



APPROVED: 1/26/2017

MINUTES OF THE MEETINGS OF THE CITY COUNCIL

December 22, 2016

1. CALL TO ORDER

Mayor Moore called the meeting to order at 6:04 p.m.

2. ROLL CALL

Members present: Councilmembers/Directors: Sarno, Trujillo, and Zamora, Mayor Pro Tem/Vice Chair Rounds and Mayor Moore.

Members absent: None

Janet Martinez, City Clerk announced that the Members of the Public Financing Authority and Water Utility Authority receive \$150 for their attendance at meetings.

PUBLIC FINANCING AUTHORITY

3. CONSENT AGENDA

Approval of Minutes

- a. Minutes of the November 22, 2016, Public Financing Authority Meeting

Recommendation: That the Public Financing Authority approve the minutes as submitted.

Monthly Reports

- b. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA)

Recommendation: That the Public Financing Authority receive and file the report.

It was moved by Council Member Trujillo, seconded by Council Member Sarno, approving Item No 3A and 3B, by the following vote:

Ayes: Sarno, Trujillo, Zamora, Rounds, Moore

Nayes: None

WATER UTILITY AUTHORITY

4. CONSENT AGENDA

Approval of Minutes

- a. Minutes of the November 22, 2016, Water Utility Authority Meeting

Recommendation: That the Water Utility Authority approve the minutes as submitted.

Monthly Reports

- b. Monthly Report on the Status of Debt Instruments Issued through the Water Utility Authority (WUA)

Recommendation: That the Water Utility Authority receive and file the report.

c. Status Update of Water-Related Capital Improvement Projects

Recommendation: That the Water Utility Authority receive and file the report.

d. Central Basin Municipal Water District – Amendment No. 10

Recommendation: That the Water Utility Authority:

- Authorize the City Manager to execute Amendment No. 10, which extends the purchase agreement for imported water with the Central Basin Municipal Water District until December 31, 2017.

It was moved Mayor Pro Tem Rounds seconded by Council Member Zamora, approved items 4A, 4B, 4C & 4D, by the following vote:

Ayes: Sarno, Trujillo, Zamora, Rounds, Moore

Nayes: None

CITY COUNCIL

5. **CITY MANAGER REPORT**

Thaddeus McCormack, City Manager wished everyone happy holidays; noted city hall will be closed Friday and Monday in observance of Christmas.

He also spoke about meeting with the hotel developer mentioned at the previous Council meeting.

Last, he noted the annual homeless count will take place January 24, 2017 led by the Whole Child through the Los Angeles Homeless Services Authority. They will be using the Gus Velasco Neighborhood Center as the staging area for the count.

CONSENT AGENDA

6.

Approval of Minutes

a. Minutes of the November 22, 2016 City Council Meetings

Recommendation: That the City Council:

- Approve the minutes of the November 22, 2016, meetings as submitted.

It was moved by Council Member Sarno seconded by Council Member Trujillo approved the minutes of the November 22, 2016 City Council Meeting, by the following vote:

Ayes: Sarno, Trujillo, Zamora, Rounds, Moore

Nayes: None

ORDINANCE FOR ADOPTION

7. Zoning Text Amendment – Firearms Sales in the M-2 Zone

Ordinance No. 1077 – An ordinance of the City Council of the City of Santa Fe Springs, California, amending Santa Fe Springs Municipal Code, Title 15, Chapter 155, Section 155.243 and Section 155.648 of the City Zoning Regulations regarding firearms sales in the M-2, Heavy Manufacturing Zone.

Recommendation: That the City Council:

- Waive further reading and adopt Ordinance No. 1077.

It was moved by Mayor Pro Tem Rounds, seconded by Council Member Trujillo to adopt Ordinance No. 1077, read by title only by Steve Skolnik, City Attorney, by the following vote:

Ayes: Sarno, Trujillo, Zamora, Rounds, Moore

Nayes: None

ORDINANCE FOR ADOPTION

8. Ordinance No. 1078 – Amending the Santa Fe Springs Municipal Code to Change General Municipal Election Dates to Coincide with Statewide General Elections in November of Even-Numbered Years

Recommendation: That the City Council:

- Waive further reading and adopt Ordinance No. 1078.

It was moved by Council Member Sarno seconded by Mayor Pro Tem Rounds to adopt Ordinance No. 1078, read by title only by Steve Skolnik, City Attorney, by the following vote:

Ayes: Sarno, Trujillo, Rounds, Moore

Nayes: Zamora

ORDINANCE FOR ADOPTION

9. Ordinance No. 1080 - Adopting the 2016 Edition of the California Fire Code and Repealing Ordinance 1051 of the City of Santa Fe Springs and All Other Ordinances and Parts of the Ordinances in Conflict Therewith.

Recommendation: That the City Council:

- Waive further reading and adopt Ordinance No. 1080.

It was moved by Mayor Pro Tem Rounds, seconded by Council Member Zamora to adopt Ordinance No. 1080, read by title only by Steve Skolnik, City Attorney, by the following vote:

Ayes: Sarno, Trujillo, Zamora, Rounds, Moore

Nayes: None

NEW BUSINESS

10. Parkette Playground Improvement (Bradwell Parkette, Longworth Parkette and Davenrich Parkette) – Final Payment

Recommendation: That the City Council:

- Approve the Final Payment (less 5% Retention) to Community Playgrounds, Inc. of Vallejo, California in the amount of \$21,662.85 for the subject project.

It was moved by Council Member Sarno, seconded by Council Member Trujillo, to approve the Final Payment (less 5% Retention) to Community Playgrounds, Inc. of Vallejo, California in the amount of \$21,662.85 for the subject project, by the following vote:

Ayes: Sarno, Trujillo, Zamora, Rounds, Moore

Nayes: None

11. Transportation Center Parcel B – Ground Lease Agreement

Recommendation: That the City Council:

- Authorize the City Manager to Execute a Ground Lease Agreement with the City of Norwalk to Lease Parcel B (APN 8045-001-906) at the Transportation Center.

It was moved by Mayor Pro Tem Rounds, seconded by Council Member Zamora, to authorize the City Manager to execute a Ground Lease Agreement with the City of Norwalk to Lease Parcel B (APN 8045-001-906) at the Transportation Center, by the following vote:

Ayes: Sarno, Trujillo, Zamora, Rounds, Moore

Nayes: None

12. Review of Consideration of Activities for the 2017 City of Santa Fe Springs' 60th Anniversary

Recommendation: That the City Council:

- Review the proposed option of activities for the 2017 City of Santa Fe Springs' 60th Anniversary celebration to occur May 6, 2017.

Ed Ramirez, Community Services Manager, provided a brief presentation. He outlined the proposed activities, including the "Fun Run", community parade, and carnival/festival. Mr. Ramirez identified the proposed route for the Fun Run and Parade, as well as the proposed Grand Marshall (Former SFS Chamber of Commerce President and Marine Corp Major General Kevin Kuklok). The Parade will occur from 10:00 a.m. to noon. Afterwards, the 60th Anniversary Carnival/Festival could occur from 2:00 p.m. to 7:00 p.m. and involve games, musical entertainment, beer and wine garden, off stage performance and cook offs. The Council was made aware that the Carnival/Festival could be held at nighttime, but would require an appropriation of an additional \$15,000 to pay for needed lighting.

Mayor Moore made a comment about the time that it was proposed.

Mayor Pro Tem Rounds requested clarification on the time of the event and whether or not the event would conflict with drop off time for the post office.

Council Member Sarno noted that the temperature will be high/hot if the carnival/festival is held during the day, and expressed concern that individuals might not attend due to the weather. He further advocated for holding the carnival/festival at night, noting that the City could reach out to businesses for donations to help defray the additional costs in order to stay within budget.

It was moved by Council Member Sarno, seconded by Council Member Trujillo, to approve the proposed 60th Anniversary Activities as outlined in the agenda report, inclusive of the night time Festivity (Option 2), and appropriate \$15,000 from the General Fund accordingly, by the following vote:

Ayes: Sarno, Trujillo, Zamora, Rounds, Moore

Nayes: None

13. Approval of Recommendation of Heritage Arts Advisory Committee (HAAC) Recommendation to Utilize the Public Art Fund to Contribute Towards the Santa Fe Springs Firefighters' Memorial

Recommendation: That the City Council:

- Approve the Heritage Arts Advisory Committee's (HAAC) recommendation to contribute \$50,000 for the installation of the Santa Fe Springs Firefighter's Memorial.

Council Member Zamora inquired whether the \$50,000 will be received all at once.

Ed Ramirez, Community Services Manager noted it would.

Discussion ensued amongst Council.

It was moved by Council Member Trujillo, seconded by Mayor Pro Tem Rounds, to approve the Heritage Arts Advisory Committee's (HAAC) recommendation to contribute \$50,000 for the fabrication and installation of the Santa Fe Springs Firefighter's Memorial, by the following vote:

Ayes: Sarno, Trujillo, Zamora, Rounds, Moore

Nayes: None

14. Approving an Enterprise Resource Planning (Finance System) Software Purchase and Services Agreement with Tyler Technologies, Inc.

Recommendation: That the City Council:

- Authorize the City Manager to execute a License and Services agreement with Tyler Technologies, Inc. license the use and implement a citywide enterprise resource planning software system.

Jose Gomez provided a brief presentation on the item. He explained the RFP process and noted the City only received one proposal. He also noted that the City compared the services with other City's that have used Tyler Technologies.

Mayor Pro Tem Rounds thanked Mayor Moore and Council Member Sarno for their time spent on discussing the new Finance System with staff.

It was moved by Council Member Sarno, seconded by Council Member Trujillo, to authorize the City Manager to execute a License and Services agreement with Tyler Technologies, Inc. license the use and implement a citywide enterprise resource planning software system, by the following vote:

Ayes: Sarno, Trujillo, Zamora, Rounds, Moore

Nayes: None

15. Approving an Enterprise Resource Planning (Finance System) Project Management Agreement with AEF Systems Consulting, Inc.

Recommendation: That the City Council:

- Pursuant to Section 34.29(G) of the City's Purchasing Policy (Professional Services and Consulting Services Contracts), suspend the request for proposals (RFP) process.
- Authorize the City Manager to execute a professional services agreement with AEF Systems Consulting, Inc. to provide project management services in the implementation of a Citywide Enterprise Resource Planning (ERP) system.

It was moved by Council Member Sarno, seconded by Council Member Trujillo, to suspend the request for proposals process and authorize the City Manager to execute a professional services agreement with AEF Systems Consulting, Inc. to provide project management services in the implementation of a Citywide Enterprise Resource Planning (ERP) system, by the following vote:

Ayes: Sarno, Trujillo, Zamora, Rounds, Moore

Nayes: None

16. Authorize the Purchase of Computer File Servers from GovConnection, Microsoft Software Licenses from GovConnection and a Storage Area Network (SAN) Appliance from Hewlett Packard Enterprise Group for New Enterprise Resource Planning (ERP) System.

Recommendation: That the City Council:

- A purchase order in the amount of \$52,059.83 to GovConnection for the acquisition of four computer file servers.
- A purchase order in the amount of \$21,022.25 to GovConnection for the acquisition of four Microsoft 2016 Server software licenses, two Microsoft 2016 SQL software licenses and 100 Microsoft 2016 SQL client access software licenses.
- A purchase order in the amount of \$59,918.42 to Hewlett Packard Enterprise Group for the acquisition of one SAN appliance.

The City Manager asked to withdraw the third portion of the staff recommendation pertaining to the SAN appliance due to possible inconsistencies with the City's purchasing policy. He indicated that the purchase of the SAN appliance would be brought back to the City Council at the next meeting.

It was moved by Council Member Sarno, seconded by Council Member Zamora, to authorize a purchase order in the amount of \$52,059.83 to GovConnection for the acquisition of four computer file servers, and a purchase order in the amount of \$21,022.25 to GovConnection for the acquisition of four Microsoft 2016 Server software licenses, two Microsoft 2016 SQL software licenses and 100 Microsoft 2016 SQL client access software, by the following vote:

Ayes: Sarno, Trujillo, Zamora, Rounds, Moore

Nayes: None

17. Adoption of New Salary Schedule – Part-Time Employee Minimum Wage Modifications

Recommendation: That the City Council:

- Adopt the new salary schedule for impacted part-time employees (effective December 26, 2016) reflecting the change in new minimum wage requirements

per California Senate Bill 3 signed by Governor Brown.

It was moved by Council Member Trujillo, seconded by Council Member Zamora, to adopt the new salary schedule for impacted part-time employees (effective December 26, 2016) reflecting the change in new minimum wage requirements per California Senate Bill 3 signed by Governor Brown, by the following vote:

Ayes: Sarno, Trujillo, Zamora, Rounds, Moore

Nayes: None

Mayor Pro Tem Rounds thanked staff for the information provided to support the item and appreciates all their hard work.

18. Adoption of New Position Titles and Salary Schedule – Fire-Rescue Department (Non-Suppression) Full-time Positions

Recommendation: That the City Council:

- Adopt the attached salary schedule (effective January 9, 2017) reflecting the reclassifications of various Fire-Rescue (None-Fire Suppression) positions.

It was moved by Mayor Pro Tem Rounds, seconded by Council Member Sarno, to adopt the attached salary schedule reflecting the reclassification of various Fire-Rescue positions, by the following vote:

Ayes: Sarno, Trujillo, Zamora, Rounds, Moore

Nayes: None

19. Presentation and Consideration of the City's Comprehensive Annual Financial Report (CAFR) for the Fiscal Year ending June 30, 2016

Recommendation: That the City Council:

- Receive and file the City's Comprehensive Annual Financial Report (CAFR) for the Fiscal Year ending June 30, 2016.

Jose Gomez, Assistant city Manager/Director of finance & Administrative Services provided a brief presentation on the item.

Richard Kikuchi, from LSL provided a brief report on the CAFR report. He noted he was grateful to have Council meet with him during the planning process to make it a more effective audit.

Travis Hickey, Director of Fiscal Services provided a brief presentation

It was moved by Mayor Pro Tem Rounds, seconded by Council Member Zamora, to receive and file the City's Comprehensive Annual Financial Report (CAFR) for the Fiscal Year ending June 30, 2016, by the following vote:

Ayes: Sarno, Trujillo, Zamora, Rounds, Moore

Nayes: None

20. Presentation of Fiscal Year 2014-15 Certificate of Achievement for Excellence in Financial Reporting (CAFR Award) to the City Council

Richard Kikuchi from LSL CPA's provided a brief presentation. Provided an award to the city a Certificate of Achievement.

Councilmember Sarno thanked staff for their hard work, such as Mr. Gomez and Mr. Hickey for their late nights and the rest of the staff.

Mayor Moore also would like to echo Council Member Sarno, and noted that since Mr. Hickey came on board and with the new auditors he has seen great improvement. Noted that the City took drastic steps years ago and thanked staff for bringing it to where it is at now.

Jose Gomez, Assistant City Manager/ Finance Director also would like to thank his colleagues.

Mayor Moore recessed the meetings at 7:00 p.m.

Mayor Moore convened the meeting at 7:14 p.m.

21. INVOCATION

Invocation was led by Council Member Zamora.

22. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by the Youth Leadership Committee members.

23. INTRODUCTIONS

- Representative from the Chamber of Commerce: Teri Bazen from Norwalk La Mirada Plumbing, Inc.

24. ANNOUNCEMENTS

The Youth Leadership Committee Members made the following announcements:.

- Polar Bear Party, Saturday, January 21, 2017 from 2:00 P.M. to 4:00 P.M.
- Chinese New Year Karaoke, Friday, January 27, 2017 from 10:00 A.M. to 1:00 P.M.

Masters of Harmony performed two (2) songs.

Santa Clause impersonator was present to greet everyone.

25. PRESENTATIONS

- a. Recognition of the 2016 Christmas Float Program Food Sponsors
- b. Recognition of Maggie's Pub for their support and donation of the Older Adult Holiday Luncheon

- c. Council for Watershed Health
Presentation provided by Mark Grey, Director of Environmental Affairs.

26. APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS

Mayor Pro Tem Rounds appointed Josefina Elizabeth Canchola to the Community Program Committee. Council Member Zamora appointed Larry Oblea to the Heritage Arts Advisory Committee.

27. ORAL COMMUNICATIONS

No speakers.

28. EXECUTIVE TEAM REPORTS

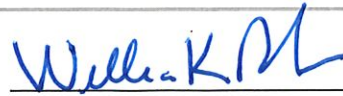
- Noe Negrete, Public Works Director to spoke in regards to the trees that have been recently trimmed; also wished everyone Happy Holidays.
- Wayne Morrell, Director of Planning wished everyone happy holidays
- Dino Torres, Director of Police Services spoke in regards to having staff at the Santa Clause float.
- Mike Crook, Fire Chief noted that the toy drive was held this week, and reported the great amount of toys received from the community and businesses, recognized Maggie's Pub for their contributions.
- Jose Gomez, Finance Director spoke in regards to the new Finance system.
- Maricela Balderas, Community Services Director, spoke in regards to the Neighborly Elf program and Christmas Basket program that was conducted last Saturday, December 17th. She reported they had a great amount of attendees. Lastly, she spoke about the Tree Lighting Ceremony; Christmas float, which involved the Masters of Harmony; snow machine for Christmas tree lighting; Santa and Mrs. Clause.

The following comments were made by the City Council:

- Council Member Zamora wished the Council and staff Merry Christmas and Happy New Years.
- Mayor Pro Tem Rounds acknowledged Community Services and all the activities they have put together; acknowledged the capital improvement projects that were done this year by staff. Wished everyone a Merry Christmas and Happy New Year.
- Council Member Trujillo acknowledged the hard work that Community Services dedicated to put all the programs together for the community. Also, acknowledged the work that Council Member Sarno has done and how many people he has helped.
- Council Member Sarno thanked staff for all their hard work and acknowledge what they have done for the community.
- Mayor Moore also thanked staff for all their hard work while having a busy month.

ADJOURNMENT

- 29.** Mayor Moore adjourned the regular meetings at 8:11 P.M.



William K. Rounds
Mayor

ATTEST:



Janet Martinez
City Clerk



Date