

AGENDA

REGULAR MEETINGS OF THE
SANTA FE SPRINGS
PUBLIC FINANCING AUTHORITY,
WATER UTILITY AUTHORITY
HOUSING SUCCESSOR,
SUCCESSOR AGENCY
AND CITY COUNCIL

AUGUST 22, 2013
6:00 P.M.

Council Chambers
11710 Telegraph Road
Santa Fe Springs, CA 90670

Richard J. Moore, Mayor/Chair
Juanita A. Trujillo, Mayor Pro Tem/Vice Chair
Luis M. González, Councilmember/Director
Laurie M. Rios, Councilmember/Director
William K. Rounds, Councilmember/Director

Public Comment: *The public is encouraged to address City Council on any matter listed on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council, please complete the card that is provided at the rear entrance to the Council Chambers and hand the card to the City Clerk or a member of staff. City Council will hear public comment on items listed on the agenda during discussion of the matter and prior to a vote. City Council will hear public comment on matters not listed on the agenda during the Oral Communications period.*

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

Americans with Disabilities Act: *In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.*

Please Note: *Staff reports, and supplemental attachments, are available for inspection at the office of the City Clerk, City Hall, 11710 E. Telegraph Road during regular business hours 7:30 a.m. – 5:30 p.m., Monday – Thursday and every other Friday. Telephone (562) 868-0511.*

1. CALL TO ORDER

2. ROLL CALL

Luis M. González, Councilmember
Laurie M. Rios, Councilmember
William K. Rounds, Councilmember
Juanita A. Trujillo, Mayor Pro Tem
Richard J. Moore, Mayor

PUBLIC FINANCING AUTHORITY

3. CONSENT AGENDA

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Public Financing Authority.

Approval of Minutes

- A. Minutes of the July 25, 2013 Regular Public Financing Authority Meeting

Recommendation: That the Public Financing Authority approve the minutes as submitted.

Monthly Report

- B. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority

Recommendation: That the Public Financing Authority receive and file the report.

WATER UTILITY AUTHORITY

4. CONSENT AGENDA

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Water Utility Authority.

Approval of Minutes

- A. Minutes of the July 25, 2013 Regular Water Utility Authority Meeting

Recommendation: That the Water Utility Authority approve the minutes as submitted.

Monthly Report

- B. Status Update of Water-Related Capital Improvement Projects

Recommendation: That the Water Utility Authority receive and file the report.

- C. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Water Utility Authority

Recommendation: That the Water Utility Authority receive and file the report.

NEW BUSINESS

5. Equipping Water Well No. 12 – Authorization to Advertise for Construction Bids

Recommendation: That the Water Utility Authority: 1). Approve the Plans and Specifications; 2). Authorize the City Engineer to advertise for construction bids; 3). Appropriate the following funding for the Equipping Water Well No. 12 Project: a) \$2,134,000 from the 2013 Water Bond Proceeds, b) \$1,200,000 from the FY 2012-13 Water Fund – CIP, c) \$ 461,000 from the FY 2013-14 Water Fund – CIP.

HOUSING SUCCESSOR

There are no items on the Housing Successor Agenda for this meeting.

SUCCESSOR AGENCY

There are no items on the Successor Agency Agenda for this meeting.

CITY COUNCIL

6. **CITY MANAGER REPORT**

7. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.

Approval Minutes

A. Minutes of the July 25, 2013 Special City Council Meeting

Recommendation: That the City Council approve the minutes as submitted.

B. Minutes of the July 25, 2013 Regular City Council Meeting

Recommendation: That the City Council approve the minutes as submitted.

Conference and Meeting Reports

C. Mayor Moore's attendance at the Chamber of Commerce Annual Workshop

Recommendation: That the City Council receive and file the report.

D. Mayor Pro Tem Trujillo's attendance at the Chamber of Commerce Annual Workshop

Recommendation: That the City Council receive and file the report.

NEW BUSINESS

8. Alcohol Sales Conditional Use Permit Case No. 62

Request for Approval to Allow the Operation and Maintenance of an Alcoholic Beverage Use Involving the Storage and Wholesale Distribution of Alcoholic Beverages at 9244 Norwalk Boulevard, in the M-2, Heavy Manufacturing Zone (Misa Imports)

Recommendation: That the City Council That the City Council approve Alcohol Sales Conditional Use Permit Case No. 62 subject to the Conditions of Approval contained within this report.

9. Installation of *The Journey* Sculpture at Lakeview Elementary School

Recommendation: The Heritage Arts Advisory Committee (HAAC) recommends: 1). That the City Council approve installing *The Journey* sculpture at Lakeview Elementary School; 2). That the City Council direct Staff to prepare a Request for Qualifications (RFQ) from licensed architects to prepare drawings and specifications to install *The Journey* Sculpture at Lakeview Elementary School; 3). That Staff will submit the RFQ to the City Council for review and authorization to advertise at a future City Council meeting.

10. Renew Professional Services Contract for Project Management and Contract Administration Services for Various Capital Improvement Projects

Recommendation: That the City Council renew the professional services contract with Onward Engineering for an additional 12 months, effective September 4, 2013, to provide project management and contract administration services for various capital improvement projects.

11. City Hall South Section, Heating, Ventilation and Air Conditioning System Upgrade – Award of Contract

Recommendation: That the City Council: 1). Accept the bids; and 2). Award a contract to A and Y Construction, of Arcadia, California, in the amount of \$542,000.00.

Please note: *Item Nos. 12 - 24 will commence in the 7:00 p.m. hour.*

12. INVOCATION

13. PLEDGE OF ALLEGIANCE

INTRODUCTIONS

14. Representatives from the Youth Leadership Committee

15. Representatives from the Chamber of Commerce

City of Santa Fe Springs

Regular Meetings

August 22, 2013

16. ANNOUNCEMENTS

PRESENTATIONS

17. Presentation to Milestone Event Celebrants

18. Introduction of the 2013 Ringside World Championship Boxers

19. Recognition of Eagle Scout Recipient Toby Shaver

20. Recognition of Eagle Scout Recipient Cesar Aragon Jr.

APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS

21. Committee Appointments

22. ORAL COMMUNICATIONS

This is the time when comments may be made by interested persons on matters not on the agenda having to do with City business.

23. EXECUTIVE TEAM REPORTS

24. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted at the following locations; Santa Fe Springs City Hall, 11710 Telegraph Road; Santa Fe Springs City Library, 11700 Telegraph Road; and the Town Center Plaza (Kiosk), 11740 Telegraph Road, not less than 72 hours prior to the meeting.

Anita Jimenez, CMC

Deputy City Clerk

August 15, 2013

Date

**MINUTES OF THE REGULAR MEETINGS OF THE
SANTA FE SPRINGS PUBLIC FINANCING AUTHORITY,
WATER UTILITY AUTHORITY, HOUSING SUCCESSOR,
SUCCESSOR AGENCY AND CITY COUNCIL**

July 25, 2013

1. CALL TO ORDER

Mayor Moore called the meetings to order at 6:18 p.m.

2. ROLL CALL

Present: Councilmembers/Directors González, Rios, Rounds, Mayor Pro Tem/Vice Chair Trujillo, Mayor/Chair Moore

Also present: Thaddeus McCormack, City Manager; Steve Skolnik, City Attorney; Wayne Morrell, Director of Planning; Noe Negrete, Director of Public Works; Dino Torres, Director of Police Services; Maricela Balderas, Director of Community Services; Jose Gomez, Asst. City Manager/Director of Finance; Mike Crook, Fire Chief; Anita Jimenez, Deputy City Clerk

The Deputy City Clerk announced that members of the Public Financing Authority and Water Utility Authority receive \$150 for their attendance at meetings.

PUBLIC FINANCING AUTHORITY

3. CONSENT AGENDA

Approval of Minutes

- A. Minutes of the June 27, 2013 Regular Public Financing Authority Meeting

Recommendation: That the Public Financing Authority approve the minutes as submitted.

Monthly Report

- B. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA)

Recommendation: That the Public Financing Authority receive and file the report.

Director González moved the approval of Items 3A and B; Director Rounds seconded the motion which passed unanimously.

WATER UTILITY AUTHORITY

4. CONSENT AGENDA

Approval of Minutes

- A. Minutes of the June 27, 2013 Regular Water Utility Authority Meeting

Recommendation: That the Water Utility Authority approve the minutes as submitted.

Monthly Report

- B. Status Update of Water-Related Capital Improvement Projects

Recommendation: That the Water Utility Authority receive and file the report.

- C. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Water Utility Authority

Recommendation: That the Water Utility Authority receive and file the report.

Director Rounds moved the approval of Items 4A, B & C; Vice Chair Trujillo seconded the motion which passed unanimously.

5. NEW BUSINESS

Approval to Adopt Resolution No. 02-2013 9426 – A Resolution to Adopt the 2013 Gateway Integrated Regional Water Management Plan

Recommendation: That the City Council adopt Resolution No. 02-2013 9426; 2013 Gateway Integrated Regional Water Management Plan.

The City Attorney stated that this item was inadvertently placed on the Water Utility Authority agenda, but should be on the City Council agenda. The Deputy City Clerk assigned resolution number 9426 to the item. Noe Negrete gave a presentation on the item.

Director Rounds moved the approval of Item 5 as amended; Director Rios seconded the motion which passed unanimously.

HOUSING SUCCESSOR

There were no items on the Housing Successor agenda for this meeting.

SUCCESSOR AGENCY

There were no items on the Successor Agency agenda for this meeting.

CITY COUNCIL

6. CITY MANAGER REPORT

The City Manager reported on a newspaper article that reported that the State gave \$4 billion back to communities. The State putting a spin on the fact that they took \$20 million from the City last year and only returned \$1.5 million.

7. CONSENT AGENDA

Approval Minutes

- A. Minutes of the June 27, 2013 Regular City Council Meeting

Recommendation: That the City Council approve the minutes as submitted.

Mayor Pro Tem Trujillo moved the approval of Items 7A & B; Councilmember Rounds seconded the motion which passed unanimously.

PUBLIC HEARING

8. Confirmation of 2012/2013 Weed Abatement Charges

Recommendation: That the City Council confirm the charges listed in the Los Angeles County Agricultural Commissioners 2012/2013 Weed Abatement Assessment Roll and instruct the County Auditor to enter the amounts of these assessments against the respective parcels of land as they appear on the current assessment roll.

Mayor Moore opened the Public Hearing at 6:30 p.m. There being no one wishing to speak, Mayor Moore closed the Public Hearing at 6:31 p.m.

Councilmember González moved the approval of Item 8; Councilmember Rios seconded the motion which passed unanimously.

The City Attorney introduced Deputy Michael C. Pearson of the Weed Abatement Division.

9. Resolution No. 9423 – Self-Certification of Conformance to Congestion Management Plan

Recommendation: That the City Council conduct a Public Hearing and adopt Resolution No. 9423 certifying that the City is in conformance with the Congestion Management Program.

Mayor Moore opened the Public Hearing at 6:32 p.m. There being no one wishing to speak, Mayor Moore closed the Public Hearing at 6:33 p.m.

Councilmember Rounds moved the approval of Item 9; Councilmember González seconded the motion which passed unanimously. Mayor Moore asked to look at this issue in the future to assess the effect of increased traffic. Mr. Negrete cited several studies that are currently underway which will be brought to the Council at a future meeting. Mayor Moore suggested a Town Hall meeting be held to update residents.

10. Resolution No. 9424 – Levy Annual Assessments for City of Santa Fe Springs Lighting District No. 1 (FY 2013/14)

Recommendation: That the City Council: 1). Conduct a Public Hearing and adopt Resolution No. 9424 confirming the diagram and assessment, and providing for annual assessment levy; and 2). Authorize the Director of Finance to execute all documents necessary with the County of Los Angeles in order to process the collection of assessments related to Lighting District No. 1 for FY 2013/14.

Mayor Moore opened the Public Hearing at 6:41 p.m. There being no one wishing to speak, Mayor Moore closed the Public Hearing at 6:42 p.m.

Councilmember Rounds moved the approval of Item 10; Councilmember Rios seconded the motion which passed unanimously.

11. Resolution No. 9425 – Levy Annual Assessments for Heritage Springs Assessment District No. 2001-1 (Hawkins Street and Palm Drive) FY 2013/14

Recommendation: That the City Council: 1). Conduct a Public Hearing and adopt Resolution No. 9425 confirming the diagram and assessment, and providing for annual assessment levy; and 2). Authorize the Director of Finance to execute all documents necessary with the County of Los Angeles in order to process the collection of assessments related to Heritage Springs Assessment District No. 2001-1 (Hawkins Street and Palm Drive) for FY 2013/2014.

Mayor Moore opened the Public Hearing at 6:42 p.m. There being no one wishing to speak, Mayor Moore closed the Public Hearing at 6:43 p.m.

Mayor Pro Tem Trujillo moved the approval of Item 11; Councilmember Rios seconded the motion which passed unanimously.

NEW BUSINESS

12. Resolution No. 9422 and Approval of Contract with the State Department of Education

Recommendation: That the City Council approve Resolution No. 9422 authorizing the renewal of Contract No. CSPP-3160 with the State Department of Education for Fiscal Year 2013/2014 for the purpose of providing child care and development services for preschool age children.

Councilmember González moved the approval of Items 12-15; Councilmember Rounds seconded the motion which passed unanimously.

13. Purchase and Installation of New Video Conferencing Equipment from CDW-G, Inc., in an amount not to exceed \$100,000 in Support of the Regional Fire Smart Classroom Project

Recommendation: That the City Council approve the purchase and installation of new video conferencing equipment from CDW-G, Inc. utilizing Homeland Security Grant funds in an amount not to exceed \$100,000.

See Item 12.

14. Authorization to Execute an Agreement with Cal-EMA for the Acceptance of a Type I Fire Engine to the City of Santa Fe Springs Fire-Rescue

Recommendation: That the City Council authorize the Fire Chief to execute an agreement with Cal-EMA (OES) for the acceptance of a Type-1 Fire Engine to be housed at the City of Santa Fe Springs Fire Headquarters.

See Item 12.

15. Award of Contract – Planning Services on an As-Needed Basis

Recommendation: That the City Council: 1). Award a contract to the Lilley Planning Group, in the amount not to exceed \$350,000, to provide Planning Services on an as-needed basis; and 2). Authorize the Director of Planning to execute the Agreement with the Lilley Planning Group to provide Planning Services on an as-needed basis.

See Item 12.

16. Approval of Contract with Lew Edwards Group for Election-Related Communication Consulting Services

Recommendation: That the City Council authorize the City Manager to execute a contract with the Lew Edwards Group to provide Election-Related Communication Consulting Services in the amount of \$18,000.

Councilmember Rios moved the approval of Item 16; Councilmember Rounds seconded the motion which passed unanimously.

17. Authorization to Issue a Request for Proposals (RFP) to Provide Private Security for City Facility Rentals

Recommendation: That the City Council authorize the Director of Police Services to issue a Request for Proposals(RFP) to Provide Private Security for City Facility Rentals.

Councilmember González moved the approval of Items 17-18; Councilmember Rounds seconded the motion. Councilmember Rounds stated that he is not 100% behind this item. He added that he would like to keep this service in-house, but understand the concerns regarding limited staff available to perform these duties. He recommended that the contract be approved for only one year and that the service be re-evaluated at that time. Councilmember González agreed. The motion passed unanimously.

18. On-Call Surveying Services – Authorization to Issue a Request for Proposals

Recommendation: That the City Council authorize the Director of Public Works to issue a Request for Proposals to retain a firm to provide On-Call Surveying Services on an as needed basis.

See Item 17.

Mayor Moore recessed the meetings 6:44 p.m.

Mayor Moore reconvened the meetings at 7:09 p.m.

19. INVOCATION

Councilmember Rounds gave the Invocation.

20. PLEDGE OF ALLEGIANCE

The Pledge was led by the Youth Leadership Committee.

INTRODUCTIONS

21. Representatives from the Youth Leadership Committee

Members of the Youth Leadership Committee introduced themselves.

22. Representatives from the Chamber of Commerce

The Mayor introduced Chamber Representative Paul Hess.

PRESENTATIONS

26. 2013 Teachers of the Year

Mayor Moore called on Public Relations Specialist Julie Herrera to assist with the presentation. Ms. Herrera introduced the "Teachers of the Year" Susan Rosales from St. Paul High School; Maria Gutierrez from Lakeview Elementary School; and Diana Mireles of Aeolian Elementary School. The Principals of the respective schools spoke about the reasons these teachers were selected. Mayor Moore presented crystal apples to each Teacher of the Year.

ANNOUNCEMENTS

23. Mayor Moore called on Tammy Murray, Event Chair for the Relay For Life Committee, and Paul Hesse, Former Chair. Mr. Hesse reported some statistics regarding cancer survival rates and encouraged participation by residents. To date, Santa Fe Springs has raised \$1.4 million for cancer research through the Relay For Life.

Mayor Moore called on Jennifer Radics of the Alisa Ann Ruch Foundation who presented Fire Chief Mike Crook with a plaque recognizing his service and commitment to the foundation. In 1970, the Alisa Ann Ruch Foundation started the "Stop, Drop, and Roll" campaign after Alisa's death due to a fire.

Maricela Balderas gave the Community Announcements.

The City Manager announced that Santa Fe Springs resident Gabriel Ramos was honored as the "Hometown Veteran" and threw out the first pitch at the Dodger game on June 26. Mr. Ramos, a 2005 Santa Fe High School Alumni, is currently serving in South Korea.

PRESENTATIONS

24. Recognition of the Santa Fe High School Boys Varsity Tennis Team - CIF Division V Champions

Mayor Moore called on Management Assistant Wayne Bergeron to assist with the presentation. Mr. Bergeron introduced Santa Fe High School Principal Kevin Jamero and Head Coach Tony Chavarria who spoke about the team's accomplishments. The Mayor presented the team's CIF Rings.

25. 2013 Recipients for Beautification Awards Program

Mayor Moore called on Program Coordinator Jeannie Madrid to assist with the presentation of the 2013 Residential & Industrial Beautification Awards. Ms. Madrid introduced Beautification Committee Chair A.J. Hayes who assisted in announcing the winners.

APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS

27. Committee Appointments

Councilmember Rios appointed Joshua Rojo to the Youth Leadership Committee. Councilmember Rounds appointed Gabriel Perez and Jesus Ramirez to the Youth Leadership Committee. Mayor Moore confirmed the appointment of Jim DeSilva by the SFS Firemen's Association to the Personnel Advisory Board.

28. ORAL COMMUNICATIONS

Mayor Moore opened Oral Communications at 8:23 p.m. Annette Rodriguez, Chair for Baptist School Shopping Spree Event, thanked the Council and Firefighters for participating in the Soroptimist event. Mayor Moore closed Oral Communications at 8:24 p.m.

29. EXECUTIVE TEAM REPORTS

Wayne Morrell reported that the Grand Opening of the 99 Cent Store was well-attended. He added that the auto parts store would open soon and that the bakery, formerly located inside Jax Market, would relocate to another site in the center.

Chief Crook reported the loss of City of Downey Battalion Chief Brian Wolfe.

Mayor Pro Tem Trujillo reported that the production of *The Little Mermaid* by the Santa Fe Springs Playhouse was fabulous, as was the Concert in the Park.

Councilmember González requested that staff recruit at the middle and high schools for students interested in serving on the Youth Leadership Committee.

Councilmember Rios stated that the Grand Opening was very well organized.

Councilmember Rounds reported that the Whittier Daily News recently published an article stating that the SFS City Council did not close Jax Market, rather that Jax Market chose not to renew their lease. He added that the Farmers Market was excellent.

Councilmember González asked if staff was looking into holding the event later in the day. Maricela Balderas reported that the event would now run until 7:00 p.m.

30. ADJOURNMENT

At 8:40 p.m., Mayor Moore adjourned the Housing Successor, Successor Agency, and City Council meetings to Thursday, August 8 at 4:30 p.m. in memory of Brian Wolfe, Battalion Chief from the City of Downey and Ed Southerland, husband of Sylvia Southerland of Southern California Edison.

ATTEST:

Richard J. Moore, Mayor

Anita Jimenez, CMC
Deputy City Clerk

Date



City of Santa Fe Springs

Public Financing Authority Meeting

August 22, 2013

NEW BUSINESS

Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA)

RECOMMENDATION

That the Public Financing Authority receive and file the report.

BACKGROUND

The Santa Fe Springs Public Financing Authority (PFA) is a City entity that has periodically issued debt for the benefit of the Santa Fe Springs community. The following is a brief status report on the debt instruments currently outstanding that were issued through the PFA.

Consolidated Redevelopment Project 2001 Tax Allocation Refunding Bonds

Financing proceeds available for appropriation at 7/31/13	None
Outstanding principal at 7/31/13	\$18,240,000

Consolidated Redevelopment Project 2002 Tax Allocation Refunding Bonds

Financing proceeds available for appropriation at 7/31/13	None
Outstanding principal at 7/31/13	\$10,785,000

Consolidated Redevelopment Project 2003 Taxable Tax Allocation Refunding Bonds

Financing proceeds available for appropriation at 7/31/13	None
Outstanding principal at 7/31/13	\$3,690,000

Water Revenue Bonds, 2005 Series A

Financing proceeds available for appropriation at 7/31/13	None
Outstanding principal at 7/31/13	\$2,630,000

Consolidated Redevelopment Project 2006-A Tax Allocation Bonds

Financing proceeds available for appropriation at 7/31/13	None
Outstanding principal at 7/31/13	\$32,512,769

Consolidated Redevelopment Project 2006-B Taxable Tax Allocation Bonds

Financing proceeds available for appropriation at 7/31/13	None
Outstanding principal at 7/31/13	\$12,045,000

Consolidated Redevelopment Project 2007-A Tax Allocation Refunding Bonds

Financing proceeds available for appropriation at 7/31/13	None
Outstanding principal at 7/31/13	\$40,700,000

Report Submitted By: Travis Hickey
Finance and Administrative Services

Date of Report: August 14, 2013

3B

Bond Repayment

The City budget includes sufficient appropriations and adequate revenues are expected to be collected to meet the debt service obligations associated with the 2005 Water Revenue Bonds.

The former Community Development Commission issued a number of tax allocation bonds before it was dissolved by State law effective February 1, 2012 and is administered by the City acting as Successor Agency under the oversight of the appointed Oversight Board. The Successor Agency no longer receives tax increment. Instead distributions from the Redevelopment Property Tax Trust Fund (RPTTF) are received based on approved obligations. It is anticipated that sufficient allocations from the RPTTF will continue to be made to the Successor Agency to meet ongoing debt service obligations.

Unspent Bond Proceeds

Unspent bond proceeds in the amount of \$18,197,265 are held by the Successor Agency to the former Community Development Commission. Under the redevelopment dissolution legislation, unspent bond proceeds cannot be spent until a "Finding of Completion" is issued by the California Department of Finance (DOF). The Finding of Completion is available to successor agencies upon completion of required reports and payment of required balances to the Los Angeles County Auditor-Controller.

Given the uncertainty surrounding the use of redevelopment bonds in the post-dissolution era, the various projects for which prior appropriations exist will be re-examined in the context of current legislation. In addition to Successor Agency approval, the Oversight Board and DOF will need to approve any future use of the former CDC bond proceeds.



Thaddeus McCormack
City Manager/Executive Director

SEE ITEM 3A



City of Santa Fe Springs

Water Utility Authority Meeting

August 22, 2013

CONSENT AGENDA

Status Update of Water-Related Capital Improvement Projects

RECOMMENDATION

That the Water Utility Authority receive and file the report.

BACKGROUND

This report is for informational purposes only. The following is a listing and current status of active water projects.

New Water Well Located Within Zone II (Well No. 12)

Under a separate cover, please find the authorization to advertise for Equipping of Water Well No. 12.

Destruction of Water Well No. 4, and No. 309

Staff is currently developing specifications to destroy the two inactive production wells.

FISCAL IMPACT

The project is fully funded through the Water Fund.

INFRASTRUCTURE IMPACT

A fully functioning water production well will provide a source of potable water within Zone II and enhance the reliability of the City's water system.


Thaddeus McCormack
Executive Director

Attachment:

None

Report Submitted By:

Noe Negrete, Director
Department



Date of Report: August 12, 2013

4B



City of Santa Fe Springs

Water Utility Authority Meeting

August 22, 2013

NEW BUSINESS

Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Water Utility Authority (WUA)

RECOMMENDATION

That the Water Utility Authority receive and file the report.

BACKGROUND

The Santa Fe Springs Water Utility Authority (WUA) is a City entity that has issued debt for the benefit of the Santa Fe Springs community. The following is a brief status report on the debt instruments currently outstanding that were issued through the WUA.

Water Revenue Bonds, 2013

Financing proceeds available for appropriation at 7/31/13	\$2,134,339
Outstanding principal at 7/31/13	\$6,890,000

In May 2013 the Water Utility Authority issued the 2013 Water Revenue Bonds in the amount of \$6,890,000. The bonds refunded the existing 2003 Water Revenue Bonds (issued through the Public Financing Authority) and provided additional funds for water improvement projects in the amount of \$2,134,339.

The City budget includes sufficient appropriations and adequate revenues are expected to be collected to meet the debt service obligations associated with the 2013 Water Revenue Bonds.

Unspent bond proceeds in the amount of \$2,134,339 are available in connection with the issuance of the 2013 Water Revenue Bonds. The funds are restricted for use on water system improvements. The Water Utility Authority Board has not yet appropriated any amounts for specific projects.

The WUA was formed in June of 2009. Water revenue bonds issued prior to this date were issued through the City of Santa Fe Springs Public Financing Authority.


Thaddeus McCormack
City Manager/Executive Director



City of Santa Fe Springs

Water Utility Authority Meeting

August 22, 2013

NEW BUSINESS

Equipping Water Well No. 12 – Authorization to Advertise for Construction Bids

RECOMMENDATION

That the Water Utility Authority (WUA) take the following actions:

1. Approve the Plans and Specifications
2. Authorize the City Engineer to advertise for construction bids.
3. Appropriate the following funding for the Equipping Water Well No. 12 Project:
 - a) \$2,134,000 from the 2013 Water Bond Proceeds,
 - b) \$1,200,000 from the FY 2012-13 Water Fund – CIP,
 - c) \$ 461,000 from the FY 2013-14 Water Fund – CIP.

BACKGROUND

When completed, Water Well No. 12 will be a high capacity source of water supply which will improve system reliability and efficiency throughout the City's distribution network. As constructed, the new well consists of an 18-inch casing, drilled to a depth of 1,390 feet below ground surface. The maximum recommended continuous pumping rate is 2,000 gallons per minute. The project consists of two phases. In November of 2012, phase one drilling, of Water Well No. 12, located at 13939 Borate Avenue, was completed.

The second phase of the project is to equip the constructed well and install associated improvements required for operation and maintenance of the facility. The major work elements to be undertaken include: installation of a pump and motor, connecting the well to the existing water main, constructing a waste water system, installation of chemical storage and feed systems, installation of a well pump control system, construction of a block building to house the new pump and associated equipment and infrastructure, and construction of a perimeter block wall and motorized sliding gate with a security system.

The Engineer's cost estimate for the Phase 2 project construction is \$2.3 million, plus a 10% contingency and a 10% construction management and inspection cost, for a total estimated cost of approximately \$2.7 million.

Construction is expected to start October 2013. The estimated time to complete the project is nine (9) months. This includes approximately 6 months to fabricate the well pump by the manufacturer. Due to testing and Health Department inspection requirements, an additional two months following project completion is

Report Submitted By:

Noe Negrete, Director
Public Works

Date of Report: August 15, 2013

necessary. Therefore, the estimated date for Water Well No. 12 to be operational is September 2014.

The Project Plans and Specifications are complete and the Public Works Department is ready to advertise for construction bids for this project, upon WUA approval of the Plans and Specifications. A copy of the Plans and Specifications is on file with the City Clerk and is available for public review.

PROJECT FUNDING

Phase 1 funding for the Water Well No. 12 included funding from the Community Development Commission (CDC) which was no longer available following the dissolution of the Redevelopment Agency. Staff is recommending that the WUA appropriate funding from Water CIP monies that are available for project designation.

Staff is further recommending that the WUA appropriate \$2.134 million from the recent 2013 Water Bond proceeds to fund the Equipping of Water Well No. 12 Project.

Water Well No. 12 Project Funding Sources and Uses

Funding Sources

2013 Water Bond Fund Proceeds	\$2,134,000
FY 2012-13 Water CIP Fund	\$1,200,000
2003 Water Bond Fund Proceeds	\$ 914,000
FY 2013-14 Water CIP Fund	<u>\$ 461,000</u>
Total	\$4,709,000

Funding Uses

Phase 1

1. Land acquisition	\$ 400,000
2. Geo-technical study	\$ 132,000
3. Water well construction	\$ 895,000
4. Prepare Plans and Specifications	\$ 205,000
5. Storm Drain Construction	\$ 270,000
6. Staff costs	<u>\$ 90,000</u>
Subtotal	\$1,992,000

Phase 2

7. Equipping Water Well No. 12	\$2,265,000
8. Contingency (10%)	\$ 226,000
9. Project management costs (10%)	<u>\$ 226,000</u>
Subtotal	<u>\$2,717,000</u>
Total	\$4,709,000

FISCAL IMPACT

Funding to complete the Water Well No. 12 Project is available from the 2013 Water Bond proceeds, the FY 2012-13 Water CIP Fund, and the FY 2013-14 Water CIP Fund.

INFRASTRUCTURE IMPACT

Upon completion of the project, Water Well No. 12 will provide a high capacity source of water supply for the City's residents and businesses. The new source of water will improve system reliability and efficiency throughout the City's distribution network. Further, it will reduce the City's cost of purchasing water from outside sources which continue to increase their water rates and charges.



Thaddeus McCormack
City Manager

Attachment:
None

**MINUTES OF THE SPECIAL MEETING OF THE
SANTA FE SPRINGS CITY COUNCIL**

July 25, 2013

1. CALL TO ORDER

Mayor Moore called the meetings to order at 4:39 p.m.

2. ROLL CALL

Present: Councilmembers González, Rios, Rounds, Mayor Pro Tem Trujillo, Mayor Moore

Also present: Thaddeus McCormack, City Manager; Steve Skolnik, City Attorney; Wayne Morrell, Director of Planning; Noe Negrete, Director of Public Works; Dino Torres, Director of Police Services; Maricela Balderas, Director of Community Services; Jose Gomez, Asst. City Manager/Director of Finance; Mike Crook, Fire Chief; Anita Jimenez, Deputy City Clerk

CITY COUNCIL

3. NEW BUSINESS

Approval of Capital Improvement Projects List

Recommendation: That the City Council: 1). Approve the recommended list of twenty (20) capital improvement projects with a total estimated cost of \$2.8 million and funded by the FY 2012-13 Capital Improvement Projects (CIP) Fund; 2). Authorize the Director of Public Works to initiate an Action Plan to implement the approved CIP List; 3). Authorize the CIP Subcommittee to develop a Former Redevelopment Bond Proceeds-Funded CIP List for City Council consideration and action at a future date; and 4). Approve allocating FY 2013-14 and FY 2014-15 CIP allocations (\$3 million per year) to a Reserve CIP Account.

The City Manager stated that the Subcommittee, consisting of Councilmembers González and Rounds, spent many hours studying the projects to come up with the recommended list of 20 projects. The CIP is a complement to the budget; it is the process through which the City maintains its facilities, streets, water projects, etc. Because redevelopment funding has been eliminated, alternative funding sources must be identified to maintain these assets now and in the future. In addition to the \$10.4 million dollar burden the City faced last year, \$3 million of CIPs were approved by the Council to deal with immediate and pressing needs. Historically, CIP plans span 3-6 years. The City has not had an approved CIP plan since 2011 when Redevelopment funding was eliminated. The Council committed \$3 million annually for CIPs. Of the \$3 million allocated in 2012-13, \$2.8 remains. An additional \$3 million was appropriated this year. Staff recommends rolling over this \$3 mil to next year for a total of \$6 mil in 2014-15. The City is still dealing with the fact that \$18 million of unspent redevelopment funds are still hanging in the balance. The City is waiting for the State's approval to spend those funds. Hopefully this will occur in the next year. If that happens, the City can use this amount for additional CIP needs. Although the City hasn't had an approved CIP plan, some work has been done to meet the City's immediate needs.

Staff is seeking approval from Council to begin work on the approved projects. The Subcommittee can then begin working the next phase of recommended projects. The CIP Project List is a living document; Council has the option to reorganize the priorities if they so choose.

Noe Negrete stated that the \$3million funding the 2012-13 project list came from \$1.5 million of UUT revenues, \$1.3 Million of General Fund money, and \$200,000 from the local return. He stated that Project Selection Criteria included: Risk Management; Asset Maintenance; Quality of Life Contribution; and identifying those projects that could be funded by Redevelopment Funds. The list initially included 115 possible projects totaling \$25 million. Through consultation with Department Heads, the Subcommittee narrowed the list down to 20 projects totaling \$2.8 million. Over 100 projects remain unfunded. Mr. Negrete reviewed the list of recommended projects.

1. ADA Assessment Study – Citywide
2. Exterior Paint, Clarke Estate, Civic Center Campus, Activity Center
3. Childcare Center Playground
4. Wading Pools Resurfacing / ADA Compliance (Splash Pad)
5. Wading Pool Fencing
6. Dog Park
7. Lakeview Park Restrooms
8. Activity Center Flooring
9. Fire Station #3 Roof
10. Fire Station #4 Roof
11. Fire Station #2 Water Pipe Replacement and Meter Installation
12. Fire Station Headquarters Generator
13. Police Services Center Generator
14. Street Rehab (Phase 2)
15. Street Light Conversion
16. LED Lighted Crosswalks
17. Modify Traffic Signal – Slauson / Norwalk
18. City-wide Area Network Upgrade
19. Microsoft XP Computer Replacement
20. Microsoft Office 2003 – Software Replacement
21. TCH Audio/Visual Replacement

Mayor Moore inquired as to the condition of the Civic Center Generator. Mr. Negrete stated that it was not in good condition. Mayor Moore requested that it be added to Master List as well as the Fire Station #2 water pipe replacement and meter installation.

The City Attorney stated that some projects on the list could create conflicts-of-interest for Councilmembers, and reminded the Council that should not vote on items that would do so. Voting to approve a Master List of CIPs would not create a conflict, however individual items could.

Councilmember Gonzalez moved the approval of Item 3 with the added projects; Mayor Pro Tem Trujillo seconded the motion which passed unanimously.

4. ADJOURNMENT

At 5:50 p.m., Mayor Moore adjourned the meetings.

Richard J. Moore, Mayor

ATTEST:

Anita Jimenez, CMC
Deputy City Clerk

Date

SEE ITEM 3A



City of Santa Fe Springs

City Council Meeting

August 22, 2013

CONFERENCE AND MEETING REPORT

Mayor Moore's Attendance at the Chamber of Commerce Annual Workshop

RECOMMENDATION

That the City Council receive and file the report.

Mayor Moore attended the Chamber of Commerce Annual Workshop in Indian Wells, California on August 9, 2013. The workshop provides an opportunity for Councilmembers to participate in the Chamber's annual planning meeting.

Richard Moore
Mayor



City of Santa Fe Springs

City Council Meeting

August 22, 2013

CONFERENCE AND MEETING REPORT

Mayor Pro Tem Trujillo's Attendance at the Chamber of Commerce Annual Workshop

RECOMMENDATION

That the City Council receive and file the report.

Mayor Pro Tem Trujillo attended the Chamber of Commerce Annual Workshop in Indian Wells, California, August 9-10, 2013. The workshop provides an opportunity for Councilmembers to participate in the Chamber's annual planning meeting.

Juanita Trujillo
Mayor Pro Tem



Alcohol Sales Conditional Use Permit Case No. 62

Request for Approval to Allow the Operation and Maintenance of an Alcoholic Beverage Use Involving the Storage and Wholesale Distribution of Alcoholic Beverages at 9244 Norwalk Boulevard, in the M-2, Heavy Manufacturing Zone (Misa Imports)

RECOMMENDATION

That the City Council approve Alcohol Sales Conditional Use Permit Case No. 62 subject to the Conditions of Approval contained within this report.

BACKGROUND

The applicant, Misa Imports, recently entered into a lease agreement to occupy the 9,829 sq. ft. concrete tilt-up building, located at 9244 Norwalk Boulevard; a five-building development within the southeast corner of Los Nietos Road and Norwalk Boulevard. Misa Imports leased the facility to serve as a storage and distribution warehouse for alcoholic beverages, which includes beer, wine, tequila and distilled spirits. The applicant imports many of its products from France, Italy, and Mexico. The Applicant maintains a website where customers may order merchandise. It should be noted that retail sales will not occur from this location.

In accordance with Section 155.628 of the Zoning Regulations, Misa Imports is applying for an ASCUP to allow the distribution and storage of alcoholic beverages at the above location. The applicant is concurrently applying for a license with the Department of Alcoholic Beverage Control (ABC) for the import and wholesale of alcoholic beverages.

At its meeting of August 12, 2013, the Planning Commission unanimously approved a recommendation to the City Council to approve Alcohol Sales Conditional Use Permit Case No. 62.

CALLS FOR SERVICE

The site is currently vacant. No calls for service are on file for the location.

ZONING ORDINANCE REQUIREMENTS

Section 155.628 (B), regarding the sale or service of alcoholic beverages, states the following:

"A Conditional Use Permit shall be required for the establishment, continuation or enlargement of any retail, commercial, wholesale, warehousing or manufacturing business engaged in the sale, storage or manufacture of any type of alcoholic

beverage meant for on or off-site consumption. In establishing the requirements for such uses, the Planning Commission and City Council shall consider, among other criteria, the following:

a. Conformance with parking regulations.

The subject site is part of a multi-building industrial development built in 1986. The development includes five (5) buildings with shared parking and paved access roads. Based on the approved site plan, the property complies with the parking requirements.

b. Control of vehicle traffic and circulation.

The subject property has on-site vehicle circulation with two driveway entries on Norwalk Boulevard; both driveways are commercial type driveways.

c. Hours and days of operation.

The subject location will operate from 8:00am to 5:00pm, Monday – Friday, and will be closed on weekends.

d. Security and/or law enforcement plans.

As part of the conditions of approval, the Applicant is required to submit and maintain an updated Security Plan.

e. Proximity to sensitive and/or incompatible land uses, such as schools, religious facilities, recreational or other public facilities attended or utilized by minors.

The subject use is a warehouse activity and will not involve retail sales to the public. Therefore, staff does not believe this use will be incompatible with other land uses or public facilities attended or utilized by minors. The location is approximately two driving miles, or more from Aeolian Elementary, Los Nietos Middle School and St. Paul High School.

f. Proximity to other alcoholic beverage uses to prevent the incompatible and undesirable concentration of such uses in an area.

The subject use is a warehouse activity and is simply a wholesale distributor. No on-site retail sales or consumption is permitted; therefore, proximity to another alcohol beverage use is not a concern.

g. Control of noise, including noise mitigation measures.

The subject site does not generate any audible noises out of character with other industrial facilities in the area.

h. Control of littering, including litter mitigation measures.

The premises is generally a warehouse with all activity conducted indoors. Staff does not foresee an issue with littering; however, as a standard condition of approval, the Applicant is required to keep the property free of litter and debris.

i. Property maintenance.

The subject property, and the surrounding area, is currently in compliance with the Property Maintenance Ordinance.

j. Control of public nuisance activities, including, but not limited to, disturbance of the peace, illegal controlled substances activity, public drunkenness, drinking in public, harassment of passersby, gambling, prostitution, sale of stolen goods, public urination, theft, assaults, batteries, acts of vandalism, loitering, curfew violations, sale of alcoholic beverages to a minor, lewd conduct or excessive police incident responses resulting from the use.

The applicant's sales are wholesale; therefore, the negative impacts normally encountered by retail uses involved in alcohol beverage sales are not foreseen at the site. Nevertheless, Staff has generated the attached conditions of approval to address foreseeable impacts should they become apparent.

SURROUNDING ZONING AND LAND USE

The subject property, as well as the surrounding properties, are within the M-2, Heavy Manufacturing Zone, and developed with warehouse/industrial type buildings.

STAFF CONSIDERATIONS

After conducting an on-site inspection, Staff found that the property and the building is in compliance with the City's Codes and Regulations. Based on its findings, staff is recommending approval of an Alcohol Sales Conditional Use Permit subject to a compliance review in one (1) year, to ensure the use is still operating in strict compliance with the conditions of approval.

CONDITIONS OF APPROVAL

1. The applicant shall maintain all licenses issued by the Department of Alcoholic Beverage Control (ABC). Should the ABC license become terminated, expired or revoked, this Permit shall also be subject to revocation.
2. That the applicant shall store all alcoholic beverages in a secured area of the warehouse designated only for the storage of alcohol.
3. That the applicant shall be responsible for maintaining control of litter, debris, boxes, pallets and trash on the subject property.
4. That the required off-street parking areas shall not be encroached on, reduced or used for outdoor storage of trucks, equipment or any other related material.
5. That the applicant and/or his employees shall prohibit the consumption of alcoholic beverages on the subject property at all times.

6. That the alcoholic beverages shall not be directly sold to the general public from the subject site at any time. Internet and mail orders are exempt from this condition.
7. That the alcoholic beverages shall be shipped to the applicant's customers by the applicant's commercial trucks and/or other licensed commercial transportation companies.
8. That it shall be unlawful for any person who is intoxicated or under the influence of any drug to enter, be at, or remain upon the licensed premises as set forth in Section 25602(a) of the State Business and Professions Code.
9. That it shall be unlawful to have upon the subject premises any alcoholic beverage other than the alcoholic beverage(s) which the licensee is authorized by the State ABC to sell under the licensee's license, as set forth in Section 25607(a) of the State Business and Professions Code.
10. That this permit is contingent upon the approval by the Department of Police Services of a security plan that, within sixty (60) days of the effective date of this approval, shall be submitted by the applicant and shall address the following for the purpose of minimizing risks to the public health, welfare and safety:
 - (A) A description of the storage and accessibility of alcohol beverages on display as well as surplus alcohol beverages in storage;
 - (B) A description of crime prevention barriers in place at the subject premises, including, but not limited to, placement of signage, landscaping, ingress and egress controls, security systems, security cameras, and site plan layouts;
 - (C) A description of how the permittee plans to educate employees on their responsibilities, actions required of them with respect to enforcement of laws dealing with the sale of alcohol to minors and the conditions of approval set forth herein;
 - (D) A business policy requiring employees to notify the Police Services Center of any potential violations of the law or this Conditional Use Permit occurring on the subject premises and the procedures for such notifications.
 - (E) The City's Director of Police Services may, at his discretion, require amendments to the Security Plan to assure the protection of the public's health, welfare and safety

11. That the owner, corporate officers and managers shall cooperate fully with all City officials, law enforcement personnel and code enforcement officers and shall not obstruct or impede their entrance into the licensed premises while in the course of their official duties.
12. That a copy of these conditions shall be posted and maintained with a copy of the City Business License and Fire Department Permits in a place conspicuous to all employees of the location.
13. That failure to comply with the foregoing conditions shall be cause for suspension and/or revocation of this Permit.
14. That in the event the owner(s) intend to sell, lease or sublease the subject business operation or transfer the subject Permit to another party or licensee, the Director of Police Services shall be notified in writing of said intention not less than (60) days prior to signing of the agreement to sell or sublease.
15. That this Permit shall be subject to a compliance review in one year, no later than August 22, 2014, to ensure that the alcohol warehouse/distribution activity is still operating in strict compliance with the original conditions of approval. At which time the applicant may request an extension of the privileges granted herein, provided that the use has been continuously maintained in strict compliance with these conditions of approval.
16. That all other applicable requirements of the City Zoning Ordinance, California Building Code, California Fire Code, Business & Professions Code, the determinations of the City and State Fire Marshall, and all other applicable regulations shall be strictly complied with.
17. That ASCUP Case No. 62 shall not be valid until approved by the City Council and shall be subject to any other conditions the City Council may deem necessary to impose.
18. It is hereby declared to be the intent that if any provision of this Permit is violated or held to be invalid, or if any law, statute or ordinance is violated, the Permit shall be subject to the revocation process and the privileges granted hereunder shall lapse.



Thaddeus McCormack
City Manager

Attachment:

1. Aerial Photograph – Location Map



City of Santa Fe Springs

Location Map

9244 Norwalk Boulevard

Alcohol Sales Conditional Use Permit Case No. 62



City of Santa Fe Springs

City Council Meeting

August 22, 2013

NEW BUSINESS

Installation of *The Journey* Sculpture at Lakeview Elementary School

RECOMMENDATION

The Heritage Arts Advisory Committee (HAAC) recommends:

1. That the City Council approve installing *The Journey* sculpture at Lakeview Elementary School;
2. That the City Council direct Staff to prepare a Request for Qualifications (RFQ) from licensed architects to prepare drawings and specifications to install *The Journey* Sculpture at Lakeview Elementary School;
3. That Staff will submit the RFQ to the City Council for review and authorization to advertise at a future City Council meeting.

BACKGROUND

The Journey artwork was installed in 1997 at the entrance of the Family Center on Heritage Park Drive. With the relocation of Child Care Services, it was necessary to find another location for the art piece. The Heritage Arts Advisory Committee is recommending installing the artwork at Lakeview Elementary School.

The City Council is being asked to either:

1. Accept the HAAC's recommendation to re-locate *The Journey* artwork at Lakeview Elementary School, and authorize staff to take the necessary actions to facilitate the relocation and reinstallation of the sculpture at Lakeview Elementary School; or,
2. Provide staff direction as to an alternate site to relocate *The Journey* artwork.

In contemplating the above, the Council should know that Staff presented the following relocations options for the HAAC's consideration:

1. Lakeview Elementary School
2. Town Center Hall
3. Gus Velasco Neighborhood Center Children's Healing Garden
4. Los Nietos Park (various locations)

In presenting these options to the HAAC, Staff evaluated the several relocation options using the following criteria:

1. Proximity to Child Care and Development Program facility;
2. Proximity to electrical power source for security lighting and security camera;
3. Within a fenced area;
4. Space for an elevated base to minimize opportunity for child accessibility and risk of injury.

If the Council decides to locate *The Journey* artwork at Lakeview Elementary School, it should know that doing so would require the State Architect (DSA) approval. The DSA approval process is quite rigorous and requires a licensed design professional with knowledge of the DSA project application and approval process. Pursuant to the meeting with the State Architect, Staff recommends the following course of action:

1. Hire a licensed architect with experience with the DSA project application/approval process to prepare drawings and specifications to install the sculpture. This individual is called the Architect/Engineer of Record and is responsible for coordinating all consultants, observing construction, interpreting drawings and specifications, administering required testing and inspection processes, and preparing all change orders.
2. Hire a contractor to install the sculpture.
3. Hire a DSA-certified inspector to oversee construction.
4. At the conclusion of the project, the design professional, the inspector, and the contractor file verified reports with DSA indicating the work has been performed in compliance with the approved plans and specifications.

The Supervising Architect estimated a 2-3 month project application approval process (review of plans and specifications prepared by the licensed architect).

The design and construction approval for the other three sites (i.e., Town Center Hall, Gus Velasco Neighborhood Center, and Los Nietos Park) would be internal to the City.

FISCAL IMPACT

If the Council decides to locate *The Journey* artwork at Lakeview Elementary School, it would entail hiring a licensed architect to prepare drawings and specifications, which would necessitate an appropriation of funds for the contract amount from the Art in Public Places Fund at the time the contract is awarded by the City Council.

In addition to the preparation of drawings and specifications, the architect would prepare a cost estimate for installing the sculpture, as well as the cost of an inspector to oversee construction activities.

As part of the City Council's action to award a contract to install the sculpture at Lakeview Elementary School and provide inspection services, Staff would also request the City Council to appropriate funding for these costs, based on the architect's cost estimate, from the Art in Public Places Fund at a future Council meeting.

If the Council decides to locate *The Journey* artwork at an alternate site, staff would come back to the Council at a future meeting with an implementation plan, identifying estimated costs, and "next steps."



Thaddeus McCormack
City Manager

Attachment:
None



City of Santa Fe Springs

City Council Meeting

August 22, 2013

NEW BUSINESS

Renew Professional Services Contract for Project Management and Contract Administration Services for Various Capital Improvement Projects

RECOMMENDATION

That the City Council renew the professional services contract with Onward Engineering for an additional 12 months, effective September 4, 2013, to provide project management and contract administration services for various capital improvement projects.

BACKGROUND

The City Council awarded a professional services contract to Onward Engineering to provide project management and contract administration services for various capital improvement projects. The intent of the contract was to supplement the project management and engineering staff capacity of the City's Public Works Department.

The contract term provided that the City reserved the right to renew the contract for an additional 12 months at the end of the first term, and an additional 12 months after the second term of the contract for a maximum of three (3) years based on performance and City Council approval.

Based on performance during the first term of the contract, Staff is recommending that the Agreement with Onward Engineering be extended for an additional 12 months at the end of the first term which expires September 3, 2013.

During the last 12 months, Onward Engineering has provided project management and contract administration support and staff augmentation to various capital improvement projects, including but limited to:

1. Water Main Relocation at Interstate 5 Freeway/Alondra Boulevard
2. Water Main Relocation at Interstate 5 Freeway/Florence Avenue
3. Water Main Relocation at Interstate 5 Freeway/Valley View Avenue
4. Gus Velasco Neighborhood Center Project Close-out and Documentation
5. Jersey Athletic Fields Methane Monitoring Operations & Maintenance Agreement with State Department of Toxic Substances Control
6. Relocation of Child Care Program to Gus Velasco Neighborhood Center and Los Angeles County Department of Social Services Permit Process
7. Aquatic Center Programming Services Contract and Los Angeles County Health Department Inspection and Permit Process
8. CIP Subcommittee Priority Framework and Decision-Making Process
9. I-5 Freeway Street Improvement Mitigation Projects, including Orr and Day Road, Telegraph Road, Pioneer Boulevard and Florence Avenue.

Report Submitted By:

Noe Negrete, Director
Public Works

Date of Report: August 14, 2013

10. Wading Pool Maintenance Services Contract
11. City Hall South Section HVAC, System Upgrade Project
12. Water Well No. 12 installation of the well equipment and construction of the facility.

Onward Engineering has invoiced the City approximately \$130,000 for services rendered for a seven (7) month period from December 2012 to June 2013.

Staff anticipates requesting staff augmentation support from Onward Engineering during the next 12-month term of the contract to assist with project management and contract administration support for the following City Council approved CIP projects:

1. Water Main Relocation at Interstate 5 Freeway/Alondra Boulevard
2. Water Main Relocation at Interstate 5 Freeway/Florence Avenue
3. Water Main Relocation at Interstate 5 Freeway/Valley View Avenue
4. City Hall South Section, HVAC System Upgrade Project
5. Priority CIP Projects selected by City Council following the CIP Subcommittee's recommended CIP list
6. Installation of Water Well No. 12
7. Abandonment of Well No. 4 and No. 309
8. Coordinate a City Council Water Study Session on water issues/opportunities
9. Coordinate a Process for City Council Approval of a Water CIP List

FISCAL IMPACT

Funding for staff augmentation by Onward Engineering is included in the approved General Fund, CIP Fund, the Water CIP fund, and state and local funding for capital improvement projects.

INFRASTRUCTURE IMPACT

Onward Engineering will augment Public Works engineering staff by assisting with project management and contract administration services to implement the approved Capital Improvement Projects List. These projects are intended to:



Thaddeus McCormack
City Manager

Attachment:

Agreement – scope of services

Scope of Services:

The following is outline of activities that would generally be undertaken to complete the scope of services. This includes tasks for both design projects and construction management. We have broken down the work items per the 5 Phases that make up our Project Management Approach.

1 INITIATION PHASE

The Initiation Phase identifies the need or opportunity and provides an initial description of goals, objectives, requirements and related issues sufficient to allow for a preliminary assessment on the merit and suitability of the project. Specific activities at this phase include:

During Design

- ★ Select the Project Manager
(Principal-in-Charge)
- ★ Conduct Preliminary Field Investigation
(Project Manager/Community Outreach Coordinator)
- ★ Research and review existing record data
(Project Manager)
- ★ Coordinate/manage utility coordination and notifications
(Project Manager)
- ★ Ensure that the project purpose and objectives are clear
(Project Manager)
- ★ Identify all stakeholders
(City & Project Manager)

During Construction

- ★ Select the Project Manager
(Principal-in-Charge)
- ★ Collect all available project data
(Project Manager)
- ★ Ensure that the project purpose and objectives are clear
(Project Manager)
- ★ Visit project site
(Full Project Team)
- ★ Identify all stakeholders
(City & Project Manager)

2

PLANNING PHASE

The Planning Phase Initiates project start-up activities and ensures that the project objectives and requirements provide sufficient detail to allow for the preparation of complete project instructions to the project team. Specific activities at this phase include:

During Design

- ★ Develop project work plan in accordance with any funding requirements **(Project Manager & Project Controls Specialist)**
- ★ Define the design scope and activities **(Project Manager)**
- ★ Develop a project schedule along with a submittal/deliverable schedule **(Project Manager & Project Controls Specialist)**
- ★ Determine project budget **(Project Manager & Project Controls Specialist)**
- ★ Determine the project team and responsibilities (by way of RFP or in-house) **(Project Manager)**
- ★ Plan project communication **(Project Manager)**
- ★ Coordinate and chair design kick-off meeting **(Project Manager)**

During Construction

- ★ Develop project work plan in accordance with any funding or agency requirements (Including FTA & LACMTA grants) **(Project Manager)**
- ★ Define the construction scope and activities **(Project Management & Project Controls Specialist)**
- ★ Develop a project schedule including activity sequences and duration, schedule of submittals and delivery of materials **(Project Controls Specialist)**
- ★ Determine budget/estimate cost ensuring the project is in line with available and approved funding **(Project Controls Specialist)**
- ★ Determine project team & responsibilities **(Project Manager)**
- ★ Plan project communications **(Project Manager)**
- ★ Process and track Contractor submittals and RFIs **(Project Manager)**
- ★ Attend bid openings, conduct bid evaluation, coordinate a background check of the lowest bidder, review all documents in order to establish the lowest responsive qualified bidder and recommend/prepare a council report necessary to awarding the contract **(Project Manager and Project Controls Specialist)**
- ★ Conduct pre-construction meeting including all stakeholders to kick off the construction project **(Project Manager)**
- ★ Ensure that the project team, including Contractor, complies with CAL-OSHA requirements **(Project Manager)**
- ★ Coordinate with Contactor and all affected utility agencies to plan substructure work prior to construction **(Project Manager)**

3

EXECUTION PHASE

During the Execution Phase the approved design is converted into a solution that meets the project objectives and requirements. Specific activities at this phase include:

During Design

- ★ Execute work plan **(Full Project Team)**
- ★ Manage design plan preparation **(Project Manager)**
- ★ Manage specification preparation **(Project Manager)**
- ★ Manage preparation of the engineer's estimate **(Project Manager)**
- ★ Coordinate any other activities with consultants/agencies **(Project Manager)**
- ★ Perform QA/QC activities on a regular basis **(Project Manager)**

During Construction

- ★ Execute work plan **(Full Project Team)**
- ★ Manage all work activates **(Project Manager)**
- ★ Coordinate work activities with other consultants and agencies **(Project Manager)**
- ★ Manage the inspection/oversight of Contractor (either in-house or through consultant) **(Project Manager)**
- ★ Ensure proper construction documentation including Daily Reports, Weekly Statement of Working Days, and Certified Payroll. **(Project Manager)**
- ★ Establish and implement job safety procedures in compliance with CAL-OSHA requirements. Monitor Contractor's compliance with established safety program per Federal and State requirements. **(Project Manager)**
- ★ Will process submittal for design team review and approval and will review and approve material submittals. **(Project Manager)**
- ★ Will review and distribute the Inspector's notes regarding non-compliant work items and recommend mitigating procedures correction. **(Project Manager)**
- ★ Ensure Contractor provides adequate notification and scheduling to accommodate community traffic/adjacent businesses/residents during construction. **(Project Manager)**
- ★ Assist in preparing/processing reimbursements per any federal and grant funding requirements. This included tracking quantities of work completed for progress payment, preparing progress payments using City format, and review payment requests. **(Project Manager)**
- ★ Negotiating CCOs, coordinating with the designer on design changes, determining responsibility for changed conditions or coordination conflict, and reviewing price and schedule changes. **(Project Manager)**
- ★ Perform QA/QC activities on a regular basis **(Project Manager)**

During this phase, project performance is examined on a continuous or periodic basis to review progress, ensuring compliance with specifications and plans, and reviewing housekeeping and safety issues.

During Design

- ★ Monitor and control project activities **(Project Manager & Project Controls Specialist)**
- ★ Perform design plan review if requested **(Project Manager)**
- ★ Review the specifications if requested **(Project Manager)**
- ★ Make recommendations and comments on the engineer's estimate. **(Project Manager & Project Controls Specialist)**
- ★ Monitor and update project schedule throughout design **(Project Manager & Project Controls Specialist)**
- ★ Maintain project correspondence **(Project Manager)**
- ★ Coordinate project progress meetings **(Project Manager)**
- ★ Prepare monthly Project Status Reports **(Project Manager)**
- ★ Manage and approve any design changes **(Project Manager)**

During Construction

- ★ Monitor/control work plan **(Project Manager & Project Controls Specialist)**
- ★ Monitor potential hazardous materials/NPDES monitoring **(Project Manager)**
- ★ Verify, monitor, and control scope of work **(Project Manager)**
- ★ Monitor/control schedule **(Project Manager & Project Controls Specialist)**
- ★ Update construction schedule based on anticipated/approved changes. **(Project Manager & Project Controls Specialist)**
- ★ Monitor and control costs. Track quantities of work completed for progress payments, prepare progress payments, and review Contractor/Consultant payment requests. **(Project Manager & Project Controls Specialist)**
- ★ Perform inspections (if requested) to ensure project is constructed according to project specifications **(Project Manager)**
- ★ Monitor Contractor's performance with established safety program per Federal and State requirements **(Project Manager)**
- ★ Maintain project correspondence, conducting progress meetings, handling submittals and requests for information, documenting progress, reviewing pay requests, and scheduling reviews and updates **(Project Manager)**
- ★ Prepare various project reports including the Monthly Project Status Reports.
- ★ Manage change orders/any changes **(Project Manager)**
- ★ Schedule and conduct weekly meetings to discuss contract issues, progress, challenges, CCOs, submittals, RFI's, and schedules. Prepare the weekly and monthly status reports **(Project Manager & Project Controls Specialist)**

The Delivery & Closeout Phase completes the project management activities related to the delivery stage and provides an assessment of project performance against the project objectives and requirements. Specific activities at this phase include:

During Design

- ★ Coordinate the delivery of the final design plan set **(Project Manager)**
- ★ Coordinate the delivery of the specifications and special provisions in accordance with any agency or funding requirements **(Project Manager)**
- ★ Coordinate the delivery of the finalized engineer's estimate **(Project Manager)**
- ★ Finalize and submit all project files, plans and other records to the City for final review and archiving **(Project Manager)**
- ★ Schedule and coordinate the relocation of staff, materials and equipment from temporary facilities as necessary **(Project Manager)**
- ★ Assist in planning community outreach /public affairs activities **(Project Manager & Community Outreach Coordinator)**

During Construction

- ★ Issue Preliminary & Final Punch Lists **(Project Manager)**
- ★ Monitor and follow through with Contractor until completion of all items **(Project Manager)**
- ★ Perform a complete systems testing for compliance **(Project Manager)**
- ★ Evaluate completion of work and recommend to City when work is ready for final inspection **(Project Manager)**
- ★ Conduct final inspection and walk through with City staff and Contractor **(Project Manager)**
- ★ Secure and transmit required guarantees, certifications and other contract documents necessary for closeout **(Project Manager)**
- ★ Transmit to City the Contractor's As-Built Plans **(Project Manager)**
- ★ Monitor actual cost for activities in progress and estimates for uncompleted tasks or proposed changes. Identify variances between actual and estimated costs **(Project Manager & Project Controls Specialist)**
- ★ Review and Process final payment and release of retention **(Project Manager)**
- ★ Finalize and submit all project files, plans, permits, photos, certificates, and other records to the City for final review and archiving. Submit electronic drawings to City for contract closeout **(Project Manager)**
- ★ Schedule and coordinate relocation of staff, materials and equipment from temporary facilities **(Project Manager & Project Controls Specialist)**
- ★ Assist in planning community outreach /public affairs activities **(Community Outreach Coordinator)**

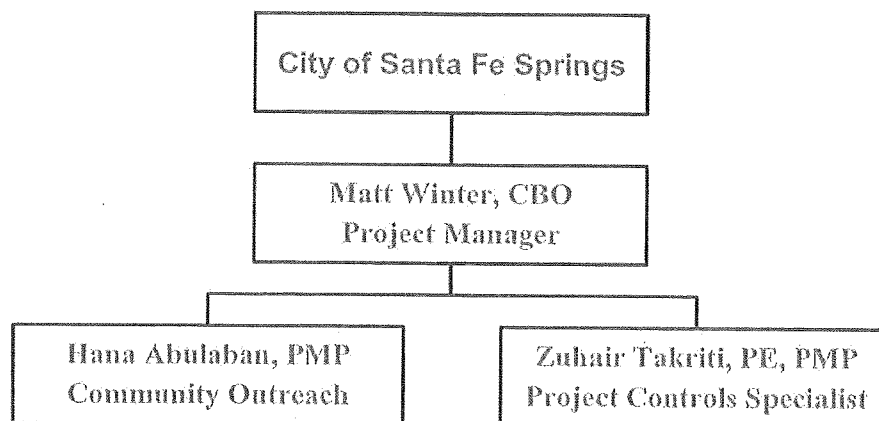
Project Understanding:

Onward Engineering has reviewed the City of Santa Fe Spring's RFP including the description of the City's current two capital improvement projects. The City is requesting overall project management and contract administration services on these two projects.

1. Gus Velasco Neighborhood Center Renovation and Modernization Project:

The City is currently in the midst of renovating the Gus Velasco Neighborhood Center. This project has been delayed because of a change in the Contractor. The City intends to have construction completed before October 1, 2012. Onward Engineering has provided project management services for the construction of a community center in the City of Norwalk (Orr Park/Sarah Mendez). Our staff consisting of a Project Manager, Community Coordinator, and a Project Control Specialist will take on this project and hit the ground running so that the project can be delivered on time. Our staff understands the importance of this center to the community, as it will serve as an event center, house activities and social events, and provide office space for social services such as legal aid, counseling, and family practices. The project seems to be close to completion, and our primary responsibility would be to ensure proper project closeout. This includes the following tasks:

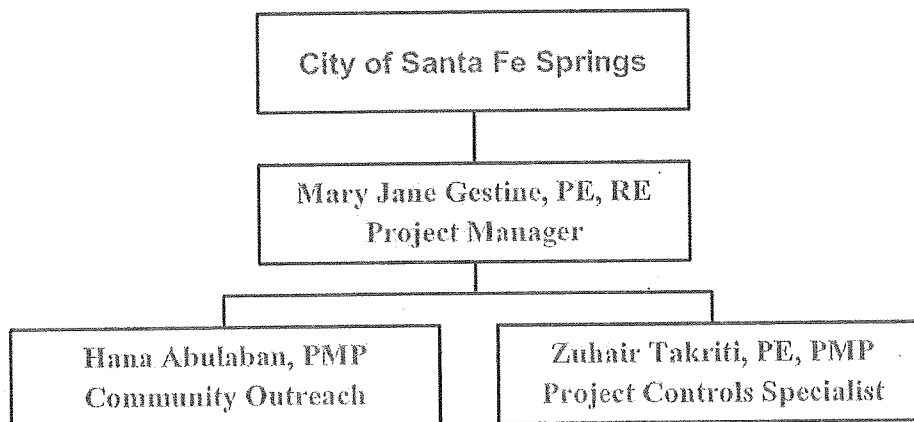
- Punch list completion
- Systems testing and certificate of compliance
- Final inspection
- Project records documentation
- Process final payments
- Schedule and coordinate the relocation of staff, materials, and equipment from temporary facilities to the renovated center
- Assist in coordinating a "soft" opening for the community
- Assist in coordinating a "grand opening" of the center
- Coordinate the restoration of vacated area (landscape and hardscape improvements) and ensuring that the temporary facilities are removed
- Submit all project files, plans, permits, and as-built plans to the City



2. Norwalk/Santa Fe Springs Transportation Center Parking Improvement Project:

This is a two-phase project to add 400 parking spaces at a multi-modal transportation center. Phase 1 is near completion, providing 260 of those parking spaces. Improvements related to landscaping and drainage has not yet been completed. Phase 2 will entail 140 additional parking spaces to be constructed on an adjacent lower level parcel which houses three groundwater monitoring wells. The intent of the wells is to check for hazardous material from the Phase 1 parcel which may be leaking into the groundwater system. Wells will be relocated as part of the project design. The proximity of both Phase 1 and Phase 2 parcels to a former landfill necessitates an environmental assessment. This project is funded by Federal Transit Administration (FTA) funds and Los Angeles County Metropolitan Transportation Authority grant. Onward Engineering and our staff of Project Managers are intimately familiar with both funding sources, most recently on a transportation project for Norwalk transit, and we can ensure that the City's project is completed in compliance with any funding requirements. The tasks which we plan to undertake include:

- Conduct environmental site assessment for Phase 1 & 2
- Project organization and scheduling
- Procurement of professional services
- Procurement of contractor
- Project reporting and documentation
- Processing progress payments to consultants, vendors, and contractors
- Processing and approving final progress payments
- General construction management and bid assistance services



Additionally, the City anticipates that there will be additional Capital Improvement Projects which will be assigned by the Director of Public Works to the selected consultant. Our availability chart shows a versatile team capable of providing project management and contract administration to the City of Santa Fe Springs on any capital improvement project.

Quality Control:

Our Quality Policy states that OE is committed to understanding and meeting its customer needs and complying with statutory and regulatory obligations at all times. It is our commitment to provide Quality works at every step of the project.

The Project Manager is ultimately responsible for ensuring that the established QA/QC procedures are properly implemented on the assigned project. While the entire delivery team is affected by the project management methodology, the Project Control Specialist and Project Manager (PM) are typically most impacted. The Project Control Specialist (PCS) is responsible for the most critical QA/QC categories:

Schedule Control:

1. During Design:

- a. **Scheduling:** All schedules to be prepared in MS Project in CPM Format. Work Items shall be color coded by Agency, Contractor, Design team & Sub-Consultant. Benchmarks, deadlines, and key items will be highlighted on the schedule. Schedule to be updated immediately if slippage occurs.
- b. **Updates:** Bi-Weekly updates shall be sent to notify City of project progress
- c. **Meetings:** Design coordination meetings to be scheduled as needed
- d. **Slippage:** If slippage occurs, staff will dedicate resources to bring schedule back.

2. During Construction

- a. **Scheduling:** PM to review and approve Contractor schedule. 3-Week "Look-ahead" required at all status update meetings. Schedule comments to be provided to Contractor within 24 hours of submittal.
- b. **Meetings:** Weekly/Bi-Weekly Meetings to be held to discuss scope and schedule.
- c. **Field Review:** Progress of work to be checked daily against scheduled progress. Slippages to be noted and remediation procedures documented.

Cost Control:

1. During Design:

- a. **Cost Estimate:** Bid items to be checked against local projects within past 2 years. Bid calculations to be included as separate tab of cost estimate sheet.
- b. **Review:** All assumptions and calculations shall be reviewed by Project Controls Specialist prior to submittal.

2. During Construction

- a. **Bid Quantity:** PCS and PM will check each bid quantity prior to start of project - note potential problems.
- b. **Field Quantity:** Review daily field quantities submitted by the inspector including, depth, square footage, and tonnage of materials. Bid item quantity sheets to be prepared for each item at each progress pay.
- c. **Progress Pay:** Bid item quantities shall be agreed upon prior to Contractor submittal of progress pay.
- d. **Budget:** Daily update of project budget to be conducted to track anticipated vs. actual costs. Adjust necessary work items to ensure budget is maintained. PCS will also document reason for all quantity and any budget overruns.



City of Santa Fe Springs

City Council Meeting

August 22, 2013

NEW BUSINESS

City Hall South Section, Heating, Ventilation and Air Conditioning System Upgrade – Award of Contract

RECOMMENDATION

That the City Council take the following actions:

1. Accept the bids; and
2. Award a contract to A and Y Construction, of Arcadia, California, in the amount of \$542,000.00.

BACKGROUND

The City Council, at their meeting of July 11, 2013 rejected the project bids, and authorized the City Engineer to re-advertise for construction bids for the subject project.

Bids were opened on August 6, 2013 and a total of eight (8) bids were received. The low bidder for the project was A and Y Construction Company, of Arcadia, California in the amount of \$542,000.00. The following represents the bids received and the amount of each bid:

<u>Company Name</u>	<u>Bid Amount</u>
A and Y Construction Company	\$542,000.00
Integrity Automated Solutions	\$574,239.00
Pardess Air, Inc.	\$592,000.00
1 st California Construction, Inc.	\$637,762.00
United Mechanical Contractors, Inc.	\$640,500.00
RAN Enterprises, Inc.	\$672,000.00
BETA Investments & Contracts, Inc.	\$766,750.00
NKS Mechanical Contracting, Inc.	*

*Bid is considered non-responsive, as the total amount of the bid was not included in words. Does not impact apparent low bid.

The bid submitted by A and Y Construction Company is approximately 18.5% below the Engineer's Estimate of \$664,830.66.

The Department of Public Works has reviewed the bids and has determined the low bid submitted by A and Y Construction Company to be satisfactory.

Report Submitted By: Noe Negrete, Director
Public Works

Date of Report: August 15, 2013

To mitigate the potential disruption to ongoing city hall operations, the HVAC work within the South Section offices will take place during weekend days only, and weekdays at night. For purposes of this contract, night work is defined as work occurring between the hours of 7:00 PM and 5:00 AM. Work may also take place in the offices during Fridays that the City is closed to public business (every other Friday).

FISCAL IMPACT

This project is budgeted at \$907,000 and funded through the General Fund.

INFRASTRUCTURE IMPACT

Upgrading the HVAC system will improve City Hall for residents and businesses alike who routinely conduct business in the building. The upgrade will also provide for a better working environment for staff as well.


Thaddeus McCormack
City Manager

Attachment:

1. Contract Agreement
2. Exhibit A and B – City Hall Floor Plans

CITY OF SANTA FE SPRINGS
CONTRACT AGREEMENT
FOR
**CITY HALL SOUTH SECTION HEATING, VENTILATION AND
AIR CONDITIONING SYSTEM UPGRADE**

IN THE CITY OF SANTA FE SPRINGS

This Contract Agreement is made and entered into the above-stated project this 22nd day of August, 2013, BY AND BETWEEN the City of Santa Fe Springs, as AGENCY, and A & Y Construction Company, as CONTRACTOR in the amount of \$542,000.00.

WITNESSETH that AGENCY and CONTRACTOR have mutually agreed as follows:

ARTICLE I

The contract documents for the aforesaid project shall consist of the Notice Inviting Sealed Bids, Instructions to Bidders, Proposal, General Specifications, Standard Specifications, Special Provisions, Plans, and all referenced specifications, details, standard drawings, CDBG contract provisions and forms, and appendices; together with this Contract Agreement and all required bonds, insurance certificates, permits, notices, and affidavits; and also including any and all addenda or supplemental agreements clarifying, or extending the work contemplated as may be required to ensure its completion in an acceptable manner. All of the provisions of said contract documents are made a part hereof as though fully set forth herein.

ARTICLE II

For and in consideration of the payments and agreements to be made and performed by AGENCY, CONTRACTOR agrees to furnish all materials and perform all work required for the above-stated project, and to fulfill all other obligations as set forth in the aforesaid contract documents.

ARTICLE III

CONTRACTOR agrees to receive and accept the prices set forth in the Proposal as full compensation for furnishing all materials, performing all work, and fulfilling all obligations hereunder. Said compensation shall cover all expenses, losses, damages, and consequences arising out of the nature of the work during its progress or prior to its acceptance including those for well and faithfully completing the work and the whole thereof in the manner and time specified in the aforesaid contract documents; and also including those arising from actions of the elements, unforeseen difficulties or obstructions encountered in the prosecution of the work, suspension or discontinuance of the work, and all other unknowns or risks of any description connected with the work.

ARTICLE IV

AGENCY hereby promises and agrees to employ, and does hereby employ, CONTRACTOR to provide the materials, do the work and fulfill the obligations according to the terms and conditions herein contained and referred to, for the prices aforesaid, and hereby contracts to pay the same at the time, in the manner, and upon the conditions set forth in the contract documents. No work or portion of the work shall be paid for until it is approved for payment by the City Engineer. Payment made for completed portions of the work shall not constitute final acceptance of those portions or of the completed project.

ARTICLE V

CONTRACTOR acknowledges the provisions of the State Labor Code requiring every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that code and certifies compliance with such provisions. Contractor further acknowledges the provisions of the State Labor Code requiring every employer to pay at least the minimum prevailing rate of per diem wages for each craft classification or type of workman needed to execute this contract as determined by the Director of Labor Relations of the State of California. The Contractor is required to pay the higher of either the State or Federal Wages.

ARTICLE VI

CONTRACTOR agrees to indemnify, defend and hold harmless AGENCY and all of its officers and agents from any claims, demand or causes of action, including related expenses, attorney's fees, and costs, based on, arising out of, or in any way related to the work undertaken by CONTRACTOR hereunder.

ARTICLE VII

CONTRACTOR affirms that the signatures, titles and seals set forth hereinafter in execution of this Contract Agreement represent all individuals, firm members, partners, joint venturers, and/or corporate officers having principal interest herein.

IN WITNESS WHEREOF, the parties hereto for themselves, their heirs, executors, administrators, successors, and assigns do hereby agree to the full performance of the covenants herein contained and have caused this Contract Agreement to be executed in triplicate by setting hereunto their name, titles, hands, and seals as of the date noted above.

By: _____
CONTRACTOR

ADDRESS

THE CITY OF SANTA FE SPRINGS

By: _____
MAYOR

ATTEST:

DEPUTY CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

(Contractor signature must be notarized with proper acknowledgement attached.)

ACKNOWLEDGEMENT

State of California

County of _____)

On _____ before me, _____
(insert name and title of the officer)

Personally appeared _____
Who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that he/she/they executed the same
in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument
the person(s), or the entity upon behalf which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the
foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

Bond No. _____

FAITHFUL PERFORMANCE BOND
FOR

**CITY HALL SOUTH SECTION HEATING, VENTILATION AND
AIR CONDITIONING SYSTEM UPGRADE**

IN THE CITY OF SANTA FE SPRINGS

KNOWN ALL PERSONS BY THESE PRESENTS that we _____,
hereinafter referred to as "Contractor" as principal, and _____,
as "Surety", are held and firmly bound unto the City of Santa Fe Springs, hereinafter
referred to as the "AGENCY," in the sum of _____ dollars
(\$_____), which is one hundred percent (100%) of the total contract amount for
the above stated project, for the payment of which sum, well and truly to be made, we bind
ourselves, jointly and severally, and firmly by these presents.

The Conditions of this obligation are such that, whereas said Contractor has been awarded and is
about to enter into a Contract for said AGENCY for the above-stated project in said City, in
accordance with the drawings and specifications therefore, which contract is incorporated herein
by this reference:

NOW THEREFORE, if said Contractor shall well and truly carry out and perform all the
covenants and obligations of said contract on Contractor's part to be done and performed at the
times and in the manner specified herein, then this obligation shall be null and void; otherwise it
shall be and remain in full force and effect.

PROVIDED, that any alternations in the obligations or extensions of time granted under the
provisions of said contract shall not in anyway release either said Contractor or said Surety
thereunder, and notice of such alterations of the contract is hereby waived by said Surety.

IN WITNESS WHEREOF, we have hereunto set our hands and seal this _____ day
of _____, 20__.

Contractor

Surety

By: _____

By: _____

Address

Address

(_____) _____
Area Code/Phone Number

(_____) _____
Area Code/Phone Number

(Contractor signature must be notarized as well as Surety with proper acknowledgement attached.)

ACKNOWLEDGEMENT

State of California

County of _____)

On _____ before me, _____
(insert name and title of the officer)

Personally appeared _____
Who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that he/she/they executed the same
in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument
the person(s), or the entity upon behalf which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the
foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

Bond No. _____

MATERIAL AND LABOR BOND
FOR

**CITY HALL SOUTH SECTION HEATING, VENTILATION AND
AIR CONDITIONING SYSTEM UPGRADE**

IN THE CITY OF SANTA FE SPRINGS

KNOWN ALL PERSONS BY THESE PRESENTS that we _____,
hereinafter referred to as "Contractor" as principal, and _____,
as "Surety", are held and firmly bound unto the City of Santa Fe Springs, hereinafter
referred to as the "AGENCY," in the sum of _____ dollars
(\$_____), which is one hundred percent (100%) of the total contract amount for
the above stated project, for the payment of which sum, well and truly to be made, we bind
ourselves, jointly and severally, and firmly by these presents.

The conditions of this obligation are such that, whereas Contractor has been awarded and is
about to enter into the annexed Contract Agreement with AGENCY for the above-stated project,
if Contractor or any subcontractor fails to pay for any labor or material of any kind used in the
performance of the work to be done under said contract, or fails to submit amounts due under the
State Unemployment Insurance Act with respect to said labor, Surety will pay for the same in an
amount not exceeding the sum set forth above, which amount shall insure to the benefit of all
persons entitled to file claims under the State Code of Civil Procedures; provided that any
alterations in the work to be done, materials to be furnished, or time for completion made
pursuant to the terms of the contract documents shall not in any way release either Contractor or
Surety, and notice of said alterations is hereby waived by Surety.

IN WITNESS WHEREOF the parties have set their names, titles, hands, and seals this _____
_____ day of _____, 20__.

Contractor

Surety

By: _____

By: _____

Address

Address

(_____) _____
Area Code/Phone Number

(_____) _____
Area Code/Phone Number

(Contractor signature must be notarized as well as Surety with proper acknowledgement attached.)

ACKNOWLEDGEMENT

State of California

County of _____)

On _____ before me, _____
(insert name and title of the officer)

Personally appeared _____

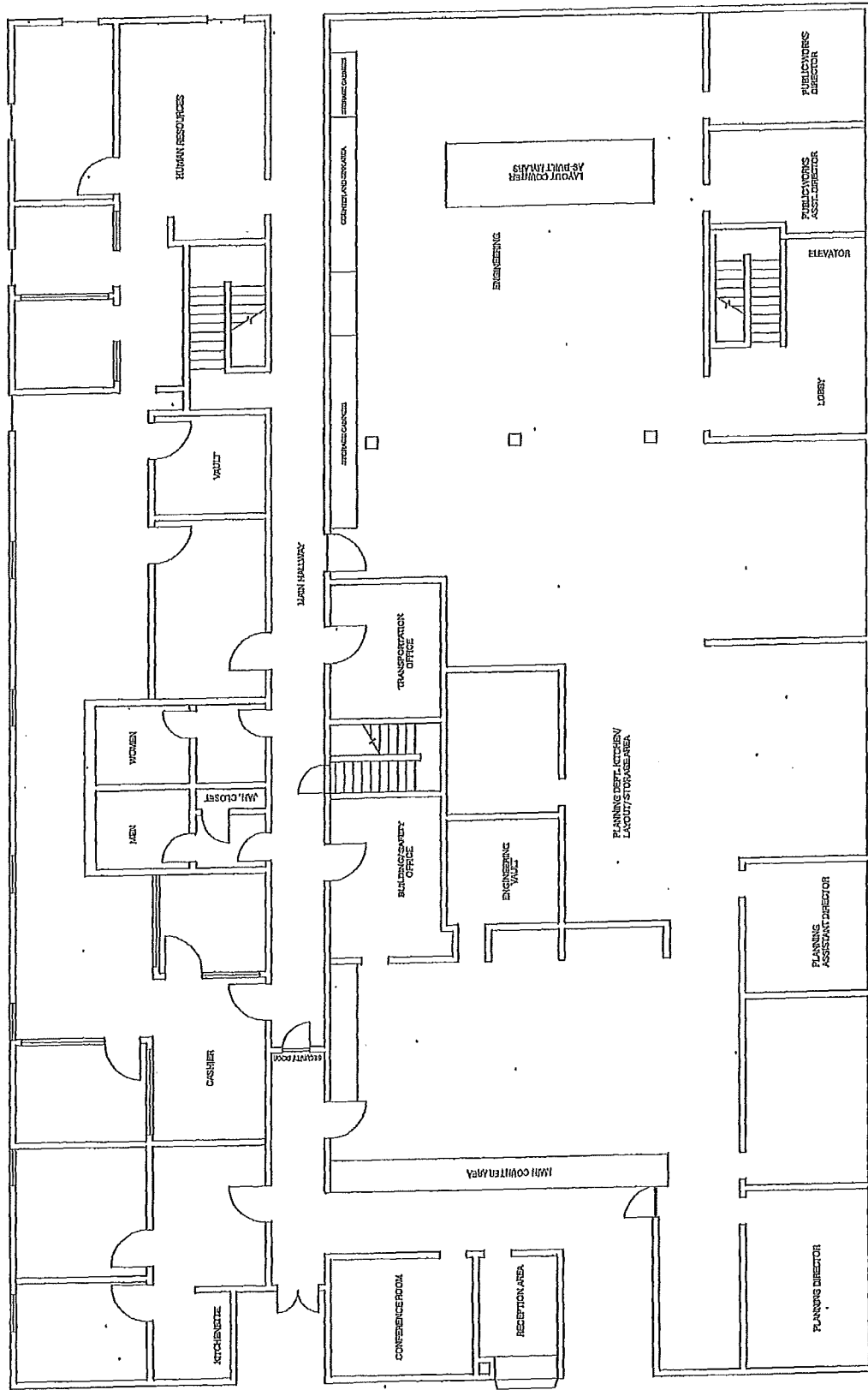
Who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

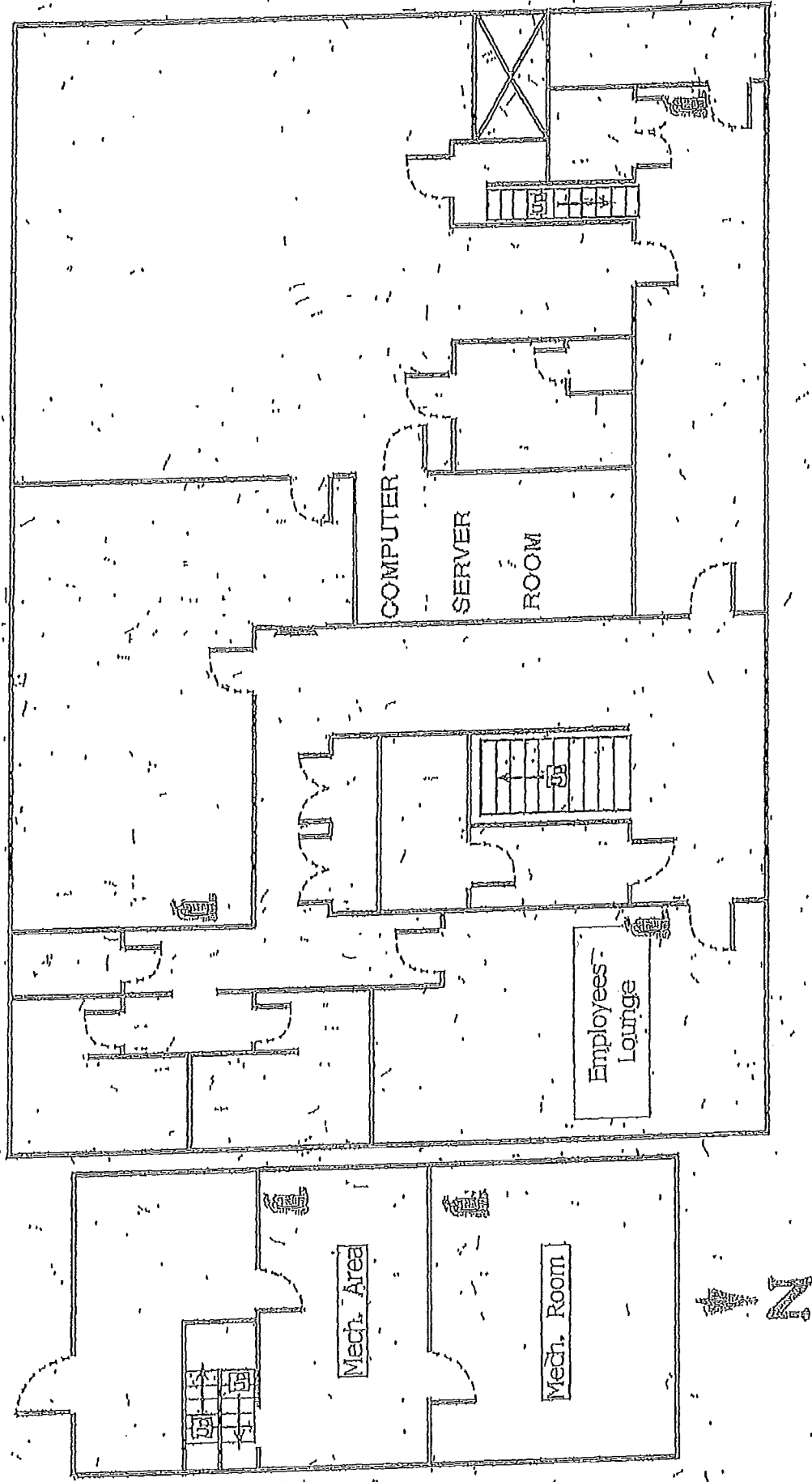
Signature _____ (Seal)

EXHIBIT "A"



CITY HALL FLOOR PLAN - SOUTH SIDE
N

EXHIBIT "B"



CITY HALL BASEMENT



City of Santa Fe Springs

City Council Meeting

August 22, 2013

PRESENTATION

Presentation to Milestone Event Celebrants

RECOMMENDATION:

The Mayor may wish to call upon Julie Herrera, Public Relations Specialist, to assist with this presentation.

BACKGROUND

Quarterly, the City Council holds a Milestone Celebration to recognize residents for significant "milestone" achievements (e.g., significant birthdays or wedding anniversaries). Tonight, the following City resident has been invited to be recognized:

Lawrence C. Welch – 92nd Birthday

Thaddeus McCormack
City Manager

Attachment(s):

None



City of Santa Fe Springs

City Council Meeting

August 22, 2013

PRESENTATION

Introduction of the 2013 Ringside World Championship Boxers

RECOMMENDATION

The Mayor may wish to call upon Community Services Supervisor Michelle Smith, to assist with the presentation.

BACKGROUND

During the week of July 29-August 3, 2013, Boxing Coach Danny Zamora escorted 3 boxers, Ruben Torres, George Acosta, and Victor Vela, to Independence, Missouri, to compete in the Ringside World Championship Tournament. This tournament is the largest amateur Boxing Tournament in the world.

Each boxer is a participant in the City's Boxing Program. Ruben Torres joined the program when he was 9 years old and Victor Vela joined the program when he was 11 years old. George Acosta has been participating in the program for the last 1 ½ years.

All three boxers placed in the Tournament and their accomplishments include the following:

George Acosta won the Championship Title for the 132Lbs. weight: 15-16 age group;

Ruben Torres won the Championship Title for the 138Lbs. weight: 15-16 age group;

Victor Vela placed 3rd for the 123Lbs. weight: 17-18 age group.

The City Council would like to recognize Boxing Coach Danny Zamora and the boxers for their exemplary boxing abilities and accomplishments.

Thaddeus McCormack
City Manager



City of Santa Fe Springs

City Council Meeting

August 22, 2013

PRESENTATION

Recognition of Eagle Scout Recipient Toby Shaver

RECOMMENDATION:

The Mayor may wish to call upon Management Assistant Wayne Bergeron to assist with this presentation.

BACKGROUND

On October 1, 2012, Toby Shaver, a member of the Boy Scouts of America, began his Eagle Scout project. The completed project was a memorial garden, adjacent the Veteran's Fountain on the Town Center campus, that honors the memory of Santa Fe Springs residents who had lost their lives in military service to their country. His inspiration for the project was the service of Sgt. Paul T. Nakamura, a former employee in the Department of Community Services, who was tragically killed in Iraq. In December 2012, Mr. Shaver was formally awarded the rank of Eagle Scout, which is the highest rank attainable in the Boy Scouts of America.

At a banquet held on April 25, 2013, Mr. Shaver was recognized for his elevation to the rank of Eagle Scout. He joined a fraternity to which only 2% of members who have been Boy Scouts belong. In addition to this honor, Mr. Shaver was also selected as Eagle Scout of the Year, an award that is presented to a young man that best exemplifies the traits of an Eagle Scout.

Mr. Shaver has been invited to tonight's meeting to be recognized by the City Council for his good citizenship, leadership, service in the community, and promotion to Eagle Scout.


Thaddeus McCormack
City Manager



City of Santa Fe Springs

City Council Meeting

August 22, 2013

PRESENTATION

Recognition of Eagle Scout Recipient Cesar Aragon, Jr.

RECOMMENDATION

The Mayor may wish to call upon Julie Herrera, Public Relations Specialist, to assist with this presentation.

BACKGROUND

The Boy Scouts of America is one of the nation's largest values-based youth development organizations, helping young men build character and gain skills to help them succeed in the world and become productive members of society.

The Eagle Scout rank is the highest attainable rank in the Boy Scouts. Requirements include an extensive service project that the Scout plans, organizes, leads, and manages.

City resident, Cesar Aragon, Jr. has been invited to tonight's Council meeting to be recognized for attaining Eagle Scout rank.

A handwritten signature in black ink, appearing to read "Thaddeus McCormack".

Thaddeus McCormack
City Manager



City of Santa Fe Springs

Council Meeting

August 22, 2013

APPOINTMENT TO BOARDS, COMMITTEES, COMMISSIONS

Committee	Vacancy	Councilmember
Beautification	3	González
Beautification	1	Moore
Beautification	2	Rios
Community Program	2	Rios
Community Program	3	Rounds
Community Program	5	Trujillo
Family & Human Services	1	Trujillo
Historical	2	Rios
Historical	2	Rounds
Historical	3	Trujillo
Parks & Recreation	1	González
Parks & Recreation	1	Moore
Parks & Recreation	1	Rios
Parks & Recreation	1	Trujillo
Senior Citizens Advisory	1	González
Senior Citizens Advisory	3	Rios
Senior Citizens Advisory	2	Rounds
Senior Citizens Advisory	3	Trujillo
Sister City	1	Moore
Sister City	1	Rios
Sister City	2	Rounds
Sister City	1	Trujillo
Youth Leadership Committee	3	Moore
Youth Leadership Committee	1	Rounds
Youth Leadership Committee	2	Trujillo

Recent Activity: None.


Thaddeus McCormack
City Manager

Attachments:

Committee Lists

Prospective Member List

Prospective Members for Various Committees/Commissions

Beautification

Community Program

Family & Human Services

Heritage Arts

Historical

Personnel Advisory Board

Parks & Recreation

Planning Commission

Senior Citizens Advisory

Sister City

Traffic Commission

Youth Leadership

BEAUTIFICATION COMMITTEE

Meets the fourth Wednesday of each month, except July, Aug, Dec.
9:30 a.m., Town Center Hall

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Vacant	(14)
	Irene Pasillas	(14)
	Vacant	(14)
	May Sharp	(15)
	Vacant	(15)
Moore	Juliet Ray	(14)
	Paula Minnehan	(14)
	Annie Petris	(15)
	Guadalupe Placencia	(15)
	Vacant	(15)
Rios	Mary Reed	(14)
	Charlotte Zevallos	(14)
	Vacant	(14)
	Vada Conrad	(15)
	Vacant	(15)
Rounds	Sadie Calderon	(14)
	Rita Argott	(14)
	Mary Arias	(15)
	Marlene Vernava*	(15)
	Debra Cabrera	(15)
Trujillo	Mary Jo Haller	(14)
	Eleanor Connelly	(14)
	Margaret Bustos*	(14)
	Rosalie Miller	(15)
	A.J. Hayes	(15)

**Asterisk indicates person currently serves on three committees*

COMMUNITY PROGRAM COMMITTEE

Meets the third Wednesday in Jan., May, and Sept., at 7:00 p.m., in City Hall.

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Jeanne Teran	(14)
	Miguel Estevez	(14)
	Kim Mette	(14)
	Cecilia Leader	(15)
	Frank Leader	(15)
Moore	Rosalie Miller	(14)
	Margaret Palomino	(14)
	Mary Jo Haller	(15)
	Lynda Short	(15)
	Bryan Collins	(15)
Rios	Francis Carbajal	(14)
	Mary Anderson	(15)
	Dolores H. Romero*	(15)
	Vacant	(14)
	Vacant	(15)
Rounds	Mark Scoggins*	(14)
	Marlene Vernava*	(14)
	Vacant	(14)
	Vacant	(15)
	Vacant	(15)
Trujillo	Vacant	(14)
	Vacant	(14)
	Vacant	(14)
	Vacant	(15)
	Vacant	(15)

**Asterisk indicates person currently serves on three committees*

FAMILY & HUMAN SERVICES ADVISORY COMMITTEE

Meets the third Wednesday of the month, except Jul., Aug., Sept., and Dec., at 5:30 p.m., Gus Velasco Neighborhood Center

Membership: 15 Residents Appointed by City Council
5 Social Service Agency Representatives Appointed by the Committee

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Mercedes Diaz	(14)
	Josephine Santa-Anna	(14)
	Angelica Miranda	(15)
Moore	Arcelia Miranda	(14)
	Martha Villanueva	(15)
	Margaret Bustos*	(15)
Rios	Lydia Gonzales	(14)
	Manny Zevallos*	(15)
	Gilbert Aguirre*	(15)
Rounds	Annette Rodriguez	(14)
	Janie Aguirre*	(15)
	Ted Radoumis	(15)
Trujillo	Dolores H. Romero*	(14)
	Gloria Duran*	(14)
	Vacant	(15)

Organizational Representatives: Nancy Stowe
Evelyn Castro-Guillen
Elvia Torres
(SPIRITT Family Services)

**Asterisk indicates person currently serves on three committees*

HERITAGE ARTS ADVISORY COMMITTEE

Meets the Last Tuesday of the month, except Dec., at 9:00 a.m., at the Gus Velasco Neighborhood Center Room 1

Membership: 9 Voting Members
 6 Non-Voting Members

APPOINTED BY	NAME	TERM EXP.
Gonzalez	Gloria Duran*	6/30/2014
Moore	May Sharp	6/30/2014
Rios	Paula Minnehan	6/30/2014
Rounds	A.J. Hayes	6/30/2014
Trujillo	Amparo Oblea	6/30/2014

Committee Representatives

Beautification Committee	Marlene Vernava*	6/30/2015
Historical Committee	Larry Oblea	6/30/2015
Planning Commission	Manuel Zevallos*	6/30/2015
Chamber of Commerce	Tom Summerfield	6/30/2015

Council/Staff Representatives

Council	Richard Moore
Council Alternate	Laurie Rios
City Manager	Thaddeus McCormack
Director of Community Services	Maricela Balderas
Director of Planning	Wayne Morrell

**Asterisk indicates person currently serves on three committees*

HISTORICAL COMMITTEE

Meets Quarterly - The 2nd Tuesday of Jan. and the 1st Tuesday of April, July, and Oct.,
at 5:30 p.m., Carraige Barn

Membership: 20

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Ed Duran	(14)
	Gilbert Aguirre*	(15)
	Janie Aguirre*	(15)
	Sally Gaitan	(15)
Moore	Astrid Gonzalez	(14)
	Tony Reyes	(14)
	Amparo Oblea	(15)
	Francine Rippy	(15)
Rios	Vacant	(14)
	Hilda Zamora	(14)
	Vacant	(15)
	Larry Oblea	(15)
Rounds	Vacant	(14)
	Vacant	(14)
	Mark Scoggins*	(15)
	Janice Smith	(15)
Trujillo	Vacant	(14)
	Vacant	(14)
	Merrie Hathaway	(15)
	Vacant	(15)

**Asterisk indicates person currently serves on three committees*

PARKS & RECREATION ADVISORY COMMITTEE

Meets the First Wednesday of the month, except Jul., Aug., and Dec., 7:00 p.m.,
Council Chambers.

Subcommittee Meets at 6:00 p.m., Council Chambers

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Jennie Carlos	(14)
	Frank Leader	(14)
	Brandy Ordway-Roach	(15)
	Raul Miranda, Jr.	(14)
	Vacant	(15)
Moore	Jimmy Mendoza	(14)
	John Salgado	(14)
	Janet Rock	(15)
	Vacant	(15)
	Sheila Archuleta	(15)
Rios	Lynda Short	(14)
	Bernie Landin	(14)
	Vacant	(14)
	Sally Gaitan	(15)
	Fred Earl	(15)
Rounds	Kenneth Arnold	(14)
	Richard Legarreta, Sr.	(14)
	Luigi Trujillo	(14)
	Angelica Miranda	(15)
	Mark Scoggins*	(15)
Trujillo	Miguel Estevez	(14)
	Andrea Lopez	(14)
	Vacant	(15)
	Jesus Mendoza	(15)
	Arcelia Miranda	(15)

**Asterisk indicates person currently serves on three committees*

PERSONNEL ADVISORY BOARD

Meets Quarterly on an As-Needed Basis

Membership: 5 (2 Appointed by City Council, 1 by Personnel Board, 1 by Firemen's Association, 1 by Employees' Association)

Terms: Four Years

APPOINTED BY	NAME	TERM EXPIRES
Council	Angel Munoz	6/30/2017
	Ron Biggs	6/30/2017
Personnel Advisory Board	Jim Contreras	6/30/2013
Firemen's Association	Jim De Silva	6/30/2017
Employees' Association	Anita Ayala	6/30/2017

PLANNING COMMISSION

Meets the second Monday of every Month at 4:30 p.m.,
Council Chambers

Membership: 5

APPOINTED BY	NAME
Gonzalez	Jaime Velasco
Moore	Manny Zevallos
Rios	Michael Madrigal
Rounds	Susan Johnston
Trujillo	Frank Ybarra

SENIOR CITIZENS ADVISORY COMMITTEE

Meets the Second Tuesday of the month, except Jul., Aug., Sep., and Dec., at 10:00 a.m., Gus Velasco Neighborhood Center

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Gloria Duran*	(14)
	Josephine Santa-Anna	(14)
	Vacant	(15)
	Janie Aguirre*	(15)
	Ed Duran	(15)
Moore	Yoshi Komaki	(14)
	Yoko Nakamura	(14)
	Paul Nakamura	(14)
	Astrid Gonzales	(15)
	Pete Vallejo	(15)
Rios	Vacant	(14)
	Louis Serrano	(14)
	Vacant	(14)
	Amelia Acosta	(15)
	Vacant	(15)
Rounds	Vacant	(14)
	Vacant	(14)
	Gloria Vasquez	(15)
	Lorena Huitron	(15)
	Berta Sera	(15)
Trujillo	Vacant	(14)
	Vacant	(14)
	Gilbert Aguirre*	(15)
	Margaret Bustos*	(15)
	Vacant	(15)

**Asterisk indicates person currently serves on three committees*

SISTER CITY COMMITTEE

Meets the First Monday of every month, except Dec., at 6:30 p.m., Town Center Hall, Mtg. Room #1. If the regular meeting date falls on a holiday, the meeting is held on the second Monday of the month.

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Amanda Tomsick	(14)
	Kimberly Mette	(14)
	Jimmy Mendoza	(15)
	Dominique Velasco	(14)
	Lucy Gomez	(15)
Moore	Martha Villanueva	(14)
	Vacant	(14)
	Mary K. Reed	(15)
	Peggy Radoumis	(15)
	Jeannette Wolfe	(15)
Rios	Charlotte Zevallos	(14)
	Francis Carbajal	(14)
	Marlene Vernava*	(15)
	Doris Yarwood	(15)
	Vacant	(15)
Rounds	Manny Zevallos*	(14)
	Susan Johnston	(14)
	Vacant	(14)
	Ted Radoumis	(15)
	Vacant	(15)
Trujillo	Rigo Estrada	(14)
	Andrea Lopez	(14)
	Dolores H. Romero*	(15)
	Marcella Obregon	(15)
	Vacant	(15)

*Asterisk indicates person currently serves on three committees.

TRAFFIC COMMISSION

Meets the Third Thursday of every month, at 6:00 p.m., Council Chambers

Membership: 5

APPOINTED BY

NAME

Gonzalez

Ruben Madrid

Moore

Lillian Puentes

Rios

Sally Gaitan

Rounds

Ted Radoumis

Trujillo

Greg Berg

YOUTH LEADERSHIP COMMITTEE

Meets the First Monday of every month, at 6:30 p.m., Council Chambers

Membership: 20

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Dominique Walker	()
	Victoria Molina	()
	Felipe Rangel	(14)
	Victor Garza	(14)
Moore	Destiny Cardona	(14)
	Vacant	()
	Vacant	()
	Vacant	()
Rios	Precious Ramirez	(14)
	Danielle Garcia	(14)
	Marisa Gonzalez	(15)
	Joshua Rojo	(14)
Rounds	Gabriel Perez	(16)
	Jesus Ramirez	(14)
	Laurence Ordaz	(16)
	Vacant	()
Trujillo	Paul Legarreta	(17)
	Vacant	()
	Cameron Velasco	(16)
	Vacant	()