



AGENDA

FOR THE REGULAR MEETINGS OF THE:

COMMUNITY DEVELOPMENT COMMISSION
CITY COUNCIL

Council Chambers
11710 Telegraph Road
Santa Fe Springs, CA 90670

January 13, 2011
6:00 P.M.

Joseph D. Serrano, Sr., Mayor
William K. Rounds, Mayor Pro Tem
Luis M. González, Councilmember
Richard J. Moore, Councilmember
Juanita A. Trujillo, Councilmember

Public Comment: The public is encouraged to address City Council on any matter listed on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council, please complete the card that is provided at the rear entrance to the Council Chambers and hand the card to the City Clerk or a member of staff. City Council will hear public comment on items listed on the agenda during discussion of the matter and prior to a vote. City Council will hear public comment on matters not listed on the agenda during the Oral Communications period.

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Please Note: Staff reports are available for inspection at the office of the City Clerk, City Hall, 11710 E. Telegraph Road during regular business hours 7:30 a.m. – 5:30 p.m., Monday – Thursday. City Hall is closed every Friday. Telephone (562) 868-0511.

1. **CALL TO ORDER**

2. **ROLL CALL**

Luis M. González, Commissioner/Councilmember
Richard J. Moore, Commissioner/Councilmember
Juanita A. Trujillo, Commissioner/Councilmember
William K. Rounds, Vice-Chairperson/Mayor Pro Tem
Joseph D. Serrano, Sr., Chairperson/Mayor

COMMUNITY DEVELOPMENT COMMISSION

3. **REPORTS OF THE CITY MANAGER AND EXECUTIVE DIRECTOR**

4. **CONSENT AGENDA**

Approval of Minutes

- A. Minutes of the Regular Community Development Commission Meeting of December 9, 2010

Recommendation: That the Commission approve the Minutes as submitted.

5. **APPROPRIATION OF FUNDS**

Resolution No. 253-2011 – Approving the Use of Community Development Commission Funds for the Clarke Estate Improvements

Recommendation: That the Community Development Commission take the following actions: 1) Amend the Adopted Capital Improvement Program for FY 2006-07 through FY 2011-12 to include the Clarke Estate Improvements; 2) Adopt Resolution No. 253-2011 finding that the Clarke Estate Improvements benefit the Consolidated Redevelopment Project Area and that no other reasonable means to complete the financing of this project is available within the Community; and, 3) De-appropriate \$100,000 from the Town Center Landscaping Project (488-1047) and appropriate \$100,000 to the Clarke Estate Improvements (488-R557) to complete the funding for this project.

CITY COUNCIL

6. **CONSENT AGENDA**

Approval of Minutes

- A. Minutes of the Regular City Council Meeting of December 9, 2010

Recommendation: That the Council approve the Minutes as submitted.

7. **OLD BUSINESS**

Update on the Review of Building Services

Recommendation: That the City Council receive and file this report on the review of Building Services and provide whatever feedback it deems appropriate.

8. **AWARD OF CONTRACT**

Little Lake Park Playground Equipment

Recommendation: That the City Council accept the bids for the subject project and award the contract to the lowest responsible bidder, if acceptable.

NEW BUSINESS

9. Resolution No. 9293 – Reappointment of City's Treasurer and Interim Assistant City Treasurer

Recommendation: That the City Council adopt Resolution No. 9293 reappointing the City Treasurer and Interim Assistant City Treasurer to their respective offices for the City, Community Development Commission, Public Finance Authority, Water Utility Authority, and any other related City entity.

10. Presentation and Consideration of the Community Development Commission's Annual Financial Report, State Controller's Financial Transactions Report, Housing and Community Development (HCD) Financial Report and the City's Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ending June 30, 2010

Recommendation: That the legislative body, City Council, receive and file the attached annual reports of the City and Community Development Commission.

11. Amendment No. 5 to the I-5 Consortium Cities Joint Powers Authority Agreement

Recommendation: That the City Council take the following actions: 1) Approve Amendment No. 5 to the I-5 Consortium Cities Joint Powers Authority Agreement; and, 2) Authorize the Mayor to execute the Amendment.

12. Resolution No. 9294 – Approving the Use of Community Development Commission Funds for Clarke Estate Improvements

Recommendation: That the City Council take the following actions: 1) Amend the Adopted Capital Improvement Program for FY 2006-07 through FY 2011-12 to include the Clarke Estate Improvements; and, 2) Adopt Resolution No. 9294 finding that the Clarke Estate Improvements benefit the Consolidated Redevelopment Project Area and that no other reasonable means to complete the financing of this project is available within the Community.

13. Reconsideration of City Councilmember Scheduled Pay Increase and Ordinance No. 1022 – Revising Salaries of City Councilmembers

Recommendation: That the City Council: 1) Reconsider the implementation of a scheduled pay increase and take whatever action it deems appropriate; and, 2) Consider Ordinance No. 1022 – If desired, pass the first reading of Ordinance No. 1022 revising salaries of City Councilmembers.

Please note: *Item Nos. 14– 26 will commence in the 7:00 p.m. hour.*

14. **INVOCATION**

15. **PLEDGE OF ALLEGIANCE**

INTRODUCTIONS

16. Representatives from the Youth Leadership Committee

17. Representatives from the Chamber of Commerce

18. **COUNCIL RE-ORGANIZATION**

Selection of Mayor, Mayor Pro Tem, Liaisons to Various City Committees, and Representatives to Governmental Organizations

19. **OATH OF OFFICE**

Administration of Oath of Office to Newly-Elected Councilmember

Recommendation: The Mayor may wish to call upon the Deputy City Clerk to formally administer the Oath of Office to the newly-appointed Councilmember.

20. **ANNOUNCEMENTS**

PRESENTATIONS

21. Presentation of Fiscal Year 2008-09 Certificate of Achievement for Excellence in Financial Reporting (CAFR Award) to the City Council

Recommendation: The Mayor may wish to call upon Jose Gomez, Director of Finance and Administrative Services, to assist with this presentation.

22. 2010 Neighborly Elf Christmas Basket Program – Recognition of Donors and Volunteers

Recommendation: The Mayor may wish to call upon Family & Human Services Supervisor Eddie Ramirez to assist with the presentation.

23. **APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS**

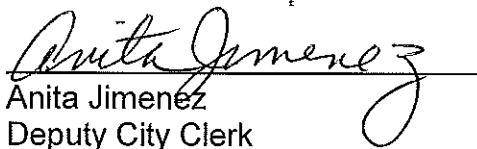
24. **ORAL COMMUNICATIONS**

This is the time when comments may be made by interested persons on matters not on the agenda having to do with City business.

25. **EXECUTIVE TEAM REPORTS**

26. **ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted at the following locations; Santa Fe Springs City Hall, 11710 Telegraph Road; Santa Fe Springs City Library, 11700 Telegraph Road; and the Town Center Plaza (Kiosk), 11740 Telegraph Road, not less than 72 hours prior to the meeting.


Anita Jimenez
Deputy City Clerk

January 6, 2011
Date

CITY OF SANTA FE SPRINGS
MINUTES FOR THE REGULAR MEETINGS OF THE
COMMUNITY DEVELOPMENT COMMISSION
CITY COUNCIL

DECEMBER 9, 2010

1. CALL TO ORDER

Mayor Putnam called the Community Development Commission and City Council Meetings to order at 6:02 p.m.

2. ROLL CALL

Present: Councilmembers González, Rounds, Trujillo, Mayor Pro Tem Serrano, and Mayor Putnam

Also present: Fred Latham, City Manager; Anita Jimenez, Deputy City Clerk; Steve Skolnik, City Attorney; Paul Ashworth, Director of Planning and Community Development; Don Jensen, Director of Public Works; Dino Torres, Director of Police Services; Maricela Balderas, Director of Family & Human Services; Jose Gomez, Director of Finance & Administrative Services; Alex Rodriguez, Fire Chief

COMMUNITY DEVELOPMENT COMMISSION

3. THERE WERE NO REPORTS FOR THE CDC.

4. REPORTS OF THE CITY MANAGER AND EXECUTIVE DIRECTOR

City Manager Fred Latham had no report.

Director of Planning & Community Development Paul Ashworth had no report.

CITY COUNCIL

13. PLEDGE OF ALLEGIANCE

5. PRESENTATION

Presentation to Mayor Putnam upon her Retirement

Mayor Putnam announced that she would be retiring at the conclusion of tonight's meeting and expressed her gratitude at having had the opportunity to serve on the City Council. She thanked everyone for their support of her over the years.

Mayor Pro Tem Serrano thanked the audience for joining the Council and the City in paying tribute to Mayor Putnam and read a summary of the Mayor's accomplishments. This was followed by a video presentation of some the City activities in which Betty participated.

12. **INVOCATION**

Pastor Risser of the Four Square Church gave the invocation.

Presentations were made by the following organizations: City of Whittier/Whittier Police Dept.; Office of Assemblywoman Grace Napolitano; City of Norwalk; Santa Fe Springs Christian School; Little Lake City School District; Rio Hondo College; Office of Assembly Member Tony Mendoza; SFS Chamber of Commerce; LA CADA; SFS Kiwanis; City of Cerritos; St. Paul High School; SFS City Employees' Assn.; Former SFS City Manager Bob Williams; SFS Retirees, who donated \$1900 to the City's Neighborly Elf Program; SFS Firefighter's Assn.; Santa Fe High School Sports Club; SFS Management Team; SFS City Council; and Santa Claus. Fred Latham read a letter sent by Supervisor Don Knabe to Mayor Putnam upon her retirement.

Mayor Putnam's family thanked everyone for their extraordinary support and well wishes for their mother.

6. **ELECTION RESULTS**

Resolution No. 9290 -Declaring the Results of the November 2, 2010 Special Municipal Election Consolidated with the General Election and Establish the Utility User's Tax Rate

Recommendations: 1) That the City Council adopt Resolution No. 9290 reciting the fact of the Special Municipal Election Consolidated with the General Election held on November 2, 2010, and declaring the result and such other matters as provided by law; and, 2) That the City Council establish the Utility User's Tax (UUT) Rate to be a 5% Electricity User's Tax, a 5% Gas User's Tax, and a 5% Telecommunications User's Tax.

Councilmember Rounds stated that he and Councilmember González comprised the Council Finance Subcommittee that studied this issue and made the following substitute motion: That the Council: 1) Adopt Resolution No. 9290 reciting the fact of the special Municipal Election Consolidated with the General Election held on November 2, 2010, declaring the result and such matters as provided by law; 2) Establish "phase-in" Utility User's Tax Rates effective through June 30, 2011, of: A) 3.5% Electricity User's Tax; B) 3.5% Gas User's Tax; and, C) 3.5% Telecommunications User's Tax; and, 3) That the City Council direct staff to take immediate appropriate actions to address the identified FY 2010-2011 budget variances in projected revenue shortfalls and any unrealized labor savings. Councilmember Rounds further stated that the phase-in rates are, in part, intended to meet the Council's commitment to assist small businesses with transitioning the cost of the new tax. These rate modifications are in addition to the transitional caps that have been established with regard to each utility UUT assessment and with regard to the per business cap. The effect of this substitute motion is to reduce the initial UUT rate of 5% recommended by staff to 3.5%.

Councilmember González seconded the motion which carried unanimously.

7. **ORDINANCE FOR INTRODUCTION/PASSAGE**

Ordinance No. 1021 – An Ordinance Enacting and Adopting Supplement 14 to the Code of Ordinances for the City of Santa Fe Springs and Declaring an Emergency

Recommendation: That the City Council waive further reading and introduce and adopt Ordinance No. 1021.

Steve Skolnik read the Ordinance by title and stated that the Council should adopt the Ordinance as an Urgency Ordinance. Councilmember González moved the approval of Item 7; Mayor Pro Tem Serrano seconded the motion, which carried unanimously.

Fred Latham stated to the audience that this was an annual action to codify the Ordinances that have been passed throughout the year.

8. **COUNCILMEMBER REQUESTED ITEM**

Reconsideration of Policy Relating to Dedication of Benches and Trees at the Library Reading Garden

Recommendation: That the City Council adopt the Policy as outlined in the body of this report.

Councilmember González moved the approval of Item No. 8, 9, and 10; Mayor Pro Tem Serrano seconded the motion, which carried unanimously.

NEW BUSINESS

9. Authorization to Amend the Professional Services Agreement with MUNI SERVICES, LLC to Provide Utility Users Tax Compliance Review, Revenue Recovery and Reporting Services.

Recommendation: That the City Council authorize the Director of Finance and Administrative Services to amend the Professional Services Agreement with MuniServices, LLC by adding certain professional services in furtherance of a comprehensive Utility User's Tax (UUT) compliance and revenue protection program. The fee for these services shall be the greater of (a) six-tenths of a percent (.06%) of the total UUT revenues received by the City based on the prior fiscal year, or; (b) a minimum fee of \$15,000; the fixed fee for FY 2010-2011 will be \$7,500.

10. Resolution Nos. 9291 and 9292 – Request for Parking Restrictions on Norwalk Boulevard South of Florence Avenue

Recommendation: That the City Council take the following actions: 1) Rescind Resolution No. 9276 that was adopted July 22, 2010, and implemented a parking restriction between the hours of 12:00 p.m. and 6:00 p.m., Monday through Friday on the west side of Norwalk Boulevard from a point 635 feet south of Florence Avenue to a point 990 feet southerly; 2) Adopt Resolution No. 9291 to implement a parking restriction that would prohibit the parking or stopping of motor vehicles between the hours of 4:00 p.m. and 2:00 a.m. on the west side of Norwalk Boulevard from a point 635 feet south of Florence Avenue to a point 990 feet

southerly; and 3) Adopt Resolution No. 9292 to implement a parking restriction that would prohibit the parking or stopping of motor vehicles over 6-foot in height on the west side of Norwalk Boulevard from a point 635 feet south of Florence Avenue to a point 990 feet southerly.

Fred Latham stated that Item No. 11 would be moved to the end of the Agenda.

15. **INTRODUCTIONS**

Members of the Chamber of Commerce were introduced.

16. **ANNOUNCEMENTS**

The City Manager called on Maricela Balderas for announcements.

17. **PRESENTATIONS**

Invitation to Mayor and Councilmembers to Attend Las Posadas at Heritage Park

Mayor Putnam called on Hilary Keith, Director of Library & Cultural Services who in turn called on Supervisor JoAnn Madrid to make the presentation. Ms. Madrid gave a brief history of the tradition of Los Posadas and invited everyone to attend the event at Heritage Park on December 10 beginning at 6:30 p.m.

The Mayor called on Management Assistant Wayne Bergeron to assist with the Presentation.

The Mayor presented winners of the Red Ribbon Contest with certificates. Photos were taken with the Council.

18. **COUNCIL RE-ORGANIZATION**

Selection of Mayor, Mayor Pro Tem, Liaisons to Various City Committees, and Representatives to Governmental Organizations

Fred Latham called on the Deputy City Clerk to declare the Office of Mayor vacant and to call for nominations. Deputy City Clerk, Anita Jimenez, did declare the Office of the Mayor vacant and called for nominations for Mayor from the Council. Councilmember Rounds nominated Mayor Pro Tem Serrano; Councilmember Trujillo seconded. Mayor Pro Tem Serrano accepted the nomination. There being no other nominations for Mayor, the Deputy City Clerk closed nominations and declared Joseph D. Serrano, Sr. as Mayor.

The Deputy City Clerk declared the office of Mayor Pro Tem vacant and called for nominations. Councilmember González nominated Councilmember Rounds; Mayor Serrano seconded. Councilmember Rounds accepted the nomination. There being no other nominations for Mayor Pro Tem, the Deputy City Clerk closed nominations and declared William K. Rounds as Mayor Pro Tem.

Fred Latham stated the re-appointments of Council Liaisons to most organizations would occur at the January 13 Council meeting, followed by a reception for the new Mayor and Mayor Pro Tem.

19. **APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS**

No appointments were made.

20. **ORAL COMMUNICATIONS**

This is the time when comments may be made by interested persons on matters not on the agenda having to do with City business.

Mayor Serrano opened Oral Communications at 8:10 p.m.

Elvira Rodriguez , 11515 Joslin Street, SFS, identified herself as a parent who utilized the Family & Youth Intervention Program. She expressed her concern for the program due to the untimely loss of Dr. Anthony Lopez. She asked the Council to consider bringing Paul Brascia back to the program to continue the important service that Dr. Lopez provided. Fred Latham stated that he, the Assistant City Manager, and the Council planned to make a recommendation to the Council soon regarding this program. Mayor Serrano stated that this issue was also very important to the Council.

Art Escobedo announced the 150th Anniversary of the Los Nietos School District and presented the Council with commemorative shirts.

Mayor Serrano closed Oral Communications at 8:13 p.m.

21. **EXECUTIVE TEAM REPORTS**

Paul Ashworth, on behalf of the Planning Dept., told Mayor Putnam that she would be greatly missed. Don Jensen wished Mayor Putnam the best and congratulated the new Mayor. Dino Torres told the Mayor that it was a pleasure working with her. Fred Latham announced that tonight is Dino's first meeting as Director of Police Services. Maricela Balderas, on behalf of the Community Services Dept. thanked Betty for all she had done. Jose Gomez told Betty that the Dept. of Finance & Administrative Services would certainly miss her. Alex Rodriguez thanked Mayor Putnam for all she had done for the Fire Dept. Fred Latham echoed the sentiments of all and stated that Mayor Putnam's family was a blessing that the City family appreciates.

22. **ADJOURNMENT**

Mayor Serrano adjourned the meeting to December 21, 2010 prior to going into Closed Session. The Closed Session ended at 9:17 p.m.

Joseph D. Serrano, Sr.
Mayor

ATTEST:

Anita Jimenez, Deputy City Clerk

Date



City of Santa Fe Springs

Community Development Commission Meeting

January 13, 2011

NEW BUSINESS

Resolution No. 253-2011 - Approving the Use of Community Development Commission Funds for the Clarke Estate Improvements

RECOMMENDATION

That the Community Development Commission take the following actions:

1. Amend the Adopted Capital Improvement Program for FY 2006-07 through FY 2011-12 to include the Clarke Estate Improvements;
2. Adopt Resolution No. 253-2011 finding that the Clarke Estate Improvements benefit the Consolidated Redevelopment Project Area and that no other reasonable means to complete the financing of this project is available within the Community; and
3. De-appropriate \$100,000 from the Town Center Landscaping Project (488-1047) and appropriate \$100,000 to the Clarke Estate Improvements (488-R557) to complete the funding for this project.

BACKGROUND

Pursuant to California Community Redevelopment Law, Section 33445, the City Council and Community Development Commission must approve the spending of Community Development Commission funds for public improvements including "...pay all or part of the value of the land for and the cost of the installation and construction of any building, facility, structure, or other improvements which are publicly owned either within or outside the project area." In order to make the expenditure of Community Development Commission funds, two findings must be made:

1. That buildings, facilities, structures, or other improvements are of benefit to the project area or the immediate neighborhood in which the project is located, regardless of whether the improvements are within another project area, or in the case of a project area in which substantially all of the land is publicly owned that the improvements are of benefit to an adjacent project area of the agency.
2. That no other reasonable means of financing such buildings, facilities, equipment, structure, or other improvements, are available to the community.

PROPOSED SCOPE AND FUNDING PLAN

Staff has been continually evaluating the present condition, needs and potential repairs for the Clarke Estate due to the age and historical nature of the structure. As a result of the recent rains, the Clarke Estate has sustained a substantial amount of water damage. The water damage has been caused by leaks in the roof that need to be repaired immediately. The proposed project involves the repair of roof leaks and incidental roof and balcony repairs. Staff will continue to monitor and evaluate the condition of the Clarke Estate and will follow up in the future with a list of projects to restore the Clarke Estate.

Report Submitted By: Don Jensen, Director 
Department of Public Works

Date of Report: January 6, 2011

The Town Center Landscaping Project has been on hold for a long period of time and is lower in priority than other projects at this time. This project will be reevaluated in the future, but the remaining funds should be able to complete funding for this project.

FISCAL IMPACT


This project will be included in the Six-Year Capital Improvement Program FY 2006-2007 through FY 2011-2012. The project is to be funded by transferring \$100,000 from the Town Center Landscaping Project (488-1047) to the Clarke Estate Improvements (488-R557).

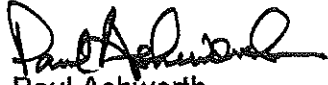
INFRASTRUCTURE IMPACT


Repair of the roof leaks and water damage will allow for the continued usage of the facility by the community and support the existing programs.

FINDINGS

1. That the Clarke Estate Improvements are of benefit both within and outside the project area and to the City; and
2. The only available funds to complete funding for this project are from Community Development Commission CDC Bond Funds.


Frederick W. Latham
City Manager


Paul Ashworth
Executive Director


Thaddeus McCormack
Assistant City Manager

Attachment(s):
Resolution No. 253-2011

RESOLUTION NO. 253-2011

A RESOLUTION OF THE
COMMUNITY DEVELOPMENT COMMISSION OF THE
CITY OF SANTA FE SPRINGS, CALIFORNIA
APPROVING THE USE OF COMMUNITY DEVELOPMENT COMMISSION
FUNDS FOR THE CLARKE ESTATE IMPROVEMENTS

WHEREAS, the Clarke Estate Improvements will be of benefit to the community within the Consolidated Redevelopment Project Area; and

WHEREAS, the Clarke Estate Improvements will improve and eliminate blighting influences within the City; and

WHEREAS, no other reasonable means to complete the funding for this improvement is available except through the Community Development Commission.

NOW, THEREFORE, THE COMMUNITY DEVELOPMENT COMMISSION OF CITY OF SANTA FE SPRINGS DOES HEREBY RESOLVE AS FOLLOWS:

Section 1: The expenditure of funds from the Community Development Commission is hereby authorized for the Clarke Estate Improvements; and

Section 2: The Director of Finance and Administrative Services is authorized to de-appropriate \$100,000 from Account No. 488-1047 and appropriate \$100,000 to account 488-R557 from CDC Bond funds to complete the funding for the Clarke Estate Improvements.

Section 3: The Commission Secretary shall certify to the adoption of this Resolution.

APPROVED and ADOPTED this 13th day of January 2011.

CHAIRPERSON

ATTEST:

COMMISSION SECRETARY

REFER TO ITEM 4A



City of Santa Fe Springs

City Council Meeting

January 13, 2011

OLD BUSINESS

Update on the Review of Building Services

RECOMMENDATION

That the City Council receive and file this report on the review of Building Services and provide whatever feedback it deems appropriate.

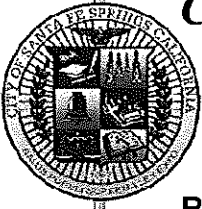
BACKGROUND

Last May, the City Council directed staff to conduct a thorough review of Building Services, including the issuance of a Request for Proposals from private vendors to perform turn-key building plan check and inspection services currently provided by Los Angeles County Public Works. This review was requested to address both customer service and service cost concerns.

CUSTOMER SERVICE

Staff reviewed customer service involving four areas of concern: plan check turnaround, public counter customer relations, plan check customer relations, and building inspector customer relations. As a result of this review, the changes listed below have since been instituted.

1. Plan Check Turnaround: Staff continues to utilize the services of two private sector plan check vendors on an as-needed basis. These firms, combined with existing LA County personnel, have eliminated the backlog and returned plan check turnaround time to an industry-accepted timeframe. In addition, these private firms have allowed the City to offer (emergency) expedited plan check at no additional cost to the customer.
2. Public Counter Customer Relations: On April 19, an Administrative Clerk was re-assigned to the Building Clerk position. The new Building Clerk has resolved prior concerns involving customer service at the public counter.
3. Plan Check Customer Relations: A new procedure has been instituted wherein the Plan Checker will involve the Director of Planning and Development whenever a customer conflict is developing. This new strategy, combined with a more customer-sensitive approach, has been effective in reducing customer conflicts involving the Plan Checker's Building Code enforcement role.
4. Building Inspector Customer Relations: On July 6, at the request of the City, LA County assigned a new Building Inspector to serve Santa Fe Springs. The new Building Inspector has resolved prior concerns involving customer service.



REQUEST FOR PROPOSALS: PLAN CHECK AND BUILDING INSPECTION SERVICES

On September 1, the City released a Request for Proposals (RFP) soliciting proposals from eleven private firms for turn-key Plan Check and Building Inspection Services. The RFP submittal deadline was September 30, resulting in submittals from two firms: AAE, Inc. (AAE) and Charles Abbott Associates, Inc. (CAA). The RFP submittals were reviewed under the following criteria: pricing, basic service plan components, and corporate qualifications. These criteria are explained below.

Pricing: The RFP requested that firms provide pricing for Plan Check and Building Inspection services. AAE proposes to charge a fee equal to 45% of building fees collected, while CAA proposes to charge 42%. Over the past year, LA County services have cost 40.3% of building fees collected.

Basic Service Plan: The RFP requested that each firm offer a basic service plan comprised of building plan check and inspection services. In addition to the basic service plan, each firm offers a range of options at an additional hourly rate. AAE proposes to perform all plan checking at its main office, and will assign a "Counter Technician" to provide public counter service four (4) hours per day, four (4) days per week. One full time Building Inspector will be assigned to the City, with additional inspector(s) assigned as work demand dictates. All other services will be charged at the appropriate hourly rate.

CAA proposes to provide a "Certified Plan Check Engineer" for public counter availability one day per week. All other major project plan checking will be performed at CAA's main office. While the Building Inspector may be cross-trained for basic plan check and permit issuance at the public counter, this service is unavailable once the Inspector leaves City Hall to conduct field inspections. In effect, the public counter will not be manned by a knowledgeable building official during most workday hours (typically late morning and all afternoon). The option for a "Permit Technician" to provide public counter assistance during the entire workday is an additional hourly cost.

From a customer service availability standpoint, both AAE and CAA propose to assign less-qualified personnel for public assistance than is currently provided, with drastically reduced hours of availability. By comparison, LA County provides an ICC Certified Plan Check Engineer during all workday hours. Under the scenarios presented by both AAE and CAA, the basic service plan will drastically reduce public counter access to a fully-qualified Certified Plan Check Engineer unless the City purchases additional service hours on top of the basic service plan cost, pushing the pricing ratio above 50%.



City of Santa Fe Springs

City Council Meeting

January 13, 2011

Corporate Qualifications: The RFP evaluation revealed that, while CAA is the superior option between the two firms that responded to the RFP, CAA fails to identify a qualified Electrical or Mechanical Engineer on staff. This expertise is frequently needed by our industrial clientele and is readily available to the public under our service agreement with LA County.

SUMMARY OF REVIEW AND RESULTANT ACTIONS

The City Council's direction to evaluate alternatives to improve plan check and building inspection services resulted in the following actions:

A) In April, a new Building Clerk was assigned. This new assignment has resolved prior customer service concerns.

B) In May, a new plan check procedure was instituted to involve the Director of Planning and Development whenever a potential customer concern seemed likely. This new procedure, combined with the Plan Checker's more customer-sensitive approach, has significantly reduced customer complaints.

C) In July, at the City's demand, a new Building Inspector was assigned by LA County to serve the City. This assignment has resolved prior customer service concerns.

D) An RFP process commenced in September that resulted in the submittal of two (2) proposals, neither of which improved on the cost, basic service plan, and/or qualification standards currently provided by LA County.

FUTURE COURSE OF ACTION

The review of Building Services was initiated to address customer service and service cost concerns. Staff's assessment of the actions taken to address the customer service concerns is that customer service/satisfaction has dramatically improved, as evidenced by the elimination of the plan check backlog and the decline in customer complaints. (The Director has not received a single complaint since the implementation of the abovementioned personnel changes. In fact, to the contrary, we have received only positive feedback.) Furthermore, the RFP process was unsuccessful in identifying a more cost-effective alternative to the County. It should be noted that the "review process" was successful in helping facilitate positive changes in the County/City relationship, both from a customer service and cost perspective. Therefore, it is staff's inclination to recommend continuing contracting with LA County. Unless directed otherwise, such action would come before the Council as part of the FY 2011/12 budget process.

Frederick W. Latham
City Manager

Thaddeus McCormack
Assistant City Manager

Paul R. Ashworth
Executive Director



City of Santa Fe Springs

City Council Meeting

January 13, 2011

AWARD OF CONTRACT

Little Lake Park Playground Equipment Replacement Project

RECOMMENDATION

That the City Council accept the bids for the subject project and award the contract to the lowest responsible bidder, if acceptable.

BACKGROUND

The City Council, at their meeting of November 23, 2010, authorized the City Engineer to advertise for construction bids for the subject project.

Bids will be opened on January 11, 2011. The low bidder, the bids received and recommendation will be presented by an addendum to this report prior to the time of the City Council meeting.

A handwritten signature in black ink, appearing to read "F. Latham".

Frederick W. Latham
City Manager

A handwritten signature in black ink, appearing to read "Thaddeus McCormack".

Thaddeus McCormack
Assistant City Manager

Attachment(s)

None.



City of Santa Fe Springs

City Council Meeting

January 13, 2011

NEW BUSINESS

Resolution No. 9293 – Reappointment of City's Treasurer and Interim Assistant City Treasurer

RECOMMENDATION

That the City Council adopt Resolution No. 9293 reappointing the City Treasurer and Interim Assistant City Treasurer to their respective offices for the City, Community Development Commission, Public Finance Authority, Water Utility Authority, and any other related City entity.

BACKGROUND

California Government Code Section 53607 requires that the City formally appoint those individuals acting in the treasury capacity on an annual basis. Therefore, the necessity arises for the City's legislative body, the City Council, to reappoint Jose Gomez as the City Treasurer and Paul J. Martinez (Director of Purchasing) to serve as Interim Assistant City Treasurer. Mr. Martinez has been serving in this capacity since the retirement of Terri Bui in early 2010. It is anticipated that once the position of Assistant Director of Finance and Administrative Services is filled, that person will assume the position of Assistant City Treasurer on a permanent basis.

This action will appoint the employees to services in the same capacity for the Community Development Commission, the Public Finance Authority, the Water Utility Authority, and any other related City entity that has this position as an established officer.

A handwritten signature in black ink, appearing to read "Frederick W. Latham".

Frederick W. Latham
City Manager

A handwritten signature in black ink, appearing to read "Thaddeus McCormack".

Thaddeus McCormack
Assistant City Manager

Attachment

Resolution No. 9293

RESOLUTION NO. 9293

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS
APPOINTING A CITY TREASURER AND APPOINTING AN INTERIM ASSISTANT CITY
TREASURER

In accordance with California Government Code Section 53607, the City Council hereby appoints Jose Gomez to act as City Treasurer and Paul Martinez to act as Interim Assistant City Treasurer.

PASSED and ADOPTED this 13th day of January 2011.

Joseph D. Serrano Sr., Mayor

Deputy City Clerk



City of Santa Fe Springs

City Council Meeting

January 13, 2011

NEW BUSINESS

Presentation and Consideration of the Community Development Commission's Annual Financial Report, State Controller's Financial Transactions Report, Housing and Community Development (HCD) Financial Report and the City's Comprehensive Annual Financial Report (CAFR) for the Fiscal Year ending June 30, 2010

RECOMMENDATION

That the legislative body, City Council, receive and file the attached annual reports of the City and Community Development Commission.

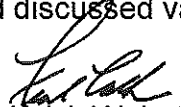
BACKGROUND

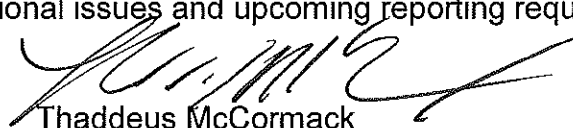
California Redevelopment law requires that Community Development Commissions annually prepare three reports: 1) an audited financial report, 2) a State Controller's financial transactions report, and 3) a Housing and Community Development (HCD) financial report.

State law specifically requires that the annual financial report include an independent financial audit, with an opinion of the Commission's compliance with redevelopment law, regulations and administrative requirements governing redevelopment activities of the Commission. The State Controller's financial transactions report summarizes the Commission's financial activity for the year. The HCD report focuses on the financial transaction related to the Commission's use of the Low and Moderate Income (20% Set-Aside) Fund.

While Staff already provided copies to Council in late December, the Council is required to formally receive all three reports (additional copies available through the Deputy City Clerk). Under separate cover (included in the agenda packet), Staff has provided a copy of the City's Comprehensive Annual Financial Report (CAFR) for the year ended June 30, 2010. While there is no formal Council receipt requirement of this report, the CAFR is a critical document that provides a status of the City's fiscal condition. The document is of particular importance for federal/state offices, grant entities, and bond rating agencies.

As Staff prepared the State Controller's and HCD Reports, the auditors (Macias, Gini, & O'Connell) prepared the City CAFR and CDC annual financial report. As part of relatively new auditing standards requirements, Mayor Pro Tem Rounds (as a representative of the City Council Audit Subcommittee) and Staff met with the auditors and discussed various organizational issues and upcoming reporting requirements.


Frederick W. Latham
City Manager


Thaddeus McCormack
Assistant City Manager

Report Submitted By: Jose Gomez
Finance and Administrative Services

Date of Report: January 6, 2011



City of Santa Fe Springs

City Council Meeting

January 13, 2011

NEW BUSINESS

Amendment No. 5 to the I-5 Consortium Cities Joint Powers Authority Agreement

RECOMMENDATION

That the City Council take the following actions:

1. Approve Amendment No. 5 to the I-5 Consortium Cities Joint Powers Authority Agreement; and
2. Authorize the Mayor to execute the Amendment.

BACKGROUND

The City of Santa Fe Springs is one of six member cities of the Interstate-5 Consortium Cities Joint Powers Authority (JPA), which was established in 1990. The goal of the JPA is to work in partnership with Caltrans and the Federal Highway Administration to pursue innovative capacity enhancement alternatives to avoid significant at-grade widening that would have negative adverse social and economic impacts on corridor communities. The JPA has been successful in its efforts to secure federal financial support for a non-traditional approach, which will provide for improved traffic flow and capacity in a manner that will minimize the displacement of businesses and homes in the I-5 corridor.

Previous amendments extended the term of the original agreement and made modifications to budget and contract approval requirements. Amendment No. 5 will extend the term of the agreement an additional five (5) years to November 2015.

The I-5 JPA Policy Board approved Amendment No. 5 at its November 22, 2010 meeting. At that meeting, the City of Buena Park announced that it intended to withdraw its membership in the I-5 JPA now that widening within the Buena Park segment was complete. This will reduce the I-5 JPA membership to five member agencies: Commerce, Downey, La Mirada, Santa Fe Springs, and Norwalk.

FISCAL IMPACT

Amendment No. 5 will not have a direct fiscal impact on the City.

INFRASTRUCTURE IMPACT

Amendment No. 5 will not impact City infrastructure.

Frederick W. Latham
City Manager

Thaddeus McCormack
Assistant City Manager

Attachments:

1. Amendment No. 5

Report Submitted By:

Don Jensen, Director
Department of Public Works

Date of Report: January 04, 2011

**FIFTH AMENDMENT
TO INTERSTATE 5 CONSORTIUM CITIES
JOINT POWERS AGREEMENT**

That certain Agreement entered into by and between the cities of Buena Park, Commerce, Downey, La Mirada, Norwalk and Santa Fe Springs, creating the Interstate 5 Joint Powers Authority is hereby amended by amending Section 2 to read as follows:

"Section 2. Term.

The term of this Agreement shall be for a period of twenty five years from and after November 1, 1990. The Agreement may be extended by mutual consent of all parties."

In the event not all of the Parties execute this Amendment, the Agreement shall be binding on those that do execute the Amendment.

Except as amended herein, all terms of the Agreement, as previously amended, shall remain in full force and effect.

IN WITNESS WHEREOF, this Agreement is executed this 13th day of January, 2011 by the Parties as follows:

CITY OF SANTA FE SPRINGS

JOSEPH D. SERRANO, SR.
MAYOR

ATTEST:

ANITA JIMENEZ
DEPUTY CITY CLERK



City of Santa Fe Springs

City Council Meeting

January 13, 2011

NEW BUSINESS

Resolution No. 9294 - Approving the Use of Community Development Commission Funds for the Clarke Estate Improvements

RECOMMENDATION

That the City Council take the following actions:

1. Amend the Adopted Capital Improvement Program for FY 2006-07 through FY 2011-12 to include the Clarke Estate Improvements; and
2. Adopt Resolution No. 9294 finding that the Clarke Estate Improvements benefit the Consolidated Redevelopment Project Area and that no other reasonable means to complete the financing of this project is available within the Community.

BACKGROUND

Pursuant to California Community Redevelopment Law, Section 33445, the City Council and Community Development Commission must approve the spending of Community Development Commission funds for public improvements including "...pay all or part of the value of the land for and the cost of the installation and construction of any building, facility, structure, or other improvements which are publicly owned either within or outside the project area." In order to make the expenditure of Community Development Commission funds, two findings must be made:

1. That buildings, facilities, structures, or other improvements are of benefit to the project area or the immediate neighborhood in which the project is located, regardless of whether the improvements are within another project area, or in the case of a project area in which substantially all of the land is publicly owned that the improvements are of benefit to an adjacent project area of the agency.
2. That no other reasonable means of financing such buildings, facilities, equipment, structure, or other improvements, are available to the community.

PROPOSED SCOPE AND FUNDING PLAN

Staff has been continually evaluating the present condition, needs and potential repairs for the Clarke Estate due to the age and historical nature of the structure. As a result of the recent rains, the Clarke Estate has sustained a substantial amount of water damage. The water damage has been caused by leaks in the roof that need to be repaired immediately. The proposed project involves the repair of roof leaks and incidental roof and balcony repairs. Staff will continue to monitor and evaluate the condition of the Clarke Estate and will follow up in the future with a list of projects to restore the Clarke Estate.

The Town Center Landscaping Project has been on hold for a long period of time and is lower in priority than other projects at this time. This project will be reevaluated in

Report Submitted By: Don Jensen, Director
Department of Public Works

Date of Report: January 5, 2011

the future, but the remaining funds should be able to complete funding for this project.

FISCAL IMPACT

This project will be included in the Six-Year Capital Improvement Program FY 2006-2007 through FY 2011-2012. The project is to be funded by transferring \$100,000 from the Town Center Landscaping Project (488-1047) to the Clarke Estate Improvements (488-R557).

INFRASTRUCTURE IMPACT

Repair of the roof leaks and water damage will allow for the continued usage of the facility by the community and support the existing programs.

FINDINGS

1. That the Clarke Estate Improvements are of benefit both within and outside the project area and to the City; and
2. The only available funds to complete funding for this project are from Community Development Commission CDC Bond Funds.



Frederick W. Latham
City Manager



Thaddeus McCormack
Assistant City Manager

Attachment(s):
Resolution No. 9294

RESOLUTION NO. 9294

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF SANTA FE SPRINGS, CALIFORNIA
APPROVING THE USE OF COMMUNITY DEVELOPMENT COMMISSION
FUNDS FOR THE CLARKE ESTATE IMPROVEMENTS

WHEREAS, the Clarke Estate Improvements will be of benefit to the community within the Consolidated Redevelopment Project Area; and

WHEREAS, the Clarke Estate Improvements will improve and eliminate blighting influences within the City; and

WHEREAS, no other reasonable means to complete the funding for this improvement is available except through the Community Development Commission.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS DOES HEREBY RESOLVE AS FOLLOWS:

Section 1: The expenditure of funds from the Community Development Commission is hereby authorized for the Clarke Estate Improvements; and

Section 2: The City Clerk shall certify to the adoption of this Resolution.

APPROVED and ADOPTED this 13th day of January 2011.

MAYOR

ATTEST:

CITY CLERK



City of Santa Fe Springs

City Council Meeting

January 13, 2011

NEW BUSINESS / ORDINANCE FOR INTRODUCTION

Reconsideration of City Councilmember Scheduled Pay Increase and Ordinance No. 1022 – Revising Salaries of City Councilmembers

RECOMMENDATION:

That the City Council:

- Reconsider the implementation of a scheduled pay increase and take whatever action it deems appropriate.
- Consider Ordinance No. 1022 – If desired, pass the first reading of Ordinance No. 1022 revising salaries of City Councilmembers.

BACKGROUND

In the past, the City Council has adopted an ordinance adjusting Council salaries by the amount provided by State Law. At its January 24, 2008 meeting, the City Council adopted Ordinance No. 987, adjusting Councilmember compensation in accordance with the provisions of California Government Code Section 36516, to be effective following the November 2009 General Municipal election. At its March 12, 2009 meeting, however, the City Council unanimously voted to defer the scheduled pay increase until January 2011. At this time, it would be appropriate for the Council to take action as to Council salaries.

Ordinance 1022, attached, provides a salary adjustment that is consistent with State Law and the City's past practice, as mentioned above. This ordinance, if adopted, will go into effect after the City Council elected in the November 2011 Municipal Election is seated.

Frederick W. Latham
City Manager

Thaddeus McCormack
Assistant City Manager

Attachment

Ordinance No. 1022

ORDINANCE NO. 1022

AN ORDINANCE OF THE CITY OF SANTA FE SPRINGS
REVISING SALARIES OF MEMBERS OF THE CITY COUNCIL

THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS DOES ORDAIN AS
FOLLOWS:

Section 1: Sections 30.03 of the Santa Fe Springs City Code is revised to read as follows:

30.03 Salary of Councilmembers. In accordance with the provisions of Section 36516 of the Government Code of the State, the compensation of the members of the City Council shall be one thousand one hundred seventy four dollars and seventy one cents (\$1,174.71) per month, each payable monthly.

Section 2: Pursuant to the provisions of Section 36516.5 of the Government Code, this ordinance shall take effect as to all Councilmembers when one or more members of the City Council begin a new term of office following the 2011 General Municipal Election.

PASSED, APPROVED, and ADOPTED THIS 27th day of January, 2011, by the following called vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Joseph D. Serrano Sr., Mayor

ATTEST:

Deputy City Clerk



COUNCIL RE-ORGANIZATION

Selection of Mayor, Mayor Pro Tem, Liaisons to Various City Committees and Representatives to Governmental Organizations

BACKGROUND

It would be appropriate at this time to select the Mayor and Mayor Pro Tem for 2011 as well as Council Liaisons to the various City Committees and Council Delegates/Representatives for selected governmental organizations.

When the Council is ready to reorganize, the correct procedure is for the City Clerk to declare the Office of Mayor vacant and call for nominations. Once a Mayor has been chosen, the new Mayor will then call for nominations for Mayor Pro Tem.

Attached for your information and review is a listing of Council Liaison Appointments and Organization Representatives.

A handwritten signature in black ink, appearing to read "Fredrick W. Latham".

Fredrick W. Latham
City Manager

A handwritten signature in black ink, appearing to read "Thaddeus McCormack".

Thaddeus McCormack
Assistant City Manager

Attachments

Council Liaison Appointments
Organization Representatives List



City of Santa Fe Springs

City Council Meeting

January 13, 2011

OATH OF OFFICE

Administration of Oath of Office to Newly-Elected City Councilmember

RECOMMENDATION:

The Mayor may wish to call upon the Deputy City Clerk to formally administer the Oath of Office to the newly-appointed Councilmember.

BACKGROUND

On December 21, 2010, the City Council appointed Richard J. Moore as Councilmember to serve the balance of retired Councilmember Betty Putnam's term of office. At that time, the Deputy City Clerk administered the Oath of Office following the appointment, however this was not done in a public setting. It would be appropriate for the Deputy City Clerk to administer the Oath of Office to the new Councilmember at tonight's meeting.

Frederick W. Latham
City Manager

Thaddeus McCormack
Assistant City Manager



City of Santa Fe Springs

City Council Meeting

January 13, 2011

PRESENTATION

Presentation of Fiscal Year 2008-09 Certificate of Achievement for Excellence in Financial Reporting (CAFR Award) to the City Council

RECOMMENDATION

The Mayor may wish to call upon Jose Gomez, Director of Finance and Administrative Services, to assist with this presentation.

BACKGROUND

The Government Finance Officers Association (GFOA) is a professional association of state/provincial and local finance officers in the United States and Canada, and has served the public finance profession since 1906. With more than 17,300 members, the GFOA provides leadership to the government finance profession through research, education, and recommended practices.

The GFOA established the CAFR award program in 1945 to encourage and assist state and local governments to go beyond the minimum requirements and prepare comprehensive annual financial reports that illustrate the spirit of transparency and full disclosure. Annually, the GFOA recognizes individual governments that succeed in achieving that goal. The City of Santa Fe Springs has received this distinguished award for a number of consecutive years.

Ms. Linda Hurley, Partner at Macias, Gini, & O'Connell (the City's independent auditors), will present the award to the City Council on behalf of GFOA.

A handwritten signature in black ink, appearing to read "Fred Latham".

Frederick W. Latham
City Manager

A handwritten signature in black ink, appearing to read "Thaddeus McCormack".

Thaddeus McCormack
Assistant City Manager



City of Santa Fe Springs

City Council Meeting

January 13, 2011

PRESENTATION

2010 Neighborly Elf Christmas Basket Program – Recognition of Donors and Volunteers

RECOMMENDATION

The Mayor may call upon Eddie Ramirez, Family Services Supervisor, to assist with the presentation to recognize the various donors and volunteers.

BACKGROUND

The Family and Human Services (FHS) Division hosted the annual Neighborly Elf Christmas Basket Program on Saturday, December 18, 2010, at the Neighborhood Center.

With the assistance of 120 volunteers, the contributions made by our community, and the support provided by partnering agencies, the FHS Division was able to provide over 300 needy families an abundant food basket and toys during the holiday season. Additionally, through the Neighborly Elf Christmas Program, the FHS Division was able to assist partnering agencies with the low income families that they serve throughout the year.

This year as a result of the current Neighborhood Center renovation project, staff faced several storage and logistical challenges in the temporary mobile building. In spite of these challenges, staff and volunteers were able to offer an amazing holiday program for the community. Although participants were confronted with heavy rainfall on the day of the event, families were again welcomed with an ambience of festive holiday décor and activities. As families checked in, they were led to visit Santa Claus. After sharing their holiday wishes with Santa, the children received a toy gift from our very own Santa Fe Springs (SFS) firemen and volunteers. As families walked through Santa's workshop with gifts and toys they were also provided a food basket that contained a variety of food items as well as a healthy recipe to prepare a holiday meal.

This program was made possible due to the tremendous generosity of numerous business and residential donors, donations from the local schools, service clubs, community organizations, and all the volunteers who took the time to aid in this worthwhile event.

The following is a listing of monetary donors as well as those who collected canned food and toy donations and generously volunteered their time:



City of Santa Fe Springs

City Council Meeting

January 13, 2011

Monetary Contributions

Anonymous Donor	\$ 3,500.00
Santa Fe Springs Employee Retirees	\$ 1,900.00
Barr Engineering Inc.	\$ 1,000.00
Serv-Wel Disposal	\$ 500.00
L.V Gunn	\$ 25.00
Rev-Co Spring Manufacturing, Inc.	\$ 40.00
Prime of Life Senior Citizens Club	\$ 200.00
Santa Fe High School	\$ 75.00
May & Albert Sharp	\$ 100.00
Abraham Lincoln Senior Citizens Club	\$ 150.00
Maruichi American Corporation	\$ 200.00
R.D. Abbott Co.	\$ 100.00
Golden Springs Development Co.	\$ 500.00
The Gene & Elaine Allen Foundation	\$ 500.00
Graphic Dies, Inc.	\$ 100.00
Good Neighbor Senior Citizens Club	\$ 50.00
Health First Medical Group, Inc.	\$ 250.00
Premier Packaging Assembly	\$ 250.00
LeFiell Manufacturing Co.	\$ 100.00
Palmer Johnson Power Systems	\$ 100.00
Gus & Annie Velasco	\$ 100.00
SFS Chamber of Commerce	\$ 300.00
Southern California LEAD Foundation	\$ 250.00
SFS Employee's Association	\$ 402.00
Ed & Gloria Duran	\$ 100.00
Betty Putnam	\$ 20.00
Margaret Bustos	\$ 10.00
Michelle Duffy	\$ 20.00
Sister City Committee	\$ 44.00
SFS Women's Club	\$ 100.00
SFS Senior Social Club	\$ 50.00

TOTAL: \$11,036.00



City of Santa Fe Springs

City Council Meeting

January 13, 2011

Food Donations

Friendly Hills Bank
New Breed Jui-Jitsu Academy
California Teachers Association
Jon Donaire Cheesecakes

Toy Donations

Kiwanis Club
Med Coast Ambulance Service
Bumble Bee Foods, LLC
Santa Fe Springs Sister City Committee
California Highway Patrol
Santa Fe Springs Employees
(Breakfast w/the Boys & Employee
Holiday Breakfast events)
Shred it Company
Wham – O
Maggie's Pub
Rosario Milla
MSM Canadian Transport

Shoe Donations

Santa Fe Springs Police Services
Vans

Volunteers

Allen House
Santa Fe Springs Rotary Club
Santa Fe Springs Firemen's Association
Santa Fe Springs Sister City Committee
Santa Fe Springs Woman's Club
Councilmember Juanita Trujillo
Aliyah Trujillo
Maria Jose Valdez
Maria Jose Valdez
Monica Ceballos
Mike Ceballos
Margaret Bustos
Berta Serta
Terry Garcia
Star Gonzalez
Joey Valero
Gilbert Aguirre
Janie Aguirre
Ed Duran
Gloria Duran
Margarita Camacho
Rosa Gonzalez
Maria Perales
Peggy Radoumis
Gloria Vasquez

Frederick W. Latham
City Manager

Thaddeus McCormack
Assistant City Manager



City of Santa Fe Springs

City Council Meeting

January 13, 2011

APPOINTMENT TO BOARDS, COMMITTEES, COMMISSIONS

Committee Appointments

Below is a list of current vacancies; attached is a roster for each active committee and a list of prospective members.

Committee	Vacancy	Councilmember
Beautification	1	Gonzalez
Beautification	2	Moore
Beautification	3	Rounds
Beautification	4	Serrano
Community Program	3	Gonzalez
Community Program	2	Moore
Community Program	2	Rounds
Community Program	2	Serrano
Community Program	4	Trujillo
Historical	3	Moore
Historical	1	Rounds
Historical	2	Serrano
Historical	1	Trujillo
Parks & Recreation	2	Gonzalez
Parks & Recreation	2	Moore
Parks & Recreation	1	Trujillo
Planning Commission	1	Rounds
Senior Citizens Advisory	1	Gonzalez
Senior Citizens Advisory	4	Moore
Senior Citizens Advisory	2	Rounds
Senior Citizens Advisory	1	Trujillo
Sister City	3	Gonzalez
Sister City	1	Rounds
Sister City	2	Serrano
Sister City	1	Trujillo

An application for the Sister City Committee was received from Christina Avila Maldonado and available for review upon request. Please direct any questions regarding this report to the Deputy City Clerk.

Frederick W. Latham
City Manager

Thaddeus McCormack
Assistant City Manager

Attachments:

Prospective Members List, Committee Rosters

Submitted By: Anita Jimenez, Deputy City Clerk

January 6, 2011

Prospective Members for Various Committees/Commissions

Beautification

Community Program

Family & Human Services

Miguel Estevez

Jose Avila

Heritage Arts

Historical

Personnel Advisory Board

Parks & Recreation

Francis Carbajal

Planning Commission

Senior Citizens Advisory

Sister City

Christina Avila Maldonado

Traffic Commission

Youth Leadership

Vanessa Noyola

BEAUTIFICATION COMMITTEE

Meets the fourth Wednesday of each month, at 9:30 a.m., Town Center Hall

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Juanita Montes	(12)
	Irene Pasillas	(12)
	Vacant	(12)
	May Sharp	(11)
	Marlene Vernava	(11)
Moore	Juliet Ray	(12)
	Vacant	(12)
	Vacant	(11)
	Guadalupe Placencia	(11)
	Ruth Gray	(11)
Rounds	Vacant	(12)
	Vacant	(12)
	Annette Ledesma	(11)
	Paula Minnehan*	(11)
	Vacant	(11)
Serrano	Vacant	(12)
	Vacant	(12)
	Vacant	(12)
	Vada Conrad	(11)
	Vacant	(11)
Trujillo	Sylvia Takata	(12)
	Eleanor Connelly	(12)
	Margaret Bustos*	(12)
	Rosalie Miller	(11)
	A.J. Hayes	(11)

*Asterisk indicates person currently serves on three committees

COMMUNITY PROGRAM COMMITTEE

Meets the third Wednesday of every other month, at 7:00 p.m., in City Hall.

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Jeanne Teran	(12)
	Miguel Estevez	(12)
	Vacant	(12)
	Vacant	(11)
	Vacant	(11)
Moore	Rosalie Miller	(12)
	Vacant	(12)
	Mary Jo Haller	(11)
	Lynda Short	(11)
	Vacant	(11)
Rounds	Mark Scoggins*	(12)
	Marlene Vernava	(12)
	Vacant	(12)
	Denise Vega	(11)
	Vacant	(11)
Serrano	Ruth Gray	(12)
	Mary Anderson	(11)
	Dolores H. Romero*	(11)
	Vacant	(12)
	Vacant	(11)
Trujillo	Vacant	(12)
	Vacant	(12)
	Vacant	(12)
	Lisa Sanchez	(11)
	Vacant	(11)

**Asterisk indicates person currently serves on three committees*

FAMILY & HUMAN SERVICES ADVISORY COMMITTEE

Meets the third Wednesday of every month at 5:30 p.m., Neighborhood Center

Membership: 15 Residents Appointed by City Council
5 Social Service Agency Representatives Appointed by the Committee

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Mercedes Diaz	(12)
	Josephine Santa-Anna	(12)
	Toni Vallejo	(11)
Moore	Arcelia Miranda	(12)
	Laurie Rios*	(11)
	Margaret Bustos*	(11)
Rounds	Annette Rodriguez	(12)
	Janie Aguirre*	(11)
	Ted Radoumis	(11)
Serrano	Lydia Gonzales	(12)
	Manny Zevallos	(11)
	Gilbert Aguirre*	(11)
Trujillo	Dolores H. Romero*	(12)
	Gloria Duran*	(12)
	Alicia Mora	(11)

Organizational Representatives: Nancy Stowe
Evelyn Castro-Guillen
Irene Redondo Churchward
(SPIRRIT Family Services)

**Asterisk indicates person currently serves on three committees*

HERITAGE ARTS ADVISORY COMMITTEE

Meets the Last Tuesday of the Month at 9:00 a.m., at the Train Depot

Membership: 9 Voting Members
 6 Non-Voting Members

APPOINTED BY

NAME

Gonzalez

Laurie Rios*

Moore

May Sharp

Rounds

Gustavo Velasco

Serrano

Paula Minnehan*

Trujillo

Amparo Oblea

Committee Representatives

Beautification Committee

Sylvia Takata

Historical Committee

Larry Oblea

Planning Commission

Richard Moore

Chamber of Commerce

Tom Summerfield

Council/Staff Representatives

Council

Betty Putnam

City Manager

Frederick W. Latham

Director of Library & Cultural Services

Hilary Keith

Director of Planning & Development

Paul Ashworth

**Asterisk indicates person currently serves on three committees*

HISTORICAL COMMITTEE

Meets Quarterly - The First Tuesday of the Month in April, July, October, and January at 5:30 p.m., Carriage Barn

Membership: 20

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Richard Moore	(12)
	Gilbert Aguirre*	(11)
	Janie Aguirre*	(11)
	Sally Gaitan	(11)
Moore	Astrid Gonzalez	(12)
	Vacant	(12)
	Vacant	(11)
	Vacant	(11)
Rounds	Art Escobedo	(12)
	Vacant	(12)
	Mark Scoggins*	(11)
	Janice Smith	(11)
Serrano	Gloria Duran*	(12)
	Vacant	(12)
	Vacant	(11)
	Larry Oblea	(11)
Trujillo	Vacant	(12)
	Alma Martinez	(12)
	Merrie Hathaway	(11)
	Susan Johnston	(11)

**Asterisk indicates person currently serves on three committees*

PARKS & RECREATION ADVISORY COMMITTEE

Meets the First Wednesday of the month, 7:00 p.m., Council Chambers.

Subcommittee Meets at 6:00 p.m., Council Chambers

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Jennie Carlos	(12)
	Frank Leader	(12)
	Paula Minnehan*	(11)
	Vacant	(12)
	Vacant	(11)
Moore	Jimmy Mendoza	(12)
	Michele Carbajal	(12)
	Frank Regalado	(11)
	Vacant	(11)
	Vacant	(11)
Rounds	Kenneth Arnold	(12)
	Richard Legarreta, Sr.	(12)
	Luigi Trujillo	(12)
	Don Mette	(11)
	Mark Scoggins*	(11)
Serrano	Lynda Short	(12)
	Bernie Landin	(12)
	Joe Avila	(12)
	Sally Gaitan	(11)
	Fred Earl	(11)
Trujillo	Miguel Estevez	(12)
	Andrea Lopez	(12)
	Christina Maldonado	(11)
	Vacant	(11)
	Arcelia Miranda	(11)

*Asterisk indicates person currently serves on three committees

PERSONNEL ADVISORY BOARD

Meets Quarterly on an As-Needed Basis

Membership: 5 (2 Appointed by City Council, 1 by Personnel Board, 1 by Firemen's Association, 1 by Employees' Association)

APPOINTED BY	NAME
Council	Angel Munoz Ron Biggs
Personnel Advisory Board	Jim Contreras
Firemen's Association	Wayne Tomlinson
Employees' Association	Vacant

PLANNING COMMISSION

Meets the Second and Fourth Mondays of every Month at 4:30 p.m.,
Council Chambers

Membership: 5

APPOINTED BY

NAME

Gonzalez

Laurie Rios

Moore

Larry Oblea

Rounds

Vacant

Serrano

Michael Madrigal

Trujillo

Frank Ybarra

SENIOR CITIZENS ADVISORY COMMITTEE

Meets the second Wednesday of the month at 10:00 a.m.,
Neighborhood Center

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Gloria Duran*	(12)
	Josephine Santa-Anna	(12)
	Toni Vallejo	(11)
	Janie Aguirre*	(11)
	Vacant	(11)
Moore	Vacant	(12)
	Vacant	(12)
	Vacant	(12)
	Vacant	(11)
	Pete Vallejo	(11)
Rounds	Vacant	(12)
	Vacant	(12)
	Gloria Vasquez	(11)
	Lorena Huitron	(11)
	Berta Sera	(11)
Serrano	Gusta Vicuna	(12)
	Louis Serrano	(12)
	Mary Bravo	(12)
	Amelia Acosta	(11)
	Jessie Serrano	(11)
Trujillo	Julia Butler	(12)
	James Hogan	(12)
	Gilbert Aguirre*	(11)
	Margaret Bustos*	(11)
	Vacant	(11)

**Asterisk indicates person currently serves on three committees*

SISTER CITY COMMITTEE

Meets the First Monday of every month at 6:30 p.m., Town Center Hall, Mtg. Room #1.
When there is a Monday holiday, the meeting is held on the second Monday of the month.

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Vacant	(12)
	Kimberly Mette	(12)
	Jimmy Mendoza	(11)
	Vacant	(12)
	Vacant	(11)
Moore	Martha Villanueva	(12)
	Gloria Duran*	(12)
	Mary K. Reed	(11)
	Peggy Jo Radoumis	(11)
	Jeannette Wolfe	(11)
Rounds	Manny Zevallos	(12)
	Susan Johnston	(12)
	Francis Carbajal	(12)
	Ted Radoumis	(11)
	Vacant	(12)
Serrano	Charlotte Zevallos	(12)
	Vacant	(12)
	Laurie Rios*	(11)
	Doris Yarwood	(11)
	Vacant	(11)
Trujillo	Alicia Mora	(12)
	Andrea Lopez	(12)
	Dolores H. Romero*	(11)
	Marcella Obregon	(11)
	Vacant	(11)

*Asterisk indicates person currently serves on three committees.

TRAFFIC COMMISSION

Meets the Third Thursday of every month, at 7:00 p.m., Council Chambers

Membership: 5

APPOINTED BY

NAME

Gonzalez

Arcelia Valenzuela

Moore

Manny Zevallos

Rounds

Ted Radoumis

Serrano

Sally Gaitan

Trujillo

Greg Berg

YOUTH LEADERSHIP COMMITTEE

Meets the First Monday of every month, at 6:00 p.m., Council Chambers

Membership: 20

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Victor Becerra	(11)
	Jessica Aguilar	(11)
	Jeanneth Guerrero	(11)
	Marilyn Llanos	(12)
Moore	Destiny Cardona	(14)
	Gabriela Rodriguez	(13)
	Wendy Pasillas	(13)
	Daniel Wood	(13)
Rounds	Carina Gonzalez	(11)
	Stephanie Gilbert	(11)
	Karina Saucedo	(12)
	Lisa Baeza	(13)
Serrano	Kimberly Romero	(11)
	Alyssa Trujillo	(11)
	Alyssa Berg	(11)
	Ariana Gonzalez	(13)
Trujillo	Madalin Marquez	(11)
	Martin Guerrero	(13)
	Omar Rodriguez	(12)
	Kevin Ramirez	(13)