



AGENDA

REGULAR MEETINGS
OF THE
SANTA FE SPRINGS
PUBLIC FINANCING AUTHORITY
WATER UTILITY AUTHORITY
HOUSING SUCCESSOR
SUCCESSOR AGENCY
AND CITY COUNCIL

JANUARY 22, 2015
6:00 P.M.

Council Chambers
11710 Telegraph Road
Santa Fe Springs, CA 90670

Juanita A. Trujillo, Mayor
Laurie M. Rios, Mayor Pro Tem
Richard J. Moore, Councilmember
William K. Rounds, Councilmember
Jay Sarno, Councilmember

Public Comment: The public is encouraged to address City Council on any matter listed on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council, please complete the card that is provided at the rear entrance to the Council Chambers and hand the card to the City Clerk or a member of staff. City Council will hear public comment on items listed on the agenda during discussion of the matter and prior to a vote. City Council will hear public comment on matters not listed on the agenda during the Oral Communications period.

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Please Note: Staff reports, and supplemental attachments, are available for inspection at the office of the City Clerk, City Hall, 11710 E. Telegraph Road during regular business hours 7:30 a.m.-5:30 p.m., Monday-Thursday and every other Friday. Telephone (562) 868-0511.

1. CALL TO ORDER

2. ROLL CALL

Richard J. Moore, Councilmember
William K. Rounds, Councilmember
Jay Sarno, Councilmember
Laurie M. Rios, Mayor Pro Tem
Juanita A. Trujillo, Mayor

PUBLIC FINANCING AUTHORITY

3. CONSENT AGENDA

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Public Financing Authority.

Approval of Minutes

A. Minutes of the December 18, 2014 Public Financing Authority Meeting

Recommendation: That the Public Financing Authority approve the minutes as submitted.

Monthly Report

B. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA)

Recommendation: That the Public Financing Authority receive and file the report.

WATER UTILITY AUTHORITY

4. CONSENT AGENDA

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Water Utility Authority.

Approval of Minutes

A. Minutes of the December 18, 2014 Water Utility Authority Meeting

Recommendation: That the Water Utility Authority approve the minutes as submitted.

Monthly Reports

B. Monthly Report on the Status of Debt Instruments Issued through the Water Utility Authority

Recommendation: That the Water Utility Authority receive and file the report.

C. Status Update of Water-Related Capital Improvement Projects

Recommendation: That the Water Utility Authority receive and file the report.

HOUSING SUCCESSOR

There are no items on the Housing Successor agenda for this meeting.

SUCCESSOR AGENCY

NEW BUSINESS

5. Resolution SA-2015-001 – Approving the Successor Agency's Recognized Obligation Payment Schedule (ROPS 15-16A) for the Period July 1, 2015 through December 31, 2015

Recommendation: That the Successor Agency adopt Resolution No. SA-2015-001.

6. Resolution SA-2015-002 – Approving the Successor Agency's Administrative Budget for the Period July 1, 2015 through December 31, 2015

Recommendation: That the Successor Agency adopt Resolution No. SA-2015-002.

CITY COUNCIL

7. **CITY MANAGER REPORT**

8. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.

Approval Minutes

- A. Minutes of the December 18, 2014 City Council Meeting

Recommendation: That the City Council approve the minutes as submitted.

PUBLIC HEARING

9. Resolution No. 9462 – Approval to Accept Proposed Federal Funding for FY 2015-2016 Under the City's Community Development Block Grant (CDBG) Cooperation Agreement with the County of Los Angeles

Recommendations: 1). That the Mayor open the Public Hearing and hear from anyone wishing to speak on this matter; 2). That the City Council approve the appropriation of CDBG funds as described in the body of this report; 3). That the City Council adopt Resolution No. 9462; and, 4). That the City Council authorize staff to transmit the planning documents to the County of Los Angeles Community Development Commission.

NEW BUSINESS

10. LED Crosswalk Installation at Orr & Day Road and Whiteland Street - Final Payment

Recommendation: That the City Council approve the Final Payment (less 5% Retention) to Select Electric, Inc. of Poway, California in the amount of \$65,684.90 for the subject project.

11. Water Feature Maintenance Services - Authorization to Advertise

Recommendation: That the City Council authorize the City Engineer to advertise for bids to provide Water Feature Maintenance Services.

Please note: Items 12 – 24 will occur in the 7:00 P.M. hour.

12. **INVOCATION**

13. **PLEDGE OF ALLEGIANCE**

INTRODUCTIONS

14. Representatives from the Chamber of Commerce

15. Representatives from the Youth Leadership Committee

16. **ANNOUNCEMENTS**

PRESENTATIONS

17. 2014 Holiday Basket Programs – Recognition of Donors and Volunteers

18. Introduction of New Department of Community Services Employee, Librarian III Deborah Raia

APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS

19. Committee Appointments

20. **ORAL COMMUNICATIONS**

This is the time when comments may be made by interested persons on matters not on the agenda having to do with City business.

21. **EXECUTIVE TEAM REPORTS**

COUNCIL REORGANIZATION

22. Recognition of Outgoing Mayor

23. Nomination of Mayor and Mayor Pro Tem for 2015

Recommendation: That the City Council nominate members for the positions of Mayor and Mayor Pro Tem for 2015.

City of Santa Fe Springs

Regular Meetings

January 22, 2015

24. **ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted at the following locations; Santa Fe Springs City Hall, 11710 Telegraph Road; Santa Fe Springs City Library, 11700 Telegraph Road; and the Town Center Plaza (Kiosk), 11740 Telegraph Road, not less than 72 hours prior to the meeting.

Anita Jimenez, CMC

City Clerk

January 15, 2015

Date

**MINUTES OF THE ADJOURNED MEETINGS OF THE
SANTA FE SPRINGS PUBLIC FINANCING AUTHORITY,
WATER UTILITY AUTHORITY, HOUSING SUCCESSOR,
SUCCESSOR AGENCY AND CITY COUNCIL**

December 18, 2014

1. CALL TO ORDER

Mayor Trujillo called the meetings to order at 6:08 p.m.

2. ROLL CALL

Present: Councilmembers/Directors Moore, Rounds, Sarno, Mayor Pro Tem/Vice Chair Rios
Mayor/Chair Trujillo

Also present: Thaddeus McCormack, City Manager; Steve Skolnick, City Attorney; Noe Negrete, Director of Public Works; Dino Torres, Director of Police Services; Maricela Balderas, Director of Community Services; Jose Gomez, Asst. City Manager/Director of Finance & Administrative Services; Mike Crook, Fire Chief; Maribel Garcia, Management Assistant

The Management Assistant announced that members of the Public Financing Authority and Water Utility Authority receive \$150 for their attendance at meetings.

PUBLIC FINANCING AUTHORITY

3. CONSENT AGENDA

Approval of Minutes

- A. Minutes of the November 13, 2014 Adjourned and Regular Public Financing Authority Meeting

Recommendation: That the Public Financing Authority approve the minutes as submitted.

Monthly Report

- B. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA)

Recommendation: That the Public Financing Authority receive and file the report.

Vice Chair Rios moved the approval of Items 3A and B; Director Sarno seconded the motion which passed by the following vote: In favor – Moore, Rios, Rounds, Sarno, Trujillo; Opposed – None.

WATER UTILITY AUTHORITY

4. **CONSENT AGENDA**

Approval of Minutes

- A. Minutes of the November 13, 2014 Adjourned and Regular Water Utility Authority Meeting

Recommendation: That the Water Utility Authority approve the minutes as submitted.

Monthly Report

- B. Monthly Report on the Status of Debt Instruments Issued through the Water Utility Authority

Recommendation: That the Water Utility Authority receive and file the report.

- C. Status Update of Water-Related Capital Improvement Projects

Recommendation: That the Water Utility Authority receive and file the report.

Director Rounds moved the approval of Items 4A, B & C; Director Moore seconded the motion which passed by the following vote: In favor – Moore, Rios, Rounds, Sarno, Trujillo; Opposed – None.

5. Approval of Amendment No. 9 with Central Basin Municipal Water District

Recommendation: That the Water Utility Authority: 1). Approve Amendment No. 9 to Memorandum of Understanding with Central Basin Municipal Water District; and 2). Authorize the Executive Director to execute Amendment No. 9 with the Central Basin Municipal Water District which extends the MOU until December 31, 2015.

Director Moore moved the approval of Item 5; Director Sarno seconded the motion which passed by the following vote: In favor – Moore, Rios, Rounds, Sarno, Trujillo; Opposed – None.

HOUSING SUCCESSOR

There were no items on the Housing Agency agenda for this meeting.

SUCCESSOR AGENCY

There were no items on the Successor Agency agenda for this meeting.

CITY COUNCIL

6. CITY MANAGER REPORT

The City Manager reported on the City's Holiday closures.

7. CONSENT AGENDA

Approval Minutes

A. Minutes of the November 13, 2014 Adjourned and Regular City Council Meeting

Recommendation: That the City Council approve the minutes as submitted.

Councilmember Rounds moved the approval of Item 7A; Councilmember Sarno seconded the motion which passed by the following vote: In favor – Moore, Rios, Rounds, Sarno, Trujillo; Opposed – None.

NEW BUSINESS

8. Heritage Park Food Concession – Award of Contract

Recommendation: That the City Council: 1). Award a Food Concession Contract to Manuel's Original El Tepeyac Café (El Tepeyac), Los Angeles, California, to provide Heritage Park Food Concession services; and 2). Authorize the Mayor to execute a Food Concession Contract with El Tepeyac Café to provide Heritage Park Food Concession services.

Mayor Pro Tem Rios moved the approval of Item 8; Councilmember Moore seconded the motion which passed by the following vote: In favor – Moore, Rios, Rounds, Sarno, Trujillo; Opposed – None.

9. Award Bid to Hi-Way Safety for the Purchase of Four (4) Portable Traffic Message Boards

Recommendation: That the City Council: 1). Award a bid to Hi-Way Safety for the purchase of four (4) portable traffic message boards; and 2). Authorize the Director of Purchasing Services to issue a purchase order in the amount of \$56,793.36 for this transaction.

Councilmember Rounds asked if the City would receive a reimbursement from Caltrans. The City Manager stated that the City would not receive any reimbursement.

Councilmember Sarno moved the approval of Item 9; Councilmember Moore seconded the motion which passed by the following vote: In favor – Moore, Rios, Rounds, Sarno, Trujillo; Opposed – None.

10. Authorize the Purchase of One (1) 2015 Ford CMAX Hybrid from Downtown Ford Sales

Recommendation: That the City Council: 1). Authorize the Director of Purchasing Services to purchase one (1) 2015 Ford CMAX Hybrid vehicle utilizing the State of California Contract (No. 1-14-23-10A) from Downtown Ford Sales; and 2). Authorize a purchase order to be issued in the amount of \$26,355.54 for this transaction.

Mayor Pro Tem Rios moved the approval of Item 10; Councilmember Sarno seconded the motion which passed by the following vote: In favor – Moore, Rios, Rounds, Sarno, Trujillo; Opposed – None.

11. Award Bid to Buena Park Honda for the Purchase of One (1) 2015 Honda Accord Sport

Recommendation: That the City Council: 1). Award a bid to Buena Park Honda for the purchase of one (1) 2015 Honda Accord Sport; and 2). Authorize the Director of Purchasing Services to issue a purchase order in the amount of \$27,445.46 for this transaction.

Mayor Trujillo asked what Department was receiving the vehicle. Jose Gomez reported that the vehicle would be issued to Police Services for the Whittier Police Department.

Councilmember Rounds moved the approval of Item 11; Councilmember Sarno seconded the motion which passed by the following vote: In favor – Moore, Rios, Rounds, Sarno, Trujillo; Opposed – None.

12. Fire Station 4 Roof Improvements (11736 Telegraph Road) – Award of Contract

Recommendation: That the City Council: 1). Appropriate \$70,000.00 from the Bond Funded Capital Improvement Project Fund to Fire Station No. 4 Roof Repair Improvements (454-397-S002); 2). Accept the bids; and, 3). Award a contract to Rey-Crest Roofing & Waterproofing Co. of Los Angeles, California, in the amount of \$135,211.96.

Councilmember Rounds moved the approval of Item 12; Councilmember Sarno seconded the motion which passed by the following vote: In favor – Moore, Rios, Rounds, Sarno, Trujillo; Opposed – None.

13. Street Light Conversion – Phase 2 (Radburn Avenue, Anson Avenue/Gannet Street, and Bonavista Avenue) – Award of Contract

Recommendation: That the City Council: 1). Accept the bids; and 2). Award a contract to Traffic Development Services Inc. of Moorpark, California in the amount of \$99,940.00.

Councilmember Moore asked the Director of Public Works for clarification of the conversion items. Mr. Negrete responded that the City is moving from meters to a more economical system. He added that this is the only location that has been non-operational for the past five (5) years.

Councilmember Moore moved the approval of Item 13; Councilmember Rounds seconded the motion which passed by the following vote: In favor – Moore, Rios, Rounds, Sarno, Trujillo; Opposed – None.

14. Whittier Utility Authority Communication Tower Lease Agreement No. WUA11-001 – Approval to Extend Lease Agreement for an Additional Year

Recommendation: That the City Council approve a one (1) year extension to Lease Agreement No. WUA11-001.

Mayor Pro Tem Rios moved the approval of Item 14; Councilmember Moore seconded the motion which passed by the following vote: In favor – Moore, Rios, Rounds, Sarno, Trujillo; Opposed – None.

15. Comprehensive Annual Financial Report for the Fiscal Year Ending June 30, 2014

Recommendation: That the City Council receive and file the City's Comprehensive Annual Financial Report (CAFR) for the Fiscal Year ending June 30, 2014.

Mr. Gomez reported on the City's Fiscal Year 2013-14 CAFR. He also introduced Auditor Adam Odom from Lance, Soll & Lunghard.

The report was received and filed.

PRESENTATIONS

16. Presentation of Fiscal Year 2012-13 Certificate of Achievement for Excellence in Financial Reporting (CAFR Award) to the City Council

Recommendation: The Mayor may wish to call upon Jose Gomez, Assistant City Manager/ Director of Finance, to assist with the presentation to the City Council.

Jose Gomez invited Adam Odom, of Lance, Soll & Lunghard to the podium. Mr. Odom described the reporting process. He stated that the City received an Unmodified Opinion, which is a good rating. Mr. Odom presented the Government Finance Officers Association (GFOA) award to the City and shared that this was his first year working with the City and that the audit went smoothly.

Jose Gomez, continued with a PowerPoint presentation describing GFOA.

Mr. Odom presented the 2013 award to Travis Hickey and Jose Gomez.

17. Planning Department Year-End Update

Wayne Morrell, Director of Planning played a four (4) minute presentation for Council.

Mayor Pro-Tem Rios and Councilmember Rounds asked how many apartment units were planned at the Villages. Mr. Morrell answered that there are 150 units planned. Mayor Trujillo inquired about the rental range. The amount is unknown at this time.

Meeting Recessed at 6:42 p.m.

Meeting Reconvened at 7:12 p.m.

18. INVOCATION

Councilmember Sarno gave the Invocation.

19. PLEDE OF ALLEGIANCE

Led by representatives from the Youth Leadership Committee

20. INTRODUCTIONS

Representatives from the Chamber of Commerce

Rick Landis, Santa Fe Swap Meet

21. Representatives from the Youth Leadership Committee

Members introduced themselves.

22. ANNOUNCEMENTS

Youth Leadership Committee members gave the Community Announcements.

Masters of Harmony-Quartet sang a few holiday songs, including Happy Birthday to Mayor Pro Tem Rios.

Santa Claus greeted the audience and passed out candy canes.

Councilmember Rounds suggested that the Masters of Harmony be included at more Community Events.

23. APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS

Committee Appointments

None

Ad Hoc General Plan Subcommittee

Mayor Trujillo appointed Mayor Pro Tem Rios and Councilmember Sarno.

24. ORAL COMMUNICATIONS

None.

25. EXECUTIVE TEAM REPORTS

- Wayne Morrell reported demolition at Orr & Day Rd. and Florence Ave.
- Noe Negrete reported on the status of the Clarke Estate; the building is safe and secure. A structural engineer will give the City recommendations. Mr. Negrete also reported that the reader board project is complete.
- Dino Torres reported on the "Meaning Behind our Symbol" and the military families sponsored by the Santa Fe Springs/Whittier Policing Team. \$4,000 was raised for the gift basket.

- Chief Crook reported on the huge success of this year's Toy Drive. Chief Crook thanked the City and Caltrans for allowing personnel to train on "live" buildings before demolition.
- Jose Gomez thanked the City Council for their continued support.
- Maricela Balderas reported that the Neighborly Elf Program helped 280 families, including 600 children. CareMore donated 200 turkeys to seniors. She thanked the over 150 volunteers for their effort. Ms. Balderas added that CareMore is interested in donating more items to the program and will meet with staff in January.
- Mayor Pro Tem Rios thanked CareMore for their generous Turkey donation.
- Councilmember Rounds thanked all City staff.
- Councilmember Moore thanked Whittier PD and Public Safety Officers for assisting a lost gentleman find his way back home.
- Councilmember Sarno thanked Maricela Balderas and staff for the Neighborly Elf program. He also thanked Mayor Trujillo and Council for a great year.
- Mayor Trujillo thanked all staff for a great year.

26. ADJOURNMENT

At 7:41 p.m., Mayor Trujillo adjourned the Public Finance Authority, Water Utility Authority, Housing Successor, Successor Agency, and City Council in memory of longtime City resident and volunteer Lynda Short.

Juanita Trujillo, Mayor

ATTEST:

Anita Jimenez, CMC
City Clerk

Date



City of Santa Fe Springs

Public Financing Authority Meeting

January 22, 2015

NEW BUSINESS

Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA)

RECOMMENDATION

That the Public Financing Authority receive and file the report.

BACKGROUND

The Santa Fe Springs Public Financing Authority (PFA) is a City entity that has periodically issued debt for the benefit of the Santa Fe Springs community. The following is a brief status report on the debt instruments currently outstanding that were issued through the PFA.

Consolidated Redevelopment Project 2001 Tax Allocation Refunding Bonds

Financing proceeds available for appropriation at 12/31/15	None
Outstanding principal at 12/31/15	\$15,540,000

Consolidated Redevelopment Project 2002 Tax Allocation Refunding Bonds

Financing proceeds available for appropriation at 12/31/15	None
Outstanding principal at 12/31/15	\$5,745,000

Consolidated Redevelopment Project 2003 Taxable Tax Allocation Refunding Bonds

Financing proceeds available for appropriation at 12/31/15	None
Outstanding principal at 12/31/15	\$3,005,000

Water Revenue Bonds, 2005 Series A

Financing proceeds available for appropriation at 12/31/15	None
Outstanding principal at 12/31/15	\$2,475,000

Consolidated Redevelopment Project 2006-A Tax Allocation Bonds

Financing proceeds available for appropriation at 12/31/15	None
Outstanding principal at 12/31/15	\$35,004,886

Consolidated Redevelopment Project 2006-B Taxable Tax Allocation Bonds

Financing proceeds available for appropriation at 12/31/15	None
Outstanding principal at 12/31/15	\$8,740,000

Consolidated Redevelopment Project 2007-A Tax Allocation Refunding Bonds

Financing proceeds available for appropriation at 12/31/15	None
Outstanding principal at 12/31/15	\$37,320,000

Bond Repayment

The City budget includes sufficient appropriations and adequate revenues are expected to be collected to meet the debt service obligations associated with the 2005 Water Revenue Bonds.

The former Community Development Commission (CDC) issued a number of tax allocation bonds before it was dissolved by State law effective February 1, 2012, and is administered by the City acting as Successor Agency under the oversight of the appointed Oversight Board. The Successor Agency no longer receives tax increment. Instead distributions from the Redevelopment Property Tax Trust Fund (RPTTF) are received based on approved obligations. It is anticipated that sufficient allocations from the RPTTF will continue to be made to the Successor Agency to meet ongoing debt service obligations.

Unspent Bond Proceeds

Under an approved Bond Expenditure Agreement, unspent bond proceeds of the former CDC in the amount of approximately \$19 million were transferred to the City in July 2014. The funds are to be spent in accordance with the original bond documents. The unspent proceeds continue to be a source of funding within the City's capital improvement program (CIP).



Thaddeus McCormack
City Manager/Executive Director

SEE ITEM 3A



City of Santa Fe Springs

Water Utility Authority Meeting

January 22, 2015

NEW BUSINESS

Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Water Utility Authority (WUA)

RECOMMENDATION

That the Water Utility Authority receive and file the report.

BACKGROUND

The Santa Fe Springs Water Utility Authority (WUA) is a City entity that has issued debt for the benefit of the Santa Fe Springs community. The following is a brief status report on the debt instruments currently outstanding that were issued through the WUA.

Water Revenue Bonds, 2013

Financing proceeds available for appropriation at 12/31/15

None

Outstanding principal at 12/31/15

\$6,890,000

In May 2013, the Water Utility Authority issued the 2013 Water Revenue Bonds in the amount of \$6,890,000. The bonds refunded the existing 2003 Water Revenue Bonds (issued through the Public Financing Authority) and provided additional funds for water improvement projects in the amount of \$2,134,339. The funds are restricted for use on water system improvements. In August 2013, the Water Utility Authority Board appropriated the proceeds for the Equipping Water Well No. 12 Project.

The City budget includes sufficient appropriations and adequate revenues are expected to be collected to meet the debt service obligations associated with the 2013 Water Revenue Bonds.

The WUA was formed in June of 2009. Water revenue bonds issued prior to this date were issued through the City of Santa Fe Springs Public Financing Authority.

Thaddeus McCormack
City Manager/Executive Director



City of Santa Fe Springs

Water Utility Authority Meeting

January 22, 2015

NEW BUSINESS

Status Update of Water-Related Capital Improvement Projects

RECOMMENDATION

That the Water Utility Authority receive and file the report.

BACKGROUND

This report is for informational purposes only. The following is a listing and current status of active water projects.

New Water Well Located Within Zone II (Well No. 12)

Kana Engineering Group (KEG) is in the process of testing the new well pump along with all electrical components. The well is producing water that is being pumped to waste; chemical feed pumps are operating and being calibrated. Title 22 sampling has been completed and the Department of Public Health is in the process of updating the City's well operating permit. When the operating permit is updated it will allow for the operation of Well No. 12.

Interstate 5 Freeway Widening Water Main Relocation for the Florence Avenue Segment (Phase I)

Ferreira Coastal Construction Company completed the final tie-ins of the newly constructed water main with the existing system. Portions of the main are currently in use and existing telemetry hardware has been relocated. The contractor is completing punch list items as they prepare to finalize the project.

FISCAL IMPACT

All projects listed above are fully funded through the Water Fund, General Fund, and State Transportation Utility Agreements.

INFRASTRUCTURE IMPACT

A fully functioning water production well will provide a source of potable water within Pressure Zone II and enhance the reliability of the City's water system. The installation of new water mains due to the I-5 widening project will update and extend the service life of pipelines serving the City's water system.

A handwritten signature in black ink, appearing to read "Thaddeus McCormack".

Thaddeus McCormack
Executive Director

Attachments:

None

Report Submitted By:

Noe Negrete, Director
Department of Public Works

A handwritten signature in black ink, appearing to read "Noe Negrete".

Date of Report: January 14, 2015

4C



City of Santa Fe Springs

Successor Agency Meeting

January 22, 2015

NEW BUSINESS

Resolution SA-2015-001 – Approving the Successor Agency's Recognized Obligation Payment Schedule (ROPS 15-16A) for the Period July 1, 2015 through December 31, 2015

RECOMMENDATION

That the Successor Agency adopt Resolution No. SA-2015-001.

BACKGROUND

State legislation, ABX1 26 and AB 1484, created Successor Agencies, which are tasked with the responsibility of winding down former Redevelopment Agencies. As a requirement of the wind down process, the Successor Agencies are required to provide a Recognized Obligation Payment Schedule (ROPS) every six months identifying overall outstanding debt for all enforceable obligations with the Agency, as well as the estimated amount needed for each of those obligations during the six-month period covered by that ROPS. The ROPS is required to be considered and approved by the Successor Agency Board and Oversight Board (OB). Once approved, the ROPS and OB Resolution are submitted to the California Department of Finance (DOF) for subsequent review and final approval.

The ROPS for the period July 1, 2015 through December 31, 2015, is attached. The ROPS has been prepared using the format mandated by DOF. In addition to listing the enforceable obligations, the ROPS includes a reconciliation of prior payments and includes a table detailing the available balances retained by the Successor Agency.

Obligations during this period are summarized as follows:

Administrative Cost Allowance	\$ 125,000
ERAF Loan Repayments	130,038
Unfunded Pension/OPEB Obligation	187,750
Property Management Costs	54,535
Developer Deposit Refund	35,037
DOF Lawsuit Costs	26,122
Other Professional Fees	8,500
Total ROPS 15-16A Obligations	\$ 566,982

The ROPS must be submitted to the Department of Finance by March 3, 2015. The Oversight Board will be convened to consider the ROPS upon approval by the Successor Agency.



City of Santa Fe Springs

Successor Agency Meeting

January 22, 2015

FISCAL IMPACT

As detailed in the ROPS, the funding for listed obligations will be from the Redevelopment Property Tax Trust Fund ("RPTTF") and reserves on hand.

Thaddeus McCormack
City Manager

Attachments:

Resolution No. SA-2015-001

Exhibit A – ROPS for July 1, 2015 through December 31, 2015 (ROPS 15-16A)

RESOLUTION NO. SA-2015-001

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SANTA FE SPRINGS ACTING AS SUCCESSOR AGENCY TO THE
COMMUNITY DEVELOPMENT COMMISSION/REDEVELOPMENT
AGENCY OF THE CITY OF SANTA FE SPRINGS
APPROVING THE SUCCESSOR AGENCY'S RECOGNIZED OBLIGATION
PAYMENT SCHEDULE (ROPS) FOR JULY 1, 2015 THROUGH
DECEMBER 31, 2015 (ROPS 15-16A)

THE CITY COUNCIL ACTING AS SUCCESSOR AGENCY HEREBY
RESOLVES AS FOLLOWS:

SECTION 1. Pursuant to its responsibility set forth in Section 34180(g) of the California Health and Safety Code, the City Council hereby approves the Successor Agency's Recognized Obligation Payment Schedule (ROPS), attached hereto as Exhibit "A", as described in Sections 34171 and 34177 of the aforesaid Code, for the period July 1, 2015 through December 31, 2015.

SECTION 2. If any section, subsection, subdivision, paragraph, sentence, clause, or phrase in this Resolution, or any part hereof, is held invalid or unconstitutional, such decision shall not affect the validity of the remaining sections or portions of this Resolution. The City Council hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause, or phrase in this Resolution irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses, or phrases may be declared invalid or unconstitutional.

SECTION 3. The City Clerk shall certify to the adoption of this Resolution.

SECTION 4. The Successor Agency's officials and staff are hereby authorized and directed to transmit this Resolution and take all other necessary and appropriate actions as required by law in order to effectuate its purposes.

APPROVED and ADOPTED this 22nd day of January, 2015 by the following roll call vote:

Juanita A. Trujillo, Mayor

Attest:

Anita Jimenez, City Clerk

Recognized Obligation Payment Schedule (ROPS 15-16A) - Summary

Filed for the July 1, 2015 through December 31, 2015 Period

Name of Successor Agency: Santa Fe Springs
 Name of County: Los Angeles

Current Period Requested Funding for Outstanding Debt or Obligation		Six-Month Total
Enforceable Obligations Funded with Non-Redevelopment Property Tax Trust Fund (RPPTF) Funding		
A	Sources (B+C+D):	\$ 9,850,465
B	Bond Proceeds Funding (ROPS Detail)	-
C	Reserve Balance Funding (ROPS Detail)	9,848,943
D	Other Funding (ROPS Detail)	1,522
E	Enforceable Obligations Funded with RPPTF Funding (F+G):	\$ 565,460
F	Non-Administrative Costs (ROPS Detail)	440,460
G	Administrative Costs (ROPS Detail)	125,000
H	Current Period Enforceable Obligations (A+E):	\$ 10,415,925
Successor Agency Self-Reported Prior Period Adjustment to Current Period RPPTF Requested Funding		
I	Enforceable Obligations funded with RPPTF (E):	565,460
J	Less Prior Period Adjustment (Report of Prior Period Adjustments Column S)	(35)
K	Adjusted Current Period RPPTF Requested Funding (I-J)	\$ 565,405
County Auditor Controller Reported Prior Period Adjustment to Current Period RPPTF Requested Funding		
L	Enforceable Obligations funded with RPPTF (E):	565,460
M	Less Prior Period Adjustment (Report of Prior Period Adjustments Column AA)	-
N	Adjusted Current Period RPPTF Requested Funding (L-M)	565,460

Certification of Oversight Board Chairman:
 Pursuant to Section 34177 (m) of the Health and Safety code, I
 hereby certify that the above is a true and accurate Recognized
 Obligation Payment Schedule for the above named agency.

_____ Name	_____ Title
/s/ _____ Signature	_____ Date

Recognized Obligation Payment Schedule (ROPS 15-16A) - ROPS Detail
July 1, 2015 through December 31, 2015
 (Report Amounts in Whole Dollars)

Funding Source															P
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	
										Non-Redevelopment Property Tax Trust Fund		RPTE		Admin	
Item #	Project Name / Debt Obligation	Obligation Type	Contract/Agreement Execution Date	Contract/Agreement Termination Date	Payee	Description/Project Scope	Project Area	Total Outstanding Debt or Obligation	Refined	Bond Proceeds	Reserve Balance	Other Funds	Non-Admin	Admin	Six-Month Total
1	2001 Tax Allocation Bonds Series A	Bonds Issued On or Before 12/31/10	9/1/2001	9/1/2024	US Bank	Refund Housing Portion of 1993 Bonds	Consolidated	\$ 5,794,395	N	\$ -	\$ 8,948,948	\$ -	\$ -	\$ 125,000	\$ 10,415,925
2	2001 Tax Allocation Bonds Series A	Bonds Issued On or Before 12/31/10	9/1/2001	9/1/2024	US Bank	Redevelopment Activities	Consolidated	\$ 13,033,890	N	\$ -	\$ 1,450,470	\$ -	\$ -	\$ -	\$ 1,450,470
3	2002 Tax Allocation Refunding Bonds Series A	Bonds Issued On or Before 12/31/10	6/1/2002	9/1/2022	US Bank	Redevelopment Activities/Refund 1992 Bonds	Consolidated	\$ 7,039,741	N	\$ -	\$ 747,422	\$ -	\$ -	\$ -	\$ 747,422
4	2003 Taxable Tax Allocation Refunding Bonds Series A	Bonds Issued On or Before 12/31/10	7/29/2003	9/1/2024	US Bank	Refunded 1993 Bonds (Housing)	Consolidated	\$ 3,948,431	N	\$ -	\$ 316,394	\$ -	\$ -	\$ -	\$ 316,394
5	2006 Tax Allocation Bonds Series A	Bonds Issued On or Before 12/31/10	12/7/2006	9/1/2028	US Bank	Redevelopment Activities	Consolidated	\$ 52,972,763	N	\$ -	\$ 68,488	\$ -	\$ -	\$ -	\$ 68,488
6	2006 Taxable Tax Allocation Bonds Series B	Bonds Issued On or Before 12/31/10	12/7/2006	9/1/2028	US Bank	Redevelopment Activities	Consolidated	\$ 9,845,914	N	\$ -	\$ 1,976,069	\$ -	\$ -	\$ -	\$ 1,976,069
7	2007 Tax Allocation Refunding Bonds Series A	Bonds Issued On or Before 12/31/10	6/6/2007	9/1/2022	US Bank	Refund 1997, 1998, and Portion of 2002 Bonds	Consolidated	\$ 44,621,000	N	\$ -	\$ 4,807,000	\$ -	\$ -	\$ -	\$ 4,807,000
8	2006 ERAF Loan (Combined)	Third-Party Loans	4/27/2005	3/1/2015	CSGDA	Loan to Fund 2006 ERAF Payment	Consolidated	\$ 280,076	N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 280,076
9	2006 ERAF Loan (Combined)	Third-Party Loans	5/9/2006	3/1/2016	CSGDA	Loan to Fund 2006 ERAF Payment	Consolidated	\$ 1,000,000	N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
10	2004 ERAF Loan from CDC Housing Fund	SERAF/ERAF	5/13/2004	5/13/2014	LMHF	Loan to Fund 2004 ERAF Payment	Consolidated	\$ 10,504,722	N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,504,722
11	2010 SERAF Loan	City/County Loans	5/10/2010	12/31/2014	2006 CDC Bond Fund	Loan to Fund 2010 SERAF Payment	Consolidated	\$ 149,154	N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 149,154
12	2010 SERAF Loan	City/County Loans	5/10/2010	12/31/2014	2006 CDC Bond Fund	Loan to Fund 2010 SERAF Payment	Consolidated	\$ 2,193,445	N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,193,445
13	2011 SERAF Loan	SERAF/ERAF	5/9/2011	5/9/2016	LMHF	Loan to Fund 2011 SERAF Payment	Consolidated	\$ 4,885,000	N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,885,000
14	Tax Increment Loan - Sales Tax (Washington Blvd.)	City/County Loans	6/6/1987	12/31/2014	City of SFS	Tax Increment Loan - Sales Tax (Washington Blvd.)	Washington Blvd.	\$ 7,900,000	N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,900,000
15	Tax Increment Loan (Washington Blvd.)	Third-Party Loans	6/6/1987	12/31/2014	Los Angeles County	Tax Increment Loan (Washington Blvd.)	Washington Blvd.	\$ 10,200	N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,200
16	1992 Redevelopment Refunded Bonds - Unclassified Funds	Miscellaneous	9/1/2002	12/31/2014	Arnold D Horodas	Called registered principal - CUSIP 802188EG3	Consolidated	\$ 15,300	N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,300
17	1992 Redevelopment Refunded Bonds - Unclassified Funds	Miscellaneous	9/1/2002	12/31/2014	Arnold D Horodas	Called registered principal - CUSIP 802188EH1	Consolidated	\$ 5,100	N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,100
18	1992 Redevelopment Refunded Bonds - Unclassified Funds	Miscellaneous	9/1/2002	12/31/2014	Moya E Monroe	Called registered principal - CUSIP 802188EB8	Consolidated	\$ 800	N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800
20	1992 Redevelopment Refunded Bonds - Unclassified Funds	Miscellaneous	9/1/2001	12/31/2014	Arnold D Horodas	Registered Interest	Consolidated	\$ 800	N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800
21	1992 Redevelopment Refunded Bonds - Unclassified Funds	Miscellaneous	3/1/2002	12/31/2014	Arnold D Horodas	Registered Interest	Consolidated	\$ 800	N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800
22	1992 Redevelopment Refunded Bonds - Unclassified Funds	Miscellaneous	9/1/2001	12/31/2014	Arnold D Horodas	Registered Interest	Consolidated	\$ 150	N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150
23	1992 Redevelopment Refunded Bonds - Unclassified Funds	Miscellaneous	9/1/2001	12/31/2014	Moya E Monroe	Registered Interest	Consolidated	\$ 150	N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150
24	1992 Redevelopment Refunded Bonds - Unclassified Funds	Miscellaneous	3/1/2002	12/31/2014	Moya E Monroe	Registered Interest	Consolidated	\$ 150	N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150
25	1992 Redevelopment Refunded Bonds - Unclassified Funds	Miscellaneous	9/1/2002	12/31/2014	Moya E Monroe	Registered Interest	Consolidated	\$ 10,138,500	N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,138,500
26	Proportional Share of Unfunded Liabilities	Unfunded Liabilities	2/10/2011	6/30/2042	City of SFS	Obligation to Share in Payment of Unfunded Liabilities	Combined	\$ -	N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
30	Property Disposition Agreement	Property Dispositions	7/8/2008	2/28/2015	McGrathian Carlson & Co	Agreement for Disposition of Property	Consolidated	\$ -	Y	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
34	Fiscal Agent Fees	Fees	1/1/2014	12/31/2014	US Bank	Fiscal Agent Fees	Consolidated	\$ -	Y	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Recognized Obligation Payment Schedule (ROPS 15-16A) - ROPS Detail
July 1, 2015 through December 31, 2015
 (Report Amounts in Whole Dollars)

A	B	C	D	E	F	G	H	I	J	K					M	N	O	P
										L								
										Funding Source								
										Non-Redevelopment Property Tax Trust Fund (Non-RPTF)								
					RPTF													
Item #	Project Name / Debt Obligation	Obligation Type	Contract/Agreement Execution Date	Contract/Agreement Termination Date	Payee	Description/Project Scope	Project Area	Total Outstanding Debt or Obligation	Ref'd	Bond Proceeds	Reserve Balance	Other Funds	Non-Admin	Admin	Six-Month Total			
42	Loan with City for DOE Lawsuit	City/County Loans	5/9/2013	12/31/2014	City of SFS	Loan to cover lawsuit costs	Consolidated	41,382	N				26,122		\$ 26,122			
43	Fence Rental	Property Maintenance	1/1/2014	12/31/2014	American Fence Co.	Fence Rental	Consolidated	1,235	N				1,235		\$ 1,235			
44	Landscaping	Property Maintenance	1/1/2014	12/31/2014	Complete Landscape	Landscaping Service	Consolidated	10,900	N				10,900		\$ 10,900			
45	Weed Abatement	Property Maintenance	1/1/2014	12/31/2014	Mayfield Enterprises	Weed Abatement Service	Consolidated	2,100	N				2,100		\$ 2,100			
46	Water	Property Maintenance	1/1/2014	12/31/2014	City of SFS	Water Service	Consolidated	16,000	N				16,000		\$ 16,000			
47	Electricity	Property Maintenance	1/1/2014	12/31/2014	SCE	Electricity	Consolidated	6,500	N				6,500		\$ 6,500			
48	Other Property Management	Property Maintenance	1/1/2014	12/31/2014	Various	Supplies, Janitorial, Pest Control, Misc	Consolidated	7,800	N				7,800		\$ 7,800			
49	Property Management Labor	Property Maintenance	1/1/2014	12/31/2014	City of SFS	Maintenance Labor	Consolidated	10,000	N				10,000		\$ 10,000			
50	Property Management Plan	Professional Services	7/1/2014	12/31/2014	City of SFS	Property Management Plan	Consolidated	-	Y				-		\$ -			
51	Administrative Expenses (July - Dec, 2014)	Admin Costs	7/1/2014	12/31/2014	City of SFS	Successor Agency Administration	Consolidated	252,402	N				-		\$ -			
53	Administrative Expenses (Jan - June 2015)	Admin Costs	1/1/2014	6/30/2015	City of SFS	Successor Agency Administration	Consolidated	8,500	N				1,522		\$ 8,500			
54	Fiscal Agent Fees	Fees	1/1/2015	12/31/2015	US Bank	Fiscal Agent Fees	Consolidated	35,037	N				6,978		\$ 35,037			
55	Developer Deposits	Miscellaneous	5/22/2014	5/22/2014	TRF-Santa Fe Springs	Related Developer Deposits held by Successor Agency	Consolidated	-	N				35,037		\$ -			
56	Administrative Expenses (July-December 2015)	Admin Costs	7/1/2015	12/31/2015	City of SFS	Successor Agency Administration	Consolidated	-	N				-		\$ 125,000			

Recognized Obligation Payment Schedule (ROPS 15-16A) - Report of Cash Balances

(Report Amounts in Whole Dollars)

Pursuant to Health and Safety Code section 34177 (l), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation. For tips on how to complete the Report of Cash Balances Form, see https://rad.dof.ca.gov/rad-sa/dof/Cash_Balance_Agency_Tips_Sheet.pdf.

A		B		C	D	E	F	G	H	I
		Fund Sources								
		Bond Proceeds		Reserve Balance		Other	RPTTF			
		Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS period balances and DDR RPTTF balances retained	Prior ROPS RPTTF distributed as reserve for future period(s)	Rent, Grants, Interest, Etc.	Non-Admin and Admin			
Cash Balance Information by ROPS Period										
ROPS 14-15A Actuals (07/01/14 - 12/31/14)										
1	Beginning Available Cash Balance (Actual 07/01/14)	33,155,618		54,050	9,667,424	176,210	4,400			
2	Revenue/Income (Actual 12/31/14) RPTTF amounts should tie to the ROPS 14-15A distribution from the County Auditor-Controller during June 2014	26,849				1,507	479,895			
3	Expenditures for ROPS 14-15A Enforceable Obligations (Actual 12/31/14) RPTTF amounts, H3 plus H4 should equal total reported actual expenditures in the Report of PPA, Columns L and Q	19,317,750		53,450	9,667,424	130,480	484,240			
4	Retention of Available Cash Balance (Actual 12/31/14) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)	13,864,717								
5	ROPS 14-15A RPTTF Prior Period Adjustment RPTTF amount should tie to the self-reported ROPS 14-15A PPA in the Report of PPA, Column S	No entry required						55		
6	Ending Actual Available Cash Balance C to G = (1 + 2 - 3 - 4), H = (1 + 2 - 3 - 4 - 5)	\$ -	\$ -	\$ 600	\$ -	\$ 47,237	\$ -			
ROPS 14-15B Estimate (01/01/15 - 06/30/15)										
7	Beginning Available Cash Balance (Actual 01/01/15) (C, D, E, G = 4 + 6, F = H4 + F4 + F6, and H = 5 + 6)	\$ 13,864,717	\$ -	\$ 600	\$ -	\$ 47,237	\$ 55			
8	Revenue/Income (Estimate 06/30/15) RPTTF amounts should tie to the ROPS 14-15B distribution from the County Auditor-Controller during January 2015	10,000				15	12,351,973			
9	Expenditures for ROPS 14-15B Enforceable Obligations (Estimate 06/30/15)					45,730	2,503,030			
10	Retention of Available Cash Balance (Estimate 06/30/15) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)	13,874,717		600			9,848,943	Moderate Income Housing DDR Reserves, RPTTF Bond Reserves retained for ROPS 15-16A Period		
11	Ending Estimated Available Cash Balance (7 + 8 - 9 - 10)	\$ -	\$ -	\$ -	\$ -	\$ 1,522	\$ 55			

(Report Amounts in Whole Dollars)

county auditor-controller (CAC) and the State Controller.

[illegible]

(Report Amounts in Whole Dollars)

[illegible][illegible]

Recognized Obligation Payment Schedule (ROPS 15-16A) - Report of Prior Period Adjustments
 Reported for the ROPS 14-15A (July 1, 2014 through December 31, 2014) Period Pursuant to Health and Safety Code (HSC) section 34186 (a)
 (Report Amounts in Whole Dollars)

ROPS 14-15A Successor Agency (SA) Self-reported Prior Period Adjustments (PPA): Pursuant to HSC Section 34186 (a), SAs are required to report the differences between their actual available funding and their actual expenditures for the ROPS 14-15A (July through December 2014) period. The amount of Redevelopment Property Tax Trust Fund (RPTTF) approved for the ROPS 15-16A (July through December 2015) period will be offset by the SA's self-reported ROPS 14-15A prior period adjustment. HSC Section 34186 (a) also specifies that the prior period adjustments self-reported by SAs are subject to audit by the county auditor-controller (CAO) and the State Controller.

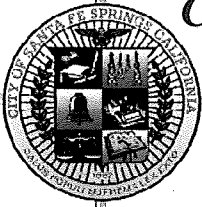
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T
Item #	Project Name / Debt Obligation	Non-RPTTF Expenditures								RPTTF Expenditures									
		Bond Proceeds		Reserve Balance		Other Funds		Non-Admin		Admin									
		Authorized	Actual	Authorized	Actual	Authorized	Actual	Authorized	Actual	Available RPTTF (ROPS 14-15A distributed as of 07/1/14)	Net Lessor of Authorized / Available	Actual	Difference (If K is less than L, the difference is zero)	Authorized	Available RPTTF (ROPS 14-15A distributed + all other available as of 07/1/14)	Net Lessor of Authorized / Available	Actual	Difference (If total actual exceeds total authorized, the total difference is zero)	Net Difference (If R)
44	Landscaping	\$ 19,271,985	\$ 19,317,750	\$ 9,720,874	\$ 9,720,874	\$ 130,480	\$ 130,480	\$ 359,285	\$ 359,285	\$ 359,285	\$ 359,285	\$ 359,240	\$ 55	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ -	\$ 55
45	Water	-	-	1,500	1,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-
46	Water	-	-	18,000	18,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
47	Electricity	-	-	7,000	7,000	-	-	800	800	800	800	800	-	-	-	-	-	-	-
48	Electricity	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
49	Electricity	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
50	Property Management Labor	-	-	-	-	-	-	10,000	10,000	10,000	10,000	35,000	-	-	-	-	-	-	-
51	Property Management Labor	-	-	-	-	-	-	35,000	35,000	35,000	35,000	35,000	-	-	-	-	-	-	-
52	Administrative (July - Dec. 2014)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
53	Various Eligible Bond Projects	19,271,985	19,317,750	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Net SA Non-Admin and Admin PPA (Amount Used to Offset ROPS 15-16A Requested RPTTF)

SA Comments

July 1, 2015 through December 30, 2015

[illegible]



City of Santa Fe Springs

Successor Agency Meeting

January 22, 2015

NEW BUSINESS

Resolution SA-2015-002 – Approving the Successor Agency's Administrative Budget for the Period July 1, 2015 through December 31, 2015

RECOMMENDATION

That the Successor Agency adopt Resolution No. SA-2015-002.

BACKGROUND

Health and Safety Code (HSC) Section 34177 requires the Successor Agency to prepare an Administrative Budget that covers the administrative costs to comply with the Dissolution Bills. It is important to point out that the Administrative Budget that is presented here is also included in Recognized Obligation Payment Schedule (ROPS) 15-16A (July – December 2015). However, the Administrative Budget itemizes the administrative costs whereas the ROPS identifies it as a single line item. As with the ROPS, the Department of Finance (DOF) requires the Successor Agency to prepare an Administrative Budget every six months. The proposed resolution sets forth the Successor Agency's Administrative Budget for the period July 1, 2015 through December 31, 2015.

The proposed Administrative Budget consists of the Successor Agency's personnel and non-personnel city support service costs anticipated for the first half of fiscal year 2015-16. The Successor Agency personnel for which salaries and benefits are listed include the City/Successor Agency Attorney, City Manager, Assistant City Manager/Director of Finance, Assistant Director of Finance and Administrative Services, Accountant, and City/Successor Agency Clerk, all of whom will spend a significant amount of their time working on Successor Agency matters. Non-personnel costs include legal counsel and liability insurance for the Oversight Board, auditing, and contract accounting costs.

Under HSC Section 34171(b), the annual administrative cost allowance is the greater of 3% of property taxes allocated to the Successor Agency or \$250,000. The amount claimed on the ROPS 15-16A is one-half of the annual minimum allowance, or \$125,000.

The legislation requires that the Administrative Budget be approved by both the Successor Agency and the Oversight Board before any distributions from the County's property tax trust fund are made to the Successor Agency. The distribution of property tax trust funds by Los Angeles County for this period is scheduled for June 1, 2015.



City of Santa Fe Springs

Successor Agency Meeting

January 22, 2015

FISCAL IMPACT

The administrative budget will be funded with a distribution from the Redevelopment Property Tax Trust Fund (RPTTF).


Thaddeus McCormack
City Manager

Attachments:

Resolution No. SA-2015-002

Exhibit A – Successor Agency Administrative Budget for July – December 2015

RESOLUTION NO. SA-2015-002

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS
ACTING AS SUCCESSOR AGENCY TO THE COMMUNITY DEVELOPMENT
COMMISSION/REDEVELOPMENT AGENCY OF THE CITY OF SANTA FE
SPRINGS
APPROVING THE SUCCESSOR AGENCY'S ADMINISTRATIVE BUDGET
FOR THE SIX MONTH FISCAL PERIOD OF JULY 1, 2015 TO DECEMBER 31,
2015 PURSUANT TO HEALTH AND SAFETY CODE SECTION 34177(j)

THE CITY COUNCIL ACTING AS SUCCESSOR AGENCY HEREBY
RESOLVES AS FOLLOWS:

SECTION 1. The City Council hereby approves the Successor Agency's Administrative Budget, attached hereto as Exhibit "A", as described in Section 34171 of the California Health and Safety Code, for the six month fiscal period of July 1, 2015 to December 31, 2015.

SECTION 2. If any section, subsection, subdivision, paragraph, sentence, clause or phrase in this Resolution, or any part hereof, is held invalid or unconstitutional, such decision shall not affect the validity of the remaining sections or portions of this Resolution. The City Council hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase in this Resolution irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases may be declared invalid or unconstitutional.

SECTION 3. The City Clerk shall certify to the adoption of this Resolution.

SECTION 4. The Successor Agency's officials and staff are hereby authorized and directed to transmit this Resolution and take all other necessary and appropriate actions as required by law in order to effectuate its purposes.

APPROVED and ADOPTED this 22nd day of January, 2015.

Juanita A. Trujillo, Mayor

Attest:

Anita Jimenez, City Clerk

CITY OF SANTA FE SPRINGS
Successor Agency to the Santa Fe Springs Community Development Commission
Administrative Budget
Fiscal Period July 1, 2015 – December 31, 2015

Description	Jul – Dec 2015
Salaries	\$ 32,600
Benefits	\$ 32,780
Total Personnel Costs	\$ 65,380
 City Support Services (Overhead)	 \$ 32,690
Contractual/Accounting Services	\$ 13,350
Independent Audit Services	\$ 8,000
Oversight Board Legal Services	\$ 3,300
Travel/meetings/training	\$ 1,750
Oversight Board Insurance Coverage	\$ 530
Total Non-Personnel Costs	\$ 59,620
 Total Budget	 <u>\$ 125,000</u>

SEE ITEM 3A



PUBLIC HEARING

Resolution No. 9462 – Approval to Accept Proposed Federal Funding for FY 2015-2016 Under the City's Community Development Block Grant (CDBG) Cooperation Agreement with the County of Los Angeles

RECOMMENDATIONS:

1. That the Mayor open the Public Hearing and hear from anyone wishing to speak on this matter;
2. That the City Council approve the appropriation of CDBG funds as described in the body of this report;
3. That the City Council adopt Resolution No. 9462; and
4. That the City Council authorize staff to transmit the planning documents to the Community Development Commission of the County of Los Angeles.

BACKGROUND

As the City Council is aware, the City participates in the Los Angeles Urban County Community Development Block Grant (CDBG) program, a Department of Housing & Urban Development (HUD) entitlement program administered by the County of Los Angeles. Although the funds are an "entitlement," every year, the City must make specific application to the County defining the projects to be funded. The application requires public participation subject to proper notification. Accordingly, notices were posted from December 15, 2014 – January 22, 2015 at City Hall, Town Center Hall, the City Library, and Gus Velasco Neighborhood Center informing interested persons of this Public Hearing.

For FY 2015-2016, the City has been granted a CDBG allocation of \$108,281. The City is able to utilize \$16,242 or 15% of the CDBG allocation for public service programming. Traditionally, the City uses this amount to partially fund the Teen Program.

In addition to the allocation the City is designated to receive, there is an unallocated balance of \$271,790 from previous fiscal years that is available to the City. These funds, when combined with the FY 2015-2016 allocation, can be utilized for proposed CDBG projects that meet one of the following three national objectives:

1. Benefit low- and moderate-income persons;
2. Elimination of slums or blight;
3. Meet an urgent need.

Based on the above eligibility criteria, staff proposes to allocate the City's CDBG funds in the following manner:

TEEN PROGRAM	\$ 16,242
CAPITAL PROJECTS	\$363,829

INFRASTRUCTURE STATEMENT

Staff will work with the C.I.P. Sub-Committee to identify eligible projects that will be brought back to the City Council for its approval. However, meeting one of the aforementioned national objectives will prove to be difficult and the \$363,829 funding for capital projects will more than likely be used for Americans with Disabilities Act (ADA) improvements and removal of barriers throughout the City and in City facilities. Those who fall into the category of meeting ADA criteria inherently meet the low to moderate income threshold thus making ADA-related improvement projects ideal projects upon which to expend these CDBG funds.

FISCAL IMPACT

The CDBG allocation of \$380,071 will positively impact the General Fund by partially funding the Teen Program and funding, either wholly or partially, capital improvement projects at City facilities that meet the CDBG guidelines.



Thaddeus McCormack
City Manager

Attachment:
Resolution No. 9462

RESOLUTION NO. 9462

**A RESOLUTION OF THE SANTA FE SPRINGS CITY COUNCIL
APPROVING THE CITY'S COMMUNITY DEVELOPMENT
BLOCK GRANT PROGRAM FOR FISCAL YEAR 2015-2016**

WHEREAS, on August 22, 1974, the President of the United States signed into law the Housing and Community Development Act of 1974 (Act); and

WHEREAS, the primary goals of Title I of the Act are the development of viable urban communities by providing decent housing and a suitable living environment, and expanding economic opportunities, principally for persons of low and moderate income; and

WHEREAS, the City of Santa Fe Springs has received notification of the availability of \$108,281 in federal Community Development Block Grant (CDBG) funds to further the attainment of these goals during Fiscal Year 2014-2015; and

WHEREAS, the City of Santa Fe Springs has \$271,790 available in unallocated Federal CDBG funds from program revenue and carryover funds from prior fiscal years; and

WHEREAS, suggestions have been requested from City departments for the utilization of these funds; and

WHEREAS, the City has published information and solicited comments regarding eligible activities under the Act and has conducted a public hearing to solicit comments and suggestions from the community for the utilization of these funds.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Santa Fe Springs as follows:

Section 1. That the City Council allocates its available CDBG funds for the following purposes:

TEEN PROGRAM	\$ 16,242
CAPITAL PROJECTS	\$363,829

Section 2. That the City Manager or his designee is authorized and directed to submit the City's final Program Planning Summary for Fiscal Year 2015-2016 to the County of Los Angeles, reflecting the funding allocations set forth herein. In addition, the City Manager or his designee is hereby authorized to administratively adjust funding levels if the City's final allocation varies by less than 25 percent from the figures contained herein.

Section 3. That the Mayor and/or City Manager are authorized to execute the contractual and related documents to be prepared by the County of Los Angeles that are required for the implementation of the projects/programs set forth herein.

PASSED, APPROVED, AND ADOPTED this 22nd day of January 2015.

Juanita Trujillo, Mayor

ATTEST:

Anita Jimenez, City Clerk

Steven N. Skolnik, City Attorney



NEW BUSINESS

LED Crosswalk Installation at Orr and Day Road and Whiteland Street – Final Payment

RECOMMENDATION:

That the City Council approve the Final Payment (less 5% Retention) to Select Electric, Inc. of Poway, California in the amount of \$65,684.90 for the subject project.

BACKGROUND

The City Council, at their meeting of August 14, 2014, awarded a contract to Select Electric, Inc. of Poway, California in the amount of \$69,942.00 for the above subject.

The LED Crosswalk Installation at Orr and Day and Whiteland Street project included the removal of the existing LED Crosswalk components, minor repair of the pavement at the crosswalk location, and the installation of the new LED Crosswalk System and its appurtenant items and tie-in to the existing solar power support components. New American Disabilities Act (ADA) ramps were also installed at the crosswalk, meeting current requirements.

The following payment detail represent the Final Payment (less 5% Retention) due per terms of the contract for the work which has been completed and found to be satisfactory.

The final construction cost is \$69,142.00. The final project cost including the construction, engineering, inspection, overhead, and contingency is within the budgeted amount of \$95,750.00.

FISCAL IMPACT

The project is funded through UUT Capital Improvement Project Plan.


Thaddeus McCormack
City Manager

Attachment:
Payment Detail



Payment Detail

LED Crosswalk Installation at Orr and Day Road and Whiteland Street

Contractor: Select Electric, Inc.
13250 Kirkham Way
Poway, CA 92064

Final Payment: \$ 65,684.90

Item No.	Description	Contract			Completed This Period		Completed to Date		
		Quantity	Units	Unit Price	Total	Quantity	Amount	Quantity	Amount
Contract Work									
1	Mobilization	1.00	L.S.		\$4,914.00	1.00	\$4,914.00	1.00	\$4,914.00
2	Construct PCC Curb Ramps (560-C-3250)	2.00	E.A.	\$6,106.00	\$12,212.00	2.00	\$12,212.00	2.00	\$12,212.00
3	Construct PCC Sidewalk (560-C-3250)	40.00	S.F.	\$9.00	\$360.00	40.00	\$360.00	40.00	\$360.00
4	Cold Mill Pavement 0.15' thickness	1,740.00	S.F.	\$1.00	\$1,740.00	1,740.00	\$1,740.00	1,740.00	\$1,740.00
5	Construct Asphalt Concrete Pavement overlay, 0.15' thickness (C2 PG-64-10) LED Crosswalk.	20.00	TON	\$186.00	\$3,720.00	20.00	\$3,720.00	20.00	\$3,720.00
6 (S)	Furnish and Install LED Crosswalk lights system complete and in place.	1.00	L.S.		\$38,674.00	1.00	\$38,674.00	1.00	\$38,674.00
7	Traffic Control	1.00	L.S.		\$2,121.00	1.00	\$2,121.00	1.00	\$2,121.00
8	Furnish and Install Signing and Striping.	1.00	L.S.		\$3,066.00	1.00	\$3,066.00	1.00	\$3,066.00
9	Storm Drainage Precautions Plan	1.00	L.S.		\$3,135.00	1.00	\$3,135.00	1.00	\$3,135.00
ORIGINAL CONTRACT AMOUNT:					Total	\$69,942.00	\$69,942.00		\$69,942.00
1	Contract Change Order No. 1	(1.00)	L.S.	\$800.00	(\$800.00)	(1.00)	(\$800.00)	(1.00)	(\$800.00)
CONTRACT AMOUNT TO DATE:					Total		\$69,142.00		\$69,142.00

Total Completed Items to Date: \$ 69,142.00

Invoice Date	Invoice No.	Warrant Billing Period		
		Invoice Due Date	Invoice Pay Date	Amount
01/08/15	Final	01/20/15	01/29/15	\$65,684.90

\$ 69,142.00
\$ 3,457.10
\$ 65,684.90

CONTRACT PAYMENTS:

Total Items Completed to Date
Less 5% Retention
Final Payment

Finance Please Pay:	\$65,684.90
Project Account:	454-397-C353
Recommended by:	Daniel Reyes
Approved by:	<i>DR</i> 1/13/15



City of Santa Fe Springs

City Council Meeting

January 22, 2015

NEW BUSINESS

Water Feature Maintenance Services – Authorization to Advertise

RECOMMENDATION:

That the City Council authorize the City Engineer to advertise for bids to provide Water Feature Maintenance Services.

BACKGROUND

The City's three-year water feature maintenance services contract with Payless Pool Service is scheduled to expire on March 22, 2015. Specifications for water feature maintenance services have been completed and the Public Works Department is prepared to advertise for bids for these services.

The proposed schedule for the awarding a contract to provide water feature maintenance services is:

01/22/2015	City Council authorizes RFB
02/17/2015	Bids Due
03/12/2015	City Council awards contract
03/23/2015	Notice to Proceed

The scope of services is to provide weekly cleaning and maintenance of the City's twenty-two (22) water features. The proposed term of the custodial services contract is three (3) years. The current annual cost for custodial services under the Payless Pool Service contract is approximately \$55,000 per year. Please note that during the last three years, five (5) water features were removed or currently not operating, including Soaring Dreams, Gus Velasco Neighborhood Center Patio fountain, Sculpture Garden Snake Fountain, Promenade Fountain-Bank of America, and Promenade Fountain-Jax Market.

FISCAL IMPACT

The cost of water feature maintenance services is included in the approved City budget.

INFRASTRUCTURE IMPACT

Maintenance of the of the City's water features is required for the safety and welfare of residents, as well as the preservation of these City assets.


Thaddeus McCormack
City Manager

Attachment:
Request for Bids

Report Submitted By: Noe Negrete, Director
Department of Public Works

 Date of Report: January 14, 2015

CITY OF SANTA FE SPRINGS

REQUEST FOR BIDS

WATER FEATURE MAINTENANCE SERVICES



DEPARTMENT OF PUBLIC WORKS

**INQUIRIES REGARDING THIS PROJECT
MAY BE DIRECTED TO:**

**Al Fuentes, Project Manager
City of Santa Fe Springs
11710 Telegraph Road
Santa Fe Springs, CA 90670
Phone (562) 868-0511, Extension 7540**

REQUEST FOR BIDS
WATER FEATURE MAINTENANCE SERVICES

The City of Santa Fe Springs invites **sealed bids** for the above-stated services and will receive such bids in the Director of Public Works Office, City of Santa Fe Springs, 11710 Telegraph Road, Santa Fe Springs, California 90670, **until 11:00 a.m. on Tuesday, February 17, 2015.**

Bids will be publicly opened and read at 11:30 a.m. in the City Council Chambers, located at 11710 Telegraph Road, Santa Fe Springs on February 17, 2015. Bidders or their authorized agents are invited to be present for the opening of bids.

The work to be done consists of furnishing all materials, equipment, tools, labor and incidentals as required for providing water feature maintenance services.

A mandatory pre-bid visit to EACH of the City's water features has been scheduled for Wednesday, February 4, 2015. The first site visit is scheduled for 9:00 a.m. at Santa Fe Springs City Hall, located at 11710 Telegraph Road, Santa Fe Springs, California. A City representative will provide a schedule and directions to each water feature at the City Hall location. The pre-bid site visits are intended to provide bidders with the opportunity to view the City's water features and equipment and ask questions. A City representative will be attendance. Both questions and answers will be posted on the City's Website. **The City will NOT accept bids from Contractors that do not attend the pre-bid site visits.**

Bids must be prepared on the approved proposal forms, which are included in this request for bid package and submitted in a sealed envelope plainly marked on the outside. Special attention is called to the liability insurance requirements. The successful bidder will be held to strict compliance with those requirements. Contractors who cannot comply should not bid. The successful Contractor will be required to possess business licenses from the City of Santa Fe Springs prior to commencement of work.

The City reserves the right to reject any or all bids, to waive any irregularity in any bid received, and to be the sole judge of the merits of the respective bids received and to take all bids under advisement for a period of 45 days. The award, if made, will be made to the lowest responsible and responsive bidder as so determined by the City.

Further information regarding this project can be obtained by calling Al Fuentes, Project Manager at (562) 868-0511, ext. 7540.

INSTRUCTIONS TO BIDDERS

PROPOSAL FORMS

Bids shall be submitted in writing on the attached Proposal forms. The Proposal forms shall not be changed and no additions shall be made to the items mentioned therein. Unauthorized conditions, exemptions, limitations, or provisions attached to a proposal will render it informal and cause its rejection. When presented, the proposal forms must be properly signed by the proposer, whose address, telephone number and e-mail address shall also be shown. **The City reserves the right to reject any proposal if all of the requested information is not furnished or is incomplete.**

PREPARATION OF BIDS

Bids must be submitted on the prescribed forms. Bid prices must be written in **blue ink** in figures and words as requested. Erasures or other changes must be noted over the signature of the bidder. The City will not consider any proposal not meeting these requirements.

DELIVERY OF PROPOSAL

Proposals shall be enclosed in a sealed envelope plainly marked on the outside, **"SEALED BID FOR WATER FEATURE MAINTENANCE SERVICES - DO NOT OPEN WITH REGULAR MAIL."** The sealed envelope shall also have clearly marked on the outside the company name and address of the bidder. Proposals may be mailed or delivered by messenger. However, it is the bidder's responsibility alone to ensure delivery of the proposal in the hands of the Director of Public Works or his designee at Santa Fe Springs City Hall, 11710 Telegraph Road prior to the bid opening time stipulated in the Request for Bids. Late proposals will not be accepted. A late proposal shall be defined as being received after the stipulated time in the appropriate receiving office, according to such clocks in use for bid reception, as determined by the Director of Public Works.

CONTRACTOR QUALIFICATION

Contractors must furnish satisfactory evidence to the City that they have provided water feature maintenance services as described in this document and that they have successfully done so for a minimum of five (5) years.

QUESTIONS PRIOR TO OPENING OF BIDS

Questions regarding discrepancies or omissions in the Bid Documents shall be communicated to Al Fuentes, Project Manager, in writing, by letter, fax or e-mail, not less than five (5) working days prior to opening of bids, to provide time for issuing and forwarding an addendum, should the City consider an addendum necessary. The City will not be responsible for over interpretation of the contract documents.

IRREGULAR PROPOSALS

Unauthorized conditions, limitations or provisions attached to a proposal will render it irregular and may cause its rejection. The completed proposal forms shall be without interlineations, alterations, or erasures. Alternative proposals will not be considered. No oral, telegraphic, or telephonic proposal, modification, or withdrawal will be considered.

REJECTION OF PROPOSALS

Proposals may, at the discretion of the City, be rejected if they show any alteration of form, additions not called for, conditional or alternative bids, incomplete bids, or irregularities of any kind. The right is reserved by City to reject any or all proposals.

TAXES

No mention shall be made in the proposal of Sales Tax, Use Tax or any other tax, as all amounts bid will be deemed and held to include any such taxes, which may be applicable.

BIDDERS INTERESTED IN MORE THAN ONE BID

No person, firm, or corporation shall be allowed to make, file or be interested in more than one bid for the same work, unless alternative bids are called for. A person, firm or corporation who has submitted a sub-proposal to a bidder or who has quoted a price on materials to a bidder, is not thereby disqualified from submitting a proposal or quoting prices to other bidders.

EXAMINATION OF BID DOCUMENTS AND WORK SITE

Bidders must satisfy themselves by personal examination of the work sites and any provided bid documents and by any other means as they may believe necessary, as to the actual physical conditions, requirements and difficulties under which the work must be performed. No bidder shall at any time after submission of a proposal make any claim or assertion that there was any misunderstanding or lack of information regarding the nature or amount of work necessary for the satisfactory completion of the job. The submission of a Bid will be conclusive evidence that the Bidder has investigated and is satisfied as to the conditions to be encountered, as to the character, quality and quantities of work to be performed and materials to be furnished, the difficulties to be encountered, and to the requirements of the Proposal and other contract documents.

The Bidder shall examine the local conditions, read each and every clause of the contract documents, including all costs necessary to complete the specified work in his/her Bid prices, and agree that if he/she is awarded the Contract, no claim against the City will be made based upon ignorance of local conditions or misunderstanding of any provision of the Contract. Should the conditions turn out otherwise than anticipated by him/her, the Bidder shall agree to assume all risks incident thereto.

LEGAL RESPONSIBILITIES

All proposals must be submitted, filed, made and executed in accordance with State and Federal laws relating to bids for contracts of this nature whether the same or expressly referred to herein or not. Any bidder submitting a proposal shall by such action thereby agree to each and all of the terms, conditions, provisions and requirements set forth, contemplated and referred to in the Request for Bids and other contract documents, and to full compliance therewith. All bidders shall be held to comply with all laws of the State of California, rules and regulations promulgated thereunder, all applicable ordinances, rules and regulations of the City of Santa Fe Springs, and all regional and local laws, regulations, rules, ordinances and codes promulgated and enforced by any agency, district, board, department or other entity authorized under law, rules or ordinance, whether now in force or subsequently enacted.

LIABILITY INSURANCE REQUIREMENTS

Special attention is called to the liability insurance requirements. The successful bidder will be held to strict compliance with those requirements. Contractors who cannot comply should not bid.

AWARD OF CONTRACT

The award of contract, if made, will be to the lowest responsible and responsive bidder as determined solely by the City. The City reserves the right to award the bid or the bid alternate, if applicable, to the lowest responsible and responsive bidder. Additionally, the City reserves the right to reject any or all proposals, to waive any irregularity, and to take the bids under advisement for a period of 45 days, all as may be required to provide for the best interests of the City including the right to amend the scope of work. In no event will an award be made until all necessary investigations are made to the responsibility and qualifications of the bidder to whom the award is contemplated.

Submitted By: _____

PROPOSAL
FOR
WATER FEATURE MAINTENANCE SERVICES
IN THE CITY OF SANTA FE SPRINGS

To the Director of Public Works of the City of Santa Fe Springs, as City,

In accordance with the City's Request for Bids, the undersigned BIDDER hereby proposes to furnish all materials, equipment, tools, labor and incidentals required to perform the Water Feature Maintenance Services set forth in the Request for Bids and to perform all work in the manner and time described therein.

BIDDER declares that this **original** proposal is based on the Request for Bids, and all other applicable documents. If this proposal is accepted for award, BIDDER agrees to enter an Agreement with the City of Santa Fe Springs at the total lump sum price set forth in the following Bid Proposal.

BIDDER understands that a bid is required for the entire work, and that the Lump Sum price bid includes all appurtenant expenses, overhead, taxes, royalties and fees. Erasures or other changes must be noted over the signature of the BIDDER.

Dated this _____ day of _____, 2015.

BIDDERS INFORMATION:

Signature

Name (Please Print or Type)

Title

Firm Name

Firm Address
()

Firm Business Phone No.

E-mail Address

BID SCHEDULE

WATER FEATURE MAINTENANCE SERVICES

IN THE CITY OF SANTA FE SPRINGS

ITEM NO.	WATER FEATURE	MONTHLY FEE
1.	Veterans Fountain	\$ _____
2.	East Entry Fountain	\$ _____
3.	Gus Velasco Neighborhood Center Fountain	\$ _____
4.	Heritage Park-Native American Exhibit	\$ _____
5.	Heritage Park-Formal Garden	\$ _____
6.	Heritage Park-Reservoir	\$ _____
7.	Heritage Park-Tank House	\$ _____
8.	Heritage Park-Abalone Fountain	\$ _____
9.	Heritage Park-Conservatory	\$ _____
10.	Sculpture Garden-Reflection Pond	\$ _____
11.	Sculpture Garden-Geyser Fountain	\$ _____
12.	Sculpture Garden-Founders Plaza Fountain	\$ _____
13.	Food Court Fountain-North	\$ _____
14.	Food Court Fountain-South	\$ _____
15.	Heritage Drive-Step Fountain	\$ _____
16.	Heritage Drive-Fountain North	\$ _____
17.	Heritage Drive-Fountain South	\$ _____
18.	Heritage Drive Fountain	\$ _____
19.	Clarke Estate-Entry Fountain	\$ _____
20.	Clarke Estate Reflection Pool	\$ _____
21.	West Entry Fountain	\$ _____
22.	Villages Fountain	\$ _____
Total Monthly Fee		\$ _____
TOTAL ANNUAL BID (MONTHLY FEE x 12 MONTHS)		\$ _____

Contractor Name: _____

HOURLY RATE SCHEDULE
WATER FEATURE MAINTENANCE SERVICES
Extra Work and Emergency Call-Out

EMPLOYEE NAME, TITLE OR POSITION	LABOR HOURLY RATE
1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____
4. _____	\$ _____
5. _____	\$ _____

***NOTE:** Equipment, supplies and materials shall be included in the Hourly Rates for Extra Work and Emergency Call-Out Water Feature Maintenance Services.

REFERENCES

Please list a minimum of three (3) references for similar water feature maintenance services work performed in the past five (5) years. Include the name of the city/agency, address and phone number of the contact person.

Complete information is important. Contractor qualifications and experience as well as quality, fitness and capacity of Contractor will be used as evaluation criteria and a determining factor in award of contract recommendation by the City Engineer. **A lack of references or unsuitable summary of past performance as reported by references, may be considered by AGENCY as sufficient reason to reject bid(s).**

1. Agency: _____
Address: _____
Contact Name _____ Phone No.: _____
Project Description: _____ Year Service Provided: _____

2. Agency: _____
Address: _____
Contact Name _____ Phone No.: _____
Project Description: _____ Year Service Provided: _____

3. Agency: _____
Address: _____
Contact Name _____ Phone No.: _____
Project Description: _____ Year Service Provided: _____

4. Agency: _____
Address: _____
Contact Name _____ Phone No.: _____
Project Description: _____ Year Service Provided: _____

NOTE: The Contractor may attach previously prepared reference sheets in lieu of completing this form.

WATER FEATURE MAINTENANCE SCOPE OF SERVICES

GENERAL PROVISIONS

A. Liability Insurance

The selected Contractor shall not commence work until all required insurance under this section has been obtained, and such insurance has been approved by the City.

1. Worker's Compensation Insurance

The Contractor shall take out and maintain Worker's Compensation Insurance for all Contractor's employees engaged as part of the required services and as required by the State of California.

No member of the City Council or any other official or authorized assistant, employee, or agent of the City shall be personally responsible for any damage resulting from the performance liability arising under the Agreement, or nonperformance, negligently, or intentionally of any portion of the services contracted.

2. Commercial General Liability Insurance

The Contractor shall take out and maintain during the life of the Agreement ("Agreement") such public liability and property damage insurance as shall protect him and the City from all claims for personal injury, including accidental death, as well as from claims for property damage arising from operations under the Agreement. The amount of such insurance shall be as hereinafter set forth.

As provided above, the Contractor shall take out and maintain public liability insurance for injuries, including accidental death to any one person, in an amount not less than One Million Dollars (\$1,000,000); and subject to the same limit for each person; on account of any one accident in an amount of not less than Two Million Dollars (\$2,000,000); and property damage insurance in an amount of not less than Five Hundred Thousand Dollars (\$500,000); Contractor's contingent or protective insurance for public liability and property damage in amounts not less than the respective amounts noted above.

3. Business Auto Liability Insurance

The Contractor shall carry and maintain insurance coverage for property damage resulting from the Contractor's operations, in the sum of not less than Two Million Dollars (\$2,000,000) resulting from any one occurrence, which may arise from the

operation of the Contractor in the performance of the work that is provided herein. Said insurance coverage shall provide that Contractor and his/her insurers are primarily responsible for any claim which arises from Contractor's performance of the Agreement and that neither City nor any of its insurers shall be required to contribute to any such claim.

The Contractor shall during the life of the Agreement, keep on file with the Public Works Department evidence that the Contractor is fully and properly insured as set forth herein and which evidence shall be approved by the Director of Public Works as to form and sufficiency.

All certificates of insurance with respect to liability insurance of any kind shall name the City of Santa Fe Springs with respect to the performance by the Contractor of the work which is the subject of this Agreement. The full and complete name of services shall be shown on the Certificate of Insurance.

B. Term of the Agreement

The term of the Agreement shall be thirty six (36) months.

C. Method of Payment

Contractor will invoice the City on a monthly basis. The Contract Administrator will review and approve the monthly invoice for payment for services rendered consistent with the Agreement.

If after written notice to Contractor of any deficiencies in the work, or of failure to comply with the agreement provisions, or failure to comply with the schedule, the City may suspend all or a portion of the monthly payment due until the Contractor corrects any such deficiency.

SCOPE OF WORK

The Scope of Work consists of Standard Services of routine weekly cleaning and maintenance of the City's water features. In addition, there are Special Provisions that are specific to certain water features. All work necessary to perform the cleaning and maintenance services shall be performed in a manner acceptable to the City.

A. STANDARD SERVICES

Weekly Maintenance Services:

1. Inspection of overall system operations, including mechanical, electrical, water and chemical components.

2. Inspection and performance of water analysis, maintenance of proper water levels and water quality.
3. Cleaning of water features to include but not be limited to:
 - a. Cleaning of baskets, skimmers
 - b. Cleaning of pump intakes
 - c. Skimming of water surfaces
 - d. Brushing and scrubbing of walls and rocks
 - e. Vacuuming of water features
 - f. Removal of all accumulated trash and debris
 - g. Cleaning of vault or equipment room and leaving area in a clean and professional manner
 - h. Backwashing of sand filters as needed
 - i. Cleaning and replacing of cartridge filters as needed
 - j. Checking the pH of the water
 - k. Adding chlorine to the chlorinator for algae and mosquito control
4. Submittal of weekly maintenance reports to the City Municipal Services Yard.
5. Maintaining and monitoring of all timer controllers to City-furnished schedule and making necessary adjustments for "Daylight Savings Time".
6. Documentation of recommended repairs in writing, as noted on maintenance reports.

B. SPECIAL SERVICES

1. Access to the fountains listed below require Confined Space Entry:
 - a. Veteran's Fountain
 - b. East Entry Fountain
 - c. West Entry Fountain

d. Villages Fountain

2. All confined space entries will comply with Cal-OSHA standards.
3. Complete water changes at all fountains shall be performed quarterly with proper documentation being forwarded to the Municipal Services Yard.
4. Annual cleaning of the pond at Heritage Park Native American Exhibit shall be performed and shall include removal of any loose rocks during cleaning and checking for cracks in the surface material. At the conclusion of cleaning, rocks shall be placed back into the pond. Pond shall also be filled at that time.
5. Performance of one additional cleaning per week at both the Clarke Estate Entry Fountain and Reflection Pool each Saturday beginning in early March and concluding at the end of November each year. The Saturday water feature cleaning shall be completed before 10:00 a.m. and is in addition to regular weekday cleaning.
6. Repairs are not a part of routine weekly maintenance and will be made at an additional cost to the City.

C. WATER FEATURE NAMES AND LOCATIONS

<u>Water Feature</u>	<u>Location</u>
1. Veterans Fountain	11710 Telegraph Road
2. East Entry Fountain	Telegraph Road and Laurel Avenue
3. Neighborhood Center, Front	9255 Pioneer Boulevard
4. Heritage Park, Native Amer. Exhibit	12100 Mora Drive
5. Heritage Park, Formal Garden	12100 Mora Drive
6. Heritage Park, Reservoir	12100 Mora Drive
7. Heritage Park, Tank House	12100 Mora Drive
8. Heritage Park Abalone Fountain	12100 Mora Drive
9. Heritage Park, Conservatory	12100 Mora Drive
10. Sculpture Garden, Reflection Pond	10405 Norwalk Boulevard
11. Sculpture Garden, Geyser Fountain	10405 Norwalk Boulevard
12. Sculpture Garden, Founders Plaza	10405 Norwalk Boulevard
13. Food Court Fountain, North	12215 Telegraph Road
14. Food Court Fountain, South	12215 Telegraph Road
15. Heritage Drive, Step Fountain	Telegraph Road and Heritage Drive

16. Heritage Drive, Fountain-North	Heritage Drive and Slusher
17. Heritage Drive, Fountain-South	Heritage Drive and Slusher
18. Heritage Drive, Fountain	Heritage Drive and Mora Drive
19. Clarke Estate, Entry Fountain	10211 Pioneer Boulevard
20. Clarke Estate, Reflection Pool	10211 Pioneer Boulevard
21. West Entry Fountain	Telegraph Road and Cedardale
22. Villages Fountain	SW Corner Telegraph Road and Bloomfield

D. WORK SCHEDULES. All work must be accomplished within the hours approved by the City. The City reserves the right to revise schedules, adjust days and hours of the work, as necessary.

E. CONTRACTOR'S EMPLOYEES

The Contractor shall provide employees with uniforms meeting City approval that have the Contractor's company name and the employee's first name clearly displayed on the shirt or a Contractor's name badge. All uniforms worn by the Contractor's employees shall be of the same color, material and style. Tee shirts may be worn in certain situations with City approval. The Contractor shall submit to the City representative a list of all employees who are authorized to work within the limits of the City. The Contractor shall employ legally documented residents and shall make every reasonable effort to confirm legal resident status prior to assignment to the City. Failure to comply with this provision shall be grounds for termination of the Agreement, should an award be made.

F. EMERGENCY RESPONSE

The Contractor shall have the ability to provide personnel after normal work hours when an emergency maintenance condition or cleaning service issue may occur. Such work will be performed for additional compensation, unless the emergency cleaning service condition is created as a result of the Contractor's negligence. The Contractor shall respond within one (1) hour of notification by a City representative.

G. DISPOSAL OF DEBRIS

The Contractor shall promptly dispose of all debris accumulated as a result of maintenance and cleaning services. Disposal of debris shall be performed at no additional cost to the City and shall be considered to be included as part of the Contractor's services.

H. MODIFICATIONS TO THE SCOPE OF WORK

The City reserves the right to delete one or more water feature locations at any time during the term of the Agreement should the services at that water feature location(s) no longer be required.

THE CITY OF CITY OF SANTA FE SPRINGS

WATER FEATURE MAINTENANCE SERVICES AGREEMENT

THIS AGREEMENT is entered into this _____ day of _____, 2015, by and between the **City of Santa Fe Springs**, a municipal corporation ("City"), and _____ ("Contractor").

RECITALS

WHEREAS, the City desires to employ the Contractor to provide water feature maintenance services for the City's facilities.

WHEREAS, the City has determined that the Contractor is willing to perform such services.

NOW, THEREFORE, THE PARTIES HERETO DO MUTUALLY AGREE AS FOLLOWS:

1. **ENGAGEMENT OF CONTRACTOR**

The City hereby agrees to engage the Contractor and the Contractor hereby agrees to perform the services hereinafter set forth in accordance with all terms and conditions contained herein.

The Contractor represents that all services required hereunder will be performed directly by the Contractor.

2. **SCOPE OF SERVICES**

The Contractor will perform services as set forth in the Scope of Services, Exhibit A, which are made a part of this Agreement by reference.

The City may unilaterally, or upon request from the Contractor, from time to time reduce or increase the Scope of Services to be performed by the Contractor under this Agreement. Upon doing so, the City and the Contractor agree to meet in good faith to discuss changes in services and compensation shall be based on the established fee schedule.

3. **PROJECT COORDINATION AND SUPERVISION**

The City shall designate the Director of Public Works or his designee as a Contract Administrator to monitor the progress and execution of this Agreement. The Contractor shall assign a single Project Director to provide supervision and have overall responsibility for the progress and execution of this Agreement for the Contractor.

4. **COMPENSATION AND PAYMENT**

The Contractor shall be compensated a fixed monthly amount of \$_____ for services rendered in accordance with the Contractor's cost proposal which is made a part of this Agreement by reference. The Contract Administrator will review and approve the invoice for payment of services rendered consistent with the Agreement.

If after written notice to the Contractor of any deficiencies in the work, or of failure to comply with the Agreement provisions, or failure to comply with the schedule, the City may suspend all or a portion of the monthly payment due until the Contractor corrects any such deficiency.

Invoices will be processed monthly for payment and remitted within thirty (30) days from receipt of invoice, provided that work is accomplished consistent with Agreement as determined by the Contract Administrator.

Any extra work performed beyond the work described in the Scope of Services shall not be performed without prior authorization from the Contract Administrator or his/her designee. Compensation for Emergency or Call-out work shall be compensated based on the Contractor's hourly rate schedule which is made a part of this Agreement by reference.

In the event any water feature is not functioning for any reason, including but not limited to acts of nature, vandalism, construction or renovation and is deemed out of use, the Contractor shall not be compensated for the period cleaning services are not provided.

5. **LENGTH OF AGREEMENT**

The length of this Agreement shall be for a period of three (3) years and shall commence on the date first set forth above.

6. **INDEPENDENT CONTRACTOR**

Both parties hereto in the performance of this Agreement will be acting in an independent capacity and not as agents, employees, partners or joint venturers with one another. Neither the Contractor nor the Contractor's employees are employee of the City and are not entitled to any of the rights, benefits, or privileges of the City's employees, including but not limited to retirement, medical, unemployment, or workers' compensation insurance.

Neither this Agreement nor any interest herein may be assigned by the Contractor without the prior written consent of the City. Nothing herein contained is intended to prevent the Contractor from employing or hiring as many employees, or subcontractors,

as the Contractor may deem necessary for the proper and efficient performance of this Agreement. All agreements by Contractor with its subcontractor(s) shall require the subcontractor to adhere to the applicable terms of this Agreement.

7. **CONTROL**

Neither the City nor its officers, agents or employees shall have any control over the conduct of the Contractor or any of the Contractor's employees except as herein set forth, and the Contractor expressly agrees not to represent that the Contractor or the Contractor's agents, servants, or employees are in any manner agents, servants or employees of the City, it being understood that the Contractor, its agents, servants, and employees are as to the City wholly independent contractors and that the Contractor's obligations to the City are solely such as are prescribed by this Agreement.

8. **COMPLIANCE WITH APPLICABLE LAW**

The Contractor, in the performance of the services to be provided herein, shall comply with all applicable State and Federal statutes and regulations, and all applicable ordinances, rules and regulations of the City of Santa Fe Springs, whether now in force or subsequently enacted. The Contractor, and each of its subcontractors, shall obtain and maintain a current City of Santa Fe Springs business license prior to and during performance of any work pursuant to this Agreement.

9. **LICENSES, PERMITS, ETC**

The Contractor represents and covenants that it has all licenses, permits, qualifications, and approvals of whatever nature that are legally required to practice its profession. The Contractor represents and covenants that the Contractor shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement, any license, permit, or approval which is legally required for the Contractor to practice its profession.

10. **STANDARD OF CARE**

The Contractor in performing any services under this Agreement shall perform in a manner consistent with that level of care and skill ordinarily exercised by members of the Contractor's trade or profession currently practicing under similar conditions and in similar locations. The Contractor shall take all special precautions necessary to protect the Contractor's employees and members of the public from risk of harm arising out of the nature of the work and/or the conditions of the work site.

All work shall be performed in accordance with the service level standards and schedule identified in the Scope of Work as to maintain the sanitary conditions, aesthetic appearance, safety and usefulness of the City's water features. Standards and frequencies may be modified from time to time as deemed necessary by the City for proper maintenance of these water features.

The Contractor must employ sufficient personnel to perform all work as described in this Agreement.

The Contractor shall furnish all labor, equipment and required water feature maintenance materials, chemicals, and all other cleaning supplies needed to maintain all contracted areas to a level acceptable to the City. All materials are subject to City approval.

The Contractor shall provide all necessary vehicles for transportation and related duties. Contractor's vehicles must be maintained in top condition and identified with a company logo. The Contractor shall make arrangements for back-up equipment in the event primary equipment become inoperable to assure that all work activities are completed as scheduled.

Unless disclosed in writing prior to the date of this agreement, the Contractor warrants to the City that it is not now, nor has it for the five (5) years preceding, been debarred by a governmental agency or involved in debarment, arbitration or litigation proceedings concerning the Contractor professional performance or the furnishing of materials or services relating thereto.

11. **NON-DISCRIMINATION PROVISIONS**

The Contractor shall not discriminate against any employee or applicant for employment because of age, race, color, ancestry, religion, sex, sexual orientation, marital status, national origin, physical handicap, or medical condition. The Contractor will take positive action to insure that applicants are employed without regard to their age, race, color, ancestry, religion, sex, sexual orientation, marital status, national origin, physical handicap, or medical condition. Such action shall include but not be limited to the following: employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places available to employees and applicants for employment any notices provided by the City setting forth the provisions of this non-discrimination clause.

12. **INDEMNIFICATION AND HOLD HARMLESS**

The Contractor agrees to defend, indemnify, and hold harmless the City of Santa Fe Springs, its officers and employees, against and from any and all liability, loss, damages to property, injuries to, or death of any person or persons, and all claims, demands, suits, actions, proceedings, reasonable attorneys' fees, and defense costs, of any kind or nature, including workers' compensation claims, of or by anyone whomsoever, resulting from or arising out of the Contractor's negligent performance of this Agreement.

13. **WORKERS' COMPENSATION**

The Contractor shall take out and maintain during the life of this Agreement, worker's compensation insurance for all Contractor's employees engaged as part of the required services and as required by the Labor Code of the State of California.

No member of the City Council or any other official or authorized assistant, employee, or agent of the City shall be personally responsible for any damage resulting from the performance liability arising under the Agreement, or nonperformance, negligently, or intentionally of any portion of the services contracted.

14. **LIABILITY INSURANCE**

- A. Commercial General Liability Insurance - The Contractor shall take out and maintain during the life of this contract such public liability and property damage insurance as shall protect him and the City from all claims for personal injury, including accidental death, as well as from claims for property damage arising from operations under this Agreement. The amount of such insurance shall be as hereinafter set forth.

As provided above, the Contractor shall take out and maintain public liability insurance for injuries, including accidental death to any one person, in an amount not less than One Million Dollars (\$1,000,000); and subject to the same limit for each person; on account of any one accident in an amount of not less than Two Million Dollars (\$2,000,000); and property damage insurance in an amount of not less than Five Hundred Thousand Dollars (\$500,000); Contractor's contingent or protective insurance for public liability and property damage in amounts not less than the respective amounts noted above.

- B. Business Auto Liability Insurance - The Contractor shall carry and maintain insurance coverage for property damage resulting from the Contractor's operations, in the sum of not less than Two Million Dollars (\$2,000,000) resulting from any one occurrence, which may arise from the operation of the Contractor in the performance of the work that is provided herein. Said insurance coverage shall provide that Contractor and his/her insurers are primarily responsible for any claim which arises from Contractor's performance of this Agreement and that neither City nor any of its insurers shall be required to contribute to any such claim. The Contractor shall during the life of the Agreement, keep on file with the Public Works Department evidence that the Contractor is fully and properly insured as set forth herein and which evidence shall be approved by the Contract Administrator as to form and sufficiency.

All certificates of insurance with respect to liability insurance of any kind shall name the City of Santa Fe Springs with respect to the performance by the Contractor of the work

which is the subject of the Agreement. The full and complete name of services shall be shown on the Certificate of Insurance.

- C. Notification of Cancellation of Insurance - Certificates of proof of carriage of insurance shall provide for not less than thirty (30) days notice of change or cancellation prior to acceptance of the work.
- D. Renewal of Insurance - The insurance required herein will be renewed annually as long as Contractor continues operations in any way related to this Agreement. This obligation applies whether the contract is canceled or terminated for any reason. Termination of this obligation is not effective until the City executes a written statement to that effect. This requirement is in addition to coverage required to be maintained for completed and discontinued operations as required elsewhere.

15. **LEGAL FEES**

If any party brings a suit or action against the other party arising from any breach of any of the covenants or agreements or any inaccuracies in any of the representations and warranties on the part of the other party arising out of this Agreement, then in that event, the prevailing party in such action or dispute, whether by final judgment or out-of-court settlement, shall be entitled to have and recover of and from the other party all costs and expenses of suit, including attorneys' fees.

For purposes of determining who is to be considered the prevailing party, it is stipulated that attorney's fees incurred in the prosecution or defense of the action or suit shall not be considered in determining the amount of the judgment or award. Attorney's fees to the prevailing party if other than the City shall, in addition, be limited to the amount of attorney's fees incurred by the City in its prosecution or defense of the action, irrespective of the actual amount of attorney's fees incurred by the prevailing party.

16. **MEDIATION/ARBITRATION**

If a dispute arises out of or relates to this Agreement, or the breach thereof, the parties agree first to try, in good faith, to settle the dispute by mediation in Santa Fe Springs, California, in accordance with the Commercial Mediation Rules of the American Arbitration Association (the "AAA") before resorting to arbitration. The costs of mediation shall be borne equally by the parties. Any controversy or claim arising out of, or relating to, this Agreement, or breach thereof, which is not resolved by mediation, shall be settled by arbitration in Santa Fe Springs, California, in accordance with the Commercial Arbitration Rules of the AAA then existing. Any award rendered shall be final and conclusive upon the parties, and a judgment thereon may be entered in any court having jurisdiction over the subject matter of the controversy. The expenses of the arbitration shall be borne equally by the parties to the arbitration, provided that each party shall pay for and bear the costs of its own experts, evidence and attorneys' fees, except

that the arbitrator may assess such expenses or any part thereof against a specified party as part of the arbitration award.

17. CANCELLATION OF AGREEMENT

If at any time in the opinion of the Contract Administrator the Contractor has failed to supply adequate working force, or equipment of proper quality, or has failed in any other respect to prosecute the work with the diligence and force specified and intended in and by the terms of the Agreement, notice thereof in writing will be served upon the Contractor. Should the Contractor neglect or refuse to provide means for a satisfactory compliance with the agreement, as directed by the Contract Administrator, within the time specified in such notice, the City in such case shall have the power to terminate the Agreement and shall notify the Contractor, in writing, 30 days prior to cancellation.

18. NOTICES

All notices or other communications required or permitted hereunder shall be in writing, and shall be personally delivered; or sent by overnight mail (Federal Express or the like); or sent by registered or certified mail, postage prepaid, return receipt requested; or sent by ordinary mail, postage prepaid; or telegraphed or cabled; or delivered or sent by telex, telecopy, facsimile or fax; and shall be deemed received upon the earlier of (i) if personally delivered, the date of delivery to the address of the person to receive such notice, (ii) if sent by overnight mail, the business day following its deposit in such overnight mail facility, (iii) if mailed by registered, certified or ordinary mail, five (5) days (ten (10) days if the address is outside the State of California) after the date of deposit in a post office, mailbox, mail chute, or other like facility regularly maintained by the United States Postal Service, (iv) if given by telegraph or cable, when delivered to the telegraph company with charges prepaid, or (v) if given by telex, telecopy, facsimile or fax, when sent. Any notice, request, demand, direction or other communication delivered or sent as specified above shall be directed to the following persons:

To the City: Noe Negrete
Director of Public Works
City Of Santa Fe Springs
11710 Telegraph Road
City Of Santa Fe Springs, CA 90670-3679

To the Contractor:

Notice of change of address shall be given by written notice in the manner specified in this Section. Rejection or other refusal to accept or the inability to deliver because of changed address of which no notice was given shall be deemed to constitute receipt of the notice, demand, request or communication sent. Any notice, request, demand, direction

or other communication sent by cable, telex, telecopy, facsimile or fax must be confirmed within forty-eight (48) hours by letter mailed or delivered as specified in this Section.

19. CONFLICT OF INTEREST AND POLITICAL REFORM ACT OBLIGATIONS

During the term of this Agreement, the Contractor shall not perform services of any kind for any person or entity whose interests conflict in any way with those of the City of Santa Fe Springs. The Contractor also agrees not to specify any product, treatment, process or material for the project in which the Contractor has a material financial interest, either direct or indirect, without first notifying the City of that fact. The Contractor shall at all times comply with the terms of the Political Reform Act and the City of Santa Fe Springs Conflict of Interest Code. The Contractor shall immediately disqualify itself and shall not use its official position to influence in any way any matter coming before the City in which the Contractor has a financial interest as defined in Government Code Section 87103. The Contractor represents that it has no knowledge of any financial interests that would require it to disqualify itself from any matter on which it might perform services for the City.

IN WITNESS WHEREOF the parties hereto for themselves, their heirs, executors, administrators, successors, and assigns do hereby agree to the full performance of the covenants herein contained and have caused this Contract Agreement to be executed in triplicate by setting hereunto their name, titles, hands, and seals as of the date noted above.

CONTRACTOR

By: _____

CITY OF SANTA FE SPRINGS

By: _____
MAYOR

ATTEST

CITY CLERK

APPROVED AS TO FORM

CITY ATTORNEY



PRESENTATION

2014 Holiday Basket Programs – Recognition of Donors and Volunteers

RECOMMENDATION:

The Mayor may wish to call upon Community Services Supervisor Ed Ramirez to assist with the presentation and recognize the various donors and volunteers.

BACKGROUND

The Family and Human Services (FHS) Division hosted the annual Thanksgiving "Thankful Neighbor" Basket program on Tuesday, November 25, 2014, and the Neighborly Elf Christmas Basket Program on Saturday, December 14, 2014, at the Gus Velasco Neighborhood Center (GVNC).

With the assistance of over 300 volunteers during the holiday season, the contributions made by our community, and the support from partnering social service agencies, the FHS Division was able to provide more than 300 underprivileged children and families with a food basket and toys. Additionally, through the many donations, the FHS Division was able to provide assistance to various local social service agencies and churches who serve low-income families throughout the year.

At each event, the families and children were welcomed at the GVNC with an ambience of festive holiday décor. During the Neighborly Elf event, the GVNC was transformed into a winter wonderland with the theme from the movie Frozen and characters such as Elsa, Anna, and Olaf were displayed. Once families checked in, they were led to visit with Santa Claus. The children then received a toy gift from our very own Santa Fe Springs (SFS) firemen, Whittier Police Officers, and youth volunteers. After they received toys, the children and families walked through a newly added program feature "the Snow Cave." Once through the Snow Cave, families were provided a food basket that contained a variety of holiday food items.

These programs were made possible by the generous donations provided by numerous businesses, City residents, donations from local schools, service clubs, community organizations, and all the volunteers who took the time to assist with these worthwhile events.

The following is a listing of monetary donors as well as those who collected canned food and toy donations and generously volunteered their time:

2014 Basket Programs – Recognition of Donors

Monetary Donors

NA Eastern Counties – Matt Morrison	\$ 300.00
SFS Women's Club	\$ 300.00
May Sharp	\$ 150.00
Ed & Gloria Duran	\$ 200.00
Rev-Co Spring Manufacturing, Inc.	\$ 50.00
Margret Guenther	\$ 15.00
Supervisor Don Knabe	\$ 400.00
Yoshi Komaki	\$ 10.00
Good Neighbor Senior Citizens Club	\$ 100.00
Health First Medical Group, Inc.	\$ 250.00
SFS Rotary Club	\$ 750.00
Air West Mechanical Construction Inc.	\$ 100.00
Graphic Dies, Inc.	\$ 100.00
Poor Denny's Saloon	\$ 200.00
Serv-Wel Disposal and Recycling	\$ 500.00
Michael Foley	\$ 100.00
SFS City Employees' Association	\$ 250.00
Abraham Lincoln Club	\$ 150.00
Judith E. McDonnell	\$ 50.00
Masters of Harmony	\$ 500.00
Maruichi American Corporation	\$ 250.00
Anonymous	\$ 100.00
Cub Scout Pack 553	\$ 25.00
GVNC Older Adult Services Holiday Dance	\$ 491.00
SFS Sister City Committee	\$ 50.00
Lavonne Gunn	\$ 25.00
Anonymous	\$ 500.00
SFS Executive, Management and Confidential Employees' Association	\$ 500.00
T R Lopez (Tom Lopez)	\$ 200.00
Anonymous	\$3,500.00
Golden Springs Development Co.	\$ 500.00
Control Cables, Inc.	\$ 500.00
George & Judy Beaty	\$ 100.00
CJ Construction	\$ 800.00
Jacquelyn Hernandez	\$ 40.00
Michele & Andrew Esbenshade	\$ 50.00
Susan A. Crippen	\$ 10.00
Maria Dante Brown & Michael Leslie	\$ 50.00
John & Sandra Tholen	\$ 50.00
Jeanine L. Wilson	\$ 100.00
Joan Mack	\$ 100.00
Charlotte & Kent Strother	\$ 100.00
Robyn C. Crowther	\$ 250.00

2014 Basket Programs – Recognition of Donors

Santa Fe Springs Retirees

Robert L. Williams	\$ 200.00
Gene L. Johnston	\$ 20.00
John Price	\$ 100.00
Ron Hughes	\$ 25.00
James R. Vance	\$ 50.00
Warren P. Jannak	\$ 50.00
Bettyann & Neal Welland	\$ 100.00
Harry J. De Silva	\$ 100.00
Margaret Hammond	\$ 25.00
Khader M. Khoury	\$ 50.00
Marina Sueiro	\$ 50.00
Norbert P. Schnabel	\$ 100.00
Patrick S. Craddick	\$ 100.00

TOTAL: \$13,736.00

Food/Gift Card Donations

Cub Scouts Pack 533
New Breed Mix Martial Arts Academy
Cameron
Custom Building Products
Friendly Hills Bank
Brenntag Pacific, Inc.
Girls Scout Troop #14264
Hexpol Compounding
Jersey Elementary School PTA
California Teachers' Association
Kaiser Foundation Health Plan, Inc.
Lakeview Elementary School
Santa Fe High School Business Academy
Masters of Harmony
RG Industries
Premier Packaging Assembly
Santa Fe Springs Rotary Club
Santa Fe Springs Chamber of Commerce and Industrial League
Shaw Industries, Inc.
Simpson Advertising, Inc.
Solaris Paper
Santa Fe Springs Library
Santa Fe Springs Sister City Committee
St. Pius X Church
Universal Waste Systems
Watkins Shepard Trucking, Inc.
Elizabeth and Thomas Buckingham
Manuel Zevallos

Toy Donations

Kiwanis Club
Bumble Bee Foods
Cameron
Ethos Energy
CJ Construction
R.F. McDonald Co.
Friendly Hills Bank
Santa Fe Springs Sister City Committee
California Highway Patrol
Johnson Peltier
N.S.K. Corporation
Premier Packaging Assembly
Santa Fe Springs Rotary Club
Santa Fe Springs Employees' Association
Santa Fe Springs Chamber of Commerce and Industrial League
St. Pius X Church
Universal Waste Systems
The Holiday
Vans Employees
Toys for Tots Christmas Baseball Tournament
Robert & Diana Ball

Clothing Apparel/Pantry Donations

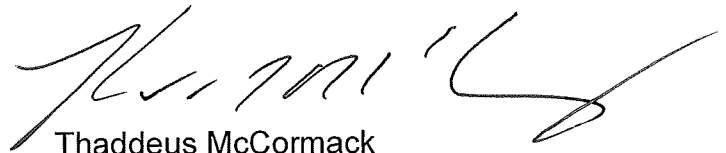
Ethos Energy
Vans Corporate Company
Katherine Diaz
Ed & Gloria Duran
Doreen & Valene Baltazar-Perez
Lisa Ramirez
Julie Ray

Volunteers

Vans Company Employees
LA CADA Allen House
Santa Fe Springs Rotary Club
Santa Fe Springs Firemen's Association
Santa Fe Springs Sister City Committee
Santa Fe Springs Women's Club
TEENS Program
Youth Leadership Committee
Cameron
Shaw Industries, Inc.
Bumble Bee Foods
Pacific Clinics

2014 Basket Programs – Recognition of Donors

Santa Fe High School ASB
Ubaldo "Wally" Sierra
Albert Lopez
Bonnie Fox
Gilbert Aquirre
Janie Aguirre
Paul Nakamura
Yoko Nakamura
L. Shelby
Yoshi Komaki
Hilda Zamora
Gloria Vasquez
Peggy Radoumis
Ted Radoumis

A handwritten signature in black ink, appearing to read "Thaddeus McCormack", with a stylized flourish at the end.

Thaddeus McCormack
City Manager



City of Santa Fe Springs

City Council Meeting

January 22, 2015

PRESENTATION

Introduction of New Department of Community Services Employee, Librarian III
Deborah Raia

RECOMMENDATION

The Mayor may wish to call upon Community Services Director Maricela Balderas to introduce Deborah Raia.

Deborah Raia, Librarian III

Thaddeus McCormack
City Manager



City of Santa Fe Springs

City Council Meeting

January 22, 2015

APPOINTMENTS TO COMMITTEES AND COMMISSIONS

Committee	Vacancy	Councilmember
Beautification	1	Moore
Beautification	3	Sarno
Beautification	1	Trujillo
Community Program	1	Moore
Community Program	2	Rios
Community Program	1	Rounds
Community Program	4	Trujillo
Family & Human Services	1	Rios
Family & Human Services	1	Rounds
Historical	3	Rios
Historical	2	Rounds
Historical	2	Sarno
Historical	3	Trujillo
Parks & Recreation	1	Rios
Senior Citizens	2	Rios
Senior Citizens	2	Rounds
Senior Citizens	4	Trujillo
Sister City	1	Moore
Sister City	1	Rios
Sister City	1	Rounds
Sister City	5	Sarno
Sister City	2	Trujillo
Youth Leadership	3	Moore
Youth Leadership	3	Rios
Youth Leadership	1	Rounds
Youth Leadership	3	Sarno
Youth Leadership	1	Trujillo

Applications Received: Mark Sevillano submitted an application for the Traffic Commission.


Thaddeus McCormack
City Manager

Attachments:
Committee Lists
Prospective Members

Prospective Members for Various Committees/Commissions

Beautification

Community Program

Family & Human Services

Rocio Parra

Heritage Arts

Debra Cabrera

Historical

Personnel Advisory Board

Parks & Recreation

Planning Commission

Senior Citizens Advisory

Sister City

Raymond Reyes

Robert Wolfe

Traffic Commission

Mark Sevillano

Youth Leadership

BEAUTIFICATION COMMITTEE

Meets the fourth Wednesday of each month, except July, Aug, Dec.

9:30 a.m., Town Center Hall

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Moore	Juliet Ray	(16)
	Paula Minnehan	(16)
	Annie Petris	(15)
	Guadalupe Placencia	(15)
	Vacant	(15)
Rios	Mary Reed	(16)
	Charlotte Zevallos	(16)
	Doris Yarwood	(16)
	Vada Conrad	(15)
	Joseph Saiza	(15)
Rounds	Sadie Calderon	(16)
	Rita Argott	(16)
	Mary Arias	(15)
	Marlene Vernava	(15)
	Debra Cabrera	(15)
Sarno	Vacant	(16)
	Irene Pasillas	(16)
	Vacant	(16)
	May Sharp	(15)
	Vacant	(15)
Trujillo	Mary Jo Haller	(16)
	Vacant	(16)
	Margaret Bustos*	(16)
	Rosalie Miller	(15)
	A.J. Hayes*	(15)

**Indicates person currently serves on three committees*

COMMUNITY PROGRAM COMMITTEE

Meets the third Wednesday in Jan., May, and Sept., at 7:00 p.m., Town Center Hall, Meeting Room #1

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Moore	George Felix, Jr.	(16)
	Vacant	(16)
	Mary Jo Haller	(15)
	Gabriela Garcia	(15)
	Bryan Collins	(15)
Rios	Vacant	(16)
	Mary Anderson	(15)
	Dolores H. Romero*	(15)
	Vacant	(16)
	David Diaz-Infante*	(15)
Rounds	Mark Scoggins*	(16)
	Marlene Vernava	(16)
	Vacant	(16)
	Anthony Ambris	(15)
	Johana Coca*	(15)
Sarno	Jeanne Teran	(16)
	Miguel Estevez	(16)
	Kim Mette	(16)
	Cecilia Leader	(15)
	Frank Leader	(15)
Trujillo	Vacant	(16)
	Vacant	(16)
	Vacant	(16)
	Judy Aslakson	(15)
	Vacant	(15)

**Indicates person currently serves on three committees*

FAMILY & HUMAN SERVICES ADVISORY COMMITTEE

Meets the third Wednesday of the month, except Jul., Aug., Sept., and Dec., at 5:30 p.m., Gus Velasco Neighborhood Center

Qualifications: 18 Years of age, reside or active in the City

Membership: 15 Residents Appointed by City Council

5 Social Service Agency Representatives Appointed by the Committee

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Moore	Arcelia Miranda	(16)
	Martha Villanueva	(15)
	Margaret Bustos*	(15)
Rios	Lydia Gonzales	(16)
	Manny Zevallos	(15)
	Vacant	(15)
Rounds	Annette Rodriguez	(16)
	Vacant	(15)
	Ted Radoumis	(15)
Sarno	Debbie Belmontes	(16)
	Linda Vallejo	(16)
	Hilda Zamora	(15)
Trujillo	Dolores H. Romero*	(16)
	Gloria Duran*	(16)
	David Diaz-Infante *	(15)

Organizational Representatives: Nancy Stowe
Evelyn Castro-Guillen
Elvia Torres
(SPIRITT Family Services)

**Indicates person currently serves on three committees*

HERITAGE ARTS ADVISORY COMMITTEE

Meets the Last Tuesday of the month, except Dec., at 9:00 a.m., at the Gus Velasco
Neighborhood Center Room 1

Qualifications: 18 Years of age, reside or active in the City

Membership: 9 Voting Members
 6 Non-Voting Members

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Moore	Pauline Moore	6/30/2016
Rios	Paula Minnehan	6/30/2016
Rounds	A.J. Hayes*	6/30/2016
Sarno	Gloria Duran*	6/30/2016
Trujillo	Amparo Oblea	6/30/2016

Committee Representatives

Beautification Committee	Marlene Vernava*	6/30/2015
Historical Committee	Larry Oblea	6/30/2015
Planning Commission	Vacant	6/30/2015
Chamber of Commerce	Tom Summerfield	6/30/2015

Council/Staff Representatives

Council Liaison	Laurie Rios
Council Alternate	Richard Moore
City Manager	Thaddeus McCormack
Director of Community Services	Maricela Balderas
Director of Planning	Wayne Morrell

**Indicates person currently serves on three committees*

HISTORICAL COMMITTEE

Meets Quarterly - The 2nd Tuesday of Jan., April, July, and Oct., at 5:30 p.m.,
Heritage Park Train Depot

Qualifications: 18 Years of age, reside or active in the City

Membership: 20

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Moore	Astrid Shesterkin	(16)
	Tony Reyes	(16)
	Amparo Oblea	(15)
	George Felix, Sr.	(15)
Rios	Vacant	(16)
	Vacant	(16)
	Vacant	(15)
	Larry Oblea	(15)
Rounds	Vacant	(16)
	Vacant	(16)
	Mark Scoggins*	(15)
	Janice Smith	(15)
Sarno	Ed Duran	(16)
	Vacant	(16)
	Vacant	(15)
	Sally Gaitan	(15)
Trujillo	Vacant	(16)
	Vacant	(16)
	Merrie Hathaway	(15)
	Vacant	(15)

**Indicates person currently serves on three committees*

PARKS & RECREATION ADVISORY COMMITTEE

Meets the First Wednesday of the month, except Jul., Aug., and Dec., 7:00 p.m., Town Center Hall, Meeting Room #1

Subcommittee Meets at 6:00 p.m.

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Moore	Mary Tavera	(16)
	John Salgado	(16)
	Janet Rock	(15)
	Ralph Aranda	(15)
	Kurt Hamra	(15)
Rios	Vacant	(16)
	Bernie Landin	(16)
	Carlos Tovar	(16)
	Sally Gaitan	(15)
	Fred Earl	(15)
Rounds	Kenneth Arnold	(16)
	Richard Legarreta, Sr.	(16)
	Johana Coca*	(16)
	Angelica Miranda	(15)
	Mark Scoggins*	(15)
Sarno	Joey Hernandez	(16)
	Debbie Belmontes	(16)
	Lisa Garcia	(15)
	Ed Madrid	(16)
	David Diaz-Infante*	(15)
Trujillo	Miguel Estevez	(16)
	Andrea Lopez	(16)
	A.J. Hayes*	(15)
	Judy Aslakson	(15)
	Arcelia Miranda	(15)

**Indicates person currently serves on three committees*

PERSONNEL ADVISORY BOARD

Meets Quarterly on an As-Needed Basis

Membership: 5 (2 Appointed by City Council, 1 by Personnel Board, 1 by Firemen's Association, 1 by Employees' Association)

Terms: Four Years

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Council	Angel Munoz	6/30/2017
	Ron Biggs	6/30/2017
Personnel Advisory Board	Vacant	6/30/2017
Firemen's Association	Jim De Silva	6/30/2017
Employees' Association	Anita Ayala	6/30/2017

PLANNING COMMISSION

Meets the second Monday of every Month at 6:00 p.m.,
Council Chambers
Qualifications: 18 Years of age, reside or active in the City
Membership: 5

APPOINTED BY

NAME

Moore	Ken Arnold
Rios	Michael Madrigal
Rounds	Susan Johnston
Sarno	Joe Angel Zamora
Trujillo	Frank Ybarra

SENIOR CITIZENS ADVISORY COMMITTEE

Meets the Second Tuesday of the month, except Jul., Aug., Sep., and Dec., at 9:30 a.m.,
Gus Velasco Neighborhood Center

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Moore	Yoshi Komaki	(16)
	Yoko Nakamura	(16)
	Paul Nakamura	(16)
	Astrid Shesterkin	(15)
	Pete Vallejo	(15)
Rios	Rebecca Lira	(16)
	Vacant	(16)
	Vacant	(16)
	Amelia Acosta	(15)
	Jesse Serrano	(15)
Rounds	Vacant	(16)
	Vacant	(16)
	Gloria Vasquez	(15)
	Lorena Huitron	(15)
	Berta Sera	(15)
Sarno	Gloria Duran	(16)
	Betty Elizalde	(16)
	Hilda Zamora	(15)
	Linda Vallejo	(15)
	Ed Duran	(15)
Trujillo	Vacant	(16)
	Vacant	(16)
	Vacant	(15)
	Margaret Bustos*	(15)
	Vacant	(15)

**Indicates person currently serves on three committees*

SISTER CITY COMMITTEE

Meets the First Monday of every month, except Dec., at 6:30 p.m., Town Center Hall, Mtg. Room #1. If the regular meeting date falls on a holiday, the meeting is held on the second Monday of the month.

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Moore	Martha Villanueva	(16)
	Vacant	(16)
	Mary K. Reed	(15)
	Peggy Radoumis	(15)
	Jeannette Wolfe	(15)
Rios	Charlotte Zevallos	(16)
	Francis Carbajal	(16)
	Vacant	(15)
	Doris Yarwood	(15)
	Lucy Gomez	(15)
Rounds	Manny Zevallos	(16)
	Susan Johnston	(16)
	Vacant	(16)
	Ted Radoumis	(15)
	Johana Coca*	(15)
Sarno	Vacant	(16)
	Vacant	(16)
	Vacant	(15)
	Vacant	(16)
	Vacant	(15)
Trujillo	Vacant	(16)
	Andrea Lopez	(16)
	Dolores H. Romero*	(15)
	Marcella Obregon	(15)
	Vacant	(15)

**Indicates person currently serves on three committees*

TRAFFIC COMMISSION

Meets the Third Thursday of every month, at 6:00 p.m., Council Chambers

Membership: 5

Qualifications: 18 Years of age, reside or active in the City

APPOINTED BY	NAME
Moore	Albert J. Hayes
Rios	Pauline Moore
Rounds	Ted Radoumis
Sarno	Alma Martinez
Trujillo	Greg Berg

YOUTH LEADERSHIP COMMITTEE

Meets the First Monday of every month, at 6:30 p.m., Council Chambers

Qualifications: Ages 13-18, reside in Santa Fe Springs

Membership: 20

APPOINTED BY	NAME	TERM EXPIRES UPON GRADUATION IN
Moore	Vacant	()
	Evony Reyes	(17)
	Vacant	()
	Vacant	()
Rios	Vacant	()
	Vacant	()
	Marisa Gonzalez	(15)
	Vacant	()
Rounds	Gabriel Perez	(16)
	Vacant	()
	Laurence Ordaz	(16)
	Ciani Hernandez	(15)
Sarno	Vacant	()
	Vacant	()
	Vacant	()
	Alyssa Madrid	(16)
Trujillo	Paul Legarreta	(17)
	Victoria Nunez	(16)
	Richard Uribe	(15)
	Vacant	()



City of Santa Fe Springs

City Council Meeting

January 22, 2015

COUNCIL REORGANIZATION

Nomination of Mayor and Mayor Pro Tem for 2015

RECOMMENDATION

That the City Council nominate members for the offices of Mayor and Mayor Pro Tem for 2015.

BACKGROUND

Historically, the City Council nominated and selected the offices of Mayor and Mayor Pro Tem at the same meeting, with terms effective for a one-year period. This year, Councilmember Moore suggested that the nominations for these offices take place at the second meeting in January and the voting and installation take place at the first meeting in February; the rest of the Council agreed.

According to Roberts Rules of Order, any number of nominations can be made, and no second is required for a nomination. When there are no further nominations, the nominations are closed. Nominations are voted on in the order that they are made; nominations are treated in a manner such that a second nomination is not regarded as an amendment of the first, but is an independent motion to be voted on, only if the first fails to receive a majority vote.

It would be appropriate at this time for the Council to nominate members for the offices of Mayor and Mayor Pro Tem for 2015. Voting will take place at the meeting of February 12, 2015.

Also, attached for your information and review is a listing of current Council Liaison Appointments, Council Subcommittees, and Organization Representatives. Any adjustments the Council may wish to make to these positions will also take place at the February 12 meeting.

Thaddeus McCormack
City Manager

Attachments:

Council Liaison Appointments
Organization Representatives List
Council Subcommittees

2014 Council Appointed City Committees/Commissions

Organization	Council Liaison	Executive Secretary	Meeting Frequency	Meeting Date	Meeting Time	Meeting Location
Beautification	Moore Alternate: Rios	Jo Ann Madrid	Monthly except July, Aug, Dec	4th Wed	9:30 AM	Town Center
Community Program Committee	Rounds	Michelle Smith	Jan, May, Sept	3rd Wed in Jan, May, Sep	7:00 PM	Town Center Hall Mtg Room #1
Family & Human Services Advisory Committee	Rios	Eddie Ramirez	Monthly except Jul/Aug/Sep/Dec	3rd Wed of the month	5:30 PM	Gus Velasco Neighborhood Center
Heritage Arts Advisory Committee	Rios Alternate: Moore	Eddie Ramirez	Monthly except Dec	Last Tues	9:00 AM	Gus Velasco Neighborhood Center
Historical Committee	Moore Alternate: Rios	Joyce Ryan	4 times per year	Jan/Apr/July/ Oct 2nd Tues	5:30 PM	Heritage Park Train Depot
Parks & Recreation Advisory Committee	Rounds	Michelle Smith	Monthly except Jul, Aug, Dec	1st Wed	7:00 PM Subcom 6:00 pm	Town Center Hall Mtg Room #1
Personnel Advisory Board	NA	Andrea Cutler	Quarterly on an as- needed basis	Varies	Varies	Varies
Planning Commission	NA	Wayne Morrell	Monthly	2nd Mon of the month	4:30 PM	City Hall Council Chambers
Senior Citizens Advisory Committee	Moore Alternate: Rios	Manuel Cantu	Monthly except Jul/Aug/Sep/Dec	2nd Tues of the month	9:30 AM	Gus Velasco Neighborhood Center
Sister City Committee	Rios	Michelle Smith	Monthly	1st Mon	6:30 PM	Town Center
Traffic Commission	NA	Noe Negrete	Monthly	3rd Thursday	6:00 PM	City Hall Council Chambers
Youth Leadership Committee	Sarno Trujillo	Eddie Ramirez	Monthly	1st Mon	6:30 PM	City Hall Council Chambers

2014 Non-Council Appointed City Committees

Organization	Council Liaison	Executive Secretary	Meeting Frequency	Meeting Day	Meeting Time	Meeting Location
Holiday Home Decorating Contest	Rounds Rios	JoAnn Madrid	Third week in Dec		4:30 PM	City Hall
Friends of the Library Board of Directors	Rounds	Joyce Ryan	Quarterly	1st Friday, Sept. Dec. March, June	5:30 PM	Library
READI Committee SAFE Neighborhood	Rounds - Dir Alternate Rios	Darryl Pedigo	Bi-Monthly Jan, March, May July, Sept, Nov	1st Tues	6:30 PM	Town Center Hall
Scholarship Interview Panels	Mora: Trujillo Sandoval: Rios Sharp: Rounds	Wayne Bergeron	April-May	TBD-Changes annually	Varies	City Hall

2014 External Organizations

Organization	Council Liaison	Staff	Meeting Day	Meeting Time	Meeting Location
Area "E" Disaster Board	Trujillo Alt- Police Svcs Staff	Darryl Pedigo	3rd Wed	8:30am	Norwalk Sports Complex, 13200 S. Clarkdale, Norwalk
California Contract Cities Assn	Sarno Alt-Trujillo	Thaddeus McCormack	3rd Wed	6:00pm	Host City
Chamber of Commerce Economic Development	Moore Alt- Sarno	Thaddeus McCormack	Varies	Varies	Varies
Chamber Youth Enrichment Fund Board	Rios	Thaddeus McCormack	2nd Wed bi-month	2:00pm	Chamber Office
City Selection Committee (League of Cal Cities) Current Mayor is Rep	Trujillo				
Gateway Cities Council of Governments	Sarno Alt-Trujillo	Thaddeus McCormack	1st Wed	6:00pm	16401 Paramount, 2nd Floor, Board Room, Paramount
91/605/405 Committee (Subcommittee of COG)	Sarno	Thaddeus McCormack	4th Wed	6:00pm	Gateway COG, 16401 Paramount Bl, Paramount
Committee on Homelessness (Subcommittee of COG)	Vacant Only COG Directors serve on this committee.	Thaddeus McCormack	On-Call Basis		Gateway COG, 16401 Paramount Bl, Paramount
Hispanic Outreach Taskforce	NA				6706 Friends Avenue Whittier, CA 90601-4432

2014 External Organizations

Organization	Council Liaison	Staff	Meeting Day	Meeting Time	Meeting Location
I-5 Consortium Policy Board	Moore Alt-Sarno	Thaddeus McCormack	4th Mon	2:00pm	Norwalk City Hall, 12700 Norwalk Blvd, Norwalk
Independent Cities of Los Angeles	Trujillo	Thaddeus McCormack			Feb-Santa Barbara, Jul-Rancho Bernardo, Sep-
Joint Powers Insurance Authority	Trujillo Alt-Moore	Thaddeus McCormack	3rd Wed in Jul	6:00pm Dinner 7:00pm Meeting	JPIA Offices, 8081 Moody, La Palma
LA CADA	Vacant	Thaddeus McCormack	Last Wed	7:00pm	Allen House, 10425 Painter Ave, SFS
League of California Cities	Sarno Alt-Trujillo	Thaddeus McCormack	1st Thur	6:30pm	MWD Courtyard Café, 700 N.
Metropolitan Little League	Rounds	Michelle Smith	Wed	7:00pm	Lake Center Park
Sanitation District (Rep is current mayor)	Trujillo Alt- Moore	Noe Negrete	4th Wed	1:30pm	1955 Workman Mill Rd, Whittier
SFHS Education Foundation	Rounds	Thaddeus McCormack	Varies	Varies	SFHS
SFS/PIH Health Center Joint Oversight Committee	Rios Alt. Trujillo Community Rep:	Maricela Balderas	As Needed		Gus Velasco Neighborhood Center
SFS/South Whittier Education Center Advisory Committee	Trujillo	Thaddeus McCormack	Varies	9:00am	Southwest Resource Center, 10750 Laurel Ave, Whittier
SFS/South Whittier Education Center Advisory Committee - President's Advisory Committee	Trujillo	Thaddeus McCormack	Varies	8:00am	Rio Hondo College Board Room
SASSFA	Moore Alt-Trujillo	Maricela Balderas	4th Thur	12:00pm	10400 Pioneer Blvd. #9 SFS

2014 External Organizations

Organization	Council Liaison	Staff	Meeting Day	Meeting Time	Meeting Location
SEAACA	Trujillo Alt-Moore	Dino Torres	3rd Thur	2:00pm	9777 SEAACA Way, Downey
Southeast Water Coalition Administrative Entity		Frank Beach Noe Negrete - Alt	3rd Thur of odd months	11:30am - Lunch 12:00pm - Meeting	Pico Rivera
Southeast Water Coalition Board	Trujillo Moore - Alternate	Frank Beach	1st Thur of every even mo.	6:30pm Dinner 7:00pm Meet	City of South Gate Candice Espinoza Assistant Engineer City of South Gate (323) 357-9661 office (562) 824-4113 mobile cespinoza@sogate.org
Southern California Association of Governments (SCAG)	Moore Trujillo - Alternate		Annual Meeting in May or June		
Vector Control Appt can be for 2 or 4 yrs.	Mike Madrigal		Jan 2012 - Dec 2015		
Washington Blvd Coalition to the Gold Line Extension	Moore Sarno				

Council Subcommittees			
NAME	TYPE	FORMED	MEMBERS
Audit Committee	Standing	6/14/2012 1/24/2014	Moore Sarno
Budget Events and Programs	Standing	2/13/2014 2/13/2014	Rounds Sarno
Budget Revenue and Fees	Standing	2/13/2014 2/13/2014	Rios Moore
Capital Improvements Projects	Standing	1/24/2014 1/24/2014	Sarno Rounds
Economic Development Strategy	Standing	8/7/2012 8/7/2012	Moore Rios
Edison	Ad Hoc	5/22/2014 5/22/2014	Moore Sarno
General Plan	Ad Hoc	12/18/2014 12/18/2014	Rios Sarno
High Speed Rail Authority	Ad Hoc	1/24/2013 2/13/2014	Trujillo Rounds
I-5 Expansion Project	Standing	1/24/2014	Sarno
I-5 Florence Avenue Segment	Ad Hoc	1/24/2014 1/24/2014	Sarno Moore
Long-Term Housing Plan	Ad Hoc	1/24/2014 9/26/2013	Sarno Rounds
Relay for Life	Ad Hoc	Will be appointed at a later date	
Strategic Plan	Ad Hoc	1/8/2015 1/8/2015	Trujillo Sarno
Valley View Grade Separation Project	Ad Hoc	1/12/2012 1/12/2012	Rounds Trujillo
Water Rate	Ad Hoc	12/4/2014 12/4/2014	Rounds Moore
Water Conservation	Ad Hoc	8/14/2014 8/14/2014	Rios Rounds

Standing Committees subject to Brown Act