



# AGENDA

REGULAR MEETINGS OF THE  
SANTA FE SPRINGS  
HOUSING SUCCESSOR  
SUCCESSOR AGENCY  
AND CITY COUNCIL

SEPTEMBER 11, 2014 – 6:00 P.M.

Council Chambers  
11710 Telegraph Road  
Santa Fe Springs, CA 90670

Juanita A. Trujillo, Mayor  
Laurie M. Rios, Mayor Pro Tem  
Richard J. Moore, Councilmember  
William K. Rounds, Councilmember  
Jay Sarno, Councilmember

**Public Comment:** The public is encouraged to address City Council on any matter listed on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council, please complete the card that is provided at the rear entrance to the Council Chambers and hand the card to the City Clerk or a member of staff. City Council will hear public comment on items listed on the agenda during discussion of the matter and prior to a vote. City Council will hear public comment on matters not listed on the agenda during the Oral Communications period.

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

**Americans with Disabilities Act:** In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

**Please Note:** Staff reports, and supplemental attachments, are available for inspection at the office of the City Clerk, City Hall, 11710 E. Telegraph Road during regular business hours 7:30 a.m. – 5:30 p.m., Monday – Thursday and every other Friday. Telephone (562) 868-0511.

1. **CALL TO ORDER**

2. **ROLL CALL**

Richard J. Moore, Councilmember  
William K. Rounds, Councilmember  
Jay Sarno, Councilmember  
Laurie M. Rios, Mayor Pro Tem  
Juanita A. Trujillo, Mayor

**HOUSING SUCCESSOR**

3. License Agreement to Temporary Use Housing Successor-Owned Land  
Consideration of a License Agreement for the temporary use of a Housing Successor-owned 3.9± acre property located at 13231 Lakeland Road (APN: 8011-012-902)

**Recommendation:** That the Housing Successor authorize the Director of Planning to execute the License Agreement and other related documents to effectuate the temporary use of the subject property pursuant to the terms and conditions contained therein.

**SUCCESSOR AGENCY**

*There are no items on the Successor Agency agenda for this meeting.*

**CITY COUNCIL**

4. **CITY MANAGER REPORT**

5. **CONSENT AGENDA**

*Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.*

**Approval Minutes**

- A. Minutes of the August 14, 2014 Regular City Council Meeting

**Recommendation:** That the City Council approve the minutes as submitted.

**NEW BUSINESS**

6. Award of Bid to Downtown Ford Sales for the Purchase of Seven (7) 2015 Ford Explorer Police Utility Vehicles

**Recommendation:** That the City Council award a bid to Downtown Ford Sales for seven (7) Ford Explorer police utility vehicles in the amount of \$208,081.00.

7. Heritage Park Concession – Authorization to Advertise

**Recommendation:** That the City Council authorize the Director of Community Services to request proposals for the operation of the Heritage Park Food Concession.

8. Request for Out-of State Travel for Department of Fire-Rescue Engineer Joseph Walls to Attend the “FDM Education Training Workshop 2014” in Vancouver, Canada

**Recommendation:** That the City Council approve out-of-state travel for Fire-Rescue Engineer Joseph Walls to attend the “FDM Education Training Workshop 2014” in Vancouver, Canada from Sunday, October 19, 2014 through Wednesday, October 22, 2014.

9. Approval and Acceptance of Takata Family Art Donation and Placement Location as Recommended by the Heritage Arts Advisory Committee

**Recommendation:** That the City Council: 1). Approve and accept the donated art piece, known as “The Immortal Archer” from the Takata Family in remembrance of their parents, Tom and Sylvia Takata, for their numerous contributions to the Santa Fe Springs community over the past 50 years; and 2). Approve the City Hall Lobby as the placement location to host this magnificent piece of art.

10. Award of Contract for Environmental Consultant Services

**Recommendation:** That the City Council authorize staff to award a contract in the amount of \$34,460.00 to Blodgett Baylosis Associates for the preparation of environmental documents (Environmental Impact Report (EIR)) related to the development of the former Lakeland Development property at 12345 Lakeland Road, Santa Fe Springs, California, 90670.

11. Fire Station Headquarters, Parking Lot Slurry Seal - Final Payment

**Recommendation:** That the City Council approve the Final Payment (less 5% Retention) to Century Paving, Inc. of La Mirada, California, in the amount of \$28,847.46 for the subject project.

12. Resolution No. 9458 – Establishing the City’s Maximum Contribution Under the Public Employees’ Medical and Hospital Care Act

**Recommendation:** That the City Council adopt Resolution No. 9458 establishing the City’s maximum contribution to medical insurance premiums under the Public Employees’ Medical and Hospital Care Act.

**CLOSED SESSION**

13. CONFERENCE WITH LEGAL COUNSEL- INITIATION OF LITIGATION  
PURSUANT TO SUBDIVISION (C) OF SECTION 54956.9 (d)(4)

Potential Parties: Ridgeline/RDX

**Please note: Item Nos. 14 - 23 will commence in the 7:00 p.m. hour.**

14. **INVOCATION**

15. **PLEDGE OF ALLEGIANCE**

**INTRODUCTIONS**

16. Representatives from the Chamber of Commerce

17. Representatives from the Youth Leadership Committee

18. **ANNOUNCEMENTS**

**PRESENTATIONS**

19. Proclamation Declaring September 12, 2014 as the 2014 Fiestas Patrias Cultural Celebration Day

**APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS**

20. Committee Appointments

21. **ORAL COMMUNICATIONS**

*This is the time when comments may be made by interested persons on matters not on the agenda having to do with City business.*

22. **EXECUTIVE TEAM REPORTS**

23. **ADJOURNMENT**

*I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted at the following locations; Santa Fe Springs City Hall, 11710 Telegraph Road; Santa Fe Springs City Library, 11700 Telegraph Road; and the Town Center Plaza (Kiosk), 11740 Telegraph Road, not less than 72 hours prior to the meeting.*

Anita Jimenez, CMC

City Clerk

September 4, 2014

Date





# City of Santa Fe Springs

Housing Successor

September 11, 2014

## **NEW BUSINESS**

### License Agreement to Temporary Use Housing Successor-Owned Land

Consideration of a License Agreement for the temporary use of a Housing Successor-owned 3.9± acre property located at 13231 Lakeland Road (APN: 8011-012-902)

### **RECOMMENDATION:**

That the Housing Successor authorize the Director of Planning to execute the License Agreement and other related documents to effectuate the temporary use of the subject property pursuant to the terms and conditions contained therein.

### **BACKGROUND**

The subject 3.9± acre property, located at 13231 Lakeland Road, was acquired by the Community Development Commission (CDC) in 2008 for the purpose of developing affordable housing. Ownership was transferred to the Housing Successor by operation of law on February 1, 2012. Since that time, staff has been negotiating the final terms of a development agreement for the affordable housing project.

For the seventh time, the Los Angeles County Chief Executive Office is requesting the temporary use of the subject vacant property for the parking of trucks and equipment on behalf of the County Clerk's Office related to the upcoming November election. The proposed term is from October 13 through November 14, 2014.

### **FISCAL IMPACT**

The proposed temporary use of the subject 3.9± acre property, pending the eventual development of the site for affordable housing, will not have an adverse impact on the City's Budget.

  
Thaddeus McCormack  
City Manager

### **Attachments:**

Location Aerial

Lease Agreement



**Lease of Housing Successor-Owned Land (3.9± Acres)  
13231 Lakeland Road (APN: 8011-012-902)**



**COUNTY OF LOS ANGELES  
CHIEF EXECUTIVE OFFICE  
LICENSE AGREEMENT  
PL-LA-2014-02**

THIS LICENSE AGREEMENT ("License") is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2014, by and between THE CITY OF SANTA FE SPRINGS, hereinafter referred to as the Licenser, and the COUNTY OF LOS ANGELES, a body politic and corporate, hereinafter referred to as the Licensee.

The parties hereby agree as follows:

1. **PREMISES.** The Licenser, for and in consideration of the performance of the covenants and agreements hereinafter contained to be kept and performed by the Licensee, upon the following terms and conditions, hereby licenses to the Licensee the right to use the parking lot, comprising 3.9 acres of land, located at 13231 Lakeland Road, Santa Fe Springs, (AIN 8011-012-902) in the County of Los Angeles, State of California hereinafter referred to as the "Premises."

2. **TERM.** The term of this License shall commence on October 13, 2014 (the "Commencement Date") and terminate on November 14, 2014.

3. **CONSIDERATION.** Licensee hereby agrees to pay as a license fee, for the Premises during the term of this License, the sum of One Dollars (\$1.00). License payments shall be payable within fifteen days after the first day of each and every month of the term hereof provided Licenser has caused a claim therefor for each such month to be filed with the Auditor of the County of Los Angeles prior to the first day of each month.

4. **USE.** Licenser agrees that the Premises, together with all appurtenances thereto, shall be used by the Licensee as off-street, in and out parking for the Registrar Recorder County Clerk on a 24 hour/7 days basis.

5. **REPAIRS AND MAINTENANCE.** Licensee agrees to maintain the Premises, at Licensee's sole expense. Licensee's maintenance responsibility shall include, but not be limited to lighting (including lamps and tubes), sweeping, security, trash removal, and repair or replacement of car-stops, gates and fence. Licensee agrees to return said Premises to Licenser in as good condition as when rented, ordinary wear and tear, damage by earthquake, fire or the elements and other disaster or casualty excepted.

6. **UTILITIES.** Licensee agrees to pay when due all charges for the use of the sewer, effluent treatment (when and if imposed by any governmental authority), all water, electricity, lighting and other charges accruing or payable in connection with the Premises.

## 7. DEFAULT

A. Default by Licensee: Licensee agrees that if default shall be made in the payment of the license fee in the manner herein provided or in any of the covenants or agreements herein contained on the part of the Licensee to be kept and performed which constitute a material breach of the License, it shall be lawful for the Licensor to declare said term ended and to terminate this License upon the giving of five (5) days written notice. In addition thereto, Licensor shall have such other rights or remedies as may be provided by law. Licensor may not terminate the License if Licensee cures the default within the five (5) day period after the notice is given.

B. Default by Licensor: Licensor shall not be in default in the performance of any obligation required to be performed under this License unless Licensor has failed to perform such obligation within three (3) days after the receipt of written notice of default from Licensee specifying in detail Licensor's failure to perform or within such shorter period of time as may be specified herein. Licensee may terminate this License upon Licensor's default of any material obligation upon giving of three (3) days written notice of termination. In addition thereto, Licensee shall have such other rights or remedies as may be provided by law. Licensee may not terminate the License if Licensor cures the default within the three (3) day period after the notice is given. Licensee shall not exercise any of its rights under this Paragraph, other than its rights to give notice, until Licensee gives notice to any person who has requested in writing notice of Licensor's default, and has specified that person's interest in the License. The notice to such person shall be for the same period of time as that to which Licensor is entitled. Such person shall have the right to cure the default within the same period of time, after notice, to which Licensor would be entitled.

If Licensor or such person does not cure the default, Licensee may exercise any of its rights or remedies provided for or permitted in this License or pursuant to law, including the right to recover any damages proximately caused by the default.

8. NOTICES. Notices desired or required to be given by this License or by any law now or hereinafter in effect shall be given by enclosing the same in a sealed envelope with postage prepaid, certified or registered mail, return receipt requested, with the United States Postal Service.

Any such notice and the envelope containing the same shall be addressed to the Licensor as follows:

City of Santa Fe Springs  
11710 East Telegraph Road  
Santa Fe Springs, CA 90670  
Attention: Wayne Morrell

The notices and envelopes containing the same shall be addressed to the Licensee as follows:

Board of Supervisors  
Kenneth Hahn Hall of Administration, Room 383  
500 West Temple Street  
Los Angeles, CA 90012

with a copy to:

Chief Executive Office  
Real Estate Division  
222 South Hill Street, 3rd floor  
Los Angeles, CA 90012  
Attention: Director of Real Estate

or such other place as may hereinafter be designated in writing by the Licensor or Licensee, except that Licensor shall at all times maintain a mailing address in California.

Notwithstanding anything in this License herein to the contrary, receipt of notice shall be conclusively presumed to have occurred on the earliest of:

- (1) The date of personal delivery to Licensor or to Licensor's agent or employee at Licensor's place of business, or to a resident over eighteen (18) years of age at Licensor's residence.
- (2) The date of delivery shown upon the United States Postal Service's return receipt for certified or registered mail.
- (3) Ten (10) days after deposit of notice to the address stipulated herein, sent by first class mail with the United States Postal Service, provided prior or concurrent notice has been attempted pursuant to Section 8 herein, but delivery has been refused or the notice otherwise returned without delivery.

## 9. INSURANCE

A. Licensor Indemnification. Licensor shall indemnify, defend and save harmless Licensee, its agents, officers and employees, from and against any and all liability, expenses (including defense costs and legal fees) and claims for damages of any nature whatsoever, including but not limited to bodily injury, death or personal injury or property damage arising from or connected with the negligent acts or omissions of Licensor with regard to Licensor's use, maintenance or ownership of the Premises.

B. Licensee Indemnification. Licensee shall indemnify and hold Licensors, its agents, officers and employees free and harmless from any and all liability, claims, loss, damages or expenses (including defense costs and legal fees), arising by reason of bodily injury, death, personal injury, or property damage resulting from Licensee's activities on the Premises. For purposes of this section, Licensee shall be understood to include all employees of the County of Los Angeles who come on to the Premises for parking or any other purpose. Licensee shall also provide Licensors with a self-insurance certificate naming Licensors as an additional insured for Liability Coverage. Nothing in this License shall be construed to waive, limit, or supersede any of Tenant's rights or immunities under the California Labor Code, including but not limited to waiver pursuant to Labor code section 3864.

C. Waiver of Subrogation. The Licensors and Licensee each waives their rights and their insurers' rights of recovery against the other for any loss arising from or relating to this Agreement.

10. ASSIGNMENT AND SUBLETTING. Licensee shall not assign or sublet the whole or any part of the Premises without first securing the written consent of the Licensors which may be withheld in Licensors' sole and absolute discretion. Any assignments or subletting of the Premises without Licensors' prior consent shall be void and of no force or effect.

11. BINDING ON SUCCESSORS. Each and all of the terms and agreements herein contained shall be binding upon and shall inure to the benefit of the successors in interest of the Licensors, and wherever the context permits or requires, the successors in interest to the Licensee.

## 12. GENERAL PROVISIONS

A. Waiver. The waiver by Licensors or Licensee of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition on any subsequent breach of the same or any other term, covenant or condition herein contained.

B. Marginal Headings. The paragraph titles in this License are not a part of this License and shall have no effect upon the construction or interpretation of any part hereof.

C. Time. Time is of the essence of this License and each and all of its provisions in which performance is a factor.

D. Recordation. Neither party may record this License.

E. Quiet Possession. Upon Licensee paying the License fee hereunder, Licensee shall have quiet possession of the Premises for the entire term hereof subject to all the provisions in this License.

F. Prior Agreements. This License contains all of the agreements of the parties hereto with respect to any matter covered or mentioned in this License and no prior agreements or understanding pertaining to any such matter shall be effective for any

purpose. No provision of this License may be amended or added to except by an agreement in writing signed by the parties hereto or their respective successors-in-interest. This License shall not be effective or binding on any party until fully executed by both parties hereto.

G. Force Majeure. In the event that either party is delayed or hindered from the performance of any act required hereunder by reason of strikes, lock-outs, labor troubles, inability to procure materials not related to the price thereof, failure of power, restrictive governmental laws and regulations, riots, insurrection, war or other reasons of a like nature beyond the control of such party, then performance of such acts shall be excused for the period of the delay, and the period for the performance of any such act shall be extended for a period equivalent to the period of such delay.

H. Severability. Any provision of this License which shall prove to be invalid, void or illegal shall in no way affect, impair or invalidate any other provision hereof and such other provisions shall remain in full force and effect.

I. Cumulative Remedies. No remedy or election hereunder shall be deemed exclusive but shall wherever possible be cumulative with all other remedies at law or in equity.

J. Impairment of Title. Licensor shall obtain prior to the Licensee's occupancy of the Premises, a Request for Notice of Default, in a recordable form, executed and acknowledged by Licensor, requesting that the County be notified of any Notice of Default filed by any of Licensor's lenders, to the address of County as specified in Section 10 of this License.

K. Choice of Law. This License shall be governed by the laws of the State of California, exclusive of conflict of law provisions.

L. Interpretation. The language of this License shall be construed according to its fair meaning and not strictly for or against Licensor or Licensee. Unless the context of this License clearly requires otherwise: (i) the plural and singular numbers shall be deemed to include the other; (ii) the masculine, feminine and neuter genders shall be deemed to include the others; (iii) "or" is not exclusive; and (iv) "includes" and "including" are not limiting.

N. Lobbyists. Licensor and each County lobbyist or County lobbying firm as defined in Los Angeles County Code Section 2.160.010, retained by Licensor, shall fully comply with the County Lobbyist Ordinance, Los Angeles County Code Chapter 2.160. Failure on the part of Licensor or any County lobbyist or County lobbying firm retained by Licensor to fully comply with the County Lobbyist Ordinance shall constitute a material breach of this License upon which County may immediately terminate or suspend this License.

### 13. ENVIRONMENTAL MATTERS

A. Hazardous Materials. Licensee shall not cause nor permit, nor allow any of Licensee's employees, agents, customers, visitors, invitees, contractors, assignees or subtenants to cause or permit, any Hazardous Materials to be brought upon, stored,

manufactured, generated, blended, handled, recycled, treated, disposed or used on, under or about the Premises, the Building or the Common Areas, except for routine office and janitorial supplies in usual and customary quantities stored, used and disposed of in accordance with all applicable Environmental Laws. As used herein, "Hazardous Materials" means any chemical, substance, material, controlled substance, object, condition, waste, living organism or combination thereof, whether solid, semi solid, liquid or gaseous, which is or may be hazardous to human health or safety or to the environment due to its radioactivity, ignitability, corrosivity, reactivity, explosivity, toxicity, carcinogenicity, mutagenicity, phytotoxicity, infectiousness or other harmful or potentially harmful properties or effects, including, without limitation, molds, toxic levels of bacteria, tobacco smoke within the Premises, petroleum and petroleum products, asbestos, radon, polychlorinated biphenyls (PCBs), refrigerants (including those substances defined in the Environmental Protection Agency's "Refrigerant Recycling Rule," as amended from time to time) and all of those chemicals, substances, materials, controlled substances, objects, conditions, wastes, living organisms or combinations thereof which are now or become in the future listed, defined or regulated in any manner by any Environmental Law based upon, directly or indirectly, such properties or effects. As used herein, "Environmental Laws" means any and all federal, state or local environmental, health and/or safety-related laws, regulations, standards, decisions of courts, ordinances, rules, codes, orders, decrees, directives, guidelines, permits or permit conditions, currently existing and as amended, enacted, issued or adopted in the future which are or become applicable to Licensee, the Premises, the Building or the Common Areas.

B. Licensor Indemnity. Licensor shall indemnify, protect, defend (by counsel acceptable to Licensee) and hold harmless Licensee from and against any and all claims, judgments, causes of action, damage, penalties, fine, taxes, costs, liabilities, losses and expenses arising at any time during or after the Term as a result (directly or indirectly) of or in connection with the presence of Hazardous Materials on, under or about the Premises, Building or Common Areas or other violation of laws relating to Hazardous Materials other than caused by Licensee. This indemnity shall include, without limitation, the cost of any required or necessary repair, cleanup or detoxification, and the preparation and implementation of any closure, monitoring or other required plans, as such action is required by local or state laws or any governmental agency. Licensor shall promptly deliver to Licensee a copy of any notice received from any governmental agency during the Term of this Agreement concerning the presence of Hazardous Materials in the Building or the Premises. Licensee's obligations pursuant to the foregoing indemnity shall survive the expiration or termination of this Agreement. A default by Licensor under this Section shall constitute a material default under this Agreement.

14. WARRANTY OF AUTHORITY. Each of the undersigned signatories for the Licensor hereby personally covenants, warrants and guarantees that each of them, jointly and severally, has the power and authority to execute this License upon the terms and conditions stated herein and each agrees to indemnify and hold harmless the Licensee from all damages, costs, and expenses, which result from a breach of this material representation.

15. CONSIDERATION OF GAIN PROGRAM PARTICIPANTS. Should Licensor require additional or replacement personnel after the effective date of this Agreement, Licensor shall give consideration for any such employment to participants in the County's



Department of Public Social Services' Greater Avenues for Independence (GAIN) Program who meet Licensor's minimum qualifications for the open position. The County will refer GAIN participants by job category to the Licensor.

16. SOLICITATION OF CONSIDERATION. It is improper for any County officer, employee or agent to solicit consideration, in any form, from a licensor with the implication, suggestion or statement that the licensor's provision of the consideration may secure more favorable treatment for the licensor in the award of a license or that the licensor's failure to provide such consideration may negatively affect the County's consideration of the licensor's submission. A licensor shall not offer or give, either; directly or through an intermediary, consideration, in any form, to a County officer, employee or agent for the purpose of securing favorable treatment with respect to the award of the license.

17. NON-DISCRIMINATION

A. Obligation to Refrain from Discrimination. Licensee covenants and agrees for itself and any successors-in-interest that there shall be no discrimination against or segregation of any person or group of persons on account of race, color, creed, religion, sex, marital status, ancestry or national origin, in the sale, lease, sublease, transfer, use, occupancy, tenure or enjoyment of the Property, nor shall Licensee or any person claiming under or through Licensee establish or permit any such practice or practices of discrimination or segregation with reference to the selection, location, number, use or occupancy of tenants, lessees, subtenants, sublessees or vendees of any portion of the Property.

B. Form of Nondiscrimination and Nonsegregation Clauses. Licensee shall refrain from restricting the rental, sale or lease of any portion of the Property on the basis of race, color, creed, religion, sex, marital status, ancestry or national origin of any person. All such deeds, leases or contracts shall contain or be subject to substantially the following nondiscrimination or nonsegregation clauses:

(i) In deeds: "The grantee herein covenants by and for himself or herself, his or her heirs, executors, administrators, and assigns, and all persons claiming under or through them, that there shall no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, marital status, national origin or ancestry in the sale, lease, sublease, transfer, use, occupancy, tenure or enjoyment of the premises herein conveyed, nor shall the grantee, or any person claiming under or through him or her, establish or permit any such practice or practices of discrimination or segregation with reference to the selection, location, number, use or occupancy of tenants, lessees, subtenants, sublessees or vendees in the premises herein conveyed. The foregoing covenants shall run with the land."

(ii) In leases: "The lessee herein covenants by and for himself or herself, his or her heirs, executors, administrators, and assigns, and all persons claiming under or through him or her, and this lease is made and accepted upon and subject to the following conditions: That there shall be no discrimination against or segregation of any person or group of persons on account of race, color, creed, religion, sex, marital status, national origin or ancestry, in the leasing, subleasing, transferring, use, occupancy, tenure or enjoyment of the premises herein leased, nor shall the lessee himself, or any person

claiming under or through him or her, establish or permit any such practice or practices of discrimination or segregation with reference to the selection, location, number, use, or occupancy of tenants, lessees, sublessees, subtenants, or vendees in the premises herein leased."

(iii) In contracts entered into relating to the sale, transfer or leasing of the Property or any interest therein, the foregoing provisions in substantially the forms set forth shall be included, and the contracts shall further provide that the foregoing provisions shall be binding upon and obligate the contracting parties any subcontracting parties, or other transferees under the instruments.

18. IRREVOCABLE OFFER. In consideration for the time and expense that the Licensee will invest, including but not limited to legal review, and preparation and noticing for presentation to the County Board of Supervisors in reliance on Licensor's covenant to license to the County under the terms of this license offer, the Licensor irrevocably promises to keep this offer open until October 31, 2014.

IN WITNESS WHEREOF, pursuant to Chapter 2.08 of the Los Angeles County Code this License has been executed by the Licenser and on behalf of the Licensee by its Chief Executive Officer or his designee, on the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

LICENSOR:

THE CITY OF SANTA FE SPRINGS

By: \_\_\_\_\_  
WAYNE MORRELL  
Director of Planning

LICENSEE:

COUNTY OF LOS ANGELES  
a body politic and corporate

WILLIAM T FUJIOKA  
Chief Executive Officer

By: \_\_\_\_\_  
CHRISTOPHER M. MONTANA  
Director of Real Estate Division

ATTEST:

DEAN C. LOGAN  
Registrar-Recorder/County Clerk

By: \_\_\_\_\_  
Deputy

APPROVED AS TO FORM:

RICHARD D. WEISS  
Acting County Counsel

By: \_\_\_\_\_  
Deputy

**MINUTES OF THE REGULAR MEETINGS OF THE  
SANTA FE SPRINGS HOUSING SUCCESSOR,  
SUCCESSOR AGENCY, AND CITY COUNCIL**

**August 14, 2014  
6:00 p.m.**

**1. CALL TO ORDER**

Mayor Trujillo called the meetings to order at 6:06 p.m.

**2. ROLL CALL**

Present: Councilmembers Moore, Rounds, Sarno, Mayor Pro Tem Rios, Mayor Trujillo

Also present: Thaddeus McCormack, City Manager; Steve Skolnik, City Attorney; Wayne Morrell, Director of Planning; Noe Negrete, Director of Public Works; Dino Torres, Director of Police Services; Maricela Balderas, Director of Community Services; Jose Gomez, Assistant City Manager/Director of Finance; Mike Crook, Fire Chief; Anita Jimenez, City Clerk

**CITY COUNCIL**

**3. CITY MANAGER REPORT**

The City Manager reported that Mayor Trujillo, Councilmember Rounds, and he attended the Chamber Workshop from August 8-10, in Indian Wells. The workshop provided valuable interaction between the Chamber and City staff.

Congresswoman Sanchez requested the use of office space in City Hall or another facility for County staff to answer questions or concerns regarding County issues.

**4. CONSENT AGENDA**

**Approval of Minutes**

**A. Minutes of the July 10, 2014 Regular City Council Meeting**

**Recommendation:** That the City Council approve the minutes as submitted.

Mayor Pro Tem Rios moved the approval of Item 4A; Councilmember Rounds seconded the motion which passed by the following vote: In favor: Moore, Rounds, Sarno, Rios, Trujillo; Opposed: None.

**PUBLIC HEARING/ORDINANCE FOR INTRODUCTION**

**5. ZONING TEXT AMENDMENT – Private Educational and Recreational Uses**

Ordinance No. 1058, an Ordinance of the City Council of the City of Santa Fe Springs, amending Section 155.183, Section 155.204, Section 155.213, Section 155.234, Section 155.243, Section 155.264, and Section 155.377 of Chapter 155 of the City's Municipal Code to include private uses of an educational or recreational nature as conditionally permitted uses in the following zones: ML, Limited Manufacturing Administration and Research Zone District; M-1, Light Manufacturing Zone District; M-2, Heavy Manufacturing Zone District; F-O-Z, Freeway Overlay Zone; and along the Telegraph Road Corridor. (City of Santa Fe Springs)

**Recommendations:** That the City Council: 1). Open the Public Hearing and receive any comments from the public regarding Zoning Text Amendment – Private Educational and Recreational Uses (Ordinance No. 1058), and thereafter close the Public Hearing; 2). Find that the proposed amendments to the text of the City Zoning Regulations are consistent with the City's General Plan; and, 3). Introduce for first reading the proposed amendments to the City Zoning Ordinance regarding land use requirements for metal buildings.

Mayor Trujillo opened the Public Hearing at 6:08p.m. There being no one wishing to speak, the Public Hearing was closed.

The City Attorney read the Ordinance by title and stated that the motion should be to waive further reading and introduce Ordinance No. 1058.

Councilmember Rounds expressed his approval that the City is making accommodations to the Building Code to allow for new types of businesses so that residents don't have to go to other cities to find them.

Councilmember Rounds moved the approval of Item 5; Councilmember Sarno seconded the motion which passed by the following vote: In favor: Moore, Rounds, Sarno, Rios, Trujillo; Opposed: None.

## **NEW BUSINESS**

### **6. Resolution No. 9456 – Implement Phase I of the City's Emergency Water Conservation Plan**

**Recommendation:** That the City Council adopt Resolution No. 9456 implementing Phase I of the City's Emergency Water Conservation Plan in order to comply with a mandate by the State of California.

Noe Negrete gave a presentation on the Water Conservation Plan.

The City Attorney stated that one issue regarding the 20% reduction mandate is that cities have already cut back on a voluntary bases, so the new mandate works against them because the State is using 2013 as the baseline. Progress may be based on State trends. He agreed that the current 23-year old plan needs to be renewed, but it may not be possible to complete by the deadline. He also agreed that the Phase One plans will not bring needed reduction.

The City Manager stated that 2013 was the low point of business licenses issuance in the City, so overall water usage by businesses has increased since then.

The City Attorney stated that not all residents of the City are City water customers, some get their water from other companies. The regulations that apply to cities may not be the same that are imposed on private water companies, and the City may not have control all customers.

Councilmember Moore asked about the progress on the Xeroscaping Ordinance. Wayne Morrell stated that staff should bring an ordinance to Council in about one month that will allow residents to replace their lawns with plant material.

The Mayor appointed Mayor Pro Tem Rios and Councilmember Rounds to a Water Subcommittee.

Councilmember Moore moved the approval of Item 6; Mayor Pro Tem Rios seconded the motion which passed by the following vote: In favor: Moore, Rounds, Sarno, Rios, Trujillo; Opposed: None.

7. LED Crosswalk Installation at Orr & Day Road and Whiteland Street – Award of Contract

**Recommendations:** That the City Council: 1). Appropriate \$17,000.00 from the UUT Capital Improvement Project fund to LED Lighted Crosswalks (454-397-C353); 2). Accept the bids; and, 3). Award a contract to Select Electric Inc., Poway, California, in the amount of \$69,942.00.

Councilmember Rounds moved the approval of Item 7; Councilmember Sarno seconded the motion which passed by the following vote: In favor: Moore, Rounds, Sarno, Rios, Trujillo; Opposed: None.

8. Approval of Parcel Map No. 71888 – Promenade Shopping Center

**Recommendations:** That the City Council: 1). Approve Parcel Map No. 71888; 2). Find that Parcel Map No. 71888 together with the provisions for its design and improvement, is consistent with the City's General Plan; and, 3). Authorize the City Engineer and City Clerk to sign Parcel Map No. 71888.

Councilmember Moore moved the approval of Item 8; Mayor Pro Tem Rios seconded the motion.

Councilmember Moore stated that he does not believe that the City will benefit from this division and that it would make more work for City staff. He stated that it is the property owner's intention to sell the parcels and leave the City. He asked who would have responsibility for the maintenance of the property. He added that the Council needs to have the CCRs provided to them with the agenda.

The City Manager agreed that the overall benefit is with the property owner, however the CCRs will keep maintenance in check and not add to our workload. Councilmember Moore asked who would enforce the CCRs. The City Manager stated that the Planning Department would be the enforcing entity.

Chris Nickelson of Milan Capital stated that the plan involves one main parcel and 5 small outer parcels. Control of the maintenance will remain with the owner of main parcel.

Councilmember Moore asked Mr. Nickelson if Milan's intention is to parcel out properties to sell them. Mr. Nickelson stated that they only plan to sell the 5 small parcels, not the entire property. Councilmember Moore stated that, during previous conversations, Milan agreed to improve the façade and landscaping, and asked if this was in writing? Mr. Nickelson stated that it was in their budget document and it could be added to the CCR if the City wished. Councilmember Moore stated that he is concerned about the quality of new stores that will go in the development. Councilmember Sarno asked if there has been any progress in the opening of the other stores. Mr. Nickelson stated that the meat market and bakery have opened and talks with Starbucks are in progress. He added that the 99 Cent Store is profitable and has an 8 year lease and that AutoZone is a well-known and profitable business. Councilmember Moore stated that he would have felt better if I hadn't read the exit strategy. Mr. Nickelson stated that Milan raised capital from a group of investors and an exit strategy is a necessary part of the strategy, although not their intention; Milan is not planning to sell the main property. They plan to maintain the property in prime condition.

Councilmember Sarno moved that this item be continued to the next meeting; Councilmember Moore seconded the motion which passed by the following vote: In favor: Moore, Rounds, Sarno, Rios, Trujillo; Opposed: None.

**9. Fire Station No. 3 Roof Improvements (15517 Carmenita Road) – Award of Contract**

**Recommendations:** That the City Council: 1). Appropriate \$28,000 from UUT Capital Improvement Project Fund to Fire Station No. 3 Roof Repair Improvements (454-397-C347), 2). Accept the bids; and 3). Award a contract to Best Contracting Services, Inc. of Gardena, California, in the amount of \$69,300.00.

Councilmember Rounds moved the approval of Item 9; Councilmember Moore seconded the motion which passed by the following vote: In favor: Moore, Rounds, Sarno, Rios, Trujillo; Opposed: None.

**10. Custodial Services – Authorization to Advertise**

**Recommendations:** That the City Council: 1). Authorize the City Engineer to advertise for bids to provide custodial services; and 2). Authorize the City Engineer to extend the term of the contract with Merchants Building Maintenance, LLC to expire on October 31, 2014.

Noe Negrete announced a change in the Bid Schedule and provided a revised page to Council.

Councilmember Moore moved the approval of Item 10 as amended; Councilmember Sarno seconded the motion which passed by the following vote: In favor: Moore, Rounds, Sarno, Rios, Trujillo; Opposed: None.

**11. Request for Modification of Parking Restriction in front of 9200 Sorensen Avenue**

**Recommendation:** That the City Council approve the removal of the "No Stopping Any

Time” parking restriction along the frontage of 9200 Sorensen Avenue, but retain parking restrictions adjacent to the two driveways at the subject address to maintain sight distance for motorists exiting the driveways onto Sorensen Avenue.

The City Manager stated that this item would be continued to the next meeting; the staff report misrepresented the action of the Planning Commission.

**12. Soaring Dreams Plaza Restoration Project - Authorization to Advertise**

**Recommendation:** That the City Council authorize the City Engineer to advertise for construction bids for the Soaring Dreams Plaza Restoration Project.

Councilmember Moore moved the approval of Item 12; Councilmember Sarno seconded the motion which passed by the following vote: In favor: Moore, Rounds, Sarno, Rios, Trujillo; Opposed: None.

**13. Approval of Memorandum of Understanding (MOU) between the City of Santa Fe Springs and the Santa Fe Springs Firefighters Association (SFSFFA)**

**Recommendations:** That the City Council: 1) Approve the FY 2014-16 Memorandum of Understanding with the SFSFFA; and 2) Authorize the Mayor to Execute said Agreement.

Councilmember Rounds moved the approval of Item 13; Mayor Pro Tem Rios seconded the motion which passed by the following vote: In favor: Moore, Rounds, Sarno, Rios, Trujillo; Opposed: None.

The meetings were recessed at 6:40 p.m.

The Mayor reconvened the meetings at 7:09 p.m.

**14. INVOCATION**

Councilmember Moore gave the Invocation.

**15. PLEDGE OF ALLEGIANCE**

The Youth Leadership Committee led the Pledge of Allegiance.

**INTRODUCTIONS**

**16. Representatives from the Chamber of Commerce**  
None present.

**17. Representatives from the Youth Leadership Committee**  
Members introduced themselves.

**18. ANNOUNCEMENTS**

The Youth Leadership Committee made the Community Service Announcements.



## **PRESENTATIONS**

### **19. 2014 Beautification Awards Program Recipients**

Jeannie Madrid announced the Business and Residential winners of the program.

### **20. Introduction of German Exchange Students and Chaperones**

Supervisor Michelle Smith introduced Chaperones Regina Fischer and Florian Meyer and the exchange students. Ms. Fischer expressed the gratitude of the members for this experience.

Mayor Trujillo introduced Michael Iezza who recently completed his Eagle Scout project at Heritage Park. He extended an invitation to the Council to his Court of Honor.

Tom Murray of Complete Landscape Care presented awards from the California Landscape Corporation that they received for the care of Heritage Park and the Clarke Estate to the City Council.

## **APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS**

### **21. Committee Appointments**

None.

### **22. ORAL COMMUNICATIONS**

The Mayor opened Oral Communications at 7:57 p.m.

Jeannette Espinoza, SFS resident, spoke regarding the volume of the music from the Clarke Estate.

Annette Gustavson, SFS resident, spoke regarding the volume of the music from the Clarke Estate.

Oral Communications were closed at 8:05 p.m.

### **23. EXECUTIVE TEAM REPORTS**

Wayne Morrell reported on improvements to Cherie's Donuts. He gave an update on the Telegraph & Jersey 50-unit townhome development. The Union 76 gas station on Telegraph & Alburtis will be made into a gas station and mini-mart.

Noe Negrete reported on lighting improvements to the Activity Center.

Railroad crossings on Florence and Pioneer will be repaired beginning Aug. 25-Aug 26 with a full closure to Florence on those dates. Pioneer improvements will follow, but dates have not been confirmed. Mayor Trujillo asked if the schools were notified. Mr. Negrete stated that staff will notify the schools when the dates are confirmed.

Mr. Negrete announced that he and his wife adopted the three children that have been living with them.

Dino Torres reported that school begins next week. During the first weeks, warnings will be issued, then tickets will follow.

Chief Crook reported that the Fire Dept responded to a request to send Firefighters to the Deer Fire in Montecito. He thanked those that participated in the Potato bake which earned \$2,380.

Jose Gomez reported that the IT department is finishing up the installation of fiber optic at all City facilities.

Maricela Baldersas, reported that CareMore, on behalf of Juanita Trujillo, gave the City a \$25,000 sponsorship to fund the Fiestas Patrias. CareMore will have an informational booth at the Fiestas.

Mayor Pro Tem Rios complemented the Fire Chief on the potato bake and Armando Mora, Jr. scholarship.

Juanita thanked Joyce Ryan for her assistance at the Meet the Mayor event.

**24. ADJOURNMENT**

At 8:15 p.m., Mayor Trujillo adjourned the meetings in memory of Josephine Vega, mother-in-law of former employee Armida Rosario, and in memory of Santa Fe Springs residents Rosa Arias and Domingo Cruz Aguilera, Sr.

\_\_\_\_\_  
Juanita Trujillo, Mayor

ATTEST:

\_\_\_\_\_  
Anita Jimenez, CMC  
City Clerk

\_\_\_\_\_  
Date



# City of Santa Fe Springs

City Council Meeting

September 11, 2014

## NEW BUSINESS

Award Bid to Downtown Ford Sales for the Purchase of Seven (7) 2015 Ford Explorer Police Utility Vehicles

### **RECOMMENDATION**

That the City Council Award a Bid to Downtown Ford Sales for seven (7) Ford Explorer police utility vehicles in the amount of \$208,081.00

### **BACKGROUND**

Replacement vehicles are budgeted annually for units that have reached the end of their mileage and/or service use lifecycle. In the FY 2014/15 Budget, the City Council approved for the replacement of three (3) Ford Explorer police utility vehicles used by the Whittier Police Department for their contract patrol of Santa Fe Springs, and three (3) Ford Explorer vehicles for our Public Safety Officers in their service to Santa Fe Springs.

Sixteen (16) bids were sent out for each of the vehicle types requested. The cost difference between the police utility vehicles (\$32,125.57) and PSO vehicles (\$26,526.24) are attributed to specification differences, some of which include custom black & white paint, ballistic doors, rear window inoperable, and a rear view camera on the patrol vehicles.

The police vehicle bid includes an additional "unbudgeted" vehicle to replace Unit 506 that was involved in an accident on June 28, 2014. This vehicle has been declared a total loss by our insurance claims adjuster who will be paying for the replacement of the vehicle.

The Director of Purchasing Services requests approval to award a bid to Downtown Ford Sales for each of the vehicle types based on the below received bids. Bid amounts include all taxes and fees.

Four (4) 2015 Ford Explorer Police Utility Patrol Vehicles:

<b><u>VENDOR</u></b>	<b><u>BID AMOUNT</u></b>
Downtown Ford Sales	\$128,502.28
South Bay Lincoln Ford	133,182.56
Raceway Ford	136,079.72
Galpin Ford	139,000.28



## City of Santa Fe Springs

City Council Meeting

September 11, 2014

Three (3) 2015 Ford Explorer Police Utility PSO Vehicles:

<u>VENDOR</u>	<u>BID AMOUNT</u>
Downtown Ford Sales	\$79,578.72
McCoy Mills Ford	82,815.21
Raceway Ford	84,633.96
Galpin Ford	86,639.25

### FISCAL IMPACT

The City Council approved \$96,000.00 in the FY 2014-15 Budget for the acquisition of the three (3) Ford Explorer police utility vehicles and \$96,000 for three (3) Ford Explorer PSO vehicles.

Budgeted funds, along with the insurance payment, will adequately fund the vehicle purchases with \$6,682.52 remaining.

The insurance funds expected to be received on the totaled vehicle (Unit 506) equal \$22,763.52; the replacement value of \$23,763.52 minus the \$1,000.00 deductible.

Additional costs will be incurred to outfit and transfer equipment including radios, emergency lights, and mobile data computers to the replacement vehicles. These costs are accounted for and budgeted in the vehicle acquisition (8000) activity.

  
Thaddeus McCormack  
City Manager

### Attachments:

Downtown Ford Sales bid for police utility vehicles  
Downtown Ford Sales bid for PSO vehicles.



**REQUEST FOR BID**  
**August 18, 2014**  
**Vehicles # 527, 528, 529, 530**

**From: Paul Martínez – Purchasing Officer**  
**Phone: 562/409-7535**  
**paulmartinez@santafesprings.org**

**To: Government Fleet Manager**

The City of Santa Fe Springs is soliciting bids for the following vehicle; The City recognizes the government discounts allowed by the manufacturer when this vehicle is ordered rather than taken off the lot. The city wishes to take advantage of these government discounts. In the space marked at the bottom of this bid sheet, "Delivery (ARO)" Please enter the anticipated lead time for delivery of the vehicle(s).

This vehicle shall be equipped with the manufacturer's equipment and accessories which are included as standard in the advertised and published literature for the vehicle. No item of equipment or accessories shall be removed or omitted for the reason that it was not specified in the bid.

If it is necessary to bid alternate equipment or to take exceptions to the specifications as set forth, this must be so stated in your bid.

**Please e-mail your response on this form to paulmartinez@santafesprings.org**  
**before 5:00 p.m., on**  
**August 26, 2014**

**CONTINUED ON NEXT PAGE**



Qty.

Description

4

2015 Ford Police Utility Interceptor

Note Variations Below

- |                                                                                        |                                             |
|----------------------------------------------------------------------------------------|---------------------------------------------|
| <input type="checkbox"/> Police Utility Explorer (500A)                                | ✓                                           |
| <input type="checkbox"/> 3.7L Ti-VCT V6 AQMD Certified LEV (99R & 422) (Non- EcoBoost) | ✓                                           |
| <input type="checkbox"/> <b>Painted:</b> Black with White 4-doors & roof               | (No vinyl wrap) <i>Dealer applied paint</i> |
| <input type="checkbox"/> Interior Cloth Charcoal Black front seats & vinyl rear (9w)   | ✓                                           |
| <input type="checkbox"/> Axle Ratio 3.65 (STD)                                         | ✓                                           |
| <input type="checkbox"/> Front license plate bracket (153)                             | ✓                                           |
| <input type="checkbox"/> Front Headlamp Lighting solution (66A)                        | ✓                                           |
| <input type="checkbox"/> Dual LED Spot Lamps (Unity 51ZS)                              | 51Z ✓                                       |
| <input type="checkbox"/> Keyed Alike 1284x (59B)                                       | ✓                                           |
| <input type="checkbox"/> Front Drive & Passenger Ballistic Panels (90B)                | ✓                                           |
| <input type="checkbox"/> Rear Door Handles & Locks Inoperable (68G)                    | ✓                                           |
| <input type="checkbox"/> Auxiliary Air Conditioning (17A)                              | ✓                                           |
| <input type="checkbox"/> Dark Car Feature, Courtesy lamp disabled (43D)                | ✓                                           |
| <input type="checkbox"/> Rear View Camera (21B)                                        | ✓                                           |
| <input type="checkbox"/> SYNC Basic Voice Activated System (53M)                       | ✓                                           |
| <input type="checkbox"/> Noise Suppression Ground Straps (60R)                         | ✓                                           |
| <input type="checkbox"/> Rear Power Window Delete (18R)                                | 18w ✓                                       |
| <input type="checkbox"/> 5-Year,100,000 Mile Powertrain Warranty w/\$0 Deductible      | ✓                                           |

- ☐ Lot of (3) Spare Keys to open and start the above vehicle Cost: \$ *73 See attached*  
(In addition to standard issue, key fobs not needed)

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**OPTIONS TO BE CONSIDERED**

*Note Exceptions below*

\_\_\_\_\_None\_\_\_\_\_

VEHICLE BASE COST \$ \_\_\_\_\_

ANY FEES ? \$ \_\_\_\_\_

TAXES 9.0% \$ \_\_\_\_\_

TOTAL COST Less Options ? \$ \_\_\_\_\_

*See attached*

**CONTINUED ON NEXT PAGE**



11710 Telegraph Road • CA • 90670-3679 • (562) 868-0511 • Fax (562) 868-7112 • [www.santafesprings.org](http://www.santafesprings.org)

Any Specification questions can be directed to  
Tim Rodriguez –Fleet Operations Supervisor (562) 868-0511 x-3620

You may attach any documents you wish to this form.

COMPANY Downtown Ford Sales PHONE 916-442-6931  
ADDRESS 525 N. 16<sup>TH</sup> ST FAX 916-491-3138  
CITY Sacramento ZIP 95811 TERMS Net  
SIGNATURE [Signature] DELIVERY (ARO) 90 days  
Sam Forbes DATE 8/14/14  
PRINT NAME AND TITLE OF SIGNATURE

TERMS: The City of Santa Fe Springs reserves the right to reject any or all bids, or to accept separate items in bid unless this right is conditioned by the bidder. All prices must be F.O.B. Destination



# QUOTATION

DOWNTOWN FORD SALES  
525 N16th Street, Sacramento, CA. 95814  
916-442-6931 fax 916-491-3138

DF0821141045

## QUOTATION

### Customer

Name SANTA FE SPRINGS  
Address \_\_\_\_\_  
City \_\_\_\_\_ CA \_\_\_\_\_  
Phone \_\_\_\_\_

Date 8/21/2014  
REP FORBESS  
Phone \_\_\_\_\_  
FOB \_\_\_\_\_

Qty	Description	Unit Price	TOTAL
4	2015 FORD POLICE UTILITY TUTONE PER SPEC	\$29,018.00	\$116,072.00
<del>12</del>	<del>EXTRA KEY</del>	<del>\$24.00</del>	<del>\$288.00</del>
4	DOC FEE	\$80.00	\$320.00

REMOVE

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### Payment Details

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☐

Taxes	SHIPPING	\$116,680.00
	9	\$1,600.00
		\$10,501.20
	TIRE FEE	\$35.00
	TOTAL	\$128,816.20

116,392  
1,600  
10,475.28  
35-  
128,502.28

Office Use Only



**REQUEST FOR BID**  
**August 18, 2014**  
**Vehicles # 568,569,570- PSO**

**From: Paul Martínez – Purchasing Officer**  
**Phone: 562/409-7535**  
**[paulmartinez@santafesprings.org](mailto:paulmartinez@santafesprings.org)**

**To: Government Fleet Manager**

The City of Santa Fe Springs is soliciting bids for the following vehicle; The City recognizes the government discounts allowed by the manufacturer when this vehicle is ordered rather than taken off the lot. The city wishes to take advantage of these government discounts. In the space marked at the bottom of this bid sheet, "Delivery (ARO)" Please enter the anticipated lead time for delivery of the vehicle(s).

This vehicle shall be equipped with the manufacturer's equipment and accessories which are included as standard in the advertised and published literature for the vehicle. No item of equipment or accessories shall be removed or omitted for the reason that it was not specified in the bid.

If it is necessary to bid alternate equipment or to take exceptions to the specifications as set forth, this must be so stated in your bid.

**Please e-mail your response on this form to [paulmartinez@santafesprings.org](mailto:paulmartinez@santafesprings.org)**  
**- before 5:00 p.m., on**

**August 25, 2014**

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# City of Santa Fe Springs

11710 Telegraph Road • CA • 90670-3679 • (562) 868-0511 • Fax (562) 868-7112 • [www.santafesprings.org](http://www.santafesprings.org)

**Qty.**                      **Description**  
 3                      2014 Ford Police Utility Interceptor

Note Variations Below

- |                                                                                   |                 |
|-----------------------------------------------------------------------------------|-----------------|
| <input type="checkbox"/> Police Utility Explorer (500A)                           | ✓               |
| <input type="checkbox"/> 3.7L Ti-VCT V6 AQMD Certified LEV (422)                  | Non- EcoBoost ✓ |
| <input type="checkbox"/> 220-Amp Alternator                                       | ✓               |
| <input type="checkbox"/> Axle Ratio 3.65 (STD)                                    | ✓               |
| <input type="checkbox"/> 112.6" Wheelbase                                         | ✓               |
| <input type="checkbox"/> 6-Speed Automatic transmission                           | ✓               |
| <input type="checkbox"/> Power Brakes with 4-Wheel ABS                            | ✓               |
| <input type="checkbox"/> Air Conditioning                                         | ✓               |
| <input type="checkbox"/> Power Windows & Door Locks                               | ✓               |
| <input type="checkbox"/> Power Seats & Mirrors                                    | ✓               |
| <input type="checkbox"/> Spot Lamp LED (51R)                                      | ✓               |
| <input type="checkbox"/> 18" Standard Steel Wheels, Full size Spare               | ✓               |
| <input type="checkbox"/> Driver & Passenger Air Bags                              | ✓               |
| <input type="checkbox"/> Cloth Black Interior- (88F)                              | FW ✓            |
| <input type="checkbox"/> All Oxford White Paint (YZ)                              | ✓               |
| <input type="checkbox"/> Carpet Floor Covering,(16C)                              | ✓               |
| <input type="checkbox"/> Keyed Alike -1284x (59B)                                 | ✓               |
| <input type="checkbox"/> 5-Year,100,000 Mile Powertrain Warranty w/\$0 Deductible | ✓               |

- ☐ Lot of (3) Spare Keys to Open and Start the above Vehicle Cost: \$ see attached  
(In addition to standard issue, key fobs not needed)

CONTINUED ON NEXT PAGE



**OPTIONS TO BE CONSIDERED**

*Note Exceptions below*

NONE

VEHICLE BASE COST \$ \_\_\_\_\_  
ANY FEES ? \$ \_\_\_\_\_  
TAXES 9.0% \$ \_\_\_\_\_  
TOTAL COST Less Options \$ \_\_\_\_\_

*See attached*

**CONTINUED ON NEXT PAGE**



Any Specification questions can be directed to  
Tim Rodriguez –Fleet Operations Supervisor (562) 868-0511 x-3620

You may attach any documents you wish to this form.

COMPANY Downtown Ford Sales PHONE 916-442-6931  
ADDRESS 525 N. 16th St. FAX 916-421-3888  
CITY Sacramento ZIP 95811 TERMS Net  
SIGNATURE [Signature] DELIVERY (ARO) 90 days  
Dave Forbes Fleet Manager DATE 8/21/14  
PRINT NAME AND TITLE OF SIGNATURE

TERMS: The City of Santa Fe Springs reserves the right to reject any or all bids, or to accept separate items in bid unless this right is conditioned by the bidder. All prices must be F.O.B. Destination

# QUOTATION

DOWNTOWN FORD SALES  
525 N16th Street, Sacramento, CA. 95814  
916-442-6931 fax 916-491-3138

DF0821141045

## QUOTATION

### Customer

Name SANTA FE SPRINGS  
Address \_\_\_\_\_  
City \_\_\_\_\_ CA \_\_\_\_\_  
Phone \_\_\_\_\_

Date 8/21/2014  
REP FORBESS  
Phone \_\_\_\_\_  
FOB \_\_\_\_\_

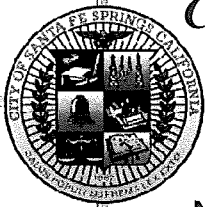
Qty	Description	Unit Price	TOTAL
3	2015 FORD POLICE UTILITY WHITE PER SPEC	\$23,809.00	\$71,427.00
9	EXTRA KEY	\$24.00	\$216.00
3	DOC FEE	\$80.00	\$240.00

### Payment Details

- ☐  
☒  
☐

	SHIPPING	\$71,883.00
		\$1,200.00
Taxes	9	\$6,469.47
	TIRE FEE	\$26.25
	TOTAL	\$79,578.72

Office Use Only



# *City of Santa Fe Springs*

City Council Meeting

September 11, 2014

## **NEW BUSINESS**

### Heritage Park Food Concession – Authorization to Advertise

#### **RECOMMENDATION**

That the City Council authorize the Director of Community Services to request proposals for the operation of the Heritage Park Food Concession.

#### **BACKGROUND**

On October 1, 2009, the City entered into a five-year concession agreement with Ebrahim Ghaneian (Café n Stuff) to operate the Heritage Park weekday lunch concessions as well as exclusive catering of all events held at Heritage Park. Prior to that, the City had attempted to solicit interest from quality vendors to operate the lunch concessions on its own (i.e., without the enticement of the event catering). Unfortunately, those efforts were unsuccessful. As a result, the exclusive rights to catering for park special events was tied to the lunch concessions.

Although Café n Stuff has done a fine job, staff feels that in the intervening five (5) years since the last RFP, both the reputation of Heritage Park as a popular venue and the increase in interest from quality vendors makes it no longer necessary to tie the weekday lunchtime food concessions to the exclusive catering rights to special events. Therefore, the RFP being presented for the Council's consideration is only for the lunchtime food concessions.

#### **PROJECT SUMMARY**

This project consists of the operation of the Heritage Park Concession to provide a daily weekday lunch menu and beverage service for park patrons.

#### **FISCAL IMPACT**

Unknown at this time.

  
Thaddeus McCormack  
City Manager

#### **Attachments:**

Request for Proposals

# **THE CITY OF SANTA FE SPRINGS**

## **REQUEST FOR PROPOSALS**

### **HERITAGE PARK FOOD CONCESSION**



Department of Community Services  
September 2014



**INQUIRIES REGARDING THIS PROJECT**

**MAY BE DIRECTED TO**

**OWNER**

City of Santa Fe Springs  
11740 Telegraph Rd.  
Santa Fe Springs, CA 90670  
Phone (562) 946-6476  
FAX (562) 946-8593  
Contact: Jo Ann Madrid, Project Manager  
E-mail: [joannmadrid@santafesprings.org](mailto:joannmadrid@santafesprings.org)

## REQUEST FOR PROPOSALS

### HERITAGE PARK FOOD CONCESSION

The City of Santa Fe Springs is requesting proposals from qualified Food Concessionaires ("Concessionaires") to operate the Heritage Park food concession and provide a daily weekday lunch menu and beverage service to park patrons. The operation of the food concession requires the Concessionaire to provide fresh ingredients daily and the necessary supplies, equipment and staffing to provide this amenity to the public.

The City of Santa Fe Springs invites proposals for the above stated services and will receive such proposals in the Director of Community Services Office, Gus Velasco Neighborhood Center, 9255 Pioneer Blvd. Santa Fe Springs, California 90670, **until 3:00 p.m. on Tuesday, October 7, 2014.**

Interested proposers must submit three (3) copies of their proposal labeled "**Proposal for Heritage Park Food Concession**" to:

Maricela Balderas  
Director of Community Services  
Gus Velasco Neighborhood Center  
9255 Pioneer Blvd.  
Santa Fe Springs, CA 90670

Proposals received after the time and date specified above will not be accepted and will be returned to the proposer unopened.

**A mandatory pre-submittal visit to Heritage Park is scheduled for 9:00 a.m., on Wednesday, September 24, 2014 at Heritage Park, 12100 Mora Dr., Santa Fe Springs, California.**

A City representative will be in attendance at the pre-submittal site. All questions will be recorded by the City representative. Both questions and answers will be posted on the City's Website. **Attendance is mandatory. The City will not accept bids from interested Concessionaires who do not attend the pre-submittal site visit.**

Further information regarding this project can be obtained by calling Jo Ann Madrid, Project Manager at (562) 946-6476.

## INSTRUCTIONS TO PROPOSERS

### 1. TIMELINE TO SOLICIT PROPOSALS

In support of the selection process, the following timeline has been established:

DESCRIPTION	DATE/TIME
Request for Proposals Released	Monday 09/15/2014
Mandatory Pre-Submittal Visit to Heritage Park	Wednesday, 09/26/2014 at 9:00 a.m.
Deadline to Submit Questions	Friday, 09/26/2014 at 4:00 p.m.
Deadline to Receive Proposals	Tuesday, 10/7/2014 at 3:00 p.m.
City Council Awards Contract	Thursday, 10/23//2014

The City reserves the right to modify any element of the timeline should that become necessary.

### 2. PRE-SUBMITTAL MEETING

A pre-submittal visit to the Heritage Park is scheduled for 9:00 a.m., Wednesday, September 24, 2014 at Heritage Park, 12100 Mora Drive, Fe Springs, California.

**Attendance is mandatory. The City will not accept bids Concessionaires who do not attend the pre-submittal visit.**

### 3. SUBMISSION OF PROPOSALS

**To be considered, the Proposals must be received by the Department of Community Services, Gus Velasco Neighborhood Center 9255 Pioneer Blvd., Santa Fe Springs, by 3:00 p.m. on Tuesday, October 7, 2014.** Concessionaires must submit three (3) copies of their Proposal labeled **“Proposal for Heritage Park Food Concession”** to:

Maricela Balderas, Director of Community Services Department  
Gus Velasco Neighborhood Center  
9255 Pioneer Blvd.  
Santa Fe Springs, CA 90670-3658

Proposals and amendments to proposals, received after the date and time specified above will not be accepted and will be returned to the Concessionaire unopened.

4. **DISSEMINATION OF RFP INFORMATION**

From time to time, the City may issue responses to requests for clarifications, questions, comments, and addenda to this Request for Proposals (“RFP”), or other material related to this solicitation. **By submitting a proposal, Concessionaires are deemed to have constructive knowledge and notice of all information pertaining to this RFP.**

5. **ADDENDA TO THE RFP**

Any change(s) to the requirements of this RFP initiated by the City will be made by written addenda to this RFP. Any written addenda issued pertaining to this RFP shall be incorporated into and made a part of the terms and conditions of any resulting agreement. The City will not be bound to any modifications to or deviations from the requirements set forth in this RFP unless they have been documented by addenda to this RFP. Concessionaires will be required to document that they are aware of all addenda issued by the City in their proposal.

6. **QUESTIONS AND REQUESTS FOR CLARIFICATIONS**

A. **Contact Person for the Project**

All questions or contacts regarding this RFP must be directed to Jo Ann Madrid who may be reached at (562) 946-6476 or by email at: [joannmadrid@santafesprings.org](mailto:joannmadrid@santafesprings.org).

B. **Clarifications of the RFP**

Concessionaires are encouraged to promptly notify the City of any apparent errors or inconsistencies in the RFP, inclusive of all attachments, exhibits and appendices. Should a Concessionaire require clarifications to this RFP, the Concessionaire shall notify the City in writing in accordance with Subsection “A” above. Should it be found that the point in question is not clearly and fully set forth in the RFP, a written addendum clarifying the matter will be issued.

C. **Submitting Requests**

**All questions must be submitted to the City by 4:00 p.m. on Friday, September 26, 2014.** The City is not responsible for failure to respond to a request or question that has not been labeled correctly. Questions can be submitted via U.S. Mail, Personal Courier, Fax or Email as long as they are received no later than the date and time specified above. The City is not liable for any late arrivals due to courier method or electronic delivery. **Requests for clarifications, questions and comments received after 4:00 p.m. on Friday, September 26, 2014 will not be responded to.**

#### **D. City Responses**

The City, in its sole discretion, will respond to requests for clarifications, questions and comments. Responses will be emailed to proposers on or before 5:00 p.m. on Tuesday, September 30, 2014.

#### **7. COST OF PROPOSAL PREPARATION**

Any party responding to this RFP shall do so at their own risk and cost. The City shall not, under any circumstances, be liable for any pre-contractual expenses incurred by any Concessionaire who elects to submit a proposal in response to this RFP or by any Concessionaire that is selected. Pre-contractual expenses are defined as expenses incurred by Concessionaire and the selected Concessionaire, if any, in:

- Preparing a Proposal and related information in response to this RFP;
- Submitting a Proposal to the City;
- Negotiations with the City on any matter related to this RFP;
- Costs associated with interviews, meetings, travel or presentations; or
- Any and all other expenses incurred by a Concessionaire prior to the date of award, if any, of an agreement, and formal notice to proceed.

The City will provide only the staff assistance and documentation specifically referred to herein and will not be responsible for any other cost or obligation of any kind, which may be incurred by the Concessionaire.

#### **8. CONFLICT OF INTEREST**

By responding to this RFP, each Concessionaire represents to the best of its knowledge that:

- Neither Concessionaire, nor any of its affiliates, proposed sub-consultants, and associated staff, have communicated with any member of the City since the release of this RFP on any matter related to this RFP except to the extent specified in this RFP;
- Neither Concessionaire, nor any of its affiliates, proposed sub-consultants and associated staff, has obtained or used any information regarding this RFP and the proposed services that has not been generally available to all Concessionaires, and
- No conflict of interest exists under any applicable statute or regulation or as a result of any past or current contractual relationship with the City.
- Neither Concessionaire, nor any of its affiliates, proposed sub-consultants, or associated staff, have any financial interest in any property that will be affected by any of the referenced projects.
- Neither Concessionaire, nor any of its affiliates, proposed sub-consultants, or associated staff, have a personal relationship with any member of the governing body, officer or employee of the City who exercises any functions or responsibilities in connection with the referenced projects.

9. **KEY PERSONNEL**

It is imperative that key personnel proposed to provide services have the background, experience and qualifications to properly undertake all necessary services for the successful completion of the referenced concession. The Concessionaire must identify all proposed key personnel in its Proposal. The Team must be well qualified and have sufficient experience in the areas described in the Scope of Services.

The City reserves the right to approve all key personnel individually for any and all projects authorized by the City as a result of this solicitation. After an agreement has been executed, the selected Concessionaire may not replace any key staff without written approval from the City. The City must approve replacement staff before a substitute person is assigned to a project. The City reserves the right to require the Concessionaire to replace a staff person assigned to the contract should the City consider replacement to be for the good of the operation. Replacement staff will be subject to the City's approval prior to assignment by the Concessionaire.

10. **BASIS FOR AWARD OF CONTRACT**

The City intends to select the Concessionaire on the basis of demonstrated competence and professional qualifications. To that end, the contract is to be awarded to the Concessionaire whose proposal best meets the requirements of the RFP as determined by the City. Should an award be made, the proposal submitted by Concessionaire shall be incorporated as part of the final contract accordingly.

11. **TERM OF AGREEMENT**

The term of the Agreement is thirty six (36) months, effective the date of executing the Agreement.

12. **REQUIRED FORMAT FOR PROPOSALS**

The City is requiring all proposals submitted in response to this RFP to follow a specific format. The Proposal, including the Appendices, shall not exceed thirty (30) pages in length, utilizing 8.5" x 11" pages with one-inch margins. As an exception, 11" x 17" pages may be used to display organizational charts. Font size shall not be smaller than 12 point for text or eight (8) point for graphics. Dividers used to separate sections will not be counted. Creative use of dividers to portray team qualifications, etc. is discouraged.

Concessionaires are required to prepare their written proposals in accordance with the instructions outlined below. Deviations from these instructions may be construed as non-responsive and may be cause for disqualification. Emphasis should be placed on accuracy, completeness, and clarity of content.

The written proposal should be organized as described below. Each section of the written

proposal should contain the title of that section, with the response following the title. The following are the required titles with a brief statement as to that section's desired content:

**A. Letter of Offer**

The Letter of Offer shall be addressed to Maricela Balderas, Director of Community Services, City of Santa Fe Springs, and at a minimum, must contain the following:

- Identification of Concessionaire, including name, address and telephone number.
- Name, title, address, and telephone number of contact person.
- A statement to the effect that the Proposal shall remain valid for a period of not less than 90 calendar days from the date of submittal.
- Identification of any and all proposed sub-contractors, including legal name of the company, address and contact person.
- Acknowledgement that Concessionaire is obligated by all addenda to this RFP.
- Signature of a person authorized to bind Concessionaire to the terms of the Proposal.
- Signed statement attesting that all information submitted with the Proposal is true and correct.

**B. Qualifications of the Firm**

This section of the Proposal shall explain the ability of the Concessionaire to satisfactorily perform the required food concession services. More specifically, in this section, the Concessionaire shall:

- Provide a profile of the Concessionaire including the types of services offered; the year founded; form of organization (corporate, partnership, sole proprietorship); number, size and location of offices; number of employees.
- Provide a detailed description of Concessionaire's financial condition, including any conditions (e.g., bankruptcy, pending litigation, outstanding claims in excess of twenty-five thousand dollars (\$25,000) for or against the firm; planned office closures or mergers that may impede Concessionaire's ability to operate Heritage Park food concession.)
- Provide a list of previous food concessions in which the Concessionaire and sub-consultants have worked together. The list should clearly identify the

previous projects and include a summary of the roles and responsibilities of each party.

- Provide information on the strength and stability of the Concessionaire; current staffing capability and availability; current work load; and proven record with similar types of food concessions.

**C. Proposed Staffing and Project Organization**

This section of the Proposal should establish the method that will be used by the Concessionaire to organize and provide the operation of the Heritage Park food concession. In addition, this section should also identify key personnel to be assigned and their qualifications and experience.

The Proposal should include the following information:

- The identity of key personnel proposed to provide food concession services. Include the person's name, current assignment, and how long each person has been with the Concessionaire. Include two (2) references for each key person with contact information for the reference.

**D. Consultants and/or Sub-consultants**

The City desires to enter into a contract with one Concessionaire that will be responsible for all services. There is to be no assignment of any aspect of this Concession without the prior written authorization of the City.

**E. Work Approach**

This section of the Proposal shall include a narrative that demonstrates the Concessionaire understands the Scope of Services. The Proposal should include the Concessionaire's general approach for providing food concession services.

**F. Client References**

List your three (3) most recent similar clients (including name, address, contact person, and phone number). The City may randomly select clients to contact from your list as part of the evaluation process.

**H. Rights to Materials**

All responses, inquiries, and correspondence relating to this RFP and all reports, charts, displays, schedules, exhibits, and other documentation produced by the Concessionaire that are submitted as part of the proposal and not withdrawn shall, upon receipt by City, become property of City.



### **13. PROPOSAL EVALUATION PROCESS AND CRITERIA**

#### **A. GENERAL**

All proposals will be evaluated based on the information and qualifications presented in the proposal, reference checks, and other information, which may be gathered independently. Requests for clarification and/or additional information from any proposer may be requested at any point in the evaluation process.

#### **B. EVALUATION CRITERIA**

- Completeness of proposal.
- Concessionaire's experience in providing similar food concession services.
- Concessionaire's demonstrated understanding of the Scope of Work.
- Quality of service previously provided by the Concessionaire as verified by reference checks.
- Relevant food concession experience.

#### **C. EVALUATION AND RANKING**

After evaluating all proposals received, the City will rank the firms and a maximum of three (3) firms will be invited to an interview with the City Evaluation Committee.

#### **D. INTERVIEW**

The Concessionaire should have available the Concession Manager and key staff to discuss the following:

- The major elements of the proposal and be prepared to answer questions clarifying the proposal.
- A description of previous food concession experience for key staff.

#### **E. FINAL SELECTION**

The final selection will be the Concessionaire which, in the City's opinion, meets the City's requirements to provide food concession services at Heritage Park. The City maintains the sole and exclusive right to evaluate the merits of the proposals received.

**14. EXCEPTIONS OR ADDITIONS**

The Proposal shall include a detailed description of all of the exceptions to the provisions and conditions of this RFP upon which the Concessionaire's submittal is contingent and which shall take precedence over this RFP.

**15. INSURANCE REQUIREMENTS**

The selected Concessionaire shall indemnify and hold City and its officers, agents, employees, and assigns harmless from any liability imposed for injury whether arising before or after completion of work hereunder or in any manner directly or indirectly caused, occasioned, or contributed to, or claims to be caused, occasioned, or contributed to, in whole or in part, by reason of any act or omission, including strict liability or negligence of Concessionaire, or of anyone acting under Concessionaire's direction or control or on its behalf, in connection with, or incident to, or arising out of the performance of this contract.

The selected Concessionaire shall be required to maintain the following levels of insurance coverage for the duration of the Concession Agreement:

- Worker's Compensation insurance with statutory limits, and employer's liability insurance with limits not less than \$1,000,000 per accident
- Commercial general liability insurance or equivalent form, with a combined single limit of not less than \$2,000,000 per occurrence
- Business automobile liability insurance, or equivalent form, with a combined single limit of not less than \$1,000,000 per occurrence. Such insurance shall include coverage for owned, hired and non-owned automobiles.

**16. RIGHTS OF THE CITY**

The City reserves the right, in its sole discretion and without prior notice, to terminate this RFP; to issue subsequent RFPs; to procure any project-related service by other means; to modify the scope of the Project; to modify the City's obligations or selection criteria; or take other actions needed to meet the City's goals. In addition, the City reserves the following rights:

- The right to accept or reject any and all proposals, or any item or part thereof, or to waive any informalities or irregularities in any proposal.
- The right to amend, withdraw or cancel this RFP at any time without prior notice.
- The right to postpone proposal openings for its own convenience.
- The right to request or obtain additional information about any and all proposals.

- The right to conduct a back ground check of any Concessionaire. This may include, but is not limited to, contacting individuals and organizations regarding capabilities and experience of the Concessionaire.
- The right to waive minor discrepancies, informalities and/or irregularities in the RFP or in the requirements for submission of a Proposal.
- The right to modify the response requirements for this RFP. This may include a requirement to submit additional information; an extension of the due date for submittals; and modification of any part of this RFP, including timing of RFP decisions and the schedule for presentations.
- The right to disqualify any potential Concessionaire on the basis of real or perceived conflict of interest that is disclosed or revealed by information available to the City.
- The right at any time, subject only to restrictions imposed by a written contractual agreement, to terminate negotiations with any potential candidate and to negotiate with other potential candidates who are deemed qualified.
- City reserves the absolute right, in its sole discretion, to award a contract, if any, which under all the circumstances will best serve the public interest.
- City reserves the right to reject any or all proposals or to make no award at all, to determine whether any alternate proposals are equal to the specifications and general requirements, and to accept proposals with minor variations from the Request for Proposals and/or conditions. The City reserves the right to negotiate for a higher level, lower level or additional services.

This RFP is not a contract or commitment of any kind by the City. This RFP does not commit the City to enter into negotiations with any Concessionaire and the City makes no representations that any contract will be awarded to any Concessionaire that responds to this RFP. Proposals received by the City are public information and will be made available to any person upon request after the City has completed the proposal evaluation. Submitted proposals are not to be copyrighted.

Should a contract be subsequently entered into between the City and Concessionaire, it shall be duly noted that entering into such an agreement shall be interpreted, construed, and given effect in all respects according to the laws of the State of California.

### **Waiver of Proposals**

Proposals may be withdrawn by submitting written notice to the City's Contact Person at any time prior to the submittal deadline. Upon submission, the Proposal and all collateral material shall become the property of the City.

17. **CALIFORNIA PUBLIC RECORDS ACT DISCLOSURES**

The Concessionaire acknowledges that all information submitted in response to this RFP is subject to public inspection under the California Public Records Act unless exempted by law. If the Concessionaire believes any information submitted should be protected from such disclosure due to its confidential, proprietary nature or other reasons, it must identify such information and the basis for the belief in its disclosure. **Any proposal submitted with a blanket statement or limitation that would prohibit or limit such public inspection shall be considered non-responsive and shall be rejected.** Notwithstanding that disclaimer, it is the intention of the City to keep all submittals confidential until such time as negotiations are successfully concluded.

## HERITAGE PARK FOOD CONCESSION

### SCOPE OF SERVICES

#### A. PROJECT DESCRIPTION

The City of Santa Fe Springs is seeking the services of an experienced Concessionaire to operate a weekday food and beverage concession located at Heritage Park.

Heritage Park is owned and operated by the City of Santa Fe Springs. Heritage Park is located at 12100 Mora Drive. The area around Heritage Park includes Heritage Corporate Center. The 6-acre park is surrounded by beautiful lawns, gardens, and historical sites which makes it very welcoming for people to enjoy a quiet leisurely lunch.

#### B. SCOPE OR WORK

1. City will provide the Concessionaire the right to the use and operate a food service concession in the food service area at Heritage Park, including the use and operation of the City's facilities and equipment listed and described on Exhibit "A".
2. The food service concession shall include sandwiches, soups, salads, candy, beverages and other items expressly approved by the City. Concessionaire shall use high quality breads, salads and meats.
3. Concessionaire shall maintain the kitchen facility, appliances, and eating area (tables and chairs) clean and in compliance with City and Los Angeles County Department of Public Health standards. Concessionaire shall provide the City with Department of Health inspection notices and rating information.
4. Concessionaire shall submit for City approval menu and pricing options, including daily specials or themed menus. Concessionaire will offer daily specials, holiday-themed specials and special event menus.
5. The sale, use of or possession of beer or other alcoholic beverages during weekday lunch service hours on the premises is expressly prohibited.
6. The food service will operate Monday through Friday from the hours of 10 a.m. – 3 p.m.
7. Concessionaire shall provide a telephone line, separate from the park's phone service.
8. Concessionaire shall prepare a marketing strategy to promote the food and beverage concession service available to general public. The City shall approve all Graphics, advertisements or signs related to the Heritage Park Food Concession.

9. The Concessionaire shall provide the staffing levels to operate and maintain the concession at acceptable City levels.
9. The Concessionaire shall maintain a membership in the Santa Fe Springs Chamber of Commerce and take advantage of opportunities to promote the concession where possible.
10. The Concessionaire will be charged a monthly rental fee of five hundred dollars (\$500) per month for the exclusive food concession.

## EXHIBIT "A"

### HERITAGE PARK FOOD CONCESSION

#### LIST OF SERVICES, FACILITIES AND EQUIPMENT PROVIDED BY CITY

1. Maintain the plumbing, electrical system, roof, exterior wall, interior walls, exterior doors, exterior door hardware and kitchen appliances owned by the City.
2. City-provided appliances:
  - Amana Microwave oven
  - Traulson Refrigerator
  - Delfield Refrigerator
  - Delfield Freezer
  - Manitowic Series 200 Ice Machine
  - Steam Table
  - Beverage Air Refrigerated Prep Table
  - Set of three lockers
  - Three aluminum storage shelf units
  - Two rolling stainless steel prep tables
  - Four stationary stainless steel prep tables of various sizes
  - Two-basin stainless steel sinks
  - aluminum wall hung shelf unit with two shelves
  - Twelve round glass-top tables
  - Forty eight matching chairs
3. Provide weekday access to the kitchen and its equipment, as well as overnight and weekend storage.
4. Provide Concessionaire periodic use of the electronic sign board.
5. Provide utilities except for phone.
6. Provide use of the Heritage Park logo and a page on the City's web site under Parks & Recreation Services Division.



# City of Santa Fe Springs

City Council Meeting

September 11, 2014

## **NEW BUSINESS**

Request for Out-of State Travel for Department of Fire-Rescue Engineer Joseph Walls to Attend the "FDM Education Training Workshop 2014" in Vancouver, Canada

### **RECOMMENDATION**

That the City Council approve out-of-state travel for Fire-Rescue Engineer Joseph Walls to attend the "FDM Education Training Workshop 2014" in Vancouver, Canada from Sunday, October 19, 2014 through Wednesday, October 22, 2014.

### **BACKGROUND**

Flexible Data Management Software (FDM) is the record management system used by the Joint Powers Communication Center (JPCC) with whom the Department of Fire-Rescue contracts fire dispatch services. The data management software is connected to each fire station through data lines and is utilized for dispatch response information, incident reports, response time data, company journals, etc.

Engineer Joe Walls is identified as the Department of Fire-Rescue's FDM Instructor. This annual training will allow Engineer Walls to update Department personnel on how to utilize new technology and the new generation of software utilized through the JPCC.

### **FISCAL IMPACT**

All associated costs for this conference, including travel and meals, are covered through our fire dispatch contract with the Joint Powers Communication Center (JPCC).

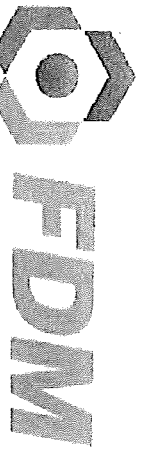
A handwritten signature in black ink, appearing to read "Thaddeus McCormack".

Thaddeus McCormack  
City Manager

### **Attachment:**

FDM Education Training Workshop Flyer



[Home](#)[Agenda](#)[Registration](#)[Accommodations](#)[My Account](#)[View Cart](#)[Sign In](#) or [Register](#)

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## FDM Education Workshop 2014: Excelling in a Changing World

Monday, October 20, 2014 to Thursday, October 23, 2014

Few know better than those who work in the fire service that nothing is constant but change. In an emergency incident change is constant. Evaluating after an incident may also call for change, and strategic plans over 5 years often require substantial change. Technology is constantly changing, and you may need to change how you work to make the best use of that new technology.

This year's Education Workshop is about being a leader during times of change

Training will be the central component of this year's Workshop, specifically getting you up to speed on Win6, implementing successfully upon your return, and training your own people to be successful with the powerful next generation of FDM products.

We will also be offering many opportunities to meet with FDM staff, one-on-one and in group sessions, as well as chances to network with other FDM clients in formal and casual settings. This year's Theme Night, Viva Las Vegas, is sponsored by our ePCR partner, SafetyPAD.

We look forward to welcoming you at the FDM Education Workshop 2014!



# *City of Santa Fe Springs*

City Council Meeting

September 11, 2014

## **NEW BUSINESS**

Approval and Acceptance of Takata Family Art Donation and Placement Location as Recommended by the Heritage Arts Advisory Committee

### **RECOMMENDATION**

That the City Council: 1). Approve and accept the donated art piece, known as "The Immortal Archer" from the Takata Family in remembrance of their parents, Tom and Sylvia Takata, for their numerous contributions to the Santa Fe Springs community over the past 50 years; and 2). Approve the City Hall lobby as the placement location to host this magnificent piece of art.

### **BACKGROUND**

The Heritage Arts Advisory Committee recommends that the City Council accept this generous gift of art to our community from the Takata Family. This art piece named "The Immortal Archer" is handcrafted and created from leather. The family's desire is to have this beautiful piece of art placed in a community building for our residents to enjoy as well as to commemorate their mother and father, Tom & Sylvia Takata, for there years of civic participation.

The artistic merit is evident as seen in the attached photos. The world-renowned artist, Chan Maio Liu, was declared by the Government of Taiwan as a "Living Treasure." His works are in the collections of Heads of State in numerous countries around the world. Chan's all-leather sculpture reflects his expertise creating life-like figures to scale which express the depth of emotions and capture the color and movement of the soul. Chan's genius gives unique, artistic life to the leather. The last appraised value of this piece is approximately \$20,000.

The Heritage Arts Advisory Committee recommends that the City Council accept this generous donation from the Takata Family and place it within the City Hall lobby centered on the east edge of the seating area. This location lends to the safety and integrity of "The Immortal Archer" as well as serving as a deterrent to vandalism and theft. This location also guarantees ADA access assuring accessibility to all. Most importantly, it will be present at City Hall for all patrons to view and appreciate throughout the year.

This leather sculpture is organic and requires little maintenance: occasional dusting and routine cleaning of the acrylic case. The installation is solely comprised of the purchasing of a table and an acrylic case to protect this masterful piece of art. All related costs for the proper installation and presentation of "The Immortal Archer" are funded by the Art in Public Places Fund. The total installation expense for this project is \$4,182.00.



## *City of Santa Fe Springs*

City Council Meeting

September 11, 2014

The Mayor may wish to call upon Jeff Mahlstedt, Community Services Supervisor, to assist with any questions.

  
Thaddeus McCormack  
City Manager

Attachments:

Letter from Takata Family - Donation of Art and Conveyance of Ownership  
Photos of "The Immortal Archer" in the recommended location

September 2, 2014

Mr. Thaddeus McCormack, City Manager  
City of Santa Fe Springs  
11710 Telegraph Road  
Santa Fe Springs, CA 90670

Dear Mr. McCormack:

Please accept this letter as acknowledgement that the Liu Miao Chan leather sculpture named, "The Immortal Archer," is being donated by Richard and Wanda Takata to the City of Santa Fe Springs in memory of our mother and father, Tom and Sylvia Takata. The artwork is to be displayed in a public area of the City of Santa Fe Springs City Hall or Town Center Hall.

The original value of The Immortal Archer (Pc 2) was \$20,000 at the time of its acquisition in 1995. As frequent gallery customers we received a 20% discount off of the retail price and paid \$16,000 plus sales tax and shipping.

I have the Certificate of Authenticity as well as other documents regarding this piece that I will mail to you at a later date. I hope this will suffice to convey title of The Immortal Archer from our family to the City of Santa Fe Springs.

Best Regards,

Richard Takata  
3419 Via Lido #647  
Newport Beach, CA 92663  
Ph. (949) 640-4025



## **NEW BUSINESS**

### Award of Contract for Environmental Consultant Services

#### **RECOMMENDATION**

That the City Council take the following action:

Authorize staff to award a contract in the amount of \$34,460.00 to Blodgett Baylosis Environmental Planning for the preparation of environmental documents (Environmental Impact Report (EIR)) related to the development of the former Lakeland Development property at 12345 Lakeland Road, Santa Fe Springs, California, 90670.

#### **BACKGROUND**

Blodgett Baylosis Environmental Planning is a consulting firm that offers a broad array of professional and environmental consulting services. Goodman Birtcher North America is the managing entity for the development and property management of the 54-acre property located at 12345 Lakeland Road, and formerly known as Powerine, Cenco, and the Lakeland Development refinery property.

The refinery opened in the early 1930s and operated, with the exception of a couple years during the 1980s, until the summer of 1995, when it was closed. Televangelist Pat Robertson bought the refinery in August 1988, changing the name to CENCO and vowing to reopen it as a safe and clean state-of-the-art refinery. After opposition from community groups, lawsuits, and other problems, it never reopened. In the early 2000s, CENCO changed its name to Lakeland Development. In May 2012, Lakeland filed for bankruptcy.<sup>1</sup>

Goodman Birtcher North America is a wholly owned subsidiary of Goodman Group, an international integrated property group that owns, develops, and manages logistics, warehouse, distribution, and business space in over 16 countries across Asia Pacific, UK, Europe, North America, and Brazil. A subsidiary of Goodman Group is the General Partner of Goodman North American Partnership LP, the latter of which is the owner of Goodman Santa Fe Springs SPE LLC.

<sup>1</sup>Sprague, M. (2014, April 14, 2014) Former Powerine oil refinery site in Santa Fe Springs sold. Whittier Daily News, p.1. Retrieved from <http://www.whittierdailynews.com/business/20140422/former-powerine-oil-refinery-site-in-santa-fe-springs-sold>

Goodman Santa Fe Springs SPE LLC acquired all but 2 of the ±54-acre property through bankruptcy proceeding and is in the process of seeking entitlements from the City to develop the property with an industrial business park (Goodman Logistics Center Santa Fe Springs), consisting of several concrete tilt-up buildings with a combined building area of ±1,213,800 sq. ft.

Since the proposed development of the property requires several discretionary actions with the potential for environmental impacts, it subject to the California Environmental Quality Act (CEQA). CEQA is California's premiere law requiring disclosure and public involvement in decisions that have the potential to harm the environment. The goal of CEQA is to ensure that state and local jurisdictions fully consider and disclose the potential environmental impacts of a project.

By way of the attached agreement, Blodgett Baylosis Environmental Planning will prepare the environmental documents related to the development of the property. Goodman Santa Fe Springs SPE LLC will deposit with the City the cost to prepare the EIR, \$34,460.00. Blodgett Baylosis Environmental Planning shall provide the City with monthly invoices and the City will pay Blodgett Baylosis Environmental Planning. Goodman Santa Fe Springs SPE LLC is aware of this arrangement and has already deposited a check in the amount of \$34,460.00 with the City. Such agreements are standard practice in the preparation of EIRs and other environmental documents.

The agreement will be executed after approval by the City Attorney and the Director of Planning.

#### **INFRASTRUCTURE IMPACT**

There are no infrastructure impacts as a result of this action.

#### **FISCAL IMPACT**

Because Blodget Baylosis Environmental Planning will be paid from funds already deposited to the City by Goodman Santa Fe Springs SPE LLC., the results of this action will be neutral.



Thaddeus McCormack  
City Manager

#### **Attachments:**

City of Santa Fe Springs Professional Service Agreement (Short Form)  
Proposal for Professional Services- Blodgett Baylosis Environmental Planning

**CITY OF SANTA FE SPRINGS  
SHORT FORM PROFESSIONAL SERVICES AGREEMENT**

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2014, by and between the CITY OF SANTA FE SPRINGS (CITY), and Blodgett Baylosis Environmental Planning, (CONSULTANT) is entered into in consideration of the mutual covenants and promises contained herein. The Parties do mutually agree as follows:

1. CONSULTANT will provide services (SERVICES) as outlined in the "Proposal for Professional Services," which is hereby incorporated by reference and CONSULTANT shall organize, supervise, prepare and complete said SERVICES as set forth therein.
2. Said services shall be in connection with the preparation of an Environmental Impact Report (EIR) for the development of the ±54-acre former Powerline refinery, (aka Cenco refinery, aka Lakeland Development company), located at 12345 Lakeland Road in the City of Santa Fe Springs, into an industrial business park.
3. The current owner of the property, Goodman Santa Fe Springs SPE LLC., has deposited with the City an amount of \$34,460 which is the not-to-exceed cost to prepare the EIR. CONSULTANT will prepare the environmental document related to the development of the property into a business park and City shall pay CONSULTANT from the deposited monies. CONSULTANT shall provide monthly invoices to the City.
4. CONSULTANT hereby acknowledges that obtaining a CITY business license may be required to perform the SERVICES specified in this Agreement.
5. The parties hereto acknowledge and agree that the relationship between CITY and CONSULTANT is one of principal and independent contractor and no other. CONSULTANT is solely responsible for all labor and expenses associated with the performance of the SERVICES. Nothing contained in the Agreement shall create or be construed as creating a partnership, joint venture, employment relationship, or any other relationship except as set forth between the parties. This includes, but is not limited to the application of the Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provision of the Internal Revenue Code, the State Revenue and Taxation Code relating to income tax withholding at the source of income, the Workers' Compensation Insurance Code, 401(k) and other benefit payments and third party liability claims. CONSULTANT specifically acknowledges that CITY is not required to, nor shall, provide Worker's Compensation Benefits Insurance for CONSULTANT. Notwithstanding the above, CONSULTANT hereby specifically waives any claims and/or demands for such benefits.
6. CONSULTANT shall defend, indemnify, hold free and harmless the CITY and its appointed and elected officials, officers, employees and agents from and against any and all damages to property or injuries to or death of any person or persons, including attorney fees and shall defend, indemnify, save and hold harmless CITY and its appointed and elected officials, officers, employees and agents from any and all claims,

demands, suits, actions or proceedings of any kind or nature, including but not by way of limitation, all civil claims, worker's' compensation claims, and all other claims resulting from or arising out of the acts, errors or omission of CONSULTANT, whether intentional or negligent, in the performance of this Agreement.

7. CONSULTANT will not be required to follow or establish a regular or daily work schedule. Any advice given to the CONSULTANT regarding the accomplishment of SERVICES shall be considered a suggestion only, not an instruction. The CITY retains the right to inspect, stop, or alter the work of the CONSULTANT to assure its conformity with this Agreement.

8. CONSULTANT shall comply with CITY's Harassment Policy. CITY prohibits any and all harassment in any form.

9. CONSULTANT shall obtain the following forms of insurance and provide City with copies therewith:

- a. Commercial General Liability Insurance with minimum limits of one million dollars (\$1,000,000) per occurrence and,
- b. Automobile Insurance covering all bodily injury and property damage incurred during the performance of this Agreement, with a minimum coverage of \$500,000 combined single limit per accident. Such automobile insurance shall include all vehicles used, whether or not owned by CONSULTANT.
- c. CONSULTANT shall comply with Workers' Compensation insurance laws of California.

CONSULTANT shall maintain the required insurances throughout the term of the contract, and shall have insurance agent send Certificate of Insurance to CITY, with CITY named as additional insured. A 30 day notice of cancellation is required.

10. The term of this agreement shall commence on the date this Agreement is executed by both parties, unless otherwise agreed in writing by the parties. This Agreement shall proceed until work to be performed hereunder, Exhibit A of the "Agreement/Scope of Work for Professional Services," completed or the Agreement is otherwise terminated as provided herein. Both parties agree that either party to this Agreement may for any reason terminate this Agreement by mailing ten (10) days prior written notice of termination to the other party. In this event, the CONSULTANT shall be paid the reasonable value of the service rendered to the date of termination. The CONSULTANT further covenants to give its good-faith cooperation in the transfer of work to any other consultant employed by CLIENT following termination hereunder.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.



\_\_\_\_\_  
CONSULTANT signature Date

Name (Print): \_\_\_\_\_

Title: \_\_\_\_\_

Company Name: \_\_\_\_\_

Corporation ☐ Sole Proprietor ☐ Partnership ☐ LLC ☐

SSN or Tax ID#: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

\_\_\_\_\_  
City Manager Date

\_\_\_\_\_  
Department Head signature Date

City of Santa Fe Springs  
11710 Telegraph Road  
Santa Fe Springs, CA 90670  
(562) 868-0511

## PROPOSAL FOR PROFESSIONAL SERVICES

**SECTION 1. CONSULTANT'S SERVICES.** The Consultant shall perform professional services in connection with the project as set forth in Exhibit "A" attached hereto and made a part hereof by reference. The Consultant shall supply the Client with the minimum services described in Exhibit "A." Any work not included in Exhibit "A" shall constitute extra work. The Client, with the express written consent of Consultant, may modify the scope of work to be performed under this Agreement; notwithstanding, however, the Client may, in its sole discretion, reduce the work to be performed under this Agreement with a commensurate reduction in compensation to be paid.

**SECTION 2. CLIENT RESPONSIBILITIES.** The Client shall make available all reports, maps, records, statistics, plans and other materials within the Client's possession, requested by the Consultant. The Client further agrees to provide all such materials in a timely manner so as not to cause delays in the Consultant's work schedule.

**SECTION 3. COMPLETION SCHEDULE.** Both parties will use responsible efforts to notify one another of changes to the schedule or of any conditions that arise which will affect the work of the other. The Consultant shall complete the those tasks indicated in Exhibit A as stipulated pursuant to the schedule indicated in Exhibit A. The time period shall commence upon the formal execution of this Agreement). The time schedule may be modified by the mutual written Agreement of the parties hereto.

**SECTION 4. COMPENSATION.** The Client agrees to compensate the Consultant and the Consultant agrees to accept in full satisfaction for the services provided for hereunder, payment as noted in Exhibit A for professional labor fees. Direct costs (materials, printing, and other out-of-pocket costs) will be invoiced as they are incurred. Payment shall be made based on monthly invoices from the Consultant, not to exceed the contract amount without prior written approval of the Client. Should the project be terminated, thereby making completion of the work outlined in Exhibit A unnecessary, Consultant shall be entitled to full payment for all services provided up to that point. Adjustment of cost limitation will be permitted only when the Client and the Consultant are in agreement that there has been or is to be a significant change in scope, complexity or character of the services to be performed; or conditions under which the work is required to be performed; or duration of work if the change from the time period specified in this Agreement for completion of the work warrants such adjustment.

**SECTION 5. RECORDS.** The Consultant shall maintain adequate records to permit inspection and audit of the Consultant's time and materials charges under this Agreement. The Consultant shall maintain and keep books and records on a current basis, recording all transactions pertaining to this Agreement in a form in accordance with generally acceptable accounting principles. Said books and records shall be made available to the Client or their authorized representatives for purposes of audit at all reasonable times and places upon written request. All books and records shall be maintained for a period of at least twelve (12) months following the completion of this Agreement.

**SECTION 6. INDEPENDENT CONTRACTOR.** The Consultant shall be an independent contractor, and shall not have power to incur any debt or obligation on behalf of the Client. The Consultant expressly warrants not to, at any time or in any manner, represent that it, or any of its agents, servants or employees, are in any manner agents, servants or employees of Client, it being distinctly understood that consultant contractor and consultant's obligations to Client are solely such as are prescribed by this Agreement.

**SECTION 7. ASSIGNMENT.** This Agreement may not be assigned in whole or in part by Consultant, without the prior written consent of Client. Mr. Blodgett will be assigned the principal role of preparing the document.

**SECTION 8. DOCUMENT OWNERSHIP.** The Client and the Consultant agree that any and all information, art work, data, reports, documents, studies or plans prepared as a result of this Agreement shall be the sole property of the Client. All reports, information, data, and exhibits prepared or assembled by the Consultant in connection with the performance of its services pursuant to the Agreement are confidential until released by the Client to the public and the Consultant agrees that they shall not be made available to any individual or organization without prior written consent of the Client. All such reports, information, data and exhibits shall be delivered to the Client upon demand.

**PROFESSIONAL SERVICES PROPOSAL (CONTINUED)**

**SECTION 9. CLIENT LIAISON.** The Consultant shall perform under the general supervision of the Client's designated project manager or any designee, and all communications, instructions and directions on the part of the Client shall be communicated exclusively through the project manager or any applicable designee.

**SECTION 10. PERSONNEL.** Mr. Blodgett will be assigned the principal role of preparing the document. The Consultant represents that it has, or shall secure at its own expense, all staff required to support Mr. Blodgett in the completion of the work program. The Consultant agrees to comply with all Federal, State and local laws regarding discrimination.

**SECTION 11. INTERESTS OF CONSULTANT.** The Consultant affirms that it presently has no interest and shall not have any interest in performance of the services contemplated by this Agreement. No person having any such interest shall be employed by or be associated with the Consultant.

**SECTION 12. INSURANCE.** Consultant shall submit to the Client, if requested, certificates indicating General Liability Insurance and Worker's Compensation Insurance to cover its employees as required by the California Labor Code. The Consultant shall require all subcontractors similarly to provide such compensation insurance for their respective employees. The Consultant agrees from the date of this Agreement, as first above written, to the date of the completion of the obligations to be performed by the Consultant hereunder, it will maintain in force automobile liability insurance for all automobiles to be used by the Consultant in performing services described hereunder. All insurance required of the Consultant shall have a class rating of AAA.

**SECTION 13. HOLD HARMLESS CLAUSE.** The Consultant agrees to indemnify, defend, and hold harmless the Client, its officers, agents and employees from and against all claims, demands, damages, costs, actions, or judgments arising from the Consultant's negligence for work performed pursuant to this Agreement. The Consultant shall maintain general liability insurance to cover bodily injury and property damage in an amount or amounts not less than \$1,000,000. Evidence of such coverage shall be in the form of Certificates of Insurance which shall be filed with the Client as requested. All policies required and maintained pursuant to the provisions hereof shall afford thirty (30) days prior written notice to the Client with respect to material change or cancellation of the policy.

**Section 14. Termination.** The terms of this Agreement shall commence on the date this Agreement is executed by all parties, unless otherwise agreed in writing by the parties. This Agreement shall proceed until all work to be performed hereunder, as described in Exhibit A is completed or the Agreement is otherwise terminated as provided herein. Both parties agree that either party to this Agreement may for any reason terminate this Agreement by mailing ten (10) days prior written notice of termination to the other party. In this event, the Consultant shall be paid the reasonable value of the services rendered to the date of termination. The Consultant further covenants to give its good-faith cooperation in the transfer of work to any other consultant employed by Client following termination hereunder.

**SECTION 15. NOTICE.** Any notice required to be given to the Consultant shall be deemed duly and properly given upon delivery, if sent to Consultant postage prepaid to:

Blodgett Baylosis Environmental Planning  
P.O. Box 844  
Whittier, California 90608

or personally delivered to Consultant at such address or other address specified to the Client in writing by the Consultant. Any notice required to be given to the Client shall be deemed duly and properly given upon delivery, if sent to the Client postage prepaid to:

Mr. Wayne Morrell, Director of Planning  
City of Santa Fe Springs  
11710 E. Telegraph Road  
Santa Fe Springs, CA 90670

or personally delivered to Client at such address or other address specified to the Consultant in writing by the Client.

**PROFESSIONAL SERVICES PROPOSAL (CONTINUED)**

**SECTION 16. ENTIRE AGREEMENT.** This Agreement represents the entire integrated Agreement between the Client and the Consultant, and supersedes all prior negotiations, representation or Agreements, either written or oral. This Agreement may be amended only by written instrument and executed by both Client and Consultant. The laws of the State of California shall govern the rights, obligations, duties and liabilities of the parties to this Agreement and shall also govern the interpretation of this Agreement. IN WITNESS THEREOF, the parties have caused their authorized representatives to execute this Agreement on this 25<sup>th</sup> day of July, 2014.

CLIENT: City of Santa Fe Springs

By: \_\_\_\_\_

Title: \_\_\_\_\_

**BLODGETT BAYLOSIS ENVIRONMENTAL PLANNING**

By: \_\_\_\_\_

Title: Principal

**EXHIBIT A**

**PROJECT SCOPE OF WORK, SCHEDULE, AND BUDGET**

## WORK PROGRAM METHODOLOGY

### TASK 1: INFORMATION COLLECTION AND SURVEYS

During this initial task of the work program, project team members will collect and review reports and other available and relevant documentation. Key activities that will be completed during this task include the following:

- Team members will complete surveys of the project site and the surrounding area.
- The existing and past use of the project site will be documented using a variety of sources. *B/BEP* will also collect and review information related to the proposed improvements including the site plans and building elevations.
- Environmental studies and relevant planning documents completed for other projects in the area will be reviewed. The project team will review the Santa Fe Springs General Plan and the Zoning Ordinance requirements that are applicable to the project site.
- The project team will collect and review various technical reports applicable to the project site including, but not limited to, the Phase I and Phase II soils studies, the Remedial Action Plan (RAP) and any other related documentation.

### TASK 2: PREPARATION OF PROJECT DESCRIPTION

This task involves the refinement of the project description that will be included in the Initial Study and the EIR. The project description discussion will consist of the following activities:

- The affected area in a regional and local context will be described in detail. Special emphasis will be devoted to the identification of sensitive receptors that would most likely be affected by on-site activities.
- The existing conditions of the project site and the surrounding area will be described. The existing land uses are an important factor when evaluating the potential impacts related to land use compatibility.
- The site's previous refinery operation and any relevant background information leading up to the current development proposal will be discussed.
- The physical and operational characteristics of the proposed improvements will be described.
- Discretionary actions and other approvals associated with the proposed project's implementation will be described.

### TASK 3 PRELIMINARY ENVIRONMENTAL ANALYSIS FOR INITIAL STUDY

The environmental analysis will address impacts for a wide range of issue areas. The format of the analysis will be consistent with the recommended format identified in the most recent CEQA Guidelines. The following issue areas will be evaluated in the Initial Study:

- Aesthetics;
- Agricultural/Forestry Resources;
- Air Quality;
- Biological Resources;
- Cultural Resources;
- Geology and Soils;
- Greenhouse Gas Emissions;
- Hazards and Hazardous Materials;
- Hydrology and Water Quality;
- Land Use and Planning;
- Mineral Resources;
- Noise;
- Population and Housing;
- Public Services;
- Recreation;
- Transportation;
- Utilities; and,
- Mandatory Findings of Significance.

## **PROFESSIONAL SERVICES PROPOSAL (CONTINUED)**

### **TASK 3.1 AESTHETIC IMPACTS**

The proposed project's potential aesthetic impacts will be analyzed in the Initial Study. The analysis will consider the potential impacts related to the site's development including the prompt removal of any debris, the maintenance of barren soils, and the general maintenance and upkeep of the facility.

### **TASK 3.2 AGRICULTURE AND FORESTRY IMPACTS**

Under CEQA, the Initial Study must consider the proposed project's impact on agricultural and forestry resources.

### **TASK 3.3 AIR QUALITY IMPACTS**

The Initial Study will analyze the proposed project's impact on air quality. Both stationary and mobile emissions will be analyzed using the most recent computer models developed by the California Air Resources Board (CARB).

### **TASK 3.4 BIOLOGICAL RESOURCES IMPACTS**

Under CEQA, the Initial Study must consider the proposed project's impact on biological resources.

### **TASK 3.5 CULTURAL RESOURCES IMPACTS**

The analysis must consider the proposed project's impact on cultural resources including those that are important to the City's prehistory and history.

### **TASK 3.6 GEOLOGY AND SOILS IMPACTS**

The Initial Study will characterize the site's potential exposure to seismic risk, including ground-shaking, surface rupture, and liquefaction. The potential ground-shaking impacts and other impacts related to the area's geomorphology will be described.

### **TASK 3.7 GREENHOUSE GAS EMISSIONS IMPACTS**

The analysis will also address the most recent CEQA requirements related to the analysis of global warming impacts and greenhouse gasses (GHG). The GHG analysis will document the CO<sub>2</sub>, N<sub>2</sub>O, and CH<sub>4</sub> emissions as well as their CO<sub>2</sub> equivalent values for the operational phase of the proposed project.

### **TASK 3.8 HAZARDS AND HAZARDOUS MATERIALS**

The Initial Study will consider the potential on-site and near-site contamination. *B/BEP* will consult a database provided by the Environmental Protection Agency (EPA) to document this information. The Initial Study will characterize existing contamination and ongoing remediation efforts.

### **TASK 3.9 HYDROLOGY AND WATER QUALITY**

The proposed project's potential impact on surface water, flooding, and water quality will be documented.

### **TASK 3.10 LAND USE AND PLANNING**

The analysis will first document the existing land uses and development within the project site and in the surrounding areas. The Initial Study will then consider the applicable Santa Fe Springs General Plan and Zoning designations.

### **TASK 3.11 MINERAL RESOURCES**

Under CEQA the Initial Study must consider the proposed project's impact on mineral resources. While no significant mineral resource extraction areas are now located on-site or within adjacent

## **PROFESSIONAL SERVICES PROPOSAL (CONTINUED)**

properties, the Initial Study must include the appropriate analysis that will support a conclusion that no significant impacts will result from the proposed project's implementation.

### **TASK 3.12 NOISE**

The Initial Study will consider potential noise impacts from both stationary and mobile sources. In addition, the noise analysis will consider both short-term (construction-related) noise impacts and long-term (operational) noise impacts.

### **TASK 3.13 POPULATION AND HOUSING**

The analysis will consider the proposed project's impact on housing and population growth. The analysis will focus on potential growth inducing impacts related to the potential new employment which will be a beneficial impact.

### **TASK 3.14 PUBLIC SERVICES**

The analysis will characterize the proposed project's impacts on the various public services. The issues that will be the focus of this analysis include the proposed project's impact on the local law enforcement services (the Whittier Police Department provides law enforcement services in the City) and the Los Angeles County Fire Department. The proposed project's impact (or lack of impact) on other services (education, etc.) will also be addressed.

### **TASK 3.15 RECREATION**

Initial Studies must include an analysis of a project's impact on recreational facilities and services. No parks are located within or adjacent to the affected area and no significant adverse impacts are anticipated. Nevertheless, any conclusions related to "no impact" must be supported by fact in the Initial Study.

### **TASK 3.16 TRAFFIC AND CIRCULATION**

The Initial Study will document both the traffic impacts from the existing land use and the future traffic generation associated with the proposed project's operation.

### **TASK 3.17 UTILITIES**

The Initial Study will consider the proposed project's impact on utilities and infrastructure. *B/BEP* will develop utility generation/consumption factors for the proposed use.

### **TASK 3.18 MANDATORY FINDINGS OF SIGNIFICANCE**

The last issue included in the environmental analysis section of the Initial Study will build upon the conclusions of the analyses completed for the individual environmental topics discussed previously.

## **TASK 4 COMPILATION OF INITIAL STUDY AND NOTICE OF PREPARATION**

The analysis completed in the previous tasks will be compiled into the Initial Study during this task. The key sections that will comprise the Initial Study include the following:

- The *Introduction* will describe the scope and purpose of the environmental review process that has been undertaken in conjunction with the proposed project. This section will also contain a brief description of the associated discretionary actions and a list of responsible agencies and other public agencies that may have discretion over the proposed project's approval. An Initial Study Checklist will also be provided.
- The *Project Description* will include a description of the project site's location (supported with graphics) from a regional and local perspective. A statement of the project objectives will follow this section. The section will then conclude with a detailed description of the proposed project.



## PROFESSIONAL SERVICES PROPOSAL (CONTINUED)

- The *Environmental Analysis* section of the Initial Study will discuss each issue area analyzed in previous tasks. The format of this section will correspond to the following: *Thresholds of Significance, Environmental Impacts, Cumulative Impacts, and Mitigation*.
- The *Findings* will summarize the findings of the analysis and document the mitigation measures identified previously.

The Initial Study and Notice of Preparation (NOP) will be circulated for a minimum of 30-days.

### TASK 5 COMPILATION OF FOCUSED EIR

The issues considered in the EIR will focus only on those issues where the Initial Study determined that additional information is required as part of the EIRs circulation or there is a potential for significant environmental impacts. The format of the analysis will be consistent with the recommended format identified in the most recent CEQA Guidelines. The following issue areas will likely require analysis in the EIR:

- Aesthetics;
- Air Quality;
- Greenhouse Gas Emissions;
- Hazards and Hazardous Materials;
- Hydrology and Water Quality;
- Land Use and Planning;
- Noise;
- Population and Housing;
- Public Services;
- Transportation; and,
- Utilities.

#### TASK 5.1 AESTHETIC IMPACTS

The proposed project's potential aesthetic impacts will be analyzed in the EIR. The analysis will consider the potential impacts related to the site's development including the prompt removal of any debris, the maintenance of barren soils, and the general maintenance and upkeep of the facility.

#### TASK 5.2 AIR QUALITY IMPACTS

The EIR will analyze the proposed project's impact on air quality. Both stationary and mobile emissions will be analyzed using the most recent computer models developed by the California Air Resources Board (CARB). The analysis will focus on both construction-related (short-term) impacts and the potential operational (long-term) impacts. The analysis will adhere to all pertinent SCAQMD protocols governing the methodology of completing an air quality analysis. For this analysis, the CalEEMod computer model will be used. Finally, the analysis will include an evaluation "localized significance thresholds."

#### TASK 5.3 GREENHOUSE GAS EMISSIONS IMPACTS

The analysis will address the most recent CEQA requirements related to the analysis of global warming impacts and greenhouse gasses (GHG). The GHG analysis will document the CO<sub>2</sub>, N<sub>2</sub>O, and CH<sub>4</sub> emissions as well as their CO<sub>2</sub> equivalent values for the operational phase of the proposed project. The analysis will also include a conformity analysis with the California Office of the Attorney General's recommended measures to reduce GHG emissions. Finally, the proposed project's conformity with CARB's Scoping Plan Measures [and] Recommended Actions needed to obtain AB 32 goals will be referenced.

#### TASK 5.4 HAZARDS AND HAZARDOUS MATERIALS

The EIR will consider the potential on-site and near-site contamination. *B/BEP* will consult the various environmental reports that have been prepared for the project site that documents soils and/or groundwater contamination and ongoing remediation. The EIR will also indicate how demolition debris and contaminated soils will be handled and disposed of.

## **PROFESSIONAL SERVICES PROPOSAL (CONTINUED)**

### **TASK 5.5 HYDROLOGY AND WATER QUALITY**

The proposed project's potential impact on surface water, flooding, and water quality will be documented. The site's redevelopment would involve the elimination of an existing source of contamination and will permit the installation of state of the art appurtenances to limit the potential for the future contamination of water runoff.

### **TASK 5.6 LAND USE AND PLANNING**

The analysis of land use and planning impacts is the single most important issue since it is the existing and future land uses that establish the baseline conditions and future conditions. The analysis will first document the existing land uses and development within the project site and in the surrounding areas. The analysis will also discuss the project's conformity with the City's ongoing planning efforts to redevelop oil field and refinery sites.

### **TASK 5.7 NOISE**

The EIR will consider potential noise impacts from both stationary and mobile sources. In addition, the noise analysis will consider both short-term (construction-related) noise impacts and long-term (operational) noise impacts. On-site noise measurements will be completed to establish the baseline ambient noise environment. The existing ambient noise levels and that anticipated from facility's operation will be documented.

### **TASK 5.8 PUBLIC SERVICES**

The analysis will characterize the proposed project's impacts on the various public services. The issues that will be the focus of this analysis include the proposed project's impact on the local law enforcement services (the Whittier Police Department provides law enforcement services in the City) and the Los Angeles County Fire Department.

### **TASK 5.9 TRAFFIC AND CIRCULATION**

The EIR will document both the traffic impacts from the existing land use and the future traffic generation associated with the proposed project's operation. The EIR will evaluate the proposed project's traffic and parking impacts including employee parking and construction staging areas. Our work program assumes that *B/BEP* will be provided a stand-alone traffic study for inclusion into the EIR.

### **TASK 5.10 UTILITIES**

The EIR will consider the proposed project's impact on utilities and infrastructure. *B/BEP* will develop utility generation/consumption factors for the proposed use. In this way, any net change in utility use can be readily identified. The analysis will also consider energy consumption

## **TASK 6 MITIGATION MONITORING PROGRAM**

The nature and extent of the potential mitigation required for the proposed project is not known at this time. This task focuses on those activities that will be completed as part of the Mitigation Monitoring and Reporting Program (MMRP). Specific activities that will be completed during this task include the following:

- Preliminary mitigation measures will be prepared during this task in accordance with Section 21081.6 of the Public Resources Code. The mitigation will be structured in a manner to identify those measures that must be undertaken as part of the project's implementation.
- The mitigation measures will make a distinction between those measures that are required under current regulations and ordinances, and those measures that are unique to the proposed project.

## PROFESSIONAL SERVICES PROPOSAL (CONTINUED)

- The MMRP will indicate the timing and oversight for each mitigation measure. Additionally, the party responsible for ensuring measure implementation will be identified.

### TASK 7 CIRCULATION AND REVIEW OF THE DRAFT AND FINAL EIR

During this task, the EIR will be circulated for public review. Prior to formal circulation of the Draft EIR, administrative draft copies will be submitted to City staff for review and comment. The project team will incorporate City staff comments into the documents prior to public circulation. Key milestones included in this task will consist of the following:

- The project team will prepare a *Notice of Completion* and provide copies of the Draft EIR to the City. Copies of the Draft EIR will also be made available at the City Hall and local libraries. The review period for the Draft EIR must be at least 45 days.
- The previous task involved the circulation of the Draft EIR for public review and comment. At the conclusion of this review period, letters received by the City will be forwarded to the consultant for review and comment. The project team will then prepare responses to those points raised in the comment letters concerning the Draft EIR. The comments received, and the preparer's responses, will then be incorporated into the Final EIR. Copies of the draft response to comments received concerning the Draft EIR will be forwarded to City staff for review and comment prior to incorporation into the Final EIR.
- Copies of the Final EIR will be provided to the City prior to circulation. CEQA now requires that the Lead Agency provide other agencies and individuals an opportunity to review the responses to comments prior to the City taking action on the Final EIR. We recommend that the City provide for a review period of not less than 10 working days.
- The project team will be prepared to assist the City's legal counsel in preparing the *Findings* required for certification of the Final EIR. The consultant will assist in the preparation of any *Statement of Overriding Considerations* should these additional Findings be required. The project team will meet with City staff and legal counsel to discuss the desired format for the Findings. Once the Findings are completed, administrative draft copies will be forwarded to City staff for review and comment.
- Once the City Council has certified the Final EIR, the consultant will file the *Notice of Determination* at the County Clerk's office.
- *B/BEP* will attend the required public hearing(s) before the City of Santa Fe Springs Planning Commission and City Council.

## SCHEDULE

The anticipated timeframe required to complete the project tasks are outlined below.

- Task 1: Information Collection and Survey; Task 2: Preparation of Project Description; and Task 3: Preliminary Environmental Analysis for Initial Study: *1 month*.
- Task 4: Compilation of Initial Study and Notice of Preparation: *1 month* including 30-day review period for NOP.
- Task 5: Compilation of EIR and Task 6 Mitigation Monitoring Program: *2 months*.
- Task 7: Circulation and Review of the Draft and Final EIR: *2 months* to complete including 45-day review period and public hearings.

The entire work effort is anticipated to require a minimum of 6 months to complete.

## **BUDGET**

The labor costs for those tasks outlined in the Work Program Methodology for the project will be a not-to-exceed amount of \$34,460. Any direct costs (printing, postage, filing fees) will be considered a reimbursable and will be invoiced as they are incurred.



# *City of Santa Fe Springs*

City Council Meeting

September 11, 2014

## **NEW BUSINESS**

### Fire Station Headquarters, Parking Lot Slurry Seal - Final Payment

#### **RECOMMENDATION**

That the City Council approve the Final Payment (less 5% Retention) to Century Paving, Inc. of La Mirada, California, in the amount of \$28,847.46 for the subject project.

#### **BACKGROUND**

The City Council, at their meeting of June 26, 2014, awarded a contract to Century Paving, Inc. of La Mirada, California in the amount of \$29,346.30 for the subject project.

The Fire Station Headquarters Parking Lot Slurry Seal Project located at 11300 Greenstone Avenue includes slurry sealing the entire asphalt parking lot and isolated pavement rehabilitation.

The following payment detail represents the Final Payment (less 5% Retention) due per terms of the contract for the work which has been completed and found to be satisfactory.

The final construction cost is \$30,365.75. The construction cost increase was due to additional areas in need of pavement rehabilitation. The final project cost including the construction, engineering, inspection, overhead, and contingency is within the budgeted amount of \$45,000.00.

#### **FISCAL IMPACT**

The project is funded through the General Fund/Utility User's Tax Capital Improvement Plan.

  
Thaddeus McCormack  
City Manager

Attachment:  
Payment Detail

Payment Detail  
 Fire Station Headquarters-Parking Lot Slurry Seal  
 Contractor: Century Paving, Inc.  
 14630 E. Firestone Blvd.  
 La Mirada, CA 90638  
 Final Payment: \$ 28,847.46

Item No.	Description	Contract			Completed This Period		Completed to Date		
		Quantity	Units	Unit Price	Total	Quantity	Amount	Quantity	Amount
Contract Work									
1	Type II Slurry Seal with 3% latex binder.	23,700.00	S.F.	\$0.46	\$10,902.00	23,700.00	\$10,902.00	100%	\$10,902.00
2	Traffic striping, layout, stencils (Water Borne Traffic Line Paint). Paint wheel stops to match existing and pave, pavement markers.	1.00	L.S.		\$620.00	1.00	\$620.00	100%	\$620.00
3	Remove, furnish and install new 6' wheel stop.	6.00	EA.	\$30.00	\$180.00	6.00	\$180.00	100%	\$180.00
4	Unclassified excavation	73.00	C.Y.	\$89.10	\$6,504.30	77.50	\$6,905.25	100%	\$6,905.25
5	Construct Asphalt Concrete Pavement 5" thick (B PG 64-10).	50.00	TONS	\$128.00	\$6,400.00	53.50	\$6,848.00	100%	\$6,848.00
6 (D)	Construct Crushed Aggregate Base over compacted native soil.	90.00	TONS	\$31.00	\$2,790.00	95.50	\$2,960.50	100%	\$2,960.50
7.	Clear and Grub (Tree roots)	1.00	L.S.		\$1,950.00	1.00	\$1,950.00	100%	\$ 1,950.00
ORIGINAL CONTRACT AMOUNT:					Total	\$29,346.30	\$30,365.75		\$30,365.75

CONTRACT AMOUNT TO DATE:  
 Total \$ 30,365.75  
 Total Completed Items to Date: \$ 30,365.75

Invoice Date	Invoice No.	Warrant Billing Period		
		Invoice Due Date	Invoice Pay Date	Amount
08/28/14	Final	9/2/2014	09/11/14	\$28,847.46

**CONTRACT PAYMENTS:**

Total Items Completed to Date \$ 30,365.75  
 Less 5% Retention \$ 1,518.29  
 Final Payment \$ 28,847.46

Finance Please Pay:	\$28,847.46
Project Account:	454-C334-4800
Recommended by:	Daniel Reyes
Approved by:	<i>DR</i>



# *City of Santa Fe Springs*

City Council Meeting

September 11, 2014

## **NEW BUSINESS**

Resolution No 9458 - Establishing the City's Maximum Contribution Under the Public Employees' Medical and Hospital Care Act

### **RECOMMENDATION**

That the City Council adopt Resolution No. 9458, establishing the City's maximum contribution to medical insurance premiums under the Public Employees' Medical and Hospital Care Act.

### **BACKGROUND**

The Memoranda of Understanding between the General Employees' Association; the Executive, Management, Confidential Association; and the Firefighters' Association provide for an increase in the maximum amount that the City will contribute towards medical insurance for employees and annuitants, based on the March-to-March Consumer Price Index (CPI) for all Urban Consumers for the Los Angeles/Riverside/Orange County Areas.

The CPI for this period is 1.0%, therefore, the City contribution to medical premium will be adjusted as follows, effective January 1, 2015:

Tier 1 – Employees hired on or before November 19, 2012 - from: \$1,376.22 to \$1,389.98 per month;

Tier 2 – Classic, and Tier 2 – PEPRA - from: \$1,000.00 to \$1,010.00 per month.

Government Code Section 22892 requires that a resolution be adopted fixing this maximum amount for medical coverage.

### **FISCAL IMPACT**

The fiscal impact, estimated at \$23,000.00 per year, has already been allocated and approved in the FY2014-16 Budget under Applied Benefits.

  
Thaddeus McCormack  
City Manager

Attachment:  
Resolution No. 9458

**RESOLUTION NO. 9458**

**A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF SANTA FE SPRINGS FIXING THE  
EMPLOYER'S CONTRIBUTION UNDER THE  
PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL  
CARE ACT**

WHEREAS, Government Code Section 22892(a) provides that a local agency contracting under the Public Employees' Medical and Hospital Care Act shall fix the amount of the employer's contribution at an amount not less than the amount required under Section 22892(b) of the Act; and

WHEREAS, the City of Santa Fe Springs is a local agency contracting under the Act; now, therefore be it

RESOLVED, that the employer's contribution for each Tier 1 employee or annuitant shall be the amount necessary to pay the cost of his/her enrollment, including the enrollment of his/her family members, in a health benefit plan, up to a maximum of \$1389.98 per month, plus administrative fees and Contingency Reserve Fund Assessments,

RESOLVED, that the employer's contribution for each Tier 2 employee or annuitant shall be the amount necessary to pay the cost of his/her enrollment, including the enrollment of his/her family members, in a health benefit plan, up to a maximum of \$1010.00 per month, plus administrative fees and Contingency Reserve Fund Assessments, and be it further

RESOLVED, that the City of Santa Fe Springs has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above.

Adopted at a regular meeting of the City Council of the City of Santa Fe Springs this 11<sup>th</sup> day of September, 2014, by the following roll call vote:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
Juanita Trujillo, Mayor

Attest:

\_\_\_\_\_  
Anita Jimenez, City Clerk





# City of Santa Fe Springs

City Council Meeting

September 11, 2014

## **PRESENTATION**

Proclaiming September 12, 2014, as the Fiestas Patrias Cultural Celebration Day

### **RECOMMENDATION**

The Mayor may wish to call upon Ed Ramirez, Community Services Supervisor, to assist with the presentation of the proclamation which will be received by Mr. Ted Radoumis, Chairperson of the Family & Human Services Advisory Committee.

### **BACKGROUND**

Fiestas Patrias is an annual community event that commemorates Mexico's independence from Spain in 1810. This year marks the 46th anniversary of this festive cultural and community celebration.

The theme for the 2014 Fiestas Patrias is "Celebrating 50 years with our Sister City Navojoa, Mexico." The festivities will focus on the arts, crafts, music, and history of the region of Navojoa, Sonora, Mexico. To commemorate the relationship between Santa Fe Springs and Navojoa, an exhibit will be displayed inside the Library lobby showing the timeline of the Sister City association with Mexico and how it began in 1964. Through the support of the Heritage Arts in Public Places Program, the Hispanic Heritage Student Academy will be a component of the Fiestas Patrias event. This two-week educational module will consist of a local artist/educator who will provide various activities which include displaying artifacts for the local Kindergarten through 6 grade students to experience.

It is requested that the City Council proclaim September 12, 2014, as the official day of observance for the Santa Fe Springs 2014 Fiestas Patrias Celebration, commemorating the 204<sup>th</sup> anniversary of Mexico's independence and celebrate the rich cultural inheritance of all Californians.

Thaddeus McCormack  
City Manager

### **Attachment:**

2014 Fiestas Patrias Proclamation

**WHEREAS**, the Santa Fe Springs City Council takes great pride in the cultural and historical background of its residents; and

**WHEREAS**, the City's Division of Family and Human Services seeks to recognize the rich cultural inheritance of the City's residents through people, parks, and programs; and

**WHEREAS**, September 12 will be the official observance day for the 2014 Fiestas Patrias, making this the City's 46<sup>th</sup> annual celebration in Santa Fe Springs; and

**WHEREAS**, in conjunction with the event, the City will also celebrate the 50 year anniversary of the Sister City with Navojoa, Sonora, Mexico; and

**WHEREAS**, the City of Santa Fe Springs is proud of its rich Latino heritage and owes much to its residents of Mexican descent for their participation in all phases of community affairs; and

**WHEREAS**, the City's Family and Human Services Division has worked diligently to promote and maintain the valuable cultural contributions of the community;

**NOW, THEREFORE**, I, Juanita Trujillo, Mayor of the City of Santa Fe Springs, on behalf of the City Council, do hereby proclaim September 12, 2014, as the

### **Fiestas Patrias Cultural Celebration Day**

In Santa Fe Springs to honor our many Mexican-American and Latino neighbors and friends, and further encourage the community to support the City's rich cultural heritage during its celebration of the 46<sup>th</sup> Annual Fiestas Patrias.

Dated this 11<sup>th</sup> day of September, 2014.

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**MAYOR**

**ATTEST:**

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**CITY CLERK**



# City of Santa Fe Springs

City Council Meeting

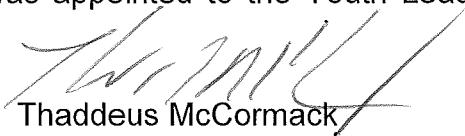
September 3, 2014

## APPOINTMENTS TO COMMITTEES AND COMMISSIONS

Committee	Vacancy	Councilmember
Beautification	3	Sarno
Beautification	1	Trujillo
Community Program	1	Moore
Community Program	2	Rios
Community Program	1	Rounds
Community Program	4	Trujillo
Historical	1	Moore
Historical	2	Rios
Historical	2	Rounds
Historical	2	Sarno
Historical	3	Trujillo
Senior Citizens	3	Rios
Senior Citizens	2	Rounds
Senior Citizens	3	Trujillo
Sister City	1	Moore
Sister City	1	Rounds
Sister City	5	Sarno
Sister City	2	Trujillo
Youth Leadership	2	Moore
Youth Leadership	3	Rios
Youth Leadership	1	Rounds
Youth Leadership	2	Sarno
Youth Leadership	1	Trujillo

**Applications Received:** None.

**Recent Actions:** Lynda Short was granted a 4-month Leave of Absence from the Parks & Recreation Committee. Kurt Hamra was appointed to the Parks & Recreation Committee. Richard Uribe was appointed to the Youth Leadership Committee.

  
Thaddeus McCormack  
City Manager

Attachments:  
Committee Lists  
Prospective Member

## **Prospective Members for Various Committees/Commissions**

### **Beautification**

### **Community Program**

### **Family & Human Services**

Rocio Parra

### **Heritage Arts**

Debra Cabrera

### **Historical**

### **Personnel Advisory Board**

### **Parks & Recreation**

Rocio Parra

### **Planning Commission**

### **Senior Citizens Advisory**

### **Sister City**

Rocio Parra

Raymond Reyes

Robert Wolfe

### **Traffic Commission**

### **Youth Leadership**

## BEAUTIFICATION COMMITTEE

Meets the fourth Wednesday of each month, except July, Aug, Dec.

9:30 a.m., Town Center Hall

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Moore	Juliet Ray	(16)
	Paula Minnehan	(16)
	Annie Petris	(15)
	Guadalupe Placencia	(15)
	George Felix, Sr.	(15)
Rios	Mary Reed	(16)
	Charlotte Zevallos	(16)
	Doris Yarwood	(16)
	Vada Conrad	(15)
	Joseph Saiza	(15)
Rounds	Sadie Calderon	(16)
	Rita Argott	(16)
	Mary Arias	(15)
	Marlene Vernava*	(15)
	Debra Cabrera	(15)
Sarno	Vacant	(16)
	Irene Pasillas	(16)
	Vacant	(16)
	May Sharp	(15)
	Vacant	(15)
Trujillo	Mary Jo Haller	(16)
	Vacant	(16)
	Margaret Bustos*	(16)
	Rosalie Miller	(15)
	A.J. Hayes*	(15)

*\*Indicates person currently serves on three committees*

## COMMUNITY PROGRAM COMMITTEE

Meets the third Wednesday in Jan., May, and Sept., at 7:00 p.m., in City Hall.

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Moore	George Felix, Jr.	(16)
	Vacant	(16)
	Mary Jo Haller	(15)
	Gabriela Garcia	(15)
	Bryan Collins	(15)
Rios	Vacant	(16)
	Mary Anderson	(15)
	Dolores H. Romero*	(15)
	Vacant	(16)
	David Diaz-Infante*	(15)
Rounds	Mark Scoggins*	(16)
	Marlene Vernava*	(16)
	Vacant	(16)
	Anthony Ambris	(15)
	Johana Coca*	(15)
Sarno	Jeanne Teran	(16)
	Miguel Estevez	(16)
	Kim Mette	(16)
	Cecilia Leader	(15)
	Frank Leader	(15)
Trujillo	Vacant	(16)
	Vacant	(16)
	Vacant	(16)
	Judy Aslakson	(15)
	Vacant	(15)

*\*Indicates person currently serves on three committees*

# FAMILY & HUMAN SERVICES ADVISORY COMMITTEE

Meets the third Wednesday of the month, except Jul., Aug., Sept., and Dec., at 5:30 p.m., Gus Velasco Neighborhood Center

Qualifications: 18 Years of age, reside or active in the City

Membership: 15 Residents Appointed by City Council

5 Social Service Agency Representatives Appointed by the Committee

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Moore	Arcelia Miranda	(16)
	Martha Villanueva	(15)
	Margaret Bustos*	(15)
Rios	Lydia Gonzales	(16)
	Manny Zevallos	(15)
	Gilbert Aguirre	(15)
Rounds	Annette Rodriguez	(16)
	Janie Aguirre	(15)
	Ted Radoumis	(15)
Sarno	Debbie Belmontes	(16)
	Linda Vallejo	(16)
	Hilda Zamora	(15)
Trujillo	Dolores H. Romero*	(16)
	Gloria Duran*	(16)
	David Diaz-Infante *	(15)

Organizational Representatives: Nancy Stowe  
Evelyn Castro-Guillen  
Elvia Torres  
(SPIRITT Family Services)

*\*Indicates person currently serves on three committees*

## HERITAGE ARTS ADVISORY COMMITTEE

Meets the Last Tuesday of the month, except Dec., at 9:00 a.m., at the Gus Velasco  
Neighborhood Center Room 1

Qualifications: 18 Years of age, reside or active in the City

Membership:       9 Voting Members  
                      6 Non-Voting Members

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Moore	May Sharp	6/30/2016
Rios	Paula Minnehan	6/30/2016
Rounds	A.J. Hayes*	6/30/2016
Sarno	Gloria Duran*	6/30/2016
Trujillo	Amparo Oblea	6/30/2016

### Committee Representatives

Beautification Committee	Marlene Vernava*	6/30/2015
Historical Committee	Larry Oblea	6/30/2015
Planning Commission	Frank Ybarra	6/30/2015
Chamber of Commerce	Tom Summerfield	6/30/2015

### Council/Staff Representatives

Council	Richard Moore
Council Alternate	Laurie Rios
City Manager	Thaddeus McCormack
Director of Community Services	Maricela Balderas
Director of Planning	Wayne Morrell

*\*Indicates person currently serves on three committees*



# HISTORICAL COMMITTEE

Meets Quarterly - The 2nd Tuesday of Jan. and the 1st Tuesday of April, July, and Oct., at 5:30 p.m., Carraige Barn

Qualifications: 18 Years of age, reside or active in the City

Membership: 20

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
<b>Moore</b>	Astrid Shesterkin	(16)
	Tony Reyes	(16)
	Amparo Oblea	(15)
	Vacant	(15)
<b>Rios</b>	Vacant	(16)
	Vacant	(16)
	Janie Aguirre	(15)
	Larry Oblea	(15)
<b>Rounds</b>	Vacant	(16)
	Vacant	(16)
	Mark Scoggins*	(15)
	Janice Smith	(15)
<b>Sarno</b>	Ed Duran	(16)
	Vacant	(16)
	Vacant	(15)
	Sally Gaitan	(15)
<b>Trujillo</b>	Vacant	(16)
	Vacant	(16)
	Merrie Hathaway	(15)
	Vacant	(15)

*\*Indicates person currently serves on three committees*

## PARKS & RECREATION ADVISORY COMMITTEE

Meets the First Wednesday of the month, except Jul., Aug., and Dec., 7:00 p.m., Council Chambers.

Subcommittee Meets at 6:00 p.m., Council Chambers

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
<b>Moore</b>	Mary Tavera	(16)
	John Salgado	(16)
	Janet Rock	(15)
	Ralph Aranda	(15)
	Kurt Hamra	(15)
<b>Rios</b>	Lynda Short	(16)
	Bernie Landin	(16)
	Carlos Tovar	(16)
	Sally Gaitan	(15)
	Fred Earl	(15)
<b>Rounds</b>	Kenneth Arnold	(16)
	Richard Legarreta, Sr.	(16)
	Johana Coca*	(16)
	Angelica Miranda	(15)
	Mark Scoggins*	(15)
<b>Sarno</b>	Joey Hernandez	(16)
	Debbie Belmontes	(16)
	Lisa Garcia	(15)
	Ed Madrid	(16)
	David Diaz-Infante*	(15)
<b>Trujillo</b>	Miguel Estevez	(16)
	Andrea Lopez	(16)
	A.J. Hayes*	(15)
	Judy Aslakson	(15)
	Arcelia Miranda	(15)

*\*Indicates person currently serves on three committees*

## PERSONNEL ADVISORY BOARD

Meets Quarterly on an As-Needed Basis

Membership: 5 (2 Appointed by City Council, 1 by  
Personnel Board, 1 by Firemen's Association,  
1 by Employees' Association)

Terms: Four Years

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Council	Angel Munoz	6/30/2017
	Ron Biggs	6/30/2017
Personnel Advisory Board	Jim Contreras	6/30/2017
Firemen's Association	Jim De Silva	6/30/2017
Employees' Association	Anita Ayala	6/30/2017

# PLANNING COMMISSION

Meets the second Monday of every Month at 4:30 p.m.,  
Council Chambers  
Qualifications: 18 Years of age, reside or active in the City  
Membership: 5

APPOINTED BY	NAME
Moore	Louie Gonzalez
Rios	Michael Madrigal
Rounds	Susan Johnston
Sarno	Joe Angel Zamora
Trujillo	Frank Ybarra

## SENIOR CITIZENS ADVISORY COMMITTEE

Meets the Second Tuesday of the month, except Jul., Aug., Sep., and Dec., at 10:00 a.m.,  
Gus Velasco Neighborhood Center

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
<b>Moore</b>	Yoshi Komaki	(16)
	Yoko Nakamura	(16)
	Paul Nakamura	(16)
	Astrid Shesterkin	(15)
	Pete Vallejo	(15)
<b>Rios</b>	Vacant	(16)
	Vacant	(16)
	Vacant	(16)
	Amelia Acosta	(15)
	Jessie Serrano	(15)
<b>Rounds</b>	Vacant	(16)
	Vacant	(16)
	Gloria Vasquez	(15)
	Lorena Huitron	(15)
	Berta Sera	(15)
<b>Sarno</b>	Gloria Duran	(16)
	Betty Elizalde	(16)
	Hilda Zamora	(15)
	Linda Vallejo	(15)
	Ed Duran	(15)
<b>Trujillo</b>	Vacant	(16)
	Vacant	(16)
	Gilbert Aguirre	(15)
	Margaret Bustos*	(15)
	Vacant	(15)

*\*Indicates person currently serves on three committees*

## SISTER CITY COMMITTEE

Meets the First Monday of every month, except Dec., at 6:30 p.m., Town Center Hall, Mtg. Room #1. If the regular meeting date falls on a holiday, the meeting is held on the second Monday of the month.

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
<b>Moore</b>	Martha Villanueva	(16)
	Vacant	(16)
	Mary K. Reed	(15)
	Peggy Radoumis	(15)
	Jeannette Wolfe	(15)
<b>Rios</b>	Charlotte Zevallos	(16)
	Francis Carbajal	(16)
	Marlene Vernava*	(15)
	Doris Yarwood	(15)
	Lucy Gomez	(15)
<b>Rounds</b>	Manny Zevallos	(16)
	Susan Johnston	(16)
	Vacant	(16)
	Ted Radoumis	(15)
	Johana Coca*	(15)
<b>Sarno</b>	Vacant	(16)
	Vacant	(16)
	Vacant	(15)
	Vacant	(16)
	Vacant	(15)
<b>Trujillo</b>	Vacant	(16)
	Andrea Lopez	(16)
	Dolores H. Romero*	(15)
	Marcella Obregon	(15)
	Vacant	(15)

*\*Indicates person currently serves on three committees*

# TRAFFIC COMMISSION

Meets the Third Thursday of every month, at 6:00 p.m., Council Chambers

Membership: 5

Qualifications: 18 Years of age, reside or active in the City

APPOINTED BY	NAME
Moore	Albert J. Hayes
Rios	Pauline Moore
Rounds	Ted Radoumis
Sarno	Alma Martinez
Trujillo	Greg Berg

## YOUTH LEADERSHIP COMMITTEE

Meets the First Monday of every month, at 6:30 p.m., Council Chambers

Qualifications: Ages 13-18, reside in Santa Fe Springs

Membership: 20

APPOINTED BY	NAME	TERM EXPIRES UPON GRADUATION IN
Moore	Vacant	()
	Evony Reyes	(17)
	Katrina Uribe	(17)
	Vacant	()
Rios	Vacant	()
	Vacant	()
	Marisa Gonzalez	(15)
	Vacant	()
Rounds	Gabriel Perez	(16)
	Vacant	()
	Laurence Ordaz	(16)
	Ciani Hernandez	(15)
Sarno	Dominique Walker	(15)
	Vacant	()
	Vacant	()
	Alyssa Madrid	()
Trujillo	Paul Legarreta	(17)
	Victoria Nunez	()
	Richard Uribe	()
	Vacant	()