



APPROVED: 12-14-17

MINUTES OF THE MEETINGS OF THE CITY COUNCIL

November 20, 2017

1. CALL TO ORDER

Mayor Rounds called the meeting to order at 6:04 p.m.

2. ROLL CALL

Members present: Councilmembers/Directors: Moore, Trujillo, Zamora, Mayor Pro Tem/Vice Chair Sarno and Mayor/Chair Rounds.

Members absent: None

Janet Martinez, City Clerk announced that the Members of the Public Financing Authority and Water Utility Authority receive \$150 for their attendance at meetings.

PUBLIC FINANCING AUTHORITY

3. CONSENT AGENDA

Approval of Minutes

- a. Minutes of the October 26, 2017, Public Financing Authority Meeting

Recommendation: That the Public Financing Authority approve the minutes as submitted.

Monthly Reports

- b. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA)

Recommendation: That the Public Financing Authority receive and file the report.

It was moved by Council Member Trujillo, seconded by Mayor Pro Tem Sarno, approving Item No. 3A, and 3B, by the following vote:

Ayes: Moore, Trujillo, Zamora, Sarno, Rounds

Nays: None

WATER UTILITY AUTHORITY

4. CONSENT AGENDA

Approval of Minutes

- a. Minutes of the October 26, 2017 Water Utility Authority Meeting

Recommendation: That the Water Utility Authority approve the minutes as submitted.

Monthly Reports

- b. Monthly Report on the Status of Debt Instruments Issued through the Water Utility Authority (WUA)

Recommendation: That the Water Utility Authority receive and file the report.

- c. Status Update of Water-Related Capital Improvement Projects

Recommendation: That the Water Utility Authority receive and file the report.

It was moved by Council Member Moore, seconded by Council Member Sarno, approving Item No. 4A, 4B, & 4C, by the following vote:

Ayes: Moore, Trujillo, Zamora, Sarno, Rounds

Nays: None

CITY COUNCIL

5. CONSENT AGENDA

- a. Minutes of the October 26, 2017 City Council Meetings

Recommendation: That the City Council approve the minutes as submitted.

- b. Quarterly Treasurer's Report of Investments for the Quarter Ended September 30, 2017

Recommendation: That the City Council receive and file the report.

- c. Greenleaf Avenue Street Rehabilitation – Award of Contract

Recommendation: That the City Council:

- Appropriate \$140,000 from the Capital Improvement Plan Bond Fund to Greenleaf Avenue Street Rehabilitation (Activity 455-397-S038),
- Accept the bids; and
- Award a contract to Gentry Brothers Inc. of Irwindale, California, in the amount of \$989,115.00.

It was moved by Council Member Zamora seconded by Council Member Moore, approving Item No. 5A, 5B, and 5C, by the following vote:

Ayes: Moore, Trujillo, Zamora, Sarno, Rounds

Nays: None

Council Member Zamora had an inquiry on item no. 5C. Requested to find out when the SB funds would be received.

Noe Negrete, Public Works Director noted that it would be received until the 1st meeting of December or January 2018.

OLD BUSINESS

6. Consideration of Security Options for the Clarke Estate and Heritage Park

Recommendation: That the City Council provide direction on the security options for the Clarke Estate and Heritage Park as outlined within the report.

Dino Torres, Police Services Director provided a brief presentation.

Council Member Moore and Council Member Trujillo stated that they would like option two.

Mayor Pro Tem Sarno asked Mr. Torres if Wi-Fi is needed for cameras at the Heritage Park.

Mr. Torres noted that the cameras are stand-alone solar camera systems that capture anyone that tries to vandalize.

Jose Gomez, Assistant City Manager/Finance Director noted these cameras are not monitored on a daily basis.

Council Member Moore stated that he prefers a camera that sends the alarm in real time.

Mr. Torres stated it would be difficult to add a wireless system to the Heritage Park.

Council Member Moore inquired whether the Clarke Estate is Wi-Fi enabled.

Mr. Torres noted that they would need to check. He noted the first option only includes a regular video camera. The second option includes a camera that triggers an alarm sent in real time.

Mayor Rounds inquired whether the Clarke Estate and Heritage Park had the capability of having Wi-Fi.

Mayor Pro Tem Sarno inquired whether both buildings would have the option to add a wireless connection.

Council Member Trujillo inquired whether the Wi-Fi signal would be strong if it was installed for the Heritage Park.

Alex Tong, Director of Technology Services stated that there would be certain specifications that would need to be looked into before they determine the type of connections that are needed to retrieve Wi-Fi since both buildings are labeled as historical buildings.

Mayor Rounds stated that the final direction to staff is to look into the options of cameras that are available for both buildings.

Council Member Zamora inquired what time the vandalism occurred.

Mr. Torres noted that information can be brought back.

NEW BUSINESS

7. Procedure for Approving and/or Denying Claims Against the City

Recommendation: That the City Council provide staff direction as to the procedure for approving/denying claims against the City.

City Attorney made a brief introduction on the item on the current procedures.

Council Member Moore, asked JPIA whether they ever approve any claims.

Ms. Melania Francis noted that they usually look at each situation to determine whether they should be approved or not.

It was moved by Council Member Trujillo, seconded by Council Member Moore to move forward with option no. 3, by the following vote:

Ayes: Moore, Trujillo, Zamora, Sarno, Rounds

Nayes: None

It was moved by Mayor Pro Tem Sarno, seconded by Council Member Zamora to move forward with adding to the motion a \$10,000 limit and monthly reports listing claims received, by the following vote:

Ayes: Moore, Trujillo, Zamora, Sarno, Rounds

Nayes: None

8. Discussion Regarding Renewal of Use Agreements for Athletic Fields and Facilities with Community Sports Organizations

Recommendation: That the City Council discuss the information included in the report and make a recommendation to staff for providing the outline of the Field Use Agreements for the Community Sports Organizations, which will be brought back to the City Council on December 14, 2017 for final approval.

Adam Matsumoto, Parks and Recreation Manager provided a brief presentation on item no. 8

Mr. Matsumoto stated there is a typo on the equipment and dragging charge of \$1500.

Mr. Matsumoto stated that there was additional information provided at the dais which included the BallFields permits from 2016-2017. He also included a matrix in which compared prices between the City of Santa Fe Springs and the surrounding cities.

Discussion ensued amongst Council, bringing forwards concerns between the

different terms within the agreements.

Mayor Pro Tem Sarno recommended to have the agreements signed/begin when the season of each team begins.

Mayor rounds also recommended to have the agreements terms for one year.

Council Member Zamora recommended to have semi-annual statements forward to Council for their review.

9. FY 2016-17 Preliminary Financial Year-End Review

Recommendation: That the City Council:

- Amend the fiscal year 2016-17 budget to authorize the transfer of \$269,000 from the General Fund to the Equipment Replacement Fund.
- Amend the fiscal year 2016-17 budget to authorize the transfer of \$121,500 from the General Fund to the Employee Benefits Fund.
- Amend the fiscal year 2016-17 budget to authorize the transfer of \$49,500 from the General Fund to the Prefunded Capital Improvement Projects (CIP) Fund.
- Direct City Staff to apply any remaining balance from the fiscal year 2016-17 year-end results to the unassigned General Fund Reserve account.
- Direct City Staff to apply the entire residual Water Fund balance from the fiscal year 2016-17 year-end results to the Water CIP Reserve Funds (approximately \$1.9 million).

Edmund Ramirez, Family and Human Services Manager provided a brief presentation on item no. 9. He stated he spoke with Janice Hahn, and she expressed her concern of the possibility of losing the grass roots of leaving it more of a community event.

Mayor Pro Tem Sarno stated that he was interested in option no. 1.

Council Member Trujillo inquired whether a lower number can be proposed and bring back to Council for approval.

Council Member Moore noted that the proposed number for the contract services was still low.

Mr. Ramirez stated the lowest amount was proposed last year for \$25,000.

Council Member Zamora requested the breakdown of the cost.

A discussion ensued amongst Council and staff in regards to the 5 and 605 freeway billboards.

Council Member Zamora inquired whether there is an agreement can be done with

another city where Cities exchange usage of each billboard of 605 and 5 freeways.

It was moved by Council Member Trujillo, seconded by Council Member Moore, to amend the fiscal year 2016-17 budget to authorize the transfer of \$269,000 from the General Fund to the Equipment Replacement Fund, by the following vote:

Ayes: Moore, Trujillo, Zamora, Sarno, Rounds

Nayes: None

10. Approval of 2018 Art Fest Event – Professional Services Agreement

Recommendation: That the City Council authorize the Director of Community Services to execute a Professional Services Agreement with Crepe's and Grapes, LLC. Sandra Hahn, upon review and selection of Option #1 or Turnkey Option #2.

It was moved by Council Member Moore, seconded by Council Member Trujillo, to authorize the Director of Community Services to execute a Professional Services Agreement with Crepe's and Grapes, LLC. Sandra Hahn, upon review and selection of Option #1, by the following vote:

Ayes: Moore, Trujillo, Zamora, Sarno, Rounds

Nayes: None

11. Modifications of Employee Titles and Requesting a Change to Title and Salary Schedule

Recommendation: That the City Council:

- Approve the change in title and salary range for Assistant Civil Engineer position, and;
- Approve the request to modify the salary range for the Part-Time Non-Benefitted Bus Driver position.

It was moved by Council Member Moore, seconded by Council Member Zamora, to approve the change in title and salary range for Assistant Civil Engineer and approve the request to modify the salary range for the Part-time Non-Benefitted Bus Driver position, by the following vote:

Ayes: Moore, Trujillo, Zamora, Sarno, Rounds

Nayes: None

CLOSED SESSION

12. PUBLIC EMPLOYMENT EVALUATION

(Pursuant to California Government Code Section 54957(b)(1))

TITLE: Interim City Manager

Mayor Rounds recessed the meetings at 6:49 p.m.

Mayor Rounds convened the meeting at 7:31 p.m.

CLOSED SESSION REPORT

City Attorney Yolanda Summerhill stated there were no reportable actions.

13. INVOCATION

Invocation was led by Council Member Trujillo.

14. PLEDGE OF ALLEGIANCE

The Youth Leadership Committee led the Pledge of Allegiance.

15. INTRODUCTIONS

- Representatives from the Chamber of Commerce: Mike Foley.

16. ANNOUNCEMENTS

The Youth Leadership Committee Members made the following announcements:

- Cookies and Crafts, December 2, 2017
- Tree Lighting Ceremony, December 2, 2017
- Jingle Bell Dance, December 8
- Las Posadas

17. PRESENTATIONS

- a. Interstate 5 Freeway-Florence Avenue Segment Status Update

18. APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS

- a. Committee Appointments
There were no appointments made by Council.

19. ORAL COMMUNICATIONS

Gilbert Aguirre, resident of Santa FeSprings expressed his concerns about the I-5 freeway project.

20. CITY MANAGER AND EXECUTIVE TEAM REPORTS

- Jose Gomez, Assistant City Manager/Finance Director stated Mike Crook will be leaving towards the end of December. December 14th will be last meeting. Also, Captain Aviv will be switching with Mike Davis. Don Powell is scheduled to be back on Wednesday. Last, he thanked council for allowing him to serve as the acting City Manager.
- Noe Negrete, Public Works Director spoke in regards tomorrow's Caltrans meeting and wished everyone a happy thanksgiving.
- Wayne Morrell, Planning Director spoke in regards to the average sale prices within the nearby cities. He also demonstrated a list of sales prices that are nearby. Also, spoke about Small Business Saturday scheduled for November 25 2017. Last, spoke about the promenade being for sale for \$35,021,000.

- Dino Torres, Police Services Director spoke about December 9, 2017 Whittier Christmas Parade. Also, spoke about a letter that was sent out to council about a particular owner by the promenade.
- Adam Matsumoto, Parks and Recreation Manager spoke in regards to hosting the thankful neighbor at GNC and estimated to give out 175 baskets
- Travis Hickey, Director of Fiscal Services spoke in regards to the successor bonds.
- Mike spoke about introducing the new fire fighters at the last meeting and noted that this morning they started their new shifts. Last, reminded everyone to be safe during thanksgiving as many fires occur at that time.

The following comments were made by the City Council:

- Mayor Pro Tem Sarno wished everyone happy thanksgiving and thanked Jose Gomez, Finance Director for his work this last few weeks.
- Council Member Trujillo thanked staff for all their hard work.
- Council Member Moore thanked staff for all their hard work, including Mr. Gomez. Also requested on behalf of the Beautification Committee to have a Citywide Annual Yard Sale. Would like to have it on the next meeting for discussion.
- Council Member Zamora thanked Mr. Gomez for filling in and also asked if Mike can share the last power point slide to Adam Matsumoto to have it posted on the website so that everyone is aware of the fire preventions for thanksgiving.
- Mayor Rounds thanked Mr. Gomez for all his hard work these last few weeks. Also, requested to have staff check to make sure that everyone receive the flyers for tomorrow's meeting.

ADJOURNMENT

Mayor Rounds adjourned the meeting at 8:12 p.m.

ATTEST:



Janet Martinez
City Clerk



William K. Rounds
Mayor



Date