



APPROVED: 2-22-18

MINUTES OF THE MEETINGS OF THE CITY COUNCIL

January 30, 2018

1. CALL TO ORDER

Mayor Sarno called the meeting to order at 6:04 p.m.

2. ROLL CALL

Members present: Councilmembers/Directors: Moore, Rounds, Zamora, Mayor Pro Tem/Vice Chair Trujillo and Mayor/Chair Sarno.

Members absent: None

Janet Martinez, City Clerk announced that the Members of the Public Financing Authority and Water Utility Authority receive \$150 for their attendance at meetings.

City Attorney Yolanda Summerhill recommended to have the Closed Sessions discussed at the beginning of the agenda.

Council agreed to proceed as recommended. Therefore, the following items were discussed:

CLOSED SESSION

24. CONFERENCE WITH LABOR NEGOTIATOR

(Pursuant to California Government Code Section 54956.8)

Agency Designated Representative: Don Powell, Interim City Manager

Employee Organization: Santa Fe Springs Employee Association

CLOSED SESSION

25. CONFERENCE WITH LABOR NEGOTIATOR

(Pursuant to California Government Code Section 54956.8)

Agency Designated Representative: Yolanda Summerhill, City Attorney

Employee Organization: Unrepresented City Manager

Mayor Sarno recessed the meetings at 6:05 p.m.

Mayor Sarno convened the meeting at 6:39 p.m.

CLOSED SESSION REPORT

City Attorney Yolanda Summerhill reported that there were no actions taken for the closed session items.

PUBLIC FINANCING AUTHORITY

3. CONSENT AGENDA

Approval of Minutes

- a. Minutes of the December 14, 2017 Public Financing Authority Meeting

Recommendation: That the Public Financing Authority approve the minutes as submitted.

Monthly Reports

- b. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA)

Recommendation: That the Public Financing Authority receive and file the report.

It was moved by Mayor Pro Tem Trujillo, seconded by Council Member Rounds approving Item No. 3A, and 3B, by the following vote:

Ayes: Moore, Rounds, Zamora, Trujillo, Sarno

Nays: None

WATER UTILITY AUTHORITY

4. CONSENT AGENDA

Approval of Minutes

- a. Minutes of the December 14, 2017 Water Utility Authority Meeting

Recommendation: That the Water Utility Authority:

- Approve the minutes as submitted.

Monthly Reports

- b. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Water Utility Authority (WUA)

Recommendation: That the Water Utility Authority:

- Receive and file the report.

- c. Status Update of Water-Related Capital Improvement Projects

Recommendation: That the Water Utility Authority:

- Receive and file the report.

It was moved by Council Member Rounds, seconded by Council Member Moore, approving Item No. 4A, 4B, & 4C, by the following vote:

Ayes: Moore, Rounds, Zamora, Trujillo, Sarno

Nays: None

NEW BUSINESS

5. a. Central Basin Municipal Water District – Amendment No. 11

Recommendation: That the Water Utility Authority:

- Authorize the Interim Executive Director to execute Amendment No. 11, which commences the transition of ownership and operation of the Water

Quality Protection Plan (WQPP) from the Central Basin Municipal Water District to the Whittier Utility Authority.

- b. Water Delivery Agreement with the Santa Fe Springs Water Utility Authority and the Whittier Utility Authority

Recommendation: That the Water Utility Authority:

- Authorize the Interim Executive Director to execute the Water Delivery Agreement between the Santa Fe Springs Water Utility Authority (SFSWUA) and the Whittier Utility Authority (WUA) with the agreement being retroactive as of January 1, 2018.

It was moved by Council Member Zamora, seconded by Council Member Moore, approving Item No. 5A & 5B, by the following vote:

Ayes: Moore, Rounds, Zamora, Trujillo, Sarno

Nayes: None

HOUSING SUCCESSOR

6. Minutes of the December 14, 2017 of the Housing Successor Agency.

Recommendation: That the Housing Successor approve the minutes as submitted.

It was moved by Mayor Pro Tem Trujillo, seconded by Council Member Zamora, approving the minutes as submitted, by the following vote:

Ayes: Moore, Rounds, Zamora, Trujillo, Sarno

Nayes: None

SUCCESSOR AGENCY

7. CONSENT AGENDA

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Successor Agency.

Approval of Minutes

- a. Minutes of the December 14, 2017 Successor Agency Meeting

Recommendation: That the Successor Agency:

- Approve the minutes as submitted.

It was moved by Council Member Zamora, seconded by Council Member Rounds, the minutes as submitted, by the following vote:

Ayes: Moore, Rounds, Zamora, Trujillo, Sarno

Nayes: None

8. NEW BUSINESS

- a. Resolution SA-2018-001 – Approving the Successor Agency's Recognized Obligation Payment Schedule (ROPS 18-19) for the Period July 1, 20018 through June 30, 2019

Recommendation: That the Water Utility Authority:

- Adopt Resolution No. SA-2018-001.
- b. Resolution SA-2018-002 – Approving the Successor Agency’s Administrative Budget for the Period July 1, 2018 through June 30, 2019
Recommendation: That the Water Utility Authority:
 - Adopt Resolution No. SA-2018-002.

It was moved by Council Member Zamora, seconded by Mayor Pro Tem Trujillo, approving Item No. 8A and 8B, by the following vote:

Ayes: Moore, Rounds, Zamora, Trujillo, Sarno

Nayes: None

CITY COUNCIL

9. **CONSENT AGENDA**

- a. Minutes of the December 14, 2017 City Council Meetings
Recommendation: That the City Council:
 - Approve the minutes as submitted.
- b. Approval of the Reinstatement of the Following Reclassification: Director of Finance & Administrative Services and Human Resources Manager
Recommendation: That the City Council:
 - Reclassify the current Assistant City Manager/Director of Finance and Administrative Services to Director of Finance and Administrative Services
 - Reclassify the Sr. Human Resources Analyst to Human Resources Manager
 - Adopt a revised Citywide Salary Schedule inclusive of the above personnel actions.

It was moved by Council Member Rounds, seconded by Council Member Moore, approving Item No. 9A and 9B, by the following vote:

Ayes: Moore, Rounds, Zamora, Trujillo, Sarno

Nayes: None

OLD BUSINESS

- 10. Update Regarding Security Measures Implemented at the Clarke Estate and Heritage Park
Recommendation: That the City Council:
 - Receive and file the information.

Director of Police Services, Dino Torres provided a brief presentation on item no. 10.

There was no action taken by Council.

NEW BUSINESS

11. Heritage Park Café Concessionaire – Authorization to Advertise Request for Proposals

Recommendation: That the City Council:

- Authorize the Director of Community Services to request proposals for the operation of the Heritage Park Café Food Concession.

It was moved by Mayor Pro Tem Trujillo, seconded by Council Member Rounds, to authorize the Director of Community Services to request proposals for the operation of the Heritage Park Café Food Concession, by the following vote:

Ayes: Moore, Rounds, Zamora, Trujillo, Sarno

Nays: None

12. Approval of Use Agreement for lake Center Athletic Park and Metropolitan Little League Youth Football Sport Association

Recommendation: That the City Council:

- Approve and enter into the Use Agreement for Athletic Fields and Facilities with Metropolitan Little League for the 2018 season.

It was moved by Council Member Moore, seconded by Council Member Zamora, to approve and enter into the use agreement for athletic fields and facilities with Metropolitan Little League for the 2018 season, by the following vote:

Ayes: Moore, Rounds, Zamora, Trujillo, Sarno

Nays: None

13. Request Appropriation of Funds for Replacement of Aquatic Center Driving Boards

Recommendation: That the City Council:

- Appropriate funds from the Facilities Improvement Fund account for the replacement of two (2) diving boards at the City's Aquatic Center.

It was moved by Mayor Pro Tem Trujillo, seconded by Council Member Zamora, to appropriate funds from the facilities improvement fund account from the replacement of two (2) diving boards at the City's aquatic center, by the following vote:

Ayes: Moore, Rounds, Zamora, Trujillo, Sarno

Nays: None

14. Request Appropriation of Funds for Replacement of Gymnastics Program Uneven Bars at Activity Center

Recommendation: That the City Council:

- Appropriate funds from the Facilities Improvement Fund account for the replacement of the uneven bars for the gymnastics program.

It was moved by Mayor Pro Tem Trujillo, seconded by Council Member Zamora, to appropriate funds from the Facilities Improvement Fund account for the replacement of the uneven bars for the gymnastics program, by the following vote:

Ayes: Moore, Rounds, Zamora, Trujillo, Sarno

Nays: None

15. Amendment to Professional Services Agreement with MuniEnvironmental

Recommendation: That the City Council:

- Approve the Amendment for the Waste and Recycling Program Management Services Agreement with MuniEnvironmental Professional Consultants

Mayor Sarno recommended an Ad-Hoc Sub-committee for the Waste and Recycling program.

Council Member Moore requested additional information before he votes on this item.

Interim City Manager Don Powell recommended that the item could be brought back to the next meeting with additional information.

Mayor Sarno nominated Council Member Zamora and Council Member Moore to be part of the Waste and Recycling Program Ad-Hoc Sub-Committee.

Item was continued to a future Council Meeting.

16. Custodial Services – Authorization to Issue a Request for Bids

Recommendation: That the City Council:

- Authorize the Director of Public Works to Issue a Notice of Contract Termination to United Maintenance Systems, Inc., effective March 11, 2018.
- Authorize the Director of Public Works to issue a Request for Bids to provide Custodial Services.

It was moved by Mayor Pro Tem Trujillo, seconded by Council Member Rounds, to authorize the Director of Public Works to Issue a Notice of Contract Termination to United Maintenance Systems, Inc., effective March 11, 2018 and authorize the Director of Public Works to issue a Request for Bids to provide Custodial Services., by the following vote:

Ayes: Moore, Rounds, Zamora, Trujillo, Sarno

Nayes: None

17. Measure R Funding Agreements with Los Angeles County Metropolitan Transportation Authority

Recommendation: That the City Council:

- Authorize the Interim City Manager to execute the Measure R Funding Agreement in the amount of \$824,000 with the Los Angeles County Metropolitan Transportation Authority (LACMTA) for the Rosecrans Avenue and Valley View Avenue Intersection Improvements Project;
- Authorize the Interim City Manager to execute the Measure R Funding Agreement in the amount of \$2,667,000 with LACMTA for the Alondra Boulevard and Valley View Avenue Intersection Improvements Project;
- Approve adding the Rosecrans Avenue and Valley View Avenue Intersection Improvements Project to the Capital Improvements Program;
- Approve adding the Alondra Boulevard and Valley View Avenue Intersection

- Improvements Project to the Capital Improvements Program; and
- Authorize the Director of Public Works to initiate the project development process for both projects identified above.

It was moved by Mayor Pro Tem Trujillo, seconded by Council Member Moore, to authorize the Interim City Manager to execute the Measure R Funding Agreement in the amount of \$824,000 with the Los Angeles County Metropolitan Transportation Authority (LACMTA) for the Rosecrans Avenue and Valley View Avenue Intersection Improvements Project; authorize the Interim City Manager to execute the Measure R Funding Agreement in the amount of \$2,667,000 with LACMTA for the Alondra Boulevard and Valley View Avenue Intersection Improvements Project; approve adding the Rosecrans Avenue and Valley View Avenue Intersection Improvements Project to the Capital Improvements Program; approve adding the Alondra Boulevard and Valley View Avenue Intersection Improvements Project to the Capital Improvements Program; and authorize the Director of Public Works to initiate the project development process for both projects identified above..., by the following vote:

Ayes: Moore, Rounds, Zamora, Trujillo, Sarno

Nayes: None

18. Presentation and Consideration of the City's Comprehensive Annual Financial Report (CAFR) for the Fiscal Year ending June 30, 2017

Recommendation: That the City Council:

- Receive and file the City's Comprehensive Annual Financial Report (CAFR) for the Fiscal Year ending June 30, 2017

Director of Finance & Administrative Services, Travis Hickey provided a brief presentation on item 18. Followed by a presentation done by a LSL Auditor.

19. Presentation of Fiscal Year 2015-16 Certificate of Achievement for Excellence in Financial Reporting (CAFR Award) to the City Council

Recommendation: That the City Council:

- Call upon Travis Hickey, Director of Finance & Administrative Services, to assist with the presentation to the City Council.

There was no action on item no. 19.

20. Resolution No. 9568 – Appointment of City Treasurer and Assistant City Treasurer

Recommendation: That the City Council:

- Adopt Resolution No. 9568 appointing the City Treasurer and Assistant City Treasurer to their respective offices for the City, Public Finance Authority, Successor Agency, Housing Successor Agency, Water Utility Authority, and any other related City entity.

It was moved by Council Member Zamora, seconded by Mayor Pro Tem Trujillo, to adopt Resolution No. 9568 appointing the City Treasurer and Assistant City Treasurer to their respective offices for the City, Public Finance Authority,

Successor Agency, Housing Successor Agency, Water Utility Authority, and any other related City entity, by the following vote:

Ayes: Moore, Rounds, Zamora, Trujillo, Sarno

Nayes: None

21. Authorize the Purchase of a Case Tractor Loader Backhoe

Recommendation: That the City Council:

- 1) Authorize the Director of Purchasing Services to purchase one (1) New Case Tractor Loader Backhoe from Sonsray Machinery LLC – Santa Fe Springs utilizing the National Joint Powers Alliance (NJPA) cooperative contract (Number 032515-CNH) and 2) Authorize a purchase order to be issued in the amount of \$120,436.66 for this transaction.

It was moved by Mayor Pro Tem Trujillo, seconded by Council Member Moore, to adopt Resolution No. 9568 appointing the City Treasurer and Assistant City Treasurer to their respective offices for the City, Public Finance Authority, Successor Agency, Housing Successor Agency, Water Utility Authority, and any other related City entity, by the following vote:

Ayes: Moore, Rounds, Zamora, Trujillo, Sarno

Nayes: None

22. Designation of a City Council Ad-Hoc Subcommittee for the Possible Tax Measure Scheduled for November 2018 Municipal Election

Recommendation: That the City Council:

- Designate two Council Members to serve on an Ad-Hoc Subcommittee to assist staff with selecting an election consultant to advocate for the possible Tax Measure scheduled for November 2018 Municipal Election.

Mayor Sarno nominated Mayor Pro Tem Trujillo and Council Member Rounds to the Election Ad-Hoc Subcommittee.

23. An Employment Agreement with Raymond R. Cruz on the terms of his employment as City Manager to the City of Santa Fe Springs

Recommendation: That the City Council:

- Authorize the Mayor to execute an employment agreement appointing Raymond R. Cruz as City Manager effective March 1, 2018, for a period of five years and setting forth additional terms and conditions.

It was moved by Mayor Pro Tem Trujillo, seconded by Council Member Zamora, to Authorize the Mayor to execute an employment agreement appointing Raymond R. Cruz as City Manager effective March 1, 2018, for a period of five years and setting forth additional terms and conditions, by the following vote:

Ayes: Moore, Trujillo, Zamora, Sarno, Rounds

Nayes: None

26. INVOCATION

Invocation was led by Council Member Rounds

27. PLEDGE OF ALLEGIANCE

Alyssa Rubela and Grace Flores from Santa Fe Springs Christian School led the Pledge of Allegiance.

28. INTRODUCTIONS

- Representatives from the Chamber of Commerce: Susan Crowell, Kathie Fink and Debbie Baker.

29. ANNOUNCEMENTS

The Youth Leadership Committee Members made the following announcements:

- Korean Classical Music & Dance Company
- Income Tax Preparation
- Donations of medical supplies for Sister City, Navojoa
- Ronald Reagan Library & Museum Excursion

30. CITY MANAGER AND EXECUTIVE TEAM REPORTS

Interim City Manager Don Powell recognized the City Council for selecting Raymond R. Cruz for the City Manager's position.

Fire Chief, Brent Hayward spoke about: 1) return of staff from Santa Barbara; 2) Update on Fire headquarters memorial project; 3) Badges that will be given at the February 8, 2018 Council meeting.

Director of Financial Services, Travis Hickey spoke about: 1) January 18th, the City closed on the refinery of the water bonds, last month reported on the successor bonds and now the water bonds, savings of \$400,000; 2) last week W-2 forms have been distributed; 3) Moving forward with the new finance system, new system should start in 2nd week of March.

Director of Community Services, Maricela Balderas spoke about: 1) Sister City Medical supplies have been going well, working with fire association local 3507 helping with community on obtaining further donations; 2) the Santa Fe Springs homeless count was held last week and will keep the Council updated on the final number of the count; 3) January 18, 2018 Family services thanked the volunteers for the holiday baskets; 4) Grant of \$1,500 to educate teens on mental awareness.

Director of Public Works, Noe Negrete spoke about: 1) Florence bridge will be done by September; 2) There will be an upcoming project on Greenleaf and Telegraph for street repairs; 3) staff trimmed 177 pine tree in the City.

Director of Planning, Wayne Morrell spoke about: 1)Housing Acquisition and Rehabilitation Program, spoke about the two new potential homes that will be available through the lottery system that the City will have available for Santa Fe Springs residents first time home buyer; 2) Telegraph new hotel being built, met with developer and the City is currently trying to bring similar development to what Long Beach has. The developer is proposing a different area located near the heritage park and art sculpture area; interviewed a couple of parking consultants to provide the city an idea whether the city can have a parking sculpture at such location.

Director of Police Services, Dino Torres spoke about the Silver Shield Event that took place on February 23rd.

Senior Management Analyst, Maribel Garcia provided a brief update on the JPIA risk academy she attended.

31. PRESENTATIONS

- a. Proclamation declaring February 2018 as "American Heart Health Month" in the City of Santa Fe Springs
- b. Introduction of New Department of Community Services Employee Library I, Olivia Shea
- c. Recognition of 2017 Christmas Home Decorating Awards Program Recipients

32. APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS

- a. Committee Appointments
There were no appointments made by Council.

33. ORAL COMMUNICATIONS

Santa Fe Springs resident Donna Brown spoke express her concerns related to safety issues.

34. ADJOURNMENT

Mayor Sarno adjourned the meeting at 8:14 p.m. in memory of Erasmo Tambunga.

ATTEST:



Janet Martinez
City Clerk



Jay Sarno
Mayor

2/22/18

Date