



AGENDA

REGULAR MEETINGS OF THE HOUSING SUCCESSOR SUCCESSOR AGENCY AND CITY COUNCIL

**May 11, 2017
6:00 P.M.**

Council Chambers
11710 Telegraph Road
Santa Fe Springs, CA 90670

William K. Rounds, Mayor
Jay Sarno, Mayor Pro Tem
Richard J. Moore, Councilmember
Juanita Trujillo, Councilmember
Joe Angel Zamora, Councilmember

Public Comment: The public is encouraged to address City Council on any matter listed on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council, please complete the card that is provided at the rear entrance to the Council Chambers and hand the card to the City Clerk or a member of staff. City Council will hear public comment on items listed on the agenda during discussion of the matter and prior to a vote. City Council will hear public comment on matters not listed on the agenda during the Oral Communications period.

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Please Note: Staff reports, and supplemental attachments, are available for inspection at the office of the City Clerk, City Hall, 11710 E. Telegraph Road during regular business hours 7:30 a.m.-5:30 p.m., Monday-Thursday and every other Friday Telephone (562) 868-0511.

1. **CALL TO ORDER**

2. **ROLL CALL**

Richard J. Moore, Councilmember
Juanita Trujillo, Councilmember
Joe Angel Zamora, Councilmember
Jay Sarno, Mayor Pro Tem
William K. Rounds, Mayor

HOUSING SUCCESSOR

3.

Approval of Minutes

- a. Minutes of the April 13, 2017 of the Housing Successor Agency

Recommendation: That the Housing Successor approve the minutes as submitted.

SUCCESSOR AGENCY

4.

Minutes of the April 13, 2017 of the Successor Agency.

Recommendation: That the Successor Agency approve the minutes as submitted.

CITY COUNCIL

5.

CITY MANAGER REPORT

6.

CONSENT AGENDA

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.

Approval Minutes

- a. Minutes of the April 13, 2017 Regular and Adjourned City Council Meetings

Recommendation: That the City Council approve the minutes as submitted.

Treasurer's Report

- b. Quarterly Treasurer's Report of Investments for the Quarter Ended March 31, 2017

Recommendation: That the City Council receive and file the report.

PUBLIC HEARING

7.

Resolution No. 9545 – Approval of Programs/Projects Proposed for Funding During FY 2017/2018 Under the City's Community Development Block Grant (CDBG) Cooperation Agreement with the County of Los Angeles

Recommendation: That the City Council:

- Open the Public Hearing and hear from anyone wishing to speak on this matter;
- Approve the acceptance of CDBG funds as described in the body of this report;
- Rescind Resolution No. 9534
- Adopt Resolution No. 9545; and

- Authorize the City Engineer to transmit the planning documents to the County of Los Angeles Community Development Commission.

NEW BUSINESS

8. Authorize the Purchase of one (1) Honda Police Motorcycle from Huntington Beach Honda
Recommendation: That the City Council:
- Authorize the Director of Purchasing Services to purchase one (1) Honda Police Motorcycle from Huntington Beach Honda and authorize a purchase order to be issued in the amount of \$29,332.97 for this transaction.
9. Single Jurisdiction Local Hazard Mitigation Plan (LHMP) – Award of Contract
Recommendation: That the City Council:
- Accept the Proposals; and
 - Award a contract to Emergency Planning Consultants (EPC) of San Diego California, in the amount of \$25,000; and
 - Authorize the Mayor to execute a contract with Emergency Planning Consultants
10. Resolution No. 9542 and Resolution No. 9543 – Request for Modifications of Parking Restrictions on Alburdis Avenue between Telegraph Road and Pioneer Boulevard
Recommendation: That the City Council:
- Approve the request to remove the existing “No Stopping Any Time” parking restrictions;
 - Approve the maintaining of parking restrictions adjacent to existing driveways;
 - Adopt Resolution No. 9542 which would prohibit the parking of vehicles weighing over 6000 Pounds and implement a tow-away provision for vehicles that violate the restriction on Alburdis Avenue; and
 - Adopt Resolution No. 9543 which would prohibit the parking of vehicles on Tuesdays between 8:00 AM to 12:00 Noon for street sweeping purposes.
11. Resolution No. 9544 – Request for Parking Restriction on Spring Avenue north Excelsior Drive
Recommendation: That the City Council:
- Adopt Resolution No. 9544, which would prohibit parking of vehicles weighing over 6,000 pounds on the east side of Spring Avenue from Excelsior Drive to a point 230 feet north of Excelsior Drive and implement a tow-away zone within the same limits for vehicles that violate the restriction.
12. Water Well No. 12 Ground Water Treatment System – Authorization to Advertise for Construction Bids
Recommendation: That the City Council:

- Approve the Plans and Specifications; and
- Authorize the City Engineer to advertise for construction bids.

Please note: Item Nos. 13 – 21, will commence in the 7:00 p.m. hour.

13. INVOCATION

14. PLEDGE OF ALLEGIANCE

15. INTRODUCTIONS

- Representatives from the Chamber of Commerce

16. ANNOUNCEMENTS

17. PRESENTATIONS

- a. City's 60th Anniversary Presentation
- b. Recognition of Santa Fe Springs Gyros /Gymnastics Team
- c. Recognition of Library Division Bookmark Contest Winners
- d. Proclaiming May 15-21, 2017 as "Law Enforcement Week"
- e. Proclaiming May 21-27, 2017 as "National Public Works Week"

APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS

18. Committee Appointments

19. ORAL COMMUNICATIONS

This is the time when comments may be made by interested persons on matters not on the agenda having to do with City business.

20. EXECUTIVE TEAM REPORTS

21. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted at the following locations; Santa Fe Springs City Hall, 11710 Telegraph Road; Santa Fe Springs City Library, 11700 Telegraph Road; and the Town Center Plaza (Kiosk), 11740 Telegraph Road, not less than 72 hours prior to the meeting.



Janet Martinez, CMC
City Clerk

May 4, 2017
Date

**FOR ITEM NO. 3A
PLEASE SEE ITEM NO. 6A**

FOR ITEM NO. 4
PLEASE SEE ITEM NO. 6A



City of Santa Fe Springs

City Council Meeting

May 11, 2017

APPROVAL OF MINUTES

Minutes of the April 13, 2017 Regular City Council Meeting

RECOMMENDATION

Staff recommends that the City Council:

- Approve the minutes as submitted.

BACKGROUND

Staff has prepared minutes for the following meeting:

- April 13, 2017

Staff hereby submits the minutes for Council's approval.

A handwritten signature in blue ink, appearing to read "Thaddeus McCormack".

Thaddeus McCormack
City Manager

Attachment:

Minutes for April 13, 2017



APPROVED:

MINUTES OF THE MEETINGS OF THE HOUSING SUCCESSOR, SUCCESSOR AGENCY AND CITY COUNCIL

April 13, 2017

1. **CALL TO ORDER**

Mayor Rounds called the meeting to order at 6:11 p.m.

2. **ROLL CALL**

Members present: Councilmembers/Directors: Moore, Trujillo, and Zamora, Mayor Pro Tem/Vice Chair Sarno and Mayor Rounds.

Members absent: None

HOUSING SUCCESSOR

3. **CONSENT AGENDA**

Approval of Minutes

- a. Minutes of the March 9, 2017 of the Housing Successor Agency

Recommendation: That the Housing Successor approve the minutes as submitted.

It was moved by Council Member Zamora, seconded by Mayor Pro Tem Sarno, approved Item No. 3A by the following vote:

Ayes: Moore, Trujillo, Zamora, Sarno, Rounds
Nayes: None
Absent: None

SUCCESSOR AGENCY

4. **CONSENT AGENDA**

Approval of Minutes

- a. Minutes of the March 9, 2017 Successor Agency Meeting

Recommendation: That the Successor Agency approve the minutes as submitted.

It was moved by Council Member Zamora, seconded by Council Member Trujillo, approved Item No. 4a by the following vote:

Ayes: Moore, Trujillo, Zamora, Sarno, Rounds
Nayes: None
Absent: None

CITY COUNCIL

5. CITY MANAGER REPORT

City Manager McCormack spoke in regards to mural located by Maggies pub and presented pictures on Goodman Cenco refinery.

6. Approval of Minutes

A. Minutes of the March 9, 2017 City Council Meeting

Recommendation: That the City Council:

- Approve the minutes of the March 9, 2017, meeting as submitted.

It was moved by Council Member Zamora, seconded by Council Member Moore, to approve the minutes of the March 9, 2017, meeting as submitted, by the following vote:

Ayes: Moore, Trujillo, Zamora, Sarno, Rounds

Nayes: None

Absent: None

PUBLIC HEARING

7. Alcohol Sales Conditional Use Permit No. 70

Recommendation: That the City Council:

- Open the Public Hearing and receive any comments from the public regarding Alcohol Sales Conditional Use Permit Case No. 70, and thereafter close the Public Hearing.
- Approve Alcohol Sales Conditional Use Permit Case No. 70 subject to the conditions of approval contained within this report.

Mayor Rounds opened the public hearing at 6:10 p.m.

No public comments were received.

Mayor Rounds closed the public hearing at 6:11 p.m.

It was moved by Council Member Zamora, seconded by Council Member Trujillo, to approve the expenditure by the following vote:

Ayes: Moore, Trujillo, Zamora, Sarno, Rounds

Nayes: None

Absent: None

UNFINISHED BUSINESS

8. Parkmead Street Rehabilitation – Final Payment

Recommendation: That the City Council:

- Approve the Final Payment (less 5% Retention) to Sequel Contractors, Inc. of Santa Fe Springs, California in the amount of \$236,303.76 for the subject project.

It was moved by Council Member Trujillo, seconded by Council Member Moore, to approve the Final Payment (less 5% Retention) to Sequel Contractors, Inc. of

Santa Fe Springs, California in the amount of \$236,303.76 for the subject project, by the following vote:

Ayes: Moore, Trujillo, Zamora, Sarno, Rounds
Nayes: None
Absent: None

NEW BUSINESS

9. Request for Approval for Artwork Proposal Candace Galvan for Traffic Signal Cabinet Art Program – Art Theme, City's 60th Anniversary

Recommendation: That the City Council:

- Approve the art concept by artist Candace Galvan and authorize staff to enter into an agreement with Hartzog & Crabill, Inc. as part of a Traffic Signal Cabinet Art Project – Art Theme, City's 60th Anniversary.

It was moved by Council Member Zamora, seconded by Mayor Pro Tem Sarno, to approve the art concept by artist Candace Galvan and authorize staff to enter into an agreement with Hartzog & Crabill, Inc. as part of a Traffic Signal Cabinet Art Project – Art Theme, City's 60th Anniversary, by the following vote:

Ayes: Moore, Trujillo, Zamora, Sarno, Rounds
Nayes: None
Absent: None

10. Request for Out-of-State Travel for Librarian I, Ryan Peña to Attend the International Literacy Association's 2017 Conference & Exhibits

Recommendation: That the City Council:

- Approve out-of-state travel for Librarian I, Ryan Peña, to attend the International Literacy Association's 2017 Conference & Exhibits in Orlando, FL from July 14-17, 2017.

It was moved by Council Member Trujillo, seconded by Mayor Pro Tem Sarno, to approve out-of-state travel for Librarian I, Ryan Peña, to attend the International Literacy Association's 2017 Conference & Exhibits in Orlando, FL from July 14-17, 2017, by the following vote:

Ayes: Moore, Trujillo, Zamora, Sarno, Rounds
Nayes: None
Absent: None

11. Interstate 5 Freeway Widening Water Main Relocation for Florence Avenue Segment (Phase II) – Award of Contract

Recommendation: That the City Council:

- Accept the bids; and
- Award a contract to the low bidder, G.J. Gentry General Engineering, Inc. of Upland, California, in the amount of \$647,390.00.

It was moved by Council Member Moore, seconded by Council Member Zamora, accept the bids; and award a contract to the low bidder, G.J. Gentry General Engineering, Inc. of Upland, California, in the amount of \$647,390.00, by the following vote:

Ayes: Moore, Trujillo, Zamora, Sarno, Rounds
Nayes: None
Absent: None

12. Resolution No. 9539 – Request for Parking Restriction on Florence Avenue west of Springdale Avenue

Recommendation: That the City Council:

- Adopt Resolution No. 9539, which would prohibit parking of vehicles weighing over 6,000 pounds on the north side of Florence Avenue from Springdale Avenue to a point 600 feet west of Springdale Avenue and implement a tow-away zone within the same limits for vehicles that violate the restriction.

It was moved by Mayor Pro Tem Sarno, seconded by Council Member Zamora, to adopt Resolution No. 9539, which would prohibit parking of vehicles weighing over 6,000 pounds on the north side of Florence Avenue from Springdale Avenue to a point 600 feet west of Springdale Avenue and implement a tow-away zone within the same limits for vehicles that violate the restriction, by the following vote:

Ayes: Moore, Trujillo, Zamora, Sarno, Rounds
Nayes: None
Absent: None

13. Citywide Street and Parking Lot Sweeping Services – Award of Contract

Recommendation: That the City Council:

- Award a contract to Nationwide Environmental Services, division of Joe's Sweeping, Inc. ("Nationwide") to provide Citywide Street and Parking Lot Sweeping Services.
- Authorize the Mayor to execute a Service Agreement with Nationwide Environmental Services of Norwalk, California to provide Citywide Street and Parking Lot Sweeping Services.

It was moved by Council Member Zamora, seconded by Mayor Pro Tem Sarno, to award a contract to Nationwide Environmental Services, division of Joe's Sweeping, Inc. ("Nationwide") to provide Citywide Street and Parking Lot Sweeping Services and authorize the Mayor to execute a Service Agreement with Nationwide Environmental Services of Norwalk, California to provide Citywide Street and Parking Lot Sweeping Services, by the following vote:

Ayes: Moore, Trujillo, Zamora, Sarno, Rounds
Nayes: None
Absent: None

14. Water Well Zone 1 Hydrogeological Services – Award of Contract

Recommendation: That the City Council:

- Accept the Proposals; and
- Award a contract to Richard C. Slade & Associates, LLC., of Sherman Oaks California, in the amount of \$124,774.00; and
- Authorize the Director of Public Works to execute a contract with Richard C. Slade & Associates, LLC.; and

- Appropriate \$125,000.00 from the Bond Funds for Capital Improvement Projects to Activity No. 455-397-S037, Water Well Zone 1 Hydrogeological Services to fund the cost of the proposed contract.

It was moved by Council Member Trujillo, seconded by Mayor Pro Tem Sarno, to accept the proposals; and Award a contract to Richard C. Slade & Associates, LLC., of Sherman Oaks California, in the amount of \$124,774.00; and authorize the Director of Public Works to execute a contract with Richard C. Slade & Associates, LLC.; and appropriate \$125,000.00 from the Bond Funds for Capital Improvement Projects to Activity No. 455-397-S037, Water Well Zone 1 Hydrogeological Services to fund the cost of the proposed contract; and, by the following vote:

Ayes: Moore, Trujillo, Zamora, Sarno, Rounds

Nayes: None

Absent: None

15. On-Call Tree Maintenance Services – Award of Contract

Recommendation: That the City Council:

- Accept the City of Rosemead Competitive Procurement Process for City Tree Maintenance Services;
- Award a contract to West Coast Arborists, Inc. from Anaheim, California for On-Call Tree Maintenance Services; and
- Authorize the Mayor to execute an On-Call Tree Maintenance Services Agreement with West Coast Arborists, Inc.

It was moved by Council Member Zamora, seconded by Mayor Pro Tem Sarno, to accept the City of Rosemead Competitive Procurement Process for City Tree Maintenance Services; award a contract to West Coast Arborists, Inc. from Anaheim, California for On-Call Tree Maintenance Services; and authorize the Mayor to execute an On-Call Tree Maintenance Services Agreement with West Coast Arborists, Inc., by the following vote:

Ayes: Moore, Trujillo, Zamora, Sarno, Rounds

Nayes: None

Absent: None

16. Crime Legislation Reforms

Recommendation: That the City Council:

- Approve Resolution No. 9540 supporting AB1408 (Calderon); and
- Direct the City Manager to provide the resolution to legislators, Gateway Cities Council of Governments, League of California cities, nearby cities and organizations to promote AB 1408 and to encourage additional legislative strategies to address unintended negative impacts of previous crime legislation.

Council Member Zamora inquired whether or not the Sheriff Department's analysis and recommendations had been incorporated into the Bill.

City Manager McCormack indicated that the author of the Bill had not done so as

of yet.

It was moved by Mayor Pro Tem Sarno, seconded by Council Member Moore, to approve Resolution No. 9540 supporting AB1408 (Calderon); and direct the City Manager to provide the resolution to legislators, Gateway Cities Council of Governments, League of California cities, nearby cities and organizations to promote AB 1408 and to encourage additional legislative strategies to address unintended negative impacts of previous crime legislation, by the following vote:

Ayes: Moore, Trujillo, Zamora, Sarno, Rounds

Nayes: None

Absent: None

Mayor Rounds recessed the meetings at 6:15 p.m.

Mayor Rounds convened the meeting at 7:05 p.m.

17. INVOCATION

Invocation was led by Council Member Zamora

18. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by the Youth Advisory Committee Members.

19. INTRODUCTIONS

- Chamber of Commerce Representatives: Teri Bazen, Norwalk/La Mirada Plumbing and HVAC and Sonya Kemp, EveryBusiness HR Essentials.

20. ANNOUNCEMENTS

The Youth Leadership Committee Members made the following announcements:

- Easter Egg Hunt & Family Games, Saturday, April 15, 2017
- Children's Day, Saturday, April 22, 2017
- Fright Club, Saturday May 13, 2017

21. PRESENTATIONS

- a. Proclaiming the Week of April 24 through April 28, 2017 as "Week of the Young Child" in Santa Fe Springs
- b. Proclaiming April 28, 2017 as "National Arbor Day"

22. APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS

No appointments were made.

23. ORAL COMMUNICATIONS

The following speakers were present to speak during oral communications: Patricia Romero and Alberto Bernal.

24. EXECUTIVE TEAM REPORTS

- Noe Negrete, Public Works Director spoke in regards to the Police Staging locker room project and wished everyone a Happy Easter.
- Wayne Morrell, Planning Director provided an update on HERO program, spoke in regards to the Los Angeles Industrial sites leasing between March and April and the visiting the locations within Los Angeles where there were used containers as buildings..
- Dino Torres, Police Services Director spoke in regards to law enforcement week from May 15-19th, provided brief information on the Every 15 Minutes presentation and spoke about Coffee with a cop.
- Chief Mike Crook spoke in regards to the Navojoa trip and the Side Walk CPR event that will take place on Thursday, June 1st at the town center plaza from 10am-2pm Jose Gomez, Finance Director/Assistant City Manager provided a brief update on the SPRING program training.
- Maricela Balderas, Director of Community Services spoke in regards to scholarships opportunities through Career Line High School Programs and noted the flowers on the dais were made by Parks & Recreation staff.

The following comments were made by the City Council:

- Council wished everyone a Happy Easter.

ADJOURNMENT

- 25.** Mayor Moore adjourned the meeting at 7:47 p.m.

William K. Rounds
Mayor

ATTEST:

Janet Martinez
City Clerk

Date



City of Santa Fe Springs

City Council Meeting

May 11, 2017

CONSENT CALENDAR

Quarterly Treasurer's Report of Investments for the Quarter Ended March 31, 2017.

RECOMMENDATION

That the City Council receive and file the report.

BACKGROUND

Beginning January 2016, the City retained PFM Asset Management LLC ("PFMAM") to manage \$20.8 million of the City's reserve funds ("managed portfolio").

On May 4, 2017, Ms. Sarah Meacham, a Director with PFMAM along with her staff, provided the regular quarterly update to the Council Finance Subcommittee (Mayor Pro Tem Sarno and Councilmember Moore), including a detailed review of the results of the portfolio for the quarter ended March 31, 2017, a discussion of the investment strategies and policies which govern the City's portfolio, and general market conditions. Their detailed report is attached to this Treasurer's Report.

CITY INVESTMENT PORTFOLIO

The City's managed portfolio generated interest income in the amount of \$67,897 for the most recent quarter. The interest income represents actual cash receipts received by the City plus the amortization of any discounts or premiums. The figure does not include unrealized gains or losses.

The overall performance of the City's managed portfolio account is expressed in a "yield" and "total return". The yield is a forward-looking measurement which shows the income and dividends on the investments to be expected in the future based on current holdings, expressed as an annual rate of return. The City's yield (at cost value) at March 31, 2017 was 1.43%, up from 1.34% the previous quarter.

Total return on the other hand, is a backward-looking measurement focused on not only interest earned, but also realized and unrealized gains/losses. The total return is generally compared against a target benchmark to evaluate portfolio performance. The City's benchmark is the 1-5 Year U.S. Treasury Index. The total return for the City's portfolio for the quarter ended March 31, 2017 was a 0.46% while the benchmark total return was 0.37%. The City's overall portfolio performance then, was .09% better than the benchmark. The City's portfolio has outperformed the benchmark total return every quarter under management by PFMAM.

Aside from the PFMAM managed portfolio, the City's other investments are the Local Agency Investment Fund ("LAIF"), a pooled investment fund managed by the

Report Submitted By: Jose Gomez, City Treasurer
Travis Hickey, Assistant City Treasurer

Date of Report: May 4, 2017

ITEM NO. 6B



City of Santa Fe Springs

City Council Meeting

May 11, 2017

California State Controller, and the First American Treasury Obligations Fund, a U.S. Treasury money market fund ("MMF") used by the City's bond trustee. LAIF returned an annualized rate of .78% for the quarter while the MMF returned 0%, not uncommon with treasury money market funds. The LAIF accounts returned a total of \$95,194 in interest income.

The attached Treasurer's Report contains all investments under the control of the City. The investments are summarized at market value as follows:

Pooled Cash and Investments	\$53.3 million
Successor Agency Unspent Bonds	18.1 million
Bonds Reserves and Debt Service	<u>17.4 million</u>
Total Investments	\$88.8 million

Pooled cash and investments consist of the PFMAM managed account and LAIF. The Successor Agency unspent bonds are held in LAIF and are the source of funds for ongoing capital improvement projects.

The bond reserves and debt service funds consist of the MMF and LAIF accounts held, as required, by the City's third party trustee, U.S. Bank. These funds are primarily debt service reserves for bond issuances of the water utility, the former Community Development Commission, and the Heritage Springs Assessment District.

PFMAM and Staff will continue to work with the Council Finance Subcommittee to review any proposed changes to the portfolio make up.

A handwritten signature in blue ink, appearing to read "Thaddeus McCormack".

Thaddeus McCormack
City Manager

Attachment:

Treasurer's Report of Investments (Quarter Ended March 31, 2017)

PFMAM Investment Performance Review (Quarter Ended March 31, 2017)

Report Submitted By: Jose Gomez, City Treasurer
Travis Hickey, Assistant City Treasurer

Date of Report: May 4, 2017

**CITY OF SANTA FE SPRINGS
TREASURER'S REPORT OF INVESTMENTS
QUARTER ENDED MARCH 31, 2017**

DESCRIPTION	BEGINNING BALANCE	DEPOSITS/ PURCHASES	WITHDRAWALS/ SALES	ENDING BALANCE	MARKET VALUE	QUARTERLY INVESTMENT EARNING	ANNUAL YIELD
POOLED INVESTMENTS:							
PFM MANAGED PORTFOLIO (1)	\$ 20,926,888.01	\$ 86,754.07	\$ -	\$ 21,013,642.08	\$ 20,899,327.30	\$ 67,896.69	1.43%
LOCAL AGENCY INVESTMENT FUND	27,518,329.44	13,046,713.90	8,100,000.00	32,465,043.34	32,438,290.55	46,713.90	0.78%
SUBTOTAL POOLED INVESTMENTS	48,445,217.45	13,133,467.97	8,100,000.00	53,478,685.42	53,337,617.85	114,610.59	
SUCCESSOR AGENCY BOND FUNDS (2):							
LOCAL AGENCY INVESTMENT FUND	18,075,261.54	30,788.23		18,106,049.77	18,091,129.50	30,788.23	0.78%
SUCCESSOR AGENCY FUNDS:							
LOCAL AGENCY INVESTMENT FUND	404.49	0.69		405.18	404.85	0.69	0.78%
INVESTMENTS HELD BY FISCAL AGENT (3):							
U.S. BANK CORPORATE TRUST MONEY MARKET FUNDS:							
First American Treasury Obligations Fund Class D:							
City of Santa Fe Springs	816,699.21	0.04	-	816,699.25	816,699.25	0.04	0.00%
Successor Agency	995,664.33	5,900,994.07	895,243.94	6,001,414.46	6,001,414.46	0.11	0.00%
Heritage Springs Assessment District	207,391.04	50,598.76	50,598.75	207,391.05	207,391.05	0.01	0.00%
Subtotal First American Treasury Obligations Fund Class D	2,019,754.58	5,951,592.87	945,842.69	7,025,504.76	7,025,504.76	0.16	
Local Agency Investment Fund	10,386,683.12	17,692.00		10,404,375.12	10,395,801.41	17,692.00	0.78%
Successor Agency	12,406,437.70	5,969,284.87	945,842.69	17,429,879.88	17,421,306.17	17,692.16	
SUBTOTAL INVESTMENTS HELD BY FISCAL AGENT (U.S. BANK)	\$ 78,927,321.18	\$ 19,133,541.76	\$ 9,045,842.69	\$ 89,015,020.25	\$ 88,850,458.37	\$ 163,091.67	
TOTAL INVESTMENTS							

Notes:

- (1) See attached report prepared by PFM, the City's investment manager, for detailed analysis of the managed portfolio. All information except for the the market value is reported on the amortized cost basis. Investment earnings on the amortized cost basis do not included unrealized gains and losses.
- (2) Unspent bond proceeds of the former redevelopment agency to be used for ongoing capital improvement projects.
- (3) Fiscal agent accounts are held by U.S. Bank as Trustee for debt service reserves and payment of bond principal and interest.

CERTIFICATION:

The investment transactions are in compliance with the investment policy approved by the City Council.
There is sufficient liquidity within the portfolio to meet all anticipated expenditures for the next six months.



JOSE GOMEZ, CITY TREASURER



CITY OF SANTA FE SPRINGS

Investment Performance Review For the Quarter Ended March 31, 2017

Client Management Team

Sarah Meacham, Managing Director
Henry Sun, Senior Analyst

PFM Asset Management LLC

601 South Figueroa, Suite 4500	One Keystone Plaza, Suite 300
Los Angeles, CA 90017	Harrisburg, PA 17101-2044
213-489-4075	717-232-2723

Economic and Market Update

SUMMARY

- The "Trump trade" dominated markets for much of the quarter, pushing interest rate and equity prices higher, as the Trump administration and the Republican Party continued to push a bold agenda that promised new jobs, lower taxes, deregulation, and massive infrastructure spending.
- On March 15, with almost unanimous certainty from the market, the Federal Open Market Committee (FOMC) raised the federal funds target range by 0.25% to a range of 0.75% to 1.00%. The FOMC also released updated economic forecasts and a new "dot plot." These were largely unchanged from the forecasts released in December.
- Central banks in the developed world outside of the United States continued to apply highly accommodative monetary policies as economic growth and inflation remained subdued. As a result, sovereign bond yields were at or near historic lows, with yields throughout Europe and Japan below 0%. Emerging markets experienced a resurgence this past quarter, after reeling from lack of positive investor sentiment, turning in a strong beginning to 2017.

ECONOMIC SNAPSHOT

- The pace of U.S. economic expansion slowed in the fourth quarter of 2016. Measurements of growth in the first quarter of 2017 are forecasted to slow further; however, the labor market remained strong, consumer confidence continued to soar, business surveys picked up, and the housing market returned to near pre-crisis levels as the market continues to digest the size and scope of the Trump administration's proposed policies.
- U.S. gross domestic product (GDP) grew at a rate of 2.1% in the fourth quarter of 2016, a slowdown from the third quarter's pace of 3.5%. The deceleration reflected downturns in exports and federal government spending, and a deceleration in business investment. First quarter estimates are calling for further slowing in the pace of expansion to below 1.5% as consumer spending declines and business investment remains muted.
- The labor market added over 500,000 jobs in the first quarter as the unemployment rate declined to a decade low of 4.5% with the labor force participation rate rising to 63% for the first time in a year. Wage growth remained firm in the quarter, increasing at an annual rate of more than 2.5% during all three months.
- Confidence among Americans grew as the Conference Board's March reading increased to its highest level since the end of 2000. Manufacturing extended its expansion during the quarter with the ISM manufacturing PMI rebounding,

after contracting over 2016 year-end, to its highest level since the end of 2014. On the housing front, existing home sales reached pre-crisis levels, selling at an annual rate of 5.69 million to start the year.

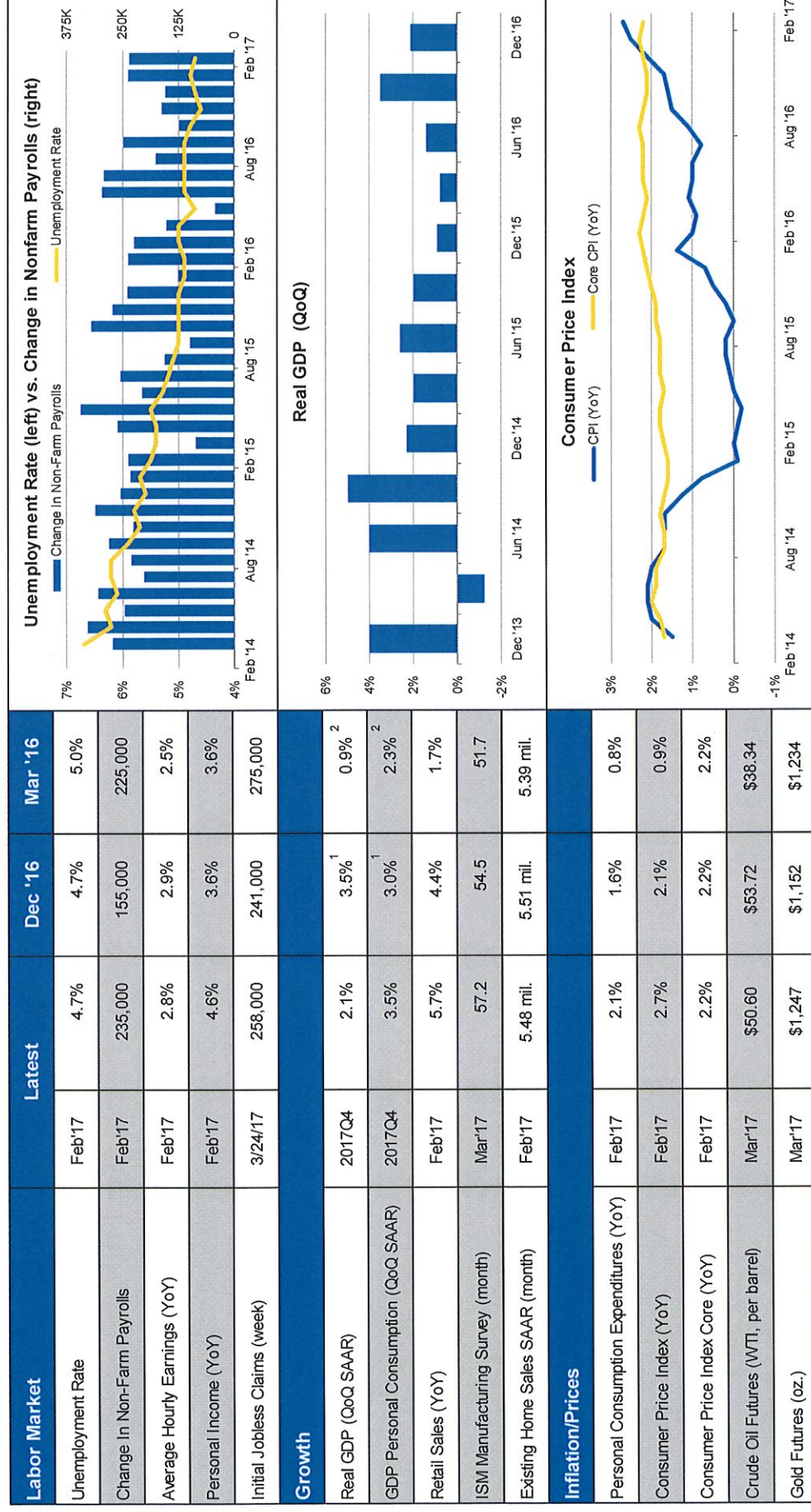
INTEREST RATES

- Short-term (under five years) yields ended the first quarter higher, reflecting the Fed's March rate hike, while medium- to long-term yields declined amid subdued inflation expectations. For much of the quarter, yields remained range bound until entering an upward trend at the start of March in anticipation of the expected FOMC March rate hike. They declined as the Fed reiterated its expectation for gradual tightening and the ability of the Trump administration to enact bold, pro-growth policies came into question. The 2-year Treasury yield ended the quarter only seven basis points over December 31, while the yield on the 10-year Treasury fell 6 basis points.
- In the money market space, shorter-term Treasury yields rose as the expectation for a Fed rate hike gained certainty. Yields on commercial paper and certificates of deposit did not increase. However, yields on short-term credit instruments remained elevated and offered incremental yield.

SECTOR PERFORMANCE

- U.S. Treasury indexes posted positive returns in the first quarter of the year, the first positive quarter since the second quarter of 2016. Returns were largely generated by income rather than price appreciation as yields were little changed.
- Federal agency yield spreads remained near historically tight levels throughout the quarter as the supply-demand imbalance continued. The sector outperformed comparable-maturity Treasuries for the third quarter in a row.
- Corporate yield spreads continued to tighten during the quarter, reaching multi-year lows, before drifting mildly wider at the end of March. The sector generated strong outperformance relative to comparable-maturity Treasuries, as the sector turned in the sixth straight quarter of outperformance.
- Mortgage-backed securities (MBS) generally underperformed Treasuries due to duration extensions and headline risk surrounding the potential reduction in the Fed's balance sheet holdings.
- Asset-backed securities (ABS) strongly outperformed Treasuries as AAA-rated tranches, in our view, continued to offer good value, adding to returns and diversification.

Economic Snapshot



1. Data as of Third Quarter 2016.

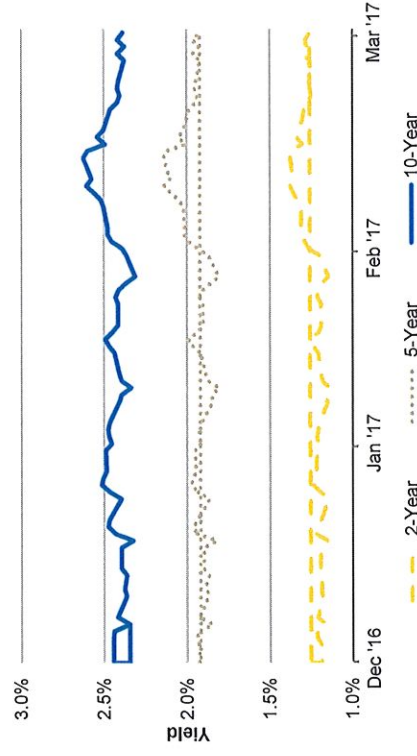
2. Data as of Fourth Quarter 2015.

Note: YoY = year over year, QoQ = quarter over quarter, SAAR = seasonally adjusted annual rate, WTI = West Texas Intermediate crude oil. Source: Bloomberg.

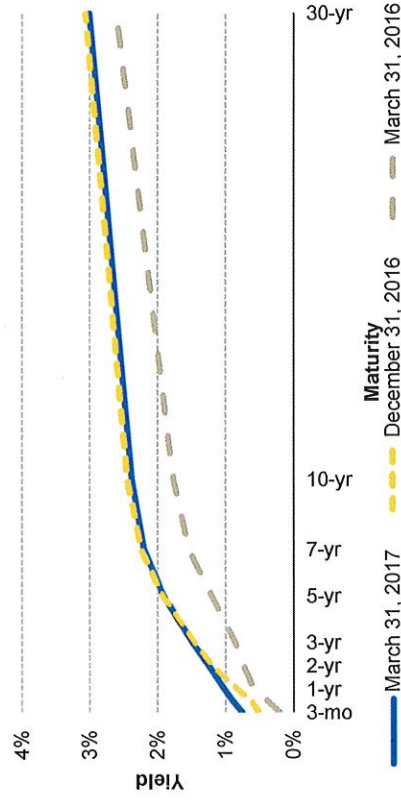
QUARTERLY MARKET SUMMARY

Interest Rate Overview

U.S. Treasury Note Yields



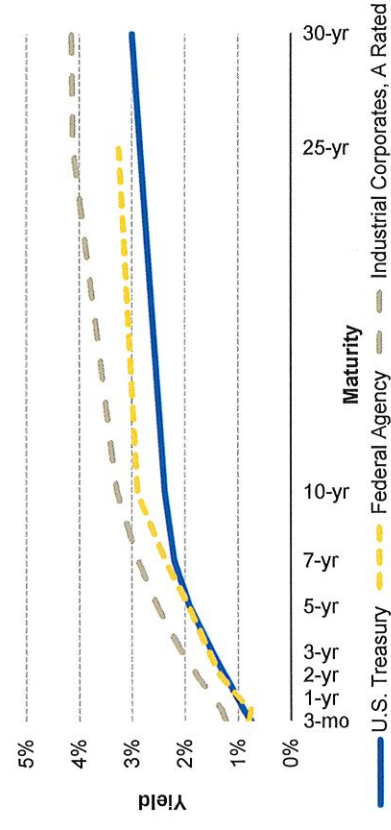
U.S. Treasury Yield Curve



U.S. Treasury Yields

Maturity	March 31, 2017	December 31, 2016	Change over Quarter	March 31, 2016	Change over Year
3-month	0.75%	0.50%	0.25%	0.20%	0.55%
1-year	1.02%	0.81%	0.21%	0.58%	0.44%
2-year	1.26%	1.19%	0.07%	0.72%	0.54%
5-year	1.92%	1.93%	(0.01%)	1.21%	0.71%
10-year	2.39%	2.45%	(0.06%)	1.77%	0.62%
30-year	3.01%	3.07%	(0.06%)	2.61%	0.40%

Yield Curves as of 3/31/17



Source: Bloomberg.

BofA Merrill Lynch Index Returns

			Returns for Periods ended 3/31/17				
March 31, 2017			As of 3/31/17				
			Duration	Yield	3 Month	1 Year	3 Years
1-3 Year Indices							
U.S. Treasury		1.89		1.27%	0.26%	0.25%	0.72%
Federal Agency		1.79		1.37%	0.30%	0.41%	0.83%
U.S. Corporates, A-AAA rated		1.93		1.92%	0.60%	1.32%	1.41%
Agency MBS (0 to 3 years)		2.08		1.98%	0.38%	0.40%	1.13%
Taxable Municipals		1.89		2.24%	0.70%	2.26%	1.92%
1-5 Year Indices							
U.S. Treasury		2.70		1.48%	0.37%	(0.10%)	1.14%
Federal Agency		2.27		1.51%	0.41%	0.28%	1.16%
U.S. Corporates, A-AAA rated		2.77		2.19%	0.80%	1.29%	1.96%
Agency MBS (0 to 5 years)		3.29		2.25%	0.59%	0.39%	2.00%
Taxable Municipals		2.67		2.36%	0.61%	2.12%	2.49%
Master Indices (Maturities 1 Year or Greater)							
U.S. Treasury		6.25		1.92%	0.68%	(1.47%)	2.32%
Federal Agency		3.91		1.84%	0.74%	0.11%	2.00%
U.S. Corporates, A-AAA rated		6.98		3.01%	1.11%	1.65%	3.54%
Agency MBS (0 to 30 years)		4.90		2.81%	0.46%	0.18%	2.66%
Taxable Municipals		3.81		2.81%	0.59%	1.49%	3.13%

Returns for periods greater than one year are annualized. Source: BofA

Merrill Lynch Indices.

QUARTERLY MARKET SUMMARY

DISCLOSURES

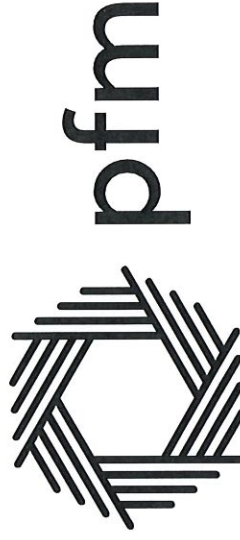
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Portfolio Characteristics and Investment Strategy

- Key drivers of market conditions in the first quarter included:
 - Federal Reserve policy;
 - the inauguration of President Trump and the early rollout of various policies;
 - continued improvement in consumer confidence; and
 - further stock market appreciation.
- Yields on the short end of the curve ended the quarter higher, reflecting the rate hike, while long-term yields declined alongside future inflation expectations.
- We maintained “neutral” durations through January and most of February as market conditions were consistent with an economic outlook for moderate growth. But, seeing that investors had become a bit too complacent about the potential for near-term Fed rate hikes, which resulted in rates being too low in our opinion, we shifted to a modestly short, more defensive posture in late February. Once a March rate hike became imminent, rates rose quickly. Although the Fed raised rates, market yields fell after the meeting as the Fed’s accompanying statement implied a more gradual tightening path than anticipated.
- Federal agency yield spreads remained historically tight throughout the quarter as demand continued to outpace supply. We evaluated agency spreads across the yield curve and took advantage of an opportunity to swap out of an expensive agency holdings into a U.S. Treasury at similar yields.
- We increased corporate allocations as the sector continued to provide incremental income and benefit from “roll-down.” The corporate sector outperformed comparable maturity Treasuries for the sixth straight quarter.

- We anticipate the Fed to remain on track to make two additional rate hikes in 2017, matching the three hikes projected for 2017 by the Federal Open Market Committee's "dot plot." In addition, a potential reduction in the size of the Fed's balance sheet later in the year could have significant implications for the markets.
- As the market awaits clarity on policies proposed and enacted by the Trump administration, financial markets (both bonds and equities) may become more range-bound.
- Since yields are currently stable and we expect no action at the next FOMC meeting in May, we are targeting portfolio duration to closely match that of the benchmark. We will continue to revisit this position regularly, especially in light of the potential for higher yields later in the year. During periods of rising rates, our active management approach, which seeks to maximize long-term returns, may result in the realization of short-term losses. This is in contrast to the gains realized over the past several years, which resulted from generally declining rates.
- Agency yield spreads over Treasuries continue to remain historically narrow. As a result, our strategy will generally favor U.S. Treasuries over agencies unless specific issues offer identifiable value. Supranational issues may also offer opportunities in the space.
- Although yield spreads on corporate securities drifted wider at the end of the first quarter, they remain near multi-year lows. Identifying incremental return potential in the corporate bond sector requires careful relative value analysis.
- We anticipate continuing to add to MBS and ABS allocations, as the sectors offers good incremental return potential.
- Our strategy favors broad allocation to various credit sectors, including corporate notes, negotiable bank CDs, and asset-backed securities.
- Yields on negotiable CDs continue to offer significant yield pickup relative to short-term government securities.
- We will continue to monitor incoming economic data, Fed policy, and sector relationships to identify market opportunities. This will include assessing the impact of additional policies put forth by the Trump administration.

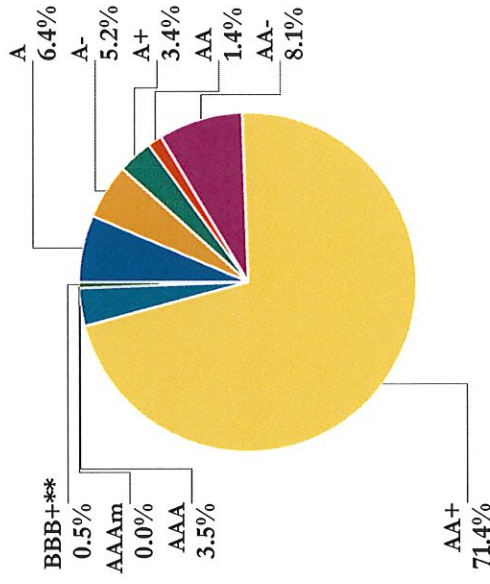
- The portfolio is in compliance with the City's Investment Policy and the California Government Code.

Security Type	Market Value as of March 31, 2017	Percentage of Portfolio	% Change vs. 9/30/16	Permitted by Policy	In Compliance
U.S. Treasury	\$7,473,690	36%	-1%	100%	✓
Federal Agencies	\$7,135,464	34%	-1%	100%	✓
Federal Agency CMOs	\$363,208	2%	-	100%	✓
Supranationals	\$577,165	3%	-	30%	✓
Negotiable CDs	\$1,145,029	5%	-	30%	✓
Corporate Notes	\$4,115,952	20%	+2%	30%	✓
Asset-Backed Securities	\$164,248	<1%	-	20%	✓
PFM Funds	\$7,268	<1%	-	20%	✓
Totals	\$20,982,024	100%			

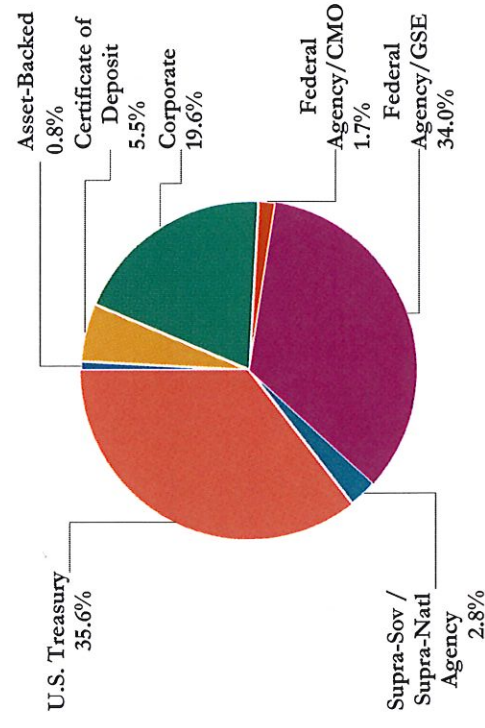
Notes:

1. End of quarter trade-date market values of portfolio holdings include accrued interest.

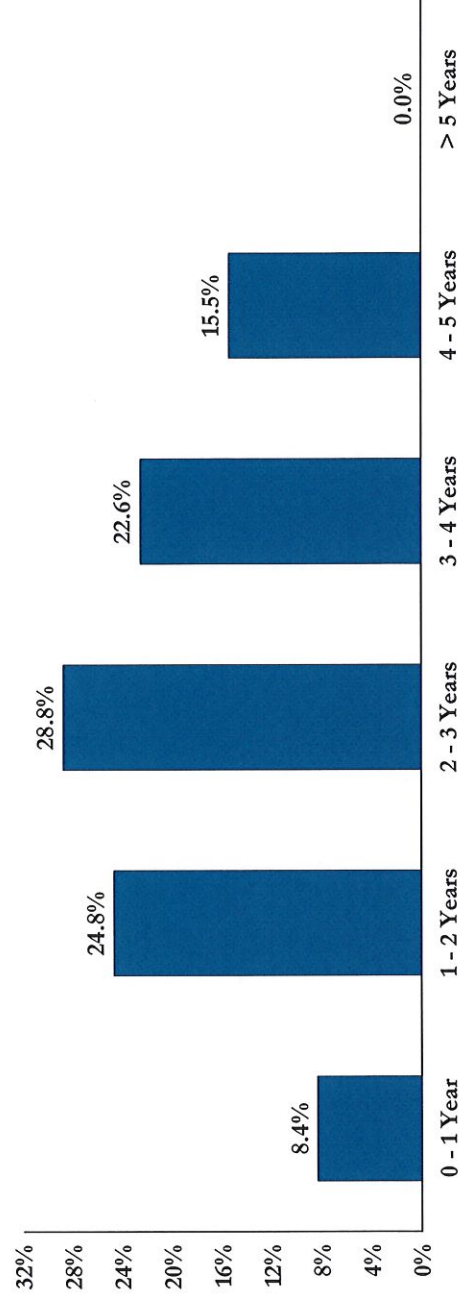
Credit Quality (S&P Ratings)



Sector Allocation



Maturity Distribution



Portfolio Statistics

As of March 31, 2017

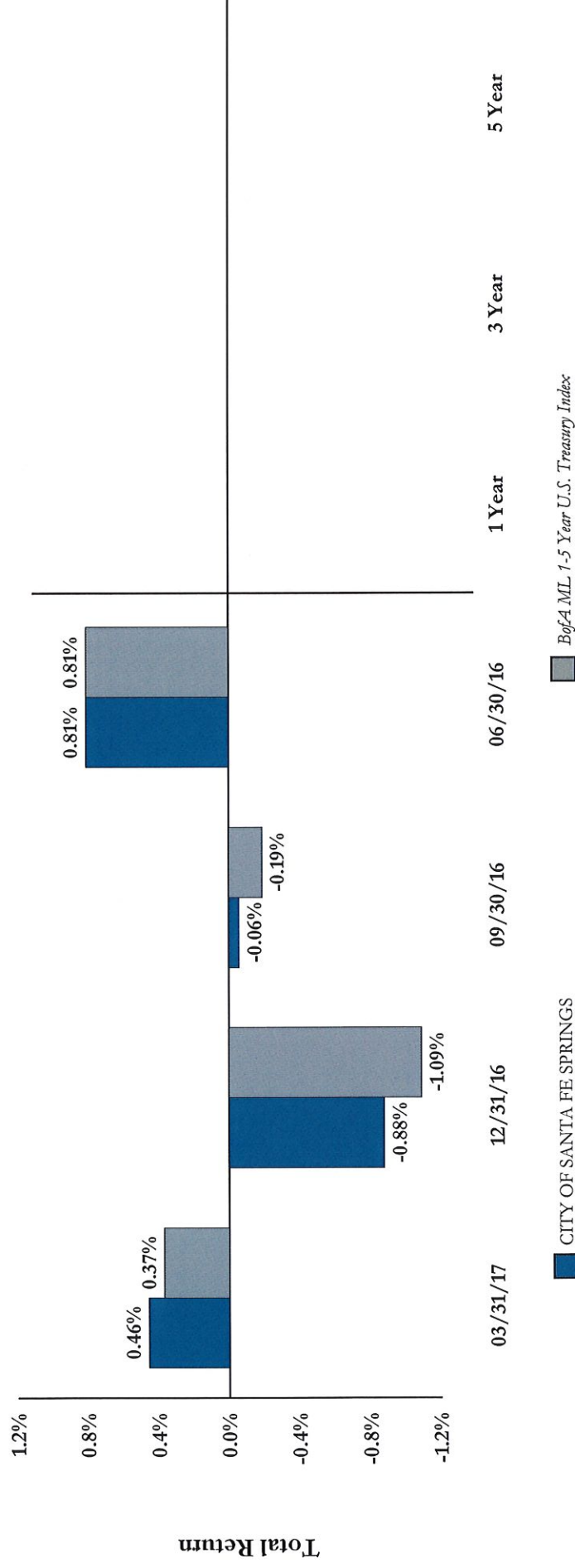
Par Value:	20,923,268
Total Market Value:	20,982,024
Security Market Value:	20,892,059
Accrued Interest:	82,696
Cash:	-
PFM Funds	7,268
Amortized Cost:	21,013,641
Yield at Market:	1.59%
Yield at Cost:	1.43%
Effective Duration:	2.54 Years
Duration to Worst:	2.55 Years
Average Maturity:	2.65 Years
Average Credit: *	AA

*An average of each security's credit rating assigned a numeric value and adjusted for its relative weighting in the portfolio.

**Citigroup is rated BBB+ by S&P but A by Fitch.

Portfolio Performance (Total Return)

Portfolio/Benchmark	Effective Duration	Quarter Ended					Annualized Return		
		03/31/17	12/31/16	09/30/16	06/30/16	1 Year	3 Year	5 Year	
CITY OF SANTA FE SPRINGS	2.54	0.46%	-0.88%	-0.06%	0.81%	0.32%	-	-	
BofA ML 1-5 Year U.S. Treasury Index	2.63	0.37%	-1.09%	-0.19%	0.81%	-0.10%	-	-	
Difference		0.09%	0.21%	0.13%	0.00%	0.42%	-	-	



Portfolio performance is gross of fees unless otherwise indicated.

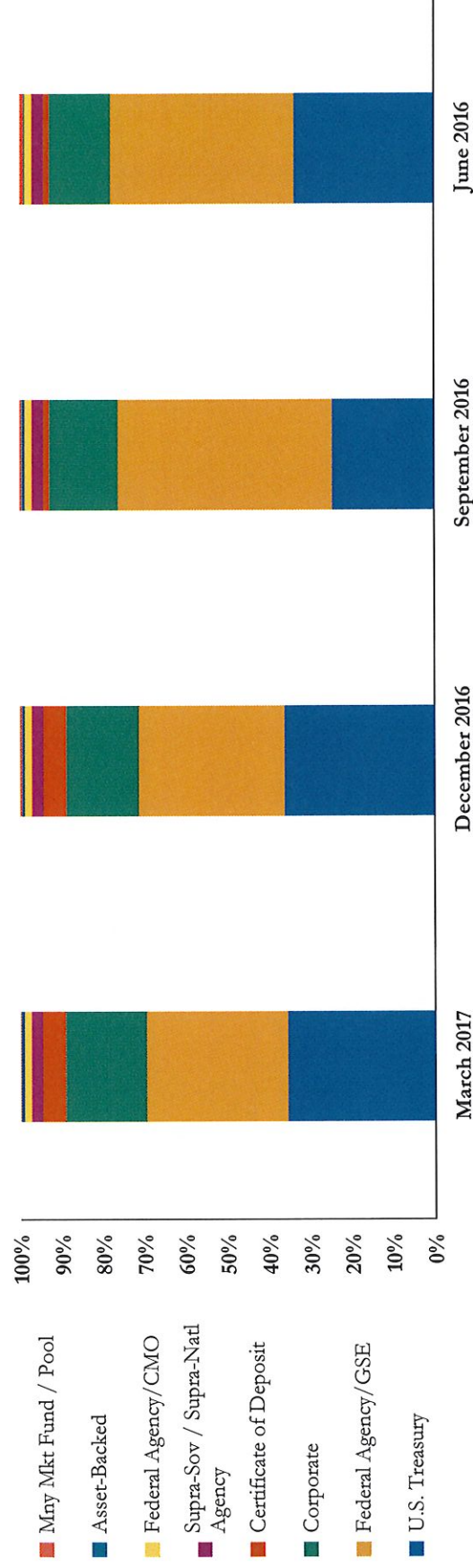
Portfolio Earnings

Quarter-Ended March 31, 2017

	Market Value Basis	Accrual (Amortized Cost) Basis
Beginning Value (12/31/2016)	\$20,783,515.75	\$20,926,888.01
Net Purchases/Sales	\$107,702.94	\$107,702.94
Change in Value	\$8,108.61	(\$20,949.87)
Ending Value (03/31/2017)	\$20,899,327.30	\$21,013,641.08
Interest Earned	\$88,846.56	\$88,846.56
Portfolio Earnings	\$96,955.17	\$67,896.69

Sector Allocation

Sector	March 31, 2017		December 31, 2016		September 30, 2016		June 30, 2016	
	MV (\$MM)	% of Total	MV (\$MM)	% of Total	MV (\$MM)	% of Total	MV (\$MM)	% of Total
U.S. Treasury	7.4	35.6%	7.6	36.3%	5.2	24.6%	7.1	33.9%
Federal Agency/GSE	7.1	34.0%	7.3	35.0%	10.8	51.6%	9.3	44.2%
Corporate	4.1	19.6%	3.6	17.6%	3.5	16.6%	3.1	14.8%
Certificate of Deposit	1.1	5.5%	1.1	5.5%	0.3	1.5%	0.3	1.5%
Supra-Sov / Supra-Natl Agency	0.6	2.8%	0.6	2.8%	0.6	2.8%	0.6	2.8%
Federal Agency/CMO	0.4	1.7%	0.4	1.8%	0.4	1.8%	0.4	1.8%
Asset-Backed	0.2	0.8%	0.2	0.8%	0.2	0.8%	0.1	0.3%
Mny Mkt Fund / Pool	0.0	0.0%	0.0	0.2%	0.1	0.3%	0.2	0.7%
Total	\$20.9	100.0%	\$20.8	100.0%	\$21.0	100.0%	\$21.0	100.0%

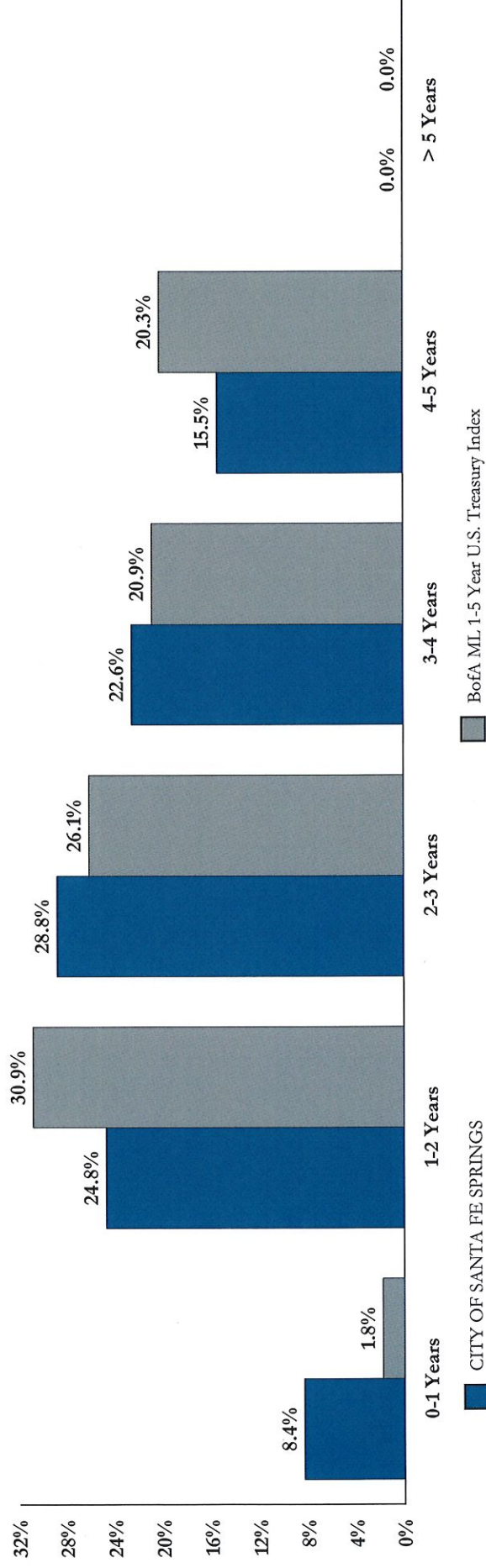


Detail may not add to total due to rounding.

Maturity Distribution

As of March 31, 2017

Portfolio/Benchmark	Yield at Market	Average Maturity	0-1 Years	1-2 Years	2-3 Years	3-4 Years	4-5 Years	>5 Years
CITY OF SANTA FE SPRINGS	1.59%	2.65 yrs	8.4%	24.8%	28.8%	22.6%	15.5%	0.0%
BofA ML 1-5 Year U.S. Treasury Index	1.48%	2.80 yrs	1.8%	30.9%	26.1%	20.9%	20.3%	0.0%



Issuer Distribution

As of March 31, 2017

Issuer	Market Value (\$)	% of Portfolio
UNITED STATES TREASURY	7,447,248	35.6%
FREDDIE MAC	3,246,571	15.5%
FANNIE MAE	3,061,990	14.7%
FEDERAL HOME LOAN BANKS	1,161,658	5.6%
AMERICAN EXPRESS CO	625,595	3.0%
TOYOTA MOTOR CORP	504,260	2.4%
WELLS FARGO & COMPANY	501,904	2.4%
HSBC HOLDINGS PLC	500,783	2.4%
GENERAL ELECTRIC CO	468,941	2.2%
JP MORGAN CHASE & CO	466,224	2.2%
NORDEA BANK AB	417,297	2.0%
CANADIAN IMPERIAL BANK OF COMMERCE	417,297	2.0%
ROYAL BANK OF CANADA	305,371	1.5%
AMERICAN HONDA FINANCE	300,358	1.4%
INTL BANK OF RECONSTRUCTION AND DEV	288,427	1.4%
INTER-AMERICAN DEVELOPMENT BANK	287,119	1.4%
PFIZER INC	204,824	1.0%
DEERE & COMPANY	185,605	0.9%

Top 5 = 74.4%

Top 10 = 86.1%

For the Quarter Ended March 31, 2017

CITY OF SANTA FE SPRINGS

Portfolio Composition

Issuer	Market Value (\$)	% of Portfolio
HYUNDAI AUTO RECEIVABLES	164,146	0.8%
BURLINGTON NORTHERN SANTA FE	106,787	0.5%
CITIGROUP INC	100,427	0.5%
BERKSHIRE HATHAWAY INC	89,139	0.4%
THE WALT DISNEY CORPORATION	40,090	0.2%
PFM FUNDS - GOVT SELECT, INSTL CL	7,268	0.0%
Grand Total:	20,899,327	100.0%

Quarterly Portfolio Transactions

Tran. Type	Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amt (\$)	Yield	Realized G/L (BV)
INTEREST	1/1/17	1/25/17	365,000.00	3137BNN26	FHLMC SERIES KP03 A2	1.78%	7/1/19	541.42		
BUY	1/3/17	1/5/17	785,000.00	912828D72	US TREASURY NOTES	2.00%	8/31/21	(793,022.46)	1.93%	
SELL	1/3/17	1/5/17	785,000.00	912828PT1	US TREASURY NOTES	2.62%	1/31/18	807,615.41	0.97%	(413.99)
BUY	1/4/17	1/10/17	100,000.00	172967LF6	CITIGROUP INC	2.45%	1/10/20	(99,960.00)	2.46%	
SELL	1/4/17	1/10/17	100,000.00	912828WL0	US TREASURY NOTES	1.50%	5/31/19	100,536.15	1.34%	(660.23)
INTEREST	1/15/17	1/15/17	451,000.00	46625HGY0	JPMORGAN CHASE & CO NOTES	6.00%	1/15/18	13,530.00		
INTEREST	1/15/17	1/15/17	105,000.00	44891EAC3	HYUNDAI AUTO RECEIVABLES TRUST	1.29%	4/15/21	112.88		
INTEREST	1/15/17	1/15/17	60,000.00	44930UAD8	HYUNDAI ABS 2016-A A3	1.56%	9/15/20	78.00		
INTEREST	1/16/17	1/16/17	350,000.00	3130AAE46	FHLB NOTES	1.25%	1/16/19	461.81		
INTEREST	1/17/17	1/17/17	500,000.00	89236TBB0	TOYOTA MOTOR CREDIT CORP CORP NOTES	2.10%	1/17/19	5,250.00		
INTEREST	1/19/17	1/19/17	290,000.00	459058FE8	INTL BANK OF RECON AND DEV SN NOTES	0.87%	7/19/18	1,270.20		
INTEREST	1/28/17	1/28/17	1,735,000.00	3135G0H63	FNMA BENCHMARK NOTE	1.37%	1/28/19	11,928.13		
INTEREST	1/31/17	1/31/17	315,000.00	912828WY2	US TREASURY N/B	2.25%	7/31/21	3,543.75		
INTEREST	1/31/17	1/31/17	500,000.00	912828XM7	US TREASURY NOTES	1.62%	7/31/20	4,062.50		
INTEREST	1/31/17	1/31/17	150,000.00	912828H52	US TREASURY NOTES	1.25%	1/31/20	937.50		
INTEREST	1/31/17	1/31/17	1,000,000.00	912828N89	US TREASURY NOTES	1.37%	1/31/21	6,875.00		
INTEREST	2/1/17	2/25/17	365,000.00	3137BNN26	FHLMC SERIES KP03 A2	1.78%	7/1/19	541.42		
INTEREST	2/2/17	2/2/17	145,000.00	3135G0N33	FNMA BENCHMARK NOTE	0.87%	8/2/19	634.38		
INTEREST	2/7/17	2/7/17	500,000.00	40428HPU0	HSBC USA CORP NOTES	2.00%	8/7/18	5,000.00		
INTEREST	2/15/17	2/15/17	105,000.00	44891EAC3	HYUNDAI AUTO RECEIVABLES TRUST	1.29%	4/15/21	112.88		

For the Quarter Ended March 31, 2017
Portfolio Activity

CITY OF SANTA FE SPRINGS

Tran. Type	Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amt (\$)	Yield	Realized G/L (BV)
INTEREST	2/15/17	2/15/17	60,000.00	44930UAD8	HYUNDAI ABS 2016-A A3	1.56%	9/15/20	78.00		
INTEREST	2/15/17	2/15/17	90,000.00	084664CK5	BERKSHIRE HATHAWAY INC CORPORATE NOTES	1.30%	8/15/19	585.00		
INTEREST	2/17/17	2/17/17	380,000.00	3135G0N82	FNMA NOTES	1.25%	8/17/21	2,348.60		
INTEREST	2/17/17	2/17/17	300,000.00	3135G0N82	FNMA NOTES	1.25%	8/17/21	1,854.17		
INTEREST	2/17/17	2/17/17	120,000.00	3135G0N82	FNMA NOTES	1.25%	8/17/21	741.67		
BUY	2/24/17	2/28/17	210,000.00	3135G0T29	FNMA NOTES	1.50%	2/28/20	(209,865.60)	1.52%	
SELL	2/24/17	2/28/17	200,000.00	912828WL0	US TREASURY NOTES	1.50%	5/31/19	201,913.64	1.24%	(768.38)
INTEREST	2/28/17	2/28/17	250,000.00	912828B90	US TREASURY NOTES	2.00%	2/28/21	2,500.00		
INTEREST	2/28/17	2/28/17	250,000.00	912828VV9	US TREASURY NOTES	2.12%	8/31/20	2,656.25		
INTEREST	2/28/17	2/28/17	785,000.00	912828D72	US TREASURY NOTES	2.00%	8/31/21	7,850.00		
BUY	2/28/17	3/3/17	125,000.00	0258M0EE5	AMERICAN EXPRESS CREDIT CORP NOTES	2.20%	3/3/20	(124,870.00)	2.24%	
BUY	3/1/17	3/6/17	40,000.00	25468PDP8	WALT DISNEY COMPANY CORP NOTES	1.95%	3/4/20	(39,989.60)	1.96%	
INTEREST	3/1/17	3/25/17	365,000.00	3137BNN26	FHLMC SERIES KP03 A2	1.78%	7/1/19	541.42		
SELL	3/6/17	3/6/17	45,000.00	912828WL0	US TREASURY NOTES	1.50%	5/31/19	45,290.52	1.39%	(320.90)
INTEREST	3/9/17	3/9/17	305,000.00	78009NZZ2	ROYAL BANK OF CANADA NY CD	1.70%	3/9/18	2,592.50		
INTEREST	3/9/17	3/9/17	310,000.00	02665WBG5	AMERICAN HONDA FINANCE CORP NOTES	1.70%	9/9/21	2,635.00		
BUY	3/10/17	3/15/17	100,000.00	24422ETL3	JOHN DEERE CAPITAL CORP NOTES	2.65%	1/6/22	(100,066.92)	2.75%	
BUY	3/10/17	3/15/17	85,000.00	24422ETQ2	JOHN DEERE CAPITAL CORP CORP NOTES	2.20%	3/13/20	(84,933.70)	2.23%	
SELL	3/10/17	3/15/17	100,000.00	912828WL0	US TREASURY NOTES	1.50%	5/31/19	100,553.78	1.44%	(831.50)
INTEREST	3/15/17	3/15/17	460,000.00	36962G3H5	GENERAL ELECCAP CORP GLOBAL SR MTN	5.62%	9/15/17	12,937.50		
INTEREST	3/15/17	3/15/17	105,000.00	44891EAC3	HYUNDAI AUTO RECEIVABLES TRUST	1.29%	4/15/21	112.88		
INTEREST	3/15/17	3/15/17	60,000.00	44930UAD8	HYUNDAI ABS 2016-A A3	1.56%	9/15/20	78.00		

For the Quarter Ended March 31, 2017

CITY OF SANTA FE SPRINGS

Portfolio Activity

Tran. Type	Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amt (\$)	Yield	Realized G/L (BV)
SELL	3/15/17	3/15/17	60,000.00	912828WL0	US TREASURY NOTES	1.50%	5/31/19	60,388.53	1.40%	(442.64)
BUY	3/15/17	3/17/17	400,000.00	912828W55	US TREASURY N/B NOTES	1.87%	2/28/22	(395,752.72)	2.12%	
SELL	3/15/17	3/17/17	395,000.00	3137EAEA3	FHLMC REFERENCE NOTE	0.75%	4/9/18	394,317.31	1.23%	(1,653.52)
INTEREST	3/22/17	3/22/17	500,000.00	0258M0DR7	AMERICAN EXPRESS CREDIT CORP NOTES	1.55%	9/22/17	3,875.00		
TOTALS								(41,579.80)		(5,091.16)

PFM Funds - Government Transactions

Trade Date	Settle Date	Transaction Description	Dollar Amount	Share or Unit Price	Share Amount
01/30/17	01/30/17	Residual excess dividend from PFM Funds Government Series liquidation	\$2.89	1.00	2.890
01/30/17	01/30/17	Transfer to PFM Funds Government Select Series - Institutional Class	\$(2.89)	1.00	(2.890)
TOTALS			\$0.00		0.000

PFM Funds - Govt Select, Instl CI Transactions

Trade Date	Settle Date	Transaction Description	Dollar Amount	Share or Unit Price	Share Amount
01/03/17	01/03/17	Purchase - Interest 912828XH8	\$12,106.25	1.00	12,106.250
01/05/17	01/05/17	Purchase - Principal 912828PT1	\$798,768.16	1.00	798,768.160
01/05/17	01/05/17	Purchase - Interest 912828PT1	\$8,847.25	1.00	8,847.250
01/05/17	01/05/17	Redemption - Interest 912828D72	\$(5,508.01)	1.00	(5,508.010)
01/05/17	01/05/17	Redemption - Principal 912828D72	\$(787,514.45)	1.00	(787,514.450)
01/10/17	01/10/17	Purchase - Interest 912828WL0	\$168.96	1.00	168.960
01/10/17	01/10/17	Purchase - Principal 912828WL0	\$100,367.19	1.00	100,367.190
01/10/17	01/10/17	Redemption - Principal 172967LF6	\$(99,960.00)	1.00	(99,960.000)
01/17/17	01/17/17	Purchase - Interest 3130AAE46	\$461.81	1.00	461.810
01/17/17	01/17/17	Purchase - Interest 46625HGY0	\$13,530.00	1.00	13,530.000
01/17/17	01/17/17	Purchase - Interest 89236TBB0	\$5,250.00	1.00	5,250.000
01/17/17	01/17/17	Purchase - Interest 44891EAC3	\$112.88	1.00	112.880
01/17/17	01/17/17	Purchase - Interest 44930UAD8	\$78.00	1.00	78.000
01/19/17	01/19/17	Purchase - Interest 459058FE8	\$1,270.20	1.00	1,270.200
01/25/17	01/25/17	Purchase - Interest 3137BNN26	\$541.42	1.00	541.420

For the Quarter Ended March 31, 2017

CITY OF SANTA FE SPRINGS

Portfolio Activity

01/25/17	01/25/17	IP Fees December 2016	\$ (1,776.38)	1.00	(1,776.38)
01/25/17	01/25/17	U.S. Bank Fees November 2016	\$ (405.33)	1.00	(405.33)
01/30/17	01/30/17	Transfer from PFM Funds Government Series	\$2.89	1.00	2.89
01/30/17	01/30/17	Purchase - Interest 3135G0H63	\$11,928.13	1.00	11,928.13
01/31/17	01/31/17	Purchase - Interest 912828H52	\$937.50	1.00	937.50
01/31/17	01/31/17	Purchase - Interest 912828N89	\$6,875.00	1.00	6,875.00
01/31/17	01/31/17	Purchase - Interest 912828WY2	\$3,543.75	1.00	3,543.75
01/31/17	01/31/17	Purchase - Interest 912828XM7	\$4,062.50	1.00	4,062.50
01/31/17	02/01/17	Accrual Income Div Reinvestment - Distributions	\$25.80	1.00	25.80
02/02/17	02/02/17	Purchase - Interest 3135G0N33	\$634.38	1.00	634.38
02/07/17	02/07/17	Purchase - Interest 40428HPU0	\$5,000.00	1.00	5,000.00
02/15/17	02/15/17	Purchase - Interest 084664CK5	\$585.00	1.00	585.00
02/15/17	02/15/17	Purchase - Interest 44891EAC3	\$112.88	1.00	112.88
02/15/17	02/15/17	Purchase - Interest 44930UAD8	\$78.00	1.00	78.00
02/17/17	02/17/17	Purchase - Interest 3135G0N82	\$741.67	1.00	741.67
02/17/17	02/17/17	Purchase - Interest 3135G0N82	\$1,854.17	1.00	1,854.17
02/17/17	02/17/17	Purchase - Interest 3135G0N82	\$2,348.60	1.00	2,348.60
02/24/17	02/24/17	IP Fees January 2017	\$ (1,780.64)	1.00	(1,780.64)
02/24/17	02/24/17	U.S. Bank Fees December 2016	\$ (381.33)	1.00	(381.33)
02/27/17	02/27/17	Purchase - Interest 3137BNN26	\$541.42	1.00	541.42
02/28/17	02/28/17	Purchase - Interest 912828B90	\$2,500.00	1.00	2,500.00
02/28/17	02/28/17	Purchase - Interest 912828D72	\$7,850.00	1.00	7,850.00
02/28/17	02/28/17	Purchase - Interest 912828VV9	\$2,656.25	1.00	2,656.25
02/28/17	02/28/17	Purchase - Interest 912828WL0	\$741.76	1.00	741.76
02/28/17	02/28/17	Purchase - Principal 912828WL0	\$201,171.88	1.00	201,171.88

For the Quarter Ended March 31, 2017

CITY OF SANTA FE SPRINGS

Portfolio Activity

02/28/17	02/28/17	Redemption - Principal 3135G0T29	\$ (209,865.60)	1.00	(209,865.600)
02/28/17	03/01/17	Accrual Income Div Reinvestment - Distributions	\$37.38	1.00	37.380
03/03/17	03/03/17	Redemption - Principal 0258M0EE5	\$ (124,870.00)	1.00	(124,870.000)
03/06/17	03/06/17	Purchase - Interest 912828W10	\$178.02	1.00	178.020
03/06/17	03/06/17	Purchase - Principal 912828W10	\$45,112.50	1.00	45,112.500
03/06/17	03/06/17	Redemption - Principal 25468PDP8	\$ (39,989.60)	1.00	(39,989.600)
03/09/17	03/09/17	Purchase - Interest 02665WBG5	\$2,635.00	1.00	2,635.000
03/09/17	03/09/17	Purchase - Interest 78009NZZ2	\$2,592.50	1.00	2,592.500
03/15/17	03/15/17	Purchase - Interest 36962G3H5	\$12,937.50	1.00	12,937.500
03/15/17	03/15/17	Purchase - Interest 44891EAC3	\$112.88	1.00	112.880
03/15/17	03/15/17	Purchase - Interest 44930UAD8	\$78.00	1.00	78.000
03/15/17	03/15/17	Purchase - Principal 912828W10	\$100,121.09	1.00	100,121.090
03/15/17	03/15/17	Purchase - Interest 912828W10	\$432.69	1.00	432.690
03/15/17	03/15/17	Purchase - Interest 912828W10	\$259.62	1.00	259.620
03/15/17	03/15/17	Purchase - Principal 912828W10	\$60,128.91	1.00	60,128.910
03/15/17	03/15/17	Redemption - Principal 24422ETQ2	\$ (84,933.70)	1.00	(84,933.700)
03/15/17	03/15/17	Redemption - Principal 24422ETL3	\$ (99,559.00)	1.00	(99,559.000)
03/15/17	03/15/17	Redemption - Interest 24422ETL3	\$ (507.92)	1.00	(507.920)
03/17/17	03/17/17	Purchase - Interest 3137EAEA3	\$1,300.21	1.00	1,300.210
03/17/17	03/17/17	Purchase - Principal 3137EAEA3	\$393,017.10	1.00	393,017.100
03/17/17	03/17/17	Redemption - Interest 912828W55	\$ (346.47)	1.00	(346.470)
03/17/17	03/17/17	Redemption - Principal 912828W55	\$ (395,406.25)	1.00	(395,406.250)
03/22/17	03/22/17	Purchase - Interest 0258M0DR7	\$3,875.00	1.00	3,875.000
03/23/17	03/23/17	IP Fees February 2017	\$ (1,606.63)	1.00	(1,606.630)
03/23/17	03/23/17	U.S. Bank Fees January 2017	\$ (357.33)	1.00	(357.330)

For the Quarter Ended March 31, 2017

CITY OF SANTA FE SPRINGS

Portfolio Activity

03/27/17	03/27/17	Purchase - Interest 3137BNN26	\$541.42	1.00	541.420
03/31/17	04/03/17	Accrual Income Div Reinvestment - Distributions	\$6.29	1.00	6.290
TOTALS			\$(35,708.83)		(35,708.830)

Portfolio Holdings

Managed Account Detail of Securities Held

City of Santa Fe Springs - Investment Portfolio

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 06/02/2014 1.500% 05/31/2019	912828W10	880,000.00	AA+	Aaa	11/10/16	11/14/16	889,625.00	1.06	4,424.18	888,207.87	883,815.68
US TREASURY NOTES DTD 02/02/2015 1.250% 01/31/2020	912828H52	150,000.00	AA+	Aaa	03/02/16	03/04/16	150,082.03	1.24	310.77	150,060.17	149,033.25
US TREASURY NOTES DTD 06/30/2015 1.625% 06/30/2020	912828XH8	1,490,000.00	AA+	Aaa	11/01/16	11/02/16	1,514,678.13	1.16	6,086.57	1,511,958.70	1,491,221.80
US TREASURY NOTES DTD 07/31/2015 1.625% 07/31/2020	912828XM7	500,000.00	AA+	Aaa	03/30/16	03/31/16	508,300.78	1.23	1,346.69	506,424.78	500,058.50
US TREASURY NOTES DTD 09/03/2013 2.125% 08/31/2020	912828VV9	250,000.00	AA+	Aaa	12/01/16	12/05/16	253,896.48	1.69	461.96	253,572.61	253,935.50
US TREASURY NOTES DTD 11/30/2015 1.625% 11/30/2020	912828M98	1,180,000.00	AA+	Aaa	11/10/16	11/14/16	1,190,325.00	1.40	6,462.29	1,189,379.54	1,176,542.60
US TREASURY NOTES DTD 01/31/2016 1.375% 01/31/2021	912828N89	1,000,000.00	AA+	Aaa	05/26/16	05/27/16	1,000,781.25	1.36	2,279.01	1,000,648.23	985,977.00
US TREASURY NOTES DTD 02/28/2014 2.000% 02/28/2021	912828B90	250,000.00	AA+	Aaa	10/03/16	10/05/16	259,101.56	1.15	434.78	258,111.34	252,187.50
US TREASURY NOTES DTD 05/02/2016 1.375% 04/30/2021	912828Q78	250,000.00	AA+	Aaa	12/01/16	12/05/16	245,029.30	1.85	1,443.37	245,381.78	245,800.75
US TREASURY N/B DTD 07/31/2014 2.250% 07/31/2021	912828WY2	315,000.00	AA+	Aaa	11/22/16	11/23/16	321,693.75	1.78	1,174.72	321,211.14	320,180.18
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	785,000.00	AA+	Aaa	01/03/17	01/05/17	787,514.45	1.93	1,365.22	787,399.40	789,354.40
US TREASURY N/B NOTES DTD 02/28/2017 1.875% 02/28/2022	912828W55	400,000.00	AA+	Aaa	03/15/17	03/17/17	395,406.25	2.12	652.17	395,442.42	399,140.80
Security Type Sub-Total		7,450,000.00					7,516,433.98	1.42	26,441.73	7,507,797.98	7,447,247.96
Supra-National Agency Bond / Note											
INTL BANK OF RECON AND DEV SN NOTES DTD 04/19/2016 0.875% 07/19/2018	459058FE8	290,000.00	AAA	Aaa	04/12/16	04/19/16	289,486.70	0.95	507.50	289,701.71	288,427.33

PFM Asset Management LLC

Managed Account Detail of Securities Held

City of Santa Fe Springs - Investment Portfolio

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Supra-National Agency Bond / Note												
INTER-AMERICAN DEVELOPMENT BANK	458182DX7		290,000.00	AAA	Aaa	04/05/16	04/12/16	289,130.00	1.10	1,111.67	289,399.81	287,118.85
DTD 04/12/2016 1.000% 05/13/2019												
Security Type Sub-Total			580,000.00					578,616.70	1.03	1,619.17	579,101.52	575,546.18
Federal Agency Collateralized Mortgage Obligation												
FHLMC SERIES KP03 A2	3137BNV26		365,000.00	AA+	Aaa	04/15/16	04/28/16	368,641.24	1.10	541.42	367,403.89	362,666.74
DTD 04/01/2016 1.780% 07/01/2019												
Security Type Sub-Total			365,000.00					368,641.24	1.10	541.42	367,403.89	362,666.74
Federal Agency Bond / Note												
FEDERAL HOME LOAN BANKS AGCY	3130A8BD4		465,000.00	AA+	Aaa	05/26/16	05/27/16	463,879.35	0.99	1,039.79	464,329.32	463,202.78
DTD 05/27/2016 0.875% 06/29/2018												
FHLMC REFERENCE NOTE	3137EAE7		500,000.00	AA+	Aaa	10/03/16	10/05/16	499,850.00	0.89	2,369.79	499,886.96	497,289.00
DTD 09/16/2016 0.875% 10/12/2018												
FHLB NOTES	3130AAE46		350,000.00	AA+	Aaa	12/07/16	12/08/16	349,986.00	1.25	911.46	349,987.10	349,665.40
DTD 12/08/2016 1.250% 01/16/2019												
FNMA BENCHMARK NOTE	3135G0H63		1,735,000.00	AA+	Aaa	01/28/16	02/05/16	1,746,190.75	1.15	4,174.84	1,741,897.18	1,736,977.90
DTD 01/08/2016 1.375% 01/28/2019												
FNMA BENCHMARK NOTE	3135G0N33		145,000.00	AA+	Aaa	07/29/16	08/02/16	144,756.40	0.93	207.93	144,809.74	143,117.90
DTD 08/02/2016 0.875% 08/02/2019												
FREDDIE MAC GLOBAL NOTES	3137EADM8		2,400,000.00	AA+	Aaa	01/28/16	02/05/16	2,394,144.00	1.32	14,916.67	2,395,970.78	2,386,615.20
DTD 10/02/2012 1.250% 10/02/2019												
FHLB NOTES	3130AA3R7		350,000.00	AA+	Aaa	11/16/16	11/17/16	349,919.50	1.38	1,791.32	349,929.28	348,790.05
DTD 11/17/2016 1.375% 11/15/2019												
FNMA NOTES	3135G0T29		210,000.00	AA+	Aaa	02/24/17	02/28/17	209,865.60	1.52	271.25	209,869.43	209,494.53
DTD 02/28/2017 1.500% 02/28/2020												
FNMA BENCHMARK NOTE	3135G0K69		200,000.00	AA+	Aaa	08/01/16	08/02/16	200,850.00	1.16	1,006.94	200,734.82	195,360.20
DTD 05/16/2016 1.250% 05/06/2021												

For the Month Ending March 31, 2017

Managed Account Detail of Securities Held

City of Santa Fe Springs - Investment Portfolio

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Federal Agency Bond / Note										
FNMA NOTES DTD 08/19/2016 1.250% 08/17/2021	3135GON82	AA+	Aaa	08/17/16	08/19/16	119,589.48	1.32	183.33	119,638.72	116,555.88
FNMA NOTES DTD 08/19/2016 1.250% 08/17/2021	3135GON82	AA+	Aaa	09/01/16	09/02/16	298,164.00	1.38	458.33	298,373.00	291,389.70
FNMA NOTES DTD 08/19/2016 1.250% 08/17/2021	3135GON82	AA+	Aaa	08/17/16	08/19/16	378,461.00	1.33	580.56	378,645.55	369,093.62
Security Type Sub-Total	7,155,000.00					7,155,656.08	1.22	27,912.21	7,154,071.88	7,107,552.16
Corporate Note										
GENERAL ELEC CAP CORP GLOBAL SR MTN DTD 09/24/2007 5.625% 09/15/2017	36962G3H5	AA-	A1	01/25/16	01/27/16	491,445.60	1.38	1,150.00	468,841.28	468,941.48
AMERICAN EXPRESS CREDIT CORP NOTES DTD 09/23/2014 1.550% 09/22/2017	0258MODR7	A-	A2	01/26/16	01/29/16	499,975.00	1.55	193.75	499,993.64	500,406.00
JPMORGAN CHASE & CO NOTES DTD 12/20/2007 6.000% 01/15/2018	46625HG10	A-	A3	01/25/16	01/27/16	486,168.98	1.94	5,712.67	465,258.93	466,223.96
HSBC USA CORP NOTES DTD 08/07/2015 2.000% 08/07/2018	40428HPU0	A	A2	01/25/16	01/27/16	499,680.00	2.03	1,500.00	499,827.86	500,782.50
TOYOTA MOTOR CREDIT CORP CORP NOTES DTD 01/17/2014 2.100% 01/17/2019	89236TBB0	AA-	Aa3	01/25/16	01/27/16	505,525.00	1.72	2,158.33	503,368.94	504,260.00
WELLS FARGO & COMPANY DTD 04/22/2014 2.125% 04/22/2019	94974BFU9	A	A2	01/25/16	01/27/16	501,365.00	2.04	4,692.71	500,882.75	501,904.00
BERKSHIRE HATHAWAY INC CORPORATE NOTES DTD 08/15/2016 1.300% 08/15/2019	084664CK5	AA	Aa2	08/08/16	08/15/16	89,912.70	1.33	149.50	89,930.69	89,138.52
BURLINGTON NRTN CORP DTD 09/24/2009 4.700% 10/01/2019	12189TBC7	A	A3	06/03/16	06/08/16	110,390.00	1.48	2,350.00	107,886.44	106,786.60
PFIZER INC CORP NOTE DTD 11/21/2016 1.700% 12/15/2019	717081EB5	AA	A1	11/14/16	11/21/16	204,852.40	1.72	1,258.47	204,870.00	204,823.70

For the Month Ending March 31, 2017

Managed Account Detail of Securities Held

City of Santa Fe Springs - Investment Portfolio

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note										
CITIGROUP INC DTD 01/10/2017 2.450% 01/10/2020	172967LF6	BBB+	Baa1	01/04/17	01/10/17	99,960.00	2.46	551.25	99,962.91	100,427.30
AMERICAN EXPRESS CREDIT CORP NOTES DTD 03/03/2017 2.200% 03/03/2020	0258M0EE5	A-	A2	02/28/17	03/03/17	124,870.00	2.24	213.89	124,873.28	125,189.25
WALT DISNEY COMPANY CORP NOTES DTD 03/06/2017 1.950% 03/04/2020	25468PDP8	A	A2	03/01/17	03/06/17	39,989.60	1.96	54.17	39,989.83	40,089.52
JOHN DEERE CAPITAL CORP CORP NOTES DTD 03/15/2017 2.200% 03/13/2020	24422ETQ2	A	A2	03/10/17	03/15/17	84,933.70	2.23	83.11	84,934.65	85,243.61
AMERICAN HONDA FINANCE CORP NOTES DTD 09/09/2016 1.700% 09/09/2021	02665WBG5	A+	A1	09/09/16	09/14/16	307,882.70	1.84	322.06	308,106.11	300,358.38
JOHN DEERE CAPITAL CORP CORP NOTES DTD 01/06/2017 2.650% 01/06/2022	24422ETL3	A	A2	03/10/17	03/15/17	99,559.00	2.75	625.69	99,563.12	100,361.30
Security Type Sub-Total	4,066,000.00					4,146,509.68	1.83	21,015.60	4,098,290.43	4,094,936.12
Certificate of Deposit										
ROYAL BANK OF CANADA NY CD DTD 03/15/2016 1.700% 03/09/2018	78009NZ22	AA-	Aa3	03/11/16	03/15/16	305,000.00	1.69	316.86	305,000.00	305,370.88
CANADIAN IMPERIAL BANK NY CD DTD 12/05/2016 1.760% 11/30/2018	13606A5Z7	A+	Aa3	12/01/16	12/05/16	414,676.30	1.78	2,373.80	414,728.54	417,296.61
NORDEA BANK FINLAND NY CD DTD 12/05/2016 1.760% 11/30/2018	65558LWA6	AA-	Aa3	12/01/16	12/05/16	415,000.00	1.74	2,373.80	415,000.00	417,296.61
Security Type Sub-Total	1,135,000.00					1,134,676.30	1.74	5,064.46	1,134,728.54	1,139,964.10
Asset-Backed Security / Collateralized Mortgage Obligation										
HYUNDAI ABS 2016-A A3 DTD 03/30/2016 1.560% 09/15/2020	44930UAD8	AAA	Aaa	03/22/16	03/30/16	59,988.36	1.57	41.60	59,991.23	59,933.94
HYUNDAI AUTO RECEIVABLES TRUST DTD 09/21/2016 1.290% 04/15/2021	44891EAC3	AAA	Aaa	09/14/16	09/21/16	104,985.87	1.30	60.20	104,987.68	104,212.17

Managed Account Detail of Securities Held

City of Santa Fe Springs - Investment Portfolio

Security Type /Description	Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Security Type Sub-Total			165,000.00					164,974.23	1.40	101.80	164,978.91	164,146.11
Managed Account Sub-Total			20,916,000.00					21,065,508.21	1.43	82,696.39	21,006,373.15	20,892,059.37
Money Market Fund												
PFM Funds - Govt Select, Instl Cl			7,267.93	AAAmm	NR			7,267.93		0.00	7,267.93	7,267.93
Money Market Sub-Total			7,267.93					7,267.93		0.00	7,267.93	7,267.93
Securities Sub-Total			\$20,923,267.93					\$21,072,776.14	1.43%	\$82,696.39	\$21,013,641.08	\$20,899,327.30
Accrued Interest												\$82,696.39
Total Investments												\$20,982,023.69

Important Disclosures

This material is based on information obtained from sources generally believed to be reliable and available to the public; however, PFM Asset Management LLC cannot guarantee its accuracy, completeness, or suitability. This material is for general information purposes only and is not intended to provide specific advice or a specific recommendation. All statements as to what will or may happen under certain circumstances are based on assumptions, some but not all of which are noted in the presentation. Assumptions may or may not be proven correct as actual events occur, and results may depend on events outside of your or our control. Changes in assumptions may have a material effect on results. Past performance does not necessarily reflect and is not a guaranty of future results. The information contained in this presentation is not an offer to purchase or sell any securities.

- Market values which include accrued interest, are derived from closing bid prices as of the last business day of the month as supplied by Interactive Data, Bloomberg or Telerate. Where prices are not available from generally recognized sources the securities are priced using a yield based matrix system to arrive at an estimated market value.
- In accordance with generally accepted accounting principles, information is presented on a trade date basis; forward settling purchases are included in the monthly balances and forward settling sales are excluded.
- Performance is presented in accordance with the CFA Institute's Global Investment Performance Standards (GIPS). Unless otherwise noted, performance is shown gross of fees. Quarterly returns are presented on an unannualized basis. Returns for periods greater than one year are presented on an annualized basis. Past performance is not indicative of future returns.
- Bank of America/Merrill Lynch Indices provided by Bloomberg Financial Markets.
- Money market fund/cash balances are included in performance and duration computations.
- Standard & Poor's is the source of the credit ratings. Distribution of credit rating is exclusive of money market fund/LGIP holdings.
- Callable securities in portfolio are included in the maturity distribution analysis to their stated maturity date, although they may be called prior to maturity.
- MBS maturities are represented by expected average life.

Glossary

- **ACCRUED INTEREST:** Interest that is due on a bond or other fixed income security since the last interest payment was made.
- **AGENCIES:** Federal agency securities and/or Government-sponsored enterprises.
- **AMORTIZED COST:** The original cost of the principal of the security is adjusted for the amount of the periodic reduction of any discount or premium from the purchase date until the date of the report. Discount or premium with respect to short term securities (those with less than one year to maturity at time of issuance) is amortized on a straight line basis. Such discount or premium with respect to longer term securities is amortized using the constant yield basis.
- **BANKERS' ACCEPTANCE:** A draft or bill or exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the insurer.
- **COMMERCIAL PAPER:** An unsecured obligation issued by a corporation or bank to finance its short-term credit needs, such as accounts receivable and inventory.
- **CONTRIBUTION TO DURATION:** Represents each sector or maturity range's relative contribution to the overall duration of the portfolio measured as a percentage weighting. Since duration is a key measure of interest rate sensitivity, the contribution to duration measures the relative amount or contribution of that sector or maturity range to the total rate sensitivity of the portfolio.
- **DURATION TO WORST:** A measure of the sensitivity of a security's price to a change in interest rates, stated in years, computed from cash flows to the maturity date or to the put date, whichever results in the highest yield to the investor.
- **EFFECTIVE DURATION:** A measure of the sensitivity of a security's price to a change in interest rates, stated in years.
- **EFFECTIVE YIELD:** The total yield an investor receives in relation to the nominal yield or coupon of a bond. Effective yield takes into account the power of compounding on investment returns, while nominal yield does not.
- **FDIC:** Federal Deposit Insurance Corporation. A federal agency that insures bank deposits to a specified amount.
- **INTEREST RATE:** Interest per year divided by principal amount, expressed as a percentage.
- **MARKET VALUE:** The value that would be received or paid for an investment in an orderly transaction between market participants at the measurement date.
- **MATURITY:** The date upon which the principal or stated value of an investment becomes due and payable.
- **NEGOTIABLE CERTIFICATES OF DEPOSIT:** A CD with a very large denomination, usually \$1 million or more that can be traded in secondary markets.
- **PAR VALUE:** The nominal dollar face amount of a security.

Glossary

- **PASS THROUGH SECURITY:** A security representing pooled debt obligations that passes income from debtors to its shareholders. The most common type is the mortgage-backed security.
- **REPURCHASE AGREEMENTS:** A holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed price on a fixed date.
- **SETTLE DATE:** The date on which the transaction is settled and monies/securities are exchanged. If the settle date of the transaction occurs on a non-business day (i.e. coupon payments and maturity proceeds), the funds are exchanged on the next business day.
- **TRADE DATE:** The date on which the transaction occurred however the final consummation of the security transaction and payment has not yet taken place.
- **UNSETTLED TRADE:** A trade which has been executed however the final consummation of the security transaction and payment has not yet taken place.
- **U.S. TREASURY:** The department of the U.S. government that issues Treasury securities.
- **YIELD:** The rate of return based on the current market value, the annual interest receipts, maturity value and the time period remaining until maturity, stated as a percentage, on an annualized basis.
- **YTM AT COST:** The yield to maturity at cost is the expected rate of return, based on the original cost, the annual interest receipts, maturity value and the time period from purchase date to maturity, stated as a percentage, on an annualized basis.
- **YTM AT MARKET:** The yield to maturity at market is the rate of return, based on the current market value, the annual interest receipts, maturity value and the time period remaining until maturity, stated as a percentage, on an annualized basis.



City of Santa Fe Springs

City Council Meeting

May 11, 2017

NEW BUSINESS

Resolution No. 9545 – Approval of Programs/Projects Proposed for Funding During FY 2017/2018 Under the City's Community Development Block Grant (CDBG) Cooperation Agreement with the County of Los Angeles

RECOMMENDATION

That the City Council take the following actions:

- Open the Public Hearing and hear from anyone wishing to speak on this matter;
- Approve the acceptance of CDBG funds as described in the body of this report;
- Rescind Resolution No. 9534
- Adopt Resolution No. 9545; and
- Authorize the City Engineer to transmit the planning documents to the County of Los Angeles Community Development Commission.

BACKGROUND

The City of Santa Fe Springs participates in the Los Angeles Urban County Community Development Block Grant (CDBG) program, a U.S. Department of Housing & Urban Development (HUD) entitlement program administered by the County of Los Angeles Community Development Commission (LACDC). Although the funds are an "entitlement," every year, the City must make specific application to the County defining the projects to be funded. The application requires public participation subject to proper notification of at least 14 days. Accordingly, notices were posted from April 10, 2017 to May 11, 2017, at City Hall, the kiosk at Town Center Hall, the and City Library advising the public of this hearing.

For FY 2017-2018, the City has been granted a CDBG allocation in the amount of \$107,330. These funds can be utilized for a proposed CDBG project that meets one of the following three national objectives:

1. Benefit low- and moderate-income persons;
2. Elimination of slums or blight;
3. Meet an urgent need.

At the January 26, 2017 meeting, the City Council adopted Resolution No. 9534 which approved allocating \$91,230 of CDBG funds for the purchase of a vehicle for seniors and disabled residents who use the City's Transportation Services program. Seniors and disabled persons are presumed to be of low to moderate income level, thus the project would meet the national objective of benefitting low and moderate income persons. The LACDC review of the proposed project determined that the project was eligible only if the proposed vehicle would be dedicated solely to seniors and disabled persons. This requirement was not consistent with the City's Transportation Services program and therefore could not

Report Submitted By:

Noe Negrete, Director
Department of Public Works

Date of Report: May 4, 2017

ITEM NO. 7

be met. Staff is therefore recommending the City Council rescind Resolution No. 9534.

Staff is proposing the modification of two (2) City Hall entry doors to public counter areas and modification of public counter areas (Public Works, Planning and Finance) for the \$91,230 of CDBG funding. The proposed project would fund the installation of automatic door openers at the two (2) City Hall entry doors to the public counter area for patrons of the Community Planning and Development Department services, Public Works Department services, Building and Safety Division services (permits, plan checks and inspections), and Finance Department services (payment of City service bills). The proposed project also includes the design and construction of modifications to the existing public counters described above. The proposed project will remove the applicable barriers identified as part of the City's ADA self-evaluation process.

The proposed project meets at least one of the following three national objectives and guidelines for the CDBG program:

1. Benefit low- and moderate-income persons;
2. Elimination of slums or blight;
3. Meet an urgent need.

Additionally, per HUD guidelines, the City is able to utilize \$16,100 or 15% of the CDBG allocation for public service programming. Traditionally, the City uses this amount to partially fund the Teen Program, which is known as The Club and operates out of Town Center Hall.

Staff recommends that the City Council adopt Resolution No. 9545 and allocate the City's FY 2017-18 CDBG funding to the following projects:

• Public Service Authority - Teen Program	\$ 16,100
• Capital Improvement Project – City Hall Public Counter Access Improvements	\$ 91,230
Total:	\$ 107,330

FISCAL IMPACT

The CDBG allocation of \$107,330 will positively impact the General Fund by partially funding the Teen Program and funding 100% of the cost of the modification of two (2) City Hall entry doors to public counter areas and modification of public counter areas.



Thaddeus McCormack
City Manager

Attachment:
Resolution No. 9545
Resolution No. 9534

RESOLUTION NO. 9545

**A RESOLUTION OF THE SANTA FE SPRINGS CITY COUNCIL
APPROVING THE CITY'S COMMUNITY DEVELOPMENT
BLOCK GRANT (CDBG) PROGRAM FOR FISCAL YEAR 2017-2018**

WHEREAS, on August 22, 1974 the President of the United States signed into law the Housing and Community Development Act of 1974 (Act); and

WHEREAS, the primary goals of Title I of the Act are the development of viable urban communities by providing decent housing and a suitable living environment, and expanding economic opportunities, principally for persons of low and moderate income; and

WHEREAS, the City of Santa Fe Springs has received notification of the availability of \$107,330 in federal Community Development Block Grant (CDBG) funds to further the attainment of these goals during Fiscal Year 2017-2018; and

WHEREAS, suggestions have been requested from City departments for the utilization of these funds; and

WHEREAS, the City has published information and solicited comments regarding eligible activities under the Act and has conducted a public hearing to solicit comments and suggestions from the community for the utilization of these funds.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Santa Fe Springs as follows:

Section 1. That the City Council allocates its available CDBG funds for the following purposes:

PUBLIC SERVICE AUTHORITY (Teen Program)	\$16,100
CAPITAL PROJECT (City Hall Public Counter Access Improvements)	\$91,230

Section 2. That the City Manager or his designee is authorized and directed to submit the City's final Program Planning Summary for Fiscal Year 2017-2018 to the County of Los Angeles, reflecting the funding allocations set forth herein. In addition, the City Manager or his designee is hereby authorized to administratively adjust funding levels if the City's final allocation varies by less than 25 percent from the figures contained herein.

Section 3. That the Mayor and/or City Manager are authorized to execute the contractual and related documents to be prepared by the County of Los Angeles that are required for the implementation of the projects/programs set forth herein.

APPROVED:
ITEM NO.:

PASSED, APPROVED and ADOPTED this 11th day of May 2017 by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

William K. Rounds, Mayor

ATTEST:

Janet Martinez, CMC, City Clerk

RESOLUTION NO. 9534

**A RESOLUTION OF THE SANTA FE SPRINGS CITY COUNCIL
APPROVING THE CITY'S COMMUNITY DEVELOPMENT
BLOCK GRANT PROGRAM FOR FISCAL YEAR 2017-2018**

WHEREAS, on August 22, 1974 the President of the United States signed into law the Housing and Community Development Act of 1974 (Act); and

WHEREAS, the primary goals of Title I of the Act are the development of viable urban communities by providing decent housing and a suitable living environment, and expanding economic opportunities, principally for persons of low and moderate income; and

WHEREAS, the City of Santa Fe Springs has received notification of the availability of \$107,330 in federal Community Development Block Grant (CDBG) funds to further the attainment of these goals during Fiscal Year 2017-2018; and

WHEREAS, suggestions have been requested from City departments for the utilization of these funds; and

WHEREAS, the City has published information and solicited comments regarding eligible activities under the Act and has conducted a public hearing to solicit comments and suggestions from the community for the utilization of these funds.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Santa Fe Springs as follows:

Section 1. That the City Council allocates its available CDBG funds for the following purposes:

PUBLIC SERVICE AUTHORITY (Teen Program)	\$16,100
CAPITAL PROJECT (Purchase of Transportation Vehicle)	\$91,230

Section 2. That the City Manager or his designee is authorized and directed to submit the City's final Program Planning Summary for Fiscal Year 2015-2016 to the County of Los Angeles, reflecting the funding allocations set forth herein. In addition, the City Manager or his designee is hereby authorized to administratively adjust funding levels if the City's final allocation varies by less than 25 percent from the figures contained herein.

Section 3. That the Mayor and/or City Manager are authorized to execute the contractual and related documents to be prepared by they County of Los Angeles that are required for the implementation of the projects/programs set forth herein.

PASSED, APPROVED, AND ADOPTED this 26th day of January 2017.

AYES: Councilmembers Moore, Trujillo, Zamora, Mayor Pro Tem Sarno and
Mayor Rounds

NOES: None

ABSENT: None

ABSTAIN: None



William K. Rounds, Mayor

ATTEST:


Janet Martinez, City Clerk
Steve Skolnik, City Attorney



City of Santa Fe Springs

City Council Meeting

May 11, 2017

NEW BUSINESS

Authorize the Purchase of (1) Honda Police Motorcycle from Huntington Beach Honda

RECOMMENDATION

That the City Council authorize the Director of Purchasing Services to purchase one (1) Honda Police Motorcycle from Huntington Beach Honda and authorize a purchase order to be issued in the amount of \$29,332.97 for this transaction.

BACKGROUND

Funds are budgeted annually for replacement vehicles that have reached the end of their mileage and/or service use life cycle. In the FY 2016-17 Adopted Budget, the City Council approved \$30,000 for the replacement of a Police Services motorcycle.

Specifically, the motorcycle to be replaced is Unit 554, a 2009 Honda Motorcycle (VIN# JH2SC51759K600093) with approximately 85,000 miles. When replaced this unit will move into a back-up or reserve role.

After an exhaustive procurement effort, the Director of Purchasing Services requests approval to authorize the purchase of one (1) Honda Police Motorcycle from Huntington Beach Honda.

Below is a complete list of the eight vendors contacted:

<u>VENDOR</u>	<u>BID AMOUNT</u>
Huntington Beach Honda	\$29,332.97
Mid-Cities Honda	No Bid
Moto United LA	No Bid
Moto United Orange County	No Bid
John Burr Cycles	No Bid
Honda of Redlands	No Bid
Del Amo Motor Sports	No Bid
Orange County Honda	No Bid

As a result of only having one responsive bid, follow up phone calls were made to the vendors electing not to bid. They shared a familiar theme in stating that they are not interested in the "building" or installation of the required emergency police equipment on the motorcycle. While it is an option to separate the purchase of the motorcycle from the equipment installation, Staff sees value in selecting a single vendor who then accepts responsibility for the proper functionality of the unit as a whole.

Report Submitted By: Paul Martinez
Finance & Administrative Services

Date of Report: May 4, 2017

ITEM NO. 8



City of Santa Fe Springs

City Council Meeting

May 11, 2017

Anecdotally, it appears that Huntington Beach Honda is a commonly selected vendor in the police motorcycle sector. In December 2016 the City of Manhattan Beach sought and purchased a similar motorcycle unit and also only received a single bid, from Huntington Beach Honda. Likewise, the last motorcycle purchased by the Whittier Police Department was from Huntington Beach Honda.

Thaddeus McCormack
City Manager

Attachment(s)

Huntington Beach Honda Bid



HUNTINGTON BEACH HONDA

17555 Beach Blvd. • Huntington Beach, CA 92647
Tel - 714.842.5533 • Business Fax - 714.842.5181
Parts/Service/Sales Fax - 714.848.5492 • www.hbhonda.com



Thursday, March 2, 2017

City of Santa Fe Springs

Attn: Tim Rodriguez

Thank you for your inquiry to the Honda police bike program. Please carefully review the following specifications to ensure your department's requirements are satisfied. Your Honda ST1300PAF Black and White comes with a 3 year unlimited mile warranty. Your Sound Off Signal Lights comes with a 5 year warranty. Changes in specification may change price. Payment is 20 days' net. FOB Huntington Beach.

Furthermore, the specification is for installation of Department provided Radio & PVP Equipment.

Below is our proposal for

Sound Off Signal Generation 4 LED Lights with CA Title 13 Lenses

"Front Facing by windshield"

- 1 RED facing forward dash mounted Ghost (Steady)
- 1 BLUE Predator II facing forward (flashing)
- 1 RED Predator II facing forward (flashing)
- 1 Headlight WIGWAG
- 2 Stainless Steel Mounting bolts for Front Facing lights.
- 2 Aluminum Mounting Brackets for Front Facing Lights.
- 1 BLUE on side of left front cowl @ 45° angle
- 1 RED on side of right front cowl @ 45° angle
- 2 Aluminum Wedges for cowl lights
- 1 Red mounted on dash to warn of rear lights being on

"Rear of Bike"

- 1 BLUE/RED LED DGS NFORCE light mounted high on Radio Tower Bracket.
- 1 BLUE/RED LED DGS NFORCE light mounted above License Plate
- 2 BLUE/RED LED SSM NFORCE light mounted on each side of radio box
- 1 Rear DGS Bracket
- 1 Black License Plate Frame with 2 BLUE LED Marker (Pursuit) lights
- 1 RED LED Auxiliary Brake Light mounted on License Plate Frame

"Siren"

- 1 Compact Electronic PA Speaker
- 1 Siren Mount [1300-spk]
- 1 Unitrol power supply for siren UM80K
- 1 ST13 Wiring Harness [1300-harness]

"Battery Upgrade"

- 1 Battery Upgrade Kit
- 1 G3500 Battery Charger
- 1 PC545 Battery

"Heated Grip Package"

- 1 Heated Hand Grips kit
- 1 12volt Accessory Harness
- 1 12volt plug mounted in dash compartment

"Accessories"

- 1 Chrome front & small rear guards [1300-008]
- 1 Pro Laser 3 / 4 Holster
- 1 Citation Book Holder
- 1 Note Pad Holder
- 1 Mini Map Light
- 1 M4 Rifle Rack with Trigger Guard
- 1 HBH Open Radio Box

"Radio Installation"

1. Radio Mount Bracket
 - Install Department Provided Motorola XLT 5000 equipment including cables, speakers, radio head and brain
 - The Department will also be responsible to provide the PVP Equipment

HB Honda will provide

- 1300-6AMPDIODE
- 1300-35-080 Waldon Switch
- 1300-35-060 Waldon Boot
- 1300-PS1212 Auxiliary Radio Battery 12v 1.4amp
- 1300-FUSEBLOCK
- Time out switch

Emergency Lights wired to your specifications and COLOR combination as follows:

Position 1 - Rear Facing lights

Position 2 - All lights

Position 3 - Yelp momentary

Position 4 - Wail on/off

Position 5 - Spare

Airhorn is on Stock horn button

"Pricing"

Bike	\$16616.00
Equipment	\$10273.63
Doc Fee	\$80.00
Sales Tax	\$2359.84
Tire Tax	\$3.50

Total	\$29332.97
-------	------------

All prices are per bike and are NET 20 Days. FOB Huntington Beach.

If we can be of any further assistance, please contact Scott Smith or Roger Smith and we shall be happy to assist you.

Best Regards,

Scott Smith
Huntington Beach Honda

CC. Roger Smith



City of Santa Fe Springs

City Council Meeting

May 11, 2017

NEW BUSINESS

Single Jurisdiction Local Hazard Mitigation Plan (LHMP) – Award of Contract

RECOMMENDATION

That the City Council take the following action:

- Accept the Proposals; and
- Award a contract to Emergency Planning Consultants (EPC) of San Diego California, in the amount of \$25,000; and
- Authorize the Mayor to execute a contract with Emergency Planning Consultants

BACKGROUND

The City Council, at their February 9, 2017 meeting, authorized the Director of Police Services to request proposals from qualified Emergency Management Consultants to complete a Single Jurisdiction Local Hazard Mitigation Plan (LHMP).

The City received proposals from the following two (2) firms:

1. Emergency Planning Consultants (EPC), San Diego, CA
2. Tetra Tech, Inc., Oakland, CA

The proposals were evaluated based on several criteria, including completeness of the proposal, experience with similar work, available resources, Project Team's Experience, and understanding of the scope of work. The proposals were evaluated and a summary of the Evaluation Team's scores is attached. The Evaluation Team included Darryl Pedigo, Lead PSO, Margarita Matson, Assistant to Director of Police Services, and Dino Torres, Director of Police Services.

Staff is recommending that the City Council award a contract to Emergency Planning Consultants (EMC) in the amount of \$25,000.

FISCAL IMPACT

The cost of the contract with Emergency Planning Consultants is included in the Department of Police Services Budget for 2017-18.

INFRASTRUCTURE IMPACT

A FEMA approved Local Hazard Mitigation Plan allows the City to receive certain federal financial assistance to recover from infrastructure damage.

Report Submitted By: Darryl Pedigo
Department of Police Services

Date of Report: April 27, 2017

ITEM NO. 9

A handwritten signature in blue ink, appearing to read 'Thaddeus McCormack', is positioned above the printed name.

Thaddeus McCormack
City Manager

Attachments:

1. Evaluation Summary
2. Agreement
3. Proposal
4. Fee Proposal

City of Santa Fe Springs
Local Hazardous Mitigation Plan
Summary of Proposal Evaluation Ratings

	Emergency Planning Consultants			TETRA TECH		
Criteria	Reviewer #1	Reviewer #2	Reviewer #3	Reviewer #1	Reviewer #2	Reviewer #3
Completeness of Proposal	10	10	10	10	10	10
Experience with similar work	29	28	29	28	26	27
Available Resources	17	20	19	18	20	18.9
Project Team's Experience	29	29	30	28	26	27
Understanding of Scope of Work	10	10	9	9	10	8.9
Total	95	97	97	93	92	91.8
Average Score	96			92		

THE CITY OF SANTA FE SPRINGS
PROFESSIONAL SERVICE AGREEMENT

For

Local Hazard Mitigation Plan

THIS AGREEMENT is entered into this 11 day of May 2017, by and between the **CITY OF SANTA FE SPRINGS**, a municipal corporation (the "CITY"), and Emergency Planning Consultants (the "CONSULTANT").

RECITALS

WHEREAS, the CITY desires to employ the CONSULTANT to provide a complete and FEMA approved Local Hazard Mitigation Plan; and

WHEREAS, the CITY has determined that the CONSULTANT is willing to perform such services.

NOW, THEREFORE, THE PARTIES HERETO DO MUTUALLY AGREE AS FOLLOWS:

1. **ENGAGEMENT OF CONSULTANT.** The CITY hereby agrees to engage the CONSULTANT and the CONSULTANT hereby agrees to perform the services hereinafter set forth in accordance with all terms and conditions contained herein.

The CONSULTANT represents that all services required hereunder will be performed directly by the CONSULTANT or under direct supervision of the CONSULTANT.

2. **SCOPE OF SERVICES.** The CONSULTANT will perform services as set forth in the attached Exhibit "A".
3. **PROJECT COORDINATION AND SUPERVISION.** The CITY shall designate the Director of Police Services or his designee as the CITY's Contract Administrator, and shall act as the CITY's representative for the performance of the Agreement. Carolyn Harshman is designated as the Project Director for the CONSULTANT for the performance of the Agreement.
4. **COMPENSATION AND PAYMENT.** The compensation for the CONSULTANT shall be based on work completed described in "Exhibit A". The total cost for all work described in "Exhibit A" shall not exceed \$25,000. Monthly invoices will be processed for payment and remitted within thirty (30) days from receipt of invoice, provided that work accomplished is consistent with Exhibit "A" as determined by the CITY.
5. **LENGTH OF AGREEMENT.** Completion dates or time durations for specific portions of the Project are set forth in Exhibit "A".
 - a) Work to be started as noted on notice to proceed.
 - b) Work is considered complete when FEMA approves the LHMP.
6. **DISPOSITION AND OWNERSHIP OF DOCUMENTS.** The Memoranda, Reports, Maps, Drawings, Plans, Specifications and other documents prepared by the CONSULTANT for this Project, whether paper or electronic, shall become the property of the CITY for use with respect to this Project, and shall be turned over to the CITY upon completion of the Project, or any phase thereof, as contemplated by this Agreement.

Contemporaneously with the transfer of documents, the CONSULTANT hereby assigns to the CITY and CONSULTANT thereby expressly waives and disclaims, any copyright in, and the right to reproduce, all written material, drawings, plans, specifications or other work prepared under this agreement, except upon the CITY's prior authorization regarding reproduction, which authorization shall not be unreasonably withheld. The CONSULTANT shall, upon request of the CITY, execute any further document(s) necessary to further effectuate this waiver and disclaimer.

The CONSULTANT agrees that the CITY may use, reuse, alter, reproduce, modify, assign, transfer, or in any other way, medium or method utilize the CONSULTANT's written work product for the CITY's purposes, and the CONSULTANT expressly waives and disclaims any residual rights granted to it by Civil Code Sections 980 through 989 relating to intellectual property and artistic works.

Any modification or reuse by the CITY of documents, drawings or specifications prepared by the CONSULTANT shall relieve the CONSULTANT from liability under Section 14 but only with respect to the effect of the modification or reuse by the CITY, or for any liability to the CITY should the documents be used by the CITY for some project other than what was expressly agreed upon within the Scope of this project, unless otherwise mutually agreed.

7. **INDEPENDENT CONTRACTOR.** Both parties hereto in the performance of this Agreement will be acting in an independent capacity and not as agents, employees, partners or joint venturers with one another. Neither the CONSULTANT nor the CONSULTANT'S employees are employee of the CITY and are not entitled to any of the rights, benefits, or privileges of the CITY's employees, including but not limited to retirement, medical, unemployment, or workers' compensation insurance.

This Agreement contemplates the personal services of the CONSULTANT and the CONSULTANT's employees, and it is recognized by the parties that a substantial inducement to the CITY for entering into this Agreement was, and is, the professional reputation and competence of the CONSULTANT and its employees. Neither this Agreement nor any interest herein may be assigned by the CONSULTANT without the prior written consent of the CITY. Nothing herein contained is intended to prevent the CONSULTANT from employing or hiring as many employees, or subcontractors, as the CONSULTANT may deem necessary for the proper and efficient performance of this Agreement. All agreements by CONSULTANT with its subcontractor(s) shall require the subcontractor to adhere to the applicable terms of this Agreement.

8. **CONTROL.** Neither the CITY nor its officers, agents or employees shall have any control over the conduct of the CONSULTANT or any of the CONSULTANT's employees except as herein set forth, and the CONSULTANT expressly agrees not to represent that the CONSULTANT or the CONSULTANT's agents, servants, or employees are in any manner agents, servants or employees of the CITY, it being understood that the CONSULTANT, its agents, servants, and employees are as to the CITY wholly independent contractors and that the CONSULTANT's obligations to the CITY are solely such as are prescribed by this Agreement.
9. **COMPLIANCE WITH APPLICABLE LAW.** The CONSULTANT, in the performance of the services to be provided herein, shall comply with all applicable State and Federal statutes and regulations, and all applicable ordinances, rules and regulations of the City of Santa Fe Springs, whether now in force or subsequently enacted. The CONSULTANT, and each of its subcontractors, shall obtain and maintain a current CITY business license prior to and during performance of any work pursuant to this Agreement.
10. **LICENSES, PERMITS, ETC.** The CONSULTANT represents and covenants that it has all licenses, permits, qualifications, and approvals of whatever nature that are legally required to practice its profession. The CONSULTANT represents and covenants that the CONSULTANT shall, at its sole

cost and expense, keep in effect at all times during the term of this Agreement, any license, permit, or approval which is legally required for the CONSULTANT to practice its profession.

11. **STANDARD OF CARE.**

A. The CONSULTANT, in performing any services under this Agreement, shall perform in a manner consistent with that level of care and skill ordinarily exercised by members of the CONSULTANT'S trade or profession currently practicing under similar conditions and in similar locations. The CONSULTANT shall take all special precautions necessary to protect the CONSULTANT's employees and members of the public from risk of harm arising out of the nature of the work and/or the conditions of the work site.

B. Unless disclosed in writing prior to the date of this agreement, the CONSULTANT warrants to the CITY that it is not now, nor has it for the five (5) years preceding, been debarred by a governmental agency or involved in debarment, arbitration or litigation proceedings concerning the CONSULTANT's professional performance or the furnishing of materials or services relating thereto.

C. The CONSULTANT is responsible for identifying any unique products, treatments, processes or materials whose availability is critical to the success of the project the CONSULTANT has been retained to perform, within the time requirements of the CITY, or, when no time is specified, then within a commercially reasonable time. Accordingly, unless the CONSULTANT has notified the CITY otherwise, the CONSULTANT warrants that all products, materials, processes or treatments identified in the project documents prepared for the CITY are reasonably commercially available. Any failure by the CONSULTANT to use due diligence under this sub-paragraph will render the CONSULTANT liable to the CITY for any increased costs that result from the CITY's later inability to obtain the specified items or any reasonable substitute within a price range that allows for project completion in the time frame specified or, when not specified, then within a commercially reasonable time.

12. **NON-DISCRIMINATION PROVISIONS.** The CONSULTANT shall not discriminate against any employee or applicant for employment because of age, race, color, ancestry, religion, sex, sexual orientation, marital status, national origin, physical handicap, or medical condition. The CONSULTANT will take positive action to insure that applicants are employed without regard to their age, race, color, ancestry, religion, sex, sexual orientation, marital status, national origin, physical handicap, or medical condition. Such action shall include but not be limited to the following: employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The CONSULTANT agrees to post in conspicuous places available to employees and applicants for employment any notices provided by the CITY setting forth the provisions of this non-discrimination clause.

13. **CONFIDENTIAL INFORMATION.** The CITY may from time to time communicate to the CONSULTANT certain confidential information to enable the CONSULTANT to effectively perform the services to be provided herein. The CONSULTANT shall treat all such information as confidential and shall not disclose any part thereof without the prior written consent of the CITY. The CONSULTANT shall limit the use and circulation of such information, even within its own organization, to the extent necessary to perform the services to be provided herein. The foregoing obligation of this Section 13, however, shall not apply to any part of the information that (i) has been disclosed in publicly available sources of information; (ii) is, through no fault of the CONSULTANT, hereafter disclosed in publicly available sources of information; (iii) is already in the possession of the CONSULTANT without any obligation of confidentiality; or (iv) has been or is hereafter rightfully disclosed to the CONSULTANT by a third party, but only to the extent that the use or disclosure thereof has been or is rightfully authorized by that third party.

The CONSULTANT shall not disclose any reports, recommendations, conclusions or other results of the services or the existence of the subject matter of this Agreement without the prior written

consent of the CITY. In its performance hereunder, the CONSULTANT shall comply with all legal obligations it may now or hereafter have respecting the information or other property of any other person, firm or corporation.

CONSULTANT shall be liable to CITY for any damages caused by breach of this condition, pursuant to the provisions of Section 14.

14. **INDEMNIFICATION AND HOLD HARMLESS.** The CONSULTANT agrees to defend, indemnify, and hold harmless the City of Santa Fe Springs, its officers and employees, against and from any and all liability, loss, damages to property, injuries to, or death of any person or persons, and all claims, demands, suits, actions, proceedings, reasonable attorneys' fees, and defense costs, of any kind or nature, including workers' compensation claims, of or by anyone whomsoever, resulting from or arising out of the CONSULTANT's negligent or willful conduct in the performance of this Agreement.
15. **WORKERS' COMPENSATION.** The CONSULTANT shall comply with all of the provisions of the Workers' Compensation Insurance and Safety Acts of the State of California, the applicable provisions of Division 4 and 5 of the California Government Code and all amendments thereto; and all similar state or Federal acts or laws applicable; and shall indemnify, and hold harmless the CITY and its officers, and employees from and against all claims, demands, payments, suits, actions, proceedings and judgments of every nature and description, including reasonable attorney's fees and defense costs presented, brought or recovered against the CITY or its officers, employees, or volunteers, for or on account of any liability under any of said acts which may be incurred by reason of any work to be performed by the CONSULTANT under this Agreement.
16. **INSURANCE.** The CONSULTANT, at its sole cost and expense, shall purchase and maintain, and shall require its subcontractors, when applicable, to purchase and maintain throughout the term of this agreement, the following insurance policies:
 - A. Automobile insurance covering all bodily injury and property damage incurred during the performance of this Agreement, with a minimum coverage of \$1,000,000 combined single limit per accident. Such automobile insurance shall include all vehicles used, whether or not owned by CONSULTANT.
 - B. Comprehensive general liability insurance, with minimum limits of \$1,000,000 combined single limit per occurrence, covering all bodily injury and property damage arising out of its operation under this Agreement.
 - C. Workers' compensation insurance covering all of CONSULTANT's employees.

The aforesaid policies shall constitute primary insurance as to the CITY, its officers, employees, and volunteers, so that any other policies held by the CITY shall not contribute to any loss under said insurance. Said policies shall provide for thirty (30) days prior written notice to the CITY of cancellation or material change.

Said policies, except for the professional liability and worker's compensation policies, shall name the CITY and its officers, agents and employees as additional insureds.

Any aggregate insurance limits must apply solely to this Agreement.

Insurance shall be written with only California admitted companies which hold a current policy holder's alphabetic and financial size category rating of not less than A VIII according to the current Best's Key Rating Guide, or a company equal financial stability that is approved by the City's Risk Manager.

This Agreement shall not take effect until certificate(s) or other sufficient proof that these insurance provisions have been complied with, are filed with and approved by the CITY's Risk Manager. If the CONSULTANT does not keep all of such insurance policies in full force and effect at all times during the terms of this Agreement, the CITY may elect to treat the failure to maintain the requisite insurance as a breach of this Agreement and terminate the Agreement as provided herein.

17. **LEGAL FEES.** If any party brings a suit or action against the other party arising from any breach of any of the covenants or agreements or any inaccuracies in any of the representations and warranties on the part of the other party arising out of this Agreement, then in that event, the prevailing party in such action or dispute, whether by final judgment or out-of-court settlement, shall be entitled to have and recover of and from the other party all costs and expenses of suit, including attorneys' fees.

For purposes of determining who is to be considered the prevailing party, it is stipulated that attorney's fees incurred in the prosecution or defense of the action or suit shall not be considered in determining the amount of the judgment or award. Attorneys' fees to the prevailing party if other than the CITY shall, in addition, be limited to the amount of attorney's fees incurred by the CITY in its prosecution or defense of the action, irrespective of the actual amount of attorneys' fees incurred by the prevailing party.

18. **MEDIATION/ARBITRATION.** If a dispute arises out of or relates to this Agreement, or the breach thereof, the parties agree first to try, in good faith, to settle the dispute by mediation in Santa Fe Springs, California, in accordance with the Commercial Mediation Rules of the American Arbitration Association (the "AAA") before resorting to arbitration. The costs of mediation shall be borne equally by the parties. Any controversy or claim arising out of, or relating to, this Agreement, or breach thereof, which is not resolved by mediation shall be settled by arbitration in Santa Fe Springs, California, in accordance with the Commercial Arbitration Rules of the AAA then existing. Any award rendered shall be final and conclusive upon the parties, and a judgment thereon may be entered in any court having jurisdiction over the subject matter of the controversy. The expenses of the arbitration shall be borne equally by the parties to the arbitration, provided that each party shall pay for and bear the costs of its own experts, evidence and attorneys' fees, except that the arbitrator may assess such expenses or any part thereof against a specified party as part of the arbitration award.

19. **TERMINATION.**

A. This Agreement may be terminated with or without cause by the CITY. Termination without cause shall be effective only upon 30-days' written notice to the CONSULTANT. During said 30-day period the CONSULTANT shall perform all services in accordance with this Agreement.

B. This Agreement may also be terminated immediately by the CITY for cause in the event of a material breach of this Agreement, misrepresentation by the CONSULTANT in connection with the formation of this Agreement or the performance of services, or the failure to perform services as directed by the CITY.

C. Termination with or without cause shall be effected by delivery of written Notice of Termination to the CONSULTANT as provided for herein.

D. In the event of termination, all finished or unfinished Memoranda Reports, Maps, Drawings, Plans, Specifications and other documents prepared by the CONSULTANT, whether paper or electronic, shall immediately become the property of and be delivered to the CITY, and the CONSULTANT shall be entitled to receive just and equitable compensation for any work satisfactorily completed on such documents and other materials up to the effective date of the Notice of Termination, not to exceed the amounts payable hereunder, and less any damages caused the CITY by the CONSULTANT's breach, if any. Thereafter, ownership of said written material shall vest in the CITY all rights set forth in Section 6.

E. The CITY further reserves the right to immediately terminate this Agreement upon: (1) the filing of a petition in bankruptcy affecting the CONSULTANT; (2) a reorganization of the CONSULTANT for the benefit of creditors; or (3) a business reorganization, change in business name or change in business status of the CONSULTANT.

20. **NOTICES.** All notices or other communications required or permitted hereunder shall be in writing, and shall be personally delivered; or sent by overnight mail (Federal Express or the like); or sent by registered or certified mail, postage prepaid, return receipt requested; or sent by ordinary mail, postage prepaid; or telegraphed or cabled; or delivered or sent by telex, telecopy, facsimile or fax; and shall be deemed received upon the earlier of (i) if personally delivered, the date of delivery to the address of the person to receive such notice, (ii) if sent by overnight mail, the business day following its deposit in such overnight mail facility, (iii) if mailed by registered, certified or ordinary mail, five (5) days (ten (10) days if the address is outside the State of California) after the date of deposit in a post office, mailbox, mail chute, or other like facility regularly maintained by the United States Postal Service, (iv) if given by telegraph or cable, when delivered to the telegraph company with charges prepaid, or (v) if given by telex, telecopy, facsimile or fax, when sent. Any notice, request, demand, direction or other communication delivered or sent as specified above shall be directed to the following persons:

To the CITY:

Dino Torres
Director of Police Services
City of Santa Fe Springs
11576 Telegraph Road
City of Santa Fe Springs, CA 90670-3679
Dinotorres@SantaFeSprings.org

To the CONSULTANT:

Carolyn J. Harshman
President
Emergency Planning Consultants
3665 Ethan Allen Avenue
San Diego, Ca 92117
epc@pacbell.net

Notice of change of address shall be given by written notice in the manner specified in this Section. Rejection or other refusal to accept or the inability to deliver because of changed address of which no notice was given shall be deemed to constitute receipt of the notice, demand, request or communication sent. Any notice, request, demand, direction or other communication sent by cable, telex, telecopy, facsimile or fax must be confirmed within forty-eight (48) hours by letter mailed or delivered as specified in this Section.

21. **CONFLICT OF INTEREST AND POLITICAL REFORM ACT OBLIGATIONS.** During the term of this Agreement, the CONSULTANT shall not perform services of any kind for any person or entity whose interest conflict in any way with those of the CITY. The CONSULTANT also agrees not to specify any product, treatment, process or material for the project in which the CONSULTANT has a material financial interest, either direct or indirect, without first notifying the CITY of that fact. The CONSULTANT shall at all times comply with the terms of the Political Reform Act and the City of Santa Fe Springs Conflict of Interest Code. The CONSULTANT shall immediately disqualify itself and shall not use its official position to influence in any way any matter coming before the CITY in which the CONSULTANT has a financial interest as defined in Government Code Section 87103. The CONSULTANT represents that it has no knowledge of any financial interests that would require it to disqualify itself from any matter on which it might perform services for the CITY.

The CONSULTANT shall be strictly liable to the CITY for all damages, costs or expenses the CITY may suffer by virtue of any violation of this Paragraph 21 by the CONSULTANT.

22. **MISCELLANEOUS PROVISIONS.**

A. *Computation of Time Periods.* If any date or time period provided for in this Agreement is or ends on a Saturday, Sunday or federal, state or legal holiday, then such date shall automatically be extended until 5:00 p.m. Pacific Time of the next day which is not a Saturday, Sunday or federal, state or legal holiday.

B. *Counterparts.* This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which, together, shall constitute but one and the same instrument.

C. *Captions.* Any captions to, or headings of, the sections or subsections of this Agreement are solely for the convenience of the parties hereto, are not a part of this Agreement, and shall not be used for the interpretation or determination of the validity of this Agreement or any provision hereof.

D. *No Obligations to Third Parties.* Except as otherwise expressly provided herein, the execution and delivery of this Agreement shall not be deemed to confer any rights upon, or obligate any of the parties hereto, to any person or entity other than the parties hereto.

E. *Exhibits and Schedules.* The Exhibits and Schedules attached hereto are hereby incorporated herein by this reference for all purposes.

F. *Amendment to this Agreement.* The terms of this Agreement may not be modified or amended except by an instrument in writing executed by each of the parties hereto.

G. *Waiver.* The waiver or failure to enforce any provision of this Agreement shall not operate as a waiver of any future breach of any such provision or any other provision hereof.

H. *Applicable Law.* This Agreement shall be governed by and construed in accordance with the laws of the State of California.

I. *Entire Agreement.* This Agreement supersedes any prior agreements, negotiations and communications, oral or written, and contains the entire agreement between the parties as to the subject matter hereof. No subsequent agreement, representation, or promise made by either party hereto, or by or to an employee, officer, agent or representative of any party hereto shall be of any effect unless it is in writing and executed by the party to be bound thereby.

J. *Successors and Assigns.* This Agreement shall be binding upon and shall inure to the benefit of the successors and assigns of the parties hereto.

K. *Construction.* The parties acknowledge and agree that (i) each party is of equal bargaining strength, (ii) each party has actively participated in the drafting, preparation and negotiation of this Agreement, (iii) each such party has consulted with or has had the opportunity to consult with its own, independent counsel and such other professional advisors as such party has deemed appropriate, relative to any and all matters contemplated under this Agreement, (iv) each party and such party's counsel and advisors have reviewed this Agreement, (v) each party has agreed to enter into this Agreement following such review and the rendering of such advice, and (vi) any rule or construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this Agreement, or any portions hereof, or any amendments hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year first above written.

CITY OF SANTA FE SPRINGS

By: _____
William Rounds , Mayor

APPROVED AS TO FORM:

Steven Skolnik
City Attorney

CONSULTANT

(Corporation – signature of two corporate officers)
(Partnership – one signature)
(Sole proprietorship – one signature)

By: _____
(Name)

(Title)

By: _____
(Name)

(Title)

CITY OF SANTA FE SPRINGS
EXHIBIT A
LOCAL HAZARD MITIGATION PLAN
SCOPE OF SERVICES

SERVICES. CONSULTANT shall provide services as follows:

A complete and approved Local Hazard Mitigation Plan by FEMA.

COMPENSATION. CITY shall compensate CONSULTANT for the SERVICES for an amount not to exceed \$25,000. CONSULTANT shall not receive additional compensation in excess of the above amount unless previously approved in writing by the CITY. Compensation shall be paid as described below.

Such compensation shall become payable on the following time schedule:

Upon completion of Planning Team Meeting #3 First Draft Plan, \$5,000 shall be payable upon receipt of invoice by CONSULTANT.

Upon submittal of LOCAL HAZARD MITIGATION PLAN (LHMP) to FEMA for review, \$5,000 shall be payable upon receipt of invoice by CONSULTANT.

Upon approval of a FEMA LHMP, \$15,000 shall be payable upon receipt of invoice by CONSULTANT.

TIMELINE. CONSULTANT shall complete SERVICES as follows:

LOCAL HAZARD MITIGATION PLAN

City Council Approval of Contract	Thursday, May 11, 2017
Planning Team Meeting #1 – Kick off Meeting	Thursday, May 18, 2017
Planning Team Meeting #2 – Mitigation Actions	Thursday, June 15, 2017
Planning Team Meeting #3 – First Draft of LHMP	Thursday, July 20, 2017
Distribute Draft Plan to Public	Thursday, August 10, 2017
Submit Plan to Cal OES and FEMA for Review	Thursday, August 31, 2017
FEMA issues final approval of LHMP	February 2018 (tentative)

The CITY reserves the right to modify any element of the timeline should that become necessary



A. Letter of Offer

March 6, 2017

Dino Torres
Director of Police Services
Department of Police Services
City of Santa Fe Springs

This letter is in response to your request for a proposal to prepare a Hazard Mitigation Plan for the City of Santa Fe Springs.

Introduction

Emergency Planning Consultants (EPC) is pleased to present this proposal for preparing a Hazard Mitigation Plan. EPC President Carolyn J. Harshman, CEM possesses the outstanding qualifications required to facilitate the planning process, conduct public reviews, seek City Council adoption and FEMA approval, and finalize the plan.

EPC led the process of preparing the City's first draft Hazard Mitigation Plan (HMP). At that time, when the mitigation regulations and plans were new, the Cal OES and FEMA review process was erratic and unpredictable so the City's budget and contract with EPC included funds for mandated amendments. Just like all other plans written at that time, the City of Santa Fe Springs' HMP returned with requested amendments however the then City's Director of Police Services opted to not pursue completion of the plan. It's important to note that the City participated in a regional planning effort which included 5 additional public entities – the 3 who pushed through to FEMA approval included City of Whittier (recently completed its second 5-year update), Whittier Union High School District (in 2014 completed its first 5-year update) and Little Lake School District.

Including plans written during the first wave of plans and those written since, EPC is proud to be the only consulting firm in California to have nearly 100 FEMA-approved Hazard Mitigation Plans. The review process continues to be challenging given a revolving door of reviewers and changes in interpretation of FEMA regulations. As



such, amendments are quite common however, **EPC guarantees FEMA approval and will not be done with the project until an adoption by City Council and FEMA final approval are in hand.**

Ms. Harshman is the founder and sole proprietor of EPC which was established in 1996 and DBA filed/maintained with the County of San Diego with a business license with the City of San Diego and other cities as required by contracts. EPC is located at 3665 Ethan Allen Avenue, San Diego, CA 92117. Carolyn Harshman is President of EPC and is located at 3665 Ethan Allen Avenue, San Diego, CA 92117 with a phone number of 858-483-4626 and email of epc@pacbell.net. As sole proprietor of EPC, Ms. Harshman is the only individual with power to execute contracts on behalf of EPC. The Federal Tax ID is 27-0204294.

This proposal will remain valid for a period of six months.

Independent Contractor Michael McDaniel will provide GIS and HAZUS mapping and reports. Mr. McDaniel has a signed independent contractor agreement on file with EPC that is amended each time he is assigned a new project. His address is 214 Main Street #402, El Segundo, CA 90245.

EPC reviewed the City's website since the identified posting date of March 3, 2017 for answers to questions and other addenda however no such materials have been posted as of the writing of this proposal on March 6, 2017.

The following signature by Carolyn J. Harshman binds EPC to the terms of the Proposal and verifies that all information submitted with the Proposal is true and correct.

Respectfully,



Carolyn J. Harshman, CEM
President
Emergency Planning Consultants
3665 Ethan Allen Avenue
San Diego, CA 92117
(858) 483-4626, office
(858) 922-6964, cell
(858) 483-2862, fax
epc@pacbell.net
www.carolynharshman.com

B. Proposal of the Firm

Ms. Harshman has provided consulting services since 1986, in the beginning working as a part-time independent contractor. In 1996 she began working full-time as a consultant and established Emergency Planning Consultants (EPC) to provide a range of emergency management services including plans, training, and exercises to various governments.

Ms. Harshman is the founder and sole proprietor of EPC which was established in 1996 and DBA filed/maintained with the County of San Diego with a business license with the City of San Diego and other cities as required by contracts. EPC is located at 3665 Ethan Allen Avenue, San Diego, CA 92117. Carolyn Harshman is President of EPC and is located at the same address with a phone number of 858-483-4626 and email of epc@pachell.net. EPC employs a full-time Lead Research Assistant and enlists subject matter independent contractors on an as-needed basis.

On occasion, Ms. Harshman serves as an independent contractor or EPC serves as a subcontractor to other consulting firms. Combining EPC and Ms. Harshman, the annual revenue has been appropriately \$325,000 for several years. Ms. Harshman is financially stable with no expectations for merging or selling of her company's projects, history, or other holdings. There are no outstanding claims, judgements for or against the firm.

EPC is stable and strong continuing to enjoy the benefits of many years in business and dozens of clients who return for additional services. Other than uncontrollable delays caused by Cal OES and FEMA reviews, EPC completes projects within the contracted period according to client needs. Hazard Mitigation Plans typically take approximately 6 months to conduct planning team meetings, conduct hazard research and mapping, and prepare the First Draft Plan. It generally takes another 6 months for the Cal OES and FEMA review. However, certain clients have desired a faster planning process and EPC has risen to the occasion most recently with the City of Montebello where the City's first HMP was written along with an update to the General Plan Safety Element all in a period of only 3 months.

The beginning of the calendar year tends to be slower so this is an excellent time for EPC to begin work on the City of Santa Fe Springs task of completing the Mitigation Plan in a condensed period of time. The EPC Team will be ready to begin as soon as the City makes its selection.

As evidenced in the list of professional services and clients below, **EPC has prepared well over 100 Hazard Mitigation Plans including the 2014 County of Los Angeles All-Hazards Mitigation Plan.** Below is the 5-year summary of "completed projects" as requested in the RFP. Following the 5-year summary list is a comprehensive list of EPC professional services and clients.

Name of Client & Address	Project Title/Contracted & Final Cost	Contact	Involvement of McDaniel (GIS & HAZUS)	Status of Project
County of Los Angeles 1275 North Eastern Avenue Los Angeles, CA, 90022	2014/All-Hazard Mitigation Plan/\$72,000	Yvette Countee (323) 997-0007	No	FEMA Approved
City of Rancho Palos Verdes 30940 Hawthorne Boulevard Rancho Palos Verdes, CA 90275	2015/Multi-Jurisdictional Hazard Mitigation Plan, Emergency Operations Plan, Continuity of Operations Plan/\$70,000	Tracy Bonano (310) 544-5209	No	FEMA Approved
City of Long Beach 2990 Redondo Avenue Long Beach, CA 90806	2017/Hazard Mitigation Plan/\$58,000. Emergency Operations Plan, Continuity of Operations Plan	Dave Ashman (562) 570-9251	No	FEMA Approved
City of El Monte 11333 Valley Boulevard El Monte, CA 91731	2016/Hazard Mitigation Plan/\$15,000	Lt. Pete Rasic (626) 580-2118	No	FEMA Approved
City of Claremont 570 W. Bonita Ave., Claremont, CA 91711	2015/Hazard Mitigation Plan/\$15,000. Continuity of Operations Plan	Lt. Karlan Bennet (909) 399-5411	No	FEMA Approved
City of Glendora 150 S. Glendora Avenue Glendora, CA 91741	2016/Hazard Mitigation Plan/\$15,000	Julie Linger (626) 914-8289	No	FEMA Approved
City of Montebello 1600 W. Beverly Boulevard Montebello, CA 90640	2017/Hazard Mitigation Plan and General Plan Safety Element/\$54,000	Matthew Feske (323) 887-1200	Yes	Submitted to Cal OES/FEMA for Review
Antelope Valley Transit Authority 42210 6th Street West, Lancaster, CA 93534	2016/Hazard Mitigation Plan/\$20,000	Len Engel (661) 729-2229	Yes	Submitted to Cal OES/FEMA for Review
City of Lomita 24300 Narbonne Avenue, Lomita, CA 90717	2016/Hazard Mitigation Plan/\$15,000	Laura Vander Neut (310) 325-7110, ext. 151	Yes	Submitted to Cal OES/FEMA for Review
City of Buena Park 6955 Aragon Circle Buena Park, CA 90620	2017/Hazard Mitigation Plan/\$145,000	Doug Brodowski (714) 562-3652	Yes	Submitted to Cal OES/FEMA for Review

City of Bellflower 16600 Civic Center Drive Bellflower, CA 90706	2016/Hazard Mitigation Plan/\$60,000. General Plan Safety Element and Technical Background Report	Joel Hockman (562) 925-0124	Yes	Submitted to Cal OES/FEMA for Review
City of Signal Hill 2745 Walnut Avenue, Signal Hill, CA 90755	2016/Hazard Mitigation Plan/\$20,000	Richard Johnson (562) 985-7239	Yes	Submitted to Cal OES/FEMA for Review

Emergency Planning Consultants Client List

	Scope of Work
Federal Government	
Federal Emergency Management Agency (FEMA)	Course design and deliveries for FEMA's Emergency Management Institute
National Disaster Preparedness Training Center (NDPTC-University of Hawaii)	Course design and deliveries of Advanced Disaster Recovery Course, Leveraging Tools for Conducting Damage Assessments, Coastal Community Resilience
State Governments	
California	Office of Emergency Services: Multi-Hazard Functional Plan Template, California Specialized Training Institute: Course deliveries
Indiana	Comprehensive Emergency Management Plan (CEMP) Template, Facilitated completion of CEMP for 15 Indiana Counties
Missouri	HSEEP agro-terrorism functional exercise, HSEEP regional WMD exercises
New Hampshire	State Operations Plan, EOC Standard Operating Procedures
Hawaii	Department of Education: Grant writing - Readiness and Emergency Management for Schools Grant (2008), State Civil Defense: Course and exercise deliveries
City and County Governments	
City of Anaheim	Update Hazard Mitigation Plan
City of Bellflower	Hazard Mitigation Plan, Grant Writing, Update Hazard Mitigation, Update General Plan Safety Element and Technical Background Report, Update Emergency Operations Plan
City of Buena Park	Hazard Mitigation Plan, Update Emergency Operations Plan
City of Carlsbad	Emergency Operations Plan, EOC Trainings and Exercises, Full-Scale Active Shooter Exercise (multi-jurisdictional law enforcement event)
City of Carson	Hazard Mitigation Plan
City of Cerritos	Hazard Mitigation Plan

City of Chula Vista	Pre-Disaster Recovery Plan
City of Claremont	Hazard Mitigation Plan, Update Hazard Mitigation Plan, Continuity of Operations Plan
City of Compton	Hazard Mitigation Plan, Update Hazard Mitigation Plan
City of Covina	Hazard Mitigation Plan, Emergency Operations Plan
City of El Monte	Hazard Mitigation Plan, Update Hazard Mitigation Plan
City of El Segundo	Hazard Mitigation Plan
City of Glendora	Hazard Mitigation Plan, SEMS EOC Course
City of Hawaiian Gardens	Hazard Mitigation Plan, Update Hazard Mitigation Plan
City of Hermosa Beach	Hazard Mitigation Plan, Emergency Operations Plan, EOC Trainings and Exercises, Update Emergency Operations Plan
City of Hesperia	EOC Trainings and Functional Exercise
City of Huntington Park	Hazard Mitigation Plan
City of Indio	Incident Command System 300 and 400 Training Courses, EOC Section-Specific Trainings
City of Irwindale	Update Hazard Mitigation Plan
City of La Habra Heights	Hazard Mitigation Plan
City of La Mirada	Hazard Mitigation Plan
City of La Puente	Update Hazard Mitigation Plan, Update Emergency Operations Plan
City of Lomita	Update Hazard Mitigation Plan, Update Emergency Operations Plan
City of Long Beach	Hazard Mitigation Plan, Update Hazard Mitigation Plan, Update Emergency Operations Plan, Continuity of Operations Plan
City of Lynwood	Hazard Mitigation Plan
City of Manhattan Beach	Hazard Mitigation Plan, Emergency Operations Plan, EOC Trainings and Exercises
City of Rancho Cucamonga	Emergency Operations Plan, Continuity of Operations Plan, Continuity of Government Plan, EOC Trainings and Exercises
City of Rancho Palos Verdes	Multi-Jurisdictional Hazard Mitigation Plan, Emergency Operations Plan, EOC Trainings and Exercises, Update Multi-Jurisdictional Hazard Mitigation Plan, Continuity of Operations Plan
City of Rolling Hills	Hazard Mitigation Plan, Update Hazard Mitigation Plan
City of Rolling Hills Estates	Multi-Jurisdictional Hazard Mitigation Plan, Update Multi-Jurisdictional Hazard Mitigation Plan
City of Santa Ana	Update Emergency Operations Plan

City of Signal Hill	Hazard Mitigation Plan, Update Hazard Mitigation Plan, Continuity of Operations Plan
City of South El Monte	Hazard Mitigation Plan
City of South Gate	Hazard Mitigation Plan
City of Twentynine Palms	Update Hazard Mitigation Plan
City of Upland	Emergency Operations Plan, EOC Training and Exercises, EOC Design
City of Vernon	Hazard Mitigation Plan
City of Whittier	Hazard Mitigation Plan, Update Hazard Mitigation Plan, Update Hazard Mitigation Plan
County of San Bernardino	Exercise Evaluator, EOC Course deliveries, SEMS Introduction Online Course
County of San Diego	Multi-Hazard Functional Plan, Emergency Management Contracted Services
County of Los Angeles	Update Hazard Mitigation Plan, Emergency Management Contracted Services
Town of Yucca Valley	Hazard Mitigation Plan, Update Hazard Mitigation Plan
Educational Institutions	
Chula Vista Elementary School District	Hazard Mitigation Plan, District Emergency Operations Plan, Site Emergency Plans, Needs & Capabilities Assessment, District Hazard Analysis, Risk/Vulnerability Assessments, Site Exercises
Covina-Valley Unified School District	Hazard Mitigation Plan, District Hazard Analysis, Needs & Capability Assessment
East Whittier City Elementary School District	Hazard Mitigation Plan
El Camino Community College District	Comprehensive Emergency Management Program - Hazard Mitigation Plan, District Emergency Operations Plan, Site Emergency Plans, Needs & Capabilities Assessment, District Hazard Analysis, Risk/Vulnerability Assessments; Site Trainings and Exercises
El Segundo Unified School District	Hazard Mitigation Plan
Little Lake City Elementary School District	Hazard Mitigation Plan
Los Angeles Unified School District	Update Hazard Mitigation Plan
Los Nietos Elementary School District	Hazard Mitigation Plan
Palomar Community College District	Comprehensive Emergency Management Program - District Emergency Operations Plan, Site Emergency Plans, EOC and Site Trainings and Exercises
Palos Verdes Peninsula Unified School District	Hazard Mitigation Plan, Update Hazard Mitigation Plan

San Diego Community College District	Comprehensive Emergency Management Program - Hazard Mitigation Plan, District Emergency Operations Plan, Site Emergency Plans, EOC and Site Trainings and Exercises, Risk/Vulnerability Assessments
San Diego Unified School District	Comprehensive Emergency Management Program - Hazard Mitigation Plan, District Emergency Operations Plan, Site Emergency Plans, Needs & Capabilities Assessment, District Hazard Analysis, Risk/Vulnerability Assessments, 200 Site Functional Exercises, EOC Functional Exercises, Full-Scale Active Shooter Exercise, EOC Section-Specific Training and Tabletop Exercise, Update Hazard Mitigation Plan
Santa Clara County Office of Education	Comprehensive Emergency Management Program - District Emergency Operations Plan, Site Emergency Plans, District Hazard Analysis, Site Safety Assessments, EOC Trainings, Site Command Team Trainings, EOC Tabletop Exercises
South Whittier School District	Hazard Mitigation Plan
Southwestern Community College District	District Emergency Operations Plan, Site Emergency Plans, District Hazard Analysis, EOC Trainings, Site Command Team Trainings, EOC Tabletop Exercises, Grant Writing
Whittier City School District	Hazard Mitigation Plan
Whittier Union High School District	Hazard Mitigation Plan, Update Hazard Mitigation Plan
San Bernardino Community College District	Update Hazard Mitigation Plan
Valley and Inland Empire	
Antelope Valley Transit Authority	Hazard Mitigation Plan, EOC/Field Functional Exercise
Jurupa Community Services District	Hazard Mitigation Plan
Omnitrans	Hazard Mitigation Plan, Update System Security Emergency Response Preparedness Plan (SSERPP), Update Emergency Procedures, Deliver ICS Trainings, Exercises, Update Hazard Mitigation Plan

C. Proposed Staffing and Project Organization



Name: Carolyn J. Harshman, CEM

Education: Master of Public Administration

Professional Affiliations: International Association of Emergency Managers, California Emergency Services Association, American Planning Association, National Hazard Mitigation Association

Professional Licenses and Certifications: Certified Emergency Manager

Description of Project Responsibilities:

Writing a Hazard Mitigation Plan requires subject matter expertise in the areas of emergency response planning, hazard mitigation planning, mapping, and land use

planning. With backgrounds in both city planning and emergency management, Ms. Harshman is the right fit for facilitating the planning project. Ms. Harshman will be the Point of Contact to the designee at the City of Santa Fe Springs and will maintain responsibility for all aspects of the contracted services. Monthly status updates will be provided to the City's Point of Contact. Invoices will be submitted according to the terms of the contract.

As Project Manager, Ms. Harshman will lead the project by facilitating and participating at all meetings, including public meetings and hearings. She will serve as the principal author and maintain quality control over the document at all times. Ms. Harshman will also manage relationships and contributions from EPC employees and independent contractors, ensuring quality control and continuous improvement by conducting weekly meetings with the EPC Team.

Qualifications and Relevant Experience:

Prior to working in the field of emergency management, Ms. Harshman had a combined 20-year career as a city, regional, and redevelopment planner for the County of San Diego, City of San Diego, and Southeastern Economic Development Corporation. In her role as a land use planner, Ms. Harshman prepared General Plan Amendments, Community Plans, Zoning Ordinance revisions, and conducted hundreds of community meetings. As a local government staff member for so many years, Carolyn is very familiar with the organization, roles, and responsibilities of government.

Carolyn began work in the field of emergency management in 1984 when she was hired as a hazard planner for the County of San Diego's Office of Emergency Services. Quickly acclimating to the world of emergency management, she updated the County's Emergency Operations Plan and also served as the Public Information Officer. Responding to requests from other jurisdictions to provide consulting services, Carolyn began part-time work as a consultant in 1986 writing Multi-Hazard Functional Plans and providing mandated trainings. By 1996 Carolyn ended her career with local government and established Emergency Planning Consultants.

Ms. Harshman has been a member of FEMA's Emergency Management Institute's Planning Advisory Board since 2005, involved in each update to the Emergency Planning Course (G235). Also, she taught FEMA's pilot deliveries for the Comprehensive Preparedness Guide (CPG) 101 course. The revised CPG 101 regulations provide guidance on styles and content for emergency operations plans, placing emphasis on engaging the "whole community" – including those with access and functional needs, children, and those with household pets and service animals. Carolyn has completed and teaches FEMA Master Trainer Program courses as well as a variety of other courses at the Emergency Management Institute, California Specialized Training Institute, and as an adjunct instructor at a variety of educational facilities. Ms. Harshman holds a Master of Public Administration degree from San Diego State University and is a Certified Emergency Manager (CEM), as conferred by the International Association of Emergency Managers.

Actively engaged in professional development, Carolyn was in FEMA's first cadre of the National Emergency Management Executive Academy. Ms. Harshman is an active leader in the International Association of Emergency Managers, serving as Chair of the Conference Committee from 2006-2011, Chair of the Leadership Symposium from 2011-2013, Chair of Membership & Marketing Committee from 2014-2016, and presently as President of IAEM USA Region 9.

We will work with Santa Fe Springs to create a customized plan that will serve the needs of the community for many years to come.



Mr. Alex Fritzer, B.A. – Lead Research Analyst

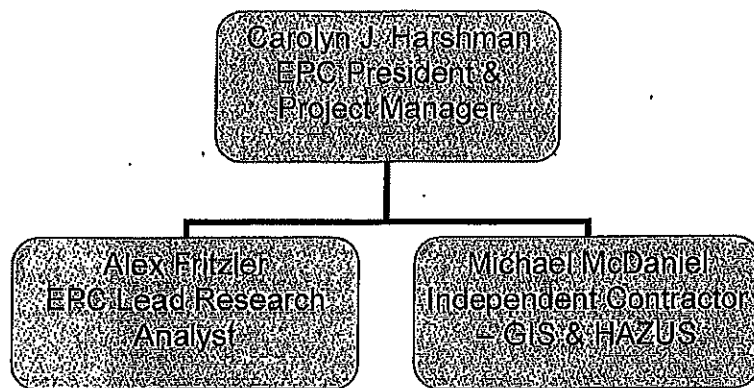
Alex Fritzer is EPC's Lead Research Analyst. He is responsible for all research, writing, and technical services support to the EPC Team. Alex provides hazard and data research, data analysis, word processing, graphics production, and other document preparation services. Alex has assisted with the preparation of more than twenty Hazard Mitigation Plans since joining EPC in 2010.



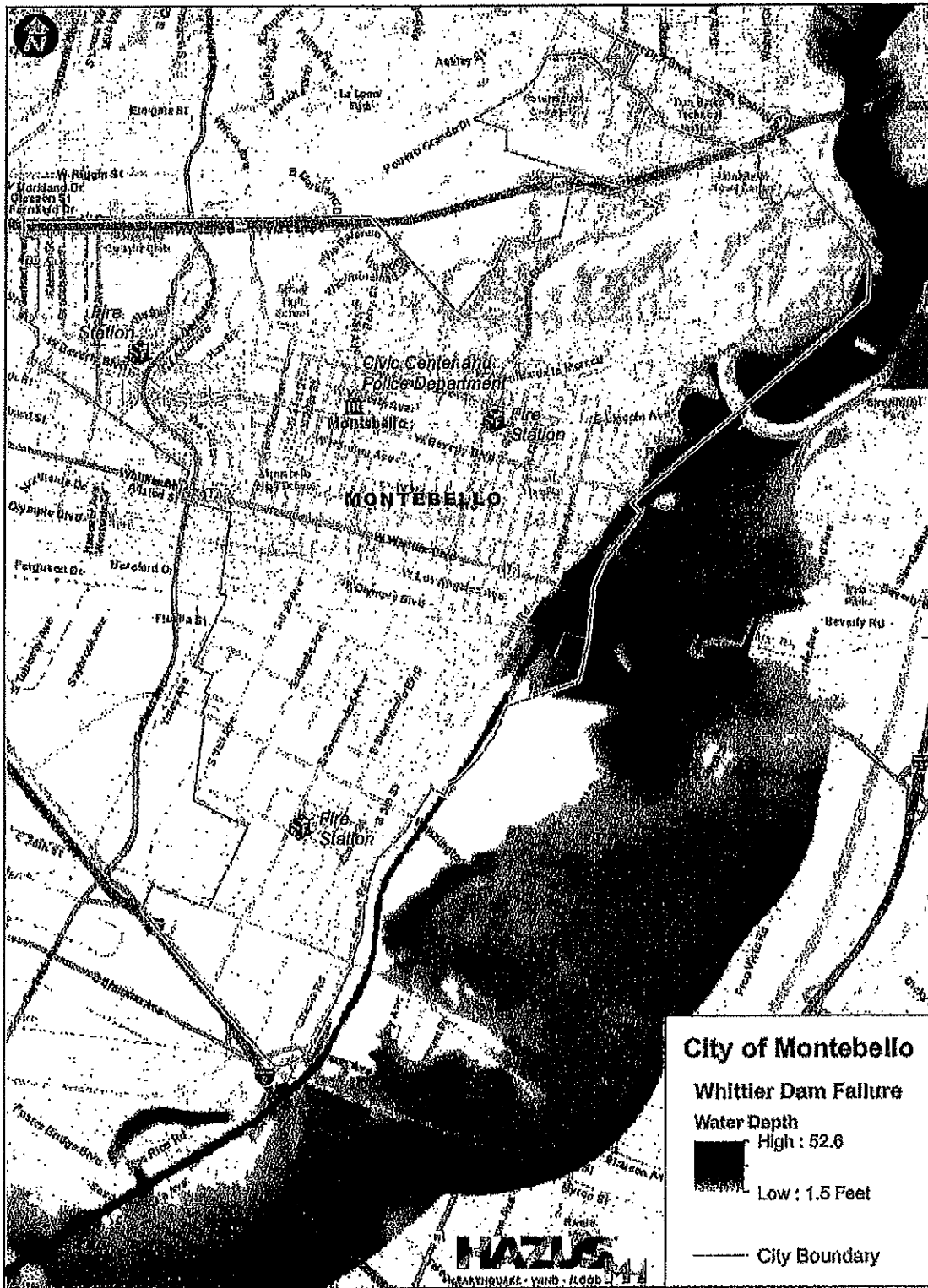
Mr. Mike McDaniel, M.A. – GIS/HAZUS Independent Contractor

As an individual, Mike McDaniel is an Independent Contractor who provides comprehensive (GIS) technical support, mapping services, and HAZUS maps and reports to local government agencies. Mike is a GIS instructor at California State University at Long Beach. He teaches a spectrum of courses including Principles of Geographic Information Systems, Advanced Topics in Geographic Information Systems, Cartography, Land Use Planning, Urban Geography and others. Conduct weekend professional development courses including GIS and Business, Problem Solving, and Government Applications of GIS. Since 2007, Mr. McDaniel has worked full-time as a GIS Analyst for the City of El Segundo, California. In that capacity he implements municipal Geographic Information System (GIS) and develops mapping applications for internet and intranet delivery and analysis of geodatabase layers; provides technical data and GIS service support for all departments. He is a certified Geographic Information Systems Professional as conferred by the GIS Certification Institute and is certified by FEMA as a HAZUS Trained Professional. Mike has worked since 2014 with EPC to provide HAZUS and GIS services.

All members of the EPC Team are available, willing, and anxious to begin assisting City of Santa Fe Springs with the project. The EPC Team will not change in composition or assignment without previous permission from the City of Santa Fe Springs.



As a supplement to the research on hazards, EPC will utilize HAZUS – Hazards United States. HAZUS is software that was produced by FEMA to estimate loss projections for earthquakes, hurricanes, and flooding. EPC will provide the City of Santa Fe Springs 3 HAZUS Level 2 maps and reports. The outputs of this effort will be of great use to the City not only in assessing natural hazards in the mitigation plan but also for future hazards studies and disaster exercise designs. See sample HAZUS map below that was developed by EPC (Mike McDaniel) for the City of Montebello's Hazard Mitigation Plan:



Lastly, EPC desires to share an insight and recommendation concerning the City's General Plan Safety Element. Last updated in 1994, in order to be in full compliance with the State of California's Planning, Zoning, and Development Laws (2012), the City's General Plan Safety Element is in need of update. Specifically, Government Code 65302 (g) states:

"A safety element for the protection of the community from any unreasonable risks associated with the effects of seismically induced surface rupture, ground shaking, ground failure, tsunami, seiche, and dam failure; slope instability leading to mudslides and landslides; subsidence; liquefaction; and other seismic hazards identified pursuant to Chapter 7.8 (commencing with Section 2690) of Division 2 of the Public Resources Code, and other geologic hazards known to the legislative body; flooding; and wildland and urban fires. The safety element shall include mapping of known seismic and other geologic hazards. It shall also address evacuation routes, military installations, peakload water supply requirements, and minimum road widths and clearances around structures, as those items relate to identified fire and geologic hazards."

Other State of California legislation by the Assembly and Senate require alignment of the General Plan Safety Element and Hazard Mitigation Plan in order to maximize reimbursements and public assistance following a major emergency. Although required cross-references will be included in the hazard mitigation plan, according to Senate Bill 379 the Safety Element itself will need to be updated by 2022.

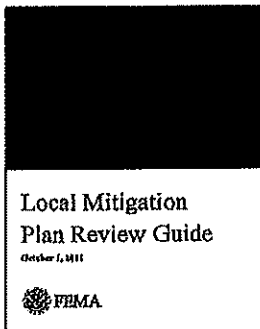
EPC recommends that rather than being out of compliance with the Government Code, the City should consider seizing the opportunity to prepare both documents simultaneously. EPC has recently completed such a project for the City of Bellflower and City of Montebello, resulting in a savings of thousands of dollars in consulting fees and staff time. As before, EPC would contract with geotechnical engineering firm of Diaz Yourman & Associates for the seismic mapping and flood analysis required by 2012 Planning, Zoning, and Development Laws. As a point of reference, the pricing for updating the Safety Element would be similar to the pricing for the mitigation plan as identified in the Fee Proposal.

D. Consultants and/or Sub-consultants

EPC is the only consultant identified in this proposal. One independent contractor, Mike McDaniel is introduced above who will have a separate independent contractor agreement signed with EPC. See Work Approach below for details.

E. Work Approach

Hazard Mitigation Plan Approach



The Hazard Mitigation Plan will be completed in compliance with the requirements of DMA 2000, FEMA's Local Multi-Hazard Mitigation Planning Guidance published July 2008, the Local Mitigation Plan Review Guide published in October 2011, and the Local Mitigation Planning Handbook published March 2013. Building on those materials and other FEMA mitigation "how-to guides", the following methodology will be utilized:

- **Planning Tools** have been developed by EPC that will significantly decrease the amount of jurisdictional staff time required for completion of the Hazard Mitigation Plan.
- **Data Collection** related to preparing the Hazard Identification, Risk Assessment, and Vulnerability Analysis portion of the Hazard Mitigation Plan will be conducted by EPC. Collection of data with the Planning Team will be during meetings, over the telephone, or via email. On an as-needed basis, EPC will also utilize a broad range of publically available hazard information resources. It is anticipated that any existing risk assessment data, hazard analysis studies, and the General Plan Safety Element and the Emergency Operations Plan will be provided to EPC by the jurisdiction. Supplemental data collection required to satisfy the Disaster Mitigation Act of 2000 (DMA 2000) Guidelines will be coordinated between EPC and the Point of Contact for the jurisdiction. EPC will utilize a range of resources for information regarding historical disasters in the process of preparing the Hazard Mitigation Plan. As requested in the RFP, the hazard analysis will include both natural and human-caused hazards.
- **Mapping** activities will be the responsibility of the jurisdiction with guidance provided from EPC. DMA 2000 requires that hazards and critical facilities be documented in the Hazard Mitigation Plan, but not necessarily in maps. EPC recommends that City's utilize their existing mapping resources (e.g. General Plan) with GIS and HAZUS assistance from EPC as necessary.
- **Project Schedule** identified in the RFP calls for submission of the "final HMP" to Cal OES and FEMA by July 26, 2017. While the document is in for review with Cal OES and FEMA, the City intends to submit the document to the Planning Commission and City Council during August 2017. EPC has experience with even more aggressive schedules including City of Montebello's HMP and General Plan Safety Element updates in only 3 months. Both of those documents are slated the week of March 6, 2017 for Planning Commission and City Council for adoption. With EPC's extensive background and the cooperation of the City's Planning Team, EPC is totally confident that the City's goal of July 2017 will be met.
- **Hazard Research** is one of the most important activities in updating the Hazard Mitigation Plan. A wide variety of reference documents from local, state, and federal government will be utilized to identify the natural and human-caused hazards, impacts, and vulnerabilities.

- **Planning Team** will be formed consisting of, at a minimum, representatives from departments identified in the RFP.
 - **Planning Team Meeting #1** (2 hours)
 - Kick-Off with the Planning Team. The purpose of the Kick-Off Meeting is to review project expectations and timeline, gather pertinent documents, role and membership of Planning Team, review updates to DMA 2000 regulations, discuss availability of mapping resources, and discuss opportunities for public involvement. The meeting will also include a review of the hazards and impacts as researched by EPC.
 - **Planning Team Meeting #2** (2 hours)
 - Discuss and develop Mitigation Measures. This will involve identification of historical, existing, and future mitigation action items for inclusion in the HMP. EPC will distribute a planning tool that contains a comprehensive list of mitigation actions from a wide variety of jurisdictional plans. The use of this comprehensive list will assist and expedite the Planning Team's process of identifying mitigation actions for the jurisdiction.
 - **Planning Team Meeting #3** (2 hours)
 - Review of the First Draft Plan will be preceded by advance distribution of the document to the Planning Team via the City's Point of Contact. The meeting will provide an opportunity for the Planning Team to share comments and corrections to the document. Also, this meeting will include a discussion on preparations and logistics for soliciting public input, the decision maker public meetings, and distribution of the Second Draft Plan for internal (e.g. City departments with responsibilities identified in the Plan), external (e.g. adjoining jurisdictions, utilities, special districts) review, and posting for the general public on the City's website. Although other forms of public outreach are certainly available, EPC has found that posting of electronic and hard copies of the Second Draft Plan is the most successful method of soliciting the attention and input of the general public.
- **Finalization** will include EPC sending the City's Point of Contact one electronic copy of the Third Draft Hazard Mitigation Plan submission for review by Cal OES and conditional approval by FEMA. EPC will work with Cal OES and FEMA on any mandated revisions as per the DMA 2000 regulations. It's very likely that the HMP will still be in for review by Cal OES and FEMA at the time the plan will be forwarded to the Planning Commission and City Council approval. If that is the case, FEMA may require the plan be resubmitted to City Council following receipt of FEMA's conditional approval (pending re-adoption by the City Council). EPC will prepare a staff report and resolution for use at the Planning Commission and City Council public meetings. EPC President Carolyn Harshman will attend and be prepared to present at both meetings.

Recommended Project Timeline – Hazard Mitigation Plan

Task	March	April	May	June	July	August	September	October	November	December
Hazard Research	X	X	X							
Planning Team Meeting #1 Kick-Off – HMP Overview and Hazard Briefing		X								
Planning Team Meeting #2 Mitigation Actions			X							
Planning Team Meeting #3 First Draft Plan				X						
Distribute Second Draft Plan to General Public and External Agencies				X						
Submit Plan to Cal OES for Review and FEMA					X					
Work with Cal OES and FEMA on DMA 2000-justified Amendments to the Plan					X	X	X	X	X	X
Planning Commission Public Meeting						X				
City Council Public Meeting for Adoption						X				
Re-submit Plan to Cal OES and FEMA with City Council Adoption						X				

F. Client References (Documents available upon request)

Name of Client / Address	Project Title	Contact
City of Long Beach 2990 Redondo Avenue Long Beach, CA 90806	Hazard Mitigation Plan (FEMA approved), Emergency Operations Plan, Continuity of Operations Plan	Dave Ashman (562) 570-9251
City of El Monte 11333 Valley Boulevard El Monte, CA 91731	Hazard Mitigation Plan (FEMA approved)	Lt. Pete Rasic (626) 580-2118
City of Montebello 1600 West Beverly Boulevard Montebello, CA 90640	Hazard Mitigation Plan (submitted to Cal OES/FEMA for review), General Plan Safety Element	Matthew Feske (323) 887-1200

G. Appendices

RESUME OF CAROLYN J. HARSHMAN, MPA, CEM

E D U C A T I O N

MASTER OF PUBLIC ADMINISTRATION, SAN DIEGO STATE UNIVERSITY, 1977

E X P E R I E N C E

President (1984 to Present), *Emergency Planning Consultants*, San Diego, California. Consulting contracts include the Federal Emergency Management Agency (subject matter expert/trainer), U.S. Department of Homeland Security - FEMA (training development and delivery); U.S. Department of Defense - Center for Excellence in Disaster Management & Humanitarian Assistance (training); National Disaster Preparedness Training Center (recovery course developer and faculty); State of Hawaii (training and exercises); State of California (Multi-Hazard Functional Plan template); State of New Hampshire (emergency operations plan/standard operating procedures and guidelines); State of Indiana (grant administration, local CEMP courses, project management tools, and development of county CEMP & hazard analysis documents); State of Missouri (HSEEP agroterrorism functional exercise, HSEEP regional WMD exercises); State of Wyoming (training and exercises); State of Nebraska (training and exercises); County of Los Angeles (all-hazard mitigation plan); County of San Diego (multi-hazard functional plan); County of San Bernardino (training and exercises); City of Long Beach (hazard mitigation plan, emergency operations plan); City of Anaheim (hazard mitigation plan); City of Oakland (catastrophic plans); City of Carlsbad (comprehensive program of plans, training, and exercises); City of Chula Vista (pre-disaster recovery & reconstruction plan); City of Bellflower (hazard mitigation plan, emergency operations plans, general plan safety element); City of Upland (comprehensive program of plans, training, and exercises); City of Rancho Cucamonga (comprehensive program of plans, training, and exercises); City of Rancho Palos Verdes (comprehensive program of plans, training, and exercises); City of Santa Ana (emergency operations plan); City of Buena Park (hazard mitigation plan, emergency operations plans); Los Angeles Unified School District (hazard mitigation plan); San Diego Unified School District (comprehensive program of plans, training, exercises, and REMS grant administration); San Diego Community College District (comprehensive program of plans, training, and exercises); Chula Vista Elementary School District (comprehensive program of plans, training, and exercises); Hawaii Department of Education (REMS grant writing, consulting); Santa Clara Office of Education (comprehensive program of plans, training, and exercises); Southwestern Community College District (comprehensive program of plans, training, and exercises) and numerous other local governments, school districts, and other government organizations. Training services have included California SEMS Introduction and EOC courses; ICS 100, 200, 300, 400, 402, 800; NIMS 700; and a wide variety of FEMA courses. Exercise services have included full-scale/field exercises (8), functional exercises (250), and tabletops (1,500).

Faculty (1984 to Present), *National University, FEMA's Emergency Management Institute, University of Hawaii, San Diego State University, Cal Poly San Luis Obispo, California State Fire Marshal, California Specialized Training Institute.*

Senior Projects Manager (1995 to 1996), *Southeastern Economic Development Corporation*, San Diego, California. Management of Projects & Development Division for City of San Diego's Redevelopment Agency.

Director of Training & Development (1987 to 1995), *City of San Diego*, San Diego, California. Management of organizational effectiveness and training programs for City Planning Department and the Building Inspection Department.

City Planner (1985 to 1987), *City of San Diego Planning Department*, San Diego, California.

Operations Officer (1982 to 1985), *County of San Diego Office of Disaster Preparedness*, San Diego, California. Project Manager on County's Emergency Operations Plan, Hazard Analysis, Dam Evacuation Plans, Drought Plan, and Damage Assessment Process. Public Information Officer and Exercise Officer. Operational responsibilities included Emergency Operations Center activations.

Regional Land Use Planner (1977 to 1982), *County of San Diego Department of Planning and Land Use*, San Diego, California.

SPECIAL RECOGNITION

National StormReady Board, U.S. National Weather Service, Member, 2008-present
FEMA Emergency Management Institute

Advisory Group on Emergency Planning, 2005-present

National Emergency Management Executive Academy, First Cadre, 2012-2013

International Association of Emergency Managers (IAEM), Member, 1996-present

IAEM USA Region 9 President 2016-2017

Chair: Membership and Marketing 2014-2015, Leadership Symposium 2012-2013,
Conference Committee 2006-2011

California State Representative 2004-2009

Speaker, 1997, 1998, 2012, 2016 Annual Conference

Topics: *Standardized Emergency Management System 101, Grassroots Recovery – The Recovery Task Force, Creative Financing Techniques for Hazard Mitigation, Recovery & Reconstruction Planning – Avoiding the Rush to Normalcy, Demystifying Pre-Disaster Recovery Planning*

California Emergency Services Association (CESA), Member, 2000-present

Webinar Speaker, March 2015

Topic: *Optimizing Opportunities for Mitigation*

Speaker, October 2015

Topic: *Demystifying Pre-Disaster Recovery Planning*

National Hazard Mitigation Association (NHMA), Member, 2012-present

American Planning Association (APA), Member, 2013-present

H. Rights to Materials

This proposal recognizes the statement in the RFP regarding Rights to Materials.

I. Fee Proposal

The Fee Proposal is provided in a separately sealed envelope as directed.



FEE PROPOSAL

Emergency Planning Consultants

Local Hazard Mitigation Plan

Task	Harshman (\$200/hr)	Fritzler (\$75/hr)	McDaniel (\$100/hr)	TOTAL
Hazard Research	\$1,200 (6 hrs)	\$5,250 (70 hrs)	\$2,900 (29 hrs)	\$9,350
Planning Team Meetings	\$2,400 (12 hrs)			\$2,400
Prepare First Draft Plan and Solicit Public Input on Second Draft Plan	\$5,000 (25 hrs)	\$5,250 (70 hrs)		\$10,250
Submit Plan to Cal OES for Review and FEMA and Facilitate DMA 2000- required Amendments to the Plan	No Charge (whatever it takes to gain FEMA approval)			\$0
Prepare Supporting Documents and Present at Planning Commission and City Council Public Meetings	\$2,000 (8 hrs)			\$2,000
Incorporate Planning Commission, City Council, and FEMA Approval into Final Plan	\$1,000 (4 hrs)			\$1,000
TOTAL	\$11,600 (88 hrs)	\$10,500 (140 hrs)	\$2,900 (29 hrs)	\$25,000
Note: EPC does not charge for mileage or travel time. Hourly rates are otherwise inclusive of office overhead including direct and indirect costs.				



City of Santa Fe Springs

City Council Meeting

May 11, 2017

NEW BUSINESS

Resolution No. 9542 and Resolution No. 9543 – Request for Modifications of Parking Restrictions on Alburdis Avenue between Telegraph Road and Pioneer Boulevard

RECOMMENDATION

That the City Council take the following actions for the area on the east side of Alburdis Avenue between 9716 and 11721 Alburdis Avenue:

- Approve the request to remove the existing "No Stopping Any Time" parking restrictions;
- Approve the maintaining of parking restrictions adjacent to existing driveways;
- Adopt Resolution No. 9542 which would prohibit the parking of vehicles weighing over 6000 Pounds and implement a tow-away provision for vehicles that violate the restriction on Alburdis Avenue; and
- Adopt Resolution No. 9543 which would prohibit the parking of vehicles on Tuesdays between 8:00 AM to 12:00 Noon for street sweeping purposes.

BACKGROUND

The Traffic Commission at their meeting of April 20, 2017 reviewed the attached report for the proposed modification of parking restrictions along the east side of Alburdis Avenue between Pioneer Boulevard and Telegraph Road. The Commission voted 3 to 0 to recommend to the City Council for consideration and approval of the following items:

1. The request to remove the "No Stopping Any Time" parking restriction along the east side of Alburdis Avenue between 9716 and 11721 Alburdis Avenue be approved;
2. Parking restrictions be maintained adjacent to existing driveways in order to provide sight distance between 9716 and 11721 Alburdis Avenue;
3. A "No Parking Vehicles over 6000 Pounds" restriction along with a tow-away provision be implemented between 9716 and 11721 Alburdis Avenue; and
4. A "No Parking Tuesday 8:00 AM to 12:00 Noon" restriction be implemented between 9716 and 11721 Alburdis Avenue for street sweeping purposes.

Staff recommends the modification of parking restrictions as outlined in the recommendation along this section of Alburdis Avenue as requested by a resident of the Villa Verde Housing Complex located on the west side of Alburdis Avenue south of Pioneer Boulevard or directly across from the area that parking modifications have been requested. The result of this request will yield approximately five (5) parking spaces on the east side of Alburdis Avenue between

Report Submitted By: Noe Negrete, Director  Date of Report: May 4, 2017
Department of Public Works

ITEM NO. 10

Telegraph Road and Pioneer Boulevard, in order to maintain proper sight distance at each driveway.



Thaddeus McCormack
City Manager

Attachments:

Resolution No. 9542

Resolution No. 9543

Exhibit A

Traffic Commission Report

RESOLUTION NO. 9542

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SANTA FE SPRINGS, CALIFORNIA
RESTRICTING PARKING AND STOPPING OF VEHICLES
AND ESTABLISHMENT OF A TOW-AWAY ZONE ON PORTIONS OF ALBURTIS
AVENUE**

THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS DOES HEREBY
RESOLVE AND ORDER AS FOLLOWS:

Section 1: Pursuant to the provisions of Chapter 75, Schedule II of the City Code, the following locations are designated as places where no person shall stop, stand or park a vehicle weighing in excess of 6,000 pounds at any time and is hereby established as a tow-away zone:

***East side of Alburdis Avenue south of Pioneer Boulevard beginning at a point
622 feet south of the centerline of Pioneer Boulevard to a point 713 feet south
of the centerline of Pioneer Boulevard***

When signs are posted giving notice thereof, any vehicle which is parked or left standing in violation of the provisions of this Resolution, shall be removed pursuant to the provisions of Vehicle Code Section 22651 (n).

APPROVED and ADOPTED this 11th day of May 2017 by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

William K. Rounds, Mayor

ATTEST:

Janet Martinez, CMC, City Clerk

APPROVED:
ITEM NO.:

RESOLUTION NO. 9543

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SANTA FE SPRINGS, CALIFORNIA
ESTABLISHING RESTRICTIONS ON PARKING FOR
STREET SWEEPING PURPOSES**

THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS DOES RESOLVE AND ORDER AS FOLLOWS:

Section 1. Pursuant to the provision of Section 72.19 of the City Code, when authorized signs are in place giving notice thereof, no person shall stop, stand or park any vehicle upon the street hereinafter designated between the hours of 8:00 a.m. and 12:00 p.m. on Tuesdays designated for any purpose other than the loading or unloading of passengers or materials:

East Side of Alburtis Avenue South of Pioneer Boulevard as follows:

APPROVED and ADOPTED this 11th day of May 2017 by the following roll call vote:

AYES:

NOES:

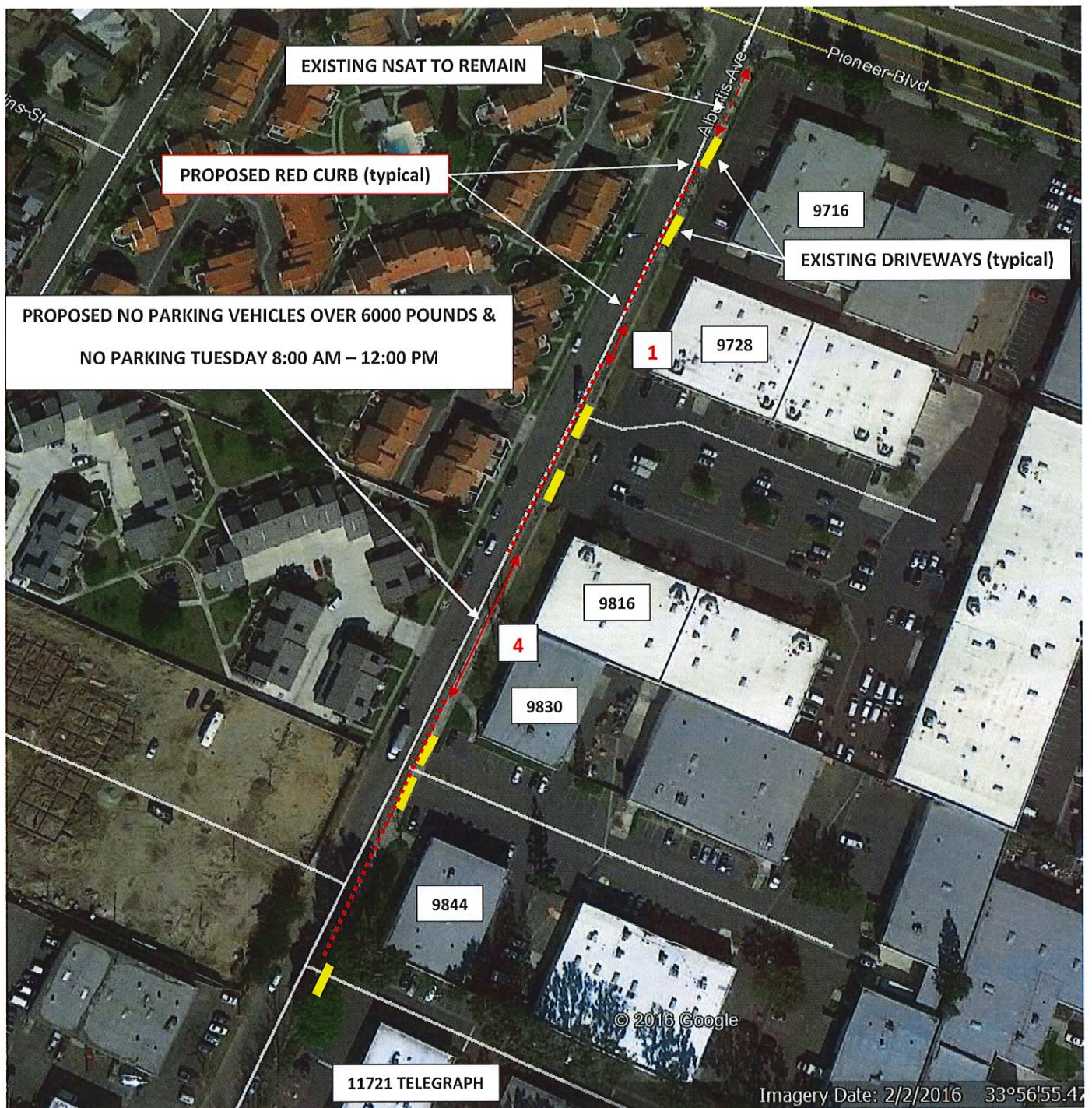
ABSENT:

ABSTAIN:

William K. Rounds, Mayor

ATTEST:

Janet Martinez, CMC, City Clerk



PROPOSED PARKING CHANGES ON THE EAST SIDE OF ALBURDIS AVENUE

BETWEEN PIONEER BOULEVARD AND TELEGRAPH ROAD

EXHIBIT A



City of Santa Fe Springs

Traffic Commission Meeting

April 20, 2017

TRAFFIC ENGINEER'S REPORT

Request for Modification of Parking Restrictions on Alburdis Avenue Between Telegraph Road and Pioneer Boulevard

RECOMMENDATION

That the Traffic Commission recommend to the City Council the following:

1. The request to remove the "No Stopping Any Time" parking restriction along the east side of Alburdis Avenue between 9716 and 11721 Alburdis Avenue be approved;
2. Parking restrictions be maintained adjacent to existing driveways in order to provide sight distance;
3. A "No Parking Vehicles over 6000 Pounds" restriction along with a tow-away provision be implemented between 9716 and 11721 Alburdis Avenue; and
4. A "No Parking Tuesday 8:00 AM to 12:00 Noon" restriction be implemented between 9716 and 11721 Alburdis Avenue for street sweeping purposes.

BACKGROUND

A resident from the Via Verde Housing Complex, located on Alburdis Avenue south of Pioneer Boulevard, has submitted a request for the City to remove the existing "No Stopping Any Time" zone that currently exists along the east side of Alburdis Avenue across from the Via Verde Complex. The request is based on the potential for a parking shortage based on the impending completion of the IL Borgo Condo Complex which is located just south of the Via Verde Housing Complex.

Alburdis Avenue is an intermediate collector street that has a 40-foot curb to curb width. Alburdis Avenue is striped with a single yellow skip centerline and has one thru lane in each direction. The 2016 Average Daily Traffic (ADT) for this section of Alburdis Avenue is 3,400 vehicles per day. The current speed limit is a posted 30 miles per hour and the 85th percentile speed was found to be 34 miles per hour. Currently, parking is generally permitted for passenger-type vehicles on the east side of Alburdis Avenue except for parking on the days of street sweeping. Parking is generally prohibited on the east side of Alburdis Avenue. The existing parking restrictions were placed at the request of the adjacent businesses in the 1980's due to trucks and vehicles parking too close to the driveways and impacting the ability of motorists exiting the businesses' parking lot to see oncoming traffic.

A review of the 5-year collision history for this segment of Alburdis Avenue indicates there have been 7 collisions resulting, with 3 involving injuries and the other 4 being property damage only. The following is a breakdown of the number of reported collisions by year:

Report Submitted By: Noe Negrete, Director
Department of Public Works

Date of Report: April 12, 2017

Item 05

<u>YEAR</u>	<u>COLLISIONS</u>
2012	3 collisions
2013	0 collisions
2014	0 collisions
2015	2 collisions
2016	2 collisions

Note that based on the 2016 Engineering & Traffic Study, the collision rate for this segment was found to be 1.43 collisions per million vehicle miles of travel which is a little above the expected County average of 1.06 collisions per million vehicle miles of travel.

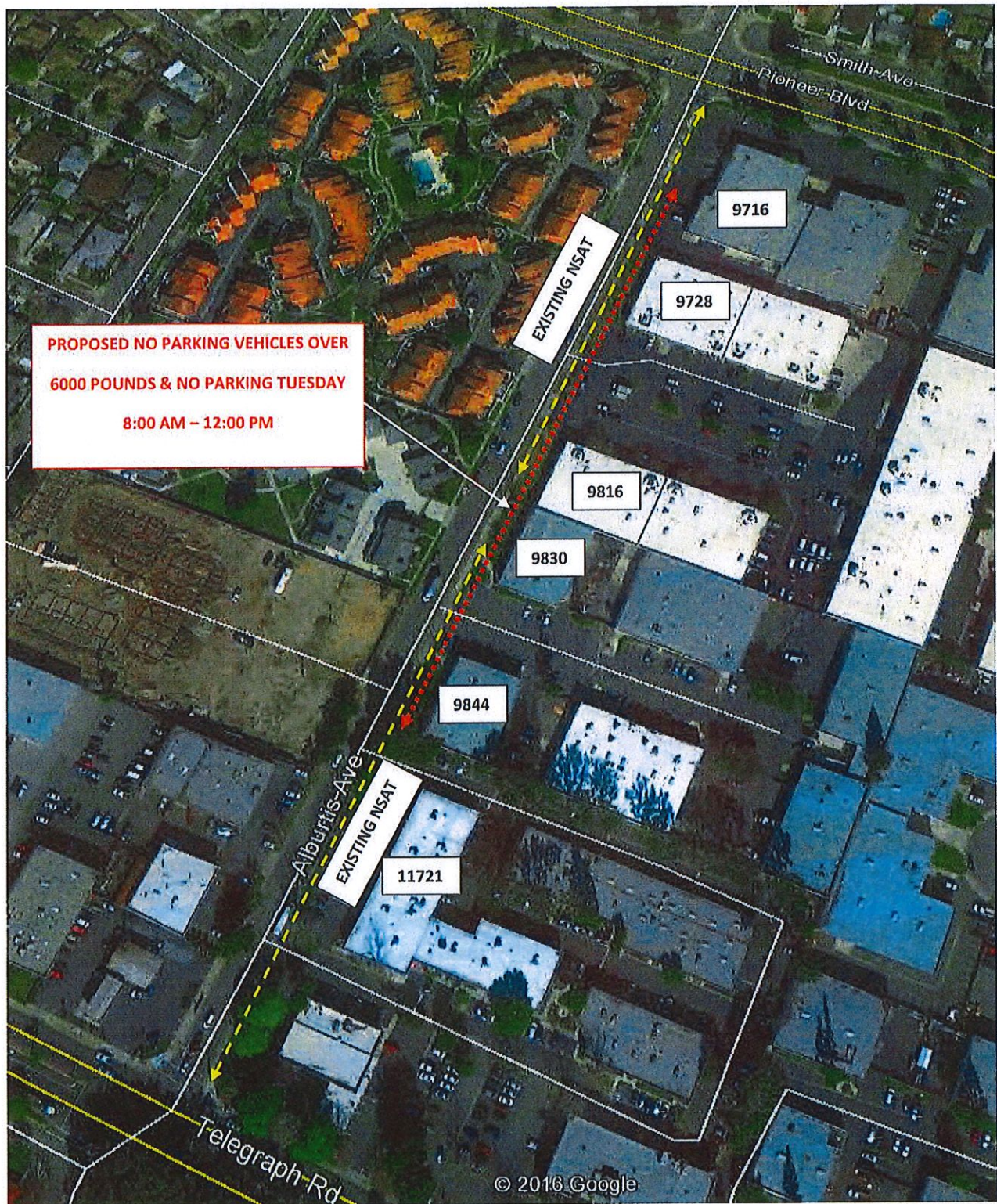
Staff has reviewed the existing conditions and has determined that the east side of Alburdis Avenue can accommodate the parking of passenger-type vehicles without impacting the adjacent businesses as long as parking restrictions are maintained adjacent to all of the driveways in order to maintain adequate sight distance for motorists exiting onto Alburdis Avenue from the business parking lots.

In addition to maintaining restrictions adjacent to the driveways, staff is recommending the implementation of a "No Parking Vehicles Over 6000 Pounds" restriction along with a provision for the towing of violators in the areas where the "No Stopping Any Time" restriction is being requested to be removed as well as "No Parking Tuesday 8:00 AM to 12:00 Noon" for street sweeping to ensure that the east side of Alburdis Avenue continues to be swept regularly.



Noe Negrete
Director of Public Works

Attachment:
Location Map



LOCATION MAP



City of Santa Fe Springs

City Council Meeting

May 11, 2017

NEW BUSINESS

Resolution No.9544 – Request for Parking Restriction on Spring Avenue north of Excelsior Drive

RECOMMENDATION

That the City Council adopt Resolution No. 9544, which would prohibit parking of vehicles weighing over 6,000 pounds on the east side of Spring Avenue from Excelsior Drive to a point 230 feet north of Excelsior Drive and implement a tow-away zone within the same limits for vehicles that violate the restriction.

BACKGROUND

The Traffic Commission at their meeting of April 20, 2017 reviewed the attached report for the proposed parking restriction. The Commission voted 3 to 0 to recommend to the City Council for consideration and approval the proposed "No Parking Vehicles Over 6000 Pounds" restriction on the east side of Spring Avenue north of Excelsior Drive and the provision for a tow-away zone as stated herein.

Staff recommends implementation of this parking restriction along this section of Spring Avenue as requested by PCT Coating Solutions located at 13701 Excelsior Drive plus the addition of a tow-away provision that will facilitate enforcement and deter the disregard of the parking restriction.

A handwritten signature in blue ink, appearing to read "Thaddeus McCormack".

Thaddeus McCormack
City Manager

Attachments:

Resolution No. 9544
Traffic Commission Report

Report Submitted By: Noe Negrete, Director
Department of Public Works

Date of Report: May 4, 2017

ITEM NO. 11

APPROVED:
ITEM NO.:

RESOLUTION NO. 9544

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SANTA FE SPRINGS, CALIFORNIA
RESTRICTING PARKING AND STOPPING OF VEHICLES
AND ESTABLISHMENT OF A TOW-AWAY ZONE ON PORTIONS OF SPRING
AVENUE**

THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS DOES HEREBY
RESOLVE AND ORDER AS FOLLOWS:

Section 1: Pursuant to the provisions of Chapter 75, Schedule II of the City Code, the following locations are designated as places where no person shall stop, stand or park a vehicle weighing in excess of 6,000 pounds at any time and is hereby established as a tow-away zone:

***East side of Spring Avenue beginning at Excelsior Drive to a point 230 feet
north of the centerline of Excelsior Drive***

When signs are posted giving notice thereof, any vehicle which is parked or left standing in violation of the provisions of this Resolution, shall be removed pursuant to the provisions of Vehicle Code Section 22651 (n).

APPROVED and ADOPTED this 11th day of May 2017 by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

William K. Rounds, Mayor

ATTEST:

Janet Martinez, CMC, City Clerk



City of Santa Fe Springs

Traffic Commission Meeting

April 20, 2017

TRAFFIC ENGINEER'S REPORT

Request for Parking Restrictions on Spring Avenue north of Excelsior Drive

RECOMMENDATION

That the Commission recommend to the City Council that a parking restriction for vehicles weighing over 6,000 pounds be implemented along with a provision for the towing of vehicles that violate the restriction on the east side of Spring Avenue from Excelsior Drive to a point 225 feet north of Excelsior Drive.

BACKGROUND

Staff has received an email from PCT Coating Solutions, located at 13701 Excelsior Drive, requesting that a parking restriction be implemented on the east side of Spring Avenue north of Excelsior Drive. PCT is experiencing problems with large trucks parking with their engines idling along the Spring Avenue side of their building. The building has windows along that side of the building and the exhaust fumes from the parked trucks fills the factory and impacts their employees. Due to the nature of the work conducted at the site, the windows must remain open in order to guarantee the circulation of air into the building.

PCT Coating Solutions is requesting that parking on the east side of Spring Avenue adjacent to the windows on their building be restricted to passenger-type vehicles only and the City implement a restriction in that area that would prohibit vehicles over 6,000 pounds from parking along this area.

Staff reviewed the existing conditions at the location and found that there were large semi-trucks with trailers being parked regularly with their engines idling on Spring Avenue adjacent to PCT's building. As mentioned previously, the parking of large vehicles with their engines idling combined with existing air currents causes the trucks exhaust fumes to enter into PCT's building and impacts their employees.

Staff recommends that a parking restriction prohibiting the parking of vehicles weighing over 6,000 pounds be implemented on the east side of Spring Avenue beginning at Excelsior Drive to a point 225 feet north of Excelsior Drive.

Also, in order to achieve a greater compliance of the restriction and alleviate the need for regular enforcement, a provision for the towing of vehicles that violate the restriction is recommended to be included with the parking restriction.

A handwritten signature in blue ink, appearing to read "Noe Negrete".

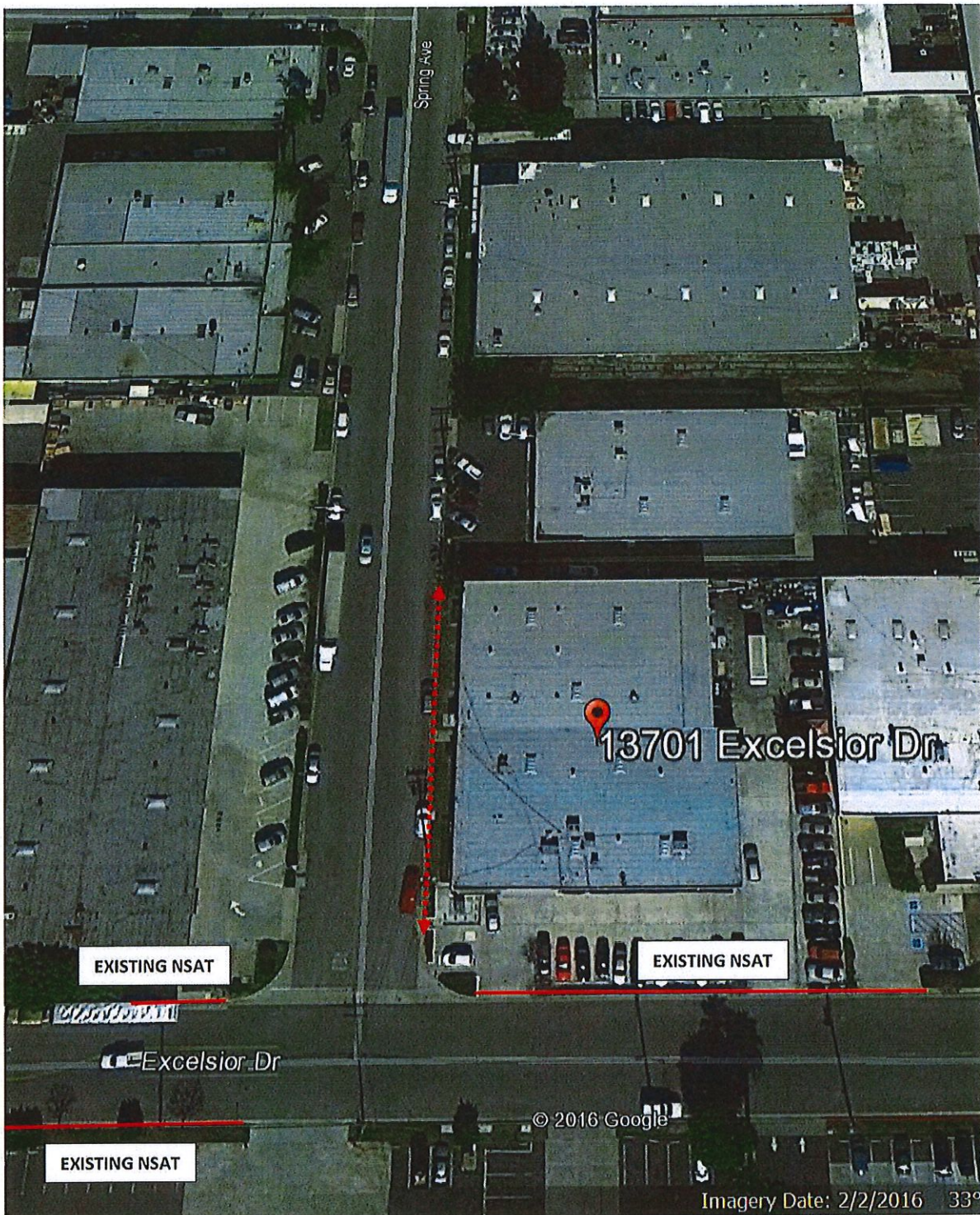
Noe Negrete
Director of Public Works

Attachment:
Location Map

Report Submitted By: Noe Negrete, Director
Department of Public Works

Date of Report: April 12, 2017

Item 04



LOCATION MAP

PROPOSED NO PARKING VEHICLES OVER 6000 POUNDS RESTRICTION



City of Santa Fe Springs

City Council Meeting

May 11, 2017

NEW BUSINESS

Water Well No. 12 Ground Water Treatment System – Authorization to Advertise for Construction Bids

RECOMMENDATION

That the City Council take the following actions:

- Approve the Plans and Specifications; and
- Authorize the City Engineer to advertise for construction bids.

BACKGROUND

Following completion of Water Well No. 12 in June 2015, the well was operated to test the water quality for State of California Division of Drinking Water (DDW) standards. The initial water quality tests met DDW standards. However, additional water quality tests results revealed high levels of Iron (producing a "brownish" color), Hydrogen Sulfide (producing an undesirable odor) and high water temperature (approximately 84°F).

Staff reviewed several alternatives for addressing the Iron and Hydrogen Sulfide issues and determined that installation of a water treatment system retrofit to Water Well No. 12 to be the most viable alternative.

At their July 28, 2016 meeting, the City Council awarded a contract to Civiltec to prepare plans and specifications for a water treatment system.

Water Well No. 12 is a high capacity source of water supply which will improve system reliability and efficiency throughout the City's distribution network. The well consists of an 18-inch casing, drilled to a depth of 1,390 feet below ground surface, a 300 horse power motor driving a deep well vertical turbine pump capable of a pumping rate of 2,000 gallons per minute. Water Well No. 12 is located at 13939 Borate Avenue and will provide water for the City of Santa Fe Springs customers within Zone II.

The Ground Water Treatment System is to equip the well with a state of the art mechanical and ozone treatment system that will enhance the quality of water produced and supplied to all customers within Zone II. The major work elements to be undertaken include: installation of booster pumps, pressure filtration vessels, an ozone generation system, upgrading the current chemical storage and feed systems, and upgrading the existing electrical control panel.

The estimated construction cost for the project is shown one the next page.

Report Submitted By: Noe Negrete, Director
Department of Public Works

A handwritten signature in blue ink, appearing to be "NN", is placed over the printed name of the Director.

Date of Report: May 4, 2017

ITEM NO. 12

Treatment System	\$	2,450,000
Contingency (10%)	\$	245,000
Construction Management & Inspection Cost (10%)	\$	245,000
Total:	\$	2,940,000

Staff will request an appropriation for the construction when the award of contract is brought to the council.

Construction is expected to start August 2017. The estimated completion date for the project is February 2018. This includes approximately 3 months' time to fabricate the treatment vessels by the manufacturer.

The Project Plans and Specifications are complete and the Public Works Department is ready to advertise for construction bids for this project, upon City Council approval of the Plans and Specifications. A copy of the Plans and Specifications is on file with the City Clerk and is available for public review.

FISCAL IMPACT

Funding to complete the Ground Water Treatment System for Water Well No. 12 is available from the Water Capital Improvement Plan (CIP) Fund. Staff will request an appropriation for the construction when the award of contract is brought to the council.

INFRASTRUCTURE IMPACT

Upon completion of the project, Water Well No. 12 will provide a high capacity source of water supply for the City's residents and businesses. The new source of water will improve system reliability and efficiency throughout the City's distribution network. Further, it will reduce the City's cost of purchasing water from outside sources which continue to increase their water rates and charges.



Thaddeus McCormack
City Manager

Attachment:
None



City of Santa Fe Springs

City Council Meeting

May 11, 2017

PRESENTATION

City's 60th Anniversary Presentation

RECOMMENDATION

Staff recommends that the City Council:

- To call upon the City Manager.

BACKGROUND

Staff will provide a summary of the recently completed anniversary event.

A handwritten signature in blue ink, appearing to read "Thaddeus McCormack".

Thaddeus McCormack
City Manager



City of Santa Fe Springs

City Council Meeting

May 11, 2017

PRESENTATION

Recognition of the Santa Fe Springs Gyros Gymnastics Team

RECOMMENDATION

That the City Council recognize the accomplishments of the Santa Fe Springs Gyros Gymnastics Team at the State, regional and international level competitions.

BACKGROUND

The Santa Fe Springs (SFS) Gyros gymnastics competition team is comprised of 8 skill levels and 17 individual gymnasts. The entire team qualified to compete in the state-level competition. Out of the 6 who were eligible to qualify for regional competition, all 6 participants did. The Gyros competition team also participated in the Palm Springs International Cup, which consisted of competition teams from domestic and foreign locations including Argentina and Mexico. Gymnasts also competed in Winner's Cup, where girls competed against teams from the continental United States as well as Alaska and Hawaii.

During the Palm Springs International Cup in January 2017, the Gyros placed in the following events:

- Emmi Fernandez placed 6th overall out of the gymnastics in her level.
- Shaelyn Tom placed 1st on vault, 1st on beam, 1st on floor, and 1st overall.
- Makayla Sanchez placed 3rd on vault, 3rd on bars, 2nd on beam, and 4th overall.
- Emma Sanchez placed 8th overall.
- Brooke Espinoza placed 3rd on vault, 3rd on bars, 3rd on floor, and 6th overall.
- Emily Gonzales placed 9th overall.
- Kalia Halim placed 6th overall.

During the Winner's Cup in February 2017, the Gyros placed in the following events:

- Our Level 3 received 1st place for overall team performance. The group consisted of:
 - Kenzi Heno, who placed 2nd on vault.
 - Emily Martinez, who placed 3rd on vault, 1st on bars, 1st on beam, 1st on floor, and 1st overall.
 - Ailana Escalona, who placed 3rd on vault, 1st on beam, 1st on floor, 1st on bars, and 1st overall.
 - Leila Rojas, who placed 1st on vault, 2nd on bars, 3rd on beam, 2nd on floor, and 2nd overall.
 - Vanessa Huitron, who placed 2nd on vault, 3rd on bars, 2nd on beam, 3rd on floor, and 3rd overall.



City of Santa Fe Springs

City Council Meeting

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- Our Xcel Bronze team received 4th place for overall team performance. The group consisted of:
 - Megan Wojciechowski, who placed 1st on beam and 2nd overall.
 - Lilian Meza, who placed 7th overall.
 - Alena Nielson, who placed 2nd on beam.
 - Aliah Urena, who placed 2nd on vault, 4th on beam, and 1st overall.
- Our Xcel Gold & Platinum team received 2nd place for overall team performance. The group included:
 - Makayla Sanchez, who placed 2nd on vault, 2nd on beam, 2nd on bars, 2nd on floor, and 1st overall.
 - Emma Sanchez, who placed 3rd on vault, 2nd on bars, 3rd on beam, and 1st overall.
 - Brooke Espinoza, who placed 1st on bars, 1st on floor, and 3rd overall.
 - Kalia Halim, who placed 2nd on vault, 3rd on bars, and 4th overall.

At the State-level meet, which consists of all qualifying gymnasts throughout the entire state, only the top 10 girls in the state receive medals on any given event. Our wins included:

- Megan Wojciechowski, who placed 6th on beam.
- Lilian Meza, who placed 7th on vault.
- Alena Nielson, who placed 9th on beam.
- Aliah Urena, who placed 2nd on vault.
- Emmi Fernandez, who placed 4th on vault, 4th on bars, 4th on floor, and 4th overall.
- Emma Sanchez, who placed 9th on bars, 3rd on beam, and 6th overall.
- Brooke Espinoza, who placed 3rd on vault and 6th on bars.
- Emily Gonzalez was the State Champion in beam, receiving 1st place.
- Makayla Sanchez placed 2nd on beam, was the State Vault Champion, the State Bars Champion, the State Floor Champion, and was the overall State Champion. Makayla is also the first ever overall State Champion from the Santa Fe Springs Gyros Gymnastics program.

The entire state-level team qualified to participate in the regional competition, which consists of the top gymnasts from California, Arizona, and Nevada. This event took place in late April, and our team took the following awards:

- Makayla Sanchez, who placed 10th on beam, 10th on vault, and 11th overall.
- Kalia Halim, who also placed 10th on beam and 10th on vault.
- Emily Gonzalez, who placed 4th on beam and 10th overall.
- Emma Sanchez, who placed 6th on beam, 3rd in vault, and 6th overall.

The Santa Fe Springs Gyros program consists of 175 gymnasts overall, who practice



City of Santa Fe Springs

City Council Meeting

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weekly at the Santa Fe Springs Activity Center. The program encompasses children from ages 2-18. In the next season, it is anticipated that 30 female gymnasts and 10 male gymnastics will join our competition teams. We are excited to see what the future holds for the talented gymnastics of Santa Fe Springs.

The Mayor may call upon Adam Matsumoto, Parks & Recreation Services Manager, to assist with the presentation.

Thaddeus McCormack
City Manager



City of Santa Fe Springs

City Council Meeting

May 11, 2017

PRESENTATION

Recognition of Santa Fe Springs City Library 2017 Bookmark Contest Winners

RECOMMENDATION

That the City Council recognize the Santa Fe Springs City Library 2017 Bookmark Contest Winners.

BACKGROUND

Every year, the Library organizes a Summer Reading program for children and teens in the community. This year, the theme is "Reading by Design" and it places emphasis on the importance of engineering and architecture to help create our society.

The Santa Fe Springs City Library applied for, and received, a generous Heritage Arts grant for a bookmark contest. This contest challenged young local artists to use a historic building or structure from Santa Fe Springs as part of the design. As an added benefit, especially during the City's 60th anniversary year, students could examine the history of their city more closely through its architecture.

Flyers were distributed to all students in our local schools and were available online and in the Library. We received approximately 225 bookmark designs from our local students. In each design, youth used the freedom of their imagination to create an item that has practical use and can be distributed to large numbers of people.

This art project enriched students' learning by allowing them an opportunity to let their imagination soar and create a design that they love. They learned how to create an original work with a specific purpose and theme. They also learned how to work within physical parameters (such as size and medium) and allow their work to be reproducible. One design was chosen in each grade level category (K-2, 3-5, 6-8, 9-12) for a total of four designs. On April 25, 2017, the Heritage Arts Advisory Committee judged the bookmark designs. Winners are able to see their work come to fruition and be used all summer.

This year's winners used structures from the history of Santa Fe Springs that were not typical or they put their own unique interpretation on a traditional building. We wish to recognize them for their achievement. The winners of this year's bookmark design competition are as follows:

Kindergarten – 2 nd grade:	Olivia Benavidez
3 rd grade – 5 th grade:	Daniel De Leon
6 th grade – 8 th grade:	Lysha Kidder
9 th – 12 th grade:	Johnny Castillo



City of Santa Fe Springs

City Council Meeting

May 11, 2017

The Mayor may wish to call on Joyce Ryan, Library Services Division Director, to assist with this presentation.

A handwritten signature in blue ink, appearing to read "Thaddeus McCormack".

Thaddeus McCormack
City Manager



City of Santa Fe Springs

City Council Meeting

May 11, 2017

PRESENTATION

Proclaiming May 15-21, 2017, as "Law Enforcement Week"

RECOMMENDATION

The Mayor may wish to call upon Dino Torres, Director of Police Services, to assist with this presentation.

BACKGROUND

In 1962, President Kennedy proclaimed May 15 as National Peace Officers Memorial Day and the calendar week in which May 15 falls, as National Police Week which pays special recognition to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others.

National Police Week is a collaborative effort of many organizations dedicated to honoring America's law enforcement community. The City of Santa Fe Springs would like to recognize "Law Enforcement Week 2017" and honor the service and sacrifice of those law enforcement officers who have lost their lives in the line of duty while protecting our communities and safeguarding our democracy. Law Enforcement Week and Peace Officers Memorial Day give us an opportunity to honor officers and recognize the sacrifices made in order to protect and serve our communities.

Please join the City of Santa Fe Springs in honoring Law Enforcement Week 2017 by recognizing and appreciating the critical contributions and sacrifices made by our Whittier Police Officers proudly serving Santa Fe Springs. We encourage our community to express their gratitude and appreciation for our law enforcement officers who are all too seldom recognized for their commitment to the safety and well-being of our Santa Fe Springs community.

A handwritten signature in blue ink, appearing to read "Thaddeus McCormack".

Thaddeus McCormack
City Manager

Attachment:

"Law Enforcement Week 2017" Proclamation

WHEREAS, in 1962, President John F. Kennedy signed the first proclamation recognizing May 15 as Peace Officers Memorial Day and the week in which it falls as National Police Week; and

WHEREAS, Whittier Police Officers proudly serving the City of Santa Fe Springs are dedicated to protecting and serving our neighborhoods, schools, and families; and

WHEREAS, these individuals are dedicated men and women who serve their communities with honor, integrity and commitment, all while striving to provide the highest level of care so that all can enjoy the highest quality of life; and

WHEREAS, police officers risk their lives each and every day in order to ensure public safety and enforce the laws of the land; and

WHEREAS, the City of Santa Fe Springs recognizes the extraordinary service and sacrifice of the men and women in law enforcement who keep our communities safe, enforce the rule of law, and respond in times of crisis; and

WHEREAS, throughout this week, and especially on Peace Officers Memorial Day, we honor the memory of those heroes who have fallen in the line of duty, and recognize all those who put themselves at risk every day in order to provide a vital public service in safeguarding the rights and freedoms of our citizens.

WHEREAS, we the City of Santa Fe Springs thank and honor our fallen hero Whittier Police Officer Keith Boyer who was taken from us in the line of duty on February 20, 2017 for his Courage, Compassion, and Dedication to all he served.

NOW, THEREFORE, BE IT RESOLVED that I, William K. Rounds, Mayor of the City of Santa Fe Springs, do hereby proclaim May 15, 2017 as Peace Officers Memorial Day, and May 15 through May 21 as:

"Law Enforcement Week 2017"

in Santa Fe Springs and join in commemorating law enforcement officers, past and present, who by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their community and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

DATED this 11th day of May, 2017.

William K. Rounds, MAYOR

ATTEST:

Janet Martinez, CITY CLERK



City of Santa Fe Springs

City Council Meeting

May 11, 2017

PRESENTATION

Proclaiming the Week of May 21 - 27, 2017 as "National Public Works Week"

RECOMMENDATION

That the City Council proclaim the week of May 21 – 27, 2017 as "National Public Works Week".

BACKGROUND

National Public Works Week (NPWW) is a celebration of the tens of thousands of men and women in North America who provide the services and maintain the infrastructure collectively known as public works. Instituted as a public education campaign by the American Public Works Association (APWA) in 1960, the goal is to call attention to the importance of public works in community life.

National Public Works Week is observed each year during the third full week of May. Through NPWW and other efforts, APWA seeks to raise the public's awareness of public works issues and to increase confidence in public works employees who are dedicated to improving the quality of life for present and future generations. This year's theme is "Public Works Connects Us". This year National Public Works Week celebrates the vital role public works plays in connecting us all together.

The Mayor may wish to call upon Noe Negrete, Director of Public Works, to receive the proclamation.

A handwritten signature in blue ink, appearing to read "Thaddeus McCormack".

Thaddeus McCormack
City Manager

Attachment:
Proclamation

Report Submitted By: Noe Negrete, Director
Public Works

Date of Report: May 4, 2017

Handwritten initials in blue ink, possibly "JN".

ITEM NO. 17E

NATIONAL PUBLIC WORKS WEEK

***WHEREAS**, public works services provided in our community are an integral part of our citizens' everyday lives; and*

***WHEREAS**, public infrastructure is the backbone of society; and*

***WHEREAS**, the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as water, storm drains, sewers, streets and highways, public buildings and facilities, and traffic signals; and*

***WHEREAS**, the health, safety, and comfort of this community greatly depends on these facilities and services; and*

***WHEREAS**, the quality and effectiveness of these facilities, as well as their planning, design, construction and maintenance is vitally dependent upon the efforts and skill of public works officials; and*

***WHEREAS**, the efficiency of the qualified and dedicated personnel that staff public works departments is materially influenced by people's attitude and understanding of the importance of the work they perform,*

***NOW, THEREFORE**, I, William K. Rounds, Mayor of the City of Santa Fe Springs, on behalf of the City Council, do hereby proclaim the week of May 21 – 27, 2017 as*

NATIONAL PUBLIC WORKS WEEK

in the City of Santa Fe Springs and recognize the contributions which public works officials make every day to our health, safety, comfort, and quality of life.

DATED this 11th day of May, 2017.

WILLIAM K. ROUNDS, MAYOR

ATTEST:

JANET MARTINEZ, CITY CLERK



APPOINTMENTS TO COMMITTEES AND COMMISSIONS

Committee	Vacancies	Councilmember
Beautification	3	Moore
Beautification	1	Rounds
Beautification	3	Sarno
Beautification	1	Trujillo
Historical	1	Rounds
Historical	3	Sarno
Historical	3	Trujillo
Historical	3	Zamora
Parks & Recreation	1	Rounds
Parks & Recreation	2	Sarno
Parks & Recreation	1	Trujillo
Parks & Recreation	2	Zamora
Senior Citizens	3	Moore
Senior Citizens	1	Rounds
Senior Citizens	1	Sarno
Senior Citizens	4	Trujillo
Senior Citizens	1	Zamora
Sister City	2	Rounds
Sister City	3	Sarno
Sister City	2	Trujillo
Sister City	2	Zamora
Youth Leadership	1	Moore
Youth Leadership	1	Sarno
Youth Leadership	1	Trujillo
Youth Leadership	3	Zamora

Applications Received: Rudy Legarreta Jr.

Recent Actions: None.

A handwritten signature in blue ink, appearing to read "Thaddeus McCormack".

Thaddeus McCormack
City Manager

Attachments:

Committee Lists

Prospective Members

Prospective Members for Various Committees/Commissions

Beautification

Community Program

Family & Human Services

Heritage Arts

Historical

Personnel Advisory Board

Parks & Recreation

Frank Aguayo Sr.

Rudy Legarreta Jr.

Planning Commission

Senior Citizens Advisory

Frank Aguayo Sr.

Sister City

Traffic Commission

Youth Leadership

BEAUTIFICATION COMMITTEE

Meets the fourth Wednesday of each month, except July, Aug, Dec.

9:30 a.m., Town Center Hall

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Moore	Juliet Ray	(18)
	Vacant	(18)
	Vacant	(17)
	Guadalupe Placencia	(17)
	Vacant	(17)
Zamora	Mary Reed	(18)
	Charlotte Zevallos	(18)
	Doris Yarwood	(18)
	Vada Conrad	(17)
	Joseph Saiza	(17)
Rounds	Sadie Calderon	(18)
	Rita Argott	(18)
	Mary Arias	(17)
	Marlene Vernava	(17)
	Vacant	(17)
Sarno	Vacant	(18)
	Irene Pasillas	(18)
	Vacant	(18)
	May Sharp	(17)
	Vacant	(17)
Trujillo	Mary Jo Haller	(18)
	Nora Walsh	(18)
	Margaret Bustos*	(18)
	Vacant	(17)

**Indicates person currently serves on three committees*

FAMILY & HUMAN SERVICES ADVISORY COMMITTEE

Meets the third Wednesday of the month, except Jul., Aug., Sept., and Dec., at 5:45 p.m., Gus Velasco Neighborhood Center

Qualifications: 18 Years of age, reside or active in the City

Membership: 15 Residents Appointed by City Council

5 Social Service Agency Representatives Appointed by the Committee

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Moore	Arcelia Miranda	(18)
	Martha Villanueva	(17)
	Margaret Bustos*	(17)
Zamora	Gaby Garcia	(18)
	Tina Delgado	(17)
	Gilbert Aguirre	(17)
Rounds	Annette Rodriguez	(18)
	Janie Aguirre	(17)
	Peggy Radoumis	(17)
Sarno	Debbie Belmontes	(18)
	Linda Vallejo	(18)
	Hilda Zamora	(17)
Trujillo	Dolores H. Romero*	(18)
	Laurie Rios	(18)
	Bonnie Fox	(17)

Organizational Representatives: Nancy Stowe
(Up to 5) Evelyn Castro-Guillen
Elvia Torres
(SPIRITT Family Services)

**Indicates person currently serves on three committees*

HERITAGE ARTS ADVISORY COMMITTEE

Meets the Last Tuesday of the month, except Dec., at 9:00 a.m., at the Gus Velasco
Neighborhood Center Room 1

Qualifications: 18 Years of age, reside or active in the City

Membership: 9 Voting Members
 6 Non-Voting Members

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Moore	Laurie Rios	6/30/2018
Zamora	Larry Oblea	6/30/2018
Rounds	Pauline Moore	6/30/2018
Sarno	Francis Carbajal	6/30/2018
Trujillo	Amparo Oblea	6/30/2018

Committee Representatives

Beautification Committee	Marlene Vernava*	6/30/2017
Historical Committee	Sally Gaitan	6/30/2017
Planning Commission	Gabriel Jimenez	6/30/2017
Chamber of Commerce	Debbie Baker	6/30/2017

Council/Staff Representatives

Council Liaison	Richard Moore
Council Alternate	Jay Sarno
City Manager	Thaddeus McCormack
Director of Community Services	Maricela Balderas
Director of Planning	Wayne Morrell

**Indicates person currently serves on three committees*

HISTORICAL COMMITTEE

Meets Quarterly - The 2nd Tuesday of Jan., April, July, and Oct., at 5:30 p.m.,
Heritage Park Train Depot

Qualifications: 18 Years of age, reside or active in the City

Membership: 20

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Moore	Astrid Shesterkin	(18)
	Tony Reyes	(18)
	Amparo Oblea	(17)
	George Felix, Jr.	(17)
Zamora	Vacant	(18)
	Vacant	(18)
	Vacant	(17)
	Larry Oblea	(17)
Rounds	Vacant	(18)
	Linda Vallejo	(18)
	Mark Scoggins*	(17)
	Janice Smith	(17)
Sarno	Vacant	(18)
	Vacant	(18)
	Vacant	(17)
	Sally Gaitan	(17)
Trujillo	Vacant	(18)
	Vacant	(18)
	Merrie Hathaway	(17)
	Vacant	(17)

**Indicates person currently serves on three committees*

PARKS & RECREATION ADVISORY COMMITTEE

Meets the First Wednesday of the month, except Jul., Aug., and Dec., 7:00 p.m., Town Center Hall, Meeting Room #1

Subcommittee Meets at 6:00 p.m.

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Moore	Mary Tavera	(18)
	Adrian Romero	(17)
	William Logan	(17)
	Ralph Aranda	(17)
	Kurt Hamra	(17)
Zamora	Michael Givens	(18)
	Ruben Gonzalez	(18)
	Vacant	(18)
	Sally Gaitan	(17)
	Vacant	(17)
Rounds	Kenneth Arnold	(18)
	Vacant	(18)
	Johana Coca*	(18)
	Tim Arnold	(17)
	Mark Scoggins*	(17)
Sarno	Vacant	(18)
	Debbie Belmontes	(18)
	Lisa Garcia	(17)
	Vacant	(18)
	David Diaz-Infante	(17)
Trujillo	Vacant	(18)
	Andrea Lopez	(18)
	Vacant	(17)
	Anthony Ambris	(17)
	Arcelia Miranda	(17)

**Indicates person currently serves on three committees*

PERSONNEL ADVISORY BOARD

Meets Quarterly on an As-Needed Basis

Membership: 5 (2 Appointed by City Council, 1 by Personnel Board, 1 by Firemen's Association, 1 by Employees' Association)

Terms: Four Years

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Council	Angel Munoz	6/30/2017
	Ron Biggs	6/30/2017
Personnel Advisory Board	Neal Welland	6/30/2020
Firemen's Association	Jim De Silva	6/30/2017
Employees' Association	Johnny Hernandez	6/30/2020

PLANNING COMMISSION

Meets the second Monday of every Month at 4:30 p.m.,
Council Chambers

Qualifications: 18 Years of age, reside or active in the City

Membership: 5

APPOINTED BY

NAME

Moore

Ken Arnold

Rounds

Ralph Aranda

Sarno

John Mora

Trujillo

Frank Ybarra

Zamora

Gabriel Jimenez

SENIOR ADVISORY COMMITTEE

Meets the Second Tuesday of the month, except Jul., Aug., Sep., and Dec., at 9:30 a.m.,
Gus Velasco Neighborhood Center

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Moore	Vacant	(18)
	Vacant	(18)
	Paul Nakamura	(18)
	Astrid Shesterkin	(17)
	Vacant	(17)
Zamora	Dolores Duran	(18)
	Elena Lopez Armendariz	(18)
	Rebecca Lira	(18)
	Amelia Acosta	(17)
	Vacant	(17)
Rounds	Vacant	(18)
	Bonnie Fox	(18)
	Gilbert Aguirre	(17)
	Lorena Huitron	(17)
	Janie Aguirre	(17)
Sarno	Yoko Nakamura	(18)
	Linda Vallejo	(18)
	Hilda Zamora	(17)
	Vacant	(17)
	Vacant	(17)
Trujillo	Vacant	(18)
	Vacant	(18)
	Vacant	(18)
	Margaret Bustos*	(17)
	Vacant	(17)

**Indicates person currently serves on three committees*

SISTER CITY COMMITTEE

Meets the First Monday of every month, except Dec., at 6:45 p.m., Town Center Hall, Mtg. Room #1. If the regular meeting date falls on a holiday, the meeting is held on the second Monday of the month.

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Moore	Martha Villanueva	(18)
	Laurie Rios	(18)
	Mary K. Reed	(17)
	Peggy Radoumis	(17)
	Francis Carbajal	(17)
Zamora	Charlotte Zevallos	(18)
	Josefina Canchola	(18)
	Vacant	(17)
	Doris Yarwood	(17)
	Vacant	(17)
Rounds	Manny Zevallos	(18)
	Susan Johnston	(18)
	Robert Wolfe	(18)
	Vacant	(17)
	Vacant	(17)
Sarno	Jeannette Wolfe	(18)
	Vacant	(18)
	Vacant	(18)
	Vacant	(17)
	Cathy Guerrero	(17)
Trujillo	Vacant	(18)
	Andrea Lopez	(18)
	Dolores H. Romero*	(17)
	Marcella Obregon	(17)
	Vacant	(17)

**Indicates person currently serves on three committees*

TRAFFIC COMMISSION

Meets the Third Thursday of every month, at 6:00 p.m., Council Chambers

Membership: 5

Qualifications: 18 Years of age, reside or active in the City

APPOINTED BY

NAME

Moore

Albert J. Hayes

Rounds

Johana Coca

Sarno

Alma Martinez

Trujillo

Greg Berg

Zamora

Nancy Romo

YOUTH LEADERSHIP COMMITTEE

Meets the First Monday of every month, at 6:30 p.m., Gus Velasco Neighborhood Center

Qualifications: Ages 13-18, reside in Santa Fe Springs

Membership: 20

APPOINTED BY	NAME	Term Expires in Year Listed or upon Graduation
Moore	Richard Aguilar	(17)
	Evony Reyes	(18)
	Zachary Varela	(17)
	Vacant	(17)
	Giovanni Sandoval	(18)
Zamora	Metztli Mercado-Garcia	(17)
	Vacant	(17)
	Vacant	(18)
	Vacant	(18)
Rounds	Andrew Chavez	(18)
	Jennisa Casillas	(17)
	Walter Alvarez	(18)
	Valerie Yvette A. Gonzales	(17)
Sarno	Vacant	(18)
	Rafael Gomez	(17)
	Ivan Aguilar	(18)
	Jennifer Centeno Tobar	(18)
Trujillo	Paul Legarreta	(17)
	Ionnis Panou	(18)
	Vacant	(17)
	Amber Marquez	(18)