

AGENDA

ADJOURNED MEETING OF THE SANTA FE SPRINGS CITY COUNCIL

October 25, 2012 – 4:30 P.M.

AND
REGULAR MEETINGS OF THE
SANTA FE SPRINGS
PUBLIC FINANCING AUTHORITY
WATER UTILITY AUTHORITY
SUCCESSOR AGENCY
HOUSING SUCCESSOR
AND CITY COUNCIL

October 25, 2012 – 6:00 P.M.

Council Chambers
11710 Telegraph Road
Santa Fe Springs, CA 90670

William K. Rounds, Mayor
Richard J. Moore, Mayor Pro Tem
Luis M. González, Councilmember
Laurie M. Rios, Councilmember
Juanita A. Trujillo, Councilmember

Public Comment: The public is encouraged to address City Council on any matter listed on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council, please complete the card that is provided at the rear entrance to the Council Chambers and hand the card to the City Clerk or a member of staff. City Council will hear public comment on items listed on the agenda during discussion of the matter and prior to a vote. City Council will hear public comment on matters not listed on the agenda during the Oral Communications period.

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Please Note: Staff reports, and supplemental attachments, are available for inspection at the office of the City Clerk, City Hall, 11710 E. Telegraph Road during regular business hours 7:30 a.m. – 5:30 p.m., Monday – Thursday and every other Friday. Telephone (562) 868-0511.

City of Santa Fe Springs

Adjourned and Regular Meetings

October 25, 2012

1. **CALL TO ORDER**

2. **ROLL CALL**

Luis M. González, Director/Councilmember
Juanita A. Trujillo, Director/Councilmember
Laurie M. Rios, Director/Councilmember
Richard J. Moore, Vice Chair/Mayor Pro Tem
William K. Rounds, Chair/Mayor

4:30 P.M.

CITY COUNCIL

3. **NEW BUSINESS**

Economic Development Study Session: Review of Former CDC-Owned Property

Recommendation: That the City Council provide direction on the development of the long-range property management plan.

4. **ORAL COMMUNICATIONS**

This is the time when comments may be made by interested persons on matters not on the agenda having to do with City business.

5. **ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted at the following locations; Santa Fe Springs City Hall, 11710 Telegraph Road; Santa Fe Springs City Library, 11700 Telegraph Road; and the Town Center Plaza (Kiosk), 11740 Telegraph Road, not less than 72 hours prior to the meeting.

Anita Jimenez
Deputy City Clerk

October 19, 2012
Date

6:00 P.M.

6. CALL TO ORDER

7. ROLL CALL

Luis M. González, Director/Councilmember
Juanita A. Trujillo, Director/Councilmember
Laurie M. Rios, Director/Councilmember
Richard J. Moore, Vice Chair/Mayor Pro Tem
William K. Rounds, Chair/Mayor

PUBLIC FINANCING AUTHORITY

8. CONSENT AGENDA

Consent Agenda items are considered routine matters which may be enacted by one motion and roll call vote. Any item may be removed from the Consent Agenda and considered separately by the Public Financing Authority.

Approval of Minutes

- A. Minutes of the September 27, 2012 Regular Public Financing Authority Meeting

Recommendation: That the Public Financing Authority approve the minutes as submitted.

Monthly Report

- B. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA)

Recommendation: That the Public Financing Authority receive and file the report.

WATER UTILITY AUTHORITY

9. CONSENT AGENDA

Consent Agenda items are considered routine matters which may be enacted by one motion and roll call vote. Any item may be removed from the Consent Agenda and considered separately by the Water Utility Authority.

Approval of Minutes

- A. Minutes of the September 27, 2012 Regular Water Utility Authority Meeting

Recommendation: That the Water Utility Authority approve the minutes as submitted.

Monthly Report

- B. Update on the Status of Water-Related Capital Improvement Projects

Recommendation: That the Water Utility Authority receive and file the report.

HOUSING SUCCESSOR

There are no items on the Housing Successor agenda for this meeting.

SUCCESSOR AGENCY

There are no items on the Successor Agency agenda for this meeting.

CITY COUNCIL

10. CITY MANAGER REPORT

11. CONSENT AGENDA

Consent Agenda items are considered routine matters which may be enacted by one motion and roll call vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.

Approval Minutes

A. Minutes of the September 27, 2012 Regular City Council Meeting

Recommendation: That the City Council approve the minutes as submitted.

PUBLIC HEARING - ORDINANCE FOR INTRODUCTION

12. Ordinance No. 1036 - An Ordinance of the City of Santa Fe Springs relating to the standards for the installation of billboards on certain properties in the city, located within an area adjacent to Interstate 5 (I-5), between Valley View Avenue to the east and Bloomfield Avenue to the west, (approximately ±13,000 lineal feet), and zoned M-2-FOZ, Heavy Manufacturing-Freeway Overlay, Zone

Recommendation: That the City Council: 1). Open the Public Hearing and receive any comments from the public regarding proposed Ordinance No. 1036, and thereafter close the Public Hearing; 2). Find that the proposed amendments to the text of the City's Zoning Regulation relating to the standards for the installation of billboards on certain properties in the City, located within an area adjacent to Interstate 5 (I-5), between Valley View Avenue to the east and Bloomfield Avenue to the west (approximately ±13,000 lineal feet), are in compliance with the City's General Plan; and, 3). Pass the first reading of Ordinance No. 1036, an ordinance relating to the standards for the installation of billboards on certain properties in the City, located within an area adjacent to Interstate 5 (I-5), between Valley View Avenue to the East and Bloomfield Avenue to the west (approximately ±13,000 lineal feet).

NEW BUSINESS

13. Rosecrans Avenue / Marquardt Avenue Grade Crossing – Authorization to Advertise for Construction Bids

Recommendation: That the City Council: 1). Approve the Plans and Specifications; and 2). Authorize the City Engineer to advertise for construction bids.

14. Approval of Parcel Map No. 71346 – Southeast Corner of Firestone Boulevard and Shoemaker Avenue

Recommendation: That the City Council: 1). Approve Parcel Map No. 71346; 2) Find that Parcel Map No. 71346, together with the provisions for its design and improvement, is consistent with the City's General Plan; and 3). Authorize the City Engineer and City Clerk to sign Parcel Map No. 71346.

15. Engineering Design Services for Water Main Relocations at Interstate 5 / Valley View Avenue and Interstate 5 / Florence Avenue Segments – Authorization to Issue Request for Proposal

Recommendation: That the City Council authorize the Director of Public Works to issue a Request for Proposals for the Design of the Interstate 5 / Florence Avenue and Interstate 5 / Valley View Avenue Water Main Relocation Projects.

16. Award Bid to Wondries Fleet for Two (2) 2013 Ford Explorer Vehicles

Recommendation: That the City Council award a bid to Wondries Fleet for the purchase of two (2) Ford Explorer Vehicles and authorize the Director of Purchasing Services to issue a purchase order to process the transaction.

17. Resolution No. 9394 – Resolution No. 9394 – Ratifying the List of Approved Full-Time Employee Classifications

Recommendation: That the City Council approve Resolution No. 9394, ratifying the list of approved full-time employee classifications.

18. Installation of *The Journey* Artwork at Lakeview Elementary School

Recommendation: That the City Council: 1). Approve moving the artwork, *The Journey*, from the Family Center to Lakeview Elementary School; and 2). Appropriate \$18,000 from the Art in Public Places Fund for the cost of removal and installation at its new site.

Please note: Item Nos. 19–28 will commence in the 7:00 p.m. hour.

19. **INVOCATION**

20. **PLEDGE OF ALLEGIANCE**

INTRODUCTIONS

21. Representatives from the Youth Leadership Committee

22. Representatives from the Chamber of Commerce

23. **ANNOUNCEMENTS**

PRESENTATIONS

24. Recognition of the Civil Air Patrol Squadron 138 Color Guard Cadets for their Continued Support of the City of Santa Fe Springs Annual Fiestas Patrias Cultural Celebration

APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSION

25. Committee Appointments

26. **ORAL COMMUNICATIONS**

This is the time when comments may be made by interested persons on matters not on the agenda having to do with City business.

27. **EXECUTIVE TEAM REPORTS**

28. **ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted at the following locations; Santa Fe Springs City Hall, 11710 Telegraph Road; Santa Fe Springs City Library, 11700 Telegraph Road; and the Town Center Plaza (Kiosk), 11740 Telegraph Road, not less than 72 hours prior to the meeting.

Anita Jimenez

Deputy City Clerk

October 19, 2012

Date



City of Santa Fe Springs

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NEW BUSINESS

Economic Development Study Session: Review of Former CDC-Owned Property

RECOMMENDATION

That the City Council provide direction on the development of the long-range property management plan.

BACKGROUND

As the City Council is painfully aware, the Redevelopment Dissolution Act (AB x1 26) dissolved all California redevelopment agencies as of February 1, 2012, and provided a complex scheme to wind down the affairs of the dissolved redevelopment agencies. On June 27, 2012, Assembly Bill 1484 (AB 1484), a lengthy budget trailer bill, was adopted. This legislation imposes new requirements on successor agencies to the former redevelopment agencies and implements new rules of conduct with respect to the redevelopment dissolution process.

While AB 1484 is not short on "hoops and hurdles" for the City to jump through, it does offer an opportunity for the City to have input on the ultimate development of Santa Fe Springs' former Community Development Commission/Redevelopment Agency's (Agency) real property assets.

After the successful completion of certain payment, audit, and asset transfer processes required under AB 1484*, the Department of Finance (DOF) will issue the Successor Agency a "finding of completion" (FOC), which will then allow the Successor Agency to:

1. Retain or dispose of certain real estate assets of the Agency consistent with a property management plan; and
2. Use excess Agency bond proceeds for additional projects and receive repayments of community loans to former Redevelopment Agencies.

The Successor Agency's ability to retain real property and influence its development can only be achieved through the "long-range property management plan." The intended purpose of the long-range property management plan is to more realistically address the disposition and use of the real properties of the Agency. Such plan must be submitted by a Successor Agency to its Oversight Board and DOF for approval no later than six (6) months following the issuance of a FOC, but in any case no later than January 1, 2015.



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Pursuant to AB 1484, long-range management plans must include, among other things, an inventory of all properties, the proposed use or disposition of each of the properties, and information regarding such properties.

More specifically, such plans must include:

- (i) The date and acquisition value of the properties, and their current estimated or appraised value;
- (ii) The purpose for which the properties were acquired;
- (iii) Any environmental considerations;
- (iv) An estimate of any lease revenues and a description of any contractual requirements regarding the disposition of those funds;
- (v) The potential for transit related uses and the manner in which the properties may otherwise advance any planning objectives of the successor agency; and
- (vi) A history of previous development proposals for the properties.

In addition, the plan must address the future use or disposition of all of the properties in the Trust Fund. Permitted uses may include the following:

- (i) Retention of property for governmental use;
- (ii) The retention of property for future development;
- (iii) The sale of the property; or
- (iv) The use of the property to satisfy an enforceable obligation.

In summary, the Finding of Completion entitles Successor Agencies to submit a long-range property management plan governing the disposition and use of Agency property to the Oversight Board and DOF for approval. Permissible uses of property include retention for governmental use; retention for future development; sale of property; or use of the property to fulfill enforceable obligations. If a property is to be used for future development, it transfers to the city. If a property is to be sold or generates revenues, the proceeds/revenues are distributed to taxing entities. The intent of today's Economic Development Study session is to discuss the Agency-owned properties and to seek preliminary direction on how the City Council wishes to proceed on the Long-Range Property Management Plan.

Recommended Procedures

1. Prepare inventory of all agency-owned real property assets as directed by AB 1484 placing each asset under one of the following categories:
 - a. Housing
 - b. Governmental Purpose



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- c. Acquired with Federal funds (Community Development Block Grant)
 - d. Priority Economic Opportunity Sites
 - e. Non-Priority Sites
2. Based on the inventory, prepare a long-range management plan that directs the transfer or disposition of individual properties based on its category (ie: housing, governmental, priority economic opportunity site, etc.) that includes an estimated timeline for asset transfer or disposition for development.
3. Transfer Housing and Governmental Purpose assets as directed by the Dissolution Act and AB 1484.
4. Direct disposition or holding for development of assets acquired with federal funds. Any income generated from these assets is to be returned to its federal funding program source (Community Development Block Grant).

Establishing the Value of Properties to be Retained by the City

The Dissolution Act provides that if a city wishes to retain any property for future redevelopment activities, funded from its own funds and under its own auspices, it must reach a compensation agreement with the other taxing entities for the value of the retained property. AB 1484 amends The Dissolution Act to provide that if no other agreement is reached on the valuation of the retained property, the value will be the fair market value as of the 2011 property tax lien date as determined by an independent appraiser approved by the oversight board (instead of the county assessor establishing the value).

Governmentally Used Properties

The Dissolution Act provides that the oversight board may direct the successor agency to transfer to the appropriate public jurisdiction ownership of assets that were constructed and used for a governmental purpose. The Act contains a nonexclusive list of assets deemed to be in governmental use. AB 1484 expands this nonexclusive list to include police stations, libraries, and local agency administrative buildings. Disposal is to be done expeditiously and in a manner aimed at maximizing value. Any compensation to be provided to the successor agency for the transfer of the asset shall be governed by the agreements relating to the construction or use of that asset. Asset disposition may be accomplished by a distribution of income to taxing entities proportionate to their property tax share from properties that are transferred to a public or private agency for management pursuant to the direction of the oversight board.



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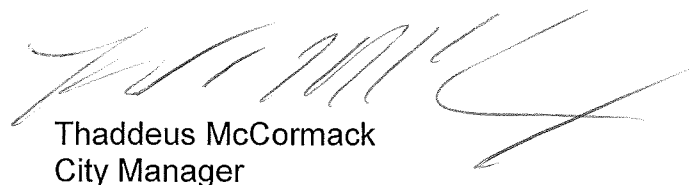
The opportunity that the long-range property management plan presents is a significant departure from the original Redevelopment Elimination legislation that required the successor agencies to dispose of assets "expeditiously," which gave rise to visions of fire sales of agency assets coming onto the market in short order.

Staff is prepared to give a presentation on each of the Agency Owned properties.

**The Successor Agency is required to undergo two due diligence reviews, which will lead to a determination of the amount of cash and cash equivalents available for disbursement to taxing entities. The Successor Agency submits the Due Diligence Review findings to the Oversight Board for its adoption. The adopted Review is then sent to the DOF, who makes the ultimate determination as to the amounts available for allocation to the taxing entities. The Due Diligence Reviews must be completed by January. Sometime after January of 2013, the DOF will provide notification to the Successor Agency as to the amount of funds that will be required to transfer the County Auditor-Controller. The County Auditor-Controller will disburse the funds to the taxing entities and report the payments to DOF.*

If the Successor Agency does not transfer the unobligated funds within the required timeframes, the DOF and the County Auditor-Controller can offset sales and property tax distributions to the sponsoring entity or city to recover any outstanding funds.

*Upon full payment of the unobligated funds, DOF then issues a **Finding of Completion** to the Successor Agency (assuming that the Successor Agency has made the ROPS I Payments described earlier) within five (5) days of receiving a report from the County Auditor-Controller that the unobligated funds have been disbursed to the taxing entities. The due diligence process and issuance of a Finding of Completion should be completed by April 2013.*


Thaddeus McCormack
City Manager

ATTACHMENT

List of Agency-Owned Property

CDC-Owned Properties

March 1, 2012

APN	Acres	Address	Description	Zoning/Land Use
8011-018-900 et al	9.87	SEC Bloomfield & Telegraph		
8011-003-973 et al	8.49	No. Telegraph, s/o Freeman, s/o Romandel	MC&C Ph. III	M-2, vacant Industrial
8011-009-926	1.68	10712 Laurel Avenue	NEC Laurel & Florence (s/o Target)	M-2, vacant Industrial
8011-012-051	2.7	SWC Norwalk & Telegraph	Sculpture Garden - combined	C-4-PD, vacant Commercial
8005-012-040	0.89	12171 Telegraph Road	NWC Norwalk & Telegraph (Chevron)	M-2, vacant Industrial
8011-011-912	0.8	10944 Laurel	NEC Laurel & Lakeland - combined	M-2, vacant Industrial
8011-012-051	3.94	13231 Lakeland Road	NWC Lakeland & Laurel	A-1, vacant Light Agricultural - intended for Multi-Family Residential
8006-022-006	0.11	9237 Bartley	HARP house (ready for sale)	M-2, vacant Industrial - planned for Multi-Family Affordable
8001-011-058	0.12	9257 Millergrove	HARP (to become 2 SFD on Broaded)	R-1, developed SFR, in escrow for Affordable sale

Total Acres 28.6

**MINUTES OF THE REGULAR MEETINGS OF
THE CITY OF SANTA FE SPRINGS
PUBLIC FINANCING AUTHORITY
WATER UTILITY AUTHORITY AND CITY COUNCIL**

SEPTEMBER 27, 2012

1. CALL TO ORDER

Mayor Rounds called the meetings to order at 6:05 p.m.

2. ROLL CALL

Present: Directors/Councilmembers González, Rios, Trujillo, Vice-Chair/Mayor Pro Tem Moore, and Chair/Mayor Rounds

Also present: Thaddeus McCormack, City Manager; Steven Skolnik, City Attorney; Wayne Morrell, Director of Planning; Noe Negrete, Director of Public Works; Dino Torres, Director of Police Services; Hilary Keith, Director of Library & Cultural Services; Jose Gomez, Director of Finance/Assistant City Manager; Alex Rodriguez, Fire Chief; Teresa Cavallo, Planning Program Assistant

Teresa Cavallo announced that members of the City Council receive \$150 for attendance at the Public Financing Authority and Water Utility Authority meetings.

PUBLIC FINANCING AUTHORITY

3. CONSENT AGENDA

Approval of Minutes

- A. Minutes of the August 23, 2012 Regular Public Financing Authority Meeting

Recommendation: That the Public Financing Authority approve the minutes as submitted.

Monthly Reports

- B. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA)

Recommendation: That the Public Financing Authority receive and file the report.

Director González moved to approve Items 3A and B; Director Trujillo seconded the motion which passed unanimously.

WATER UTILITY AUTHORITY

4. CONSENT AGENDA

Approval of Minutes

- A. Minutes of the August 23, 2012 Regular Water Utility Authority Meeting

Recommendation: That the Water Utility Authority approve the minutes as submitted.

Monthly Report

- B. Update on the Status of the Water-Related Capital Improvement Projects

Recommendation: That the Water Utility Authority receive and file the report.

Director Trujillo moved to approve Items 4A and B; Director González seconded the motion which passed unanimously.

CITY COUNCIL

5. CITY MANAGER REPORT

The City Manager reported that there was an article in the Whittier Daily News regarding Santa Fe Springs resident William Glen Murphy, a Vietnam Veteran who has been trying to retire and collect his Social Security benefits. Mr. Murphy is encountering difficulty proving his citizenship since he was born in England during WWII to an American GI and an English mother. Congresswoman Grace Napolitano's office has been contacted for assistance on this matter.

Mayor Rounds requested to be kept informed on any updates regarding Mr. Murphy's situation.

The City Manager gave an update to Councilmembers regarding AB 1484 Redevelopment Clean-up. A discussion ensued.

The City Manager also thanked Management Assistant Wayne Bergeron for chairing the Super Committee meeting held last month.

6. CONSENT AGENDA

Approval of Minutes

- A. Minutes of the August 23, 2012 Regular City Council Meeting

Recommendation: That the City Council approve the minutes as submitted.

Councilmember González moved to approve Item 6A; Councilmember Rios seconded the motion which passed unanimously.

7. ORDINANCE FOR PASSAGE

Ordinance No. 1034 – Ordinance Authorizing the Amendment to the City's CalPERS (Pension) Contract

Recommendation: That the City Council waive further reading and adopt Ordinance No. 1034, authorizing an Amendment to the City's CalPERS (pension) contract.

City Attorney Steve Skolnik read the Ordinance by title.

Councilmember González moved to waive further reading and adopt Ordinance No. 1034; Councilmember Trujillo seconded the motion which passed by the following roll call vote:

Ayes: González, Rios, Trujillo, Moore, Rounds

Noes: None

8. NEW BUSINESS

Resolution No. 9390 – Authorize and Grant Designated Period for CalPERS Two Years Additional Service Credit Early Retirement Incentive Program for Safety Employees

Recommendation: That the City Council adopt Resolution No. 9390 authorizing and granting a designated period for CalPERS Two Years Additional Service Credit early retirement incentive program for safety employees and approve the certification of compliance with Government Code Section 20903.

Mayor Pro Tem Moore moved to adopt Resolution No. 9390; Councilmember Rios seconded the motion which passed unanimously.

9. Resolution No. 9391 – Providing for the Pre-Tax Treatment of Employees Cost-Sharing (Pension) Contributions to CalPERS Under Section 414(H)(2) of the Internal Revenue Code

Recommendation: That the City Council adopt Resolution No. 9391 providing for the pre-tax treatment of cost-sharing contributions to CalPERS under Section 414(H)(2) of the Internal Revenue Code.

Councilmember González moved to adopt Resolution No. 9391; Councilmember Trujillo seconded the motion which passed unanimously.

10. Award Bid to Wondries Fleet for Three (3) 2013 Ford Police Utility Interceptors

Recommendation: That the City Council award a bid to Wondries Fleet for the purchase of three (3) Ford Police Utility Interceptors and authorize the Director of Purchasing Services to issue a purchase order to process the transaction.

Councilmember González inquired about the funding source for the Police Utility Interceptors and the type of vehicles that were being purchased. Director of Police Services Dino Torres responded that the vehicles were funded two years ago and that Ford Explorers were being purchased.

Mayor Pro Tem Moore moved to approve Item No. 10; Councilmember Rios seconded the motion which passed unanimously.

11. Authorize the Purchase of Grant Funded Fire Equipment from Con-Space Communication, Paratech, and Consolidated Electrical Distributors, Inc.

Recommendation: That the City Council authorize the Director of Purchasing to purchase grant funded fire equipment from: 1) L.N. Curtis & Sons in the amount of \$17,805.91; 2) Paratech in the amount of \$85,600.09; and 3) Consolidated Electrical Distributors, Inc. in the amount of \$10,541.83.

Councilmember González thanked Fire Chief Alex Rodriguez for applying for the grant to purchase these items and saving the general fund accounts.

Councilmember González moved to approve Item No. 11; Councilmember Trujillo seconded the motion which passed unanimously.

12. Valley View Avenue Grade Separation Project – Additional Engineering Services

Recommendation: That the City Council take the following actions: 1) Approve an extension of the contract with Wilson & Company, formerly Hanson Wilson, Inc. in the amount of \$296,118 to cover the cost of construction engineering support services for the Valley View Grade Separation Project; and 2) Authorize the Director of Public Works to execute the work order to incorporate these additional services into the contract.

Mayor Pro Tem Moore expressed his concerns with the continuous extensions of the Valley View Avenue Grade Separation payments. Director of Public Works Noe Negrete will look into this matter.

Councilmember Trujillo moved to approve Item No. 12; Councilmember González seconded the motion which passed by the following roll call vote:

Ayes: González, Rios, Trujillo, Rounds
Abstained: Moore

13. Traffic Engineering Services – Authorization to Issue a Request for Proposals

Recommendation: That the City Council authorize the Director of Public Works to issue a Request for Proposals to retain a firm to provide Traffic Engineering Services on an as needed basis.

Councilmember González stated that he has been advocating for 10-12 years for staff to be trained and prepared to take over when staff retires. A discussion ensued.

Mayor Pro Tem Moore moved to approve Item No. 13; Councilmember Rios seconded the motion which passed unanimously.

The Mayor recessed the meetings at 6:31 p.m. for the Closed Session.

CLOSED SESSION

14. Conference with Legal Counsel – Existing Litigation
(Subdivision (a) of Section 54956.9)

Name of Case: City v. Valley View – Santa Fe Springs, et al.
Case No.: BC425701

CLOSED SESSION

15. Conference with Legal Counsel – Existing Litigation
(Subdivision (a) of Section 54956.9)

Name of Case: City v. PPF Industrial Valley View, LP
Case No.: BC425669

Mayor Rounds reconvened the meetings at 7:33 p.m.

16. INVOCATION

Councilmember González gave the Invocation.

17. PLEDGE OF ALLEGIANCE

Members of the Youth Leadership Committee led the Pledge of Allegiance.

INTRODUCTIONS

18. Representative from the Youth Leadership Committee

Members of the Youth Leadership Committee introduced themselves.

19. Representatives from the Chamber of Commerce

Mayor Rounds introduced Lisa Buckingham, Friendly Hills Bank

20. ANNOUNCEMENTS

The Mayor called upon Carole Joseph, Director of Parks & Recreation for the community announcements.

PRESENTATIONS

21. Proclamation Declaring the Month of September as "National Senior Center Month" in the City of Santa Fe Springs

The Mayor called upon Eddie Ramirez, Family & Human Services Supervisor, who spoke about the programs available at the Neighborhood Center. Planning Program Assistant Teresa Cavallo read the proclamation which was presented by Mayor Rounds to the Chairperson of the Senior Citizens Advisory Committee Gloria Duran. Members of the Committee joined Council for photos.

Ms. Duran thanked the Council and the Neighborhood Center Staff for all their hard work and dedication and expressed that the Senior Citizens are looking forward to the new Gus Velasco Center opening and new activities that will be implemented.

Mayor Pro Tem Moore asked about what plans staff and Gloria were implementing to get public and committee involvement since the committee has been dark for the summer. Gloria Duran indicated that Senior Citizens promote themselves and are very proud of the Gus Velasco Center and indicated that she is working on gathering the Council for Aging for the surrounding areas to visit the new Gus Velasco Center.

APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSION

22. Committee Appointments

Councilmember González made the following appointments: Frank and Cecilia Leader to the Community Program Committee.

Mayor Pro Tem Moore made the following appointments: Paula Minnehan to the Beautification Committee.

23. ORAL COMMUNICATIONS

Mayor Rounds opened Oral Communications at 7:46 p.m. There being no one wishing to speak, Mayor Rounds closed Oral Communications at 7:46 p.m.

24. EXECUTIVE TEAM REPORTS

Director of Public Works Noe Negrete reported that the Water Well #12 improvement project is on schedule and they are continuing to encase down to 1500 feet. They are done sampling and the good news is that the water quality is good.

Mayor Rounds inquired about the status of the Seismic Study. Dino Torres reported that as of Tuesday the study was completed.

Fire Chief Alex Rodriguez invited everyone to the Relay for Life commencing at noon on Friday, September 28, 2012 at Lake Center Park. Alex Rodriguez also reminded everyone that the annual Paramedic Subscriptions are due to expire for this year and enrollment was \$60 for the year. The Fire Chief also reported

that State representatives will be here next Thursday to inspect the Fire Rescue Hazmat Unit to certify for Type I. This is a huge accomplishment for the department since there are only a handful of Type I units throughout the State of California.

Mayor Pro Tem Moore reported that he visited the facility in Whittier that Interfaith Food Distributors are currently located. They intend to relocate to the former Spices location within the City. Mayor Pro Tem Moore also thanked Eddie Ramirez for the Fiesta Patrias and wished Eleanor Connelly who was in the audience a Happy 90th Birthday.

Mayor Rounds invited Eleanor Connelly to the next Council Meeting to be recognized for such a milestone.

Councilmember Rios commented that Eleanor Connelly was recognized by the Mariachi Divas at Heritage Park and was presented with their CD collection in honor of her 90th Birthday.

Councilmember Trujillo commented that the Mariachi Divas event was such a huge success and hopefully there are more events like that one in the future.

Councilmember González commented that he visited the MERF in Signal Hill and is looking forward to taking the steps to establish a MERF here in the City to bring in revenue.

25. ADJOURNMENTS

Mayor Rounds adjourned the Public Financing Authority and the Water Utility Authority meetings at 7:55 p.m. The City Council meeting was adjourned in memory of Angie Lopez, mother of Anthony "Doc" Lopez; Joseph Garcia, son of retired city employee Felix Garcia; and Jose Zamora, husband of retired city employee and school board member Hilda Zamora.

William K. Rounds, Mayor

ATTEST:

Anita Jimenez, Deputy City Clerk

Date



City of Santa Fe Springs

Public Financing Authority Meeting

October 25, 2012

NEW BUSINESS

Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA)

RECOMMENDATION

That the Public Financing Authority receive and file the report.

BACKGROUND

The Santa Fe Springs Public Financing Authority is the City entity that is utilized to facilitate the issuance of public purpose debt in Santa Fe Springs. The following is a brief status report on the debt instruments currently outstanding that were issued through this financing authority.

Consolidated Redevelopment Project 2001 Tax Allocation Refunding Bonds

Financing proceeds available for appropriation at 9/30/12	None
Outstanding principal at 9/30/12	\$18,240,000

Consolidated Redevelopment Project 2002 Tax Allocation Refunding Bonds

Financing proceeds available for appropriation at 9/30/12	None
Outstanding principal at 9/30/12	\$10,785,000

Consolidated Redevelopment Project 2003 Taxable Tax Allocation Refunding Bonds

Financing proceeds available for appropriation at 9/30/12	None
Outstanding principal at 9/30/12	\$3,690,000

Water Revenue Bonds, 2003 Series A

Financing proceeds available for appropriation at 9/30/12	None
Outstanding principal at 9/30/12	\$4,270,000

Water Revenue Bonds, 2005 Series A

Financing proceeds available for appropriation at 9/30/12	None
Outstanding principal at 9/30/12	\$2,780,000

Consolidated Redevelopment Project 2006-A Tax Allocation Bonds

Financing proceeds available for appropriation at 9/30/12	\$1,538,121*
Outstanding principal at 9/30/12	\$32,512,769

Consolidated Redevelopment Project 2006-B Taxable Tax Allocation Bonds

Financing proceeds available for appropriation at 9/30/12

None

Outstanding principal at 9/30/12

\$12,045,000

Consolidated Redevelopment Project 2007-A Tax Allocation Refunding Bonds

Financing proceeds available for appropriation at 9/30/12

None

Outstanding principal at 9/30/12

\$40,700,000

The City budget includes sufficient appropriations and adequate revenues are expected to be collected to meet the debt service obligations associated with the Water Revenue Bonds.

The former Community Development Commission was dissolved by State law effective 2/1/12 and is administered by the City acting as Successor Agency under the oversight of the appointed Oversight Board. The Successor Agency will no longer receive tax increment. It is anticipated that sufficient allocations from the Redevelopment Property Tax Trust Fund will be made to Successor Agency to meet the debt service obligations.



Thaddeus McCormack
City Manager/Executive Director

* \$1,538,121 of 2006-A tax exempt bond funds had been used for property acquisitions in relation to the Valley View Grade Separation Project. These funds were reimbursed from Federal, State and County sources in May 2011. However, due to the Supreme Court decision upholding AB1X 26 it is recommended that the Commission does not spend any additional bond proceeds until clarification is reached about the impact of AB1X 26 on the use of unspent bond proceeds.

Additionally, appropriated but unspent proceeds on hand are currently not being spent pending further clarification about the future of unspent bond proceeds.

SEE ITEM 8A



City of Santa Fe Springs

Water Utility Authority Meeting

October 25, 2012

NEW BUSINESS

Status Update of Water-Related Capital Improvement Projects

RECOMMENDATION

That the Water Utility Authority receive and file the report.

BACKGROUND

This report is for informational purposes only. The following is a listing and current status of active water projects.

Interstate 5 Water Main Relocation for the Carmenita Road Segment

Staff continues to coordinate with Caltrans and the City's construction contractor, Vido Artukovich & Son, on completing the I-5 water main relocation project. Over 11,000 feet of water main has been installed and segments of the new water main are currently servicing customers. Staff continues to coordinate with local business owners affected by the I-5 widening project.

New Water Well Located Within Zone II (Well No. 12)

The underground portion of the well has been constructed with the filter pack installed, and sanitary seal poured. The initial stages of well development are complete and temporary test pumping is underway. The development portion of the project is progressing as scheduled.

FISCAL IMPACT

The projects are fully funded through the Water Fund.

INFRASTRUCTURE IMPACT

A fully functioning water production well will provide a source of potable water within Zone II and the water well will enhance the reliability of the City's water system.

A handwritten signature in black ink, appearing to read "Thaddeus McCormack".

Thaddeus McCormack
Executive Director

Attachment(s):

None.

Report Submitted By: Noe Negrete, Director
Department of Public Works

A handwritten signature in black ink, appearing to read "Noe Negrete".

Date of Report: October 17, 2012

9B

SEE ITEM 8A



PUBLIC HEARING

Ordinance No. 1036 - An Ordinance of the City of Santa Fe Springs relating to the standards for the installation of billboards on certain properties in the city, located within an area adjacent to Interstate 5 (I-5), between Valley View Avenue to the east and Bloomfield Avenue to the west, (approximately $\pm 13,000$ lineal feet), and zoned M-2-FOZ, Heavy Manufacturing-Freeway Overlay, Zone

RECOMMENDATIONS

That the City Council take the following actions:

1. Open the Public Hearing and receive any comments from the public regarding proposed Ordinance No. 1036, and thereafter close the Public Hearing;
2. Find that the proposed amendments to the text of the City's Zoning Regulation relating to the standards for the installation of billboards on certain properties in the City, located within an area adjacent to Interstate 5 (I-5), between Valley View Avenue to the east and Bloomfield Avenue to the west (approximately $\pm 13,000$ lineal feet), are in compliance with the City's General Plan; and
3. Pass the first reading of Ordinance No. 1036, an ordinance relating to the standards for the installation of billboards on certain properties in the City, located within an area adjacent to Interstate 5 (I-5), between Valley View Avenue to the East and Bloomfield Avenue to the west (approximately $\pm 13,000$ lineal feet).

BACKGROUND

Staff recently received a request from Golden Springs Development Company to allow a digital billboard and a static billboard on the property acquired at 13833 Freeway Drive and 15300 Marquardt Avenue. Although, located next to each other, the property with the address of 13833 Freeway Drive is located within the Freeway Overlay Zone and is zoned M-2-FOZ, Heavy Manufacturing-Freeway Overlay, Zone. The property at 15300 Marquardt Avenue is zoned M-2, Heavy Manufacturing and not located within the FOZ.

The request is part of a proposal to develop the properties (DPA 878) with a new distribution and industrial corporate center and to subdivide (TPM No. 71982) the two-parcels of 20.049-acre into one parcel of 18.732 acres. The difference in acreage is due to Caltrans taking approximately 1.317 acres, mainly along Freeway Drive, as part of the freeway expansion project. Caltrans intends to use this area, along Freeway Drive, for the construction of two Austin Vault Sand Filters.

For ease of discussion, the use of the term billboard is synonymous with outdoor advertising. While static billboards, with limitations, are allowed within the M-2-Heavy Manufacturing Zone and other zoning designations, the area of the property proposed for the billboards is zoned M-2-FOZ. The FOZ encompasses the areas adjacent to Interstate 5 (I-5), between Valley View Avenue to the east and Bloomfield Avenue to the west, (approximately $\pm 13,000$ lineal feet), and is zoned M-2-FOZ, Heavy Manufacturing-Freeway Overlay, Zone. The FOZ does not allow billboards. Regarding digital billboards, the Zoning regulation is silent. As a result, digital billboards are not allowed within the City of Santa Fe Springs. In summary, neither static nor digital billboards are allowed within the FOZ.

The principal purpose of the FOZ is: (1) To present a positive community identity reflected through the portion of the regional transportation system that traverses the City; (2) To establish and maintain a high quality aesthetic appearance, efficient access, and optimum functionality for specially designated properties located adjacent to, directly abutting the freeway, or directly abutting a street adjacent to the freeway through the implementation of design standards as established by this zoning overlay; (3) To stimulate continued investment and reinvestment in the properties and businesses within this exceptional location as well as attract uses that benefit from direct regional access and freeway visibility; (4) To encourage a creative approach in a development of land and improvements adjacent to the freeway and to allow variety of industrial and commercial uses while maintaining high standards of design and quality of improvements to preserve the quality of life and economic vitality for the City's businesses and residents; (5) To establish a basis for reviewing and evaluating projects on a case-by-case basis to ensure high levels of design and quality developments are maintained adjacent to the freeway and to ensure that they achieve the intent of the Freeway Overlay Zone and design standards; and, (6) To provide a means for requiring review and action on development plans for properties that are within the proximity of a freeway (either directly abutting or separated by a frontage road) by Planning Commission or other necessary approval bodies. The Freeway Overlay Zone is intended to address the special circumstances and potential impacts created by the existence or expansion of a freeway that traverses the community.

From the Buena Park city limits to the city limits of Santa Fe Springs, there are approximately twelve billboards: eight on the south side of the freeway and four on the north side. Although there are a number of static billboards (less than 5) located throughout the City of Santa Fe Springs, none exists within the FOZ. However, one static billboard, which predates the creation of the FOZ (2003), existed along the entire $\pm 13,000$ lineal feet of FOZ properties. That billboard, at 14014 Alondra Boulevard, was recently removed to accommodate the widening of the freeway.

There are, however, two electronic reader board signs, one at Mike Thompson RV (13940 Firestone Boulevard) and the other at El Monte RV (12818 Firestone Boulevard), within the FOZ. Electronic reader boards, although similar to digital billboards, are only allowed to advertize for services offered by the business on which

the sign is located and the sign has to be located on premise. Outdoor advertising signs can advertize for services not primarily related to the use of the land on which the sign is located and the sign can be located off premise.

Since their inception in the United States during the 1850's, the safety, aesthetic, and economic impacts of outdoor advertising displays have been contentiously debated between opponents perceiving their negative impacts, such as visual blight of the natural landscape, and proponents who attribute economic growth to the use of outdoor advertising displays. As a result, many cities have restricted the ability to erect outdoor advertising signs within their jurisdiction.

The issue of outdoor advertising displays is further complicated by numerous technological advances, including the utilization of Light Emitting Diode (LED) screens and the ability to cycle advertisements at intervals with the use of LED screens. The existing sign regulation of the City of Santa Fe Springs is ill-equipped to address the current request for a digital billboard.

As a result, Ordinance No. 1036 is proposed to regulate the installation of billboards on certain properties in the City, located within an area adjacent to Interstate 5 (I-5), between Valley View Avenue to the east and Bloomfield Avenue to the west, (approximately $\pm 13,000$ lineal feet), and zoned M-2-FOZ, Heavy Manufacturing-Freeway Overlay, Zone. Before formulating the proposed Ordinance, the City looked to several other cities, including, but not limited to, Carson, Inglewood, Berkley, Commerce, Compton, Corona, Inglewood, Long Beach, and Mission Viejo, for guidance. These cities have either adopted or are in the process of adopting ordinances that address digital billboards and other sign issues.

Many of those cities are realizing that by allowing billboards they can negotiate for various benefits while still keeping a tight planning control. The new code revisions and development agreements may lead to direct financial benefits acquired through a development fee that is paid up front or over time. Other benefits may be derived when the outdoor advertizing permit is conditioned on the removal of existing billboards in other areas of the city, or billboards that would be in the way of future development, or negatively impacting residents and/or businesses in the vicinity. Additionally, content restriction (i.e., gentleman's clubs advertisements) can be negotiated beyond the current prohibition against sexually explicit materials, alcohol, and tobacco advertising.

The proposed Ordinance improves and updates the City's existing billboard regulations, which are badly outdated and fail to anticipate and regulate 21st-century trends, such as electronic billboards, supergraphics (building wraps), and mobile billboards. Key elements of the Ordinance include:

- (1) Updating the definition of billboards to include electronic billboards;
- (2) Limiting electronic billboards to the FOZ;

- (3) Requiring a Conditional Use Permit (CUP) and Development Agreement for all new billboards and expansion of existing billboards;
- (4) Limiting the placement of billboards to properties with a minimum area of 5 acres;
- (5) Creating definitions and regulations for supergraphics and mobile billboards;
- (6) Creating a mechanism for the City to generate additional revenues, either as a one-time payment, or payment over time, or a combination of both;
- (7) Allowing space on new billboards to be utilized for City-related activities, or to bring awareness to City and/or charitable causes;
- (8) Establishing a minimum distance between billboards; and
- (9) Limiting the contents of messages beyond sexually explicit materials, alcohol, and tobacco advertising.

LEGAL NOTICE OF PUBLIC HEARING

This matter was set for Public Hearing in accordance with the requirements of Section 65090 and 65091 of the State Planning, Zoning, and Development Laws and the requirements of Sections 155.860 through 155.864 of the City's Municipal Code.

Legal notice of the Public Hearing was posted in Santa Fe Springs City Hall, the City Library and Town Center on October 11, 2012, and published in a newspaper of general circulation (Whittier Daily News) on October 10, 2012, as required by the State Zoning and Development Laws and by the City's Zoning Regulations.

SUMMARY:

The existing City Code does not address digital billboards. While it is recognized that billboards are legitimate forms of commercial use in the City, the size, number, location, and illumination of billboards can have significant influence on the City's visual environment, and can, without adequate control, create or contribute to blighted conditions. The purpose of the proposed regulations is to provide reasonable billboard control, recognizing that community appearance is an important factor in ensuring the general community welfare.

FISCAL IMPACT

Potential to generate additional source of revenue through negotiated development agreements.

INFRASTRUCTURE IMPACT

None



Thaddeus McCormack
City Manager

Attachments:

1. Ordinance No. 1036
2. Location Map-FOZ

ORDINANCE NO. 1036

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS RELATING TO THE STANDARDS FOR THE INSTALLATION OF BILLBOARDS ON CERTAIN PROPERTIES IN THE CITY

THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS DOES HEREBY
ORDAIN AS FOLLOWS:

Section 1. Section 155.383 in Title 15, Part 15, of the City Code is hereby amended to add thereto the following Definitions:

BILLBOARD. A sign that identifies or communicates a commercial or noncommercial message related to an activity conducted, a service rendered, or a commodity sold at a location other than where the sign is located. This includes, but is not limited to, electronic billboards, building graphics, supergraphics, building wraps, and wall drop signs containing off-site messages, and billboards painted or applied to building walls. The terms "billboard" and "off-premises sign" may be used interchangeably to mean the same thing.

BILLBOARD, ELECTRONIC. An electronic billboard is a billboard the alphabetic, pictographic, or symbolic informational content of which can be changed or altered on a fixed display surface composed of electronically illuminated or electronically actuated or motivated elements and can be changed or altered electronically. This includes billboards with displays that have to be preprogrammed to display only certain types of information (i.e., time, date, temperature) and billboards whose informational content can be changed or altered by means of computer-driven electronic impulses. This includes, without limitation, billboards also known as digital billboards or LED billboards.

ADJACENT. When used to refer to a billboard adjacent to a freeway, shall mean located within, either in whole or in part, in an area formed by measuring six hundred sixty feet (660') laterally from the edge of the right-of-way of a landscaped freeway section along a line perpendicular to the center line of the freeway (as defined in California Code of Regulations, Title 4, Chapter 1, Section 2242).

FREEWAY-ORIENTED. With respect to billboards, shall mean any billboard that is adjacent to a freeway, as set forth above, and designed to be viewed primarily by persons traveling on the main-traveled way of the freeway.

SUPERGRAPHIC. Shall mean a sign, containing either on-site or off-site advertising, consisting of an image that is applied to and made integral with a wall, or projected onto a wall, or printed on vinyl, mesh, or any other material, or other light pliable material not enclosed in a rigid frame. The term "supergraphic" also shall include signs known as "building wraps."

Section 2. The following new Section 155.384 is hereby added to Title 15, Part 15, of the City Code:

155.384 BILLBOARDS

Purpose. Billboards are recognized as a legitimate form of commercial use in the City. However, the size, number, location, and illumination of billboards can have significant influence on the City's visual environment, and can, without adequate control, create or contribute to blighted conditions. The purpose of this Section is to provide reasonable billboard control, recognizing that community appearance is an important factor in ensuring the general community welfare. This Section contains the entirety of the City's zoning regulations with respect to billboards in the Freeway Overlay Zone ("FOZ"). In the event of any conflict between any provision contained in this Section and any other provisions contained elsewhere in this Code, the provision contained in this Section shall prevail.

A. Use Regulations.

Billboards shall be allowed in the FOZ only after a valid Conditional Use Permit has first been obtained and a Development Agreement has been approved. A Conditional Use Permit shall be obtained and a Development Agreement shall be entered into prior to the issuance of a building permit for any project involving construction of a new billboard, expansion or modification of a billboard, or addition of additional face(s) to a billboard. A Development Agreement shall include the amount of money to be paid to the City as a result of the installation and operation of the billboard.

B. Separate Applications.

Each individual proposal for construction of a new billboard, or modification of a billboard, shall be considered a separate application, and each application shall be separately and individually subject to the provisions in this Code relating to Conditional Use Permits, and the provisions and requirements of this Section. Multiple sites shall not be combined into one application.

C. Required Findings.

In addition to the required findings for a Conditional Use Permit (Section 155.716), the Planning Commission or City Council, as applicable, shall not approve a Conditional Use Permit for any billboard project unless it can make a finding that the billboard will not constitute a hazard to the safe and efficient operation of vehicles upon a street or freeway.

D. Locations Allowed.

Billboards shall be allowed only in the FOZ.

E. Locations Prohibited.

1. On the roof of a building or projecting over the roof of a building, whether the building is in use or not.
2. On the wall of a building or otherwise attached or integrated to, or suspended from a building.
3. On or encroaching over the public right-of-way.
4. Within six hundred sixty feet (660') of a section of a freeway that has been landscaped if the advertising display is designed to be viewed primarily by persons traveling on the main-traveled way of the landscaped freeway, including landscaped portions of freeway. Such restriction shall apply only to landscaping on the same side of a freeway as the billboard.
5. Within any landscaped freeway area under the jurisdiction of the California Department of Transportation, unless there is a relocation agreement between the outdoor advertising structure owner and the California Department of Transportation.
6. Within 300 feet of an intersection of highways or of highway and railroad right-of-way, but a sign may be located at the point of interception, as long as a clear view is allowed for 300 feet, and no sign shall be installed that would prevent a traveler from obtaining a clear view of approaching vehicles for a distance of 500 feet along the highway.
7. In no event shall any billboard be permitted in any location which would result in a violation of any applicable Federal or State law.

F. Landscape Segment Relocation Credits.

No new billboard shall be constructed or installed within the City through utilization of credits given by the California Department of Transportation or State for relocation of billboards located in landscaped freeway segments, unless mandated by State law. This shall include credits for billboards located either within the City or in other jurisdictions.

G. Types of Billboards Prohibited.

The following types of prohibited billboards are specified for clarity. However, this shall not limit the types of prohibited billboards to those described below:

1. Mobile Billboards.

Any billboard installed upon, mounted, attached, or applied to any vehicle, non-motorized vehicle, bicycle, scooter, or trailer whose primary purpose is conveyance, transportation, or support of the billboard message surface shall be prohibited from any display or placement on public or private property or the public right-of-way in a manner making it visible from any other public or private property or the public right-of-way.

2. Supergraphics.

Any off-site advertisement meeting the definition of "supergraphic" as defined in Section 155.383 shall be prohibited.

H. General Requirements.

1. Maximum Area.

The maximum area of billboards shall be seven hundred square feet per sign area (e.g., 14 feet x 48 feet).

2. Maximum Height.

The maximum height of billboards shall be fifty feet, measured from the finished grade at the base of the sign.

3. Maximum Number of Signs.

No property (defined as a single parcel or two or more contiguous parcels under common ownership) shall have more than two billboards, either digital or static, but not both of the same type.

4. Minimum Distance from Another Billboard on the Same Parcel.

The minimum distance from another billboard on the same property shall be five hundred feet as measured from the vertical centerline of each billboard.

5. Minimum Distance from Another Billboard on the Same Side of the Freeway.

The minimum distance from another billboard not on the same property but on the same side of the freeway shall be one thousand feet, as measured from the vertical centerline of each billboard.

6. Minimum Setback.

The minimum setback distance of the billboard column support post shall be at least 25 feet from any property line and at least 25 feet from the building. Notwithstanding, no portion of a billboard shall project over the width of any street, highway, or other public right-of-way.

7. Minimum Size of Property.

The minimum size of any property on which a billboard can be located shall be five acres, unless a variance is granted to allow a billboard on a smaller property.

8. Maximum Number of Faces.

No billboard shall have more than two (2) faces. A face shall be considered the display surface upon which an advertising message is displayed. (No V-shape billboards shall be allowed.)

- a. The two faces of two-sided billboards shall be identical in size.
- b. The two sign faces shall be attached directly and be parallel to each other.
- c. The top, bottom, and sides of the two sign faces shall be in alignment, and no portion of either face shall project beyond the corresponding portion of the other face.

9. Face Orientation.

No billboard shall have more than one (1) face (display surface) oriented in the same vertical plane.

10. Name of Owner.

No billboard shall be maintained in the City unless the name of the person or company owning or maintaining it and the identifying number of the billboard are plainly displayed thereon.

11. Driveways.

Billboards projecting over a driveway or driving aisle shall have a minimum clearance of sixteen feet (16') between the lowest point of the sign and the driveway grade.

12. Pedestrian Walkway.

Billboards projecting over a pedestrian walkway shall have a minimum clearance of eight feet (8') between the lowest point of the sign and the walkway grade.

13. All Others.

All other billboards shall have a minimum clearance of eight feet (8') between the lowest point of the sign and ground level so as not to provide an attractive nuisance for graffiti and vandalism.

14. Screening.

All back or rear portions of single-faced or double-faced billboards visible from a public right-of-way or other public or private property shall be screened. The screening shall cover all structural members of the sign, not including the pole supports.

15. Additional Requirements.

Prior to issuance of a building permit for any billboard project subject to the requirements of this Chapter, the applicant shall provide the following:

- a. The telephone number of a maintenance service, to be available twenty-four (24) hours a day, to be contacted in the event that a billboard becomes dilapidated or damaged.
- b. Proof of lease demonstrating a right to install the billboard on the subject property.
- c. A list of locations of all billboards in the City owned or managed by the entity that will own or manage the subject billboard. This information also shall be provided on a map. The intent of this requirement is to facilitate analysis of the proposed billboard's compliance with the spacing and location requirements.

I. Standards of Design.

1. All new billboards shall be designed to have a single (steel) cylindrical column support post.
2. All new billboard structures shall be free of any bracing, angle iron, guy wires, cables, etc.
3. The installation of any new billboard shall not require the removal of trees or other on-site landscaping or the reduction of any required on-site parking spaces.
4. The backs of all new billboard structures shall be screened, encased, or otherwise suitably covered.

J. Design and operational restrictions.

1. Each digital billboard shall be constructed to withstand a wind pressure of 20 pounds per square feet of exposed surface.
2. No digital billboard shall display any statement or words of an obscene, indecent, or immoral character.
3. No digital billboard shall display any advertising of: Any drugs, including but not limited to marijuana; or tobacco products; or alcohol products; or adult-type uses, including but not limited to nude or topless bars or nightclubs, or establishments that feature nude or topless dancing or mud wrestling, or businesses featuring the sales of adult novelty items, books, magazines, videos, DVDs, or tapes.
4. No digital billboard shall display flashing, shimmering, glittering, intermittent, or moving light or lights. Exceptions to this restriction include time, temperature, and

smog index units, provided the frequency of change does not exceed four (4) second intervals.

5. No digital billboard shall include any illumination or message change that is in motion or that change or expose a message for less than four seconds. Continuous motion, including full motion video, shall not be permitted.
6. The utilities of each digital billboard shall be underground.
7. Each digital billboard shall be tied into the National Emergency Network and provide emergency information, including child abduction alerts (i.e., "Amber Alerts").
8. Each digital billboard shall comply with all applicable federal, state, and local laws and regulations, including but not limited to the Highway Beautification Act of 1965 (23 U.S.C. 131), the California Outdoor Advertising Act (Cal. Bus. & Prof. Code, 5200 et seq), and the California Vehicle Code.
9. Each digital billboard shall be provided with an ambient light sensor that automatically adjusts the brightness level of the electronic sign based on ambient light conditions, so that on overcast or poor weather days, the sign would automatically adjust to the ambient light level.
10. Each digital billboard shall be designed to either: freeze the display in one static position, display a full black screen, or turn off in the event of a malfunction.
11. No digital billboard shall utilize technology that would allow interaction with drivers, vehicles, or any device located in vehicles, including, but not limited to a radio frequency identification device, geographic positions system, or other device.
12. Walls or screens at the base of the digital billboard shall not create a hazard to public safety or provide an attractive nuisance
13. No digital billboard shall emit audible sound, odor, or particulate matter.
14. No digital billboard shall simulate or imitate any directional, warning, danger, or information sign, or any display likely to be mistaken for any permitted sign intended or likely to be construed as giving warning to traffic, by, for example, the use of the words "stop" or "slow down."
15. No digital billboard shall involve any red or blinking or intermittent light likely to be mistaken for warning or danger signals nor shall its illumination impair the vision of travelers on the adjacent freeway and/or roadways. Illuminations shall be considered vision impairing when its brilliance exceeds the values set forth in Section 21466.5 of the Vehicle Code.

Section 3. The following uses are hereby added to Subsection (E) of Section 155.377 of the City Code: "(11) Billboards, including but not limited to electronic and digital billboards."

Section 4. Subsection (G)(3) of Section 155.380 of the City Code is hereby deleted.

Section 5. If any section, subsection, subdivision, paragraph, sentence, clause or phrase in this Ordinance, or any part hereof, is held invalid or unconstitutional, such decision shall not affect the validity of the remaining sections or portions of this Ordinance, or any part thereof. The City Council hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase in this Ordinance irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases may be declared invalid or unconstitutional.

Section 6. The Deputy City Clerk shall certify to the adoption of this Ordinance, and shall cause the same to be posted in at least three (3) public places in the City, such posting to be completed not later than fifteen (15) days after passage hereof.

* * * * *

The foregoing Ordinance was adopted this 25th day of October, 2012, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

William K. Rounds, Mayor

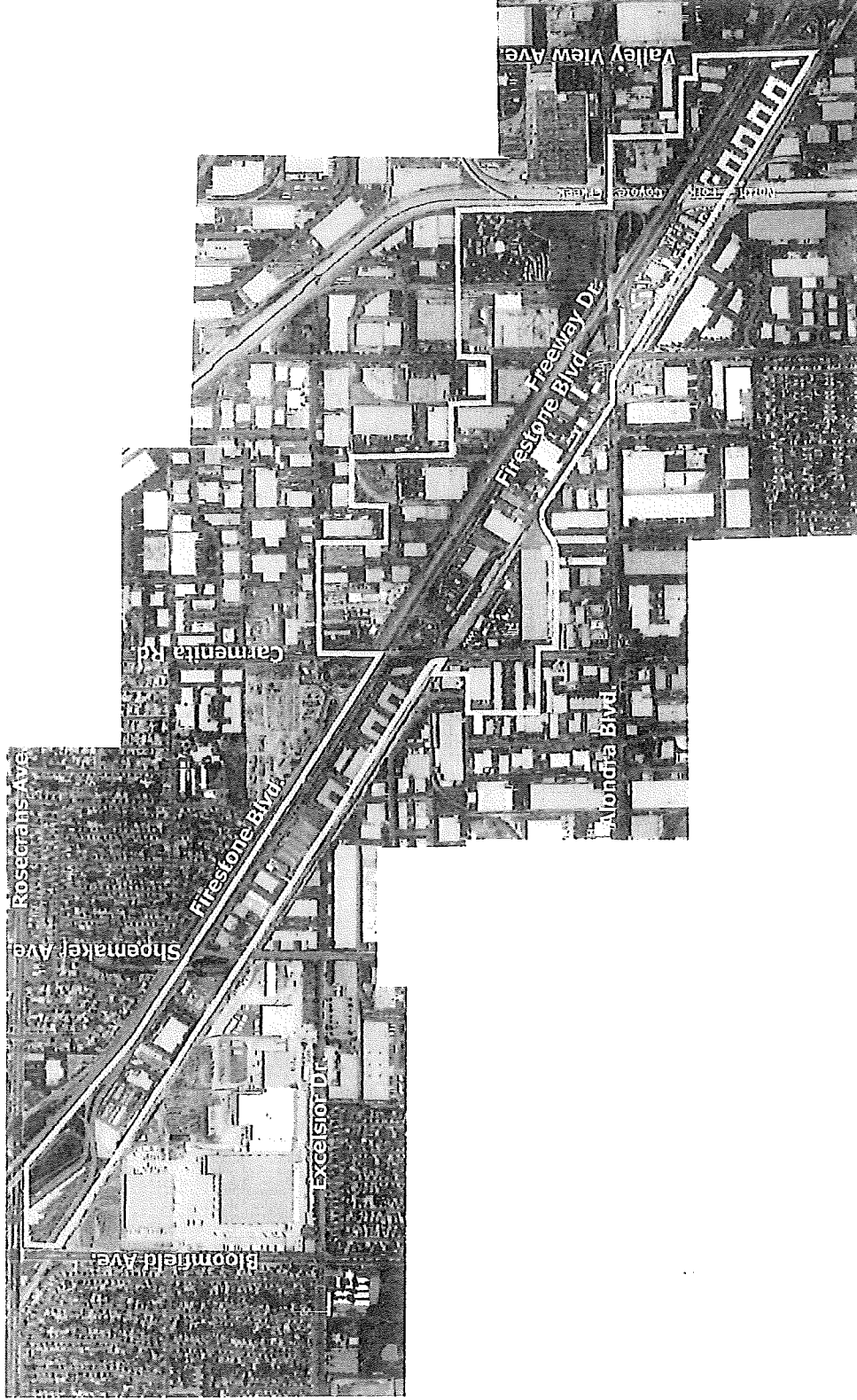
ATTEST:

Deputy City Clerk



Vicinity Map

11.07.02



THE
PLANNING
CENTER

0' 500' 1500'
GRAPHIC SCALE

Freeway Overlay Zone



City of Santa Fe Springs

City Council Meeting

October 25, 2012

NEW BUSINESS

Rosecrans Avenue/Marquardt Avenue Grade Crossing - Authorization to Advertise for Construction Bids

RECOMMENDATION

That the City Council take the following actions:

1. Approve the Plans and Specifications; and
2. Authorize the City Engineer to advertise for construction bids.

BACKGROUND

The Rosecrans Avenue/Marquardt Avenue intersection is ranked as the number two priority grade crossing in the State of California eligible for funding to construct a grade separation. This is due to the geometrics of the grade crossing, the past collision history, volume and speed of vehicular traffic on both Rosecrans Avenue and Marquardt Avenue and the frequency and speed of BNSF freight, Amtrak and Metrolink trains that traverse this grade crossing.

As there is no available funding at this time for construction of a grade separation at this location, Caltrans Division of Rail has secured \$2,361,000 of Section 130 Grade Crossing Improvement Program funding for modifications to the Rosecrans Avenue/Marquardt Avenue grade crossing. The purpose of the Section 130 Grade Crossing Program is to reduce the number and severity of highway collisions by eliminating hazards to vehicles and pedestrians at existing railroad crossings. The improvements projected for this location include installation of raised medians as well as installation and relocation of railroad/traffic signal equipment. There is no City match required for these funds in conjunction with this project.

On February 12, 2009 the City Council approved Agreement No. 75LX111 with Caltrans Division of Rail for Section 130 Grade Crossing Improvements funding. The Agreement No. 75LX111 will expire on December 31, 2012; therefore, an amendment is required to extend the expiration date of the agreement. City staff will request City Council's approval for an extension of the agreement at the November 8, 2012 City Council Meeting.

The project plans and specifications are complete and the Public Works Department is ready to advertise for the construction bids for this project, upon City Council approval of the specifications. A copy of the plans and specifications is on file with the City Clerk and is available for public review.

Report Submitted By:

Noe Negrete, Director
Department of Public Works

A handwritten signature in black ink, appearing to be "N. Negrete", is written over the printed name of the Director.

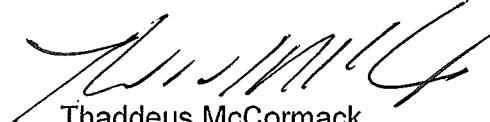
Date of Report: October 17, 2012

FISCAL IMPACT

There is no fiscal impact as the project is fully funded by the Section 130 Grade Crossing Program and there is no requirement for a City match.

INFRASTRUCTURE IMPACT

The project will result in the improvement of an existing at-grade railroad crossing and will improve safety for motorists and pedestrians that must cross the railroad tracks and enhance safety for rail operations.



Thaddeus McCormack
City Manager

Attachment(s):

None



City of Santa Fe Springs

City Council Meeting

October 25, 2012

NEW BUSINESS

Approval of Parcel Map No. 71346 – Southeast corner of Firestone Boulevard and Shoemaker Avenue

RECOMMENDATION

That the City Council take the following actions:

1. Approve Parcel Map No. 71346;
2. Find that Parcel Map No. 71346 together with the provisions for its design and improvement, is consistent with the City's General Plan; and
3. Authorize the City Engineer and City Clerk to sign Parcel Map No. 71346.

BACKGROUND

The subdivision is located south of the Interstate 5 Freeway at the southeast corner of Firestone Boulevard and Shoemaker Avenue, in the M-2-FOZ, Heavy Manufacturing - Freeway Overlay Zone and BP, Buffer Parking Zone. The County Assessor has assigned an address of 13030 Firestone Blvd. (APN of 7005-001-018) to the 3.128-acre, single-parcel property. However, the three buildings that currently occupy the site have addresses of 13000, 13030 and 13048 Firestone Boulevard, respectively. The property is currently owned by the Norwalk Village Corporation.

Parcel Map No. 71346 is a subdivision that would divide a single parcel of approximately 3.128 acres into three parcels. Parcel 1 would be 47,899 square feet, Parcel 2 would be 43,611 square feet and Parcel 3 would be 44,727 square feet. The creation of three parcels would allow for the subdivision to be sold as separate parcels in the future.

The Planning Commission approved the tentative map at their meeting of March 28, 2012. A full-sized copy of this map is available in the office of the City Clerk.

FISCAL IMPACT

None.

INFRASTRUCTURE IMPACT

None.

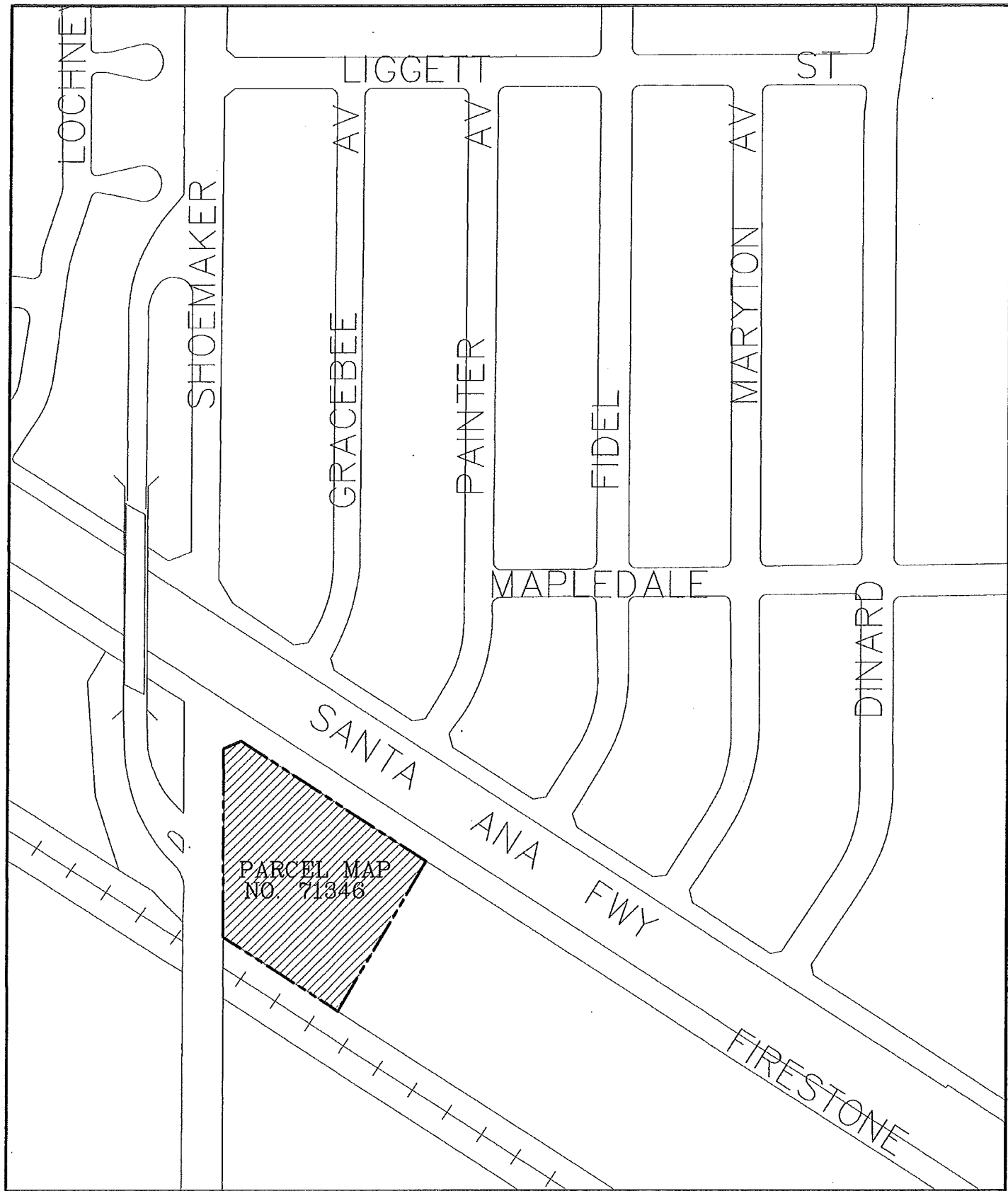

Thaddeus McCormack
City Manager

Attachment(s)

Location Map

Report Submitted By: Noe Negrete, Director
Department of Public Works

Date of Report: October 17, 2012



LOCATION MAP



City of Santa Fe Springs

City Council Meeting

October 25, 2012

NEW BUSINESS

Engineering Design Services for Water Main Relocations at Interstate 5/Valley View Avenue and Interstate 5/Florence Avenue Segments - Authorization to Issue Request for Proposal

RECOMMENDATION

That the City Council authorize the Director of Public Works to issue a Request for Proposals for the Design of the Interstate 5/Florence Avenue and Interstate 5/Valley View Avenue Water Main Relocation Projects.

BACKGROUND

Since the Interstate 5 Freeway is being widened, City Water Mains must be relocated outside the widened freeway.

The Valley View Avenue and Florence Avenue segments involve reconstruction of existing on/off ramps and City frontage roads located on both sides of the freeway. Widening of the freeway and re-configuration of on/off ramps will require approximately 7,000 linear feet of City waterlines to be relocated.

Given the scope, complexity and timing of the work to be done, staff believes a professional consultant with experience in the design of waterlines should be hired to assist Public Works with the preparation of the plans and specifications needed to complete all of this work.

Staff is requesting City Council authorization to issue a Request for Proposals (RFP) to qualified consultants. Proposals received in response to the RFP will be evaluated and a recommendation for award of the design contract will be presented to the City Council at a subsequent meeting.

FISCAL IMPACT

The cost of design and construction work done by the City to accommodate the widening of the I-5 Freeway, with the exception of any betterment, will be reimbursed by the State.

INFRASTRUCTURE IMPACT

Relocation of City waterlines will ensure that water service to City customers is provided before, during and after construction of freeway improvements.


Thaddeus McCormack
City Manager

Attachment(s):
Request for Proposal

Report Submitted By:

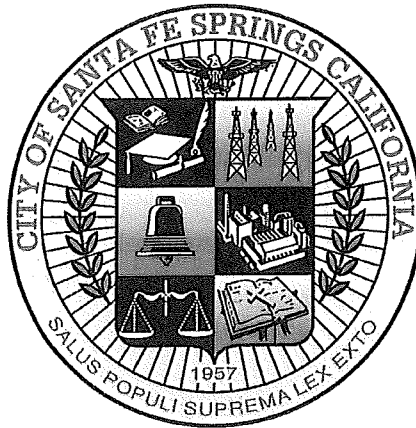
Noe Negrete, Director
Department of Public Works

Date of Report: October 17, 2012

CITY OF SANTA FE SPRINGS

REQUEST FOR PROPOSALS

ENGINEERING DESIGN SERVICES FOR WATER MAIN RELOCATIONS AT INTERSTATE 5/VALLEY VIEW AVENUE AND INTERSTATE 5/FLORENCE AVENUE SEGMENTS



DEPARTMENT OF PUBLIC WORKS

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11710 Telegraph Road CA 90670-3679 (562) 868-0511 Fax (562) 868-7112 www.santafesprings.org

"A great place to live, work, and play"

October 17, 2012

SUBJECT: NOTICE OF REQUEST FOR PROPOSALS

PROJECT: ENGINEERING DESIGN SERVICES FOR WATER MAIN RELOCATIONS
AT INTERSTATE 5/VALLEY VIEW AVENUE AND INTERSTATE
5/FLORENCE AVENUE SEGMENTS

To All Interested Parties:

The City of Santa Fe Springs (SFS) is seeking proposals from qualified firms to provide engineering design services to prepare plans, specifications and estimates for the relocation of approximately 7,000 lineal feet of existing City water main systems. The consultant selected by the City shall have extensive experience and familiarity with water main relocations and a working knowledge of AWWA standards. All work is to be performed under the supervision of a Professional Engineer currently licensed to practice in the State of California. Proposers are asked to submit their proposals and written statements of technical qualifications for completing the work in accordance with and as specified in this Request for Proposals (RFP). Failure to comply with the requirements identified in the RFP may render a proposal non-responsive. The specific services requested are described in the Scope of Services included in this RFP.

- A. **Submission of Proposals. In order to be considered, the Proposal must be received by the Department of Public Works, City of Santa Fe Springs, by 3:00 p.m. on Tuesday, November 27, 2012.**

Interested Proposers must submit six (6) copies of their Proposal labeled "Proposal for Engineering Design Services for Water Main Relocations at Interstate 5/Valley View Avenue and Interstate 5/Florence Avenue Segments" to:

Noe Negrete, Director of Public Works
City of Santa Fe Springs
11710 Telegraph Road
Santa Fe Springs, CA 90670-3658

Proposals, and amendments to proposals, received after the date and time specified above will not be accepted and will be returned to the Proposer unopened.

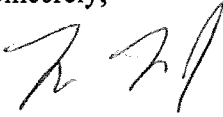
The RFP can be downloaded from the SFS website which can be found at (http://www.santafesprings.org/depts/public_works/results.asp). In the event information cannot be downloaded from the SFS website, Proposers should contact Marsha Chavez, Support Services Supervisor, by fax at (562) 409-7651 or by email at

Notice of Request for Proposals
October 17, 2012
Page 2

marshachavez@santafesprings.org to request copies of the information they are unable to obtain through the SFS website.

- B. Pre-Submittal Meeting. No Pre-Submittal Meeting has been scheduled for this proposal.
- C. Requests for Information. All questions regarding this RFP must be directed to Mr. Frank Beach, Utility Services Manager, who can be reached by email at publicworks@santafesprings.org. Do not call or contact City staff.

Sincerely,



Noe Negrete
Director of Public Works

NN/fdb/mc

REQUEST FOR PROPOSALS

ENGINEERING DESIGN SERVICES FOR WATER MAIN RELOCATIONS AT INTERSTATE 5/VALLEY VIEW AVENUE AND INTERSTATE 5/FLORENCE AVENUE SEGMENTS

1. PROJECT DESCRIPTION

The City of Santa Fe Springs (SFS) is seeking proposals from qualified firms to provide engineering design services to prepare plans, specifications and estimates for the relocation of approximately 7,000 lineal feet of existing City water main systems. The consultant selected by the City shall have extensive experience and familiarity with water main relocations and a working knowledge of AWWA standards. All work is to be performed under the supervision of a Professional Engineer currently licensed to practice in the State of California. Proposers are asked to submit their proposals and written statements of technical qualifications for completing the work in accordance with and as specified in this Request for Proposals (RFP). Failure to comply with the requirements identified in the RFP may render a proposal non-responsive. The specific services requested are described in the Scope of Services included in this RFP.

2. TIMELINE TO SOLICIT PROPOSALS

In support of the selection process, the following timeline has been established:

Activity Description	Date/Time
Request for Proposals Released	Monday, October 29, 2012
Deadline to Receive Proposals	Tuesday, November 27, 2012 at 3:00 p.m.

SFS reserves the right to modify any element of the timeline should that become necessary.

3. PRE-SUBMITTAL MEETING

No Pre-Submittal Meeting has been scheduled for this proposal.

4. SUBMISSION OF PROPOSALS

To be considered, the Proposals must be received by the Department of Public Works, City of Santa Fe Springs, by 3:00 p.m. on Tuesday, November 27, 2012.

Interested firms shall submit six (6) copies of their Proposal labeled "Proposal for Engineering Design Services for Water Main Relocations at Interstate 5/Valley View Avenue and Interstate 5/Florence Avenue Segments" to:

Noe Negrete, Director of Public Works
City of Santa Fe Springs
11710 Telegraph Road
Santa Fe Springs, CA 90670-3658

The firm's name and address shall be clearly marked on the outside of the envelope. Proposals, and amendments to proposals, received after the date and time specified above will not be accepted and will be returned to the Consultant unopened. The RFP can be downloaded from the SFS website. Faxed or e-mailed proposals will not be accepted nor will the City entertain any sales calls or presentations during the RFP process.

5. **DISSEMINATION OF RFP INFORMATION**

Information will be posted and available for downloading on the SFS website which can be found at (http://www.santafesprings.org/depts/public_works/results.asp).

From time to time, SFS may issue responses to requests for clarifications, questions, comments, addenda to this RFP, or other material related to this solicitation. It is the responsibility of the Consultant to check the SFS website regularly during the solicitation period for updated information. No requests for additional information shall be accepted 48 hours prior to proposal deadline. **By submitting a proposal, Consultants are deemed to have constructive knowledge and notice of all information on the website.**

In the event information cannot be downloaded from the SFS website, Consultants should contact Marsha Chavez, Support Services Supervisor, at (562) 409-7540 or by email at marshachavez@santafesprings.org to request copies of the information they are unable to obtain through the SFS website.

6. **QUESTIONS AND REQUESTS FOR CLARIFICATIONS**

- A. Contact Person for the Project. All questions or contacts regarding this RFP must be directed to Mr. Frank Beach, Utility Services Manager, who can be reached by email at publicworks@santafesprings.org.
- B. Clarifications of the RFP. Consultants are encouraged to promptly notify SFS of any apparent errors or inconsistencies in the RFP, inclusive of all attachments, exhibits and appendices. Should a Consultant require clarifications to this RFP, the Consultant shall notify SFS in writing in accordance with Subsection "a" above. Should it be found that the point in question is not clearly and fully set forth in the RFP, a written addendum clarifying the matter will be issued and posted on the SFS website at, http://www.santafesprings.org/depts/public_works/results.asp.

7. **ADDENDA TO THE RFP**

Any change(s) to the requirements of this RFP initiated by SFS will be made by written addenda to this RFP. Any written addenda issued pertaining to this RFP shall be incorporated into and made a part of the terms and conditions of any resulting agreement. SFS will not be bound to any modifications to or deviations from the requirements set forth in this RFP unless they have been documented by addenda to this RFP. Consultants will be required to document that they are aware of all addenda issued by SFS in their proposal.

8. **COST OF PROPOSAL PREPARATION**

Any party responding to this RFP shall do so at their own risk and cost. SFS shall not, under any circumstances, be liable for any pre-contractual expenses incurred by any Consultant who elects to submit a proposal in response to this RFP or by any Consultant that is selected. Pre-contractual expenses are defined as expenses incurred by Consultants and the selected Consultant, if any, in:

- Preparing a Proposal and related information in response to this RFP;
- Submitting a Proposal to SFS;
- Negotiations with SFS on any matter related to this RFP;
- Costs associated with interviews, meetings, travel or presentations; or
- Any and all other expenses incurred by a Consultant prior to the date of award, if any, of an agreement, and formal notice to proceed.

SFS will provide only the staff assistance and documentation specifically referred to herein and will not be responsible for any other cost or obligation of any kind, which may be incurred by the Consultant. SFS will be responsible for providing available technical data as well as consultation as requested by the Consultant.

9. **SCOPE OF SERVICES**

The Consultant will need to produce a complete set of plans, specifications and estimate for each of the two segments identified below. In general, the consultant will be expected to complete the following tasks for each segment:

- A. Task No. 1: Review Record Information. The Consultant shall meet with City engineering staff and water operations staff to obtain existing record information, data, and electronic files which are available to assist the consultant with the preparation of plans, specifications and estimates.
- B. Task No. 2: Prepare Detailed Plans, Specifications, and Estimates. The Consultant shall prepare a complete set of plans, specifications and estimates as needed to advertise and complete the relocation work for each segment in accordance with City's standard format for specifications. The Consultant shall not begin preparation on the specifications without first having received the City's boilerplate specification documents. The information shall be sufficiently detailed in order to receive uniform bids and to provide for accurate construction methods. This task will include all surveying work the Consultant believes will be needed to complete the design.

- C. Task No. 3: Provide Construction Support. The Consultant will be expected to provide construction support to the City and the City's Contractor as needed to facilitate completion of the work. This will include assisting the City in responding to all requests for information and reviewing submittals and shop drawings as necessary.
- D. Task No. 4: The Consultant Shall be Responsible for required:
- Soils Investigations,
 - Utility Search/Investigation to Include Existing Utilities and Proposed Utilities,
 - Survey Work,
 - Permits from Local City/County/State Agencies,
 - Coordination with Caltrans on I-5 Freeway Widening,

All labor and materials related to the Project, including research and materials, shall be the responsibility of the Consultant.

In conjunction with the Interstate 5 Freeway Widening Project, all existing conflicting water mains within the limits of the proposed freeway expansion need to be relocated to a new location. The consultant will need to ensure that the design for all water main relocation work is coordinated with the scope, schedule and phasing for the Caltrans improvements.

Within the City of Santa Fe Springs, the relocation of water mains is needed to accommodate two segments of the Interstate 5 (I-5) Freeway Widening Project. Due to the timing and staging of the Caltrans project, the relocation work for each segment must be treated by the consultant as a stand-alone project. For that reason, a complete Plans, Specifications and Estimates package must be produced for each segment. The segments that are the subject of this RFP are as follows:

Valley View Avenue

This segment of the I-5 project involves reconstruction and expansion of the Valley View Avenue/I-5 overpass and widening of the I-5 for approximately 1.44 miles on either side of the bridge. In conjunction with this segment, approximately 3,000 lineal feet of existing City-owned water mains need to be relocated. Service to existing properties and fire hydrants will need to be maintained during construction. Please refer to Exhibit "A".

Florence Avenue

This segment of the I-5 project involves reconstruction and expansion of the Florence Avenue/I-5 overpass and widening of the I-5 for approximately 1.7 miles on either side of the bridge. In conjunction with this segment, approximately 4,000 lineal feet of existing City-owned water mains need to be relocated. Please refer to Exhibit "B".

10. **SCHEDULE FOR PHASES OF WORK**

- A. Valley View Avenue. The schedule for completing all design and relocation work for this segment has been established to be compatible with Caltrans' schedule for this segment of the freeway widening project.
- B. Florence Avenue. The schedule for completing all design and relocation work for this segment has been established to be compatible with Caltrans' schedule for this segment of the freeway widening project.

Please Note: The full package for the Florence Avenue segment must be completed by May 17, 2013. The full package for the Valley View Avenue segment must be completed by July 31, 2013.

The City reserves the right to alter the schedule for selecting a consultant and awarding a contract, should such action be needed to accommodate the City.

11. **DELIVERABLES**

- A. Three (3) hardcopies (24" x 36") on bond of 75%, 90% and final plans and specifications for each segment and supporting documentation for City review and comment.
- B. One (1) hardcopy and one (1) digital copy of final plans, specifications and estimates, not limited to the following information:
- i. Mylar set of water main relocation plans.
 - ii. Electronic files of construction plans, specifications and estimates for both segments. The plans shall be in an AutoCAD 2004 format.
 - iii. Electronic files in Microsoft Excel or Microsoft Word formats are acceptable for all other documentation. PDF files for final submittal will not be accepted.

12. **CONFLICT OF INTEREST**

Consultants are advised that SFS intends to award a contract through a process of full and open competition. By responding to this RFP, each Consultant represents to the best of its knowledge that:

- Neither Consultant, nor any of its affiliates, proposed subconsultants, and associated staff, have communicated with any member of the SFS since the release of this RFP on any matter related to this RFP except to the extent specified in this RFP;

- Neither Consultant, nor any of its affiliates, proposed subconsultants and associated staff, has obtained or used any information regarding this RFP and the proposed services that has not been generally available to all Consultants;
- No conflict of interest exists under any applicable statute or regulation or as a result of any past or current contractual relationship with SFS;
- Neither Consultant, nor any of its affiliates, proposed subconsultants, or associated staff, have any financial interest in any property that will be affected by this project; and
- Neither Consultant, nor any of its affiliates, proposed subconsultants, or associated staff, have a personal relationship with any member of the governing body, officer or employee of SFS who exercises any functions or responsibilities in connection with the referenced projects.

13. **REQUIRED FORMAT FOR PROPOSALS**

SFS is requiring all proposals submitted in response to this RFP to follow a specific format. The Proposal, including the Appendices, shall not exceed thirty-five (35) double-sided pages in length, utilizing 8.5" x 11" pages with one-inch margins. As an exception, 11" x 17" pages may be used to display organizational charts. Font size shall not be smaller than 12 point for text or eight (8) point for graphics. Dividers used to separate sections will not be counted. Creative use of dividers to portray team qualifications, etc. is discouraged.

Consultants are required to prepare their written proposals in accordance with the instructions outlined below. Deviations from these instructions may be construed as non-responsive and may be cause for disqualification. Emphasis should be placed on accuracy, completeness, and clarity of content.

The written proposal should be organized as described below. Each section of the written proposal should contain the title of that section, with the response following the title. The following are the required titles with a brief statement as to that section's desired content:

- A. Letter of Offer. The Letter of Offer shall be addressed to Noe Negrete, Director of Public Works, City of Santa Fe Springs, and at a minimum, must contain the following:
- Identification of Consultant, including name, address, and telephone number;
 - Name, title, address, e-mail, and telephone number of contact person;
 - A statement to the effect that the Proposal shall remain valid for a period of not less than 180 calendar days from the date of submittal; and

- Signature of a person authorized to bind the Consultant to the terms of the Proposal.
- B. Cover Letter/Executive Summary. The cover letter shall be limited to three (3) pages maximum and will not be counted as part of the total page count for the Proposal. One copy of the Proposal (Cover Letter) shall be signed by a duly authorized official of the prime Consultant's Firm. The cover letter shall, at a minimum, contain the following:
- Identification of the person within the Consultant's firm that has the authority to negotiate with SFS and to execute on behalf of the Consultant any agreement that may result from such negotiations. Identification shall include legal name of the company, corporate address, telephone and fax number. Include name, title, address, telephone number and email address of the individual who will be responsible for any negotiations with SFS and any contact person for Consultant during the period of proposal evaluation.
 - Identification of all proposed subconsultants or subcontractors, including legal name of the company, address and contact person.
 - Acknowledgement that Consultant is obligated by all addenda to this RFP.
 - A statement that the Proposal submitted shall remain valid for ninety (180) calendar days from the submittal deadline.
 - Signature of a person authorized to bind Consultant to the terms of the Proposal.
 - Signed statement attesting that all information submitted with the Proposal is true and correct.
- C. Qualifications of the Firm. This section of the Proposal shall explain the ability of the Consultant to satisfactorily perform the required work. More specifically, in this section, the Consultant shall:
- Provide a profile of the Consultant including the types of services offered; the year founded; form of organization (corporate, partnership, sole proprietorship); number, size and location of offices; number of employees.
 - Provide a detailed description of Consultant's financial condition, including any conditions (e.g., bankruptcy, pending litigation, outstanding claims in excess of twenty-five thousand dollars (\$25,000) for or against the firm; planned office closures or mergers that may impede Consultant's ability to provide services in accordance with this RFP.)

- Provide information on the strength and stability of the Consultant; current staffing capability and availability; current work load; and proven record of meeting schedules on similar types of projects.
- A list of similar projects that the firm has completed within the last five years. Information on the completed projects should include project name and description, agency and client name along with the person to contact and telephone number, year completed, contract fee, and the final project cost.

D. Proposed Staffing and Project Organization. This section of the Proposal should establish the method that will be used by the Consultant to organize and provide services as required in this RFP. In addition, this section should also identify key personnel to be assigned and their qualifications and experience.

The Proposal should include the following information:

- The education, experience and applicable professional credentials of project staff. Include applicable professional credentials of “key” staff.
- Brief resumes, not more than two (2) pages each, for the individuals proposed as key personnel.
- The identity of key personnel proposed to perform the work in the specified tasks, including major areas of the work. Include the person’s name, current location, and proposed position for this project, current assignment, and level of commitment to that assignment, availability for this assignment and how long each person has been with the firm. Include two (2) references for each key person with contact information for the reference.
- A statement that key personnel will be available to the extent proposed for the duration of the project and an acknowledgement that no person designated as key personnel shall be removed or replaced without the prior written concurrence of SFS. Identify any constraints, conflicts or situations that would prevent the Consultant from being able to begin work on this assignment.
- A description of any potential work not included in the consultant's scope of services or which has not been identified in this request for proposals, which the consultant feels is essential to the successful completion of the project. This would include additional services by the consultant or any other necessary tasks to be provided by the City. This potential work must be clearly identified, along with a suggested basis for payment, should those services be necessary or elected by the City.

- E. Consultants and/or Subconsultants. The City desires to enter into a contract with one Consultant that will be responsible for all work, products, and services. There is to be no assignment of any aspect of this project without the prior written authorization of the City. If the Consultant plans on using consultants and/or subcontractors as part of its implementation plan, then company profile, name, address, and telephone for all consultants and/or subcontractors providing support during the term of this project is required. Define the responsibilities and give a description of services to be provided by consultants and/or subcontractors. Describe the Firm's business and reporting relationship with any consultants and/or subcontractors. Include references and resumes for all third party firms shall be included in the proposal. The City has the right to accept or reject any changes made to the proposed project team members, including the use of consultants and/or subcontractors.
- F. Work Approach. This section of the Proposal shall include a narrative that addresses the Scope of Services and demonstrates that Consultant understands the scope of this project and the construction timeline. More specifically, the Proposal should include the following:
- Consultant's general approach for completing the activities specified in the Scope of Services. The work approach shall be of sufficient detail to demonstrate Consultant's ability to accomplish the project tasks.
 - An outline of the activities that would be undertaken in completing the Scope of Services in a timely manner and specify who in the firm will perform them.
 - An explanation of the efforts that the firm would undertake to maintain effective communication with the City.
- G. Client References. List your five (5) most recent similar clients (including name, address, contact person, phone number, start and end dates of service, client contract manager name, phone number, and e-mail address). The City is most interested in government and California clients and may randomly select agencies to contact from your list as part of the evaluation process.
- H. Appendices. This part shall include brief resumes of proposed staff. Consultant information and general marketing materials will not be considered in the ranking of the Proposals.
- I. Rights to Materials. All responses, inquiries, and correspondence relating to this RFP and all reports, charts, displays, schedules, exhibits, and other documentation produced by the Consultant that are submitted as part of the proposal and not withdrawn shall, upon receipt by City, become property of City.
- J. Fee Proposal. A Fee Proposal and Scheduled of Performance shall be provided in a separately sealed envelope and shall comply with the following guidelines:

- i. Two copies of a Fee Proposal and Schedule of Performance shall be submitted in a separately sealed envelope plainly labeled "Fee Proposal" with the name of the company and project title. This information shall be presented in a manner that allows the City to understand the Fee and Schedule for each segment.
- ii. The Schedule of Performance shall depict individual project tasks, and basic hourly rates for specific personnel to be used on the project. Personnel hourly rates will reflect all costs for office overhead, including direct and indirect costs. The proposal shall include a breakdown of the estimated number of hours, by personnel category, needed to complete each task. In addition, the fee shall reflect all anticipated fee increases during the contract duration. A pre-award audit may be required to confirm and establish a final not-to-exceed fee.
- iii. The terms and conditions for obtaining 'reimbursable costs' shall be identified in the proposal.

14. **PROPOSAL EVALUATION PROCESS AND CRITERIA**

- A. General. All proposals will be evaluated based on the technical information and qualifications presented in the proposal, reference checks, and other information, which may be gathered independently. Requests for clarifications and/or additional information from any proposer may be requested at any point in the evaluation process. Pricing will be an important criterion; however, the City reserves the right to select a firm that presents the best qualifications, but not necessarily at the lowest price. Criteria for the evaluation of the proposals may include but is not limited to the following:
 - i. Completeness of proposal;
 - ii. Consultant and key project team member's experience in performing similar work;
 - iii. Methodology and quality control;
 - iv. Consultant and key project team member's record in accomplishing work assignments for projects in the agreed upon timeframe;
 - v. Consultant's demonstrated understanding of the scope of work;
 - vi. Quality of work previously performed by the firm as verified by reference checks;
 - vii. Ability to provide continuity of personnel;
 - viii. Ability to provide timely services;
 - ix. Relevant project experience;

- x. Verification that Consultant can meet scheduled project dates; and
 - xi. Fee Proposal.
- B. Evaluation. After evaluating all proposals received, SFS will rank the firms and the three (3) most qualified firms will be invited to an interview with the City evaluation committee.
- C. Interview. The Consultant should have available the project manager and key project personnel to discuss the following:
- i. The major elements of the proposal and be prepared to answer questions clarifying their proposal.
 - ii. A description of previously related experience for key project team member(s). Work sample exhibits may also be used.
 - iii. The proposed project schedule.
 - iv. The proposed personnel resources.
- D. Final Selection. The final selection will be the consultant which, in the City's opinion, is the most responsive and responsible, meets the City's requirements in providing this service, and is in the City's best interest. The City maintains the sole and exclusive right to evaluate the merits of the proposals received. The City also reserves the right to reject any and all proposals, and accept or reject all or any part of any proposal, as well as re-issue or modify the RFP.

15. **EXCEPTIONS OR ADDITIONS**

The Proposal shall include a detailed description of all of the exceptions to the provisions and conditions of this RFP upon which the Consultant's submittal is contingent and which shall take precedence over this RFP.

16. **INSURANCE REQUIREMENTS**

Prior to the start of contract negotiations, the highest qualified Consultant will be required to submit to SFS the required insurance certificates for the Consultant and its team. Insurance certificates will also be required, in advance, for any Consultant subsequently identified for negotiations with SFS.

The successful Consultant shall indemnify and hold SFS and its officers, agents, employees, and assigns harmless from any liability imposed for injury whether arising before or after completion of work hereunder or in any manner directly or indirectly caused, occasioned, or contributed to, or claims to be caused, occasioned, or contributed to, in whole or in part, by reason of any act or omission, including strict liability or negligence of Consultant, or of anyone acting under Consultant's direction or control or

on its behalf, in connection with, or incident to, or arising out of the performance of this contract.

The Consultant selected will be required to maintain the following levels of insurance coverage for the duration of the services provided, as well as any subconsultants hired by the Consultant:

- Worker's Compensation insurance with statutory limits, and employer's liability insurance with limits not less than \$1,000,000 per accident
- Commercial general liability insurance or equivalent form, with a combined single limit of not less than \$2,000,000 per occurrence
- Business automobile liability insurance, or equivalent form, with a combined single limit of not less than \$1,000,000 per occurrence. Such insurance shall include coverage for owned, hired and non-owned automobiles
- Professional liability (errors and omissions) insurance, with a combined single limit of not less than \$2,000,000 per occurrence.
- All Certificates of Insurance of any kind shall name the City of Santa Fe Springs as additional insured with respect to the performance by the Consultant and all sub-consultants. The City will accept only Additional Insured (Form B), CG2010, with an edition date prior to 1993, unless approved otherwise by the City Attorney.

17. **BASIS FOR AWARD OF CONTRACT**

- A. Basis. SFS intends to select the Consultant on the basis of fair and competitive negotiations, demonstrated competence and professional qualifications in accordance with applicable State and Federal regulations. To that end, the contract is to be awarded to the Consultant whose proposal best meets the technical requirements of the RFP as determined by SFS. Should an award be made, the proposal submitted by Consultant shall be incorporated as part of the final contract accordingly.
- B. Negotiations. Negotiations regarding a fair and reasonable price will begin after selection of the Preferred Consultant has been approved by the Director of Public Works. Should SFS be unable to obtain a fair and reasonable price through negotiations with the highest technically qualified consultant, SFS shall enter into negotiations with the next highest qualified consultant and may award that contract if the parties are able to arrive at a fair and reasonable price. If that is unattainable, SFS shall enter into negotiations with the next highest qualified consultant in sequence until an agreement is reached.

- C. Agreement. A professional services agreement shall be signed by the consultant prior to a Notice to Proceed being issued. No change in the scope of consultant services will be permitted without mutual written approval by the City and the Consultant.

18. **COMPENSATION AND PROGRESS PAYMENTS**

Consultant will be compensated on the basis of a fixed-fee contract with a final not-to-exceed cost to be negotiated following selection of a Preferred Consultant. Progress payments to the consultant will be based on the percentage of individual work tasks that have been satisfactorily completed and accepted by the City. Under no circumstances will the Consultant be paid more than 90% of the total project fee or the fee for any specific task until the final Plans, Specifications and Estimate package has been approved by the City Engineering of the City of Santa Fe Springs.

19. **RIGHTS OF THE CITY**

- A. SFS reserves the right, in its sole discretion and without prior notice, to terminate this RFP; to issue subsequent RFPs; to procure any project-related service by other means; to modify the scope of the Project; to modify SFS obligations or selection criteria; or take other actions needed to meet SFS' goals. In addition, SFS reserves the following rights:
- i. The right to accept or reject any and all proposals, or any item or part thereof, or to waive any informalities or irregularities in any proposal.
 - ii. The right to amend, withdraw or cancel this RFP at any time without prior notice.
 - iii. The right to postpone proposal openings for its own convenience.
 - iv. The right to request or obtain additional information about any and all proposals.
 - v. The right to conduct a background check of any Consultant. This may include, but is not limited to, contacting individuals and organizations regarding capabilities and experience of the potential candidate.
 - vi. The right to waive minor discrepancies, informalities and/or irregularities in the RFP or in the requirements for submission of a Proposal.
 - vii. The right to modify the response requirements for this RFP. This may include a requirement to submit additional information; an extension of the due date for submittals; and modification of any part of this RFP, including timing of RFP decisions and the schedule for presentations.
 - viii. The right to disqualify any potential candidate on the basis of real or perceived conflict of interest that is disclosed or revealed by information available to SFS.

- ix. The right at any time, subject only to restrictions imposed by a written contractual agreement, to terminate negotiations with any potential candidate and to negotiate with other potential candidates who are deemed qualified.
 - x. Although cost is an important factor in deciding which proposal will be selected, it is only one of the criteria used to evaluate consultants. City reserves the absolute right, in its sole discretion, to award a contract, if any, which under all the circumstances will best serve the public interest.
 - xi. City reserves the right to reject any or all proposals or to make no award at all, to determine whether any alternate proposals are equal to the specifications and general requirements, and to accept proposals with minor variations from the Request for Proposals and/or conditions. The City reserves the right to negotiate for a higher level, lower level or additional services.
- B. All costs incurred in the preparation of the proposal, the submission of additional information and/or any aspect of the proposal prior to award of a written contract will be born by the respondent. The City will provide only the staff assistance and documentation specifically referred to herein and will not be responsible for any other cost or obligation of any kind, which may be incurred by the respondent. All proposals submitted to the City become the property of the City.
- C. This RFP is not a contract or commitment of any kind by SFS, it does not commit SFS to enter into negotiations with any consultant and SFS makes no representations that any contract will be awarded to any consultant that responds to this RFP. Proposals received by SFS are public information and will be made available to any person upon request after SFS has completed the proposal evaluation. Submitted proposals are not to be copyrighted.
- D. Should a contract be subsequently entered into between SFS and Consultant, it shall be duly noted that entering into such an agreement shall be interpreted, construed, and given effect in all respects according to the laws of the State of California. The successful Consultant shall secure a SFS business license through the City's Finance and Administrative Services Department at the time the contract is awarded.

20. **WAIVER OF PROPOSALS**

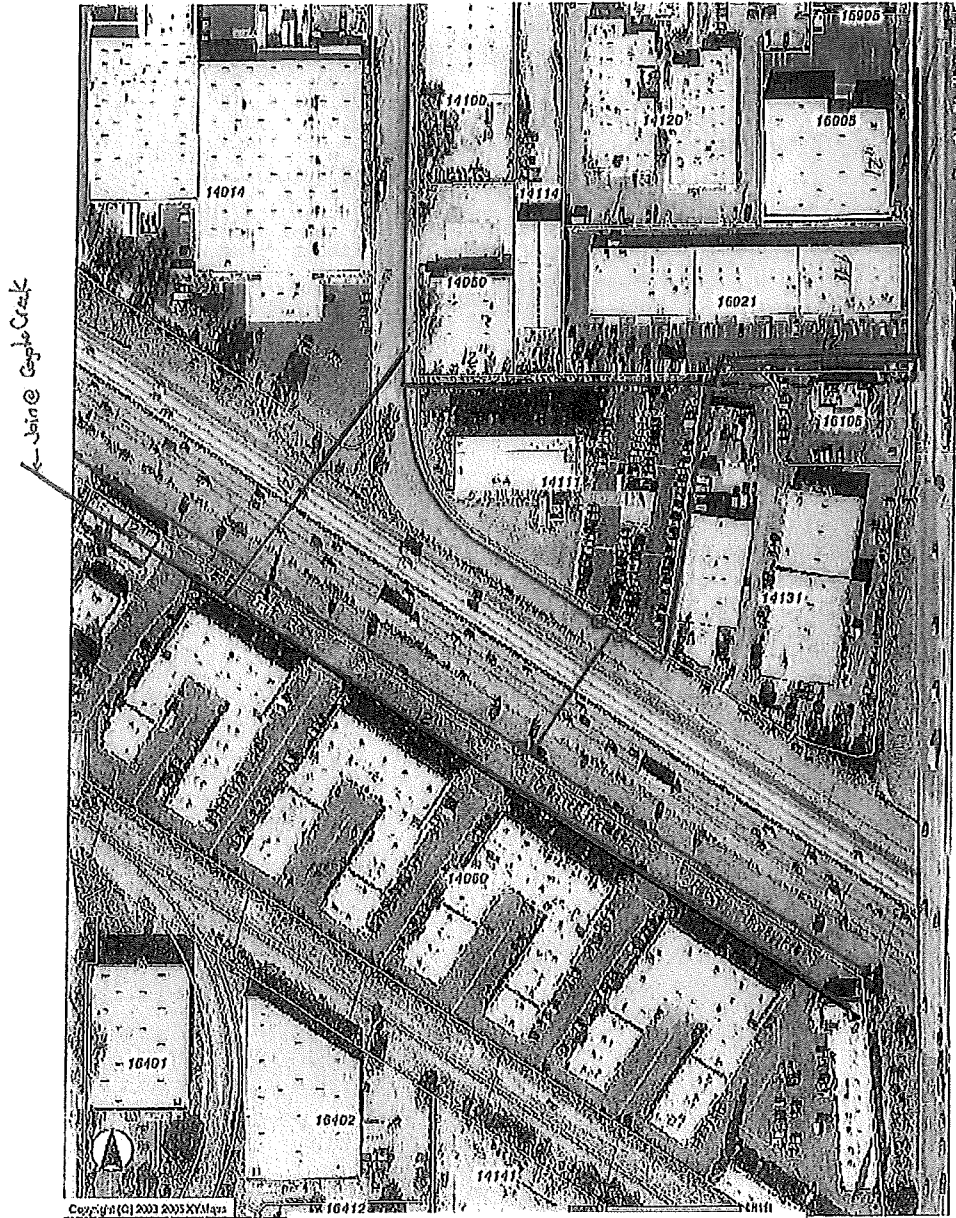
Proposals may be withdrawn by submitting written notice to the SFS Contact Person at any time prior to the submittal deadline. Upon submission, the Proposal and all collateral material shall become the property of SFS.

21. **CALIFORNIA PUBLIC RECORDS ACT DISCLOSURES**

The Consultant acknowledges that all information submitted in response to this RFP is subject to public inspection under the California Public Records Act unless exempted by law. If the Consultant believes any information submitted should be protected from such disclosure due to its confidential, proprietary nature or other reasons, it must identify such information and the basis for the belief in its disclosure. **Any proposal submitted with a blanket statement or limitation that would prohibit or limit such public inspection shall be considered non-responsive and shall be rejected.** Notwithstanding that disclaimer, it is the intention of the City to keep all submittals confidential until such time as negotiations are successfully concluded.

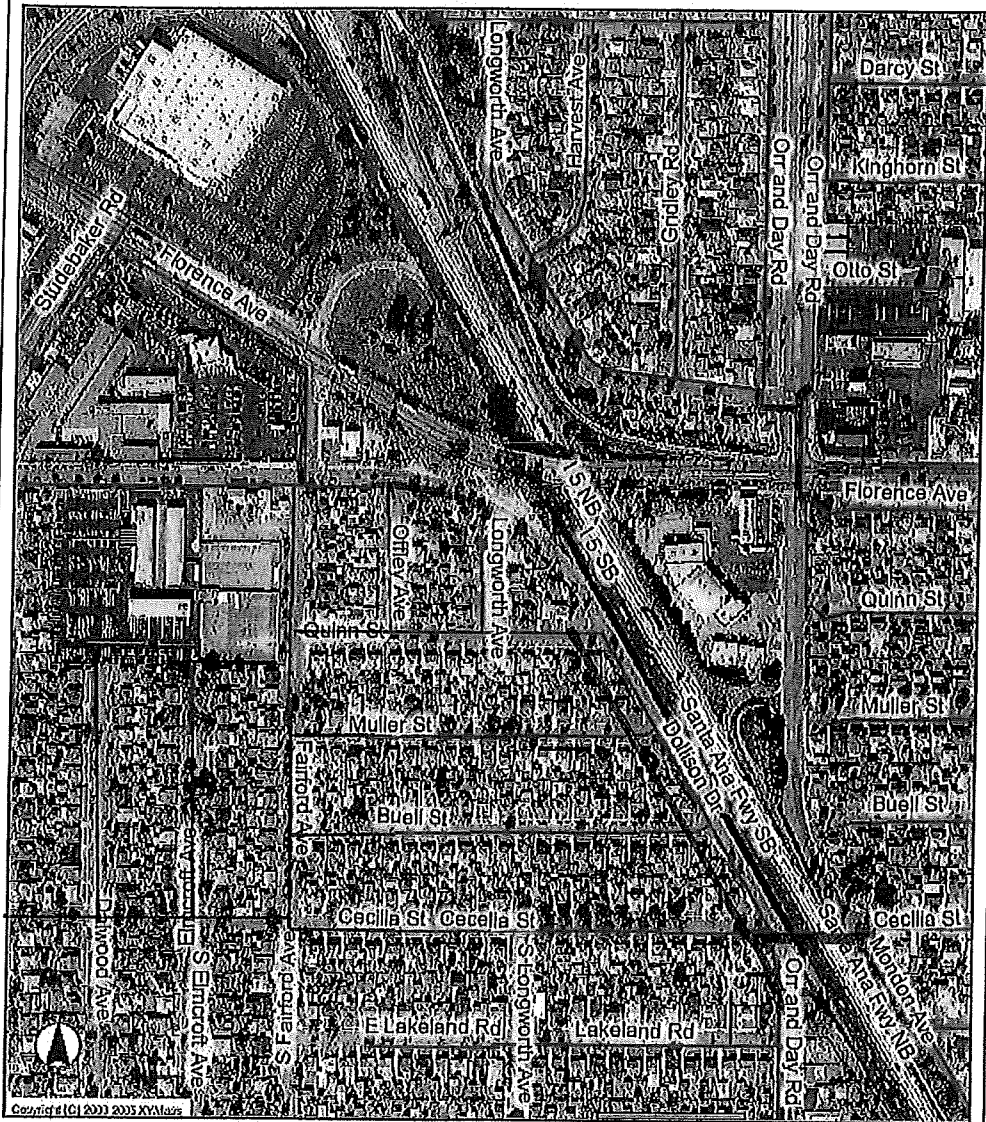
22. **DISCLAIMERS**

This RFP is not a contract or a commitment of any kind by the City and does not commit the City to enter into negotiations, or to accept any part of any proposal. The contents of this RFP and any and all attachments are not warranted or guaranteed by the City, and respondents are urged to make independent investigations and evaluations as they deem advisable and to reach independent conclusions concerning statements made in this RFP.



Proposed Water Main Relocation

Valley View Avenue Segment Exhibit "A"



Proposed Water Main Relocation

Florence Avenue Segment Exhibit "B"



City of Santa Fe Springs

City Council Meeting

October 25, 2012

AWARD OF BID

Award Bid to Wondries Fleet for Two (2) 2013 Ford Explorer Vehicles

RECOMMENDATION

That the City Council award a bid to Wondries Fleet for the purchase of two (2) Ford Explorer Vehicles and authorize the Director of Purchasing Services to issue a purchase order to process the transaction.

BACKGROUND

The City Council has previously approved \$60,000 in the Fiscal Year 2012/2013 budget for the replacement of two (2) Police Services vehicles. One will be used as an undercover car by our contract detectives and the other will be used by the Director of Police Services.

The Fiscal Year 2012/2013 vehicle replacement plan identified the units currently in use for disposition due to age and utilization. The units to be replaced are as follows:

- Unit 567 - 2005 Ford Crown Victoria with 124,402 miles
- Unit 566 - 2001 Ford Taurus with 112,095 miles

The Director of Purchasing Services requests approval to award a bid to Wondries Fleet based on the below received bids. Bid amounts include all taxes and fees.

<u>VENDOR</u>	<u>BID AMOUNT</u>
Wondries Fleet	\$66,072.25
South Bay Ford Lincoln	66,083.02
McCoy Mills Ford	66,258.58

FISCAL IMPACT

The lowest bid is almost \$6,100 over the amount budgeted. This overage is more than offset by \$8,000 in savings realized last month when purchasing three Police Services vehicles (awarded at the September 27, 2012 City Council meeting). We fully anticipate staying within the total amount budgeted for the Vehicle Acquisition and Replacement Activity.

A handwritten signature in black ink, appearing to read "Thaddeus McCormack".

Thaddeus McCormack
City Manager

Attachment:
Vendor Quote



11710 Telegraph Road - CA - 90670-3679 - (562) 868-0511 - Fax (562) 868-7112 - www.santafesprings.org

"A great place to live, work, and play"

REQUEST FOR BID

October 5, 2012

Vehicle # 567

To: Government Fleet Manager
From: Paul Martinez - Director of Purchasing Services
Phone: 562/409-7535
paulmartinez@santafesprings.org

The City of Santa Fe Springs is soliciting bids for the following vehicle; the city recognizes the government discounts allowed by the manufacturer when this vehicle is ordered rather than taken off the lot. The city wishes to take advantage of these government discounts. In the space marked at the bottom of this bid sheet "Delivery (ARO)" please enter the anticipated lead time for delivery of the vehicle.

This vehicle shall be to the manufacturer's standard. It shall be equipped with the manufacturer's equipment and accessories which are included as standard in the advertised and published literature for the vehicle. No item of equipment or accessories shall be removed or omitted for the reason that it was not specified in the bid.

If it is necessary to bid alternate equipment or to take exceptions to the specifications as set forth, this must be so stated in your bid. For each item, please signify whether or not you are in complete compliance with the specification. Failure to follow the format or answer the specification may cause your bid to be disqualified. If you need extra space to describe your product, please attach extra sheets. When doing this, be sure your description references the appropriate specification.

It will be necessary for the City to take the award of this order to Council; so there will be a slight delay from the closing date to the formal award of this order.

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11710 Telegraph Road - CA 90670-3679 - (562) 868-0511 - Fax (562) 868-7112 - www.santafesprings.org

"A great place to live, work, and play"

3 Extra Spare Keys For Above Vehicle
(In addition to standard issue)

Cost: 160.⁰⁰

VEHICLE BASE COST \$ 30,210.⁰⁰

ANY FEES ? \$ 8.75

TAXES 8 3/4% \$ 2,643.38

TOTAL COST \$ 32,862.13

ADD KEYS 174-
33,036.13

Any Specification questions can be directed to
Tim Rodriguez - Fleet Operations Supervisor (562) 868-0511 x-3620

You may attach any documents you wish to this form.

COMPANY Wondries Fleet Group PHONE (626) 457-5590

ADDRESS 1247 W. Main St. FAX (626) 457-5593

CITY Alhambra ZIP 91801 TERMS Net 30 days

SIGNATURE Joe Connell DELIVERY (ARO) 120 days A.R.O.

Joe Connell Fleet Manager DATE 10/5/12
PRINT NAME AND TITLE OF SIGNATURE

TERMS: The City of Santa Fe Springs reserves the right to reject any or all bids, or to accept separate items in bid unless this right is conditioned by the bidder. All prices must be F.O.B. Destination

CONTINUED ON NEXT PAGE



11710 Telegraph Road · CA · 90670-3679 · (562) 868-0511 Fax (562) 868-7112 · www.santafesprings.org

"A great place to live, work, and play"

REQUEST FOR BID
October 5, 2012
Vehicle # 566

To: Government Fleet Manager
From: Paul Martinez – Director of Purchasing Services
Phone: 562/409-7535
Fax: 562/868-0631
paulmartinez@santafesprings.org

The City of Santa Fe Springs is soliciting bids for the following vehicle; the city recognizes the government discounts allowed by the manufacturer when this vehicle is ordered rather than taken off the lot. The city wishes to take advantage of these government discounts. In the space marked at the bottom of this bid sheet "Delivery (ARO)" please enter the anticipated lead time for delivery of the vehicle.

This vehicle shall be to the manufacturer's standard. It shall be equipped with the manufacturer's equipment and accessories which are included as standard in the advertised and published literature for the vehicle. No item of equipment or accessories shall be removed or omitted for the reason that it was not specified in the bid.

If it is necessary to bid alternate equipment or to take exceptions to the specifications as set forth, this must be so stated in your bid. For each item, please signify whether or not you are in complete compliance with the specification. Failure to follow the format or answer the specification may cause your bid to be disqualified. If you need extra space to describe your product, please attach extra sheets. When doing this, be sure your description references the appropriate specification.

It will be necessary for the City to take the award of this order to Council; so there will be a slight delay from the closing date to the formal award of this order.



11710 Telegraph Road - CA - 90670-3679 - (562) 868-0511 - Fax (562) 868-7112 - www.santafesprings.org

"A great place to live, work, and play"

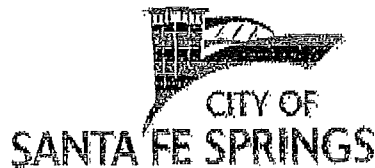
Please fax your response on this form to Paul Martinez at
(562) 868-0631 - before 12:00 p.m., on
October 9, 2012

Qty. Description
1 2013 Ford Explorer

- ☐ XLT Package
- ☐ Gasoline V6>3.5L AQMD Certified LEV
- ☐ Single Rear Wheel
- ☐ 112.6" Wheelbase
- ☐ Automatic transmission
- ☐ Power Brakes with 4-Wheel ABS
- ☐ Air Conditioning
- ☐ Power Windows & Door Locks
- ☐ Heated Power Mirrors
- ☐ Navigation, Bluetooth
- ☐ 18" Alloy Wheels
- ☐ Driver & Passenger Air Bags
- ☐ Cloth Black Interior
- ☐ Heavy Duty Trailer Towing Package
- ☐ Trailer Hitch (Class III)
- ☐ Carpet Floor Covering, Floor Mats
- ☐ Tuxedo Black Metallic Paint

AS SPECIFIED

AS SPECIFIED



11710 Telegraph Road · CA · 90670-3679 · (562) 868-0511 · Fax (562) 868-7112 · www.santafesprings.org

"A great place to live, work, and play"

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VEHICLE BASE COST \$ 30,210.⁰⁰
ANY FEES ? \$ 8.75
TAXES 8 3/4% \$ 2,643.38
TOTAL \$ 32,862.13

ADD KEYS 174-

33,036.13

Any Specification questions can be directed to
Tim Rodriguez -Fleet Operations Supervisor (562) 868-0511 x-3620

You may attach any documents you wish to this form.

COMPANY Wandries Fleet Group

PHONE (626) 457-5590

ADDRESS 1247 W. Main Street

FAX (626) 457-5593

CITY Alhambra ZIP 91801

TERMS Net 30 days

SIGNATURE Joe Connell

DELIVERY (ARO) 120 DAYS A.R.O.

JOE Connell Fleet Manager

DATE 10/5/12

PRINT NAME AND TITLE OF SIGNATURE

TERMS: The City of Santa Fe Springs reserves the right to reject any or all bids, or to accept separate items in bid unless this right is conditioned by the bidder. All prices must be F.O.B. Destination



NEW BUSINESS

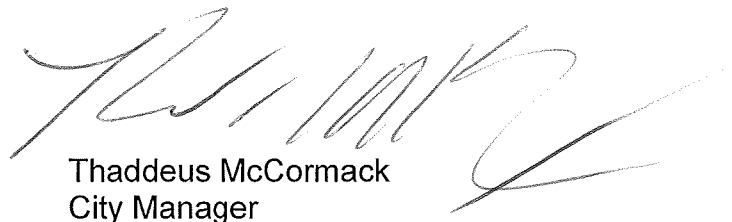
Resolution No. 9394 – Ratifying the List of Approved Full-Time Employee Classifications

RECOMMENDATION

That the City Council approve Resolution No. 9394, ratifying the list of approved full-time employee classifications.

BACKGROUND

In 2011, the California Public Employees Retirement System (PERS) began requiring that Cities annually (or concurrent with a City's budget cycle) approve a salary schedule listing salary ranges for all authorized job positions for the City. In adopting the FY 2012-2013 Budget, the City satisfied this requirement for PERS purposes. However, because of the magnitude of changes that have occurred since the elimination of Redevelopment (i.e., layoffs, retirements, and organizational restructuring), and because there were changes made to some positions between the introduction of the proposed budget and the adoption of the final budget, staff is presenting to the Council for its ratification a stand-alone list of all full-time employee classifications by department.



Thaddeus McCormack
City Manager

Attachment:
Resolution No. 9394

RESOLUTION NO. 9394

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS
RATIFYING THE LIST OF APPROVED FULL-TIME EMPLOYEE
CLASSIFICATIONS**

THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS HEREBY
RESOLVES AS FOLLOWS:

SECTION 1: The City Council hereby ratifies that the list attached hereto as Exhibit
“A” is the complete list of all full-time employee classifications as of the date hereof.

SECTION 2: If any section, subsection, subdivision, paragraph, sentence, clause or
phrase in this Resolution, or any part hereof, is held invalid or unconstitutional, such decision
shall not affect the validity of the remaining sections or portions of this Resolution. The City
Council hereby declares that it would have adopted each section, subsection, subdivision,
paragraph, sentence, clause or phrase in this Resolution irrespective of the fact that any one or
more sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases may be
declared invalid or unconstitutional.

SECTION 3: The Deputy City Clerk shall certify to the adoption of this Resolution.

PASSED AND ADOPTED THIS 25th day of October, 2012.

MAYOR

ATTEST:

DEPUTY CITY CLERK

**Exhibit A - FY 2012-13 City of Santa Fe Springs
Full-Time Position Listing**

<u>Department / Position</u>	<u># of Positions</u>
General Government	
City Manager	1
City Attorney	1
Human Resources Manager	1
Assistant Human Resources Manager	1
Human Resource Analyst	1
Deputy City Clerk	1
Management Assistant I *	0.25
Public Relations Specialist	1
Program Assistant *	0.35
Secretary to City Manager	1
Total	8.60

Finance	
Assistant City Manager / Director of Finance	1
Director of Technology Services	1
Director of Purchasing Services	1
Assistant Director of Finance & Administrative Services	1
Computer Specialist III	2
Accountant	2
Management Assistant I *	0.75
Account Clerk III	2
Account Clerk II	1
Business License Clerk	1
Administrative Clerk II	1
Program Assistant *	0.65
Total	14.40

* Positions are shared between City Manager's Office and Finance Department

Police Services	
Director of Police Services	1
Program Coordinator - Intervention	1
Management Assistant I	1
Youth Intervention Case Worker	1
Code Enforcement Inspector I	1
Public Safety Officer - Field	4
Lead Public Safety Officer (LPSO)	1
Administrative Clerk II	1
Total	11

Fire	
Fire Chief	1
Division Chief	4
Deputy Director of Environmental Protection Services	1
Fire Captain	12
Fire Engineer	12
Firefighter/Paramedic II	9
Firefighter	9
Environmental Protection Specialist/CPE	1
Environmental Protection Specialist	2
Environmental Protection Inspector II	1

**Exhibit A - FY 2012-13 City of Santa Fe Springs
Full-Time Position Listing**

<u>Department / Position</u>	<u># of Positions</u>
Fire (continued)	
Environmental Protection Inspector I	1
Environmental Protection Clerk I	1
Fire Protection Inspector II	1
Fire/Housing Inspector I1	1
Mechanic II	2
Administrative Clerk II	1
Administrative Clerk I	1
Total	60
Planning and Development	
Director of Planning	1
Associate Planner	1
Building Permit Clerk II	1
Program Assistant	1
Total	4
Public Works - Engineering	
Director of Public Works	1
Associate Civil Engineer	1
Civil Engineering Assistant I	1
Civil Engineering Technician II	1
Public Works Inspector I	1
Support Service Supervisor	1
Administrative Clerk II	1
Total	7
Public Works - Maintenance	
Municipal Services Manager	1
Street & Grounds Maintenance Superintendent	1
Traffic & Lighting Superintendent	1
Streets & Grounds Section Supervisor	1
Facility Section Supervisor	1
Fleet Section Supervisor	1
Transportation Services Supervisor	1
Traffic Signals Lighting Technician II	1
Mechanic II	2
Facility Specialist	3
Electrician	1
Traffic & Lighting Technician I	2
Maintenance Worker	6
Tree Worker Specialist	1
Bus Driver III	1
Total	24
Public Works - Water Utility	
Utility Services Manager	1
Water Utility Section Supervisor	1
Water Well Operator	2
Water Utility Lead Worker	1
Water Utility Worker	5
Total	10.00

**Exhibit A - FY 2012-13 City of Santa Fe Springs
Full-Time Position Listing**

<u>Department / Position</u>	<u># of Positions</u>
Community Services - Parks & Recreation	
Director of Recreation Services	1.00
Recreation Supervisor	2
Program Coordinator	3
Aquatics Manager	1
Clarke Estate Event Assistant	1
Recreation Specialist	1
Administrative Clerk II *	0.50
<u>Total</u>	<u>9.50</u>
Community Services - Library & Cultural Services	
Director of Library Services	1
Cultural & Literacy Services Supervisor	1
Librarian III	1
Heritage Park Supervisor	1
Librarian II	1
Program Coordinator - Heritage Park	1
Program Coordinator - Library Outreach	1
Administrative Clerk II *	1.50
Library Clerk I	1
<u>Total</u>	<u>9.50</u>
* One position is shared between Parks & Recreation and Library & Cultural Services	
Community Services - Family & Human Services	
Director of Family & Human Services	1
Children's Services Administrator	1
Family & Human Services Supervisor	1
Human Services Case Worker	2
Head Teacher	2
Administrative Clerk I	1
<u>Total</u>	<u>8.00</u>
Total Number of Full-Time Employees	166.00



City of Santa Fe Springs

City Council Meeting

October 25, 2012

NEW BUSINESS

Installation of *The Journey* Artwork at Lakeview Elementary School

RECOMMENDATION

That the City Council: 1). Approve moving the artwork, *The Journey*, from the Family Center to Lakeview Elementary School; and 2). Appropriate \$18,000 from the Art in Public Places Fund for the cost of removal and installation at its new site.

BACKGROUND

The Journey artwork was installed in 1997 at the entrance of the Family Center on Heritage Park Drive. With the relocation of Childcare Services, it was necessary to find another location for the art piece. The Heritage Arts Advisory Committee is recommending installing the artwork at the front of Lakeview Elementary School near the flag pole. This site increases visibility for children and families as well as continues to honor the memory of Christie Reynoso, who worked in Childcare at Lakeview, and for whom the bronze artwork was dedicated. It was created by artists Johnny Contreras and Robert Freeman.

The piece will remain at the Family Center site until the new base is poured. There are no visible repairs needed other than minor cleaning.

The school and Little Lake City School District are very pleased with the Art Committee's recommendation. It was also determined that a State Architect would not be necessary for this project and could proceed with coordination between the City and school district. The piece will remain the property of the City.

FISCAL IMPACT

The cost for moving the artwork, building the base, making a new plaque, lighting and cleaning will not exceed \$18,000. Sufficient funding is available in the Art In Public Places Fund (Fund 240) and will not affect the General Fund.

INFRASTRUCTURE IMPACT

The Journey artwork piece will visually enhance the entrance to Lakeview School. Students will have an opportunity to appreciate art up close. Other than periodic maintenance of the artwork, there is no other impact as the site is already developed and maintained. The artwork will not add significant responsibilities to any City department.

Thaddeus McCormack
City Manager



City of Santa Fe Springs

City Council

October 25, 2012

PRESENTATION

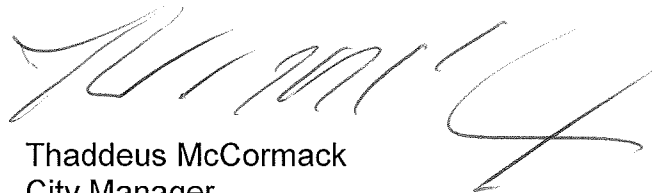
Recognition of the Civil Air Patrol Squadron 138 Color Guard Cadets for their Continued Support of the City of Santa Fe Springs Annual Fiestas Patrias Cultural Celebration

BACKGROUND

The Civil Air Patrol (CAP) is the official auxiliary of the U.S. Air Force with more than 61,000 members nationwide. CAP, in its Air Force auxiliary role, performs 90 percent of continental U.S. inland search and rescue missions as tasked by the Air Force Rescue Coordination Center and was credited by the AFRCC with saving 113 lives in fiscal year 2010. Its volunteers also perform homeland security, disaster relief, and drug interdiction missions at the request of federal, state, and local agencies. The members play a leading role in aerospace education and serve as mentors to the more than 26,000 young people currently participating in CAP cadet programs.

Los Angeles Squadron 138 Cadets, led by Commander Lt. Col. Charles Wiest for the past 8 years, has supported the City's annual Fiestas Patrias in presenting our nations colors during the Annual Fiestas Patrias event which celebrates the rich cultural inheritance of all Californians and City residents. It is requested that the City Council recognize the Civil Air Patrol Squadron 138 for their endless support.

The Mayor may wish to call upon Eddie Ramirez, Chair of the Fiestas Planning Committee, to assist with the presentation.



Thaddeus McCormack
City Manager

Attachment
2012 Commendation

Commendation

Whereas, the Santa Fe Springs City Council extends its gratitude to the representatives of the Civil Air Patrol Color Guard Squadron 138 for your participation in our City's annual Fiestas Patrias event.

I, William K. Rounds, Mayor of the City of Santa Fe Springs, on behalf of the City Council do hereby commend the

Civil Air Patrol Squadron 138

For your continued commitment and support to the community of Santa Fe Springs.

Dated this 25th day of October, 2012

Mayor, William K. Rounds

Mayor Pro Tem, Richard Moore

*Councilmember
Louie González*

*Councilmember
Laurie Rios*

*Councilmember
Juanita Trujillo*



City of Santa Fe Springs

City Council

October 25, 2012

APPOINTMENT TO BOARDS, COMMITTEES, COMMISSIONS

Committee	Vacancy	Councilmember
Beautification	3	González
Beautification	1	Moore
Beautification	1	Trujillo
Community Program	2	Rios
Community Program	3	Rounds
Community Program	5	Trujillo
Family & Humans Services	1	Moore
Historical	2	Rios
Historical	2	Rounds
Historical	2	Trujillo
Senior Citizens Advisory	1	González
Senior Citizens Advisory	1	Moore
Senior Citizens Advisory	2	Rios
Senior Citizens Advisory	2	Rounds
Senior Citizens Advisory	3	Trujillo
Sister City	1	González
Sister City	1	Moore
Sister City	1	Rios
Sister City	2	Rounds
Sister City	2	Trujillo
Youth Leadership	1	Rios
Youth Leadership	1	Rounds

Thaddeus McCormack
City Manager

Attachments:

Committee Lists

Prospective Member List

BEAUTIFICATION COMMITTEE

Meets the fourth Wednesday of each month, except July, Aug, Dec.

9:30 a.m., Town Center Tall

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Vacant	(14)
	Irene Pasillas	(14)
	Vacant	(14)
	May Sharp	(13)
	Vacant	(13)
Moore	Juliet Ray	(14)
	Paula Minnehan	(14)
	Annie Petris	(13)
	Guadalupe Placencia	(13)
	Vacant	(13)
Rios	Mary Reed	(14)
	Charlotte Zevallos	(14)
	Vaibrav Narang	(14)
	Vada Conrad	(13)
	Sally Gaitan*	(13)
Rounds	Sadie Calderon	(14)
	Rita Argott	(14)
	Mary Arias	(13)
	Marlene Vernava	(13)
	Debra Cabrera	(13)
Trujillo	Vacant	(14)
	Eleanor Connelly	(14)
	Margaret Bustos*	(14)
	Rosalie Miller	(13)
	A.J. Hayes	(13)

**Asterisk indicates person currently serves on three committees*

COMMUNITY PROGRAM COMMITTEE

Meets the third Wednesday in Jan., May, and Sept., at 7:00 p.m., in City Hall.

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Jeanne Teran	(14)
	Miguel Estevez	(14)
	Kim Mette	(14)
	Cecilia Leader	(13)
	Frank Leader	(13)
Moore	Rosalie Miller	(14)
	Margaret Palomino	(14)
	Mary Jo Haller	(13)
	Lynda Short	(13)
	Bryan Collins	(13)
Rios	Francis Carbajal	(14)
	Mary Anderson	(13)
	Dolores H. Romero*	(13)
	Vacant	(14)
	Vacant	(13)
Rounds	Mark Scoggins*	(14)
	Marlene Vernava	(14)
	Vacant	(14)
	Vacant	(13)
	Vacant	(13)
Trujillo	Vacant	(14)
	Vacant	(14)
	Vacant	(14)
	Vacant	(13)
	Vacant	(13)

**Asterisk indicates person currently serves on three committees*

FAMILY & HUMAN SERVICES ADVISORY COMMITTEE

Meets the third Wednesday of the month, except Jul., Aug., Sept., and Dec., at 5:30 p.m., Neighborhood Center

Membership: 15 Residents Appointed by City Council
5 Social Service Agency Representatives Appointed by the Committee

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Mercedes Diaz	(14)
	Josephine Santa-Anna	(14)
	Angelica Miranda	(13)
Moore	Arcelia Miranda	(14)
	Vacant	(13)
	Margaret Bustos*	(13)
Rios	Lydia Gonzales	(14)
	Manny Zevallos	(13)
	Gilbert Aguirre*	(13)
Rounds	Annette Rodriguez	(14)
	Janie Aguirre*	(13)
	Ted Radoumis	(13)
Trujillo	Dolores H. Romero*	(14)
	Gloria Duran*	(14)
	Alicia Mora	(13)

Organizational Representatives: Nancy Stowe
Evelyn Castro-Guillen
Elvia Torres
(SPIRRIT Family Services)

**Asterisk indicates person currently serves on three committees*

HERITAGE ARTS ADVISORY COMMITTEE

Meets the Last Tuesday of the month, except Dec., at 9:00 a.m., at the Library
Community Room

Membership: 9 Voting Members
 6 Non-Voting Members

APPOINTED BY	NAME	TERM EXP.
Gonzalez	Gloria Duran*	6/30/2014
Moore	May Sharp	6/30/2014
Rios	Paula Minnehan	6/30/2014
Rounds	A.J. Hayes	6/30/2014
Trujillo	Amparo Oblea	6/30/2014

Committee Representatives

Beautification Committee	Marlene Vernava	6/30/2013
Historical Committee	Larry Oblea	6/30/2013
Planning Commission	Frank Ybarra	6/30/2013
Chamber of Commerce	Tom Summerfield	6/30/2013

Council/Staff Representatives

Council	Richard Moore
Council Alternate	Laurie Rios
City Manager	Thaddeus McCormack
Director of Library & Cultural Services	Hilary Keith
Director of Planning	Wayne Morrell

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HISTORICAL COMMITTEE

Meets Quarterly - The second Tuesday of Jan. and the first Tuesday of April, July, and Oct., at 5:30 p.m., Train Depot

Membership: 20

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Ed Duran	(14)
	Gilbert Aguirre*	(13)
	Janie Aguirre*	(13)
	Sally Gaitan*	(13)
Moore	Astrid Gonzalez	(14)
	Tony Reyes	(14)
	Amparo Oblea	(13)
	Francine Rippy	(13)
Rios	Vacant	(14)
	Hilda Zamora	(14)
	Vacant	(13)
	Larry Oblea	(13)
Rounds	Vacant	(14)
	Vacant	(14)
	Mark Scoggins*	(13)
	Janice Smith	(13)
Trujillo	Vacant	(14)
	Alma Martinez	(14)
	Merrie Hathaway	(13)
	Vacant	(13)

**Asterisk indicates person currently serves on three committees*

PARKS & RECREATION ADVISORY COMMITTEE

Meets the First Wednesday of the month, except Jul., Aug., and Dec., 7:00 p.m.,
Council Chambers.

Subcommittee Meets at 6:00 p.m., Council Chambers

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Jennie Carlos	(14)
	Frank Leader	(14)
	Brandy Ordway-Roach	(13)
	Raul Miranda, Jr.	(14)
	Vaibrav Narang	(13)
Moore	Jimmy Mendoza	(14)
	John Salgado	(14)
	Janet Rock	(13)
	David Gonzalez	(13)
	Sheila Archuleta	(13)
Rios	Lynda Short	(14)
	Bernie Landin	(14)
	Joe Avila	(14)
	Sally Gaitan*	(13)
	Fred Earl	(13)
Rounds	Kenneth Arnold	(14)
	Richard Legarreta, Sr.	(14)
	Luigi Trujillo	(14)
	Angelica Miranda	(13)
	Mark Scoggins*	(13)
Trujillo	Miguel Estevez	(14)
	Andrea Lopez	(14)
	Christina Maldonado	(13)
	Jesus Mendoza	(13)
	Arcelia Miranda	(13)

**Asterisk indicates person currently serves on three committees*

PERSONNEL ADVISORY BOARD

Meets Quarterly on an As-Needed Basis

Membership: 5 (2 Appointed by City Council, 1 by
Personnel Board, 1 by Firemen's Association,
1 by Employees' Association)

Terms: Four Years

APPOINTED BY	NAME	TERM EXPIRES
Council	Angel Munoz	6/30/2015
	Ron Biggs	6/30/2013
Personnel Advisory Board	Jim Contreras	6/30/2013
Firemen's Association	Wayne Tomlinson	6/30/2013
Employees' Association	Anita Ayala	6/30/2015

PLANNING COMMISSION

Meets the second and fourth Mondays of every Month at 4:30 p.m.,
Council Chambers

Membership: 5

APPOINTED BY

NAME

Gonzalez

Jaime Velasco

Moore

Manny Zevallos

Rios

Michael Madrigal

Rounds

Susan Johnston

Trujillo

Frank Ybarra

SENIOR CITIZENS ADVISORY COMMITTEE

Meets the Second Tuesday of the month, except Jul., Aug., Sep., and Dec., at 10:00 a.m., Neighborhood Center

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Gloria Duran*	(14)
	Josephine Santa-Anna	(14)
	Vacant	(13)
	Janie Aguirre*	(13)
	Ed Duran	(13)
Moore	Yoshi Komaki	(14)
	Yoko Nakamura	(14)
	Paul Nakamura	(14)
	Vacant	(13)
	Pete Vallejo	(13)
Rios	Vacant	(14)
	Louis Serrano	(14)
	Vacant	(14)
	Amelia Acosta	(13)
	Jessie Serrano	(13)
Rounds	Vacant	(14)
	Vacant	(14)
	Gloria Vasquez	(13)
	Lorena Huitron	(13)
	Berta Sera	(13)
Trujillo	Vacant	(14)
	Vacant	(14)
	Gilbert Aguirre*	(13)
	Margaret Bustos*	(13)
	Vacant	(13)

**Asterisk indicates person currently serves on three committees*

SISTER CITY COMMITTEE

Meets the First Monday of every month, except Dec., at 6:30 p.m., Town Center Hall, Mtg. Room #1. If the regular meeting date falls on a holiday, the meeting is held on the second Monday of the month.

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Amanda Tomsick	(14)
	Kimberly Mette	(14)
	Jimmy Mendoza	(13)
	Dominique Velasco	(14)
	Vacant	(13)
Moore	Martha Villanueva	(14)
	Vacant	(14)
	Mary K. Reed	(13)
	Peggy Radoumis	(13)
	Jeannette Wolfe	(13)
Rios	Charlotte Zevallos	(14)
	Francis Carbajal	(14)
	Marlene Vernava	(13)
	Doris Yarwood	(13)
	Vacant	(13)
Rounds	Manny Zevallos	(14)
	Susan Johnston	(14)
	Vacant	(14)
	Ted Radoumis	(13)
	Vacant	(13)
Trujillo	Vacant	(14)
	Andrea Lopez	(14)
	Dolores H. Romero*	(13)
	Marcella Obregon	(13)
	Vacant	(13)

*Asterisk indicates person currently serves on three committees.

TRAFFIC COMMISSION

Meets the Third Thursday of every month, at 6:00 p.m., Council Chambers

Membership: 5

APPOINTED BY

NAME

Gonzalez

Ruben Madrid

Moore

Lillian Puentes

Rios

Sally Gaitan

Rounds

Ted Radoumis

Trujillo

Greg Berg

YOUTH LEADERSHIP COMMITTEE

Meets the First Monday of every month, at 6:30 p.m., Council Chambers

Membership: 20

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Dominique Walker	()
	Victoria Molina	()
	Felipe Rangel	(14)
	Victor Garza	()
Moore	Destiny Cardona	(14)
	Gabriela Rodriguez	(13)
	Wendy Pasillas	(13)
	Daniel Wood	(13)
Rios	Vacant	()
	Danielle Garcia	(14)
	Marisa Gonzalez	(15)
	Ariana Gonzalez	(13)
Rounds	Drew Bobadilla	(13)
	Andrea Valencia	(13)
	Vacant	()
	Lisa Baeza	(13)
Trujillo	Maxine Berg	(15)
	Martin Guerrero	(13)
	Cameron Velasco	()
	Kevin Ramirez	(13)

Prospective Members for Various Committees/Commissions

Beautification

Community Program

Family & Human Services

Jimmy Mendoza, Jr.
Brandy Ordway-Roach
Francis Carbajal

Heritage Arts

Vaibhav Narang

Historical

Personnel Advisory Board

Parks & Recreation

Planning Commission

Alma Martinez
Janet Rock
Vaibhav Narang

Senior Citizens Advisory

Sister City

Traffic Commission

Alma Martinez
Janet Rock
Vaibhav Narang

Youth Leadership