



# AGENDA

**SPECIAL MEETINGS  
OF THE  
SANTA FE SPRINGS  
PUBLIC FINANCING AUTHORITY  
WATER UTILITY AUTHORITY  
HOUSING SUCCESSOR  
SUCCESSOR AGENCY  
AND CITY COUNCIL**

**November 20, 2017  
6:00 P.M.**

Council Chambers  
11710 Telegraph Road  
Santa Fe Springs, CA 90670

**William K. Rounds, Mayor  
Jay Sarno, Mayor Pro Tem  
Richard J. Moore, Councilmember  
Juanita Trujillo, Councilmember  
Joe Angel Zamora, Councilmember**

**Public Comment:** The public is encouraged to address City Council on any matter listed on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council, please complete the card that is provided at the rear entrance to the Council Chambers and hand the card to the City Clerk or a member of staff. City Council will hear public comment on items listed on the agenda during discussion of the matter and prior to a vote. City Council will hear public comment on matters not listed on the agenda during the Oral Communications period.

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

**Americans with Disabilities Act:** In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

**Please Note:** Staff reports, and supplemental attachments, are available for inspection at the office of the City Clerk, City Hall, 11710 E. Telegraph Road during regular business hours 7:30 a.m. – 5:30 p.m., Monday – Thursday and every other Friday. Telephone (562) 868-0511.

1. **CALL TO ORDER**

2. **ROLL CALL**

Richard J. Moore, Councilmember  
Juanita Trujillo, Councilmember  
Joe Angel Zamora, Councilmember  
Jay Sarno, Mayor Pro Tem  
William K. Rounds, Mayor

**PUBLIC FINANCING AUTHORITY**

3. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Public Financing Authority.

**Approval of Minutes**

- a. Minutes of the October 26, 2017 Public Financing Authority Meeting  
**Recommendation:** That the Public Financing Authority approve the minutes as submitted.

**Monthly Reports**

- b. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA)  
**Recommendation:** That the Public Financing Authority receive and file the report.

**WATER UTILITY AUTHORITY**

4. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Water Utility Authority.

**Approval of Minutes**

- a. Minutes of the October 26, 2017 Water Utility Authority Meeting  
**Recommendation:** That the Water Utility Authority:
- Approve the minutes as submitted.

**Monthly Reports**

- b. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Water Utility Authority (WUA)  
**Recommendation:** That the Water Utility Authority:
- Receive and file the report.
- c. Status Update of Water-Related Capital Improvement Projects  
**Recommendation:** That the Water Utility Authority:
- Receive and file the report.



**CITY COUNCIL**

**5. CONSENT AGENDA**

*Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.*

a. Minutes of the October 26, 2017 City Council Meetings

**Recommendation:** That the City Council:

- Approve the minutes as submitted.

b. Quarterly Treasurer's Report of Investments for the Quarter Ended September 30, 2017

**Recommendation:** That the City Council:

- Receive and file the report.

c. Greenleaf Avenue Street Rehabilitation – Award of Contract

**Recommendation:** That the City Council:

- Appropriate \$140,000 from the Capital Improvement Plan Bond Fund to Greenleaf Avenue Street Rehabilitation (Activity 455-397-S038),
- Accept the bids; and
- Award a contract to Gentry Brothers Inc. of Irwindale, California, in the amount of \$989,115.00.

**OLD BUSINESS**

**6. Consideration of Security Options for the Clarke Estate and Heritage Park**

**Recommendation:** That the City Council:

- Provide direction on the security options for the Clarke Estate and Heritage Park as outlined within the report.

**NEW BUSINESS**

**7. Procedure for Approving and/or Denying Claims Against the City**

**Recommendation:** That the City Council:

- Provide staff direction as to the procedure for approving/denying claims against the City.

**8. Discussion Regarding Renewal of Use Agreements for Athletic Fields and Facilities with Community Sports Organizations**

**Recommendation:** That the City Council:

- Discuss the information included in the report and make a recommendation to staff for providing the outline of the Field Use Agreements for the Community Sports Organizations which will be brought back to the City Council on December 14, 2017 for final approval.

**9. FY 2016-17 Preliminary Financial Year-End Review**

**Recommendation:** That the City Council:

- Amend the fiscal year 2016-17 budget to authorize the transfer of \$269,000 from the General Fund to the Equipment Replacement Fund.
- Amend the fiscal year 2016-17 budget to authorize the transfer of \$121,500 from the General Fund to the Employee Benefits Fund.
- Amend the fiscal year 2016-17 budget to authorize the transfer of \$49,500 from the General Fund to the Prefunded Capital Improvement Projects (CIP) Fund.
- Direct City Staff to apply any remaining balance from the fiscal year 2016-17 year-end results to the unassigned General Fund Reserve account.
- Direct City Staff to apply the entire residual Water Fund balance from the fiscal year 2016-17 year-end results to the Water CIP Reserve Funds (approximately \$1.9 million).

10. Approval of 2018 Art Fest Event – Professional Services Agreement

**Recommendation:** That the City Council:

- Authorize the Director of Community Services to execute a Professional Services Agreement with Crepe's and Grapes, LLC. Sandra Hahn, upon review and selection of Option #1 or Turnkey Option #2.

11. Modifications of Employee Titles and Requesting a Change to Title and Salary Schedule

**Recommendation:** That the City Council:

- Approve the change in title and salary range for Assistant Civil Engineer position, and;
- Approve the request to modify the salary range for the Part-Time Non-Benefitted Bus Driver position.

**CLOSED SESSION**

12. PUBLIC EMPLOYMENT APPOINTMENT

(Pursuant to California Government Code Section 54957(b)(1))

TITLE: City Manager

**CLOSED SESSION**

13. CONFERENCE WITH LABOR NEGOTIATOR

(Pursuant to California Government Code Section 54956.8)

Agency Designated Representative: Jose Gomez, Acting City Manager

Employee Organization: Santa Fe Springs Employee Association

*Items 14 – 22 will occur in the 7:00 p.m. hour.*

14. **INVOCATION**

15. **PLEDGE OF ALLEGIANCE**

16. **INTRODUCTIONS**

- Representatives from the Chamber of Commerce



***City of Santa Fe Springs***  
***Regular Meetings***

***November 20, 2017***

**17. ANNOUNCEMENTS**

**18. PRESENTATIONS**

a. Interstate 5 Freeway-Florence Avenue Segment Status Update

**19. APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS**

a. Committee Appointments

**20. ORAL COMMUNICATIONS**

*This is the time when comments may be made by interested persons on matters not on the agenda having to do with City business.*

**21. CITY MANAGER'S AND EXECUTIVE TEAM REPORTS**

**22. ADJOURNMENT**

*I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted at the following locations; Santa Fe Springs City Hall, 11710 Telegraph Road; Santa Fe Springs City Library, 11700 Telegraph Road; and the Town Center Plaza (Kiosk), 11740 Telegraph Road, not less than 72 hours prior to the meeting.*

  
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Janet Martinez, CMC  
City Clerk

November 16, 2017  
Date