



# AGENDA

## ADJOURNED MEETING OF THE CITY COUNCIL

AND THE REGULAR MEETINGS OF  
THE PUBLIC FINANCING AUTHORITY  
AND WATER UTILITY AUTHORITY  
FEBRUARY 23, 2012  
5:00 P.M.

Council Chambers  
11710 Telegraph Road  
Santa Fe Springs, CA 90670

William K. Rounds, Mayor  
Richard J. Moore, Mayor Pro Tem  
Luis M. González, Councilmember  
Joseph D. Serrano, Sr., Councilmember  
Juanita A. Trujillo, Councilmember

**Public Comment:** *The public is encouraged to address City Council on any matter listed on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council, please complete the card that is provided at the rear entrance to the Council Chambers and hand the card to the City Clerk or a member of staff. City Council will hear public comment on items listed on the agenda during discussion of the matter and prior to a vote. City Council will hear public comment on matters not listed on the agenda during the Oral Communications period.*

*Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.*

**Americans with Disabilities Act:** *In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.*

**Please Note:** *Staff reports, and supplemental attachments, are available for inspection at the office of the City Clerk, City Hall, 11710 E. Telegraph Road during regular business hours 7:30 a.m. – 5:30 p.m., Monday – Thursday and every other Friday. Telephone (562) 868-0511.*

**5:00 p.m.**

**1. CALL TO ORDER**

**2. ROLL CALL**

Luis M. González, Councilmember  
Joseph D. Serrano, Sr., Councilmember  
Juanita A. Trujillo, Councilmember  
Richard J. Moore, Mayor Pro Tem  
William K. Rounds, Mayor

**CITY COUNCIL**

**NEW BUSINESS**

**3. Presentation by Department of Toxic Substance Control**

**6:00 p.m.**

**PUBLIC FINANCING AUTHORITY**

**4. CONSENT AGENDA**

*Consent Agenda items are considered routine matters which may be enacted by one motion and roll call vote. Any item may be removed from the Consent Agenda and considered separately by the Public Financing Authority.*

**Approval of Minutes**

**A. Minutes of the January 26, 2012 Regular Public Financing Authority Meeting**

**Recommendation:** That the Public Financing Authority approve the minutes as submitted.

**Monthly Report**

**B. Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA)**

**Recommendation:** That the Public Financing Authority receive and file the report.

**WATER UTILITY AUTHORITY**

**5. CONSENT AGENDA**

*Consent Agenda items are considered routine matters which may be enacted by one motion and roll call vote. Any item may be removed from the Consent Agenda and considered separately by the Water Utility Authority.*

**Approval of Minutes**

- A. Minutes of the January 26, 2012 Regular Water Utility Authority Meeting

**Recommendation:** That the Water Utility Authority approve the minutes as submitted.

**Monthly Report**

- B. Update on the Status of Water-Related Capital Improvement Projects

**Recommendation:** That the Water Utility Authority receive and file the report.

**NEW BUSINESS**

- 6.** Drilling and Construction of Water Well No. 12 (13939 Borate Street) – Authorization to Advertise for Construction Bids

**Recommendation:** That the Water Utility Authority: (1) Approve the Plans and Specifications; and (2) Authorize the City Engineer to advertise for construction bids.

**SUCCESSOR AGENCY**

**7. CONSENT AGENDA**

*Consent Agenda items are considered routine matters which may be enacted by one motion and roll call vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.*

**Approval Minutes**

- A. Minutes of the January 26, 2012 Regular Community Development Commission Meeting

**Recommendation:** That the City Council approve the minutes as submitted.

**NEW BUSINESS**

8. Mayor's Appointments to Successor Agency Oversight Board

**Recommendation:** Staff recommends the Mayor appoint two members to the Oversight Board, so that the City's interests and perspective will be represented at meetings of the Oversight Board.

9. Approval of Draft Recognized Obligation Payment Schedule

**Recommendation:** That the City Council acting as the Successor Agency approve the Draft Recognized Obligation Payment Schedule.

**CITY COUNCIL**

10. **CITY MANAGER REPORT**

11. **CONSENT AGENDA**

*Consent Agenda items are considered routine matters which may be enacted by one motion and roll call vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.*

**Approval Minutes**

A. Minutes of the January 26, 2012 Regular City Council Meeting

**Recommendation:** That the City Council approve the minutes as submitted.

**NEW BUSINESS**

12. Analysis Report of Water Utility Fund's Direct and Indirect Costs

**Recommendation:** That the City Council receive and file the Analysis Report of the Water Utility Fund's Direct and Indirect Cost prepared by Matrix Consulting.

**PUBLIC HEARING**

13. Resolution No. 9360 – Amendment of Water Rates and Related Charges for Fiscal Year 2011-2012

**Recommendation:** That the City Council: (1) Acknowledge all written protests that have been received and verify that they do not exceed 50% of all City water customers; (2) Conduct a Public Hearing on the proposed water rate increase; (3) Eliminate the City Facilities Rate, which provides a 50% discount of domestic and reclaimed water usage to City owned facilities; and (4) Adopt Resolution No. 9360 to amend water rates and service charges by 9.0% effective March 1, 2012.



**PUBLIC HEARING**

14. Hearing of Protest to Weed Abatement

**Recommendation:** That the City Council: (1) Conduct a Public Hearing on Weed Abatement; and (2) Direct the Agricultural Commissioner to abate the nuisance by having weeds, rubbish and refuse removed.

**NEW BUSINESS**

15. Resolution No. 9361 – Authorize and Grant Designated Period for CalPERS Two-Years Additional Service Credit Early Retirement Incentive Program

**Recommendation:** That the City Council adopt Resolution No. 9361 authorizing and granting a designated period for the CalPERS Two-Years of Additional Service Credit early retirement incentive program and approve the certification of compliance with Government Code Section 20903.

16. Approval of Use of \$150,000 Grant from the Los Angeles County Regional Park and Open Space District for the Clarke Estate Enhancements Project

**Recommendation:** That the City Council approve the use of the \$150,000 Grant from the Los Angeles County Regional Park and Open Space District be allocated for the Clarke Estate Enhancements Project.

17. Interstate 5 Freeway Water Main Relocation for the Carmenita Road Segment – Authorization to Advertise for Construction Bids

**Recommendation:** That the City Council: (1) Approve the Plans and Specifications; and (2) Authorize the City Engineer to advertise for construction bids.

18. Rosecrans Avenue/Marquardt Avenue Grade Crossing – Approval of Amendment No. 3 to Agreement No. 75LX111

**Recommendation:** That the City Council: (1) Approve Amendment No. 3 to Agreement No. 75LX111 with Caltrans, which extends the expiration date to December 31, 2012; and (2) Authorize the Director of Public Works to execute Amendment No.3.

**Please note: Item Nos. 19 –29 will commence in the 7:00 p.m. hour.**

19. **INVOCATION**

20. **PLEDGE OF ALLEGIANCE**

**INTRODUCTIONS**

21. Representatives from the Youth Leadership Committee

22. Representatives from the Chamber of Commerce

23. **ANNOUNCEMENTS**

**PRESENTATIONS**

24. Youth Leadership Committee Report on Retreat to Green Valley, CA, January 13-15, 2012

**APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS**

25. Designation of Voting Delegate/Alternate for the Southern California Association of Governments (SCAG) General Assembly – April 4-5, 2012, Los Angeles

**Recommendation:** That the City Council appoint a voting delegate and, if desired, an alternate delegate for purposes of representing the City at the Southern California Association of Governments General Assembly in Los Angeles, April 4-5, 2012.

26. Committee Appointments

27. **ORAL COMMUNICATIONS**

This is the time when comments may be made by interested persons on matters not on the agenda having to do with City business.

28. **EXECUTIVE TEAM REPORTS**

29. **ADJOURNMENT**

*I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted at the following locations; Santa Fe Springs City Hall, 11710 Telegraph Road; Santa Fe Springs City Library, 11700 Telegraph Road; and the Town Center Plaza (Kiosk), 11740 Telegraph Road, not less than 72 hours prior to the meeting.*

Anita Jimenez  
Anita Jimenez  
Deputy City Clerk

February 16, 2012  
Date

**MINUTES FOR THE REGULAR MEETINGS OF THE  
PUBLIC FINANCING AUTHORITY  
WATER UTILITY AUTHORITY  
COMMUNITY DEVELOPMENT COMMISSION  
AND CITY COUNCIL  
OF THE CITY OF SANTA FE SPRINGS**

**JANUARY 26, 2012**

**1. CALL TO ORDER**

Mayor Rounds called the Regular Public Financing Authority, Water Utility Authority, Community Development Commission, and City Council meetings to order at 6:02 p.m.

**2. ROLL CALL**

Present: Directors/Commissioners/Councilmembers González, Serrano, and Trujillo, Vice-Chairperson/Mayor Pro Tem Moore, and Chairperson/Mayor Rounds

Also present: Thaddeus McCormack, City Manager; Steve Skolnik, City Attorney; Paul Ashworth, Director of Planning & Community Development; Don Jensen, Director of Public Works; Dino Torres, Director of Police Services; Hilary Keith, Director of Library & Cultural Services; Jose Gomez, Director of Finance & Administrative Services; Mike Crook, Fire Division Chief; and Anita Jimenez, Deputy City Clerk

**PUBLIC FINANCING AUTHORITY**

**3. CONSENT AGENDA**

- A. Approval of Minutes of the December 20, 2011 Adjourned Public Financing Authority Meeting

**Recommendation:** That the Public Financing Authority approve the minutes as submitted.

- B. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA)

**Recommendation:** That the Public Financing Authority receive and file the report.

Vice-Chairperson Moore moved the approval of Items 3A and B; Director Trujillo seconded the motion which carried unanimously.

## WATER UTILITY AUTHORITY

### 4. CONSENT AGENDA

- A. Approval of Minutes of the December 20, 2011 Adjourned Water Utility Authority Meeting

**Recommendation:** That the Water Utility Authority approve the minutes as submitted.

- B. Update on the Status of Water-Related Capital Improvement Projects

**Recommendation:** That the Water Utility Authority receive and file the report.

Director González moved the approval of Items 4A and B; Vice-Chairperson Moore seconded the motion which carried unanimously.

## COMMUNITY DEVELOPMENT COMMISSION

### 5. REPORTS OF THE CITY MANAGER AND EXECUTIVE DIRECTOR

The City Manager reported that the Fire Chief had experienced a medical incident during the week, but had been released from the hospital and was doing well. He is expected back to work in a few days.

The City Manager also reported that it is not probable that AB 659, the bill that would have extended the date of elimination of redevelopment agencies, will pass.

### 6. CONSENT AGENDA

- A. Approval of Minutes of the December 20, 2011 Adjourned Community Development Commission Meeting

**Recommendation:** That the Community Development Commission approve the minutes as submitted.

Vice-Chairperson Moore moved the approval of Item 6A; Commissioner González seconded the motion which carried unanimously.

### NEW BUSINESS

7. Resolution No. 266-2012 – Declaring that during the Period from January 1, 2010, through December 31, 2011, the Community Development Commission of Santa Fe Springs (CDC) has not forgiven the Repayment, Wholly or Partially, of a Loan, Advance, or Indebtedness Owed to the CDC by a Public

**Recommendation:** That the Community Development Commission adopt Resolution No. 266-2012 making a declaration under Health and Safety Code Section 33354.8 that, during the period from January 1, 2010 to December 31, 2011, the CDC has not forgiven the repayment, wholly or partially, of any loan, advance, or indebtedness owed to the CDC by a Public Body.

Chairperson Rounds stated that Item 15 on the Council agenda is a companion item to this item. Commissioner González moved the approval of Items 7 and 15; Commissioner Trujillo seconded the motion which carried unanimously.

8. Resolution No. 267-2012 – Adopting an Enforceable Obligation Payment Schedule

**Recommendation:** That the Community Development Commission Adopt Resolution No. 267-2012.

The City Manager stated that this item lays out the obligations that will be paid when the redevelopment agency is eliminated on February 1, 2012. The City hopes that these will be recognized by the oversight board. One item, the Carmenita Ford Sign, has been added to the list.

The City Attorney stated that this is the first of three steps the City must take to dissolve the CDC. The next step, to be taken after the CDC no longer exists, is for the Successor Agency to ratify the EOPS. At the second meeting in February, the City Council needs to adopt the EOPS. This will become the final document and will be submitted to the oversight board.

Vice-Chairperson Moore moved the approval of Item 8; Commissioner Trujillo seconded the motion which carried unanimously.

9. Gus Velasco Neighborhood Center Renovation and Modernization Project – Authorization to Negotiate Contract Change Order and Appropriation of Funds

**Recommendation:** That the Community Development Commission: (1) Authorize the Director of Public Works to negotiate and execute Contract Change Order No. 5 for an amount not to exceed \$200,000; and (2) Appropriate \$1,700,000 from Community Development Commission Bond Funds and/or future property tax distributions to the City as Successor Agency to complete the project funding.

Commissioner Serrano moved the approval of Item 9; Commissioner González seconded the motion which carried by the following roll call vote:

Ayes:	González, Serrano, Trujillo, Moore, and Rounds
Noes:	None
Absent:	None
Abstain:	None

## CITY COUNCIL

### 10. CONSENT AGENDA

#### A. Approval of Minutes of the December 20, 2011 Adjourned City Council Meeting

**Recommendation:** That the City Council approve the minutes as submitted.

Councilmember Trujillo moved the approval of Item 10A; Councilmember González seconded the motion, which carried unanimously.

### PUBLIC HEARING

#### 11. Resolution No. 9355 – Approval of Programs/Projects Proposed for Funding During FY 2012-2013 Under the City's Community Development Block Grant (CDBG) Cooperation Agreement with the County of Los Angeles

**Recommendation:** That the City Council: (1) Open the Public Hearing and hear from anyone wishing to speak on this matter; (2) Approve the appropriation of CDBG funds as described in the body of this report; (3) Adopt Resolution No. 9355; and, (4) Authorize staff to transmit the planning documents to the County.

Mayor Rounds opened the Public Hearing at 6:11 p.m. There being no one wishing to speak, the Mayor closed the Public Hearing at 6:12 p.m. Councilmember González moved the approval of Item 11; Councilmember Serrano seconded the motion. Mayor Pro Tem Moore asked if there were any restrictions on the unallocated funds. The City Manager stated that the funds must be spent on low- to moderate-income capital improvement projects and 15% of the funds may be used on Public Services, such as the Teen Program. He added that it is difficult to find qualifying projects, so normally the City sells the bonds to other cities and uses the funds to support community organizations. The motion carried unanimously.

### NEW BUSINESS

#### 12. Budget Priorities

**Recommendation:** That the City Council discuss the results of the Budget Priority Survey and determine of the need for subsequent meetings.

The City Manager stated that normally at this time of year, the City would begin its normal budget process. This year, he recommended that a Budget Study Session be scheduled for Saturday, February 4 to begin making changes to this year's budget and lay the blue print for next year's budget after the elimination of redevelopment agencies. This will change the City organization greatly and the Council needs to define their priorities. The Redevelopment Subcommittee (Rounds, González) met on January 24 and will meet again on January 31. They are looking for cost-saving tactics. On February 4, the Council will develop a budget strategy which he hopes to present at the February 16 Council meeting. Mid-year budget adjustments should occur between February 23 and March 8. Community

meetings and Employee meetings will be held to get input from all involved. The City Manager hopes to have a preliminary budget by April or May and to present the budget for approval in May. The City normally conducts labor negotiations in May, but will probably begin earlier this year. The City's options are limited and the needs of the community need to be met. The City Manager commended Mayor Rounds and Councilmember González for their work thus far.

**13. Resolution No. 9356 - Weed Abatement**

**Recommendation:** That the City Council adopt Resolution No. 9356 declaring weeds a public nuisance, declaring its intention to remove them, and setting Thursday, February 23, 2012, as the date for the Public Hearing.

Councilmember González moved the approval of Item 13; Councilmember Serrano seconded the motion which carried unanimously.

**14. Resolution 9357 – Reappoint of City's Treasurer and Assistant City Treasurer**

**Recommendation:** That the City Council adopt Resolution No. 9357 reappointing the City Treasurer and Assistant City Treasurer to their respective offices for the City, Community Development Commission, Public Finance Authority, Water Utility Authority, and any other related City entity.

Councilmember Serrano moved the approval of Item 14; Councilmember Trujillo seconded the motion which carried unanimously.

**15. Resolution No. 9358 – A Resolution of the City Council of the City of Santa Fe Springs Declaring that during the Period from January 1, 2010 through December 31, 2011, the City has not forgiven the Repayment, Wholly or Partially, of a Loan, Advance, or Indebtedness Owed to the City by the Community Development Commission of the City of Santa Fe Springs**

**Recommendation:** That the City Council adopt Resolution No. 9358 making a declaration under Health and Safety Code Section 33354.8 that, during the period from January 1, 2010 to December 31, 2011, the City has not forgiven the repayment, wholly or partially, of any loan, advance, or indebtedness owed to the City by the CDC.

**See Item 7.**

**16. Replacement of Heating and Air Conditioning Units at Various City Facilities – Award of Contract**

**Recommendation:** That the City Council: (1) Appropriate Funds in the amount of \$78,411.00 from the General Fund; (2) Accept the bids; (3) Award a contract to Precision Air Conditioning and Mechanical, Inc. of Long Beach, California, in the amount of \$149,879.73; and (4) Authorize the Mayor to execute the contract.

Mayor Pro Tem Moore moved the approval of Item 16; Councilmember Serrano seconded the motion which carried unanimously.

**17. Valley View Avenue Grade Separation Project - Approval of Utility Relocation Agreement No. 007 with Southern California Edison Company**

**Recommendation:** That the City Council: (1) Approve Utility Agreement No. 007 with Southern California Edison Company; (2) Authorize the Mayor to execute Utility Agreement No. 007; and, (3) Authorize the Director of Finance and the Director of Public Works to take any and all actions necessary to carry out the obligations of the contract.

Councilmember Serrano moved the approval of Items 17-20; Councilmember Trujillo seconded the motion which carried unanimously.

**18. Walking Deck Improvements at the Clarke Estate (10211 Pioneer Blvd) – Award of Contract**

**Recommendation:** That the City Council: (1) Accept the bids; (2) Eliminate the Bid Alternate, "Installation of ceramic tile walking surface" from the contract; (3) De-appropriate funding from Municipal Trash Receptacle Awnings (450-397-C302) in the amount of \$15,138.73 and appropriate \$15,138.73 to the Walking Deck Improvements at the Clarke Estate (450-397-C328); (4) De-appropriate funding from City Hall Basement Modifications (453-397-B004) in the amount of \$60,052.26 and appropriate \$60,052.26 to the Walking Deck Improvements at the Clarke Estate (450-397-C328); (5) De-appropriate funding from City Hall HVAC Southside (450-397-C322) in the amount of \$56,742.71 and appropriate \$56,742.71 to the Walking Deck Improvements at the Clarke Estate (450-397-C328); (6) Award a contract to IBN Construction Inc. of Orange, California, in the amount of \$72,000.00.

**See Item 17.**

**19. Improvements of Pioneer Blvd North of Los Nietos Road – Approve the Final Progress Payment**

**Recommendation:** That the City Council approve the Final Progress Payment (less 10% Retention) to R.J. Noble Company of Orange, CA, in the amount of \$131,537.48 for the subject project.

**See Item 17.**

**20. Request for Approval of a Recyclable Materials Dealer Permit for Universal Waste Systems Inc. (Matt Blackburn, Applicant)**

**Recommendation:** That the City Council approve the issuance of Recyclable Materials Dealer Permit No.24 to Universal Waste Systems Inc. for an annual renewal period set to expire on June 30, 2012, subject to the conditions of approval as contained within this report.

**See Item 17.**



## **SUBSEQUENT NEED ITEM**

### Acceptance of State Homeland Security Grant Program (SHSGP) Grant Funds and Purchase of Interoperable Communications Equipment and Radios

That the City Council accept 2008 SHSGP Grant funds and authorize the purchase of interoperable communications equipment from Motorola Corporation.

The City Attorney stated that this item met the requirements of a subsequent need item because the City only became aware of the issue yesterday, and the available funds must be spent by March 1, 2012. Delaying the action would not allow enough time to purchase the proposed equipment.

Councilmember González moved to add the item to the agenda; Councilmember Trujillo seconded the motion which carried by the following roll call vote:

Ayes:	González, Serrano, Trujillo, Moore, and Rounds
Noes:	None
Absent:	None
Abstain:	None

Councilmember Trujillo moved to approve the Subsequent Need Item; Mayor Pro Tem Moore seconded the motion which carried unanimously.

Mayor Rounds recessed the meetings at 6:47 p.m.

Mayor Rounds reconvened the meetings at 7:20 p.m.

## **21. INVOCATION**

The Invocation was given by Father Pedro of St. Pius X Catholic Church.

## **22. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by the Youth Leadership Committee.

## **INTRODUCTIONS**

**23.** Members of the Youth Leadership Committee introduced themselves.

**24.** Mayor Rounds introduced Dennis Turner of PDQ Rentals and Patricia Ramos of Diversified Services.

## **25. ANNOUNCEMENTS**

Mayor Rounds congratulated Councilmember Serrano on the birth of his newest granddaughter, Stella, born January 23.

Hilary Keith gave the Community Services announcements.

## **PRESENTATIONS**

### **26. Recognition of Jack Mahlstedte upon his Retirement from the Whittier Union High School District**

Director of Parks & Recreation Services Carole Joseph assisted with the presentation. The Director recounted some of Coach Mahlstedte's many accomplishments. Coach Mahlstedte thanked the Council for their support to the high school and introduced his wife, Billie, and sons, Jeff and Ken. The Council presented Coach Mahlstedte with a plaque.

### **27. Introduction of New Santa Fe Springs Policing Team Member**

Captain Aviv Barr assisted with the presentation. Lily Guzman was introduced and told the Council that she looked forward to working in Santa Fe Springs.

### **28. Holiday Home Decorating Winners**

The City Clerk assisted with the presentation. Winners were congratulated for their hard work and community spirit and were presented with plaques from the Council.

## **29. APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS**

There were no appoints made.

### **30. Selection of Liaisons to Various City Committees, and Representatives to Governmental Organizations**

Mayor Rounds made the following appointments: retroactively, to the Sanitation Districts Board for the meeting of January 25, 2012, Councilmember Serrano; to the Sanitation Districts Board for the remainder of the term, Mayor Pro Tem Moore; to the Sister City Committee, Councilmember González – Director, and Councilmember Trujillo – Alternate; to the Holiday Home Decorating Committee, Mayor Pro Tem Moore – Alternate; to the READI Committee, Councilmember Trujillo – Alternate; to the 91/605/405 Committee – Councilmember González – Director; to the Hispanic Outreach Taskforce, Mayor Pro Tem Moore – Director; to LACADA, Mayor Pro Tem Moore – Director; to the League of California Cities, Councilmember González – Director, Councilmember Trujillo – Alternate; to SASSFA, Mayor Pro Tem Moore – Director, Councilmember Trujillo – Alternate; to SEAACA, Councilmember Trujillo – Alternate.

## **31. ORAL COMMUNICATIONS**

Mayor Rounds opened Oral Communications at 8:17 p.m.

There being no one wishing to speak, Mayor Rounds closed Oral Communications at 8:18 p.m.

## **32. EXECUTIVE TEAM REPORTS**

Don Jensen reported that, due to the concern raised by a resident at the last Council meeting, a "No U-Turn" sign had been installed on Orr and Day Road near Florence Avenue. Also, Utility Services Manager Frank Beach returned to work after being involved

in a motorcycle accident. The Valley View Grade Separation Project Ad Hoc Subcommittee (Rounds, Trujillo) met on January 19. They hope to bring authorization to approve and advertise to Council on February 16. Public Works staff is available to discuss details of the item with Council.

The City Manager congratulated Councilmember Serrano on the birth of his granddaughter. He added that the Grand Opening of the Regional Homeland Security Training Center was a great event that underscored the strong collaboration that exists between the college and the City.

Councilmember González thanked staff for the proposed budget adjustments that were submitted and congratulated Mayor Rounds for successfully running his first meeting as Mayor.

Mayor Pro Tem Moore, Councilmember Serrano, Councilmember Trujillo, and Mayor Rounds thanked the City Manager and Finance Director for their hard work on the budget.

Mayor Rounds reported that he and Councilmember Serrano visited the Gus Velasco Neighborhood Center project to see the slow, but steady progress. He stated that it would be well worth the wait when the facility is finished.

## **26. ADJOURNMENT**

At 8:30 p.m., Mayor Rounds adjourned the Public Financing Authority and Water Utility meetings to Thursday, February 23 at 5:30 p.m. and the City Council meeting to Saturday, February 4 at 9:00 a.m. at the Clarke Estate.

The meetings were adjourned in memory of Marcella Calderon and Isabel Ambros, mother of former Councilmember Mercedes Diaz.

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William K. Rounds  
Mayor

ATTEST:

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Anita Jimenez, Deputy City Clerk



# City of Santa Fe Springs

Public Financing Authority Meeting

February 23, 2012

## NEW BUSINESS

Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA)

### **RECOMMENDATION**

That the City Council receive and file the report.

### **BACKGROUND**

The Santa Fe Springs Public Financing Authority is the City entity that is utilized to facilitate the issuance of public purpose debt in Santa Fe Springs. The following is a brief status report on the debt instruments currently outstanding that were issued through this financing authority.

#### Consolidated Redevelopment Project 2001 Tax Allocation Refunding Bonds

Financing proceeds available for appropriation at 1/31/12	None
Outstanding principal at 1/31/12	\$19,380,000

#### Consolidated Redevelopment Project 2002 Tax Allocation Refunding Bonds

Financing proceeds available for appropriation at 1/31/12	None
Outstanding principal at 1/31/12	\$14,230,000

#### Consolidated Redevelopment Project 2003 Taxable Tax Allocation Refunding Bonds

Financing proceeds available for appropriation at 1/31/12	None
Outstanding principal at 1/31/12	\$ 4,135,000

#### Water Revenue Bonds, 2003 Series A

Financing proceeds available for appropriation at 1/31/12	None
Outstanding principal at 1/31/12	\$ 4,325,000

#### Water Revenue Bonds, 2005 Series A

Financing proceeds available for appropriation at 1/31/12	None
Outstanding principal at 1/31/12	\$ 2,920,000

#### Consolidated Redevelopment Project 2006-A Tax Allocation Bonds

Financing proceeds available for appropriation at 1/31/12	\$ 1,538,121*
Outstanding principal at 1/31/12	\$31,047,149

Consolidated Redevelopment Project 2006-B Taxable Tax Allocation Bonds

Financing proceeds available for appropriation at 1/31/12	None
Outstanding principal at 1/31/12	\$13,530,000

Consolidated Redevelopment Project 2007-A Tax Allocation Refunding Bonds

Financing proceeds available for appropriation at 1/31/12	None
Outstanding principal at 1/31/12	\$41,205,000

The City budget includes sufficient appropriations and adequate revenues are expected to be collected to meet the debt service obligations associated with the Water Revenue Bonds.

The Community Development Commission budget included sufficient appropriations to meet the debt service obligations associated with the Tax Allocation Bonds. However, with the implementation of AB1X 26, the CDC was dissolved effective 2/1/12 and will no longer receive tax increment. It is anticipated that sufficient allocations of property taxes will be made to the City as Successor Agency to meet the debt service obligations.



Thaddeus McCormack  
City Manager/Executive Director

\* \$1,538,121 of 2006-A tax exempt bond funds had been used for property acquisitions in relation to the Valley View Grade Separation Project. These funds were reimbursed from Federal, State and County sources in May 2011. However, due to the recent Supreme Court decision upholding AB1X 26 it is recommended that the Commission does not spend any additional bond proceeds until clarification is reached about the impact of AB1X 26 on the use of unspent bond proceeds.

Additionally, appropriated, but unspent, proceeds on hand are currently not being spent pending further clarification about the future of unspent bond proceeds.



# City of Santa Fe Springs

Water Utility Authority Meeting

February 23, 2012

## NEW BUSINESS

### Update on the Status of Water-Related Capital Improvement Projects

#### RECOMMENDATION

That the Water Utility Authority receive and file the report.

#### BACKGROUND

This report is for informational purposes only. The following is a listing of active water projects along with their current status:

##### New Water Well Located Within Zone II (Well No. 12)

Work continues to be performed to enable the construction of a new water production well on city property located at 13939 Borate Street. Under separate cover, staff is recommending that the City Council approve the plans and specifications for the drilling and construction phase and authorize the City Engineer to advertise for construction bids.

AKM Consulting Engineers, the City's Mechanical equipping consultant is currently in the process of designing all above ground well appurtenances along with a storm drain line in Radburn Avenue.

#### FISCAL IMPACT

The projects are fully funded through the Water Fund.

#### INFRASTRUCTURE IMPACT

A fully functioning water production well will provide a source of potable water within Zone II and the water well will enhance the reliability of the City's water system.

Thaddeus McCormack  
Executive Director

#### Attachment(s):

None.

Report Submitted By: Don Jensen, Director  
Department of Public Works

Date of Report: February 15, 2012



# City of Santa Fe Springs

Water Utility Authority Meeting

February 23, 2012

## NEW BUSINESS

### Drilling and Construction of Water Well No. 12 (13939 Borate Street) – Authorization to Advertise for Construction Bids

#### RECOMMENDATION

That the Water Utility Authority take the following actions:

1. Approve the Plans and Specifications; and
2. Authorize the City Engineer to advertise for construction bids.

#### BACKGROUND

GEOSCIENCE Support Services, Inc. the City's Hydrogeological consultant has been contracted by the City to design and develop Water Well No. 12, a new water production well within pressure Zone II located at 13939 Borate Street. The project consists of well design, drilling, development, and testing. This project is the first phase, or below ground portion of the development of Water Well No. 12.

The total construction cost for the drilling and construction of Water Well No. 12 is estimated at \$850,000.

The project specifications are complete and the Public Works Department is ready to advertise for the construction bids for this project, upon City Council approval of the plans and specifications. A copy of the project plans and specifications are on file with the City Clerk and are available for public review.

#### FISCAL IMPACT

The project is funded through the Water Fund and sufficient funding is available.


#### INFRASTRUCTURE IMPACT

A fully functioning water production well will provide a source of potable water within Zone II and the well will enhance the reliability of the City's water system.

  
Thaddeus McCormack  
Executive Director

#### Attachment(s):

Plans and Specifications

Report Submitted By: Don Jensen, Director   
Department of Public Works

Date of Report: February 15, 2012

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# *City of Santa Fe Springs*

City Council Meeting

February 23, 2012

## **NEW BUSINESS**

### Mayor's Appointments to Successor Agency Oversight Board

#### **RECOMMENDATION**

Staff recommends the Mayor appoint two members to the Oversight Board, so that the City's interests and perspective will be represented at meetings of the Oversight Board.

The new redevelopment law (AB1x26) dissolves redevelopment agencies as of February 1, 2012 ("the dissolution law"). As part of the dissolution of the Redevelopment Agency component of the City's Community Development Commission (CDC), the City has elected to serve as the Successor Agency. The dissolution law requires that each Successor Agency will have an Oversight Board of 7 members to oversee dissolution of the Agency, including payments of debts, termination of agreements, disposal of assets, and distribution of funds.

#### Appointment of Oversight Board

The Oversight Board will be appointed as follows:

- 2 members to be appointed by the Mayor of Santa Fe Springs (1 member of the public at-large, and 1 member of the largest recognized employee organization and representing the former RDA/CDC);
- 1 member to be appointed by the County Flood Control District, which is the largest non-enterprise Special District by property tax share;
- 1 member to be appointed by the Superintendent of Education;
- 1 member to be appointed by the Chancellor of California Community Colleges; and 2 members to be appointed by the Los Angeles County Board of Supervisors, with 1 of those members representing the public.

As indicated above, the Mayor is to select two members of the Oversight Board. One appointee must be a resident, may be a City Council Member, and does not have to possess any specified qualifications. Staff recommends that the Mayor appoint a member of the City Council to fill this seat. The other Oversight Board member is meant to represent the now defunct agency and must be a member of the largest recognized employee organization, which for Santa Fe Springs is the Santa Fe Springs City Employees' Association. Because of the importance of the Oversight Board's actions and the complexities (e.g., redevelopment law and funding) involved, Staff recommends that the Mayor appoint an eligible employee from the Planning Department, of which there are relatively few. Specifically, it is recommended that Associate Planner, Cuong Nguyen, be appointed to fill the employee association seat because of his skill and experience. Mr. Nguyen is the highest ranking employee of the Planning Department who is also a member of the employee association.





## *City of Santa Fe Springs*

City Council Meeting

February 23, 2012

Details of the inner-workings of the Oversight Board are still being hashed out, but below is a list what is known:

- There is no compensation to serve.
- Any specifics with regards to meeting locations, times, frequency, etc., have yet to be answered and probably won't be until the oversight boards are actually appointed.
- There is no personal legal liability for the board members.
- Oversight Board members would be considered public officials and would be required to file statements of economic interests, known as the Form 700.
- Any potential conflict relating to financial interest in the Successor Agency or one of its redevelopment related contractors would have to be disclosed.
- Appointees would be provided with training to orient them to their specific duties as oversight board members.

AB X1 26 provides for the California Department of Finance (DOF) to review the actions of Oversight Boards, and actions of the Oversight Board will not be effective for three business days pending a request for review by the DOF. If the DOF returns an action to the Oversight Board for reconsideration, the Oversight Board must obtain approval of its modified action.

Commencing on July 1, 2016, the individual Oversight Boards for each dissolved redevelopment agency will be replaced with a single Oversight Board for each county. The appointment of members will be the same as for the individual boards, except the city and special district members will be appointed by the respective selection committees established pursuant to the Government Code and the recognized employee organization member will be appointed by the organization instead of the Mayor.

The Oversight Board must approve a number of actions of the Successor Agency including the following:

- Establishment of new repayment terms for outstanding loans, except where allowed for under the Act;
- Acceptance of Federal or State grants or other forms of financial assistance from public or private sources if the assistance is conditioned upon the provision of matching funds by the Successor Agency in an amount greater than five percent;
- Establishment of the Recognized Obligation Payment Schedule; and
- A request by a Successor Agency or taxing entity to pledge, or to enter into an agreement for the pledge of, property tax revenues.
- The Oversight Board must direct the Successor Agency to do certain things, including the following:



# *City of Santa Fe Springs*

City Council Meeting

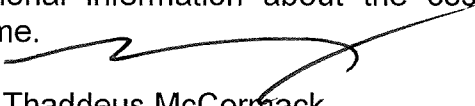
February 23, 2012

- Dispose of all assets and properties of the Agency that were funded by tax increment revenues of the Agency, except that the Oversight Board may instead direct the Successor Agency to transfer ownership of those assets that were constructed and used for a governmental purpose to the appropriate public jurisdiction pursuant to any existing agreements relating to the construction or use of the asset;
- Cease performance in connection with and terminate all existing agreements that do not qualify as enforceable obligations;
- Transfer housing responsibilities and all rights, powers, duties, and obligations, along with any amounts on deposit in the Low and Moderate Income Housing Fund, to the appropriate entity (note, however, that other provisions of AB X1 26 provide for the unencumbered balance of the Low and Moderate Income Housing Fund to be disbursed to taxing entities);
- Terminate any agreement between the dissolved redevelopment agency and any public entity located in the same county that obligates the agency to provide funding for any debt service obligations of the public entity or for the construction or operation of facilities owned or operated by such public entity in any instance where the Oversight Board has found that early termination would be in the best interests of the taxing entities; and
- Determine whether any contracts or other arrangements between the dissolved redevelopment agency and any private parties should be terminated or renegotiated to reduce liabilities and increase the revenues to the taxing entities, and present proposed termination or amendment agreements to the Oversight Board for its approval. The Oversight Board may approve any amendments to or early termination of such agreements where it finds that this would be in the best interests of the taxing entities.

Meetings of the Oversight Board may begin as soon as a quorum is appointed (4 of 7 members). Because the Oversight Board must report its membership to the California Department of Finance by May 1, 2012, the Oversight Board must conduct its first meeting prior to that date. Any Oversight Board positions not filled by May 15, 2012, may be appointee by the Governor.

## **FISCAL IMPACT**

Nothing is currently included in the FY2011-12 budget for the operation and support of the Oversight Board. Although the out-of-pocket costs of conducting Oversight Board meetings may be relatively inconsequential, Staff time and the resultant cost, may be significant depending on the frequency of meetings. The Law does provide for an administrative allotment of 5% of the remaining tax increment, which could be as high as \$1.3M. However, the actual amount that the City/Successor Agency will receive is uncertain at this time. No additional information about the cost of Oversight Board meetings is available at this time.

  
Thaddeus McCormack  
City Manager



# *City of Santa Fe Springs*

Successor Agency Meeting

February 23, 2012

## **NEW BUSINESS**

Approve a Draft Recognized Obligation Payment Schedule (ROPS)

### **RECOMMENDATION**

That the City Council acting as the Successor Agency approve the Draft Recognized Obligation Payment Schedule.

### **BACKGROUND**

Approval of the draft Recognized Obligation Payment Schedule (ROPS) is the next step in a sequence of steps which must be taken by the Successor Agency in accordance with AB1X 26. The draft ROPS is identical to the Enforceable Obligation Payment Schedule (EOPS), which was originally adopted on August 25, 2011 and then subsequently amended and re-adopted by the Community Development Commission (CDC) on January 26, 2012. On February 16, 2012 the City Council, acting as Successor Agency approved the EOPS adopted by the CDC prior to its dissolution.

The EOPS and draft ROPS identify bond debt service and other payments that must be made by the Successor Agency upon dissolution of the CDC. Over the coming months, the draft ROPS, and any amendments, must be approved by the Oversight Board and will be subjected to an audit conducted by Los Angeles County to validate the items on the schedule. Once the audit is completed the ROPS becomes "certified" and will serve as the basis for property tax allocations to be made to the Successor Agency to pay obligations of the former CDC.

Thaddeus McCormack  
City Manager

### **Attachment**

Draft Recognized Obligation Payment Schedule

**DRAFT RECOGNIZED OBLIGATION PAYMENT SCHEDULE**  
Per AB 26 - Section 34167 and 34169

Project Name / Debt Obligation	Payee	Description	Total Outstanding Debt or Obligation	Total Due During Fiscal Year	Payments by month - 2012						Total
Items 1-8 Relate Solely to the Consolidated Project Area					Feb	Mar	Apr	May	Jun		
1) 2001 Tax Allocation Bonds Series A (Housing)	US Bank	Refund Housing Portion of 1993 Bonds	7,130,675	322,055	322,055						322,055
2) 2001 Tax Allocation Bonds Series A	US Bank	Redevelopment Activities	18,385,442	1,702,295	1,702,295						1,702,295
3) 2002 Tax Allocation Refunding Bonds Series A	US Bank	Redevelopment Activities/Refund 1992 Bonds	17,278,517	4,126,721	4,126,721						4,126,721
4) 2003 Taxable Tax Allocation Refunding Bonds Series A	US Bank	Refunded 1993 Bonds (Housing)	5,785,762	673,208	673,208						673,208
5) 2006 Tax Allocation Bonds Series A	US Bank	Redevelopment Activities	53,517,624	171,113	171,113						171,113
6) 2006 Taxable Tax Allocation Bonds Series B	US Bank	Redevelopment Activities	16,715,924	2,208,855	2,208,855						2,208,855
7) 2007 Tax Allocation Refunding Bonds Series A	US Bank	Refund 1997, 1998, and Portion of 2002 Bonds	55,065,750	2,463,250	2,463,250						2,463,250
8) 2004 ERAF Loan From CDC Housing Fund (Consolidated)	CDC Housing Fund	Loan to Fund 2004 ERAF Payment	1,000,000								0
9) 2006 ERAF Loan (Combined)	CSGDA	Loan to Fund 2005 ERAF Payment	974,120	243,630	121,815						121,815
10) 2006 ERAF Loan (Combined)	CSGDA	Loan to Fund 2006 ERAF Payment	1,287,344	257,432	128,716						128,716
11) 2010 SERAF Loan (Consolidated)	CDC 2006B Bond Fund	Loan to Fund 2010 SERAF Payment	10,504,722								0
12) 2010 SERAF Loan (Washington Blvd)	CDC 2006B Bond Fund	Loan to Fund 2010 SERAF Payment	149,154								0
13) 2011 ERAF Loan (Combined)	CDC Housing Fund	Loan to Fund 2011 SERAF Payment	2,193,445								0
14) Tax Increment Loan (Washington Blvd)	Los Angeles County	Loan of future tax increment (as of June 30, 2011)	7,900,000								0
15) Tax Increment Loan (Washington Blvd)	City of SFS	Loan per agreement with LA County	4,895,000								0
16) Cooperation Agreement For Payment of Capital Improvement Costs (Combined)	City of SFS	Obligation to Share in Payment of Unfunded Liabilities	26,916,754								0
17) Agreement For Payment of Proportional Share of Unfunded Liabilities (Combined)	City of SFS	Obligation to Share in Payment of Unfunded Liabilities	11,265,000								0
18) 2011-12 Housing Activity Expenditures	Various	Payment of Expenditures for Ongoing Operations	4,700,000	4,700,000	391,667	391,667	391,667	391,667	391,667		1,568,335
19) Villages at Heritage Springs Center Renovation Project	Villages at Heritage Springs	Land Purchase Not to Exceed 15 Years Tax Increment	17,275,000								0
20) Neighborhood Center Renovation Project	City of SFS	Design and Construction of New Water Well*	4,748,730	4,787,730	957,546	957,546	957,546	957,546	957,546		4,787,730
21) New Water Well #12 (Zone 2)	City of SFS	Design and Construction of New Water Well*	1,964,840	1,178,904	235,781	235,781	235,781	235,781	235,781		1,178,905
22) Insurance	CAL JPIA	Liability and Property Insurance	104,800	104,800							0
23) Audit Services	MGO	Audit Services	24,000	24,000	12,000						12,000
24) Fiscal Agent Fees	US Bank	Fiscal Agent Fees	30,000	30,000	5,000						10,000
25) Arbitrage Fees	Bond Logistics	Arbitrage Consulting Services	4,500	4,500	1,500						4,500
26) Property Management	Various	Property Management Costs	247,700	247,700	20,642	20,642	20,642	20,642	20,642		103,210
27) Administrative Expenses	Various	Successor Agency Administration	1,500,000	1,500,000	125,000	125,000	125,000	125,000	125,000		625,000
28) Construction Assistance for Readerboard Sign	Toni's Truck Center, Inc.	Assistance for Construction of Readerboard Sign	320,000	320,000							320,000
29)											0
30)											0
Totals - This Page			272,004,797	25,066,193	13,667,164	1,737,136	1,732,136	1,730,636	2,050,636		20,917,108
Totals - Page 2			0	0	0	0	0	0	0		0
Totals - Page 3			0	0	0	0	0	0	0		0
Totals - Page 4			4,213,795	2,086,125	0	0	0	0	2,086,125		2,086,125
Totals - Other Obligations			276,218,952	27,162,318	13,667,164	1,737,136	1,732,136	1,730,636	4,136,761		23,003,633
Grand total - All Pages											

Note: Initial obligation reported is the estimated amount for fiscal year 2011-12 only.

\*Unspent bond proceeds may be used to liquidate these obligations

**DRAFT RECOGNIZED OBLIGATION PAYMENT SCHEDULE - OTHER OBLIGATIONS**  
 Per AB 26 - Section 34167 and 34169

Project Name / Debt Obligation	Payee	Description	Total Outstanding Debt or Obligation (Note 1)	Total Due During Fiscal Year	Payments by month						Total
					Feb	Mar	Apr	May	Jun		
1) Pass Through Payment	LA County General	2010-11 and 2011-12 Pass Through Payments	2,071,000.00	1,025,000.00					1,025,000.00	\$ 1,025,000.00	
2) Pass Through Payment	LA County Fire	2010-11 and 2011-12 Pass Through Payments	52,700.00	26,100.00					26,100.00	\$ 26,100.00	
3) Pass Through Payment	LA County Flood Control	2010-11 and 2011-12 Pass Through Payments	74,100.00	36,700.00					36,700.00	\$ 36,700.00	
4) Pass Through Payment	Little Lake Cemetery Dist.	2010-11 and 2011-12 Pass Through Payments	3,325.00	1,650.00					1,650.00	\$ 1,650.00	
5) Pass Through Payment	Greater LA West Vector Control Dist.	2010-11 and 2011-12 Pass Through Payments	3,270.00	1,620.00					1,620.00	\$ 1,620.00	
6) Pass Through Payment	LA County Sanitation Dist.	2010-11 and 2011-12 Pass Through Payments	101,150.00	50,100.00					50,100.00	\$ 50,100.00	
7) Pass Through Payment	City of La Mirada	2010-11 and 2011-12 Pass Through Payments	870.00	430.00					430.00	\$ 430.00	
8) Pass Through Payment	City of Norwalk	2010-11 and 2011-12 Pass Through Payments	940.00	465.00					465.00	\$ 465.00	
9) Pass Through Payment	City of SFS	2010-11 and 2011-12 Pass Through Payments	392,000.00	194,000.00					194,000.00	\$ 194,000.00	
10) Pass Through Payment	Central Basin MWD	2010-11 and 2011-12 Pass Through Payments	22,000.00	10,900.00					10,900.00	\$ 10,900.00	
11) Pass Through Payment	Water Replenishment Dist.	2010-11 and 2011-12 Pass Through Payments	1,070.00	530.00					530.00	\$ 530.00	
12) Pass Through Payment	LA County Office of Ed	2010-11 and 2011-12 Pass Through Payments	25,200.00	12,500.00					12,500.00	\$ 12,500.00	
13) Pass Through Payment	Little Lake City School Dist.	2010-11 and 2011-12 Pass Through Payments	190,000.00	94,000.00					94,000.00	\$ 94,000.00	
14) Pass Through Payment	Los Nietos School Dist.	2010-11 and 2011-12 Pass Through Payments	107,000.00	53,000.00					53,000.00	\$ 53,000.00	
15) Pass Through Payment	South Whittier School Dist.	2010-11 and 2011-12 Pass Through Payments	107,000.00	53,000.00					53,000.00	\$ 53,000.00	
16) Pass Through Payment	Whittier City School Dist.	2010-11 and 2011-12 Pass Through Payments	1,070.00	530.00					530.00	\$ 530.00	
17) Pass Through Payment	Whittier Union High School Dist.	2010-11 and 2011-12 Pass Through Payments	691,000.00	342,000.00					342,000.00	\$ 342,000.00	
18) Pass Through Payment	Cerritos Comm College Dist.	2010-11 and 2011-12 Pass Through Payments	30,200.00	15,000.00					15,000.00	\$ 15,000.00	
19) Pass Through Payment	Rio Hondo Comm College Dist.	2010-11 and 2011-12 Pass Through Payments	104,500.00	52,000.00					52,000.00	\$ 52,000.00	
20) Pass Through Payment	ABC Unified School Dist.	2010-11 and 2011-12 Pass Through Payments	17,400.00	8,600.00					8,600.00	\$ 8,600.00	
21) Pass Through Payment	Norwalk-La Mirada Unified School Dist.	2010-11 and 2011-12 Pass Through Payments	218,000.00	108,000.00					108,000.00	\$ 108,000.00	
22)										\$ -	
23)										\$ -	
24)										\$ -	
25)										\$ -	
26)										\$ -	
27)										\$ -	
28)										\$ -	
Totals - Other Obligations			\$ 4,213,795.00	\$ 2,086,125.00	\$ -	\$ -	\$ -	\$ -	\$ 2,086,125.00	\$ 2,086,125.00	

Note: The reported obligation includes only the 2010-11 and 2011-12 payments. Pass through payments are required through the entire life of the project areas

\*\*\* All payment amounts are estimates

Note: The reported obligation includes only the 2010-11 and 2011-12 payments. Pass through payments are required through the entire life of the project areas

\*\*\* All payment amounts are estimates



# City of Santa Fe Springs

City Council Meeting

February 23, 2012

## NEW BUSINESS

### Analysis Report of Water Utility Fund's Direct and Indirect Costs

#### RECOMMENDATION

That the City Council receive and file the Analysis Report of the Water Utility Fund's Direct and Indirect Cost prepared by Matrix Consulting.

#### BACKGROUND

Pursuant to City Council Direction, staff amended the contract with Matrix Consulting to add a scope of work to conduct an analysis of the Water Utility Fund's direct and indirect costs. Matrix Consulting is currently conducting a Cost Allocation Plan Study and City Fee Study.

The Analysis Report presents the results of the analysis of the direct and indirect costs of the Water Utility Fund. The analysis was undertaken to provide a comprehensive review and assessment of the direct and indirect costs of the Water Utility Fund, including associated staffing and benefits, general fund overhead, and operating costs. The objective of the analysis was to assess the fairness and reasonableness of the FY 2011-12 budgeted costs included in the Water Utility Rate.

The consultant and staff reviewed the Analysis Report with Mayor Pro Tem Richard Moore and Councilmember Louie Gonzalez on Wednesday, February 15, 2012. The report's findings and conclusions regarding the fairness and reasonableness of the FY 2011-2012 direct and indirect costs included in the Water Utility Rate were acceptable to the Council subcommittee members.

Thaddeus McCormack  
City Manager

#### Attachment(s):

Analysis of the Water Utility Fund Direct and Indirect Costs by Matrix Consulting

**Analysis of the Water Utility Fund's  
Direct and Indirect Costs**

**CITY OF SANTA FE SPRINGS, CALIFORNIA**

**matrix**   
consulting group  
721 Colorado Avenue  
Palo Alto, CA 94303  
v.650.858.0507 f.650.858.0509

**February 13, 2012**

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## **1. INTRODUCTION AND EXECUTIVE SUMMARY**

The report that follows presents the results of the analysis of the Direct and Indirect Costs of the Water Utility Fund for the City of Santa Fe Springs. This analysis was undertaken to provide a comprehensive review and assessment of the direct and indirect costs of the Water Utility Fund, including associated staffing and benefits, general fund overhead, and operating costs. The objective of the analysis was to assess the fairness and reasonableness of the FY 2011-12 budgeted costs included in the Water Utility Rate.

This first chapter identifies the principal objectives of the analysis and reviews how the analysis was conducted.

### **1. OVERVIEW OF THE OBJECTIVE OF THE ANALYSIS OF THE WATER UTILITY FUND'S DIRECT AND INDIRECT COSTS**

The objective of the analysis was to review the Water Fund's direct costs, for reasonableness and to ensure that indirect costs were fairly applied. Major elements of the scope of services included the following:

- Project Initiation. Meet with the City to ensure that the project team completely understands the purpose and objectives of the analysis, including interviews with the City Manager, Project Coordinator, and Public Works and Water Utility management.
- Identify direct and indirect costs associated with each Water Utility Fund Activity in the FY2011/12 adopted budget.
- Assess the reasonableness and fairness of all costs included in the Water Utility Fund, including looking at the staffing splits included for City Manager, Finance, and Information Technology employees.
- Develop and present draft findings.
- Based on feedback from the City, prepare the final findings report.

This analysis did not review other components of rates, for example, the direct cost of water.

## **2. DESCRIPTION OF ANALYSIS METHODOLOGY.**

The methodology for conducting the analysis of the Water Utility Fund is presented below.

- Extensive interviews were conducted with managers, supervisors, and line staff from the City Manager's Office, Finance, Information Technology, and Public Works departments that contribute staffing allocations to the Water Utility Fund.
- Total staff allocations from each department were analyzed with regards to the support they provide, and the reasonableness of the overall allocations. Service and supply costs were reviewed for their fairness and appropriateness.
- The Matrix Consulting Group then compared the current allocations and service and supply costs budgeted in the Water Utility Fund to its experience with other Water Utilities.

The analysis aimed to identify the direct and indirect costs budgeted in the Water Utility Fund, and provide a nexus between the budgeted costs and the services being provided.

## **3. EXECUTIVE SUMMARY**

The Water Utility Fund is comprised of eight activities: Administration, Water Purchases, Billing and Collections, Backflow, Distribution System Maintenance, Production Facilities Maintenance, Debt Service, and Inter-fund Transfers. The City Manager, Finance, Information Technology, and Public Works departments have all budgeted staff time in association with the Water Utility Fund in accordance with services provided by their staff.

**CITY OF SANTA FE SPRINGS, CALIFORNIA**  
**Analysis of the Water Utility Fund's Direct and Indirect Costs**

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The following tables provide an overview of the FY 2011-12 council adopted budget associated with each activity, along with a summary of the total budgeted positions assigned to the Water Utility by City department.

<b>Activity</b>	<b>FY11/12 Budget</b>	<b>% Of Operating Costs</b>
Administration (9110)	\$1,386,700	12%
Water Purchases (9120)	\$4,656,900	40%
Billing and Collection (9130)	\$836,700	7%
Backflow (9135)	\$121,800	1%
Distribution System Maintenance (9140)	\$1,537,400	13%
Production Facilities Maintenance (9145)	\$806,200	7%
Debt Service (9180)	\$550,400	5%
Inter-fund Transfers (8100)	\$1,630,400	14%
<b>Water Utility Fund Total</b>	<b>\$11,526,500</b>	<b>100%</b>

<b>Department</b>	<b>Total Budgeted FTE</b>
<b>City Manager</b>	
Administration (9110)	0.25
<b>Total City Manager</b>	<b>0.25</b>
<b>Finance</b>	
Administration (9110)	0.45
Billing and Collection (9130)	2.3
<b>Total Finance</b>	<b>2.75</b>
<b>Information Technology</b>	
Billing and Collection (9130)	0.15
<b>Total Information Technology</b>	<b>0.15</b>
<b>Public Works</b>	
Administration (9110)	3.81
Water Purchases (9120)	0.15
Billing and Collection (9130)	1.05
Backflow (9135)	0.62
Distribution System Maintenance (9140)	6.96
Production Facilities Maintenance (9145)	2.70
<b>Total Public Works</b>	<b>15.29</b>
<b>Total</b>	<b>18.44</b>

The following chapters provide an introduction to each activity within the Water Utility Fund, a table showing the FY 2011-12 budgeted costs and associated Full Time Employee Equivalents (FTE) per City department, a discussion of the duties provided by each City department, and an analysis of the nexus between the services being provided and the costs being budgeted.

## 2. WATER UTILITY ADMINISTRATION (9110)

The Water Utility Administration activity sets policies and standards for the Department and provides guidance and direction to the individual divisions of the Department. The following sections provide the details of the budget, staffing, and services included in this activity.

### 1. FY 2011-12 COUNCIL ADOPTED BUDGET

The following table provides a summary look at the budgeted expenditures adopted by the Council that are included in the Administration activity.

Administration (9110)	FY11/12 Budget	% Of Operating Costs
<b>Salaries &amp; Benefits</b>	<b>\$813,400</b>	<b>57%</b>
<b>Maintenance &amp; Operations</b>		
Supplies & Equipment	\$85,800	2%
Overhead	\$406,700	29%
Intergovernmental Charges	\$83,000	6%
Liability Insurance	\$58,800	4%
Contractual Services	\$22,000	2%
<b>Subtotal Maint. &amp; Operations</b>	<b>\$603,300</b>	
<b>Expenditure Total</b>	<b>\$1,416,700</b>	<b>100%</b>
Applied Revenues	(\$30,000)	
<b>Activity Total</b>	<b>\$1,386,700</b>	

Specific line items included in the summary of expenditures above include the following:

- **Salaries and Benefits:** These costs represent direct salary, benefit, and retirement savings costs associated with the City Manager, Finance, and Public Works departments.
- **Supplies & Equipment:** These costs include general office supplies, telephone and utilities, travel and meetings, memberships and trainings, equipment usage, and duplication charges.
- **Overhead:** This expenditure represents 50% of the total salary and benefits costs for the Administration activity, and is used to recover indirect citywide overhead costs.

- **Intergovernmental Charges:** These costs include expenditures associated with various outside agencies and governmental entities, including: IRWMP Joint Powers Authority, Southeast Water Coalition Dues, Health Department Charges, etc.
- **Liability Insurance:** This expenditure represents costs associated with the Administration Activity's liability insurance costs.
- **Contractual Services:** This line item includes costs associated with Underground Alert, Telex Service, SMDS, Water Utility Authority, and janitorial services.

The next section summarizes staff allocations.

## **2. FY 2011-12 STAFFING BREAKDOWN**

The following table provides a breakdown of the staff budgeted in the Administration Activity by department:

<b>Department</b>	<b>Total Budgeted FTE</b>
City Manager	.25
Finance	.45
Public Works	3.81
<b>Total</b>	<b>4.51</b>

The following is a discussion of the duties and services provided to the Water Utility Administration Activity by the employees represented above:

- **City Manager:** The City Manager spends roughly 25% of his time dealing with Water Utility issues that range from budget oversight, policy and agenda items, to operational issues and their impacts on the community. He attends monthly Water Authority meetings, and must be knowledgeable and up to date on water issues in the City as well as in surrounding communities and throughout the state. He is also involved in capital improvement projects relating to expansion of the Utility's infrastructure, and their potential impacts on City business and development.
- **Finance:** Positions whose times are represented in this activity are: Finance Director, Assistant Finance Director, and Account Clerk III. Administratively, the Finance Director provides oversight and management of Water Utility billing, participates in the Southeast Water Coalition, and maintains the warehouse where parts and supplies are stored for infrastructure repair and maintenance. The Finance Director also provides oversight for the Utility's debt service, assists

in preparation and defense of water rate studies, and handles all general audit issues.

- **Public Works:** The majority of the Public Works time represented here is for the Utility Manager and the Public Works Director, who provide oversight and management to the employees who work to maintain the production facility, distribution system, and infrastructure. The remaining positions represented in this activity are Civil Engineers and Administrative Clerks. These employees are tasked with ensuring that all records and maps are up to date and recorded with the right agencies, and that general maintenance, testing, and repairs are scheduled and completed. These employees also administer the Senior Water Discount Program, and handle customer service questions and complaints.

A summary of the information and analysis contained in this chapter of the report follows below.

### **3. SUMMARY**

Overall, the staff and budgeted items being included in the Water Administration Activity do not seem extraordinarily high or out of sync with the duties and services being provided. When taken as a whole, looking at day-to-day management of Utility operations and the oversight of policies and required record keeping and report, the allocation of 4.5 staff is quite reasonable.

### 3. WATER PURCHASES (9120)

The Water Purchases activity is responsible for purchasing the water needed to supply its customers. It makes sure there is potable drinking water available to over 5,800 homes and businesses within the City of Santa Fe Springs and a small section of the Cities of Downey and Norwalk.

#### 1. FY 2011-12 COUNCIL ADOPTED BUDGET

The following table provides a summary look at the budgeted expenditures adopted by the Council that are included in the Water Purchases activity.

Water Purchases (9120)	FY11/12 Budget	% Of Operating Costs
Salaries & Benefits	\$21,700	0.46%
Maintenance & Operations		
MWD Water Purchases	\$3,854,000	81.71%
Ground Water Purchases	\$830,000	17.60%
Overhead	\$10,900	0.23%
Supplies & Equipment	\$300	0.01%
Subtotal Maint. & Operations	\$4,695,200	
Expenditure Total	\$4,716,900	100%
Applied Revenues	(\$60,000)	
Activity Total	\$4,656,900	

Specific line items included in the summary of expenditures above include the following:

- **Salaries and Benefits:** These costs represent direct salary, benefit, and retirement savings costs associated with the Public Works Department.
- **MWD Water Purchases:** This represents the cost of water purchased from City wells and the WQPP facility.
- **Ground Water Purchases:** This represents costs associated with ground water purchased to meet water demands beyond what is purchased from MWD.
- **Overhead:** This expenditure represents 50% of the total salary and benefits costs for the Water Purchases activity, and is used to recover indirect citywide overhead.

- **Supplies & Equipment:** These costs include equipment use charges.

A staffing breakdown follows in the next section.

## **2. FY 2011-12 STAFFING BREAKDOWN**

The following table provides a breakdown of the staff budgeted in the Water Purchases Activity by department:

<b>Department</b>	<b>Total Budgeted FTE</b>
Public Works	.15
<b>Total</b>	<b>.15</b>

The Assistant Civil Engineer whose time is represented in this activity is responsible for tracking data and maintaining accurate records regarding the water being purchased and pumped by the Utility, including review of invoices from MWD and WRD to ensure they are consistent with records and monthly consumption.

## **3. SUMMARY**

The expenditures and staff represented in this activity are straightforward and apparent. For budget purposes, this activity serves primarily to show the large purchases of water.



## 4. BILLING AND COLLECTIONS (9130)

The Billing and Collection activity oversees the water meter reading and invoicing functions. The activity is responsible for processing bills, receiving payments, taking customer service calls, processing delinquent accounts and assigning water service turn-offs.

### 1. FY 2011-12 COUNCIL ADOPTED BUDGET

The following table provides a summary look at the budgeted expenditures adopted by the Council that are included in the Billing and Collections activity.

Billing and Collections (9130)	FY11/12 Budget	% Of Operating Costs
<b>Salaries &amp; Benefits</b>	<b>\$464,000</b>	<b>52%</b>
<b>Maintenance &amp; Operations</b>		
Supplies & Equipment	\$15,000	2%
Overhead	\$232,000	26%
Intergovernmental Charges	\$125,000	14%
Contractual Services	\$49,700	6%
<b>Subtotal Maint. &amp; Operations</b>	<b>\$421,700</b>	
<b>Expenditure Total</b>	<b>\$885,700</b>	<b>100%</b>
Applied Revenues	(\$49,000)	
<b>Activity Total</b>	<b>\$836,700</b>	

Specific line items included in the summary of expenditures above include the following:

- **Salaries and Benefits:** These costs represent direct salary, benefit, and retirement savings costs associated with the Finance, Information Technology, and Public Works departments.
- **Supplies & Equipment:** These costs include general office supplies, equipment usage, and duplication charges.
- **Overhead:** This expenditure represents 50% of the total salary and benefits costs for the Billing and Collections activity, and is used to recover indirect citywide overhead.

- **Intergovernmental Charges:** These costs include expenditures associated with various outside agencies and governmental entities.
- **Contractual Services:** This line item includes costs associated with postage, meter reading equipment, credit card merchant fees, and the Public Financing Authority.

The next section provides a staffing breakdown for this function.

## **2. FY 2011-12 STAFFING BREAKDOWN**

The following table provides a breakdown of the staff budgeted in the Billing and Collections Activity by department:

<b>Department</b>	<b>Total Budgeted FTE</b>
Finance	2.30
Information Technology	.15
Public Works	1.05
<b>Total</b>	<b>3.50</b>

The following is a discussion of the duties and services provided to the Water Utilities Billing and Collections Activity by the employees represented above:

- **Finance:** The Finance department is responsible for the administration and management of actual water utility billings and collections, including: taking deposits, posting billings, processing turn-on and shut-off notices, receiving payments, creating and closing new accounts, and ensuring meter readers have the proper schedules for reading. The Finance Department is also the initial contact for all customers who have questions or complaints. The positions represented in this activity are: Account Clerk III, Administration Clerk II, Receptionist, Accountant, and Director and Assistant Director of Finance.
- **Information Technology (IT):** The IT Department is responsible for maintaining the Water Bill Printer as well as the Water Utility System, which tracks usage and creates bills and notices. Any changes to the design of the water bill, or revisions to the water rate are handled by IT, along with all special projects relating to water usage and flow. The positions represented in this activity are: Director of Information Technology and Computer Specialist III.
- **Public Works:** These staff are responsible for the actual reading of meters, including investigations of "no-reads" and subsequent re-reads. Often times these staff are the ones responding to customer complaints or questions that require onsite attention. Positions represented in this activity are: Water Utility Worker, Water Utility Lead Worker, Maintenance Worker, Water Utility Supervisor, and the Water Utility Superintendent.

A summary of the information and analysis contained in this chapter of the report follows below.

### **3. SUMMARY**

Overall, the expenditures and staffing included in the Billing and Collections Activity appear to be reasonable. The application of 3.5 full-time staff to ensure accurate and timely billing, along with reading all active meters in the City, is reasonable, if not low.

## 5. BACKFLOW (9135)

The Backflow Activity is responsible for the management of the State-mandated backflow device program, of which the most important tasks include: Testing of customer, County, and City devices; Cross Connection inspections inside buildings and on construction sites; and monthly notifications to customers of the need for device testing.

### 1. FY 2011-12 COUNCIL ADOPTED BUDGET

The following table provides a summary look at the budgeted expenditures adopted by the Council that are included in the Backflow activity.

Backflow (9135)	FY11/12 Budget	% Of Operating Costs
<b>Salaries &amp; Benefits</b>	<b>\$89,400</b>	60.90%
<b>Maintenance &amp; Operations</b>		
Supplies & Equipment	\$12,200	8.31%
Overhead	\$44,700	30.45%
Contractual Services	\$500	0.34%
<b>Subtotal Maint. &amp; Operations</b>	<b>\$57,400</b>	
<b>Expenditure Total</b>	<b>\$146,800</b>	<b>100%</b>
Applied Revenues	(\$25,000)	
<b>Activity Total</b>	<b>\$121,800</b>	

Specific line items included in the summary of expenditures above include the following:

- **Salaries and Benefits:** These costs represent direct salary, benefit, and retirement savings costs associated with the Public Works Department.
- **Supplies & Equipment:** These costs include general office supplies, trainings, equipment usage, and duplication charges.
- **Overhead:** This expenditure represents 50% of the total salary and benefits costs for the Backflow activity, and is used to recover indirect citywide overhead.

- **Contractual Services:** This line item includes costs associated with miscellaneous contractual services.

The next section provides a staffing breakdown for this function.

## **2. FY 2011-12 STAFFING BREAKDOWN**

The following table provides a breakdown of the staff budgeted in the Backflow Activity by department:

<b>Department</b>	<b>Total Budgeted FTE</b>
Public Works	.62
<b>Total</b>	<b>.62</b>

Staff charging their time to the Backflow Activity are responsible for the overall protection of potable water through inspection and monitoring of state required devices. Strict record keeping and reporting is also mandatory. Positions represented in this activity are: Water Utility Superintendent, Assistant Civil Engineer, and Water Utility Lead Worker.

## **3. SUMMARY**

The staffing and expenditures shown in the Backflow activity are in line with the duties, responsibilities, and expenses seen in other water utilities.

## **6. DISTRIBUTION SYSTEM MAINTENANCE (9140)**

The Distribution System Maintenance activity is responsible for maintaining 108 miles of City owned water mains, 1,120 fire hydrants, and 5,850 water service connections and is also responsible for the City's five storm water pumping systems, ten storm pumps and two hydraulic pumps at City Underpasses. It annually performs approximately five new installations of distribution main, installs 20 fire hydrant runs, 20 fire services connections and 30 new service connections for residential and commercial buildings.

### **1. FY 2011-12 COUNCIL ADOPTED BUDGET**

The following table provides a summary look at the budgeted expenditures adopted by the Council that are included in the Distribution System Maintenance activity.

<b>Distribution System Maint. (9140)</b>	<b>FY11/12 Budget</b>	<b>% Of Operating Costs</b>
<b>Salaries &amp; Benefits</b>	<b>\$862,000</b>	<b>56.07%</b>
<b>Maintenance &amp; Operations</b>		
Supplies & Equipment	\$197,200	12.83%
Overhead	\$431,000	28.03%
Contractual Services	\$45,200	2.94%
Intergovernmental Charges	\$2,000	0.13%
<b>Subtotal Maint. &amp; Operations</b>	<b>\$675,400</b>	
<b>Expenditure Total</b>	<b>\$1,537,400</b>	<b>100%</b>
<b>Activity Total</b>	<b>\$1,537,400</b>	

Specific line items included in the summary of expenditures above include the following:

- **Salaries and Benefits:** These costs represent direct salary, benefit, and retirement savings costs associated with the Public Works Department.
- **Supplies & Equipment:** These costs include pipes, valves, various meter repair parts, safety equipment, telephone, training, and equipment usage charges.

- **Overhead:** This expenditure represents 50% of the total salary and benefits costs for the Distribution System Maintenance activity, and is used to recover indirect citywide overhead.
- **Contractual Services:** This line item includes costs associated with water analysis; dump charges, pipe disposal, and outside repair services.
- **Intergovernmental Charges:** These costs include expenditures associated with various outside agencies and governmental entities.

The next section provides a staffing breakdown for this function.

## **2. FY 2011-12 STAFFING BREAKDOWN**

The following table provides a breakdown of the staff budgeted in the Distribution System Maintenance activity by department:

<b>Department</b>	<b>Total Budgeted FTE</b>
Public Works	6.96
<b>Total</b>	<b>6.96</b>

Staff whose time is budgeted in this activity are responsible for the overall maintenance, repair, and expansion of the Utility's infrastructure, including laying pipes. Staff are also responsible for the test, repair, and replacement of older meters and fire hydrants and marking the Utility infrastructure to digging parties. Positions contributing to this activity are: Water Utility Superintendent, Water Utility Supervisor, Electrician, Water Well Operator, Water Utility Supervisor, Water Utility Worker, and Maintenance Worker.

## **3. SUMMARY**

The staff responsibilities associated with the Distribution System Maintenance activity are quite unique, as it is one of the few city utilities that actually repairs and maintains all of its infrastructure pipes, instead of contracting that work out.

Expenditures attributed to this activity are not unreasonable given the services provided, and the supplies needed to maintain the Utility's infrastructure.



## 7. PRODUCTION FACILITIES MAINTENANCE (9145)

The Production Facilities Maintenance activity is responsible for operating the three City wells, two reservoirs and six interconnections; taking weekly State Title 22 water samples; ensuring water quality; investigating customer concerns, replacements and testing; as well as treating and maintaining the City's aquatic center and four wading pools to ensure they meet State Department of Health Safety standards.

### 1. FY 2011-12 COUNCIL ADOPTED BUDGET

The following table provides a summary look at the budgeted expenditures adopted by the Council that are included in the Production Facilities Maintenance activity.

Production Facilities Maint. (9145)	FY11/12 Budget	% Of Operating Costs
<b>Salaries &amp; Benefits</b>	<b>\$388,800</b>	<b>48.23%</b>
<b>Maintenance &amp; Operations</b>		
Supplies & Equipment	\$78,500	9.74%
Overhead	\$194,400	24.11%
Contractual Services	\$40,000	4.96%
Intergovernmental Charges	\$3,000	0.37%
Utility Charges	\$101,500	12.59%
<b>Subtotal Maint. &amp; Operations</b>	<b>\$417,400</b>	
<b>Activity Total</b>	<b>\$806,200</b>	<b>100%</b>

Specific line items included in the summary of expenditures above include the following:

- **Salaries and Benefits:** These costs represent direct salary, benefit, and retirement savings costs associated with the Public Works Department.
- **Supplies & Equipment:** These costs include telephone, training, and equipment usage charges, along with supplies including tools, parts, pumps, and safety equipment.

- **Overhead:** This expenditure represents 50% of the total salary and benefits costs for the Production Facilities Maintenance activity, and is used to recover indirect citywide overhead.
- **Contractual Services:** This line item includes costs associated with SCAQMD regulatory fees, Telem, Valve, and Chlorine Services and miscellaneous engine and pump repairs.
- **Intergovernmental Charges:** These costs include expenditures associated with various outside agencies and governmental entities.
- **Utility Charges:** These costs include Water, Natural Gas, and Electricity costs associated with daily operations of the Water Utility.

The next section provides a staffing breakdown for this function.

## **2. FY 2011-12 STAFFING BREAKDOWN**

The following table provides a breakdown of the staff budgeted in the Production Facilities Maintenance activity by department:

<b>Department</b>	<b>Total Budgeted FTE</b>
Public Works	2.70
<b>Total</b>	<b>2.70</b>

Staff whose time is budgeted in this activity are responsible for the Utility's overall production of water. These employees are tasked with storing, treating, sampling, and managing the flow of all water provided by the Utility. Along with round the clock monitoring of the flow and pressure of the water system, staff are also required to ensure that chemical levels meet state and federal standards, and report their findings. Positions contributing to this activity are: Water Utility Superintendent, Electrician, Water Well Operator, Water Utility Supervisor, Water Utility Worker, and Maintenance Worker.

## **3. SUMMARY**

While the employees associated with this activity are fewer than those who maintain the Utility's infrastructure, there is an enormous responsibility associated with the activities associated with this function. A person must be either on-site or on call 24

hours a day, seven days a week to ensure that any issue that arises with the Utility can be addressed immediately. Expenditures associated with this activity seem to be appropriate given the line items included, and their associated services.

## 8. DEBT SERVICE (9180)

The Debt Service activity accounts for the current payments due on debt issued by the Water Utility.

### 1. FY 2011-12 COUNCIL ADOPTED BUDGET

The following table provides a summary look at the budgeted expenditures adopted by the Council that are included in the Debt Service activity.

Debt Service (9180)	FY11/12 Budget	% Of Operating Costs
Contractual Services	\$10,100	2%
Principal	\$195,000	35%
Interest	\$345,300	63%
<b>Activity Total</b>	<b>\$550,400</b>	<b>100%</b>

Specific line items included in the summary of expenditures above include the following:

- **Contractual Services:** This line item accounts for contracted management and oversight provided for the Water Utility's revenue bonds.
- **Principal:** This line item accounts for the principal paid on the Water Utility's revenue bonds.
- **Interest:** This line item accounts for the interest paid on the Water Utility's revenue bonds.

The next section summarizes this activity.

### 2. SUMMARY

The general oversight and management of the revenue bonds is included in the Water Utility Administration Activity. Nothing in the expenditure line items seems out of line.

## **9. INTER-FUND TRANSFERS (8100)**

The Inter-fund Transfers activity accounts for the Water Utility's annual lease payments to the City for the water system and infrastructure, as well as miscellaneous equipment and NPDES required permits.

### **1. FY 2011-12 COUNCIL ADOPTED BUDGET**

The following table provides a summary look at the budgeted expenditures adopted by the Council that are included in the Inter-fund Transfers activity.

<b>Inter-Fund Transfers (8100)</b>	<b>FY11/12 Budget</b>	<b>% Of Operating Costs</b>
Transfer to General Fund	\$1,630,400	100%
<b>Activity Total</b>	<b>\$1,630,400</b>	

The largest expenditure represented in the transfer to the general fund is the annual transfer of \$1,500,000 for the Utility's lease of the water facility and infrastructure from the City, which was established In May of 2009 by the Water Utility Authority. The remaining costs included in the transfer to the general fund account for NPDES compliance and reporting, Utility vehicles, pumps, and valve turners.

### **2. SUMMARY**

This activity serves as a way to distinguish the Water Utility's transfers to the General Fund, and ensure detailed accounting of the debts being settled. The largest expenditure in this transfer is related to the Utility's lease.

## **10. CONCLUSION**

As a whole, the Water Utility Fund has a total of 18.44 full time staff, and a FY 2011-12 budget of \$11,526,500. The staff and budget attributed to the Water Fund help manage and maintain the City's water infrastructure that provides 5,850 connected customers with water via the 108 miles of pipes and main.

### **1. BREAKDOWN OF BUDGETED EXPENDITURES BY CATEGORY**

The following table shows the budgeted expenditures of the Water Utility Fund by activity.

<b>Activity</b>	<b>FY11/12 Budget</b>	<b>% Of Operating Costs</b>
Salaries & Benefits	\$2,639,300	23%
Supplies & Equipment	\$389,000	3%
Overhead	\$1,319,700	11%
Intergovernmental charges	\$213,000	2%
Liability Insurance	\$58,800	1%
Contractual Services	\$167,500	1%
MWD Water Purchases	\$3,854,000	33%
Ground Water Purchases	\$830,000	7%
Utility Charges	\$101,500	1%
Principal	\$195,000	2%
Interest	\$345,300	3%
Transfer to General Fund	\$1,630,400	14%
<b>Expenditure Total</b>	<b>\$11,690,500</b>	<b>100%</b>
Applied Revenues	(\$164,000)	
<b>Water Utility Fund Total</b>	<b>\$11,526,500</b>	

The single biggest expenditure for the Water Utility Fund is its purchase of water, with 33% of the overall budget; the next biggest expenditure relates to salary and benefits of the staff that run the Utility at 23%. The annual lease of the Water Utility property and infrastructure account for 14% of the overall budget, and seem to be within reason. The overhead allocation of citywide support makes up 11% of the Utility's budget, and while this number does not appear to be grossly inconsistent with other

municipal overhead rates, the methodology currently being used needs to be updated, which it should be noted, is being addressed in the City's current Cost Allocation Plan study.

## **2. BREAKDOWN OF STAFF ALLOCATIONS BY DEPARTMENT**

The following table shows the staff of the Water Utility Fund by department.

<b>Department</b>	<b>Total Budgeted FTE</b>
City Manager	.25
Finance	2.75
Information Technology	.15
Public Works	15.29
<b>Total</b>	<b>18.44</b>

The Water Utility Fund operates with a total of 18.44 full time staff that monitors, maintain, and repair the pipes, pumps, and wells, as well as ensure that records are maintained and reported, bills are sent out and collected, and that customers are satisfied. Several staff budgeted in whole or part in the Water Utility provide services to more than one activity, and in the case of the City Manger, Finance, and IT staff, time to other City departments.



# City of Santa Fe Springs

City Council Meeting

February 23, 2012

## **PUBLIC HEARING**

Resolution No. 9360 - Amendment of Water Rates and Related Charges for Fiscal Year 2011-2012

### **RECOMMENDATION**

That the City Council take the following actions:

1. Acknowledge all written protests that have been received and verify that they do not exceed 50% of all City water customers;
2. Conduct a Public Hearing on the proposed water rate increase;
3. Eliminate the City Facilities Rate, which provides a 50% discount of domestic and reclaimed water usage to City owned facilities; and
4. Adopt Resolution No. 9360 to amend water rates and service charges by 9.0% effective March 1, 2012.

### **BACKGROUND**

On December 20, 2011, the City Council directed staff to initiate proceedings to consider amending water rates and service charges for FY 2011-12. In accordance with Proposition 218, a Public Hearing has been scheduled for February 23, 2012 to receive public comments on the proposed rate increase.

### **Compliance with Proposition 218**

Adjustments in water rates and service charges are subject to Proposition 218. The City must notify all water customers about the proposed adjustments and hold a Public Hearing to receive comments and protests before changes can be approved. The City Council cannot implement the proposed rate increase if written protests are received from a majority of water customers. With approximately 5,500 water customers, a majority protest would be about 2,750 customers.

### **Notice to Water Customers**

Notices were mailed to all water customers on January 4, 2012 advising them of the changes being considered and that a Public Hearing would be held on February 23, 2012 to receive public comments. The notice also advised customers that the proposed rate increase, if approved, would go into effect on March 1, 2012. Attachment 1 is the Notice of Public Hearing that was published on February 10, 2012 in the Whittier Daily News. The notice regarding the proposed rate increase that was sent to water customers is Attachment 2 to this report.

Report Submitted By: Don Jensen, Director  
Public Works Department

Date of Report: February 15, 2012



Justification for Rate Increase

Water rates need to be set so that sufficient revenue is generated to cover estimated costs to operate the water system and to supply water required by City water system customers. To that end, a detailed cost and revenue analysis was done based on the adopted budget for FY 11-12, costs and expenses to date and after making several assumptions for the current fiscal year and for FY 12-13. Assumptions used in the rate analysis are described in Attachment 3 and a copy of the cost and revenue analysis completed by staff is on file with the City Clerk. The conclusions of that analysis were as follows:

Fiscal Year 2011-2012

The FY 11-12 budget needs to be increased by \$374,000 to cover anticipated costs through June 30, 2012. This is a 3.3% increase and additional revenue will need to be generated through water sales. This increase is due to the following:

1. Increases in the Total Cost for Water

The budget for the purchase of water will need to be increased by 6.3% (\$279,000) to cover the increased cost for water. This includes an increase in the cost of MWD water, a decrease in well water produced, and a 1.2% increase in the quantity of water needed to meet demands of water users.

2. Applied Revenues Projected to be Lower

The Adopted Budget includes certain applied revenues. Staff has reevaluated the amounts shown in the adopted budget and believes the total amount of applied revenues will be lower by \$95,000 for the following reasons:

- a. The estimate of \$60,000 in federal reimbursement of water produced by the WQPP facility should be reduced to \$0. Central Basin has advised the City that no federal funds were appropriated for FY 11-12.
- b. The estimate of \$30,000 in revenue for leasing water rights should be reduced to \$0. Given the changes in the State water supply, it is unlikely another agency will ask the City to lease water rights to them.
- c. Based on the extent of backflow testing done to date, staff is recommending that the estimate for revenue from backflow testing be reduced by \$5,000 to reflect the total expected this year.

3. Budget Deficit if Rate Increase is Deferred

Without a rate increase, revenue generated by water sales in FY 11-12 will not be sufficient to cover anticipated costs to operate the water system through June 30, 2012. If a rate increase is not implemented on March 1, 2012 the cash fund status as of June 30, 2012 for the Water Enterprise Fund will have a deficit of between \$422,000 and \$672,000.

FY 2012-2013

The detailed analysis completed by staff included an assessment of costs and revenue projections for FY 12-13 using existing rates and the assumptions shown in Attachment 1. The conclusion of that analysis is that the budget for FY 12-13 is currently projected to be 5.0% (\$563,000) higher than the adopted budget for FY 11-12. The reasons for the increase are as follows:

1. Water Purchase Costs Expected to be 8.9% Higher

The budget for the purchase of water will need to be increased by 8.8% (\$390,000). This is based on the assumption that rates charged by MWD, WRD and Central Basin will increase by at least 12.0% over current rates, but water usage will not change. That is comparable with previous rate increases.

2. Lease Payment Will be 10.0% Higher

The analysis assumes the Lease Payment to the City will be increased from \$1,500,000 to \$1,650,000. This is an increase of 10.0% (\$150,000).

3. Operational Costs will be 2.0% Higher

It has been assumed that maintenance and operating costs for FY 12-13, with the exception of water purchases and debt service costs, will be 2.0% (\$44,000) higher than FY 11-12.

4. Budget Deficit if Rate Increase is Deferred

Without a rate increase in FY 11-12, the revenue generated by water sales in FY 12-13 will not be sufficient to cover the anticipated costs to operate the water system through June 30, 2013. If a rate increase is not implemented on March 1, 2012 the cash fund status as of June 30, 2013 for the Water Enterprise Fund will have a deficit of between \$655,000 and \$905,000.

Overall Assessment of Costs and Revenues

As indicated above, additional revenue will be needed in each fiscal year to cover the anticipated increases in costs for operating the City's water system and to meet the estimated demands for water by City customers. The need with respect to each fiscal year is as follows:

<u>Fiscal Year</u>	<u>Water Fund Budget</u>	<u>Change in Cost</u>
2011-12	\$11,242,000**	
2011-12	\$11,616,000 (Est.)	+ \$ 374,000
2012-13	\$11,848,000 (Est.)	+ \$ 563,000
		+ \$ 937,000

\*\* Adopted Budget (Adjusted)

The total of \$937,000 represents an 8.3% increase in cost that will need to be offset by additional revenue generated by water sales and charges.

Recommendations for a Rate Increase in FY 2011-12

At this time, staff is recommending that the City Council authorize the following changes to water rates and service charges effective March 1, 2012:

1. Raise the Following Water Rates and Service Charges by 9%

This recommendation would apply to the following:

- Potable Water Rates
- Reclaimed Water Rates
- Meter Service Charges
- Fire Service Charges

2. Eliminate the City Facilities Rate Retroactive to July 1, 2011.

The City Facilities Rate provides for a 50% discount for water used by City-owned facilities. This discount was implemented twenty years ago to offset the City's cost to support the Water Enterprise Fund. In light of the Lease Payment now paid by the Water Utility Authority to the City, staff believes the discount is no longer justified. Although eliminating the discount will increase the City's general fund cost for water used through City-owned meters, it will generate about \$230,000 in additional revenue for the Water Enterprise Fund.

3. Recommendations for Other Rates and Charges

No changes are being recommended at this time in the following:

- Senior Citizen Lifeline Rate
- Late Payment Charge
- Reconnection Charges
- Unauthorized Turn-On Charges

Attachment 5 to this report is Resolution No. 9360 which has been prepared for adoption by the City Council if it decides to implement the proposed rate increase. Attachment 6 is the Schedule of Proposed Water Rates and Related Charges

Overall Impact of Rate Increase and Changes

If a 9% rate increase is implemented and the City Facilities Discount is eliminated, staff is estimating that the impact as of June 30 on the Water Fund during each fiscal year would be as follows:

1. Revenue From Water Sales & Charges

The impact on revenue generated by water sales and charges would be:

<u>Fiscal Year</u>	<u>Projected Change (Increase) in Revenue</u>		
2011-12	Between	\$ 197,000	and \$ 447,000
2012-13	Between	\$ 852,000	and \$1,102,000
	Between	\$1,049,000	and \$1,549,000

2. Water Fund Status – June 30, 2012

The difference between revenues from water sales and operating costs is estimated to be between a deficit of (\$100,000) and a surplus of \$150,000.

3. Water Fund Status – June 30, 2013

The difference between revenues from water sales and operating costs is estimated to be a surplus of between \$140,000 and \$390,000.

Effective Date of Rate Adjustments

It is recommended that all rate adjustments go into effect on March 1, 2012. The actual date of implementation would be subject to billing schedules and the new rates and charges would only be applied to billing periods after March 1, 2012.

Impact on Customers

If the proposed adjustments are implemented, the impact on residential, business and reclaimed customers would be as follows:

Residential Customers

The impact on residential customers would be as follows:

- The bill for a residential customer with a 5/8 or 3/4-inch meter that uses 14.5 billing units of water each month will increase from \$48.29 to \$52.64 for a net change of \$4.35 per month.
- The bill for a residential customer with a 3/4-inch meter that uses 18.0 billing units of water each month will increase from \$57.46 to \$62.60 for a net change of \$5.14 per month.
- The bill for a residential customer with a 1-inch meter that uses 27.6 billing units of water each month will increase from \$87.37 to \$95.23 for a net change of \$7.86 per month.

As shown in Attachment 7, if the recommended increase is implemented, monthly costs for residential water customers will still be approximately on average with what customers of surrounding water purveyors are paying for water.

Business Customers

For business customers, the actual impact will depend on the quantity of water used and the size of the customer's water meter. The following examples are provided to illustrate the impact on business customers:

- The bill for a customer that uses 71 billing units of water each month and has a 1.5" meter will increase by \$24.29 per month (9.0%).
- The bill for a customer that uses 105 billing units of water each month and has a 2" meter will increase by \$36.56 per month (9.0%).

- The bill for a customer that uses 440 billing units of water each month and has a 3" meter will increase by \$148.66 per month (9.0%).
- The bill for a customer that uses 1512 billing units of water each month and has a 4" meter will increase by \$499.00 per month (9.0%).
- The bill for a customer that uses 4556 billing units of water each month and has a 4" meter will increase by \$1,486.70 per month (9.0%).

#### Protests by Water Customers

The Notice sent to water customers stated that persons wishing to protest the proposed increase must file a written protest with the City Clerk prior to the time of the Public Hearing. At the time this report was submitted, no written protests had been received regarding the proposed rate increase. The City Clerk will provide an updated report at the meeting should any protests be received after this report has been submitted.

#### FISCAL IMPACT

The proposal to amend water rates and related charges is needed to ensure that operating revenue will cover operating expenditures associated with water-funded operations is fiscally prudent.

#### INFRASTRUCTURE IMPACT

The proposed adjustments in rates and charges will provide the resources needed to maintain operation of the City water system and to meet water demands of residential and commercial customers for FY 2011-12 and FY 2012-13.

  
Thaddeus McCormack  
City Manager

#### Attachment(s):

1. Notice of Public Hearing
2. Notice to Water Customers
3. Assumptions for Water Rate Increase
4. Cost and Revenue Analysis (On file with the City Clerk)
5. Resolution No. 9360
6. Exhibit A: Schedule of Proposed Water Rates and Related Charges
7. Exhibit B: Water Rate Comparison

**NOTICE OF PUBLIC HEARING ON PROPOSED AJUSTMENTS OF WATER RATES  
AND RELATED CHARGES FOR FISCAL YEAR 2011/2012**

THIS WILL SERVE AS NOTICE that a Public Hearing will be held on Thursday, February 23, 2012 at 6:00 p.m. in the Santa Fe Springs City Hall Council Chambers, located at 11710 Telegraph Road, Santa Fe Springs regarding a proposal from the Department of Public Works to adjust water rates and related charges by a maximum of 9.0% for Fiscal Year 2011/12. Proposed rates and charges are recommended to go into effect on March 1, 2012.

The proposed adjustments to current water rates and related charges are needed to ensure that sufficient revenue will be available in FY 2011/12 to cover increased maintenance and production costs, as well as the cost to purchase water from the City's water purveyor, Metropolitan Water District.

THE PUBLIC HEARING will be held before the City Council of the City of Santa Fe Springs as noted above on Thursday, February 23, 2012 in order to receive comment on the proposed adjustments of water rates and related charges. Any person wishing to object to the proposed rate adjustments must file a written protest with the City Clerk prior to the time set and scheduled for the Public Hearing. The address for the City Clerk is 11710 Telegraph Road, Santa Fe Springs, CA 90670.

Please contact Mr. Frank Beach, Utility Services Manager at (562) 868-0511, extension 3601 if you have any questions regarding this matter.

**NOTICE OF PUBLIC HEARING**  
**PROPOSED ADJUSTMENTS OF WATER RATES**  
**AND RELATED CHARGES FOR FISCAL YEAR 2011/12**

THIS WILL SERVE AS NOTICE that a Public Hearing will be held on Thursday, February 23, 2012 at 6:00 p.m. in the Santa Fe Springs City Hall Council Chambers, located at 11710 Telegraph Road, Santa Fe Springs regarding a proposal from the Department of Public Works to adjust water rates and related charges by a maximum of 9.0% for Fiscal Year 2011/12. Proposed rates and charges are recommended to go into effect on March 1, 2012.

The proposed adjustments to current water rates and related charges are needed to ensure that sufficient revenue will be available in FY 2011/12 to cover increased maintenance and production costs, as well as the cost to purchase water from the City's water purveyor, Metropolitan Water District.

THE PUBLIC HEARING will be held before the City Council of the City of Santa Fe Springs as noted above on Thursday, February 23, 2012 in order to receive public comment on the proposed adjustments of water rates and related charges. Any person wishing to object to the proposed adjustments must file a written protest with the City Clerk prior to the time set for the scheduled Public Hearing. The address for the City Clerk is: 11710 Telegraph Road, Santa Fe Springs, CA 90670

Please contact Mr. Frank Beach, Utility Services Manager at 562-868-0511, extension 3601 if you have any questions regarding this matter.

**AVISO DE UNA AUDIENCIA PÚBLICA**  
**AJUSTES PROPUESTOS DE LAS TARIFAS DE AGUA**  
**Y CARGAS RELACIONADAS PARA EL AÑO FISCAL 2011/12**

POR MEDIO DE LA PRESENTE, NOS PERMITIMOS COMUNICARLE que se llevará a cabo una Audiencia Pública el Jueves, 23 de Febrero del 2012 a las 6:00 de la tarde, en el Palacio Municipal de Santa Fe Springs localizado en el 11710 Telegraph Rd., en la ciudad de Santa Fe Springs. Durante la Audiencia Pública se discutirá la propuesta del Departamento de Obras Públicas para ajustar las tarifas de agua y cargos relacionados por un máximo de 9% durante el año fiscal 2011-2012. Se recomendará que los ajustes de las tarifas y cargas relacionadas entren en efecto el día primero de Marzo del 2012.

Los ajustes propuestos de las tarifas de agua y cargas relacionadas son necesarios para asegurar que haya suficientes fondos en el año fiscal de el 2011-2012, para poder cubrir el aumento en los costos de mantenimiento y producción, así como los costos de la compra de agua del proveedor, Distrito Metropolitano de Agua.

La audiencia se llevará a cabo ante el H. Ayuntamiento de la Ciudad de Santa Fe Springs, como se indica arriba, el Jueves 23 de Febrero del 2012, para recibir comentarios del público referente a la propuesta. Cualquier persona con alguna objeción a los ajustes y sobrecargos debe someter su protesta por escrito con la Secretaria Municipal antes de la fecha fijada para la Audiencia Pública. La dirección es: 11710 Telegraph Road, Santa Fe Springs, CA 90670.

Si requiere asistencia en Español por favor llame al (562) 868-0511, Extension 7369.

## **PRIMARY ASSUMPTIONS FOR WATER RATE INCREASE (FY 2011-12)**

### Timeline for Rate Implementation

- |   |                   |
|---|-------------------|
| • City Council Initiates Prop 218 Process | December 20, 2011 |
| • Notices Mailed to Customers             | January 3, 2012   |
| • City Council Holds Public Hearing       | February 23, 2012 |
| • Rate Increases Implemented              | March 1, 2012     |

### Process to Raise Rates

- Must comply with requirements mandated by Prop. 218:
- 4 month process to implement new rates
- Must hold Public Hearing before rate change can be approved
- Must give customers 45 days notice of Public Hearing and Proposed Rates
- FY 2011-12 Rate increase assumed to be effective March 1, 2012
- Allows rate increase to be in effect before heavy water use months

### Water Usage:

- Water usage for FY 2011-12 projected to be 2.0% higher than estimated
- Water usage for FY 2012-13 assumed to be the same as for FY 2011-12

### Outside Water Rates:

- MWD rates will increase by no more than 12% (Previous Increase was 7%)
- WRD rates will increase by no more than 12% (Previous Increase was 19%)
- Central Basin rate for water produced by the WQPP will increase by 12%
- Actual rates will not be adopted until May (WRD) and June (MWD/CB)

### New Water Well:

- Initially assumed well would be in operation by December 31, 2011
- Now assuming well will not be in operation prior to October 1, 2012
- Increases cost in FY 2011-12 by about \$257,000

### Adjustments to Lease Payments/Transfers:

- Was reduced from \$1,650,000 to \$1,500,000 for FY 2011-12
- To be restored to \$1,650,000 for FY 2012-13

### Budget for Water Operations for FY 2012-13:

- M&O costs to be 2% higher (excluding Water Purchases)
- City discount of 50% on rates may be eliminated (Discount = \$230,000 +/-)



# CITY OF SANTA FE SPRINGS

## Schedule of Proposed Water Rates and Related Charges for FY 2011/12 Ajuste de Tarifas Propuestas De Agua y Sobrecargos Del Año Fiscal 2011/2012

	<u>Current Fee/ Tarifa Actual</u>	<u>Proposed Fee/ Tarifa Propuesta</u>
<b><u>Quantity Rates*/Tarifas Por Cantidad*</u></b>		
Tier/Nivel 1 (First 1,800 cubic feet per month (pies cubicos por mes))	\$2.62	\$2.86
Tier/Nivel 2 (1,800 to 3,600 cubic feet per month (pies cubicos por mes))	\$2.99	\$3.26
Tier/Nivel 3 (Over 3,600 cubic feet per month (pies cubicos por mes))	\$3.42	\$3.73
Tier/Nivel 4 (Over 10,000 and up to 40,000 cubic feet per month)	\$3.50	\$3.82
Tier/Nivel 5 (Over 40,000 cubic feet per month)	\$3.59	\$3.91

### **Reclaimed Water Rates\*/Tarifas De Agua Reciclada\***

First 1,800 cubic feet per month (pies cubicos por mes)	\$2.53	\$2.76
1,800 cubic feet and up to 25 acre feet per month (pies cubicos por mes)	\$2.85	\$3.11
Over 25 and up to 50 acre feet per month (pies cubicos por mes)	\$2.75	\$3.00
Over 50 acre feet per month (pies cubicos por mes)	\$2.62	\$2.86

\* The fees for quantity and reclaimed water are per 100 cubic feet.

\* Las cuotas se basan en la cantidad y el costo de agua reciclada por 100 pies cubicos

### **Meter Service Charge (Per Month)/Servicio del Medidor (Por Mes)**

5/8 x 3/4 inch meter	\$10.30	\$11.20
3/4 inch meter	\$10.30	\$11.20
1 inch meter	\$13.30	\$14.50
1-1/2 inch meter	\$49.25	\$53.65
2 inch meter	\$68.85	\$75.00
3 inch meter	\$138.30	\$151.00
4 inch meter	\$182.50	\$199.00
6 inch meter	\$229.00	\$250.00
8 inch meter	\$305.00	\$332.00
10 inch meter	\$459.00	\$500.00

### **Fire Service Charge (Per Month)/Tarifa De Servicio Para Incendios (Por Mes)**

2 inch fire service	\$45.00	\$49.00
4 inch fire service	\$68.00	\$74.00
6 inch fire service	\$85.00	\$92.00
8 inch fire service	\$115.00	\$125.00
10 inch fire service	\$145.00	\$158.00

### **Other Miscellaneous Fees/Cobros Adicional**

Late Payment Charge/Cargos Por Pagos Atrasados	\$15.00	- No Change -
Reconnection Charge/Cargos De Reconexión	\$30.00	- No Change -

### **Unauthorized Turn-on Charge/Cargos Por Servicio No Autorizado**

1st occurrence in a six-month period (primer incidente en un periodo de seis meses)	\$75.00	- No Change -
2nd and subsequent occurrence in a six-month period (segundo incidente o subsecuentes en un periodo de seis meses)	\$150.00	- No Change -

### **Effective Date/Fecha Vigente**

Proposed rates and charges are recommended to go into effect on March 1, 2012.

Se recomienda que los ajustes de tarifas y sobrecargos propuestos comiencen a partir del primero de Marzo del 2012.

EXHIBIT A

**MONTHLY WATER COST COMPARISON  
WITH 9.0% PROPOSED RATE INCREASE  
EFFECTIVE 3/1/2012**

Water Purveyor	Average Residential Bill		
	Monthly Cost	Other Agency Cost Compared to City of Santa Fe Springs Proposed Rate	
Park Water Company	\$82.00	31.0%	higher
Golden State Water Company	\$79.89	27.5%	higher
City of Norwalk	\$77.65	24.0%	higher
City of Southgate	\$76.46	22.0%	higher
San Gabriel Valley Water	\$76.12	21.5%	higher
<b>City of Santa Fe Springs (Proposed)</b>	<b>\$62.60</b>		
City of Pico Rivera	\$59.00	7.0%	lower
City of Santa Fe Springs (Current)	\$57.46		
Suburban Water Systems - La Mirada	\$51.73	17.4%	lower
City of Whittier	\$51.08	18.0%	lower
City of Cerritos	\$44.68	28.0%	lower
City of Downey	\$32.60	48.0%	lower

Notes:

- (1) Monthly cost is for 1,800 cubic feet (13,465 gallons) and includes the meter charge (3/4" meter)
- (2) Cities of Downey, Cerritos and Whittier are 100% well water

## RESOLUTION NO. 9360

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS, CALIFORNIA AMENDING WATER RATES AND CHARGES FOR FY 2011/12

The City Council of the City of Santa Fe Springs does hereby resolve as follows:

Section 1. The water rates and charges for the City set forth pursuant to Section 53-28 of the City Code, are hereby established as follows:

(a) Quantity Rates

First 1,800 cubic feet per month	\$2.86/100 cubic feet
Over 1,800 and up to 3,600 cubic feet/monthly	\$3.26/100 cubic feet
Over 3,600 and up to 10,000 cubic feet/monthly	\$3.73/100 cubic feet
Over 10,000 and up to 40,000 cubic feet/monthly	\$3.82/100 cubic feet
Over 40,000 cubic feet monthly	\$3.91/100 cubic feet

(b) Reclaimed Water Rates

First 1,800 cubic feet per month	\$2.76/100 cubic feet
Over 1,800 cubic feet & up to 25 acre feet/monthly	\$3.11/100 cubic feet
Over 25 and up to 50 acre feet per month	\$3.00/100 cubic feet
Over 50 acre feet per month	\$2.86/100 cubic feet

(c) Senior Citizen Lifeline Rate

Residential customers who can verify that they meet the following eligibility requirements will receive a 15% discount on the first 1,800 cubic feet of water used each month:

- Applicant must be at least 60 years old
- Applicant must be a full-time resident of the City water service area
- The water bill must be in the name of the applicant
- The property listed on the water bill must be the primary residence of the applicant
- The total combined annual gross income of applicant's household must not exceed 175% of Federal poverty guidelines

(d) <u>Meter Service Charge</u>	<u>Per Meter Per Month</u>
5/8 x 3/4	\$ 11.20
3/4 inch	\$ 11.20
1 inch	\$ 14.50

Meter Service Charge

Per Meter Per Month

1-1/2 inch	\$ 53.65
2 inch	\$ 75.00
3 inch	\$ 151.00
4 inch	\$ 199.00
6 inch	\$ 250.00
8 inch	\$ 332.00
10 inch	\$ 500.00

The service charge is applicable to all metered service. It is a readiness-to-serve charge to which is added to the consumption charge, computed at the quantity rates, for water used during the month.

(e) Fire Service Charge

Per Meter Per Month

2 inch DC	\$ 49.00
4 inch DC	\$ 74.00
6 inch DC	\$ 92.00
8 inch DC	\$ 125.00
10 inch DC	\$ 158.00

(f) Late Payment Charge

If any account becomes delinquent, the City shall impose a fifteen dollar (\$15.00) late payment charge.

(g) Reconnection Charge

Water service which has been shut off for failure to comply with any of the rules and regulations or to pay any rates, charges or penalties, as herein provided, shall not be restored until such rules and regulations and penalties have been complied with to the satisfaction of the City and payment is made of the amount due if any; and in addition thereto the amount of thirty dollars (\$30.00) shall be assessed for the expense of restoring water service for such occurrence.

(h) Unauthorized Turn-On Charge

In the event that a customer turns on their water service, or allows any person other than an authorized City employee to turn on their water service, after the water service has been turned off by the City, a charge of seventy-five dollars (\$75.00) shall be added to the bill for the affected service for the first occurrence in a six-month period, and one hundred and fifty dollars (\$150.00) shall be assessed for the second and each subsequent occurrence in a six-month period.

Section 2. The foregoing rates and charges shall apply to all water used after  
March 1, 2012

APPROVED and ADOPTED this 23<sup>rd</sup> day of February, 2012.

---

MAYOR

ATTEST:

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CITY CLERK



# *City of Santa Fe Springs*

City Council Meeting

February 23, 2012

## **PUBLIC HEARING**

### Hearing of Protest to Weed Abatement

#### **RECOMMENDATION**

That the City Council:

- 1) Conduct a Public Hearing on Weed Abatement; and,
- 2) Direct the Agricultural Commissioner to abate the nuisance by having weeds, rubbish and refuse removed.

#### **BACKGROUND**

On January 26, 2012, the City Council adopted Resolution No. 9356 declaring weeds to be a public nuisance on certain properties that had been inspected and found to contain a growth of weeds or to contain flammable rubbish. A list of the parcels is attached.

The date of Thursday, February 23, 2012, at 6:00 p.m. was set for a Public Hearing of protests to abatement of weeds. Proper notices and postings in accordance with the Government Code have been made and the hearing of protests should be conducted. At this time, it would be appropriate for the Mayor to conduct the Public Hearing and hear from any person (s) who would like to address the City Council.

Thaddeus McCormack  
City Manager

#### **Attachment(s)**

Parcel List

Resolution No. 9356

**RESOLUTION NO. 9356**

**A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF SANTA FE SPRINGS DECLARING THAT WEEDS  
GROWING UPON AND IN FRONT OF, AND BRUSH, RUBBISH,  
REFUSE, AND DIRT UPON AND IN FRONT OF CERTAIN  
PRIVATE PROPERTY IN THE CITY ARE A PUBLIC  
NUISANCE, AND DECLARING ITS INTENTION TO PROVIDE  
FOR THE ABATEMENT THEREOF**

THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS DOES  
RESOLVE AS FOLLOWS:

BE IT RESOLVED THAT, pursuant to the provisions of Articles 1 and 2, Chapter 13, part 2, Division 3, Title 4, of the California Government Code, Sections 39500 to 39588, inclusive, and evidence received by it, the City Council of the City of Santa Fe Springs specifically finds:

Section 1: That the weeds growing upon the streets and sidewalks in front of said property are weeds which bear seeds of a wingy or downy nature or attain such large growth as to become a fire menace to adjacent improved property when dry, or which are otherwise noxious or dangerous.

Section 2: That the presence of dry grass, stubble, refuse, or other flammable materials are conditions which endanger the public safety.

Section 3: That by reason of the foregoing fact, the weeds or dry grass, stubble, refuse, or other flammable material growing or existing upon the private property hereinafter described, and upon the streets and sidewalks in front of said property constitute a public nuisance and should be abated as such.

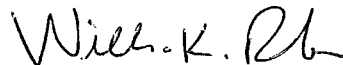
Section 4: That the private property, together with the streets and sidewalks in front of same herein referred to, is more particularly described as follows, to-wit: That certain property described in Appendix "A" attached hereto and by this reference made a part hereof as though set forth in full at this point.

BE IT THEREFORE RESOLVED, pursuant to the findings of fact, by this Council heretofore made, that the weeds or dry grass, stubble, refuse, or other flammable material in and upon and in front of the real property hereinbefore described constitute and are hereby declared to be a public nuisance which should be abated. The Agricultural Commissioner/Director of Weights and Measures, County of Los Angeles, is hereby designated the person to give notice to destroy said weeds or dry grass, stubble, refuse, or other flammable material and shall cause notices to be given to each property owner by United States Mail and said notice shall be substantially in the following form, to-wit.

BE IT FURTHER RESOLVED THAT on the 23<sup>rd</sup> day of February, 2012, at the hour of 6:00 p.m. of said day is the day and hour, at the Council Chambers of the City Council of the City of Santa Fe Springs is fixed by this City Council as the place when and where any and all property owners having any objections to the aforesaid proposed removal of weeds or dry grass, stubble, refuse, or other flammable material may appear before the City Council and show cause why said weeds or dry grass, stubble, refuse, or other flammable material should not be removed in accordance with this resolution, and said objections will then and there be heard and given due consideration; and

BE IT RESOLVED THAT the notices to destroy weeds or dry grass, stubble, refuse, or other flammable material hereinbefore referred to shall be mailed by said Agricultural Commissioner/Director of Weights and Measures at least ten days prior to February 23, 2012.

PASSED and ADOPTED this 26<sup>th</sup> day of January, 2012.

  
\_\_\_\_\_  
MAYOR

ATTEST:

  
\_\_\_\_\_  
DEPUTY CITY CLERK



**CITY OF SANTA FE SPRINGS**

**2012**

**WEED ABATEMENT DECLARATION LIST**

LOS ANGELES COUNTY DECLARATION LIST  
**CITY OF SANTA FE SPRINGS**  
 IN SEQ BY WEED-KEY, THEN PARCEL UNIMPROVED

DATE: 01/10/12

ZONE	CITY CODE	LOCATION	PARCEL	KEY
04	623	SHOEMAKER AVE	7005 001 802	8
- 04	623	13630 FIRESTONE BLVD	7005 014 047	8
- 04	623	13460 FIRESTONE BLVD	7005 014 048	8
- 04	623	13500 FIRESTONE BLVD	7005 014 049	8
04	623	CARENITA RD	7005 014 801	8
04	623	ALONDRA BLVD	7005 014 802	8
- 04	623	13560 FIRESTONE BLVD	7005 014 913	8
- 04	623	FIRESTONE BLVD	7005 014 914	8
- 04	623	13580 FIRESTONE BLVD	7005 014 915	8
04	623	BELL RANCH DR	8002 019 042	8
04	623	10137 NORWALK BLVD	8005 012 047	8
04	623	12171 TELEGRAPH RD	8005 012 902	8
04	623	10025 BLOOMFIELD AVE	8005 015 011	8
04	623	TELEGRAPH RD	8005 015 024	8
04	623	12405 TELEGRAPH RD	8005 015 027	8
04	623	HERITAGE SPRINGS DR W	8009 001 089	8
04	623	HERITAGE SPRINGS DR E	8009 001 093	8
04	623	GARDEN PARKWAY	8009 001 095	8
04	623	CLARK ST	8009 001 096	8
04	623	CLARK ST	8009 001 097	8
04	623	GARDEN PARKWAY	8009 001 098	8
04	623	HERITAGE SPRINGS DR W	8009 001 099	8
04	623	GARDEN PARKWAY	8009 001 101	8
04	623	GARDEN PARKWAY	8009 001 108	8
04	623	GARDEN PARKWAY	8009 001 109	8
04	623	GARDEN PARKWAY	8009 001 110	8
04	623	GARDEN PARKWAY	8009 001 111	8
04	623	GARDEN PARKWAY	8009 001 112	8
04	623	GARDEN PARKWAY	8009 001 113	8
04	623	GARDEN PARKWAY	8009 001 114	8
04	623	GARDEN PARKWAY	8009 001 115	8
04	623	GARDEN PARKWAY	8009 001 116	8
04	623	GARDEN PARKWAY	8009 001 117	8
04	623	GARDEN PARKWAY	8009 001 133	8
04	623	GARDEN PARKWAY	8009 001 134	8
04	623	GARDEN PARKWAY	8009 001 135	8
04	623	GARDEN PARKWAY	8009 001 136	8
04	623	GARDEN PARKWAY	8009 001 137	8
04	623	GARDEN PARKWAY	8009 001 138	8
04	623	GARDEN PARKWAY	8009 001 139	8
04	623	GARDEN PARKWAY	8009 001 140	8

LOS ANGELES COUNTY DECLARATION LIST  
**CITY OF SANTA FE SPRINGS**  
 IN SEQ BY WEED-KEY, THEN PARCEL UNIMPROVED

DATE: 01/10/12

ZONE	CITY CODE	LOCATION	PARCEL	KEY
04	623	GARDEN PARKWAY	8009 001 141	8
04	623	LAVENDER CIR	8009 001 163	8
04	623	LAVENDER CIR	8009 001 164	8
04	623	LAVENDER CIR	8009 001 165	8
04	623	LAVENDER CIR	8009 001 166	8
04	623	LAVENDER CIR	8009 001 167	8
04	623	LAVENDER CIR	8009 001 168	8
04	623	LAVENDER CIR	8009 001 169	8
04	623	FUSHIA CIR	8009 001 170	8
04	623	FUSHIA CIR	8009 001 171	8
04	623	JASMINE CT	8009 001 184	8
04	623	JASMINE CT	8009 001 185	8
04	623	JASMINE CT	8009 001 186	8
04	623	JASMINE CT	8009 001 187	8
04	623	JASMINE CT	8009 001 188	8
04	623	JASMINE CT	8009 001 189	8
04	623	JASMINE CT	8009 001 190	8
04	623	MANDEVILLA CT	8009 001 191	8
04	623	MANDEVILLA CT	8009 001 192	8
04	623	MANDEVILLA CT	8009 001 193	8
04	623	MANDEVILLA CT	8009 001 194	8
04	623	CEDAR DR	8009 002 074	8
04	623	12301 HERITAGE SPRINGS DR	8009 003 141	8
04	623	12305 HERITAGE SPRINGS DR	8009 003 142	8
04	623	12309 HERITAGE SPRINGS DR	8009 003 143	8
04	623	12313 HERITAGE SPRINGS DR	8009 003 144	8
04	623	12317 HERITAGE SPRINGS DR	8009 003 145	8
04	623	12321 HERITAGE SPRINGS DR	8009 003 146	8
04	623	12325 HERITAGE SPRINGS DR	8009 003 147	8
04	623	12329 HERITAGE SPRINGS DR	8009 003 148	8
04	623	12333 HERITAGE SPRINGS DR	8009 003 149	8
04	623	12337 HERITAGE SPRINGS DR	8009 003 150	8
04	623	10454 ELDERBERRY LN	8009 003 172	8
04	623	10460 ELDERBERRY LN	8009 003 173	8
04	623	10466 ELDERBERRY LN	8009 003 174	8
04	623	10472 ELDERBERRY LN	8009 003 175	8
04	623	10478 ELDERBERRY LN	8009 003 176	8
04	623	10484 ELDERBERRY LN	8009 003 177	8
04	623	10457 ELDERBERRY LN	8009 003 178	8
04	623	10463 ELDERBERRY LN	8009 003 179	8
04	623	10469 ELDERBERRY LN	8009 003 180	8

LOS ANGELES COUNTY DECLARATION LIST  
**CITY OF SANTA FE SPRINGS**  
 IN SEQ BY WEED-KEY, THEN PARCEL UNIMPROVED

DATE: 01/10/12

ZONE	CITY CODE	LOCATION	PARCEL	KEY
04	623	10475 ELDERBERRY LN	8009 003 181	8
04	623	10481 ELDERBERRY LN	8009 003 182	8
04	623	10487 ELDERBERRY LN	8009 003 183	8
- 04	623	12582 JUNIPER TERR	8009 004 070	8
- 04	623	12576 JUNIPER TERR	8009 004 071	8
- 04	623	12566 JUNIPER TERR	8009 004 072	8
- 04	623	12560 JUNIPER TERR	8009 004 073	8
- 04	623	12550 JUNIPER TERR	8009 004 074	8
- 04	623	12538 JUNIPER TERR	8009 004 075	8
- 04	623	12528 JUNIPER TERR	8009 004 076	8
- 04	623	12522 JUNIPER TERR	8009 004 077	8
04	623	GARDEN PARKWAY	8009 004 078	8
04	623	GARDEN PARKWAY	8009 004 079	8
04	623	GARDEN PARKWAY	8009 004 080	8
04	623	GARDEN PARKWAY	8009 004 081	8
04	623	GARDEN PARKWAY	8009 004 082	8
04	623	GARDEN PARKWAY	8009 004 083	8
04	623	GARDEN PARKWAY	8009 004 084	8
04	623	GARDEN PARKWAY	8009 004 085	8
04	623	GARDEN PARKWAY	8009 004 086	8
04	623	GARDEN PARKWAY	8009 004 087	8
04	623	GARDEN PARKWAY	8009 004 088	8
04	623	GARDEN PARKWAY	8009 004 089	8
04	623	GARDEN PARKWAY	8009 004 090	8
04	623	GARDEN PARKWAY	8009 004 091	8
04	623	GARDEN PARKWAY	8009 004 092	8
04	623	GARDEN PARKWAY	8009 004 093	8
04	623	GARDEN PARKWAY	8009 004 094	8
04	623	GARDEN PARKWAY	8009 004 095	8
04	623	GARDEN PARKWAY	8009 004 096	8
04	623	GARDEN PARKWAY	8009 004 097	8
04	623	GARDEN PARKWAY	8009 004 098	8
04	623	GARDEN PARKWAY	8009 004 099	8
- 04	623	12477 OLIVE LN	8009 004 100	8
- 04	623	12481 OLIVE LN	8009 004 101	8
- 04	623	12487 OLIVE LN	8009 004 102	8
04	623	GARDEN PARKWAY	8009 004 103	8
04	623	GARDEN PARKWAY	8009 004 104	8
04	623	GARDEN PARKWAY	8009 004 105	8
04	623	GARDEN PARKWAY	8009 004 106	8
04	623	GARDEN PARKWAY	8009 004 107	8

LOS ANGELES COUNTY DECLARATION LIST  
CITY OF SANTA FE SPRINGS  
IN SEQ BY WEED-KEY, THEN PARCEL UNIMPROVED

DATE: 01/10/12

ZONE	CITY CODE	LOCATION	PARCEL	KEY
04	623	GARDEN PARKWAY	8009 004 116	8
04	623	GARDEN PARKWAY	8009 004 117	8
04	623	GARDEN PARKWAY	8009 004 118	8
04	623	GARDEN PARKWAY	8009 004 119	8
04	623	GARDEN PARKWAY	8009 004 120	8
04	623	GARDEN PARKWAY	8009 004 121	8
04	623	GARDEN PARKWAY	8009 004 122	8
04	623	GARDEN PARKWAY	8009 004 123	8
04	623	GARDEN PARKWAY	8009 004 124	8
04	623	GARDEN PARKWAY	8009 004 125	8
04	623	GARDEN PARKWAY	8009 004 126	8
04	623	GARDEN PARKWAY	8009 004 127	8
04	623	GARDEN PARKWAY	8009 004 128	8
04	623	GARDEN PARKWAY	8009 004 129	8
04	623	FREEMAN AVE	8011 004 031	8
04	623	FREEMAN AVE	8011 004 058	8
04	623	FREEMAN AVE	8011 004 064	8
04	623	13007 TELEGRAPH RD	8011 005 013	8
04	623	FREMAN AVE	8011 007 026	8
04	623	FREMAN AVE	8011 007 027	8
04	623	ROMANDEL AVE	8011 007 028	8
04	623	ROMANDEL AVE	8011 007 029	8
04	623	ROMANDEL AVE	8011 007 038	8
04	623	ROMANDEL AVE	8011 007 040	8
04	623	ROMANDEL AVE	8011 007 041	8
04	623	ROMANDEL AVE	8011 007 043	8
04	623	12636 LOS NIETOS RD	8011 007 046	8
04	623	SANTA FE SPRINGS RD	8011 007 047	8
04	623	10712 LAUREL AVE	8011 009 935	8
04	623	LARUEL AVE	8011 011 906	8
04	623	LAKELAND RD	8011 011 907	8
04	623	LARUEL AVE	8011 011 912	8
04	623	13210 TELEGRAPH RD	8011 013 017	8
04	623	10765 PAINTER AVE	8011 015 041	8
04	623	TELEGRAPH RD	8011 017 015	8
04	623	TELEGRAPH RD	8011 017 035	8
04	623	TELEGRAPH RD	8011 017 036	8
04	623	TELEGRAPH RD	8011 017 037	8
04	623	SANDOVAL ST	8011 017 064	8
04	623	TELEGRAPH RD	8011 018 901	8
04	623	TELEGRAPH RD	8011 018 902	8

LOS ANGELES COUNTY DECLARATION LIST  
**CITY OF SANTA FE SPRINGS**  
 IN SEQ BY WEED-KEY, THEN PARCEL UNIMPROVED

DATE: 01/10/12

ZONE	CITY CODE	LOCATION	PARCEL	KEY
04	623	TELEGRAPH RD	8011 018 903	8
04	623	TELEGRAPH RD	8011 018 904	8
04	623	TELEGRAPH RD	8011 018 905	8
04	623	TELEGRAPH RD	8011 018 906	8
04	623	PARK AVE	8011 019 911	8
04	623	SANTA ANITA RTE 5 FWY	8017 018 800	8
04	623	FLORENCE AVE	8017 018 801	8
04	623	SANTA ANITA RTE 5 FWY	8017 018 802	8
- 04	623	13215 CAMBRIDGE ST	8059 001 017	8
04	623	SHOEMAKER AVE	8069 004 803	8
04	623	14150 ROSECRANS AVE	8069 006 044	8
04	623	BORATE ST	8069 008 804	8
04	623	BONAVISTA AVE	8069 011 801	8
04	623	BONAVISTA AVE	8069 011 802	8
04	623	MICA ST	8069 013 802	8
- 04	623	13500 EXCELSIOR DR	8069 016 010	8
- 04	623	13521 FREEWAY DR	8069 016 016	8
- 04	623	15105 RADIUS PL	8069 016 019	8
04	623	BUSCH PL	8167 001 807	8
04	623	9648 SANTA FE SPRINGS RD	8167 002 025	8
- 04	623	SANTA FE SPRINGS RD	8167 002 026	8
04	623	9951 GREENLEAF AVE	8167 002 049	8
04	623	GREENLEAF AVE	8167 002 051	8
04	623	11770 BURKE ST	8168 001 010	8
04	623	NORWALK BLVD	8168 001 815	8
04	623	NORWALK BLVD	8168 001 816	8
04	623	SORENSEN AVE	8168 002 900	8
04	623	SORENSEN AVE	8168 002 901	8
04	623	DICE RD	8168 007 814	8
04	623	DICE RD	8168 007 816	8
04	623	SANTA FE SPRINGS RD	8168 011 802	8
04	623	SANTA FE SPRINGS RD	8168 011 803	8
04	623	SORENSEN AVE	8168 012 814	8
04	623	11790 SLAUSON AVE	8168 023 048	8
04	623	11904 WASHINGTON BLVD	8169 002 003	8
04	623	11920 WASHINGTON BLVD	8169 002 004	8
- 04	623	WASHINGTON BLVD	8169 002 006	8
04	623	11920 WASHINGTON BLVD	8169 002 024	8
04	623	PIONEER BLVD	8177 029 810	8
04	623	PIONEER BLVD	8177 029 815	8
04	623	PIONEER BLVD	8177 029 817	8

LOS ANGELES COUNTY DECLARATION LIST  
**CITY OF SANTA FE SPRINGS**  
 IN SEQ BY WEED-KEY, THEN PARCEL UNIMPROVED

DATE: 01/10/12

ZONE	CITY CODE	LOCATION	PARCEL	KEY
04	623	RANCHO SANTA GERTRUDES	8177 029 823	8
04	623	NORWALK BLVD	8178 004 065	8
04	623	LOS NIETOS RD	8178 035 811	8
04	623	DE COSTA AVE	8178 035 812	8
04	623	NORWALK BLVD	8178 035 815	8
04	623	RIVERA RD	8178 036 803	8
04	623	DE COSTA AVE	8178 036 804	8
04	623	PIONEER BLVD	8178 037 805	8
04	623	LOS NIETOS RD	8178 037 806	8
04	623	LOS NIETOS RD	8178 037 811	8
TOTAL VACANT/IMPROVED RECORDS				24
TOTAL UNIMPROVED RECORDS				191
TOTAL RECORDS				215



# City of Santa Fe Springs

City Council Meeting

February 23, 2012

## **NEW BUSINESS**

Resolution No. 9361 – Authorize and Grant Designated Period for CalPERS Two-Years Additional Service Credit Early Retirement Incentive Program

### **RECOMMENDATION**

That the City Council adopt Resolution No. 9361 authorizing and granting a designated period for the CalPERS Two-Years of Additional Service Credit early retirement incentive program and approve the certification of compliance with Government Code Section 20903.


### **BACKGROUND**

As a result of the unprecedented budget challenges, on February 4, 2012 the City Council approved the implementation of a retirement incentive program providing two years of CalPERS service credits to eligible employees. That was the first of a two-step process in which the total potential cost of the incentive must be made public at least two weeks prior to the adoption of an authorizing resolution. Therefore, the second of the two steps calls for adoption of a resolution granting formal approval and establishing a designated period for employees to retire from the City. The proposed period is from February 24, 2012 to June 30, 2012.

Staff has engaged in conversations regarding the availability and implementation of the incentive program. The proposed incentive program would be made available to all 50 eligible Miscellaneous (Non-Safety) Employees. Staff anticipates having continued dialogue with the Fire Association regarding the possibility of offering the program to Safety Employees, concurrent with discussions on cost cutting measures.

### **FISCAL IMPACT**

The actual cost of the program is based on the number of employees who will participate in the program. It will be payable by way of increased annual CalPERS rate contributions over a twenty year period beginning in Fiscal Year 2014-15. Annual salary savings from resulting position vacancies would more than offset future costs.

  
Thaddeus J. McCormack  
City Manager

### **Attachments:**

Resolution No. 9361

Certification of Compliance – Section 20903



**CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM**

Employer Services Division  
Contract Maintenance Unit  
P.O. Box 942709  
Sacramento, CA 94229-2709

**CERTIFICATION OF COMPLIANCE WITH  
GOVERNMENT CODE SECTION 20903**

In accordance with Government Code Section 20903 and the contract between the Public Employees' Retirement System, the City Council of the City of Santa Fe Springs hereby certifies that:

1. Because of an impending curtailment of, or change in the manner of performing service, the best interests of the agency will be served by granting such additional service credit.
2. The added cost to the retirement fund for all eligible employees who retire during the designated window period will be included in the contracting agency's employer contribution rate for the fiscal year that begins two years after the end of the designated period.
3. It has elected to become subject to Section 20903 because of impending mandatory transfers, demotions, and layoffs that constitute at least 1 percent of the job classification, department or organizational unit, as designated by the governing body, resulting from the curtailment of, or change in the manner of performing, its services.
4. Its intention at the time Section 20903 becomes operative is to keep all vacancies created by retirements under this section or at least one vacancy in any position in any department or other organizational unit permanently unfilled thereby resulting in an overall reduction in the work force of such department or organizational unit.

THEREFORE, the City Council of the City of Santa Fe Springs hereby elects to provide the benefits of Government Code Section 20903 to all eligible members who retire within the designated period, FEBRUARY 24, 2012 through JUNE 30, 2012.

CITY COUNCIL  
OF THE  
CITY OF SANTA FE SPRINGS

BY \_\_\_\_\_  
Presiding Officer

Attest:

\_\_\_\_\_  
Clerk/Secretary

\_\_\_\_\_  
Date

CITY COUNCIL  
OF THE  
CITY OF SANTA FE SPRINGS  
RESOLUTION NO. 9361  
TO  
GRANT ANOTHER DESIGNATED PERIOD  
FOR  
TWO YEARS ADDITIONAL SERVICE CREDIT

WHEREAS, the City Council of the City of Santa Fe Springs is a contracting Public Agency of the Public Employees' Retirement System; and

WHEREAS, said Public Agency desires to provide another designated period for Two Years Additional Service Credit, Section 20903, based on the contract amendment included in said contract which provided for Section 20903, Two Years Additional Service Credit, for eligible members;

NOW, THEREFORE, BE IT RESOLVED, that said City Council does seek to add another designated period, and does hereby authorize this Resolution, indicating a desire to add a designated period from FEBRUARY 24, 2012 through JUNE 30, 2012 for eligible MISCELLANEOUS EMPLOYEE\* members in the CITY OF SANTA FE SPRINGS

Adopted and approved this 23RD day of FEBRUARY, 2012

\* as defined by CalPERS

CITY COUNCIL  
OF THE  
CITY OF SANTA FE SPRINGS

BY \_\_\_\_\_  
Presiding Officer

Attest:

\_\_\_\_\_  
Clerk/Secretary



**NEW BUSINESS**

Approval of Use of \$150,000 Grant from the Los Angeles County Regional Park and Open Space District for the Clarke Estate Enhancements Project

**RECOMMENDATIONS**

That the City Council approve the use of the \$150,000 Grant from the Los Angeles County Regional Park and Open Space District be allocated for the Clarke Estate Enhancements Project.

**BACKGROUND**

Back in November of 2011, Supervisor Knabe authorized the City to receive a grant of \$150,000 from the Los Angeles County Regional Park and Open Space District to be used for recreational and open space needs of the community.

The Parks and Recreation Division considered numerous projects to fund with the grant, and after soliciting opinions and input from other departments, primarily Public Works, it was decided the Clarke Estate Enhancements Project seemed best suited for the grant use. The Clarke Estate is the Parks and Recreation Division's highest revenue producer and thousands of guests visit the site each season.

There are three items at the Clarke Estate that are designated for the use of the grant. The items are as follows:

- Replacement of Reception Site Grass Area with Artificial Turf -  
The heavy demands on the Clarke Estate during the season create a difficult challenge for Public Works to maintain the reception site grass area to acceptable levels. Presently, two weeks during the season the Estate is closed for rentals to allow the grass to be replaced with sod to help with the aesthetics of the grounds. The estimated cost for the artificial turf is approximately \$80,000.
- Replacement of the Carpet for the Upper and Lower Floors –  
The carpet has not been replaced upstairs since the Estate opened to the public 23 years ago in 1989. It has been at least 10 years since the downstairs carpeting was replaced, and the constant use and cleaning of the carpet has left numerous stains and discolorations. The estimated cost for the carpet replacement is approximately \$50,000.

- Modification of Storage Shed –

There are two storage sheds located on the Alburtis side of the Clarke Estate that are not being utilized for storage needs. The original chicken coupe was intended for storage, but is not adequately built to protect the equipment stored inside, and does not allow easy accessibility of the equipment. The second storage shed was built over 10 years ago and needs some minor modifications to the interior to winterize the shed. In addition, a gate and concrete passageway would be installed which would allow staff to easily maneuver equipment from the shed to the reception site. These modifications can be done with City staff and should be approximately \$20,000.

As a condition of receiving the grant funds, the City (Grantee) agrees to comply with the provisions of the grant. One provision prohibits discrimination and preferential treatment at grant-funded parks and facilities. Simply stated, the fee schedule for the Clarke Estate cannot discriminate based on place of residence. Staff will propose a fee recommendation to the City Council during the adoption process of the 2012 /13 Budget.

**FISCAL IMPACT**

There should be no fiscal impact to the City.



Thaddeus McCormack  
City Manager

## **Resolution No. 9364**

### **RESOLUTION OF THE CITY OF SANTA FE SPRINGS APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT PROPOSITION 'A' GRANT PROGRAM FOR THE CLARKE ESTATE ENHANCEMENTS PROJECT**

**WHEREAS**, the people of the County of Los Angeles on November 3, 1992, and on November 5, 1996, enacted Los Angeles County Proposition A, Safe Neighborhood Parks, Gang Prevention, Tree-Planting, Senior and Youth Recreation, Beaches and Wildlife Protection (the Propositions), which, among other uses, provides funds to public agencies and non-profit organizations in the County for the purposes of acquiring and/or developing facilities and open space for public recreation; and

**WHEREAS**, the Propositions also created the Los Angeles County Regional Park and Open Space District (the District) to administer said funds; and

**WHEREAS**, the District has set forth the necessary procedures governing applications for grant funds under the Propositions; and

**WHEREAS**, the District's procedures require the Applicant to certify, by resolution, the approval of the application(s) before submission of said application(s) to the District; and

**WHEREAS**, the application form contains assurances that the Applicant must comply with; and

**WHEREAS**, the Applicant certifies, through this resolution, that the application is approved for submission to the District; and

**WHEREAS**, the Applicant will enter into a Project Agreement with the District for the performance of the Project as described in the application;

#### **NOW THEREFORE, BE IT RESOLVED THAT THE CITY OF SANTA FE SPRINGS HEREBY:**

1. Approves the filing of an application with the District for funds allocated under Section 8(b)(2) of the 1992 Proposition and Sections 3(b) & 3(c)(2) of the 1996 Proposition for the above named Project; and
2. Certifies that said Applicant understands the assurances and certifications in the application form; and

3. Certifies that said Applicant understands its obligation to operate and maintain the property(ies) in perpetuity; and
4. Certifies that said Applicant will sign and return, within 30 days, both copies of the project agreement sent by the District for authorizing signature; and
5. Authorizes the City Manager, or designee, as agent of the City of Santa Fe Springs to conduct all negotiations, and to execute and submit all documents including, but not limited to, applications, agreements, amendments, payment requests, and so forth, which may be necessary for the completion of the Project as described in the application.

Approved and Adopted this 23<sup>rd</sup> day of February 2012.

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Mayor

Attest:

---

Deputy City Clerk



# City of Santa Fe Springs

City Council Meeting

February 23, 2012

## NEW BUSINESS

Interstate 5 Water Main Relocation for the Carmenita Road Segment - Authorization to Advertise for Construction Bids

### RECOMMENDATION

That the City Council take the following actions:

1. Approve the Plans and Specifications; and
2. Authorize the City Engineer to advertise for construction bids.

### BACKGROUND

The Interstate 5 Carmenita Road Segment involves the reconstruction of existing City frontage roads located on both sides of the freeway. Reconstruction of the frontage roads will require approximately 13,000 linear feet of City waterlines to be relocated. The scope of the work includes the replacement of 985 lineal feet of 12-inch diameter asbestos-cement pipe (A.C.P.) in Freeway Drive from Spring Avenue to Radius Place. The State Department of Transportation (Caltrans) will not fund the 12-inch A.C.P. water main in Freeway Drive; due to this portion of work being classified as "betterment". At the time of award of contract, staff intends to recommend appropriation of funding for the 985 lineal feet of water main from unallocated City water funds. Staff estimates the construction cost for the betterment work to be approximately \$170,000.00.

The total estimated cost of the Interstate 5 Water Main Relocation for the Carmenita Road Segment project including engineering, inspection, overhead and contingency is \$4,746,105.00. The total does not include the cost for the betterment work.

The project specifications are complete and the Public Works Department is ready to advertise for construction bids for this project, upon City Council approval of the plans and specifications. A copy of the project plans and specifications are on file with the City Clerk and are available for public review.

### FISCAL IMPACT

The City of Santa Fe Springs will be reimbursed by the State Department of Transportation per Utility Agreement No 7UA-11565 up to a maximum of \$4,746,105.00. Should it later be determined that the final cost of the work will exceed that amount, the agreement can be amended to cover the updated cost, pending Caltrans approval of the additional costs.

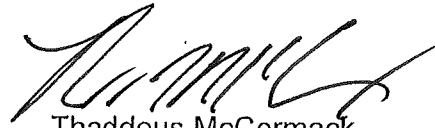
Report Submitted By:

Don Jensen, Director  
Department of Public Works

Date of Report: February 15, 2012

INFRASTRUCTURE IMPACT

Relocation of City waterlines will ensure that water service to City customers is provided before, during and after construction of freeway improvements.



Thaddeus McCormack  
City Manager

Attachment(s):

Plans and Specifications





# City of Santa Fe Springs

City Council Meeting

February 23, 2012

## NEW BUSINESS

Rosecrans Avenue/Marquardt Avenue Grade Crossing – Approval of Amendment No. 3 to Agreement No. 75LX111

### RECOMMENDATION

That the City Council take the following actions:

1. Approve Amendment No. 3 to Agreement No. 75LX111 with Caltrans, which extends the expiration date to December 31, 2012; and
2. Authorize the Director of Public Works to execute Amendment No. 3.

### BACKGROUND

The City Council, at their meeting of February 12, 2009, approved Agreement No. 75LX111 with Caltrans Division of Rail for Section 130 Grade Crossing Improvements funding. Agreement No. 75LX111 will expire on February 28, 2012; therefore, an amendment is required to extend the expiration date of the agreement.

The Rosecrans Avenue/Marquardt Avenue intersection is ranked as the number one priority grade crossing in the State of California eligible for funding for construction of a grade separation. This is due to the geometrics of the grade crossing, the past collision history, volume and speed of vehicular traffic on both Rosecrans Avenue and Marquardt Avenue and the frequency and speed of BNSF freight, Amtrak and Metrolink trains that traverse this grade crossing.

As there is no available funding at this time for construction of a grade separation at this location, Caltrans Division of Rail has secured \$2,361,000 of Section 130 Grade Crossing Improvement Program funding for modifications to the Rosecrans Avenue/Marquardt Avenue grade crossing. The purpose of the Section 130 Grade Crossing Program is to reduce the number and severity of highway collisions by eliminating hazards to vehicles and pedestrians at existing railroad crossings. The improvements projected for this location include installation of raised medians as well as installation and relocation of railroad signal equipment. There is no City match required for these funds in conjunction with this project.

### FISCAL IMPACT

There is no fiscal impact as the project is fully funded by the Section 130 Grade Crossing Program and there is no requirement for a City match.

Report Submitted By:

Don Jensen, Director  
Department of Public Works

Date of Report: February 15, 2012

INFRASTRUCTURE IMPACT

The project will result in the improvement of an existing at-grade railroad crossing and will improve safety for motorists and pedestrians that must cross the railroad tracks and enhance safety for rail operations.



Thaddeus McCormack  
City Manager

Attachment(s):

Amendment No. 3 to Agreement No. 75LX111 A/3

STATE OF CALIFORNIA  
DEPARTMENT OF TRANSPORTATION

Contract No: 75LX111 A/3  
Sheet 1 of 1  
January 3, 2012

Source		Charge		EA	Pre fix	Subjob	Object	Amount	FY	Enc Code	Encumbrance Doc No
Dist	Unit	Dist	Unit								
13	804	13	804	13-240178L			6042	\$0.00	08		75LX111
Item		Chapter		Statutes	Fiscal Year						
I hereby certify upon my own personal knowledge that budgeted funds are available for the Period and purpose of the expenditure stated herein							<div style="border: 1px solid black; padding: 5px;"> <b>SERVICE CONTRACT NO: 75LX111 A/3</b>  <b>PROJECT NUMBER: STPLR-7500(017)</b> </div>				
Signature of Accounting Officer				Date							
Local Agency:		City of Santa Fe Springs					SACRAMENTO, CALIFORNIA				
Address:		11710 Telegraph Road					Effective Date of Contract: January 22, 2009				
		Santa Fe Springs, CA 90670-3679									
Phone		(562) 868-0511					Expiration Date of Contract: Dec. 31, 2012				

The Local Agency (hereinafter referred to as **Local Agency**) hereby agrees to do the work hereinafter set forth for the Department of Transportation (hereinafter referred to as **Department**) in accordance with the applicable laws and regulations including but not limited to; California streets and Highway Code section 114(b) and California government Code 14038 and regulations and the provision of this form.

WHEREAS: Service Contract 75LX111, dated January 22, 2009, provided \$1,200,000.00 to prepared PS&E for the crossing improvements at Rosecrans/Marquardt Avenues Crossing in the City of Santa Fe Springs, PUC No. 002-157.80, Federal No. 027656A; and,

WHEREAS: Amendment No. 1 authorized an additional \$1,161,000.00 to fund the construction of the crossing improvements as stated in the Scope of Work for construction, Exhibit B, for a total of \$2,361,000.00 and the expiration date was extended from January 21, 2011 to June 30, 2011; and,

WHEREAS: Amendment No. 2 was needed due to project delays caused by changes in the city's personnel and furloughs to extend the expiration date from June 30, 2011 to February 28, 2012; and

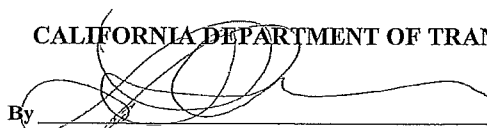
WHEREAS: Amendment No. 3 is needed due to a more involved design and plans than was originally estimated so Amendment 3 will extend the expiration date from February 28, 2012 to December 31, 2012.

NOW THEREFORE: It is mutually agreed by the parties hereto, that all terms and conditions of Service contract No. 75LX111 and Amendment No. 1 and 2 shall remain in full force and effect, and shall be made a part of this Amendment No. 3, and the expiration date has been extended to December 31, 2012.

*IN WITNESS WHEREOF, the parties to these presents have hereunto set their hand the year and date first above written.*

**CALIFORNIA DEPARTMENT OF TRANSPORTATION**

**CITY OF SANTA FE SPRINGS**

By  \_\_\_\_\_  
Branch Chief

Approved \_\_\_\_\_ By \_\_\_\_\_  
Office Chief

Date \_\_\_\_\_ Title \_\_\_\_\_



## **PRESENTATION**


Youth Leadership Committee Report on Retreat to Green Valley, California, January 13 – 15, 2012

## **BACKGROUND**

The Youth Leadership Committee would like to make a power point presentation to the City Council on their recent Youth Leadership Retreat to Green Valley. The power point presentation will allow the committee to share the activities and exercises conducted at their annual retreat. Some of the highlights included:

- Integrating new members into the Committee.
- Understanding youth participation in city government.
- Establishing a strong work base and involvement for upcoming events.
- Developing good time management skills.
- Developing quality leadership skills and traits.
- Encouraging civic duty and responsibility.
- Learning more about themselves, Santa Fe Springs, and committee expectations.
- Building self-confidence, teamwork, and leadership skills.

The Mayor may call upon Daniel Wood, Committee Chair, and other committee members present to assist with the presentation.

  
Thaddeus McCormack  
City Manager



# *City of Santa Fe Springs*

City Council

February 23, 2012

## **NEW BUSINESS**

Designation of Voting Delegate/Alternate for the Southern California Association of Governments (SCAG) General Assembly – April 4-5, 2012, Los Angeles

### **RECOMMENDATION**

That the City Council appoint a voting delegate and, if desired, an alternate delegate for purposes of representing the City at the Southern California Association of Governments General Assembly in Los Angeles, April 4-5, 2012.

### **BACKGROUND**

In order to participate at the Southern California Association of Governments General Assembly in Los Angeles, April 4-5, 2012, the City Council must designate a voting delegate. In the event that the designated voting delegate is unable to serve in that capacity, the City may appoint an alternate delegate.

If no Councilmembers are available to serve as delegate, the City Manager would request that Council give him the authority to select alternates from among staff members who will be in attendance.

Thaddeus McCormack  
City Manager

### **Attachment(s):**

Conflict of Interest Code for the Southern California Association of Governments

## Appendix "A" to SCAG Ethics Policy

### CONFLICT-OF-INTEREST CODE FOR THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Sec. 18730) that contains the terms of a standard conflict-of-interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix, designating positions and establishing disclosure categories, shall constitute the conflict-of-interest code of the **Southern California Association of Governments (SCAG)**.

Individuals holding designated positions shall file their statements of economic interests with the **SCAG**, which will make the statements available for public inspection and reproduction. (Gov. Code Sec. 81008.) Upon receipt of the statements for the General Assembly Members, Regional Council Members, Policy Committee Members, and the Executive Director, **SCAG** shall make and retain copies and forward the originals to the Fair Political Practices Commission. All other statements will be retained by **SCAG**.

\*Consultants shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation:

The Executive Director may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based on that description, a statement of the extent of the disclosure requirements. The Executive Director's determination is a public record and shall be retained for public inspection in the same manner as this conflict-of-interest code (Gov. Code Sec. 81008).

#### **Disclosure Categories**

1. A designated position in this category must report all interests in real property, as well as investments, business positions and sources of income, including gifts, loans and travel payments.
2. A designated position in this category must report investments and income, including gifts, loans and travel payments from individuals and entities of the type that supply equipment, materials or services to SCAG.



# City of Santa Fe Springs

City Council Meeting

February 23, 2012


## APPOINTMENT TO BOARDS, COMMITTEES, COMMISSIONS

Below is a list of current vacancies:

Committee	Vacancy	Councilmember
Beautification	2	González
Beautification	3	Serrano
Community Program	3	González
Community Program	3	Rounds
Community Program	2	Serrano
Community Program	5	Trujillo
Historical	1	Moore
Historical	2	Rounds
Historical	1	Serrano
Historical	2	Trujillo
Parks & Recreation	2	González
Parks & Recreation	2	Moore
Parks & Recreation	1	Trujillo
Senior Citizens Advisory	1	González
Senior Citizens Advisory	1	Moore
Senior Citizens Advisory	2	Rounds
Senior Citizens Advisory	1	Trujillo
Sister City	3	González
Sister City	1	Moore
Sister City	2	Rounds
Sister City	2	Serrano
Sister City	1	Trujillo
Youth Leadership	1	González
Youth Leadership	1	Serrano

Per Committee Bylaws, Francis Carbajal was removed from the Sister City Committee and Daniel Baca and Michele Carbajal were removed from the Parks & Recreation Committee due to absences.

Please direct any questions regarding this report to the Deputy City Clerk.

  
Thaddeus McCormack  
City Manager

### Attachments:

Committee Lists

Prospective Member List



## BEAUTIFICATION COMMITTEE

Meets the fourth Wednesday of each month, except July, Aug, Dec.

9:30 a.m., Town Center Tall

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
<b>Gonzalez</b>	Juanita Montes	(12)
	Irene Pasillas	(12)
	Vacant	(12)
	May Sharp	(13)
	Vacant	(13)
<b>Moore</b>	Juliet Ray	(12)
	Paula Minnehan	(12)
	Annie Petris	(13)
	Guadalupe Placensia	(13)
	Ruth Gray	(13)
<b>Rounds</b>	Sadie Calderon	(12)
	Rita Argott	(12)
	Annette Ledesma	(13)
	Marlene Vernava	(13)
	Debra Cabrera	(13)
<b>Serrano</b>	Vacant	(12)
	Vacant	(12)
	Vacant	(12)
	Vada Conrad	(13)
	Sally Gaitan*	(13)
<b>Trujillo</b>	Sylvia Takata	(12)
	Eleanor Connelly	(12)
	Margaret Bustos*	(12)
	Rosalie Miller	(13)
	A.J. Hayes	(13)

*\*Asterisk indicates person currently serves on three committees*

## Prospective Members for Various Committees/Commissions

### Beautification

### Community Program

### Family & Human Services

Miguel Estevez

Raul Miranda, Jr.

A.J. Hayes

### Heritage Arts

### Historical

### Personnel Advisory Board

### Parks & Recreation

### Planning Commission

### Senior Citizens Advisory

### Sister City

### Traffic Commission

### Youth Leadership

Yardley Castellanos

Cristian Garcia

Irie Garcia

Yesenia Maciel

Victoria Ramirez

Felipe Rangel

## COMMUNITY PROGRAM COMMITTEE

Meets the third Wednesday in Jan., May, and Sept., at 7:00 p.m., in City Hall.

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
<b>Gonzalez</b>	Jeanne Teran	(12)
	Miguel Estevez	(12)
	Vacant	(12)
	Vacant	(13)
	Vacant	(13)
<b>Moore</b>	Rosalie Miller	(12)
	Margaret Palomino	(12)
	Mary Jo Haller	(13)
	Lynda Short	(13)
	Bryan Collins	(13)
<b>Rounds</b>	Mark Scoggins*	(12)
	Marlene Vernava	(12)
	Vacant	(12)
	Vacant	(13)
	Vacant	(13)
<b>Serrano</b>	Ruth Gray	(12)
	Mary Anderson	(13)
	Dolores H. Romero*	(13)
	Vacant	(12)
	Vacant	(13)
<b>Trujillo</b>	Vacant	(12)
	Vacant	(12)
	Vacant	(12)
	Vacant	(13)
	Vacant	(13)

\*Asterisk indicates person currently serves on three committees

## FAMILY & HUMAN SERVICES ADVISORY COMMITTEE

Meets the third Wednesday of the month, except Jul., Aug., Sept., and Dec., at 5:30 p.m., Neighborhood Center

Membership: 15 Residents Appointed by City Council  
5 Social Service Agency Representatives Appointed by the Committee

APPOINTED BY	NAME	TERM EXPIRATION YR.
<b>Gonzalez</b>	Mercedes Diaz	(12)
	Josephine Santa-Anna	(12)
	Angelica Miranda	(13)
<b>Moore</b>	Arcelia Miranda	(12)
	Laurie Rios*	(13)
	Margaret Bustos*	(13)
<b>Rounds</b>	Annette Rodriguez	(12)
	Janie Aguirre*	(13)
	Ted Radoumis	(13)
<b>Serrano</b>	Lydia Gonzales	(12)
	Manny Zevallos	(13)
	Gilbert Aguirre*	(13)
<b>Trujillo</b>	Dolores H. Romero*	(12)
	Gloria Duran*	(12)
	Alicia Mora	(13)

Organizational Representatives: Nancy Stowe  
Evelyn Castro-Guillen  
Elvia Torres  
(SPIRRIT Family Services)

*\*Asterisk indicates person currently serves on three committees*

## HERITAGE ARTS ADVISORY COMMITTEE

Meets the Last Tuesday of the month, except Dec., at 9:00 a.m., at the Library Community Room

Membership:      9 Voting Members  
                         6 Non-Voting Members

### APPOINTED BY

### NAME

**Gonzalez**

Laurie Rios\*

**Moore**

May Sharp

**Rounds**

A.J. Hayes

**Serrano**

Paula Minnehan

**Trujillo**

Amparo Oblea

### Committee Representatives

Beautification Committee

Historical Committee

Planning Commission

Chamber of Commerce

Marlene Vernava

Larry Oblea

Frank Ybarra

Tom Summerfield

### Council/Staff Representatives

Council

City Manager

Director of Library & Cultural Services

Director of Planning & Development

Richard Moore

Thaddeus McCormack

Hilary Keith

Paul Ashworth

*\*Asterisk indicates person currently serves on three committees*

## HISTORICAL COMMITTEE

Meets Quarterly - The second Tuesday of Jan. and the first Tuesday of April, July, and Oct., at 5:30 p.m., Carriage Barn

Membership: 20

APPOINTED BY	NAME	TERM EXPIRATION YR.
<b>Gonzalez</b>	Ed Duran	(12)
	Gilbert Aguirre*	(13)
	Janie Aguirre*	(13)
	Sally Gaitan*	(13)
<b>Moore</b>	Astrid Gonzalez	(12)
	Vacant	(12)
	Amparo Oblea	(13)
	Francine Rippy	(13)
<b>Rounds</b>	Vacant	(12)
	Vacant	(12)
	Mark Scoggins*	(13)
	Janice Smith	(13)
<b>Serrano</b>	Gloria Duran*	(12)
	Hilda Zamora	(12)
	Vacant	(13)
	Larry Oblea	(13)
<b>Trujillo</b>	Vacant	(12)
	Alma Martinez	(12)
	Merrie Hathaway	(13)
	Vacant	(13)

*\*Asterisk indicates person currently serves on three committees*



## PARKS & RECREATION ADVISORY COMMITTEE

Meets the First Wednesday of the month, except Jul., Aug., and Dec., 7:00 p.m.,  
Council Chambers.

Subcommittee Meets at 6:00 p.m., Council Chambers

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
<b>Gonzalez</b>	Jennie Carlos	(12)
	Frank Leader	(12)
	Vacant	(13)
	Raul Miranda, Jr.	(12)
	Vacant	(13)
<b>Moore</b>	Jimmy Mendoza	(12)
	Vacant	(12)
	Janet Rock	(13)
	David Gonzalez	(13)
	Vacant	(13)
<b>Rounds</b>	Kenneth Arnold	(12)
	Richard Legarreta, Sr.	(12)
	Luigi Trujillo	(12)
	Angelica Miranda	(13)
	Mark Scoggins*	(13)
<b>Serrano</b>	Lynda Short	(12)
	Bernie Landin	(12)
	Joe Avila	(12)
	Sally Gaitan*	(13)
	Fred Earl	(13)
<b>Trujillo</b>	Miguel Estevez	(12)
	Andrea Lopez	(12)
	Christina Maldonado	(13)
	Vacant	(13)
	Arcelia Miranda	(13)

\*Asterisk indicates person currently serves on three committees

## PERSONNEL ADVISORY BOARD

Meets Quarterly on an As-Needed Basis

Membership: 5 (2 Appointed by City Council, 1 by  
Personnel Board, 1 by Firemen's Association,  
1 by Employees' Association)

Terms: Four Years

APPOINTED BY	NAME	TERM EXPIRES
Council	Angel Munoz	6/30/2015
	Ron Biggs	6/30/2013
Personnel Advisory Board	Jim Contreras	6/30/2013
Firemen's Association	Wayne Tomlinson	6/30/2013
Employees' Association	Anita Ayala	6/30/2015



## PLANNING COMMISSION

Meets the second and fourth Mondays of every Month at 4:30 p.m.,  
Council Chambers

Membership: 5

APPOINTED BY	NAME
Gonzalez	Laurie Rios
Moore	Manny Zevallos
Rounds	Susan Johnston
Serrano	Michael Madrigal
Trujillo	Frank Ybarra

## SENIOR CITIZENS ADVISORY COMMITTEE

Meets the Second Tuesday of the month, except Jul., Aug., Sep., and Dec., at 10:00 a.m., Neighborhood Center

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
<b>Gonzalez</b>	Gloria Duran*	(12)
	Josephine Santa-Anna	(12)
	Vacant	(13)
	Janie Aguirre*	(13)
	Ed Duran	(13)
<b>Moore</b>	Yoshi Komaki	(12)
	Yoko Nakamura	(12)
	Paul Nakamura	(12)
	Vacant	(13)
	Pete Vallejo	(13)
<b>Rounds</b>	Vacant	(12)
	Vacant	(12)
	Gloria Vasquez	(13)
	Lorena Huitron	(13)
	Berta Sera	(13)
<b>Serrano</b>	Gusta Vicuna	(12)
	Louis Serrano	(12)
	Mary Bravo	(12)
	Amelia Acosta	(13)
	Jessie Serrano	(13)
<b>Trujillo</b>	Julia Butler	(12)
	James Hogan	(12)
	Gilbert Aguirre*	(13)
	Margaret Bustos*	(13)
	Vacant	(13)

\*Asterisk indicates person currently serves on three committees

## SISTER CITY COMMITTEE

Meets the First Monday of every month, except Dec., at 6:30 p.m., Town Center Hall, Mtg. Room #1. If the regular meeting date falls on a holiday, the meeting is held on the second Monday of the month.

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
<b>Gonzalez</b>	Vacant	(12)
	Kimberly Mette	(12)
	Jimmy Mendoza	(13)
	Vacant	(12)
	Vacant	(13)
<b>Moore</b>	Martha Villanueva	(12)
	Vacant	(12)
	Mary K. Reed	(13)
	Peggy Radoumis	(13)
	Jeannette Wolfe	(13)
<b>Rounds</b>	Manny Zevallos	(12)
	Susan Johnston	(12)
	Vacant	(12)
	Ted Radoumis	(13)
	Vacant	(13)
<b>Serrano</b>	Charlotte Zevallos	(12)
	Vacant	(12)
	Laurie Rios*	(13)
	Doris Yarwood	(13)
	Vacant	(13)
<b>Trujillo</b>	Alicia Mora	(12)
	Andrea Lopez	(12)
	Dolores H. Romero*	(13)
	Marcella Obregon	(13)
	Vacant	(13)

*\*Asterisk indicates person currently serves on three committees.*

## TRAFFIC COMMISSION

Meets the Third Thursday of every month, at 7:00 p.m., Council Chambers

Membership: 5

### APPOINTED BY

### NAME

**Gonzalez**

Ruben Madrid

**Moore**

Lillian Puentes

**Rounds**

Ted Radoumis

**Serrano**

Sally Gaitan

**Trujillo**

Greg Berg

## YOUTH LEADERSHIP COMMITTEE

Meets the First Monday of every month, at 6:30 p.m., Council Chambers

Membership: 20

APPOINTED BY	NAME	TERM EXPIRATION YR.
<b>Gonzalez</b>	Dominique Walker	()
	Victoria Molina	()
	Vacant	()
	Marilyn Llanos	(12)
<b>Moore</b>	Destiny Cardona	(14)
	Gabriela Rodriguez	(13)
	Wendy Pasillas	(13)
	Daniel Wood	(13)
<b>Rounds</b>	Drew Bobadilla	(13)
	Siboney Ordaz	(12)
	Alexandra Vergara	(12)
	Lisa Baeza	(13)
<b>Serrano</b>	Vacant	()
	Julio Correa	(12)
	Marisa Gonzalez	(15)
	Ariana Gonzalez	(13)
<b>Trujillo</b>	Maxine Berg	()
	Martin Guerrero	(13)
	Omar Rodriguez	(12)
	Kevin Ramirez	(13)