCCESSOR SUCCESSOR AGENCY AND CITY COUNCIL

February 14, 2019  
6:00 P.M.

Council Chambers  
11710 Telegraph Road  
Santa Fe Springs, CA 90670

**John Mora, Councilmember**  
**Annette Rodriguez, Councilmember**  
**Joe Angel Zamora, Councilmember**  
**William K. Rounds, Mayor Pro Tem**  
**Juanita Trujillo, Mayor**

**Public Comment:** The public is encouraged to address City Council on any matter listed on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council, please complete the card that is provided at the rear entrance to the Council Chambers and hand the card to the City Clerk or a member of staff. City Council will hear public comment on items listed on the agenda during discussion of the matter and prior to a vote. City Council will hear public comment on matters not listed on the agenda during the Oral Communications period.

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

**Americans with Disabilities Act:** In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

**Please Note:** Staff reports, and supplemental attachments, are available for inspection at the office of the City Clerk, City Hall, 11710 E. Telegraph Road during regular business hours 7:30 a.m.-5:30 p.m., Monday-Thursday and every other Friday. Telephone: (562) 868-0511.

**1. CALL TO ORDER**

**2. ROLL CALL**

John Mora, Councilmember  
Annette Rodriguez, Councilmember  
Joe Angel Zamora, Councilmember  
William K. Rounds, Mayor Pro Tem  
Juanita Trujillo, Mayor

**HOUSING SUCCESSOR**

**3. CONSENT AGENDA**

*Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.*

a. Minutes of the January 10, 2019 Housing Successor Meeting

**Recommendation:** That the Housing Successor:

- Approve the minutes as submitted.

**4. NEW BUSINESS**

a. License Agreement to Temporary Use Housing Successor – Owned Land

**Recommendation:** That the Housing Successor:

- Authorize the Director of Planning to execute the License Agreement and other related documents to effectuate the temporary use of the subject property pursuant to the terms and conditions contained therein.

**SUCCESSOR AGENCY**

**5. CONSENT AGENDA**

*Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.*

Minutes of the January 10, 2019 Successor Agency Meeting

**Recommendation:** That the Successor Agency:

- Approve the minutes as submitted.

**CITY COUNCIL**

**6. CONSENT AGENDA**

*Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.*

a. Minutes of the January 10, 2019 City Council Meeting

**Recommendation:** That the City Council:

- Approve the minutes as submitted.



- b. Quarterly Treasurer's Report of Investments for the Quarter Ended December 31, 2018

**Recommendation:** That the City Council:

- Receive and file the report.

**PUBLIC HEARING**

7. State of California Citizens' Option for Public Safety (COPS) Grant Program

**Recommendation:** That the City Council:

- Open the Public Hearing for those wishing to speak on this matter; and
- Approve the expenditure of the State of California Citizens' Option for Public Safety (COPS) grant funds as outlined in the plan contained herein.

**NEW BUSINESS**

8. Resolution No. 9617 - Weed Abatement

**Recommendation:** That the City Council:

- Adopt Resolution No. 9617 declaring weeds a public nuisance, declaring its intention to remove them, and setting Thursday, February 28, 2019, as the date for the Public Hearing.

9. Update on the Capital Improvement Plan (CIP)

- This is for informational purposes only and does not require any action by the City Council

10. 2019 5K Fun Run/Walk Traffic Control Plans – Request for Approval

**Recommendation:** That the City Council:

- Approve the traffic control plans prepared for the closure of various City streets in the area bordered by Orr and Day Road, Pioneer Boulevard, Florence Avenue and Telegraph Road for the detouring of traffic for the 2019 5K Fun Run/Walk route on Saturday, April 6, 2019.

11. Municipal Services Yard Underground Waste Oil Tank Removal – Authorization to Advertise for Construction Bids

**Recommendation:** That the City Council:

- Approve adding Municipal Services Yard Underground Waste Oil Tank Removal project to the Capital Improvement Plan;
- Appropriate \$55,500 from Utility Users Tax | Capital Improvement Fund to the Municipal Services Yard Underground Waste Oil Tank Removal project (PW190003);
- Approve the Plans and Specifications for the Municipal Services Yard Underground Waste Oil Tank Removal; and
- Authorize the City Engineer to advertise for construction bids.

12. Greenstone Avenue Street Improvements – Authorization to Advertise for Construction

**Recommendation:** That the City Council:

- Approve the Plans and Specifications; and
- Authorize the City Engineer to advertise for construction bids.

13. Resolution No. 9622 – Request for Parking Restrictions during Certain Hours on Forest Place south of Florence Avenue  
**Recommendation:** That the City Council:
- Adopt Resolution No. 9622 to implement a parking restriction between the hours of 8:00 p.m. and 5:00 a.m. on the both sides of Forest Place from Lakeland Road to the southerly terminus of the cul-de-sac and implement a tow-away zone within the same limits for vehicles that violate the restriction.
14. City Hall Public Counters and Accessibility Improvements Project – Rejection of Bids  
**Recommendation:** That the City Council:
- Reject all bids for the City Hall Public Counters and Accessibility Improvements Project; and
  - Authorize the Director of Public Works to re-advertise a Request for Bids to construct the City Hall Public Counters and Accessibility Improvements Project.
15. Approval of Agreement between the City of Santa Fe Spring and American Business Bank for Tierra Mia Coffee Company  
**Recommendation:** That the City Council:
- Approve the agreement with American Business Bank for Tierra Mia Coffee Company.
16. Acceptance of State Homeland Security Grant Program (SHSGP) funds for the Purchase of a HAL S3101 EMS Patient Simulator for the Department of Fire-Rescue  
**Recommendation:** That the City Council:
- Accept State Homeland Security Grant Program (SHSGP) funds in the amount of \$45,409.68 and authorize the purchase of a HAL Model S3101 “Tetherless” Patient Simulator with associated accessories.
17. Acceptance of State Homeland Security Grant Program (SHSGP) funds for the purchase of thirty (30) tactical protective vests with ballistic plates for chest and back for the Department of Fire-Rescue  
**Recommendation:** That the City Council:
- Accept State Homeland Security Grant Program (SHSGP) funds in the amount of \$50,129.10 and authorize the purchase of thirty (30) tactical protective vests from U.S. Armor Corporation
18. Acceptance of State Homeland Security Grant Program (SHSGP) funds for rehabilitation of Hazmat and Urban Search and Rescue training props at 11400 Greenstone Avenue, Santa Fe Springs/Rio Hondo Regional Training Center.  
**Recommendation:** That the City Council:
- Accept State Homeland Security Grant Program (SHSGP) funds in the amount of \$81,750 and authorize the contracting of professional services for rehabilitation of props at the Santa Fe Springs/ Rio Hondo Regional Training Center.

**19. Authorization to Issue Request for Proposals to Provide an Overhead Cost Allocation Plan and Comprehensive Citywide User Fee Study Services**

**Recommendation:** That the City Council:

- Authorize staff to issue a Request for Proposal ("RFP") to qualified firms to provide an overhead cost allocation plan and comprehensive citywide user fee study services.

**20. First Amendment to Listing Agreement with Cushman and Wakefield of California, Inc., as sole agent, the exclusive right to negotiate the renewal (whether through a renewal, extension or new lease) of a ground lease, to the United States Postal Services ("USPS") at the real property located at 11760 Telegraph Road, Santa Fe Springs, California 90670**

**Recommendation:** That the City Council:

- Approve the First Amendment to the listing Agreement with Cushman and Wakefield of California, Inc., for the exclusive right to negotiate the renewal (whether through a renewal, extension or new lease) of a ground lease, to the United States Postal Services ("USPS") at 11760 Telegraph Road, Santa Fe Springs, California 90670; and
- Authorize the Mayor or designee to execute the First Amendment to the Listing Agreement with Cushman and Wakefield of California, Inc., to negotiate the renewal of the ground lease with USPS.

**CLOSED SESSION**

**21. PUBLIC EMPLOYMENT**

(Pursuant to California Government Code Section 54957(b)(1))

TITLE: City Manager Evaluation

**Please note:** Item Nos. 22 – 31, will commence at the 7:00 p.m. hour.

**22. INVOCATION**

**23. PLEDGE OF ALLEGIANCE**

**24. INTRODUCTIONS**

- Representatives from the Chamber of Commerce

**25. ANNOUNCEMENTS**

**26. CITY MANAGER'S AND EXECUTIVE TEAM REPORTS**

**27. PRESENTATIONS**

- a. 2019 Youth Leadership Committee Report on Retreat to Green Valley, California and Recognition of Retreat Sponsor Serv-Wel Disposal & Recycling
- b. Earned Income Tax Credit and Volunteer Tax Assistance (VITA) Program

**28. APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS**

- a. Advisory Committee Appointments

***City of Santa Fe Springs***  
***Regular Meetings***

***February 14, 2019***

**29. ORAL COMMUNICATIONS** *This is the time when comments may be made by interested persons on matters not on the agenda having to do with City business.*

**30. COUNCIL COMMENTS**

**31. ADJOURNMENT**

*I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted at the following locations; Santa Fe Springs City Hall, 11710 Telegraph Road; Santa Fe Springs City Library, 11700 Telegraph Road; and the Town Center Plaza (Kiosk), 11740 Telegraph Road, not less than 72 hours prior to the meeting.*

  
\_\_\_\_\_  
Janet Martinez, CMC, City Clerk

February 7, 2019  
Date

**FOR ITEM NO. 3A  
PLEASE SEE ITEM NO. 6A**



## City of Santa Fe Springs

Housing Successor

February 14, 2018

### NEW BUSINESS

#### License Agreement to Temporary Use Housing Successor-Owned Land

Consideration of a License Agreement with the Los Angeles County Chief Executive Office for the temporary use of a Housing Successor-owned 3.9± acre property, located at 13231 Lakeland Road (APN: 8011-012-902), to be utilized for the County's Registrar Recorder/County Clerk's election parking needs.

#### **RECOMMENDATION:** That the Housing Successor:

Authorize the Director of Planning to execute the License Agreement and other related documents to effectuate the temporary use of the subject property pursuant to the terms and conditions contained therein.

### **BACKGROUND**

The subject 3.9± acre property, located at 13231 Lakeland Road, was acquired by the Community Development Commission (CDC) in 2008 for the purpose of developing affordable housing. Ownership was transferred to the Housing Successor by operation of law on February 1, 2012. The property is presently an unimproved fenced lot, devoid of any structures. The City is currently working with The Whole Child and Habitat For Humanity to develop homeless housing for veterans on the site. Development on the site with housing is not expected to occur for at least a year or more.

For the twelfth time, the Los Angeles County Chief Executive Office is requesting the temporary use of the subject vacant property for the parking of trucks and equipment on behalf of the County Clerk's Office related to upcoming elections. The proposed term begins upon execution of the agreement by the County and ends on January 31, 2019.

### **FISCAL IMPACT**

The County intends to occupy the site on February 15, 2018. The terms of the agreement require a monthly lease payment of \$1,500.00, increasing to \$3,000.00 within sixty days.

### **INFRASTRUCTURE IMPACT**

The proposed temporary use of the subject 3.9± acre property, pending the eventual development of the site for affordable housing, will not have an adverse impact City's infrastructure.

  
Raymond R. Cruz  
City Manager

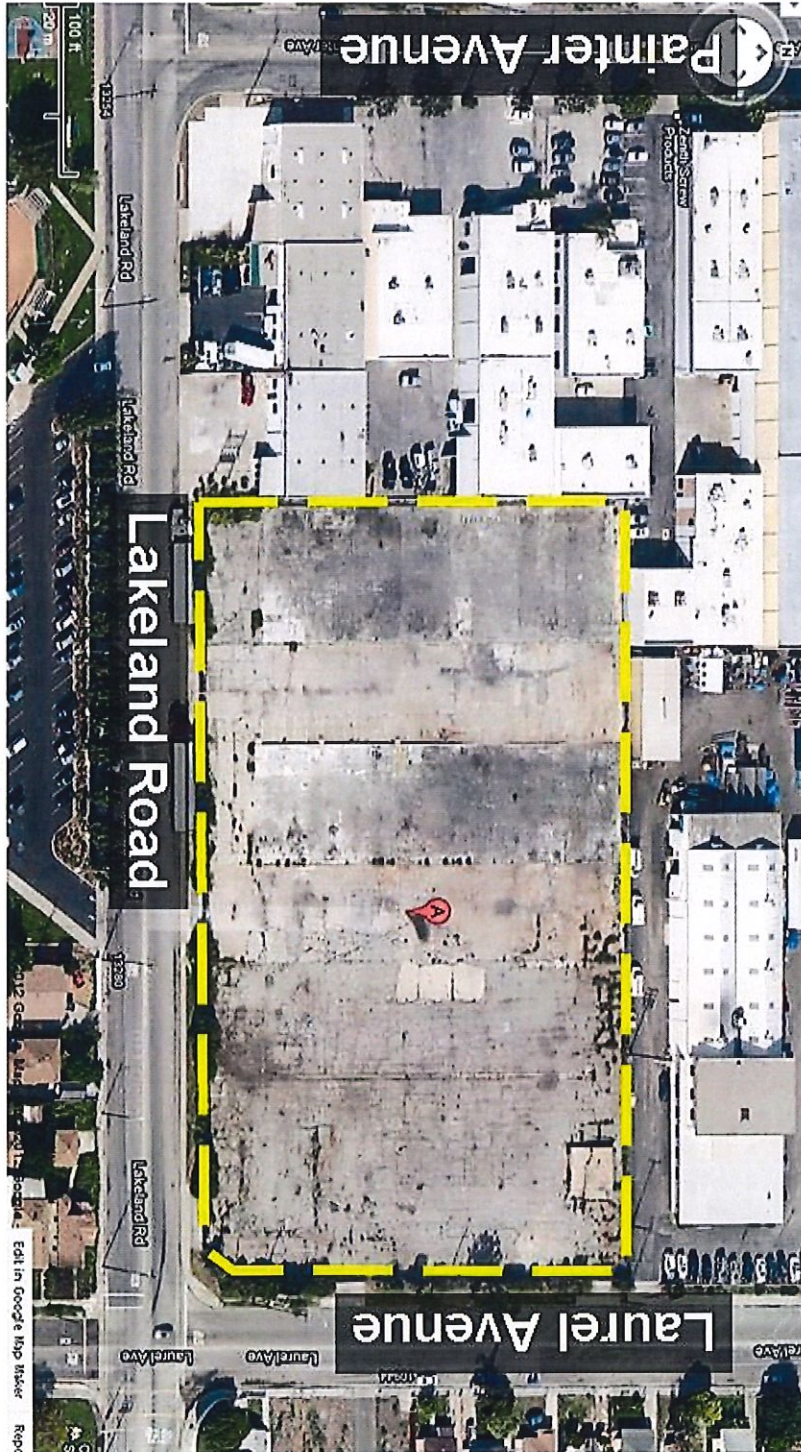
#### Attachments:

1. Location Aerial
2. Lease Agreement-PL-LA-2019-01





**Lease of Housing Successor-Owned Land (3.9± Acres)  
13231 Lakeland Road (APN: 8011-012-902)**





**COUNTY OF LOS ANGELES  
CHIEF EXECUTIVE OFFICE  
LICENSE AGREEMENT**

THIS LICENSE AGREEMENT ("License" or "Agreement") is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2019, by and between the City Council of the City of Santa Fe Springs, acting as Housing Successor for the Community Development Commission, hereinafter referred to as the "Licensor", and the COUNTY OF LOS ANGELES, a body politic and corporate, hereinafter referred to as the "Licensee".

The parties hereby agree as follows:

1. PREMISES. The Licensor, for and in consideration of the performance of the covenants and agreements hereinafter contained to be kept and performed by the Licensee, upon the following terms and conditions, hereby licenses to the Licensee the right to use the parking lot, comprising 3.9 acres of real property, located at 13231 Lakeland Road, Santa Fe Springs, (APN 8011-012-902) in the County of Los Angeles, State of California hereinafter referred to as the "Premises".

2. TERM. The term of this License shall commence upon execution by the County of Los Angeles and terminate on January 31, 2020.

3. CONSIDERATION. Licensee hereby agrees to pay as a license fee, for the Premises, a monthly rent of \$1,500.00 for the term of this License.

4. USE. Licensor agrees that the Premises, together with all appurtenances thereto, shall be used by the Licensee as off-street, in and out parking for the Registrar Recorder County Clerk on a 24 hour/7 days a week basis.

5. TERMINATION. Each party hereto may terminate this Agreement, at any time, for any reason, upon thirty (30) days prior written notice to the other.

6. REPAIRS AND MAINTENANCE. Licensee agrees to maintain the Premises for the duration of the Term, at Licensee's sole expense. Licensee's maintenance responsibility shall include, but not be limited to lighting (including lamps and tubes), sweeping, security, trash removal, and repair or replacement of car-stops, gates and fence. Licensee agrees to return said Premises to Licensor in as good condition as when rented, ordinary wear and tear, damage by earthquake, fire or the elements and other disaster or casualty excepted.

7. UTILITIES. Licensee agrees to pay when due all charges for the use of the sewer, effluent treatment (when and if imposed by any governmental authority), all water, electricity, lighting and other charges accruing or payable in connection with the

Premises.

## 8. DEFAULT

A. Default by Licensee: Licensee agrees that if default shall be made in any of the covenants or agreements herein contained on the part of the Licensee to be kept and performed which constitute a material breach of the License, it shall be lawful for the Licenser to declare said term ended and to terminate this License upon the giving of five (5) days written notice. In addition thereto, Licenser shall have such other rights or remedies as may be provided by law. Licenser may not terminate the License if Licensee cures the default within the five (5) day period after the notice is given.

B. Default by Licenser: Licenser shall not be in default in the performance of any obligation required to be performed under this License unless Licenser has failed to perform such obligation within three (3) days after the receipt of written notice of default from Licensee specifying in detail Licenser's failure to perform or within such shorter period of time as may be specified herein. Licensee may terminate this License upon Licenser's default of any material obligation upon giving of three (3) days written notice of termination. In addition thereto, Licensee shall have such other rights or remedies as may be provided by law. Licensee may not terminate the License if Licenser cures the default within the three (3) day period after the notice is given. Licensee shall not exercise any of its rights under this Paragraph, other than its rights to give notice, until Licensee gives notice to any person who has requested in writing notice of Licenser's default, and has specified that person's interest in the License. The notice to such person shall be for the same period of time as that to which Licenser is entitled. Such person shall have the right to cure the default within the same period of time, after notice, to which Licenser would be entitled.

If Licenser or such person does not cure the default, Licensee may exercise any of its rights or remedies provided for or permitted in this License or pursuant to law, including the right to recover any damages proximately caused by the default.

9. NOTICES. Notices desired or required to be given by this License or by any law now or hereinafter in effect shall be given by enclosing the same in a sealed envelope with postage prepaid, certified or registered mail, return receipt requested, with the United States Postal Service.

Any such notice and the envelope containing the same shall be addressed to the Licenser as follows:

City of Santa Fe Springs  
11710 East Telegraph Road  
Santa Fe Springs, CA 90670  
Attention: Wayne Morrell

The notices and envelopes containing the same shall be addressed to the Licensee as follows:

Chief Executive Office  
Real Estate Division  
222 South Hill Street, 3rd Floor  
Los Angeles, CA 90012  
Attention: Director of Real Estate  
Email: LeaseAcquisitions@ceo.lacounty.gov

with a copy to:

County of Los Angeles  
Office of County Counsel  
648 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012  
Attention: Property Division

or such other place as may hereinafter be designated in writing by the Licensor or Licensee, except that Licensor shall at all times maintain a mailing address in California.

Notwithstanding anything in this License herein to the contrary, receipt of notice shall be conclusively presumed to have occurred on the earliest of:

- (1) The date of personal delivery to Licensor or to Licensor's agent or employee at Licensor's place of business, or to a resident over eighteen (18) years of age at Licensor's residence.
- (2) The date of delivery shown upon the United States Postal Service's return receipt for certified or registered mail.
- (3) Ten (10) days after deposit of notice to the address stipulated herein, sent by first class mail with the United States Postal Service, provided prior or concurrent notice has been attempted pursuant to Section 8 herein, but delivery has been refused or the notice otherwise returned without delivery.

## 10. INSURANCE

A. Licensor Indemnification. Licensor shall indemnify, defend and save harmless Licensee, its Special Districts, elected officials, agents, officers and employees, from and against any and all liability, expenses (including defense costs and legal fees) and claims for damages of any nature whatsoever, including but not limited to bodily injury, death or personal injury or property damage arising from or connected with the negligent acts or

omissions of Licensor with regard to Licensor's use, maintenance or ownership of the Premises.

B. Licensee Indemnification. Licensee shall indemnify and hold Licensor, its agents, officers and employees free and harmless from any and all liability, claims, loss, damages or expenses (including defense costs and legal fees), arising by reason of bodily injury, death, personal injury, or property damage resulting from Licensee's activities on the Premises. For purposes of this section, Licensee shall be understood to include all employees of Licensee who come on to the Premises for parking or any other purpose. Licensee shall also provide Licensor with a self-insurance certificate naming Licensor as an additional insured for Liability Coverage. Nothing in this License shall be construed to waive, limit, or supersede any of Licensee's rights or immunities under the California Labor Code, including but not limited to waiver pursuant to Labor code section 3864.

C. Waiver of Subrogation. The Licensor and Licensee each waives their rights and their insurers' rights of recovery against the other for any loss arising from or relating to this Agreement.

11. ASSIGNMENT AND SUBLETTING. Licensee shall not assign or sublet the whole or any part of the Premises without first securing the written consent of the Licensor which may be withheld in Licensor's sole and absolute discretion. Any assignments or subletting of the Premises without Licensor's prior consent shall be void and of no force or effect.

12. BINDING ON SUCCESSORS. Each and all of the terms and agreements herein contained shall be binding upon and shall inure to the benefit of the successors in interest of the Licensor, and wherever the context permits or requires, the successors in interest to the Licensee.

### 13. GENERAL PROVISIONS

A. Waiver. The waiver by Licensor or Licensee of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition on any subsequent breach of the same or any other term, covenant or condition herein contained.

B. Marginal Headings. The paragraph titles in this License are not a part of this License and shall have no effect upon the construction or interpretation of any part hereof.

C. Time. Time is of the essence of this License and each and all of its provisions in which performance is a factor.

D. Recordation. Neither party may record this License.

E. Quiet Possession. Licensee shall have quiet possession of the Premises for the entire term hereof subject to all the provisions in this License.

F. Prior Agreements. This License contains all of the agreements of the parties hereto with respect to any matter covered or mentioned in this License and no prior agreements or understanding pertaining to any such matter shall be effective for any purpose. No provision of this License may be amended or added to except by an agreement in writing signed by the parties hereto or their respective successors-in-interest. This License shall not be effective or binding on any party until fully executed by both parties hereto.

G. Force Majeure. In the event that either party is delayed or hindered from the performance of any act required hereunder by reason of strikes, lock-outs, labor troubles, inability to procure materials not related to the price thereof, failure of power, restrictive governmental laws and regulations, riots, insurrection, war or other reasons of a like nature beyond the control of such party, then performance of such acts shall be excused for the period of the delay, and the period for the performance of any such act shall be extended for a period equivalent to the period of such delay.

H. Severability. Any provision of this License which shall prove to be invalid, void or illegal shall in no way affect, impair or invalidate any other provision hereof and such other provisions shall remain in full force and effect.

I. Cumulative Remedies. No remedy or election hereunder shall be deemed exclusive but shall wherever possible be cumulative with all other remedies at law or in equity.

J. Impairment of Title. Licensor shall obtain prior to the Licensee's occupancy of the Premises, a Request for Notice of Default, in a recordable form, executed and acknowledged by Licensor, requesting that the County be notified of any Notice of Default filed by any of Licensor's lenders, to the address of County as specified in Section 10 of this License.

K. Choice of Law. This License shall be governed by the laws of the State of California, exclusive of conflict of law provisions.

L. Interpretation. The language of this License shall be construed according to its fair meaning and not strictly for or against Licensor or Licensee. Unless the context of this License clearly requires otherwise: (i) the plural and singular numbers shall be deemed to include the other; (ii) the masculine, feminine and neuter genders shall be deemed to include the others; (iii) "or" is not exclusive; and (iv) "includes" and "including" are not limiting.

M. Lobbyists. Licensor and each County lobbyist or County lobbying firm as defined in Los Angeles County Code Section 2.160.010, retained by Licensor, shall fully comply with the County Lobbyist Ordinance, Los Angeles County Code Chapter 2.160. Failure on the part of Licensor or any County lobbyist or County lobbying firm retained by Licensor to fully comply with the County Lobbyist Ordinance shall constitute a material breach of this License upon which County may immediately terminate or suspend this

Licensee.

#### 14. ENVIRONMENTAL MATTERS

A. Hazardous Materials. Licensee shall not cause nor permit, nor allow any of Licensee's employees, agents, customers, visitors, invitees, contractors, assignees or subtenants to cause or permit, any Hazardous Materials to be brought upon, stored, manufactured, generated, blended, handled, recycled, treated, disposed or used on, under or about the Premises, except for routine office and janitorial supplies in usual and customary quantities stored, used and disposed of in accordance with all applicable Environmental Laws. As used herein, "Hazardous Materials" means any chemical, substance, material, controlled substance, object, condition, waste, living organism or combination thereof, whether solid, semi solid, liquid or gaseous, which is or may be hazardous to human health or safety or to the environment due to its radioactivity, ignitability, corrosivity, reactivity, explosivity, toxicity, carcinogenicity, mutagenicity, phytotoxicity, infectiousness or other harmful or potentially harmful properties or effects, including, without limitation, molds, toxic levels of bacteria, tobacco smoke within the Premises, petroleum and petroleum products, asbestos, radon, polychlorinated biphenyls (PCBs), refrigerants (including those substances defined in the Environmental Protection Agency's "Refrigerant Recycling Rule," as amended from time to time) and all of those chemicals, substances, materials, controlled substances, objects, conditions, wastes, living organisms or combinations thereof which are now or become in the future listed, defined or regulated in any manner by any Environmental Law based upon, directly or indirectly, such properties or effects. As used herein, "Environmental Laws" means any and all federal, state or local environmental, health and/or safety-related laws, regulations, standards, decisions of courts, ordinances, rules, codes, orders, decrees, directives, guidelines, permits or permit conditions, currently existing and as amended, enacted, issued or adopted in the future which are or become applicable to Licensee or the Premises.

B. Licensor Indemnity. Licensor shall indemnify, protect, defend (by counsel acceptable to Licensee) and hold harmless Licensee from and against any and all claims, judgments, causes of action, damage, penalties, fine, taxes, costs, liabilities, losses and expenses arising at any time during or after the Term as a result (directly or indirectly) of or in connection with the presence of Hazardous Materials on, under or about the Premises or other violation of laws relating to Hazardous Materials other than caused by Licensee. This indemnity shall include, without limitation, the cost of any required or necessary repair, cleanup or detoxification, and the preparation and implementation of any closure, monitoring or other required plans, as such action is required by local or state laws or any governmental agency. Licensor shall promptly deliver to Licensee a copy of any notice received from any governmental agency during the Term concerning the presence of Hazardous Materials in the Premises. Licensor's obligations pursuant to the foregoing indemnity shall survive the expiration or termination of this Agreement. A default by Licensor under this Section shall constitute a material default under this Agreement.

15. WARRANTY OF AUTHORITY. Each of the undersigned signatories for the Licensors hereby personally covenants, warrants and guarantees that each of them, jointly and severally, has the power and authority to execute this License upon the terms and conditions stated herein and each agrees to indemnify and hold harmless the Licensee from all damages, costs, and expenses, which result from a breach of this material representation.

16. CONSIDERATION OF GAIN PROGRAM PARTICIPANTS. Should Licensors require additional or replacement personnel after the effective date of this Agreement, Licensors shall give consideration for any such employment to participants in the County's Department of Public Social Services' Greater Avenues for Independence (GAIN) Program who meet Licensors' minimum qualifications for the open position. The County will refer GAIN participants by job category to the Licensors.

17. SOLICITATION OF CONSIDERATION. It is improper for any County officer, employee or agent to solicit consideration, in any form, from a licensor with the implication, suggestion or statement that the licensor's provision of the consideration may secure more favorable treatment for the licensor in the award of a license or that the licensor's failure to provide such consideration may negatively affect the County's consideration of the licensor's submission. A licensor shall not offer or give, either; directly or through an intermediary, consideration, in any form, to a County officer, employee or agent for the purpose of securing favorable treatment with respect to the award of the license.

18. NON-DISCRIMINATION

A. Obligation to Refrain from Discrimination. Licensee covenants and agrees for itself and any successors-in-interest that there shall be no discrimination against or segregation of any person or group of persons on account of race, color, creed, religion, sex, marital status, ancestry or national origin, in the sale, lease, sublease, transfer, use, occupancy, tenure or enjoyment of the Property, nor shall Licensee or any person claiming under or through Licensee establish or permit any such practice or practices of discrimination or segregation with reference to the selection, location, number, use or occupancy of tenants, lessees, subtenants, sublessees or vendees of any portion of the Property.

B. Form of Nondiscrimination and Nonsegregation Clauses. Licensee shall refrain from restricting the rental, sale or lease of any portion of the Property on the basis of race, color, creed, religion, sex, marital status, ancestry or national origin of any person. All such deeds, leases or contracts shall contain or be subject to substantially the following nondiscrimination or nonsegregation clauses:

(i) In deeds: "The grantee herein covenants by and for himself or herself, his or her heirs, executors, administrators, and assigns, and all persons claiming under or through them, that there shall no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, marital status, national



origin or ancestry in the sale, lease, sublease, transfer, use, occupancy, tenure or enjoyment of the premises herein conveyed, nor shall the grantee, or any person claiming under or through him or her, establish or permit any such practice or practices of discrimination or segregation with reference to the selection, location, number, use or occupancy of tenants, lessees, subtenants, sublessees or vendees in the premises herein conveyed. The foregoing covenants shall run with the land."

(ii) In leases: "The lessee herein covenants by and for himself or herself, his or her heirs, executors, administrators, and assigns, and all persons claiming under or through him or her, and this lease is made and accepted upon and subject to the following conditions: That there shall be no discrimination against or segregation of any person or group of persons on account of race, color, creed, religion, sex, marital status, national origin or ancestry, in the leasing, subleasing, transferring, use, occupancy, tenure or enjoyment of the premises herein leased, nor shall the lessee himself, or any person claiming under or through him or her, establish or permit any such practice or practices of discrimination or segregation with reference to the selection, location, number, use, or occupancy of tenants, lessees, sublessees, subtenants, or vendees in the premises herein leased."

(iii) In contracts entered into relating to the sale, transfer or leasing of the Property or any interest therein, the foregoing provisions in substantially the forms set forth shall be included, and the contracts shall further provide that the foregoing provisions shall be binding upon and obligate the contracting parties any subcontracting parties, or other transferees under the instruments.

19. IRREVOCABLE OFFER. In consideration for the time and expense that the Licensee will invest, including but not limited to legal review, and preparation and noticing for presentation to the County Board of Supervisors in reliance on Licensors' covenant to license to the County under the terms of this license offer, the Licensor irrevocably promises to keep this offer open until March 1, 2019.

[SIGNATURE PAGE IMMEDIATELY FOLLOWS]

IN WITNESS WHEREOF, pursuant to Chapter 2.08 of the Los Angeles County Code this License has been executed by the Licenser and on behalf of the Licensee by its Chief Executive Officer or his designee, on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

**LICENSOR:**

**City Council of the City of Santa Fe Springs** acting  
as Housing Successor for the Community  
Development Commission

By: \_\_\_\_\_  
Juanita Trujillo  
Mayor

**LICENSEE:**

**COUNTY OF LOS ANGELES,**  
a body politic and corporate

SACHI A. HAMAI  
Chief Executive Officer

By: \_\_\_\_\_  
DAVID P. HOWARD  
Assistant Chief Executive Officer

**ATTEST:**

DEAN C. LOGAN  
Registrar-Recorder/County Clerk

By: \_\_\_\_\_  
Deputy

**APPROVED AS TO FORM:**

MARY C. WICKHAM  
County Counsel

By: \_\_\_\_\_  
Deputy

**FOR ITEM NO. 5A  
PLEASE SEE ITEM NO. 6A**



## *City of Santa Fe Springs*

City Council

February 14, 2019

### **APPROVAL OF MINUTES**

Minutes of the January 10, 2019 Regular City Council Meetings.

#### **RECOMMENDATION**

Staff recommends that the City Council:

- Approve the minutes as submitted.

#### **BACKGROUND**

Staff has prepared minutes for the following meeting:

- January 10, 2019

Staff hereby submits the minutes for Council's approval.

Raymond R. Cruz  
City Manager

#### **Attachment:**

Minutes for January 10, 2019



APPROVED:

## MINUTES OF THE MEETINGS OF THE CITY COUNCIL

January 10, 2019

1. **CALL TO ORDER**

Mayor Trujillo called the meeting to order at 6:00 p.m.

2. **ROLL CALL**

**Members present:** Councilmembers/Directors: Mora, Rodriguez, Zamora, Mayor Pro Tem/Vice Chair Rounds and Mayor Trujillo.

**Members absent:** None

Council Member Mora recused himself from Items No. 3 and 4.

City Attorney Yolanda Summerhill read the Closed Session Items No. 3 through 5.

Mayor Trujillo recessed the meeting at 6:02 p.m.

**CLOSED SESSION**

3. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

(Pursuant to California Government Code Section 54956.9(d)(1))

Case Information: CalPERS Case No. 2017-0586 and also identified by Office of Administrative Hearings (OAH) Case No. 2017120843

**CLOSED SESSION**

4. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

(Pursuant to California Government Code Section 54956.9(d)(2))

Number of Potential Cases: Three (3) – Correspondence received regarding CalPERS claims.

**CLOSED SESSION**

5. **REAL PROPERTY NEGOTIATIONS**

(Pursuant to California Government Code Section 54956.8)

**Property:** APN: 8069-006-004 for the property located at 14156 Rosecrans Ave., Santa Fe Springs, CA 90670 and 8061-017-013 for the property located at 14207 Rosecrans Ave., La Mirada, CA 90638

**Agency Negotiator:** Public Works Director

**Negotiation Parties:** Tabello Brothers, Inc. and Transcendent Properties LLC

**Under Negotiation:** Price and Terms for the Sale of Property

Mayor Trujillo reconvened the meeting at 6:05 p.m.

City Attorney Yolanda Summerhill provided a brief report on Closed Session Items No. 3 through 5. There was no action taken on all items.

### **HOUSING SUCCESSOR**

#### **CONSENT AGENDA**

6. Minutes of the December 13, 2018 of the Housing Successor Agency

**Recommendation:** That the Housing Successor approve the minutes as submitted.

It was moved by Council Member Zamora, seconded by Mayor Pro Tem Rounds, to approve the minutes as submitted, by the following vote:

**Ayes:** Mora, Rodriguez, Zamora, Rounds, Trujillo

**Nayes:** None

**Absent:** None

### **SUCCESSOR AGENCY**

7. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Successor Agency.

#### **Approval of Minutes**

Minutes of the December 13, 2018 Successor Agency Meeting

**Recommendation:** That the Successor Agency:

- Approve the minutes as submitted.

It was moved by Council Member Mora, seconded by Council Member Zamora, to approve the minutes as submitted, by the following vote:

**Ayes:** Mora, Rodriguez, Zamora, Rounds, Trujillo

**Nayes:** None

**Absent:** None

### **CITY COUNCIL**

8. **CONSENT AGENDA**

Minutes of the December 6 and 13, 2018 Special and Regular City Council Meeting

**Recommendation:** That the City Council:

- Approve the minutes as submitted.

It was moved by Mayor Pro Tem Rounds, seconded by Council Member Zamora, to approve the minutes as submitted, by the following vote:

**Ayes:** Mora, Rodriguez, Zamora, Rounds, Trujillo

**Nayes:** None

**Absent:** None

#### **PUBLIC HEARING – ORDINANCE FOR INTRODUCTION**

9. Adoption of Negative Declaration – Ordinance No. 1097

An Ordinance of the City of Santa Fe Springs adopting a Development Agreement (Development Agreement No. 01-2018) by and between the City of Santa Fe Springs and Outdoor Associates, LLC.

**Recommendation:** That the City Council:

- Open the Public Hearing and receive any comments from the public regarding



- Ordinance No. 1097 and thereafter, close the Public Hearing; and
- Find and determine that subject Development Agreement is consistent with the City's General Plan; and
- Approve and adopt the proposed Negative Declaration which, based on the findings of the Initial Study, indicates that there is no substantial evidence that the proposed project will have a significant adverse effect on the environment; and
- Pass the first reading of Ordinance No. 1097, an ordinance of the City of Santa Fe Springs adopting a Development Agreement (Development Agreement No. 01-2018) by and between the City of Santa Fe Spring and Outdoor Associates, LLC.

Public Hearing opened at 6:45 p.m.

There was no one present from the audience to speak on Item No. 11.

Public Hearing closed at 6:45 p.m.

It was moved by Council Member Mora, seconded by Mayor Pro Tem Rounds, to waive further reading of Ordinance No. 1097, by the following vote:

**Ayes:** Mora, Rodriguez, Zamora, Rounds, Trujillo

**Nayes:** None

**Absent:** None

#### **ADOPTION OF ORDINANCE**

10. Ordinance No. 1095 – An Ordinance of the City of Santa Fe Springs Amending Section 130.04(B) (Unlawful Conduct Within a Park) of Chapter 130 (General Provisions) of Title XIII (General Offenses) of the Santa Fe Springs Municipal Code with the Revision of Subsection 18 (Gathering of 50 or more Persons) and the Additions of Subsection 23 and 24 (Canopy Use) to Regulate the Use of the Parks

**Recommendation:** That the City Council:

- Move to read by title only, waive further reading and adopt Ordinance No. 1095.

It was moved by Council Member Rodriguez, seconded by Mayor Pro Tem Rounds, to reading by title only, waiving further reading and adopt Ordinance No. 1095, by the following vote:

**Ayes:** Mora, Rodriguez, Zamora, Rounds, Trujillo

**Nayes:** None

**Absent:** None

#### **NEW BUSINESS**

11. Santa Fe Springs Athletic Fields Picnic Shelter – Trellis Replacement Project – Final Payment

**Recommendation:** That the City Council:

- Approve the Final Payment (less 5% Retention) to Corral Construction & Development Inc. of Commerce, California in the amount of \$37,608.60 for the subject project.

It was moved by Council Member Zamora, seconded by Mayor Pro Tem Rounds, approving the Final Payment (less 5% Retention) to Corral Construction & Development Inc. of Commerce, California in the amount of \$37,608.60 for the subject project, by the following vote:

**Ayes:** Mora, Rodriguez, Zamora, Rounds, Trujillo  
**Nayes:** None  
**Absent:** None

12. Storm Drain Easement Located at 13060 Firestone Boulevard, Santa Fe Springs – Quitclaim Deed Approval

**Recommendation:** That the City Council:

- Approve the Quitclaim Deed of a Storm Drain Easement, located at 13060 Firestone Boulevard, Santa Fe Springs, to Daniel H. and Diana J. Traen; and
- Authorize the Mayor to execute the necessary documents to have the Quitclaim Deed recorded with the Los Angeles County Recorder's Office.

It was moved by Mayor Pro Tem Rounds, seconded by Council Member Rodriguez, approving the Quitclaim Deed of a Storm Drain Easement, located at 13060 Firestone Boulevard, Santa Fe Springs, to Daniel H. and Diana J. Traen; and authorize the Mayor to execute the necessary documents to have the Quitclaim Deed recorded with the Los Angeles County Recorder's Office, by the following vote:

**Ayes:** Mora, Rodriguez, Zamora, Rounds, Trujillo  
**Nayes:** None  
**Absent:** None

13. Approval of Traffic Signal Box – Fire-Rescue Department 60<sup>th</sup> Anniversary Theme

**Recommendation:** That the City Council:

- Approve the art rendering by artist Candace Galvan for the Fire-Rescue 60<sup>th</sup> Anniversary traffic signal box, and authorize staff to compensate Candace Galvan as part of this traffic signal box art project.

It was moved by Council Member Zamora, seconded by Council Member Rodriguez, approving the art rendering by artist Candace Galvan for the Fire-Rescue 60<sup>th</sup> Anniversary traffic signal box, and authorize the staff to compensate Candace Galvan as part of this traffic signal box art project, by the following vote:

**Ayes:** Mora, Rodriguez, Zamora, Rounds, Trujillo  
**Nayes:** None  
**Absent:** None

14. Approval of Personnel Modifications

**Recommendation:** That the City Council:

- Approve the classification specification changes for the following positions: Code Enforcement Officer, Public Safety Officer, Program Coordinator, Recreation Specialist, Utility Services Manager, Water Utility Worker, and Water Utility Lead Worker.
- Eliminate the current Community Services Specialist position and replace the

current Recreation Specialist title with Community Services Specialist.

- Reclassify one Account Clerk III position to one Account Clerk I position.

It was moved by Mayor Pro Tem Rounds, seconded by Council Member Zamora, approving the classification specification changes for the following positions: Code Enforcement Officer, Public Safety Officer, Program Coordinator, Recreation Specialist, Utility Services Manager, Water Utility Worker, and Water Utility Lead Worker, eliminate the current Community Services Specialist position and replace the current Recreation Specialist title with Community Services Specialist and Reclassify one Account Clerk III position to one Account Clerk I position, by the following vote:

**Ayes:** Mora, Rodriguez, Zamora, Rounds, Trujillo

**Nayes:** None

**Absent:** None

**15. Approval of Agreements with the California Department of Tax and Fee Administration for the Implementation of a Local Transactions and Use Tax**

**Recommendation:** That the City Council:

- Adopt Resolution No. 9618 authorizing the Mayor to execute agreements with the California Department of Tax and Fee Administration for implementation of a local transactions and use tax.
- Adopt Resolution No. 9619 authorizing the examination of transactions and use tax records.
- Appropriate \$175,000 from General Fund Reserves for CDTFA preparatory costs necessary to prepare to administer and operate a transactions and use tax.

It was moved by Council Member Zamora, seconded by Mayor Pro Tem Rounds, adopt Resolution No. 9618 authorizing the Mayor to execute agreements with the California Department of Tax and Fee Administration for implementation of local transactions and use tax, adopt Resolution No. 9619 authorizing the examination of transactions and use tax records and appropriate \$175,000 from General Fund Reserves for CDTFA preparatory costs necessary to prepare the administer and operate a transactions and use tax, by the following vote:

**Ayes:** Mora, Rodriguez, Zamora, Rounds, Trujillo

**Nayes:** None

**Absent:** None

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***Mayor Trujillo recessed the meetings at 6:49 p.m.***

***Mayor Trujillo convened the meeting at 7:00 p.m.***

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**16. INVOCATION**

Invocation was led by Council Member Mora.

**17. PLEDGE OF ALLEGIANCE**

The Girl Scouts Troop #71304 led the Pledge of Allegiance.

**18. INTRODUCTIONS**

- Representatives from the Chamber of Commerce: Wendy Meader from Tangram Interiors.

**19. ANNOUNCEMENTS**

The Youth Leadership Committee Members made the following announcements:

- Stuff Animal Sleepover, Friday, January 18, 2019
- Community Program Excursion, Hotel California, Friday, January 25, 2019
- Black & White Ball, Friday, January 25, 2019

**20. CITY MANAGER AND EXECUTIVE TEAM REPORTS**

- City Manager spoke about attending the California Society of Municipal Finance Officers (CSMFO) Annual Conference on January 8-11, 2019 in Palm Springs with Travis, stated it had very informational sessions. He also spoke about scheduling a Department head retreat for the New Council in the near future.
- Public Works Director, Noe Negrete spoke in regards to the new laws that were effective starting 2019: 1) Temporary License Plate Program, 2) Gender identity Female, Male or Nonbinary; 3) Driving under the influence, ignition interlock device, 3) Smog check changes and new abatement fees; 4) Motorized scooters; 5) High Occupancy Vehicle Lanes.
- Director of Planning, Wayne Morrell provided an update on the following projects: 1) Fast Food Restaurant Sonic, he stated the agreement is being submitted to escrow this week and the site plan will be submitted to the city which will be reviewed by an outside consultant, noted the next meeting with Sonic representative is January 22<sup>nd</sup> 2) Lakeland & Laurel, Veterans Housing, will be meeting on January 24<sup>th</sup>, 3) Hilton Garden Inn, stated it was an agreement with Hilton garden to be built in Norwalk Blvd, 4) Spoke about the Bartley home being sold.
- Director of Police Services, Dino Torres spoke about the active shooter seminar that was held last month; Santa Fe High School Museum of Tolerance visit; Whittier Chamber of Commerce Silver Shield ceremony, February 22, 2019; lastly, he spoke about the crime report that was distributed to Council and City Manager via email.
- Fire Chief, Brent Hayward spoke about four (4) retired Fire Fighters.
- Director of Finance and Administration, Travis Hickey spoke about meeting with the new business in the city called Fashion Nova last week. Also, spoke about the new tax that will take place in April 2019. Last, he spoke about attending the

CSMFO Annual Conference with the City Manager, Raymond Cruz.

- Director of Community Services, Maricela Balderas spoke about “Las Posadas”; Teen Club ‘Empower for Life’ food program is being affected by the government shutdown and will not be able to provide food after tomorrow, this program provides food Monday through Friday to teens. She also spoke about the 2019 Homeless Count for Area 7 - which SFS is a part of - will be taking place Tuesday, January 22<sup>nd</sup> and will go on until midnight. The lead agency is The Whole Child. Lastly, she mentioned the City Council should have received the 2019 Community Services Event Calendar.

Mayor Trujillo asked how many teens are fed on a daily basis.

Adam Matsumoto, responded the question.

Mayor Trujillo asked if staff could reach out to the local restaurants to see if they can donate to the Teen Program and also to all those that donate during the holidays.

**21. PRESENTATIONS**

- a. Introduction of New Finance and Administrative Services Employee, Human Resources Analyst, Juan Cerda
- b. Recognition of 2018 Tree Lighting Ceremony Event Sponsors
- c. Recognition of 2018 Christmas Home Decorating Contest Winners

**22. APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS**

- a. Selection of Liaisons to Various City Committees and Representatives to Governmental Organizations
- b. Advisory Committee Appointments

**23. ORAL COMMUNICATIONS**

The following individuals spoke during public comments: Jason Gerros, Ted Brodeur, John Gonzalez and Julia Emerson.

**24. COUNCIL COMMENTS**

Council Member Mora thanked staff and wished everyone happy new year.

Council Member Rodriguez thanked staff and wished everyone happy new year.

Council Member Zamora thanked staff and wished everyone happy new year.

Mayor Pro Tem Rounds thanked the Beautification Advisory Committee for assisting in judging the houses during the holidays

Mayor Trujillo thanked staff and wished everyone happy new year.

**25. ADJOURNMENT**

Mayor Trujillo adjourned the meeting at 8:33 p.m. in memory of former Council Member Jim Burton, Former City Manager Bob Williams and, Director of Library Services Joyce Ryan's mother Dorothy Deveny.

\_\_\_\_\_  
Juanita Trujillo  
Mayor

**ATTEST:**

\_\_\_\_\_  
Janet Martinez  
City Clerk

\_\_\_\_\_  
Date



# **City of Santa Fe Springs**

*City Council Meeting*

**ITEM NO. 6B**

*February 14, 2019*

## **CONSENT CALENDAR**

Quarterly Treasurer's Report of Investments for the Quarter Ended December 31, 2018.

### **RECOMMENDATION**

That the City Council receive and file the report.

### **BACKGROUND**

Beginning January 2016, the City retained PFM Asset Management LLC ("PFMAM") to manage \$20.8 million of the City's reserve funds ("managed portfolio").

Based on a cash flow analysis and discussion with PFMAM and the Council Finance Subcommittee, an additional \$10.0 million of the City's reserve funds were added to the portfolio in May 2017 bringing the total principal invested to \$30.8 million.

At the end of each calendar quarter, PFMAM provides a detailed written report covering general market conditions as well as the balances and transactions of the City's portfolio for the previous quarter. PFMAM's detailed report is attached to this Treasurer's Report. The Treasurer's Report for the Quarter Ended December 31, 2018 was also provided to each Councilmember on January 30, 2019.

Ms. Sarah Meacham, a Director with PFMAM, along with her staff, have regularly provided an update to the Council Finance Subcommittee, including a detailed review of the results of the portfolio for the quarter, a discussion of the investment strategies and policies which govern the City's portfolio, and general market conditions. Staff will coordinate a meeting with the PFMAM to perform a detailed review of the portfolio and answer any questions that may arise.

### **CITY INVESTMENT PORTFOLIO**

The City's managed portfolio generated interest income in the amount of \$155,323 for the most recent quarter. The interest income represents actual cash receipts received by the City plus the amortization of any discounts or premiums. The figure does not include unrealized gains or losses.

The overall performance of the City's managed portfolio account is expressed in a "yield" and "total return". The yield is a forward-looking measurement which shows the income and dividends on the investments to be expected in the future based on current holdings, expressed as an annual rate of return. The City's yield (at cost value) at December 31, 2018 was 2.24%, up from 2.17% the previous quarter.

Total return on the other hand, is a backward-looking measurement focused on not

Report Submitted By: Travis Hickey, City Treasurer  
Lana Dich, Asst. City Treasurer

Date of Report: February 7, 2019





# City of Santa Fe Springs

City Council Meeting

February 14, 2019

only interest earned, but also realized and unrealized gains/losses. Realized gains/losses result from selling a security at a price higher or lower than was actually paid to purchase it. Unrealized gains/losses result from market value increases and decreases in security values for securities which are still held in the portfolio.

Of particular importance to the City's portfolio is the inverse relationship between yield and market value. In general, when yields go up, market values go down, and vice versa. For example, if the City is holding a bond which pays 1.0% and the market yield increases to 1.1% the market value of the City's 1.0% security will decline so that an investor purchasing the security would pay a price below face value which would cause the security to yield 1.1% even though it only pays 1.0%. If held until maturity, the security would pay the full face value along with the 1.0% stated interest throughout the term. In other words, "unrealized" gains/losses are not "realized" unless the security is actually sold prior to maturity.

The City generally experienced a rising yield market since July 2016. The yield at June 30, 2016 was 1.25% and rose to 2.24% as of December 31, 2018. This has resulted in unrealized losses, however, it is important to point out that the investments continue to pay the stated interest on the security. The unrealized losses simply represent the amount that the City would lose, if the security was sold in the current market conditions. It is not an actual loss of the City's principal value invested. It is also important to remember that rising yield markets are good in the sense that as securities mature, they are replaced with higher rate securities, increasing the overall interest income of the portfolio.

Because the total return (as opposed to the yield) takes into account realized and unrealized gains/losses, it is generally compared against a target benchmark to evaluate portfolio performance. The City's benchmark is the 1-5 Year U.S. Treasury Index. For the first time since inception, the City's overall portfolio performance was less than the benchmark. The total return for the City's portfolio for the quarter ended December 31, 2018 was 1.37% while the benchmark total return was 1.72%. Since inception, the City's portfolio has outperformed the benchmark by .26%.

In the past, the City's portfolio was more heavily weighted with securities with maturities between two and three years. As the interest rates rise, the City's overall portfolio outperformed the benchmark. However, in the final quarter of 2018, assets with maturities between one and five years were traded at rates lower than shorter and longer term securities. The sudden shifts in the market during the final quarter led to interest rates falling, negatively impacting the portfolio performance versus the benchmark.

Aside from the PFMAM managed portfolio, the City's other investments are the Local

Report Submitted By: Travis Hickey, City Treasurer  
Lana Dich, Asst. City Treasurer

Date of Report: February 7, 2019



# City of Santa Fe Springs

## City Council Meeting

February 14, 2019

Agency Investment Fund ("LAIF"), a pooled investment fund managed by the California State Treasurer, and the First American Treasury Obligations Fund, a U.S. Treasury money market fund ("MMF") used by the City's bond trustee. LAIF returned an annualized rate of 2.40% for the quarter while the MMF returned 1.88%. The LAIF accounts returned a total of \$212,698 in interest income.

The attached Treasurer's Report contains all investments under the control of the City. The investments at market value are summarized as follows:

Pooled Cash and Investments	\$51.1 million
Successor Agency Unspent Bonds	17.4 million
Bonds Reserves and Debt Service	<u>3.0 million</u>
Total Investments	\$71.5 million

Pooled cash and investments consist of the PFMAM managed account and LAIF. The Successor Agency unspent bonds are held in LAIF and are the source of funds for ongoing capital improvement projects.

The bond reserves and debt service funds consist of the MMF accounts held, as required, by the City's third party trustee, U.S. Bank. These funds are held for debt service payments and reserves for bond issuances of the water utility, the Successor Agency, and the Heritage Springs Assessment District.

The investments at market value are summarized by type as follows:

PFMAM Managed Portfolio	\$31.4 million
LAIF	37.1 million
MMF	<u>3.0 million</u>
Total Investments	\$71.5 million

PFMAM and Staff will continue to work with the Council Finance Subcommittee to review any proposed changes to the portfolio make up.

A handwritten signature in blue ink, reading "Raymond R. Cruz".

Raymond R. Cruz  
City Manager

### Attachments:

1. Treasurer's Report of Investments (Quarter Ended December 31, 2018)
2. PFMAM Investment Performance Review (Quarter Ended December 31, 2018)

Report Submitted By: Travis Hickey, City Treasurer  
Lana Dich, Asst. City Treasurer

Date of Report: February 7, 2019



**CITY OF SANTA FE SPRINGS**  
**TREASURER'S REPORT OF INVESTMENTS**  
**QUARTER ENDED DECEMBER 31, 2018**

DESCRIPTION	BEGINNING BALANCE	DEPOSITS/ PURCHASES	WITHDRAWALS/ SALES	ENDING BALANCE	MARKET VALUE	QUARTERLY INVESTMENT EARNING	ANNUAL YIELD
<b>POOLED INVESTMENTS:</b>							
PFM MANAGED PORTFOLIO (1)	\$ 31,525,155.24	\$ 1,856,708.90	\$ 1,720,986.32	\$ 31,660,877.82	\$ 31,361,138.18	\$ 155,323.31	2.24%
LOCAL AGENCY INVESTMENT FUND	19,306,885.33	8,318,571.72	7,850,000.00	19,775,457.05	19,756,692.65	118,571.72	2.40%
SUBTOTAL POOLED INVESTMENTS	50,832,040.57	10,175,280.62	9,570,986.32	51,436,334.87	51,117,830.83	273,895.03	
<b>SUCCESSOR AGENCY BOND FUNDS (2):</b>							
LOCAL AGENCY INVESTMENT FUND	17,323,831.44	94,126.52	-	17,417,957.96	17,401,430.53	94,126.52	2.40%
<b>SUCCESSOR AGENCY FUNDS:</b>							
LOCAL AGENCY INVESTMENT FUND	0.91	-	-	0.91	0.91	-	2.40%
<b>INVESTMENTS HELD BY FISCAL AGENT (3):</b>							
<b>U.S. BANK CORPORATE TRUST MONEY MARKET FUNDS:</b>							
First American Treasury Obligations Fund Class D:							
City of Santa Fe Springs	537,980.30	266,931.75	150,992.67	653,919.38	653,919.38	2,337.93	1.88%
Successor Agency	2,200,302.72	9,740.80	-	2,210,043.52	2,210,043.52	9,740.80	1.88%
Heritage Springs Assessment District	174,469.12	703.42	-	175,172.54	175,172.54	703.42	1.88%
Subtotal First American Treasury Obligations Fund Class D	2,912,752.14	277,375.97	150,992.67	3,039,135.44	3,039,135.44	12,782.15	
SUBTOTAL INVESTMENTS HELD BY FISCAL AGENT (U.S. BANK)	2,912,752.14	277,375.97	150,992.67	3,039,135.44	3,039,135.44	12,782.15	
<b>TOTAL INVESTMENTS</b>	<b>\$ 71,068,625.06</b>	<b>\$ 10,546,783.11</b>	<b>\$ 9,721,978.99</b>	<b>\$ 71,893,429.18</b>	<b>\$ 71,558,397.71</b>	<b>\$ 380,803.70</b>	

**Notes:**

- (1) See attached report prepared by PFM, the City's investment manager, for detailed analysis of the managed portfolio. All information except for the market value is reported on the amortized cost basis. Investment earnings on the amortized cost basis do not include unrealized gains and losses.
- (2) Unspent bond proceeds of the former redevelopment agency to be used for ongoing capital improvement projects.
- (3) Fiscal agent accounts are held by U.S. Bank as Trustee for debt service reserves and payment of bond principal and interest.

**CERTIFICATION:**

The investment transactions are in compliance with the investment policy approved by the City Council.  
There is sufficient liquidity within the portfolio to meet all anticipated expenditures for the next six months.

*Travis Hickey*

\_\_\_\_\_  
**TRAVIS HICKEY, CITY TREASURER**



# CITY OF SANTA FE SPRINGS

## Investment Performance Review For the Quarter Ended December 31, 2018

### Client Management Team

Sarah Meacham, Managing Director  
Richard Babbe, CCM, Senior Managing Consultant

### PFM Asset Management LLC

601 South Figueroa, Suite 4500  
Los Angeles, CA 90017  
213-489-4075

213 Market Street  
Harrisburg, PA 17101-2141  
717-232-2723

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# Market Update

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## QUARTERLY MARKET SUMMARY

### SUMMARY

- The fourth quarter was not for the faint of heart as markets experienced surging volatility, a worldwide equity sell-off, yield curve inversion, ongoing trade tensions and a partial government shutdown. Just as the New Year turned, however, a modicum of calm returned as stocks regained their footing amid the backdrop of stable U.S. economic prospects.
- The S&P 500 equity index plummeted 14% in the quarter, nearing bear market territory and erasing all gains for the year. International indices didn't fare any better, hampered by falling oil prices, rising protectionism and policy uncertainties.
- In response to the stock market sell-off and global turmoil, U.S. Treasury yields fell sharply and the yield curve partially inverted. While economists have so far shrugged off the yield curve flattening, and its typical interpretation as an early warning sign of an impending recession, weakening economic data emerging in both the U.S. and globally have added to the level of concern.
- The Federal Reserve (Fed) raised the federal funds target rate to a new range of 2.25% to 2.50% in December, the fourth rate increase in 2018. Unlike the well-choreographed path of rate hikes in 2018, the future direction of rates has become far less clear as the Fed appears to be recalibrating monetary policy by signaling a shift to a more "wait and see" and data-dependent approach. The Fed's December estimate was for two rate hikes in 2019, but the market expects none.
- The U.S. government ended the year embroiled in a partial shutdown that began on December 21. Six of 15 executive departments (representing about 75% of U.S. discretionary spending) are fully funded and operating normally. However, the departments of Agriculture, Commerce, Homeland Security, Housing and Urban Development, Justice, Interior, State, Transportation and Treasury are affected by the shutdown. Also affected are independent agencies, including the SEC and EPA. More than 800,000 federal employees and an estimated 4 million government contractors are affected. The White House Council of Economic Advisers estimated that gross domestic product (GDP) will be reduced by 0.13% for each week of the shutdown.

### ECONOMIC SNAPSHOT

- U.S. real GDP grew at an annualized rate of 3.4% in the third quarter making the second and third quarters the best back-to-back quarters since 2014. The American consumer continued to drive strong third quarter growth that more than offset moderation in business investment and outright contraction in residential investment.
- U.S. labor market conditions remained healthy, providing the strongest evidence of continued growth of the U.S. economy. The economy added 762,000 new jobs in the fourth quarter, among the strongest quarters of the 9.5-year expansion. While the unemployment rate ticked higher to 3.9%, it was attributed to more workers entering the labor force, which is viewed as a positive sign.
- Inflation in the U.S. remained well-contained, hovering around the Fed's 2% target. Nevertheless inflation expectations weakened. While wage growth rose to match the expansion high, oil prices fell sharply, and home price growth slowed.

### INTEREST RATES

- The U.S. Treasury yield curve inverted between 2- and 5-year maturities for the first time since March 2007. Short-term yields moved higher to parallel the December Fed rate hike, but yields on longer maturities plunged by up to 44 basis points (0.44%) as the market reassessed the trajectory for the U.S. economy and its implication for future Fed action.

- As stock markets fell and volatility rose, credit spreads widened sharply, reflecting heightened risk and uncertainty. Yield spreads on investment-grade corporates rose 44 basis points (63%) while spreads on high yield bonds (those rated below BBB) rose by 210 basis points (66%). Despite wider spreads, corporate profits and underlying fundamentals remained reasonably healthy.

### SECTOR PERFORMANCE

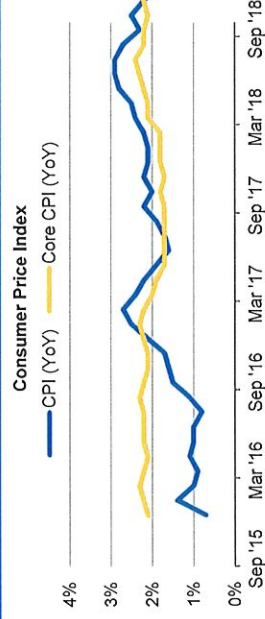
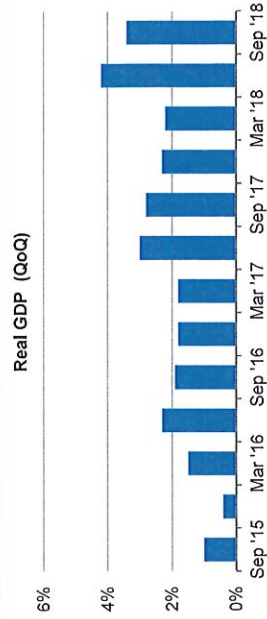
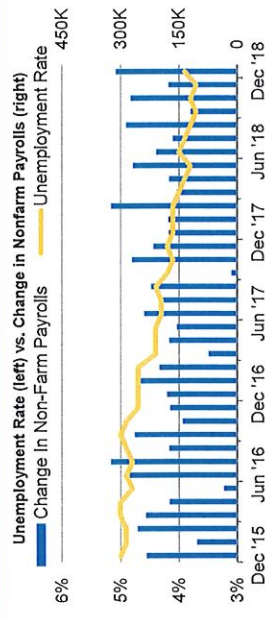
- Total returns in the bond market were strong across the board in the quarter as lower yields pushed prices higher, reversing what had been dismal bond market returns over the first three quarters of the year. While diversification typically boosts returns, fourth quarter performance was led by the U.S. Treasury sector, as the flight to quality amid widespread market de-risking led to outperformance relative to most other investment-grade fixed income alternatives.
- As the long-end of the yield curve declined, it led to outperformance of longer maturities relative to shorter maturities. For example, the 3-month Treasury Bill Index generated 0.57% of total return for the quarter, while the 5-year and the 10-Year Treasury indices returned 1.49% and 2.21%, respectively.
- The federal agency sector inside of five years performed well, due to a combination of limited issuance and relative immunity from the quarter's spread widening across the credit sectors. Relative performance deteriorated farther out the curve, as even modestly wider spreads negatively impacted longer maturities. Supranationals also posted positive excess returns for the quarter as spreads remained in narrow ranges.
- The investment-grade corporate sector suffered from the market environment in the fourth quarter. Corporates underperformed Treasuries as spreads widened sharply, with higher-quality issues generally outperforming lower-quality ones. Poor fourth quarter performance dragged down trailing 12-month figures as well, which resulted in corporates underperforming Treasuries for the year.
- AAA-rated asset backed securities (ABS) posted negative excess returns for the quarter as spreads widened, but ABS outperformed corporates by a wide margin. The higher-quality and conservative structure of most ABS muted the impact of risk aversion on spread movements in the ABS sector.
- Mortgage-backed securities (MBS) generated negative excess returns for the third consecutive quarter. Increased volatility and negative convexity continued to hurt the sector. One bright spot, and one of our continued areas of emphasis, was the shorter agency-backed commercial mortgage-backed securities (CMBS), which was one of the best performing slices of the MBS universe.



## QUARTERLY MARKET SUMMARY

### Economic Snapshot

Labor Market	Latest	Sep '18	Dec '17
Unemployment Rate	Dec '18	3.9%	4.1%
Change In Non-Farm Payrolls	Dec '18	312,000	119,000
Average Hourly Earnings (YoY)	Dec '18	3.2%	2.8%
Personal Income (YoY)	Nov '18	4.2%	4.2%
Initial Jobless Claims (week)	1/19/19	199,000	207,000
			248,000
Growth			
Real GDP (QoQ SAAR)	2018Q3	3.4%	4.2% <sup>1</sup>
GDP Personal Consumption (QoQ SAAR)	2018Q3	3.5%	3.8% <sup>1</sup>
Retail Sales (YoY)	Nov '18	4.2%	4.0%
ISM Manufacturing Survey (month)	Dec '18	54.3	59.5
Existing Home Sales SAAR (month)	Dec '18	4.99 mil.	5.15 mil.
			5.56 mil.
Inflation / Prices			
Personal Consumption Expenditures (YoY)	Nov '18	1.8%	2.0%
Consumer Price Index (YoY)	Dec'18	1.9%	2.3%
Consumer Price Index Core (YoY)	Dec '18	2.2%	2.2%
Crude Oil Futures (WTI, per barrel)	12/31/18	\$45.41	\$73.25
Gold Futures (oz.)	12/31/18	\$1,281	\$1,192
			\$1,309



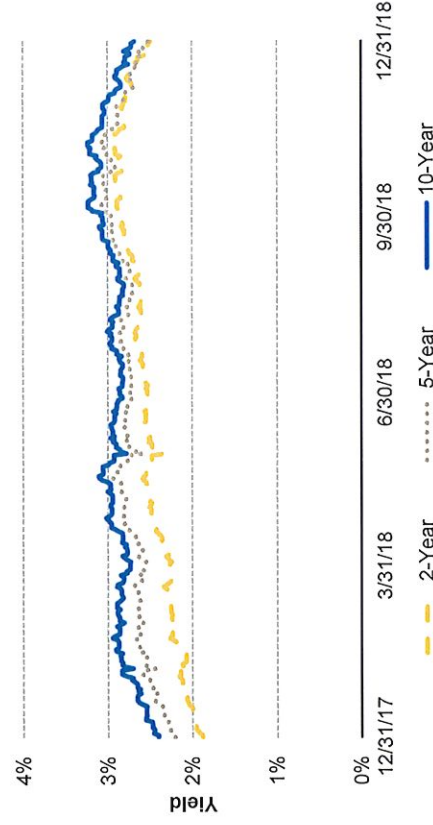
1. Data as of Second Quarter 2018.

2. Data as of Third Quarter 2017.

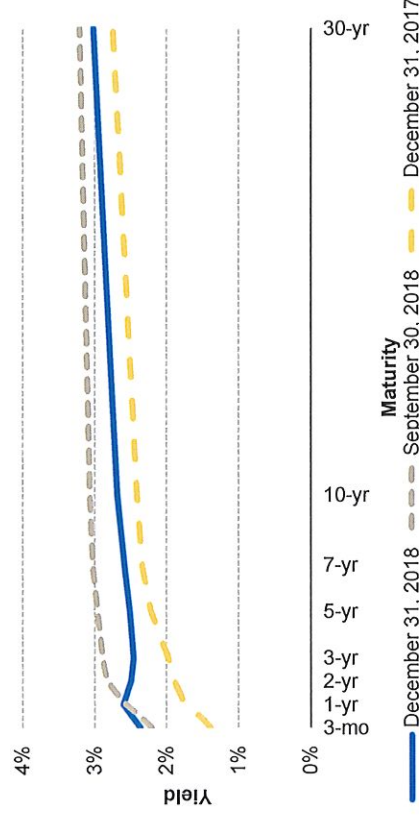
Note: YoY = year-over-year, QoQ = quarter over quarter, SAAR = seasonally adjusted annual rate, WTI = West Texas Intermediate crude oil.  
Source: Bloomberg.

## Interest Rate Overview

U.S. Treasury Note Yields



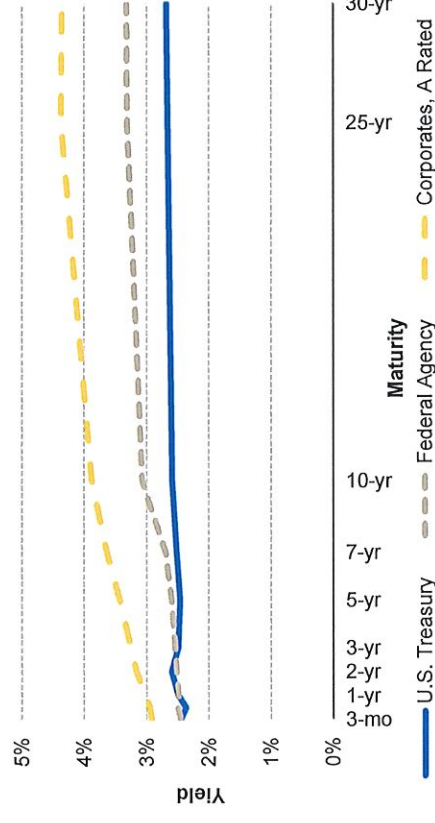
U.S. Treasury Yield Curve



U.S. Treasury Yields

Maturity	Dec '18	Sep '18	Change Over Quarter	Dec '17	Change Over Year
3-month	2.36%	2.20%	0.16%	1.38%	0.98%
1-year	2.60%	2.57%	0.03%	1.74%	0.86%
2-year	2.49%	2.82%	(0.33%)	1.89%	0.60%
5-year	2.51%	2.95%	(0.44%)	2.21%	0.30%
10-year	2.69%	3.06%	(0.37%)	2.41%	0.28%
30-year	3.02%	3.21%	(0.19%)	2.74%	0.28%

Yield Curves as of 12/31/18



Source: Bloomberg.



QUARTERLY MARKET SUMMARY

ICE BofAML Index Returns

December 31, 2018		As of 12/31/18					Returns for Periods ended 12/31/18		
		Duration	Yield	3 Month	1 Year	3 Years			
1-3 Year Indices									
U.S. Treasury		1.87	2.53%	1.29%	1.58%	0.96%			
Federal Agency		1.73	2.56%	1.24%	1.78%	1.13%			
U.S. Corporates, A-AAA rated		1.84	3.22%	0.91%	1.64%	1.70%			
Agency MBS (0 to 3 years)		4.32	3.19%	2.17%	1.75%	1.21%			
Taxable Municipals		1.92	3.06%	1.06%	2.33%	2.31%			
1-5 Year Indices									
U.S. Treasury		2.62	2.51%	1.72%	1.52%	1.08%			
Federal Agency		2.04	2.56%	1.42%	1.71%	1.23%			
U.S. Corporates, A-AAA rated		2.58	3.35%	1.00%	1.16%	1.86%			
Agency MBS (0 to 5 years)		3.60	3.11%	1.54%	0.82%	1.27%			
Taxable Municipals		2.42	3.33%	1.17%	2.22%	2.49%			
Master Indices (Maturities 1 Year or Greater)									
U.S. Treasury		6.30	2.62%	2.60%	0.80%	1.45%			
Federal Agency		4.03	2.72%	1.95%	1.37%	1.67%			
U.S. Corporates, A-AAA rated		6.85	3.81%	0.66%	(1.69%)	2.69%			
Agency MBS (0 to 30 years)		4.86	3.38%	2.04%	1.00%	1.70%			
Taxable Municipals		10.42	4.11%	1.60%	(1.10%)	4.79%			

Returns for periods greater than one year are annualized.

Source: ICE BofAML Indices.

## QUARTERLY MARKET SUMMARY

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### DISCLOSURES

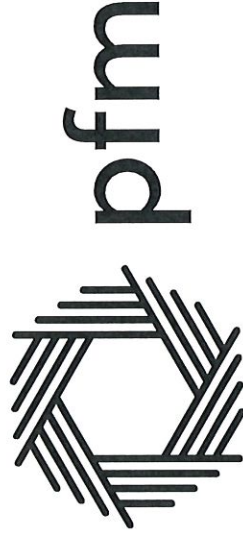
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# Investment Strategy & Portfolio Review

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## Portfolio Recap

- Investors gravitated toward lower-risk assets through the final months of 2018 as volatility surged, stocks lost their footing, credit spreads widened, and the belly of the curve (maturities between one and five years) began trading at rates lower than shorter- and longer-term securities (maturities one year or less and maturities greater than five years). U.S. Treasury yields reversed course during the quarter as maturities beyond one year declined 30 – 40 basis points (0.30% to 0.40%).
- For the past several quarters we have positioned the portfolio with a duration less than that of the benchmark. This benefited the portfolio for most of 2018 as the Federal Reserve raised rates, and yields across the curve increased. However, in the fourth quarter, sudden shifts in market sentiment caused interest rates to fall, which eroded some of those benefits, negatively impacting portfolio performance versus the benchmark. At the same time, the declines in longer-term yields positively impacted the portfolio's absolute performance.
  - Our strategy over the past several months was to actively reduce exposure to credit sectors (and increase allocations to safer U.S. Treasuries), which helped to reduce relative underperformance versus the benchmark as U.S. Treasuries outperformed credit sectors for the quarter.
  - The federal agency sector generated positive returns for the fourth quarter, adding to the overall performance of the portfolio, while underperforming comparable U.S. Treasuries.
  - Incremental income from supranationals contributed to positive performance for the quarter.
  - Corporates felt the pressure of wider spreads across all industries. As a result, the sector underperformed most fixed income alternatives in the quarter. While portfolio allocations to the sector detracted from performance relative to the benchmark, our shift to a more defensive bias at the beginning of the quarter—favoring higher quality issuers, active selling of lower-yielding issues, and shorter durations—helped mitigate the underperformance.
  - After actively adding asset-backed securities (ABS) in prior quarters, the portfolio's allocation was maintained in the quarter. We continue to view ABS as a favorable sector that offers incremental income and enhanced credit quality. Although the sector generated returns that were less than those of similar-duration Treasuries, in the fourth quarter the AAA-rated ABS sector generated attractive relative performance compared to corporates.
  - After yields narrowed to 12-month lows in the third quarter, spreads on negotiable bank certificates of deposit issuers rebounded in the fourth quarter. As a result, the portfolio benefited from additional allocations to these high-quality, short-term credit instruments at attractive yields.

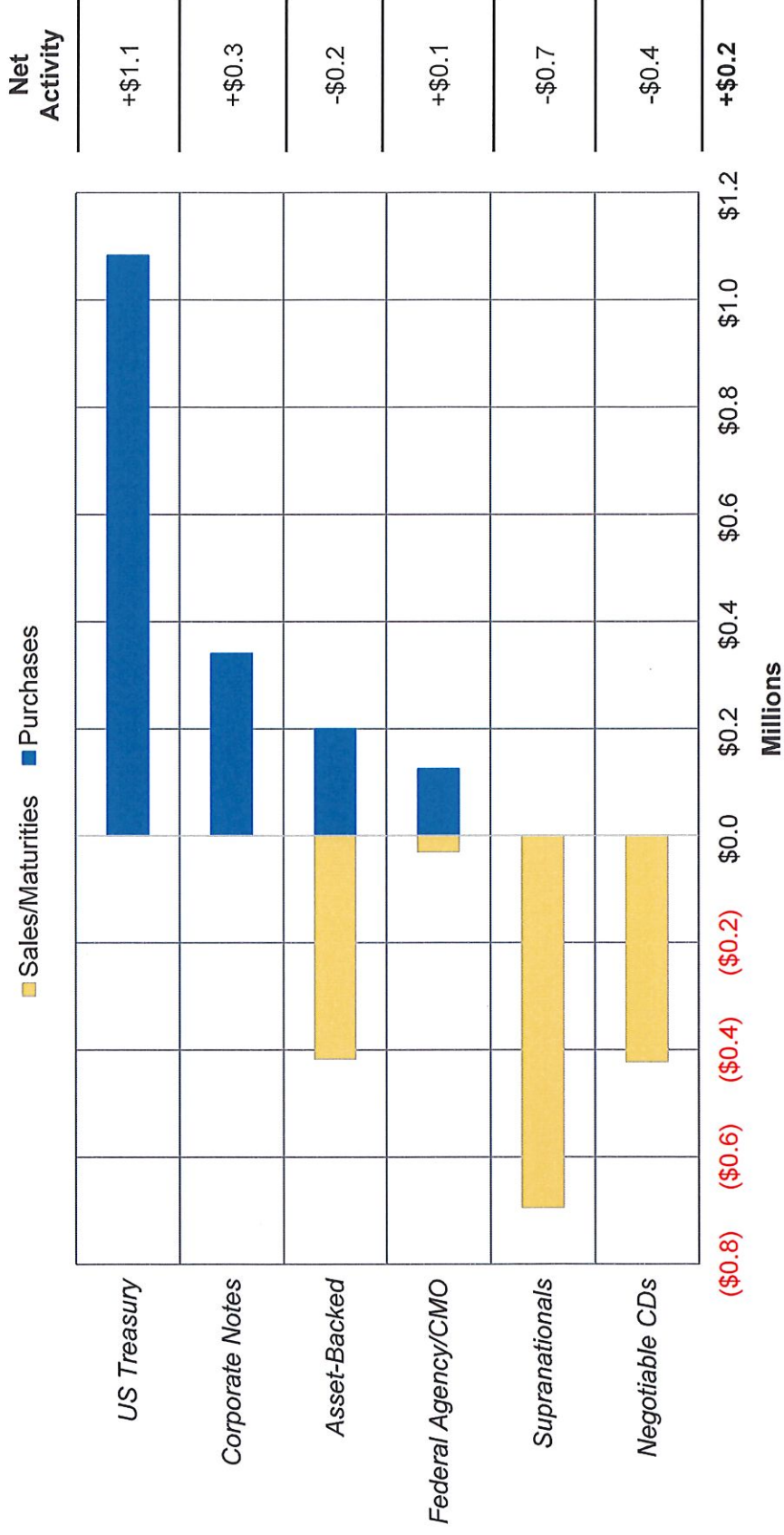
## Sector Allocation and Compliance

- The portfolio is in compliance with the City's Investment Policy and California Government Code.

Security Type	Market Value	% of Portfolio	% Change vs. 9/30/18	Permitted by Policy	In Compliance
U.S. Treasuries	\$12,173,772	38.8%	3.6%	100%	✓
Federal Agencies	\$1,732,933	5.5%	-	100%	✓
Agency CMOs	\$599,411	1.9%	0.3%	100%	✓
Supranationals	\$1,199,706	3.8%	-2.2%	30%	✓
Negotiable CDs	\$3,796,636	12.1%	-1.5%	30%	✓
Corporate Notes	\$7,372,890	23.5%	0.9%	30%	✓
Asset-Backed Securities	\$4,470,649	14.3%	-0.8%	20%	✓
<b>Securities Sub-Total</b>	<b>\$31,345,997</b>	<b>100.0%</b>			
Accrued Interest	\$156,668				
<b>Securities Total</b>	<b>\$31,502,665</b>				
PFM Funds	\$15,141	0.0%	-0.1%	20%	✓
<b>Total Investments</b>	<b>\$31,517,806</b>	<b>100.0%</b>			

Market values, excluding accrued interest. Detail may not add to total due to rounding. Current investment policy as of June 25, 2015.

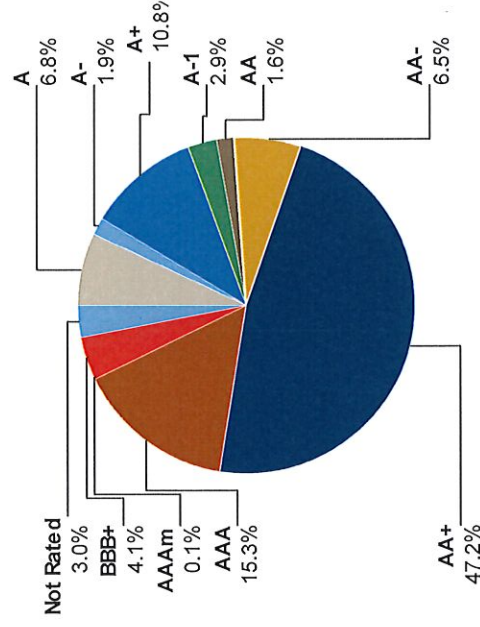
## Portfolio Activity



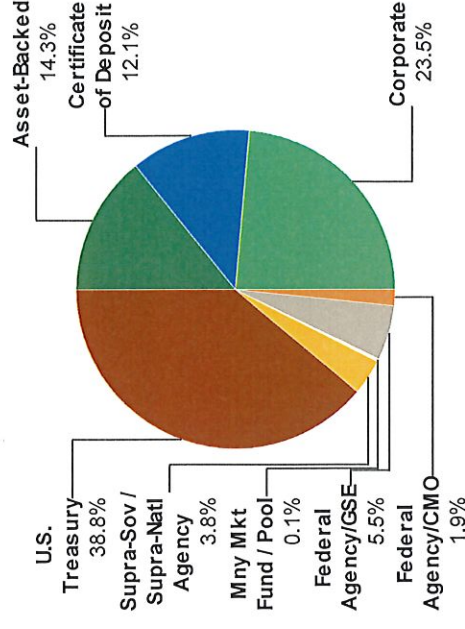
Based on total proceeds (principal and accrued interest) of buys, sells, maturities, and principal paydowns. Detail may not add to total due to rounding.



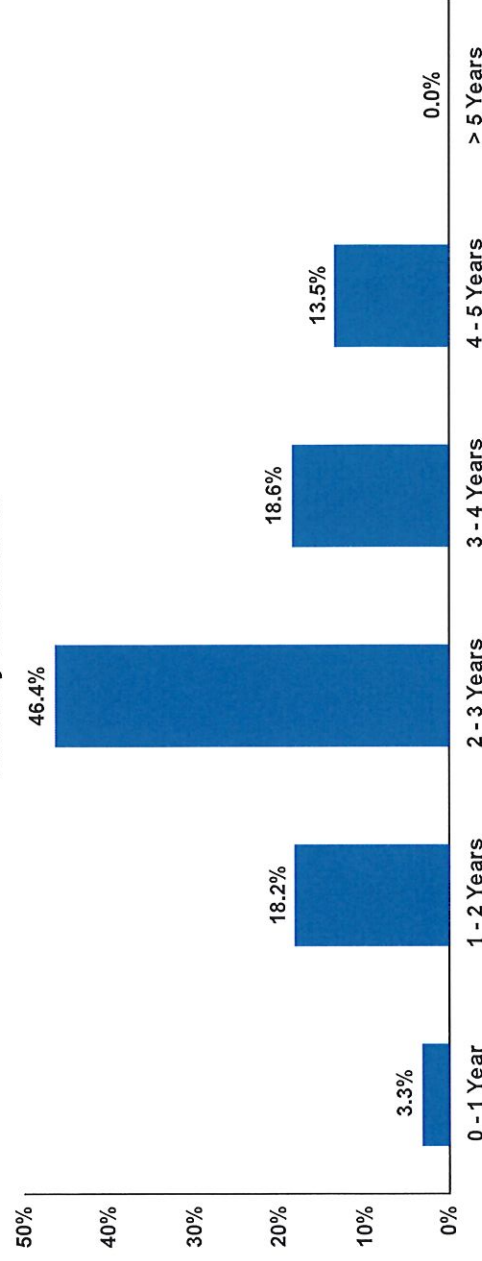
## Credit Quality (S&amp;P Ratings)\*\*



## Sector Allocation



## Maturity Distribution



## Portfolio Statistics

As of December 31, 2018

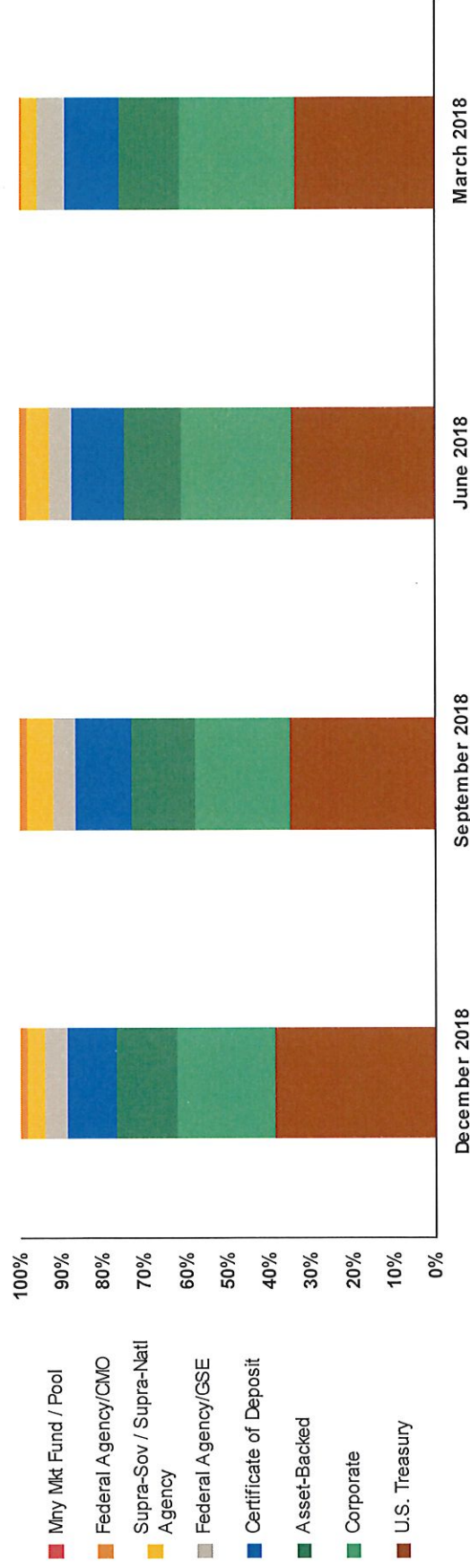
Par Value:	\$31,747,305
Total Market Value:	\$31,517,806
Security Market Value:	\$31,345,997
Accrued Interest:	\$156,668
Cash:	-
PFM Funds	\$15,141
Amortized Cost:	\$31,660,878
Yield at Market:	2.73%
Yield at Cost:	2.24%
Effective Duration:	2.29 Years
Duration to Worst:	2.33 Years
Average Maturity:	2.69 Years
Average Credit: *	AA

\*An average of each security's credit rating assigned a numeric value and adjusted for its relative weighting in the portfolio.

\*\*Securities held in the City's portfolio are in compliance with California Government Code and the City's investment policy, dated June 25, 2015.

Sector Allocation

	December 31, 2018		September 30, 2018		June 30, 2018		March 31, 2018	
Sector	MV (\$MM)	% of Total	MV (\$MM)	% of Total	MV (\$MM)	% of Total	MV (\$MM)	% of Total
U.S. Treasury	12.2	38.8%	10.9	35.2%	10.7	34.7%	10.5	34.0%
Corporate	7.4	23.5%	7.0	22.7%	8.0	26.1%	8.5	27.6%
Asset-Backed	4.5	14.3%	4.7	15.1%	4.3	13.9%	4.4	14.2%
Certificate of Deposit	3.8	12.1%	4.2	13.6%	3.9	12.7%	4.1	13.4%
Federal Agency/GSE	1.7	5.5%	1.7	5.5%	1.7	5.6%	2.0	6.4%
Supra-Sov / Supra-Natl Agency	1.2	3.8%	1.9	6.1%	1.6	5.2%	1.2	4.0%
Federal Agency/CMO	0.6	1.9%	0.5	1.6%	0.6	1.8%	0.1	0.3%
Mny Mkt Fund / Pool	0.0	0.1%	0.1	0.2%	0.0	0.0%	0.0	0.1%
Total	\$31.4	100.0%	\$31.0	100.0%	\$30.9	100.0%	\$30.8	100.0%



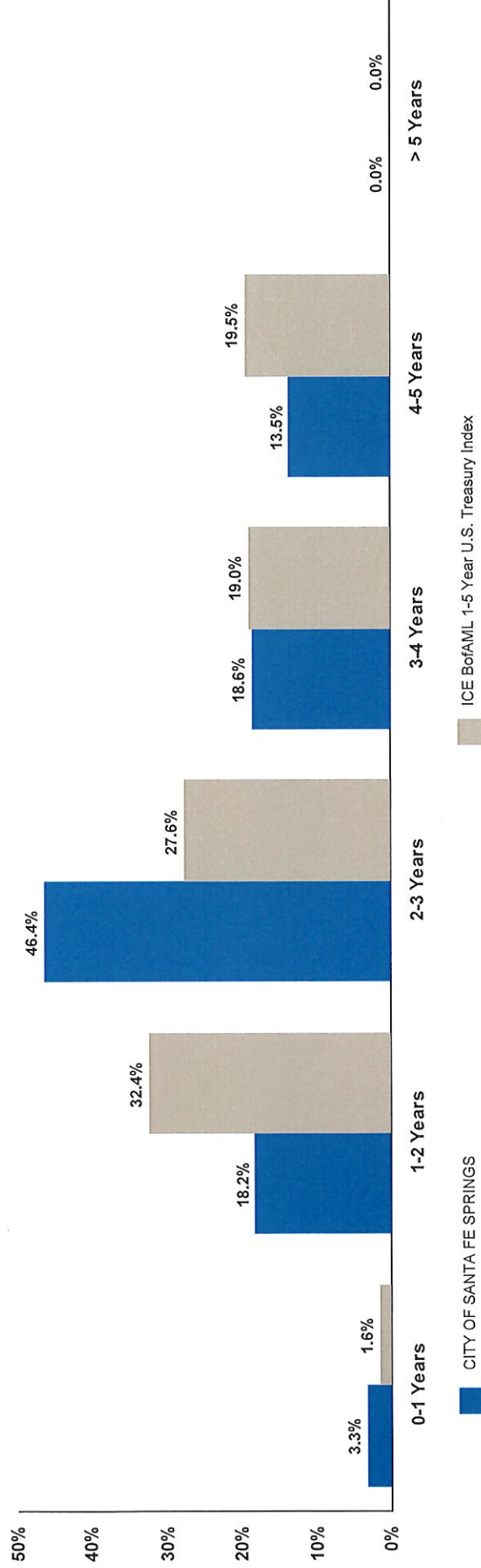
Detail may not add to total due to rounding.



### Maturity Distribution

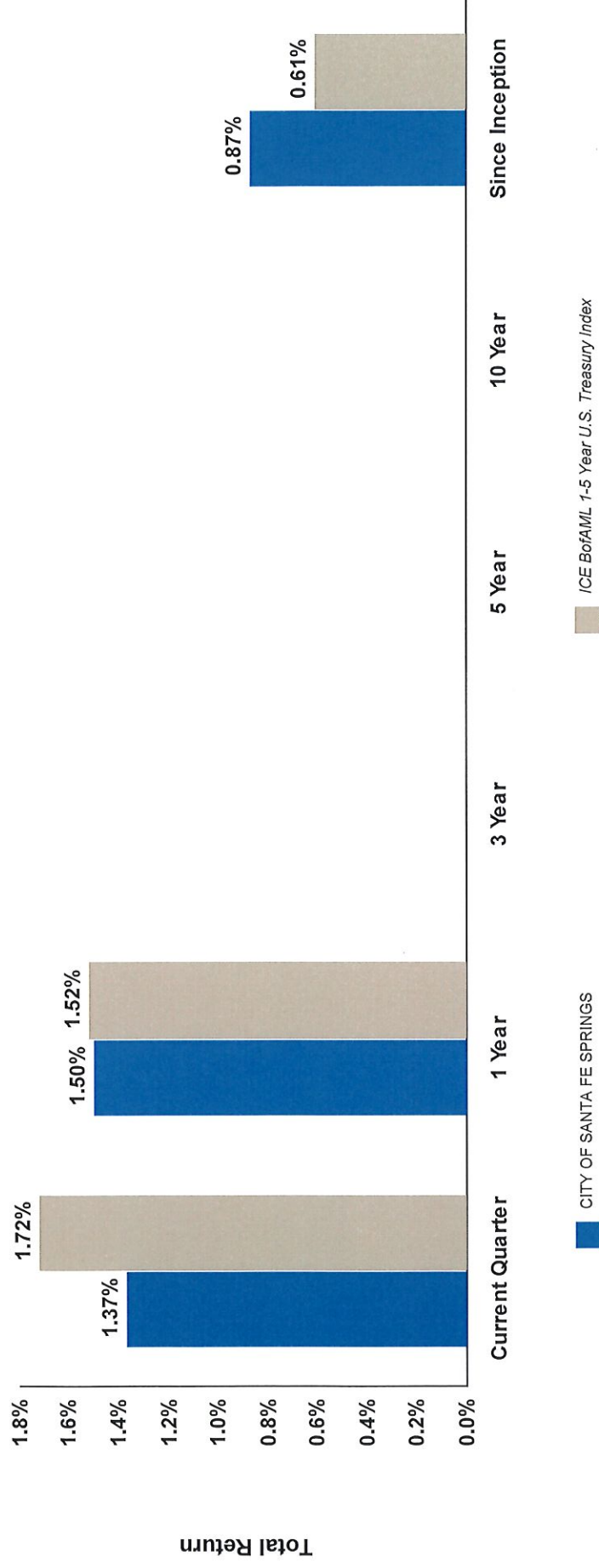
As of December 31, 2018

Portfolio/Benchmark	Yield at Market	Average Maturity	0-1 Years	1-2 Years	2-3 Years	3-4 Years	4-5 Years	>5 Years
CITY OF SANTA FE SPRINGS	2.73%	2.69 yrs	3.3%	18.2%	46.4%	18.6%	13.5%	0.0%
ICE BofAML 1-5 Year U.S. Treasury Index	2.51%	2.75 yrs	1.6%	32.4%	27.6%	19.0%	19.5%	0.0%



Portfolio Performance (Total Return)

Portfolio/Benchmark	Effective Duration	Current Quarter	Annualized Return				Since Inception (03/31/16)
			1 Year	3 Year	5 Year	10 Year	
CITY OF SANTA FE SPRINGS	2.29	1.37%	1.50%	-	-	-	0.87%
ICE BofAML 1-5 Year U.S. Treasury Index	2.56	1.72%	1.52%	-	-	-	0.61%
Difference		-0.35%	-0.02%	-	-	-	0.26%



Portfolio performance is gross of fees unless otherwise indicated.

Portfolio Earnings

Quarter-Ended December 31, 2018

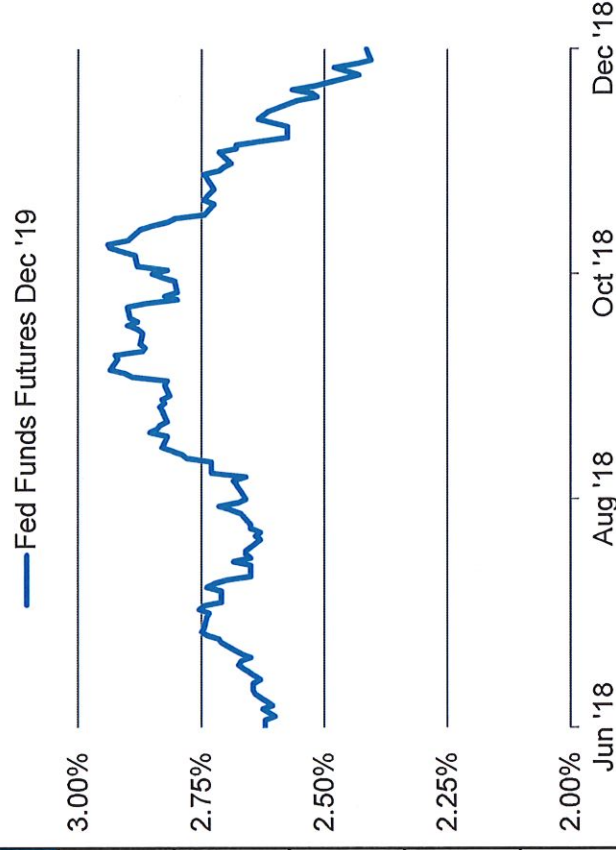
	Market Value Basis	Accrual (Amortized Cost) Basis
Beginning Value (09/30/2018)	\$30,953,614.77	\$31,525,155.24
Net Purchases/Sales	\$151,512.23	\$151,512.23
Change in Value	\$256,011.18	(\$15,789.65)
Ending Value (12/31/2018)	\$31,361,138.18	\$31,660,877.82
Interest Earned	\$171,112.96	\$171,112.96
Portfolio Earnings	\$427,124.14	\$155,323.31

## Fed Expectations for 2019 Less Optimistic

- According to the Federal Open Market Committee meeting minutes from December, the Committee believes that risks to the economic outlook are roughly balanced, but it will continue to monitor global economic and financial developments and assess their implications for the economic outlook.
- The Committee has grown less optimistic regarding near-term economic growth as its December projections for 2019 real GDP and inflation have decreased from the prior quarter's expectations.

Indicator	2018		2019		Longer run	
	Sept.	Dec.	Sept.	Dec.	Sept.	Dec.
Real GDP (YoY)	3.1%	<b>3.0%</b>	2.5%	<b>2.3%</b>	1.8%	<b>1.9%</b>
Unemployment Rate	3.7%	3.7%	3.5%	3.5%	4.5%	<b>4.4%</b>
PCE Inflation (YoY)	2.1%	<b>1.9%</b>	2.0%	<b>1.9%</b>	2.0%	2.0%
Core PCE (YoY)	2.0%	<b>1.9%</b>	2.1%	<b>2.0%</b>	-	-
Federal Funds Rate (Median)	2.4%	2.4%	3.1%	2.9%	3.0%	2.8%

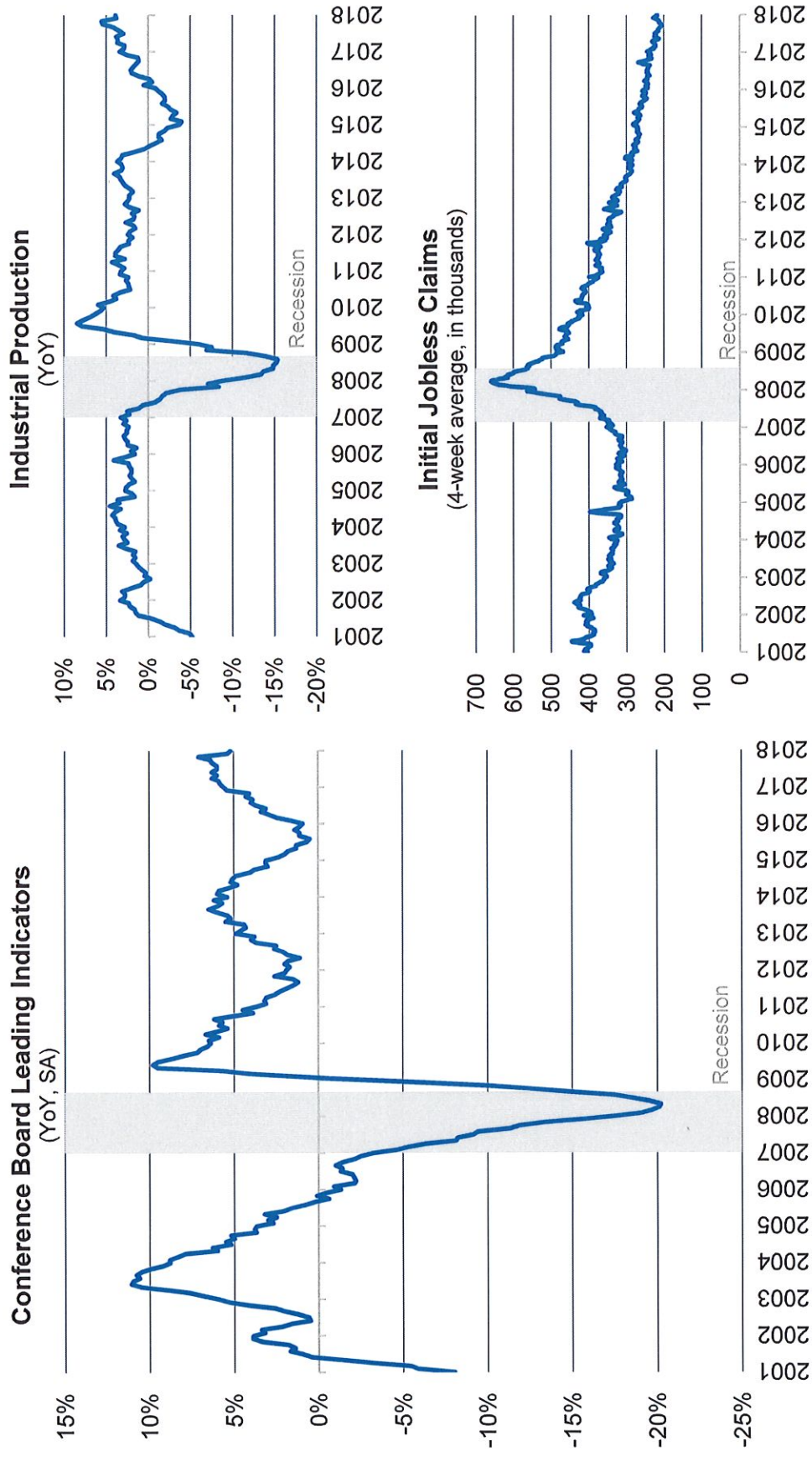
Market Implied Expectations Drop for Fed Funds Rate at Year-End 2019



Source: Federal Reserve, Bloomberg as of 12/31/2018.



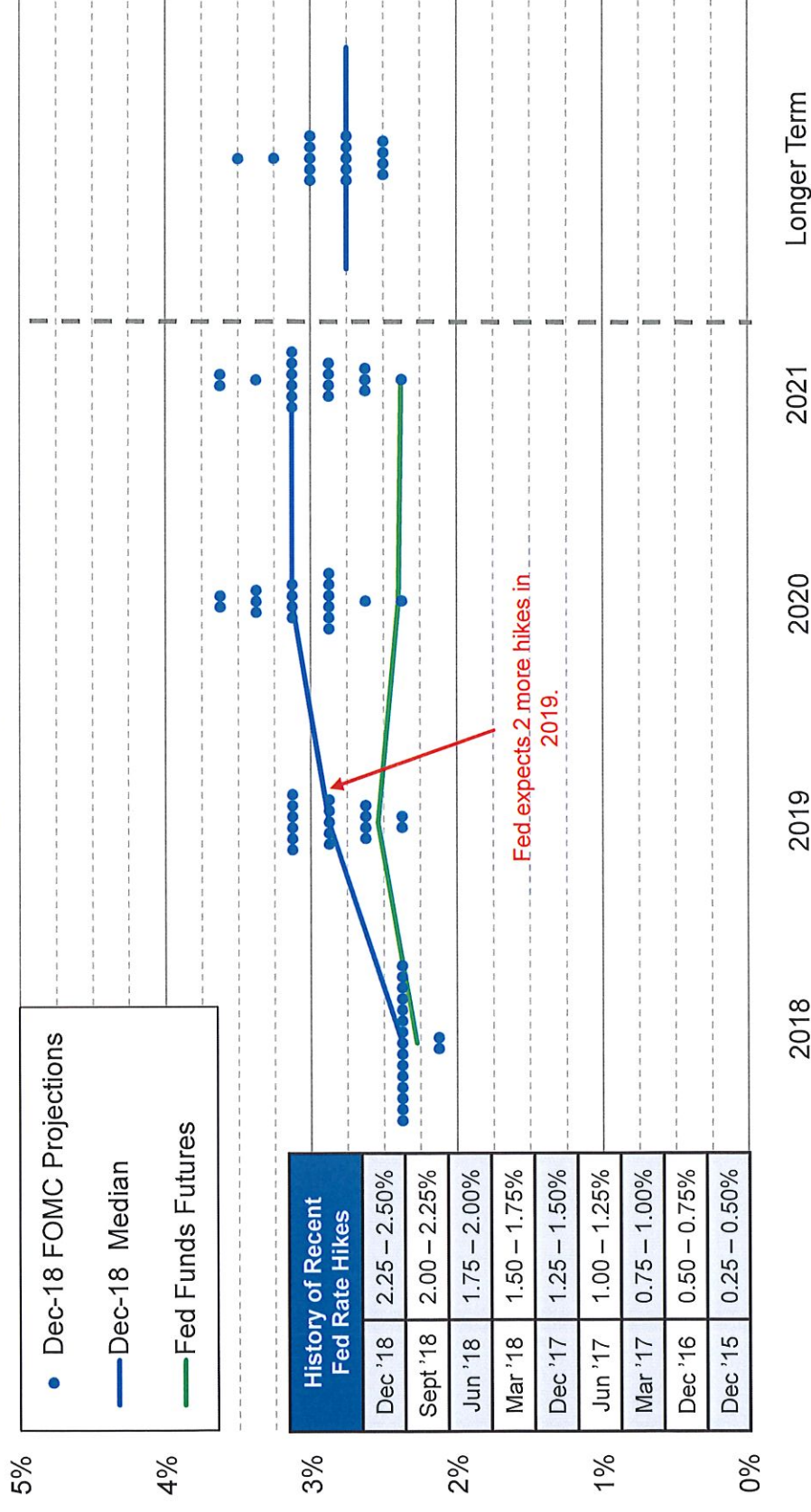
## Other Recession Risks Appear Low in the Near Term



Source: Bloomberg, latest data available as of 12/31/2018. SA is seasonally adjusted.

## FOMC “Dot Plot” – A Fourth 2018 Rate Hike in December

Fed Participants’ Assessments of “Appropriate” Monetary Policy  
December 2018



Source: Federal Reserve and Bloomberg. Individual dots represent each Fed members' judgement of the midpoint of the appropriate target range for the federal funds rate at each year-end. Fed funds futures as of 12/19/2018.



## Investment Strategy Outlook

- While the path of future Fed rate hikes is less clear than in recent years, we expect future tightening (additional Fed rate hikes) to be modest. Further, political gridlock adds additional uncertainty. As a result, we will seek to increase portfolio duration to be more in line with (neutral to) the benchmark.
- Our outlooks for the major investment-grade fixed income sectors are as follows:
  - Federal agency spreads (incremental yield) remain very narrow as most maturities offer less than five basis points (0.05%) of incremental yield relative to U.S. Treasuries. We will continue to moderate use of agencies where yield differences are narrow, seeking better relative value in either Treasuries or other sectors. Callable agencies will continue to be evaluated, and, where analyses indicate strong value, we will seek to utilize these securities as portfolio diversifiers.
  - Supranational issuance is expected to increase during the first quarter of 2019. We will seek to take advantage of attractively priced new issues through the first several months of the year.
  - Although it appears that volatility may not dissipate quickly, the significant sell-off in the corporate sector (resulting in wider spreads) presents an opportunity to selectively add to the sector. We prefer high-quality, defensive issuers with a focus on one- to three-year maturities and continue to prefer financials (specifically domestic issuers) and to remain selective in industrial issuers.
  - Allocations to AAA-rated Asset-Backed Securities (ABS) will be maintained. The sector continues to offer attractive incremental income compared to government securities while also serving as a lower volatility credit alternative. Further, as issuance is expected to increase through the beginning of the year, opportunities may arise to add exposure.
  - Short-term money market investors continue to reap the rewards of current monetary policy as the fed funds effective rate now nears two and a half percent. Short-term negotiable bank certificates of deposit have since normalized following very narrow yield differences at year-end, and once again provide an attractive, high-quality source of incremental income.

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# Issuer Distribution

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**Issuer Distribution**  
**As of December 31, 2018**

Issuer	Market Value (\$)	% of Portfolio
UNITED STATES TREASURY	12,173,772	38.8%
FANNIE MAE	1,903,705	6.1%
HONDA AUTO RECEIVABLES	861,575	2.8%
CITIGROUP INC	661,865	2.1%
TOYOTA MOTOR CORP	623,670	2.0%
ALLY AUTO RECEIVABLES TRUST	618,978	2.0%
NISSAN AUTO RECEIVABLES	599,291	1.9%
SKANDINAVISKA ENSKILDA BANKEN AB	596,648	1.9%
WESTPAC BANKING CORP	532,675	1.7%
INTERNATIONAL FINANCE CORPORATION	528,151	1.7%
UNITED PARCEL SERVICE INC	474,396	1.5%
UBS AG	450,255	1.4%
FREDDIE MAC	428,638	1.4%
NORDEA BANK AB	414,748	1.3%
INTER-AMERICAN DEVELOPMENT BANK	380,376	1.2%
HYUNDAI AUTO RECEIVABLES	351,614	1.1%
THE WALT DISNEY CORPORATION	335,215	1.1%
AMERICAN EXPRESS CO	323,974	1.0%

Top 5 = 51.7%

Top 10 = 60.9%

CITY OF SANTA FE SPRINGS

Portfolio Composition

Issuer	Market Value (\$)	% of Portfolio
CREDIT AGRICOLE SA	310,078	1.0%
WAL-MART STORES INC	305,137	1.0%
BANK OF NOVA SCOTIA	300,877	1.0%
DEERE & COMPANY	300,432	1.0%
BANK OF MONTREAL	299,651	1.0%
CREDIT SUISSE GROUP	299,487	1.0%
CISCO SYSTEMS INC	298,408	1.0%
US BANCORP	298,119	1.0%
AMERICAN HONDA FINANCE	298,022	1.0%
mitsubishi ufj financial group inc	297,907	1.0%
STATE STREET CORPORATION	297,481	1.0%
APPLE INC	296,048	0.9%
GOLDMAN SACHS GROUP INC	295,375	0.9%
IBM CORP	294,846	0.9%
SWEDBANK AB	294,311	0.9%
MORGAN STANLEY	293,639	0.9%
INTL BANK OF RECONSTRUCTION AND DEV	291,179	0.9%
BANK OF AMERICA CO	261,011	0.8%
CARMAX AUTO OWNER TRUST	259,453	0.8%
UNILEVER PLC	258,748	0.8%
PACCAR FINANCIAL CORP	257,043	0.8%



CITY OF SANTA FE SPRINGS

Issuer	Market Value (\$)	% of Portfolio
CATERPILLAR INC	251,910	0.8%
FORD CREDIT AUTO OWNER TRUST	237,042	0.8%
BB&T CORPORATION	206,684	0.7%
VOLKSWAGEN OF AMERICA	201,657	0.6%
CHARLES SCHWAB	190,927	0.6%
PFIZER INC	186,105	0.6%
HOME DEPOT INC	174,348	0.6%
JOHN DEERE OWNER TRUST	168,643	0.5%
MERCEDES-BENZ AUTO RECEIVABLES	160,289	0.5%
VISA INC	148,371	0.5%
HERSHEY COMPANY	126,107	0.4%
GM FINANCIAL SECURITIZED TERM	125,445	0.4%
GENERAL ELECTRIC CO	124,822	0.4%
NATIONAL RURAL UTILITIES CO FINANCE CORP	124,431	0.4%
TEXAS INSTRUMENTS INC	99,396	0.3%
FORD CREDIT AUTO LEASE TRUST	85,351	0.3%
HONEYWELL INTERNATIONAL	84,167	0.3%
PROCTER & GAMBLE CO	83,766	0.3%
3M COMPANY	75,606	0.2%
JOHNSON & JOHNSON	64,048	0.2%
GM FINANCIAL AUTO LEASING TRUST	60,086	0.2%

Issuer	Market Value (\$)	% of Portfolio
PFM FUNDS - GOVT SELECT, INSTL CL	15,141	0.1%
Grand Total:	31,361,138	100.0%

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# Portfolio Transactions

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## Quarterly Portfolio Transactions

Tran. Type	Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amt (\$)	Yield	Realized G/L (BV)
INTEREST	10/1/18	10/1/18	175,000.00	911312BP0	UNITED PARCEL SERVICE CORPORATE BOND	2.05%	4/1/21	1,793.75		
INTEREST	10/1/18	10/1/18	65,000.00	06051GGS2	BANK OF AMERICA CORP (CALLABLE)	2.32%	10/1/21	756.60		
INTEREST	10/1/18	10/25/18	52,759.18	3137BNN26	FHLMC SERIES KP03 A2	1.78%	7/1/19	78.26		
INTEREST	10/1/18	10/25/18	188,820.23	3136B1XP4	FNA 2018-M5 A2	3.56%	9/25/21	580.38		
INTEREST	10/1/18	10/25/18	100,291.64	3137B5JL8	FHLMC MULTIFAMILY STRUCTURED P	2.66%	2/25/23	223.07		
INTEREST	10/1/18	10/25/18	160,000.00	3137BM6P6	FHLMC MULTIFAMILY STRUCTURED P POOL	3.09%	8/25/22	412.00		
PAYDOWNS	10/1/18	10/25/18	1,821.36	3137B5JL8	FHLMC MULTIFAMILY STRUCTURED P	2.66%	2/25/23	1,821.36		0.00
PAYDOWNS	10/1/18	10/25/18	8,601.23	3136B1XP4	FNA 2018-M5 A2	3.56%	9/25/21	8,601.23		0.00
PAYDOWNS	10/1/18	10/25/18	105.22	3137BNN26	FHLMC SERIES KP03 A2	1.78%	7/1/19	105.22		0.00
INTEREST	10/5/18	10/5/18	400,000.00	3135G0T45	FANNIE MAE NOTES	1.87%	4/5/22	3,750.00		
INTEREST	10/10/18	10/10/18	310,000.00	22532XHT8	CREDIT AGRICOLE CIB NY FLT CERT DEPOS	2.88%	4/10/20	2,219.36		
INTEREST	10/13/18	10/13/18	180,000.00	89236TEU5	TOYOTA MOTOR CREDIT CORP NOTES	2.95%	4/13/21	2,655.00		
INTEREST	10/15/18	10/15/18	85,000.00	34531LAD2	FORDL 2018-B A3	3.19%	12/15/21	180.77		
INTEREST	10/15/18	10/15/18	70,000.00	47788CAC6	JDOT 2018-A A3	2.66%	4/15/22	155.17		
INTEREST	10/15/18	10/15/18	310,000.00	43811BAC8	HONDA ABS 2017-2 A3	1.68%	8/15/21	434.00		
INTEREST	10/15/18	10/15/18	260,000.00	43814UAC3	HAROT 2018-1 A3	2.64%	2/15/22	572.00		
INTEREST	10/15/18	10/15/18	144,369.63	14314RAH5	CARMX 2017-4 A2A	1.80%	4/15/21	216.55		
INTEREST	10/15/18	10/15/18	240,000.00	34531HAD1	FORD ABS 2017-B A3	1.69%	11/15/21	338.00		
INTEREST	10/15/18	10/15/18	100,000.00	47788BAD6	JOHN DEERE ABS 2017-B A3	1.82%	10/15/21	151.67		
INTEREST	10/15/18	10/15/18	160,000.00	58772RAD6	MBART 2018-1 A3	3.03%	1/15/23	404.00		



Tran. Type	Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amt (\$)	Yield	Realized G/L (BV)
INTEREST	10/15/18	10/15/18	126,683.68	14314WAC5	CARMAX ABS 2017-3 A2A	1.64%	9/15/20	173.13		
INTEREST	10/15/18	10/15/18	250,000.00	44932GAD7	HYUNDAI ABS 2017-B A3	1.77%	1/15/22	368.75		
INTEREST	10/15/18	10/15/18	205,000.00	65478DAD9	NAROT 2018-A A3	2.65%	5/15/22	452.71		
INTEREST	10/15/18	10/15/18	280,000.00	02007FAC9	ALLY ABS 2017-4 A3	1.75%	12/15/21	408.33		
INTEREST	10/15/18	10/15/18	250,000.00	02007YAC8	ALLYA 2017-5 A3	1.99%	3/15/22	414.58		
INTEREST	10/15/18	10/15/18	300,000.00	65478GAD2	NISSAN ABS 2017-B A3	1.75%	10/15/21	437.50		
INTEREST	10/15/18	10/15/18	250,000.00	89237RAD0	TOYOTA ABS 2017-C A3	1.78%	11/15/21	370.83		
INTEREST	10/15/18	10/15/18	102,813.25	44891EAC3	HYUNDAI ABS 2016-B A3	1.29%	4/15/21	110.52		
INTEREST	10/15/18	10/15/18	35,746.79	44930UAD8	HYUNDAI ABS 2016-A A3	1.56%	9/15/20	46.47		
INTEREST	10/15/18	10/15/18	95,000.00	02007MAE0	ALLYA 2018-1 A3	2.35%	6/15/22	186.04		
INTEREST	10/15/18	10/15/18	75,000.00	14313FAD1	CARMAX AUTO OWNER TRUST	3.13%	6/15/23	195.63		
INTEREST	10/15/18	10/15/18	100,000.00	65478HAD0	NAROT 2017-C A3	2.12%	4/15/22	176.67		
INTEREST	10/15/18	10/15/18	200,000.00	89238KAD4	TAOT 2017-D A3	1.93%	1/15/22	321.67		
PAYDOWNS	10/15/18	10/15/18	7,039.41	44891EAC3	HYUNDAI ABS 2016-B A3	1.29%	4/15/21	7,039.41		0.00
PAYDOWNS	10/15/18	10/15/18	16,137.37	14314WAC5	CARMAX ABS 2017-3 A2A	1.64%	9/15/20	16,137.37		0.00
PAYDOWNS	10/15/18	10/15/18	13,023.92	14314RAH5	CARMX 2017-4 A2A	1.80%	4/15/21	13,023.92		0.00
PAYDOWNS	10/15/18	10/15/18	4,109.80	44930UAD8	HYUNDAI ABS 2016-A A3	1.56%	9/15/20	4,109.80		0.00
INTEREST	10/16/18	10/16/18	125,000.00	36255JAD6	GMCAAR 2018-3 A3	3.02%	5/16/23	314.58		
SELL	10/16/18	10/18/18	420,000.00	86563YVN0	SUMITOMO MITSUI BANK NY CD	2.05%	5/3/19	422,232.06	2.74%	(1,785.94)
INTEREST	10/18/18	10/18/18	300,000.00	43814PAC4	HAROT 2017-3 A3	1.79%	9/18/21	447.50		
INTEREST	10/19/18	10/19/18	200,000.00	06051GFW4	BANK OF AMERICA CORP NOTE	2.62%	4/19/21	2,625.00		
INTEREST	10/19/18	10/19/18	380,000.00	4581X0DB1	INTER-AMERICAN DEVELOPMENT BANK NOTE	2.62%	4/19/21	4,987.50		



Tran. Type	Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amt (\$)	Yield	Realized G/L (BV)
INTEREST	10/20/18	10/20/18	60,000.00	36256GAD1	GMALT 2018-3 A3	3.18%	6/20/21	137.80		
INTEREST	10/21/18	10/21/18	200,000.00	61746BEA0	MORGAN STANLEY CORP NOTES	2.50%	4/21/21	2,500.00		
INTEREST	10/21/18	10/21/18	100,000.00	61746BEA0	MORGAN STANLEY CORP NOTES	2.50%	4/21/21	1,250.00		
INTEREST	10/23/18	10/23/18	85,000.00	742718FA2	THE PROCTER & GAMBLE CO CORP NOTES	1.90%	10/23/20	807.50		
INTEREST	10/26/18	10/26/18	305,000.00	38141GWC4	GOLDMAN SACHS GROUP INC (CALLABLE) NOTE	3.00%	4/26/22	4,575.00		
INTEREST	10/30/18	10/30/18	85,000.00	438516BQ8	HONEYWELL INTERNATIONAL CORP NOTES	1.80%	10/30/19	765.00		
BUY	10/31/18	10/31/18	400,000.00	9128285D8	UNITED STATES TREASURY NOTES	2.87%	9/30/23	(399,026.28)	2.98%	
INTEREST	10/31/18	10/31/18	1,000,000.00	912828Q78	US TREASURY NOTES	1.37%	4/30/21	6,875.00		
INTEREST	10/31/18	10/31/18	250,000.00	912828Q78	US TREASURY NOTES	1.37%	4/30/21	1,718.75		
INTEREST	10/31/18	10/31/18	1,200,000.00	912828T67	US TREASURY NOTES	1.25%	10/31/21	7,500.00		
INTEREST	11/1/18	11/25/18	180,219.00	3136B1XP4	FNA 2018-M5 A2	3.56%	9/25/21	554.94		
INTEREST	11/1/18	11/25/18	52,653.96	3137BNN26	FHLMC SERIES KP03 A2	1.78%	7/1/19	78.10		
INTEREST	11/1/18	11/25/18	98,470.27	3137B5JL8	FHLMC MULTIFAMILY STRUCTURED P	2.66%	2/25/23	219.01		
INTEREST	11/1/18	11/25/18	160,000.00	3137BM6P6	FHLMC MULTIFAMILY STRUCTURED P POOL	3.09%	8/25/22	412.00		
PAYDOWNS	11/1/18	11/25/18	1,714.24	3137B5JL8	FHLMC MULTIFAMILY STRUCTURED P	2.66%	2/25/23	1,714.24		0.00
PAYDOWNS	11/1/18	11/25/18	7,673.09	3136B1XP4	FNA 2018-M5 A2	3.56%	9/25/21	7,673.09		0.00
PAYDOWNS	11/1/18	11/25/18	4,850.53	3137BNN26	FHLMC SERIES KP03 A2	1.78%	7/1/19	4,850.53		0.00
BUY	11/2/18	11/6/18	150,000.00	9128285D8	UNITED STATES TREASURY NOTES	2.87%	9/30/23	(149,301.64)	3.04%	
INTEREST	11/6/18	11/6/18	200,000.00	3135G0K69	FNMA BENCHMARK NOTE	1.25%	5/6/21	1,250.00		
INTEREST	11/9/18	11/9/18	275,000.00	4581X0CD8	INTER-AMERICAN DEVELOPMENT BANK	2.12%	11/9/20	2,921.88		
INTEREST	11/10/18	11/10/18	65,000.00	478160CH5	JOHNSON & JOHNSON CORP NOTE	1.95%	11/10/20	633.75		
INTEREST	11/12/18	11/12/18	210,000.00	4581X0CX4	INTER-AMERICAN DEVEL BK NOTE	1.62%	5/12/20	1,706.25		



Tran. Type	Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amt (\$)	Yield	Realized G/L (BV)
INTEREST	11/13/18	11/13/18	85,000.00	69371RN85	PACCAR FINANCIAL CORP NOTES	2.05%	11/13/20	871.25		
INTEREST	11/13/18	11/13/18	300,000.00	037833DJ6	APPLE INC	2.00%	11/13/20	3,000.00		
INTEREST	11/15/18	11/15/18	100,000.00	47788BAD6	JOHN DEERE ABS 2017-B A3	1.82%	10/15/21	151.67		
INTEREST	11/15/18	11/15/18	31,637.00	44930UAD8	HYUNDAI ABS 2016-A A3	1.56%	9/15/20	41.13		
INTEREST	11/15/18	11/15/18	250,000.00	89237RAD0	TOYOTA ABS 2017-C A3	1.78%	11/15/21	370.83		
INTEREST	11/15/18	11/15/18	75,000.00	14313FAD1	CARMAX AUTO OWNER TRUST	3.13%	6/15/23	195.62		
INTEREST	11/15/18	11/15/18	70,000.00	47788CAC6	JDOT 2018-A A3	2.66%	4/15/22	155.17		
INTEREST	11/15/18	11/15/18	110,546.31	14314WAC5	CARMAX ABS 2017-3 A2A	1.64%	9/15/20	151.08		
INTEREST	11/15/18	11/15/18	240,000.00	34531HAD1	FORD ABS 2017-B A3	1.69%	11/15/21	338.00		
INTEREST	11/15/18	11/15/18	95,000.00	02007MAE0	ALLYA 2018-1 A3	2.35%	6/15/22	186.04		
INTEREST	11/15/18	11/15/18	125,000.00	427866BA5	HERSHEY COMPANY CORP NOTES	3.10%	5/15/21	1,991.32		
INTEREST	11/15/18	11/15/18	260,000.00	43814UAC3	HAROT 2018-1 A3	2.64%	2/15/22	572.00		
INTEREST	11/15/18	11/15/18	280,000.00	02007FAC9	ALLY ABS 2017-4 A3	1.75%	12/15/21	408.33		
INTEREST	11/15/18	11/15/18	85,000.00	34531LAD2	FORDL 2018-B A3	3.19%	12/15/21	225.96		
INTEREST	11/15/18	11/15/18	300,000.00	65478GAD2	NISSAN ABS 2017-B A3	1.75%	10/15/21	437.50		
INTEREST	11/15/18	11/15/18	205,000.00	65478DAD9	NAROT 2018-A A3	2.65%	5/15/22	452.71		
INTEREST	11/15/18	11/15/18	250,000.00	02007YAC8	ALLYA 2017-5 A3	1.99%	3/15/22	414.58		
INTEREST	11/15/18	11/15/18	310,000.00	43811BAC8	HONDA ABS 2017-2 A3	1.68%	8/15/21	434.00		
INTEREST	11/15/18	11/15/18	160,000.00	58772RAD6	MBART 2018-1 A3	3.03%	1/15/23	404.00		
INTEREST	11/15/18	11/15/18	95,773.83	44891EAC3	HYUNDAI ABS 2016-B A3	1.29%	4/15/21	102.96		
INTEREST	11/15/18	11/15/18	250,000.00	44932GAD7	HYUNDAI ABS 2017-B A3	1.77%	1/15/22	368.75		
INTEREST	11/15/18	11/15/18	100,000.00	65478HAD0	NAROT 2017-C A3	2.12%	4/15/22	176.67		



## CITY OF SANTA FE SPRINGS

## Portfolio Activity

Tran. Type	Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amt (\$)	Yield	Realized G/L (BV)
INTEREST	11/15/18	11/15/18	131,345.71	14314RAH5	CARMX 2017-4 A2A	1.80%	4/15/21	197.02		
INTEREST	11/15/18	11/15/18	200,000.00	89238KAD4	TAOT 2017-D A3	1.93%	1/15/22	321.67		
PAYDOWNS	11/15/18	11/15/18	7,106.70	44891EAC3	HYUNDAI ABS 2016-B A3	1.29%	4/15/21	7,106.70		0.00
PAYDOWNS	11/15/18	11/15/18	16,314.44	14314WAC5	CARMX ABS 2017-3 A2A	1.64%	9/15/20	16,314.44		0.00
PAYDOWNS	11/15/18	11/15/18	13,110.28	14314RAH5	CARMX 2017-4 A2A	1.80%	4/15/21	13,110.28		0.00
PAYDOWNS	11/15/18	11/15/18	4,130.20	44930UAD8	HYUNDAI ABS 2016-A A3	1.56%	9/15/20	4,130.20		0.00
SELL	11/15/18	11/19/18	300,000.00	17305EGH2	CCCIT 2017-A9 A9	1.80%	9/20/21	297,920.16	2.44%	(2,948.54)
BUY	11/15/18	11/21/18	200,000.00	92869BAD4	VALET 2018-2 A3	3.25%	4/20/23	(199,991.60)	3.25%	
INTEREST	11/16/18	11/16/18	300,000.00	87019U6D6	SWEDBANK (NEW YORK) CERT DEPOS	2.27%	11/16/20	3,480.67		
INTEREST	11/16/18	11/16/18	310,000.00	911312BC9	UNITED PARCEL SERVICE (CALLABLE) NOTES	2.35%	5/16/22	3,642.50		
INTEREST	11/16/18	11/16/18	125,000.00	36255JAD6	GMCAR 2018-3 A3	3.02%	5/16/23	314.58		
INTEREST	11/17/18	11/17/18	200,000.00	025816BU2	AMERICAN EXPRESS CO	3.37%	5/17/21	3,375.00		
INTEREST	11/18/18	11/18/18	300,000.00	43814PAC4	HAROT 2017-3 A3	1.79%	9/18/21	447.50		
INTEREST	11/20/18	11/20/18	60,000.00	36256GAD1	GMALT 2018-3 A3	3.18%	6/20/21	159.00		
INTEREST	11/21/18	11/21/18	190,000.00	808513AW5	CHARLES SCHWAB CORP NOTES	3.25%	5/21/21	3,070.35		
BUY	11/27/18	12/6/18	75,000.00	437076BV3	HOME DEPOT INC	3.25%	3/1/22	(74,794.50)	3.34%	
INTEREST	11/30/18	11/30/18	525,000.00	912828G53	US TREASURY NOTES	1.87%	11/30/21	4,921.88		
INTEREST	12/1/18	12/25/18	47,803.43	3137BNN26	FHLMC SERIES KP03 A2	1.78%	7/1/19	70.91		
INTEREST	12/1/18	12/25/18	96,756.04	3137B5JL8	FHLMC MULTIFAMILY STRUCTURED P	2.66%	2/25/23	215.20		
INTEREST	12/1/18	12/25/18	160,000.00	3137BM6P6	FHLMC MULTIFAMILY STRUCTURED P POOL	3.09%	8/25/22	412.00		
INTEREST	12/1/18	12/25/18	172,545.90	3136B1XP4	FNA 2018-M5 A2	3.56%	9/25/21	517.11		
PAYDOWNS	12/1/18	12/25/18	1,832.82	3137B5JL8	FHLMC MULTIFAMILY STRUCTURED P	2.66%	2/25/23	1,832.82		0.00



## CITY OF SANTA FE SPRINGS

## Portfolio Activity

Tran. Type	Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amt (\$)	Yield	Realized G/L (BV)
PAYDOWNS	12/1/18	12/25/18	3,670.05	3136B1XP4	FNA 2018-M5 A2	3.56%	9/25/21	3,670.05		0.00
PAYDOWNS	12/1/18	12/25/18	97.28	3137BNN26	FHLMC SERIES KP03 A2	1.78%	7/1/19	97.28		0.00
INTEREST	12/5/18	12/5/18	300,000.00	06417GU22	BANK OF NOVA SCOTIA HOUSTON CD	3.08%	6/5/20	4,568.67		
INTEREST	12/5/18	12/5/18	100,000.00	437076BQ4	HOME DEPOT INC CORP NOTES	1.80%	6/5/20	900.00		
INTEREST	12/5/18	12/5/18	300,000.00	25468PDU7	WALT DISNEY COMPANY CORP NOTES	1.80%	6/5/20	2,700.00		
SELL	12/6/18	12/10/18	275,000.00	4581X0CD8	INTER-AMERICAN DEVELOPMENT BANK	2.12%	11/9/20	271,782.46	2.86%	(5,321.90)
SELL	12/6/18	12/10/18	210,000.00	4581X0CX4	INTER-AMERICAN DEVEL BK NOTE	1.62%	5/12/20	206,829.82	2.81%	(3,202.37)
SELL	12/7/18	12/10/18	220,000.00	45905UP32	INTL BANK OF RECONSTRUCTION AND DEV NOTE	1.56%	9/12/20	215,874.07	2.89%	(4,651.23)
BUY	12/7/18	12/17/18	125,000.00	3137FKK39	FHMS KP05 A	3.20%	7/1/23	(125,177.57)	3.11%	
BUY	12/10/18	12/11/18	550,000.00	912828U57	UNITED STATES TREASURY NOTES	2.12%	11/30/23	(534,712.57)	2.74%	
INTEREST	12/14/18	12/14/18	150,000.00	92826CAB8	VISA INC (CALLABLE) CORP NOTES	2.20%	12/14/20	1,650.00		
INTEREST	12/15/18	12/15/18	118,235.43	14314RAH5	CARMX 2017-4 A2A	1.80%	4/15/21	177.35		
INTEREST	12/15/18	12/15/18	300,000.00	17275RAX0	CISCO SYSTEMS INC CORP NOTES	2.45%	6/15/20	3,675.00		
INTEREST	12/15/18	12/15/18	100,000.00	47788BAD6	JOHN DEERE ABS 2017-B A3	1.82%	10/15/21	151.67		
INTEREST	12/15/18	12/15/18	70,000.00	47788CAC6	JDOT 2018-A A3	2.66%	4/15/22	155.17		
INTEREST	12/15/18	12/15/18	280,000.00	02007FAC9	ALLY ABS 2017-4 A3	1.75%	12/15/21	408.33		
INTEREST	12/15/18	12/15/18	88,667.13	44891EAC3	HYUNDAI ABS 2016-B A3	1.29%	4/15/21	95.32		
INTEREST	12/15/18	12/15/18	300,000.00	65478GAD2	NISSAN ABS 2017-B A3	1.75%	10/15/21	437.50		
INTEREST	12/15/18	12/15/18	200,000.00	89238KAD4	TAOT 2017-D A3	1.93%	1/15/22	321.67		
INTEREST	12/15/18	12/15/18	27,506.79	44930UAD8	HYUNDAI ABS 2016-A A3	1.56%	9/15/20	35.76		
INTEREST	12/15/18	12/15/18	250,000.00	44932GAD7	HYUNDAI ABS 2017-B A3	1.77%	1/15/22	368.75		
INTEREST	12/15/18	12/15/18	250,000.00	02007YAC8	ALLYA 2017-5 A3	1.99%	3/15/22	414.58		



## CITY OF SANTA FE SPRINGS

## Portfolio Activity

Tran. Type	Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amt (\$)	Yield	Realized G/L (BV)
INTEREST	12/15/18	12/15/18	310,000.00	43811BAC8	HONDA ABS 2017-2 A3	1.68%	8/15/21	434.00		
INTEREST	12/15/18	12/15/18	160,000.00	58772RAD6	MBART 2018-1 A3	3.03%	1/15/23	404.00		
INTEREST	12/15/18	12/15/18	94,231.87	14314WAC5	CARMAX ABS 2017-3 A2A	1.64%	9/15/20	128.78		
INTEREST	12/15/18	12/15/18	240,000.00	34531HAD1	FORD ABS 2017-B A3	1.69%	11/15/21	338.00		
INTEREST	12/15/18	12/15/18	250,000.00	89237RAD0	TOYOTA ABS 2017-C A3	1.78%	11/15/21	370.83		
INTEREST	12/15/18	12/15/18	310,000.00	931142EA7	WAL-MART STORES INC CORP NOTE	1.90%	12/15/20	2,945.00		
INTEREST	12/15/18	12/15/18	85,000.00	34531LAD2	FORDL 2018-B A3	3.19%	12/15/21	225.96		
INTEREST	12/15/18	12/15/18	260,000.00	43814UAC3	HAROT 2018-1 A3	2.64%	2/15/22	572.00		
INTEREST	12/15/18	12/15/18	205,000.00	65478DAD9	NAROT 2018-A A3	2.65%	5/15/22	452.71		
INTEREST	12/15/18	12/15/18	100,000.00	65478HAD0	NAROT 2017-C A3	2.12%	4/15/22	176.67		
INTEREST	12/15/18	12/15/18	95,000.00	02007MAE0	ALLYA 2018-1 A3	2.35%	6/15/22	186.04		
INTEREST	12/15/18	12/15/18	75,000.00	14313FAD1	CARMAX AUTO OWNER TRUST	3.13%	6/15/23	195.62		
PAYDOWNS	12/15/18	12/15/18	6,669.13	44891EAC3	HYUNDAI ABS 2016-B A3	1.29%	4/15/21	6,669.13		0.00
PAYDOWNS	12/15/18	12/15/18	15,352.60	14314WAC5	CARMAX ABS 2017-3 A2A	1.64%	9/15/20	15,352.60		0.00
PAYDOWNS	12/15/18	12/15/18	12,294.85	14314RAH5	CARMX 2017-4 A2A	1.80%	4/15/21	12,294.85		0.00
PAYDOWNS	12/15/18	12/15/18	3,665.96	44930UAD8	HYUNDAI ABS 2016-A A3	1.56%	9/15/20	3,665.96		0.00
INTEREST	12/16/18	12/16/18	125,000.00	36255JAD6	GMCAR 2018-3 A3	3.02%	5/16/23	314.58		
INTEREST	12/18/18	12/18/18	300,000.00	43814PAC4	HAROT 2017-3 A3	1.79%	9/18/21	447.50		
INTEREST	12/20/18	12/20/18	60,000.00	36256GAD1	GMALT 2018-3 A3	3.18%	6/20/21	159.00		
INTEREST	12/20/18	12/20/18	200,000.00	92869BAD4	VALET 2018-2 A3	3.25%	4/20/23	523.61		
INTEREST	12/22/18	12/22/18	370,000.00	3135G0U35	FANNIE MAE NOTES	2.75%	6/22/21	5,002.71		
INTEREST	12/22/18	12/22/18	120,000.00	24422ETS8	JOHN DEERE CAPITAL CORP NOTES	1.95%	6/22/20	1,170.00		



For the Quarter Ended December 31, 2018

CITY OF SANTA FE SPRINGS

Portfolio Activity

Tran. Type	Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amt (\$)	Yield	Realized G/L (BV)
BUY	12/31/18	12/31/18	275,000.00	172967LQ2	CITIGROUP INC CORP NOTES	2.70%	10/27/22	(266,422.75)	3.72%	
INTEREST	12/31/18	12/31/18	600,000.00	912828XG0	US TREASURY N/B NOTES	2.12%	6/30/22	6,375.00		
INTEREST	12/31/18	12/31/18	500,000.00	9128284U1	US TREASURY N/B NOTES	2.62%	6/30/23	6,562.50		
INTEREST	12/31/18	12/31/18	550,000.00	912828WR7	US TREASURY NOTES	2.12%	6/30/21	5,843.75		
TOTALS								(43,121.90)		(17,909.98)

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# Portfolio Holdings

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## Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 01/31/2016 1.375% 01/31/2021	912828N89	1,000,000.00	AA+	Aaa	5/26/2016	5/27/2016	1,000,781.25	1.36	5,754.08	1,000,356.07	977,070.00
US TREASURY NOTES DTD 02/28/2014 2.000% 02/28/2021	912828B90	250,000.00	AA+	Aaa	10/3/2016	10/5/2016	259,101.56	1.15	1,698.90	254,522.46	247,402.25
US TREASURY NOTES DTD 05/02/2016 1.375% 04/30/2021	912828Q78	250,000.00	AA+	Aaa	12/1/2016	12/5/2016	245,029.30	1.85	588.74	247,322.36	243,828.00
US TREASURY NOTES DTD 05/02/2016 1.375% 04/30/2021	912828Q78	1,000,000.00	AA+	Aaa	6/8/2017	6/9/2017	990,273.44	1.63	2,354.97	994,109.37	975,312.00
US TREASURY NOTES DTD 06/30/2014 2.125% 06/30/2021	912828WR7	550,000.00	AA+	Aaa	6/26/2017	6/28/2017	560,033.20	1.65	32.29	556,332.73	545,445.45
US TREASURY N/B DTD 07/31/2014 2.250% 07/31/2021	912828WY2	315,000.00	AA+	Aaa	11/22/2016	11/23/2016	321,693.75	1.78	2,965.96	318,756.55	313,252.70
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	785,000.00	AA+	Aaa	1/3/2017	1/5/2017	787,514.45	1.93	5,334.53	786,470.45	775,248.73
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	600,000.00	AA+	Aaa	4/3/2017	4/5/2017	604,781.25	1.81	4,077.35	602,936.60	592,546.80
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	150,000.00	AA+	Aaa	7/5/2017	7/7/2017	151,101.56	1.82	1,019.34	150,716.48	148,136.70
US TREASURY NOTES DTD 10/31/2016 1.250% 10/31/2021	912828T67	1,200,000.00	AA+	Aaa	8/31/2017	9/1/2017	1,181,250.00	1.64	2,569.06	1,187,128.09	1,159,969.20
US TREASURY NOTES DTD 12/01/2014 1.875% 11/30/2021	912828G53	525,000.00	AA+	Aaa	8/1/2017	8/3/2017	528,219.73	1.73	865.38	527,197.09	516,386.85
US TREASURY NOTES DTD 03/31/2017 1.875% 03/31/2022	912828W89	250,000.00	AA+	Aaa	12/7/2017	12/8/2017	247,734.38	2.10	1,197.63	248,278.36	245,312.50
US TREASURY NOTES DTD 03/31/2017 1.875% 03/31/2022	912828W89	600,000.00	AA+	Aaa	12/1/2017	12/5/2017	595,148.44	2.07	2,874.31	596,320.91	588,750.00
US TREASURY N/B NOTES DTD 06/30/2015 2.125% 06/30/2022	912828XG0	600,000.00	AA+	Aaa	5/21/2018	5/22/2018	583,335.94	2.85	35.22	585,698.50	592,875.00
US TREASURY NOTES DTD 07/31/2017 1.875% 07/31/2022	9128282P4	500,000.00	AA+	Aaa	11/1/2017	11/3/2017	497,207.03	2.00	3,923.23	497,870.97	489,629.00



## Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>U.S. Treasury Bond / Note</b>											
US TREASURY NOTES DTD 09/30/2015 1.750% 09/30/2022	912828L57	625,000.00	AA+	Aaa	1/2/2018	1/3/2018	611,596.68	2.23	2,794.47	614,301.84	608,496.25
US TREASURY NOTES DTD 02/01/2016 1.750% 01/31/2023	912828P38	1,000,000.00	AA+	Aaa	6/4/2018	6/6/2018	956,171.88	2.76	7,323.37	961,265.63	971,055.00
US TREASURY N/B NOTES DTD 07/02/2018 2.625% 06/30/2023	9128284U1	500,000.00	AA+	Aaa	7/3/2018	7/6/2018	496,816.41	2.76	36.26	497,109.64	502,597.50
UNITED STATES TREASURY NOTES DTD 08/31/2018 2.750% 08/31/2023	9128284X5	230,000.00	AA+	Aaa	9/12/2018	9/14/2018	228,867.97	2.86	2,149.10	228,933.32	232,578.53
UNITED STATES TREASURY NOTES DTD 08/31/2018 2.750% 08/31/2023	9128284X5	125,000.00	AA+	Aaa	9/5/2018	9/7/2018	124,887.70	2.77	1,167.99	124,894.75	126,401.38
UNITED STATES TREASURY NOTES DTD 08/31/2018 2.750% 08/31/2023	9128284X5	220,000.00	AA+	Aaa	9/20/2018	9/21/2018	217,989.06	2.95	2,055.66	218,097.64	222,466.42
UNITED STATES TREASURY NOTES DTD 10/01/2018 2.875% 09/30/2023	9128285D8	400,000.00	AA+	Aaa	10/31/2018	10/31/2018	398,046.88	2.98	2,938.19	398,112.42	406,500.00
UNITED STATES TREASURY NOTES DTD 10/01/2018 2.875% 09/30/2023	9128285D8	150,000.00	AA+	Aaa	11/2/2018	11/6/2018	148,863.28	3.04	1,101.82	148,897.55	152,437.50
UNITED STATES TREASURY NOTES DTD 11/30/2016 2.125% 11/30/2023	912828U57	550,000.00	AA+	Aaa	12/10/2018	12/11/2018	534,359.38	2.74	1,027.47	534,530.28	540,074.15
<b>Security Type Sub-Total</b>		<b>12,375,000.00</b>					<b>12,270,804.52</b>	<b>2.09</b>	<b>55,885.32</b>	<b>12,280,160.06</b>	<b>12,173,771.91</b>
<b>Supra-National Agency Bond / Note</b>											
INTERNATIONAL FINANCE CORPORATION NOTE DTD 01/25/2018 2.250% 01/25/2021	45950KCM0	230,000.00	AAA	Aaa	1/18/2018	1/25/2018	229,323.80	2.35	2,242.50	229,529.19	228,490.51
INTERNATIONAL FINANCE CORPORATION NOTE DTD 03/16/2018 2.635% 03/09/2021	45950VLQ7	300,000.00	AAA	Aaa	3/9/2018	3/16/2018	299,775.00	2.66	2,459.33	299,832.38	299,660.10
INTER-AMERICAN DEVELOPMENT BANK NOTE DTD 04/19/2018 2.625% 04/19/2021	4581X0DB1	380,000.00	AAA	Aaa	4/12/2018	4/19/2018	379,164.00	2.70	1,995.00	379,353.31	380,376.20



## Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>Supra-National Agency Bond / Note</b>											
INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 07/25/2018 2.750% 07/23/2021	459058GH0	290,000.00	AAA	Aaa	7/18/2018	7/25/2018	289,321.40	2.83	3,455.83	289,415.96	291,179.43
<b>Security Type Sub-Total</b>		<b>1,200,000.00</b>					<b>1,197,584.20</b>	<b>2.66</b>	<b>10,152.66</b>	<b>1,198,130.84</b>	<b>1,199,706.24</b>
<b>Federal Agency Collateralized Mortgage Obligation</b>											
FHLMC SERIES KP03 A2 DTD 04/01/2016 1.780% 07/01/2019	3137BNN26	47,706.15	AA+	Aaa	4/15/2016	4/28/2016	48,182.07	1.10	70.76	47,726.69	47,411.83
FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/25/2021	3136B1XP4	168,875.86	AA+	Aaa	4/11/2018	4/30/2018	172,234.96	2.27	501.00	171,597.54	170,772.66
FHLMC MULTIFAMILY STRUCTURED P POOL DTD 12/01/2015 3.090% 08/25/2022	3137BM6P6	160,000.00	AA+	Aaa	4/4/2018	4/9/2018	161,362.50	2.61	412.00	161,101.23	160,783.25
FHLMC MULTIFAMILY STRUCTURED P DTD 11/01/2013 2.669% 02/25/2023	3137B5JL8	94,923.22	AA+	Aaa	6/13/2018	6/18/2018	94,437.47	2.81	211.13	94,469.53	94,700.81
FHMS KP05 A DTD 12/01/2018 3.203% 07/01/2023	3137FKK39	125,000.00	AA+	Aaa	12/7/2018	12/17/2018	124,999.63	3.11	333.65	125,000.00	125,742.20
<b>Security Type Sub-Total</b>		<b>596,505.23</b>					<b>601,216.63</b>	<b>2.53</b>	<b>1,528.54</b>	<b>599,894.99</b>	<b>599,410.75</b>
<b>Federal Agency Bond / Note</b>											
FNMA BENCHMARK NOTE DTD 05/16/2016 1.250% 05/06/2021	3135G0K69	200,000.00	AA+	Aaa	8/1/2016	8/2/2016	200,850.00	1.16	381.94	200,425.18	194,205.80
FANNIE MAE NOTES DTD 06/25/2018 2.750% 06/22/2021	3135G0U35	370,000.00	AA+	Aaa	6/22/2018	6/25/2018	369,914.90	2.76	254.38	369,928.64	372,076.07
FNMA NOTES DTD 08/19/2016 1.250% 08/17/2021	3135G0N82	380,000.00	AA+	Aaa	8/17/2016	8/19/2016	378,461.00	1.33	1,768.06	379,177.59	367,982.88
FNMA NOTES DTD 08/19/2016 1.250% 08/17/2021	3135G0N82	120,000.00	AA+	Aaa	8/17/2016	8/19/2016	119,589.48	1.32	558.33	119,780.66	116,205.12



## Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>Federal Agency Bond / Note</b>											
FNMA NOTES DTD 08/19/2016 1.250% 08/17/2021	3135GON82	300,000.00	AA+	Aaa	9/1/2016	9/2/2016	298,164.00	1.38	1,395.83	299,011.73	290,512.80
FANNIE MAE NOTES DTD 04/10/2017 1.875% 04/05/2022	3135GOT45	400,000.00	AA+	Aaa	4/6/2017	4/10/2017	398,204.00	1.97	1,791.67	398,805.48	391,950.00
<b>Security Type Sub-Total</b>		<b>1,770,000.00</b>					<b>1,765,183.38</b>	<b>1.77</b>	<b>6,150.21</b>	<b>1,767,129.28</b>	<b>1,732,932.67</b>
<b>Corporate Note</b>											
HONEYWELL INTERNATIONAL CORP NOTES DTD 10/30/2017 1.800% 10/30/2019	438516BQ8	85,000.00	A	A2	10/23/2017	10/30/2017	84,933.70	1.84	259.25	84,972.19	84,167.09
CITIGROUP INC (CALLABLE) CORP NOTE DTD 01/10/2017 2.450% 01/10/2020	172967LF6	100,000.00	BBB+	Baa1	1/4/2017	1/10/2017	99,960.00	2.46	1,163.75	99,986.00	99,197.00
AMERICAN EXPRESS CREDIT (CALLABLE) NOTE DTD 03/03/2017 2.200% 03/03/2020	0258MOEE5	125,000.00	A-	A2	2/28/2017	3/3/2017	124,870.00	2.24	901.39	124,948.20	123,656.13
WALT DISNEY COMPANY CORP NOTES DTD 03/06/2017 1.950% 03/04/2020	25468PDP8	40,000.00	A+	A2	3/1/2017	3/6/2017	39,989.60	1.96	253.50	39,995.84	39,612.72
JOHN DEERE CAPITAL CORP NOTES DTD 03/15/2017 2.200% 03/13/2020	24422ETQ2	85,000.00	A	A2	3/10/2017	3/15/2017	84,933.70	2.23	561.00	84,972.89	84,215.88
WALT DISNEY COMPANY CORP NOTES DTD 06/06/2017 1.800% 06/05/2020	25468PDU7	300,000.00	A+	A2	6/1/2017	6/6/2017	299,652.00	1.84	390.00	299,831.84	295,602.30
HOME DEPOT INC CORP NOTES DTD 06/05/2017 1.800% 06/05/2020	437076BQ4	100,000.00	A	A2	5/24/2017	6/5/2017	99,942.00	1.82	130.00	99,972.01	98,569.10
CISCO SYSTEMS INC CORP NOTES DTD 06/17/2015 2.450% 06/15/2020	17275RAX0	300,000.00	AA-	A1	6/6/2017	6/9/2017	305,832.00	1.79	326.67	302,852.92	298,407.90
JOHN DEERE CAPITAL CORP NOTES DTD 06/22/2017 1.950% 06/22/2020	24422ETS8	120,000.00	A	A2	6/19/2017	6/22/2017	119,926.80	1.97	58.50	119,963.47	118,128.12



## Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>Corporate Note</b>											
STATE STREET CORP NOTES DTD 08/18/2015 2.550% 08/18/2020	857477AS2	300,000.00	A	A1	6/8/2017	6/13/2017	305,550.00	1.95	2,826.25	302,889.40	297,481.20
CATERPILLAR FINL SERVICE NOTE DTD 09/07/2017 1.850% 09/04/2020	14913Q2A6	155,000.00	A	A3	9/5/2017	9/7/2017	154,869.80	1.88	931.94	154,926.17	151,981.38
GENERAL ELECTRIC CAPITAL CORP CORP NOTE DTD 09/16/2010 4.375% 09/16/2020	36962G4R2	125,000.00	BBB+	Baa1	8/30/2017	8/31/2017	134,350.00	1.84	1,595.05	130,314.09	124,822.00
THE PROCTER & GAMBLE CO CORP NOTES DTD 10/25/2017 1.900% 10/23/2020	742718FA2	85,000.00	AA-	Aa3	10/23/2017	10/25/2017	84,869.95	1.95	305.06	84,920.44	83,765.63
JOHNSON & JOHNSON CORP NOTE DTD 11/10/2017 1.950% 11/10/2020	478160CH5	65,000.00	AAA	Aaa	11/8/2017	11/10/2017	64,930.45	1.99	179.56	64,956.44	64,047.82
APPLE INC DTD 11/13/2017 2.000% 11/13/2020	037833DJ6	300,000.00	AA+	Aa1	11/6/2017	11/13/2017	299,748.00	2.03	800.00	299,841.45	296,048.10
PACCAR FINANCIAL CORP NOTES DTD 11/13/2017 2.050% 11/13/2020	69371RN85	85,000.00	A+	A1	11/6/2017	11/13/2017	84,992.35	2.05	232.33	84,995.19	83,627.93
VISA INC (CALLABLE) CORP NOTES DTD 12/14/2015 2.200% 12/14/2020	92826CAB8	150,000.00	AA-	A1	8/25/2017	8/30/2017	151,650.00	1.85	155.83	150,975.47	148,370.55
WAL-MART STORES INC CORP NOTE DTD 10/20/2017 1.900% 12/15/2020	931142EA7	310,000.00	AA	Aa2	10/11/2017	10/20/2017	309,550.50	1.95	261.78	309,716.10	305,136.72
BRANCH BANKING & TRUST (CALLABLE) NOTES DTD 10/26/2017 2.150% 02/01/2021	06531FAZ6	155,000.00	A-	A2	10/23/2017	10/26/2017	154,928.70	2.17	1,388.54	154,952.48	151,738.18
IBM CORP CORP NOTES DTD 02/06/2018 2.650% 02/05/2021	44932HAG8	100,000.00	A	A1	2/1/2018	2/6/2018	99,951.00	2.67	1,074.72	99,965.33	98,875.30
IBM CORP NOTES DTD 02/19/2016 2.250% 02/19/2021	459200JF9	200,000.00	A	A1	6/8/2017	6/13/2017	202,028.00	1.96	1,650.00	201,193.57	195,970.40
PACCAR FINANCIAL CORP NOTES DTD 02/27/2018 2.800% 03/01/2021	69371RN93	175,000.00	A+	A1	2/22/2018	2/27/2018	174,914.25	2.82	1,633.33	174,937.33	173,415.20



## Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>Corporate Note</b>											
TEXAS INSTRUMENTS INC (CALLABLE) NOTE DTD 03/12/2014 2.750% 03/12/2021	882508AY0	100,000.00	A+	A1	4/27/2017	5/4/2017	102,279.00	2.13	832.64	101,300.29	99,395.60
NATIONAL RURAL UTIL COOP DTD 02/26/2018 2.900% 03/15/2021	63743HER9	125,000.00	A	A2	2/21/2018	2/26/2018	124,861.25	2.94	1,067.36	124,897.66	124,430.88
CATERPILLAR FINANCIAL SERVICES CORP NOTE DTD 03/15/2018 2.900% 03/15/2021	14913Q2G3	100,000.00	A	A3	3/12/2018	3/15/2018	99,946.00	2.92	853.89	99,959.86	99,928.90
UNILEVER CAPITAL CORP NOTES DTD 03/22/2018 2.750% 03/22/2021	904764AZ0	260,000.00	A+	A1	3/19/2018	3/22/2018	258,671.40	2.93	1,966.25	259,003.99	258,748.36
UNITED PARCEL SERVICE CORPORATE BOND DTD 11/14/2017 2.050% 04/01/2021	911312BP0	175,000.00	A+	A1	11/9/2017	11/14/2017	174,723.50	2.10	896.88	174,812.72	171,942.05
TOYOTA MOTOR CREDIT CORP NOTES DTD 04/13/2018 2.950% 04/13/2021	89236TEU5	180,000.00	AA-	Aa3	4/10/2018	4/13/2018	179,928.00	2.96	1,150.50	179,944.65	180,027.00
BANK OF AMERICA CORP NOTE DTD 04/19/2016 2.625% 04/19/2021	06051GFV4	200,000.00	A-	A3	6/8/2017	6/13/2017	201,422.00	2.43	1,050.00	200,867.12	197,279.80
MORGAN STANLEY CORP NOTES DTD 04/21/2016 2.500% 04/21/2021	61746BEA0	100,000.00	BBB+	A3	2/13/2018	2/15/2018	98,320.00	3.06	486.11	98,769.25	97,879.60
MORGAN STANLEY CORP NOTES DTD 04/21/2016 2.500% 04/21/2021	61746BEA0	200,000.00	BBB+	A3	6/8/2017	6/13/2017	200,510.00	2.43	972.22	200,312.45	195,759.20
HERSHEY COMPANY CORP NOTES DTD 05/10/2018 3.100% 05/15/2021	427866BA5	125,000.00	A	A1	5/3/2018	5/10/2018	124,913.75	3.12	495.14	124,931.80	126,106.63
AMERICAN EXPRESS CO DTD 05/17/2018 3.375% 05/17/2021	025816BU2	200,000.00	BBB+	A3	5/14/2018	5/17/2018	199,966.00	3.38	825.00	199,972.78	200,318.00
CHARLES SCHWAB CORP NOTES DTD 05/22/2018 3.250% 05/21/2021	808513AW5	190,000.00	A	A2	5/17/2018	5/22/2018	189,994.30	3.25	686.11	189,995.31	190,927.20
BRANCH BANKING & TRUST CORP NOTES DTD 06/05/2018 3.200% 09/03/2021	05531FBD4	55,000.00	A-	A2	5/31/2018	6/5/2018	54,934.55	3.24	1,007.11	54,948.66	54,945.99



## Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>Corporate Note</b>											
AMERICAN HONDA FINANCE CORP NOTES	02665WBG5	310,000.00	A+	A2	9/9/2016	9/14/2016	307,882.70	1.84	1,639.56	308,834.56	298,021.60
DTD 09/09/2016 1.700% 09/09/2021											
3M COMPANY	88579YBA8	75,000.00	AA-	A1	9/11/2018	9/14/2018	74,846.25	3.07	668.75	74,860.91	75,606.15
DTD 09/14/2018 3.000% 09/14/2021											
PFIZER INC CORP NOTE	717081EM1	185,000.00	AA	A1	9/4/2018	9/7/2018	184,750.25	3.05	1,757.50	184,775.93	186,104.82
DTD 09/07/2018 3.000% 09/15/2021											
BANK OF AMERICA CORP (CALLABLE)	06051GGS2	65,000.00	A-	A3	9/13/2017	9/18/2017	65,000.00	2.33	378.30	65,000.00	63,731.27
DTD 09/18/2017 2.328% 10/01/2021											
JOHN DEERE CAPITAL CORP NOTES	24422ETL3	100,000.00	A	A2	3/10/2017	3/15/2017	99,559.00	2.75	1,288.19	99,718.23	98,087.60
DTD 01/06/2017 2.650% 01/06/2022											
HOME DEPOT INC	437076BV3	75,000.00	A	A2	11/27/2018	12/6/2018	74,794.50	3.34	169.27	74,798.01	75,778.50
DTD 12/06/2018 3.250% 03/01/2022											
US BANK NA CINCINNATI (CALLABLE) NOTE	91159HHC7	300,000.00	A+	A1	6/8/2017	6/13/2017	309,087.00	2.32	2,650.00	306,184.13	298,119.00
DTD 03/02/2012 3.000% 03/15/2022											
GOLDMAN SACHS GROUP INC (CALLABLE) NOTE	38141GWC4	305,000.00	BBB+	A3	6/8/2017	6/13/2017	308,412.95	2.75	1,652.08	307,091.00	295,375.12
DTD 01/26/2017 3.000% 04/26/2022											
UNITED PARCEL SERVICE (CALLABLE) NOTES	911312BC9	310,000.00	A+	A1	6/8/2017	6/13/2017	312,979.10	2.14	910.63	312,060.81	302,453.67
DTD 05/16/2017 2.350% 05/16/2022											
CITIGROUP INC CORP NOTES	172967LQ2	275,000.00	BBB+	Baa1	12/31/2018	12/31/2018	265,102.75	3.72	1,320.00	265,109.49	265,086.80
DTD 10/27/2017 2.700% 10/27/2022											
<b>Security Type Sub-Total</b>		<b>7,470,000.00</b>					<b>7,495,257.05</b>	<b>2.40</b>	<b>41,801.94</b>	<b>7,480,228.43</b>	<b>7,372,890.39</b>

## Certificate of Deposit

SKANDINAV ENSKILDA BANKEN NY CD	83050FXT3	600,000.00	A-1	P-1	8/3/2017	8/4/2017	599,766.00	1.85	4,661.33	599,931.53	596,647.80
DTD 08/04/2017 1.840% 08/02/2019											



## Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>Certificate of Deposit</b>											
MUFG BANK LTD/NY CERT DEPOS DTD 09/27/2017 2.070% 09/25/2019	06539RGM3	300,000.00	A-1	P-1	9/25/2017	9/27/2017	300,000.00	2.07	1,690.50	300,000.00	297,906.90
CREDIT SUISSE NEW YORK CERT DEPOS DTD 02/08/2018 2.670% 02/07/2020	22549LFR1	300,000.00	A	A1	2/7/2018	2/8/2018	300,000.00	2.67	7,186.75	300,000.00	299,486.70
NORDEA BANK AB NY CD DTD 02/22/2018 2.720% 02/20/2020	65590ASN7	415,000.00	AA-	Aa3	2/20/2018	2/22/2018	415,000.00	2.72	4,107.58	415,000.00	414,747.68
UBS AG STAMFORD CT LT CD DTD 03/06/2018 2.900% 03/02/2020	90275DHG8	450,000.00	A+	Aa2	3/2/2018	3/6/2018	450,000.00	2.93	4,313.75	450,000.00	450,254.70
CREDIT AGRICOLE CIB NY FLT CERT DEPOS DTD 04/10/2018 2.884% 04/10/2020	22532XHT8	310,000.00	A+	A1	4/6/2018	4/10/2018	310,000.00	2.85	2,061.44	310,000.00	310,077.50
BANK OF NOVA SCOTIA HOUSTON CD DTD 06/07/2018 3.080% 06/05/2020	06417GU22	300,000.00	A+	Aa2	6/5/2018	6/7/2018	299,886.00	3.10	667.33	299,917.43	300,877.20
BANK OF MONTREAL CHICAGO CERT DEPOS DTD 08/03/2018 3.190% 08/03/2020	06370REU9	300,000.00	A+	Aa2	8/1/2018	8/3/2018	300,000.00	3.23	4,014.08	300,000.00	299,650.50
WESTPAC BANKING CORP NY CD DTD 08/07/2017 2.050% 08/03/2020	96121T4A3	540,000.00	AA-	Aa3	8/3/2017	8/7/2017	540,000.00	2.05	4,428.00	540,000.00	532,675.44
SWEDBANK (NEW YORK) CERT DEPOS DTD 11/17/2017 2.270% 11/16/2020	87019U6D6	300,000.00	AA-	Aa2	11/16/2017	11/17/2017	300,000.00	2.30	870.17	300,000.00	294,311.40
<b>Security Type Sub-Total</b>		<b>3,815,000.00</b>					<b>3,814,652.00</b>	<b>2.51</b>	<b>34,000.93</b>	<b>3,814,848.96</b>	<b>3,796,635.82</b>
<b>Asset-Backed Security / Collateralized Mortgage Obligation</b>											
CARMAX ABS 2017-3 A2A DTD 07/26/2017 1.640% 09/15/2020	14314WAC5	78,879.27	AAA	NR	7/18/2017	7/26/2017	78,878.04	1.64	57.49	78,878.59	78,673.86
HYUNDAI ABS 2016-A A3 DTD 03/30/2016 1.560% 09/15/2020	44930UAD8	23,840.84	AAA	Aaa	3/22/2016	3/30/2016	23,836.21	1.57	16.53	23,839.31	23,751.14



## Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Asset-Backed Security / Collateralized Mortgage Obligation											
CARMX 2017-4 A2A DTD 10/25/2017 1.800% 04/15/2021	14314RAH5	105,940.58	AAA	NR	10/17/2017	10/25/2017	105,932.80	1.79	84.75	105,935.35	105,492.89
HYUNDAI ABS 2016-B A3 DTD 09/21/2016 1.290% 04/15/2021	44891EAC3	81,998.01	AAA	Aaa	9/14/2016	9/21/2016	81,986.98	1.30	47.01	81,993.02	81,202.89
GMALT 2018-3 A3 DTD 09/26/2018 3.180% 06/20/2021	36256GAD1	60,000.00	AAA	Aaa	9/18/2018	9/26/2018	59,995.26	3.19	58.30	59,995.70	60,085.75
HONDA ABS 2017-2 A3 DTD 06/27/2017 1.680% 08/15/2021	43811BAC8	310,000.00	AAA	Aaa	6/20/2017	6/27/2017	309,973.19	1.68	231.47	309,982.64	306,794.63
HAROT 2017-3 A3 DTD 09/29/2017 1.790% 09/18/2021	43814PAC4	300,000.00	AAA	NR	9/25/2017	9/29/2017	299,967.51	1.94	193.92	299,977.38	296,326.26
NISSAN ABS 2017-B A3 DTD 08/23/2017 1.750% 10/15/2021	65478GAD2	300,000.00	NR	Aaa	8/16/2017	8/23/2017	299,983.23	1.75	233.33	299,988.55	296,514.39
JOHN DEERE ABS 2017-B A3 DTD 07/15/2017 1.820% 10/15/2021	47788BAD6	100,000.00	NR	Aaa	7/11/2017	7/18/2017	99,992.68	1.82	80.89	99,994.93	98,870.18
TOYOTA ABS 2017-C A3 DTD 08/02/2017 1.780% 11/15/2021	89237RAD0	250,000.00	AAA	Aaa	7/25/2017	8/2/2017	249,980.08	2.00	197.78	249,986.62	246,429.95
FORD ABS 2017-B A3 DTD 06/27/2017 1.690% 11/15/2021	34531HAD1	240,000.00	AAA	Aaa	6/20/2017	6/27/2017	239,989.32	1.69	180.27	239,992.89	237,042.10
ALLY ABS 2017-4 A3 DTD 08/23/2017 1.750% 12/15/2021	02007FAC9	280,000.00	AAA	NR	8/15/2017	8/23/2017	279,996.39	1.75	217.78	279,997.52	277,258.91
FORDL 2018-B A3 DTD 09/21/2018 3.190% 12/15/2021	34531LAD2	85,000.00	NR	Aaa	9/18/2018	9/21/2018	84,992.82	3.41	120.51	84,993.42	85,351.45
TAOT 2017-D A3 DTD 11/15/2017 1.930% 01/15/2022	89238KAD4	200,000.00	AAA	Aaa	11/7/2017	11/15/2017	199,981.56	2.26	171.56	199,986.40	197,213.48
HYUNDAI ABS 2017-B A3 DTD 08/16/2017 1.770% 01/15/2022	44932GAD7	250,000.00	AAA	Aaa	8/9/2017	8/16/2017	249,956.68	1.78	196.67	249,969.79	246,659.83
HAROT 2018-1 A3 DTD 02/28/2018 2.640% 02/15/2022	43814UAC3	260,000.00	AAA	Aaa	2/22/2018	2/28/2018	259,966.38	2.65	305.07	259,973.17	258,453.91
ALLYA 2017-5 A3 DTD 11/22/2017 1.990% 03/15/2022	02007YAC8	250,000.00	AAA	Aaa	11/14/2017	11/22/2017	249,980.60	1.99	221.11	249,985.42	247,511.05



## Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>Asset-Backed Security / Collateralized Mortgage Obligation</b>											
JDOT 2018-A A3	47788CAC6	70,000.00	NR	Aaa	2/21/2018	2/28/2018	69,994.97	2.66	82.76	69,995.91	69,773.30
DTD 02/28/2018 2.660% 04/15/2022											
NAROT 2017-C A3	65478HAD0	100,000.00	NR	Aaa	12/6/2017	12/13/2017	99,983.09	2.13	94.22	99,988.38	98,752.80
DTD 12/13/2017 2.120% 04/15/2022											
NAROT 2018-A A3	65478DAD9	205,000.00	AAA	Aaa	2/21/2018	2/28/2018	204,976.57	2.66	241.44	204,981.04	204,024.10
DTD 02/28/2018 2.650% 05/15/2022											
ALLYA 2018-1 A3	02007MAE0	95,000.00	AAA	NR	1/23/2018	1/31/2018	94,989.02	2.32	99.22	94,991.20	94,208.41
DTD 01/31/2018 2.350% 06/15/2022											
MBART 2018-1 A3	58772RAD6	160,000.00	AAA	Aaa	7/17/2018	7/25/2018	159,993.86	3.03	215.47	159,994.50	160,288.50
DTD 07/25/2018 3.030% 01/15/2023											
CCCIT 2018-A1 A1	17305EGK5	300,000.00	NR	Aaa	1/25/2018	1/31/2018	299,958.48	2.54	3,340.75	299,966.24	297,580.83
DTD 01/31/2018 2.490% 01/20/2023											
VALET 2018-2 A3	92869BAD4	200,000.00	AAA	Aaa	11/15/2018	11/21/2018	199,991.60	3.25	198.61	199,991.82	201,656.82
DTD 11/21/2018 3.250% 04/20/2023											
GMCAR 2018-3 A3	36255JAD6	125,000.00	AAA	NR	7/11/2018	7/18/2018	124,970.85	3.03	157.29	124,973.47	125,444.91
DTD 07/18/2018 3.020% 05/16/2023											
CARMAX AUTO OWNER TRUST	14313FAD1	75,000.00	AAA	NR	7/18/2018	7/25/2018	74,989.78	3.36	104.33	74,990.65	75,286.71
DTD 07/25/2018 3.130% 06/15/2023											
<b>Security Type Sub-Total</b>		<b>4,505,658.70</b>					<b>4,505,237.95</b>	<b>2.21</b>	<b>7,148.53</b>	<b>4,505,343.91</b>	<b>4,470,649.05</b>
<b>Managed Account Sub Total</b>		<b>31,732,163.93</b>					<b>31,649,935.73</b>	<b>2.24</b>	<b>156,668.13</b>	<b>31,645,736.47</b>	<b>31,345,996.83</b>
<b>Money Market Mutual Fund</b>											
PFM Funds - Govt Select, Instl CI		15,141.35	AAA/m	NR			15,141.35		0.00	15,141.35	15,141.35
<b>Money Market Sub Total</b>		<b>15,141.35</b>					<b>15,141.35</b>		<b>0.00</b>	<b>15,141.35</b>	<b>15,141.35</b>
<b>Securities Sub-Total</b>		<b>\$31,747,305.28</b>					<b>\$31,665,077.08</b>	<b>2.24%</b>	<b>\$156,668.13</b>	<b>\$31,660,877.82</b>	<b>\$31,361,138.18</b>
<b>Accrued Interest</b>											<b>\$156,668.13</b>
<b>Total Investments</b>											<b>\$31,517,806.31</b>

Bolded items are forward settling trades.

## IMPORTANT DISCLOSURES

This material is based on information obtained from sources generally believed to be reliable and available to the public; however, PFM Asset Management LLC cannot guarantee its accuracy, completeness or suitability. This material is for general information purposes only and is not intended to provide specific advice or a specific recommendation. All statements as to what will or may happen under certain circumstances are based on assumptions, some, but not all of which, are noted in the presentation. Assumptions may or may not be proven correct as actual events occur, and results may depend on events outside of your or our control. Changes in assumptions may have a material effect on results. Past performance does not necessarily reflect and is not a guaranty of future results. The information contained in this presentation is not an offer to purchase or sell any securities.

- Market values that include accrued interest are derived from closing bid prices as of the last business day of the month as supplied by Interactive Data, Bloomberg, or Telerate. Where prices are not available from generally recognized sources, the securities are priced using a yield based matrix system to arrive at an estimated market value.
- In accordance with generally accepted accounting principles, information is presented on a trade date basis; forward settling purchases are included in the monthly balances, and forward settling sales are excluded.
- Performance is presented in accordance with the CFA Institute's Global Investment Performance Standards (GIPS). Unless otherwise noted, performance is shown gross of fees. Quarterly returns are presented on an unannualized basis. Returns for periods greater than one year are presented on an annualized basis. Past performance is not indicative of future returns.
- Bank of America/Merrill Lynch Indices provided by Bloomberg Financial Markets.
- Money market fund/cash balances are included in performance and duration computations.
- Standard & Poor's is the source of the credit ratings. Distribution of credit rating is exclusive of money market fund/LGIP holdings.
- Callable securities in the portfolio are included in the maturity distribution analysis to their stated maturity date, although, they may be called prior to maturity.
- MBS maturities are represented by expected average life.



## GLOSSARY

- **ACCRUED INTEREST:** Interest that is due on a bond or other fixed income security since the last interest payment was made.
- **AGENCIES:** Federal agency securities and/or Government-sponsored enterprises.
- **AMORTIZED COST:** The original cost of the principal of the security is adjusted for the amount of the periodic reduction of any discount or premium from the purchase date until the date of the report. Discount or premium with respect to short-term securities (those with less than one year to maturity at time of issuance) is amortized on a straight line basis. Such discount or premium with respect to longer-term securities is amortized using the constant yield basis.
- **BANKERS' ACCEPTANCE:** A draft or bill or exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill as well as the insurer.
- **COMMERCIAL PAPER:** An unsecured obligation issued by a corporation or bank to finance its short-term credit needs, such as accounts receivable and inventory.
- **CONTRIBUTION TO DURATION:** Represents each sector or maturity range's relative contribution to the overall duration of the portfolio measured as a percentage weighting. Since duration is a key measure of interest rate sensitivity, the contribution to duration measures the relative amount or contribution of that sector or maturity range to the total rate sensitivity of the portfolio.
- **DURATION TO WORST:** A measure of the sensitivity of a security's price to a change in interest rates, stated in years, computed from cash flows to the maturity date or to the put date, whichever results in the highest yield to the investor.
- **EFFECTIVE DURATION:** A measure of the sensitivity of a security's price to a change in interest rates, stated in years.
- **EFFECTIVE YIELD:** The total yield an investor receives in relation to the nominal yield or coupon of a bond. Effective yield takes into account the power of compounding on investment returns, while nominal yield does not.
- **FDIC:** Federal Deposit Insurance Corporation. A federal agency that insures bank deposits to a specified amount.
- **INTEREST RATE:** Interest per year divided by principal amount and expressed as a percentage.
- **MARKET VALUE:** The value that would be received or paid for an investment in an orderly transaction between market participants at the measurement date.
- **MATURITY:** The date upon which the principal or stated value of an investment becomes due and payable.
- **NEGOTIABLE CERTIFICATES OF DEPOSIT:** A CD with a very large denomination, usually \$1 million or more, that can be traded in secondary markets.
- **PAR VALUE:** The nominal dollar face amount of a security.



## GLOSSARY

- **PASS THROUGH SECURITY:** A security representing pooled debt obligations that passes income from debtors to its shareholders. The most common type is the mortgage-backed security.
- **REPURCHASE AGREEMENTS:** A holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed price on a fixed date.
- **SETTLE DATE:** The date on which the transaction is settled and monies/securities are exchanged. If the settle date of the transaction (i.e., coupon payments and maturity proceeds) occurs on a non-business day, the funds are exchanged on the next business day.
- **TRADE DATE:** The date on which the transaction occurred; however, the final consummation of the security transaction and payment has not yet taken place.
- **UNSETTLED TRADE:** A trade which has been executed; however, the final consummation of the security transaction and payment has not yet taken place.
- **U.S. TREASURY:** The department of the U.S. government that issues Treasury securities.
- **YIELD:** The rate of return based on the current market value, the annual interest receipts, maturity value, and the time period remaining until maturity, stated as a percentage on an annualized basis.
- **YTM AT COST:** The yield to maturity at cost is the expected rate of return based on the original cost, the annual interest receipts, maturity value, and the time period from purchase date to maturity, stated as a percentage on an annualized basis.
- **YTM AT MARKET:** The yield to maturity at market is the rate of return based on the current market value, the annual interest receipts, maturity value, and the time period remaining until maturity, stated as a percentage on an annualized basis.



**City of Santa Fe Springs**  
**City Council Meeting**

**ITEM NO. 7**

**February 14, 2019**

**PUBLIC HEARING**

State of California Citizens' Option for Public Safety (COPS) Grant Program

**RECOMMENDATION**

That the City Council:

- Open the Public Hearing for those wishing to speak on this matter; and
- Approve the expenditure of the State of California Citizens' Option for Public Safety (COPS) grant funds as outlined in the plan contained herein.

**BACKGROUND**

The Citizens' Option for Public Safety (COPS) program provides grants to every city and county and five special districts that provide law enforcement within California. COPS funds are allocated among cities and counties and special districts that provide law enforcement services in proportion to population, except that: A). County populations are the populations in incorporated areas, and B). Each agency is to be allocated a minimum of \$100,000. As a result, the City is entitled to a State of California Citizens' Option for Public Safety (COPS) Grant of \$100,000. Funds from the COPS program must be used exclusively to fund the frontline municipal police services. Based on a review of law enforcement priorities, staff is recommending that the funds be expended on the payment of:

- the cost for a Traffic Officer (for FY 2018/2019, the cost of the Traffic Officer assigned to the City is \$213,300; \$100,00 would be paid with COPS funds and the remaining balance covered by the City (General Fund)).

The expenditure of these funds requires that the City conduct a Public Hearing to seek input as to how these funds should be spent.

**FISCAL IMPACT**

The State COPS program has been a much needed supplemental funding source which has provided the City with the means for additional public safety resources and equipment.

A handwritten signature in blue ink, appearing to read "Raymond R. Cruz".

Raymond R. Cruz  
City Manager



## City of Santa Fe Springs

### City Council Meeting

February 14, 2019

#### **NEW BUSINESS**

##### Resolution No. 9617 – Weed Abatement

#### **RECOMMENDATION**

That the City Council:

- Adopt Resolution No. 9617 declaring weeds a public nuisance, declaring its intention to remove them, and setting Thursday, February 14, 2019 as the date for the Public Hearing.

#### **BACKGROUND**

The City contracts with the Los Angeles County Agricultural Commissioner for the abatement of weeds. They have conducted their annual inspection of the properties in the City and listed those needing weeds abated. If the proposed resolution is passed, weed abatement notices will be mailed to all property owners listed. Resolution No. 9617 declares the weeds to be a public nuisance and sets a Public Hearing on the matter for Thursday, February 14, 2019, at 6:00 p.m. where property owners will have an opportunity to object to any part of the weed abatement process.

Resolution No. 9617 provides property owners with the option of abating the weeds themselves, contracting the work to others, or having the County Agricultural Commissioner's contractor perform the work. Costs for work performed by the County, if approved by the City Council, will be assessed to the respective property owner's tax bill.

Raymond R. Cruz  
City Manager

#### **Attachment(s)**

1. Resolution No. 9617
2. Declaration List



**ATTACHMENT NO. 1**

**RESOLUTION NO. 9617**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS DECLARING THAT WEEDS, BRUSH, RUBBISH AND REFUSE UPON OR IN FRONT OF SPECIFIED PROPERTY IN THE CITY ARE A SEASONAL AND RECURRENT PUBLIC NUISANCE, AND DECLARING ITS INTENTION TO PROVIDE FOR THE ABATEMENT THEREOF**

THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS DOES RESOLVE AS FOLLOWS:

BE IT RESOLVED THAT, pursuant to the provisions of Title 4, Division 3, Part 2, Chapter 13, Article 2, of the California Government Code, Sections 39560 to 39588, inclusive, and evidence received by it, the City Council of the City of Santa Fe Springs specifically finds:

SECTION 1. That the weeds, brush or rubbish growing or existing upon the streets, sidewalks, or private property in the city attain such large growth as to become, when dry, a fire menace to adjacent improved property, or which are otherwise noxious, dangerous, or a public nuisance.

SECTION 2. That the presence of dry grass, stubble, refuse, or other flammable materials are conditions which endanger the public safety by creating a fire hazard.

SECTION 3. That by reason of the foregoing fact, the weeds, brush, rubbish, dry grass, stubble, refuse, or other flammable material growing or existing upon the private property hereinafter described, and upon the streets and sidewalks in front of said property constitute a seasonal and recurrent public nuisance and should be abated as such.

SECTION 4. That the private property, together with the streets and sidewalks in front of same herein referred to, is more particularly described as follows, to wit: That certain property described in the attached list hereto and by this reference made a part hereof as though set forth in full at this point.

BE IT THEREFORE RESOLVED, pursuant to the findings of fact, by this Council heretofore made, that the weeds, brush, rubbish, dry grass, stubble, refuse, or other flammable material in and upon and in front of the real property hereinbefore described constitute and are hereby declared to be a seasonal and recurrent public nuisance which should be abated. The Agricultural Commissioner/Director of Weights and Measures, County of Los Angeles, is hereby designated the person to give notice to destroy said weeds, brush, rubbish, dry grass, stubble, refuse, or other flammable material and shall cause notices to be given to each property owner by United States Mail and said notice shall be substantially in the following form to wit.

NOTICE TO DESTROY WEEDS,  
REMOVE BRUSH, RUBBISH AND REFUSE

Notice is hereby given that on February 28, 2019, the City Council of the City of Santa Fe Springs passed or will pass a resolution declaring noxious or dangerous vegetation including weeds, brush, tumbleweeds, sagebrush, and chaparral or rubbish and refuse were growing or occurring upon or in front of said property on certain streets in said city or unincorporated area of the County of Los Angeles, and more particularly described in the resolution, and that they constitute a public nuisance which must be abated by the removal of said noxious or dangerous vegetation, rubbish and refuse. The resolution further declares that, if not abated, the vegetation and/or rubbish and refuse may be removed and the nuisance abated by County authorities in which case the cost of removal shall be assessed upon the land from or in front of which the noxious or dangerous vegetation, rubbish and refuse are removed. Such cost will constitute a special assessment against such lots or lands. Reference is hereby made to said resolution for further particulars. In addition, the Board of Supervisors of the County of Los Angeles authorized and directed the Agricultural Commissioner to recover its costs of details. All property owners having any objections to the proposed removal of noxious or dangerous vegetation, rubbish and refuse and the recovery of inspection costs, are hereby notified that they may attend a hearing of the City Council of said city to be held at 11710 East Telegraph Road, Santa Fe Springs, CA 90670, in the Council Chambers on February 28, 2019 at 6:00 p.m. where their objections will be heard and given due consideration. If the property owner does not want to present objections to the proposed removal of the noxious or dangerous vegetation including weeds, brush, tumbleweeds, sagebrush, and chaparral or rubbish and refuse, or the recovery of inspection costs, the owner need not appear at the above mentioned hearing.

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City Clerk of the City of Santa Fe Springs



BE IT THEREFORE RESOLVED, that the Agricultural Commissioner is hereby authorized and directed to recover its costs of inspection of the properties hereinabove described in a manner consistent with prior action of the Board adopting a fee schedule for such inspections. The recovery of these costs is vital to the ongoing operation governing the identification and abatement of those properties that constitute a seasonal and recurrent public nuisance and endanger the public safety.

BE IT FURTHER RESOLVED THAT the 28th day of February, 2019, at the hour of 6:00 p.m. of said day is the day and hour, and the Meeting Room of the City Council of the City of Santa Fe Springs in the City Hall in the City of Santa Fe Springs is fixed by this City Council as the place when and where any and all property owners having any objections to the aforesaid proposed removal of weeds, brush, rubbish, dry grass, stubble, refuse, or other flammable material may appear before the City Council and show cause why said weeds, brush, rubbish, dry grass, stubble, refuse, or other flammable material should not be removed in accordance with this resolution, and said objections will then and there be heard and given due consideration; and

BE IT RESOLVED THAT the notices to destroy weeds, brush, rubbish, dry grass, stubble, refuse or other flammable material hereinbefore referred to shall be mailed by said Agricultural Commissioner/Director of Weights and Measures at least ten days prior to February 28, 2019.

**APPROVED and ADOPTED** this 14<sup>th</sup> day of February, 2019 by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Juanita Trujillo, Mayor

ATTEST:

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Janet Martinez, CMC, City Clerk



## LOS ANGELES COUNTY DECLARATION LIST

DATE: 01/03/19

## CITY OF SANTA FE SPRINGS

KEY OF 8, CITY CODE 623 (UNIMPROVED)

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
7005 001 803	SHOEMAKER AVE	SO PAC CO	10031 FOOTHILL BLVD.	ROSEVILLE CA	95747
7005 014 801	CARMENITA	SO PAC CO	10031 FOOTHILL BLVD.	ROSEVILLE CA	95747
7005 014 803	ALONDRA BLVD	SO PAC CO	10031 FOOTHILL BLVD.	ROSEVILLE CA	95747
7005 014 913	13560 FIRESTONE BLVD	DEPARTMENT OF TRANSPORTATION	100 S MAIN ST MS 13	LOS ANGELES CA	90012
7005 014 915	13580 FIRESTONE BLVD	STATE OF CALIFORNIA	100 S MAIN ST MS 13	LOS ANGELES CA	90012
7005 014 917	13460 FIRESTONE BLVD	STATE OF CALIFORNIA	100 S MAIN ST MS 6	LOS ANGELES CA	90012
7005 014 918	13500 FIRESTONE BLVD	STATE OF CALIFORNIA	100 S MAIN ST STE 1300	LOS ANGELES CA	90012
8002 019 042	BELL RANCH DR	MCMMASTER CARR SUPPLY CO	9630 NORWALK BLVD	SANTA FE SPRINGS CA	90670
8005 012 027	GEARY AVE	GEARY AVENUE PROPERTIES LLC	8536 WHITE FISH CIR	FOUNTAIN VLY CA	92708
8005 012 047	10137 NORWALK BLVD	GEMINIS PROPERTY DEV LLC	P O BOX 2767	SANTA FE SPRINGS CA	90670
8005 012 902	12171 TELEGRAPH RD	SANTA FE SPRINGS CITY	11710 TELEGRAPH RD	SANTA FE SPRINGS CA	90670
8005 015 011	10025 BLOOMFIELD AVE	BREITBURN OPERATING LP	707 WILSHIRE BLVD 46TH FL	LOS ANGELES CA	90017
8005 015 024	TELEGRAPH RD	BREITBURN OPERATING LP	707 WILSHIRE BLVD 46TH FL	LOS ANGELES CA	90017
8005 015 027	12405 TELEGRAPH RD	BREITBURN OPERATING LP	707 WILSHIRE BLVD 46TH FL	LOS ANGELES CA	90017
8009 001 095	GARDEN PARKWAY	TOWNLOT FEE LLC	707 WILSHIRE BLVD 46TH FL	LOS ANGELES CA	90017
8009 001 097	CLARK ST	TOWNLOT FEE LLC	707 WILSHIRE BLVD 46TH FL	LOS ANGELES CA	90017
8009 001 098	GARDEN PARKWAY	TOWNLOT FEE LLC	707 WILSHIRE BLVD 46TH FL	LOS ANGELES CA	90017
8009 001 101	GARDEN PARKWAY	TOWNLOT FEE LLC	707 WILSHIRE BLVD 46TH FL	LOS ANGELES CA	90017
8009 004 078	GARDEN PARKWAY	TOWNLOT FEE LLC	707 WILSHIRE BLVD 46TH FL	LOS ANGELES CA	90017
8009 004 079	GARDEN PARKWAY	TOWNLOT FEE LLC	707 WILSHIRE BLVD 46TH FL	LOS ANGELES CA	90017



LOS ANGELES COUNTY DECLARATION LIST  
CITY OF SANTA FE SPRINGS  
KEY OF 8, CITY CODE 623 (UNIMPROVED)

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PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
8009 004 116	GARDEN PARKWAY	TOWNLOT FEE LLC	707 WILSHIRE BLVD 46TH FL	LOS ANGELES CA	90017
8009 004 117	GARDEN PARKWAY	TOWNLOT FEE LLC	707 WILSHIRE BLVD 46TH FL	LOS ANGELES CA	90017
8009 004 118	GARDEN PARKWAY	TOWNLOT FEE LLC	707 WILSHIRE BLVD 46TH FL	LOS ANGELES CA	90017
8009 004 119	GARDEN PARKWAY	TOWNLOT FEE LLC	707 WILSHIRE BLVD 46TH FL	LOS ANGELES CA	90017
8009 004 127	GARDEN PARKWAY	TOWNLOT FEE LLC	707 WILSHIRE BLVD 46TH FL	LOS ANGELES CA	90017
8009 004 128	GARDEN PARKWAY	TOWNLOT FEE LLC	707 WILSHIRE BLVD 46TH FL	LOS ANGELES CA	90017
8009 022 071	FLORENCE AVE	SFS REAL ESTATE & RECOVERY LLC	2140 S DUPONT HWY	CAMDEN DC	19934
8011 004 031	FREEMAN AVE	FELYBY ASSOCIATES LLC	630 VIA LIDO NORD	NEWPORT BEACH CA	92663
8011 004 058	FREEMAN AVE	FELYBY ASSOCIATES LLC	630 VIA LIDO NORD	NEWPORT BEACH CA	92663
8011 004 064	FREEMAN AVE	FELYBY ASSOCIATES LLC	630 VIA LIDO NORD	NEWPORT BEACH CA	92663
8011 005 013	13007 TELEGRAPH RD	PITTS, MARVIN E TR	P O BOX 3033	WHITTIER CA	90605
8011 005 034	10330 GREENLEAF AVE	PLAINS WEST COAST TERMINALS LLC	333 CLAY ST STE 1600	HOUSTON TX	77002
8011 007 026	FREEMAN AVE	FELYBY ASSOCIATES LLC	630 VIA LIDO NORD	NEWPORT BEACH CA	92663
8011 007 027	FREEMAN AVE	FELYBY ASSOCIATES LLC	630 VIA LIDO NORD	NEWPORT BEACH CA	92663
8011 007 028	ROMANDEL AVE	FELYBY ASSOCIATES LLC	630 VIA LIDO NORD	NEWPORT BEACH CA	92663
8011 007 029	ROMANDEL AVE	FELYBY ASSOCIATES LLC	630 VIA LIDO NORD	NEWPORT BEACH CA	92663
8011 007 038	ROMANDEL AVE	FELYBY ASSOCIATES LLC	630 VIA LIDO NORD	NEWPORT BEACH CA	92663
8011 007 040	ROMANDEL AVE	FELYBY ASSOCIATES LLC	630 VIA LIDO NORD	NEWPORT BEACH CA	92663
8011 007 041	ROMANDEL AVE	PRODUCTOL INC	PO BOX 1367	SUN VALLEY CA	91353
8011 007 056	12636 LOS NIETOS RD	RCS ADRIA MARU PROPERTY LLC	23820 HAWTHORNE BLVD UNIT 100	TORRANCE CA	90505

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PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
8011 009 935	10712 LAUREL AVE	SANTA FE SPRINGS CITY	11710 TELEGRAPH RD	SANTA FE SPRINGS CA	90670
8011 011 906	LAUREL AVE	SUCCESSOR AGENCY OF SFS	11710 TELEGRAPH RD	SANTA FE SPRINGS CA	90670
8011 011 907	LAKELAND RD	SUCCESSOR AGENCY OF SFS	11710 TELEGRAPH RD	SANTA FE SPRINGS CA	90670
8011 011 912	LAUREL AVE	COMMUNITY DEV COMMISSION SFS	11710 TELEGRAPH RD	SANTA FE SPRINGS CA	90670
8011 013 086	PAINTER AVE	JV PROPERTY MGMT CO LLC	7547 TELEGRAPH RD	MONTEBELLO CA	90640
8011 015 041	10765 PAINTER AVE	WESTMONT PROPERTIES INC	10805 PAINTER AVE	SANTA FE SPRINGS CA	90670
8011 017 015	TELEGRAPH RD	BUTLER, ROBERT F TR ET AL	17110 BROOK CT	MOUNT VERNON WA	98274
8011 017 035	TELEGRAPH RD	SFSA INVESTMENT CO INC	2271 W MALVERN AVE 521	FULLERTON CA	92833
8011 017 036	TELEGRAPH RD	SFSA INVESTMENT CO INC	2271 W MALVERN AVE 521	FULLERTON CA	92833
8011 017 037	TELEGRAPH RD	SFSA INVESTMENT CO INC	2271 W MALVERN AVE 521	FULLERTON CA	92833
8011 017 064	SANDOVAL ST	YEH FAMILY LIMITED PTNSHP LTD	12928 SANDOVAL ST	SANTA FE SPRINGS CA	90670
8011 018 901	TELEGRAPH RD	COMMUNITY DEV COMMISSION	11710 TELEGRAPH RD	SANTA FE SPRINGS CA	90670
8011 018 902	TELEGRAPH RD	COMMUNITY DEV COMMISSION	11710 TELEGRAPH RD	SANTA FE SPRINGS CA	90670
8011 018 903	TELEGRAPH RD	COMMUNITY DEV COMMISSION	11710 TELEGRAPH RD	SANTA FE SPRINGS CA	90670
8011 018 904	TELEGRAPH RD	COMMUNITY DEV COMMISSION	11710 TELEGRAPH RD	SANTA FE SPRINGS CA	90670
8011 018 905	TELEGRAPH RD	COMMUNITY DEV COMMISSION	11710 TELEGRAPH RD	SANTA FE SPRINGS CA	90670
8011 018 906	TELEGRAPH RD	COMMUNITY DEV COMMISSION	11710 TELEGRAPH RD	SANTA FE SPRINGS CA	90670
8011 019 911	PARK AVE	COMMUNITY DEV COMMISSION	11710 TELEGRAPH RD	SANTA FE SPRINGS CA	90670
8017 018 800	SANTA ANITA RTE 5 FWY	SOU PAC CO	10031 FOOTHILL BLVD.	ROSEVILLE CA	95747
8017 018 801	FLORENCE AVE	SOU PAC TRANS CO	10031 FOOTHILL BLVD.	ROSEVILLE CA	95747

LOS ANGELES COUNTY DECLARATION LIST  
CITY OF SANTA FE SPRINGS  
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PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
8017 018 802	SANTA ANITA RTE 5 FWY	SO PAC CO	10031 FOOTHILL BLVD.	ROSEVILLE CA	95747
- 8059 001 017	13215 CAMBRIDGE ST	FSFS LLC, C/O EDWARD FINEMAN	10314 SUNNINGDALE DR	RANCHO MIRAGE CA	92270
8059 029 016	BORA DR	BPW INC	13639 BORA DR	SANTA FE SPRINGS CA	90670
8069 004 803	SHOEMAKER AVE	A T AND S F RY CO	8920 REX RD	PICO RIVERA CA	92660
8069 006 044	14150 ROSECRANS AVE	CONNECTICUT GENERAL LIFE	1420 BRISTOL ST N STE 100	NEWPORT BEACH CA	92660
8069 011 801	BONAVISTA AVE	A T AND S F RY CO	8920 REX RD	PICO RIVERA CA	92660
8069 011 802	BONAVISTA AVE	A T AND S F RY CO	8920 REX RD	PICO RIVERA CA	92660
8069 013 802	MICA ST	A T AND S F RY CO	8920 REX RD	PICO RIVERA CA	92660
8069 016 032	EXCELSIOR DR	ALT DRIVEWAYS LLC	PO BOX 2688	SANTA FE SPRINGS CA	90607
8069 016 913	EXCELSIOR DR	DEPARTMENT OF TRANSPORTATION	100 S MAIN ST MS 6	LOS ANGELES CA	90670
8167 001 807	BUSCH PL	SOUTHERN PAC TRANS CO	1700 FARMAN ST FL-10	OMAHA NE	68102
8167 002 025	9648 SANTA FE SPRINGS RD	MANDELL, STAN TR	411 N CENTRAL AVE STE 200	GLENDALE CA	91203
- 8167 002 026	SANTA FE SPRINGS RD	MANDELL, STAN TR	411 N CENTRAL AVE STE 200	GLENDALE CA	91203
8167 002 051	GREENLEAF AVE	MANDELL, STAN TR	411 N CENTRAL AVE STE 200	GLENDALE CA	91203
8167 002 052	GREENLEAF AVE	USA CONSOLIDATED INC.	11115 KILKERRAN CT	LAS VEGAS NV	89141
8167 002 053	GREENLEAF AVE	USA CONSOLIDATED INC.	11115 KILKERRAN CT	LAS VEGAS NV	89141
8168 001 010	11770 BURKE ST	PILOT CHEMICAL CORPORATION	2744 E KEMPER RD	CINCINNATIOH	45241
8168 001 815	NORWALK BLVD	UNION PACIFIC RAILROAD CO.	1400 DOUGLAS ST	OMAHA NE	68179
8168 001 816	NORWALK BLVD	UNION PACIFIC RAILROAD CO.	1400 DOUGLAS ST	OMAHA NE	68179
8168 002 900	SORENSEN AVE	FLOOD MAINTENANCE DIVISION	900 S. FREMONT AVENUE	ALHAMBRA CA	91803



## LOS ANGELES COUNTY DECLARATION LIST

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## CITY OF SANTA FE SPRINGS

KEY OF 8, CITY CODE 623 (UNIMPROVED)

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
8168 002 901	SORENSEN AVE	FLOOD MAINTENANCE DIVISION	900 S. FREMONT AVENUE	ALHAMBRA CA	91803
8168 007 814	DICE RD	SOU PAC TRANS CO	10031 FOOTHILL BLVD.	ROSEVILLE CA	95747
8168 007 816	DICE RD	SOU PACIFIC TRANS CO	10031 FOOTHILL BLVD.	ROSEVILLE CA	95747
8168 009 030	SORENSEN AVE	VALVOLINE INC	9520 JOHN ST	SANTE FE SPRINGS CA	90670
8168 011 802	SANTA FE SPRINGS RD	SOU PAC TRANS CO	10031 FOOTHILL BLVD.	ROSEVILLE CA	95747
8168 011 803	SANTA FE SPRINGS RD	SOU PAC TRANS CO	10031 FOOTHILL BLVD.	ROSEVILLE CA	95747
8168 012 814	SORENSEN AVE	SOU PAC TRANS CO	10031 FOOTHILL BLVD.	ROSEVILLE CA	95747
8168 022 036	8721 SANTA FE SPRINGS RD	COCHRAN, TERRY K	14302 CULLEN ST	WHITTIER CA	90605
8168 023 048	11790 SLAUSON AVE	CLEMENTE, FELIPE AND	2505 KANSAS AVE	SOUTH GATE CA	90280
8177 029 810	PIONEER BLVD	SOU PAC TRANS CO	10031 FOOTHILL BLVD.	ROSEVILLE CA	95747
8177 029 815	PIONEER BLVD	SO CALIF EDISON CO	2 INNOVATION WAY 2ND FLOOR	POMONA CA	91768
8177 029 823	RANCHO SANTA GERTRUDES	SOU PAC TRANS CO	10031 FOOTHILL BLVD.	ROSEVILLE CA	95747
8178 004 065	NORWALK BLVD	CHAVEZ, WILLIAM AND	2923 VIA SAN DELARRO	MONTEBELLO CA	90640
8178 035 811	LOS NIETOS RD	SOU PAC TRANS CO	10031 FOOTHILL BLVD.	ROSEVILLE CA	95747
8178 035 812	DE COSTA AVE	A T AND S F RY CO	8920 REX RD	PICO RIVERA CA	90660
8178 035 815	NORWALK BLVD	SOU PAC TRANS CO	10031 FOOTHILL BLVD.	ROSEVILLE CA	95747
8178 036 803	RIVERA RD	A T AND S F RY CO	8920 REX RD	PICO RIVERA CA	90660
8178 036 804	DE COSTA AVE	A T AND S F RY CO	8920 REX RD	PICO RIVERA CA	90660
8178 037 805	PIONEER BLVD	A T AND S F RY CO	8920 REX RD	PICO RIVERA CA	90660
8178 037 806	LOS NIETOS RD	SOU PAC TRANS CO	10031 FOOTHILL BLVD.	ROSEVILLE CA	95747

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PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
8178 037 811	LOS NIETOS RD	SOU PAC TRANS CO	10031 FOOTHILL BLVD.	ROSEVILLE CA	95747
TOTAL VACANT/IMPROVED RECORDS					2
TOTAL UNIMPROVED RECORDS					99
TOTAL RECORDS					101



# City of Santa Fe Springs

City Council Meeting

February 14, 2019

## NEW BUSINESS

Update on the Capital Improvement Plan (CIP)

### RECOMMENDATION

This report is for informational purposes only and does not require any action by the City Council.

### BACKGROUND

Staff will provide a presentation to the City Council as to the current status of the City's Capital Improvement Plan (CIP). Staff will provide an update for the Utility User's Tax/ General Fund Projects, Bond Fund Projects, as well as projects funded by other agencies. Additionally, Staff will outline the projects that are under design and construction phases.

Raymond R. Cruz  
City Manager

### Attachment:

Capital Improvement Plan (CIP) Summary



Capital Improvement Plan Project Update  
41 ACTIVE PROJECTS

	Study = 2 (UUT = 1 Bond = 1 Other = 0)	CIP Funding UUT/Bond/Other	Project Budget	Fiscal Year
1.	City Wide Street and Parking Lot Study	UUT	\$ 21,000.00	FY 19/20
2.	Three Year Street Improvement Plan - Year 3 - (2019) {Stage Rd, John St, Shoemaker Av, Gannet St, Bonavista Av, Freeman Av, Springdale Av, Cornet St, Anson Av, Marquardt Av, Smith Av}	BOND	\$ 5,725,128.00	FY 19/20
	Design = 28 (UUT = 4 Bond = 9 Other = 15)	CIP Funding UUT/Bond/Other	Project Budget	Estimated Completion
1.	Fire Station No. 4 - Water and Landscape Improvements	UUT	\$ 30,000.00	FY 20/21
2.	Bridge Preventative Maintenance Program (LA County)	UUT	\$ 11,000.00	FY 20/21
3.	UPRR Grade Crossing - Sidewalk (Shoemaker & s/o I-5) (BNSF)	UUT	\$ 10,000.00	FY 20/21
4.	Sidewalk CDBG Project	UUT	\$ 100,000.00	FY 19/20
5.	Town Center Plaza-Phase I (Parking Lot/Landscaping)	BOND	\$ 377,000.00	FY 19/20
6.	Town Center Phase 2 (Kiosks, Signage & Furniture)	BOND	\$ 136,000.00	FY 19/20
7.	Native American Pond Repairs	BOND	\$ 63,000.00	FY 20/21
8.	Networking Equipment Upgrade	BOND	\$ 154,000.00	FY 21/22
9.	Gus Velasco Neighborhood Center (Electronic Reader Board)	BOND	\$ 80,000.00	FY 20/21
10.	Greenstone Avenue Rehabilitation Project	BOND	\$ 3,055,800.00	FY 19/20
11.	Sunshine Avenue Rehabilitation Project	BOND	\$ 455,600.00	FY 19/20
12.	Clarke Estate Master Plan	BOND	\$ 50,000.00	FY 20/21
13.	Three Year Street Improvement Plan - Year 2-(2018) - {SFS Rd, Painter Av, Ann St, Rivera Rd}	BOND	\$ 4,706,836.00	FY 19/20
14.	High Speed Rail	OTHER	\$ 499,000.00	FY 21/22
15.	Eastside Corridor / Gold Line Extension	OTHER	\$ -	FY 22/23
16.	605 / 91 Freeway "Hot Spots" Arterial Intersections (Valley View/Alondra)	MTA	\$ 2,667,000.00	FY 20/21
17.	605 / 91 Freeway "Hot Spots" Arterial Intersections (Valley View/Rosecrans)	MTA	\$ 824,000.00	FY 19/20
18.	605 / 91 Freeway "Hot Spots" Arterial Intersections (Carmenita/Telegraph)	MTA	\$ -	FY 20/21
19.	I-5 & I-605 Freeway Interchange	OTHER	\$ -	FY 22/23
20.	Rosecrans/Marquardt Grade Separation	MTA	\$ 300,000.00	FY 21/22
21.	Traffic Signal at Florence Ave / Ringwood Ave	MTA	\$ 245,000.00	FY 19/20
22.	Florence Avenue Widening ( Orr and Day Rd to Pioneer Blvd.)	MTA	\$ 3,800,000.00	FY 19/20
23.	STP (Florence/Norwalk)	STP	\$ -	FY 22/23
24.	STP (Carmenita/Rosecrans)	STP	\$ -	FY 22/23
25.	City Hall HVAC Basement-(Tie Into Central Controls - Train Unit)	O&M Budget	\$ 40,000.00	FY 19/20
26.	City Hall HVAC Server Room (Exclusively)	O&M Budget	\$ 20,000.00	FY 19/20
27.	City Hall Permit /Cashiers ADA Counter and Sliding Door Improvements	CDBG	\$ 91,230.00	FY 19/20
	Construction = 12 (UUT = 5 Bond = 0 Other = 7)	CIP Funding UUT/Bond/Other	Project Budget	Estimated Completion
1.	Finance Computer System Replacement	UUT	\$ 1,500,000.00	FY 21/22
2.	Gus Velasco Neighborhood Center A/V System Replacement Project	UUT	\$ 70,000.00	FY 19/20
3.	Town Center Hall A/V System Replacement Project	UUT	\$ 40,000.00	FY 20/21
4.	City-Wide Striping 2018	UUT	\$ 110,000.00	FY 19/20
5.	City-Wide Area Network Upgrade Phase II	UUT	\$ 154,000.00	FY 20/21
6.	I-5 Freeway Water Main-"Valley View"	MTA	\$ 200,000.00	FY 22/23
7.	I-5 Freeway Florence Segment (Caltrans)	MTA	\$ -	FY 19/20
8.	Los Nietos Park Picnic Shelter	INSURANCE	\$ 62,669.00	FY 19/20
9.	Water Well No. 12-Packer Installations	WATER	\$ 75,000.00	FY 19/20
10.	Cambridge / Carmenita-Golden Springs Development (Traffic Signal, Street Resurfacing)	DEVELOPMENT	\$ 428,000.00	FY 19/20
11.	Florence Avenue (Norwalk Blvd - Bloomfield Av)	DEVELOPMENT	\$ 1,250,000.00	FY 19/20
12.	I-5 Freeway Valley View Segment (Caltrans)	OTHER	\$ -	FY 21/22
	Completed = 81 (UUT = 33 Bond = 22 Other = 26)	CIP Funding UUT/Bond/Other	Project Budget	Complete
1.	Fire Station Headquarters-Slurry Seal	UUT	\$ 45,000.00	FY 14/15
2.	Microsoft Office 2003-Software Replacement	UUT	\$ 104,100.00	FY 14/15
3.	Microsoft XP Computer Replacement	UUT	\$ 106,000.00	FY 14/15
4.	ADA Assessment-Conduct Study	UUT	\$ 40,000.00	FY 14/15
5.	Wading Pools-Wrought Iron Fencing Replacement	UUT	\$ 63,000.00	FY 14/15
6.	Fire Station No. 3-Roof Improvements	UUT	\$ 69,000.00	FY 14/15
7.	Gridley Road North and South Between Dunning St and Clarkman Ave	UUT	\$ 299,000.00	FY 14/15
8.	Street Light Conversion-Industrial	UUT	\$ 456,800.00	FY 14/15
9.	LED Lighted Crosswalks	UUT	\$ 78,800.00	FY 14/15
10.	Carmenita Landscape Improvements	UUT	\$ 104,000.00	FY 14/15
11.	Imperial Hwy - LACO Joint Street Rehab Project	UUT	\$ 125,500.00	FY 14/15
12.	Clarke Estate Reception Area Improvement Project	UUT	\$ 220,000.00	FY 14/15
13.	Fire Station No. 4-Roof Improvements / EOC	BOND	\$ 185,000.00	FY 14/15
14.	Library Parking Lot Slurry Seal	BOND	\$ 20,000.00	FY 14/15
15.	Reader Board Upgrade	BOND	\$ 75,000.00	FY 14/15
16.	Soaring Dreams Restoration	BOND	\$ 225,000.00	FY 14/15
17.	I-5 Freeway Water Main-"Alondra "	WATER	\$ 944,000.00	FY 14/15
18.	Water Well No. 4 & 309-Destruction	WATER	\$ 1,157,300.00	FY 14/15
19.	Wading Pool Controllers	WATER	\$ -	FY 14/15
20.	Street Lights-Firestone	DEVELOPMENT	\$ 90,000.00	FY 14/15
21.	Street Lights-Freeway Drive	DEVELOPMENT	\$ 255,000.00	FY 14/15
22.	Valley View Grade Separation	VARIOUS	\$ 64,000,000.00	FY 14/15
23.	Underground Storage Tank Abandonment-Norwalk	GENERAL	\$ 30,000.00	FY 14/15
24.	Underground Storage Tank Abandonment-Carmenita	GENERAL	\$ 35,000.00	FY 14/15
25.	Exterior Painting-Clarke Estate, Activity Center, Civic Plaza	UUT	\$ 75,000.00	FY 15/16
26.	Modify Traffic Signal-Slauson / Norwalk (LA County)	UUT	\$ 10,300.00	FY 15/16
27.	Equipping Water Well No. 12 (Zone 2, Location A)	WATER	\$ 4,709,000.00	FY 15/16
28.	I-5 Freeway Water Main-"Florence" Phase I	WATER	\$ 1,515,000.00	FY 15/16
29.	I-5 Freeway Alondra Segment	MTA	\$ -	FY 15/16
30.	Heritage Park Kitchen Improvements	O&M Budget	\$ 38,000.00	FY 15/16
31.	Clarke Estate Courtyard Improvements (Lighting Bistro)	O&M Budget	\$ 7,500.00	FY 15/16
32.	Clarke Estate Courtyard Improvements (Tapestry Curtains)	O&M Budget	\$ 7,500.00	FY 15/16



Capital Improvement Plan Project Update  
41 ACTIVE PROJECTS

	Completed = 81 (UUT = 33 Bond = 22 Other = 26)	CIP Funding UUT/Bond/Other	Project Budget	Complete
33.	Cannon Ball Art Piece (Aquatic Center)	O&M Budget	\$ 20,000.00	FY 15/16
34.	Heritage Park Bistro Lights	O&M Budget	\$ 8,000.00	FY 15/16
35.	Aquatic Center Column Removal	UUT	\$ 241,500.00	FY 15/16
36.	Town Center Hall - Audio Visual System Replacement	UUT	\$ 57,500.00	FY 16/17
37.	Lakeview Park Restroom Renovation	UUT	\$ 110,300.00	FY 16/17
38.	Bartley Avenue from Terradell St to Telegraph Road	UUT	\$ 852,700.00	FY 16/17
39.	Batting Cage Facility Improvements	UUT	\$ 22,700.00	FY 16/17
40.	Parkmead Street Rehabilitation	UUT	\$ 801,000.00	FY 16/17
41.	Pavement and Sidewalk Management System	BOND	\$ 155,000.00	FY 16/17
42.	Clarke Estate Sound and Landscape Refurbishment	BOND	\$ 100,000.00	FY 16/17
43.	Fire Station Headquarters- Replace Generator	BOND	\$ 355,000.00	FY 16/17
44.	Police Services Center-Replace Generator	BOND	\$ 135,000.00	FY 16/17
45.	Repaint UPRR Bridge Facade (Telegraph e/o Pioneer)	BOND	\$ 66,000.00	FY 16/17
46.	Fire Station Headquarters-Refinish Apparatus Floor	BOND	\$ 40,000.00	FY 16/17
47.	Heritage Park Perimeter Fencing Repairs / Replacement	BOND	\$ 176,000.00	FY 16/17
48.	Heritage Park Restroom Renovation	BOND	\$ 115,000.00	FY 16/17
49.	Heritage Park Aviary Paint & Repair	BOND	\$ 70,000.00	FY 16/17
50.	Heritage Park Wedding Area Improvements (Synthetic Turf)	BOND	\$ 105,000.00	FY 16/17
51.	Aquatic Center Pool Deck Repair/Resurfacing	BOND	\$ 100,000.00	FY 16/17
52.	Water System Changes-Carmenita / I-5	WATER	\$ 4,996,100.00	FY 16/17
53.	Water Rate Study	WATER	\$ 52,200.00	FY 16/17
54.	Advanced Traffic Management System-Centracs	LACO	\$ 510,000.00	FY 16/17
55.	I-5 Freeway Carmenita Segment B	MTA	\$ -	FY 16/17
56.	Parkette Playground Improvements	PROP A	\$ 351,000.00	FY 16/17
57.	Arlee Avenue Sidewalk Construction	TDA	\$ 48,500.00	FY 16/17
58.	City-Wide Area Network Upgrade Phase I	UUT	\$ 331,300.00	FY 16/17
59.	Activity Center-Flooring	UUT	\$ 143,300.00	FY 17/18
60.	City Hall A/V System Replacement Project	UUT	\$ 85,000.00	FY 17/18
61.	Slurry Seal of Various City Streets (FY 17/18)	UUT	\$ 235,000.00	FY 17/18
62.	Fire Station No. 4-UG Fuel Tank Removal/ RR Generator	BOND	\$ 101,000.00	FY 17/18
63.	Police Staging Facility-Locker Improvements	BOND	\$ 323,000.00	FY 17/18
64.	Fire Station Headquarters - Replace HVAC	BOND	\$ 367,000.00	FY 17/18
65.	Fire Station No. 4-Replace Carpet (LIVING QTY ONLY)	BOND	\$ 46,000.00	FY 17/18
66.	Clarke Estate Window/Door Repair & Painting	BOND	\$ 142,000.00	FY 17/18
67.	Greenleaf Avenue Rehabilitation Project	BOND	\$ 1,211,600.00	FY 17/18
68.	Destruction of Water Well No. 1	WATER	\$ 124,000.00	FY 17/18
69.	Gridley Road Rehabilitation Project	UUT	\$ 268,000.00	FY 18/19
70.	North Residential Street Improvements	UUT	\$ 462,800.00	FY 18/19
71.	Dunning Street Rehabilitation Project	UUT	\$ 177,800.00	FY 18/19
72.	Darcy Street Rehabilitation Project	UUT	\$ 105,500.00	FY 18/19
73.	Harvest Avenue Rehabilitation Project	UUT	\$ 179,000.00	FY 18/19
74.	Slurry Seal Various Street Phase II (Clarkman, Jersey, & Joslin)	UUT	\$ 52,000.00	FY 18/19
75.	Haunted House	UUT	\$ -	FY 18/19
76.	I-5 Freeway Water Main-"Florence" Phase II	WATER	\$ 1,515,000.00	FY 18/19
77.	Imperial Highway Underpass Pump Replacement	O&M Budget	\$ 78,879.00	FY 18/19
78.	City Hall Lobby Doors	O&M Budget	\$ 17,142.00	FY 18/19
79.	Santa Fe Springs Athletic Fields Trellis and Picnic Shelter	UUT	\$ 60,000.00	FY 18/19
80.	Water Well No. 12-Water Treatment System Design	UUT	\$ 232,000.00	FY 20/21
81.	Water Well Site Study	BOND	\$ 125,000.00	FY 20/21
19.	605 / 91 Freeway "Hot Spots" Arterial Intersections (Norwalk/Washington)	MTA	\$ -	FY 20/21
	CIP Projects on Hold 11 (UUT = 4 Bond = 7 Other = 0)	CIP Funding UUT/Bond/Other	Project Budget	
1.	Wading Pools / ADA Compliance	UUT	\$ 157,500.00	
2.	Family Youth Intervention Program (FYIP) Offices Project	UUT	\$ 190,000.00	
3.	Childcare Program Relocation Project	UUT	\$ 90,000.00	
4.	Gus Velasco Neighborhood Center Landscape Restoration Project	UUT	\$ 180,000.00	
5.	Dog Park	BOND	\$ 100,000.00	
6.	Child Care Center Playground	BOND	\$ 40,000.00	
7.	Alondra Boulevard Median Improvements	BOND	\$ 60,000.00	
8.	Fire Station Headquarters-Roof Improvements	BOND	\$ 161,000.00	
9.	Town Center Hall-Renovate Large Restrooms	BOND	\$ 200,000.00	
10.	Historical Archive Room	BOND	\$ 80,000.00	
11.	Snake Fountain Repairs	BOND	\$ 150,000.00	





# City of Santa Fe Springs

City Council Meeting

ITEM NO. 10

February 14, 2019

## NEW BUSINESS

2019 5K Fun Run/Walk Traffic Control Plans - Request for Approval

### RECOMMENDATION

That the City Council approve the traffic control plans prepared for the closure of various City streets in the area bordered by Orr and Day Road, Pioneer Boulevard, Florence Avenue and Telegraph Road for the detouring of traffic for the 2019 5K Fun Run/Walk route on Saturday, April 6, 2019.

### BACKGROUND

The City of Santa Fe Springs' 2019 5K Fun Run/Walk will take place on Saturday, April 6, 2019. The 5K Fun Run/Walk will begin at 7:00 a.m. in front of Town Center Hall. Participants will head east through Town Center Plaza, south through the Aquatic Center parking lot then onto Pioneer Boulevard. The course continues south on Pioneer Boulevard then west through the Little Lake School District parking lot, and then onto the track at Lake Center Athletic Park, then north along the walkway through the Park to Clarkman Street. The course continues west on Clarkman Street then through the Clarkman Walkway and then south on Roseton Avenue. The course continues south on Roseton Avenue and then turns west on Kinghorn Street over to the Orr and Day service road. The route continues north on the Orr and Day service road to Chieftain Way and then moves onto Orr and Day Road north to Joslin Street. The course then veers onto the Orr and Day service road and continues north to Davenrich Street. The course continues east on Davenrich Street then south on Jersey Avenue to Parkmead Street. The participants will then head east on Parkmead Street and then north one block on Alburtis Avenue to Garetal Street. The course continues west on Garetal Street then north on Fallon Avenue to Dunning Street. The course continues one block east on Dunning Street then north on Alburtis Avenue to the Town Center Walkway. At the Town Center Walkway, participants will head east along the Walkway to the Town Center Plaza onto the finish line, see attached route Exhibit.

The City is required to obtain insurance coverage from the California Joint Powers Insurance Authority (CJPIA); however, the CJPIA requires City Council's approval of the traffic control plans for the proposed city street closures for the 2019 5K Fun Run/Walk event. The traffic control plans exhibit denotes the locations of lane and road closures, the placement of traffic control devices and stationing of City personnel along the 2019 5K Fun Run/Walk route. The traffic control plans are available for review at the office of the City Clerk.

  
Raymond R. Cruz  
City Manager

### Attachment:

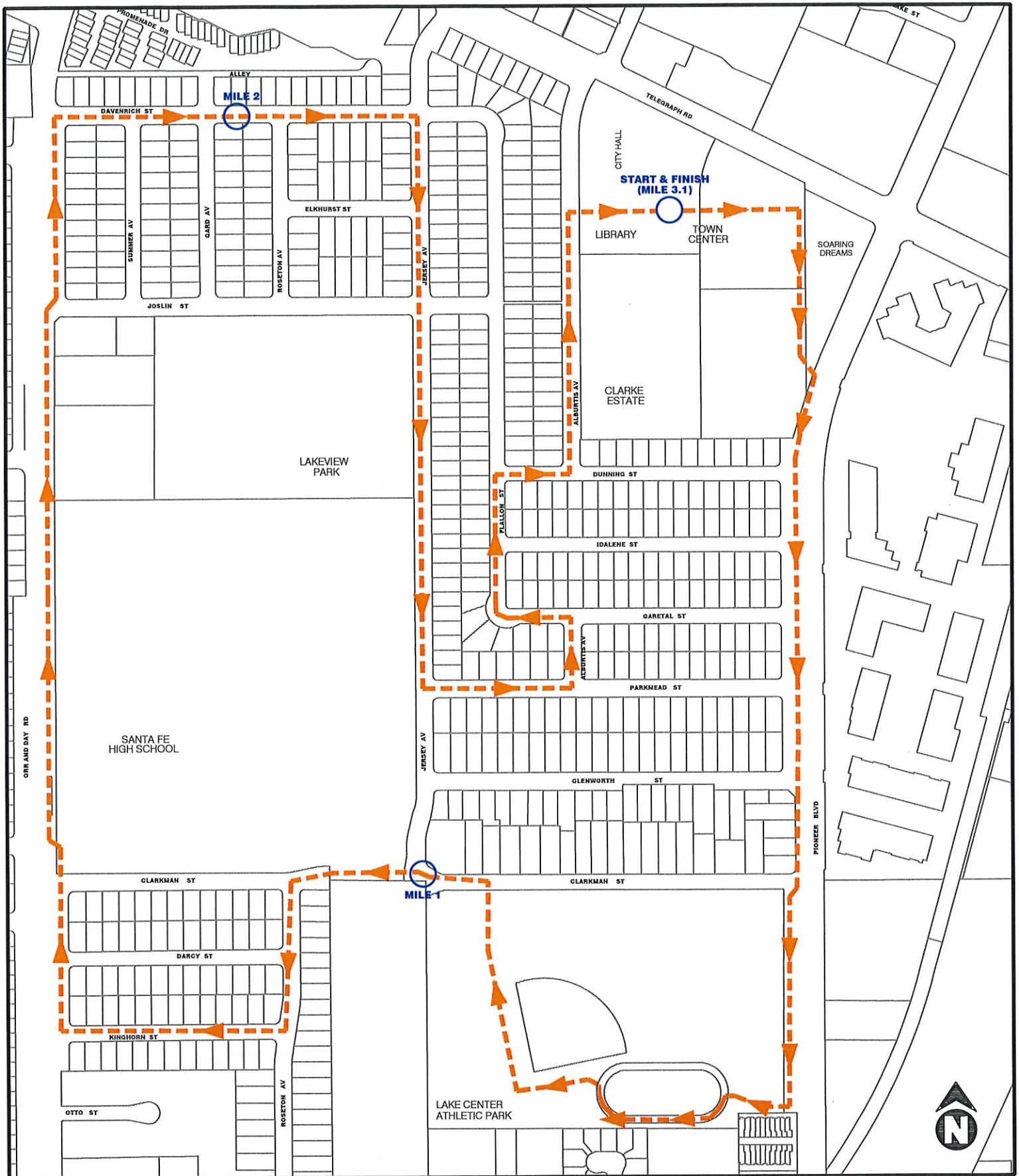
5K Fun Run/Walk Route Exhibit

Report Submitted By:

Noe Negrete  
Director of Public Works

 Date of Report: February 4, 2019





# 5K FUN RUN ROUTE - 2019



# City of Santa Fe Springs

City Council Meeting

ITEM NO. 11

February 14, 2019

## NEW BUSINESS

Municipal Services Yard Underground Waste Oil Tank Removal - Authorization to Advertise for Construction Bids

### RECOMMENDATION

That the City Council take the following actions:

- Approve adding Municipal Services Yard Underground Waste Oil Tank Removal project to the Capital Improvement Plan;
- Appropriate \$55,500 from Utility Users Tax | Capital Improvement Fund to the Municipal Services Yard Underground Waste Oil Tank Removal project (PW190003);
- Approve the Plans and Specifications for the Municipal Services Yard Underground Waste Oil Tank Removal; and
- Authorize the City Engineer to advertise for construction bids.

### BACKGROUND

The City of Santa Fe Springs Municipal Services Yard houses a 1,000-gallon underground waste oil storage tank. As a result of changes to California's Environmental guidelines for underground storage tanks, City staff is proposing to remove the underground waste oil storage tank.

The existing underground storage tank is used to dump used oil from the repairs and preventative maintenance to City vehicles. An above ground 500-gallon tank will replace the underground storage tank.

The project consists of the demolition of concrete pavement; excavation, and the complete removal of the underground oil tank and its appurtenances to include conveyance lines, soil sample collection beneath the tank and piping for hydrocarbons and volatile organic compounds analysis. The placement and compaction of crushed miscellaneous base, paving of concrete pavement to match existing, and the addition of a new aboveground oil waste storage tank.

The estimated construction cost of the Municipal Services Yard Underground Waste Oil Tank Removal is \$42,000. The total project cost including construction, engineering, inspection, and contingency is \$55,500.

The estimate for the project is from the most current cost of similar types of construction projects in the area. The total project costs are noted as follows:

<u>ITEM</u>	<u>BUDGET</u>
Construction:	\$ 42,000
Engineering:	\$ 4,500
Inspection:	\$ 4,500
Contingency (±10%):	\$ 4,500
Total Construction Cost:	\$ <b>55,500</b>

Report Submitted By:

Noe Negrete  
Director of Public Works

Date of Report: February 5, 2019

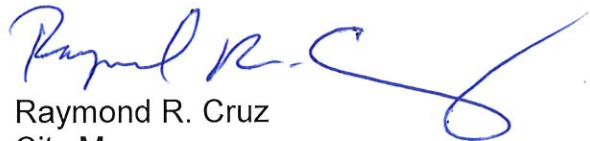
The project Plans and Specifications are complete, and the Public Works Department is ready to advertise for the construction bids for this project upon City Council approval. A copy of the Plans and Specifications are available for review at the office of the City Clerk.

**FISCAL IMPACT**

Staff recommends that the City Council appropriate \$55,500 from the Utility Users Tax Capital Improvement Fund for the Municipal Services Yard Underground Waste Oil Tank Removal project (PW190003).

**INFRASTRUCTURE IMPACT**

Removal of the underground waste oil tank ensures compliance of current California underground storage tank regulations.



Raymond R. Cruz  
City Manager

Attachment:  
None





# City of Santa Fe Springs

City Council Meeting

ITEM NO. 12

February 14, 2019

## NEW BUSINESS

Greenstone Avenue Street Improvements - Authorization to Advertise for Construction Bids

### RECOMMENDATION

That the City Council take the following actions:

- Approve the Plans and Specifications; and
- Authorize the City Engineer to advertise for construction bids.

### BACKGROUND

The Greenstone Avenue Street Improvements project encompasses the boundaries from Lakeland Road to the southerly Cul-De-Sac and on Sunshine Avenue from Greenstone Avenue to Shoemaker Avenue. The project consists of the removal of asphalt concrete pavement surface, and the placement of new roller compacted concrete (RCC) thereon. Roller compacted concrete is the ideal method of paving heavy commercial/industrial areas. The paving supports heavy repetitive loads, reduces maintenance costs, expedites construction time, and increases pavement service life. Additionally, the project includes the removal and replacement of curb and gutter, sidewalks, curb ramps, driveways as needed, as well as the installation of stormwater screen covers.

The construction cost estimate for the Greenstone Avenue Street Improvements project is \$3,055,000. The total project costs include construction; engineering and inspection, and contingency are \$3,655,000.

The estimate is from the most current costs of similar street rehabilitation projects in the area. The total project costs are noted as follows:

<u>ITEM</u>	<u>BUDGET</u>
Construction	\$ 3,055,000
Engineering	\$ 200,000
Inspection	\$ 100,000
Contingency	\$ 300,000
Total Construction Cost:	\$ 3,655,000

The project Plans and Specifications are complete, and the Public Works Department is ready to advertise for the construction bids for this project, upon City Council approval. A copy of the project specifications will be on file with the City Clerk.

### FISCAL IMPACT

The Greenstone Avenue Street Improvements, including the Sunshine Avenue Street Improvements projects, are approved Capital Improvement Plan (CIP) Bond funded project with an original budget of \$3,511,400. Depending on the bids received, staff

Report Submitted By:

Noe Negrete

Director of Public Works

Date of Report: February 5, 2019

may recommend an additional appropriation of funds at the time the construction contract is awarded. Based on the project estimate versus the project budget, the project is underfunded by approximately \$143,600.00.

**INFRASTRUCTURE IMPACT**

The street rehabilitation work will improve the condition of the existing roadway, enhance operational safety and reduce maintenance costs.



Raymond R. Cruz  
City Manager

Attachments:  
None



# City of Santa Fe Springs

City Council Meeting

ITEM NO. 13

February 14, 2019

## NEW BUSINESS

Resolution No. 9622 – Request for Parking Restrictions during Certain Hours on Forest Place south of Florence Avenue

### RECOMMENDATION

That the City Council adopt Resolution No. 9622 to implement a parking restriction between the hours of 8:00 p.m. and 5:00 a.m. on the both sides of Forest Place from Lakeland Road to the southerly terminus of the cul-de-sac and implement a tow-away zone within the same limits for vehicles that violate the restriction.

### BACKGROUND

The Traffic Commission at their meeting of January 17, 2019, reviewed the attached report for implementing the overnight parking restrictions during the hours of 8:00 p.m. and 5:00 a.m. on both sides of Forest Place south of Lakeland Road. The Police Services Center has been working with the business owners on Forest Place dealing with parking and littering infractions that have taken place on Forest Place for the past two months. They also coordinated a general concurrence for the hours of the parking restriction. This restriction is necessary to combat the on-going parking violations that include the partial blocking of driveways and fire hydrants; parking in front of red curb zone areas, and the littering of the street, business sidewalk and landscaped areas with fast food bags, wrappers, and cups along Forest Place as a result of the overflow parking from adjacent businesses. The Commission voted 4 to 0 to recommend to the City Council for consideration and approval of the proposed parking restriction.

Staff recommends implementation of the requested parking restriction requested by the businesses located on Forest Place south of Lakeland Road.

A handwritten signature in blue ink, appearing to read "Raymond R. Cruz".

Raymond R. Cruz  
City Manager

### Attachments:

Resolution No. 9622

Traffic Commission Report

Report Submitted By:

Noe Negrete  
Director of Public Works

A handwritten signature in blue ink, appearing to read "Noe Negrete".

Date of Report: January 31, 2019



**ATTACHMENT NO. 1**

**RESOLUTION NO. 9622**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF SANTA FE SPRINGS, CALIFORNIA  
PROHIBITING PARKING OF VEHICLES AT CERTAIN LOCATIONS DURING  
CERTAIN HOURS**

THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS DOES RESOLVE AND  
ORDER AS FOLLOWS:

Section 1. Pursuant to the provision of Section 72.21 of the City Code, when authorized signs are in place giving notice thereof, the following location is designated as a place where no person shall stop, stand or park a vehicle for any purpose other than the loading or unloading of passengers or materials between the hours of 8:00 PM to 5:00 AM:

Both sides of Forest Place from Lakeland Road to  
the southerly terminus of Forest Place

When signs are posted giving notice thereof, any vehicle which is parked or left standing in violation of the provisions of this Resolution, shall be removed pursuant to the provisions of Vehicle Code Section 22651 (n).

APPROVED and ADOPTED this 14<sup>th</sup> day of February, 2019.

\_\_\_\_\_  
JUANITA TRUJILLO, MAYOR

ATTEST:

\_\_\_\_\_  
JANET MARTINEZ, CITY CLERK

**ATTACHMENT NO. 2**





# City of Santa Fe Springs

Traffic Commission Meeting

January 17, 2019

## TRAFFIC ENGINEER'S REPORT

Request for Parking Restriction on Forest Place South of Lakeland Road

### RECOMMENDATION

That the Commission recommend to the City Council that a parking restriction between the hours of 8:00 p.m. and 5:00 a.m. be implemented on both sides of Forest Place south of Lakeland Road.

### BACKGROUND

Subsequent to the leasing of building no. 1 (to Fashion Nova) of the Goodman Birtcher Logistic Center located on the northwest corner of Lakeland Road and Bloomfield Avenue, Forest Place has been inundated with improperly parked vehicles throughout the day by their employees. Fashion Nova has multiple shifts and inadequate off-street parking facilities. As a result, their employees park along Forest Place ignoring parking regulations for existing red curbs, fire hydrants, and overhang driveways. In addition to the parking violations, the employees' continuously trash the area with food wrappers and other debris. As a result of these activities, the Police Services Center has taken an inordinate amount of time enforcing parking regulations, as well as tasked the Public Works Maintenance crew with clean-up of the street and the parkway on a daily basis.

Forest Place, built in 1978, is a local industrial cul-de-sac street that is about 500 feet long and has a curb-to-curb street width of 48 feet. It is located off Lakeland Road about 575 feet west of Bloomfield Avenue. Forest Place is not striped but is wide enough for one lane in each direction with parking generally permitted on both sides of the street, although there are sections of red curb adjacent to driveways that had been requested in the past. The street is flat and has a straight alignment with a north/south orientation. The average daily traffic for Forest Place is estimated to be less than 200 vehicles on a typical weekday. The abutting development along Forest Place is light industrial/manufacturing-type development.

City Staff has reviewed the request at this location and Police Services staff have verified the parking issues identified by the businesses on Forest Place. Staff recommends that the Traffic Commission concur with the request of the property owners and recommend to the City Council that parking be prohibited on both sides of Forest Place between the hours of 8:00 p.m. and 5:00 a.m. from Lakeland Road to the end of the cul-de-sac.

Attachment:  
Location Map

Noe Negrete  
Director of Public Works

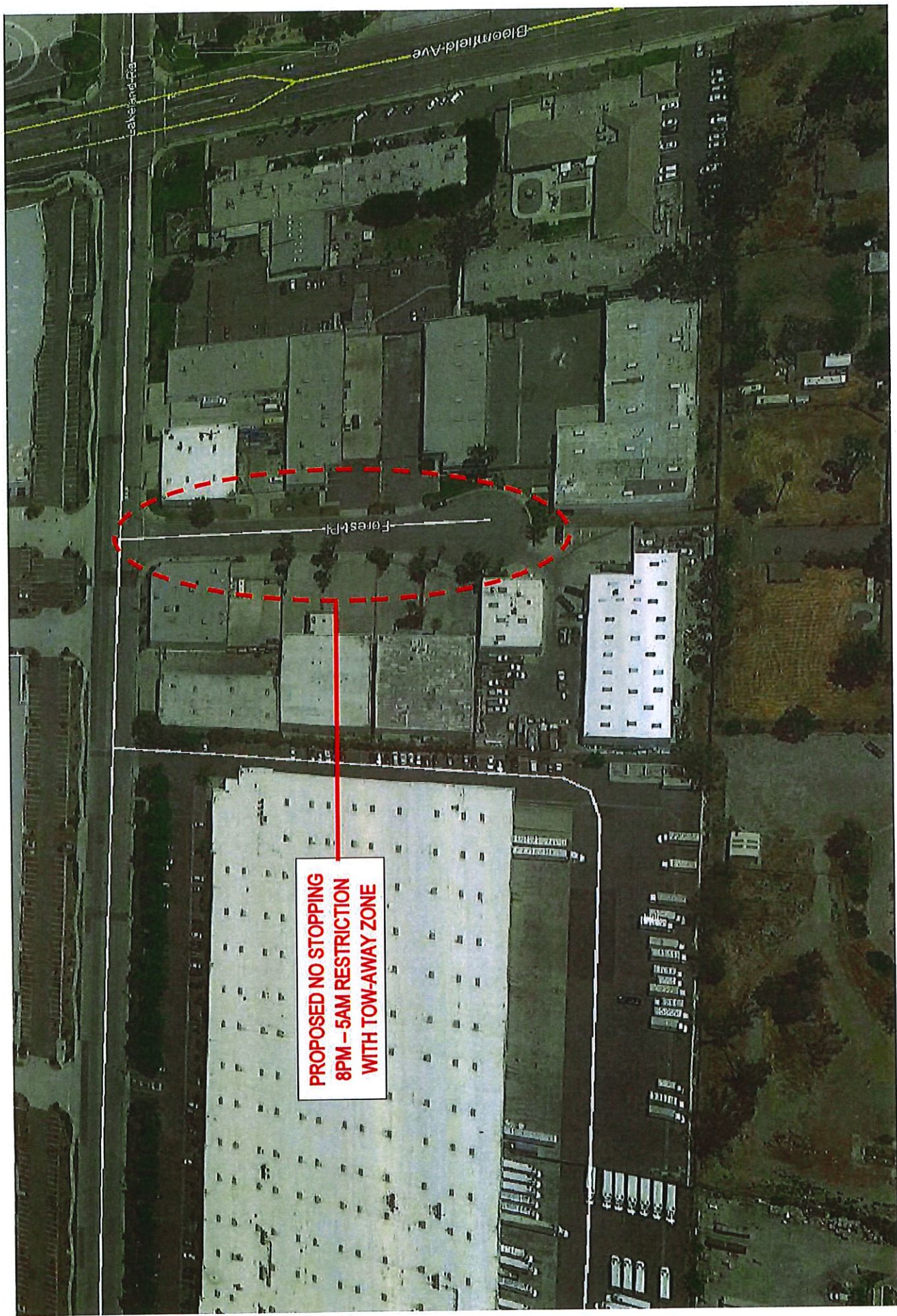
Report Submitted By:

Noe Negrete  
Director of Public Works

A handwritten signature in blue ink, appearing to be "N. Negrete", is written over the printed name and title.

Date of Report: January 14, 2019





**LOCATION MAP**  
**FOREST PLACE S/O LAKELAND ROAD**





# City of Santa Fe Springs

City Council Meeting

ITEM NO. 14

February 14, 2019

## NEW BUSINESS

### City Hall Public Counters and Accessibility Improvements Project – Rejection of Bids

#### **RECOMMENDATION**

That the City Council take the following actions:

- Reject all bids for the City Hall Public Counters and Accessibility Improvements Project; and
- Authorize the Director of Public Works to re-advertise a Request for Bids to construct the City Hall Public Counters and Accessibility Improvements Project.

#### **BACKGROUND**

On December 13, 2018 the City Council authorized the City Engineer to advertise for construction bids. The project consists of installing an automatic entry door to the public counter area (west entry) and modifications to the public counter for Community Development/Planning services, Public Works services and Building and Safety services (permits, plan checks and inspections). In addition, the City's Cashier Counter and staff support will be modified. The City Hall Counters and Accessibility Improvements Project will remove the applicable barriers identified as part of the City's Americans with Disabilities Act (ADA) self-evaluation process.

Bids were opened on January 22, 2019 and only one (1) bid was received from RS Construction & Development Inc. of Upland, California. The bid result was communicated to LACDC as required by federal regulation. LACDC informed Staff that federal procurement regulations require at least two (2) bids to award a contract.

To comply with federal procurement regulations, Staff recommends that City Council reject all bids and authorize the Director of Public Works to re-bid the project. The project specifications were previously approved by the City Council. The Public Works Department is ready to re-advertise for construction bids for this project, upon City Council approval. A copy of the Plans and Specifications are available for review at the office of the City Clerk.

#### **FISCAL IMPACT**

The City Hall Public Counters and Accessibility Improvements Project is an approved Capital Improvement Project with an original budget of \$91,230 from approved FY 2017/18 Community Development Block Grant (CDBG) funds. Project expenditures to date is \$12,500 for the preparation of project specifications. A balance of \$78,730 is available for construction of the proposed improvements.

Report Submitted By:

Noe Negrete  
Director of Public Works


A handwritten signature in blue ink, appearing to be "N. Negrete", is written over the printed name of the Director of Public Works.

Date of Report: February 5, 2019



**INFRASTRUCTURE IMPACT**

The proposed City Hall Public Counters and Accessibility Improvements Project will improve service delivery to City Hall patrons.



Raymond R. Cruz  
City Manager

Attachments:  
None



# City of Santa Fe Springs

City Council Meeting

ITEM NO. 15

February 14, 2019

## **NEW BUSINESS**

Approval of Agreement between the City of Santa Fe Springs and American Business Bank for Tierra Mia Coffee Company

### **RECOMMENDATION**

That the City Council take the following action:

- Approve the agreement with American Business Bank for Tierra Mia Coffee Company.

### **BACKGROUND**

Tierra Mia Coffee Company is currently providing concession services in the Café Libro area of the City Library under a one-year concession agreement. Tierra Mia has provided these concession services since August 2010 when the renovated Library opened to the public. The current one-year concession agreement rental obligation is \$300 per month.

Recently, Tierra Mia Coffee Company has requested financing from American Business Bank. In order to receive the financing, American Business Bank requires a Lessor's Agreement from all the company's lessors, including the City of Santa Fe Springs. Under the terms of the agreement, the City would grant to American Bank the following conditions:

- The City of Santa Fe Springs subordinates any and all liens against the personal property of the borrower, Tierra Mia Coffee Company
- The City of Santa Fe Springs agrees that in the event of default by Tierra Mia Coffee Company, the City will not terminate the lease without giving the lender a ten (10) day written notice of such action
- The City of Santa Fe Springs shall grant access to the lender for purposes of removal by lender of Tierra Mia's property, in the event of a default. The original concession agreement lists the equipment that the City owns and cannot be removed from the facility.

### **FISCAL IMPACT**

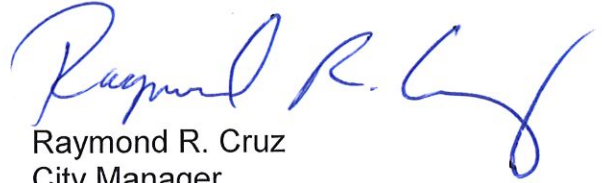
In the unlikely event that Tierra Mia Coffee Company defaults on their loan with American Business Bank, the three above provisions would take effect with minimal impact to the City of Santa Fe Springs.

### **LEGAL REVIEW**

The City Attorney's office has reviewed the proposed lessor's agreement.

**INFRASTRUCTURE IMPACT**

In the event of a default by Tierra Mia Coffee Company, the City would need to advertise for a new concessionaire.



Raymond R. Cruz  
City Manager

**Attachments:**

1. Lessor's Agreement from American Business Bank
2. City of Santa Fe Springs Library Café Libro Concession Agreement with Tierra Mia Coffee Company



**ATTACHMENT NO. 1**

## LESSOR'S AGREEMENT

Date: 1-18-2019

Borrower: Tierra Mia Coffee Company  
(Lessee) 4914 Firestone Blvd.  
Southgate, CA 90280

Lender: American Business Bank  
523 West Sixth St, Ste 900  
Los Angeles, CA 90014

Premises: 11700 Telegraph Road  
Santa Fe Springs, CA 90670

Date of Lease: August 1, 2018  
(Concession Agreement):

---

Lessor certifies to the Lender as follows:

1. Lessor subordinates as to Lender any and all liens, including distraint and levy against the personal property of Borrower located in the demised premises under the lease, in which property Lender has or will have a security interest, given to Lender by Borrower as collateral for the loan.
2. Lessor agrees that in the event of any default by Tenant under the lease, it will not terminate the lease without giving lender a ten (10) day written notice by certified mail of such action at the above address. Lender shall have the right to cure such default during the applicable cure period provided to Tenant under the lease.
3. Lessor shall grant access to the premises to Lender for purposes of removal by lender of any property subject to Lender's security interest with the understanding that the lender shall have the obligation to repair any damage to premises during removal. Lender shall remove all such property within thirty (30) days after termination of the lease.
4. Lessor certifies that the undersigned has full authority to execute this agreement.

Borrower and Lessor acknowledge having read all of the provisions of this Lessor's Agreement, and Borrower and Lessor agree to its terms. This agreement is dated January 18, 2019.

BORROWER: Tierra Mia Coffee Company

By: \_\_\_\_\_  
Ulysses Romero, President

LESSOR:

City of Santa Fe Springs

LENDER:

American Business Bank

By: \_\_\_\_\_  
Authorized signer

By: \_\_\_\_\_  
David Romero, Vice President

**ATTACHMENT NO. 2**



**City of Santa Fe Springs Library  
Café Libro**

**CONCESSION AGREEMENT**

This Concession Agreement is made and entered into this 1st day of August, 2018, by and between the CITY OF SANTA FE SPRINGS, a body corporate and politic, hereinafter referred to as the "City," and TIERRA MIA COFFEE COMPANY, A CALIFORNIA CORPORATION, hereinafter referred to as the "Concessionaire."

**WITNESSETH THAT:**

WHEREAS, the City owns a café concession at its Library, 11700 Telegraph Road, Santa Fe Springs, California and,

WHEREAS, the City has determined that the best interest and welfare of the City would be served by the granting of a café concession to the Concessionaire for the purpose of operating a café service located in said Library, and

WHEREAS, the Concessionaire is desirous of receiving a grant of concession from the City upon the terms and conditions hereinafter contained.

NOW, THEREFORE, in consideration of the mutual covenants, agreements, and conditions hereinafter contained, the parties do hereby agree as follows:

1. The City hereby grants to the Concessionaire the right to the use and operation of a cafe service concession in the Café Libro service area at Library located at 11700 Telegraph Road, Santa Fe Springs, California, including the use and operation of the City's facilities and equipment listed and described on Exhibit "A" attached hereto and by reference incorporated herein as a part hereof.
2. The Concessionaire shall have the privilege of operating a cafe and refreshment concession at said café, conditional to compliance by Concessionaire with all rules and regulations of the City concerning the operation thereof and the provisions of this Agreement.
3. For the purpose of this Agreement, the "cafe and refreshment concession" shall be deemed to include coffee, pastries, candy, and beverages, and other items expressly approved by the City.
4. The Concessionaire agrees that the sale, use of, or possession of beer or other alcoholic beverages during service hours or otherwise on the premises is expressly prohibited.
5. The term of this Agreement shall be for a One (1)-year period, **August 1, 2018 through July 31, 2019**. This Agreement may be renewed if both parties agree to mutually acceptable changes to the terms and conditions of this agreement.

6. During the twelve months of this Agreement, effective August 1, 2018, the City will charge the Concessionaire a rental amount of \$300.00 per month.
7. The Concessionaire hereby agrees that all items offered for sale by the Concessionaire shall first be approved by the City or its Library Services Division Director or other duly authorized representatives, and that thereafter the Concessionaire shall not alter the price of any item sold without notification to the City or its Library Services Division Director.
8. The Concessionaire agrees to keep said concession open during the dates and hours of opening and closing specified by the City and its Library Services Division Director.
9. The Concessionaire agrees to pay the cost of a phone line necessary to the operation of the concession.
10. The Concessionaire will market and promote the business at its own expense.
11. The Concessionaire agrees it will maintain the premises in a neat, clean, and sanitary condition, in accordance with guidelines specified in Exhibit "B" attached hereto and by reference incorporated herein as a part hereof. The Concessionaire further agrees that said premises shall at all times be open to inspection by the proper public authorities and the Library Services Division Director or other duly authorized representatives of the City. The City retains the right to close the concession if the Concessionaire receives less than an "A" rating from the Los Angeles Health Department in its annual inspection or if the City or its Library Services Division Director determines that the Concessionaire has not maintained the premises as stipulated in Exhibit "B."
12. The use of profane or indecent language is strictly prohibited, and boisterous, loud, or unsuitable conduct on the part of the Concessionaire, his agents or employees, is likewise strictly prohibited. Any violation of the rules and regulations of the City shall be sufficient cause for termination of this Agreement without compensation or payment of damages to the Concessionaire.
13. The Concessionaire agrees to comply with all City and County laws, rules and regulations, laws of the State of California, and laws of the United States of America, insofar as the same or any of them are applicable hereto.
14. The Concessionaire agrees that competent persons will be in attendance on the premises at all times, and that one person will at all times be in charge of the concession, and the Library Services Division Director shall be notified of the person in charge of the concession.
15. The Concessionaire agrees that it will not, in the operation of said concession, interfere in any way with the general use of the Library or other facilities provided by the City, and the Concessionaire agrees that neither it nor its employees or agents will interfere with the public use and enjoyment of the Library.
16. The Concessionaire agrees that it will not permit disorderly persons to loiter about the premises used by him in the operation of this concession.

17. The City shall maintain the premises as set forth and described in Exhibit "A."
18. The Concessionaire agrees to provide all necessary equipment needed in the operation of said concession not otherwise furnished by the City as set forth and described in Exhibit "A."
19. The Concessionaire shall have the right to install a security camera system within the concession area. Prior to installation, the Concessionaire agrees to provide to the City's Police Services Department product specifications, installation requirements, and proposed equipment locations. The City's Police Services Department will review and approve the proposed security camera system, and also any future proposed modifications to the system. The City's Public Works Department will coordinate, schedule and monitor installation of the proposed security camera system, and also the installation of any future modifications to the system.
20. The Concessionaire shall be solely responsible for the installation, operation, and maintenance of the security camera system. In case of a power failure, the City will not be held responsible for the operation of the system. The Concessionaire agrees to save, keep and hold harmless the City and all of its officers, agents, and employees, from all damage, costs, or expense in law or in equity (including costs of suit and expenses for legal services), that may at any time arise or be set up because of the installation and operation of the security camera system.
21. The Concessionaire acknowledges that it has thoroughly examined the premises to be operated by him under this Agreement, and that he knows the conditions thereof. The Concessionaire further agrees to accept said premises in the condition in which they are upon the commencement of the term hereof, hereby waiving any claim or right on account thereof, and agrees that the City shall not be required at any time to make any improvements, alterations, changes, repairs, or replacements of any of the structures or facilities to be used by the Concessionaire, except as provided in Exhibit "A." The Concessionaire further agrees that it will not make any changes, additions, or alterations of any kind in the premises used or occupied by him without the written consent of the City or its Library Services Division Director. The Concessionaire further waives any right to require the City to make repairs at the cost of the City, which the Concessionaire might otherwise have under the laws of the State of California, or otherwise, except as provided in Exhibit "A."
22. If the premises operated by the Concessionaire shall be so damaged by fire, earthquake, casualty, war, insurrection, riot, or public disorder, or any other cause or happening, as to be substantially destroyed to such an extent that the same cannot be used or operated by the Concessionaire, then this Agreement, at the option of either party, shall immediately cease and terminate. However, at the option of the City, if the premises shall be only partially destroyed, the City may restore the premises to their prior condition, and the Concessionaire shall be obligated to continue operation of the concession upon completion of necessary repairs.
23. The Concessionaire shall, at its sole cost and expense, purchase and maintain throughout the term of this Agreement, the following insurance policies:



A. Automobile insurance covering all bodily injury and property damage incurred during the performance of this Agreement, with a minimum coverage of \$1,000,000 combined single limit per accident. Such automobile insurance shall include all vehicles used during the performance of this agreement whether or not owned by Concessionaire. The Concessionaire also agrees to name the City as a Certificate Holder on his auto insurance policy during the term of this Agreement.

B. Comprehensive general liability insurance, naming the City as "Additional Insured" with a certificate naming such forwarded to the City; the policy shall maintain minimum limits of \$2,000,000 general aggregate, and \$1,000,000 combined single limit per occurrence, covering all bodily injury and property damage arising out of its operation under this Agreement. Such insurance shall also protect against claims arising out of allegations of food poisoning and similar claims.

C. Workers' compensation insurance covering the Concessionaire and all his employees as required by the State of California.

The aforesaid policies shall constitute primary insurance as to the City, its officers, employees, and volunteers, so that any other policies held by the City shall not contribute to any loss under said insurance. Said policies shall provide for thirty (30) days prior written notice to the City of cancellation or material change.

Any aggregate insurance limits must apply solely to this Agreement.

Insurance shall be written with only California admitted companies which hold a current policy holder's alphabetic and financial size category rating of not less than A VIII according to the current Best's Key Rating Guide, or a company with equal financial stability that is approved by the City's Risk Manager.

This Agreement shall not take effect until certificate(s) or other sufficient proof that these insurance provisions have been complied with, are filed with and approved by the City's Risk Manager. If the Concessionaire does not keep all of such insurance policies in full force and effect at all times during the terms of this Agreement, the City may elect to treat the failure to maintain the requisite insurance as a breach of this Agreement and terminate the Agreement as provided herein.

24. The Concessionaire agrees to save, keep and hold harmless the City and all of its officers, agents, and employees, from all damage, costs, or expense in law or in equity (including costs of suit and expenses for legal services), that may at any time arise or be set up because of damage to property or death or injury to persons received or suffered by reason of the operations of the Concessionaire hereunder, or which may be occasioned by any negligent act or omission to act which amounts to negligence on the part of the Concessionaire, or any of his agents or employees, or any act of omission to act on the part of said Concessionaire, his agents, or employees, including breach of implied warranties of fitness or merchantability or food and beverages sold by the Concessionaire, and including the maintenance by the Concessionaire of any defective or dangerous condition of the premises.

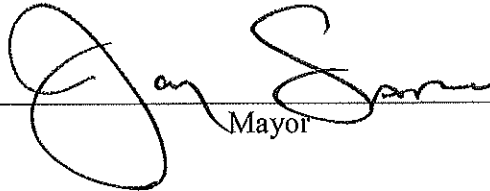
25. The Concessionaire agrees to pay all taxes, including sales taxes, excise taxes, personal property taxes, business operations tax certificate, and taxes on the Concessionaire's property or facilities use upon and located upon the premises of the City, and the Concessionaire shall pay any and all taxes which may be levied on the Concessionaire in said real property upon which the concession facilities are located.
26. The Concessionaire agrees that no sign or advertising matter of any kind shall be displayed on or near the outside of the building used and occupied by the Concessionaire, unless first approved by the Library Services Division Director.
27. The Concessionaire agrees that upon the expiration of the term hereof, it will peaceably vacate the premises occupied by his operations, and deliver up the same to the City in good condition, ordinary wear and tear, damage by disaster and the element excepted.
28. The Concessionaire agrees that it will not, without the prior written consent of the City, sublet the premises, or any part thereof, nor assign, hypothecate or mortgage this Agreement.
29. This Agreement shall terminate immediately upon the occurrence of any of the following conditions:
  - (a) Upon the death of the Concessionaire's principal owner;
  - (b) Upon the filing of a voluntary petition in bankruptcy by the Concessionaire;
  - (c) Upon any court taking jurisdiction of the Concessionaire and its assets pursuant to proceedings brought under any Federal reorganization act or any receiver of the Concessionaire's assets who may be appointed for said purpose;
  - (d) Upon the Concessionaire's making any general assignment of its assets for the benefit of creditors;
  - (e) Upon the nonperformance by the Concessionaire of any of the covenants, conditions, or agreements herein above contained, and after written notice of the grounds for said termination has been delivered by the City to the Concessionaire.
30. In the event the City wishes to terminate this Agreement because of breach of any of the obligations, covenants, conditions, or agreement herein contained, the City will give the Concessionaire 30 days notice to correct the deficiency. If such corrections are not satisfactorily made within 30 days then the City may take possession of the premises at the end of 30 days.
31. The parties hereby agree that in the event the Concessionaire shall be prevented from occupying or using the said premises, or shall be prevented from conduction or operating his business or said premises by any final action, order of ruling of Federal or State authorities, then the Concessionaire may, at its option, cancel this agreement by written notice to the City, and said agreement shall become canceled and terminated 30 days after the mailing or delivery thereof.
32. Notice desired or required to be given hereunder or under any law now or hereafter in effect may, at the option of the party giving the same, be given by enclosing the same in a sealed envelope addressed to the party for whom intended, and by depositing such envelope, with postage prepaid, in the United States Post Office, or any substation

thereof, or any public letter box and any such notice and the envelope containing the same shall be addressed to the Concessionaire at 11700 Telegraph Road, Santa Fe Springs, CA 90670 or such other place as may here after be designated in writing by the Concessionaire, and notices and the envelope containing the same to the City shall be addressed or delivered to the Library Services Division Director, City of Santa Fe Springs, 11710 East Telegraph Road, Santa Fe Springs, CA 90670. All such notices so given shall have the same force and effect as if delivered personally, and shall be deemed to have been given on the date when the same are delivered or are so deposited in a post office, substation, or public letter box, as aforesaid.


33. The contents of Exhibits "A" and "B" are incorporated by reference as though fully set forth herein.

IN WITNESS WHEREOF, the parties have executed this Agreement, below, as of the date first set forth above.

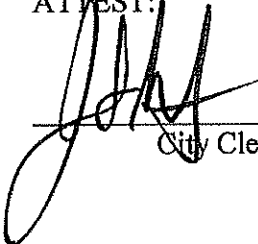
CITY OF SANTA FE SPRINGS

By  \_\_\_\_\_  
Mayor

CONCESSIONAIRE

By  \_\_\_\_\_  
COO & General Counsel,  
Tierra Mia Coffee Company

ATTEST:

 \_\_\_\_\_  
City Clerk



## EXHIBIT "A"

### LIBRARY CAFÉ LIBRO CONCESSION TERMS SUMMARY OF CITY RESPONSIBILITIES

The City will:

1. Maintain the plumbing, electrical system, roof, exterior wall, interior walls, exterior doors, exterior door hardware, and kitchen appliances owned by the City. Said appliances include:
  - (a) Espresso Machine
  - (b) Microwave
  - (c) Ice Machine
  - (d) Reach-in Refrigerator/Freezer
  - (e) Under-Counter Refrigerator
  - (f) Front Service Counter with Display Case
  - (g) Cup Dispenser, Scullery Sink, Faucets, Overhead Cabinets, Wall Shelf, Service counter with Sink, Trash Receptacle.
2. Provide access to the café and its equipment, as well as overnight and weekend storage.
3. Provide utilities except for phone.

## EXHIBIT "B"

### SUMMARY OF CONCESSIONAIRE'S RESPONSIBILITIES

1. Use of high quality coffee and pastries. Maintain cafe facility and its appliances at the highest level of cleanliness, and in accordance with County of Los Angeles Health Dept. Codes. Strive for fast and friendly service.
2. Notify the City of changes to menu plan and prices.
3. Provide a telephone line, separate from the Library phone service, for use in the concession by Concessionaire's representatives.
4. Operate a café service concession during Library open hours.
5. Submit to the City for approval all plans for graphics, advertisements, or signs that relate to the café food concession.
6. Provide and supervise employees in the concession who are acceptable to the Library Services Division Director or her designated representatives.
7. Keep the kitchen area and condiment counter clean and in compliance with City and County sanitation and safety regulations. Remove trash from the kitchen area at the end of operating hours.
8. Provide the City with County inspection notices and rating information.
9. The Concessionaire will be responsible for routine supervision, cleaning, and trash removal with the Café Libro seating area within the Library.
10. The Concessionaire is required to maintain a City business license, Los Angeles County Department of Health Permit, and all required compliance documentation for this type of service.



## *City of Santa Fe Springs*

*City Council Meeting*

**ITEM NO. 16**

*February 14, 2019*

### **NEW BUSINESS**

Acceptance of State Homeland Security Grant Program (SHSGP) funds for the purchase of a HAL S3101 EMS Patient Simulator for the Department of Fire-Rescue

#### **RECOMMENDATION**

That the City Council:

- Accept State Homeland Security Grant Program (SHSGP) funds in the amount of \$45,409.68 and authorize the purchase of a HAL Model S3101 "Tetherless" Patient Simulator with associated accessories.

#### **BACKGROUND**

The Department of Fire-Rescue utilizes patient simulators and other devices to train its Paramedics and Emergency Medical Technicians to fulfill required continuing education as required by the Department of Health Services through the County of Los Angeles. Many of these devices are specifically designed to be used for specific injuries and medical treatments such as de-fibrillation, cardiac monitoring, advanced airway placement, Intravenous (IV) therapy, trauma treatment for amputations, and many other field treatments. In 2001, Santa Fe Springs Fire-Rescue received a grant through the Assistance to Firefighters Grant Program to purchase an early model of a patient simulator that was "state of the art" at that time and a simulator that was used in the emergency room environment. The device provided eighteen years of service-life and training, however now, it is very limited in use due to unsupported technology changes, unserviceable parts, and other technical "breakdowns".

The 2016 State Homeland Security Grant Program (SHSGP) has provided Santa Fe Springs Fire-Rescue with funding that will support the purchase of a new Patient Simulator that will help train individual and team skills at the point-of-injury, during transport, in both real and simulated environments. The simulator allows learners to monitor and manage an infinite number of simulated conditions using real medical devices and therapies that would be utilized on our actual calls for EMS service. The simulator has "active eyes" that can change pupil size and reactions to light, has programmed speech responses, wireless voice, oral and nasal cavities for advanced airway device placement, chest rise and fall, breathing patterns associated with breathing difficulties, normal and abnormal heart sounds, rates and intensities, and many more options that can be controlled wirelessly by the instructors and crews practicing these critical life-saving techniques. The device also comes with leg and arm amputation attachment for training on traumatic amputations that require advanced, specialized care and treatment.





# City of Santa Fe Springs

## City Council Meeting

February 14, 2019

Gaumard Scientific is the sole-source provider for this device to all Fire, EMS, Law and Hospital providers. This includes all system upgrades or trade-in offers, support, product warranty, user specific training, and future services to be performed by this device.

### VENDOR

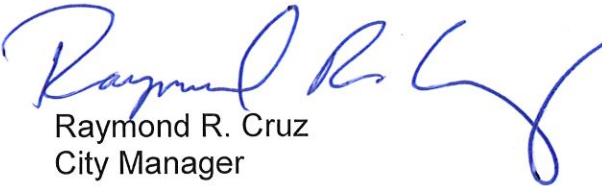
Gaumard Scientific

### AMOUNT

\$45,409.68

### FISCAL IMPACT

The State Homeland Security Grant (SHSGP) is a 100% reimbursable grant so there will be no fiscal impact to the General Fund or Fire-Recue Budget.

  
Raymond R. Cruz  
City Manager

### Attachment(s)

1. Gaumard Scientific Sales Quote to SFSFR
2. Gaumard Sole Source Confirmation Letter
3. Gaumard Sales Terms and Conditions
4. HAL S3101 Informational Brochure

**ATTACHMENT NO. 1**



**Gaumard®**  
Simulators for Health Care Education

14700 SW 136th Street  
Miami FL 33196  
T: 305-971-3790 | F: 305-252-0755

## Quotation

**Quote Number:** 50300  
**Quote Date:** 01/28/19

**Page:** 1 of 2

**Quoted To:**

Santa Fe Springs Fire Rescue  
11300 Greenstone Ave  
Santa Fe Springs CA 90670-4619  
USA

**Ship To:**

Santa Fe Springs Fire Rescue  
11300 Greenstone Ave  
Santa Fe Springs CA 90670-4619  
USA

**Contact:**

Geoffrey Dayne  
714-713-5878  
GeoffreyDayne@santafesprings.org

Customer ID	Good Through	Payment Terms	Shipping Method	Sales Representative
C111455	02/28/19	Net 20	UPS Ground	Michael Moyer

Qty.	Item	Description	Unit Price	Amount
1	GSO-2019.002.M	HAL® S3101 with HAL® S315.100 with OMNI2	\$ 32,995.00	\$ 32,995.00
1	S3101.078	CO2 Exhalation option for HAL® adult tetherless simulator. Ordered at the time of initial purchase only. Internal system; replaces standard lower leg with I/O leg	\$ 1,195.00	\$ 1,195.00
1	S3101.120	12 Lead ECG option for HAL® adult tetherless simulator. Ordered at the time of initial purchase only	\$ 4,595.00	\$ 4,595.00
1	S3101.125	Defibrillation-Pacing Snap option for HAL® adult tetherless simulator. Ordered at the time of initial purchase only	\$ 415.00	\$ 415.00
1	S3101.129	ECG Snap option for HAL® adult tetherless simulator. Ordered at the time of initial purchase only	0.00	0.00
1	S3101.128	Modified Zoll Defibrillation Snaps accessory for HAL® adult tetherless simulator	\$ 225.00	\$ 225.00
1	S3101.004.M	Traumatic Leg Amputation accessory for HAL® medium skin tone adult tetherless simulator	\$ 795.00	\$ 795.00

Prices and taxes are subject to change without notice.

To gather information about the products quote we invite you to visit our website: <http://www.gaumard.com>

If you should have any questions, please feel free to contact your sales representative Michael Moyer at [michael.moyer@gaumard.com](mailto:michael.moyer@gaumard.com)





**Gaumard®**  
Simulators for Health Care Education

## Quotation

14700 SW 136th Street  
Miami FL 33196  
T: 305-971-3790 | F: 305-252-0755

**Quote Number:** 50300

**Quote Date:** 01/28/19

**Page:** 2 of 2

**Quoted To:**

Santa Fe Springs Fire Rescue  
11300 Greenstone Ave  
Santa Fe Springs CA 90670-4619  
USA

**Ship To:**

Santa Fe Springs Fire Rescue  
11300 Greenstone Ave  
Santa Fe Springs CA 90670-4619  
USA

**Contact:**

Geoffrey Dayne  
714-713-5878  
GeoffreyDayne@santafesprings.org

Qty.	Item	Description	Unit Price	Amount
1	S3101.005.M	Traumatic Arm Amputation accessory for HAL® medium skin tone adult tetherless simulator	\$ 795.00	\$ 795.00
<p>Customer must supply Sales Tax Exempt Certificate and W-9 with Purchase Order, if applicable.</p> <p>Please note that the exact shipping charges and taxes will be determined at the time of shipment.</p>			<b>Subtotal</b>	\$ 41,015.00
			<b>Est. Sales Tax</b>	3,939.68
			<b>Est. Freight</b>	455.00
			<b>Total US\$</b>	\$ 45,409.68

Gaumard Scientific is the sole source for this tetherless simulator(s).

Estimated shipping date: Approximately 6 to 8 weeks after receipt of order.

Shipment Via: UPS Ground

Prices and taxes are subject to change without notice.

To gather information about the products quote we invite you to visit our website: <http://www.gaumard.com>

If you should have any questions, please feel free to contact your sales representative Michael Moyer at [michael.moyer@gaumard.com](mailto:michael.moyer@gaumard.com)

**ATTACHMENT NO. 2**



# Gaumard®

Simulators for Health Care Education

January 25<sup>th</sup>, 2019

To Whom It May Concern:

Gaumard Scientific Company, Inc. located at 14700 SW 136 Street, Miami, FL 33196 is the sole provider and sole manufacturer for the following item: **HAL® S3101.PK Adult Tetherless Patient Simulator.**

The following features apply to the **HAL® S3101.PK Adult Tetherless Patient Simulator:**

- Active Eyes; programmable blink rate, pupil size, and pupil reaction
- Severe or mild seizures
- Preprogrammed speech responses
- Wireless streaming voice
- Oral or nasal intubation: ETT, LMA, King LT
- Laryngospasm, pharyngeal swelling, tongue edema
- Intubation depth detection
- Surgical airway: tracheostomy or needle cricothyrotomy
- Mainstem intubation
- Multiple upper airway sounds
- Spontaneous breathing and programmable patterns
- Gastric distension with excess BVM ventilation
- Select independent left, right, upper, and lower lung sounds
- Chest rise during assisted ventilation
- Tension pneumothorax and bilateral needle decompression sites
- Bilateral chest tube sites at 5<sup>th</sup> intercostal space
- Normal and abnormal heart sounds, rates, and intensities
- 4-Lead ECG monitoring using real devices; 12-lead ECG capable
- eCPR sensors; Chest compressions are measured and logged
- Monitor oxygen saturation using your real native oximeter
- Measurable blood pressure with audible Korotkoff sounds
- Visible cyanosis
- Bilateral carotid, radial, brachial, femoral, popliteal, and pedal pulses
- Bilateral IV sites
- Intraosseous access at tibia
- Bowel sounds 4 quadrants
- Male/Female catheterization

A global commitment to healthcare educators





# Gaumard®

*Simulators for Health Care Education*

Should you need further information, do not hesitate to contact us.

Sincerely,

*Karen Valdes*

Karen Valdes  
Gaumard Scientific Co., Inc.  
Tel: 305-971-3790 Ext. 2046  
Toll Free: 1-800-882-6655  
Fax: 305-252-0755  
karen.valdes@gaumard.com

A global commitment to healthcare educators

**ATTACHMENT NO. 3**



## GAUMARD SALES TERMS AND CONDITIONS

These Gaumard Scientific Company, Inc. ("Gaumard") Sales Terms and Conditions ("Terms") apply to the sale or use of Gaumard equipment ("Equipment"), Software ("Software" as defined in paragraph 13), and supplies ("Supplies"), collectively referred to as "Product" or "Products" between Gaumard and the entity named on the applicable Gaumard Purchase Order ("Customer") (collectively, "Party" or "Parties"). The Parties, intending to be legally bound, agree as follows.

- 1. Agreement.** Customer agrees to purchase from Gaumard the Products set forth in quotes and purchase orders accepted by both Customer and Gaumard from time-to-time. These Terms, along with any Exhibits, any applicable Gaumard Purchase Order documents, Gaumard Warranty documents, Gaumard Cares Service Plan documents, and any other purchasing or service documents executed by the Parties constitute the complete and entire agreement between Gaumard and Customer (collectively referred to herein as the "Agreement"). This Agreement will supersede all other quotations, agreements, understandings, warranties, and representations (whether written or oral) between the Parties with respect to the subject matter set forth in the Agreement. Any Customer documentation (including Customer's purchase order terms and conditions) that conflicts with or attempts to modify the Agreement in any way is hereby rejected and of no effect unless specifically agreed to in writing and signed by the Parties. No provision of this Agreement shall be waived, amended, modified, superseded, canceled, terminated, renewed, or extended except in a written document signed by both Parties or signed by the Party against whom the modification is sought to be enforced. This agreement can be terminated by Gaumard without cause by giving thirty (30) days prior written notice to Customer.
- 2. Prices.** Prices, fees, and charges for Products and services (including maintenance, installation, and training as described in the applicable Gaumard Purchase Order documents, Gaumard Warranty documents, Gaumard Cares Service Plan documents) ("Service" or "Services") are payable in United States (U.S.) Dollars only, and do not include any applicable taxes or shipping charges. If Customer claims any tax exemption, it must furnish a valid tax exemption certificate before shipment of Products. Unless such certificate is furnished, Customer agrees to pay at its sole expense all applicable taxes, assessments, fees, penalties, import duties, and merchandise processing fees that may be levied or assessed upon Customer or Gaumard with respect to this Agreement, the Products, or any interest thereon. Gaumard reserves the right to increase prices on thirty (30) days written notice to Customer.
- 3. Payment.** Unless otherwise agreed to in writing by Gaumard, Customer shall pay invoices net twenty (20) days from the invoice date. A late charge will be due on any unpaid balance at a rate of 1.0% per month or the maximum rate otherwise permitted by law, whichever is lower. Gaumard may charge interest at the maximum rate permitted by law on all amounts not paid by the invoice due date. Gaumard retains a purchase money security interest in all Products sold to Customer to secure payment of the total purchase price thereof. Customer hereby grants Gaumard the right to file a copy of this Agreement with any appropriate authorities to evidence this security interest. Customer agrees to execute and deliver such other documents as Gaumard may request in connection therewith. Gaumard shall not be obligated to deliver any Product or perform any Service during any period when Customer payment is past due. Customer will be responsible for all costs (including reasonable attorneys' fees) incurred by Gaumard to collect overdue payments and/or to take possession or otherwise dispose of Products for which payment is overdue.
- 4. Product Shipment and Risk of Loss.** Unless otherwise agreed to in writing by Gaumard, all Products will be shipped F.O.B. Origin, regardless of any provisions for payments of freight, insurance, the form of shipping documents, or selection of carrier by Gaumard. F.O.B. Origin means title to the Products passes to the Customer at the shipping dock of Gaumard or Gaumard's supplier or authorized agent. Customer is responsible for shipping charges and for the cost of insurance paid to cover any losses from Gaumard's





shipment point to Customer's receipt. Gaumard will assist Customer in processing any loss claims. Gaumard shall use reasonable efforts to meet the specified delivery dates. If Gaumard fails to make delivery within a reasonable time for reasons other than Customer's fault or circumstances beyond Gaumard's reasonable control, then Customer's only remedy is the right to terminate the applicable Purchase Order, whereupon Gaumard will refund any prepayments received from Customer relating to such Purchase Order.

5. **Installation and Acceptance.** Product orders are subject to 1) written acceptance by Gaumard, 2) receipt of specified deposits, as applicable and 3) continuing credit approval. If applicable, Gaumard will install Equipment at an agreed upon location ("Installation"). Installation shall be complete upon Gaumard's demonstration that the Equipment meets Gaumard's then-current operating specifications ("Installation"). Installation is subject to Customer cooperating in preparing and maintaining the site in compliance with Gaumard specifications, including but not limited to, applicable electrical and other connection regulations and all environmental conditions. If Customer fails to accept shipment of Products other than for breach of warranty, Customer shall immediately pay the full purchase price as if shipment and Installation had occurred. If Customer fails to accept Products and if Gaumard decides to store ordered Products, Customer shall be responsible for Gaumard's reasonable insurance, handling, and storage charges. If Gaumard elects not to store ordered Products, Gaumard may arrange shipment and storage in a bonded warehouse at Customer's sole risk and expense.
6. **Delay of Performance.** The Parties' obligations under this Agreement are subject to force majeure, including but not limited to, civil insurrection, terrorism, fire, flood, labor disputes, shortages, delays of suppliers or contractors, or government priority systems, actions taken or threatened by any governmental agencies, acts of God or other contingencies or acts not within the sole control of the Parties. Gaumard reserves the right during any shortage period to (a) make Supplies available to Customer (as it sees fit) without any liability to Customer, and (b) to make substitutions and modifications in the specification of any Products, provided such substitutions or modifications do not materially affect the performance of Products.
7. **WARRANTIES.** Gaumard warrants that if a Product proves to be defective in material or workmanship within one year from the date on which title to the Product passes to the Customer ("Warranty Period"), Gaumard will, at Gaumard's option, repair or replace the Gaumard product. This limited warranty covers all defects in material and workmanship in the Gaumard product, except: (a) Damage resulting from accident, misuse, abuse, neglect, or unintended use of the Gaumard product; (b) Damage resulting from failure to properly maintain the Gaumard product in accordance with Gaumard product instructions, including failure to properly clean the Gaumard product; and (c) Damage resulting from a repair or attempted repair of the Gaumard product by anyone other than Gaumard or a Gaumard representative. Replacement parts are warranted for the remainder of the Warranty Period or ninety (90) days from shipment, whichever is longer. Services are warranted to be supplied in a workman-like manner. Gaumard does not warrant that use of the Products will be uninterrupted or error-free, or that the Products will operate with non-Gaumard authorized third-party products. THE FOREGOING WARRANTIES ARE IN LIEU OF AND EXCLUDE ALL OTHER WARRANTIES, WHETHER EXPRESS OR IMPLIED BY OPERATION OF LAW OR OTHERWISE, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR NON-INFRINGEMENT. SUCH LIMITED WARRANTY IS GIVEN SOLELY TO THE ORIGINAL CUSTOMER AND IS NOT GIVEN TO ANY THIRD PARTY INCLUDING, WITHOUT LIMITATION, SUBSEQUENT PURCHASERS OR USERS OF THE PRODUCTS OR CUSTOMERS OF THE CUSTOMER. THIS WARRANTY IS VOID UPON TRANSFER OF PRODUCT BY CUSTOMER TO ANY OTHER ENTITY. SOME STATES DO NOT ALLOW THE EXCLUSION OF IMPLIED WARRANTIES SO THE ABOVE EXCLUSIONS MAY NOT APPLY TO CUSTOMER. These warranties do not apply to any Products that are supplied on a pre-release or "as-is" basis.





8. **Warranty Claims and Remedies.** In the event of any warranty claim, Gaumard will replace with new or repaired items any Product part or component that is in breach of the above limited warranties. Alternatively, Gaumard may elect to repay or credit to Customer an amount equal to the purchase price of the defective Product. Items replaced shall become Gaumard property. All claims shall be initiated by contacting Gaumard within the applicable Warranty Period and within thirty (30) days after discovery of the non-conformity. If Customer has failed to notify Gaumard within the Warranty Period, then Customer shall be barred from instituting any action thereafter. Customer shall not return the Product to Gaumard without prior authorization from Gaumard. If the necessary repairs to the Product are covered by this limited warranty, then Customer will pay only the incidental expenses associated with the repair, including any shipping, handling, and related costs for sending the product to Gaumard and for sending the product back to the first purchaser. However, if the repairs are not covered by this limited warranty, then Customer will be liable for all repair costs in addition to costs of shipping and handling. Upon request, Gaumard must be given access to and an opportunity to inspect the Product and any working areas and storage areas. These remedies shall comprise Gaumard's entire liability and Customer's exclusive remedy for breach of warranty and are in lieu of any other remedies at law or equity.
9. **LIMIT OF LIABILITY.** GAUMARD SHALL NOT BE LIABLE FOR ANY SPECIAL, INCIDENTAL, PUNITIVE, EXEMPLARY, OR CONSEQUENTIAL LOSSES, DAMAGES, OR EXPENSES (INCLUDING BUT NOT LIMITED TO LOSS OF PROFITS, DATA, OR USE), DIRECTLY OR INDIRECTLY ARISING FROM THE SALE, HANDLING, SERVICE, OR USE OF PRODUCT OR SERVICES ORDERED OR FURNISHED, OR FROM ANY CAUSE RELATING THERETO. EXCEPT FOR PERSONAL INJURY OR DEATH TO THE EXTENT RESULTING FROM GAUMARD'S NEGLIGENT OR INTENTIONALLY WRONGFUL ACTS OR OMISSIONS, IN NO EVENT SHALL GAUMARD BE LIABLE UNDER ANY LEGAL THEORY OR FOR ANY CAUSE RELATED TO A PRODUCT OR SERVICE, WHETHER BASED UPON WARRANTY, CONTRACT, TORT, NEGLIGENCE, OR OTHER THEORY, EVEN IF ADVISED OF THE POSSIBILITY THEREOF, FOR ANY AMOUNT IN EXCESS OF THE PRICE, FEE, OR CHARGE RECEIVED BY GAUMARD FOR SUCH PRODUCT OR SERVICE.
10. **Governmental Authorizations.** Customer is responsible for compliance and costs associated with all required licenses, permits, or other governmental authorizations, including but not limited to, any license or certification needed for Customer to use the Product, and any export or import license, exchange permit, or the like ("Licenses"), even if applied for by Gaumard on Customer's behalf. If any authorization is delayed, denied, revoked, restricted, or not renewed, Gaumard shall not be liable, and Customer is not relieved of its obligations. Customer represents and agrees that it will handle all Product and technical data related to the Licenses so that it conforms to all applicable U.S. laws and regulations, including U.S. export licensing laws and the U.S. Foreign Corrupt Practices Act. Customer shall not trans-ship, divert, re-export or otherwise dispose of any U.S. origin goods or technology obtained from Gaumard except as U.S. laws and regulations expressly permit.
11. **Indemnity.**
- a. Gaumard agrees to indemnify, defend and hold Customer, its officers, directors, employees, agents and contractors harmless from and against all loss, damage, liability, cost and expense (including reasonable attorneys' fees and expenses) by reason of any claims or actions by third parties against Customer for (1) bodily injury or death, and damage, loss or destruction of any real or tangible personal property, which third party claims arise out of or relate to Gaumard's gross negligence or willful misconduct or (2) infringement or misappropriation by Gaumard of any intellectual property rights under this Agreement.





- b. Customer agrees to indemnify, defend and hold Gaumard, its officers, directors, employees, agents and contractors harmless from and against all loss, damage, liability, cost and expense (including reasonable attorneys' fees and expenses) by reason of any claims or actions by third parties against Gaumard for (1) bodily injury or death or damage, loss or destruction of any real or tangible personal property, which third party claims arise out of or relate to Customer's gross negligence or willful misconduct; (2) infringement or misappropriation by Customer of any intellectual property rights; or (3) Customer's or its customer's use of the Products or Services, including without limitation, defamation, libel, slander, obscenity, pornography, or violation of the rights of privacy or publicity, or spamming or any other tortious or illegal conduct.

- 12. Software License.** For purposes of these Terms, the term "Software" includes all Gaumard computer software, firmware, and associated documentation, whether in printed or machine-readable form, supplied by reason of this Agreement or for use in connection with Equipment or Services. To the extent the Product includes Software, Customer's use of the Software is governed by the Gaumard End User License Agreement attached as Exhibit A to these Terms.
- 13. Confidential Information.** Customer shall maintain the confidentiality of any information provided or disclosed by Gaumard relating to the Software (as defined above), business or customers of Gaumard, as well as this Agreement and its terms (including the pricing and other financial terms under which the Customer will be obtaining the Services hereunder). Customer shall use reasonable care to protect the confidentiality of Gaumard's information disclosed, but no less than the degree of care it would use to protect its own confidential information, and shall only disclose Gaumard's confidential information to its employees and agents having a need to know this information and who are subject to confidentiality agreements having terms at least as restrictive as those contained herein. The obligations of confidentiality set forth herein shall not apply to any information in the public domain at the time of disclosure.
- 14. Intended Uses.** Products are only intended for the uses described in the applicable user's manual or instructions for use. Customer assumes all risks associated with non-listed uses of Products and hereby indemnifies and holds Gaumard harmless from any claim associated with such non-listed uses.
- 15. Compliance with Laws.** Gaumard and Customer agree to comply with all federal and state laws that govern the enforceability and performance of this Agreement.
- 16. HIPAA Compliance.** As of the Effective date, the Parties are not planning to transfer any personal patient information between them. However, the Parties understand and agree that this Agreement may become subject to the Health Insurance Portability and Accountability Act of 1996 as amended ("HIPAA"), the privacy and security regulations promulgated thereunder, including 45 C.F.R. 160, 162 and 164, as amended (the "HIPAA Regulations"), and Title XIII of Division A and Title IV of Division B (the "Health Information Technology for Economic and Clinical Health Act" ("HITECH"), part of the American Recovery and Reinvestment Act of 2009 (Pub. L. 111-5) ("ARRA"). The Parties agree to strictly comply with HIPAA and to execute any documents that may be required by HIPAA, HITECH, and any other applicable federal or state privacy laws and regulations. The Parties agree that if they directly or indirectly gain access to Protected Health Information ("PHI") held by the other Party during any interaction, the receiving Party will keep the PHI confidential under the terms of this Agreement.
- 17. State Reporting and Disclosure Laws.** Unless otherwise noted in this Agreement, the cost of any Product training provided by Gaumard shall be included in the purchase price of the Product where applicable. Customer acknowledges and agrees that state reporting laws may require Gaumard to disclose certain aspects of this arrangement.





- 18. Fraud and Abuse.** Gaumard hereby certifies that it is not currently a listed vendor in the: (a) Federal General Services Administration's "List of Parties Excluded from Federal Procurement or Nonprocurement Programs" in accordance with Presidential Executive Orders 12549 and 12689 "Debarment and Suspension;" and (b) in the Office of the Inspector General of the Department of Health and Human Services' "List of Excluded Individuals/Entities." Any discounted pricing terms offered under this Agreement may be a "discount or other reduction in price" under the Federal Anti-Kickback Statute, 42 U.S.C. § 1320a-7b(b). Customer shall take all actions necessary to comply with the Anti-Kickback Statute discount safe harbor regulations, 42 C.F.R. § 1001.952(h), including but not limited to, (1) maintaining accurate records reflecting the pricing terms of items and Services purchased under this Agreement, (2) fully and accurately report any discount received under this Agreement if applicable, and (3) make available information provided to Customer by Gaumard concerning cost reports and other filings with the government, including but not limited to, the Secretary of the U.S. Department of Health and Human Services or other state agencies.
- 19. Bankruptcy.** Except as may be prohibited by applicable bankruptcy laws, a Party to this Agreement may elect to terminate this Agreement (including any Purchase Orders ) if any of the following situations arise: (1) the other Party becomes insolvent or is unable to pay debts as they become due; (2) a voluntary or involuntary bankruptcy proceeding is instituted by or against a Party hereto; or (3) an appointment of a receiver or assignee for the benefit of creditors occurs on behalf of a Party hereto.
- 20. Waiver and Severability.** If either Party fails to perform obligations under this Agreement, such nonperformance shall not affect the other Party's right to enforce performance at any time. Waiver of any remedy or material breach of any subject matter contained in this Agreement shall not be viewed as a waiver unless agreed to by the Parties in writing. Each provision of this Agreement is separate and independent of one another, and the unenforceability of any provision will not affect the enforceability of any other provision. If any provision is held to be excessively broad or unenforceable, such provision shall be modified so that it is enforceable to the fullest extent possible by law.
- 21. Assignment.** Customer shall not assign this Agreement without the prior written consent of Gaumard, which consent shall not be unreasonably withheld or delayed. Subject to the foregoing, the rights and obligations herein will be binding upon the successors and assigns of Customer.
- 22. Notices.** Any required notices will be given in writing to Gaumard as set forth in the applicable Gaumard Purchase Order or other purchasing document.
- 23. Governing Law.** Upon execution, this Agreement shall be governed and viewed under the laws of the State of Florida without reference to its conflict of laws provisions. Customer and Gaumard specifically agree that any action relating to the relationship between the Parties, the Agreement, or Products provided, purchased or licensed hereunder, shall be brought and tried in the Courts of Dade County, Florida. Customer waives all objections to, and consents to the jurisdiction of such Courts.
- 24. Miscellaneous.** See applicable Gaumard Purchase Order documents, Gaumard Warranty documents, and Gaumard Cares Service Plan documents for other terms and conditions, which may include, but are not limited to: **Term, Termination, Customer Training and Support, and Product Repairs and Tune Ups.**





## Exhibit A

### GAUMARD END USER LICENSE AGREEMENT

This End User License Agreement (“*EULA*”) sets forth the respective rights and responsibilities between the entity named in the Purchase Order associated with this EULA (“*End User*”) and Gaumard Scientific Company, Inc., a Florida corporation (“*Gaumard*”), relative to the Gaumard Software (as defined below). This EULA is effective as of the date Gaumard accepts and confirms the Purchase Order (the “*Effective Date*”). BY USING THE GAUMARD SOFTWARE, END USER IS AGREEING TO BE BOUND BY THE TERMS OF THIS EULA. IF END USER DOES NOT AGREE, END USER MAY NOT USE THE GAUMARD SOFTWARE.

#### 1. Definitions.

- 1.1 “*Gaumard Documentation*” means the Gaumard user and operations manuals, guides, and related materials provided by Gaumard to End User to facilitate use of the Gaumard Products.
- 1.2 “*Gaumard Equipment*” means Gaumard hardware components for medical simulation and training, including manikins and associated instrumentation, and other hardware and tangible products sold by Gaumard to End User.
- 1.3 “*Gaumard Products*” means Gaumard Software licensed and Gaumard Equipment sold or otherwise made available by Gaumard to End User currently or in the future.
- 1.4 “*Gaumard Software*” means the object code form of computer programs and Gaumard Documentation owned by Gaumard or its licensors and licensed to End User in accordance with this EULA. Gaumard Software includes (a) computer programs embedded in firmware in the Gaumard Equipment; (b) computer programs embedded in a separate medium (such as CD or flash drive) for use in conjunction with the Gaumard Equipment; (c) computer programs downloaded or received via mail from Gaumard; (d) computer programs used on servers storing or processing data related to the Gaumard Products; and (e) computer programs used to create and manage a network for the Gaumard Equipment, interface with the components of the Gaumard Equipment, manage and compute location information related to the Gaumard Equipment, and monitor health of the Gaumard Equipment.

#### 2. Software License and Restrictions.

- 2.1 License. Subject to End User’s compliance with the terms and conditions of this EULA, the Gaumard Sales Terms and Conditions, the Purchase Order, and the Gaumard Cares Service Plan Agreement, Gaumard grants End User a non-exclusive, non-transferable (except as otherwise set forth herein), personal license to execute and use the Gaumard Software for End User’s internal purposes, but only so long as the Gaumard Software is installed on the Gaumard Product on which it was originally installed. End User may not, directly or indirectly, sell, sublicense, display, timeshare, loan, lease, distribute, or create derivative works of the Gaumard Software.
- 2.2 Ownership. All rights, title, and interest in and to the Gaumard Software, and any derivative works thereof, whether created by Gaumard, End User, or a third party, will remain at all times solely and exclusively owned by Gaumard. Nothing in this EULA or the Purchase Order will be construed to grant End User any rights of any kind with respect to the Gaumard Software, except as expressly set forth in this EULA.
- 2.3 Reverse Engineering and Other Restrictions. End User will not, and will not allow any third party to, tamper with, modify, decompile, disassemble, derive the source code of, reverse engineer, or attempt to obtain the internal design of the Gaumard Software or Gaumard Products for any purpose whatsoever (collectively, “*Restricted Acts*”). If applicable law permits End User to take any of the Restricted Acts notwithstanding the previous prohibition, and End User wishes to take any Restricted Act notwithstanding the previous





prohibition, End User will first provide Gaumard with thirty (30) days prior written notice. Gaumard may terminate this EULA at any time during such notice period without liability arising from such termination. The parties agree that all information needed for interoperability is available from Gaumard in accordance with applicable government directives.

- 2.4 Updates. From time to time Gaumard may develop new versions or updates for the Gaumard Software that may be made available to the End User as agreed under the terms of the Gaumard Sales Terms and Conditions, Gaumard Purchase Order documents, Gaumard Warranty documents, or Gaumard Cares Service Plan documents. Unless otherwise agreed to by Gaumard, End User shall be responsible for installing the provided new versions or updates for the Gaumard Software.
- 2.5 Proprietary Notices. End User agrees to maintain and reproduce on all copies of the Gaumard Software, any names, logos, copyright notices, trademarks, other proprietary markings, and legends that appear on the Gaumard Software.
- 2.6 Control of Duplication. End User will not, nor will it allow any third party to, circumvent the protection controlling the duplication or use of the Gaumard Software, for example and without limitation, any software lock controlling the number of copies End User may make of the Gaumard Software.
- 2.7 No Source Code. End User acknowledges and agrees that its rights under this EULA do not include rights to source code. In its exercise of the rights granted under this EULA, End User agrees not to take any action that would result in any requirement to disclose or make available to other parties the Gaumard Software in source code format.
- 2.8 Certification. Upon thirty (30) days written notice to End User from Gaumard, End User shall certify End User's compliance with the restrictions and obligations in this EULA. Such requests will not occur more frequently than once per calendar year. If End User has used the Gaumard Software in violation of this EULA, End User shall, in addition to any other remedies Gaumard may have, pay Gaumard additional fees for the excess use according to Gaumard's then-current price list and policies, plus a late payment charge of one percent (1.0%) per month (or the highest amount allowed by applicable law, if lower) for each month of excess use from the date of initial excess use.
- 2.9 Privacy and Recordings. End User will comply with all applicable laws, rules and regulations related to privacy, publicity and data protection related to use of the Gaumard Products. End User shall not use the Gaumard Software to record or collect personal data from any person in violation of End User's policies or privacy statements. End User shall receive express consent from all persons recorded by the Gaumard Software sufficient for End User's use, storage, and distribution of such recordings.

### 3. Term and Termination

- 3.1 Term. This EULA commences on the Effective Date and continues perpetually, unless terminated earlier in accordance with the terms hereof.
- 3.2 Termination for Cause. This EULA is automatically terminated by Gaumard if the other party materially breaches this EULA, the Gaumard Sales Terms and Conditions, the Purchase Order, or the Gaumard Cares Service Plan Agreement. In addition, Gaumard may terminate this EULA if (a) End User becomes insolvent or makes an assignment for the benefit of End User's creditors; or (b) a receiver is appointed or a petition in bankruptcy is filed with respect to End User and such petition is not dismissed within thirty (30) days.
- 3.3 Effect of Termination. Upon the termination of this EULA for any reason, all licenses granted in Section 2 above will immediately cease and terminate. Upon termination, End User will immediately cease using the Gaumard Software.





3.4 Survival. Sections 3 through 6 will survive the termination of this EULA.

#### **4. Confidential Information; Trademarks.**

4.1 Confidential Information. End User acknowledges and agrees that the Gaumard Software is confidential information and contains trade secrets of Gaumard. End User agrees to (i) hold the Gaumard Software in the strictest confidence, (ii) not disclose the Gaumard Software to any third party for any purpose, and (iii) use at least the same security measures as End User to protect its own confidential and trade secret information but no less than reasonable measures to protect the confidentiality of the Gaumard Software. End User agrees and acknowledges that any breach of the provisions regarding ownership or confidentiality contained in this Agreement shall cause Gaumard irreparable harm and Gaumard may obtain injunctive relief without the requirement to post a bond as well as seek all other remedies available to Gaumard in law and in equity in the event of breach or threatened breach of such provisions.

4.2 Trademarks. End User may not use Gaumard's trademarks, logos, service marks, or names in press releases, web sites, marketing, or other forms of public materials without the prior written consent of Gaumard. All use of the Gaumard trademarks and all goodwill associated with them will inure solely to the benefit of Gaumard.

#### **5. Disclaimer; Limitation of Liability; Infringement Indemnification**

5.1 Warranty and Disclaimer. For a period of twelve (12) months from the Effective Date, Gaumard will (a) provide all updates to the Software that are made available generally, and (2) use reasonable efforts to fix or provide a workaround for any Gaumard Software defect or bug which prevents operation in substantial conformity with the Gaumard Documentation. Other than the above, the Gaumard Software is provided "as-is," with no express or implied warranties of any kind, including the warranties of merchantability, fitness for a particular purpose, or non-infringement.

5.2 Limitation of Liability. THE TOTAL LIABILITY, IF ANY, OF GAUMARD TO END USER OR ANY THIRD PARTY FOR ALL DAMAGES BASED ON ALL CLAIMS, WHETHER ARISING FROM BREACH OF CONTRACT, BREACH OF WARRANTY, NEGLIGENCE, INDEMNITY, STRICT LIABILITY, TORT, OR OTHERWISE, ARISING FROM THE GAUMARD PRODUCTS IS LIMITED TO ONE HUNDRED DOLLARS. IN NO EVENT WILL GAUMARD BE LIABLE TO END USER OR ANY THIRD PARTY FOR ANY SPECIAL, INDIRECT, CONSEQUENTIAL, OR PUNITIVE DAMAGES, INCLUDING BUT NOT LIMITED TO, LOSS OF REVENUES, LOSS OF PROFITS, OR LOSS OF DATA, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

5.3 Infringement Indemnification. Gaumard will, as further described below, indemnify, defend, and hold End User harmless, at its expense, against any claim or suit brought by a third party against End User alleging that any Gaumard Software furnished under this EULA infringes the United States patent, trademark, copyright or other intellectual property right of a third party. Gaumard will pay all settlements entered into or damages finally awarded, including attorneys' fees and costs, based on any such claim or suit; provided that End User gives Gaumard prompt written notice of such claim and gives Gaumard information, reasonable assistance, and sole authority to defend or settle the claim. In defense or settlement of the claim, Gaumard may obtain for End User the right to continue using the Gaumard Software, replace or modify the Gaumard Software so that it becomes non-infringing, or, if such remedies are not reasonably available, grant End User a refund for the associated Gaumard Products (depreciated over three years) and accept their return. Gaumard will not have any liability if the alleged infringement is based upon (a) the use or sale of the Gaumard Software in combination with other products or devices not furnished by or approved by Gaumard; (b) the use of the Gaumard Software in a manner for which they were not designed as described by the Gaumard Documentation; (c) any modification of the Gaumard Software not performed by or authorized by Gaumard; (d) any use of Gaumard Software by End User after End User learns of such allegation of infringement; or (e) any failure by End User to utilize a non-infringing version of the Gaumard Software made available by





Gaumard along with notice that such update is non-infringing. The obligations set forth in this Section 5.3 are Gaumard's sole obligations, and End User's sole and exclusive remedy, for the Gaumard Software infringing third party intellectual property rights.

## 6. Miscellaneous.

- 6.1 Binding Effect; Assignment. This EULA will be binding upon, and inure to the benefit of, End User's and Gaumard's respective permitted successors and permitted assigns. Neither party may assign or transfer this EULA or any of the rights, privileges, duties or obligations under this EULA without the prior written consent of the other party, except that either party may assign this Agreement to any entity controlled by, controlling, or under common control with such party at such time, as well as in connection with the sale, transfer, merger, or acquisition, whether by operation of law or otherwise, of substantially all of the assets of such party. In addition, if End User transfers the Gaumard Product on which the Gaumard Software is installed to a third party, End User may assign this EULA to such third party, provided that the third party agrees in writing with Gaumard to be bound by this EULA.
- 6.2 Notices. Any written notice required by this EULA will be deemed made (a) when delivered by personal service, (b) one (1) business day after being sent by recognized international overnight courier service (such as FedEx), or (c) when received, if sent by certified or registered mail, postage prepaid, return receipt requested. Any such notice given to a party shall be sent to the addresses on the attached Purchase Order. By giving to the other party written notice thereof, the parties hereto and their respective permitted successors and assigns will have the right from time to time to change by written notice their respective addressee or address for notices.
- 6.3 Applicable Law. The validity of this EULA and the rights, obligations and relations of the parties hereunder shall be construed and determined under and in accordance with the substantive laws of the State of Florida. All disputes arising under or related to this EULA shall be resolved exclusively in the State or Federal Courts located in Dade County, Florida. The parties consent to the jurisdiction and venue of such courts and waive any claims as to inconvenient forum. The judgments of such courts may be enforced in any court of competent jurisdiction.
- 6.4 Export Control. End User will not export or re-export the Gaumard Software, including any technical data, except as authorized and permitted by, and in compliance with, the laws and regulations, including but not limited to all export and re-export laws and regulations, of the United States.
- 6.5 Severability. If any provision of this EULA is invalid or unenforceable in any circumstances, it will be interpreted as much as possible to reflect the intent of the parties, and its application in any other circumstances and the remaining provisions of this EULA will not be affected thereby.
- 6.6 Entire Agreement. This EULA constitutes the entire agreement and understanding of the parties relating to the subject matter thereof. This EULA supersedes all prior written and oral agreements and all other communications between End User and Gaumard (or a Gaumard distributor) regarding the subject matter hereof. No contradictory terms and conditions of any purchase order, invoice, or other document issued by End User relating to the subject matter of this EULA shall be binding, unless agreed by the parties.
- 6.7 Waiver of Breach. No waiver by a party of any breach of this EULA will constitute a waiver of any other breach of the same or other provisions of this EULA. No waiver by a party will be effective unless made in a record signed or otherwise authenticated by an authorized representative of such party.
- 6.8 Relationship of the Parties. The parties are independent contractors. Nothing in this EULA or in the activities contemplated by the parties will be deemed to create an agency, partnership, employment or joint venture relationship between the parties. Neither party will have any responsibility nor liability for the actions of the other party except as expressly provided in this EULA. Neither party will have any right or authority to bind or obligate the other party in any manner or make any representation or warranty on behalf of the other



# Gaumard®

*Simulators for Health Care Education*

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party. This EULA is made and entered into for the sole protection and benefit of Gaumard, its licensors and suppliers, and End User, and no other person or entity shall be a direct or indirect beneficiary of or shall have any direct or indirect cause of action or claim arising from this EULA.

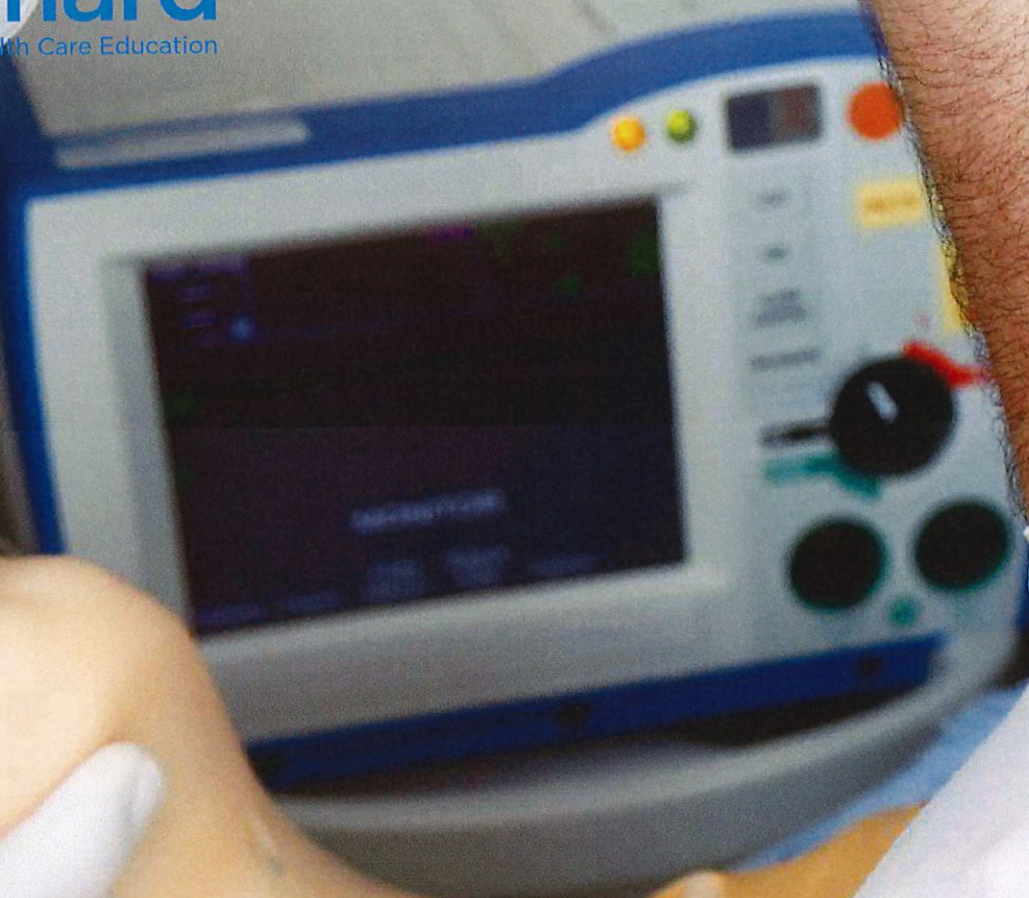


**ATTACHMENT NO. 4**



# Gaumard®

Simulators for Health Care Education



## HAL® S3101

Proven Wireless and Tetherless  
Patient Simulator

- Automatic Physiologic Control
- 52 drug library and pharmacology editor
- eCPR™ - CPR effectiveness monitoring
- Supports real ECG monitors, AED, oximeters, capnometers, and blood pressure cuffs
- Wireless and tetherless mobility for care in motion training



## HAL® S3101 | A Proven Tetherless Patient Simulator

Use HAL to train individual and team skills at the point-of-injury, during transport, and in the hospital, in both real and simulated environments. HAL's physiological features allow learners to monitor and manage an infinite number of simulated conditions using real tools and medical devices.



Train oral or nasal intubation: ETT, LMA, King LT. and tracheostomy and needle cricothyrotomy



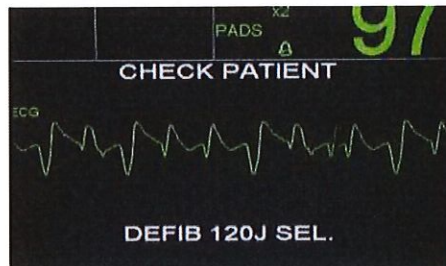
Monitor CPR quality, EtCO<sub>2</sub>, defibrillation, and medication management to improve ACLS performance



Attach real electrodes, pads, or paddles and monitor HAL's lifelike rhythm in real-time



Bilateral carotid, radial, brachial, femoral, popliteal, and pedal pulses. Pulse strengths vary with BP and pulses are synchronized with the ECG



Monitor, capture, cardiovert, and pace using a real defibrillator and real energy.



Bilateral IV access for bolus and/or infusion training and simulate the effects using the virtual drug administration

### AN ADVANCED PATIENT SIMULATOR

HAL is the perfect adult patient simulator for training students and professionals in the areas of prehospital and nursing care.

### WIRELESS AND TETHERLESS MOBILITY

HAL is completely self-contained and wireless and fully operational on battery for up to 6 hours.

### MONITOR USING REAL DEVICES

Monitor and provide care using your native equipment. HAL supports real ECG monitors, oximeters, BP cuffs, and defibrillators just like a real patient.

### WIRELESS VOICE COMMUNICATION

Be the voice of HAL and hear caregiver responses. Create and store vocal responses or select from a 80+ pre-recorded phrases.

### NURSING CARE TRAINING

Train pupil examination, male/female catheterization, IV administration, tracheostomy care, and more.

### ACLS TRAINING

Train difficult airway management, improve CPR quality, EtCO<sub>2</sub> monitoring, practice defibrillation, and manage post-cardiac care.

### TURN-KEY SOLUTION

HAL is fully equipped and ready for use. HAL includes a wireless control tablet, UNI®, a scenario library, and accessories for one great price. The commitment to providing innovative technology and value is still our principle today as it was over 50 years ago.

### PROVEN RELIABLE

Since 2004 our industry-leading HAL series design and wireless technology has been proven effective and reliable by our users. The HAL S3101 is the evolution of the HAL S3000 design awarded a certificate of airworthiness by the US Army.

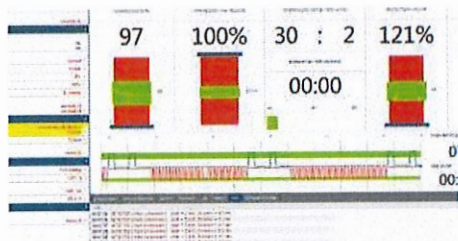


# HAL® S3101 | UNI® Unified Simulator Control Software

UNI® offers you intuitive patient controls, real-time monitoring, and automatic event tracking, making simulation simple and effective. UNI controls our growing line of 15+ advanced patient simulators. Now you can easily operate any Gaumard products without retraining, saving you time and money.



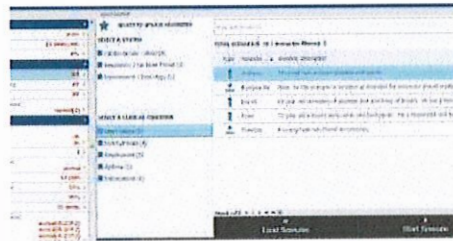
Wireless tablet PC and UNI® simulator control software is included. Control HAL from up to 300 meters away



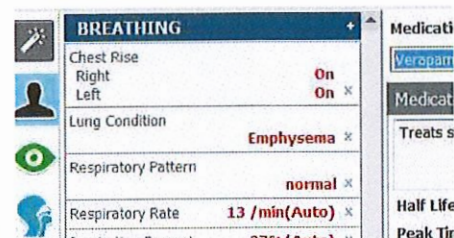
eCPR™ - Monitor CPR quality metrics in real-time including rate and compression depth, no-flow time, and excessive ventilation



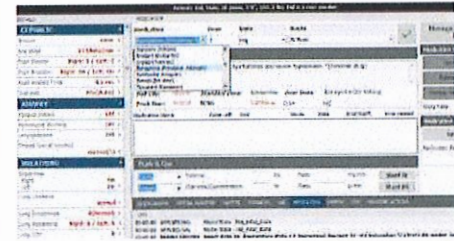
Touchscreen lets you easily update vitals, track interactions, and monitor changes using your finger or pen



Intuitive scenario library helps you quickly find and launch the right scenario. Use our scenarios or modify them to create your own.



Run scenarios on-the-fly or let the powerful automatic control manage the patient's condition



In the automatic operating mode, vital signs respond to medication rate, volume, route, standard and over dosages, and drug interactions

## PRECONFIGURED AND READY

UNI comes preloaded and preconfigured on the rugged 12" wireless tablet PC included with the HAL package.

## POWERFUL EASY-TO-USE CONTROLS

Control HAL using preprogrammed scenarios, on-the-fly controls, or the physiologic model. Scenario. Select from the library of pre-programmed scenarios included or modify them to create your own.

## AUTOMATIC PHYSIOLOGIC CONTROL

The integrated automatic operating mode simulates lifelike responses to the care provided, medications, trauma, and much more.

## 52 DRUG LIBRARY & PHARMACOLOGY EDITOR

Train the management of 52 commonly used medications. Easily modify the effect of each medication or add new using the built-in pharmacology editor.

## eCPR™ MONITORING

Monitor and assess CPR performance in real-time, simulate perfusion dependent on effectiveness, and export performance reports for debriefing.

## TIME STAMPED EVENT RECORDING AND REPORTING

The automated event tracking and interaction recorder ensures important events are always captured so you can focus on the action.

## CONTROL VIEW REPLAY

The built-in recorder captures UNI's screen as data so you can review the simulation from the operator's chair.

## NO ANNUAL OPERATING LICENSE OR SOFTWARE UPDATE FEE

Keep your program's operating costs down year after year.



# HAL® S3101 | A Proven Tetherless Patient Simulator

## NEUROLOGIC

- Active Eyes; programmable blink rate, pupil size, and pupil reaction
- Severe or mild seizures
- Preprogrammed speech responses
- Wireless streaming voice ; be the voice of HAL and listen to replies

## AIRWAY

- Oral or nasal intubation: ETT, LMA, King LT
- Laryngospasm, pharyngeal swelling, tongue edema
- Intubation depth detection
- Surgical airway: tracheostomy or needle cricothyrotomy
- Mainstem intubation
- Multiple upper airway sounds

## BREATHING

- Spontaneous breathing and programmable patterns
- Ventilation is measured and logged
- Gastric distension with excess BVM ventilation
- Select independent left, right, upper, and lower lung sounds
- Chest rise during assisted ventilation
- Tension pneumothorax and bilateral needle decompression sites
- Bilateral chest tube sites at 5th intercostal space
- Optional real EtCO2

## CARDIAC/CIRCULATION

- Normal and abnormal heart sounds, rates, and intensities
- 4-Lead ECG monitoring using real devices; 12-lead ECG capable
- eCPR sensors; Chest compressions are measured and logged
- Monitor oxygen saturation using your real native oximeter
- Measurable blood pressure with audible Korotkoff sounds
- Visible cyanosis
- Bilateral carotid, radial, brachial, femoral, popliteal, and pedal pulses
- Bilateral IV sites
- Optional virtual drug recognition
- Intraosseous access at tibia

## OTHER

- Bowel sounds 4 quadrants
- Male/Female catheterization

### HAL® S3101

**S3101 \$32,995**

Patented; other patents pending

- Tetherless Adult Patient Simulator
- Wireless tablet PC; UNI license
- Automatic Physiologic Control license
- Preprogrammed scenarios library
- Battery charger, BP cuff, surgical trachea kit, pneumo. decompression sites, user guide
- One-Year Limited Warranty
- Extended warranty plans available
- Skintones available at no extra charge

### OPTIONAL ADD-ONS

#### REAL CO2 EXHALATION

**S3101.078 \$1,195**

- Real and measurable EtCO2 with 10 programmable levels of CO2 output.
- Internal CO2 system allows tetherless operation.

#### 12-LEAD ECG WITH MI MODEL

**S3101.120 \$4,595**

- Train ECG interpretation and MI management using your real native 12-lead equipment. Select rhythms from the built-in library, design your own using the point-by-point PQRST wave editor.
- Train to improve MI diagnosis, management, and prognosis. Simply point-and-click on the 3D heart to generate an MI visible on a real 12-lead ECG reading.

#### DRUG RECOGNITION ARM

**S3101.400R \$4,995**

- Virtual drug recognition sensors integrated into the arm vasculature detect the medication type, concentration, and dose administered.
- 20 Virtual drug syringes included

#### 20" TOUCHSCREEN PATIENT MONITOR

**S3101.001.R2 \$2,095**

- Interactive virtual patient monitor displays vital signs in real-time
- Display up to 18 numeric values
- Display up to 20 dynamic waveforms
- Customizable layout mimics real patient monitors
- Customizable threshold alarms
- Display simulated ultrasounds, CT scans, lab results, x-rays

#### 12" PORTABLE VIRTUAL PATIENT MONITOR

**S3101.002 \$3,145**

- Mobile patient monitor displays vital signs in real-time
- Display up to 18 numeric values
- Display up to 20 dynamic waveforms
- Customizable layout mimics real patient monitors
- Customizable threshold alarms
- Display simulated ultrasounds, CT scans, lab results, x-rays

#### TRAUMATIC LEG/ARM AMPUTATION

**S3101.004 \$795**

**S3101.005 \$795**

#### CASUALTY, EMERGENCY, TRAUMA, BURN WOUND KITS

**WK120 \$595**

**WK100 \$495**

**WK110 \$450**

**WK105 \$395**

#### DEFIB-PACING SNAPS

**S3101.125 \$415**

#### PHILIPS SNAP CABLES

**S3101.126 \$150**

#### PHYSIO LIFEPAK® SNAP CABLES

**S3101.127 \$150**

#### ZOLL® SNAP CABLES

**S3101.128 \$150**

#### REQUEST A QUOTE

14700 SW 136th Street  
Miami, Florida 33196-5691  
P.O. Box 140098  
Coral Gables, Florida 33114-0098  
Toll Free USA  
Call 8:00 a.m. - 7:30 p.m. ET  
Monday - Friday  
800.882.6655  
Worldwide: 305.971.3790  
Fax: 305.252.0755  
Twenty-four hours  
Web Site: [www.gaumard.com](http://www.gaumard.com)  
Sales / Customer Service  
[sales@gaumard.com](mailto:sales@gaumard.com)  
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## City of Santa Fe Springs

City Council Meeting

February 14, 2019

### NEW BUSINESS

Acceptance of State Homeland Security Grant Program (SHSGP) funds for the purchase of thirty (30) tactical protective vests with ballistic plates for chest and back for the Department of Fire-Rescue.

### RECOMMENDATION

That the City Council:

- Accept State Homeland Security Grant Program (SHSGP) funds in the amount of \$50,129.10 and authorize the purchase of thirty (30) tactical protective vests from U.S. Armor Corporation.

### BACKGROUND

The Department of Fire-Rescue first utilized ballistic vests in April of 1992 during the Los Angeles riots. Members, while responding to the riot areas, stopped at a company supplying the vests and continued to the scene to fight fire under adverse and hostile conditions. Since then, the Fire Service as a whole has become more involved in responses that involve potential for injury from gunfire. In the past, Fire and EMS personnel waited until law enforcement brought victims out to pre-designated areas for treatment. Since the terror event of San Bernardino, tactics have changed and Fire personnel are making entry with law enforcement to render immediate aid in areas initially cleared by officers, but not completely secured as to having a suspect in custody and threat neutralized. Over many years, our firefighters outfit themselves with ballistic vests while responding to calls involving potential for injury from gunfire.

Fire-Rescue's current ballistic vests were last purchased in 2007 and now are over ten-years old and past their current recommended life span. They are stored on the fire apparatus and trained with our personnel often. Most manufactures recommendations for life are between five and ten years of service life. Along with life span, there have been many advancements in vest technology for the protection of higher caliber ballistics.

The 2016 State Homeland Security Grant Program (SHSGP) has provided Santa Fe Springs Fire-Rescue with funding that will support the purchase thirty (30) of these vests from U.S. Armor Corporation, located in Santa Fe Springs. The manufacture of this vest specification for the Fire Service is in development of firefighter specific vests and will utilize Santa Fe Springs personnel for custom fitting and development of their latest design for wearing a ballistic vest and the working conditions of firefighters. Funding from this grant through direct reimbursement, effectively will cover the cost of this purchase without affecting any general funds of the City or budgeted funding of the department.





# City of Santa Fe Springs

## City Council Meeting

February 14, 2019

### VENDOR

U.S. Armor Corporation, Santa Fe Springs

### AMOUNT

\$50,129.00

### FISCAL IMPACT

For this purchase, the State Homeland Security Grant (SHSGP) is a 100% reimbursable grant for up to \$50,000 awarded for ballistic protection vests and there will be no impact to the City general fund. The balance of funding (\$129.00) will come from the Department of Fire-Rescue "equipment replacement" budget line item (10102110-523030).

Raymond R. Cruz  
City Manager

### Attachment(s)

1. U.S. Armor Corporation Sales Quote to SFSFR
2. U.S. Armor Sole Source Confirmation Letter
3. Mission Specific Tactical Vest (MSTV) Informational Brochure

**ATTACHMENT NO. 1**



# U.S. ARMOR

you'll wear it.™

U.S. Armor Corporation  
10715 Bloomfield Ave  
Santa Fe Springs, CA 90670  
(562) 207-4240 - (800) 443-9798

www.usarmor.com



Proudly Made in the U.S.A.  
For Over 30 Years

## Price Quote

Quote Reference #: 2201  
Date: 1/28/2019  
Quote Valid Until: 3/30/2019  
Quote prepared By: D. Miller

### Quote Prepared for:

Santa Fe Springs Department of Fire  
11710 E. Telegraph Road  
Santa Fe Springs, CA 90670  
(562) 868-0511

### Bill to:

Santa Fe Springs Department of Fire  
11710 E. Telegraph Road  
Santa Fe Springs, CA 90670  
(562) 868-0511

### Ship to:

Santa Fe Springs Department of Fire  
Rescue Headquarters  
11300 Greenstone Avenue  
Santa Fe Springs, CA 90670  
(562) 944-9713

Qty.	Part Number	Item Description	Price per Unit	Total
30	F-5319-G2	MSTV 500 G2 (Mission Specific Tactical Vest) - Carrier Only	\$258.00	\$7,740.00
30	F-500416-RS	Enforcer 6000 Series, NIJ 0101.06 Certified, Level IIIA, Includes Soft Trauma Pad	\$730.00	\$21,900.00
30	F-3410-10x12-SH	Shooter Cut Single Curve, Level III+ Stand Alone, 10"x 12" Ceramic / Composite	\$269.00	\$8,070.00
30	F-3410-10x12-FC	Full Cut Single Curve, Level III+ Stand Alone, 10"x 12" Ceramic / Composite	\$269.00	\$8,070.00

### Additional Information:

9.50% Sales Tax:	\$4,349.10
Estimated Shipping:	N/A
<b>Total Cost:</b>	<b>\$50,129.10</b>

Payment Terms: Net 30 - Payment expected within 30 days of shipment date unless other terms are agreed to. New Customers may be required to place 50% down when the order is placed and the balance prior to shipment.

### Please Note:

Add 10% for 2XL (Chest Size 49" - 53")  
Add 15% for 3XL (Chest Size 54" - 57")  
Add 25% for 4XL (Chest Size 58" - 61")  
Add 40% for 5XL (Chest Size 62" - 65")  
Add 50% for 6XL (Chest Size 66" - 68")

USARMOR.COM  
QUALITY, COMFORT AND VALUE // YOU'LL WEAR IT  
WWW.USARMOR.COM





**ATTACHMENT NO. 2**



**Justification for Sole Source  
City of Santa Fe Springs  
Modular Active Shooter Response Kit**

Dear Chad Van Meeteren, Battalion Chief,

We meet or exceed all of your ballistic protection specifications and also provide the following:

- The Enforcer 6000 Level IIIA vest is a proprietary design to U.S. Armor Corporation.
- The MSTV 500 G2 Tactical vest / Plate Carrier is a proprietary design to U.S. Armor Corporation.
- U.S. Armor Corporation has no dealers or distributors in the Los Angeles County area allowing you to deal directly with us, saving you money by eliminating shipping.
- We are the only local body armor manufacture so we can better provide you with exceptional customer service, repairs, supplies, and any other need that may arise since we are located in Santa Fe Springs.
- We have highly trained personnel at our facility to properly custom fit your ballistic vests to your personnel, or we can come to you.
- We "Tailor" our vests and carriers to your personnel measuring in ½" increments for a better fit. Industry standard uses 1" increments.
- We offer a comprehensive **60 day custom fit guarantee.**
- We encourage "pick-up" of Ballistic Vests at our local facility to ensure proper fit prior to delivery.

Thank you for your consideration.

Regards,

*Stephen Armellino*

Stephen E. Armellino

**ATTACHMENT NO. 3**





TACTICAL

# MSTV

The **Mission Specific Tactical Vest (MSTV)** has both the ability to receive soft body armor ballistic panels as well as front/back/side hard armor plates for rifle threat protection. The **MSTV** is designed specifically for the first responder to include Threat Level IIIA ballistic protection at the shoulders and at the officer's sides. This vest is to be worn over the officer's uniform shirt as a stand alone vest or as an up-armor plate carrier when placed over an officer's existing soft body armor vest.

When donned over body armor, the **MSTV** provides ballistic protection in the exact locations where concealable body armor vests do not provide coverage. The **MSTV** adds soft body armor and/or hard armor plates onto the areas that is required to quickly protect the officer for any first responder threat.

## Carrier Type

500 Denier Nylon CORDURA®

## KEY FEATURES

- ★ Front/back 10" x 12" rifle plate pockets
- ★ Left/right 6" x 6" side plate pockets
- ★ Threat Level IIIA ballistic protection at shoulders and sides
- ★ Dual M4/AR15 magazine pouches located in front panel cummerbund

## STANDARD FEATURES

- Front/back/side MOLLE for additional pouches/holsters
- Adjustable VELCRO® shoulder straps for a perfect vertical fit
- Easy ballistic panel access
- VELCRO® loop sewn into front/back top (2) rows of MOLLE for adding optional ID patches
- Strategic weight distribution points for reduced officer fatigue during extended operations
- 300 lb. capacity Drag Bar on rear panel for rescue operations

## OPTIONAL FEATURES

- Rifle Plates - Level III or Level IV (8"x10" / 10"x12"):
  - Polyethylene
  - Ceramic
  - Steel
- Tactical Carry Bag
- 500 series MOLLE pouches and holsters
- Threat Level IIIA soft body armor on front and back panels
- Police/Sheriff or custom VELCRO® ID patches





## *City of Santa Fe Springs*

*City Council Meeting*

*February 14, 2019*

### **NEW BUSINESS**

Acceptance of State Homeland Security Grant Program (SHSGP) funds for rehabilitation of Hazmat and Urban Search and Rescue training props at 11400 Greenstone Avenue, Santa Fe Springs/Rio Hondo Regional Training Center.

### **RECOMMENDATION**

That the City Council:

- Accept State Homeland Security Grant Program (SHSGP) funds in the amount of \$81,750 and authorize the contracting of professional services for rehabilitation of props at the Santa Fe Springs/ Rio Hondo Regional Training Center.

### **BACKGROUND**

The Department of Fire-Rescue in 2007, through grant funding through the Urban Area Securities Initiative, was tasked and funded with federal grant funds to build one of six Los Angeles area Regional Training Centers. Each center has specific props and equipment to train in disciplines associated with rescues and events that can be faced by today's modern fire service. Santa Fe Springs utilizes a portion (3 of 6 acres) of Rio Hondo College's training center to conduct specific training in the areas of Hazardous Materials (HazMat) and Urban Search and Rescue (US&R).

Props were funded and built to accomplish the tasks faced for the above mentioned responses and the facility has not only been utilized by Santa Fe Springs Fire-Rescue personnel, but is a premier site for the training of firefighters throughout the Los Angeles area and surrounding regions. The Los Angeles regional sites are open to the thirty (30) Los Angeles area departments. Since 2007, thousands of firefighters have benefitted from the use of this facility that is managed by Santa Fe Springs Fire-Rescue and the Los Angeles area Regional Training Group.

There are several specific props that are in need of rehabilitation due to weathering of painted surfaces and exteriors, wear from training and breaching of exteriors for simulations, and general use that comes from having the many classes of students utilize these props over an eleven-year period.

The 2016 State Homeland Security Grant Program (SHSGP) has provided Santa Fe Springs Fire-Rescue with funding that will support the rehabilitation and preservation of the props through direct reimbursement, effectively paying for this without affecting any general funds of the City or budgeted funding of the department. The project through a contractor, under Fire-Rescue supervision, would include the labor, materials, supervision, licensing, and insurance, to facilitate the necessary repairs of three areas of the facility. Repairs, as dictated by the proposal, cover all exterior areas



# City of Santa Fe Springs

## City Council Meeting

February 14, 2019

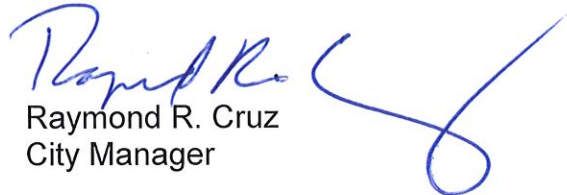
by painting with industrial grade paints, replacement of deteriorated siding on buildings, replacement of metal doors, locks and safety railings, replacement of roofing materials on structures, painting of several large industrial tanks, metal stairways, and safety features.

Below is a summary of the bids received for proposed work at the Training Center:

<b><u>Vendor</u></b>	<b><u>Amount</u></b>
Southland Custom Restorations, Inc.	\$81,750.00
Custom Builders, Inc.	\$87,700.00
SS1 Construction	\$92,000.00

### **FISCAL IMPACT**

The State Homeland Security Grant (SHSGP) is a 100% reimbursable grant so there will be no fiscal impact to the General Fund or Fire-Recue Budget.

  
Raymond R. Cruz  
City Manager

### **Attachment(s)**

1. Prop Photos at Training Center (11400 Greenstone)
2. Southland Custom Restorations Quote for Services



**ATTACHMENT NO. 1**

**Santa Fe Springs/Rio Hondo College  
Regional Training Center  
11400 Greenstone Ave., Santa Fe Springs CA**



**Simulated Auto-Body Shop**



**Simulated 2-Story Apartment Complex with Roof Cutting Prop**





**Simulated Structural Collapse Over Carport Prop**



**Rail Car with Leaking Dome Prop and Confined Space rescue Prop**

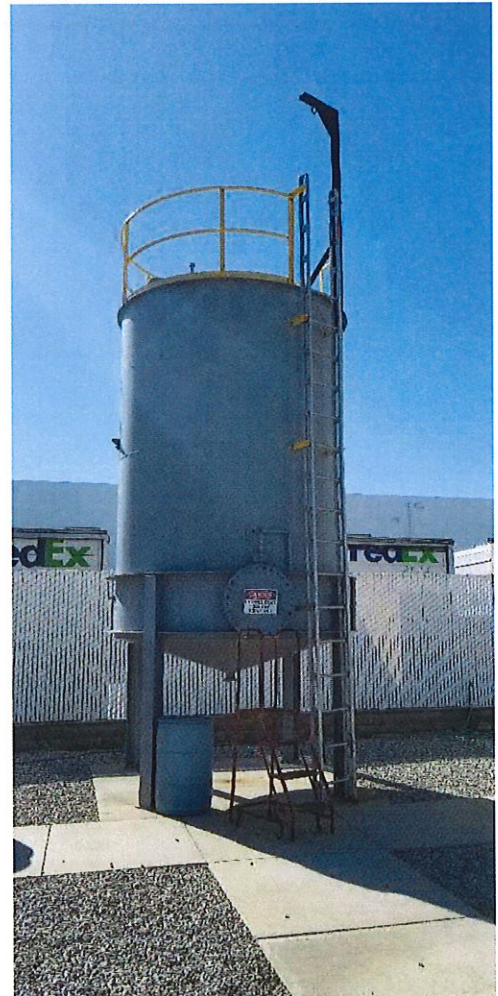




**Leaking Acid Tanker Prop, Confined Space Prop**



**High Angle Rescue – Confined Space Prop**

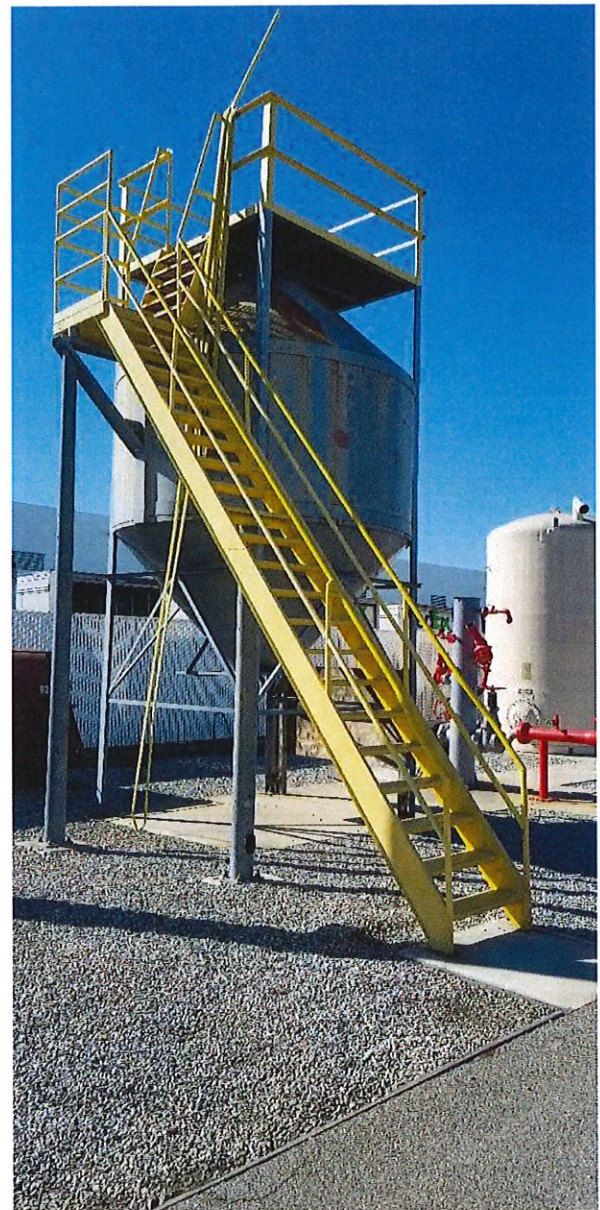


**High Angle – Confined Space Prop**





**Leaking Valve Prop – Multiple Leaks**



**Hopper Prop – Confined Space Rescue**

**ATTACHMENT NO. 2**



**SOUTHLAND CUSTOM RESTORATIONS  
3316 EGERER PL.  
FULLERTON, CA. 92835**

Santa Fe Springs Fire Rescue  
Battalion Chief Sean Escontrias  
11400 Greenstone  
Santa Fe Springs, Ca. 90670

**SANTA FE SPRINGS REGIONAL TRAINING CENTER  
CONTRACT  
1-31-19**

Project Contract to include all labor, material, supervision, license and insurance for maintenance and repairs to existing Regional Training Center portable props per the following specifications and scope of repairs. All work performed by contractor is on Haz Mat and USAR portable and non habitable props at Santa Fe Springs Regional Training Facility.

**SCOPE OF WORK:**

Scope of work provided by Battalion Chief Sean Escontrias and job walk of training facility:

Rebuild, repair and replace per the following specifications to The Santa Fe Springs Regional Training Center Hazardous Material and USAR portable props.

Contractor to provide all material, ladders, scaffold and equipment for all phases of maintenance and repair projects.

**HAZARDOUS MATERIAL PORTABLE PROPS ON SOUTH SIDE OF  
FACILITY:**

**INCLUDES ALL METAL SURFACES, TANKS, RAILS, STAIRS AND POLES**

Prepare all surfaces for painting by sanding and priming as needed.  
Pressure washes all training props.  
Paint all tanks, hoppers and towers with grey color enamel. Paint all stairs and rails bright yellow enamel. Cover all unaffected areas for painting. Clean up and haul off all waste and trash to approved transfer facility. (All structures battleship Grey and safety Yellow on Rails on all)  
5 High angle props rails only  
4 metal posts on Haz Mat Awning

**TRAINING USAR PORTABLE PROPS AND PATIO ON NORTH SIDE OF FACILITY**  
**INCLUDES 3 USAR TRAINING PROPS, COVER AND RAKER WALL PROP**

Replace all fascia on structures, rot as needed, rear siding of shop structure, Replace plywood ramp on the front of the shop. Replace all stairs and landing decking with specified trex decking. Prep all structures for painting including, sanding, primer work, caulk and fill as needed.  
Paint all 3 props and patio (enamel on metal) with 2 coats of specified paint to patch.  
Rear on USAR prop 1 shop area – New composite siding and trim  
5 steel doors and jambs with locking hardware  
Posts and beams  
Ventilation curb on two-story 2/14  
New roofs on 3 portable props 42 squares  
Alter safety rail on USAR prop 2 two story per spec  
Re-build and strengthen deck rail  
Steel channel rain gutter system on USAR prop 2 for ladders  
3 inch aluminum corners on all interior corners of USAR prop 2  
Paint one coat semi gloss of USAR prop 2  
Paint Raker wall both sides

**SIGNS ON NORTH SIDE TRAINING BUILDINGS:**

Replace signage on buildings to match existing names. Rio Hondo  
Training center approval prior to sign order. (4 signs)  
Laminated frames and covers for signs for UV protection

CONTRACT TOTAL- \$ 81,750

ACCEPTANCE OF CONTRACT

X\_\_\_\_\_ DATE\_\_\_\_\_  
Rio Hondo Training Center Representative

X\_\_\_\_\_ DATE\_\_\_\_\_  
Contractor- SCR

Thank You, Shane Sanford –Owner  
Southland Custom Restorations





# City of Santa Fe Springs

City Council Meeting

February 14, 2019

## NEW BUSINESS

Authorization to Issue a Request for Proposals to Provide an Overhead Cost Allocation Plan and Comprehensive Citywide User Fee Study Services

### **RECOMMENDATION(S)**

That the City Council authorize Staff to issue a Request for Proposal ("RFP") to qualified firms to provide an overhead cost allocation plan and comprehensive citywide user fee study services.

### **BACKGROUND**

The City charges various fees for a number of services provided by all departments. Fees cover many areas including, permits, plan reviews, recreational classes, and facility rentals to name a few. Fees for these services cannot exceed the actual cost to provide the service to the user. Government agencies are required to periodically perform a cost analysis to ensure that fees are not set at a level in excess of the actual cost to provide those services. Additionally, the City's fees have generally not been raised in many years and Staff believes that many fees are set at a level well below the actual cost.

The proposed overhead cost allocation plan and fee study will provide a basis for fee adjustments and will provide a model which can be used to update the fees on a more frequent basis than has happened over the previous several fiscal years.

Additionally, the RFP asks qualified firms for a proposal to provide an overhead cost allocation plan for fiscal years 2008-2012. During this time, the City received substantial funding from the Los Angeles County Metropolitan Transportation Authority ("Metro") for work related to the I-5 construction and mitigating the impacts on City streets. An overhead rate was charged to Metro for this work, however, because the rate is not supported by a cost allocation plan, the Metro auditors have preliminarily disallowed the overhead charges. Staff is working with Metro officials to provide a cost allocation plan which supports the overhead charges. The work to be performed within the scope of the proposed RFP is anticipated to provide the necessary cost allocation plan.

**FISCAL IMPACT**

The cost for these services is expected for range from \$30,000 to \$50,000. Upon evaluation of the RFP's, Staff will come back to the City Council with a recommendation to award a contract to the most qualified firm. At this time, Staff expects that sufficient appropriations will exist within the current budget.



Raymond R. Cruz  
City Manager

**Attachments:**

1. RFP for Overhead Cost Allocation Plan and Comprehensive User Fee Study



## **REQUEST FOR PROPOSAL (RFP)**

### **OVERHEAD COST ALLOCATION PLAN AND COMPREHENSIVE CITYWIDE USER FEE STUDY**

For the

## **City of Santa Fe Springs**

### **RETURN PROPOSAL TO:**

City of Santa Fe Springs  
City Clerk  
11710 Telegraph Road  
Santa Fe Springs, CA 90670  
562-868-0511

### **DATE OF ISSUANCE:**

February 14, 2019

### **DEADLINE TO SUBMIT PROPOSAL:**

5:00 p.m., Friday, March 15, 2019



**REQUEST FOR PROPOSAL**  
**OVERHEAD COST ALLOCATION PLAN AND**  
**COMPREHENSIVE CITYWIDE USER FEE STUDY**

**TABLE OF CONTENTS**

<b>I.</b>	<b>INTRODUCTION .....</b>	<b>3</b>
	A. Organization Overview.....	3
	B. Project Overview & Objectives .....	3
<b>II.</b>	<b>SCOPE OF SERVICE .....</b>	<b>4</b>
	A. Project Tasks .....	4
<b>III.</b>	<b>BID EVALUATION PROCESS.....</b>	<b>8</b>
	A. Evaluation Procedures .....	8
<b>IV.</b>	<b>RFP PROCESS AND INSTRUCTIONS .....</b>	<b>9</b>
	A. Schedule of Events .....	9
	B. Submission Deadlines.....	10
	C. Inquiries .....	10
	D. Submission Requirements .....	10
	E. Format and Content.....	11
	F. Administrative and Contractual Obligations .....	12

## ***City of Santa Fe Springs***

### **INTRODUCTION**

#### ***Organization Overview***

The City of Santa Fe Springs, California, hereinafter referred to as "City", was incorporated in 1957, operates as a general law city with a City Council/City Manager form of government. The five-member Council is elected at-large. The City is located in southeast Los Angeles County, generally situated southwest of Whittier, east of Downey, west of La Mirada, and north of Norwalk. The City is approximately nine (9) square miles with a residential population of about 18,300 and a daytime population of approximately 90,000. Santa Fe Springs maintains its own Fire Department, with law enforcement services provided by the City of Whittier. The City has approximately 155 full-time and 150 part-time employees.

The City has a General Fund Budget of approximately \$49 million. The Fiscal Year 2018-19 Budget includes fees in operating department budgets (shown as applied revenues). The City's Fiscal Year 2018-19 Budget can be found at the following web address:

<https://www.santafesprings.org/cityhall/finance/default.asp>

#### ***Project Overview and Objectives***

The City of Santa Fe Springs desires an overhead cost allocation plan and a comprehensive citywide user fee study. To that end, the City is seeking proposals to engage the services of a qualified professional firm(s) experienced in cost recovery and economic analysis to conduct a comprehensive study of the costs associated with providing City services. The City's primary objectives for the study is to have an overhead cost allocation plan and a comprehensive citywide user fee study prepared. The study will calculate the full (100%) cost of providing certain City services, and provide a recommended fee to be charged for each applicable service.

#### ***Overhead Cost Allocation Plan***

The purpose of this project is to ensure that the City of Santa Fe Springs has a basis of applying comprehensive overhead rates and is accurately accounting for the true cost of providing various services by each department. Furthermore, best practices, accounting standards and OMB Circular A-87 make it necessary for the City to maintain a well- documented cost allocation plan that will help it to appropriately allocate general and administrative costs in the budget; properly identify overhead rates that can be used in the calculation of billable hourly rates for federal and state grants, user fees, and reimbursements from other governmental agencies.

#### Estimated Overhead Cost Allocation Rates for 2008-2012

The City did not update the cost allocation plan in 2011-12, but the City would like to get approximate cost allocation rates for fiscal years ending 2008 to 2012. The City implemented a number of changes to the staffing and organization in 2012, so the structure today is different. The estimated cost allocation rates for 2008-2012 can be a reduced scope (not a full A-87 plan) to determine approximate costs that would be applied to those years.

#### Comprehensive Citywide User Fee Study

The City of Santa Fe Springs primary objective is to undertake a comprehensive citywide review and evaluation of user fees and charges to ensure that the City is accurately accounting for the total cost to provide fee related services. The study will calculate the full (100%) cost of providing all fee based services offered by the City, and provide a recommended fee to be charged for each applicable service, while also confirming the City's user fees comply with applicable laws and regulations including Proposition 26 and Proposition 218.

Our Public Works fees can be found at:

<https://www.santafesprings.org/civicax/filebank/blobdload.aspx?blobid=9293>

The services are anticipated to commence on or about May 2019 and extend for a period of approximately four months. The final report should be completed by August 2019.

## **SCOPE OF SERVICE**

### ***Project Tasks***

*Project tasks shall include, but are not necessarily limited to, the following. If the firm feels that additional tasks are warranted, they must be clearly identified in the firm's proposal.*

#### Overhead Cost Allocation Plan

Prepare the City's Cost Allocation Plan compliant with Federal OMB Circular A-87 / 2 CFR Part 225, which may include the following elements.

A. Work and meet with City staff to refine the project scope, purpose, uses and goals of the City's Cost Allocation Plan to ensure that the study will be both accurate and appropriate to the City's needs. Review project schedule and answer any questions pertaining to the successful development of the study.

B. Meet with staff and conduct interviews as needed to gain an understanding of the City's processes and operations.



C. Identify the total cost of providing each City service at the appropriate activity level and in a manner that is consistent with all applicable laws, statutes, rules and regulations governing the collection of fees, rates, and charges by public entities including, but not limited to, the State Controller's Office Guidelines for Cost Claiming and OMB Circular A-87 / 2 CFR Part 225 standards.

D. Determine the appropriate General and Administrative overhead allocations to City activities and applicable overhead rates for use in calculating the City's Billable Hourly rates. The requirements of the model should allow for:

a) Additions, revisions, or removal of direct and overhead costs so that the overhead cost allocation plan can be easily adapted to a range of activities, both simple and complex.

b) The ability of the City to continuously update the model and overhead cost allocation plan from year to year as the organization changes.

c) The addition of hypothetical service area information for future service enhancements, and the ability to calculate the estimated costs of providing the service under consideration (i.e. ad-hoc analysis).

d) Easy to read and understand, printable summary reports or detailed calculations for Hourly Rates.

E. Report on other matters that come to your attention in the course of your evaluation that in your professional opinion the City should consider.

F. Present the plan to the City's management group and make necessary adjustments as requested.

G. Prepare presentations and, if requested, deliver presentations to the City Council to facilitate their understanding of the plan and its implications for the City and make necessary adjustments as requested.

H. Provide the City with electronic copies of the draft and final comprehensive review, including related schedules and cost documentation in formats that can be edited and updated by City staff to accommodate changes in the organization or changes in cost.

I. Prepare draft and final reports and provide the requested number of hard copies as well as Microsoft Excel, Word and PDF files. Models, calculations, tables and graphs for the draft and final reports should be provided in Microsoft Excel files with fully functioning macros.

J. Provide a computer based model for adjusting these fees and charges for the City's current and future needs and provide the City with an electronic copy of the

final comprehensive study, including related schedules and cost documentation in a format that can be edited and updated by City staff to accommodate changes in the organization or changes in costs.

K. Consult with City staff should the need arise to defend the cost allocation plan as a result of audits or other challenges.

L. Update the plan, as requested by the City, and maintain accurate records of all correspondence, work papers, and other relative evidence during the contract period.

#### Estimated Overhead Cost Allocation Rates for 2008-2012

The City did not update the cost allocation plan in 2011-12, but the City would like to get approximate cost allocation rates for fiscal years ending 2008 to 2012. The City implemented a number of changes to the staffing and organization in 2012, so the structure today is different. The estimated cost allocation rates for 2008-2012 can be a reduced scope (not a full A-87 plan) to determine approximate costs that would be applied to those years. The City would like approximate rates for the years 2008-2012 along with some supporting documentation to show how the amounts were calculated.

#### Comprehensive Citywide User Fee Study

Prepare a User Fee Study for the City, which includes the following elements. *If the consultant feels that additional tasks are warranted, they must be clearly identified in the consultant's proposal. Reports must be provided in hard copies as well as in electronic formats – Excel files with fully functioning macros, Word files, and PDF files.*

A. Work and meet with City staff to understand the user fees to ensure that the study will be both accurate and appropriate to the City's needs. Review project schedule and answer any questions pertaining to the successful development of the study.

B. Meet with staff and conduct interviews as needed to gain an understanding of the City's processes and operations. Conduct a comprehensive review of the City's existing fees, rates, and charges.

C. Identify the total cost of providing each City service at the appropriate activity level and in a manner that is consistent with all applicable laws, statutes, rules and regulations governing the collection of fees, rates, and charges by public entities including, but not limited to, Proposition 26 and Proposition 218.

D. Compare service costs with existing recovery levels. This should include any service areas where the City is currently charging for services as well as areas

where perhaps the City should charge, in light of the City's practices, or the practices of similar or neighboring cities.

E. Recommend potential new fees and charges for services that the City currently provides but does not have any fees and/or charges established. Recommendations should be based on practices by surrounding cities that may charge for similar services, industry best practices, or the consultant's professional opinion.

F. Recommend appropriate fees and charges based on the firm's analysis together with the appropriate subsidy percentage for those fees where full cost recovery may be unrealistic.

G. Prepare a report that identifies and briefly describes each fee service, current fee charged, full cost, recommended fee, cost recovery percentage, and percent change. The report should identify the direct cost, the indirect cost, and the overhead cost for each service.

H. Prepare a comprehensive fee schedule which will be attached to the Fee Resolution to be adopted by City Council

I. Report on other matters that come to the Consultant's attention in the course of the evaluation that, in the Consultant's professional opinion, the City should consider, including recommendations regarding compliance with Proposition 26 and Proposition 218.

J. Provide a computer based model for adjusting these fees and charges for the City's current and future needs and provide the City with an electronic copy of the final comprehensive study, including related schedules and cost documentation in a format that can be edited and updated by City staff to accommodate changes in the organization or changes in costs. The requirements of the model should allow for:

- a) Additions, revisions, or removal of direct and overhead costs so that the overhead cost allocation plan can be easily adapted to a range of activities, both simple and complex.

- b) The ability of the City to continuously update the model and overhead cost allocation plan from year to year as the organization changes.

- c) The addition of hypothetical service area information for future service enhancements, and the ability to calculate the estimated costs of providing the service under consideration (i.e. ad-hoc analysis).



K. Prepare presentations and, if requested, deliver presentations to the City Council to facilitate their understanding of the plan and its implications for the City and make necessary adjustments as requested.

L. Provide the City with electronic copies of the draft and final comprehensive review, including related schedules and cost documentation in formats that can be edited and updated by City staff to accommodate changes in the organization or changes in cost.

M. Prepare draft and final reports and provide the requested number of hard copies as well as Microsoft Excel, Word and PDF files. Models, calculations, tables and graphs for the draft and final reports should be provided in Microsoft Excel files with fully functioning macros.

N. Consult with City staff should it become necessary to defend the City's User Fees as a result of any legal or other challenge.

O. Update the study, as requested by the City, and maintain accurate records of all correspondence, work papers, and other relative evidence during the contract period.

## **Bid Evaluation Process**

### ***Evaluation Procedures***

The project's core implementation team, comprised of City staff, will be responsible for the bid evaluations. This team, in accordance with the criteria listed below, will evaluate all proposals received as specified. The City team members, in applying the major criteria to the proposals, may consider additional sub-criteria beyond those listed. During the evaluation period, the team may elect to interview some or all the proposing firms.

The final selection will be the firm which, in the City's opinion, is the most responsive and responsible, meets the City's requirements in providing this service, and is in the City's best interest. The City maintains the sole and exclusive right to evaluate the merits of the proposals received.

Firms will be objectively evaluated based on their responses to the project scope outlined in the RFP. The written proposal should clearly demonstrate how the firm could best satisfy the requirements of City.

Proposals will be evaluated based on the following criteria:

- Approach to the tasks to be completed including evaluation of fee structure.
- Background and experience including comments from staff at other cities.

- Staff expertise and overall experience of personnel assigned to the work.
- Time required to accomplish the requested services.
- Responsiveness to requirements in the RFP.
- Recent public sector experience, preferably in a municipal setting, conducting similar studies.
- Cost.

Although price for the services will be an important part of the consideration for award of the project, the City will consider the consultant's qualifications, expertise and level of professional service and advice in the award of the project.

## RFP PROCESS AND INSTRUCTIONS

### ***RFP Schedule of Events*** *(Subject to change as deemed necessary by the City)*

The RFP Schedule of Events is a proposed schedule and is subject to change. Some items listed on this proposed schedule may not be necessary for a variety of reasons. As well, the proposed dates and sequence may need to be modified, which the City reserves the right to do at any time. Should there be any such changes, all firms will be notified. *Please note: A change in the schedule of events is not an excuse for missing the RFP submission deadline, regardless of subsequent notifications or lack thereof.*

Release of Fees & Charges RFP	
Notice Inviting Bid mailed/emailed	February 15, 2019
Deadline to Submit Questions regarding the RFP	March 1, 2019
Responses to Questions	Anticipated by March 8, 2019
RFP Submission Deadline, Bids Submitted to City, Bid Close Deadline, 5:00 p.m. PST	March 15, 2019
Selection of Finalist(s) by Project Team	March 18 – April 5, 2019
Firm Interviews and/or Presentations (if necessary)	
Firm Qualification Review	
Final Selection and Approval by City Council	April 2019
Project Initiation	May 2019
First Draft Submitted for Review	August 2019
Final Report Submitted to City Council	September 2019

### ***RFP Submission Deadline***

**Responses to the RFP are due no later than 5:00 p.m. on Friday , March 15, 2019**

The City reserves the right to amend, withdraw, and/or cancel this RFP at any time. The City reserves the right to reject any and all proposals, to waive any informality, defect, or irregularity in a proposal, to alter the selection process in any way, to postpone the selection process at any time, to accept or reject any individual sub-consultant that a firm proposes to use, and/or to decide whether or not to contract with any firm. Nothing in this RFP shall be construed to obligate the City to negotiate or enter into a contract with any particular firm(s). This RFP shall not be deemed to be an offer to contract or to enter into a binding contract or agreement of any kind.

### ***RFP Questions***

This RFP is being managed by Travis Hickey, Director of Finance and Administrative Services. All questions related to this RFP or process must be submitted via email to Travis Hickey, Director of Finance and Administrative Services [at [travishickey@santafesprings.org](mailto:travishickey@santafesprings.org)] before 5:00pm on March 1, 2019. The City will compile a list of questions with responses, and the City anticipates sending the questions and responses to all firms presenting a question or stating their interest in receiving the questions and answers.

**Do not contact other officers or employees regarding this RFP.** Failure to follow this rule (including requesting special consideration) may result in the proposal being deemed non-responsive.

### ***RFP Submission Requirements***

The written proposal should include all attachments and exhibits, submitted as follows: three paper copies, and one copy on CD-ROM or USB drive (Microsoft Word or pdf format).

The complete bid package, including all attachments and requisite copies, should be sealed and marked "Proposal for Comprehensive Citywide User Fees and Charges Rate Study" and delivered to the City Clerk's office at City Hall, 11710 Telegraph Road, Santa Fe Springs, CA 90670 no later than 5:00 p.m. on March 15, 2019 (RFP Submission Deadline).

Written proposals received after the RFP Submission Deadline (or Closing Date) will not be accepted. Late proposals will be returned unopened to the Firm. Unless resulting from a material change made by the City in writing, modifications or corrections received after the RFP Submission Deadline (or Closing Date) will be rejected.



## ***Format and Content***

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Firms are required to prepare their written proposals in accordance with the instructions outlined below. Deviations from these instructions may be construed as non-responsive and may be cause for disqualification. Emphasis should be placed on accuracy, completeness, and clarity of content.

The written proposal should be organized as described below. Each section of the written proposal should contain the title of that section, with the response following the title. The following are the required titles with a brief statement as to that section's desired content:

### ***Letter of Offer***

The Letter of Offer shall be addressed to Travis Hickey, Director of Finance and Administrative Services, City of Santa Fe Springs, and at a minimum, must contain the following:

- Identification of Firm, including name, address and telephone number.
- Name, title, address, and telephone number of contact person during period of proposal evaluation.
- The proposed maximum not to exceed fees to be charged.
- A statement to the effect that the proposal shall remain valid for a period of not less than 90 calendar days from the date of submittal.
- Signature of a person authorized to bind the Firm to the terms of the proposal.

### ***Executive Summary***

In a brief narrative, describe the proposed solution by setting forth the overall approach and plans to meet the requirements of the RFP. The intent of this narrative is to convey to the City that the Firm understands the objective that the study is intended to meet, the nature of the work, and the level of effort necessary to successfully provide the defined services. The narrative should stipulate how the Firm's approach and plans to provide the services are appropriate to the tasks involved.

### ***Company***

Provide company name, address, telephone, fax, company website, e-mail, and information regarding the Firm's stability, length of time in business, business history, future plans, company size, etc. Provide resumes of project team members and the Firm's reporting structure. The City has the right to accept or reject any changes made to the proposed project team members.

#### Scope of Work / Implementation

Describe the Firm's general approach to managing the project, including specific plans to manage, control, and supervise the project to ensure satisfactory provision of services. Provide a project schedule designed to meet the requirements of City, as well as scheduling and control methodology that will be used to ensure the schedule will be met. The City's target date for completion is August 2019; however, a time-line from the Firm is required. Provide a description of the implementation plan considerations, including estimated timeframes and deliverables for various stages of the project.

#### Consultants and/or Subcontractors

The City desires to enter into a contract with one Firm that will be responsible for all work, products, and services. There is to be no assignment of any aspect of this project without the prior written authorization of the City. If the Firm plans on using consultants and/or subcontractors as part of its implementation plan, then company profile, name, address, and telephone for all consultants and/or subcontractors providing support during the term of this project is required. Define the responsibilities and give a description of services to be provided by consultants and/or subcontractors. Describe the Firm's business and reporting relationship with any consultants and/or subcontractors. Include references and resumes for all third party Firms in your proposal. The City has the right to accept or reject any changes made to the proposed project team members, including the use of consultants and/or subcontractors.

#### Client References

List your six most recent similar clients (including name, address, contact person, and phone number). The City is most interested in government and California clients and may select agencies to contact as part of the evaluation process.

### **Administrative and Contractual Obligations**

The successful Firm will be required to enter into a written agreement with City in which the Firm will undertake certain obligations. The City's standard contract is attached. The RFP and the proposal will be attachments to the agreement.

#### Inclusion of Proposal

The proposal submitted in response to this RFP will be incorporated as part of the final contract with the selected Firm. Any oral responses to staff queries will also be included.

#### Withdrawal

A proposal may be withdrawn, without obligation, by an authorized representative of the Firm in writing at any time prior to the scheduled bid closing date.

#### Rights to Materials

All responses, inquiries, and correspondence relating to this RFP and all reports, charts, displays, schedules, exhibits, and other documentation produced by the Firm that are submitted as part of the proposal and not withdrawn prior to the scheduled Closing Date shall, upon receipt by City, become property of City.

#### Costs

City is not liable for costs incurred by Firm, or subcontractors, in the RFP process, including but not limited to costs for printing, mail, travel and lodging, oral presentations, software demonstrations, and contract negotiations.

#### Acceptance of Bid

The contract entered into by the successful Firm and City shall be interpreted, construed, and given effect in all respects according to the laws of the State of California. The successful Firm shall secure a City business license through the City's Finance and Administrative Services Department at the time the contract is awarded.

#### Award

Although cost is an important factor in deciding which proposal will be selected, it is only one segment of the criteria used to evaluate consultants and systems. City reserves the absolute right, in its sole discretion, to award a contract, if any, which under all the circumstances will best serve the public interest.

City reserves the right to reject any or all proposals or to make no award at all, to determine whether any alternate proposals are equal to the specifications and general requirements, and to accept proposals with minor variations from the specifications and/or conditions.

The final award may be subject to the approval of the Santa Fe Springs City Council.

#### Disclosure of Bid Information

After award, all written proposals are open to public inspection. City assumes no responsibility for the confidentiality of information offered in a proposal. The RFP is worded in a manner so as not to elicit proprietary information. If proprietary information is submitted as part of the proposal, such information is to be labeled proprietary and be accompanied with a request that the information is to be returned by City to the submitter. Any proposal submitted with a blanket statement or limitation that would prohibit or limit such public inspection shall be considered non-responsive and shall be rejected.





## **NEW BUSINESS**

First Amendment to Listing Agreement with Cushman and Wakefield of California, Inc., as sole agent, the exclusive right to negotiate the renewal (whether through a renewal, extension or new lease) of a ground lease, to the United States Postal Services ("USPS") at the real property located at 11760 Telegraph Road, Santa Fe Springs, California 90670.

### **RECOMMENDATIONS:** That the City Council:

- Approve the First Amendment to the listing Agreement with Cushman and Wakefield of California, Inc., for the exclusive right to negotiate the renewal (whether through a renewal, extension or new lease) of a ground lease, to the United States Postal Services ("USPS") at 11760 Telegraph Road, Santa Fe Springs, California 90670; and
- Authorize the Mayor or designee to execute the First Amendment to the Listing Agreement with Cushman and Wakefield of California, Inc., to negotiate the renewal of the ground lease with USPS.

## **BACKGROUND**

At the City Council meeting of July 26, 2018, the Council heard the results of the recent market rent appraisal completed by the Valuation and Advisory division of Cushman & Wakefield, of the ground lease for the Santa Fe Springs post office, located within the City's Civic Center, specifically at 11760 Telegraph Road, Santa Fe Springs, CA 90670.

The purpose of the market rent appraisal report was to estimate the fair market rent for the property as is. Market Rent or Rental Value is defined as the most probable rent that a property should bring in a competitive and open market reflecting all conditions and restrictions of the lease agreement, including permitted uses, use restrictions, expense obligations, term, concessions, renewal and purchase options, and tenant improvements.

In addition to providing the opinion of rental value, Cushman & Wakefield (C&W) proposed working directly with the City to negotiate a new lease with the USPS. Their service would include:

- Providing direct communication with the existing tenant (USPS) and their broker (JLL).
- Preparing all written lease proposals and communications for City approval. (C&W will rely upon the recently completed Post Office rental valuation and local market knowledge to assist the city in maximizing the potential rental income for the Post Office.
- Working with the City's legal counsel to prepare a "market lease" agreement.

At the conclusion of the presentation, Council directed staff to bring the item back at future meeting with an agreement for consideration. As directed by Council, at the August 23, 2018, City Council meeting, Staff presented a Listing Agreement by Cushman and Wakefield, for the exclusive right to negotiate the renewal (whether through a renewal, extension or new lease) of the ground lease, to the United States Postal Services ("USPS") for the real property located at 11760 Telegraph Road, Santa Fe Springs.

Based on the Listing Agreement, the fees would be as follows:

**Rates:**

**C&W Fee to the Listing Team**

Two percent (2%) of the total rental for the first 5 years or any fraction thereof, plus 1.5% of the total rental for the remaining term.

**Outside Broker Fee**

Three percent (3%) of the total rental for the first 5 years or any fraction thereof, plus 1.5% of the total rental for the remaining term.

C&W's fee for a month-to-month tenancy is one average month's rental with a minimum fee of \$1,000.00.

Significant progress has been made since Council unanimously approved the Listing Agreement at the August 23, 2018 Council meeting. USPS has expressed a desire to stay at the current location and believes that an agreement will be reached, ahead of the lease expiration in June 2019.

The Listing Agreement with Cushman and Wakefield has expired. The attached First Amendment to the Listing Agreement would extend the Agreement through June 31, 2019 (New Expiration Date) under the original terms. At the end of the New Expiration Date, the Agreement would be renewed and extended on a month-to-month basis without further written agreement. In no event would the Agreement be automatically renewed or extended beyond July 31, 2020 without a written amendment executed by both parties.

**FISCAL IMPACT**

There is minimal fiscal impacts since the fees would be paid from the monies derived from the lease agreement. Additionally, if an agreement could not be made with the USPS, the City would not be responsible for any brokerage fee.

**INFRASTRUCTURE IMPACT**

No infrastructure impacts are associated with the First Amendment to Listing Agreement.



Raymond R. Cruz  
City Manager

Attachment:  
First Amendment to Listing Agreement



**FIRST AMENDMENT TO  
LISTING AGREEMENT**

This FIRST AMENDMENT TO LISTING AGREEMENT ("**Amendment**") is made as of January 25, 2019, by CITY OF SANTA FE SPRINGS ("**Owner**") and CUSHMAN & WAKEFIELD OF CALIFORNIA, INC. ("**C&W**").

**RECITALS**

A. C&W and Owner entered into a certain Listing Agreement dated August 1, 2018 ("**Agreement**") with respect to real property located at 11760 Telegraph Road, Santa Fe Springs, California 90670 (the "**Property**").

B. The parties have agreed to extend the term of the Agreement.

C. All capitalized terms used herein but not defined shall have the meanings given to such terms in the Agreement.

**NOW, THEREFORE**, in consideration of the mutual promises, covenants, and conditions contained in this Amendment, the parties agree as follows:

1. Continued Term. The parties agree that the term of the Agreement shall be extended up through and including July 31, 2019 ("**New Expiration Date**"). At the end of the New Expiration Date, this Agreement shall automatically be renewed and extended on a month-to-month basis without further written agreement unless either party provides written notice to the other that the Agreement shall terminate at the expiration of thirty (30) days, provided, however, in no event shall the Agreement be automatically renewed or extended beyond July 31, 2020 without a written amendment executed by both parties.

2. Construction. Except as modified in this Amendment, the terms and provisions of the Agreement are hereby ratified and confirmed and shall remain in full force and effect. Should any inconsistency arise between this Amendment and the Agreement as to the specific matter(s) which is/are the subject of this Amendment, the terms and conditions of this Amendment shall control. This Amendment shall be construed to be a part of the Agreement and shall be deemed incorporated in the Agreement by this reference.

3. Miscellaneous. This Amendment may be signed and delivered (including by facsimile, "pdf" or other electronic transmission) in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same Amendment. The individuals signing this Amendment represent that they are authorized signatories.

IN WITNESS WHEREOF, the parties have executed this Amendment as of the date first written above.

**"OWNER"**  
CITY OF SANTA FE SPRINGS

**"C&W"**  
CUSHMAN & WAKEFIELD OF CALIFORNIA, INC.

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

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# City of Santa Fe Springs

City Council Meeting

February 14, 2019

## PRESENTATION

2019 Youth Leadership Committee Report on Retreat to Green Valley, California and Recognition of Retreat Sponsor Serv-Wel Disposal & Recycling

## RECOMMENDATION

That the City Council:

- Receive the Youth Leadership Committee's report on its 2019 annual planning and team building retreat; and
- Recognize Serv-Wel Disposal & Recycling for its generous support of this program.

## BACKGROUND

The City's Youth Leadership Committee (YLC) participated in its annual leadership retreat to Green Valley, California from January 18 through January 20, 2019. At the retreat, the Committee members had an opportunity to supportively work together in a placid and serene setting. This year, a total of 12 youth participated in the retreat. The YLC retreat is an important part of the goal setting process, while also empowering the committee to team build. Highlights of the retreat included:

- Importance of civic engagement and responsibility
- Team building activities to enhance self-confidence, teamwork, leadership, and presenting skills
- Integrating new members into the Committee
- Develop goals for the Youth Leadership Committee 2019 year
- Recreational and free time activities

This retreat would not have been possible without the generous and continuing contribution from Serv-Wel Disposal & Recycling. The Youth Leadership Committee would like to recognize Serv-Wel's president, Mr. John Prohoroff, for his company's tremendous support of this annual retreat.

The Mayor may wish to call upon Community Services Supervisor, Wayne Bergeron, to assist with the presentation.

Raymond R. Cruz  
City Manager



# City of Santa Fe Springs

City Council Meeting

February 14, 2019

## PRESENTATION

Earned Income Tax Credit and Volunteer Income Tax Assistance (VITA) Program

## RECOMMENDATION

That the Mayor and City Council encourage Santa Fe Springs residents to utilize and support the Earned Income Tax Credit (EITC) initiative and Volunteer Income Tax Assistance (VITA) program supported by the California State Board of Equalization, Franchise Tax Board, and Internal Revenue Services.

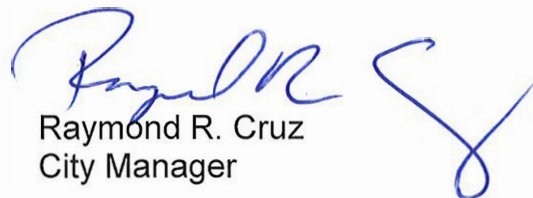
## BACKGROUND

On February 4, 2019, the City began its annual Volunteer Income Tax Assistance program (VITA) at the Gus Velasco Neighborhood Center. This program is administered by the Family & Human Services Division in the Department of Community Services. The Santa Fe Springs VITA Program provides free quality tax preparation for low to moderate income families in the community. The tax preparations are completed by volunteers who have been trained and certified by the Internal Revenue Services (IRS). The Santa Fe Springs VITA Program continues to strive to improve the quality of tax preparation, as well as increase the number of community members we serve.

The City has once again joined efforts with the California State Board of Equalization to promote and support the free Income Tax Preparation and Family Resource Initiative which promotes the Earned Income Tax Credit. Last year, the initiative was able to serve 2.8 million Californians and capture \$6.6 billion in federal and state refunds. In Santa Fe Springs alone, 315 tax returns were completed which amounted to approximately \$401,673.00 in tax refunds.

The Santa Fe Springs VITA program is currently accepting appointments for the 2018 tax year. The program offers free tax help to people who generally make \$54,884 or less per year, persons with disabilities, the elderly, and limited English speaking taxpayers who need assistance in preparing their own tax returns.

The Mayor may wish to call upon Family and Human Services Manager, Ed Ramirez, to assist with the proclamation.

  
Raymond R. Cruz  
City Manager

## Attachment:

Proclamation - Earned Income Tax Credit (EITC) and Volunteer Income Tax Assistance (VITA)



**WHEREAS**, the EITC helps approximately 25 million eligible workers and families receive more than \$63 billion into California's economy; and,

**WHEREAS**, increasing the use of EITC by the qualified citizens of the City of Santa Fe Springs will help stimulate our local economy and increase to millions of dollars in income; and,

**WHEREAS**, every resident earning less than \$54,884 a year may qualify for \$6,431 in EITC which may be used to lower their taxes or increase their tax refund; and,

**WHEREAS**, increasing EITC utilization represents a highly cost-effective economic development strategy; and,

**NOW, THEREFORE, I**, Juanita Trujillo, Mayor of the City of Santa Fe Springs on behalf of the entire City Council, encourage all residents to join the California State Board of Equalization, Franchise Tax Board, and Internal Revenue Services in advocating for and utilizing the Earned Income Tax Credit and Volunteer Income Tax Assistance Programs for qualified families and individuals.

Dated this 14<sup>th</sup> day of February 2019.

\_\_\_\_\_  
JUANITA TRUJILLO, MAYOR

ATTEST:

\_\_\_\_\_  
JANET MARTINEZ, CITY CLERK



# City of Santa Fe Springs

City Council Meeting

ITEM NO. 28A

February 14, 2019

## APPOINTMENTS TO COMMITTEES AND COMMISSIONS

Committee	Vacancies	Councilmember
Beautification	1	Rounds
Beautification	5	Rodriguez
Beautification	2	Zamora
Family & Human Services	1	Rodriguez
Family & Human Services	1	Rounds
Historical	1	Mora
Historical	2	Rounds
Historical	3	Rodriguez
Historical	3	Trujillo
Historical	2	Zamora
Parks & Recreation	1	Mora
Parks & Recreation	1	Trujillo
Parks & Recreation	2	Zamora
Senior Citizens	3	Mora
Senior Citizens	2	Rodriguez
Senior Citizens	4	Trujillo
Sister City	1	Mora
Sister City	2	Rounds
Sister City	3	Rodriguez
Sister City	3	Zamora
Youth Leadership Committee	4	Rounds

### Applications Received: None

**Recent Actions:** Kayla Perez to Sister City Committee, Jasmine Rodriguez to Youth Leadership Committee, Sylvia Perez to Parks and Recreation Committee, Jeannette Lizarraga to Beautification Committee, and Eduardo Duran to Senior Citizens Committee.

Attachments:  
Prospective Members  
Committee Lists

  
Raymond R. Cruz  
City Manager

## **Prospective Members for Various Committees/Commissions**

**Beautification**

**Family & Human Services**

**Heritage Arts**

**Historical**

**Personnel Advisory Board**

**Parks & Recreation**

**Planning Commission**

**Senior Citizens Advisory**

**Sister City**

**Traffic Commission**

**Youth Leadership**



## BEAUTIFICATION COMMITTEE

Meets the fourth Wednesday of each month, except July, Aug, Dec.

9:30 a.m., Town Center Hall

Qualifications: 18 Years of age, reside or active in the City

Membership: 25 Residents appointed by City Council

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
<b>Mora</b>	Juliet Ray	(20)
	Guadalupe Placencia	(19)
	Francis Carbajal	
	Eileen Ridge	(19)
	Jeannie Hale	(19)
<b>Zamora</b>	<b>Vacant</b>	
	Charlotte Zevallos	(20)
	Doris Yarwood	(20)
	Vada Conrad	(19)
	<b>Vacant</b>	
<b>Rounds</b>	Sadie Calderon	(20)
	Jeanette Lizaraga	(20)
	Mary Arias	(19)
	Marlene Vernava	(19)
	<b>Vacant</b>	(19)
<b>Rodriguez</b>	<b>Vacant</b>	
	<b>Vacant</b>	
	<b>Vacant</b>	
	<b>Vacant</b>	
	<b>Vacant</b>	
<b>Trujillo</b>	Jacqueline Martinez	(20)
	AJ Hayes	(20)
	Margaret Bustos*	(20)
	Debra Cabrera	(19)
	Kay Gomez	

*\*Indicates person currently serves on three committees*

# FAMILY & HUMAN SERVICES ADVISORY COMMITTEE

Meets the third Wednesday of the month, except Jun., Sept., and Dec., at 5:45 p.m., Gus Velasco Neighborhood Center

Qualifications: 18 Years of age, reside or active in the City

Membership: 15 Residents Appointed by City Council

5 Social Service Agency Representatives Appointed by the Committee

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
<b>Mora</b>	Martha Villanueva	(20)
	Margaret Bustos*	(20)
	Miriam Herrera	
<b>Zamora</b>	Gaby Garcia	(20)
	Tina Delgado	(19)
	Gilbert Aguirre	(19)
<b>Rounds</b>	<b>Vacant</b>	
	Janie Aguirre	(19)
	Peggy Radoumis	(19)
<b>Rodriguez</b>	<b>Vacant</b>	
	Linda Vallejo	(20)
	Hilda Zamora	(19)
<b>Trujillo</b>	Dolores H. Romero*	(20)
	Laurie Rios	(20)
	Bonnie Fox	(19)

**Organizational Representatives:** Nancy Stowe  
(Up to 5) Evelyn Castro-Guillen  
Elvia Torres  
(SPIRITT Family Services)

*\*Indicates person currently serves on three committees*

## HERITAGE ARTS ADVISORY COMMITTEE

Meets the Last Tuesday of the month, except Dec., at 9:00 a.m., at the Gus Velasco Neighborhood Center Room 1

Qualifications: 18 Years of age, reside or active in the City

Membership: 9 Voting Members  
6 Non-Voting Members

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Mora	AJ Hayes	6/30/2021
Zamora	Larry Oblea	6/30/2019
Rounds	Richard Moore	6/30/2021
Rodriguez	Francis Carbajal	6/30/2021
Trujillo	Laurie Rios	6/30/2021

### Committee Representatives

Beautification Committee	Jacqueline Martinez	6/30/2019
Historical Committee	Sally Gaitan	6/30/2019
Planning Commission	Gabriel Jimenez	6/30/2019
Chamber of Commerce	Debbie Baker	6/30/2019

### Council/Staff Representatives

Council Liaison	Bill Rounds
Council Alternate	Vacant
City Manager	Ray Cruz
Director of Community Services	Maricela Balderas
Director of Planning	Wayne Morrell

*\*Indicates person currently serves on three committees*



# HISTORICAL COMMITTEE

Meets Quarterly - The 2nd Tuesday of Jan., April, July, and Oct., at 5:30 p.m.,  
Heritage Park Train Depot

Qualifications: 18 Years of age, reside or active in the City

Membership: 20

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
<b>Mora</b>	Astrid Shesterkin	(20)
	Tony Reyes	(20)
	Amparo Oblea	(19)
	<b>Vacant</b>	(20)
<b>Zamora</b>	Francis Carbajal	(19)
	<b>Vacant</b>	
	<b>Vacant</b>	
	Larry Oblea	(20)
<b>Rounds</b>	<b>Vacant</b>	
	Adrienne Matte	(20)
	Mark Scoggins*	(19)
	<b>Vacant</b>	(19)
<b>Rodriguez</b>	<b>Vacant</b>	
	<b>Vacant</b>	
	<b>Vacant</b>	
	Sally Gaitan	(19)
<b>Trujillo</b>	<b>Vacant</b>	
	<b>Vacant</b>	
	Merrie Hathaway	(19)
	<b>Vacant</b>	

*\*Indicates person currently serves on three committees*

# PARKS & RECREATION ADVISORY COMMITTEE

Meets the First Wednesday of the month, except Jul., Aug., and Dec., 7:00 p.m., Town Center Hall, Meeting Room #1

Subcommittee Meets at 6:00 p.m.

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
<b>Mora</b>	<b>Vacant</b>	
	Adrian Romero	(19)
	William Logan	(19)
	Ralph Aranda	(19)
	Kurt Hamra	(19)
<b>Zamora</b>	Michael Givens	(20)
	Ruben Gonzalez	(20)
	Frank Aguayo, Sr.	(20)
	<b>Vacant</b>	
	<b>Vacant</b>	
<b>Rounds</b>	Kenneth Arnold	(20)
	Mary Anderson	(20)
	Johana Coca*	(20)
	Tim Arnold	(19)
	Mark Scoggins*	(19)
<b>Rodriguez</b>	Rudy Lagarreta Jr.	(20)
	Priscilla Rodriguez	(20)
	Lisa Garcia	(19)
	Sylvia Perez	(20)
	David Diaz-Infante	(19)
<b>Trujillo</b>	Dolores Romero	(19)
	Andrea Lopez	(20)
	Lydia Gonzalez	(19)
	Anthony Ambris	(19)
	<b>Vacant</b>	

*\*Indicates person currently serves on three committees*

## PERSONNEL ADVISORY BOARD

Meets Quarterly on an As-Needed Basis

Membership: 5 (2 Appointed by City Council, 1 by Personnel Board, 1 by Firemen's Association, 1 by Employees' Association)

Terms: Four Years

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Council	Angel Munoz	6/30/2019
	Ron Biggs	6/30/2019
Personnel Advisory Board	Neal Welland	6/30/2020
Firemen's Association	Jim De Silva	6/30/2019
Employees' Association	Johnny Hernandez	6/30/2020



## PLANNING COMMISSION

updated 10/17/17

Meets the second Monday of every Month at 4:30 p.m.,  
Council Chambers

Qualifications: 18 Years of age, reside or active in the City

Membership: 5

### APPOINTED BY

### NAME

Mora

Ken Arnold

Rounds

Ralph Aranda

Rodriguez

Francis Carbajal

Trujillo

Frank Ybarra

Zamora

Gabriel Jimenez

## SENIOR ADVISORY COMMITTEE

Meets the Second Tuesday of the month, except Jun., Sep., and Dec., at 9:30 a.m., Gus Velasco Neighborhood Center

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
<b>Mora</b>	Paul Nakamura	(20)
	Astrid Shesterkin	(19)
	<b>Vacant</b>	
	<b>Vacant</b>	
	<b>Vacant</b>	
<b>Zamora</b>	Dolores Duran	(20)
	Elena Lopez Armendariz	(20)
	Rebecca Lira	(20)
	Amelia Acosta	(19)
	Gloria Madrid	(19)
<b>Rounds</b>	Sally Gaitan	(20)
	Bonnie Fox	(20)
	Gilbert Aguirre	(19)
	Lorena Huitron	(19)
	Janie Aguirre	(19)
<b>Rodriguez</b>	Yoko Nakamura	(20)
	Linda Vallejo	(20)
	Hilda Zamora	(19)
	<b>Vacant</b>	
	<b>Vacant</b>	
<b>Trujillo</b>	Eduardo Duran	(20)
	<b>Vacant</b>	
	<b>Vacant</b>	
	Margaret Bustos*	(19)
	<b>Vacant</b>	

*\*Indicates person currently serves on three committees*

## SISTER CITY COMMITTEE

Meets the First Monday of every month, except Dec., at 6:45 p.m., Town Center Hall, Mtg. Room #1. If the regular meeting date falls on a holiday, the meeting is held on the second Monday of the month.

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
<b>Mora</b>	Martha Villanueva	(20)
	Laurie Rios	(18)
	<b>Vacant</b>	
	Peggy Radoumis	(19)
	Francis Carbajal	(19)
<b>Zamora</b>	Charlotte Zevallos	(20)
	<b>Vacant</b>	(19)
	<b>Vacant</b>	
	Doris Yarwood	(19)
	<b>Vacant</b>	
<b>Rounds</b>	Manny Zevallos	(20)
	Susan Johnston	(20)
	Jacqueline Martinez	(19)
	<b>Vacant</b>	
	<b>Vacant</b>	
<b>Rodriguez</b>	Jeannette Wolfe	(20)
	Kayla Perez	(20)
	<b>Vacant</b>	
	<b>Vacant</b>	
	<b>Vacant</b>	
<b>Trujillo</b>	Beverly Radoumis	(19)
	Andrea Lopez	(20)
	A.J. Hayes	(19)
	Marcella Obregon	(19)
	Debra Cabrera	(19)

*\*Indicates person currently serves on three committees*



## TRAFFIC COMMISSION

Meets the Third Thursday of every month, at 6:00 p.m., Council Chambers

Membership: 5

Qualifications: 18 Years of age, reside or active in the City

### APPOINTED BY

### NAME

Mora

Bryan Collins

Rounds

Johana Coca

Rodriguez

Felix Miranda

Trujillo

Linda Vallejo

Zamora

Nancy Romo

\*Albert Hayes removed on 7/19/17

# YOUTH LEADERSHIP COMMITTEE

Meets the First Monday of every month, at 6:30 p.m., Gus Velasco Neighborhood Center

Qualifications: Ages 13-18, reside in Santa Fe Springs

Membership: 20

APPOINTED BY	NAME	Term Expires in Year Listed or upon Graduation
<b>Mora</b>	Kharisma Ruiz	(20)
	Destiny Cornejo	(19)
	Zachary Varela	(20)
	Jazmine A. Duque	(19)
<b>Zamora</b>	Joseph Casillas	(20)
	Savanna Aguayo	(19)
	Valerie Melendez	(19)
	Christian Zamora	(19)
<b>Rounds</b>	<b>Vacant</b>	
	<b>Vacant</b>	
	<b>Vacant</b>	
	<b>Vacant</b>	
<b>Rodriguez</b>	Angel M. Corona	(19)
	Jasmine Rodriguez	(21)
	Ivan Aguilar	(19)
	Jennifer Centeno Tobar	(19)
<b>Trujillo</b>	Bernardo Landin	(20)
	Isaac Aguilar	(21)
	Andrew Bojorquez	(20)
	Alan Avalos	(21)