



MINUTES OF THE MEETING OF THE CITY COUNCIL

June 16, 2016

1. **CALL TO ORDER**

Mayor Moore called the meeting to orders at 5:05 p.m.

2. **ROLL CALL**

Members present: Councilmembers/Directors: Sarno, Trujillo, Zamora, Mayor Pro Tem/Vice Chair Rounds and Mayor/Chairman Moore

Members absent: None

CITY COUNCIL

CLOSED SESSION

3. CONFERENCES WITH LABOR NEGOTIATORS

(Section 54957.6)

Agency Designated Representatives: City Manager, Assistant City Manager/Director of Finance, Senior Human Resources Analyst, City Attorney

Employee Organizations: Santa Fe Springs City Employees' Association and Santa Fe Springs Firefighters' Association

4. CONFERENCES WITH LABOR NEGOTIATORS

(Section 54957.6)

Agency Designated Representatives: City Manager, City Attorney, Labor Negotiator

Employee Organization: Santa Fe Springs Executive, Management and Confidential Employees' Association

Thaddeus McCormack, City Manager provided an update on the closed session items, no action taken.

UNFINISHED BUSINESS

5. Study Session – Proposed Fiscal Years 2016-17 and 2017-18 Budget and Related Items

Recommendation: That the City Council:

- Give staff direction regarding revenue and expenditure matters included in the Fiscal Years 2016-17 and 2017-18 Proposed Budget.

City Manager Thaddeus McCormack provided an introduction to the budget and noted the hours of worked that was put together by staff.

Mr. McCormack provided a PowerPoint presentation speaking about the following: Overall Trends, Modest Improvements, Housing Prices climb, Continued growth in consumer spending and the risk such as the slower than expected growth.

Jose Gomez Finance & Administrative Services Director continued the budget presentation. He provided a power point presentation that consisted of the following: General Fund budget, revenues, transfers, capital improvements, surplus; Water Utility Budget, revenues, expenses and surplus.

Mr. Gomez also demonstrated a pie graph that listed the City's resources and its revenues. He also showed a graph of sales tax revenue from 2001 to present and included the following two years of the predictable amount of revenue. Expressed how meeting the expenditures based on the revenues, might be challenging over the years.

He also emphasize how the next two years will be affected by the increase of the minimum wage. It has been noted that there will be an increase of minimum wage to \$15 by 2022.

Mr. McCormack also spoke about the networthy items; Labor negotiations; Child Care, which included the temporary trailers, whether they will be relocated, the Betty Wilson Center Tenants Improvements and the relocation of the Youth Intervention.

Council Member Sarno mentioned it would be a great idea to move it to the Betty Wilson Center as it is safer and does not want to continue paying rent for trailers.

Council Member Trujillo also agreed with the movement of having the trailers moved, she noted that staff is limited with what can be offered to the kids. She suggested to moving it to the town center.

Mr. McCormack agreed that moving it to the Town center has been an option.

Mayor Pro Tem Rounds agreed with Council to move the program to a different location, as the trailers are deteriorating. He would like us to see in two years for a nonprofit organization that will fund the program.

Council Member Zamora also agreed to move the program to a different location, as he has never been in favor of the current location. He noted he is glad it is not connected to the teen center.

Mr. McCormack continued the budget presentation and announced that the following items will be regarding the Department's budget.

- City Clerk's office; election; filing statement of \$25; candidate statements \$200.
- Community Org. Support; Burn Quest \$1,500, Salvation Army \$1,500
- None-recurring purchases; Laserfiche records retention; \$34,200; 60th

anniversary \$50,000, Prop 218 public opinion survey; \$20,000;
Records/Ordinance Consulting & Storage: \$15,000.

Mayor Moore inquired whether there will be a need for additional funds for Measure R. Mr. McCormack stated yes, if it passed we might be a possibility.

Finance Department: Mr. Gomez continued budget presentation. Spoke about

- Technology services: website update for \$17,700
- None-recurring purchases; computer replacements \$50,000; furniture replacement \$5,000

Police Services: Dino Torres, Director of Police Services continued budget presentation. Spoke about

- Whittier Police Contract, FY2016-17: 1.5% and FY 2017-18: 3%
- Code Enforcement (Additional Help; spreading the word to the community of the need for safety and Environmental Cleanup; loitering, communicating with the public of current issues)
- Emergency preparedness: EOC equipment (BPN, schools, employees)
- Hazardous mitigation plan

Mayor Moore inquired for the cost for each of the item being presented.

Mr. Torres noted there is no increase for code enforcement. He provided the amount for the EOC equipment \$20,000 and \$50,000 to hire a consultant for the mitigation plan.

Mr. McCormack added the necessity of hiring a consultant for the mitigation plan.

Council Member Trujillo inquired Account 440 for \$4000, asked what it included. Mr. Torres stated it was the vendors and employees hired for that day.

Mr. McCormack noted it was mainly the cost for transportation.

Brent Hayward, Fire Department continued the budget presentation:

- Purchase of SuperVac Air & Light/Rehab Unit
- Estimated cost for the replacement: \$600,000
- Replacement of 2 vehicles (Hybrid Ford C-Max \$30,000, Chevrolet Tahoe \$40,000)
- Hydraulic Hurst tools FY 16-17 \$35,000 and FY 17-18 \$20,000
- Noteworthy Items (Truck 811)
- \$252,800 for grant fund from homeland security
 - I. \$220,000
 - II. \$32,800
- Due to staff retiring, cross training cost \$15,000
- Environmental Response Unit \$160,000
- Medical Supplies increase \$10,000
- Department Exposure control Program for Emergency Medical Personnel \$10,000

Council Member Sarno asked whether the old tools will be used for training purposes. Mr.

Hayward stated they will be taken to the old training center or donated to another agency.

Wayne Morell, Planning Director provided the following budget presentation:

- Staffing
 - a. 5 full time employees
 - b. 2 part time planning interns
 - c. 2 full time planning consultants
 - d. 2 contracted employees (LA County Building Dept.)
- New Activity Account: Economic Development
- Noteworthy Items-Number of Permits issues increase amount to \$138,383,330.
- Permit Fees Collected FY 15-16 \$1,592,756

Mr. McCormack noted that the 4185 was not an increase.

Joseph Rodriguez, Public Works Department provided a brief budget PowerPoint presentation:

- Engineering Department:
 - a. Florence Avenue/I-5 Freeway segment
 - b. Valley View Avenue/I-5 Freeway Segment
 - c. Administrative duties of Waste Management and Recycling equipment
 - d. Maintenance – Reduction cost \$121,000 per year

Mayor Moore inquired how many employees we have. Mr. McCormack responded. Mayor Moore also inquired if we have a maintenance on our vehicles. Mr. Rodriguez stated the City does.

- Mr. Rodriguez continued presentation
 - a. He noted that there are additional items not listed on the power point, however, spoke about the Bartley, senior center landscape improvement.

Mayor Pro Tem Rounds inquired about the 52 signals.

Mr. Torres stated there are 220 signals under contract.

Mayor Pro Tem Rounds also inquired how many staff members maintain these traffic signals. Mr. Torres stated we have around 3 to 5 staff members.

Maricela Balderas, Community Services Director provided a brief power point presentation:

- \$3700 for the extended operating hours of the library during the summer
- Rental of Cesar Chavez Reading Garden, plan to charge due to the demand of the usage of the area
- Adult Literacy Program \$5,000 to \$10,000
- Community services administrative division
- Proposed 2017 Art Fest; \$101,744 for the two day even that happened in 2016; \$80,000 one day Art event; Fiestas Patria budget; Family Human Services Admin budget \$15,000;
- Parks and Recs budget; add \$4500, FY 17-18 \$2200, FY 18-19 \$2300

Mayor Pro Tem asked for park equipment replacement. Mr. Rodriguez noted that the funds for the replacement was included, and it has been quoted for \$21,000 with a deductible of \$5,000.

Mayor Moore asked if \$23,000 was received from the county

Mr. McCormack and Mr. Rodriguez confirmed the amount.

Mayor Moore asked about replacing the lights on Longworth. Mr. McCormack and Mr. Rodriguez noted that the evaluation of lighting replacements is being reviewed and if replacements need to be done they will be replaced.

Mayor Pro Tem Rounds asked if the lights at all parks can be reviewed to have all necessary lights replaced. Mr. Rodriguez confirmed that staff reviews of all parks.

Council Member Trujillo inquired if there is a list of employees that are issued a cell phone. Ms. Balderas stated that the list can be provided upon request.

Mayor Moore requested for employees to answer the city phone if one is issued to them.

Thaddeus continued budget presentation, spoke about:

- CIP Fund
- Equipment replacement
- Insurance Stabilization fund
- PERS stabilization fund
- General Fund Reserve Policy
- Development Fee Adjustment, noted that the Fee Committee members met today to discuss the fee and also considered Richards recommendations.

The following comments were made by the City Council:

Council Member Sarno thanked everyone for their hard work on the budget.

Council Member Trujillo thanked everyone as well and for providing clear information in the budget book.

Mayor Pro Tem Rounds stated that his time being here he has observed the changes and the hard work that has been placed into the budget.

Council Member Zamora thanked department heads and staff for their work putting together the budget and explaining the process to him, especially when he is new to this process

Mr. McCormack requested if he can go over the list of fees to provide a brief summary before taking it to the next meeting.

Mr. McCormack spoke about the following:

- Noted the increase of fees that the County has will be passed on to City's, which will require City's to increase their fees as well. He requested to take a note of those increases which will be reflected at the next meeting.
- Picnic fees at parks. Provided an example of the event at Lake Center. Noted that the fee would be based on the number of people, rather than comparing it to fees at other parks.
- Council Candidate Statements fee, he noted the \$200 was the most reasonable amount
- Film permit fees, \$430 and \$625 (from FilmLA) and recommending same amount. For

special effects they would charge \$910.

- \$50-60 Backflow device, eliminating water to prevent from system to be contaminating.
- Appeal to planning commission fee

Mayor Moore asked whether it would be an appeal to the Council or planning commission. Mr. McCormack stated that it would be to the planning commission.

Council Member Sarno asked whether we can waive the appeal fee to the residents and charge businesses for the appeal fee. Mr. McCormack stated they would look into that.

Mr. McCormack continued providing an overview of the proposed fees:

- Tattoo parlor \$308
- Parking fees (i.e. bus parking fee \$295, parking in front of a fire station currently only \$63, suggesting to raise)

Mayor Moore suggested raising the parking fee to \$295. Inquired how much it would be if parked in front of Fire hydrant and requested to increase the fine.

Mayor Pro Tem Rounds asked if Mr. Torres can ask what other cities charge. Dino noted the fees are higher.

Mr. McCormack continued going over the fee schedule:

- Recommended to do a comprehensive fee study.
- Clarke of state, recommending to raise rates by 10%
- Heritage Park, charge residents and non-residents different rates, suggesting to charge the same for both.

Adam Matsumoto, Parks and Recreation Manager provided further information on the fees listed for the heritage fees and Clarke of State. Suggested to create new fee since it does not state Clarke of State.

Discussion ensued amongst council, regarding the current fees at the Clark of State and Heritage Park.

Council Member Sarno inquired how are the amounts determined and if is it based on number of staff that work that day. Mr. Matsumoto stated that it is the same amount of staff; it is more of the setup.

Mayor Pro Tem Rounds inquired about the deposit and asked if people cleanup after their events. Joann Madrid, Community Services Staff, noted that it has occurred more. Mayor Pro Tem Rounds suggested to raise the deposit fee. Thaddeus suggested to raise the amount to \$750.


Mayor Moore suggested making it the same for residents.

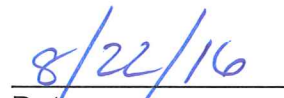
6. ADJOURNMENT

Mayor Moore adjourned the Budget Study Session at 8:00 p.m. in memory of the people that lost their lives in Orlando, Florida.


Richard J. Moore
Mayor

ATTEST:


Janet Martinez, CMC
City Clerk


Date