



AGENDA

ADJOURNED MEETINGS
OF THE
SANTA FE SPRINGS
PUBLIC FINANCING AUTHORITY
WATER UTILITY AUTHORITY
HOUSING SUCCESSOR
SUCCESSOR AGENCY
AND CITY COUNCIL

MONDAY, SEPTEMBER 21, 2015
6:00 P.M.

Council Chambers
11710 Telegraph Road
Santa Fe Springs, CA 90670

Laurie M. Rios, Mayor
Richard J. Moore, Mayor Pro Tem
William K. Rounds, Councilmember
Jay Sarno, Councilmember
Juanita A. Trujillo, Councilmember

Public Comment: The public is encouraged to address City Council on any matter listed on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council, please complete the card that is provided at the rear entrance to the Council Chambers and hand the card to the City Clerk or a member of staff. City Council will hear public comment on items listed on the agenda during discussion of the matter and prior to a vote. City Council will hear public comment on matters not listed on the agenda during the Oral Communications period.

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Please Note: Staff reports, and supplemental attachments, are available for inspection at the office of the City Clerk, City Hall, 11710 E. Telegraph Road during regular business hours 7:30 a.m. – 5:30 p.m., Monday – Thursday and every other Friday. Telephone (562) 868-0511.

1. **CALL TO ORDER**

2. **ROLL CALL**

William K. Rounds, Councilmember
Jay Sarno, Councilmember
Juanita A. Trujillo, Councilmember
Richard J. Moore, Mayor Pro Tem
Laurie M. Rios, Mayor

PUBLIC FINANCING AUTHORITY

3. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Public Financing Authority.

Approval of Minutes

A. Minutes of the August 13, 2015 Special Public Financing Authority Meeting

Recommendation: That the Public Financing Authority approve the minutes as submitted.

Monthly Reports

B. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority

Recommendation: That the Public Financing Authority receive and file the report.

WATER UTILITY AUTHORITY

4. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Water Utility Authority.

Approval of Minutes

A. Minutes of the August 13, 2015 Special Water Utility Authority Meeting

Recommendation: That the Water Utility Authority approve the minutes as submitted.

Monthly Reports

B. Monthly Report on the Status of Debt Instruments Issued through the Water Utility Authority

Recommendation: That the Water Utility Authority receive and file the report.

C. Status Update of Water-Related Capital Improvement Projects

Recommendation: That the Water Utility Authority receive and file the report.

HOUSING SUCCESSOR

There are no items on the Housing Successor agenda for this meeting.

SUCCESSOR AGENCY

There are no items on the Successor Agency agenda for this meeting.

CITY COUNCIL

5. CITY MANAGER REPORT

6. CONSENT AGENDA

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.

Approval of Minutes

A. Minutes of the August 13, 2015 City Council Meeting

Recommendation: That the City Council approve the minutes as submitted.

B. Minutes of the August 27, 2015 City Council Meeting

Recommendation: That the City Council approve the minutes as submitted.

ORDINANCE FOR INTRODUCTION

7. Ordinance No. 1067 – Amending of the City Code Section 93.23 (C) Relating to Fireworks Prerequisites to Issuance of Permit

Recommendation: That the City Council waive further reading and introduce Ordinance No. 1067, an ordinance amending Section 93.23(C) of the City Code, relating to fireworks.

UNFINISHED BUSINESS

8. Fire Station Headquarters and Police Services Center Generator Replacement – Authorization to Advertise for Construction Bids

Recommendation: That the City Council: 1.) Approve the Specifications; and 2.) Authorize the City Engineer to advertise for construction bids.

NEW BUSINESS

9. Resolution No. 9486 – Authorization to Convey Road Department Drain No. 114 to Los Angeles County Flood Control District

Recommendation: That the City Council: 1.) Approve Resolution No. 9486 requesting the Los Angeles County Flood Control District (LA County Flood Control) to accept the transfer and conveyance of the storm drain improvements known as Road Department Drain No. 114 (RDD No. 114) for future operation and maintenance; and 2.) Authorize the Mayor and City Engineer to execute all necessary documents and instruments to effectuate the transfer of RDD No. 114.

10. Professional Services Contract Agreement for Art Fest 2016

Recommendation: That the City Council authorize the Director of Community Services to execute a Professional Services Contract Agreement with Sandra Hahn in the amount of \$25,000 for the Annual Art Fest Event scheduled to be held on May 13 and 14, 2016.

11. Authorization to Enter into an Investment Advisory Services Agreement with PFM Asset Management LLC

Recommendation: That the City Council authorize the City Manager to execute a professional services agreement with the firm of PFM Asset Management LLC (PFMAM) to provide investment advisory services for one year, with an option to renew for an additional two years.

Items 12 – 23 will occur in the 7:00 p.m. hour.

12. **INVOCATION**

13. **PLEDGE OF ALLEGIANCE**

INTRODUCTIONS

14. Representatives from the Chamber of Commerce

15. **ANNOUNCEMENTS**

PRESENTATIONS

16. Recognition of the 2015 Beautification Awards Program Recipients

17. Proclaiming October 2015 as "Breast Cancer Awareness Month"

18. Proclaiming October 4-10, 2015 as "Fire Prevention Week"

19. Proclaiming October 2015 as "Community Planning Month"

APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS

20. Committee Appointments

21. **ORAL COMMUNICATIONS**

This is the time when comments may be made by interested persons on matters not on the agenda having to do with City business.

22. **EXECUTIVE TEAM REPORTS**

23. **ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted at the following locations; Santa Fe Springs City Hall, 11710 Telegraph Road; Santa Fe Springs City Library, 11700 Telegraph Road; and the Town Center Plaza (Kiosk), 11740 Telegraph Road, not less than 72 hours prior to the meeting.

Anita Jimenez, CMC

City Clerk

September 17, 2015

Date

**MINUTES OF THE SPECIAL MEETINGS OF THE
PUBLIC FINANCING AUTHORITY AND WATER UTILITY AUTHORITY
AND THE REGULAR MEETINGS OF THE SANTA FE SPRINGS
HOUSING SUCCESSOR, SUCCESSOR AGENCY
AND CITY COUNCIL**

AUGUST 13, 2015

1. CALL TO ORDER

Mayor Rios called the meetings to order at 6:03 p.m.

2. ROLL CALL

Present: Councilmembers/Directors Rounds, Sarno, Trujillo, Mayor Pro Tem/ Vice Chair Moore, Mayor/Chair Rios

The City Clerk announced that members of the Public Financing Authority and Water Utility Authority receive \$150 for their attendance at meetings.

Also present: Thaddeus McCormack, City Manager; Steve Skolnik, City Attorney; Noe Negrete, Director of Public Works; Dino Torres, Director of Police Services; Maricela Balderas, Director of Community Services; Travis Hickey, Director of Fiscal Services; Mike Crook, Fire Chief; Anita Jimenez, City Clerk

PUBLIC FINANCING AUTHORITY

3. CONSENT AGENDA

Approval of Minutes

A. Minutes of the July 23, 2015 Public Financing Authority Meeting

Recommendation: That the Public Financing Authority approve the minutes as submitted.

Monthly Report

B. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA)

Recommendation: That the Public Financing Authority receive and file the report.

Director Sarno moved the approval of Items 3A & B; Director Trujillo seconded the motion which passed by the following vote: In favor – Moore, Rounds, Sarno, Trujillo, Rios; Opposed – None.

WATER UTILITY AUTHORITY

4. CONSENT AGENDA

Approval of Minutes

A. Minutes of the July 23, 2015 Water Utility Authority Meeting

Recommendation: That the Water Utility Authority approve the minutes as submitted.

3A

Monthly Reports

- B. Monthly Report on the Status of Debt Instruments Issued through the Water Utility Authority (WUA)

Recommendation: That the Water Utility Authority receive and file the report.

- C. Status Update of Water-Related Capital Improvement Projects

Recommendation: That the Water Utility Authority receive and file the report.

Director Rounds moved the approval of Items 4A, B & C; Vice Chair Moore seconded the motion which passed by the following vote: In favor – Moore, Rounds, Sarno, Trujillo, Rios; Opposed – None.

NEW BUSINESS

5. Engineering Consultant Services for Water Well No. 1 Rehabilitation – Award of Contract

Recommendation: That the Water Utility Authority: 1). Award a contract to Stetson Engineers, Inc. to provide Engineering Consultant Services for Water Well No. 1 Rehabilitation; 2). Appropriate \$125,000 from Water CIP Funds into Account 511-397-W715; and, 3). Authorize the Director of Public Works to execute the agreement.

Vice Chair Moore moved the approval of Item 5; Director Sarno seconded the motion which passed by the following vote: In favor – Moore, Rounds, Sarno, Trujillo, Rios; Opposed – None.

HOUSING SUCCESSOR

There were no items on the Housing Successor agenda for this meeting.

SUCCESSOR AGENCY

There were no items on the Successor Agency agenda for this meeting.

CITY COUNCIL

6. CITY MANAGER REPORT

The City Manager stated that the sales tax representatives reported growth in the last quarter to be around 3%, with business-to-business growth increasing. Water Conservation efforts in July show a 29% reduction.

7. CONSENT AGENDA

- A. Minutes of the July 9, 2015 Regular City Council Meeting

Recommendation: That the City Council approve the minutes as submitted.

- B. Minutes of the July 23, 2015 Regular City Council Meeting

Recommendation: That the City Council approve the minutes as submitted.

Councilmember Rounds moved the approval of Item 6A; Councilmember Trujillo seconded the motion which passed by the following vote: In favor – Moore, Rounds, Sarno, Trujillo, Rios; Opposed – None.

PUBLIC HEARINGS

8. Resolution No. 9482 – Self-Certification of Conformance to Congestion Management Program

Recommendation: That the City Council conduct a Public Hearing and, thereafter, adopt Resolution No. 9482 certifying that the City is in conformance with the Congestion Management Program.

Mayor Rios opened the Public Hearing at 6:07 p.m. There being no one wishing to speak, the Public Hearing was closed.

Mayor Pro Tem Moore moved the approval of Item 8; Councilmember Sarno seconded the motion which passed by the following vote: In favor – Moore, Rounds, Sarno, Trujillo, Rios; Opposed – None.

NEW BUSINESS

9. Resolution No. 9483 – Authorizing the City Manager and the City Attorney to Execute Certain Documents Required by the State Board of Equalization to Collect the City's Utility User's Tax on Prepaid Wireless Service and Resolution No. 9484 – Authorizing the Examination of Prepaid Mobile Telephony Services Surcharge and Local Charge Records

Recommendation: That the City Council adopt: 1). Resolution No. 9483 authorizing the City Manager and the City Attorney to execute certain documents required by the State Board of Equalization to collect the City's UUT on prepaid wireless service, including authorizing the City Manager to enter into an agreement with California State Board of Equalization in order to receive UUT imposed on consumers of prepaid mobile services; and 2). Resolution No. 9484 authorizing the examination of prepaid mobile telephony services surcharge and local charge records by the City and its consultant.

The City Attorney explained that the State Board of Equalization's resolution form must be used and that the motion should include authorization to use the State's resolution form.

Councilmember Sarno moved the approval of Item 9, including authorization to use the State's resolution form; Mayor Pro Tem Moore seconded the motion which passed by the following vote: In favor – Moore, Rounds, Sarno, Trujillo, Rios; Opposed – None.

10. Authorize the Purchase of Replacement Mobile Data Computers (MDCs) for the Santa Fe Springs Policing Team

Recommendation: That the City Council authorize the Director of Purchasing Services to issue the purchase order as needed to facilitate the procurement of mobile data computer displays from Data911 (Hubb Systems, LLC) in the amount of \$58,378.14.

Councilmember Rounds moved the approval of Item 10; Mayor Pro Tem Moore seconded the motion which passed by the following vote: In favor – Moore, Rounds, Sarno, Trujillo, Rios; Opposed – None.

11. Appropriation of Funds from the City's Art in Public Places Fund and Authorization to Distribute Monies as Recommended by the Heritage Arts Advisory Committee to Fund the City's Art Education Grant Program Fiscal Year 2015/2016

Recommendation: That the City Council approve the appropriation of funds from the City's Art in Public Places Fund, Activity 6350-6100, and authorize the distribution of monies as recommended by the Heritage Arts Advisory Committee to fund the City's Art Education Grant Program Fiscal Year 2015/2016.

The City Manager pointed out that a revised list of awards was distributed to Council. Mayor Pro Tem Moore moved the approval of Item 11; Councilmember Rounds seconded the motion which passed by the following vote: In favor – Moore, Rounds, Sarno, Trujillo, Rios; Opposed – None.

12. Reorganization of Traffic Signal Section as a Result of the Former Traffic Signal Superintendent Promotion to Municipal Services Manager

Recommendation: That the City Council authorize the City Manager to reclassify one full-time Traffic Signal Technician I to one full-time Traffic Signal Technician II in the Public Works Department.

The City Manager stated that a revised report that clarifies the elimination of the Superintendent position was distributed to Council.

Councilmember Rounds moved the approval of Item 12; Councilmember Sarno seconded the motion which passed by the following vote: In favor – Moore, Rounds, Sarno, Trujillo, Rios; Opposed – None.

13. Authorize the Purchase of Twenty-One (21) Laptops and Related Software and Equipment for the Department of Community Services

Recommendation: That the City Council authorize the Director of Purchasing Services to issue a purchase order for twenty-one laptops and related software and equipment to GovConnection in the amount of \$39,466.48.

Mayor Pro Tem Moore moved the approval of Item 13; Councilmember Trujillo seconded the motion which passed by the following vote: In favor – Moore, Rounds, Sarno, Trujillo, Rios; Opposed – None.

14. Authorize the Purchase of an Automated License Plate Recognition (ALPR) System for the Santa Fe Springs Policing Team

Recommendation: That the City Council authorize the Director of Purchasing Services to issue the purchase order as needed to facilitate the procurement of an Automated License Plate Recognition system from 3M in the amount of \$23,211.00.

Councilmember Sarno moved the approval of Item 14; Councilmember Trujillo seconded the motion which passed by the following vote: In favor – Moore, Rounds, Sarno, Trujillo, Rios; Opposed – None.

15. Request Approval to Sell a 1998 Emergency One Fire Engine to the Boise Mobile Equipment Company

Recommendation: That the City Council authorize the Director of Finance and Administrative Services to sell a 1998 Emergency One Fire Engine to the Boise Mobile Equipment Company for the amount of \$25,000.

Councilmember Rounds moved the approval of Item 15; Mayor Pro Tem Moore seconded the motion which passed by the following vote: In favor – Moore, Rounds, Sarno, Trujillo, Rios; Opposed – None.

PRESENTATION

16. Update by the Enviroserv Project Manager Regarding the Removal of the Contents in the Historic Tanks at the Goodman Logistics Center Located at 12345 Lakeland Road

Fire Chief Mike Crook introduced Project Manager Keith Martins who reviewed the process of removing and cleaning up the existing tanks at the former Cenco refinery site. He stated that safety and odor suppression will be their highest priorities.

Mayor Rios recessed the meetings at 6:41 p.m.
Mayor Rios reconvened the meetings at 7:05 p.m.

17. **INVOCATION**

Councilmember Rounds gave the Invocation.

18. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by the Youth Leadership Committee.

INTRODUCTIONS

19. Representatives from the Chamber of Commerce
Liz Buckingham, Friendly Hills Bank and Kathie Fink, Executive Director of the Chamber of Commerce

20. **ANNOUNCEMENTS**

The Youth Leadership Committee made the Community Announcements.

PRESENTATIONS

21. 2015 Children's Back to School Backpack Program - Recognition of the Santa Fe Springs Rotary Club for their Support and Sponsorship

Community Services Supervisor Ed Ramirez recapped the program which supplied 200 backpacks with school supplies to students in need. Rotary President Kathie Fink, Past President Liz Buckingham, Scott Radcliffe, Zack Palaszewski, and Thaddeus McCormack accepted the recognition.

APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS

22. Committee Appointments

Councilmember Rounds nominated Bonnie Fox for the Senior Citizens Committee. Councilmember Trujillo nominated Miguel Esteves for the Sister City Committee and Bonnie Fox for the Family & Human Services Committee. Mayor Rios appointed those nominated.

23. ORAL COMMUNICATIONS

Oral Communications were opened at 7:20 p.m. There being no one wishing to speak, Oral Communications were closed.

24. EXECUTIVE TEAM REPORTS

Director Negrete reported that the antenna was removed from the southwest corner of Florence Avenue and Orr & Day Road. Bistro lights have been installed in the courtyard at the Clarke Estate. Certain areas of the concrete at Heritage Park have been removed and replaced with decomposed granite to prevent tripping hazards and enhance the aesthetics.

Director Torres reported that some schools in the area started this week; some will start next week. Public Safety Officers have been at the schools encouraging motorists to abide by traffic laws.

Chief Crook reported that eight firefighters have been assigned to assist with fires up north. There are currently 30 fires burning in California. Local firefighters participated in the Santa Fe Springs Soroptimist Club annual student shopping spree; 40-50 children were assisted through this program.

Director Hickey reported that the Finance computer program replacement has begun.

Director Balderas reported that the summer concerts have been well attended. The next concert will be held on August 28. Family & Human Services staff has made presentations to local senior complexes on classes and trips offered, transportation available, and the paramedic prescription program.

Councilmember Trujillo thanked the Soroptimist and the firefighters for assisting the students in need of school supplies. She commented that the summer concerts have been great.

Councilmember Rounds also commented on the concerts.

Councilmember Sarno congratulated all the candidates for City Council.

Mayor Pro Tem Moore praised the Fire Department for the great work being done while being short-handed and helping with numerous fires. He also thanks the Police Department and wished a speedy recovery to the injured detective.

Mayor Rios commented that the concerts and the food were great.

25. ADJOURNMENT

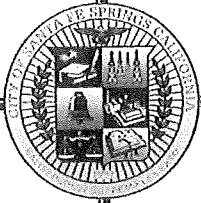
At 7:31 p.m., Mayor Rios adjourned the Public Financing and Water Utility Authority meetings to Monday, September 21, at 6:00 p.m. The Housing Successor, Successor Agency, and City Council meetings were adjourned.

Laurie Rios, Mayor

ATTEST:

Anita Jimenez, CMC
City Clerk

Date



City of Santa Fe Springs

Public Financing Authority Meeting

September 21, 2015

NEW BUSINESS

Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA)

RECOMMENDATION

That the Public Financing Authority receive and file the report.

BACKGROUND

The Santa Fe Springs Public Financing Authority (PFA) is a City entity that has periodically issued debt for the benefit of the Santa Fe Springs community. The following is a brief status report on the debt instruments currently outstanding that were issued through the PFA.

Consolidated Redevelopment Project 2001 Tax Allocation Refunding Bonds

Financing proceeds available for appropriation at 8/31/15	None
Outstanding principal at 8/31/15	\$15,540,000

Consolidated Redevelopment Project 2002 Tax Allocation Refunding Bonds

Financing proceeds available for appropriation at 8/31/15	None
Outstanding principal at 8/31/15	\$5,745,000

Consolidated Redevelopment Project 2003 Taxable Tax Allocation Refunding Bonds

Financing proceeds available for appropriation at 8/31/15	None
Outstanding principal at 8/31/15	\$3,005,000

Water Revenue Bonds, 2005 Series A

Financing proceeds available for appropriation at 8/31/15	None
Outstanding principal at 8/31/15	\$2,310,000

Consolidated Redevelopment Project 2006-A Tax Allocation Bonds

Financing proceeds available for appropriation at 8/31/15	None
Outstanding principal at 8/31/15	\$35,004,886

Consolidated Redevelopment Project 2006-B Taxable Tax Allocation Bonds

Financing proceeds available for appropriation at 8/31/15	None
Outstanding principal at 8/31/15	\$8,740,000

Consolidated Redevelopment Project 2007-A Tax Allocation Refunding Bonds

Financing proceeds available for appropriation at 8/31/15	None
Outstanding principal at 8/31/15	\$37,320,000

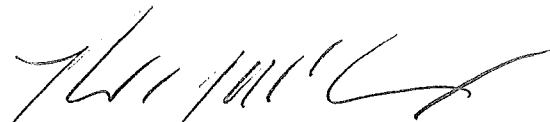
Bond Repayment

The City budget includes sufficient appropriations and adequate revenues are expected to be collected to meet the debt service obligations associated with the 2005 Water Revenue Bonds.

The former Community Development Commission (CDC) issued a number of tax allocation bonds before it was dissolved by State law effective February 1, 2012 and is administered by the City acting as Successor Agency under the oversight of the appointed Oversight Board. The Successor Agency no longer receives tax increment. Instead distributions from the Redevelopment Property Tax Trust Fund (RPTTF) are received based on approved obligations. It is anticipated that sufficient allocations from the RPTTF will continue to be made to the Successor Agency to meet ongoing debt service obligations.

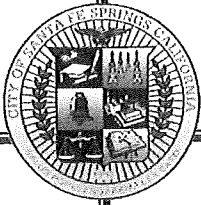
Unspent Bond Proceeds

Under an approved Bond Expenditure Agreement, unspent bond proceeds of the former CDC in the amount of approximately \$19 million were transferred to the City in July 2014. The funds are to be spent in accordance with the original bond documents. The unspent proceeds continue to be a source of funding within the City's capital improvement program (CIP).



Thaddeus McCormack
City Manager/Executive Director

SEE ITEM 3A



City of Santa Fe Springs

Water Utility Authority Meeting

September 21, 2015

NEW BUSINESS

Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Water Utility Authority (WUA)

RECOMMENDATION

That the Water Utility Authority receive and file the report.

BACKGROUND

The Santa Fe Springs Water Utility Authority (WUA) is a City entity that has issued debt for the benefit of the Santa Fe Springs community. The following is a brief status report on the debt instruments currently outstanding that were issued through the WUA.

Water Revenue Bonds, 2013

Financing proceeds available for appropriation at 8/31/15

None


Outstanding principal at 8/31/15

\$6,890,000

In May 2013 the Water Utility Authority issued the 2013 Water Revenue Bonds in the amount of \$6,890,000. The bonds refunded the existing 2003 Water Revenue Bonds (issued through the Public Financing Authority) and provided additional funds for water improvement projects in the amount of \$2,134,339. The funds were restricted for use on water system improvements. In August 2013 the Water Utility Authority Board appropriated the proceeds for the Equipping Water Well No. 12 Project and all proceeds were since used on this project.

The City budget includes sufficient appropriations and adequate revenues are expected to be collected to meet the debt service obligations associated with the 2013 Water Revenue Bonds.

The WUA was formed in June of 2009. Water revenue bonds issued prior to this date were issued through the City of Santa Fe Springs Public Financing Authority.


Thaddeus McCormack
City Manager/Executive Director



City of Santa Fe Springs

Water Utility Authority Meeting

September 21, 2015

NEW BUSINESS

Status Update of Water-Related Capital Improvement Projects

RECOMMENDATION

That the Water Utility Authority receive and file the report.

BACKGROUND

This report is for informational purposes only. The following is a listing and current status of active water projects.

Water Well No.1 Rehabilitation

Staff is currently constructing a temporary pump to waste line to allow for Heavy Metal and Volatile Organic Compound sampling. Sample results will be utilized to provide a comprehensive design for Well No. 1.

Water Rate Study

Staff along with Raftelis Financial Consultants, Inc. are working to finalize the water rate study and will provide the Council Subcommittee with a finalized report for review in October.

FISCAL IMPACT

Funding for both the Water Well No. 1 Rehabilitation and Water Rate Study has been appropriated and is available from the Water CIP Fund and FY 2015/16 Public Works budget.

A handwritten signature in black ink, appearing to read "Thaddeus McCormack".

Thaddeus McCormack
Executive Director

Attachments:

None

SEE ITEM 3A

6A

**MINUTES OF THE REGULAR MEETINGS OF THE
SANTA FE SPRINGS HOUSING SUCCESSOR,
SUCCESSOR AGENCY, AND CITY COUNCIL**

**August 27, 2015
6:00 p.m.**

1. CALL TO ORDER

Mayor Rios called the meetings to order at 6:00 p.m.

2. ROLL CALL

Present: Councilmembers Rounds, Sarno, Trujillo, Mayor Pro Tem Moore, Mayor Rios

Also present: Thaddeus McCormack, City Manager; Steve Skolnik, City Attorney; Wayne Morrell, Director of Planning; Noe Negrete, Director of Public Works; Dino Torres, Director of Police Services; Maricela Balderas, Director of Community Services; Jose Gomez, Assistant City Manager/Director of Finance; Mike Crook, Fire Chief; Anita Jimenez, City Clerk

CITY COUNCIL

3. CITY MANAGER REPORT

The City Manager reported that Alex Tong is at home and recovering. He also reported that Goodman Birtcher is still waiting for approval from AQMD to begin testing the sludge removal processing. The project is being expedited, but is still on hold.

4. PRESENTATION

Rosecrans Avenue/Marquardt Avenue Grade Separation – Project Design Alternatives

This report is for informational purposes only and did not require any action by the City Council.

Noe Negrete introduced Don Sepulveda of LA Metro and Consultant Michael Thomas who outlined the project goals: safety, enhanced mobility, and minimal disruption of the community during project. He reviewed the four options that are currently being evaluated. The Metropolitan Transit Authority is the lead agency for this project. Public meetings will be held to allow for community input.

PUBLIC HEARINGS

5. Alcohol Sales Conditional Use Permit Case No. 64

Request for approval to allow the operation and maintenance of an alcoholic beverage use involving the sale of alcoholic beverages (beer and wine only) for on-site consumption at Dickey's Barbecue Pit located at 13403 Telegraph Road, in the Community Commercial-Planned Development (C-4-PD) Zone, within the Consolidated Redevelopment Project Area. (Kevin Vuu for Dickey's Barbecue Pit)

Recommendation: That the City Council approve Alcohol Sales Conditional Use Permit (ASCUP) Case No. 64 subject to a compliance review in one (1) year, to ensure the use is still operating in strict compliance with the conditions of approval.

LB

Mayor Rios opened the Public Hearing at 6:20 p.m. There being no one wishing to speak, the Public Hearing was closed.

Councilmember Trujillo moved the approval of Item 5; Councilmember Rounds seconded the motion which passed by the following vote: In favor – Rounds, Sarno, Trujillo, Moore, Rios; Opposed – None.

NEW BUSINESS

6. Resolution No. 9485 – Call on Governor and Legislature to Provide New Sustainable Funding for State and Local Transportation Infrastructure

Recommendation: That the City Council: 1). Adopt Resolution No. 9485 urging the Governor and Legislature to provide new sustainable funding for State and Local transportation infrastructure in the Governor's Special Session; and 2). Authorize the City Manager to execute a letter of support and to send both the letter of support and Resolution No. 9485 to our state legislators.

Mayor Pro Tem Moore moved the approval of Item 6; Councilmember Sarno seconded the motion which passed by the following vote: In favor – Rounds, Sarno, Trujillo, Moore, Rios; Opposed – None.

7. Approval of a Public Highway At-Grade Crossing Agreement with the Union Pacific Railroad (UPRR) for the Arctic Circle Grade Crossing

Recommendation: That the City Council: 1). Approve the Public Highway At-Grade Crossing Agreement between the City of Santa Fe Springs and UPRR Railroad for the Arctic Circle Grade Crossing; and 2). Authorize the City Manager to execute said agreement.

Councilmember Rounds moved the approval of Item 7; Councilmember Sarno seconded the motion which passed by the following vote: In favor – Rounds, Sarno, Trujillo, Moore, Rios; Opposed – None

8. Exterior Painting: Activity Center and Civic Center Plaza – Authorization to Advertise for Construction Bids

Recommendation: That the City Council: 1). Approve the Specifications; and 2). Authorize the City Engineer to advertise for construction bids.

Councilmember Rounds asked if this project was funded with CIP funds. Noe Negrete replied that it was.

Councilmember Sarno moved the approval of Item 8; Mayor Pro Tem Moore seconded the motion which passed by the following vote: In favor – Rounds, Sarno, Trujillo, Moore, Rios; Opposed – None

9. Authorization to Restore the Lease Agreement with Newport Diversified, Inc. Following the Completion of Interstate 5 (I-5) Freeway Alondra Boulevard Segment

Recommendation: That the City Council approve the restoration of the Lease Agreement with Newport Diversified, Inc. (formerly San Diego Theatres, Inc.) for the parking lot area

located between Freeway Drive and Alondra Boulevard and authorize the Mayor to sign a letter to Newport Diversified, Inc. notifying them that, effective immediately, the Lease Agreement has been restored.

Councilmember Trujillo moved the approval of Item 9; Councilmember Rounds seconded the motion which passed by the following vote: In favor – Rounds, Sarno, Trujillo, Moore, Rios; Opposed – None

10. Authorization to Extend the On-Call Engineering Contract Services with Onward Engineering

Recommendation: That the City Council authorize the City Engineer to extend the Onward Engineering Contract term to October 19, 2015.

Mayor Pro Tem Moore moved the approval of Item 10; Councilmember Sarno seconded the motion which passed by the following vote: In favor – Rounds, Sarno, Trujillo, Moore, Rios; Opposed – None

11. Metro/Pioneer Little League - Facility Use Agreement for Athletic Fields

Recommendation: That the City Council approve the Facility Use Agreement for the use of the Athletic Fields between the City of Santa Fe Springs and Metropolitan/Pioneer Little League for the right to use Lake Center Athletic Park and Library Meeting Room, and the right to use the Santa Fe Springs Athletic Fields. The Facility Use Agreement shall remain in effect through December 2017.

Councilmember Rounds moved the approval of Item 11; Councilmember Sarno seconded the motion which passed by the following vote: In favor – Rounds, Sarno, Trujillo, Moore, Rios; Opposed – None

12. Request for Out-of-State Travel for City Manager Thaddeus McCormack and Fire Chief Michael Crook to Attend the "2015 National Fallen Fire Fighter Memorial Service" in Colorado Springs, CO.

Recommendation: That the City Council approve out-of-state travel for the City Manager and Fire Chief to attend the "2015 National Fallen Fire Fighter Memorial Service" in Colorado Springs, CO, from Thursday, September 17, 2015, through Sunday, September 20, 2015.

Mayor Pro Tem Moore moved the approval of Item 12; Councilmember Trujillo seconded the motion which passed by the following vote: In favor – Rounds, Sarno, Trujillo, Moore, Rios; Opposed – None

13. Request for Out-of-State Travel for Senior Human Resources Analyst to Attend NeoGov User Training Conference

Recommendation: That the City Council approve out-of-state travel for the Senior Human Resources Analyst to attend the NeoGov 2015 User Training Conference.

Councilmember Rounds moved the approval of Item 13; Councilmember Sarno seconded the motion which passed by the following vote: In favor – Rounds, Sarno, Trujillo, Moore, Rios; Opposed – None

Mayor Rios recessed the meeting at 6:23 p.m.

Mayor Rios reconvened the meeting at 7:06 p.m.

14. INVOCATION

Councilmember Trujillo gave the Invocation.

15. PLEDGE OF ALLEGIANCE

The Youth Leadership Committee led the Pledge of Allegiance.

INTRODUCTIONS

16. Representatives from the Chamber of Commerce

Joanne Klemm of Comet Employment Agency and Rick Landis of the Santa Fe Springs Swap Meet

17. ANNOUNCEMENTS

The City Manager announced that Mayor Pro Tem Moore celebrated his birthday this week and asked the audience to join in wishing him a Happy Birthday. Mayor Pro Tem Moore acknowledged his wife, Pauline; sister, Margie; and brother-in-law, Mike Mendez, who were in the audience.

The City Manager called on Coach Chavez who introduced the Metropolitan Baseball District 29 Section 5 All Stars. The Mayor presented the players with Certificates of Achievement.

The Youth Leadership Committee members made the Community Announcements.

PRESENTATIONS

18. Recognition of Cherri's Donuts for their Support and Dedication to the Youth of Santa Fe Springs

Community Services Supervisor Ed Ramirez and the Youth Leadership committee members introduced Kang "Kenny" Yik from Cherri's Donuts. The Mayor presented him with a plaque.

19. Proclaiming the Month of September 2015 as "Childhood Cancer Awareness Month" in the City of Santa Fe Springs

The City Manager introduced Monique Barraza and Andrea Lopez of the Abigail Barraza foundation who accepted the proclamation.

APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS

20. Committee Appointments

Mayor Rios appointed Debbie Baker to the Heritage Arts Advisory Committee as the representative for the Chamber of Commerce.

21. ORAL COMMUNICATIONS

The Mayor opened Oral Communications at 7:38 p.m. There being no one wishing to speak, Oral Communications were closed.

22. EXECUTIVE TEAM REPORTS

Noe Negrete reported on the newly painted City entry signs. Due to coordinated efforts by City staff, residents, and local businesses, the City reduced water usage by 34%.

Wayne Morrell met with representatives from the prospective grocery chain, Aldi. The company is moving forward with development at the southeast corner of Telegraph and Painter. The Salt n' Pepper restaurant development located at the northeast corner is also moving forward.

Dino Torres reported that the Police Services community newsletter will go out next week. Coffee with a Cop will be held on Oct. 11 at Cherri's Donuts.

Mike Crook gave an update on 14 fires currently burning in the State. Two SFS firefighter/paramedics are assigned to the Gasquest Complex Fire in northern California. At the recent Relay for Life Potato Bake fundraiser, \$2183 was raised.

Jose Gomez wished Alex Tong a speedy recovery and commended the IT staff for keeping things moving smoothly during his absence.

Maricela Balderas reported that Community Services is partnering with Presbyterian Intercommunity Hospital (PIH) to provide free health workshops in Spanish and English. The SFS Farmers Market partnered with Hunger Action LA which provides a market match program for low-income residents to receive \$10/week or \$50/month to purchase fresh fruits and vegetables. Volleyball and football programs begin at local middle schools next week.

Councilmember Trujillo commended the Fire Department for services rendered to a Downey resident who had expressed his gratitude to Councilmember Trujillo.

Councilmember Rounds congratulated the Community Services Department for two great concerts in the park, and reminded the audience that the last concert will be held on Friday, August 28 at Heritage Park.

Councilmember Sarno wished Alex Tong a speedy recovery.

Mayor Pro Tem Moore thanked everyone for the birthday wishes.

Mayor Rios again wished Mayor Pro Tem Moore a happy birthday.

23. ADJOURNMENT

At 7:52 p.m., Mayor Rios adjourned the meetings in memory of longtime friend of the City, Karl Herlt, who was instrumental in the Sister City exchange with Tirschenreuth, Germany, for many years.

Laurie Rios, Mayor

ATTEST:

Anita Jimenez, CMC
City Clerk

Date



City of Santa Fe Springs

City Council Meeting

September 21, 2015

ORDINANCE FOR INTRODUCTION

Ordinance No. - 1067 First Reading Amending of the City Code Section 93.23 (C)
Relating to Fireworks Prerequisites to Issuance of Permit

RECOMMENDATION

That the City Council waive further reading and introduce Ordinance No. 1067 , an ordinance amending Section 93.23(C) of the City Code, relating to fireworks

BACKGROUND

Ordinance No. 1067, an ordinance that amends the City Code as it relates to the sale of safe and sane fireworks.

The following change to the code section noted below is recommended:

93.23 (C) currently lists three designated stands to Santa Fe High School programs, St. Paul High School programs, and Little Lake City School programs. The proposed revision, noted in bold, recommends adding St. Pius X School programs as a fourth designated stand. The stand for St. Pius X School shall be located on the school/church grounds.

A handwritten signature in black ink, appearing to read "Thaddeus McCormack".

Thaddeus McCormack
City Manager

Attachment(s)

Ordinance No. 1067

ORDINANCE NO. 1067

AN ORDINANCE OF THE CITY OF SANTA FE SPRINGS AMENDING THE CITY CODE RELATING TO FIREWORKS

THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS DOES ORDAIN
AS FOLLOWS:

Section I: Section 93.23 of the City Code is hereby superseded by the following:

93.23 (C) Prerequisites to Issuance of Permit.

The following qualifications must be met by each applicant for a permit issued hereunder:

(C) **Four** of the eleven stands in Santa Fe Springs are designated to the following organizations:

- a. Santa Fe Springs High School programs. Any organization affiliated with Santa Fe Springs High School must work with the school's coordinator to be a participant and recipient of the benefits of sales at a Fireworks stand.
- b. St. Paul High School programs. Any organization affiliated with St. Paul High School must work with the school's coordinator to be a participant and recipient of the benefits of sales at a Fireworks stand.
- c. Little Lake City School District school programs. Any organization affiliated with the Little Lake City School District must work with the district's coordinator to be a participant and recipient of the benefits of sales at a Fireworks stand.
- d. **St. Pius X school programs. Any organization affiliated with St. Pius X must work with the school's coordinator to be a participant and recipient of the benefits of the sales at a Fireworks stand.**
- e. The High School stands will be located at their respective high schools. The stand for the Little Lake City School District shall be located at the district office. **The stand for St. Pius X school programs shall be located on the school/church grounds.**
- f. Stands designated under this section must complete and submit an application and adhere to all requirements set forth in section 93.24 of this ordinance.

Section 2: If any section, subsection, subdivision, paragraph, sentence, clause or phrase in this Ordinance, or any part hereof, is held invalid or unconstitutional, such decision shall not affect the validity of the remaining sections or portions of this Ordinance or of Chapter 93, or any part thereof. The City Council hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase in this Ordinance irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases may be declared invalid or unconstitutional.

Section 3: The City Clerk shall certify to the adoption of this Ordinance, and shall cause the same to be posted in at least three (3) places in the City, such posting to be completed not later than fifteen (15) days after passage thereof.

PASSED, APPROVED and ADOPTED THIS _____ day of _____, 2015, by the following called vote:

AYES:

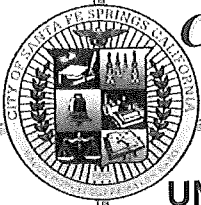
NOES:

ABSENT:

Laurie M. Rios, MAYOR

ATTEST:

Anita Jimenez, CITY CLERK



UNFINISHED BUSINESS

Fire Station Headquarters and Police Services Center Generator Replacement - Authorization to Advertise for Construction Bids

RECOMMENDATION

That the City Council 1.) Approve the Specifications; and 2.) Authorize the City Engineer to advertise for construction bids.

BACKGROUND

The proposed project consists of the removal and replacement of emergency generators located at the Fire Station Headquarters and at the Police Services Center. The function of the generators is to provide power to the Fire Station Headquarters and the Police Services Center in the event of an emergency power outage. The existing emergency generator at the Fire Station Headquarters is a 30kW with dual fuel (natural gas primary and diesel secondary) installed in 1970; while the existing emergency generator at the Police Services Center is a 60kW diesel generator installed in 1991. Both of the generators have exceeded their service life and are showing mechanical fatigue. In order for the Fire Station Headquarters and the Police Services Center to meet current power usage and remain operational in the event of a power outage, it is recommended that the existing generators be replaced.

The estimated construction cost of the Fire Station Headquarters Generator Replacement is \$65,000; and the Police Services Center Generator Replacement is \$80,000. The total project cost including construction, engineering and inspection, and contingency is \$215,000. The estimate for the project is derived from the most current cost of similar types of construction projects in the area.

Construction:	Fire Station Headquarters	\$	65,000
	Police Services Center	\$	80,000
Engineering:		\$	26,000
	Inspection:	\$	9,000
Contingencies:		\$	35,000
	Total Construction Cost:	\$	215,000

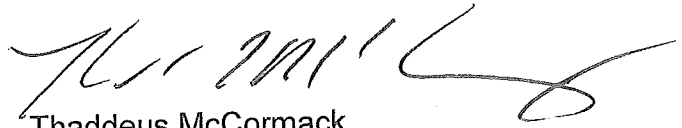
The project Specifications are complete and the Public Works Department is ready to advertise for the construction bids for this project, upon City Council approval. A copy of the Specifications are available for review at the office of the City Clerk.

FISCAL IMPACT

The Fire Station Headquarters and Police Services Center Generator Replacement is fully funded through the Bond Capital Improvement Project Fund.

INFRASTRUCTURE IMPACT

The new emergency generators will allow the Fire Station Headquarters and Police Services Center to remain operational in the event of power outage.

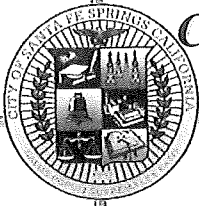


Thaddeus McCormack
City Manager

Attachment:

Bids & Specs.

(Available in the City Clerk's Office)



City of Santa Fe Springs

City Council Meeting

September 21, 2015

NEW BUSINESS

Resolution No. 9486 – Authorization to Convey Road Department Drain No. 114 to Los Angeles County Flood Control District

RECOMMENDATIONS

That the City Council 1.) Approve Resolution No. 9486 requesting the Los Angeles County Flood Control District (LA County Flood Control) to accept the transfer and conveyance of the storm drain improvements known as Road Department Drain No. 114 (RDD No. 114) for future operation and maintenance; and 2.) Authorize the Mayor and City Engineer to execute all necessary documents and instruments to effectuate the transfer of RDD No. 114.

BACKGROUND

As part of the Valley View Grade Separation Project, the storm drain running north and south down the center of Valley View Avenue, (RDD No. 114) had to be rebuilt and improved. RDD No. 114 passes through both the City of Santa Fe Springs and the City of La Mirada.

As a cost savings measure, and pursuant to the improvements made to RDD No. 114, both jurisdictions are intending to transfer and convey the storm drain to LA County Flood Control for future operation and maintenance.

The City of Santa Fe Springs is taking the lead in preparing the transfer documents. However, the City of La Mirada has agreed to share the costs associated with the transfer of RDD No. 114 to LA County Flood Control. Each City will pay \$5,216.00 (50% of the total transfer fees). The transfer costs include:

• Utility Easement Title Report	\$2,000
• Easement Quitclaim processing fee	\$6,780
• Storm Drain Transfer Fee	<u>\$1,652</u>
Total	\$10,432

FISCAL IMPACT

Funds to pay for the transfer fees are budgeted and available from the FY2015-16 Department of Public Works Operations and Maintenance Budget.

INFRASTRUCTURE IMPACT

The transfer of ownership and maintenance of RDD No. 114 to LA County Flood Control will reduce future operation, repair, maintenance, and improvement costs.

A handwritten signature in black ink, appearing to read 'Thaddeus McCormack', is positioned above the printed name.

Thaddeus McCormack
City Manager

Attachment:
Resolution No. 9486

RESOLUTION NO. 9486

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF SANTA FE SPRINGS, CALIFORNIA,
REQUESTING THE BOARD OF SUPERVISORS OF
THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT
OF THE STATE OF CALIFORNIA TO ACCEPT, ON BEHALF OF SAID
DISTRICT, THE TRANSFER AND CONVEYANCE OF THE
STORM DRAIN IMPROVEMENTS KNOWN AS
ROAD DEPARTMENT DRAIN No. 114
IN THE CITY OF SANTA FE SPRINGS FOR FUTURE OPERATION,
MAINTENANCE, REPAIR, AND IMPROVEMENT, AND
AUTHORIZE THE TRANSFER AND CONVEYANCE THEREOF

WHEREAS, there have been dedicated to, or the City of Santa Fe Springs has otherwise acquired, the storm drain improvements and drainage system known as Road Department Drain (RDD) No. 114, depicted on Los Angeles County Flood Control District Drawing No's 227-F75.1-9 on file with the Director of Public Works for the County Los Angeles; and

WHEREAS, the City is authorized and empowered to transfer and convey to the Los Angeles County Flood Control District (hereinafter referred to as District) any storm drain improvements and drainage systems for future operation, maintenance, repair, and improvement; and

WHEREAS, the City and the District entered into an Agreement dated February 2, 1982, and recorded March 8, 1982, as Document No. 82-247853, of the Official Records in the Registrar-Recorder/County Clerk's office, whereby the City made certain warranties about its future transfers and conveyances of flood control facilities to the District; and

WHEREAS, the best public interest will be served by transfer and conveyance of said storm drain improvements and drainage system from the City to the District for future operation, maintenance, repair, and improvement.

NOW, THEREFORE, BE IT RESOLVED, that the City does hereby request the District to accept the transfer and conveyance of the storm drain improvements and drainage system depicted on District Drawing Nos. 227-F75.1-9 on file with the Director of Public Works for the County of Los Angeles.

BE IT FURTHER RESOLVED that, subject to the acceptance thereof of the Board of Supervisors of the District, the City Engineer is directed and ordered to prepare all necessary instruments and documents to effectuate the transfer and conveyance and that the Mayor is authorized and instructed to execute said documents and other instruments. The District shall have no obligation or responsibility to maintain the storm drain, improvements, and drainage until all rights of way for the drain now vested in the City and all other necessary rights of way have been conveyed to and accepted by the District.

PASSED AND ADOPTED THIS 21ST day of September, 2015

Laurie M. Rios, MAYOR

ATTEST:

Anita Jimenez, CITY CLERK

Steve Skolnik, CITY ATTORNEY



City of Santa Fe Springs

City Council Meeting

September 21, 2015

NEW BUSINESS

Professional Services Contract Agreement for Art Fest 2016

RECOMMENDATION

That the City Council authorize the Director of Community Services to execute a Professional Services Contract Agreement with Sandra Hahn in the amount of \$25,000 for the Annual Art Fest Event scheduled to be held on May 13 and 14, 2016.

BACKGROUND

Through the guidance of the Heritage Arts Advisory Committee (HAAC), the City hosted its 3rd Annual Art Fest on May 8, 2015 at the Clarke Estate. Over 200 artists participated showcasing their different mediums of fine arts. An estimated 3000 guests attended this festival which was well received by the community.

Due to the overwhelming success of the Art Fest event, the HAAC recommended hosting a two-day event on May 13 and May 14, 2016 and employing the professional services of Sandra Hahn, owner of Crepe's and Grapes. The additional expenditures for the two-day event were approved by City Council as part of the budget for FY 2015-2016. Services are to include: commissioning all artists and art vendors; introducing educational workshops; handling and storing of artwork; and food and beverage vendor recruitment with a collaborative effort for the overall Art Fest event. The contract term is a nine-month agreement not to extend beyond June 6, 2016.

The event will follow the same format as previous years, but also incorporate the Clarke Estate parking lot and other areas accessible behind the estate. The event will continue to highlight: local artists where various art mediums are available for sale; local art vendors; educational workshops; enhanced entertainment and food and beverages.

The Mayor may call upon Ed Ramirez, Community Services Supervisor, to answer any questions the Council may have regarding the proposed Professional Services Contract Agreement.

FISCAL IMPACT

The Art Fest 2016 event will be financed through the Art in Public Places Program Fund for a total of \$25,000.


Thaddeus McCormack
City Manager

Attachment:
Professional Services Contract Agreement

**CITY OF SANTA FE SPRINGS
PROFESSIONAL SERVICES CONTRACT AGREEMENT
SFS ART FEST 2016 EVENT**

This Agreement, made and entered into this **21** day of **September, 2015** by and between the CITY OF SANTA FE SPRINGS (CITY) and Crepe's & Grapes, Sandra Hahn (CONSULTANT), Independent Contractor, CITY and CONSULTANT (Parties) hereby enter into in consideration of the mutual covenants and promises contained herein. The Parties mutually agree as follows:

CONSULTANT agrees to perform the following consulting services for the **CITY OF SANTA FE SPRINGS ARTFEST 2016 to commence on September 21, 2016 and shall terminate on June, 6 2016.** ARTFEST 2016 will take place on **Friday, May 13, 2016 from 6 pm to 11 pm and Saturday, May 14, Noon – 8:00 p.m. at the Clarke Estate located at 10211 Pioneer Blvd, Santa Fe Springs, CA. 90670.** The CONSULTANT will provide consulting services for three event areas: 1) Pre-Art Fest Event Preparation; (2) Art Fest Event Implementation; and (3) Post Art Fest.

I. CONSULTANT LIST OF RESPONSIBILITIES

The following responsibilities shall be managed by the CONSULTANT and/or CONSULTANTS Staff. The CONSULTANT shall be available and provide professional services for the CITY's ARTFEST 2016 as described below. All reports shall be delivered in two forms, hardcopy and electronically (in excel or word format) per Contract Administrator's direction. The CITYS Contract Administrator will be the Director of the Community Services Department and/or her designee.

- a. **Meetings with Contract Administrator:** CONSULTANT shall attend the following scheduled meetings with the ARTFEST Contract Administrator to provide updates:
- 2nd Tuesday of the month, October – December, 2015 (time to be determined by Contract Administrator)
 - 2nd and 4th Tuesday of the month, January – April, 2016 (time to be determined by Contract Administrator)
 - CONSULTANT shall also participate in all Art Fest Planning Committee meetings (Meeting scheduled once a month, time and date to be determined by contractor administrator)
 - Meeting dates may be changed at the mutual consent of both Parties.
 - Additional meetings may be scheduled at the request of Contract Administrator and/or Heritage Arts Advisory Committee (HAAC)
 - Consultant will be unavailable March 15 – March 26, 2016.

The purpose of the meetings will be to ensure deadlines are being met and tasks are completed by both the CONSULTANT and CITY.

- b. **Social Media Marketing:** The CONSULTANT shall collaborate and consult the CITY's Social Media Administrator to promote and market ARTFEST 2016 through each Parties social media forums (i.e. Facebook, Twitter, Instagram) which identifies marketing partnership under the CONSULTANTS business name or business name. All Social media marketing shall be approved by the Contract Administrator. CONSULTANT shall begin to provide all Social Media Marketing material to the City's Social Media Administrator no later than November 3, 2015 and CONSULTANT shall continue providing information for the duration of this agreement.
- c. **ART HANDLING:** CONSULTANT shall solely be responsible for the handling of all artworks. This includes the following: 1) the hanging of all art as well as the transportation of all art; 2) All tools and equipment necessary to execute this directive is the sole responsibility of the CONSULTANT. (City will provide ladders for installation of art during the event). CONSULTANT may use the City owned art displays, equipment, materials, etc.

II. CONSULTANT LIST OF DELIVERABLES

The following deliverables shall be managed by the CONSULTANT. CONSULTANT shall provide all deliverables in accordance with the mutually agreed upon timelines as stated herein. All reports shall be delivered in person in two forms, hardcopy and electronically.

1. **Pre-Art Fest Preparation** - CONSULTANT shall provide the Contract Administrator with a schedule indicating the completion of tasks and providing the following information per the requested dates / timeline herein. (See 1a. 1b.).

During the Pre-Art Fest preparation, the CONSULTANT shall conduct, perform and complete the following services:

- a. Distribution of "Calling All Artists" Promotional Card – CONSULTANT shall routinely distribute, upon receipt from the City, to all local art venues / studios including, local shops, boutiques, stores, colleges and/or any other locations deemed necessary. CONSULTANT shall use methods such as mailers, email blast, personal invites and/or direct calls. CONSULTANT shall provide Contractor Administrator a report of "Calling All Artist" distribution list.
 - Distribution to contacts, facilities etc. begin no later than November 3, 2015 and remain available through March 11, 2016. (CITY staff shall be responsible for distributing promotional cards within CITY facilities)
 - COSULTANT shall contact and recruit youth artists in the local middle schools and high schools (i.e. Lake Center Middle School, St. Pius, Santa Fe High School, Pioneer High School, St. Paul High School) and non-profit organizations no later than November 3, 2015.
 - CONSULTANT shall coordinate with Contract Administrator an informational artist recruitment orientation meeting in November 17. Desired schedule time shall take place between the hours of 2:00 p.m. – 6:00 p.m. (exact time to be determined by Contract Administrator and CONSULTANT)
 - CONSULTANT shall report back to Contract Administrator upon completion of these tasks. Report shall include venues, schools and contact information and dates of established contact. –
 - CONSULTANT shall recruit and secure no more than 250 Artists with no more than two pieces of art per artist, 40 Raffle Items and 50 Artist Vendors. Dia de Los Muertos art shall not be more than 10% of artwork submitted and new artist and art vendor submittals shall include but not limited to the following:
 - fine arts
 - Chalk artists to provide live artwork in the making (location to be determined)
 - Glass blowing artistry (to be determine if possible due to equipment needs)
 - Face painting and balloon artists
 - Street Art (muralist providing live art on canvas)
 - Educational workshops/crafts (professional/staff driven)
 - Finger painters (individuals who paint on glass tiles)
 - Food art (to possibly include live artistry)
 - Floral art (hands on and on display)
 - Sand Art (sculptures or cultural creations)
 - Caricature artist
 - Poetry (designate a poetry recital location)
 - Performing artist (to be part of entertainment)

- Construction (art sculptures made of canned food items and then could possibly be donated to Gus' Kitchen Food Pantry located at the Gus Velasco Neighborhood Center)
 - Art vendors shall consist of, but not limited to pop-up artist, cultural jewelry, handcrafted items, textiles, etc.
 - Any increase in the number of artists, raffle items and artist vendors require the Confirmation and/or approval of the Contract Administrator.
 - CONSULTANT shall refer all artists and art vendors to city website for proper application and submission protocol.
 - All applications provided by the CITY must be submitted to the Gus Velasco Neighborhood Center to the attention of the Contractor Administrator. Applications may also be submitted electronically via the City website. If any applications are received by the CONSULTANT, the CONSULTANT shall submit the completed applications to the Gus Velasco Neighborhood Center within 72 hours.
 - CONSULTANT shall refer all artist and art vendors to the CITY by March 11, 2016.
 - No submissions will be permitted after this deadline without the approval of Contract Administrator.
 - All approved Cataloged Artists, Cataloged Raffle Items and approved Artist Vendors will be provided by the City to the CONSULTANT for proper Art collection and storage.
- b. Collection of Artwork and Storage at the Clark Estate is the responsibility of CONSULTANT. The following dates and times are available to the CONSULTANT for collection and storage of artwork: (dates and time can be negotiated with Contract Administrator)
- | | |
|---------------------|------------------------|
| - Monday, May 9 | 11:00 a.m. – 9:00 p.m. |
| - Tuesday, May 10 | 8:00 a.m. – 9:00 p.m. |
| - Wednesday, May 11 | 8:00 a.m. – 9:00 p.m. |
| - Thursday, May 12 | 8:00 a.m. – 9:00 p.m. |
- c. CONSULTANT shall coordinate with Contract Administrator and Art Fest planning committee event layout and art components. (Contract Administrator will schedule meeting).
- identify medium categories and display locations
- d. CONSULTANT shall recruit and secure no more than eight (8) food vendors (determination on types and styles of food vendors to take place during a plan planning committee meeting).
- e. CONSULTANT shall coordinate and obtain the Los Angeles County Public Health Food Handling permit(s)
- f. CONSULTANT shall obtain with the assistance of the CITY, the Alcoholic Beverage Control (ABC) permit(s).
- g. CONSULTANT shall recruit and secure with the assistance of the CITY, Beverage vendors to include bartenders, bar-back runners and all necessary equipment.

2. Art Fest Event Implementation

CONSULTANT shall provide the Contract Administrator with a schedule indicating the completion of tasks and provide the following information per the requested time frame herein.
(See 2b, 2c)

- a. CONSULTANT shall with the assistance of CITY Staff manage and oversee raffle set up and distribution. CITY staff shall facilitate the selection of winners and related announcements;
- CONSULTANT shall assist with coordination of the Artist welcome tables
 - CONSULTANT shall be responsible for hanging all Art Work

- CONSULTANT shall be responsible labeling and tagging of all artwork, once hung. CITY staff to provide art labeling and tags;
 - CONSULTANT shall have all artwork hung and displayed by 3:00 p.m. on May 13, 2016; CONSULTANT shall confirm all Saturday, May 14 scheduled art components (i.e. workshops, demonstrations, additional vendors) are prepared, set-up and ready for the event by 10:00 a.m.
- b. CONSULTANT shall work collaboratively with CITY staff and conduct all sales of art at the Art Fest event
- CITY will provide receipt to purchaser(s) of art sold;
 - CONSULTANT shall tag displayed items as sold;
 - CITY staff will conduct all reporting of items sold and money collected; Report will include: Artist Info, Buyers Name and Contact Information including email, Sale Price, Artwork Name.
 - CONSULTANT shall be responsible for the take down and proper storage of artwork.
 - CONSULTANT shall schedule pick up dates of Artwork at the Clarke Estate following the Art Fest event. The following dates and times are available to the CONSULTANT for the return of artwork: (dates and time can be negotiated with Contract Administrator)
 -
 - Monday, May 16 11:00 a.m. – 9:00 p.m.
 - Tuesday, May 17 8:00 a.m. – 9:00 p.m.
 - Wednesday, May 18 8:00 a.m. – 9:00 p.m.
 - Thursday, May 19 8:00 a.m. – 9:00 p.m.
 - All uncollected artwork and raffle items after May 19 will be forfeited to the CITY and will be used as raffle items for future Art Fest events.

3. Post Art Fest and Evaluation

CONSULTANT shall provide the Contract Administrator with a written evaluation report as indicated by the requested timeline herein. (See 4a)

- a. CONSULTANT Debriefing Report: A special meeting between CONSULTANT and Contract Administrator shall be held on May 25, 2016 to debrief and discuss the outcome of the event. In addition, CONSULTANT shall present a preliminary written evaluation report to the Contractor Administrator. This report will be shared by Contract Administrator with the HAAC at the first official meeting following the Art Fest event on May 31, 2016. The final report shall be comprised of the following information: an analysis of the marketing effort, the preparation process, and the Art Fest event including raffle, the total of artists, vendors, and attendees. The HAAC may request the CONSULTANTS attendance at an HAAC meeting. Contract Administrator will inform CONSULTANTS if such request is made by HAAC.

III. COMPENSATION AND METHOD OF PAYMENT

- a. CITY shall compensate CONSULTANT for the services of ARTFEST 2016. The total compensation for the term of the contract will not exceed \$20,000.00. CONSULTANT shall not receive additional compensation in excess of the above amount unless approved in writing by the Contractor Administrator and unless both parties agree to the new terms set forth in writing; at which point, this agreement will be considered revised and amended by the new agreement.

- b. In full consideration for the rendering of the services hereunder, and for any rights granted or relinquished by the CONSULTANT under this Agreement, the CITY shall compensate the CONSULTANT in accordance with the following payment schedule.

1. Upon execution of the agreement, the CONSULTANT shall be paid \$5,000 in accordance with the completion of the informational artist recruitment orientation meeting in November (date and time to be determined by Contract Administrator and CONSULTANT)
2. Upon completion of the ARTFEST event on May 14, 2016 the CONSULTANT shall be paid \$10,000;
3. Upon completion of the Post Art Fest and evaluation report the CONSULTANT shall be paid \$10,000 on June 6, 2016.

c. Method of Payment

1. Based on the payment schedule CONSULTANT shall submit an invoice to the City's Contract Administrator containing the following

- i. Dates services performed
- ii. Description of services performed

2. Payments of each invoice will be made after acceptance and approval of the Contract Administrator.

IV. INDEPENDENT CONTRACTOR

Nothing contained herein or any document executed in connection herewith, shall be construed to create an employer-employee partnership or joint venture relationship between the CITY and CONSULTANT. CONSULTANT is an independent contractor and not an employee of the CITY or any of its subsidiaries or affiliates. The consideration set forth in the execution of deliverables shall be the sole consideration due to CONSULTANT for the services rendered hereunder. It is understood that the CITY will not withhold any amounts for payment of taxes from the compensation of CONSULTANT hereunder. CONSULTANT shall not represent to be or hold himself out as an employee of the CITY and CONSULTANT acknowledges that he/she shall not have the right or entitlement in or to any of the pension, retirement or other benefit programs now or hereafter available to the CITY'S regular employees. Any and all sums subject to deductions, if any, required to be withheld and/or paid under any applicable state, federal or municipal laws or union or professional guild regulations shall be CONSULTANTS sole responsibility and CONSULTANTS shall indemnify and hold THE CITY OF SANTA FE SPRINGS harmless from any and all damages, claims and expenses arising out of or resulting from any claims asserted by any taxing authority as a result of or in connection with said payments.

V. CONFIDENTIALITY

In the course of performing consulting services, the parties recognize that CONSULTANT shall come in contact or become familiar with information which the CITY or its subsidiaries or affiliates may consider confidential. This information may include, but is not limited to, confidential information pertaining to the organization and its employees. CONSULTANT shall agree to keep all such information confidential and not to discuss or divulge it to anyone other than appropriate CITY personnel or their designees.

VI. STANDARD OF CARE

- a. The CONSULTANT, in performing any services under this Agreement shall perform in a manner consistent with that level of care and skill ordinarily exercised by members of the CONSULTANT trade or profession currently practicing under similar conditions and in similar locations. The CONSULTANT shall take all special precautions necessary to protect the

CONSULTANTS employees and members of the public from risk of harm arising out of the nature of the work and/or the conditions of the work site.

- b. All work shall be performed in accordance with the service level standards and schedule identified in the Scope of Work as to maintain the sanitary conditions, aesthetic appearance, safety and usefulness of the City buildings and facilities. Standards and frequencies may be modified from time to time as deemed necessary by the City for proper maintenance of these areas.
- c. The CONSULTANT shall employ sufficient personnel to perform all work as described in this Agreement.
- d. The CONSULTANT shall furnish all labor (City will assist with library installation), equipment and required materials needed to maintain all contracted areas (will utilize City purchased portable wall units, and grids) to a level acceptable to the CITY. All materials are subject to CITY approval.
- e. The CONSULTANT shall provide all necessary vehicles for transportation and related duties. The CONSULTANT shall make arrangements with the CITY for back-up equipment in the event primary equipment become inoperable to assure that all work activities are completed as scheduled.

Unless disclosed in writing prior to the date of this agreement, the CONSULTANT warrants to the CITY that it is not now, nor has it for the five (5) years preceding, been debarred by a governmental agency or involved in debarment, arbitration or litigation proceedings concerning the CONSULTANT professional performance or the furnishing of materials or services relating thereto.

VII. REPRESENTATIONS AND WARRANTIES

The CONSULTANT shall make no representations, warranties, or commitments binding the CITY without the CITY'S prior consent.

VIII. LEGAL RIGHT

- a. CONSULTANT shall, indemnify, hold free and harmless the AGENCY and its appointed and elected officials, officers, and employees from and against any and all damages to property or injuries to or death of any person or persons, including reasonable attorney fees and shall indemnify, save and hold harmless AGENCY and its appointed and elected officials, officers, and employees from damages and expenses, including but not by way of limitation, all civil claims, worker's' compensation claims, and all other claims resulting from or arising from of the acts, errors or omission of CONSULTANT, whether intentional or negligent, in the performance of this Agreement.
- a. The CONSULTANT shall not discriminate against any employee or applicant for employment because of age, race, color, ancestry, religion, sex, sexual orientation, marital status, national origin, physical handicap, or medical condition. The CONSULTANT shall take positive action to insure that applicants are employed without regard to their age, race, color, ancestry, religion, sex, sexual orientation, marital status, national origin, physical handicap, or medical condition. Such action shall include but not be limited to the following: employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The CONSULTANT agrees to post in conspicuous places available to employees and applicants for employment any notices provided by the City setting forth the provisions of this non-discrimination clause.
- c. CONSULTANT shall comply with the CITY's Harassment Policy. The CITY prohibits any and all harassment in any form.

- IX. **INSURANCE** CONSULTANT shall submit to the CITY the required insurance certificates for the CONSULTANT and its team. The CONSULTANT shall indemnify and hold the CITY and its officers, employees, and assigns harmless from any liability imposed for injury whether arising before or after completion of work hereunder or in any manner directly or indirectly caused, occasioned, or contributed to, or claims to be caused, occasioned, or contributed to, in whole or in part, by reason of any negligent act or omission of CONSULTANT, or of anyone acting under CONSULTANT direction or control or on its behalf, in connection with, or incident to, or arising out of the performance of this contract. Notwithstanding the foregoing, any duty to indemnify shall not include a duty to defend until a finding, by a court of competent jurisdiction, that CONSULTANTS willful misconduct, negligent performance, or failure to perform was a legal cause of claimant's damages, but only to the extent thereof.

The CONSULTANT shall maintain the following levels of insurance coverage for the duration of the services provided, as well as any sub-consultants hired by the CONSULTANT:

- (a) Worker's Compensation insurance with statutory limits, and employer's liability insurance with limits not less than \$1,000,000 per accident
- (b) Commercial general liability insurance or equivalent form, with a combined single limit of not less than \$2,000,000 per occurrence
- (c) Professional liability (errors and omissions) insurance, with a combined single limit of not less than \$1,000,000 per claim.

CONSULTANT shall maintain the required insurances throughout the term of the contract, and shall have insurance agent send Certificate of Insurance to CITY, with the City of Santa Fe Springs named as additional insured (not applicable on professional liability). A 10 day notice of cancellation is required. The CITY will provide additional event insurance for the security of art pieces when in the possession of the CITY.

X. **LEGAL FEES**

If any party brings a suit or action against the other party arising from any breach of any of the covenants or agreements or any inaccuracies in any of the representations and warranties on the part of the other party arising out of this Agreement, then in that event, the prevailing party in such action or dispute, whether by final judgment or out-of-court settlement, shall be entitled to have and recover of and from the other party all costs and expenses of suit, including attorneys' fees. For purposes of determining who is to be considered the prevailing party, it is stipulated that attorney's fees incurred in the prosecution or defense of the action or suit shall not be considered in determining the amount of the judgment or award. Attorney's fees to the prevailing party if other than the CITY shall, in addition, be limited to the amount of attorney's fees incurred by the CITY in its prosecution or defense of the action, irrespective of the actual amount of attorney's fees incurred by the prevailing party.

XI. **MEDIATION/ARBITRATION**

If a dispute arises out of or relates to this Agreement, or the breach thereof, the parties agree first to try, in good faith, to settle the dispute by mediation in Santa Fe Springs, California, in accordance with the Commercial Mediation Rules of the American Arbitration Association (the "AAA") before resorting to arbitration. The costs of mediation shall be borne equally by the parties. Any controversy or claim arising out of, or relating to, this Agreement, or breach thereof, which is not resolved by mediation, shall be settled by arbitration in Santa Fe Springs, California, in accordance

with the Commercial Arbitration Rules of the AAA then existing. Any award rendered shall be final and conclusive upon the parties, and a judgment thereon may be entered in any court having jurisdiction over the subject matter of the controversy. The expenses of the arbitration shall be borne equally by the parties to the arbitration, provided that each party shall pay for and bear the costs of its own experts, evidence and attorneys' fees, except that the arbitrator may assess such expenses or any part thereof against a specified party as part of the arbitration award.

XII. NOTICE

The representatives of the respective parties who are authorized to administer this Agreement and to whom formal notices, demands and communications shall be given are as follows:

1. The representative of the CITY shall be, unless otherwise stated in this Agreement:

CITY OF SANTA FE SPRINGS
Gus Velasco Neighborhood Center
9255 S. Pioneer Blvd.
SANTA FE SPRINGS, CA 90670
CONTACT: Maricela Balderas, Director of Community Services
PHONE: (562) 692-0261 FAX: (562) 695-8620

2. The representative of the CONSULTANT shall be:

Crepe's & Grapes, Sandra Hahn
6560 Greenleaf Ave.
Whittier Ca, 90601
(562) 696-3255

B. Formal notices, demands, and communications to be given hereunder by either party shall be made in writing and may be effected by personal delivery or delivery by a bonafide mail service and shall be deemed communicated as of the date of receipt.

C. If the name of the person designated to receive the notices, demands or communications or the address of such person is changed, written notice shall be given, in accordance with this section, within five (5) working days of said change.

IXV. CONFLICT OF INTEREST AND POLITICAL REFORM ACT OBLIGATIONS

During the term of this Agreement, the CONSULTANT shall not perform services of any kind for any person or entity whose interest's conflict in any way with those of the CITY. The CONSULTANT also agrees not to specify any product, treatment, process or material for the project in which the CONSULTANT has a material financial interest, either direct or indirect, without first notifying the CITY of that fact. The CONSULTANT shall at all times comply with the terms of the Political Reform Act and the City of Santa Fe Springs Conflict of Interest Code. The CONSULTANT shall immediately disqualify itself and shall not use its official position to influence in any way any matter coming before the City in which the CONSULTANT has a financial interest as defined in Government Code Section 87103. The CONSULTANT represents that it has no knowledge of any financial interests that would require it to disqualify itself from any matter on which it might perform services for the CITY.

XV. TERMINATION OF AGREEMENT

a. Either party may terminate this Agreement upon thirty (30) days prior written notice.

b. Any amendments or changes in the scope of work as outlined above must be communicated in writing and must be agreed to by both Parties. Revisions must include revised scope of work

deadlines, compensation. Both Parties agree to fulfill revised Agreement terms and deliverables as stated in the Agreement.

c. If the deliverables listed herein are not met by the CONSULTANT deadlines specified, a daily \$100 reduction of compensation may be applied.

d. If any provision of this Agreement is held by a court of competent jurisdiction to be unenforceable, the remainder of the Agreement shall remain in full force and effect and shall in no way be impaired.

e. Binding Effect, Assignment. This Agreement shall be binding upon and shall enure to the benefit of the CITY and to the CITY'S successors and assigns. Nothing in this Agreement shall be construed to permit the assignment by CONSULTANT of any of its rights or obligations hereunder, and such assignment is expressly prohibited without the prior written consent of the CITY.

f. Governing Law, Severability. This Agreement shall be governed by the laws of the State of California.

The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision.

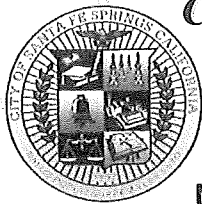
WHEREFORE, the parties have executed this Agreement as of the date written above.

By _____
Crepe's & Grapes, Sandra Hahn

Date: _____

By _____
Maricela Balderas
Director of Community Services Department
City of Santa Fe Springs

Date: _____



City of Santa Fe Springs

City Council Meeting

September 21, 2015

NEW BUSINESS

Authorization to enter into an Investment Advisory Services Agreement with PFM Asset Management LLC

RECOMMENDATION

That the City Council authorize the City Manager to execute a professional services agreement with the firm of PFM Asset Management LLC (PFMAM) to provide investment advisory services for one year, with an option to renew for an additional two years.

BACKGROUND

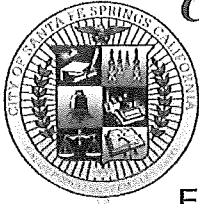
On June 25, 2015 the City Council took formal action in adopting the City's revamped Investment Policy, which serves as the guiding document for the City's investment decisions and reporting requirements. This action came after PFMAM was engaged to assist in providing technical expertise to the City Council Audit/Investment Subcommittee (comprised of Mayor Pro Tem Moore and Councilmember Sarno) and City Staff. Over a series of meetings, the group conducted a comprehensive review of eligible investment types and participated in healthy discussions regarding the desired investment approach.

As a result of this process, the Council Subcommittee inquired as to the feasibility of PFMAM providing ongoing investment advisory services and identified several benefits for consideration. First, the City is at an opportune time with the ability to diversify the investment portfolio and maximize investment yields without compromising the safety of the funds. Given the growth in the City's General Fund Reserves (\$18.6 million as of June 30, 2014) and the completion of the Valley View Grade Separation (where City funds were utilized to "front" the cash flow for the grant-funded project), more funds are available to be invested in longer-term and potentially higher-yielding investments. Additionally, Staff resources currently utilized in managing investments and reporting can be directed toward other required administrative tasks. This is particularly beneficial as audit and reporting demands from the State and other governmental agencies continue to increase.

In response to the Council Subcommittee's request, PFMAM provided a written proposal (see attached).

PFM ASSET MANAGEMENT LLC (PFMAM)

PFMAM is established nationally as one of the primary investment advisory organizations, with a specialty in providing services to the public sector. They have been active in this sector for over 30 years and are registered with the Securities and



City of Santa Fe Springs

City Council Meeting

September 21, 2015

Exchange Commission (SEC) as an investment advisor, independent of any financial institution or securities brokerage firm.

PFMAM's manages over \$56 billion for public agencies nationwide, including \$3.3 billion for 48 cities in California. They are able to tailor an investment approach based on the City's direction, optimizing investment returns, providing liquidity, and complying with both the requirements of the California Government Code and the City's Investment Policy.

PFMAM PROPOSED SERVICES

PFMAM's proposal includes a number of investment advisory services that would provide comprehensive management of the City's investment portfolio. They are as follows:

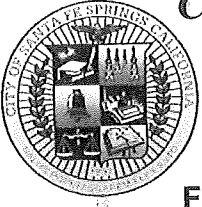
- Provide ongoing review of City's Investment Policy
- Perform cash flow analysis to determine current and future liquidity needs
- Develop and implement City's investment strategy
- Assist the City in selecting appropriate performance benchmark
- Monitor portfolio for opportunities to improve performance
- Perform efficient execution of purchases and sales of securities with approved brokers or dealers
- Monitor the creditworthiness of all investments
- Furnish the City with regular investment reports and presentations

FEES

PFMAM's proposed annual fee is based on the size of the City's Investment portfolio as listed below:

Portfolio Market Value	Annual Fee Rate
Initial \$25 million	10 basis points (0.10%)
Next \$25 million	8 basis points (0.08%)
Above \$50 million	7 basis points (0.07%)

For example, the total annual fee for a \$20 million portfolio would be \$20,000 per year. There is a minimum of \$15,000 per year, regardless of the size of the portfolio. Staff expects the amount to be managed to total between \$15 million and \$20 million, therefore the annual fee would be between \$15,000 and \$20,000. PFMAM proposes to fix the fee schedule for three years. After this term, they would like to retain the option to negotiate a fee adjustment in line with the Consumer's Price Index (CPI). The proposed fee would cover all normal costs for services, including travel and out-of-pocket expenses.



City of Santa Fe Springs

City Council Meeting

September 21, 2015

FISCAL IMPACT

While the anticipated cost of these services is between \$15,000 and \$20,000 annually, conservatively it is anticipated that this will be largely (if not completely) offset by the additional investment yield that the managed investment portfolio will provide. Over time it is anticipated that the managed portfolio will provide a net gain to the City.

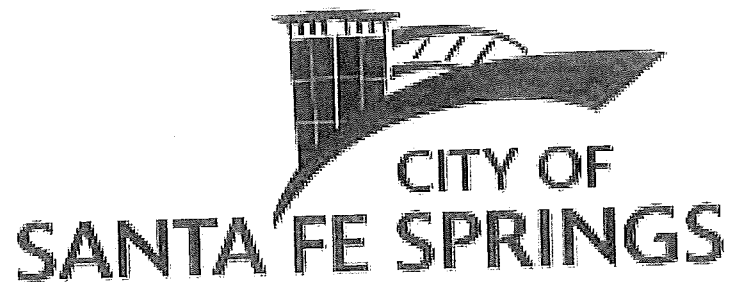
Thaddeus McCormack
City Manager

Attachment:

PFMAM Proposal for Investment Advisory Services



The PFM Group
Financial & Investment Advisors



City of Santa Fe Springs
Proposal for Investment Advisory Services

June 2, 2015



PFM Asset Management LLC

601 South Figueroa Street, Suite 4500 • Los Angeles, CA 90017
P: 213.489.4075 • F: 213.489.4085 • www.pfm.com



601 S. Figueroa Street
Suite 4500
Los Angeles, CA 90017

213 489-4075
213 489-4085 fax
www.pfm.com

June 2, 2015

Jose Gomez
Assistant City Manager/Director of Finance & Administrative Services
City of Santa Fe Springs
11710 Telegraph Road
Santa Fe Springs, CA 90670

Dear Jose:

It was good to see you for the Subcommittee meeting last week. I appreciate the interest in PFM Asset Management LLC ("PFMAM") and the request for this proposal for the City of Santa Fe Springs (the "City").

PFM Asset Management LLC ("PFMAM") is nationally recognized as one of the leading investment advisory organizations, specializing in providing services to the public sector. PFM Asset Management LLC, together with its partner company, Public Financial Management, Inc. (referred to collectively as "the PFM Group"), has been providing investment management services to the public sector for over 30 years. PFMAM is an SEC-registered investment advisor, independent of any financial institution or securities brokerage firm.

PFMAM's focus is the management of fixed-income investments for local governments. We specialize in managing high-quality, fixed-income securities with maturities of five years or less, and have tailored our capabilities and resources to meet the investment requirements of local governments. We manage over \$56 billion for public agencies nationwide, including \$3.3 billion for 48 cities in California. Although each client has different needs, we believe our years of experience in managing investments for California cities will benefit Santa Fe Springs' portfolio. We are confident that we can help the City manage its investment program to prudently optimize investment returns, provide liquidity, and comply with both the requirements of the California Government Code and the City's Investment Policy.

We are enthusiastic about this opportunity to propose investment advisory services to the City, and are hopeful that your review of our proposal will convince you that PFMAM's capabilities will benefit the City. Thank you for your consideration of PFM Asset Management LLC. I look forward to speaking with you again soon and discussing how PFMAM can best serve the City's investment needs.

Sincerely,
PFM Asset Management LLC

Sarah Meacham
Director



Proposed Scope of Services

PFMAM proposes to provide the following services to the City:

1. **Review City's Investment Policy.** PFMAM will review the City's Investment Policy to confirm that it meets the requirements of the California Government Code, and will propose any necessary changes.

We will ensure the City's Investment Policy is an effective tool for managing the investment program, regardless of market conditions, and incorporates best practices.

PFMAM will make recommendations regarding allowable investments, maximum maturities, credit requirements and procedures to ensure portfolio diversification. PFMAM typically focuses on the following policy factors:

- **Statement of Objectives**—documents the goals and objectives of the City's investment program.
- **Permitted Investments**—describes the security types permitted in the portfolio.
- **Investment Guidelines**—establishes the maximum maturity and sector and issuer percentage limits to promote diversification.
- **Credit Quality**—establishes minimum credit quality allowed and specifies actions to handle downgraded securities.
- **Safekeeping of Assets**—proscribes the manner in which the assets are held in custody.
- **Reporting of Investment Activity and Results**—states the procedure and frequency for reviewing investment objectives, investment performance, and execution of security transactions.

2. **Perform Cash Flow Analysis to Determine Current and Future Liquidity Needs.** We will analyze and produce a cash flow forecast by modeling the City's historical use of cash. The cash flow projection will enable the City to ensure that it has sufficient liquidity for cash needs while determining which funds can be invested in longer-term securities for higher yields. We will also meet with you regularly to ensure that we understand your future cash needs and the impact of any one-time capital projects.
3. **Develop and Implement City's Investment Strategy.** PFMAM will work with the City to develop a long-term investment strategy that will form the framework for all the investment decisions. The strategy will incorporate the City's Investment Policy, expected cash flow requirements and risk tolerance, and provide enough flexibility to allow the City to meet realistic performance objectives. We will implement the investment strategy and execute transactions on behalf of the City.
4. **Assist the City in Selecting Appropriate Performance Benchmark.** It is PFMAM's philosophy that a performance benchmark should reflect the client's tolerance for risk. We will work with the City to select a benchmark that reflects the City's investment objectives and risk-return preferences.
5. **Monitor Portfolio for Opportunities to Improve Performance.** PFMAM's portfolio management team has developed extensive resources to assess and monitor the market and the performance of securities in the portfolios that we manage. Our investment professionals and our proprietary investment analysis tools will allow us to identify investment opportunities for the City in securities with



Investment Advisors to the Public Sector

the highest return potential while limiting risk and volatility. PFMAM's investment approach can be summarized as a prudent but active management approach based on identification of relative value and management of the following factors that add value:

Duration Management. For every portfolio, we establish a target portfolio duration (similar to average maturity) based on cash flow expectations, risk tolerance, and investment policy limitations. Consistent with the portfolio's target duration, we will position the portfolio's actual duration with a shorter bias when rates are rising and a longer bias when rates are falling. We add value by re-balancing the portfolio duration to take advantage of interest rate trends. Disciplined duration management helps to enhance a portfolio's long-term performance and reduce the portfolio's volatility.

Sector Weighting. We regularly monitor the yield relationships between all permitted investment sectors (e.g., U.S. Treasury, Federal Agency, corporate notes, municipals, and commercial paper) and select investments we believe offer the best relative value. This does not mean we always buy the highest yielding investment, but rather the investment whose yield best compensates for the inherent risks of the investment. As every market and time period has unique characteristics, PFMAM-managed portfolios emphasize different investment choices at different times, capitalizing on the opportunities that exist at that time. We also select individual investments so that the overall portfolio has the most desirable characteristics for each market environment.

Yield Curve Placement. Through a series of analytical models, we identify those maturities that offer the greatest value—that is the most amount of yield or return potential for a given amount of risk. This assessment takes into account the steepness of the yield curve, as well as any fundamental, technical, or macro-economic factors that may influence future yield trends. Recently, we began weighting more heavily the significant impact of fiscal and monetary policies being deployed by the government that affect various parts of the yield curve differently. This is a low-risk approach to enhance earnings and structure a portfolio to perform well over time.

Issue Selection and Credit Analysis. Yields can vary significantly among issuers or, within the same issuer, among securities with similar maturities. Sometimes this is due to perceived quality differences which need to be carefully analyzed. Other times, it is due to supply differences, pricing inefficiencies, or other market anomalies. PFMAM seeks to select securities that are both safe and offer high return potential. Our internal trading tools allow us to quickly identify and capitalize on pricing inefficiencies, resulting in higher portfolio yields for the City. For credit instruments, we employ a rigorous analysis, approval, and ongoing monitoring process to ensure the safety of client portfolios entrusted to us.

Market Analysis. We monitor the markets on an ongoing basis, looking for opportunities to re-balance the portfolio among sectors and/or maturities that could safely add value and enhance investment performance. PFMAM's portfolio managers and traders are assigned to specific market sectors in order to monitor products and opportunities; these responsibilities run across all portfolios. PFMAM has developed analytic resources and software to structure portfolios, identify trading opportunities, and respond to changes in market sentiment. This enables us to trade among sectors or maturity ranges to capture incremental value in the market without exposing the portfolio to unnecessary risks.

These strategies have allowed us to safely add value to our clients' portfolios and generate returns that are higher than returns of identified benchmarks.



Investment Advisors to the Public Sector

6. **Perform Efficient Execution of Purchases and Sales of Securities with Approved Brokers or Dealers.** As a registered investment advisor with the SEC, we do not carry an inventory of securities, and, therefore, we shop aggressively to obtain the best price and execution on each transaction. This translates into higher yields for the City. We maintain direct contact with the nation's largest dealers—particularly those that have been designated “Primary Dealers” by the Federal Reserve—and major regional banks and financial institutions so that we can obtain the best price on each transaction. PFMAM pursues an aggressive and intensive effort to obtain the best bid/offer available for the particular security by soliciting bids/offers from several financial institutions. We are able to do this because no one broker/dealer can offer the best price all the time. Even small savings per trade can add up to significant additional earnings over time. To protect our clients, PFMAM only transacts business with firms whose financial conditions we have assessed and are on our list of approved firms.

7. **Monitor the Creditworthiness of All Investments.** PFMAM will monitor the creditworthiness of all investments held in the City's portfolio. We have a proven credit review process that relies on our own proprietary credit research as well as on the research of Nationally-Recognized Statistical Rating Organizations (NRSROs). As a result of our conservative investment philosophy and rigorous credit process, our clients have avoided the credit problems that many other investors have encountered over the last several years.

PFMAM's internal credit approval process includes an in-depth financial analysis of issuers, a formal written review, and approval by PFMAM's Credit Committee. Once approved, an issuer is subject to regular review and updates, although market developments could trigger an immediate review. We will generally seek to reduce risk by diversifying sectors and limiting exposure to each issuer in the portfolio.

8. **Furnish the City with Investment Reports.** PFMAM will provide the City with comprehensive monthly and quarterly reports to keep staff and policy makers informed of the status of the City's investments and strategy. Our reports detail holdings, transactions, market and amortized values, interest earnings, and performance. They are designed to help City staff easily book earnings and track portfolio activity. Additionally, all of our clients have online access to month-to-date transactions and a daily listing of portfolio holdings to keep them apprised of current investment activity.

9. **Excellent Client Service through Our Dedicated Client Service Team.** The City's relationship will be the responsibility of **Sarah Meacham, Director**, as the City's Engagement Manager and day-to-day contact, and **Nancy Jones, Managing Director**, would provide engagement oversight. The City would also have a dedicated Portfolio Strategist, Portfolio Manager, and Portfolio Trader. Portfolio accounting and reporting will be the responsibility of **Debbie Goodnight, CPA, Managing Director**. They are supported by 174 investment professionals who handle research, analysis, compliance, accounting, and reporting. Resumes for the proposed project team are available upon request.

We are committed to providing excellent client service and sound investment management to the City. We will meet with you, other City staff, and City Council as often as necessary during the start-up period and quarterly thereafter to present in person investment results, updates on market trends, and to discuss with you any upcoming cash needs or changes to operating instructions.



Fee Schedule

For the services described in this proposal, PFMAM proposes the following fee schedule:

Portfolio Market Value	Annual Fee Rate
Initial \$25 million	10 basis points (0.10%)
Next \$25 million	8 basis points (0.08%)
Above \$50 million	7 basis points (0.07%)

We propose to bill the City in arrears on a monthly basis on the average amortized cost value of assets under management for the month. For example, the total annual fee for a \$20 million portfolio would be \$20,000 billed in \$1,667 monthly installments.

No fees would be charged for funds invested in LAIF or other funds outside of PFMAM's management. Our minimum annual fee is \$15,000. PFMAM would fix the proposed fee schedule for three years. We would like to retain the option to negotiate a fee adjustment, in line with CPI, after the third year.

This fee would cover all of our normal costs for the services we offer, including travel and out-of-pocket expenses. The fees listed above represent the only compensation PFMAM will receive for this engagement.



City of Santa Fe Springs

City Council Meeting

September 21, 2015

PRESENTATION

Recognition of the 2015 Beautification Awards Program Recipients

RECOMMENDATION

It is requested the City Council recognize the 2015 recipients of the Beautification Awards Program.

BACKGROUND

The Beautification Committee, which is comprised of residents in the City, has toured the community in an effort to recognize homeowners and business owners that exhibit pride in the appearance of their property. This pride is reflected in property improvements and meticulous landscaping. The primary purpose of the Beautification Program is to encourage maintenance of personal and commercial properties in an effort to boost property values throughout the City.

This year, 10 residences and 9 businesses were selected by the Beautification Committee as having met the exceptionally high and demanding standards to receive a Beautification Award. The recipients will receive a plaque with a commemorative photograph of their property, as well as a yard sign to inform neighbors and the public that their house or business is among the most visually appealing and exquisitely maintained properties in the City of Santa Fe Springs. The 2015 recipients have earned the right to be called a Beautification Award Recipient.

The Mayor may wish to call upon Jo Ann Madrid, Community Services Supervisor, to assist with the presentation.


Thaddeus McCormack
City Manager

Attachment:

List of Residential and Business Recipients of the Beautification Awards.

Residential Winners/2015

Arturo Bernal
11371 Broaded Ave.
Santa Fe Springs, CA

Gonzalo Gandara
9028 Millergrove Dr.
Santa Fe Springs, CA

Eleanore Gibson
9535 Bartley Ave.
Santa Fe Springs, CA

Maria Gutierrez
11629 Idalene St.
Santa Fe Springs, CA

Christine Hernandez
9139 Arlee Ave
Santa Fe Springs, CA

Richard McMillian
10146 Gridley Rd.
Santa Fe Springs, CA

Gabriel Pasillas
11048 Broaded St.
Santa Fe Springs, CA

Gloria Saldano
11625 Smith Rd.
Santa Fe Springs, CA

Roberto Sandoval
11408 Charlesworth Rd.
Santa Fe Springs, CA

Carolet Sarno
11714 Parkmead St.
Santa Fe Springs, Ca

Business Winners/2015

Apffel's Fine Coffees
12115 Pacific Ave.
Santa Fe Springs, CA

CJI Process Systems
12000 Clark St.
Santa Fe Springs, CA

Cosby Oil Co.
12902 Park St.
Santa Fe Springs, CA

Crown Labs
11100 Greenstone
Santa Fe Springs, CA

Fry Steel Company
13325 Molette St.
Santa Fe Springs, CA

Greater Vector L.A. Vector
12545 Florence Ave.
Santa Fe Springs, CA

Hurlen-Kenig Aerospace
9841 Bell Ranch Rd.
Santa Fe Springs, CA

Trojan Battery Company
12380 Clark St.
Santa Fe Springs, CA

U.S. Armor
10715 Bloomfield Ave
Santa Fe Springs, CA



City of Santa Fe Springs

City Council Meeting

September 21, 2015

PRESENTATION

Proclaiming October 2015 as "Breast Cancer Awareness Month" in Santa Fe Springs

RECOMMENDATION

That the City Council proclaim the month of October 2015 as "Breast Cancer Awareness Month" in Santa Fe Springs.

BACKGROUND

October is Breast Cancer Awareness Month; an annual campaign dedicated to increasing awareness of the disease and educating the public about the importance of early detection. While most people are aware of breast cancer, many forget to take the necessary steps to detect the disease in its early stages.

About 1 in 8 women born today in the United States will get breast cancer at some point in their lifetime. Breast cancer is the second most common type of cancer and the second leading cause of cancer death in women. Early detection is key in the treatment of breast cancer. Research shows that if breast cancer is found and treated in the early stages, survival rate is 98.5%. There are more than 2.9 million breast cancer survivors alive in the U.S. today, the largest group of cancer survivors in the country.

This October, the City of Santa Fe Springs is proud to participate in National Breast Cancer Awareness Month. The City will once again partner with the Abigail Barraza Foundation (ABF) to kick off Breast Cancer Awareness Month in Santa Fe Springs by "Painting the Town Pink." This is the 10th Anniversary of the Abigail Barraza Foundation and to celebrate, we will collaborate with ABF to host a Fashion Friday event.

Fashion Friday will take place on Friday, October 23 from 5:00-10:00 p.m. at the Town Center Plaza. Fashion trucks, food trucks, music, raffles, and a fashion show will be included in the event which is free and open to the public.

The Mayor may wish to call upon Ed Ramirez, Community Services Supervisor, to assist with the presentation.

Monique Barraza, Director of the Abigail Barraza Foundation, will also be present to accept the proclamation.

Thaddeus McCormack
City Manager

Attachment

Breast Cancer Awareness Month Proclamation

WHEREAS, the month of October is National Breast Cancer Awareness Month, a national campaign dedicated to increasing breast cancer awareness, share information regarding the disease, and educate the public about the importance of early detection; and

WHEREAS, 1 in 8 people born in the United States will develop breast cancer at some point in their lifetime. Breast cancer is the second most common type of cancer and the second leading cause of cancer death in women; and

WHEREAS, early detection is key in the treatment of breast cancer; if found and treated in the early stages, survival rate is 98.5%; and

WHEREAS, the City of Santa Fe Springs is proud to partner with the Abigail Barraza Foundation to kick off Breast Cancer Awareness Month in Santa Fe Springs by *Painting the Town Pink*;

WHEREAS, 2015 is the 10th anniversary of the Abigail Barraza Foundation that has worked diligently to raise awareness of the disease and to celebrate the survivors; and

WHEREAS, the City of Santa Fe Springs commends the Abigail Barraza Foundation for the efforts the foundation has made in raising Breast Cancer awareness and supporting those with breast cancer and the many survivors.

NOW, THEREFORE, be it resolved that I, Laurie M. Rios, Mayor of the City of Santa Fe Springs, proclaim October 2015 as

“Breast Cancer Awareness Month”

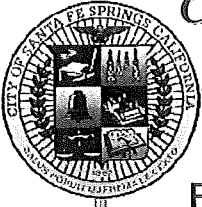
in the City of Santa Fe Springs, and encourage all citizens to educate themselves about this disease and spread the word about the importance of mammograms for early breast cancer detection. Furthermore, I call upon all community members to get involved and help increase breast cancer awareness by wearing pink this month or displaying a pink ribbon.

DATED this 21st day of September 2015

Laurie M. Rios, MAYOR

ATTEST:

Anita Jimenez, CITY CLERK



City of Santa Fe Springs

City Council Meeting

September 21, 2015

PRESENTATION

Proclaiming October 4-10, 2015 as "Fire Prevention Week"

RECOMMENDATION

That the City Council proclaim the week of October 4-10, 2015, as "Fire Prevention Week" in Santa Fe Springs.

BACKGROUND

Since 1922, Fire Prevention Week has been celebrated nationally in the month of October. Originally, Fire Prevention Week was established to commemorate the Great Chicago Fire in 1871 that tragically took over 250 lives and burned over 17,400 structures. In 1962, the focus of Fire Prevention week changed, and henceforth has been observed to remind the public of the importance of fire prevention.

Each year people are injured and killed in fire related accidents and disasters. These injuries, deaths and losses of property can be reduced and even prevented by making our homes safe from fire.

The Department of Fire Rescue encourages everyone to take personal steps to "Stay Fire Smart and Don't Get Burned" and to identify ways to keep homes and workplaces safe. Fire Prevention Week also serves as a reminder to practice home fire escape plans and to ensure that smoke detectors are functioning properly.

The theme for Fire Prevention Week 2015 is "Hear the beep, where you sleep." This is in reference to the requirement to have one working smoke alarm in each bedroom of a residence.

The City is assisting our residents with meeting this requirement by providing one free smoke detector to each Santa Fe Springs residence. Smoke detectors will be available at Santa Fe Springs Headquarters Fire Station and during the Fire Department Open House at Station #4 scheduled for Sunday, October 18, 2015.

The Mayor may wish to call upon Fire Chief Mike Crook and members of the Department of Fire-Rescue to assist with the presentation.

Thaddeus McCormack
City Manager

Attachment:
Proclamation

WHEREAS, the City of Santa Fe Springs Department of Fire-Rescue has been committed to ensuring the safety and security of all those living, working, and passing through our City daily for over 57 years; and

WHEREAS, fire is a serious public safety concern, both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, cooking is the leading cause of fires and home fire injuries, while heating equipment and smoking are the leading cause of home fire deaths; and

WHEREAS, the Santa Fe Springs Department of Fire-Rescue is responsive to public education measures and dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, it has been found that residents who have planned and practiced a home escape plan will be more likely to survive a fire; and

WHEREAS, the 2015 Fire Prevention Week serves to remind us all of simple actions we can take to stay safer from fire during Fire Prevention Week and year-round.

NOW, THEREFORE, I, Laurie M. Rios, Mayor of the City of Santa Fe Springs, on behalf of the City Council, do hereby proclaim October 4-10, 2015, as Fire Prevention Week in the City of Santa Fe Springs, and urge all people to protect their homes and families by heeding the important safety messages of Fire Prevention Week 2015, and to support the public safety activities and efforts of the City's fire and emergency services.

DATED this 21st day of September 2015.

Laurie M. Rios, MAYOR

ATTEST:

Anita Jimenez, CITY CLERK



City of Santa Fe Springs

City Council Meeting

September 21, 2015

PRESENTATION

Proclaiming October 2015 as "Community Planning Month"

RECOMMENDATION

That the City Council proclaim the month of October 2015 as "Community Planning Month" in Santa Fe Springs.

BACKGROUND

Each year, the American Planning Association, its members, chapters, divisions, and professional institute sponsor National Community Planning Month to raise visibility of the important role of planners and planning in communities across the United States. It is also a way to celebrate the benefits of planning within our communities. This year's theme is Health and Prosperity.

The way a community is planned – from land development, transportation options, or community design – impacts the individuals living there. Planners, working with policy makers, public health professionals, environmental health scientists, transportation engineers, educators, and other community members, can work to create healthier communities, eliminating adverse conditions and building better places.

The Mayor may wish to call upon Wayne M. Morrell, Director of Planning, to receive the proclamation.

Thaddeus McCormack
City Manager

Attachment:
Proclamation

WHEREAS, change is constant and affects all cities, towns, suburbs, counties, rural areas, and other places; and

WHEREAS, community planning provides an opportunity for all residents to be meaningfully involved in making choices that determine the future of their community; and

WHEREAS, the full benefits of planning requires public officials and citizens who understand, support, and demand excellence in planning and plan implementation; and

WHEREAS, the celebration of National Community Planning Month gives us the opportunity to publicly recognize the participation and dedication of the members of Planning Commission and other citizen planners who have contributed their time and expertise to the improvement of the City of Santa Fe Springs; and

WHEREAS, we recognize the many valuable contributions made by the Planning Department of the City of Santa Fe Springs and extend our heartfelt thanks for the continued commitment to public service by these professionals; and

NOW, THEREFORE, I, Laurie M. Rios, Mayor of the City of Santa Fe Springs, on behalf of the City Council, do hereby proclaim the month of October 2015 as

COMMUNITY PLANNING MONTH

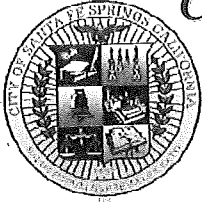
in the City of Santa Fe Springs and encourage citizens to recognize the importance of planning for our community, our region, and ourselves.

DATED this 21th day of September, 2015.

Laurie M. Rios, MAYOR

ATTEST:

Anita Jimenez, CITY CLERK



City of Santa Fe Springs

City Council Meeting

September 21, 2015

APPOINTMENTS TO COMMITTEES AND COMMISSIONS

Committee	Vacancies	Councilmember
Beautification	3	Sarno
Beautification	2	Trujillo
Community Program	1	Moore
Community Program	3	Rios
Community Program	1	Rounds
Community Program	3	Sarno
Community Program	4	Trujillo
Historical	3	Rios
Historical	2	Rounds
Historical	2	Sarno
Historical	3	Trujillo
Senior Citizens	1	Moore
Senior Citizens	3	Rios
Senior Citizens	1	Rounds
Senior Citizens	1	Sarno
Senior Citizens	4	Trujillo
Sister City	2	Moore
Sister City	3	Sarno
Sister City	1	Trujillo
Youth Leadership	2	Rios
Youth Leadership	1	Rounds
Youth Leadership	2	Sarno
Youth Leadership	1	Trujillo

Applications Received: Linda Vallejo – Historical Committee, Parks & Recreation Committee

Recent Actions:


Thaddeus McCormack
City Manager

Attachments:
Committee Lists
Prospective Members

Prospective Members for Various Committees/Commissions

Beautification

Community Program

Family & Human Services

Heritage Arts

Historical

Linda Vallejo

Personnel Advisory Board

Parks & Recreation

Linda Vallejo

Planning Commission

Senior Citizens Advisory

Sister City

Jeannette Wolfe

Traffic Commission

Youth Leadership

BEAUTIFICATION COMMITTEE

Meets the fourth Wednesday of each month, except July, Aug, Dec.

9:30 a.m., Town Center Hall

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Moore	Juliet Ray	(16)
	Paula Minnehan	(16)
	Annie Petris	(17)
	Guadalupe Placencia	(17)
	Gloria Campos	(17)
Rios	Mary Reed	(16)
	Charlotte Zevallos	(16)
	Doris Yarwood	(16)
	Vada Conrad	(17)
	Joseph Saiza	(17)
Rounds	Sadie Calderon	(16)
	Rita Argott	(16)
	Mary Arias	(17)
	Marlene Vernava	(17)
	Debra Cabrera	(17)
Sarno	Vacant	(16)
	Irene Pasillas	(16)
	Vacant	(16)
	May Sharp	(17)
	Vacant	(17)
Trujillo	Mary Jo Haller	(16)
	Vacant	(16)
	Margaret Bustos*	(16)
	Vacant	(17)
	A.J. Hayes*	(17)

**Indicates person currently serves on three committees*

COMMUNITY PROGRAM COMMITTEE

Meets the third Wednesday in Jan., May, and Sept., at 7:00 p.m., Town Center Hall, Meeting Room #1

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Moore	George Felix, Jr.	(16)
	Vacant	(16)
	Mary Jo Haller	(17)
	Gabriela Garcia	(17)
	Bryan Collins	(17)
Rios	Vacant	(16)
	Mary Anderson	(17)
	Dolores H. Romero*	(17)
	Vacant	(16)
	Vacant	(17)
Rounds	Mark Scoggins*	(16)
	Marlene Vernava	(16)
	Vacant	(16)
	Anthony Ambris	(17)
	Johana Coca*	(17)
Sarno	Jeanne Teran	(16)
	Miguel Estevez	(16)
	Vacant	(16)
	Vacant	(17)
	Vacant	(17)
Trujillo	Lydia Gonzales	(16)
	Vacant	(16)
	Vacant	(16)
	Vacant	(17)
	Vacant	(17)

**Indicates person currently serves on three committees*

FAMILY & HUMAN SERVICES ADVISORY COMMITTEE

Meets the third Wednesday of the month, except Jul., Aug., Sept., and Dec., at 5:45 p.m., Gus Velasco Neighborhood Center

Qualifications: 18 Years of age, reside or active in the City

Membership: 15 Residents Appointed by City Council

5 Social Service Agency Representatives Appointed by the Committee

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Moore	Arcelia Miranda	(16)
	Martha Villanueva	(17)
	Margaret Bustos*	(17)
Rios	Lydia Gonzales	(16)
	Manny Zevallos	(17)
	Gilbert Aguirre	(17)
Rounds	Annette Rodriguez	(16)
	Janie Aguirre	(17)
	Ted Radoumis	(17)
Sarno	Debbie Belmontes	(16)
	Linda Vallejo	(16)
	Hilda Zamora	(17)
Trujillo	Dolores H. Romero*	(16)
	Gloria Duran*	(16)
	Bonnie Fox	(17)

Organizational Representatives:
(Up to 5)

Nancy Stowe
Evelyn Castro-Guillen
Elvia Torres
(SPIRITT Family Services)

**Indicates person currently serves on three committees*

HERITAGE ARTS ADVISORY COMMITTEE

Meets the Last Tuesday of the month, except Dec., at 9:00 a.m., at the Gus Velasco Neighborhood Center Room 1

Qualifications: 18 Years of age, reside or active in the City

Membership: 9 Voting Members
6 Non-Voting Members

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Moore	Pauline Moore	6/30/2016
Rios	Paula Minnehan	6/30/2016
Rounds	A.J. Hayes*	6/30/2016
Sarno	Francis Carbajal	6/30/2016
Trujillo	Amparo Oblea	6/30/2016

Committee Representatives

Beautification Committee	Marlene Vernava*	6/30/2017
Historical Committee	Sally Gaitan	6/30/2017
Planning Commission	Vacant	6/30/2017
Chamber of Commerce	Debbie Baker	6/30/2017

Council/Staff Representatives

Council Liaison	Laurie Rios
Council Alternate	Richard Moore
City Manager	Thaddeus McCormack
Director of Community Services	Maricela Balderas
Director of Planning	Wayne Morrell

**Indicates person currently serves on three committees*

HISTORICAL COMMITTEE

Meets Quarterly - The 2nd Tuesday of Jan., April, July, and Oct., at 5:30 p.m.,
Heritage Park Train Depot

Qualifications: 18 Years of age, reside or active in the City

Membership: 20

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Moore	Astrid Shesterkin	(16)
	Tony Reyes	(16)
	Amparo Oblea	(17)
	George Felix, Jr.	(17)
Rios	Vacant	(16)
	Vacant	(16)
	Vacant	(17)
	Larry Oblea	(17)
Rounds	Vacant	(16)
	Vacant	(16)
	Mark Scoggins*	(17)
	Janice Smith	(17)
Sarno	Ed Duran	(16)
	Vacant	(16)
	Vacant	(17)
	Sally Gaitan	(17)
Trujillo	Vacant	(16)
	Vacant	(16)
	Merrie Hathaway	(17)
	Vacant	(17)

**Indicates person currently serves on three committees*

PARKS & RECREATION ADVISORY COMMITTEE

Meets the First Wednesday of the month, except Jul., Aug., and Dec., 7:00 p.m., Town Center Hall, Meeting Room #1

Subcommittee Meets at 6:00 p.m.

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Moore	Mary Tavera	(16)
	John Salgado	(16)
	William Logan	(17)
	Ralph Aranda	(17)
	Kurt Hamra	(17)
Rios	Francis Carbajal	(16)
	Bernie Landin	(16)
	Michele Carbajal	(16)
	Sally Gaitan	(17)
	Debra Cabrera	(17)
Rounds	Kenneth Arnold	(16)
	Richard Legarreta, Sr.	(16)
	Johana Coca*	(16)
	Tim Arnold	(17)
	Mark Scoggins*	(17)
Sarno	Joey Hernandez	(16)
	Debbie Belmontes	(16)
	Lisa Garcia	(17)
	Ed Madrid	(16)
	David Diaz-Infante	(17)
Trujillo	Miguel Estevez	(16)
	Andrea Lopez	(16)
	A.J. Hayes*	(17)
	Anthony Ambris	(17)
	Arcelia Miranda	(17)

**Indicates person currently serves on three committees*

PERSONNEL ADVISORY BOARD

Meets Quarterly on an As-Needed Basis

Membership: 5 (2 Appointed by City Council, 1 by
Personnel Board, 1 by Firemen's Association,
1 by Employees' Association)

Terms: Four Years

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Council	Angel Munoz	6/30/2017
	Ron Biggs	6/30/2017
Personnel Advisory Board	Vacant	6/30/2017
Firemen's Association	Jim De Silva	6/30/2017
Employees' Association	Anita Ayala	6/30/2017

PLANNING COMMISSION

Meets the second Monday of every Month at 4:30 p.m.,
Council Chambers

Qualifications: 18 Years of age, reside or active in the City

Membership: 5

APPOINTED BY

NAME

Moore

Ken Arnold

Rios

Michael Madrigal

Rounds

Susan Johnston

Sarno

Joe Angel Zamora

Trujillo

Frank Ybarra

SENIOR CITIZENS ADVISORY COMMITTEE

Meets the Second Tuesday of the month, except Jul., Aug., Sep., and Dec., at 9:30 a.m.,
Gus Velasco Neighborhood Center

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Moore	Yoshi Komaki	(16)
	Yoko Nakamura	(16)
	Paul Nakamura	(16)
	Astrid Shesterkin	(17)
	Vacant	(17)
Rios	Rebecca Lira	(16)
	Vacant	(16)
	Vacant	(16)
	Amelia Acosta	(17)
	Vacant	(17)
Rounds	Vacant	(16)
	Bonnie Fox	(16)
	Gilbert Aguirre	(17)
	Lorena Huitron	(17)
	Janie Aguirre	(17)
Sarno	Gloria Duran*	(16)
	Vacant	(16)
	Hilda Zamora	(17)
	Linda Vallejo	(17)
	Ed Duran	(17)
Trujillo	Vacant	(16)
	Vacant	(16)
	Vacant	(17)
	Margaret Bustos*	(17)
	Vacant	(17)

**Indicates person currently serves on three committees*

SISTER CITY COMMITTEE

Meets the First Monday of every month, except Dec., at 6:45 p.m., Town Center Hall, Mtg. Room #1. If the regular meeting date falls on a holiday, the meeting is held on the second Monday of the month.

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Moore	Martha Villanueva	(16)
	Vacant	(16)
	Mary K. Reed	(17)
	Peggy Radoumis	(17)
	Vacant	(17)
Rios	Charlotte Zevallos	(16)
	Francis Carbajal	(16)
	Michele Carbajal	(17)
	Doris Yarwood	(17)
	Lucy Gomez	(17)
Rounds	Manny Zevallos	(16)
	Susan Johnston	(16)
	Robert Wolfe	(16)
	Ted Radoumis	(17)
	Dominique Velasco	(17)
Sarno	Vacant	(16)
	Vacant	(16)
	Vacant	(16)
	Ed Madrid	(17)
	Cathy Guerrero	(17)
Trujillo	Vacant	(16)
	Andrea Lopez	(16)
	Dolores H. Romero*	(17)
	Marcella Obregon	(17)
	Miguel Esteves	(17)

**Indicates person currently serves on three committees*

TRAFFIC COMMISSION

Meets the Third Thursday of every month, at 6:00 p.m., Council Chambers

Membership: 5

Qualifications: 18 Years of age, reside or active in the City

APPOINTED BY

NAME

Moore

Albert J. Hayes

Rios

Pauline Moore

Rounds

Ted Radoumis

Sarno

Alma Martinez

Trujillo

Greg Berg

YOUTH LEADERSHIP COMMITTEE

Meets the First Monday of every month, at 6:30 p.m., Gus Velasco Neighborhood Center

Qualifications: Ages 13-18, reside in Santa Fe Springs

Membership: 20

APPOINTED BY	NAME	Term Expires in Year Listed or upon Graduation
Moore	Richard Aguilar	(17)
	Evony Reyes	(16)
	Zachary Varela	(17)
	Lexi Cid	(17)
Rios	Metztli Mercado-Garcia	(17)
	Danniela Chavez	(17)
	Vacant	()
	Vacant	()
Rounds	Gabriel Perez	(16)
	Jennisa Casillas	(17)
	Laurence Ordaz	(16)
	Vacant	()
Sarno	Anissa Rodriguez	(16)
	Vacant	()
	Vacant	()
	Alyssa Madrid	(16)
Trujillo	Paul Legarreta	(17)
	Victoria Nunez	(16)
	Richard Uribe	(16)
	Vacant	()