



MINUTES OF THE MEETINGS OF THE HOUSING SUCCESSOR, SUCCESSOR AGENCY AND CITY COUNCIL

January 12, 2017

1. **CALL TO ORDER**

Mayor Moore called the meeting to order at 6:04 p.m.

2. **ROLL CALL**

Members present: Councilmembers/Directors: Sarno, Trujillo, and Zamora, Mayor Pro Tem/Vice Chair Rounds and Mayor Moore.

Members absent: None

HOUSING SUCCESSOR

3. **CONSENT AGENDA**

Approval of Minutes

- a. Minutes of the December 8, 2016 of the Housing Successor Agency

Recommendation: That the Housing Successor approve the minutes as submitted.

NEW BUSINESS

- b. License Agreement to Temporary Use Housing Successor-Owned Land

Recommendation: That the Successor Agency authorize the Director of Planning to execute the License Agreement and other related documents to effectuate the temporary use of the subject property pursuant to the terms and conditions contained therein.

It was moved by Council Member Sarno, seconded by Council Member Trujillo, approved Items No. 3A & B by the following vote:

Ayes: Sarno, Trujillo, Zamora, Rounds, Moore
Nays: None
Absent: None

SUCCESSOR AGENCY

4. **CONSENT AGENDA**

Approval of Minutes

- a. Minutes of the December 8, 2016 Successor Agency Meeting

Recommendation: That the Successor Agency approve the minutes as submitted.

It was moved by Mayor Pro Tem Rounds, seconded by Council Member Zamora, approved Item No. 4 by the following vote:

Ayes: Sarno, Trujillo, Zamora, Rounds, Moore
Nayes: None
Absent: None

CITY COUNCIL

5. CITY MANAGER REPORT

Thaddeus McCormack, City Manager spoke regarding 1) Monday city hall will be closed to observe Martin Luther King Jr. Day. Also, spoke about the upcoming Economic meeting in conjunction with the Chamber of Commerce for planning check process, to obtain feedback on permit processing to better the process.

6. Approval of Minutes

A. Minutes of the December 8, 2016 City Council Meeting

Recommendation: That the City Council:

- Approve the minutes of the December 8, 2016, meeting as submitted.

It was moved by Council Member Zamora, seconded by Mayor Pro Tem Rounds, to approve the minutes of the December 8, 2016, meeting as submitted, by the following vote:

Ayes: Sarno, Trujillo, Zamora, Rounds, Moore
Nayes: None
Absent: None

7. Zoning Text Amendment – Cottage Food Operations

Ordinance No. 1081: An ordinance of the City Council of the City of Santa Fe Springs, amending Sections 155.003, 155.062, 155.092, 155.635(A) and adding Section 155.635.1 to Title 15, Chapter 155 of the Santa Fe Springs Municipal Code to include Cottage Food Operations as an allowable accessory use in the R-1, Single-Family Residential Zone District and R-3, Multi-Family Residential Zone District. (City of Santa Fe Springs)

Recommendation: That the City Council:

- Open the Public Hearing and receive any comments from the public regarding land use requirements for cottage food operations (Ordinance No. 1081), and thereafter close the Public Hearing.
- Find that the proposed amendments to the text of the City's Zoning Regulations are consistent with the City's General Plan.
- Introduce for first reading the proposed amendments to the City Zoning Ordinance regarding land use requirements for cottage food operations.

Wayne Morrel, Director of Planning provided a brief report on item no. 7.

Mayor Moore opened the Public Hearing at 6:00 p.m. There were no public comments received. Mayor Moore closed the Public Hearing at 6:10 p.m.

Mr. Morrel noted this Ordinance would allow food to be sold from homes.

Mayor Pro Tem Rounds inquired whether these businesses will have a sales tax.

Mr. Morrel responded that there will be charged sales tax.

It was moved by Council Member Zamora, seconded by Mayor Pro Tem Rounds, Steve Skolnik read Ordinance by title only, to introduce for first reading the proposed amendments to the City Zoning Ordinance regarding land use requirements for cottage food operations, by the following vote:

Ayes: Sarno, Trujillo, Zamora, Rounds, Moore
Nayes: None
Absent: None

NEW BUSINESS

8. Award of Contract – Evaluation of a Community Revitalization and Investment Authority (CRIA)

Recommendation: That the City Council:

- Appropriate \$40,000 from the Unassigned General Fund Reserve to Activity 9007-4400
- Award a contract to Kosmont and Associates, Inc., in an amount not to exceed \$40,000; and
- Authorize the Director of Planning to execute an Agreement with Kosmont and Associates, Inc., for the evaluation of a Community Revitalization and Investment Authority (CRIA).

Wayne Morrel, Director of Planning introduced Archie Davenport, Vice President for Kosmont Companies.

Mr. Davenport provided a brief presentation on the proposed services that are offered by Kosmont and Associates, Inc.

Thaddeus McCormack, City Manager provided an explanation of what TOT stands for, which is the Transit Occupancy Tax.

Mayor Moore inquired whether CRIA has been implemented in other cities. Mr. Davenport responded, yes.

It was moved by Council Member Zamora, seconded by Council Member Sarno, to appropriate \$40,000 from the Unassigned General Fund Reserve to Activity 9007-4400, award a contract to Kosmont and Associates, Inc., in an amount not to exceed \$40,000; and authorize the Director of Planning to execute an Agreement with Kosmont and Associates, Inc., for the evaluation of a Community Revitalization and Investment Authority (CRIA) by the following vote:

Ayes: Sarno, Trujillo, Zamora, Rounds, Moore
Nayes: None
Absent: None

9. Water Well Siting Study for Zone 1 – Approval of Report

Recommendation: That the City Council:

- Accept and file the hydrogeological evaluation of three potential water well sites

for Santa Fe Springs Zone 1, prepared by Richard C. Slade & Associates, LLC; and

- Approve the Ashmun Well Site Location for Drilling and Construction of a New Water Well in Zone 1.

It was moved by Council Member Sarno, seconded by Mayor Pro Tem Rounds, to accept and file the hydrogeological evaluation of three potential water well sites for Santa Fe Springs Zone 1, prepared by Richard C. Slade & Associates, LLC; and approve the Ashmun Well Site Location for Drilling and Construction of a New Water Well in Zone 1 by the following vote:

Ayes: Sarno, Zamora, Rounds, Moore, Trujillo

Nayes: None

Absent: None

10. Traffic Engineering Services – Authorization to Advertise

Recommendation: That the City Council:

- Authorize the City Engineer to advertise to Request for Proposals for Traffic Engineering Services on an as-needed basis.

It was moved by Mayor Pro Tem Rounds, seconded by Council Member Sarno, to authorize the City Engineer to advertise to Request for Proposals for Traffic Engineering Services on an as-needed basis, by the following vote:

Ayes: Sarno, Zamora, Rounds, Moore, Trujillo

Nayes: None

Absent: None

11. Fire Station Headquarters Apparatus Floor Refinishing – Final Payment

Recommendation: That the City Council:

- Approve the Final Payment (less 5% Retention) to JJJ Floor Covering, Inc. of Pico Rivera, California in the amount of \$34,822.50 for the above subject.

It was moved by Mayor Pro Tem Rounds, seconded by Council Member Zamora, to approve the Final Payment (less 5% Retention) to JJJ Floor Covering, Inc. of Pico Rivera, California in the amount of \$34,822.50 for the above subject, by the following vote:

Ayes: Sarno, Zamora, Rounds, Moore, Trujillo

Nayes: None

Absent: None

12. Evaluation of the Community Program Committee (CPC)

Recommendation: That the City Council:

- Approve and merge the Community Program Committee (CPC) with the Parks & Recreation Advisory Committee (PRAC) commencing February, 2017.

It was moved by Council Member Trujillo, seconded by Mayor Pro Tem Rounds, to approve and merge the Community Program Committee (CPC) with the Parks & Recreation Advisory Committee (PRAC) commencing February, 2017, by the

following vote:

Ayes: Sarno, Zamora, Rounds, Moore, Trujillo

Nays: None

Absent: None

13. Authorize the Purchase of a Storage Area Network (SAN) Appliance from Hewlett Packard Enterprise Group for New Enterprise Resource Planning (ERP) System

Recommendation: That the City Council:

- Authorize the Director of Purchasing Services to issue a purchase order in the amount of \$56,418.53 to Hewlett Packard Enterprise Group for the acquisition of one SAN appliance.

It was moved by Council Member Zamora, seconded by Council Member Sarno, to authorize the Director of Purchasing Services to issue a purchase order in the amount of \$56,418.53 to Hewlett Packard Enterprise Group for the acquisition of one SAN appliance, by the following vote:

Ayes: Sarno, Zamora, Rounds, Moore, Trujillo

Nays: None

Absent: None

ORAL COMMUNICATIONS

There was a consensus by the City Council to open oral communications at 6:26 p.m. for anyone interested in speaking prior to the 7:00 p.m. meeting.

The following individuals spoke: Three students from Santa Fe High School, Miss Jimenez, Priscilla Ayala, Jessie Amara and Kiwanis Club member Alex Gaytan.

Mayor Moore provided direction to staff to assist Mr. Gaytan on his request to waive the fee for renting the teen lounge for a sleep-a-thon fundraiser.

Oral communication was closed at 6:36p.m.

Mayor Moore recessed the meetings at 6:36 p.m.

Mayor Moore convened the meeting at 7:13 p.m.

14. INVOCATION

Invocation was led by Council Member Sarno.

15. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by the Youth Advisory Committee.

16. INTRODUCTIONS

- Chamber of Commerce Representatives: Liz Buckingham from Friendly Hills Bank.

17. ANNOUNCEMENTS

The Youth Leadership Committee Members made the following announcements:

- January Jamming', Friday, January 20, 2017 from 3:30 p.m. to 6:00 p.m.
- Adult Basketball League
- Princess Project

18. PRESENTATIONS

- a. Recognition of Outgoing Mayor

Thaddeus McCormack, City Manager gave a few words on Mayor Moore.

Mayor Moore gave a brief speech, acknowledging everyone's hard work and noted how grateful he was.

Representatives from the following offices provided a certificate of appreciation to Mayor Moore: Ian Calderon, Congresswoman Linda Sanchez, Senator Tony Mendoza, City of Downey, City of Norwalk and City of Whittier.

19. APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS

Council Member Zamora appointed Josefina Canchola to the Sister City Committee.

20. ORAL COMMUNICATIONS

Janie Aguirre, Santa Fe Springs resident spoke in regards to a recent incident and thanked the Fire Department for their assistance.

21. EXECUTIVE TEAM REPORTS

- Noe Negrete, Director Public Works spoke about the following: fixing pot holes; fixing street lights; closed Orr and Day Road and Florence due to the heavy water that did not make it to the drain. Staff was working on it for 2 hours. Staff was planning to work on Bartley but was delayed due to rain.
- Wayne Morrell, Director of Planning spoke about the South Fulton village apartments. He noted that there will be a letter sent to residents due to construction and also working on additional parking, approximately 17 parking spots. In addition, on painter and telegraph road Aldi is being constructed but due to the rain it might be delayed. Last, the second portion of the 4100 square building it will be occupied by "Le Chef Bakery".
- Council Member Trujillo inquired what will be replacing Marshalls. Mr. Morrel noted it will be a Ross.
- Mayor Moore stated that he continues to receive complaints from seniors at Fulton

Village. Mr. Morrel addressed the question and noted that they have already been contacted to provide clarification.

- Dino Torres, Director of Police Services spoke about January 24, 2017 homeless count from 6pm to 11pm
- Mike Crook, Fire Chief spoke about flooring project at the Fire Department.
- Jose Gomez, Finance Director reported that the department is preparing for tax season and compiling W2's.
- Maricela Balderas, Community Services Director spoke about the events at the library and other events.

The following comments were made by the City Council:

- Council Member Sarno stated he is excited about the New Year and is looking forward to everyone working together.
- Council Member Trujillo thanked Mayor Moore for his great leadership. She admired to see other city representatives present at this meeting and thanked them for being present.
- Mayor Pro Tem Rounds wished everyone a happy 2017. He also noted he is happy to see other city representatives present at the meeting and the Whittier Police Department. Thanked Staff and Mayor Moore for a great 2016.
- Council Member Zamora thanked everyone for a great 2016. Also, thanked Mayor Moore and also gave his condolences to the family of legareta. Wished everyone a happy new year.
- Mayor Moore thanked everyone for a great year and is looking forward to this year as well.

COUNCIL REORGANIZATION

22. Nomination of Mayor and Mayor Pro Tem for 2017

Janet Martinez, City Clerk declared the offices of the Mayor and Mayor Pro Tem vacant.

Mayor Moore opened the nominations for both offices.

Council Member Trujillo nominated Mayor Pro Tem Rounds to the position of Mayor. Hearing no further nominations, the council voted unanimously to appoint Mayor Pro Tem Rounds to the position of Mayor.

Council Member Zamora nominated Council Member Sarno as Mayor Pro Tem. The council voted unanimously to appoint Council Member Sarno to the position of Mayor Pro Tem.

ADJOURNMENT

- 23.** Mayor Moore adjourned the meeting at 7:58 p.m. in memory of Arline Rae Sebourn, mother of chamber Board member Lisa Boyajian, Ted Radoumis, Richard Legarreta and Katrina Dismoy.



William K. Rounds
Mayor

ATTEST:



Janet Martinez
City Clerk



Date