



APPROVED:

## MINUTES OF THE MEETINGS OF THE CITY COUNCIL

November 22, 2016

1. **CALL TO ORDER**

Mayor Moore called the meeting to order at 6:00 p.m.

2. **ROLL CALL**

**Members present:** Councilmembers/Directors: Sarno, Trujillo, and Zamora, Mayor Pro Tem/Vice Chair Rounds and Mayor Moore.

**Members absent:** None

Janet Martinez, City Clerk announced that the Members of the Public Financing Authority and Water Utility Authority receive \$150 for their attendance at meetings.

### PUBLIC FINANCING AUTHORITY

3. **CONSENT AGENDA**

**Approval of Minutes**

- a. Minutes of the October 27, 2016 Public Financing Authority Meeting

**Recommendation:** That the Public Financing Authority approve the minutes as submitted.

**Monthly Reports**

- b. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA)

**Recommendation:** That the Public Financing Authority receive and file the report.

It was moved by Mayor Pro Tem Rounds, seconded by Council Member Sarno, approving Item No 3A and 3B, by the following vote:

**Ayes:** Sarno, Trujillo, Zamora, Rounds, Moore

**Nays:** None

### WATER UTILITY AUTHORITY

4. **CONSENT AGENDA**

**Approval of Minutes**

- a. Minutes of the October 27, 2016, Water Utility Authority Meeting

**Recommendation:** That the Water Utility Authority approve the minutes as submitted.

**Monthly Reports**

- b. Monthly Report on the Status of Debt Instruments Issued through the Water Utility Authority (WUA)

**Recommendation:** That the Water Utility Authority receive and file the report.

c. Status Update of Water-Related Capital Improvement Projects

**Recommendation:** That the Water Utility Authority receive and file the report.

It was moved Council Member Zamora seconded by Council Member Trujillo, approved items 4A, 4B, & 4C, by the following vote:

**Ayes:** Sarno, Trujillo, Zamora, Rounds, Moore

**Nayes:** None

## CITY COUNCIL

### 5. **CITY MANAGER REPORT**

Thaddeus McCormack, City Manager wished everyone a Happy Thanksgiving. He also reported speaking with Cerritos College representative discussing possible partnerships with local businesses in Santa Fe Springs to provide certificate programs. He spoke about the homeless issue.

Council Member Zamora mentioned that during a meeting with the Los Angeles Service Academy there was discussion of homeless to provide a partnership program. For example, lowering the barriers can provide the option of opening the doors to those that have mental issues, drug abuse issues, or unmarried individuals.

Mayor Moore encouraged Mr. McCormack to continue working on programs directed towards the homeless population and suggested working with the City of Norwalk.

City Manager McCormack stated that the City was in the process of working with the Cities of Norwalk, Pico Rivera and Downey.

### **CONSENT AGENDA**

### 6.

#### **Approval of Minutes**

a. Minutes of the October 27, 2016 City Council Meetings

**Recommendation:** That the City Council:

- Approve the minutes of the October 27, 2016, meetings as submitted.

It was moved by Mayor Pro Tem Rounds seconded by Council Member Sarno approved the minutes of the October 27, 2016 City Council Meeting, by the following vote:

**Ayes:** Sarno, Trujillo, Zamora, Rounds, Moore

**Nayes:** None

### **NEW BUSINESS**

### 7. Fiscal Year 2015-16 Preliminary Financial Year-End Review

**Recommendation:** That the City Council:

- Amend the Fiscal Year 2015-16 Budget to authorize the transfer of \$725,000 from the General Fund to the Prefunded Capital Projects Fund to be appropriated to a specific project(s) in the future.



- Amend the Fiscal Year 2015-16 Budget to authorize the transfer of \$725,000 from the General Fund to the Employee Benefits Internal Service Fund for the purpose of making an additional contribution to the California Employee Retirement Benefit Trust (CERBT).
- Authorize the creation of an Economic Uncertainties/Contingencies assignment of General Fund reserves and establish with an initial deposit of \$725,000.
- Direct City Staff to apply \$1,300,000 from the current year results into the unassigned General Fund Reserve account.
- Direct City Staff to increase/decrease equally the balances of items 1-3 above based on audit or other year-end adjustments which may be required.

Jose Gomez, Finance Director provided a brief presentation.

Mayor Pro Tem Rounds thanked the subcommittee for their help with the budget.

Mr. Gomez noted that any direction provided to staff would be included in the CAFR.

It was moved by Mayor Pro Tem Rounds, seconded by Council Member Trujillo, to accept staff recommended by the following vote:

**Ayes:** Sarno, Trujillo, Zamora, Rounds, Moore

**Nayes:** None

8. Authorization to Purchase Replacement Hurst "Jaws of Life" Extrication Equipment for the Department Fire-Rescue

**Recommendation:** That the City Council:

- Authorize the Fire Chief to purchase Hurst "Jaws of Life" extrication equipment from LN Curtis for an amount not to exceed \$33,432.48.

It was moved by Council Member Zamora, seconded by Council Member Sarno, to authorize the Fire Chief to purchase Hurst "Jaws of Life" extrication equipment from LN Curtis for an amount not to exceed \$33,432.48, by the following vote:

**Ayes:** Sarno, Trujillo, Zamora, Rounds, Moore

**Nayes:** None

9. Quarterly Treasurer's Report of Investments for the Quarter Ended September 30, 2016

**Recommendation:** That the City Council:

- Receive and File the report.

It was moved by Council Member Zamora, seconded by Council Member Trujillo, to receive and file the quarterly Treasurer's report of investments by the following vote:

**Ayes:** Sarno, Trujillo, Zamora, Rounds, Moore

**Nayes:** None

**10. Approval of Parcel No. 73384 – 13303 Rosecrans Avenue**

**Recommendation:** That the City Council:

- Approve Parcel Map No. 73384;
- Find the Parcel Map No. 73384 together with the provisions for its design and improvement, is consistent with the City's General Plans; and
- Authorize the City Engineer and City Clerk to sign Parcel Map No. 73384.

It was moved by Council Member Zamora, seconded by Mayor Pro Tem Rounds, to approve Parcel No. 73384, find the parcel Map No. 73384 together with the provisions for its design and improvement, is consistent with the City's General Plans; and authorize the City Engineer and City Clerk to sign Parcel Map No. 73384, by the following vote:

**Ayes:** Sarno, Trujillo, Zamora, Rounds, Moore

**Nayes:** None

**11. Approval of Parcel No. 73846 – 13210 Telegraph Road**

**Recommendation:** That the City Council:

- Approve Parcel Map No. 73846;
- Find the Parcel Map No. 73846 together with the provisions for its design and improvement, is consistent with the City's General Plans; and
- Authorize the City Engineer and City Clerk to sign parcel Map No. 73846.

It was moved by Council Member Trujillo, seconded by Council Member Zamora, to approve Parcel Map No. 73846, find the Parcel Map No. 73846 together with the provisions for its design and improvement, is consistent with the City's General Plans; and authorize the City Engineer and City Clerk to sign parcel Map No. 73846, by the following vote:

**Ayes:** Sarno, Trujillo, Zamora, Rounds, Moore

**Nayes:** None

**12. Police Services Staging Facility Renovation – Authorization to Advertise**

**Recommendation:** That the City Council:

- Authorize the Director of Public Works to advertise for construction bids for the Renovation of the Police Services Staging Facility; and
- Authorize the Director Public Works to procure lockers from Tiffin Metal Products in the amount of \$47,276.00.

It was moved by Council Member Zamora, seconded by Council Member Trujillo, to authorize the Director of Public Works to advertise for construction bids for the Renovation of the Police Services Staging Facility; and authorize the Director Public Works to procure lockers from Tiffin Metal Products in the amount of \$47,276.00, by the following vote:

**Ayes:** Sarno, Trujillo, Zamora, Rounds, Moore

**Nayes:** None



**13. Agreement with Blais & Associates for Grant Research and Writing Services**

**Recommendation:** That the City Council:

- Authorize the City Manager to execute an agreement with Blais & Associates for grant research and writing services for a term beginning January 1, 2017 and ending June 30, 2017.

It was moved by Mayor Pro Tem Rounds, seconded by Council Member Zamora, to authorize the City Manager to execute an agreement with Blais & Associates for grant research and writing services for a term beginning January 1, 2017 and ending June 30, 2017, by the following vote:

**Ayes:** Sarno, Trujillo, Zamora, Rounds, Moore

**Nayes:** None

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***Mayor Moore recessed the meetings at 6:33 p.m.***

***Mayor Moore convened the meeting at 7:07 p.m.***

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**14. INVOCATION**

Invocation was led by Mayor Pro Tem Rounds.

**15. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by the Youth Leadership Committee members.

**16. INTRODUCTIONS**

- Representative from the Chamber of Commerce: Curtis Mello from HERAEUS.

**17. ANNOUNCEMENTS**

The Youth Leadership Committee Members made the following announcements:

- Island Inspirations, Friday, December 2, 2016 at 7:00 p.m. at the Library
- Tree Lighting Ceremony, Saturday, December 3, 2016 from 5:00 p.m. – 8:00 p.m. at 11740 Telegraph Road, Santa Fe Springs
- Older Adult Holiday Celebration, Friday, December 9, 2016 from 10:00 a.m. to 1:00 p.m. at the Gus Velasco Neighborhood Center.
- Las Posadas, Friday, December 9, 2016 at 6:30 a.m. at Heritage Park.

**18. PRESENTATIONS**

No presentations were scheduled for this meeting.

**19. APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS**

Council Member Trujillo appointed Amber Jean Marquez to the Youth Leadership Committee.

**20. ORAL COMMUNICATIONS**

No speakers.

**21. EXECUTIVE TEAM REPORTS**

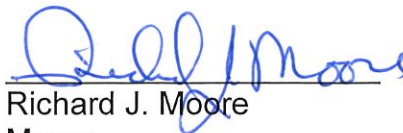
- Noe Negrete, Public Works spoke in regards to the street sign placed by the St. Paul High School and also provided a status on current projects.
- Wayne Morrell, Director of Planning spoke in regards to small business Saturday and encouraged everyone to shop at the small business stores in Santa Fe Springs to support them.
- Dino Torres, Director of Police Services spoke in regards to the parade on December 10, 2016 and the Santa Clause float.
- Mike Crook, Fire Chief wished everyone a Happy Thanksgiving, and reminded everyone to be safe.
- Jose Gomez, Finance Director provided a brief report on the approved Council changes that were done at the last meeting.
- Maricela Balderas, Community Services Director provided a brief report on the Thanksgiving food items and the programs the City provide to assist residents during the holidays.

The following comments were made by the City Council:

- Council Member Sarno wished everyone a Happy Thanksgiving.
- Mayor Pro Tem Rounds announced that SASSFA has an agreement with the City and they are placing a proposal that will list some changes. He noted there is a state holder meeting next Wednesday and encouraged everyone to attend.
- Council Member Trujillo wished everyone a Happy Thanksgiving and also announced that SEAACA is currently providing free neutering services for cats and encouraged anyone that needed that service to contact them.
- Council Member Zamora wished everyone a Happy Thanksgiving and recognized the troops for their service.
- Mayor Moore wished everyone a Happy Thanksgiving and thanked Council Member Sarno for working with Maggie's Pub for their donations.

**ADJOURNMENT**

- 22.** Mayor Moore adjourned the regular meetings at 7:28 p.m. to November 10, 2016 at 5:00 p.m.

  
Richard J. Moore  
Mayor

**ATTEST:**

  
Janet Martinez  
City Clerk

  
Date