



# AGENDA

## ADJOURNED MEETINGS OF THE SANTA FE SPRINGS HOUSING SUCCESSOR SUCCESSOR AGENCY AND CITY COUNCIL

**NOVEMBER 13, 2013  
6:00 P.M.**

Council Chambers  
11710 Telegraph Road  
Santa Fe Springs, CA 90670

Richard J. Moore, Mayor  
Juanita A. Trujillo, Mayor Pro Tem  
Luis M. González, Councilmember  
Laurie M. Rios, Councilmember  
William K. Rounds, Councilmember

**Public Comment:** The public is encouraged to address City Council on any matter listed on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council, please complete the card that is provided at the rear entrance to the Council Chambers and hand the card to the City Clerk or a member of staff. City Council will hear public comment on items listed on the agenda during discussion of the matter and prior to a vote. City Council will hear public comment on matters not listed on the agenda during the Oral Communications period.

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

**Americans with Disabilities Act:** In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

**Please Note:** Staff reports, and supplemental attachments, are available for inspection at the office of the City Clerk, City Hall, 11710 E. Telegraph Road during regular business hours 7:30 a.m. – 5:30 p.m., Monday – Thursday and every other Friday. Telephone (562) 868-0511.

**1. CALL TO ORDER**

**2. ROLL CALL**

Luis M. González, Councilmember  
Laurie M. Rios, Councilmember  
William K. Rounds, Councilmember  
Juanita A. Trujillo, Mayor Pro Tem  
Richard J. Moore, Mayor

**HOUSING SUCCESSOR**

*There are no items on the Housing Successor agenda for this meeting.*

**CITY COUNCIL**

**3. CITY MANAGER REPORT**

**4. CONSENT AGENDA**

*Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.*

**Approval Minutes**

**A. Minutes of the October 8, 2013 Regular City Council Meeting**

**Recommendation:** That the City Council approve the minutes as submitted.

**NEW BUSINESS**

**5. Approve Artwork Concept for "Journey," LeFiell Development**

**Recommendation:** That the City Council approve the artwork concept by James Russell for the LeFiell Development Project at 13700 Firestone Boulevard, Santa Fe Springs.

**6. FY 2012-13 Preliminary Financial Year-End Review and FY 2014-15 Budget Preparation Calendar**

**Recommendation:** That the City Council receive and file this report.

**7. Whittier Utility Authority Approval of Amendment No. 1 to Communication Tower Lease Agreement No. WUA11-001**

**Recommendation:** That the City Council: 1). Approve Amendment No. 1 to Lease Agreement No. WUA11-001; and 2). Authorize the City Manager to execute Amendment No. 1 to the Lease Agreement No. WUA11-001.

8. Approve Community Support to St. Paul High School for Renovation Project

**Recommendation:** That the City Council approve \$5,000 in community support from the General Fund Reserves to help with the funding for St. Paul High School's \$3.5 million campus renovation project.

**CLOSED SESSION**

9. CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION

Subdivision (d)(1) of Section 54956.9

**Name of Case:** Lakeland Development Bankruptcy Action

**Case Number:** 2:12-bk-25842 RN

**SUCCESSOR AGENCY/CITY COUNCIL**

**CLOSED SESSION**

10. CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION

Subdivision (d)(1) of Section 54956.9

**Name of Case:** City of Santa Fe Springs; and City of Santa Fe Springs Community Development Commission Successor Agency v. California State Dept. of Finance, et al

**Case Number:** 34-2013-80001528

**Please note: Item Nos. 11 - 25 will commence in the 7:00 p.m. hour.**

11. **INVOCATION**

12. **PLEDGE OF ALLEGIANCE**

**INTRODUCTIONS**

13. Representatives from the Youth Leadership Committee

14. Representatives from the Chamber of Commerce

15. **ANNOUNCEMENTS**

**PRESENTATIONS**

16. 2013 Teacher of the Year

17. Chamber of Commerce Citizens of the Year

18. Introduction of the Worldwide Mormon Helping Hands Volunteers
19. Recognition of Cherie Blake, Community Services Department Program Coordinator for Winning the California Library Association's Public Relations Excellence Award for Best Brochure and Event Poster
20. Red Ribbon Week Community Parade and Red Ribbon Week Art Contest Winners

**APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS**

21. Reappointment to Personnel Advisory Board

22. Committee Appointments

**23. ORAL COMMUNICATIONS**

*This is the time when comments may be made by interested persons on matters not on the agenda having to do with City business.*

**24. EXECUTIVE TEAM REPORTS**

**25. ADJOURNMENT**

*I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted at the following locations; Santa Fe Springs City Hall, 11710 Telegraph Road; Santa Fe Springs City Library, 11700 Telegraph Road; and the Town Center Plaza (Kiosk), 11740 Telegraph Road, not less than 72 hours prior to the meeting.*

Anita Jimenez, CMC

Deputy City Clerk

November 7, 2013

Date



**MINUTES OF THE ADJOURNED MEETINGS OF THE  
SANTA FE SPRINGS HOUSING SUCCESSOR,  
SUCCESSOR AGENCY AND CITY COUNCIL**

**October 8, 2013**

**1. CALL TO ORDER**

Mayor Moore called the meetings to order at 5:34 p.m.

**2. ROLL CALL**

Present: Councilmembers González (5:37), Rios, Rounds, Mayor Pro Tem Trujillo, Mayor Moore

Also present: Thaddeus McCormack, City Manager; Steve Skolnik, City Attorney; Wayne Morrell, Director of Planning; Noe Negrete, Director of Public Works; Dino Torres, Director of Police Services; Hilary Keith, Director of Library & Cultural Services; Jose Gomez, Assistant City Manager/Director of Finance; Mike Crook, Fire Chief; Anita Jimenez, Deputy City Clerk

**HOUSING SUCCESSOR**

**3. CONSENT AGENDA**

**Approval Minutes**

**A. Minutes of the September 12, 2013 Regular Housing Successor Meeting**

**Recommendation:** That the Housing Successor approve the minutes as submitted.

Mayor Pro Tem Trujillo moved the approval of Item 3A; Councilmember Rounds seconded the motion which passed unanimously.

**SUCCESSOR AGENCY**

*There were no items on the Successor Agency Agenda for this meeting.*

**CITY COUNCIL**

**4. CITY MANAGER REPORT**

- The City Manager, Fire Chief, and CUPA Staff met with the Sanitation District and AQMD staff regarding Ridgeline to prepare for the hearing on October 16. The City is working with Ridgeline to complete the removal of tanks from the facility.
- The City is preparing to mail Measure S voter information to residents.
- City Staff is working with the Chamber of Commerce to revitalize the Business Emergency Preparedness Network (BEPN) in order to shore up the capacity to respond to emergencies.

## 5. CONSENT AGENDA

### **Approval Minutes**

- A. Minutes of the September 12, 2013 Regular City Council Meeting

**Recommendation:** That the City Council approve the minutes as submitted.

### **Conference and Meeting Reports**

- B. Councilmember Rios' attendance at the League of California Cities Conference

**Recommendation:** That the City Council receive and file the report.

Councilmember Rios moved the approval of Items 5A & B; Mayor Pro Tem Trujillo seconded the motion which passed unanimously.

## **PUBLIC HEARING/ORDINANCE FOR INTRODUCTION**

6. Ordinance No. 1046 – An Ordinance of the City of Santa Fe Springs Amending the City Zoning Code as it Pertains to Banners and the Time Periods Permitted to Display Such

**Recommendation:** That the City Council: 1). Open the Public Hearing and receive any comments from the public regarding proposed Ordinance No. 1046 and thereafter close the Public Hearing; and 2). Pass the first reading of Ordinance No. 1046, relating to the amendment to the City Zoning Code as it pertains to banners and the time periods permitted to display such.

Mayor Moore opened the Public Hearing at 5:37 p.m. There being no one wishing to speak, the Public Hearing was closed at 5:38 p.m.

The City Attorney read the Ordinance by title and stated that the motion should be to waive further reading and introduce Ordinance 1046.

Councilmember Rios moved the approval of Item 6; Mayor Pro Tem Trujillo seconded the motion which passed by the following vote: González, Rios, Rounds, Trujillo, Moore.

Councilmember Rounds asked for clarification on what is known as a "Banana Sign," a tall sign that is stuck in the ground. Code Officer Luis Collazo stated that they are currently prohibited and would remain so. He stated that the banners will only be allowed to be attached to walls. Councilmember Rounds asked what the reasoning was for that decision. Mr. Collazo stated that strong winds can pull the signs out of the ground and can become public safety hazards. The "Banana Signs" would only be allowed for Public Announcements.

## **ORDINANCE FOR PASSAGE**

7. Ordinance No. 1047 – Zone Change Case No. 134

A request for approval to change the zoning designation of a single parcel (APN: 8011-012-902) of 3.9± acres, with an address of 13231 Lakeland Road, and located at the northwest corner of Laurel Avenue and Lakeland Road from M-2-BP, Heavy Manufacturing-Buffer Parking to R-3-PD, Multiple-Family Residential-Planned Development, and also to change the zoning designation of three parcels (APN: 8011-011-906, APN: 8011-011-907 and APN:

8011-011-912) with a total combined area of 32,562 sq. ft. and located at the northeast corner of Laurel Avenue and Lakeland Road from A-1, Light Agricultural to R-3-PD, Multiple-Family Residential-Planned Development. (City of Santa Fe Springs)

**Recommendation:** That the City Council: 1). Find that Zone Change Case No. 134 satisfies the criteria and conditions set forth in Section 155.825 et seq of the City Code for the granting of a Change of Zone; 2). Find that in furtherance of AB 2348, the rezoned sites will allow for residential uses by "right" without the requirement for discretionary review of the PD overlay and will have the capacity for at least 16 units and require minimum densities of 20+ units per acre; 3). Find that Zone Change Case No. 134 involving the proposed Change of Zone from M-2-BP, Heavy Manufacturing-Buffer Parking to R-3-PD, Multiple-Family Residential-Planned Development, and from A-1, Light Agricultural to R-3-PD, Multiple-Family Residential-Planned Development, is consistent with the City's General Plan; and 4). Adopt Ordinance No. 1047 and pass its final reading on Zone Change Case No. 134.

The City Attorney read the Ordinance by title and stated that the recommendation includes several actions and that the motion should be to move all staff's recommendations in one motion including the waiving of further reading and to pass the Ordinance.

Councilmember Rios moved the approval of Item 7 as stated; Mayor Pro Tem Trujillo seconded the motion which passed by the following vote: González, Rios, Rounds, Trujillo, Moore.

## **NEW BUSINESS**

### **8. Resolution No. 9429 – Request for Parking Restriction at 11211 Greenstone Avenue**

**Recommendation:** That the City Council: adopt Resolution No. 9429, which would prohibit parking of vehicles weighing over 6,000 pounds on the west side of Greenstone Avenue beginning at a point 320 feet south of the centerline of Lakeland Road to a point 840 feet south of the centerline of Lakeland Road and implement a tow-away zone in the same area for vehicles that violate the restriction.

Councilmember Rounds moved the approval of Item 8; Councilmember Rios seconded the motion which passed by the following vote: González, Rios, Rounds, Trujillo, Moore.

### **9. Rosecrans Avenue/Marquardt Avenue Grade Crossing – Final Payment**

**Recommendation:** That the City Council approve the Final Progress Payment (less 5% Retention) to Hardy & Harper, Inc. of Santa Ana, California, in the amount of \$358,767.56 for the subject project.

Councilmember González moved the approval of Item 9; Councilmember Rounds seconded the motion which passed by the following vote: González, Rios, Rounds, Trujillo, Moore.

10. Santa Fe Springs Park – Authorization to Execute Southern California Edison License Agreement

**Recommendation:** That the City Council authorize the Mayor to execute a License Agreement, Contract No. 9.5125, with Southern California Edison (SCE).

Councilmember González moved the approval of Item 10; Councilmember Rios seconded the motion which passed by the following vote: González, Rios, Rounds, Trujillo, Moore.

11. Lower San Gabriel River Watershed – Approval of Memorandum of Understanding with the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority

**Recommendation:** That the City Council: 1). Approve the Memorandum of Understanding (MOU) with the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority for the Administration (GWMA) and Cost Sharing to Prepare a Watershed Management Program (WMP) and Coordinated Integrated Monitoring Program (CIMP) for the Lower San Gabriel River Watershed; and 2). Authorize the City Manager to execute the Memorandum of Understanding.

Councilmember Rounds moved the approval of Items 11 & 13; Councilmember González seconded the motion which passed by the following vote: González, Rios, Rounds, Trujillo, Moore.

12. Interstate 5 Freeway / Florence Avenue Segment – Project Status Update

**Recommendation:** That the City Council provide input and feedback to Caltrans regarding the preliminary construction phasing plans for the Interstate 5 Freeway/Florence Avenue Segment.

The City Manager stated that Public Meeting is scheduled for November 18 at 6:00 p.m. at the Town Center. Residents will be able to ask questions regarding this project.

Noe Negrete gave the presentation. He stated that this is a Caltrans administered project. The City is able to give input, but Caltrans will have the final decision. This presentation represents Caltrans' attempt to build the bridge in typical fashion, but the contractor will be responsible to come up with the actual phasing plan. Although this is potential plan at this point, it is recommended that public information be released as soon as possible to let everyone know that traffic is going to be seriously impacted. The City has also been working with the City of Downey on the project because the project borders both cities. The City Manager stated that if the two cities can agree and give consolidated feedback to Caltrans, it would be more impactful.

The Council discussed several options with staff. The City Manager recommended appointing an ad hoc committee for this project. Councilmember González recommended inviting members from each of the school districts to attend the meetings so they could

provide input. Mayor Moore appointed himself and Councilmember González to an Ad Hoc Committee for Florence Avenue Segment of the I-5 Freeway Expansion Project.

13. Appropriate Funds and Authorize the Purchase of Two (2) 2013 Ford C-Max Hybrid Vehicles from Downtown Ford Sales Using Fire-Rescue Department's CUPA Environmental Capital Fund and Authorize the Disposal of Replaced Vehicles by Way of Public Auction

**Recommendation:** That the City Council: 1). Appropriate \$1,100 from the Fire-Rescue Department's CUPA Environmental Capital Fund to supplement the existing \$50,000 allocation, for a total of \$51,100; 2). Authorize the purchase of two (2) 2013 Ford C-Max Hybrid vehicles from Downtown Ford Sales in the amount of \$51,009.68 using Fire-Rescue Department's CUPA Environmental Capital Fund; and, 3). Authorize the disposal of the replaced vehicles by way of public auction.

**See item 11.**

Mayor Moore recessed the meetings at 6:25 p.m.

Mayor Moore reconvened the meetings at 6:41 p.m.

14. **INVOCATION**

Councilmember Rounds gave the Invocation.

15. **PLEDGE OF ALLEGIANCE**

The Pledge was led by the Youth Leadership Committee.

**INTRODUCTIONS**

16. Representatives from the Youth Leadership Committee

Members of the Youth Leadership Committee introduced themselves.

17. Representatives from the Chamber of Commerce

The Mayor introduced Daniel McMillan of Stifel.

**ANNOUNCEMENTS**

18. Hilary Keith called on the members of the Youth Leadership Committee to give the Community Announcements.

**PROCLAMATION**

20. Proclaiming October 21 - 25, 2013 "Red Ribbon Week"

Youth and Family Intervention Program Coordinator Rick Brown described upcoming events and introduced school representatives: Craig Campbell, Whittier Union High School District; Tony Valencia, Little Lake City School District; Octavio Perez, Los Nietos Unified School District. Mayor Moore read and presented the proclamations.

## **PRESENTATIONS**

### **19. Presentation on City Partnership with Abby Barraza Foundation for "Paint the Town Pink" Initiative**

The City Manager introduced Foundation Member Monique Barraza. Her mother, Abby, was the inspiration for the pink ribbons on the trees along City medians. This year the foundation requested that the City illuminate certain fountains with pink lights to raise awareness of breast cancer prevention through early detection. Ms. Barraza thanked the City for their support of the foundation and presented a piece artwork that will be displayed in lobby.

Mayor Pro Tem Trujillo thanked and commended Ms. Barraza for her accomplishments regarding her work for raising awareness of early breast cancer detection. Mayor Moore also thanked the City Manager and Mayor Pro Tem Trujillo for their work on this initiative.

## **APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS**

### **21. Committee Appointments**

Councilmember Rounds appointed Ciani Hernandez to the Youth Leadership Committee. Mayor Moore appointed Ralph Aranda to the Parks & Recreation Committee.

### **22. ORAL COMMUNICATIONS**

Mayor Moore opened Oral Communications at 6:59 p.m. There being no one wishing to speak, Oral Communications were closed at 7:00 p.m.

### **23. EXECUTIVE TEAM REPORTS**

Wayne Morrell reported that the City has been looking for new ways to attract businesses since the demise of redevelopment. Recently, the City became a member of the Recycling Market Development Zone (RMDZ) which provides economic development assistance to fuel new businesses, expand existing ones, and create jobs using attractive loan programs, technical assistance, and free product marketing. The City also partners with the Los Angeles Economic Development Committee (LAEDC) to attract and retain businesses.

Noe Negrete reported that as a member of the Gateway Regional Management Authority, the City requested funds through the Prop 82 grant program, but received none. The City is appealing the Commission's decision. Mr. Negrete gave a review of completed Capital Improvement Projects.

Dino Torres showed highlights of the Public Safety Expo that was held in conjunction with the Dept of Fire-Rescue on October 5 and thanked volunteers, City staff, and outside agencies that participated. Mr. Torres announced that CHP Captain Dan Minor has been promoted to Central Division Assistant Chief. A lunch in his honor will be held on October 18.

Chief Crook reported that the new OES truck, which was awarded by the State for the City's response record to disaster events, has been delivered and is now in service. The Dept of Fire-Rescue raised over \$9,000 at the Relay for Life. This year's event was especially meaningful to the department as Retired Firefighter Armando Mora was the keynote speaker.

Chief Crook reported that a notice of fraudulent fire inspectors has been sent to City businesses. He thanked the Chamber for sending this notice through their email.

Jose Gomez reported that staff will be bringing a recommendation for the purchase of 100 new computers and Microsoft Office packages to next meeting. The machines currently in use will no longer be provided with program assistance and therefore must be replaced. Mr. Gomez wished Computer Technician David Zearbaugh well as he moves on with full-time employment in the City of Glendale.

Hilary Keith reported that the Activity Center will close beginning Saturday, October 12 for the construction of the Haunted House. Ms. Keith thanked David Zearbaugh for his 8 years of service at the Library.

Councilmember González stated that the Safety Expo had grown tremendously over the years and complimented Public Safety Supervisor Cee Del Toro for its coordination.

Mayor Pro Tem Trujillo stated that the Safety Expo was a great way of informing residents of important information.

Councilmember Rounds stated that he was pleased by the very large turnout for the Relay for Life and thought that the Safety Expo was a great event.

Councilmember Rios complimented those who contributed to the Relay for Life event and commented that Ms. Barraza's mother would be proud of her.

Mayor Moore also complimented staff for a great job on the Safety Expo. He reported that defibrillators will be installed at City facilities. The Super Committee is working on a proposed code of conduct for City committee members. The Gus Velasco Neighborhood Center (GVNC) is applying to be a certified site at which people can sign up for the Affordable Health Care Act. New partnerships with The Whole Child and Rio Hondo Foster & Kinship Program have been developed and free notary service will soon be provided at the GVNC. The City is developing a new social media protocol and will soon have a Facebook page.

## **24. ADJOURNMENT**

At 7:27 p.m., Mayor Moore adjourned the meetings and invited the audience to the Veterans' Fountain to help kick off the "Paint the Town Pink" initiative.

ATTEST:

\_\_\_\_\_  
Richard J. Moore, Mayor

\_\_\_\_\_  
Anita Jimenez, CMC  
Deputy City Clerk

\_\_\_\_\_  
Date



## *City of Santa Fe Springs*

City Council Meeting

November 13, 2013

### **NEW BUSINESS**

#### Approve Artwork Concept for "Journey," LeFiell Development

#### **RECOMMENDATION**

That the City Council approve the artwork concept by James Russell for the LeFiell Development Project at 13700 Firestone Boulevard, Santa Fe Springs.

#### **BACKGROUND**

At the September 24, 2013 meeting, the Heritage Arts Advisory Committee (HAAC) studied and approved a final concept for public art titled, "Journey." Staff from LeFiell, along with artist James Russell, gave a presentation of the proposed artwork at 13700 Firestone Boulevard, Santa Fe Springs, CA. With an approximate art requirement of \$91,000, the property owner representative, Roy Furuto, estimates the cost of this artwork project to be \$150,000.

This artwork reflects the property owner's current and historical accomplishments within their specialized field of manufacturing. The artwork is 15 feet tall and is mounted on a 2-foot high base for a total of 17 feet off the sidewalk surface. It is fabricated out of number 304 stainless steel, which has been used in the manufacturing of aircraft components for decades. This large art piece will be featured at the center of the property directly in front of the main entrance. It will also be a point of interest for those who travel the I-5 Freeway daily. Lighting is planned to accentuate and illuminate this artwork. Fabrication and installation are expected to take approximately thirteen months.

Art Consultant, George Ray, will give a short presentation of the project. The Mayor may wish to call upon Community Services Supervisor Jeff Mahlstede to assist with the presentation.

#### **FISCAL IMPACT**

The property owner will purchase the artwork and installation. The cost of the plaque and dedication will come out of the Heritage Artwork in Public Places Fund. (Approximately \$2000.00)

#### **INFRASTRUCTURE IMPACT**

The artwork will be maintained by the property owner.

Thaddeus McCormack  
City Manager

Attachment: Proposal Packet (available in City Clerk's office)





# *City of Santa Fe Springs*

City Council Meeting

November 13, 2013

## **NEW BUSINESS**

FY 2012-13 Preliminary Financial Year-End Review and FY 2014-15 Budget Preparation Calendar

### RECOMMENDATION

That the City Council receive and file this report.

### BACKGROUND

As part of the City's annual fiscal year-end procedures, Staff compiles an "unaudited" recap of the City's actual General Fund revenues and operating expenditures compared to the final estimated budget for the year. While the figures are not final nor official, the recap is instrumental in helping Staff assess prior year expenditures and incorporate that information into future budget estimates. Staff expects to provide complete audited figures as part of the full Comprehensive Annual Financial Report (CAFR) presentation to the City Council next month.

### "Actual vs. Budget" Information

Although the fiscal year comes to a close on June 30 every year, all corresponding revenue and expenditure information is typically not fully available until late September. There is an inherent delay in receiving various revenues and invoices for payment, some of which come from the State or County.

Attached is a revenue and expenditure summary illustrating a comparison between budgeted and actual figures. As a whole, the actual year-end financial information is in line with budgeted revenue and expenditure estimates. Revenues are slightly higher than anticipated and expenditures are very close to the amount budgeted. Capital, or non-recurring, expenditures will be presented along with the CAFR next month. The following is a brief narrative describing some of the key components in the attachment.

### **Revenues**

General Fund revenues were modestly higher than anticipated. At \$42.2 million, revenues exceeded the budget estimate by about \$406,000 (approximately 1%). Most notably, the Utility User's Tax (UUT) produced \$6.1 million or roughly \$295,000 more than anticipated in the revenue budget. The year also included a higher-than-usual amount of "Other Revenue." About \$1 million came from one-time reimbursements and lawsuit settlements. Somewhat offsetting the revenue overages, Sales Tax revenues totaled approximately \$23.7 million or \$244,000 (1%) less than budgeted. While still strong, this figure is reflective of the slower-than-anticipated economic recovery.



# *City of Santa Fe Springs*

City Council Meeting

November 13, 2013

## **Operating Expenditures**

Overall, operating department expenditures totaled almost \$34.8 million or \$15,000 more than budgeted. Within this figure, there were actual-to-budget departmental fluctuations. The Fire-Rescue department was \$521,000 (3.7%) over their final budget estimate of \$14.3 million. It is noteworthy, however, that they were \$143,000 (1%) below their previously-approved midyear budget of \$14.9 million. The overage is more reflective of having "over reduced" the department's final labor budget as a result of the retirement incentive program than their spending beyond the appropriated amount. The Public Works and Finance Departments had modest overages of approximately \$119,000 (2%) and \$26,000 (1%), respectively. They mostly reflect a slight increase in resources spent toward facility maintenance and information technology needs.

In contrast, both the Community Services and Planning Departments had favorable budget variances of \$225,515 (5.5%) and \$157,692 (19.6%), respectively. Significant increases in applied revenue amounts, namely participant and building permit fees, resulted in lower departmental expenditure totals.

## Budget Monitoring and FY 2014-15 Budget Preparation

The expenditure review process is closely interconnected with the budget preparation and oversight process. It is a year-round task that departments have come to understand and appreciate. In January, the Council will be receiving a budget summary for the first half of FY 2013-14.

Staff is currently setting its sights on the preparation of the FY 2014-15 Budget. One of the first steps is developing implementation plans and benchmarks based on the core strategies previously identified by the City Council. Staff will continue working closely with the Council budget subcommittees in integrating and aligning organizational priorities with resource allocation.

## FY 2014-15 Budget Calendar

In recent years the City Council has approved a Budget Milestone Calendar that incorporates more Council and community input earlier in the budget development process. In looking ahead at the development of the FY 2014-15 budget, a number of key events providing greater opportunity for input and discussion are recommended.



# *City of Santa Fe Springs*

City Council Meeting

November 13, 2013

Following is a summary:

## **BUDGET CALENDAR**

### **January**

City Council Goal/Priority Setting Session  
Distribution of Budget Guidelines

### **February**

Mid-Year Budget Review (Current Year)  
Depts. Work on Projections/Service Needs

### **March**

City Manager solicits input from Advisory Committees  
City Council Sets/Reconfirms Budget Priorities

### **April**

Depts. Refine Rev/Expenditure Projections  
Council Sub-Committees Meet  
"Town Hall" Meeting

### **May**

Community meeting on Budget Issues  
Departments meet with City Manager  
Preliminary Budget Presented to Council

### **June**

Council Sub-Committees Reconvene  
Council Budget Study Session  
Council Adoption of City Budget

Thaddeus McCormack  
City Manager

### **Attachment:**

FY 2012-13 Budget to Actual Summary

## Final FY 2012-13 Budget to Actual Summary (General Fund) - Unaudited

### Revenues

Type	Final Budget	Actual	Variance	
			Favorable / (Unfavorable) \$	%
Sales Tax	23,900,000	23,655,903	(244,097)	-1.0%
Utility Users Tax	5,800,000	6,095,190	295,190	5.1%
Franchise Tax	2,416,000	2,443,761	27,761	1.1%
Property Tax	3,569,000	3,602,222	33,222	0.9%
Motor Vehicle In Lieu Tax	1,530,000	1,542,531	12,531	0.8%
Other Taxes	1,312,000	1,342,237	30,237	2.3%
Use of Money & Property	794,000	802,301	8,301	1.0%
Other Revenue *	2,448,100	2,690,560	242,460	9.9%
<b>Total Revenues</b>	<b>41,769,100</b>	<b>42,174,705</b>	<b>405,605</b>	<b>1.0%</b>

### Expenditures (Operating Departments)

Department/Activity	Final Budget	Actual	Variance	
			Favorable / (Unfavorable) \$	%
General Government	\$ 2,098,600	\$ 2,007,641	\$ 90,959	4.3%
Finance and Admin Svcs.	2,957,400	2,983,818	(26,418)	-0.9%
Police	8,982,600	8,898,534	84,066	0.9%
Fire-Rescue	14,270,700	14,791,785	(521,085)	-3.7%
Planning and Development	(804,500)	(962,192)	157,692	19.6%
Public Works	5,419,000	5,538,185	(119,185)	-2.2%
Community Services	4,065,500	3,839,985	225,515	5.5%
Overhead Recovery **	(2,251,800)	(2,344,945)	93,145	4.1%
<b>Total Operating Exp.</b>	<b>\$ 34,737,500</b>	<b>\$ 34,752,811</b>	<b>\$ (15,311)</b>	<b>0.0%</b>

\* Includes approx. \$1.1 Million in one-time revenues from Ameron cleanup reimbursement, LA County property tax lawsuit, and and Medicare/CalPERS reimbursement

\*\* In the budget document, overhead recovery is included within the Finance & Admin. Services Dept.



# City of Santa Fe Springs

City Council Meeting

November 13, 2013

## NEW BUSINESS

Whittier Utility Authority Approval of Amendment No. 1 to Communication Tower Lease Agreement No. WUA11-001

### RECOMMENDATION

That City Council take the following actions:

1. Approve Amendment No. 1 to Lease Agreement No. WUA11-001; and
2. Authorize the City Manager to execute Amendment No. 1 to the Lease Agreement No. WUA11-001.

### BACKGROUND

The City of Santa Fe Springs entered into a lease agreement with the Whittier Utility Authority (WUA) on January 3, 2013, for space on a communication tower located in the City of Whittier at Reservoir #12, 12641 Carinthia Drive, Whittier, CA. The lease agreement allows the City to operate a repeater station and place an antenna on the existing tower, which is utilized for Santa Fe Springs' radio communications. The lease agreement will expire on December 31, 2013 and has an option for an automatic renewal with terms and conditions remaining the same through the extended period. The WUA has agreed to extend the agreement for a period of one (1) year. If approved, the new agreement will expire on December 31, 2014.

### FISCAL IMPACT

There are no fees or rental costs associated with the use of this space. The City of Santa Fe Springs is responsible for maintaining and insuring City owned equipment.

### INFRASTRUCTURE IMPACT

None

Thaddeus McCormack  
City Manager

### Attachment:

1. Amendment No. 1 to Lease Agreement NO. WUA-11-001
2. Lease Agreement Executed January 3, 2011

Report Submitted By:

Noe Negrete, Director  
Public Works

Date of Report: November 7, 2013

AMENDMENT NO. 1

THIS AMENDMENT to Lease Agreement No. WUA-11-001, herein after referred to as "Lease," is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2013, by and between the WHITTIER UTILITY AUTHORITY, a municipal corporation located in the County of Los Angeles, State of California, hereinafter referred to as "WUA" and the CITY OF SANTA FE SPRINGS, a municipal corporation located in the County of Los Angeles, State of California, hereinafter referred to as "LESSEE".

Recitals

1. On or about January 3, 2011 WUA entered into Lease Agreement No. WUA-11-001 with LESSEE for the purpose of installing of a radio unit and antenna at Reservoir #12; and
2. WUA and LESSEE wish to revise the paragraph in the Lease that provides for an option to renew and extend the term of the Agreement.

NOW THEREFORE, the fifth paragraph of the Lease is hereby amended to read as follows:

Lessee will have no option to purchase the property; however, at the option of the WUA Executive Director Lessee may be granted a renewal and extension of this Lease for an additional term of one (1) year following the current expiration date of December 31, 2013. Additional one (1) year renewal and extension terms are at the option of the WUA Executive Director.

All other terms, conditions, and provisions of the Lease, to the extent not modified with this Amendment, shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties have affixed their names this \_\_\_\_ day of \_\_\_\_\_, 2013.

CITY OF WHITTIER, A Municipal  
Corporation

CITY OF SANTA FE SPRINGS

By: \_\_\_\_\_  
Name: Jeffrey W. Collier  
Title: Executive Director

By: \_\_\_\_\_  
Name: Thaddeus McCormack  
Title: City Manager

APPROVED AS TO FORM

By: \_\_\_\_\_

Name: Richard D. Jones

Title: WUA Legal Counsel

ATTEST

By: \_\_\_\_\_

Name: Kathryn A. Marshall

Title: Secretary-Treasurer

## LEASE AGREEMENT

THIS LEASE AGREEMENT is made and entered into between the WHITTIER UTILITY AUTHORITY, a Municipal Corporation, hereinafter referred to as "WUA" and the CITY OF SANTA FE SPRINGS, hereinafter referred to as "Lessee."

### WITNESSETH:

The WUA does hereby lease and let to Lessee that certain space located at Reservoir #12, 12641 Carinthia Drive in the WUA of Whittier, as per maps and plans at the City Hall of the City of Whittier.

Said space shall be used solely by Lessee for the operation of one (1) radio unit, either a base or repeater station and antenna space on existing tower and said space shall be used for no other purpose whatsoever. Equipment installed shall be compatible with existing equipment at the site. Said space shall not be used for the storage of inoperable or unusable equipment. Equipment that becomes inoperable or unusable during the term of this lease shall be removed immediately by the Lessee. Lessee shall have no right to sell, assign, transfer mortgage, or hypothecate this lease or any right created hereunder.

This lease shall commence January 1, 2011 and terminate December 31, 2013. Either party to this Agreement may terminate the same with or without cause by giving to the other party a sixty (60) day notice, this lease and all right thereunder shall be of no further force or effect.

Lessee will have no option to purchase the property, however, Lessee may be granted an option by the WUA to renew and extend this Lease for a further period of three (3) years from and after the date of expiration of the original term hereof. This lease shall be reviewed with the option to renew on the same terms and conditions for additional three (3) year terms, unless either party gives to the other party written notice of such party's intention not to renew this lease not less than sixty days prior to the extension of any term.

With respect to this agreement, Lessee shall maintain insurance on radio equipment to be installed and current Certificate of Insurance shall be provided prior to installation of equipment. Lessee shall maintain insurance as described below:

Comprehensive general liability insurance with a combined single limit of not less than \$1,000,000 per occurrence. Such insurance shall include blanket contractual liability, personal injury liability, broad form property damage coverage. Such insurance shall (a) include WUA, its officers, employees and agents as additional insured, but only with respect to and to the extent of the liabilities of WUA, its officers, employees and agents



which are assumed by Lessee under this Lease Agreement; and (b) be primary for the purposes set forth in (a) above; and (c) where applicable, contain standard cross liability provisions.

Lessee shall (a) furnish properly executed certificates of insurance to WUA which certificates shall clearly evidence all coverages required above and provide that such insurance shall not be terminated nor expire except on 30 days' prior written notice to WUA; and (b) maintain such insurance during the full term of the Lease and any extension or renewal thereof; and (c) replace such certificates for policies expiring prior to the end of the term of the Lease, including any extension or renewal thereof.

In the event that this lease is terminated in accordance with the terms set forth herein, the Lessee agrees to remove all of the Lessee's equipment from the leased premises within thirty (30) days of date of termination. Should the Lessee fail to remove said equipment, the equipment shall become the property of the WUA to do with as it deems fit.

WUA agrees to supply electrical current at the WUA's expense to operate the radio equipment, but for no other purpose whatsoever.

All installation of equipment must meet earthquake standards.

Lessee agrees to maintain its equipment in such a manner so as not to interfere with other equipment installed at the site.

Lessee shall have the right of access to the building during WUA's regular working hours in order to maintain its radio equipment. Access to this location will be Monday through Friday, excluding holidays, between 7:00 a.m. to 4:00 p.m. Prior notice of two hours will be required. Contact the Water Manager at (562) 464-3549 to arrange access to the location.

WUA shall not be liable to make any repairs or alterations to the demised premises and Lessee assumes any and all cost and liability for the repair and maintenance of the space leased herein, unless said repairs, alterations or maintenance are due to WUA's negligence or willful misconduct.

WUA shall have no liability to Lessee for any condition on the demised premises and Lessee agrees that it has inspected the same, knows their condition, and takes this lease with the premises in their present condition. Lessee agrees to hold WUA harmless from any and all liability arising out of or in connection with the use of the said space by Lessee, its agents or employees, except to the extent any such liability is attributable to WUA's negligence or willful misconduct.

IN WITNESS WHEREOF the parties have affixed their names this 3rd day of

January, 2010 ~~2011~~

WHITTIER UTILITY AUTHORITY

BY Nancy Menden 1-3-11  
for STEPHEN W. HELVEY Date  
Executive Director

Attest

Joni Trauger, asst for 1/5/11  
KATHRYN A. MARSHALL Date  
Secretary-Treasurer

BY [Signature] 1-3-11  
RICHARD D. JONES Date  
Legal Counsel

BY [Signature] 12/19/10  
Signature Date

FREDERICK L. LATAM  
Print Name  
City of Santa Fe Springs



# *City of Santa Fe Springs*

City Council Meeting

November 13, 2013

## **NEW BUSINESS**

### Approve Community Support to St. Paul High School for Renovation Project

#### **RECOMMENDATION**

That the City Council approve \$5,000 in community support from the General Fund Reserves to help with the funding for St. Paul High School's \$3.5 million campus renovation project.

#### **BACKGROUND**

In February of 2012, St. Paul High School embarked on its largest renovation project since the school was built in the 1950s. With the support of its alumni, former L.A. Mayor Richard Riordan, and John and Dorothy Shea of the J.F. Shea Foundation, the project was taken on in phases. The \$3.5 million facelift to the school includes the modernization of the school, to include state-of-the-art equipped classrooms, upgraded technology, remodeling of the gymnasium, a new synthetic turf field, an all-weather tartan track, and adherence to ADA compliance, in an effort to maintain St. Paul High School as the school of choice in the area for families seeking a private, faith-based education.

Although the work has been completed and the students are now enjoying state-of-the-art facilities, support for the Swordsmen for funding of this project is still needed. Principal Kate Aceves, who led the school's historic renovation and is now moving St. Paul High School into the future, asks for the City Council's support of this project to continue to retain the legacy the school has had in the community for the last 60 years.

#### **FISCAL IMPACT**

\$5,000 from the City's General Fund Reserves would be allocated.

Thaddeus McCormack  
City Manager

#### **Attachment(s)**

None



# *City of Santa Fe Springs*

City Council Meeting

November 13, 2013

## **PRESENTATION**

### 2013 Teacher of the Year

Jennifer Valencia, Lake Center Middle School

## **RECOMMENDATION**

The Mayor may wish to call upon Thaddeus McCormack, City Manager, to assist with the presentation.

## **BACKGROUND**

Each year, our local school districts select and recognize a Teacher of the Year for their outstanding accomplishments in the field of education. This year's recipient for the Little Lake City School District has been invited to tonight's meeting to be recognized by the City Council. Lake Center Middle School Principal, Mr. William Crean, has been invited to assist with the presentation.

Thaddeus McCormack  
City Manager

## **Attachment(s)**

None.



# *City of Santa Fe Springs*

City Council Meeting

November 13, 2013

## **INTRODUCTIONS**

### Chamber of Commerce Citizens of the Year

## **BACKGROUND**

The Chamber of Commerce has requested that they be given the opportunity to introduce this year's "Citizen of the Year" recipients. Debbie Baker, Citizenship Awards Chairperson, will be present to make these introductions.

The Citizens of the Year Reception will be held on Thursday, November 21, 2013, at 2:00 p.m. at Town Center Hall.

Thaddeus McCormack  
City Manager



## **PRESENTATION**

### Introduction of the Worldwide Mormon Helping Hands Volunteers

#### **RECOMMENDATION**

The Mayor may wish to call upon Community Services Supervisor Michelle Smith, to assist with the presentation.

#### **BACKGROUND**

On April 20, 2013, the Church of Jesus Christ of Latter Day Saints as a component of the World Wide Mormon Helping Hands Program volunteered their time in the City's Community Garden. This "Service Back to the Community Day" for the Mormons was planned in conjunction with a SFS Community Garden Clean-Up Day.

The forty eight volunteers assisted with general garden clean up, clearing weeds, and removal of other expired vegetation, along side current community gardeners on a beautiful Saturday morning. After the morning's hard work was complete, all who participated in the morning clean up enjoyed a barbeque provided by the Parks & Recreation Services Division staff.

The City Council would like to recognize and thank four individuals that provided "Service Back to the Community", Larry Larsen, Frank Cuellar, Daniel Lopez, and Lynn Berg.

A handwritten signature in black ink, appearing to read "Thaddeus McCormack".

Thaddeus McCormack  
City Manager



# City of Santa Fe Springs

City Council Meeting

November 13, 2013

## **PRESENTATION**

Recognition of Cherie Blake, Community Services Department Program Coordinator for Winning the California Library Association's Public Relations Excellence Award for Best Brochure and Event Poster

## **RECOMMENDATION**

The Mayor may wish to call upon Hilary Keith, Director of Library & Cultural Services Division, to assist with the presentation.

## **BACKGROUND**

The PR (Public Relations) *Excellence* Awards honor the highest quality efforts of California libraries in promoting and communicating their message to their customers.

If public relations are the art of making an organization look good, then Ms. Blake's work personifies that definition. Ms. Blake has consistently created imaginative and powerful PR materials not only for the library but for all City departments. Her work has engaged the imagination of the community and inspires its residents to participate in programs throughout the City.

The Santa Fe Springs City Library is proud that this year Ms. Cherie Blake was honored for her creative contributions to the City's public relations materials.

Thaddeus McCormack  
City Manager

## **Attachments:**

Copies of Winning Entries

**THE SANTA FE SPRINGS LIBRARY AND CULTURAL SERVICES DIVISION  
INVITES YOU TO A**

# **SUGAR SKULL WORKSHOP**

**SATURDAY, OCTOBER 27  
10 A.M.**

**CREATE YOUR OWN TRADITIONAL SUGAR SKULL  
FOR DIA DE LOS MUERTOS - DAY OF THE DEAD!  
PARTICIPANTS WILL BE TAUGHT THE ART OF  
DECORATING TRADITIONAL SUGAR SKULLS WITH  
ICING. ENJOY A MORNING OF TRADITION, MUSIC  
AND DELICIOUS FOOD - ALL YOUR FAVORITE  
MEXICAN DELICACIES WILL BE FOR SALE  
DURING THE EVENT!**

**REGISTRATION BEGINS TUESDAY,  
SEPTEMBER 25 AT 10 A.M. AT  
HERITAGE PARK.**

**AGES 8 YEARS TO ADULTS**

**\$5 PER PERSON, PER SUGAR SKULL**

**SPACE IS LIMITED!**

**WORKSHOP WILL TAKE PLACE AT  
HERITAGE PARK  
12100 MORA DRIVE, SANTA FE SPRINGS  
946-6476**

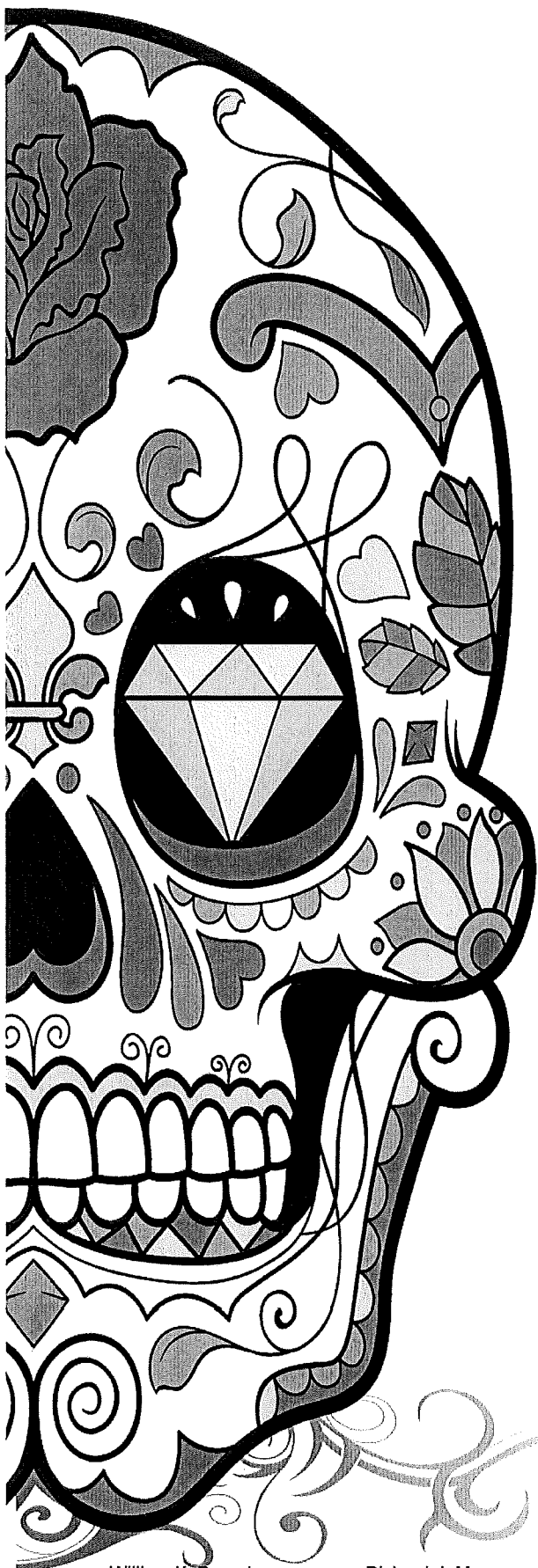
**William K. Rounds  
Mayor**

**Richard J. Moore  
Mayor Pro Tem**

**Your City Council  
Louie González  
Councilmember**

**Laurie M. Rios  
Councilmember**

**Juanita Trujillo  
Councilmember**





**Evolved**  
@the  
santa fe springs  
city library

events  
and  
classes

june  
july  
august



**Evolved**  
@the  
santa fe springs  
city library

events  
and  
classes

january  
february



**Evolved**  
@the  
santa fe springs  
city library

events  
and  
classes

september  
october  
november

**Evolved**  
@the  
santa fe springs  
city library

events  
and  
classes

march  
april  
may



# *City of Santa Fe Springs*

City Council Meeting

November 13, 2013

## **PRESENTATION**

Red Ribbon Week Community Parade and Red Ribbon Week Art Contest Winners

### **RECOMMENDATION**

The Mayor may wish to call upon Mary Tavera from the Department of Police Services to assist with the presentation.

## **BACKGROUND**

The Red Ribbon Campaign is held annually to commemorate the memory of slain DEA agent Enrique Camarena by educating students and their families on living healthy, drug-free lifestyles. This year, Red Ribbon Week was observed October 21-25. Police Services staff along with officers from Whittier Police Department, kicked off the week with visits to local schools featuring the 20-foot inflatable "Officer Law," the Peacekeeper, and of course McGruff. The highlight of the week's event was the Community Parade held Wednesday, October 23 which promoted the theme, "A Healthy Me is Drug Free." Participants in the parade included our City Council, members of the business community, school board members from Little Lake City School District and Los Nietos School District, school administrators, teachers, and students from local public and private elementary schools, Lake Center Middle School, and Santa Fe High School. Parade viewers also enjoyed seeing Public Safety personnel from CHP, Whittier PD, and our own Fire Department.

In addition, the Department of Police Services conducted an Art Contest for students Kindergarten thru 12th grade. Students were asked to create posters showing why they choose to "Say No to Drugs." Thirty-four students were selected as winners from well over 200 submittals. Winners from the Art Contest have been invited to tonight's Council meeting to receive a Certificate of Merit signed by the Mayor.

Thaddeus McCormack  
City Manager

### **Attachments:**

2013 Red Ribbon Week Art Contest Winners

## **2013 Red Ribbon Art Contest Winners**

### **Kindergarten**

Mathew Arnold Salce	Cresson
Mikaela Oliva	Cresson
Diego Gael Cervantes	Jersey

### **1st grade**

Estrella Fernandez	Jersey
Steven Gonzalez	Cresson
Megan Alvarez	Lakeview

### **2nd grade**

Valerie Bojorquez	Cresson
Benjamin Rios	Jersey

Nathan Reyes	Cresson
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### **3rd grade**

Ailana Escalona	Jersey
Karol	Jersey
Christopher Colindres	Cresson

### **4th grade**

Crystal Vargas	Cresson
Mia Reyes	Lakeland
Julian Farias	Cresson

### **5th grade**

Aaron Gutierrez	Rancho Santa
David Vargas	Cresson
Samantha Hernandez	Lakeland

### **6th grade**

Christopher Jose Yarza	Lake Center
Juliana Elizabeth Esparza	Lake Center
Mariana Gutierrez	Lake Center

### **7th grade**

Katherine Bañuelos	SFS Christian
Julia Lopez	SFS Christian

### **9th grade**

Gabriela Martinez	SFHS
Alina Cambero	SFHS

### **10th grade**

Alexis Mendizabal	SFHS
Raymond Guzman	SFHS
Carolina Falcon	SFHS

### **11th grade**

Daniel Carlos	SFHS
Stephen Jimenez	SFHS
David Villanueva	SFHS

### **12th grade**

Leslie Lim	SFHS
Natalia Rodriguez	SFHS
Wendy Lopez	SFHS



## **APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS**

### Reappointment to Personnel Advisory Board

#### **RECOMMENDATION**

That the Mayor, with the consent of the Council, re-appointed Jim Contreras as the at-large member of the Personnel Advisory Board.

#### **BACKGROUND**

According to the City's Municipal Code, Personnel Advisory Board members are nominated in the following manner: two members by the City Council; two members by recognized employee organizations; and one member nominated at-large by and with the consent of the two City Council and the two recognized employee organizations' appointees. Appointments to the Board are made by the City Council.

At the City Council meeting of July 25, 2013, the four members nominated by the City Council and employee organizations were appointed to the Board. At a Personnel Advisory Board meeting held October 29, 2013, the seated Board Members nominated Jim Contreras to be re-appointed as the at-large member for a four-year term.

If the Council concurs, it would be appropriate for the City Council to appoint Jim Contreras to the Personnel Advisory Board.

A handwritten signature in black ink, appearing to read "Thaddeus McCormack".

Thaddeus McCormack  
City Manager

#### **Attachments:**

Municipal Code §33.04

§ 33.04 PERSONNEL ADVISORY BOARD.

(A) There is hereby created a Personnel Advisory Board to consist of five members who shall be appointed by the Council.

(B) The Board members shall be nominated in the following manner: two members by the City Council; four members by recognized employee organizations; and one member nominated at large by and with the consent of the two City Council and the two recognized employee organizations' appointees. The City Council must appoint two of the nominees of the recognized employee organizations. In the event there are only two recognized employee organizations, each organization will nominate two members for the Board.

(C) In the event the City Council appointees and the employee organizations' appointees cannot agree upon the fifth member, each of the four appointed members shall submit one name to be placed on a list. The two members nominated by the City Council shall select one of themselves to strike names and the two members nominated by recognized employee organizations shall select one of themselves to strike names. The first person to strike a name shall be determined by the toss of a coin. These four names shall then be struck from the list, one at a time, until only one name remains on the list. The person whose name last remains on the list shall be appointed as the fifth member of the Personnel Advisory Board.

(D) The term of office shall be a period of four years with original appointments being arranged so that the terms of not more than two members expire in the same year.

(E) No person shall be appointed to, or serve on the Personnel Advisory Board who holds any compensated public office in the city government, nor shall any member of the Board be eligible for appointment to any employment with the city.

(F) Members of the Personnel Advisory Board shall serve without compensation.

(G) The duties and powers of the Personnel Advisory Board shall be:

(1) As provided in this chapter and in the personnel rules, to investigate and/or hear appeals submitted by any employee in the competitive service related to suspension, demotion, dismissal or alleged violation of this chapter and the personnel rules and to certify its findings and recommendation thereon to the City Manager.

(2) When requested by the Council or the City Manager, to consider and submit findings and recommendations on any matters of personnel administration to the City Manager or to the City Council through the City Manager.

(3) To keep currently informed of the manner in which the personnel system is being administered and to make comments and recommendations regarding its effectiveness to the City Manager or to the City Council through the City Manager.

(4) To elect its own chairman and to hold meetings regularly and such special meetings as are necessary on call of the chairman or a majority of members of the Board. The Personnel Advisory Board shall meet at least semiannually.

('64 Code, § 16A-4) (Ord. 404, passed 6-24-71)



# City of Santa Fe Springs

City Council Meeting

November 13, 2013

## APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS

Committee	Vacancy	Councilmember
Beautification	3	González
Beautification	1	Moore
Beautification	2	Rios
Community Program	2	Moore
Community Program	1	Rios
Community Program	3	Rounds
Community Program	5	Trujillo
Family & Human Services	1	Trujillo
Historical	1	Moore
Historical	2	Rios
Historical	2	Rounds
Historical	3	Trujillo
Parks & Recreation	1	Rios
Senior Citizens	1	González
Senior Citizens	2	Rios
Senior Citizens	2	Rounds
Senior Citizens	3	Trujillo
Sister City	1	González
Sister City	1	Moore
Sister City	1	Rios
Sister City	2	Rounds
Sister City	1	Trujillo
Youth Leadership	3	Moore
Youth Leadership	2	Trujillo

**Recent Activity:** David Diaz-Infante was appointed to the Parks & Recreation and Community Program Committees.

**Applications Received:** Victoria Nunez – Youth Leadership Committee, Carlos Tovar – Planning Commission and Park & Recreation Committee.

Thaddeus McCormack  
City Manager

### Attachments:

Committee Lists

Prospective Member List

Report Submitted by: Anita Jimenez  
Deputy City Clerk

Date of Report: November 7, 2013

## **Prospective Members for Various Committees/Commissions**

**Beautification**

**Community Program**

**Family & Human Services**

David Diaz-Infante

**Heritage Arts**

**Historical**

**Personnel Advisory Board**

**Parks & Recreation**

Carlos Tovar

**Planning Commission**

Carlos Tovar

**Senior Citizens Advisory**

**Sister City**

**Traffic Commission**

**Youth Leadership**

Victoria Nunez

## BEAUTIFICATION COMMITTEE

Meets the fourth Wednesday of each month, except July, Aug, Dec.

9:30 a.m., Town Center Hall

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Gonzalez	Vacant	(14)
	Irene Pasillas	(14)
	Vacant	(14)
	May Sharp	(15)
	Vacant	(15)
Moore	Juliet Ray	(14)
	Paula Minnehan	(14)
	Annie Petris	(15)
	Guadalupe Placensia	(15)
	Vacant	(15)
Rios	Mary Reed	(14)
	Charlotte Zevallos	(14)
	Vacant	(14)
	Vada Conrad	(15)
	Vacant	(15)
Rounds	Sadie Calderon	(14)
	Rita Argott	(14)
	Mary Arias	(15)
	Marlene Vernava*	(15)
	Debra Cabrera	(15)
Trujillo	Mary Jo Haller	(14)
	Eleanor Connelly	(14)
	Margaret Bustos*	(14)
	Rosalie Miller	(15)
	A.J. Hayes	(15)

*\*Asterisk indicates person currently serves on three committees*



## COMMUNITY PROGRAM COMMITTEE

Meets the third Wednesday in Jan., May, and Sept., at 7:00 p.m., in City Hall.

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
<b>Gonzalez</b>	Jeanne Teran	(14)
	Miguel Estevez	(14)
	Kim Mette	(14)
	Cecilia Leader	(15)
	Frank Leader	(15)
<b>Moore</b>	Vacant	(14)
	Margaret Palomino	(14)
	Mary Jo Haller	(15)
	Vacant	(15)
	Bryan Collins	(15)
<b>Rios</b>	Francis Carbajal	(14)
	Mary Anderson	(15)
	Dolores H. Romero*	(15)
	Vacant	(14)
	David Diaz-Infante	(15)
<b>Rounds</b>	Mark Scoggins*	(14)
	Marlene Vernava*	(14)
	Vacant	(14)
	Vacant	(15)
	Vacant	(15)
<b>Trujillo</b>	Vacant	(14)
	Vacant	(14)
	Vacant	(14)
	Vacant	(15)
	Vacant	(15)

*\*Asterisk indicates person currently serves on three committees*

# FAMILY & HUMAN SERVICES ADVISORY COMMITTEE

Meets the third Wednesday of the month, except Jul., Aug., Sept., and Dec., at 5:30 p.m., Gus Velasco Neighborhood Center

Qualifications: 18 Years of age, reside or active in the City

Membership: 15 Residents Appointed by City Council

5 Social Service Agency Representatives Appointed by the Committee

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Gonzalez	Mercedes Diaz	(14)
	Josephine Santa-Anna	(14)
	Angelica Miranda	(15)
Moore	Arcelia Miranda	(14)
	Martha Villanueva	(15)
	Margaret Bustos*	(15)
Rios	Lydia Gonzales	(14)
	Manny Zevallos*	(15)
	Gilbert Aguirre*	(15)
Rounds	Annette Rodriguez	(14)
	Janie Aguirre*	(15)
	Ted Radoumis	(15)
Trujillo	Dolores H. Romero*	(14)
	Gloria Duran*	(14)
	Vacant	(15)

Organizational Representatives: Nancy Stowe  
Evelyn Castro-Guillen  
Elvia Torres  
(SPIRITT Family Services)

*\*Asterisk indicates person currently serves on three committees*

## HERITAGE ARTS ADVISORY COMMITTEE

Meets the Last Tuesday of the month, except Dec., at 9:00 a.m., at the Gus Velasco  
Neighborhood Center Room 1

Qualifications: 18 Years of age, reside or active in the City

Membership:        9 Voting Members  
                         6 Non-Voting Members

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Gonzalez	Gloria Duran*	6/30/2014
Moore	May Sharp	6/30/2014
Rios	Paula Minnehan	6/30/2014
Rounds	A.J. Hayes	6/30/2014
Trujillo	Amparo Oblea	6/30/2014

### Committee Representatives

Beautification Committee	Marlene Vernava*	6/30/2015
Historical Committee	Larry Oblea	6/30/2015
Planning Commission	Manuel Zevallos*	6/30/2015
Chamber of Commerce	Tom Summerfield	6/30/2015

### Council/Staff Representatives

Council	Richard Moore
Council Alternate	Laurie Rios
City Manager	Thaddeus McCormack
Director of Community Services	Maricela Balderas
Director of Planning	Wayne Morrell

*\*Asterisk indicates person currently serves on three committees*

## HISTORICAL COMMITTEE

Meets Quarterly - The 2nd Tuesday of Jan. and the 1st Tuesday of April, July, and Oct., at 5:30 p.m., Carraige Barn

Qualifications: 18 Years of age, reside or active in the City

Membership: 20

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
<b>Gonzalez</b>	Ed Duran	(14)
	Gilbert Aguirre*	(15)
	Janie Aguirre*	(15)
	Sally Gaitan	(15)
<b>Moore</b>	Astrid Gonzalez	(14)
	Tony Reyes	(14)
	Amparo Oblea	(15)
	Vacant	(15)
<b>Rios</b>	Vacant	(14)
	Hilda Zamora	(14)
	Vacant	(15)
	Larry Oblea	(15)
<b>Rounds</b>	Vacant	(14)
	Vacant	(14)
	Mark Scoggins*	(15)
	Janice Smith	(15)
<b>Trujillo</b>	Vacant	(14)
	Vacant	(14)
	Merrie Hathaway	(15)
	Vacant	(15)

*\*Asterisk indicates person currently serves on three committees*

## PARKS & RECREATION ADVISORY COMMITTEE

Meets the First Wednesday of the month, except Jul., Aug., and Dec., 7:00 p.m., Council Chambers.

Subcommittee Meets at 6:00 p.m., Council Chambers

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
<b>Gonzalez</b>	Jennie Carlos	(14)
	Frank Leader	(14)
	Brandy Ordway-Roach	(15)
	Raul Miranda, Jr.	(14)
	David Diaz-Infante	(15)
<b>Moore</b>	Jimmy Mendoza	(14)
	John Salgado	(14)
	Janet Rock	(15)
	Ralph Aranda	(15)
	Sheila Archuleta	(15)
<b>Rios</b>	Lynda Short	(14)
	Bernie Landin	(14)
	Vacant	(14)
	Sally Gaitan	(15)
	Fred Earl	(15)
<b>Rounds</b>	Kenneth Arnold	(14)
	Richard Legarreta, Sr.	(14)
	Luigi Trujillo	(14)
	Angelica Miranda	(15)
	Mark Scoggins*	(15)
<b>Trujillo</b>	Miguel Estevez	(14)
	Andrea Lopez	(14)
	A.J. Hayes	(15)
	Jesus Mendoza	(15)
	Arcelia Miranda	(15)

*\*Asterisk indicates person currently serves on three committees*

## PERSONNEL ADVISORY BOARD

Meets Quarterly on an As-Needed Basis

Membership: 5 (2 Appointed by City Council, 1 by  
Personnel Board, 1 by Firemen's Association,  
1 by Employees' Association)

Terms: Four Years

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Council	Angel Munoz	6/30/2017
	Ron Biggs	6/30/2017
Personnel Advisory Board	Jim Contreras	6/30/2013
Firemen's Association	Jim De Silva	6/30/2017
Employees' Association	Anita Ayala	6/30/2017

# PLANNING COMMISSION

Meets the second Monday of every Month at 4:30 p.m.,  
Council Chambers  
Qualifications: 18 Years of age, reside or active in the City  
Membership: 5

APPOINTED BY

NAME

Gonzalez

Jaime Velasco

Moore

Manny Zevallos

Rios

Michael Madrigal

Rounds

Susan Johnston

Trujillo

Frank Ybarra



## SENIOR CITIZENS ADVISORY COMMITTEE

Meets the Second Tuesday of the month, except Jul., Aug., Sep., and Dec., at 10:00 a.m.,  
Gus Velasco Neighborhood Center

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
<b>Gonzalez</b>	Gloria Duran*	(14)
	Josephine Santa-Anna	(14)
	Vacant	(15)
	Janie Aguirre*	(15)
	Ed Duran	(15)
<b>Moore</b>	Yoshi Komaki	(14)
	Yoko Nakamura	(14)
	Paul Nakamura	(14)
	Astrid Gonzales	(15)
	Pete Vallejo	(15)
<b>Rios</b>	Vacant	(14)
	Louis Serrano	(14)
	Vacant	(14)
	Amelia Acosta	(15)
	Jessie Serrano	(15)
<b>Rounds</b>	Vacant	(14)
	Vacant	(14)
	Gloria Vasquez	(15)
	Lorena Huitron	(15)
	Berta Sera	(15)
<b>Trujillo</b>	Vacant	(14)
	Vacant	(14)
	Gilbert Aguirre*	(15)
	Margaret Bustos*	(15)
	Vacant	(15)

*\*Asterisk indicates person currently serves on three committees*



## SISTER CITY COMMITTEE

Meets the First Monday of every month, except Dec., at 6:30 p.m., Town Center Hall, Mtg. Room #1. If the regular meeting date falls on a holiday, the meeting is held on the second Monday of the month.

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
<b>Gonzalez</b>	Vacant	(14)
	Kimberly Mette	(14)
	Jimmy Mendoza	(15)
	Dominique Velasco	(14)
	Lucy Gomez	(15)
<b>Moore</b>	Martha Villanueva	(14)
	Vacant	(14)
	Mary K. Reed	(15)
	Peggy Radoumis	(15)
	Jeannette Wolfe	(15)
<b>Rios</b>	Charlotte Zevallos	(14)
	Francis Carbajal	(14)
	Marlene Vernava*	(15)
	Doris Yarwood	(15)
	Vacant	(15)
<b>Rounds</b>	Manny Zevallos*	(14)
	Susan Johnston	(14)
	Vacant	(14)
	Ted Radoumis	(15)
	Vacant	(15)
<b>Trujillo</b>	Rigo Estrada	(14)
	Andrea Lopez	(14)
	Dolores H. Romero*	(15)
	Marcella Obregon	(15)
	Vacant	(15)

*\*Asterisk indicates person currently serves on three committees.*

# TRAFFIC COMMISSION

Meets the Third Thursday of every month, at 6:00 p.m., Council Chambers

Membership: 5

Qualifications: 18 Years of age, reside or active in the City

## APPOINTED BY

## NAME

Gonzalez

Ruben Madrid

Moore

Lillian Puentes

Rios

Sally Gaitan

Rounds

Ted Radoumis

Trujillo

Greg Berg

## YOUTH LEADERSHIP COMMITTEE

Meets the First Monday of every month, at 6:30 p.m., Council Chambers

Qualifications: Ages 13-18, reside in Santa Fe Springs

Membership: 20

APPOINTED BY	NAME	TERM EXPIRES UPON GRADUATION IN
<b>Gonzalez</b>	Dominique Walker	()
	Victoria Molina	()
	Felipe Rangel	(14)
	Victor Garza	(14)
<b>Moore</b>	Destiny Cardona	(14)
	Vacant	()
	Vacant	()
	Vacant	()
<b>Rios</b>	Precious Ramirez	(14)
	Danielle Garcia	(14)
	Marisa Gonzalez	(15)
	Joshua Rojo	(14)
<b>Rounds</b>	Gabriel Perez	(16)
	Jesus Ramirez	(14)
	Laurence Ordaz	(16)
	Ciani Hernandez	(15)
<b>Trujillo</b>	Paul Legarreta	(17)
	Vacant	()
	Cameron Velasco	(16)
	Vacant	()